



TECHNICAL ADVISORY COMMITTEE  
AGENDA  
CITY OF BILLINGS AND  
YELLOWSTONE COUNTY, MT



FEBRUARY 23, 2023  
MEETING TIME: 1:30 PM  
The Miller Building 1ST Floor Conference  
Room 2825 3rd Avenue North  
Billings, Montana 59101

NOTICE TO THE PUBLIC

Citizens are invited to:

- Review the Agenda Packet on the City's website at: <https://ci.billings.mt.us/117/Agendas-Minutes>
- View the meeting live online at Facebook: <https://tinyurl.com/yckr478k>

Public comment will be taken only during the Public Comment periods as indicated on the agenda and during the Public Hearings, if any are scheduled, under the Regular agenda. Comments may be sent to Board via email before 10:00 AM on the meeting date. All emails received prior to this time will be read into the record for the public hearing. Comments may be submitted by:

- Mail: City/County Planning Division, 2825 3rd Ave N 4th Floor, Billings, MT 59101
  - Email: [deinest@billingsmt.gov](mailto:deinest@billingsmt.gov)
- Call in during the Public Comment periods as indicated on the agenda:
  - Citizens may call in during specific Public Comment periods at 406.237.6165.  
All callers will be placed in a queued system and are asked to remain on hold and be patient. Calls will be taken in the order in which they are received. Callers will be limited to 3 minutes of testimony as is customary. Future delivery methods may be explored as best practice is learned.

Please direct questions to the Planning Division at 406-247-8676. Thank you!

1. Call to Order: Scott Walker, Transportation Coordinator
  - a. Comments on items not on the agenda and requests to add items to future agendas.
3. Approval of the minutes of: December 6, 2022
4. Old Business: There is no Old Business.
5. New Business
  - a. Motion/Recommendation to the City and County governing bodies. Billings MPO Transportation Improvement Program, (TIP), FFY 2020-2024. Scott Walker, Transportation Coordinator, Lisa Olmstead, DOWL, presenting.
6. Other Business
  - a. Update. Discussion. MET Transit. Rusty Logan, MET Transit Manager
7. Future Agenda Items
8. Adjournment

**Billings Transportation Advisory Committee 10:30 AM  
Approved Meeting Minutes—February 23, 2023**



<b>Committee Members</b>			
Scott Walker, Transportation Coord., Chairman, T.A.C.	1	Wyeth Friday, Director, Planning and Community Services	1
Tim Miller, Director YC Public Works Dept.	1	Mike Black, Civil Engineer, YC Public Works Dept.	1
Debi Meling, Public Works Director, City of Billings Engineering		Mac Fogelsong, City Engineer, City PW Engineering,	
Rusty Logan, MET Transit Manger	1	Sarah Graham, MET Transit Planner	1
Samantha Woods, Urban Planning Section, MDT	1	Clark Snyder, Environmental Health RiverStone Health	
Kenn Winegar, Urban Planning Section, MDT	1	Carol Strizich, Supervisor Urban Planning Section, MDT	1
Kurtis Schnieber, MDT		Carolyn Miller, FWHA	
Zach Kirkemo, MDT		Ryan Hammon, FHWA	

Others Participating: Kyle Shuck, District Project Engineer, MDT. Virtual: Samantha Woods, Urban Planning MDT; Kenn Winegar, Urban Planning MDT

1. Call the meeting to order: **10:46 am.** Transportation Coordinator Scott Walker called the meeting to order at 10:30 am in the Miller Building 1st Floor Conference Room, 2825 3rd Ave North.
  - a. Comments on items not on the agenda and requests to add items to future agendas. *There were no comments on items not on the agenda or requests for future agenda items.*
  - b. Comments on items non-public and public hearing agenda items. *There were no comments on non-public or public hearing agenda items.*
  - c. **Agenda:** *Transportation Planner Lora Mattox requested hearing of an additional agenda item under 5. Other Business for a discussion item on the new Transportation Alternatives Program, (TA).*

2. **Minutes of December 6, 2022**

**Motion**

**Mike Black made a motion and it was seconded by Rusty Logan to approve the minutes of December 6, 2022, as submitted. The motion carried with a unanimous voice vote.**

3. **Old Business:** There is no Old Business.

4. **New Business**

**5a. Motion: Recommendation to the City and County governing bodies. Transportation Improvement Program, (TIP) FFY 2020-2024 Amendment IV (DRAFT). Scott Walker, Transportation Coordinator. Rusty Logan, MET Transit Manager, Sarah Graham, Transit Planner, presenting.**

Scott Walker opened the agenda item and gave an overview of the Quick Reference project list below. He explained that that an amendment process is initiated when there are substantive changes to the Transportation Improvement Program. He asked members to interject with questions and discussion. Transit Manager Rusty Logan and Planner Sarah Graham will give an overview of the transit section.

**2020-2024 TIP Amendment IV (DRAFT)**

**Multiple Funding**

Scott Walker pointed out the changes to Billings Bypass project.

**4199000 – Billings Bypass:** Updated costs to actuals in PE, updated costs in RW 2021 and Pre-20 and moved some costs from 22 to 23

**4199002 – Billings Bypass Five Mile Road:** CN was finalized in 22

**4199003 – Billings Bypass Yellowstone River Bridge:** Added state funding source SFCX for rail barrier insurance claim, and increase in CN for QA incentives paid on concrete bid items.

**4199007 – Billings Bypass Johnson Lane Interchange.** Updated costs to show remaining Urban funds being spent on project. Moved CN to 24 from 23.

**4199005 – Billings Bypass Railroad Overpass:** Modified IC down to the agreement costs. Updated CN costs to TCP with project being split. Moved CN to 23 from 22

**4199008 - Billings Bypass - (Johnson Ln Intch-RR O'pass):** Split from RR O'Pass Unit 005 Authorized CN in 2022 Award came in less in 2023.

**4199006 – Billings Bypass Johnson Lane Interchange to RR O'pass:** Updated CN costs to TCP in 2024

**4199004 – Billings Bypass Five Mile Rd to US 87:** Modified costs down to match TCP.

**7972 – I-90 Yellowstone River Bridges :** Costs reduced in 2022 in PE was finalized. CN small cost increase in 22 for furnished materials, in 2023 CN cost increase for additional work and utility crossing.



## CMAQ

Added new allocation from IJA increase.

**4199007 – Billings Bypass Johnson Lane Interchange:** Moved CN to 24 from 23

***Discussion:*** In response to question by Wyeth Friday, Scott Walker referred to the TIP and said this is related to the City's final contribution of \$1.7 million.

## STPU

**4199002 – Billings Bypass Five Mile Road:** See note above

**4199007 – Billings Bypass Johnson Lane Interchange:** See note above

## IM

**4199007 – Billings Bypass Johnson Lane Interchange:** See note under Multiple funded tab

**7972 – I-90 Yellowstone River Bridges:** Finalized PE in 2022.

**9198 – Mossmain Interchange West Billings Interchange:** Finalized PE in 2022. Increased CN costs in 23 for Change order to extend project limits and changeable message sign.

## NH

**4199000 – Billings Bypass:** See note under Multiple funded tab

**4199007 – Billings Bypass Johnson Lane Interchange:** See note under Multiple funded tab

**4199005 – Billings Bypass Railroad Overpass:** See note under Multiple funded tab

**4199006 – Billings Bypass Johnson Lane Interchange to RR O'pass:** See note under Multiple funded tab

**4199004 – Billings Bypass Five Mile Rd to US 87:** See note under Multiple funded tab

**4199008 - Billings Bypass - (Johnson Ln Intch-RR O'pass):** See note under Multiple funded tab

**7908 - Exposition Dr. & 1st Ave. N. Blgs:** Modified PE in 22 for Survey, storm drain, environmental review. Increased CN costs in 24 to match TCP.

**7910 – 27<sup>th</sup> St 1<sup>st</sup> Ave S to Airport:** Finalized IC and CN in 22.

**8669 - Underpass Ave. Improvements:** Modified CN to award amount.

**8717 – Main Street Billings:** Updated CN costs for Public Involvement in 2022 and Median Island replacements, curb work and signal painting. CN modification in 23 for conduit, pull boxes and epoxy.

**8718 - Airport Rd. & Main St. – Blgs:** Updated costs to match TCP

***Discussion:*** Scott Walker asked Kenn Winegar regarding a project on Main Street and 6<sup>th</sup> Avenue to add bike-ped facilities which is tied to a pavement preservation project. The project will go to 13<sup>th</sup> Street. Locally this project was

*projected to done in FY24. He asked for clarification even though it is not identified. Kenn Winegar said he will follow up and ensure it is included.*

**9022 - 1st Ave. N - N 9th to RR Xing:** PE Modification for 2nd phase of project in 2022. Moved IC and RW from 21 to 23. Updated CN costs to match TCP

**9557 - Zoo Drive Improvements:** Modified PE in 23 for Survey, Public Involvement, and new CADD platform. Updated CN costs to match TCP

**9880 - 1st Ave. N - RR Xing to Broadway:** Modified PE in 22 for Phase 2 activities to complete design. Modified in 23 for scope service increases.

**9881 - 1st Ave. N - Broadway to Division:** Modified PE in 22 for Phase 2 activities to complete design. Moved RW and IC to 23 from 22.

## NHFP

**4199007 – Billings Bypass Johnson Lane Interchange:** See note under Multiple funded tab

**7972 – I-90 Yellowstone River Bridges:** PE was finalized no changes just marked it as final.

## STPS-STPX-SFCN

**4199003 – Billings Bypass Yellowstone River Bridge:** Added state funding source SFCX for rail barrier insurance claim.

## RRS

**9827 - RRXING - STEFFES RD – BILLINGS:** CN was finalized in 22.

## HSIP

**8052 - SF 129 - Roundabout King 56<sup>th</sup>:** PE was finalized in 23. Modified CN down to Award amount in 22, modified IC in 22 for cost increases and updated old agreements.

**8611 - SF 139-CENTRAL & 56TH ROUNDABOUT:** Finalized PE in 22, modified RW in 22 for irrigation and design plan changes. CN was modified down to match the award in 21.

**Discussion:** *Kenn Winegar said the construction is completed in 22 but the actual paperwork will not be closed for at least a year.*

**8904 - SF-149 HILLCREST RT TURN:** IC finalized in 22.

**9383 - SF 169 RIMROCK & 62ND ST W:** Modified PE to actuals in 22 and authorized ic in 22.

**9384 - SF 169 FRNTG RD WISE LN INTX:** Finalized PE in 21 and CN in 22

**9420 - SF 169 BLGS AREA SFTY IMPRV:** Finalized CN in 23

**9421 - SF 169 I90 W KING AVE LIGHTING:** Finalized PE in 22 and CN in 23.

**9423 - SF 169 I90 SF 169 BLGS DISTRIC SFTY IMPRVW KING AVE LIGHTING:** Finalized CN in 23



**9597 - ZOO DRIVE IMPROVEMENTS – BLGS:** Modified CN in 2024 down to match TCP

## BR

**7960 - 2012 SCOUR MITIGATION:** Statewide project only one project inside MPO boundary using 20% for costs. Modified CN in 2022 for change order #2 for contract work.

**7972 - – I-90 Yellowstone River Bridges:** See note under multiple funded tab

*Discussion: Westbound lane is completed and the eastbound lane is started.*

**9552001-Bridge Preservation Columbus Joliet Area:** One bridge project located inside MPO boundary, updated costs in 2024 to match TCP.

**9720 - SHILOH RD / I-90 BRIDGE – BLGS:** Moved IC to 23 from 21 and updated CN in 24 to TCP.

**9913 - MONTANA AVE OVERPASS- BILLINGS:** Modified CN down in 23 to match the actual award amount.

*Discussion: Wyeth Friday asked for clarification in the TIP document describes it as a study. Kenn Winnegar said the study is different from the work being done. Clarification in the language in the table listed as 9913 and 9914.*

## UPP

**9509 - GRAND-24TH TO ZIMMERMAN (BLGS):** Finalized CN in 22.

## MACI

**7910 - 27th St - 1st Ave S to Airport:** Finalized CN in 22

**8669 - Underpass Ave. Improvements:** Modified RW in 22 for negotiations with corporation regarding impacts.

MACI funds were only a portion of the funds used for this project, this is showing that CN was authorized in 2022 and will not change.

*Discussion: This project will start this year.*

**9568 - LAUREL ROAD SIGNALS – BILLINGS:** Finalized PE in 23, IC was removed and in 22 CN was modified down to the award amount.

**TA Transportation Alternatives:** Showing the new allocation with beginning balance of carryover.

*Discussion: This is a new Program administered locally. There is a press release for four projects.*

*Staff will review the submittals for completeness and forward them to TAC for review and a recommendation.*

*Discussion will follow with MDT on the set up within the TIP to reflect a steady amount of funding for the TA Program.*

## Earmark

**4199000 – Billings Bypass:** Updated the costs to actuals in PE and RW

**9509 - GRAND-24TH TO ZIMMERMAN (BLGS):** Finalized CN

*Kenn Winegar explained that when earmarks were given, there was a remainder of funds from the Zimmerman Trail Project earmark. He said If there was a similar project within a radius of the earmarked project the funds could be spent. Kenn agreed to e-mail an explanation to Scott Walker to clarify.*

## TRANSIT

### MET- Rusty Logan, Sarah Graham

**5307 CARES Act** –Updated the allocation section in 21-22. Added Notations for Bus Purchases and Facility Improvement and Technology. Moved bus purchases to 5307.

*No changes*

**5307 Formula**– Updated the allocation section in 22-24. Inserted line item for Replacement Buses for 21 that was moved from CARES Act.

Moving security related capital into this fund related to security cameras and securement of the facility itself

**5339 Formula**- Updated the allocation section in 21-24. Bus Purchases allocation section updated for 24. Bus Passenger Amenities Description updated. Bus Facilities and Support allocations updated for 22-23, Bus Facilities and Technology allocation updated for 24.

This is related to the METRA itself.

### Projects (FY Expenses) - Notations added for 22, 23, 24.

**5339 Competitive Funding** - Rolling stock/Buses allocation updated for 24. Bus and Bus Facilities updated for 24.

Programed grant funds Electric buses have been ordered and a bus similar to fulfill the training requirement.

### Projects (FY Expenses)-Notations added for 22, 23, 24.

**FTA Section 5310** - Allocations updated for Paratransit Vehicles 22, 23. Traditional and Non-Traditional Projects allocations updated for 24.

Programmed forward with the anticipation of the vehicles

**TRANSIDE (STATE FUNDED)** – Allocations updated for Transit Operations for 23, 24.

**Discussion:** *No questions from the members of the Committee regarding the transit section.*

**2020-2024 TIP AMENDMENT IV REVIEW SCHEDULE**

<b>Review Body</b>	<b>Date</b>	<b>Notes/Result</b>
Technical Advisory Committee	February 23	Recommendation to Governing Bodies
Planning Board Discussion	March 14	Presentation, Public Hearing
Planning Board Action	March 28	Recommendation to PCC
City Council Work Session - Confirmed	April 3	Presentation
City Council Meeting	April 10	Recommendation to PCC
Commissioners Discussion	April 3	Introduction
Commissioner Action	April 4	Presentation/Recommendation to PCC
Policy Coordinating Committee	April 18	Final Action

**Discussion**

Scott Walker asked the Committee members for questions and discussion. Director Wyeth Friday pointed out the Billings Federal Earmark History Table on page 7 of the TIP. Scott Walker explained that this is a placeholder and it may be modified when the new TIP document is submitted. Wyeth Friday commented that the updated TIP document format is good and he likes the explanations within the document as it is more palatable for the general public. Kenn Winegar said for fiscal constrain purposes, the new format lists active projects within the Billings MPO TIP instead of a listing of future obligation TIP.

**Motion**

**Motion by Mike Black and seconded by Director Wyeth Friday to forward a recommendation of approval of the Billings Community Transportation Safety Plan as presented by staff to Planning Board, City Council, and the Yellowstone County Board of County Commissioners.**

**Discussion**

There was no further discussion on the motion.

**The motion carried with a unanimous voice vote.**

**5. Other Business**

**5a. Transportation Alternative Program, (TA), Lora Mattox, Transportation Planner**

Lora Mattox said project applications are due April 12, 2023. Applications will be vetted by Staff for completeness. A project scoring sheet will be presented to TAC for review and TAC will forward a recommendation to the City and County governing bodies. She anticipates this may be done during a May TAC meeting. Applications may include requests for projects to complete the 25<sup>th</sup> Street Pedestrian Bridge, a County application for Lockwood for construction of sidewalks along Old Hardin Road, and project to complete the Skyline Trail. The intended construction timeline is for construction to begin the year following project approval. One of the benefits of managing this program in house the ability to projects forward more efficiently.

**5b. Update. Discussion. MET Transit. Rusty Logan, MET Transit Manager**

Transit Manager Rusty Logan shared safety performance targets for the PTASP, (Public Transit Agency Safety Plan), and performance targets and goals for the TAM, (Transit Asset Management) Plan with the Committee.

- The Transit Asset Management (TAM Plan) and Public Transportation Agency Safety Plan (PTASP) will need to be approved by TAC in 2023. (replacement buses)
- The MET Triennial Review with FTA will be done in early 2023, and they will be here in the summer in person.

**6. Future Agenda Items**

**ADJOURNMENT: 11:30 AM**

**APPROVED BY A MOTION JUNE 8, 2023— Tamara L Deines, Planning Clerk**

*Members (Voting)*

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