



TECHNICAL ADVISORY COMMITTEE
AGENDA
CITY OF BILLINGS AND
YELLOWSTONE COUNTY, MT



JUNE 8, 2023
MEETING TIME: 1:30 PM
The Miller Building 1ST Floor Conference
Room 2825 3rd Avenue North
Billings, Montana 59101

NOTICE TO THE PUBLIC

Citizens are invited to:

- Review the Agenda Packet on the City's website at: <https://ci.billings.mt.us/117/Agendas-Minutes>
- View the meeting live online at Facebook: <https://tinyurl.com/yckr478k>

Public comment will be taken only during the Public Comment periods as indicated on the agenda and during the Public Hearings, if any are scheduled, under the Regular agenda. Comments may be sent to Board via email before 10:00 AM on the meeting date. All emails received prior to this time will be read into the record for the public hearing. Comments may be submitted by:

- Mail: City/County Planning Division, 2825 3rd Ave N 4th Floor, Billings, MT 59101
- Email: deinest@billingsmt.gov
- Call in during the Public Comment periods as indicated on the agenda:
 - Citizens may call in during specific Public Comment periods at 406.237.6165.
 - All callers will be placed in a queued system and are asked to remain on hold and be patient. Calls will be taken in the order in which they are received. Callers will be limited to 3 minutes of testimony as is customary. Future delivery methods may be explored as best practice is learned.

Please direct questions to the Planning Division at 406-247-8676. Thank you!

1. Call to Order: Scott Walker, Transportation Coordinator
 - a. Comments on items not on the agenda and requests to add items to future agendas.
3. Approval of the minutes of: February 23, 2023
4. Old Business: There is no Old Business.
5. New Business
 - a. Motion/Recommendation to the MPO Governing bodies. 2023 Long Range Transportation Plan, (LRTP), Scott Walker, Transportation Coordinator, presenting.
 - b. Motion/Recommendation to the MPO Governing bodies. Transportation Alternatives Program, (TAP). Lora Mattox, Transportation Planner, presenting.
6. Other Business
 - a. Update. Discussion. MET Transit. Rusty Logan, MET Transit Manager
7. Future Agenda Items
8. Adjournment



Billings Transportation Advisory Committee

10:30 AM

DRAFT Meeting Minutes—June 8, 2023

Committee Members			
Scott Walker, Transportation Coord., Chairman, T.A.C.	1	Wyeth Friday, Director, Planning and Community Services	1
Tim Miller, Director YC Public Works Dept.	1	Mike Black, Civil Engineer, YC Public Works Dept.	1
Debi Meling, Public Works Director, City of Billings Engineering		Mac Fogelsong, City Engineer, City PW Engineering,	1
Rusty Logan, MET Transit Manger	1	Sarah Graham, MET Transit Planner	1
Samantha Woods, Urban Planning Section, MDT	1	Clark Snyder, Environmental Health RiverStone Health	x
Kenn Winegar, Urban Planning Section, MDT		Carol Strizich, Supervisor Urban Planning Section, MDT	1
Kurtis Schnieber, MDT		Carolyn Miller, FHWA	x
Zach Kirkemo, MDT	1	Ryan Hammon, FHWA	x
		Katie Potts, FHWA	1

Participating Virtually: Kyle Shuck, District Project Engineer, MDT; Samantha Woods, Urban Planning MDT; Katie Potts, FHWA; Andy Daleiden, Consultant, Kittelson and Associates; Rachel Grosso, Kittelson and Associates; Katie Popp (KAI), Kittleson and Associates; Erin Claunch, Sanderson Stewart; Rachel Grosso; Zach Kirkemo, MDT Billings; Mike Black Yellowstone County Public Works; Carol Strizich, FHWA; David Holien, MDT, Mac Fogelsong, City Engineering, Debi Meling, City Public Works, Virtual

In Attendance: Woody Woods, Lockwood Pedestrian Safety District; Kira Flagstead, RiverStone Health; Hank Jagodzinski, Brandon Schmidt, Lora Mattox, Transportation Planner

1. Call the meeting to order: **10:30 am.** Transportation Coordinator Scott Walker called the meeting to order at 10:30 am in the Miller Building 1st Floor Conference Room, 2825 3rd Ave North.
 - a. Comments on items not on the agenda and requests to add items to future agendas. *There were no comments on items not on the agenda or requests for future agenda items.*

- b. Comments on items non-public and public hearing agenda items. *There were no comments on non-public or public hearing agenda items.*

2. Minutes of February 23, 2023

Motion

Rusty Logan made a motion and it was seconded by Tim Miller to approve the minutes of February 23, 2023, as submitted. The motion carried with a unanimous voice vote.

3. Old Business: There is no Old Business.

4. New Business

5a. Motion: Motion/Recommendation to the MPO Governing bodies. 2023 Long Range Transportation Plan, (LRTP), Scott Walker, Transportation Coordinator, presenting.

Scott Walker opened the agenda item He thanked the consultant team and TAC members for their efforts in this process. He feels this document is “in good shape” and will provide a good platform moving forward.

Andy Daleiden, Consultant, Kittelson and Associates continued and gave the PowerPoint presentation below.

2023 Billings Urban Area Long Range Transportation Plan (LRTP)

2023 LRTP Vision: Support a livable and economically vibrant community through a safer and more equitable multimodal transportation system.

2023 LRTP Goals: Safety, Resiliency, Mobility, Equity & Accessibility, Economic Vitality.

Billings-Yellowstone County MPO Planning Area: 151 square miles MPO Planning Area; 122 Miles of Roadways; 128,787 Population in 2020; 57,343 Households in 2020

Long Range Transportation Plan Elements: Pedestrian, Bicycle, Safe Routes to School, Congestion Management, Safety, Freight, Land Use, Demographics, Travel Demand Model, Security & Resiliency, Emerging Technology Readiness, Vision, Goals & Objectives, Federal, State & Local Funding, Projects & Implementation, Air Quality Conformity

Community Outreach/2023 LRTP Steering Committee: Planning Transportation Team MPO: Scott Walker, Lora Mattox, Elyse Monat. City of Billings City Council and Staff: Ed Gulick, Dakota Martonen, Chis Kukulski, Monica Plecker, Wyeth Friday. MDT Samantha Woods Kurtis Schnieber. Lockwood: Woody Woods. Dennis Cook, Planning Board President; Billings Transit: Rusty Logan, Sarah Graham, Healthy by Design: Tony Chase. Federal Highway Administration: Katie Potts

Community Outreach (15 month Schedule): 2-Public Open Houses: 30 Total attendees; 2-Online Interactive Maps: 558 Total Comments; 3-Press Releases; 7-Media Announcements (On-Air, Online, and Print); 10-Steering Committee Meetings, 2 Elected Officials Workshops with representatives from: City of Billings, Yellowstone County, Lockwood, MET Transit, Billings MPO, RiverStone

Heath, 12 Meetings to Various Community Groups.

Project List of 416 Projects: 72 projects from existing programs CIP, TIP STIP. 39 projects from recent plans and studies since the 2018 LRTP, 238 projects from 2018 LRTP, 67 projects from LRTP analyses and community input.

Project Funding:

- Committed Projects: Projects already committed/ funded in the MDT STIP, MPO TIP, or City of Billings CIP.

Discussion

Andy Daleiden asked for questions and comments. Director Wyeth Friday said he feels the community outreach coordination went well and the elected official meeting was well attended. Andy continued with the presentation of the project list.

Funding:

- **Recommended Projects:** Projects that are expected to be fully funded by 2045.
- **Illustrative Projects:** Projects that are not expected to be fully funded by 2045 because of fiscal constraint but could be included if additional resources become available.

Fiscally Constrained Project List: The costs to design, construct, operate, and maintain all elements of the committed and recommended projects in the LRTP through 2045 are approximately \$988 million. The estimated available revenue (\$1,251 million) is greater than the estimated total costs (\$988 million) to implement the committed and recommended projects for the 2023 LRTP. Therefore, this plan is fiscally responsible and meets the fiscally constrained requirement.

Project Category	Committed	Recommended	2045 Fiscally Constrained Total	2045 Revenue Projection Total	Difference
Pedestrian, Bicycle, SRTS, Trail	\$16.76 million	\$143.13 million	\$159.89 million	\$247.61 million	\$87.72 million
Congestion Management, Intersection, Roadway	\$265.12 million	\$465.77 million	\$730.89 million	\$775.14 million	\$44.25 million
Transit	\$18.08 million	\$79.29 million	\$97.37 million	\$228.78 million	\$131.41 million
Total	\$299.96 million	\$688.19 million	\$988.15 million	\$1,251.53 million	\$263.38 million

The Plan is available at (billingslrtp.com)

Interactive Project List Map is available at <https://maps.kittelson.com/billingslrtp2023>

Consultant Contacts: Andy Daleiden, Ph: 208-472-9804, adaleiden@kittelson.com
 Lisa Olmsted, Ph: 406-869-6329 lolmsted@dowl.com

2023 Long Range Transportation Plan Review Schedule

Review Body	Date	Materials Due	Notes/Results
Technical Advisory Committee	Thursday, June 8 10:30 a.m.	Memo by 6/1	Recommendation to Governing Bodies
Planning Board with Presentation and PH*	Tuesday, June 13	Memo by 6/6 Notice PH on 5/26 & 6/2	Presentation, Public Hearing
Planning Board MTG/Action	Tuesday, June 27	Memo by 6/20	Recommendation to PCC
City Council Work Session	Monday, June 19	Memo by 6/12	Presentation
City Council Meeting	Monday, June 26	Memo by 6/15	Recommendation to PCC
Board of Commissioners Discussion	Monday, June 12	Memo by 6/5	Introduction
Board of Commissioners	Tuesday, June 27	Memo by 6/20	Presentation/Recommendation to PCC
Policy Coordinating Committee	Tuesday, July 18	Memo by 7/11	Final Action

RECOMMENDATION

Staff recommends the Billings Technical Advisory Committee (TAC) hear the presentation on the components of the 2023 Long Range Transportation Plan (LRTP), and make a recommendation to the Metropolitan Planning Organization’s (MPO) governing bodies. Final action on the LRTP will occur at the Policy Coordinating Committee meeting July 18th.

Discussion

Scott Walker asked the Committee members for questions and discussion. He mentioned that the project list was reviewed with the City and County Public Works Departments and said he appreciates the staff input and work in the project prioritization piece of the plan. He encouraged everyone to visit the Interactive Project List Map and noted the Executive Summary provided to Committee Members for today’s meeting. Mike Black, Yellowstone County Public Works, asked how many projects were in the committed project lists in the previous plan. Andy Daleiden said the 2018 LRTP included approximately 370 project. He explained that the projects were expanded for this effort through community outreach and safety analysis. He applauded the efforts in bringing this document to the finish line. Rusty Logan said he feel this plan is much improved in comparison to the previous plan and it uses a more holistic approach. Wyeth Friday said he liked the Executive Summary and the comprehensive project breakdown.

Motion

Motion by Tim Miller and seconded by Wyeth Friday to forward a recommendation of approval of the 2023 Long Range Transportation Plan, (LRTP), as presented by staff to Planning Board, City Council, and the Yellowstone County Board of County Commissioners.

Discussion

There was no further discussion on the motion. **The motion carried with a unanimous voice vote.**



5b. Motion/Recommendation to the MPO Governing bodies. Transportation Alternatives Program, (TAP). Lora Mattox, Transportation Planner, presenting.

5. Other Business

5a. Transportation Alternative Program, (TA), Lora Mattox, Transportation Planner

Lora Mattox opened the agenda item with a staff presentation.

RECOMMENDATION

Staff is requesting that the Technical Advisory Committee (TAC) review and score the 2023 Billings Metropolitan Planning Organization (MPO) Transportation Alternatives (TA) projects. Once scored, staff requests TAC forward a recommendation regarding the applications to the Yellowstone County Board of Planning, Billings City Council, and the Yellowstone County Board of County Commissioners.

BACKGROUND

The Transportation Alternatives Program (TA) is a set-aside program from the Surface Transportation Block Grant (STBG) program. Eligible uses of the funds include projects and activities that were previously eligible under the Transportation Alternatives Program under the Moving Ahead for Progress in the 21st Century Act (MAP-21). This includes a variety of pedestrian and bicycle facilities, recreational trails, safe routes to school projects and other community improvement projects. The Bipartisan Infrastructure Law (BIL) allows for Metropolitan Planning Organizations (MPOs) to administer their own competitive application process with approval and oversight from the Montana Department of Transportation (MDT). Billings, Missoula, and Great Falls will be overseeing a local process for the TA funding that is specific to areas with a population of over 50,000. Entities within the MPO may also apply with MDT's Call for Applications as well, as there is funding that is not tied to population. The timeline for both processes run concurrently. This year, the MPO received an allocation of approximately \$6.38 million of TA funds. This includes several years of previously unspent TA funds managed by the Montana Department of Transportation. Future year funding will be approximately \$700,000 annually.

Two projects were submitted requesting funding.

The first is from Yellowstone County on behalf of the **Lockwood Pedestrian Safety District**. A proposed sidewalk gap connection along Old Hardin Road between two end points that are being constructed by Yellowstone County on one end and the Montana, Department of Transportation (part of the Billings Bypass project) on the other. This project will complete the 2,200' gap.

The second project, **Stagecoach Trail**, was submitted by the City of Billings Parks Department and will construct a 10' wide shared use path from the Skyline Trail on the east side of Zimmerman Trail to Rimrock Road below the Rims.

Discussion

Lora Mattox called for discussion. Per request of Rusty Logan, Lora Mattox said the balance of funding is approximately 5.8 million and there will be a small amount of carryover. Scott Walker pointed out these projects are City and County associated and there funds to complete both projects. Wyeth Friday concurred and commented on the existing infrastructure for these projects. Rusty Logan

said both projects are “value added” projects.

Dave Holein, MDT commended Lora Mattox and the MPO team and said they followed the process. He said this will be brought forward for consideration by the MDT Transportation Committee’s approval in October. He said the City will be using the LAG guidelines and if the County will follow this process as well. Lora Mattox said the County Lockwood Sidewalk project will be run by MDT.

Local TAP Timeline/Process

- 6/12/13 – TAP Discussion 1:30 p.m. Small Conference Room, 4th Floor Planning. Includes Planning, City Engineering, County Public Works, MDT.
- 6/20/13 – Riverstone Health Stakeholder Meeting – TAP Program 7:30 a.m. Riverstone Health. Need a suggested list of participants.
- July 1, 2013 – MDT call for proposals.
- Month of July – Respective local government (City/County) work on preparation of proposals.
- City – Attend city council meeting to get approval to submit TAP grant – site map/preliminary cost estimates. July 8th meeting requires preliminary memo by June 20th/July 22 meeting requires preliminary memo by July 3rd.
- County – Attend county commissioner meeting to get approval to submit TAP grant – site map/preliminary cost estimates. Items submitted week before commissioner meeting.
- July 23, 2013 – Planning Board initial meeting/conduct public hearing on proposals. Take public comment. Public hearing notice by July 3, 2013.
- August 13, 2013 – Planning Board votes to support/not support proposals.
- August 30, 2013 – PCC reviews and votes to support/not support proposals.
- Proposals submitted to MDT prior to September 6, 2013.

Motion

Rusty Logan made a motion and Wyeth Friday seconded the motion to forward a recommendation of approval of Transportation Alternative, (TAP), funding for the Lockwood Pedestrian Safety District Sidewalk Project .and the Stagecoach Trail Project applications to the Yellowstone County Board of Planning, Billings City Council, and the Yellowstone County Board of County Commissioners

Discussion

Scott Walker called for discussion on the motion. There was no discussion.

The motion carried with a unanimous voice vote.

5b. Update. Discussion. MET Transit. Rusty Logan, MET Transit Manager
 Transit Manager Rusty Logan gave updates on the following:

- Transition to the new routes has been delayed until October 1st;
- MET has 6 driver vacancies and 1 supervisor as Lyndsey in Training has accepted the position at School District 2;
- MET plans to roll out the AVL (bus tracker) by the end of July;
- New fare dispenser machines will be open at the Transit Centers in June.

6. Future Agenda Items

ADJOURNMENT: 11:30 AM

DRAFT-TO BE APPROVED BY A MOTION DURING THE NEXT SCHEDULED MEETING— Tamara L Deines, Planning Clerk

Members (Voting)

<p>Scott Walker, Trans. Coordinator Chairman, T.A.C. City-County Planning Dept 510 N. Broadway, 4th Floor Miller Building Billings, MT 59101 P:247-8661 E: walkers@billingsmt.gov</p>	<p>Wyeth Friday, Director Planning and Community Services Dept. 2825 3rd Ave N, 4th Floor Miller Building Billings, MT 59101 P: 657-8246 E: fridayw@billingsmt.gov</p>
<p>Rusty Logan, Transit Manager Vice Chairman, T.A.C. City of Billings, MET Facility 1705 Monad Road Billings, MT 59101 P: 657-8221 E: loganr@billingsmt.gov</p>	<p>Sarah Graham, Transit Planner City of Billings, MET Facility 1705 Monad Road Billings, MT 59101 P: 657-8217 E: grahams@billingsmt.gov</p>
<p>Dakota Martonen, Staff Engineer City of Billings Engineering Division 2224 Montana Avenue Billings, MT 59101 P: 237-6289 E: martonend@billingsmt.gov</p>	<p>Mac Fogelsong, City Engineer City of Billings Engineering Division 2224 Montana Avenue Billings, MT 59101 P: 657-8232 E: fogelsongm@billingsmt.gov</p>
<p>Debi Meling, Public Works Director City of Billings Public Works Dept. 2224 Montana Avenue Billings, MT 59101 P: 657-3097 E: melingd@billingsmt.gov</p>	<p>Non-Voting/Administrative Support: Planning and Community Services Tammy Deines, Planning Clerk 2825 3rd Ave N, 4th Floor Miller Building Billings, MT 59101 P: 247-8676 E: plnonline@billingsmt.gov</p>
<p>Tim Miller, Director Yellowstone County Public Works 316 North 26th/Rm 3201 Billings, Montana 59101 P: 256-2730 E: tmiller@yellowstonecountymt.gov</p>	<p>Mike Black, Civil Engineer Yellowstone County Public Works 316 North 26th/Rm 3201 Billings, Montana 59101-5024 P: 256-7926 E: mblack@yellowstonecountymt.gov</p>
<p>Samantha Wood, Planner II Statewide Urban Planning Section Montana Dept. of Transportation 2701 Prospect Ave. Helena, Montana 59620 P: 406-444-3445 E: swood@mt.gov</p>	<p>Kurtis Schnieber District Construction Supervisor MT Dept. of Transportation P.O. Box 20437 Billings, MT 59620 P:252-4138 E: kschnieber@mt.gov</p>
<p><i>Ex-Officio Members</i></p>	
<p>Clark Snyder Yellowstone County Air Pollution Control 123 S 27th Street Billings, Montana 59101 P: 256-2770 E: clark.sny@riverstone.health.org</p>	<p>Jeff Roach, Director, Aviation & Transit City of Billings Logan International Airport P.O. Box 1178 Billings, Montana 59105 P: 657-8484 E: roachj@billingsmt.gov</p>
<p>Carol Strizich, Bureau Chief Rail and Transit Division Montana Dept. of Transportation 2701 Prospect Ave. Helena, Montana 59620 P: 406-444-9240 E: cstrizich@mt.gov</p>	<p>Craig Van Nice, CFO, Clerk Billings Public Schools Lincoln Center 415 N 30th Street Billings, MT 59101 P: 281-5116 E: vannicec@billingssschools.org</p>
<p>Katie Potts, Community Planner Federal Highway Administration 585 Shepherd Way, Suite 2 Helena, Montana 59601 P: 406-441-3907 E: katie.potts@dot.gov</p>	<p>Scott Aspenlieder, Transportation Commissioner 608 North 29th Street Billings, MT 59101 P: 406-441-3907 scott@performance-ec.com Exp: 01-2025</p>

