

Memorandum of Understanding

This Memorandum of Understanding (MOU) is entered into on [Date], by and between the City of Billings (hereinafter referred to as "the City" and Yellowstone County (hereinafter referred to as "the County").

BACKGROUND:

The County was awarded a \$50,000 CDBG planning grant for the completion of the West Billings Neighborhood Plan. The grant requires \$12,500 match. In addition to the Neighborhood Plan the project will also include an update to the West Billings Multi Modal Plan for \$75,000. The Total Project cost is \$125,000.00. The County has executed a contract with Sanderson Stewart to complete the scope of work within 14 months of the executed contract. (Exhibit A Attached)

TERMS OF AGREEMENT

1. Financial Responsibility
The City agrees to be solely responsible for all costs associated with the update of the West Billings Multi-Modal Plan and pay the consultant, Sanderson Stewart directly. Additionally, the City will provide a check to the County in the amount of \$12,500 for the match requirement. The County will be responsible for paying all cost related to the Neighborhood Plan, not to exceed \$50,000. The County will pay Sanderson Stewart directly.
2. Project Oversight
Both parties agree to collaborate and coordinate efforts to ensure the successful and timely completion of the West Billings Plan and Multi Modal Plan update.
3. Term of Agreement
This MOU shall commence on the date of execution and shall remain in effect until the completion of the West Billings Plan Multi-Modal Plan update, unless terminated earlier by mutual written agreement of both parties.
4. Amendments
Any amendments or modifications to this MOU must be made in writing and require the mutual consent of both parties.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding as of the date first above written.

City of Billings

[Signature] _____

[Printed Name] _____

[Title] _____

Yellowstone County Board of County Commissioners

[Signature] _____

[Printed Name] _____

[Title] _____

Date _____