

**\*\*ATTENTION\*\***

The City Council meeting will be held in a hybrid format that may include both in-person AND virtual attendance via Zoom. Unless they have cause to appear virtually, Councilmembers will attend the meeting in person at the location indicated on this agenda. In order to honor the Right of Participation and the Right to Know in Article II, Sections 8 and 9, of the Montana Constitution, the City of Billings and City Council are making every effort to meet the requirements of the open meeting laws.

Citizens are invited to:

- Review the Agenda Packet on the City's website at: [www.billingsmt.gov](http://www.billingsmt.gov) and click on "Your Government," "City Council," and "Agendas & Minutes".
- View the meeting:
  - In-Person.
  - Virtually via Zoom (see the link below).

Citizens may submit public comment via the following methods:

- Mail: City Clerk, P.O. Box 1178, Billings, MT 59103
- Email: [Council@billingsmt.gov](mailto:Council@billingsmt.gov).
  - Emails received after 3:00 PM on the day of the meeting, may be posted on the Council's webpage the following day for public viewing.
- Attend the meeting in person.
- Attend the meeting virtually through Zoom by entering the Webinar ID and Passcode indicated below. Click on *Zoom Meeting Instructions* and *Zoom Hybrid Meeting Details* below for more information. The link will allow you to attend, view and participate in the meeting on your computer, laptop or smart phone. (You must have the Zoom App on your device [Click Here to Download Zoom App](#)) To provide public comment at the appropriate time, click on the "raise hand" icon located at the bottom of the screen and the moderator will unmute your device.
  - **Don't have a smart phone, computer or laptop?** That's okay -- you can attend a Zoom meeting using your **landline phone**. Call the Zoom phone number, **1.253.215.8782** to join the meeting and follow the operator's instructions. Want to give public comment? Simply "*raise your hand*" by pressing \*9 and the moderator will give you permission to speak when it is your turn. *\*Note this is a long distance toll number and charges may apply depending on your plan.*
- Click Here for [Zoom Meeting Instructions for Attendees \(as guests\)](#)

**03/31/2023 - Noon PM -- City Council SPECIAL Work Session -- Council Retreat -- Day 1**

To Join, visit [Zoom.us](https://zoom.us)

Webinar ID: 810 4833 4219

Webinar Passcode: 517137

**04/01/2023 -- 8:00 AM -- City Council SPECIAL Work Session -- Council Retreat -- Day 2**

To Join, visit [Zoom.us](https://zoom.us)

Webinar ID: 882 2431 9770

Webinar Passcode: 039307

Please contact Denise Bohlman, City Clerk, at [bohlmand@billingsmt.gov](mailto:bohlmand@billingsmt.gov), or at 406.657.8210, with any questions.



**VISION STATEMENT:**  
"The Magic City: A diverse,  
welcoming community  
where people prosper and  
business succeeds."

**SPECIAL WORK SESSION AGENDA**

Rock 31  
201 N. Broadway  
Zoot Training Room

APRIL 1, 2023

**8:00 A.M.-1:00 P.M.**

**CALL TO ORDER:** Mayor Cole

**1. 2-DAY PLANNING RETREAT AGENDA (attached to the staff memo)**

**ADJOURN:**

Note:

- This meeting is an "informal" meeting of the City Council. The content of the Agenda is subject to change at the meeting.
- In the event there is a Closed Executive Session, the sole purpose is to discuss litigation strategy. The other parties to the case(s) discussed are not public bodies or associations as described in Section 2-3-203(1) and (2), MCA. The meeting is closed, as allowed by Section 2-3-203(4) (a), MCA, "to discuss a strategy to be followed with respect to litigation when an open meeting would have a detrimental effect on the litigating position" of the City of Billings.

**City Council Work Session**

**Date:** 04/01/2023  
**Title:** 2-Day Agenda for Council Retreat  
**Presented by:** Chris Kukulski, City Administrator  
**Department:** City Hall Administration  
**Presentation:** Yes  
**Legal Review** Not Applicable

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**RECOMMENDATION**

Click on the attached 2-Day Agenda for times and subject matter.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Annual Council Retreat provides an opportunity for Council to meet with Leadership Staff to increase alignment for obtaining strategic priorities.

**ALTERNATIVES**

N/A

**FISCAL EFFECTS**

N/A

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**Attachments**

2-Day Agenda



**KALEIDOSCOPE**  
GROUP

March 31<sup>st</sup> 1pm-7:30pm &  
April 1<sup>st</sup> 9am-1pm, 2023

Location: Zoot Training Room

### Desired Outcomes –

- < Outstanding decisions on what the capital “asks” should be to voters in 2023 regarding Investments in Parks, Trails and Cultural Amenities. These amounts are to be presented at the April 17<sup>th</sup> City Council.meeting.
- < An agreed upon strategy for Improving the Safety of Billings ready for approval on April 17<sup>th</sup> 2023.
- < Increased alignment and consensus on action plans for both strategic priorities: investing in Parks, Trails and Cultural Amenities and Improving the Safety of Billings.

*To achieve these outcomes, Kaleidoscope Group will lead the City of Billings and its participants through a process called Disruption. Disruption is a means of questioning our established patterns of thought and rejecting the obvious by challenging where we've been, goals for the future, and perceived barriers to help address your defined challenges.*

*We know that if we continue to ask the same questions in the same way, we'll continue to get the same answers. This is why the process of disruption is so valuable. The sessions will incorporate all four learning styles: visual, auditory, kinesthetic, and reading/writing in a series of unique and unexpected activities designed to create conversation. By doing this, we replace what has become stagnant with something bold and new.*

*Expect to be working in randomized groups, moving around the room, writing on walls and participating in other, immersive activities. The idea is to move the group beyond your comfort zone and create a space where new thinking and ideas are encouraged. This is not meant to be intimidating but give permission to consider opportunities outside what is considered status quo.*



**3/31/2023: Facilitation 1: Setting the stage for the Safety of Billings conversation and making decisions on Parks, Trails and Cultural Amenities**

**1:00 Welcome and Public Comment**

**1:20 “...but Billings has so much potential...”-**

1. Conversation around what makes up potential and why we remain in this “almost but not quite” phase.

**2. Assets and Barriers**

KG will lead the group in a series of activities designed to assess and test the strength of our assets and barriers so we can identify opportunities to eliminate barriers and achieve our defined goals.

**2:30 Break (15 minutes)**

**2:45 Making Decisions**

Tom Rupis Presentation (30 minutes)

KG will facilitate a series of questions to gain consensus on what to invest in (Parks, Trails, Cultural Amenities, Rec Center, etc.) and the amount in property tax to pose to voters on the 2023 ballot.

**5:15 Break (15 minutes)**

**5:30 Law Enforcement/Crime Reduction Info**

**6:00 Dinner with the Experts**

**7:00 Adjourn**

**4/01/2023: Facilitation 2: Creating an agreed upon strategy to Improve the Safety of Billings.**

**8:00 Welcome and Public Comment**

**8:10 The Case for Prevention**

Presentation by-Jennifer Owen



**8:40 Extra! Extra!**

KG will lead the group through an activity to set measurable goals to improve the safety of Billings

**9:30 Knoster's Change Model**

Knoster's premise is that the six categories of Vision, Consensus, Skills, Incentives, Resources, and Action Plan all need to be present in order for complex change to occur successfully. Perhaps most interesting is what can go wrong if one of the categories is not present during the process.

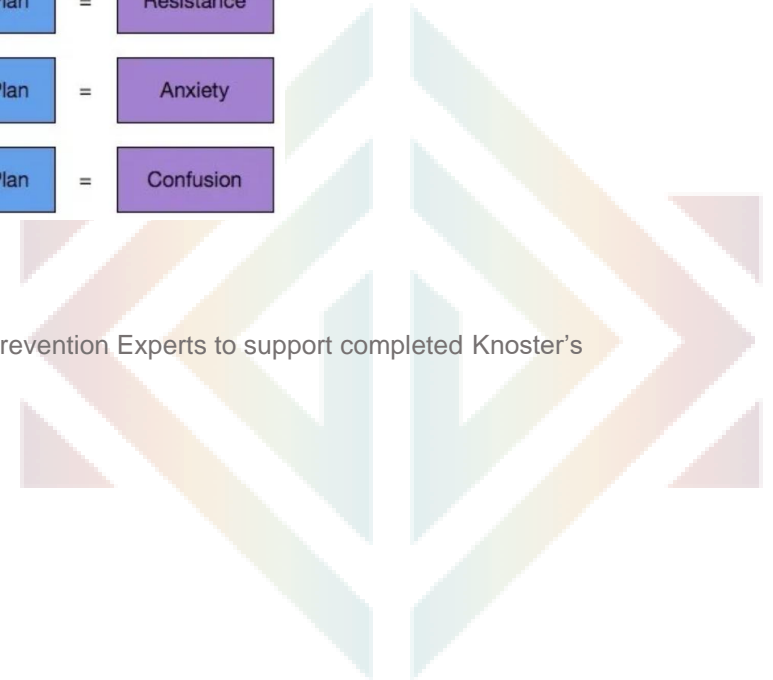
KG will guide the group through a series of activities which explore Knoster's Change Model as it relates to our goals for making Billings safer. What information is needed? What is the motivation? What happens if one or more of the six categories is missing?



**10:15 Flip the Script**

KG will facilitate a structured Q & A sessions for City Council, COB Staff and Crime Prevention Experts to support completed Knoster's Model of Change

**11:15 Break (15 minutes) -Get Lunch**



**11:30 What, When, How, Why?**

- < What: Measurable Outcomes/Goals
- < When: Timeline
- < How: COB Staff, Partners,
- < Why: To Improve the Safety of Billings (Strategy)
- < Present to whole group

**12:30 Debrief and Public Comment**

- < Summarize retreat outcomes-Decisions Made, Strategies Set
- < Next Steps
- < Public Comment

**1:00 Adjourn**

