

**\*\*ATTENTION\*\***

The City Council meeting will be held in a hybrid format that may include both in-person AND virtual attendance via Zoom. Unless they have cause to appear virtually, Councilmembers will attend the meeting in person in Council Chambers, second floor of City Hall, 220 N. 27th Street. In order to honor the Right of Participation and the Right to Know in Article II, Sections 8 and 9, of the Montana Constitution, the City of Billings and City Council are making every effort to meet the requirements of the open meeting laws.

Citizens are invited to:

- Review the Agenda Packet on the City's website at: [www.billingsmt.gov](http://www.billingsmt.gov) and click on "Your Government," "City Council," and "Agendas & Minutes".
- View the meeting:
  - On Community 7 TV - Channel 7 or Channel 507 -- Spectrum Cable. (*On evenings when there is a conflict with School District No. 2 Board meetings, the City Council meeting will be broadcast on Channel 8 - Spectrum Cable.*)
  - Online at [www.comm7tv.com](http://www.comm7tv.com) and click on the "Watch Live" icon. Community 7 also has links to their Facebook page and YouTube channel.
  - On the City's website at [www.billingsmt.gov](http://www.billingsmt.gov) and click on "Watch Meetings Online" on the homepage.
  - In-Person.
  - Virtually via Zoom (see the link below).

Citizens may submit public comment via the following methods:

- Mail: City Clerk, P.O. Box 1178, Billings, MT 59103
- Email: [Council@billingsmt.gov](mailto:Council@billingsmt.gov).
  - Emails received after 3:00 PM on the day of the meeting, may be posted on the Council's webpage the following day for public viewing.
- Attend the meeting in person.
- Attend the meeting virtually through Zoom by entering the Webinar ID and Passcode indicated below. Click on *Zoom Meeting Instructions* and *Zoom Hybrid Meeting Details* below for more information. The link will allow you to attend, view and participate in the meeting on your computer, laptop or smart phone. (You must have the Zoom App on your device [Click Here to Download Zoom App](#)) To provide public comment at the appropriate time, click on the "raise hand" icon located at the bottom of the screen and the moderator will unmute your device.
  - **Don't have a smart phone, computer or laptop?** That's okay -- you can attend a Zoom meeting using your **landline phone**. Call the Zoom phone number, 1.253.215.8782 to join the meeting and follow the operator's instructions. Want to give public comment? Simply "*raise your hand*" by pressing \*9 and the moderator will give you permission to speak when it is your turn. *\*Note this is a long distance toll number and charges may apply depending on your plan.*
- Click Here for [Zoom Meeting Webinar IDs and Passcodes](#)
- Click Here for [Zoom Meeting Instructions for Attendees \(as guests\)](#)

Please contact Denise Bohlman, City Clerk, at [bohlmand@billingsmt.gov](mailto:bohlmand@billingsmt.gov), or at 406.657.8210, with any questions.



**VISION STATEMENT:**  
"The Magic City: A diverse,  
welcoming community  
where people prosper and  
business succeeds."

**CITY COUNCIL  
REGULAR BUSINESS MEETING**

**AGENDA  
MAY 8, 2023**

**5:30 P.M.**

**COUNCIL CHAMBERS**

**CALL TO ORDER:** Mayor Cole

**PLEDGE OF ALLEGIANCE:** Mayor Cole

**INVOCATION:** Councilmember Tidswell

**ROLL CALL:** Councilmembers present on roll call were:  Shaw,  Gulick,  Neese,  Owen,  Joy,  
 Choriki,  Tidswell,  Purinton,  Boyett,  Rupsis

**MINUTES:** April 24, 2023

**COURTESIES:**

**PROCLAMATIONS:**

**COUNCIL REPORTS:**

- **Mayor's Statement Regarding Settlement of Franchise Fee Lawsuit.**

**ADMINISTRATOR REPORTS - CHRIS KUKULSKI**

**PUBLIC COMMENT on "NON-PUBLIC HEARING" Agenda Items: 1, 2, 3, 4 and 5 ONLY. Speaker sign-in required.** (Comments are limited to three (3) minutes or as set by the Mayor. Please sign the roster at the cart located at the back of the Council chambers or at the podium. Comments on items listed as public hearing items will be heard **ONLY** during the designated public hearing time for each respective item. For items not on this agenda, public comment will be taken at the end of the agenda.)

1. **CONSENT AGENDA** -- Separations:

A. **Bid Awards:**

1. **SID 1421, Cypress Point.** (Opened 4/4/23) Recommend rejecting all bids.
2. **W.O. 22-27: Landfill Gas Compliance Flare Installation.** (Opened 4/4/23) Recommend Western Municipal Construction, Inc.
3. **W.O. 23-41: Water Reclamation Facility Secondary Pump Station Roof Replacement.** (Opened 4/18/23) Recommend Empire Roofing, Inc.

B. **Agreement** with McKinstry Essention, LLC for Commissioning Services of new City Hall.

C. **Agreement** with Billings Bench Water Association for conveyance of water to reservoirs.

D. **Second/Final Reading Ordinance** expanding Ward III (Annexation 23-01).

E. **Bills for the Weeks of:**

1. April 3, 2023

2. April 10, 2023

**Recommended Motion:** I move to approve the items of the Consent Agenda as submitted, with the exception of items moved for separation.

**REGULAR AGENDA:**

2. **TAX INCREMENT FINANCING ASSISTANCE** from Downtown Urban Renewal tax increment finance district to Griffin Development for its mixed use project at 2316 1st Avenue North. DPB Board recommends approval.

- Presented by: Wyeth Friday, Planning Director and Mehmet Casey, DBP Development Director

**Recommended Motion:** I move to conditionally approve the Tax Increment Financing Assistance from Downtown Urban Renewal tax increment finance district to Griffin Development for its mixed use project at 2316 1st Avenue North, as recommended by the DBP Board.

3. **SECOND READING ORDINANCE** amending Billings, Montana City Code, Section 18-204, prohibiting weapons and firearms. Staff recommends approval.

- Presented by: Gina Dahl, City Attorney

**Recommended Motion:** I move to approve the second reading ordinance amending Billings, Montana City Code, Section 18-204, prohibiting weapons and firearms, as recommended by staff.

4. **ADOPTION** of FY23-24 City Council Goals and Strategies.

- Presented by: Chris Kukulski, City Administrator

**Recommended Motion:** I move to adopt FY23-24 City Council Goals and Strategies.

5. **LEGISLATIVE SESSIONS UPDATE.**

- Presented by: Chris Kukulski, City Administrator

**PUBLIC COMMENT on "NON-AGENDA ITEMS". Speaker Sign-in required.** *(Restricted to ONLY items not on this printed agenda. Comments are limited to 3 minutes or as set by the Mayor. Please sign the roster at the cart located at the back of the Council chambers or at the podium.)*

**COUNCIL INITIATIVES:**

**ADJOURN:**

*Council Chambers are readily accessible to individuals with physical disabilities.*

*For more information or to make requests for special arrangements, please contact the City Clerk's Office at 657-8210 or e-mail [bohlmand@billingsmt.gov](mailto:bohlmand@billingsmt.gov), 72 hours prior to the meeting date.*

**\* Quasi-Judicial** -- Caution must be exercised concerning any potential *ex parte* communications with interested parties. This policy-making body may exercise approval or other adjudication authority which is "judicial" because it directly affects the legal rights of a person.

**City Council Regular**

**Date:** 05/08/2023  
**Title:** SID 1421 Cypress Point, Bid Rejection  
**Presented by:** Debi Meling  
**Department:** Public Works  
**Presentation:** No  
**Legal Review** Not Applicable

**RECOMMENDATION**

Staff recommends the City Council reject all bids for SID 1421 Cypress Point.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

SID 1421 Cypress Point, was created to construct water, sanitary sewer, storm drain, curb and gutter, and street improvements to Opal Lane, Greenbriar Road, and Cypress Point located in Lake Hills Subdivision. SID 1421 was created at the January 23, 2023, City Council meeting. The project was advertised on March 17, 24, and 31, 2023, in the Yellowstone County News and on the City's website. Bids were opened on April 4, 2023, and three bids were received. All bids were higher than the estimate and project budget. Staff is reviewing and re-designing some project items to lower costs and will re-bid the project in August 2023 to obtain more favorable bids.

**ALTERNATIVES**

City Council may:

- Reject all bids for SID 1421, Cypress Point. There is no viable alternative.

**FISCAL EFFECTS**

The following bids were received:

| Contractor         | Bid            |
|--------------------|----------------|
| Knife River        | \$988,248.25   |
| Askin Construction | \$1,015,983.50 |
| Weave Construction | \$1,099,089.00 |

The project was budgeted in FY23 utilizing the sale of bonds. The amount budgeted was \$916,943.00. Staff is researching why the bid was higher than the estimate. One possible reason includes the current market of contractor workloads. The project will be evaluated to determine how to proceed to get the work completed within the approved budget.

**City Council Regular**

**Date:** 05/08/2023  
**Title:** W.O. 22-27, Landfill Gas Compliance Flare Installation, Bid Award  
**Presented by:** Debi Meling  
**Department:** Public Works  
**Presentation:** No  
**Legal Review** Not Applicable

**RECOMMENDATION**

Staff recommends the City Council award a contract for W.O. 22-27, Landfill Gas Compliance Flare Installation, to Western Municipal Construction, Inc. in the amount of \$1,857,538.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

W.O. 22-27, Landfill Gas Compliance Flare Installation, is intended develop the landfill gas compliance flare site at the Billings Regional Landfill (BRL), install the flare equipment, and tie the flare into the existing landfill gas collection piping system to bring the landfill into environmental compliance.

In the active areas of the landfill where waste is being continually added, the waste has been on the ground less than the 5+ years required to produce the mature gas that MDU needs, but is still producing gas that is outside of EPA emissions limits. This construction package is the last phase of the effort to bring the BRL emissions within limits established by the EPA and MT DEQ under the Title V air quality permit. Upon completion, the flare package will extract the gas from the open cells of the landfill, consume the gas at the flare, and ultimately bring the landfill into emissions compliance. The gas quality coming out of the open cells will be routinely monitored, and once it matures to the appropriate level, it will be diverted to MDU's facility and sold as a profit for both the city and MDU. The flare will also be sized to accommodate the total gas flow that is processed at the MDU landfill gas processing facility if the MDU plant has a prolonged outage due to a maintenance or emergency shutdown, allowing the landfill to operate safely and within emissions compliance limits when the plant is out of service.

In the summer of 2022, gas collection piping was installed in the open cells of the landfill. In June 2022, the City purchased the flare equipment. This project will bring those two phases together by installing the new compliance flare equipment and connecting the gas collection piping to the new flare.

The project was advertised on March 3, March 10, March 17, March 24 and March 31, 2023, in the Yellowstone County News and on the City's website. Bids were opened on April 4th and one bid was received. Western Municipal Construction, Inc. submitted a responsible bid. Staff has reviewed the bid and will recommend reducing the scope of work after award in order to save money on the project.

**ALTERNATIVES**

City Council may:

- Award W.O. 22-27, Landfill Gas Compliance Flare Installation, to Western Municipal Construction, Inc. in the amount of \$1,857,538; or
- Not award a contract and reject the bid. If the project is not awarded, the landfill will continue to produce gas emissions that are in excess of the environmental regulation limits, and the City may be subject to fines.

**FISCAL EFFECTS**

The following bids were received:

| Contractor                           | Base Bid       |
|--------------------------------------|----------------|
| Western Municipal Construction, Inc. | \$1,857,538.00 |

The project was budgeted in FY23 using Solid Waste Landfill Funds. The scope of work will be reduced and approximately \$167,000 will be change ordered out of the contract amount, leaving a budget shortfall of \$300,000. The shortfall will be offset with funds from the cancellation of another landfill project. Over time, the cost of these improvements will be offset by revenue generated by the production and sale of natural gas.

**City Council Regular**

**Date:** 05/08/2023  
**Title:** W.O. 23-41: Secondary Pump Station Roof Replacement, Bid Award  
**Presented by:** Debi Meling  
**Department:** Public Works  
**Presentation:** No  
**Legal Review** Not Applicable

**RECOMMENDATION**

Staff recommends the City Council award a contract for W.O. 23-41, WRF Secondary Pump Station Roof Replacement, to Empire Roofing, Inc. in the amount of \$82,621.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

W.O. 23-41, WRF Secondary Pump Station Roof Replacement, will replace the roofing of the Secondary Pump Station at the Water Reclamation Facility (WRF). This roof was last replaced in the 1990s. This roof has been patched numerous times due to leaks and is starting to deteriorate past the point that it will be able to be repaired with patching. This building houses large pumps and related equipment that are critical to plant operations. This area is sensitive to water damage and water leaks could become very costly.

The project was advertised on March 24th, March 31st, April 7th, and April 14th, 2023, in the Yellowstone County News and on the City's website. Bids were opened on April 18th and two bids were received. Empire Roofing, Inc. submitted the lowest responsible bid.

**ALTERNATIVES**

City Council may:

- Award W.O. 23-41, WRF Secondary Pump Station Roof Replacement, to Empire Roofing Inc in the amount of \$82,621; or
- Not award a contract and reject all bids. If the project is not awarded, the roof will continue to deteriorate, which will result in increased maintenance costs and risk damage to the building and critical equipment.

**FISCAL EFFECTS**

The following bids were received:

| Contractor            | Base Bid     |
|-----------------------|--------------|
| Empire Roofing Inc    | \$82,621.00  |
| Centimark Corporation | \$107,387.00 |

The project was budgeted in FY23 using Wastewater funds. There is sufficient budget to award the contract.

## City Council Regular

**Date:** 05/08/2023  
**Title:** New City Hall Project - Commissioning Services  
**Presented by:** John Caterino, Facilities Manager  
**Department:** City Hall Administration  
**Presentation:** No  
**Legal Review** Yes

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### RECOMMENDATION

Staff recommends that City Council approve and award a contract for independent, third-party Commissioning Services of New City Hall to McKinstry Essention, LLC for \$110,000.00.

### BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

Systems Commissioning and functional testing is a requirement of section C408 of the International Energy Conservation Code, commonly referred to as IECC. This I-Code applies to commercial buildings and all associated equipment. A summation of the section is that new equipment must be more efficient than what is being removed.

On a macro level, Commissioning Services, and a Commissioning Agent, provide quality control. On a micro level, the role of a third-party Commissioning Agent is to plan, document, test/adjust/balance (TAB), and verify that building equipment has been installed correctly per manufacturers recommendations and function/operate as intended by the engineering basis of design. Specifically for this project the scope of work includes mechanical, electrical, plumbing, generator, lighting, and building automation systems (BAS).

As the owner's technical representative, the benefits of Commissioning Agent are impartial review to ensure:

- Quality control
- Installed equipment meets the design intent
- Reduction of change orders and project delays
- Identify issues during construction, provide correction notices, and minimize issues upon start-up
- Proper functioning, interfacing, and sequencing
- Efficient operations and systems optimization

The Facilities Division advertised an RFP for third-party Commissioning Services on 03/17/2023 and 03/24/2023 in *Yellowstone County News* and on the City's Website.

Six (6) proposals were submitted by 04/07/2023.

A selection committee reviewed the proposals and selected McKinstry based on the following categories:

- Cover Letter
- Relevant Experience with projects of similar magnitude
- References
- Proposed Staff
- Current Workload
- Sample Log
- Firm Details

McKinstry was found to have the most relevant experience in new construction Commissioning and retro-Commissioning.

### ALTERNATIVES

City Council may:

- Approve; or,
- Not Approve

### FISCAL EFFECTS

The cost of the prime contract for Commissioning Services will be funded by the Stillwater Construction Account.

Below is the lump sum pricing matrix that was included in the RFP:

| Vendor                   | Pricing per RFP Scope |
|--------------------------|-----------------------|
| McKinstry Essention, LLC | \$110,000.00          |

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**Attachments**

McKinstry Contract



## **SERVICES AGREEMENT**

**THIS AGREEMENT** is made and entered into \_\_\_\_\_, by and between the **CITY OF BILLINGS, MONTANA**, a municipal corporation organized and existing under the laws of the State of Montana, P.O. Box 1178, Billings, Montana 59103, hereinafter referred to as "**CITY**," and **MCKINSTRY ESSENTION, LLC**, of 5005 3<sup>rd</sup> Ave S., Seattle, WA 98134 hereinafter referred to as "**CONTRACTOR**."

In consideration of the mutual covenants and agreements herein contained, the receipt and sufficiency whereof being hereby acknowledged, the parties hereto agree as follows:

1. **PURPOSE**: **CITY** agrees to hire **CONTRACTOR** as an independent contractor to perform the services of third-party commissioning services of MEPT equipment described in the Scope of Work attached hereto as Exhibit "A" and by this reference made a part hereof.
2. **EFFECTIVE DATE**: This **AGREEMENT** is effective upon the date of its execution and will terminate on August 31, 2025. The parties may extend this **AGREEMENT**, by mutual concurrence, for ninety days, in writing prior to its termination.
3. **SCOPE OF WORK**: The **CONTRACTOR** shall perform the services outlined in Exhibit "A". In performing these services, the **CONTRACTOR** shall at all times comply with all federal, state and local statutes, rules and ordinances applicable. These services and all duties incidental or necessary therefor, shall be performed diligently and completely and in accordance with professional standards of conduct and performance.
4. **INCORPORATION BY REFERENCE**: All exhibits and addenda attached hereto, as well as any bid or proposal referenced, are hereby incorporated into this **AGREEMENT** and made a part hereof. If there is any conflict between such exhibits or addenda and the terms of this **AGREEMENT**, the terms of this **AGREEMENT** shall control.
5. **PAYMENT**: **CITY** agrees to pay **CONTRACTOR** one hundred ten thousand dollars (\$110,000.00) for the work described in the Scope of Work in Exhibit "A". Any alteration or deviation from the described work that involves extra costs will be executed only upon written request by the **CITY** to **CONTRACTOR** and will become an extra charge over and above the contract amount. The parties must agree upon any extra charges in writing.



Except as otherwise specified herein, the **CONTRACTOR** shall invoice the **CITY** monthly (or on such other basis as the Parties may mutually determine) for all services rendered pursuant to this **AGREEMENT**. Such invoices shall specify the services provided to the **CITY** during the preceding month and identify the applicable fees, and shall be accompanied by reasonable documentation or other reasonable explanations supporting such charges.

Except as otherwise specified herein, the **CITY** shall pay, net of applicable withholding tax, if any, the **CONTRACTOR** for said invoice within thirty (30) days after receipt.

The prices established in this **AGREEMENT** may be extended to other political subdivisions within the State of Montana solely at the **CONTRACTOR'S** discretion.

6. **INDEPENDENT CONTRACTOR STATUS:** The parties agree that **CONTRACTOR** is an independent contractor for purposes of this **AGREEMENT** and is not to be considered an employee of the **CITY** for any purpose. **CONTRACTOR** is not subject to the terms and provisions of the **CITY's** personnel policies handbook and may not be considered a **CITY** employee for workers' compensation or any other purpose. **CONTRACTOR** is not authorized to represent the **CITY** or otherwise bind the **CITY** in any dealings between **CONTRACTOR** and any third parties.

7. **INDEMNITY:**

The **CONTRACTOR** SHALL:

- A. Indemnify and hold **CITY**, its officers, agents and employees harmless from any and all losses, damage and liability to the extent caused by any intentional or negligent act on the part of **CONTRACTOR** or its agents or employees.
- B. Not indemnify and hold the **CITY** harmless from claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses or reasonable attorneys' fees and costs to the extent caused by the wrongful or negligent acts, error or omission of the **CITY** occurring during the course of or as a result of the performance of the **AGREEMENT**.
- C. Where claims, lawsuits or liability, including reasonable attorneys' fees and costs arise from any wrongful or negligent act of both the **CITY** and the **CONTRACTOR**, the **CONTRACTOR** shall indemnify and hold the **CITY** harmless from only that portion of claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses



including reasonable attorneys' fees and costs, to the extent caused by the **CONTRACTOR'S** or any subcontractor's wrongful or negligent acts occurring as a result from the **CONTRACTOR'S** performance pursuant to this **AGREEMENT**.

The **CITY** SHALL:

- D. Indemnify and hold **CONTRACTOR**, its officers, agents and employees harmless from any and all losses, damage and liability to the extent caused by any intentional or negligent act on the part of **CITY** or its agents or employees.
- E. Not indemnify and hold the **CONTRACTOR** harmless from claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses or reasonable attorneys' fees and costs to the extent caused by the wrongful or negligent acts, error or omission of the **CONTRACTOR** occurring during the course of or as a result of the performance of the **AGREEMENT**.
- F. Where claims, lawsuits or liability, including reasonable attorneys' fees and costs arise from any wrongful or negligent act of both the **CONTRACTOR** and the **CITY**, the **CITY** shall indemnify and hold the **CONTRACTOR** harmless from only that portion of claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses including attorneys' fees and costs, to the extent caused by the **CITY'S** or any subcontractor's wrongful or negligent acts occurring as a result from the **CITY'S** performance pursuant to this **AGREEMENT**.

#### **8. INSURANCE:**

- A. The **CONTRACTOR** shall maintain in good standing the insurance described in this Section. Before rendering any services under this **AGREEMENT**, the **CONTRACTOR** shall furnish the **CITY** with proof of insurance in accordance with this Section.

The **CONTRACTOR** shall provide the following insurance:

- 1. Workers' compensation and employer's liability coverage as required by Montana law.
- 2. Commercial general liability, including contractual liability assumed under an insured agreement and personal injury coverage's \$750,000 per claim and \$1,500,000 per occurrence.
- 3. Automobile liability \$1,500,000 per accident.
- 4. Professional liability in the amount of \$1,500,000 per claim.

Each policy of insurance required by this Section shall provide for no less than 30 days' advance written notice to the **CITY** prior to cancellation.



The CITY shall be listed as an additional insured on all policies except Professional Liability and Worker's Compensation Policies.

**CONTRACTOR** shall comply with the applicable requirements of the Workers' Compensation Act, Title 39, Chapter 71, MCA, and the Occupational Disease Act of Montana, Title 39, Chapter 71, MCA.

**CONTRACTOR** shall maintain workers' compensation insurance coverage for all members and employees of **CONTRACTOR's** business, except for those members who are exempted as independent contractors under the provisions of §39-71-401, MCA.

**CONTRACTOR** shall furnish **CITY** with copies showing one of the following: **(1)** proof of registration as a registered contractor under Title 39, Chapter 9, MCA; **(2)** a binder for workers' compensation coverage by an insurer licensed and authorized to provide workers' compensation insurance in the State of Montana; or **(3)** proof of exemption from workers' compensation granted by law for independent contractors.

9. **WARRANTY:** **CONTRACTOR** warrants that all services and work will be performed in a good workman-like manner. **CONTRACTOR** acknowledges that it will be liable for any breach of this warranty for the lesser period of two (2) years from the time services are completed or any warranty described in the Scope of Work in Exhibit "A".
10. **COMPLIANCE WITH LAWS:** **CONTRACTOR** agrees to comply with all federal, state, and local laws, ordinances, rules, and regulations. **CONTRACTOR** agrees to purchase a **CITY** business license.
11. **PREVAILING WAGE RATES:** Unless superseded by federal law, Montana law requires that contractors and subcontractors give preference to the employment of Montana residents for any public works contract in excess of \$25,000 for construction or nonconstruction services in accordance with sections 18-2-401 through 18-2-432, MCA, and all administrative rules adopted pursuant thereto. Unless superseded by federal law, each contractor shall ensure that at least 50% of the contractor's workers performing labor on a construction project are bona fide Montana residents. The Commissioner of the Montana Department of Labor and Industry has established the resident requirements in accordance with sections 18-2-403 and 18-2-409, MCA. Any and all questions concerning prevailing wage and Montana resident issues should be directed to the Montana Department of Labor and Industry.

In addition, unless superseded by federal law, all employees working on a public works contract shall be paid prevailing wage rates in accordance with sections 18-2-401 through 18-2-432, MCA, and all administrative rules adopted pursuant thereto. Montana law requires that all public works contracts, as defined in section



18-2-401, MCA, in which the total cost of the contract is in excess of \$25,000, contain a provision stating for each job classification the standard prevailing wage rate, including fringe benefits, travel, per diem, and zone pay that the contractors, subcontractors, and employers shall pay during the public works contract.

Section 18-2-406, MCA, requires that all contractors, subcontractors, and employers who are performing work or providing services under a public works contract post in a prominent and accessible site on the project staging area or work area, no later than the first day of work and continuing for the entire duration of the contract, a legible statement of all wages and fringe benefits to be paid to the employees in compliance with section 18-2-423, MCA. Section 18-2-423, MCA, requires that employees receiving an hourly wage must be paid on a weekly basis.

Furthermore, Section 18-2-417, requires allowance for a 3% annual increase in wages for a multiyear contract. (1) Any public works contract that by the terms of the original contract calls for more than 30 months to fully perform must include a provision to adjust, as provided in subsection (2), the standard prevailing rate of wages to be paid to the workers performing the contract. (2) The standard prevailing rate of wages paid to workers under a contract subject to this section must be adjusted 12 months after the date of the award of the public works contract. The amount of the adjustment must be a 3% increase. The adjustment must be made and applied every 12 months for the term of the contract. (3) Any increase in the standard rate of prevailing wages for workers under this section is the sole responsibility of the contractor and any subcontractors and not the contracting agency.

Each contractor, subcontractor, and employer must maintain payroll records in a manner readily capable of being certified for submission under section 18-2-423, MCA, for not less than three years after the contractor's, subcontractor's, or employer's completion of work on the public works contract.

The nature of the work performed or services provided under this contract meets the statutory definition of a "public works contract" under section 18-2-401(11)(a), MCA, The booklet is attached and may also be found at <http://erd.dli.mt.gov/labor-standards/state-prevailing-wage-rates>.

## 12. **NONDISCRIMINATION:**

A. **CONTRACTOR** shall, in performance of work under this **AGREEMENT**, fully comply with all applicable federal, state, or local laws, rules, regulations, and executive orders including but not limited to, the Montana Human Rights Act, the Equal Pay Act of 1963, the Civil Rights Act of 1964, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and Section 504 of the Rehabilitation Act of 1973. **CONTRACTOR** is the employer for the purpose of providing healthcare benefits and paying



any applicable penalties, fees and taxes under the Patient Protection and Affordable Care Act [P.L. 111-148, 124 Stat. 119]. Any subletting or subcontracting by **CONTRACTOR** subjects subcontractors to the same provisions. In accordance with 49-3-207, MCA, and Executive Order No. 04-2016. **CONTRACTOR** agrees that the hiring of persons to perform this Contract will be made on the basis of merit and qualifications and there will be no discrimination based on race, color, sex, pregnancy, childbirth or medical conditions related to pregnancy or childbirth, political or religious affiliation or ideas, culture, creed, social origin or condition, genetic information, sexual orientation, gender identity or expression, national origin, ancestry, age, disability, military service or veteran status, or marital status by the persons performing this **AGREEMENT**.

- B. The **CONTRACTOR** shall state, in all solicitations or advertisements for employees to work on jobs, that all qualified applicants will receive equal consideration for employment without regard to race, color, religion, national origin, ancestry, age, sex or marital status, or mental or physical impairment/disability.

The **CONTRACTOR** and subcontractor shall abide by the requirements of 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a), which prohibit discrimination against qualified protected veterans and/or qualified individuals on the basis of disability, and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans and individuals with disabilities.

The **CONTRACTOR** and any subcontractor shall abide by the requirements of 41 CFR 60-1.4, which states employees or applicants may not be discharged or in any other manner discriminated against because they have inquired about, discussed, or disclosed their own pay or the pay of another employee or applicant. However, employees who have access to the compensation information of other employees or applicants as a part of their essential job functions cannot disclose the pay of other employees or applicants to individuals who do not otherwise have access to compensation information, unless the disclosure is (a) in response to a formal complaint or charge, (b) in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or (c) consistent with the **CONTRACTOR'S** legal duty to furnish information.

- C. The **CONTRACTOR** shall comply with any and all reporting requirements that may apply to it that the **CITY** may establish by regulation.
- D. The **CONTRACTOR** shall comply with all applicable federal, state, and city laws concerning the prohibition of discrimination.



- E. The **CONTRACTOR** shall include the provisions of Subsections A through D of this Section in every subcontract or purchase order under this **AGREEMENT**, so as to be binding upon every such subcontractor or vendor of the **CONTRACTOR** under this **AGREEMENT**.
  - F. The **CONTRACTOR** agrees to post, in conspicuous places available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.
13. **CONTRACTOR PERSONNEL**: A list of personnel who will be onsite for project shall be provided by **CONTRACTOR** to **CITY** within 10 business days of contract execution, including:
- A. First and last name;
  - B. Duration onsite; and,
  - C. Personnel responsibilities.
14. **SAFETY PROGRAM**: **CONTRACTOR** to provide **CITY** with safety program within 10 business days of contract execution.
15. **PROJECT SCHEDULE TIMELINE**: A project schedule timeline shall be provided by **CONTRACTOR** to **CITY** within 10 business days of contract execution.
- Accepted schedule formats are Gantt chart, network diagram, critical path diagram, or sequential flow chart.
- A Phase-Based Work-Breakdown Structure (WBS) by resource shall be provided by **CONTRACTOR** to **CITY** within 10 business days of contract execution and shall include a decomposed project scope consisting of phases and deliverables, tasks, and component deadlines.
16. **DEFAULT AND TERMINATION**: If either party fails to comply with any condition of this **AGREEMENT** at the time or in the manner provided for, the other party may, at its option, terminate this **AGREEMENT** and be released from all obligations if the default is not cured within ten (10) calendar days after written notice is provided to the defaulting party. Said notice shall set forth the items to be cured. Additionally, the non-defaulting party may bring suit for damages, specific performance, and any other remedy provided by law. These remedies are cumulative and not exclusive. Use of one remedy does not preclude use of the others. Notices shall be provided in writing and hand-delivered or mailed to the parties at the addresses set forth in the first paragraph of this **AGREEMENT**.
17. **LIAISON**: The **CITY's** designated liaison for this **AGREEMENT** is John Caterino and the **CONTRACTOR's** designated liaison for this **AGREEMENT** is Jeremy Wolff.



18. **GOVERNING LAW AND VENUE:** This **AGREEMENT** shall be construed and enforced in accordance with the laws of the State of Montana. Venue for any suit between the parties arising out of this **AGREEMENT** shall be the State of Montana Thirteenth Judicial District Court, Yellowstone County.
19. **SEVERABILITY:** Any provision or part of the **AGREEMENT** held to be void or unenforceable under any law or regulation shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the **CITY** and the **CONTRACTOR**, who agree that the **AGREEMENT** shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.
20. **SUCCESSORS AND ASSIGNS:** Neither the **CITY** nor the **CONTRACTOR** shall assign, transfer or encumber any rights, duties or interests accruing from this **AGREEMENT** without the written consent of the other.
21. **OWNERSHIP OF DOCUMENTS:** All documents, data, drawings, specifications, software applications and other products or materials produced by the **CONTRACTOR** in connection with the services rendered under this **AGREEMENT** shall be the property of the **CITY** whether the project for which they are made is executed or not. All such documents, products and materials shall be forwarded to the **CITY** at its request and may be used by the **CITY** as it sees fit. The **CITY** agrees that if the documents, products, and materials prepared by the **CONTRACTOR** are used for purposes other than those intended by the **AGREEMENT**, the **CITY** does so at its sole risk and agrees to hold the **CONTRACTOR** harmless for such use. All or any portions of materials, products and documents produced under this **AGREEMENT** may be used by the **CONTRACTOR** upon confirmation from the **CITY** that they are subject to disclosure under the Public Disclosure Act. All services performed under this **AGREEMENT** will be conducted solely for the benefit of the **CITY** and will not be used for any other purpose without written consent of the **CITY**. Any information relating to the services will not be released without the written permission of the **CITY**. The **CONTRACTOR** shall preserve the confidentiality of all **CITY** documents and data accessed for use in **CONTRACTOR**'s work product.



**IN WITNESS WHEREOF**, the parties hereto have executed this instrument the day and year first above written.

**CITY OF BILLINGS, MONTANA**

**MCKINSTRY ESSENTION, LLC**

\_\_\_\_\_  
**WILLIAM A. COLE, MAYOR**

\_\_\_\_\_  
**SIGNATURE**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**PRINT NAME**

\_\_\_\_\_  
**CITY ATTORNEY'S OFFICE**

\_\_\_\_\_  
**PRINT TITLE**

**ATTEST:**

\_\_\_\_\_  
**DENISE BOHLMAN, CITY CLERK**



## EXHIBIT A

### SCOPE OF WORK

All services to be rendered at:

**Site Name:** City of Billings New City Hall

**Site Address:** 316 N 26<sup>th</sup> St. Billings, MT 59101

**Tax ID:** A000251

**Legal Description:** BILLINGS ORIGINAL TOWNSITE, S33, T01 N, R26 E, BLOCK 43, Lot 1 – 12

Included in the cost of the contract are the below items:

#### **Minimum Time Dedicated to Project:**

1. 30 meetings (on-site or remote)
2. 16 hours pre-investigation
3. 8 hours design review
4. 6 visits with 4 hours prior to equipment startups
5. 50 hours for point-to-point verification
6. 3 weeks of functional testing
7. 1 day of test/adjust/balance (TAB) backcheck
8. 10 hours for seasonal testing

#### **Equipment to be Commissioned:**

- (5) Air Handling Units
- (1) Roof Top Unit (RTU-1)
- (3) Existing H&V Units
- (2) Existing AC Units
- (21) New Exhaust Fans
- (5) Existing Exhaust Fans
- (155) Variable Air Volume Units
- (2) Fan Coil Units
- (3) Mini Split Air Conditioners
- (1) Shell and Tube Heat Exchanger
- (2) Unit Heaters
- (2) Chillers (1 New and 1 Existing)
- (2) Existing Cooling Towers
- (2) New Pumps
- (8) Existing Pumps
- (20) Electric Water Heaters
- (3) Domestic Hot Water Recirculation Pumps



Heating Hot Water System  
Chilled Water System  
Condenser Water System  
Generator Controls  
Applicable Lighting Controls  
Building Automation System

**Scope of Work:**

1. Develop a Commissioning Specification and submit for inclusion into the specifications.
2. Develop the Commissioning Plan.
3. Review the submittals to be knowledgeable on equipment to be provided, but not be an official reviewer.
4. Host a commissioning kick-off meeting on-site, with a virtual participation option.
5. Provide a web-based commissioning issues tracking platform, with access setup and granted to all project participants; updated by the CxA regularly.
6. Setup and host virtual or in-person meetings as needed to ensure all systems function as designed and issues are resolved quickly.
7. 100% Functional Performance Testing of all air-handling equipment, exhaust fans, make-up air unit, Unit Heaters, Split-Systems, VAVs, boilers, cooling towers, chillers and the Ventilation Control System for the HVAC systems designed for this building. Also, testing of associated thermostats and local controls to be included.
8. 100% Functional Performance testing of the Domestic water system per IECC requirements.
9. 100% Functional performance testing of the lighting and lighting controls per IECC requirements.
10. Provide commissioning of the building temperature control system to include the following: Sequence/ Programming verification of the following systems:
  - a. VAV Air Handling Systems
  - b. Council Roof Top Unit
  - c. Emergency Generator Ventilation
  - d. Heating Water System
  - e. Chilled Water System
  - f. Mini Split Systems
  - g. Garage Ventilation
  - h. Building Relief Air and New Exhaust Fans
  - i. Point Verification and conformance with construction documents
  - j. Point Trending for space temperature, duct static, floor / building static pressure, VFD control, Economizer Control and Equipment Staging.



- k. Sample VAV box performance and verification for temperature and airflow. Test a minimum of 10% of the building VAV boxes.
  - l. Graphics Verification and Alarm Testing.
11. Preliminary Commissioning Report (Substantial Completion)
  12. Final Commissioning report (Final Completion)
  13. Review and Comment Test and Balance Report – anticipated at substantial completion.
  14. Review and Comment on Facilities division equipment training plan
  15. Attend vendor training
  16. Post-Occupancy support – at hourly rate

**Items to be Delivered to Owner:**

1. Comprehensive Commissioning Plan
2. Status Reports at regular intervals
3. Code required reports and documentation
4. Final reports and information for closeout and warranty

**City Council Regular**

**Date:** 05/08/2023  
**Title:** Agreement with BBWA for Conveyance of Water to Reservoirs  
**Presented by:** Debi Meling  
**Department:** Public Works  
**Presentation:** No  
**Legal Review** Yes

**RECOMMENDATION**

Staff recommends that City Council approve the agreement with BBWA to convey water to the reservoirs.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

The City is constructing a water treatment plant and raw water storage reservoirs on the west end of Billings. The original plan for the project included a river intake and pump station at the Yellowstone River and a large diameter pipe from the river to the reservoirs. The cost of the intake, pump station and pipeline are estimated at approximately \$35 million. Given the increased cost of construction, city staff has been reviewing options to reduce the overall project cost. While using the BBWA has limitations, it was determined by staff to be the best option at this time. The biggest limitation with use of the BBWA is the inability to convey water during winter months. One of the improvements that will be made to the system is the installation of another headgate at the river or modification of an existing headgate. The modification or addition will enable the city to use the intake during times of low river flow when temperatures are adequate to flow water to the reservoirs. Other improvements will be made at the Canyon Creek Flume and lining will be added to stretches of the canal that experience significant seepage. The agreement calls for the BBWA to continue to maintain these facilities, with the exception of a new gate, if it is added. The City will also construct a diversion structure at the reservoir site to allow water to be diverted from the BBWA canal into the reservoirs. This structure will also serve as an offloader in the event the BBWA experiences a breach or backup. With the addition of this structure, a significant amount of water can be diverted to Canyon Creek as well as to the reservoirs.

The agreement also defines the annual fee that the city will pay the BBWA. The fee is based on a volumetric percentage of the overall flow and has an escalation clause based on the Consumer Price Index (CPI). The fee is less than the operations cost of the proposed intake and pump station, so the City will actually have lower O&M costs using the BBWA versus an intake and pump station.

Staff is recommending that the City utilize the BBWA for at least the next 5--10 years to see if the winter operations can meet our needs as well as if the overall conveyance through the BBWA continues to be beneficial or if other issues arise. If the City determines it would be better to have an intake and pump station, the project can be scheduled in the future and budgeted appropriately.

**ALTERNATIVES**

City Council may:

- Approve the agreement with the BBWA; or,
- Not approve the agreement. If the agreement is not approved, the City will need to construct a river intake, pump station and pipeline to serve the reservoirs and water treatment plant. The cost of these facilities would require rate increases to water users.

**FISCAL EFFECTS**

The agreement includes some capital investment into the BBWA Canal and diversion structure. While the exact amount is unknown until the project is bid, the FY24 budget includes \$3 million for improvements. The agreement also includes an annual fee of \$150,000. Both of these costs will come from water funds.

**Attachments**

Agreement

## **WATER CARRIAGE AGREEMENT**

THIS WATER CARRIAGE AGREEMENT (the “Agreement”) is made and entered into effective the \_\_\_\_ day of \_\_\_\_\_, 2023, (the “Effective Date”) by and between the BILLINGS BENCH WATER ASSOCIATION (the “BBWA”), a non-profit, private ditch corporation, having its principal office at 1111 Main Street, Suite 14, Billings, Montana 59105, and the CITY OF BILLINGS, a Montana municipal corporation (the “City”), having its principal office at CITY HALL, 210 N. 27<sup>th</sup> Street, Billings, Montana 59101, each referred separately, herein, as “the Party,” or collectively as “the Parties”.

### **RECITALS**

- A. The BBWA operates and maintains an irrigation ditch system, under the laws of the State of Montana, on behalf of and for the primary benefit of its shareholders, which includes a diversion structure and headgate that diverts water from the Yellowstone River to a main canal and over 200 miles of laterals, distribution canals and two storage reservoirs in Yellowstone County (the “BBWA Ditch”); this water is used for irrigation of crops, recreation, city parks, golf courses, schools, yard usage, and raw domestic water usage; and
- B. The City is constructing a water reservoir and plant facility on the City’s West End (the “West End Reservoir”) for the primary purpose of storing and supplying clean and safe municipal water and an auxiliary function of providing public conservation and recreation amenities to area residents; the West End Reservoir is anticipated to begin operation in June 2025; and
- C. The City owns certain water rights on the Yellowstone River for the purpose of furnishing municipal water supplies but needs a diversion and carriage link between the Yellowstone River and its West End Reservoir; the City desires to utilize the BBWA Ditch for this purpose and will substantially invest in improvements to the BBWA Ditch which will incidentally benefit the BBWA and its shareholders; and
- D. The Parties have entered into this Agreement in order to provide for the use of the BBWA Ditch by the City to divert and carry City water from the Yellowstone River to the West End Reservoir on terms that will not interfere with the primary purpose and use of the BBWA Ditch by the BBWA and its shareholders and will provide substantial benefits to all of the Parties.

NOW, THEREFORE, in consideration of the recitals above and the mutual promises and agreements set forth below, the Parties hereto agree as follows:

### **AGREEMENT**

1. Agreement for the Carriage of Water. For a term of twenty (20) years (the “Term”) from the Effective Date of this Agreement, the BBWA agrees to allow the City to utilize the BBWA Ditch, including its river headgate and associated infrastructure and facilities, for the diversion of any and all water supplies rightfully available to the City from the Yellowstone River for carriage to the City’s take out point at the West End Reservoir, subject to the terms and conditions, herein. The City intends to divert 30 cubic feet per second (cfs) on a regular basis during the irrigation season and up to 74 cfs during non-irrigation season to supply the reservoirs. Understanding that volume may not always be available, the City and BBWA shall consult in good faith to reasonably determine the available carrying capacity of the BBWA Ditch, at any given time, that may be used by the City pursuant to this Agreement. If the available volume is less than 30 cfs during the irrigation season, the BBWA will work diligently to resume operations to allow the City to divert the full 30 cfs volume. This Agreement shall automatically renew for successive three-year terms unless either Party provides notice of its intent to amend or terminate to the other Party at least sixty (60) days prior to the expiration of any term.
2. Priority of BBWA Use. The use of the BBWA Ditch pursuant to this Agreement shall be subordinate to and shall not interfere with the use of the BBWA Ditch and the capacity thereof by the BBWA and its shareholders.
3. Priority of City in BBWA Ditch Carrying Capacity. The use of the BBWA Ditch carrying capacity under this Agreement shall be subordinate to the and shall not interfere with the use of the BBWA Ditch and the capacity thereof by third Parties under carriage agreements that pre-date this Agreement. Any carriage agreements with third Parties approved by the BBWA after the date of this Agreement shall be subordinate to and shall not interfere with the use of the BBWA Ditch and the capacity thereof by the City pursuant to this Agreement.
4. Time and Amount of Carriage. The City may not utilize the BBWA Ditch to divert or carry City water when or to the extent that:
  - a. Such carriage would cause damage to the BBWA Ditch beyond customary wear and tear;
  - b. During periods of extreme cold weather when the freezing water would damage facilities;
  - c. All of the carrying capacity of the BBWA Ditch is required to divert and carry water for the benefit of shareholders of the BBWA under the BBWA’s water rights or under carriage agreements that pre-date this Agreement;
  - d. The BBWA is performing maintenance on the BBWA Ditch and carriage of water for the City would interfere with the maintenance activity.

5. BBWA Ditch Improvements. The BBWA is the owner of all facilities and improvements installed by it. Subject to prior approval of the BBWA, the City shall fund and install all improvements to the BBWA Ditch necessary for the fulfilment of this Agreement., and The Parties agree and conclude that likely necessary improvements include, but are not limited to, the BBWA's Yellowstone River headgate, the BBWA's Canyon Creek flume, a diversion and check structure to allow City water to be diverted to the West End Reservoir both during and after irrigation season, and BBWA canal lining to increase the amount of water in the canal sufficiently to ensure the City has adequate water supply and reduce water loss. One year after the City begins to use the canal for water conveyance, the City and BBWA will determine improvements and modifications that are needed to effectively convey the water. The cost of the improvements will be split by benefit for each party. The City shall commit to providing matching funds for any such grant of canal lining should such canal lining be utilized for carrying City water and to the West End Reservoir pursuant to this Agreement. The BBWA will be the owner of all facilities and improvements installed by the City under this agreement with the exception of the diversion and check structure.
6. Maintenance. The BBWA will maintain the canal. The City will maintain the diversion structure and headgate if it is a separate structure.
7. Access. The City shall have access necessary along the right-of-way of the BBWA Ditch for purposes of ingress and egress to accomplish the terms of this Agreement. BBWA is not required to provide additional access beyond what is currently legally in place for BBWA operations.
8. Annual Fees.  
Annual fees to be paid by the City to the BBWA may be actual or in-kind; accordingly, the fees may be paid through direct funds or in-kind work performed by City crews. The first year of use, the annual fee will be \$150,000. This fee will increase by the Consumer Price Index for All Urban Consumers (CPI-U) annually. Regarding in-kind fees, the City will provide the BBWA with an hourly rate for City work crews each year for BBWA Ditch maintenance. Should BBWA request in-kind work performance for BBWA Ditch maintenance, the City may opt to assist the BBWA with work that is needed, and the value of the requested in-kind work will be deducted from the City's annual seasonal fees. The City has no obligation to provide in-kind performance and has entire approval as to whether the City will perform in-kind work for a reduction in the City's direct annual fee payment to the BBWA. BBWA has no obligation to request in-kind work.
9. Water Rights. The Parties agree not to object in any forum, including Montana's Water Court, to carriage of the City's water in the BBWA Ditch, so long as such carriage is in accordance with the terms and conditions of this Agreement.

10. Billing and Payment Terms. The BBWA shall invoice the City for all amounts due under this Agreement annually. Invoices shall be payable within thirty (30) days after the date of the invoice.

11. Default and Termination. Default shall be deemed to have occurred upon either Party's failure or refusal to perform any term or condition of this Agreement, provided thirty (30) days' notice of default is given to the defaulting Party and the defaulting Party fails or refuses to either cure or commence curing such default and diligently pursuing curation efforts to conclusion within ninety (90) days after having been provided written notice of such default. The Parties agree that a default in the performance of the terms of this Agreement is not subject to compensation in monetary damages, and this Agreement can only be enforced by specific performance or injunctive relief. No consequential or special damages shall be recoverable by either Party. In any legal proceeding brought to enforce the terms of this Agreement, the prevailing Party shall be entitled to recover reasonable attorney's fees and court costs.

The term of this Agreement shall be for twenty (20) years from the Effective Date, except that:

(a) the City may opt to terminate this Agreement if the BBWA breaches its obligations hereunder and said breach continues for ninety (90) days after the City provides notice of default and an opportunity to cure to the BBWA;

(b) the City may opt to terminate this Agreement if it determines to transport City water from the Yellowstone River to the West End Reservoir via another carrier or mechanism and provides the BBWA notice of the City's intent to terminate this Agreement one (1) year prior to any such termination date;

(c) the BBWA may opt to terminate this Agreement if the City breaches its obligations hereunder and said breach continues for ninety (90) days after the BBWA provides written notice and an opportunity to cure to the City.

12. Waiver. Failure of a Party hereto to exercise any right hereunder shall not be deemed a waiver of such right and shall not affect the right of any Party to exercise at some future time said right or any other rights set forth in this Agreement.

13. Notice. Any notice required or permitted by this Agreement shall be in writing and shall be deemed to have been sufficiently given for all purposes if sent by U.S. first-class mail, postage prepaid, or hand-delivered, to the person whom such notice is intended to be given at the address set forth below:

BBWA: BBWA Board Chairperson  
1111 Main Street Suite 14

Billings, MT 59105

CITY: City Administrator  
c/o Public Works Director  
City Hall  
PO Box 1178  
Billings, MT 59103

14. Immunity. Nothing contained herein shall constitute a waiver by the BBWA or the City of the provisions of any immunity provisions contained in the Montana Code Annotated, and as it may be amended from time to time.
15. Assignment. This terms and provisions of this Agreement shall inure to the benefit of and be binding upon the successors and assigns of the Parties hereto.
16. Amendment. No amendment or modifications to this Agreement shall be of any force or effect unless in writing and executed by the Parties hereto with the same formality as this as this Agreement.
17. Entire Agreement. This Agreement constitutes the entire agreement of the Parties with respect to the subject matter thereof.
18. Other Agreements. Nothing in this Agreement replaces or modifies any existing agreements between or among the Parties.
19. Severability. In the event any term or provision of this Agreement is determined to be invalid or unenforceable, then said term or provision shall be deemed severed from the balance of the Agreement, which shall remain in full force and effect.
20. Venue. Venue for resolution of any dispute under this Agreement resulting in litigation shall be in the 13<sup>th</sup> Judicial District Court for Yellowstone County, Montana. This Agreement will be interpreted and governed in accordance with Montana law.
21. Authority. Each Party represents that it has full authority to execute this Agreement and has taken all steps necessary to obtain full authority.

IN WITNESS WHEREOF, the Parties have executed this Agreement the day and year first above written.

BILLINGS BENCH WATER ASSOCIATION

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

ATTEST:

CITY OF BILLINGS

By \_\_\_\_\_

William A. Cole, Mayor

ATTEST:

**City Council Regular**

**Date:** 05/08/2023  
**Title:** Ward Boundary Expansion Ordinance Second Reading - Annexation 23-01  
**Presented by:** Hunter Kelly, Planner 1  
**Department:** Planning & Community Services  
**Presentation:** No  
**Legal Review** Not Applicable

**RECOMMENDATION**

Staff recommends the City Council approve this ordinance on second reading, adding recently annexed property to Ward III.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Sanderson Stewart on behalf of McCall Development submitted a petition to annex land using the provisions of Section 7-2-4600, MCA. The property is located East of East Lane and South of Elysian Road. The land being annexed is described as being Tracts of Land situated in the NW 1/4 of Section 19, T.1S., R.26E, P.M.M., Yellowstone County, Montana, said tracts being a portion of Tract 2 of Certificate of Survey No. 3592, recorded July 2nd, 2015, under Document No. 3745237 and a portion of Tract 2A-1 of Amended Tract 2A of Amended Tract 2, Certificate of Survey No. 3594, recorded March 2nd, 2022, under Document No. 4009586 on file and of record in the office of the Yellowstone County Clerk and Recorder, more particularly described as follows:

Beginning at the northwest corner of Lot 5, Block 24 of Annafeld Subdivision, Fourth Filing, recorded May 25th, 2022, under Document No. 4018177 on file and of record in the office of the Yellowstone County Clerk and Recorder; Thence S 00°08'35" E along the line common to said Certificate of Survey No. 3594 and Annafeld Subdivision, Fourth Filing a distance of 709.30 feet; Thence N 89°57'58" W for a distance of 185.93 feet; Thence N 00°02'02" E for a distance of 155.58 feet; Thence N 89°57'59" W for a distance of 184.98 feet; Thence N 00°02'02" E for a distance of 355.80 feet; Thence S 89°57'58" E for a distance of 76.01 feet; Thence N 00°02'02" E for a distance of 361.07 feet to a point on the line common to said Certificate of Survey No. 3594 and Certificate of Survey No. 3592; Thence N 00°09'54" W for a distance of 30.00 feet; Thence N 89°58'09" E for a distance of 282.65 feet to a point on the line common to said Certificate of Survey No. 3592 and Annafeld Subdivision, Fourth Filing; Thence along the west line of said Annafeld Subdivision, Fourth Filing, the following three courses and distances: S 00°09'54" E for a distance of 30.00 feet; N 89°58'09" E for a distance of 9.55 feet; S 00°08'35" E for a distance of 163.49 feet to said Point of Beginning. Said annexation containing 6.307 gross and net acres, more or less.

Upon Council approval, this annexation requires a change in the boundaries of Ward III. Two readings are required for this action. The first reading and public hearing was held on April 24, 2023 and the ordinance passed unanimously.

**ALTERNATIVES**

City Council may:

- Approve adding the subject property to Ward III, or;
- Disapprove adding the subject property to Ward III. Disapproval will not modify the boundary of Ward III and will create a problem where property inside the City Limits is not within a City Ward.

**FISCAL EFFECTS**

This application has no impact on the Planning Division Budget.

**Attachments**

Ward Boundary Ordinance

**ORDINANCE NO. 23-\_\_\_\_\_**

AN ORDINANCE OF THE CITY OF BILLINGS, AMENDING BILLINGS MUNICIPAL CODE, CHAPTER 11, ELECTIONS, IN PARTICULAR, SECTION 11-102(c), WARD BOUNDARIES; AND CHANGING THE WARD BOUNDARIES ESTABLISHED THEREIN BY ADDING CERTAIN NEWLY ANNEXED REAL PROPERTY TO WARD 3 PROVIDING FOR CERTIFICATION AND REPEALING OF ALL ORDINANCES AND RESOLUTIONS INCONSISTENT THEREWITH.

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:**

1. AMENDMENT. Pursuant to Billings Municipal Code, Section 11-102(c) and the State Law, Billings Municipal Code, Section 11-102(c) Ward Boundaries is hereby amended by adding to Ward III the following described real property:

Tracts of Land situated in the NW 1/4 of Section 19, T.1S., R.26E, P.M.M., Yellowstone County, Montana, said tracts being a portion of Tract 2 of Certificate of Survey No. 3592, recorded July 2nd, 2015, under Document No. 3745237 and a portion of Tract 2A-1 of Amended Tract 2A of Amended Tract 2, Certificate of Survey No. 3594, recorded March 2nd, 2022, under Document No. 4009586 on file and of record in the office of the Yellowstone County Clerk and Recorder, more particularly described as follows:  
Beginning at the northwest corner of Lot 5, Block 24 of Annafeld Subdivision, Fourth Filing, recorded May 25th, 2022, under Document No. 4018177 on file and of record in the office of the Yellowstone County Clerk and Recorder;  
Thence S 00°08'35" E along the line common to said Certificate of Survey No. 3594 and Annafeld Subdivision, Fourth Filing a distance of 709.30 feet; Thence N 89°57'58" W for a distance of 185.93 feet; Thence N 00°02'02" E for a distance of 155.58 feet; Thence N 89°57'59" W for a distance of 184.98 feet; Thence N 00°02'02" E for a distance of 355.80 feet; Thence S 89°57'58" E for a distance of 76.01 feet; Thence N 00°02'02" E for a distance of 361.07 feet to a point on the line common to said Certificate of Survey No. 3594 and Certificate of Survey No. 3592; Thence N 00°09'54" W for a distance of 30.00 feet; Thence N 89°58'09" E for a distance of 282.65 feet to a point on the line common to said Certificate of Survey No. 3592 and Annafeld Subdivision, Fourth Filing; Thence along the west line of said Annafeld Subdivision, Fourth Filing, the following three courses and distances: S 00°09'54" E for a distance of 30.00 feet; N 89°58'09" E for a distance of 9.55 feet; S 00°08'35" E for a distance of 163.49 feet to said Point of Beginning.

Said annexation containing 6.307 gross and net acres, more or less.

(# 23-01) See Exhibit "A" Attached

2. EFFECTIVE DATE. This ordinance shall be effective either thirty (30) days after second reading and final adoption as provided by law, or upon the effective date of Resolution No. 23-\_\_\_\_\_ approving the annexation of the above territory, whichever date is later.

3. REPEALER. All other ordinances, sections of the Billings Municipal Code and ordinances inconsistent herewith are hereby repealed.

4. CERTIFICATION. Pursuant to M.C.A. Section 13-3-103, the above change and alteration is hereby certified to the election administrator by the City Council, and the City Administrator or his designee is hereby directed to certify the changes and alterations and to deliver a map showing the boundaries of the ward, the streets, avenues and alleys by name and the ward by number, to the election administrator not more than ten (10) days after the effective date of this ordinance.

PASSED by the City Council on the first reading this 24<sup>th</sup> day of April, 2023.

PASSED by the City Council on the second reading this 8<sup>th</sup> day of May, 2023.

THE CITY OF BILLINGS:

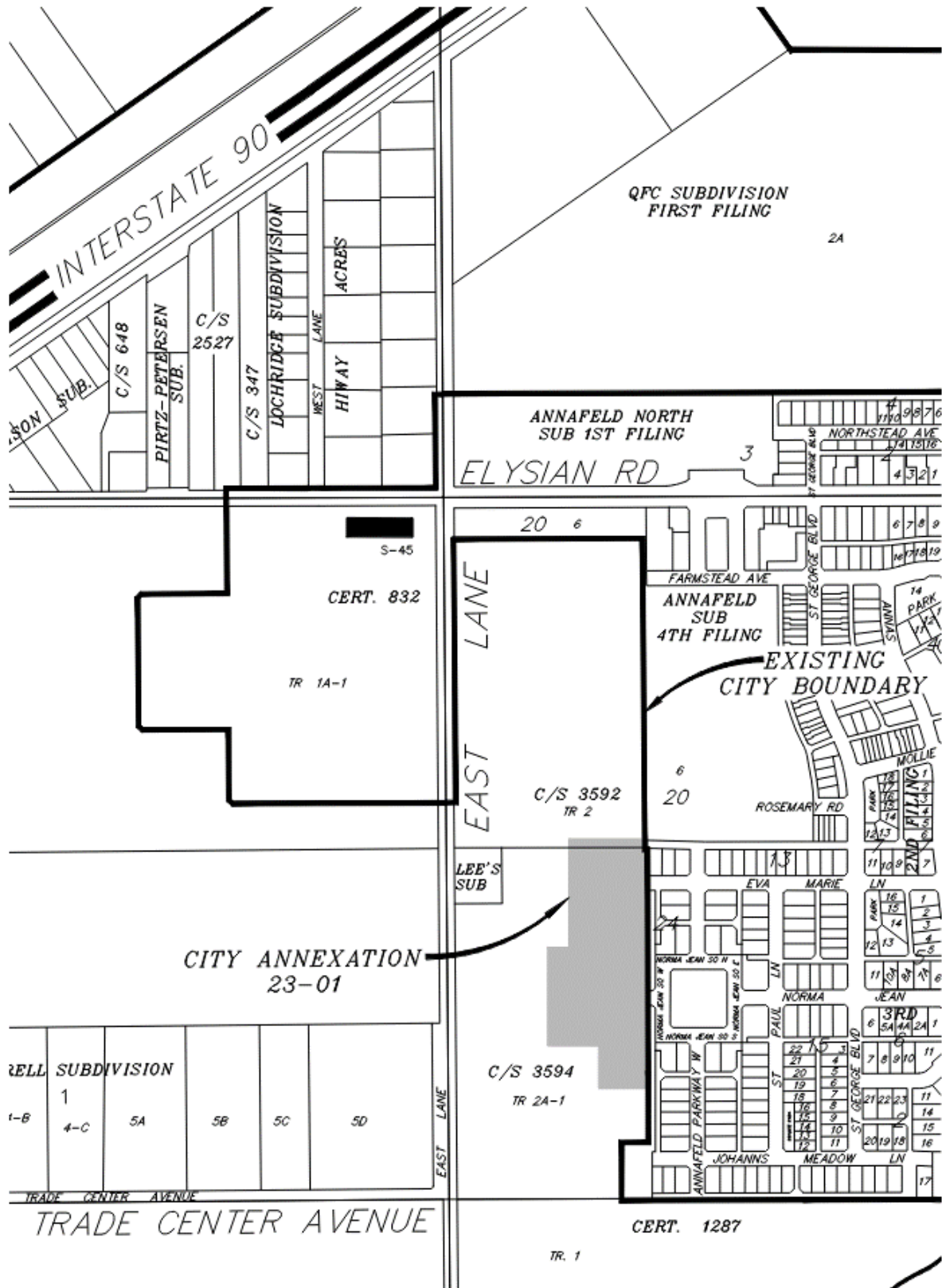
\_\_\_\_\_  
William A. Cole, MAYOR

ATTEST:

BY: \_\_\_\_\_  
Denise Bohlman, CITY CLERK

(#23-01)

# EXHIBIT "A"



**City Council Regular**

**Date:** 05/08/2023  
**Title:** Payment of Claims for week of April 3, 2023  
**Presented by:** Andy Zoeller, Finance Director  
**Department:** Finance  
**Presentation:** No  
**Legal Review** Not Applicable

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**RECOMMENDATION**

Staff recommends Council approve the Payment of Claims

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Claims in the amount of \$1,358,484.57 have been reviewed and are presented for City Council payment approval. A complete listing of the claims for the week are available in the Finance Department.

**Payment Approval Process**

Every invoice for payment is entered into the City's accounting system and the backup documentation is scanned in and attached (physical invoices, additional e-mails explaining payments, bids, contracts, etc.).

Each invoice goes through a multi-step approval process depending upon the amount of the payment.

First, invoices are entered by the department requesting the payment and the department director or designee must perform an initial review and approval of the purchase. The number of approvals within the department can vary based upon the size of the department, but no less than one approver within each department must verify the payment.

Second, all payments, regardless of size, must be approved by the Purchasing Agent or designee. The Purchasing Agent will review the payment to ensure purchasing procedures are followed and appropriate documentation is attached.

If the payment is greater than \$1,000, then it must be approved by the Finance Director or designee.  
If that payment is greater than \$10,000, then it must be approved by the City Administrator or Assistant City Administrator.

Once all approvals are completed, the payment is able to be made and the Accounts Payable Clerk can print the check. After all checks are printed, a list of all checks in excess of \$2,500 is generated and placed on the next City Council meeting for review.

**ALTERNATIVES**

- No other alternatives were analyzed

**FISCAL EFFECTS**

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

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**Attachments**

CouncilMemo wk of 04032023

| Check Date | Check# | Name                  | Fund Name      | Amount        | Item Desc                                       |
|------------|--------|-----------------------|----------------|---------------|---|
| 04/03/2023 | 860380 | Air Vacuum Corp       | Public Safety  | \$ 6,617.50   | FIRE 8: AIRVAC SYSTEM 911                       |
| 04/03/2023 | 860390 | Bobcat - Big Sky      | Park Dist 1    | \$ 3,005.54   | tracks for truck 1635 - 93886                   |
| 04/03/2023 | 860391 | Brenntag Pacific      | Street/Traffic | \$ (8,150.00) | credit on hicothaw                              |
| 04/03/2023 | 860391 | Brenntag Pacific      | Wastewater     | \$ 5,853.29   | Chemical Supplies                               |
| 04/03/2023 | 860391 | Brenntag Pacific      | Wastewater     | \$ 5,903.29   | CHemical Supplies                               |
| 04/03/2023 | 860391 | Brenntag Pacific      | Wastewater     | \$ 6,267.50   | Chemical Supplies                               |
| 04/03/2023 | 860391 | Brenntag Pacific      | Wastewater     | \$ 5,775.17   | chemical supplies                               |
| 04/03/2023 | 860391 | Brenntag Pacific      | Wastewater     | \$ 6,075.00   | Chemical Supplies                               |
| 04/03/2023 | ACH    | Burns & McDonnell Eng | Water          | \$280,282.14  | WO 19-42 West End Water Treatment Plant Project |
| 04/03/2023 | 860394 | Cengage Learning      | Library        | \$ 4,206.35   | 79652619 Chilton annual subscription            |
| 04/03/2023 | 860396 | Century Link          | Airport        | \$ 50.97      | Airport Terminal Power M                        |
| 04/03/2023 | 860396 | Century Link          | Airport        | \$ 45.66      | Airport Alarm                                   |
| 04/03/2023 | 860396 | Century Link          | Airport        | \$ 53.48      | Airport 1FB Line                                |
| 04/03/2023 | 860396 | Century Link          | Airport        | \$ 83.24      | Airport   |
| 04/03/2023 | 860396 | Century Link          | Airport        | \$ 53.48      | Airport P9 Building                             |
| 04/03/2023 | 860396 | Century Link          | Airport        | \$ 69.25      | Airport   |
| 04/03/2023 | 860396 | Century Link          | Airport        | \$ 38.27      | Bill Date: Aug 16, 2021. QTA Phone 406-252-0005 |
| 04/03/2023 | 860396 | Century Link          | Engineering    | \$ 139.71     | Measured Lines Depot 60/40                      |
| 04/03/2023 | 860396 | Century Link          | EOC 911        | \$ 45.65      | 911   |
| 04/03/2023 | 860396 | Century Link          | EOC 911        | \$ 45.65      | 911   |
| 04/03/2023 | 860396 | Century Link          | EOC 911        | \$ 311.26     | 9-1-1 Center Landfill #2                        |
| 04/03/2023 | 860396 | Century Link          | EOC 911        | \$ 311.26     | 9-1-1 Center Fox Reservoir #2                   |
| 04/03/2023 | 860396 | Century Link          | EOC 911        | \$ 5,277.19   | 9-1-1 Center                                    |
| 04/03/2023 | 860396 | Century Link          | Fleet          | \$ 51.48      | Motor Pool                                      |
| 04/03/2023 | 860396 | Century Link          | General        | \$ 41.62      | Cemetery FAX Line                               |
| 04/03/2023 | 860396 | Century Link          | General        | \$ 62.89      | Stewart Park Batting Cages                      |
| 04/03/2023 | 860396 | Century Link          | IT Resources   | \$ 50.97      | Kenco Security Alarm IT Alarm                   |
| 04/03/2023 | 860396 | Century Link          | Library        | \$ 189.72     | Library 6 lines                                 |
| 04/03/2023 | 860396 | Century Link          | P.W. Admin     | \$ 93.14      | Measured Lines Depot 60/40                      |
| 04/03/2023 | 860396 | Century Link          | Park Dist 1    | \$ 69.25      | Parks   |
| 04/03/2023 | 860396 | Century Link          | Park Dist 1    | \$ 50.97      | Parks 3890 Stillwater                           |
| 04/03/2023 | 860396 | Century Link          | Parking        | \$ 41.62      | Park 2 Elevator Phone                           |
| 04/03/2023 | 860396 | Century Link          | Parking        | \$ 50.97      | Park 1 Elevator Phone                           |
| 04/03/2023 | 860396 | Century Link          | Phone System   | \$ 126.48     | Library 6 lines                                 |

| Check Date | Check# | Name                | Fund Name      | Amount      | Item Desc                           |
|------------|--------|---------------------|----------------|-------------|-------------------------------------|
| 04/03/2023 | 860396 | Century Link        | Phone System   | \$ 104.84   | Airport Measured Lines              |
| 04/03/2023 | 860396 | Century Link        | Phone System   | \$ 115.52   | Met Measured Lines                  |
| 04/03/2023 | 860396 | Century Link        | Phone System   | \$ 112.32   | BOC Measured Lines                  |
| 04/03/2023 | 860396 | Century Link        | Phone System   | \$ 163.29   | PUD Measured Lines                  |
| 04/03/2023 | 860396 | Century Link        | Phone System   | \$ 2,603.22 | Main System Centrex                 |
| 04/03/2023 | 860396 | Century Link        | Phone System   | \$ 52.42    | MET and Kenco Fax                   |
| 04/03/2023 | 860396 | Century Link        | Phone System   | \$ 48.66    | Animal Control Fax                  |
| 04/03/2023 | 860396 | Century Link        | Phone System   | \$ 50.97    | Fire Alarm                          |
| 04/03/2023 | 860396 | Century Link        | Phone System   | \$ 50.97    | Four Dances                         |
| 04/03/2023 | 860396 | Century Link        | Phone System   | \$ 52.95    | Miller Building                     |
| 04/03/2023 | 860396 | Century Link        | Phone System   | \$ 50.97    | Pioneer Park                        |
| 04/03/2023 | 860396 | Century Link        | Phone System   | \$ 52.42    | Streets Fax                         |
| 04/03/2023 | 860396 | Century Link        | Planning       | \$ 50.97    | Planning Traffic Central Broadwater |
| 04/03/2023 | 860396 | Century Link        | Planning       | \$ 50.97    | Planning Traffic Central 9th        |
| 04/03/2023 | 860396 | Century Link        | Public Safety  | \$ 52.42    | Fire Elevator                       |
| 04/03/2023 | 860396 | Century Link        | Public Safety  | \$ 50.97    | Crime Prevention Alarm              |
| 04/03/2023 | 860396 | Century Link        | Public Safety  | \$ 119.32   | Fire                                |
| 04/03/2023 | 860396 | Century Link        | Public Safety  | \$ 118.28   | Fire RR Crossing Alarm              |
| 04/03/2023 | 860396 | Century Link        | Public Safety  | \$ 61.35    | Fire 5 911 Line                     |
| 04/03/2023 | 860396 | Century Link        | Public Safety  | \$ 41.62    | Fire Maintenance Shop               |
| 04/03/2023 | 860396 | Century Link        | Radio          | \$ 311.26   | Fire Airport Radio Tower WCK        |
| 04/03/2023 | 860396 | Century Link        | Radio          | \$ 311.26   | Fire Airport Radio Tower Jellison   |
| 04/03/2023 | 860396 | Century Link        | Solid Waste    | \$ 97.35    | Solid Waste Landfill                |
| 04/03/2023 | 860396 | Century Link        | Solid Waste    | \$ 193.91   | SW Landfill                         |
| 04/03/2023 | 860396 | Century Link        | Street/Traffic | \$ 42.80    | PW Traffic 3728 McDougall           |
| 04/03/2023 | 860396 | Century Link        | Street/Traffic | \$ 52.42    | PW Traffic Signal 24 Central        |
| 04/03/2023 | 860396 | Century Link        | Transit        | \$ -        | MET Transit                         |
| 04/03/2023 | 860396 | Century Link        | Wastewater     | \$ 50.97    | PUD Sahara Sand Lift Station        |
| 04/03/2023 | 860396 | Century Link        | Water          | \$ 39.44    | PUD Alarm Water Tower               |
| 04/03/2023 | 860406 | Dakota Supply Group | Water          | \$ 293.90   | 1" COMPRESSION COUPLING SLIP        |
| 04/03/2023 | 860406 | Dakota Supply Group | Water          | \$ 3,074.55 | 12" HYDRANT EXTENSION - WATEROUS    |
| 04/03/2023 | 860406 | Dakota Supply Group | Water          | \$ 1,350.66 | 12" HYMAX 2 COUPLING                |
| 04/03/2023 | 860406 | Dakota Supply Group | Water          | \$ 586.78   | 27" POLYWRAP .008 MIL - PIPE WRAP   |
| 04/03/2023 | 860406 | Dakota Supply Group | Water          | \$ 6,144.00 | 3/4" METER LOOPS AKA YOKE           |

| Check Date | Check# | Name                | Fund Name      | Amount       | Item Desc  |
|------------|--------|---------------------|----------------|--------------|--|
| 04/03/2023 | 860406 | Dakota Supply Group | Water          | \$ 8,192.00  | 3/4" METER LOOPS AKA YOKE  |
| 04/03/2023 | 860406 | Dakota Supply Group | Water          | \$ 6,748.99  | 6' FIRE HYDRANT BILLINGS SPECS - PUSH ON                           |
| 04/03/2023 | 860406 | Dakota Supply Group | Water          | \$ 6,922.51  | 7' FIRE HYDRANT - PUSH ON  |
| 04/03/2023 | 860406 | Dakota Supply Group | Water          | \$ 67.89     | BLACK GLOSS PAINT - 1770 OSHA BLACK                                |
| 04/03/2023 | 860406 | Dakota Supply Group | Water          | \$ 45.60     | SAFETY ORANGE SPRAY PAINT  |
| 04/03/2023 | 860408 | Desert Mt Corp      | Street/Traffic | \$ 5,001.41  | ice slicer   |
| 04/03/2023 | 860410 | DOWL                | Wastewater     | \$ 3,113.58  | WO 22-01 Schedules 1 & 2: Water & Sanitary Sewer Main Replacements |
| 04/03/2023 | 860410 | DOWL                | Wastewater     | \$ 2,532.13  | WO 22-01 Schedules 1 & 2: Water & Sanitary Sewer Main Replacements |
| 04/03/2023 | 860410 | DOWL                | Water          | \$ 2,696.42  | WO 22-01 Schedules 1 & 2: Water & Sanitary Sewer Main Replacements |
| 04/03/2023 | 860410 | DOWL                | Water          | \$ 2,192.87  | WO 22-01 Schedules 1 & 2: Water & Sanitary Sewer Main Replacements |
| 04/03/2023 | 860410 | DOWL                | Water          | \$ 41,549.00 | WO 23-01 2023 Water and Sewer Main Replacement - Water             |
| 04/03/2023 | ACH    | Endress & Hauser    | Water          | \$ 3,032.67  | WO 23-21 HSPS Zone 2 Piping Modification                           |
| 04/03/2023 | 860415 | Escosupply          | Street/Traffic | \$ 1,140.30  | plow blades  |
| 04/03/2023 | 860415 | Escosupply          | Street/Traffic | \$ 571.54    | plow cutting edges   |
| 04/03/2023 | 860415 | Escosupply          | Street/Traffic | \$ 3,253.20  | cutting edges for plows  |
| 04/03/2023 | 860423 | Great West Eng      | Solid Waste    | \$ 17,462.45 | WO 20-46 Lanfill Compost Facility                                  |
| 04/03/2023 | 860423 | Great West Eng      | Solid Waste    | \$ 1,847.76  | WO 23-13 Landfill Class IV Expansion Permit                        |
| 04/03/2023 | 860426 | Hach Company        | Wastewater     | \$ 134.19    | Desiccant cartridge  |
| 04/03/2023 | 860426 | Hach Company        | Wastewater     | \$ 7,640.40  | Sensor Cartridge   |
| 04/03/2023 | 860426 | Hach Company        | Water          | \$ 2,785.36  | REAGENT SET CHLORINE FREE CL17 - SIRR PLAN                         |
| 04/03/2023 | 860427 | Hample Excavation   | Airport        | \$ 5,693.74  | Repair Fire Sprinkler Valve  |
| 04/03/2023 | ACH    | HDR                 | Arterial St    | \$ 4,911.41  | WO 22-07 Mullowney Lane, Consultant Agreement                      |
| 04/03/2023 | ACH    | HDR                 | Gas Tax        | \$ 19,086.99 | WO 22-07 Mullowney Lane, Consultant Agreement                      |
| 04/03/2023 | ACH    | HDR                 | Gas Tax        | \$ 1,775.53  | WO 22-07 Mullowney Lane, Consultant Agreement                      |
| 04/03/2023 | ACH    | HDR                 | Sidewalks      | \$ 16,867.59 | WO 22-07 Mullowney Lane, Consultant Agreement                      |
| 04/03/2023 | ACH    | HDR                 | St Maint       | \$ 6,658.25  | WO 22-07 Mullowney Lane, Consultant Agreement                      |
| 04/03/2023 | 860435 | High Point Network  | Library        | \$ 9,900.00  | 222583 Aruba 3 yr renewal  |
| 04/03/2023 | 860439 | Hughes Fire Equipt  | Public Safety  | \$ 16,500.00 | PIERCE ENFORCER ASCENDANT 107' ASL QUINT                           |
| 04/03/2023 | 860442 | Ingram Library      | Library        | \$ 0.04      | 74555497   |
| 04/03/2023 | 860442 | Ingram Library      | Library        | \$ 14.97     | 74555497   |
| 04/03/2023 | 860442 | Ingram Library      | Library        | \$ 10.19     | 74555498   |
| 04/03/2023 | 860442 | Ingram Library      | Library        | \$ 0.02      | 74555498   |
| 04/03/2023 | 860442 | Ingram Library      | Library        | \$ 14.72     | 74555499   |
| 04/03/2023 | 860442 | Ingram Library      | Library        | \$ 0.04      | 74555499   |

| Check Date | Check# | Name           | Fund Name | Amount    | Item Desc |
|------------|--------|----------------|-----------|-----------|-----------|
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 2.90   | 74555500  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 185.82 | 74555500  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 49.96  | 74555500  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 789.28 | 74555500  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 241.25 | 74555500  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 5.99   | 74555500  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 0.84   | 74555501  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 20.65  | 74555501  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 38.49  | 74555501  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 16.78  | 74555502  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 0.23   | 74555502  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 11.39  | 74555503  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 10.59  | 74555503  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 0.80   | 74555503  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 1.13   | 74555504  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 56.59  | 74555504  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 9.57   | 74583396  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 0.22   | 74583396  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 10.02  | 74583397  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 0.22   | 74583397  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 87.60  | 74583398  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 2.56   | 74583398  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 0.20   | 74624758  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 15.31  | 74624758  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 17.99  | 74624759  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 0.31   | 74624759  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 10.02  | 74624760  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 0.16   | 74624760  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 60.25  | 74624761  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 1.29   | 74624761  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 27.29  | 74624761  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 7.77   | 74624762  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 0.10   | 74624762  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 0.94   | 74624763  |

| Check Date | Check# | Name           | Fund Name | Amount    | Item Desc |
|------------|--------|----------------|-----------|-----------|-----------|
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 56.82  | 74624763  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 53.79  | 74640801  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 0.26   | 74640801  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 8.27   | 74640801  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 0.41   | 74640802  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 8.39   | 74640802  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 46.18  | 74640802  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 0.06   | 74640803  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 17.47  | 74640803  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 29.42  | 74640804  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 77.01  | 74640804  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 38.17  | 74640804  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 2.27   | 74640804  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 196.43 | 74640804  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 0.29   | 74670164  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 54.54  | 74670164  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 34.22  | 74670165  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 1.70   | 74670165  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 334.62 | 74670165  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 104.45 | 74670165  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 30.59  | 74670166  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 103.47 | 74670166  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 21.24  | 74670166  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 0.65   | 74670166  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 0.07   | 74670167  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 16.49  | 74670167  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 0.05   | 74670168  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 10.61  | 74670168  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 0.24   | 74670169  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 84.03  | 74670169  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 0.11   | 74700250  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 13.59  | 74700250  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 0.13   | 74700251  |
| 04/03/2023 | 860442 | Ingram Library | Library   | \$ 8.84   | 74700251  |

| Check Date | Check# | Name                | Fund Name      | Amount       | Item Desc   |
|------------|--------|---------------------|----------------|--------------|---|
| 04/03/2023 | 860442 | Ingram Library      | Library        | \$ 34.21     | 74700252  |
| 04/03/2023 | 860442 | Ingram Library      | Library        | \$ 0.81      | 74700252  |
| 04/03/2023 | 860442 | Ingram Library      | Library        | \$ 11.20     | 74700252  |
| 04/03/2023 | 860442 | Ingram Library      | Library        | \$ 0.16      | 74700253  |
| 04/03/2023 | 860442 | Ingram Library      | Library        | \$ 11.20     | 74700253  |
| 04/03/2023 | 860442 | Ingram Library      | Library        | \$ 199.79    | 74700254 FOL Book Club Kit - Heart of Darkness                        |
| 04/03/2023 | 860443 | Jacobs Eng Group    | Gas Tax        | \$ 324.61    | Asset Management Program Project                                      |
| 04/03/2023 | 860443 | Jacobs Eng Group    | Light Maint    | \$ 324.60    | Asset Management Program Project                                      |
| 04/03/2023 | 860443 | Jacobs Eng Group    | Storm Sewer    | \$ 781.27    | Asset Management Program Project                                      |
| 04/03/2023 | 860443 | Jacobs Eng Group    | Street/Traffic | \$ 1,214.07  | Asset Management Program Project                                      |
| 04/03/2023 | 860443 | Jacobs Eng Group    | Wastewater     | \$ 2,655.68  | Asset Management Program Project                                      |
| 04/03/2023 | 860443 | Jacobs Eng Group    | Water          | \$ 2,655.68  | Asset Management Program Project                                      |
| 04/03/2023 | 860444 | Joe Johnson Equipt  | Street/Traffic | \$ 3,545.29  | main brooms for sweepers  |
| 04/03/2023 | 860446 | Kittelson & Assoc   | Planning       | \$ 17,680.80 | 2023 Billings Urban Area Long Range Transportation PlanInv 0133482    |
| 04/03/2023 | 860447 | Knife River         | Street/Traffic | \$ 3,064.52  | salt/sand material  |
| 04/03/2023 | 860447 | Knife River         | Street/Traffic | \$ 8,139.93  | sand/salt material  |
| 04/03/2023 | 860447 | Knife River         | Street/Traffic | \$ 6,757.63  | sand/salt material  |
| 04/03/2023 | 860454 | M-B Co              | Airport        | \$ 3,592.41  | Float Clutch A-18   |
| 04/03/2023 | 860463 | Morrison Maierle    | Wastewater     | \$ 10,763.25 | WO 22-10 Alkali Creek Water and Sewer Extension, Consultant Agreement |
| 04/03/2023 | 860463 | Morrison Maierle    | Wastewater     | \$ 50,794.60 | WO 23-01 2023 Water/Sewer Replacement - Contract 2 Sewer              |
| 04/03/2023 | 860463 | Morrison Maierle    | Water          | \$ -         | WO 22-10 Alkali Creek Water and Sewer Extension, Consultant Agreement |
| 04/03/2023 | 860464 | Moulton Bellingham  | General        | \$ 955.00    | Houser WWFF   |
| 04/03/2023 | 860464 | Moulton Bellingham  | General        | \$ 7,000.00  | Houser WWFF   |
| 04/03/2023 | 860464 | Moulton Bellingham  | General        | \$ 67.50     | Stone v COB   |
| 04/03/2023 | 860467 | MP Enviro Service   | Wastewater     | \$ 4,118.75  | Emergency clean up from chemical room fi                              |
| 04/03/2023 | 860462 | MT Dakota Utilities | Airport        | \$ 2.25      | 846 093 3091 9. Small East Roof Tops. March 2023 Final Bill           |
| 04/03/2023 | 860462 | MT Dakota Utilities | Facilities     | \$ 2,272.74  | 130 733 1000 8  |
| 04/03/2023 | 860462 | MT Dakota Utilities | Facilities     | \$ 6,234.77  | 757 633 1000 2  |
| 04/03/2023 | 860462 | MT Dakota Utilities | Facilities     | \$ 9,527.25  | 989 733 1000 0  |
| 04/03/2023 | 860462 | MT Dakota Utilities | Facilities     | \$ 1,661.93  | 993 733 1000 4  |
| 04/03/2023 | 860462 | MT Dakota Utilities | General        | \$ 72.28     | 061 943 1000 6  |
| 04/03/2023 | 860462 | MT Dakota Utilities | General        | \$ 686.92    | 571 295 3342 8  |
| 04/03/2023 | 860462 | MT Dakota Utilities | General        | \$ 198.83    | 927 890 1000 3  |
| 04/03/2023 | 860462 | MT Dakota Utilities | Park Dist 1    | \$ 160.35    | 371 101 1000 6  |

| Check Date | Check# | Name                | Fund Name      | Amount       | Item Desc  |
|------------|--------|---------------------|----------------|--------------|--|
| 04/03/2023 | 860462 | MT Dakota Utilities | Public Safety  | \$ 794.55    | 442 190 1000 4                                   |
| 04/03/2023 | 860462 | MT Dakota Utilities | Solid Waste    | \$ 1,709.45  | 284 225 1320 1                                   |
| 04/03/2023 | 860462 | MT Dakota Utilities | Solid Waste    | \$ 123.24    | 602 680 9335 2                                   |
| 04/03/2023 | 860462 | MT Dakota Utilities | Solid Waste    | \$ 3,085.36  | 770 390 1000 2                                   |
| 04/03/2023 | 860462 | MT Dakota Utilities | Wastewater     | \$ 365.16    | 310 490 1000 7                                   |
| 04/03/2023 | 860462 | MT Dakota Utilities | Wastewater     | \$ 405.98    | 410 490 1000 6                                   |
| 04/03/2023 | 860462 | MT Dakota Utilities | Wastewater     | \$ 152.63    | 868 563 1000 7                                   |
| 04/03/2023 | 860462 | MT Dakota Utilities | Water          | \$ 476.14    | 010 490 1000 0                                   |
| 04/03/2023 | 860462 | MT Dakota Utilities | Water          | \$ 102.61    | 110 490 1000 9                                   |
| 04/03/2023 | 860462 | MT Dakota Utilities | Water          | \$ 409.65    | 209 077 5055 6                                   |
| 04/03/2023 | 860462 | MT Dakota Utilities | Water          | \$ 595.08    | 210 490 1000 8                                   |
| 04/03/2023 | 860462 | MT Dakota Utilities | Water          | \$ 1,095.47  | 310 490 1000 7                                   |
| 04/03/2023 | 860462 | MT Dakota Utilities | Water          | \$ 1,217.93  | 410 490 1000 6                                   |
| 04/03/2023 | 860462 | MT Dakota Utilities | Water          | \$ 6,712.54  | 500 490 1000 7                                   |
| 04/03/2023 | 860462 | MT Dakota Utilities | Water          | \$ 159.49    | 510 490 1000 5                                   |
| 04/03/2023 | 860462 | MT Dakota Utilities | Water          | \$ 171.73    | 527 033 1000 4                                   |
| 04/03/2023 | 860462 | MT Dakota Utilities | Water          | \$ 218.08    | 566 923 1000 8                                   |
| 04/03/2023 | 860462 | MT Dakota Utilities | Water          | \$ 51.30     | 600 490 1000 6                                   |
| 04/03/2023 | 860462 | MT Dakota Utilities | Water          | \$ 51.31     | 600 490 1000 6                                   |
| 04/03/2023 | 860462 | MT Dakota Utilities | Water          | \$ 237.31    | 610 490 1000 4                                   |
| 04/03/2023 | 860462 | MT Dakota Utilities | Water          | \$ 170.88    | 666 923 1000 7                                   |
| 04/03/2023 | 860462 | MT Dakota Utilities | Water          | \$ 602.08    | 700 490 1000 5                                   |
| 04/03/2023 | 860462 | MT Dakota Utilities | Water          | \$ 848.12    | 800 490 1000 4                                   |
| 04/03/2023 | 860462 | MT Dakota Utilities | Water          | \$ 138.48    | 832 001 1000 1                                   |
| 04/03/2023 | 860462 | MT Dakota Utilities | Water          | \$ 829.95    | 900 490 1000 3                                   |
| 04/03/2023 | 860466 | Mt West Holding     | Street/Traffic | \$ 9,375.00  | inv#8405guardrail repair on yellowstone river rd |
| 04/03/2023 | 860470 | NorthWestern Energy | Airport        | \$ 43,765.27 | 0100482-9. Vault Main Account. March 2023        |
| 04/03/2023 | 860470 | NorthWestern Energy | Airport        | \$ 404.67    | 0712792-1. IP-7. March 2023                      |
| 04/03/2023 | 860470 | NorthWestern Energy | Airport        | \$ 1,242.30  | 0712800-2. IP-9. March 2023                      |
| 04/03/2023 | 860470 | NorthWestern Energy | Airport        | \$ 513.66    | 0712809-3. IP-11/12. March 2023                  |
| 04/03/2023 | 860470 | NorthWestern Energy | Engineering    | \$ 52.21     | Depot Parking Lot Lights                         |
| 04/03/2023 | 860470 | NorthWestern Energy | Facilities     | \$ 103.90    | 3602453-7  |
| 04/03/2023 | 860470 | NorthWestern Energy | Facilities     | \$ 2,055.73  | 3602454-5  |
| 04/03/2023 | 860470 | NorthWestern Energy | General        | \$ 231.55    | 0712683-2  |

| Check Date | Check# | Name                  | Fund Name     | Amount       | Item Desc  |
|------------|--------|-----------------------|---------------|--------------|--|
| 04/03/2023 | 860470 | NorthWestern Energy   | Park Dist 1   | \$ -         | 0722261-5  |
| 04/03/2023 | 860470 | NorthWestern Energy   | Park Dist 1   | \$ -         | 0722262-3  |
| 04/03/2023 | 860470 | NorthWestern Energy   | Park Dist 1   | \$ -         | 0722265-6  |
| 04/03/2023 | 860470 | NorthWestern Energy   | Park Dist 1   | \$ -         | 0722268-0  |
| 04/03/2023 | 860470 | NorthWestern Energy   | Park Dist 1   | \$ -         | 0723027-9  |
| 04/03/2023 | 860470 | NorthWestern Energy   | Park Dist 1   | \$ -         | 0723038-6  |
| 04/03/2023 | 860470 | NorthWestern Energy   | Park Dist 1   | \$ 20.06     | 0723044-4  |
| 04/03/2023 | 860470 | NorthWestern Energy   | Park Dist 1   | \$ -         | 0723051-9  |
| 04/03/2023 | 860470 | NorthWestern Energy   | Park Dist 1   | \$ -         | 0723052-7  |
| 04/03/2023 | 860470 | NorthWestern Energy   | Park Dist 1   | \$ -         | 0723170-7  |
| 04/03/2023 | 860470 | NorthWestern Energy   | Park Dist 1   | \$ 6.00      | 0831702-6  |
| 04/03/2023 | 860470 | NorthWestern Energy   | Parking       | \$ 1,069.45  | 0720829-1  |
| 04/03/2023 | 860470 | NorthWestern Energy   | Parking       | \$ 1,897.16  | 1569636-2  |
| 04/03/2023 | 860470 | NorthWestern Energy   | Parking       | \$ 2,677.64  | 3067416-2  |
| 04/03/2023 | 860470 | NorthWestern Energy   | Parking       | \$ 695.97    | 3279035-4  |
| 04/03/2023 | 860470 | NorthWestern Energy   | Parking       | \$ 165.33    | 3463478-2  |
| 04/03/2023 | 860470 | NorthWestern Energy   | Public Safety | \$ 720.24    | 0712537-0  |
| 04/03/2023 | 860470 | NorthWestern Energy   | Public Safety | \$ 447.73    | 0720840-8  |
| 04/03/2023 | 860470 | NorthWestern Energy   | Public Safety | \$ 334.93    | 1984150-1  |
| 04/03/2023 | 860470 | NorthWestern Energy   | Public Safety | \$ 304.22    | 1984155-0  |
| 04/03/2023 | 860470 | NorthWestern Energy   | Public Safety | \$ 119.81    | 4045328-4  |
| 04/03/2023 | 860470 | NorthWestern Energy   | Transit       | \$ 6.00      | 0712764-0  |
| 04/03/2023 | 860470 | NorthWestern Energy   | Wastewater    | \$ 1,522.35  | 2132749-9  |
| 04/03/2023 | 860470 | NorthWestern Energy   | Water         | \$ 711.25    | 0100478-7  |
| 04/03/2023 | 860470 | NorthWestern Energy   | Water         | \$ 1,602.37  | 0722252-4  |
| 04/03/2023 | 860470 | NorthWestern Energy   | Water         | \$ 884.59    | 0723043-6  |
| 04/03/2023 | 860471 | Paddock Heat & Cool   | Public Safety | \$ 3,000.00  | FIRE 1: INLINE EXHAUST FAN - BOILER - TO PREVENT CARBON MONOXIDE |
| 04/03/2023 | 860472 | Perform Eng & Consult | Wastewater    | \$ 27,153.75 | WO 23-07 Monad Rd Sewer Extension                                |
| 04/03/2023 | 860485 | Sanderson Stewart     | Arterial St   | \$ 10,387.44 | WO 09-12 Inner Belt Loop - Sch 1 - Northwest Billings Connector  |
| 04/03/2023 | 860485 | Sanderson Stewart     | Arterial St   | \$ 38,249.10 | WO 0912 Inner Belt Loop  |
| 04/03/2023 | 860485 | Sanderson Stewart     | Arterial St   | \$ 6,411.00  | WO 23-10 48th St W/Grand Ave Intersection Improvements           |
| 04/03/2023 | 860485 | Sanderson Stewart     | Gas Tax       | \$ 5,593.23  | WO 09-12 Inner Belt Loop - Sch 1 - Northwest Billings Connector  |
| 04/03/2023 | 860485 | Sanderson Stewart     | Path Donate   | \$ 29,000.00 | WO 21-38 HWY 3 Multi-use Path                                    |
| 04/03/2023 | 860485 | Sanderson Stewart     | Path Donate   | \$ 18,462.67 | WO 21-38 Skyline Trail   |

| Check Date | Check# | Name                | Fund Name     | Amount       | Item Desc   |
|------------|--------|---------------------|---------------|--------------|---|
| 04/03/2023 | 860485 | Sanderson Stewart   | Planning      | \$ 22,827.10 | Safe Routes to School - Phase II                    |
| 04/03/2023 | 860487 | Sherwin Williams    | Airport       | \$ 5,654.40  | Invoice #5940-7. Airfield Striping Paint            |
| 04/03/2023 | 860491 | Stewart Title       | CDBG          | \$ 10,000.00 | FTHB Megan Gilbert 512 S. 32nd St.                  |
| 04/03/2023 | ACH    | Town & Co Supply    | Public Safety | \$ 496.63    | 435580 FIRE 5: BLENDED DIESEL                       |
| 04/03/2023 | ACH    | Town & Co Supply    | Public Safety | \$ 576.08    | 435581 FIRE 3: BLENDED DIESEL                       |
| 04/03/2023 | ACH    | Town & Co Supply    | Public Safety | \$ 1,147.71  | 435582 FIRE 1: UNLEADED                             |
| 04/03/2023 | ACH    | Town & Co Supply    | Public Safety | \$ 629.06    | 435583 FIRE 6: BLENDED DIESEL                       |
| 04/03/2023 | ACH    | Town & Co Supply    | Public Safety | \$ 993.26    | 435592: FIRE 1 - DIESEL, BLENDED                    |
| 04/03/2023 | ACH    | Town & Co Supply    | Transit       | \$ 9,550.02  | Invoice#432139. 2999 gallons of Dyed Diesel Fuel #2 |
| 04/03/2023 | ACH    | Town & Co Supply    | Transit       | \$ 11,246.70 | Invoice#432139. 3000 gallons of Dyed Diesel Fuel #1 |
| 04/03/2023 | ACH    | Town & Co Supply    | Transit       | \$ 5,760.43  | Invoice#435428. 2003 gallons Unleaded Fuel          |
| 04/03/2023 | 860500 | Transitional Market | Transit       | \$ 4,770.00  | Invoice #8554. Route/Schedule Books                 |
| 04/03/2023 | 860502 | Trojan Tech         | Wastewater    | \$ 37,540.00 | WO 19-31 WRF UV Equipment Procurement               |
| 04/03/2023 | ACH    | U.S. Bank PCards    | Airport       | \$ 151.69    | 360 Office Solutions Inc - PCard                    |
| 04/03/2023 | ACH    | U.S. Bank PCards    | Airport       | \$ 990.00    | Airports Council Intl - PCard                       |
| 04/03/2023 | ACH    | U.S. Bank PCards    | Airport       | \$ 1,200.00  | Airports Council Intl - PCard                       |
| 04/03/2023 | ACH    | U.S. Bank PCards    | Airport       | \$ 120.89    | Albertsons #4041 - PCard                            |
| 04/03/2023 | ACH    | U.S. Bank PCards    | Airport       | \$ 150.00    | Als Bootery & Repair Shop - PCard                   |
| 04/03/2023 | ACH    | U.S. Bank PCards    | Airport       | \$ 143.33    | Alsco Inc. - PCard                                  |
| 04/03/2023 | ACH    | U.S. Bank PCards    | Airport       | \$ 217.84    | Alsco Inc. - PCard                                  |
| 04/03/2023 | ACH    | U.S. Bank PCards    | Airport       | \$ 316.80    | Alsco Inc. - PCard                                  |
| 04/03/2023 | ACH    | U.S. Bank PCards    | Airport       | \$ 393.68    | Amazon.Com*H54Bx68R2 Amzn - PCard                   |
| 04/03/2023 | ACH    | U.S. Bank PCards    | Airport       | \$ 104.27    | Amzn Mktp Us*H55Hv6W00 - PCard                      |
| 04/03/2023 | ACH    | U.S. Bank PCards    | Airport       | \$ 83.87     | Amzn Mktp Us*Hd7Od8Nk2 - PCard                      |
| 04/03/2023 | ACH    | U.S. Bank PCards    | Airport       | \$ 67.90     | Amzn Mktp Us*Hd8Rc4342 - PCard                      |
| 04/03/2023 | ACH    | U.S. Bank PCards    | Airport       | \$ 17.98     | Amzn Mktp Us*Hg00404J2 - PCard                      |
| 04/03/2023 | ACH    | U.S. Bank PCards    | Airport       | \$ 301.44    | Amzn Mktp Us*Hg44R5Qx0 - PCard                      |
| 04/03/2023 | ACH    | U.S. Bank PCards    | Airport       | \$ 44.98     | Amzn Mktp Us*Hp2V94Te2 - PCard                      |
| 04/03/2023 | ACH    | U.S. Bank PCards    | Airport       | \$ 8.84      | Amzn Mktp Us*Hp3Sf2E91 - PCard                      |
| 04/03/2023 | ACH    | U.S. Bank PCards    | Airport       | \$ 35.10     | Applied Ind Tech 2422 - PCard                       |
| 04/03/2023 | ACH    | U.S. Bank PCards    | Airport       | \$ 32.22     | Archie Cochrane Ford - PCard                        |
| 04/03/2023 | ACH    | U.S. Bank PCards    | Airport       | \$ 108.82    | Billings - Tacoma Screw P - PCard                   |
| 04/03/2023 | ACH    | U.S. Bank PCards    | Airport       | \$ 125.00    | Billings Clinic Ctc - PCard                         |
| 04/03/2023 | ACH    | U.S. Bank PCards    | Airport       | \$ 615.00    | Billings Overhead Door In - PCard                   |

| Check Date | Check# | Name             | Fund Name | Amount      | Item Desc                         |
|------------|--------|------------------|-----------|-------------|-----------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 400.00   | Billings Overhead Door In - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 1,343.00 | Billings Overhead Door In - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 210.00   | Billings Overhead Door In - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 295.00   | Civil Air Patrol Magazine - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 741.30   | Cummins Inc - 38 - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 88.47    | Curtis - PCard                    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 103.99   | Dtv*Directv Service - PCard       |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 212.29   | Ecolab Inc - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 121.59   | Ecolab Inc - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 134.17   | Ecolab Inc - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 141.47   | Ecolab Inc - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 151.49   | Edge Construction Supp - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 49.98    | Evergreen Ace Hardware - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 176.91   | Evergreen Ace Hardware - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 12.99    | Evergreen Ace Hardware - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 1,759.39 | Galls - PCard                     |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 13.24    | Grainger - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 19.28    | Grainger - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 65.29    | Grainger - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 32.66    | Grainger - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 10.78    | Grainger - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 8.25     | Grainger - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 56.83    | Grainger - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 44.29    | Grainger - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 289.74   | Grainger - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 432.50   | Historical Society-Gift - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 64.00    | In *Cotter'S Sewer, Inc. - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 2,280.00 | In *Mjr Industries Inc. - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 1,460.00 | In *Mjr Industries Inc. - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 1,460.00 | In *Mjr Industries Inc. - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 1,461.60 | Jaquith Industries Inc - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 1,779.44 | Kb Commercial Products - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 1,718.10 | Kb Commercial Products - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 8.99     | Lockwood Ace Hardware - PCard     |

| Check Date | Check# | Name             | Fund Name | Amount      | Item Desc                         |
|------------|--------|------------------|-----------|-------------|-----------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 0.19     | Lockwood Ace Hardware - PCard     |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 24.98    | Lowes #00319* - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 1,061.68 | Lp Anderson - Point S, Dt - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 1,045.20 | Mb Companies - PCard              |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 2,921.53 | Mb Companies - PCard              |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 749.13   | Mb Companies - PCard              |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 422.88   | Modern Group Ltd - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 25.00    | National Registry Emt - PCard     |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 25.00    | National Registry Emt - PCard     |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 25.00    | National Registry Emt - PCard     |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 25.00    | National Registry Emt - PCard     |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 25.00    | National Registry Emt - PCard     |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 25.00    | National Registry Emt - PCard     |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 134.96   | Norco Inc - PCard                 |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 440.89   | Nwestco - 002 - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 465.98   | Office Depot #2135 - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 278.32   | O'Reilly Auto Parts 1551 - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 24.43    | Partstree.Com - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 1,500.00 | Pzg**Mt Dept Environ Q - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 331.00   | R.L. Armacost, Inc. - PCard       |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 113.45   | R.L. Armacost, Inc. - PCard       |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 327.60   | Redds Prints & Signs Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 66.59    | Sherwin Williams 703429 - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 212.34   | Sherwin Williams 703429 - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 1,312.50 | The Iris Companies - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 374.00   | The Mat Store - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 461.70   | Tractor & Equipment - PCard       |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 219.99   | Tractor-Supply-Co #0303 - PCard   |

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|------------|--------|------------------|-----------|-------------|-----------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 15.17    | Tractor-Supply-Co #0303 - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ (29.99)  | Tractor-Supply-Co #0303 - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 29.99    | Tractor-Supply-Co #0303 - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 1,500.00 | Transportation Security - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 88.53    | Womack Billings Mt - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 299.98   | Yellowstone Electric Comp - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 15.99    | Zoom.Us 888-799-9666 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Airport   | \$ 74.00    | Ztl*Zee Creative - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Building  | \$ 63.17    | Amazon.Com*Hc7Ju4800 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Building  | \$ 51.51    | Amzn Mktp Us*H51Yc6V92 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Building  | \$ 21.94    | Amzn Mktp Us*Hc1Jo3Q50 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Building  | \$ 11.99    | Amzn Mktp Us*Hc9Sp9Bu0 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Building  | \$ 601.75   | Hilton Garden Inn - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | Building  | \$ 582.40   | Hilton Garden Inn - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | Building  | \$ 290.00   | Int'L Code Council Inc - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Building  | \$ 118.00   | Int'L Code Council Inc - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Building  | \$ 118.00   | Int'L Code Council Inc - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Building  | \$ 30.63    | Kelley Connect - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Building  | \$ 99.00    | Nfpa Natl Fire Protect - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Building  | \$ 5.39     | Samsclub #4805 - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Building  | \$ 27.12    | Samsclub.Com - PCard              |
| 04/03/2023 | ACH    | U.S. Bank PCards | Building  | \$ 6.40     | Usps Po 2907800103 - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | CDBG      | \$ 50.70    | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | CDBG      | \$ 10.32    | Amazon.Com*Hg4W37E11 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | CDBG      | \$ 18.43    | Amazon.Com*Hg5Gw1Fq2 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | CDBG      | \$ 38.60    | Amazon.Com*Hg6Up4181 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | CDBG      | \$ 12.95    | Canva* I03710-44959594 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | CDBG      | \$ 2,025.24 | Cncs - PCard                      |
| 04/03/2023 | ACH    | U.S. Bank PCards | CDBG      | \$ 2,652.10 | Cncs - PCard                      |
| 04/03/2023 | ACH    | U.S. Bank PCards | CDBG      | \$ 4.00     | Co Billings Park3 - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | CDBG      | \$ 33.11    | Conoco - Wheat Montana Fa - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | CDBG      | \$ 17.05    | Friendly'S - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | CDBG      | \$ 352.68   | Helena Holiday Inn Expre - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | CDBG      | \$ 352.68   | Helena Holiday Inn Expre - PCard  |

| Check Date | Check# | Name             | Fund Name        | Amount    | Item Desc                         |
|------------|--------|------------------|------------------|-----------|-----------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | CDBG             | \$ 352.68 | Helena Holiday Inn Expre - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | CDBG             | \$ 79.50  | The Brewhouse Pub & Grill - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | CDBG             | \$ 105.00 | Tst* Broadwater Hot Sprin - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | CDBG             | \$ 85.80  | Tst* The Springs At The B - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | CDBG             | \$ 365.00 | Www.Nwmt.Org - PCard              |
| 04/03/2023 | ACH    | U.S. Bank PCards | Central Services | \$ 294.36 | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Court Grants     | \$ 109.90 | Albertsons #4025 - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Court Grants     | \$ 51.15  | Albertsons #4041 - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Court Grants     | \$ 129.99 | Amzn Mktp Us*Hg0Wq4Cd0 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Court Grants     | \$ 160.00 | Billingsescaperoom.Com - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Court Grants     | \$ 89.99  | Cbr*Nitro Pdf - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Court Grants     | \$ 90.00  | Holiday Stations 0731 - PCard     |
| 04/03/2023 | ACH    | U.S. Bank PCards | Court Grants     | \$ 49.92  | Wal-Mart #1956 - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Court Grants     | \$ 157.88 | Wm Supercenter #1956 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Court Grants     | \$ 16.59  | Zoom.Us 888-799-9666 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Engineering      | \$ 69.00  | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Engineering      | \$ 21.96  | Albertsons #0038 - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Engineering      | \$ 68.99  | Amazon.Com*Hg5Hi6VI0 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Engineering      | \$ 34.14  | Amzn Mktp Us*Hc4Jd1T91 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Engineering      | \$ 37.16  | Amzn Mktp Us*Hc5624C32 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Engineering      | \$ 5.96   | Amzn Mktp Us*Hc60X3Fx1 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Engineering      | \$ 6.01   | Amzn Mktp Us*Hg0501Wn2 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Engineering      | \$ 875.00 | Apwa - Chapters - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Engineering      | \$ 55.00  | City Of Billings Buildin - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Engineering      | \$ 98.57  | Davis Instruments - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | Engineering      | \$ 169.00 | Fairmont Hot Springs Reso - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Engineering      | \$ 169.00 | Fairmont Hot Springs Reso - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Engineering      | \$ 169.00 | Fairmont Hot Springs Reso - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Engineering      | \$ 28.57  | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Engineering      | \$ 790.00 | Ucb Its Techtransfer Pro - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities       | \$ 75.00  | 4Te*Alarm Services - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities       | \$ 12.50  | 4Te*Alarm Services - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities       | \$ 284.28 | Ace Electric - PCard              |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities       | \$ 764.95 | Action Electric - PCard           |

| Check Date | Check# | Name             | Fund Name  | Amount      | Item Desc                         |
|------------|--------|------------------|------------|-------------|-----------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 100.00   | Air Controls-Billings - PCard     |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 29.99    | Amzn Mktp Us*Hd4Dr5V80 Am - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 52.38    | Amzn Mktp Us*Hp3B10Rd0 Am - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 13.98    | Autozone #3772 - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 1,080.00 | Billings Overhead Door In - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 99.00    | Cbi*Draftsight - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 540.00   | Creative Monograms Smb - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 601.20   | Ecolab Inc - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 15.98    | Evergreen Ace Hardware - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 98.04    | Ferguson Ent - PCard              |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 19.45    | Ferguson Ent - PCard              |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 356.40   | Ferguson Ent - PCard              |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 262.28   | Ferguson Ent - PCard              |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 62.81    | Ferguson Ent #1342 - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 42.10    | Grainger - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 208.13   | Grainger - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 78.54    | Grainger - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 808.41   | Grainger - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 116.58   | Idu*Insight Public Sec - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 250.00   | Int'L Code Council Inc - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 836.34   | Kb Commercial Products - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 7.37     | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 24.99    | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 2.78     | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 8.99     | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 30.96    | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 4.99     | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 12.99    | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 31.16    | Lowes #00319* - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 208.54   | Lowes #00907* - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 115.00   | Midland Mechanical Inc - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 799.20   | Midland Mechanical Inc - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 1,890.00 | Midland Mechanical Inc - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 117.95   | Mountain Supply - PCard           |

| Check Date | Check# | Name             | Fund Name  | Amount      | Item Desc                         |
|------------|--------|------------------|------------|-------------|-----------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 47.85    | Mountain Supply - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 167.45   | Msc - PCard                       |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 370.59   | Orleans Hotel & Casino - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 370.59   | Orleans Hotel & Casino - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 162.96   | Sq *Koinonia Laundry - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 47.39    | Sq *Koinonia Laundry - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 2,079.00 | Sq *Rolling Right Door Se - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 2,185.00 | Sq *Rolling Right Door Se - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 39.14    | Sq *Sealital, Inc. - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 140.00   | Sq *Skyline Service - PCard       |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 140.00   | Sq *Skyline Services, Inc - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 635.00   | Sq *Skyline Services, Inc - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 397.00   | Summit Fire & Security - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 105.07   | Supplyhouse.Com - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 10.97    | The Home Depot #3101 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 40.03    | The Home Depot #3101 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 1.25     | The Home Depot #3101 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 101.13   | The Home Depot #3101 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 30.86    | The Home Depot #3101 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 30.86    | The Home Depot #3101 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 9.36     | The Home Depot #3101 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 26.02    | The Home Depot #3101 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 17.44    | The Home Depot #3101 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 160.00   | Timberland Ecomm - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 8.38     | Uber Trip - PCard                 |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 16.92    | Uber Trip - PCard                 |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 3.00     | Uber Trip - PCard                 |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 41.91    | Uber Trip - PCard                 |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 103.00   | West End Lock And Secur - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 2.50     | West End Lock And Secur - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Facilities | \$ 10.00    | West End Lock And Secur - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Fleet      | \$ 15.68    | Amzn Mktp Us*Hg33M55Q0 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | General    | \$ 5.78     | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | General    | \$ 175.99   | 360 Office Solutions Inc - PCard  |

| Check Date | Check# | Name             | Fund Name | Amount      | Item Desc                         |
|------------|--------|------------------|-----------|-------------|-----------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 58.36    | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 4.98     | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 56.61    | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 2,136.48 | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 110.49   | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 534.57   | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 115.20   | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 15.98    | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 54.95    | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 127.74   | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 12.99    | Adobe *800-833-6687 - PCard       |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 60.63    | Adobe *Creative Cloud - PCard     |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 54.99    | Adobe *Creative Cloud - PCard     |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 54.99    | Adobe *Creative Cloud - PCard     |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 54.99    | Adobe *Creative Cloud - PCard     |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 14.99    | Adobe *Pdf Pack Subs - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 48.89    | Albertsons #0038 - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 43.72    | Albertsons #0038 - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 16.24    | Albertsons #0038 - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 22.45    | Albertsons #0038 - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 103.67   | Altec Industries, Inc - PCard     |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 21.72    | Amazon.Com*H563R6U11 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 29.99    | Amazon.Com*Hd49T3Fy2 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 179.97   | Amazon.Com*Hd8687Ua1 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 129.92   | Amazon.Com*Hp4T89Af1 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 964.80   | American Air0012375655932 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 30.00    | American Society Of Notar - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 4.99     | Ampd Strong - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 14.99    | Ampd Strong - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ (27.79)  | Amzn Mktp Us - PCard              |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ (24.31)  | Amzn Mktp Us Amzn.Com/Bil - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 4.99     | Amzn Mktp Us*H58O047Y1 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 82.99    | Amzn Mktp Us*Hc5K28Fq1 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 7.99     | Amzn Mktp Us*Hc6Bz5Np2 - PCard    |

| Check Date | Check# | Name             | Fund Name | Amount      | Item Desc                         |
|------------|--------|------------------|-----------|-------------|-----------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 26.98    | Amzn Mktp Us*Hc6Xk4B90 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 29.99    | Amzn Mktp Us*Hc7Ow6Oe1 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 175.60   | Amzn Mktp Us*Hd2Fr4Ju0 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 32.97    | Amzn Mktp Us*Hd3Ib68T1 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 24.31    | Amzn Mktp Us*Hd8Sd8As0 Am - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 31.11    | Amzn Mktp Us*Hg35O6Vh2 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 74.20    | Amzn Mktp Us*Hg62Y0Ds0 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 24.99    | Amzn Mktp Us*Hg7G472Z0 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 255.98   | Amzn Mktp Us*Hg8Po0Xn2 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 18.59    | Amzn Mktp Us*Hg8Yf8280 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 39.99    | Amzn Mktp Us*Hp1Uq7Ks2 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 391.82   | Best Western Premier Hel - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 391.82   | Best Western Premier Hel - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 28.74    | Billings - Tacoma Screw P - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 375.00   | Billings Parks And Recre - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 35.00    | Bin 119 - PCard                   |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 207.46   | Buddy Punch - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 53.15    | Carquest 3104 - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 570.00   | Conferencec - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 46.52    | Conoco - Big Timber 2 103 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 26.75    | Conoco - Wheat Montana Fa - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 87.90    | Costco Whse #0069 - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 79.98    | Costco Whse #0069 - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 27.25    | Dollar Tree - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 18.75    | Dollar Tree - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 26.25    | Dollar Tree - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 66.53    | Econoprint - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 840.00   | Government Finance Offic - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 1,237.06 | Homedepot.Com - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 205.85   | Hotelscom7250303133568 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 298.72   | Idu*Insight Public Sec - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 119.83   | Jimmy Johns - 1646 - E - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 299.00   | Juli Pierce Law PlIc - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 30.64    | Kelley Connect - PCard            |

| Check Date | Check# | Name             | Fund Name | Amount      | Item Desc                         |
|------------|--------|------------------|-----------|-------------|-----------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 452.87   | Kelley Connect - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 47.57    | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 8.99     | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 11.69    | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 44.94    | Lowes #00319* - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 24.98    | Lowes #00319* - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 51.94    | Lowes #00319* - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 318.50   | Lundvall Law Office - PCard       |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 101.92   | Meadow Green Sales - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 1,249.25 | Meadow Green Sales - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 157.00   | Meadow Green Sales - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 39.00    | Montana Brewing Company - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 25.00    | Montana Secretary State - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 105.00   | Mt Efiling - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 299.00   | National Business Inst. - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 388.00   | National Business Inst. - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 486.10   | Office Depot #1080 - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 121.97   | Office Depot #2135 - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 12.98    | Office Depot #450 - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 69.27    | Otc Brands Inc - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 360.00   | Paypal *Montanarecr - PCard       |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 29.99    | Pound Fitness - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 2.99     | Remarkable - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 81.90    | Sams Club #4805 - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 5.54     | Samsclub #4805 - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 27.94    | Samsclub.Com - PCard              |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 182.28   | Sheraton Dallas - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 299.99   | Shipton'S Big R East - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 29.99    | Shipton'S Big R Heights - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ (149.00) | Shipton'S Big R-West - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 79.99    | Spectrum - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 9.99     | Spotify - PCard                   |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 150.64   | Steril Manufacturing - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | General   | \$ 44.00    | The Brewhouse Pub & Grill - PCard |

| Check Date | Check# | Name             | Fund Name    | Amount      | Item Desc                         |
|------------|--------|------------------|--------------|-------------|-----------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | General      | \$ 374.40   | The Home Depot 3101 - PCard       |
| 04/03/2023 | ACH    | U.S. Bank PCards | General      | \$ 54.00    | The Winbag Saloon - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | General      | \$ 682.69   | Thomson West*Tcd - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | General      | \$ 1,916.25 | Thomson West*Tcd - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | General      | \$ 640.00   | Ticketleap 2023 Annual - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | General      | \$ 261.22   | Totally Promotional - PCard       |
| 04/03/2023 | ACH    | U.S. Bank PCards | General      | \$ 253.54   | Totally Promotional - PCard       |
| 04/03/2023 | ACH    | U.S. Bank PCards | General      | \$ 8.37     | Usps Po 2907800103 - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | General      | \$ 62.06    | Wal-Mart #2923 - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | General      | \$ 100.00   | Wheniwork.Com - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | General      | \$ 19.98    | Wm Supercenter #2923 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | General      | \$ 499.00   | Yourmembership, Inc. - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | General      | \$ 499.00   | Yourmembership, Inc. - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | General      | \$ 44.97    | Zoom.Us 888-799-9666 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | General      | \$ 14.99    | Zoom.Us 888-799-9666 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | General      | \$ 49.00    | Zoom.Us 888-799-9666 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | General      | \$ 16.59    | Zoom.Us 888-799-9666 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | General      | \$ 16.59    | Zoom.Us 888-799-9666 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | General      | \$ 15.55    | Zoom.Us 888-799-9666 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | General      | \$ 58.09    | Zoom.Us 888-799-9666 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | General      | \$ 72.39    | Zumba Fitness - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | General      | \$ 35.00    | Zumbini - PCard                   |
| 04/03/2023 | ACH    | U.S. Bank PCards | IT Resources | \$ 34.50    | 4Te*Alarm Services - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | IT Resources | \$ 55.98    | Amazon.Com*Hc9T27B00 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | IT Resources | \$ 51.99    | Amazon.Com*Hg1Ep79B2 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | IT Resources | \$ 12.48    | Amazon.Com*Hp3Vo0K32 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | IT Resources | \$ 49.99    | Amzn Mktp Us*Hc66V6E51 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | IT Resources | \$ 166.72   | Amzn Mktp Us*Hd2Bo89D2 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | IT Resources | \$ 56.24    | Amzn Mktp Us*Hd3Gy3Qs2 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | IT Resources | \$ 19.98    | Amzn Mktp Us*Hg62H4J21 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | IT Resources | \$ 119.95   | Amzn Mktp Us*Hp9Sf92C0 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | IT Resources | \$ 1,194.88 | Idu*Insight Public Sec - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | IT Resources | \$ 100.00   | Learn.Trimble - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | IT Resources | \$ 245.00   | Montana Association Of G - PCard  |

| Check Date | Check# | Name             | Fund Name    | Amount      | Item Desc                         |
|------------|--------|------------------|--------------|-------------|-----------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | IT Resources | \$ 150.00   | Montana Association Of G - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | IT Resources | \$ 245.00   | Montana Association Of G - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | IT Resources | \$ 245.00   | Montana Association Of G - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | IT Resources | \$ 378.00   | Remarkable - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | IT Resources | \$ 62.97    | Udemy: Online Courses - PCard     |
| 04/03/2023 | ACH    | U.S. Bank PCards | IT Resources | \$ 103.49   | Wasabi Technologies - PCard       |
| 04/03/2023 | ACH    | U.S. Bank PCards | Legal Grants | \$ 2,280.00 | Conferencec - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library      | \$ 1,761.58 | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library      | \$ 107.95   | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library      | \$ 7.47     | Albertsons #0038 - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library      | \$ 7.18     | Albertsons #0038 - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library      | \$ 70.00    | Albertsons 3367 - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library      | \$ 101.00   | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library      | \$ 163.63   | Amazon.Com*H53Cx3Vm0 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library      | \$ 9.99     | Amazon.Com*H53Dq1K22 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library      | \$ 14.99    | Amazon.Com*H53Pk1Ye0 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library      | \$ 13.95    | Amazon.Com*Hc5Fm5N80 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library      | \$ 26.68    | Amazon.Com*Hc6Wk4Qb1 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library      | \$ 43.13    | Amazon.Com*Hc8Id4Zv0 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library      | \$ 40.99    | Amazon.Com*Hc8Yb7H30 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library      | \$ 15.00    | Amazon.Com*Hd1Zp4G70 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library      | \$ 7.99     | Amazon.Com*Hg2Gg9741 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library      | \$ 10.00    | Amazon.Com*Hg31C3991 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library      | \$ 14.99    | Amazon.Com*Hg3Me4Nq0 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library      | \$ 32.98    | Amazon.Com*Hg5874Lm2 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library      | \$ 41.37    | Amazon.Com*Hg6Lm20N2 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library      | \$ 14.00    | Amazon.Com*Hg6Sa7Qr2 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library      | \$ 32.00    | Amazon.Com*Hg7Qi4S71 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library      | \$ 22.98    | Amazon.Com*Hg7Ri66Y1 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library      | \$ 11.96    | Amazon.Com*Hg9C31Lc1 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library      | \$ 10.49    | Amazon.Com*Hg9Eq0Ss0 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library      | \$ 9.97     | Amzn Mktp Us*H50Ny8Yk0 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library      | \$ 2.49     | Amzn Mktp Us*H52E253H0 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library      | \$ 64.35    | Amzn Mktp Us*H53Xw5K22 - PCard    |

| Check Date | Check# | Name             | Fund Name | Amount    | Item Desc                      |
|------------|--------|------------------|-----------|-----------|--------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 16.98  | Amzn Mktp Us*H56Ao67Q2 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 36.98  | Amzn Mktp Us*H57Cc1Xh2 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 233.59 | Amzn Mktp Us*H587B4Bt1 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 10.62  | Amzn Mktp Us*H59En2W92 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 214.69 | Amzn Mktp Us*H76Zp14Q0 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 24.89  | Amzn Mktp Us*Hc0Im9K10 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 25.99  | Amzn Mktp Us*Hc2D31Gm1 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 99.98  | Amzn Mktp Us*Hc38917Y0 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 42.01  | Amzn Mktp Us*Hc4Fm0No0 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 8.99   | Amzn Mktp Us*Hc4J99392 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 14.00  | Amzn Mktp Us*Hc6A42Xs1 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 48.68  | Amzn Mktp Us*Hc8Kx7Ly2 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 23.99  | Amzn Mktp Us*Hc8Ws6Ld0 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 9.99   | Amzn Mktp Us*Hd34E62O1 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 14.99  | Amzn Mktp Us*Hg08X0Hu1 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 14.84  | Amzn Mktp Us*Hg0Ob8Mn0 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 6.98   | Amzn Mktp Us*Hg1Ue9On1 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 13.88  | Amzn Mktp Us*Hg2Wm7F52 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 95.76  | Amzn Mktp Us*Hg3757lc2 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 15.82  | Amzn Mktp Us*Hg3F98K60 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 9.99   | Amzn Mktp Us*Hg4Ii5C01 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 15.42  | Amzn Mktp Us*Hg4Vu6Gy2 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 11.94  | Amzn Mktp Us*Hg51261C2 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 18.95  | Amzn Mktp Us*Hg52T1P82 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 10.97  | Amzn Mktp Us*Hg56Y8Vr2 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 17.75  | Amzn Mktp Us*Hg5Da6H61 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 8.85   | Amzn Mktp Us*Hg5Dv9F11 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 22.99  | Amzn Mktp Us*Hg6D19Ff2 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 17.45  | Amzn Mktp Us*Hg7G92Qq0 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 92.49  | Amzn Mktp Us*Hg85C88F1 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 24.99  | Amzn Mktp Us*Hg87V42C0 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 16.99  | Amzn Mktp Us*Hg9Kx2SI1 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 16.48  | Amzn Mktp Us*Hg9Nh0Sj0 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 56.99  | Amzn Mktp Us*Hp45O62B0 - PCard |

| Check Date | Check# | Name             | Fund Name | Amount      | Item Desc                         |
|------------|--------|------------------|-----------|-------------|-----------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 59.97    | Barnes & Noble #2765 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 43.96    | Billings Hardware & Servi - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 30.12    | Billings Hardware & Servi - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 774.00   | Billingsgazettethriftynck - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 204.44   | Cavendishsq - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 13.98    | CrumbI* Billings - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 11.25    | Dollar Tree - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 12.50    | Dollar Tree - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 87.89    | Domino'S 7003 - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 138.00   | Econo Print - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 20.01    | Facebk V76Wsn3Rq2 - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 1,230.96 | Ferguson Ent #1342 - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 599.98   | Gamestop #1095 - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 34.00    | Gan*Usatodaycirc - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 525.20   | Hanson Chemical - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 2,100.00 | In *Elm Usa Inc. - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 295.01   | In *Elm Usa Inc. - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 100.00   | In *Libraryworks, Inc. - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 15.48    | Joann Stores #2315 - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 1,791.73 | Kb Commercial Products - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 159.91   | Nintendo Store - Us - PCard       |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 20.00    | Ntl Cntr For Safety - PCard       |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 7.99     | Otc Brands Inc - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 152.86   | Otc Brands Inc - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 52.95    | Otc Brands Inc - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 15.04    | Otc Brands Inc - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 54.94    | Sams Club #4805 - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 115.92   | Samsclub #4805 - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 88.20    | Samsclub #4805 - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 285.00   | Scholastic Education - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 107.89   | Signupgenius - PCard              |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library   | \$ 15.00    | Sq *This House Of B - PCard       |

| Check Date | Check# | Name             | Fund Name   | Amount    | Item Desc                         |
|------------|--------|------------------|-------------|-----------|-----------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | Library     | \$ 25.00  | Sq *This House Of B - PCard       |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library     | \$ 52.00  | Sq *Yellowstone County Ne - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library     | \$ 52.00  | Sq *Yellowstone County Ne - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library     | \$ 57.71  | Supplyhouse.Com - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library     | \$ 4.00   | Teacherspayteachers.Com - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library     | \$ 1.95   | The Daily Interlake - PCard       |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library     | \$ 16.48  | Thrift Books Global, Llc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library     | \$ 15.00  | Tst* Nothing Bundt Cakes - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library     | \$ 7.98   | Wal-Mart #1956 - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library     | \$ 15.37  | Wal-Mart #1956 - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Library     | \$ 6.20   | Wm Supercenter #2923 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | P.W. Admin  | \$ 421.02 | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | P.W. Admin  | \$ 38.09  | Amzn Mktp Us*Hd72B9Az2 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | P.W. Admin  | \$ 19.99  | Billingsgazettethriftynck - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | P.W. Admin  | \$ 300.00 | Montana Society Of Certif - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | P.W. Admin  | \$ 19.95  | Www.Coursehero.Com - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | P.W. Admin  | \$ 15.55  | Zoom.Us 888-799-9666 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 54.95  | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 625.00 | 4Allpromos - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 383.22 | 4Imprint, Inc - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 17.98  | Albertsons #1227 - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 23.97  | Albertsons 3367 - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 65.76  | Am Leonard - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 17.99  | Amzn Mktp Us*H57Qj6Gd1 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 12.99  | Autozone #3772 - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 56.18  | Autozone #3772 - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 253.61 | Billings - Tacoma Screw P - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 151.72 | Billings - Tacoma Screw P - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 5.83   | Billings - Tacoma Screw P - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 9.78   | Billings - Tacoma Screw P - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 50.09  | Billings - Tacoma Screw P - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 19.82  | Billings - Tacoma Screw P - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 46.68  | Billings Hardware & Servi - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 53.36  | Bobcat Of Big Sky Inc - PCard     |

| Check Date | Check# | Name             | Fund Name   | Amount     | Item Desc                         |
|------------|--------|------------------|-------------|------------|-----------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 131.63  | Bobcat Of Big Sky Inc - PCard     |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 35.16   | Border States Industries - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ (35.16) | Border States Industries - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 88.00   | Cy-Corp Trailer - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 219.00  | Dxp Enterprises - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 23.57   | Evergreen Ace Hardware - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 333.78  | Evergreen Ace Hardware - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 25.91   | Evergreen Ace Hardware - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 299.00  | Evergreen Ace Hardware - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 77.12   | Fsp*D&D Transport Refrig - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 180.00  | Hanser Salvage Company - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 631.62  | Hanson Chemical - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 39.97   | Harbor Freight Tools 207 - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 8.99    | Heights Ace Hdwe - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 8.99    | Heights Ace Hdwe - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 83.32   | Hose And Rubber Supply Bi - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 405.00  | Isa - PCard                       |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 75.00   | Isa - PCard                       |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 156.00  | Jares Fence Company Inc - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 17.98   | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 29.08   | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 22.48   | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 7.98    | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 20.97   | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 38.95   | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 26.76   | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 19.99   | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 14.99   | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 13.28   | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 298.00  | Lisacs Billingstire Sp - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 31.32   | Lowes #00319* - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 27.96   | Lowes #00319* - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 59.98   | Lowes #00319* - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ (59.98) | Lowes #00319* - PCard             |

| Check Date | Check# | Name             | Fund Name   | Amount      | Item Desc                       |
|------------|--------|------------------|-------------|-------------|---------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 91.98    | Lowes #00319* - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 235.42   | Midland Implement Co - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 2,193.31 | Midland Implement Co - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 443.73   | Midland Implement Co - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 616.13   | Midland Implement Co - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 164.91   | Midland Implement Co - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 111.31   | Napa Store 3547001 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 84.85    | Napa Store 3547001 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 50.50    | Napa Store 3547001 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 33.58    | Office Depot #1080 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 45.98    | Office Depot #2135 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 64.77    | Office Depot #2135 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 44.99    | Office Depot #2135 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 100.00   | Paypal *Mucfa - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 73.15    | Pzg**Mt Dept Of Ag Onl - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 25.00    | Ratco Trailer And Hitch - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 37.07    | Ratco Trailer And Hitch - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 22.00    | Ratco Trailer And Hitch - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 85.00    | Reliable Tent Awning Co - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 1,814.44 | Romtec Inc - PCard              |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 55.92    | Samsclub #4805 - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 20.40    | Selbys - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 36.39    | Sherrilltree - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 266.94   | Sherwin Williams 703203 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 139.97   | Shipton'S Big R Heights - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ (0.01)   | Shipton'S Big R Heights - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 249.50   | Shipton'S Big R West - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 48.93    | Shipton'S Big R-West - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 12.99    | Shipton'S Big R-West - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 119.99   | Shipton'S Big R-West - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 12.99    | Shipton'S Big R-West - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 125.00   | Snappyduds - PCard              |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 1,800.00 | Sq *Pc&C - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 224.48   | Stage Stop Inn - PCard          |

| Check Date | Check# | Name             | Fund Name   | Amount      | Item Desc                         |
|------------|--------|------------------|-------------|-------------|-----------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 253.54   | Totally Promotional - PCard       |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 1,030.60 | Tractor & Equipment - PCard       |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 15.49    | Tractor-Supply-Co #0303 - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 271.90   | Vermeer Mountain West, In - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 24.41    | Wal-Mart #2923 - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 5.36     | Wal-Mart #2923 - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 1,554.00 | Watertronics Inc - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 22.64    | Wm Supercenter #2923 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 19.00    | Yellowstone Valley Elect - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Dist 1 | \$ 17.80    | Zoom.Us 888-799-9666 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Park Pgrms  | \$ 209.00   | International Bronze Plaq - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Parking     | \$ (190.80) | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Parking     | \$ 3.51     | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Parking     | \$ 23.98    | Amzn Mktp Us*Hg4Cm8Yl2 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Parking     | \$ 78.41    | Awg 3575 - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Parking     | \$ 36.08    | Carquest 3103 - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Parking     | \$ 8.00     | Co Billings Park2 - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | Parking     | \$ 270.06   | Current Components, Inc. - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Parking     | \$ 270.07   | Current Components, Inc. - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Parking     | \$ 270.07   | Current Components, Inc. - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Parking     | \$ 270.07   | Current Components, Inc. - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Parking     | \$ 152.98   | Harbor Freight Tools 207 - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Parking     | \$ 15.99    | Harbor Freight Tools 207 - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Parking     | \$ 9.99     | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Parking     | \$ 33.98    | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Parking     | \$ 4.81     | Lil' Market Groceri - PCard       |
| 04/03/2023 | ACH    | U.S. Bank PCards | Parking     | \$ 106.47   | Redkap - PCard                    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Parking     | \$ 456.00   | Tire Rama 104 Br - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Parking     | \$ 70.58    | Uline *Ship Supplies - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Parking     | \$ 70.58    | Uline *Ship Supplies - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Parking     | \$ 70.57    | Uline *Ship Supplies - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Parks Maint | \$ 144.75   | Yellowstone Valley Elect - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Parks Maint | \$ 293.21   | Yellowstone Valley Elect - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Parks Maint | \$ 60.03    | Yellowstone Valley Elect - PCard  |

| Check Date | Check# | Name             | Fund Name    | Amount      | Item Desc                         |
|------------|--------|------------------|--------------|-------------|-----------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | Parks Maint  | \$ 20.12    | Yellowstone Valley Elect - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Parks Maint  | \$ 46.51    | Yellowstone Valley Elect - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Parks Maint  | \$ 19.00    | Yellowstone Valley Elect - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | PD Program   | \$ 645.00   | Alliance For Hope Intern - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | PD Program   | \$ 70.00    | American Air0010285247216 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | PD Program   | \$ 195.97   | Best Buy 00005926 - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | PD Program   | \$ 169.99   | Bestbuycom806744466818 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | PD Program   | \$ 2,366.10 | Budget Rent A Car - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | PD Program   | \$ 109.51   | Budget Rent A Car - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | PD Program   | \$ 272.39   | Budget.Com Prepay - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | PD Program   | \$ 1,710.00 | Conferencec - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | PD Program   | \$ 288.20   | Delta Air 0062368578019 - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | PD Program   | \$ 802.90   | Drury Inns - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | PD Program   | \$ 802.90   | Drury Inns - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | PD Program   | \$ 805.49   | Drury Inns - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | PD Program   | \$ 802.90   | Drury Inns - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | PD Program   | \$ 26.20    | Phillips 66 - United Paci - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | PD Program   | \$ 22.00    | Texaco 0302874 - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | PD Program   | \$ 33.00    | Texaco 0383749 - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | PD Program   | \$ 191.20   | United 0162469815001 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | PD Program   | \$ 18.00    | United 0169835913637 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | PD Program   | \$ 17.00    | United 0169835913638 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | PD Program   | \$ 45.00    | United 0169839621244 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | PD Program   | \$ 45.94    | Wal-Mart #2923 - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | PD Program   | \$ 70.00    | Wm Supercenter #2923 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Phone System | \$ 22.45    | Amzn Mktp Us*Hp0Fg5Tb2 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Planning     | \$ 26.18    | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Planning     | \$ 63.80    | Amazon.Com*Hc6O91Mx0 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Planning     | \$ 12.69    | Amazon.Com*Hg2Eg0Fd2 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Planning     | \$ 616.00   | American Planning A - PCard       |
| 04/03/2023 | ACH    | U.S. Bank PCards | Planning     | \$ 51.00    | American Water Technol - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Planning     | \$ (39.99)  | Amzn Mktp Us Amzn.Com/Bil - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Planning     | \$ 124.03   | Amzn Mktp Us*He74F3Br2 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Planning     | \$ 123.95   | Amzn Mktp Us*Hg3Ks9Ic1 - PCard    |

| Check Date | Check# | Name             | Fund Name    | Amount    | Item Desc                         |
|------------|--------|------------------|--------------|-----------|-----------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | Planning     | \$ 46.99  | Amzn Mktp Us*Hg4625S12 Am - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Planning     | \$ 17.99  | Amzn Mktp Us*Hp2Ck9N52 Am - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Planning     | \$ 39.99  | Amzn Mktp Us*Hp8Br4N32 Am - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Planning     | \$ 25.00  | Facebk Zw9Hclbw92 - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | Planning     | \$ 68.85  | Kelley Connect - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Planning     | \$ 65.00  | Montana Association Of P - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Planning     | \$ 65.00  | Montana Association Of P - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Planning     | \$ 65.00  | Montana Association Of P - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Planning     | \$ 141.11 | Pizza Hut #1714 - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Planning     | \$ 5.39   | Samsclub #4805 - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Planning     | \$ 27.12  | Samsclub.Com - PCard              |
| 04/03/2023 | ACH    | U.S. Bank PCards | Planning     | \$ 100.10 | Sq *Mt Mobile Shred - PCard       |
| 04/03/2023 | ACH    | U.S. Bank PCards | Planning     | \$ 16.00  | The Rubber Stamp Shop, - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Planning     | \$ 126.00 | Usps Po 2907740107 - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Planning     | \$ 129.00 | Venngage.Com - PCard              |
| 04/03/2023 | ACH    | U.S. Bank PCards | Planning     | \$ 14.95  | Wix.Com 1041441813 - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Planning     | \$ 15.55  | Zoom.Us 888-799-9666 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 6.95   | Amazon.Com*H51Kr47J2 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 27.99  | Amazon.Com*H51Pm4E30 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 47.85  | Amazon.Com*H53Sx4Eo0 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 5.25   | Amazon.Com*H53V34880 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 16.31  | Amazon.Com*H55Bz0C91 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 15.98  | Amazon.Com*H55Sl6Vq1 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 9.99   | Amazon.Com*H57A73Vu0 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 7.99   | Amazon.Com*H57Ee3A30 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 11.99  | Amazon.Com*H57Hc2Et2 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 45.71  | Amazon.Com*H593W0X61 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 13.11  | Amazon.Com*H59Qy1C91 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 42.04  | Amazon.Com*Hc0Tx5Pw1 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 6.99   | Amazon.Com*Hc3C19Ak1 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 10.99  | Amazon.Com*Hc63N7Ij0 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 17.94  | Amazon.Com*Hc7Ao7Kz0 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 15.98  | Amazon.Com*Hc8Aj03F1 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 6.99   | Amazon.Com*Hc8La4Gp1 Amzn - PCard |

| Check Date | Check# | Name             | Fund Name    | Amount   | Item Desc                         |
|------------|--------|------------------|--------------|----------|-----------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 35.95 | Amazon.Com*Hd4Vj2R62 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 6.95  | Amazon.Com*Hd4Zt6lw2 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 67.57 | Amazon.Com*Hd8V32731 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 14.66 | Amazon.Com*Hd9Mw6Fi0 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 37.21 | Amazon.Com*Hd9Yz7lg0 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 71.51 | Amazon.Com*Hg07Z9Of0 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 17.99 | Amazon.Com*Hg1Yp97Y1 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 16.95 | Amazon.Com*Hg4Kh85T1 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 17.99 | Amazon.Com*Hg5Pd3161 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 6.95  | Amazon.Com*Hg8Da6E51 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 13.51 | Amazon.Com*Hp0Jm72E1 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 62.95 | Amazon.Com*Hp3Sk55S2 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 16.99 | Amazon.Com*Hp5395Kx2 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 13.13 | Amzn Mktp Us*H501M3490 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 22.27 | Amzn Mktp Us*H51705D60 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 8.98  | Amzn Mktp Us*H51Ot7Jj0 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 26.11 | Amzn Mktp Us*H51T343X0 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 19.06 | Amzn Mktp Us*H51Tn3Vg1 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 13.94 | Amzn Mktp Us*H51Yc3X90 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 18.99 | Amzn Mktp Us*H527W7Gq0 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 12.17 | Amzn Mktp Us*H52Cu2Jx0 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 5.78  | Amzn Mktp Us*H55Ak65X0 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 25.54 | Amzn Mktp Us*H55N51340 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 19.86 | Amzn Mktp Us*H58703Py0 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 10.86 | Amzn Mktp Us*H58Lr8Hz1 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 14.99 | Amzn Mktp Us*H58Pb8C12 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 8.18  | Amzn Mktp Us*Hc0Al0Fb2 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 9.93  | Amzn Mktp Us*Hc0Av6Nu2 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 24.53 | Amzn Mktp Us*Hc0P07J01 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 12.99 | Amzn Mktp Us*Hc0Uv3A11 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 16.98 | Amzn Mktp Us*Hc0Zc03K2 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 11.97 | Amzn Mktp Us*Hc1lu8610 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 14.69 | Amzn Mktp Us*Hc1V45600 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 28.55 | Amzn Mktp Us*Hc27U0Ek1 - PCard    |

| Check Date | Check# | Name             | Fund Name    | Amount   | Item Desc                      |
|------------|--------|------------------|--------------|----------|--------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 8.98  | Amzn Mktp Us*Hc3916Ty1 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 12.99 | Amzn Mktp Us*Hc3Lj83U1 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 11.98 | Amzn Mktp Us*Hc4S31Ty1 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 6.98  | Amzn Mktp Us*Hc5Ba1Zb2 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 76.57 | Amzn Mktp Us*Hc5Uw5Vb1 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 22.18 | Amzn Mktp Us*Hc6Hs58I0 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 15.20 | Amzn Mktp Us*Hc75F4Tv1 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 10.00 | Amzn Mktp Us*Hc7Hr8L01 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 6.97  | Amzn Mktp Us*Hc7Ww1Ap1 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 15.99 | Amzn Mktp Us*Hc82G5P71 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 6.82  | Amzn Mktp Us*Hc87M4K90 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 8.04  | Amzn Mktp Us*Hc9A90K50 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 6.57  | Amzn Mktp Us*Hc9Db9Dh0 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 13.99 | Amzn Mktp Us*Hd03N5UI2 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 11.72 | Amzn Mktp Us*Hd1Ar7To0 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 87.25 | Amzn Mktp Us*Hd1S46Km1 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 14.47 | Amzn Mktp Us*Hd1Z78R61 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 6.48  | Amzn Mktp Us*Hd2182Cb0 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 11.88 | Amzn Mktp Us*Hd24Z7Wb1 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 33.99 | Amzn Mktp Us*Hd2Iy57P1 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 45.92 | Amzn Mktp Us*Hd2Pm8K21 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 14.77 | Amzn Mktp Us*Hd59K53R1 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 23.97 | Amzn Mktp Us*Hd66Z1Z50 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 24.70 | Amzn Mktp Us*Hd7617751 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 14.99 | Amzn Mktp Us*Hd7Cs2Z90 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 11.58 | Amzn Mktp Us*Hd9E09Z32 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 6.99  | Amzn Mktp Us*Hd9N93Rn1 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 12.48 | Amzn Mktp Us*Hg0V94Yp2 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 17.98 | Amzn Mktp Us*Hg4E87Yz2 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 16.81 | Amzn Mktp Us*Hg7Wb90J0 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 5.69  | Amzn Mktp Us*Hg8Eg5Zl0 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 12.99 | Amzn Mktp Us*Hp06S6Ms2 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 11.88 | Amzn Mktp Us*Hp38N2Bl1 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins | \$ 40.63 | Amzn Mktp Us*Hp53D0U52 - PCard |

| Check Date | Check# | Name             | Fund Name     | Amount      | Item Desc                         |
|------------|--------|------------------|---------------|-------------|-----------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins  | \$ 8.79     | Amzn Mktp Us*Hp6Co05D2 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins  | \$ 16.99    | Amzn Mktp Us*Hp6H60Kz1 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins  | \$ 13.06    | Amzn Mktp Us*Hp7R27Ph2 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins  | \$ 12.98    | Amzn Mktp Us*Hp80Y9881 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins  | \$ 15.12    | Amzn Mktp Us*Hp8I488M1 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins  | \$ 375.00   | Fmcsa D&A Clearinghouse - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Property Ins  | \$ 6.18     | Thrift Books Global, Llc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 45.00    | 00809 - Apcoa Billings - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 785.80   | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 33.45    | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 858.87   | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 251.02   | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 858.86   | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 71.55    | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 785.79   | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 33.45    | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 57.27    | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 251.02   | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 57.27    | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 330.00   | Akc Reunite - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 70.18    | Albertsons #0038 - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 58.10    | Albertsons #0047 - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 59.42    | Albertsons #0630 - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 16.98    | Albertsons #4025 - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 75.56    | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 26.60    | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 26.10    | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 49.86    | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 28.45    | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 26.10    | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 26.10    | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 20.94    | Amazon.Com*H56G35641 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 30.00    | American Air0010283969868 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 1,075.40 | American Air0012376984282 - PCard |

| Check Date | Check# | Name             | Fund Name     | Amount      | Item Desc                         |
|------------|--------|------------------|---------------|-------------|-----------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 7.99     | Amzn Mktp Us*H50N88H30 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 13.99    | Amzn Mktp Us*H53080Xx1 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 74.47    | Amzn Mktp Us*H53Gk1C82 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 469.00   | Amzn Mktp Us*H53Y03V62 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 80.00    | Amzn Mktp Us*H560H82P2 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 75.21    | Amzn Mktp Us*H57Wy2Ue2 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 20.97    | Amzn Mktp Us*H59Gp36J1 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 34.11    | Amzn Mktp Us*Hc13H4H10 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 27.44    | Amzn Mktp Us*Hc1My0Hp0 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 142.94   | Amzn Mktp Us*Hc4M55Q71 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 56.96    | Amzn Mktp Us*Hc7Sj5Zy1 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 813.42   | Amzn Mktp Us*Hc9G019W0 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 44.85    | Amzn Mktp Us*Hd2Vj3W62 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 18.59    | Amzn Mktp Us*Hd3Zv2Bv2 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 98.00    | Amzn Mktp Us*Hd71Z3H81 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 34.87    | Amzn Mktp Us*Hg5P87340 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 26.41    | Amzn Mktp Us*Hg9Sb95L0 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 1,317.00 | Apco International Inc - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 59.97    | Bestbuycom806749152801 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 575.88   | Bestbuycom806749152801 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 90.99    | Big Tex Outdoors - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 149.95   | Billings Army Navy Surplu - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 26.99    | Billingsgazettethriftync - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 79.16    | Chick-Fil-A #04733 - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 687.00   | Cmc Rescue - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 5.04     | Coffee Cup Fuel Stop#7 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 129.77   | Coffee Cup Fuel Stop#7 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 60.00    | Conoco - Rocker 1 1354 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 220.33   | Conoco - Wall Auto Livery - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 18.09    | Conoco - Wall Auto Livery - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 99.93    | Costco Whse #0069 - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 19.90    | Costco Whse #0069 - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 118.10   | Costco Whse #0069 - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 21.28    | Costco Whse #0069 - PCard         |

| Check Date | Check# | Name             | Fund Name     | Amount      | Item Desc                       |
|------------|--------|------------------|---------------|-------------|---------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 1,511.81 | Costco Whse #0069 - PCard       |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 187.17   | Custom Tumbler Shop - PCard     |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 1,168.40 | Delta Air 0062369556683 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 30.00    | Delta Air Baggage Fee - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 30.00    | Delta Air Baggage Fee - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 30.00    | Delta Air Baggage Fee - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 30.00    | Delta Air Baggage Fee - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 115.34   | Domino'S 7007 - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 499.90   | Dri*Gallup - PCard              |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 319.92   | Dri*Gallup - PCard              |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 452.38   | Ebay O*16-09736-17863 - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 1,611.00 | Econo Glass Company - PCard     |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 197.00   | Ems Leadership Academy - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 1,289.00 | Fdic/Jems - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 649.00   | Fdic/Jems - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 1,364.00 | Fdic/Jems - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 1,289.00 | Fdic/Jems - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 20.30    | Fedex 394974509054 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 50.31    | Fedex Offic16000016089 - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 151.61   | First Aid Supplies Onl - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 542.09   | Fleet Farm 100 - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 60.97    | Good To Go Stores #218 - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 16.99    | Gradus Group Llc - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 39.00    | Grainger - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 83.80    | Grainger - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 144.00   | Grammarly Co3Y5Zzws - PCard     |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 139.95   | Grammarly Coo16Fpkt - PCard     |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 1,735.00 | Gw Inc - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 139.90   | Hampton Inn - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 139.90   | Hampton Inn - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 1,350.00 | Hanser Wrecker Company - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 215.61   | Hanson Chemical - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 321.77   | Hanson Chemical - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 54.78    | Hanson Chemical - PCard         |

| Check Date | Check# | Name             | Fund Name     | Amount      | Item Desc                         |
|------------|--------|------------------|---------------|-------------|-----------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 190.63   | Hanson Chemical - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 101.33   | Hanson Chemical - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 779.77   | Hanson Chemical - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 486.77   | Hanson Chemical - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 151.20   | Hanson Chemical - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 142.09   | Hanson Chemical - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 191.56   | Hanson Chemical - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 74.99    | Hlu*Hulu 2290711207045-U - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 14.98    | Holiday Stations 0108 - PCard     |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 217.76   | Ims Alliance - PCard              |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 1,624.00 | In *Fileonq - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 600.00   | Inside The Tape - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 83.66    | Iron Mountain - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 100.25   | Jimmy Johns - 2080 - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 75.25    | Jimmy Johns # 1379 - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 25.00    | Jones & Bartlett Learning - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 147.16   | Kb Commercial Products - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 46.95    | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 167.81   | Kwik Trip 46400004648 - PCard     |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 11.66    | Kwik Trip 46400004648 - PCard     |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ (50.00)  | La Taqueria Downtown Cate - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 216.46   | Lowes #00319* - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 4.38     | Lowes #00319* - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 222.43   | Lowes #00319* - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 137.20   | M.G. Oil-Wy - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 119.50   | Mcdonald'S F13379 - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 84.30    | Mcdonald'S F34743 - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 433.00   | Minuteman Press Billings - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 100.00   | Minuteman Press Billings - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 1,317.38 | Mitten Housing Booking - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 879.88   | Moore Lane Vh - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 60.00    | National Academies Of Eme - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 110.00   | National Academies Of Eme - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 30.00    | National Academies Of Eme - PCard |



| Check Date | Check# | Name             | Fund Name     | Amount      | Item Desc                         |
|------------|--------|------------------|---------------|-------------|-----------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 55.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 434.17   | Quality Inns - PCard              |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 407.15   | Quick Response Fire Supp - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 1,000.00 | Rei*Lnrisk Inv Trning - PCard     |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 57.00    | Rocker 3 #1357 - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 134.64   | Rom Corporation - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 77.40    | Sams Club #4805 - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 250.00   | Scheels Billings - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 56.33    | Shell Oil10014594013 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 179.95   | Simsushare.Com - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 349.00   | Skillpath / National - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 559.47   | Spectrum - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 36.00    | Sq *Big Sky Coffee - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 143.10   | Sq *Tel Net Systems Inc - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 1,800.00 | Stalkerradar - PCard              |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 1,698.00 | Superion, Llc - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 99.99    | Swiftcalendars.Com - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 58.47    | Taco Bell 038935 - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ (25.00)  | Target 00001719 - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 172.73   | Target 00001719 - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 79.24    | Target 00013334 - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 74.56    | The Home Depot #3101 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 186.94   | The Home Depot #3101 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 284.44   | The Home Depot 3101 - PCard       |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 340.17   | The Home Depot 3101 - PCard       |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 1,595.00 | The International Soci - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 35.34    | The Ups Store 2594 - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 78.50    | Town & Country Food - PCard       |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 426.93   | Tractor-Supply-Co #0303 - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 27.16    | Travel Guard Group Inc - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 27.06    | Travel Guard Group Inc - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 99.99    | Tritech Forensics - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 81.74    | Tst* City Brew Coffee - C - PCard |

| Check Date | Check# | Name             | Fund Name     | Amount      | Item Desc                         |
|------------|--------|------------------|---------------|-------------|-----------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 17.95    | Tst* City Brew Coffee - C - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 2,198.00 | Tyler User Conference - PCard     |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 11.95    | U-Haul Moving & Storage A - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 264.25   | United 0162469079397 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 417.80   | United 0162469083152 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 615.90   | United 0162469803626 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 778.35   | United 0162470086554 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 778.35   | United 0162470086555 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 76.00    | United 0169835176026 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 76.00    | United 0169835176027 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 145.00   | United 0169835901334 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 144.00   | United 0169835901335 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 99.17    | United-States-Flag.Com - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 1,539.80 | Universal Awards - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 210.00   | Varidesk* 1800 207 2587 - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 233.00   | Vrbo Fee - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 237.56   | Www.Lighttheatrics.Com - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 97.00    | Www.Volgistics.Com - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 46.45    | Yellowstone County Treas - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 209.04   | Yellowstone County Treas - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Public Safety | \$ 51.45    | Yellowstone Valley Elect - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 63.98    | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 68.24    | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 390.03   | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 333.29   | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 333.29   | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 190.19   | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 333.29   | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 190.19   | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 181.04   | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 190.19   | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 42.00    | American Water Technol - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 14.95    | Amzn Mktp Us*Hd7P60Ga2 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste   | \$ 18.99    | Amzn Mktp Us*Hg5P87340 - PCard    |

| Check Date | Check# | Name             | Fund Name      | Amount      | Item Desc                         |
|------------|--------|------------------|----------------|-------------|-----------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste    | \$ 25.50    | Batteries+Bulbs #0253 - PCard     |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste    | \$ 22.15    | Billings - Tacoma Screw P - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste    | \$ 13.04    | City Of Billings - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste    | \$ 75.00    | Creative Monograms Smb - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste    | \$ 646.00   | Cross Petroleum Service - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste    | \$ 343.00   | Cross Petroleum Service - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste    | \$ 627.83   | Fastenal Company 01Mtbll - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste    | \$ 51.75    | Hanson Chemical - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste    | \$ 216.36   | Hose And Rubber Supply Bi - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste    | \$ 600.00   | In *Compliance Assurance - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste    | \$ 653.50   | Industrial Sales And Se - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste    | \$ 168.80   | Lowes #00319* - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste    | \$ 48.69    | Marketing Specialtites - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste    | \$ 38.50    | Napa Store 3547001 - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste    | \$ 469.75   | Northland Automotive - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste    | \$ 158.87   | Office Depot #2135 - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste    | \$ 114.99   | Office Depot #2135 - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste    | \$ 130.00   | Ratco Trailer And Hitch - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste    | \$ 71.88    | Samsclub #4805 - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste    | \$ 230.00   | Schnitzer Steel Billings - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste    | \$ 131.82   | Sherwin Williams 703203 - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste    | \$ 1,490.82 | Sherwin Williams 703203 - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste    | \$ 299.99   | Shipton'S Big R West - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste    | \$ 320.00   | Shipton'S Big R West - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste    | \$ 13.96    | Shipton'S Big R-West - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste    | \$ 19.98    | Shipton'S Big R-West - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste    | \$ 89.94    | Shipton'S Big R-West - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Solid Waste    | \$ 69.70    | Walmart.Com - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 1,908.73 | 1823 Lkq Kc Truck Montan - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 186.76   | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 34.67    | A And H Turf And Specialt - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 61.77    | A And H Turf And Specialt - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 111.20   | Amazon.Com*Hc0Mg5Ef1 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 67.89    | Amazon.Com*Hc0Mg5Ef1 Amzn - PCard |

| Check Date | Check# | Name             | Fund Name      | Amount      | Item Desc                         |
|------------|--------|------------------|----------------|-------------|-----------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 373.02   | Amzn Mktp Us*Hc14Y8Nn1 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 350.00   | Apwa - Chapters - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 350.00   | Apwa - Chapters - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 735.43   | Atsi - PCard                      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 70.59    | Awg 3575 - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 6.10     | Billings - Tacoma Screw P - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 212.00   | Billings Construction Sup - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 119.97   | Billings Hardware & Servi - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 79.98    | Billings Hardware & Servi - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 1,039.97 | Billings Hardware & Servi - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 199.99   | Billings Hardware & Servi - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 39.79    | Cenex Zip Trip09912858 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 25.21    | City Of Billings - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 43.66    | Conoco - Thriftway #2 - PCard     |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 1,250.00 | Crowder Supply Co - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 147.41   | Crowder Supply Co - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 145.00   | Dxp Enterprises - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 60.00    | Dxp Enterprises - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ (48.00)  | Dxp Enterprises - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 169.00   | Fairmont Hot Springs Reso - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 169.00   | Fairmont Hot Springs Reso - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 25.61    | Fei, Inc. - Billings - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 178.39   | Fei, Inc. - Billings - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 297.76   | Holiday Inn Downtown Mis - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 297.76   | Holiday Inn Downtown Mis - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 58.97    | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 53.97    | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 23.94    | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 225.86   | Lowes #00319* - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 140.70   | Lowes #00319* - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 12.98    | Lowes #00319* - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 139.18   | Montana Fence - Billings - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 73.99    | Napa Store 3547001 - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 24.99    | Napa Store 3547001 - PCard        |

| Check Date | Check# | Name             | Fund Name      | Amount      | Item Desc                         |
|------------|--------|------------------|----------------|-------------|-----------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 3.99     | O'Reilly Auto Parts 1551 - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 16.17    | Pacific Steel Branch #02 - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 207.00   | Pacific Steel Branch #02 - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 113.94   | Sams Club #4805 - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 135.98   | Shipton'S Big R-West - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 67.44    | The Home Depot #3101 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 197.52   | The Ups Store 2594 - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 25.26    | Tractor-Supply-Co #0303 - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 336.00   | West End Lock And Secur - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 157.68   | Yellowstone Valley Elect - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Street/Traffic | \$ 397.60   | Zoro Tools Inc - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit        | \$ 191.76   | 0725 Ced - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit        | \$ 68.18    | 0725 Ced - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit        | \$ 2.80     | 0725 Ced - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit        | \$ 221.70   | 0725 Ced - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit        | \$ 85.00    | 40Th Annual Downtown - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit        | \$ 54.99    | Adobe *Creative Cloud - PCard     |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit        | \$ 117.40   | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit        | \$ 63.41    | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit        | \$ 321.68   | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit        | \$ 105.24   | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit        | \$ 26.99    | Amzn Mktp Us*H58I21831 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit        | \$ 24.99    | Amzn Mktp Us*Hp1485Dp2 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit        | \$ 2,666.67 | Apta - PCard                      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit        | \$ 43.19    | Awg 3575 - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit        | \$ 29.90    | Billings - Tacoma Screw P - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit        | \$ 66.70    | Billings - Tacoma Screw P - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit        | \$ 83.18    | Billings - Tacoma Screw P - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit        | \$ 65.56    | Billings - Tacoma Screw P - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit        | \$ 59.88    | Costco Whse #0069 - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit        | \$ 18.72    | Costco Whse #0069 - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit        | \$ 22.90    | Don Brown Bus Sales Inc P - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit        | \$ 13.41    | Don Brown Bus Sales Inc P - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit        | \$ 101.97   | Don Brown Bus Sales Inc P - PCard |

| Check Date | Check# | Name             | Fund Name | Amount    | Item Desc                         |
|------------|--------|------------------|-----------|-----------|-----------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit   | \$ 153.70 | Econo Print - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit   | \$ 58.22  | Ferguson Ent #1342 - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit   | \$ 193.42 | Grainger - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit   | \$ 38.85  | Grainger - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit   | \$ 12.95  | Grainger - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit   | \$ 64.20  | Grainger - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit   | \$ 194.98 | Harbor Freight Tools 207 - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit   | \$ 40.12  | Heights Ace Hdwe - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit   | \$ 328.00 | In *Cotter'S Sewer, Inc. - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit   | \$ 85.85  | Industrial Bolt & Supply - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit   | \$ 168.07 | Industrial Bolt & Supply - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit   | \$ 9.98   | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit   | \$ 15.98  | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit   | \$ 17.18  | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit   | \$ 17.14  | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit   | \$ 10.56  | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit   | \$ 19.99  | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit   | \$ 365.06 | Lowes #00319* - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit   | \$ 41.96  | Lowes #00319* - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit   | \$ 39.84  | Lowes #00319* - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit   | \$ 40.20  | Lowes #00319* - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit   | \$ 107.55 | Lowes #00319* - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit   | \$ 52.94  | Lowes #00319* - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit   | \$ 29.98  | Lowes #00319* - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit   | \$ 155.30 | Lowes #00319* - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit   | \$ 46.80  | Lowes #00319* - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit   | \$ 40.08  | Lowes #00319* - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit   | \$ 245.50 | Lp Anderson - Point S, Dt - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit   | \$ 504.80 | Marketing Specialtites - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit   | \$ 42.66  | Mfcp Billings - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit   | \$ 49.00  | Napa Store 3547001 - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit   | \$ 77.63  | Napa Store 3547001 - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit   | \$ 187.88 | Napa Store 3547001 - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit   | \$ 33.96  | Napa Store 3547001 - PCard        |

| Check Date | Check# | Name             | Fund Name  | Amount      | Item Desc                         |
|------------|--------|------------------|------------|-------------|-----------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit    | \$ 25.12    | Napa Store 3547001 - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit    | \$ 78.38    | Office Depot #450 - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit    | \$ 707.15   | Safety Kleen Systems - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit    | \$ 82.43    | Sherwin Williams 703203 - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit    | \$ 244.50   | Sign Pro Billings - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit    | \$ 142.50   | Sq *Taylor Electric Inc - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit    | \$ 245.00   | Sq *Transitional Marketin - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit    | \$ 246.27   | Sun Supply Inc - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit    | \$ 47.17    | Target 00001719 - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit    | \$ 29.55    | Target 00001719 - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit    | \$ 1,808.17 | Tycointegratedsecurity - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Transit    | \$ 16.59    | Zoom.Us 888-799-9666 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 397.00   | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 63.98    | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 183.11   | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 37.84    | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 8.22     | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 228.11   | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 58.99    | 360 Office Solutions Inc - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 347.88   | 4Te*Alarm Services - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 217.42   | 4Te*Alarm Services - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 14.99    | Adobe Acropro Subs - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 84.71    | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 279.16   | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 84.71    | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 25.75    | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 25.75    | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 25.75    | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 126.31   | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 124.39   | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 8.17     | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 8.17     | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 8.17     | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 25.75    | Alsco Inc. - PCard                |

| Check Date | Check# | Name             | Fund Name  | Amount     | Item Desc                         |
|------------|--------|------------------|------------|------------|-----------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 212.95  | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 279.16  | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 8.17    | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 166.89  | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ (96.69) | Amazon.Com Amzn.Com/Bill - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 11.64   | Amazon.Com*H52K272H2 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 15.45   | Amazon.Com*Hd2D67Sf2 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ (20.94) | Amzn Mktp Us - PCard              |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 20.94   | Amzn Mktp Us*H51L75G90 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 4.25    | Amzn Mktp Us*H552C32Q2 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 13.10   | Amzn Mktp Us*Hd4Bv2Vg2 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 81.94   | Amzn Mktp Us*Hg0Ub1My0 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 209.30  | Amzn Mktp Us*Hg21Q53U1 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 11.99   | Amzn Mktp Us*Hg5Po9Ak0 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 21.59   | Amzn Mktp Us*Hg6Hf9911 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 13.96   | Amzn Mktp Us*Hg6Hn5Lc0 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 5.00    | Amzn Mktp Us*Hg7Cf66H0 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 2.20    | Billings - Tacoma Screw P - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 5.22    | Billings - Tacoma Screw P - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 368.00  | Buchi Corporation - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 365.94  | Cdw Govt #Hh49885 - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 731.88  | Cdw Govt #Hh49885 - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 168.66  | City Of Billings - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 205.50  | City Of Billings - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 53.67   | City Of Billings - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 34.56   | City Of Billings - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 31.90   | Drafting Equipment Wareh - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 279.46  | Edge Construction Supp - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 14.34   | Edge Construction Supp - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 50.56   | Edge Construction Supp - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 15.75   | Elkay Sales Inc - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 34.59   | Evergreen Ace Hardware - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 5.20    | Evergreen Ace Hardware - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 27.99   | Fastenal Company 01Mtbll - PCard  |

| Check Date | Check# | Name             | Fund Name  | Amount      | Item Desc                         |
|------------|--------|------------------|------------|-------------|-----------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 52.79    | Fastenal Company 01Mtbll - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 329.22   | Grainger - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 292.44   | Grainger - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 175.62   | Grainger - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 639.12   | Grainger - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 451.30   | Grainger - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 637.35   | Hanson Chemical - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 5.60     | Harbor Freight Tools 207 - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 9.99     | Harbor Freight Tools 207 - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 32.35    | Heights Ace Hdwe - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 72.90    | Heights Ace Hdwe - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 60.56    | Hose And Rubber Supply Bi - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 10.49    | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 49.66    | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 3.25     | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 2.80     | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 49.44    | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 19.98    | Kings Ace Hdwe - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 47.96    | Lockwood Ace Hardware - PCard     |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 1,048.00 | Lous Gloves - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 471.47   | Midland Scientific - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 49.76    | Midland Scientific - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 127.68   | Midland Scientific - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 723.92   | Midland Scientific - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 579.25   | Midland Scientific - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 288.20   | Midland Scientific - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 153.51   | Midland Scientific - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 137.25   | Midland Scientific - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 49.95    | Monoprice, Inc. - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 24.95    | Newegg Inc. - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 387.49   | Pacific Steel Branch #02 - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 102.50   | Paypal *Msawwa - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 355.00   | Paypal *Msawwa - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 60.00    | Pzg**Mt Dli Ebiz - PCard          |

| Check Date | Check# | Name             | Fund Name  | Amount      | Item Desc                        |
|------------|--------|------------------|------------|-------------|----------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 12.40    | Ratco Trailer And Hitch - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 1,011.28 | Rsd - Billings#57 - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 16.05    | Sherwin Williams 703203 - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 90.22    | Supplyhouse.Com - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 64.00    | Te Connectivity Corpor - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 5.99     | The Home Depot #3101 - PCard     |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 288.46   | The Home Depot 3101 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 414.26   | The Home Depot 3101 - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 2,309.72 | Usa Blue Book - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 27.38    | Walmart.Com 8009666546 - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 85.00    | Wef Main - PCard                 |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 244.55   | Yellowstone Valley Elect - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 200.71   | Yellowstone Valley Elect - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 19.00    | Yellowstone Valley Elect - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 168.54   | Yellowstone Valley Elect - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Wastewater | \$ 1,348.70 | Yellowstone Valley Elect - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water      | \$ 113.53   | 360 Office Solutions Inc - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water      | \$ 521.82   | 4Te*Alarm Services - PCard       |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water      | \$ 652.28   | 4Te*Alarm Services - PCard       |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water      | \$ 608.50   | A1 Security Cameras - PCard      |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water      | \$ 81.87    | Alsco Inc. - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water      | \$ 77.23    | Alsco Inc. - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water      | \$ 228.23   | Alsco Inc. - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water      | \$ 84.71    | Alsco Inc. - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water      | \$ 81.87    | Alsco Inc. - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water      | \$ 81.87    | Alsco Inc. - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water      | \$ 457.71   | Alsco Inc. - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water      | \$ 77.23    | Alsco Inc. - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water      | \$ 81.87    | Alsco Inc. - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water      | \$ 24.51    | Alsco Inc. - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water      | \$ 250.33   | Alsco Inc. - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water      | \$ 84.71    | Alsco Inc. - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water      | \$ 77.23    | Alsco Inc. - PCard               |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water      | \$ 319.42   | Alsco Inc. - PCard               |

| Check Date | Check# | Name             | Fund Name | Amount    | Item Desc                         |
|------------|--------|------------------|-----------|-----------|-----------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 189.46 | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 77.23  | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 24.51  | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 24.51  | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 186.58 | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 24.51  | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 229.82 | Alsco Inc. - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 34.92  | Amazon.Com*H52K272H2 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 46.35  | Amazon.Com*Hd2D67Sf2 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 210.50 | Amazon.Com*Hg3Vg5652 Amzn - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 12.74  | Amzn Mktp Us*H552C32Q2 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 257.80 | Amzn Mktp Us*Hc3V596O1 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 98.56  | Amzn Mktp Us*Hc61E6Bq1 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 64.78  | Amzn Mktp Us*Hg6Hf9911 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 14.98  | Amzn Mktp Us*Hg7Cf66H0 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 59.96  | Amzn Mktp Us*Hg7Fo3Na1 Am - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 14.95  | Amzn Mktp Us*Hp5Dv0K42 - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 83.00  | Avery Products Corporatio - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 179.00 | B2B Prime*Hp8Np26R2 - PCard       |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 53.71  | Billings - Tacoma Screw P - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 7.82   | Billings - Tacoma Screw P - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 218.40 | Billings - Tacoma Screw P - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 45.49  | Billings - Tacoma Screw P - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 14.44  | Billings - Tacoma Screw P - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 3.30   | Billings - Tacoma Screw P - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 170.88 | Bloedorn Lumber Co- Bi - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 379.95 | Brimar Industries - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 365.94 | Cdw Govt #Hh49885 - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 731.88 | Cdw Govt #Hh49885 - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 134.18 | City Of Billings - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 80.51  | City Of Billings - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 103.68 | City Of Billings - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 40.64  | City Of Billings - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 156.50 | Compliancesigns.Com - PCard       |

| Check Date | Check# | Name             | Fund Name | Amount      | Item Desc                         |
|------------|--------|------------------|-----------|-------------|-----------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 66.88    | Cpi*Coleparmerinstrumt - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 49.50    | Dxp Enterprises - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 75.83    | Edge Construction Supp - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 21.50    | Edge Construction Supp - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 47.25    | Elkay Sales Inc - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 790.00   | Engineer Supply Llc - PCard       |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 7.79     | Evergreen Ace Hardware - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 79.18    | Fastenal Company 01Mtbll - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 103.79   | Fastenal Company 01Mtbll - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 74.44    | Firehouse Subs 1876 Qsr - PCard   |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 255.00   | Forged In Steel Soluti - PCard    |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 461.94   | Full Source Llc - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 1,182.16 | Ge Analytical Instrument - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 1,284.45 | Ge Analytical Instrument - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 119.04   | Grainger - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 57.35    | Grainger - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 27.64    | Grainger - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 82.11    | Grainger - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 23.66    | Grainger - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 208.72   | Grainger - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 84.60    | Grainger - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 407.06   | Grainger - PCard                  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 147.83   | Hach Company - PCard              |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 201.92   | Hach Company - PCard              |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 628.24   | Hach Company - PCard              |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 14.99    | Harbor Freight Tools 207 - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 8.39     | Harbor Freight Tools 207 - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 17.99    | Harbor Freight Tools 207 - PCard  |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 86.26    | Hardy Diagnostics - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 4.09     | Hose And Rubber Supply Bi - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 47.40    | Hose And Rubber Supply Bi - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 474.36   | In *Cyclone Manufacturing - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 979.80   | Integra Chemical - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 109.95   | Interstate Battery Of The - PCard |

| Check Date | Check# | Name             | Fund Name | Amount      | Item Desc                        |
|------------|--------|------------------|-----------|-------------|----------------------------------|
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 9.99     | Kings Ace Hdwe - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 6.29     | Kings Ace Hdwe - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 4.19     | Kings Ace Hdwe - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 7.15     | Kings Ace Hdwe - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 53.98    | Kings Ace Hdwe - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 199.00   | Kings Ace Hdwe - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ (24.99)  | Kings Ace Hdwe - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 24.99    | Kings Ace Hdwe - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 74.48    | Kings Ace Hdwe - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 4.59     | Kings Ace Hdwe - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 9.74     | Kings Ace Hdwe - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 46.74    | Kings Ace Hdwe - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 31.45    | Kings Ace Hdwe - PCard           |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 44.68    | Lowes #00319* - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 27.92    | Lowes #00319* - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 35.94    | Lowes #00319* - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 209.96   | Lowes #00319* - PCard            |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 28.00    | Macon Supply Inc - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 49.95    | Monoprice, Inc. - PCard          |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 101.26   | Mooyah - 145 - PCard             |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 27.98    | Napa Store 3547001 - PCard       |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 24.95    | Newegg Inc. - PCard              |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 3.96     | Norco Inc - PCard                |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 270.67   | Northwest Scientific Inc - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 281.56   | Northwest Scientific Inc - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 365.61   | Northwest Scientific Inc - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 461.11   | Npc*New Pig Corp - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 216.47   | Npc*New Pig Corp - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 886.15   | Npc*New Pig Corp - PCard         |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 35.94    | Office Depot #1080 - PCard       |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 128.56   | Office Depot #450 - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 20.76    | Office Depot #450 - PCard        |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 38.00    | Pacific Steel Branch #02 - PCard |
| 04/03/2023 | ACH    | U.S. Bank PCards | Water     | \$ 1,150.00 | Pacific Steel Branch #02 - PCard |

| Check Date | Check# | Name                  | Fund Name | Amount       | Item Desc   |
|------------|--------|-----------------------|-----------|--------------|---|
| 04/03/2023 | ACH    | U.S. Bank PCards      | Water     | \$ 28.00     | Pacific Steel Branch #02 - PCard                      |
| 04/03/2023 | ACH    | U.S. Bank PCards      | Water     | \$ 452.17    | Pacific Steel Branch #02 - PCard                      |
| 04/03/2023 | ACH    | U.S. Bank PCards      | Water     | \$ 581.24    | Pacific Steel Branch #02 - PCard                      |
| 04/03/2023 | ACH    | U.S. Bank PCards      | Water     | \$ 102.50    | Paypal *Msawwa - PCard                                |
| 04/03/2023 | ACH    | U.S. Bank PCards      | Water     | \$ 90.00     | Pzg**Mt Dli Ebiz - PCard                              |
| 04/03/2023 | ACH    | U.S. Bank PCards      | Water     | \$ 18.60     | Ratco Trailer And Hitch - PCard                       |
| 04/03/2023 | ACH    | U.S. Bank PCards      | Water     | \$ 53.97     | Ruralking.Com - PCard                                 |
| 04/03/2023 | ACH    | U.S. Bank PCards      | Water     | \$ 111.80    | Samsclub #4805 - PCard                                |
| 04/03/2023 | ACH    | U.S. Bank PCards      | Water     | \$ 24.07     | Sherwin Williams 703203 - PCard                       |
| 04/03/2023 | ACH    | U.S. Bank PCards      | Water     | \$ 352.96    | Sherwin Williams 703203 - PCard                       |
| 04/03/2023 | ACH    | U.S. Bank PCards      | Water     | \$ 24.08     | Sol*Snap-On Industrial - PCard                        |
| 04/03/2023 | ACH    | U.S. Bank PCards      | Water     | \$ 279.61    | Sq *Montana Seals And Pac - PCard                     |
| 04/03/2023 | ACH    | U.S. Bank PCards      | Water     | \$ 73.17     | Sq *Sealital, Inc. - PCard                            |
| 04/03/2023 | ACH    | U.S. Bank PCards      | Water     | \$ 41.78     | Sq *Sealital, Inc. - PCard                            |
| 04/03/2023 | ACH    | U.S. Bank PCards      | Water     | \$ 8.99      | The Home Depot #3101 - PCard                          |
| 04/03/2023 | ACH    | U.S. Bank PCards      | Water     | \$ 75.36     | The Home Depot #3101 - PCard                          |
| 04/03/2023 | ACH    | U.S. Bank PCards      | Water     | \$ 432.68    | The Home Depot 3101 - PCard                           |
| 04/03/2023 | ACH    | U.S. Bank PCards      | Water     | \$ 634.80    | Truenorth Steel Billings - PCard                      |
| 04/03/2023 | ACH    | U.S. Bank PCards      | Water     | \$ 28.77     | Yellowstone Valley Elect - PCard                      |
| 04/03/2023 | ACH    | U.S. Bank PCards      | Water     | \$ 1,339.78  | Yellowstone Valley Elect - PCard                      |
| 04/03/2023 | ACH    | U.S. Bank PCards      | Water     | \$ 16.59     | Zoom.Us 888-799-9666 - PCard                          |
| 04/03/2023 | ACH    | U.S. Bank PCards      | Water     | \$ 100.40    | Zoro Tools Inc - PCard                                |
| 04/03/2023 | ACH    | U.S. Bank PCards      | Water     | \$ 169.28    | Zoro Tools Inc - PCard                                |
| 04/03/2023 | 860503 | Velocity One          | Library   | \$ 4,800.00  | Secure device charging kiosk with 8 lockers ea.       |
| 04/03/2023 | 860503 | Velocity One          | Library   | \$ 270.00    | Shipping  |
| 04/03/2023 | 860507 | Western Water Consult |           | \$ 25,443.40 | SID 1421 Cypress Point Professional Services Contract |

**City Council Regular**

**Date:** 05/08/2023  
**Title:** Payment of Claims for week of April 10, 2023  
**Presented by:** Andy Zoeller, Finance Director  
**Department:** Finance  
**Presentation:** No  
**Legal Review** Not Applicable

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**RECOMMENDATION**

Staff recommends Council approve the Payment of Claims

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Claims in the amount of \$1,766,051.46 have been reviewed and are presented for City Council payment approval. A complete listing of the claims for the week are available in the Finance Department.

**Payment Approval Process**

Every invoice for payment is entered into the City's accounting system and the backup documentation is scanned in and attached (physical invoices, additional e-mails explaining payments, bids, contracts, etc.).

Each invoice goes through a multi-step approval process depending upon the amount of the payment.

First, invoices are entered by the department requesting the payment and the department director or designee must perform an initial review and approval of the purchase. The number of approvals within the department can vary based upon the size of the department, but no less than one approver within each department must verify the payment.

Second, all payments, regardless of size, must be approved by the Purchasing Agent or designee. The Purchasing Agent will review the payment to ensure purchasing procedures are followed and appropriate documentation is attached.

If the payment is greater than \$1,000, then it must be approved by the Finance Director or designee.  
If that payment is greater than \$10,000, then it must be approved by the City Administrator or Assistant City Administrator.

Once all approvals are completed, the payment is able to be made and the Accounts Payable Clerk can print the check. After all checks are printed, a list of all checks in excess of \$2,500 is generated and placed on the next City Council meeting for review.

**ALTERNATIVES**

- No other alternatives were analyzed

**FISCAL EFFECTS**

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

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**Attachments**

| Check Date | Check# | Name                 | Fund Name       | Amount      | Item Desc                               |
|------------|--------|----------------------|-----------------|-------------|---|
| 04/10/2023 | 860515 | Ace Electric         | Wastewater      | \$ 2,300.00 | communications pole for lift station at |
| 04/10/2023 | 860515 | Ace Electric         | Wastewater      | \$ 2,300.00 | communications pole for lift station at |
| 04/10/2023 | 860515 | Ace Electric         | Water           | \$ 2,300.00 | communications pole for reservoir site. |
| 04/10/2023 | 860527 | Baker Tilly US       | 2015 GO Refund  | \$ 150.00   | 2023 Continuing Disclosure Services     |
| 04/10/2023 | 860527 | Baker Tilly US       | Facilities      | \$ 150.00   | 2023 Continuing Disclosure Services     |
| 04/10/2023 | 860527 | Baker Tilly US       | Library GO Debt | \$ 150.00   | 2023 Continuing Disclosure Services     |
| 04/10/2023 | 860527 | Baker Tilly US       | SID Fund        | \$ 553.46   | 2023 Continuing Disclosure Services     |
| 04/10/2023 | 860527 | Baker Tilly US       | SID Fund        | \$ 48.37    | 2023 Continuing Disclosure Services     |
| 04/10/2023 | 860527 | Baker Tilly US       | SID Fund        | \$ 650.00   | 2023 Continuing Disclosure Services     |
| 04/10/2023 | 860527 | Baker Tilly US       | SID Fund        | \$ 650.00   | 2023 Continuing Disclosure Services     |
| 04/10/2023 | 860527 | Baker Tilly US       | SID Fund        | \$ 650.00   | 2023 Continuing Disclosure Services     |
| 04/10/2023 | 860527 | Baker Tilly US       | SID Fund        | \$ 142.10   | 2023 Continuing Disclosure Services     |
| 04/10/2023 | 860527 | Baker Tilly US       | SID Fund        | \$ 267.25   | 2023 Continuing Disclosure Services     |
| 04/10/2023 | 860527 | Baker Tilly US       | SID Fund        | \$ 192.28   | 2023 Continuing Disclosure Services     |
| 04/10/2023 | 860527 | Baker Tilly US       | SID Fund        | \$ 96.54    | 2023 Continuing Disclosure Services     |
| 04/10/2023 | 860527 | Baker Tilly US       | SID Fund        | \$ 650.00   | 2023 Continuing Disclosure Services     |
| 04/10/2023 | 860527 | Baker Tilly US       | Sidewalk Debt   | \$ 3.75     | 2023 Continuing Disclosure Services     |
| 04/10/2023 | 860527 | Baker Tilly US       | Sidewalk Debt   | \$ 495.08   | 2023 Continuing Disclosure Services     |
| 04/10/2023 | 860527 | Baker Tilly US       | Sidewalk Debt   | \$ 47.82    | 2023 Continuing Disclosure Services     |
| 04/10/2023 | 860527 | Baker Tilly US       | Sidewalk Debt   | \$ 187.44   | 2023 Continuing Disclosure Services     |
| 04/10/2023 | 860527 | Baker Tilly US       | Sidewalk Debt   | \$ 394.22   | 2023 Continuing Disclosure Services     |
| 04/10/2023 | 860527 | Baker Tilly US       | Sidewalk Debt   | \$ 16.77    | 2023 Continuing Disclosure Services     |
| 04/10/2023 | 860527 | Baker Tilly US       | Sidewalk Debt   | \$ 154.92   | 2023 Continuing Disclosure Services     |
| 04/10/2023 | 860527 | Baker Tilly US       | Solid Waste     | \$ 1,300.00 | 2023 Continuing Disclosure Services     |
| 04/10/2023 | 860527 | Baker Tilly US       | Storm Sewer     | \$ 650.00   | 2023 Continuing Disclosure Services     |
| 04/10/2023 | 860527 | Baker Tilly US       | Storm Sewer     | \$ 650.00   | 2023 Continuing Disclosure Services     |
| 04/10/2023 | 860527 | Baker Tilly US       | Street Imp      | \$ 150.00   | 2023 Continuing Disclosure Services     |
| 04/10/2023 | 860527 | Baker Tilly US       | Tax Incrmnt E   | \$ 433.33   | 2023 Continuing Disclosure Services     |
| 04/10/2023 | 860527 | Baker Tilly US       | Tax Incrmnt N27 | \$ 433.34   | 2023 Continuing Disclosure Services     |
| 04/10/2023 | 860527 | Baker Tilly US       | Tax Incrmnt S   | \$ 433.33   | 2023 Continuing Disclosure Services     |
| 04/10/2023 | 860527 | Baker Tilly US       | Wastewater      | \$ 1,300.00 | 2023 Continuing Disclosure Services     |
| 04/10/2023 | 860531 | Bcs Scrip            | City Ins Fund   | \$ 6,600.00 | 1st Quarter Annual Wellness Incentive   |
| 04/10/2023 | 860540 | Billings Pipe & Pump | Solid Waste     | \$ 5,424.95 | 76400                                   |
| 04/10/2023 | 860540 | Billings Pipe & Pump | Solid Waste     | \$ 219.87   | 76400                                   |

| Check Date | Check# | Name                    | Fund Name        | Amount       | Item Desc  |
|------------|--------|-------------------------|------------------|--------------|--|
| 04/10/2023 | 860543 | Bobcat Of Big Sky       | Street/Traffic   | \$ 29,950.00 | coneqtec HS-57 manhole saw                               |
| 04/10/2023 | 860553 | Charter                 | Phone System     | \$ 1,422.62  | Fiber at 210 N 27th                                      |
| 04/10/2023 | 860553 | Charter                 | Phone System     | \$ 699.89    | Fiber to 1705 Monad Road                                 |
| 04/10/2023 | 860553 | Charter                 | Phone System     | \$ 1,203.85  | Fiber to 4848 Midland Road                               |
| 04/10/2023 | 860560 | Community Solution      | Court Grants     | \$ 2,960.00  | 23 March CSI EtG   |
| 04/10/2023 | 860560 | Community Solution      | Court Grants     | \$ 428.00    | 23 March CSI Monitoring                                  |
| 04/10/2023 | 860560 | Community Solution      | Court Grants     | \$ 3,240.00  | 23 March CSI Program Fees                                |
| 04/10/2023 | 860570 | Dakota Supply           | Water            | \$ 61.32     | 1" poly pipe for water service repair                    |
| 04/10/2023 | 860570 | Dakota Supply           | Water            | \$ 170.73    | 12 6" tyton gaskets PBD032                               |
| 04/10/2023 | 860570 | Dakota Supply           | Water            | \$ 1,350.66  | 12" HYMAX 2 COUPLING                                     |
| 04/10/2023 | 860570 | Dakota Supply           | Water            | \$ 1,666.97  | 8" HYMAX COUPLING - 8.54-9.84                            |
| 04/10/2023 | 860570 | Dakota Supply           | Water            | \$ 9,036.00  | Pipe w/integral bell                                     |
| 04/10/2023 | 860571 | Dana Safety             | Public Safety    | \$ 1,567.00  | 838365   |
| 04/10/2023 | 860571 | Dana Safety             | Public Safety    | \$ 705.00    | 838365   |
| 04/10/2023 | 860571 | Dana Safety             | Public Safety    | \$ 705.00    | 838365   |
| 04/10/2023 | 860571 | Dana Safety             | Public Safety    | \$ 705.00    | 838367   |
| 04/10/2023 | 860571 | Dana Safety             | Public Safety    | \$ 1,567.00  | 838367   |
| 04/10/2023 | 860571 | Dana Safety             | Public Safety    | \$ 705.00    | 838367   |
| 04/10/2023 | 860571 | Dana Safety             | Public Safety    | \$ 3,917.50  | 838368B  |
| 04/10/2023 | 860571 | Dana Safety             | Public Safety    | \$ 838.67    | 838368B  |
| 04/10/2023 | 860572 | Data Imaging            | Building         | \$ 4,992.26  | scanning project   |
| 04/10/2023 | 860575 | Desert Mt Corp          | Street/Traffic   | \$ 4,899.26  | ice slicer   |
| 04/10/2023 | 860577 | Dick Anderson Const     | Stillwater Const | \$ 9,375.00  | Services through February 28, 2023                       |
| 04/10/2023 | 860577 | Dick Anderson Const     | Stillwater Const | \$ 14,555.00 | Services through January 31, 2023                        |
| 04/10/2023 | 860578 | Diesel Xtreme           | Public Safety    | \$ 5,500.00  | 40 ft used grey container to store vehicle parts at barn |
| 04/10/2023 | 860580 | DT Billings Partnership | Tax Incrmnt N27  | \$ 3,000.00  | Signage Project through DBA - 30K budgeted for FY22      |
| 04/10/2023 | 860582 | EBMS                    | City Ins Fund    | \$ 1,617.00  | Monthly May 1, 2023                                      |
| 04/10/2023 | 860582 | EBMS                    | City Ins Fund    | \$ 5,746.05  | Monthly May 1, 2023                                      |
| 04/10/2023 | 860582 | EBMS                    | City Ins Fund    | \$ 61,475.26 | Monthly May 1, 2023                                      |
| 04/10/2023 | 860582 | EBMS                    | City Ins Fund    | \$ 800.00    | Monthly May 1, 2023                                      |
| 04/10/2023 | 860582 | EBMS                    | City Ins Fund    | \$ 33,324.42 | Monthly May 1, 2023                                      |
| 04/10/2023 | 860582 | EBMS                    | City Ins Fund    | \$ 1,312.50  | Monthly May 1, 2023                                      |
| 04/10/2023 | 860582 | EBMS                    | Payroll Clearing | \$ 11,564.13 | Monthly May 1, 2023                                      |
| 04/10/2023 | 860586 | Escosupply              | Street/Traffic   | \$ 3,079.50  | snow plow extension for unit 1185                        |

| Check Date | Check# | Name          | Fund Name | Amount    | Item Desc   |
|------------|--------|---------------|-----------|-----------|-------------|
| 04/10/2023 | ACH    | Galles Filter | Fleet     | \$ 45.12  | P1-21864-01 |
| 04/10/2023 | ACH    | Galles Filter | Fleet     | \$ 57.62  | P1-21864-01 |
| 04/10/2023 | ACH    | Galles Filter | Fleet     | \$ 10.58  | P1-21864-01 |
| 04/10/2023 | ACH    | Galles Filter | Fleet     | \$ 3.47   | P1-21864-01 |
| 04/10/2023 | ACH    | Galles Filter | Fleet     | \$ 5.08   | P1-21864-01 |
| 04/10/2023 | ACH    | Galles Filter | Fleet     | \$ 66.09  | P1-21864-01 |
| 04/10/2023 | ACH    | Galles Filter | Fleet     | \$ 13.48  | P1-21864-01 |
| 04/10/2023 | ACH    | Galles Filter | Fleet     | \$ 7.90   | P1-21924-01 |
| 04/10/2023 | ACH    | Galles Filter | Fleet     | \$ 3.60   | P1-21924-01 |
| 04/10/2023 | ACH    | Galles Filter | Fleet     | \$ 22.46  | P1-21924-01 |
| 04/10/2023 | ACH    | Galles Filter | Fleet     | \$ 5.17   | P1-21924-01 |
| 04/10/2023 | ACH    | Galles Filter | Fleet     | \$ 3.58   | P1-21924-01 |
| 04/10/2023 | ACH    | Galles Filter | Fleet     | \$ 7.88   | P1-21924-01 |
| 04/10/2023 | ACH    | Galles Filter | Fleet     | \$ 66.12  | P1-21924-01 |
| 04/10/2023 | ACH    | Galles Filter | Fleet     | \$ 7.88   | P1-22005-01 |
| 04/10/2023 | ACH    | Galles Filter | Fleet     | \$ 5.08   | P1-22005-01 |
| 04/10/2023 | ACH    | Galles Filter | Fleet     | \$ 13.48  | P1-22005-01 |
| 04/10/2023 | ACH    | Galles Filter | Fleet     | \$ 21.54  | P1-22005-01 |
| 04/10/2023 | ACH    | Galles Filter | Fleet     | \$ 20.82  | P1-22005-01 |
| 04/10/2023 | ACH    | Galles Filter | Fleet     | \$ 53.16  | P1-22005-01 |
| 04/10/2023 | ACH    | Galles Filter | Fleet     | \$ 241.36 | P1-22005-01 |
| 04/10/2023 | ACH    | Galles Filter | Fleet     | \$ 5.17   | P1-22005-01 |
| 04/10/2023 | ACH    | Galles Filter | Fleet     | \$ 35.44  | P1-22058-01 |
| 04/10/2023 | ACH    | Galles Filter | Fleet     | \$ 30.16  | P1-22058-01 |
| 04/10/2023 | ACH    | Galles Filter | Fleet     | \$ 7.88   | P1-22058-01 |
| 04/10/2023 | ACH    | Galles Filter | Fleet     | \$ 3.95   | P1-22058-01 |
| 04/10/2023 | ACH    | Galles Filter | Fleet     | \$ 26.76  | P1-22140-01 |
| 04/10/2023 | ACH    | Galles Filter | Fleet     | \$ 3.94   | P1-22140-01 |
| 04/10/2023 | ACH    | Galles Filter | Fleet     | \$ 157.08 | P1-22140-01 |
| 04/10/2023 | ACH    | Galles Filter | Fleet     | \$ 179.40 | P1-22140-01 |
| 04/10/2023 | ACH    | Galles Filter | Fleet     | \$ 66.12  | P1-22140-01 |
| 04/10/2023 | ACH    | Galles Filter | Fleet     | \$ 3.94   | P1-22220-01 |
| 04/10/2023 | ACH    | Galles Filter | Fleet     | \$ 38.39  | P1-22220-01 |
| 04/10/2023 | ACH    | Galles Filter | Fleet     | \$ 5.08   | P1-22220-01 |

| Check Date | Check# | Name               | Fund Name      | Amount      | Item Desc               |
|------------|--------|--------------------|----------------|-------------|-------------------------|
| 04/10/2023 | ACH    | Galles Filter      | Fleet          | \$ 3.59     | P1-22220-01             |
| 04/10/2023 | ACH    | Galles Filter      | Fleet          | \$ 22.56    | P1-22220-01             |
| 04/10/2023 | ACH    | Galles Filter      | Fleet          | \$ 23.82    | P1-22220-01             |
| 04/10/2023 | ACH    | Galles Filter      | Fleet          | \$ 26.96    | P1-22306-01             |
| 04/10/2023 | ACH    | Galles Filter      | Fleet          | \$ 13.98    | P1-22306-01             |
| 04/10/2023 | ACH    | Galles Filter      | Fleet          | \$ 33.06    | P1-22306-01             |
| 04/10/2023 | ACH    | Galles Filter      | Fleet          | \$ 6.29     | P1-22306-01             |
| 04/10/2023 | ACH    | Galles Filter      | Fleet          | \$ 6.09     | P1-22306-01             |
| 04/10/2023 | ACH    | Galles Filter      | Fleet          | \$ 22.62    | P1-22306-01             |
| 04/10/2023 | ACH    | Galles Filter      | Fleet          | \$ 22.46    | P1-22374-01             |
| 04/10/2023 | ACH    | Galles Filter      | Fleet          | \$ 38.39    | P1-22374-01             |
| 04/10/2023 | ACH    | Galles Filter      | Fleet          | \$ 5.36     | P1-22374-01             |
| 04/10/2023 | ACH    | Galles Filter      | Fleet          | \$ 23.82    | P1-22374-01             |
| 04/10/2023 | ACH    | Galles Filter      | Fleet          | \$ 57.62    | PI-21715-02             |
| 04/10/2023 | ACH    | Galles Filter      | Fleet          | \$ 11.97    | PI-21715-02             |
| 04/10/2023 | ACH    | Galles Filter      | General        | \$ 9.10     | P1-22369.01             |
| 04/10/2023 | ACH    | Galles Filter      | Public Safety  | \$ 183.88   | P1-20906.01             |
| 04/10/2023 | ACH    | Galles Filter      | Solid Waste    | \$ 418.36   | Outer Air Element       |
| 04/10/2023 | ACH    | Galles Filter      | Solid Waste    | \$ 430.91   | Outer Air Element       |
| 04/10/2023 | ACH    | Galles Filter      | Solid Waste    | \$ 11.58    | P1-22302.01             |
| 04/10/2023 | ACH    | Galles Filter      | Solid Waste    | \$ 591.02   | RS3700 SUB: P533882     |
| 04/10/2023 | ACH    | Galles Filter      | Solid Waste    | \$ 1,062.23 | RS3700: P533882         |
| 04/10/2023 | ACH    | Galles Filter      | Street/Traffic | \$ 58.90    | P1-22366.01             |
| 04/10/2023 | ACH    | Galles Filter      | Street/Traffic | \$ 5.08     | P1-22366.01             |
| 04/10/2023 | ACH    | Galles Filter      | Wastewater     | \$ 14.83    | windshield washer fluid |
| 04/10/2023 | ACH    | Galles Filter      | Water          | \$ 94.70    | Hydraulic Spin On       |
| 04/10/2023 | ACH    | Galles Filter      | Water          | \$ 27.58    | U-07128                 |
| 04/10/2023 | ACH    | Galles Filter      | Water          | \$ 22.25    | windshield washer fluid |
| 04/10/2023 | 860604 | Hughes Fire Equipt | Public Safety  | \$ 9.46     | 588996                  |
| 04/10/2023 | 860604 | Hughes Fire Equipt | Public Safety  | \$ 7.53     | 588996                  |
| 04/10/2023 | 860604 | Hughes Fire Equipt | Public Safety  | \$ 114.50   | 588996                  |
| 04/10/2023 | 860604 | Hughes Fire Equipt | Public Safety  | \$ 0.16     | 588996                  |
| 04/10/2023 | 860604 | Hughes Fire Equipt | Public Safety  | \$ 1.35     | 588996                  |
| 04/10/2023 | 860604 | Hughes Fire Equipt | Public Safety  | \$ 5.81     | 588996                  |

| Check Date | Check# | Name               | Fund Name        | Amount      | Item Desc       |
|------------|--------|--------------------|------------------|-------------|-----------------|
| 04/10/2023 | 860604 | Hughes Fire Equipt | Public Safety    | \$ 2,683.73 | 589245          |
| 04/10/2023 | 860604 | Hughes Fire Equipt | Public Safety    | \$ 464.14   | 589245          |
| 04/10/2023 | 860607 | Iaff               | Payroll Clearing | \$ 5,019.46 | Payroll Summary |
| 04/10/2023 | 860608 | Ingram Library     | Library          | \$ 20.99    | 74779833        |
| 04/10/2023 | 860608 | Ingram Library     | Library          | \$ 0.02     | 74779833        |
| 04/10/2023 | 860608 | Ingram Library     | Library          | \$ 14.44    | 74779834        |
| 04/10/2023 | 860608 | Ingram Library     | Library          | \$ 0.01     | 74779834        |
| 04/10/2023 | 860608 | Ingram Library     | Library          | \$ 12.43    | 74779835        |
| 04/10/2023 | 860608 | Ingram Library     | Library          | \$ 56.08    | 74779835        |
| 04/10/2023 | 860608 | Ingram Library     | Library          | \$ 0.22     | 74779835        |
| 04/10/2023 | 860608 | Ingram Library     | Library          | \$ 132.98   | 74779835        |
| 04/10/2023 | 860608 | Ingram Library     | Library          | \$ 18.88    | 74779835        |
| 04/10/2023 | 860608 | Ingram Library     | Library          | \$ 16.52    | 74779836        |
| 04/10/2023 | 860608 | Ingram Library     | Library          | \$ 0.01     | 74779836        |
| 04/10/2023 | 860608 | Ingram Library     | Library          | \$ 565.31   | 74779837        |
| 04/10/2023 | 860608 | Ingram Library     | Library          | \$ 2.74     | 74779837        |
| 04/10/2023 | 860608 | Ingram Library     | Library          | \$ 965.98   | 74779837        |
| 04/10/2023 | 860608 | Ingram Library     | Library          | \$ 69.88    | 74779837        |
| 04/10/2023 | 860608 | Ingram Library     | Library          | \$ 465.28   | 74779837        |
| 04/10/2023 | 860608 | Ingram Library     | Library          | \$ 163.38   | 74779837        |
| 04/10/2023 | 860608 | Ingram Library     | Library          | \$ 0.22     | 74837608        |
| 04/10/2023 | 860608 | Ingram Library     | Library          | \$ 10.19    | 74837608        |
| 04/10/2023 | 860608 | Ingram Library     | Library          | \$ 0.36     | 74837609        |
| 04/10/2023 | 860608 | Ingram Library     | Library          | \$ 19.78    | 74837609        |
| 04/10/2023 | 860608 | Ingram Library     | Library          | \$ 104.74   | 74837610        |
| 04/10/2023 | 860608 | Ingram Library     | Library          | \$ 1.91     | 74837610        |
| 04/10/2023 | 860608 | Ingram Library     | Library          | \$ 32.95    | 74837611        |
| 04/10/2023 | 860608 | Ingram Library     | Library          | \$ 16.52    | 74837611        |
| 04/10/2023 | 860608 | Ingram Library     | Library          | \$ 0.51     | 74837611        |
| 04/10/2023 | 860608 | Ingram Library     | Library          | \$ 11.79    | 74885884        |
| 04/10/2023 | 860608 | Ingram Library     | Library          | \$ 0.42     | 74885884        |
| 04/10/2023 | 860608 | Ingram Library     | Library          | \$ 14.74    | 74885885        |
| 04/10/2023 | 860608 | Ingram Library     | Library          | \$ 0.66     | 74885885        |
| 04/10/2023 | 860608 | Ingram Library     | Library          | \$ 1.36     | 74885886        |

| Check Date | Check# | Name           | Fund Name | Amount    | Item Desc |
|------------|--------|----------------|-----------|-----------|-----------|
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 17.10  | 74885886  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 50.72  | 74885886  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 0.34   | 74885887  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 16.52  | 74885887  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 0.22   | 74885888  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 16.49  | 74885888  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 22.99  | 74905230  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 0.14   | 74905230  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 0.04   | 74905231  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 22.89  | 74905231  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 0.12   | 74905232  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 11.91  | 74905232  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 17.43  | 74905232  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 40.04  | 74905233  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 0.13   | 74905233  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 0.12   | 74905234  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 22.46  | 74905234  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 0.05   | 74905235  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 11.37  | 74905235  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 235.11 | 74905236  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 19.18  | 74905236  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 26.50  | 74905236  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 2.22   | 74905236  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 202.09 | 74905236  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 61.56  | 74905236  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 0.08   | 74905237  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 28.89  | 74905237  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 0.02   | 74905238  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 16.16  | 74905238  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 21.58  | 74905239  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 0.08   | 74905239  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 21.22  | 74934225  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 0.85   | 74934225  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 1.10   | 74934226  |

| Check Date | Check# | Name           | Fund Name | Amount      | Item Desc |
|------------|--------|----------------|-----------|-------------|-----------|
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 34.22    | 74934226  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 10.59    | 74934226  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 0.55     | 74934227  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 18.88    | 74934227  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 11.97    | 74934227  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 5.99     | 74934228  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 11.20    | 74934228  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 0.50     | 74934228  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 0.02     | 74977392  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 16.52    | 74977392  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 11.99    | 74977392  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 16.52    | 74977393  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 28.49    | 74977393  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 0.04     | 74977393  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 16.51    | 74977394  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 18.60    | 74977394  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 0.23     | 74977394  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 193.66   | 74977394  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 10.61    | 74977395  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 0.01     | 74977395  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 0.01     | 74977396  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 10.19    | 74977396  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 5.98     | 74977397  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 0.01     | 74977397  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 206.10   | 74977398  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 1,785.83 | 74977398  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 2.68     | 74977398  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 142.69   | 74977398  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 40.00    | 74977398  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 0.12     | 75016213  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 14.74    | 75016213  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 0.30     | 75016214  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 35.87    | 75016214  |
| 04/10/2023 | 860608 | Ingram Library | Library   | \$ 276.19   | 75016215  |

| Check Date | Check# | Name                    | Fund Name        | Amount       | Item Desc  |
|------------|--------|-------------------------|------------------|--------------|--|
| 04/10/2023 | 860608 | Ingram Library          | Library          | \$ 7.79      | 75016215   |
| 04/10/2023 | 860608 | Ingram Library          | Library          | \$ 2.58      | 75016215   |
| 04/10/2023 | 860608 | Ingram Library          | Library          | \$ 99.01     | 75016215   |
| 04/10/2023 | 860608 | Ingram Library          | Library          | \$ 26.09     | 75045330   |
| 04/10/2023 | 860608 | Ingram Library          | Library          | \$ 0.47      | 75045330   |
| 04/10/2023 | 860608 | Ingram Library          | Library          | \$ 9.59      | 75045330   |
| 04/10/2023 | 860608 | Ingram Library          | Library          | \$ 0.23      | 75045331   |
| 04/10/2023 | 860608 | Ingram Library          | Library          | \$ 17.10     | 75045331   |
| 04/10/2023 | 860608 | Ingram Library          | Library          | \$ 30.66     | 75045332   |
| 04/10/2023 | 860608 | Ingram Library          | Library          | \$ 34.17     | 75045332   |
| 04/10/2023 | 860608 | Ingram Library          | Library          | \$ 1.10      | 75045332   |
| 04/10/2023 | 860608 | Ingram Library          | Library          | \$ 34.78     | 75045333   |
| 04/10/2023 | 860608 | Ingram Library          | Library          | \$ 0.62      | 75045333   |
| 04/10/2023 | 860608 | Ingram Library          | Library          | \$ 17.68     | 75045334   |
| 04/10/2023 | 860608 | Ingram Library          | Library          | \$ 0.30      | 75045334   |
| 04/10/2023 | 860608 | Ingram Library          | Library          | \$ 0.28      | 75045335   |
| 04/10/2023 | 860608 | Ingram Library          | Library          | \$ 34.81     | 75045335   |
| 04/10/2023 | 860610 | Insight Public          | IT Resources     | \$ 1,656.36  | CradlePoint NetCloud renewal for one license thru 2/8/24     |
| 04/10/2023 | 860610 | Insight Public          | Capital Replace  | \$ 4,273.64  | Qty. 10 battery pocket jet kit and brother roll case -Police |
| 04/10/2023 | 860613 | Invoice Cloud           | Building         | \$ 30.73     | Invoice Cloud 03/01/2023-03/31/2023..                        |
| 04/10/2023 | 860613 | Invoice Cloud           | City Ins Fund    | \$ 188.68    | Invoice Cloud 03/01/2023-03/31/2023..                        |
| 04/10/2023 | 860613 | Invoice Cloud           | Parking          | \$ 441.50    | Invoice Cloud 03/01/2023-03/31/2023..                        |
| 04/10/2023 | 860613 | Invoice Cloud           | Solid Waste      | \$ 11,464.79 | Invoice Cloud 03/01/2023-03/31/2023..                        |
| 04/10/2023 | 860613 | Invoice Cloud           | Wastewater       | \$ 12,395.37 | Invoice Cloud 03/01/2023-03/31/2023..                        |
| 04/10/2023 | 860613 | Invoice Cloud           | Water            | \$ 16,405.63 | Invoice Cloud 03/01/2023-03/31/2023..                        |
| 04/10/2023 | 860614 | Jares Fence             | Water            | \$ 2,957.00  | Fox Pump Station - added A-Frame Gate                        |
| 04/10/2023 | 860614 | Jares Fence             | Water            | \$ 2,735.00  | Fox pump Station - car damage to fence -                     |
| 04/10/2023 | 860619 | Johnson Laffen Galloway | Stillwater Const | \$ 29,562.50 | Phase I Stillwater Bldg - comprehensive design plan          |
| 04/10/2023 | 860620 | Kaleidoscope Group      | General          | \$ 2,870.00  | Remaining balance for facilitating the March 31 - April 1    |
| 04/10/2023 | 860621 | KB Commercial           | Wastewater       | \$ 218.92    | janitorial supply, bath tissue                               |
| 04/10/2023 | 860621 | KB Commercial           | Wastewater       | \$ 50.97     | vacuum VS 14 Windsor Service Repair                          |
| 04/10/2023 | 860621 | KB Commercial           | Wastewater       | \$ 1,430.00  | wide area vacuum   |
| 04/10/2023 | 860621 | KB Commercial           | Water            | \$ 152.90    | vacuum VS 14 Windsor Service Repair50.97                     |
| 04/10/2023 | 860621 | KB Commercial           | Water            | \$ 4,290.00  | wide area vacuum   |

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|------------|--------|-------------------------|------------------|---------------|---|
| 04/10/2023 | 860624 | Kessler Services        | Public Safety    | \$ 4,037.50   | SWAT debrief and clinical assessments following OIS             |
| 04/10/2023 | 860626 | Knife River             | Street/Traffic   | \$ 59.40      | 3/4" crushed base   |
| 04/10/2023 | 860626 | Knife River             | Street/Traffic   | \$ 6,925.76   | winter sand/salt material                                       |
| 04/10/2023 | ACH    | Kois Brothers           | Solid Waste      | \$ 234.35     | 128932  |
| 04/10/2023 | ACH    | Kois Brothers           | Solid Waste      | \$ 606.05     | 128932  |
| 04/10/2023 | ACH    | Kois Brothers           | Solid Waste      | \$ 5,250.00   | 129039  |
| 04/10/2023 | ACH    | Kois Brothers           | Street/Traffic   | \$ 3,750.00   | 128920  |
| 04/10/2023 | ACH    | Kois Brothers           | Street/Traffic   | \$ 876.05     | 128920  |
| 04/10/2023 | ACH    | Kois Brothers           | Street/Traffic   | \$ 325.00     | 129058  |
| 04/10/2023 | ACH    | Kois Brothers           | Water            | \$ 817.48     | 128921  |
| 04/10/2023 | ACH    | Kois Brothers           | Water            | \$ 45.00      | 128921  |
| 04/10/2023 | ACH    | Kois Brothers           | Water            | \$ 912.47     | DBV2500   |
| 04/10/2023 | 860630 | L P Anderson Tire       | Public Safety    | \$ 1,943.00   | 2011360   |
| 04/10/2023 | 860630 | L P Anderson Tire       | Public Safety    | \$ 65.00      | 2011919   |
| 04/10/2023 | 860630 | L P Anderson Tire       | Public Safety    | \$ 73.50      | 2010933 - TIRE REPAIR   |
| 04/10/2023 | 860630 | L P Anderson Tire       | Public Safety    | \$ 550.84     | 2010955 - TIRES   |
| 04/10/2023 | 860630 | L P Anderson Tire       | Street/Traffic   | \$ 73.50      | 2010812 - TIRE REPAIR   |
| 04/10/2023 | 860630 | L P Anderson Tire       | Street/Traffic   | \$ 66.50      | 2011356 - TIRE REPAIR   |
| 04/10/2023 | 860633 | Local 521               | Public Safety    | \$ 4,004.00   | CLASS 'A' UNIFORMS  |
| 04/10/2023 | 860633 | Local 521               | Public Safety    | \$ 5,750.00   | NEW HIRES START-UP CLOTHING ALLOWANCE                           |
| 04/10/2023 | 860635 | Mail Tech               | Central Services | \$ 5,271.18   | Postage for March, 2023   |
| 04/10/2023 | 860635 | Mail Tech               | General          | \$ 1,544.00   | Postage for March, 2023   |
| 04/10/2023 | 860635 | Mail Tech               | Library          | \$ 1,108.01   | LIBR Library mailing March 2023                                 |
| 04/10/2023 | 860635 | Mail Tech               | Parking          | \$ 147.97     | Postage for March, 2023   |
| 04/10/2023 | 860648 | MFPE                    | Payroll Clearing | \$ 2,758.02   | Payroll Summary   |
| 04/10/2023 | 860656 | MPPA                    | Payroll Clearing | \$ 3,908.80   | Payroll Summary   |
| 04/10/2023 | 860644 | MT CSED                 | Payroll Clearing | \$ 4,008.29   | Payroll Summary   |
| 04/10/2023 | 860645 | MT Dakota Utilities     | Fleet            | \$ 8.72       | 32223   |
| 04/10/2023 | 860645 | MT Dakota Utilities     | Fleet            | \$ 6,262.35   | 32223   |
| 04/10/2023 | 860647 | MT Dept Enviro Quality  | Solid Waste      | \$ 1,546.83   | CY22 Imported Waste Tonnage. 5,729 tons. Landfill.              |
| 04/10/2023 | 860647 | MT Dept Enviro Quality  | Solid Waste      | \$ 32,173.50  | Landfill annual Licensing fee.                                  |
| 04/10/2023 | 860657 | MT Dept Rev-CGR2        | Solid Waste      | \$ 3,995.30   | WO 22-37 Landfill Drop-Off Building Repairs -Construction       |
| 04/10/2023 | 860657 | MT Dept Rev-CGR3        | Facilities       | \$ 50.50      | Maintenance and Repair at the Stillwater Building               |
| 04/10/2023 | 860649 | MT Municipal Interlocal | Payroll Clearing | \$ 445,824.32 | Workers' Compensation Program January 1, 2023 to March 31, 2023 |

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| 04/10/2023 | 860650 | MT Municipal Interlocal | Property Ins     | \$ 25,366.26 | March 2023 Liability Self Insurance                            |
| 04/10/2023 | 860651 | MT Peterbilt            | Fleet            | \$ 42.81     | 68075B   |
| 04/10/2023 | 860651 | MT Peterbilt            | Fleet            | \$ 124.66    | 68079B   |
| 04/10/2023 | 860651 | MT Peterbilt            | Fleet            | \$ 58.36     | 68306B   |
| 04/10/2023 | 860651 | MT Peterbilt            | Fleet            | \$ 106.80    | 68306B   |
| 04/10/2023 | 860651 | MT Peterbilt            | Fleet            | \$ 85.47     | 68306B   |
| 04/10/2023 | 860651 | MT Peterbilt            | Fleet            | \$ 51.00     | 68306B   |
| 04/10/2023 | 860651 | MT Peterbilt            | Fleet            | \$ 57.61     | 68306B   |
| 04/10/2023 | 860651 | MT Peterbilt            | Fleet            | \$ 59.96     | 68306B   |
| 04/10/2023 | 860651 | MT Peterbilt            | Fleet            | \$ 173.28    | 68306B   |
| 04/10/2023 | 860651 | MT Peterbilt            | Fleet            | \$ 42.81     | 68306B   |
| 04/10/2023 | 860651 | MT Peterbilt            | Solid Waste      | \$ 11.73     | 3830B - MISC. CHARGES  |
| 04/10/2023 | 860651 | MT Peterbilt            | Solid Waste      | \$ 1,904.94  | 5447B  |
| 04/10/2023 | 860651 | MT Peterbilt            | Solid Waste      | \$ 75.00     | 65918B   |
| 04/10/2023 | 860651 | MT Peterbilt            | Solid Waste      | \$ 550.92    | 65918B   |
| 04/10/2023 | 860651 | MT Peterbilt            | Solid Waste      | \$ 277.46    | 66222B   |
| 04/10/2023 | 860651 | MT Peterbilt            | Solid Waste      | \$ 245.25    | 66414B   |
| 04/10/2023 | 860652 | MT State Firemen        | Payroll Clearing | \$ 5,091.09  | Payroll Summary  |
| 04/10/2023 | 860655 | MT West Holding         | Street/Traffic   | \$ 2,500.00  | inv#8406mobilization fee                                       |
| 04/10/2023 | 860664 | North Ridge Fire Equipt | Public Safety    | \$ 251.80    | BULLARD FH911 HR WILDLAND FULL-BRIM STYLE HELMET BLACK         |
| 04/10/2023 | 860664 | North Ridge Fire Equipt | Public Safety    | \$ 290.95    | CREW BOSS SWP0104 6OZ NOMEX IIIA TWILL NAVY CLASS PANT - 36" L |
| 04/10/2023 | 860664 | North Ridge Fire Equipt | Public Safety    | \$ 4,364.25  | CREWBOX SWP0104 NOMEX IIIA TWILL NAVY PANTS. ASSORTED SIZES    |
| 04/10/2023 | 860664 | North Ridge Fire Equipt | Public Safety    | \$ 15.52     | ESTIMATED SHIPPING   |
| 04/10/2023 | 860665 | NorthWestern Energy     | Airport          | \$ 15.10     | 0712534-7. Gate 16 Light. March 2023                           |
| 04/10/2023 | 860665 | NorthWestern Energy     | Airport          | \$ 169.07    | 0712535-4. Employee Parking. March 2023                        |
| 04/10/2023 | 860665 | NorthWestern Energy     | Airport          | \$ 33.21     | 0712791-3. Gate 16. March 2023                                 |
| 04/10/2023 | 860665 | NorthWestern Energy     | Airport          | \$ 41.48     | 0712795-4. Gate 17. March 2023                                 |
| 04/10/2023 | 860665 | NorthWestern Energy     | Airport          | \$ 36.91     | 0712797-0. Gate 9. March 2023                                  |
| 04/10/2023 | 860665 | NorthWestern Energy     | Airport          | \$ 6.00      | 0712805-1. IP-10. March 2023                                   |
| 04/10/2023 | 860665 | NorthWestern Energy     | Airport          | \$ 9.21      | 0712813-5. Burn Pit. March 2023                                |
| 04/10/2023 | 860665 | NorthWestern Energy     | Airport          | \$ 39.95     | 0719759-3. Gate 12. March 2023                                 |
| 04/10/2023 | 860665 | NorthWestern Energy     | Airport          | \$ 95.23     | 0719760-1. Gate 14. March 2023                                 |
| 04/10/2023 | 860665 | NorthWestern Energy     | Airport          | \$ 39.19     | 0719761-9. Gate 15. March 2023                                 |
| 04/10/2023 | 860665 | NorthWestern Energy     | Airport          | \$ 43.31     | 0719762-7. Gate 13. March 2023                                 |

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|------------|--------|---------------------|-------------|-------------|--|
| 04/10/2023 | 860665 | NorthWestern Energy | Airport     | \$ 32.62    | 0720296-3. Gate 29. March 2023               |
| 04/10/2023 | 860665 | NorthWestern Energy | Airport     | \$ 31.43    | 2114868-9. Runway Weather System. March 2023 |
| 04/10/2023 | 860665 | NorthWestern Energy | General     | \$ 169.28   | 0712539-6                                    |
| 04/10/2023 | 860665 | NorthWestern Energy | General     | \$ 171.76   | 0720841-6                                    |
| 04/10/2023 | 860665 | NorthWestern Energy | General     | \$ 10.75    | 1635289-0                                    |
| 04/10/2023 | 860665 | NorthWestern Energy | Library     | \$ 5,669.17 | 3039007-4 Library electricity March 2023     |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 6.15     | 0722253-2                                    |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 221.77   | 0722256-5                                    |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 6.00     | 0722258-1                                    |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 13.73    | 0722259-9                                    |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 10.48    | 0722272-2                                    |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 284.41   | 0722273-0                                    |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 10.23    | 0722274-8                                    |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 100.88   | 0722275-5                                    |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 34.94    | 0722277-1                                    |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 36.03    | 0722278-9                                    |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 15.10    | 0722279-7                                    |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 6.15     | 0722280-5                                    |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 6.15     | 0722281-3                                    |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 6.15     | 0722283-9                                    |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 6.15     | 0722284-7                                    |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 15.10    | 0722808-3                                    |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 7.83     | 0722852-1                                    |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 8.79     | 0722862-0                                    |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 50.52    | 0722901-6                                    |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 6.46     | 0722976-8                                    |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 1,219.95 | 0722995-8                                    |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 95.29    | 0723005-5                                    |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 6.15     | 0723025-3                                    |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ -        | 0723039-4                                    |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 6.00     | 0723046-9                                    |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 20.91    | 0723064-2                                    |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 20.91    | 0723065-9                                    |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 4.06     | 0723391-9                                    |

| Check Date | Check# | Name                | Fund Name   | Amount    | Item Desc |
|------------|--------|---------------------|-------------|-----------|-----------|
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 90.90  | 0723884-3 |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 20.91  | 0723887-6 |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 20.68  | 0793134-8 |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 19.76  | 0920801-8 |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 63.22  | 0999807-1 |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 8.70   | 1141284-8 |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 6.15   | 1156527-2 |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 104.73 | 1160780-1 |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 6.00   | 1230066-1 |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 1.12   | 1692666-9 |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 7.67   | 1902257-3 |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 12.88  | 3020837-5 |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 6.00   | 3477233-5 |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 9.98   | 3771457-3 |
| 04/10/2023 | 860665 | NorthWestern Energy | Park Dist 1 | \$ 27.26  | 3999603-8 |
| 04/10/2023 | 860665 | NorthWestern Energy | Parks Maint | \$ 7.00   | 0722272-2 |
| 04/10/2023 | 860665 | NorthWestern Energy | Parks Maint | \$ 6.15   | 0723384-4 |
| 04/10/2023 | 860665 | NorthWestern Energy | Parks Maint | \$ 6.00   | 0723385-1 |
| 04/10/2023 | 860665 | NorthWestern Energy | Parks Maint | \$ 6.00   | 0723386-9 |
| 04/10/2023 | 860665 | NorthWestern Energy | Parks Maint | \$ 6.00   | 0723387-7 |
| 04/10/2023 | 860665 | NorthWestern Energy | Parks Maint | \$ 6.00   | 0723388-5 |
| 04/10/2023 | 860665 | NorthWestern Energy | Parks Maint | \$ 2.70   | 0723391-9 |
| 04/10/2023 | 860665 | NorthWestern Energy | Parks Maint | \$ 0.83   | 0723392-7 |
| 04/10/2023 | 860665 | NorthWestern Energy | Parks Maint | \$ 7.07   | 0723393-5 |
| 04/10/2023 | 860665 | NorthWestern Energy | Parks Maint | \$ 6.15   | 0723394-3 |
| 04/10/2023 | 860665 | NorthWestern Energy | Parks Maint | \$ 6.15   | 0723395-0 |
| 04/10/2023 | 860665 | NorthWestern Energy | Parks Maint | \$ 6.15   | 0723396-8 |
| 04/10/2023 | 860665 | NorthWestern Energy | Parks Maint | \$ 6.15   | 0723397-6 |
| 04/10/2023 | 860665 | NorthWestern Energy | Parks Maint | \$ 6.15   | 0723398-4 |
| 04/10/2023 | 860665 | NorthWestern Energy | Parks Maint | \$ 6.15   | 0723835-5 |
| 04/10/2023 | 860665 | NorthWestern Energy | Parks Maint | \$ 8.79   | 0723836-3 |
| 04/10/2023 | 860665 | NorthWestern Energy | Parks Maint | \$ 6.30   | 0723840-5 |
| 04/10/2023 | 860665 | NorthWestern Energy | Parks Maint | \$ 15.34  | 0723879-3 |
| 04/10/2023 | 860665 | NorthWestern Energy | Parks Maint | \$ 6.76   | 0723883-5 |

| Check Date | Check# | Name                | Fund Name      | Amount       | Item Desc                                 |
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| 04/10/2023 | 860665 | NorthWestern Energy | Parks Maint    | \$ 0.70      | 0723885-0                                 |
| 04/10/2023 | 860665 | NorthWestern Energy | Parks Maint    | \$ 1.12      | 0971824-8                                 |
| 04/10/2023 | 860665 | NorthWestern Energy | Parks Maint    | \$ 0.84      | 1312707-1                                 |
| 04/10/2023 | 860665 | NorthWestern Energy | Parks Maint    | \$ -         | 1513796-1                                 |
| 04/10/2023 | 860665 | NorthWestern Energy | Parks Maint    | \$ 48.22     | 1513800-1                                 |
| 04/10/2023 | 860665 | NorthWestern Energy | Parks Maint    | \$ 9.52      | 1513802-7                                 |
| 04/10/2023 | 860665 | NorthWestern Energy | Parks Maint    | \$ 7.98      | 1513804-3                                 |
| 04/10/2023 | 860665 | NorthWestern Energy | Parks Maint    | \$ 6.76      | 1564209-3                                 |
| 04/10/2023 | 860665 | NorthWestern Energy | Parks Maint    | \$ 1.26      | 2041362-1                                 |
| 04/10/2023 | 860665 | NorthWestern Energy | Public Safety  | \$ 535.14    | 0100477-9 FIRE 6 ELECTRIC SERVICE, FY2023 |
| 04/10/2023 | 860665 | NorthWestern Energy | Radio          | \$ 180.70    | 1006915-1                                 |
| 04/10/2023 | 860665 | NorthWestern Energy | Street/Traffic | \$ 111.24    | 1738989-1                                 |
| 04/10/2023 | 860665 | NorthWestern Energy | Street/Traffic | \$ 0.96      | 1797828-9                                 |
| 04/10/2023 | 860665 | NorthWestern Energy | Street/Traffic | \$ 7.07      | 2047000-1                                 |
| 04/10/2023 | 860665 | NorthWestern Energy | Street/Traffic | \$ 7.83      | 2047007-6                                 |
| 04/10/2023 | 860665 | NorthWestern Energy | Street/Traffic | \$ 6.92      | 2047010-0                                 |
| 04/10/2023 | 860665 | NorthWestern Energy | Street/Traffic | \$ 7.67      | 2047011-8                                 |
| 04/10/2023 | 860665 | NorthWestern Energy | Street/Traffic | \$ 7.07      | 2047013-4                                 |
| 04/10/2023 | 860665 | NorthWestern Energy | Street/Traffic | \$ 7.67      | 2047017-5                                 |
| 04/10/2023 | 860665 | NorthWestern Energy | Street/Traffic | \$ 7.54      | 2047018-3                                 |
| 04/10/2023 | 860665 | NorthWestern Energy | Street/Traffic | \$ 6.92      | 2047019-1                                 |
| 04/10/2023 | 860665 | NorthWestern Energy | Street/Traffic | \$ 9.82      | 3660075-7                                 |
| 04/10/2023 | 860665 | NorthWestern Energy | Wastewater     | \$ 127.31    | 0723383-6                                 |
| 04/10/2023 | 860665 | NorthWestern Energy | Wastewater     | \$ 351.37    | 0723878-5                                 |
| 04/10/2023 | 860665 | NorthWestern Energy | Wastewater     | \$ 9.21      | 1704025-4                                 |
| 04/10/2023 | 860665 | NorthWestern Energy | Wastewater     | \$ 94.27     | 1704030-4                                 |
| 04/10/2023 | 860665 | NorthWestern Energy | Water          | \$ 6.00      | 0722249-0                                 |
| 04/10/2023 | 860665 | NorthWestern Energy | Water          | \$ 3,065.59  | 0722270-6                                 |
| 04/10/2023 | 860665 | NorthWestern Energy | Water          | \$ 474.27    | 805 Constitution Ave. March 2023          |
| 04/10/2023 | 860670 | Polydyne Inc        | Wastewater     | \$ 58,608.00 | Chemical Supplies, Clarifloc              |
| 04/10/2023 | 860670 | Polydyne Inc        | Wastewater     | \$ 5,096.00  | FLosperse struvite control for centrifug  |
| 04/10/2023 | 860674 | Proquest Llc        | Library        | \$ 3,233.03  | 70780230 Heritage Quest Online 3/23-12/23 |
| 04/10/2023 | 860675 | Public Utilities    | Airport        | \$ 6,229.32  | 136516                                    |
| 04/10/2023 | 860675 | Public Utilities    | Airport        | \$ 75.17     | 250828-Alpine Air-Maintenance             |

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| 04/10/2023 | 860675 | Public Utilities    | Airport        | \$ 104.97    | 250831-Zone Dispatch-IP6 & IP7                                    |
| 04/10/2023 | 860675 | Public Utilities    | Airport        | \$ 52.12     | 250832-Corp Air/Alpine  |
| 04/10/2023 | 860675 | Public Utilities    | Airport        | \$ 187.22    | 250834-QTA  |
| 04/10/2023 | 860675 | Public Utilities    | Airport        | \$ 93.61     | 250836-West End T-Hangars   |
| 04/10/2023 | 860675 | Public Utilities    | Airport        | \$ 127.29    | 250840-Edwards Jet Center West                                    |
| 04/10/2023 | 860675 | Public Utilities    | Airport        | \$ 97.97     | 250842-Executive Hangars  |
| 04/10/2023 | 860675 | Public Utilities    | Airport        | \$ 7.00      | 250842-Executive Hangars USDA APHIS                               |
| 04/10/2023 | 860675 | Public Utilities    | Airport        | \$ 158.27    | 250843-Airfield Maintenance Compactor                             |
| 04/10/2023 | 860675 | Public Utilities    | Airport        | \$ 126.62    | 250845-Airfield Maintenance                                       |
| 04/10/2023 | 860675 | Public Utilities    | Airport        | \$ 328.98    | 250847-UPS Gate 21  |
| 04/10/2023 | 860675 | Public Utilities    | Airport        | \$ 104.24    | 250848-Edwards Jet Center 1871 Aviation Place                     |
| 04/10/2023 | 860675 | Public Utilities    | Airport        | \$ 104.97    | 250849-Rocky Mountain College-EJC                                 |
| 04/10/2023 | 860675 | Public Utilities    | Airport        | \$ 127.29    | 250850-US Postal Service Gate 15                                  |
| 04/10/2023 | 860675 | Public Utilities    | Airport        | \$ 149.34    | 250851-Edwards Jet Center 1691 Aviation Place                     |
| 04/10/2023 | 860675 | Public Utilities    | Airport        | \$ 74.67     | 250853-Aerotronics  |
| 04/10/2023 | 860675 | Public Utilities    | Airport        | \$ 127.29    | 250854-Marchi Hangar  |
| 04/10/2023 | 860675 | Public Utilities    | Airport        | \$ 63.69     | 250855-Marchi Office  |
| 04/10/2023 | 860675 | Public Utilities    | Airport        | \$ 104.97    | 250857-MT State Lands DEQ/DNRC                                    |
| 04/10/2023 | 860675 | Public Utilities    | Airport        | \$ 104.97    | 250858-Billings Fire Center-BLM                                   |
| 04/10/2023 | 860675 | Public Utilities    | Airport        | \$ 52.12     | 250859-TSA  |
| 04/10/2023 | 860675 | Public Utilities    | Facilities     | \$ 538.54    | 158260  |
| 04/10/2023 | 860675 | Public Utilities    | Park Dist 1    | \$ 104.97    | 255552  |
| 04/10/2023 | 860675 | Public Utilities    | Parking        | \$ 87.59     | 102086  |
| 04/10/2023 | 860675 | Public Utilities    | Parking        | \$ 447.52    | 102980  |
| 04/10/2023 | 860675 | Public Utilities    | Parking        | \$ 10.85     | 102981  |
| 04/10/2023 | 860675 | Public Utilities    | Wastewater     | \$ 9.75      | 180645  |
| 04/10/2023 | 860677 | PumpTech LLC        | Water          | \$ 3,273.35  | Christensen Pup, 2,3,4 Full Size Impelle                          |
| 04/10/2023 | ACH    | RDO Equipt          | Solid Waste    | \$ 1,501.87  | Hydraulic Oil 55 Gal. Unit 0269. Landfill.                        |
| 04/10/2023 | ACH    | RDO Equipt          | Solid Waste    | \$ 9,500.00  | One 6 ft. angled broom attachment for Landfill skid-steer         |
| 04/10/2023 | 860681 | Reliable Mechanical | Facilities     | \$ 4,999.50  | Maintenance and Repair at the Stillwater Building                 |
| 04/10/2023 | 860682 | Riverstone Health   | General        | \$ 11,250.00 | DEQ Air Quality Monitoring Contract Q# FY23: January - March 2023 |
| 04/10/2023 | 860684 | Rocky Mt Health     | City Ins Fund  | \$ 2,325.00  | EAP per employee per month March 2023                             |
| 04/10/2023 | 860684 | Rocky Mt Health     | City Ins Fund  | \$ 7,800.00  | March 2023 Healthy Is Corporate Wellness                          |
| 04/10/2023 | 860688 | Sanderson Stewart   | Bike/Tr Donate | \$ 5,004.01  | Retainage Release   |

| Check Date | Check# | Name                | Fund Name     | Amount        | Item Desc   |
|------------|--------|---------------------|---------------|---------------|---|
| 04/10/2023 | 860687 | S-Bar-S Supply      | Public Safety | \$ 130.00     | ADD: PREFINISHED 3FT X 6-8 STEEL WALK OUT DOOR            |
| 04/10/2023 | 860687 | S-Bar-S Supply      | Public Safety | \$ 3,847.00   | FIRE 8: SHED, 10FT X 14FT. WITH STEEL ROOF, ROLL UP DOOR  |
| 04/10/2023 | 860697 | Solid Waste System  | Fleet         | \$ 623.71     | 0154391-IN  |
| 04/10/2023 | 860697 | Solid Waste System  | Fleet         | \$ 518.47     | 0154518-IN  |
| 04/10/2023 | 860697 | Solid Waste System  | Solid Waste   | \$ 1,161.86   | 153195  |
| 04/10/2023 | 860697 | Solid Waste System  | Solid Waste   | \$ 360.29     | 153195  |
| 04/10/2023 | 860697 | Solid Waste System  | Solid Waste   | \$ 570.60     | 153386  |
| 04/10/2023 | 860697 | Solid Waste System  | Solid Waste   | \$ 1,180.74   | 153386  |
| 04/10/2023 | 860697 | Solid Waste System  | Solid Waste   | \$ 164.80     | 153386  |
| 04/10/2023 | 860697 | Solid Waste System  | Solid Waste   | \$ 49.13      | 153472  |
| 04/10/2023 | 860697 | Solid Waste System  | Solid Waste   | \$ 1,407.88   | 153472  |
| 04/10/2023 | 860697 | Solid Waste System  | Solid Waste   | \$ 1,746.30   | 153504  |
| 04/10/2023 | 860697 | Solid Waste System  | Solid Waste   | \$ 113.45     | 153504  |
| 04/10/2023 | 860697 | Solid Waste System  | Solid Waste   | \$ 1,746.30   | 153509  |
| 04/10/2023 | 860697 | Solid Waste System  | Solid Waste   | \$ 84.49      | 153509  |
| 04/10/2023 | 860698 | St V's Occupational | Public Safety | \$ 20.00      | 62269 PURSELL, COLE TB TEST                               |
| 04/10/2023 | 860698 | St V's Occupational | Public Safety | \$ 913.73     | PRE-EMPLOYMENT PHYSICAL                                   |
| 04/10/2023 | 860698 | St V's Occupational | Public Safety | \$ 863.73     | PRE-EMPLOYMENT PHYSICAL                                   |
| 04/10/2023 | 860698 | St V's Occupational | Public Safety | \$ 4,218.65   | PRE-EMPLOYMENT PHYSICAL                                   |
| 04/10/2023 | 860698 | St V's Occupational | Public Safety | \$ 252.00     | FIRE PHYSICAL 1/31/2023                                   |
| 04/10/2023 | 860698 | St V's Occupational | Public Safety | \$ 287.00     | FIRE PHYSICAL 2/17/2023                                   |
| 04/10/2023 | 860698 | St V's Occupational | Public Safety | \$ 823.73     | PRE-EMPLOYMENT PHYSICAL                                   |
| 04/10/2023 | 860698 | St V's Occupational | Public Safety | \$ 843.73     | PRE-EMPLOYMENT PHYSICAL                                   |
| 04/10/2023 | 860698 | St V's Occupational | Public Safety | \$ 232.00     | PRE-EMPLOYMENT PHYSICAL                                   |
| 04/10/2023 | 860698 | St V's Occupational | Public Safety | \$ 823.73     | PRE-EMPLOYMENT PHYSICAL                                   |
| 04/10/2023 | 860701 | Swank Enterprises   | Solid Waste   | \$ 395,534.70 | WO 22-37 Landfill Drop-Off Building Repairs -Construction |
| 04/10/2023 | 860706 | Thorn Run Partners  | General       | \$ 3,750.00   | Federal Lobbying Svcs 2 Year Contract. Payment 8          |
| 04/10/2023 | 860706 | Thorn Run Partners  | P.W. Admin    | \$ 3,750.00   | Federal Lobbying Svcs 2 Year Contract. Payment 8          |
| 04/10/2023 | 860707 | TNT Springs         | Fleet         | \$ 236.85     | 218193  |
| 04/10/2023 | 860707 | TNT Springs         | Fleet         | \$ 78.95      | 218193  |
| 04/10/2023 | 860707 | TNT Springs         | Fleet         | \$ 315.80     | 218195  |
| 04/10/2023 | 860707 | TNT Springs         | Fleet         | \$ 157.90     | 218195  |
| 04/10/2023 | 860707 | TNT Springs         | Fleet         | \$ 335.00     | 218373  |
| 04/10/2023 | 860707 | TNT Springs         | Fleet         | \$ 3,167.20   | 218431  |

| Check Date | Check# | Name                | Fund Name        | Amount       | Item Desc   |
|------------|--------|---------------------|------------------|--------------|---|
| 04/10/2023 | ACH    | Town & Co Supply    | Airport          | \$ 24,698.62 | Invoice #435300. QTA Car Rental Fuel                |
| 04/10/2023 | ACH    | Town & Co Supply    | Fleet            | \$ 21,119.48 | 432150  |
| 04/10/2023 | ACH    | Town & Co Supply    | Fleet            | \$ 5,755.59  | 433693  |
| 04/10/2023 | ACH    | Town & Co Supply    | Fleet            | \$ 3,925.97  | 433693  |
| 04/10/2023 | ACH    | Town & Co Supply    | Fleet            | \$ 4,709.12  | 433693  |
| 04/10/2023 | ACH    | Town & Co Supply    | Fleet            | \$ 3.33      | 433693  |
| 04/10/2023 | ACH    | Town & Co Supply    | Fleet            | \$ 9,698.11  | 433693  |
| 04/10/2023 | ACH    | Town & Co Supply    | Fleet            | \$ 5,060.56  | 435370  |
| 04/10/2023 | ACH    | Town & Co Supply    | Fleet            | \$ 3,874.11  | 435370  |
| 04/10/2023 | ACH    | Town & Co Supply    | Fleet            | \$ 9,640.23  | 435370  |
| 04/10/2023 | ACH    | Town & Co Supply    | Fleet            | \$ 2.76      | 435370  |
| 04/10/2023 | ACH    | Town & Co Supply    | Fleet            | \$ 5,669.92  | 435370  |
| 04/10/2023 | ACH    | Town & Co Supply    | Wastewater       | \$ 2,422.02  | Premium Unleaded, Dyed Fuel.Waste Plant             |
| 04/10/2023 | 860711 | Tyler Tech          | General          | \$ 11,600.00 | Full Court Tyler Software Interface                 |
| 04/10/2023 | 860712 | Unemploy Ins Bureau | Payroll Clearing | \$ 48,974.67 | Unemployment Insurance for Quarter Ending 3/31/2023 |
| 04/10/2023 | 860716 | WesTech Eng         | Wastewater       | \$ 12,524.81 | Spare Gear Box for secondary clarifier              |

**City Council Regular**

**Date:** 05/08/2023  
**Title:** Downtown Billings Partnership - Tax Increment Assistance - Griffin Development - 2316 1st Avenue North Apartments  
**Presented by:** Wyeth Friday  
**Department:** Planning & Community Services  
**Presentation:** Yes  
**Legal Review** Yes

**RECOMMENDATION**

The Downtown Billings Partnership (DBP) Board recommends the City Council approve up to a maximum reimbursement of \$614,268, starting in the fiscal year following the year in which the project is completed, from Downtown Urban Renewal tax increment financing district funds to Griffin Development for its mixed use project at 2316 1st Avenue North. The City already approved a TIF reimbursement of up to a maximum of \$1,693,050 in February 2022 for this same project. This brings the total maximum request for reimbursement up to \$2,307,318 for this single project. Actual reimbursement will be based upon 100% of the actual costs incurred for qualified expenses for renovation, subject to the following conditions:

1. The Applicant shall sign an amendment to the previously executed development agreement for this project with the City of Billings and DBP within 180 days of City Council's approval.
2. This TIFD reimbursement is the maximum that can be received pending satisfactory submission of all paid invoices showing the completion of expenditures related to this project.
3. This TIFD reimbursement is approved per the condition that it be broken down into six disbursements of **\$102,378** each within six continuous fiscal years following the year in which the project is completed. This disbursement also may be combined with the previously approved disbursement for this project to follow a six fiscal year distribution schedule.
4. If funds are not available, reimbursement can be carried over to the next fiscal year

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Griffin Development submitted an application on September 30, 2021 to the DBP requesting TIF assistance to remove an old blighted building and construct a new five-story, mixed use 36-unit residential apartment building with some retail on the ground floor. The property is located at 2316 1st Avenue North and may be the first phase of a development that would ultimately include two mixed use buildings on the half block property between North 23rd Street and North 24th Street. The application was vetted by staff, the Development Committee and the DBP Board before a recommendation to fund the project was sent to City Council for \$1,693,050. The City Council approved the TIF grant in February 2022.

The project has started but has encountered significant cost increases and Griffin Development returned to the DBP Board in February 2023 to seek additional TIF funds to help complete the project. The project was first estimated at about \$11 million and now is estimated to cost about \$15.3 million. The applicant updated the financial information (See attached DBP Board Recommendation) and has requested an additional \$614,268 to fund some of the same eligible costs for the project. The added TIF award would not go to new project elements but would further cover existing project elements as identified in the DBP Recommendation document attached.

The reasoning for further support of increasing the funding for this application by DBP are all of the same reasons that were outlined below in the first request in 2022. The DBP Board in reviewing this new request acknowledged that costs have increased in many areas of construction and development, and the Board still wants to see this project add to the housing options in the Downtown with 36 added units. The project is in alignment with the elements/goals of the DBA Strategic Plan, North 27th Street Urban Renewal Plan, City TIF Policy and MCA as outlined in detail below:

- The project addresses blight remediation (MCA 7-15-4282 through 7-15-4294 and Ordinance 12-5590) through the demolition of the existing old building on the site that has been vacant for several years and exceeds (@7:1) the 5:1 private to public matching fund requirements of the DBP Large Project Incentive Grant criteria (not including the property acquisition).
- The project further enhances the vibrancy of Downtown Billings through revitalization of this half block along 1st Avenue North; increased public activity along 1st Avenue North, North 23rd and North 24th streets; enhanced pedestrian experience and safety in this area of 1st Avenue North; and improved public safety through modern

construction of structural, fire, electrical, plumbing and HVAC systems.

- The application aligns with the issue of addressing housing in Downtown Billings and city-wide, as well as other elements/goals of the DBA Strategic Plan (may be viewed through this link <https://downtownbillings.com/about/about-the-dba/>), City TIF Policy, MCA, and the North 27th Street District Urban Renewal Plan (See Table 1 below and the DBP Board Recommendation document attachment).

Table 1.

| Qualified Improvements   | DBA Strategic Plan  | City TIF Policy   | Urban Renewal Plan  | Montana Code Annotated   |
|--|---|---|---|--|
| <p>Site work and safety -<br/><i>Demolition and Site Prep;</i><br/><i>Concrete work for sidewalks, driveways, front patio areas, exit stairways;</i><br/><i>Alley improvements</i></p> <p><i>Utility Connections and Improvements - water and sewer trunk line from street; storm sewer system; gas and electrical main service connections from utility mains;</i></p> <p><i>Building Exterior and Facade and work - groundfloor metal and glass siding, safety and emergency lighting of the street frontage/sidewalk areas</i></p> <p>Public access and area improvements - <i>ADA compliance for parking areas, ground floor patio areas, elevator and entrance areas.</i></p> <p>Building Safety and Utility work to code - <i>Mechanical, plumbing, electrical, HVAC</i></p> | <p>Vibrant &amp; Connected Downtown -- includes downtown living P.13</p> <p>Strong Downtown Identity --P.13</p> <p>Transformative Initiative - P. 15 - Increase Downtown Residential Population Through Targeted Downtown Housing Initiatives</p> | <p>Permitted uses of TIF Funds:</p> <ul style="list-style-type: none"> <li>• Demolition and structure removal - P.2</li> <li>• Private infrastructure with Public Benefit and Public infrastructure --P.2</li> </ul> <p>Financial Assistance Through TIF -- (grants may be for for-profit businesses) P.2</p> | <p>Infrastructure Improvements-- includes improvements to support workforce housing and loft and condo housing development - P.55</p> <p>Crime Prevention and Public Safety -P.55</p> | <p>7-15-4202 (3)</p> <p>7-15-4233 (i)</p> <p>7-15-4288 (2) (4)</p> |

This property was purchased by Griffin Development in August 2019 with the intent to start construction much earlier. However, the arrival of COVID-19 delayed the project. While Phase One of this project has started and consists of the demolition of the existing structure on the eastern half of the half-block site, escalating project costs are making success of the project more challenging. The western half of the site will be used as a staging area for Phase One. Phase One is the portion of the project that is the subject of this second TIF request. The Phase One first building will be a five-story structure with an enclosed first floor of a 24-space parking garage, and 13 additional individual garages located off the alley for tenant or public rental. The first floor will also have 2,000 square feet of retail/restaurant space along 1st Ave North, with terrace seating on the structure's roof. The second through fifth floors will house 36, two-bedroom apartments with individual balconies.

This project accomplishes many priorities of the Urban Renewal Plan, DBA Strategic Plan, Downtown Housing Study, and the City's Growth Policy. The new build of the structure will increase the property value and generate more taxable value in the building itself as well as the surrounding neighborhood. Buildings adjoining the property to the South are Ciao Mambo, Uberbrew, Nova theater, and Buffalo Block. To the East is Cushing Terrell and the Griffin Sawyer building that was rehabilitated with TIF funds a few years ago (formerly the Antique Depot or the Spaghetti

Depot prior to that). To the West is the Buchanan Capital building. Ultimately, the two buildings of Phase One and Phase Two will take up the entire block frontage from North 23rd street to North 24th Street, and back to the existing alley.

The DBP Board continues to support this application request, recognizing this project will make a significant commitment and investment in Downtown Billings by adding to existing redevelopment along this block of 1st Avenue North, as well as along North 23rd Street and North 24th Street, adding needed housing units to the Downtown Core, and building where City services and infrastructure already exist.

## **STAKEHOLDERS**

The DBP Board Meeting and the City Council Meeting are both public meetings that members of the public may attend and provide comment on agenda items. PCS staff was not aware of any public comment at the DBP Board meeting per the attached minutes and had not received any comment from the public at the time this memo was prepared.

## **ALTERNATIVES**

City Council may:

- Approve the recommendation from the DBP Board for the expenditure of these TIF funds consistent with some elements/goals of the DBA Strategic Plan, North 27th Street Urban Renewal Plan, City TIF Policy and MCA.
- Modify the recommendation from the DBP Board for the expenditure of these TIF funds before taking action, or;
- Disapprove the recommendation from the DBP Board for the expenditure of these TIF funds. If the Council chooses not to approve this TIF application, specific reasoning for the denial is necessary to provide further direction to the DBP Board and staff, and City staff for future applications.

## **FISCAL EFFECTS**

The recommendation is for an additional maximum up to \$614,268 to be reimbursed to Griffin Development for the identified building demolition, site preparation and construction of portions of a new mixed use building on the site. The new estimated total project cost included with this new request for TIF funds is about \$15.3 million (property purchase included but not reimbursed). This change in project cost, with the increased request for TIF funds (total TIF if approved would be \$2,307,318), maintains the private to public investment ratio for this total project of about 7:1.

The funds are payable per the conditions of approval outlined above in the DBP recommendation, pending satisfactory submission of all paid invoices showing actual cost incurred for the project, and per the reimbursement being broken down into six disbursements within six continuous fiscal years following the year in which the project is completed. If approved, payments will be incorporated into future year budgets, the earliest is expected to be FY25 assuming project completion prior to that time. The increased funding for this project will likely limit future projects, based upon the current estimates of the Downtown District revenues. Present cash flow projections show future years cash position for the Downtown District as negative. These projections are based upon conservative revenue estimates and approved projects anticipated to be completed. However, housing is a high priority of the DBP Board and the approval of any TIF award is contingent on the District having available cash to make annual reimbursements, so the developer assumes the risk that there may be delay in project reimbursements in future fiscal years.

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## **Attachments**

DBP Board Recommendation  
Griffin Funding and Tasks Update  
Griffin Development Original TIF Application  
2008 Downtown Urban Renewal Plan  
City TIF Policy  
DBP Board Minutes

## **DBP Recommendation**

*RE: 2316 1st Ave N Apartments TIFD Assistance*

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### **Background:**

Griffin Development submitted an application by September 30, 2021 requesting TIF assistance to bring forward a brand new development of a five-story 36-residential units building located at 2316 1st Ave N. The Downtown Billings Partnership Board recommended this project on November 19, 2021 and then the City of Billings Council approved the request on February 14, 2022. Since then, a development agreement has been executed and construction commenced. The award amount is \$1,693,050 and it would be reimbursed in five installments starting in fiscal year 2025 assuming the project is completed in fiscal year 2024. The total project was estimated to be \$11,045,846 so the award size is equivalent to a 7:1 match private to public.

### **Proposal:**

Due to rising costs of construction and interest rates, Griffin Development is seeking a request to increase the award but maintain the 7:1 matching basis. Now that the project has been bid and begun, it is expected to cost \$15,382,121. The request is to increase the original award from \$1,693,050 to 2,307,318. DBP recommends approval but to disburse six installments over six years instead of the original disbursements over five years. The following table reflects what was approved by Council versus the addition being requested:

| Eligible expenses/categories                             | City approved<br>2/14/2022 | Eligibility       |                   | Status                | New<br>added<br>request |
|--|----------------------------|-------------------|-------------------|-----------------------|-------------------------|
|  |                            | MCA 7-<br>15-4233 | MCA 7-<br>15-4288 |                       |                         |
| Site demo/prep + asbestos cleanup + utility soil removal | \$382,173                  |                   | \$382,173         | Complete              | \$0                     |
| System development fee                                   | \$18,862                   | \$18,862          |                   | Complete              | \$0                     |
| Utilities<br>(electrical, sewer, plumbing, gas)          | \$435,914                  |                   | \$435,914         | Some<br>have<br>begun | \$168,186               |
| Fire suppression/systems                                 | \$289,058                  |                   | \$289,058         | Has not<br>begun      | \$180,237               |
| Concrete/public sidewalks, drives, front patio area      | \$66,000                   |                   | \$66,000          | Has not<br>begun      | \$27,250                |
| Alley improvements                                       | \$82,000                   |                   | \$82,000          | Has not<br>begun      | \$40,025                |
| ADA Compliance   | \$65,835                   |                   | \$65,835          | Has not<br>begun      | \$9,665                 |
| Glass & metal siding<br>(ground level)                   | \$218,555                  |                   | \$218,555         | Has not<br>begun      | \$128,394               |
| Landscaping  | \$28,000                   |                   | \$28,000          | Has not<br>begun      | \$14,125                |
| Lighting, doors, windows<br>(ground level)               | \$106,653                  |                   | \$106,653         | Has not<br>begun      | \$46,386                |
| Total  | \$1,693,050                | \$18,862          | \$1,674,188       |                       | \$614,268               |

|   |               |
|---|---------------|
| Current taxable value                                     | \$388,700     |
| Estimated increase in taxable value (80% of project cost) | \$ 12,305,697 |
| Commercial/residential tax rate (1.65%)                   | \$ 203,044    |
| Annual tax increment (69 mills)                           | \$140,100     |
| ROI   | 16 years      |

## **Financials:**

Reimbursements are available starting in FY25 assuming the project is completed in FY24 as currently projected.

Approval of this project assumes the following contingencies:

- 1. An addendum added to the development agreement modifying the award amount or a new development agreement is executed.**
- 2. This TIFD reimbursement is the maximum that can be received pending satisfactory submission of all paid invoices showing the completion of expenditures related to this project.**
- 3. If funds are not available, reimbursement can be carried over to the next fiscal year.**

City Council has final authority in approval, disapproval, or modification then approval of DBP recommendation.



*Legend*  
*Completed = C*  
*In Progress = IP*

|            |  | 11/30/2021       | 2/22/2023        |
|------------|--|------------------|------------------|
|            | general conditions   | \$ 468,770.00    | \$ 492,080.00    |
|            | final cleaning   | \$ 26,368.00     | \$ 16,658.00     |
| <i>C</i>   | * building /site demo  | \$ 91,034.00     | \$ 128,530.00    |
| <i>C</i>   | * sitework prep/ utility- soil removal                         | \$ 87,809.00     | \$ 160,000.00    |
|            | concrete public sidewalks,drives,and front patio area          | \$ 66,000.00     | \$ 93,250.00     |
|            | Alley Improvements   | \$ 49,500.00     | \$ 72,525.00     |
| <i>IP*</i> | plumbing trunk lines from street                               | \$ 135,000.00    | \$ 192,500.00    |
| <i>IP*</i> | storm sewer drainage system                                    | \$ 68,000.00     | \$ 89,163.00     |
|            | Trees / Shrubbery  | \$ 28,000.00     | \$ 42,125.00     |
| <i>IP</i>  | * concrete foundations/ structural columns                     | \$ 207,502.00    | \$ 178,525.00    |
|            | concrete parking garage walls ,floor and deck                  | \$ 698,000.00    | \$ 845,692.00    |
|            | concrete elevator shaft and exit stairways                     | \$ 135,000.00    | \$ 68,500.00     |
| <i>IP</i>  | * structural steel columns, rebar for parking garage and decks | \$ 418,368.00    | \$ 828,752.00    |
|            | structural steel columns for apartment units                   | \$ 425,000.00    | \$ 843,550.00    |
|            | rough carpentry  | \$ 914,102.00    | \$ 1,304,895.00  |
|            | finish carpentry   | \$ 397,856.00    | \$ 420,000.00    |
|            | metal siding   | \$ 242,589.00    | \$ 488,691.00    |
|            | metal siding (ground level )                                   | \$ 60,647.00     | \$ 121,618.00    |
|            | roofing  | \$ 175,527.00    | \$ 309,174.00    |
|            | insulation   | \$ 79,000.00     | \$ 184,000.00    |
|            | exterior doors   | \$ 34,530.00     | \$ 29,857.00     |
|            | Interior trim / Doors  | \$ 126,191.00    | \$ 329,906.00    |
|            | glass siding   | \$ 1,157,997.00  | \$ 520,487.00    |
|            | glass siding (ground level)                                    | \$ 157,908.00    | \$ 225,331.00    |
|            | gypsum   | \$ 263,683.00    | \$ 514,000.00    |
|            | flooring   | \$ 106,729.00    | \$ 155,024.00    |
|            | paint  | \$ 56,684.00     | \$ 133,764.00    |
|            | Art Murals on Garage Doors                                     | \$ 32,500.00     | \$ 49,500.00     |
|            | specialties  | \$ 24,236.00     | \$ 87,897.00     |
|            | appliances   | \$ 100,451.00    | \$ 180,000.00    |
|            | window treatments  | \$ 36,623.00     | \$ 70,000.00     |
|            | fire suppression   | \$ 186,776.00    | \$ 321,000.00    |
|            | elevator apts.   | \$ 192,531.00    | \$ 283,200.00    |
|            | elevator serving ground level                                  | \$ 48,132.00     | \$ 70,800.00     |
| <i>IP</i>  | plumbing in units  | \$ 416,000.00    | \$ 462,204.00    |
|            | Plumbing Mains in Building                                     | \$ 109,800.00    | \$ 163,275.00    |
|            | gas trunk line from street to HVAC units                       | \$ 25,400.00     | \$ 32,300.00     |
|            | HVAC units in units  | \$ 529,200.00    | \$ 1,000,877.00  |
|            | HVAC Common Areas  | \$ 118,600.00    | \$ 278,739.00    |
|            | fire alarm   | \$ 102,282.00    | \$ 148,295.00    |
|            | electrical service from utility connection                     | \$ 139,514.00    | \$ 204,010.00    |
|            | electrical wiring for apartment units                          | \$ 297,000.00    | \$ 434,301.00    |
|            | Electrical - Security / Emergency Lighting                     | \$ 68,000.00     | \$ 110,435.00    |
|            | Landscape Lighting   | \$ 35,500.00     | \$ 53,182.00     |
| <i>C</i>   | * insurance  | \$ 99,872.00     | \$ 72,000.00     |
| <i>C</i>   | * design   | \$ 350,000.00    | \$ 450,000.00    |
| <i>C</i>   | * fees & permits   | \$ 36,965.00     | \$ 26,304.00     |
|            | financing  | \$ 287,240.00    | \$ 595,000.00    |
| <i>C</i>   | * property purchase  | \$ 1,100,000.00  | \$ 1,100,000.00  |
| <i>C</i>   | * asbestos clean up  | \$ 203,330.00    | \$ 240,330.00    |
| <i>C</i>   | * System Development Fees                                      | \$ 114,000.00    | \$ 84,375.00     |
|            | ADA compliance for parking garage / patio area                 | \$ 38,500.00     | \$ 75,500.00     |
|            | current pricing 1.3.2022                                       | \$ 11,370,246.00 | \$ 15,382,121.00 |

# **Downtown Urban Renewal Assistance**

**2316 1st Ave Apartments  
Billings, Montana**



2223 Montana Avenue, Billings, MT 59101  
406.690.2085

# The Project



Griffin Development is proud to bring another project to Downtown Billings and Montana Ave's Historic District with our new five-story 32-unit apartment building, located at 2316 1st Ave North.

This development will be the first part of a two-building development located on the half-block that was formally the Whalen Tire buildings, located at 2316 & 2318 1st Ave North.

This property was purchased in 2019 with the intent to start construction earlier; however, Covid-19 has delayed it until now.

# Project Overview



Phase one of this project will consist of the demolition of the existing structures on site. Additionally, we will bring in new utilities and site work to prepare for the construction of the first two buildings.

These buildings will take up the entire block frontage from North 23rd street to North 24th street, and back to the existing alley. Buildings adjoining the property to the South are Ciao Mambo, Uber Brew, the Nova Theater, and Buffalo Block Restaurant. To the East is Cushing Terrell Architects and our Sawyer building that we renovated two years ago with the help of TIF funding (formerly the Antique Depot and previously the Spaghetti Depot.) To the West is the unique Buchanan Capital building.

The first building will be a five-story structure with an enclosed first floor, a 24-space parking garage, and thirteen individual garages located off the alley for tenant or public rental. Also, on the first-floor level, there will be 2,000 sq. ft. of retail/ restaurant space along 1st Ave North, with terrace seating on the structure's roof. On the second through the fifth floor, there will be 32 two-bedroom apartments with individual balconies.

# Project Details





We hope this is the new Downtown housing project that we have all sought to further the redevelopment of Downtown Billings and the Historic Montana Ave district.

- It will feature a first-floor retail/restaurant space with a large, fenced greenspace courtyard and gazebo for tenant and public usage.
- There will be an additional mixed-use area for tenant and public enjoyment on the roof of the retail space. The apartment units will primarily be two-bedroom units with their own private deck.
- Some one-bedroom units may be added once the final design is completed.
- Each apartment will have the opportunity to rent one of the 24 parking spaces on the first-floor parking garage, or one of thirteen private garages off the alley of the property.
- Additional open parking will also be available on-site.
- To continue improving walkable alleys in this area, the alley side garages will be well lit and garage doors will have art murals painted on them.
- Public and tenant security will be the highest priority.
- The building and parking areas will have access control systems at all entries, well-lit exterior areas, and a state-of-the-art security camera system inside and outside the building to ensure a safe, inviting area.

# Project Details cont...





Phase two of the project will be a similar constructed building as phase one.

- It will complete the interconnection between the Depot, Buffalo Block restaurant, and the rest of Downtown with an open, enlarged pedestrian area and restricted street access along the half block of North 24th (with City Council approval.)

# About Griffin Development

Griffin Development LLC is a Montana Domestic Limited Liability Company established in 2013 by Max & Janine Griffin along with their children, Chandler & Lindsey Griffin, and David & Ali Mitchell. Together, they own and manage over 250,000 sq. ft. of commercial rental real estate along with three residential subdivisions and a ranch in Big Timber, Montana. Personally, they own multiple businesses and investments in the Montana community.

## Recent construction projects include:

2017

- Glynn Abbey subdivision - 54th & Rimrock Road, 32 lots
- 2017-2019: 1400 S24th complex- renovation of 74,000 sq. ft. industrial building into commercial/retail building. Tenants: Bam Brewing, Get Air trampoline park, Trailhead Spirits, USDA offices, and TA supply.

2019

- 2223 Montana Ave - Sawyer building renovation - 24,000 sq. ft. of empty warehouse space into commercial/retail space. Tenants: Asylum Distillery, Schevick Law Offices, Ohana Poke restaurant, Diamond Construction, Stahly Engineering, Hilltop Publishing, Cellar Farms, and Griffin Development offices

2021

- 1127 Alderson Ave renovation of 21,000 sq. ft. commercial building into 29 apartment units
- Central Wellness' new building: 1420 S 24th St. West – starting September 1, 2021
- New restaurant: 1400 S 24th – fall 2021

2022

- Timbers Subdivision: 400 acres along Alkali Creek Road – starting spring of 2022
- 2490 Gabel Road: 16,500 sq. ft. open beam structure converted to entertainment venue – starting 2022
- 2316 Downtown apartments - starting summer 2022

2023-24

- 6th Ave north & N 25th condos: starting 2023/2024

## The project schedule for 2316 1st Ave. North apartments:

- Project final design and engineering, 11-1-21 to 5-30-22
- Building demolition, 12-1-21 to 4-1-22
- City plan review, 6-1-22 to 8-1-22
- Construction phase 1 building, 8-2-22 to 3-1-24
- Tenant occupancy, 4-1-24

# Our Goal

Over the last twenty years, we have made significant investments in buildings and land in the Downtown area with the goal of developing them into long-term assets for the community and for us. Removing the dilapidated Whalen Tire building and replacing it with two new modern housing projects will make a resounding difference in the immediate neighborhood and the entire Downtown area. It will bring new people and energy to Downtown, eliminate a public eyesore, and bring new, future development to the area.

I currently serve on the Historic Montana Avenue Association, a board whose sole mission is to improve the Historic Montana Ave for the betterment of the community. Our offices are here, and our commitment is to help Downtown Billings continue to grow and prosper. This project will add the new housing part to the Downtown development plan. We believe this is a vital component to growing Downtown. Please help us make this project a reality.

Thank you,  
Max Griffin  
Griffin Development





**DOWNTOWN (N 27TH STREET) URBAN RENEWAL DISTRICT  
N27URD**

**Tax Increment Financing Fund Application**

**APPLICANT INFORMATION**

Name: 2316 1st Ave North LLC

Address: 2223 1st Ave North suite 203

City/State/Zip Billings Mt 59101

Phone: 4066902070

E-mail: max@griffindvlp.net

If the applicant is not an individual doing business under his/her own name, the applicant has the status indicated below and is organized or operating under the laws of:

A corporation/LLC:  A non-profit or charitable institution or corporation  A partnership:  Other:   
Known as:

Date of Organization: 10-1-2019

**PROJECT INFORMATION**

Building Address: 2316 1st Ave North

City: billings

State: Montana

ZIP Code: 59101

Legal Description: Billings OT 533,TO1,R26E,blk 113,lots 19-24 & adj vac. alley

**Property Owner** (if property is not owned by the Applicant, list leasehold interests and attach evidentiary materials)

Property Owner (name or entity):

Property Owner Contact Name: max griffin

Contact Phone: 4066902070

Lessor's Address:

City:

State:

ZIP Code:

**PROJECT ARCHITECTURAL FIRM**

Firm Name: HGFA Architects

Address: 800 Granite tower

Representative: Mike Burke

Phone: 406-248-7811

E-mail: MBurke@HGFA.net

**PROJECT CONTRACTOR (OR PARTY RESPONSIBLE FOR CONSTRUCTION)**

Name/Representative: TW Clark Construction / Shane Ridley

Address: 609 Charles Street Billings mt

Phone: 406-208-5659

E-mail: Sridley@twclark.com

**PROJECT FINANCIAL LENDING INSTITUTION** (leave blank if not applicable)

Name/Representative: Rocky Mtn. Bank / Dennis Nolan

Address: 2929 3rd Ave N. Billings mt

Phone: 406-655-2787

E-mail: DNolan@rmbank.com

**PROJECT INFORMATION**

**Description of Project:**

Attach a narrative explanation and any other design information. Use this section to pitch your project and explain how it will eliminate blight and/or benefit the public.

**Rehabilitation Plans:**

Attach schematic design drawings and/or completed construction document plans - including site, landscaping, and other engineering design information.

**Project Schedule:**

Attach a timeline or schedule through completion.

**PROJECT FINANCING**

Please complete Sources of Funds detail and summarize below.

**Applicant Equity**

|                       |              |
|-----------------------|--------------|
| Cash Invested         | \$ 118,206   |
| Land & Buildings      | \$ 1,184,124 |
| Other (Specify) _____ | \$ _____     |
| Subtotal              | \$ 1,302,330 |

If land & building value is more than the State of Montana valuation, a current appraisal must be submitted (within 3 years).

**Lender Commitments** (Attach evidence i.e. Letters of Credit or other documentation)

| Lender            | Loan Amount  | Interest Term  | Payment/Period |
|-------------------|--------------|----------------|----------------|
| rmb _____         | \$ 7,300,000 | _____% ____yrs | \$ _____/Month |
| _____             | \$ _____     | _____% ____yrs | \$ _____/Month |
| Total Loan Amount |              |                | \$ _____       |

**TIF Request**

Eligible Improvements

|                                 |              |
|---------------------------------|--------------|
| see attached                    | \$ _____     |
| qualified TIF expenses          | \$ _____     |
| \$8,465,254                     | \$ _____     |
| _____                           | \$ _____     |
| _____                           | \$ _____     |
| _____                           | \$ _____     |
| Subtotal of TIF Funds Requested | \$ 1,693,050 |

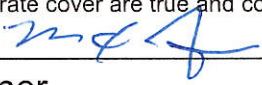
**Sources of Funds Summary** (Post totals from above)

|  |               |
|--|---------------|
| Applicant Equity                         | \$ 1,302,330  |
| Lender Commitments                       | \$ 7,300,000  |
| TIF Funds Request                        | \$ 1,693,050  |
| Other Funds (Specify) <u>add capital</u> | \$ 750,466    |
| <b>Total Project Cost</b>                | \$ 11,045,846 |

To receive maximum funding all applications must be submitted to the DBP and approved by the CITY prior to the start of the relevant phase of construction.

**CERTIFICATION**

I (we), Max Griffin (please print), the APPLICANT, certify that the statements and estimates within this Application as well as any and all documentation submitted as attachments to this Application or under separate cover are true and correct to the best of my (our) knowledge and belief.

Signature  Signature \_\_\_\_\_  
Title partner Title \_\_\_\_\_  
Address 2223 Montana ave Address \_\_\_\_\_  
suite 203 \_\_\_\_\_  
Date 9-30-21 Date \_\_\_\_\_

*URD TIF GRANT PROGRAMS – Governing Body: City of Billings, City Council*

To receive maximum funding all applications must be submitted to the DBP and approved by the CITY prior to the start of the relevant phase of construction.

## Downtown Apartments and Retail Development

### Griffin Development Office / Apt Building

| Item | DESCRIPTION   | TIF             | NON-TIF         |
|------|---|-----------------|-----------------|
| 1    | General Conditions  | \$ 468,770.00   |                 |
| 2    | Final Cleaning  | \$ 26,368.00    |                 |
| 3    | Insurance (Builders Risk / General Liability) *NO BONDS*                |                 | \$ 99,872.00    |
| 4    | Plan Review Fee / Permit  | \$ 36,965.00    |                 |
| 5    | Building / Site Demolition  | \$ 91,034.00    |                 |
| 6    | Site Work (Excavation, Utilities, Pavement, Site Concrete, Landscaping) | \$ 356,809.00   |                 |
| 7    | Concrete (Foundations, Parking Garage, Gyp-crete, Slabs)                | \$ 1,040,502.00 |                 |
| 8    | Exterior Metal Siding   | \$ 303,236.00   |                 |
| 9    | Structural / Miscellaneous Steel  | \$ 843,368.00   |                 |
| 10   | Rough Carpentry   | \$ 914,102.00   |                 |
| 11   | Finish Carpentry  | \$ 397,856.00   |                 |
| 12   | Insulation (Batt, Board, Spray)   | \$ 79,000.00    |                 |
| 13   | Roofing, Flashings, Gutters/Downspouts, Soffits Canopy                  | \$ 175,527.00   |                 |
| 14   | Exterior Doors  | \$ 34,530.00    |                 |
| 15   | Interior Trim / Hardware  | \$ 126,191.00   | \$ -            |
| 16   | Exterior Glass Siding   | \$ 1,315,905.00 |                 |
| 17   | Gypsum  | \$ 263,683.00   |                 |
| 18   | Flooring  |                 | \$ 106,729.00   |
| 19   | Paint   |                 | \$ 56,684.00    |
| 20   | Specialties (Toilet Accessories, FE / Cabinets, Signage,)               | \$ 24,236.00    |                 |
| 21   | Residential Appliances  |                 | \$ 100,451.00   |
| 22   | Window Treatments   |                 | \$ 36,623.00    |
| 23   | Elevator  |                 | \$ 240,663.00   |
| 24   | Fire Suppression  | \$ 186,776.00   |                 |
| 25   | Plumbing / HVAC   | \$ 1,173,600.00 |                 |
| 26   | Electrical  | \$ 504,514.00   |                 |
| 27   | Fire Alarm / Knox Box   | \$ 102,282.00   |                 |
| 28   | Design / Engineering  |                 | \$ 350,000.00   |
| 29   | Financing   |                 | \$ 287,240.00   |
| 30   | Cost Breakdown  | \$ 8,465,254.00 | \$ 1,278,262.00 |
| 31   | Total Project   | \$ 9,743,516.00 |                 |



**NOTE: SUPPORTING DOCUMENTS FOLLOW AGENDA**

# CITY OF BILLINGS

CITY OF BILLINGS' VISION STATEMENT:

***"THE MAGIC CITY – A VIBRANT, WELCOMING PLACE WHERE  
PEOPLE FLOURISH AND BUSINESS THRIVES"***

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## AGENDA

COUNCIL CHAMBERS

December 8, 2008

6:30 P.M.

**CALL TO ORDER – Mayor Tussing**

**PLEDGE OF ALLEGIANCE – Mayor Tussing**

**INVOCATION – Councilmember McCall**

**ROLL CALL**

**MINUTES – November 13, 2008, Special Meeting  
November 24, 2008**

**COURTESIES** – Presentation to Al Winegardner and family in appreciation of donation in memory of Jayne Winegardner

**PROCLAMATIONS**

**ADMINISTRATOR REPORTS – Tina Volek**

**PUBLIC COMMENT on “NON-PUBLIC HEARING” Agenda Item: 1 ONLY.**  
**Speaker sign-in required.** (Comments offered here are limited to 1 minute per speaker. Please sign up on the clipboard located at the podium. Comment on items listed as public hearing items will be heard ONLY during the designated public hearing time for each respective item.)

*(NOTE: For Items not on this agenda, public comment will be taken at the end of the agenda. Please sign up on the clipboard located at the back of the room.)*

### **CONSENT AGENDA:**

1. A. **Change Order #3**, W.O. 08-09, Waste Water Treatment Plant Primary Effluent Pipe Replacement and Sludge Drying Bed Expansion, Western Municipal, \$20,468.65, and **increase** the City Administrator's change order authority by \$50,000.

B. **Approval** of compensation agreement for Private Contract No. 599, Emmanuel Baptist Church Sanitary Sewer Extension project, \$325,360.

**C. Approval** of amended Purchase and Sale Agreement with School District Two for ten acres within Cottonwood Park for \$200,000, and **authorization** for the Mayor to execute associated documents to consummate the sale and transfer of ownership of the property.

**D. Approval** of grant application submittal to Safe Route to School Program for the Elementary School Traffic Plan, \$50,000.

**E. Resolution** relating to financing of proposed Zone 3 Storage, Zone 4 Reservoir project and Water Rehabilitation project; establishing compliance with reimbursement bond regulations under the Internal Revenue Code for the purpose of reimbursing the City with bond sale proceeds for financing water projects prior to the availability of funds.

**F. Resolution** relating to financing of a proposed Wastewater treatment plant disinfection system project; establishing compliance with reimbursement bond regulations under the Internal Revenue Code for the purpose of reimbursing the City with bond sale proceeds for financing sewer projects prior to the availability of funds.

**G. Second/Final reading** ordinance expanding the North 27<sup>th</sup> Street Urban Renewal Area – 2008.

**H. Second/Final reading** ordinance modifying the South Billings Boulevard Urban Renewal District.

**I. Exempt Amended Plat** of Tract 1 of Certificate of Survey 1815.

**J. Bills and Payroll**  
(1) November 7, 2008  
(2) November 14, 2008

**(Action:** approval or disapproval of Consent Agenda.)

## **REGULAR AGENDA:**

**2. PUBLIC HEARING AND RESOLUTION GRANTING NEW OR EXPANDING INDUSTRY TAX INCENTIVES FOR BIG SKY ECONOMIC DEVELOPMENT AUTHORITY/GENERAL ELECTRIC CAPITAL CORPORATION** for a new building at 3333 Hesper Road. Staff recommends approval. **(Action:** approval or disapproval of staff recommendation).

**3. PUBLIC HEARING AND RESOLUTION GRANTING NEW OR EXPANDING INDUSTRY TAX INCENTIVES FOR DALCO INDUSTRIES DBA TETON STEEL** for property improvements at Gabel Road and South 29<sup>th</sup> Street. Staff

recommends approval. (**Action:** approval or disapproval of staff recommendation).

4. **PUBLIC HEARING AND FIRST READING ORDINANCE FOR REVISIONS TO BOARDS AND COMMISSIONS:** Revisions that provide consistency in procedural areas for advisory boards, commissions and committees, and reorganizes ordinances into one Article of the Code. Staff recommends approval. (**Action:** approval or disapproval of staff recommendation).
5. **PUBLIC HEARING FOR EXTENSION OF INTERIM ZONING ORDINANCE:** A proposed one-year extension of the Interim Zoning Ordinance that amends Section 27-611, Sexually Oriented Businesses, and allows the interim zoning ordinance to be effective until December 23, 2009. Staff recommends approval. (**Action:** approval or disapproval of staff recommendation).
6. **DOWNTOWN BILLINGS PARKING STUDY.** Delayed from 11/24/08. Staff recommends approval of contract with Rich and Associates, Inc. for \$68,500. (**Action:** approval or disapproval of staff recommendation).
7. **PUBLIC COMMENT on Non-Agenda Items -- Speaker sign-in required.** (*Restricted to ONLY items not on this printed agenda; comments limited to 3 minutes per speaker. Please sign up on the clipboard located at the back of the Council Chambers.*)

(**Action:** approval or disapproval of Consent Agenda.)

## ADJOURN

(**NOTE:** Additional information on any of these items is available in the City Clerk's Office)

Visit our Web site at:  
<http://ci.billings.mt.us>

**ATTACHMENT A**

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE MODIFYING THE URBAN RENEWAL PLAN OF THE NORTH 27<sup>TH</sup> STREET DISTRICT URBAN RENEWAL AREA; MODIFYING THE BOUNDARIES OF THE DISTRICT; ADOPTING A MODIFIED URBAN RENEWAL PLAN INCLUDING A TAX INCREMENT PROVISION; APPROVING URBAN RENEWAL PROJECTS THEREIN AND AUTHORIZING THE ISSUANCE OF TAX INCREMENT URBAN RENEWAL REVENUE BONDS OF THE CITY TO FINANCE COSTS THEREOF

NOW, WHEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

WHEREAS, on July 11, 2005 the City Council adopted Ordinance No. 05-5333, which created the North 27<sup>th</sup> Street District Urban Renewal Area (hereafter “North 27<sup>th</sup> Street District”) and adopted the Urban Renewal Plan of the North 27<sup>th</sup> Street District Urban Renewal Area (“N. 27<sup>th</sup> Street Plan”) that included a tax increment provision and endorsed urban renewal projects.

WHEREAS, on November 13, 2006 the City Council adopted Ordinance No. 06-5394 which expanded the boundaries and amended the N. 27<sup>th</sup> Street Plan to create the Extended N. 27<sup>th</sup> Street District that included a tax increment provision and endorsed urban renewal projects.

WHEREAS, it has been determined that the Extended North 27<sup>th</sup> Street District and the N. 27<sup>th</sup> Street Plan should be modified to include additional property contiguous to the Extended North 27<sup>th</sup> Street District.

WHEREAS, this Council on November 24, 2008, conducted a public hearing on a proposal to modify the N. 27<sup>th</sup> Street Plan by adopting the Urban Renewal Plan of the Expanded North 27<sup>th</sup> Street District Urban Renewal Area - 2008, thereby establishing a modified urban renewal area to be formally designated as the Expanded North 27<sup>th</sup> Street District Urban Renewal Area - 2008 (the “Expanded North 27<sup>th</sup> Street District - 2008” or “the Property”), and to undertake urban renewal projects therein, all as authorized by Montana Code Annotated, Title 7, Chapter 15, Parts 42 and 43, as amended (the “Act”).

WHEREAS, the Expanded North 27<sup>th</sup> Street District - 2008 is depicted on Attachment 1 (depicting the relationship of the Expanded North 27<sup>th</sup> District – 2008 to the Extended N. 27<sup>th</sup> Street District) and which is hereby incorporated herein and made a part hereof. Pursuant to this Ordinance, the boundaries of the Redevelopment Area are modified to reflect the addition of the Property depicted on the map on Attachment 1. The Redevelopment Area, as modified, is depicted on Attachment 1 and legally described on Attachment 2 (the “Resulting Redevelopment Area”) (each of which is hereby incorporated herein and made a part hereof). The Resulting Redevelopment Area is contiguous.

WHEREAS, opportunities have been presented to the City that makes it desirable for the City to consider urban renewal projects within the Expanded North 27<sup>th</sup> Street District - 2008 consisting of demolishing certain blighted structures within the district; improving such properties with new construction, landscaping, utilities, and other similar improvements; and making the properties so improved available for private redevelopment in accordance with the Act (the “Projects”). Development proposals to be considered for funding include mixed use projects, building renovations, services for the District and the construction or expansion of City owned parking structures within the District.

WHEREAS, the proposed modified urban renewal plan titled the Urban Renewal Plan of the Expanded North 27<sup>th</sup> Street District - 2008 is attached hereto as Attachment 3 (which is hereby incorporated herein and made a part hereof) (the “Modified Plan”). The Modified Plan contains a tax increment provision and will govern the operation and administration of the Expanded North 27<sup>th</sup> Street District - 2008.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Billings, Montana, as follows:

1. Findings. This Council hereby finds, determines and declares, based on the comments received at the public hearing and other studies and information available to this Council, that:

a. The Property presently contains structures and improvements that are in a state of substantial deterioration, are obsolete or defective, pose unsanitary or unsafe conditions, are vacant and unused, and have inappropriate uses. The present condition of the Property substantially impairs the sound functioning of the downtown area of the City and its environs, is conducive to juvenile delinquency and crime, poses the threat of vandalism or mischief and fire or loss, constitutes an economic and social liability, and is a menace to the public health, safety, and welfare of the residents of the City. Accordingly, the Council reaffirms its previous findings that the Property is a blighted area within the meaning of Section 7-15-4210 of the Act. This Council finds that the rehabilitation, redevelopment or a combination thereof of the Property is necessary and in the interest of the health, safety, morals or welfare of the residents of the City. This Council finds that undertaking measures to eradicate or diminish the blight affecting the Property will help to foster a more dynamic, livable, and vibrant downtown.

b. If Projects require relocation of displaced persons, a detailed relocation plan is required and will be prepared.

c. The Modified Plan conforms to the 2003 Billings and Yellowstone County Growth Policy and the City’s Downtown Framework Plan.

d. The Modified Plan will afford maximum opportunity, consistent with the needs of the City as a whole, for the rehabilitation or redevelopment of the District by private enterprise.

e. A sound and adequate financial program is required for the financing of Projects, which program includes substantial private investment and financing and the sale and issuance by the City of Tax Increment Bonds in proportions yet to be determined, for the purpose of financing a portion of the costs of the Projects as set forth above.

f. Approved Projects will constitute urban renewal projects within the meaning of the Act and are authorized to be undertaken by the City.

2. Plan Adoption. The Modified Plan is hereby adopted and approved in all respects, including without limitation, the segregation and application of tax increments as provided in Sections 7-15-4282 through 7-15-4293 of the Act as provided therein. For purposes of allocating taxes according to the Act, the "prior assessed value" of taxable property within the Expanded North 27<sup>th</sup> Street District - 2008 is that value shown on the assessment rolls as of January 1, 2008.

3. Project Approval. Authorized Projects are hereby approved.

4. Bonds. This Council approves financing the costs of Urban Renewal Projects, or a portion thereof, with proceeds of the Bonds. The City is hereby authorized and directed to undertake activities and analysis ordinarily prerequisite to the issuance of tax increment urban renewal revenue bonds in a principal amount not to exceed \$10 million for financing of the costs of Urban Renewal Projects or a portion thereof.

5. Conditional Commitment. The adoption of the Plan does not constitute a guarantee or a firm commitment that the City will issue the Bonds or undertake Projects. If, based on comments or information made available to or obtained by the City, it appears that the issuance of the Bonds or Projects is not in the public interest or consistent with the purposes of the Act, the City reserves the right not to issue the Bonds or undertake the Project.

7. Repealer. All resolutions, ordinances, and sections of the City Code inconsistent herewith are hereby repealed.

8. Severability. If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

9. Effective Date. This Ordinance shall be in full force and effect from and after the date that is 30 calendar days after the date set forth below.

ADOPTED by the City Council of the City of Billings, Montana, on second reading this 8<sup>th</sup> day of December, 2008.

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Ron Tussing, Mayor

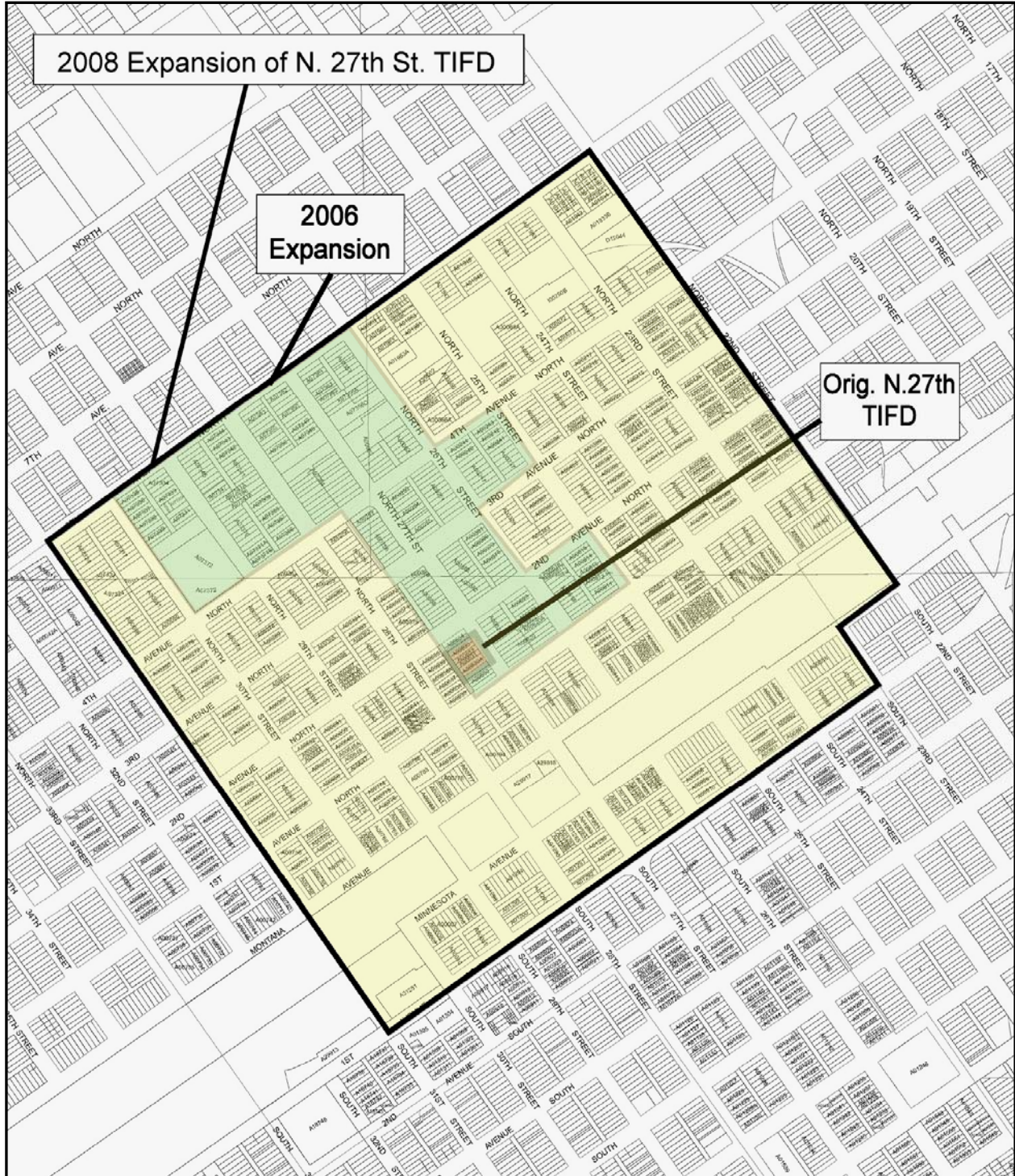
ATTEST:

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Cari Martin, City Clerk

**ATTACHMENT 1**

**Expanded North 27<sup>th</sup> Street Urban Renewal District – 2008 Boundaries, Boundaries of the Extended N. 27<sup>th</sup> Street District (2006) and the Boundaries of the N. 27<sup>th</sup> Street District (2005)**



**ATTACHMENT 2**  
**Expanded North 27<sup>th</sup> Street Urban Renewal District – 2008**  
**Boundary Description**

**Beginning at a point at the intersection of the centerlines of 6<sup>th</sup> Avenue North and North 31<sup>st</sup> St. proceeding east along the centerline of 6<sup>th</sup> Ave. North to a point at the intersection of the centerlines of 6<sup>th</sup> Avenue North and N. 22<sup>nd</sup> Street proceeding south along the centerline of North 22<sup>nd</sup> Street, crossing the centrally assessed Burlington Northern Railroad property, to a point at the intersection of South 22<sup>nd</sup> Street and Minnesota Avenue proceeding west along the centerline of Minnesota Avenue to a point at the intersection of Minnesota Avenue and South 23<sup>rd</sup> Street proceeding south along the centerline of South 23<sup>rd</sup> Street to a point at the intersection of South 23<sup>rd</sup> Street and 1st Avenue South proceeding west along the centerline of 1<sup>st</sup> Avenue South to a point at the intersection of the centerlines of 1<sup>st</sup> Avenue South and South 31<sup>st</sup> Street proceeding north along the centerline of South 31<sup>st</sup> Street, crossing the centrally assessed Burlington Northern Railroad property, to the starting point at the intersection North 31<sup>st</sup> Street and 6<sup>th</sup> Avenue North encompassing all parcels and tax codes therein.**

**ATTACHMENT 3**  
**Expanded North 27<sup>th</sup> Street Urban Renewal Area – 2008**  
**Modified Plan**

**EXPANSION OF THE BILLINGS, MONTANA  
NORTH 27<sup>TH</sup> STREET URBAN RENEWAL AREA,  
WITH TAX INCREMENT, AND AMENDMENT TO  
THE URBAN RENEWAL PLAN**

**FOR CITY OF BILLINGS AND PLANNING REVIEW**  
**October 14, 2008**

Prepared by



Downtown Billings Partnership, Inc  
2815 2<sup>nd</sup> Ave. North – Billings, MT 59101 – [gregk@downtownbillings.com](mailto:gregk@downtownbillings.com)

## **SECTION 1 – INTRODUCTION**

On July 11, 2005, the City Council adopted an ordinance that (a) created the North 27<sup>th</sup> Street District Urban Renewal Area (“North 27<sup>th</sup> Street District”) and (b) adopted an urban renewal plan for the district. On November 13, 2006 the City Council adopted an ordinance that (a) expanded the North 27<sup>th</sup> Street District and (b) modified the urban renewal plan for the district. For reasons discussed in this Amendment to the Urban Renewal Plan of the North 27<sup>th</sup> Street District (“Plan”), it has been determined that the North 27<sup>th</sup> Street District should be expanded again to include other contiguous blighted properties in need of redevelopment. Further, it has been determined that this area, known as the Central Business District of Billings, has been and is in need of expanded public parking, enhanced pedestrian connections and experiences, improved public safety, and infrastructure improvements to public and private properties that will lead to increased taxable values. The existing urban renewal plan may be modified by ordinance in accordance with the procedure described in M.C.A. § 7-15-4221. The Urban Renewal Plan of the North 27<sup>th</sup> Street District approved by the City Council on July 11, 2005 and modified on November 13, 2006 is hereby included by reference as part of this amended Plan and shall remain applicable hereto except to the extent the original plan is explicitly or impliedly amended by this Plan. It is recognized as part of this Plan that the basic vision of the document known as Downtown Billings Framework Plan, adopted by the Billings City Council on December 22, 1997 and by the Yellowstone County Commissioners on December 23, 1997, is still valid and should be considered a part hereof. The terms defined in “Part I – DEFINITIONS” of the North 27<sup>th</sup> Street District Plan shall have the same meanings in this Plan unless a contrary meaning is expressed herein. The expanded district proposed in this Plan is hereafter referred to as the Expanded North 27<sup>th</sup> Street District - 2008 or the “District.”

## **SECTION 2 – BACKGROUND**

The original Downtown Redevelopment District, a downtown tax increment finance district, was created on December 20, 1975 by a resolution which cited hazardous conditions existing in the district due to overhead utility wires, inefficient land use, problems of access and circulation, physical constraints to development, random location of mixed uses and deteriorated building

conditions, and found that rehabilitation and redevelopment of the District would be in the public interest. That original district (hereafter “1975 District”) comprised one hundred and twenty four (124) blocks in the city center after the 1985 south expansion and the 2004 east expansion. The 1975 District expired March 1, 2008 but the Urban Renewal Plan and the Framework Plan used for that district, in many parts and in relation to this District remain valid.

Because the 1975 District has terminated, but many of the undesirable conditions continue to exist, it was determined that it would be in the best interest of the City to expand the North 27<sup>th</sup> Tax Increment District to assist the construction of public improvements, stabilize and grow the tax base, increase the parking inventory, increase the inventory of downtown residential property, stimulate multi-use development (“Multi-Use Facility Projects”), fill street level vacancies, provide expanded security, develop safe event locations with appropriate traffic control devices, expand the Business Improvement District, make modifications to street and intersection lighting, increase traffic calming and reduce the noise in the district through Quiet Zone management and further implement the vision of the Downtown Framework Plan.

Currently, there is a need to expand the North 27<sup>th</sup> Street District to encompass development needs on the North 27<sup>th</sup> Street corridor, the North Broadway corridor, the Old Town Neighborhood and the Montana Avenue Historic District (including expansion of the Historic District to include areas south of the railroad tracks), the Civic District, areas adjacent to the Medical Corridor, adjacent to the East Billings Urban Renewal Area and other underutilized properties within the Central Business District of Billings. Although there has been significant improvement in the valuation of property in much of the 1975 District, the area defined by this proposed expanded tax increment district has major properties that have been neglected for many years and continue to show signs of serious blight and tax base decline. Many parcels have been removed from the tax rolls and/or are delinquent on payments of taxes and fees. The Expanded North 27<sup>th</sup> Street District creates an opportunity to continue redevelopment of the center of downtown with a mixture of public and private investment in a roughly seventy-one-square-

block district (just over half of the size of the 1975 expanded district) encompassing the existing North 27<sup>th</sup> Street District.

The area has several pockets of low taxable value, with several lots of the land being owned by government and other non-profit entities and several buildings that are over 50% vacant.

The creation of the Expanded North 27<sup>th</sup> Street District is essential to any planned development at 4<sup>th</sup> Avenue North and North Broadway, redevelopment of the vacant Northern Hotel, improving security and expanding the clean safe and vibrant programs of the Business Improvement District, continuing redevelopment of the Civic Plaza area, developing the boundary areas of the Medical Corridor and the East Billings Urban Renewal Area, and expanding the Historic District. It could also assist with the essential remodeling of the Northern Hotel, the Babcock Theatre, the Westwood Building, the Lincoln Hotel Building. Public infrastructure construction within this expanded District could assist with the renovation and/or relocation of various City facilities, such as the public library. It is currently expected that the expanded North 27<sup>th</sup> Street District may help fund the following projects:

## **I. Business Programs and Projects**

- a. Business Retention
  - i. Targeted assistance and review of existing street level businesses
  - ii. Retail market survey
- b. Business Recruitment
  - i. Development of a “chainlet” network
  - ii. Business plan development assistance
  - iii. Association networking
  - iv. Business Improvement District support
  - v. Business cluster analysis
  - vi. Pedestrian study
    - 1. demographics
    - 2. directions
    - 3. linkages
    - 4. destinations
    - 5. wayfinding

## **II. Parking and Transportation**

- a. Increase use of public transit
- b. Parking structures to support current and future needs

- c. Explore parking linkages to adjacent destinations
- d. Explore parking management practices and programs
  - i. Off street parking
  - ii. On street parking

### **III. Crime Prevention and Public Safety**

- a. Cooperative Security Program
- b. Business Watch Program
- c. Crime and Fraud prevention programs
  - i. Geared towards street level businesses

### **IV. Management, Implementation and Maintenance**

- a. Downtown Billings Partnership, Inc. or its successor, management agreement
  - i. Project development
  - ii. Public awareness
  - iii. Advocacy and liaison between public and private sectors
- b. Business Improvement District expansion and development
  - i. Cooperative work agreements with PMDs
  - ii. Development and promotion of Conference Corridor
  - iii. BID expansion
  - iv. “Green” Management
    - 1. Recycling programs
    - 2. Tree management

### **V. Infrastructure Improvements**

- a. Public
  - i. Expansion of Historic District
  - ii. New Library
  - iii. New Planning Department Offices
  - iv. Public Parking and Greenspace
  - v. Intersection Lighting by Public Works
  - vi. New SILMDs for mid-block lighting
  - vii. Streetscapes and traffic calming plans
  - viii. Sidewalks, curbs and gutter improvements
    - 1. stabilization of vaults
  - ix. Relocation of public and private utility lines
- b. Public infrastructure improvements that would support the following development projects/programs
  - i. Workforce housing development
  - ii. Loft and Condo development
  - iii. Lodging development
  - iv. Conference Facilities

v. Entertainment venues

**SECTION 3 – SUMMARY OF BLIGHT FINDINGS**

The area in the proposed expansion of the North 27th Street District contains a great deal of blight. Within the district there is substantial structural deterioration, long-term land vacancy, a railroad spur line that has been abandoned and a major rail line that continues to divide the Central Business District. Several of the commercial buildings in the district are deteriorated and/or vacant and need demolition or renovation. Many of the storefronts and upper floors are vacant or under-occupied. Sidewalks are cracked; alleys are deteriorated, and, in general, much of the area is below accepted standards. In contrast to the above, there are certain properties within the district in good repair but included in the district to allow for a contiguous block of land within the district and because pockets of revitalization cannot be sustained if areas of neglect and blight surround them. Over time, without continued managed urban renewal, even these success stories will once again decline in taxable value. Most of the district falls into the blighted, neglected and under-utilized categories.

**SECTION 4 – DESCRIPTION OF BLIGHTED AREA**

The expanded urban renewal area described in this amended Plan incorporates most of the Central Business District. Within the district there are several older, single-story structures that have been retrofitted for offices and warehousing, numerous surface parking lots, and several vacant structures. Many of these structures are unsuited to their current uses because of age obsolescence and physical deterioration.

Montana’s Urban Renewal Law (Montana Code Annotated Title 7, Chapter 15, Parts 42 and 43) provides the authority to declare the existence of blighted areas and to target them for improvements. “Blighted area” is defined in Section 7-15-4206(2), M.C.A., as follows:

*[A]n area that is conducive to ill health, transmission of disease, infant mortality, juvenile delinquency, and crime; substantially impairs or arrests the sound growth of the city or its environs; retards the provision of housing accommodations; or constitutes an economic or social liability or is detrimental*

*or constitutes a menace to the public health, safety, welfare, and morals in its present condition and use, by reason of:*

- (a) the substantial physical dilapidation; deterioration; defective construction, material, and arrangement; or age obsolescence of buildings or improvements, whether residential or nonresidential;*
- (b) inadequate provision for ventilation, light, proper sanitary facilities, or open spaces as determined by competent appraisers on the basis of an examination of the building standards of the municipality;*
- (c) inappropriate or mixed uses of land or buildings;*
- (d) high density of population and overcrowding;*
- (e) defective or inadequate street layout;*
- (f) faulty lot layout in relation to size, adequacy, accessibility, or usefulness;*
- (g) excessive land coverage;*
- (h) unsanitary or unsafe conditions;*
- (i) deterioration of site;*
- (j) diversity of ownership;*
- (k) tax or special assessment delinquency exceeding the fair value of the land;*
- (l) defective or unusual conditions of title;*
- (m) improper subdivision or obsolete platting;*
- (n) the existence of conditions that endanger life or property by fire or other causes; or*
- (o) any combination of the factors listed in this subsection (2).*

The land being added to the Plan area includes 405 (Exhibit A) property tax codes plus a segment of centrally assessed BN Railroad property. The complete, expanded Urban Renewal Area will have 481 property tax codes plus the segment of BN Railroad property. Within that total area, and as noted in the 2006 approved Urban Renewal Plan, there are many “target areas” that should be immediately considered for redevelopment. The properties on N. Broadway between 4<sup>th</sup> Avenue North and 6<sup>th</sup> Avenue North will need additional parking to facilitate the construction of a Stockman Bank facility. The area adjacent to the Northern Hotel on North Broadway is in need of parking due to the closure of the privately owned parking structure in that area due to unsafe and blighted conditions of the structure. The area east of the Yellowstone County Courthouse Lawn is targeted for a new federal courthouse and will need additional parking and green spaces. The area between the new MET transit facility on N. 25<sup>th</sup> Street and to the east boundary of the East Billings Urban Renewal Area (N. 22<sup>nd</sup> Street) is in need of redevelopment that could include workforce housing and parking. The status of the Battin Federal Courthouse is still unclear. The facility is contaminated with asbestos and is destined to become vacant with the completion of a new federal courthouse and office building. This

vacancy will present a redevelopment opportunity in the near future. The area surrounding City of Billings Park IV contains many surface parking lots that could be developed if Park IV is sold to a private developer. This area lacks high-rise housing with mixed use occupancy on the first floor. The future use of the Lincoln Center is unclear and it could be a redevelopment opportunity if the school district ceases its administrative and continuing education functions in the building. The properties on 1<sup>st</sup> Ave. S. and Minnesota Avenue are not currently in a Historic District and values remain stagnant as compared to the Montana Avenue area. The redevelopment of the south side of the railroad tracks has not kept up with the redevelopment north of the tracks and should be a target area. Several properties located between Montana Avenue and 1<sup>st</sup> Avenue North are severely underutilized and in need of redevelopment. Without attention to some of this blight, over time, the value of the Montana Avenue redevelopment will most likely be negatively impacted.

#### **SECTION 5 – DETERMINATION OF BLIGHT**

The proposed expansion area of the North 27<sup>th</sup> Street District contains a number of underdeveloped properties. The Council previously determined that the property included in the North 27<sup>th</sup> Street District was “blighted” within the meaning of the Act in Resolution 05-18276 adopted June 13, 2005 and Resolution 06-18488, adopted September 25, 2006. The Redevelopment Area, including the portion that is to be expanded to form the Expanded North 27<sup>th</sup> Street District - 2008, was previously determined to be blighted and an appropriate area for an urban renewal project in Resolution No. 12107 dated January 5, 1976. Deficiencies in public and private properties located in the district lead to a determination that the area continues to be blighted, as defined by state statute. Specific areas of blight on the site are listed below:

##### Deficient Structures in Expanded Area

There are several buildings that are over 50 years in age and do not qualify as being historically significant. Many are in poor repair and may contain potentially hazardous asbestos and lead paint.

#### Deficient Public Facilities in Extended Area

The streets, curbs, gutters and sidewalks in much of the area are in satisfactory repair. However, sewer and water utilities in the area are aging and have required frequent repairs in recent years. Several parking lots generally do not meet code requirements for paving, striping and landscaping. Many of them are cracked and crumbling. The city owned parking ramps within the area, except for Park IV have extensive “waiting lists” and public parking for adjacent office and commercial structures continues to be inadequate. Demand for parking will continue and additional and expanded parking structures will be required to accommodate commercial growth.

#### Deficient Land Use in Extended Area

In general, the area is under-utilized due to the significant amount of surface parking areas and a large number of single-story structures. The taxable value of this district must be stabilized and encouraged to grow.

### **SECTION 6 – THE SITE AND ITS RELATIONSHIP TO THE CITY**

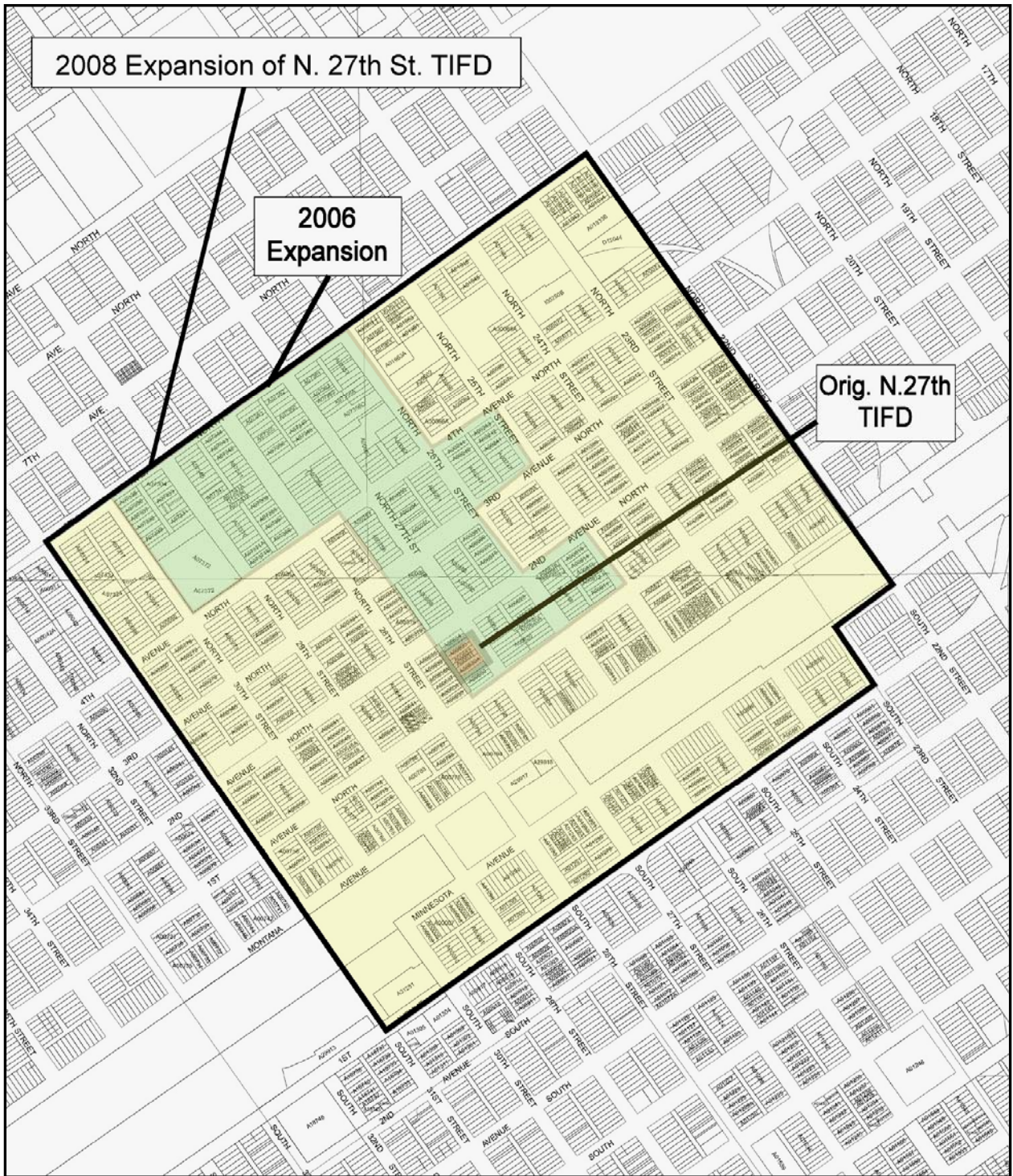
As noted, the expanded North 27<sup>th</sup> Street Urban Renewal Area comprises most of the Central Business District (CBD) of the City of Billings.

### **SECTION 7 – LEGAL DESCRIPTION**

The legal description of the proposed Expanded North 27<sup>th</sup> Street District – 2008 is as follows:

**Beginning at a point at the intersection of the centerlines of 6<sup>th</sup> Avenue North and North 31<sup>st</sup> St. proceeding east along the centerline of 6<sup>th</sup> Ave. North to a point at the intersection of the centerlines of 6<sup>th</sup> Avenue North and N. 22<sup>nd</sup> Street proceeding south along the centerline of North 22<sup>nd</sup> Street, crossing the centrally assessed Burlington Northern Railroad property, to a point at the intersection of South 22<sup>nd</sup> Street and Minnesota Avenue proceeding west along the centerline of Minnesota Avenue to a point at the intersection of Minnesota Avenue and South 23<sup>rd</sup> Street proceeding south along the centerline of South 23<sup>rd</sup> Street to a point at the intersection of South 23<sup>rd</sup> Street and 1st Avenue South proceeding west along the centerline of 1<sup>st</sup> Avenue South to a point at the intersection of the centerlines of 1<sup>st</sup> Avenue South and South 31<sup>st</sup> Street proceeding north along the centerline of South 31<sup>st</sup> Street, crossing the centrally assessed Burlington Northern Railroad property, to the starting point at the intersection North 31<sup>st</sup> Street and 6<sup>th</sup> Avenue North encompassing all parcels and tax codes therein, all inclusive.**

Map of entire Expanded N. 27<sup>th</sup> District



## **SECTION 8 – PROPERTY DEVELOPERS**

New development in the proposed tax increment district will also be accomplished through the implementation of the Downtown Framework Plan. These Projects are described in Section 2 of this plan.

## **SECTION 9 – PROJECT RELATIONSHIP TO THE FRAMEWORK PLAN**

The proposed urban renewal area and expanded tax increment district is located generally in the center of the City and encompasses most of the “districts” as defined by the Billings Framework Plan (“Framework Plan”). One goal of the Framework Plan was to remove barriers to downtown circulation and development created by 4<sup>th</sup> Avenue North and 6<sup>th</sup> Avenue North and establish the area between the avenues as both a discreet district and a recognized extension of the CBD, thereby allowing potential ties to the medical corridor and MSU-Billings from the CBD. Generally, the Framework Plan stressed the downtown’s ability to make a positive impact on the entire city. The Framework Plan also recommended a private non-profit organization to assist the City of Billings with the management of the Tax Increment District through an annual work plan and contract. This Expanded N 27<sup>th</sup> Street District may be managed in a similar manner and could make use of the redevelopment and facilitation established through that management entity.

### **Framework Plan Recommendation: Housing**

The Framework Plan states that housing should be a top priority and that the City should continue to work with builders and developers to encourage downtown housing through various methods. Specifically, the plan states that high-rise housing is to be located in the east transition zone and portions of the north transition zone.

The formation of an expanded tax increment district will help to raise funds that can be used for construction or rehabilitation of public infrastructure necessary to attract and retain housing in the area.

## **Framework Plan Recommendation: Priorities**

The top priorities identified in the Framework Plan include the following:

- Development incentives, including business retention and recruitment
- Housing – demonstration projects
- Streetscape Kit of Parts – expand kit to include Minnesota Avenue
- Events Kit of Parts – Modern and safer traffic control devices may be needed
- Paring configuration adjustments – several one-way streets could be converted to 2-way
- 5<sup>th</sup> Avenue North Corridor preservation and enhancement

**This amendment to the Plan and the urban renewal projects that it contemplates specifically address all six of these priorities.**

### **SECTION 10 – CONFORMANCE TO THE GROWTH POLICY**

One of the requirements of Montana’s Urban Renewal Law (Title 7, Chapter 15, Parts 42 and 43) is that the urban renewal plan must conform to the community’s growth policy. The Yellowstone County and City of Billings Growth Policy (“Growth Policy”) refers to and promotes downtown redevelopment in a variety of ways. This amendment to the Plan is consistent with the current Growth Policy.

### **SECTION 11 – CERTAIN PLAN FEATURES AND FINANCIAL MATTERS**

Section 7-15-4217, M.C.A., of the Act requires cities to make certain findings when they adopt an urban renewal plan and approve Urban Renewal Projects. These are addressed below:

1. Most of the District contains no existing dwelling units or housing, and planned projects would not displace any persons from housing. Accordingly, there is no need to have a workable and feasible plan for substitute housing until and unless such a project is developed in the future.
2. This amended Plan conforms to the Growth Policy for the City as a whole and to the

Framework Plan.

3. This Modified Plan affords maximum opportunity, consistent with the needs of the City as a whole, for the rehabilitation or redevelopment of the Expanded North 27<sup>th</sup> Street District by private enterprise. It is unreasonable to expect that the district will be remain stabilized and/or redeveloped without substantial public support. Numerous properties within the area are dilapidated. As presently constituted, property in the district is not conducive to any sort of uniform or integrated development and, as presently existing, cannot compete with other areas of the City for substantial developments, particularly areas at the outskirts of the City. Experience has validated the foregoing facts and observations. This amended Plan is intended to facilitate the identification and construction of significant Urban Renewal Projects, which would not be possible without this Plan.
4. A sound and adequate financial program exists for financing projects, which include the sale and issuance by the City of the Bonds in an amount not to exceed the costs of the project, including administration costs and costs of issuance of the Bonds. Any approved Development Project will require commitments of substantial private financing that will provide the primary means for funding construction of the improvements.
5. This Expanded N. 27<sup>th</sup> Street District - 2008 may be modified at any time by the City Council as necessary to eliminate and prevent the development or spread of blighted areas, and encourage urban rehabilitation. The process for plan modification shall follow the procedures set forth in 7-15-4212 through 7-15-4219 MCA, with respect to initial adoption of this plan. For purposes of urban renewal district boundary changes only, the notice of public hearing, as described in 7-15-4215 MCA, may be mailed only to those owners whose properties are situated within the area of expansion or contraction of the Urban Renewal District boundaries. In cases where the boundaries are not modified, but the contents of the urban renewal plan are substantially modified, notification shall be mailed to all owners of property within the Urban Renewal District area.

## SECTION 12 – TAX INCREMENT

Tax increment financing is necessary to encourage private reinvestment within the District, which will further encourage economic growth in the District and Downtown Billings, create substantial employment opportunities, and increase the tax base of the City and other taxing jurisdictions. The expanded North 27<sup>th</sup> Street District is hereby established as a tax increment financing urban renewal area within the meaning of the Act, and, in particular, Section 7-15-4282 through 7-15-4293 of the Act. This Section constitutes a tax increment provision within the meaning of the Act. In connection therewith:

1. For the purpose of calculating the incremental taxable value each year for the life of the district, the base taxable value shall be calculated as current base taxable value of the district plus the base taxable value of all real and personal property added to the district by this amended plan and as show in Exhibit B as of **January 1, 2008**.
2. The City is hereby authorized to segregate the tax increment derived in the district and use and deposit such increment into the tax increment fund of the district for use as authorized by the Act and as authorized herein from time to time, including, without limitation, pledging the tax increment to repayment of Bonds.
3. The tax increment received from the district may be used to pay directly costs of an approved Development Project as may from time to time be approved by the Council. The Council also hereby authorizes the use of tax increment in the district to pay debt service on Bonds issued to finance a portion of the costs of these Development Projects, and costs associated with the sale and security of such Bonds in compliance with the Act, subject to any limitations imposed by the Montana Constitution and federal law.
4. The tax increment provision of the district will terminate upon the latter of:
  - a. The fifteenth (15<sup>th</sup>) year following the original creation of the district; or
  - b. The payment or provision for payment in full or discharge of all Bonds, and the payment of interest thereon, for which the tax increment has been pledged.

After termination of the tax increment provision, all taxes shall continue to be levied upon the actual taxable value of the taxable property in the district, but shall be paid into funds of the taxing bodies levying taxes within the district.

## SECTION 13 – CONCLUSIONS

The creation of this expanded North 27th Street Urban Renewal District will have a positive impact on Downtown Billings and no impact on the total taxable value flowing to the taxing entities from the now expired 1975 Urban Renewal District.

Expansion of the North 27<sup>th</sup> Street District is an essential first-step in completing what may be a number of urban renewal projects. If completed, mixed use projects approved within the first two years could stimulate over \$30 million in new construction, and possibly as much as \$15 million in re-sales and redevelopment. Approximately 500 new employees and new downtown residents could be located on the commercial and upper floors of possible mixed use projects. Thus, expansion of the district, in addition to further stabilizing the tax base, eliminating blight and providing renaissance to the CBD, will also bring new employees and residents to the CBD.

Mixed use development within the Expanded District ties in favorably with and actually stimulates the remodeling plans that are currently underway for several downtown properties. Additionally, like any major new development, the anticipated Stockman Bank construction at 4<sup>th</sup> Avenue North and North Broadway will have a stimulating effect on the surrounding area. Specific examples of this are:

1. It will tie the CBD to the medical corridor located immediately to the north of the development.
2. The Billings Clinic has purchased the Underriner property to the north and west of the Library. The Clinic's plans at this point have not been determined; however, the development proposed in this amended Plan will enhance and encourage future development by this group.

3. The Framework Plan encourages the development of the 5<sup>th</sup> Avenue North corridor. An enhanced Library, as accomplished by projects described in this Plan, will provide an excellent entrance to this corridor.
4. Future redevelopment and revitalization of structures like the Northern Hotel and the Babcock Theatre Building are enabled by this district.
5. This expanded district may assist with the completion of and continued modernization of City owned downtown parking structures.

In conclusion, expansion of the North 27<sup>th</sup> Street Urban Renewal District to include the property described in this amended Plan will have a positive effect on the CBD and the City.

**RESOLUTION NO. 18-10750****A RESOLUTION OF THE CITY OF BILLINGS FORMING A  
POLICY FOR THE ADMINISTRATION OF URBAN  
RENEWAL AREAS OR DISTRICTS (URD) IN THE CITY.**

WHEREAS, MCA, Title 7, Chapter 15, Part 42, Section 51 declares: General powers of municipalities in connection with urban renewal. Every municipality shall have all the power necessary or convenient:

- (1) To carry out and effectuate the purposes and provisions of this part and part 43;
- (2) To undertake and carry out urban renewal projects within the municipality, to make and execute contracts and other instruments necessary or convenient to the exercise of its powers under this part and part 43, and to disseminate blight clearance and urban renewal information;
- (3) To organize, coordinate, and direct, within the municipality, the administration of the provisions of this part and part 43 as they apply to such municipality in order that the objective of remedying blighted areas and preventing the causes thereof within such municipality may be most effectively promoted and achieved and to establish such new office or offices of the municipality or to reorganize existing offices in order to carry out such purpose most effectively;
- (4) To exercise all or any part or combination of powers granted in this part or part 43; and

WHEREAS, the City of Billings reviews and adopts Urban Renewal Plans for each of its Urban Renewal Districts, and those Plans specify goals for each Urban Renewal District; and

WHEREAS, the City of Billings may establish local policies that guide the establishment, operations, funding and governance of urban renewal districts; and

WHEREAS, development of TIF (Tax Increment Financing) Policies would be in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

That the City Council now makes and adopts the following TIF Policy:

## CITY OF BILLINGS TAX INCREMENT FINANCE POLICY

1. PERMITTED USES OF TIF FUNDS. TIF funds may be used for costs outlined in MCA, Title 7, Chapter 15, Part 42, Section 88. Urban Renewal Plans adopted by the City may limit what TIF funds may be spent on in any Urban Renewal District. Eligible costs may include, but are not limited to:
  - a. Land acquisition and assemblage, demolition and removal of structures, relocation of occupants, analysis to determine needs of an urban renewal area, administrative cost for redevelopment activities.
  - b. Public infrastructure, including, but not limited to: streets, storm drains, parking, public buildings, water and sewer lines, sidewalks, utility connections.
  - c. Private infrastructure with public benefit, including, but not limited to, building façades, windows, doors, fire suppression or alarm systems, storm drainage, environmental remediation, parking, and ADA access.
  
2. FINANCIAL ASSISTANCE THROUGH TIF. All financial assistance must be approved by the City Council prior to any activity receiving funding. Financial assistance should be requested prior to beginning construction. All activity (design and construction) must be completed prior to issuance of TIF funds from the City Finance Department. Financial thresholds and assistance tools are as follows:
  - a. A minimum of  $\geq$  \$5 of private investment for every \$1 of public investment is the preferred threshold to be met for each TIF application. The City Council reserves the right to approve any application that does not meet this minimum. The City Council also may make exceptions for projects of less than \$100,000, and for publicly owned projects, properties or facilities.
  - b. Grants may be made for uses listed in Part 1 above benefitting any government owned-land or buildings and for profit and non-profit businesses.
  - c. Bonding may be available at the discretion of the City Council.
  - d. All TIF grants will be formalized by a development agreement that must be signed by the grantee before the City will reimburse eligible expenses.
  
3. URD MANAGEMENT. Each URD in the City of Billings will be managed as follows:
  - a. Each URD should maintain a non-profit advisory board to make recommendations to the City Council regarding TIF expenditures. Unless specifically authorized by a Memorandum of Understanding (MOU) referenced in 3(b) below, a majority of board members must own or lease property within the district, or must represent such owner or lessee, and may include representation from residential or commercial property owners or lessees. Advisory Boards must carry insurance for their members and provide proof of insurance to the City.
  - b. A MOU must be executed between the advisory board and the City Council that defines the board's roles, responsibilities, authority, and processes, including for hiring and maintaining board support staff. The MOU must

contain language addressing conflict of interest situations for board members whose property may directly benefit from a TIF expenditure and for board support staff. The MOU also must include language that if there is the appearance of a conflict of interest the issue will be reviewed by City legal staff before moving forward.

- c. Training for all URD advisory boards will be conducted biannually in coordination with City staff and URD support staff. The training must include, but is not limited to: review of URD and TIF laws, Administrative Rules, ethics, conflicts of interest, meeting management, and maintenance of minutes and records.
- d. URD financial reporting will be consistent across all URDs and be set by coordination between the City Finance Director and the Planning and Community Services Director, and URD support staff.
- e. TIF application review and City Council staff report preparation will be conducted by the Planning and Community Services Department Director, in coordination with the Assistant City Administrator, Finance Director, and URD support staff.

PASSED by the City Council and APPROVED this 9<sup>th</sup> day of July, 2018.



CITY OF BILLINGS

BY: William A Cole  
William A. Cole, Mayor

ATTEST

BY: Denise R. Bohlman  
Denise R. Bohlman, City Clerk

|                             |                       |                   |                |
|-----------------------------|-----------------------|-------------------|----------------|
| <b>Present:</b> Andy Patten | Katy Easton           | Dave Fishbaugh    | Matt Blakeslee |
| Brandon Scala               | Steve Arveschoug      | Sean Lynch (Zoom) | Chris Kukulski |
| Steve Tostenrud             | Meri McGlone          | Chris Montague    | Mehmet Casey   |
| Janna Hafer                 | Ethan Kanning         | Jenny Milu        | Blake Wahrlich |
| Mary Walks Over Ice         | Councilman Tom Rupsis | Steve Wahrlich    | Jock West      |
| James Chandler              | <b>Absent:</b>        |                   |                |

1. **Call to Order** –Mr. Lynch called the meeting to order at 7:37 AM.

2. **Regular Agenda:**

- a. **Minutes – February 24, 2023 meeting minutes** – A motion was made by Mr. Tostenrud to approve the minutes from the February 24, 2023 Meeting Minutes, his motion was seconded by Mr. Scala, all were in favor, none were opposed.

3. **Presentations:**

- a. **Griffin Development - Old Town Flats** – Mr. Griffin provided an update on his Old Town Flats Project; he shared various ideas that have been suggested by City Council, neighboring properties and City staff that he is working on implementing. Mr. Griffin highlighted several of the new attributes to this project including an area for children, exterior lighting, security systems, amenities for dogs, and EV charging stations. He shared the structure has not changed and the number of units has not changed, however the amenities and exterior of the building are what have changed.

Mr. Griffin updated the Board that they are now four million over budget, which is a disappointment and isn't something he has experienced in his career and he believes he's experiencing this due to the pandemic and economic challenges our country is facing. The increase in the budget is not indicative of the addition of the amenities but simply the cost of construction and rising interest rates. Mr. Griffin informed the board of the three items (interest rates, construction costs, and cost of land) that could shut this project down. He asked for the Board to consider his request to increase his original TIF award. The Board discussed financing efforts that Griffin Development has pursued or could consider, he shared that recently he has had to back out of other projects and sell other properties to help finance this project. Mr. Griffin departed and the Board dove into discussion.

Mr. Warhlich proposed an extended repayment of the TIF funds over a longer period of time if the award amount increase is approved. The Board discussed rent rates, the different phases of the Old Town Flats Project, the benefit of preserving the historic component of this building and the unpredictable costs of new construction in a downtown environment.

The Board also discussed the couple of legislative pieces that are currently being discussed at the state. Mr. Arveschoug asked about the efforts being made to oppose anti-TIF bills. Mr. Casey shared that he's reached out to opponents of those bills and they have reached out to their representatives as well as the Local Government Committee. The Board was in agreement that if they approve this, it will still need to go to Council and to identify the next open window to be placed on the agenda.

**4. Staff Updates** - No discussion was had.

- a. Budgets – Mr. Casey provided an overview of the proposed FY24 budget as approved by the Board. Mr. Casey also provided an update to the Board regarding what we've learned about the history of the Quiet Zone line item.

**5. Action Items**

- a. **Old Town Flats TIF Award modification request** – The board discussed comparable units within the community, the need for workforce housing and the continued housing need within the downtown neighborhood. The Board inquired about City Councils' view on this, and it was suggested that requests of this nature might need to be taken on a case-by-case basis. The Board wanted to make sure this does not set a precedent among other former recipients. There was consensus that this project is different given that there has not been new construction in the downtown area for decades so it's that much harder to have 100% predictability and that the hope here is that this will set the tone for future potential applicants to follow suit of compatible larger developments. Mr. Casey reviewed the original amount that was requested and approved for the Old Town Flats Project, which was \$1,693,050. He reviewed the increased amount that is being requested to be awarded, which is \$614,268, making the total grant \$2,307,318. Mr. Warhlich made a motion to increase the award by \$614,268 and that the reimbursement would be paid out over 6 years (instead of the original 5-year payout period). This keeps the ratio like the original ask, which is 7:1 private to public. Mr. Scala seconded the motion. A question was asked whether a new development agreement will need to be signed or if an addendum is sufficient? Mr. Casey promised that he'll take that to the expertise of the legal staff. All were in favor, none were opposed.

- b. Development Agreement language about aesthetics** - Mr. Casey presented some history on examples of former projects who presented one design when seeking TIF but implemented another design when the project was completed. Mr. Casey is seeking input from the Board if they'd like to tighten the language of the Development Agreement (DA) in regards to how it handles exterior aesthetics. The current DA language requires documentation but otherwise provides flexibility in making changes if needed. Understanding that circumstances may force some changes (e.g. how the pandemic shifted priorities), Mr. Lynch has heard from Council members, Board, and Committee members regarding some of those changes. Perhaps at least, a developer should come back to the Board and/or Council if a change is being considered/made. For the interest of time, the Board requested to review this at the next Board meeting to take a deeper dive into the language, nature of projects, flexibility of the architectural world, and other deciding factors.
  - c. Resolution 22-11092 adoption** – Mr. Casey shared with the Board an update to Resolution 22-11092 adoption and the policies and procedures in how to handle the remote nature of attending a board meeting and it's been advised that this be adopted into the by-laws. Mr. Kukulski provided further clarification on actual notice and observation of the public into public meetings of Council, Boards, and Commissions. Mr. Patten made a motion to adopt Resolution 22-11092 which was seconded by Mr. Tostenrud, no further discussion, all were in favor, none were opposed.
- 6. Old Business/New Business – N/A**
- 7. Partner Reports**

  - a.** Big Sky Economic Development
  - b.** Billings Cultural Partners
  - c.** Billings Parking Board
  - d.** Business Improvement District
  - e.** City of Billings
  - f.** Downtown Billings Association
  - g.** Downtown Billings Property Owners Association
  - h.** School District #2
  - i.** Yellowstone County
- 8. Mr. Lynch Adjourned the meeting at 9:02 AM.**

**City Council Regular**

**Date:** 05/08/2023  
**Title:** Second reading - Ordinance amending BMCC section 18-204  
**Presented by:** Gina Dahl  
**Department:** Legal  
**Presentation:** No  
**Legal Review** Not Applicable

**RECOMMENDATION**

Staff recommends Council approve second reading of the ordinance amending section 18-204 of Billings Montana City Code prohibiting weapons and firearms in city buildings.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Montana is an "open carry" state and there are no state laws restricting or regulating open carry. Anyone may openly carry anywhere except within school buildings as prohibited by local school districts (MCA 45-8-361) and within a publicly owned and occupied building as prohibited by the local government (MCA 45-8-351).

SB 357 in 2019 directed LR130 be placed on the ballot. LR 130, which became effective on January 1, 2021, limited local government's ability to prevent or regulate unpermitted concealed weapons to only an occupied building under its jurisdiction.

HB 102, passed in the 2021 session and fully effective as of June 1, 2021, further limited local governments' ability to restrict both concealed and permitted concealed weapons. The legislation generally allows unpermitted concealed carry to any person who is eligible to possess a firearm under state or federal law anywhere in the state, restricted local governments' authority over permitted concealed weapons carriers, and provided limited exceptions to both.

HB 102 removed the existing list of people/places restricted from conceal carry and replaced with a new provision allowing persons with a permit to conceal carry anywhere in Montana except:

- detention facilities,
- federally owned buildings,
- school buildings,
- within a courtroom or an area of a courthouse in use by court personnel (by order of the judge), or
- on private property at the discretion of the owner or possessor (45- 8-328, MCA.)

Three limitations remain on unpermitted concealed carry:

1. A person must still undergo the federal background check and waiting period (45-8-330, MCA)
2. If the local government has restricted unpermitted concealed carry in publicly owned and occupied buildings within its jurisdiction, they cannot conceal carry in those facilities (45-8-351, MCA)
3. A person cannot conceal carry in portions of a building used for state or local government offices. State law still prohibits unpermitted concealed carry in those locations (45-8-328(a), MCA)

As a result of the legislation (LR-130, which was effective January 1, 2021), local governments may no longer:

- Restrict any carrying of firearms at public assemblies
- Restrict any carrying of firearms at parks
- Restrict any carrying of firearms on school grounds
- Restrict any carrying of firearms in public buildings that are not publicly owned and occupied.
- Restrict permitted concealed carry of firearms in publicly owned and occupied buildings

Council held a public hearing on March 27, 2023, and approved first reading of the ordinance amending BMCC section 18-204. Second reading of the ordinance was scheduled on April 10, 2023, and Council voted to postpone second reading to consider additional amendments sought by Councilmember Neese. Council directed the matter to the Council Operations Committee, which met on April 20, 2023. The Committee agreed to forward the following changes to the proposed ordinance:

1. Several recitals were added to the ordinance explaining the constitutional rights of individuals and the statutory authority and limitations of local governments.

2. Several definitions were added including:

- "Building"
- "City building" (instead of "city facility")
- "Concealed weapon"
- "Permitted concealed weapon"
- "Unconcealed weapon"
- "Unpermitted concealed weapon"

3. The prohibitions listed under subsection (b) were re-formatted into further subsections to provide clarity.

4. The subsection referring to "signage" was deleted.

BMCC section 2-233 currently requires that "when a prior ordinance or code section is amended, all new matter which is proposed to be enacted shall be underlined and all matter which is proposed to be omitted shall be set forth and structured in such manner as to remain legible." Therefore, the original version of 18-204 is attached as well as a red-lined version of the proposed ordinance amendment as recommended by the Council Operations Committee. For purposes of review and comparison, the version of the ordinance that was approved on first reading is also attached.

If Council approves the amendments proposed by the Council Operations Committee on second reading, this matter will be placed on another agenda for a third and final reading to give the public further opportunity to comment on the amendments.

#### **STAKEHOLDERS**

City staff, city council members, and all members of the public using city facilities.

#### **ALTERNATIVES**

City Council may:

- Approve;
- Amend; or,
- Not Approve

If Council does not approve the amendment, section 18-204 will not comport with state law regarding permitted concealed firearms.

#### **FISCAL EFFECTS**

There are no significant fiscal effects as a result of this amendment to city code.

#### **SUMMARY**

The City may restrict unconcealed/open carry and unpermitted concealed carry in publicly owned and occupied buildings within the City. The City may continue to restrict permitted concealed carry in certain areas of a public building or in courtrooms, detention facilities, etc.

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#### **Attachments**

Current version of BMCC 18-204

Proposed Ordinance - approved on first reading - redlined

Proposed Ordinance - approved on first reading - clean copy

Amendments proposed by Council Operations Committee - redlined

Amendments proposed by Council Operations Committee - clean copy

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## **Sec. 18-204. Prohibiting weapons, firearms and explosives at city council proceedings.**

(a) *Statement of authority and purpose.*

- (1) Section 45-8-351, MCA authorizes cities to prevent and suppress the carrying of concealed or unconcealed weapons to public assemblies under its jurisdiction;
- (2) Section 45-8-328 (1) (a), MCA prohibits the carrying of concealed weapons with or without a permit in any building owned or leased by a local government;
- (3) Section 45-8-333, MCA prohibits the possession of explosives where such possession intimidates, terrifies or endangers another human being; and
- (4) The security of city council proceedings and the safety of its participants are of paramount concern.

(b) *Definitions.*

- (1) *Council proceedings* means all regularly scheduled meetings of the Billings City Council, all specially-called meetings of the city council and all agenda meetings of the city council wherever such meetings may be held.
- (2) *Destructive device* means:
  - a. An explosive or incendiary material or any other similar chemical substance including, but not limited to, that which is commonly known as tracer or incendiary ammunition, except trace ammunition manufactured for use in shotguns;
  - b. A bomb, grenade, explosive missile or similar device or a launching device therefore;
  - c. A weapon of a caliber greater than .60 caliber which fires fixed ammunition or any ammunition therefore, other than a shotgun or shotgun ammunition;
  - d. A rocket, rocket-propelled projectile or similar device of a diameter greater than .60 inch or a launching device therefore and a rocket, rocket-propelled projectile or a similar device containing an explosive or incendiary material or any other similar chemical substance other than the propellant for the device, except devices designed primarily for emergency or distress signaling purposes;
  - e. A breakable container which contains a flammable liquid with a flashpoint of one hundred fifty (150) degrees Fahrenheit or less and which has a wick or similar device capable of being ignited, other than a device which is commercially manufactured primarily for the purpose of illumination.
- (3) *Firearm* means any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of any explosive; the frame or receiver of any such weapon; or any firearm muffler or firearm silencer or any destructive device.
- (4) *Law enforcement personnel* means:
  - a. Any sworn peace officer of the City of Billings;
  - b. Any sworn peace officer of the State of Montana;
  - c. Any officer of the United States Government authorized to carry a concealed weapon;
  - d. Any member of the armed services or reserve forces of the United States or National Guard while in performance of their official duties;
  - e. A person summoned to the aid of any of the persons named in subsections a. through d.;

- 
- f. A probation and parole officer authorized to carry a firearm by the Montana Department of Corrections;
  - g. An agent of the Montana Department of Justice or a criminal investigator in a county attorney's office;
  - h. A person authorized by the Billings chief of police to carry or possess an unconcealed weapon on city property.
- (5) *Weapon* means a dirk, dagger, pistol, revolver, rifle, shotgun, firearm, slingshot, sword, cane, billy, knuckles made of any metal or hard substance, razor (not including a safety razor) or other deadly weapon or destructive device.
- (c) *Prohibition of weapons, firearms, and destructive devices at city council meetings.* The carrying or possession of weapons, firearms or destructive devices at Billings city council proceedings by any person except law enforcement personnel is prohibited.
- (d) *Signing.* Suitable signs giving notice that weapons, firearms and destructive devices are prohibited at city council proceedings will be posted in appropriate areas.
- (e) *Penalties.* A person convicted of carrying or possessing weapons, firearms or destructive devices at city council proceedings shall be fined not to exceed five hundred dollars (\$500.00) or by imprisonment not to exceed six (6) months or both.
- (Ord. No. 98-5068, § 1, 9-28-98)

ORDINANCE 23-\_\_\_\_\_

AN ORDINANCE OF THE CITY OF BILLINGS, PROVIDING  
THAT THE BILLINGS, MONTANA CITY CODE (BMCC) BE  
AMENDED BY REVISING SECTION 18-204

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS THAT:

**Section 1.** That Section 18-204 of the Billings, Montana City Code (BMCC) is amended and renumbered so that such section shall read as follows:

**Sec. 18-204. Prohibiting weapons, firearms and explosives in city facilities at city council proceedings.**

*Statement of authority and purpose.*

~~Section 45-8-351, MCA authorizes cities to prevent and suppress the carrying of concealed or unconcealed weapons to public assemblies under its jurisdiction;~~

~~Section 45-8-328 (1) (a), MCA prohibits the carrying of concealed weapons with or without a permit in any building owned or leased by a local government;~~

~~Section 45-8-333, MCA prohibits the possession of explosives where such possession intimidates, terrifies or endangers another human being; and~~

~~The security of city council proceedings and the safety of its participants are of paramount concern.~~

~~(f)(a)~~ (a) *Definitions.*

~~(1) *City facility* is any city owned and occupied building or structure, and any building or structure leased and occupied by the city where a governmental function, public service, or public event is held. The use of a city owned or leased building or structure by employees or members of the public, even if for limited periods of time, is considered continual occupation of the building or structure. The term "city facility" includes the grounds immediately adjacent to city owned or leased buildings or structures, including pathways leading to entrances. "Building" shall have the meaning prescribed in MCA 50-60-101.~~

~~(1) *Council proceedings* means all regularly scheduled meetings of the Billings City Council, all specially called meetings of the city council and all agenda meetings of the city council wherever such meetings may be held.~~

(2) *Destructive device* means:

- a. An explosive or incendiary material or any other similar chemical substance including, but not limited to, that which is commonly known as tracer or incendiary ammunition, except trace ammunition manufactured for use in shotguns;
- b. A bomb, grenade, explosive missile or similar device or a launching device therefore;
- c. A weapon of a caliber greater than .60 caliber which fires fixed ammunition or any ammunition therefore, other than a shotgun or shotgun ammunition;
- d. A rocket, rocket-propelled projectile or similar device of a diameter greater than .60 inch or a launching device therefore and a rocket, rocket-propelled projectile or a similar device containing an explosive or incendiary material or any other similar chemical substance other than the propellant for the device, except devices designed primarily for emergency or distress signaling purposes;
- e. A breakable container which contains a flammable liquid with a flashpoint of one hundred fifty (150) degrees Fahrenheit or less and which has a wick or similar device capable of being ignited, other than a device which is commercially manufactured primarily for the purpose of illumination.

(3) *Firearm* means any weapon, ~~(including a starter gun),~~ which will or is designed to or may readily be converted to expel a projectile by the action of any explosive; the frame or receiver of any such weapon; or any firearm muffler or firearm silencer ~~or any destructive device.~~  
“Firearm” includes, but is not limited to, a pistol, revolver, rifle, shotgun or machine gun as defined by MCA 45-8-302.

(4) *Law enforcement personnel* means:

- a. Any sworn peace officer of the City of Billings;
- b. Any sworn peace officer of the State of Montana;
- c. Any officer of the United States Government authorized to carry a concealed weapon;
- d. Any member of the armed services or reserve forces of the United States or National Guard while in performance of their official duties;

- e. A person summoned to the aid of any of the persons named in subsections a. through d.;
- f. A probation and parole officer authorized to carry a firearm by the Montana Department of Corrections;
- g. An agent of the Montana Department of Justice or a criminal investigator in a county attorney's office;
- h. A person authorized by the Billings chief of police to carry or possess an unconcealed weapon on city property.

(5) Other Weapon means a knife with a blade four or more inches long, dirk, dagger, pistol, revolver, rifle, shotgun, firearm, slingshot, sword, cane, billy, knuckles made of any metal or hard substance, straight razor (not including a safety razor), throwing star, nun-chuks, brass or metal knuckles, or other deadly weapon or destructive device.

(~~be~~) ~~Prohibition of weapons, firearms, other weapons, and destructive devices at city council meetings facilities. The open carry of a firearm or carrying or possession of an unpermitted concealed firearm by any person in a city facility is prohibited. The open or concealed carry of other weapons and destructive devices by any person in a city facility is prohibited. A person with a valid permit to carry a concealed firearm issued pursuant to MCA 45-8-321, or MCA 45-8-329, is prohibited from carrying a concealed firearm in restricted areas of a city facility as set forth in MCA 45-8-356, which includes a courtroom or other area used by court personnel pursuant to a court order, secure areas of a law enforcement facility owned and operated by the city, and areas at or beyond a security screening checkpoint regulated by the transportation security administration in a publicly owned, commercial airport., firearms or destructive devices at Billings city council proceedings by any person except law enforcement personnel is prohibited.~~

(~~cd~~) ~~Signing Signage. Suitable signs giving notice that weapons, firearms and destructive devices are prohibited at city council proceedings facilities will be posted in appropriate areas.~~

(~~d~~) ~~Screening. Screening for firearms and other weapons at city facilities is permissible. The city administrator may determine the circumstances and locations where screening is required and may establish standards for such screening. The city may, in the discretion of its employees or officials acting within their official capacity, deny entrance into a city facility to a person who violates this Article. The city may require a person to present~~

proof of a valid permit to carry a concealed firearm in a city facility. Refusing to provide a city employee or official proof of a valid permit to carry a concealed firearm is the basis for denial of entry to the city facility.

(e) Exceptions. The provisions of subsection (b) do not apply to law enforcement personnel defined in subsection (a)(5).

(f) Penalties. A ~~person convicted of carrying or possessing weapons, firearms or destructive devices at city council proceedings~~ violation of a prohibition of this Article shall be fined not to exceed five hundred dollars (\$500.00) or by imprisonment not to exceed six (6) months or both.

**Section 2. EFFECTIVE DATE.** This ordinance shall be effective thirty (30) days after second reading and final adoption as provided by law.

**Section 3. REPEALER.** All resolutions, ordinances, and sections of the City Code inconsistent herewith are hereby repealed.

**Section 4. SEVERABILITY.** If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

PASSED by the City Council on first reading the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

PASSED, ADOPTED and APPROVED on second reading this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

CITY OF BILLINGS

BY: \_\_\_\_\_

William A. Cole, Mayor

Attest:

BY: \_\_\_\_\_

Denise R. Bohlman, City Clerk

ORDINANCE 23-\_\_\_\_\_

AN ORDINANCE OF THE CITY OF BILLINGS, PROVIDING  
THAT THE BILLINGS, MONTANA CITY CODE (BMCC) BE  
AMENDED BY REVISING SECTION 18-204

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS THAT:

**Section 1.** That Section 18-204 of the Billings, Montana City Code (BMCC) is amended and renumbered so that such section shall read as follows:

**Sec. 18-204. Prohibiting weapons, firearms and explosives in city facilities.**

(a) *Definitions.*

(1) *City facility* is any city owned and occupied building or structure, and any building or structure leased and occupied by the city where a governmental function, public service, or public event is held. The use of a city owned or leased building or structure by employees or members of the public, even if for limited periods of time, is considered continual occupation of the building or structure. The term "city facility" includes the grounds immediately adjacent to city owned or leased buildings or structures, including pathways leading to entrances. "Building" shall have the meaning prescribed in MCA 50-60-101.

(2) *Destructive device* means:

- a. An explosive or incendiary material or any other similar chemical substance including, but not limited to, that which is commonly known as tracer or incendiary ammunition, except trace ammunition manufactured for use in shotguns;
- b. A bomb, grenade, explosive missile or similar device or a launching device therefore;
- c. A weapon of a caliber greater than .60 caliber which fires fixed ammunition or any ammunition therefore, other than a shotgun or shotgun ammunition;
- d. A rocket, rocket-propelled projectile or similar device of a diameter greater than .60 inch or a launching device therefore and a rocket, rocket-propelled projectile or a similar device containing an explosive or incendiary material or any other similar chemical

substance other than the propellant for the device, except devices designed primarily for emergency or distress signaling purposes;

- e. A breakable container which contains a flammable liquid with a flashpoint of one hundred fifty (150) degrees Fahrenheit or less and which has a wick or similar device capable of being ignited, other than a device which is commercially manufactured primarily for the purpose of illumination.

(3) *Firearm* means any weapon, including a starter gun, which will or is designed to or may readily be converted to expel a projectile by the action of any explosive; the frame or receiver of any such weapon; or any firearm muffler or firearm silencer. "Firearm" includes, but is not limited to, a pistol, revolver, rifle, shotgun or machine gun as defined by MCA 45-8-302.

(4) *Law enforcement personnel means:*

- a. Any sworn peace officer of the City of Billings;
- b. Any sworn peace officer of the State of Montana;
- c. Any officer of the United States Government authorized to carry a concealed weapon;
- d. Any member of the armed services or reserve forces of the United States or National Guard while in performance of their official duties;
- e. A person summoned to the aid of any of the persons named in subsections a. through d.;
- f. A probation and parole officer authorized to carry a firearm by the Montana Department of Corrections;
- g. An agent of the Montana Department of Justice or a criminal investigator in a county attorney's office;
- h. A person authorized by the Billings chief of police to carry or possess an unconcealed weapon on city property.

(5) *Other Weapon* means a knife with a blade four or more inches long, dirk, dagger, slingshot, sword, cane, billy, straight razor (not including a safety razor), throwing star, nun-chuks, brass or metal knuckles, or other deadly weapon or destructive device.

- (b) *Prohibition of firearms, other weapons, and destructive devices at city facilities.* The open carry of a firearm or possession of an unpermitted concealed firearm by any person in a city facility is prohibited. The open or concealed carry of other weapons and destructive devices by any person in a city facility is prohibited. A person with a valid permit to carry a concealed firearm issued pursuant to MCA 45-8-321, or MCA 45-8-329, is prohibited from carrying a concealed firearm in restricted areas of a city facility as set forth in MCA 45-8-356, which includes a courtroom or other area used by court personnel pursuant to a court order, secure areas of a law enforcement facility owned and operated by the city, and areas at or beyond a security screening checkpoint regulated by the transportation security administration in a publicly owned, commercial airport.
- (c) *Signage.* Suitable signs giving notice that weapons, firearms and destructive devices are prohibited at city facilities will be posted in appropriate areas.
- (d) *Screening.* Screening for firearms and other weapons at city facilities is permissible. The city administrator may determine the circumstances and locations where screening is required and may establish standards for such screening. The city may, in the discretion of its employees or officials acting within their official capacity, deny entrance into a city facility to a person who violates this Article. The city may require a person to present proof of a valid permit to carry a concealed firearm in a city facility. Refusing to provide a city employee or official proof of a valid permit to carry a concealed firearm is the basis for denial of entry to the city facility.
- (e) *Exceptions.* The provisions of subsection (b) do not apply to law enforcement personnel defined in subsection (a)(5).
- (f) *Penalties.* A violation of a prohibition of this Article shall be fined not to exceed five hundred dollars (\$500.00) or by imprisonment not to exceed six (6) months or both.

**Section 2. EFFECTIVE DATE.** This ordinance shall be effective thirty (30) days after second reading and final adoption as provided by law.

**Section 3. REPEALER.** All resolutions, ordinances, and sections of the City Code inconsistent herewith are hereby repealed.

**Section 4. SEVERABILITY.** If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

PASSED by the City Council on first reading the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

PASSED, ADOPTED and APPROVED on second reading this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

CITY OF BILLINGS

BY: \_\_\_\_\_

William A. Cole, Mayor

Attest:

BY: \_\_\_\_\_

Denise R. Bohlman, City Clerk

ORDINANCE 23-\_\_\_\_\_

**AN ORDINANCE OF THE CITY OF BILLINGS, PROVIDING  
THAT THE BILLINGS, MONTANA CITY CODE (BMCC) BE  
AMENDED BY REVISING SECTION 18-204**

WHEREAS, the Montana Constitution, Article II, Section 12, declares the “right of any person to keep or bear arms in defense of his own home, person, and property, or in aid of the civil power when thereto legally summoned, shall not be called in question, but nothing herein contained shall be held to permit the carrying of concealed weapons”; and

WHEREAS, the Montana legislature has prohibited local government units with self-government powers to exercise any power that applies to or affects the right to keep or bear arms in MCA 7-1-111(9); and

WHEREAS, the Montana legislature has expressly stated the policy of the state that the citizens of the state should be aware of, understand, and comply with any restrictions on the right to keep or bear arms that the people have reserved to themselves in Article II, section 12, of the Montana constitution, and that to minimize confusion the legislature withholds from local governments the power to restrict or regulate the possession of firearms in MCA 45-8-310; and

WHEREAS, the Montana legislature has created in MCA 45-8-328 a criminal offense for a person, other than a person issued a permit pursuant to MCA 45-8-321 or a person recognized pursuant to MCA 45-8-329, to carry a concealed weapon in a prohibited place if the person purposely or knowingly carries a concealed weapon in portions of a building used for state or local government offices and related areas in the building that have been restricted; and

WHEREAS, the Montana legislature has provided that a person with a current and valid permit issued pursuant to 45-8-321 or recognized pursuant to 45-8-329 may not be prohibited or restricted from exercising that permit anywhere in the state with limited exceptions provided in MCA 45-8-356; and

WHEREAS, the Montana legislature has, however, expressly provided that a city or local government unit has the power to prevent and suppress the carrying of unpermitted concealed weapons or the carrying of unconcealed weapons to a publicly owned and occupied building under its jurisdiction in MCA 45-8-351.

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS THAT:**

**Section 1.** That Section 18-204 of the Billings, Montana City Code (BMCC) is amended and renumbered so that such section shall read as follows:

**Sec. 18-204. - Prohibiting weapons, firearms and explosives at city council proceedings buildings.**

*Statement of authority and purpose:*

~~Section 45-8-351, MCA authorizes cities to prevent and suppress the carrying of concealed or unconcealed weapons to public assemblies under its jurisdiction;~~

~~Section 45-8-328 (1) (a), MCA prohibits the carrying of concealed weapons with or without a permit in any building owned or leased by a local government;~~

~~Section 45-8-333, MCA prohibits the possession of explosives where such possession intimidates, terrifies or endangers another human being; and~~

The security of city council proceedings and the safety of its participants are of paramount concern. The city council proceedings are conducted in the City of Billings Municipal Court Courtroom.

(a) *Definitions.*

~~(1) Council proceedings means all regularly scheduled meetings of the Billings City Council, all specially-called meetings of the city council and all agenda meetings of the city council wherever such meetings may be held. Building means a combination of any materials, whether mobile, portable, or fixed, to form a structure and the related facilities for the use or occupancy by persons or property and any part or parts of the foregoing as provided in MCA 50-60-101.~~

~~(2) City building is any city-owned and occupied building under the jurisdiction of the city where a governmental use, function, public service, or public event occurs or is held. A city building includes adjacent facilities related to the building, including exterior entrance and exit areas serving the building.~~

~~The use of a city building by city employees or members of the public, even if for limited periods of time, is considered occupation of the building for government purposes.~~

~~(3) Concealed weapon means a firearm that is wholly or partially covered by the clothing or wearing apparel of the person carrying or bearing the weapon as provided in MCA 45-8-315 or as otherwise determined to be concealed in accordance with Montana law.~~

~~a. Permitted concealed weapon means a concealed weapon for which the person carrying the weapon has a permit issued pursuant to MCA 45-8-321 or is a person recognized pursuant to MCA 45-8-329.~~

~~b. Unpermitted concealed weapon means a concealed weapon for which the person carrying the weapon does not have a permit issued pursuant to MCA 45-8-321 nor recognized pursuant to MCA 45-8-329.~~

~~(4)~~(4) Destructive device means:

- a. An explosive or incendiary material or any other similar chemical substance including, but not limited to, that which is commonly known as tracer or incendiary ammunition, except trace ammunition manufactured for use in shotguns;
- b. A bomb, grenade, explosive missile or similar device or a launching device therefore;
- c. A weapon of a caliber greater than .60 caliber which fires fixed ammunition or any ammunition therefore, other than a shotgun or shotgun ammunition;
- d. A rocket, rocket-propelled projectile or similar device of a diameter greater than .60 inch or a launching device therefore and a rocket, rocket-propelled projectile or a similar device containing an explosive or incendiary material or any other similar chemical substance other than the propellant for the device, except devices designed primarily for emergency or distress signaling purposes;
- e. A breakable container which contains a flammable liquid with a flashpoint of one hundred fifty (150) degrees Fahrenheit or less and which has a wick or similar device capable of being ignited, other than a device which is commercially manufactured primarily for the purpose of illumination.

(2)(5) Firearm means any weapon, ~~(including a starter gun),~~ which will or is designed to or may readily be converted to expel a projectile by the action of any explosive; the frame or receiver of any such weapon; or any firearm muffler or firearm silencer ~~or any destructive device.~~ “Firearm” includes, but is not limited to, a pistol, revolver, rifle, shotgun or machine gun as defined by MCA 45-8-302.

(3)(6) Law enforcement personnel means:

- a. Any sworn peace officer of the City of Billings;
- b. Any sworn peace officer of the State of Montana;
- c. Any officer of the United States Government authorized to carry a concealed weapon;
- d. Any member of the armed services or reserve forces of the United States or National Guard while in performance of their official duties;
- e. A person summoned to the aid of any of the persons named in subsections a. through d.;
- f. A probation and parole officer authorized to carry a firearm by the Montana Department of Corrections;
- g. An agent of the Montana Department of Justice or a criminal investigator in a county attorney's office;
- h. A person authorized by the Billings chief of police to carry or possess an unconcealed weapon on city property.

(7) ~~Other w~~Weapon means a knife with a blade four or more inches long, dirk, dagger, ~~pistol, revolver, rifle, shotgun, firearm, slingshot, sword, cane, billy, straight razor (not including a safety razor), throwing star, nun-chucks/nun-chuks, brass or metal knuckles made of any metal or hard substance, razor, (not including a safety razor)~~ or other deadly weapon or “destructive device” as defined in MCA 45-8-332.

(8) ~~Unconcealed weapon~~ means a firearm that is not covered by the clothing or wearing apparel of the person carrying or bearing the weapon and is not otherwise considered to be concealed under Montana law. This is also known as “open carry”.

(b) ~~Prohibition of weapons, firearms, other weapons, and destructive devices at city council meetings~~ buildings.

(1) ~~The carrying or possession of weapons,~~ Carrying an unconcealed ~~weapon/firearm (“open carry”)~~ firearms by any person in a city building ~~or destructive devices at Billings city council proceedings by any person except law enforcement personnel~~ is prohibited.

(2) The possession of an unpermitted concealed firearm by any person in a city building is prohibited.

(3) ~~(4)~~ -A person with a valid permit to carry a concealed firearm issued pursuant to MCA 45-8-321, or recognized pursuant to MCA 45-8-329, is prohibited from carrying a concealed firearm in the following restricted areas of city buildings as set forth in MCA 45-8-356:

- i. a municipal courtroom in use by the court,
- ii. other area in use by municipal court personnel pursuant to a court order,
- iii. secure areas of a law enforcement facility owned and operated by the city, or
- iv. areas at or beyond a security screening checkpoint regulated by the Transportation Security Administration in a publicly owned, commercial airport.

(4) The possession of other weapons and destructive devices by any person in a city building is prohibited (open or concealed carry).

(5) Subsections (1) through (4) above do not apply to law enforcement personnel.

(c) ~~Screening.~~ Screening for firearms and other weapons at city buildings is permissible. The city administrator may determine the circumstances and locations where screening is required and may establish standards for such screening. ~~Suitable signs giving notice that weapons, firearms and destructive devices are prohibited at city council proceedings will be posted in appropriate areas.~~

The city may, in the discretion of its employees or officials acting within their official capacity, deny entrance into a city building to a person who violates or attempts to violate this Article.

The city may require a person to present proof of a valid permit to carry a concealed firearm in a city building. Refusing to provide a city employee or official proof of a valid permit to carry a concealed firearm is the basis for denial of entry to the city building.

(d) Penalties. A person convicted of violating this Article shall be fined not to exceed five hundred dollars (\$500.00) or by imprisonment not to exceed six (6) months or both.

**Section 2. EFFECTIVE DATE.** This ordinance shall be effective thirty (30) days after second reading and final adoption as provided by law.

**Section 3. REPEALER.** All resolutions, ordinances, and sections of the City Code inconsistent herewith are hereby repealed.

**Section 4. SEVERABILITY.** If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

PASSED by the City Council on first reading the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

PASSED, ADOPTED and APPROVED on second reading this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

CITY OF BILLINGS

BY: \_\_\_\_\_  
William A. Cole, Mayor

Attest:

BY: \_\_\_\_\_  
Denise R. Bohlman, City Clerk

**ORDINANCE 23-\_\_\_\_\_**

**AN ORDINANCE OF THE CITY OF BILLINGS, PROVIDING  
THAT THE BILLINGS, MONTANA CITY CODE (BMCC) BE  
AMENDED BY REVISING SECTION 18-204**

WHEREAS, the Montana Constitution, Article II, Section 12, declares the “right of any person to keep or bear arms in defense of his own home, person, and property, or in aid of the civil power when thereto legally summoned, shall not be called in question, but nothing herein contained shall be held to permit the carrying of concealed weapons”; and

WHEREAS, the Montana legislature has prohibited local government units with self-government powers to exercise any power that applies to or affects the right to keep or bear arms in MCA 7-1-111(9); and

WHEREAS, the Montana legislature has expressly stated the policy of the state that the citizens of the state should be aware of, understand, and comply with any restrictions on the right to keep or bear arms that the people have reserved to themselves in Article II, section 12, of the Montana constitution, and that to minimize confusion the legislature withholds from local governments the power to restrict or regulate the possession of firearms in MCA 45-8-310; and

WHEREAS, the Montana legislature has created in MCA 45-8-328 a criminal offense for a person, other than a person issued a permit pursuant to MCA 45-8-321 or a person recognized pursuant to MCA 45-8-329, to carry a concealed weapon in a prohibited place if the person purposely or knowingly carries a concealed weapon in portions of a building used for state or local government offices and related areas in the building that have been restricted; and

WHEREAS, the Montana legislature has provided that a person with a current and valid permit issued pursuant to 45-8-321 or recognized pursuant to 45-8-329 may not be prohibited or restricted from exercising that permit anywhere in the state with limited exceptions provided in MCA 45-8-356; and

WHEREAS, the Montana legislature has, however, expressly provided that a city or local government unit has the power to prevent and suppress the carrying of unpermitted concealed weapons or the carrying of unconcealed weapons to a publicly owned and occupied building under its jurisdiction in MCA 45-8-351.

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS THAT:**

**Section 1.** That Section 18-204 of the Billings, Montana City Code (BMCC) is amended and renumbered so that such section shall read as follows:

**Sec. 18-204. - Prohibiting weapons, firearms and explosives at city buildings.**

(a) *Definitions.*

(1) *Building* means a combination of any materials, whether mobile, portable, or fixed, to form a structure and the related facilities for the use or occupancy by persons or property and any part or parts of the foregoing as provided in MCA 50-60-101.

(2) *City building* is any city-owned and occupied building under the jurisdiction of the city where a governmental use, function, public service, or public event occurs or is held. A city building includes adjacent facilities related to the building, including exterior entrance and exit areas serving the building.

The use of a city building by city employees or members of the public, even if for limited periods of time, is considered occupation of the building for government purposes.

(3) *Concealed weapon* means a firearm that is wholly or partially covered by the clothing or wearing apparel of the person carrying or bearing the weapon as provided in MCA 45-8-315 or as otherwise determined to be concealed in accordance with Montana law.

a. *Permitted concealed weapon* means a concealed weapon for which the person carrying the weapon has a permit issued pursuant to MCA 45-8-321 or is a person recognized pursuant to MCA 45-8-329.

b. *Unpermitted concealed weapon* means a concealed weapon for which the person carrying the weapon does not have a permit issued pursuant to MCA 45-8-321 nor recognized pursuant to MCA 45-8-329.

(4) *Destructive device* means:

a. An explosive or incendiary material or any other similar chemical substance including, but not limited to, that which is commonly known as tracer or incendiary ammunition, except trace ammunition manufactured for use in shotguns;

b. A bomb, grenade, explosive missile or similar device or a launching device therefore;

c. A weapon of a caliber greater than .60 caliber which fires fixed ammunition or any ammunition therefore, other than a shotgun or shotgun ammunition;

d. A rocket, rocket-propelled projectile or similar device of a diameter greater than .60 inch or a launching device therefore and a rocket, rocket-propelled projectile or a similar device containing an explosive or incendiary material or any other similar chemical substance other than the propellant for the device, except devices designed primarily for emergency or distress signaling purposes;

- e. A breakable container which contains a flammable liquid with a flashpoint of one hundred fifty (150) degrees Fahrenheit or less and which has a wick or similar device capable of being ignited, other than a device which is commercially manufactured primarily for the purpose of illumination.

(5) *Firearm* means any weapon, including a starter gun, which will or is designed to or may readily be converted to expel a projectile by the action of any explosive; the frame or receiver of any such weapon; or any firearm muffler or firearm silencer. "Firearm" includes, but is not limited to, a pistol, revolver, rifle, shotgun or machine gun as defined by MCA 45-8-302.

(6) *Law enforcement personnel means:*

- a. Any sworn peace officer of the City of Billings;
- b. Any sworn peace officer of the State of Montana;
- c. Any officer of the United States Government authorized to carry a concealed weapon;
- d. Any member of the armed services or reserve forces of the United States or National Guard while in performance of their official duties;
- e. A person summoned to the aid of any of the persons named in subsections a. through d.;
- f. A probation and parole officer authorized to carry a firearm by the Montana Department of Corrections;
- g. An agent of the Montana Department of Justice or a criminal investigator in a county attorney's office;
- h. A person authorized by the Billings chief of police to carry or possess an unconcealed weapon on city property.

(7) *Other weapon* means a knife with a blade four or more inches long, dirk, dagger, slingshot, sword, cane, billy, straight razor (not including a safety razor), throwing star, nun-chucks/nun-chuks, brass or metal knuckles, or other deadly weapon or "destructive device" as defined in MCA 45-8-332.

(8) *Unconcealed weapon* means a firearm that is not covered by the clothing or wearing apparel of the person carrying or bearing the weapon and is not otherwise considered to be concealed under Montana law. This is also known as "open carry".

(b) *Prohibition of firearms, other weapons, and destructive devices at city buildings.*

- (1) Carrying an unconcealed weapon/firearm ("open carry") by any person in a city building is prohibited.
- (2) The possession of an unpermitted concealed firearm by any person in a city building is prohibited.

(3) A person with a valid permit to carry a concealed firearm issued pursuant to MCA 45-8-321, or recognized pursuant to MCA 45-8-329, is prohibited from carrying a concealed firearm in the following restricted areas of city buildings as set forth in MCA 45-8-356:

- i. a municipal courtroom in use by the court,
- ii. other area in use by municipal court personnel pursuant to a court order,
- iii. secure areas of a law enforcement facility owned and operated by the city, or
- iv. areas at or beyond a security screening checkpoint regulated by the Transportation Security Administration in a publicly owned, commercial airport.

(4) The possession of other weapons and destructive devices by any person in a city building is prohibited (open or concealed carry).

(5) Subsections (1) through (4) above do not apply to law enforcement personnel.

(c) *Screening.* Screening for firearms and other weapons at city buildings is permissible. The city administrator may determine the circumstances and locations where screening is required and may establish standards for such screening

The city may, in the discretion of its employees or officials acting within their official capacity, deny entrance into a city building to a person who violates or attempts to violate this Article.

The city may require a person to present proof of a valid permit to carry a concealed firearm in a city building. Refusing to provide a city employee or official proof of a valid permit to carry a concealed firearm is the basis for denial of entry to the city building.

(d) *Penalties.* A person convicted of violating this Article shall be fined not to exceed five hundred dollars (\$500.00) or by imprisonment not to exceed six (6) months or both.

**Section 2. EFFECTIVE DATE.** This ordinance shall be effective thirty (30) days after second reading and final adoption as provided by law.

**Section 3. REPEALER.** All resolutions, ordinances, and sections of the City Code inconsistent herewith are hereby repealed.

**Section 4. SEVERABILITY.** If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

PASSED by the City Council on first reading the \_\_\_\_\_ day of \_\_\_\_\_,  
2023.

PASSED, ADOPTED and APPROVED on second reading this \_\_\_\_\_ day of  
\_\_\_\_\_, 2023.

CITY OF BILLINGS

BY: \_\_\_\_\_  
William A. Cole, Mayor

Attest:

BY: \_\_\_\_\_  
Denise R. Bohlman, City Clerk

**City Council Regular**

**Date:** 05/08/2023  
**Title:** 2023/24 City Council Goals and Strategies Discussion  
**Presented by:** Chris Kukulski, City Administrator  
**Department:** City Hall Administration  
**Presentation:** Yes  
**Legal Review** Not Applicable

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**RECOMMENDATION**

Council approve the enclosed City Council Goals and Strategies for 2023 and 2024.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Enclosed are proposed 2023/24 goals and strategies, the summary of our March 31, April 1, 2023 council retreat and finally the 2022/23 adopted priorities. By defining the Council's goals and strategies, our staff has clear direction. Though the following goals remain unchanged from the prior year, the strategies have been updated and refined based on the conversations during our 2023 retreat.

- Improve the safety of Billings
- Invest in core infrastructure
- Increase parks, trails, recreation & cultural investments
- Improve the built environment through quality design
- Build a high-performance organization principled in our core values

I want to again thank the Mayor and Council, department directors, our special guests - Greg Upham, John Felton, Melissa Henderson, Zack Terakedis, Karen Sylvester, Judges Hadada and Kolar, Lenette Kosovich and our facilitators Karen Miller and Michelle Williams.

**STAKEHOLDERS**

N/A

**ALTERNATIVES**

NA

**FISCAL EFFECTS**

The identified goals and strategies help to focus our limited resources.

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**Attachments**

2023 Retreat Summary Notes  
Adopted 2022/23 Goals  
Proposed CC Goals & Strategies 2023/24



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# City of Billings Retreat Notes

## Outcomes of City of Billings 2023 Retreat

Kaleidoscope Group was hired by the City of Billings to design and facilitate two sessions for the following outcomes:

- < Outstanding decisions on what the capital “asks” should be to voters in 2023 regarding Investments in Parks, Trails and Cultural Amenities.
- < An agreed upon strategy for Improving the Safety of Billings ready for approval on April 17th 2023.
- < Increased alignment and consensus on action plans for both strategic priorities: investing in Parks, Trails and Cultural Amenities and Improving the Safety of Billings.

The City of Billings staff and Council members achieved all three outcomes which are captured in the notes below.

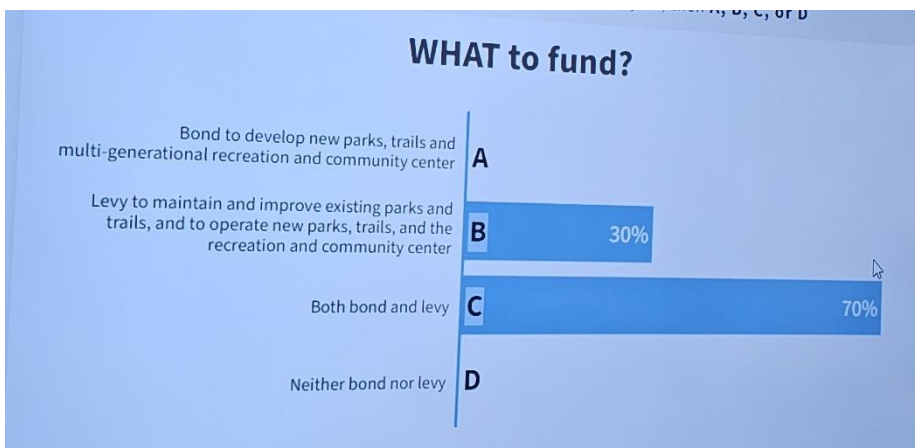
### Outstanding decisions on Parks, Trails and Cultural Amenities:

- < 7 Council Members want to invest in both the Levy and the Bond and put this to voters in 2023
- < 3 Council Members want to invest in just the Levy and put this to the voters in 2023
- < 1 Council Member, Ed Gulick, was unable to attend and still needs to weigh in
- < The Net Amount to pose to voters was decided to be somewhere between \$150–175

### Additional insights:

The projects that would be included in both/either levy and/or bond still need to be determined as there was a lot of concern over what was and wasn't in the recommendation from the working committee.

Participants wanting just the Levy believed it was an easier ask as it appeared to be the more popular choice based on the survey conducted by The Chamber. The projects within the Levy also were among those more aligned with what the community stated were “important” in the survey. Finally, it was stated that asking for both the Levy and the Bond would kill both.



Participants wanting to put both the Levy and the Bond indicated it's motivational for the public to see projects being built rather than just updates, maintenance and operations. They also thought our community needs both to fund projects within each.



### Strategy for Improving the Safety of Billings:

After much dialogue, the following 5 areas of focus cover the areas Council and Staff determined with either large barriers to Billings being a safe and healthy community or new territory the city should enter and attacked our crime challenge from immediate, urgent, important, short and long game approaches.

#### Crime Prevention Areas of Focus:

- < Lack of Stick (a full jail results in no consequences for criminal behavior)
- < Domestic/Family Violence
- < Investments in Parks and Recreational Activity (Levy and Bond)
- < Adverse Childhood Experiences (ACE Scores)
- < Segregation of the Native American Community

#### Crime Prevention Strategy:

##### Lack of Stick:

- < What: Take the role of organizer to bring different partners together to help strategize how we can partner with Yellowstone County to conduct a study to determine jail capacity needed.
- < When: As soon as possible
- < How: We (Legislative Committee) will partner with The Billings Chamber, Big Sky Economic Development, the Business Community, etc. to have conversations with Yellowstone County.
- < Why: Decrease repeat offenders, decrease failures to appear in court, decrease state prison population, decrease OFC and increase retention of police force/staff

##### Domestic/Family Violence:

- < What: Awareness of impact to community. Awareness of a baseline to set a measurable improvement percentage. City provides/invests in funding to double resources for Nurse Family Partnership (NFP)
- < When:
- < How: Tie City and District Court. Extend education for those involved and Awareness of Healthy Relationships

- < Why: NFP lowers domestic violence by 60% for those involved and decreasing domestic violence also supports lower ACE scores in our children.

#### Investments in Parks and Recreational Activities (Levy and Bond)

- < What: Hawthorne/Highland Traveling Road Show
- < When: Pilot 2023, June through August
- < How: 20K, partnerships with SD2, Lunch Programs, Substance Abuse Connect, Local Business, and all city departments.
- < Why: Improve the safety in Billings and enhance prevention.

#### Adverse Childhood Experiences (ACEs)

- < What: Lower Billings youth ACE scores for 1<sup>st</sup> graders less than 2, 18-year-olds less than 4
- < When: 3 years after baseline has been established. Measure every 3 years
- < How: Leadership creates ACE policy and City of Billings ACE training for all employees. Partners will be SD2, Riverstone Health, Healthy by Design and Professional Trainers.
- < Why: High ACE scores are associated with higher substance abuse, criminal behavior. To improve the health and safety of Billings

#### Segregation of the Native American Community:

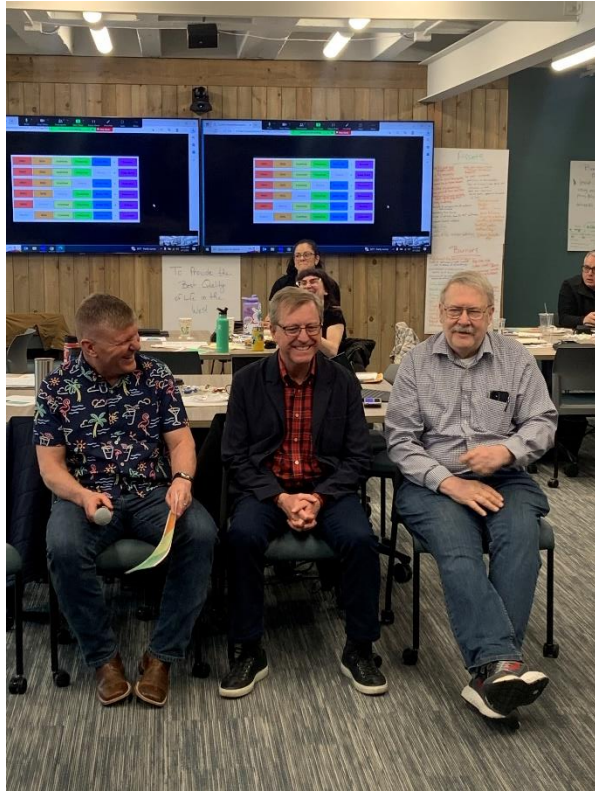
- < What: Crime Prevention through engagement and partnership with communities with the Native American population
- < When: One year to education ourselves
- < How: Council Local Issues subcommittee takes the lead in reaching out to the communities and partners
- < Why: Building relationships and trust to engage the Native American Community to improve the Health and Safety for all.



Additional insights:  
It was discussed that Domestic/Family Violence and ACEs areas of focus could work together to support movement within both. The current goal/"what" for Investments in Parks and Recreational Activity could be more aggressive.

### Increased alignment and consensus for both Strategic Priorities (Safety and Parks/Rec):

While there is still work to be done and final decisions to be made, participants made good strides in reaching greater consensus on both strategic priorities. A majority was reached to



pose both the Levy and Bond on the 2023 ballot and to put the Net Amount somewhere between \$150–175. 5 areas of focus were mined for Improving the Safety of Billings from a crime preventative approach: Lack of Stick, Domestic/Family Violence, Investments in Parks and Recreational Activities (Levy and Bond), Adverse Childhood Experiences (ACEs), and Segregation of the Native American Community.

Overall, the City of Billings embraced Improving the Safety of Billings from a Crime Preventative Strategy and will have additional conversation to affirm what (Bond and Levy or just Levy) they will put on the ballot to Increase Investments in Parks, Trails, Recreational Activities and Cultural Amenities.

### Additional Meaningful Insights/Notes:

Session 1 kicked off with an “Assets and Barriers” battle. The Barriers Team selected “Lack of capacity in criminal justice system” as the largest barrier Billings faces when it comes to being a Healthy and Safe Community. It took “Education System,” “Great Place to Raise a Family,” “High Quality of Life,” and “a Lot of Non-Profits” to tackle “Lack of capacity in criminal justice system.” The second largest barrier was “Only Property Tax [as a means to fund efforts].” The assets that went up against this barrier were: “A Great Place to Raise a Family,” “High Quality of Life,” “Good Retail and Commerce,” and “1 Persona can Make a Difference.” The third and final largest barrier was “Segregation of the Native American Community.” The assets that, combined, impacted this barrier were: “Pride of Place,” “Innovative Leadership,” and “Strong Leadership.”

During the debrief conversation of “Assets and Barriers,” comments included: The barriers were much easier to defend and it was easy to just say “no, that isn’t enough/won’t work,” to the assets’ arguments. All three of the largest barriers were layered and require additional

partners and resources to overcome. We needed to utilize more than one asset to battle a barrier. It often took 3-4. More long-term solutions were discussed, not just what will help immediately. We can do some of the solutions but we need the entire city to help. Two barriers, lack of capacity in criminal justice system and segregation of the Native American community were addressed and included in the crime prevention strategy to improve the safety of Billings.



Session 2 focused on creating a crime prevention strategy to improve the safety of Billings. Council and COB staff were asked to create “Headlines” within 6 areas of focus:

- < Lack of Stick (a full jail results in no consequences for criminal behavior)
- < Domestic/Family Violence
- < Investments in Parks and Recreational Activity (Levy)
- < Investments in Parks and Recreational Activity (Bond)
- < Adverse Childhood Experiences (ACE Scores)
- < Segregation of the Native American Community

The Headlines needed to be a “win” with a measurable outcome within their area of focus. These are “goals” and were presented to “Council” (made up of crime prevention experts). “Council” included Mayor Greg Upham, Zack Terakedis, Karen Sylvester, Jennifer Owen, Tom Rupis, John Felton, Lenette Kosovich, Judge Harada, Jude Kolar, Chief St. John, and Melissa Henderson.

The group asked questions of each group to ensure their headline/goal was achievable, relevant, and timely.



The headlines were:

- < Yellowstone County breaks ground on 400 bed jail expansion
- < Reduce those who have experienced family violence from 23.5% to 20% in three years/City provides/invests in funding to double resources for Nurse Family Partnership (NFP)
- < Increase number of high-risk children in rec. programs by X% and expand the scope of the programs to include: life skills, mentorship, etc.
- < Invest in infrastructure using evidence-based design principles to create safe, accessible, and active public spaces.
- < Lower Billings youth ACE scores for 1<sup>st</sup> graders to less than 2 and for 18-year-olds to less than 4.
- < Better engage and build partnership with Native American Community
  - o Meet people where they are (physically)
  - o MOU with Native American Development Corporation (NADC)



# Adopted 2022/2023 City Council Strategies and Priorities

May 9, 2022

**Vision:** The Magic City - A diverse welcoming community where people prosper, and business succeeds.

**Core Values:**

- ❖ Collaboration: We commit to provide opportunities to achieve common goals through positive communications and interaction with individuals, and with public and private organizations.
- ❖ Integrity: Through accessibility and transparency, we earn the trust of the community to which we are responsible.
- ❖ Service: We deliver services with courtesy and respect while meeting our customers' needs.
- ❖ Stewardship: We plan and manage resources effectively, responsibly, and efficiently.

**Mission:** To deliver cost effective public services that enhance our community's quality of life.

## **Improve the safety of Billings.**

- Complete implementation of the Center for Public Safety Management (CPSM) police and fire operations analysis recommendations. 2022.
- Implement code enforcement, legal, municipal court, mental health and substance abuse strategies as described during the 2021 public safety levy. 2022/2023.
- Report data measuring the effectiveness of the 2021 public safety mill levy and the criminal justice system at the city, county, and state levels. 2022/2023
- Collect data and pursue legislation and local regulations to limit the number, and improve the effectiveness of, sober living housing and their impacts on neighborhoods. (Green - council approved initiatives) 2022/2023
- Collect data and pursue legislation and work with the Department of Corrections (DOC) to limit the number of probationers, parolees released into Billings and the number of inmates held in the jail. 2022/2023

## **Invest in core infrastructure.**

- Complete airport terminal reconstruction project, building Montana's greatest airport. 2023
- Complete City Hall/Law and Justice Center project to include a COVID 19 memorial. 2023
- Break ground and complete construction of inner-belt loop and Skyline trail projects. 2022/2023
- Break ground on water treatment plant and reservoir projects and determine funding for the park components of the reservoir. 2022/2024
- Analyze and determine land use and infrastructure policies to serve the inner beltloop and new interchange areas. 2022 (funding does not exist beyond the corridor studies ~\$100k)
- Determine 21<sup>st</sup> Street underpass upgrades to improve downtown transportation system. 2023

## **Increase parks, trails, recreation, and cultural investments.**

- Determine level of capital investment to be proposed to voters in 2023 for the multi-generational recreation center and a corresponding strategy for executing on those capital investments.
- Determine level of capital investment to be proposed to voters in 2023 for additional park and trail development and a corresponding strategy for executing on those capital investments.
- Determine level of maintenance and operation expenses for parks, trails, and recreation facilities to be proposed to voters in 2023 to meet the needs of our community long term.

 **Improve the built environment through quality design.**

- Develop strategies to stimulate infill and redevelopment throughout the city's business and residential districts. 2022/2023
- Implement the downtown transportation plan/one way street conversions and road diets. 2022/2023
- Develop a housing strategy in partnership with HomeFront and facilitate 1,000 housing units being added to the city's core. 2022/2023
- Complete a review of the 2016 growth policy. 2022
- Update 1 neighborhood plan annually updating all 8 plans over the next decade.
- Update subdivision regulations. 2022/2023

 **Build a high-performance organization (HPO) principled in our core values.**

- Complete organizational review of the city's vision, mission, and core values. 2022
- Complete staff analysis of how to determine the scope and cost to conduct cost of services studies to better understand cost of delivering police, fire, parks, recreation, trails, storm water, water, wastewater and transportation services and infrastructure to make more informed decisions. 2022
- Adopt legislative priorities for the 2023 session focused on improving the safety and economic stability of Billings.
- Create Council sub-committees to focus attention on state legislation and improve collaboration with Yellowstone County. 2022
- Improve the effectiveness of council work sessions, policy implementation and communications. 2022
- Digitize all essential records for proper storage and access by citizens and staff. 2022/2023
- Improve public engagement.
- Systematize a regular review of all ordinances by each department, on a schedule to be determined by administration. 2023
- Establish a City Charter Review Committee. 2022

# April 27 DRAFT - 2023/2024 City Council Goals and Strategies

**Vision:** The Magic City - A diverse welcoming community where people prosper, and business succeeds.

**Core Values:**

- ❖ Collaboration: We commit to provide opportunities to achieve common goals through positive communications and interaction with individuals, and with public and private organizations.
- ❖ Integrity: Through accessibility and transparency, we earn the trust of the community to which we are responsible.
- ❖ Service: We deliver services with courtesy and respect while meeting our customers' needs.
- ❖ Stewardship: We plan and manage resources effectively, responsibly, and efficiently.

**Mission:** To deliver cost effective public services that enhance our community's quality of life.

## + Improve the safety of Billings.

- Work with Yellowstone County and the State of Montana to increase the capacity of incarceration, mental health and substance abuse facilities and services.
- Decrease family violence.
  - Analyze the impacts of a Family Justice Center
  - Select a Family Violence Elimination Coordinator
- Activate parks consistent with CPTED principles.
  - Expand access to recreation programs within neighborhoods throughout the city.
- Reduce Adverse Childhood Experiences (ACE Scores).
- Build trust with our Native American community.
- Continue implementing law enforcement, code enforcement, legal, and municipal court strategies improving the effectiveness of the criminal justice system. 2023/2024.
- Report data measuring the effectiveness of the criminal justice system. 2023/2024

## + Continue to Invest in core infrastructure.

- Complete airport terminal reconstruction project, building Montana's greatest airport. 2024
- Complete City Hall/Law and Justice Center project to include a COVID 19 memorial. 2024
- Complete Skyway Drive (inner-belt loop). 2024
- Complete Skyline trail projects. 2023
- Complete water plant and reservoir including conservation and park components. 2025
- Determine land use and infrastructure policies to serve the Skyway Drive and new bypass corridor areas. 2023
- Determine 21<sup>st</sup> Street underpass upgrades to improve downtown transportation system. 2024

## + Increase parks, trails, recreation, and cultural investments.

- Determine capital investments and educate community on the impacts of additional park and trail development. 2023
  - Determine specifically which projects will be bonded.
  - Determine the level of annual investment to be included in the parks, trails, recreation, and public lands budgets.
- Determine annual level of maintenance and operation expenses for parks, trails, recreation, and public lands.
  - Vet the impact of using a voter approved parks levy.
  - Vet the impact of using a portion of the City's 74 mill charter cap to fund M&O.

- Determine level of capital investment to be proposed to voters in 2023 for the multi-generational recreation center and a corresponding strategy for executing on those capital investments.
  - **Appoint a task force of key stakeholders to analyze partnership opportunities and recommend the best path forward to build the multigenerational recreation center consistent with the adopted master plan - break ground as soon as possible.**

#### **Improve the built environment through quality design.**

- Develop strategies to stimulate infill and redevelopment throughout the city's business and residential districts. 2023/2024
- Implement downtown transportation plan/one way street conversions and road diets. 2023/2024
- Develop a housing strategy in partnership with HomeFront and facilitate 1,000 housing units being added to the city's core. 2023/2024
- Complete a review of the 2016 growth policy. 2024
- Update West End and Heights neighborhood plans -update all 8 plans over the next decade.
- Update subdivision regulations. 2023/2024

#### **Build a high-performance organization (HPO) principled in our core values.**

- Complete organizational review of the city's vision, mission, and core values. 2023
- Complete cost of services studies to better understand cost of delivering police, fire, parks, recreation, storm water, water, wastewater and transportation services and infrastructure. 2023
- Adopt legislative priorities for the 2025 session focused on improving the safety and economic vibrancy of Billings.
- Improve the effectiveness of council work sessions, policy implementation and communications. 2023
- Digitize all essential records for proper storage and access by citizens and staff. 2023/2024
- Improve public engagement.
- Systematize a regular review of all ordinances by each department, on a schedule to be determined by administration. 2023
- Establish a City Charter Review Committee. 2023