

# CHANGE ORDER

(Instructions on reverse side)

No. 1

**PROJECT: W.O. 22-32 Riverfront Park Trail**

**DATE OF ISSUANCE:**

**OWNER:** City of Billings  
(Name & Address) 2224 Montana Ave.  
Billings, MT 59101

**OWNER'S PROJECT NO.** W.O. 22-32

**CONTRACTOR:** **K2 Civil, Inc.**  
6611 Trade Center Ave  
Billings, MT 59101

**ENGINEER:** Office of the City Engineer

**ENGINEER'S PROJECT NO.** \_\_\_\_\_

**CONTRACT FOR: Trail Construction**

You are directed to make the following changes in the Contract Documents.

**Description:** During the excavation and placement of gravel for the trail, the trail subgrade was unable to support construction equipment to build the trail. The subgrade soils are a silty/clay material and will not support construction equipment to build the trail. After some section trial and error and consulting with a Rimrock Engineering it is determined to provide subgrade stabilization and increase gravel thickness of the trail.

**Purpose of Change Order:**

Item No.	Description	Est. Qty.	Unit	Unit Price	Total Price	
101	Mobilization/Demobilization	1	LS	\$ 3,500.00	\$ 3,500.00	Increase plan quantity
105	1-1/2 Inch Minus Crushed Base Course	727	CY	\$ 66.00	\$ 47,982.00	Increase plan quantity
106	6" Non-Woven Separation Fabric	2,471	SY	\$ 7.00	\$ 17,297.00	Increase plan quantity
CO1-1	3/4 Inch Crushed Rock	130	CY	\$ 95.00	\$ 12,350.00	Add item for subgrade stabilization
CO1-2	Subgrade Stabilization BX 1200	3335	LF	\$ 5.65	\$ 18,842.75	Add item for subgrade stabilization
<b>Total Change Order 1</b>					<b>\$ 99,971.75</b>	

## CHANGE IN CONTRACT PRICE:

Original Contract Price

\$ 431,193.00

Previous Change Orders No. \_\_\_\_\_

\$ N/A

Contract Price prior to this Change Order

\$ 431,193.00

Net Increase (decrease) of this Change

\$ 99,971.75

Contract Price with approved Change Order

\$ 531,164.75

## CHANGE IN CONTRACT TIME:

Original Contract Time

June 1, 2023  
days or date

Net Change from previous Change Orders

N/A

Contract Time prior to this Change Order

June 1, 2023  
days or date

Net Increase (decrease) of this Change

92  
days

Contract Time with approved Change Order

September 30, 2023  
days or date

**RECOMMENDED:**

By \_\_\_\_\_  
Engineer

**APPROVED:**

By \_\_\_\_\_  
Contractor

**APPROVED:**

By \_\_\_\_\_  
Owner

## **CHANGE ORDER**

### **INSTRUCTIONS**

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#### **A. GENERAL INFORMATION**

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Time. Changes that have been initiated by a Work Directive Change must be incorporated into a subsequent Change Order if they affect price or time.

Changes that affect Contract Price or Contract Time should be promptly covered by a Change Order. The practice of accumulating Change Order items to reduce the administrative burden may lead to unnecessary disputes.

For supplemental instructions and minor changes not involving a change in the Contract Price or Contract Time, a Field Order may be used.

#### **B. COMPLETING THE CHANGE ORDER FORM**

Engineer initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Contractor for approval. After approval by Contractor, all copies should be sent to Owner for approval. Engineer should make distribution of executed copies after approval by Owner.

If a change only applies to price or to time, cross out the part of the tabulation that does not apply.