****ATTENTION****

The City Council meeting will be held in a hybrid format that may include both in-person AND virtual attendance via Zoom. Unless they have cause to appear virtually, Councilmembers will attend the meeting in person in Council Chambers, second floor of City Hall, 220 N. 27th Street. In order to honor the Right of Participation and the Right to Know in Article II, Sections 8 and 9, of the Montana Constitution, the City of Billings and City Council are making every effort to meet the requirements of the open meeting laws.

Citizens are invited to:

- Review the Agenda Packet on the City's website at: www.billingsmt.gov and click on "Your Government," "City Council," and "Agendas & Minutes".
- View the meeting:
  - On Community 7 TV - Channel 7 or Channel 507 -- Spectrum Cable. *(On evenings when there is a conflict with School District No. 2 Board meetings, the City Council meeting will be broadcast on Channel 8 - Spectrum Cable.)*
  - Online at www.comm7tv.com and click on the "Watch Live" icon. Community 7 also has links to their Facebook page and YouTube channel.
  - On the City's website at www.billingsmt.gov and click on "Watch Meetings Online" on the homepage.
  - In-Person.
  - Virtually via Zoom (see the link below).

Citizens may submit public comment via the following methods:

- Mail: City Clerk, P.O. Box 1178, Billings, MT 59103
- Email: Council@billingsmt.gov.
  - Emails received after 3:00 PM on the day of the meeting, may be posted on the Council's webpage the following day for public viewing.
- Attend the meeting in person.
- Attend the meeting virtually through Zoom by entering the Webinar ID and Passcode indicated below. Click on *Zoom Meeting Instructions* and *Zoom Hybrid Meeting Details* below for more information. The link will allow you to attend, view and participate in the meeting on your computer, laptop or smart phone. (You must have the Zoom App on your device Click Here to Download Zoom App) To provide public comment at the appropriate time, click on the "raise hand" icon located at the bottom of the screen and the moderator will unmute your device.
  - **Don't have a smart phone, computer or laptop?** That's okay -- you can attend a Zoom meeting using your **landline phone.** Call the Zoom phone number, **1.253.215.8782** to join the meeting and follow the operator's instructions. Want to give public comment? Simply *"raise your hand"* by pressing *9 and the moderator will give you permission to speak when it is your turn. **Note this is a long distance toll number and charges may apply depending on your plan.*
- Click Here for Zoom Meeting IDs and Passcodes
- Click Here for Zoom Meeting Instructions for Attendees (as guests)

Please contact Denise Bohlman, City Clerk, at bohlmand@billingsmt.gov, or at 406.657.8210, with any questions.

CITY OF Billings

VISION STATEMENT:
"The Magic City: A diverse, welcoming community where people prosper and business succeeds."

WORK SESSION AGENDA

COUNCIL CHAMBERS | MAY 1, 2023 | 5:30 P.M.

CALL TO ORDER: Mayor Cole

PUBLIC COMMENT ON ALL ITEMS. This is the time to comment on any matter (Agenda or Non-Agenda) falling within the scope of the Billings City Council. There will also be time in conjunction with each agenda item for public comment relating to that item. You may only speak once for each item during the meeting.

Please note, the City Council cannot take action on any item of significant interest to the public that does not appear on the agenda. Comments are limited to three (3) minutes during each public comment period or as set by the Mayor. **Speaker sign-in required.** Please sign the roster at the cart located at the back of the Council chambers or at the podium.

Mayor's Statement Regarding Settlement of Franchise Fee Lawsuit.

1. **Billings Bench Water Association Agreement.**
   (Presented by: Debi Meling, Public Works Director)
   -Public Comment

2. **FY2024 Budget Overview.**
   (Presented by: Andy Zoeller, Finance Director)
   -Public Comment

3. **FY2024 Departmental Budget Presentations.**
   (Presented by: Andy Zoeller, Finance Director)
   Tax Increment Funds
   - Downtown
   - SBBURD
   - EBURD

   Downtown Billings Improvement District
   -Public Comment

4. **Legislative Session Updates.**
   (Presented by: Chris Kukulski, City Administrator)
   -Public Comment

5. **Highlight Upcoming Agenda Items of Council Interest.**
   (Presented by: Chris Kukulski, City Administrator)
   -Public Comment

COUNCIL DISCUSSION:

PUBLIC COMMENT on "NON-AGENDA ITEMS". Speaker Sign-in required. (*Restricted to ONLY items not on this printed agenda. Comments are limited to 3 minutes or as set by the Mayor. Please sign the roster at the cart located at the back of the Council chambers or at the podium.)*

ADJOURN:

Note:

- This meeting is an "informal" meeting of the City Council. The content of the Agenda is subject to change at the meeting.
- In the event there is a Closed Executive Session, the sole purpose is to discuss litigation strategy. The other parties to the case(s) discussed are not public bodies or associations as described in Section 2-3-203(1) and (2), MCA. The meeting is closed, as allowed by Section 2-3-203(4)(a), MCA, "to discuss a strategy to be followed with respect to litigation when an open meeting would have a detrimental effect on the litigating position" of the City of Billings.

City Council Work Session

Date:	05/01/2023
Title:	Agreement with BBWA for Conveyance of Water to Reservoirs
Presented by:	Debi Meling
Department:	Public Works
Presentation:	Yes
Legal Review	Not Applicable

RECOMMENDATION

No formal action will be taken for this item as it is informational only. The agreement with BBWA will be on the May 8, 2023, City Council agenda for approval.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

During development of the West End water project, mechanisms to convey water from the Yellowstone River to the West End reservoirs were investigated. The study evaluated benefits and drawbacks with each option and it was determined that the project should include a raw water intake, pump station and raw water pipeline to convey the water. After developing these systems far enough to bid or perform detailed costs estimates, it was determined the cost of the facility would be about $35 million. In addition to these costs being higher than anticipated, the costs of the entire project had increased significantly due to the unexpected and substantial inflation that occurred for material and labor across this industry. City staff went back to the initial assumptions that were made for the project to determine if there were opportunities to reduce the overall project costs substantially rather than just increasing rates to cover the higher costs. It was determined that using the BBWA would be the best option to save capital costs as well as ongoing operations and maintenance costs. There are significant challenges to using the BBWA which is why the recommendation was originally made to use an intake, pump station and pipeline. Weighing the challenges against the increased cost however made staff consider the BBWA to be a better option at this time. While the City staff and BBWA would like to see this conveyance option be permanent, there is a possibility that the intake, pump station and pipeline will need to be constructed in the next 20 years. The basis for the agreement was sent to the BBWA Board for review and is attached to this memo. The presentation will explain the challenges as well as the reason staff is recommending this option.

ALTERNATIVES

No formal action will be taken for this item as it is being presented for information only.

FISCAL EFFECTS

There is no fiscal effect with this item as there is no formal action being taken. Fiscal effects of the agreement will be presented with the item for action on May 8, 2023.

Attachments

Basis of Agreement Letter
Presentation

EXCELLENCE • INNOVATION • INTEGRITY

Billings PUBLIC WORKS

March 24, 2023

Billings Bench Water Association
111 Main Street
Billings, MT 59105

PUBLIC WORKS ADMINISTRATION
2251 Belknap Ave
Billings, MT. 59101
P 406.657.8230

BBWA Proposal for City Use of Facility – Basis of Agreement

Dear BBWA Board,

The City believes that use of the BBWA by the city for conveyance of water from the Yellowstone River to our reservoir site can provide benefits to both entities. Our intent in entering into an agreement would be to not only provide the city with an option for conveyance but also develop agreement terms that will help the BBWA to achieve their operational goals. Our intent is to assist the BBWA to make improvements to create a more reliable water source for the city while also ensuring that use of the BBWA is in the City's best financial interest.

After a conversation with Jim Stott in mid-February, we would propose the following general terms as a basis for an agreement between the BBWA and City. Please understand that while city staff can negotiate a draft agreement, the final decision on the terms for the City is the City Council.

BBWA Operational Priorities

The City understands that the sole focus of the BBWA is to provide reliable irrigation water to its users. Our use of the BBWA will not interfere in that mission and in fact, will help as we would make improvements to the canal to increase reliability. The City would also would provide funding annually to allow the BBWA to do additional work to the canal. The reservoir will have 40 days of storage so if there is an issue with supply through the canal, we understand that irrigation needs would be served first before filling the reservoir. There does need to be consideration to the fact that we would expect that any issue would be addressed as soon as possible to be able to resume service to the reservoir. That is consistent with the BBWA's mission to provide consistent service so we are confident it would not be an issue.

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P 406.657.8230

Capital Improvements

There are several improvements that would need to be made before the City could or would use the canal. These include the headgate at the Yellowstone River, Canyon Creek Flume, lining to areas of the canal, and improvements necessary for operations of the system which would likely include a diversion structure/check structure (potentially combined with an overflow to Canyon Creek) and controls between the headgate, check structure and reservoir. As of now, the exact needs for each structure are unknown but below is a discussion of each structure and an approach that we believe is appropriate.

Headgate: the City will agree to make and fund improvements that are required to supply the water to the reservoir. This could include improvements to the existing headgate or possibly a new headgate adjacent to the existing headgate to control city supply in summer and winter.

Canyon Creek Flume: the flume is nearing the end of its useful life and needs to be partially or fully replaced to ensure continuous operation. The City and BBWA need to discuss a schedule for repair or replacement of the flume and an appropriate cost share.

Diversion Structure and Check Structure: improvements will be necessary to allow water to be diverted to the City's reservoirs both during irrigation season and outside of it. A check structure would likely be needed associated with the diversion structure. Provisions can also be included to allow excess BBWA flow to go to Canyon Creek or all the BBWA flow if the canal was shut-off at the check structure. The BBWA will have input into this structure and the city will fully fund the construction. This structure will be beneficial to the BBWA to reduce impacts if the canal is breached downstream of this location.

Canal lining: to increase the amount of water in the canal sufficiently to ensure the city has adequate supply, we recognize that areas of the canal must be lined to reduce water loss. There are a couple of areas that can be lined that would increase the flow the 30 cfs that the city normally needs initially. It is our understanding that there are grants in place for some of these locations. The City will commit to providing the grant match if a grant is being used or funding the necessary lining if a grant is not available.

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P 406.657.8230

Other improvements: all improvements that are necessary for the City to use water from the canal will be fully funded by the City. At a minimum, this includes a diversion structure and controls.

Annual fees

Early and late season – 100% of cost + a 2X multiplier

Regular season – percent of usage (30/380) + a 2X multiplier. Current annual revenue is $750k, 7.9% = $59k so regular season fee would be $118k.

Alternatively, the city can pay a fee for the year that does not require tracking of the off season work. The BBWA has proposed $32,000 for a fee for the remainder of the season which would result in a total annual fee of $150k.

The annual fee that is charged will be determined by the calculation above and will increase over time. Escalation will be accounted for through a percentage increase annually based on an industry index or through the above calculation modified as user fees increase. Further discussion on the fee and escalation clause can occur during the development of the agreement.

The fee paid by the City can be through direct funds or through work done by City crews. The City will provide an hourly rate for personnel each year and if the BBWA needs work performed, they can request the City use crews. If the City has personnel available, they will assist the BBWA with work that is needed and the value of that work will be deducted from the annual fee.

Water Rights

The City has water rights that can be moved to the location of the BBWA head gate so the City will not need to use the BBWAs water rights. Also, the City water rights are for the entire year so we will be allowed to draw water outside of the regular irrigation season. Costs associated with moving the point of diversion will be paid by the City.

Contract Duration

The City must be guaranteed use of the canal for at least 20 years. The capital cost to make the improvements is in the millions of dollars. When weighing options, the City needs to look at capital costs and how the

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P 406.657.8230

expenditure of funds on a potentially temporary solution compares against using those same funds to develop a permanent solution. If the timeframe for the agreement is less than 20 years, we would need to work with the BBWA to develop an improvement plan that was reflective of the shorter duration. If the BBWA desires a minimum contract duration, the City needs to understand the basis for the duration and costs that would be incurred by the BBWA in the event the City decided not to use the canal.

Both the City and BBWA would like to see an "exit" clause in the contract. Likely triggers would be non-payment and unsustainable impact on operations among other things. When the agreement is developed, triggers will need to be added.

The City is planning to have the reservoirs operational in June 2025. This agreement would need to be in place in order to allow both the BBWA and the City to be ready for that date. The annual fee would start being paid as soon as the first water is delivered to the site.

We believe we have provided a plan that is beneficial to the BBWA as well as to the City. Not only will the city fund some much needed improvements but we will also cover all increased cost to operate and maintain the canal in addition to providing additional annual fees that are above and beyond those costs. We look forward to working with the BBWA to develop an agreement and appreciate the Board's willingness to work with us on this important project.

Sincerely,

Debi Meling
Public Works Director



Agreement with BBWA

Conveyance Option for West End Reservoirs

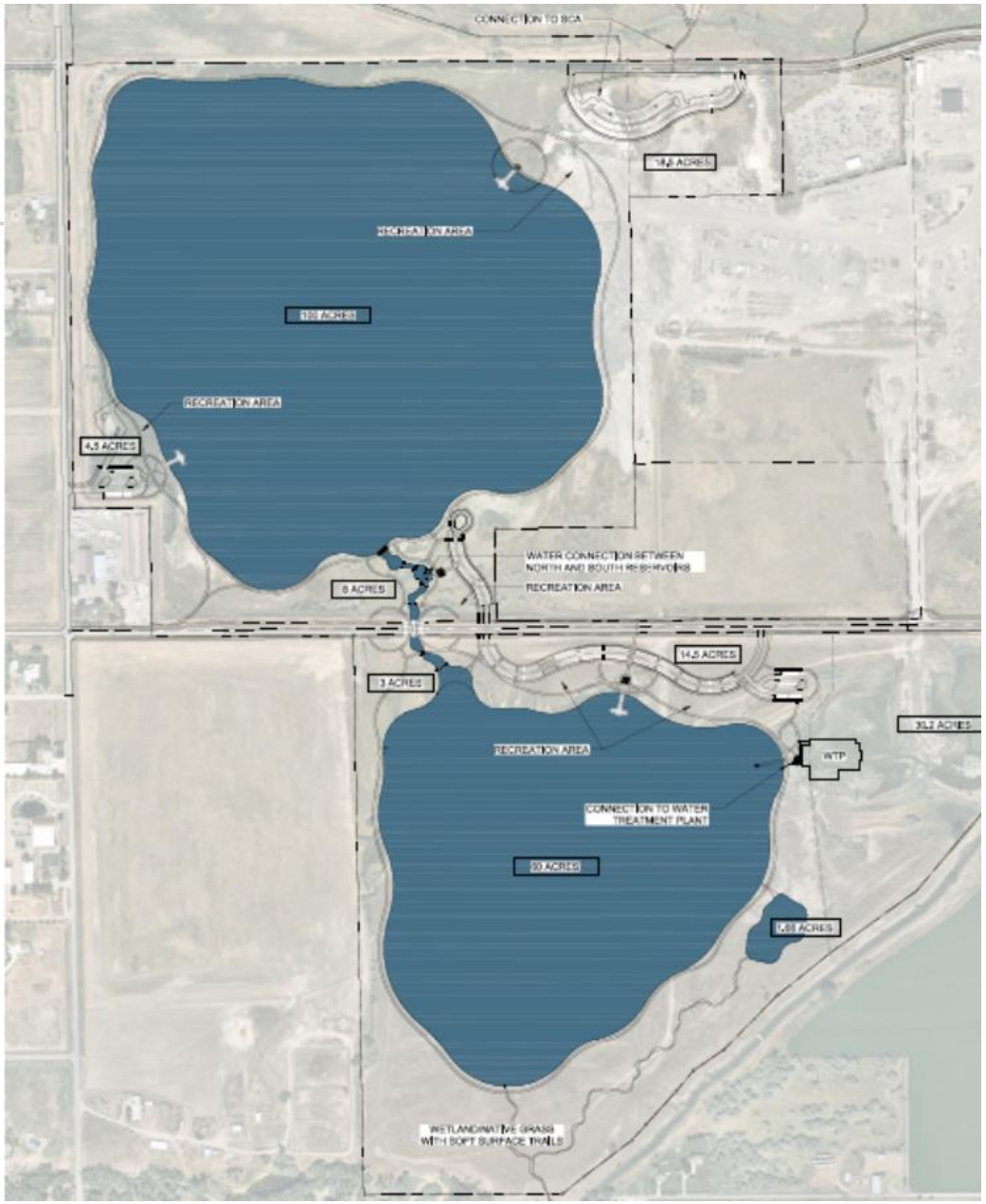
May 1, 2023

West End Project

- Intake/[illegible] Station at Yellowstone
- Raw W[illegible]peline
- Reservoirs
- Water Treatment Plant

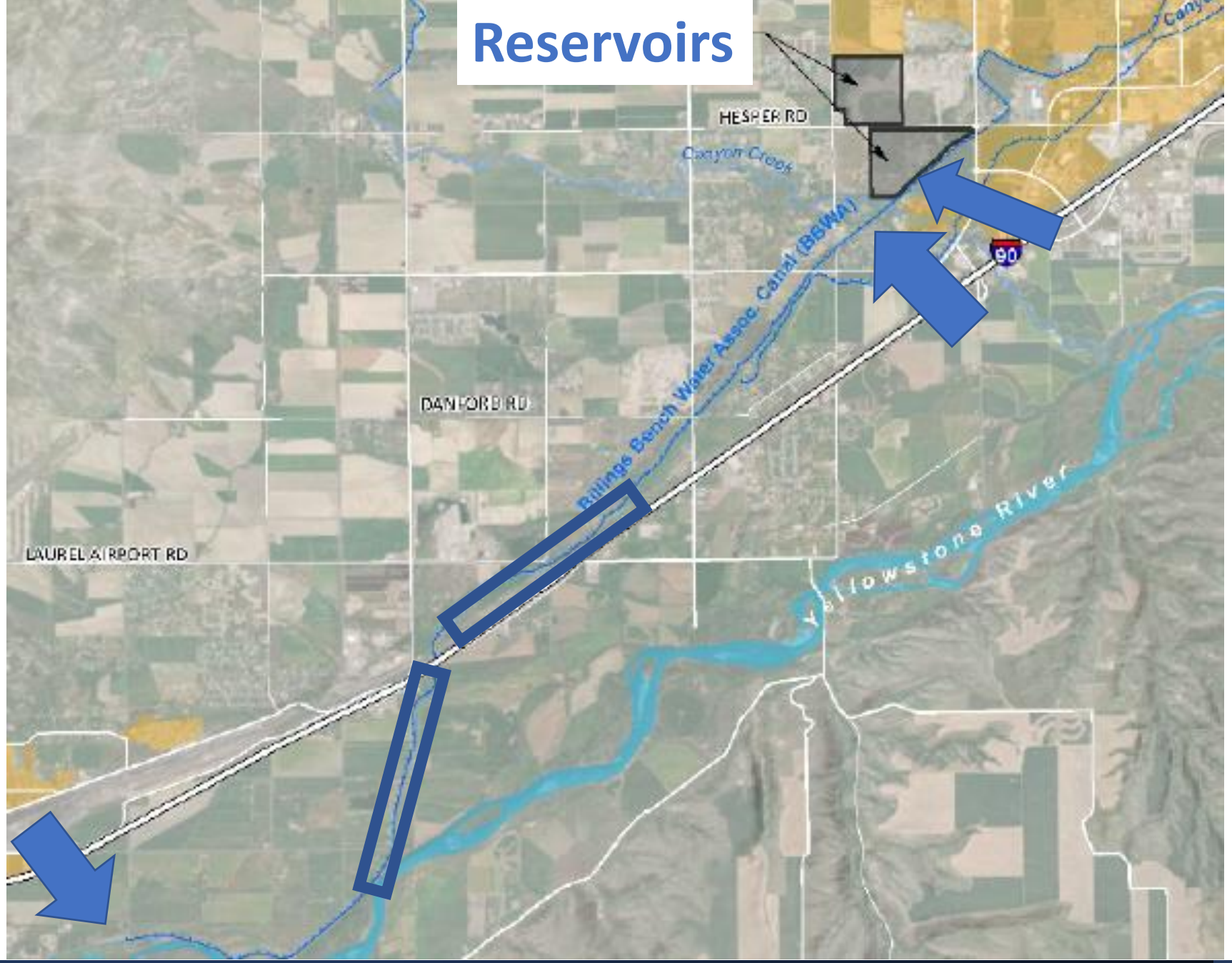
BBWA Canal

- Inflation!!



Basis of Agreement

Priority of water	• City after irrigators
Capital Improvements	• Several structures
Ownership and O&M	• BBWA for everything except City facilities
Annual Fee	• Based on volume - $150,000 per year (w/escalation)
Water Rights	• City water rights
Contract Duration	• 20 years with “escape” clauses

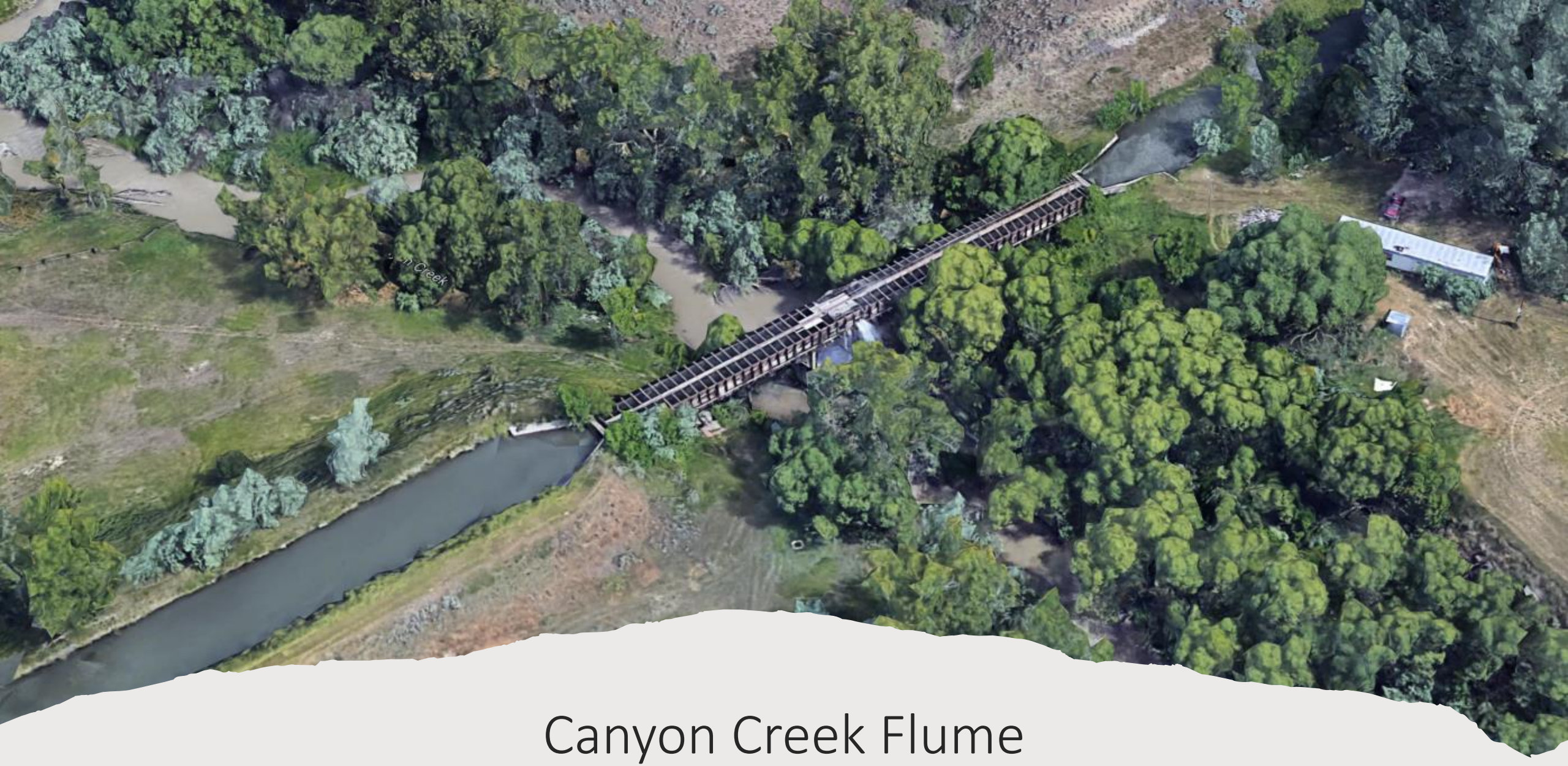


Capital Improvements

- Headgate at River
- Canyon Creek Flume
- Diversion Structure
- Canal Lining




Sewer Plant Rd
Yellowstone River



Canyon Creek Flume















Diversion Structure



Canal Lining

- Maximum capacity at river
- Substantial seepage
- City needs 30 cfs
- Grants for lining projects

Pros and Cons



- Capital Cost
  - $35M Intake/PS/Pipeline vs $3M BBWA Canal
- O&M Cost
  - $250k additional electric costs alone vs $150k annual fee
- Offloader for BBWA

- Limited Operations in Winter
- Secondary User on BBWA

Council Actions

- May 8 – approve BBWA agreement
- June – approve FY24 budget with $3M O&M
- FY 24 – approve receipt of disaster mitigation grant
- FY24 – approve construction contracts



City Council Work Session
Date: 05/01/2023
Title: FY2024 Budget Overview
Presented by: Andy Zoeller, Finance Director
Department: Finance
Presentation: Yes
Legal Review Not Applicable

RECOMMENDATION
Staff will provide an overview of the proposed FY24 City of Billings budget.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)
City administration will begin budget presentations with an overview of the proposed FY24 budget. Each year the City Administrator along with City staff present the budget to City Council, with the goal of adopting an annual budget in June. This process began in late 2022, when the City Council adopted the Capital Improvement Plans. The budget overview will occur on Monday, May 1st followed by presentations from departments on May 9, 15, 16, and June 5.

The City Council Budget and Finance Committee has been meeting over the past month to begin reviewing certain areas and obtaining detailed information from departments to help provide recommendations to Council. City staff along with the City Council Committee have developed a proposed schedule of presentations to Council. A recommendation to provide, in lieu of a formal presentation, a written overview from some departments is recommended. As such, you will find attached budget overviews for Human Resources, Information Technology, Fleet Services, Library, Mayor/Council, Parking, and Finance. If, after review of these overviews, there is a desire for a formal presentation from some departments, one will be scheduled.

The proposed budget summary found beginning on page 1 of the proposed budget provides a comprehensive overview of the proposed FY24 budget. The entire budget is attached and is also available to the public online at www.billingsmt.gov/475/Budgets-Financial-Reports.

Council Amendment Process:

The Finance and Budget Committee is recommending a similar process to last year when it comes to amending the budget. An amendment form for each council member will be created and shared on Microsoft OneDrive. You will receive a link which will allow you to access the folder. You will be able to view each Council Members amendment file, but only be able to edit your own. There are currently 6 blank forms in each Council Members file, but you're welcome to duplicate it as many times as necessary. Completion of this form will not constitute an official amendment, as that will need to occur in the form of a motion at the adoption of the budget. Additionally, lack of completing a form does not preclude a Council Member from making a motion to amend the budget at the meeting. The main purpose of this process is to provide staff and Council information ahead of time to be prepared to discuss amendments that may be made at the meeting.

These forms will be included as part of future work session packets and available to the public.

ALTERNATIVES
No Council action will be required at this meeting

FISCAL EFFECTS
After multiple presentations, the budget will be proposed to City Council for adoption at a regular City Council meeting in June. The current proposed budget for FY24 is $370,872,096. A summary by fund can be found on pages 1-13 of the attached budget proposal.

Expenditure by Class	FY24 Budget
Personal Services	$ 109,322,468
Operation & Maintenance	111,532,606
Capital Outlay	100,104,970
Debt Service	24,754,681

Expenditure by Class	FY24 Budget
Interfund Transfers	25,157,371
Total FY24 Proposed Budget	**$ 370,872,096**

Attachments

FY24 Budget Overview Presentation
Proposed Budget Overview
Select Department Overviews FY24
FY24 Proposed Budget

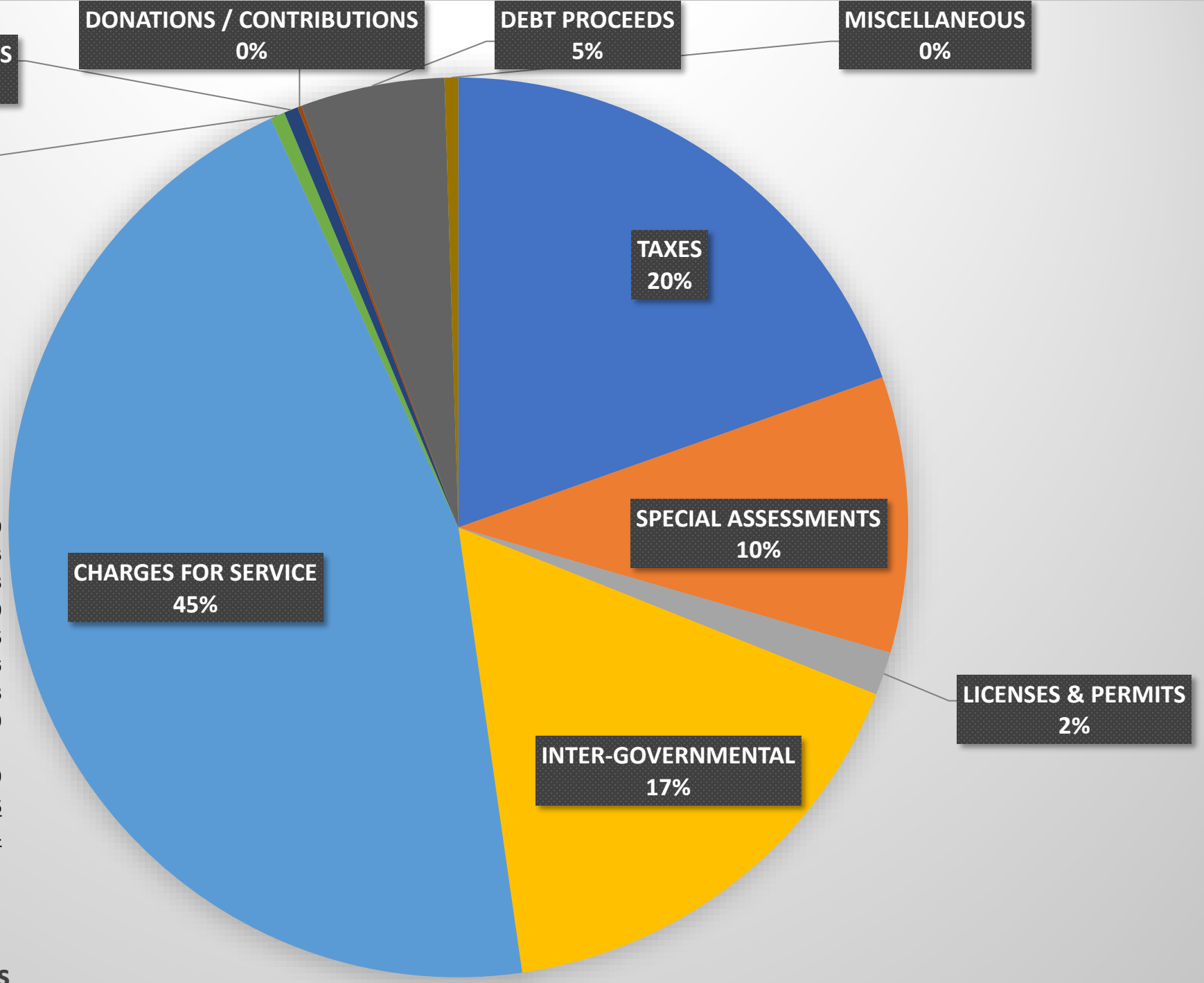


FY2024 City of Billings Budget Proposal

5-1-2023

FY23 Accomplishments

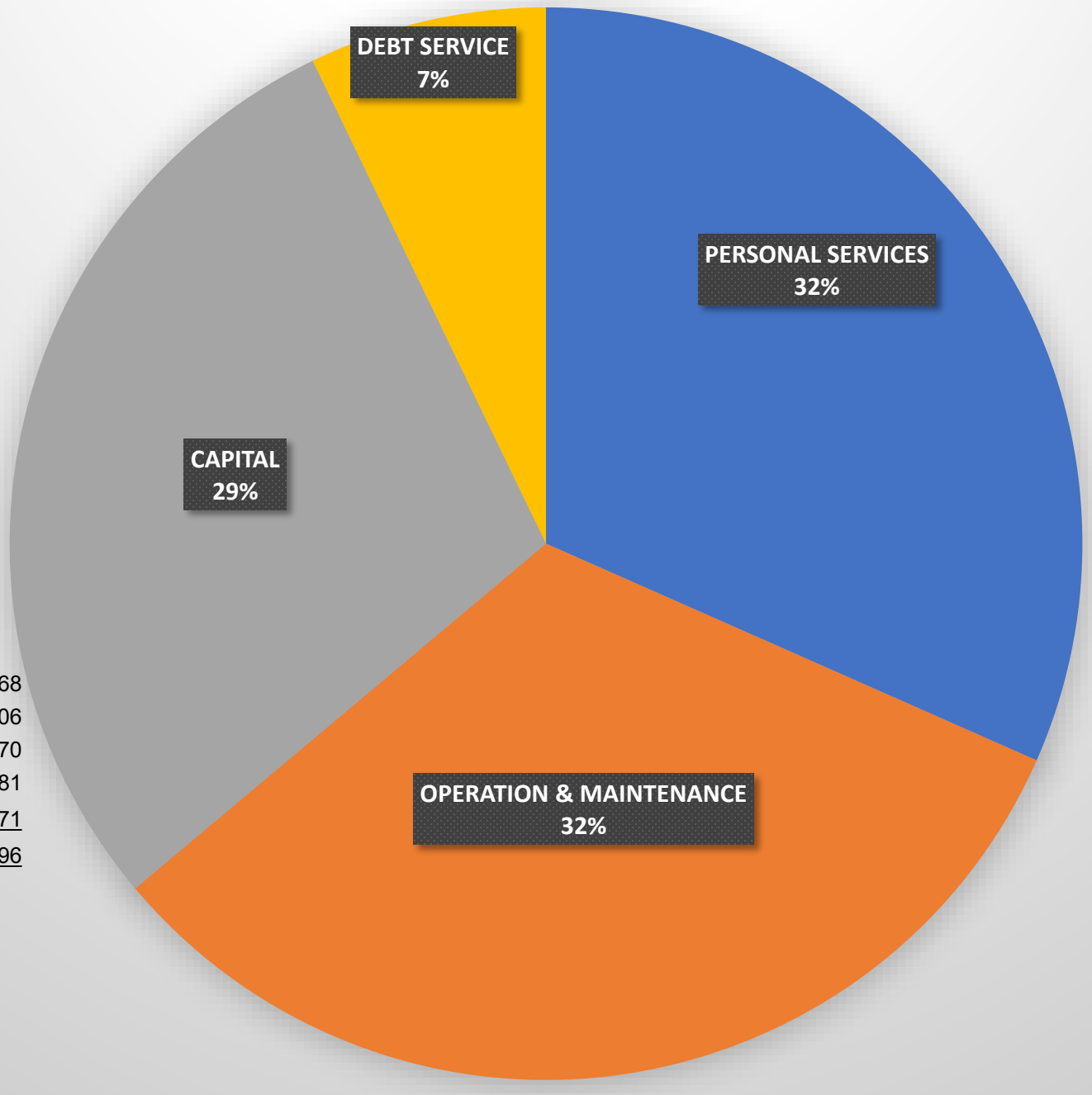
- Hired 28 Police Department positions related to PSML
  - Running Community Service Officers
- Hired 15 Fire Department positions related to PSML
  - Running medical response teams
- Completed design, hired general contract, and successfully bid the new city hall project
- Opened 5 of the 8 new gates at the airport
- Broke ground on Skyline Drive and Skyline Trail
- Participated in over a dozen community meetings to determine investments in parks, trails, recreation and open lands



REVENUES:	
TAXES	$ 60,976,599
SPECIAL ASSESSMENTS	30,848,393
LICENSES & PERMITS	4,840,228
INTER-GOVERNMENTAL	51,943,579
CHARGES FOR SERVICE	141,410,385
FINES & FORFEITS	1,620,696
INVESTMENT EARNINGS	1,589,058
DONATIONS / CONTRIBUTIONS	437,000
INTERFUND TRANSFERS	25,157,371
DEBT PROCEEDS	16,123,900
MISCELLANEOUS	1,537,975
TOTAL REVENUES	$ 336,485,184

FY24 Budgeted Revenue by Class

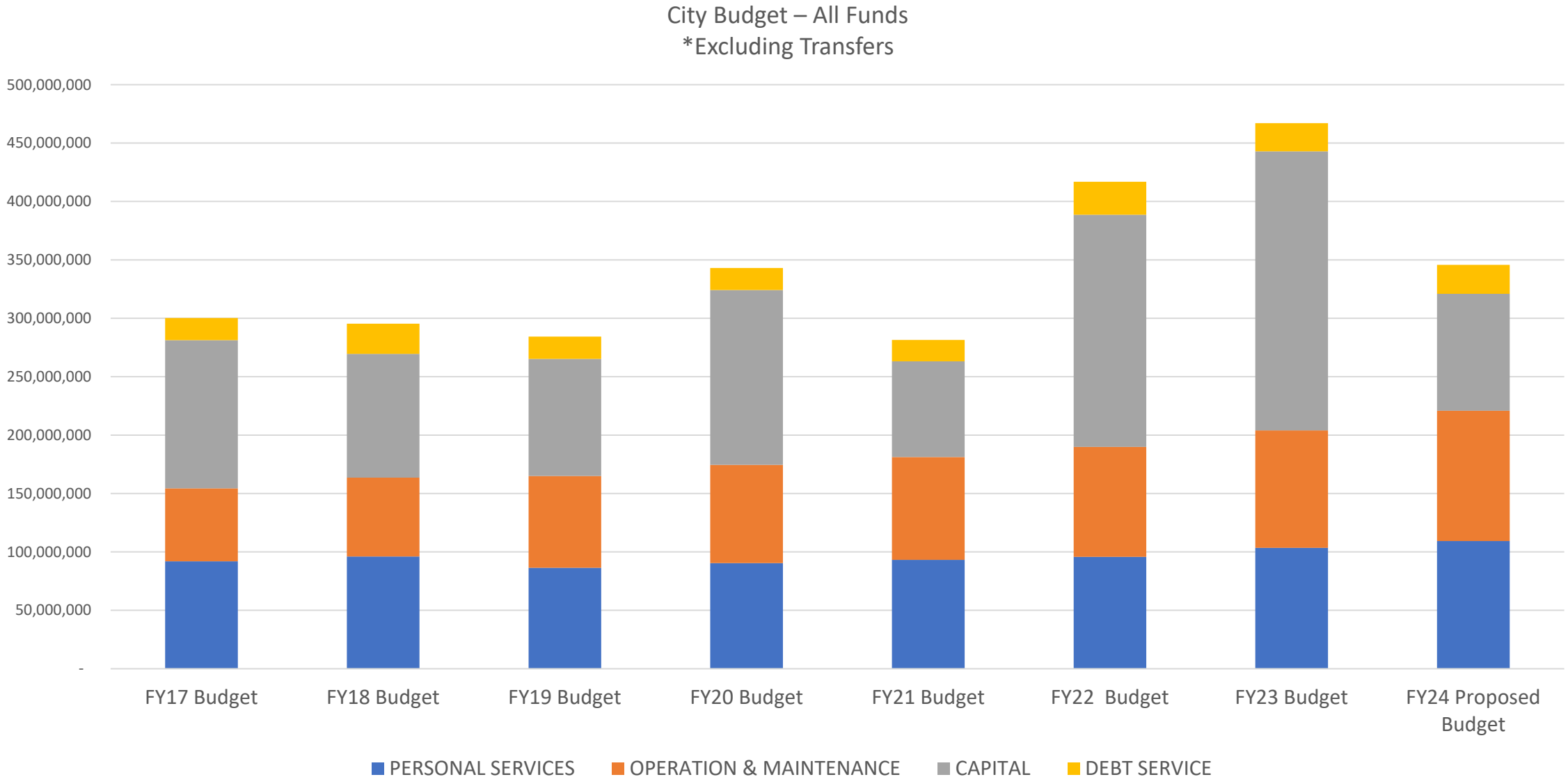
FY24 Budgeted Expenditure By Class



EXPENDITURES:	
PERSONAL SERVICES	$ 109,322,468
OPERATION & MAINTENANCE	111,532,606
CAPITAL	100,104,970
DEBT SERVICE	24,754,681
INTERFUND TRANSFERS	25,157,371
TOTAL EXPENDITURES	$ 370,872,096



FY24 Budget Expenditures


City Budget – All Funds
*Excluding Transfers
500,000,000
450,000,000
400,000,000
350,000,000
300,000,000
250,000,000
200,000,000
150,000,000
100,000,000
50,000,000
-
FY17 Budget
FY18 Budget
FY19 Budget
FY20 Budget
FY21 Budget
FY22 Budget
FY23 Budget
FY24 Proposed Budget
PERSONAL SERVICES
OPERATION & MAINTENANCE
CAPITAL
DEBT SERVICE

Capital Projects FY24 - $100,104,000

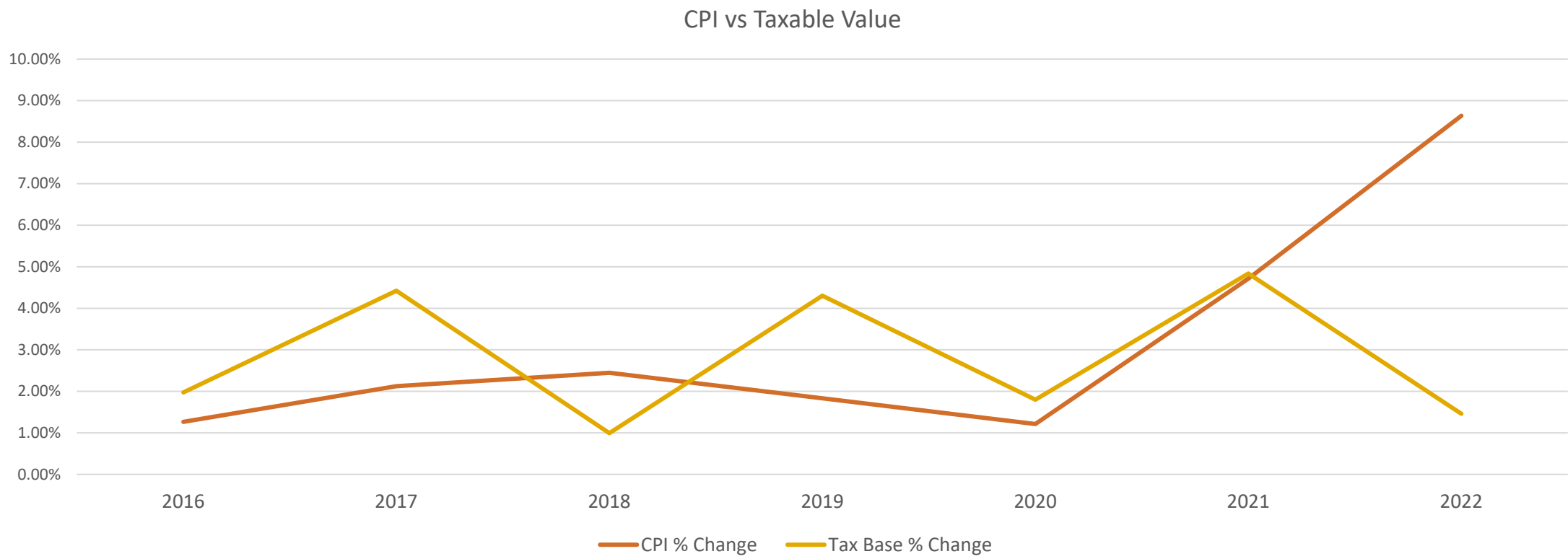
- $6.5 million – Multi-generational Rec Center (South TIF)
- $4.0 million – Investments in Parks & Recreation facilities
- $10.6 million – Airport investments
- $10 million – Downtown street conversion & Unimproved street improvements
- $25 million – Improvements to the Water and Wastewater systems



Operation and Maintenance Expense

- 32% of FY24 Budget
- Increase of $11 million over FY23
- $3.5M increase in Water & Wastewater Maintenance Services
- $1.0M increase in Property & Liability Insurance
- $1.4M increase in Utilities (Electricity & Natural Gas)
- $649K increase in Professional Services

Inflation Impacts



Personal Services

- 32% of FY24 Budget

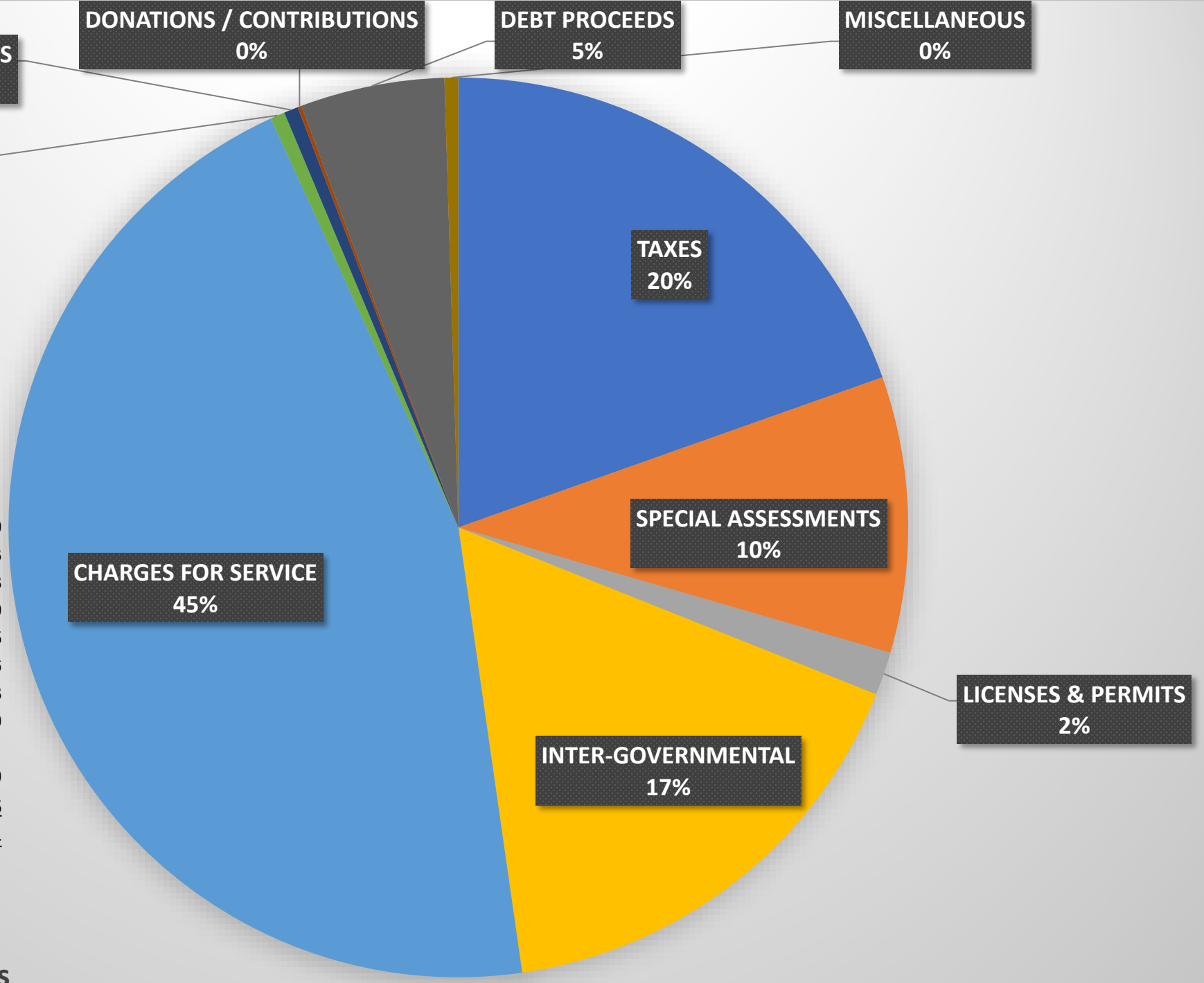
- $5.8 million increase over FY23 (5.3% increase)
- Contracted Salary & Wage Increases
- Additional Staffing Requests
  - 15 FTE
  - Approx $1.2 million in FY24 costs

New Employee Requests for FY24

Fund	Department/Division	# of Positions	Position
Airport	Airport	**1**	Airport Police Officer
Library	Library	**1**	Facilities
Library	Library	**2**	Security
Facilities	Facilities	**1**	Lead Facilities Maint Tech
General Fund	Municipal Court	**1**	Infraction Filing Clerk
General Fund	Municipal Court	**1**	Assistant
General Fund	Municipal Court	**1**	Judge
Solid Waste	Public Works	**3**	Landfill
Solid Waste	Public Works	**4**	Collections
		15	



FY24 Budgeted Revenues



REVENUES:	
TAXES	$ 60,976,599
SPECIAL ASSESSMENTS	30,848,393
LICENSES & PERMITS	4,840,228
INTER-GOVERNMENTAL	51,943,579
CHARGES FOR SERVICE	141,410,385
FINES & FORFEITS	1,620,696
INVESTMENT EARNINGS	1,589,058
DONATIONS / CONTRIBUTIONS	437,000
INTERFUND TRANSFERS	25,157,371
DEBT PROCEEDS	16,123,900
MISCELLANEOUS	1,537,975
TOTAL REVENUES	$ 336,485,184

FY24 Budgeted Revenue by Class

Charges for Services

45% of FY24 budgeted revenue

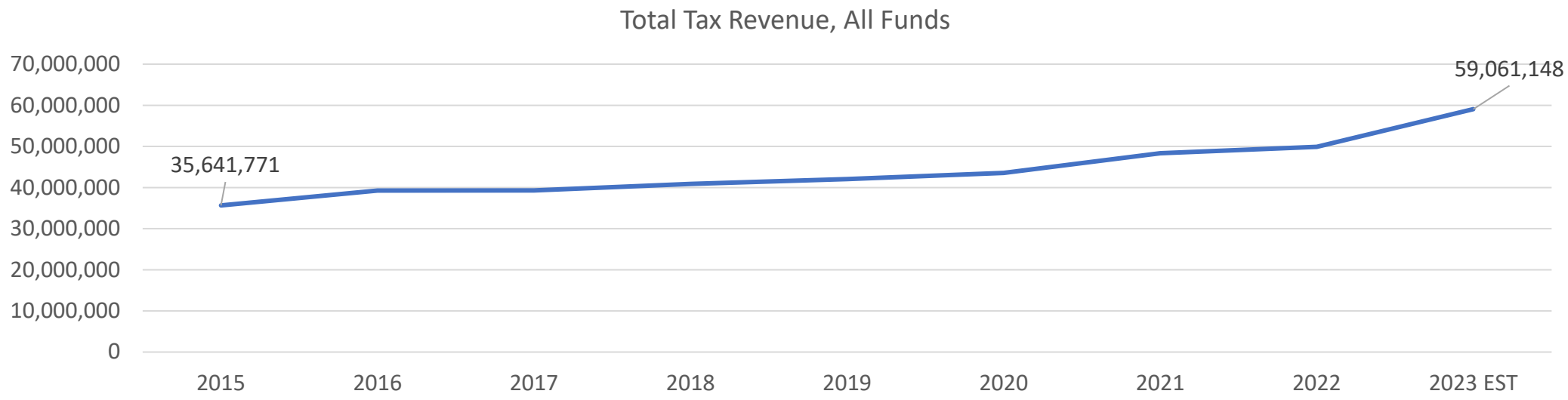
- External Users
  - Utilities
  - Airlines
  - Recreation
- Internal users
  - General Fund Cost Allocation
  - IT Services
  - Fleet Services
  - Health Insurance Premiums

Department	FY24 Budget
Water	31,286,500
Wastewater	23,400,960
Solid Waste	19,494,450
City Health Ins Fund	13,432,000
Airport	12,889,604
Street/Traffic Oper	9,539,239
General	4,924,395
Property Ins	3,770,948
Engineering	3,677,186
Information Resources	3,642,449
P.W. Admin	3,166,871
Public Safety	2,607,756
Motor pool	2,337,119
Parking	2,281,648
Facilities Management	982,824
Transit	747,014
Telephone System	461,830
City County Planning	373,347
Radio	333,499
Police Programs	274,890
Central Svcs	112,473
Amend Park	25,000
Fire Grants	22,000
Cemetery Perpetual Trust	15,750
CDBG	15,000
Library Fund	14,650
Cemetery Improvements	14,000
Sidewalk Hazard Repair	12,000
	139,855,402

Tax Revenue

20% of FY24 Budget

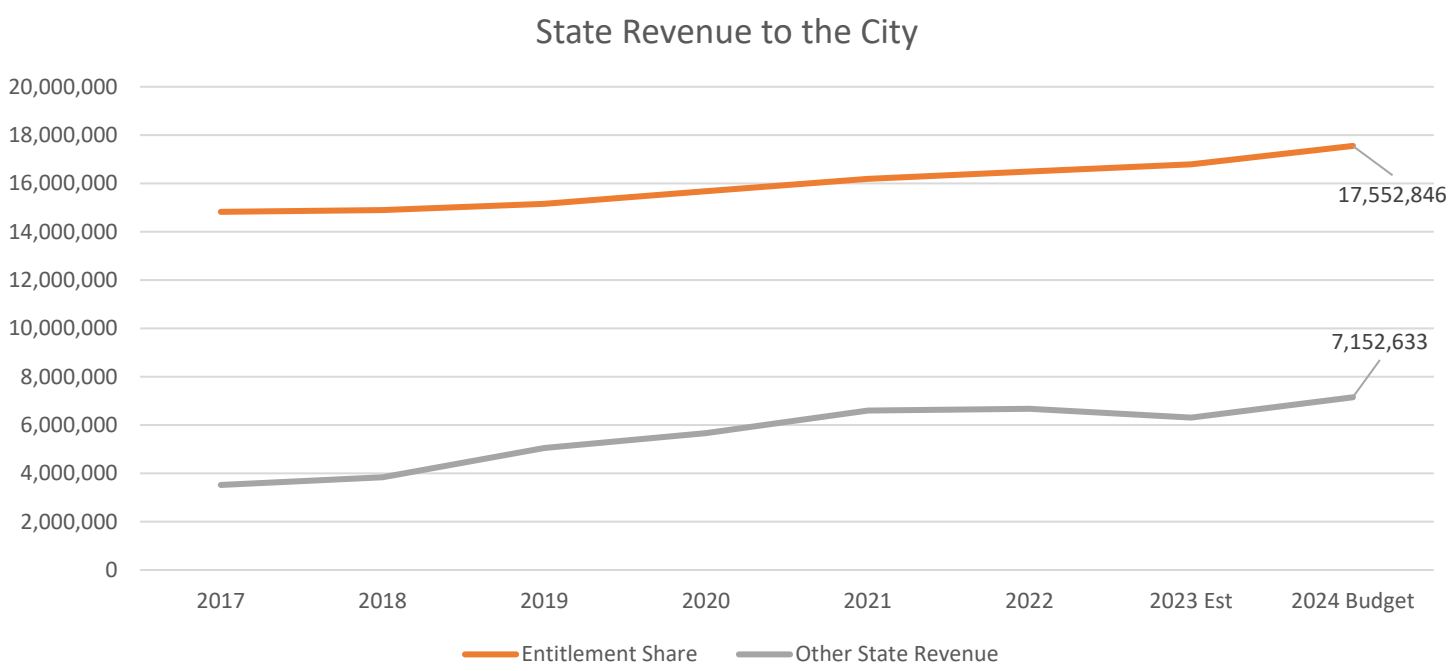
Fund Name	FY24 Budgeted Tax Revenue	FY23 Budget Tax Revenue	Difference
General	$ 16,381,220	$ 19,167,615	$ (2,786,395)
Public Safety	30,942,013	25,651,644	5,290,369
Library	1,322,239	1,265,971	56,268
Transit	2,644,105	2,531,644	112,461
City Hall Construction	200,000	-	200,000
General Obligation Debt	1,769,299	1,733,383	35,916
Planning (Transfer from County)	508,247	523,000	(14,753)
Tax Increment Districts	7,209,476	7,139,000	70,476
Total Budgeted Tax Revenue	**$ 60,976,599**	**$ 58,012,257**	**$ 2,964,342**



19% Estimated growth in Property Values

Budgeted property tax revenue increase at 6%

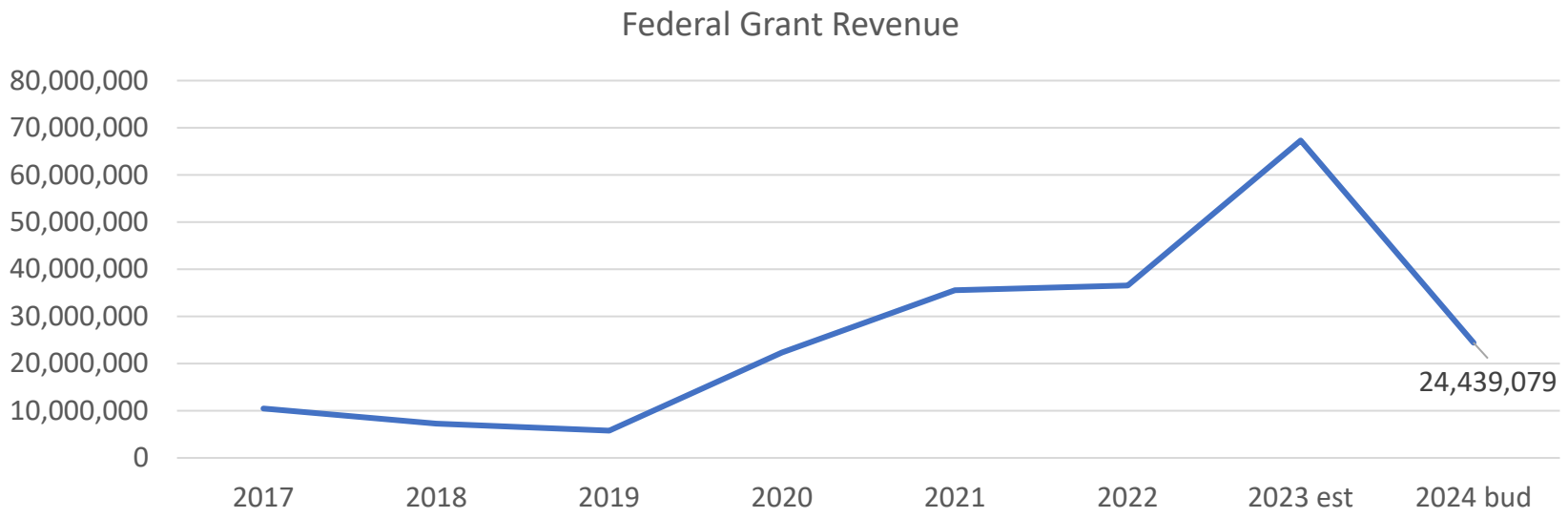
Intergovernmental – State of Montana



Fund	FY24 Budget
City Hall Construction	650,000
General	12,849,643
Library Fund	354,167
Public Safety	2,169,895
Street/Traffic Oper	463,800
Tax Increment East	171,479
Tax Increment N 27th	266,797
Tax Increment South	292,587
Transit	334,478
Total	**17,552,846**

4.5% increase in Entitlement Share

Intergovernmental – Federal Revenue

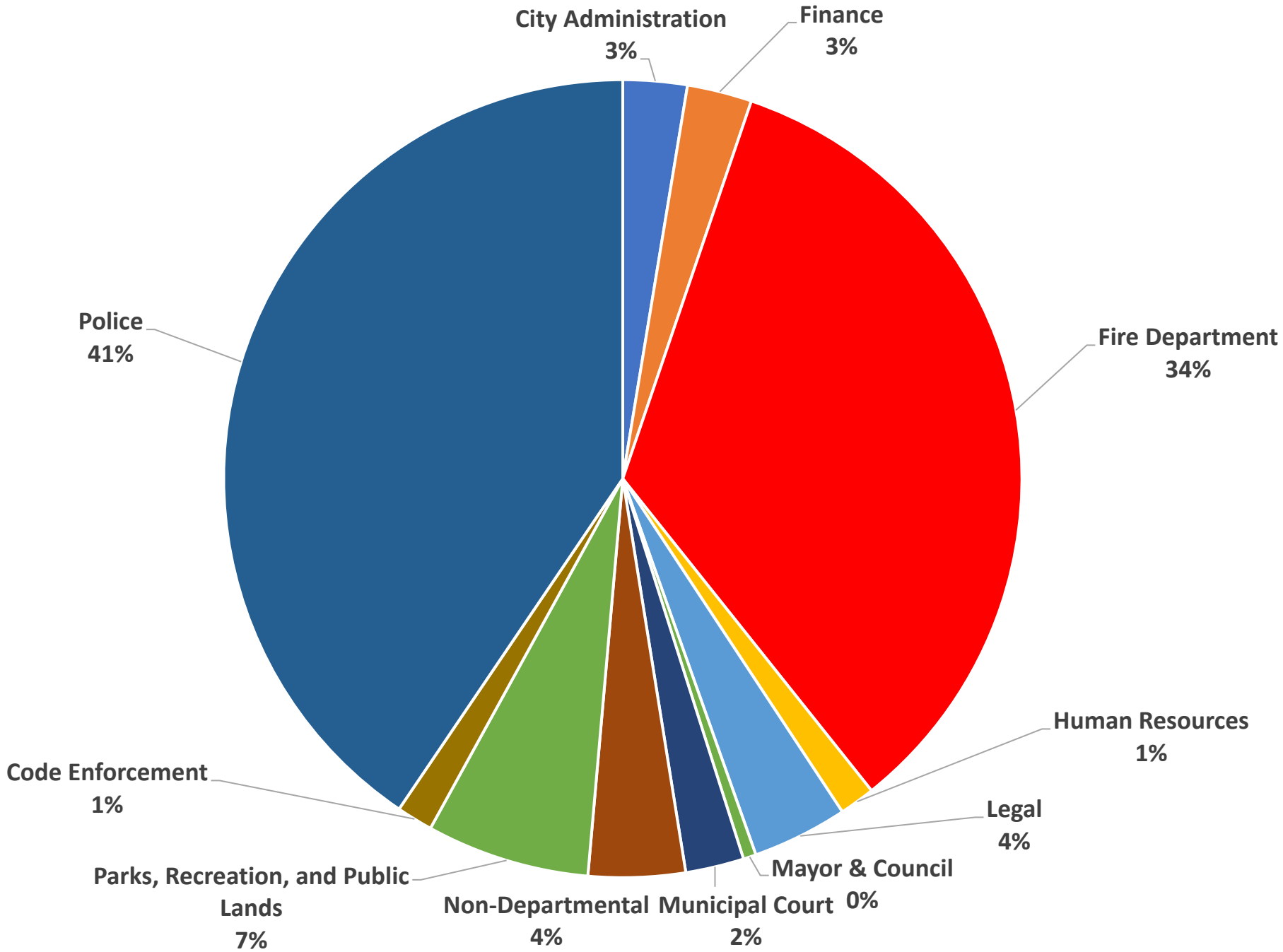


Fund	FY24 Budget
Airport	7,578,960
Water	7,063,546
Transit	5,238,924
CDBG	2,152,758
City County Planning	1,208,500
Police Programs	433,101
Municipal Court Grants	402,415
Wastewater	200,000
Fire Grants	120,875
Public Safety	40,000
Grand Total	**24,439,079**



FY24 General & Public Safety Funds

FY24 Proposed General and Public Safety Fund Expenses

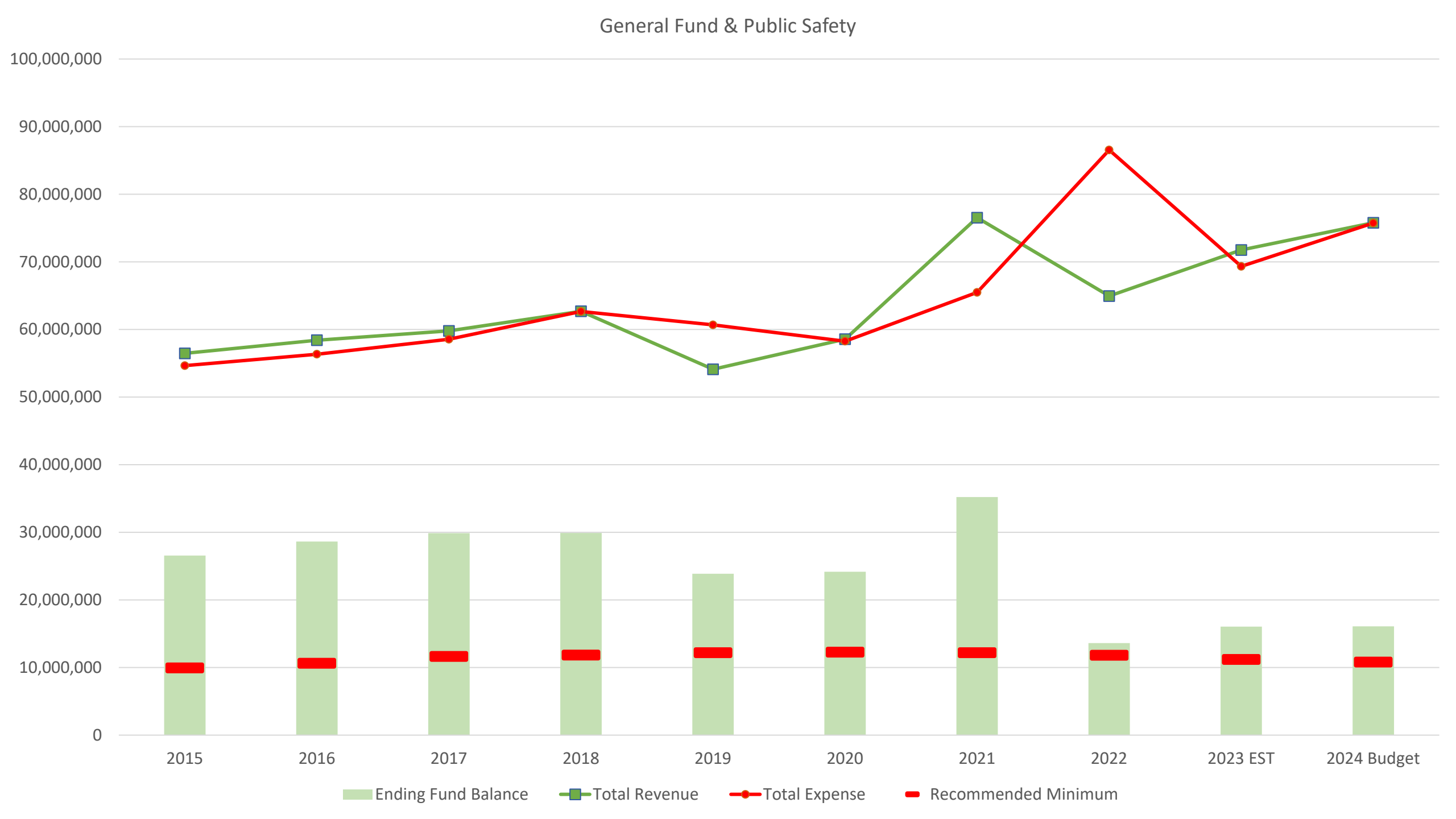


FY24 Proposed General & Public Safety Funds

Department	FY24 Proposed	FY23 Adopted	Change
City Administration	1,967,937	1,955,521	12,416
Finance	1,987,872	1,945,119	42,753
Fire Department	25,797,419	25,005,486	791,933
Human Resources	1,089,704	1,033,269	56,435
Legal	2,924,845	2,921,497	3,348
Mayor & Council	393,729	349,143	44,586
Municipal Court	1,792,135	1,589,602	202,533
Non-Departmental	2,971,812	2,468,854	502,958
Parks, Recreation, and Public Lands	5,004,486	4,797,802	206,684
Code Enforcement	1,111,845	1,156,484	-44,639
Police	30,693,348	28,964,593	1,728,755
Total	**$ 75,735,132**	**$ 72,187,370**	**$ 3,547,762**

FY24 General Fund & Public Safety by Class

Class	General Fund	Public Safety Fund	FY24 Proposed Budget
Personal Services	11,789,018	45,591,785	57,380,803
Operation and Maintenance	4,931,706	8,771,386	13,703,092
Capital Outlay	19,345	579,734	599,079
Debt Service	0	312,294	312,294
Transfers Out	1,884,296	1,855,568	3,739,864
Grand Total	**18,624,365**	**57,110,767**	**75,735,132**


General Fund & Public Safety
100,000,000
90,000,000
80,000,000
70,000,000
60,000,000
50,000,000
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30,000,000
20,000,000
10,000,000
0
2015
2016
2017
2018
2019
2020
2021
2022
2023 EST
2024 Budget
Ending Fund Balance
Total Revenue
Total Expense
Recommended Minimum

FY24 Other Budget Items

Typical Residential Costs

MILLS			
Purpose	**FY2024**	**FY2023**	**Change**
General	50.62	74.00	(23.38)
Public Safety	114.00	114.00	-
Library	4.37	5.00	(0.63)
Transit	8.74	10.00	(1.26)
General Obligation	6.80	8.00	(1.20)
Total Mills	**184.53**	**211.00**	**(26.47)**

Median Home (est $277,800) Property Taxes			
	FY2023	**FY2024**	**Change**
General	$227.87	$189.84	($38.03)
Public Safety	351.05	$427.53	76.49
Library	15.40	$16.39	0.99
Transit	30.79	$32.78	1.98
General Obligation	24.63	$25.50	0.87
Median Home Property Tax	$649.74	$692.04	$42.30
Park District 1 Assessment	49.18	51.63	2.46
Street Maintenance Dist	185.08	198.04	12.96
Storm Sewer	56.40	$59.60	3.20
Total Special Assessments	$290.66	$309.27	$18.62
Total Taxes and Assessments	**$940.40**	**$1,001.32**	**$60.92**

Monthly utility bill information will be presented on May 15

Investment in Council Priorities

- **Improve the Safety of Billings ($65.8 million)**
  - **Increased investments in safe routes to school**
  - **Implementation of traffic calming measures**
- **Invest in Core Infrastructure ($77.5 million)**
  - **Continued Airport Terminal and Runway improvements**
  - **Improvements and maintenance on existing facilities including MET, Parking Garages, Fire Stations**
  - **Transportation network enhancements downtown streets, gravel street reconstruction and unimproved streets in south Billings**
  - **Water and Wastewater main replacements, wastewater on Monad Road**

Investment in Council Priorities

- **Increase Parks, Trails, Recreation, and Cultural Investments ($192 million)**
  - **Castle Rock Park parking lot & restroom**
  - **Centennial Park trail development**
  - **Irrigation automation**
  - **Poly Vista playground and parking lot**
  - **Multi-generational rec center**
  - **Pioneer Park tennis courts**
- **Improve the Built Environment through Quality Design ($6.2 million)**
  - **Downtown two-way street conversion**
- **Build a High-Performance Organization Principled in Core Values ($95,000)**
  - **Records digitization**



Decisions for Council

- PRPL Bond & Levy
- Mental Health Substance Investments
- Land Use Planning

Conclusions & Questions

- Budget is available online
  - www.billingsmt.gov/finance

- Future Budget Presentations to Council
  - May 9
  - May 15
  - May 16
  - June 5

May 1, 2023

Honorable Mayor and City Council Members:

It is a privilege to present the City of Billings Fiscal Year 2024 (FY24) Proposed Operating and Capital budget. The effective date of this budget is July 1, 2023 and runs through June 30, 2024. Adopting the budget is one of the most significant policy decisions the Council makes annually. City staff focused on accomplishing the City Council's adopted priorities efficiently to improve the quality of life for our citizens. We look forward to discussing this proposed balanced budget over the next few months.

ACCOMPLISHMENTS IN FY23

Improving the safety of Billings remains our #1 priority. To that end, we are integrating the additional resources voters approved in 2021 to police, code enforcement, prosecution and fire, and implementing most of the 132 recommendations made by the Center for Public Safety management (CPSM) to improve the effectiveness of both the police and fire departments. The remaining additional resources for prosecution and courts are included in the proposed 2024 budget. The following is a list of some of the more significant accomplishments:

- Hired 28 individuals to join the police department, as additions from the public safety mill levy, and completed implementation of over 90% of the 102 CPSM recommendations within the police department.
- Successfully supported six pieces of legislation to improve safety in concert with the Criminal Justice Oversight Council
- Hired 15 firefighters including 10 additional from the public safety mill levy and have implemented over 90% of the 34 CPSM recommendations including:
    - Two medical response teams
- Hired 3 additional code enforcement officers and created standard operating procedures to improve court outcomes.
    - Abated 11 properties
    - Successfully passed legislation to increase municipal court abatements from $9,500 to $25,000.
- Launched problem property strike force to include police, code enforcement, legal, Riverstone
- Hosted several stakeholder crime prevention meetings to determine how best to break the cycle of crime
- Completed design, hired the general contractor and successfully bid the new city hall project
- Successfully closed 3 more illicit businesses within the city limits for a total of 8 since 2021
- Opened 5 of the 8 new gates for the $65M airport terminal project
- Hired Jeff Roach as our new Aviation and Transit Director. Jeff has over 30 years of experience in aviation and over 10 years in transit.
- Broke ground on the Skyline Drive extension (inner belt loop).
- Broke ground on the Skyline Trail project.
- Completed or started the following parks projects:
    - Castle Rock Park Playground
    - Pioneer Park Trail Rehab
    - Central Park Tennis Courts
    - Riverfront Park Trail Improvements
    - Gorham, Millice, Grandview Park Irrigation
- Participated in over a dozen community stakeholder meetings to determine what capital investments should be made in our parks, trails, recreation and open lands

- $17 million in transportation projects
- $9.8 million water and wastewater pipe work
- $2.5 million in water and wastewater plant improvements
- $1.9 million in storm sewer investments
- $1.3 million in solid waste investments
- Secured a grant to acquire 4 electric buses and charging infrastructure
- Completed a 5 year transit development plan to begin implementation this summer
- Successful 2023 retreat for the city council and department directors
- In FY22 there were 13 annexations consisting of approximately 378 acres
- 331 new construction permits for single family dwellings
- Total new construction permits valued at $498 million for calendar year 2022

DRAFT COUNCIL STRATEGIES AND PRIORITIES

- **Improve the safety of Billings. ($65.8 million)**
    - Improve accountability of criminals.
    - Decrease family violence.
    - Maximize programs and partnerships that reduce family violence.
    - Fully investigate the impacts of a Family Justice Center in Billings
    - Activate parks and expand access to recreation programs within neighborhoods throughout the city.
    - Reduce Adverse Childhood Experiences (ACE Scores) partnering with service providers.
    - Build trust with our Native American community.
    - Implement law enforcement, code enforcement, legal, and municipal court strategies to improve the effectiveness of the criminal justice system. 2023/2024.
    - Report data measuring the effectiveness of the criminal justice system. 2023/2024

- **Invest in core infrastructure. ($77.5 million)**
    - Complete airport terminal reconstruction project, building Montana's greatest airport. 2023
    - Complete City Hall/Law and Justice Center project to include a COVID 19 memorial. 2023
    - Complete inner-belt loop and Skyline trail projects 2024
    - Complete water treatment plant and reservoir projects and fund conservation and park components of project. 2025
    - Determine land use and infrastructure policies to serve the inner beltloop and new I-90 interchange areas. 2023
    - Determine 21st Street underpass upgrades to improve downtown transportation system. 2023

- **Increase parks, trails, recreation, and cultural investments. ($19.2 million)**
    - Determine capital investments and educate community on the impacts of additional park and trail development. 2023
        - Determine specifically which projects will be bonded.
        - Determine the level of annual investment to be included in the parks, trails, recreation, and public lands budgets.
    - Determine annual level of maintenance and operation expenses for parks, trails, recreation, and public lands.
        - Vet the impact of using a voter approved parks levy.
        - Vet the impact of using a portion of the City's 74 mill charter cap to fund M&O.

        - CPTED principles will be used activating public spaces for the benefit of neighborhoods, individuals, and crime reduction.
    - Determine level of capital investment to be proposed to voters in 2023 for the multi-generational recreation center and a corresponding strategy for executing on those capital investments.
        - Appoint a task force of key stakeholders to analyze partnership opportunities and recommend the best path forward to build the multigenerational recreation center consistent with the adopted master plan - break ground in 2024.
            - Potential partners include: YMCA, School District 2, Regional Recreation District, private businesses etc.

- **Improve the built environment through quality design. ($6.2 million)**
    - Develop strategies to stimulate infill and redevelopment throughout the city's business and residential districts. 2023/2024
    - Implement the downtown transportation plan/one way street conversions and road diets. 2023/2024
    - Develop a housing strategy in partnership with HomeFront and facilitate 1,000 housing units being added to the city's core. 2023/2024
    - Complete a review of the 2016 growth policy. 2024
    - Update West End and Heights neighborhood plans -update all 8 plans over the next decade.
    - Update subdivision regulations. 2023/2024

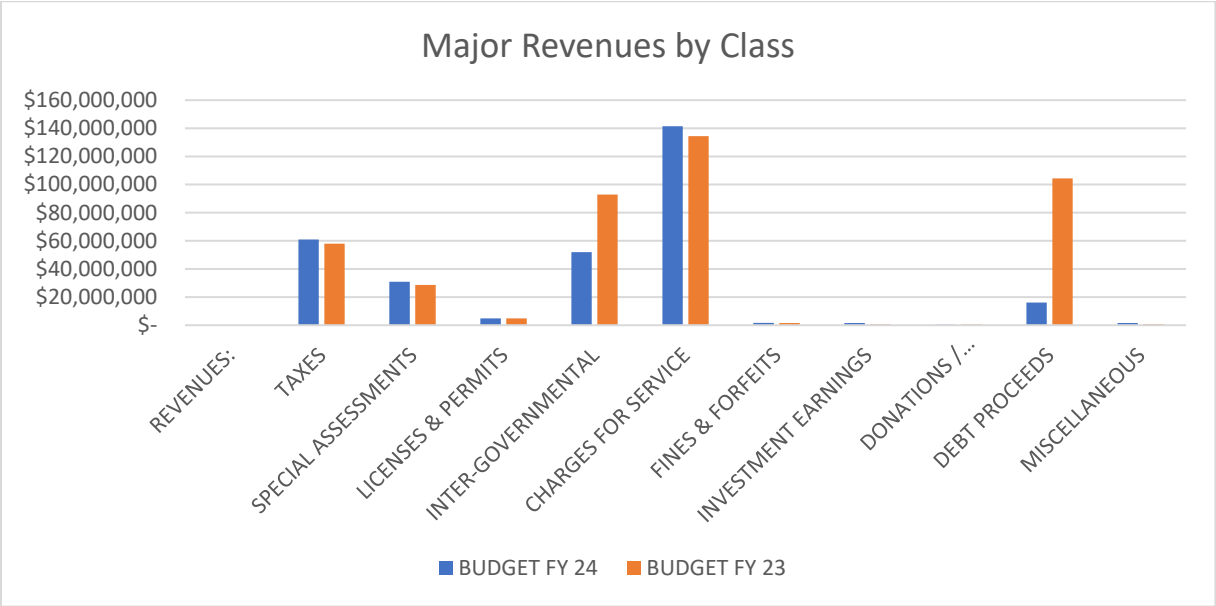
- **Build a high-performance organization (HPO) principled in our core values**. **($95,000)**
    - Complete organizational review of the city's vision, mission, and core values. 2023
    - Complete cost of services studies to better understand cost of delivering police, fire, parks, recreation, trails, storm water, water, wastewater and transportation services and infrastructure. 2023
    - Adopt legislative priorities for the 2025 session focused on improving the safety and economic vibrancy of Billings.
    - Improve the effectiveness of council work sessions, policy implementation and communications. 2023
    - Digitize all essential records for proper storage and access by citizens and staff. 2023/2024
    - Improve public engagement.
    - Systematize a regular review of all ordinances by each department, on a schedule to be determined by administration. 2023
    - Establish a City Charter Review Committee 2023.

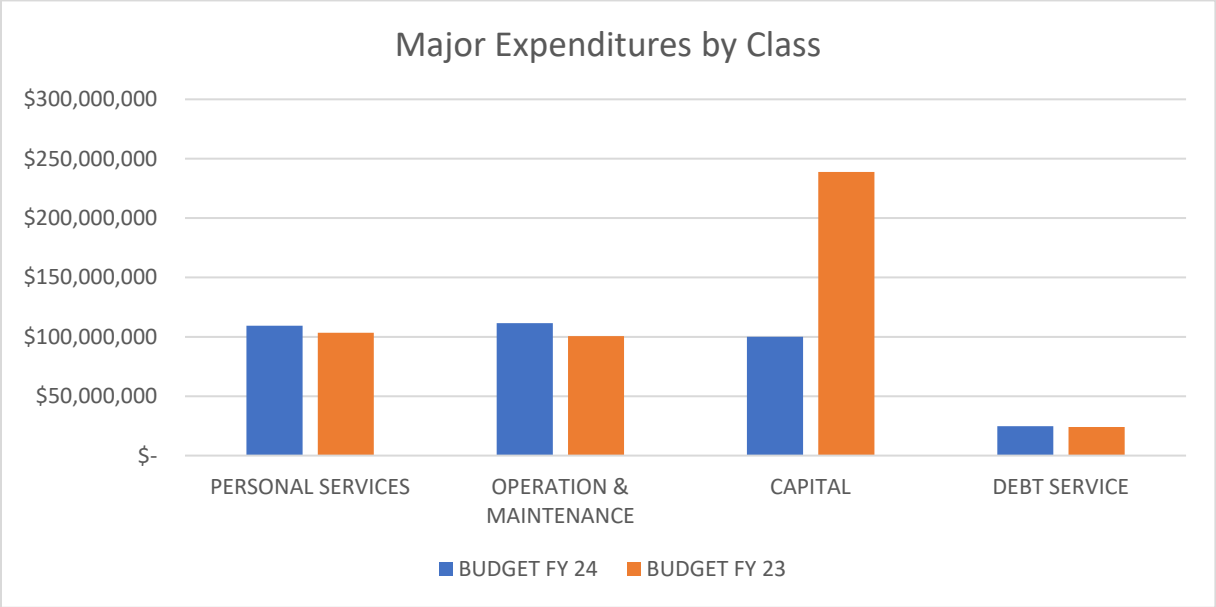
THE FY24 PROPOSED BUDGET

The FY24 proposed budget is funded by estimated revenues totaling $336 million. This includes an estimated increase if property tax revenue of 5.7% due to an increase in property values, increases in special assessments for streets, parks and storm sewer, and proceeds from debt to finance long-term capital projects.

The proposed FY24 budget for the City of Billings contains operating and capital expenses totaling $370.9 million, a decrease of $133.6 million from the prior year. The decrease is due to the reduction in capital investments which were budgeted in FY23, and will not occur again in FY24. There are increases

found in Personal Services for estimated salary and wage adjustments and some additional staffing requests. Operation and Maintenance increases for FY24 include significant increases in property and liability insurance, Information Technology, and facilities costs.





CAPITAL INVESTMENTS

Water and Wastewater Treatment – The FY24 budget contains significant investment in our Water and Wastewater treatment infrastructure. The total planned for all water and wastewater projects in FY24 is $33 million.

Transportation Network – The FY24 budget includes funding for conversion of the remaining downtown streets from one-way to two-way. This will have the effect of making the downtown area more pedestrian friendly by slowing traffic and has shown to benefit commerce.

Airport – Significant investments are planned as additional capital improvements to the Airport infrastructure. Total capital outlay for the Airport is planned at $16.9 million for FY24. All projects funded by Airport revenues and federal grants.

Park Improvements and Replacements – The FY24 budget includes $6.5M from the South TIF fund to begin work on the design of the rec-center. This will be done as a compliment to the voter approved general obligation bonds that will be needed to complete the project, if there is a vote approved by the citizens. The FY24 budget includes funding for replacement of 6 Tennis Courts at Pioneer Park ($1.2M), parking lot and restrooms at Castle Rock Park ($981k), and improvements to Poly Vista Park playground and parking lots ($1.5M).

NEW PERSONNEL IN FY24

The FY24 budget contains costs for an additional 15 FTE's. Three of the positions being added are associated with the passage of the 2021 Public Safety Mill Levy. Each position will be discussed during the department budget presentation. The following chart shows the areas where additional investments in staff are being proposed.

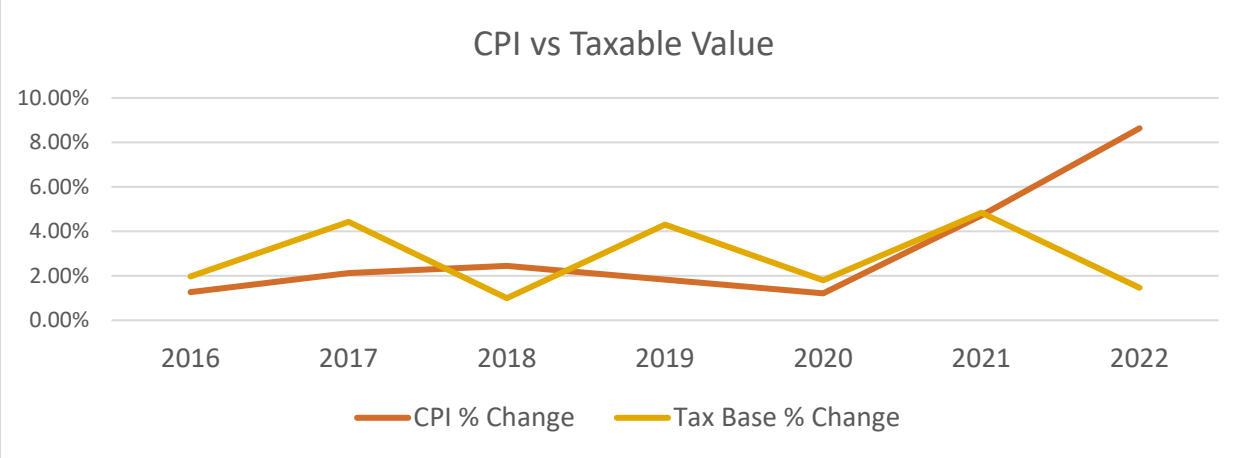
New Employee Requests for FY24

Fund	Department/Division	# of Positions	Position
Airport	Airport	**1**	Airport Police Officer
Library	Library	**1**	Facilities
Library	Library	**2**	Security
Facilities	Facilities	**1**	Lead Facilities Maint Tech
General Fund	Municipal Court	**1**	Infraction Filing Clerk
General Fund	Municipal Court	**1**	Assistant
General Fund	Municipal Court	**1**	Judge
Solid Waste	Public Works	**3**	Landfill
Solid Waste	Public Works	**4**	Collections
		15	

IMPACTS OF INFLATION

In 2022 the Consumer Price Index for All Urban Consumers (CPI-U) increased 8.6% over 2021. Construction Cost Indexes have risen 5.6% over the past 12 months. City operations are impacted by these increases as a significant expense of operating City services involve fuel, labor, energy, and construction. In response to increases in inflation we are adjusting operations to reduce consumption and inputs where possible, we are also proposing rate increases in many areas to keep up with these rising costs. It is anticipated that the impacts of inflation will affect the decisions and operations of the City for the near future.

One of the major funding sources is property tax revenue, which over the past few years has not kept up with inflation.

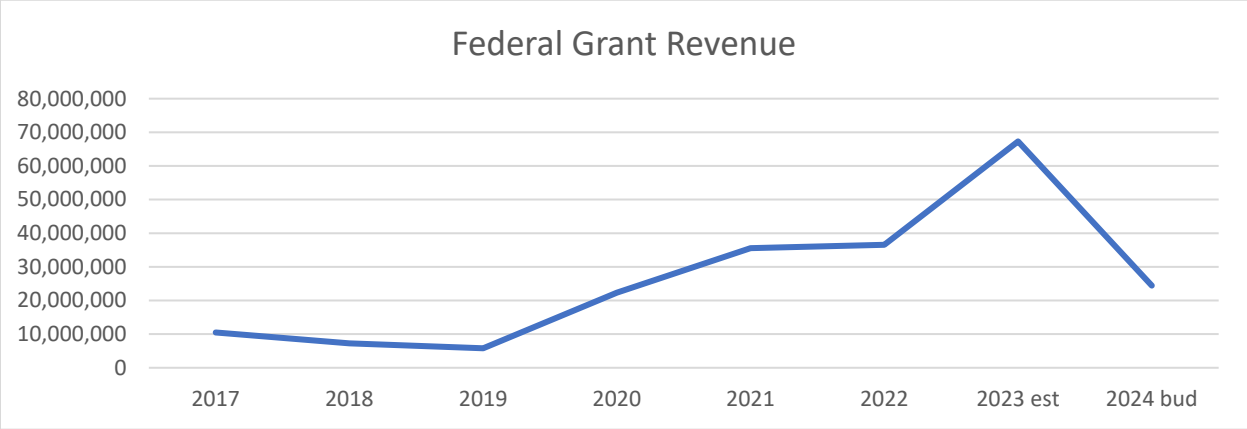


SPECIAL ASSESSMENTS

The City of Billings has multiple special assessment districts. Some are City-wide, while others are for small districts, for varied purposes. These districts are used to fund maintenance and operations of amenities that benefit the individual parcel. Some examples of districts are Parks Districts, Street Light Districts, and Street Maintenance District. The rising cost of labor, fuel, and utilities that are needed to maintain services within these districts require setting the rates high enough to cover theses costs. In FY24 the proposed budget includes increases in assessment revenue ranging from 5-12%.

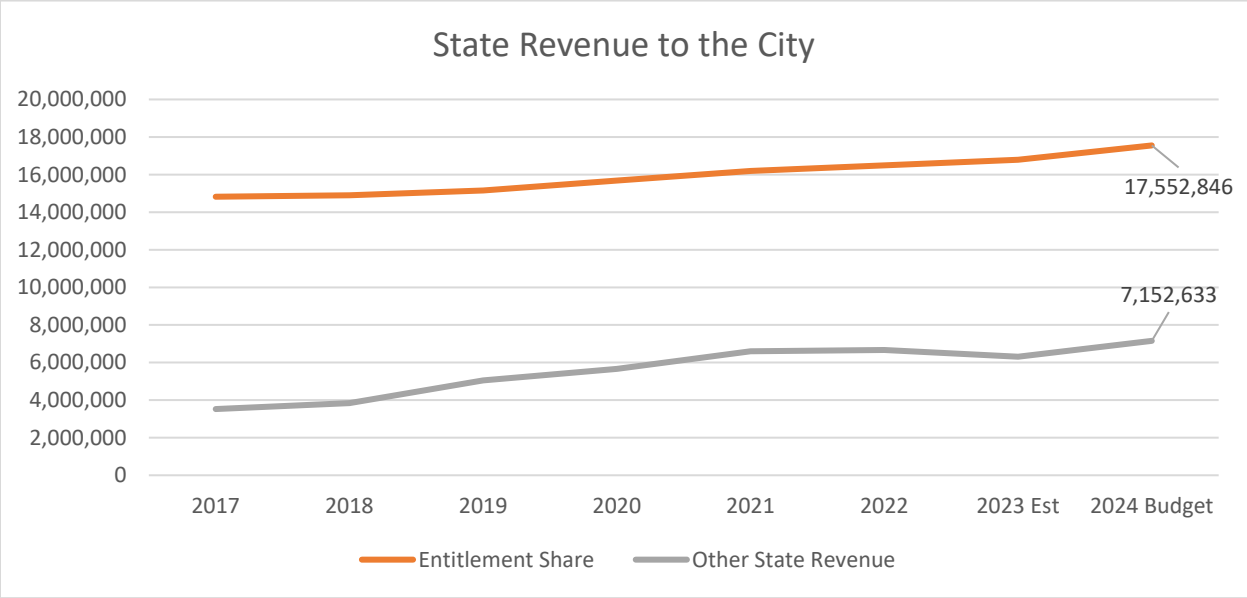
INTERGOVERNMENTAL REVENUE

The City receives revenue from multiple sources to fund operations. These sources include revenue from both Federal and State government. As a percentage of the overall budget, the City receives limited funds from the State and Feds. This has changed significantly in recent years but is expected to return to pre-pandemic levels in the next few years. The revenue from other governments can be found in the budget under the category “Intergovernmental”. For FY24, the City is budgeting $52 million in intergovernmental revenue. This is a decrease of $40.9M over the FY23 budget. This decrease is largely a result of the elimination of America Rescue Plan and CARES Act funds. For FY24 the Federal revenues budgeted are $24 million.



The City also receives money from the State of Montana, titled State Entitlement Share. This is a collection of a variety of tax dollars levied by the State within our City and throughout Montana and redistributed to local governments around the State. This funding has remained relatively flat over the past few years, not keeping up with wage growth or inflation. This is placing a greater burden on local

taxpayers to pick up the difference. For FY24, the growth rate in entitlement share will be 3.4%, or $560k. The City of Billings uses entitlement share to fund General Fund, Public Safety, Library, Transit, Street/Traffic Operating, and the New City Hall Construction. The total State Entitlement share for FY24 will be $17.5 million. Other State revenue includes $4.275 million of Gas Tax, $1.1 million for 9-1-1, and $1.7 million in combined other grant funds for Transit, Legal, Police, and Library.



PROPERTY TAX REVENUE

The FY24 budget is based upon levying 184.53 mills, which is a reduction from the maximum amount authorized by the City Charter, and citizens of Billings. In FY23, the City levied 211.00 mills. The estimated decrease is based upon a significant estimated increase to the property tax base. For FY24, we are estimating a growth in the City's tax base of 19.0%. This assumption is based upon the growth resulting from new construction and re-appraisal. Actual increase in the tax base will not be known until August, but preliminary numbers show residential values in Yellowstone County increasing 29%. Residential property makes up 59% of the tax base in Billings.

While the actual number of mills needed to fund the budget will not be known until late August, we are assuming a reduction in the number of mills levied for all funds except Public Safety. While there is an assumed reduction in the number of mills levied, it will not represent a decrease in the real property tax dollars levied. The budget is built upon an overall property tax revenue increase of 6% over the prior year.

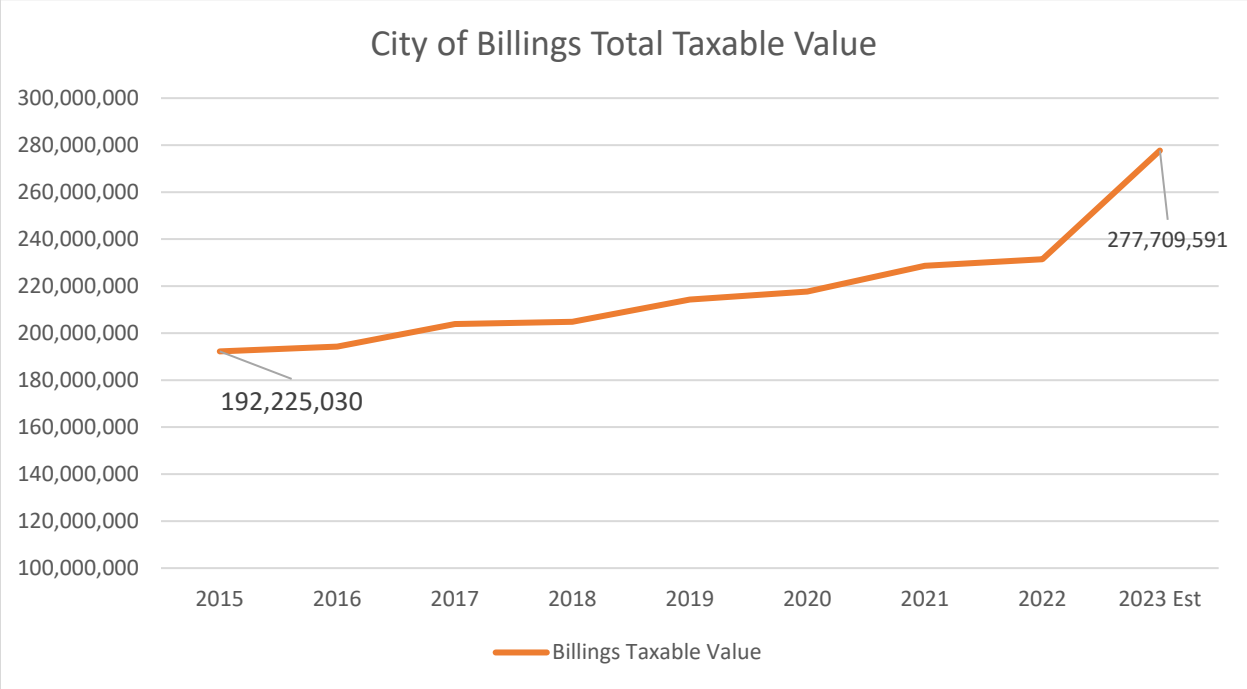
Number of Mills Levied

	FY 23	FY 24
General Fund	74.00	50.62
Public Safety 1999	20.00	20.00
Public Safety 2020	60.00	60.00
Public Safety 2021	34.00	34.00
Transit	10.00	8.74
Library	5.00	4.37
G.O. Library Debt Service	2.96	2.59
G.O. Ballpark Debt Service	3.47	2.87
G.O. Streets Debt Service	1.62	1.37
Total	211.05	184.56

Median Home Property Taxes

	FY2023	FY2024	Change
General	$227.87	$189.84	($38.03)
Public Safety	351.05	$427.53	76.49
Library	15.40	$16.39	0.99
Transit	30.79	$32.78	1.98
General Obligation	24.63	$25.50	0.87
Median Home Property Tax	$649.74	$692.04	$42.30

Over the past 9 years, the City of Billings' tax base has grown at an average rate of 4.7% per year. Historically this amount has been closer to 2.5%, but with recent increases in property values, this amount is estimated to increase. Because the State of Montana undertakes the property reappraisal process every odd numbered year, property value change changes look more like a staircase rather than linear.



MARIJUANA TAX

The revenue from the excise tax from the sale of recreational and medical marijuana in Yellowstone County is expected to be about $650,000 for FY24. A portion of this is being used to help fund the construction of the new city hall ($200,000) and the remainder is being used to add resources to the City's Public Safety Mill levy for mental health and substance abuse.

The proposed budget allocates 2 mills from the 2021 Public Safety mill Levy for substance abuse and mental health impacts on public safety. The budget is recommending that the revenue from marijuana sales excise tax be added to these mills, resulting in a total amount available for substance abuse and mental health of $853,730 in FY24.

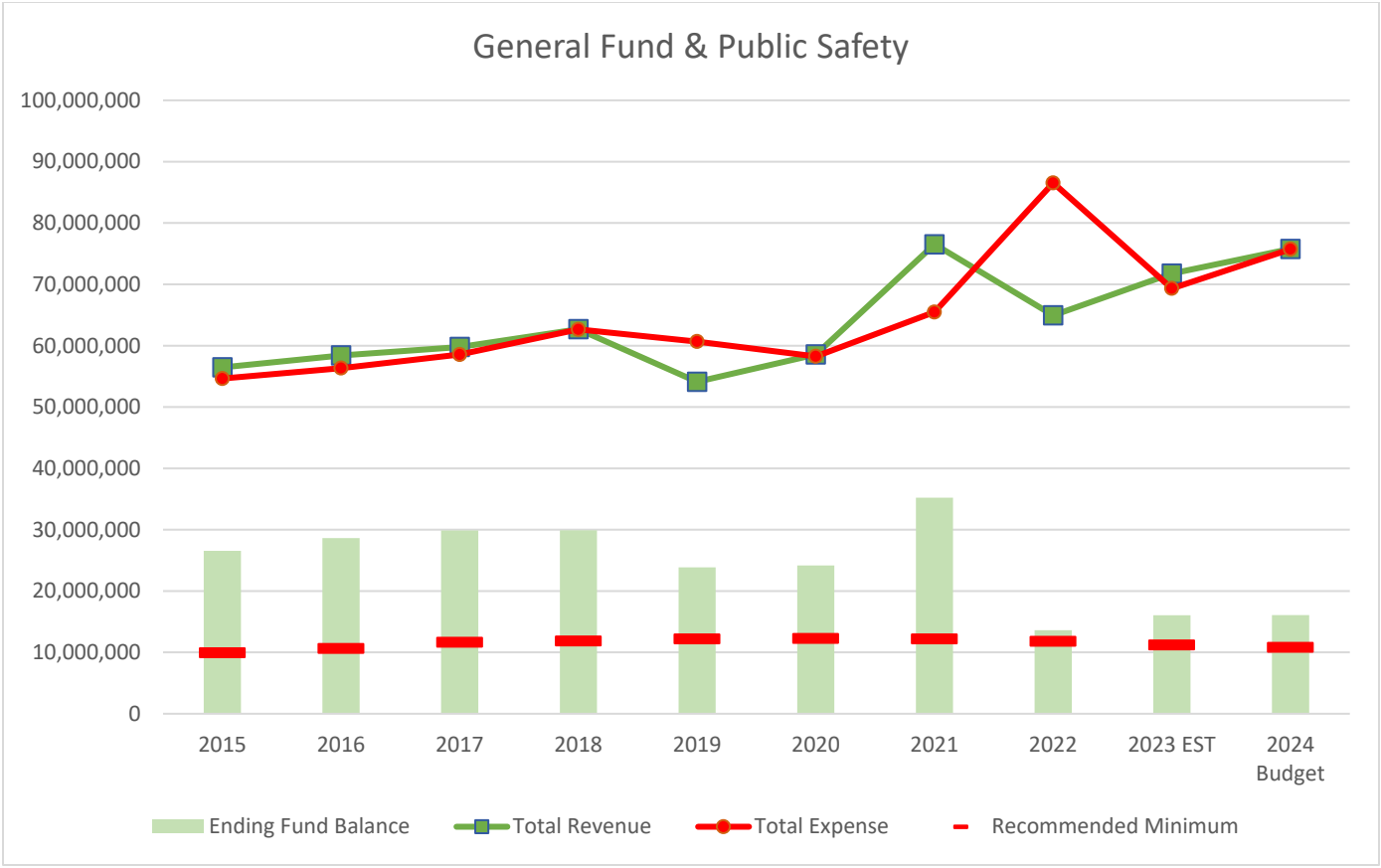
GENERAL & PUBLIC SAFETY FUNDS (GFPS)

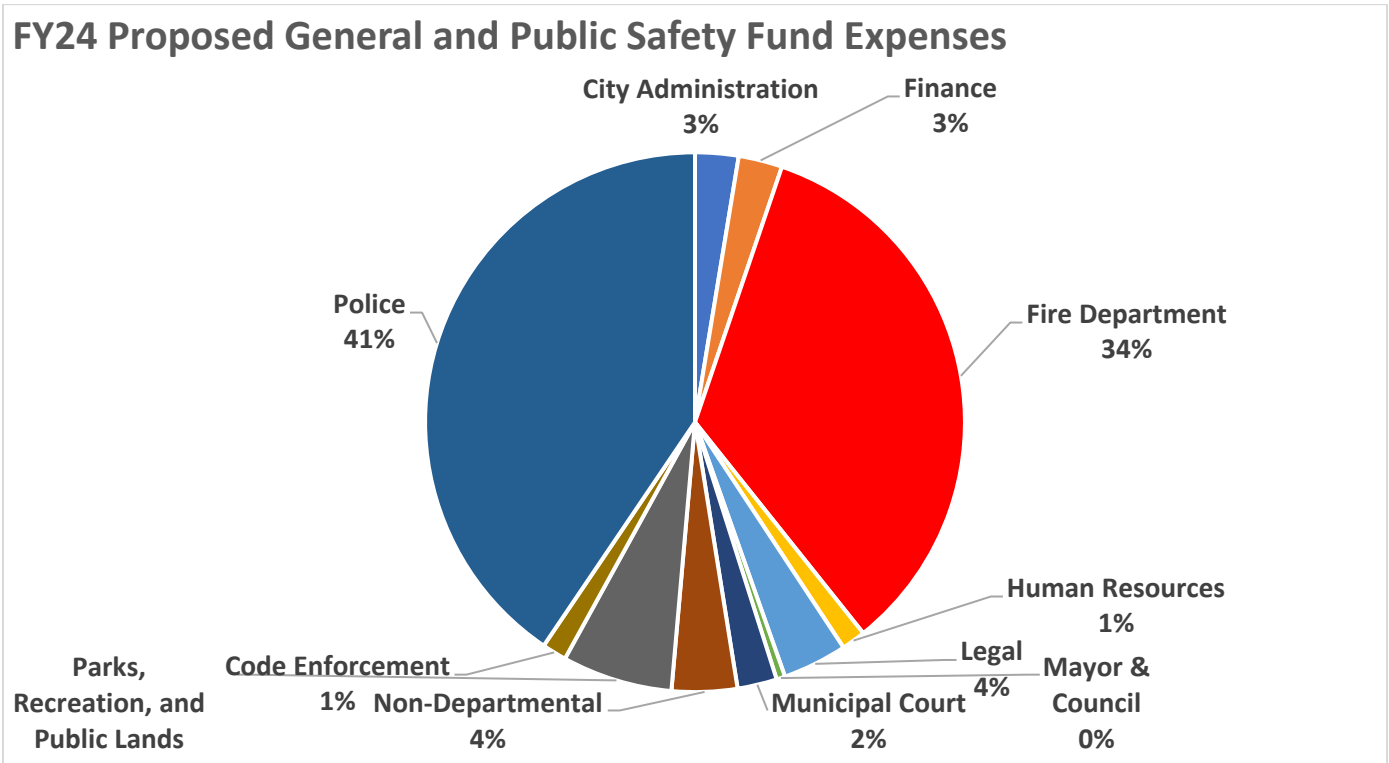
For FY24, we are assuming a growth in taxable value of 20%. However, the budget is built upon an overall increase of 5.6% in tax revenue through a reduction in mills. Overall, this will mean approximately $2.5 million of new property tax revenue into the GFPS funds related to growth in value. Other revenue in the GFPS funds, which make up about 37% of total revenue is estimated to generate an additional $1.5M in revenue.

The budget is built upon the assumption that property values will increase 20%, the total number of mills will be reduced in the General Fund, but not the Public Safety Fund. This will reduce the dollar amount that will be transferred from the General Fund to the Public Safety Fund.

The FY24 budget estimates an ending fund balance that is $3.4 million higher than the recommended minimum reserve of $10.8 million.

GFPS Revenue Class	FY24 Proposed Budget	FY23 Budget	Difference
Taxes	47,323,233	44,819,259	2,503,974
License And Permits	2,008,228	2,003,454	4,774
Intergovernmental	17,076,243	16,439,991	636,252
Charge for Service	7,532,151	7,139,681	392,470
Fines And Forfeitures	1,328,846	1,302,446	26,400
Investment Earnings	70,000	42,164	27,836
Transfers From	322,894	224,675	98,219
Miscellaneous	117,220	52,450	64,770
Revenue Total	**75,778,815**	**72,024,120**	**3,754,695**


General Fund & Public Safety
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50,000,000
40,000,000
30,000,000
20,000,000
10,000,000
0
2015
2016
2017
2018
2019
2020
2021
2022
2023 EST
2024 Budget
Ending Fund Balance
Total Revenue
Total Expense
Recommended Minimum


FY24 Proposed General and Public Safety Fund Expenses
City Administration 3%
Finance 3%
Police 41%
Fire Department 34%
Human Resources 1%
Legal 4%
Mayor & Council 0%
Municipal Court 2%
Non-Departmental 4%
Code Enforcement 1%
Parks, Recreation, and Public Lands

PROPERTY TAXES, ASSESSMENTS, AND UTILITY BILLS

The FY24 budget is based upon a variety of rate changes to maintain services equivalent to prior years. The median home value in Billings, based upon the Department of Revenue is currently $231,500. This is expected to increase once new values have been imported in July.

The FY24 budget proposal is funded based upon assumed growth in the tax base at 20%, resulting in a Council approved reduction in the number of mills, a Council approved increase in special assessments, and Council approved rate increases in utilities. For property tax mills, the City's Charter caps the maximum number of mills that may be levied by the City of Billings. The City is currently at the ceiling and is recommending a reduction in FY24 due to the anticipated large increase in taxable value. The total number of mills levied in FY23 was 211.00. Based upon the assumed growth it is estimated that the total number of mills needed in FY24 will be 184.53 mills.

Overall, when looking at the City as a whole, the average residential property owner would see an increase in taxes and assessments of 6.5% over the prior year.

Number of Mills Levied

	FY 23	FY 24
General Fund	74.00	50.62
Public Safety 1999	20.00	20.00
Public Safety 2020	60.00	60.00
Public Safety 2021	34.00	34.00
Transit	10.00	8.74
Library	5.00	4.37
G.O. Library Debt Service	2.96	2.59
G.O. Ballpark Debt Service	3.47	2.87
G.O. Streets Debt Service	1.62	1.37
Total	211.05	184.56

This change in mills will impact the median homeowner an estimated $42 per year, due to the anticipated increase in property values.

Median Home Property Taxes

	FY2023	**FY2024**	**Change**
General	$227.87	$189.84	($38.03)
Public Safety	351.05	$427.53	76.49
Library	15.40	$16.39	0.99
Transit	30.79	$32.78	1.98
General Obligation	24.63	$25.50	0.87
Median Home Property Tax	$649.74	$692.04	$42.30

The City also has 3 City-wide special districts, Park District 1, Street Maintenance District, and Storm Sewer. These special districts are used to provide funding for their specific purposes. Rates for these districts are set by City Council and assessed to all properties within the City.

Park District 1 – PD1 is assessed against all properties and for FY23 was set at 1.597% of the taxable value for each property. The proposed FY24 budget is based upon the assumption that assessment

revenue would increase 5.7% to keep up with inflation. The estimated rate need to generate this revenue is 1.377%. This is nearly the same rate that was assessed in FY22 (1.3875%). The median home will see an increase of $2.45 per year over FY23.

Street Maintenance District – The FY24 budget proposal includes an increase of 7% in the SMD assessment. The proposed budget is based upon a rate increase of $12.96 per year for the average homeowner.

Stormwater Fees – These funds are used to build and maintain the stormwater infrastructure throughout the City. The proposed budget is based upon a rate increase of 5.7%, or $3.20 per year for the average homeowner.

With the changes in rates as well as the removal of the Arterial District and offsetting increase in the Street Maintenance District, the total impact of assessments on the typical home is $18.62/year.

Median Home Property Taxes

	FY2023	FY2024	Change
General	$227.87	$189.84	($38.03)
Public Safety	351.05	$427.53	76.49
Library	15.40	$16.39	0.99
Transit	30.79	$32.78	1.98
General Obligation	24.63	$25.50	0.87
Median Home Property Tax	$649.74	$692.04	$42.30
Park District 1 Assessment	49.18	51.63	2.46
Street Maintenance Dist	185.08	198.04	12.96
Storm Sewer	56.40	$59.60	3.20
Total Special Assessments	$290.66	$309.27	$18.62
Total Taxes and Assessments	**$940.40**	**$1,001.32**	**$60.92**

The FY24 budget is also based upon rate increases to Solid Waste, as well as rate increases already approved for Water and Wastewater. The impacts to the typical homeowner are provided below.

Average Home Monthly Utility Bill

	FY23 Monthly	FY24 Monthly	Change
Water	39.49	42.76	3.27
Wastewater	27.37	28.14	0.77
Solid Waste	12.45	Unknown	Unknown
Total Monthly Utility Bill	$79.31	$70.90	Unknown

COUNCIL DECISIONS THAT NEED TO BE MADE

During our 2023 Council retreat, we identified the following crime prevention strategies:

- Decrease family violence.
- Activate parks and expand access to recreation programs within neighborhoods throughout the city.
- Reduce Adverse Childhood Experiences (ACE Scores).

- Build trust with our Native American community.

Once these strategies are approved by the Council, decisions will need to be made on how best to invest the city's limited resources to implement these priorities.

I recommend we dedicate three revenue sources to reducing crime – the two mills from the public safety levy, the 3% marijuana excise tax, and our opioid settlement dollars. During our 2021 public safety levy educational efforts, the city committed to earmarking a minimum of 2 mills for substance abuse and mental health. We, as Yellowstone County electorates also voted in a 3% excise tax on the sale of marijuana. Third, we have been notified of opioid settlement dollars that will be paid to the city over the next decade and these dollars must be spent on the impacts of opioid addiction. Combined, we estimate the City will have $887K to implement these critical strategies. The budget contains $228,730 for the purpose of Crisis Response Units from these funds. The budget also contains $625K for generic purposes under mental health and substance abuse, but clarity is needed.

Stakeholders including Substance abuse Connect, Riverstone Health, School District 2, Rimrock and the City have held several discussions throughout the past several months to collaborate in the critical areas of ACEs, substance abuse and trauma reduction. The value evidence based proven programs remain the focus of our conversations. Crisis Response, home visitation, mentorships, and the development of a family justice center a few of the ideas being pursued.

These are extraordinarily complex issues, and we remain committed to making the best use of these dollars for the desired outcomes.

What should be said about the parks, trails, recreation decisions that have yet to be made?

We need your help to make these critical decisions.

CONCLUSION

We know there are differences of opinion among our community members and citizens about how to best prioritize issues, such as levels of customer service, financial position and reserves, and service delivery and expansion. We have worked hard to develop a budget that will move our community forward – and, at the same time, continue to meet the obligations we have accrued from the past. The City's future economic health is dependent upon how we choose to invest today.

Respectfully,

Chris Kukulski, City Administrator

Andrew Zoeller, Finance Director

Fleet Services

Fleet Services



Current Year Department Budgeted Expense Total:

$2,205,777

Change from Prior year:

$159,952

Overall Budget Justification:

The FY24 budget for the Fleet Services Division is $2,205,777; this represents an increase of $159,952 from the previous year. Services provided by the Fleet Service Division include the maintenance and repair of City vehicles and equipment; preventive maintenance programs; parts and fuel inventory management; Fleet inventory; Equipment Replacement Plan (ERP); Fleet computer module operation and maintenance; processing competitive bids for equipment procurement; assisting departments with vehicle specifications and vehicle disposal; preparing vehicles for service; maintenance activity reporting and City mail courier services. There will be increases in payroll, because of the 3.0% COLA, IT charges, Building Rent charges & Liability Insurance.

There are Capital expenditures for the FY24 fiscal year.

Fleet Services revenues are generated from user departments for services provided, including revenues from mechanic labor; parts, tires and fuel markup; courier services; pool vehicle rental and interest on investments. The total projected revenue for FY24 is $2,355,119, an increase of $292,812 from the prior year. This will subject to any changes in the cost of fuel.

Accomplished Programs:

We have completed the 2 ½ year process of switching the Fleet Management program from H.T.E to Asset Works. This conversion went live in November 2022 and has significantly contributed to the overall success of managing a fleet of over 1100 pieces of equipment utilized by the City of Billings.

Budgeted Revenues:

FLEET SERVICES FUND
OPERATING BUDGET

FUND 6010

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
REVENUES:					
FLEET SERVICES	$ 1,817,672	$ 1,827,996	$ 1,999,807	$ 2,150,000	$ 2,296,369
COURIER	39,972	40,752	40,750	42,000	40,750
INTEREST EARNINGS	2,039	(19,764)	3,750	500	18,000
INTERGOVERNMENTAL	98,366	72,132	-	-	-
MISCELLANEOUS	19,508	30,573	18,000	55,376	-
TOTAL REVENUE	**$ 1,977,557**	**$ 1,951,689**	**$ 2,062,307**	**$ 2,247,876**	**$ 2,355,119**

Budgeted Expenditures:

FLEET SERVICES FUND
OPERATING BUDGET

FUND 6010

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
EXPENSES:					
PERSONAL SERVICES	$ 1,855,927	$ 1,251,179	$ 1,546,818	$ 1,525,000	$ 1,556,035
OPERATION & MAINTENANCE	352,361	323,416	403,238	430,000	611,375
CAPITAL	-	26,200	-	-	-
TRANSFERS OUT	107,129	95,770	95,769	95,770	38,367
TOTAL EXPENSES	**$ 2,315,417**	**$ 1,696,565**	**$ 2,045,825**	**$ 2,050,770**	**$ 2,205,777**

Staffing:

No staffing changes for FY24.

FLEET SERVICES FUND
STAFFING AUTHORIZATION

POSITION	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	PROPOSED FY 24
FLEET SERVICES MANAGER	1.0	1.0	1.0	1.0
MECHANIC II	6.0	6.0	4.0	4.0
MECHANIC III	2.0	2.0	2.0	2.0
MECHANIC IV	1.0	1.0	2.0	2.0
LEAD MECHANIC			1.0	1.0
FLEET SERV SHOP FOREMAN	1.0	1.0	1.0	1.0
ADMINISTRATIVE SUPPORT II	1.0	1.0	1.0	1.0
STORES CLERK	1.0	1.0	-	-
VEHICLE SERVICE TECHNICIAN	3.0	3.0	3.0	3.0
INVENTORY CONTROL SPEC. I	1.0	1.0	2.0	2.0
COURIER/ACCOUNT CLERK II	1.0	1.0	1.0	1.0
TOTAL	**18.0**	**18.0**	**18.0**	**18.0**

Department Goals:

Goal: Implementation of a new Fleet billing system.
Action: Conversion and Implementation of the new Fleet billing system.
Action**:** Implement a web-based billing program that separates the three levels of mechanics to their completed certificate wage levels.
Outcome(s):

A billing system that specifically matches each mechanics ASE or EVT wage level to our department billing system.

Goal: Implementation of a parts location system in Fleet's parts room.
Action: Implement a system from Asset Works, using known, proven techniques.
Action: Number all locations for ease of use.
Outcome(s):

A user-friendly system to quickly locate any given part efficiently.

Goal: Continue to enhance further development of Fleet maintenance technology and training programs.
Action: Acquisition of updated technical tools, diagnostic software and equipment required to support current technology.
Action: Provide various training opportunities for staff including the new fleet Management system and current diagnostics for light and heavy-duty equipment applications. Maintain employee development and technical training.
Action: Transition to a web-based Fleet Management system that will provide technicians with up- to-date information and history of Fleet equipment.
Outcome(s):

A trained and equipped staff that will help improve capabilities for effective updated diagnostics and proficient repair and maintenance of the City fleet.

Goal: Groom Fleet employees for potential promotions.
Action: Recognize employee potential and willingness for increased responsibilities.
Action: Allow employees to solve difficult problems and to shadow higher-level positions.
Action: Provide the required training for additional responsibilities.
Outcome(s): A well trained staff that is recognized for their skills and abilities.
Which increase employee morale and retention.
The potential for Fleet Services Division to have qualified employees ready to move into higher-level positions.

Goal: Update the Equipment Replacement Plan (ERP) for the FY2025 and future year's budgets.
Action: Assist departments with plan preparation and presentation.
Action: Prepare replacement documents for committee review and recommendations.
Action: Prepare and participate in presentation of plan documents for City Administration and Council approval.
Action: Formalize final plan documents for incorporation into the FY2025 budget.
Outcome(s): An established comprehensive plan designed to systematically replace and fund City vehicles and equipment.

Mayor & City Council

Mayor and City Council

Current Year Department Budgeted Expense Total:

$393,729

Change from Prior year:

$44,586



Overall Budget Justification:

The Mayor and City Council are funded through the General Fund. The Mayor is elected at large, and two councilpersons are elected in each of the five wards. The Mayor and Councilors serve four year terms and are limited to two consecutive terms. Members must reside within the Ward from which they are elected and must be qualified voters of the city.

The Mayor and City Council budget reflects an increase of $44,586 from FY23. Personal Services increased $9,647 due to an increase in pay-based benefit costs, while Salary & Wages remained at FY23 budgeted amounts. Operations and Maintenance increased $34,939 which includes $6,500 to purchase tablets for the new elected officials, $18,439 to cover facility charges and the $10,000 yearly Executive Committee Contribution to Substance Abuse Connect.

This year's budget also includes $25,000 for Council Contingency, which is the same amount budgeted in FY23. Council Contingency is an amount available for directed use by the City Council upon affirmative vote by the majority of City Council.

Budget Expenditures:

MAYOR AND CITY COUNCIL

DEPARTMENT EXPENSE

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
GENERAL FUND	$ 225,228	$ 577,112	$ 349,143	$ 345,089	$ 393,729
TOTAL EXPENDITURES	**$ 225,228**	**$ 577,112**	**$ 349,143**	**$ 345,089**	**$ 393,729**

MAYOR AND CITY COUNCIL

OPERATING BUDGET

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
PERSONAL SERVICES	$ 131,053	$ 153,381	$ 224,088	$ 177,349	$ 233,735
OPERATIONS AND MAINTENANCE	94,175	423,731	125,055	167,740	159,994
TOTAL EXPENDITURES	**$ 225,228**	**$ 577,112**	**$ 349,143**	**$ 345,089**	**$ 393,729**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	PROPOSED FY 24
MAYOR	1.0	1.0	1.0	1.0
COUNCIL MEMBERS	10.0	10.0	10.0	10.0
TOTAL	**11.0**	**11.0**	**11.0**	**11.0**

Parking

Parking

Current Year Department Budgeted Expense Total: $2,057,972

Change from Prior year: $153,346

Overall Budget Justification:

The FY24 budget for the Parking Department is $2,057,972 with an increase in costs of $153,346 compared to the prior year. Previous year services will continue for FY24. The Parking Division services include both on-street and off-street parking in downtown Billings as well as being the clearinghouse for all citywide parking citations. The Division operates and maintains four parking structures, three city-owned parking lots, approximately 756 parking meters and 6 Level Two Electric Vehicle charging ports. Increases in the FY24 budget are associated with the following: Construction and Capital consisting of two new enforcement vehicles and a Condition Audit for the parking structures totaling $123,204; Operations and Maintenance totaling $30,142. Personal Services expenses will decrease by $70,781 due to the elimination of two staff positions. The total automation of the Park 3 garage led to the elimination of the two staff positions

New or Expanded Programs:

The Parking Division is proposing rate increase for both on and off-street parking. Metered parking would see an increase of .25 cents for the 1st and 2nd hours, .50 cents for the 3rd hour. Parking is proposing an increase to the maximum stay at the meters from 3 to 4 hours at a charge of $3.50 for the 4th hour. Bus bag rental will increase to $10/day/meter and meter bag rental will increase to $20/meter/1st day and $10/meter for each additional day. Monthly permits and lot spaces will increase by $5. Off-street parking garage rates will be as follows: Hourly increase of .25 cents per hour with a maximum charge per day of $15.00. Hourly garage rates will be 24 hours per day, 7 days a week. Garage monthly rates will increase by 5% each year for the next 3 years. Parking will continue to honor the group discounts. Delivery permits will increase from $12.00/year to $50.00/year. Once the street conversions are complete, the Parking Department plans to begin the Curbside Delivery Program catering to businesses such as Uber, Uber Eats, Grub Hub, Door Dash, etc.

Staffing Changes:

The Parking Division is not proposing any new staffing changes.

Additional Comments:

Rate increases are necessary to cover increasing maintenance and operational costs.

Department Goals:

The main goal of the Parking Division is to continue addressing the financial status of the division. Parking enforcement routes will expand as necessary. The Parking Division will continue researching and possibly implementing programs that would increase revenue along with exploring options to reduce the expenses.

PARKING DIVISION
Goals for FY24

Department Goals:

Goal: Continue to address the financial status of the Parking Division.

Action:

- Resume collections on unpaid parking citations.
- Impose late payment fee for parking citations.
- Research and potentially implement programs that would improve parking revenues.
- Explore options to reduce expenses.

Outcome(s):

- Progression to a more self-sustaining operation reducing the reliance for TIF.
- Improves parking operations by staying current on Capital Projects and required operational equipment.

Goal: Enhance Parking Facilities Environment

Action:

- Continue updating parking garage awnings and signs.
- Enhance signage and wayfinding.
- Improve interior appearance of garages with high pressure washing and painting.
- Clean parking decks and repaint parking lines.
- Upgrade lighting.
- Continue to boost security measures with installation of additional cameras where needed.
- Increase Maintenance Reserve Fund.

Outcome(s):

- Improves public perception.
- Visiting patrons encounter a positive experience.
- Reduction of crime such as vandalism and theft.
- Expands downtown utilization.

Goal: Improve public education regarding downtown parking.

Action(s):

- Improve education on how to use parking technology.
- Improve education on available options to pay for parking.
- Create map of downtown parking to disperse to public.

Outcome(s):

- Enhance the perception of parking as a positive element of the community experience.

PARKING FUND
OPERATING BUDGET

FUND 5210

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
WORKING CAPITAL - BEGINNING	**$ 265,390**	**$ 341,322**	**$ 739,909**	**$ 566,558**	**$ 1,070,088**
REVENUES:					
PARKING METER INCOME	$ 427,621	$ 490,577	$ 451,250	$ 428,984	$ 592,900
VIOLATIONS	75,141	102,051	100,000	124,955	110,850
SURFACE LOTS	40,489	40,945	40,250	39,185	45,450
PARK 1 - GARAGE	242,601	260,409	262,250	265,950	283,400
PARK 1 - STORE RENTAL	56,850	55,683	56,850	62,425	55,683
PARK 2	475,946	612,909	571,063	620,909	684,115
PARK 3	240,848	292,370	279,330	293,250	337,000
EMPIRE PARKING GARAGE	204,784	207,591	222,350	258,448	283,100
INVESTMENT EARNINGS	717	(11,647)	1,421	9,561	9,000
ELECT CAR CHARGING GRANT	25,500	-	-	-	-
CARES GRANT	1,260	-	-	-	
VEHICLE PERMITS	-	13,224	22,289	18,207	35,000
TIF TRANSFER	100,000	130,000	130,000	130,000	130,000
MISC. REVENUE	5,698	4,572	-	6,668	-
TOTAL REVENUE	**$ 1,897,455**	**$ 2,198,684**	**$ 2,137,053**	**$ 2,258,542**	**$ 2,566,498**

	ACTUAL FY 21	ACTUAL FY 22	APPROVED FY 23	ESTIMATE FY 23	PROPOSED FY 24
EXPENSES:					
ADMINISTRATION	$ 317,651	$ 307,242	$ 265,743	$ 262,055	$ 279,458
ENFORCEMENT	260,569	322,829	262,548	254,807	276,897
METER COLLECT. & MAINT.	380,865	254,134	227,629	243,464	249,719
SURFACE LOTS	16,770	26,101	25,010	25,214	26,194
PARK 1 - GARAGE	133,485	145,647	163,387	167,034	186,273
PARK 1 - STORE RENTAL	19,176	14,828	21,910	22,899	21,700
PARK 2	326,394	318,631	298,066	282,019	337,725
PARK 3	138,964	203,056	249,920	186,841	149,181
EMPIRE PARKING GARAGE	126,140	116,690	134,630	145,667	151,838
DEBT SERVICE-PRINCIPAL	-	-	169,459	-	177,092
DEBT SERVICE-INTEREST	96,364	89,186	86,324	86,324	78,691
CONSTRUCTION & CAPITAL	-	25,397	-	78,688	123,204
TOTAL EXPENSES	**$ 1,816,379**	**$ 1,823,741**	**$ 1,904,626**	**$ 1,755,012**	**$ 2,057,972**

PARKING FUND
OPERATING BUDGET

FUND 5210

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY23	ESTIMATE FY23	PROPOSED FY24
PERSONAL SERVICES	$ 959,720	$ 850,444	$ 879,932	$ 825,000	$ 809,151
OPERATIONS AND MAINTENANCE	760,295	858,714	768,911	765,000	869,834
CAPITAL	-	25,397	-	78,688	123,204
DEBT SERVICE	96,364	89,186	255,783	86,324	255,783
TOTAL EXPENSES	**$1,816,379**	**$1,823,741**	**$1,904,626**	**$1,755,012**	**$2,057,972**

PARKING FUND
STAFFING AUTHORIZATION

POSITION	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY23	PROPOSED FY24
PARKING MANAGER	1.0	1.0	1.0	1.0
PARKING GARAGE ATTENDANT	1.0	1.0	1.0	-
PARKING METER COLLECTION / MAINTENANCE WORKER	2.0	2.0	2.0	2.0
PKG GARAGE ATTNDT/ACCT CLERK I	2.0	2.0	2.0	1.0
FACILITIES MAINT SUPPORT I	2.0	3.0	3.0	3.0
PARKING ENFORCEMENT OFFICERS	3.0	3.0	3.0	3.0
ADMINISTRATIVE SUPPORT II	1.0	1.0	1.0	1.0
TOTAL	**12.0**	**13.0**	**13.0**	**11.0**

Finance

Finance Department

Current Year Department Budgeted Expense Total:

$6,583,939

Change from Prior year:

-$228,684



Overall Budget Justification:

The finance department fills many roles at the City including Purchasing, Accounts Payable, Business Licenses, Debt and Investment Management, Property Tax and Assessment Administration, Accounting, Budgeting, and Financial Reporting. The operating budget for the Finance Department is paid from the General Fund. The amount being requested for FY24 from the General Fund is $2.1 million. This amount will be used to pay the salaries and the operation and maintenance of the department.

The FY24 budget for the Finance Department is $6.7 million, this is a decrease of $228,684 from the prior year. The decreases for Fiscal Year 2024 are the result of savings in debt service costs through reduced overall debt and refinanced debt for interest rate savings.

New or Expanded Programs:

Finance staff will implement new software purchased in FY23 to update our tax and assessment software.

Staffing Changes:

There are no new FTEs requested for FY24

Department Goals:

Goal: Assist Administration and City Council to develop a long-range funding plan for the General and Public Safety Funds.

Action: Provide long-range financial projections and recommendations on how to develop a long-range plan.

Outcome: Long-range funding for the General and Public Safety Funds.

Goal: Assist Administration and City Council to develop a long-range funding plan for the Parks and Recreation.

Action: Provide long-range financial projections and recommendations on how to develop a long-range plan.

Outcome: Long-range funding for the Capital and Operating needs of the City's Parks and Recreation Department.

Goal: Implement new Governmental Accounting Standards (GASB 96).

Action: Successfully implement new GASB standard 96. This will be done by utilizing the new software purchased in FY22.

Outcome: Maintain a clean audit opinion and accurate financial statements.

Goal: Expand Purchasing assistance to staff Citywide.

Action:

- Create a cross-referenced list of potential vendors to include registered vendors, interested parties, authorized bidders, Architectural/Engineering listing, etc.
- Continue to look for opportunities to create Citywide, centralized contracts to leverage volume for discounts.
- Conduct additional purchasing training to coincide with new, updated procedures.
- Increase utilization of cooperative purchasing agreements through the State of Montana's pre-competed agreements, NASPO-WSCA, or other cooperative agencies, as allowed.

Outcome: Improved purchasing process to the highest attainable efficiency level.

Revenue:

FINANCE
DEPARTMENT REVENUE

REVENUE BY FUND	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
GENERAL FUND	$ 35,442,059	$ 36,186,814	$ 36,651,735	$36,651,735	$ 34,908,446
PUBLIC SAFETY FUND	30,643,446	46,425,341	49,612,865	49,612,865	52,411,363
CENTRAL SERVICES FUND	114,126	101,500	114,073	114,073	114,973
CAPITAL REPLACEMENT FUND	1,779,818	1,797,011	1,904,475	1,904,475	2,281,000
SPECIAL IMPROVEMENT DISTRICT BONDS	837,790	1,392,412	914,010	914,010	994,000
SIDEWALK DISTRICT BONDS	406,917	526,981	583,300	583,300	536,500
STORM SEWER DEBT SERVICE	1,002,877	1,019,013	1,016,907	1,016,907	1,025,400
GENERAL OBLIGATION DEBT					
LIBRARY G.O.	9,740,232	1,034,252	638,428	638,428	674,435
PARKS G.O. SERIES 2000	707	92	-	-	-
STREET IMPROVEMENTS G.O. 2004A	324,972	320,431	348,980	348,980	355,346
BALLPARK G.O. 2015 REFUNDING	704,882	692,101	747,435	747,435	743,868
TOTAL REVENUE	**$ 80,997,826**	**$ 89,495,948**	**$ 92,532,208**	**$92,532,208**	**$ 94,045,331**

FINANCE
DEPARTMENT ALL FUNDS

REVENUE BY TYPE	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
TAXES	$ 37,174,256	$ 38,430,367	$ 45,687,690	$47,744,965	$ 49,092,532
SPECIAL ASSESSMENTS	1,271,223	1,681,947	1,491,000	1,542,036	1,515,000
LICENSES & PERMITS	2,254,839	1,965,532	1,961,454	1,961,454	1,968,028
INTERGOVERNMENTAL	14,139,297	14,428,700	14,824,811	15,135,806	15,409,258
CHARGES FOR SERVICE	3,303,125	3,433,428	3,295,347	3,295,347	3,367,308
INVESTMENT EARNINGS	35,406	(375,706)	63,436	50,000	173,750
CONTRIBUTIONS/DONATIONS	300,000	300,000	-	-	-
DEBT PROCEEDS	8,361,475	-	-	-	-
INTERFUND TRANSFERS	14,149,368	29,604,623	25,207,344	22,801,475	22,518,339
MISCELLANEOUS	8,837	27,057	1,126	1,126	1,116
TOTAL REVENUE	**$ 80,997,826**	**$ 89,495,948**	**$ 92,532,208**	**$92,532,208**	**$ 94,045,331**

Budgeted Expenditure:

FINANCE
DEPARTMENT EXPENSE

EXPENSE BY FUND

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
GENERAL FUND	$1,524,458	$ 1,626,034	$ 1,945,119	$1,785,000	$ 1,987,872
CENTRAL SERVICES FUND	85,064	105,144	124,498	124,498	103,380
CAPITAL REPLACEMENT FUND	2,376	3,264	2,615	2,615	-
SPECIAL IMPROVEMENT DISTRICT BONDS	888,378	2,748,171	1,241,100	1,210,000	1,110,100
SIDEWALK DISTRICT BONDS	496,958	471,958	527,700	527,000	490,700
STORM SEWER DEBT SERVICE	1,008,634	1,003,402	1,007,513	1,007,513	1,011,624
GENERAL OBLIGATION DEBT					
LIBRARY G.O.	1,295,417	9,420,682	1,007,944	1,077,944	775,554
PARKS G.O. SERIES 2000	123,756	-	-	-	-
STREET IMPROVEMENTS G.O. 2004A	348,622	349,368	351,908	351,908	353,299
BALLPARK G.O. 2015 REFUNDING	759,743	754,736	754,043	754,043	751,410
TOTAL EXPENDITURES	**$6,533,406**	**$ 16,482,759**	**$ 6,962,440**	**$6,840,521**	**$ 6,583,939**

FINANCE
DEPARTMENT ALL FUNDS

EXPENSE BY CLASSIFICATION

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
PERSONAL SERVICES	$1,064,237	$ 1,091,191	$ 1,226,175	$1,080,000	$ 1,297,777
OPERATIONS AND MAINTENANCE	682,999	669,081	934,082	809,498	894,924
CAPITAL	-	22,410	28,028	2,615	7,544
DEBT SERVICE	4,786,170	12,950,758	4,774,155	4,928,408	4,383,694
TRANSFERS	-	1,749,319	-	20,000	-
TOTAL EXPENDITURES	**$6,533,406**	**$ 16,482,759**	**$ 6,962,440**	**$6,840,521**	**$ 6,583,939**

FINANCE
OPERATING BUDGET

GENERAL FUND

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
PERSONAL SERVICES	$1,064,237	$ 1,091,191	$ 1,226,175	$1,080,000	$ 1,297,777
OPERATIONS AND MAINTENANCE	460,222	534,843	718,944	705,000	690,095
CAPITAL	-	-	-	-	-
TOTAL EXPENDITURES	**$1,524,459**	**$ 1,626,034**	**$ 1,945,119**	**$1,785,000**	**$ 1,987,872**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	PROPOSED FY 24
FINANCE DIRECTOR	1.0	1.0	1.0	1.0
ADMINISTRATIVE SUPPORT II	1.0	1.0	1.0	1.0
ACCOUNTANT II	3.0	3.0	3.0	3.0
ACCOUNTING TECHNICIAN	1.0	1.0	1.0	1.0
ACCOUNT CLERK II	3.0	3.0	3.0	3.0
DEBT/INVESTMENT COORDINATOR	1.0	1.0	1.0	1.0
GRANTS ADMINISTRATOR	-	-	1.0	1.0
PURCHASING AGENT	1.0	1.0	1.0	1.0
TOTAL	**11.0**	**11.0**	**12.0**	**12.0**

Human Resources

Human Resources Department

Current Year Department Budgeted Expense Total:



Human Resources: $1,099,835

City Health Benefits: $16,085,790

Property Insurance: $4,186,720

Change from Prior Year:

Human Resources: $66,566

City Health Benefits: $277,137

Property Insurance: $1,068,007

Overall Budget Justification:

The FY24 Human Resources Department budget is $1,099,835, this is an increase in costs of $66,566 over the prior year. Services that have been provided in the past will continue for the coming fiscal year. This includes Benefits and FMLA Administration, Timekeeping and Payroll, Workers' Compensation, Property and Liability Insurance Administration, Employee Recruitment, Workplace Investigations, Drug and Alcohol Program Administration, Collective Bargaining Agreements Administration, Discipline and Grievance and Arbitration Procedures.

The primary increase to the Human Resources budget is in Personal Services due to increased costs in salaries and benefits.

The FY24 Property and Liability Insurance budget will be increasing by $1,068,007, driven by a 27% increase in property insurance premiums, a 20% increase in liability insurance premiums, and a 52% increase in cyber security insurance premiums.

The FY24 Health Insurance budget will increase by $277,137, driven by a 6% projected increase in medical claims costs.

Budgeted Revenues:

HUMAN RESOURCES
REVENUE BY FUND

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
GENERAL FUND	$ -	$ -	$ -	$ -	$ -
HEALTH BENEFITS	13,399,365	13,442,437	13,580,382	13,738,664	13,482,000
PROPERTY INSURANCE	2,073,660	2,516,693	2,636,853	2,583,162	3,774,748
TOTAL EXPENDITURES	**$ 15,473,025**	**$ 15,959,130**	**$ 16,217,235**	**$ 16,321,826**	**$ 17,256,748**

HUMAN RESOURCES
REVENUE BY CLASSIFICATION

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
CHARGE FOR SERVICES	$ 15,452,533	$ 16,100,801	$ 16,195,935	$ 16,325,345	$ 17,202,948
INVESTMENT EARNINGS	15,205	(148,731)	21,300	(3,519)	53,800
MISCELLANEOUS	5,287	7,060	-	-	-
TOTAL EXPENDITURES	**$ 15,473,025**	**$ 15,959,130**	**$ 16,217,235**	**$ 16,321,826**	**$ 17,256,748**

Budgeted Expenditures:

HUMAN RESOURCES
OPERATING BUDGET BY FUND

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
GENERAL FUND	$ 823,157	$ 848,740	$ 1,033,271	$ 968,919	$ 1,089,704
HEALTH BENEFITS	12,554,295	14,206,793	15,808,653	13,611,262	16,085,790
PROPERTY INSURANCE	2,589,261	2,798,401	3,118,713	3,315,000	4,131,220
TOTAL EXPENDITURES	**$ 15,966,713**	**$ 17,853,934**	**$ 19,960,637**	**$ 17,895,181**	**$ 21,306,714**

HUMAN RESOURCES
OPERATING BUDGET BY CLASSIFICATION

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
PERSONAL SERVICES	$ 811,447	$ 1,109,811	$ 854,609	$ 813,260	$ 906,263
OPERATIONS AND MAINTENANCE	15,155,266	16,744,123	19,106,028	17,081,921	20,400,451
TOTAL EXPENDITURES	**$ 15,966,713**	**$ 17,853,934**	**$ 19,960,637**	**$ 17,895,181**	**$ 21,306,714**

Ongoing Programs:

- The Applicant Tracking software to streamline the recruiting process costs $30,000 annually.
- The timekeeping software to make hours entry more efficient for departments costs $44,000 annually.
- Cyber Security insurance costs have increased dramatically due to an industry-wide historic increase in cyber liability claims experienced nationwide. The premium cost is $72,537, up from $38,000 last fiscal year for the same level of insurance coverage.

Staffing:

HUMAN RESOURCES
STAFFING AUTHORIZATION

POSITION	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	PROPOSED FY 24
HUMAN RESOURCES				
HUMAN RESOURCES DIRECTOR	1.0	1.0	1.0	1.0
HUMAN RESOURCES ASSOCIATE	0.5	1.0	1.0	1.0
PAYROLL/HR GENERALIST	1.0	1.0	1.0	1.0
PAYROLL/HR ANALYST	1.0	1.0	2.0	2.0
ADMINISTRATIVE SUPPORT II	1.0	1.0	1.0	1.0
PROPERTY INSURANCE				
RISK/SAFETY OFFICER	1.0	1.0	1.0	1.0
TOTAL HUMAN RESOURCES	**5.5**	**6.0**	**7.0**	**7.0**

Department Goals:

Goal: Increase the City of Billings Social Media presence as it relates to recruiting vacant positions.

Action(s): Post all vacant positions on social media and professional websites. Continue to review and monitor which platform provides the greatest number and quality of applicants.

Outcome(s):

- The City of Billings will be in compliance with EEOC and draw a larger applicant pool for vacant positions.

Goal: Update the Human Resources Policies and Procedures Manual.

Action(s): Review the Human Resources Policies and Procedures handbook to reflect the City's most current practices. These policies and procedures will benefit all employees and supervisors by communicating operational policies and by advising employees of the City's expectations regarding their performance. The completed manuals will be distributed to all employees in either electronic or hardcopy format.

Outcome(s):

- Well-thought-out policy and procedure manuals will provide information and guidance to all employees of the City of Billings.

Goal: Provide additional ongoing employee and management development and training programs.

Action(s): Increase training for all employees. Supervisory training will focus on safety, workers' compensation, liability, harassment and diversity awareness, workplace violence, employment laws, drug and alcohol reasonable suspicion, and City finances/budgeting. Employee training will focus on such topics as ethics, safety, harassment, workplace violence, diversity and inclusion, customer service, and employee benefits.

Outcome(s):

- A training program that efficiently improves the employees' and supervisors' skills and abilities to perform their assigned functions.

Information Technology

Information Technology Fund

Current Year Department Budgeted Expense Total:

Information Technology**:** $ 3,773,520

Central Telephone: $ 458,115



Change from Prior Year:

Information Technology**:** $ 267,246

Central Telephone: $(7,031)

Overall Budget Justification:

The Information Technology Department is focused on bringing people and technology together to meet the needs of the organization and the citizens of Billings. In pursuit of its goal, ITD provides technology-related strategic planning, project management, integration, technology procurement, E-mail, networking, communications, application development, GIS, mapping, overall hardware and software support, vendor relations, and training services.

The Information Technology Budget is $3,773,520 which is $267,246 or 7.62% more than last year's budget. The FY24 budget increases are due to the increases in organization wide migration to Microsoft O365 licenses, cyber security modules, and a 3% COLA.

In FY24, Personal Services costs increased over FY23 by $ 167,705 primarily due to COLA, and Steps. Operating expenses have increased by $71,541 which includes increases to cover future renewal of Microsoft Office 365 licenses. Departments purchase their initial licenses and then IT includes their annual renewal in our budget so that IT can make a single payment to Microsoft for everyone's annual renewal. FY24 brings us some added security software expenses of $60,500 to enhance Email & desktop protection along with data classification. Capital expenses for FY24 are $155,500 for Phase 2 of a Wi-Fi replacement project and 14 new network switches for the Stillwater Building, which was approved in the FY24 TRP.

Information Technology is an internal support function with revenues of $3,652,449 generated primarily by charges for service. The ITD charges for each department/division are based on the previous calendar year's usage of PC and Network resources/support time, application resources/staff support time, virtual server services, data storage management, and GIS resources/support time. The number of PC's, the amount of disk space allocated, the number of virtual servers, and the number of E-mail accounts are all examples of resources used to calculate annual charges. FY24 total revenues are $ 121,071 below total expenses due to using reserve funds saved for the replacement of the Wi-Fi system.

Under the direction of the Information Technology Director, the Telecommunications Manager and the IT Support Specialist provide telephone, voice mail, call accounting, communications related procurement, cell phone, infrastructure support, and related financial accounting services for 12 remote sites, 521 landline phones, 32 Centrex phone lines, 41 outside analog lines, and 388 Smartphones/cell phones.

The Central Telephone Service (Fund 606) is an internal support function with revenues of $ 465,330 derived predominately from phone related services, including management of cellular services, and interest income. Expenses for FY24 are $ 458,115 which represents a decrease of -$7,031 (- 1.53%) below FY23.

Budgeted Revenues:

INFORMATION TECHNOLOGY
DEPARTMENT REVENUE

REVENUE BY FUND	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
INFORMATION RESOURCES	$ 2,701,101	$ 2,911,608	$ 3,454,390	$ 3,307,262	$ 3,652,449
TELEPHONE	443,337	428,833	455,581	455,328	465,330
TOTAL REVENUE	**$ 3,144,438**	**$ 3,340,441**	**$ 3,909,971**	**$ 3,762,590**	**$ 4,117,779**

INFORMATION TECHNOLOGY
DEPARTMENT ALL FUNDS

REVENUE BY CLASSIFICATION	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
CHARGE FOR SERVICE	$ 2,911,514	$ 3,234,446	$ 3,907,574	$ 3,760,890	$ 4,104,279
OTHER	231,076	123,584	-	-	-
INVESTMENT EARNINGS	1,848	(17,589)	2,397	1,700	13,500
TOTAL REVENUE	**$ 3,144,438**	**$ 3,340,441**	**$ 3,909,971**	**$ 3,762,590**	**$ 4,117,779**

Budgeted Expenditures:

INFORMATION TECHNOLOGY
DEPARTMENT EXPENSE

EXPENSE BY FUND	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
INFORMATION RESOURCES	$ 2,814,675	$ 2,869,915	$ 3,506,274	$ 3,286,000	$ 3,773,520
TELEPHONE	548,633	401,265	465,146	432,602	458,115
TOTAL EXPENDITURES	**$ 3,363,308**	**$ 3,271,180**	**$ 3,971,420**	**$ 3,718,602**	**$ 4,231,635**

DEPARTMENT ALL FUNDS

EXPENSE BY CLASSIFICATION	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
PERSONAL SERVICES	$ 2,348,579	$ 2,143,834	$ 2,343,029	$ 2,180,602	$ 2,521,981
OPERATIONS AND MAINTENANCE	931,825	1,095,432	1,480,891	1,418,000	1,554,154
CAPITAL	82,904	31,914	147,500	120,000	155,500
TOTAL EXPENDITURES	**$ 3,363,308**	**$ 3,271,180**	**$ 3,971,420**	**$ 3,718,602**	**$ 4,231,635**

Staffing:

	STAFFING AUTHORIZATION			
POSITION	ACTUAL FY21	ACTUAL FY22	BUDGET FY 23	PROPOSED FY 24
INFORMATION TECHNOLOGY DIRECTOR	0.9	0.9	0.9	0.9
APPLICATION DEVELOPER	3.0	3.0	3.0	3.0
OPERATION SUPPORT SPECIALIST	1.0	1.0	1.0	1.0
GIS SPECIALIST	1.0	1.0	1.0	1.0
GIS COORDINATOR	1.0	1.0	1.0	1.0
LAND MANAGEMENT COORDINATOR	1.0	1.0	1.0	1.0
SENIOR APPLICATION DEVELOPER	1.0	1.0	1.0	1.0
IT MANAGER	1.0	1.0	1.0	1.0
PUBLIC SAFETY TECH SUPPORT	1.0	1.0	2.0	2.0
P. C. SUPPORT SPECIALIST	2.0	2.0	2.0	2.0
NETWORK ADMINISTRATOR	1.0	1.0	1.0	1.0
ASST. NETWORK ADMINISTRATOR	1.0	1.0	1.0	1.0
IT SUPPORT SPECIALIST	0.8	0.8	0.8	0.8
IT SECURITY ENGINEER	0.9	0.9	0.9	0.9
GIS TECHNICIAN	2.0	2.0	3.0	3.0
GIS ASSET ANALYST	-	1.0	1.0	1.0
TOTAL	**18.6**	**19.6**	**21.5**	**21.5**

Department Goals:

Goal: Support and assist customer departments to accomplish their goals when needed.

Action(s): Partner with the Police & Fire Departments in addressing the technology needs identified in the CPSM Operations and Data Analysis Reports along with defined goals associated with the successful Public Safety Mill Levy.

Outcome(s):

- Public Safety is critical to our organization and our community. Supporting Police & Fire and their technology goals will have a positive impact on their ability to deliver services to our community. Continue to be a liaison between our vendors and Public Safety to find viable solutions to help create efficiencies. Find solutions that help bring data to command staff and the public.

Action(s): Provide Administration support for the continued implementation of our Centralized Document Management System including project management, installation, end-user training, backups, and building overall organization awareness of the benefits of the new system.

Outcome(s):

- A strong understanding by the staff on how to use our document management system will enhance their ability to access and share documents, reduce paper and document storage, develop automated workflows to improve efficiency, and follow the city's records retention policies.

Action(s): Provide Administration support for the continued implementation of a new Capstone Records Retention Policy in regard to electronic records such as Email.

Outcome(s):

- Successfully managing the retention and selective disposal of Emails supports the new Capstone Records Retention Policy.

Action(s): Continue to provide a leadership role in implementation, training, support, and upgrading large software solutions including ERP solutions, Public Safety, and GIS solutions.

Outcome(s):

- Information Technology works together with departments and agencies to ensure software solutions and infrastructure are accessible 24/7. Work with vendors to manage upgrades and enhancement requests. Provide on-going support to these systems along with training resources and professional development opportunities.

Action(s): Work with departments looking for new software systems to develop RFP's, provide input on solutions, and help in the planning and implementation of new solutions.

Outcome(s):

- By assisting departments to identify the issues, define their needs, participate in the search and procurement of new solutions, and engage in the planning & implementation phases, we can help the outstanding people in these areas make a smooth transition.

Action(s): Complete the move of production software and data off our AS400 environment.

Outcome(s):

- Migrate systems including Property Tax, SIDs, Inventory, Cemetery, and Airport Lease Management to new solutions on reliable and secure platforms.

Action(s): Assist Planning, Building, and Finance in implementing a new Community Development system.

Outcome(s):

- A successful transition to a new Community Development System that will meet the needs for Permitting, Planning, Code Enforcement, and Business Licensing.

Action(s): Assist Public Works in implementing a new Utility Billing system.

Outcome(s):

- A successful transition to a new cloud hosted Utility Billing System that will meet Public Work's utility management and billing needs.

Action(s): Work with Facilities, Administration, and City Departments on the successful move to the Stillwater Building.

Outcome(s):

- Migration of the City's existing fiber infrastructure and communications to the Stillwater Building will ensure we can continue to provide fast and reliable network services and preserve our past investments in city owned fiber.
- Helping design and implement a robust network wiring infrastructure will ensure successful delivery of network services throughout the new facility.
- Supporting new technologies such as conference room setups, access control systems, cameras, manage print systems, digital informational displays, and more will help ensure our new facility meets the needs of the public and our organization.

Goal: Increase city service efficiency and effectiveness by planning for and investing in technology.

Action(s): Provide support to end-users as they move to Microsoft O365 licenses.

Outcome(s):

- Microsoft Office 365 (O365) will benefit the organization by providing the tools for collaboration, simplifying communications and document/file sharing, providing access to user data from anywhere, standardizing Office applications across the organization, and enhanced business intelligence tools all delivered in a secure environment available across multiple devices for each licensed user.

Action(s): Upgrade networking infrastructure to keep up with growing demands on resources.

Outcome(s):

- By keeping the networking hardware and software up to date with the latest technology, Departments receive faster and more efficient service. This increases the stability of the network and the applications running on it.

Goal: Protect the integrity of the City's information and IT assets by strengthening our cybersecurity posture.

Action(s): Improve network/system security to meet all State & Federal Regulations and protect the organization's valuable resources & data.

Outcome(s):

- Compliance with Montana Department of Justice regulations both strengthens our security and ensures our organization can continue to access the Criminal Justice Information Network (CJIN) which is critical for all City of Billings and Yellowstone County Public Safety Agencies.
- Adherence to industry standards in system security will prevent unwanted attacks such as viruses, malware, ransomware, unauthorized access, denial of service, and so on.

Action(s): Protect the Confidentiality of our organization's data, ensure our data is real, accurate, and safeguarded from unauthorized user modification, and focus on providing availability to data so that authorized users can securely access and modify their data in a timely fashion.

Outcome(s):

- Through the use of Encryption, Access Control, Authentication, and Authorization we can prevent information from reaching the wrong people while making sure the right people can access it.
- By managing our routine on-site, off-site, and immutable cloud backup strategies we can ensure our data is protected from being altered by an outside entity.
- Cybersecurity measures can have an impact on convenience & accessibility in the workplace. We must always look for the balance between security and access that meets our business goals and aligns with our acceptable levels of risk.

Action(s): Provide Cybersecurity Training to all city staff with access to Email or the city network on a monthly basis

Outcome(s):

- We are only as strong as our weakest link. Cybersecurity training raises the staff's awareness of potential threats that could happen when working on-line and with computer systems.

Action(s): Continue to update and prioritize the contents of our Cybersecurity Roadmap
Outcome(s):

- The Cybersecurity Roadmap helps us understand what security technologies we have in place today, identifies the areas that need addressed to meet industry best practices & standards, and assigns priority to these areas providing clarity on where to focus our resources moving forward.

Goal: Improve accessibility to and expand use of GIS services.

Action(s): Implement Public Works Strategic Asset Management Plan (SAMP) Data and Technology Improvement Initiatives.
Outcome(s):

- GIS data/resources will adhere to SAMP guidelines, continuing our commitment to following a standardized framework. This uniform system will allow for consistent data creation and maintenance. Continued enterprise integration will support the sharing of GIS data across the entire organization and enhance Billings citizens' access to City information.

Action(s): Advance the deployment of Cityworks, our GIS Centric Asset & Work Order Management System. This action includes improving functionality for departments already using the system and assisting other departments in implementing the technology to meet their goals.
Outcome(s):

- Increased utilization of the Cityworks system will improve our ability to manage assets, allocate staff resources through work orders, share data throughout the organization, access data from mobile devices, and generate informative reports.

Action(s): Provide GIS services in response to requests for mapping, reports, applications, and analysis by departments throughout the organization.
Outcome(s):

- Visual representations that discover, quantify, and predict trends and patterns to meet the Department's planning/analytical needs, as well as the needs of citizens.

Action(s): Provide support and GIS data for Public Safety Software.
Outcome(s):

- Through the City IT and Yellowstone County GIS staff's combined efforts, dispatch and emergency responders will have accurate data to allow for safe and effective operations. This includes modifying jurisdictional boundaries to account for annexation activity, keeping address and street centerline data current and accurate, troubleshooting underlying GIS data and processes that make such software operational, and staying abreast of the latest developments in public safety technologies and tools.

Action(s): Work with departments to consolidate and manage GIS data.
Outcome(s):

- Use stakeholder engagement process to ensure critical GIS layers are updated and maintained.

Action(s): Expand GIS governance process beyond Public Works.
Outcome(s):

- Scheduled meetings for understanding needs and expectations will build rapport. Improved communication will produce accountability and established workflows allowing the GIS Team to develop and maintain robust resources.

Action(s): Maintain and expand land records database in accordance with filed legal documents and planning projects to include road naming/addressing of modern standards and all correct legal parcels for utilization of many departments including but not limited to utilities, taxation/finance, planning/zoning, building departments and the like.
Outcome(s):

- Addressing that is in the best interests of public safety and records that can be utilized fluidly across the many platforms of various departments for all functions of City process.

Action(s): Develop GIS training resources using train the trainer philosophy.
Outcome(s):

- Increased utilization of GIS resources (e.g., maps, apps, tools) via trainings and resources like videos and handouts.
- Increased awareness of mapping applications to improve departmental efficiency.

Library



Library Department

Current Year Department Budgeted Expense Total:

$4,736,311

Change from Prior Year:

$448,680

Overall Budget Justification:

The FY24 operating budget for the Library Department is $4.7 million. This is an increase of $448,680 from the previous year, comprised mostly of payroll COLA, benefits and an additional Facilities I position ($96,388) and O&M increases. The largest portion of the O&M increases stem from the replacement of the sorter and conveyance system ($425,000) used for Circulation operations. Other costs include City cost allocation/interdepartmental charges and uncontrollable costs such as insurance ($37,425), utilities ($14,000), and small increases in maintenance contracts ($13,000), supply costs, etc. Another notable change is the current security contract moving from third party to in-house; no significant change to the budget.

In addition to the Library Fund, the Library has budgeted $5,141 from the Equipment Replacement Fund for the replacement of a van, which was included in the FY24 ERP.

New or Expanded Programs:

Over the last few years, the Billings Public Library (BPL) has revamped and updated its normal operations to provide safe, efficient service to Yellowstone County residents in the wake of the COVID-19 pandemic. The BPL continues to evolve to meet rising needs of patrons, community partners, and professionals in the community stemming from this event. To date, the BPL has implemented two Library Express Lockers to create 24/7, contactless access to library materials for all patrons. Funding for Locker #3 is complete, with implementation scheduled for July or August 2023. Fundraising for Locker #4 is underway and placement is under review. Currently, within the last 18 months, the BPL has accomplished 76% of its three-year recovery plan of returning to pre-COVID operations. Additionally, the State Library extended funding for Wi-Fi hotspots through October 2023, and the BPL expects to sustain this service thereafter.

Budgeted Revenue:

CITY-COUNTY LIBRARY FUND
OPERATING BUDGET

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 3,484,598**	**$ 4,000,822**	**$ 4,281,424**	**$ 4,395,907**	**$4,778,915**
REVENUE:					
CITY TAXES	$ 1,203,323	$ 1,256,370	$ 1,265,971	$ 1,326,635	$1,322,239
FEDERAL GRANT	156,698	-		-	
COUNTY PROPERTY TAX	1,153,896	1,202,098	1,186,100	1,250,000	1,270,233
STATE GRANTS/AID		2,247	2,000	2,252	2,000
STATE REIMBURSEMENTS	514,357	529,910	541,366	544,816	410,167
CHARGES FOR SERVICE	5,788	12,884	14,550	13,830	14,650
FINES & FORFEITURES	12,616	12,589	17,500	13,600	15,000
INTEREST ON INVESTMENTS	3,432	(53,223)	6,521	11,653	23,500
DONATIONS/CONTRIBUTIONS	79,884	14,927	83,000	13,780	87,500
TRANSFER FR GENERAL FUND	1,082,896	1,127,533	1,139,373	1,140,576	1,196,458
SALE OF SURPLUS EQUIP	175	-	50	58	50
MISCELLANEOUS	38,010	95,258	31,200	37,268	32,450
TOTAL REVENUE	**$ 4,251,075**	**$ 4,200,593**	**$ 4,287,631**	**$ 4,354,468**	**$4,374,247**

Budgeted Expenditures:

CITY-COUNTY LIBRARY FUND
OPERATING BUDGET

EXPENSE BY CLASSIFICATION

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
PERSONAL SERVICES	$ 2,378,926	$ 2,412,504	$ 2,636,423	$ 2,510,040	$ 2,732,811
OPERATIONS AND MAINTENANCE	1,314,980	1,356,134	1,514,435	1,417,715	1,970,483
CAPITAL	-	-	-	-	5,000
TRANSFERS	40,945	36,869	43,705	43,705	22,876
TOTAL EXPENDITURES	**$ 3,734,851**	**$ 3,805,507**	**$ 4,194,563**	**$ 3,971,460**	**$ 4,731,170**

Staffing Changes:

	STAFFING AUTHORIZATION			
POSITION	**ACTUAL FY 21**	**ACTUAL FY 22**	**BUDGET FY 23**	**PROPOSED FY 24**
DIRECTOR OF LIBRARY	1.0	1.0	1.0	1.0
ASST. LIBRARY DIRECTOR	1.0	1.0	1.0	1.0
LIBRARY SVCS SPEC III	2.0	2.0	2.0	2.0
LIBRARIAN	11.0	11.0	11.0	11.0
LIBRARY & FACILITY COORD	1.0	1.0	1.0	1.0
LIBRARY TECHNICIAN	1.0	1.0	1.0	1.0
LIBRARY SVCS SPEC IV	2.0	2.0	2.0	2.0
LIBRARY SVCS SPEC II	7.8	9.8	9.8	9.8
FACILITIES MAINT SUPPORT II	2.0	2.0	2.0	2.0
FACILITIES MAINT SUPPORT I	1.0	1.0	1.0	2.0
LIBRARY INFORMATION SYSTEMS COORDINATOR	1.0	1.0	1.0	1.0
CIRCULATION MANAGER	-	-	1.0	1.0
SECURITY				1.0
LIBRARY SVCS SPEC I	2.0	-	-	-
TOTAL	**32.8**	**32.8**	**33.8**	**35.8**

Department Goals:

Goal: Sustain evolving services based on the expectation that they will become the standard.

Action: Create, revise, and/or discontinue current service models to all City/County demographics in order to implement best practices, serviceability, and fiscal stewardship.

Outcome: Continuation of servicing all residents of Yellowstone County.

Goal: Preventative Maintenance Plan

Action: Continue the creation and implementation of a preventative maintenance plan for the library building's systems and structure, while continuing to meet the LEEDs Platinum requirements.

Outcome: A designated plan and funding to maintain the library and its systems. Maintaining the library by updating/replacing systems and equipment at the end of their life cycle will ultimately save the library additional repair costs that would occur if these items were not maintained/replaced timely.

City of Billings, Montana



Fiscal Year 2024
Proposed Budget

Introduction

May 1, 2023

Honorable Mayor and City Council Members:

It is a privilege to present the City of Billings Fiscal Year 2024 (FY24) Proposed Operating and Capital budget. The effective date of this budget is July 1, 2023 and runs through June 30, 2024. Adopting the budget is one of the most significant policy decisions the Council makes annually. City staff focused on accomplishing the City Council's adopted priorities efficiently to improve the quality of life for our citizens. We look forward to discussing this proposed balanced budget over the next few months.

ACCOMPLISHMENTS IN FY23

Improving the safety of Billings remains our #1 priority. To that end, we are integrating the additional resources voters approved in 2021 to police, code enforcement, prosecution and fire, and implementing most of the 132 recommendations made by the Center for Public Safety management (CPSM) to improve the effectiveness of both the police and fire departments. The remaining additional resources for prosecution and courts are included in the proposed 2024 budget. The following is a list of some of the more significant accomplishments:

- Hired 28 individuals to join the police department, as additions from the public safety mill levy, and completed implementation of over 90% of the 102 CPSM recommendations within the police department.
- Successfully supported six pieces of legislation to improve safety in concert with the Criminal Justice Oversight Council
- Hired 15 firefighters including 10 additional from the public safety mill levy and have implemented over 90% of the 34 CPSM recommendations including:
    - Two medical response teams
- Hired 3 additional code enforcement officers and created standard operating procedures to improve court outcomes.
    - Abated 11 properties
    - Successfully passed legislation to increase municipal court abatements from $9,500 to $25,000.
- Launched problem property strike force to include police, code enforcement, legal, Riverstone
- Hosted several stakeholder crime prevention meetings to determine how best to break the cycle of crime
- Completed design, hired the general contractor and successfully bid the new city hall project
- Successfully closed 3 more illicit businesses within the city limits for a total of 8 since 2021
- Opened 5 of the 8 new gates for the $65M airport terminal project
- Hired Jeff Roach as our new Aviation and Transit Director. Jeff has over 30 years of experience in aviation and over 10 years in transit.
- Broke ground on the Skyline Drive extension (inner belt loop).
- Broke ground on the Skyline Trail project.
- Completed or started the following parks projects:
    - Castle Rock Park Playground
    - Pioneer Park Trail Rehab
    - Central Park Tennis Courts
    - Riverfront Park Trail Improvements
    - Gorham, Millice, Grandview Park Irrigation
- Participated in over a dozen community stakeholder meetings to determine what capital investments should be made in our parks, trails, recreation and open lands

- $17 million in transportation projects
- $9.8 million water and wastewater pipe work
- $2.5 million in water and wastewater plant improvements
- $1.9 million in storm sewer investments
- $1.3 million in solid waste investments
- Secured a grant to acquire 4 electric buses and charging infrastructure
- Completed a 5 year transit development plan to begin implementation this summer
- Successful 2023 retreat for the city council and department directors
- In FY22 there were 13 annexations consisting of approximately 378 acres
- 331 new construction permits for single family dwellings
- Total new construction permits valued at $498 million for calendar year 2022

DRAFT COUNCIL STRATEGIES AND PRIORITIES

- **Improve the safety of Billings. ($65.8 million)**
    - Improve accountability of criminals.
    - Decrease family violence.
    - Maximize programs and partnerships that reduce family violence.
    - Fully investigate the impacts of a Family Justice Center in Billings
    - Activate parks and expand access to recreation programs within neighborhoods throughout the city.
    - Reduce Adverse Childhood Experiences (ACE Scores) partnering with service providers.
    - Build trust with our Native American community.
    - Implement law enforcement, code enforcement, legal, and municipal court strategies to improve the effectiveness of the criminal justice system. 2023/2024.
    - Report data measuring the effectiveness of the criminal justice system. 2023/2024

- **Invest in core infrastructure. ($77.5 million)**
    - Complete airport terminal reconstruction project, building Montana's greatest airport. 2023
    - Complete City Hall/Law and Justice Center project to include a COVID 19 memorial. 2023
    - Complete inner-belt loop and Skyline trail projects 2024
    - Complete water treatment plant and reservoir projects and fund conservation and park components of project. 2025
    - Determine land use and infrastructure policies to serve the inner beltloop and new I-90 interchange areas. 2023
    - Determine 21st Street underpass upgrades to improve downtown transportation system. 2023

- **Increase parks, trails, recreation, and cultural investments. ($19.2 million)**
    - Determine capital investments and educate community on the impacts of additional park and trail development. 2023
        - Determine specifically which projects will be bonded.
        - Determine the level of annual investment to be included in the parks, trails, recreation, and public lands budgets.
    - Determine annual level of maintenance and operation expenses for parks, trails, recreation, and public lands.
        - Vet the impact of using a voter approved parks levy.
        - Vet the impact of using a portion of the City's 74 mill charter cap to fund M&O.

        - CPTED principles will be used activating public spaces for the benefit of neighborhoods, individuals, and crime reduction.
    - Determine level of capital investment to be proposed to voters in 2023 for the multi-generational recreation center and a corresponding strategy for executing on those capital investments.
        - Appoint a task force of key stakeholders to analyze partnership opportunities and recommend the best path forward to build the multigenerational recreation center consistent with the adopted master plan - break ground in 2024.
            - Potential partners include: YMCA, School District 2, Regional Recreation District, private businesses etc.

- **Improve the built environment through quality design. ($6.2 million)**
    - Develop strategies to stimulate infill and redevelopment throughout the city's business and residential districts. 2023/2024
    - Implement the downtown transportation plan/one way street conversions and road diets. 2023/2024
    - Develop a housing strategy in partnership with HomeFront and facilitate 1,000 housing units being added to the city's core. 2023/2024
    - Complete a review of the 2016 growth policy. 2024
    - Update West End and Heights neighborhood plans -update all 8 plans over the next decade.
    - Update subdivision regulations. 2023/2024

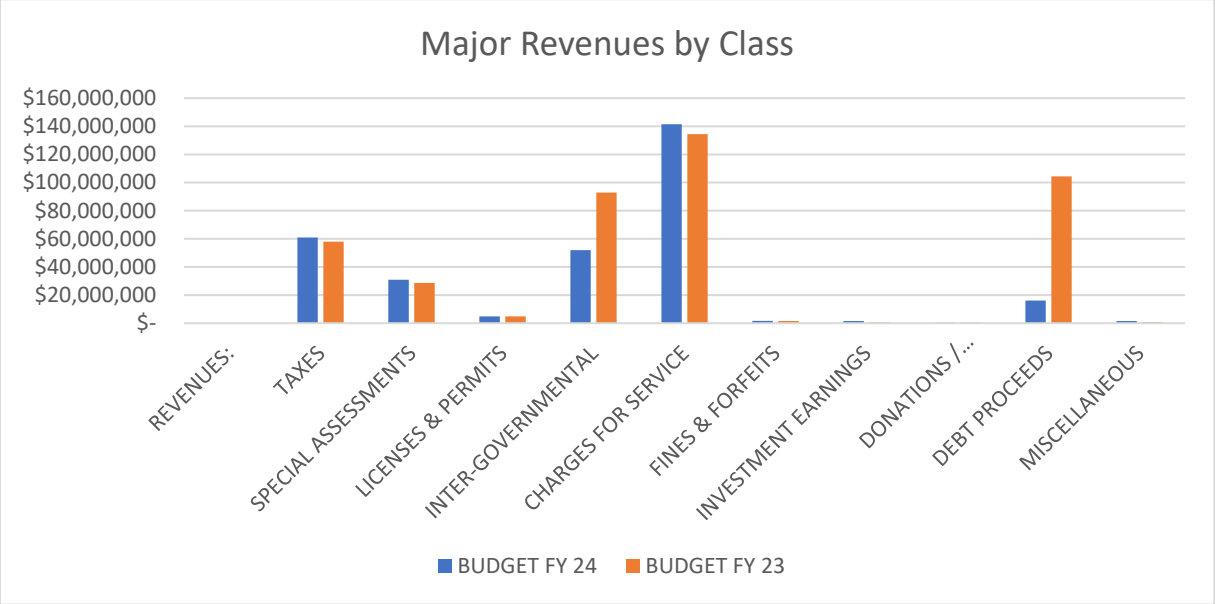
- **Build a high-performance organization (HPO) principled in our core values**. **($95,000)**
    - Complete organizational review of the city's vision, mission, and core values. 2023
    - Complete cost of services studies to better understand cost of delivering police, fire, parks, recreation, trails, storm water, water, wastewater and transportation services and infrastructure. 2023
    - Adopt legislative priorities for the 2025 session focused on improving the safety and economic vibrancy of Billings.
    - Improve the effectiveness of council work sessions, policy implementation and communications. 2023
    - Digitize all essential records for proper storage and access by citizens and staff. 2023/2024
    - Improve public engagement.
    - Systematize a regular review of all ordinances by each department, on a schedule to be determined by administration. 2023
    - Establish a City Charter Review Committee 2023.

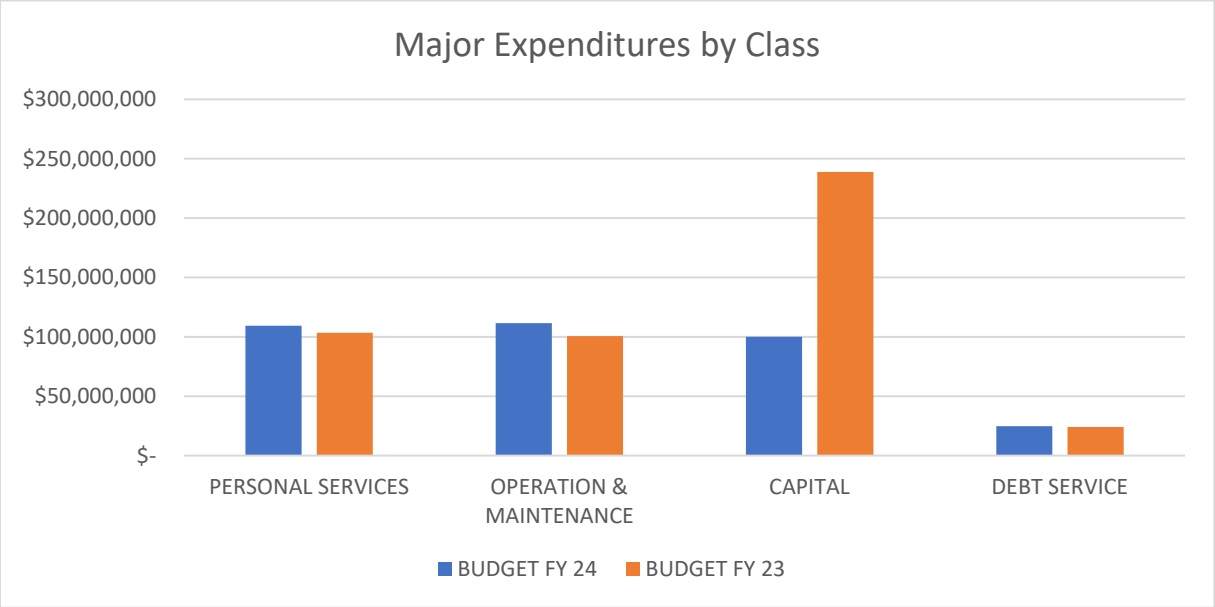
THE FY24 PROPOSED BUDGET

The FY24 proposed budget is funded by estimated revenues totaling $336 million. This includes an estimated increase if property tax revenue of 5.7% due to an increase in property values, increases in special assessments for streets, parks and storm sewer, and proceeds from debt to finance long-term capital projects.

The proposed FY24 budget for the City of Billings contains operating and capital expenses totaling $370.9 million, a decrease of $133.6 million from the prior year. The decrease is due to the reduction in capital investments which were budgeted in FY23, and will not occur again in FY24. There are increases

found in Personal Services for estimated salary and wage adjustments and some additional staffing requests. Operation and Maintenance increases for FY24 include significant increases in property and liability insurance, Information Technology, and facilities costs.





CAPITAL INVESTMENTS

Water and Wastewater Treatment – The FY24 budget contains significant investment in our Water and Wastewater treatment infrastructure. The total planned for all water and wastewater projects in FY24 is $33 million.

Transportation Network – The FY24 budget includes funding for conversion of the remaining downtown streets from one-way to two-way. This will have the effect of making the downtown area more pedestrian friendly by slowing traffic and has shown to benefit commerce.

Airport – Significant investments are planned as additional capital improvements to the Airport infrastructure. Total capital outlay for the Airport is planned at $16.9 million for FY24. All projects funded by Airport revenues and federal grants.

Park Improvements and Replacements – The FY24 budget includes $6.5M from the South TIF fund to begin work on the design of the rec-center. This will be done as a compliment to the voter approved general obligation bonds that will be needed to complete the project, if there is a vote approved by the citizens. The FY24 budget includes funding for replacement of 6 Tennis Courts at Pioneer Park ($1.2M), parking lot and restrooms at Castle Rock Park ($981k), and improvements to Poly Vista Park playground and parking lots ($1.5M).

NEW PERSONNEL IN FY24

The FY24 budget contains costs for an additional 15 FTE's. Three of the positions being added are associated with the passage of the 2021 Public Safety Mill Levy. Each position will be discussed during the department budget presentation. The following chart shows the areas where additional investments in staff are being proposed.

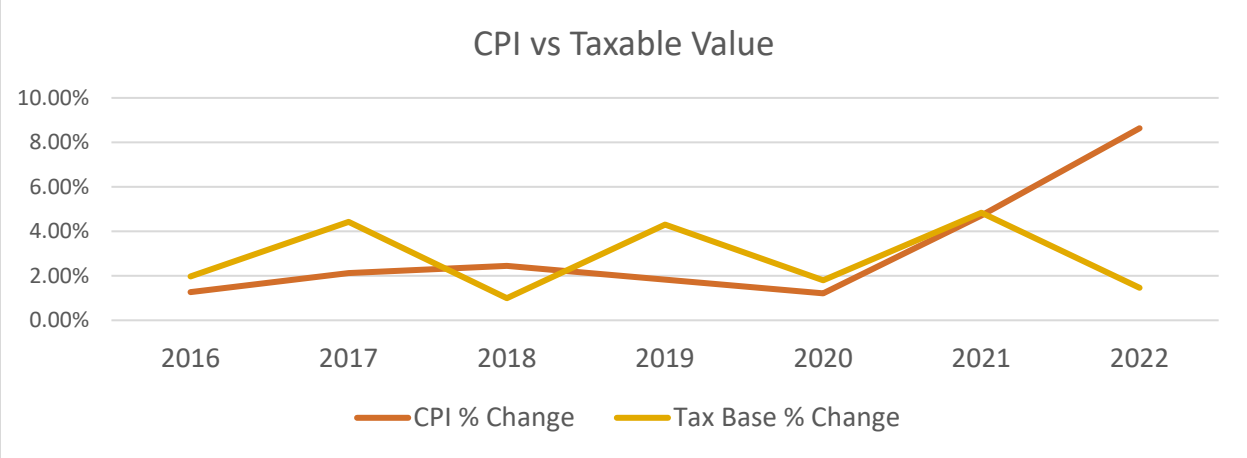
New Employee Requests for FY24

Fund	Department/Division	# of Positions	Position
Airport	Airport	**1**	Airport Police Officer
Library	Library	**1**	Facilities
Library	Library	**2**	Security
Facilities	Facilities	**1**	Lead Facilities Maint Tech
General Fund	Municipal Court	**1**	Infraction Filing Clerk
General Fund	Municipal Court	**1**	Assistant
General Fund	Municipal Court	**1**	Judge
Solid Waste	Public Works	**3**	Landfill
Solid Waste	Public Works	**4**	Collections
		15	

IMPACTS OF INFLATION

In 2022 the Consumer Price Index for All Urban Consumers (CPI-U) increased 8.6% over 2021. Construction Cost Indexes have risen 5.6% over the past 12 months. City operations are impacted by these increases as a significant expense of operating City services involve fuel, labor, energy, and construction. In response to increases in inflation we are adjusting operations to reduce consumption and inputs where possible, we are also proposing rate increases in many areas to keep up with these rising costs. It is anticipated that the impacts of inflation will affect the decisions and operations of the City for the near future.

One of the major funding sources is property tax revenue, which over the past few years has not kept up with inflation.

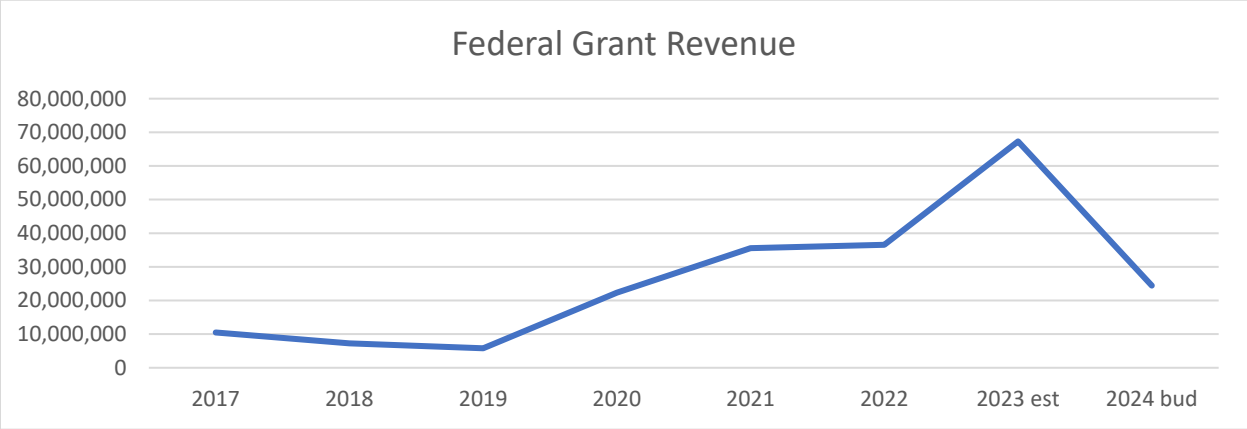


SPECIAL ASSESSMENTS

The City of Billings has multiple special assessment districts. Some are City-wide, while others are for small districts, for varied purposes. These districts are used to fund maintenance and operations of amenities that benefit the individual parcel. Some examples of districts are Parks Districts, Street Light Districts, and Street Maintenance District. The rising cost of labor, fuel, and utilities that are needed to maintain services within these districts require setting the rates high enough to cover theses costs. In FY24 the proposed budget includes increases in assessment revenue ranging from 5-12%.

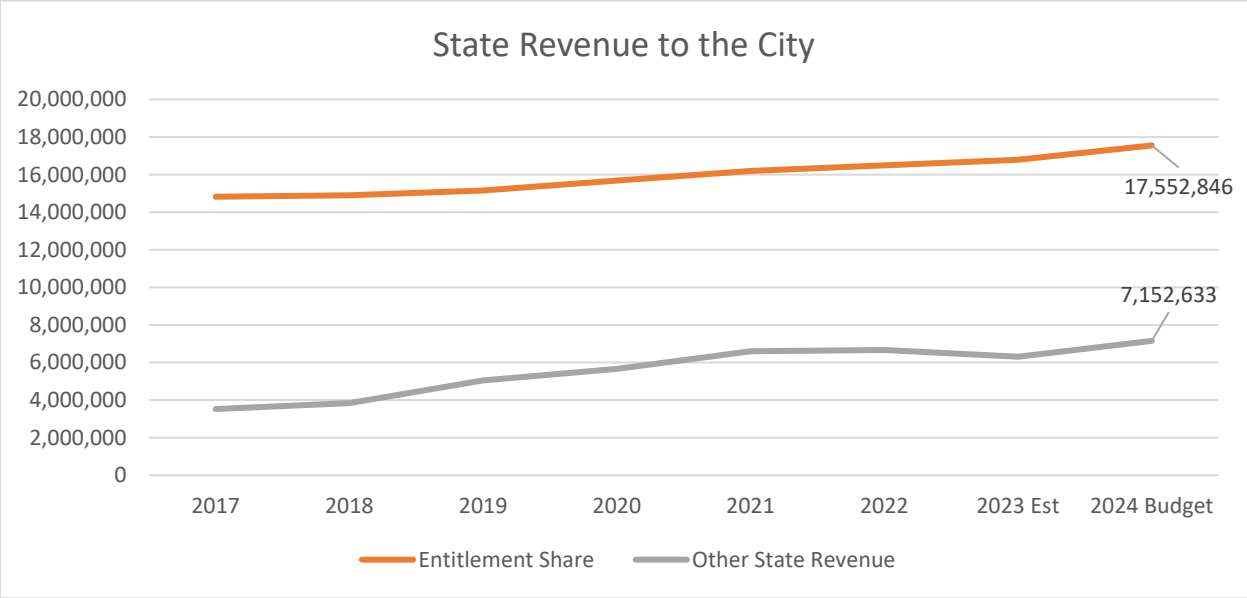
INTERGOVERNMENTAL REVENUE

The City receives revenue from multiple sources to fund operations. These sources include revenue from both Federal and State government. As a percentage of the overall budget, the City receives limited funds from the State and Feds. This has changed significantly in recent years but is expected to return to pre-pandemic levels in the next few years. The revenue from other governments can be found in the budget under the category “Intergovernmental”. For FY24, the City is budgeting $52 million in intergovernmental revenue. This is a decrease of $40.9M over the FY23 budget. This decrease is largely a result of the elimination of America Rescue Plan and CARES Act funds. For FY24 the Federal revenues budgeted are $24 million.



The City also receives money from the State of Montana, titled State Entitlement Share. This is a collection of a variety of tax dollars levied by the State within our City and throughout Montana and redistributed to local governments around the State. This funding has remained relatively flat over the past few years, not keeping up with wage growth or inflation. This is placing a greater burden on local

taxpayers to pick up the difference. For FY24, the growth rate in entitlement share will be 3.4%, or $560k. The City of Billings uses entitlement share to fund General Fund, Public Safety, Library, Transit, Street/Traffic Operating, and the New City Hall Construction. The total State Entitlement share for FY24 will be $17.5 million. Other State revenue includes $4.275 million of Gas Tax, $1.1 million for 9-1-1, and $1.7 million in combined other grant funds for Transit, Legal, Police, and Library.



PROPERTY TAX REVENUE

The FY24 budget is based upon levying 184.53 mills, which is a reduction from the maximum amount authorized by the City Charter, and citizens of Billings. In FY23, the City levied 211.00 mills. The estimated decrease is based upon a significant estimated increase to the property tax base. For FY24, we are estimating a growth in the City's tax base of 19.0%. This assumption is based upon the growth resulting from new construction and re-appraisal. Actual increase in the tax base will not be known until August, but preliminary numbers show residential values in Yellowstone County increasing 29%. Residential property makes up 59% of the tax base in Billings.

While the actual number of mills needed to fund the budget will not be known until late August, we are assuming a reduction in the number of mills levied for all funds except Public Safety. While there is an assumed reduction in the number of mills levied, it will not represent a decrease in the real property tax dollars levied. The budget is built upon an overall property tax revenue increase of 6% over the prior year.

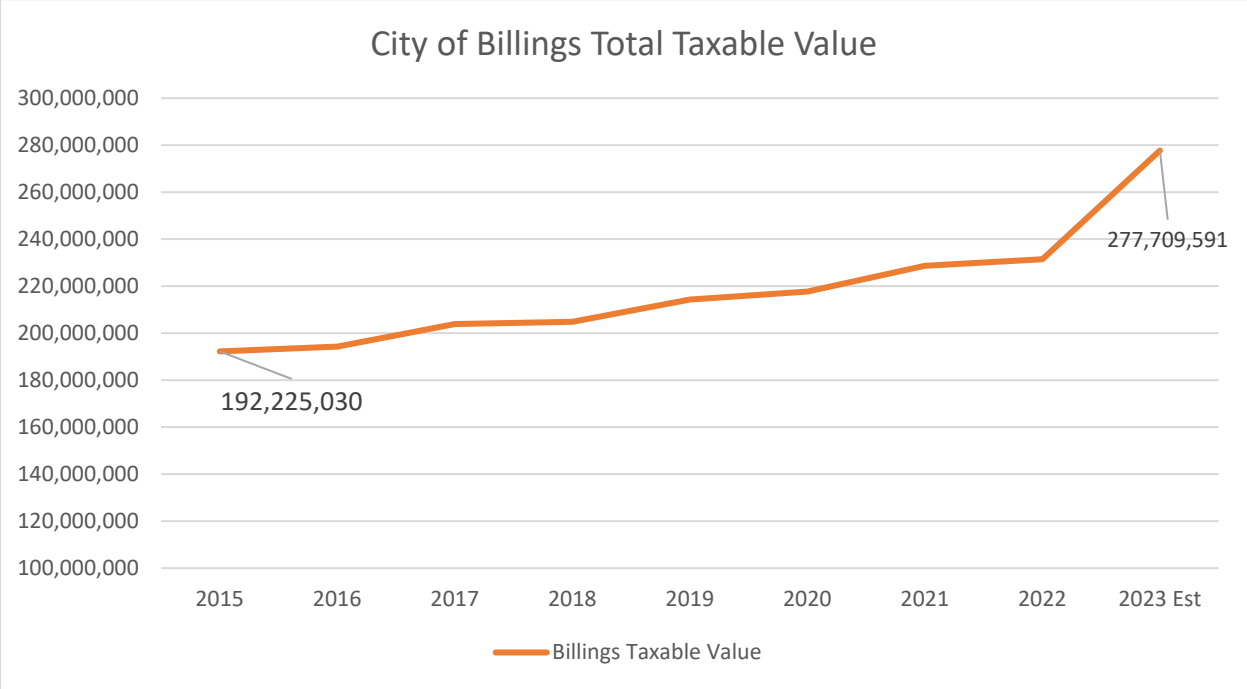
Number of Mills Levied

	FY 23	FY 24
General Fund	74.00	50.62
Public Safety 1999	20.00	20.00
Public Safety 2020	60.00	60.00
Public Safety 2021	34.00	34.00
Transit	10.00	8.74
Library	5.00	4.37
G.O. Library Debt Service	2.96	2.59
G.O. Ballpark Debt Service	3.47	2.87
G.O. Streets Debt Service	1.62	1.37
Total	211.05	184.56

Median Home Property Taxes

	FY2023	FY2024	Change
General	$227.87	$189.84	($38.03)
Public Safety	351.05	$427.53	76.49
Library	15.40	$16.39	0.99
Transit	30.79	$32.78	1.98
General Obligation	24.63	$25.50	0.87
Median Home Property Tax	$649.74	$692.04	$42.30

Over the past 9 years, the City of Billings' tax base has grown at an average rate of 4.7% per year. Historically this amount has been closer to 2.5%, but with recent increases in property values, this amount is estimated to increase. Because the State of Montana undertakes the property reappraisal process every odd numbered year, property value change changes look more like a staircase rather than linear.



MARIJUANA TAX

The revenue from the excise tax from the sale of recreational and medical marijuana in Yellowstone County is expected to be about $650,000 for FY24. A portion of this is being used to help fund the construction of the new city hall ($200,000) and the remainder is being used to add resources to the City's Public Safety Mill levy for mental health and substance abuse.

The proposed budget allocates 2 mills from the 2021 Public Safety mill Levy for substance abuse and mental health impacts on public safety. The budget is recommending that the revenue from marijuana sales excise tax be added to these mills, resulting in a total amount available for substance abuse and mental health of $853,730 in FY24.

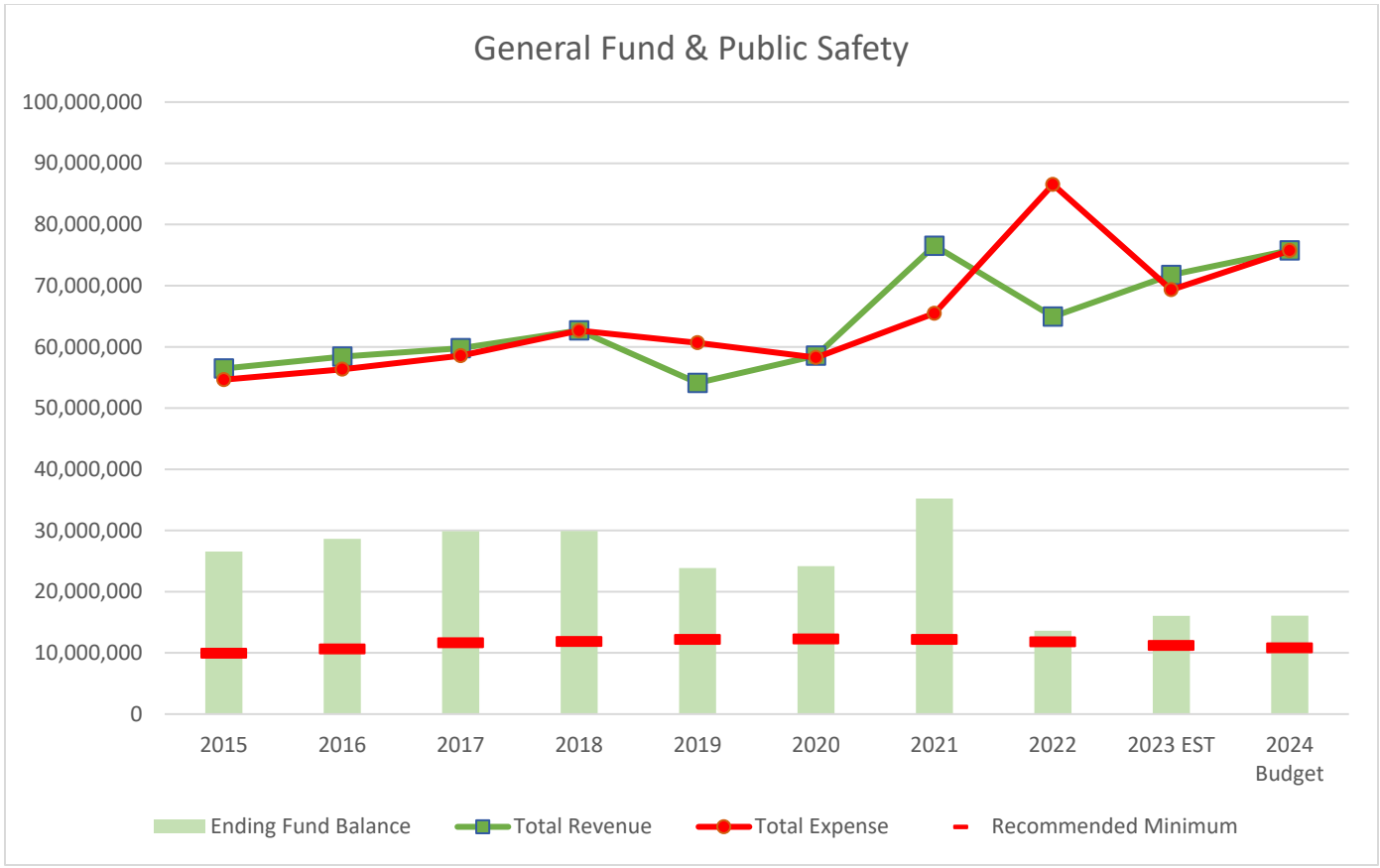
GENERAL & PUBLIC SAFETY FUNDS (GFPS)

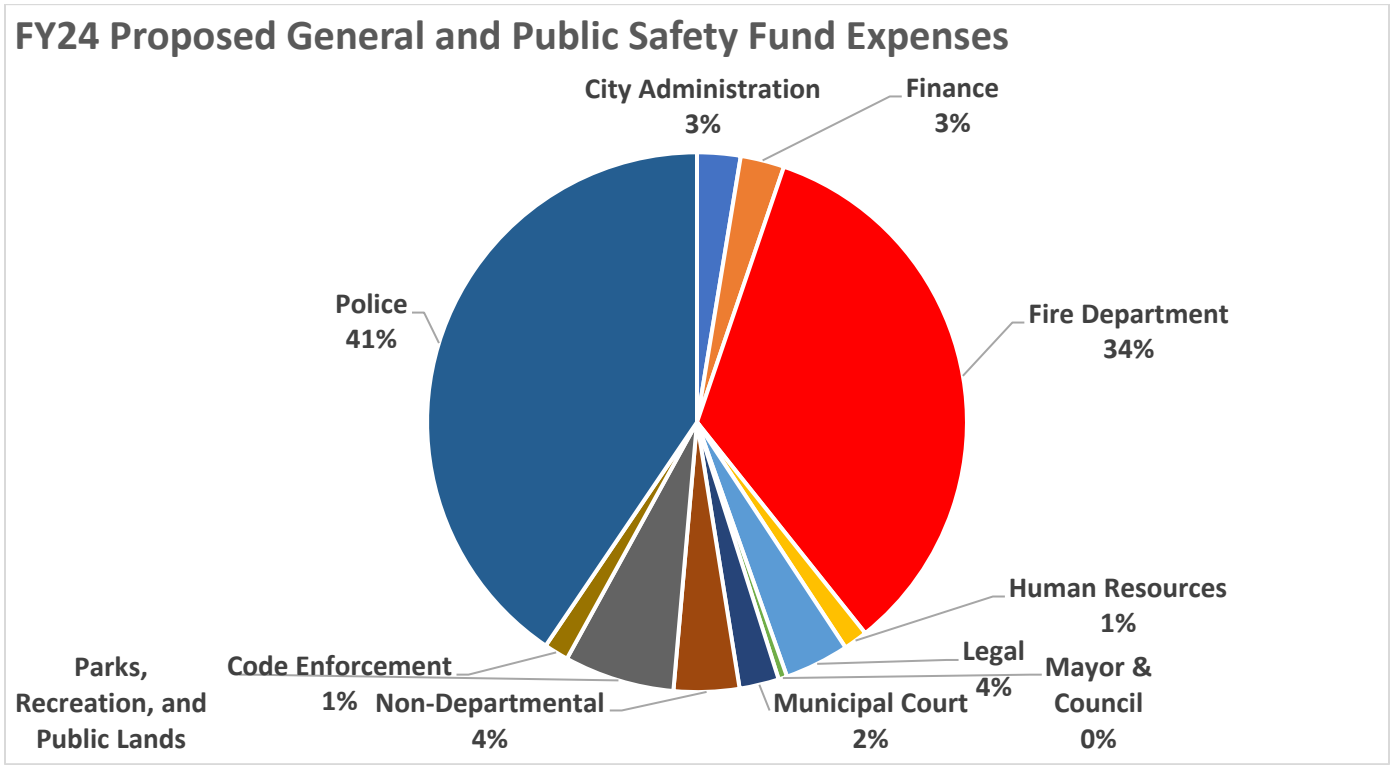
For FY24, we are assuming a growth in taxable value of 20%. However, the budget is built upon an overall increase of 5.6% in tax revenue through a reduction in mills. Overall, this will mean approximately $2.5 million of new property tax revenue into the GFPS funds related to growth in value. Other revenue in the GFPS funds, which make up about 37% of total revenue is estimated to generate an additional $1.5M in revenue.

The budget is built upon the assumption that property values will increase 20%, the total number of mills will be reduced in the General Fund, but not the Public Safety Fund. This will reduce the dollar amount that will be transferred from the General Fund to the Public Safety Fund.

The FY24 budget estimates an ending fund balance that is $3.4 million higher than the recommended minimum reserve of $10.8 million.

GFPS Revenue Class	FY24 Proposed Budget	FY23 Budget	Difference
Taxes	47,323,233	44,819,259	2,503,974
License And Permits	2,008,228	2,003,454	4,774
Intergovernmental	17,076,243	16,439,991	636,252
Charge for Service	7,532,151	7,139,681	392,470
Fines And Forfeitures	1,328,846	1,302,446	26,400
Investment Earnings	70,000	42,164	27,836
Transfers From	322,894	224,675	98,219
Miscellaneous	117,220	52,450	64,770
Revenue Total	**75,778,815**	**72,024,120**	**3,754,695**


General Fund & Public Safety
100,000,000
90,000,000
80,000,000
70,000,000
60,000,000
50,000,000
40,000,000
30,000,000
20,000,000
10,000,000
0
2015
2016
2017
2018
2019
2020
2021
2022
2023 EST
2024 Budget
Ending Fund Balance
Total Revenue
Total Expense
Recommended Minimum


FY24 Proposed General and Public Safety Fund Expenses
City Administration 3%
Finance 3%
Police 41%
Fire Department 34%
Human Resources 1%
Legal 4%
Mayor & Council 0%
Municipal Court 2%
Non-Departmental 4%
Code Enforcement 1%
Parks, Recreation, and Public Lands

PROPERTY TAXES, ASSESSMENTS, AND UTILITY BILLS

The FY24 budget is based upon a variety of rate changes to maintain services equivalent to prior years. The median home value in Billings, based upon the Department of Revenue is currently $231,500. This is expected to increase once new values have been imported in July.

The FY24 budget proposal is funded based upon assumed growth in the tax base at 20%, resulting in a Council approved reduction in the number of mills, a Council approved increase in special assessments, and Council approved rate increases in utilities. For property tax mills, the City's Charter caps the maximum number of mills that may be levied by the City of Billings. The City is currently at the ceiling and is recommending a reduction in FY24 due to the anticipated large increase in taxable value. The total number of mills levied in FY23 was 211.00. Based upon the assumed growth it is estimated that the total number of mills needed in FY24 will be 184.53 mills.

Overall, when looking at the City as a whole, the average residential property owner would see an increase in taxes and assessments of 6.5% over the prior year.

Number of Mills Levied

	FY 23	FY 24
General Fund	74.00	50.62
Public Safety 1999	20.00	20.00
Public Safety 2020	60.00	60.00
Public Safety 2021	34.00	34.00
Transit	10.00	8.74
Library	5.00	4.37
G.O. Library Debt Service	2.96	2.59
G.O. Ballpark Debt Service	3.47	2.87
G.O. Streets Debt Service	1.62	1.37
Total	211.05	184.56

This change in mills will impact the median homeowner an estimated $42 per year, due to the anticipated increase in property values.

Median Home Property Taxes

	FY2023	**FY2024**	**Change**
General	$227.87	$189.84	($38.03)
Public Safety	351.05	$427.53	76.49
Library	15.40	$16.39	0.99
Transit	30.79	$32.78	1.98
General Obligation	24.63	$25.50	0.87
Median Home Property Tax	$649.74	$692.04	$42.30

The City also has 3 City-wide special districts, Park District 1, Street Maintenance District, and Storm Sewer. These special districts are used to provide funding for their specific purposes. Rates for these districts are set by City Council and assessed to all properties within the City.

Park District 1 – PD1 is assessed against all properties and for FY23 was set at 1.597% of the taxable value for each property. The proposed FY24 budget is based upon the assumption that assessment

revenue would increase 5.7% to keep up with inflation. The estimated rate need to generate this revenue is 1.377%. This is nearly the same rate that was assessed in FY22 (1.3875%). The median home will see an increase of $2.45 per year over FY23.

Street Maintenance District – The FY24 budget proposal includes an increase of 7% in the SMD assessment. The proposed budget is based upon a rate increase of $12.96 per year for the average homeowner.

Stormwater Fees – These funds are used to build and maintain the stormwater infrastructure throughout the City. The proposed budget is based upon a rate increase of 5.7%, or $3.20 per year for the average homeowner.

With the changes in rates as well as the removal of the Arterial District and offsetting increase in the Street Maintenance District, the total impact of assessments on the typical home is $18.62/year.

Median Home Property Taxes

	FY2023	FY2024	Change
General	$227.87	$189.84	($38.03)
Public Safety	351.05	$427.53	76.49
Library	15.40	$16.39	0.99
Transit	30.79	$32.78	1.98
General Obligation	24.63	$25.50	0.87
Median Home Property Tax	$649.74	$692.04	$42.30
Park District 1 Assessment	49.18	51.63	2.46
Street Maintenance Dist	185.08	198.04	12.96
Storm Sewer	56.40	$59.60	3.20
Total Special Assessments	$290.66	$309.27	$18.62
Total Taxes and Assessments	**$940.40**	**$1,001.32**	**$60.92**

The FY24 budget is also based upon rate increases to Solid Waste, as well as rate increases already approved for Water and Wastewater. The impacts to the typical homeowner are provided below.

Average Home Monthly Utility Bill

	FY23 Monthly	FY24 Monthly	Change
Water	39.49	42.76	3.27
Wastewater	27.37	28.14	0.77
Solid Waste	12.45	Unknown	Unknown
Total Monthly Utility Bill	$79.31	$70.90	Unknown

COUNCIL DECISIONS THAT NEED TO BE MADE

During our 2023 Council retreat, we identified the following crime prevention strategies:

- Decrease family violence.
- Activate parks and expand access to recreation programs within neighborhoods throughout the city.
- Reduce Adverse Childhood Experiences (ACE Scores).

- Build trust with our Native American community.

Once these strategies are approved by the Council, decisions will need to be made on how best to invest the city's limited resources to implement these priorities.

I recommend we dedicate three revenue sources to reducing crime – the two mills from the public safety levy, the 3% marijuana excise tax, and our opioid settlement dollars. During our 2021 public safety levy educational efforts, the city committed to earmarking a minimum of 2 mills for substance abuse and mental health. We, as Yellowstone County electorates also voted in a 3% excise tax on the sale of marijuana. Third, we have been notified of opioid settlement dollars that will be paid to the city over the next decade and these dollars must be spent on the impacts of opioid addiction. Combined, we estimate the City will have $887K to implement these critical strategies. The budget contains $228,730 for the purpose of Crisis Response Units from these funds. The budget also contains $625K for generic purposes under mental health and substance abuse, but clarity is needed.

Stakeholders including Substance abuse Connect, Riverstone Health, School District 2, Rimrock and the City have held several discussions throughout the past several months to collaborate in the critical areas of ACEs, substance abuse and trauma reduction. The value evidence based proven programs remain the focus of our conversations. Crisis Response, home visitation, mentorships, and the development of a family justice center a few of the ideas being pursued.

These are extraordinarily complex issues, and we remain committed to making the best use of these dollars for the desired outcomes.

What should be said about the parks, trails, recreation decisions that have yet to be made?

We need your help to make these critical decisions.

CONCLUSION

We know there are differences of opinion among our community members and citizens about how to best prioritize issues, such as levels of customer service, financial position and reserves, and service delivery and expansion. We have worked hard to develop a budget that will move our community forward – and, at the same time, continue to meet the obligations we have accrued from the past. The City's future economic health is dependent upon how we choose to invest today.

Respectfully,

Chris Kukulski, City Administrator

Andrew Zoeller, Finance Director

Departmental Budget Overviews

City Administration

City Administration

Current Year Department Budgeted Expense Total:

City Administration: $1,967,937

Change from Prior Year:

City Administration: $192,416

Public Safety: (-$180,000)

City Administration's office includes the City Administrator, Assistant City Administrator, City Clerk and support staff. The department serves the role of coordination of overall city activity, consistent communication with City Council, and presentation of a balanced budget and its quarterly status.

There will be a budget increase for Personal Services of $61,895 which includes a 3% COLA.

New Programs:

The City will continue to seek new programs aimed at targeting mental health and substance abuse in an effort to reduce crime. The Public Safety Fund has $620,000 designated in FY24 for these efforts, which is a $180,000 decrease from the prior year's budget. The main portion of the current year's budget is a carryover from 2023. These efforts will be funded from both the Marijuana Excise tax and 2 mills of the 2021 Public Safety Mill Levy so that the City can effectively deal with the root causes of crime.

In FY23, the City participated in providing low barrier shelter services with United Way (Continuum of Care, Crisis Center & First Church partnership) for the 2022 winter season and has paid $93,736 to assist in this cause. Additionally, a $2,500 cash donation was made for the 2023 Big Sky Drug & Alcohol Symposium hosted by the Yellowstone DUI Task Force.

The City has agreed to partner with Rimrock Foundation and Substance Abuse Connect to provide Mobile Crisis Response (MCR) services for individuals experiencing acute mental health crisis as determined by dispatch. The Mobile Crisis Response Unit will provide behavioral health co-responder services that partner with EMT/paramedic resources for Crisis Response Units.

Staffing Authorization:

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY23	PROPOSED FY24
CITY ADMINISTRATOR	1.0	1.0	1.0	1.0
ASSISTANT CITY ADMINISTRATOR	1.0	1.0	1.0	1.0
PUBLIC INFORMATION OFFICER	-	1.0	1.0	1.0
EXECUTIVE SECRETARY	1.0	1.0	1.0	1.0
RECORDS SPECIALIST	-	-	1.0	1.0
CITY CLERK	1.0	1.0	1.0	1.0
DEPUTY CITY CLERK	1.0	1.0	1.0	1.0
TOTAL	**5.0**	**6.0**	**7.0**	**7.0**

Budgeted Revenues:

CITY ADMINISTRATOR DEPARTMENT REVENUE

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY23	ESTIMATE FY23	PROPOSED FY24
AMERICAN RESCUE PLAN FUND	$ (3,879)	$ 6,891,785	$ 8,955,247	$ 9,037,814	$ -
GENERAL FUND	$ 69,114	$ -	$ -	$ -	$ -
TOTAL REVENUES	**$ 65,235**	**$ 6,891,785**	**$ 8,955,247**	**$ 9,037,814**	**$ -**

CITY ADMINISTRATOR DEPARTMENT ALL FUNDS

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY23	ESTIMATE FY23	PROPOSED FY24
TAXES	$ -		$ -	$ -	$ -
INTERGOVERNMENTAL REVENUES	69,114	7,000,000	8,940,314	8,940,314	-
INVESTMENT EARNINGS	(3,879)	(108,215)	14,933	97,500	-
MISCELLANEOUS	-	-	-	-	-
TOTAL REVENUES	**$ 65,235**	**$ 6,891,785**	**$ 8,955,247**	**$ 9,037,814**	**$ -**

Budgeted Expenditures:

CITY ADMINISTRATOR
DEPARTMENT FUNDS

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY23	ESTIMATE FY23	PROPOSED FY24
AMERICAN RESCUE PLAN FUND	$ -	$ 2,298,750	$ 8,969,247	$ 8,969,247	$ -
PUBLIC SAFETY FUND	-	-	800,000	225,000	620,000
GENERAL FUND	1,048,760	969,973	1,155,521	1,095,000	1,347,937
TOTAL EXPENDITURES	**$ 1,048,760**	**$ 3,268,723**	**$10,924,768**	**$10,289,247**	**$1,967,937**

CITY ADMINISTRATOR
DEPARTMENT EXPENSES

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY23	ESTIMATE FY23	PROPOSED FY24
PERSONAL SERVICES	$ 726,837	$ 788,914	$ 909,383	$ 885,000	$ 971,278
OPERATIONS AND MAINTENANCE	321,923	181,059	1,046,138	435,000	996,659
TRANSFERS	-	-	8,969,247	8,969,247	-
CAPITAL	-	2,298,750	-	-	-
TOTAL EXPENDITURES	**$ 1,048,760**	**$ 3,268,723**	**$10,924,768**	**$10,289,247**	**$1,967,937**

City Administration:

CITY ADMINISTRATOR GENERAL FUND
OPERATING BUDGET

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY23	ESTIMATE FY23	PROPOSED FY24
PERSONAL SERVICES	$ 726,837	$ 788,914	$ 909,383	$ 885,000	$ 971,278
OPERATIONS AND MAINTENANCE	321,923	181,059	246,138	210,000	376,659
TOTAL EXPENDITURES	**$ 1,048,760**	**$ 969,973**	**$ 1,155,521**	**$ 1,095,000**	**$1,347,937**

City Clerk

Administration – City Clerk's Office

Current Year Department Budgeted Expense Total:

$400,236



Change from Prior Year:

$97,231

Overall Budget Justification:

The FY24 budget for the City Clerk's office is $400,236, this is an increase in costs of $ 97,231 from the prior year. This amount is included in the overall City Administration budget of $ 1,967,937.

Services and support provided includes Council agendas, minutes, resolution and ordinance preparation, and indexing, records management and maintenance, elections, bid openings, acceptance of service of process for summons, subpoenas and tort claims on behalf of the City of Billings, and management of public records requests. Budget increases in the FY24 budget are an increase for TRP replacements, a desktop scanner for the Records Specialist; $30,000 to outsource a large records series scanning project; and $80,000 for RFP to acquire and replace the digital records storage system.

New or Expanded Programs:

During FY23 the City's annexation files, a permanent record, were scanned and digitally preserved using an outside local source for $15,000. This year the Clerk's office has 60 boxes of SID files, a permanent record, ready to be scanned and digitally preserved for an estimated $30,000. Other smaller records series will be digitized internally, to try to meet our goal of digitally converting 400 boxes of archives before the move to the New City Hall in the spring of 2024. To date, approximately 30 boxes have been removed from storage.

The City's first Records Specialist was added in October 2022. She has been inventorying and auditing all the existing City Clerk records from which she has started to develop a comprehensive filing plan for the Clerk's office and will ultimately include all departments. From the information gathered through inventorying and auditing she is building the digital records storage system in the current document imaging solution, Questys. She has presented before the Leadership team concerning expectations for a records/archival program for the entire organization. She is developing training materials and will be training key records managers and records coordinators throughout the organization on a regular basis.

Accomplishments:

The City Clerk's office interviewed candidates for the new Records Specialist position in August of 2022. The new Records Specialist joined the team in October 2022 and has made a significant impact in the direction the City's archives and records are kept. Currently, she is working toward a capstone approach for retaining the City's emails in coordination with the IT Department. The email capstone archiving is expected to be completed by the end of June 2023.

We continue to utilize DocuSign eSignature software, to provide approvers and signators quick, contactless access to agreements, contracts, etc. The automated electronic signature system meets or exceeds stringent global security standards and has been very successful in expediting signature gathering and eliminates lags in the execution of documents. It provides the Clerk's office with digitally certified copies of all contracts and agreements, etc.

The City Clerk's Office has further reduced its carbon footprint by preparing all resolutions and ordinances digitally, utilizing DocuSign software. Minutes, resolutions, ordinances and for the most part, contracts and agreements, are no longer printed on paper, thereby reducing the need for future physical storage space.

New for FY24:

The City Clerk's office is requesting funding for an RFP for a new digital records storage system that will better meet the City's needs now and well into the future. When Questys was acquired in 2018, it was a new-to-the-vendor (Harris Industries) module. The City used several Harris Industries modules and through a competitive RFP process chose the Questys product to add to the suite. Harris has not improved or kept with industry standards and Questys is deemed obsolete in meeting the City's goals and objectives. No other municipalities are found to be using this product. Any records that have been saved in Questys will be migrated into the new digital records storage system.

Also contained within the TRP is the replacement of a laptop computer for the Council Chambers. The estimated cost of replacement is $1,400. It is necessary to keep the technology fleet current.

Department Goals:

- Implement records management training throughout the organization.
- Continue digitization of paper documents for greater public records access and minimize storage needs.
- Implement FOIA requests software

Facilities Management

Facilities Management

FY24 Department Budgeted Expense Total:



Facilities Funds: $2,920,738

New City Hall: $1,200,000

Total estimated project cost: $42,456,581

FY22: $13,500,000

FY23: $14,681,433

FY24: $1,200,000



Change from Budget FY23:

Facilities Expenses: $(1,045,445)

City Hall Construction: $(13,481,433)

Overall Budget Justification:

The Facilities Division FY24 expense budget is $2,920,738. This is a $1,045,445 decrease from last year due to completion of various large hail repairs. The City Hall Construction fund budget is $1,200,000 for any cost increases on current contracts, which will be awarded in FY23. In FY22, the Stillwater Building was purchased and in FY23 and FY24, the budget includes design, abatement, construction, furniture, and moving.

There are increased costs for ongoing maintenance, utilities, and services. Utility charges have increased 13% on average.

Tenant charges at City Hall have increased approximately 3% for all City Departments.

Tenant charges at YVAS have increased approximately 3% for Police.

Tenant charges at BOC did not see an increase, except for Solid Waste. A debt service charge was added to that department to begin the process of paying back the general

fund for the purchase of the 20-acre parcel contiguous to BOC. Debt service charge for all other tenants falls off after FY24 but we increased their rent and are using that delta for reserves.

We have added revenue from the tenant rent at the New City Hall Building for Yellowstone County. Additionally, we added three months' rent for most City departments that are moving to the New City Hall as we assume a three-month occupancy in that location from May – June 2024. The actual date for move in will be dependent upon construction completion.

Tenant charges have increased due to added facility management scope and increased material and service costs.

Personal services have decreased $36,141.27 due to reorg and elimination of a part of management position. Additionally, one Maintenance Support II FTE has been requested for FY24 to help with increased maintenance needs when we move into New City Hall.

Budgeted Revenues:

FACILITIES MANAGEMENT FUND
REVENUES BY CLASS

ALL FUNDS

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY23	ESTIMATE FY23	PROPOSED FY24
REVENUES:					
TAXES	-	-	-	-	200,000
CHARGES FOR SERVICES	$ 593,289	$ 690,724	$ 1,140,761	$ 724,886	$ 1,482,824
INTERGOVERNMENTAL	782,682	28,205	-	-	650,000
RENTS	-	1,101,959	828,488	1,289,400	1,554,985
INVESTMENT EARNINGS	5,820	(62,432)	9,202	1,000	101,000
MISCELLANEOUS	3,299,027	10,676	-	169,990	30,000
TRANSFERS	532,057	532,057	9,810,431	532,057	456,894
TOTAL REVENUES	**$ 5,212,875**	**$ 2,301,189**	**$ 11,788,882**	**$ 2,717,333**	**$ 4,475,703**

FACILITIES MANAGEMENT FUND
REVENUES BY FUND

ALL FUNDS

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY23	ESTIMATE FY23	PROPOSED FY24
REVENUES:					
CITY HALL CONSTRUCTION	$ -	$ -	$ 9,278,373	$ 114,612	$ 1,047,000
FACILITIES MANAGEMENT	5,212,875	2,301,189	2,510,510	2,602,721	3,428,703
TOTAL REVENUES	**$ 5,212,875**	**$ 2,301,189**	**$ 11,788,883**	**$ 2,717,333**	**$ 4,475,703**

Budgeted Expenditures:

FACILITIES MANAGEMENT FUND
OPERATING BUDGET BY CLASS

ALL FUNDS

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY23	ESTIMATE FY23	PROPOSED FY24
EXPENDITURES:					
PERSONAL SERVICES	$ 462,722	$ 650,805	$ 650,765	$ 580,000	$ 704,137
OPERATIONS AND MAINTENANCE	1,063,448	1,918,384	2,591,360	2,965,144	1,811,601
CAPITAL	151,087	163,300	14,873,433	2,075,000	1,605,000
DEBT SERVICE	16,744	3,319	532,057	470,050	-
TOTAL EXPENDITURES	**$ 1,694,001**	**$ 2,735,808**	**$ 18,647,615**	**$ 6,090,194**	**$ 4,120,738**

FACILITIES MANAGEMENT FUND
OPERATING BUDGET BY FUND

ALL FUNDS

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY23	ESTIMATE FY23	PROPOSED FY24
EXPENDITURES:					
CITY HALL CONSTRUCTION	$ -	$ -	$ 14,681,433	$ 2,000,000	$ 1,200,000
FACILITIES MANAGEMENT	1,694,001	2,735,808	3,966,182	4,090,194	2,920,738
TOTAL EXPENDITURES	**$ 1,694,001**	**$ 2,735,808**	**$ 18,647,615**	**$ 6,090,194**	**$ 4,120,738**

New or Expanded Programs:

- Construction of the Stillwater Building for the New City Hall facility.
- Master Planning of BOC.
- Real Estate services in disposal of Real Property of City Hall, Park 3 retail space, and two surface lots.
- Hail repairs at Billings Community Center – new roof and siding.
- Hail repairs at Billings Public Library – replacement of exterior ornamental metalwork.
- Installation and management of access control system at Fire Stations 1-8.
- Fire Station 8 remodel.

Staffing:

In January of 2023 there was a reorg and elimination of a part of management position.

Facilities is requesting an additional Maintenance Support II FTE for FY24.

	STAFFING AUTHORIZATION			
POSITION	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY23	PROPOSED FY24
FACILITIES MANAGER	-	0.3	0.3	1.0
FACILITIES SUPERINTENDENT	1.0	1.0	1.0	-
FACILITIES SPECIALIST	-	1.0	1.0	1.0
LEAD FACILITIES MAINT TECH	-	-	-	1.0
FACILITIES MAIN SUPPORT I	2.0	3.0	3.0	4.0
FACILITIES MAIN SUPPORT II	3.0	3.0	3.0	2.0
TOTAL	**6.0**	**8.3**	**8.3**	**9.0**

Additional Comments:

In the coming fiscal year, the Facilities Division will manage the New City Hall construction project, commissioning of the building, coordinating moving departments to the new facility, and decommissioning and disposal of the current City Hall.

We continue to work on resolving the two outstanding Hail Claim projects from the 2019 storm: Billings Community Center and Billings Public Library.

Department Goals:

The Facilities Division strives to provide valuable and cost-effective services to the city departments and divisions it serves. Successful completion of the New City Hall facility and disposing of Real Property is the Division's primary goal for FY24.

Building Division

Building Division

FY24 Department Budgeted Expense Total:



$2,626,003

Change from Budget FY23:

$(694,601)

Overall Budget Justification:

The Building Division is responsible for issuing permits, performing plan review, and conducting field inspections for commercial and residential construction within the City of Billings. The Division acts as an information source to both the construction community and the public as it relates to building codes and construction. The funding is obtained through permit and plan review fees.

Revenue: Permit and plan review revenues for FY24 are projected to be $2,643,000, which is approximately $12,500 more than last year's budget. Revenues can fluctuate a great deal based on actual construction activity, which can be difficult to predict. The FY23 revenue estimates were fairly close to what was estimated. There has been a decline in single family residential construction over the last several months, but an increase in commercial construction and multi-family housing developments. We believe the construction activity will continue at the current levels in the coming fiscal year.

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Budgeted Revenues:

BUILDING INSPECTION FUND
REVENUES

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
REVENUE:					
LICENSES & PERMITS	$ 2,389,478	$ 3,065,110	$ 2,630,500	$ 2,963,228	$ 2,571,000
GRANTS	120,076	-	-	-	-
INTEREST ON INVESTMEN	4,213	(56,199)	6,996	1,500	72,000
MISCELLANEOUS	1,952	37,107	10,000	1,700	-
TOTAL REVENUE	**$ 2,515,719**	**$ 3,046,018**	**$ 2,647,496**	**$ 2,966,428**	**$ 2,643,000**

Budgeted Expenditures:

Expenditures: Expenditures are set at $2,625,473 for FY24. The majority of our expenses are payroll and O&M for our office and vehicles. Capital expenditures in FY23 included two vehicle replacements, the Building Division's portion of construction costs for the New City Hall, and a new permitting software program. That is why our budgeted expenses were over $700,000 more in the previous fiscal year. There will be some added expenses for new furniture and moving costs, but no large capital expenditures in FY24.

Reserves: The Building Division reserves are currently limited by the state to no more than 12 months' worth of budgeted operating expenses. The latest audit shows that the building division exceeds the state-mandated reserve limit. There is currently a bill in the legislature to increase the reserve limit from 12 months to 36 months. However, if we are finding that we continually have excess reserves, we will work to improve services, or reduce fees accordingly.

BUILDING INSPECTION FUND
EXPENDITURES

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
EXPENDITURES:					
PERSONAL SERVICES	$ 1,246,325	$ 1,380,499	$ 1,557,941	$ 1,501,180	$ 1,757,328
OPERATIONS & MAINT.	756,817	776,228	893,537	750,000	793,675
CAPITAL	-	47,212	560,000	600,000	75,000
INTERFUND TRANSFERS	-	-	309,126	309,126	-
TOTAL EXPENDITURES	**$ 2,003,142**	**$ 2,203,939**	**$ 3,320,604**	**$ 3,160,306**	**$ 2,626,003**

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New or Ongoing Programs:

We are currently in contract negotiations with our selected vendor for a new online permitting and plane review program. The software implementation is expected to take 12-14 months. The new system will have features such as a user-friendly online portal for customers, online payment capability, electronic plan review, and online inspection scheduling and correction notices.

We improved our Special Inspection Program, records and data management by adding a Building Division Records Specialist position. This position helps to increase our efficiency and services to our customers. They are responsible for keeping inspection records organized and up to date during the course of a construction project so that inspectors can focus on providing timely and complete inspections to keep projects

moving. This position also works to compile and provide timely and relevant data regarding construction and development in the City.

Staffing:

The Building Division added a Records Specialist position during FY23. This results in the total of FTEs to 18. We are not requesting any additional staff for FY24.

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	PROPOSED FY 24
BUILDING OFFICIAL	1.0	-	-	1.0
BUILDING & FACILITIES MANAGER		0.7	0.7	-
ADMINISTRATIVE SUPPORT II	1.0	1.0	1.0	1.0
SR. COMBINATION INSPECTOR	1.0	1.0	1.0	1.0
DEPUTY BUILDING OFFICIAL	1.0	1.0	1.0	1.0
SR. PERMIT TECHNICIAN/COORD	1.0	1.0	1.0	1.0
BUILDING RECORDS SPECIALIST	-	-	-	1.0
PLANS EXAMINER	3.0	2.0	3.0	3.0
ELECTRICAL INSPECTOR I	1.0	1.0	1.0	1.0
ELECTRICAL INSPECTOR II	1.0	1.0	1.0	1.0
COMBINATION INSPECTOR III	2.0	1.0	1.0	1.0
COMBINATION INSPECTOR I	1.0	4.0	4.0	4.0
PLUMBING INSPECTOR	1.0	1.0	1.0	1.0
ADMINISTRATIVE SUPPORT I	0.3	0.3	0.3	0.3
BUILDING PERMIT TECH	1.0	1.0	1.0	1.0
TOTAL	**17.3**	**16.0**	**17.0**	**18.3**

Fleet Services

Fleet Services



Current Year Department Budgeted Expense Total:

$2,205,777

Change from Prior year:

$159,952

Overall Budget Justification:

The FY24 budget for the Fleet Services Division is $2,205,777; this represents an increase of $159,952 from the previous year. Services provided by the Fleet Service Division include the maintenance and repair of City vehicles and equipment; preventive maintenance programs; parts and fuel inventory management; Fleet inventory; Equipment Replacement Plan (ERP); Fleet computer module operation and maintenance; processing competitive bids for equipment procurement; assisting departments with vehicle specifications and vehicle disposal; preparing vehicles for service; maintenance activity reporting and City mail courier services. There will be increases in payroll, because of the 3.0% COLA, IT charges, Building Rent charges & Liability Insurance.

There are Capital expenditures for the FY24 fiscal year.

Fleet Services revenues are generated from user departments for services provided, including revenues from mechanic labor; parts, tires and fuel markup; courier services; pool vehicle rental and interest on investments. The total projected revenue for FY24 is $2,355,119, an increase of $292,812 from the prior year. This will subject to any changes in the cost of fuel.

Accomplished Programs:

We have completed the 2 ½ year process of switching the Fleet Management program from H.T.E to Asset Works. This conversion went live in November 2022 and has significantly contributed to the overall success of managing a fleet of over 1100 pieces of equipment utilized by the City of Billings.

Budgeted Revenues:

FLEET SERVICES FUND
OPERATING BUDGET

FUND 6010

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
REVENUES:					
FLEET SERVICES	$ 1,817,672	$ 1,827,996	$ 1,999,807	$ 2,150,000	$ 2,296,369
COURIER	39,972	40,752	40,750	42,000	40,750
INTEREST EARNINGS	2,039	(19,764)	3,750	500	18,000
INTERGOVERNMENTAL	98,366	72,132	-	-	-
MISCELLANEOUS	19,508	30,573	18,000	55,376	-
TOTAL REVENUE	**$ 1,977,557**	**$ 1,951,689**	**$ 2,062,307**	**$ 2,247,876**	**$ 2,355,119**

Budgeted Expenditures:

FLEET SERVICES FUND
OPERATING BUDGET

FUND 6010

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
EXPENSES:					
PERSONAL SERVICES	$ 1,855,927	$ 1,251,179	$ 1,546,818	$ 1,525,000	$ 1,556,035
OPERATION & MAINTENANCE	352,361	323,416	403,238	430,000	611,375
CAPITAL	-	26,200	-	-	-
TRANSFERS OUT	107,129	95,770	95,769	95,770	38,367
TOTAL EXPENSES	**$ 2,315,417**	**$ 1,696,565**	**$ 2,045,825**	**$ 2,050,770**	**$ 2,205,777**

Staffing:

No staffing changes for FY24.

FLEET SERVICES FUND
STAFFING AUTHORIZATION

POSITION	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	PROPOSED FY 24
FLEET SERVICES MANAGER	1.0	1.0	1.0	1.0
MECHANIC II	6.0	6.0	4.0	4.0
MECHANIC III	2.0	2.0	2.0	2.0
MECHANIC IV	1.0	1.0	2.0	2.0
LEAD MECHANIC			1.0	1.0
FLEET SERV SHOP FOREMAN	1.0	1.0	1.0	1.0
ADMINISTRATIVE SUPPORT II	1.0	1.0	1.0	1.0
STORES CLERK	1.0	1.0	-	-
VEHICLE SERVICE TECHNICIAN	3.0	3.0	3.0	3.0
INVENTORY CONTROL SPEC. I	1.0	1.0	2.0	2.0
COURIER/ACCOUNT CLERK II	1.0	1.0	1.0	1.0
TOTAL	**18.0**	**18.0**	**18.0**	**18.0**

Department Goals:

Goal: Implementation of a new Fleet billing system.
Action: Conversion and Implementation of the new Fleet billing system.
Action**:** Implement a web-based billing program that separates the three levels of mechanics to their completed certificate wage levels.
Outcome(s):

A billing system that specifically matches each mechanics ASE or EVT wage level to our department billing system.

Goal: Implementation of a parts location system in Fleet's parts room.
Action: Implement a system from Asset Works, using known, proven techniques.
Action: Number all locations for ease of use.
Outcome(s):

A user-friendly system to quickly locate any given part efficiently.

Goal: Continue to enhance further development of Fleet maintenance technology and training programs.
Action: Acquisition of updated technical tools, diagnostic software and equipment required to support current technology.
Action: Provide various training opportunities for staff including the new fleet Management system and current diagnostics for light and heavy-duty equipment applications. Maintain employee development and technical training.
Action: Transition to a web-based Fleet Management system that will provide technicians with up- to-date information and history of Fleet equipment.
Outcome(s):

A trained and equipped staff that will help improve capabilities for effective updated diagnostics and proficient repair and maintenance of the City fleet.

Goal: Groom Fleet employees for potential promotions.
Action: Recognize employee potential and willingness for increased responsibilities.
Action: Allow employees to solve difficult problems and to shadow higher-level positions.
Action: Provide the required training for additional responsibilities.
Outcome(s): A well trained staff that is recognized for their skills and abilities.
Which increase employee morale and retention.
The potential for Fleet Services Division to have qualified employees ready to move into higher-level positions.

Goal: Update the Equipment Replacement Plan (ERP) for the FY2025 and future year's budgets.
Action: Assist departments with plan preparation and presentation.
Action: Prepare replacement documents for committee review and recommendations.
Action: Prepare and participate in presentation of plan documents for City Administration and Council approval.
Action: Formalize final plan documents for incorporation into the FY2025 budget.
Outcome(s): An established comprehensive plan designed to systematically replace and fund City vehicles and equipment.

Mayor & City Council

Mayor and City Council

Current Year Department Budgeted Expense Total:

$393,729

Change from Prior year:

$44,586



Overall Budget Justification:

The Mayor and City Council are funded through the General Fund. The Mayor is elected at large, and two councilpersons are elected in each of the five wards. The Mayor and Councilors serve four year terms and are limited to two consecutive terms. Members must reside within the Ward from which they are elected and must be qualified voters of the city.

The Mayor and City Council budget reflects an increase of $44,586 from FY23. Personal Services increased $9,647 due to an increase in pay-based benefit costs, while Salary & Wages remained at FY23 budgeted amounts. Operations and Maintenance increased $34,939 which includes $6,500 to purchase tablets for the new elected officials, $18,439 to cover facility charges and the $10,000 yearly Executive Committee Contribution to Substance Abuse Connect.

This year's budget also includes $25,000 for Council Contingency, which is the same amount budgeted in FY23. Council Contingency is an amount available for directed use by the City Council upon affirmative vote by the majority of City Council.

Budget Expenditures:

MAYOR AND CITY COUNCIL

DEPARTMENT EXPENSE

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
GENERAL FUND	$ 225,228	$ 577,112	$ 349,143	$ 345,089	$ 393,729
TOTAL EXPENDITURES	**$ 225,228**	**$ 577,112**	**$ 349,143**	**$ 345,089**	**$ 393,729**

MAYOR AND CITY COUNCIL

OPERATING BUDGET

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
PERSONAL SERVICES	$ 131,053	$ 153,381	$ 224,088	$ 177,349	$ 233,735
OPERATIONS AND MAINTENANCE	94,175	423,731	125,055	167,740	159,994
TOTAL EXPENDITURES	**$ 225,228**	**$ 577,112**	**$ 349,143**	**$ 345,089**	**$ 393,729**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	PROPOSED FY 24
MAYOR	1.0	1.0	1.0	1.0
COUNCIL MEMBERS	10.0	10.0	10.0	10.0
TOTAL	**11.0**	**11.0**	**11.0**	**11.0**

Non-Departmental

Non-Departmental – General Fund

Current Year Department Budgeted Expense Total:

$22,266,267

Change from Prior year:

($2,502,723)

Overall Budget Justification:

The non-departmental budget consists of items that do not fit within a specific department/division budget. This includes transfers for Public Safety, Library, strategic planning initiatives and various other expenditures. The $2.5 million overall decrease in expenditures from FY23 is a result of a $2.8 million decrease in interdepartmental transfers offset by a $400,000 increase in liability insurance costs.

FY24 estimated tax revenues are expected to provide additional dollars targeted to supplement the Public Safety Fund. As such, the current non-departmental budget reflects a $3.0 million reduction in the budgeted transfers to the Public Safety Fund.

The City is seeing a spike in higher liability insurance costs resulting in an estimated budgeted cost for FY24 of $983,318. Liability insurance costs are expected to be approximately 69% higher in the upcoming budget year.

Budgeted Expenditures:

NON-DEPARTMENTAL

GENERAL FUND

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
PERSONAL SERVICES	$ 73,010	$ 68,393	$ 115,566	$ 35,000	$ 115,566
OPERATIONS AND MAINTENANCE	527,048	1,086,730	1,148,715	956,164	1,480,038
CAPITAL	1,125,163	-	-	-	-
TRANSFERS	12,552,950	47,943,093	23,504,709	22,258,778	20,670,663
TOTAL EXPENDITURES	**$ 14,278,171**	**$ 49,098,216**	**$ 24,768,990**	**$23,249,942**	**$22,266,267**

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
SICK AND VACATION PAYOFF	$ 73,010	$ 68,393	$ 115,566	$ 35,000	$ 115,566
LIABILITY INSURANCE	173,884	531,623	583,480	593,796	983,318
PROFESSIONAL SERVICES	1,457,594	545,123	541,235	345,293	472,720
SPECIAL ASSESSMENTS	20,734	9,984	24,000	17,075	24,000
TRANSFERS TO OTHER FUNDS					
LIBRARY	1,082,895	1,127,533	1,139,373	1,139,373	1,196,458
COMMUNITY DEVELOPMENT	59,583	65,000	65,200	65,200	79,750
CITY HALL CONSTRUCTION	-	20,350,560	-	750,000	100,000
PUBLIC SAFETY	11,410,471	26,400,000	22,300,136	20,304,205	19,294,455
TOTAL EXPENDITURES	**$ 14,278,171**	**$ 49,098,216**	**$ 24,768,990**	**$ 23,249,942**	**$ 22,266,267**

Parking

Parking

Current Year Department Budgeted Expense Total: $2,057,972

Change from Prior year: $153,346

Overall Budget Justification:

The FY24 budget for the Parking Department is $2,057,972 with an increase in costs of $153,346 compared to the prior year. Previous year services will continue for FY24. The Parking Division services include both on-street and off-street parking in downtown Billings as well as being the clearinghouse for all citywide parking citations. The Division operates and maintains four parking structures, three city-owned parking lots, approximately 756 parking meters and 6 Level Two Electric Vehicle charging ports. Increases in the FY24 budget are associated with the following: Construction and Capital consisting of two new enforcement vehicles and a Condition Audit for the parking structures totaling $123,204; Operations and Maintenance totaling $30,142. Personal Services expenses will decrease by $70,781 due to the elimination of two staff positions. The total automation of the Park 3 garage led to the elimination of the two staff positions

New or Expanded Programs:

The Parking Division is proposing rate increase for both on and off-street parking. Metered parking would see an increase of .25 cents for the 1st and 2nd hours, .50 cents for the 3rd hour. Parking is proposing an increase to the maximum stay at the meters from 3 to 4 hours at a charge of $3.50 for the 4th hour. Bus bag rental will increase to $10/day/meter and meter bag rental will increase to $20/meter/1st day and $10/meter for each additional day. Monthly permits and lot spaces will increase by $5. Off-street parking garage rates will be as follows: Hourly increase of .25 cents per hour with a maximum charge per day of $15.00. Hourly garage rates will be 24 hours per day, 7 days a week. Garage monthly rates will increase by 5% each year for the next 3 years. Parking will continue to honor the group discounts. Delivery permits will increase from $12.00/year to $50.00/year. Once the street conversions are complete, the Parking Department plans to begin the Curbside Delivery Program catering to businesses such as Uber, Uber Eats, Grub Hub, Door Dash, etc.

Staffing Changes:

The Parking Division is not proposing any new staffing changes.

Additional Comments:

Rate increases are necessary to cover increasing maintenance and operational costs.

Department Goals:

The main goal of the Parking Division is to continue addressing the financial status of the division. Parking enforcement routes will expand as necessary. The Parking Division will continue researching and possibly implementing programs that would increase revenue along with exploring options to reduce the expenses.

PARKING DIVISION
Goals for FY24

Department Goals:

Goal: Continue to address the financial status of the Parking Division.

Action:

- Resume collections on unpaid parking citations.
- Impose late payment fee for parking citations.
- Research and potentially implement programs that would improve parking revenues.
- Explore options to reduce expenses.

Outcome(s):

- Progression to a more self-sustaining operation reducing the reliance for TIF.
- Improves parking operations by staying current on Capital Projects and required operational equipment.

Goal: Enhance Parking Facilities Environment

Action:

- Continue updating parking garage awnings and signs.
- Enhance signage and wayfinding.
- Improve interior appearance of garages with high pressure washing and painting.
- Clean parking decks and repaint parking lines.
- Upgrade lighting.
- Continue to boost security measures with installation of additional cameras where needed.
- Increase Maintenance Reserve Fund.

Outcome(s):

- Improves public perception.
- Visiting patrons encounter a positive experience.
- Reduction of crime such as vandalism and theft.
- Expands downtown utilization.

Goal: Improve public education regarding downtown parking.

Action(s):

- Improve education on how to use parking technology.
- Improve education on available options to pay for parking.
- Create map of downtown parking to disperse to public.

Outcome(s):

- Enhance the perception of parking as a positive element of the community experience.

PARKING FUND
OPERATING BUDGET

FUND 5210

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
WORKING CAPITAL - BEGINNING	**$ 265,390**	**$ 341,322**	**$ 739,909**	**$ 566,558**	**$ 1,070,088**
REVENUES:					
PARKING METER INCOME	$ 427,621	$ 490,577	$ 451,250	$ 428,984	$ 592,900
VIOLATIONS	75,141	102,051	100,000	124,955	110,850
SURFACE LOTS	40,489	40,945	40,250	39,185	45,450
PARK 1 - GARAGE	242,601	260,409	262,250	265,950	283,400
PARK 1 - STORE RENTAL	56,850	55,683	56,850	62,425	55,683
PARK 2	475,946	612,909	571,063	620,909	684,115
PARK 3	240,848	292,370	279,330	293,250	337,000
EMPIRE PARKING GARAGE	204,784	207,591	222,350	258,448	283,100
INVESTMENT EARNINGS	717	(11,647)	1,421	9,561	9,000
ELECT CAR CHARGING GRANT	25,500	-	-	-	-
CARES GRANT	1,260	-	-	-	
VEHICLE PERMITS	-	13,224	22,289	18,207	35,000
TIF TRANSFER	100,000	130,000	130,000	130,000	130,000
MISC. REVENUE	5,698	4,572	-	6,668	-
TOTAL REVENUE	**$ 1,897,455**	**$ 2,198,684**	**$ 2,137,053**	**$ 2,258,542**	**$ 2,566,498**

	ACTUAL FY 21	ACTUAL FY 22	APPROVED FY 23	ESTIMATE FY 23	PROPOSED FY 24
EXPENSES:					
ADMINISTRATION	$ 317,651	$ 307,242	$ 265,743	$ 262,055	$ 279,458
ENFORCEMENT	260,569	322,829	262,548	254,807	276,897
METER COLLECT. & MAINT.	380,865	254,134	227,629	243,464	249,719
SURFACE LOTS	16,770	26,101	25,010	25,214	26,194
PARK 1 - GARAGE	133,485	145,647	163,387	167,034	186,273
PARK 1 - STORE RENTAL	19,176	14,828	21,910	22,899	21,700
PARK 2	326,394	318,631	298,066	282,019	337,725
PARK 3	138,964	203,056	249,920	186,841	149,181
EMPIRE PARKING GARAGE	126,140	116,690	134,630	145,667	151,838
DEBT SERVICE-PRINCIPAL	-	-	169,459	-	177,092
DEBT SERVICE-INTEREST	96,364	89,186	86,324	86,324	78,691
CONSTRUCTION & CAPITAL	-	25,397	-	78,688	123,204
TOTAL EXPENSES	**$ 1,816,379**	**$ 1,823,741**	**$ 1,904,626**	**$ 1,755,012**	**$ 2,057,972**

PARKING FUND
OPERATING BUDGET

FUND 5210

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY23	ESTIMATE FY23	PROPOSED FY24
PERSONAL SERVICES	$ 959,720	$ 850,444	$ 879,932	$ 825,000	$ 809,151
OPERATIONS AND MAINTENANCE	760,295	858,714	768,911	765,000	869,834
CAPITAL	-	25,397	-	78,688	123,204
DEBT SERVICE	96,364	89,186	255,783	86,324	255,783
TOTAL EXPENSES	**$1,816,379**	**$1,823,741**	**$1,904,626**	**$1,755,012**	**$2,057,972**

PARKING FUND
STAFFING AUTHORIZATION

POSITION	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY23	PROPOSED FY24
PARKING MANAGER	1.0	1.0	1.0	1.0
PARKING GARAGE ATTENDANT	1.0	1.0	1.0	-
PARKING METER COLLECTION / MAINTENANCE WORKER	2.0	2.0	2.0	2.0
PKG GARAGE ATTNDT/ACCT CLERK I	2.0	2.0	2.0	1.0
FACILITIES MAINT SUPPORT I	2.0	3.0	3.0	3.0
PARKING ENFORCEMENT OFFICERS	3.0	3.0	3.0	3.0
ADMINISTRATIVE SUPPORT II	1.0	1.0	1.0	1.0
TOTAL	**12.0**	**13.0**	**13.0**	**11.0**

Aviation & Transit

Airport

Aviation & Transit Department

Airport

Current Year Department (Aviation Division) Budgeted Expense Total: $26,508,708

Change from Prior Year Budget Expense: ($1,658,040)

Overall Budget Justification:



The Aviation Division of the Aviation and Transit Department operates and maintains the City of Billings Logan International Airport, providing the facilities for commercial service airline operators to offer transportation for travelers utilizing the Airport's Terminal Building. In pre-COVID years, the annual number of passengers totaled around 900,000. In 2020, the passenger numbers dropped to just over 500,000 and bounced back to more than 788,000 during 2022. Other businesses and activities located at the Airport include car rentals, restaurant/deli/lounge, gift shop, public parking, Fixed Base Operators (FBO), radio/avionics repair shops, executive hangars, a general aviation hangar complex, air freight/mail operators, the Transportation Security Administration (TSA), the Federal Aviation Administration (FAA), as well as numerous other State and Federal agencies. The Airport operation is a self-supporting Enterprise Fund that does not receive any General Fund or local tax revenue support. Airline landing fees, parking fees, as well as tenant concession, rental, and lease revenues offset the costs to operate and maintain the Airport facilities. Additionally, the Airport received COVID relief funds from the Federal Government in the form of operating grants, which will continue to be used to offset the revenue short falls for Fiscal Years 2023 and 2024.

Revenues:
The Airport's FY 2024 budgeted revenues total $20,773,389, which is a decrease of $12,493,244 from the FY 2023 budget. The decrease is primarily due to a reduction in future Federal grant funding provided by the Infrastructure Bill passed by Congress that will be used for the Terminal Building Expansion Project (Terminal Project). PFC collections are expected to increase as passenger traffic rebounds from the lows experienced during the COVID-19 pandemic and the funds will be applied to the Terminal Construction costs and Airport snow removal equipment. Operating revenues increased $1,423,244 to reflect the anticipated recovery of passengers, while lease rates increase due to CPI-U adjustments that are written into most ground, building, and hangar leases. Those increases will be higher than normal due to the increases seen in the CPI-U, the result of inflationary pressures.

Expenses:
The Airport's Personnel Services FY 2024 budget is $55,882 more than the FY 2023 budget. This increase is due to step increases and the addition of a position in Airport Police to alleviate overtime costs and cover paid time off. The Airport's FY 2024 Operations and Maintenance budget is $440,743 more than that of FY 2023. This is primarily the result of an increase in retail fuel costs for the car rentals since the increased passenger traffic has resulted in more car rental activity, along with Airport insurance costs, and City of Billings cost allocations.

Capital:
The FY 2024 capital projects include the following:

1. The Terminal Project will have annual AIP contributions applied to the cost of the project. For FY 2024 that amount will be approximately $1,700,000. Remaining Terminal expenses should be about $5,200,000, which will be paid with Airport reserves.
2. PFC funds are dedicated for purchase of snow removal equipment totaling $2,500,000.

3. There are no CFC funded projects budgeted for FY 2024.
4. Other projects budgeted in FY 2024 include: the reconstruction of the mid-field service road ($660,000), replacement of the commercial aircraft ramp ($3,173,825), resurfacing of the Terminal access road ($1,388,888), upgrading regulators in the airfield lighting vault ($175,000), upgrade of the fire alarm system in the Terminal ($50,000), window replacement in the IP-9 building ($200,000), updating the Airport Master Plan ($888,889), purchase of an additional floor sweeper for the new concourse ($30,000), replacing the phone board with a digital display system ($100,000), constructing a new cargo ramp FY 2024 ($2,500,000), and upgrading fiber-optic security system on Gates 12-16 ($75,000).

Debt Service:
The Airport's debt service payments consist of principal and interest payments on the Airport's Series 2020B Revenue Bonds secured with Car Rental Facility Charge (CFC) revenue. The FY 2024 Debt Service Principal and Debt Service Interest budgets may be less than the FY 2023 budgets due to lower than anticipated borrowing for the Terminal Expansion project.

New or Expanded Programs:

Continued Terminal Expansion Project with the start of Phases III and IV.

Initiate a multi-year Airport Master Plan (AMP) update.

Expand the Airport's Air Service Development effort.

Staffing Changes:

A full time Airport Police Officer position to reduce Airport Police overtime, cover officer absences, and patrol additional Terminal space to ensure passenger safety.

AIRPORT GOALS:

Goal: **Initiate the Multi-Year Airport Master Plan Update Project – Completion Target 2025**

Action(s) Complete an Airport Master Plan Update using a robust public process.

Outcome: A twenty-year forecast of future Airport development with a detailed implementation/financial plan.

Goal: **Expand the Air Service Development Effort to Increase Air Service at the Airport**

Action: Expand communication, coordination, and cooperation with air carriers regarding new flights, additional airline seats, and improved service for the community.

Outcome: Robust travel opportunities for the users of the Airport at a fair price.

Goal: **Advance Airport Expansion Project – Completion Target 2024**

Action(s): To continue the multi-year, phased Terminal Expansion Project.

Outcome: Successful management of each phase of the project through completion of the project in early 2024.

Action(s): Continue to work with the FAA to secure additional grant funding to help finance the project.

Outcome: Reduce the amount of debt that will be needed to complete the project.

Action(s) Institute a plan for customer safety and comfort during the three-year construction project.

Outcome: Smooth construction project without significant inconvenience to the traveling public.

Goal: **Prepare a New Passenger Facility Charge (PFC) Application**

Action: Consult with airlines to complete a new PFC application.

Outcome: Continue to collect PFC funds from airlines for the next five years in order to fund required Airport improvements.

Goal: **Enhance the Airport's Marketing and Adverting Program**

Action: Work with consultants to update, add, and install advertising amenities within the Airport Terminal Building to create highly visible and desirable advertising options.

Work with local tourism agencies and businesses to advertise and enhance the image of the Airport and the community.

Create print and digital advertising to promote the Airport.

Outcome: Generate additional Airport revenue from advertising, promote the Airport, and improve community relations.

AIRPORT FUND
OPERATING BUDGET

FUNDS 5600-5690 & 4050-4090

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
WORKING CAPITAL - BEGINNING	**$ 17,127,642**	**$ 17,902,911**	**$24,608,729**	**$23,301,122**	**$ 26,959,601**
REVENUES:					
CHARGE FOR SERVICES	$ 8,495,665	$ 9,380,208	$10,159,247	$ 9,454,699	$ 10,975,604
FEDERAL/STATE GRANT REVENUE	13,060,034	15,044,060	15,700,000	12,230,000	7,450,000
PFC REVENUE	1,222,713	1,497,293	1,500,000	1,300,000	1,200,000
CFC REVENUE	539,577	669,099	700,000	700,000	714,000
INVESTMENT INTEREST	23,415	(203,878)	41,196	272,433	241,485
SALE OF EQUIPMENT/LAND	-	-	-		-
ARPA GRANT	3,193,804	-	3,000,000	1,889,000	-
BOND REVENUE	-	-	2,000,000	-	-
REFUNDS/REIMBURSEMENTS	48,472	107,215	166,190	167,621	192,300
TOTAL REVENUE	**$ 26,583,680**	**$ 26,493,997**	**$33,266,633**	**$26,013,753**	**$ 20,773,389**
EXPENSES:					
ADMINISTRATION	$ 2,017,191	$ 1,658,379	$ 2,003,894	$ 1,534,303	$ 2,184,941
BUILDING MAINTENANCE	1,836,608	1,934,310	2,147,695	1,864,604	2,283,370
AIRFIELD MAINTENANCE	1,250,196	1,363,996	1,628,464	1,623,841	1,653,987
AIRPORT POLICE	781,987	994,652	982,428	1,018,096	1,018,277
AIRCRAFT RESCUE FIREFIGHTING	1,170,581	1,137,494	1,263,744	1,153,550	1,271,491
BUSINESS PARK	152,719	187,666	213,755	184,000	201,205
CAR RENTAL FUELING	194,386	327,188	270,000	320,000	399,000
CAR WASH FACILITY O&M	143,808	152,305	201,351	157,970	195,685
AIRPORT AIP GRANT PROJECTS	15,256,766	19,315,247	16,099,817	11,476,096	12,422,714
AIRPORT PFC PROJECTS	1,600,000	-	1,500,000	-	-
AIRPORT CFC PROJECTS	-	-	-	-	-
CAPITAL OUTLAY	584,611	1,292,249	1,452,000	2,634,714	4,518,888
BOND ISSUE COSTS	313,611	-	-	-	-
DEBT SERVICE-PRINCIPAL	-	-	275,000	275,000	275,000
DEBT SERVICE-INTEREST	156,770	117,721	128,600	113,100	84,150
TOTAL EXPENSES	**$ 25,459,234**	**$ 28,481,207**	**$28,166,748**	**$22,355,274**	**$ 26,508,708**
WORKING CAPITAL CHANGES NOT BUDGETED:	(349,177)	7,385,421	-	-	-
WORKING CAPITAL - ENDING	**$ 17,902,911**	**$ 23,301,122**	**$29,708,614**	**$26,959,601**	**$ 21,224,282**
LESS OPERATING RESERVE	**1,343,000**	**1,429,000**	**1,480,000**	**1,565,000**	**1,565,000**
LESS REVENUE BOND RESERVE	**2,425,000**	**2,425,000**	**2,425,000**	**2,425,000**	**2,425,000**
AVAILABLE WORKING CAPITAL	**$ 14,134,911**	**$ 19,447,122**	**$25,803,614**	**$22,969,601**	**$ 17,234,282**

AIRPORT FUND
OPERATING BUDGET

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
PERSONAL SERVICES	$ 5,226,601	$ 5,126,523	$ 5,266,685	$ 4,945,752	$ 5,322,567
OPERATIONS AND MAINTENANCE	2,320,875	2,629,467	3,444,646	2,910,612	3,885,389
CAPITAL	17,441,377	20,607,496	19,051,817	11,876,000	16,941,602
DEBT SERVICE	470,381	117,721	403,600	388,100	359,150
TOTAL EXPENSES	**$ 25,459,234**	**$ 28,481,207**	**$ 28,166,748**	**$20,120,464**	**$26,508,708**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	PROPOSED FY 24
AVIATION & TRANSIT DIRECTOR	0.8	0.8	0.8	0.8
ASSISTANT AVIATION DIRECTOR	0.9	0.9	0.9	0.9
AVIATION & TRANS BUSINESS MGR	1.0	1.0	1.0	1.0
ADMINISTRATIVE SUPPORT II	1.0	1.0	1.0	1.0
MARKETING SPECIALIST	-	0.5	0.5	0.5
IT SPECIALIST	-	-	1.0	1.0
AIRPORT POLICE SUPERVISOR	1.0	1.0	1.0	1.0
AIRPORT POLICE OFFICERS	8.0	8.0	8.0	8.0
POLICE SUPPORT SPECIALIST	1.0	1.0	1.0	1.0
ARFF/AIRFIELD MAINT. WORKER	14.0	15.0	15.0	16.0
EQUIPMENT OPER/MAINT. WORKER	1.0	-	-	-
AFM/ELECTRICIAN II	1.0	1.0	1.0	1.0
AIRPORT FACILITIES SUPERVISOR	1.0	1.0	1.0	1.0
FACILITIES MAINT. MECHANIC	3.0	3.0	3.0	3.0
FACILITIES MAINT SUPPORT I	12.0	12.0	12.0	12.0
LEAD FAC MAINT SUPPORT 1	1.0	1.0	1.0	1.0
OPERATIONS ARFF SUPERVISOR	1.0	1.0	1.0	1.0
LEAD FACILITIES MAINT. MECHANIC	1.0	1.0	1.0	1.0
OPERATIONS AFM SUPERVISOR	1.0	1.0	1.0	1.0
ACCOUNTANT II	1.0	1.0	1.0	1.0
SR. ACCOUNT CLERK	1.0	1.0	1.0	1.0
AIRPORT ENG/PLAN MANAGER	1.0	1.0	1.0	-
AFM WORKER/MECHANIC I	1.0	1.0	1.0	1.0
LEAD AIRFIELD MAINT WORK/MECH	1.0	1.0	1.0	1.0
TOTAL	**54.7**	**55.2**	**56.2**	**56.2**

MET Transit

MET Transit

Current Year Department Budgeted Expense Total: $9,811,804

Change from Prior Year: ($1,263,715)

Overall Budget Justification:



The Transit Division of the Aviation and Transit Department is responsible for providing Fixed-Route bus and Paratransit van transportation service for the City's citizens. This service meets a significant percentage of the mobility needs for those citizens without access to private transportation (referred to as transit-dependent citizens), particularly students, seniors, low income, and individuals with disabilities.

Revenues:

The budget for Transit revenues totals $9,544,961 for FY 2024, which is a decrease of $3,626,956 from the FY 2023 budget. This decrease is mainly due to decreased capital expenditure in the coming year as well as the exhaustion of COVID funds in FY 2023. Anticipated operating revenue decreased slightly due to 50% of entitlement funds being redirected to the Stillwater Building construction project; however, this allocation was offset by increased State TransADE funding and increased Federal funding levels as a result of the Infrastructure Investment and Jobs Act.

Expenses:

Total FY 2024 budgeted operating expenses of $6,849,329 reflect an increase of $695,158 from FY 2023. Personnel services increased significantly by $529,323, due to step increases for those employees with six years of service or less, a union negotiated three percent cost of living pay increase, and the addition of five (5) FTE to support the implementation of the Transit Development Plan fixed-route overhaul and improvement. Overall operating expenses increased by $165,836 primarily due to fixed-route expense increases from the planned implementation of the fixed-route overhaul, which results in an additional 200,000+ miles of revenue service annually. Additional miles result in increases in fuel consumption, tire lease fees, and overall fleet maintenance.

Capital:

Transit's FY 2024 capital expenditure budget totals $2,962,475 and consists of four (4) paratransit vehicles ($350,400), refurbishment and remodel of multiple items at the METroplex facility ($2,000,000) carried forward from FY 2023 with additional funds budgeted in support of the project ($290,075), and additional facility improvements required for electric bus charging stations ($302,000). MET will also replace the METroplex primary computer server ($20,000) using local funds.

A Section 5310 Grant will fund 85% of the allowed costs for the Paratransit vehicles. A combination of Section 5339A formula and 5339B/C competitive grants will be used for 80% of the facility projects. Capital reserves will be utilized to cover the local portions of the capital projects, making up the difference between projected expenses over revenues.

New or Expanded Programs:

Rollout of fixed-route system overhaul, supporting additional frequency and hours of service for the community.

Staffing Changes:

Approval of the Transit Development Plan in FY 2023 resulted in the addition of five (5) Transit Operators to support expanded service frequency and hours; these positions are carried forward into FY 2024 resulting in the increases referenced above.

MET GOALS:

Goal: **Improve Daily Transit Operations Efficiency and Effectiveness**

Action(s): Continue with remodel of existing office area to centralize daily operations, allow improved communication between fixed-route, paratransit operations, and maintenance operations, while also allowing for enhanced meeting and training space.

Outcome: More effective use of staff time and improved communication resulting in decreased service delay time frames when issues arise; more expedient response to incidents and emergencies; improved communication effectiveness by creating enhanced meeting and training space for both internal staff meetings and external community involved meetings.

Goal: **Complete Facility Updates in Support of No Emission Vehicles**

Action(s): In addition to other facility projects, update infrastructure and facility systems to support install of bus charging stations to support implementation of awarded all electric buses. Infrastructure updates will also include safety features to support charging and maintenance of electric vehicles.

Outcome: Ability to successfully deploy electric vehicles into service while ensuring proper safety and maintenance in support of said deployment.

Goal: **Improve Transit System Convenience and Usability**

Action(s): Implement system wide fixed-route improvements to scheduling and routes to provide increased frequency and service hours, ensuring enhanced usability for the public.

Outcome: A more efficient and effective Transit system resulting in increased ridership, convenience, and customer satisfaction.

Goal: **Increase Transit Division Revenue Generation**

Action(s): Continue growth of Transit advertising program to increase generated revenue, better leverage existing customer contracts, and expand advertising options. Realize increased revenues from fares and user fees in conjunction with fixed-route system overhaul.

Outcome: An increase in revenue generated providing improved ability to meet match requirements as well as additional funds for utilization in operations.

TRANSIT FUND
OPERATING BUDGET

FUNDS 5710,5720,4110,4120,2040

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
WORKING CAPITAL - BEGINNING	**$ 3,860,774**	**$ 5,011,999**	**$ 7,070,709**	**$ 6,250,919**	**$ 7,820,766**
REVENUES:					
STATE AND FEDERAL GRANTS	$ 3,041,348	$ 4,637,037	$ 5,309,844	$ 4,965,893	$ 3,356,665
FTA CAPITAL GRANT	334,765	5,493,896	4,024,578	6,180,204	2,371,500
TAX REVENUE	2,396,685	2,508,073	2,531,644	2,561,718	2,644,105
INTER GOVERNMENTAL	492,102	501,903	514,532	517,716	334,478
OPERATING REVENUES	578,428	613,023	771,550	750,162	747,014
INTEREST ON INVESTMENTS	3,769	(59,817)	7,070	21,556	78,500
MISCELLANEOUS	17,465	11,916	7,050	20,654	7,050
SALE SURPLUS EQUIP	-	471	5,649	36,107	5,649
TOTAL REVENUE	**$ 6,864,562**	**$ 13,706,502**	**$ 13,171,917**	**$ 15,054,010**	**$ 9,544,961**
EXPENSES:					
ADMINISTRATION	$ 1,024,059	$ 713,888	$ 630,858	$ 690,005	$ 798,039
OPERATIONS/DRIVERS	2,100,026	2,409,211	2,738,106	2,581,737	3,247,269
OPERATIONS/NON-DRIVERS	839,901	516,555	476,329	484,963	399,908
MAINTENANCE	807,845	983,364	1,089,362	1,132,352	1,261,200
MARKETING	20,922	262,618	103,701	47,664	92,409
PARATRANSIT	1,072,355	1,034,352	1,096,685	965,841	1,025,004
DOWNTOWN TRANSFER CNTR	82,320	23,355	19,130	34,469	25,500
CAPITAL-LOCAL	-	-	-	-	20,000
CAPITAL - FEDERAL	130,864	6,531,026	4,921,348	7,547,132	2,942,475
O & M - LOCAL	112,863	15,912	-	-	-
TOTAL EXPENSES	**$ 6,191,155**	**$ 12,490,281**	**$ 11,075,519**	**$ 13,484,163**	**$ 9,811,804**
WORKING CAP. CHANGES NOT BUDGETED	477,818	22,699	-	-	-
WORKING CAPITAL - ENDING	**$ 5,011,999**	**$ 6,250,919**	**$ 9,167,107**	**$ 7,820,766**	**$ 7,553,923**
LESS OPERATING RESERVE	**904,000**	**1,000,000**	**1,046,000**	**1,046,000**	**1,165,000**
AVAILABLE WORKING CAPITAL	**$ 4,107,999**	**$ 5,250,919**	**$ 8,121,107**	**$ 6,774,766**	**$ 6,388,923**

TRANSIT FUND
OPERATING BUDGET

FUND 5710,5720,4110,4120,2040

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
PERSONAL SERVICES	$ 4,480,857	$ 4,138,393	$ 4,555,609	$ 4,156,450	$ 5,084,931
OPERATIONS AND MAINTENANCE	1,579,434	1,820,862	1,598,562	1,780,581	1,764,398
CAPITAL	130,864	6,531,026	4,921,348	7,547,132	2,962,475
TOTAL EXPENSES	**$ 6,191,155**	**$ 12,490,281**	**$ 11,075,519**	**$ 13,484,163**	**$ 9,811,804**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	PROPOSED FY 24
AVIATION & TRANSIT DIRECTOR	0.4	0.2	0.2	0.2
ASSISTANT AVIATION DIRECTOR	0.2	0.1	0.1	0.1
TRANSIT MANAGER	1.0	1.0	1.0	1.0
TRANSIT SUPERVISOR	4.0	4.0	3.0	3.0
ROAD SUPERVISOR	-	-	2.0	2.0
MARKETING SPECIALIST	-	0.5	0.5	0.5
TRANSIT PLANNING & DEVELOPMENT COORD.	-	-	-	-
PC SUPPORT SPECIALIST	-	-	-	
TRANSIT/PARATRANSIT OPERATORS	34.0	34.0	34.0	34.0
ADMINISTRATIVE SUPPORT III	1.0	1.0	1.0	1.0
TRANSIT SERVICE WORKER	1.0	2.0	2.0	2.0
MECHANIC II	3.0	3.0	3.0	3.0
MECHANIC I	1.0	-	-	-
ADMINISTRATIVE SUPPORT I	-	-	-	-
VEHICLE SERVICE TECHNICIAN	1.0	-	-	-
FACILITIES MAINT MECHANIC	-	-	-	-
ON CALL TRANSIT/PARATRANS OPR	6.3	6.3	6.3	6.3
LEAD TRANSIT SERVICES DISPATCHER	1.0	-	-	-
TRANSIT SERVICES DISPATCHER	3.0	4.0	4.0	4.0
TOTAL	**55.9**	**56.1**	**57.1**	**57.1**

Finance

Finance Department

Current Year Department Budgeted Expense Total:

$6,583,939

Change from Prior year:

-$228,684



Overall Budget Justification:

The finance department fills many roles at the City including Purchasing, Accounts Payable, Business Licenses, Debt and Investment Management, Property Tax and Assessment Administration, Accounting, Budgeting, and Financial Reporting. The operating budget for the Finance Department is paid from the General Fund. The amount being requested for FY24 from the General Fund is $2.1 million. This amount will be used to pay the salaries and the operation and maintenance of the department.

The FY24 budget for the Finance Department is $6.7 million, this is a decrease of $228,684 from the prior year. The decreases for Fiscal Year 2024 are the result of savings in debt service costs through reduced overall debt and refinanced debt for interest rate savings.

New or Expanded Programs:

Finance staff will implement new software purchased in FY23 to update our tax and assessment software.

Staffing Changes:

There are no new FTEs requested for FY24

Department Goals:

Goal: Assist Administration and City Council to develop a long-range funding plan for the General and Public Safety Funds.

Action: Provide long-range financial projections and recommendations on how to develop a long-range plan.

Outcome: Long-range funding for the General and Public Safety Funds.

Goal: Assist Administration and City Council to develop a long-range funding plan for the Parks and Recreation.

Action: Provide long-range financial projections and recommendations on how to develop a long-range plan.

Outcome: Long-range funding for the Capital and Operating needs of the City's Parks and Recreation Department.

Goal: Implement new Governmental Accounting Standards (GASB 96).

Action: Successfully implement new GASB standard 96. This will be done by utilizing the new software purchased in FY22.

Outcome: Maintain a clean audit opinion and accurate financial statements.

Goal: Expand Purchasing assistance to staff Citywide.

Action:

- Create a cross-referenced list of potential vendors to include registered vendors, interested parties, authorized bidders, Architectural/Engineering listing, etc.
- Continue to look for opportunities to create Citywide, centralized contracts to leverage volume for discounts.
- Conduct additional purchasing training to coincide with new, updated procedures.
- Increase utilization of cooperative purchasing agreements through the State of Montana's pre-competed agreements, NASPO-WSCA, or other cooperative agencies, as allowed.

Outcome: Improved purchasing process to the highest attainable efficiency level.

Revenue:

FINANCE
DEPARTMENT REVENUE

REVENUE BY FUND	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
GENERAL FUND	$ 35,442,059	$ 36,186,814	$ 36,651,735	$36,651,735	$ 34,908,446
PUBLIC SAFETY FUND	30,643,446	46,425,341	49,612,865	49,612,865	52,411,363
CENTRAL SERVICES FUND	114,126	101,500	114,073	114,073	114,973
CAPITAL REPLACEMENT FUND	1,779,818	1,797,011	1,904,475	1,904,475	2,281,000
SPECIAL IMPROVEMENT DISTRICT BONDS	837,790	1,392,412	914,010	914,010	994,000
SIDEWALK DISTRICT BONDS	406,917	526,981	583,300	583,300	536,500
STORM SEWER DEBT SERVICE	1,002,877	1,019,013	1,016,907	1,016,907	1,025,400
GENERAL OBLIGATION DEBT					
LIBRARY G.O.	9,740,232	1,034,252	638,428	638,428	674,435
PARKS G.O. SERIES 2000	707	92	-	-	-
STREET IMPROVEMENTS G.O. 2004A	324,972	320,431	348,980	348,980	355,346
BALLPARK G.O. 2015 REFUNDING	704,882	692,101	747,435	747,435	743,868
TOTAL REVENUE	**$ 80,997,826**	**$ 89,495,948**	**$ 92,532,208**	**$92,532,208**	**$ 94,045,331**

FINANCE
DEPARTMENT ALL FUNDS

REVENUE BY TYPE	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
TAXES	$ 37,174,256	$ 38,430,367	$ 45,687,690	$47,744,965	$ 49,092,532
SPECIAL ASSESSMENTS	1,271,223	1,681,947	1,491,000	1,542,036	1,515,000
LICENSES & PERMITS	2,254,839	1,965,532	1,961,454	1,961,454	1,968,028
INTERGOVERNMENTAL	14,139,297	14,428,700	14,824,811	15,135,806	15,409,258
CHARGES FOR SERVICE	3,303,125	3,433,428	3,295,347	3,295,347	3,367,308
INVESTMENT EARNINGS	35,406	(375,706)	63,436	50,000	173,750
CONTRIBUTIONS/DONATIONS	300,000	300,000	-	-	-
DEBT PROCEEDS	8,361,475	-	-	-	-
INTERFUND TRANSFERS	14,149,368	29,604,623	25,207,344	22,801,475	22,518,339
MISCELLANEOUS	8,837	27,057	1,126	1,126	1,116
TOTAL REVENUE	**$ 80,997,826**	**$ 89,495,948**	**$ 92,532,208**	**$92,532,208**	**$ 94,045,331**

Budgeted Expenditure:

FINANCE
DEPARTMENT EXPENSE

EXPENSE BY FUND

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
GENERAL FUND	$1,524,458	$ 1,626,034	$ 1,945,119	$1,785,000	$ 1,987,872
CENTRAL SERVICES FUND	85,064	105,144	124,498	124,498	103,380
CAPITAL REPLACEMENT FUND	2,376	3,264	2,615	2,615	-
SPECIAL IMPROVEMENT DISTRICT BONDS	888,378	2,748,171	1,241,100	1,210,000	1,110,100
SIDEWALK DISTRICT BONDS	496,958	471,958	527,700	527,000	490,700
STORM SEWER DEBT SERVICE	1,008,634	1,003,402	1,007,513	1,007,513	1,011,624
GENERAL OBLIGATION DEBT					
LIBRARY G.O.	1,295,417	9,420,682	1,007,944	1,077,944	775,554
PARKS G.O. SERIES 2000	123,756	-	-	-	-
STREET IMPROVEMENTS G.O. 2004A	348,622	349,368	351,908	351,908	353,299
BALLPARK G.O. 2015 REFUNDING	759,743	754,736	754,043	754,043	751,410
TOTAL EXPENDITURES	**$6,533,406**	**$ 16,482,759**	**$ 6,962,440**	**$6,840,521**	**$ 6,583,939**

FINANCE
DEPARTMENT ALL FUNDS

EXPENSE BY CLASSIFICATION

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
PERSONAL SERVICES	$1,064,237	$ 1,091,191	$ 1,226,175	$1,080,000	$ 1,297,777
OPERATIONS AND MAINTENANCE	682,999	669,081	934,082	809,498	894,924
CAPITAL	-	22,410	28,028	2,615	7,544
DEBT SERVICE	4,786,170	12,950,758	4,774,155	4,928,408	4,383,694
TRANSFERS	-	1,749,319	-	20,000	-
TOTAL EXPENDITURES	**$6,533,406**	**$ 16,482,759**	**$ 6,962,440**	**$6,840,521**	**$ 6,583,939**

FINANCE
OPERATING BUDGET

GENERAL FUND

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
PERSONAL SERVICES	$1,064,237	$ 1,091,191	$ 1,226,175	$1,080,000	$ 1,297,777
OPERATIONS AND MAINTENANCE	460,222	534,843	718,944	705,000	690,095
CAPITAL	-	-	-	-	-
TOTAL EXPENDITURES	**$1,524,459**	**$ 1,626,034**	**$ 1,945,119**	**$1,785,000**	**$ 1,987,872**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	PROPOSED FY 24
FINANCE DIRECTOR	1.0	1.0	1.0	1.0
ADMINISTRATIVE SUPPORT II	1.0	1.0	1.0	1.0
ACCOUNTANT II	3.0	3.0	3.0	3.0
ACCOUNTING TECHNICIAN	1.0	1.0	1.0	1.0
ACCOUNT CLERK II	3.0	3.0	3.0	3.0
DEBT/INVESTMENT COORDINATOR	1.0	1.0	1.0	1.0
GRANTS ADMINISTRATOR	-	-	1.0	1.0
PURCHASING AGENT	1.0	1.0	1.0	1.0
TOTAL	**11.0**	**11.0**	**12.0**	**12.0**

Fire

Fire Department

FY 2024 Department Budgeted Expense Total:

- Fire: $25,563,689
- 911: $1,403,512
- Radio: $383,601
- Grants: $258,000
- Capital Replacement: $868,566
- Road Maintenance District: $563

Change from FY 2023:

- Fire: $558,203
- 911: $208,708
- Radio: $91,422
- Grants: $(215,090)
- Capital Replacement:
- Road Maintenance District: $(21)

Overall Budget Justification:

The Fire Department's primary duty is to provide fire, emergency medical, hazardous materials, rescue and service assists, as well as fire and arson investigation, to the citizens of Billings and those Yellowstone County residents residing within the BUFSA (Billings Urban Fire Service Area).

In addition, Fire is responsible for the maintenance of 11 separate facilities, including the new 911 Center. Funds associated within the Fire group are Public Safety Fire, 911 Center, Radio Communication Fund, Fire Grants and Road Maintenance funds.

Charges have increased in Personal Services in the Fire department by $708,385 due to an increase in labor contracts and fuller staffing. O & M has increased by $276,890 mainly due to an increase in monthly internal charges and inflation. Capital is increased in FY24 due to the purchase of a new pumper truck, and 3 new vehicles. This charge will be funded by the Equipment replacement fund for $868,566 and capital in the Public Safety fund for $296,434.

Crisis Response Unit:

The Mobile Crisis Response Unit (CRU) is a partnership between the Billings Fire Department and Rimrock Foundation for responding to emergent behavioral health

incidents within the BFD's response area, dispatched through the 9-1-1 Center. The CRU team may also respond to non-emergency calls (e.g. welfare checks) as directed. The CRU team will also offer timely follow-up and connection to community resources, usually within 48 hours of the initial call. This team will provide assessments, stabilization, and referrals for behavioral health-related continuum of care. The purpose of the CRU is to rapidly respond, effectively screen, and provide early intervention to individuals experiencing mental health crisis.

BFD Mobile Response Team:

The Mobile Response Team (MRT) consists of two firefighters, a Paramedic and an EMT responding to help offset the rising medical needs of the community, with the intention to provide aid in lieu of an engine company. The program allows our engine companies to be more available in their first due areas for high-acuity responses like fire, rescue, motor vehicle accidents, and hazmat calls. The MRT's are decreasing mileage and wear and tear on the fire engines while providing an increased Advanced Life Support care. This program has received a generous grant to purchase lifesaving equipment from Phillip 66.

HazMat:

The Montana Regional HazMat Team in Billings is one of six teams whose function is to coordinate response with entities outside their local government jurisdiction, provide HazMat awareness level outreach training with their response areas and for the maintenance and update of assigned state equipment used in hazardous materials responses.

800 MHz:

The 800 MHz Radio Systems budget is an internal service fund comprised of all City Departments utilizing the 800 MHz system. User departments: Street/Traffic, Police, Fire, Solid Waste, Utilities, Transit, Airport and Parking. User departments fund the operational and maintenance expenses for the base system using a formula based upon their use of the system.

City-County 9-1-1 Center:

The Joint City-County 9-1-1 Center processes and dispatches 9-1-1 calls for all of the City of Billings and Yellowstone County, excluding Laurel.

FIRE DEPARTMENT ALL FUNDS
REVENUE BY CLASSIFICATION

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
REVENUE:					
LICENSES & PERMITS	$ 300	$ 3,800	$ 2,001	$ 2,000	$ 2,200
INTER-GOVERNMENTAL	9,097,632	2,125,502	2,862,823	1,994,200	2,354,289
CHARGES FOR SERVICE	2,144,417	2,329,861	2,333,851	2,516,856	2,553,955
SPECIAL ASSESSMENTS	2,823	2,822	2,876	2,150	2,875
MISCELLANEOUS	365,131	35,263	71,496	84,720	143,552
TOTAL REVENUE	**$ 11,610,303**	**$ 4,497,248**	**$ 5,273,047**	**$ 4,599,926**	**$ 5,056,871**

FIRE DEPARTMENT ALL FUNDS
REVENUE BY FUND

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
REVENUE:					
FIRE PUBLIC SAFETY	$ 9,983,209	$ 3,121,040	$ 3,061,786	$ 3,080,500	$ 3,300,170
911 EMERGENCY OPS	1,243,510	972,186	1,029,733	1,027,000	1,138,246
FIRE GRANTS	68,795	109,924	376,285	187,500	272,881
RADIO COMMUNICATIONS	311,946	291,558	301,491	302,756	342,499
FIRE STATION CONSTRUCTION	-	-	500,875	-	-
ROAD MAINTENANCE	2,842	2,540	2,875	2,170	3,075
TOTAL REVENUE	**$ 11,610,302**	**$ 4,497,248**	**$ 5,273,045**	**$ 4,599,926**	**$ 5,056,871**

FIRE DEPARTMENT ALL FUNDS
OPERATING BUDGET BY FUND

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FIRE DEPT GEN FUND	$ 21,963,642	$ 23,592,406	$ 25,005,486	$ 23,555,000	$ 25,563,689
911 EMERGENCY OPS	848,267	760,067	1,194,804	793,000	1,403,512
FIRE GRANTS	44,154	120,773	473,090	190,524	258,000
RADIO COMMUNICATIONS	209,722	359,574	292,179	480,000	383,601
CAPITAL REPLACEMENT	1,976,346	-	249,088	250,000	868,566
ROAD MAINTENANCE	360	417	584	584	563
TOTAL EXPENDITURES	**$ 25,042,491**	**$ 24,833,237**	**$ 27,215,231**	**$ 25,269,108**	**$ 28,477,931**

FIRE DEPARTMENT ALL FUNDS
OPERATING BUDGET BY CLASS

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
PERSONAL SERVICES	$ 18,897,963	$ 18,959,050	$ 20,625,389	$ 18,513,000	$ 21,339,473
OPERATIONS AND MAINTENANCE	2,690,895	3,303,140	4,616,038	4,761,392	4,972,248
CAPITAL	2,456,028	261,831	629,088	650,000	1,299,600
TRANSFERS	997,605	2,309,216	1,344,717	1,344,716	866,610
TOTAL EXPENDITURES	**$ 25,042,491**	**$ 24,833,237**	**$ 27,215,232**	**$ 25,269,108**	**$ 28,477,931**

Staffing Changes:

No new staffing will happen in FY24.

	STAFFING AUTHORIZATION			
POSITION	**ACTUAL FY 21**	**ACTUAL FY 22**	**BUDGET FY 23**	**PROPOSED FY 24**
FIRE CHIEF	1.0	1.0	1.0	1.0
ASSISTANT FIRE CHIEF	2.0	3.0	3.0	3.0
ADMINISTRATION SUPPORT I	1.0	1.0	-	-
ADMINISTRATION SUPPORT II	1.0	1.0	2.0	2.0
SR ADMINISTRATION SUPPORT IV	1.0	1.0	1.0	1.0
FIRE MARSHAL	1.0	1.0	1.0	1.0
ASSISTANT FIRE MARSHAL	1.0	1.0	1.0	1.0
DEPUTY FIRE MARSHAL	3.0	3.0	5.0	5.0
FIRE TRAINING OFFICER	1.0	1.0	1.0	1.0
ASST FIRE TRAINING OFFICER	1.0	1.0	1.0	1.0
FIRE BATTALION CHIEF	4.0	4.0	4.0	4.0
FIRE CAPTAIN	30.0	30.0	30.0	30.0
FIRE ENGINEER	30.0	30.0	30.0	30.0
PUBLIC SAFETY TECHNICIAN	0.3	0.3	0.3	0.3
FIREFIGHTER	46.0	46.0	56.0	56.0
LOGISTICS OFFICER	-	-	1.0	1.0
COMMUNICATIONS CNTR MANAGER	1.0	1.0	1.0	1.0
EMERGENCY SERV. DISPATCHER III	19.0	19.0	19.0	19.0
EMERGENCY SERV. DISPATCHER II	3.0	3.0	1.0	1.0
EMERGENCY SERV. DISPATCHER I	4.0	4.0	1.0	1.0
EMERGENCY SERV OPERATOR-TRAIN	3.0	3.0	6.0	6.0
EMERGENCY SERVICES OPERATOR	2.0	2.0	4.0	4.0
EMERG.SERV.DISPATCH SHIFT SUPR.	4.0	4.0	4.0	4.0
SUBTOTAL PUBLIC SAFETY	**159.3**	**160.3**	**173.3**	**173.3**
911 GRANT POSITIONS:				
PUBLIC SAFETY TECHNICIAN	0.3	0.3	0.3	0.3
COMM CENTER ASST MGER	1	1	1.0	1.0
TOTAL FIRE DEPARTMENT POSTIIONS	**160.6**	**161.6**	**174.6**	**174.6**

Proposed Capital:

$1,165,000 for one pumper truck and 3 additional vehicles.

Department Goals:

Goal: Succession planning and performance for Fire and 911 Center personnel

Objective: Provide the cross training and skills necessary to have individuals capable of assuming the duties and responsibilities of each position and/or rank.

Action(s): Continue programs designed to train and mentor fire/911 personnel.

Goal: Three, Five and ten-year facility maintenance plan.

Objective: Develop a plan to address current repair needs, fire facilities expansions and/or relocations.

Action(s): Continue creating plan that will identify current repair needs, on-going maintenance of fire facilities and/or building or relocating fire stations.

Goal: Enhanced Training for Fire and 911 Personnel

Objective: Maintain essential skills necessary to ensure the safety of firefighters and the community with technology, hands-on, virtual simulators.

Action(s): Prioritize essential training with an emphasis on safety for not only fire personnel, but also the community we serve.

Goal: Continue to provide Smoke and Carbon Monoxide Alarms/Detectors available to anyone who needs one.

Objective: To have a working smoke detector in every home in City of Billings and the BUFSA.

Action(s): Continue to work with the American Red Cross and our generous donors to purchase smoke and carbon monoxide alarms and batteries and install them in homes throughout the City and BUFSA.

Goal: Enhance level of training for the Billings Regional HazMat Team

Objective: To have trained HazMat Technicians and Tox-Medics on the department who can respond to hazardous materials incidents within the City of Billings, Yellowstone County and teams' regional response area of eastern Montana.

Action(s): Continue to provide highly technical and specialize training for Technicians and Tox-Medics.

Goal: Provide Public Safety dispatching services that meet the changing needs and expectations of public safety responders and the community.

Objective: Identify disparities between public safety responders and the community's expectations and the 9-1-1 Center's ability to provide them.

Action(s): Identify current and future gaps in public safety service delivery, and prioritize service delivery needs in order to better serve and meet the changing needs of the community.

Goal: Continue to Develop a Cooperative City-County Plan for development of an Emergency Operations Center

Objective: Study for location, layout, and site of an Emergency Operations Center.

Action(s): Determine need, funding sources, and procure a small study for the eventual funding request for an EOC.

Goal: **Complete Standby Generator Replacements for Radio Towers.**

Objective: Minimize the impact upon the City in the event of a planned or unplanned power outage.

Action(s): Replace standby generator at Fox and Landfill tower sites.

Goal: **Continue Implementation of CPSM Study Recommendations.**

Objective: To increase efficiency.

Action(s): Identify specific projects from the report.

Goal: **Secure a Contract with ambulance provider.**

Objective: To provide a stable level of safety to the community.

Action(s): Negotiate contract with ambulance service provider.

Goal: **Develop Implementation Plan for Mobile Response Teams.**

Objective: Efficient use of equipment and decrease maintenance costs.

Action(s): Identify equipment and train appropriate staff.

Human Resources

Human Resources Department

Current Year Department Budgeted Expense Total:



Human Resources: $1,099,835

City Health Benefits: $16,085,790

Property Insurance: $4,186,720

Change from Prior Year:

Human Resources: $66,566

City Health Benefits: $277,137

Property Insurance: $1,068,007

Overall Budget Justification:

The FY24 Human Resources Department budget is $1,099,835, this is an increase in costs of $66,566 over the prior year. Services that have been provided in the past will continue for the coming fiscal year. This includes Benefits and FMLA Administration, Timekeeping and Payroll, Workers' Compensation, Property and Liability Insurance Administration, Employee Recruitment, Workplace Investigations, Drug and Alcohol Program Administration, Collective Bargaining Agreements Administration, Discipline and Grievance and Arbitration Procedures.

The primary increase to the Human Resources budget is in Personal Services due to increased costs in salaries and benefits.

The FY24 Property and Liability Insurance budget will be increasing by $1,068,007, driven by a 27% increase in property insurance premiums, a 20% increase in liability insurance premiums, and a 52% increase in cyber security insurance premiums.

The FY24 Health Insurance budget will increase by $277,137, driven by a 6% projected increase in medical claims costs.

Budgeted Revenues:

HUMAN RESOURCES
REVENUE BY FUND

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
GENERAL FUND	$ -	$ -	$ -	$ -	$ -
HEALTH BENEFITS	13,399,365	13,442,437	13,580,382	13,738,664	13,482,000
PROPERTY INSURANCE	2,073,660	2,516,693	2,636,853	2,583,162	3,774,748
TOTAL EXPENDITURES	**$ 15,473,025**	**$ 15,959,130**	**$ 16,217,235**	**$ 16,321,826**	**$ 17,256,748**

HUMAN RESOURCES
REVENUE BY CLASSIFICATION

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
CHARGE FOR SERVICES	$ 15,452,533	$ 16,100,801	$ 16,195,935	$ 16,325,345	$ 17,202,948
INVESTMENT EARNINGS	15,205	(148,731)	21,300	(3,519)	53,800
MISCELLANEOUS	5,287	7,060	-	-	-
TOTAL EXPENDITURES	**$ 15,473,025**	**$ 15,959,130**	**$ 16,217,235**	**$ 16,321,826**	**$ 17,256,748**

Budgeted Expenditures:

HUMAN RESOURCES
OPERATING BUDGET BY FUND

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
GENERAL FUND	$ 823,157	$ 848,740	$ 1,033,271	$ 968,919	$ 1,089,704
HEALTH BENEFITS	12,554,295	14,206,793	15,808,653	13,611,262	16,085,790
PROPERTY INSURANCE	2,589,261	2,798,401	3,118,713	3,315,000	4,131,220
TOTAL EXPENDITURES	**$ 15,966,713**	**$ 17,853,934**	**$ 19,960,637**	**$ 17,895,181**	**$ 21,306,714**

HUMAN RESOURCES
OPERATING BUDGET BY CLASSIFICATION

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
PERSONAL SERVICES	$ 811,447	$ 1,109,811	$ 854,609	$ 813,260	$ 906,263
OPERATIONS AND MAINTENANCE	15,155,266	16,744,123	19,106,028	17,081,921	20,400,451
TOTAL EXPENDITURES	**$ 15,966,713**	**$ 17,853,934**	**$ 19,960,637**	**$ 17,895,181**	**$ 21,306,714**

Ongoing Programs:

- The Applicant Tracking software to streamline the recruiting process costs $30,000 annually.
- The timekeeping software to make hours entry more efficient for departments costs $44,000 annually.
- Cyber Security insurance costs have increased dramatically due to an industry-wide historic increase in cyber liability claims experienced nationwide. The premium cost is $72,537, up from $38,000 last fiscal year for the same level of insurance coverage.

Staffing:

HUMAN RESOURCES
STAFFING AUTHORIZATION

POSITION	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	PROPOSED FY 24
HUMAN RESOURCES				
HUMAN RESOURCES DIRECTOR	1.0	1.0	1.0	1.0
HUMAN RESOURCES ASSOCIATE	0.5	1.0	1.0	1.0
PAYROLL/HR GENERALIST	1.0	1.0	1.0	1.0
PAYROLL/HR ANALYST	1.0	1.0	2.0	2.0
ADMINISTRATIVE SUPPORT II	1.0	1.0	1.0	1.0
PROPERTY INSURANCE				
RISK/SAFETY OFFICER	1.0	1.0	1.0	1.0
TOTAL HUMAN RESOURCES	**5.5**	**6.0**	**7.0**	**7.0**

Department Goals:

Goal: Increase the City of Billings Social Media presence as it relates to recruiting vacant positions.

Action(s): Post all vacant positions on social media and professional websites. Continue to review and monitor which platform provides the greatest number and quality of applicants.

Outcome(s):

- The City of Billings will be in compliance with EEOC and draw a larger applicant pool for vacant positions.

Goal: Update the Human Resources Policies and Procedures Manual.

Action(s): Review the Human Resources Policies and Procedures handbook to reflect the City's most current practices. These policies and procedures will benefit all employees and supervisors by communicating operational policies and by advising employees of the City's expectations regarding their performance. The completed manuals will be distributed to all employees in either electronic or hardcopy format.

Outcome(s):

- Well-thought-out policy and procedure manuals will provide information and guidance to all employees of the City of Billings.

Goal: Provide additional ongoing employee and management development and training programs.

Action(s): Increase training for all employees. Supervisory training will focus on safety, workers' compensation, liability, harassment and diversity awareness, workplace violence, employment laws, drug and alcohol reasonable suspicion, and City finances/budgeting. Employee training will focus on such topics as ethics, safety, harassment, workplace violence, diversity and inclusion, customer service, and employee benefits.

Outcome(s):

- A training program that efficiently improves the employees' and supervisors' skills and abilities to perform their assigned functions.

Information Technology

Information Technology Fund

Current Year Department Budgeted Expense Total:

Information Technology**:** $ 3,773,520

Central Telephone: $ 458,115



Change from Prior Year:

Information Technology**:** $ 267,246

Central Telephone: $(7,031)

Overall Budget Justification:

The Information Technology Department is focused on bringing people and technology together to meet the needs of the organization and the citizens of Billings. In pursuit of its goal, ITD provides technology-related strategic planning, project management, integration, technology procurement, E-mail, networking, communications, application development, GIS, mapping, overall hardware and software support, vendor relations, and training services.

The Information Technology Budget is $3,773,520 which is $267,246 or 7.62% more than last year's budget. The FY24 budget increases are due to the increases in organization wide migration to Microsoft O365 licenses, cyber security modules, and a 3% COLA.

In FY24, Personal Services costs increased over FY23 by $ 167,705 primarily due to COLA, and Steps. Operating expenses have increased by $71,541 which includes increases to cover future renewal of Microsoft Office 365 licenses. Departments purchase their initial licenses and then IT includes their annual renewal in our budget so that IT can make a single payment to Microsoft for everyone's annual renewal. FY24 brings us some added security software expenses of $60,500 to enhance Email & desktop protection along with data classification. Capital expenses for FY24 are $155,500 for Phase 2 of a Wi-Fi replacement project and 14 new network switches for the Stillwater Building, which was approved in the FY24 TRP.

Information Technology is an internal support function with revenues of $3,652,449 generated primarily by charges for service. The ITD charges for each department/division are based on the previous calendar year's usage of PC and Network resources/support time, application resources/staff support time, virtual server services, data storage management, and GIS resources/support time. The number of PC's, the amount of disk space allocated, the number of virtual servers, and the number of E-mail accounts are all examples of resources used to calculate annual charges. FY24 total revenues are $ 121,071 below total expenses due to using reserve funds saved for the replacement of the Wi-Fi system.

Under the direction of the Information Technology Director, the Telecommunications Manager and the IT Support Specialist provide telephone, voice mail, call accounting, communications related procurement, cell phone, infrastructure support, and related financial accounting services for 12 remote sites, 521 landline phones, 32 Centrex phone lines, 41 outside analog lines, and 388 Smartphones/cell phones.

The Central Telephone Service (Fund 606) is an internal support function with revenues of $ 465,330 derived predominately from phone related services, including management of cellular services, and interest income. Expenses for FY24 are $ 458,115 which represents a decrease of -$7,031 (- 1.53%) below FY23.

Budgeted Revenues:

INFORMATION TECHNOLOGY
DEPARTMENT REVENUE

REVENUE BY FUND	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
INFORMATION RESOURCES	$ 2,701,101	$ 2,911,608	$ 3,454,390	$ 3,307,262	$ 3,652,449
TELEPHONE	443,337	428,833	455,581	455,328	465,330
TOTAL REVENUE	**$ 3,144,438**	**$ 3,340,441**	**$ 3,909,971**	**$ 3,762,590**	**$ 4,117,779**

INFORMATION TECHNOLOGY
DEPARTMENT ALL FUNDS

REVENUE BY CLASSIFICATION	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
CHARGE FOR SERVICE	$ 2,911,514	$ 3,234,446	$ 3,907,574	$ 3,760,890	$ 4,104,279
OTHER	231,076	123,584	-	-	-
INVESTMENT EARNINGS	1,848	(17,589)	2,397	1,700	13,500
TOTAL REVENUE	**$ 3,144,438**	**$ 3,340,441**	**$ 3,909,971**	**$ 3,762,590**	**$ 4,117,779**

Budgeted Expenditures:

INFORMATION TECHNOLOGY
DEPARTMENT EXPENSE

EXPENSE BY FUND	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
INFORMATION RESOURCES	$ 2,814,675	$ 2,869,915	$ 3,506,274	$ 3,286,000	$ 3,773,520
TELEPHONE	548,633	401,265	465,146	432,602	458,115
TOTAL EXPENDITURES	**$ 3,363,308**	**$ 3,271,180**	**$ 3,971,420**	**$ 3,718,602**	**$ 4,231,635**

DEPARTMENT ALL FUNDS

EXPENSE BY CLASSIFICATION	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
PERSONAL SERVICES	$ 2,348,579	$ 2,143,834	$ 2,343,029	$ 2,180,602	$ 2,521,981
OPERATIONS AND MAINTENANCE	931,825	1,095,432	1,480,891	1,418,000	1,554,154
CAPITAL	82,904	31,914	147,500	120,000	155,500
TOTAL EXPENDITURES	**$ 3,363,308**	**$ 3,271,180**	**$ 3,971,420**	**$ 3,718,602**	**$ 4,231,635**

Staffing:

	STAFFING AUTHORIZATION			
POSITION	ACTUAL FY21	ACTUAL FY22	BUDGET FY 23	PROPOSED FY 24
INFORMATION TECHNOLOGY DIRECTOR	0.9	0.9	0.9	0.9
APPLICATION DEVELOPER	3.0	3.0	3.0	3.0
OPERATION SUPPORT SPECIALIST	1.0	1.0	1.0	1.0
GIS SPECIALIST	1.0	1.0	1.0	1.0
GIS COORDINATOR	1.0	1.0	1.0	1.0
LAND MANAGEMENT COORDINATOR	1.0	1.0	1.0	1.0
SENIOR APPLICATION DEVELOPER	1.0	1.0	1.0	1.0
IT MANAGER	1.0	1.0	1.0	1.0
PUBLIC SAFETY TECH SUPPORT	1.0	1.0	2.0	2.0
P. C. SUPPORT SPECIALIST	2.0	2.0	2.0	2.0
NETWORK ADMINISTRATOR	1.0	1.0	1.0	1.0
ASST. NETWORK ADMINISTRATOR	1.0	1.0	1.0	1.0
IT SUPPORT SPECIALIST	0.8	0.8	0.8	0.8
IT SECURITY ENGINEER	0.9	0.9	0.9	0.9
GIS TECHNICIAN	2.0	2.0	3.0	3.0
GIS ASSET ANALYST	-	1.0	1.0	1.0
TOTAL	**18.6**	**19.6**	**21.5**	**21.5**

Department Goals:

Goal: Support and assist customer departments to accomplish their goals when needed.

Action(s): Partner with the Police & Fire Departments in addressing the technology needs identified in the CPSM Operations and Data Analysis Reports along with defined goals associated with the successful Public Safety Mill Levy.

Outcome(s):

- Public Safety is critical to our organization and our community. Supporting Police & Fire and their technology goals will have a positive impact on their ability to deliver services to our community. Continue to be a liaison between our vendors and Public Safety to find viable solutions to help create efficiencies. Find solutions that help bring data to command staff and the public.

Action(s): Provide Administration support for the continued implementation of our Centralized Document Management System including project management, installation, end-user training, backups, and building overall organization awareness of the benefits of the new system.

Outcome(s):

- A strong understanding by the staff on how to use our document management system will enhance their ability to access and share documents, reduce paper and document storage, develop automated workflows to improve efficiency, and follow the city's records retention policies.

Action(s): Provide Administration support for the continued implementation of a new Capstone Records Retention Policy in regard to electronic records such as Email.

Outcome(s):

- Successfully managing the retention and selective disposal of Emails supports the new Capstone Records Retention Policy.

Action(s): Continue to provide a leadership role in implementation, training, support, and upgrading large software solutions including ERP solutions, Public Safety, and GIS solutions.

Outcome(s):

- Information Technology works together with departments and agencies to ensure software solutions and infrastructure are accessible 24/7. Work with vendors to manage upgrades and enhancement requests. Provide on-going support to these systems along with training resources and professional development opportunities.

Action(s): Work with departments looking for new software systems to develop RFP's, provide input on solutions, and help in the planning and implementation of new solutions.

Outcome(s):

- By assisting departments to identify the issues, define their needs, participate in the search and procurement of new solutions, and engage in the planning & implementation phases, we can help the outstanding people in these areas make a smooth transition.

Action(s): Complete the move of production software and data off our AS400 environment.

Outcome(s):

- Migrate systems including Property Tax, SIDs, Inventory, Cemetery, and Airport Lease Management to new solutions on reliable and secure platforms.

Action(s): Assist Planning, Building, and Finance in implementing a new Community Development system.

Outcome(s):

- A successful transition to a new Community Development System that will meet the needs for Permitting, Planning, Code Enforcement, and Business Licensing.

Action(s): Assist Public Works in implementing a new Utility Billing system.

Outcome(s):

- A successful transition to a new cloud hosted Utility Billing System that will meet Public Work's utility management and billing needs.

Action(s): Work with Facilities, Administration, and City Departments on the successful move to the Stillwater Building.

Outcome(s):

- Migration of the City's existing fiber infrastructure and communications to the Stillwater Building will ensure we can continue to provide fast and reliable network services and preserve our past investments in city owned fiber.
- Helping design and implement a robust network wiring infrastructure will ensure successful delivery of network services throughout the new facility.
- Supporting new technologies such as conference room setups, access control systems, cameras, manage print systems, digital informational displays, and more will help ensure our new facility meets the needs of the public and our organization.

Goal: Increase city service efficiency and effectiveness by planning for and investing in technology.

Action(s): Provide support to end-users as they move to Microsoft O365 licenses.

Outcome(s):

- Microsoft Office 365 (O365) will benefit the organization by providing the tools for collaboration, simplifying communications and document/file sharing, providing access to user data from anywhere, standardizing Office applications across the organization, and enhanced business intelligence tools all delivered in a secure environment available across multiple devices for each licensed user.

Action(s): Upgrade networking infrastructure to keep up with growing demands on resources.

Outcome(s):

- By keeping the networking hardware and software up to date with the latest technology, Departments receive faster and more efficient service. This increases the stability of the network and the applications running on it.

Goal: Protect the integrity of the City's information and IT assets by strengthening our cybersecurity posture.

Action(s): Improve network/system security to meet all State & Federal Regulations and protect the organization's valuable resources & data.

Outcome(s):

- Compliance with Montana Department of Justice regulations both strengthens our security and ensures our organization can continue to access the Criminal Justice Information Network (CJIN) which is critical for all City of Billings and Yellowstone County Public Safety Agencies.
- Adherence to industry standards in system security will prevent unwanted attacks such as viruses, malware, ransomware, unauthorized access, denial of service, and so on.

Action(s): Protect the Confidentiality of our organization's data, ensure our data is real, accurate, and safeguarded from unauthorized user modification, and focus on providing availability to data so that authorized users can securely access and modify their data in a timely fashion.

Outcome(s):

- Through the use of Encryption, Access Control, Authentication, and Authorization we can prevent information from reaching the wrong people while making sure the right people can access it.
- By managing our routine on-site, off-site, and immutable cloud backup strategies we can ensure our data is protected from being altered by an outside entity.
- Cybersecurity measures can have an impact on convenience & accessibility in the workplace. We must always look for the balance between security and access that meets our business goals and aligns with our acceptable levels of risk.

Action(s): Provide Cybersecurity Training to all city staff with access to Email or the city network on a monthly basis

Outcome(s):

- We are only as strong as our weakest link. Cybersecurity training raises the staff's awareness of potential threats that could happen when working on-line and with computer systems.

Action(s): Continue to update and prioritize the contents of our Cybersecurity Roadmap
Outcome(s):

- The Cybersecurity Roadmap helps us understand what security technologies we have in place today, identifies the areas that need addressed to meet industry best practices & standards, and assigns priority to these areas providing clarity on where to focus our resources moving forward.

Goal: Improve accessibility to and expand use of GIS services.

Action(s): Implement Public Works Strategic Asset Management Plan (SAMP) Data and Technology Improvement Initiatives.
Outcome(s):

- GIS data/resources will adhere to SAMP guidelines, continuing our commitment to following a standardized framework. This uniform system will allow for consistent data creation and maintenance. Continued enterprise integration will support the sharing of GIS data across the entire organization and enhance Billings citizens' access to City information.

Action(s): Advance the deployment of Cityworks, our GIS Centric Asset & Work Order Management System. This action includes improving functionality for departments already using the system and assisting other departments in implementing the technology to meet their goals.
Outcome(s):

- Increased utilization of the Cityworks system will improve our ability to manage assets, allocate staff resources through work orders, share data throughout the organization, access data from mobile devices, and generate informative reports.

Action(s): Provide GIS services in response to requests for mapping, reports, applications, and analysis by departments throughout the organization.
Outcome(s):

- Visual representations that discover, quantify, and predict trends and patterns to meet the Department's planning/analytical needs, as well as the needs of citizens.

Action(s): Provide support and GIS data for Public Safety Software.
Outcome(s):

- Through the City IT and Yellowstone County GIS staff's combined efforts, dispatch and emergency responders will have accurate data to allow for safe and effective operations. This includes modifying jurisdictional boundaries to account for annexation activity, keeping address and street centerline data current and accurate, troubleshooting underlying GIS data and processes that make such software operational, and staying abreast of the latest developments in public safety technologies and tools.

Action(s): Work with departments to consolidate and manage GIS data.
Outcome(s):

- Use stakeholder engagement process to ensure critical GIS layers are updated and maintained.

Action(s): Expand GIS governance process beyond Public Works.
Outcome(s):

- Scheduled meetings for understanding needs and expectations will build rapport. Improved communication will produce accountability and established workflows allowing the GIS Team to develop and maintain robust resources.

Action(s): Maintain and expand land records database in accordance with filed legal documents and planning projects to include road naming/addressing of modern standards and all correct legal parcels for utilization of many departments including but not limited to utilities, taxation/finance, planning/zoning, building departments and the like.
Outcome(s):

- Addressing that is in the best interests of public safety and records that can be utilized fluidly across the many platforms of various departments for all functions of City process.

Action(s): Develop GIS training resources using train the trainer philosophy.
Outcome(s):

- Increased utilization of GIS resources (e.g., maps, apps, tools) via trainings and resources like videos and handouts.
- Increased awareness of mapping applications to improve departmental efficiency.

Legal

City Attorney

Current Year Department Budgeted Expense Total:

$3,543,239

Change from Prior year:

$223,740

Overall Budget Justification:

The FY24 budget for the City Attorney is $3,543,239, which includes an increase of $223,740 over FY23. This includes an increase in Personal Services which includes three new positions, two new prosecutor positions and a victim/witness specialist position. These positions will be added as a result of the Public Safety Mill Levy passage. These additional positions will result in additional monthly charges for telephone, parking, membership fees, miscellaneous equipment (computers), facilities/rent, office supplies (furniture), and subscriptions for license fees (Westlaw).

There is a $47,425 increase in O&M due to regular monthly charges (IT, Telephone, Facilities, Parking). There is also an approximate $1200 increase in membership fees due to a yearly increase in bar dues as well as because there are additional attorneys being added to the office.

New or Expanded Programs:

None proposed for FY 2024

Budgeted Revenues:

CITY ATTORNEY
DEPARTMENT REVENUE

REVENUE BY FUND	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
GENERAL FUND	$ 4,448	$ 3,120	$ -	$ 2,500	$ -
CITY ATTORNEY GRANTS	277,522	531,933	586,758	569,000	624,036
TOTAL REVENUE	**$ 281,970**	**$ 535,053**	**$ 586,758**	**$ 571,500**	**$ 624,036**

CITY ATTORNEY
DEPARTMENT ALL FUNDS

REVENUE BY CLASSIFICATION	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
CHARGE FOR SERVICE	$ 4,448	$ 3,120	$ -	$ 2,500	$ -
FINES AND FORFEITURE	45,469	53,084	46,000	40,000	46,000
INTERGOVERNMENTAL	79,068	143,149	155,458	128,900	160,000
INVESTMENT EARNINGS	-	(183)	-	100	-
TRANSFER IN	152,985	335,883	385,300	400,000	418,036
TOTAL REVENUE	**$ 281,970**	**$ 535,053**	**$ 586,758**	**$ 571,500**	**$ 624,036**

Budgeted Expenditures:

CITY ATTORNEY
DEPARTMENT EXPENSE BY FUND

EXPENSE BY FUND	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
GENERAL FUND	$ 2,123,860	$ 2,346,529	$ 2,921,497	$ 2,414,550	$ 2,924,845
CITY ATTORNEY GRANTS	315,178	531,706	586,405	566,500	618,394
TOTAL EXPENDITURES	**$ 2,439,038**	**$ 2,878,235**	**$ 3,507,902**	**$ 2,981,050**	**$ 3,543,239**

CITY ATTORNEY
DEPARTMENT ALL FUNDS BY CLASS

EXPENSE BY CLASSIFICATION	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
PERSONAL SERVICES	$ 1,681,477	$ 2,062,772	$ 2,638,143	$ 2,247,329	$ 2,593,319
OPERATIONS AND MAINTENANC	604,578	479,580	484,459	323,721	531,884
TRANSFERS	152,985	335,883	385,300	410,000	418,036
TOTAL EXPENDITURES	**$ 2,439,040**	**$ 2,878,235**	**$ 3,507,902**	**$ 2,981,050**	**$ 3,543,239**

Staffing Changes:

No new positions are being requested.

CITY ATTORNEY
STAFFING AUTHORIZATION

CITY ATTORNEY POSITION	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	PROPOSED FY 24
CITY ATTORNEY	1.0	1.0	1.0	1.0
ASSISTANT CITY ATTORNEY	1.0	1.0	1.0	1.0
DEPUTY CITY ATTORNEY	6.0	6.0	8.0	8.0
VICTIM WITNESS SPECIALIST	1.0	1.0	2.0	2.0
LEGAL SECRETARY	1.0	1.0	1.0	1.0
PARALEGAL		1.0	1.0	1.0
ADMINISTRATIVE SUPPORT II	2.0	3.0	3.0	3.0
TOTAL	**12.0**	**14.0**	**17.0**	**17.0**
LEGAL GRANT POSITION				
VICTIM WITNESS SPECIALIST	2.0	3.0	3.0	3.0
ADMINISTRATIVE ASSISTANT	0.5	-	-	-
DEPUTY CITY ATTORNEY	1.0	2.0	1.0	2.0
TOTAL	**3.5**	**5.0**	**4.0**	**5.0**
TOTAL CITY ATTORNEY	**15.5**	**19.0**	**21.0**	**22.0**

Additional Comments:

As a result of the passing of the Public Safety Mill Levy, the Legal Department will be able to hire additional staff over the next 2-3 years. The two additional Municipal Court prosecutors and one Victim/Witness specialist are the first phase in implementing the

Legal Department's plan for the levy funds. The new staff will assist in addressing ongoing prosecution needs and providing adequate services to victims.

Department Goals for FY 2024:

- To prosecute criminal cases in a timely and efficient manner in the best interests of justice, the best interests of the citizens of Billings, and the interests of victims of crime.

- To be a critical part of the City's leadership team through integration with department directors, City Council, and other city agencies such as the various city boards and commissions.

- To work effectively with the Billings Police Department and other law enforcement agencies, including the Airport Police and MSU-Billings Police Department to enforce state laws and city ordinances related to misdemeanor offenses within the city.

- To work with other city personnel and officials in enforcing city ordinances including zoning, building code, fire code, etc.

- To provide legal advice to the City Administrator, Mayor, City Council, departmental staff, and city boards concerning legal matters that arise with respect to city services and operations.

- To practice preventative law by being an integral member of the city's departmental teams and by providing legal risk management services and proactive legal advice.

- Address the logistics of finding adequate space for the legal department in order to better address management and supervision of all staff.

The most significant way this proposed budget will help address these goals is by providing the resources for this office to begin to manage the caseload burden of prosecutors. As this office is able to hire additional staff, the cases will be distributed to a more manageable level in order to provide better services to the citizens of Billings and the victims of crime.

Library



Library Department

Current Year Department Budgeted Expense Total:

$4,736,311

Change from Prior Year:

$448,680

Overall Budget Justification:

The FY24 operating budget for the Library Department is $4.7 million. This is an increase of $448,680 from the previous year, comprised mostly of payroll COLA, benefits and an additional Facilities I position ($96,388) and O&M increases. The largest portion of the O&M increases stem from the replacement of the sorter and conveyance system ($425,000) used for Circulation operations. Other costs include City cost allocation/interdepartmental charges and uncontrollable costs such as insurance ($37,425), utilities ($14,000), and small increases in maintenance contracts ($13,000), supply costs, etc. Another notable change is the current security contract moving from third party to in-house; no significant change to the budget.

In addition to the Library Fund, the Library has budgeted $5,141 from the Equipment Replacement Fund for the replacement of a van, which was included in the FY24 ERP.

New or Expanded Programs:

Over the last few years, the Billings Public Library (BPL) has revamped and updated its normal operations to provide safe, efficient service to Yellowstone County residents in the wake of the COVID-19 pandemic. The BPL continues to evolve to meet rising needs of patrons, community partners, and professionals in the community stemming from this event. To date, the BPL has implemented two Library Express Lockers to create 24/7, contactless access to library materials for all patrons. Funding for Locker #3 is complete, with implementation scheduled for July or August 2023. Fundraising for Locker #4 is underway and placement is under review. Currently, within the last 18 months, the BPL has accomplished 76% of its three-year recovery plan of returning to pre-COVID operations. Additionally, the State Library extended funding for Wi-Fi hotspots through October 2023, and the BPL expects to sustain this service thereafter.

Budgeted Revenue:

CITY-COUNTY LIBRARY FUND
OPERATING BUDGET

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 3,484,598**	**$ 4,000,822**	**$ 4,281,424**	**$ 4,395,907**	**$4,778,915**
REVENUE:					
CITY TAXES	$ 1,203,323	$ 1,256,370	$ 1,265,971	$ 1,326,635	$1,322,239
FEDERAL GRANT	156,698	-		-	
COUNTY PROPERTY TAX	1,153,896	1,202,098	1,186,100	1,250,000	1,270,233
STATE GRANTS/AID		2,247	2,000	2,252	2,000
STATE REIMBURSEMENTS	514,357	529,910	541,366	544,816	410,167
CHARGES FOR SERVICE	5,788	12,884	14,550	13,830	14,650
FINES & FORFEITURES	12,616	12,589	17,500	13,600	15,000
INTEREST ON INVESTMENTS	3,432	(53,223)	6,521	11,653	23,500
DONATIONS/CONTRIBUTIONS	79,884	14,927	83,000	13,780	87,500
TRANSFER FR GENERAL FUND	1,082,896	1,127,533	1,139,373	1,140,576	1,196,458
SALE OF SURPLUS EQUIP	175	-	50	58	50
MISCELLANEOUS	38,010	95,258	31,200	37,268	32,450
TOTAL REVENUE	**$ 4,251,075**	**$ 4,200,593**	**$ 4,287,631**	**$ 4,354,468**	**$4,374,247**

Budgeted Expenditures:

CITY-COUNTY LIBRARY FUND
OPERATING BUDGET

EXPENSE BY CLASSIFICATION

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
PERSONAL SERVICES	$ 2,378,926	$ 2,412,504	$ 2,636,423	$ 2,510,040	$ 2,732,811
OPERATIONS AND MAINTENANCE	1,314,980	1,356,134	1,514,435	1,417,715	1,970,483
CAPITAL	-	-	-	-	5,000
TRANSFERS	40,945	36,869	43,705	43,705	22,876
TOTAL EXPENDITURES	**$ 3,734,851**	**$ 3,805,507**	**$ 4,194,563**	**$ 3,971,460**	**$ 4,731,170**

Staffing Changes:

	STAFFING AUTHORIZATION			
POSITION	**ACTUAL FY 21**	**ACTUAL FY 22**	**BUDGET FY 23**	**PROPOSED FY 24**
DIRECTOR OF LIBRARY	1.0	1.0	1.0	1.0
ASST. LIBRARY DIRECTOR	1.0	1.0	1.0	1.0
LIBRARY SVCS SPEC III	2.0	2.0	2.0	2.0
LIBRARIAN	11.0	11.0	11.0	11.0
LIBRARY & FACILITY COORD	1.0	1.0	1.0	1.0
LIBRARY TECHNICIAN	1.0	1.0	1.0	1.0
LIBRARY SVCS SPEC IV	2.0	2.0	2.0	2.0
LIBRARY SVCS SPEC II	7.8	9.8	9.8	9.8
FACILITIES MAINT SUPPORT II	2.0	2.0	2.0	2.0
FACILITIES MAINT SUPPORT I	1.0	1.0	1.0	2.0
LIBRARY INFORMATION SYSTEMS COORDINATOR	1.0	1.0	1.0	1.0
CIRCULATION MANAGER	-	-	1.0	1.0
SECURITY				1.0
LIBRARY SVCS SPEC I	2.0	-	-	-
TOTAL	**32.8**	**32.8**	**33.8**	**35.8**

Department Goals:

Goal: Sustain evolving services based on the expectation that they will become the standard.

Action: Create, revise, and/or discontinue current service models to all City/County demographics in order to implement best practices, serviceability, and fiscal stewardship.

Outcome: Continuation of servicing all residents of Yellowstone County.

Goal: Preventative Maintenance Plan

Action: Continue the creation and implementation of a preventative maintenance plan for the library building's systems and structure, while continuing to meet the LEEDs Platinum requirements.

Outcome: A designated plan and funding to maintain the library and its systems. Maintaining the library by updating/replacing systems and equipment at the end of their life cycle will ultimately save the library additional repair costs that would occur if these items were not maintained/replaced timely.

Municipal Court

Municipal Court



FY 2024 Department Budgeted Expense Total:

Municipal Court: $1,792,135

Court Grants: $547,827

Change from Budget FY 2022:

Municipal Court: $202,533

Court Grants: $31,821

Overall Budget Justification:

The Billings Municipal Court is a Court of Limited Jurisdiction and processes misdemeanor cases within the City of Billings. The court processes over 15,000 citations per year and over 30,000 hearings per year, making it the largest court in the State of Montana.

The Municipal Court budget consists of two divisions: the Judicial Division and the Receipts and Records Division. The Judicial budget funds one full time Municipal Court Judge, Judicial Assistant, and four Bailiffs. The court is requesting PSML funding for an additional elected full-time Municipal Court Judge, Judicial Assistant, and Civil Infractions/Filing clerk. The Receipts and Records budget funds the Municipal Court Administrator, seven Account Clerk II's, Sr. Courtroom Collections Clerk, and a Courtroom/Collections Clerk.

The personnel proposed budget shows an increase of $157,358 for FY 24. The increase is due to the addition of three PSML staff additions. O&M proposed budget shows an increase of $67,381. Increase is due to internal services cost projections, Stillwater facility fee, one-time operational costs for new staff, and pre-trial subsidy funding.

FY 24 total request for positions is 21.8, increasing from 18.7 in FY 23. Increase is due to staff requested through the PSML. Two treatment court positions have also been moved to full-time.

Billings Adult Misdemeanor Treatment Court (BAMTC) consists of three specialty courts: Drug Treatment Court, DUI Treatment Court, and Co-Occurring Treatment Court. These courts are 100% funded by Federal Grants and secured by the Billings Municipal Court.

The grants are reflected below under Municipal Court Grants. Court grants are used to aid offenders in treatment of mental, drug, and/or alcohol related ailments to become contributing citizens of the community and to reduce the chance of repeat-offending.

MUNICIPAL COURT
OPERATING BUDGET

FUND 0100-12000

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
PERSONAL SERVICES	$1,108,825	$ 1,101,724	$ 1,277,525	$1,120,094	$1,412,677
OPERATIONS AND MAINTENANCE	291,914	281,850	312,077	290,000	379,458
TOTAL EXPENDITURES	**$1,400,739**	**$ 1,383,574**	**$ 1,589,602**	**$1,410,094**	**$1,792,135**

MUNICIPAL COURT GRANTS
OPERATING BUDGET

FUNDS 2450-2480, 7370-7380

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
REVENUE:					
INTER-GOVERNMENTAL	$ 404,495	$ 254,341	$ 516,006	$ 356,000	$ 547,827
CHARGES FOR SERVICE	-	1,028	-	-	-
INTEREST	46	25	-	-	-
TOTAL REVENUE	**$ 404,541**	**$ 255,394**	**$ 516,006**	**$ 356,000**	**$ 547,827**
EXPENDITURES:					
PERSONAL SERVICES	$ 158,317	$ 161,835	$ 171,018	$ 129,900	$ 197,514
OPERATION & MAINTENANCE	134,937	198,485	344,988	172,500	350,313
TOTAL EXPENDITURES	**$ 293,254**	**$ 360,320**	**$ 516,006**	**$ 302,400**	**$ 547,827**

Staffing

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	PROPOSED FY 24
MUNICIPAL JUDGE	1.5	1.5	1.5	2.0
MUNICIPAL COURT BAILIFF/CLERK	3.0	3.0	4.0	4.0
ADMININSTRATIVE SUPPORT II	1.0	1.0	1.0	1.0
COURT ADMINISTRATOR	1.0	1.0	1.0	1.0
ACCOUNT CLERK II	7.0	7.0	7.0	7.0
TREATMENT COURT SUPPORT SPEC	-	0.8	-	-
CIVIL INFRACTIONS/FILING CLERK	1.0	1.0	1.0	2.0
SR COLLECTION CLERK	-	-	1.0	1.0
COLLECTION CLERK	1.0	1.0	1.0	1.0
SUBTOTAL MUNICIPAL COURT	**15.5**	**16.3**	**17.5**	**19.0**
GRANT POSITION:				
MENTAL HEALTH COORD	0.8		-	-
DUI COORD	0.7		-	-
TREATMENT COURT SUPPORT SPEC	0.8		-	-
TREATMENT COURT COORD/MGR	-	0.8	0.8	1.0
TREATMENT COURT COORD	0.7	1.6	1.6	1.8
TOTAL MUNICIPAL COURT	**18.5**	**18.7**	**19.9**	**21.8**

Municipal Court
Goals for FY 24

Department Goals:

Goal: The timely processing and adjudication of all cases by reviewing operations and instituting policies to ensure the incorporation and utilization of best practices to ensure efficiency, consistency, and quality in all aspects of the Court's operations.
Action: Continue to assess the court calendar and clerk procedures to make changes where necessary to ensure efficiency.
Outcome(s):
- Cases are adjudicated within the national ABA standards which will shorten the court docket, create less daily paperwork, and provide better service to the public.

Goal: Completion of Municipal Court Analysis for Expansion
Action: Develop RFP for court study and analysis to assist with transition to two judges and new court space.
Outcome(s):
- Successful transition to an expanded Municipal Court.

Goal: Integration of a 2nd Full Time Municipal Court Judge CY 24.
Action: Hiring of additional staff. Meeting with other partners to review case reassignment. Update court calendar to include new Judge.
Outcome(s):
- Successful transition to two Judges. Implementation of PSML goal.

Goal: Assess future funding opportunities to secure the future of the Billings Adult Misdemeanor Treatment Court.
Action: Pursue statewide and federal funding opportunities to secure the treatment courts.
Outcome(s):
Continuation of Billings Adult Misdemeanor Treatment Courts.

Goal: Placement of Billings Municipal Court defendants into the state mandated pretrial program.
Action: Work with county staff to identify individuals who are eligible for the pretrial program. Assign jail release conditions that include monitoring. Secure additional funding for subsidies.
Outcome (s):
- Reduce jail population and failure to appears.

Goal: Quality of Life for All People in All Places.
Action: Utilize statutory authority over defendants to ensure accountabilities for all sentencing orders. Utilize area resources that support safe and healthy alternatives for defendants to meet the sentencing orders put in place for all defendants, regardless of ability to pay.
Outcome (s):
- Meet the needs for all.

Goal: Electronic Records and Retention.
Action: Continue the process of scanning and digitally archiving all paper records. Follow the digital records guidelines and State retention schedule.
Outcome(s):
- Ensure against loss by flood, fire, or natural disaster, as well as conserving physical space.

Searchable system for old records.

Parks & Recreation & Public Lands

Parks & Recreation



Current Year Department Budgeted Expense Total

$12,744,657

Change from prior year:

$ 2,086,519

Overall Budget Justification:

The FY24 proposed budget for the Parks and Recreation Department will focus on the continuation of providing safe and enjoyable programs, services, and facilities that enhance the community's quality of life. The proposed budget reflects some increases in seasonal wages and inflationary adjustments for goods and services to maintain our current level of service. Our proposed FY24 budget will continue to focus on the Department's ability to improve safety and increase recreational opportunities for the community.

Overall Budget Justification: Administration

The Administration Division consists of the Parks and Recreation Director, Parks Planner, Community Outreach and Engagement Coordinator, Administrative Support II and Customer Service Coordinator. Major functions include budget management, customer service and guidance, park planning and development, volunteer coordination, public outreach and communication, awareness campaigns, and direction for the whole department.

Overall Budget Justification: Parks Division

The Parks Division consists of three sections: Parks, Cemetery and Forestry /Natural Lands. The Parks Division has 24 full time staff; Parks Superintendent, Parks Supervisor, Cemetery/Park Supervisor, Forester, Arborist, Horticulturist, a Parks Mechanic, and seventeen Equipment Operators. During the summer months, over 30 seasonal employees join the team and are spread throughout the city parks. Park maintenance is much more than just turf care, it includes staff maintaining 5 spray grounds, 2 wading pools, 38 playgrounds, 24 picnic shelters, 24 restrooms, over 40 miles of hard surface trails, more than 10,000 trees, 1,200 acres of natural areas and one cemetery. All of which require different levels of maintenance and care. Our Focus is to ensure safe places for the community to enjoy and recreate. Staff is dedicated to safety and continue to receive training and certifications so they are up to date on the latest technology and industry standards. Currently, 6 staff members are Certified Playground inspectors, 12 are Certified Pesticide Applicators, 7 hold a CDL license and 3 are Certified Arborists. Through our commitment to safety, all playgrounds are maintained to meet the Consumer Safety Performance Specification for Playground Equipment for Public Use, all trees are maintained to ISA standards and all pools and splash pads are inspected annually to comply with state and federal regulations.

Additionally, the Parks Division facilitates events ranging from corporate functions to graduation parties.

Park Maintenance provides the Management and maintenance of approximately 2,716 acres of parkland consisting of developed (1,255 acres), undeveloped (248 acres), and natural area (1,213 acres), green space and greenway parks throughout Billings. The Division manages and maintains approximately 420 acres of lands that we do not own but manage as open space for public access and use.

Urban Forestry /Natural Resources plans, coordinates, and carries out the enforcement of Billings Municipal Codes, Chapter 25, Ordinances regarding tree care and maintenance within the City Limits of Billings. Responsibilities include planning, developing and implementing comprehensive Urban Forestry and Natural Resources programs development and management of grants, contracts and in-house projects in developed parks, natural area park lands, public open space and other public facilities and properties. Programs include; park tree management and maintenance, Horticulture programs, tree inventories and GIS mapping, tree and landscape installations, natural resources management, nuisance and noxious weed management and other citywide vegetation management programs. Over 9,400 park trees are managed and maintained, valued at almost 28 million dollars, which provides an estimated $129.73 in environmental benefits each year per tree.

Cemetery Maintenance maintains 65 acres of parkland for the use as a cemetery. Family of many of the 26,000 individuals buried in the cemetery contact Cemetery staff every year for grave locations, as well as genealogical and general information. In addition, staff assists families with the burial of their loved ones. Staff works with community organizations to hold community memorial events in the Cemetery.

Overall Budget Justification: Recreation Division

The Recreation Division FY24 budget request of $1,796,666 ($71,267 more than FY23, not including seasonal wage benefits) is comprised of seven full-time employees; one Recreation Superintendent, three Recreation Specialists, one Recreation and Wellness Specialist, one Recreation and Wellness Support and one Maintenance Worker at the Community Center. To assist in providing recreation programs and services to the Billings community the Recreation Division employs as many as 250 seasonal/temporary staff annually. Our focus is providing quality year-round recreational opportunities for all ages. Through our partnership with School District #2, we are able to utilize six middle school gymnasiums that provide the space for programming during the school year. In addition to the School District's gymnasiums, we are fortunate to have an abundance of parks for programming during the summer season, which in total, equates to over 140+ different recreational programs that nearly 7000 registered participants enjoy annually.

The Recreation Division is also responsible for the operations of our municipal pools at Rose and South Parks as well as the wading pools at Pioneer and Hawthorne Parks. We are committed to upholding the highest regards for safety and strive to follow the Model Aquatic Health Code. Many in our management staff are certified as Aquatic Facility Operators through the National Parks and Recreation Department and all of our

lifeguards are certified through the American Red Cross. We take great pride in providing a safe and enjoyable experience for the 50,000+ visitors to our municipal aquatic facilities each summer.

As we look at programming for all ages, it is important to understand the tremendous role our staff at the Community and Senior Center plays in providing health and wellness programs and services for our senior population. We are again thrilled to expand our new partnership with the Adult Resource Alliance of Yellowstone County (ARAYC) in collaborating with our staff to provide Parks and Recreation programs and activities to the facilities the ARAYC currently operate on the Westend and in the Heights.

In addition, the Recreation Staff is also responsible for the daily operation of the Strike Zone Batting Cages located at Stewart Park. This facility provides an enjoyable atmosphere for kids and adult to practice their skills in baseball and softball in the spring and summer months.

With all of the recreational opportunities available to our community and the increase in programs offered, we have budgeted an estimated $1,070,000 in revenue for FY24, which is 60% of the overall requested budget for the Recreation Division.

New or Expanded Programs: Parks Division

- Temporary Wages ($25,000) This increase is to provide a $1.00/hr. increase to all seasonal staff. Currently Park Attendants are paid $14.00/hr. This wage is not competitive in Billings and makes recruitment of seasonal employees very difficult. With the increase we hope to retain more staff and make recruitment easier.
- Temporary Wages ($3,000) This increase would allow Forestry to offer a $1.00/hr. increase for seasonal wages. This will help with retention of existing seasonal staff and assist in the recruitment of new seasonal employees.
- Temporary Wages ($3,500) This increase would allow the Cemetery to offer a $1.00/hr. increase for seasonal wages. This will help with retention of existing seasonal staff and assist in the recruitment of new seasonal employees
- Mach/Equip Parts ($500) Price increase.
- Tires, Tubes, Etc. ($500) Price increase.
- Building/Equipment Maintenance ($20,000) The office building roof is old T-Lock shingles that are curled and in desperate need of replacement before the roof fails and begins to leak.
- Building/Equipment Maintenance ($45,000) Currently the Cemetery has to store equipment outside because the shop space is very limited. Equipment stored out in the weather and sun has a shorter useful life and increased maintenance costs. This request is to build an additional cold storage building, so all equipment could be stored safe and not subject to the harsh weather conditions.
- Grounds Maintenance ($10,000) Increase is to cover price increases for fertilizer, mulch and pesticide prices.
- Temporary Wages ($6,000) Increase to provide $1.00/hr. increase for seasonal wages assisting with retention and recruitment of seasonal employees.

- Mach/Equip Parts ($5,000) Cover costs increases.

New or Expanded Programs: Recreation Division

- Seasonal Wage Increase for Aquatics Staff – $10,000 (ongoing). Increase hourly wage rates by $0.50 for summer seasonal aquatic staff to be competitive in the local economy and with other similar service providers in Billings. With the current hourly pay rates, it is often difficult to attract enough qualified applicants to fill key aquatic staff positions. Without qualified lifeguards, swim instructors and supervisors, the level of aquatics service that PRPL is able to provide to our community will decline. Without aquatic staff, we will have to consider reduced pool hours or facility closures. We have estimated an additional $15,000 in revenue from daily pool admission and waterslide fees in FY24. We also anticipate a continued growth in our American Red Cross Learn to Swim Program to account for $15,000 more in revenue with our upcoming registration fee increase for the summer of 2023.
- Inflationary Adjustment for Pool Chemicals and Supplies – $3,000 (ongoing). We continue to see increases in pool chemicals, cleaning supplies, first aid supplies, and water testing systems. We have estimated an additional $15,000 in revenue from daily pool admission and waterslide fees in FY24. We also anticipate a continued growth in our American Red Cross Learn to Swim Program to account for $15,000 more in revenue with our upcoming registration fee increase for the summer of 2023.
- Inflationary Adjustment for Pool Concession - $8,000 (ongoing). The cost of pool concession goods continues to increase. We have estimated an increase of at least $15,000 in revenue for summer of 2023.
- Vermont Systems Pool Admission Kiosk - $4,700 (one-time). We have identified an additional customer service station to accept daily admission fees at Rose, in an effort to better manage the wait times to enter the pool. This kiosk is portable and can be used when needed and securely stored when not in use. We have estimated and additional $30,000 in total revenue at Rose Pool for FY24.
- Seasonal Wage Increase for Program Staff - $12,000 (ongoing). To remain competitive in attracting seasonal employees for all of our youth, adult and senior recreation programs and activities, we have increased wages by $0.50 on average. To account for this increase we have estimated and additional $70,000 in revenue with the upcoming registration fee increase.
- Inflationary Adjustment for Recreation Program Supplies - $2,500 (one-time). To offset the increased cost of supplies and equipment to provide quality recreation programs we have estimated an additional $70,000 in revenue to cover this expenditure increase as well as the seasonal wage increase.
- Community Center Hardwood Floor – $4,500 (one-time). The hardwood floor at the Community Center is in need of service to keep if functional and safe for participants. A leaking roof damaged the floor during the summer on 2022. Hardwood floor experts suggest stripping and re-waxing the floor. The floor was last stripped and waxed over 7+ years ago.
- Community Center Dishwasher Replacement – $9,945 (one-time). In conjunction with the Adult Resource Alliance of Yellowstone County’s meal site

and formal partnership, it has been determined that the dishwasher is in need of replacement due to its age (25+ years) and functionality. The City of Billings receives $40,000 annually from the ARAYC through the Senior Mill Levy.

- Neighborhood Centers Refrigerator Replacements – $4,000 (one-time). The refrigerators at both North Park and Zimmerman Centers are very old and in need of replacement. They are used by both summer camp staff and building renters. We have estimated a $4,000 increase in rental revenue for FY24.

Department Goals:

The goals for the Parks and Recreation Department continue to be providing safe and enjoyable programs, services and facilities that enhance the community's quality of life.

The Department continues to highlight safety as our number one goal. This includes park and trail users to anyone who enrolls into one of our many programs. The Parks Division continues to look into ways the design and maintenance of the landscape can make users safer, from better management techniques to well-designed shrub beds. The Department's Police officer continues to have a large impact on safety in the parks and the programs offered, from informing the next shift of potential problems to meeting with the various programs to better understand their security needs and his role in that.

To assist in the pursuit of improved public safety, the multi-generational recreation center will provide many youth and adults a safe and healthy outlet to pursue recreation thus reducing crime and incarceration. The Parks and Recreation Department continues to prioritize positioning itself as the organization responsible for the design, construction, operations and management of a multi-generational recreation facility in Billings. The Parks and Recreation Comprehensive Department Plan, completed in 2017, identified a multi-generational recreation center as its #1 priority to move the Department forward and bring the community together. In addition, the current and past Capital Improvement Plans (CIP) have included the recreation center as a project to be completed within the next 3-5 years. Throughout the last few years, the Department has added technology that makes transitioning to this facility advantageous, with the implementation of Point-of-Sale, Facility Reservation Management, and Pass Management that not only meet our current needs, but the future needs. These new components integrate with our current registration system that includes online and mobile capabilities.

PARKS RECREATION AND PUBLIC LANDS
DEPARTMENT REVENUE

REVENUE BY FUND

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
GENERAL FUND	$ 1,339,782	$ 1,418,507	$ 1,583,336	$ 1,480,000	$ 1,701,100
PARK DISTRICT 1	3,075,944	3,429,165	3,619,938	3,256,173	3,865,482
PARK MAINTENANCE DISTRICT	1,193,460	1,135,067	1,272,521	1,200,000	1,361,036
AMEND PARK	6,461	12,550	25,448	25,000	27,300
BALLPARK DONATION	61,637	61,708	61,195	61,000	74,500
BALLPARK REPAIR FUND	30,103	27,963	30,223	30,500	32,000
CEMETERY IMPROVEMENTS	25,609	29,453	14,411	14,500	16,500
CEMETERY PERPETUAL TRUST	21,683	14,560	17,194	16,000	23,450
DOG PARK CONSTRUCTION	27,230	7	5,000	100	5,000
PARK CONSTRUCTION	316	1,414	-	-	600
PARKS PROGRAMS	140,949	139,502	123,927	123,927	167,750
TOTAL REVENUE	**$ 5,923,174**	**$ 6,269,896**	**$ 6,753,193**	**$ 6,207,200**	**$ 7,274,718**

PARKS RECREATION AND PUBLIC LANDS
DEPARTMENT ALL FUNDS

REVENUE BY CLASSIFICATION

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
SPECIAL ASSESSMENTS	$ 4,194,568	$ 4,278,026	$ 4,881,797	$ 4,300,000	$ 5,171,518
CHARGE FOR SERVICE	1,337,516	1,437,166	1,579,886	1,500,000	1,699,250
CONTRIBUTIONS/DONATIONS	235,130	292,158	180,000	295,000	217,500
INTERGOVERNMENTAL	50,641	238,503	40,000	40,000	40,000
INVESTMENT EARNINGS	15,960	(147,018)	18,310	15,000	94,850
LICENSE AND PERMITS	7,050	12,882	7,000	11,000	6,000
MICELLANEOUS	2,405	4,258	600	600	-
TRANSFERS IN	79,904	153,921	45,600	45,600	45,600
TOTAL REVENUE	**$ 5,923,174**	**$ 6,269,896**	**$ 6,753,193**	**$ 6,207,200**	**$ 7,274,718**

PARKS RECREATION AND PUBLIC LANDS
DEPARTMENT EXPENSE

EXPENSE BY FUND

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
GENERAL FUND	$ 4,930,070	$ 4,926,090	$ 4,797,802	$ 4,794,809	$ 5,004,486
PARK DISTRICT 1	2,692,708	3,628,877	3,864,938	3,502,545	5,590,277
PARK MAINTENANCE DISTRICT	948,948	966,172	1,236,341	1,100,000	1,284,867
AMEND PARK	11,447	31,253	31,018	19,020	90,989
BALLPARK DONATION	20,509	9,309	121,279	17,780	80,759
BALLPARK REPAIR FUND	3,144	15,073	30,744	15,744	30,726
CEMETERY IMPROVEMENTS	-	-	-	26,000	230,000
CEMETERY PERPETUAL TRUST	3,679	1,972	5,600	5,000	5,600
DOG PARK CONSTRUCTION	44,085	-	5,000	2,000	5,000
PARK CONSTRUCTION	22,947	80,610	-	-	65,662
PARKS PROGRAMS	156,384	156,458	150,445	156,000	26,393
CAPITAL REPLACEMENT	145,447	-	414,971	414,971	329,898
TOTAL EXPENDITURES	**$ 8,979,368**	**$ 9,815,814**	**$ 10,658,138**	**$ 10,053,869**	**$ 12,744,657**

PARKS RECREATION AND PUBLIC LANDS
DEPARTMENT ALL FUNDS

EXPENSE BY CLASSIFICATION

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
PERSONAL SERVICES	$ 3,955,810	$ 4,240,869	$ 4,558,194	$ 4,300,000	$ 4,661,662
OPERATIONS AND MAINTENANCE	2,800,852	2,937,489	3,412,354	3,100,000	3,737,980
CAPITAL	1,781,347	2,089,976	2,233,721	2,200,000	3,902,896
TRANSFERS	441,359	547,480	453,869	453,869	442,119
TOTAL EXPENDITURES	**$ 8,979,368**	**$ 9,815,814**	**$ 10,658,138**	**$ 10,053,869**	**$ 12,744,657**

PARKS RECREATION AND PUBLIC LANDS
OPERATING BUDGET (GENERAL FUND)

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
PERSONAL SERVICES	$ 3,687,595	$ 3,905,719	$ 4,100,906	$ 3,950,000	$ 4,215,083
OPERATIONS AND MAINTENANCE	507,908	604,825	582,087	660,000	703,085
CAPITAL	422,374	68,345	-	70,000	19,345
TRANSFERS	312,193	347,201	114,809	114,809	66,973
TOTAL EXPENDITURES	**$ 4,930,070**	**$ 4,926,090**	**$ 4,797,802**	**$ 4,794,809**	**$ 5,004,486**

PARKS RECREATION AND PUBLIC LANDS
DEPARTMENT EXPENSE (ALL FUNDS)

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
PERSONAL SERVICES	$ 3,955,810	$ 4,240,869	$ 4,558,194	$ 4,300,000	$ 4,661,662
OPERATIONS AND MAINTENANCE	2,800,852	2,937,489	3,412,354	3,100,000	3,737,980
CAPITAL	1,781,347	2,089,976	2,233,721	2,200,000	3,902,896
TRANSFERS	441,359	547,480	453,869	453,869	442,119
TOTAL EXPENDITURES	**$ 8,979,368**	**$ 9,815,814**	**$ 10,658,138**	**$ 10,053,869**	**$ 12,744,657**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	PROPOSED FY 24
DIR. PARKS, RECREATION, PUBLIC LANDS	1.0	1.0	1.0	1.0
PARKS SUPERINTENDENT	1.0	1.0	1.0	1.0
PARKS SUPERVISOR	2.0	2.0	2.0	2.0
ARBORIST	1.0	1.0	1.0	1.0
FORESTER/NAT'L RESOURCE SUP	1.0	1.0	1.0	1.0
EQUIPMENT OPER./MAINT. WORKER	9.0	9.0	8.0	8.0
PARKS MAINT MECHANIC	1.0	1.0	1.0	1.0
ADMINISTRATIVE SUPPORT II	2.0	2.0	2.0	2.0
SR. EQUIP. OPER/MAINT. WORKER	6.0	6.0	7.0	7.0
RECREATION SUPERINTENDENT	1.0	1.0	1.0	1.0
RECREATION SPECIALIST	3.0	3.0	3.0	3.0
PARK PLANNER	1.0	1.0	1.0	1.0
PROJECT MANAGER			1.0	1.0
ADMINISTRATIVE SUPPORT I	1.0	1.0	1.0	1.0
CUSTOMER SERVICE ASSISTANT				
COMMUNITY CENTER SUPERVISOR	1.0	1.0	1.0	1.0
VOLUNTEER PROGRAM COORDINATOR	1.0	1.0	1.0	1.0
FACILITIES MAINT SUPPORT II	1.0	1.0	1.0	1.0
COMMUNITY CENTER SUPERVISOR				
	33.0	**33.0**	**34.0**	**34.0**

Planning, Community Services, Zoning & Code Enforcement

Planning and Community Services Department (PCSD)

The PCSD focuses on Quality of Life, Safety, Fairness/Equity, Community Voice, Communication and Education. Our Department initials in our approach to our work also stand for: P-Planning, C-Community, S-Solutions, D-Delivery. The PCSD is made up of three divisions – Code Enforcement, Community Development and Planning. We also provide direct support to the City for its three Urban Renewal Districts and we support the City's Neighborhood Task Forces. The Planning Division serves both Billings and Yellowstone County and our designation as a Metropolitan Planning Organization for Transportation Planning work also requires we work across political boundaries with the City and County. Our activities are public facing in all of our services and that makes excellent customer service a critical pillar in our Department.

Current Year Department Budgeted Expense Total:

$5,854,015



Change from Prior year:

$(142,375)

Overall Budget Justification:

The Planning and Community Services Department (PCSD) FY24 budget is $5,854,015; this is a decrease in expenses from FY23 of $142,375. A significant amount of revenue for FY24 is the ongoing management of CDBG-CV (CARES Act) and HUD-ARP (American Rescue Plan) funding received by the City of Billings from the Department of Housing and Urban Development (See summary in Community Development Division section below). The Department anticipates spending about $202,054 in reserves in the Planning Division in FY24. However, the Planning Division reserve levels continue to remain well above the minimum set by City Council.

In addition to the program changes discussed below, increases in operational areas of the FY24 budget are mostly related to increases in IT and GIS charges of about $16,067. IT costs have increased sharply in the past three years, going up 30% in two years for the Planning Division and accounting for 34% of the Community Development Division's grant administration costs. Some short term and long term solutions to these increases are being explored as noted in the CD and Planning sections below since some charges have been found to be misallocated to specific divisions and PCSD Divisions are not able to simply pass along these costs to customers and absorb them year after year. There are also unallocated IT GIS costs that are spread across many Divisions and Departments as a percentage allocation. This allocation calculation has not been updated in years and PCSD will work with City Administration, IT and other Departments to update this before FY25. This appears to be the single largest area of charges to the Planning Division and is a priority.

Personal Services for all divisions will increase an additional $112,375 for an increase in steps and a 3% COLA.

The PCSD utilizes multiple revenue sources to deliver the services it provides to its customers. These varied sources means that there are limits to revenue sharing and mixing across the three PCSD divisions – Code Enforcement, Community Development, and Planning. PCSD revenue is expected to remain about the same in FY24 with steady license and application income, the ongoing HUD and FHWA grants, and the Public Safety Mill Levy.

Highlighted Programs:

CDBG-CV Projects Ongoing:

The City of Billings was awarded a Coronavirus Aid, Relief, and Economic Security (CARES) Act allocation to exclusively support coronavirus response. The funding of $909,126 is being used to benefit low-income individuals and families and cannot duplicate local, state, or federal resources.

The City worked with the CD Board and City Council in making a substantial amendment to the Consolidated Plan to allocate CDBG funding for coronavirus response, preparation, and prevention projects. Funding has been allocated for administration and grant awards have been made to The Salvation Army, the Downtown Business Improvement District, Alternatives, Billings Public Schools, and Boys and Girls Club, and for several park improvements across the City. All awards can be viewed online at www.BillingsMT.gov/CDBGcv.

HOME-ARP Application Process in 2023:

The U.S. Department of Housing and Urban Development awarded Billings $1,211,321 in HOME-ARP (American Rescue Plan) funding in 2021 to help provide housing, shelter, and / or services for people: experiencing homelessness; at-risk of homelessness; or fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking.

City staff published a survey for service providers in October 2022, drafted the allocation plan in February 2023, and submitted the allocation plan by March 31, 2023. The City has until 2030 to expend these funds.

Following HUD’s approval of the allocation plan, City staff must create / implement extensive procedures based on identified needs (beneficiary preferences and prioritization, tenant selection, determining household contributions to rent based on household income, allowable maximum subsidy and length of service eligibility for each qualifying household, maximum cost of each provided service, complete program rules, a formal process for termination of assistance to qualified households [including written notifications and communications], prevention of conflict of interest, standards of conduct pertaining to internal controls, new standardized underwriting guidelines for all types of projects [including sources / uses, developer fee reasonableness, assessment of current market demand, determination of developer's experience and financial capacity / net worth / liquidity, and assess viability through a fifteen-year compliance

period], methods for examining individual / household income to determine monthly rent payments for the fifteen year compliance period, etc.).

Award recommendations will be established by the Community Development Board and submitted to the City Council for review / approval.

Code Enforcement PSML Strategy Implementation:
With the addition of three code enforcement officer positions, Code Enforcement is able to revise some job responsibilities, as well as update the residential enforcement areas.

Code Enforcement goes into FY24 with 5 residential Code Enforcement Officers, two specialized Code Enforcement Officer IIs, updated service areas to create a more equal distribution of workload and enforcement, improved coordination with Municipal Court and City Legal, and critical involvement in the City's new Nuisance Property Team. The Division is poised to continue robust implementation of its PSML Strategies.

Neighborhood Plan Update Process Moving Forward:
The Planning Division is budgeting for at least one Neighborhood plan in FY24 and is continuing to pursue State CDBG Planning grants to help fund additional neighborhood plan work. However, the Division will still need to manage expectations as staffing and funding capacity at this time means updating about one neighborhood plan per year, and maybe two with CDBG grant funds. With approximately 8 existing plans that are all out of date, the time frame to complete them all is still many years. Like needed funding for area and corridor land use plans, the need for a new revenue source for neighborhood planning is part of the greater solution to quality land use planning in Billings.

Department Staffing

The PCSD Director continues to work with PCSD Division Managers, City Finance and Administration to improve the allocation of the salary, benefits, and expenses of the Director across the PCSD Divisions and three urban renewal districts. While the Director's position has historically been financially attached to the Planning Division, increased allocation from the CE Division and Urban Renewal Districts is being made in FY24 to reflect where the position's time and oversight is focused.

Department and City Council Priorities and Goals (adopted April 2022):

Goal: Improve the safety of Billings *(City Council and Department)*

- Implement PSML funded Code Enforcement strategies to improve safety and keep neighborhoods clean
- Continue improving our transportation corridors and infrastructure with continued funding in the FY24 Planning Division Budget for the Active Transportation Planner and Traffic Technician positions, and conducting planning studies and outreach efforts to prioritize SRTS, multi-modal access, and safety programs and projects.

Goal: Implement allocation of CDBG-CV (COVID) and HUD-ARP funding provided to the City of Billings in 2022 and 2023 *(Department)*

- Provide funding support to low income residents and/or though service organizations that support low income residents and families
- Ensure use of funds meet HUD guidelines and requirements

Goal: Improve Communication with our citizens *(Department)*

- Work in coordination with City PIO to:
    - Inform and engage Neighborhood Task Forces
    - Continue application of Social Media Tools, Implementation of Public Participation Plan in Land Use, Zoning and Transportation Planning Projects
- Continue successful utilization of electronic public engagement and meeting tools

Goal: Create a park development program and analyze all park funding to build excellent parks and trails throughout the City *(City Council and Department)*

- Increase trails investments in partnership with City Public Works, PRPL, Billings TrailNet, Big Sky Economic Development, Healthy By Design, and others
- Support opportunities for grants and secure a permanent funding source for grant matching funds and construction of non-motorized transportation investments.

Goal: Regulate medical and recreational marijuana dispensaries/storefronts. Analyze land use and financial impacts of legalized recreational use of marijuana on the City and recommend policy improvements. *(City Council and Department)*

- Regulations were adopted in late 2021 and implementation continues
- Code Enforcement, Finance, Building, Police and Legal are coordinating on license process and complaint response and enforcement

Goal: Stimulate Redevelopment within downtown and other business districts *(City Council and Department)*

- Implement street conversions and better multi-modal access to Downtown
- Use zoning code to support new development and redevelopment for new commercial, residential and mixed use projects
- Participate in Housing Strategy Initiative passed by Council in 2022

Goal: Transportation/Land-Use System Improvements *(City Council and Department)*

- Billings Bypass Corridor Study completed in early 2023
- Construct the Inner Belt Loop (IBL) and Skyline Trail
- Fund evaluation of land use planning and utility extension options for IBL and northern portion of the Billings Bypass corridors

Goal: Define strategy to complete cost of services study to help fund police, fire, parks and transportation infrastructure in partnership with Yellowstone County *(City Council and Department)*

- RFP launched in February 2023
- Contract with consultant in spring 2023 to complete the Study

Goal: Monitor the implementation of Project ReCode in first two years at 4, 7 and 12 month reporting periods *(City Council and Department)*

- Final 12 month reporting concluded in spring 2022
- Proposed Substantive Amendments to the code to Council in Spring 2023

Goal: Begin evaluation and prioritization of Neighborhood Plan updating *(City Council and Department)*

- Applying for State CDBG grant as part of strategy to tackle up to 2 neighborhood plan updates annually
- Identify funding options to further increase capacity for this kind of long range planning program

STAFFING AUTHORIZATION - ALL DEPARTMENTS

POSITION	DIVISION FUNDING	ACTUAL FY 21	ACTUAL FY22	BUDGET FY23	PROPOSED FY24
PLANNING/COMM SERV DIRECTOR	PLANNING	1.0	1.0	1.0	1.0
ADMINISTRATIVE SUPPORT I	BUILDING	0.3	0.3	0.3	0.3
	CODE ENFORCEMENT	0.3	0.3	0.3	0.3
	PLANNING	0.4	0.4	0.4	0.4
	TOTAL	**1.0**	**1.0**	**1.0**	**1.0**
CODE ENFORCEMENT OFFICER	BUILDING	0.0	0.0	0.0	0.0
	CODE ENFORCEMENT	2.0	3.0	3.0	3.0
	TOTAL	**2.0**	**3.0**	**3.0**	**3.0**
COMMUNITY SERVICES MANAGER	CDBG	1.0	1.0	1.0	1.0
COMMUNITY DEV GRANT COORDINATOR	CDBG	2.0	3.0	2.0	3.0
GRANTS TECHNICIAN	CDBG	1.5	0.5	1.5	0.5
CODE ENFORCEMENT CLERK	CODE ENFORCEMENT	1.0	1.0	1.0	1.0
CODE ENFORCEMENT OFFICER	CODE ENFORCEMENT	0.0	0.0	2.0	2.0
CODE ENFORCEMENT OFFICER II	CODE ENFORCEMENT	1.0	1.0	2.0	2.0
CODE ENFORCEMENT MANAGER	CODE ENFORCEMENT	0.0	1.0	1.0	1.0
ACTIVE TRANSPORTATION PLANNER	PLANNING	0.8	1.0	1.0	1.0
ZONING COORDINATOR	PLANNING	1.0	1.0	1.0	1.0
PLANNER I	PLANNING	1.0	2.0	2.0	3.0
PLANNER II	PLANNING	1.0	1.0	1.0	1.0
PLANNING ASSISTANT	PLANNING	1.0	1.0	1.0	0.0
PLANNING CLERK	PLANNING	1.0	1.0	1.0	1.0
PLANNING DIVISION MANAGER	PLANNING	1.0	1.0	1.0	1.0
TRANSPORTATION PLANNER	PLANNING	1.0	1.0	1.0	1.0
TRANSPORTATION PLANNING COORD	PLANNING	1.0	1.0	1.0	1.0
TOTAL STAFF		**19.3**	**22.5**	**25.5**	**25.5**

Budgeted Revenues:

PCSD
DEPARTMENT AND FUNDS

REVENUE BY CLASSIFICATION

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
TAXES	$ 537,675	$ 555,899	$ 523,000	$ 519,718	$ 508,247
LICENSES & PERMITS	57,444	83,637	81,250	91,912	85,000
INTERGOVERNMENTAL	2,135,739	2,050,552	3,771,540	3,205,104	3,447,727
CHARGES FOR SERVICE	345,872	516,776	362,532	469,440	411,347
INVESTMENT EARNINGS	1,189	(21,187)	2,502	4,582	18,971
CONTRIBUTIONS/DONATIONS	500	85,000	-	-	5,000
INTERFUND TRANSFERS	60,614	65,000	65,200	80,137	79,750
MISCELLANEOUS	895,332	963,228	331,500	662,843	650,000
TOTAL REVENUE	**$ 4,034,365**	**$4,298,905**	**$5,137,524**	**$ 5,033,736**	**$ 5,206,042**

PCSD
ALL DEPARTMENT REVENUES

REVENUE BY FUND

FUND NAME	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
GENERAL FUND	$ (15,925)	$ 40,371	$ 23,000	$ 57,276	$ 23,000
BIKE PATH/TRAIL DONATION	-	84,496	138	275,623	200
CDBG FUND	2,136,072	2,016,320	3,044,732	2,626,837	2,995,279
CITY COUNTY PLANNING FUND	1,914,218	2,157,718	2,069,654	2,074,000	2,187,563
TOTAL REVENUE	**$ 4,034,365**	**$4,298,905**	**$5,137,524**	**$ 5,033,736**	**$ 5,206,042**

Budgeted Expenditures:

PCSD
ALL DEPARTMENTS AND FUNDS

EXPENSE BY CLASSIFICATION

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
PERSONAL SERVICES	$2,042,079	$2,250,264	$2,641,966	$ 2,459,782	$ 2,754,341
OPERATIONS AND MAINTENANCE	1,953,936	2,004,311	3,205,702	2,603,671	3,067,098
CAPITAL	-	182,542	132,000	547,919	7,000
TRANSFERS	8,142	16,759	16,722	48,722	25,576
TOTAL EXPENDITURES	**$4,004,157**	**$4,453,876**	**$5,996,390**	**$ 5,660,094**	**$ 5,854,015**

PCSD
ALL DEPARTMENT EXPENSES

EXPENSE BY FUND

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
GENERAL FUND	$ 556,350	$ 722,168	$1,156,484	$ 951,967	$ 1,111,845
BIKE PATH/TRAIL DONATION	-	72,580	-	350,000	-
CAPITAL REPLACEMENT	-	23,966	-	-	-
CDBG FUND	1,622,656	1,633,018	2,585,841	2,172,509	2,352,554
CITY COUNTY PLANNING FUND	1,825,151	2,002,144	2,254,065	2,185,618	2,389,616
TOTAL EXPENDITURES	**$4,004,157**	**$4,453,876**	**$5,996,390**	**$ 5,660,094**	**$ 5,854,015**

Code Enforcement:

The Code Enforcement Division is funded by the City's General Fund. The Division enforces 22 City codes, including junk vehicles, parking, weeds, nuisances, signage, and right-of-way obstructions. The Division handles an average of more than 3,500 cases per year. The Division provides code enforcement response to citizen concerns on a city-wide basis.

This Division does generate some revenue from parking tickets and weed abatement. However, the parking ticket funds are budgeted within the Parking Division and the weed abatement charges return to the General Fund. Therefore, none of the revenue sources are reflected clearly as a revenue stream for CE operations. CE does not carry reserves called out separately from the General Fund.

Revenue:

$1,111,845

Expenses:

$1,111,845

Additional Notes:

- The CE Division is integral to the City Council's priority to improve the safety of Billings through voter approval of the Public Safety Mill Levy in 2022 and ongoing efforts. The added resources for the Division with passage of the levy adds about $500,000 in additional revenue over the next five years and is helping implement additions of staff and resources. This financial investment is enabling the Division to:
    - Be more proactive in its enforcement
    - Increase abatements to clean up neighborhoods
    - Plan and conduct strategic enforcements in coordination with other city departments
    - Improve court outcomes and process with Legal staff support
    - Increase outreach and education

Budgeted Expenditures:

CODE ENFORCEMENT
OPERATING BUDGET

GENERAL FUND

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
PERSONAL SERVICES	$ 422,511	$ 506,181	$ 808,160	$ 662,065	$ 827,126
OPERATIONS AND MAINTENANCE	127,867	121,912	253,307	203,885	261,640
CAPITAL	-	81,028	82,000	41,000	-
TRANSFERS	5,972	13,047	13,017	45,017	23,079
TOTAL EXPENDITURES	**$ 556,350**	**$ 722,168**	**$ 1,156,484**	**$ 951,967**	**$ 1,111,845**

Community Development:

The Community Development Division manages federal funding including the U.S. Department of Housing and Urban Development *(Community Development Block Grant and HOME Investment Partnerships program)* and the Corporation for National and Community Service *(AmeriCorps VISTA).* These federal resources pay for personnel wages, benefits, and operations costs to implement homebuyer, home repair, housing development, and poverty-impact programs. Given the limited funds that may be allocated to administration of the HUD programs, $3,500 will be allocated this year to cover the PCSD Director's oversight of the Division.

Community Development receives an annual General Fund allocation to cover rent and parking (FY24 $79,750). The Division also received a one-time $250,000 in 2013 from an SID loan fund reallocation the City Council approved and a one-time $196,500 in 2015 from a South 27th Street property sale. These revolving funds are used for housing projects and more than 40 families have been assisted with home ownership / repair projects to date.

The Division does not carry reserves, but federal funding and affiliated loan repayment revenues can be carried over from one City Fiscal Year to the next. The Division experienced significant loan repayment activity in 2021 and 2022 due to the increase in home values in Billings. This is a positive in terms of having program income to re-allocate in services, but HUD annual expenditure deadlines also make it challenging to meet expenditure requirements. Further discussion of the CDBG-CV and HUD-ARP funding awards is under the Highlighted Programs section above.

FY24 Revenue/Expenditures:

Program	Revenue Amount	Expenditure Amount
Community Development Block Grant	$780,678	$623,918
CDBG-CV (Coronavirus Grant)	$1,150,755	$1,150,755
HOME Grant	$882,885	$378,086
AmeriCorps VISTA Grant	$100,300	$100,000
General Funds Transfer (Rent)	$79,840	$79,750
Council Revolving Loan Fund & Misc	$551	-
TOTAL	$2,995,009	$2,332,509

Long Term Service Agility: The Division is not proposing any new programs or projects for FY24 but it continues to face significant challenges due to its very limited funding outside of its core HUD programs. Issues of affordable housing, homelessness and other social service programs and challenges are a significant concern and focus in Billings. The City Council approved a Council Initiative to develop a Housing Strategy for Billings to help address housing access and affordability challenges. And while Community Development staff could bring knowledge and expertise to some of these discussions and efforts, the HUD grant funding does not enable staff to vary from the primary goals and programming covered by the HUD grants. Further, there is not enough current staff capacity even if funding were available to participate. Other large communities in Montana have addressed this by bringing local general funds to community development activities. Internal charges for services like IT are also becoming unsustainable under HUD grant administration caps. The Division can't pass these costs along to anyone and also can't continue to absorb annual increases. City Administration, Finance, the IT Director, PCSD Director, and CD Manager are working to make reductions in IT costs for CD as we transition to the new City Hall in 2024 and how charges are allocated across PCSD.

Budgeted Expenditures:

COMMUNITY DEVELOPMENT GRANTS FUND
OPERATING BUDGET

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY23	ESTIMATE FY23	PROPOSED FY24
PERSONAL SERVICES	$ 430,958	$ 451,211	$ 480,250	$ 524,299	$ 494,132
OPERATIONS AND MAINTENANCE	1,180,273	1,167,165	2,043,021	1,487,750	1,838,377
CAPITAL	-	4,968	-	156,919	-
TOTAL EXPENDITURES	**$ 1,611,231**	**$ 1,623,344**	**$ 2,523,271**	**$ 2,168,968**	**$ 2,332,509**

Community Development Program:

Urban Renewal Property Acquisition Fund:

This fund is used to account for Tax Increment assets primarily related to property on South 27th Street. As the City sells property previously acquired through the Tax Increment Program (not affiliated with the current Downtown District, EBURD or SBBURD), the funds are deposited in Fund 4280 making them available for additional Tax Increment-related activities or for ongoing operating a maintenance costs associated with the property previously acquired, such as snow removal and weed control. There is a slight increase in both Operating and Maintenance Expenses and Interest Income.

URBAN RENEWAL PROPERTY ACQUISITION FUND
OPERATING BUDGET

FUND 4280

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 235,041**	**$ 223,683**	**$ 223,323**	**$ 213,601**	**$ 204,086**
REVENUE:					
TRANSFERS IN	$ -	$ -	$ -	$ -	$ -
INTEREST ON INVESTMENTS	64	(410)	$ 67	$ (12)	$ 270
MISCELLANEOUS	-	-	-	-	-
SALE OF PROPERTY	-	-	-	-	-
TOTAL REVENUE	**$ 64**	**$ (410)**	**$ 67**	**$ (12)**	**$ 270**
EXPENDITURES:					
OPERATIONS & MAINTENANCE	$ 11,422	$ 9,672	$ 12,570	$ 9,503	$ 13,045
DECREASE IN VALUE - LAND & IMPROVEMENTS	-	-	50,000	-	7,000
TRANSFER OUT	-	-	-	-	-
TOTAL EXPENDITURES	**$ 11,422**	**$ 9,672**	**$ 62,570**	**$ 9,503**	**$ 20,045**
PRIOR PERIOD ADJUSTMENT	$ -	$ -	$ -	$ -	$ -
FUND BALANCE ENDING	**$ 223,683**	**$ 213,601**	**$ 160,820**	**$ 204,086**	**$ 184,311**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	223,683	213,601	160,820	204,086	184,311
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

Planning:

The Planning Division provides comprehensive planning services for the City of Billings and Yellowstone County. This includes subdivision and zoning administration and transportation planning services for the Metropolitan Planning Organization. The Planning Division draws on three revenue sources to sustain all of its operations – a County-Wide Mill Levy, charges for permit and application fees, and federal funds allocated to the Billings Metropolitan Planning Organization (MPO) for transportation planning services. The MPO funds can be used with local match funding from the Mill Levy and charges for service at levels of 20% to 80% depending on the program and staff activities.

Planning continues to face significant challenges in funding long range planning activities, like area plans for the Inner Belt Loop and north end of the Billings Bypass (See City Priorities and Goals section above), and efforts like updating the City's Growth Policy and neighborhood planning work. The Division also can't easily absorb significant internal charges in areas like IT services. While Planning does charge for many of its services and adjust fees per Council approval every two years, keeping fees on pace with the costs to deliver the services, and dealing with annual internal charge increases cannot all be stacked on fees. City Administration, Finance, the IT Director, PCSD Director, and Planning Manager made some changes in the FY24 budget to how internal charges are allocated and are also looking at longer term solutions for FY25. Discussions between Administration and PCSD include consideration of an increase in the County-Wide Planning Levy. The levy is a multi-year strategy and some short–term adjustments – managing long range planning expectations and adjusting IT service allocations – may be needed to manage costs.

Revenue:

$2,187,562

Expenses:

$2,389,616

Reserve:

Spending $202,054 in reserves in FY24 still leaves the Division with an estimated $523,600 in reserves at the end of FY24, well above the minimum required.

Budgeted Expenditures:

CITY-COUNTY PLANNING FUND
OPERATING BUDGET

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
PERSONAL SERVICES	$ 1,188,610	$ 1,292,871	$ 1,353,556	$ 1,273,417	$ 1,433,083
OPERATIONS AND MAINTENANCE	634,371	705,561	896,804	908,495	954,036
TRANSFERS	1,139	3,712	3,705	2,674	2,497
TOTAL EXPENDITURES	**$ 1,824,120**	**$ 2,002,144**	**$ 2,254,065**	**$ 2,184,586**	**$ 2,389,616**

Police

Billings Police Department:

Current Year Department Budgeted Expense Total:

Change from Prior Year:

Overall Budget Justification:



The primary function of the Billings Police Department is to protect life, property, and the pursuit of constitutionally guaranteed activities through the enforcement of laws, statues, and local ordinances and promoting a safe environment within the philosophy of community policing. The Police Department is split between the Public Safety Fund for a large majority of their expenses and income, but additional grant funds provide reimbursement for several specific programs. The Police Department will continue to provide services for patrol, investigation, animal control, K-9 policing, traffic safety and partner with local, state, and federal investigations.

The budget for all Police Department expenses is expected to be $32.4 million and has increased from the prior year by $1,444,351. The transfers out increased by $181,377 for equipment replacement values for facilities, animal shelter and police which includes police technology replacements. There are 10 police vehicles budgeted for in the Equipment Replacement Plan (ERP) at a capital cost of $337,800 and one vehicle for the Animal Shelter at $23,688. The police department also reserved an additional $142,200 to cover excess costs, over the equipment replacement program, to cover inflated car values. The debt service for the Police Evidence Building has increased by $98,219 due to variable interest rate increases.

Personal Services will increase an additional $1,320,093 for an increase in steps and a 3% COLA. Operation and Maintenance showed a small decrease of $1,330. The South TIF Urban Renewal Fund will continue to transfer in $312,294 to cover the entire debt service payment.

The Billings Police Department also encompasses the Animal Control Division. Donations to the Animal Shelter are tracked, but with the privatization of the Animal Shelter in 2009, projected revenues for the Animal Shelter are no longer expected as public donations have been going directly to the Yellowstone Valley Animal Shelter. The accounts are left open for possible donations through the City.

Any expenditures within Animal Control will be used for spay and neuter relief, education, animal health and welfare, facility improvements, and other projects and initiatives to benefit animals.

Downtown Police Officer

In FY23, the Downtown Billings Association (DBA) requested that an additional officer be available during evening hours in the Downtown area. The DBA increased the BID charges to pay for the new officer. The current year's budget is $262,890 for both revenue and expenditures for the three officers.

Mobile Data Terminals

The police department is contracting with Insight Public Sector to purchase 40 new Mobile Data Terminals (MDT) for $277,466. The goal is to fully equip 128 patrol vehicles. The MDT's will be funded by the Police Technology Equipment Replacement Program where they budgeted $418,000 for FY23.

SRO Training

The school district is planning on reimbursing $30,000 in training and supplies for school resource officers. This will increase revenue in the Public Safety Fund by $30,000 and increase the training expense in the Public Safety Fund.

Budgeted Revenues:

REVENUES

REVENUE BY FUND

POLICE DEPARTMENT
POLICE DEPARTMENT BY FUND

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
ANIMAL SHELTER	$ 54	$ (554)	$ 62	$ (17)	$ 410
POLICE PROGRAMS/GRANTS	1,852,389	1,191,215	1,317,715	1,264,722	1,086,791
PUBLIC SAFETY	9,342,659	1,171,820	1,230,476	1,259,417	1,368,075
TOTAL REVENUE	**$ 11,195,102**	**$ 2,362,481**	**$ 2,548,253**	**$ 2,524,122**	**$ 2,455,276**

REVENUE BY CLASSIFICATION

POLICE DEPARTMENT
POLICE DEPARTMENT BY CLASSIFICATION

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
CHARGE FOR SERVICE	$ 562,750	$ 482,948	$ 650,019	$ 680,435	$ 684,190
CONTRIBUTIONS/DONATIONS	167,055	107,402	155,000	87,780	85,000
FINES AND FORFEITURES	591,508	283,821	133,400	159,803	137,300
INTERGOVERNMENTAL	7,046,913	1,242,176	1,340,719	1,340,719	1,181,932
INVESTMENT EARNINGS	4,004	(19,626)	8,190	542	14,460
LICENSE AND PERMITS	33,443	30,827	33,000	32,969	32,000
MISCELLANEOUS	24,817	17,671	13,850	7,799	8,100
OTHER FINANCING	2,514,612	3,185	-	-	-
TRANSFER FROMS	250,000	214,077	214,075	214,075	312,294
TOTAL REVENUE	**$ 11,195,102**	**$ 2,362,481**	**$ 2,548,253**	**$ 2,524,122**	**$ 2,455,276**

Budgeted Expenditures:

POLICE DEPARTMENT

EXPENDITURES BY FUND — POLICE DEPARTMENT BY FUND

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
ANIMAL SHELTER	$ -	$ -	$ -	$ -	$ -
CAPITAL REPLACEMENT	19,768	359,030	381,339	381,339	361,488
POLICE PROGRAMS/GRANTS	1,542,393	1,392,861	1,624,300	1,744,014	1,359,747
PUBLIC SAFETY	28,019,022	26,850,611	28,964,593	28,592,250	30,693,348
TOTAL BUDGETED EXPENDITURES	**$ 29,581,184**	**$ 28,602,502**	**$ 30,970,232**	**$ 30,717,603**	**$ 32,414,583**

POLICE DEPARTMENT

EXPENDITURES BY CLASSIFICATION — POLICE DEPARTMENT BY CLASSIFICATION

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
PERSONAL SERVICES	$ 21,259,613	$ 21,420,429	$ 23,451,498	$ 23,111,944	$ 24,771,591
OPERATIONS & MAINTENANCE	5,857,626	5,615,889	5,832,882	5,929,364	5,831,552
CAPITAL OUTLAY	1,530,144	501,569	664,196	664,196	510,188
DEBT SERVICE	127,985	214,077	214,075	204,518	312,294
TRANSFERS OUT	805,816	850,538	807,581	807,581	988,958
TOTAL BUDGETED EXPENDITURES	**$ 29,581,184**	**$ 28,602,502**	**$ 30,970,232**	**$ 30,717,603**	**$ 32,414,583**

Public Safety Fund:

POLICE DEPARTMENT

OPERATING BUDGET

PUBLIC SAFETY FUND

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
PERSONAL SERVICES	$ 20,919,515	$ 21,106,257	$ 22,969,911	$ 22,630,358	$ 24,271,756
OPERATIONS AND MAINTENANCE	4,785,280	4,537,200	4,973,026	4,949,795	4,971,640
CAPITAL	1,380,426	142,539	-	-	148,700
DEBT SERVICE	127,985	214,077	214,075	204,516	312,294
TRANSFERS	805,816	850,538	807,581	807,581	988,958
TOTAL EXPENDITURES	**$ 28,019,022**	**$ 26,850,611**	**$ 28,964,593**	**$ 28,592,250**	**$ 30,693,348**

Staffing:

	STAFFING AUTHORIZATION			
	ACTUAL	ACTUAL	BUDGET	PROPOSED
POSITION	**FY 21**	**FY 22**	**FY 23**	**FY 24**
CHIEF OF POLICE	1.0	1.0	1.0	1.0
ASST CHIEF OF POLICE	1.0	1.0	1.0	1.0
ADMINISTRATIVE SUPPORT III	1.0	1.0	1.0	1.0
ADMINISTRATIVE SUPPORT II	1.0	1.0	1.0	1.0
VOLUNTEER COORDINATOR	1.0	1.0	1.0	1.0
IDENTIFICATION SUPERVISOR	1.0	1.0	1.0	1.0
POLICE SUPPORT SPECIALIST	13.0	13.0	14.5	14.5
POLICE CAPTAINS	3.0	3.0	3.0	3.0
POLICE LIEUTENANT	6.0	6.0	6.0	6.0
POLICE SERGEANT	16.0	16.0	20.0	20.0
POLICE OFFICER	126.0	126.0	133.0	133.0
COMMUNITY SERVICE OFFICERS	-	-	7.0	7.0
PROPERTY EVIDENCE TECHNICIAN	3.0	3.0	3.0	3.0
CRIME ANALYST	1.0	1.0	1.0	1.0
IDENTIFICATION TECHNICIAN	1.0	1.0	6.0	6.0
PUBLIC SAFETY TECHNICIAN	0.3	0.3	0.3	0.3
POLICE RECORDS SUPERVISOR	1.0	1.0	1.0	1.0
INTERNAL SERVICES SPECIALIST	1.0	1.0	1.0	1.0
ANIMAL CONTROL SUPERVISOR	1.0	1.0	1.0	1.0
ANIMAL CONTROL OFFICERS	4.0	4.0	4.0	4.0
SR ANIMAL CONTROL OFFICERS	1.0	1.0	1.0	1.0
ADMINISTRATIVE SUPPORT I	1.0	1.0	1.0	1.0
SUBTOTAL PUBLIC SAFETY	**184.3**	**184.3**	**208.8**	**208.8**
GRANT POSITIONS:				
ADMINISTRATIVE SUPPORT II	1.0	1.0	1.0	1.0
POLICE OFFICER-DOWNTOWN BEAT	2.0	2.0	3.0	3.0
PC/COMPUTER FORENSIC EXAMINER	1.0	1.0	-	-
TOTAL POLICE/POLICE GRANTS	**188.3**	**188.3**	**212.8**	**212.8**

Department Goals:

Division – Administration:

1. **Goal:** Complete implementation of Center for Public Safety Management (CPSM) recommendations relating to operational efficiency and effectiveness and Public Safety Mill levy obligations.

   Action:
   - Continue to implement feasible recommendations made by CPSM and PSML obligations. Utilize collaborative planning and execution with department staff and other stake holders.

   Outcome:
   - Successful implementation of CPSM recommendations and fulfillment of PSML obligations.

2. **Goal:** Strengthen communications.

   Action:
   - Continue with public outreach, i.e. Chat with the Chief, PSA's, public meetings.
   - Expand outreach through use of social and traditional media.
   - Utilize city's PIO to share positive stories and highlight work of department members.

   Outcome:
   - Increased transparency of department operations.
   - Develop trust and rapport within the community.

Division – Crime Prevention – Volunteer Programs:

1. **Goal**: Increase the number of volunteers and services offered the community.

   Action:
   - Increase recruiting efforts.
   - Increase awareness of available programs.
   - Re-energize Neighborhood Watch programs.
   - Explore places to expand volunteer involvement.
   - Provide educational outreach to bolster crime prevention efforts.

   Outcome:
   - Increase number of volunteers.
   - Offer additional classes, information, and trainings to the public.
   - Create and enhance community engagement.
   - Increase public outreach events that build better relationships with citizens.
   - Increase crime prevention programs.

Division – Patrol Operations:

1. **Goal**: Reduce, solve, and prevent crime. Enhance traffic enforcement.

Action:
- Implement strategies and methods to reduce violent crimes.
- Utilize data-driven approaches to create strategies for crime and traffic safety.
- Enhance use of radar trailers with coordinated enforcement.
- Continue emphasis on DUI enforcement.
- Enhance dedicated enforcement program (S.T.E.P.)

Outcome:
- Reduction of Part 1 and Part 2 crimes.
- Reduce fatal and personal injury accidents.
- Address and reduce neighborhood traffic complaints.
- Decrease DUI's through prevention and education.
- Reduce illegal drug activity.

2. **Goal**: Continue to assess beat boundaries, patrol areas, and deployment per CPSM recommendation.

Action:
- Identify patterns and changes in call loads (demand for service) and adjust resources accordingly.

Outcome:
- Maximize effectiveness of officer deployment.

3. **Goal**: Expand Community Policing Program.

Action:
- Facilitate community and neighborhood policing programs.
- Provide representation to neighborhood task forces.
- Add additional officers through public/private partnership.

Outcome
- Increase citizen/officer interaction.
- Collaborate with merchants, and citizens.
- Enhance citizen/officer communication.
- Reduce crime through cooperative effort.

4. **Goal:** Enhance use of Communication Center Assets.

Action:
- Cooperate and coordinate with Communications Center.

Outcome:
- Increase dispatch ability to identify nearest available units.
- Ensure best possible response times.

- Ensure proper resources are sent.

Division – Training/Planning/Research:

1. **Goal**: enhance PD access to online training opportunities to enhance career development.

   Action:
   - Provide accessible location with adequate equipment that makes ongoing education a possibility for everyone.
   - Promote programs that utilize online capabilities designed for the development of Law Enforcement personnel.

   Outcome:
   - Produces a motivated, professional workforce.
   - Facilitate career development and succession training.
   - Facilitate compilation of P.O.S.T. credit requirements.
   - Facilitate compilation of mandatory yearly training requirements per policy.
   - Minimizes necessity to travel for training.

2. **Goal:** Continue to provide quality law enforcement training available for all area law enforcement personnel.

   Action:
   - Maintain all mandated training and certifications for BPD personnel.
   - Host regional training with quality instructors to maintain professional law enforcement standards.
   - Present timely, affordable training that would be available to all area law enforcement personnel.

   Outcome:
   - Develop and maintain high levels of competency in wide areas of professional specialties.
   - Develop and maintain strong working relationships with other law enforcement agencies.

3. **Goal:** Continue to enhance policy and procedure manual for all BPD personnel.

   Action:
   - Provide online access that gives officers the ability to access policy and procedure manual at any time.
   - Updated policy and procedures to stay current with local, state, and federal laws.

   Outcome:
   - Maintain high level of professionalism and accountability within the Billings Police Department.

Division – Support Services:

1. Goal: Increase public access to information.

   Action:
   - Expand use of LERMS (Law Enforcement Records Management System), DSS (Decision Support Software) and DAM (Data Analysis Mapping) to allow analysis and display of criminal statistics, incident maps and trend analysis.

   Outcome:
   - Produce more accurate statistical information regarding crime in the community.
   - Better support of crime prevention efforts.

2. Goal: Improve Effectiveness of Patrol Officers by implementing mobile data terminal software and training.

   Action:
   - Improve effectiveness and efficiency in field reporting.
   - In-Car reporting for all offenses.
   - Electronic submission of reports to other law enforcement, City Attorney, County Attorney and other government agencies within Yellowstone County.

   Outcome:
   - Increased efficiency and effectiveness allowing officers more time for essential duties

Subdivision – Animal Control:

1. **Goal:** Continue enforcement plan that will maximize available animal control personnel.

   Action:
   - Assign staff to cover more hours of a work day.
   - Assign staff to cover seven (7) days a week.

   Outcome:
   - Improve efficiency and effectiveness of Animal Control operations.
   - Improve community relations.
   - Improve response time.

2. **Goal:** Enhance liaison with local pet stores and veterinarians to improve communication and cooperation.

   Action:
   - ACO's will make regular stops at pet stores and veterinarians.

- Use public service announcements and other means of media, increase programs and contacts with general public to educate about animal issues and laws affecting them.

Outcome:

- Establish relationship with business.
- Conduct compliance checks.
- Responsible pet owners and an educated public about their responsibilities when dealing with animal related issues.

Division – Investigations:

1. **Goal:** Enhance case review system

   Action:
   - Enhance quality control measures relating to case assignment.
   - Develop comprehensive case evaluation system assessing complexity for assignment purposes.

   Outcome:
   - Ensure quality investigations.
   - Assure equity in case assignment.
   - Facilitate feedback and solicitation of ideas and suggestions.

2. **Goal:** Improve Crime Scene Investigation.

   Action:
   - Utilize new crime scene technology.
   - Expand capabilities for major crime scene evidence collection and processing through use of civilian crime scene technicians.
   - Enhance computer forensics to meet existing and future needs.
   - Maintain collaborative efforts with other law enforcement partners.

   Outcome:
   - Improved service and response in evidence recovery and crime scene processing.
   - Free detectives time.
   - Ensure a quality crime scene investigation.
   - Provide for accurate reproduction of crime scene.
   - Become proficient with technology and increasing effectiveness and efficiency.

Public Works

Billings PUBLIC WORKS

EXCELLENCE
INNOVATION
INTEGRITY

"Exceed expectations through innovation, integrity, and service to the community."

Total Public Works Budgeted Expenses

Prior Year FY23 Total	Current Year FY24 Total	$ Change From Prior Year
$276,399,175	$152,527,952	($123,871,223)

Total Public Works Budgeted Revenues

Prior Year FY23 Total	Current Year FY24 Total	$ Change From Prior Year
$242,288,833	$132,417,196	($109,871,637)

Overall Budget Justification (Summary)

The FY24 budget of $152,527,952 supports all the functions and services that the Public Works Department currently provides. These functions and services are managed by seven divisions within the Public Works Department and include:

- **Administration**
  - **Accounting & Financial Services** Responsible for Department's accounting, analysis, budget preparation and control, construction payments, financial management, internal controls compliance, payables, rate and fee determination, and solid waste, utility, and miscellaneous billing for approximately 40,000 customers, and account services.
  - **Asset Management** Oversee a set of practices and processes to minimize life cycle costs of assets at an acceptable level of risk, while continuously delivering established levels of service.
  - **Boards & Commissions**
    - **Public Works Board** Advisory partnership for all aspects of Public Works operations.
    - **Energy & Conservation Commission** Recommends policies and practices regarding energy consumption and resource conservation.
  - **Communications** Promote positive relations through accurate, transparent information.
  - **Information Management** Develop policies and procedures, maintain records, and manage the sharing of information.
  - **Inventory** Purchasing, bulk ordering, and administration of the storeroom to keep parts on hand.
  - **Personnel Administration** Oversee hiring of employees, disciplinary actions, and employee engagement initiatives.
  - **Planning & Organization** Short and long-term capital, financial, and program initiatives.

- **Safety & Facilities** Development and management of safety program, including training, field audits, incident investigations, and reports. Maintenance of Public Works facilities.
- **Special Assessments** Administer special assessments for storm assessments, 198 street improvement lighting maintenance districts, and 2 street maintenance districts.
- **Technology** Oversee asset management software, GIS, and other technology initiatives**.**

- **Distribution & Collection**
  - **Hydrant & Valve Maintenance** Critical infrastructure includes approximately 4,700 fire hydrants and 7,500 valves that requires regular maintenance to ensure reliability.
  - **Lift Station Maintenance** Operation and maintenance of 11 sewer lift stations.
  - **Locate Services** Supports the 811 Call Before You Dig program.
  - **Pipe Bursting** Replacement of small diameter water and wastewater pipe.
  - **Wastewater Mains and Manholes** Condition assessments, regular maintenance of more than 500 miles of wastewater pipe and respond to sewer back-ups.
  - **Water Mains** Condition assessments, regular maintenance of approximately 500 miles of water pipe and respond to water main breaks and leaks.
  - **Water Meters** Installation, replacement, and repair of residential and business water meters.

- **Engineering**
  - **ADA Compliance** Ensure projects are designed to meet requirements of the Americans with Disabilities Act and manage annual program to install ADA ramps.
  - **Capital Program Management & Design** Responsible for all street, streetlight, sidewalk, storm, trails, landfill, building, water, and wastewater design, construction, inspection, and project management, as well as project management of other City Departments' capital projects and Tax Increment Financing Districts' capital projects.
  - **Infrastructure Planning** Manage plans, policies, and standards for Public Works infrastructure.
  - **Right of Way Management** Provide planning and coordination of all activities in the ROW through issuance of permits, planning, review, and inspection, ensuring safety and mobility. This includes special events.
  - **PAVER Program** Oversee the pavement maintenance program including overlays, chip seals, dig outs, and crack seals.
  - **Private Development Oversight** Subdivision review, private contract plan review, traffic coordination, and inspection of private development.
  - **Sidewalk Maintenance Program** Manage the annual missing and large sidewalk project, the on-going concrete program (grinding), and the annual small concrete replacement program.
  - **Stormwater Management** Administer stormwater management manual.
  - **Traffic Engineering** Manage and prioritize the planning, design, and improvements of traffic control systems.

- **Environmental Affairs**
  - **Monitoring & Reporting** Administer construction BMPs, FOG program, landfill hazardous waste, and Stormwater Systems.
  - **MS4 Permit** Enforce regulations and ensure compliance with MS4 permit.

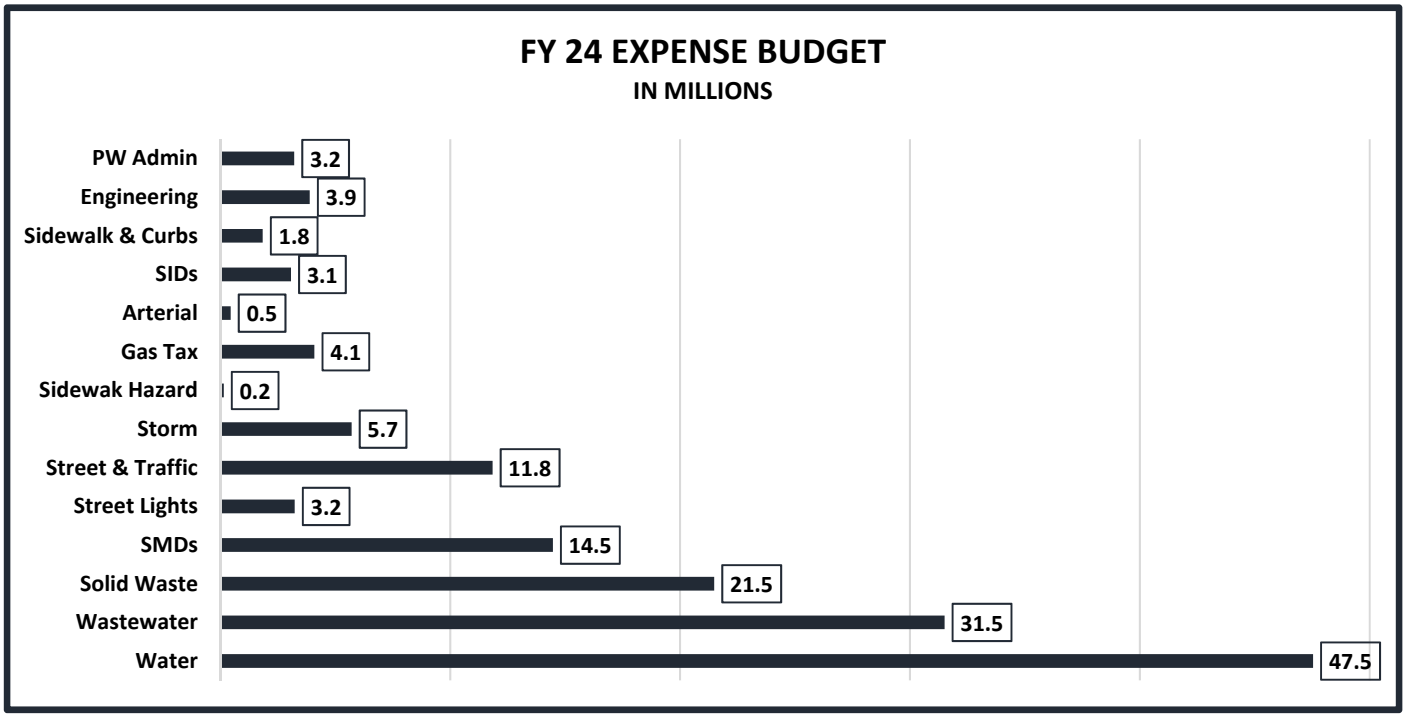
- **Regulatory Compliance** Ensure compliance with permits and regulations for landfill, wastewater, stormwater, the Environmental Protection Agency, and the Montana Department of Environmental Quality.
- **Wastewater Pretreatment Program** Manage pretreatment program.

- **Solid Waste**
  - **Collection Services** Trash collection for commercial operations and both household and yard waste collection for residential customers.
  - **Household Hazardous Waste** Accepted at landfill.
  - **Landfill Operations** Provide environmentally safe disposal service for the City of Billings, Yellowstone County, and several other Montana counties, as well as parts of Wyoming.
  - **Recycling** Drop off services for used oil, antifreeze, cardboard, and electronic waste.
  - **Roll Off Services** Provide temporary and permanent roll off (drop box) containers for construction and demolition.

- **Street-Traffic**
  - **Landscaping** Maintenance of trees and grassy areas in the right of way.
  - **Locate Services** Support the 811 Call Before You Dig program.
  - **Snow & Ice** Deicing, sanding, plowing, and hauling of snow.
  - **Storm Drains** Storm drain and inlet cleaning, maintenance, and repair of approximately 300 miles of pipe and more than 8,500 inlets.
  - **Streetlights** Streetlight maintenance for approximately 4,500 lights.
  - **Traffic Controls** Traffic signal and sign maintenance, crosswalk, bike lanes, and other pavement markings.
  - **Street Maintenance** Sweeping, pothole repair, road maintenance for the Distribution and Collection Division after water main break repairs and pipe bursting projects, and other pavement management, as well as maintaining gravel roads and alleys.
  - **Walkways and Trails** Maintenance of trails and walkways in the right of way.

- **Water Quality**
  - **Pump Stations** Operation and maintenance for 13 pumping stations.
  - **Reservoirs** Operation and maintenance for 16 reservoirs as well as manage 3 reservoirs for the County Water District of Billings Heights.
  - **Wastewater Reclamation Facility** Operation and Maintenance of 36 MGD water reclamation facility and all associated infrastructure to treat wastewater generated by the City and maintain environmental standards for returning reclaimed water to the Yellowstone River.
  - **Water Treatment Plant** Operation and maintenance of 60 MGD water treatment plant including intakes and all associated infrastructure to always ensure the safety and adequate reserves of drinking water for the City of Billings.
  - **Water Quality Laboratories** State certified laboratory responsible for testing and monitoring water quality.

While the services of the Public Works Department are divided into 7 divisions, the budget for Public Works encompasses 14 accounting funds as shown below:



Each fund accounts for its own expenses and revenues and revenues are legally restricted to be used for legal expenses of the fund. The following is the purpose of each Public Works fund:

- **Internal Service Funds [$7,109,208]** account for services performed for other Public Works and City Departments' funds.
  - **Public Works Administration [$3,215,426]** provides services to the Public Works divisions.
  - **Public Works Engineering [$3,893,782]** provides capital project management services to other Public Works funds, other City Departments and manages public right-of-way.

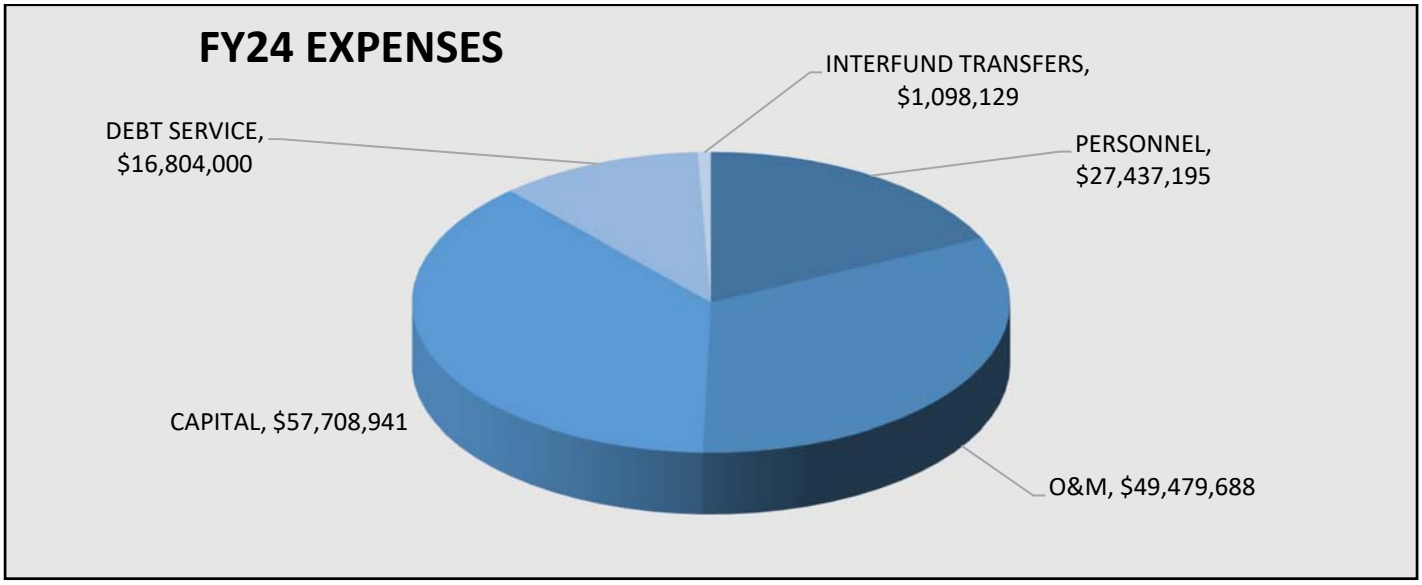
- **Capital Project Funds [$4,924,000]** account for financial resources to be used for the construction of infrastructure that are financed through assessments to property owners that benefit from the improvements.
  - **Sidewalk and Curb District [$1,847,750]** fund accounts for the construction of sidewalks and curbs.
  - **Special Improvement Districts (SIDs) [$3,076,250]** accounts for the construction of public streets, water, wastewater, streetlights, and storm infrastructure.

- **Special Revenue Funds [$39,965,744]** account for the proceeds of specific revenue sources to finance specified legal activities.
  - **Arterial Street Fees** [**$452,443]** fund accounts for the construction and reconstruction of arterial streets within the City. This fund will be dissolved at the end of FY2024.
  - **Gas Tax [$4,096,093]** fund accounts for revenues received from the State of Montana fuel tax and is expended for the maintenance and construction of local, collector, and arterial streets and appurtenances.

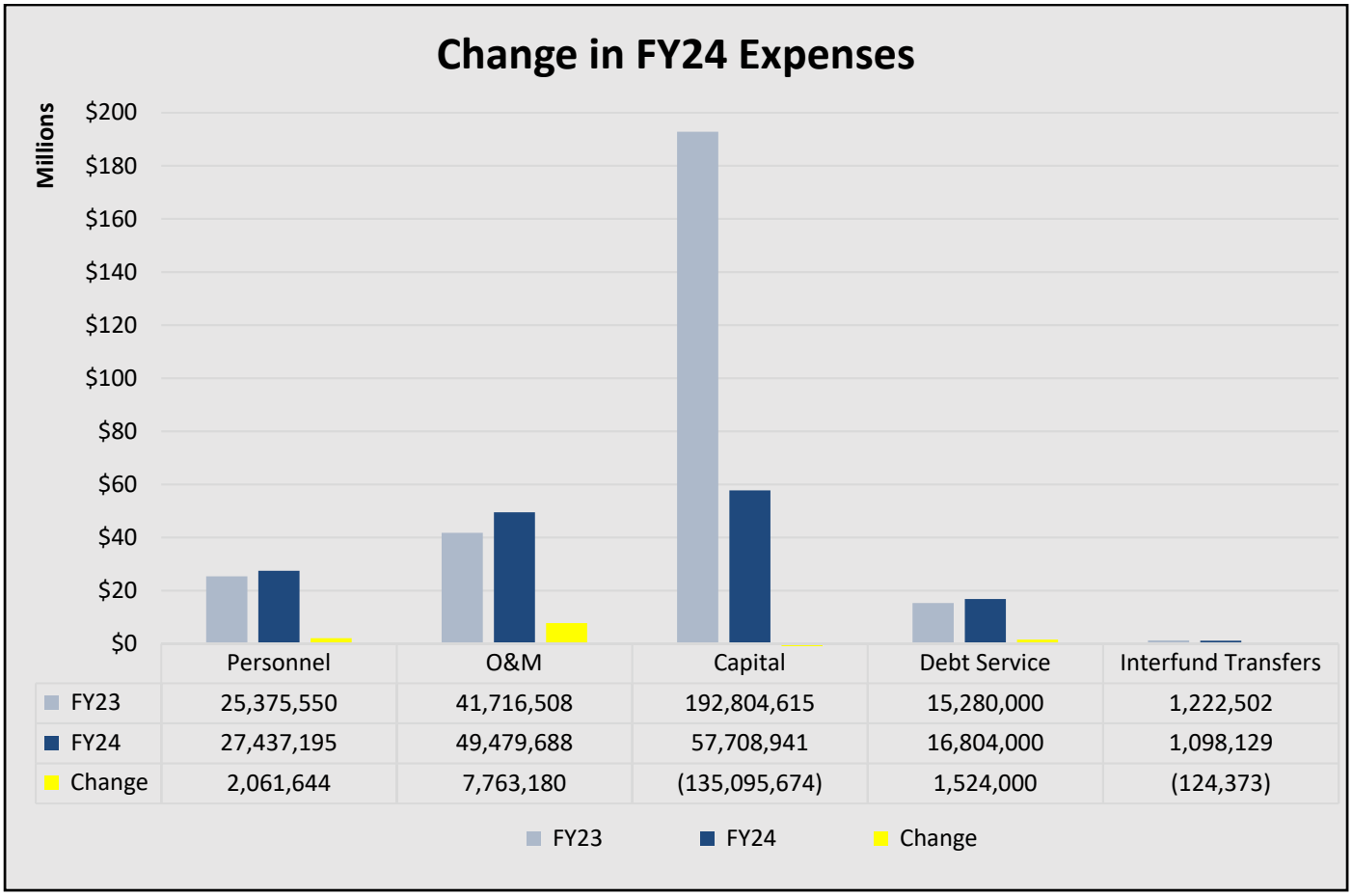
- **Sidewalk Hazard [$150,000]** fund accounts for minor repairs to sidewalks and is funded via assessing adjacent property owners by billing upon completion of the repair or on property taxes.
- **Storm Sewer [$5,714,497]** fund accounts for the operation and maintenance of the storm sewer system, as well as the transfer to a storm debt service fund to pay the debt service on two large capital projects from previous years.
- **Street and Traffic [$11,846,154**] fund accounts for street cleaning, snow and ice management, minor street repairs, alley and gravel road maintenance, signs, traffic signal maintenance, pavement markings, landscaping, maintenance of walkways and trails in the right of way. It also accounts for the labor and maintenance expenses for streetlights and storm and charges the Storm Sewer and Street Light Maintenance District funds for this work.
- **Street Light Maintenance Districts [$3,239,446]** fund accounts for the operations and maintenance of street lighting systems within all light districts in the City.
- **Street Maintenance Districts (SMD) [$14,467,111]** accounts for SMD assessments from 2 districts. District 1 is the downtown Billings area and receives additional street sweeping and snow plowing/hauling services. District 2 incorporates the entire City.

- **Enterprise Funds [$100,529,001]** account for operations that are funded and operated in a manner similar to private business enterprises.
  - **Solid Waste [$21,485,712]** fund accounts for all activities of trash collection and the landfill.
  - **Wastewater [$31,506,774]** fund accounts for all activities of the wastewater system.
  - **Water [$47,536,515]** fund accounts for all activities of the water system.

The expense budget is categorized into personnel, operating and maintenance (O&M), capital, debt service, and interfund transfers. 18% of Public Works FY24 budget is for personnel expenses, 32.5% is O&M, 37.8% is capital, 11% is debt service, and the remaining 0.7% is interfund transfers. The interfund transfer amount of $1,098,129 is transferred to debt service funds, bringing the actual amount of debt service expenses for the Department to $17,902,129.



The changes from the FY23 budget to the FY24 budget are shown below and the major changes for each expense category are detailed in the subsections below the following chart:



	Personnel	O&M	Capital	Debt Service	Interfund Transfers
FY23	25,375,550	41,716,508	192,804,615	15,280,000	1,222,502
FY24	27,437,195	49,479,688	57,708,941	16,804,000	1,098,129
Change	2,061,644	7,763,180	(135,095,674)	1,524,000	(124,373)

Personnel Budget

The FY24 personnel budget of $27,437,195 is an increase of $2,061,644 or 8% over the FY23 budget. The budget includes the addition of multiple full-time positions to replace temporary positions across three divisions. Five full-time maintenance worker/equipment operator positions were added to the Street and Traffic Division, six in the Solid Waste Division, and two positions added to Distribution & Collections. These thirteen full-time positions will replace 39 temporary positions. In today's labor market, Public Works has been unable to fill the temporary positions. The full time positions will enable Public Works to complete needed work and meet the current level of service. The Compost Facility is scheduled to be completed at the Landfill in FY2024, therefore Solid Waste is also requesting three landfill maintenance for the composting operation. Additionally, four new collection workers are being requested in Solid Waste for the addition of four routes that are needed to serve the City. Approximately 3,900 customers have been added since the last time routes were added. The remainder of the FY24 budget increase is for step and cost of living increases for employees.

Operating and Maintenance Budget

The FY24 operation and maintenance budget of $49,479,688 is an increase of $7,763,180 from the FY23 budget. The primary FY24 operating and maintenance budget increases include the following:

- **$100,000** in the Solid Waste fund for **Routeware tablet replacements**.
- **$112,200** in the Solid Waste fund for **operational requirements for the new Compost Facility.**
- **$890,000** in the Wastewater fund for **maintenance of existing facilities.** This includes roof replacement ($600,000) and multiple facility component replacements ($290,000).
- **$566,300** for an increase in **fuel costs**. Much of this increase is in Solid Waste. The remaining increases are in the Street & Traffic, Wastewater, Water, and Engineering funds.
- **$922,200** for an increase in **natural gas and electricity costs** for all departments. Rates increased roughly 20% between FY2023 and FY2024.
- **$3,000,000** in the Water fund for **an agreement with the Billings Bench Water Association (BBWA)** to use the BBWA as the water source for the new West End Water Reservoir and to facilitate facilities improvements.
- **$153,000** in the Water fund for an increase in the **water meter budget.** Public Works has been systematically programming the replacement of aging water meters each year and a budget increase is needed to keep up with inflationary cost increases and maintain the replacement cycle.
- **$183,450** in the Street & Traffic and Water funds for **inflationary cost increases for ice melt product, asphalt, and other materials**.
- **$100,000** in the Wastewater fund for the **replacement of the waste activated sludge pumps at the WRF**. The pumps are critical to effective operation of the nutrient removal capabilities of the treatment process.
- **$75,000** in the Wastewater fund to **rebuild a centrifuge scroll at the WRF.** Centrifuges dewater the biosolids produced as an end product of the treatment of sewage.
- **$292,392** in Engineering ($34,276), Street & Traffic ($124,373), and Solid Waste ($133,743) for **rent** increases.
- **$121,350** for increases in **motor vehicle parts**, primarily in the Solid Waste Fund.
- **$138,500** for increases in **motor vehicle labor**, primarily in the Solid Waste Fund.
- **$726,709** in **insurance** increases across all funds. 86% of the increase is in the Solid Waste, Wastewater, and Water Funds.

Capital Budget

Capital expenses of $57,708,941 are included in the FY24 budget for Public Works. These expenses include:

- **Equipment & Technology Replacements [$3,922,198]** All vehicles, large equipment, and technology hardware are replaced according to their replacement plan useful life per the City of Billings' Equipment Replacement Plan and Technology Replacement Plan. Equipment and technology replacements are funded in the budgets for the Public Works Engineering, Street-Traffic, Solid Waste, Wastewater, and Water funds.

- **Equipment & Technology Replacements from Prior Years [$798,000]** Due to high inflationary increases, and the inability to replace vehicles and equipment from supply shortages in prior years, twenty-two vehicles not ordered in FY22 or FY23 will be ordered in FY24 as prices normalize and supplies increase.

- **Solid Waste [$3,043,743]** Expenses are budgeted in the Solid Waste fund.
  - **BOC Facility Upgrades and Land Purchase [$1,143,743]** Modifications at the Billings Operations Center to make room for containers and maintenance facilities.
  - **CNG Fueling Station [$1,000,000]** Funds a cover over the fueling station and other upgrades to the CNG fueling station. Utilizing Compressed Natural Gas (CNG) to fuel heavy equipment increases fuel efficiency and provides an average savings of $10,000 in fuel costs per vehicle in operation annually.
  - **Landfill West Slope Stabilization [$900,000]** Construction of slope stabilization above Meadowlark Trailer Park and the stormwater pond.

- **Stormwater [$2,712,000]** Expenses are budgeted in the Storm Sewer Fund.
  - **Annual Projects [$320,000]** Expenditures address culvert and problem drainage locations.
  - **Cove Creek/Little Cove Creek Study [$280,000]** Flood mitigation study for regional stormwater detention northwest of Rimrock and 80th.
  - **West Heights Stormwater Detention [$50,000]** Install larger truck mains to accommodate heavy rainfall during storms in High Sierra Subdivision.
  - **Rehabilitation Projects [$362,000]** Replacement of aging storm drainpipe in need of repair.
  - **Land for Storm Outfalls [$200,000]** Upgrades to the City's storm outfalls as city expands.
  - **Yegan Drain Southern Leg Capacity Improvements [$200,000]** Provide second outfall to relieve demand.

- **Transportation [$15,580,000]** Expenses are budgeted in the Sidewalk and Curb District [$1,585,000], Special Improvement Districts [$2,675,000], Arterial [$450,000], Gas Tax [$3,647,000], and Street Maintenance District [$6,584,000] funds.
  - **Annual ADA & Sidewalk Projects [$1,359,000]** Includes the annual Americans with Disabilities Act ramp construction and the annual replacement and infill sidewalk programs.
  - **Annual Street Reconstruction Projects [$3,920,000]** Includes annual gravel street reconstruction and annual non-maintainable street reconstruction. Staff is actively pursuing gravel street SIDs to help reduce maintenance costs.
  - **PAVER Program [$1,475,000]** Annual program to address crack sealing, overlay, chip seals, and dig outs on City streets.
  - **Special Improvement District Projects (SID) [$1,165,000]** Annual amount for any SIDs that neighborhoods bring forward.
  - **Traffic Control Projects [$1,821,000]** Annual programs for enhanced pedestrian crossings and travel corridor construction, as well as continuation of traffic calming projects, traffic signal upgrades, and planned intersection improvements.
  - **Safe Routes to School (SRTS) [$500,000]** Updates to street, traffic control devices, and routes in residential and commercial areas to improve safety and encourage walking and biking to elementary schools.
  - **Bike Boulevard [$240,000]** Construction of a bike boulevard in the area of Howard, Terry and 24th Street West and a second along 24th Street West and Arvin. This project diverts bicyclists to non-arterial streets and creates barriers between vehicular and bicycle traffic.
  - **Gabel Road [$550,000]** Development is occurring in the Broso Valley Subdivision and the level of growth requires traffic signal installation.

- **Downtown Pavement Maintenance, Signals, and Street Improvements [$3,600,000]** The one-way to two-way conversion moves toward a consistent network of two-way streets within downtown Billings, increasing accessibility for all users. Other benefits include increased exposure for businesses and increased bicycle connectivity. The City will also chip seal and install traffic control upgrades in the area.
- **Remote Restrooms, Breakrooms, and Storage Locations [$950,000**] Additional location for staff breaks, and the storage of Sand and Slicer materials to increase storage space, improve efficiency, and reduce staff travel time.

- **Utility [$31,653,000]** Expenses are budgeted in Wastewater [$13,098,000] and Water [$18,555,000]
  - **Hydrogen Sulfide Mitigation [$500,000]** Construction of buildings and upgrades needed to mitigate H2S in the wastewater system.
  - **Water and Wastewater- Central Sewer and Water Extension [$290,000]** Construction of additional water and wastewater mains west of Shiloh to 44th Street West to serve community growth.
  - **Wastewater – Digester Gas Interior Piping Replacement [$1,200,000]** Replace gas and sludge piping in the primary and secondary digester buildings of the digestion process.
  - **Hesper Sewer [$500,000]** Construction of new sewer main on Hesper Road from Shiloh to 48th Street West.
  - **Monad Sewer [$4,000,000]** Construction of new sewer main from Monad and Shiloh Road to King and 48th Street West.
  - **Wastewater and Water Compensation Agreements [$788,000]** Annual program for compensation agreements with private developers for oversizing water and sewer mains. $188,000 was not used in FY23.
  - **Wastewater Main Replacements [$5,575,000]** Annual program for the replacement of sewer mains throughout the City. The annual program amount was increased by 10% per year beginning in FY22 to slowly begin increasing the funding to the level that is needed.
  - **Wastewater Facility Upgrades [$1,211,000]** Upgrades of wastewater campus electrical and Belknap Service Center remodel.
  - **Water Main Replacements [$5,300,000]** Annual program for the replacement of water mains throughout the City. The annual program amount was increased by 10% per year beginning in FY22 to slowly begin increasing the funding to the level that is needed.
  - **Water Treatment Plant Electrical Improvement [$900,000]** On-going program to fund the replacement of power lines, switches, and transformers at the water treatment plant and pump stations. In FY24, the 15kV switchgear will have the cap-trip and capacitors replaced and the PLC processors will be upgraded in 7 pump stations.
  - **Willet Reservoir and Pump Station Improvements [$750,000]** Construction of the recoating of the Willett Storage Tank and pump station upgrades.
  - **Zone 4 Pump Station Improvements [$5,600,000]** Construction of additional pumping capacity into pressure zone #4 on the northwest end of Billings.
  - **West End Distribution [$4,000,000]** Construction of Zone 2 (44th and King) and Zone 3 (Hesper and Gable) distribution connections to the new West End Water Treatment Plant.
  - **Water – Briarwood Water Line [$300,000]** Construction of 1,300 feet of 16-inch water line along Briarwood Boulevard that is needed for redundancy.
  - **Water – Storage Improvements to Zone 1 [$700,000]** Construction of additional water tank in Pressure Zone #1 serving the downtown area, including critical healthcare facilities such as the hospitals.

- **Water – Voelker Pump Station Improvements [$300,000]** Updates to the Voelker Pump Station that will be needed when the west end plant comes online.

Debt Service and Interfund Transfers Budget

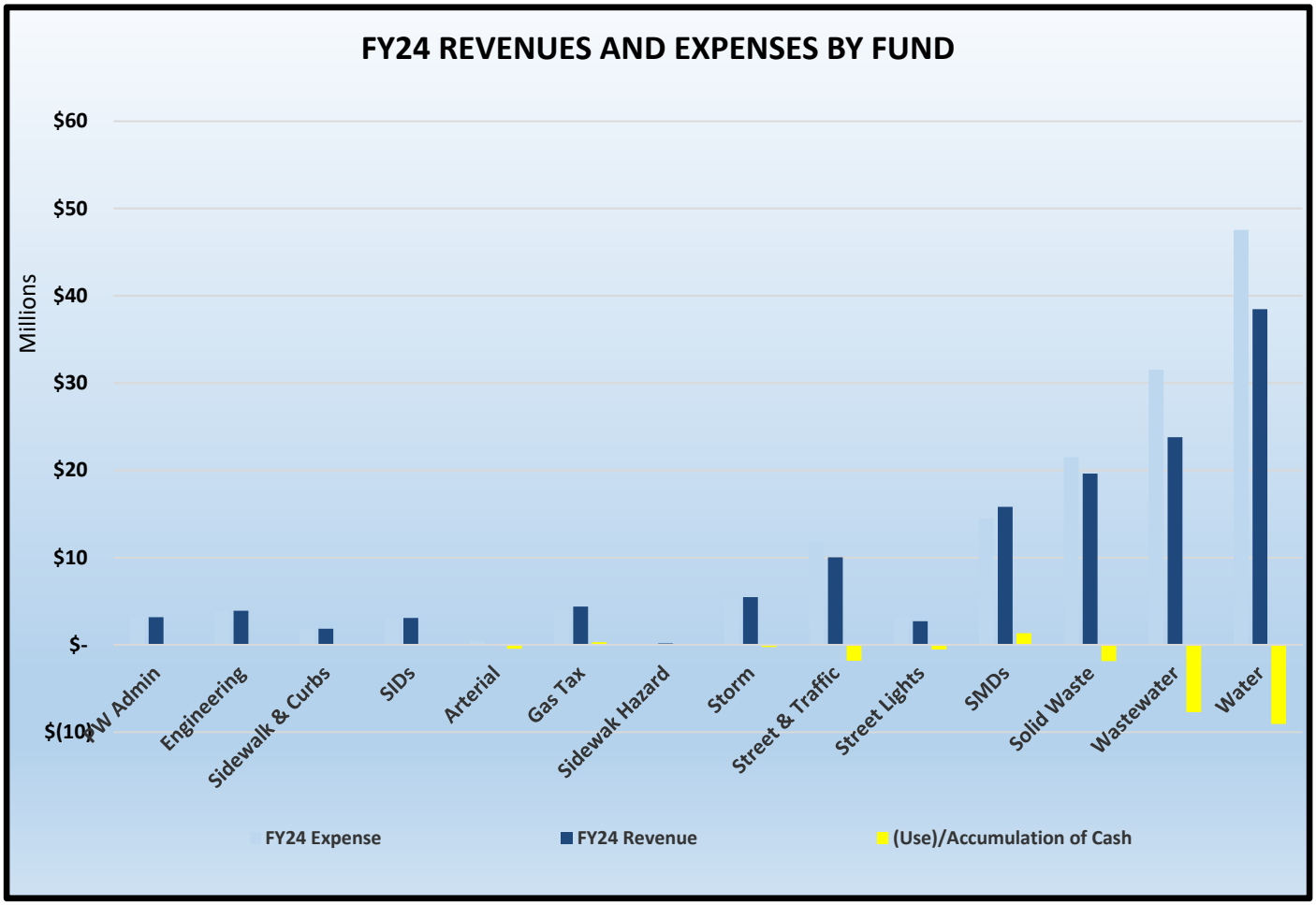
The FY24 debt service budget of $16,804,000 is an increase of $1,524,000 over the FY23 budget. This is the annual amount required to pay for debt service on Public Works outstanding bond issues. The increase is for new debt service for the west end water reservoir project. The annual debt service amount includes:

- $1,546,000 of solid waste debt for the Landfill Transfer Station that was completed in FY21. This debt will be paid off in 2039.
- $5,358,000 of wastewater debt for the Headworks construction, Briarwood sewer extension, 2009 wastewater main replacements, UV disinfection project, the 5 Mile Lift Station, and the recently completed wastewater nutrient improvement project. The first debt issue will be paid off in 2026 and the last and largest of the debt will be paid off in 2036.
- $9,900,000 of water debt for the Filter Building construction, 2009 water main replacements, Zone 4 reservoir construction, 2010 water main replacements, Fox reservoir construction, Zone 3 reservoir expansion, and the Briarwood reservoir expansion, and estimated debt service that will be issued in FY23 for the new west end water treatment plant and reservoir. The first debt issue for existing debt will be paid off in 2026 and the last of the existing debt will be paid off in 2035. The west end project debt will be paid off in about 2043.

The FY24 interfund transfer budget of $1,098,129 is a decrease of $124,373 from the FY23 budget. The decrease is due to the reduction of transfers to pay debt at the BOC. The FY24 interfund transfers includes a transfer of $83,129 from the Street and Traffic Fund to the City's Facilities Management Fund for the annual debt amount for Street and Traffic's proportionate share of the Billings Operation Center construction debt. It also includes a $1,015,000 transfer from the Storm Sewer fund to the Storm Sewer Debt Fund for the payment of annual debt service for the Shiloh Conservation Area (SCA) and East End Storm bond issues. The SCA debt will be paid off in 2033 and the East End Storm debt will be paid off in 2035.

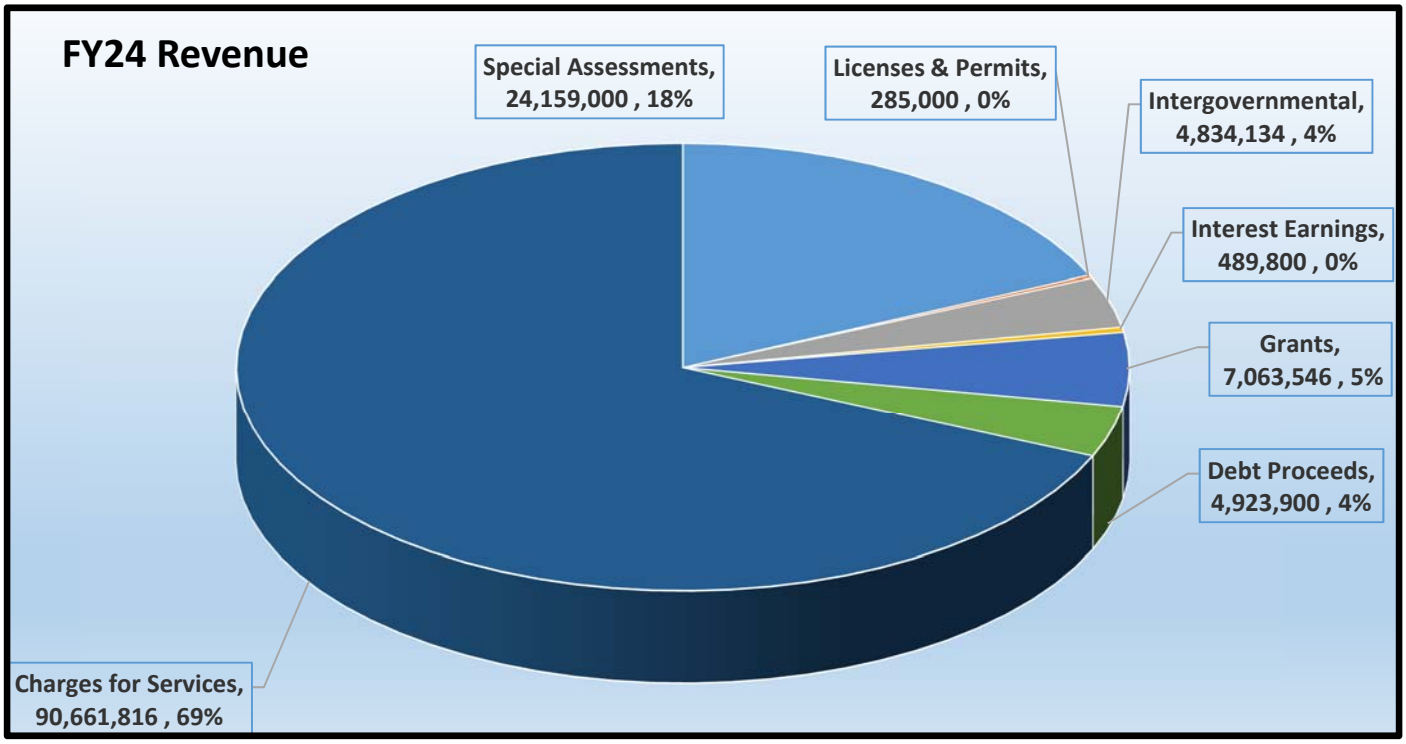
Revenue Budget

The FY24 revenue budget for Public Works is $132,417,196 a decrease of $109,871,637 over the FY23 budget. FY24 budgeted revenues are $20,110,756 less than FY24 budgeted expenses. This revenue gap is primarily for capital projects planned in FY23 for which Public Works has been accumulating cash. The Street & Traffic, Solid Waste, Wastewater and Water funds have the largest revenue gaps, but have a planned excess of cash reserves to cover the expenses in the FY24 budget. The Street Maintenance District fund has a planned accumulation of cash to fund projects in the approved Capital Improvement Plan in future years.



Revenues in Public Works are distributed into seven categories. The largest category in FY24 is charges for services. $90,633,206 of charges for services revenue is budgeted in FY24, representing 68.4% of the revenues. Charges for services is primarily revenues from solid waste, wastewater, and water charges, but also includes internal Public Works charges for services as well as other miscellaneous charges.

The other revenue categories are grants, interest earnings, intergovernmental, licenses and permits, and special assessments. Debt proceeds are for revenues from the sale of Sidewalk and Curb District and Special Improvement District (SID) bonds of $4,923,900, 3.7% of the budget. Budgeted grants of $7,063,546 in FY24 is for American Rescue Plan Act (ARPA) grants for water. Interest earnings budgeted in FY24 is $489,800. Intergovernmental revenues of $4,834,134 include $4,275,000 for state fuel tax revenues and $95,334 from the Planning Department for a traffic technician position that is funded by a planning grant, both accounted for in the Gas Tax Fund. It also includes $463,800 for Street-Traffic's share of the HB 124 state entitlement funding. Licenses and permits for engineering, sidewalk hazard, storm, water, and wastewater total $285,000 in the FY24 budget. Budgeted special assessments in FY24 are $24,159,000, representing 18% of the budgeted revenues and include assessments for encroachments, storm, street light maintenance districts, and street maintenance districts.



Public Works has several rate increases programmed for FY24. Public Works typically adjusts its assessments annually for storm, and street maintenance districts per the Construction Cost Index (CCI). The most recent 12 month average CCI was 5.6%, and accordingly, storm is proposed to increase by 5.6% in FY23. Street Maintenance District 1 is proposed to increase by 4.9% to cover the cost of services in the fund. Street Maintenance District 2 is proposed to increase by 4.7% plus the $336,000 that was cut in FY23 for a total increase of 7%.

Currently, a residential property owner with an average 9,691 square foot lot pays $56.40 for storm per year. This annual fee will increase by $3.20 to $59.60 per year if the proposed 5.6% rate increase is adopted. Residential properties currently pay $185.08 per year for a 9,691 square foot property for street maintenance district fees. It is estimated that the FY24 amount for the average residential property owner will be approximately $198.04, an increase of $12.96.

Light district assessments for FY24 will be calculated in August 2023 after all expenses of each district for FY23 are accounted for. Each district will be assessed for their estimated electricity, maintenance, administration costs, as well as for any needed increases or decreases to reserve levels.

A comprehensive solid waste rate study is currently underway to establish collection, landfill, and roll off rates going forward that will include a Pay As you Throw (PAY-T) structure. While commercial customers pay for the garbage that is picked up and put in the landfill, residential customers currently pay a flat rate for any amount of garbage they put out at the curb or in the alley. A PAY-T structure will encourage more conservation and is a more equitable way to charge for garbage services. It is estimated that overall fees residential and commercial collection fees will need to increase by 5%, roll off fees need to increase by 7%, and landfill tipping fees increase by 7%. The following are the current rates:

Solid Waste Service	FY23 Monthly Rate	Proposed FY24 Monthly Rate
Residential Garbage Collection	$12.45	
Commercial Garbage Collection (8yd, 2x per week)	$149.34	
Roll Off Service	$185.00	
Landfill MSW per Ton – Billings	$23.50	
Landfill MSW per Ton – MT other than Billings	$35.25	
Landfill MSW per Ton – Outside of Montana	$47.00	

A rate study was recently conducted to establish water and wastewater rates for fiscal years 2024 and 2025. On average, a homeowner will see a $1.67 increase per month for water and a $.77 increase per month for wastewater. The methodology for calculating System Development Fees (SDFs) has not changed since FY 08. An SDF advisory committee, consisting of a council member, developers, and staff, was utilized to review the methodology and recommend new methodology to the City Council. The rate increases per the rate study for FY24 are as follows:

Customer Type	% Increase
Water – Residential	4.2%
Water – Non-Residential	4.8%
Water – Seasonal	4.7%
Water – Bulk Resellers	4.7%
Heights Water District	48.9%
Private Fire Line	6.0%
Water System Development Fee	TBD
Wastewater – Residential & Non-Residential	2.8%
Wastewater – Septage	0%
Wastewater – Lockwood Water & Sewer	11.7%
Wastewater – Phillips 66 Refinery	80%
Wastewater – ExxonMobil Refinery	(4.6)%
Wastewater System Development Fee	TBD

New or Expanded Programs

It is Public Works' continued mission to support the ***Adopted Priorities*** of the City Council, and the needs of the community. Public Works' current Department Programs and Capital Projects reflect this philosophy. Here are some of the new or expanded programs Public Works will be implementing in FY24:



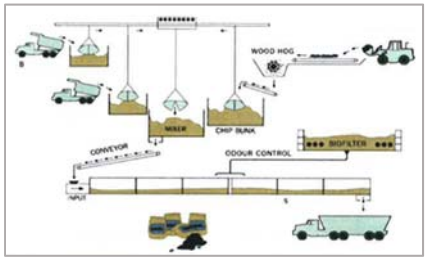
Inner Belt Loop

The Inner Belt Loop is intended to connect the west side of the heights with the west end of Billings via Zimmerman Trail. Wicks Lane to Alkali Creek Road was constructed several years ago as the first step in the completion of this route. Obtaining the BUILD grant for part of this project accelerated the time frame allowing the final phases to be completed ahead of schedule. The construction is anticipated to be complete in the Fall of 2023 or Spring of 2024.



West End Water Treatment Plant & Reservoir

Construction of the West End Treatment Plant and Reservoir will begin in FY23. This project will increase water storage from hours to months and provide critical redundancy in the water system. A $97M bond sale is currently being prepared to fund a portion of the project. Construction is expected to be complete in the Spring of 2025.



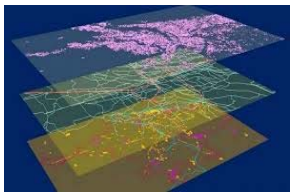
Landfill Composting Program

The creation of a new composting facility will allow us to reuse some of the refuse to enhance soils both around the landfill and City parks. It will also reduce the amount of waste going into the landfill. This will lead to longer life of the landfill and expensive cells will last longer. The composting of biosolids, wood, leaves and other items saves many needed but limited organic compounds from being placed into the landfill never being able to be recovered. This will be our first step in achieving a zero waste landfill.



Asset Management

Infrastructure intensive organizations like Public Works are increasingly recognizing the benefits of comprehensive asset management as a set of practices and processes to maximize the return on investment for assets, improve decision-making related to new and aging infrastructure, enhance organizational performance, and increase community satisfaction. One of the key goals and benefits of the asset management initiative is that all service areas begin to use consistent approaches, practices, and processes. Consistency in decision-making principles, processes, and performance reporting will help elected officials obtain a better understanding of the activities and assets presenting high risk as well as the organizational areas with high or low performance. Public Works began Phase 1, the planning, and data accumulation phase, of asset management in FY20 and began Phase 2, the implementation phase in FY21. The implementation phase will continue for several years and will require extensive staff resources in FY24.



Geographic Information Systems (GIS)

The City of Billings currently has a well-developed GIS that supports the Public Works Department. As the technology spectrum continues to evolve, further refinement and enhancement of the City's enterprise GIS environment is key in handling changing needs and maximizing financial investments in the system. The primary objective of the project is to extend a straightforward and easy to access GIS system that will improve the productivity and efficiency of Public Work's staff as they conduct business operations. Community engagement and open data access will also be improved through the enterprise GIS system. Public Works began the first phase in FY 20 and the implementation phase began in FY 22. The implementation phase is planned to be complete by December 2023. The City of Billings has received a Special Achievement in GIS (SAG) award for its efforts focused on modernizing Public Works' workflows in a GIS/Esri-centric fashion.



Stormwater Program

While Public Works has a stormwater fee that is assessed to all properties in the City, it does not have a formal program similar to the water and wastewater functions. Because of this, the stormwater system has not been addressed adequately for many years in terms of deferred maintenance, capital improvements, and planning for the future. The benefits of a more formalized stormwater program are formalized rules and regulations, a rate structure that is more equitable than the existing fee system and based on a cost of services, proactive management of the infrastructure, and concentrated Public Works resources to support a critical function.



Solid Waste

The rate study will include Pay As You Throw (PAY-T) options. Currently all residential customers pay the same regardless of how much trash they have. A PAY-T system is more equitable and encourages conservation. PAY-T scenarios will include two options. The first is to convert the monthly "extras" pickup to recycling. The second option is to continue to pick up extras once per month and charge for the additional trash. The recycling option will be more expensive as it is less expensive to bury the materials in the landfill than it is to recycle it.

Department Goals

Goal: Utilize best asset management practices to make the most cost-effective capital infrastructure decisions.

Action(s):

- Complete first phase of the asset management plan for transportation, solid waste, storm, and water and wastewater systems.
- Begin implementing asset management practices throughout organization.
- Integrate asset management into organizational planning.

Outcome(s):

- A strategic asset management plan based on industry best practices.
- Better coordination of capital project construction and maintenance between all Public Works divisions.
- Ability to utilize data-driven decision making to enable Public Works to determine the most efficient use of funds.
- Risk mitigation to transportation solid waste, storm, water, and wastewater systems.
- Longer asset lives through improved maintenance programs.

Goal: As needed, review and revise the City Code items directly affecting the Public Works Department.

Action(s):

- Review all sections of the Billings City Code that pertain to the department.
- Work with the Legal Department to revise all City Codes to reflect current City policies and operations.
- Develop revised City Codes for the Mayor and City Council to review for approval or elimination.

Outcome(s):

- Billings City Codes pertaining to the Public Works Department are updated as directed by the Mayor and City Council through Council initiative.

Goal: Implement benchmarking measures across all Public Works Divisions.

Action(s):

- Identify appropriate benchmarking measure for each division.
- Develop benchmarking tool to track measures.
- Compare benchmarks against similar organizations.

Outcome(s):

- Improved work plans to increase efficiencies.

Goal: Improve safety standards.

Action(s):

- Identify areas of concern.
- Develop policies and best practices for employees to follow.
- Continue to engage employees to improve safety with Employee Safety task group.
- Conduct PPE review audits throughout organization.
- Find opportunities to promote safety culture.

Outcome(s):

- Decrease in accidents.

Goal: Educate and promote vision of 'exceeding expectations through innovation, integrity, and service to the community both internally and externally'.

Action(s):

- Improve website and social media presence.
- Identify more opportunities for education outreach such as open houses, school interactions, and public speaking engagements.
- Develop communications plan.
- Develop educational brochures.
- Continue to have department-wide supervisor meetings.
- Increase Public Works management interactions with all employee groups.

Outcome(s):

- Increase in public awareness.
- Improved relationship with customers.
- Improved interactions between Public Works Divisions.
- Better employee awareness of expectations and how to achieve vision.

Goal: Hire and retain employees that fit Public Works Department Vision.

Action(s):

- Re-evaluate hiring process to incorporate Department Vision.
- Improve evaluations and evaluation process.
- Develop on-boarding orientation to communicate expectations.
- Continue efforts to improve employee morale through the Employee Engagement task group.
- Identify opportunities for public acknowledgement of excellent work.
- Conduct employee survey to better understand staff perspective.

Outcome(s):

- Increase in employee morale and retention.
- More honest, constructive employee feedback, and evaluations.
- More engaged employees resulting in increased efficiencies and better customer service.

Goal: Seek and utilize new technologies and maximize existing technologies to improve efficiencies.

Action(s):

- Outsource GIS to obtain a fully functional GIS system that internal IT staff will be able to maintain.
- Promote education and conferences relating to technology for staff.
- Explore employee incentives for innovation.

Outcome(s):

- Modernized GIS system that is more functional for staff and the public.
- Increased efficiencies.
- Ability to utilize GIS functionality during City Council meetings.

Goal: Ensure each division operates within financial limitations, while maintaining resources necessary to achieve current levels of service.

Action(s):

- Review all cost allocations, fees, and rates to ensure they are at an appropriate level to cover expenses.
- Ensure reserves are adequate for the needs of each fund and maintain compliance with fiscal policies and legal requirements.

Outcome(s):

- Revenues maintained at sufficient levels to support services.
- Adequate reserves available for emergencies.
- Stable, more predictable rates, and lessened impact to customers.

Goal: Enhance customer service, and communications between divisions and customers.

Action(s):

- Promote automatic payments, online payments, and recurring payments.
- Promote paperless billing for utility bills.
- Utilize website and Facebook to provide up-to-date information regarding snow plowing, water main breaks, solid waste operations, construction updates, assessments, rates, and fees.
- Allocate staff in the most cost effective and customer service oriented manner.

- Research community organizations to partner with to assist low-income customers with their utility bills.
- Implement mobile service orders.
- Implement customer service training across all Public Works divisions.
- Conduct a public survey to identify service shortfalls.

Outcome(s):

- Increased efficiencies.
- Decrease in mailing and postage costs.
- Decrease in operational costs through more efficient dispatching.
- Increase in customer service.
- Decreased workload through technology resulting in a delay or elimination of need to hire additional personnel.
- Enhanced and more efficient communication between divisions.
- Increase in transparency to customers.

Goal Ensure the Billings Regional Landfill maintains compliance with state and federal operational and environmental rules and regulations.

Action(s):

- Continue to address landfill customer inquiries regarding proper handling, testing, and disposal of special wastes.
- Coordinate with MDU environmental personnel for required EPA reporting on landfill greenhouse gas emissions.
- Continue working with MDEQ Air Quality Bureau and consultants to address landfill compliance issues regarding NSPS/EG regulations.
- Complete required semi-annual and annual monitoring reporting for Title V air quality permit.
- Complete and submit Annual Emission Inventory Compliance Certification to the MDEQ Air Quality Bureau.
- Continue to work with landfill personnel to improve and maintain stormwater BMPs.
- Complete required annual landfill licensing application, quarterly and annual stormwater reporting, bi-annual groundwater monitoring/reporting and quarterly methane monitoring/reporting for MDEQ Solid Waste Bureau.

Outcome(s):

- Reduce potential for regulatory non-compliance and adverse impacts to air, ground and surface waters.

Goal: Continue to reduce the effect of the landfill on the neighboring properties.

Action(s):

- Complete construction of the capital improvement projects, which will allow all municipal solid waste to be dumped inside a building, processed through grinders, and then placed in the landfill.
- Continue public education on bagging trash prior to placing that trash into their collection barrels.
- Continue picking up trash on the roads to the landfill and the roads adjacent to the landfill.
- Continue planting trees around the landfill.
- Regularly schedule meetings with Public Works staff and neighboring property owners.

Outcome(s):

- Better relationship with surrounding property owners.
- Reduction in staff time required to pick up trash in and around the landfill.

Goal: Develop Solid Waste Program and Rates

Action(s):

- Develop framework for "Pay as you Throw" solid waste collection system.
- Develop options for a recycling program.
- Develop rates commensurate with recommended program.
- Extensive public outreach effort to incorporate solid waste program changes.

Outcome(s):

- Sustainable solid waste program.
- More equitable rate structure.

- **Goal: Implement Solid Waste Route Optimization**

Action(s):

- Review tactical route model and give real-world adjustments to the model.
- Meet with operators with new routes to get employee buy-in.
- Develop a communication, outreach, and education strategy to rollout to customers who will be affected with day changes.

Outcome(s):

- Cleaner residential route boundaries.
- Balanced routes.
- Reduced overall fleet mileage that will save money in fuel, maintenance, etc.
- Increased employee morale.

Goal: Continue the procedures for cleaning and maintaining the City's storm drain system.

Action(s):

- Continue inventory of storm sewer system using closed circuit TV system.
- Prioritize problem sections of the system.
- Initiate repairs using Public Works staff when possible, and identifying future capital improvement projects.
- Focus on cleaning/jetting storm sewer sections where excess sediment has accumulated.

Outcome(s):

- Improved flow and capacity of the storm sewer system.
- Reliable data on the GIS map.
- Reduce problem areas/complaint calls.
- Change from reactive to proactive maintenance

Goal: Implement Storm Utility

Action(s):

- Review options for funding stormwater systems.
- Develop plan based on the preferred option.
- Formalize policies for stormwater.
- Assess staffing levels.
- Engage stakeholders to assist in the development of a plan that serves the community.

Outcome(s):

- Framework to implement stormwater funding program that allows for a sustainable stormwater system.
- More equitable rate structure.
- Consistent policies in place for public and staff.

Goal: Ensure the City's MS4 stormwater program complies with Federal Phase II Stormwater Regulations and State General Permit.

Action(s):

- Implement the MS4 program six-control measures to comply with the 2022 five-year general permit.
- Complete and submit annual stormwater report and bi-annual stormwater sampling.
- Update or develop public information pamphlets on Illicit Discharge Detection & Elimination (IDDE), Fat, Oil, and Grease (FOG), Residential, and Commercial Best Management Practices (BMPs).
- Locate and remove illicit connections to the stormwater system discovered by the CCTV program.
- Update land ownership surveys on existing ditches and drains within the City limits.
- Continue to respond to IDDE complaints and eliminate illicit/cross connections.
- Update Billings MS4 stormwater map in the Heights area.

Outcome(s):

- Reduce stormwater pollution into state waters.

Goal: Ensure all regulatory signs and traffic signals are in compliance with the Manual of Uniform Control Devices (MUTCD) standards.

Action(s):

- Replace all overhead 8" indication lights with 12" LED lights.
- Test reflectivity on all regulatory signs.

Outcome(s):

- Regulatory signs and traffic signal will meet current MUTCD standards.

Goal: Provide well-maintained public rights-of-ways.

Action(s):

- Continue programs for pothole repair, street reconstruction, gravel street and alley upkeep, snow and ice control, storm drain cleaning/jetting, sweeping, maintaining multi-use trails, mowing, weed abatement, maintaining signalized intersections, all street signs, and pavement markings.

Outcome(s):

- Provide safe driving surfaces and movement of vehicle and pedestrian traffic.

Goal: Assess school crosswalks for (Premark) heat tape applications

Action(s):

- Continue the program to place heat tape on school crosswalks (grade schools)

Outcome(s):

- More durable heat tape application for crosswalk markings.

Goal: Maintain a pretreatment program to comply with the Clean Water Act - water pollution control program.

Action(s):

- Conduct a Local Limits Re-evaluation to comply with the pretreatment program rules.
- Complete and submit annual pretreatment report to EPA.
- Conduct inspections of permitted and potential Industrial Users dischargers
- Assist Lockwood Water and Sewer District in managing pretreatment program through the Pretreatment Program Interlocal Agreement.
- Analyze the impact of future significant industrial dischargers on the City's collection and treatment systems.
- Comply with the Capacity, Management, Operation, and Maintenance (CMOM).
- Coordinate with Distribution and Collection field crews to locate and resolve Fats Oil and Grease (FOG) discharges including on-site inspections of food services businesses.
- Continue sulfate and hydrogen sulfide investigation including field monitoring and sampling

Outcome(s):

- Reduce potential upsets at the Water Reclamation Facility, sanitary sewer overflows, and protect the health and safety of workers.
- Maintain EPA regulatory compliance.

Goal: Monitor legislation and legal action as it relates to nitrogen and phosphorus levels on the Yellowstone River and the associated effect on the Water Reclamation Facility discharge requirements.

Action(s):

- Collaborate and share data with MDEQ to assist them in setting informed treatment standards.
- Support legislation, if needed, to recreate nutrient legislation that makes sense in Montana.
- Assess nutrient trading opportunities with upstream watershed groups, feedlots, and/or agriculture.

Outcome(s):

- Cost savings by eliminating the need for unnecessary treatment plant upgrades.
- Protection of Yellowstone River water quality.

Goal: Standardize Water Reclamation Facility (WRF) operations and maintain activities.

Action(s):

- Implement new Standard Operating Procedures (SOP) Manual for safe and successful biological nutrient removal at the Water Reclamation Facility.
- Utilize asset management and maintenance software to optimize maintenance.
- Meet all MPDES permit requirements.

Outcome(s):

- Operations adhere to consistent Standard Operations procedures reducing risk of treatment plant upset.
- Lower cost of treatment due to optimized chemical and energy use.
- Optimized utilization of staff for maintenance activities.

Goal: Implement resource recovery through amending landfill compost with phosphorus-rich-bio solids from the Water Reclamation Facility.

Action(s):

- Begin construction of phosphorus recovery technologies at the Water Reclamation Facility.
- Optimize chemical and energy associated with nutrient recovery technology.

Outcome(s):

- Beneficial reuse of phosphorus.
- Higher quality water discharged from Water Reclamation Facility.
- Establish the City of Billings as an innovative environmental leader for phosphorus recovery in the region.

Goal: Evaluate and develop a comprehensive plan/strategy for the water and sewer main replacement program.

Action(s):

- Analyze the number and cause of water and sewer main breaks. Look for common factors of cause.
- Using GIS develop a map of the age and type of pipe within the City.
- Review the City's break history compared to national averages.
- Evaluate the costs and the frequency of repairs compared to the cost of large water and sewer pipe replacement projects.

Outcome(s):

- Short and long-term plans developed to address the cost and the customer disruption for the water and sewer replacement/repair program.

Goal: Meet or exceed requirements/mandates of the Environmental Protection Agency (EPA) and Montana Department of Environmental Quality (MDEQ) Lead and Copper Rule Revisions (LCRR).

Action:

- Submit initial water service inventory to MDEQ by October 16, 2024. Provide a system where customers/property owners can identify water service type. Include language in the annual CCR explaining how customers/property owners can access the water service inventory. Inform all persons served by lead, galvanized requiring replacement(GRR), or lead status unknown water system at the water service connection within 30 days of completion of the initial inventory and

repeat the notification on an annual basis until the service connection is no longer a lead, GRR, or lead status unknown line.

Outcome:

- Complete removal/replacement of all lead and GRR water service lines in the City of Billings water distribution system.

Goal: Remove and replace existing lead services within the City of Billings water system.

Action(s):

- Continue to determine the locations of existing lead services within the Billings water service system and map locations.
- Establish strategy for the elimination of lead services from the water main to the property line.
- Develop a list of property owners that may have lead services from the property line to the house and contact them to verify if the services are lead.
- Develop a funding strategy to assist property owners with the cost of replacing the lead services.

Outcome(s):

- Elimination of lead services within the City of Billings water system.

Goal: Update Source Water Delineation and Assessment Report.

Action(s):

- Continue coordination meetings to update and field verify facilities identified in the original Assessment and Delineation survey.
- Conduct a minimum of one presentation to the Local Emergency Planning Committee (LEPC).

Outcome(s):

- A susceptibility assessment of significant, potential contaminant sources in the spill response area for the Laurel, Billings, and Lockwood Water Treatment Plant intakes is provided.

Goal: Begin detailed design and construction of redundant water supply and treatment for the drinking water system.

Action(s):

- Begin construction of west end intake and treatment plant.
- Complete modifications to High Service Pump Station to allow back feed from new treatment plant.
- Complete design of raw water reservoir.
- Enter into an agreement with BBWA to utilize the ditch for conveyance to the west end facility.

Outcome(s):

- Increased water supply storage from a few hours to several months.
- Increased trails and water recreational opportunities for the public.
- Reduced energy costs related to pumping water.

Goal: Improve resilience and redundancy of the water system to critical City assets.

Action(s):

- Construct an additional three million gallons of potable water storage in pressure Zone 1, which includes the hospitals and all the downtown area.
- Design and construct the Zone 4 Pump Station located in the northwest part of the City.

Outcome(s):

- More reliable water supply to critical City functions and assets.
- Mitigation of risks related to having only one river intake during high water demands.

Goal: Provide superior quality potable water.

Action(s):

- Produce, pressurize, and store drinking water for the community in adequate quantities and meet all regulatory requirements and quality control standards.
- Maintain and repair all water treatment, pressurization, and storage facilities.
- Increase staff operational knowledge of UV disinfection system.
- Inventory and test backflow prevention devices.

Outcome(s):

- Community water needs met.
- Replacement of aging/malfunctioning infrastructure to increase capacity while ensuring a quality product.
- Obtain the longest productive life possible.
- Superior quality potable water above MDEQ standards provided.

Goal: Continue communication with the consuming public about drinking water treatment and the quality of their drinking water.

Action(s):

- Prepare and distribute the annual Consumer Confidence Report providing details about the quality of the City's drinking water.
- Provide monthly water quality information enhanced with responses to frequently asked questions and other useful drinking water information on the Department's website.
- Provide facility tours to educate the public about drinking water treatment; provide information to civic groups, schools and others regarding drinking water processes and quality; and respond to citizen inquiries regarding the quality of the City's drinking water.

Outcome(s):

- Maintain and enhance the public's confidence in the City's drinking water.
- More informed public about their drinking water and the processes required to provide it.

Goal: Develop a 5-year rolling plan for construction of missing sidewalks.

Action(s):

- Review areas of missing sidewalk that provide important connectivity.
- Review and coordinate areas of missing sidewalk with Safe Routes to School programs.

Outcome(s):

- Regularly install areas of missing sidewalk to provide pedestrian connectivity.

Goal: Update Site Develop Ordinances.

Action(s):

- Review code related to private roads.
- Provide alignment with site zoning e.g. hard surface paving.
- Provide code alignment with subdivision regulation update.

Outcome(s):

- Site development ordinance is in alignment with subdivision and zoning regulations.

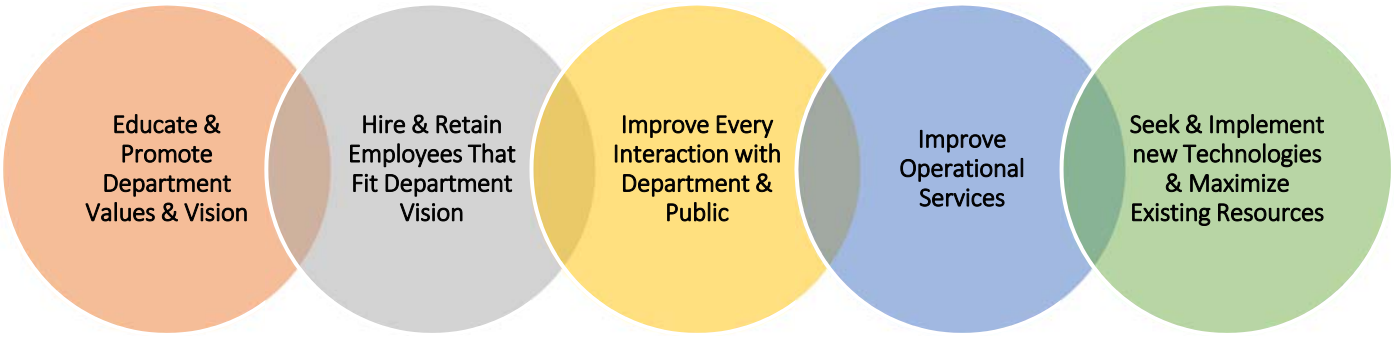
Goal: Develop Traffic Control Policies.

Action(s):

- Review transportation policy topics including access management, crosswalks, pavement markings, school zones, speed limits, stop signs, street lighting, temporary traffic control, and traffic calming.
- Develop policies and review with the Public Works Board.

Outcome(s):

- Provide a clear and concise set of policies and guidelines for common transportation elements.



In addition to the defined goals for FY24, the Public Works Department continues to further the implementation of our established ***Strategic Goals*** through projects such as increased external and internal communications, employee engagement initiatives, customer service programs, asset management, efficiency initiatives, GIS expansion, and other technology initiatives. The Public Works leadership team will continue to identify ways to improve efficiencies and create policies and programs that support our vision and mission.

Detailed Fund Summaries

PUBLIC WORKS ADMINISTRATION
OPERATING BUDGET

FUND 6600

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	REQUEST FY 24
WORKING CAPITAL-BEGINNING	**$ 375,197**	**$ 615,971**	**$ 710,542**	**$ 875,032**	**$ 857,000**
REVENUES:					
CHARGE FOR SERVICES	2,888,837	2,794,737	2,924,130	2,924,130	3,166,871
INTERGOVERNMENTAL	97,969	89,689	-	-	-
INVESTMENT EARNINGS	935	(13,651)	2,000	3,848	4,000
TOTAL REVENUE	**$ 2,987,741**	**$ 2,870,775**	**$ 2,926,130**	**$ 2,927,978**	**$ 3,170,871**
EXPENSES:					
PERSONAL SERVICES	$ 1,979,242	$ 1,612,923	$ 1,937,779	$ 1,899,750	$ 2,137,224
OPERATIONS & MAINTENANCE	931,497	860,628	1,060,560	1,034,260	1,078,202
CAPITAL	9,245	12,598	12,000	12,000	-
TOTAL EXPENSES	**$ 2,919,984**	**$ 2,486,149**	**$ 3,010,339**	**$ 2,946,010**	**$ 3,215,426**
WORKING CAP. CHANGES NOT BUDGETED	173,017	(125,565)	-	-	-
WORKING CAPITAL-ENDING	**$ 615,971**	**$ 875,032**	**$ 626,333**	**$ 857,000**	**$ 812,445**
LESS OPERATING RESERVE	232,859	197,884	239,867	234,721	257,234
AVAILABLE WORKING CAPITAL	**$ 383,112**	**$ 677,148**	**$ 386,466**	**$ 622,279**	**$ 555,211**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	REQUEST FY 24
ACCOUNT CLERK II	6.0	6.0	6.0	6.0
ADMINISTRATIVE SUPPORT II	-	-	-	1.0
ADMINISTRATIVE SUPPORT III	1.0	1.0	1.0	1.0
ASSET MANAGEMENT ANALYST	-	-	1.0	1.0
BILLINGS SERV COORD	1.0	1.0	1.0	1.0
DEPUTY DIRECTOR OF PUBLIC WORKS	1.0	1.0	1.0	1.0
DIRECTOR OF PUBLIC WORKS	1.0	1.0	1.0	1.0
FACILITIES MAINT SUPPORT II	2.0	2.0	2.0	2.0
PROJECT & COMMUNICATION COORD	1.0	1.0	1.0	1.0
PUBLIC WORKS FINANCIAL ANALYST	1.0	1.0	1.0	1.0
PUBLIC WORKS FISCAL SERVICES MGR	1.0	1.0	1.0	1.0
SAFETY & TRAINING COORDINATOR	1.0	1.0	1.0	1.0
SENIOR ACCOUNT/PERMIT CLERK	2.0	2.0	2.0	2.0
SPECIAL ASSESSMENT COORD	1.0	1.0	1.0	1.0
UTILITY BUSINESS MANAGER	1.0	1.0	1.0	1.0
TOTAL	20.0	20.0	21.0	22.0

FUND 6700

PUBLIC WORKS ENGINEERING
OPERATING BUDGET

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	REQUEST FY 24
WORKING CAPITAL-BEGINNING	**$ 124,891**	**$ 234,065**	**$ 279,833**	**$ 219,901**	**$ 269,645**
REVENUES:					
SPECIAL ASSESSMENTS	$ 54,751	$ 60,979	$ 55,000	$ 81,283	$ 85,000
LICENSES & PERMITS	128,177	127,936	134,000	117,700	140,500
CHARGE FOR SERVICES	2,923,873	2,984,796	3,326,256	3,254,556	3,677,186
INTERGOVERNMENTAL	132,100	135,891	-	-	-
INVESTMENT EARNINGS	186	(3,637)	1,000	1,133	2,500
MISCELLANEOUS	949	2,455	-	-	-
TOTAL REVENUE	**$ 3,240,036**	**$ 3,308,420**	**$ 3,516,256**	**$ 3,454,672**	**$ 3,905,186**
EXPENSES:					
PERSONAL SERVICES	$ 2,657,485	$ 2,386,123	$ 2,594,589	$ 2,607,288	$ 2,771,437
OPERATIONS & MAINTENANCE	641,037	763,061	767,836	797,391	943,345
CAPITAL	25,359	32,762	75,985	249	179,000
TOTAL EXPENSES	**$ 3,323,881**	**$ 3,181,946**	**$ 3,438,410**	**$ 3,404,928**	**$ 3,893,782**
WORKING CAP. CHANGES NOT BUDGETED	193,019	(140,638)	-	-	-
WORKING CAPITAL-ENDING	**$ 234,065**	**$ 219,901**	**$ 357,679**	**$ 269,645**	**$ 281,049**
LESS OPERATING RESERVE	329,852	314,918	336,243	340,468	371,478
AVAILABLE WORKING CAPITAL	**$ (95,787)**	**$ (95,017)**	**$ 21,437**	**$ (70,823)**	**$ (90,429)**

PUBLIC WORKS ENGINEERING
OPERATING BUDGET

POSITION	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	REQUEST FY 24
CITY ENGINEER	1.0	1.0	1.0	1.0
CITY TRAFFIC ENGINEER	1.0	1.0	1.0	1.0
ENGINEER II	5.0	5.0	6.0	6.0
ENGINEER I	4.0	4.0	4.0	4.0
ENGINEER III	1.0	1.0	1.0	1.0
PERMIT CLERK	1.0	1.0	1.0	1.0
ENGINEERING DATA SPECIALIST	1.0	1.0	1.0	1.0
ENGINEER INSPECTOR II	4.0	4.0	5.0	5.0
ENGINEERING INSPECTOR SUPERVISOR	1.0	1.0	-	-
SURVEYOR/CAD TECH	1.0	1.0	1.0	1.0
TRAFFIC TECHNICIAN*	1.0	1.0	1.0	1.0
SENIOR ENGINEERING TECH	2.0	2.0	1.0	1.0
ADMINISTRATIVE SUPPORT II	1.0	1.0	1.0	1.0
TOTAL	**24.0**	**24.0**	**24.0**	**24.0**

**EXPENSES ACCOUNTED FOR IN GAS TAX FUND*

SIDEWALK AND CURB DISTRICTS FUND
OPERATING BUDGET

FUNDS 4340

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	REQUEST FY 24
FUND BALANCE BEGINNING	**$ (203,792)**	**$ (487,460)**	**$ (1,253)**	**$ (832,178)**	**$ -**
REVENUE:					
INTEREST EARNINGS	$ -	$ (3,254)	$ 1,253	$ (133)	$ 100
PRIVATE CONTRIBUTIONS	67,101	393,842	-	-	-
SALE OF BONDS	317,102	960,000	2,599,275	2,366,172	1,847,650
TOTAL REVENUE	**$ 384,203**	**$ 1,350,588**	**$ 2,600,528**	**$ 2,366,039**	**$ 1,847,750**
EXPENDITURES:					
OPERATIONS & MAINTENANCE	$ -	$ -	$ -	$ 57,640	$ -
BOND ISSUANCE COSTS	21,000	15,000	25,000	25,000	25,000
CONST-SIDEWALK BY CITY	646,871	1,680,306	2,574,275	1,444,032	1,822,750
TRANSFER OTHER FUNDS	-	-	-	7,189	-
TOTAL EXPENDITURES	**$ 667,871**	**$ 1,695,306**	**$ 2,599,275**	**$ 1,533,861**	**$ 1,847,750**
FUND BALANCE ENDING	**$ (487,460)**	**$ (832,178)**	**$ -**	**$ -**	**$ -**
LESS:					
RESTRICTED	(487,460)	(832,178)	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

SPECIAL IMPROVEMENT DISTRICT FUNDS
OPERATING BUDGET

FUND 4500

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	REQUEST FY 24
FUND BALANCE BEGINNING	**$ 703,247**	**$ 308,573**	**$ -**	**$ 345,977**	**$ -**
REVENUE:					
INTEREST EARNINGS	$ 1,472	$ (12,326)	$ -	$ (169)	$ -
PRIVATE CONTRIBUTIONS	523,178	2,889	-	-	-
SALE OF BONDS	1,133,316	3,040,000	2,808,000	2,502,532	3,076,250
TOTAL REVENUE	**$ 1,657,966**	**$ 3,030,563**	**$ 2,808,000**	**$ 2,502,363**	**$ 3,076,250**
EXPENDITURES:					
BOND ISSUANCE COSTS	$ 22,000	$ 159,777	$ 48,000	$ 48,000	$ -
REFUNDS	58,000	34,494	-	-	-
CONST-ROADS/STREET/PARKING	1,972,640	2,746,652	2,760,000	2,800,340	3,076,250
TRANSFER OTHER FUNDS	-	52,236	-	-	-
TOTAL EXPENDITURES	**$ 2,052,640**	**$ 2,993,159**	**$ 2,808,000**	**$ 2,848,340**	**$ 3,076,250**
FUND BALANCE ENDING	**$ 308,573**	**$ 345,977**	**$ -**	**$ -**	**$ -**
LESS:					
RESTRICTED	308,573	345,977	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

ARTERIAL STREET FEES FUND
OPERATING BUDGET

FUND 8450

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	REQUEST FY 24
FUND BALANCE BEGINNING	**$ 6,619,927**	**$ 9,186,611**	**$ 6,485,664**	**$ 8,846,692**	**$ 451,443**
REVENUE:					
SPECIAL ASSESSMENTS	$ 4,630,401	$ 4,759,537	$ -	$ 29,411	$ -
INTEREST ON INVESTMENTS	5,763	(109,577)	10,000	1,000	1,000
MISCELLANEOUS	-	-	-	-	-
GRANTS-DOT	-	-	7,620,385	7,620,385	-
TOTAL REVENUE	**$ 4,636,164**	**$ 4,649,960**	**$ 7,630,385**	**$ 7,650,796**	**$ 1,000**
EXPENDITURES:					
OPERATION & MAINTENANCE	$ 247,517	$ 359,507	$ 164,999	$ 464,999	$ 2,443
CAPITAL	1,821,963	4,630,372	13,951,050	15,581,046	450,000
TOTAL EXPENDITURES	**$ 2,069,480**	**$ 4,989,879**	**$14,116,049**	**$16,046,045**	**$ 452,443**
PRIOR PERIOD ADJUSTMENT	$ -	$ -	$ -	$ -	$ -
FUND BALANCE ENDING	**$ 9,186,611**	**$ 8,846,692**	**$ -**	**$ 451,443**	**$ -**
PLUS: INTERFUND DEBT OUTSTANDING	**3,144,882**				
PLUS: INTERFUND DEBT TRANSFER	**-**	**-**	**-**	**-**	**-**
UNOBLIGATED CASH FOR CURRENT USE	**$ 12,331,493**	**$ 8,846,692**	**$ -**	**$ 451,443**	**$ -**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	-	-	-	-	-
COMMITTED	9,186,611	8,846,692	-	451,443	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

GAS TAX FUND
OPERATING BUDGET

FUND 2050 & 2060

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	REQUEST FY 24
FUND BALANCE BEGINNING	**$ 7,355,031**	**$ 8,588,838**	**$ 5,550,181**	**$ 7,432,294**	**$ 2,715,697**
REVENUE:					
STATE GAS TAX	$ 3,724,908	$ 3,944,961	$ 3,960,000	$ 4,301,345	$ 4,275,000
STATE REIMBURSEMENTS					
COUNTY CONTRACT SERVICE	67,335	88,488	92,594	92,594	95,334
GRANTS					
CHARGE FOR SERVICES					
INTEREST ON INVESTMENTS	5,841	(91,523)	20,000	6,747	21,000
CONTRIBUTIONS/DONATIONS	-	-	57,000	-	-
TRANSFERS:					
STREET MAINT DISTRICTS	1,700,000	1,760,000	-	-	-
STORM SEWER					
GENERAL FUND					
STATE REIMBURSEMENTS					
MISCELLANEOUS	-	-	-	57,000	-
TOTAL REVENUE	**$ 5,498,084**	**$ 5,701,926**	**$ 4,129,594**	**$ 4,457,686**	**$ 4,391,334**
EXPENDITURES:					
PERSONAL SERVICES	$ 67,335	$ 87,944	$ 92,593	$ 92,527	$ 95,333
OPERATION & MAINTENANCE	2,351,525	3,462,048	339,430	349,430	353,760
CAPITAL PROJECTS	1,845,417	3,293,478	6,834,410	8,732,326	3,647,000
TRANSFERS	-	15,000	-	-	-
STREET/TRAFFIC OPERATING	-	-	-	-	-
PAVER PROGRAM	-	-	-	-	-
CORNER LOT SUBSIDY	-	-	-	-	-
TRANSP. ENHANCEMENT	-	-	-	-	-
SID/ SIDEWALK CONSTRUCTI	-	-	-	-	-
TOTAL EXPENDITURES	**$ 4,264,277**	**$ 6,858,470**	**$ 7,266,433**	**$ 9,174,283**	**$ 4,096,093**
FUND BALANCE ENDING	**$ 8,588,838**	**$ 7,432,294**	**$ 2,413,342**	**$ 2,715,697**	**$ 3,010,938**
LESS:					
RESTRICTED:					
OTHER PROJECTS	8,588,838	7,432,294	2,413,342	2,715,697	3,010,938
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

SIDEWALK HAZARD
OPERATING BUDGET

FUND 2080

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	REQUEST FY 24
FUND BALANCE BEGINNING	**$ 92,517**	**$ 80,646**	**$ 74,646**	**$ 95,764**	**$ 9,016**
REVENUE:					
SPECIAL ASSESSMENTS	$ 19,649	$ 1,325	$ 12,000	$ 17,843	$ 150,000
CHARGE FOR SERVICES	5,242	-	63,154	6,000	12,000
INTEREST ON INVESTMENTS	161	(1,296)	200	44	200
TRANSFERS	-	15,000	-	-	-
TOTAL REVENUE	**$ 25,052**	**$ 15,029**	**$ 75,354**	**$ 23,887**	**$ 162,200**
EXPENDITURES:					
OPERATION & MAINTENANCE	36,923	(89)	150,000	110,635	150,000
TOTAL EXPENDITURES	**$ 36,923**	**$ (89)**	**$ 150,000**	**$ 110,635**	**$ 150,000**
FUND BALANCE ENDING	**$ 80,646**	**$ 95,764**	**$ -**	**$ 9,016**	**$ 21,216**
LESS:					
RESTRICTED:					
OTHER PROJECTS	80,646	95,764	-	9,016	21,216
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

STORM SEWER FUND
OPERATING BUDGET

FUND 8400 & 2070

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	REQUEST FY 24
FUND BALANCE BEGINNING	**$ 2,298,644**	**$ 3,190,730**	**$1,720,252**	**$ 3,959,537**	**$ 1,569,195**
REVENUE:					
SPECIAL ASSESSMENTS	$ 4,748,236	$ 4,912,575	$ 5,100,000	$ 5,215,341	$ 5,440,000
INTEREST ON INVESTMENTS	2,364	(52,799)	15,500	9,536	15,500
LICENSES & PERMITS	-	-	500	-	500
OTHER	13,654	52,553	5,610	5,712	5,610
TOTAL REVENUE	**$ 4,764,254**	**$ 4,912,329**	**$ 5,121,610**	**$ 5,230,589**	**$ 5,461,610**
EXPENDITURES:					
OPERATIONS & MAINTENANCE	$ 2,228,352	$ 2,015,987	$ 2,100,098	$ 2,511,556	$ 1,987,497
CAPITAL	643,816	1,107,535	3,585,000	4,094,375	2,712,000
TRANSFERS TO BOND AND INTEREST	1,000,000	1,020,000	1,015,000	1,015,000	1,015,000
TOTAL EXPENDITURES	**$ 3,872,168**	**$ 4,143,522**	**$ 6,700,098**	**$ 7,620,931**	**$ 5,714,497**
PRIOR PERIOD ADJUSTMENT	$ -	$ -	$ -	$ -	$ -
FUND BALANCE ENDING	**$ 3,190,730**	**$ 3,959,537**	**$ 141,764**	**$ 1,569,195**	**$ 1,316,308**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	3,190,730	3,959,537	141,764	1,569,195	1,316,308
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

STREET AND TRAFFIC FUND
OPERATING BUDGET

FUND 2110

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	REQUEST FY 24
FUND BALANCE BEGINNING	**$ 3,905,444**	**$ 5,323,359**	**$ 5,355,030**	**$ 6,722,811**	**$ 5,552,676**
REVENUE:					
STATE REIMBURSEMENTS	$ 753,884	$ 760,485	$ 760,000	$ 787,197	$ 463,800
CONCRETE REPAIR	-	-	207,000	100,000	150,000
FIRE SERVICES FEES	12,061	11,948	11,000	11,000	11,000
STREET LIGHT	197,524	181,945	244,000	244,000	251,932
STREET MAINTENANCE	7,555,000	7,900,000	7,250,000	7,250,000	7,612,000
SOLID WASTE	106,137	115,388	100,000	100,000	100,000
STORM SEWER MAINT.	1,373,417	953,158	1,060,000	1,060,000	1,108,807
BBWA LATERAL MAINT.	4,500	4,500	4,500	4,500	4,500
UTILITY CHG FOR SERVICES	317,030	528,509	250,000	250,000	300,000
INTERDEPARTMENTAL CHGS	1,385	1,058	1,000	500	1,000
INVESTMENT EARNINGS	2,489	(62,443)	10,000	9,712	10,000
MISCELLANEOUS	33,825	20,573	10,000	10,115	10,000
TRANSFER-GEN FUND	34,409	-	-	-	-
TOTAL REVENUE	**$10,391,661**	**$ 10,415,121**	**$ 9,907,500**	**$ 9,827,024**	**$ 10,023,039**
EXPENDITURES:					
PERSONAL SERVICES	$ 4,011,563	$ 4,005,181	$ 4,714,126	$ 4,565,536	$ 5,057,646
OPERATIONS AND MAINTENANCE	3,422,737	3,606,609	4,577,978	4,646,953	4,873,193
CAPITAL	1,331,944	1,196,377	971,684	1,577,168	1,832,186
TRANSFERS	207,502	207,502	207,502	207,502	83,129
TOTAL EXPENDITURES	**$ 8,973,746**	**$ 9,015,669**	**$ 10,471,290**	**$ 10,997,159**	**$ 11,846,154**
PRIOR PERIOD ADJUSTMENT	$ -	$ -	$ -	$ -	$ -
FUND BALANCE ENDING	**$ 5,323,359**	**$ 6,722,811**	**$ 4,791,240**	**$ 5,552,676**	**$ 3,729,561**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	5,323,359	6,722,811	4,791,240	5,552,676	3,729,561
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

STREET AND TRAFFIC FUND
OPERATING BUDGET

FUND 2110

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	REQUEST FY 24
PERSONAL SERVICES	$ 4,011,563	$ 4,005,181	$ 4,714,126	$ 4,565,536	$ 5,057,646
OPERATIONS AND MAINTENANCE	3,422,737	3,606,609	4,577,978	4,646,953	4,873,193
CAPITAL	1,331,944	1,196,377	1,593,683	1,577,168	1,832,186
TRANSFERS	207,502	207,502	207,502	207,502	83,129
TOTAL EXPENDITURES	**$ 8,973,746**	**$ 9,015,669**	**$ 11,093,289**	**$ 10,997,159**	**$ 11,846,154**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	REQUEST FY 24
STREET/TRAFFIC SUPERINTENDENT	1.0	1.0	1.0	1.0
STREET/TRAFFIC SUPERVISOR	4.0	4.0	4.0	4.0
SR. EQUIPMENT OPER/MAINT. WKR	3.0	3.0	3.0	3.0
EQUIP OPER/MAINT WORKER	29.0	32.0	32.0	38.0
MAINTENANCE WORKER	4.0	1.0	5.0	4.0
TRAFFIC INSPECTOR II	1.0	1.0	1.0	1.0
ADMINISTRATIVE SUPPORT III	1.0	1.0	1.0	1.0
ELECTRICIAN III	2.0	1.0	1.0	1.0
ELECTRICIAN II	-	3.0	3.0	3.0
ARBORIST	1.0	1.0	-	-
TOTAL	**48.0**	**48.0**	**51.0**	**56.0**

STREET LIGHT MAINTENANCE DISTRICTS FUND
OPERATING BUDGET

FUND 8100

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	REQUEST FY 24
FUND BALANCE - BEGINNING	**$ 1,963,942**	**$ 2,245,385**	**$ 2,130,695**	**$ 2,419,079**	**$ 2,255,418**
REVENUE:					
INTEREST EARNINGS	$ 18,892	$ (31,543)	$ 5,000	$ 2,218	$ 6,000
SPECIAL ASSESSMENTS	2,441,811	2,377,577	2,400,000	2,446,987	2,700,000
INTERGOVERNMENTAL	530	-	-	-	-
MISCELLANEOUS	-	14,621	-	7,842	-
TOTAL REVENUE	**$ 2,461,233**	**$ 2,360,655**	**$ 2,405,000**	**$ 2,457,047**	**$ 2,706,000**
EXPENDITURES:					
OPERATIONS & MAINTENANCE	$ 2,179,790	$ 2,186,961	$ 2,913,208	$ 2,620,708	$ 3,239,446
TOTAL EXPENDITURES	**$ 2,179,790**	**$ 2,186,961**	**$ 2,913,208**	**$ 2,620,708**	**$ 3,239,446**
PRIOR PERIOD ADJUSTMENT	$ -	$ -	$ -	$ -	$ -
FUND BALANCE - ENDING	**$ 2,245,385**	**$ 2,419,079**	**$ 1,622,487**	**$ 2,255,418**	**$ 1,721,972**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	2,245,385	2,419,079	1,622,487	2,255,418	1,721,972
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

STREET MAINTENANCE DISTRICTS FUND
OPERATING BUDGET

FUND 8010 & 8020

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	REQUEST FY 24
FUND BALANCE BEGINNING	**$ 4,390,924**	**$ 4,631,884**	**$ 4,313,239**	**$ 4,423,656**	**$ 6,109,865**
REVENUE:					
SPECIAL ASSESSMENTS	$ 9,590,564	$ 9,625,744	$ 14,635,000	$ 14,760,307	$ 15,784,000
INTEREST ON INVESTMENTS	5,886	(73,626)	20,700	(2,819)	20,500
TOTAL REVENUE	**$ 9,596,450**	**$ 9,552,118**	**$ 14,655,700**	**$ 14,757,488**	**$ 15,804,500**
EXPENDITURES:					
OPERATION & MAINTENANCE	$ 7,655,490	$ 8,000,346	$ 7,346,279	$ 7,346,279	$ 7,883,111
CAPITAL	-	-	5,725,000	5,725,000	6,584,000
TRANSFER TO GAS TAX FUND	1,700,000	1,760,000	-	-	-
TOTAL EXPENDITURES	**$ 9,355,490**	**$ 9,760,346**	**$ 13,071,279**	**$ 13,071,279**	**$ 14,467,111**
FUND BALANCE ENDING	**$ 4,631,884**	**$ 4,423,656**	**$ 5,897,660**	**$ 6,109,865**	**$ 7,447,254**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	4,631,884	4,423,656	5,897,660	6,109,865	7,447,254
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

SOLID WASTE FUND
OPERATING BUDGET

FUNDS 5410,5420,5440,5450

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	REQUEST FY 24
WORKING CAPITAL - BEGINNING	**$21,690,527**	**$ 15,460,105**	**$ 12,548,212**	**$ 17,963,506**	**$ 7,209,643**
REVENUES:					
GARBAGE COLLECTION-RES	$ 5,856,028	$ 6,091,303	$ 5,930,000	$ 5,930,000	$ 6,150,000
GARBAGE COLLECTION-COMM	4,585,072	4,807,288	4,760,000	4,760,000	4,910,000
CONATINER SALES	-	35,600	-	-	-
COLLECTION-BILLED	1,218,881	1,411,872	1,440,000	1,458,368	1,482,700
LANDFILL CHARGES	6,039,774	6,460,887	6,675,000	6,539,590	6,817,250
MISC CHARGE FOR SERVICES	72,579	82,831	80,000	120,000	113,500
SURCHARGES	17,555	19,460	20,000	56	21,000
SPECIAL ASSESSMENTS	-	-	-	-	-
INTEREST ON INVSTMNT/LOANS	44,609	(393,599)	96,781	252,150	121,300
SALE OF SURPLUS EQUIP/LAND	92,843	10,374	-	-	-
CARES GRANT	1,329	-	-	-	-
REFUNDS/REIMBURSEMENTS	14,770	755,856	-	2,453,298	-
TOTAL REVENUE	**$17,943,440**	**$ 19,281,872**	**$ 19,001,781**	**$ 21,513,462**	**$ 19,615,750**
EXPENSES:					
ADMINISTRATION	$ 1,987,427	$ 4,038,902	$ 1,562,906	$ 1,508,827	$ 1,689,801
TRANSFER OUT-Facilities	-	-	-	-	143,743
COLLECTION	8,429,186	9,938,534	11,687,639	12,672,153	12,135,243
LANDFILL	14,248,676	4,770,874	15,201,896	18,086,345	7,516,925
TOTAL EXPENSES	**$24,665,289**	**$ 18,748,310**	**$ 28,452,441**	**$ 32,267,325**	**$ 21,485,712**
WORKING CAP. CHANGES NOT BUDGETED	491,427	1,969,839	-	-	-
WORKING CAPITAL - ENDING	**$15,460,105**	**$ 17,963,506**	**$ 3,097,552**	**$ 7,209,643**	**$ 5,339,681**
LESS OPERATING RESERVE	**4,377,000**	**5,260,000**	**2,943,030**	**5,817,734**	**3,445,781**
LESS DEBT RESERVE	**-**	**-**	**-**	**-**	**-**
AVAILABLE WORKING CAPITAL	**$11,083,105**	**$ 12,703,506**	**$ 154,522**	**$ 1,391,909**	**$ 1,893,901**

SOLID WASTE FUND
OPERATING BUDGET

FUNDS 5410,5420,5440,5450

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	REQUEST FY 24
PERSONAL SERVICES	$ 6,468,914	$ 6,014,192	$ 6,319,482	$ 6,436,251	$ 7,352,194
OPERATIONS AND MAINTENANCE	6,030,940	10,097,407	7,057,927	12,265,309	8,297,884
CAPITAL	11,375,716	1,875,742	13,510,032	12,000,765	4,145,891
DEBT SERVICE	759,719	722,969	1,565,000	1,565,000	1,546,000
TRANSFERS	30,000	38,000	-	-	143,743
TOTAL EXPENSES	**$24,665,289**	**$ 18,748,310**	**$28,452,441**	**$ 32,267,325**	**$ 21,485,712**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	REQUEST FY 24
SOLID WASTE SUPT.	1.0	1.0	1.0	1.0
SOLID WASTE SUPERVISOR	5.0	5.0	5.0	5.0
SR EQUIP. OPER / MAINT WORKER	5.0	5.0	5.0	5.0
ADMINISTRATIVE SUPPORT III	1.0	1.0	-	-
EQUIP. OPER / MAINT. WORKER	46.0	46.0	42.0	65.0
MAINTENANCE WORKER	7.0	9.0	15.0	5.0
ADMINISTRATIVE SUPPORT II	-	-	1.0	1.0
FACILITIES MAINT SUPPORT I	1.0	1.0	1.0	1.0
LANDFILL ATTENDANTS	3.0	3.0	3.0	3.0
TOTAL	**69.0**	**71.0**	**73.0**	**86.0**

WASTEWATER FUND
OPERATING BUDGET

FUNDS 5120,5130,5180,5190,4210

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	REQUEST FY 24
WORKING CAPITAL - BEGINNING	**$34,232,430**	**$ 34,689,881**	**$ 20,131,087**	**$ 27,143,989**	**$ 15,470,542**
REVENUES:					
WASTEWATER CHARGES	$20,546,771	$ 20,487,507	$ 20,621,200	$ 20,437,000	$ 21,049,600
PERMITS	70,620	65,285	65,000	55,000	65,000
OTHER CHARGES FOR SERV.	289,730	265,703	315,750	309,750	338,360
WHOLESALE SURCHARGE	86,967	90,568	82,000	90,000	93,000
LATE PAYMENT CHARGES	43,835	44,917	45,000	43,000	45,000
SYSTEM DEVELOPMENT FEE	1,736,706	2,661,255	1,700,000	2,600,000	1,800,000
STATE FEE	53,070	58,120	50,000	55,000	55,000
CONTRIBUTIONS/DONATIONS	30,145	-	-	-	-
ARPA GRANT	5,268	-	-	-	-
ARMY CORPS OF ENGINEERS GR	-	-	-	1,800,000	200,000
MISCELLANEOUS	99,120	15,127	-	12,000	-
SALE OF EQUIPMENT	11,466	2,600	-	-	-
TRANSFERS IN-OTHER FUNDS	-	8,000			
INTEREST ON INVESTMENTS	46,624	(485,564)	51,000	127,764	145,000
TOTAL REVENUE	**$23,020,322**	**$ 23,213,518**	**$ 22,929,950**	**$ 25,529,514**	**$ 23,790,960**
EXPENSES:					
ADMINISTRATION	$ 2,054,261	$ 1,689,791	$ 1,707,227	$ 1,870,843	$ 2,225,151
FISCAL SERVICES	489,310	(23,148)	75,933	77,891	80,323
TREATMENT PLANT	5,322,669	6,585,357	5,955,621	6,987,511	7,072,619
COLLECTION SYSTEM	1,508,609	1,750,455	1,750,421	1,855,476	2,227,172
ENVIRONMENTAL AFFAIRS	453,945	398,629	503,889	455,659	520,130
REPLACEMENT EXPEND.	7,832,987	13,275,330	15,893,972	20,580,581	14,023,379
INTRA-FUND TRANSFERS	-	15,200	-		
BOND PRINCIPAL	-	-	2,670,000	2,705,000	2,840,000
BOND INTEREST	2,237,107	2,141,143	2,705,000	2,670,000	2,518,000
TOTAL EXPENSES	**$19,898,888**	**$ 25,832,757**	**$ 31,262,063**	**$ 37,202,961**	**$ 31,506,774**
W.C. CHANGES NOT BUDGETED	(2,663,983)	(4,926,653)	-	-	-
WORKING CAPITAL - ENDING	**$34,689,881**	**$ 27,143,989**	**$ 11,798,974**	**$ 15,470,542**	**$ 7,754,728**
LESS OPERATING RESERVE	**1,845,000**	**1,845,000**	**1,800,000**	**-**	**2,181,999**
LESS SRF LOAN RESERVE	**1,444,526**	**1,444,526**	**1,445,000**	**-**	**-**
AVAILABLE WORKING CAPITAL	**$31,400,355**	**$ 23,854,463**	**$ 8,553,974**	**$ 15,470,542**	**$ 5,572,729**

WASTEWATER FUND
OPERATING BUDGET

FUND 5120,5130,5180,4210

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	REQUEST FY 24
PERSONAL SERVICES	$ 4,333,937	$ 3,853,610	$ 4,375,936	$ 4,234,454	$ 4,748,269
OPERATIONS AND MAINTENANCE	5,494,857	6,547,474	5,617,155	7,012,926	7,377,126
CAPITAL	7,832,987	13,275,330	15,893,972	20,580,581	14,023,379
DEBT SERVICE	2,237,107	2,141,143	5,375,000	5,375,000	5,358,000
			-		
TOTAL EXPENSES	**$ 19,898,888**	**$ 25,817,557**	**$31,262,063**	**$ 37,202,961**	**$ 31,506,774**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	REQUEST FY 24
ACCOUNT CLERK II	-	-	-	-
ACCOUNTING TECHNICIAN	0.25	0.25	0.25	0.25
ADMINISTRATIVE SUPPORT II	0.4	0.4	0.4	-
BILLINGS SERVICE COORD	-	-	-	-
CHIEF CHEMIST	1.0	1.0	1.0	1.0
CONTROL SYS PROG ANALYST II	1.0	1.0	1.0	1.0
D&C SUPERINTENDENT	0.4	0.4	0.4	0.5
DRAFTING TECHNICIAN	0.4	0.4	0.4	0.5
ELECTRICAL CNTRL SYS SPEC	0.5	0.5	0.5	0.5
ELECTRICAL MAINT SUPERVISOR	0.5	0.5	0.5	0.5
ELECTRICIAN III	3.0	3.0	3.5	3.5
ENG INSPECTOR II	0.8	0.8	0.8	1.0
ENGINEER II	-	-	-	-
ENVIRONMENTAL COMPL COORD	2.0	2.0	2.0	2.0
ENVIRONMENTAL ENGINEER	1.0	1.0	1.0	1.0
ENVIRONMETNAL COORD I	1.0	1.0	1.0	1.0
EQUIP OPER/MAINT WORKER	7.2	7.6	7.6	11.5
FACILITIES MAINT SUPPORT II	1.0	1.0	1.0	1.0
LAB SUPERVISOR	1.0	1.0	1.0	1.0
LAB TECHNICIAN	1.0	1.0	1.0	1.0
MECHANIC I	0.4	0.4	-	-
PLANT MECHANIC SUPERVISOR	1.0	1.0	1.0	1.0
PLANT OPER SUPERVISOR	1.0	1.0	1.0	1.0
SR EQUIP OPER MAINT WKR	1.6	1.6	1.6	2.0
SR. ACCOUNT CLERK	-	-	-	-
SYSTEMS MAINT SUPERVISOR	1.6	1.6	1.6	2.0
TREATMENT PLANT TECH III	5.0	6.0	11.0	11.0
TREATMENT PLANT TECHNICIAN I	2.0	1.0	-	-
TREATMENT PLANT TECHNICIAN II	6.0	6.0	2.0	1.0
WATER QUALITY SUPERINTENDENT	0.5	0.5	0.5	0.5
WASTEWATER TREATMENT MGR	1.0	1.0	1.0	1.0
WIRELESS NETWORK TECH	0.5	0.5	-	-
TOTAL	**43.05**	**43.45**	**43.05**	**46.75**

WATER FUND
OPERATING BUDGET

FUNDS 5020,5030,5050,5070,4160,8700

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	REQUEST FY 24
WORKING CAPITAL - BEGINNING	**$ 39,916,842**	**$ 46,359,048**	**$ 41,381,450**	**$ 53,126,848**	**$ 26,268,473**
REVENUES:					
WATER SALES	$ 28,570,077	$ 27,412,980	$ 27,018,950	$ 27,418,900	$ 28,229,500
FIRE HYDRANT CHARGES	446,249	478,180	440,000	478,000	480,000
WATER SERVICE LINE INS.	467,634	469,820	440,000	460,000	450,000
OTHER CHARGES FOR SERV.	414,452	579,296	404,300	417,800	417,000
LATE PAYMENT CHARGES	28,207	32,827	35,000	35,000	35,000
SYSTEM DEVELOPMENT FEE	1,701,909	2,623,428	1,500,000	1,900,000	1,650,000
STATE FEE	62,410	62,899	63,000	63,670	60,000
CONTRIBUTIONS-DONATIONS	286,272	-	-	-	-
ARPA GRANT	-	1,763,546	17,607,145	10,146,454	7,063,546
MISCELLANEOUS	11,914	14,019	13,000	32,282	13,000
TRANSFERS IN	6,950	-	-	-	-
SALE OF EQUIPMENT/LAND	-	10,012	-	-	-
SRF LOAN REVENUE	-	-	97,000,000	97,000,000	-
INTEREST ON INVESTMENTS	55,725	(660,374)	59,650	133,865	62,700
TOTAL REVENUE	**$ 32,051,799**	**$ 32,786,633**	**$ 144,581,045**	**$ 138,085,971**	**$ 38,460,746**
EXPENSES:					
ADMINISTRATION	$ 2,342,817	$ 2,531,158	$ 2,742,005	$ 2,810,108	$ 2,848,681
FISCAL SERVICES	2,302,174	1,891,559	331,449	284,556	292,070
TREATMENT PLANT	5,898,576	6,505,981	6,971,408	7,441,436	10,449,196
DISTRIB/COLLECT/METERS	3,149,897	2,893,542	4,494,221	4,578,780	4,603,826
ENGINEERING	-	-	-	-	-
ENVIRONMENTAL AFFAIRS	-	-	-	-	-
UTILITIES FLEET SERVICES	-	-	-	-	-
CENTRAL STOREROOM	-	-		-	
CAPITAL	9,479,395	8,968,077	126,911,207	146,583,141	19,092,742
CONSTRUCTION	-	-	-	-	-
WATER SERVCE INS. PROG	254,314	380,836	350,000	446,325	350,000
INTRA-FUND TRANSFERS		22,800			
BOND PRINCIPAL	-	-	5,900,000	2,300,000	7,200,000
BOND INTEREST	560,723	503,055	2,440,000	500,000	2,700,000
TOTAL EXPENSES	**$ 23,987,896**	**$ 23,697,008**	**$ 150,140,290**	**$ 164,944,346**	**$ 47,536,515**
W.C. CHANGES NOT BUDGETED	(1,621,697)	(2,321,825)	-	-	-
WORKING CAPITAL - ENDING	**$ 46,359,048**	**$ 53,126,848**	**$ 35,822,205**	**$ 26,268,473**	**$ 17,192,704**
LESS OPERATING RESERVE	**3,646,000**	**3,646,000**	**4,020,000**	**4,020,000**	**5,000,000**
LESS SRF LOAN RESERVE	**1,386,571**	**1,386,571**	**1,385,000**	**1,385,000**	**1,385,000**
AVAILABLE WORKING CAPITAL	**$ 41,326,477**	**$ 48,094,277**	**$ 30,417,205**	**$ 20,863,473**	**$ 10,807,704**

WATER FUND

FUNDS 5020,5030,5050,5070,4160,8700 **OPERATING BUDGET**

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	REQUEST FY 24
PERSONAL SERVICES	$ 5,322,241	$ 4,686,408	$ 5,341,045	$ 5,238,167	$ 5,275,092
OPERATIONS AND MAINTENANCE	8,625,537	9,516,668	10,194,499	10,323,038	13,268,681
CAPITAL	9,479,395	8,968,077	136,414,445	146,583,141	19,092,742
DEBT SERVICE	560,723	503,055	8,340,000	2,800,000	9,900,000
TOTAL EXPENSES	**$ 23,987,896**	**$ 23,674,208**	**$ 160,289,989**	**$ 164,944,346**	**$ 47,536,515**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	REQUEST FY 24
ACCOUNTING TECHNICIAN	0.75	0.75	0.75	0.75
ADMINISTRATIVE SUPPORT II	0.6	0.6	0.6	-
BILLINGS SERV COORD	-	-	-	-
CHEMIST	2.0	2.0	2.0	2.0
CHIEF CHEMIST	1.0	1.0	1.0	1.0
CONTROL SYS PROG ANALYST II	1.0	1.0	1.0	1.0
D&C SUPERINTENDANT	0.6	0.6	0.6	0.5
DRAFTING TECHNICIAN	0.6	0.6	0.6	0.5
ELEC CONTROL SYS SPECIALIST	0.5	0.5	0.5	0.5
ELECTRICAL MAIN SUPERVISOR	0.5	0.5	0.5	0.5
ELECTRICIAN III	3.0	3.0	3.5	3.5
ENGINEER II	-	-	-	-
ENGINEERING INSPECTOR II	1.2	1.2	1.2	1.0
ENVIRONMENTAL COORD	-	-	-	-
EQUIP. OPER/MAINT WORKER	9.0	9.0	9.6	10.5
FIELD SERVICE MGR	1.0	1.0	1.0	1.0
FIELD SERVICE REP.	8.0	8.0	8.0	8.0
LAB TECHNICIAN	1.0	1.0	1.0	1.0
MAINTENANCE WORKER	1.8	2.4	1.8	1.0
MECHANIC I	0.6	0.6		

WATER FUND

FUNDS 502,503,505,507,416,870 **STAFFING AUTHORIZATION - Continued**

POSITION	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	REQUEST FY 24
METER MAINTENANCE REP	-	-	-	-
PLANT MECHANIC SUPERVISOR	1.0	1.0	1.0	1.0
PUD PLANT OPER SUPERVISOR	1.0	1.0	1.0	1.0
SR. ACCOUNT CLERK	-	-	-	-
SR. EQUIP OPER MAINT WKR	2.4	2.4	2.4	2.0
SYSTEMS MAINT SUPERVISOR	2.4	2.4	2.4	2.0
TREATMENT PLANT TECHNICIAN I	1.0	-	-	-
TREATMENT PLANT TECHNICIAN II	3.0	2.0	1.0	-
TREATMENT PLANT TECHNICIAN III	8.0	10.0	12.0	13.0
UTILITY SYSTEM ENG/WATER QUALITY SUPER	0.5	0.5	0.5	0.5
WATER TREATMENT PLANT MGR	1.0	1.0	1.0	1.0
WIRELESS NETWORK TECH	0.5	0.5	-	-
TOTAL	**53.95**	**54.55**	**54.95**	**53.25**

Business Improvement Districts

Downtown Business Improvement District

Downtown Billings Business Improvement District

Work Plan FY 2024

Mission Statement

The Billings Business Improvement District (BID) is dedicated to improving the cleanliness, appearance, and perception of safety in Downtown Billings to further enhance and make Billings a vibrant destination for visitors, residents, owners, employees, and students.

The BID operates certain revitalization, maintenance, safety, outreach, public art, and hospitality functions under the corporate entity known as the Downtown Billings Business Improvement District.

Products and Services

The BID will provide the following services within the designated boundaries:

Clean program (street level)

- Sidewalk sweeping
- Sidewalk power washing, rotating basis in district, spot cleaning as well
- *Snow removal, 4' pedestrian right of way
- Fixed Can Trash removal, approximately 75 cans removed three times per week
- Graffiti removal, street level

Safe program

- Expanded Safety BID
- Cooperative Safety Program, Downtown Resource Officers
- Resource Outreach Coordinator, MAAP Program
- Crime Watch for Business
- Community Innovations
- In-house CPTED program (Smart Design + Safer Space) in partnership with Billings Police Department and Billings Chamber.

Public Art Program

- Community Murals
- Sculpture installation and display
- Alley Activation

Landscape/Beautification/Planter Maintenance

- Purchase, maintain, daily watering of hanging flower baskets
- Trimming, weeding, trash removal, plant replacement of planters

Kit of Parts

- Street Furniture
- Kiosks

Community Engagement and Events

- creating marketing and events that attract, retain, and engage the community in order to support the growth, promotion, and development of downtown Billings as an exceptional, vibrant, and diverse urban core.

Financial Forecast

The Business Improvement District is an organizing and financing mechanism used by property owners to determine the future of their retail, commercial and industrial areas. The BID is based on state and local law, which permits property owners to cooperatively use the city's tax collection powers to "assess" themselves. These funds are collected by the county and returned in their entirety to the BID and are used for purchasing supplemental services and improvements beyond those services and improvements provided by the city.

The Billings BID is publicly-sanctioned, assessment -financed, and property owner managed.

Key Staff

The BID is managed by the BID Board of Directors via the Alliance CEO and includes the following staff:

BID Director – Joe Stout, full time

Community Engagement/Events Director – Lindsay Richardson (50%)

BID Street Team – James Chandler, Adam Roebling

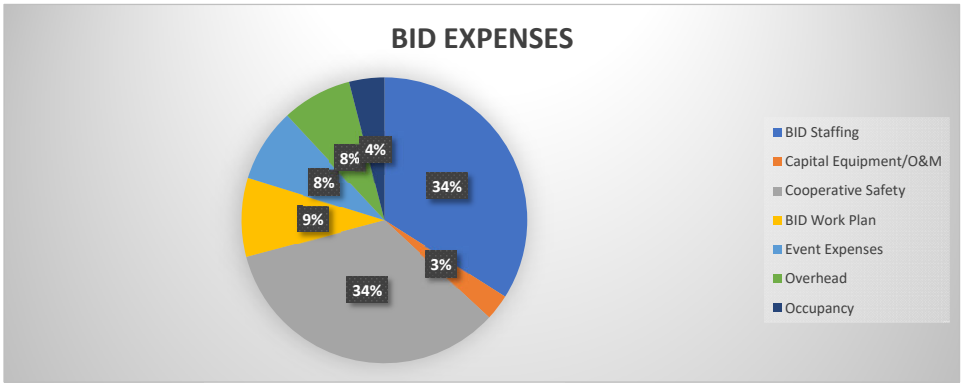
3 Billings Police Department Downtown Resource Officers – 75% paid by BID, 25% paid by TIF

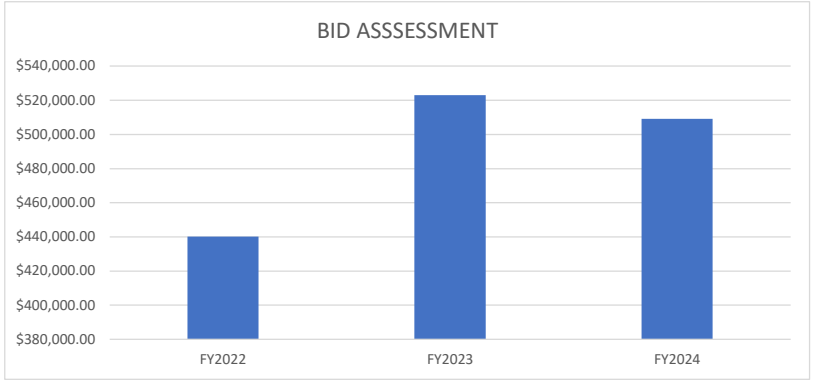
Resource Outreach Coordinator – Kody Christensen-Linton (funded through grant funds)

Additional seasonal staff as required

*The City of Billings wants to remind property owners they are responsible for removing snow on sidewalks in front or adjacent to their properties. According to City Code (Section 22-406), owners or their agents are required to remove all snow, ice, or slush within 24 hours after the storm event.

Downtown Billings Business Improvement District			Final Budget	Final Budget	Final Budget
Revenue			**FY2022**	**FY2023**	**FY2024**
Property Assessments	per assmt formula		$440,096.94	$ 523,128.00	$509,207.00
DBP Allocation to Cooperative Safety		annual	$42,500.00	$ 56,250.00	$62,500.00
Event Income		variable	$61,500.00	$ 106,025.00	$126,025.00
Public Art Income			$15,000.00	$ 15,000.00	$52,000.00
	Delinquent Assmts (3%)		$(13,202.91)	$ (15,693.84)	$(15,276.21)
	Total Revenue		**$545,894.03**	**$ 684,709.16**	**$734,455.79**
Expenses					
BID Staffing			$170,401.00	$ 247,233.00	$233,967.00
Capital Equipment/O&M			$32,000.00	$ 34,900.00	$20,000.00
Cooperative Safety			$147,740.00	$ 156,000.00	$234,000.00
BID Work Plan			$70,750.00	$ 29,850.00	$61,250.00
Event Expenses			$30,300.00	$ 49,196.00	$57,196.00
Overhead			$42,089.00	$ 45,907.00	$54,600.00
Occupancy			$28,929.00	$ 20,259.00	$ 27,467.00
	Total Expense		**$522,209.00**	**$ 583,345.00**	**$688,480.00**





Assessement Formula FY24		
Lot Square Footage	$	0.055
Building Square Footage	$	0.028
All Taxable Value	$	0.00038
Admin Cost per Parcel	$	50.00
Clean Zone		100%
Safe Zone 1		21%
Safe Zone 2		11.50%
Safe Zone 3		3%

Tourism Business Improvement District

FORGE YOUR OWN PATH

VISIT Billings

FY24 ABRIDGED MARKETING PLAN & BUDGET

FY24 ANNUAL PLAN

IN BILLINGS, THE TRAVEL INDUSTRY FUELS EVERY INDUSTRY WHILE EVERY INDUSTRY FUELS THE TRAVEL INDUSTRY.

VISIT BILLINGS' SUCCESS, AND THE SUCCESS OF LOCAL LODGING PARTNERS, LEADS TO GROWTH IN THE VISITOR ECONOMY BY ELEVATING LOCAL RESTAURANTS, RETAILERS, AND ATTRACTIONS. IT'S THE CYCLE AND IMPORTANCE OF DESTINATION PROMOTION.



TOURISM SUPPORTS MONTANA CITIES AND TOWNS WHILE ASSISTING ALL MONTANANS

Non-resident visitor spending has a major impact on the state's economy and on Montanans. In 2021, visitors to Montana spent $5.15 billion at retailers, restaurants and bars, gas stations, and lodging businesses, to name a few. As those visitor dollars traveled through Montana businesses, the impact on Montanans was and is positive. Non-resident travel supports nearly 67,000 jobs in Montana and lowers the tax burden on every Montana household an average of $866/year.

TRAVEL IS AN ECONOMIC POWERHOUSE AT MONTANA'S TRAILHEAD

From a national point of view, when Americans travel and explore U.S. destinations, Americans grow the U.S. economy. Likewise, when Visit Billings helps market and sell Billings as a preferred travel destination, strategies and marketing help businesses grow and foster the local economy.

The Billings area travel industry attracts new monies boosting the visitor economy. More than 2.6 million people visit Billings annually, spending $621 million every year (Destinations Analysts – 2018). Businesses in every corner of Yellowstone County rely on the travel industry for success. By marketing Billings, recruiting meetings and tournaments, and helping grow existing events, the Visit Billings team can boost and support local businesses and organizations across all sectors of the economy and encourage new opportunities.



VISIT Billings
MONTANA'S TRAILHEAD

Visit Billings is the brand that encompasses the Billings Tourism Business Improvement District (BTBID) and the Billings Convention and Visitors Bureau (BCVB). Both organizations are managed by the Billings Chamber of Commerce.

The Visit Billings team is committed to growing visitation at Montana's Trailhead. The staff is an extension of its stakeholders (lodging partners) working to provide sales, services, and marketing support to the local hospitality industry and tourism partners.

Visit Billings is funded primarily through the Billings Tourism Business Improvement District (BTBID) and through a portion of the State Lodging Facility Use Tax. The BTBID assesses $2.00 per occupied room night on all hotels and motels in the city of Billings with six (6) or more sleeping rooms. The BTBID funds stay local for the marketing and promotion of the city as a destination. This marketing helps grow visitation and supports businesses at the destination and its stakeholders, Billings' lodging partners.

Additionally, there are two Montana taxes imposed on users of an overnight lodging facility (such as a hotel, motel, campground, dude ranch, and guest ranch), which are collected by the facility and remitted to the Montana Department of Revenue. These two taxes are a 4% Lodging Facility Use Tax and a 4% Lodging Facility Sales Tax, for a combined 8% lodging tax. As a destination marketing and management organization or DMMO, Visit Billings is an organization charged with representing Billings as a destination, helping with the development and growth of the tourism industry through promotion, marketing, and strategies.

BE AN OUTSIDER

SINCE 1882

MISSION STATEMENT

The mission of Visit Billings is to generate room nights for lodging facilities in the city of Billings by effectively marketing the region as a preferred travel destination.

WHY BILLINGS?
BILLINGS IS MONTANA'S TRAILHEAD.

Shaped by the Yellowstone River and sheltered by the sandstone Rimrocks, Billings is a place of forever views and forever memories, where urban amenities and modern conveniences meet the edge of the genuine frontier. Where the adventure of the untamed wilderness and history are at your front door.

Conveniently positioned in southeast Montana as the largest city between Calgary and Denver, Spokane and Minneapolis, Billings proudly serves a trade area serving more than 500,000 residents with diverse shopping, award-winning cuisine, arts, and culture. Warm, genuine people take the time to welcome you and greet you with a smile. Unparalleled access to some of the most breathtaking and historic places in the United States including Yellowstone National Park, Bighorn Canyon, national monuments, and the Beartooth Scenic Byway make Billings an idyllic destination for connecting to the best that Montana offers.



ABOUT BILLINGS

Billings, population 117,000, is the county seat of Yellowstone County (pop. 167,000) and the largest city in the state. As Montana's Trailhead, it's the region's economic hub. Major industries including agriculture, energy, healthcare, finance, and education - drive the local economy. Tourism is woven into each of those industries impacting the economy as another top industry.

Popular attractions locally include the Rimrocks or rock formations which surround much of the community and offer space to take in incredible views of the region. The city also boasts a brewery district in historic downtown Billings, Montana's only zoo and Botanical Park, contemporary and western museums, galleries, several theaters, music venues, a state-of-the-art public library, and several outdoor community venues and festivals. Billings offers nearly 50 miles of multi-use trails and 24 miles of bike lanes. From the Rimrocks to the Yellowstone River, which is the longest free-flowing river in the lower 48, residents of Billings invite visitors to experience the magic of Montana's Trailhead. Billings sits near the intersection of Interstates 90 and 94 and offers a first-class airport with numerous daily flights to major U.S. cities via Delta, United, American Airlines, Allegiant, Frontier, and Alaska Airlines. Regional carrier CapeAir also plays a crucial role in air travel and connectivity to eastern Montana.

Amazing summer weather and snowy winters with Blue Bird days offer ample opportunity for outdoor enthusiasts to experience all four seasons and the accompanying adventures. Nearly 4,500 hotel rooms as well as numerous retail and restaurant offerings (Billings offers an incredible food scene and brew trail), flexible meeting space, and sports venues are ready to accommodate any traveler or planner's needs and preferences.



BILLINGS TOURISM BUSINESS IMPROVEMENT DISTRICT BOARD OF DIRECTORS

GEORGE MARAGOS - Northern Hotel

JEFF SCHOENHARD – Kelly Inn Hotels

JOE STUDINER - Erck Hotels

SHELLI MANN - Boothill Inn & Suites

JORDAN CLAYTON - Home2 Suites By Hilton

STEVE WAHRLICH - Best Western Plus Clocktower Inn & Suites

RON SPENCE - Billings Hotel And Convention Center

TOBY O'ROURKE - Kampgrounds Of America – Ex-Officio

BILLINGS CHAMBER/CVB EXECUTIVE COMMITTEE:

JULIE SEEDHOUSE – Century 21 Hometown Brokers

JEREMY VANNATTA – PayneWest Insurance

DEBBIE POTTER – Eide Bailly

JESS PETERSON – Western Skies Strategies

TOBY O'ROURKE - Kampgrounds of America

NICHOLE MEHLING – Billings Clinic

CARMELITA DOMINGUEZ – Montana Allergy & Asthma Specialists

THE VISIT BILLINGS TEAM

JOHN BREWER, CAE
President & CEO
Billings Chamber of Commerce

ALEX TYSON, IOM, CATP
Executive Director
Visit Billings (Billings TBID & Billings CVB)

ALY EGGART, MSPR, CATP
Leisure Marketing, Sales and Social Media Manager
Visit Billings

LUKE ASHMORE , PDM, CATP
Special Programs and Projects Manager
Visit Billings

MEGAN STEVENSON
Finance Director
Billings Chamber/Visit Billings/Visit Southeast Montana

EVAN DECKER, PDM, CATP
Sports Tourism Manager
Visit Billings


SHAPED BY THE YELLOWSTONE RIVER.
BORN IN THE SHADOWS OF THE RIMROCKS.
WELCOME TO MONTANA'S TRAILHEAD.
BE GUIDED BY THE GREATNESS THAT LIES
AHEAD. BIG SKIES AND BIG THINGS.
FORGE YOUR OWN PATH.





BRAND MT – MARKETING MONTANA

(SOURCE: BRAND.MT.GOV)

The Tourism Marketing Bureau at the Montana Department of Commerce promotes Montana as a travel destination to potential domestic and international visitors. The marketing team develops and uses advertising and promotional campaigns to showcase Montana and influence a large target audience to choose Montana as their vacation destination.

Strategic campaigns create awareness about Montana, generate an interest in visiting, and influence travel intention. Nationwide tourism trends, statistics from the Institute of Tourism and Recreation Research (ITRR) at the University of Montana, syndicated research, and the results of contracted research studies help determine a data-driven overall marketing strategy to reach target audiences and measure the success of marketing efforts to create demand for Montana as a global travel destination.

Brand MT facilitated a statewide initiative to unify, under a single brand, the diverse collective of organizations working to market Montana.

The Montana Brand is the foundation of Brand MT's programs to promote the state as a place to visit.

THE MONTANA BRAND CONSISTS OF THREE PILLARS WHICH VISIT BILLINGS ALSO TAKES INTO CONSIDERATION:

- **More spectacular, unspoiled nature than anywhere else in the lower 48**
- **Vibrant and charming small towns that serve as gateways to our natural wonders**
- **Breathtaking experiences by day, and relaxing hospitality at night**

IN FY24, VISIT BILLINGS IS WORKING TO STRENGTHEN THE BILLINGS TRAVEL INDUSTRY

INSPIRE – As Brand MT inspires travel to Montana, Visit Billings inspires travel to Billings.

ORIENT – Once inspired to travel to Billings, help travelers find whys and ways to build Billings into their itineraries and agendas for leisure, sports, business, meetings, or group tour events.

FACILITATE– Once in Billings, facilitating visitors to ensure a positive experience and foster a repeat visitor is priority.

PRIORITIES

- **2023-2027 STRATEGIC PLAN**
- **GROW VISITATION**
- **THE VISITOR EXPERIENCE**
- **INCREASE LEISURE VISITATION**
- **FOSTER SPORTS TOURISM**
- **RECRUIT MEETINGS, CONFERENCES, AND REUNIONS**
- **THE INTERNATIONAL MARKETPLACE**
- **BIL**

STRATEGIC PRIORITIES – FY24

THE STRATEGIC PLAN

The strategic plan will carry forward momentum and the successes of Visit Billings and local tourism today, while at the same time revealing the strategies for better destination positioning through 2027. Critical areas of focus and new areas to concentrate on will be identified. This will ensure Visit Billings efforts and investments are set to position the destination and its partners toward continued success in travel and tourism.

GROW VISITATION

Tourism is vital to the success of the local business community. Tourism supports more than 10,000 jobs locally and enhances the overall quality of life by helping support business and saving households nearly $900 in taxes annually. More than 2.6 million people spend $621 million in new money to the local economy annually in Billings and this is not an accidental impact. It's the return on investment of marketing and sales strategies of the Visit Billings leadership, staff, and partners. In some parts of Montana, over-visitation overwhelms conversations about the tourism and travel industry. Billings is an amazing travel destination where businesses appreciate the visitor. Visit Billings strategies are welcoming and aim to help support visitors, meeting planners, tour operators, and sports tournament owners to ensure successful trips, events, and business priorities.

THE VISITOR EXPERIENCE

Exceptional service leads to repeat visitation and extended stays from guests to the city. Making sure travelers feel welcome and enjoy their stay at Montana's Trailhead is a top priority for Visit Billings leadership and staff. The Visit Billings team works in many ways to help create a positive experience for visitors including the Billings Trail Guides program, Meet the Locals, and Certified Tourism Ambassador Destination commitments with Mickey Schaeffer and Associate. Such priorities ensure quality customer service and positive visitor experiences. Additionally, Visit Billings, ZooMontana, the Historic Billings Depot, and the Boothill Inn & Suites are leading destination efforts to offer autism-friendly travel options for visitors to the city. Finally, a positive visitor experience is also directly impacted by how sports events and meetings are supported. Staff offer convention and tournament servicing options like hosted site inspections, registration assistance, city and regional tour planning, financial incentives, and confidential hotel sourcing to assist meeting planners and tournament owners who want to host events in Billings.

INCREASE LEISURE VISITATION

Leisure travel marketing strategies remain the highest priority for the organization as leisure visitation supports all Visit Billings' stakeholders (hotels, motels, campgrounds) as well as tourism partners including restaurants, retailers, attractions and event owners. Regional and national marketing campaigns will focus on encouraging unique itineraries that elevate the destination and the region to road trippers, outdoor enthusiasts, history buffs, arts and culture aficionados, and foodies - to name a few. Promotion of events and must-see attractions to regional audiences is key as is elevation of Great American Road Trip-type itineraries to potential visitors in national markets. Billings is a stop along the route from Badlands to Yellowstone and every park, byway, and monument in between. Also, Visit Billings staff expect higher travel demand during the warm season of 2023 as gateway communities re-open following June 2022's historic floods that impacted the north and northeast entrances to Yellowstone as well as sections of the Beartooth Scenic Byway south of Billings. The team will attend leisure travel shows in addition to executing several national and regional strategic marketing campaigns and publicity opportunities.





FOSTER SPORTS TOURISM

Sports tourism happens when a person or group travels from one community to another to compete, support, and celebrate sports and athletes. This is one of the fastest growing sectors in tourism for Billings. Efforts to support local tournament owners, governing bodies, and growing existing events, while recruiting new sports events in order to cultivate this market, are key priorities for the destination and staff. Furthermore, ensuring Billings has appropriate and competitive venues is also a priority of the BTBID and the Billings CVB leadership and staff. Namely, supporting the City of Billings in its efforts to build a sports facility. Such a state-of-the-art venue for the community and destination is critical to the future of sports tourism growth. Strategies also will include marketing, lead generation, and attending appointment-based conferences to strengthen relationships with event owners to elevate Billings as a sports tourism destination.

RECRUIT MEETINGS, CONFERENCE, AND REUNIONS

Visit Billings staff strive to be innovative in meeting the needs of meeting planners and incentivizing decision-makers to choose Billings as their meeting destination. Staff work closely with meeting hotel sales staff to help inspire and orient meeting professionals with thoughtful sales strategies to book meetings and conferences in Billings in 2024, 2025 and 2026. This segment can continue to have a strong economic impact on the community. The team will attend conferences and tradeshows to elevate the *Meet Me in Billings* campaign effort.

THE INTERNATIONAL MARKETPLACE

International inbound travel was brought to a halt in March 2020. While it has since partially recovered, it is not expected to fully recover until 2025. With Billings being a part of the Great American Road Trip - Badlands to Yellowstone – Montana has seen a stronger increase in international travel and group tours since 2020 particularly with fly/drive visitors. It is important for Visit Billings staff to maintain relationships with international tour operators so overseas visitors who have ranked sightseeing, fine dining, and national parks/monuments as major draws in deciding where to spend time while visiting the United States, keep Billings top-of-mind. Visit Billings works with Brand MT and partners like Visit Southeast Montana and Rocky Mountain International to foster this market.

BIL

Air service continues to be a direct route to foster success in the tourism equation for Billings. Billings Logan International Airport (BIL) has enhanced the traveler's experience with the $55m airport expansion and renovation in recent years. This investment has elevated BIL in many ways. At the same time, from a destination marketing and management point of view, any lack of consistent air capacity or high fares can negatively impact a traveler's decision to make Billings part of their business, leisure, or sports itinerary. The BIL experience is strong, but continuing to work on flight options, fares, and capacities is key to community organizations like Visit Billings.

Visit Billings will continue to support air service expansion by assisting Billings Logan International Airport leadership with relationships with air carriers. Also, playing a role in any efforts to secure a Small Community Air Service Grant which can strengthen flight options for visitors, will be made priority.

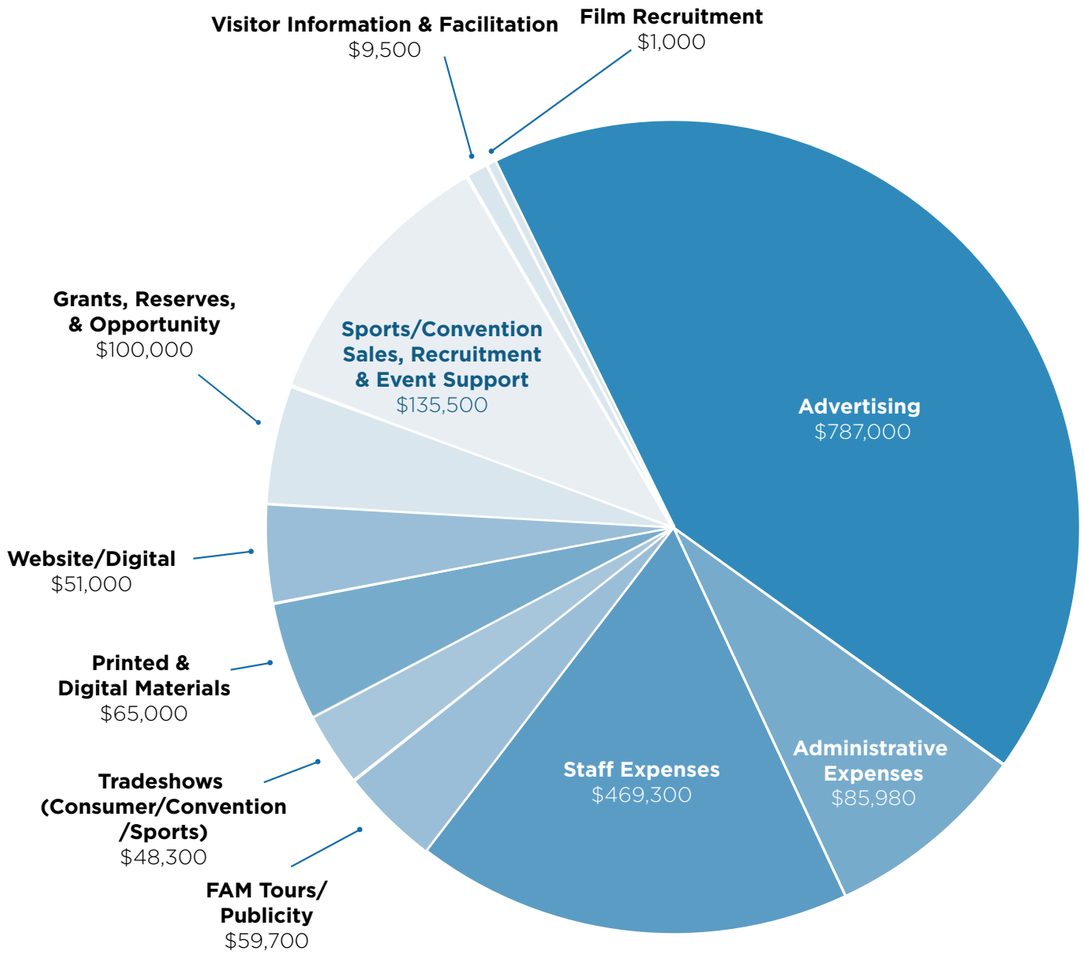
2024 BILLINGS TOURISM BUSINESS IMPROVEMENT DISTRICT (BTBID) BUDGET

PROJECTED REVENUE	**$1,828,280**
MARKETING & SALES TOTAL	**$1,273,000**
Advertising	$787,000
Grants, Reserves, & Opportunity	$100,000
Printed & Digital Materials	$65,000
Sports/Convention Sales, Recruitment & Event Support	$135,500
Tradeshows (Consumer/Convention /Sports)	$48,300
FAM Tours/Publicity	$59,700
Website/Digital	$51,000
Visitor Information & Facilitation	$9,500
Film Recruitment	$1,000
STAFF EXPENSES	**$469,300**
ADMINISTRATIVE EXPENSES	**$85,980**



VisitBillings.com

BILLINGS TOURISM BUSINESS IMPROVEMENT DISTRICT (BTBID) DOLLARS – BUDGET FY24



PROJECTED REVENUE: $1,828,280

VisitBillings.com

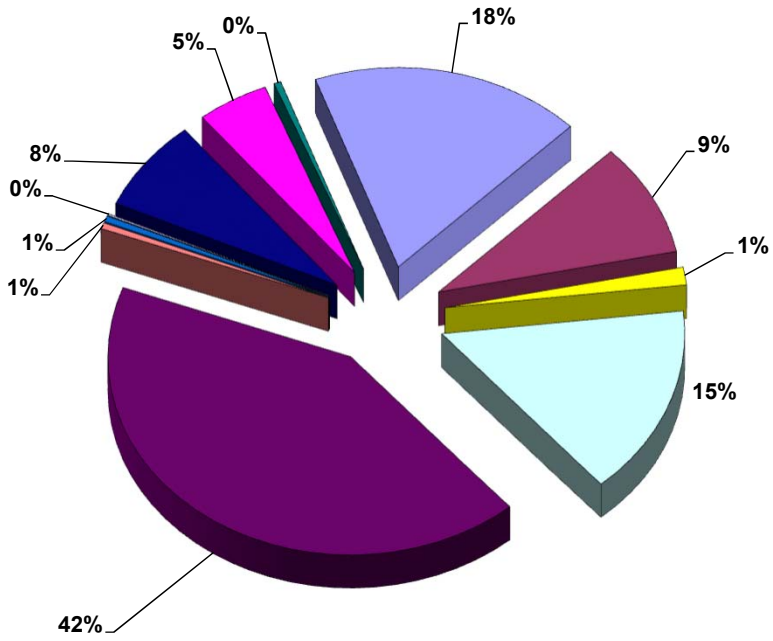
Epic Training

EPIC SINCE 1882

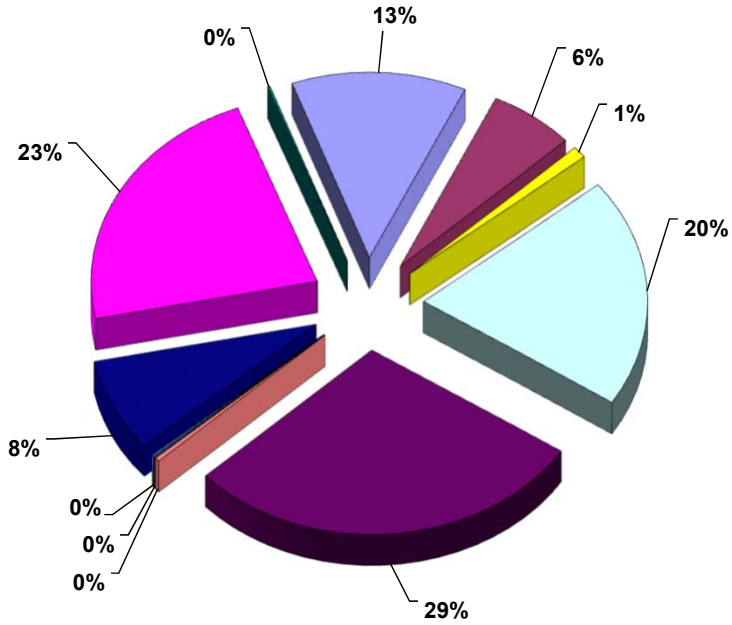
Summary Pages

All Funds
Summary of Revenues

FY 24		FY 23
$ 60,976,599	TAXES	$ 58,012,257
30,848,393	SPECIAL ASSESSMENTS	28,628,826
4,840,228	LICENSES & PERMITS	4,849,704
51,943,579	INTER-GOVERNMENTAL	92,884,091
141,410,385	CHARGES FOR SERVICE	134,393,075
1,620,696	FINES & FORFEITS	1,590,946
1,589,058	INVESTMENT EARNINGS	659,138
437,000	DONATIONS / CONTRIBUTIONS	499,500
25,157,371	INTERFUND TRANSFERS	37,497,322
16,123,900	DEBT PROCEEDS	104,407,275
1,537,975	MISCELLANEOUS	791,825
$ 336,485,184	TOTAL	$ 464,213,959



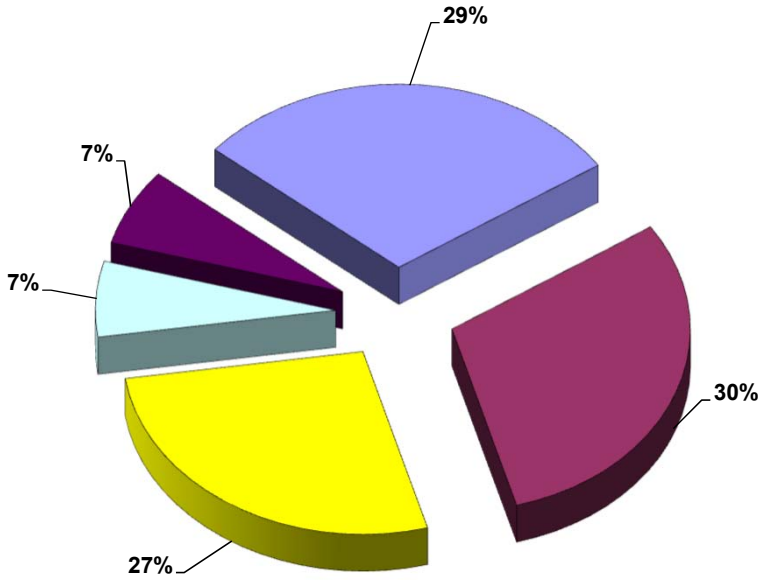
Fiscal Year 2024



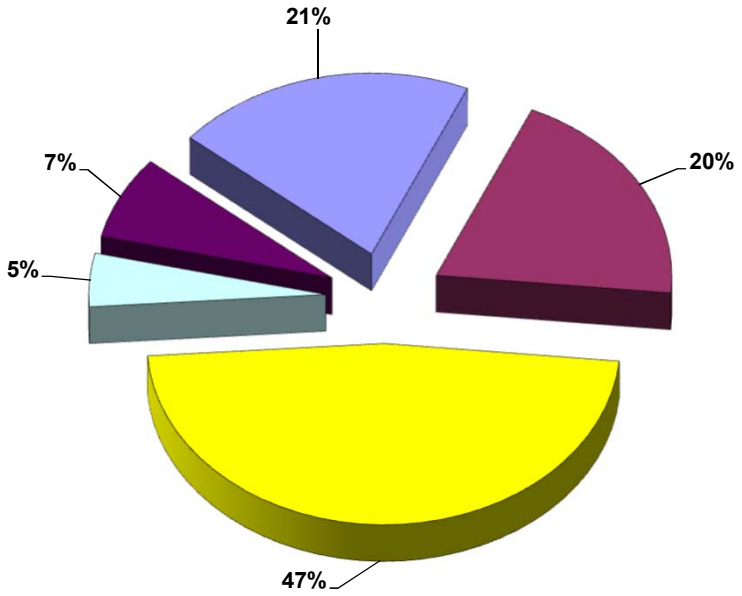
Fiscal Year 2023

All Funds
Summary of Expenditures

FY 24		FY 23
$ 109,322,468	PERSONAL SERVICES	$ 103,494,306
111,532,606	OPERATION & MAINTENANCE	100,557,769
100,104,970	CAPITAL	238,905,746
24,754,681	DEBT SERVICE	24,049,337
25,157,371	INTERFUND TRANSFERS	37,497,321
$ 370,872,096	TOTAL	$ 504,504,479



Fiscal Year 2024



Fiscal Year 2023

SUMMARY
ALL FUNDS
OPERATING BUDGET
FY 24

	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	ENTERPRISE	INTERNAL SERVICE	PERMANENT
FUND BALANCE - BEGINNING	$ 14,247,913	$ 74,360,918	$ 6,362,847	$ 11,496,505			$ 798,006
WORKING CAPITAL - BEGINNING					$ 84,799,113	$ 15,522,114	
REVENUES:							
TAXES	$ 16,381,220	$ 39,981,975	$ 1,769,299	$ 200,000	$ 2,644,105	$ -	$ -
SPECIAL ASSESSMENTS	-	29,248,393	1,515,000	-	-	85,000	-
LICENSES & PERMITS	1,974,028	2,690,700	-	-	35,000	140,500	-
INTER-GOVERNMENTAL	13,279,363	17,109,067	-	650,000	20,905,149	-	-
CHARGES FOR SERVICE	4,924,395	12,897,882	-	-	90,100,176	33,472,182	15,750
FINES & FORFEITS	1,294,046	215,800	-	-	110,850	-	-
INVESTMENT EARNINGS	65,000	456,853	30,250	153,970	737,985	137,300	7,700
DONATIONS / CONTRIBUTIONS	-	432,000	-	5,000	-	-	-
INTERFUND TRANSFERS	10,600	21,335,993	1,015,000	2,308,884	130,000	356,894	-
DEBT PROCEEDS	-	11,200,000	-	4,923,900	-	-	-
MISCELLANEOUS	-	917,820	-	31,116	89,039	500,000	-
TOTAL REVENUES	$ 37,928,652	$ 136,486,483	$ 4,329,549	$ 8,272,870	$ 114,752,304	$ 34,691,876	$ 23,450
EXPENDITURES:							
PERSONAL SERVICES	$ 11,789,018	$ 59,080,514	$ -	$ -	$ 28,592,210	$ 9,860,726	$ -
OPERATION & MAINTENANCE	4,931,706	44,462,773	108,993	40,610	35,463,312	26,525,212	-
CAPITAL	19,345	34,307,533	-	7,741,755	57,289,293	747,044	-
DEBT SERVICE	-	2,952,054	4,383,694	-	17,418,933	-	-
INTERFUND TRANSFERS	21,178,751	3,790,910	-	-	143,743	38,367	5,600
TOTAL EXPENDITURES	$ 37,918,820	$ 144,593,784	$ 4,492,687	$ 7,782,365	$ 138,907,491	$ 37,171,349	$ 5,600
FUND BALANCE - ENDING	$ 14,257,745	$ 66,253,617	$ 6,199,709	$ 11,987,010			$ 815,856
WORKING CAPITAL NOT BUDGETED					-	-	
WORKING CAPITAL - ENDING					$ 60,643,926	$ 13,042,641	
LESS OPERATING RESERVE					13,707,000	3,927,458	
LESS BOND/LOAN RESERVE REQUIREMENTS					5,255,000	-	
AVAILABLE WORKING CAPITAL					$ 41,681,926	$ 9,115,183	

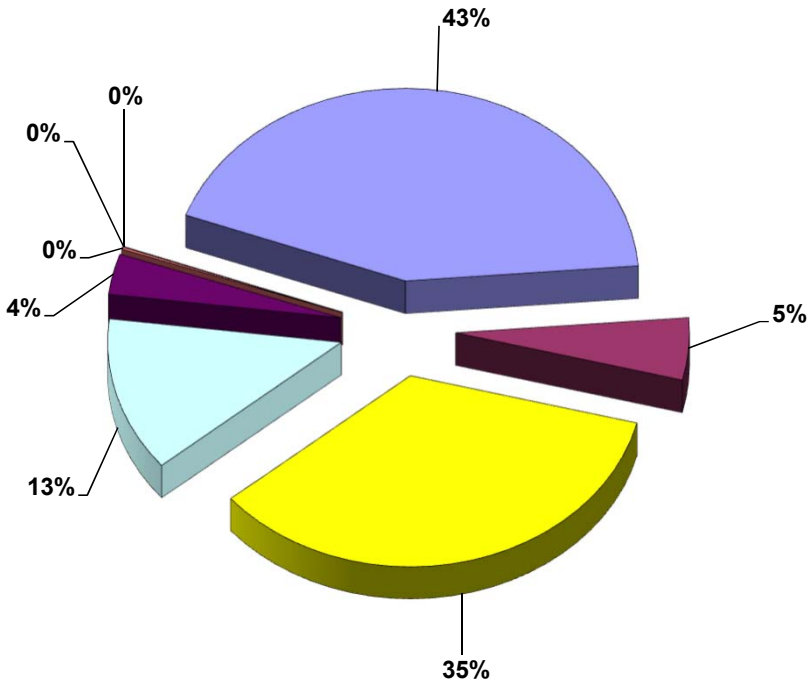
SUMMARY
ALL FUNDS
OPERATING BUDGET
FY 24

	BUDGET FY 24	BUDGET FY 23	INCREASE (DECREASE)	ACTUAL FY 22
FUND BALANCE - BEGINNING	$ 107,266,189	$ 117,040,755	$ (9,774,566)	$ 129,882,973
WORKING CAPITAL - BEGINNING	$ 100,321,227	$ 108,028,016	$ (7,706,789)	$ 138,564,233
REVENUES:				
TAXES	$ 60,976,599	$ 58,012,257	$ 2,964,342	$ 49,925,245
SPECIAL ASSESSMENTS	30,848,393	28,628,826	2,219,567	27,699,206
LICENSES & PERMITS	4,840,228	4,849,704	(9,476)	5,206,087
INTER-GOVERNMENTAL	51,943,579	92,884,091	(40,940,512)	56,310,239
CHARGES FOR SERVICE	141,410,385	134,393,075	7,017,310	134,777,967
FINES & FORFEITS	1,620,696	1,590,946	29,750	1,587,868
INVESTMENT EARNINGS	1,589,058	659,138	929,920	(3,397,744)
DONATIONS / CONTRIBUTIONS	437,000	499,500	(62,500)	1,094,356
INTERFUND TRANSFERS	25,157,371	37,497,322	(12,339,951)	55,985,601
DEBT PROCEEDS	16,123,900	104,407,275	(88,283,375)	4,000,000
MISCELLANEOUS	1,537,975	791,825	746,150	2,958,110
TOTAL REVENUES	$ 336,485,184	$ 464,213,959	$ (127,728,775)	$ 336,146,935
EXPENDITURES:				
PERSONAL SERVICES	$ 109,322,468	$ 103,494,306	$ 5,828,162	$ 94,013,779
OPERATION & MAINTENANCE	111,532,606	100,557,769	10,974,837	93,807,728
CAPITAL	100,104,970	238,905,746	(138,800,776)	85,303,125
DEBT SERVICE	24,754,681	24,049,337	705,344	23,865,983
INTERFUND TRANSFERS	25,157,371	37,497,321	(12,339,950)	57,311,566
TOTAL EXPENDITURES	$ 370,872,096	$ 504,504,479	$ (133,632,383)	$ 354,302,181
FUND BALANCE - ENDING	$ 99,513,937	$ 78,510,297	$ 21,003,640	$ 105,814,938
WORKING CAPITAL NOT BUDGETED	-	-	-	2,127,651
WORKING CAPITAL - ENDING	$ 73,686,567	$ 102,298,718	$ (28,612,151)	$ 146,604,674
LESS OPERATING RESERVE	17,634,458	17,986,218	(351,760)	10,342,683
LESS BOND/LOAN RESERVE REQUIREMENTS	5,255,000	5,255,000	-	10,516,097
AVAILABLE WORKING CAPITAL	$ 50,797,109	$ 79,057,500	$ (28,260,391)	$ 125,745,893

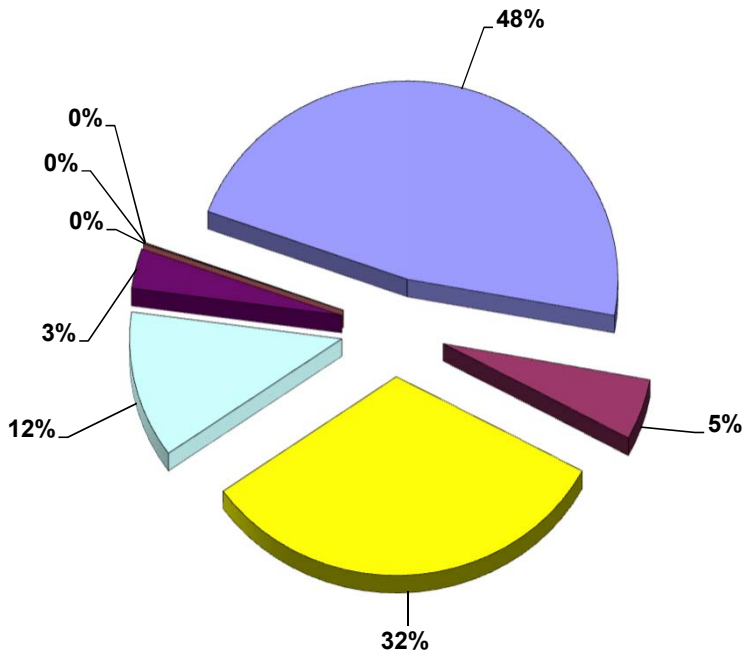
General Fund

General Fund
Summary of Revenues

FY 24		FY 23
$ 16,381,220	TAXES	$ 18,735,115
1,974,028	LICENSES & PERMITS	1,968,454
13,279,363	INTER-GOVERNMENTAL	12,780,294
4,924,395	CHARGES FOR SERVICE	4,731,924
1,294,046	FINES & FORFEITS	1,294,046
65,000	INVESTMENT EARNINGS	33,144
10,600	INTERFUND TRANSFERS	10,600
-	OTHER	600
$ 37,928,652	TOTAL	$ 39,554,177



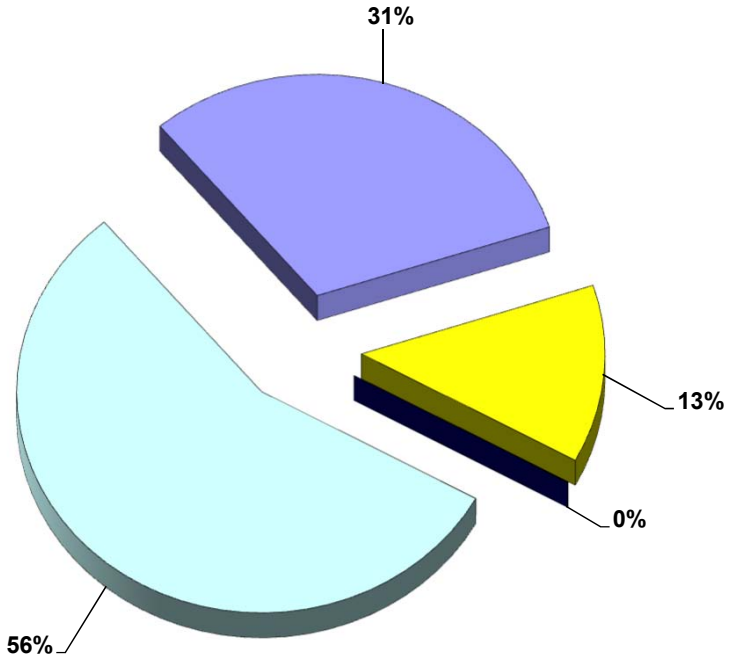
Fiscal Year 2024



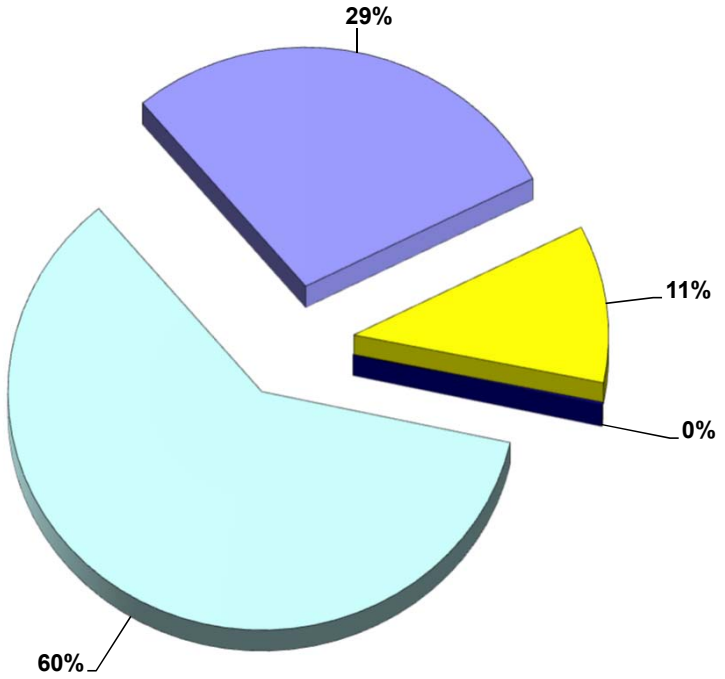
Fiscal Year 2023

General Fund
Summary of Expenditures

FY 24		FY 23
$ 11,789,018	PERSONAL SERVICES	$ 11,389,786
4,931,706	OPERATION & MAINTENANCE	4,227,806
19,345	CAPITAL	82,000
21,178,751	INTERFUND TRANSFERS	24,017,835
$ 37,918,820	TOTAL	$ 39,717,427



Fiscal Year 2024



Fiscal Year 2023

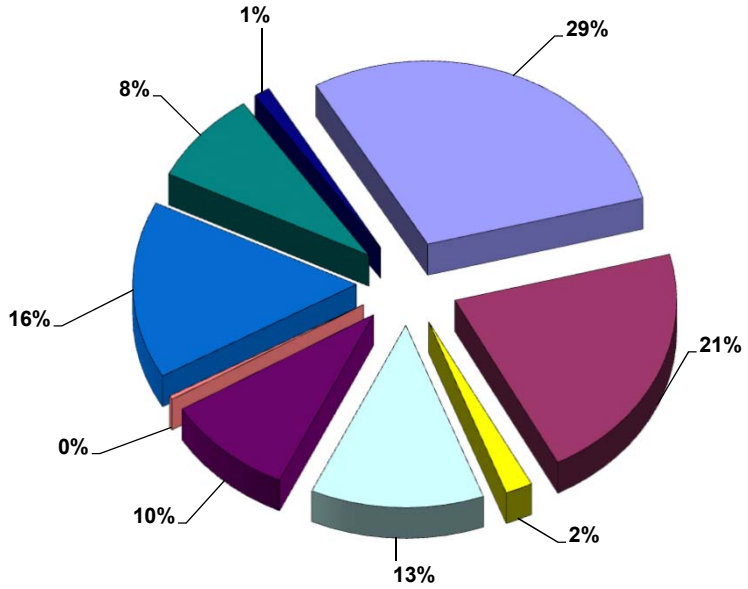
GENERAL OPERATING FUND
SUMMARY
OPERATING BUDGET
FY24

	PROPOSED BUDGET FY 24	APPROVED BUDGET FY 23	INCREASE (DECREASE)	ACTUAL FY 22
FUND BALANCE - BEGINNING	**$ 14,247,913**	**$ 11,579,300**	**$ 2,668,613**	**$ 33,454,382**
REVENUES:				
TAXES	$ 16,381,220	$ 18,735,115	$ (2,353,895)	$ 18,635,569
SPECIAL ASSESSMENTS	-	-	-	12,378
LICENSES & PERMITS	1,974,028	1,968,454	5,574	1,978,414
INTER-GOVERNMENTAL	13,279,363	12,780,294	499,069	12,780,222
CHARGES FOR SERVICE	4,924,395	4,731,924	192,471	4,720,626
FINES & FORFEITS	1,294,046	1,294,046	-	1,136,323
INVESTMENT EARNINGS	65,000	33,144	31,856	(206,021)
INTERFUND TRANSFERS	10,600	10,600	-	1,565,491
MISCELLANEOUS	-	600	(600)	351
TOTAL REVENUES	**$ 37,928,652**	**$ 39,554,177**	**$ (1,625,525)**	**$ 40,623,353**
EXPENDITURES:				
PERSONAL SERVICES	$ 11,789,018	$ 11,389,786	$ 399,232	$ 9,735,903
OPERATION & MAINTENANCE	4,931,706	4,227,806	703,900	3,973,935
CAPITAL	19,345	82,000	(62,655)	149,373
INTERFUND TRANSFERS	21,178,751	24,017,835	(2,839,084)	48,639,224
TOTAL EXPENDITURES	**$ 37,918,820**	**$ 39,717,427**	**$ (1,798,607)**	**$ 62,498,435**
FUND BALANCE - ENDING	**$ 14,257,745**	**$ 11,416,050**	**$ 2,841,695**	**$ 11,579,300**

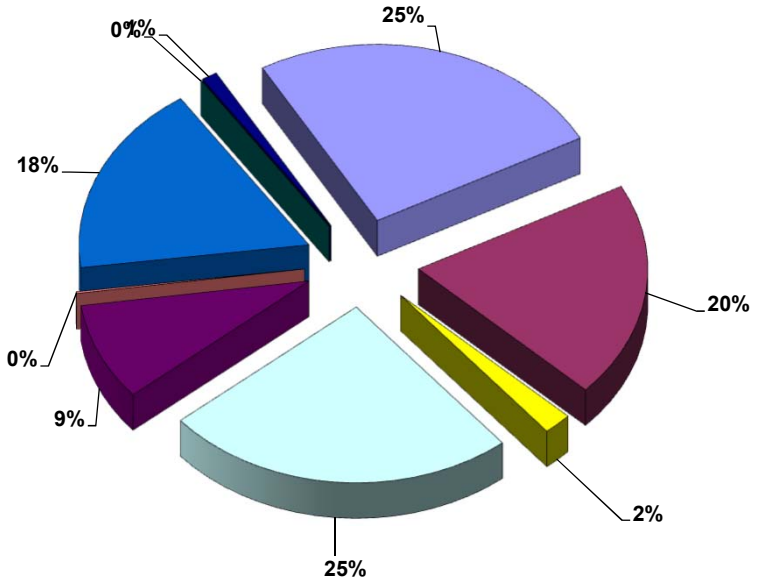
Special Revenue Funds

Special Revenue Funds
Summary of Revenues

FY 24		FY 23
$ 39,981,975	TAXES	$ 35,012,115
29,248,393	SPECIAL ASSESSMENTS	27,082,826
2,690,700	LICENSES & PERMITS	2,747,250
17,109,067	INTER-GOVERNMENTAL	33,947,698
12,897,882	CHARGES FOR SERVICE	12,226,483
456,853	INVESTMENT EARNINGS	222,656
21,335,993	INTERFUND TRANSFERS	24,139,084
11,200,000	DEBT PROCEEDS	-
1,565,620	OTHER	1,271,610
$ 136,486,483	TOTAL	$136,649,722



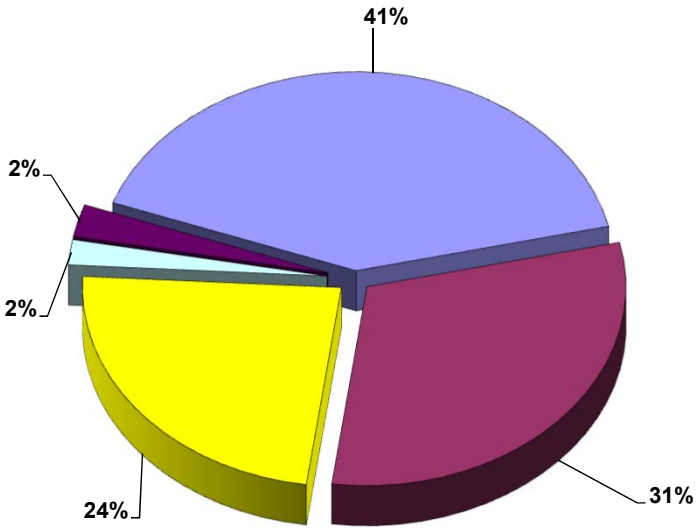
Fiscal Year 2024



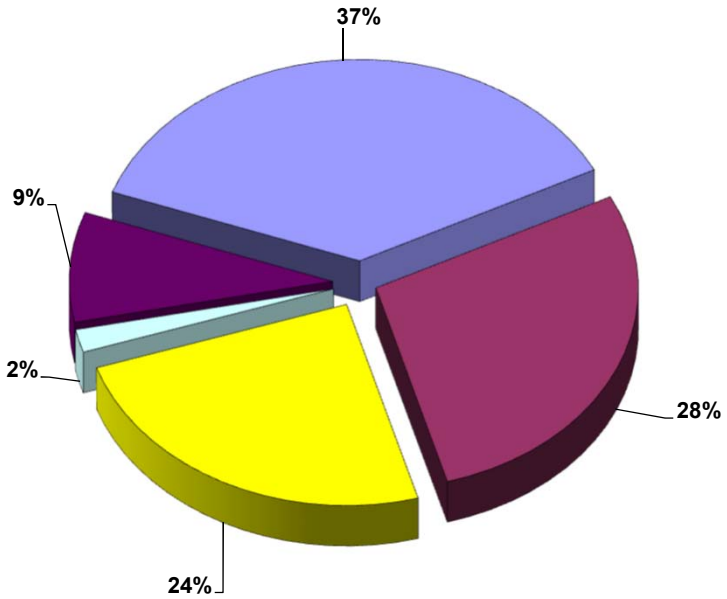
Fiscal Year 2023

Special Revenue Funds
Summary of Expenditures

FY 24		FY 23
$ 59,080,514	PERSONAL SERVICES	$ 56,126,487
44,462,773	OPERATION & MAINTENANCE	42,653,881
34,307,533	CAPITAL	36,863,751
2,952,054	DEBT SERVICE	2,786,810
3,790,910	INTERFUND TRANSFERS	13,378,117
$ 144,593,784	TOTAL	$ 151,809,046



Fiscal Year 2024



Fiscal Year 2023

SPECIAL REVENUE FUNDS
SUMMARY
OPERATING BUDGET
FY 24

	PUBLIC SAFETY	SOUTH TAX INCREMENT	EAST TAX INCREMENT	NORTH 27th STREET TAX INCREMENT	GAS TAX
FUND BALANCE - BEGINNING	**$ 1,800,000**	**$ 5,206,533**	**$ 1,963,356**	**$ 2,544,175**	**$ 2,715,697**
REVENUE:					
TAXES	$ 30,942,013	$ 3,756,660	$ 801,340	$ 2,651,476	$ -
SPECIAL ASSESSMENTS	-	-	-	-	-
LICENSES & PERMITS	34,200	-	-	-	-
INTER-GOVERNMENTAL	3,796,880	292,587	171,479	266,797	4,370,334
CHARGES FOR SERVICE	2,607,756	-	-	-	-
FINES & FORFEITS	34,800	-	-	-	-
INVESTMENT EARNINGS	5,000	50,000	15,000	27,000	21,000
CONTRIBUTIONS / DONATIONS	-	-	-	-	-
INTERFUND TRANSFERS	19,606,749	-	-	-	-
DEBT PROCEEDS	-	6,500,000	-	4,700,000	-
MISCELLANEOUS	117,210	-	-	-	-
TOTAL REVENUE	**$ 57,144,608**	**$ 10,599,247**	**$ 987,819**	**$ 7,645,273**	**$ 4,391,334**
EXPENDITURES:					
PERSONAL SERVICES	$ 45,591,785	$ -	$ -	$ -	$ 95,333
OPERATION & MAINTENANCE	8,771,386	2,241,716	826,530	1,982,107	353,760
CAPITAL	579,734	10,529,622	110,000	4,300,000	3,647,000
DEBT SERVICE	312,294	1,091,269	464,626	1,083,865	-
INTERFUND TRANSFERS	1,855,568	312,294	-	130,000	-
TOTAL EXPENDITURES	**$ 57,110,767**	**$ 14,174,901**	**$ 1,401,156**	**$ 7,495,972**	**$ 4,096,093**
FUND BALANCE ENDING	**$ 1,833,841**	**$ 1,630,879**	**$ 1,550,019**	**$ 2,693,476**	**$ 3,010,938**

SPECIAL REVENUE FUNDS
SUMMARY
OPERATING BUDGET
FY 24

	BUILDING INSPECTION	STREET & TRAFFIC	FIRE PROGRAMS	EOC 9-1-1	CITY COUNTY PLANNING	CITY ATTORNEY GRANTS	MUNCIPAL COURT GRANTS
FUND BALANCE - BEGINNING	**$ 4,154,457**	**$ 5,552,676**	**$ 261,082**	**$ 4,204,522**	**$ 725,641**	**$ 7,249**	**$ (2,887)**
REVENUE:							
TAXES	$ -	$ -	$ -	$ -	$ 508,247	$ -	$ -
SPECIAL ASSESSMENTS	-	-	-	-	-	-	-
LICENSES & PERMITS	2,571,000	-	-	-	85,000	-	-
INTER-GOVERNMENTAL	-	463,800	204,375	1,112,010	1,209,969	160,000	547,827
CHARGES FOR SERVICE	-	9,539,239	22,000	-	373,347	-	-
FINES & FORFEITS	-	-	-	-	-	46,000	-
INVESTMENT EARNINGS	72,000	10,000	2,006	26,236	6,000	-	-
CONTRIBUTIONS / DONATIONS	-	-	42,000	-	5,000	-	-
INTERFUND TRANSFERS	-	-	-	-	-	418,036	-
DEBT PROCEEDS	-	-	-	-	-	-	-
MISCELLANEOUS	-	10,000	2,500	-	-	-	-
TOTAL REVENUE	**$ 2,643,000**	**$ 10,023,039**	**$ 272,881**	**$ 1,138,246**	**$ 2,187,563**	**$ 624,036**	**$ 547,827**
EXPENDITURES:							
PERSONAL SERVICES	$ 1,757,328	$ 5,057,646	$ 7,500	$ 165,074	$ 1,433,083	$ 601,894	$ 197,514
OPERATION & MAINTENANCE	793,675	4,873,193	250,500	1,238,438	954,036	16,500	350,313
CAPITAL	75,000	1,832,186	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-	-	-
INTERFUND TRANSFERS	-	83,129	-	-	2,497	-	-
TOTAL EXPENDITURES	**$ 2,626,003**	**$ 11,846,154**	**$ 258,000**	**$ 1,403,512**	**$ 2,389,616**	**$ 618,394**	**$ 547,827**
FUND BALANCE ENDING	**$ 4,171,454**	**$ 3,729,561**	**$ 275,963**	**$ 3,939,256**	**$ 523,588**	**$ 12,891**	**$ (2,887)**

SPECIAL REVENUE FUNDS
SUMMARY
OPERATING BUDGET
FY 24

	POLICE PROGRAMS	CITY COUNTY LIBRARY	AMERICAN RESCUE PLAN FUND	COMMUNITY DEVELOPMENT GRANTS	PARK PROGRAMS	DOWNTOWN REVOLVING LOAN PGM	CEMETERY IMPROVE-MENT	BIKE PATH/ TRAIL DONATIONS	ANIMAL CONTROL DONATIONS
FUND BALANCE - BEGINNING	**$ 945,601**	**$ 4,778,915**	**$ 4,661,602**	**$ 1,488,947**	**$ 2,311,377**	**$ 1,632,486**	**$ 232,495**	**$ (62,384)**	**$ 39,362**
REVENUE:									
TAXES	$ -	$ 1,322,239	$ -	$ -	$ -	$ -	$ -	$ -	$ -
SPECIAL ASSESSMENTS	-	-	-	-	-	-	-	-	-
LICENSES & PERMITS	-	-	-	-	-	-	-	-	-
INTER-GOVERNMENTAL	592,851	1,682,400	-	2,237,758	-	-	-	-	-
CHARGES FOR SERVICE	274,890	14,650	-	15,000	-	-	14,000	-	-
FINES & FORFEITS	120,000	15,000	-	-	-	-	-	-	-
INVESTMENT EARNINGS	14,050	23,500	-	12,501	20,250	42,000	2,500	200	410
CONTRIBUTIONS / DONATIONS	85,000	87,500	-	-	142,500	-	-	-	-
INTERFUND TRANSFERS	-	1,196,458	-	79,750	5,000	-	-	-	-
DEBT PROCEEDS	-	-	-	-	-	-	-	-	-
MISCELLANEOUS	-	32,500	-	650,000	-	100,000	-	-	-
TOTAL REVENUE	**$ 1,086,791**	**$ 4,374,247**	**$ -**	**$ 2,995,009**	**$ 167,750**	**$ 142,000**	**$ 16,500**	**$ 200**	**$ 410**
EXPENDITURES:									
PERSONAL SERVICES	$ 499,835	$ 2,732,811	$ -	$ 494,132	$ -	$ -	$ -	$ -	$ -
OPERATION & MAINTENANCE	859,912	1,970,483	-	1,838,377	26,393	843,892	-	-	-
CAPITAL	-	5,000	-	-	-	-	230,000	-	-
DEBT SERVICE	-	-	-	-	-	-	-	-	-
INTERFUND TRANSFERS	-	22,876	-	-	-	-	-	-	-
TOTAL EXPENDITURES	**$ 1,359,747**	**$ 4,731,170**	**$ -**	**$ 2,332,509**	**$ 26,393**	**$ 843,892**	**$ 230,000**	**$ -**	**$ -**
FUND BALANCE ENDING	**$ 672,645**	**$ 4,421,992**	**$ 4,661,602**	**$ 2,151,447**	**$ 2,452,734**	**$ 930,594**	**$ 18,995**	**$ (62,184)**	**$ 39,772**

SPECIAL REVENUE FUNDS
SUMMARY
OPERATING BUDGET
FY 24

	STREET MAINTENANCE DISTRICTS	STREET LIGHT MAINT DISTRICTS	STORM SEWER	PARK MAINT. DISTRICTS	PARK DISTRICT 1	ARTERIAL STREET FEES	AMEND PARK
FUND BALANCE - BEGINNING	**$ 9,712,356**	**$ 2,627,115**	**$ 3,955,037**	**$ 1,804,802**	**$ 4,480,379**	**$ 5,809,698**	**$ 228,669**
REVENUE:							
TAXES	$ -	$ -	$ -	$ -	$ -	$ -	$ -
SPECIAL ASSESSMENTS	15,784,000	2,700,000	5,440,000	1,348,036	3,823,482	-	-
LICENSES & PERMITS	-	-	500	-	-	-	-
INTER-GOVERNMENTAL	-	-	-	-	-	-	-
CHARGES FOR SERVICE	-	-	-	-	-	-	25,000
FINES & FORFEITS	-	-	-	-	-	-	-
INVESTMENT EARNINGS	20,500	6,000	15,500	13,000	42,000	1,000	2,300
CONTRIBUTIONS / DONATIONS	-	-	-	-	-	-	-
INTERFUND TRANSFERS	-	-	-	-	-	-	-
DEBT PROCEEDS	-	-	-	-	-	-	-
MISCELLANEOUS	-	-	5,610	-	-	-	-
TOTAL REVENUE	**$ 15,804,500**	**$ 2,706,000**	**$ 5,461,610**	**$ 1,361,036**	**$ 3,865,482**	**$ 1,000**	**$ 27,300**
EXPENDITURES:							
PERSONAL SERVICES	$ -	$ -	$ -	$ -	$ 446,579	$ -	$ -
OPERATION & MAINTENANCE	7,883,111	3,239,446	1,987,497	1,284,867	1,596,161	2,443	85,989
CAPITAL	6,584,000	-	2,712,000	-	3,182,991	450,000	-
DEBT SERVICE	-	-	-	-	-	-	-
INTERFUND TRANSFERS	-	-	1,015,000	-	364,546	-	5,000
TOTAL EXPENDITURES	**$ 14,467,111**	**$ 3,239,446**	**$ 5,714,497**	**$ 1,284,867**	**$ 5,590,277**	**$ 452,443**	**$ 90,989**
FUND BALANCE ENDING	**$ 11,049,745**	**$ 2,093,669**	**$ 3,702,150**	**$ 1,880,971**	**$ 2,755,584**	**$ 5,358,255**	**$ 164,980**

SPECIAL REVENUE FUNDS
SUMMARY
OPERATING BUDGET
FY 24

	BALLFIELD STADIUM DONATIONS	ROAD MAINTENANCE DISTRICT	SIDEWALK HAZARD REPAIR	BALLPARK REPAIR FUND
FUND BALANCE - BEGINNING	**$ 482,927**	**$ 20,528**	**$ 9,016**	**$ 69,489**
REVENUE:				
TAXES	$ -	$ -	$ -	$ -
SPECIAL ASSESSMENTS	-	2,875	150,000	-
LICENSES & PERMITS	-	-	-	-
INTER-GOVERNMENTAL	-	-	-	-
CHARGES FOR SERVICE	-	-	12,000	-
FINES & FORFEITS	-	-	-	-
INVESTMENT EARNINGS	4,500	200	200	2,000
CONTRIBUTIONS / DONATIONS	70,000	-	-	-
INTERFUND TRANSFERS	-	-	-	30,000
DEBT PROCEEDS	-	-	-	-
MISCELLANEOUS	-	-	-	-
TOTAL REVENUE	**$ 74,500**	**$ 3,075**	**$ 162,200**	**$ 32,000**
EXPENDITURES:				
PERSONAL SERVICES	$ -	$ -	$ -	$ -
OPERATION & MAINTENANCE	10,759	563	150,000	30,726
CAPITAL	70,000	-	-	-
DEBT SERVICE	-	-	-	-
INTERFUND TRANSFERS	-	-	-	-
TOTAL EXPENDITURES	**$ 80,759**	**$ 563**	**$ 150,000**	**$ 30,726**
FUND BALANCE ENDING	**$ 476,668**	**$ 23,040**	**$ 21,216**	**$ 70,763**

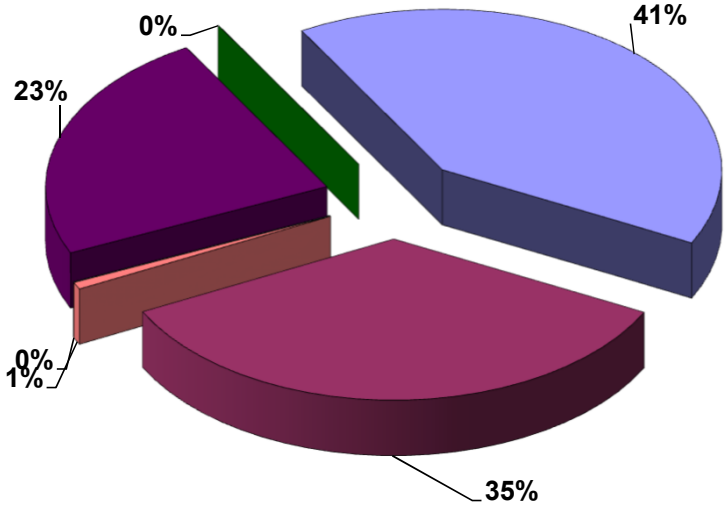
SPECIAL REVENUE FUNDS
SUMMARY
OPERATING BUDGET
FY 24

	PROPOSED BUDGET FY 24	APPROVED BUDGET FY 23	INCREASE (DECREASE)	ACTUAL FY 22
FUND BALANCE - BEGINNING	**$ 74,360,918**	**$ 62,588,112**	**$ 11,772,806**	**$ 72,384,910**
REVENUE:				
TAXES	$ 39,981,975	$ 35,012,115	$ 4,969,860	$ 26,981,321
SPECIAL ASSESSMENTS	29,248,393	27,082,826	2,165,567	25,956,281
LICENSES & PERMITS	2,690,700	2,747,250	(56,550)	3,099,737
INTER-GOVERNMENTAL	17,109,067	33,947,698	(16,838,631)	15,184,603
CHARGES FOR SERVICE	12,897,882	12,226,483	671,399	12,914,350
FINES & FORFEITS	215,800	196,900	18,900	349,494
INVESTMENT EARNINGS	456,853	222,656	234,197	(940,750)
CONTRIBUTIONS / DONATIONS	432,000	494,500	(62,500)	397,625
INTERFUND TRANSFERS	21,335,993	24,139,084	(2,803,091)	30,232,311
DEBT PROCEEDS	11,200,000	-	11,200,000	-
MISCELLANEOUS	917,820	580,210	337,610	1,955,293
TOTAL REVENUE	**$ 136,486,483**	**$ 136,649,722**	**$ (163,239)**	**$ 116,130,265**
EXPENDITURES:				
PERSONAL SERVICES	$ 59,080,514	$ 56,126,487	$ 2,954,027	$ 51,038,379
OPERATION & MAINTENANCE	44,462,773	42,653,881	1,808,892	36,366,843
CAPITAL	34,307,533	36,863,751	(2,556,218)	13,665,590
DEBT SERVICE	2,952,054	2,786,810	165,244	7,162,112
INTERFUND TRANSFERS	3,790,910	13,378,117	(9,587,207)	6,710,517
TOTAL EXPENDITURES	**$ 144,593,784**	**$ 151,809,046**	**$ (7,215,262)**	**$ 114,943,441**
FUND BALANCE ENDING	**$ 66,253,617**	**$ 47,428,788**	**$ 18,824,829**	**$ 73,571,734**

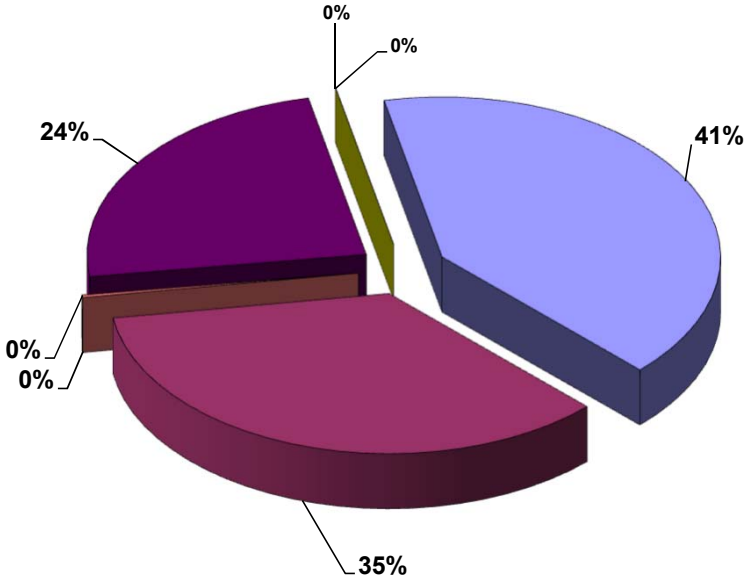
Debt Service Funds

Debt Service Funds
Summary of Revenues

FY 24		FY 23
$ 1,769,299	TAXES	$ 1,733,383
1,515,000	SPECIAL ASSESSMENTS	1,491,000
30,250	INVESTMENT EARNINGS	9,677
-	DONATIONS	-
1,015,000	INTERFUND TRANSFERS	1,015,000
-	DEBT PROCEEDS	-
-	MISCELLANEOUS	-
$ 4,329,549	TOTAL	$ 4,249,060



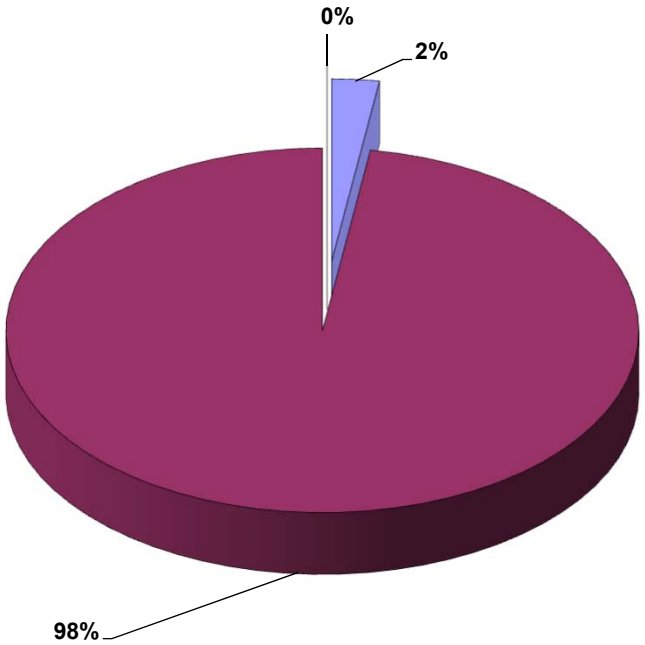
Fiscal Year 2024



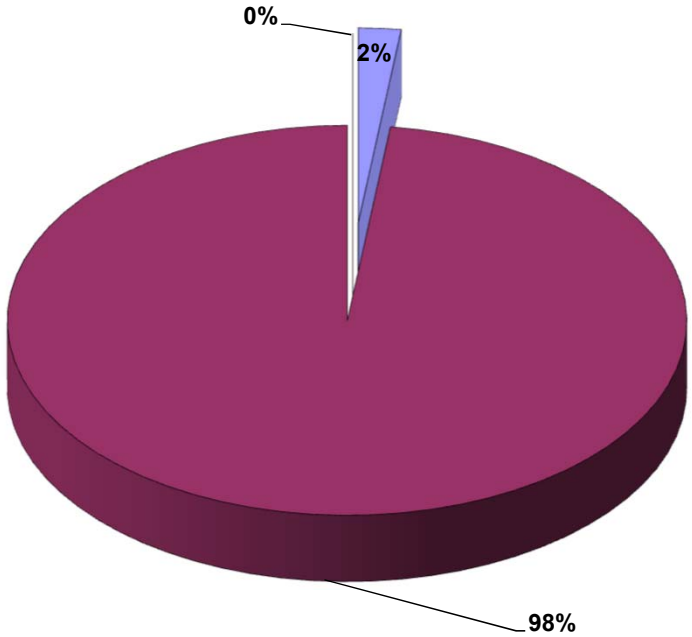
Fiscal Year 2023

Debt Service Funds
Summary of Expenditures

FY 24		FY 23
$ 108,993	OPERATION & MAINTENANCE	$ 99,120
4,383,694	DEBT SERVICE	4,791,088
-	INTERFUND TRANSFERS	-
$ 4,492,687	TOTAL	$ 4,890,208



Fiscal Year 2024



Fiscal Year 2023

DEBT SERVICE FUNDS
SUMMARY
OPERATING BUDGET
FY 24

	SPECIAL IMPROVEMENT DISTRICTS	SERIES 2004A STREET IMPROVEMENTS	STORM SEWER	SIDEWALK & CURB DISTRICTS	SERIES 2015 BASEBALL FIELD REFUNDING	SERIES 2021 LIBRARY
FUND BALANCE - BEGINNING	**$ 1,897,307**	**$ 353,934**	**$ 1,846,732**	**$ 610,497**	**$ 821,996**	**$ 832,381**
REVENUE:						
TAXES	$ -	$ 354,896	$ -	$ -	$ 743,468	$ 670,935
SPECIAL ASSESSMENTS	980,000	-	-	535,000	-	-
INVESTMENT EARNINGS	14,000	450	10,400	1,500	400	3,500
DONATIONS	-	-	-	-	-	-
INTERFUND TRANSFERS	-	-	1,015,000	-	-	-
TOTAL REVENUE	**$ 994,000**	**$ 355,346**	**$ 1,025,400**	**$ 536,500**	**$ 743,868**	**$ 674,435**
EXPENDITURES:						
OPERATION & MAINTENANCE	$ 52,700	$ 7,599	$ 11,430	$ 14,300	$ 9,110	$ 13,854
DEBT SERVICE	1,057,400	345,700	1,000,194	476,400	742,300	761,700
INTERFUND TRANSFERS	-	-	-	-	-	-
TOTAL EXPENDITURES	**$ 1,110,100**	**$ 353,299**	**$ 1,011,624**	**$ 490,700**	**$ 751,410**	**$ 775,554**
FUND BALANCE ENDING	**$ 1,781,207**	**$ 355,981**	**$ 1,860,508**	**$ 656,297**	**$ 814,454**	**$ 731,262**

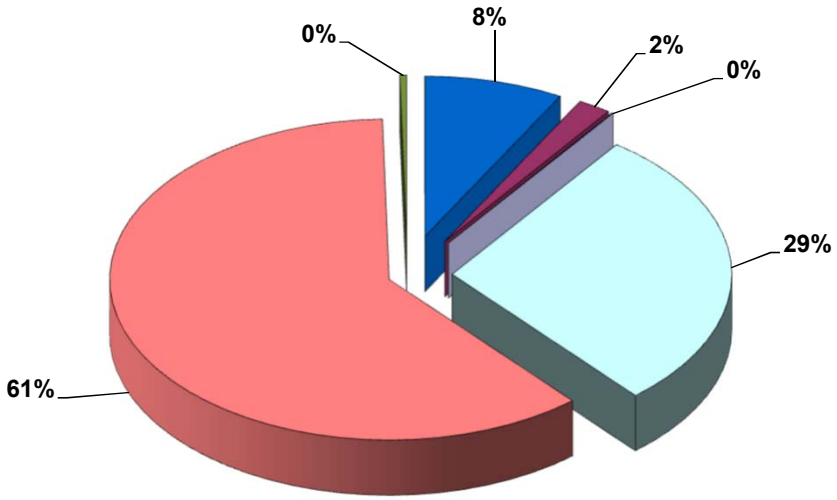
DEBT SERVICE FUNDS
SUMMARY
OPERATING BUDGET
FY 24

	PROPOSED BUDGET FY 24	APPROVED BUDGET FY 23	INCREASE (DECREASE)	ACTUAL FY 22
FUND BALANCE - BEGINNING	**$ 6,362,847**	**$ 6,208,568**	**$ 154,279**	**$ 16,281,936**
REVENUE:				
TAXES	$ 1,769,299	$ 1,733,383	$ 35,916	$ 1,768,739
SPECIAL ASSESSMENTS	1,515,000	1,491,000	24,000	1,669,568
INVESTMENT EARNINGS	30,250	9,677	20,573	(48,815)
DONATIONS	-	-	-	300,000
INTERFUND TRANSFERS	1,015,000	1,015,000	-	1,296,555
TOTAL REVENUE	**$ 4,329,549**	**$ 4,249,060**	**$ 80,489**	**$ 4,986,047**
EXPENDITURES:				
OPERATION & MAINTENANCE	$ 108,993	$ 99,120	$ 9,873	$ 45,768
DEBT SERVICE	4,383,694	4,791,088	(407,394)	12,966,701
INTERFUND TRANSFERS	-	-	-	1,735,847
TOTAL EXPENDITURES	**$ 4,492,687**	**$ 4,890,208**	**$ (397,521)**	**$ 14,748,316**
FUND BALANCE ENDING	**$ 6,199,709**	**$ 5,567,420**	**$ 632,289**	**$ 6,519,667**

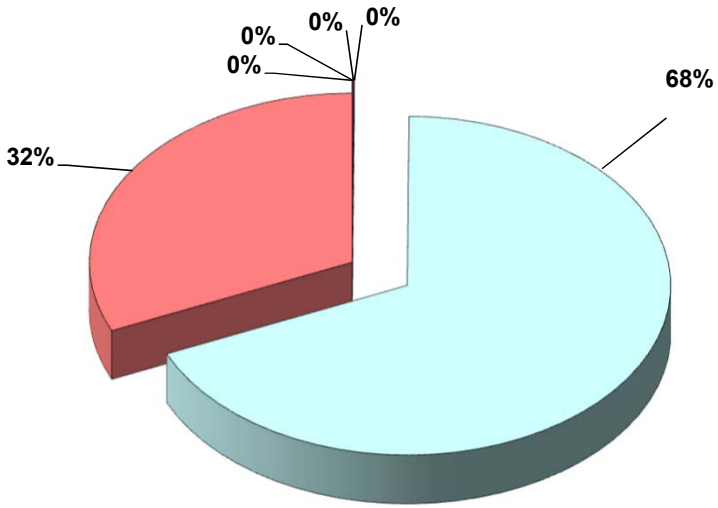
Capital Projects Funds

Capital Project Funds
Summary of Revenues

FY 24		FY 23
$ 650,000	INTER-GOVERNMENTAL	$ -
153,970	INVESTMENT EARNINGS	13,336
5,000	DONATIONS	5,000
2,308,884	INTERFUND TRANSFERS	11,670,581
4,923,900	DEBT PROCEEDS	5,407,275
31,116	MISCELLANEOUS	1,126
$ 8,072,870	TOTAL	$ 17,097,318



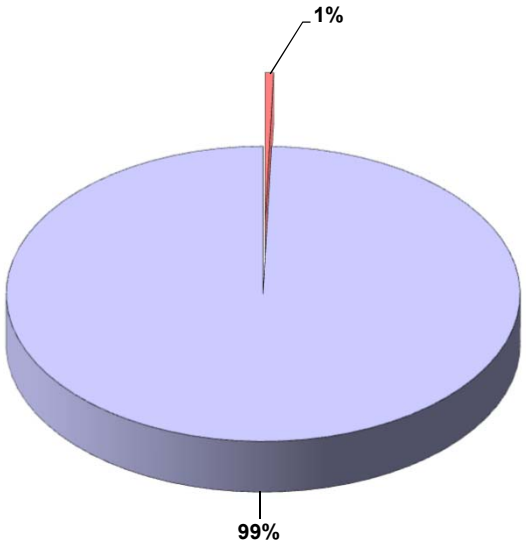
Fiscal Year 2024



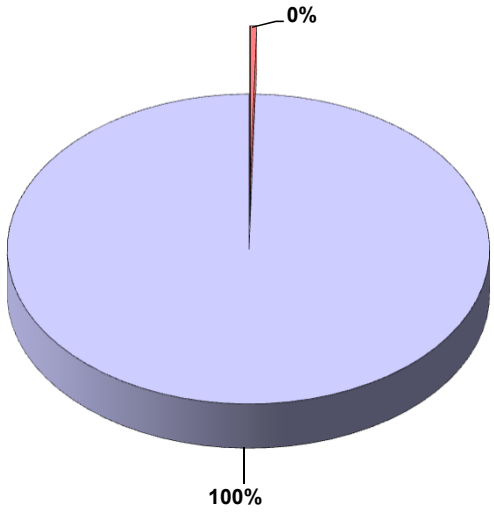
Fiscal Year 2023

Capital Project Funds
Summary of Expenditures

FY 24		FY 23
$ 40,610	OPERATION & MAINTENANCE	$ 88,185
7,741,755	CAPITAL	21,216,106
-	TRANSFERS	-
$ 7,782,365	TOTAL	$ 21,304,291



Fiscal Year 2024



Fiscal Year 2023

CAPITAL PROJECT FUNDS
SUMMARY
OPERATING BUDGET
FY 24

	URBAN RENEWAL PROP. ACQUIST.	SIDEWALK AND CURB DISTRICTS	SPECIAL IMPROVEMENT DISTRICTS	CITY HALL CONSTRUCTION	FIRE STATION CONSTR.	CAPITAL REPLACEMENT	DOG PARK CONSTRUCTION FUND
FUND BALANCE - BEGINNING	**$ 204,086**	**$ -**	**$ -**	**$ 4,677,759**	**$ -**	**$ 6,538,594**	**$ 4,973**
REVENUE:							
TAXES	$ -	$ -	$ -	$ 200,000	$ -	$ -	$ -
INTER-GOVERNMENTAL	-	-	-	650,000	-	-	-
INVESTMENT EARNINGS	270	100	-	67,000	15,000	71,000	-
DONATIONS	-	-	-	-	-	-	5,000
INTERFUND TRANSFERS	-	-	-	100,000	-	2,208,884	-
DEBT PROCEEDS	-	1,847,650	3,076,250	-	-	-	-
MISCELLANEOUS	-	-	-	30,000	-	1,116	-
TOTAL REVENUE	**$ 270**	**$ 1,847,750**	**$ 3,076,250**	**$ 1,047,000**	**$ 15,000**	**$ 2,281,000**	**$ 5,000**
EXPENDITURES:							
OPERATION & MAINTENANCE	$ 13,045	$ 25,000	$ -	$ -	$ -	$ 2,565	$ -
CAPITAL	7,000	1,822,750	3,076,250	1,200,000	-	1,565,093	5,000
DEBT SERVICE	-	-	-	-	-	-	-
INTERFUND TRANSFERS	-	-	-	-	-	-	-
TOTAL EXPENDITURES	**$ 20,045**	**$ 1,847,750**	**$ 3,076,250**	**$ 1,200,000**	**$ -**	**$ 1,567,658**	**$ 5,000**
FUND BALANCE ENDING	**$ 184,311**	**$ -**	**$ -**	**$ 4,524,759**	**$ 15,000**	**$ 7,251,936**	**$ 4,973**

CAPITAL PROJECT FUNDS
SUMMARY
OPERATING BUDGET
FY 24

		PARK CONSTRUCTION	
FUND BALANCE - BEGINNING		**$ 71,092**	
REVENUE:			
	TAXES	$ -	
	INTER-GOVERNMENTAL	-	
	INVESTMENT EARNINGS	600	
	DONATIONS	-	
	INTERFUND TRANSFERS	-	
	DEBT PROCEEDS	-	
	MISCELLANEOUS	-	
TOTAL REVENUE		**$ 600**	
EXPENDITURES:			
	OPERATION & MAINTENANCE	$ -	
	CAPITAL	65,662	
	DEBT SERVICE	-	
	INTERFUND TRANSFERS	-	
TOTAL EXPENDITURES		**$ 65,662**	**$ -**
FUND BALANCE ENDING		**$ 6,030**	

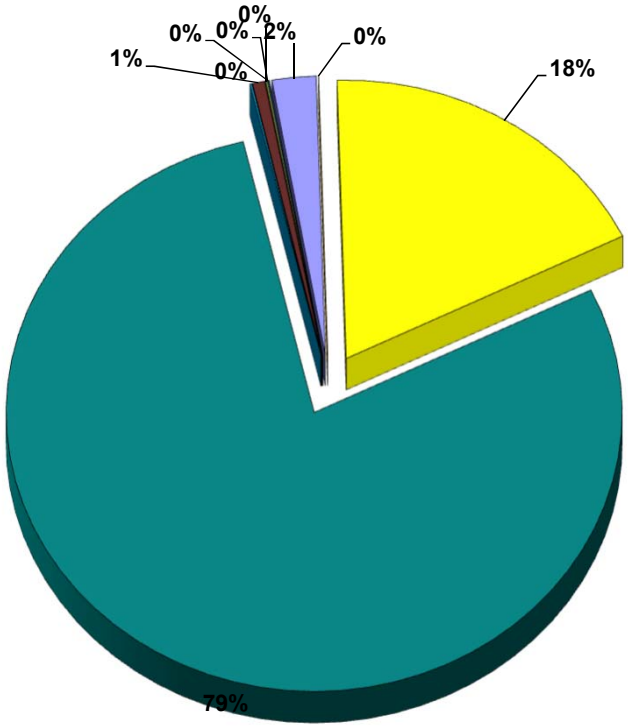
CAPITAL PROJECT FUNDS
SUMMARY
OPERATING BUDGET
FY 24

	PROPOSED BUDGET FY 24	APPROVED BUDGET FY 23	INCREASE (DECREASE)	ACTUAL FY 22
FUND BALANCE - BEGINNING	**$ 11,496,505**	**$ 17,321,281**	**$ (5,824,776)**	**$ 6,996,327**
REVENUE:				
TAXES	$ 200,000	$ -	$ 200,000	$ -
INTER-GOVERNMENTAL	650,000	-	650,000	-
INVESTMENT EARNINGS	153,970	13,336	140,634	(95,867)
DONATIONS	5,000	5,000	-	396,731
INTERFUND TRANSFERS	2,308,884	11,670,581	(9,361,697)	22,220,716
DEBT PROCEEDS	4,923,900	5,407,275	(483,375)	4,000,000
MISCELLANEOUS	31,116	1,126	29,990	11,934
TOTAL REVENUE	**$ 8,272,870**	**$ 17,097,318**	**$ (8,824,448)**	**$ 26,533,514**
EXPENDITURES:				
OPERATION & MAINTENANCE	$ 40,610	$ 88,185	$ (47,575)	$ 190,205
CAPITAL	7,741,755	21,216,106	(13,474,351)	19,873,962
DEBT SERVICE	-	-	-	159,777
INTERFUND TRANSFERS	-	-	-	52,236
TOTAL EXPENDITURES	**$ 7,782,365**	**$ 21,304,291**	**$ (13,521,926)**	**$ 20,276,180**
FUND BALANCE ENDING	**$ 11,987,010**	**$ 13,114,308**	**$ (1,127,298)**	**$ 13,253,661**

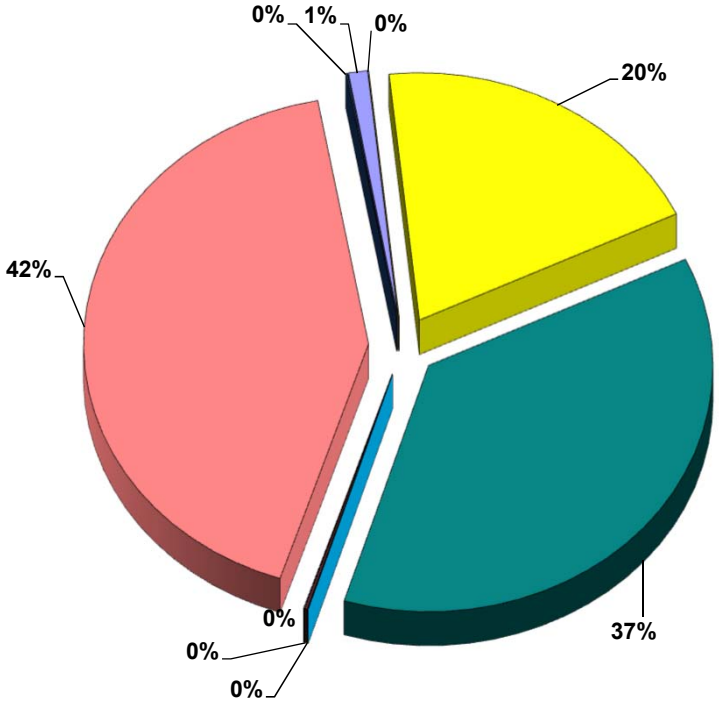
Enterprise Funds

Enterprise Funds
Summary of Revenues

FY 24		FY 23
$ 2,644,105	TAXES	$ 2,531,644
-	SPECIAL ASSESSMENTS	-
20,905,149	INTER-GOVERNMENTAL	46,156,099
90,100,176	CHARGES FOR SERVICE	86,641,629
110,850	FINES & FORFEITS	100,000
737,985	INVESTMENT EARNINGS	337,118
130,000	INTERFUND TRANSFERS	130,000
-	DEBT PROCEEDS	99,000,000
89,039	MISCELLANEOUS	191,889
$ 114,717,304	TOTAL	$ 235,088,379



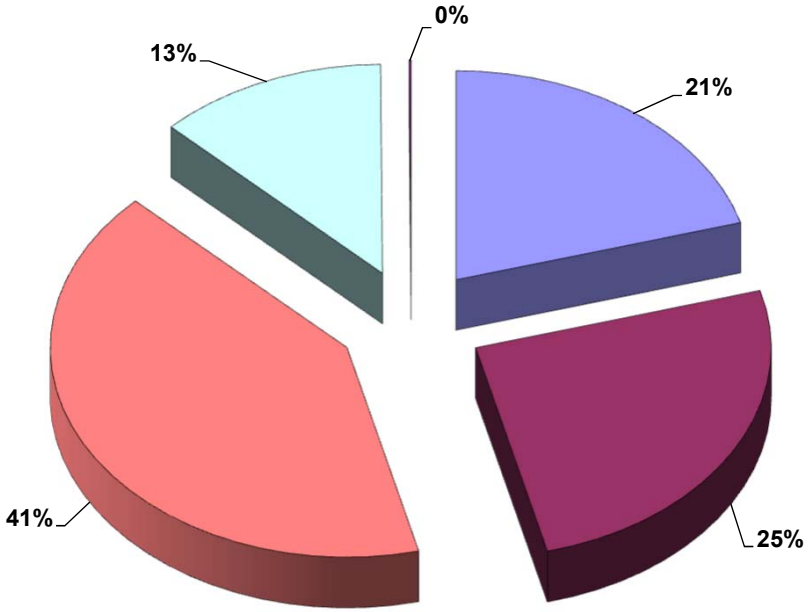
Fiscal Year 2024



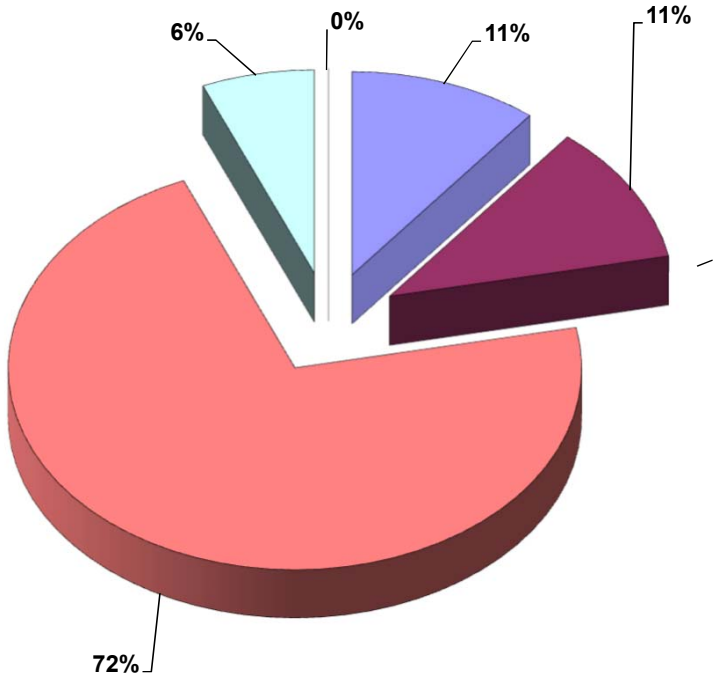
Fiscal Year 2023

Enterprise Funds
Summary of Expenses

FY 24		FY 23
$ 28,592,210	PERSONAL SERVICES	$ 26,738,689
35,463,312	OPERATION & MAINTENANCE	28,035,239
57,289,293	CAPITAL	180,288,376
17,418,933	DEBT SERVICE	15,939,383
143,743	INTERFUND TRANSFERS	-
$ 138,907,491	TOTAL	$ 251,001,687



Fiscal Year 2024



Fiscal Year 2023

ENTERPRISE FUNDS
SUMMARY
OPERATING BUDGET
FY 24

	WATER	WASTE-WATER	PARKING	SOLID WASTE	AIRPORT	TRANSIT
WORKING CAPITAL -BEGINNING	**$ 26,268,473**	**$ 15,470,542**	**$ 1,070,088**	**$ 7,209,643**	**$ 26,959,601**	**$ 7,820,766**
REVENUE:						
TAXES	$ -	$ -	$ -	$ -	$ -	$ 2,644,105
LICENSES & PERMITS	-	-	35,000	-	-	-
INTER-GOVERNMENTAL	7,063,546	200,000	-	-	7,578,960	6,062,643
CHARGES FOR SERVICE	31,286,500	23,400,960	2,281,648	19,494,450	12,889,604	747,014
FINES & FORFEITS	-	-	110,850	-	-	-
INVESTMENT EARNINGS	97,700	190,000	9,000	121,300	241,485	78,500
INTERFUND TRANSFERS	-	-	130,000	-	-	-
DEBT PROCEEDS	-	-	-	-	-	-
MISCELLANEOUS	13,000	-	-	-	63,340	12,699
TOTAL REVENUE	**$ 38,460,746**	**$ 23,790,960**	**$ 2,566,498**	**$ 19,615,750**	**$ 20,773,389**	**$ 9,544,961**
EXPENSES:						
PERSONAL SERVICES	$ 5,275,092	$ 4,748,274	$ 809,151	$ 7,352,195	$ 5,322,567	$ 5,084,931
OPERATION & MAINTENANCE	13,268,681	7,377,126	869,834	8,297,884	3,885,389	1,764,398
CAPITAL	19,092,742	14,023,379	123,204	4,145,891	16,941,602	2,962,475
DEBT SERVICE	9,900,000	5,358,000	255,783	1,546,000	359,150	-
INTERFUND TRANSFERS	-	-	-	143,743	-	-
TOTAL EXPENSES	**$ 47,536,515**	**$ 31,506,779**	**$ 2,057,972**	**$ 21,485,713**	**$ 26,508,708**	**$ 9,811,804**
WORKING CAPITAL NOT BUDGETED						
WORKING CAPITAL - ENDING	**$ 17,192,704**	**$ 7,754,723**	**$ 1,578,614**	**$ 5,339,680**	**$ 21,224,282**	**$ 7,553,923**
LESS OPERATING RESERVE	**5,000,000**	**2,180,000**	**297,000**	**3,500,000**	**1,565,000**	**1,165,000**
LESS BOND/LOAN RESERVE REQUIREMENTS	**1,385,000**	**1,445,000**	**-**	**-**	**2,425,000**	**-**
AVAILABLE WORKING CAPITAL	**$ 10,807,704**	**$ 4,129,723**	**$ 1,281,614**	**$ 1,839,680**	**$ 17,234,282**	**$ 6,388,923**

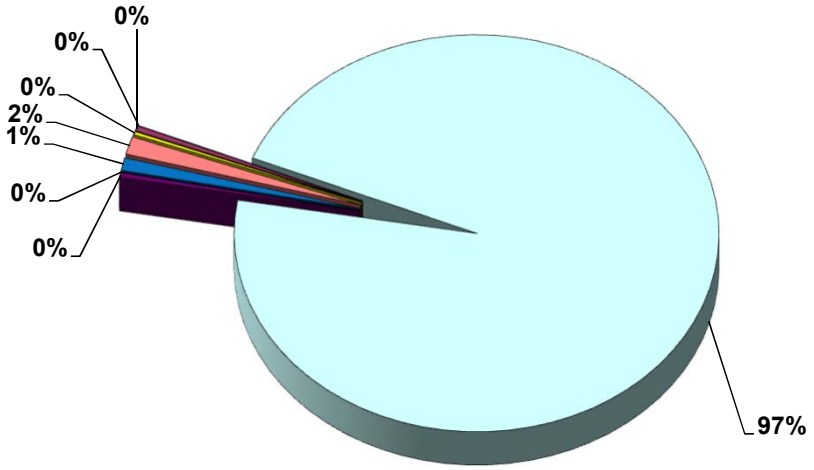
ENTERPRISE FUNDS
SUMMARY
OPERATING BUDGET
FY 24

	PROPOSED BUDGET FY 24	APPROVED BUDGET FY 23	INCREASE (DECREASE)	ACTUAL FY 22
WORKING CAPITAL -BEGINNING	**$ 84,799,113**	**$ 106,480,096**	**$ (21,680,983)**	**$ 119,765,266**
REVENUE:				
TAXES	$ 2,644,105	$ 2,531,644	$ 112,461	$ 2,508,073
LICENSES & PERMITS	35,000	-	35,000	-
INTER-GOVERNMENTAL	20,905,149	46,156,099	(25,250,950)	27,454,461
CHARGES FOR SERVICE	90,100,176	86,641,629	3,458,547	88,375,357
FINES & FORFEITS	110,850	100,000	10,850	102,051
INVESTMENT EARNINGS	737,985	337,118	400,867	(1,814,879)
INTERFUND TRANSFERS	130,000	130,000	-	138,471
DEBT PROCEEDS	-	99,000,000	(99,000,000)	-
MISCELLANEOUS	89,039	191,889	(102,850)	917,672
TOTAL REVENUE	**$ 114,752,304**	**$ 235,088,379**	**$ (120,336,075)**	**$ 117,681,206**
EXPENSES:				
PERSONAL SERVICES	$ 28,592,210	$ 26,738,689	$ 1,853,521	$ 24,669,570
OPERATION & MAINTENANCE	35,463,312	28,035,239	7,428,073	31,470,592
CAPITAL	57,289,293	180,288,376	(122,999,083)	51,283,068
DEBT SERVICE	17,418,933	15,939,383	1,479,550	3,574,074
INTERFUND TRANSFERS	143,743	-	143,743	76,000
TOTAL EXPENSES	**$ 138,907,491**	**$ 251,001,687**	**$ (112,094,196)**	**$ 111,073,304**
WORKING CAPITAL NOT BUDGETED				1,979,774
WORKING CAPITAL - ENDING	**$ 60,643,926**	**$ 90,566,788**	**$ (29,922,862)**	**$ 128,352,942**
LESS OPERATING RESERVE	**13,707,000**	**14,493,000**	**(786,000)**	**8,193,465**
LESS BOND/LOAN RESERVE REQUIREMENTS	**5,255,000**	**5,255,000**	**-**	**10,516,097**
AVAILABLE WORKING CAPITAL	**$ 41,681,926**	**$ 70,818,788**	**$ (29,136,862)**	**$ 109,643,380**

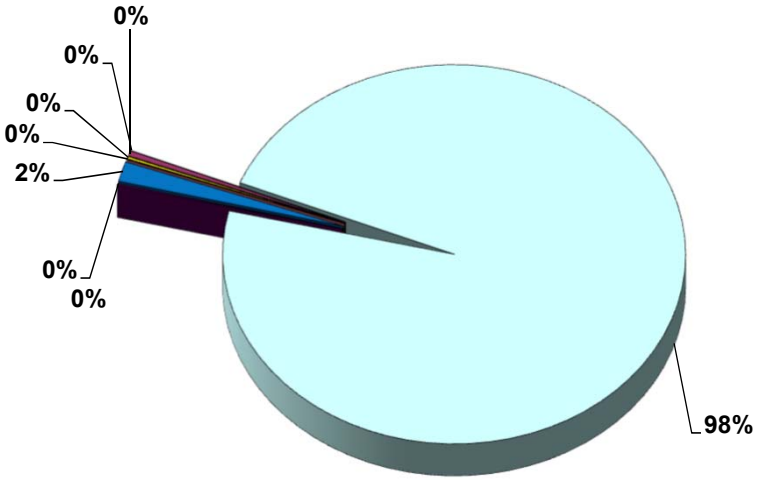
Internal Service Funds

Internal Service Fund
Summary of Revenues

FY 24		FY 23
$ 85,000	SPECIAL ASSESSMENTS	$ 55,000
140,500	LICENSES AND PERMITS	134,000
-	INTER-GOVERNMENTAL	-
33,472,182	CHARGES FOR SERVICE	30,777,289
137,300	INVESTMENT EARNINGS	41,625
356,894	INTERFUND TRANSFERS	532,057
500,000	MISCELLANEOUS	18,000
$ 34,691,876	TOTAL	$ 31,557,971



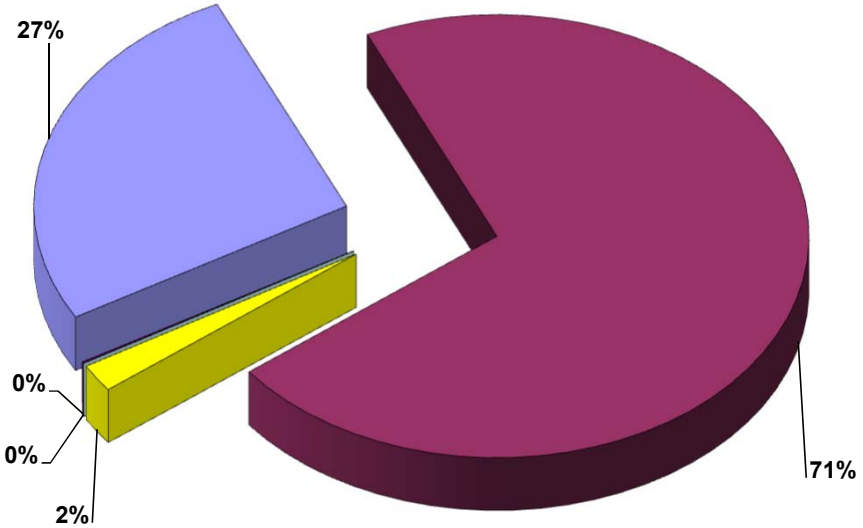
Fiscal Year 2024



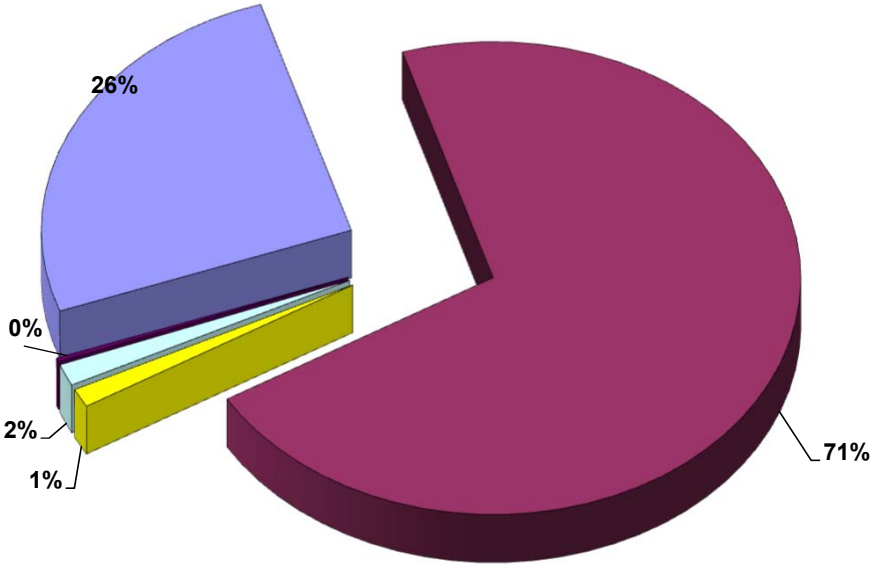
Fiscal Year 2023

Internal Service Fund
Summary of Expenses

FY 24		FY 23
$ 9,860,726	PERSONAL SERVICES	$ 9,239,344
26,525,212	OPERATION & MAINTENANCE	25,453,538
747,044	CAPITAL	455,513
-	DEBT SERVICE	532,056
38,367	INTERFUND TRANSFERS	95,769
$ 37,171,349	TOTAL	$ 35,776,220



Fiscal Year 2024



Fiscal Year 2023

INTERNAL SERVICE FUNDS
SUMMARY
OPERATING BUDGET
FY 24

	FLEET SERVICES	CENTRAL SERVICES	INFORMATION TECHNOLOGY	CITY HEALTH BENEFITS	CENTRAL TELEPHONE	RADIO COMMUNICATIONS	PROPERTY INSURANCE	FACILITIES MANAGEMENT
WORKING CAPITAL - BEGINNING	**$ 1,689,977**	**$ 212,627**	**$ 569,842**	**$ 8,899,157**	**$ 317,124**	**$ 505,568**	**$ (109,085)**	**$ 2,310,259**
REVENUE:								
SPECIAL ASSESSMENTS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
LICENSES & PERMITS	-	-	-	-	-	-	-	-
INTER-GOVERNMENTAL	-	-	-	-	-	-	-	-
CHARGES FOR SERVICE	2,337,119	112,473	3,642,449	13,432,000	461,830	333,499	3,770,946	2,537,809
INVESTMENT EARNINGS	18,000	2,500	10,000	50,000	3,500	9,000	3,800	34,000
INTERFUND TRANSFERS	-	-	-	-	-	-	-	356,894
MISCELLANEOUS	-	-	-	-	-	-	-	500,000
TOTAL REVENUE	**$ 2,355,119**	**$ 114,973**	**$ 3,652,449**	**$ 13,482,000**	**$ 465,330**	**$ 342,499**	**$ 3,774,746**	**$ 3,428,703**
EXPENSES:								
PERSONAL SERVICES	$ 1,556,035	$ -	$ 2,343,364	$ 50,000	$ 178,617	$ -	$ 119,912	$ 704,137
OPERATION & MAINTENANCE	611,375	95,836	1,274,656	16,035,790	279,498	383,601	4,011,308	1,811,601
CAPITAL	-	7,544	155,500	-	-	-	-	405,000
DEBT SERVICE	-	-	-	-	-	-	-	-
INTERFUND TRANSFERS	38,367	-	-	-	-	-	-	-
TOTAL EXPENSES	**$ 2,205,777**	**$ 103,380**	**$ 3,773,520**	**$ 16,085,790**	**$ 458,115**	**$ 383,601**	**$ 4,131,220**	**$ 2,920,738**
WORKING CAPITAL- ENDING	**$ 1,839,319**	**$ 224,220**	**$ 448,771**	**$ 6,295,367**	**$ 324,339**	**$ 464,466**	**$ (465,559)**	**$ 2,818,224**
WORKING CAPITAL NOT BUDGETED		-	-	-	-	-	-	-
LESS RESERVED/DESIGNATED	**801,942**	**-**	**904,505**	**-**	**36,649**	**-**	**1,321,990**	**233,659**
UNDESIGNATED WORKING CAPITAL BALANCE ENDING	**$ 1,037,377**	**$ 224,220**	**$ (455,734)**	**$ 6,295,367**	**$ 287,690**	**$ 464,466**	**$ (1,787,549)**	**$ 2,584,565**

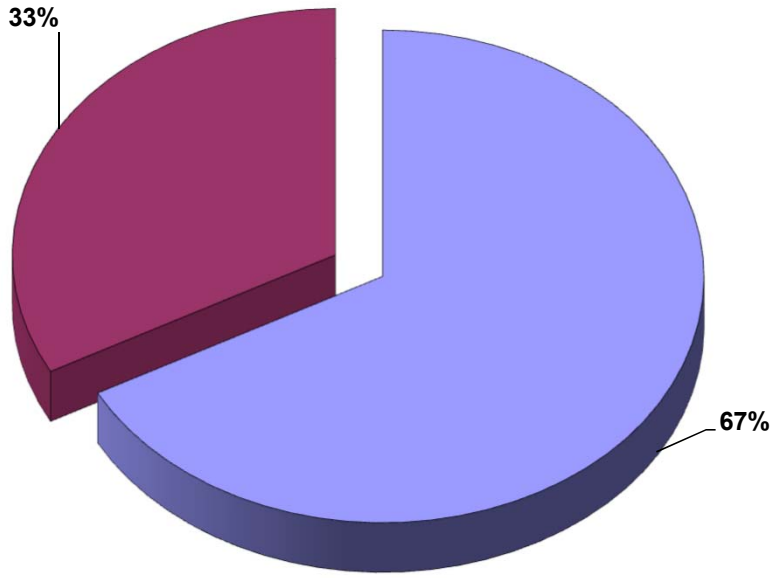
INTERNAL SERVICE FUNDS
SUMMARY
OPERATING BUDGET
FY 24

	PUBLIC WORKS ADMINISTRATION	PUBLIC WORKS ENGINEERING	PROPOSED BUDGET FY 24	APPROVED BUDGET FY 23	INCREASE (DECREASE)	ACTUAL FY 22
WORKING CAPITAL - BEGINNING	**$ 857,000**	**$ 269,645**	**$ 15,522,114**	**$ 15,950,179**	**$ (428,065)**	**$ 18,798,967**
REVENUE:						
SPECIAL ASSESSMENTS	$ -	$ 85,000	$ 85,000	$ 55,000	$ 30,000	$ 60,979
LICENSES & PERMITS	-	140,500	140,500	134,000	6,500	127,936
INTER-GOVERNMENTAL	-	-	-	-	-	890,953
CHARGES FOR SERVICE	3,166,871	3,677,186	33,472,182	30,777,289	2,694,893	28,742,102
INVESTMENT EARNINGS	4,000	2,500	137,300	41,625	95,675	(280,440)
INTERFUND TRANSFERS	-	-	356,894	532,057	(175,163)	532,057
MISCELLANEOUS	-	-	500,000	18,000	482,000	72,860
TOTAL REVENUE	**$ 3,170,871**	**$ 3,905,186**	**$ 34,691,876**	**$ 31,557,971**	**$ 3,133,905**	**$ 30,146,447**
EXPENSES:						
PERSONAL SERVICES	$ 2,137,224	$ 2,771,437	$ 9,860,726	$ 9,239,344	$ 621,382	$ 8,569,926
OPERATION & MAINTENANCE	1,078,202	943,345	26,525,212	25,453,538	1,071,674	21,760,385
CAPITAL	-	179,000	747,044	455,513	291,531	412,160
DEBT SERVICE	-	-	-	532,056	(532,056)	3,319
INTERFUND TRANSFERS	-	-	38,367	95,769	(57,402)	95,770
TOTAL EXPENSES	**$ 3,215,426**	**$ 3,893,782**	**$ 37,171,349**	**$ 35,776,220**	**$ 1,395,129**	**$ 30,841,560**
WORKING CAPITAL- ENDING	**$ 812,445**	**$ 281,049**	**$ 13,042,641**	**$ 11,731,930**	**$ 1,310,711**	**$ 18,103,854**
WORKING CAPITAL NOT BUDGETED	-	-	-	-	-	147,877
LESS RESERVED/DESIGNATED	**257,234**	**371,478**	**3,927,458**	**3,493,218**	**434,240**	**2,149,218**
UNDESIGNATED WORKING CAPITAL BALANCE ENDING	**$ 555,211**	**$ (90,429)**	**$ 9,115,183**	**$ 8,238,712**	**$ 876,471**	**$ 16,102,513**

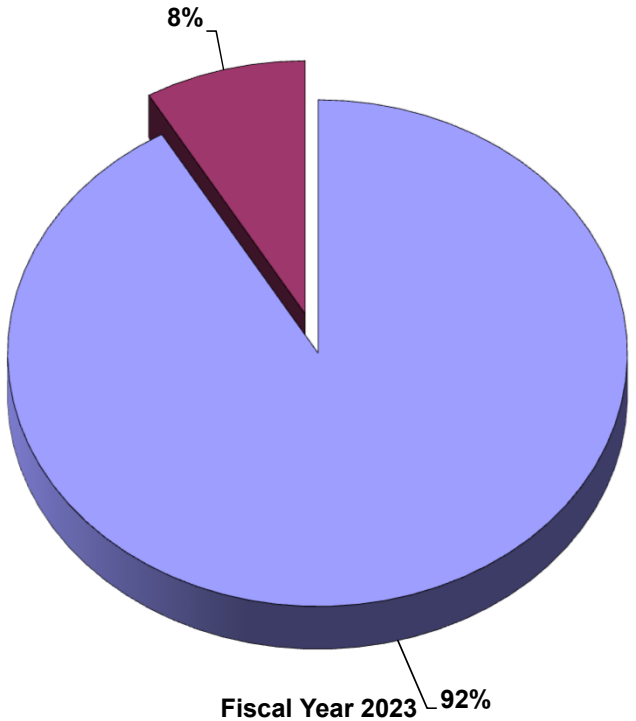
Permanent Fund

Permanent Fund
Summary of Revenues

	FY 24		FY 23
$	15,750	CHARGES FOR SERVICE	$ 15,750
	7,700	INVESTMENT EARNINGS	1,444
$	23,450	TOTAL	$ 17,194



Fiscal Year 2024



Fiscal Year 2023

PERMANENT FUND
SUMMARY
OPERATING BUDGET
FY 24

	CEMETERY PERPETUAL CARE	PROPOSED BUDGET FY 24	APPROVED BUDGET FY 23	INCREASE (DECREASE)	ACTUAL FY 22
FUND BALANCE - BEGINNING	**$ 798,006**	**$ 798,006**	**$ 789,168**	**$ 8,838**	**$ 765,418**
REVENUE:					
CHARGES FOR SERVICE	$ 15,750	$ 15,750	$ 15,750	$ -	$ 25,532
INVESTMENT EARNINGS	7,700	7,700	1,444	6,256	(10,972)
TOTAL REVENUE	**$ 23,450**	**$ 23,450**	**$ 17,194**	**$ 6,256**	**$ 14,560**
EXPENDITURES:					
INTERFUND TRANSFERS	$ 5,600	$ 5,600	$ 5,600	$ -	$ 1,972
TOTAL EXPENDITURES	**$ 5,600**	**$ 5,600**	**$ 5,600**	**$ -**	**$ 1,972**
FUND BALANCE ENDING	**$ 815,856**	**$ 815,856**	**$ 800,762**	**$ 15,094**	**$ 778,006**

Fund Pages

General Fund

GENERAL OPERATING FUND
OPERATING BUDGET

FUND 0100

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 22,391,201**	**$ 33,454,382**	**$ 11,762,131**	**$ 11,579,301**	**$ 14,247,913**
REVENUES:					
TAXES	$ 17,792,484	$ 18,635,569	$ 18,735,115	$ 19,479,311	$ 16,381,220
SPECIAL ASSESSMENTS	26,267	12,378	-	4,500	-
LICENSES & PERMITS	2,261,889	1,978,414	1,968,454	1,891,152	1,974,028
INTER-GOVERNMENTAL	12,259,902	12,780,222	12,780,294	12,780,294	13,279,363
CHARGES FOR SERVICE	4,464,973	4,720,626	4,731,924	4,490,135	4,924,395
FINES & FORFEITS	1,132,756	1,136,323	1,294,046	977,564	1,294,046
INVESTMENT EARNINGS	19,545	(206,021)	33,144	45,000	65,000
INTERFUND TRANSFERS	4,904	1,565,491	10,600	10,000	10,600
MISCELLANEOUS	11,260	351	600	6,026	-
TOTAL REVENUE	**$ 37,973,980**	**$ 40,623,353**	**$ 39,554,177**	**$ 39,683,982**	**$ 37,928,652**
EXPENDITURES:					
MAYOR AND CITY COUNCIL	$ 225,227	$ 577,113	$ 349,143	$ 345,089	$ 393,729
CITY ADMINISTRATOR	1,048,761	969,973	1,155,521	1,095,000	1,347,937
HUMAN RESOURCES	823,156	848,739	1,033,269	968,919	1,089,704
CITY ATTORNEY	2,123,860	2,346,528	2,921,497	2,414,550	2,924,845
MUNICIPAL COURT	1,400,745	1,383,573	1,589,602	1,410,094	1,792,135
FINANCE	1,524,458	1,626,034	1,945,119	1,785,000	1,987,872
CODE ENFORCEMENT	556,350	722,168	1,156,484	951,967	1,111,845
PARKS, RECREATION AND PUBLIC LANDS	4,930,070	4,926,090	4,797,802	4,794,809	5,004,486
NON-DEPARTMENTAL	14,278,172	49,098,216	24,768,990	23,249,942	22,266,267
TOTAL EXPENDITURES	**$ 26,910,799**	**$ 62,498,434**	**$ 39,717,427**	**$ 37,015,370**	**$ 37,918,820**
FUND BALANCE ENDING	**$ 33,454,382**	**$ 11,579,301**	**$ 11,598,881**	**$ 14,247,913**	**$ 14,257,745**
LESS:					
COMMITTED	12,198,022	11,826,034	11,210,074	11,210,074	10,822,725
UNASSIGNED	**$ 21,256,360**	**$ (246,733)**	**$ 388,807**	**$ 3,037,839**	**$ 3,435,020**

Special Revenue Funds

PUBLIC SAFETY FUND
OPERATING BUDGET

FUND 1500, 1510

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 1,782,651**	**$ 1,769,303**	**$ 734,540**	**$ 2,044,487**	**$ 1,800,000**
REVENUE:					
PROPERTY TAXES	$ 17,242,732	$ 18,026,824	$ 25,219,192	$ 25,814,891	$ 30,573,013
MARIJUANA EXCISE TAX	-	-	-	400,000	369,000
LICENSES & PERMITS	33,743	34,627	35,000	1,000	34,200
INTER-GOVERNMENTAL	16,180,093	3,639,740	3,659,697	3,103,991	3,796,880
CHARGES FOR SERVICE	2,218,783	2,342,940	2,407,757	2,489,272	2,607,756
FINES & FORFEITS	3,506	8,339	8,400	3,000	34,800
INVESTMENT EARNINGS	1,734	(31,942)	9,020	6,050	5,000
INTERFUND TRANSFERS-SOUTH TIF PD	250,000	214,077	214,075	214,075	312,294
INTERFUND TRANSFERS-GENERAL FD	11,410,471	26,400,000	22,300,136	20,304,205	19,294,455
DEBT PROCEEDS	2,514,612	-	-	-	-
MISCELLANEOUS	113,641	83,597	51,850	35,000	117,210
TOTAL REVENUE	**$ 49,969,315**	**$ 50,718,202**	**$ 54,770,079**	**$ 52,371,484**	**$ 57,144,608**
EXPENDITURES:					
POLICE:					
ADMINISTRATION	$ 1,681,207	$ 1,444,526	$ 2,007,531	$ 1,827,150	$ 2,328,138
OPERATIONS	20,959,075	19,426,772	19,085,578	19,650,000	19,834,398
INVESTIGATIONS	2,427,622	2,795,051	3,720,509	3,700,000	4,516,090
SUPPORT SERV.	1,971,680	2,238,719	3,000,234	2,753,821	2,896,454
ANIMAL CONTROL	979,438	945,544	1,150,741	950,000	1,118,268
TOTAL POLICE	**$ 28,019,022**	**$ 26,850,612**	**$ 28,964,593**	**$ 28,880,971**	**$ 30,693,348**
FIRE:					
ADMINISTRATION	$ 1,411,368	$ 1,509,013	$ 1,991,450	$ 1,800,000	$ 2,053,238
PREVENTION/INVESTIGATIONS	874,513	970,699	1,200,658	1,000,000	984,365
TRAINING	395,450	416,769	513,158	410,000	505,730
EQUIPMENT/MAINTENANCE	1,762,163	1,669,945	1,937,349	1,760,000	2,025,467
SUPPRESSION	14,139,093	16,056,708	15,910,788	15,500,000	16,333,988
9-1-1 EMERGENCY OP CENTER	3,314,577	2,886,470	3,350,952	3,000,000	3,555,878
COMMUNICATIONS EQUIPMENT	66,477	82,802	101,131	85,000	105,023
TOTAL FIRE	**$ 21,963,641**	**$ 23,592,406**	**$ 25,005,486**	**$ 23,555,000**	**$ 25,563,689**
MENTAL HEALTH:					
CRISIS RESPONSE UNITS	-	-	-	-	153,130
OTHER MH/SA PROGRAMS	-	-	800,000	180,000	700,600
TOTAL FIRE	**$ -**	**$ -**	**$ 800,000**	**$ 180,000**	**$ 853,730**
TOTAL EXPENDITURES	**$ 49,982,663**	**$ 50,443,018**	**$ 54,770,079**	**$ 52,615,971**	**$ 57,110,767**
FUND BALANCE-ENDING	**$ 1,769,303**	**$ 2,044,487**	**$ 734,540**	**$ 1,800,000**	**$ 1,833,841**
LESS:					
RESTRICTED	1,769,303	2,044,487	734,540	1,800,000	1,833,841
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

SOUTH TAX INCREMENT OPERATING FUND
OPERATING BUDGET

FUND 1990

	ACTUAL FY 21	ACTUAL FY 22	APPROVED FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 7,146,607**	**$ 7,122,007**	**$ 4,794,620**	**$ 5,019,603**	**$ 5,206,533**
REVENUE:					
TAXES	$ 3,659,567	$ 3,678,969	$ 3,683,000	$ 3,369,096	$ 3,756,660
INTERGOVERMENTAL	256,218	287,860	256,218	256,218	292,587
INVESTMENT EARNINGS	6,977	(84,710)	11,573	45,088	50,000
PROCEEDS FROM DEBT	-	-	-	3,000,000	6,500,000
TOTAL REVENUE	**$ 3,922,762**	**$ 3,882,119**	**$ 3,950,791**	**$ 6,670,402**	**$ 10,599,247**
EXPENDITURES:					
OPERATION AND MAINTENANCE					
CHARGE FOR SERVICES	$ 55,549	$ 65,534	$ 59,388	$ 59,392	$ 73,075
DEVELOPMENT INCENTIVES	-	179,843	1,909,542	1,432,156	1,967,641
SBURA OPERATING AGREEMENT	140,163	120,999	122,140	117,388	186,000
BOND DISCOUNT	-	-	-	14,904	15,000
CAPITAL	2,854,607	4,759,701	2,600,000	3,882,214	10,529,622
DEBT SERVICE	647,043	644,369	645,346	763,343	1,091,269
TRANSFER TO OTHER FUNDS	250,000	214,077	214,075	214,075	312,294
TOTAL EXPENDITURES	**$ 3,947,362**	**$ 5,984,523**	**$ 5,550,491**	**$ 6,483,472**	**$ 14,174,901**
FUND BALANCE ENDING	**$ 7,122,007**	**$ 5,019,603**	**$ 3,194,920**	**$ 5,206,533**	**$ 1,630,879**
LESS:					
RESTRICTED	7,122,007	5,019,603	3,194,920	5,206,533	1,630,879
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

SOUTH TAX INCREMENT OPERATING FUND BUDGET NARRATIVE

The Tax Increment Fund is used to account for the South Tax Increment District.

Revenues

Revenues include property taxes paid by the South district property owners and earnings on cash and investments.

Expenditures

Expenditures are for development incentives within the South district and costs allocated for the administration of the district.

EAST TAX INCREMENT OPERATING FUND
OPERATING BUDGET

FUND 2010

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 1,573,234**	**$ 1,708,122**	**$ 1,817,547**	**$ 1,806,426**	**$ 1,963,356**
REVENUE:					
TAXES	$ 795,230	$ 776,384	$ 778,000	$ 754,028	$ 801,340
INTERGOVERNMENTAL	146,654	171,479	146,654	146,654	171,479
TAX INCREMENT BOND PROCEEDS	-	-	-	-	-
INVESTMENT EARNINGS	1,299	(20,809)	2,411	18,172	15,000
TOTAL REVENUE	**$ 943,183**	**$ 927,054**	**$ 927,065**	**$ 918,854**	**$ 987,819**
EXPENDITURES:					
OPERATIONS AND MAINTENANCE					
CHARGE FOR SERVICES	$ 38,753	$ 52,452	$ 38,012	$ 38,012	$ 43,356
EBURD OPERATING AGREEMENT	139,946	139,946	139,946	139,946	139,948
DEVELOPMENT INCENTIVES	158,680	172,336	150,000	112,500	643,226
DEBT SERVICE	470,916	464,016	466,977	471,466	464,626
BOND SALE FEES					
CAPITAL	-	-	-	-	110,000
TOTAL EXPENDITURES	**$ 808,295**	**$ 828,750**	**$ 794,935**	**$ 761,924**	**$ 1,401,156**
PRIOR PERIOD ADJUSTMENT	$ -	$ -	$ -	$ -	$ -
FUND BALANCE ENDING	**$ 1,708,122**	**$ 1,806,426**	**$ 1,949,677**	**$ 1,963,356**	**$ 1,550,019**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	1,708,122	1,806,426	1,949,677	1,963,356	1,550,019
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

EAST TAX INCREMENT OPERATING FUND BUDGET NARRATIVE

The Tax Increment Fund is used to account for the East Tax Increment District.

Revenues

Revenues include property taxes as paid by the East district property owners and earnings on cash and investments.

Expenditures

Expenditures are for development incentives within the East district, debt service costs for the bonds that have been sold, and costs allocated for the administration of the district.

NORTH 27th STREET TAX INCREMENT OPERATING FUND
OPERATING BUDGET

FUND 2020,2030

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 3,839,407**	**$ 3,477,689**	**$ 2,454,330**	**$ 3,364,016**	**$ 2,544,175**
REVENUE:					
TAXES	$ 2,574,110	$ 2,686,875	$ 2,678,000	$ 2,360,423	$ 2,651,476
INTERGOVERNMENTAL	211,820	259,373	211,821	211,821	266,797
INVESTMENT EARNINGS	4,740	(42,717)	5,033	(1,374)	27,000
CONTRIBUTIONS/DONATIONS	-	-	-	10,844	-
DEBT PROCEEDS	2,256,869	-	-	-	4,700,000
INTERFUND TRANSER	-	179,373	-	-	-
TOTAL REVENUE	**$ 5,047,539**	**$ 3,082,904**	**$ 2,894,854**	**$ 2,581,714**	**$ 7,645,273**
EXPENDITURES:					
OPERATION AND MAINTENANCE:					
CHARGE FOR SERVICES	$ 96,978	$ 108,855	$ 117,463	$ 100,695	$ 128,600
DEVELOPMENT INCENTIVES	2,283,925	1,246,452	1,834,377	1,375,783	1,546,122
DBP OPERATING AGREEMENT	279,441	279,441	279,441	279,441	307,385
DEBT SERVICE	1,061,729	1,079,949	1,335,412	1,219,386	1,083,865
CAPITAL	1,587,184	172,507	395,000	296,250	4,300,000
INTERFUND TRANSFER TO PARKING	100,000	309,373	130,000	130,000	130,000
TOTAL EXPENDITURES	**$ 5,409,257**	**$ 3,196,577**	**$ 4,091,693**	**$ 3,401,555**	**$ 7,495,972**
FUND BALANCE ENDING	**$ 3,477,689**	**$ 3,364,016**	**$ 1,257,491**	**$ 2,544,175**	**$ 2,693,476**
LESS:					
RESTRICTED	3,477,689	3,364,016	1,257,491	2,544,175	2,693,476
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

NORTH 27TH STREET TAX INCREMENT OPERATING FUND BUDGET NARRATIVE

The Tax Increment Fund is used to account for the North 27th Street Tax Increment District.

Revenues

Revenues are maintaining the same levels. No large increases are expected.

Expenditures

Expenditures are for development incentives within the District, cost allocation charges, the debt service costs to build the parking garage, and payment to Downtown Billings Association in accordance with the underlying agreement.

Capital

None

GAS TAX FUND
OPERATING BUDGET

FUND 2050 & 2060

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 7,355,031**	**$ 8,588,838**	**$ 5,550,181**	**$ 7,432,294**	**$ 2,715,697**
REVENUE:					
STATE GAS TAX	$ 3,724,908	$ 3,944,961	$ 3,960,000	$ 4,301,345	$ 4,275,000
COUNTY CONTRACT SERVICE	67,335	88,488	92,594	92,594	95,334
INTEREST ON INVESTMENTS	5,841	(91,523)	20,000	6,747	21,000
CONTRIBUTIONS/DONATIONS	-	-	57,000	-	-
TRANSFERS:					
STREET MAINT DISTRICTS	1,700,000	1,760,000	-	-	-
MISCELLANEOUS	-	-	-	57,000	-
TOTAL REVENUE	**$ 5,498,084**	**$ 5,701,926**	**$ 4,129,594**	**$ 4,457,686**	**$ 4,391,334**
EXPENDITURES:					
PERSONAL SERVICES	$ 67,335	$ 87,944	$ 92,593	$ 92,527	$ 95,333
OPERATION & MAINTENANCE	2,351,525	3,462,048	339,430	349,430	353,760
CAPITAL PROJECTS	1,845,417	3,293,478	6,834,410	8,732,326	3,647,000
TRANSFERS	-	15,000	-	-	-
TOTAL EXPENDITURES	**$ 4,264,277**	**$ 6,858,470**	**$ 7,266,433**	**$ 9,174,283**	**$ 4,096,093**
FUND BALANCE ENDING	**$ 8,588,838**	**$ 7,432,294**	**$ 2,413,342**	**$ 2,715,697**	**$ 3,010,938**
LESS:					
RESTRICTED:					
OTHER PROJECTS	8,588,838	7,432,294	2,413,342	2,715,697	3,010,938
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

BUILDING INSPECTION FUND
OPERATING BUDGET

FUND 2090

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 2,993,679**	**$ 3,506,256**	**$ 3,952,858**	**$ 4,348,335**	**$ 4,154,457**
REVENUE:					
LICENSES & PERMITS	$ 2,389,478	$ 3,065,110	$ 2,630,500	$ 2,963,228	$ 2,571,000
GRANTS	120,076	-	-	-	-
INTEREST ON INVESTMENTS	4,213	(56,199)	6,996	1,500	72,000
MISCELLANEOUS	1,952	37,107	10,000	1,700	-
TOTAL REVENUE	**$ 2,515,719**	**$ 3,046,018**	**$ 2,647,496**	**$ 2,966,428**	**$ 2,643,000**
EXPENDITURES:					
PERSONAL SERVICES	$ 1,246,325	$ 1,380,499	$ 1,557,941	$ 1,501,180	$ 1,757,328
OPERATIONS & MAINT.	756,817	776,228	893,537	750,000	793,675
CAPITAL	-	47,212	560,000	600,000	75,000
INTERFUND TRANSFERS	-	-	309,126	309,126	-
TOTAL EXPENDITURES	**$ 2,003,142**	**$ 2,203,939**	**$ 3,320,604**	**$ 3,160,306**	**$ 2,626,003**
PRIOR PERIOD ADJUSTMENT	$ -	$ -	$ -	$ -	$ -
FUND BALANCE ENDING	**$ 3,506,256**	**$ 4,348,335**	**$ 3,279,750**	**$ 4,154,457**	**$ 4,171,454**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	3,506,256	4,348,335	3,279,750	4,154,457	4,171,454
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

STREET AND TRAFFIC FUND
OPERATING BUDGET

FUND 2110

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 3,905,444**	**$ 5,323,359**	**$ 5,355,030**	**$ 6,722,811**	**$ 5,552,676**
REVENUE:					
STATE REIMBURSEMENTS	$ 753,884	$ 760,485	$ 760,000	$ 787,197	$ 463,800
CONCRETE REPAIR	-	-	207,000	100,000	150,000
FIRE SERVICES FEES	12,061	11,948	11,000	11,000	11,000
STREET LIGHT	197,524	181,945	244,000	244,000	251,932
STREET MAINTENANCE	7,555,000	7,900,000	7,250,000	7,250,000	7,612,000
SOLID WASTE	106,137	115,388	100,000	100,000	100,000
STORM SEWER MAINT.	1,373,417	953,158	1,060,000	1,060,000	1,108,807
BBWA LATERAL MAINT.	4,500	4,500	4,500	4,500	4,500
UTILITY CHG FOR SERVICES	317,030	528,509	250,000	250,000	300,000
INTERDEPARTMENTAL CHGS	1,385	1,058	1,000	500	1,000
INVESTMENT EARNINGS	2,489	(62,443)	10,000	9,712	10,000
MISCELLANEOUS	33,825	20,573	10,000	10,115	10,000
TRANSFER-GEN FUND	34,409	-	-	-	-
TOTAL REVENUE	**$ 10,391,661**	**$ 10,415,121**	**$ 9,907,500**	**$ 9,827,024**	**$ 10,023,039**
EXPENDITURES:					
PERSONAL SERVICES	$ 4,011,563	$ 4,005,181	$ 4,714,126	$ 4,565,536	$ 5,057,646
OPERATIONS AND MAINTENANCE	3,422,737	3,606,609	4,577,978	4,646,953	4,873,193
CAPITAL	1,331,944	1,196,377	971,684	1,577,168	1,832,186
TRANSFERS	207,502	207,502	207,502	207,502	83,129
TOTAL EXPENDITURES	**$ 8,973,746**	**$ 9,015,669**	**$ 10,471,290**	**$ 10,997,159**	**$ 11,846,154**
FUND BALANCE ENDING	**$ 5,323,359**	**$ 6,722,811**	**$ 4,791,240**	**$ 5,552,676**	**$ 3,729,561**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	5,323,359	6,722,811	4,791,240	5,552,676	3,729,561
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

FIRE PROGRAMS FUND
OPERATING BUDGET

FUND 2190-2240

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 250,314**	**$ 274,955**	**$ 285,955**	**$ 264,106**	**$ 261,082**
REVENUE:					
INTER-GOVERNMENTAL-STATE	$ 1,078	$ 1,984	$ -	$ 12,000	$ 83,500
INTER-GOVERNMENTAL-FEDERAL	44,839	68,723	351,280	100,000	120,875
INVESTMENT EARNINGS	378	(3,921)	505	500	2,006
HAZARD MAT CHARGE FOR SERVICE	-	-		25,000	22,000
CONTRIBUTIONS / DONATIONS	22,500	43,138	24,500	50,000	42,000
MISCELLANEOUS	-	-	-	-	2,500
TOTAL REVENUE	**$ 68,795**	**$ 109,924**	**$ 376,285**	**$ 187,500**	**$ 272,881**
EXPENDITURES:					
PERSONAL SERVICES	$ -	$ -	$ 7,040	$ -	$ 7,500
OPERATION & MAINTENANCE	$ 44,154	$ 120,773	$ 466,050	$ 190,524	$ 250,500
TOTAL EXPENDITURES	**$ 44,154**	**$ 120,773**	**$ 473,090**	**$ 190,524**	**$ 258,000**
PRIOR PERIOD ADJUSTMENT	$ -	$ -	$ -	$ -	$ -
FUND BALANCE ENDING	**$ 274,955**	**$ 264,106**	**$ 189,150**	**$ 261,082**	**$ 275,963**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	274,955	264,106	189,150	261,082	275,963
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

EMERGENCY OPERATING CENTER 9-1-1 FUND
OPERATING BUDGET

FUND 2250, 2260

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 3,363,160**	**$ 3,758,403**	**$ 2,029,058**	**$ 3,970,522**	**$ 4,204,522**
REVENUE:					
STATE SHARED REVENUE	$ 991,163	$ 1,026,691	$ 1,022,763	$ 1,023,000	$ 1,112,010
MISCELLANEOUS	66	454	-	1,500	-
INTEREST ON INVESTMENTS	4,481	(54,959)	6,968	2,500	26,236
TOTAL REVENUE	**$ 1,243,510**	**$ 972,186**	**$ 1,029,731**	**$ 1,027,000**	**$ 1,138,246**
EXPENDITURES:					
PERSONAL SERVICES	$ 35,395	$ 236,338	$ 159,835	$ 163,000	$ 165,074
OPERATION & MAINTENANCE	515,383	523,729	1,034,969	530,000	1,238,438
TRANSFERS OUT	-	-	-	-	-
CAPITAL	49,689	-	-	100,000	-
TOTAL EXPENDITURES	**$ 848,267**	**$ 760,067**	**$ 1,194,804**	**$ 793,000**	**$ 1,403,512**
PRIOR PERIOD ADJUSTMENT	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
FUND BALANCE ENDING	**$ 3,758,403**	**$ 3,970,522**	**$ 1,863,985**	**$ 4,204,522**	**$ 3,939,256**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	3,758,403	3,970,522	1,863,985	4,204,522	3,939,256
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

CITY-COUNTY PLANNING FUND
OPERATING BUDGET

FUND 2380, 2390, 2400

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 615,557**	**$ 704,623**	**$ 652,493**	**$ 836,230**	**$ 725,641**
REVENUE:					
CITY-COUNTY PLANNING:					
COUNTY PROPERTY TAX	$ 537,675	$ 555,899	$ 523,000	$ 519,718	$ 508,247
LICENSES & PERMITS	57,444	83,637	81,250	91,912	85,000
FEDERAL/ LOCAL GRANTS	951,466	1,029,321	1,130,469	1,027,434	1,200,469
CONTRIBUTION-COUNTY	1,000	1,000	1,000	1,000	1,000
CHARGES FOR SERVICE	353,798	487,745	324,532	404,831	373,347
INTEREST ON INVESTMENTS	475	(5,775)	903	4,090	6,000
TRANSFERS IN	-	-	-	14,969	-
CONTRIBUTIONS/DONATIONS	-	-	-	-	5,000
MISCELLANEOUS	328	(110)	-	4,044	-
HISTORIC PRESERVATION GRANT	11,000	6,000	8,500	6,000	8,500
TOTAL REVENUE	**$ 1,913,186**	**$ 2,157,717**	**$ 2,069,654**	**$ 2,073,998**	**$ 2,187,563**
EXPENDITURES:					
CITY-COUNTY PLANNING:					
PERSONAL SERVICES	$ 1,188,610	$ 1,292,871	$ 1,353,556	$ 1,273,418	$ 1,433,083
OPERATION & MAINTENANCE	627,308	696,492	885,804	900,889	943,036
CAPITAL	-	23,966	-	-	-
TRANSFERS	1,139	3,712	3,705	2,674	2,497
HISTORIC PRESERVATION GRANT	7,063	9,069	11,000	7,606	11,000
TOTAL EXPENDITURES	**$ 1,824,120**	**$ 2,026,110**	**$ 2,254,065**	**$ 2,184,587**	**$ 2,389,616**
PRIOR PERIOD ADJUSTMENT	$ -	$ -	$ -	$ -	$ -
FUND BALANCE ENDING	**$ 704,623**	**$ 836,230**	**$ 468,082**	**$ 725,641**	**$ 523,588**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	704,623	836,230	468,082	725,641	523,588
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

CITY ATTORNEY GRANTS FUND
OPERATING BUDGET

FUNDS 2410-2430

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 29,678**	**$ (7,978)**	**$ 9,032**	**$ (7,751)**	**$ 7,249**
REVENUE:					
INTER-GOVERNMENTAL-ATTORNEY VICTIM/WITNESS	$ -	$ 73,632	$ 75,458	$ 60,000	$ 70,000
INTER-GOVERNMENTAL-DOMESTIC VIOLENCE UNIT	79,068	69,517	80,000	60,000	90,000
FINES & FORFEITS	45,469	53,084	46,000	45,000	46,000
INVESTMENT EARNINGS	-	(183)	-	-	-
INTERFUND TRANSFERS-GENERAL FUND	152,985	335,883	385,300	390,000	418,036
TOTAL REVENUE	**$ 277,522**	**$ 531,933**	**$ 586,758**	**$ 555,000**	**$ 624,036**
EXPENDITURES:					
GRANT-ATTORNEY VICTIM/WITNESS	$ -	$ 66,075	$ 81,647	$ 85,000	$ 194,035
GRANT-DOMESTIC VIOLENCE UNIT	214,093	359,519	398,073	345,000	311,417
SURCHARGE-DOMESTIC VIOLENCE	101,085	106,112	106,685	110,000	112,942
TOTAL EXPENDITURES	**$ 315,178**	**$ 531,706**	**$ 586,405**	**$ 540,000**	**$ 618,394**
PRIOR PERIOD ADJUSTMENT	$ -	$ -	$ -	$ -	$ -
FUND BALANCE ENDING	**$ (7,978)**	**$ (7,751)**	**$ 9,385**	**$ 7,249**	**$ 12,891**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	(7,978)	(7,751)	9,385	7,249	12,891
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

MUNICIPAL COURT GRANTS
OPERATING BUDGET

FUNDS 2450-2480, 7370-7380

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ (62,848)**	**$ 48,439**	**$ 25,504**	**$ (56,487)**	**$ (2,887)**
REVENUE:					
INTER-GOVERNMENTAL	$ 404,495	$ 254,341	$ 516,006	$ 356,000	$ 547,827
CHARGES FOR SERVICE	-	1,028	-	-	-
INTEREST	46	25	-	-	-
TOTAL REVENUE	**$ 404,541**	**$ 255,394**	**$ 516,006**	**$ 356,000**	**$ 547,827**
EXPENDITURES:					
PERSONAL SERVICES	$ 158,317	$ 161,835	$ 171,018	$ 129,900	$ 197,514
OPERATION & MAINTENANCE	134,937	198,485	344,988	172,500	350,313
TOTAL EXPENDITURES	**$ 293,254**	**$ 360,320**	**$ 516,006**	**$ 302,400**	**$ 547,827**
FUND BALANCE ENDING	**$ 48,439**	**$ (56,487)**	**$ 25,504**	**$ (2,887)**	**$ (2,887)**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	48,439	(56,487)	25,504	(2,887)	(2,887)
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

POLICE PROGRAMS (PAGE 1 OF 5)
OPERATING BUDGET

FUNDS 2490-2590,7080-7100, 7170-7200

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
MONTANA BOARD OF CRIME CONTROL (FUND 2490)					
FUND BALANCE BEGINNING	**$ 2,089**	**$ 1,701**	**$ 1,717**	**$ 1,732**	**$ 1,732**
REVENUE:					
INTER-GOVERNMENTAL	$ 33,379	$ 69,341	$ 35,000	$ 35,000	$ 54,750
INVESTMENT EARNINGS	6	21	-	-	-
TOTAL REVENUE	**$ 33,385**	**$ 69,362**	**$ 35,000**	**$ 35,000**	**$ 54,750**
EXPENDITURES:					
PERSONAL SERVICES	$ 24,572	$ 46,517	$ 25,000	$ 25,000	$ 37,000
OPERATION & MAINTENANCE	9,201	22,814	10,000	10,000	17,750
TOTAL EXPENDITURES	**$ 33,773**	**$ 69,331**	**$ 35,000**	**$ 35,000**	**$ 54,750**
FUND BALANCE ENDING	**$ 1,701**	**$ 1,732**	**$ 1,717**	**$ 1,732**	**$ 1,732**
INTERNET CRIMES AGAINST CHILDREN-LOCAL DONATION (FUND 2520)					
FUND BALANCE BEGINNING	**$ 176,150**	**$ 36,810**	**$ -**	**$ 2,449**	**$ 2,449**
REVENUE:					
INTER-GOVERNMENTAL	$ -	$ -	$ -	$ -	$ -
INVESTMENT EARNINGS	252	14	-	-	-
CONTRIBUTIONS / DONATIONS	-	-	-	-	-
TOTAL REVENUE	**$ 252**	**$ 14**	**$ -**	**$ -**	**$ -**
EXPENDITURES:					
PERSONAL SERVICES	$ -	$ -	$ -	$ -	$ -
OPERATION & MAINTENANCE	139,592	34,375	-	-	-
TOTAL EXPENDITURES	**$ 139,592**	**$ 34,375**	**$ -**	**$ -**	**$ -**
FUND BALANCE ENDING	**$ 36,810**	**$ 2,449**	**$ -**	**$ 2,449**	**$ 2,449**
INTERNET CRIMES AGAINST CHILDREN (FUND 2510)					
FUND BALANCE BEGINNING	**$ (3,645)**	**$ (6,397)**	**$ -**	**$ (2,316)**	**$ (2,316)**
INVESTMENT EARNINGS	$ -	$ 2	$ -	$ -	$ -
INTER-GOVERNMENTAL	423	-	-	-	-
TOTAL REVENUE	**$ 423**	**$ 2**	**$ -**	**$ -**	**$ -**
EXPENDITURES:					
PERSONAL SERVICES	$ -	$ -	$ -	$ -	$ -
OPERATION & MAINTENANCE	3,175	(4,079)	-	-	-
CAPITAL	-	-	-	-	-
TOTAL EXPENDITURES	**$ 3,175**	**$ (4,079)**	**$ -**	**$ -**	**$ -**
FUND BALANCE ENDING	**$ (6,397)**	**$ (2,316)**	**$ -**	**$ (2,316)**	**$ (2,316)**

POLICE PROGRAMS (PAGE 2 OF 5)
OPERATING BUDGET

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
TRAFFIC SAFETY (FUND 2540)					
FUND BALANCE BEGINNING	**$ 22,509**	**$ 22,533**	**$ 29,818**	**$ 26,381**	**$ 26,381**
INVESTMENT EARNINGS	$ 24	$ (291)	$ -	$ -	$ -
INTER-GOVERNMENTAL	49,800	18,596	45,000	45,000	80,000
TOTAL REVENUE	**$ 49,824**	**$ 18,305**	**$ 45,000**	**$ 45,000**	**$ 80,000**
EXPENDITURES:					
PERSONAL SERVICES	$ 49,800	$ 14,457	$ 45,000	$ 45,000	$ 80,000
OPERATION & MAINTENANCE	-	-	-	-	-
TOTAL EXPENDITURES	**$ 49,800**	**$ 14,457**	**$ 45,000**	**$ 45,000**	**$ 80,000**
FUND BALANCE ENDING	**$ 22,533**	**$ 26,381**	**$ 29,818**	**$ 26,381**	**$ 26,381**
JUSTICE ASSISTANCE GRANTS (FUND 2500)					
FUND BALANCE BEGINNING	**$ (26,773)**	**$ (42,749)**	**$ 33,345**	**$ (42,634)**	**$ (42,634)**
INVESTMENT EARNINGS	$ 55	$ 115	$ -	$ -	$ -
INTER-GOVERNMENTAL	133,946	63,959	70,000	70,000	90,000
TOTAL REVENUE	**$ 134,001**	**$ 64,074**	**$ 70,000**	**$ 70,000**	**$ 90,000**
EXPENDITURES:					
OPERATION & MAINTENANCE	$ 149,977	$ 63,959	$ 70,000	$ 70,000	$ 90,000
CAPITAL	-	-	-	-	-
TOTAL EXPENDITURES	**$ 149,977**	**$ 63,959**	**$ 70,000**	**$ 70,000**	**$ 90,000**
FUND BALANCE ENDING	**$ (42,749)**	**$ (42,634)**	**$ 33,345**	**$ (42,634)**	**$ (42,634)**
HIDTA-ONDCP (FUND 2550)					
FUND BALANCE BEGINNING	**$ 9,613**	**$ 21,261**	**$ 21,271**	**$ 19,559**	**$ 19,559**
INVESTMENT EARNINGS	$ 15	$ 122	$ -	$ -	$ -
INTER-GOVERNMENTAL	431,216	396,311	568,443	568,443	333,101
TOTAL REVENUE	**$ 431,231**	**$ 396,433**	**$ 568,443**	**$ 568,443**	**$ 333,101**
EXPENDITURES:					
PERSONAL SERVICES	$ 101,439	$ 95,984	$ 153,443	$ 153,443	$ 119,945
OPERATION & MAINTENANCE	318,144	302,151	415,000	415,000	213,156
CAPITAL	-	-	-	-	-
TOTAL EXPENDITURES	**$ 419,583**	**$ 398,135**	**$ 568,443**	**$ 568,443**	**$ 333,101**
FUND BALANCE ENDING	**$ 21,261**	**$ 19,559**	**$ 21,271**	**$ 19,559**	**$ 19,559**

POLICE PROGRAMS (PAGE 3 OF 5)
OPERATING BUDGET

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
DOWNTOWN CENTRAL BEAT OFFICER (FUND 2560)					
FUND BALANCE BEGINNING	**$ 15,530**	**$ 8,455**	**$ 8,455**	**$ 8,455**	**$ 8,455**
REVENUE-CHARGES FOR SERVICE					
CHARGES FOR SERVICE	$ 157,212	$ 157,212	$ 258,144	$ 258,144	$ 262,890
INTERFUND TRANSFERS	-	-			
TOTAL REVENUE	**$ 157,212**	**$ 157,212**	**$ 258,144**	**$ 258,144**	**$ 262,890**
EXPENDITURES:					
PERSONAL SERVICES	$ 164,287	$ 157,212	$ 258,144	$ 258,144	$ 262,890
OPERATION & MAINTENANCE	-	-	-	-	-
CAPITAL	-	-	-	-	-
TOTAL EXPENDITURES	**$ 164,287**	**$ 157,212**	**$ 258,144**	**$ 258,144**	**$ 262,890**
FUND BALANCE ENDING	**$ 8,455**	**$ 8,455**	**$ 8,455**	**$ 8,455**	**$ 8,455**
POLICE DONATIONS (FUNDS 2590, 7090, 7190, 7200)					
FUND BALANCE BEGINNING	**$ 172,092**	**$ 235,472**	**$ 269,248**	**$ 214,134**	**$ 297,534**
REVENUE:					
CHARGES FOR SERVICE	$ 20,287	$ 10,088	$ 18,000	$ 9,920	$ 12,000
INVESTMENT EARNINGS	1,906	(133)	2,728	(9)	2,450
CONTRIBUTIONS / DONATIONS	167,055	107,401	155,000	87,780	85,000
TOTAL REVENUE	**$ 189,248**	**$ 117,356**	**$ 175,728**	**$ 97,691**	**$ 99,450**
EXPENDITURES:					
OPERATION & MAINTENANCE	$ 125,868	$ 138,694	$ 93,500	$ 14,291	$ 57,150
CAPITAL	-	-	-	-	-
TOTAL EXPENDITURES	**$ 125,868**	**$ 138,694**	**$ 93,500**	**$ 14,291**	**$ 57,150**
FUND BALANCE ENDING	**$ 235,472**	**$ 214,134**	**$ 351,476**	**$ 297,534**	**$ 339,834**
SOCIAL HOST RESTITUTION (FUND 7080)					
FUND BALANCE BEGINNING	**$ 94**	**$ 80**	**$ 80**	**$ 180**	**$ 180**
REVENUE-FINES & FORFEITS	**$ 300**	**$ 100**	**$ -**	**$ -**	**$ -**
EXPENDITURES-OPERATION & MAINTENANCE	**$ 314**	**$ -**	**$ -**	**$ -**	**$ -**
FUND BALANCE ENDING	**$ 80**	**$ 180**	**$ 80**	**$ 180**	**$ 180**

POLICE PROGRAMS (PAGE 4 OF 5)

OPERATING BUDGET

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
HOMELAND SECURITY (FUND 2580)					
FUND BALANCE BEGINNING	**$ 17,529**	**$ 19,451**	**$ 19,471**	**$ 21,621**	**$ 21,621**
REVENUE:					
INTER-GOVERNMENTAL	$ 140,017	$ 95,970	$ 35,000	$ 35,000	$ 35,000
INVESTMENT EARNINGS	-	10	-	-	-
TOTAL REVENUE	**$ 140,017**	**$ 95,980**	**$ 35,000**	**$ 35,000**	**$ 35,000**
EXPENDITURES:					
CAPITAL	$ 129,950	$ -	$ -	$ -	$ -
OPERATION & MAINTENANCE	8,145	93,810	35,000	35,000	35,000
CAPITAL	-	-	-	-	-
TOTAL EXPENDITURES	**$ 138,095**	**$ 93,810**	**$ 35,000**	**$ 35,000**	**$ 35,000**
FUND BALANCE ENDING	**$ 19,451**	**$ 21,621**	**$ 19,471**	**$ 21,621**	**$ 21,621**
POLICE DRUG FORFEITURES (Funds 7170 & 7180)					
FUND BALANCE BEGINNING	**$ 914,894**	**$ 1,314,583**	**$ 1,224,444**	**$ 1,158,650**	**$ 595,888**
REVENUE:					
FINES & FORFEITS	$ 587,501	$ 275,267	$ 125,000	$ 154,805	$ 120,000
MISCELLANEOUS	-	(897)	-	-	-
INVESTMENT EARNINGS	1,762	(18,931)	5,400	568	11,600
TOTAL REVENUE	**$ 589,263**	**$ 255,439**	**$ 130,400**	**$ 155,373**	**$ 131,600**
EXPENDITURES:					
OPERATION & MAINTENANCE	$ 189,574	$ 411,372	$ 236,356	$ 435,278	$ 446,856
CAPITAL	-	-	282,857	282,857	-
DEBT SERVICE	-	-	-	-	-
TOTAL EXPENDITURES	**$ 189,574**	**$ 411,372**	**$ 519,213**	**$ 718,135**	**$ 446,856**
FUND BALANCE ENDING	**$ 1,314,583**	**$ 1,158,650**	**$ 835,631**	**$ 595,888**	**$ 280,632**
FUND 7100-POLICE SURCHARGE FOR TECHNOLOGY					
FUND BALANCE BEGINNING	**$ 16,360**	**$ 16,566**	**$ 16,621**	**$ 16,681**	**$ 16,751**
REVENUE:					
FINES & FORFEITS	$ 200	$ 115	$ -	$ 70	$ -
INVESTMENT EARNINGS	6	-	-	-	-
TOTAL REVENUE	**$ 206**	**$ 115**	**$ -**	**$ 70**	**$ -**
EXPENDITURES-OPERATION & MAINTENANCE	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
FUND BALANCE ENDING	**$ 16,566**	**$ 16,681**	**$ 16,621**	**$ 16,751**	**$ 16,751**

POLICE PROGRAMS (PAGE 5 OF 5)

TOTAL OPERATING BUDGET

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 1,316,443**	**$ 1,627,767**	**$ 1,624,471**	**$ 1,424,893**	**$ 945,601**
REVENUE:					
INTER-GOVERNMENTAL	$ 788,781	$ 644,177	$ 753,443	$ 753,443	$ 592,851
CHARGES FOR SERVICE	177,499	167,300	276,144	268,064	274,890
FINES & FORFEITS	588,001	275,482	125,000	154,875	120,000
INVESTMENT EARNINGS	4,026	(19,071)	8,128	559	14,050
CONTRIBUTIONS / DONATIONS	167,055	107,401	155,000	87,780	85,000
MISCELLANEOUS	-	-	-	-	-
INTERFUND TRANSFERS	-	(897)	-	-	-
DEBT PROCEEDS	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	-
TOTAL REVENUE	**$ 1,725,362**	**$ 1,174,392**	**$ 1,317,715**	**$ 1,264,721**	**$ 1,086,791**
	1,725,156	**1,174,277**	**1,317,715**	**1,264,651**	**1,086,791**
EXPENDITURES:					
PERSONAL SERVICES	$ 340,098	$ 314,170	$ 481,587	$ 481,587	$ 499,835
OPERATION & MAINTENANCE	943,990	1,063,096	859,856	979,569	859,912
CAPITAL	129,950	-	282,857	282,857	-
DEBT SERVICE	-	-	-	-	-
TOTAL EXPENDITURES	**$ 1,414,038**	**$ 1,377,266**	**$ 1,624,300**	**$ 1,744,013**	**$ 1,359,747**
	1,414,038	**1,377,266**	**1,624,300**	**1,744,013**	**1,359,747**
FUND BALANCE ENDING	**$ 1,627,767**	**$ 1,424,893**	**$ 1,317,886**	**$ 945,601**	**$ 672,645**
FUND BALANCE ENDING-CHECKING	**1,627,767**	**1,424,893**	**1,317,886**	**945,601**	**672,645**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	1,627,767	1,424,893	1,317,886	945,601	672,645
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ 0**	**$ -**	**$ 0**	**$ -**

CITY-COUNTY LIBRARY FUND
OPERATING BUDGET

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 3,484,598**	**$ 4,000,822**	**$ 4,281,424**	**$ 4,395,907**	**$ 4,778,915**
REVENUE:					
CITY TAXES	$ 1,203,323	$ 1,256,370	$ 1,265,971	$ 1,326,635	$ 1,322,239
FEDERAL GRANT	156,698	-		-	
COUNTY PROPERTY TAX	1,153,896	1,202,098	1,186,100	1,250,000	1,270,233
STATE GRANTS/AID		2,247	2,000	2,252	2,000
STATE REIMBURSEMENTS	514,357	529,910	541,366	544,816	410,167
CHARGES FOR SERVICE	5,788	12,884	14,550	13,830	14,650
FINES & FORFEITURES	12,616	12,589	17,500	13,600	15,000
INTEREST ON INVESTMENTS	3,432	(53,223)	6,521	11,653	23,500
DONATIONS/CONTRIBUTIONS	79,884	14,927	83,000	13,780	87,500
TRANSFER FR GENERAL FUND	1,082,896	1,127,533	1,139,373	1,140,576	1,196,458
SALE OF SURPLUS EQUIP	175	-	50	58	50
MISCELLANEOUS	38,010	95,258	31,200	37,268	32,450
TOTAL REVENUE	**$ 4,251,075**	**$ 4,200,593**	**$ 4,287,631**	**$ 4,354,468**	**$ 4,374,247**
EXPENDITURES:					
ADMINISTRATION	$ 719,221	$ 668,014	$ 766,794	$ 745,044	$ 844,297
FACILITIES	572,786	695,158	719,395	642,320	847,768
CIRCULATION	520,185	467,113	580,238	581,119	643,479
REFERENCE	498,345	574,834	510,272	511,368	523,655
YOUTH SERVICES	165,203	256,831	219,424	218,686	216,895
TECHNICAL PROCESS	249,992	253,763	282,917	235,564	203,668
OUTREACH SERVICES	249,858	200,895	276,368	261,489	283,477
SYSTEM ADMINISTRATION	441,720	376,391	452,460	413,520	799,965
LIBRARY RESOURCES	275,933	273,419	337,970	316,525	340,070
LIBRARY BOARD	663	2,220	5,020	2,120	5,020
GRANT EXPENDITURES					
INTERFUND TRANSFERS	40,945	36,869	43,705	43,705	22,876
TOTAL EXPENDITURES	**$ 3,734,851**	**$ 3,805,507**	**$ 4,194,563**	**$ 3,971,460**	**$ 4,731,170**
PRIOR PERIOD ADJUSTMENT	$ -	$ -	$ -	$ -	$ -
FUND BALANCE ENDING	**$ 4,000,822**	**$ 4,395,907**	**$ 4,374,492**	**$ 4,778,915**	**$ 4,421,992**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	4,000,822	4,395,907	4,374,492	4,778,915	4,421,992
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

AMERICAN RESCUE PLAN ACT FUND
OPERATING BUDGET

FUND 2640

	ACTUAL FY 21	ACTUAL FY 22	APPROVED FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ -**	**$ -**	**$ 14,000**	**$ 4,593,035**	**$ 4,661,602**
REVENUE:					
INTER-GOVERNMENTAL	$ -	$ 7,000,000	$ 8,940,314	$ 8,940,314	$ -
INVESTMENT EARNINGS	-	(108,215)	14,933	97,500	-
TOTAL REVENUE	**$ -**	**$ 6,891,785**	**$ 8,955,247**	**$ 9,037,814**	**$ -**
EXPENDITURES:					
PERSONAL SERVICES	$ -	$ -	$ -	$ -	$ -
OPERATION & MAINTENANCE	-	-	-	-	-
CAPITAL	-	2,298,750	-	-	-
TRANSFERS	-	-	8,969,247	8,969,247	-
TOTAL EXPENDITURES	**$ -**	**$ 2,298,750**	**$ 8,969,247**	**$ 8,969,247**	**$ -**
FUND BALANCE-ENDING	**$ -**	**$ 4,593,035**	**$ -**	**$ 4,661,602**	**$ 4,661,602**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	-	4,593,035	-	4,661,602	4,661,602
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

FUNDS 2650-2990

COMMUNITY DEVELOPMENT GRANT FUNDS (PAGE 1 OF 5)
OPERATING BUDGET

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
COMMUNITY DEV BLOCK GRANTS(FUNDS 2900-2990)					
FUND BALANCE BEGINNING	**$ 120,363**	**$ 451,003**	**$ 520,650**	**$ 595,929**	**$ 771,059**
REVENUE:					
HUD GRANTS	$ 497,800	$ 448,915	$ 650,000	$ 500,000	$ 623,918
INTEREST ON LOANS	166	(5,933)	661	(161)	6,760
PROGRAM INCOME	412,587	521,186	-	216,587	150,000
TRANSFER FROM GENERAL FUND	-	-	-	-	-
SALE OF FIXED ASSETS	62,162	-	-	-	-
MISCELLANEOUS	-	-	-	-	-
TOTAL REVENUE	**$ 972,715**	**$ 964,168**	**$ 650,661**	**$ 716,426**	**$ 780,678**
EXPENDITURES:					
PROJECTS	$ 473,255	$ 693,695	$ 300,000	$ 298,756	$ 433,918
ADMINISTRATION	139,640	120,579	130,000	89,081	190,000
REHAB ADMINISTRATION	29,180	-	-	-	-
CAPITAL OUTLAY	-	4,968	-	153,459	-
TOTAL EXPENDITURES	**$ 642,075**	**$ 819,242**	**$ 430,000**	**$ 541,296**	**$ 623,918**
FUND BALANCE ENDING	**$ 451,003**	**$ 595,929**	**$ 741,311**	**$ 771,059**	**$ 927,819**
LESS RESERVED/DESIGNATED	**-**	**-**	**-**	**-**	**-**
UNDESIGNATED FUND BALANCE ENDING	**$ 451,003**	**$ 595,929**	**$ 741,311**	**$ 771,059**	**$ 927,819**
HOME PROGRAM (FUNDS 2800-2890)					
FUND BALANCE BEGINNING	**$ (73,161)**	**$ 54,674**	**$ 147,897**	**$ 257,175**	**$ 659,392**
REVENUE:					
HUD GRANTS	$ 219,432	$ 114,768	$ 600,000	$ 450,000	$ 378,085
INTEREST ON INVESTMENTS	468	(7,905)	675	(100)	4,800
PROGRAM INCOME	419,851	416,911	331,500	442,212	500,000
CHARGE FOR SERVICE	-	-	-	-	-
TOTAL REVENUE	**$ 639,751**	**$ 523,774**	**$ 932,175**	**$ 892,112**	**$ 882,885**
EXPENDITURES:					
AFFORDABLE HOUSING PROJ	$ 385,150	$ 167,153	$ 444,533	$ 284,152	$ 280,086
ADMINISTRATION	47,327	110,170	76,967	150,743	98,000
FIRST TIME HOME BUYER ADM	79,439	43,951	110,000	55,000	-
TOTAL EXPENDITURES	**$ 511,916**	**$ 321,273**	**$ 631,500**	**$ 489,895**	**$ 378,086**
PRIOR PERIOD ADJUSTMENT	$ -	$ -	$ -	$ -	$ -
FUND BALANCE ENDING	**$ 54,674**	**$ 257,175**	**$ 448,572**	**$ 659,392**	**$ 1,164,191**

COMMUNITY DEVELOPMENT GRANT FUNDS (PAGE 2 OF 5)

OPERATING BUDGET

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
VISTA ADMINISTRATION (FUND 2650, 2690)					
FUND BALANCE BEGINNING	**$ (2,874)**	**$ (5,347)**	**$ 2,431**	**$ 10,526**	**$ 12,426**
REVENUE					
GRANT	$ 364,138	$ 194,172	$ 90,308	$ 87,949	$ 85,300
CHARGES FOR SERVICE	8,000	5,000	15,000	7,333	15,000
TOTAL REVENUE	**$ 372,138**	**$ 199,172**	**$ 105,308**	**$ 95,282**	**$ 100,300**
EXPENDITURES-OPERATIONS & MAINTENANCE	**$ 374,611**	**$ 183,299**	**$ 105,250**	**$ 93,382**	**$ 100,000**
FUND BALANCE ENDING	**$ (5,347)**	**$ 10,526**	**$ 2,489**	**$ 12,426**	**$ 12,726**

BILLINGS COMMUNITY CONNECT & HOMELESS PLAY (FUND 2720)					
FUND BALANCE BEGINNING	**$ 3,508**	**$ 3,513**	**$ 3,515**	**$ 3,464**	**$ 3,462**
REVENUE:					
CONTRIBUTIONS	$ -	$ -	$ -	$ -	
INTEREST ON INVESTMENTS	$ 5	$ (49)	$ -	$ (2)	$ 36
TOTAL REVENUE	**$ 5**	**$ (49)**	**$ -**	**$ (2)**	**$ 36**
EXPENDITURES-OPERATIONS & MAINTENANCE	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
FUND BALANCE ENDING	**$ 3,513**	**$ 3,464**	**$ 3,515**	**$ 3,462**	**$ 3,498**

COMMUNITY DEVELOPMENT GRANT FUNDS (PAGE 3 OF 5)

OPERATING BUDGET

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
BPAIH & MAYOR'S COMMITTEE DONATIONS/TRAINING (FUND 2730)					
FUND BALANCE BEGINNING	$ -	$ -	$ -	$ -	$ -
REVENUE:					
B.P.A.I.H.	$ -	$ -	$ -	$ -	$ -
HOMELESS-TRAINING	$ -	$ -	$ -	$ -	-
HOMELESS	-	-		-	
CONTRIBUTIONS	-	-	-	-	-
TOTAL REVENUE	$ -	$ -	$ -	$ -	$ -
EXPENDITURES-OPERATIONS & MAINTENANCE:					
B.P.A.I.H.	$ -	$ -	$ -	$ -	$ -
HOMELESS-TRAINING	-	-	-	-	-
HOMELESS	-	-	-	-	-
TOTAL EXPENDITURES	$ -	$ -	$ -	$ -	$ -
FUND BALANCE ENDING	$ -	$ -	$ -	$ -	$ -
COMMUNITY DEVELOPMENT RENT (FUND 2740)					
FUND BALANCE BEGINNING	$ 20,110	$ 17,095	$ 17,095	$ 17,506	$ 6,391
REVENUE					
INTERGOVERNMENTAL REVENUE	$ 12	$ (87)	$ -	$ -	$ 90
TRANSFER IN	59,583	65,000	65,200	65,167	79,750
TOTAL REVENUE	$ 59,595	$ 64,913	$ 65,200	$ 65,167	$ 79,840
EXPENDITURES-OPERATIONS & MAINT (RENT)	$ 62,610	$ 64,502	$ 65,200	$ 76,282	$ 79,750
FUND BALANCE ENDING	$ 17,095	$ 17,506	$ 17,095	$ 6,391	$ 6,481
GRANT WRITING/ ENVIRON REVIEW (FUND 2780)					
FUND BALANCE BEGINNING	$ 888	$ 888	$ 888	$ 876	$ 876
INTEREST ON INVESTMENTS	$ -	$ (12)	$ -	$ -	$ 15
CHARGE FOR SERVICES	-	-	-	-	-
REVENUE	$ -	$ (12)	$ -	$ -	$ 15
EXPENDITURES-TRANSFER	$ -	$ -	$ -	$ -	$ -
FUND BALANCE ENDING	$ 888	$ 876	$ 888	$ 876	$ 891
CDBG-CV Grant (Fund 2790)					

FUND BALANCE BEGINNING	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
INTEREST ON INVESTMENTS	$ -	$ -	$ -	$ 418	$ -
INTERGOVERNMENTAL REVENUE	-	235,028	1,291,321	842,445	1,150,755
CHARGE FOR SERVICES	-	-	-	-	-
REVENUE	**$ -**	**$ 235,028**	**$ 1,291,321**	**$ 842,863**	**$ 1,150,755**
PROJECTS	$ -	$ 141,741	$ 1,211,321	$ 762,247	$ 1,029,623
ADMINISTRATION	-	93,287	80,000	77,157	121,132
CAPITAL	-	-	-	3,459	-
EXPENDITURES-TRANSFER	**$ -**	**$ 235,028**	**$ 1,291,321**	**$ 842,863**	**$ 1,150,755**
FUND BALANCE ENDING	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

COMMUNITY DEVELOPMENT GRANT FUNDS (PAGE 4 OF 5)

OPERATING BUDGET

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
NEIGHBORHOOD STABILIZATION PROGRAM (FUND 2660)					
FUND BALANCE BEGINNING	$ -	$ -	$ -	$ -	$ -
REVENUE-HOUSING & ECON REC ACT 2008					
TRANSFER IN	$ -	$ -	$ -	$ -	$ -
SALE OF FIXED ASSETS	-	-	-	-	-
TOTAL REVENUE	$ -	$ -	$ -	$ -	$ -
MAINTENANCE	$ -	$ -	$ -	$ -	$ -
CAPITAL	-	-	-	-	-
EXPENDITURES-CAPITAL	$ -	$ -	$ -	$ -	$ -
FUND BALANCE ENDING	$ -	$ -	$ -	$ -	$ -
COUNCIL REVOLVING HOME LOAN FUND (FUND 2770)					
FUND BALANCE BEGINNING	$ 44,077	$ 115,857	$ 115,907	$ 145,592	$ 35,341
MISCELLANEOUS	$ 91,799	$ 29,735	$ -	$ 15,000	$ 500
					-
EXPENDITURES-PROJECTS	$ 20,019	$ -	$ -	$ 125,251	$ -
FUND BALANCE ENDING	$ 115,857	$ 145,592	$ 115,907	$ 35,341	$ 35,841

COMMUNITY DEVELOPMENT GRANT FUNDS (PAGE 5 OF 5)

OPERATING BUDGET

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 21	ESTIMATE FY 23	PROPOSED FY 24
TOTAL OF COMMUNITY DEVELOPMENT GRANT FUNDS					
FUND BALANCE BEGINNING	**$ 112,911**	**$ 637,683**	**$ 808,383**	**$ 1,031,068**	**$ 1,488,947**
REVENUE:					
INTER-GOVERNMENTAL	$ 1,081,382	$ 992,796	$ 2,631,629	$ 1,880,394	$ 2,238,148
CHARGE FOR SERVICES	8,000	5,000	15,000	7,333	15,000
INTEREST ON INVESTMENTS	639	(13,899)	1,336	155	11,611
CONTRIBUTIONS / DONATIONS	-	-	-	-	-
SALE OF FIXED ASSETS	62,162	-	-	-	-
MISCELLANEOUS	924,237	967,832	331,500	673,799	650,500
TRANSFERS	59,583	65,000	65,200	65,167	79,750
TOTAL REVENUE	**$ 2,136,003**	**$ 2,016,729**	**$ 3,044,665**	**$ 2,626,848**	**$ 2,995,009**
EXPENDITURES:					
PROJECTS	878,424	1,002,589	1,955,854	1,470,406	1,743,627
ADMINISTRATION	266,406	367,987	396,967	371,981	409,132
REHAB ADMINISTRATION	29,180	-	-	-	-
OPERATIONS & MAINTENANCE	437,221	247,801	170,450	169,664	179,750
CAPITAL	-	4,968	-	156,918	-
TOTAL EXPENDITURES	**$ 1,611,231**	**$ 1,623,344**	**$ 2,523,271**	**$ 2,168,969**	**$ 2,332,509**
FUND BALANCE - ENDING	**$ 637,683**	**$ 1,031,068**	**$ 1,329,777**	**$ 1,488,947**	**$ 2,151,447**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	637,683	1,031,068	1,329,777	1,488,947	2,151,447
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	-	-	-	-	-

PARKS PROGRAMS
OPERATING BUDGET

FUND 7690-7750, 7770

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 2,282,568**	**$ 2,267,133**	**$ 2,389,333**	**$ 2,250,177**	**$ 2,311,377**
REVENUE:					
PARK ACQUISITION & IMPROVEMENTS					
INVESTMENT EARNINGS	$ 3,249	$ (34,864)	$ 4,427	$ 2,500	$ 20,250
CONTRIBUTIONS-MISC	117,804	37,809	40,000	38,000	68,000
TRANSFER IN	-	342	5,000	-	5,000
PAY IN LIEU PARK DEDICATION	-	131,562	70,000	35,000	70,000
KIWANIS-LICENSE PLATES	1,822	1,716	1,500	1,500	1,500
TRASH FOR TREES	18,074	2,938	3,000	4,200	3,000
TOTAL REVENUE	**$ 140,949**	**$ 139,503**	**$ 123,927**	**$ 81,200**	**$ 167,750**
EXPENDITURES:					
PARK ACQUISITION & IMPROVEMENTS					
OPERATIONS & MAINTENANCE	$ 103,230	$ 13,189	$ 20,945	$ 20,000	$ 14,893
TRANSFER OUT	45,000	121,000	-	-	-
KIWANIS-LICENSE PLATES	-	-	-	-	1,500
SONGBIRD GARDEN	10	-	-	-	-
CAPITAL OUTLAY	-	22,270	125,000	-	-
TRASH FOR TREES	8,144	-	4,500	-	10,000
TOTAL EXPENDITURES	**$ 156,384**	**$ 156,459**	**$ 150,445**	**$ 20,000**	**$ 26,393**
PRIOR PERIOD ADJUSTMENT	$ -	$ -	$ -	$ -	$ -
FUND BALANCE ENDIN	**$ 2,267,133**	**$ 2,250,177**	**$ 2,362,815**	**$ 2,311,377**	**$ 2,452,734**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	2,267,133	2,250,177	2,362,815	2,311,377	2,452,734
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

DOWNTOWN REVOLVING LOAN PROGRAM
OPERATING BUDGET

FUND 7230

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 273,038**	**$ 915,226**	**$ 1,447,398**	**$ 1,408,309**	**$ 1,632,486**
REVENUE:					
INVESTMENT EARNINGS:					
INTEREST ON LOANS	$ 62,552	$ 5,438	$ 50,000	$ 15,000	$ 25,000
MISCELLANEOUS-REPAYMENT OF LOANS	605,087	620,158	150,000	230,000	100,000
TOTAL REVENUE	**$ 667,639**	**$ 625,596**	**$ 200,000**	**$ 245,000**	**$ 125,000**
EXPENDITURES:					
OPERATION & MAINTENANCE:					
CHARGES FOR SERVICE	$ 25,451	$ 27,828	$ 21,787	$ 20,823	$ 43,892
LOANS	-	104,685	800,000	-	800,000
TOTAL EXPENDITURES	**$ 25,451**	**$ 132,513**	**$ 821,787**	**$ 20,823**	**$ 843,892**
FUND BALANCE ENDING	**$ 915,226**	**$ 1,408,309**	**$ 825,611**	**$ 1,632,486**	**$ 913,594**
LESS:					
RESTRICTED	915,226	1,408,309	825,611	1,632,486	913,594
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

CEMETERY IMPROVEMENTS FUND
OPERATING BUDGET

FUND 7020

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE - BEGINNING	**$ 188,933**	**$ 214,542**	**$ 188,933**	**$ 243,995**	**$ 232,495**
REVENUE:					
SALE OF LOTS	$ 25,345	$ 32,742	$ 14,000	$ 13,000	$ 14,000
INTEREST ON INVESTMENTS	264	(3,289)	411	1,500	2,500
TOTAL REVENUE	**$ 25,609**	**$ 29,453**	**$ 14,411**	**$ 14,500**	**$ 16,500**
EXPENDITURES:					
OPERATION & MAINTENANCE	$ -	$ -	$ -	$ 26,000	$ -
CAPITAL	-	-	-	-	230,000
TOTAL EXPENDITURES	**$ -**	**$ -**	**$ -**	**$ 26,000**	**$ 230,000**
FUND BALANCE - ENDING	**$ 214,542**	**$ 243,995**	**$ 203,344**	**$ 232,495**	**$ 18,995**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	214,542	243,995	203,344	232,495	18,995
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

CEMETERY IMPROVEMENTS BUDGET NARRATIVE

65% of the proceeds of graves and niches sold are placed in this fund to be used for the upgrades and improvements to Mountview Cemetery. City Council approves all funds used from this account for the betterment of the cemetery.

Revenues
No significant changes.

Expenditures
None

Capital
Expenditures of $230,000 in FY2024 are for improvements to the pump station that irrigates Mountview Cemetery.

TRAIL GRANT FUND
OPERATING BUDGET

FUND 2360

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE - BEGINNING	**$ -**	**$ -**	**$ -**	**$ 11,916**	**$ (62,384)**
REVENUES:					
INTERGOVERNMENTAL	$ -	$ -	$ -	$ 275,600	$ -
INVESTMENTS	-	(504)	138	100	200
CONTRIBUTIONS/DONATIONS	-	85,000	-	-	-
TOTAL REVENUE	**$ -**	**$ 84,496**	**$ -**	**$ 275,700**	**$ 200**
EXPENDITURES:					
COST ALLOCATION CHARGES	$ -	$ -	$ -	$ -	$ -
CAPITAL OUTLAY	$ -	$ 72,580	$ -	$ 350,000	$ -
TOTAL EXPENDITURES	**$ -**	**$ 72,580**	**$ -**	**$ 350,000**	**$ -**
FUND BALANCE - ENDING	**$ -**	**$ 11,916**	**$ -**	**$ (62,384)**	**$ (62,184)**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	-	11,916	-	(62,384)	(62,184)
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

ANIMAL CONTROL DONATIONS
OPERATING BUDGET

FUNDS 7120,7130,7150,7160

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 39,842**	**$ 39,896**	**$ 39,921**	**$ 39,342**	**$ 39,362**
REVENUE:					
INTEREST ON INVESTMENTS	$ 54	$ (554)	$ 62	$ 20	$ 410
DONATIONS:					
GENERAL	-	-	-	-	-
TOTAL REVENUE	**$ 54**	**$ (554)**	**$ 62**	**$ 20**	**$ 410**
EXPENDITURES:					
OPERATION AND MAINTENANCE					
GENERAL	-	-	-	-	-
TOTAL EXPENDITURES	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
FUND BALANCE ENDING	**$ 39,896**	**$ 39,342**	**$ 39,983**	**$ 39,362**	**$ 39,772**
LESS:					
COMMITTED	39,896	39,342	39,983	39,362	39,772
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

STREET MAINTENANCE DISTRICTS FUND
OPERATING BUDGET

FUND 8010 & 8020

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 4,390,924**	**$ 4,631,884**	**$ 4,313,239**	**$ 4,423,656**	**$ 9,712,356**
REVENUE:					
SPECIAL ASSESSMENTS	$ 9,590,564	$ 9,625,744	$ 14,635,000	$ 14,635,000	$ 15,784,000
INTEREST ON INVESTMENTS	5,886	(73,626)	20,700	(5,000)	20,500
TOTAL REVENUE	**$ 9,596,450**	**$ 9,552,118**	**$ 14,655,700**	**$ 14,630,000**	**$ 15,804,500**
EXPENDITURES:					
OPERATION & MAINTENANCE	$ 7,655,490	$ 8,000,346	$ 7,346,279	$ 7,341,300	$ 7,883,111
CAPITAL	-	-	5,725,000	2,000,000	6,584,000
TRANSFER TO GAS TAX FUND	1,700,000	1,760,000	-	-	-
TOTAL EXPENDITURES	**$ 9,355,490**	**$ 9,760,346**	**$ 13,071,279**	**$ 9,341,300**	**$ 14,467,111**
FUND BALANCE ENDING	**$ 4,631,884**	**$ 4,423,656**	**$ 5,897,660**	**$ 9,712,356**	**$ 11,049,745**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	4,631,884	4,423,656	5,897,660	9,712,356	11,049,745
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

STREET LIGHT MAINTENANCE DISTRICTS FUND
OPERATING BUDGET

FUND 8100

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE - BEGINNING	**$ 1,963,942**	**$ 2,245,385**	**$ 2,130,695**	**$ 2,419,079**	**$ 2,627,115**
REVENUE:					
INTEREST EARNINGS	$ 18,892	$ (31,543)	$ 5,000	$ 1,000	$ 6,000
SPECIAL ASSESSMENTS	2,441,811	2,377,577	2,400,000	2,291,352	2,700,000
INTERGOVERNMENTAL	530	-	-	-	-
MISCELLANEOUS	-	14,621	-	15,684	-
TOTAL REVENUE	**$ 2,461,233**	**$ 2,360,655**	**$ 2,405,000**	**$ 2,308,036**	**$ 2,706,000**
EXPENDITURES:					
OPERATIONS & MAINTENANCE	$ 2,179,790	$ 2,186,961	$ 2,913,208	$ 2,100,000	$ 3,239,446
TOTAL EXPENDITURES	**$ 2,179,790**	**$ 2,186,961**	**$ 2,913,208**	**$ 2,100,000**	**$ 3,239,446**
PRIOR PERIOD ADJUSTMENT	$ -	$ -	$ -	$ -	$ -
FUND BALANCE - ENDING	**$ 2,245,385**	**$ 2,419,079**	**$ 1,622,487**	**$ 2,627,115**	**$ 2,093,669**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	2,245,385	2,419,079	1,622,487	2,627,115	2,093,669
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

STORM SEWER FUND
OPERATING BUDGET

FUND 8400 & 2070

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 2,298,644**	**$ 3,190,730**	**$1,720,252**	**$ 3,959,537**	**$ 3,955,037**
REVENUE:					
SPECIAL ASSESSMENTS	$ 4,748,236	$ 4,912,575	$ 5,100,000	$ 5,000,000	$ 5,440,000
INTEREST ON INVESTMENTS	2,364	(52,799)	15,500	500	15,500
LICENSES & PERMITS	-	-	500	-	500
OTHER	13,654	52,553	5,610	10,000	5,610
TOTAL REVENUE	**$ 4,764,254**	**$ 4,912,329**	**$ 5,121,610**	**$ 5,010,500**	**$ 5,461,610**
EXPENDITURES:					
OPERATIONS & MAINTENANCE	$ 2,228,352	$ 2,015,987	$ 2,100,098	$ 2,000,000	$ 1,987,497
CAPITAL	643,816	1,107,535	3,585,000	2,000,000	2,712,000
TRANSFERS TO BOND AND INTEREST	1,000,000	1,020,000	1,015,000	1,015,000	1,015,000
TOTAL EXPENDITURES	**$ 3,872,168**	**$ 4,143,522**	**$ 6,700,098**	**$ 5,015,000**	**$ 5,714,497**
PRIOR PERIOD ADJUSTMENT	$ -	$ -	$ -	$ -	$ -
FUND BALANCE ENDING	**$ 3,190,730**	**$ 3,959,537**	**$ 141,764**	**$ 3,955,037**	**$ 3,702,150**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	3,190,730	3,959,537	141,764	3,955,037	3,702,150
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

PARK MAINTENANCE DISTRICTS FUNDS
OPERATING BUDGET

FUND 8720

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE	**$ 1,368,079**	**$ 1,609,906**	**$ 1,766,440**	**$ 1,778,102**	**$ 1,804,802**
REVENUE:					
SPECIAL ASSESSMENTS	$ 1,192,247	$ 1,157,470	$ 1,270,200	$ 1,275,000	$ 1,348,036
INTEREST EARNINGS	1,213	(22,403)	2,321	1,700	13,000
TOTAL REVENUE	**$ 1,193,460**	**$ 1,135,067**	**$ 1,272,521**	**$ 1,276,700**	**$ 1,361,036**
EXPENDITURES:					
OPERATIONS & MAINTENANCE	$ 951,633	$ 966,871	$ 1,236,341	$ 1,250,000	$ 1,284,867
TOTAL EXPENDITURES	**$ 951,633**	**$ 966,871**	**$ 1,236,341**	**$ 1,250,000**	**$ 1,284,867**
FUND BALANCE ENDING	**$ 1,609,906**	**$ 1,778,102**	**$ 1,802,620**	**$ 1,804,802**	**$ 1,880,971**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	1,609,906	1,778,102	1,802,620	1,804,802	1,880,971
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

PARK MAINTENANCE DISTRICTS BUDGET NARRATIVE

The Park Maintenance District Division manages and maintains 36 developed community and neighborhood parks throughout Billings. The fund is used for management and maintenance of the parks, including irrigation systems and water services, turf management and maintenance, weed management, playground inspections and maintenance, trash removal, snow removal, tree and shrub care, and other services.

Revenues

Revenue is generated through assessments to property owners within each of the 36 districts. Revenues in four districts increased due to new parkland being added to existing districts. Districts that have a playground within the park will have an increase to establish a fund balance to replace the playgrounds as they near the end of their life cycle.

Expenditures

Expenditures have increased for FY 23.

Capital

None

PARK DISTRICT 1
OPERATING BUDGET

FUND 8730

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE	**$ 4,401,315**	**$ 4,784,551**	**$ 4,614,301**	**$ 4,584,839**	**$ 4,480,379**
REVENUE:					
SPECIAL ASSESSMENTS	$ 3,002,321	$ 3,120,556	$ 3,611,597	$ 3,608,000	$ 3,823,482
STATE GRANTS	10,641	198,503	-	-	-
TRANSFER IN REVENUE	45,000	121,000	-	-	-
MISCELLANEOUS	9,000	3,250	-	-	-
CONTRIBUTION/DONATIONS	-	50,647	-	-	-
INTEREST EARNINGS	8,982	(64,791)	8,341	6,000	42,000
TOTAL REVENUE	**$ 3,075,944**	**$ 3,429,165**	**$ 3,619,938**	**$ 3,614,000**	**$ 3,865,482**
EXPENDITURES:					
PERSONAL SERVICES	$ 268,215	$ 335,151	$ 457,288	$ 390,000	$ 446,579
OPERATIONS & MAINTENANCE	1,198,737	1,296,362	1,510,440	1,450,000	1,596,161
CAPITAL	1,146,494	1,920,664	1,568,750	1,550,000	3,182,991
TRANSFER OUT	79,262	76,700	328,460	328,460	364,546
TOTAL EXPENDITURES	**$ 2,692,708**	**$ 3,628,877**	**$ 3,864,938**	**$ 3,718,460**	**$ 5,590,277**
FUND BALANCE ENDING	**$ 4,784,551**	**$ 4,584,839**	**$ 4,369,301**	**$ 4,480,379**	**$ 2,755,584**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	4,784,551	4,584,839	4,369,301	4,480,379	2,755,584
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

PARK DISTRICT 1 BUDGET NARRATIVE

Through the establishment and funding of the city-wide park maintenance district, deferred maintenance items in General Fund-Parks will be fixed and repaired; thus, improving the quality and enjoyment of these facilities for the public.

Revenues

Revenue comes from assessments to property owners within the city limits of Billings.

Expenditures

Expenditures in FY 23 are anticipated at $3,864,938. Also, the Parks and Forestry Department's O&M expenditures were moved from the General Fund to Park District 1 Fund in FY21.

Capital

Capital projects for FY 23 include numerous projects throughout Billings, repairing and replacing items that have reached the end of their useful life.

ARTERIAL STREET FEES FUND
OPERATING BUDGET

FUND 8450

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 6,619,927**	**$ 9,186,611**	**$ 6,485,664**	**$ 8,846,692**	**$ 5,809,698**
REVENUE:					
SPECIAL ASSESSMENTS	$ 4,630,401	$ 4,759,537	$ -	$ 50,000	$ -
INTEREST ON INVESTMENTS	5,763	(109,577)	10,000	(2,000)	1,000
MISCELLANEOUS	-	-	-	80,000	-
GRANTS-DOT	-	-	7,620,385	-	-
TOTAL REVENUE	**$ 4,636,164**	**$ 4,649,960**	**$ 7,630,385**	**$ 128,000**	**$ 1,000**
EXPENDITURES:					
OPERATION & MAINTENANCE	$ 247,517	$ 359,507	$ 164,999	$ 164,994	$ 2,443
CAPITAL	1,821,963	4,630,372	13,951,050	3,000,000	450,000
TOTAL EXPENDITURES	**$ 2,069,480**	**$ 4,989,879**	**$ 14,116,049**	**$ 3,164,994**	**$ 452,443**
PRIOR PERIOD ADJUSTMENT	$ -	$ -	$ -	$ -	$ -
FUND BALANCE ENDING	**$ 9,186,611**	**$ 8,846,692**	**$ -**	**$ 5,809,698**	**$ 5,358,255**
PLUS: INTERFUND DEBT OUTSTANDING	**3,144,882**				
PLUS: INTERFUND DEBT TRANSFER	**-**	**-**	**-**	**-**	**-**
UNOBLIGATED CASH FOR CURRENT USE	**$ 12,331,493**	**$ 8,846,692**	**$ -**	**$ 5,809,698**	**$ 5,358,255**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	-	-	-	-	-
COMMITTED	9,186,611	8,846,692	-	5,809,698	5,358,255
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

AMEND PARK FUND
OPERATING BUDGET

FUND 7580

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 255,358**	**$ 250,372**	**$ 233,372**	**$ 231,669**	**$ 228,669**
REVENUE:					
PARK SERVICES	$ 6,106	$ 15,845	$ 25,000	$ 20,000	$ 25,000
INTEREST ON INVESTMENTS	354	(3,295)	448	2,000	2,300
TOTAL REVENUE	**$ 6,460**	**$ 12,550**	**$ 25,448**	**$ 22,000**	**$ 27,300**
EXPENDITURES:					
OPERATIONS & MAINT.	$ 10,221	$ 30,646	$ 26,018	$ 24,000	$ 85,989
TRANSFER-GENERAL FUND	1,225	607	5,000	1,000	5,000
TOTAL EXPENDITURES	**$ 11,446**	**$ 31,253**	**$ 31,018**	**$ 25,000**	**$ 90,989**
PRIOR PERIOD ADJUSTMENT	$ -	$ -	$ -	$ -	$ -
FUND BALANCE ENDING	**$ 250,372**	**$ 231,669**	**$ 227,802**	**$ 228,669**	**$ 164,980**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	-	-	-	-	-
COMMITTED	250,372	231,669	227,802	228,669	164,980
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

AMEND PARK FUND BUDGET NARRATIVE

This fund was established to support Amend Park. The interest earnings are transferred to the General Fund annually. The other revenue is used to help maintain Amend Park.

Revenues
Revenue is decreasing because it is being allocated to other funds.

Expenditures
No significant changes.

Capital
None

BALLFIELD / STADIUM DONATION FOR CAPITAL MAINTENANCE FUND
OPERATING BUDGET

FUNDS 7680

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 331,179**	**$ 372,308**	**$ 434,324**	**$ 424,707**	**$ 482,927**
REVENUE:					
INTEREST ON INVESTMENTS	$ 437	$ (5,779)	$ 695	$ 3,000	$ 4,500
LEASE - MUSTANGS	60,000	60,000	60,000	60,000	60,000
TRANSFERS	-	-	-	-	-
CONTRIBUTIONS	1,200	7,487	500	14,000	10,000
TOTAL REVENUE	**$ 61,637**	**$ 61,708**	**$ 61,195**	**$ 77,000**	**$ 74,500**
EXPENDITURES:					
OPERATIONS & MAINTENANCE	$ 20,508	$ 9,309	$ 61,279	$ 18,780	$ 80,759
TOTAL EXPENDITURES	**$ 20,508**	**$ 9,309**	**$ 61,279**	**$ 18,780**	**$ 80,759**
PRIOR PERIOD ADJUSTMENT	$ -	$ -	$ -	$ -	$ -
FUND BALANCE ENDING	**$ 372,308**	**$ 424,707**	**$ 434,240**	**$ 482,927**	**$ 476,668**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	-	-	-	-	-
COMMITTED	372,308	424,707	434,240	482,927	476,668
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

BALLFIELD/STADIUM DONATION BUDGET NARRATIVE

This fund accounts for donations to fund future capital maintenance for the ball field and stadium.

Revenues
No significant changes.

Expenditures
No significant changes.

Capital
None

ROAD MAINTENANCE FUND
OPERATING BUDGET

FUND 8060

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 14,337**	**$ 16,819**	**$ 19,299**	**$ 18,942**	**$ 20,528**
REVENUE:					
SPECIAL ASSESSMENTS	$ 2,823	$ 2,822	$ 2,875	$ 2,150	$ 2,875
INTEREST ON INVESTMENT	19	(282)	-	20	200
TOTAL REVENUE	**$ 2,842**	**$ 2,540**	**$ 2,875**	**$ 2,170**	**$ 3,075**
EXPENDITURES:					
OPERATION & MAINTENANC	$ 360	$ 417	$ 584	$ 584	$ 563
TOTAL EXPENDITURES	**$ 360**	**$ 417**	**$ 584**	**$ 584**	**$ 563**
FUND BALANCE ENDING	**$ 16,819**	**$ 18,942**	**$ 21,590**	**$ 20,528**	**$ 23,040**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	16,819	18,942	21,590	20,528	23,040
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

SIDEWALK HAZARD
OPERATING BUDGET

FUND 2080

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 92,517**	**$ 80,646**	**$ 74,646**	**$ 95,764**	**$ 9,016**
REVENUE:					
SPECIAL ASSESSMENTS	$ 19,649	$ 1,325	$ 12,000	$ 17,843	$ 150,000
CHARGE FOR SERVICES	5,242	-	63,154	6,000	12,000
INTEREST ON INVESTMENTS	161	(1,296)	200	44	200
TRANSFERS	-	15,000	-	-	-
TOTAL REVENUE	**$ 25,052**	**$ 15,029**	**$ 75,354**	**$ 23,887**	**$ 162,200**
EXPENDITURES:					
OPERATION & MAINTENANCE	36,923	(89)	150,000	110,635	150,000
TOTAL EXPENDITURES	**$ 36,923**	**$ (89)**	**$ 150,000**	**$ 110,635**	**$ 150,000**
FUND BALANCE ENDING	**$ 80,646**	**$ 95,764**	**$ -**	**$ 9,016**	**$ 21,216**
LESS:					
RESTRICTED:					
OTHER PROJECTS	80,646	95,764	-	9,016	21,216
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

BALLPARK REPAIR FUND
OPERATING BUDGET

FUNDS 7670

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 92,301**	**$ 119,260**	**$ 146,760**	**$ 132,150**	**$ 69,489**
REVENUE:					
TRANSFERS	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 30,000
INTEREST EARNINGS	103	(2,037)	223	1,200	2,000
TOTAL REVENUE	**$ 30,103**	**$ 27,963**	**$ 30,223**	**$ 31,200**	**$ 32,000**
EXPENDITURES:					
OPERATIONS & MAINTENANCE	$ 3,144	$ 15,073	$ 30,744	$ 93,861	$ 30,726
TOTAL EXPENDITURES	**$ 3,144**	**$ 15,073**	**$ 30,744**	**$ 93,861**	**$ 30,726**
FUND BALANCE ENDING	**$ 119,260**	**$ 132,150**	**$ 146,239**	**$ 69,489**	**$ 70,763**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	-	-	-	-	-
COMMITTED	119,260	132,150	146,239	69,489	70,763
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

BALLPARK REPAIR FUND BUDGET NARRATIVE

This fund accounts for regular maintenance to the ball field and stadium.

Revenues
No significant changes.

Expenditures
During FY2023, additional expenses were incurred to repair the infield at Dehler Park.

Capital
None

Debt Service Funds

SPECIAL IMPROVEMENT DISTRICTS FUNDS
OPERATING BUDGET

FUND 2300, & 8200-8340

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 3,304,654**	**$ 3,254,065**	**$ 1,494,865**	**$ 1,898,307**	**$ 1,897,307**
REVENUES:					
SPECIAL ASSESSMENTS	$ 834,206	$ 1,140,897	$ 908,000	$ 900,000	$ 980,000
INTEREST ON INVESTMENTS	3,582	(25,040)	6,010	7,000	14,000
TRANSFER	-	276,555	-	-	-
TOTAL REVENUE	**$ 837,788**	**$ 1,392,412**	**$ 914,010**	**$ 907,000**	**$ 994,000**
EXPENDITURES:					
ARBITRAGE COST	$ 37,152	$ 15,084	$ 52,700	$ 25,000	$ 52,700
PRINCIPAL	$ 664,190	$ 773,107	$ 880,000	$ 620,000	$ 720,000
INTEREST AND FISCAL CHARGES	184,335	219,232	305,200	261,000	335,000
TRANSFER	-	1,735,847		-	
PAYING AGENT FEE	2,700	4,900	3,200	2,000	2,400
TOTAL EXPENDITURES	**$ 888,377**	**$ 2,748,170**	**$ 1,241,100**	**$ 908,000**	**$ 1,110,100**
FUND BALANCE ENDING	**$ 3,254,065**	**$ 1,898,307**	**$ 1,167,775**	**$ 1,897,307**	**$ 1,781,207**
LESS:					
RESTRICTED	3,254,065	1,898,307	1,167,775	1,897,307	1,781,207
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

SPECIAL IMPROVEMENT DISTRICTS FUNDS

When a new Special Improvement District (SID) is created, the City sells bonds to cover the construction cost of improvements. That construction cost is covered in the capital project funds. In the following years, the benefiting citizens are billed for that year's portion of the (SID) costs. When the money comes in, the City calls the bonds that were issued to fund the construction. Included in the fund balance is the SID Revolving Fund. This fund is available to "loan" money to SIDs for which tax payments are not received timely enough to make the bond payments when due.

Principal payments are due July 1st of the following fiscal year; therefore, revenue needs to be budgeted the fiscal year prior to the actual principal payment.

Revenues and Expenditures

Expenditures are dependent upon debt service required payments and actual assessment collections.

2004A SERIES STREET IMPROVEMENTS
OPERATING BUDGET

FUND 3130

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 405,578**	**$ 381,929**	**$ 364,180**	**$ 352,992**	**$ 353,934**
REVENUE:					
PROPERTY TAXES	$ 324,754	$ 323,427	$ 348,830	$ 352,000	$ 354,896
INTEREST ON INVESTMENTS	219	(2,996)	150	400	450
TOTAL REVENUE	**$ 324,973**	**$ 320,431**	**$ 348,980**	**$ 352,400**	**$ 355,346**
EXPENDITURES:					
PRINCIPAL 2012 REFUNDING	$ 300,000	$ 310,000	$ 320,000	$ 320,000	$ 330,000
FISCAL CHARGES		150	3,600	3,100	3,600
INTEREST 2012 REFUNDING	43,650	34,500	25,050	25,050	15,300
FISCAL AGENT FEES	350	350	350	400	400
COST ALLOCATION PLAN	4,622	4,368	2,908	2,908	3,999
TOTAL EXPENDITURES	**$ 348,622**	**$ 349,368**	**$ 351,908**	**$ 351,458**	**$ 353,299**
FUND BALANCE ENDING	**$ 381,929**	**$ 352,992**	**$ 361,252**	**$ 353,934**	**$ 355,981**
LESS:					
RESTRICTED	381,929	352,992	361,252	353,934	355,981
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

STORM SEWER DEBT FUND
OPERATING BUDGET

FUND 3350-3360

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 1,823,444**	**$ 1,817,686**	**$ 1,826,049**	**$ 1,833,297**	**$ 1,846,732**
REVENUE:					
INTEREST ON INVESTMENTS	$ 2,877	$ (987)	$ 1,907	$ 6,000	$ 10,400
TRANS.STORM SEW. OPER.	1,000,000	1,020,000	1,015,000	1,015,000	1,015,000
TOTAL REVENUE	**$ 1,002,877**	**$ 1,019,013**	**$ 1,016,907**	**$ 1,021,000**	**$ 1,025,400**
EXPENDITURES:					
PRINCIPAL					
2013 STORM SEWER	$ 185,000	$ 190,000	$ 195,000	$ 195,000	$ 200,000
2015 STORM SEWER	390,000	400,000	420,000	420,000	$ 440,000
INTEREST					
2013 STORM SEWER	141,375	135,750	129,975	129,975	124,050
2015 STORM SEWER	283,694	269,844	251,344	251,344	235,344
FISCAL AGENT FEES	350	700	700	750	800
OPERATION AND MAINTENANCE	2,600	1,300	6,200	6,200	6,200
COST ALLOCATION PLAN	5,616	5,808	4,294	4,296	5,230
TOTAL EXPENDITURES	**$ 1,008,635**	**$ 1,003,402**	**$ 1,007,513**	**$ 1,007,565**	**$ 1,011,624**
FUND BALANCE ENDING	**$ 1,817,686**	**$ 1,833,297**	**$ 1,835,443**	**$ 1,846,732**	**$ 1,860,508**
LESS:					
RESTRICTED	1,817,686	1,833,297	1,835,443	1,846,732	1,860,508
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

SIDEWALK AND CURB DISTRICTS FUND
OPERATING BUDGET

FUND 8500-8690 & 8800-8990

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 452,415**	**$ 362,373**	**$ 482,423**	**$ 417,397**	**$ 610,497**
REVENUE:					
SPECIAL ASSESSMENTS	$ 410,750	$ 528,671	$ 583,000	$ 640,000	$ 535,000
CHARGE FOR SERVICE					
INTEREST ON INVESTMENTS	(3,833)	(1,690)	300	1,100	1,500
TRANSFER	-	-	-	-	-
TOTAL REVENUE	**$ 406,917**	**$ 526,981**	**$ 583,300**	**$ 641,100**	**$ 536,500**
EXPENDITURES:					
PRINCIPAL	$ 388,500	$ 344,000	$ 372,000	$ 300,000	$ 340,000
INTEREST AND FISCAL CHARGES	106,259	116,918	140,000	139,000	135,000
REFUNDS					
OTHER CONTRACT SERVICES	1,500	10,339	14,300	7,600	14,300
FEES	700	700	1,400	1,400	1,400
TRANSFERS OUT	-	-	-	-	-
TOTAL EXPENDITURES	**$ 496,959**	**$ 471,957**	**$ 527,700**	**$ 448,000**	**$ 490,700**
FUND BALANCE ENDING	**$ 362,373**	**$ 417,397**	**$ 538,023**	**$ 610,497**	**$ 656,297**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	362,373	417,397	538,023	610,497	656,297
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

SIDEWALK AND CURB DISTRICTS FUND BUDGET NARRATIVE

These bonds are issued to finance the repair and/or replacement of sidewalks throughout the community. The City orders the repair work and finances the improvements through the bond issues. The debt service is provided through special assessments on the effected properties.

Revenues and Expenditures

Expenditures are dependent upon debt service required payments and actual assessment collections.

SERIES 2015 REFUNDING BASEBALL FIELD & STADIUM FUND
OPERATING BUDGET

FUND 3120

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 939,004**	**$ 884,144**	**$ 827,664**	**$ 821,507**	**$ 821,996**
REVENUE:					
PROPERTY TAXES	$ 704,445	$ 697,919	$ 747,185	$ 753,000	$ 743,468
DONATIONS					
INTERFUND TRANSFERS					
INTEREST ON INVESTMENTS	437	(5,819)	250	1,530	400
TOTAL REVENUE	**$ 704,882**	**$ 692,100**	**$ 747,435**	**$ 754,530**	**$ 743,868**
EXPENDITURES:					
PRINCIPAL	$ 580,000	$ 590,000	$ 605,000	$ 605,000	$ 620,000
INTEREST	172,850	158,200	140,275	140,275	121,900
OPERATION & MAINTENCE					
TRANSFER OUT					
PAYING AGENT FEE	350	350	350	350	400
FISCAL CHARGES	6,542	6,187	8,418	8,416	9,110
TOTAL EXPENDITURES	**$ 759,742**	**$ 754,737**	**$ 754,043**	**$ 754,041**	**$ 751,410**
FUND BALANCE ENDING	**$ 884,144**	**$ 821,507**	**$ 821,056**	**$ 821,996**	**$ 814,454**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	884,144	821,507	821,056	821,996	814,454
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

2021 SERIES LIBRARY
OPERATING BUDGET

FUND 3040

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 1,138,405**	**$ 9,583,221**	**$ 1,213,387**	**$ 1,196,791**	**$ 832,381**
REVENUE:					
PROPERTY TAXES	$ 1,109,126	$ 746,535	$ 637,368	$ 642,000	$ 670,935
DONATIONS	300,000	300,000	-	-	-
LOAN PROCEEDS	8,330,177	-			-
INTEREST ON INVESTMENTS	930	(12,283)	1,060	1,400	3,500
TOTAL REVENUE	**$ 9,740,233**	**$ 1,034,252**	**$ 638,428**	**$ 643,400**	**$ 674,435**
EXPENDITURES:					
PRINCIPAL	$ 840,000	$ 9,075,000	$ 735,000	$ 735,000	$ 530,000
INTEREST AND FISCAL CHARGES	453,367	345,282	272,244	272,110	244,854
FISCAL AGENT FEES	2,050	400	700	700	700
TOTAL EXPENDITURES	**$ 1,295,417**	**$ 9,420,682**	**$ 1,007,944**	**$ 1,007,810**	**$ 775,554**
FUND BALANCE ENDING	**$ 9,583,221**	**$ 1,196,791**	**$ 843,871**	**$ 832,381**	**$ 731,262**
LESS:					
RESTRICTED	9,583,221	1,196,791	843,871	832,381	731,262
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

Capital Projects Funds

URBAN RENEWAL PROPERTY ACQUISITION FUND
OPERATING BUDGET

FUND 4280

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 235,041**	**$ 223,683**	**$ 223,323**	**$ 213,601**	**$ 204,086**
REVENUE:					
TRANSFERS IN	$ -	$ -	$ -	$ -	$ -
INTEREST ON INVESTMENTS	64	(410)	$ 67	$ (12)	$ 270
MISCELLANEOUS	-	-	-	-	-
SALE OF PROPERTY	-	-	-	-	-
TOTAL REVENUE	**$ 64**	**$ (410)**	**$ 67**	**$ (12)**	**$ 270**
EXPENDITURES:					
OPERATIONS & MAINTENANCE	$ 11,422	$ 9,672	$ 12,570	$ 9,503	$ 13,045
DECREASE IN VALUE - LAND & IMPROVEMENTS	-	-	50,000	-	7,000
TRANSFER OUT	-	-	-	-	-
TOTAL EXPENDITURES	**$ 11,422**	**$ 9,672**	**$ 62,570**	**$ 9,503**	**$ 20,045**
PRIOR PERIOD ADJUSTMENT	$ -	$ -	$ -	$ -	$ -
FUND BALANCE ENDING	**$ 223,683**	**$ 213,601**	**$ 160,820**	**$ 204,086**	**$ 184,311**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	223,683	213,601	160,820	204,086	184,311
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

SIDEWALK AND CURB DISTRICTS FUND
OPERATING BUDGET

FUNDS 4340

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ (203,792)**	**$ (487,460)**	**$ (1,253)**	**$ (832,178)**	**$ -**
REVENUE:					
INTEREST EARNINGS	$ -	$ (3,254)	$ 1,253	$ (133)	$ 100
PRIVATE CONTRIBUTIONS	67,101	393,842	-	-	-
SALE OF BONDS	317,102	960,000	2,599,275	2,366,172	1,847,650
TOTAL REVENUE	**$ 384,203**	**$ 1,350,588**	**$ 2,600,528**	**$ 2,366,039**	**$ 1,847,750**
EXPENDITURES:					
OPERATIONS & MAINTENANCE	$ -	$ -	$ -	$ 57,640	$ 25,000
BOND ISSUANCE COSTS	21,000	15,000	25,000	25,000	-
CONST-SIDEWALK BY CITY	646,871	1,680,306	2,574,275	1,444,032	1,822,750
TRANSFER OTHER FUNDS	-	-	-	7,189	-
TOTAL EXPENDITURES	**$ 667,871**	**$ 1,695,306**	**$ 2,599,275**	**$ 1,533,861**	**$ 1,847,750**
FUND BALANCE ENDING	**$ (487,460)**	**$ (832,178)**	**$ -**	**$ -**	**$ -**
LESS:					
RESTRICTED	(487,460)	(832,178)	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

SPECIAL IMPROVEMENT DISTRICT FUNDS
OPERATING BUDGET

FUND 4500

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 703,247**	**$ 308,573**	**$ -**	**$ 345,977**	**$ -**
REVENUE:					
INTEREST EARNINGS	$ 1,472	$ (12,326)	$ -	$ (169)	$ -
PRIVATE CONTRIBUTIONS	523,178	2,889	-	-	-
SALE OF BONDS	1,133,316	3,040,000	2,808,000	2,502,532	3,076,250
TOTAL REVENUE	**$ 1,657,966**	**$ 3,030,563**	**$ 2,808,000**	**$ 2,502,363**	**$ 3,076,250**
EXPENDITURES:					
BOND ISSUANCE COSTS	$ 22,000	$ 159,777	$ 48,000	$ 48,000	$ -
REFUNDS	58,000	34,494	-	-	-
CONST-ROADS/STREET/PARKING	1,972,640	2,746,652	2,760,000	2,800,340	3,076,250
TRANSFER OTHER FUNDS	-	52,236	-	-	-
TOTAL EXPENDITURES	**$ 2,052,640**	**$ 2,993,159**	**$ 2,808,000**	**$ 2,848,340**	**$ 3,076,250**
FUND BALANCE ENDING	**$ 308,573**	**$ 345,977**	**$ -**	**$ -**	**$ -**
LESS:					
RESTRICTED	308,573	345,977	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

CITY HALL CONSTRUCTION FUND
OPERATING BUDGET

FUND 4940

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE - BEGINNING	**$ -**	**$ -**	**$ 9,927,490**	**$ 6,563,147**	**$ 4,677,759**
REVENUES:					
INVESTMENT EARNINGS	$ -	$ 3,788	$ -	$ 500	$ 67,000
TAXES	-	31,543	-	-	200,000
INTERGOVERNMENTAL	-	-	-		650,000
MISCELLANEOUS	-	-	-	114,112	30,000
TRANSFER OTHER FUNDS	-	20,350,560	9,278,373	-	100,000
TOTAL REVENUE	**$ -**	**$ 20,385,891**	**$ 9,278,373**	**$ 114,612**	**$ 1,047,000**
EXPENDITURES:					
OPERATION & MAINTENANCE	$ -	$ 125,863	$ -	$ -	$ -
CAPITAL OUTLAY	-	13,696,881	14,681,433	2,000,000	1,200,000
TOTAL EXPENDITURES	**$ -**	**$ 13,822,744**	**$ 14,681,433**	**$ 2,000,000**	**$ 1,200,000**
FUND BALANCE - ENDING	**$ -**	**$ 6,563,147**	**$ 4,524,430**	**$ 4,677,759**	**$ 4,524,759**
LESS:					
RESTRICTED	-	6,563,147	4,524,430	4,677,759	4,524,759
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

CAPITAL REPLACEMENT FUND
OPERATING BUDGET

FUND 6400 - 6410

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE - BEGINNING	**$ 7,160,990**	**$ 6,796,871**	**$ 5,666,748**	**$ 6,919,192**	**$ 6,538,594**
REVENUES:					
TRANSFERS IN	$ 1,738,897	$ 1,870,156	$ 1,892,208	$ 1,892,208	$ 2,208,884
INTEREST EARNINGS	9,623	(85,079)	11,141	5,000	71,000
REFUNDS/REIMBURSEMENTS	-	1,128	1,126	-	1,116
SALE OF EQUIPMENT	31,298	10,806	-	-	-
TOTAL REVENUE	**$ 1,779,818**	**$ 1,797,011**	**$ 1,904,475**	**$ 1,897,208**	**$ 2,281,000**
EXPENDITURES:					
CHARGE FOR SERVICES	$ 2,376	$ 3,264	$ 2,615	$ 2,615	$ 2,565
TECHNOLOGY EQUIPMENT	-	-	-	-	-
CAPITAL	2,141,561	1,671,426	1,145,398	2,275,191	1,565,093
TOTAL EXPENDITURES	**$ 2,143,937**	**$ 1,674,690**	**$ 1,148,013**	**$ 2,277,806**	**$ 1,567,658**
FUND BALANCE - ENDING	**$ 6,796,871**	**$ 6,919,192**	**$ 6,423,210**	**$ 6,538,594**	**$ 7,251,936**
LESS:					
COMMITTED	6,796,871	6,919,192	6,423,210	6,538,594	7,251,936
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

CAPITAL REPLACEMENT FUND BUDGET NARRATIVE

This fund is used for equipment replacement for all governmental fund departments. The equipment budgeted in FY 2022 was approved through the Equipment Replacement Program (ERP) and adopted by the City Council. The revenue source for this fund will be through contributions from each governmental department based on the department's share of the 20-year equipment replacement plan. Also, starting in FY19, technology equipment that is unique to the Public Safety Fund will be funded and purchased through an ERP.

Revenues

No significant changes.

Capital

Equipment is scheduled to be replaced in FY 2024 in the amount of $1,567,658. The anticipated expenditures from the Public Safety Technology Equipment Replacement for FY24 are $0.

DOG PARK CONSTRUCTION FUND
OPERATING BUDGET

FUND 4990

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE - BEGINNING	**$ 21,828**	**$ 4,973**	**$ 4,973**	**$ 4,973**	**$ 4,973**
REVENUES:					
LOCAL CONTRIBUTIONS	$ 27,230	$ -	$ 5,000	$ -	$ 5,000
CENTENNIAL PK CONTR	-	-	-	-	-
TOTAL REVENUE	**$ 27,230**	**$ -**	**$ 5,000**	**$ -**	**$ 5,000**
EXPENDITURES:					
COST ALLOCATION CHAI	$ -	$ -	$ -	$ -	$ -
CAPITAL OUTLAY	$ 44,085	$ -	$ 5,000	$ -	$ 5,000
TOTAL EXPENDITURES	**$ 44,085**	**$ -**	**$ 5,000**	**$ -**	**$ 5,000**
FUND BALANCE - ENDING	**$ 4,973**	**$ 4,973**	**$ 4,973**	**$ 4,973**	**$ 4,973**
LESS:					
NONSPENDABLE	-	-	-	-	-
RESTRICTED	4,973	4,973	4,973	4,973	4,973
COMMITTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

DOG PARK CONSTRUCTION FUND BUDGET NARRATIVE

The Dog Park construction occurred in FY12 and FY13. Donations were received and fund-raisers were conducted to raise the necessary funding for the construction. Other donations are used for upgrades and maintenance.

Revenues

Estimated contributions for FY 23 are $5,000.

Expenditures

Estimated Dog Park expenditures for FY 23 are $5,000.

Enterprise Funds

WATER FUND
OPERATING BUDGET

FUNDS 5020,5030,5050,5070,4160,8700

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
WORKING CAPITAL - BEGINNING	**$ 39,916,842**	**$ 46,359,048**	**$ 41,381,450**	**$ 53,126,848**	**$ 26,268,473**
REVENUES:					
WATER SALES	$ 28,570,077	$ 27,412,980	$ 27,018,950	$ 27,418,900	$ 28,229,500
FIRE HYDRANT CHARGES	446,249	478,180	440,000	478,000	480,000
WATER SERVICE LINE INS.	467,634	469,820	440,000	460,000	450,000
OTHER CHARGES FOR SERV.	414,452	579,296	404,300	417,800	417,000
LATE PAYMENT CHARGES	28,207	32,827	35,000	35,000	35,000
SYSTEM DEVELOPMENT FEE	1,701,909	2,623,428	1,500,000	1,900,000	1,650,000
STATE FEE	62,410	62,899	63,000	63,670	60,000
CONTRIBUTIONS-DONATIONS	286,272	-	-	-	-
ARPA GRANT	-	1,763,546	17,607,145	10,146,454	7,063,546
MISCELLANEOUS	11,914	14,019	13,000	32,282	13,000
TRANSFERS IN	6,950	-	-	-	-
SALE OF EQUIPMENT/LAND	-	10,012	-	-	-
SRF LOAN REVENUE	-	-	97,000,000	97,000,000	-
INTEREST ON INVESTMENTS	55,725	(660,374)	59,650	133,865	62,700
TOTAL REVENUE	**$ 32,051,799**	**$ 32,786,633**	**$ 144,581,045**	**$ 138,085,971**	**$ 38,460,746**
EXPENSES:					
ADMINISTRATION	$ 2,342,817	$ 2,531,158	$ 2,742,005	$ 2,810,108	$ 2,848,681
FISCAL SERVICES	2,302,174	1,891,559	331,449	284,556	292,070
TREATMENT PLANT	5,898,576	6,505,981	6,971,408	7,441,436	10,449,196
DISTRIB/COLLECT/METERS	3,149,897	2,893,542	4,494,221	4,578,780	4,603,826
CAPITAL	9,479,395	8,968,077	126,911,207	146,583,141	19,092,742
WATER SERVCE INS. PROG	254,314	380,836	350,000	446,325	350,000
INTRA-FUND TRANSFERS		22,800			
BOND PRINCIPAL	-	-	5,900,000	2,300,000	7,200,000
BOND INTEREST	560,723	503,055	2,440,000	500,000	2,700,000
TOTAL EXPENSES	**$ 23,987,896**	**$ 23,697,008**	**$ 150,140,290**	**$ 164,944,346**	**$ 47,536,515**
W.C. CHANGES NOT BUDGETED	(1,621,697)	(2,321,825)	-	-	-
WORKING CAPITAL - ENDING	**$ 46,359,048**	**$ 53,126,848**	**$ 35,822,205**	**$ 26,268,473**	**$ 17,192,704**
LESS OPERATING RESERVE	**3,646,000**	**3,646,000**	**4,020,000**	**4,020,000**	**5,000,000**
LESS SRF LOAN RESERVE	**1,386,571**	**1,386,571**	**1,385,000**	**1,385,000**	**1,385,000**
AVAILABLE WORKING CAPITAL	**$ 41,326,477**	**$ 48,094,277**	**$ 30,417,205**	**$ 20,863,473**	**$ 10,807,704**

WASTEWATER FUND
OPERATING BUDGET

FUNDS 5120,5130,5180,5190,4210

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
WORKING CAPITAL - BEGINNING	**$ 34,232,430**	**$ 34,689,881**	**$ 20,131,087**	**$ 27,143,989**	**$ 15,470,542**
REVENUES:					
WASTEWATER CHARGES	$ 20,546,771	$ 20,487,507	$ 20,621,200	$ 20,437,000	$ 21,049,600
PERMITS	70,620	65,285	65,000	55,000	65,000
OTHER CHARGES FOR SERV.	289,730	265,703	315,750	309,750	338,360
WHOLESALE SURCHARGE	86,967	90,568	82,000	90,000	93,000
LATE PAYMENT CHARGES	43,835	44,917	45,000	43,000	45,000
SYSTEM DEVELOPMENT FEE	1,736,706	2,661,255	1,700,000	2,600,000	1,800,000
STATE FEE	53,070	58,120	50,000	55,000	55,000
CONTRIBUTIONS/DONATIONS	30,145	-	-	-	-
ARPA GRANT	5,268	-	-	-	-
ARMY CORPS OF ENGINEERS GR	-	-	-	1,800,000	200,000
MISCELLANEOUS	99,120	15,127	-	12,000	-
SALE OF EQUIPMENT	11,466	2,600	-	-	-
TRANSFERS IN-OTHER FUNDS	-	8,000			
INTEREST ON INVESTMENTS	46,624	(485,564)	51,000	127,764	145,000
TOTAL REVENUE	**$ 23,020,322**	**$ 23,213,518**	**$ 22,929,950**	**$ 25,529,514**	**$ 23,790,960**
EXPENSES:					
ADMINISTRATION	$ 2,054,261	$ 1,689,791	$ 1,707,227	$ 1,870,843	$ 2,225,151
FISCAL SERVICES	489,310	(23,148)	75,933	77,891	80,324
TREATMENT PLANT	5,322,669	6,585,357	5,955,621	6,987,511	7,072,620
COLLECTION SYSTEM	1,508,609	1,750,455	1,750,421	1,855,476	2,227,173
ENVIRONMENTAL AFFAIRS	453,945	398,629	503,889	455,659	520,132
REPLACEMENT EXPEND.	7,832,987	13,275,330	15,893,972	20,580,581	14,023,379
INTRA-FUND TRANSFERS	-	15,200	-		
BOND PRINCIPAL	-	-	2,670,000	2,705,000	2,840,000
BOND INTEREST	2,237,107	2,141,143	2,705,000	2,670,000	2,518,000
TOTAL EXPENSES	**$ 19,898,888**	**$ 25,832,757**	**$ 31,262,063**	**$ 37,202,961**	**$ 31,506,779**
W.C. CHANGES NOT BUDGETED	(2,663,983)	(4,926,653)	-	-	-
WORKING CAPITAL - ENDING	**$ 34,689,881**	**$ 27,143,989**	**$ 11,798,974**	**$ 15,470,542**	**$ 7,754,723**
LESS OPERATING RESERVE	**1,845,000**	**1,845,000**	**1,800,000**	**1,800,000**	**2,180,000**
LESS SRF LOAN RESERVE	**1,444,526**	**1,444,526**	**1,445,000**	**1,445,000**	**1,445,000**
AVAILABLE WORKING CAPITAL	**$ 31,400,355**	**$ 23,854,463**	**$ 8,553,974**	**$ 12,225,542**	**$ 4,129,723**

PARKING FUND
OPERATING BUDGET

FUND 5210

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
WORKING CAPITAL - BEGINNING	**$ 265,390**	**$ 341,322**	**$ 739,909**	**$ 566,558**	**$ 1,070,088**
REVENUES:					
PARKING METER INCOME	$ 427,621	$ 490,577	$ 451,250	$ 428,984	$ 592,900
VIOLATIONS	75,141	102,051	100,000	124,955	110,850
SURFACE LOTS	40,489	40,945	40,250	39,185	45,450
PARK 1 - GARAGE	242,601	260,409	262,250	265,950	283,400
PARK 1 - STORE RENTAL	56,850	55,683	56,850	62,425	55,683
PARK 2	475,946	612,909	571,063	620,909	684,115
PARK 3	240,848	292,370	279,330	293,250	337,000
EMPIRE PARKING GARAGE	204,784	207,591	222,350	258,448	283,100
INVESTMENT EARNINGS	717	(11,647)	1,421	9,561	9,000
ELECT CAR CHARGING GRANT	25,500	-	-	-	-
CARES GRANT	1,260	-	-	-	
VEHICLE PERMITS	-	13,224	22,289	18,207	35,000
TIF TRANSFER	100,000	130,000	130,000	130,000	130,000
MISC. REVENUE	5,698	4,572	-	6,668	-
TOTAL REVENUE	**$ 1,897,455**	**$ 2,198,684**	**$ 2,137,053**	**$ 2,258,542**	**$ 2,566,498**

	ACTUAL FY 21	ACTUAL FY 22	APPROVED FY 23	ESTIMATE FY 23	PROPOSED FY 24
EXPENSES:					
ADMINISTRATION	$ 317,651	$ 307,242	$ 265,743	$ 262,055	$ 279,458
ENFORCEMENT	260,569	322,829	262,548	254,807	276,897
METER COLLECT. & MAINT.	380,865	254,134	227,629	243,464	249,719
SURFACE LOTS	16,770	26,101	25,010	25,214	26,194
PARK 1 - GARAGE	133,485	145,647	163,387	167,034	186,273
PARK 1 - STORE RENTAL	19,176	14,828	21,910	22,899	21,700
PARK 2	326,394	318,631	298,066	282,019	337,725
PARK 3	138,964	203,056	249,920	186,841	149,181
EMPIRE PARKING GARAGE	126,140	116,690	134,630	145,667	151,838
DEBT SERVICE-PRINCIPAL	-	-	169,459	-	177,092
DEBT SERVICE-INTEREST	96,364	89,186	86,324	86,324	78,691
CONSTRUCTION & CAPITAL	-	25,397	-	78,688	123,204
TOTAL EXPENSES	**$ 1,816,379**	**$ 1,823,741**	**$ 1,904,626**	**$ 1,755,012**	**$ 2,057,972**
PRIOR PERIOD ADJUSTMENT	$ -	$ -	**$ -**	**$ -**	**$ -**
WORKING CAP. CHANGES NOT BUDGETEI	(5,144)	(149,707)	**$ -**	**-**	**-**
WORKING CAPITAL - ENDING	**$ 341,322**	**$ 566,558**	**$ 972,336**	**$ 1,070,088**	**$ 1,578,614**
LESS OPERATING RESERVE	**275,202**	**273,465**	**264,000**	**254,000**	**297,000**
LESS GARAGE CAPITAL RESERVE	**-**	**-**	**-**	**-**	**-**
AVAILABLE WORKING CAPITAL	**$ 66,120**	**$ 293,093**	**$ 708,336**	**$ 816,088**	**$ 1,281,614**

SOLID WASTE FUND
OPERATING BUDGET

FUNDS 5410,5420,5440,5450

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
WORKING CAPITAL - BEGINNING	**$ 21,690,527**	**$ 15,460,105**	**$ 12,548,212**	**$ 17,963,506**	**$ 7,209,643**
REVENUES:					
GARBAGE COLLECTION-RES	$ 5,856,028	$ 6,091,303	$ 5,930,000	$ 5,930,000	$ 6,150,000
GARBAGE COLLECTION-COMM	4,585,072	4,807,288	4,760,000	4,760,000	4,910,000
CONATINER SALES	-	35,600	-	-	-
COLLECTION-BILLED	1,218,881	1,411,872	1,440,000	1,458,368	1,482,700
LANDFILL CHARGES	6,039,774	6,460,887	6,675,000	6,539,590	6,817,250
MISC CHARGE FOR SERVICES	72,579	82,831	80,000	120,000	113,500
SURCHARGES	17,555	19,460	20,000	56	21,000
SPECIAL ASSESSMENTS	-	-	-	-	-
INTEREST ON INVSTMNT/LOANS	44,609	(393,599)	96,781	252,150	121,300
SALE OF SURPLUS EQUIP/LAND	92,843	10,374	-	-	-
CARES GRANT	1,329	-	-	-	-
REFUNDS/REIMBURSEMENTS	14,770	755,856	-	2,453,298	-
TOTAL REVENUE	**$ 17,943,440**	**$ 19,281,872**	**$ 19,001,781**	**$ 21,513,462**	**$ 19,615,750**
EXPENSES:					
ADMINISTRATION	$ 1,987,427	$ 4,038,902	$ 1,562,906	$ 1,508,827	$ 1,689,800
TRANSFER OUT-Facilities	-	-	-	-	143,743
COLLECTION	8,429,186	9,938,534	11,687,639	12,672,153	12,135,244
LANDFILL	14,248,676	4,770,874	15,201,896	18,086,345	7,516,926
TOTAL EXPENSES	**$ 24,665,289**	**$ 18,748,310**	**$ 28,452,441**	**$ 32,267,325**	**$ 21,485,713**
WORKING CAP. CHANGES NOT BUDGETED	491,427	1,969,839	-	-	-
WORKING CAPITAL - ENDING	**$ 15,460,105**	**$ 17,963,506**	**$ 3,097,552**	**$ 7,209,643**	**$ 5,339,680**
LESS OPERATING RESERVE	**4,377,000**	**5,260,000**	**2,943,030**	**2,943,030**	**3,500,000** *
LESS DEBT RESERVE	**-**	**-**	**-**	**-**	**-**
AVAILABLE WORKING CAPITAL	**$ 11,083,105**	**$ 12,703,506**	**$ 154,522**	**$ 4,266,613**	**$ 1,839,680**

**The reserve for solid waste was initially established at 44% of operating revenues which was the amount needed when solid waste collection fees were billed on the annual tax statement and revenues were only received twice per year. The fees are now billed on the monthly utility bill and the reserve needs to be modified to 22%. Starting in FY2023 the operating reserve needed will be reduced.*

AIRPORT FUND
OPERATING BUDGET

FUNDS 5600-5690 & 4050-4090

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
WORKING CAPITAL - BEGINNING	**$ 17,127,642**	**$ 17,902,911**	**$ 24,608,729**	**$ 23,301,122**	**$ 26,959,601**
REVENUES:					
CHARGE FOR SERVICES	$ 8,495,665	$ 9,380,208	$ 10,159,247	$ 9,454,699	$ 10,975,604
FEDERAL/STATE GRANT REVENUE	13,060,034	15,044,060	15,700,000	12,230,000	7,450,000
PFC REVENUE	1,222,713	1,497,293	1,500,000	1,300,000	1,200,000
CFC REVENUE	539,577	669,099	700,000	700,000	714,000
INVESTMENT INTEREST	23,415	(203,878)	41,196	272,433	241,485
SALE OF EQUIPMENT/LAND	-	-	-		-
ARPA GRANT	3,193,804	-	3,000,000	1,889,000	-
BOND REVENUE	-	-	2,000,000	-	-
REFUNDS/REIMBURSEMENTS	48,472	107,215	166,190	167,621	192,300
TOTAL REVENUE	**$ 26,583,680**	**$ 26,493,997**	**$ 33,266,633**	**$ 26,013,753**	**$ 20,773,389**
EXPENSES:					
ADMINISTRATION	$ 2,017,191	$ 1,658,379	$ 2,003,894	$ 1,534,303	$ 2,184,941
BUILDING MAINTENANCE	1,836,608	1,934,310	2,147,695	1,864,604	2,283,370
AIRFIELD MAINTENANCE	1,250,196	1,363,996	1,628,464	1,623,841	1,653,987
AIRPORT POLICE	781,987	994,652	982,428	1,018,096	1,018,277
AIRCRAFT RESCUE FIREFIGHTING	1,170,581	1,137,494	1,263,744	1,153,550	1,271,491
BUSINESS PARK	152,719	187,666	213,755	184,000	201,205
CAR RENTAL FUELING	194,386	327,188	270,000	320,000	399,000
CAR WASH FACILITY O&M	143,808	152,305	201,351	157,970	195,685
AIRPORT AIP GRANT PROJECTS	15,256,766	19,315,247	16,099,817	11,476,096	12,422,714
AIRPORT PFC PROJECTS	1,600,000	-	1,500,000	-	-
AIRPORT CFC PROJECTS	-	-	-	-	-
CAPITAL OUTLAY	584,611	1,292,249	1,452,000	2,634,714	4,518,888
BOND ISSUE COSTS	313,611	-	-	-	-
DEBT SERVICE-PRINCIPAL	-	-	275,000	275,000	275,000
DEBT SERVICE-INTEREST	156,770	117,721	128,600	113,100	84,150
TOTAL EXPENSES	**$ 25,459,234**	**$ 28,481,207**	**$ 28,166,748**	**$ 22,355,274**	**$ 26,508,708**
WORKING CAPITAL CHANGES NOT BUDGETED:	(349,177)	7,385,421	-	-	-
WORKING CAPITAL - ENDING	**$ 17,902,911**	**$ 23,301,122**	**$ 29,708,614**	**$ 26,959,601**	**$ 21,224,282**
LESS OPERATING RESERVE	**1,343,000**	**1,429,000**	**1,480,000**	**1,565,000**	**1,565,000**
LESS REVENUE BOND RESERVE	**2,425,000**	**2,425,000**	**2,425,000**	**2,425,000**	**2,425,000**
AVAILABLE WORKING CAPITAL	**$ 14,134,911**	**$ 19,447,122**	**$ 25,803,614**	**$ 22,969,601**	**$ 17,234,282**

TRANSIT FUND
OPERATING BUDGET

FUNDS 5710,5720,4110,4120,2040

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
WORKING CAPITAL - BEGINNING	**$ 3,860,774**	**$ 5,011,999**	**$ 7,070,709**	**$ 6,250,919**	**$ 7,820,766**
REVENUES:					
STATE AND FEDERAL GRANTS	$ 3,041,348	$ 4,637,037	$ 5,309,844	$ 4,965,893	$ 3,356,665
FTA CAPITAL GRANT	334,765	5,493,896	4,024,578	6,180,204	2,371,500
TAX REVENUE	2,396,685	2,508,073	2,531,644	2,561,718	2,644,105
INTER GOVERNMENTAL	492,102	501,903	514,532	517,716	334,478
OPERATING REVENUES	578,428	613,023	771,550	750,162	747,014
INTEREST ON INVESTMENTS	3,769	(59,817)	7,070	21,556	78,500
MISCELLANEOUS	17,465	11,916	7,050	20,654	7,050
SALE SURPLUS EQUIP	-	471	5,649	36,107	5,649
TOTAL REVENUE	**$ 6,864,562**	**$ 13,706,502**	**$ 13,171,917**	**$ 15,054,010**	**$ 9,544,961**
EXPENSES:					
ADMINISTRATION	$ 1,024,059	$ 713,888	$ 630,858	$ 690,005	$ 798,039
OPERATIONS/DRIVERS	2,100,026	2,409,211	2,738,106	2,581,737	3,247,269
OPERATIONS/NON-DRIVERS	839,901	516,555	476,329	484,963	399,908
MAINTENANCE	807,845	983,364	1,089,362	1,132,352	1,261,200
MARKETING	20,922	262,618	103,701	47,664	92,409
PARATRANSIT	1,072,355	1,034,352	1,096,685	965,841	1,025,004
DOWNTOWN TRANSFER CNTR	82,320	23,355	19,130	34,469	25,500
CAPITAL-LOCAL	-	-	-	-	20,000
CAPITAL - FEDERAL	130,864	6,531,026	4,921,348	7,547,132	2,942,475
O & M - LOCAL	112,863	15,912	-	-	-
TOTAL EXPENSES	**$ 6,191,155**	**$ 12,490,281**	**$ 11,075,519**	**$ 13,484,163**	**$ 9,811,804**
WORKING CAP. CHANGES NOT BUDGETED	477,818	22,699	-	-	-
WORKING CAPITAL - ENDING	**$ 5,011,999**	**$ 6,250,919**	**$ 9,167,107**	**$ 7,820,766**	**$ 7,553,923**
LESS OPERATING RESERVE	**904,000**	**1,000,000**	**1,046,000**	**1,046,000**	**1,165,000**
AVAILABLE WORKING CAPITAL	**$ 4,107,999**	**$ 5,250,919**	**$ 8,121,107**	**$ 6,774,766**	**$ 6,388,923**

Internal Service Funds

FLEET SERVICES FUND
OPERATING BUDGET

FUND 6010

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
WORKING CAPITAL - BEGINNING	**$ 1,498,162**	**$ 1,428,187**	**$ 1,516,169**	**$ 1,492,871**	**$ 1,689,977**
REVENUES:					
FLEET SERVICES	$ 1,817,672	$ 1,827,996	$ 1,999,807	$ 2,150,000	$ 2,296,369
COURIER	39,972	40,752	40,750	42,000	40,750
INTEREST EARNINGS	2,039	(19,764)	3,750	500	18,000
INTERGOVERNMENTAL	98,366	72,132	-	-	-
MISCELLANEOUS	19,508	30,573	18,000	55,376	-
TOTAL REVENUE	**$ 1,977,557**	**$ 1,951,689**	**$ 2,062,307**	**$ 2,247,876**	**$ 2,355,119**
EXPENSES:					
PERSONAL SERVICES	$ 1,855,927	$ 1,251,179	$ 1,546,818	$ 1,525,000	$ 1,556,035
OPERATION & MAINTENANCE	352,361	323,416	403,238	430,000	611,375
CAPITAL	-	26,200	-	-	-
TRANSFERS OUT	107,129	95,770	95,769	95,770	38,367
TOTAL EXPENSES	**$ 2,315,417**	**$ 1,696,565**	**$ 2,045,825**	**$ 2,050,770**	**$ 2,205,777**
WORKING CAP. CHANGES NOT BUDGETED	267,885	(190,440)	-	-	-
WORKING CAPITAL - ENDING	**$ 1,428,187**	**$ 1,492,871**	**$ 1,532,651**	**$ 1,689,977**	**$ 1,839,319**
LESS OPERATING RESERVE	$ 817,067	$ 582,600	$ 721,521	$ 723,350	$ 801,942
AVAILABLE WORKING CAPITAL	**$ 611,120**	**$ 910,271**	**$ 811,130**	**$ 966,627**	**$ 1,037,377**

CENTRAL SERVICES FUND
OPERATING BUDGET

FUND 6050

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
WORKING CAPITAL-BEGINNING	**$ 201,374**	**$ 230,438**	**$ 217,355**	**$ 226,793**	**$ 212,627**
REVENUES:					
MAIL SERVICE	$ 63,397	$ 62,348	$ 66,000	$ 66,000	$ 68,000
DUPLICATION	50,429	42,428	47,619	52,000	44,473
INTEREST EARNINGS	300	(3,277)	454	2,500	2,500
TRANSFER IN	-	-		-	
TOTAL REVENUE	**$ 114,126**	**$ 101,499**	**$ 114,073**	**$ 120,500**	**$ 114,973**
EXPENSES:					
MAIL SERVICE	$ 63,395	$ 62,348	$ 66,000	$ 75,000	$ 68,000
CAPITAL OUTLAY	$ -	$ 20,386	$ 28,028	$ 27,666	$ 7,544
DUPLICATION	21,667	22,410	30,470	32,000	27,836
TOTAL EXPENSES	**$ 85,062**	**$ 105,144**	**$ 124,498**	**$ 134,666**	**$ 103,380**
WORKING CAP. CHANGES NOT BUDGETED	-	-	-	-	-
WORKING CAPITAL-ENDING	**$ 230,438**	**$ 226,793**	**$ 206,930**	**$ 212,627**	**$ 224,220**

INFORMATION TECHNOLOGY FUND
OPERATING BUDGET

FUND 6200

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
WORKING CAPITAL-BEGINNING	**$ 616,118**	**$ 604,562**	**$ 618,622**	**$ 548,580**	**$ 569,842**
REVENUES:					
CHARGE FOR SERVICES	$ 2,479,130	$ 2,809,960	$ 3,452,746	$ 3,306,062	$ 3,642,449
INTEREST EARNINGS	1,348	(12,732)	1,644	1,200	10,000
INTERGOVERNMENTAL	169,972	114,380	-	-	-
OTHER	50,651	-	-	-	-
TOTAL REVENUE	**$ 2,701,101**	**$ 2,911,608**	**$ 3,454,390**	**$ 3,307,262**	**$ 3,652,449**
EXPENSES:					
PERSONAL SERVICES	$ 2,137,201	$ 1,992,919	$ 2,175,659	$ 2,018,000	$ 2,343,364
OPERATIONS & MAINTENANCE	677,474	845,082	1,203,115	1,168,000	1,274,656
CAPITAL	-	31,914	127,500	100,000	155,500
TOTAL EXPENSES	**$ 2,814,675**	**$ 2,869,915**	**$ 3,506,274**	**$ 3,286,000**	**$ 3,773,520**
WORKING CAP. CHANGES NOT BUDGETED	102,018	(97,675)	-	-	-
WORKING CAPITAL - ENDING	**$ 604,562**	**$ 548,580**	**$ 566,738**	**$ 569,842**	**$ 448,771**
LESS OPERATING RESERVE	703,669	709,500	844,694	796,500	904,505
AVAILABLE WORKING CAPITAL	**$ (99,107)**	**$ (160,920)**	**$ (277,956)**	**$ (226,658)**	**$ (455,734)**

CITY HEALTH BENEFITS FUND
OPERATING BUDGET

FUND 6270

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
WORKING CAPITAL - BEGINNING	**$ 8,702,021**	**$ 9,617,432**	**$ 9,129,543**	**$ 8,853,076**	**$ 8,899,157**
REVENUES:					
INVESTMENT EARNINGS	$ 14,532	$ (135,142)	$ 20,382	$ 1,000	$ 50,000
CHARGES FOR SERVICE:					$ -
CITY CONTRIBUTION HEALTH	9,091,432	8,830,775	9,250,000	9,270,000	9,400,000
CITY CONTRIBUTION LIFE $5,000	11,567	11,481	12,000	11,343	12,000
CITY CONTRIBUTION DENTAL	141,383	151,465	125,000	150,000	180,000
EMPLOYEE FLEX CONTRIB.	395,269	361,420	440,000	330,000	310,000
EMPLOYEE DENTAL CONTRIB	596,214	151,465	350,000	160,000	200,000
EMPLOYEE HEALTH CONTRIB.	1,273,086	1,704,713	1,780,000	1,750,000	1,790,000
RETIREE/COBRA CONTRIB	875,896	805,349	938,000	800,000	800,000
CLAIM OVERPAYMENTS	150,725	54,303	65,000	70,000	65,000
PRESCRIPTION DRUG REBATE	453,616	1,172,923	400,000	940,000	475,000
STOP LOSS REIMBURSEMENTS	396,845	333,678	200,000	175,000	200,000
OTHER	(1,200)	7	-	-	-
TOTAL REVENUE	**$ 13,399,365**	**$ 13,442,437**	**$ 13,580,382**	**$ 13,657,343**	**$ 13,482,000**
EXPENSES:					
PERSONAL SERVICES:					
HEALTH INCENTIVES	$ 34,200	$ 413,062	$ 50,000	$ 100,000	$ 50,000
OPERATION AND MAINTENANCE:				-	-
HEALTH CLAIMS	9,781,795	11,003,960	12,533,520	10,500,000	12,775,000
LIFE INSURANCE PREMIUMS	10,377	11,637	12,000	11,500	12,000
DENTAL CLAIMS	701,414	720,423	778,680	750,000	778,680
FLEX PLAN CLAIMS	395,269	361,420	440,000	350,000	370,000
125K FLEX ADMIN. CHGS.	13,470	11,675	27,300	13,200	14,000
HEALTH/DENTAL ADMIN. CHGS.	329,635	339,095	395,520	390,000	435,072
EMPLOYEE ASSISTANCE PROGRAM	27,480	27,900	25,000	26,000	25,000
FIDUCIARY LIABILITY INS.	3,667	3,667	5,000	3,800	5,000
ACA ADMIN. CHGS	20,620	21,516	28,646	29,664	30,000
STOP LOSS PREMIUM	671,343	711,548	950,000	846,110	950,000
H.S.A. ADMIN. FEES	13,934	14,580	15,000	16,000	18,000
VSP ADMIN FEES	6,518	6,845	7,000	6,000	7,000
WELLNESS EVENTS	3,645	3,430	10,000	-	10,000
CONSULTANT SERVICES	74,625	84,288	125,000	120,000	100,000
NURSE/SCREENING PROGRAM	162,701	259,417	185,000	250,000	274,000
CARE LINK SERVICES	28,817	4,838	30,000	13,000	30,000
COST ALLOCATION / OTHER	204,444	207,492	190,987	185,988	202,038
TOTAL EXPENSES	**$ 12,483,954**	**$ 14,206,793**	**$ 15,808,653**	**$ 13,611,262**	**$ 16,085,790**
PRIOR PERIOD ADJUSTMENT	$ -	$ -	$ -	$ -	$ -
WORKING CAP. CHANGES NOT BUDGETED	-	-	-	-	-
WORKING CAPITAL CHANGES NOT BUDGETED	**$ -**	**$ -**		**$ -**	**$ -**
WORKING CAPITAL - ENDING	**$ 9,617,432**	**$ 8,853,076**	**$ 6,901,272**	**$ 8,899,157**	**$ 6,295,367**

CENTRAL TELEPHONE SERVICES FUND
OPERATING BUDGET

FUND 6060

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
WORKING CAPITAL-BEGINNING	**$ 356,398**	**$ 282,940**	**$ 289,901**	**$ 294,398**	**$ 317,124**
REVENUES:					
CHARGE FOR SERVICES	$ 432,384	$ 424,486	$ 454,828	$ 454,828	$ 461,830
INTERGOVERNMENTAL	10,453	9,204	-	-	-
INTEREST EARNINGS	500	(4,857)	753	500	3,500
TOTAL REVENUE	**$ 443,337**	**$ 428,833**	**$ 455,581**	**$ 455,328**	**$ 465,330**
EXPENSES:					
PERSONAL SERVICES	$ 211,378	$ 150,915	$ 167,370	$ 162,602	$ 178,617
OPERATIONS & MAINTENANCE	255,712	250,350	277,776	250,000	279,498
CAPITAL	82,904	-	20,000	20,000	-
TOTAL EXPENSES	**$ 549,994**	**$ 401,265**	**$ 465,146**	**$ 432,602**	**$ 458,115**
WORKING CAP. CHANGES NOT BUDGETED	33,199	(16,110)	-	-	-
WORKING CAPITAL-ENDING	**$ 282,940**	**$ 294,398**	**$ 280,336**	**$ 317,124**	**$ 324,339**
LESS OPERATING RESERVE	37,258	32,101	35,612	33,008	36,649
AVAILABLE WORKING CAPITAL	**$ 245,682**	**$ 262,297**	**$ 244,724**	**$ 284,116**	**$ 287,690**

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	PROPOSED FY 24
TELECOMMUNICATIONS SYSTEM MANAGER	1.0	1.0	1.0	1.0
IT DIRECTOR	0.1	0.1	0.1	0.1
IT SECURITY ENGINEER	0.1	0.1	0.1	0.1
IT ADMINISTRATIVE SUPPORT II	-	-	0.1	0.2
TOTAL	**1.2**	**1.2**	**1.3**	**1.4**

RADIO COMMUNICATIONS FUND
OPERATING BUDGET

FUND 6070

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
WORKING CAPITAL-BEGINNING	**$ 648,604**	**$ 750,828**	**$ 328,306**	**$ 682,812**	**$ 505,568**
REVENUES:					
CHARGES FOR SERVICE	$ 310,884	$ 302,568	$ 299,969	$ 302,556	$ 333,499
INTEREST EARNINGS	1,062	(11,360)	1,522	200	9,000
OTHER	-	350	-	-	-
TOTAL REVENUE	**$ 311,946**	**$ 291,558**	**$ 301,491**	**$ 302,756**	**$ 342,499**
EXPENSES					
OPERATIONS & MAINTEN	$ 209,722	$ 234,574	$ 292,179	$ 180,000	$ 383,601
CAPITAL	-	125,000	-	300,000	-
TOTAL EXPENSES	**$ 209,722**	**$ 359,574**	**$ 292,179**	**$ 480,000**	**$ 383,601**
WORKING CAPITAL-ENDING	**$ 750,828**	**$ 682,812**	**$ 337,618**	**$ 505,568**	**$ 464,466**

PROPERTY INSURANCE FUND
OPERATING BUDGET

FUND 6300

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
WORKING CAPITAL-BEGINNING	**$ 1,365,028**	**$ 860,405**	**$ 579,356**	**$ 570,542**	**$ (109,085)**
REVENUES:					
CHARGE FOR SERVICES	$ 2,066,500	$ 2,523,228	$ 2,635,935	$ 2,635,973	$ 3,770,946
INTEREST EARNINGS	673	(13,588)	918	(600)	3,800
OTHER	6,487	7,053	-	-	-
TOTAL REVENUE	**$ 2,073,660**	**$ 2,516,693**	**$ 2,636,853**	**$ 2,635,373**	**$ 3,774,746**
EXPENSES:					
PERSONAL SERVICES	$ 131,095	$ 112,000	$ 116,364	$ 115,000	$ 119,912
OPERATIONS & MAINTENANCE	2,458,166	2,686,401	3,002,349	3,200,000	4,011,308
TOTAL EXPENSES	**$ 2,589,261**	**$ 2,798,401**	**$ 3,118,713**	**$ 3,315,000**	**$ 4,131,220**
WORKING CAP. CHANGES NOT BUDGETED	10,978	(8,155)	-	-	-
WORKING CAPITAL - ENDING	**$ 860,405**	**$ 570,542**	**$ 97,496**	**$ (109,085)**	**$ (465,559)**
LESS OPERATING RESERVE	828,564	895,488	997,988	1,060,800	1,321,990
AVAILABLE WORKING CAPITAL	**$ 31,841**	**$ (324,946)**	**$ (900,492)**	**$ (1,169,885)**	**$ (1,787,549)**

PROPERTY INSURANCE BUDGET NARRATIVE

The property insurance fund is a City-wide internal service fund that accounts for revenues and expenditures associated with property and liability insurance. Each department receives charges for their share of the insurance.

FACILITIES MANAGEMENT FUND
OPERATING BUDGET

FUNDS 6500-6540

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
WORKING CAPITAL-BEGINNING	**$ 1,116,701**	**$ 4,174,140**	**$ 3,302,212**	**$ 3,327,682**	**$ 2,310,259**
REVENUES:					
CHARGE FOR SERVICES - ADMIN	$ 33,405	$ 113,381	$ 116,898	$ 116,000	$ 620,405
CHARGE FOR SERVICES - STILLWATER	-	258,021	395,718	450,000	215,428
RENTS - BOC	782,682	843,938	828,485	830,000	1,147,393
RENTS - STILLWATER BLDG	-	-	-	-	407,592
CHARGE FOR SERVICES - ANIMAL SHEL	-	-	34,162	34,162	35,187
CHARGE FOR SERVICES - N 27TH	559,884	577,343	593,983	590,000	611,804
GRANT INCOME	98,792	28,205	-	-	-
MISCELLANEOUS	3,200,235	32,422	-	50,000	-
INTEREST EARNINGS	5,820	(62,432)	9,202	500	34,000
TRANSFER IN	532,057	532,057	532,059	532,059	356,894
TOTAL REVENUE	**$ 5,212,875**	**$ 2,322,935**	**$ 2,510,507**	**$ 2,602,721**	**$ 3,428,703**
EXPENSES:					
ADMINISTRATION	$ 482,865	$ 1,228,217	$ 1,812,282	$ 1,850,000	$ 879,682
STILLWATER BUILDING	-	323,043	426,000	430,000	621,000
BOC	749,501	807,972	1,328,448	765,144	1,049,519
ANIMAL SHELTER	-	-	25,000	15,000	15,000
N 27TH	419,210	356,844	374,453	340,000	355,537
BABCOCK THEATRE	42,425	19,732	-	220,000	-
TOTAL EXPENSES	**$ 1,694,001**	**$ 2,735,808**	**$ 3,966,183**	**$ 3,620,144**	**$ 2,920,738**
WORKING CAP. CHANGES NOT BUDGETED	(461,435)	(433,585)	-	-	-
WORKING CAPITAL-ENDING	**$ 4,174,140**	**$ 3,327,682**	**$ 1,846,536**	**$ 2,310,259**	**$ 2,818,224**
LESS OPERATING RESERVE	135,520	218,865	317,295	289,612	233,659
AVAILABLE WORKING CAPITAL	**$ 4,038,620**	**$ 3,108,817**	**$ 1,529,241**	**$ 2,020,647**	**$ 2,584,565**

PUBLIC WORKS ADMINISTRATION
OPERATING BUDGET

FUND 6600

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
WORKING CAPITAL-BEGINNING	**$ 375,197**	**$ 615,971**	**$ 710,542**	**$ 875,032**	**$ 857,000**
REVENUES:					
CHARGE FOR SERVICES	2,888,837	2,794,737	2,924,130	2,924,130	3,166,871
INTERGOVERNMENTAL	97,969	89,689	-	-	-
INVESTMENT EARNINGS	935	(13,651)	2,000	3,848	4,000
TOTAL REVENUE	**$ 2,987,741**	**$ 2,870,775**	**$ 2,926,130**	**$ 2,927,978**	**$ 3,170,871**
EXPENSES:					
PERSONAL SERVICES	$ 1,979,242	$ 1,612,923	$ 1,937,779	$ 1,899,750	$ 2,137,224
OPERATIONS & MAINTENANCE	931,497	860,628	1,060,560	1,034,260	1,078,202
CAPITAL	9,245	12,598	12,000	12,000	-
TOTAL EXPENSES	**$ 2,919,984**	**$ 2,486,149**	**$ 3,010,339**	**$ 2,946,010**	**$ 3,215,426**
WORKING CAP. CHANGES NOT BUDGETED	173,017	(125,565)	-	-	-
WORKING CAPITAL-ENDING	**$ 615,971**	**$ 875,032**	**$ 626,333**	**$ 857,000**	**$ 812,445**
LESS OPERATING RESERVE	232,859	197,884	239,867	234,721	257,234
AVAILABLE WORKING CAPITAL	**$ 383,112**	**$ 677,148**	**$ 386,466**	**$ 622,279**	**$ 555,211**

FUND 6700

PUBLIC WORKS ENGINEERING
OPERATING BUDGET

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
WORKING CAPITAL-BEGINNING	**$ 124,650**	**$ 234,065**	**$ 279,833**	**$ 219,901**	**$ 269,645**
REVENUES:					
SPECIAL ASSESSMENTS	$ 54,751	$ 60,979	$ 55,000	$ 81,283	$ 85,000
LICENSES & PERMITS	128,177	127,936	134,000	117,700	140,500
CHARGE FOR SERVICES	2,923,873	2,984,796	3,326,256	3,254,556	3,677,186
INTERGOVERNMENTAL	132,100	135,891	-	-	-
INVESTMENT EARNINGS	186	(3,637)	1,000	1,133	2,500
MISCELLANEOUS	949	2,455	-	-	-
TOTAL REVENUE	**$ 3,240,036**	**$ 3,308,420**	**$ 3,516,256**	**$ 3,454,672**	**$ 3,905,186**
EXPENSES:					
PERSONAL SERVICES	$ 2,657,747	$ 2,386,123	$ 2,594,589	$ 2,607,288	$ 2,771,437
OPERATIONS & MAINTENANCE	641,037	763,061	767,836	797,391	943,345
CAPITAL	25,359	32,762	75,985	249	179,000
TOTAL EXPENSES	**$ 3,324,143**	**$ 3,181,946**	**$ 3,438,410**	**$ 3,404,928**	**$ 3,893,782**
WORKING CAP. CHANGES NOT BUDGETED	193,522	(140,638)	-	-	-
WORKING CAPITAL-ENDING	**$ 234,065**	**$ 219,901**	**$ 357,679**	**$ 269,645**	**$ 281,049**
LESS OPERATING RESERVE	329,878	314,918	336,243	340,468	371,478
AVAILABLE WORKING CAPITAL	**$ (95,813)**	**$ (95,017)**	**$ 21,437**	**$ (70,823)**	**$ (90,429)**

Permanent Fund

CEMETERY PERPETUAL CARE FUND
OPERATING BUDGET

FUNDS 7010 & 7030

	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	PROPOSED FY 24
FUND BALANCE BEGINNING	**$ 747,414**	**$ 765,418**	**$ 789,168**	**$ 778,006**	**$ 798,006**
REVENUE:					
PERPETUAL CARE FEES	$ 20,642	$ 25,532	$ 15,750	$ 18,000	$ 15,750
INTEREST ON INVESTMENTS	1,040	(10,972)	1,444	6,000	7,700
TOTAL REVENUE	**$ 21,682**	**$ 14,560**	**$ 17,194**	**$ 24,000**	**$ 23,450**
EXPENDITURES:					
TRANSFER-GENERAL FUND	$ 3,678	$ 1,972	$ 5,600	$ 4,000	$ 5,600
TOTAL EXPENDITURES	**$ 3,678**	**$ 1,972**	**$ 5,600**	**$ 4,000**	**$ 5,600**
PRIOR PERIOD ADJUSTMENT	$ -	$ -	-	$ -	$ -
FUND BALANCE ENDING	**$ 765,418**	**$ 778,006**	**$ 800,762**	**$ 798,006**	**$ 815,856**
LESS:					
NONSPENDABLE	765,418	778,006	800,762	798,006	815,856
RESTRICTED	-	-	-	-	-
ASSIGNED	-	-	-	-	-
UNASSIGNED	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

CEMETERY PERPETUAL CARE FUND BUDGET NARRATIVE

City ordinance requires 35% of the proceeds from the sale of grave lots and mausoleum spaces to be placed in this fund and maintained for perpetuity. The interest income generated by this fund is transferred yearly into the General Fund to be used for care of the cemetery.

City Council Work Session

Date:	05/01/2023
Title:	FY2024 Departmental Budget Presentations
Presented by:	Andy Zoeller, Finance Director
Department:	Finance
Presentation:	Yes
Legal Review	Not Applicable

RECOMMENDATION

Staff will be present to provide FY24 departmental budget information to City Council. Council action will occur in June at a regular City Council meeting.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

Council will receive information about the FY24 budget over multiple work sessions. See attached presentations. Each department has provided an overview of their proposed FY2024 budget. The entire proposed FY24 budget can be found online at www.billingsmt.gov/finance. City Council will receive information from the following departments on May 1, 2023:

Tax Increment Funds
- Downtown
- South
- East

Downtown Billings Improvement District

ALTERNATIVES

No Council action will be required at this meeting. Final adoption for the FY2024 budget is planned for a regular meeting in June.

FISCAL EFFECTS

The total FY24 proposed budget is $370,872,096, and an overview can be found on pages 1-13 of the proposed FY2024 budget. The budget can be found online at www.billingsmt.gov/finance

Attachments

Urban Renewal Funds Presentation
BID presentation

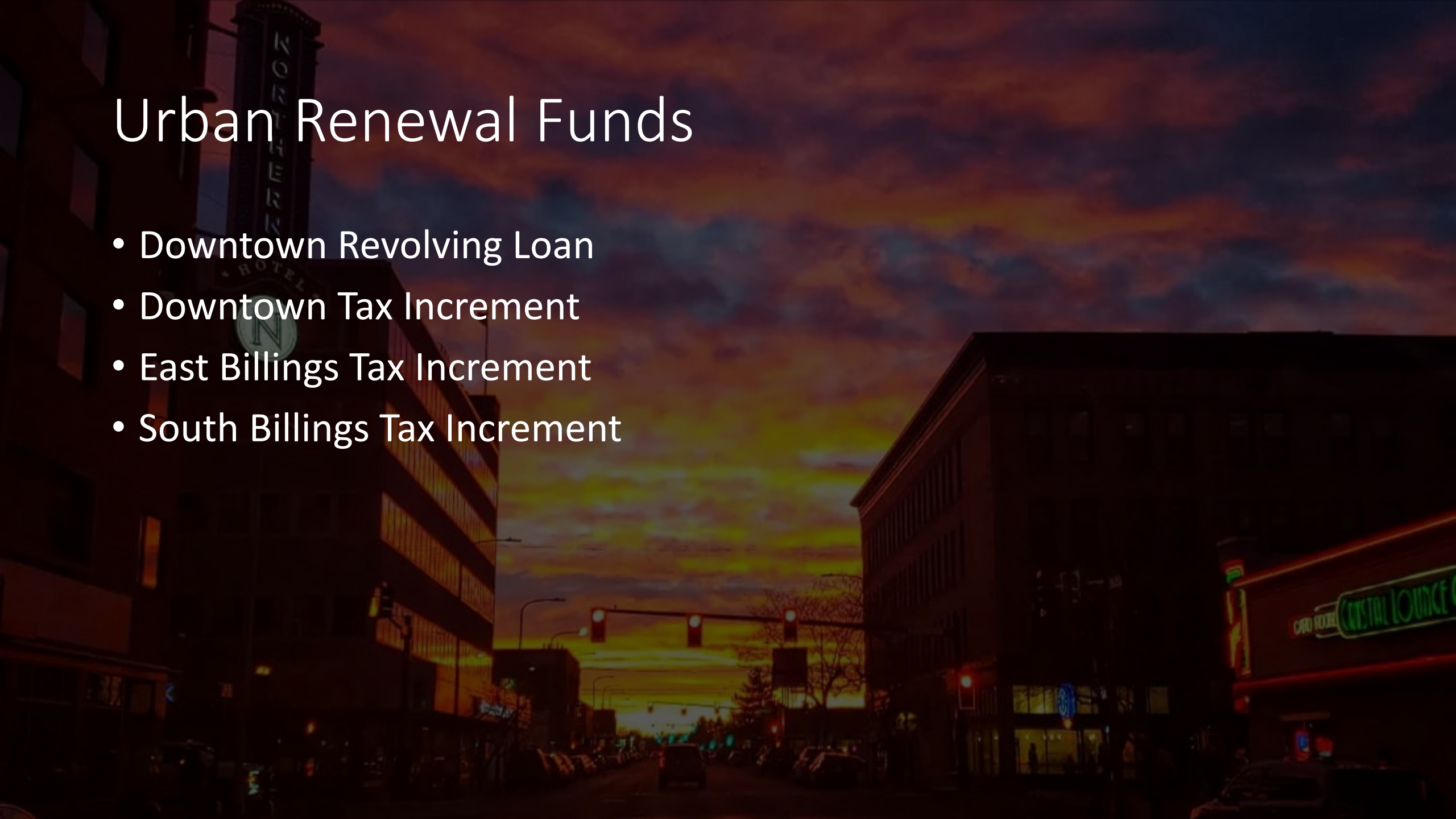


Urban Renewal Funds

FY2024 Budget

Urban Renewal Funds

- Downtown Revolving Loan
- Downtown Tax Increment
- East Billings Tax Increment
- South Billings Tax Increment



Downtown Revolving Loan

- Total FY24 Budget $843,892
  - $800,000 Loans
  - $43,892 General Fund Cost Allocation

Downtown Tax Increment

N27th Street Billings Fund

- Total Budget $7,495,972

- Debt Payments $1,083,865
- Transfer to Parking $130,000
- Cost Allocation $66,100
- DBP Operating Agreement $307,385
- Development Incentives $1,546,122
  - Prior Approved Projects $932,122 (Art House, ABT, Stone Building, MJShanks)
  - Anticipated Projects $484,000

Downtown Tax Increment

Capital $4,300,000

- Financed through anticipated debt
- Two Way Conversion $3,800,000
- 25th Street bridge $500,000

Estimated Total Revenue for FY24

$7,645,273

- Increment $2,918,273
- Interest Income $ 27,000
- Debt $4,700,000

Downtown Tax Increment

- Established in 2006
- Current Taxable Value (2022) - $7,780,524
- Base Taxable Value - $4,112,238
- Growth - 89.2%

- City Growth Since 2006 - 60.7%



South Tax Increment Fund

- Total FY24 Budget - $14,174,901

- Debt Payments $941,269
- Transfer to PD for Evidence Expansion Debt $312,294
- Cost Allocation $73,075
- SBURA Operating Agreement $186,000
- Development Incentives $1,967,641
  - Prior Approved Projects $1,467,641 (Mobile-Stor, Muzzleloader, TPA Group)
  - Anticipated Projects $500,000

South Tax Increment Fund

- Capital Projects $10,529,622

- Multi-Generational Rec Center $6,500,000
  - Funded through anticipated debt

- Unimproved Street Improvements $2,620,000
- Optimist Park/Stevens Street $593,197
- Hallowell Lane Chip Seal $90,000
- Riverfront Trail $726,425
  - Funded through cash on hand from prior debt issuance and anticipated revenue in FY24

- Current Cash on hand $5.6 million

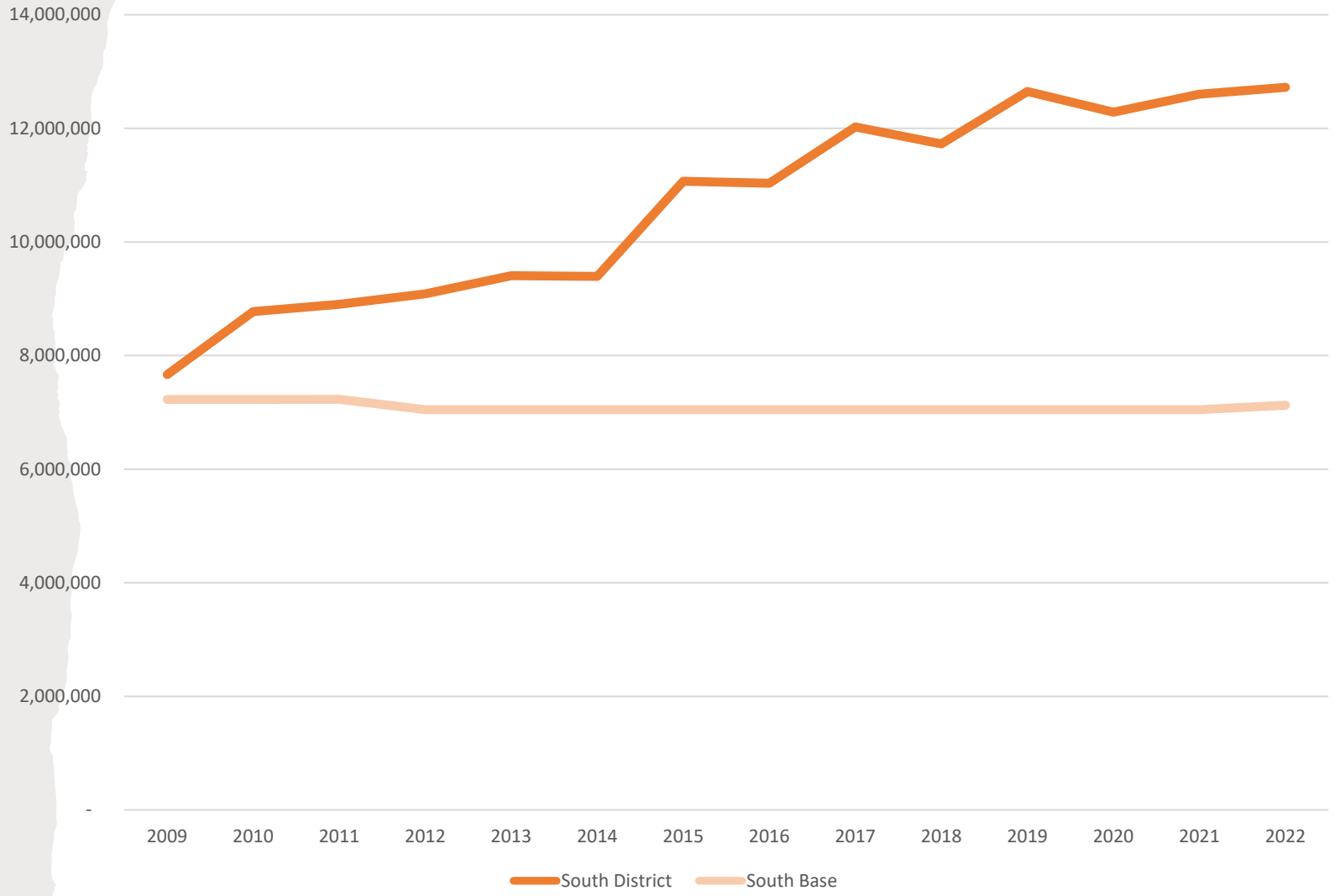
South Tax Increment Fund

- FY24 Revenue Estimates
  - Tax Increment Revenue $4,049,247
  - Interest Income $50,000
  - Debt Financing $6,500,000

South Tax Increment Fund

- Established in 2008
- Current Taxable Value (2022) - $12,722,270
- Base Taxable Value - $5,598,060
- Growth – 76.0%

- City Growth Since 2008 – 44.2%



East Tax Increment Fund

- Total FY24 Budget $1,401,156

- Debt Payment $464,626
- Cost Allocation $43,356
- BIRD Operating Agreement $139,948
- Development Incentives $643,226
  - Prior Approved Projects $290,650 (Pub Station, J&S Properties)
  - Anticipated Projects and Programs $352,576
- 5th Avenue Corridor Engineering $110,000

East Tax Increment Fund

- Total FY24 Estimated Revenue $987,819
  - Tax Increment $972,819
  - Interest Income $15,000

East Increment Fund

- Established in 2007
- Current Taxable Value (2022) - $3,038,050
- Base Taxable Value - $1,939,797
- Growth – 68.7%

- City Growth Since 2007 – 52.5%



City of Billings Tax Increment Funds FY 2024

	Downtown	South	East	Total Tax Increment Funds
Revenue				
Tax Increment Revenue	$ 2,651,476	$ 3,756,660	$ 801,340	$ 7,209,476
Intergov – Entitlement Share	266,797	292,587	171,479	730,863
Investment Earnings	27,000	50,000	15,000	92,000
Other Financing	4,700,000	6,500,000	0	11,200,000
Revenue Total	$ 7,645,273	$ 10,599,247	$ 987,819	$ 19,232,339
Expense				
Operation and Maintenance	$ 1,982,107	$ 2,241,716	$ 826,530	$ 5,050,353
Capital Outlay	4,300,000	10,679,622	110,000	14,939,622
Debt Service	1,083,865	941,269	464,626	1,304,760
Transfers Out	130,000	312,294	0	442,294
Expense Total	$ 7,495,972	$ 14,174,901	$ 1,401,156	$ 23,072,029

Council Discussion



downtown Billings

Business Improvement District (BID)



FY2024 Work Plan & Budget

Strategic Priorities



1. **Promote Public Safety**
2. **Market Downtown Billings as the Best Place to Live, Work, and Play**
3. **Facilitate Thoughtful Downtown Development**

Business Improvement District

Clean Program

Safe Program

Public Art Program

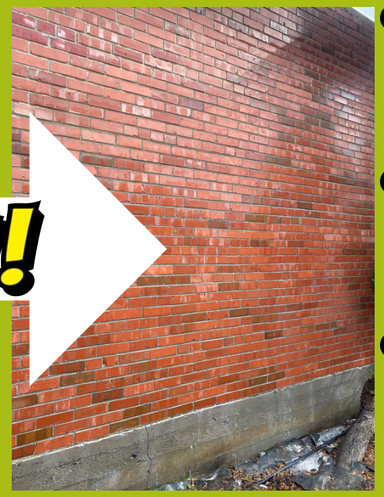
Community Engagement & Events



- Sidewalk Sweeping
- Sidewalk Power Washing
- Snow Removal
- Trash Bag Replacement
- Graffiti Removal

CLEAN





- 45,000+ lbs of Sidewalk Litter Swept
- 2,373 Bags of Trash
- 200+ Graffiti Tags Removed
- 252 Miles of Sidewalk Snow Removed
- Two new(ish) pieces of equipment





CLEAN



- 185 Flower Baskets
- 7+ miles of watering
- 150 gallons of water

CLEAN

Recipient of a 2023 Montana Main Street Impact Grant

Downtown Billings Light Bike Trail

- 11+ Light Bike Installations
- 11+ Mural Projects
- Interactive Digital Map
- Destination Marketing
- Implementation of CPTED best practices



CLEAN & SAFE





Crime Prevention Through Environmental Design (CPTED)

- 23 Evaluations Completed
- 650+ Pages of Reports
- 7 Evaluations in Process
- 15+ Evaluations scheduled
- Six TIF Grants awarded
  - Over $17K in TIF Grants
  - Over $32K in private improvements completed

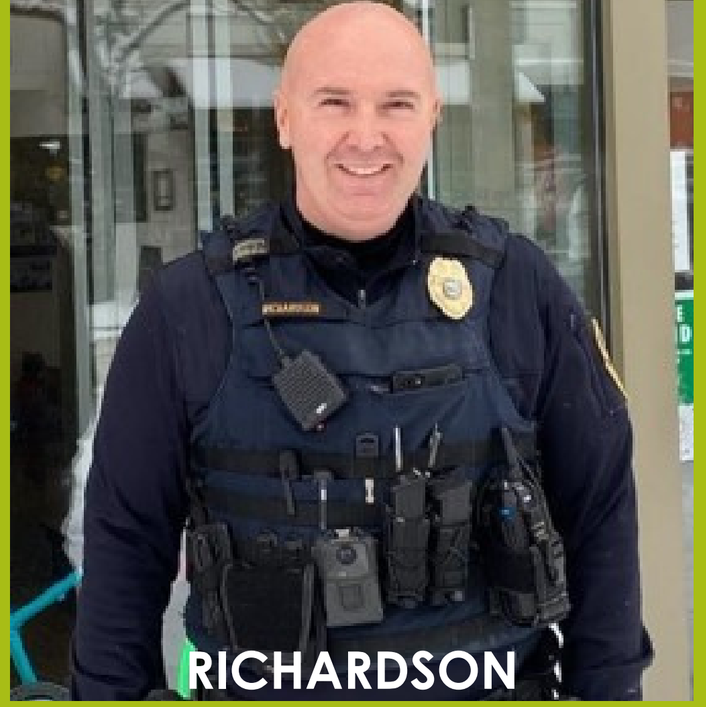




SAFE

- THREE Full-Time Billings Police Officers
- 5,000+ calls annually
- Publication of Annual Community Impact Statement
- 46+ Individuals through M.A.A.P.
- 66+ Individuals working with Homeless Outreach Team







SAFE



ROC Kody Christensen

- Resource Outreach Coordinator (ROC)
- Successful Continuation of M.A.A.P.
- Development of Homeless Outreach Team (H.O.T.)
- Partnerships with:
  - Substance Abuse Connect
  - Continuum of Care
  - Low Barrier Shelter
  - Rimrock
  - Community Crisis Center
  - Healthcare for the Homeless

SAFE









- **Completion of the Light Bike Trail**
  - **11 installations**
  - **#lightbiketrail**
- **Illuminate 29th Street Lighting**
- **Traffic Signal Box Artist Wraps**
- **Skypoint Seating**
- **Murals, murals, more murals...**



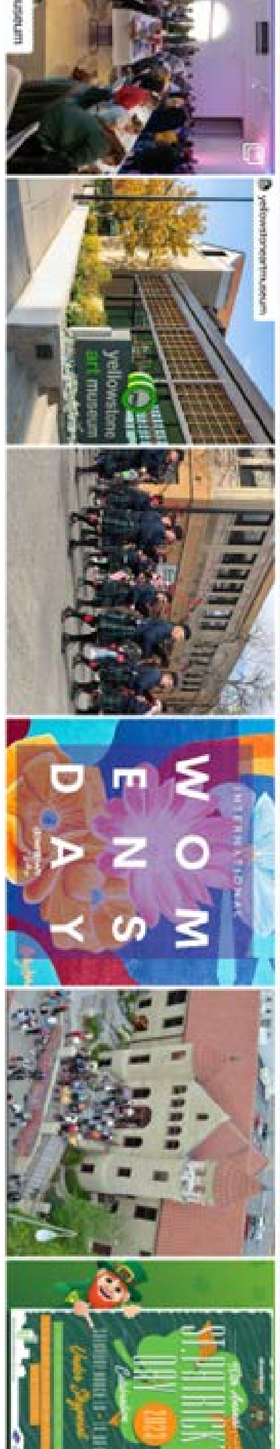
Public Art Program



- Parades
- Alive After 5
- Strawberry Festival
- Chalk on the Walk
- Downtown Summer Sounds
- Harvest Festival
- Holiday Stroll
- First Fridays
- Mini-Golf Tournament

20.5K Likes

8,524 Followers

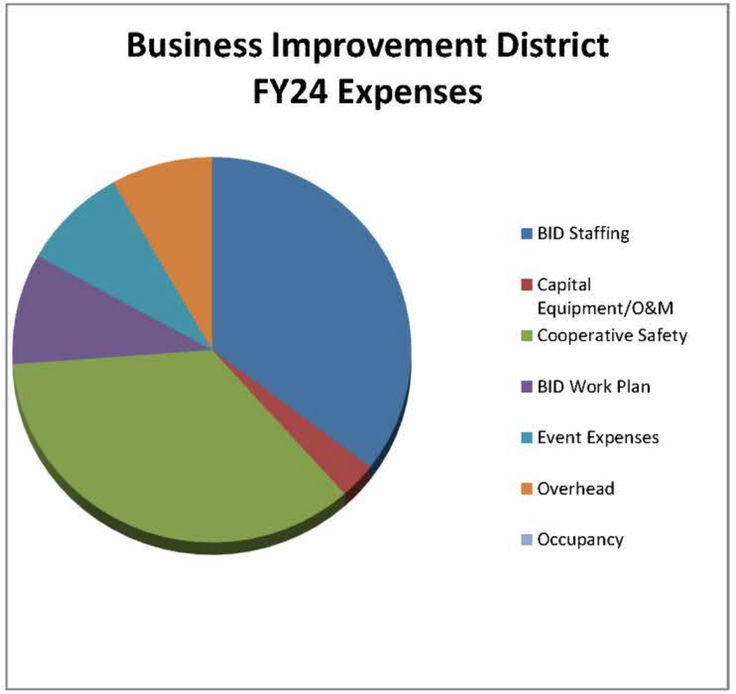


www.downtownbillings.com

Community Engagement & Events

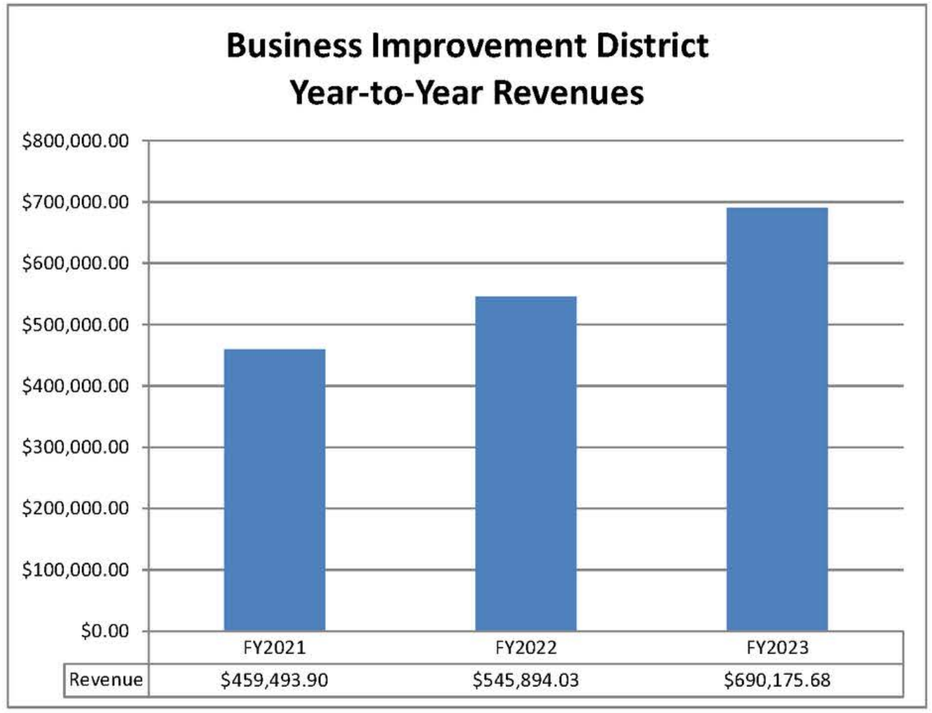
Business Improvement District
FY24 Budget

			Final Budget	Final Budget	Final Budget
Revenue			**FY2021**	**FY2022**	**FY2023**
Property Assessments	per assmt formula		$436,385.46	$440,096.94	$526,444.00
DBP Allocation to Cooperative Safety		annual	$36,200.00	$42,500.00	$62,500.00
Event Income		variable		$61,500.00	$106,025.00
Public Art Income				$15,000.00	$11,000.00
Delinquent Assmts (3%)			-$13,091.56	-$13,202.91	-$15,793.32
	Total Revenue		**$459,493.90**	**$545,894.03**	**$690,175.68**
Expenses					
BID Staffing			$196,223.90	$170,401.00	$233,967.00
Capital Equipment/O&M			$5,000.00	$32,000.00	$20,000.00
Cooperative Safety			$147,740.00	$147,740.00	$234,000.00
BID Work Plan			$60,285.00	$70,750.00	$61,250.00
Event Expenses				$30,300.00	$57,196.00
Overhead			$31,750.00	$42,089.00	$54,600.00
Occupancy			$19,245.00	$28,929.00	
	Total Expense		**$460,243.90**	**$522,209.00**	**$661,013.00**



Downtown Billings Business Improvement District
Assessment Formula
FY24

All Square Footage	$	0.045000
Admin cost per parcel	$	50.00
All Taxable Value	$	0.000320
All Building sq. ft.	$	0.022000
Safe Zone 3		3%
Safe Zone 2		11.5%
Safe Zone 1		21%
Clean Zone		100%





QUESTIONS?