



BUILDING DIVISION

FY 2024 Budget

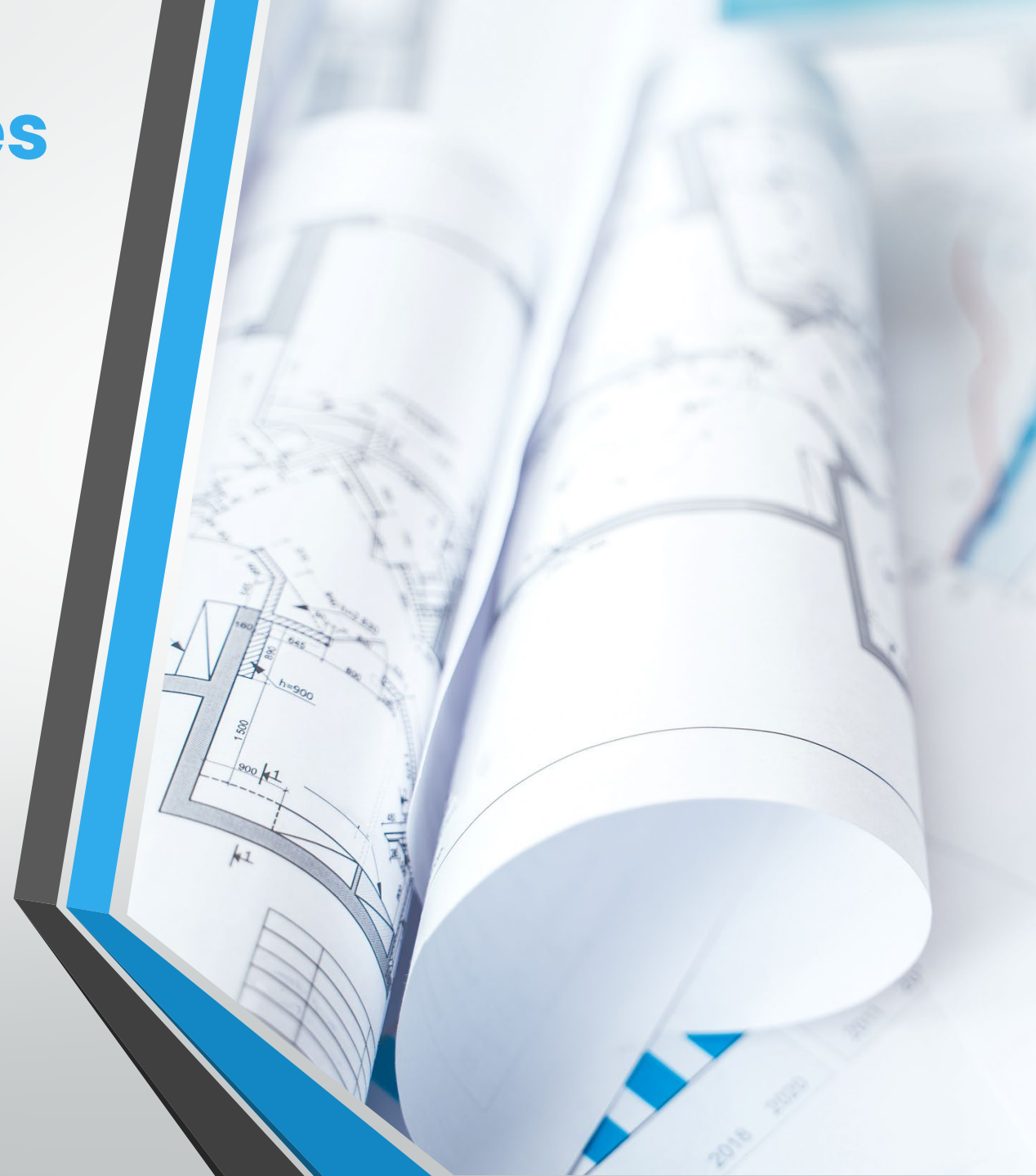
Building Division Mission

Ensuring the safety, security, and health of Billings' citizens and visitors through building code enforcement

Building Division Services

Permitting & Plan Review

- Deputy Building Official, 3 plans examiners, and 1 permit technician
- Intake and issue building permits
- Complete comprehensive plan review:
 - Building
 - Structural
 - Plumbing
 - Mechanical
 - Electrical
 - Energy Efficiency
 - Accessibility





Building Division Services

Inspections

- Senior inspector, 5 combination inspectors, 2 electrical inspectors, and 1 plumbing inspector
- Provide inspections during all phases of construction:
 - Footing/foundation
 - Frame
 - Electrical/plumbing/mech
 - Insulation
 - Roof inspection
 - Remodels
 - Final inspections

Building Division Highlights

- The Building Division has spent much of FY23 working on selecting a new software program for permitting, plan review, and inspections that will replace our current software and be used by multiple City departments
- The City of Billings adopted the 2021 building codes in September 2022 and we held a public informational meeting on significant code changes for designers and contractors
- Continue monthly meetings with the Billings Homebuilders Association to share information and address concerns



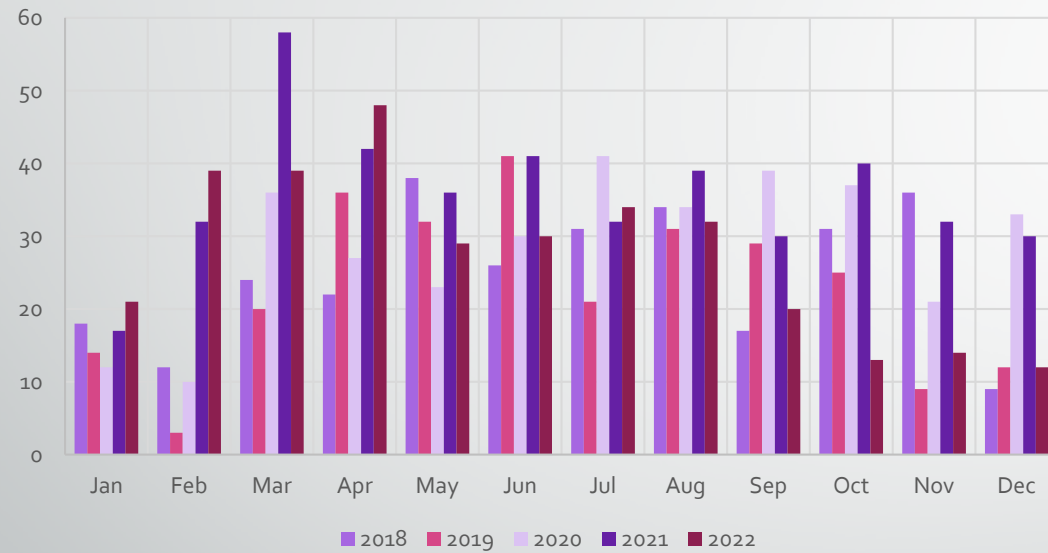
Building Division Highlights

- Training:
 - Building Division Staff attended over 300 hours of training
- 2022 had fewer single family home permits issued:
 - Single Family Homes
 - 2020: 343
 - 2021: 429
 - 2022: 331
- Total Construction Valuation for 2022 was nearly \$500 Million, which is \$140 Million more than the total in 2021

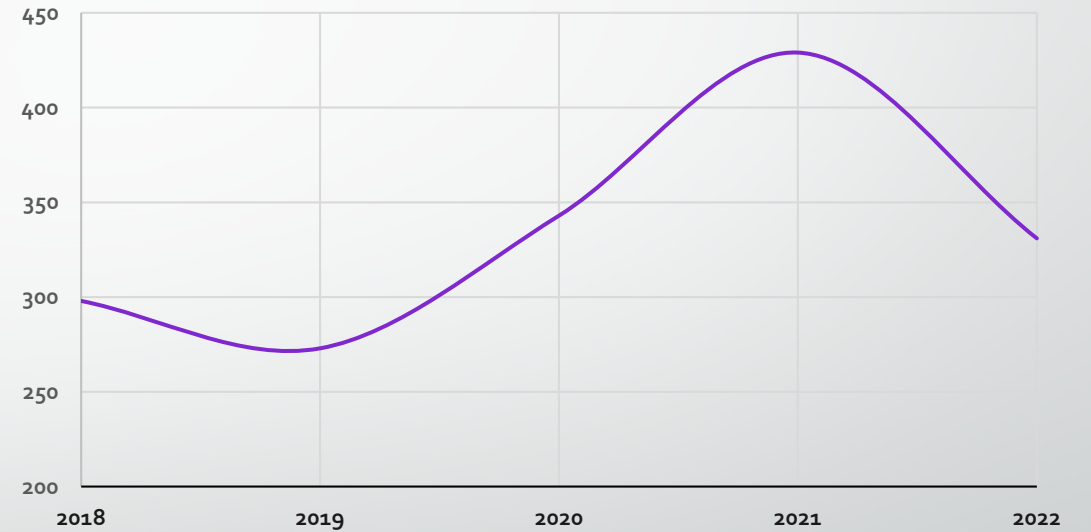


Single Family Homes 5-Year Trend

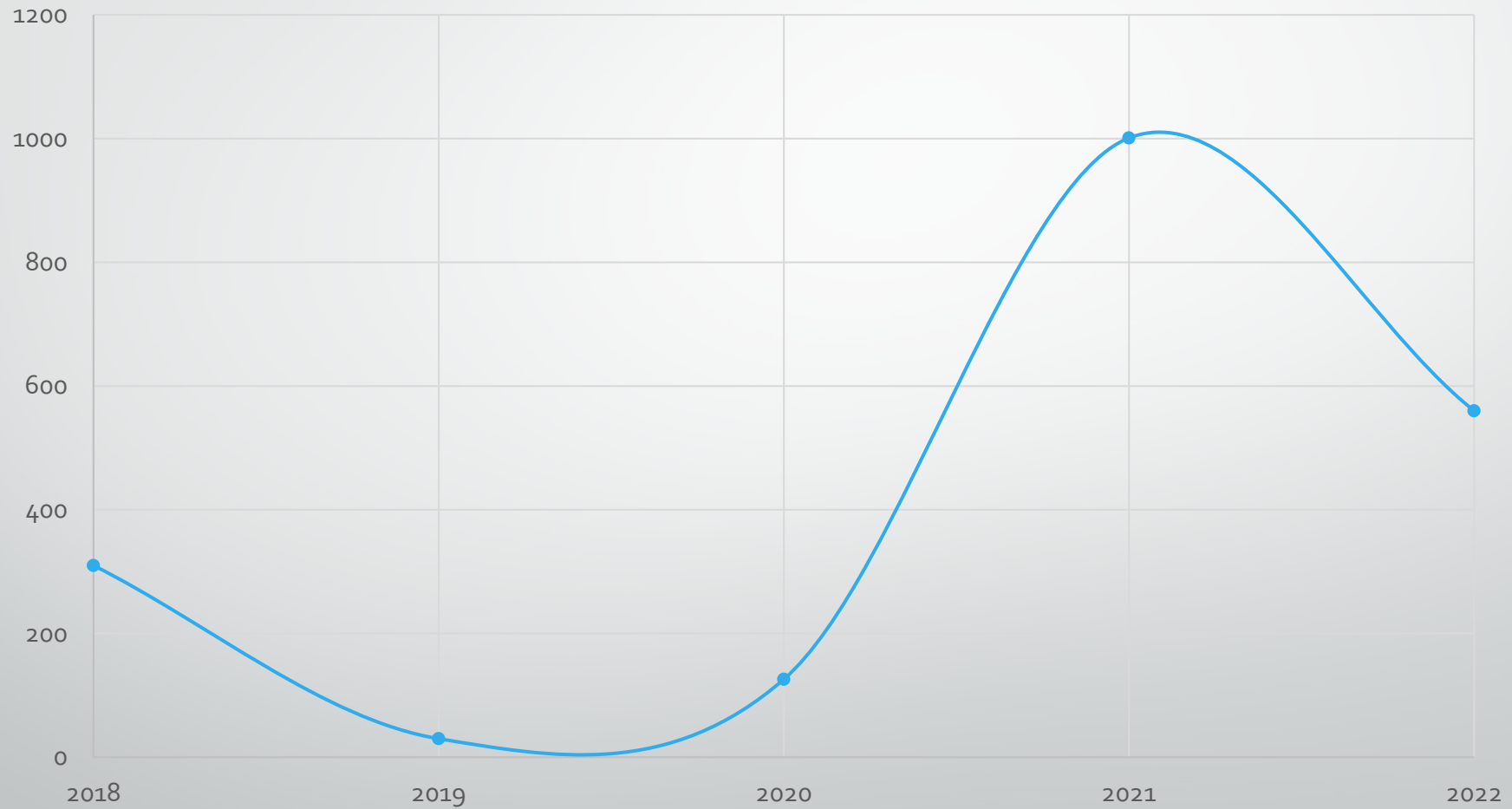
5-Year Trend SFR Units by Month



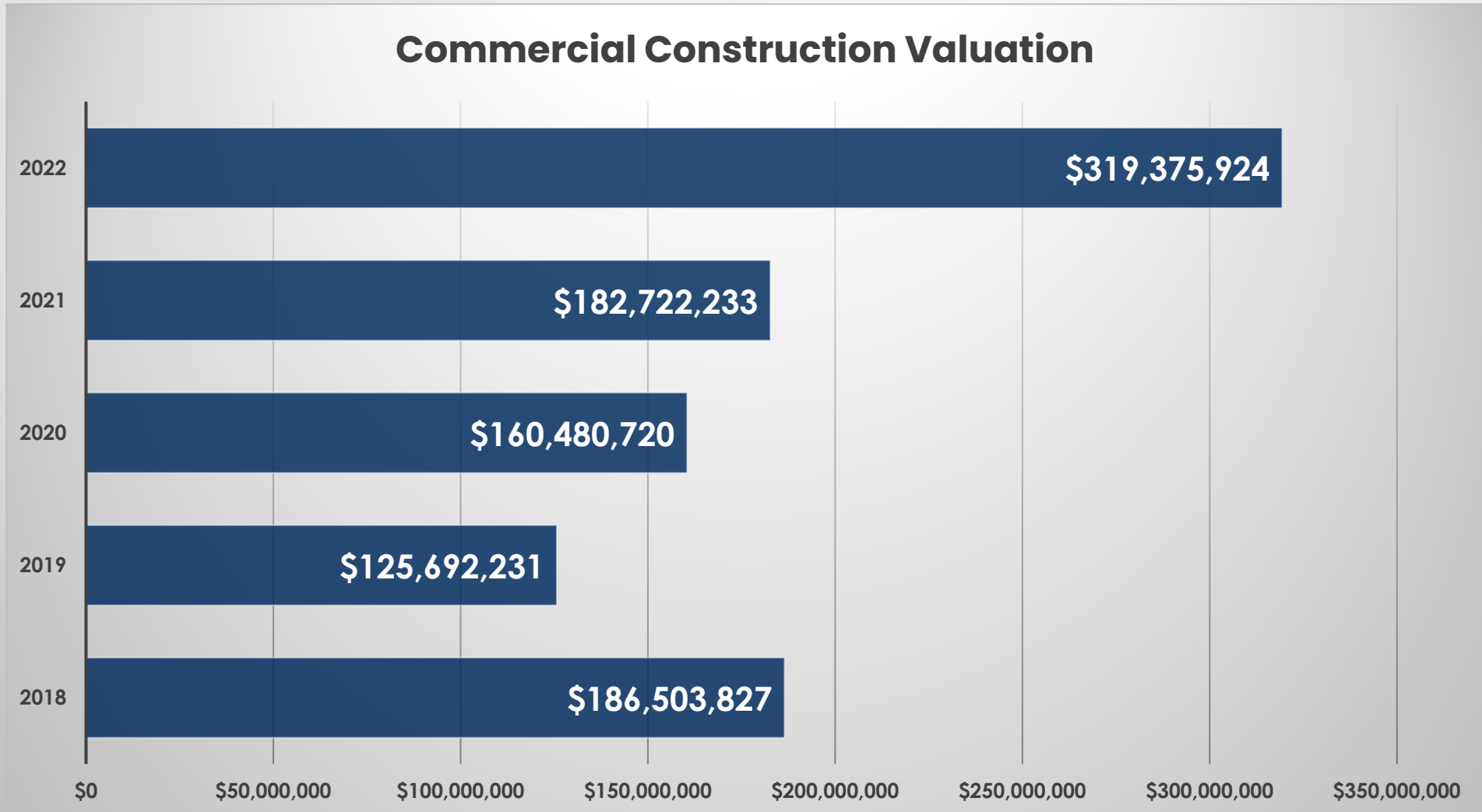
5-Year Trend SFR Total Units by Year



Multifamily Units 5-Year Trend



5-Year Trend



Building Revenues

Revenues are projected to be \$2,643,000, which is about \$5,500 less than last year's budget. Last year's construction activity was about as expected and while construction is continuing strong, we have seen a cool off in the number of single family home permits. Revenues are based almost entirely on plan review and permit fees, which are calculated based on project valuation. The equation that we use to calculate fees has been in place since the 1990s.

	BUILDING INSPECTION FUND				
	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	REQUEST FY 24
REVENUE:					
LICENSES & PERMITS	\$ 2,389,478	\$ 3,065,110	\$ 2,630,500	\$ 2,963,228	\$ 2,571,000
GRANTS	120,076	-	-	-	-
INTEREST ON INVESTMENT	4,213	(56,199)	6,996	1,500	72,000
MISCELLANEOUS	<u>1,952</u>	<u>37,107</u>	<u>10,000</u>	<u>1,700</u>	<u>-</u>
TOTAL REVENUE	<u>\$ 2,515,719</u>	<u>\$ 3,046,018</u>	<u>\$ 2,647,496</u>	<u>\$ 2,966,428</u>	<u>\$ 2,643,000</u>

Building Expenditures

Building expenditures are anticipated to be down \$717,677 from FY23. Personal services costs have increased due to step increases, cost of living adjustment, and the addition of one FTE.

The significant decrease in expenditures is due to large one-time expenses in FY23, including software investment, vehicle purchases, and a transfer to Facilities for the New City Hall build-out costs.

	BUILDING INSPECTION FUND				
	EXPENDITURES				
	ACTUAL FY 21	ACTUAL FY 22	BUDGET FY 23	ESTIMATE FY 23	REQUEST FY 24
EXPENDITURES:					
PERSONAL SERVICES	\$ 1,246,325	\$ 1,380,499	\$ 1,557,941	\$ 1,501,180	\$ 1,757,328
OPERATIONS & MAINT.	756,817	776,228	893,537	750,000	793,145
CAPITAL	-	47,212	560,000	600,000	75,000
INTERFUND TRANSFERS	-	-	309,126	309,126	-
TOTAL EXPENDITURES	<u>\$ 2,003,142</u>	<u>\$ 2,203,939</u>	<u>\$ 3,320,604</u>	<u>\$ 3,160,306</u>	<u>\$ 2,625,473</u>



FY24 Building Division Goals

- Implementation of new permitting, plan review, and inspection software
- Increase the number of certifications each inspector and plans examiner holds and provide training opportunities
- Continue to provide timely and consistent plan review and inspections
- Continue digitizing of paper plans