

# CHANGE ORDER

(Instructions on reverse side)

No. 2

**PROJECT:** Build Grant - Marathon Loop

**DATE OF ISSUANCE:** July 14, 2023

**OWNER:** City of Billings  
(Name & Address) 2224 Montana Ave.  
Billings, MT 59101

**OWNER'S PROJECT NO.:** W.O. 21-38

**CONTRACTOR:** Weave Construction

**ENGINEER:** Sanderson Stewart

**CONTRACT FOR:** Schedule II – Skyline Trail Phase 2

**ENGINEER'S PROJECT NO.:** 09039.09

You are directed to make the following changes in the Contract Documents.

**Purpose of Change Order:**

Item CO2-1 Additional manhole risers 2 at 1-VF each, and installation of 18-inch storm drain at revised elevations. \$8,142.81

Item CO2-2 Standby time for utility lowering at conflicts, repair of unmarked damaged utilities, re-staking utilities, and removal and replacement of 12-inch storm drain at updated staking elevations. \$23,160.95

**Total = \$31,303.76**

Note: This change order does not include upgrading the asphalt pads at the interpretive sign locations. These will be included under a separate Change Order.

**Attachments:** N/A

**CHANGE IN CONTRACT PRICE:**

Original Contract Price

\$ 2,851,747.00

Previous Change Orders No. 1

\$ 258,146.75

Contract Price prior to this Change Order

\$ 3,109,893.75

Net Increase (decrease) of this Change

\$ 31,303.76

Contract Price with approved Change Order

\$ 3,141,197.51

**CHANGE IN CONTRACT TIME:**

Original Contract Time

210  
days or date

Net Change from previous Change Orders

0  
days

Contract Time prior to this Change Order

210  
days or date

Net Increase (decrease) of this Change

0  
days

Contract Time with approved Change Order

210  
days or date

RECOMMENDED:

By T. A. P. [Signature]  
Engineer

APPROVED:

By \_\_\_\_\_  
Owner

APPROVED:

By [Signature]  
Contractor

## **CHANGE ORDER**

### **INSTRUCTIONS**

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#### **A. GENERAL INFORMATION**

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Time. Changes that have been initiated by a Work Directive Change must be incorporated into a subsequent Change Order if they affect price or time.

Changes that affect Contract Price or Contract Time should be promptly covered by a Change Order. The practice of accumulating Change Order items to reduce the administrative burden may lead to unnecessary disputes.

For supplemental instructions and minor changes not involving a change in the Contract Price or Contract Time, a Field Order may be used.

#### **B. COMPLETING THE CHANGE ORDER FORM**

Engineer initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Contractor for approval. After approval by Contractor, all copies should be sent to Owner for approval. Engineer should make distribution of executed copies after approval by Owner.

If a change only applies to price or to time, cross out the part of the tabulation that does not apply.