

****ATTENTION****

The City Council meeting will be held in a hybrid format that may include both in-person AND virtual attendance via Zoom. Unless they have cause to appear virtually, Councilmembers will attend the meeting in person in Council Chambers, second floor of City Hall, 220 N. 27th Street. In order to honor the Right of Participation and the Right to Know in Article II, Sections 8 and 9, of the Montana Constitution, the City of Billings and City Council are making every effort to meet the requirements of the open meeting laws.

Citizens are invited to:

- Review the Agenda Packet on the City's website at: www.billingsmt.gov and click on "Your Government," "City Council," and "Agendas & Minutes".
- View the meeting:
 - On Community 7 TV - Channel 7 or Channel 507 -- Spectrum Cable. *(On evenings when there is a conflict with School District No. 2 Board meetings, the City Council meeting will be broadcast on Channel 8 - Spectrum Cable.)* Channel 7 or Channel 978 - TDS Fiber.
 - Online at www.comm7tv.com and click on the "Watch Live" icon. Community 7 also has links to their Facebook page and YouTube channel.
 - On the City's website at www.billingsmt.gov and click on "Watch Meetings Online" on the homepage.

Citizens may submit public comment via the following methods:

- Mail: City Clerk, P.O. Box 1178, Billings, MT 59103
- Email: Council@billingsmt.gov.
 - Emails received after 3:00 PM on the day of the meeting, may be posted on the Council's webpage the following day for public viewing.
- Attend the meeting in person

Please contact Denise Bohlman, City Clerk, at bohlmand@billingsmt.gov, or at 406.657.8210, with any questions.



VISION STATEMENT:
"The Magic City: A diverse,
welcoming community
where people prosper and
business succeeds."

REVISED May 8, 2024
Regular Agenda Item No. 5 was added
CITY COUNCIL
REGULAR BUSINESS MEETING

AGENDA
MAY 13, 2024

5:30 P.M.

COUNCIL CHAMBERS

CALL TO ORDER: Mayor Cole

PLEDGE OF ALLEGIANCE: Mayor Cole

INVOCATION: Councilmember Tidswell

ROLL CALL: Councilmembers present on roll call were: ☐ Shaw, ☐ Gulick, ☐ Neese, ☐ Owen, ☐ Joy,
☐ Kennedy, ☐ Aspenlieder, ☐ Tidswell, ☐ Boyett, ☐ Rupsis

MINUTES: April 22, 2024

COURTESIES: AmeriCorps National Civilian Community Corps Team Introduction

PROCLAMATIONS:

COUNCIL REPORTS:

ADMINISTRATOR REPORTS - CHRIS KUKULSKI

PUBLIC COMMENT on "NON-PUBLIC HEARING" Agenda Items: 1 and 5 ONLY. Speaker sign-in required. (Comments are limited to three (3) minutes or as set by the Mayor. Please sign the roster at the cart located at the back of the Council chambers or at the podium. Comments on items listed as public hearing items will be heard ONLY during the designated public hearing time for each respective item. For items not on this agenda, public comment will be taken at the end of the agenda.)

SPECIAL PRESENTATION

Billings Logan-International Airport Update.

1. **CONSENT AGENDA -- Separations:**

A. **Bid Awards:**

1. **1709 Saint Johns Avenue Housing Rehabilitation.** (Opened 4/16/24) Recommend Van Arsdale Construction.
2. **IP 9 Building Window Replacement.** (Opened 4/16/24) Recommend Automatic Doors of Montana.
3. **Castle Rock Park North Parking Lot Repair.** (Opened 4/16/24) Recommend K2 Civil.
4. **MET Transit Electric Bus Charger Installation.** (Opened 4/16/24) Recommend Millennium Electric.
5. **MET Transit Video Surveillance.** (Opened 4/16/24) Recommend TelNet Systems.
6. **Waterborne Traffic Paint.** (Opened 4/16/24) Recommend Sherwin Williams.

7. **W.O. 23-11: Downtown 2-Way Street Conversion.** (Opened 4/16/24) Recommend Montana Lines, Inc.
- B. **Agreement** with Northwest Pipe Fittings, Inc. for AMR Neptune/AMI Software Hosting.
- C. **Agreement** with Tractor and Equipment Co. for Landfill Compactor Powertrain and Hydraulic Rebuild.
- D. **Memorandum of Agreement** with Billings Bench Water Association for a Department of Natural Resources and Conservation grant for Rim Tunnel Alternative Evaluation.
- E. **Grant Award** to Billings Fire Department from Yellowstone Valley Electric Cooperative.
- F. **Donation** to Police Department from Billings Community Foundation.
- G. **Emergency Resolution** for W.O. 24-39: Heights 24-inch Sewer Interceptor Repair.
- H. **Resolution** Repealing Resolutions 10-18921, 10-18984, 11-19122, 13-19325, and 17-10660, and Granting the City Administrator Authority for Neighborhood Stabilization and Foreclosure Programs.
- I. **Second/Final Reading Ordinance for Zone Change 1049:** located at 1911 and 1915 8th Avenue N.
***Quasi-Judicial**
- J. **Second/Final Reading Ordinance for Zone Change 1050:** located at 5403 Hawk Creek Avenue.
***Quasi-Judicial**
- K. **Bills for the Weeks of:**
1. April 1, 2024
 2. April 8, 2024
 3. April 15, 2024

Recommended Motion: I move to approve the items of the Consent Agenda as submitted, with the exception of items moved for separation.

REGULAR AGENDA:

2. **PUBLIC HEARING AND RESOLUTION** to donate property in Whisper Ridge Subdivision and set a Public Hearing for June 10, 2024. Staff recommends approval.

Recommended Motion: Having conducted a public hearing, considered written and spoken public testimony, I move to approve a Resolution to donate property in Whisper Ridge Subdivision and set a Public Hearing for June 10, 2024, as recommended by staff.
3. **PUBLIC HEARING AND RESOLUTION** to approve the proposed Public Participation Plan (P3) in accordance with the Montana Land Use Planning Act. Staff recommends approval.

Recommended Motion: Having conducted a public hearing, considered written and spoken public testimony, I move to approve a Resolution for a Public Participation Plan (P3), as recommended by staff.
4. **PUBLIC HEARING AND FIRST READING ORDINANCE** amending Billings, Montana City Code (BMCC), Section 24-426, Permit for Loading and Unloading by Backing to Curb and Section 24-431, Permit for Curb Loading Zones. Staff recommends approval.

Recommended Motion: Having conducted a public hearing, considered written and spoken public testimony, I move to approve First Reading Ordinance amending BMCC, Section 24-426, Permit for Loading and Unloading by Backing to Curb and Section 24-431, Permit for Curb Loading Zones, as recommended by staff.
5. **MEMORANDUM OF UNDERSTANDING** with Yellowstone County for Short Term Detention Facility. Staff recommends approval.

Recommended Motion: I move to approve entering into the Memorandum of Understanding

with Yellowstone County for Short Term Detention Facility, as recommended by staff.

PUBLIC COMMENT on "NON-AGENDA ITEMS". Speaker Sign-in required. *(Restricted to ONLY items not on this printed agenda. Comments are limited to 3 minutes or as set by the Mayor. Please sign the roster at the cart located at the back of the Council chambers or at the podium.)*

COUNCIL INITIATIVES:

ADJOURN:

Council Chambers are readily accessible to individuals with physical disabilities.

For more information or to make requests for special arrangements, please contact the City Clerk's Office at 657-8210 or e-mail bohlmand@billingsmt.gov, 72 hours prior to the meeting date.

~~~~~

**\* Quasi-Judicial** -- *Caution must be exercised concerning any potential ex parte communications with interested parties. This policy-making body may exercise approval or other adjudication authority which is "judicial" because it directly affects the legal rights of a person.*

**City Council Regular**

**Date:** 05/13/2024  
**Title:** Billings Logan-International Airport Update  
**Presented by:** Jeff Roach  
**Department:** Airport  
**Presentation:** Yes  
**Legal Review:** Not Applicable  
**Project Number:** N/A

---

**RECOMMENDATION**

Informational presentation.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

N/A

**ALTERNATIVES**

No action necessary.

**FISCAL EFFECTS**

N/A

---

**Attachments**

Airport Presentation



Jeff Roach, A.A.E.  
Director of Aviation and Transit  
City of Billings

# Agenda Items

- Airport Statistics
- Airport Construction Update
- State of Air Service
- SCASD Grant Application
- Recent ASD Success



# Airport Statistics

- Acres: 2,000
- 2023 Passengers: 840,000
- 2023 Air Freight: 77,816,344 lbs.
- Airport Employees: 55
- Annual Operations Budget FY 25: \$10.0 M
- Annual Capital Budget FY 25: \$19.9 M



# BIL Construction Update

- Terminal Airside Project
- Other Terminal Renovations
- Summer 2024 Projects
  - Fifth Air Cargo Pad
  - Aviation Place Road Recon



# Terminal | Airside Project

Cost: \$60 M

TERMINAL – Previous  
› 176,000 SQUARE FEET  
› 6 GATES WITH 4 JET BRIDGES

TERMINAL – FUTURE  
› 220,000 SQUARE FEET  
› 9 GATES WITH 8 JET BRIDGES





# BILLINGS LOGAN INTERNATIONAL AIRPORT



# New Lobby Opened

- Ralston painting returned to entry
- MT Silversmith buckle relocated to upper lobby

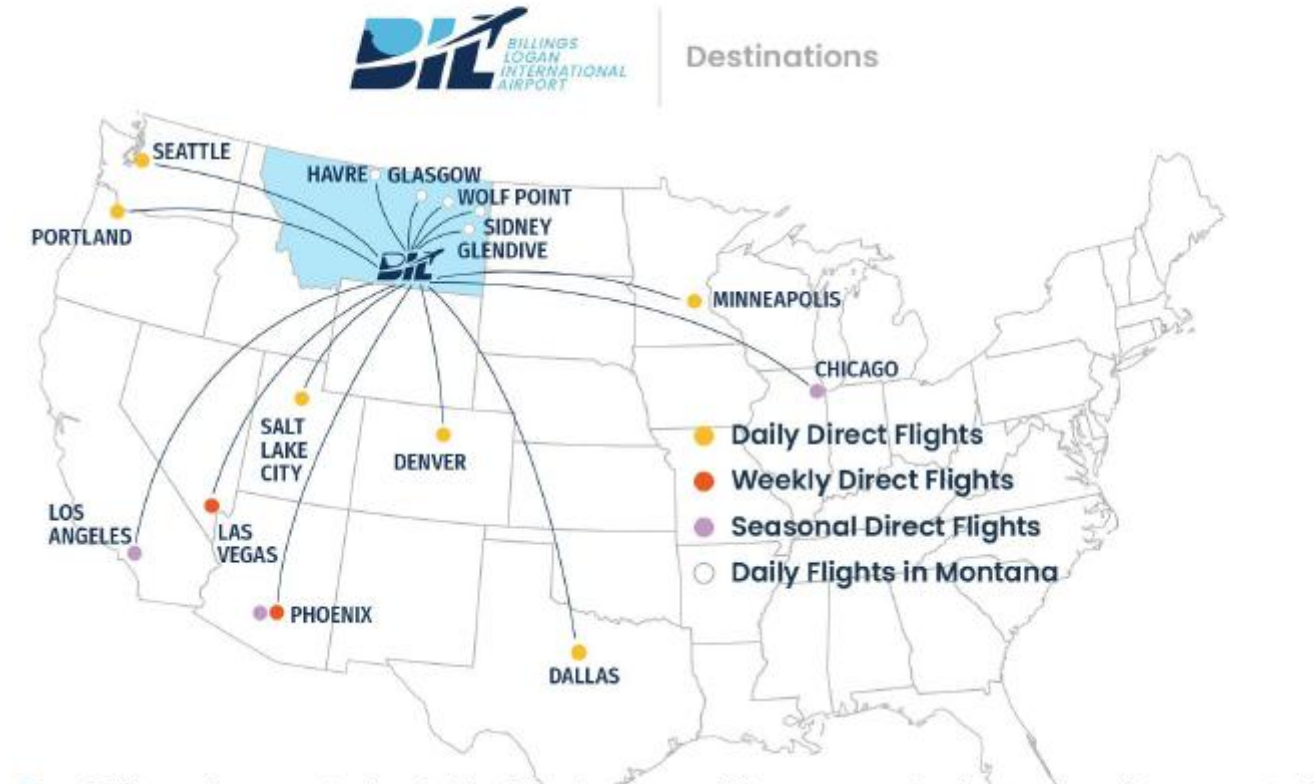


# B CONCOURSE

- Last phase of project – four jet bridge gates and hold rooms
- “Fit & Finish” work ongoing until June 30



# EXISTING AIR SERVICE



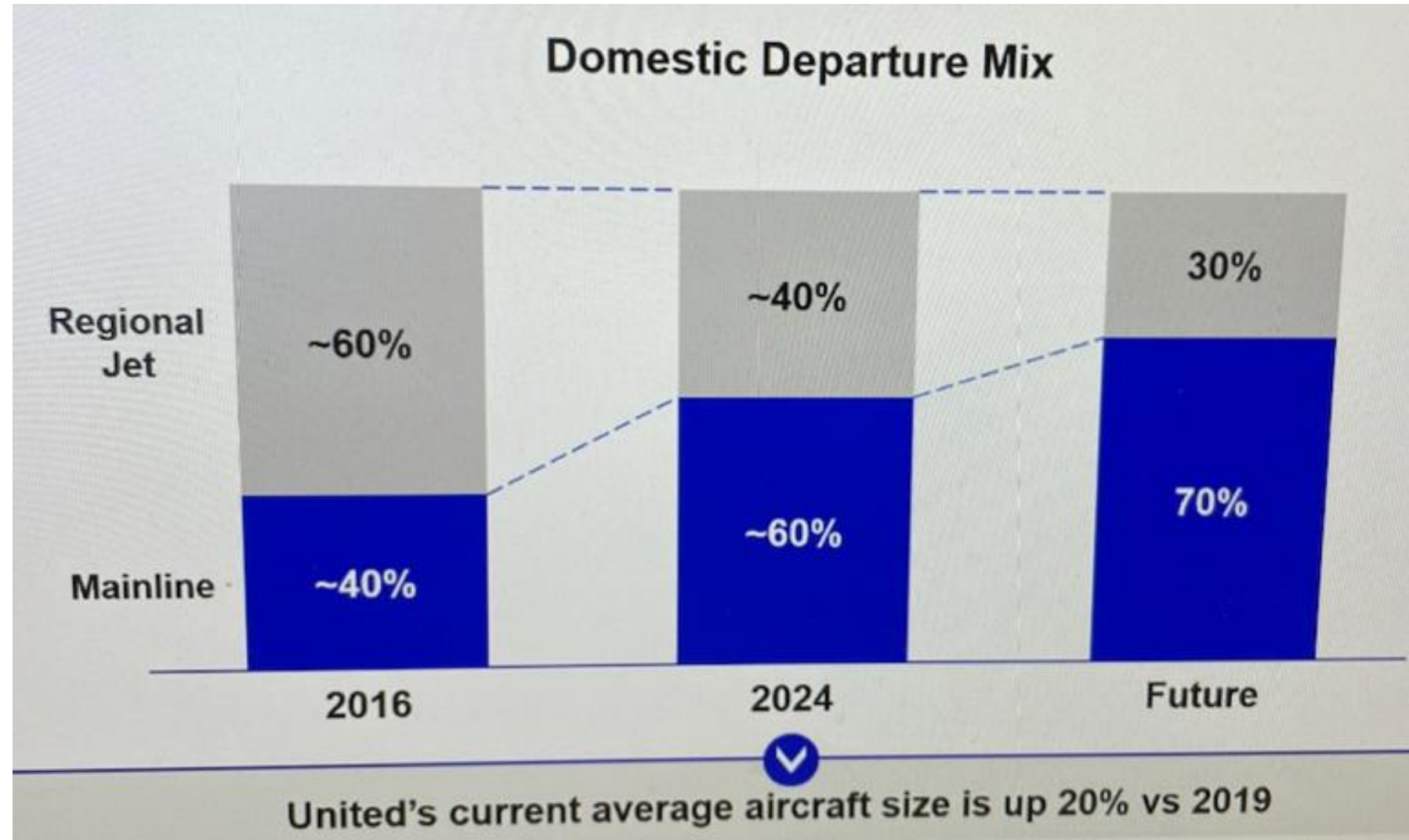
## Market Performance

| Airline      | Dest. | March 2024 |               | July 2024  |               |
|--------------|-------|------------|---------------|------------|---------------|
|              |       | Flights    | Seats         | Flights    | Seats         |
| 9K           | GDV   | 62         | 558           | 62         | 558           |
|              | GGW   | 62         | 558           | 62         | 558           |
|              | HVR   | 62         | 558           | 62         | 558           |
|              | OLF   | 62         | 558           | 62         | 558           |
|              | SDY   | 155        | 1,395         | 155        | 1,395         |
| AA           | DFW   | 31         | 2,356         | 62         | 4,712         |
|              | ORD   | 0          | 0             | 31         | 2,015         |
|              | PHX   | 31         | 2,356         | 0          | 0             |
| AS           | PDX   | 0          | 0             | 31         | 2,356         |
|              | SEA   | 62         | 4,712         | 93         | 7,068         |
| DL           | MSP   | 31         | 4,188         | 55         | 7,860         |
|              | SLC   | 89         | 9,191         | 93         | 9,393         |
| G4           | AZA   | 18         | 3,348         | 26         | 4,836         |
|              | LAS   | 9          | 1,464         | 9          | 1,404         |
|              | LAX   | 0          | 0             | 8          | 1,440         |
| SY           | MSP   | 0          | 0             | 9          | 1,674         |
| UA           | DEN   | 93         | 12,693        | 155        | 16,368        |
| <b>Total</b> |       | <b>767</b> | <b>43,935</b> | <b>966</b> | <b>61,079</b> |

Up 18% capacity (seats) year-over-year for March – Aug 2024!

# ASD Meetings & Conferences

- Airline HQ visits
- ASD Conferences
  - Jumpstart
  - MT Rendezvous
  - Consultant
  - Airline
- Other Conferences
  - Professional Organization
  - Trade Assn



# Small Community Air Service Dev (SCASD) Grant

- Grant Amount: \$1 M from USDOT
- Local Match: \$0.75 M from Local Community
- Markets Requested: LAX or SFO
- Status: In discussion with airlines regarding daily non-stop service to market.



# SCASD

# 2024 New Air Service Announcements

|                     |                  |                |                |
|---------------------|------------------|----------------|----------------|
| <b>UNITED:</b>      | <b>BIL – DEN</b> | <b>4X/DAY</b>  | <b>MAR 31</b>  |
|                     | <b>BIL – DEN</b> | <b>5X/DAY</b>  | <b>MAY 23</b>  |
| <b>ALLEGiant:</b>   | <b>BIL - LAX</b> | <b>2X/WEEK</b> | <b>MAY 16</b>  |
| <b>ALASKA:</b>      | <b>BIL – PDX</b> | <b>DAILY</b>   | <b>MAY 16</b>  |
| <b>SUN COUNTRY:</b> | <b>BIL – MSP</b> | <b>2X/WEEK</b> | <b>JUNE 19</b> |

# Air Cargo ASD

---

- Infrastructure Development
- Air Cargo Conferences
- Air Carrier Meetings



# Questions?

Jeff Roach, A.A.E.

406-657-8484

[roachj@billingsmt.gov](mailto:roachj@billingsmt.gov)



## City Council Regular

**Date:** 05/13/2024  
**Title:** Bid Award / 1709 Saint Johns Ave. Housing Rehabilitation Project  
**Presented by:** Tam Rodier  
**Department:** Planning & Community Services  
**Presentation:** No  
**Legal Review:** Yes  
**Project Number:** N/A

---

### RECOMMENDATION

Staff recommends the City Council approve the bid award to Van Arsdale Construction, and the subsequently-negotiated **Construction Agreement** and **Final Work List** between the City of Billings and Van Arsdale Construction, for the rehabilitation of the single-family house located at 1709 Saint Johns Avenue.

### BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The City purchased this HUD-foreclosed property in November 2023 as part of the City's Foreclosure Acquisition / Rehabilitation Program. Under this program, Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) are used to acquire and redevelop foreclosed properties that might otherwise become sources of abandonment and blight within our community. This property features a one-story, 1,000 square foot ranch-style single-family house, with a full basement, on a 6,072 square foot lot. Following a series of professional inspections, an Invitation for Bids (IFB) was developed and advertised. One bid was received from Wyman Construction for \$258,403.31. The City rejected all bids on February 21, 2024. Staff prepared and advertised a REVISED IFB. Base bids were publicly opened April 16, 2024, with the following results:

- Van Arsdale Construction: \$186,883
- Wyman Construction: \$219,527

A Bid Review Committee consisting of the City's Facilities Manager, Deputy Building Official, Building Plans Examiner, and a Community Development Program Coordinator reviewed all bids received and unanimously recommended the City Council approve the bid award to Van Arsdale Construction.

### STAKEHOLDERS

Because the rehabilitated home will be sold to an income-qualified First Time Home Buyer applicant after rehabilitation, all low-income community members are considered stakeholders in the completion of this affordable housing unit. In addition, neighbors living near the home have been dealing with this dilapidated, vacant structure for years, so they seem very happy the home is to be rehabilitated and occupied following the sale.

### ALTERNATIVES

City Council may:

- Approve the bid award, Construction Agreement and Final Work List with Van Arsdale Construction; or,
- Not Approve the bid award to Van Arsdale Construction, reject all bids, and provide additional direction to staff.

### FISCAL EFFECTS

The Foreclosure Acquisition / Rehabilitation Program utilizes pass-through CDBG funding from HUD. CDBG funding is available to allocate to this project.

City resources are not used for this program.

**Property Sale Price:** Following rehabilitation, the property sale price will be the lesser of 1) the post-rehab appraisal amount, 2) the acquisition and rehabilitation costs, or 3) HUD's current maximum purchase price limit for Billings.

### SUMMARY

Staff recommends the City Council approve the bid award to Van Arsdale Construction, and the subsequently negotiated **Construction Agreement** and **Final Work List** between the City of Billings and Van Arsdale Construction, for the rehabilitation of 1709 Saint Johns Avenue.

---

### **Attachments**

Van Arsdale - Certificate of Liability Insurance Exp 11.1.2024

Van Arsdale - Bid 4.15.2024

1709 Saint Johns - Final Work List

Van Arsdale Construction Agreement



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|                                                                                                    |                                          |                                                    |               |
|----------------------------------------------------------------------------------------------------|------------------------------------------|----------------------------------------------------|---------------|
| <b>PRODUCER</b><br>ROGER L DANIEL INSURANCE AGENCY INC<br>2047 BROADWATER AVE<br>BILLINGS MT 59102 | <b>CONTACT NAME:</b> tammy               | <b>FAX (A/C, No):</b>                              |               |
|                                                                                                    | <b>PHONE (A/C, No, Ext):</b> 4062523411  | <b>E-MAIL ADDRESS:</b> tammy@rogerdanielagency.com |               |
| <b>INSURED</b><br><br>VAN ARSDALE CONSTRUCTION<br>6625 HESPER ROAD<br>BILLINGS MT 59106            | <b>INSURER(S) AFFORDING COVERAGE</b>     |                                                    | <b>NAIC #</b> |
|                                                                                                    | INSURER A : Atain Specialty Insurance Co |                                                    |               |
|                                                                                                    | INSURER B :                              |                                                    |               |
|                                                                                                    | INSURER C :                              |                                                    |               |
|                                                                                                    | INSURER D :                              |                                                    |               |
|                                                                                                    | INSURER E :                              |                                                    |               |
| INSURER F :                                                                                        |                                          |                                                    |               |

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                                          | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                         |
|----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|---------------|-------------------------|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | <input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b><br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER: | Y         | Y        | CIP451053     | 11/01/2023              | 11/01/2024              | EACH OCCURRENCE \$ 2,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000<br>MED EXP (Any one person) \$ 5,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 3,000,000<br>PRODUCTS - COMP/OP AGG \$ 2,000,000<br>\$ |
|          | <b>AUTOMOBILE LIABILITY</b><br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY                                                                          |           |          |               |                         |                         | COMBINED SINGLE LIMIT (Ea accident) \$<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$                                                                                          |
|          | <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR<br><b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE<br>DED \$ RETENTION \$                                                                                                                                                                                      |           |          |               |                         |                         | EACH OCCURRENCE \$<br>AGGREGATE \$<br>\$                                                                                                                                                                                                       |
|          | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                                                                                 |           |          | N/A           |                         |                         | PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/><br>E.L. EACH ACCIDENT \$<br>E.L. DISEASE - EA EMPLOYEE \$<br>E.L. DISEASE - POLICY LIMIT \$                                                                               |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**CITY OF BILLINGS  
PO BOX 2508  
BILLINGS MT 59103

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

**Foreclosure Acquisition / Rehabilitation Program**

# REVISED INVITATION FOR BIDS / EXHIBIT A

Owner: **City of Billings** Address: **1709 Saint Johns Ave., Billings 59102**

Phone: **(406) 657-8284**  
(Tam Rodier, Program Coordinator)

Contractor / Business Name: *Van Arsdale Construction*

Contractor Address: *6625 Hesper Rd. Billings MT 59106*

Date Form Prepared: 3/12/2024

## NOTES TO BIDDER:

1. All work is subject to the purchase of applicable building permits and completed / approved City of Billings Inspections. Contractors must obtain the correct permits and inspections before payment will be issued. Please alert the permit clerk to note on the permit "Community Development Division Project".
2. If awarded the bid, contractor must submit the following to the Community Development office prior to contract execution so they can be verified:
  - a. Current City of Billings Business License number
  - b. Current Montana Contractor's License number
  - b. Proof of current General Commercial Liability Insurance Coverage and Automobile Insurance Coverage in amounts specified within the Invitation For Bid.
  - c. Proof of current Workman's Compensation Coverage, or an exemption, as per State law.
  - d. Unique Entity ID (UEI) number; may register for FREE online at [www.SAM.gov](http://www.SAM.gov)
  - e. Current registration in the federal government's System for Award Management (SAM). CD staff must verify the contractor has not been debarred. All contractors receiving payment with federal funds from Community Development Division programs must be registered in SAM. Contractors may register on-line for FREE at [www.SAM.gov](http://www.SAM.gov). FREE local assistance is also available from Montana APEX Accelerator <https://www.montanaapex.org/>
3. All work in connection with this project must be performed in a professional, workmanlike manner and in accordance with all city codes, ordinances, state, and federal laws. This means current electrical, mechanical, plumbing, housing and other applicable codes.
4. Contractors must include a specific list of work to be performed with a specific itemized bid price so items may be added or deleted based on the availability of funds.
5. All bids are final and any proposed changes must be submitted via a change order, signed and submitted by the CD staff and the Contractor for approval by the City Administrator and/or the Billings City Council.
6. The cost of all required permits and bonds are the responsibility of the Contractor and should be included in the total bid price.
7. Any work done for this project (if awarded the job) shall be billed on an original invoice, addressed to and mailed or delivered to Tam Rodier, CD Program Coordinator, 2825 3rd Ave N, Suite 610, Billings, MT 59101. Payment will generally be made within 30 days after verification of work performed and City-approved inspections.
8. Contractors related by blood or marriage to Community Development Division staff are not eligible for this project; this is considered a conflict of interest.

**GENERAL:** Contractor must review and adhere to all City of Billings' Building & Safety Division permitting requirements whether or not they are specified within the Construction Agreement and/or this Invitation for Bid (IFB) - Exhibit A.

**LEAD-BASED PAINT:** All homes in the Foreclosure Acquisition / Rehab Program are evaluated to identify conditions that may cause lead exposure from lead-contaminated dust or lead-contaminated paint that is deteriorated or present in accessible surfaces, friction surfaces, and/or impact surfaces that could result in adverse human health effects.

The following was conducted on this property: professional lead-based paint inspections, including XRF testing of coated surfaces on the interior and exterior of the house and detached garage, dust wipe sampling, and soil sampling. XRF and laboratory results show negative presence of lead-contaminated dust or lead-contaminated paint that is deteriorated or present in accessible surfaces, friction surfaces, and/or impact surfaces that could result in adverse human health effects. Therefore, lead abatement activities (permanent) and/or interim controls (temporary) are not required and an EPA-Certified Lead Renovator contractor is not required.

**BUILD AMERICA, BUY AMERICA ACT (BABA):** For projects with \$250,000 or more of Community Development Block Grant (CDBG) and/or Home Investment Partnership Program (HOME) funds, BABA requires a domestic content procurement preference. This means all iron, steel, manufactured products, and construction materials used in the the project have been produced in the United States, unless the awarding agency has issued a waiver of this requirement. This is called the "Buy American Preference" (BAP). The purpose of BABA is to bolster America's industrial base, protect national security, and support high-paying jobs. BABA applies to this project. Please contact Community Development Staff if you have questions about BABA or its application on this project.

**ADJACENT PROPERTY NOTIFICATIONS:**

**CD Staff** - Will notify area property owners regarding project activities and estimated timeline based upon contractor's bid submittal and executed Construction Agreement.

**Contractor** - Is responsible for "being a good neighbor" to avoid conflicts with area residents. This includes, but is not limited to:

- Adhering to construction noise hours of 7:00 a.m. to 8:00 p.m.,
- Keeping construction materials and debris from littering nearby properties,
- Providing and using outhouses, as appropriate, and
- Being friendly and respectful to residents asking questions about the project (questions may be referred to CD staff).

| Work Items                                                                                                                                                                                                                                                                                      | Bid Amount | Notes                                                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-------------------------------------------------------------|
| <b>Safety Items</b> (Electrical and plumbing items must be completed by licensed professionals / permit(s) required)                                                                                                                                                                            |            |                                                             |
| <b>CO DETECTORS:</b> Install units that meet current code requirements. Prefer hardwired, interconnected units with battery backup. New batteries and inspection required.                                                                                                                      | yes        | Combination Smoke/CO2 units would also be acceptable        |
| <b>SMOKE DETECTORS:</b> Install units that meet current code requirements. Prefer hardwired, interconnected units with battery backup. New batteries and inspection required.                                                                                                                   | yes        |                                                             |
| <b>UTILITY ROOM WIRING:</b> Improper electrical connections should be improved in the utility room. All electrical connections should be made inside junction boxes or rated enclosures and fitted with cover plates. A licensed electrician should make corrections to meet code requirements. | yes        | bid price on page 3                                         |
| <b>BASEMENT REC ROOM:</b> An outlet overheated in the basement rec room. A licensed electrician should investigate the circuit, make appropriate corrections, and replace the outlet.                                                                                                           | yes        |                                                             |
| <b>GFCI OUTLETS:</b> Install / ensure all electrical outlets within 6 feet of water sources are GFCI protected in kitchen, bathrooms, laundry room, and at exterior. Weatherproof GFCI outlets required at all exterior outlets.                                                                | yes        |                                                             |
| <b>KITCHEN CEILING FAN:</b> The kitchen exhaust duct work appears to have been capped off in the attic and needs to be vented to the outside. bid in top of page 6                                                                                                                              | -          | page 6                                                      |
| <b>DINING AREA CEILING FAN:</b> The ceiling fan is damaged and should be removed.                                                                                                                                                                                                               | yes        | Cost here for removal only; light fixture replacement below |

\* yes indicates it was included in Electrician's price

KIA

| Work Items                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Bid Amount                                            | Notes                                                                            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|----------------------------------------------------------------------------------|
| <b>COMBUSTION AND EXHAUST:</b><br>1) The opening in the exhaust flue in the utility room should be sealed to prevent carbon monoxide or other gasses from entering the livable space.<br>2) Furnace exhaust flue is extremely corroded.<br><b>A qualified HVAC technician should evaluate and make appropriate corrections.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                       | this is bid under HVAC page 5                                                    |
| <b>WATER HEATER:</b><br>1) The "draft diverter" of the water heater venting system is configured in such a way that it could allow spillage of exhaust products in the utility room. This is a potential safety concern that should be addressed promptly. Draft diverter has been dislodged from factory mounting position.<br>2) A drip leg is normally required for gas appliance connections. This should be investigated and appropriate corrections made in the utility room.<br>3) The water heater in the utility room shows evidence of prior leakage, possibly from the tank, exhibited by corrosion along the lower housing rim and/or inside the burner chamber. Although no moisture was noted at the time of inspection, tank leaks can be intermittent and the tank remains compromised.<br><b>A licensed plumber should evaluate the above conditions and make recommendations. Alternately, preemptive replacement should be considered.</b> |                                                       | this is bid under plumbing page 4                                                |
| <b>SEWER LINES:</b> No sewer camera was performed because the main line out of the home appears to be completely restricted at the clean out point in the utility room. Evaluate and repair or replace as required.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                       | Plumbing bid has camera price to inspect sewer line                              |
| <b>EGRESS WINDOW(S):</b> There is not an egress window in the basement. An additional means of egress is required. Appropriately sized and positioned egress window(s) should be installed to meet code requirements. NOTE: The City has two (2) vinyl windows available to contractor free of charge; contractor to evaluate and consider installing.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Include your bid below in the Windows & Doors Section | Check with City Building Division to determine number of egress windows required |
| <b>Electrical</b> (Electrical items must be completed by licensed professions / permit(s) required)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                       |                                                                                  |
| <b>MAIN PANEL:</b><br>1) The neutral wires doubled on the same lug in the main electric panel on the stairway should be separated. Each neutral should be installed on its own lug.<br>2) White, neutral colored wires are being used as hot into the main bus bar on the stairway. Marking them as "hot" is recommended.<br>3) Cable clamps (sometimes referred to as bushings or grommets) are required where wiring passes into the main distribution panel. Cable clamps serve to protect the wiring from the metal edges of the panel openings.<br><b>Consultation with a licensed electrician is needed to determine appropriate repair. Make all necessary corrections to meet code requirements.</b>                                                                                                                                                                                                                                                  | yes                                                   | \$ 8,547.00 ← Electrical                                                         |
| <b>UTILITY ROOM:</b><br>1) There is an open junction box that should be fitted with a cover plate in order to protect the wire connections.<br>2) Individual conductors outside of a raceway were noted. Typically, individual conductors are required to be run inside a raceway.<br><b>Consultation with a licensed electrician is needed to determine appropriate repair. Make all necessary corrections to meet code requirements.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | yes                                                   |                                                                                  |
| <b>SWITCHES:</b> Older / obsolete light switches were noted in various locations. Replace all with matching units.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | yes                                                   |                                                                                  |
| <b>LIGHT FIXTURES:</b> Light fixtures and fans with light fixtures to be replaced with new throughout the house.<br><i>*yes means included in electrical price.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | yes                                                   | Light only (no fan) in the dining area                                           |

| Work Items                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Bid Amount | Notes                                                  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|--------------------------------------------------------|
| <b>DOORBELL:</b> The doorbell does not work; replace with standard new doorbell.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |            |                                                        |
| <b>EXTERIOR EXPOSED WIRING:</b> Wiring exposed on interior/exterior finishes at the rear of the house should be relocated or protected by a rigid or flexible conduit. NEC 334.15 Cable shall be protected from physical damage where necessary by rigid metal conduit, intermediate metal conduit, electrical metallic tubing, Schedule 80 PVC conduit, Type RTRC marked with the suffix - XW, or other approved means. There are additional ways to achieve protection other than those listed such as flexible aluminum conduit and ENT. <b>Consult with a licensed electrical contractor for the best remedy for the situation.</b> |            | these are included on previous page 3 under electrical |

|                                                                                                                                                                                                                                                                                     |                                         |                                                                                |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|--------------------------------------------------------------------------------|
| <b>Plumbing</b> (Plumbing items must be completed by a licensed profession / permit(s) required)                                                                                                                                                                                    | \$ 21,624.00                            |                                                                                |
| <b>SUPPLY LINES:</b> System was not tested due to utilities being off at the time of inspection. The supply piping is leaking in the utility room. <b>A licensed plumber should evaluate the system and make all necessary repairs to meet code requirements, or replace lines.</b> | replace lines that leak in utility room |                                                                                |
| <b>IRRIGATION WELL / PUMP:</b> It is unknown if this system works; evaluate and make useable or <u>recommend abandonment</u> . <b>A licensed plumber should evaluate the system and advise regarding needed repairs or if systems should be abandoned.</b>                          | best to Abandon cracked pump            |                                                                                |
| <b>WASTE / VENT:</b> The waste piping is leaking in the utility room. Evaluate and make needed repairs or replace to meet code requirements.                                                                                                                                        | replace                                 |                                                                                |
| <b>HALL BATHROOM TOILET:</b> The toilet is loose in the upper hall bathroom. It is recommended the toilet be removed, the floor around the drain flange inspected for water penetration, the wax gasket replaced, in preparation for installation of a new toilet.                  |                                         | Removal / prep only; toilet included in Interior / Hall Bathroom section below |

|                                                                                                                                                                                                                                                                                             |                                   |                                                                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|----------------------------------------------------------------------|
| <b>Roof System</b>                                                                                                                                                                                                                                                                          | House + GARAGE                    |                                                                      |
| <b>ROOF:</b>                                                                                                                                                                                                                                                                                | \$15,200.00                       |                                                                      |
| 1) The existing T-lock roofing is obsolete and is showing heavy wear. Replace with new 30-year asphalt shingles.                                                                                                                                                                            |                                   | Fireplace and chimney removal listed in the "Interior" section below |
| 2) Small sections of at least two corners were open to the elements prior to the City purchasing the home. Evaluate roof sheeting and repair or replace as necessary.                                                                                                                       |                                   |                                                                      |
| 3) The rubber pipe vent flashing is deteriorated and leaking. It should be replaced.                                                                                                                                                                                                        |                                   |                                                                      |
| 4) The chimney is to be removed or capped and the roof appropriately patched.                                                                                                                                                                                                               | * see page 9 for garage roof info |                                                                      |
| <b>EAVES-SOFFITS-FASCIAS:</b>                                                                                                                                                                                                                                                               | \$2,875- repaired                 |                                                                      |
| 1) Soffits, and fascia are wood, deterioration at overhangs noted. Soffit and fascia should be repaired, prepped, caulked and painted; or replaced; and/or wrapped with maintenance-free materials.                                                                                         |                                   | Covering with maintenance-free materials is preferred                |
| 2) Localized rot was observed in the fascia at the east side of the house and on the detached garage. Damaged materials should be replaced, prepped, caulked and painted to prevent rot spread. As an alternative, fascia in good condition may be wrapped with maintenance-free materials. |                                   |                                                                      |
| 3) Any materials damaged by trees or tree branches should be repaired or replaced, as appropriate.                                                                                                                                                                                          | \$1,000. replace damaged          |                                                                      |
| 4) The soffit is loose at the rear of the house and should be properly secured.                                                                                                                                                                                                             |                                   |                                                                      |
| <b>GUTTERS &amp; DOWNSPOUTS:</b>                                                                                                                                                                                                                                                            | \$200 - re secure on house        |                                                                      |
| 1) Several gutter nails are backing out. Make necessary repairs.                                                                                                                                                                                                                            | \$800 - gutters on garage         |                                                                      |
| 2) It is recommended that gutters and downspouts be installed at the detached garage.                                                                                                                                                                                                       |                                   |                                                                      |

I highly recommend new gutters on house  
see page 9 for notes on gutters

KMA

| Work Items                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Bid Amount                                                        | Notes                                                                                     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|-------------------------------------------------------------------------------------------|
| <b>Exterior</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                   |                                                                                           |
| <b>HOUSE SIDING &amp; TRIM:</b> Significant damage observed to the vinyl siding and trim. Siding and trim should be replaced with maintenance free siding and trim.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | \$13,550.00                                                       | New house siding                                                                          |
| <b>GARAGE SIDING &amp; TRIM:</b> Damaged Masonite or hardboard siding observed. Repair, prep and paint or replace with maintenance-free siding and trim.<br>1) Wood / soil contact at the base of the siding should be eliminated. Deteriorated siding that is uncovered should be repaired or replaced.<br>2) Rot was observed in the siding at the detached garage. Repairs should be undertaken in conjunction with caulking and painting.                                                                                                                                                                                                                                                                | Replace Garage siding to match house<br>\$7,200.00                |                                                                                           |
| <b>WINDOW EXTERIOR:</b> The basement windows are vulnerable to moisture intrusion due to being set below grade with no well or curb to direct water away or wells / curbs are minimally above finished grade. Install window wells and covers.                                                                                                                                                                                                                                                                                                                                                                                                                                                               | \$4,000.00                                                        | 5 wells (1 under master bath) cannot get to                                               |
| <b>DETACHED GARAGE:</b><br>1) The wood overhead garage doors (2) should be caulked and painted as necessary.<br>2) The button for the garage door opener is damaged and should be replaced.<br>3) Ceiling joists in the garage have been cut and/or modified. Repair as needed to meet Building Code requirements.<br>4) Damage to the interior finish was observed in the garage. Repair and replace sheathing as appropriate.<br>5) Evaluate walk-through door and replace, if deemed appropriate. Prep and paint door to match exterior house doors.                                                                                                                                                      | 900<br>100<br>2200<br>1400<br>895                                 | see note page 9<br>LVL beams<br>bottom 4'-ply<br>replace + paint                          |
| <b>FRONT STEPS HANDRAIL:</b> The cracked concrete around the railing base should be repaired to secure the handrail. Handrail should be prepped and painted, or replaced, as appropriate.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | \$500                                                             | patch + paint<br>I recommend new railing with New siding page 9                           |
| <b>HVAC</b><br>New 95% furnace + 2 ton central Air cond.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                   |                                                                                           |
| <b>HEATING SYSTEM(S):</b><br>1) There is no evidence of recent servicing of the heating system located in the utility room. A qualified HVAC technician should evaluate and service, repair, or replace, as appropriate.<br>2) The humidifier in the utility room has lacked maintenance. A qualified HVAC technician should clean and repair or replace, as appropriate.<br>3) The heating system in the basement rec room requires servicing. A qualified HVAC technician should evaluate, service, repair, replace or remove, as appropriate.<br>4) If heat is distributed upstairs through baseboard units, a qualified HVAC technician should evaluate and service, repair, or replace, as appropriate. | 95% New furnace<br>\$12,535.00                                    | eliminate humidifier<br>remove wall furnace<br>will add appropriate heat runs in basement |
| <b>COOLING SYSTEM:</b><br>1) The small wall unit under the picture window in the main floor living room should be removed and the wall patched.<br>2) The air conditioning system requires servicing. There is no evidence there has been a servicing of the equipment since it was installed. System should be checked by a qualified HVAC technician and repaired or replaced, as appropriate.<br>3) The outdoor unit at the rear of the house is in contact with surrounding soil or mulch. The unit should be raised and an appropriate support pad installed to prevent damage and/or corrosion.                                                                                                        | yes<br>old + will replace with 2 ton unit included in above price |                                                                                           |

KIA

| Work Items                                                                                                                                                                                                                                                                                                                                                                                                | Bid Amount             | Notes                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|------------------------------------|
| <b>Insulation / Ventilation</b>                                                                                                                                                                                                                                                                                                                                                                           |                        |                                    |
| <b>EXHAUST FANS:</b> Should be vented to exterior of the house. Exhaust air from bathrooms and kitchen are not allowed to be recirculated within a residence and shall be exhausted directly to the outdoors. Exhaust air from bathrooms and kitchen shall not discharge into an attic, crawl space or other areas inside the building. Make appropriate corrections / repairs to meet code requirements. | \$1,725. <sup>00</sup> | Vent Kitchen & 2 bath fans to roof |
| <b>INSULATION:</b> Stains or drip patterns on the insulation in the attic were observed as evidence of prior roof leakage. Evaluate and make appropriate corrections, including adding insulation to meet current code requirements.                                                                                                                                                                      | \$2,834                | increase attic insulation to R-49  |
| <b>Windows and Doors:</b> Windows are wood, aluminum, or vinyl and include picture, crank out, slider, and awning styles. Replace all windows with low-E insulated glass windows to ensure workability and energy efficiency. <i>Please provide list of window sizes, locations, and bid price for each window; City staff will choose which windows to replace based upon available funding.</i>         |                        |                                    |
| <b>NOTE: The City has two (2) vinyl windows that may be used free of charge; contractor to evaluate and consider.</b>                                                                                                                                                                                                                                                                                     |                        |                                    |
| Window Size: 96x48<br>Window Type: picture with double hungs on ea. side<br>Specific Location(s): Living Room / South Wall                                                                                                                                                                                                                                                                                | \$1,250                |                                    |
| Window Size: 40x34<br>Window Type: slider<br>Specific Location(s): Kitchen / Over Sink                                                                                                                                                                                                                                                                                                                    | 700. <sup>00</sup>     |                                    |
| Window Size: 6' patio door<br>Window Type:<br>Specific Location(s): Dining Room / Sliding Glass Door / North Wall                                                                                                                                                                                                                                                                                         | 2,000. <sup>00</sup>   |                                    |
| Window Size: 36x42<br>Window Type: Egress casement<br>Specific Location(s): Southeast Bedroom / South Wall                                                                                                                                                                                                                                                                                                | 1050. <sup>00</sup>    |                                    |
| Window Size: 36x42<br>Window Type: Egress casement<br>Specific Location(s): Southwest Bedroom / South Wall                                                                                                                                                                                                                                                                                                | 1050. <sup>00</sup>    |                                    |
| Window Size: 54x41<br>Window Type: Egress slider<br>Specific Location(s): Master Bedroom / North Wall                                                                                                                                                                                                                                                                                                     | 750. <sup>00</sup>     |                                    |
| Window Size: To be eliminated to accommodate new tub/shower<br>Window Type:<br>Specific Location(s): Master Bathroom / North Wall                                                                                                                                                                                                                                                                         | —                      | —                                  |
| Window Size: 30x16<br>Window Type: slider<br>Specific Location(s): Basement Rec Room #1 / South Wall                                                                                                                                                                                                                                                                                                      | 350                    |                                    |
| Window Size: 30x16<br>Window Type: slider<br>Specific Location(s): Basement Rec Room #2 / South Wall                                                                                                                                                                                                                                                                                                      | 350                    |                                    |
| Window Size: 30x16<br>Window Type: slider<br>Specific Location(s): Basement Rec Room #3 / South Wall                                                                                                                                                                                                                                                                                                      | 350                    |                                    |
| Window Size: 30x16<br>Window Type: slider<br>Specific Location(s): Basement Rec Room #4 / West Wall                                                                                                                                                                                                                                                                                                       | 350                    |                                    |

| Work Items                                                                                                                                                                                                                                                                                                                                         | Bid Amount                                                         | Notes                                            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|--------------------------------------------------|
| Window Size: <i>31x42</i><br>Window Type: <i>Egress</i><br>Specific Location(s): <i>Basement Bedroom / West Wall</i>                                                                                                                                                                                                                               | <i>* 27x48 window from city will work using this</i><br>\$ 2,700.- | <i>in this price</i>                             |
| Window Size: <i>30x16</i><br>Window Type: <i>slider</i><br>Specific Location(s): <i>Basement Utility Room #1 / North Wall</i>                                                                                                                                                                                                                      | 425.00                                                             | <i>under master bath</i>                         |
| Window Size: <i>30x16</i><br>Window Type: <i>slider</i><br>Specific Location(s): <i>Basement Utility Room #2 / North Wall</i>                                                                                                                                                                                                                      | 350.00                                                             |                                                  |
| <b>MAIN ENTRY DOOR:</b> Clean, prep and paint door to complement or match exterior and interior trim paint colors.                                                                                                                                                                                                                                 | 400.                                                               |                                                  |
| <b>MAIN ENTRY STORM DOOR:</b> Evaluate storm door condition. Repair or replace as appropriate.                                                                                                                                                                                                                                                     | 500.                                                               | <i>replace</i>                                   |
| <b>REAR ENTRY DOOR:</b> Clean, prep and paint door to complement or match exterior and interior trim paint colors.                                                                                                                                                                                                                                 | 400.                                                               | <i>paint already replaced</i>                    |
| <b>REAR ENTRY STORM DOOR:</b> Evaluate storm door condition. Repair or replace as appropriate.                                                                                                                                                                                                                                                     | 500                                                                | <i>replace</i>                                   |
| <b>Interior</b>                                                                                                                                                                                                                                                                                                                                    |                                                                    |                                                  |
| <b>FIREPLACE / MASONRY FLUE:</b> The fireplace unit should be removed and discarded and the flue capped, as appropriate. Repair wall and ceiling, prep and paint to match the rest of the home interior.                                                                                                                                           | \$ 1,550.00                                                        |                                                  |
| <b>FLOORS:</b> Existing materials include carpet, vinyl, linoleum, and hardwood. Damage / deterioration, uneven areas, and soiled spots noted throughout the house. Evaluate and repair or replace all flooring with LifeProof Laminate flooring, Luxury Vinyl Plank Flooring, or a similar product. Prep and install any necessary subflooring.   | \$ 11,338.00                                                       | <i>includes refinish hardwoods</i>               |
| <b>BASEBOARDS:</b> Remove all existing baseboards / trim and replace with a matching style throughout the house and caulk (this line item should not include replacement of electric baseboard heaters; see above Heating System line item).                                                                                                       | \$ 3,220                                                           | <i>1x4 MDF base<br/>2 3/4" MDF casing</i>        |
| <b>INTERIOR PAINT:</b> Remove all wallpaper, prepare all interior surfaces (walls, trim, baseboards, ceilings, etc.) and paint all components using neutral colors.                                                                                                                                                                                | \$ 9,000                                                           |                                                  |
| <b>ROOM DOORS AND CLOSET DOORS:</b> Existing doors are hollow core with similar stain / finish throughout the house. Adhesive damage noted to at least one interior door (hall closet). Evaluate all doors and repair or replace, as appropriate.                                                                                                  | \$ 1,200.00                                                        | <i>clean doors murphy oil</i>                    |
| <b>HALL BATHROOM:</b><br>1) Replace vanity, medicine cabinet / mirror, <u>sink, toilet, tub / shower, surround</u> , and fixtures with new. Toilet should be a "right height" unit.<br>2) Caulk and/or grout where needed to prevent water intrusion.<br>3) Ensure the fan is operable and vented to the outside (replace if necessary).           | \$ 2,500.00                                                        | <i>bid under plumbing p. 4<br/>bid on page 6</i> |
| <b>KITCHEN:</b><br>1) Evaluate upper and lower kitchen cabinets and clean, repair or replace, as appropriate.<br>2) Remove counter tops, back splash, sink, and faucet and replace with new.<br>3) Install new, energy efficient appliances including stove top, hood vent, wall oven, and refrigerator. All appliances shall be in working order. | <i>clean cab \$1,200.00<br/>countertop 3800<br/>5215.00</i>        | <i>includes wiring stove + oven + hood vent</i>  |

*KMA*

| Work Items                                                                                                                                                                                                                                                                                                                                       | Bid Amount                                                           | Notes                                                  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|--------------------------------------------------------|
| <b>MASTER BATHROOM:</b>                                                                                                                                                                                                                                                                                                                          |                                                                      |                                                        |
| 1) Remove stacked washer / dryer and donate to Habitat for Humanities ReStore (if it works, otherwise recycle or dispose).                                                                                                                                                                                                                       | 500.00                                                               |                                                        |
| 2) Remove lower cabinet / counter top and relocate to the basement utility room.                                                                                                                                                                                                                                                                 | 250.00                                                               |                                                        |
| 3) Replace vanity, medicine cabinet / mirror, sink, toilet, and fixtures with new. Toilet should be a "right height" unit.                                                                                                                                                                                                                       | 3,300.-                                                              |                                                        |
| 4) Install a new tub / shower, and surround. Caulk and/or grout where needed to prevent water intrusion.                                                                                                                                                                                                                                         | priced under plumbing p. 4                                           |                                                        |
| 5) Ensure the fan is operable and vented to the outside (replace if needed). <i>wired in</i>                                                                                                                                                                                                                                                     | 475                                                                  |                                                        |
| <b>BASEMENT STAIRS:</b> Asbestos abatement required the removal of the stairs from the back door to the basement; temporary stairs were installed to provide access to the basement. Construct new stairs to meet code requirements and <u>cover with flooring to match kitchen and basement rec room.</u>                                       | 2,550.00                                                             |                                                        |
| <b>BASEMENT REC ROOM:</b> Insulation resembling vermiculate was noted in basement wall cavity behind the wainscoting; however, testing of the material showed "no asbestos detected." Rec room wainscoting and plastic (?) paneling above it to be removed, insulation added (if needed), sheetrock installed, then taped, textured and painted. | 18,880.00                                                            |                                                        |
| <b>BASEMENT REC ROOM CEILING:</b> Loose or weakened finishes were detected in the lower level rec room. Repair or replace, as appropriate. Sheetrock, tape, texture and painting is an alternate an option.                                                                                                                                      | <i>includes basement Floor main room &amp; bed room</i><br>bid above |                                                        |
| <b>BASEMENT BEDROOM:</b> Paneling to be removed, insulation added (if needed) and sheetrock installed, then taped, textured and painted. Ceiling to match rec room.                                                                                                                                                                              | bid above                                                            |                                                        |
| <b>UTILITY ROOM FLOOR JOIST:</b> An overhead floor joist is notched and/or cut near the northwest corner of the utility room. It appears that a field repair has been done weakening the joist. Repair or replace to meet Building Code requirements.                                                                                            | 780.00                                                               |                                                        |
|                                                                                                                                                                                                                                                                                                                                                  | <i>part of which includes a 4x4 post under floor joist</i>           |                                                        |
| <b>Grounds</b>                                                                                                                                                                                                                                                                                                                                   |                                                                      |                                                        |
| <b>GRADING:</b><br>Need to eliminate the earth-to-wood contact at the detached garage. Ideally, at least eight (8) inches of clearance should be maintained between soil level and the top of the foundation walls (where possible). <i>Remove where possible - bottom 8" of garage will have tie under siding</i>                               | 865.00                                                               |                                                        |
| <b>CONCRETE DRIVEWAY:</b> Concrete surface is raised / settled / cracked. Evaluate correction / repair options or replacement and implement best solution to remove tripping hazards. <i>replace an 11x30 section of driveway</i>                                                                                                                | 8,000.00                                                             | Preference is to NOT cut pine tree roots, if possible. |
|                                                                                                                                                                                                                                                                                                                                                  | <i>Grind &amp; others p. 9 - for other areas needed</i>              |                                                        |
| <b>Defects</b>                                                                                                                                                                                                                                                                                                                                   |                                                                      |                                                        |
| Any defects that appear within twelve (12) months from the completion of the work and arise out of defective or improper materials or workmanship will, upon the direction of the City staff, be corrected and made good by the Contractor at the contractor's expense.                                                                          | N/A                                                                  |                                                        |
| <b>Rights-of-Way</b>                                                                                                                                                                                                                                                                                                                             |                                                                      |                                                        |
| The contractor will immediately correct or replace any and all rights-of-way damaged during the project as directed by the City Engineer's Office at the Contractor's expense.                                                                                                                                                                   | N/A                                                                  |                                                        |
| Work Items                                                                                                                                                                                                                                                                                                                                       | Bid Amount                                                           | Notes                                                  |
| <b>Other</b>                                                                                                                                                                                                                                                                                                                                     |                                                                      |                                                        |
| <b>All Required Permit(s):</b> Including all building, mechanical, electrical, plumbing, etc.                                                                                                                                                                                                                                                    | N/A                                                                  | To be include in prices above                          |

*KVA*

|                                                                                                                                                                                 |     |                               |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-------------------------------|
| <b>Retainage:</b> Will be withheld from each progress payment. Retainage will be released after project final inspection approval and issuance of the Certificate of Occupancy. | N/A | 5%                            |
| <b>Montana Gross Receipts Tax:</b> Will be withheld from each progress payment and submitted to the State as required by law.                                                   | N/A | 1%                            |
| <b>Performance Bond:</b> Successful bidders will be required to furnish an approved Performance Bond in the amount of one hundred percent (100%) of the contract amount.        | N/A | To be include in prices above |

|                                                                                                  |                           |
|--------------------------------------------------------------------------------------------------|---------------------------|
| <b>BASE BID:</b><br>To be included on page 7, "D. Pricing and Addendum" of the Invitation to Bid | \$ 186,183. <sup>00</sup> |
|--------------------------------------------------------------------------------------------------|---------------------------|

**Additional Recommended Work Items:** Please list any work items not included above that should be considered for inclusion with this project.

- I recommend the house get new gutters *I included garage roof in house roof price 850.<sup>00</sup> more*
- I bid painting garage doors But they need to be replaced in order to correct the Notched 2x6 rafters - 2 new overhead doors - \$5,175.<sup>00</sup>
- other trip hazards on patio in front of garage needs grinding \$1,400.<sup>00</sup>

|                                          |                           |    |
|------------------------------------------|---------------------------|----|
| * additional observations on extra sheet | <b>Total Project Bid:</b> | \$ |
|------------------------------------------|---------------------------|----|

|                      |                                                                                   |
|----------------------|-----------------------------------------------------------------------------------|
| <b>Miscellaneous</b> | <i>Depends on supply chain issues - from General to Electric Plumbing heating</i> |
|----------------------|-----------------------------------------------------------------------------------|

Are you able to complete the project in 120 days? (circle answer at right) *Yes* ☒ Yes ☐ No

What is your hourly rate for labor / services *included in Homey's price* HVAC

What is your hourly rate for labor / services *included in Rimvock's price* Electrical

What is your hourly rate for labor / services *included in Midlands price* Plumbing

What is your hourly rate for labor / services *depends* Other: *50<sup>00</sup>*

What is your hourly rate for labor / services Other: \_\_\_\_\_

What is the overhead percentage you charge to pick up and deliver supplies to the jobsite? *1 1/2 - 2%*

What do you charge the customer in overhead costs to obtain a building, plumbing, electrical and/or other permits? *incorporated in bid costs*

What is the overhead percentage you charge to the customer for subcontractors? *1 1/2%*

Are there any other costs you charge to complete a job that have not been listed above? If yes, please explain:  
*time to finish also depends on what pops up during construction + what is found in plumbing pipes etc. as well as other areas*

The undersigned agrees to perform the work items listed above at the home listed above. Contractor also agrees all work will be done in an manner of good workmanship and for the compensation indicated for "Total Project Bid." Any changes to the above work list will be submitted as a Change Order and must be approved by the Community Development office and the City Administrator before such changes are begun. All properties constructed prior to 1978 are presumed to contain Lead Based Paint and may require the use of a Contractor trained in Lead Safe Work Methods. All work and materials shall be in accordance and in compliance with City of Billings and all current electrical, mechanical, plumbing, and housing codes and/or ordinances.

**Company Name** *VAN Arsdale Construction*

**Contact Name (please print):** *Kim VAN Arsdale* *KAA* **Title:** *owner*

|                                                                                                             |                     |                             |                  |
|-------------------------------------------------------------------------------------------------------------|---------------------|-----------------------------|------------------|
| Authorized Signature                                                                                        | <i>Kim V. Abdul</i> | Date:                       | <i>4/15/2024</i> |
| By signing the above, I certify that I am authorized by the Company named above to respond to this request. |                     |                             |                  |
| Able to Commence Work By (Date):                                                                            | <i>4/23/2024</i>    | # of Days to Complete Work: | <i>depends</i>   |
| Names of worker(s) anticipated to be working on this project and their phone numbers:                       |                     |                             |                  |

Depends on availability of supplies for myself and my sub contractors. Also depends on extras and unforeseen issues that pop up - many of which I spelled out already on page 9 and an extra page I included: "Additional items for clarification"

\* After camera in sewer pipe that should show how far that line is damaged or plugged and what approach is needed there going forward.



## Pricing and Addendum

Please bid net prices at which you will agree to furnish required goods or services (please input the "Total Project Bid" amount included in Exhibit A).

BASE BID PRICE (must match Exhibit A) - .. One hundred eighty six thousand and one hundred eighty three dollars  
and Zero cents (\$ 186,183.<sup>00</sup>)  
(words) (figures)

I/We acknowledge 0 addendum.  
#

VAN ARSDALE Construction  
Company Name

4/15/2024  
Date

Kim VAN ARSDALE  
Contact Name (please print)

OWNER  
Title

[Signature]  
Signature of Contact Position

By signing the above, I certify that I am authorized by the Company named above to respond to this request.



## Conditions and Non-Collusion Agreement

To receive consideration, this form must be signed in full by a responsible, authorized agent, officer, employee or representative of your firm.

### CONDITIONS AND NON-COLLUSION AGREEMENT

We have read and agree to the conditions and stipulations contained herein and to the Standard Terms and Conditions contained on the attached.

We further agree to furnish the product / services specified at the prices stated herein. We additionally agree to deliver the products / services to the location and by the date set forth herein, if applicable.

In signing this bid, you also certify that you have not, either directly or indirectly, entered into any agreement or participated in any collusion or otherwise taken any action in restraint of free competition; that no attempt has been made to induce any other person or firm to submit or not to submit a bid; that this bid has been independently arrived at without collusion with any other bidder, competitor or potential competitor; that this bid has not been knowingly disclosed prior to the opening of bids to any other bidder or competitor; that the above statement is accurate under penalty of perjury.

|                                  |                        |
|----------------------------------|------------------------|
| <u>VAN Arsdale Construction</u>  | <u>[Signature]</u>     |
| Legal Name of Firm / Corporation | Authorized Signature   |
| <u>6625 Hesper Rd.</u>           | <u>Kim VAN Arsdale</u> |
| Address                          | Printed Name           |
| <u>Billings MT 59106</u>         | <u>owner</u>           |
| City/State/Zip                   | Title                  |
| <u>4/12/2024</u>                 | <u>406-860-4255</u>    |
| Date                             | Telephone Number       |

# Western Surety Company

## POWER OF ATTORNEY - CERTIFIED COPY

Bond No. 67023264

Know All Men By These Presents, that WESTERN SURETY COMPANY, a corporation duly organized and existing under the laws of the State of South Dakota, and having its principal office in Sioux Falls, South Dakota (the "Company"), does by these presents make, constitute and appoint Roger L Daniel

its true and lawful attorney(s)-in-fact, with full power and authority hereby conferred, to execute, acknowledge and deliver for and on its behalf as Surety, bonds for:

Principal: Kim Van Arsdale

Obligee: City of Billings Heights

Amount: \$1,000,000.00

and to bind the Company thereby as fully and to the same extent as if such bonds were signed by the Vice President, sealed with the corporate seal of the Company and duly attested by its Secretary, hereby ratifying and confirming all that the said attorney(s)-in-fact may do within the above stated limitations. Said appointment is made under and by authority of the following bylaw of Western Surety Company which remains in full force and effect.

"Section 7. All bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

If Bond No. 67023264 is not issued on or before midnight of July 15th, 2024, all authority conferred in this Power of Attorney shall expire and terminate.

In Witness Whereof, Western Surety Company has caused these presents to be signed by its Vice President, Larry Kasten, and its corporate seal to be affixed this 15th day of April, 2024.

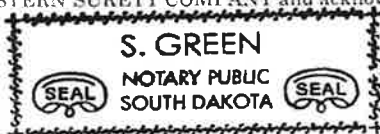
STATE OF SOUTH DAKOTA  
COUNTY OF MINNEHAHA

ss

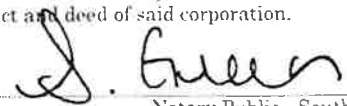
WESTERN SURETY COMPANY

  
Larry Kasten, Vice President

On this 15th day of April, in the year 2024, before me, a notary public, personally appeared Larry Kasten, who being to me duly sworn, acknowledged that he signed the above Power of Attorney as the aforesaid officer of WESTERN SURETY COMPANY and acknowledged said instrument to be the voluntary act and deed of said corporation.



My Commission Expires February 12, 2027

  
Notary Public - South Dakota

I the undersigned officer of Western Surety Company, a stock corporation of the State of South Dakota, do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable, and furthermore, that Section 7 of the bylaws of the Company as set forth in the Power of Attorney is now in force.

In testimony whereof, I have hereunto set my hand and seal of Western Surety Company this 15th day of April, 2024.

WESTERN SURETY COMPANY

  
Larry Kasten, Vice President

To validate bond authenticity, go to [www.cnasurety.com](http://www.cnasurety.com) > Owner/Obligee Services > Validate Bond Coverage.

**BID BOND**  
(Percentage)

Bond No. 67023264

KNOW ALL PERSONS BY THESE PRESENTS, That we Kim Van Arsdale  
of 6625 Hesper Road, Billings, MT 59106  
\_\_\_\_\_, hereinafter referred to as the Principal, and  
WESTERN SURETY COMPANY  
\_\_\_\_\_  
as Surety, are held and firmly bound unto City of Billings Heights

Ten Percent of the Amount Bid \_\_\_\_\_, hereinafter referred to as the Obligee, in the amount of \_\_\_\_\_ ( 10% \_\_\_\_\_ ), for the payment of which we bind ourselves, our legal representatives, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, Principal has submitted or is about to submit a proposal to Obligee on a contract for 1709 St Johns Ave remodel

NOW, THEREFORE, if the said contract be awarded to Principal and Principal shall, within such time as may be specified, enter into the contract in writing and give such bond or bonds as may be specified in the bidding or contract documents with surety acceptable to Obligee; or if Principal shall fail to do so, pay to Obligee the damages which Obligee may suffer by reason of such failure not exceeding the penalty of this bond, then this obligation shall be void; otherwise to remain in full force and effect.

SIGNED, SEALED AND DATED this 12th day of March, 2024.

Principal

Kim Van Arsdale

BY:

## Surety

WESTERN SURETY COMPANY

BY:

Roger L Daniel, Attorney-in-Fact

# 1709 St. Johns

Additional items for clarification:

\* Page 5 Detached Garage

#3 Ceiling joists that were cut are 2x6 - I am planning on using LVL wood beams  $1\frac{3}{4}$ " thick x  $7\frac{1}{4}$ " wide x 22' long to replace the notched 2x6 existing rafters.

I contacted 2 structural engineering businesses and one said they could come out for \$375.<sup>00</sup> to tell me how to fix it. I know my approach will fix it but do not know if it meets building dept. approval.

page 8 - The same with the house basement floor joist that was cut.

page 5 - New railing on front porch. With new siding I recommend new railing on front porch. I would cut off iron railing flush to top of landing and install 4x4 posts on both sides of porch with rails + spindles (wood + paint) \$1280.<sup>00</sup>

Extra Costs for Consideration:

- \* house rain gutters \$850.<sup>00</sup>
- \* 2 overhead garage doors \$5175.
- \* Extra concrete grinding \$1400.
- \* New front porch railing \$1280.
- \* Engineer on site evaluation IF NEEDED \$375.<sup>00</sup>

**FORECLOSURE ACQUISITION / REHABILITATION PROGRAM**

City of Billings / Community Development Division

P.O. Box 1178, Billings, MT 59103

(406) 657-8284

Date Prepared: **4/23/2024****FINAL WORK LIST**Property Owner **City of Billings**Contact Person: **Tam Rodier**Contact Phone: **406.657.8284**Property Address: **1709 Saint Johns Ave., Billings, MT 59102**General Contractor **Van Arsdale Construction**Contractor Phone: **406.860.4255****Project Site:** 1709 Saint Johns Ave., Billings, MT 59102 and also known by Tax Code A17539.**Property Legal Description:** Lot 3, Block 3, of Wells Subdivision, in the City of Billings, in Yellowstone County, Montana, according to the official plat on file in the office of the Clerk and Recorder of said County, under Document No. 545839.

| <i>Items to be Completed</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <i>Notes</i> | <i>Bid Price</i> | <i>Date Completed</i> | <i>Inspections</i> | <i>Amount Paid</i> | <i>Notes</i> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|------------------|-----------------------|--------------------|--------------------|--------------|
| <b>Requirements</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |              |                  |                       |                    |                    |              |
| Contractor must review and adhere to all City of Billings' Building & Safety Division permitting requirements whether or not they are specified within the Construction Agreement and/or this Final Work List.                                                                                                                                                                                                                                                                                                                                                                                                                                                            |              | N/A              |                       |                    |                    |              |
| <b>Lead-Based Paint</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |              |                  |                       |                    |                    |              |
| LEAD-BASED PAINT: All homes in the Foreclosure Acquisition / Rehab Program are evaluated to identify conditions that may cause lead exposure from lead-contaminated dust or lead-contaminated paint that is deteriorated or present in accessible surfaces, friction surfaces, and/or impact surfaces that could result in adverse human health effects.                                                                                                                                                                                                                                                                                                                  |              |                  |                       |                    |                    |              |
| The following was conducted on this property: professional lead-based paint inspections, including XRF testing of coated surfaces on the interior and exterior of the house and detached garage, dust wipe sampling, and soil sampling. XRF and laboratory results show negative presence of lead-contaminated dust or lead-contaminated paint that is deteriorated or present in accessible surfaces, friction surfaces, and/or impact surfaces that could result in adverse human health effects. Therefore, lead abatement activities (permanent) and/or interim controls (temporary) are not required and an EPA-Certified Lead Renovator contractor is not required. |              |                  |                       |                    |                    |              |

| Items to be Completed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Notes                                        | Bid Price                                                                                      | Date Completed | Inspections | Amount Paid | Notes |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|------------------------------------------------------------------------------------------------|----------------|-------------|-------------|-------|
| <b>Build America, Buy America Act (BABA)</b><br>BUILD AMERICA, BUY AMERICA ACT (BABA): For projects with \$250,000 or more of Community Development Block Grant (CDBG) and/or Home Investment Partnership Program (HOME) funds, BABA requires a domestic content procurement preference. This means all iron, steel, manufactured products, and construction materials used in the the project have been produced in the United States, unless the awarding agency has issued a waiver of this requirement. This is called the "Buy American Preference" (BAP). The purpose of BABA is to bolster America's industrial base, protect national security, and support high-paying jobs. BABA applies to this project. Please contact Community Development Staff if you have questions about BABA or its application on this project. |                                              |                                                                                                |                |             |             |       |
| <b>Adjacent Property Notifications</b><br><b>CD STAFF:</b> Will notify area property owners regarding project activities and estimated timeline based upon contractor's bid submittal and executed Construction Agreement.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                              | N/A                                                                                            |                |             |             |       |
| <b>Contractor:</b> Is responsible for "being a good neighbor" to avoid conflicts with area residents. This includes, but is not limited to: <ul style="list-style-type: none"> <li>- Adhering to construction noise hours of 7:00 a.m. to 8:00 p.m.,</li> <li>- Keeping construction materials and debris from littering nearby properties,</li> <li>- Providing and using outhouses, as appropriate, and</li> <li>- Being friendly and respectful to residents asking questions about the project (questions may be referred to CD staff)</li> </ul>                                                                                                                                                                                                                                                                               |                                              | N/A                                                                                            |                |             |             |       |
| <b>Safety Items</b><br><i>Electrical and plumbing items must be completed by licensed professionals</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                              |                                                                                                |                |             |             |       |
| <b>CO DETECTORS:</b> Install units that meet current code requirements. Prefer hardwired, interconnected units with battery backup. New batteries and inspection required.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Combination Smoke / CO2 units are acceptable | <div style="border: 2px solid red; padding: 5px;"> <p>Included in Electrician's bid</p> </div> |                |             |             |       |
| <b>SMOKE DETECTORS:</b> Install units that meet current code requirements. Prefer hardwired, interconnected units with battery backup. New batteries and inspection required.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                              |                                                                                                |                |             |             |       |
| <b>UTILITY ROOM WIRING:</b> Improper electrical connections should be improved in the utility room. All electrical connections should be made inside junction boxes or rated enclosures and fitted with cover plates. A licensed electrician should make corrections to meet code requirements.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                              |                                                                                                |                |             |             |       |

| Items to be Completed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Notes                                                                                         | Bid Price                     | Date Completed | Inspections | Amount Paid | Notes |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|-------------------------------|----------------|-------------|-------------|-------|
| <b>BASEMENT REC ROOM:</b> An outlet overheated in the basement rec room. A licensed electrician should investigate the circuit, make appropriate corrections, and replace the outlet.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                               |                               |                |             |             |       |
| <b>GFCI OUTLETS:</b> Install / ensure all electrical outlets within 6 feet of water sources are GFCI protected in kitchen, bathrooms, laundry room, and at exterior. Weatherproof GFCI outlets required at all exterior outlets.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                               |                               |                |             |             |       |
| <b>KITCHEN CEILING FAN:</b> The kitchen exhaust duct work appears to have been capped off in the attic and needs to be vented to the outside.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                               | Included w/exhaust fan bid    |                |             |             |       |
| <b>DINING AREA CEILING FAN:</b> The ceiling fan is damaged and should be removed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Cost here for removal only; light fixture replacement below                                   | Included in Electrician's bid |                |             |             |       |
| <b>COMBUSTION AND EXHAUST:</b><br>1) The opening in the exhaust flue in the utility room should be sealed to prevent carbon monoxide or other gasses from entering the livable space.<br>2) Furnace exhaust flue is extremely corroded.<br><b>A qualified HVAC technician should evaluate and make appropriate corrections.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                               | Included in HVAC bid          |                |             |             |       |
| <b>WATER HEATER:</b><br>1) The "draft diverter" of the water heater venting system is configured in such a way that it could allow spillage of exhaust products in the utility room. This is a potential safety concern that should be addressed promptly. Draft diverter has been dislodged from factory mounting position.<br>2) A drip leg is normally required for gas appliance connections. This should be investigated and appropriate corrections made in the utility room.<br>3) The water heater in the utility room shows evidence of prior leakage, possibly from the tank, exhibited by corrosion along the lower housing rim and/or inside the burner chamber. Although no moisture was noted at the time of inspection, tank leaks can be intermittent and the tank remains compromised.<br><b>A licensed plumber should evaluate the above conditions and make recommendations. Alternately, preemptive replacement should be considered.</b> |                                                                                               | Included in plumbing bid      |                |             |             |       |
| <b>SEWER LINES:</b> No sewer camera was performed because the main line out of the home appears to be completely restricted at the clean out point in the utility room. Evaluate and repair or replace as required.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Plumbing quote includes camera to inspect sewer line; may be additional cost based on results |                               |                |             |             |       |

| Items to be Completed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Notes                                                                                                                                                         | Bid Price  | Date Completed | Inspections | Amount Paid | Notes |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|----------------|-------------|-------------|-------|
| <b>EGRESS WINDOW(S):</b> There is not an egress window in the basement. An additional means of egress is required. Appropriately sized and positioned egress window(s) should be installed to meet code requirements. NOTE: The City has two (2) vinyl windows available to contractor free of charge; contractor to evaluate and consider installing.                                                                                                                                                                                                                                                                                                                                                                            | Contractor verified with Building Division that only one basement egress window is required in the basement bedroom. Cost included in Windows & Doors Section | \$0.00     |                |             |             |       |
| <b>Electrical</b> <i>Electrical items must be completed by licensed professionals)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                               |            |                |             |             |       |
| <b>MAIN PANEL:</b><br><b>1)</b> The neutral wires doubled on the same lug in the main electric panel on the stairway should be separated. Each neutral should be installed on its own lug.<br><b>2)</b> White, neutral colored wires are being used as hot into the main bus bar on the stairway. Marking them as "hot" is recommended.<br><b>3)</b> Cable clamps (sometimes referred to as bushings or grommets) are required where wiring passes into the main distribution panel. Cable clamps serve to protect the wiring from the metal edges of the panel openings.<br><b>Consultation with a licensed electrician is needed to determine appropriate repair. Make all necessary corrections to meet code requirements.</b> | All electrical bid together                                                                                                                                   | \$8,547.00 |                |             |             |       |
| <b>UTILITY ROOM:</b><br><b>1)</b> There is an open junction box that should be fitted with a cover plate in order to protect the wire connections.<br><b>2)</b> Individual conductors outside of a raceway were noted. Typically, individual conductors are required to be run inside a raceway.<br><b>Consultation with a licensed electrician is needed to determine appropriate repair. Make all necessary corrections to meet code requirements.</b>                                                                                                                                                                                                                                                                          |                                                                                                                                                               |            |                |             |             |       |
| <b>SWITCHES:</b> Older / obsolete light switches were noted in various locations. Replace all with matching units.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                               |            |                |             |             |       |
| <b>LIGHT FIXTURES:</b> Light fixtures and fans with light fixtures to be replaced with new throughout the house. <b>NOTE:</b> Light only (no fan) in the dining area.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                               |            |                |             |             |       |
| <b>DOORBELL:</b> The doorbell does not work; replace with standard new doorbell.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                               |            |                |             |             |       |

| Items to be Completed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Notes                                                                                   | Bid Price   | Date Completed | Inspections | Amount Paid | Notes |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|-------------|----------------|-------------|-------------|-------|
| <b>EXTERIOR EXPOSED WIRING:</b> Wiring exposed on interior/exterior finishes at the rear of the house should be relocated or protected by a rigid or flexible conduit. NEC 334.15 Cable shall be protected from physical damage where necessary by rigid metal conduit, intermediate metal conduit, electrical metallic tubing, Schedule 80 PVC conduit, Type RTRC marked with the suffix - XW, or other approved means. There are additional ways to achieve protection other than those listed such as flexible aluminum conduit and ENT. <b>Consult with a licensed electrical contractor for the best remedy for the situation.</b> |                                                                                         |             |                |             |             |       |
| <b>Plumbing</b> <i>Plumbing items must be completed by licensed professionals</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                         |             |                |             |             |       |
| <b>SUPPLY LINES:</b> System was not tested due to utilities being off at the time of inspection. The supply piping is leaking in the utility room. <b>A licensed plumber should evaluate the system and make all necessary repairs to meet code requirements, or replace lines.</b>                                                                                                                                                                                                                                                                                                                                                     | Replace lines that leak in utility room                                                 | \$21,624.00 |                |             |             |       |
| <b>IRRIGATION WELL / PUMP:</b> It is unknown if this system works; evaluate and make useable or recommend abandonment. <b>A licensed plumber should evaluate the system and advise regarding needed repairs or if systems should be abandoned.</b>                                                                                                                                                                                                                                                                                                                                                                                      | Best to abandon / cracked pump                                                          |             |                |             |             |       |
| <b>WASTE / VENT:</b> The waste piping is leaking in the utility room. Evaluate and make needed repairs or replace to meet code requirements.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Replace                                                                                 |             |                |             |             |       |
| <b>HALL BATHROOM TOILET:</b> The toilet is loose in the upper hall bathroom. It is recommended the toilet be removed, the floor around the drain flange inspected for water penetration, the wax gasket replaced, in preparation for installation of a new toilet.                                                                                                                                                                                                                                                                                                                                                                      | Removal / prep only; toilet included in Interior / Hall Bathroom section below.         |             |                |             |             |       |
| <b>Roof System</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                         |             |                |             |             |       |
| <b>ROOF:</b><br><b>1)</b> The existing T-lock roofing is obsolete and is showing heavy wear. Replace with new 30-year asphalt shingles.<br><b>2)</b> Small sections of at least two corners were open to the elements prior to the City purchasing the home. Evaluate roof sheeting and repair or replace as necessary.<br><b>3)</b> The rubber pipe vent flashing is deteriorated and leaking. It should be replaced.<br><b>4)</b> The chimney is to be removed or capped and the roof appropriately patched.                                                                                                                          | Includes replacing both house and garage; replacement with new 30-year asphalt shingles | \$15,200.00 |                |             |             |       |

| Items to be Completed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Notes                                                                                                                                                                                 | Bid Price   | Date Completed | Inspections | Amount Paid | Notes |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|----------------|-------------|-------------|-------|
| <b>EAVES-SOFFITS-FASCIAS:</b><br><b>1)</b> Soffits, and fascia are wood, deterioration at overhangs noted. Soffit and fascia should be repaired, prepped, caulked and painted; or replaced; and/or wrapped with maintenance-free materials.<br><b>2)</b> Localized rot was observed in the fascia at the east side of the house and on the detached garage. Damaged materials should be replaced, prepped, caulked and painted to prevent rot spread. As an alternative, fascia in good condition may be wrapped with maintenance-free materials.<br><b>3)</b> Any materials damaged by trees or tree branches should be repaired or replaced, as appropriate.<br><b>4)</b> The soffit is loose at the rear of the house and should be properly secured. | <i>Maintenance free materials</i><br><br><i>Repair sections where appropriate \$2,875</i><br><br><i>Replaced damaged sections \$1,000</i>                                             | \$3,875.00  |                |             |             |       |
| <b>GUTTERS &amp; DOWNSPOUTS:</b><br><b>1)</b> Install new gutters and downspouts on the house.<br><b>2)</b> Install new gutters and downspouts on the detached garage.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 1) \$1,050<br>2) \$800                                                                                                                                                                | \$1,850.00  |                |             |             |       |
| <b>Exterior</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                       |             |                |             |             |       |
| <b>HOUSE SIDING &amp; TRIM:</b> Significant damage observed to the vinyl siding and trim. Siding and trim should be replaced with maintenance free siding and trim.<br><br><b>GARAGE SIDING &amp; TRIM:</b> Damaged Masonite or hardboard siding observed. Repair, prep and paint or replace with maintenance-free siding and trim.<br><b>1)</b> Wood / soil contact at the base of the siding should be eliminated. Deteriorated siding that is uncovered should be repaired or replaced.<br><b>2)</b> Rot was observed in the siding at the detached garage. Repairs should be undertaken in conjunction with caulking and painting.                                                                                                                   | <i>New house siding \$13,550</i><br><br><i>Replace garage siding to match house \$7,200</i><br><br><i>Maintenance free siding &amp; trim to be installed on both house and garage</i> | \$20,750.00 |                |             |             |       |
| <b>WINDOW EXTERIOR:</b> The basement windows are vulnerable to moisture intrusion due to being set below grade with no well or curb to direct water away or wells / curbs are minimally above finished grade. Install window wells and covers.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <i>Five (5) wells total;</i><br><br><i>The one (1) under master bath inaccessible, so it will not be installed</i>                                                                    | \$4,000.00  |                |             |             |       |

| Items to be Completed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Notes                                                                                                                    | Bid Price   | Date Completed | Inspections | Amount Paid | Notes |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|-------------|----------------|-------------|-------------|-------|
| <b>DETACHED GARAGE:</b><br>1) Replace existing overhead garage doors (2) to enable correction of the notched 2x6 rafters; overhead doors to be new.<br>2) The button for the garage door opener is damaged and should be replaced.<br>3) Ceiling joists in the garage have been cut and/or modified. Repair as needed to meet Building Code requirements.<br>4) Damage to the interior finish was observed in the garage. Repair and replace sheeting as appropriate.<br>5) Evaluate walk-through door and replace, if deemed appropriate. Prep and paint door to match exterior house doors.                                                                                                                               | 1) \$5,175<br>2) \$100<br>3) LVL beams \$2,200<br>4) bottom 4' ply \$1,400<br>5) Replace walk-through door & paint \$895 | \$9,770.00  |                |             |             |       |
| <b>FRONT STEPS HANDRAIL:</b> Remove existing handrail, patch concrete where failed near existing upright, and install new front porch railing, paint to match exterior.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                          | \$1,280.00  |                |             |             |       |
| <b>HVAC</b><br><b>HEATING SYSTEM(S):</b><br>1) There is no evidence of recent servicing of the heating system located in the utility room. A qualified HVAC technician should evaluate and service, repair, or replace, as appropriate.<br>2) The humidifier in the utility room has lacked maintenance. A qualified HVAC technician should clean and repair or replace, as appropriate.<br>3) The heating system in the basement rec room requires servicing. A qualified HVAC technician should evaluate, service, repair, replace or remove, as appropriate.<br>4) If heat is distributed upstairs through baseboard units, a qualified HVAC technician should evaluate and service, repair, or replace, as appropriate. | 95% new furnace, eliminate humidifier, remove wall furnace and add appropriate head runs in basement                     | \$12,535.00 |                |             |             |       |
| <b>COOLING SYSTEM:</b><br>1) The small wall unit under the picture window in the main floor living room should be removed and the wall patched.<br>2) The air conditioning system requires servicing. There is no evidence there has been a servicing of the equipment since it was installed. System should be checked by a qualified HVAC technician and repaired or replaced, as appropriate.<br>3) The outdoor unit at the rear of the house is in contact with surrounding soil or mulch. The unit should be raised and an appropriate support pad installed to prevent damage and/or corrosion.                                                                                                                       | Old; replace with 2-ton unit; price included in heating system above                                                     |             |                |             |             |       |

| Items to be Completed                                                                                                                                                                                                                                                                                                                                                                                     | Notes                                                           | Bid Price  | Date Completed | Inspections | Amount Paid | Notes |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|------------|----------------|-------------|-------------|-------|
| <b>Insulation / Ventilation</b>                                                                                                                                                                                                                                                                                                                                                                           |                                                                 |            |                |             |             |       |
| <b>EXHAUST FANS:</b> Should be vented to exterior of the house. Exhaust air from bathrooms and kitchen are not allowed to be recirculated within a residence and shall be exhausted directly to the outdoors. Exhaust air from bathrooms and kitchen shall not discharge into an attic, crawl space or other areas inside the building. Make appropriate corrections / repairs to meet code requirements. | Vent in kitchen & 2 bath fans to roof                           | \$1,725.00 |                |             |             |       |
| <b>INSULATION:</b> Stains or drip patterns on the insulation in the attic were observed as evidence of prior roof leakage. Evaluate and make appropriate corrections, including adding insulation to meet current code requirements.                                                                                                                                                                      | Increase attic insulation to R-49                               | \$2,834.00 |                |             |             |       |
| <b>Windows &amp; Doors</b>                                                                                                                                                                                                                                                                                                                                                                                |                                                                 |            |                |             |             |       |
| <b>WINDOWS:</b> Windows are wood, aluminum, or vinyl and include picture, crank out, slider, and awning styles. Replace all windows with low-E insulated glass windows to ensure workability and energy efficiency.                                                                                                                                                                                       | The following are rough size estimates; contractor must measure |            |                |             |             |       |
| Window Size: 96 x 48<br>Window Type: Picture with double hungs on each side<br>Specific Location(s): <b>Living Room / South Wall</b>                                                                                                                                                                                                                                                                      |                                                                 | \$1,250.00 |                |             |             |       |
| Window Size: 40 x 34<br>Window Type: Slider<br>Specific Location(s): <b>Kitchen / Over Sink</b>                                                                                                                                                                                                                                                                                                           |                                                                 | \$700.00   |                |             |             |       |
| Window Size: 6'<br>Window Type: Patio door<br>Specific Location(s): <b>Dining Room / Sliding Glass Door / North Wall</b>                                                                                                                                                                                                                                                                                  |                                                                 | \$2,000.00 |                |             |             |       |
| Window Size: 36 x 42<br>Window Type: Egress casement<br>Specific Location(s): <b>Southeast Bedroom / South Wall</b>                                                                                                                                                                                                                                                                                       |                                                                 | \$1,050.00 |                |             |             |       |
| Window Size: 36 x 42 casement<br>Window Type: Egress casement<br>Specific Location(s): <b>Southwest Bedroom / South Wall</b>                                                                                                                                                                                                                                                                              |                                                                 | \$1,050.00 |                |             |             |       |
| Window Size: 54 x 41<br>Window Type: Egress slider<br>Specific Location(s): <b>Master Bedroom / North Wall</b>                                                                                                                                                                                                                                                                                            |                                                                 | \$750.00   |                |             |             |       |
| Window Size:<br>Window Type:<br>Specific Location(s): <b>Master Bathroom / North Wall</b>                                                                                                                                                                                                                                                                                                                 | To be eliminated to accommodate new tub / shower                | \$0.00     |                |             |             |       |

| Items to be Completed                                                                                                                                                                                                                                                                                                                            | Notes                                                         | Bid Price   | Date Completed | Inspections | Amount Paid | Notes |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|-------------|----------------|-------------|-------------|-------|
| Window Size: 30 x 16<br>Window Type: Slider<br>Specific Location(s): <b>Basement Rec Room #1 / South Wall</b>                                                                                                                                                                                                                                    |                                                               | \$350.00    |                |             |             |       |
| Window Size: 30 x 16<br>Window Type: Slider<br>Specific Location(s): <b>Basement Rec Room #2 / South Wall</b>                                                                                                                                                                                                                                    |                                                               | \$350.00    |                |             |             |       |
| Window Size: 30 x 16<br>Window Type: Slider<br>Specific Location(s): <b>Basement Rec Room #3 / South Wall</b>                                                                                                                                                                                                                                    |                                                               | \$350.00    |                |             |             |       |
| Window Size: 30 x 16<br>Window Type: Slider<br>Specific Location(s): <b>Basement Rec Room #4 / West Wall</b>                                                                                                                                                                                                                                     |                                                               | \$350.00    |                |             |             |       |
| Window Size: 31 x 42<br>Window Type: Egress casement<br>Specific Location(s): <b>Basement Bedroom / West Wall</b>                                                                                                                                                                                                                                | 27 x 48 window from City will working using this in the price | \$2,700.00  |                |             |             |       |
| Window Size: 30 x 16<br>Window Type: Slider<br>Specific Location(s): <b>Basement Utility Room #1 / North Wall</b>                                                                                                                                                                                                                                | Under master bath                                             | \$425.00    |                |             |             |       |
| Window Size: 30 x 16<br>Window Type: Slider<br>Specific Location(s): <b>Basement Utility Room #2 / North Wall</b>                                                                                                                                                                                                                                |                                                               | \$350.00    |                |             |             |       |
| <b>MAIN ENTRY DOOR:</b> Clean, prep and paint door to complement or match exterior and interior trim paint colors.                                                                                                                                                                                                                               |                                                               | \$400.00    |                |             |             |       |
| <b>MAIN ENTRY STORM DOOR:</b> Evaluate storm door condition. Repair or replace as appropriate.                                                                                                                                                                                                                                                   | Replace                                                       | \$500.00    |                |             |             |       |
| <b>REAR ENTRY DOOR:</b> Clean, prep and paint door to complement or match exterior and interior trim paint colors.                                                                                                                                                                                                                               | Already replaced; prep and paint only                         | \$400.00    |                |             |             |       |
| <b>REAR ENTRY STORM DOOR:</b> Evaluate storm door condition. Repair or replace as appropriate.                                                                                                                                                                                                                                                   | Replace                                                       | \$500.00    |                |             |             |       |
| <b>Interior</b>                                                                                                                                                                                                                                                                                                                                  |                                                               |             |                |             |             |       |
| <b>FIREPLACE / MASONRY FLUE:</b> The fireplace unit should be removed and discarded and the flue capped, as appropriate. Repair wall and ceiling, prep and paint to match the rest of the home interior.                                                                                                                                         |                                                               | \$1,550.00  |                |             |             |       |
| <b>FLOORS:</b> Existing materials include carpet, vinyl, linoleum, and hardwood. Damage / deterioration, uneven areas, and soiled spots noted throughout the house. Evaluate and repair or replace all flooring with LifeProof Laminate flooring, Luxury Vinyl Plank Flooring, or a similar product. Prep and install any necessary subflooring. | Includes refinish hardwoods                                   | \$11,338.00 |                |             |             |       |

| <i>Items to be Completed</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <i>Notes</i>                                                                                                            | <i>Bid Price</i> | <i>Date Completed</i> | <i>Inspections</i> | <i>Amount Paid</i> | <i>Notes</i> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|------------------|-----------------------|--------------------|--------------------|--------------|
| <b>BASEBOARDS:</b> Remove all existing baseboards / trim and replace with a matching style throughout the house and caulk (this line item should not include replacement of electric baseboard heaters: see above Heating System)                                                                                                                                                                                                                                                                                                                                   | 1 x 4 MDF base<br>2 3/4 MDF casing                                                                                      | \$3,220.00       |                       |                    |                    |              |
| <b>INTERIOR PAINT:</b> Remove all wallpaper, prepare all interior surfaces (walls, trim, baseboards, ceilings, etc.) and paint all components using neutral colors.                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                         | \$9,000.00       |                       |                    |                    |              |
| <b>ROOM DOORS AND CLOSET DOORS:</b> Existing doors are hollow core with similar stain / finish throughout the house. Adhesive damage noted to at least one interior door (hall closet).                                                                                                                                                                                                                                                                                                                                                                             | Clean all doors with<br>Murphy Oil                                                                                      | \$1,200.00       |                       |                    |                    |              |
| <b>HALL BATHROOM:</b><br>1) Replace vanity, medicine cabinet / mirror, sink, toilet, tub / shower, surround, and fixtures with new. Toilet should be a "right height" unit.<br>2) Caulk and/or grout where needed to prevent water intrusion.<br>3) Ensure the fan is operable and vented to the outside (replace if necessary).                                                                                                                                                                                                                                    | Sink, toilet, tub / shower,<br>surround bid under<br>plumbing on page 4<br><br>Fan bid with exhaust on<br>page 6        | \$2,500.00       |                       |                    |                    |              |
| <b>KITCHEN:</b><br>1) Evaluate upper and lower kitchen cabinets and clean, repair or replace, as appropriate. Preference is to keep existing upper and lower cabinets<br>2) Remove counter tops, back splash, sink, and faucet and replace with new.<br>3) Install new, energy efficient appliances including stove top, hood vent, wall oven, and refrigerator. All appliances shall be in working order.                                                                                                                                                          | Clean cabinets - \$1,200<br>New counter top - \$3,800<br>Appliances and wiring<br>stove, oven, & hood vent -<br>\$5,215 | \$10,215.00      |                       |                    |                    |              |
| <b>MASTER BATHROOM:</b><br>1) Remove stacked washer / dryer and donate to Habitat for Humanities ReStore (if it works, otherwise recycle or dispose).<br>2) Remove lower cabinet / counter top and relocate to the basement utility room.<br>3) Replace vanity, medicine cabinet / mirror, sink, toilet, and fixtures with new. Toilet should be a "right height" unit.<br>4) Install a new tub / shower, and surround. Caulk and/or grout where needed to prevent water intrusion.<br>5) Ensure the fan is operable and vented to the outside (replace if needed). | 1) \$500<br>2) \$250<br>3) \$3,300<br>4) included under plumbing on<br>page 4<br>5) wired in \$475                      | \$4,525.00       |                       |                    |                    |              |

| <i>Items to be Completed</i>                                                                                                                                                                                                                                                                                                                     | <i>Notes</i>                                                                                              | <i>Bid Price</i> | <i>Date Completed</i> | <i>Inspections</i> | <i>Amount Paid</i> | <i>Notes</i> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|------------------|-----------------------|--------------------|--------------------|--------------|
| <b>BASEMENT STAIRS:</b> Asbestos abatement required the removal of the stairs from the back door to the basement; temporary stairs were installed to provide access to the basement. Construct new stairs to meet code requirements and cover with flooring to match kitchen and basement rec                                                    |                                                                                                           | \$2,550.00       |                       |                    |                    |              |
| <b>BASEMENT REC ROOM:</b> Insulation resembling vermiculate was noted in basement wall cavity behind the wainscoting; however, testing of the material showed "no asbestos detected." Rec room wainscoting and plastic (?) paneling above it to be removed, insulation added (if needed), sheetrock installed, then taped, textured and painted. | <i>Includes basement floor main room &amp; bedroom</i>                                                    | \$18,800.00      |                       |                    |                    |              |
| <b>BASEMENT REC ROOM CEILING:</b> Loose or weakened finishes were detected in the lower level rec room. Repair or replace, as appropriate. Sheetrock, tape, texture and painting is an alternate an option.                                                                                                                                      | <i>Bid above</i>                                                                                          | \$0.00           |                       |                    |                    |              |
| <b>BASEMENT BEDROOM:</b> Paneling to be removed, insulation added (if needed) and sheetrock installed, then taped, textured and painted. Ceiling to match rec room.                                                                                                                                                                              | <i>Bid above</i>                                                                                          | \$0.00           |                       |                    |                    |              |
| <b>UTILITY ROOM FLOOR JOIST:</b> An overhead floor joist is notched and/or cut near the northwest corner of the utility room. It appears that a field repair has been done weakening the joist. Repair or replace to meet Building Code                                                                                                          | <i>Part of which includes a 4 x 4 post under floor joist</i>                                              | \$780.00         |                       |                    |                    |              |
| <b>Grounds</b>                                                                                                                                                                                                                                                                                                                                   |                                                                                                           |                  |                       |                    |                    |              |
| <b>GRADING:</b><br>Need to eliminate the earth-to-wood contact at the detached garage. Ideally, at least eight (8) inches of clearance should be maintained between soil level and the top of the foundation walls (where possible).                                                                                                             | <i>Remove where possible - bottom 8" of garage will have tin under siding</i>                             | \$865.00         |                       |                    |                    |              |
| <b>CONCRETE DRIVEWAY:</b> Concrete surface is raised / settled / cracked. Evaluate correction / repair options or replacement and implement best solution to remove tripping hazards.<br><b>Preference is to NOT cut pine tree roots, if possible.</b>                                                                                           | <i>Replace an 11 x 30 section of driveway \$8,000;<br/>Grind / address other tripping hazards \$1,400</i> | \$9,400.00       |                       |                    |                    |              |
| <b>Defects</b>                                                                                                                                                                                                                                                                                                                                   |                                                                                                           |                  |                       |                    |                    |              |
| Any defects that appear within twelve (12) months from the completion of the work and arise out of defective or improper materials or workmanship will, upon the direction of the City staff, be corrected and made good by the Contractor at the contractor's expense.                                                                          |                                                                                                           | N/A              |                       |                    |                    |              |
| <b>Rights-of-Way</b>                                                                                                                                                                                                                                                                                                                             |                                                                                                           |                  |                       |                    |                    |              |



# CONSTRUCTION AGREEMENT

BETWEEN

CITY OF BILLINGS (Grantee)

AND

VAN ARSDALE CONSTRUCTION (Contractor)

FOR

## FORECLOSURE ACQUISITION / REHABILITATION PROGRAM

This Agreement entered this date \_\_\_\_\_ by and between **Van Arsdale Construction** hereinafter referred to as the "Contractor" and the City of Billings hereinafter referred to as the "City."

**WHEREAS**, the City has applied for and received funds from the United States Government under Title I of the Housing and Community Development Act of 1974, as amended (HCD Act), Public Law 93-383; and

**WHEREAS**, the City desires to engage the Contractor to perform certain work on the premises commonly known as **1709 Saint Johns Ave., Billings, Montana 59102**, and legally described as:

*Lot 3, Block 3, of Wells Subdivision, in the City of Billings, in Yellowstone County, Montana, according to the official plat on file in the office of the Clerk and Recorder of said County, under Document #545839.*

**WHEREAS**, the City desires to have the Contractor rehabilitate, renovate, remodel and improve the aforesaid premises in accordance with standards set out by the Neighborhood Stabilization Program and the Foreclosure Acquisition / Rehabilitation Program; and

**WHEREAS**, the City desires the home to be affordable to low-income households at or below eighty percent (80%) of the Area Median Income for Billings, Montana; and

**WHEREAS**, the City desires to utilize all services provided by the Foreclosure Acquisition / Rehabilitation Program in connection with the said project; and

**NOW THEREFORE**, the parties hereto do mutually agree as follows:

**Section 1. Contractor Engagement:** The City hereby engages Contractor to perform the services and supply the materials hereinafter set forth. The City and Contractor agree that the Contractor is an independent contractor for the purposes of this agreement and is not to be considered an employee of the City for any purpose. The Contractor is not subject to the terms and provisions of the City's personnel policies handbook and may not be considered an employee for worker's compensation or any other purpose. The Contractor is not authorized to represent the City or otherwise bind the City in any dealings between the Contractor and any third parties.

**Section 2. National Objectives:** All activities funded with Community Development Block Grant (CDBG) funds must meet one of the CDBG program's National Objectives. This project will meet the national objective of benefiting low- and moderate-income persons.

The City and the Contractor certify that the activities carried out under this Agreement will benefit a low-income household. Following project completion, the property will be sold to a City-approved [First-Time Home Buyer](#) applicant.

**Section 3. Environmental Review:** The City has completed the Environmental Review Record for this activity.

**Section 4. Scope of Services:** The Contractor shall perform all of the services and furnish all the materials necessary to make the improvements described in this Agreement for the aforesaid premises. Improvements will be made in accordance with current and applicable building codes, zoning codes and setback requirements, and all other applicable federal, state, and local codes and ordinances. This will include all line items included within the attached **FINAL WORK LIST**.

**Section 5. Improvements:** The improvements to be made and/or constructed by the Contractor at the address indicated above are set forth in the plans and/or specifications referred to as the **FINAL WORK LIST, Invitation for Bid (IFB) / Exhibit A**, and the Contractor's sealed bid in response to IFB and each are made a part hereof and incorporated as a part of this Agreement.

## **Section 6. FINANCIAL MANAGEMENT**

- A. Budget:** The total amount of this Agreement will not exceed **\$193,408.00** (One Hundred Ninety-Tree Thousand Four Hundred Eight and 00/100 Dollars) and must be expended by the end of the agreement performance period as noted **Section 11. Time For Performance**.

A copy of the **FINAL WORK LIST** is attached and is made a part of this Agreement and binding upon the Contractor.

Funding not expended by the end of the agreement performance period as noted **Section 11. Time For Performance** will be considered un-programmed funds and made available for allocation to new projects.

- B. Budget Modifications:** Adjustments between line items must be approved in advance by the City. In the event the Contractor is unable to comply with the terms and the conditions of this Agreement, any costs incurred will be the Contractor's sole responsibility.
- C. Award Reduction:** If the actual total cost of completing the project is less than has been projected by the Contractor in its budget, the City may, at its discretion, reduce the amount to be provided under this Agreement in proportion to the overall savings.
- D. Program Income:** If the use of CDBG funding results in revenues (fees paid, insurance payments, etc.), the revenue is also considered CDBG and referenced as "program income." The Contractor will expend any program income it receives on the activities described herein, before requesting additional CDBG funds. The City will deduct the amount of program income on hand, shown on the drawdown form, from the amount requested by the Contractor. This program income will be treated as additional CDBG funds and will be subject to all applicable requirements governing the use of CDBG funds.

The Contractor will record receipt and expenditure of program income as part of the financial transactions of the project. If the Contractor anticipates program income after project closeout, a program income plan must be developed and submitted for review and written approval by the City at the time of closeout. At the time of closeout, the City will specify the conditions and requirements that will apply to program income received by the Contractor after project closeout.

- E. Procurement:** The Contractor shall comply with the City's current purchasing procedures; copies available upon request.
1. The Contractor must properly document purchasing activities and decisions.
  2. The Contractor must use local businesses and contract with small, minority and/or women-owned businesses to the maximum extent feasible.
  3. The Contractor must not make any payments to organizations that were disbarred or suspended or otherwise ineligible to receive federal funding. Contractor must check the SAM.gov exclusion record database prior to utilizing federal resources.
  4. The Contractor shall maintain inventory records of all non-expendable personal property as defined by such policy as may be procured with funds provided herein. All program assets (unexpended program income, property, equipment, etc.) shall revert to the City upon termination of this Agreement.

**OMB Standards:** Unless specified otherwise within this agreement, the Contractor shall procure all materials, property, or services in accordance with the requirements of [2 CFR 200](#).

**Section 7. Subcontracting:** Unless otherwise noted, a "subcontractor" means a person or entity with whom the Contractor has a verbal or written contract to perform any work contained within the **FINAL WORK LIST** or to supply any materials for the **FINAL WORK LIST**. Contractor shall ensure any subcontractors will be bound by the terms and conditions of this contract insofar as it applies to their work, and the Contractor shall not be relieved of any obligations under this contract by the use of subcontractor[s]. The Contractor agrees that they are fully responsible for the acts and omissions of their subcontractors, and of persons either directly or indirectly employed by them, as they are for the acts and omissions of persons directly employed by them. Nothing contained in the Agreement documents shall create any contractual relation between any subcontractor and the City. The City and/or the Contractor shall not be required to employ any subcontractor against whom they have a reasonable objection.

## **Section 8. Contractor Requirements:**

- a) **Debarred:** The Contractor certifies that the Contractor's firm and the firm's principals are not debarred, suspended, voluntarily excluded, or otherwise ineligible for participation in federally assisted contracts under [Executive Order 12549](#), "Debarment and Suspension" ([2 CFR Part 2424](#)).
- b) **Workers' Compensation:** The Contractor certifies that workers' compensation insurance will be maintained as required by the Montana Workers' Compensation Act ([39-71-2101, MCA](#)). The Contractor further certifies that the Contractor will comply at all times with occupational disease and health and safety laws and regulations to the full extent applicable.
- c) **Business License:** The Contractor agrees to maintain a current City of Billings Business License for the duration of this Agreement.
- d) **Montana Contractor Registration Requirements:** [Title 39, Chapter 9, Part 2, MCA](#) provides that no Contractor may submit a bid unless properly registered with the Montana Department of Labor and Industry (DOLI).

MCA 39-9-201 through 39-9-211 sets out contractor registration requirements with the State of Montana. Contractors and any of the contractor's subcontractors doing work on a project are required to register with DOLI. Information and forms for registration are available from the DOLI and may be obtained by visiting their [website](#), calling 406.444.6543, or visiting their offices at 301 South Park Avenue, 5<sup>th</sup> Floor, Helena, MT 59601.

- e) **One Percent Gross Receipts Withholding Requirement:** Pursuant to Section [15-50-206\(2\)\(3\), MCA](#), the City is required to withhold one percent of all payments due the Contractor and is required to transmit such monies to the Montana Department of Revenue. In like fashion, the Contractor is required to withhold one percent from payments to subcontractors.
- f) **Pre-Construction Conference:** After the Agreement has been awarded, but before the start of construction, a conference will be held for the purpose of discussing requirements on such matters as project supervision, coordination with City officials, on-site inspections, progress schedules and reports, payments to contractors, change orders, insurance, safety and other items pertinent to the project. The Contractor shall arrange to have all supervisory personnel connected with the project on hand to meet with representatives of the City to discuss any problems anticipated.
- g) **Reports and Information:** The Contractor, at such times and in such forms as the City may require, shall furnish the City such periodic reports as it may request pertaining to the work or services undertaken pursuant to this Agreement, the costs and obligations incurred or to be incurred in connection therewith, and any other matters covered by this Agreement.
- h) **Local, State and Federal Requirements:** During the duration of this Agreement, the Contractor will conform to current and future federal requirements as communicated by Community Development Division staff via regular mail, email and/or fax.

**Section 9. Contractor Compliance:** The Contractor will comply with any and all applicable state, federal, and local laws, ordinances, regulations and codes, including, but not limited to, the following:

- a) **Fair Labor Standards:** The Contractor will comply with Section 103 and 107 of the Contract Work Hours and Safety Standards Act ([40 U.S.C. 327-330](#)) as supplemented by the Department of Labor regulations ([29 CFR, Part 5](#)), the Copeland "Anti-Kickback" Act ([18 U.S.C. 874](#)) as supplemented in Department of Labor regulations ([29 CFR, Part 3](#)), Davis-Bacon Act ([40 U.S.C. 276a to a-7](#)) as supplemented by Department of Labor regulations ([29 CDF, Part 5](#)), and rules regarding conflict of interest as provided in [24 CFR 85.36](#).
- b) **Prevailing Wage Requirements – Montana:** Unless superseded by federal law, Montana law requires that contractors and subcontractors give preference to the employment of Montana residents for any public works contract in excess of \$25,000 for construction or non-construction services in accordance with sections 18-2-401 through 18-2-432, MCA, and all administrative rules adopted pursuant thereto. Unless superseded by federal law, each contractor shall ensure that at least 50% of the contractor's workers performing labor on a construction project are bona fide Montana residents. The Commissioner of the Montana Department of Labor and Industry has established the resident requirements in accordance with sections 18-2-403 and 18-2-409, MCA. Any and all questions concerning prevailing wage and Montana resident issues should be directed to the Montana Department of Labor and Industry.

In addition, unless superseded by federal law, all employees working on a public works contract shall be paid prevailing wage rates in accordance with sections 18-2-401 through 18-2-432, MCA, and all administrative rules adopted pursuant thereto. Montana law requires that all public works contracts, as defined in section 18-2-401, MCA, in which the total cost of the contract is in excess of \$25,000, contain a provision stating for each job classification the standard prevailing wage rate, including fringe benefits, travel, per diem, and zone pay that the contractors, subcontractors, and employers shall pay during the public works contract.

Section 18-2-406, MCA, requires that all contractors, subcontractors, and employers who are performing work or providing services under a public works contract post in a prominent and accessible site on the project staging area or work area, no later than the first day of work and continuing for the entire duration of the contract, a legible statement of all wages and fringe benefits to be paid to the employees in compliance with section 18-2-423, MCA. Section 18-2-423, MCA, requires that employees receiving an hourly wage must be paid on a weekly basis.

Furthermore, Section 18-2-417, requires allowance for a 3% annual increase in wages for a multiyear contract. (1) Any public works contract that by the terms of the original contract calls for more than 30 months to fully perform must include a provision to adjust, as provided in subsection (2), the standard prevailing rate of wages to be paid to the workers performing the contract. (2) The standard prevailing rate of wages paid to workers under a contract subject to this section must be adjusted 12 months after the date of the award of the public works contract. The amount of the adjustment must be a 3% increase. The adjustment must be made and applied every 12 months for the term of the contract. (3) Any increase in the standard rate of prevailing wages for workers under this section is the sole responsibility of the contractor and any subcontractors and not the contracting agency.

Each contractor, subcontractor, and employer must maintain payroll records in a manner readily capable of being certified for submission under section 18-2-423, MCA, for not less than three years after the contractor's, subcontractor's, or employer's completion of work on the public works contract.

The nature of the work performed or services provided under this contract meets the statutory definition of a "public works contract" under section 18-2-401(11)(a), MCA. The booklet is attached and may also be found at <http://erd.dli.mt.gov/labor-standards/state-prevailing-wage-rates>.

- c) Equal Employment Provisions: This Agreement is subject to Executive Order 11246, Executive Order 11375, Executive Order 13672, Title VI, Title VII and Title VIII of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, the American with Disabilities Act, Section 504 of the Rehabilitation Act of 1973, Section 109 of the Housing and Community Development Act of 1974, and Section 49-3-207, MCA, and their implementing regulations, as amended, which prohibit discrimination against any employee or applicant on the basis of race, color, creed, religion, national origin, age, disability, sex, familial/marital status, sexual orientation or gender identity. Non-compliance with equal employment provisions may result in cancellation, termination or suspension of this Agreement in whole, or in part, and the Contractor may be declared ineligible for federally funded contracts.

The Contractor will take affirmative action to ensure that individuals seeking employment, and employees are treated during employment, without regard to their race, color, creed, religion, national origin, age, disability, sex, familial/marital status, sexual orientation or gender identity. Such actions shall include, but not limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertisement; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement so that such provisions will be binding upon each subcontractor or vendor.

- d) Section 3 of the Housing and Urban Development Act of 1968: The work performed under this Agreement is subject to the requirement of [Section 3](#) ensuring that the Contractor will, to the greatest extent feasible, extend opportunities for training and employment arising in connection with this federally-assisted project to low-income residents. Further, the Contractor will, to the greatest extent feasible, utilize Section 3 Business Concerns that meet at least one of the following criteria, documented within the last six month period:

- At least 51% owned and controlled by low-income person(s); or
- Over 75 percent (75%) of the labor hours performed for the business over the prior three-month period were performed by Section 3 Workers; or

- A business at least 51 percent (51%) owned and controlled by current public housing residents, residents who currently live in Section 8-assisted housing.
- e) Minority Business Enterprise (MBE) / Women Business Enterprise (WBE): Executive Orders 11625, 12432 and 12138 (Minority / Women Business Enterprises) as supplemented in [24 CFR 85.36\(3\)](#) require Contractors on federally funded projects to take affirmative steps to assure that minority- and women-owned businesses are used, when possible, as a sources of supplies, equipment, construction and services. Additionally, the Contractor must document all affirmative steps taken to solicit minority- and women-owned businesses and forward this documentation along with the names of the minority / women subcontractors and suppliers to the City upon request.
  - f) Clean Air Act: Contracts must comply with all applicable standards, orders, or requirements issued under Section 306 of the Clean Air Act (42 USC 1857 (H)), Section 508 of the Clean Water Act (33 USC 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR, Part 15). The purpose of the Clean Air Act is to regulate air emissions from stationary and mobile sources to protect public health and welfare from hazardous air pollutants. The purpose of the Clean Water Act is to regulate pollution discharges into surface waters. Contractors will comply with both Acts in order to protect the public and environments from hazardous pollutants.
  - g) Lead Safe Work Methods Agreement / Non-lead Based Paint Agreement: The Contractor agrees to comply with Federal regulations [24 CFR Part 35](#) with regard to Lead Based Paint. Specifically, the use of lead based paint in residential structures is prohibited. Contractors are required to comply with the EPA Renovation, Repair and Painting (RRP) requirements described in [40 CFR 745.80 Subpart E](#) effective April 22, 2010, affecting work on houses constructed prior to 1978 and containing lead based paint. If the Contractor has not attended and passed the Certified Renovator licensure, the Contractor will not be eligible to perform needed repairs until they achieve certification. Lead clearance testing with positive results will be remediated by the Contractor until negative results are achieved.
  - h) BUILD AMERICA, BUY AMERICA ACT (BABA): For projects with \$250,000 or more of Community Development Block Grant (CDBG) and/or Home Investment Partnership Program (HOME) funds, BABA requires a domestic content procurement preference. This means all iron, steel, manufactured products, and construction materials used in the project have been produced in the United States, unless the awarding agency has issued a waiver of this requirement. This is called the "Buy American Preference" (BAP). The purpose of BABA is to bolster America's industrial base, protect national security, and support high-paying jobs. BABA applies to this project. The contractor will comply with BABA on this project.
  - i) The Contractor will include the provisions of paragraphs a) through g) above in every subcontract or purchase order unless exempted by rules, regulations, or order of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontractor or purchase order as the City may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, that, in the event the Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the City, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

**Section 10. Insurance:** The Contractor shall maintain, at its own cost and expense, such insurance as will protect it from claims under Worker's Compensation Acts and other employee benefits acts, from claims for damages to property which may arise both out of and during operations under this Agreement, whether such operations be by the Contractor or by any subcontractor or anyone directly or indirectly employed by either of them. This insurance shall cover claims as may be caused by any negligent act or omission. At its sole cost and expense, the Contractor shall purchase the following insurance coverage:

- (a) Workers' compensation and employer's liability coverage as required by Montana law.
- (b) Commercial general liability, including contractual and personal injury coverage's — \$750,000 per claim and \$1,500,000 per occurrence.
- (b) Commercial Automobile Liability: \$1,500,000 per accident.
- (c) Builder's Risk Insurance: In the amount of the total value of the property: Land Value: **\$42,468**; Residential Home: **\$230,532**; for a **TOTAL of \$273,000**.

The Contractor shall save the City harmless from damages arising out of the work set forth therein. Before commencing work, Contractor shall furnish the City with certificates showing that the above insurance is in force.

The Contractor's insurance certificates shall state that the City of Billings is listed as an additional insured and shall contain a waiver of subrogation against the City, except Worker's Compensation Policies. If any listed insurance certificate is due to expire during the construction period, the Contractor shall not permit the coverage to lapse and new certificates shall be furnished to the City.

**Section 11. Time For Performance:** The Contractor shall upon execution of this Agreement and submission of evidence of satisfactory insurance coverage, begin work no later than 10 days after a Notice To Proceed is delivered to the Contractor and shall be satisfactorily completed by December 31, 2024. Notwithstanding the aforesaid, the Contractor is excused from performance or delay if at any time in the progress of the work Contractor is delayed by any act or neglect of the City, or of any employee of the City, or by any separate Contractor employed by the City, or by changes ordered in the work, or by strikes, lockouts, fire, unusual delay in transportation, unavoidable casualties or any causes beyond the Contractor's control, or by delay authorized by the Community Development Division, or by any cause which the Community Development Division shall decide to justify the delay, then the time of completion shall be extended for such reasonable time as the Community Development Division may decide. When the work has been fully completed, approved by the Community Development Division, and all waivers and releases of liens required by the Community Development Division are submitted, final payment shall be made.

**Section 12. Monitoring:** The City will monitor Contractor performance against goals and performance standards as stated in this Agreement and the Contractor's bid documents. Monitoring will be conducted via desk reviews for progress reports and requests for reimbursements. City staff may also schedule on-site monitoring visits to assess performance and compliance. Substandard performance, as determined by the City, will constitute noncompliance with this Agreement.

**Section 13. Access To Records & Records Retention:** The general CDBG standard for record keeping is that records must be accurate, complete, and orderly:

- A. The Contractor will comply with CDBG record keeping regulations in 24 CFR Part 570, as now in effect or as they may be amended during the term of this Agreement; all requirements established by the City; applicable State and Federal laws, regulations, administrative directives and procedures; and local ordinances and resolutions.
- B. The Awardee will maintain adequate and reasonable records of its performance under this Agreement for at least three (3) years following project closeout or until all findings have been resolved to the satisfaction of the City and/or the State of Montana. Contractor will allow access to these records at any time during normal business hours by the City, HUD, the Comptroller General and, when required by law, the Montana Legislative Auditor. These records will be kept in the Contractor's offices as noted in this Agreement.
- C. Any deficiencies noted in audit reports must be fully cleared by the Contractor within 30 days after receipt by the Contractor. Failure of the Contractor to comply with the above audit requirements will constitute a violation of this Agreement and may result in the withholding of future payments.
- D. The Contractor shall provide citizens with reasonable access to records regarding the past use of CDBG funds, consistent with applicable state and local laws regarding privacy and obligations of confidentiality.

**Section 14. Uniform Administrative and Program Management Standards:** Contractor will ensure compliance with 2 CFR Part 200. The Contractor's internal controls will consist of a combination of procedures:

- A. Organizational chart;
- B. Written definition of duties and key job responsibilities;
- C. Qualified personnel;
- D. Formal system of authorization and supervision;
- E. Separation of duties so no one individual has authority over an entire financial transaction;
- F. Control over access to assets, blank forms, and confidential documents;
- G. Periodic comparisons of financial records to actual assets and liabilities (reconciliation); and
- H. Records that together create accountability in the Awardee's financial system and safeguard its cash, property, and other assets.

**Section 15. Liquidated Damages:** In the event the Contractor fails to complete the work specified and required to be performed within the time limit set forth in this Agreement, after due allowance for any extension or extensions of time made in accordance with provisions hereinbefore and not as a penalty, the sum of Twenty-Five and 00/100 Dollars (\$25.00) for each and every calendar day (excluding all holidays) that the Contractor shall be in default of completion, as determined by the City. The City shall

deduct said liquidated damages from any amount due, or that which may become due to the Contractor. Liquidated damages will not be imposed on the Contractor for justifiable delays beyond his/her control as described in **Section 11. Time For Performance**.

**Section 16. Changes in the Work:** No modifications of this Agreement shall be made except by a properly executed Change Order signed by the Contractor and approved by the City Administrator and/or the Billings City Council. A change order must be signed by said parties before commencement of work addressed in the change order.

**Section 17. Release of Liens:** The Contractor shall submit to the City a release of all mechanics and material liens prior to final payment of the consideration set forth hereafter.

**Section 18. Compensation:** The City agrees to compensate the Contractor for labor, materials, overhead and other charges as stipulated within **Section 4. Scope of Services** above, which reference the **FINAL WORK LIST** for the services and the materials to be provided herein. The **FINAL WORK LIST** was negotiated with the Contractor after the City Clerk received the Contractor's sealed bid before the 2:00 p.m. April 16, 2024, deadline to respond to the publicly-advertised Invitation for Bids for this Foreclosure, Acquisition / Rehabilitation Program project.

**Section 19. Payment for Completed Work:** The City shall retain five (5%) percent of every invoice until all work has been completed and will also pay State of Montana the one percent (1%) of invoicing for Gross Receipts Tax. When the project is complete, and all inspections conducted and approved, the Contractor will be paid the full Agreement price, less the one percent (1%) Gross Receipts Tax. Payments may be made in one final lump-sum amount after the work is satisfactorily completed, or in regular progress payments after all appropriate inspections have been conducted and approved.

No advance or down-payments will be made to the Contractor or vendor unless the Contractor has a Performance Bond for the total project amount. Advance payment will only be provided when original invoices have been provided to the City.

When work is complete, or significant progress is made, the Contractor shall seek appropriate building inspections, and after approval, submit invoice to Community Development Division. City staff may conduct on-site inspections. Following these inspections, City staff will process payment requests as quickly as possible, but it may take up to 30 days for payment to be issued.

No progress payment will be made prior to thirty (30) days after the date work began and at intervals of not less than thirty (30) days thereafter.

Should progress payments be deemed necessary, progress payments shall not exceed 80% of the value of the work satisfactorily completed less the five percent (5%) retainage withholding and one percent (1%) Gross Receipts Tax. Payments due the Contractor will be paid within thirty (30) days after the City receives the Contractor's invoice and transfers release of liens or claims for liens by subcontractors, laborers, and material suppliers for completed work or installed materials to the City. Checks payable to the Contractor will be delivered to the contractor after the contractor makes any desired work corrections; provides any necessary warranties; and signs the lien waiver.

The Contractor warrants that all services and work will be performed in a professional manner. The Contractor acknowledges that it will be liable for any breach of this warranty for a period of one year from the time the work is completed, inspected, and approved by the City as indicated by the date of approval for the last project payment.

**Section 20. Provisions for the City:** The City will permit the Contractor to use, at no cost, existing utilities such as light, heat, power, and water necessary to carry out and complete the work. The City will cooperate with Contractor to facilitate the performance of the work.

**Section 21. Notice to the City:** The Contractor will notify the City 24-hours in advance of their readiness to begin the work. The Contractor will inform the City where and how the work will be done, so that the City will have ample time to clear the specific work area.

**Section 22. Occupancy Provision:** The premises are to be VACANT during the course of the construction work.

**Section 23. Condition of Premises:** The Contractor agrees to keep the premises neat and orderly during the course of the work, clean up, and remove all debris at the completion of the project.

**Section 24. Interest of the City Personnel and Local Public Officials:** No City staff members, who exercise any project functions or responsibilities, shall have any interest, direct or indirect, in this Agreement.

**Section 25. Disputes:** The City shall, within a reasonable time, make decisions on all claims by the Contractor and on all other matters relating to the execution and progress of the work or the interpretation of this Agreement. The City's decisions, in matters relating to artistic effects, shall be final, within the terms of this Agreement.

**Section 26. Workmanship:** The work provided hereunder by the Contractor shall be executed as directed by the specifications contained within the **FINAL WORK LIST** and in the most sound, professional, and substantial manner, and all materials used in the project, and other improvements shall be new, unless otherwise expressly set forth in the specifications.

**Section 27. Engineering Surveys and Permits and Fees:** The City shall furnish all engineer surveys as required unless otherwise specified. The Contractor agrees to secure and pay for all necessary permits, licenses, and fees required for the Contractor's performance of the work associated with the **FINAL WORK LIST** and to adhere to applicable local, state and national codes and requirements whether or not covered by the specifications and drawings for the work, including any Contractor registration requirements.

**Section 28. Inspection of Work:** The Community Development Division, or agent acting on behalf of the Community Development Division, shall be provided access to inspect the work. If the specifications, plans, instructions, laws, ordinances, or any public authority requires any work to be specifically inspected, tested or approved, the Contractor shall give timely notice of readiness for inspection. Inspections by the Community Development Division, or third-party agent appointed by the Community Development Division, shall be promptly made. Inspections should be completed by Community Development Division staff, City of Billings' Building Division staff, or other procured inspectors, prior to work being covered up by other work. If any work should be covered up without completion of said inspections, it must be uncovered, if required, for examination at the Contractor's expense. If such work should be found not in accordance with this contracting, including incorporated plans and specifications and applicable building codes, the Contractor shall pay such costs; provided, however, if the Contractor can show that the defect was not caused by him/her or his/her subcontractors, then in that event, the City shall pay the cost or remedy for such work.

The Contractor must correct any work that fails to conform to the requirements and specification of the **FINAL WORK LIST** and applicable building standards. Upon notice, while work is progressing, the Contractor must remedy defects due to faulty materials, equipment, or workmanship before payment shall be issued.

**Section 29. Defects after Completion:** Any defects that appear within twelve (12) months from the completion of the work and arise out of defective or improper materials or workmanship will, upon the direction of the City staff, be corrected and made good by the Contractor at the contractor's expense.

**Section 30. Approval by the City:** This Agreement must be approved by the City Administrator and/or the Billings City Council before it becomes effective.

**Section 31. Non-Liability of the City:** Contractor will indemnify and hold the City harmless from all claims and liability due to the undertaking and carrying out of this Agreement.

**Section 32. Default:** In case of default by the Contractor, the City may procure the articles or services from other sources and hold the Contractor responsible for any excess cost occasioned thereby.

**Section 33. Termination:** Upon written notice to the Contractor, the City shall have the right to declare Contractor in default in the performance of its obligations under this Agreement in the following circumstances: 1) the Contractor fails to furnish materials or execute work in accordance with the provisions of this Agreement; 2) the Contractor fails to proceed with or complete the work within the time limit specified in this Agreement; or 3) the provisions of this Agreement are otherwise violated by the Contractor therein. Said notice shall contain the reason for the City's declaring Contractor at fault.

Upon receipt of such notice, the Contractor shall cease and desist from further work activity associated with this Agreement. This Agreement shall be considered null and void unless, within the (10) days from the date of said notice, Agreement is re-negotiated between the City and the Contractor.

In the event the Agreement is thus declared null and void, the City shall proceed to have any unfinished work completed and shall apply to the cost of having said work completed, any money due the Contractor under the Contract, and Contractor shall be responsible for any damages or additional costs resulting to the City by reason for said default.

**Section 34. Successors in Interest:** The covenants, agreements and all statements in this Agreement apply to and shall be binding on the heirs, personal representatives, successors and assigns of the respective Parties.

**Section 35. Attorney's Fees and Costs:** That in the event it becomes necessary for either Party to this Agreement to retain an attorney to enforce any of the terms or conditions of this Agreement or to give any notice required herein, then the prevailing Party or the Party giving notice shall be entitled to reasonable attorney's fees and costs.

**Section 36. Notice:** Notices required by this Agreement shall be in writing and delivered via mail (postage paid), personal delivery, or sent by electronic mail (email), fax or other electronic means. Any notice delivered or sent as previously mentioned shall be effective on the date of delivery or sending. All notices and other written communications under this Agreement shall be addressed to the individuals in the capacities indicated below, unless otherwise modified by subsequent written notice.

| City                                                                                                                                                                                              | Contractor                                                                                                                                                                                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Tam Rodier, CD Program Coordinator<br>City of Billings<br><br>PO Box 1178, Billings, MT 59103<br>Phone: 406.657.8284<br>Email: <a href="mailto:RodierT@billingsmt.gov">RodierT@billingsmt.gov</a> | Kim Van Arsdale, Owner<br>Van Arsdale Construction<br><br>6625 Hesper Road, Billings, MT 59106<br>Phone: 406.860.4255<br>Email: <a href="mailto:kvaiscool@gmail.com">kvaiscool@gmail.com</a> |

**Section 37. Condition for Validity of Agreement:** This Agreement is contingent upon the receipt by the City of federal funding in an amount sufficient to cover the cost of all agreed upon work. If the funding is not approved, this Agreement is null and void.

**Section 38. Governing Law and Venue:** This Agreement shall be construed and enforced in accordance with the laws of the State of Montana. Venue for any suit between the parties arising out of this Agreement shall be the State of Montana Thirteenth Judicial District Court, Yellowstone County.

**Section 39. Ownership of Documents:** All documents, data, drawings, specifications, software applications and other products or materials produced by the Contractor in connection with the services rendered under this Agreement shall be the property of the City, whether the project for which they are made is executed or not.

All such documents, products and materials shall be forwarded to the City at its request and may be used by the City as it sees fit. The City agrees that if the documents, products and materials prepared by the Contractor are used for purposes other than those intended by the Agreement, the City does so at its sole risk and agrees to hold the Contractor harmless for such use.

All or any portions of materials, products and documents produced under this Agreement may be used by the Contractor upon confirmation from the City that they are subject to disclosure under the Public Disclosure Act. All services performed under this Agreement will be conducted solely for the benefit of the City and will not be used for any other purpose without written consent of the City. Any information relating to the services will not be released without the written permission of the City. The Contractor shall preserve the confidentiality of all City documents and data accessed for use in Contractor's work product.

**IN WITNESS WHEREOF,** the parties hereto have executed this instrument the day and year first above written.

**ACCEPTANCE BY:**

**Van Arsdale Construction**

  
Kim Van Arsdale, Owner

**City of Billings, Montana**

\_\_\_\_\_  
William A. Cole, Mayor

\_\_\_\_\_  
6625 Hesper Road, Billings, MT 59106  
Address

\_\_\_\_\_  
PO Box 1178, Billings, MT 59103  
Address

Date of Acceptance: 4/23/2024

Date of Acceptance: \_\_\_\_\_

APPROVED AS TO FORM:

---

City Attorney's Office

ATTEST:

---

City Clerk

**MONTANA**  
**PREVAILING WAGE RATES FOR BUILDING CONSTRUCTION SERVICES 2024**

**Effective: Effective January 13,2024**

*Greg Gianforte, Governor*  
*State of Montana*

*Sarah Swanson, Commissioner*  
*Department of Labor & Industry*

To obtain copies of prevailing wage rate schedules, or for information relating to public works projects and payment of prevailing wage rates, visit ERD at [erd.dli.mt.gov/labor-standards](http://erd.dli.mt.gov/labor-standards) or contact:

Employment Standards Division  
Montana Department of Labor and Industry  
P. O. Box 8011  
Helena, MT 59601  
Phone 406-444-6543

The department welcomes questions, comments, and suggestions from the public. In addition, we'll do our best to provide information in an accessible format, upon request, in compliance with the Americans with Disabilities Act.

**MONTANA PREVAILING WAGE REQUIREMENTS**

The Commissioner of the Department of Labor and Industry, in accordance with Sections 18-2-401 and 18-2-402 of the Montana Code Annotated (MCA), has determined the standard prevailing rate of wages for the occupations listed in this publication.

The wages specified herein control the prevailing rate of wages for the purposes of Section 18-2-401, et seq., MCA. It is required each employer pay (as a minimum) the rate of wages, including fringe benefits, travel allowance, zone pay and per diem applicable to the district in which the work is being performed as provided in the attached wage determinations.

All Montana Prevailing Wage Rates are available on the internet at <https://erd.dli.mt.gov/labor-standards/state-prevailing-wage-rates> or by contacting the department at (406) 444-6543.

In addition, this publication provides general information concerning compliance with Montana's Prevailing Wage Law and the payment of prevailing wages. For detailed compliance information relating to public works contracts and payment of prevailing wage rates, please consult the regulations on the internet at [erd.dli.mt.gov/labor-standards](http://erd.dli.mt.gov/labor-standards) or contact the department at (406) 444-6543.

SARAH SWANSON  
Commissioner  
Department of Labor and Industry  
State of Montana

## TABLE OF CONTENTS

### MONTANA PREVAILING WAGE REQUIREMENTS:

|    |                                                     |   |
|----|-----------------------------------------------------|---|
| A. | Date of Publication .....                           | 3 |
| B. | Definition of Building Construction .....           | 3 |
| C. | Definition of Public Works Contract .....           | 3 |
| D. | Prevailing Wage Schedule .....                      | 3 |
| E. | Rates to Use for Projects .....                     | 3 |
| F. | Wage Rate Adjustments for Multiyear Contracts ..... | 3 |
| G. | Fringe Benefits .....                               | 4 |
| H. | Prevailing Wage Districts .....                     | 4 |
| I. | Dispatch City .....                                 | 5 |
| J. | Zone Pay .....                                      | 5 |
| K. | Computing Travel Benefits .....                     | 5 |
| L. | Per Diem .....                                      | 5 |
| M. | Apprentices .....                                   | 5 |
| N. | Posting Notice of Prevailing Wages .....            | 5 |
| O. | Employment Preference .....                         | 5 |
| P. | Projects of a Mixed Nature .....                    | 6 |
| Q. | Occupations Definitions Website .....               | 6 |
| R. | Welder Rates .....                                  | 6 |
| S. | Foreman Rates .....                                 | 6 |

### WAGE RATES:

|                                                           |    |
|-----------------------------------------------------------|----|
| BOILERMAKERS .....                                        | 7  |
| BRICK, BLOCK, AND STONE MASONS .....                      | 7  |
| CARPENTERS .....                                          | 7  |
| CARPET INSTALLERS .....                                   | 7  |
| CEMENT MASONS AND CONCRETE FINISHERS .....                | 8  |
| CONSTRUCTION EQUIPMENT OPERATORS .....                    |    |
| OPERATORS GROUP 1 .....                                   | 8  |
| OPERATORS GROUP 2 .....                                   | 9  |
| OPERATORS GROUP 3 .....                                   | 9  |
| OPERATORS GROUP 4 .....                                   | 10 |
| OPERATORS GROUP 5 .....                                   | 10 |
| OPERATORS GROUP 6 .....                                   | 10 |
| OPERATORS GROUP 7 .....                                   | 11 |
| CONSTRUCTION LABORERS .....                               |    |
| LABORERS GROUP 1 .....                                    | 11 |
| LABORERS GROUP 2 .....                                    | 11 |
| LABORERS GROUP 3 .....                                    | 12 |
| LABORERS GROUP 4 .....                                    | 12 |
| DRYWALL APPLICATORS .....                                 | 12 |
| ELECTRICIANS: INCLUDING BUILDING AUTOMATION CONTROL ..... | 13 |
| ELEVATOR CONSTRUCTORS .....                               | 13 |
| FLOOR LAYERS .....                                        | 14 |
| GLAZIERS .....                                            | 14 |
| HEATING AND AIR CONDITIONING .....                        | 14 |
| INSULATION WORKERS - MECHANICAL (HEAT AND FROST) .....    | 14 |
| IRONWORKERS - REINFORCING IRON AND REBAR WORKERS .....    | 15 |
| IRONWORKERS - STRUCTURAL IRON AND REBAR WORKERS .....     | 15 |
| MILLWRIGHTS .....                                         | 15 |
| PAINTERS: INCLUDING PAPERHANGERS .....                    | 15 |
| PILE BUCKS .....                                          | 16 |
| PILOT CAR DRIVERS .....                                   |    |
| PLASTERERS .....                                          | 16 |
| PLUMBERS, PIPEFITTERS, AND STEAMFITTERS .....             | 17 |
| ROOFERS .....                                             | 18 |
| SHEET METAL WORKERS .....                                 | 18 |
| SOLAR PHOTOVOLTAIC INSTALLERS .....                       | 19 |
| SPRINKLER FITTERS .....                                   | 19 |
| TAPERS .....                                              | 20 |
| TELECOMMUNICATIONS EQUIPMENT INSTALLERS .....             | 20 |
| TERRAZZO WORKERS AND FINISHERS .....                      | 20 |
| TILE AND STONE SETTERS .....                              | 20 |
| TRUCK DRIVERS .....                                       | 21 |

## **A. Date of Publication Effective January 13, 2024**

## **B. Definition of Building Construction**

For the purposes of Prevailing Wage, the Commissioner of Labor and Industry has determined that building construction occupations are defined to be those performed by a person engaged in a recognized trade or craft, or any skilled, semi-skilled, or unskilled manual labor related to the construction, alteration, or repair of a public building or facility, and does not include engineering, superintendence, management, office or clerical work.

The Administrative Rules of Montana (ARM), 24.17.501(2) – 2(a), states *“Building construction projects generally are the constructions of sheltered enclosures with walk-in access for housing persons, machinery, equipment, or supplies. It includes all construction of such structures, incidental installation of utilities and equipment, both above and below grade level, as well as incidental grading, utilities and paving.”*

*Examples of building construction include, but are not limited to, alterations and additions to buildings, apartment buildings (5 stories and above), arenas (closed), auditoriums, automobile parking garages, banks and financial buildings, barracks, churches, city halls, civic centers, commercial buildings, court houses, detention facilities, dormitories, farm buildings, fire stations, hospitals, hotels, industrial buildings, institutional buildings, libraries, mausoleums, motels, museums, nursing and convalescent facilities, office buildings, out-patient clinics, passenger and freight terminal buildings, police stations, post offices, power plants, prefabricated buildings, remodeling buildings, renovating buildings, repairing buildings, restaurants, schools, service stations, shopping centers, stores, subway stations, theaters, warehouses, water and sewage treatment plants (buildings only), etc.”*

## **C. Definition of Public Works Contract**

Section 18-2-401(11)(a), MCA defines “public works contract” as *“...a contract for construction services let by the state, county, municipality, school district, or political subdivision or for nonconstruction services let by the state, county, municipality, or political subdivision in which the total cost of the contract is in excess of \$25,000...”*.

## **D. Prevailing Wage Schedule**

This publication covers only Building Construction occupations and rates. These rates will remain in effect until superseded by a more current publication. Current prevailing wage rate schedules for Heavy Construction, Highway Construction, and Nonconstruction Services occupations can be found on the internet at <https://erd.dli.mt.gov/labor-standards/state-prevailing-wage-rates/> or by contacting the department at (406) 444-6543.

## **E. Rates to Use for Projects**

ARM, 24.17.127(1)(c), states *“The wage rates applicable to a particular public works project are those in effect at the time the bid specifications are advertised.”*

## **F. Wage Rate Adjustments for Multiyear Contracts**

Section 18-2-417, MCA states:

*“(1) Any public works contract that by the terms of the original contract calls for more than 30 months to fully perform must include a provision to adjust, as provided in subsection (2), the standard prevailing rate of wages to be paid to the workers performing the contract.*

*(2) The standard prevailing rate of wages paid to workers under a contract subject to this section must be adjusted 12 months after the date of the award of the public works contract. The amount of the adjustment must be a 3% increase. The adjustment must be made and applied every 12 months for the term of the contract.*

*(3) Any increase in the standard rate of prevailing wages for workers under this section is the sole responsibility of the contractor and any subcontractors and not the contracting agency.”*

## G. Fringe Benefits

Section 18-2-412, MCA states:

*“(1) To fulfill the obligation...a contractor or subcontractor may:*

*(a) pay the amount of fringe benefits and the basic hourly rate of pay that is part of the standard prevailing rate of wages directly to the worker or employee in cash;*

*(b) make an irrevocable contribution to a trustee or a third person pursuant to a fringe benefit fund, plan, or program that meets the requirements of the Employee Retirement Income Security Act of 1974 or that is a bona fide program approved by the U. S. department of labor; or*

*(c) make payments using any combination of methods set forth in subsections (1)(a) and (1)(b) so that the aggregate of payments and contributions is not less than the standard prevailing rate of wages, including fringe benefits and travel allowances, applicable to the district for the particular type of work being performed.*

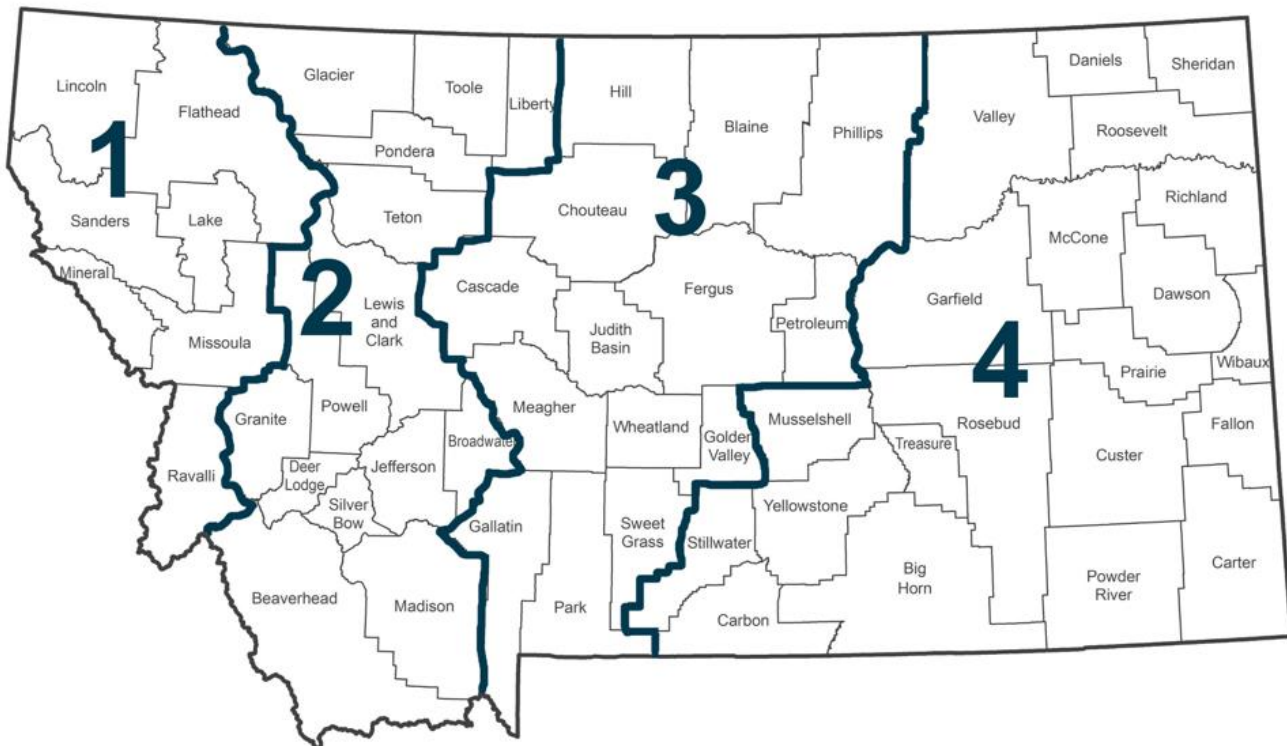
*(2) The fringe benefit fund, plan, or program described in subsection (1)(b) must provide benefits to workers or employees for health care, pensions on retirement or death, life insurance, disability and sickness insurance, or bona fide programs that meet the requirements of the Employee Retirement Income Security Act of 1974 or that are approved by the U. S. department of labor.”*

Fringe benefits are paid for all hours worked (straight time and overtime hours). However, fringe benefits are not to be considered a part of the hourly rate of pay for calculating overtime, unless there is a collectively bargained agreement in effect that specifies otherwise.

## H. Prevailing Wage Districts

Montana counties are aggregated into 4 districts for the purpose of prevailing wage. The prevailing wage districts are composed of the following counties:

### Montana Prevailing Wage Districts



## **I. Dispatch City**

ARM, 24.17.103(11), defines dispatch city as “...the courthouse in the city from the following list which is closest to the center of the job: Billings, Bozeman, Butte, Great Falls, Helena, Kalispell, Miles City, Missoula and Sidney.” A dispatch city shall be considered the point of origin only for jobs within the counties identified in that district (as shown below):

**District 1 – Kalispell and Missoula:** includes Flathead, Lake, Lincoln, Mineral, Missoula, Ravalli, and Sanders;

**District 2 – Butte and Helena:** includes Beaverhead, Broadwater, Deer Lodge, Glacier, Granite, Jefferson, Lewis and Clark, Liberty, Madison, Pondera, Powell, Silver Bow, Teton, and Toole;

**District 3 – Bozeman and Great Falls:** includes Blaine, Cascade, Chouteau, Fergus, Gallatin, Golden Valley, Hill, Judith Basin, Meagher, Park, Petroleum, Phillips, Sweet Grass, and Wheatland;

**District 4 – Billings, Miles City and Sidney:** includes Big Horn, Carbon, Carter, Custer, Daniels, Dawson, Fallon, Garfield, McCone, Musselshell, Powder River, Prairie, Richland, Roosevelt, Rosebud, Sheridan, Stillwater, Treasure, Valley, Wibaux, and Yellowstone.

## **J. Zone Pay**

Zone pay is not travel pay. ARM, 24.17.103(24), defines zone pay as “...an amount added to the base pay; the combined sum then becomes the new base wage rate to be paid for all hours worked on the project. Zone pay must be determined by measuring the road miles one way over the shortest practical maintained route from the dispatch city to the center of the job.” See section I above for a list of dispatch cities.

## **K. Computing Travel Benefits**

ARM, 24.17.103(22), states “ ‘Travel pay,’ also referred to as ‘travel allowance,’ is and must be paid for travel both to and from the job site, except those with special provisions listed under the classification. The rate is determined by measuring the road miles one direction over the shortest practical maintained route from the dispatch city or the employee's home, whichever is closer, to the center of the job.” See section I above for a list of dispatch cities.

## **L. Per Diem**

ARM, 24.17.103(19), states “ ‘Per diem’ typically covers costs associated with board and lodging expenses. Per diem is paid when an employee is required to work at a location outside the daily commuting distance and is required to stay at that location overnight or longer.”

## **M. Apprentices**

Wage rates for apprentices registered in approved federal or state apprenticeship programs are contained in those programs. Additionally, Section 18-2-416(2), MCA states “...The full amount of any applicable fringe benefits must be paid to the apprentice while the apprentice is working on the public works contract.” Apprentices not registered in approved federal or state apprenticeship programs will be paid the appropriate journey level prevailing wage rate when working on a public works contract.

## **N. Posting Notice of Prevailing Wages**

Section 18-2-406, MCA provides that contractors, subcontractors and employers who are “...performing work or providing construction services under public works contracts, as provided in this part, shall post in a prominent and accessible site on the project or staging area, not later than the first day of work and continuing for the entire duration of the project, a legible statement of all wages and fringe benefits to be paid to the employees.”

## **O. Employment Preference**

Sections 18-2-403 and 18-2-409, MCA requires contractors to give preference to the employment of bona fide Montana residents in the performance of work on public works contracts.

## **P. Projects of a Mixed Nature**

Section 18-2-408, MCA states:

*“(1) The contracting agency shall determine, based on the preponderance of labor hours to be worked, whether the public works construction services project is classified as a highway construction project, a heavy construction project, or a building construction project.*

*(2) Once the project has been classified, employees in each trade classification who are working on that project must be paid at the rate for that project classification”*

## **Q. Occupations Definitions**

You can find definitions for these occupations on the following Bureau of Labor Statistics website:

[http://www.bls.gov/oes/current/oes\\_stru.htm](http://www.bls.gov/oes/current/oes_stru.htm)

## **R. Welder Rates**

Welders receive the rate prescribed for the craft performing an operation to which welding is incidental.

## **S. Foreman Rates**

Rates are no longer set for foremen. However, if a foreman performs journey level work, the foreman must be paid at least the journey level rate.

# WAGE RATES

## BOILERMAKERS

No Rate Established

**Duties Include:**

Construct, assemble, maintain, and repair stationary steam boilers, boiler house auxiliaries, process vessels, and pressure vessels.

[↑ Back to Table of Contents](#)

## BRICK, BLOCK, AND STONE MASONS

|            | <b>Wage</b> | <b>Benefit</b> |
|------------|-------------|----------------|
| District 1 | \$33.11     | \$17.39        |
| District 2 | \$33.11     | \$17.39        |
| District 3 | \$33.11     | \$17.39        |
| District 4 | \$33.11     | \$17.39        |

**Travel:**

**All Districts**

0-70 mi. free zone

>70-90 mi. \$60.00/day

>90 mi. \$80.00/day

[↑ Back to Table of Contents](#)

## CARPENTERS

|            | <b>Wage</b> | <b>Benefit</b> |
|------------|-------------|----------------|
| District 1 | \$30.06     | \$11.48        |
| District 2 | \$27.50     | \$14.07        |
| District 3 | \$30.78     | \$11.28        |
| District 4 | \$31.39     | \$11.74        |

**Zone Pay:**

**All Districts**

0-30 mi. free zone

>30-60 mi. base pay + \$4.00/hr.

>60 mi. base pay + \$6.00/hr.

**Duties Include:**

Install roll and batt insulation, and hardwood floors.

[↑ Back to Table of Contents](#)

## CARPET INSTALLERS

No Rate Established

**Duties Include:**

Lay and install carpet from rolls or blocks on floors. Install padding and trim flooring materials.

[↑ Back to Table of Contents](#)

## CEMENT MASONS AND CONCRETE FINISHERS

|            | <b>Wage</b> | <b>Benefit</b> |
|------------|-------------|----------------|
| District 1 | \$30.55     | \$6.74         |
| District 2 | \$29.45     | \$5.87         |
| District 3 | \$30.75     | \$6.51         |
| District 4 | \$30.00     | \$7.40         |

### **Duties Include:**

Smooth and finish surfaces of poured concrete, such as floors, walks, sidewalks, or curbs. Align forms for sidewalks, curbs, or gutters.

### **Travel and Per Diem:**

#### **All Districts**

No travel or per diem established.

[↑ Back to Table of Contents](#)

## CONSTRUCTION EQUIPMENT OPERATORS GROUP 1

|            | <b>Wage</b> | <b>Benefit</b> |
|------------|-------------|----------------|
| District 1 | \$31.51     | \$16.68        |
| District 2 | \$30.61     | \$16.68        |
| District 3 | \$30.86     | \$16.68        |
| District 4 | \$30.86     | \$16.68        |

### **This group includes but is not limited to:**

Air Compressor; Auto Fine Grader; Belt Finishing; Boring Machine (Small); Cement Silo; Crane, A-Frame Truck Crane; Crusher Conveyor; DW-10, 15, and 20 Tractor Roller; Farm Tractor; Forklift; Form Grader; Front-End Loader, under 1 cu. yd; Oiler, Herman Nelson Heater; Mucking Machine; Oiler, All Except Cranes/Shovels; Pumpman.

### **Travel Pay**

#### **District 1**

0-45 mi. free zone

>45-85 mi. \$60.00/day

>85 mi. \$90.00/day

### **Zone Pay**

#### **District 2**

0-30 mi. free zone

>30-60 mi. base pay + \$3.50/hr.

>60 mi. base pay + \$5.50/hr.

#### **Districts 3 and 4**

0-30 mi. free zone

>30-60 mi. base pay + \$3.05/hr.

>60 mi. base pay + \$4.85/hr.

[↑ Back to Table of Contents](#)

## CONSTRUCTION EQUIPMENT OPERATORS GROUP 2

|            | <b>Wage</b> | <b>Benefit</b> |
|------------|-------------|----------------|
| District 1 | \$27.85     | \$ 7.57        |
| District 2 | \$30.60     | \$11.06        |
| District 3 | \$29.60     | \$10.03        |
| District 4 | \$31.58     | \$11.20        |

### **This group includes but is not limited to:**

Air Doctor; Backhoe\Excavator\Shovel, up to and incl. 3 cu. yds; Bit Grinder; Bituminous Paving Travel Plant; Boring Machine, Large; Broom, Self-Propelled; Concrete Travel Batchers; Concrete Float & Spreader; Concrete Bucket Dispatcher; Concrete Finish Machine; Concrete Conveyor; Distributor; Dozer, Rubber-Tired, Push, & Side Boom; Elevating Grader\Gradall; Field Equipment Serviceman; Front-End Loader, 1 cu. yd up to and incl. 5 cu. yds; Grade Setter; Heavy Duty Drills, All Types; Hoist\Tugger, All; Hydralift Forklifts & Similar; Industrial Locomotive; Motor Patrol (except finish); Mountain Skidder; Oiler, Cranes\Shovels; Pavement Breaker, EMSCO; Power Saw, Self-Propelled; Pugmill; Pumpcrete\Grout Machine; Punch Truck; Roller, other than Asphalt; Roller, Sheepsfoot (Self-Propelled); Roller, 25 tons and over; Ross Carrier; Rotomill, under 6 ft; Trenching Machine; Washing /Screening Plant.

[↑ Back to Table of Contents](#)

### **Travel Pay**

#### **District 1**

0-45 mi. free zone  
>45-85 mi. \$60.00/day  
>85 mi. \$90.00/day

### **Zone Pay**

#### **District 2**

0-30 mi. free zone  
>30-60 mi. base pay + \$3.50/hr.  
>60 mi. base pay + \$5.50/hr.

#### **Districts 3 and 4**

0-30 mi. free zone  
>30-60 mi. base pay + \$3.05/hr.  
>60 mi. base pay + \$4.85/hr.

## CONSTRUCTION EQUIPMENT OPERATORS GROUP 3

|            | <b>Wage</b> | <b>Benefit</b> |
|------------|-------------|----------------|
| District 1 | \$30.07     | \$12.82        |
| District 2 | \$32.83     | \$16.68        |
| District 3 | \$32.31     | \$10.70        |
| District 4 | \$29.36     | \$11.27        |

### **This group includes but is not limited to:**

Asphalt Paving Machine; Asphalt Screed; Backhoe\Excavator\Shovel, over 3 cu. yds; Cableway Highline; Concrete Batch Plant; Concrete Curing Machine; Concrete Pump; Cranes, Creter; Cranes, Electric Overhead; Cranes, 24 tons and under; Curb Machine\Slip Form Paver; Finish Dozer; Front-End Loader, over 5 cu. yds; Mechanic\Welder; Pioneer Dozer; Roller Asphalt (Breakdown & Finish); Rotomill, over 6 ft; Scraper, Single, Twin, or Pulling Belly-Dump; YO-YO Cat Haul Truck, Articulating Trucks, Vac Truck.

[↑ Back to Table of Contents](#)

### **Travel Pay**

#### **District 1**

0-45 mi. free zone  
>45-85 mi. \$60.00/day  
>85 mi. \$90.00/day

### **Zone Pay**

#### **Districts 2 - 4**

0-30 mi. free zone  
>30-60 mi. base pay + \$3.50/hr.  
>60 mi. base pay + \$5.50/hr.

## CONSTRUCTION EQUIPMENT OPERATORS GROUP 4

|            | <b>Wage</b> | <b>Benefit</b> |
|------------|-------------|----------------|
| District 1 | \$34.05     | \$16.68        |
| District 2 | \$29.05     | \$12.85        |
| District 3 | \$30.90     | \$13.50        |
| District 4 | \$33.92     | \$16.68        |

**This group includes but is not limited to:**

Asphalt\Hot Plant Operator; Cranes, 25 tons up to and incl. 44 tons; Crusher Operator; Finish Motor Patrol; Finish Scraper.

[↑ Back to Table of Contents](#)

### Travel Pay

#### District 1

0-45 mi. free zone  
>45-85 mi. \$60.00/day  
>85 mi. \$90.00/day

### Zone Pay

#### Districts 2 - 4

0-30 mi. free zone  
>30-60 mi. base pay + \$3.50/hr.  
>60 mi. base pay + \$5.50/hr.

## CONSTRUCTION EQUIPMENT OPERATORS GROUP 5

|            | <b>Wage</b> | <b>Benefit</b> |
|------------|-------------|----------------|
| District 1 | \$35.05     | \$16.68        |
| District 2 | \$30.78     | \$15.32        |
| District 3 | \$29.05     | \$15.38        |
| District 4 | \$35.02     | \$16.68        |

**This group includes but is not limited to:**

Cranes, 45 tons up to and incl. 74 tons.

[↑ Back to Table of Contents](#)

### Travel Pay

#### District 1

0-45 mi. free zone  
>45-85 mi. \$60.00/day  
>85 mi. \$90.00/day

### Zone Pay

#### Districts 2 - 4

0-30 mi. free zone  
>30-60 mi. base pay + \$3.50/hr.  
>60 mi. base pay + \$5.50/hr.

## CONSTRUCTION EQUIPMENT OPERATORS GROUP 6

|            | <b>Wage</b> | <b>Benefit</b> |
|------------|-------------|----------------|
| District 1 | \$36.11     | \$16.68        |
| District 2 | \$36.11     | \$16.68        |
| District 3 | \$36.11     | \$16.68        |
| District 4 | \$36.11     | \$16.86        |

**This group includes but is not limited to:**

Cranes, 75 tons up to and incl. 149 tons; Cranes, Whirley (All).

[↑ Back to Table of Contents](#)

### Zone Pay:

#### All Districts

0-30 mi. free zone  
>30-60 mi. base pay + \$3.50/hr.  
>60 mi. base pay + \$5.50/hr.

## CONSTRUCTION EQUIPMENT OPERATORS GROUP 7

|            | <b>Wage</b> | <b>Benefit</b> |
|------------|-------------|----------------|
| District 1 | \$37.21     | \$16.68        |
| District 2 | \$37.21     | \$16.68        |
| District 3 | \$37.21     | \$16.68        |
| District 4 | \$37.21     | \$16.68        |

### **This group includes but is not limited to:**

Cranes, 150 tons up to and incl. 250 tons; Cranes, over 250 tons—add \$1.00 for every 100 tons over 250 tons; Crane, Tower (All); Crane Stiff-Leg or Derrick; Helicopter Hoist.

### **Zone Pay:**

#### **All Districts**

0-30 mi. free zone

>30-60 mi. base pay + \$3.50/hr.

>60 mi. base pay + \$5.50/hr.

[↑ Back to Table of Contents](#)

## CONSTRUCTION LABORERS GROUP 1/FLAG PERSON FOR TRAFFIC CONTROL

|            | <b>Wage</b> | <b>Benefit</b> |
|------------|-------------|----------------|
| District 1 | \$24.55     | \$12.00        |
| District 2 | \$24.55     | \$12.00        |
| District 3 | \$24.55     | \$12.00        |
| District 4 | \$24.55     | \$12.00        |

### **Zone Pay:**

#### **All Districts**

0-15 mi. free zone

>15-30 mi. base pay + \$0.65/hr.

>30-50 mi. base pay + \$0.85/hr.

>50 mi. base pay + \$1.25/hr.

[↑ Back to Table of Contents](#)

## CONSTRUCTION LABORERS GROUP 2

|            | <b>Wage</b> | <b>Benefit</b> |
|------------|-------------|----------------|
| District 1 | \$26.23     | \$12.00        |
| District 2 | \$27.25     | \$12.00        |
| District 3 | \$26.29     | \$ 8.91        |
| District 4 | \$27.25     | \$12.00        |

### **Zone Pay:**

#### **All Districts**

0-15 mi. free zone

>15-30 mi. base pay + \$0.65/hr.

>30-50 mi. base pay + \$0.85/hr.

>50 mi. base pay + \$1.25/hr.

### **This group includes but is not limited to:**

General Labor; Asbestos Removal; Burning Bar; Bucket Man; Carpenter Tender; Caisson Worker; Cement Mason Tender; Cement Handler (dry); Chuck Tender; Choker Setter; Concrete Worker; Curb Machine-lay Down; Crusher and Batch Worker; Heater Tender; Fence Erector; Landscape Laborer; Landscaper; Lawn Sprinkler Installer; Pipe Wrapper; Pot Tender; Powderman Tender; Rail and Truck Loaders and Unloaders; Riprapper; Sign Erection; Guardrail and Jersey Rail; Spike Driver; Stake Jumper; Signalman; Tail Hoseman; Tool Checker and Houseman and Traffic Control Worker.

[↑ Back to Table of Contents](#)

### CONSTRUCTION LABORERS GROUP 3

|            | <b>Wage</b> | <b>Benefit</b> |
|------------|-------------|----------------|
| District 1 | \$25.55     | \$12.00        |
| District 2 | \$25.55     | \$12.00        |
| District 3 | \$25.55     | \$12.00        |
| District 4 | \$25.55     | \$12.00        |

**This group includes but is not limited to:**

Concrete Vibrator; Dumpman (Grademan); Equipment Handler; Geotextile and Liners; High-Pressure Nozzleman; Jackhammer (Pavement Breaker) Non-Riding Rollers; Pipelayer; Posthole Digger (Power); Power Driven Wheelbarrow; Rigger; Sandblaster; Sod Cutter-Power and Tamper.

[↑ Back to Table of Contents](#)

**Zone Pay:**

**All Districts**

0-15 mi. free zone  
>15-30 mi. base pay + \$0.65/hr.  
>30-50 mi. base pay + \$0.85/hr.  
>50 mi. base pay + \$1.25/hr.

### CONSTRUCTION LABORERS GROUP 4

|            | <b>Wage</b> | <b>Benefit</b> |
|------------|-------------|----------------|
| District 1 | \$25.60     | \$12.00        |
| District 2 | \$26.27     | \$12.00        |
| District 3 | \$26.41     | \$12.00        |
| District 4 | \$25.60     | \$12.00        |

**This group includes but is not limited to:**

Hod Carrier\*\*\*; Water Well Laborer; Blaster; Wagon Driller; Asphalt Raker; Cutting Torch; Grade Setter; High-Scaler; Power Saws (Faller & Concrete) Powderman; Rock & Core Drill; Track or Truck Mounted Wagon Drill and Welder incl. Air Arc.

[↑ Back to Table of Contents](#)

**Zone Pay:**

**All Districts**

0-15 mi. free zone  
>15-30 mi. base pay + \$0.65/hr.  
>30-50 mi. base pay + \$0.85/hr.  
>50 mi. base pay + \$1.25/hr.

\*\*\*Hod Carriers will receive the same amount of travel and/or subsistence pay as bricklayers when requested to travel.

### DRYWALL APPLICATORS

|            | <b>Wage</b> | <b>Benefit</b> |
|------------|-------------|----------------|
| District 1 | \$31.24     | \$14.07        |
| District 2 | \$31.24     | \$14.07        |
| District 3 | \$31.24     | \$14.07        |
| District 4 | \$31.24     | \$14.07        |

**Duties Include:**

Drywall and ceiling tile installation.

[↑ Back to Table of Contents](#)

**Zone Pay:**

**All Districts**

0-30 mi. free zone  
>30-60 mi. base pay + \$4.00/hr.  
>60 mi. base pay + \$6.00/hr.

## ELECTRICIANS: INCLUDING BUILDING AUTOMATION CONTROL

|            | <b>Wage</b> | <b>Benefit</b> |
|------------|-------------|----------------|
| District 1 | \$34.15     | \$15.38        |
| District 2 | \$33.90     | \$17.75        |
| District 3 | \$34.43     | \$16.40        |
| District 4 | \$38.86     | \$16.73        |

### **Duties Include:**

Electrical wiring; equipment and fixtures; street lights; electrical control systems. Installation and/or adjusting of building automation controls also during testing and balancing, commissioning and retro-commissioning.

### **Travel: District 1**

No mileage due when traveling in employer's vehicle.

The following travel allowance is applicable when traveling in employee's vehicle:

0-15 mi. free zone  
>15-45 mi. \$0.585/mi. in excess of the free zone.  
>45 mi. \$75.00/day

### **Districts 2 & 3**

No mileage due when traveling in employer's vehicle.

The following travel allowance is applicable when traveling in employee's vehicle:

0-08 mi. free zone  
>08-50 mi. current federal mileage rate/mi.  
in excess of the free zone.  
>50 mi. \$71.57/day

### **District 4**

No mileage due when traveling in employer's vehicle.

The following travel allowance is applicable when traveling in employee's vehicle:

0-18 mi. free zone  
>18-60 mi. federal mileage rate/mi.

### **Per Diem**

#### **District 4**

>60 mi. \$80.00/day

Per Diem in Big Sky and West Yellowstone \$125/day.

[↑ Back to Table of Contents](#)

## ELEVATOR CONSTRUCTORS

|            | <b>Wage</b> | <b>Benefit</b> |
|------------|-------------|----------------|
| District 1 | \$62.25     | \$45.24        |
| District 2 | \$62.25     | \$45.24        |
| District 3 | \$62.25     | \$45.24        |
| District 4 | \$62.25     | \$45.24        |

### **Travel:**

#### **All Districts**

0-15 mi. free zone  
>15-25 mi. \$49.73/day  
>25-35 mi. \$99.45/day  
>35 mi. \$112.90/day

### **Special Provision:**

.93/mile when added to amounts above if using employee vehicle.

[↑ Back to Table of Contents](#)

## FLOOR LAYERS

### No Rate Established

Apply blocks, strips, or sheets of shock-absorbing, sound-deadening, or decorative coverings to floors.

[↑ Back to Table of Contents](#)

## GLAZIERS

|            | <b>Wage</b> | <b>Benefit</b> |
|------------|-------------|----------------|
| District 1 | \$24.78     | \$4.33         |
| District 2 | \$23.28     | \$5.66         |
| District 3 | \$23.75     | \$4.41         |
| District 4 | \$22.97     | \$4.37         |

### Travel and Per Diem:

#### All Districts

No travel or per diem established.

[↑ Back to Table of Contents](#)

## HEATING AND AIR CONDITIONING

|            | <b>Wage</b> | <b>Benefit</b> |
|------------|-------------|----------------|
| District 1 | \$33.00     | \$20.73        |
| District 2 | \$33.00     | \$20.73        |
| District 3 | \$33.00     | \$20.73        |
| District 4 | \$33.30     | \$20.73        |

### Duties Include:

Testing and balancing, commissioning and retro-commissioning of all air-handling equipment and duct work.

### All Districts

0-45 mi. free zone

>45 mi.

- \$0.25/mi. in employer vehicle.
- \$0.65/mi. in employee vehicle.

### Per Diem:

#### All Districts

\$85/day

[↑ Back to Table of Contents](#)

## INSULATION WORKERS - MECHANICAL (HEAT AND FROST)

|            | <b>Wage</b> | <b>Benefit</b> |
|------------|-------------|----------------|
| District 1 | \$40.56     | \$21.99        |
| District 2 | \$40.56     | \$21.99        |
| District 3 | \$40.56     | \$21.99        |
| District 4 | \$37.34     | \$21.99        |

### Duties Include:

Insulate pipes, ductwork or other mechanical systems.

### Travel:

0-30 mi. free zone

>30-40 mi. \$25.00/day

>40-50 mi. \$35.00/day

>50-60 mi. \$45.00/day

>60 mi. \$130.00/day plus

- \$0.56/mi. if transportation is not provided.
- \$0.20/mi. if in company vehicle.

[↑ Back to Table of Contents](#)

## IRONWORKERS – REINFORCING IRON AND REBAR WORKERS

|            | <b>Wage</b> | <b>Benefit</b> |
|------------|-------------|----------------|
| District 1 | \$33.95     | \$25.59        |
| District 2 | \$33.95     | \$24.50        |
| District 3 | \$33.95     | \$24.50        |
| District 4 | \$33.95     | \$24.50        |

**Travel:**  
**All Districts**  
0-45 mi. free zone  
>45-85 mi. \$100.00/day  
>85 mi. \$150.00/day

### **Duties Include:**

Structural steel erection; assemble prefabricated metal buildings; cut, bend, tie, and place rebar; energy producing windmill type towers; metal bleacher seating; handrail fabrication and ornamental steel.

[↑ Back to Table of Contents](#)

## IRONWORKERS – STRUCTURAL IRON AND STEEL WORKERS

|            | <b>Wage</b> | <b>Benefit</b> |
|------------|-------------|----------------|
| District 1 | \$33.95     | \$24.50        |
| District 2 | \$33.95     | \$24.50        |
| District 3 | \$33.95     | \$24.50        |
| District 4 | \$33.95     | \$24.50        |

**Travel:**  
**All Districts**  
0-45 mi. free zone  
>45-85 mi. \$100.00/day  
>85 mi. \$150.00/day

### **Duties Include:**

Structural steel erection; assemble prefabricated metal buildings; cut, bend, tie, and place rebar; energy producing windmill type towers; metal bleacher seating; handrail fabrication and ornamental steel.

[↑ Back to Table of Contents](#)

## MILLWRIGHTS

|            | <b>Wage</b> | <b>Benefit</b> |
|------------|-------------|----------------|
| District 1 | \$40.49     | \$18.84        |
| District 2 | \$40.49     | \$18.84        |
| District 3 | \$40.49     | \$18.84        |
| District 4 | \$40.49     | \$18.84        |

**Zone Pay:**  
**All Districts**  
0-30 mi. free zone  
>30-60 mi. base pay + \$4.00/hr.  
>60 mi. base pay + \$6.00/hr.

[↑ Back to Table of Contents](#)

## PAINTERS: INCLUDING PAPERHANGERS

|            | <b>Wage</b> | <b>Benefit</b> |
|------------|-------------|----------------|
| District 1 | \$30.00     | \$12.81        |
| District 2 | \$21.28     | \$12.81        |
| District 3 | \$25.55     | \$12.81        |
| District 4 | \$30.30     | \$12.81        |

**Travel and Per Diem:**  
**All Districts**  
No travel or per diem established.

[↑ Back to Table of Contents](#)

## PILE BUCKS

|            | <b>Wage</b> | <b>Benefit</b> |
|------------|-------------|----------------|
| District 1 | \$34.50     | \$14.07        |
| District 2 | \$34.50     | \$14.07        |
| District 3 | \$34.50     | \$14.07        |
| District 4 | \$34.50     | \$14.07        |

### **Zone Pay:**

#### **All Districts**

0-30 mi. free zone

>30-60 mi. base pay + \$4.00/hr.

>60 mi. base pay + \$6.00/hr.

### **Duties Include:**

Set up crane; set up hammer; weld tips on piles; set leads; insure piles are driven straight with the use of level or plum bob. Give direction to crane operator as to speed and direction of swing. Cut piles to grade.

[↑ Back to Table of Contents](#)

## PILOT CAR DRIVERS

**No Rate Established**

[↑ Back to Table of Contents](#)

## PLASTERERS

**No Rate Established**

### **Duties Include:**

All materials beyond the substrate, such as a moisture barrier, any type of drainage installation between the moisture barrier and insulation or EPS board, the attachment of the EPS board, installation of fiberglass mesh embedded in the base coat, any water-resistant coat that is applied on top of the insulation to serve as a weather barrier, and the application of the finish coat.

[↑ Back to Table of Contents](#)

## PLUMBERS, PIPEFITTERS, AND STEAMFITTERS

|            | <b>Wage</b> | <b>Benefit</b> |
|------------|-------------|----------------|
| District 1 | \$37.63     | \$16.26        |
| District 2 | \$37.90     | \$16.45        |
| District 3 | \$37.90     | \$16.45        |
| District 4 | \$36.71     | \$20.31        |

### **Duties Include:**

Assemble, install, alter, and repair pipe-lines or pipe systems that carry water, steam, air, other liquids or gases. Testing of piping systems, commissioning and retro-commissioning. Workers in this occupation may also install heating and cooling equipment and mechanical control systems.

### **Travel:**

#### **District 1**

0-30 mi. free zone  
>30-50 mi. \$35.00/day  
>50-75 mi. \$45.00/day  
>75 mi. \$100.00/day

### **Special Provision**

If transportation is not provided, mileage at \$0.35/mi. for one trip out and one trip back is added to the amounts above. However, if the employee is traveling more than 75 miles/day, only subsistence at the rate of \$85.00/day is required.

### **Districts 2 & 3**

0-45 mi. free zone  
>45 mi.

- \$0.00/mi. in employer vehicle.
- \$0.65/mi. in employee vehicle.

### **Special Provision:**

At the contractors' option, mileage for one trip out and one trip back per week may be paid plus subsistence at the rate of \$135.00/day.

### **District 4**

0-70 free zone  
>70 mi.

- On jobs when employees do not work consecutive days: \$0.55/mi. if employer doesn't provide transportation. Not to exceed two trips.
- On jobs when employees work any number of consecutive days: \$110.00/day.

[↑ Back to Table of Contents](#)

## ROOFERS

|            | <b>Wage</b> | <b>Benefit</b> |
|------------|-------------|----------------|
| District 1 | \$31.47     | \$13.26        |
| District 2 | \$31.47     | \$13.26        |
| District 3 | \$29.83     | \$ 9.20        |
| District 4 | \$24.42     | \$ 9.06        |

### Duties Include:

Metal roofing, covers roofs, walls and foundations with water proofing, insulation and vapor barriers in addition to metal flashings. Roofing includes shingles, low slope membranes, metal roofs, insulation, spray foam, coatings and vapor barriers. Wall coverings include metal panels, insulated metal panels and other waterproofing or rain screen systems. Foundation systems include waterproofing and insulation. Excludes prefabricated metal buildings.

### Travel:

#### District 1

0-50 mi. free zone

>50 mi.

- \$0.00/mi. in employer vehicle.
- \$0.35/mi. in employee vehicle.

#### District 2 and 3

0-35 mi. free zone

>35 mi.

- \$0.00/mi. in employer vehicle.
- \$0.40/mi. in employee vehicle.

#### District 4

0-50 mi. free zone

>50 mi.

- \$0.00/mi. in employer vehicle.
- \$0.35/mi. in employee vehicle.

### Per Diem:

#### District 1

\$84.00/day

#### District 2 and 3

Employer pays for room + \$30.00/day.

#### District 4

Employer pays for room + \$25.00/day.

[↑ Back to Table of Contents](#)

## SHEET METAL WORKERS

|            | <b>Wage</b> | <b>Benefit</b> |
|------------|-------------|----------------|
| District 1 | \$33.00     | \$20.73        |
| District 2 | \$33.00     | \$20.73        |
| District 3 | \$33.00     | \$20.73        |
| District 4 | \$33.00     | \$20.73        |

### Duties Include:

Testing and balancing, commissioning and retro-commissioning of all air-handling equipment and duct work. Manufacture, fabrication, assembling, installation, dismantling, and alteration of all HVAC systems, air conveyer systems, and exhaust systems. All lagging over insulation and all duct lining.

### All Districts

0-45 mi. free zone

>45 mi.

- \$0.25/mi. in employer vehicle.
- \$0.65/mi. in employee vehicle.

### Per Diem:

#### All Districts

\$85/day

[↑ Back to Table of Contents](#)

## SOLAR PHOTOVOLTAIC INSTALLERS

|            | <b>Wage</b> | <b>Benefit</b> |
|------------|-------------|----------------|
| District 1 | \$32.75     | \$17.75        |
| District 2 | \$32.75     | \$17.75        |
| District 3 | \$33.90     | \$16.40        |
| District 4 | \$33.70     | \$16.40        |

### Travel:

#### Districts 1, 2 and 3

No mileage due when traveling in employer's vehicle.

The following travel allowance is applicable when traveling in employee's vehicle:

- 0-08 mi. free zone
- >08-50 mi. federal mileage rate/mi. in excess of the free zone.
- >50 mi. \$60.57/day

#### District 4

No mileage due when traveling in employer's vehicle.

The following travel allowance is applicable when traveling in employee's vehicle:

- 0-18 mi. free zone
- >18-60 mi. federal mileage rate/mi.
- >60 mi. \$75.00/day

[↑ Back to Table of Contents](#)

## SPRINKLER FITTERS

|            | <b>Wage</b> | <b>Benefit</b> |
|------------|-------------|----------------|
| District 1 | \$37.66     | \$23.68        |
| District 2 | \$39.06     | \$25.39        |
| District 3 | \$39.06     | \$25.39        |
| District 4 | \$39.06     | \$25.39        |

### Duties Include:

Duties Include but not limited to any and all fire protection systems: Installation, dismantling, inspection, testing, maintenance, repairs, adjustments, and corrections of all fire protection and fire control systems, including both overhead and underground water mains, all piping, fire hydrants, standpipes, air lines, tanks, and pumps used in connection with sprinkler and alarm systems.

### Travel

#### All Districts

The following travel allowance is applicable when traveling in employee's vehicle.

- 0-60 mi. free zone
- >60-80 mi. \$19.00/day
- >80-100 mi. \$29.00/day
- >100 mi. \$105.00/day + the IRS rate per mile and \$8.92 for every 15 miles traveled for one trip out and one trip back

No travel allowance required when in employer's vehicle except when staying the night.

[↑ Back to Table of Contents](#)

## TAPERS

No Rate Established

**Travel and Per Diem:**

**All Districts**

No travel or per diem established.

[↑ Back to Table of Contents](#)

## TELECOMMUNICATIONS EQUIPMENT INSTALLERS

|            | <b>Wage</b> | <b>Benefit</b> |
|------------|-------------|----------------|
| District 1 | \$32.36     | \$9.73         |
| District 2 | \$23.33     | \$7.03         |
| District 3 | \$24.17     | \$8.12         |
| District 4 | \$23.93     | \$2.32         |

**Duties Include:**

Install voice; sound; vision and data systems. This occupation includes burglar alarms, fire alarms, fiber optic systems, and video systems for security or entertainment

**Travel:**

**All Districts**

The federal mileage rate/mi. in effect when travel occurs if using own vehicle.

**Per Diem:**

**All Districts**

Employer pays for meals and lodging up to \$75.00/day. When jobsite is located in Big Sky, West Yellowstone, and Gardiner, lodging and meals will be provided by the employer for all actual and reasonable expenses incurred.

[↑ Back to Table of Contents](#)

## TERRAZZO WORKERS AND FINISHERS

No Rate Established

**Duties Include:**

Finish work on hard tile, marble, and wood tile to floors, ceilings, and roof decks

[↑ Back to Table of Contents](#)

## TILE AND STONE SETTERS

|            | <b>Wage</b> | <b>Benefit</b> |
|------------|-------------|----------------|
| District 1 | \$22.94     | \$3.74         |
| District 2 | \$22.94     | \$3.74         |
| District 3 | \$22.94     | \$3.74         |
| District 4 | \$22.94     | \$3.74         |

**Duties Include:**

Apply hard tile, stone, and comparable materials to walls, floors, ceilings, countertops, and roof decks.

**Travel and Per Diem**

No travel or per diem established.

[↑ Back to Table of Contents](#)

## TRUCK DRIVERS

Pilot Car Driver **No Rate Established**

|            | <b>Wage</b> | <b>Benefit</b> |
|------------|-------------|----------------|
| District 1 | \$23.42     | \$ 5.30        |
| District 2 | \$25.00     | \$ 5.50        |
| District 3 | \$31.06     | \$10.16        |
| District 4 | \$30.60     | \$ 9.93        |

**Zone Pay:**

**All Districts**

No zone pay established.

**Truck drivers include but are not limited to:**

Combination Truck & Concrete Mixer; Distributor Driver; Dry Batch Trucks; Dump Trucks & Similar Equipment; Flat Trucks; Lowboys, Four-Wheel Trailers, Float Semitrailer; Powder Truck Driver (Bulk Unloader Type); Servicemen; Service Truck Drivers, Fuel Truck Drivers, Tiremen; Trucks with Power Equipment; Truck Mechanic; Water Tank Drivers, Petroleum Product Drivers.

[↑ Back to Table of Contents](#)

**City Council Regular**

**Date:** 05/13/2024  
**Title:** Approval of the IP 9 Building Window Replacement Project  
**Presented by:** Shane Ketterling, Assistant Director of Aviation and Transit  
**Department:** Airport  
**Presentation:** No  
**Legal Review:** Yes  
**Project Number:** N/A

---

**RECOMMENDATION**

Staff recommends that the City Council approve and award the low bid of \$120,000 provided by Automatic Doors of Montana for the IP 9 Building Window Replacement Project.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Included in the Airport's Capital Improvement Program and FY 24 budget is the removal and installation of 58 new windows in the IP 9 Building. This building was originally constructed in the 1960s as military housing for the Air Force Base that was located on the north side of the Airport. When the Air Force decommissioned the base, the Airport took over ownership of the building and converted it into office space in order to generate additional revenue to support the Airport. Currently, a number of businesses operate out of this building to include the State Department of Environmental Quality (DEQ), State Department of Natural Resources (DNRC) and many others. The current windows are over 20 years old, have outlived their useable life and need to be replaced. Tenants within this building complain that when the wind blows it whistles and allows dirt, rain, and cold air to penetrate the offices, which makes it difficult to work. Additionally, window frames are warped and make them difficult to open and close. The work will take place this summer.

This project was advertised in the *Yellowstone County News* on March 29, 2024, and April 5 and 12, 2024 and posted on the City and Airport's websites. On April 16, 2024, the following bids were received:

| Contractor                 | Bid       |
|----------------------------|-----------|
| Automatic Doors of Montana | \$120,000 |
| Bauer Construction Inc.    | \$126,625 |
| Grizzly Glass LLC.         | \$184,200 |

**ALTERNATIVES**

City Council may:

- Approve the award of the IP 9 Building Window Replacement Project to Automatic Doors of Montana for \$120,000; or,
- Not Approve the award, reject all bids, and delay the project.

**FISCAL EFFECTS**

The low bid for this project is \$120,000 and funding was budgeted and is available in the Airport's Capital Account.

---

**City Council Regular**

**Date:** 05/13/2024  
**Title:** Castle Rock Park North Parking Lot Repair  
**Presented by:** John Gayvert  
**Department:** Parks/Rec/Public Lands  
**Presentation:** No  
**Legal Review:** Not Applicable  
**Project Number:** N/A

**RECOMMENDATION**

Staff recommends the City Council award a contract for the base bid and alternates #1, #2, and #3 for the Castle Rock Park North Parking Lot repairs to K2 Civil, in the amount of \$359,308.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

This project was approved in the Parks FY24 CIP.

This project is intended to replace the parking lot on the north side of Castle Rock Park. The current parking lot has a very steep entrance and is in poor condition. This project will provide a new parking lot with a lower angle entrance, as well as a uniform layout to the parking lot with marked spaces.

In addition to the parking lot replacement, a multi-use path will be added to the west side of the lot connecting the current walking path to Wicks Lane.

This project was advertised on March 29th, April 5th, and April 12th, 2024, in the Yellowstone County News and on the City's website. Bids were opened on April 16th, 2024, and 5 bids were received.

**STAKEHOLDERS**

City of Billings Parks and Recreation.

**ALTERNATIVES**

City Council may approve the bid from K2 Civil Inc., or reject all bids and not approve.

**FISCAL EFFECTS**

The following bids were received;

| Company                      | Base Bid      | Alt#1: Multi-use Trail | Alt#2: 35 added spaces | Alt#3: 15 added spaces | Total         |
|------------------------------|---------------|------------------------|------------------------|------------------------|---------------|
| K2 Civil Inc.                | \$ 266,820.00 | \$ 26,660.00           | \$ 49,398.00           | \$ 16,430.00           | \$ 359,308.00 |
| Earth Movers Excavation Inc. | \$ 413,019.11 | \$ 30,750.73           | \$ 51,170.12           | \$ 13,716.92           | \$ 508,656.88 |
| Askin Construction LLC       | \$ 310,550.00 | \$ 32,000.00           | \$ 43,250.00           | \$ 10,750.00           | \$ 396,550.00 |
| Knife River                  | \$ 358,950.00 | \$ 33,850.00           | \$ 45,325.00           | \$ 14,125.00           | \$ 452,250.00 |
| Weave Construction           | \$ 324,826.00 | \$ 29,892.00           | \$ 29,015.00           | \$ 7,250.00            | \$ 390,983.00 |

Parks FY24 CIP designated \$981,000.00 for "Castle Rock Park North Parking Lot & Restroom" repairs.

**City Council Regular**

**Date:** 05/13/2024  
**Title:** MET Transit Electric Bus Charger Installation Project to Millennium Electric for \$206,000.00 (Opened 04/16/2024)  
**Presented by:** Rusty Logan  
**Department:** Transit  
**Presentation:** No  
**Legal Review:** Template Contract  
**Project Number:** N/A

---

**RECOMMENDATION**

Staff recommends the City Council approve and award the MET Transit Electric Bus Charger Installation Project to Millennium Electric for \$206,000.00.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

The City of Billings MET Transit system was notified by the Federal Transit Administration on August 16, 2022, of its successful application and award of competitive Low-No Bus and Bus Facility funds to purchase four electric buses, related charging infrastructure, and staff development items. The purchase of four electric buses and electric bus chargers was approved by City Council on December 19, 2022; vehicles are slated for delivery in October 2024 and MET has already received the referenced charging equipment. On July 10, 2023, the City Council approved Amendment 10 with the Aviation and Transit Department's contracted A&E firm for the design, engineering, and construction project management of an office expansion and remodel project for MET's primary facility, which also included engineering and design for electric vehicle charger install, to prepare for electric vehicle implementation. This project consists of coordinating charger installation with the local electrical provider, Northwestern Energy, with the placement of an additional transformer at the METroplex located at 1705 Monad Rd, as well as installation of electrical infrastructure between the electrical supply and the already purchased charging units. The project will further include placement and installation of the Chargepoint chargers, including working with Chargepoint staff regarding commissioning the units and bringing them online.

This project was advertised in the *Yellowstone County News* on March 29, 2024, April 05, 2024, and April 12, 2024. On April 16, 2024, the following bids were received:

**CONTRACTOR****BID**

|                     |              |
|---------------------|--------------|
| Millennium Electric | \$206,000.00 |
| Colstrip Electric   | \$216,000.00 |
| Swank Enterprises   | \$301,857.00 |
| Ace Electric        | \$213,260.00 |

**ALTERNATIVES**

City Council may:

- Approve the award of MET Transit Electric Bus Charger Installation Project to Millennium Electric for \$206,000.00; or,
- Not Approve the award, reject all bids, and delay the project.

**FISCAL EFFECTS**

The MET Transit Electric Bus Charger Installation Project will be executed using a combination of Federal funding and local funding. MET has adequate capital reserves to execute this project and will be utilizing funds awarded Section 5339(C) competitive federal funds in conjunction with local matching funds; this project was budgeted and approved in

the FY24 Capital Improvement Plan. Funding details are as follows:

| Total        | Federal (80%) | Local (44%) |
|--------------|---------------|-------------|
| \$206,000.00 | \$164,800.00  | \$41,200.00 |

---

**City Council Regular**

**Date:** 05/13/2024  
**Title:** MET Transit Video Surveillance (Security Camera) Project (Opened 04/16/2024) - Recommend TelNet Systems; \$176,963  
**Presented by:** Rusty Logan  
**Department:** Transit  
**Presentation:** No  
**Legal Review:** Template Contract  
**Project Number:** N/A

---

**RECOMMENDATION**

Staff recommends the City Council approve and award the MET Transit Video Surveillance Project to TelNet Systems for \$176,963.00.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

On December 12, 2023, City Administration approved Amendment 13 with the Aviation and Transit Department's contracted A&E firm, Morrison-Maierle for the design, engineering, and project management of a video surveillance (security camera) project to update MET's primary facility video systems, located at 1705 Monad Road. This project is to be executed in conjunction with the recently awarded MET Transit Facility Addition and Remodel Project and consists of updating the facility security camera system to adequately provide video coverage of operating areas in the MET addition and remodeled area, as well as to update low-quality and outdated existing camera systems throughout the remainder of the facility. This project will include installation of new cameras, related wiring and other infrastructure, and a new primary video recorder for file storage; this project will improve the overall security of the facility by providing high quality video that may be referenced should an event occur and will support the annual requirement of 49 USC 5307 requiring a minimum expenditure of apportioned Federal Transit Administration funds on security projects. This project was advertised in the Yellowstone County News on March 29, 2024, April 05, 2024, and April 12, 2024. On April 16, 2024, the following bids were received:

| CONTRACTOR           | BID          |
|----------------------|--------------|
| TelNet Systems       | \$176,963.00 |
| Yellowstone Electric | \$289,557.00 |

**ALTERNATIVES**

City Council may:

- Approve the award of the MET Transit Video Surveillance Project to TelNet Systems for \$176,963.00; or,
- Not Approve the award, reject all bids, and delay the project.

**FISCAL EFFECTS**

The MET Transit Video Surveillance Project will be executed using a combination of Federal funding and local funding. MET has adequate capital reserves to execute this project and will be utilizing apportioned Section 5339(A) formula federal funds in conjunction with local matching funds; this project was initially planned within the Capital Improvement Plan in FY 2027, but due to the MET Facility Addition and Remodel Project being recently awarded, this project was identified to be executed early in order to coordinate with the larger facility project. Funding details are as follows:

| Total        | Federal (80%) | Local (44%) |
|--------------|---------------|-------------|
| \$176,963.00 | \$141,570.40  | \$35,932.60 |

---

**City Council Regular**

**Date:** 05/13/2024  
**Title:** Waterborne Traffic Paint  
**Presented by:** Debi Meling  
**Department:** Public Works  
**Presentation:** No  
**Legal Review:** Not Applicable  
**Project Number:** N/A

**RECOMMENDATION**

Staff recommends that the City Council approve the 3-year purchasing agreement for waterborne traffic paint from Sherwin Williams for a maximum annual amount of \$175,000.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Public Works uses water-based traffic paint on city streets for painting road centerlines, crosswalks and curbs. The Department annually uses approximately 10,000 gallons of paint. The bid for traffic paint was advertised on April 5th and April 12th in the Yellowstone County News and on the City's website. Bids were opened on April 16, 2024, and five bids were received. Sherwin Williams submitted the lowest responsible bid.

**ALTERNATIVES**

City Council may:

- Approve purchasing the traffic paint; or,
- Not approve purchasing the traffic paint. If not approved, the road centerlines, crosswalk and curbs will not be painted, creating detrimental impacts to traffic flow and safety.

**FISCAL EFFECTS**

The following bids were received:

| Name of Bidder                           | Allstates<br>Coating Price<br>per Gallon | PPG Price<br>per Gallon | Diamond<br>Vogel Price<br>Per Gallon | Sherwin<br>Williams Price<br>Per Gallon | Crown USA<br>Price Per<br>Gallon |
|------------------------------------------|------------------------------------------|-------------------------|--------------------------------------|-----------------------------------------|----------------------------------|
| Year 1 Yellow 275 gal Tote/5 gal Bucket  | \$12.59/\$13.30                          | \$12.75/\$15.50         | \$11.49/\$13.99                      | \$11.00/\$16.00                         | \$13.20/\$13.50                  |
| Year 1 White 275 gal Tote/5 gal Bucket   | \$12.29/\$13.00                          | \$13.25/\$15.50         | \$11.49/\$13.99                      | \$11.00/\$16.00                         | \$13.00/\$13.30                  |
| Year 2 Yellow 275 gal Tote/ 5 gal Bucket | \$12.99/\$13.70                          | \$13.39/\$16.28         | TBD                                  | \$11.33/\$16.48                         | \$13.40/\$13.70                  |
| Year 2 White 275 gal Tote/5 gal Bucket   | \$12.69/\$13.40                          | \$13.91/\$16.28         | TBD                                  | \$11.33/\$16.48                         | \$13.20/\$13.50                  |
| Year 3 Yellow 275 gal Tote/5 gal Bucket  | \$13.40/\$14.15                          | \$14.03/\$17.05         | TBD                                  | \$11.67/\$16.97                         | \$13.60/\$13.90                  |
| Year 3 White 275 gal Tote/5 gal Bucket   | \$13.10/\$13.85                          | \$14.58/\$17.05         | TBD                                  | \$11.67/\$16.97                         | \$13.40/\$13.70                  |
| Delivery Cost                            | Included                                 | Included                | Included                             | Included                                | \$5,650.00                       |

The majority of paint is procured in tote which results in Sherwin Williams having the lowest overall cost. Waterborne traffic paint is budgeted in the FY24 Street/Traffic Fund. There is sufficient budget for this purchase.

## City Council Regular

**Date:** 05/13/2024  
**Title:** WO 23-11: Downtown 2-Way Street Conversion  
**Presented by:** Debi Meling  
**Department:** Public Works  
**Presentation:** No  
**Legal Review:** Not Applicable  
**Project Number:** N/A

---

### RECOMMENDATION

Staff recommends that City Council award a contract for W.O. 23-11 Downtown Two-Way Street Conversion including all Schedules with Alternate Bs to Montana Lines Inc. in the amount of \$6,104,793.15.

### BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

A Downtown Traffic Study evaluating the current transportation network from Division Street to Main Street and 6th Ave N to 1st Ave S was completed in August 2019. The study recommended prioritizing the conversion of 2nd Avenue North, 3rd Avenue North, and the remaining north-south one-way streets from one-way to two-way traffic within downtown Billings. North 29th Street and North 30th Street were converted to two-way operation in 2021. This project included design of improvements for the remaining one-way north-south streets as well as 2nd Avenue North and 3rd Avenue North. Additionally, the project will complete necessary maintenance improvements to some City of Billings infrastructure in downtown Billings. Maintenance improvements, which are needed regardless of two-way conversion, include pavement preservation, upgrades to aging signal equipment (notably on Division Street and 3rd Avenue North, North 32nd Street and Grand Avenue/6th Avenue North, and North 32nd Street and 4th Avenue North), and upgrades to existing infrastructure to meet forthcoming changes to Public Right-of-Way Accessibility Guidelines (PROWAG). The conversion from one-way to two-way streets moves towards a consistent network of two-way streets within downtown Billings while increasing exposure for downtown businesses, multi-modal connectivity, and accessibility for users. In summary, the accessibility improvements, signal improvements, pavement preservation, and the two-way conversion are most efficiently constructed at the same time.

The project consists of improvements to 18 existing signals, a new signal at 2nd Avenue North and Division, and removal of two signals on North 32nd Street at 2nd Avenue North and 3rd Avenue North. Updates to signing will be provided. New striping will be installed, including conversion of pull-in angle parking stalls to back-in angle parking stalls. Back-in angle parking stalls provide consistency for anticipated MDT requirements on Montana Avenue, as well as with improvements in the EBURD and on North 29th Street and North 30th Street. Bicycle infrastructure improvements are also included, enhancing bicycle connectivity to the downtown core. The project followed the Complete Streets Policy, considered recommendations from the Bike and Trail Master Plan, and is a planned project in the FY24 CIP. The project improvements are consistent with the design intent conveyed to City Council during the 30-percent design update at the July 17th, 2023 work session.

The project is anticipated to be completed in the summer of 2025, based primarily on long lead times for critical signal equipment and contractor schedules.

The project was advertised on March 8th, March 15th, March 22nd, March 29th, April 5th, and April 12th, 2024 in the Yellowstone County News and on the City's website. Bids were opened on April 16th, 2024 and two bids were received. Montana Lines Inc. submitted the lowest, responsible bid for the desired schedules for which the City has adequate funding.

### ALTERNATIVES

City Council may:

- Award WO 23-11 Downtown Two-Way Street Conversion, Schedules 1 through 4; or,
- Not award a contract and reject all bids. If the project is not awarded, these critical maintenance updates and improvements to Downtown Billings will not be completed.

## FISCAL EFFECTS

The following bids were received:

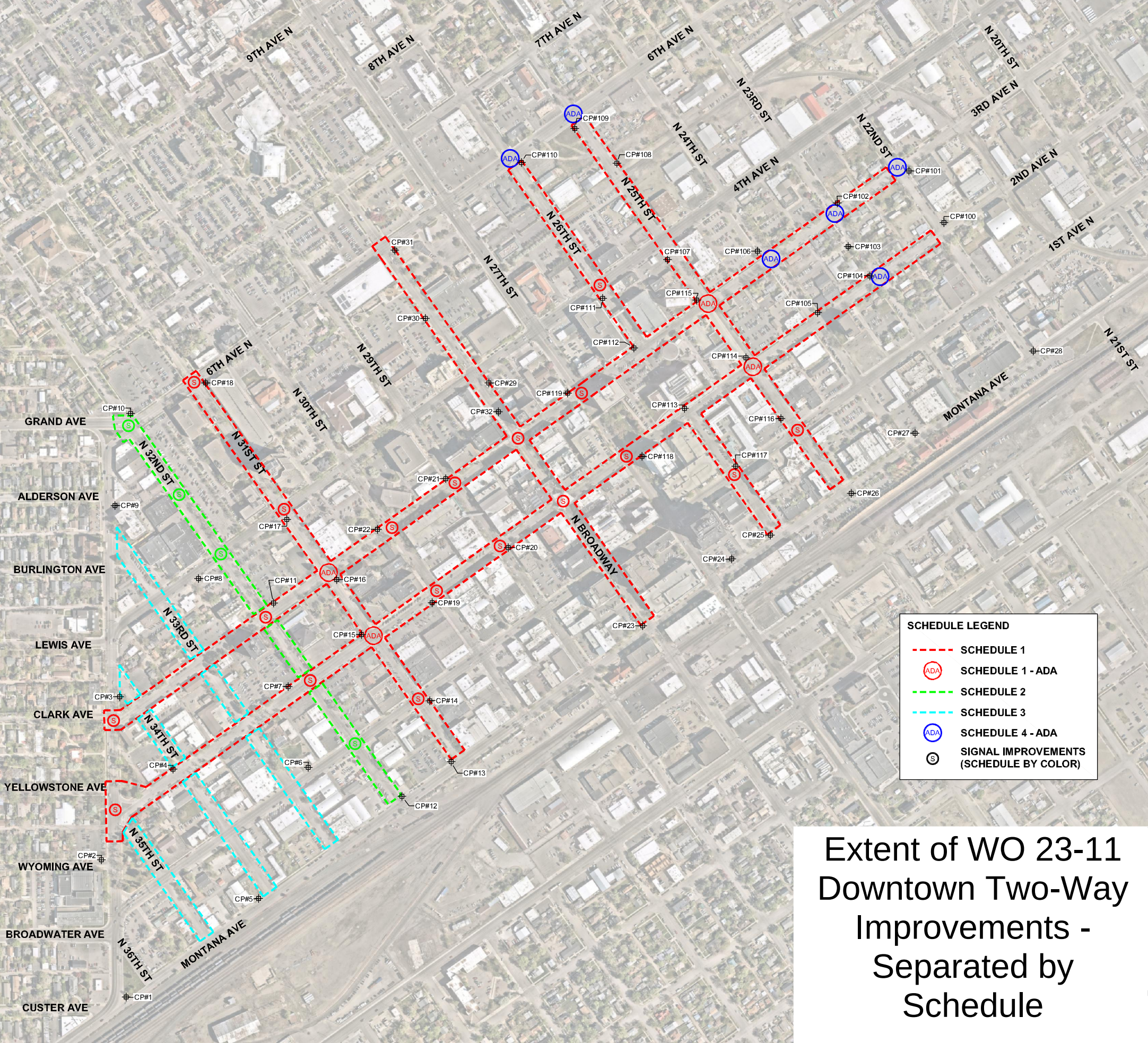
|                                     | Montana Lines,<br>Inc | Askin Construction    |
|-------------------------------------|-----------------------|-----------------------|
| Schedule 1                          | \$3,971,317.55        | \$5,619,691.50        |
| Schedule 1: Alt A                   | \$671,445.00          | \$630,080.00          |
| Schedule 1: Alt B                   | \$427,730.00          | \$363,200.00          |
| Schedule 2                          | \$1,098,146.70        | \$1,408,161.20        |
| Schedule 2: Alt A                   | \$106,382.00          | \$122,670.00          |
| Schedule 2: Alt B                   | \$79,325.00           | \$83,480.00           |
| Schedule 3                          | \$199,623.90          | \$253,965.00          |
| Schedule 3: Alt A                   | \$159,205.00          | \$160,745.00          |
| Schedule 3: Alt B                   | \$121,900.00          | \$117,910.00          |
| Schedule 4                          | \$206,750.00          | \$384,541.00          |
| <b>Total, All Schedules (Alt B)</b> | <b>\$6,104,793.15</b> | <b>\$8,230,948.70</b> |

The project was budgeted in FY24. The construction contract will utilize \$2,070,000 of Street Maintenance District funds, \$1,135,558.47 of Gas Tax funds, and \$2,899,234.68 of Downtown Tax Increment Financing (TIF) funds. There is sufficient budget to award this contract.

---

## Attachments

Project Map



**SCHEDULE LEGEND**

- SCHEDULE 1
- (ADA) SCHEDULE 1 - ADA
- SCHEDULE 2
- SCHEDULE 3
- (ADA) SCHEDULE 4 - ADA
- (S) SIGNAL IMPROVEMENTS (SCHEDULE BY COLOR)

Extent of WO 23-11  
Downtown Two-Way  
Improvements -  
Separated by  
Schedule

## City Council Regular

**Date:** 05/13/2024  
**Title:** AMR Neptune/AMI Software Hosting - Three (3) Year Agreement with Northwest Pipe Fittings, Inc.  
**Presented by:** Debi Meling  
**Department:** Public Works  
**Presentation:** No  
**Legal Review:** Template Contract  
**Project Number:** N/A

---

### RECOMMENDATION

Staff recommends City Council approve the three-year agreement with Northwest Pipe Fittings, Inc. for Neptune AMR/AMI Software Hosting.

### BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The City of Billings Public Works Department currently has an AMR/AMI (Automatic Meter Reading/Advanced Metering Infrastructure) system in place through Neptune Technology Group, Inc. All of the City's metering infrastructure works with Neptune's software which is cloud based. The software is a meter data management platform that allows Public Works to view meter reads, consumption trends, and reverse flow.

Staff is recommending to sole source this software from Northwest Pipe Fittings, Inc. The software system is proprietary to the Neptune AMR/AMI system. In order to change the brand of software, it would require a large investment in new hardware including meters, telemetry and computer collection devices. Northwest Pipe Fittings, Inc. is the only authorized Neptune distributor for the market area, including Billings, for sales, service, and warranty of Neptune water products and systems.

### ALTERNATIVES

City Council may:

- Approve; the proposed three (3) year agreement with Northwest Pipe Fittings, Inc. for the Neptune software and services, or;
- Not approve the agreement. A new AMI/AMR system and software would need to be purchased.

### FISCAL EFFECTS

The price for the first year of the contract is \$1.89 per meter. There are approximately 32,000 active meters in the system currently, resulting in a total estimated cost of \$60,480 for the first year. The contract includes a not-to-exceed annual increase of 5% per meter. Using the current meter count, the not-to-exceed costs are \$63,360 and \$66,560 for the second and third years respectively. The total 3-year cost is approximately \$190,400.

The software is budgeted in the FY24 water budget and there is adequate funding for this purchase.

---

### Attachments

Agreement



## NORTHWEST PIPE FITTINGS INC. AMR NEPTUNE/AMI SOFTWARE HOSTING AGREEMENT

**THIS AGREEMENT** is made and entered into \_\_\_\_\_  
by and between the **CITY OF BILLINGS, MONTANA**, a municipal corporation  
organized and existing under the laws of the State of Montana, P.O. Box 1178, Billings,  
Montana 59103, hereinafter referred to as "**CITY**," and **NORTHWEST PIPE FITTINGS,  
INC.**, of 1725 Majestic Lane, Billings, MT 59102, hereinafter referred to as "**HOST**."

### **WITNESSETH:**

**WHEREAS**, the **CITY** proposes to provide software service for AMR  
Neptune/AMI software hosting, service, and warranty and desires to hire **HOST** as an  
independent contractor to perform the services as described in the Scope of Work  
attached hereto as Exhibit "A" and by this reference made a part hereof.

**WHEREAS**, the **CITY** has authority to contract for such services, and;

**WHEREAS**, the **HOST** represents that he/she is fully qualified to perform such  
services personally and is in compliance with the Montana Statutes relating to the  
provisions of such services.

**NOW THEREFORE**, in consideration of the mutual covenants and agreements  
herein contained, the receipt and sufficiency whereof being hereby acknowledged, the  
parties hereto agree as follows:

1. **PURPOSE:** **CITY** agrees to hire **HOST** as an independent contractor to  
provide and host AMR Neptune/AMI cloud software (13980-207 NEPTUNE 360 Annual  
Subscription). In performing these services, the **HOST** shall at all times comply with all  
federal, state and local statutes, rules and ordinances applicable. These services and all  
duties incidental or necessary therefore, shall be performed diligently and completely  
and in accordance with professional standards of conduct and performance.
2. **TERM:** This **AGREEMENT** shall be for a period of three (3) years from  
the execution of this **AGREEMENT**. This **AGREEMENT** may not be extended .
3. **PAYMENT:** In consideration of the services provided by the **HOST** under  
this **AGREEMENT**, the **CITY** agrees to pay the **HOST** \$60,480 in year one, \$63,504 in  
year two, and \$66,679.20 in year three. Except as otherwise specified herein, the **CITY**  
shall pay the **HOST** for said invoice within thirty (30) days after receipt.

In the event scope of work issues arise, the **HOST** shall immediately discuss them with the Project Manager for the **CITY**. It is understood that the **HOST** will not perform any work that the **CITY** deems outside the scope prior to receiving written approval from the **CITY**, and at a rate agreed upon by both parties. Any payment for work not agreed upon by the **CITY** shall be denied.

The prices established in this **AGREEMENT** may be extended to other political subdivisions within the State of Montana solely at the **HOST'S** discretion.

**4. INCORPORATION BY REFERENCE:** All exhibits and addenda attached hereto, as well as any bid or proposal referenced, are hereby incorporated into this **AGREEMENT** and made a part hereof. If there is any conflict between such exhibits or addenda and the terms of this **AGREEMENT**, the terms of this **AGREEMENT** shall control.

**5. INDEPENDENT CONTRACTOR STATUS:** The parties agree that **HOST** is an independent contractor for purposes of this **AGREEMENT** and is not to be considered an employee of the **CITY** for any purpose. **HOST** is not subject to the terms and provisions of the **CITY's** personnel policies handbook and may not be considered a **CITY** employee for workers' compensation or any other purpose. **HOST** is not authorized to represent the **CITY** or otherwise bind the **CITY** in any dealings between **HOST** and any third parties.

**6. INDEMNITY:**

The **HOST** SHALL:

- A. Indemnify and hold **CITY**, its officers, agents and employees harmless from any and all losses, damage and liability to the extent caused by any intentional or negligent act on the part of **HOST** or its agents or employees.
- B. Not indemnify and hold the **CITY** harmless from claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses or reasonable attorneys' fees and costs to the extent caused by the wrongful or negligent acts, error or omission of the **CITY** occurring during the course of or as a result of the performance of the **AGREEMENT**.
- C. Where claims, lawsuits or liability, including reasonable attorneys' fees and costs arise from any wrongful or negligent act of both the **CITY** and the **HOST**, the **HOST** shall indemnify and hold the **CITY** harmless from only that portion of claims, causes of action, lawsuits, damages,

judgments, liabilities, and litigation costs and expenses including reasonable attorneys' fees and costs, to the extent caused by the **HOST'S** or any subcontractor's wrongful or negligent acts occurring as a result from the **HOST'S** performance pursuant to this **AGREEMENT**.

The **CITY** SHALL:

- D. Indemnify and hold **HOST**, its officers, agents and employees harmless from any and all losses, damage and liability to the extent caused by any intentional or negligent act on the part of **CITY** or its agents or employees.
- E. Not indemnify and hold the **HOST** harmless from claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses or reasonable attorneys' fees and costs to the extent caused by the wrongful or negligent acts, error or omission of the **HOST** occurring during the course of or as a result of the performance of the **AGREEMENT**.
- F. Where claims, lawsuits or liability, including reasonable attorneys' fees and costs arise from any wrongful or negligent act of both the **HOST** and the **CITY**, the **CITY** shall indemnify and hold the **HOST** harmless from only that portion of claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses including attorneys' fees and costs, to the extent caused by the **CITY'S** or any subcontractor's wrongful or negligent acts occurring as a result from the **CITY'S** performance pursuant to this **AGREEMENT**.

**7. AGREEMENTS OF HOST:** As an inducement to the execution of this **AGREEMENT** by the **CITY** and in consideration of the agreements to be performed by the **CITY**, the **HOST** agrees that:

A. Qualifications

The **HOST** is qualified to perform the services to be furnished under this **AGREEMENT** and is permitted by law to perform such services, and all personnel engaged in the work shall be qualified and so permitted to do the work they perform.

B. Solicitation of Agreement

The **HOST** has not employed any person to solicit this **AGREEMENT** and has not made, and will not make, any payment or any agreement for the payment of any commission, percentage, brokerage, contingent fee, or other compensation in connection with the procurement of this **AGREEMENT**.

C. Facilities and Personnel

The **HOST** has and will continue to have proper facilities and personnel to perform the services and work agreed to be performed.

D. Subcontracting

None of the work or services covered by this **AGREEMENT** shall be subcontracted without the prior approval of the **CITY**.

E. Affidavits of Compliance

The **HOST** will, if requested by the **CITY**, furnish the **CITY** affidavits certifying compliance with the provisions of this Section.

8. **AGREEMENTS OF CITY:**

- A. To furnish all labor, materials, equipment, supplies, and incidentals necessary to conduct and complete the **CITY'S** portion of the project as designated in the scope of work.
- B. Name a Project Manager who shall be the liaison between the **HOST** and the **CITY**. For this project, the Project Manager for the **HOST** designated is Tait Cross and the Project Manager for the **CITY** designated is Scott Emerick.

9. **NONDISCRIMINATION:**

- A. **HOST** shall, in performance of work under this **AGREEMENT**, fully comply with all applicable federal, state, or local laws, rules, regulations, and executive orders including but not limited to, the Montana Human Rights Act, the Equal Pay Act of 1963, the Civil Rights Act of 1964, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and Section 504 of the Rehabilitation Act of 1973. **HOST** is the employer for the purpose of providing healthcare benefits and paying any applicable penalties, fees and taxes under the Patient Protection and Affordable Care Act [P.L. 111-148, 124 Stat. 119]. Any subletting or subcontracting by **HOST** subjects subcontractors to the same provisions. In accordance with 49-3-207, MCA, and Executive Order No. 04-2016. **HOST** agrees that the hiring of persons to perform this Contract will be made on the basis of merit and qualifications and there will be no discrimination based on race, color, sex, pregnancy, childbirth or medical conditions related to pregnancy or childbirth, political or religious affiliation or ideas, culture,

creed, social origin or condition, genetic information, sexual orientation, gender identity or expression, national origin, ancestry, age, disability, military service or veteran status, or marital status by the persons performing this **AGREEMENT**.

- B. The **HOST** shall state, in all solicitations or advertisements for employees to work on jobs, that all qualified applicants will receive equal consideration for employment without regard to race, color, religion, national origin, ancestry, age, sex or marital status, or mental or physical impairment/disability.

The **HOST** and subcontractor shall abide by the requirements of 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a), which prohibit discrimination against qualified protected veterans and/or qualified individuals on the basis of disability, and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans and individuals with disabilities.

The **HOST** and any **SUBHOST** shall abide by the requirements of 41 CFR 60-1.4, which states employees or applicants may not be discharged or in any other manner discriminated against because they have inquired about, discussed, or disclosed their own pay or the pay of another employee or applicant. However, employees who have access to the compensation information of other employees or applicants as a part of their essential job functions cannot disclose the pay of other employees or applicants to individuals who do not otherwise have access to compensation information, unless the disclosure is (a) in response to a formal complaint or charge, (b) in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or (c) consistent with the **HOST'S** legal duty to furnish information.

- C. The **HOST** shall comply with any and all reporting requirements that may apply to it that the **CITY** may establish by regulation.
- D. The **HOST** shall comply with all applicable federal, state, and city laws concerning the prohibition of discrimination.
- E. The **HOST** shall include the provisions of Subsections A through D of this Section in every subcontract or purchase order under this **AGREEMENT**, so as to be binding upon every such subcontractor or vendor of the **HOST** under this **AGREEMENT**.
- F. The **HOST** agrees to post, in conspicuous places available to employees and applicants for employment, notices setting forth the provisions of this

non-discrimination clause.

**10. PERMITS, LAWS, AND TAXES:** The **HOST** shall acquire and maintain in good standing all permits, licenses and other entitlements necessary to its performance under this **AGREEMENT**. All actions taken by the **HOST** under this **AGREEMENT** shall comply with all applicable statutes, ordinances, rules and regulations. The **HOST** shall pay all taxes pertaining to its performance under this **AGREEMENT**.

**11. NONWAIVER:** The failure of either party at any time to enforce a provision of this **AGREEMENT** shall in no way constitute a waiver of the provision, nor in any way affect the validity of this **AGREEMENT** or any part hereof, or the right of such party thereafter to enforce each and every provision hereof.

**12. CONFLICT OF INTEREST:** **HOST** shall exercise reasonable care and diligence to prevent any actions or conditions which could result in a conflict with **CITY'S** interest. During the term of this **AGREEMENT**, **HOST** shall not accept any employment or engage in any consulting work which creates a conflict of interest with **CITY** or in any way compromises the services to be performed under this **AGREEMENT**. **HOST** shall immediately notify **CITY** of any and all violations of this Section upon becoming aware of such violation.

**13. SUCCESSORS AND ASSIGNS:** This **AGREEMENT** and all of the covenants hereof shall inure to the benefit of and be binding upon the **CITY** and the **HOST** respectively and his partners, successors, assigns, and legal representatives. Neither the **CITY** nor the **HOST** shall have the right to assign, transfer, or sublet his interest or obligations hereunder without written consent of the other party.

**14. CHANGES IN WORK:** Any change in the scope of **HOST'S** services as stated in this **AGREEMENT** for whatever reason, will be negotiated between the **CITY** and the **HOST** and an amendment to this **AGREEMENT** will be issued with the appropriate change of services and **AGREEMENT** fee noted.

**15. LEGAL RELATIONS:** The **HOST** shall comply with all Federal, State, and local laws and ordinances applicable to the work to be done.

**16. TERMINATION OF AGREEMENT:** The right is reserved by the **CITY** to terminate this **AGREEMENT** at any time upon not less than thirty (30) days written notice to the **HOST**.

In the event the **CITY** terminates this **AGREEMENT**, the **HOST** shall be paid for the amount of work performed or services rendered to date of termination per the **AGREEMENT** fee.

**17. ENDORSEMENTS:** The **HOST** shall furnish signatures, statements, or other suitable means to signify responsible endorsement of work on all reports furnished by him.

**18. SYSTEM SECURITY:** The **HOST** shall ensure systems delivered under this **AGREEMENT** are adequately secure. For purposes of this **AGREEMENT**, adequate security is defined to require compliance with federal and State of Montana security requirements and to ensure freedom from those conditions that may impair the **CITY** or State's use of its data and information technology or permit unauthorized access to the **CITY** or State's data or information technology.

The **CITY** and State have established control standards and policies that align with the NIST Cybersecurity Framework. The latest revision of NIST SP 800-53 is used for control adherence evaluation established after developing a security categorization utilizing FIPS PUB 199. Thus, **HOST** shall provide reasonable proof, through independent audit reports, security scans of operating systems, code or the technology environment provided; that the system specified under this **AGREEMENT** meets or exceeds federal and State of Montana security requirements to ensure adequate security and privacy, confidentiality, integrity, and availability of the **CITY** or State's data and information technology. Annual assurance statements shall be delivered to the Contract Liaison. Annual assurance statements must contain a detailed accounting of the security controls provided and must be in the form of a NIST Security Assessment Report or FedRAMP Security Assessment Report.

Prohibited Activities and Spoofing. **HOST**, Licensor and its officers, employees, agents, subcontractors, and affiliated users, shall not violate or attempt to violate the security of the **CITY** or State's network or interfere or attempt to interfere with the **CITY** or State's systems, networks, authentication measures, servers or equipment, or with the use of or access to the **CITY** or State's network by any other user. Such prohibited activity includes (i) accessing or logging into a server where access is not authorized; (ii) unauthorized probing, scanning, or testing the security or vulnerability of the **CITY** or State's network or other systems; and (iii) attempting to portray itself as the **CITY** or State, or an affiliate of the **CITY** or State, or otherwise attempting to gain access, without authorization, via the **CITY** or State's network or systems to any account or information technology resource not belonging to **HOST**, Licensor or its officers, employees, agents, subcontractors, and affiliated users ("Spoofing"). **HOST** or Licensor shall not perform unauthorized Spoofing or scanning of any kind, including user account identity. Systems shall not Spoof the billings.mt.gov or mt.gov domains or engage in Email Spoofing. Email Spoofing is the creation of email messages with a forged sender address. For example, Email Spoofing includes creating or sending emails using the **CITY** or State's domain.

**19. OWNERSHIP OF DOCUMENTS:** All information relating to the project and prepared under the terms of this **AGREEMENT**, including reports, data, recommendations, exhibits, analyses, and plans shall be deemed the property of the **CITY**. Reproducibles of all notes, reports, and plans shall be made available at the **CITY'S** request.

**20. PUBLIC INFORMATION:** The **HOST** shall not issue any statements, releases, or information for public dissemination without prior written approval of the **CITY**. All

materials related to this **AGREEMENT** and services provided are considered public records under Article II, Section 9 of the Montana Constitution and §§ 2-6-102 and 7-1-4144, MCA and may be distributed by written request pursuant to Montana's Constitutional Right to Know or Public Records Acts.

**21. PROPRIETARY RIGHTS:** If patentable discoveries or inventions should result from work required herein, all rights accruing from such discoveries or inventions shall be the property of the **CITY**.

**22. RECORDS:** The **HOST** shall maintain accounting records and other evidence pertaining to the cost incurred and to make the records available at all times during the **AGREEMENT** term and for three (3) years from the date of final payment. Such accounting records and other evidence pertaining to the cost incurred will be made available for inspections authorized by the **CITY** and copies thereof shall be furnished if requested.

**23. ATTORNEY'S FEES AND COSTS:** That in the event it becomes necessary for either Party to this **AGREEMENT** to retain an attorney to enforce any of the terms or conditions of the **AGREEMENT** or to give any notice required herein, then the prevailing Party or the Party giving notice shall be entitled to reasonable attorney's fees and costs.

**24. LITIGATION LOCATION:** The parties agree that this **AGREEMENT** shall be governed in all respects by the laws of the state of Montana, and the parties expressly agree that venue shall be in the Montana Thirteenth Judicial District County for Yellowstone County and there shall be no other venue for resolution of disputes arising from the **AGREEMENT** or the performance of its terms.

**25. MODIFICATION AND AMENDMENTS:** That any amendment or modification of this **AGREEMENT** or any provisions herein shall be made in writing and executed in the same manner as this original document and shall after execution become a part of this **AGREEMENT**.



**IN WITNESS WHEREOF**, the parties hereto have executed this instrument the day and year first above written.

**CITY OF BILLINGS, MONTANA**

**NORTHWEST PIPE FITTINGS, INC.**

\_\_\_\_\_  
**WILLIAM A. COLE, MAYOR**

\_\_\_\_\_

\_\_\_\_\_  
**PRINT NAME**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**PRINT TITLE**

\_\_\_\_\_  
**CITY ATTORNEY'S OFFICE**

**ATTEST:**

\_\_\_\_\_  
**DENISE BOHLMAN, CITY CLERK**

**City Council Regular**

**Date:** 05/13/2024  
**Title:** Purchase of Rebuild for Landfill Compactor Powertrain and Hydraulics  
**Presented by:** Debi Meling  
**Department:** Public Works  
**Presentation:** No  
**Legal Review:** Not Applicable  
**Project Number:** N/A

---

**RECOMMENDATION**

Staff recommends purchasing the services to rebuild the compactor from Tractor and Equipment Co. for the amount of \$381,919.64.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

The landfill has a 2020 836K compactor with approximately 9,400 hours on it. This compactor is in the FY25 Equipment Replacement Plan and the proposed FY25 Solid Waste budget for replacement in the amount of \$1,300,000. The compactor is in need of major repairs now in order to utilize the equipment. The repair involves pulling the head from the motor and potentially pulling the motor depending on what is found. The quote for that repair is \$58,916 and could increase depending on the scope of work once the teardown is complete. Considering the timing of this repair and the price of a new compactor, staff is recommending the deferral of the replacement of the compactor and rebuilding the powertrain and hydraulics for \$381,919.64. The life of the compactor will be extended for another 10,000 hours after the compactor is rebuilt. Currently, both compactors at the landfill have a high number of hours and are unable to have warranty coverage, which is contributing to high repair costs. Included in the price of this rebuild is a 36 month/5,000 hour warranty. Also included is a cab refresh and a new seat to address operator comfort.

Staff is recommending to sole source this purchase from Tractor and Equipment Co. The compactor is a Caterpillar and requires Caterpillar certified technicians to work on the equipment. Tractor and Equipment Co. is the only authorized vendor for Caterpillar service in the region.

**ALTERNATIVES**

City Council may:

- Approve the purchase of the rebuild with Tractor and Equipment Co. for \$381,919.64, or;
- Not approve. If not approved, the compactor will need to have the \$58,916 repair completed in FY24 and replace the compactor in FY25 for \$1,300,000.

**FISCAL EFFECTS**

This rebuild of the compactor was not budgeted in FY24. By rebuilding the compactor for \$381,919.64 in FY24, the replacement of the compactor, scheduled in FY25, can be deferred for several years, saving approximately \$918,080. The budget and cash appropriated for the CNG fueling station will be used for this purchase as the CNG fueling station has been deferred to FY25.

---

**City Council Regular**

**Date:** 05/13/2024  
**Title:** MOA with BBWA for DNRC Grant for Rim Tunnel Alternative Evaluation  
**Presented by:** Debi Meling  
**Department:** Public Works  
**Presentation:** No  
**Legal Review:** Yes  
**Project Number:** N/A

---

**RECOMMENDATION**

Staff recommends that City Council approve the MOA with BBWA for a DNRC grant for a Rim Tunnel Alternative Evaluation.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

The Billings Bench Water Association (BBWA) is applying for a grant from the Department of Natural Resources and Conservation (DNRC). The grant is from the Renewable Resource Grants and Loans (RRGLs) program which needs a governmental agency to sponsor them. Because the citizens of Billings would be impacted by a failure or leak of the BBWA, staff recommends that the City sponsor a grant to study the alternatives for the Rim Tunnel. To do so, DNRC requires the City and the BBWA to enter into a Memorandum of Agreement (MOA) to define roles and responsibilities for the project receiving the grant or loan. Generally, the City would act as a "pass through" for the funding, but does incur some risk with respect to grant compliance. The BBWA would hire a consultant to do the work in accordance with the DNRC rules. The City would seek reimbursement from DNRC on behalf of the BBWA. If the BBWA does not meet the requirements of the grant, they would not receive reimbursement from DNRC.

**ALTERNATIVES**

City Council may:

- Approve the MOA; or,
- Not Approve the MOA. If the MOA is not approved, BBWA will not have a sponsor and will be unable to use RRGL funds for the Rim Tunnel Alternative Evaluation.

**FISCAL EFFECTS**

The BBWA is asking for a grant for \$125,000 to study alternatives to the Rim Tunnel. Technically, the City has liability for ensuring the projects are done in accordance with DNRC requirements. This MOA serves to limit the city's liability and ensure the BBWA carries the financial burden in the event they do not perform the work properly.

---

**Attachments**

Agreement

**MEMORANDUM OF AGREEMENT**  
**BETWEEN THE CITY OF BILLINGS AND BBWA**  
**FOR RENEWABLE RESOURCE GRANT AND LOAN PROGRAM**

THIS Memorandum of Agreement (MOA) is entered into by and between the CITY OF BILLINGS (the "CITY") and the BILLINGS BENCH WATER ASSOCIATION (the "BBWA").

WITNESSETH THAT:

WHEREAS, CITY is the recipient of a DNRC grant for the Tunnel Alternative Evaluation owned and operated by BBWA; and

WHEREAS, this MOA between the CITY and the BBWA will enable both parties to this MOA to enhance cooperation in implementing the CITY's DNRC award to accomplish the above described project; and

WHEREAS, the CITY, in its capacity as a DNRC grantee, has determined that the BBWA can better supervise the alternative analysis phases of this project; and

WHEREAS, the DNRC has required the CITY to enter into an MOA with the BBWA specifying the terms and conditions of the CITY's delegation of certain DNRC grant management responsibilities to the BBWA; and

WHEREAS, both parties to this MOA understand that neither the CITY nor the BBWA has in any way, expressly or implied, abrogated any of its individual powers, and that this MOA does not create any joint venture, partnership, new organization or legal entity.

NOW, THEREFORE, THE CITY AND THE BBWA AGREE AS FOLLOWS:

**I. Responsibilities Delegated to the BBWA**

A. The BBWA will, subject to prior approval by the City Administrator or Designee of the CITY, retain the services of a consulting engineering firm to perform the alternative analysis of the project.

B. The BBWA will be responsible for all facets of the performance of the project, including the following:

1. Field Investigation of Potential Tunnel Sites;
2. Laboratory Testing;
3. Compliance with all applicable state and federal requirements;

4. Compliance with all other state and federal requirements as described in the applicable DNRC Grant Agreement;

5. Preparation of Technical Report; and

C. The BBWA and its consulting engineer will receive, review, and approve all requests for payment for the items contained in paragraph B, above, and prepare and submit such requests to the City Administrator or Designee of the CITY in a timely fashion in accordance with established procedures.

D. During the term of this MOA, the BBWA will maintain reasonable records of its performance hereunder in a manner consistent with generally accepted accounting principles. The BBWA will allow the CITY and DNRC and their authorized representatives access to these records at any time during normal business hours. At the request of the CITY, the BBWA will submit to the CITY, in the format prescribed by the CITY, status reports on its performance under this MOA.

E. The BBWA will provide documentation that the local share of the applicable project that exceeds DNRC funds may be accessed by the CITY for this project no later than the time of award of consultant contract.

## **II. Payment of Design and Construction Costs Incurred by the BBWA**

In consideration of the BBWA's acceptance of the responsibilities described in paragraph I, above, the CITY agrees to the following:

A. Upon receipt of a valid claim for payment from the BBWA for allowable project costs as specified in the CITY's applicable grant agreement with DNRC, a copy of which is appended as Attachment A of this Contract, and which by this reference is made a part hereof, the CITY will request the required amount of grant funds from DNRC and upon receipt of these funds, the CITY will honor the BBWA's claim and pay the engineer accordingly. Grant funds can be reimbursed directly to contractors and not to entities ineligible to receive DNRC grant funds.

B. Each payment for engineering costs will be drawn from DNRC and the BBWA funds (if applicable) in amounts that are proportionate to the percentage that such funds represent of the total cost of the project as specified in Exhibit B of Attachment A.

C. The CITY may refuse to pay any claim which it deems not valid under the terms of the DNRC grant agreement (Attachment A). Any agreement between the CITY as a DNRC grantee and the BBWA shall include a "Scope of Work" which includes a description of the work to be performed, a schedule for completing the work, and a budget.

## **III. Duration of MOA**

A. This MOA takes effect when the following conditions are satisfied:

1. DNRC and the City Administrator or City Council of the CITY have executed the applicable DNRC grant agreement;
2. The City Attorney and the attorney for the BBWA have approved this MOA as to form and content; and
3. The City Council of the CITY and the BBWA governing body have each reviewed this MOA and agreed fully to its terms and conditions.

B. This MOA will terminate 90 days after the project engineer files a certificate of completion of the project with the Montana Department of Environmental Quality and Department closes out the DNRC project with the CITY.

#### **IV. Administration**

For purposes of implementing this MOA, the City Administrator or Designee of the CITY and the BBWA'S governing board hereby agree to coordinate with the CITY'S DNRC grant agreement liaison, the project engineer, and a designated representative of the BBWA. These individuals may meet on a regular basis during the term of this DNRC project to provide for the efficient and effective implementation of this project.

#### **V. Management of Real Property or Equipment Acquired**

The primary purpose of this MOA is to allow the CITY to delegate responsibility for the performance of BBWA's project to the BBWA and to define the procedures by which the CITY will disburse DNRC funds to pay the costs incurred as a result of these activities. The BBWA may continue to own and operate those facilities subject to the limitations contained in subparagraph B.

Upon the expiration of this MOA, the BBWA will transfer to the CITY any DNRC funds on hand at the time of expiration and any accounts receivable attributable to the use of DNRC funds.

#### **VI. Indemnification**

The BBWA agrees to defend, indemnify and hold harmless the City, its elected and appointed officials, officers, agents, and employees from and against any and all loss, liability, penalties, damages of whatever nature, causes of action, suits, demands, judgments, injunctive relief, awards, and settlements, including, without limitation, payment of claims of liability resulting from any injury or death of any person or damage to or destruction of any property arising out of the willful misconduct, negligent, or tortious act or omission of the BBWA, its agents, employees, licensees, contractors, or subcontractors and waives any and all claims and recourse

against the CITY, including the right of contribution for loss or damage to persons or property arising from, growing out of or in any way connected with or incident to the BBWA'S performance of this MOA except claims arising from the concurrent or sole negligence of the CITY or its officers, agents, or employees in performance of this MOA.

#### **VII. No Partnership**

Nothing in this MOA is intended, or shall be deemed, to constitute a partnership or joint venture between the CITY and the BBWA. This MOA is merely the convenient means for establishing the terms necessary for recompensing the BBWA for the study phase of this DNRC grant project.

#### **VIII. Suspension and Termination**

The CITY may suspend or terminate this MOA if the BBWA materially fails to comply with any term of the CITY'S applicable grant agreement with DNRC. In addition, the CITY may terminate this MOA for convenience with reasonable notice.

This MOA has been approved by the City Council of the CITY and the BBWA'S governing board of directors.

#### **IX. Jurisdiction and Venue**

This MOA shall be construed in accordance with the laws of Montana and the parties agree that venue shall be in Yellowstone County, 13<sup>th</sup> Judicial District Court of the State of Montana.

IN WITNESS WHEREOF, the parties hereto have executed this instrument the day and year first above written.

**CITY OF BILLINGS, MONTANA**

---

**WILLIAM A. COLE,  
MAYOR**

---

**SIGNATURE**

---

**APPROVED AS TO FORM:**

---

**PRINT NAME**

---

**CITY ATTORNEY'S OFFICE**

---

**PRINT TITLE**

**ATTEST:**

---

**DENISE BOHLMAN, CITY CLERK**

**City Council Regular**

**Date:** 05/13/2024  
**Title:** Yellowstone Valley Coop. Grant Award \$3,950  
**Presented by:** Jason Banfield, Assistant Fire Chief  
**Department:** Fire  
**Presentation:** No  
**Legal Review:** Not Applicable  
**Project Number:** N/A

---

**RECOMMENDATION**

Staff recommendation is to accept the \$3,950 grant award from Yellowstone Valley Coop.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

The Billings Fire Department provides structural collapse response at the specialist level to the City of Billings and BUFSA. However, due to budgetary constraints, the Billings Fire Department has been unable to designate the training funds for this class since the early 2010s. This class is necessary to maintain proficiency in rescue technician capabilities and changing threats. Additionally, the Billings Fire Department is one of six Regional Hazardous Materials Teams in the State of Montana and currently provides technician-level services in Hazardous Materials, Rescue, Collapse, Confined Space, and Trench Rescue to all of eastern Montana. The Billings Fire Department is the only all-hazards agency in southeast Montana providing these services. The eastern Montana communities Yellowstone Valley Coop serves are in the Billings Fire Department response areas for both technical rescue and hazardous materials regional response, along with the current first-due response area of the City of Billings and the Billings Urban Fire Service Area. The Billings Fire Department requested funding assistance for \$10,000 to train and equip several of our rescue technicians in the Structural Collapse Specialist certification level. The Yellowstone Valley Coop Grant Review Committee awarded \$3,950 in grant funds on April 16th, 2024. These funds will be used for class registration at the TEEX Structural Collapse Specialist resident course on the Texas A & M campus in the calendar year 2024.

**ALTERNATIVES**

City Council may:

- Approve; or,
- Not Approve

**FISCAL EFFECTS**

No fiscal effects.

**SUMMARY**

To accept the \$3,950 grant award from Yellowstone Valley Coop.

---

**City Council Regular**

**Date:** 05/13/2024  
**Title:** Acceptance of Donation from Billings Community Foundation in the Amount of \$20,000 to Support The SWAT Medic Program  
**Presented by:** Rich St. John, Police Chief  
**Department:** Police  
**Presentation:** No  
**Legal Review:** Not Applicable  
**Project Number:** N/A

---

**RECOMMENDATION**

Staff recommends that City Council accept the donation from Billings Community Foundation the amount of \$20,000 to support the SWAT Medic program.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Council policy requires that any donation greater than \$500 must be approved by the City Council. Billings Community Foundation wishes to donate \$20,000 to the Billings Police Department to support the SWAT Medic program. Donated funds will be used to purchase tactical vests, gear belts, helmets, medic packs and other medical gear.

**ALTERNATIVES**

City Council may:

- Approve the donation to the Billings Police Department in the amount of \$20,000 or;
- Disapprove the donation to the Billings Police Department in the amount of \$20,000 and provide further direction to staff.

**FISCAL EFFECTS**

There is no impact to the General Fund.

---

**City Council Regular**

**Date:** 05/13/2024  
**Title:** W.O. 24-39: Heights 24-inch Sewer Interceptor Repair, Emergency Resolution  
**Presented by:** Debi Meling  
**Department:** Public Works  
**Presentation:** No  
**Legal Review:** Yes  
**Project Number:** N/A

---

**RECOMMENDATION**

Staff recommends that Council adopt a resolution declaring an emergency and grant the City Administrator the signing authority to repair the Billings Heights 24-inch interceptor sewer pipe.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

On April 23rd, 2024, the City was notified of a break in one of the 24-inch sewer lines coming from Billings Heights to the wastewater reclamation facility. The break occurred near the Bench Boulevard bridge over Alkali Creek. This sewer pipe is one of the three sewer interceptors that serve Billings Heights. The break was caught before any raw sewage could flow into Alkali Creek and flows were contained by City staff. City staff needs to hire contractor(s) to provide bypass pumping of the sewage and replace the sewer trunk line. Due to the potential for sewage to enter Alkali Creek or the Yellowstone River and violate the City's discharge permit, it is the City Staff's recommendation that this work take place as soon as possible. Section 7-5-4302 of the MCA requires advertising for competitive bids and accepting the lowest responsive bid. Competitive bidding is impractical because the time to advertise and analyze bids and award a contract would require several weeks before the work could begin. Section 7-5-4303 of the MCA allows cities to declare an emergency and waive the requirement for advertising and competitive bidding when  $\frac{3}{4}$  of the Council members present at the meeting declare an emergency. In addition, city staff is asking to have the City Administrator be given the signing authority to enter into the contracts necessary to accomplish the work described in this emergency resolution. While there are still several unknowns about the work that is needed, City staff estimate the cost of the work to be about \$275,000.

**ALTERNATIVES**

City Council may:

- Approve the emergency resolution for the Heights 24-inch Sewer Interceptor Repair and give the City Administrator signing authority, or;
- Disapprove the emergency resolution for the Heights 24-inch Sewer Interceptor Repair and do not give the City Administrator signing authority. If the resolution and signing authority are not approved, the repair will be delayed, which will increase the risk to the public of a sewage overflow to Alkali Creek.

**FISCAL EFFECTS**

Staff estimates the cost of construction for the repair to be about \$275,000. Cost of repair will be from FY24 budgeted sewer funds that may reduce the amount of sewer main replacement in FY24 or delay other sewer main replacement projects. The resolution will save about \$5,000 per week of temporary bypass pumping costs if the project went through formal bidding processes and reduce the cost associated with the risk of additional sewage back-up and discharge to the Alkali Creek.

---

**Attachments**

Emergency Resolution

## **RESOLUTION 24-**

### **A RESOLUTION DECLARING AN EMERGENCY AND WAIVING THE REQUIREMENT FOR COMPETITIVE BIDS**

WHEREAS, a sewer line from the Billings Heights into the City's Water Reclamation Facility (WRF) has unexpectedly and abruptly failed. This sewer line carries approximately one million gallons per day (MGD) of sewage to the WRF; and

WHEREAS, Public Works is temporarily utilizing a short-term bypass pumping station to presently contain and redirect sewage flow to the WRF and away from the City, Alkali Creek, and Yellowstone River;

WHEREAS, Section 7-5-4302, MCA, requires the City to advertise for competitive bids and to award the bid to the lowest responsive bidder for construction, repair, or maintenance in excess of \$80,000;

WHEREAS, competitive bidding requires an advertising and award process that would delay the repair; and

WHEREAS, Section 7-5-4303, MCA, allows the City to waive the competitive bidding requirements if three-fourths ( $\frac{3}{4}$ ) of the members present at the meeting of the City Council declare an emergency.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, as follows:

1. EMERGENCY DECLARED. The repair of a sewer line from the Billings Heights into the City's WRF is declared an emergency due the extreme and immediate necessity to take corrective action for the health, safety and welfare of the public, Alkali Creek, and Yellowstone River.
2. COMPETITIVE BIDDING WAIVED. Due to the declared emergency, the City Council waives the competitive bidding requirements of as permitted by Section 7-5-4303, MCA.

APPROVED by at least three-fourths ( $\frac{3}{4}$ ) of the members present at the meeting of the City Council of the City of Billings, Montana, on the 13th day of May, 2024.

CITY OF BILLINGS

By: \_\_\_\_\_

William A. Cole, Mayor

ATTEST:

By: \_\_\_\_\_

Denise R. Bohlman, City Clerk

## City Council Regular

**Date:** 05/13/2024  
**Title:** Updated Resolution and Contract Limits - Foreclosure Acquisition / Rehabilitation & Neighborhood Stabilization Programs  
**Presented by:** Tam Rodier  
**Department:** Planning & Community Services  
**Presentation:** No  
**Legal Review:** Yes  
**Project Number:** N/A

---

### RECOMMENDATION

City staff recommends the City Council approve the Resolution to adopt standardized, market-driven contract limits reflecting current local conditions to preserve the viability of the City's Foreclosure Acquisition / Rehabilitation Program; to include the ability to purchase vacant lots to build new affordable housing; and continue City Administrator authority to sell properties acquired through the Foreclosure Acquisition / Rehabilitation Program to qualifying low-income households. The new Resolution will Repeal Resolutions 10-18921, 10-18984, 11-19122, 13-19325, and 17-10660.

### BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The median sales price limit established by the U.S. Department of Housing and Urban Development (HUD) for property acquisition in the Billings Metro Area has increased 53 percent from 2017 to 2023. However, contract limits for the City's Foreclosure Acquisition / Rehabilitation Program have not increased since 2017. Likewise, construction costs have increased more than 27 percent over the past seven years as per the [U.S. Inflation Calculator](#) while contract limits remained static.

City staff will continue to prioritize highly dilapidated properties in / near the city's lower-income neighborhoods that require substantial rehabilitation.

### STAKEHOLDERS

Because rehabilitated homes will be sold to an income-qualified First Time Home Buyer applicant, all low-income community members are considered stakeholders. In addition, neighbors living near the homes have often dealt with a dilapidated, vacant structure for several years, so they will likely be thankful to have the home rehabilitated and occupied following the sale.

### ALTERNATIVES

City Council may:

- Approve the Resolution; or,
- Not Approve the Resolution. Not approving the resolution will leave it out of alignment with current costs and market-driven contract limits reflecting current local conditions to preserve the viability of the City's Foreclosure Acquisition / Rehabilitation Program.

### FISCAL EFFECTS

The Foreclosure Acquisition / Rehabilitation Program utilizes pass-through CDBG funding from HUD. City resources are not used for this program.

Establishing limits that automatically adjust to current local market conditions will help ensure the sustainability and viability of the City's Foreclosure Acquisition / Rehabilitation Program. A greater number of housing units and land parcels would be eligible for acquisition and would expand quality affordable housing options throughout the city. This would also assist the City in meeting current and future CDBG expenditure deadlines.

### SUMMARY

City staff recommends the City Council approve the Resolution to adopt standardized, market-driven contract limits reflecting current local conditions to preserve the viability of the City's Foreclosure Acquisition / Rehabilitation Program; to include the ability to purchase vacant lots to build new affordable housing; and continue City Administrator authority to sell properties acquired through the Foreclosure Acquisition / Rehabilitation Program to qualifying low-income households. The new Resolution will Repeal Resolutions 10-18921, 10-18984, 11-19122, 13-

19325, and 17-10660.

---

## Attachments

Resolution Foreclosure Program

## BUDGETARY AUTHORITY RESOLUTION

### RESOLUTION NO. 24 - \_\_\_\_\_

#### **A RESOLUTION GRANTING THE CITY ADMINISTRATOR THE AUTHORITY TO EXECUTE CONTRACTS TO AUTHORIZE AND FACILITATE THE IMPLEMENTATION OF THE NEIGHBORHOOD STABILIZATION AND FORECLOSURE ACQUISITION / REHABILITATION PROGRAMS AND REPEALING RESOLUTIONS 10-18921, 1018984, 11-19122, 13-19325, AND 17-10660.**

WHEREAS the City of Billings applied to the Montana Department of Commerce for a maximum of \$2,687,350 in Neighborhood Stabilization Program funding on July 27, 2009, to acquire, rehabilitate and offer affordable housing opportunities to low, moderate, and middle income households;

WHEREAS the funding for the Neighborhood Stabilization Program was authorized through the Housing and Economic Recovery Act of 2008 to prevent the deterioration of neighborhoods due to foreclosures;

WHEREAS the City of Billings received a finalized contract #MT-NSP-024-01-001 from the Montana Department of Commerce's Neighborhood Stabilization Program on January 25, 2010, authorizing the City of Billings to proceed in implementing the Neighborhood Stabilization Program within the City of Billings limits;

WHEREAS, the City of Billings will appropriate Neighborhood Stabilization Program Income and other federal funding for approved projects to implement the program through Budget Allocations and Amendments on a project-by-project basis;

WHEREAS, the City of Billings allocates Community Development Block Grant (CDBG) funding to further the program under the Foreclosure Acquisition / Rehabilitation Program, which is managed in a similar manner to the Neighborhood Stabilization Program;

WHEREAS, the intent of the Foreclosure Acquisition / Rehabilitation program is to improve the supply of decent, safe, sanitary and affordable housing for low-income families and individuals, and to enhance the stability and standard of living in existing neighborhoods;

WHEREAS, there have been instances where local and state governments have honored the intention of low-income programs and allowed exemptions to carry out an established program to meet the needs of low-income households, as is evident in the [MCA property tax exemption](#) for low-income tenants;

WHEREAS, the Foreclosure Acquisition / Rehabilitation Program was established in 2010 and is routinely utilized by the City as part of the City's 5-year Consolidated Plan, which is approved by the City Council and the U.S. Department of Housing and Urban Development (HUD).

WHEREAS, after properties acquired through the Foreclosure Acquisition / Rehabilitation Program have been rehabilitated, the properties shall be offered for sale to income-qualified, City-approved, [First Time Home Buyers](#).

WHEREAS, the Foreclosure Acquisition / Rehabilitation Program does not allow for alternative use or redevelopment of properties acquired through the Foreclosure Acquisition / Rehabilitation Program, as is possible with other City properties; therefore, the requirements of Billings, Montana City Code Section 22-902, Sale, Disposal, or lease of City Property shall be waived for the sale of property under this Program.

WHEREAS, a public Notice of Intent to sell city-owned property will be published three (3) times prior to the sale; and

WHEREAS, the City of Billings desires to establish market-driven funding limits that automatically adjust to current local market conditions.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Funding Appropriation: The City of Billings hereby authorizes the appropriation of funding on a project-by-project basis to acquire, rehabilitate and sell vacant, foreclosed homes to low-income purchasers whose household income is equal to or less than the U.S. Department of Housing and Urban Development's (HUD) 80% Area Median Income limits.

Section 2. Contract Authority and Execution: The City of Billings hereby authorizes the City Administrator the authority to execute maximum contracts throughout the implementation of the Neighborhood Stabilization and Foreclosure Acquisition / Rehabilitation Programs as follows:

- a) The acquisition price to purchase eligible, foreclosed and/or vacant housing units, or vacant property or lots, citywide shall not exceed the Unadjusted Median Value for Existing Homes HOME / HTF Purchase Price Limit, as established by HUD.
- b) Contracts for rehabilitation and/or new construction to bring the units to current HUD and local housing standards shall follow the City's procurement policies and procedures to ensure the most competitive pricing.
- c) Contracts to safely demolish foreclosed and blighted structures not suitable for rehabilitation in order to prepare the parcel for future affordable housing development shall follow the City's procurement policies and procedures to ensure the most competitive pricing.

Section 3. Contract Authority and Execution: The City of Billings hereby authorizes the City Administrator the authority to execute Neighborhood Stabilization and Foreclosure Acquisition / Rehabilitation programs property sales contracts, closing documents, and any and all other required documents related to the sale of acquired properties.

Section 4. Effective Date and Duration: The Resolution shall become effective on May 13, 2024, and will continue as long as program funding is available and allocated to the programs named herein.

Section 5. Repealer: Resolution number 17-10660 and any other resolutions inconsistent herewith are rescinded and repealed.

Passed and approved this 13<sup>th</sup> day of May, 2024.

THE CITY OF BILLINGS:

BY: \_\_\_\_\_  
William A Cole, Mayor

ATTEST:

\_\_\_\_\_  
Denise R. Bohlman, City Clerk

**City Council Regular**

**Date:** 05/13/2024  
**Title:** Zone Change 1049 - 1911 and 1915 8th Ave N - NX1 and N1 to NX2 - 2nd reading  
**Presented by:** Nicole Cromwell  
**Department:** Planning & Community Services  
**Presentation:** No  
**Legal Review:** Not Applicable  
**Project Number:** PZX-24-00097

---

**RECOMMENDATION**

The Zoning Commission recommends approval and adoption of the findings of the 10 review criteria for Zone Change 1049. The City Council approved the application on first reading on April 22, 2024. A second reading is required to approve a zone change.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

This is a zone change for property in the North Park neighborhood near the intersection of 8th Ave N and N 19th St. The property located at 1911 8<sup>th</sup> Ave N is currently zoned NX1, and N1 for the vacant lot directly west at 1915 8th Ave N. The owner of 1911 8th Ave N recently purchased the vacant lot. A small home on the property was demolished. The property owner intends to build a similar apartment building that currently sits at 1911 8<sup>th</sup> Ave N on the vacant lot. The current building does not conform to the existing zoning of NX1. NX1 allows one to four unit dwellings. This is a six-unit building. The previous zoning of the property was Residential 6,000 (R60) until 2021. All property zoning was updated in 2021 as part of a complete re-write of the zoning code. The current code has a savings clause for all residential developments regardless of the zoning district where the buildings exist. The property could receive a re-build letter, but the owner prefers to have a zone that conforms to the development of the property and to re-zone the adjacent lot, so a similar development can occur to complement the existing apartment building.

The proposed zoning would allow an existing vacant property to be developed for new residential dwellings in a high demand area north of downtown and east of a thriving medical services center and college campus. The North Park area was one of the first residential neighborhoods in Billings, but there are many lots that are not fully developed or are vacant. Some of these conditions are due to demolition of older structures without a plan to replace or rebuild the property. Other properties have never been developed and were part of market gardens and orchards prior to annexation to the city in the 1960s. Small irrigation water companies still exist in North Park, such as the Burnstead Water Users Association.

8th Ave North is a local street with traffic speeds posted at 25 mph. The right-of-way width is more than typical for a local street at 90 feet, as compared to 60 feet for most local streets. The wider width of right-of-way is common in the first subdivisions in Billings, including North Park and the South Side neighborhoods. The pavement width of 50 feet between N 22nd St to N 18th St is 16 feet wider than a standard local street (34 ft). This encourages faster traffic speeds on 8th Ave N. N 18th St is a collector street but must stop at 8th Ave N. East of N 18th St, 8th Ave N goes through the uncontrolled intersection with N 17th St and then dead ends at N 16th St. West of N 22nd St, 8th Ave N again has the right of way while the north/south intersecting streets must stop until the intersection of 8th Ave N and N 27th St.

It is not likely that the current zoning would result in the development of a vacant parcel for single family dwellings (four would be allowed by N1 zoning). Two-family dwellings are also allowed with the same number of structures (four) but with two units in each building. This is essentially the same development density as the proposed NX2 zoning. The NX2 zone could allow four duplexes, but only one structure with more than two units based on the frontage requirements. NX2 allows one duplex for each 20 feet of street frontage, the same as the current N1 zoning. In the NX2, 50 feet of street frontage is required for each building with more than two dwelling units. This lot only has 80 feet of street frontage.

**STAKEHOLDERS**

The applicant conducted a pre-application neighborhood meeting on February 22, 2024. Three surrounding owners or interested property owners attended the meeting. There were no concerns expressed about the proposed zoning. The attendees talked in general about the neighborhood and issues of concern, including public safety and nuisance properties. The Planning staff posted the property, mailed notices to owners within 300 feet and placed a legal advertisement in the newspaper. The Planning staff also placed notice of the application on its Current Zoning Applications web page. No email or correspondence on the application was received prior to the writing of this staff report.

### **Zoning Commission hearing April 2, 2022**

The Zoning Commission conducted a public hearing on the application and received the staff report recommending approval and testimony from the owners, Brian and Melissa Gentry. Testimony was also received from Grace Kim of 2004 9th Ave N who lives to the northeast of the subject properties. The owner, Brian Gentry stated he agreed with the staff recommendation and the existing building was well maintained by Melissa's father before he passed away. He stated they have continued to be meticulous with the property maintenance. He stated the intent of the zone change is to make certain the existing apartments can be re-built and to allow a similar building to go up on the adjacent vacant lot. He stated the apartments are hardly ever vacant and secure parking is important for the tenants. The vacant lot is about 12,000 square feet and both together are a little over a half-acre of land.

Grace Kim of 2004 9th Ave N, stated she lived to the northeast of the subject property. She stated her concern with the potential development on the north side of 9th Ave N across the street from her home. She stated this could be 20 or more units. (The combined lot area of the vacant land on 9th Ave N is 100,000 square feet) She stated the apartment building is grandfathered in and questioned the need for the zone change now. She also was concerned with the potential to add two more units to the existing apartment building. She stated if the adjacent lot also had 8 units, then 16 units would exist on a property of less than a half-acre. She stated she was not in favor of this kind of density. She stated there was no reason to build this dense on this property.

Mr. Gentry stated they do not intend to build two more units on the existing building and intend to develop a similar building on the vacant lot. He stated as owners it does not benefit them to build the maximum number of units on either parcel.

Chair Dan Brooks closed the public hearing. Member Dave Goss made a motion to recommend approval and adoption of the findings of the 10 review criteria. The motion was seconded by member Beau Mulvaney and approved on a 4-0 vote. Commission member Greg McCall was absent from the meeting.

### **City Council Public Hearing and 1st reading April 22, 2024**

The City Council held a public hearing on April 22, 2024, and received the Zoning Commission's recommendation of approval and testimony from the applicant. Daniel Willems of 817 N 19th St testified against the proposed zoning as out of character with the surrounding neighborhood of modest single family homes. He stated the existing 6-unit apartment building is also out of place in the area. He stated general concerns about parking for any new residents. Mr. Willems stated the three people who attended the pre-app neighborhood meeting were all opposed. Michelle Harkins of 1213 Poly Drive testified in favor of the application. She stated she was familiar with Melissa and Brian Gentry, the owners, and their involvement with the North Park neighborhood. Brian Gentry stated the 3 people who attended the pre-app meeting were not opposed to the zone change but were in favor of the zoning, so a new development could be built that would provide more attainable housing in the neighborhood. He stated any new development would meet or exceed the city's development standards.

Mayor Cole closed the public hearing. Councilmember Gulick made a motion to approve the zoning change and adopt the findings of the review criteria. The motion was seconded by Councilmember Shaw seconded the motion and it was approved on a 10 to 1 vote. Councilmember Kennedy voted in opposition.

### **ALTERNATIVES**

The City Council may:

- Approve and adopt the findings of the ten review criteria for Zone Change 1049 as recommended by the Zoning Commission and as adopted on first reading; or,
- Deny and adopt different findings of the ten review criteria for Zone Change 1049; or,
- Delay action on the zone change request for up to 30 days at the request of the applicant or on its own motion; or
- Refer the application back to the Zoning Commission for an additional public hearing based on 1) new information submitted that the applicant and public has not had an opportunity to examine; or 2) new information has been presented that was never submitted or considered by the Zoning Commission or staff; or
- Allow the applicant to withdraw the zone change request.

The applicant has not requested a delay or withdrawal of the application

## FISCAL EFFECTS

Approval or denial of the proposed zone change will not have an effect on the Planning Division budget.

## SUMMARY

Prior to making a decision the City Council shall consider the Zoning Commission's recommended findings of the review criteria as follows:

1) Is the new zoning designed in accordance with the Growth Policy and neighborhood plans?

The proposed zone change is consistent with the following guidelines of the 2016 Growth Policy:

- Infill development and development near existing city infrastructure may be the most cost-effective.
- Walkable neighborhoods that permit convenient destinations such as neighborhood services, open space, parks, schools and public gathering spaces foster health, goodwill, and social interaction.
- Implementation of the Infill Policy is important to encourage the development of underutilized properties.

The North Park Neighborhood Plan (2008) identified this area as on the transition border between higher density residential uses and medium density residential areas. This location supports the proposed residential use to allow two-to-eight-unit structures. The existing 6-unit building at 1911 8th Ave N fits in well with the existing neighborhood design. The applicant is proposing a similar building for the adjacent vacant lot.

2) Is the new zoning designed to secure from fire and other dangers?

The new zoning requires minimum setbacks, open and landscaped areas and building separations. The new zoning, as do all zoning districts, provides adequate building separations and density limits to provide security from fire and other dangers. The site will be developed in conformance with Section 27-300 (BMCC) as well as sections on landscaping, and off-street parking. New buildings would be required to meet city Building Codes and Engineering standards as well.

3) Whether the new zoning will promote public health, public safety and general welfare?

Similar to criteria two, public health and public safety will be promoted by both the existing zoning and the proposed zoning. The proposed NX2 will allow the existing 6-unit building to conform to the zoning and would allow the vacant property to be developed for similar and compatible uses. Developed land will increase property values. Vacant land tends to add unpredictability to the area.

4) Will the new zoning facilitate the adequate provision of transportation, water, sewerage, schools, parks and other public requirements?

**Transportation:** The proposed zoning should not have any measurable impact on transportation.

8th Ave N is a well-traveled local street in North Park. There are two north/south collector streets -- N 18th St and N 22nd St. In addition, 8th Ave N has a direct connection to N 27th St, the major north/south arterial street through downtown that connects the rims and airport to Interstate 90. N 18th and N 22nd connect to 6th Ave N a major westbound arterial street that connects to N 27th St and then Grand Avenue.

**Water and Sewer:** The City provides water to the property and a new service line will be installed for any new development at 1915 8th Ave N. A service line was installed for the existing building at 1911 8th Ave N in 1994. The existing building is connected to a sewer. Any new building at 1915 8th Ave N would need new water and sewer connections.

**Schools and Parks:** Schools and parks should not be negatively affected by the proposed zoning. The school district provided no comment on the proposed zone change. Parks should not be negatively impacted by the proposed zoning. The property is directly across the street from North Park. Recent efforts to improve the safety of the park will encourage more local residents to be in the park.

**Fire and Police:** The subject property is served by city public safety services. The Police and Fire Departments had no concerns about the zone change.

5) Will the new zoning provide adequate light and air?

Similar to criteria 2 and 3, the proposed zoning provides for sufficient setbacks to allow for adequate separation between structures and adequate light and air. Any development of the property would follow the requirements of Section 27-300 (BMCC) and other city regulations for development.

6) Will the new zoning affect motorized and non-motorized transportation?

The existing property fronts 8th Ave N. There is no sidewalk along the street frontage of the vacant lot. This will be installed at the time of development. Street frontage landscaping will also be installed at the time this lot is developed.

7) Will the new zoning promote compatible urban growth?

The proposed zoning is compatible with the adjacent zoning and existing urban growth. The NX2 zoning is compatible with the surrounding property and development. To the south and east is NX3 zoning that supports apartments, while the surrounding development is a mixture of single family, two-family and multifamily development. The zoning does promote compatible urban growth.

8) Does the new zoning consider the character of the district and the peculiar suitability of the property for particular uses?

The proposed zoning does consider the character of the district and the suitability of the property for the proposed use or uses. The proposed zoning will allow re-development of the vacant lot for residential use. This redevelopment will require the installation of new city infrastructure that will help sustain the neighborhood.

9) Will the new zoning conserve the value of buildings?

The new zoning should add stability to the value of the existing 6-unit apartment building at 1911 8th Ave N and add value to surrounding property when the vacant lot is re-developed. New development tends to increase surrounding property values.

10) Will the new zoning encourage the most appropriate use of land throughout the City of Billings?

The proposed zoning will allow the redevelopment of the vacant property and "right zone" of an existing apartment building. Infill on vacant parcels also contributes to neighborhood stability. The proposed zoning and use will encourage the most appropriate use of the parcel.

---

## Attachments

Ordinance ZC 1049

## ORDINANCE 24-\_\_\_\_\_

### AN ORDINANCE OF THE CITY OF BILLINGS, PROVIDING THE ZONE CLASSIFICATION for the South ½ and East ½ of Lot 27 & the South ½ and West ½ of Lot 28 of Burnstead Subdivision, BE AMENDED

#### BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS THAT:

**Section 1. RECITALS.** *Title 76, Chapter 2, Part 3, MCA, and Sections 27-1628, BMCC,* provide for amendment to the City Zoning Map from time to time. The City Zoning Commission and staff have reviewed the proposed zoning for the real property hereinafter described. The Zoning Commission and staff have considered the ten (10) criteria required by Title 76, Chapter 2, Part 3, MCA. The recommendations of the Zoning Commission and staff have been submitted to the City Council, and the City Council, in due deliberation, has considered the ten (10) criteria required by state law.

**Section 2. DESCRIPTION.** The South ½ and East ½ of Lot 27 of Burnstead Subdivision is presently zoned **First Neighborhood (N1)**, and the South ½ and West ½ of Lot 28 of Burnstead Subdivision is presently zoned **Mixed Residential 1 (NX1)** and are shown on the official zoning map within these zone districts.

**Section 3. ZONE DISTRICT AMENDMENT.** The official zoning map is hereby amended and the zoning for **The South ½ and East ½ of Lot 27 of Burnstead Subdivision**, is hereby changed from **First Neighborhood (N1)**, to **Mixed Residential 2 (NX2)**, and the **South ½ and West ½ of Lot 28 of Burnstead Subdivision** is hereby changed from **Mixed Residential 1 (NX1)**, to **Mixed Residential 2 (NX2)**, and from the effective date of this ordinance, both lots shall be subject to all the rules and regulations pertaining to **Mixed Residential 2 (NX2)**, as set out in the Billings, Montana City Code.

**Section 4. EFFECTIVE DATE.** This ordinance shall be effective thirty (30) days after second reading and final adoption as provided by law.

**Section 5. REPEALER.** All resolutions, ordinances, and sections of the City Code inconsistent herewith are hereby repealed.

**Section 6. SEVERABILITY.** If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other

provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

PASSED by the City Council on first reading this 22<sup>nd</sup> day of April, 2024.

PASSED, ADOPTED and APPROVED on second reading this 13<sup>th</sup> day of May, 2024.

CITY OF BILLINGS

BY: \_\_\_\_\_

William A. Cole, Mayor

Attest:

BY: \_\_\_\_\_

Denise R. Bohlman, City Clerk

Zone Change 1049 – 1911 and 1915 8<sup>th</sup> Ave N

**City Council Regular**

**Date:** 05/13/2024  
**Title:** Zone Change 1050 - 5403 Hawk Creek Avenue - NMU to CMU1 - 2nd reading  
**Presented by:** Nicole Cromwell  
**Department:** Planning & Community Services  
**Presentation:** No  
**Legal Review:** Not Applicable  
**Project Number:** PZX-24-00102

---

**RECOMMENDATION**

The Zoning Commission recommends approval and adoption of the findings of the 10 review criteria for Zone Change 1050. The City Council approved the zone change on first reading on April 22, 2024. A second reading is required to approve the zone change.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

The proposed zoning would allow an existing vacant property to be developed for a wider variety of mixed uses than allowed under the current zoning of Neighborhood Mixed Use (NMU). The Corridor Mixed Use zones (CMU1 and CMU2) are districts appropriate for higher volume arterial and collector streets where access to the site accommodates both vehicle trips and pedestrian access. The CMU1 district, proposed for this site, is intended to be closer to neighborhood zones, including adjacent or across an alley from residences. The uses allowed in the CMU1 zone include all uses allowed in the NMU zone, but adds uses such as long-term care facilities, higher education facilities, a casino or bar that meets separation requirements and receives special review approval, veterinary clinics with overnight boarding, craft alcohol with restaurants, drive-thru food service without special review (see caveat below), a hotel without special review, a car wash with special review, and gas stations with use restrictions.

The location would not be able to apply for a special review for a bar or casino due to the proximity to Cottonwood Grove Subdivision to the north. Other uses requiring special review, such as a car wash, would also be difficult to locate on this parcel due to the proximity of residences. Under the proposed CMU1 zone district, a drive-thru food service such as a coffee vendor or lunch/dinner could be located on the property as long as the current lot is divided, so the proposed use is not on a parcel that adjoins the residential zoning (Section 27-1005.N). Drive-thru restaurants in a CMU zone on lots that adjoin residential zones still require special review. Other drive-thru services, such as banks, are required to meet the standards in Section 27-1008.J, and includes mitigation of sound from announcement systems, and the location of drive aisles and queuing lanes away from the front property line to the maximum extent feasible.

The MK Subdivision at the northwest corner of 54th St W and Grand Avenue was first annexed, zoned and subdivided in early 2007. In 2014, Lot 2 of Block 1 was changed from Neighborhood Commercial (NC) to Community Commercial (CC) zoning. The Den received special review approval in 2017 to build a bar, restaurant and casino on this lot. This was the first lot developed in the subdivision. The Diamond X Brewing Company successfully changed the zoning on Lots 1-3 of Block 1 of MK Subdivision 2nd Filing in 2019 from NC to Planned Development-NC with allowance for the brewery and one beer and wine license without gaming. The Planned Development zone was amended last year to delete the provision for a beer and wine license and substitute an all-beverage license -- without gaming. The other lots in MK Subdivision, 1st Filing are zoned NMU (Lot 3 -- Chy Way & Grand Ave) and CMU2 (Lot 1 -- 54th St W & Grand Ave).

The city installed a full traffic signal at the intersection of 54th St W and Granda Avenue in 2017. This signal was paid for through developer contributions from the surrounding neighborhoods and commercial developments. Prior to the signal installation, 54th St W was stop controlled and Grand Ave had the right-of-way. The completion of the Ben Steele Middle School at 56th St W and Grand along with the first development in the MK subdivision required the installation of the signal. Grand Avenue at 54th St W handles about 10,000 vehicle trips per day, while 54th St West handles about 5,000 vehicle trips per day. Both arterial streets are not complete to city arterial street standards. This is primarily due to the "checkerboard" of city and county limits on both streets and also due to the lack of complete city infrastructure such as storm water management facilities. The city will be moving forward with a project (2025) to complete Grand Avenue to city standards from Shiloh Road to 62nd Street West.

The current zoning allows a wide range of available uses but not all the uses the owner would like to market for the property, including a potential drive-thru food service. In addition, the NMU zone requires 90% of the front property line to have a building fa ade in the build-to range of 5--20 feet from the back of the property line. The NMU zone

was placed on this parcel during the zoning code update (2021) as the corollary zone to the retired Neighborhood Commercial (NC) zone district. The new zone districts are based on minimum urban development standards that help maximize compatibility between uses and help increase mobility and safe access to mixed-use developments. Planning and Engineering are continuing to work together to refine these standards. The prior zone districts prescribed minimum setbacks, while the new code requires build-to ranges, minimum door and window openings on the first floor and measures building height in stories. The NMU zone has a minimum door and window coverage on the first floor of 45%, while the CMU1 zone has a minimum of 65% of the first floor frontage. The maximum height in stories in NMU is two stories, while the CMU1 allows up to four stories. The CMU zone requires "step-backs" from a residential zone when the building is over two stories or 35 feet (Section 27-1406.E.3).

The property has a required 25-foot-wide buffer yard along the north property line. This is a requirement of the subdivision to protect the neighborhood to the north. This buffer yard cannot be removed or changed without an amendment to the subdivision plat processed through the Planning Board and City Council. The buffer yard is also mentioned and protected through the private covenants and restrictions of the subdivision. The development requirements in a commercial zone that shares a property line with a neighborhood zone will also require a buffer yard to be installed that includes trees and an opaque screening fence (Section 27-1204.B). This will be in addition to the subdivision landscape buffer yard.

Planning staff recommended approval based on the proposed findings of the 10 review criteria. The Zoning Commission concurred with this recommendation. The current zone is not necessarily intended for placement along a busy arterial street. *"The NMU district is intended to accommodate a mix of uses, primarily located along neighborhood corridors, that are highly walkable and accessible to pedestrians."* Neighborhood corridors are typically collector streets such as Rehberg Lane or Colton Blvd. The CMU1 district is described this way: *"The CMU1 district is intended to accommodate commercial and other uses along transportation corridors to promote development that is comfortably accessible via all modes of transportation, including motor vehicles, bicycles, and walking."* The CMU1 may also have uses that are slightly larger in scale than the NMU zone and may include uses that are more vehicle oriented (gas stations, drive-thru restaurant).

## **STAKEHOLDERS**

The applicant conducted a pre-application neighborhood meeting on February 22, 2024, at Ben Steele Middle School. Fourteen interested property owners attended the meeting. The primary concerns were about noise from future uses, building height, traffic generation, gas stations and lighting. The pre-application information and notes are attached to the report. Planning staff posted the property, mailed notices to owners within 1,320 feet of the subject property, and published a legal ad in the newspaper. The planning staff also posted the application on our "Current Zoning Applications" web page. Planning staff received no comments or emails on the application prior to the writing of this report.

### **Zoning Commission public hearing April 2, 2024**

The Zoning Commission conducted a public hearing on April 2, 2024, and received the staff recommendation of approval and testimony from the applicant's agent, Anna Vickers of IMEG Corp. There was no other testimony received. The applicant's agent stated the reason for the zone change was to broaden the possible marketable uses for lease of the property. The owner has no intention of entertaining a lease for a bar or casino. She stated the owner intends to own the land long-term and build-to-suit for businesses that will lease the building(s). She stated any development requirements would be met, including a traffic analysis to ensure traffic is managed.

In response to a question from the Commission, staff clarified that no access would be granted from the property directly on to 54th St West. Chair Dan Brooks stated he would support the request, although there is a potential for a gas or service station on the property under the new zoning. He stated he believes the use standards in the new code would be protective of the neighborhood to the north if vehicle related uses were developed. Member Andy Megorden made a motion to recommend approval to the City Council and adoption of the findings of the 10 review criteria. The motion was seconded by member Beau Mulvaney and was approved on a 4-0 vote. Commission member Greg McCall was absent from the meeting.

### **City Council Public Hearing and 1st reading April 22, 2024**

The City Council held a public hearing on April 22, 2024, and received the Zoning Commission's recommendation of approval and testimony from the applicant's agent, Anna Vickers of IMEG Corp. There was no other testimony. Anna Vickers stated the owners of the Diamond X Beer Company property to the west are not the same owners of the subject parcel. She stated there is a possibility of a bar on the south end of the lot - at least 150 ft away from the neighborhood to the north, but no casino could ever be located on this parcel as the separation distance to the neighborhood of 350 feet could not be met. Ms. Vickers stated the owners want to open up the available uses to

better market the property. She stated there is no active concept or building plan on the parcel. Councilmember Neese asked to have the requirement of the paved pedestrian trail clarified. Ms. Vickers stated there is the requirement for a 25-foot landscape buffer yard along the north property line and that is where the paved pedestrian trail must be located and constructed. She stated she was unsure how the requirement might be triggered as there was no indication in the records of the subdivision. Councilmember Aspenlieder stated it was his understanding, having worked with the owners of the adjacent parcel, that the pathway would be triggered at the time of lot development.

Mayor Cole closed the public hearing. Councilmember Joy made a motion to approve the zone change and adopt the recommended findings of the 10 review criteria. The motion was seconded by Councilmember Tidswell and was approved on a unanimous vote.

## **ALTERNATIVES**

The City Council may:

- Approve and adopt the findings of the ten review criteria for Zone Change 1050 as recommended by the Zoning Commission and as adopted on first reading on April 22, 2024; or,
- Deny and adopt different findings of the ten review criteria for Zone Change 1050; or,
- Delay action on the zone change request for up to 30 days at the request of the applicant or on its own motion; or
- Refer the application back to the Zoning Commission for an additional public hearing based on 1) new information submitted that the applicant and public have not had an opportunity to examine; or 2) new information has been presented that was never submitted or considered by the Zoning Commission or staff; or
- Allow the applicant to withdraw the zone change request.

The applicant has not requested a delay or withdrawal of the application.

## **FISCAL EFFECTS**

Approval or denial of the proposed zone change will not have an effect on the Planning Division budget.

## **SUMMARY**

Prior to making a decision, the City Council shall consider the Zoning Commission's recommended findings as follows:

1) Is the new zoning designed in accordance with the Growth Policy and neighborhood plans?

The proposed zone change is consistent with the following guidelines of the 2016 Growth Policy:

Infill development and development near existing City infrastructure may be the most cost-effective. (2011 City Infill Policy; 2016 Growth Policy: Essential Investments, Strong Neighborhoods)

Walkable neighborhoods that permit convenient destinations such as neighborhood services, open space, parks, schools and public gathering spaces foster health, goodwill, and social interaction. (2016 Growth Policy: Strong Neighborhoods)

Implementation of the Infill Policy is important to encourage the development of underutilized properties. (2016 Growth Policy: Strong Neighborhoods)

A diversity of available jobs can ensure Billings' strong economy. Retaining and supporting existing businesses helps sustain a healthy economy. (2016 Growth Policy: Prosperity)

The proposed zoning is also supported by the West Billings Neighborhood Plan that indicated the intersections of arterial streets would be appropriate for nodes of commercial uses including service business and retail options. The plan indicated this intersection as a "Community Center" node, roughly the same area as West Park Plaza at 15th St W and Grand Avenue or about 30 acres. This subdivision along with the commercial area on the east side of 54th St West (Albertson's) is about 21 acres in area. The proposed zoning will allow uses more appropriate for a transportation corridor (arterial street) than a neighborhood corridor (e.g. a collector street -- Rehberg Lane, Poly Drive).

2) Is the new zoning designed to secure from fire and other dangers?

The new zoning requires build-to ranges, open and landscaped areas and building separations. The new zoning, as do all zoning districts, provides adequate building separations and density limits to provide security from fire and other dangers. The site will be developed in conformance with Section 27-406 (BMCC) as well as sections on landscaping, and off-street parking. New buildings would be required to meet city Building Codes and Engineering standards as well.

3) Whether the new zoning will promote public health, public safety and general welfare?

Similar to criteria two, public health and public safety will be promoted by both the existing zoning and the proposed zoning. The proposed CMU1 zone will allow marketing to a range of uses that may require more land area or allow a drive-thru service. Developed land will increase property values. Vacant land tends to add unpredictability to the area.

4) Will the new zoning facilitate the adequate provision of transportation, water, sewerage, schools, parks and other public requirements?

Transportation: The proposed zoning should not have any measurable impact on transportation. When the property develops, the developer will be required to update or confirm the information in the existing traffic study for the subdivision and provide mitigation accordingly. Any drive-thru service will require a queuing analysis to ensure customers are not backed into a street (public or private). The property cannot have a driveway access onto 54th St W. This was a condition of subdivision approval. The only access will be via Hawk Creek Avenue.

Water and Sewer: The City will provide water and sewer service to the property. Stubs for both services are already in from Hawk Creek Ave. Storm water will be managed on the site.

Schools and Parks: Schools and parks should not be negatively affected by the proposed zoning. The school district provided no comment on the proposed zone change. Parks should not be negatively impacted by the proposed zoning. The property is not intended for residential development but could have a mixed-use building with apartments.

Fire and Police: The subject property is served by city public safety services. The Police and Fire Departments had no concerns about the zone change.

5) Will the new zoning provide adequate light and air?

Similar to criteria 2 and 3, the proposed zoning provides for sufficient setbacks to allow for adequate separation between structures and adequate light and air. Any development of the property would follow the requirements of Section 27-400 (BMCC) and other city regulations for development.

6) Will the new zoning affect motorized and non-motorized transportation?

The existing property has frontage on 54th St W and on Hawk Creek Avenue. The multi-use path on 54th St West has already been installed, and no drive approach will be allowed on to this street. New drive approaches will be allowed off Hawk Creek Avenue. The streets in this subdivision are private, but the subdivision improvement agreement requires the installation of sidewalks along these streets. The connection to the public streets and sidewalks will help complete a pedestrian connection from 54th St W to the existing development on the lots to the west.

7) Will the new zoning promote compatible urban growth?

The proposed zoning is compatible with the adjacent zoning and existing urban growth. The CMU1 zoning is compatible with the surrounding property and development. To the south and east is CMU2 zoning that supports commercial development that can be much larger and have more intense uses than the CMU1. To the north is N2 zoning for Cottonwood Grove Subdivision. The CMU1 zone combined with the landscaping requirements will protect the adjacent neighborhood's uses. To the west is the Planned Development zone for the Diamond X Brewing Company and CMU2 for the Den. The zoning does promote compatible urban growth.

8) Does the new zoning consider the character of the district and the peculiar suitability of the property for particular uses?

The proposed zoning does consider the character of the district and the suitability of the property for the proposed use or uses. The proposed zoning will allow a CMU1 zone on a property with arterial frontage and within a "community center" node of development as envisioned by the 2001 West Billings Plan.

9) Will the new zoning conserve the value of buildings?

The new zoning should add stability to the value of the existing neighborhood by adding predictability and to the existing commercial developments to the west. New development tends to increase surrounding property values.

10) Will the new zoning encourage the most appropriate use of land throughout the City of Billings?

The proposed zoning will allow the development of vacant property with uses that are compatible with the street frontage (arterial) and with the adjacent neighborhood zone. This is the most appropriate use of the land.

---

## Attachments

ORDINANCE 24-\_\_\_\_\_

AN ORDINANCE OF THE CITY OF BILLINGS,  
PROVIDING THE ZONE CLASSIFICATION for Lot 5, Block  
1 of MK Subdivision, BE AMENDED

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS THAT:

**Section 1. RECITALS.** *Title 76, Chapter 2, Part 3, MCA, and Sections 27-1628, BMCC,* provide for amendment to the City Zoning Map from time to time. The City Zoning Commission and staff have reviewed the proposed zoning for the real property hereinafter described. The Zoning Commission and staff have considered the ten (10) criteria required by Title 76, Chapter 2, Part 3, MCA. The recommendations of the Zoning Commission and staff have been submitted to the City Council, and the City Council, in due deliberation, has considered the ten (10) criteria required by state law.

**Section 2. DESCRIPTION.** **Lot 5, Block 1 of MK Subdivision** is presently zoned **Neighborhood Mixed Use (NMU)** and is shown on the official zoning map within this zone district.

**Section 3. ZONE DISTRICT AMENDMENT.** The official zoning map is hereby amended and the zoning for **Lot 5, Block 1 of MK Subdivision** is hereby changed from **Neighborhood Mixed Use (NMU)**, to **Corridor Mixed Use 1 (CMU1)**, and from the effective date of this ordinance, the lot shall be subject to all the rules and regulations pertaining to **Corridor Mixed Use 1 (CMU1)**, as set out in the Billings, Montana City Code.

**Section 4. EFFECTIVE DATE.** This ordinance shall be effective thirty (30) days after second reading and final adoption as provided by law.

**Section 5. REPEALER.** All resolutions, ordinances, and sections of the City Code inconsistent herewith are hereby repealed.

**Section 6. SEVERABILITY.** If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

PASSED by the City Council on first reading this 22<sup>nd</sup> day of April, 2024.

PASSED, ADOPTED and APPROVED on second reading this 13<sup>th</sup> day of May, 2024.

CITY OF BILLINGS

BY: \_\_\_\_\_

William A. Cole, Mayor

Attest:

BY: \_\_\_\_\_

Denise R. Bohlman, City Clerk

Zone Change 1050 – 5403 Hawk Creek Ave

**City Council Regular**

**Date:** 05/13/2024  
**Title:** Payment of Claims for week of April 1st, 2024  
**Presented by:** Erin Watterud  
**Department:** Finance  
**Presentation:** No  
**Legal Review:** No  
**Project Number:** N/A

---

**RECOMMENDATION**

Staff recommends Council approve the Payment of Claims

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Claims in the amount of \$4,567,616.87 have been reviewed and are presented for City Council payment approval. A complete listing of the claims for the week are available in the Finance Department. Payment Approval Process Every invoice for payment is entered into the City's accounting system and the backup documentation is scanned in and attached (physical invoices, additional e-mails explaining payments, bids, contracts, etc.). Each invoice goes through a multi-step approval process depending upon the amount of the payment. First, invoices are entered by the department requesting the payment and the department director or designee must perform an initial review and approval of the purchase. The number of approvals within the department can vary based upon the size of the department, but no less than one approver within each department must verify the payment. Second, all payments, regardless of size, must be approved by the Purchasing Agent or designee. The Purchasing Agent will review the payment to ensure purchasing procedures are followed and appropriate documentation is attached. If the payment is greater than \$1,000, then it must be approved by the Finance Director or designee. If that payment is greater than \$10,000, then it must be approved by the City Administrator or Assistant City Administrator. Once all approvals are completed, the payment is able to be made and the Accounts Payable Clerk can print the check. After all checks are printed, a list of all checks in excess of \$2,500 is generated and placed on the next City Council meeting for review.

**ALTERNATIVES**

No other alternatives were analyzed

**FISCAL EFFECTS**

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

---

**Attachments**

CouncilMemo wk of 04012024

| Check Date | Check # | Name                          | Fund Name      | Amount         | Item Desc                                          |
|------------|---------|-------------------------------|----------------|----------------|----------------------------------------------------|
| 04/01/2024 | 869671  | A+ Electric Motor LLC         | General        | \$ 7,052.46    | pump for rose pool water slide - 6521190           |
| 04/01/2024 | 869674  | Adv Eng and Enviro            | Water          | \$ 6,117.69    | Retainage Release FINAL                            |
| 04/01/2024 | 869676  | All Color Embroidery Services | Public Safety  | \$ 1,575.00    | 37956 - GRAPHICS                                   |
| 04/01/2024 | 869676  | All Color Embroidery Services | Public Safety  | \$ 1,575.00    | 37957 - GRAPHICS                                   |
| 04/01/2024 | 869680  | Archie Cochrane               | Fleet          | \$ 398.75      | 5511632                                            |
| 04/01/2024 | 869680  | Archie Cochrane               | Fleet          | \$ 180.00      | 5511632                                            |
| 04/01/2024 | 869680  | Archie Cochrane               | Fleet          | \$ 10.50       | 5511632                                            |
| 04/01/2024 | 869680  | Archie Cochrane               | Fleet          | \$ 1,422.50    | 5511858                                            |
| 04/01/2024 | 869680  | Archie Cochrane               | Fleet          | \$ 98.60       | 5512079                                            |
| 04/01/2024 | 869680  | Archie Cochrane               | Fleet          | \$ 400.00      | 5512435                                            |
| 04/01/2024 | 869680  | Archie Cochrane               | Fleet          | \$ 1,561.37    | 5512435                                            |
| 04/01/2024 | 869680  | Archie Cochrane               | Fleet          | \$ 64.63       | 5512435                                            |
| 04/01/2024 | 869680  | Archie Cochrane               | Fleet          | \$ 41.25       | 5512435                                            |
| 04/01/2024 | 869680  | Archie Cochrane               | Fleet          | \$ 18.88       | 5512586                                            |
| 04/01/2024 | 869680  | Archie Cochrane               | Fleet          | \$ 190.30      | 5514615                                            |
| 04/01/2024 | 869680  | Archie Cochrane               | Fleet          | \$ 263.92      | 5514615                                            |
| 04/01/2024 | 869680  | Archie Cochrane               | Fleet          | \$ 131.96      | 5514615                                            |
| 04/01/2024 | 869680  | Archie Cochrane               | Transit        | \$ 3.60        | 5512971_Unit #1875_Metric Nuts                     |
| 04/01/2024 | 869682  | Arrow Striping                | Street/Traffic | \$ 71,435.00   | graco roadlazer roadpak                            |
| 04/01/2024 | 869682  | Arrow Striping                | Street/Traffic | \$ (25,000.00) | trade in unit 1324                                 |
| 04/01/2024 | 869701  | Civicplus                     | Airport        | \$ 413.34      | Quarterly Civic Send Airport                       |
| 04/01/2024 | 869701  | Civicplus                     | IT Resources   | \$ 413.34      | Quarterly CivicSend IT                             |
| 04/01/2024 | 869701  | Civicplus                     | IT Resources   | \$ 8,810.48    | Quarterly Hosting & Support Fees                   |
| 04/01/2024 | 869704  | Collaborative Design          | Wastewater     | \$ 7,025.40    | WO 23-24 Belknap Office Remodel Phase 2; Payment 8 |
| 04/01/2024 | 869707  | Cop Construction              | Wastewater     | \$ 85,089.65   | WO 23-07 Monad Sewer Extension; PMT 6              |
| 04/01/2024 | 869711  | Dakota Supply Group           | Street/Traffic | \$ 1,804.58    | sewer pipe for grand peaks                         |
| 04/01/2024 | 869711  | Dakota Supply Group           | Street/Traffic | \$ 2,400.01    | sewer pipe for copper ridge                        |
| 04/01/2024 | 869711  | Dakota Supply Group           | Water          | \$ 1,233.97    | TYLER #59 18" EXTENSION (TY136958)                 |
| 04/01/2024 | 869714  | Desert Mountain               | Street/Traffic | \$ 4,967.68    | ice slicer                                         |
| 04/01/2024 | 869714  | Desert Mountain               | Street/Traffic | \$ 4,973.92    | ice slicer                                         |
| 03/27/2024 | ACH     | EBMS Import                   | City Ins Fund  | \$ 18,554.82   | EBMS INSURANCE PAYMENTS                            |
| 03/27/2024 | ACH     | EBMS Import                   | City Ins Fund  | \$ 30,019.00   | EBMS INSURANCE PAYMENTS                            |
| 03/27/2024 | ACH     | EBMS Import                   | City Ins Fund  | \$ 9,972.75    | EBMS INSURANCE PAYMENTS                            |

| Check Date | Check # | Name                  | Fund Name     | Amount          | Item Desc                                        |
|------------|---------|-----------------------|---------------|-----------------|--------------------------------------------------|
| 03/27/2024 | ACH     | EBMS Import           | City Ins Fund | \$ 61,143.40    | EBMS INSURANCE PAYMENTS                          |
| 03/27/2024 | ACH     | EBMS Import           | City Ins Fund | \$ 5,540.78     | EBMS INSURANCE PAYMENTS                          |
| 03/27/2024 | ACH     | EBMS Import           | City Ins Fund | \$ 2,575.95     | EBMS INSURANCE PAYMENTS                          |
| 03/27/2024 | ACH     | EBMS Import           | City Ins Fund | \$ 6,448.76     | EBMS INSURANCE PAYMENTS                          |
| 03/27/2024 | ACH     | EBMS Import           | City Ins Fund | \$ 6,781.49     | EBMS INSURANCE PAYMENTS                          |
| 03/27/2024 | ACH     | EBMS Import           | City Ins Fund | \$ 9,410.00     | EBMS INSURANCE PAYMENTS                          |
| 04/01/2024 | 869721  | Empire Garage Owner's | Parking       | \$ 7,555.69     | CITY OF BILLINGS MARCH ASSESSMENT                |
| 04/01/2024 | 869723  | Energy Laboratories   | Wastewater    | \$ 2,688.00     | WO # 23090737..Yellowstone River Nutrien         |
| 04/01/2024 | 869723  | Energy Laboratories   | Water         | \$ 675.00       | WO # 24030326, sample analysis                   |
| 04/01/2024 | 869723  | Energy Laboratories   | Water         | \$ 53.00        | WO B24030692, Sample Analysis                    |
| 04/01/2024 | 869730  | Gillig Corporation    | Transit       | \$ 2,126,756.00 | Four (4) 35' Heavy Duty Diesel Transit Buses     |
| 04/01/2024 | 869731  | Good Earth Works      | Park Dist 1   | \$ 39,309.43    | Retainage Release FINAL                          |
| 04/01/2024 | 869731  | Good Earth Works      | Park Dist 1   | \$ 12,941.68    | Retainage Release FINAL                          |
| 04/01/2024 | 869733  | Graphic Imprints      | General       | \$ 4,572.00     | shirts for league - invoice 109071               |
| 04/01/2024 | ACH     | HDR                   | Solid Waste   | \$ 5,832.88     | Retainage Release FINAL                          |
| 04/01/2024 | ACH     | HDR                   | Solid Waste   | \$ 4,537.06     | Retainage Release FINAL                          |
| 04/01/2024 | 869739  | High Point Networks   | Wastewater    | \$ 3,336.17     | EX4100 48Port Juniper Switch -PW Belknap remodel |
| 04/01/2024 | 869739  | High Point Networks   | Water         | \$ 886.83       | EX4100 48Port Juniper Switch -PW Belknap remodel |
| 04/01/2024 | 869747  | Ingram Library        | Library       | \$ 35.00        | 80773248                                         |
| 04/01/2024 | 869747  | Ingram Library        | Library       | \$ 10.35        | 80773248                                         |
| 04/01/2024 | 869747  | Ingram Library        | Library       | \$ 0.33         | 80773248                                         |
| 04/01/2024 | 869747  | Ingram Library        | Library       | \$ 11.39        | 80773249                                         |
| 04/01/2024 | 869747  | Ingram Library        | Library       | \$ 0.08         | 80773249                                         |
| 04/01/2024 | 869747  | Ingram Library        | Library       | \$ 36.53        | 80773250                                         |
| 04/01/2024 | 869747  | Ingram Library        | Library       | \$ 0.25         | 80773250                                         |
| 04/01/2024 | 869747  | Ingram Library        | Library       | \$ 65.35        | 80773251                                         |
| 04/01/2024 | 869747  | Ingram Library        | Library       | \$ 2.18         | 80773251                                         |
| 04/01/2024 | 869747  | Ingram Library        | Library       | \$ 186.16       | 80773251                                         |
| 04/01/2024 | 869747  | Ingram Library        | Library       | \$ 12.97        | 80777539                                         |
| 04/01/2024 | 869747  | Ingram Library        | Library       | \$ 0.18         | 80777539                                         |
| 04/01/2024 | 869747  | Ingram Library        | Library       | \$ 13.49        | 80777539                                         |
| 04/01/2024 | 869747  | Ingram Library        | Library       | \$ 0.16         | 80777539                                         |
| 04/01/2024 | 869747  | Ingram Library        | Library       | \$ 1.89         | 80777540                                         |

| Check Date | Check # | Name           | Fund Name | Amount      | Item Desc |
|------------|---------|----------------|-----------|-------------|-----------|
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 18.88    | 80777540  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 11.20    | 80777540  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 193.64   | 80777540  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 11.20    | 80777541  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 0.12     | 80777541  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 0.73     | 80777542  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 103.24   | 80777542  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 10.80    | 80777542  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 0.08     | 80777543  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 12.00    | 80777543  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 0.64     | 80806778  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 11.80    | 80806778  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 11.20    | 80806778  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 0.47     | 80806779  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 15.59    | 80806779  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 16.52    | 80806780  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 0.30     | 80806780  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 1.39     | 80806781  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 113.90   | 80806781  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 11.39    | 80806782  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 0.20     | 80806782  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 0.14     | 80901986  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 35.40    | 80901986  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 11.79    | 80901986  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 30.84    | 80901986  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 16.52    | 80901987  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 11.79    | 80901987  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 0.05     | 80901987  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 0.02     | 80901988  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 10.79    | 80901988  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 1,474.34 | 80901989  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 0.02     | 80901990  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 11.79    | 80901990  |

| Check Date | Check # | Name           | Fund Name | Amount      | Item Desc |
|------------|---------|----------------|-----------|-------------|-----------|
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 9.43     | 80901991  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 0.01     | 80901991  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 0.36     | 80901992  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 18.60    | 80901992  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 239.43   | 80901992  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 10.80    | 80901993  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 0.09     | 80901993  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 65.96    | 80901993  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 21.99    | 80901994  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 141.18   | 80901994  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 55.87    | 80901994  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 1,071.62 | 80901994  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 2.52     | 80901994  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 87.49    | 80901994  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 59.45    | 80901994  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 0.74     | 80928277  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 14.99    | 80928277  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 0.53     | 80928278  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 17.11    | 80928278  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 9.27     | 80928279  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 1.45     | 80928280  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 10.19    | 80928280  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 22.97    | 80928280  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 0.27     | 80973773  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 8.97     | 80973773  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 17.70    | 80973774  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 1.31     | 80973774  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 47.94    | 80973774  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 11.79    | 80973775  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 0.49     | 80973775  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 11.99    | 80973776  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 0.24     | 80973776  |
| 04/01/2024 | 869747  | Ingram Library | Library   | \$ 0.47     | 80973777  |

| Check Date | Check # | Name                    | Fund Name      | Amount      | Item Desc                                           |
|------------|---------|-------------------------|----------------|-------------|-----------------------------------------------------|
| 04/01/2024 | 869747  | Ingram Library          | Library        | \$ 42.44    | 80973777                                            |
| 04/01/2024 | 869747  | Ingram Library          | Library        | \$ 5.89     | 80973778                                            |
| 04/01/2024 | 869747  | Ingram Library          | Library        | \$ 0.22     | 80973778                                            |
| 04/01/2024 | 869753  | Kingsley Companies      | Library        | \$ 6,152.00 | m21912 Westend locker book return                   |
| 04/01/2024 | 869757  | L P Anderson Tire       | Public Safety  | \$ 2,193.80 | 2073467 - TIRE                                      |
| 04/01/2024 | 869757  | L P Anderson Tire       | Public Safety  | \$ 1,225.82 | 2074263 - TIRE                                      |
| 04/01/2024 | 869757  | L P Anderson Tire       | Public Safety  | \$ 2,238.80 | 2074459 - TIRE                                      |
| 04/01/2024 | 869757  | L P Anderson Tire       | Public Safety  | \$ 2,193.80 | 2074632 - TIRE                                      |
| 04/01/2024 | 869757  | L P Anderson Tire       | Street/Traffic | \$ 2,698.00 | 2063611 - TIRE REPAIR                               |
| 04/01/2024 | 869757  | L P Anderson Tire       | Street/Traffic | \$ 107.50   | 2074271 - TIRE REPAIR                               |
| 04/01/2024 | 869763  | Madison Agency          | Airport        | \$ 7,174.00 | Marketing Advertising Consulting & Support for FY24 |
| 04/01/2024 | 869773  | MT Dakota Utilities CNG | Fleet          | \$ 5.98     | 4112024                                             |
| 04/01/2024 | 869773  | MT Dakota Utilities CNG | Fleet          | \$ 3,665.89 | 4112024                                             |
| 04/01/2024 | 869774  | MT Dakota Utilities     | Engineering    | \$ 247.01   | 595 373 1000 1                                      |
| 04/01/2024 | 869774  | MT Dakota Utilities     | Facilities     | \$ 1,120.51 | 130 733 1000 8                                      |
| 04/01/2024 | 869774  | MT Dakota Utilities     | Facilities     | \$ 3,532.41 | 375 963 4481 4                                      |
| 04/01/2024 | 869774  | MT Dakota Utilities     | Facilities     | \$ 2,634.31 | 757 633 1000 2                                      |
| 04/01/2024 | 869774  | MT Dakota Utilities     | Facilities     | \$ 2,688.00 | 929 780 1000 4                                      |
| 04/01/2024 | 869774  | MT Dakota Utilities     | Facilities     | \$ 4,478.56 | 989 733 1000 0                                      |
| 04/01/2024 | 869774  | MT Dakota Utilities     | Facilities     | \$ 623.10   | 993 733 1000 4                                      |
| 04/01/2024 | 869774  | MT Dakota Utilities     | General        | \$ 60.11    | 061 943 1000 6                                      |
| 04/01/2024 | 869774  | MT Dakota Utilities     | General        | \$ 337.23   | 437 780 1000 9                                      |
| 04/01/2024 | 869774  | MT Dakota Utilities     | General        | \$ 270.51   | 571 295 3342 8                                      |
| 04/01/2024 | 869774  | MT Dakota Utilities     | General        | \$ 87.99    | 927 890 1000 3                                      |
| 04/01/2024 | 869774  | MT Dakota Utilities     | Library        | \$ 4,887.33 | 219 924 4851 0                                      |
| 04/01/2024 | 869774  | MT Dakota Utilities     | Park Dist 1    | \$ 80.25    | 371 101 1000 6                                      |
| 04/01/2024 | 869774  | MT Dakota Utilities     | Parking        | \$ 105.06   | 303 725 2591 2                                      |
| 04/01/2024 | 869774  | MT Dakota Utilities     | Parking        | \$ 22.08    | 717 353 1000 6                                      |
| 04/01/2024 | 869774  | MT Dakota Utilities     | Parking        | \$ 103.88   | 799 152 1209 0                                      |
| 04/01/2024 | 869774  | MT Dakota Utilities     | Public Safety  | \$ 32.32    | 062 907 9494 7                                      |
| 04/01/2024 | 869774  | MT Dakota Utilities     | Public Safety  | \$ 712.64   | 169 233 1000 3                                      |
| 04/01/2024 | 869774  | MT Dakota Utilities     | Public Safety  | \$ 343.67   | 442 190 1000 4                                      |
| 04/01/2024 | 869774  | MT Dakota Utilities     | Public Safety  | \$ 66.59    | 514 117 0478 9                                      |

| Check Date | Check # | Name                | Fund Name     | Amount      | Item Desc      |
|------------|---------|---------------------|---------------|-------------|----------------|
| 04/01/2024 | 869774  | MT Dakota Utilities | Public Safety | \$ 475.68   | 533 653 1000 1 |
| 04/01/2024 | 869774  | MT Dakota Utilities | Public Safety | \$ 66.19    | 602 589 7178 1 |
| 04/01/2024 | 869774  | MT Dakota Utilities | Public Safety | \$ 801.84   | 885 880 1000 4 |
| 04/01/2024 | 869774  | MT Dakota Utilities | Solid Waste   | \$ 609.04   | 284 225 1320 1 |
| 04/01/2024 | 869774  | MT Dakota Utilities | Solid Waste   | \$ 90.58    | 602 680 9335 2 |
| 04/01/2024 | 869774  | MT Dakota Utilities | Solid Waste   | \$ 1,221.15 | 770 390 1000 2 |
| 04/01/2024 | 869774  | MT Dakota Utilities | Transit       | \$ 1,879.65 | 962 880 1000 0 |
| 04/01/2024 | 869774  | MT Dakota Utilities | Wastewater    | \$ 8,227.12 | 293 780 1000 2 |
| 04/01/2024 | 869774  | MT Dakota Utilities | Wastewater    | \$ 4,113.56 | 293 780 1000 2 |
| 04/01/2024 | 869774  | MT Dakota Utilities | Wastewater    | \$ 4,113.56 | 293 780 1000 2 |
| 04/01/2024 | 869774  | MT Dakota Utilities | Wastewater    | \$ 156.66   | 310 490 1000 7 |
| 04/01/2024 | 869774  | MT Dakota Utilities | Wastewater    | \$ 173.65   | 410 490 1000 6 |
| 04/01/2024 | 869774  | MT Dakota Utilities | Wastewater    | \$ 67.94    | 735 453 1000 2 |
| 04/01/2024 | 869774  | MT Dakota Utilities | Wastewater    | \$ 93.49    | 868 563 1000 7 |
| 04/01/2024 | 869774  | MT Dakota Utilities | Water         | \$ 161.94   | 010 490 1000 0 |
| 04/01/2024 | 869774  | MT Dakota Utilities | Water         | \$ 67.36    | 076 225 9180 3 |
| 04/01/2024 | 869774  | MT Dakota Utilities | Water         | \$ 54.00    | 110 490 1000 9 |
| 04/01/2024 | 869774  | MT Dakota Utilities | Water         | \$ 176.87   | 209 077 5055 6 |
| 04/01/2024 | 869774  | MT Dakota Utilities | Water         | \$ 252.62   | 210 490 1000 8 |
| 04/01/2024 | 869774  | MT Dakota Utilities | Water         | \$ 469.96   | 310 490 1000 7 |
| 04/01/2024 | 869774  | MT Dakota Utilities | Water         | \$ 520.93   | 410 490 1000 6 |
| 04/01/2024 | 869774  | MT Dakota Utilities | Water         | \$ 2,729.83 | 500 490 1000 7 |
| 04/01/2024 | 869774  | MT Dakota Utilities | Water         | \$ 55.21    | 510 490 1000 5 |
| 04/01/2024 | 869774  | MT Dakota Utilities | Water         | \$ 85.61    | 527 033 1000 4 |
| 04/01/2024 | 869774  | MT Dakota Utilities | Water         | \$ 111.27   | 566 923 1000 8 |
| 04/01/2024 | 869774  | MT Dakota Utilities | Water         | \$ 27.29    | 600 490 1000 6 |
| 04/01/2024 | 869774  | MT Dakota Utilities | Water         | \$ 27.30    | 600 490 1000 6 |
| 04/01/2024 | 869774  | MT Dakota Utilities | Water         | \$ 255.59   | 610 490 1000 4 |
| 04/01/2024 | 869774  | MT Dakota Utilities | Water         | \$ 76.07    | 666 923 1000 7 |
| 04/01/2024 | 869774  | MT Dakota Utilities | Water         | \$ 327.15   | 700 490 1000 5 |
| 04/01/2024 | 869774  | MT Dakota Utilities | Water         | \$ 388.76   | 800 490 1000 4 |
| 04/01/2024 | 869774  | MT Dakota Utilities | Water         | \$ 59.97    | 832 001 1000 1 |
| 04/01/2024 | 869774  | MT Dakota Utilities | Water         | \$ 453.80   | 900 490 1000 3 |

| Check Date | Check # | Name                | Fund Name   | Amount       | Item Desc                                                |
|------------|---------|---------------------|-------------|--------------|----------------------------------------------------------|
| 04/01/2024 | 869777  | Morrison Maierle    | Airport     | \$ 11,086.66 | AIP-73 Terminal Expansion - Eligible for Reimbursement   |
| 04/01/2024 | 869777  | Morrison Maierle    | Airport     | \$ 1,231.85  | AIP-73 Terminal Expansion - Ineligible for Reimbursement |
| 04/01/2024 | 869777  | Morrison Maierle    | Airport     | \$ 1,042.13  | AIP-76 Terminal Expansion - eligible for local           |
| 04/01/2024 | 869777  | Morrison Maierle    | Airport     | \$ 18,860.86 | Amendment #13 Terminal Expansion Project - Federal       |
| 04/01/2024 | 869777  | Morrison Maierle    | Airport     | \$ 1,772.89  | Amendment #13 Terminal Expansion Project - Ineligible    |
| 04/01/2024 | 869777  | Morrison Maierle    | Airport     | \$ 2,095.65  | Amendment #13 Terminal Expansion Project - Local         |
| 04/01/2024 | 869777  | Morrison Maierle    | Transit     | \$ 4,370.79  | MET IT Security Infrastructure Project Amendment #14     |
| 04/01/2024 | 869777  | Morrison Maierle    | Wastewater  | \$ 24,292.25 | Sewer Main Repl Project Engineer Service Agreement       |
| 04/01/2024 | 869777  | Morrison Maierle    | Water       | \$ 47,751.00 | WO 24-01 Cedar Park Water Main Replacement..Contract 3   |
| 04/01/2024 | 869777  | Morrison Maierle    | Water       | \$ 1,206.00  | WO 24-24 Voelker Pump Station PRV; Payment 3             |
| 04/01/2024 | 869780  | MT Dept of Rev-CGR2 | Airport     | \$ 4,391.92  | AIP-77 Terminal Expansion (GMP) - Federal Share          |
| 04/01/2024 | 869780  | MT Dept of Rev-CGR2 | Airport     | \$ 412.84    | AIP-77 Terminal Expansion (GMP) - Ineligible Local Share |
| 04/01/2024 | 869780  | MT Dept of Rev-CGR2 | Airport     | \$ 487.99    | AIP-77 Terminal Expansion (GMP) - Local Share            |
| 04/01/2024 | 869780  | MT Dept of Rev-CGR2 | Park Dist 1 | \$ 397.07    | Retainage Release FINAL                                  |
| 04/01/2024 | 869780  | MT Dept of Rev-CGR2 | Park Dist 1 | \$ 130.72    | Retainage Release FINAL                                  |
| 04/01/2024 | 869780  | MT Dept of Rev-CGR2 | Storm Sewer | \$ 2,009.42  | Western Municipal Const Contract...Bitterroot and Wicks  |
| 04/01/2024 | 869780  | MT Dept of Rev-CGR2 | Storm Sewer | \$ 4,249.76  | Western Municipal Const Contract...Bitterroot and Wicks  |
| 04/01/2024 | 869780  | MT Dept of Rev-CGR2 | Storm Sewer | \$ 2,211.73  | Western Municipal Const Contract...Bitterroot and Wicks  |
| 04/01/2024 | 869780  | MT Dept of Rev-CGR2 | Wastewater  | \$ 859.49    | WO 23-07 Monad Sewer Extension; PMT 6                    |
| 04/01/2024 | 869782  | Napa Auto Parts     | Fleet       | \$ 2.50      | 3977-551120                                              |
| 04/01/2024 | 869782  | Napa Auto Parts     | Fleet       | \$ 1.11      | 3977-551120                                              |
| 04/01/2024 | 869782  | Napa Auto Parts     | Fleet       | \$ 3.40      | 3977-551167                                              |
| 04/01/2024 | 869782  | Napa Auto Parts     | Fleet       | \$ 13.83     | 3977-551308                                              |
| 04/01/2024 | 869782  | Napa Auto Parts     | Fleet       | \$ 101.95    | 3977-551316                                              |
| 04/01/2024 | 869782  | Napa Auto Parts     | Fleet       | \$ 65.44     | 3977-552017                                              |
| 04/01/2024 | 869782  | Napa Auto Parts     | Fleet       | \$ 15.24     | 3977-552255                                              |
| 04/01/2024 | 869782  | Napa Auto Parts     | Fleet       | \$ 138.00    | 3977-552364                                              |
| 04/01/2024 | 869782  | Napa Auto Parts     | Fleet       | \$ 25.24     | 3977-552386                                              |
| 04/01/2024 | 869782  | Napa Auto Parts     | Fleet       | \$ 14.54     | 3977-552386                                              |
| 04/01/2024 | 869782  | Napa Auto Parts     | Fleet       | \$ 183.48    | 3977-552466                                              |
| 04/01/2024 | 869782  | Napa Auto Parts     | Fleet       | \$ 10.32     | 3977-552524                                              |
| 04/01/2024 | 869782  | Napa Auto Parts     | Fleet       | \$ 4.08      | 3977-552524                                              |
| 04/01/2024 | 869782  | Napa Auto Parts     | Fleet       | \$ 76.10     | 3977-552574                                              |

| Check Date | Check # | Name            | Fund Name | Amount    | Item Desc   |
|------------|---------|-----------------|-----------|-----------|-------------|
| 04/01/2024 | 869782  | Napa Auto Parts | Fleet     | \$ 81.46  | 3977-552574 |
| 04/01/2024 | 869782  | Napa Auto Parts | Fleet     | \$ 42.69  | 3977-552584 |
| 04/01/2024 | 869782  | Napa Auto Parts | Fleet     | \$ 11.98  | 3977-552584 |
| 04/01/2024 | 869782  | Napa Auto Parts | Fleet     | \$ 25.45  | 3977-552584 |
| 04/01/2024 | 869782  | Napa Auto Parts | Fleet     | \$ 32.16  | 3977-552584 |
| 04/01/2024 | 869782  | Napa Auto Parts | Fleet     | \$ 15.28  | 3977-552656 |
| 04/01/2024 | 869782  | Napa Auto Parts | Fleet     | \$ 36.45  | 3977-552657 |
| 04/01/2024 | 869782  | Napa Auto Parts | Fleet     | \$ 190.10 | 3977-552803 |
| 04/01/2024 | 869782  | Napa Auto Parts | Fleet     | \$ 13.83  | 3977-552816 |
| 04/01/2024 | 869782  | Napa Auto Parts | Fleet     | \$ 49.88  | 3977-552864 |
| 04/01/2024 | 869782  | Napa Auto Parts | Fleet     | \$ 28.53  | 3977-553304 |
| 04/01/2024 | 869782  | Napa Auto Parts | Fleet     | \$ 49.88  | 3977-553393 |
| 04/01/2024 | 869782  | Napa Auto Parts | Fleet     | \$ 14.48  | 3977-553640 |
| 04/01/2024 | 869782  | Napa Auto Parts | Fleet     | \$ 103.40 | 3977-553640 |
| 04/01/2024 | 869782  | Napa Auto Parts | Fleet     | \$ 6.68   | 3977-553776 |
| 04/01/2024 | 869782  | Napa Auto Parts | Fleet     | \$ 28.28  | 3977-553931 |
| 04/01/2024 | 869782  | Napa Auto Parts | Fleet     | \$ 90.62  | 3977-554291 |
| 04/01/2024 | 869782  | Napa Auto Parts | Fleet     | \$ 44.35  | 3977-554950 |
| 04/01/2024 | 869782  | Napa Auto Parts | Fleet     | \$ 11.64  | 3977-554950 |
| 04/01/2024 | 869782  | Napa Auto Parts | Fleet     | \$ 48.38  | 3977-555480 |
| 04/01/2024 | 869782  | Napa Auto Parts | Fleet     | \$ 5.33   | 3977-555558 |
| 04/01/2024 | 869782  | Napa Auto Parts | Fleet     | \$ 141.01 | 3977-555593 |
| 04/01/2024 | 869782  | Napa Auto Parts | Fleet     | \$ 9.48   | 3977-555597 |
| 04/01/2024 | 869782  | Napa Auto Parts | Fleet     | \$ 36.06  | 3977-555597 |
| 04/01/2024 | 869782  | Napa Auto Parts | Fleet     | \$ 73.08  | 3977-555685 |
| 04/01/2024 | 869782  | Napa Auto Parts | Fleet     | \$ 358.64 | 3977-555685 |
| 04/01/2024 | 869782  | Napa Auto Parts | Fleet     | \$ 335.44 | 3977-555685 |
| 04/01/2024 | 869782  | Napa Auto Parts | Fleet     | \$ 13.45  | 3977-555703 |
| 04/01/2024 | 869782  | Napa Auto Parts | Fleet     | \$ 12.07  | 3977-555744 |
| 04/01/2024 | 869782  | Napa Auto Parts | Fleet     | \$ 2.96   | 3977-555768 |
| 04/01/2024 | 869782  | Napa Auto Parts | Fleet     | \$ 80.43  | 3977-558760 |
| 04/01/2024 | 869782  | Napa Auto Parts | Fleet     | \$ 6.68   | 3977-559167 |
| 04/01/2024 | 869782  | Napa Auto Parts | Fleet     | \$ 52.11  | 3977-559167 |

| Check Date | Check # | Name                | Fund Name     | Amount       | Item Desc                                          |
|------------|---------|---------------------|---------------|--------------|----------------------------------------------------|
| 04/01/2024 | 869782  | Napa Auto Parts     | Fleet         | \$ 13.70     | 3977-559167                                        |
| 04/01/2024 | 869782  | Napa Auto Parts     | Fleet         | \$ 12.37     | 3977-559167                                        |
| 04/01/2024 | 869782  | Napa Auto Parts     | Fleet         | \$ 35.16     | 3977-559231                                        |
| 04/01/2024 | 869782  | Napa Auto Parts     | Fleet         | \$ 16.06     | 3977-559231                                        |
| 04/01/2024 | 869782  | Napa Auto Parts     | Fleet         | \$ 276.00    | 3977-559634                                        |
| 04/01/2024 | 869782  | Napa Auto Parts     | Fleet         | \$ 68.52     | 3977-559641                                        |
| 04/01/2024 | 869782  | Napa Auto Parts     | Fleet         | \$ 12.00     | 3977-559701                                        |
| 04/01/2024 | 869782  | Napa Auto Parts     | Fleet         | \$ 11.45     | 3977-560128                                        |
| 04/01/2024 | 869782  | Napa Auto Parts     | Fleet         | \$ 13.50     | 3977-560128                                        |
| 04/01/2024 | 869782  | Napa Auto Parts     | Fleet         | \$ 41.85     | 3977-560128                                        |
| 04/01/2024 | 869782  | Napa Auto Parts     | Fleet         | \$ 8.00      | 3977-560128                                        |
| 04/01/2024 | 869782  | Napa Auto Parts     | Fleet         | \$ 24.80     | 3977-560128                                        |
| 04/01/2024 | 869782  | Napa Auto Parts     | Public Safety | \$ 31.00     | 3977-553531 - 723117                               |
| 04/01/2024 | 869782  | Napa Auto Parts     | Public Safety | \$ 16.00     | 3977-553531 - 725103                               |
| 04/01/2024 | 869782  | Napa Auto Parts     | Public Safety | \$ 20.65     | 3977-553531 - 725175                               |
| 04/01/2024 | 869782  | Napa Auto Parts     | Public Safety | \$ 23.50     | 3977-553531 - 737299                               |
| 04/01/2024 | 869782  | Napa Auto Parts     | Public Safety | \$ 4.31      | 3977-555596 - 61480                                |
| 04/01/2024 | 869782  | Napa Auto Parts     | Public Safety | \$ 9.66      | 3977-555596 - 61534                                |
| 04/01/2024 | 869782  | Napa Auto Parts     | Public Safety | \$ 36.80     | 3977-555596 - 785209                               |
| 04/01/2024 | 869788  | NorthWestern Energy | Airport       | \$ 31,345.55 | 0100482-9. Vault Main Account. March 2024          |
| 04/01/2024 | 869788  | NorthWestern Energy | Airport       | \$ 3,170.70  | 0100483-7. Runway Lights. March 2024               |
| 04/01/2024 | 869788  | NorthWestern Energy | Airport       | \$ 1,565.27  | 0100484-5. ARFF Facility. March 2024               |
| 04/01/2024 | 869788  | NorthWestern Energy | Airport       | \$ 395.52    | 0712792-1. IP-7. March 2024                        |
| 04/01/2024 | 869788  | NorthWestern Energy | Airport       | \$ 1,114.16  | 0712800-2. IP-9. IP-9. March 2024                  |
| 04/01/2024 | 869788  | NorthWestern Energy | Airport       | \$ 794.87    | 0712809-3. IP-11/12 Alpine. March 2024             |
| 04/01/2024 | 869788  | NorthWestern Energy | Airport       | \$ 162.93    | 1138926-9. Aero Interiors. March 2024              |
| 04/01/2024 | 869788  | NorthWestern Energy | Airport       | \$ 543.98    | 1669567-8. TSA. March 2024                         |
| 04/01/2024 | 869788  | NorthWestern Energy | Airport       | \$ 1,468.48  | 1993430-6. Car Wash. March 2024                    |
| 04/01/2024 | 869788  | NorthWestern Energy | Airport       | \$ 467.81    | 2001846-1. Mud Wash. March 2024                    |
| 04/01/2024 | 869788  | NorthWestern Energy | Airport       | \$ 462.05    | 2001848-7. Detail Bay 1 Hertz. March 2024          |
| 04/01/2024 | 869788  | NorthWestern Energy | Airport       | \$ 353.15    | 2001855-2. Detail Bay 2 National/Alamo. March 2024 |
| 04/01/2024 | 869788  | NorthWestern Energy | Airport       | \$ 98.01     | 2001862-8. Detail Bay 3 Enterprise. March 2024     |
| 04/01/2024 | 869788  | NorthWestern Energy | Airport       | \$ 331.13    | 2001865-1. Detail Bay 4 Avis/Budget. March 2024    |

| Check Date | Check # | Name                | Fund Name   | Amount      | Item Desc                                          |
|------------|---------|---------------------|-------------|-------------|----------------------------------------------------|
| 04/01/2024 | 869788  | NorthWestern Energy | Airport     | \$ 155.86   | 2001867-7. Detail Bay 5 Thrifty/Dollar. March 2024 |
| 04/01/2024 | 869788  | NorthWestern Energy | Airport     | \$ 96.41    | 3085107-5. Employee Parking                        |
| 04/01/2024 | 869788  | NorthWestern Energy | Airport     | \$ 238.09   | 3446396-8. USDA. March 2024                        |
| 04/01/2024 | 869788  | NorthWestern Energy | Airport     | \$ 1,368.92 | 3477231-9. Parking Zone. March 2024                |
| 04/01/2024 | 869788  | NorthWestern Energy | Airport     | \$ 11.62    | 3733186-5. Airport Storage. March 2024             |
| 04/01/2024 | 869788  | NorthWestern Energy | Engineering | \$ 653.34   | 1741314-7                                          |
| 04/01/2024 | 869788  | NorthWestern Energy | Facilities  | \$ 7,122.78 | 0100507-3                                          |
| 04/01/2024 | 869788  | NorthWestern Energy | Facilities  | \$ 5,957.60 | 3927205-9                                          |
| 04/01/2024 | 869788  | NorthWestern Energy | General     | \$ 1,293.51 | 0100506-5                                          |
| 04/01/2024 | 869788  | NorthWestern Energy | Park Dist 1 | \$ 12.00    | 0722237-5                                          |
| 04/01/2024 | 869788  | NorthWestern Energy | Park Dist 1 | \$ 6.00     | 0722247-4                                          |
| 04/01/2024 | 869788  | NorthWestern Energy | Park Dist 1 | \$ 90.69    | 0722255-7                                          |
| 04/01/2024 | 869788  | NorthWestern Energy | Park Dist 1 | \$ 38.20    | 0722257-3                                          |
| 04/01/2024 | 869788  | NorthWestern Energy | Park Dist 1 | \$ 120.27   | 0722260-7                                          |
| 04/01/2024 | 869788  | NorthWestern Energy | Park Dist 1 | \$ -        | 0722261-5                                          |
| 04/01/2024 | 869788  | NorthWestern Energy | Park Dist 1 | \$ -        | 0722262-3                                          |
| 04/01/2024 | 869788  | NorthWestern Energy | Park Dist 1 | \$ -        | 0722265-6                                          |
| 04/01/2024 | 869788  | NorthWestern Energy | Park Dist 1 | \$ 138.64   | 0722266-4                                          |
| 04/01/2024 | 869788  | NorthWestern Energy | Park Dist 1 | \$ 15.03    | 0722269-8                                          |
| 04/01/2024 | 869788  | NorthWestern Energy | Park Dist 1 | \$ 10.88    | 0722292-0                                          |
| 04/01/2024 | 869788  | NorthWestern Energy | Park Dist 1 | \$ 25.91    | 0722293-8                                          |
| 04/01/2024 | 869788  | NorthWestern Energy | Park Dist 1 | \$ 6.13     | 0722905-7                                          |
| 04/01/2024 | 869788  | NorthWestern Energy | Park Dist 1 | \$ 58.92    | 0722933-9                                          |
| 04/01/2024 | 869788  | NorthWestern Energy | Park Dist 1 | \$ -        | 0723027-9                                          |
| 04/01/2024 | 869788  | NorthWestern Energy | Park Dist 1 | \$ 85.14    | 0723035-2                                          |
| 04/01/2024 | 869788  | NorthWestern Energy | Park Dist 1 | \$ 6.85     | 0723036-0                                          |
| 04/01/2024 | 869788  | NorthWestern Energy | Park Dist 1 | \$ 169.29   | 0723037-8                                          |
| 04/01/2024 | 869788  | NorthWestern Energy | Park Dist 1 | \$ -        | 0723038-6                                          |
| 04/01/2024 | 869788  | NorthWestern Energy | Park Dist 1 | \$ 49.18    | 0723042-8                                          |
| 04/01/2024 | 869788  | NorthWestern Energy | Park Dist 1 | \$ 19.28    | 0723044-4                                          |
| 04/01/2024 | 869788  | NorthWestern Energy | Park Dist 1 | \$ -        | 0723051-9                                          |
| 04/01/2024 | 869788  | NorthWestern Energy | Park Dist 1 | \$ -        | 0723052-7                                          |
| 04/01/2024 | 869788  | NorthWestern Energy | Park Dist 1 | \$ 8.40     | 0723055-0                                          |

| Check Date | Check # | Name                | Fund Name      | Amount       | Item Desc                                                  |
|------------|---------|---------------------|----------------|--------------|------------------------------------------------------------|
| 04/01/2024 | 869788  | NorthWestern Energy | Park Dist 1    | \$ 42.70     | 0723056-8                                                  |
| 04/01/2024 | 869788  | NorthWestern Energy | Park Dist 1    | \$ 9.66      | 0723057-6                                                  |
| 04/01/2024 | 869788  | NorthWestern Energy | Park Dist 1    | \$ 20.81     | 0723058-4                                                  |
| 04/01/2024 | 869788  | NorthWestern Energy | Park Dist 1    | \$ 8.70      | 0723090-7                                                  |
| 04/01/2024 | 869788  | NorthWestern Energy | Park Dist 1    | \$ 6.00      | 0723162-4                                                  |
| 04/01/2024 | 869788  | NorthWestern Energy | Park Dist 1    | \$ -         | 0723170-7                                                  |
| 04/01/2024 | 869788  | NorthWestern Energy | Park Dist 1    | \$ 25.61     | 0789437-1                                                  |
| 04/01/2024 | 869788  | NorthWestern Energy | Park Dist 1    | \$ 8.70      | 4081700-9 March 2024                                       |
| 04/01/2024 | 869788  | NorthWestern Energy | Parking        | \$ 799.66    | 0720829-1                                                  |
| 04/01/2024 | 869788  | NorthWestern Energy | Parking        | \$ 2,625.42  | 0720834-1                                                  |
| 04/01/2024 | 869788  | NorthWestern Energy | Parking        | \$ 1,738.93  | 1569636-2                                                  |
| 04/01/2024 | 869788  | NorthWestern Energy | Parking        | \$ 1,406.49  | 1594282-4                                                  |
| 04/01/2024 | 869788  | NorthWestern Energy | Parking        | \$ 284.00    | 3463478-2                                                  |
| 04/01/2024 | 869788  | NorthWestern Energy | Parks Maint    | \$ 140.93    | 1059093-3                                                  |
| 04/01/2024 | 869788  | NorthWestern Energy | Public Safety  | \$ 2,413.35  | 0100476-1 FIRE 1 & 6 ELECTRIC SERVICE, FY2024              |
| 04/01/2024 | 869788  | NorthWestern Energy | Public Safety  | \$ 278.59    | 1984150-1                                                  |
| 04/01/2024 | 869788  | NorthWestern Energy | Public Safety  | \$ 293.41    | 1984155-0                                                  |
| 04/01/2024 | 869788  | NorthWestern Energy | Public Safety  | \$ 2,391.97  | 3448739-7                                                  |
| 04/01/2024 | 869788  | NorthWestern Energy | Radio          | \$ 288.86    | 0721580-9                                                  |
| 04/01/2024 | 869788  | NorthWestern Energy | Street/Traffic | \$ 6.00      | 0723645-8                                                  |
| 04/01/2024 | 869788  | NorthWestern Energy | Transit        | \$ 374.31    | 1784756-7                                                  |
| 04/01/2024 | 869788  | NorthWestern Energy | Water          | \$ 6,231.45  | 0100540-4                                                  |
| 04/01/2024 | 869790  | Passio Technologies | Transit        | \$ 5,686.00  | Automated Vehicle Location System Amendment #2             |
| 04/01/2024 | 869794  | Public Utilities    | Wastewater     | \$ 2,838.19  | 111176                                                     |
| 04/01/2024 | 869796  | PVS DX              | Water          | \$ 20,027.20 | PW WTP Chlorine for Process                                |
| 04/01/2024 | 869797  | Ratco               | Wastewater     | \$ 5,113.77  | 130665 - STAHL SOLID BODY AND LED LIGHTS- UNIT #7425       |
| 04/01/2024 | 869797  | Ratco               | Water          | \$ 5,113.77  | 130665 - STAHL SOLID BODY AND LED LIGHTS- UNIT #7425       |
| 04/01/2024 | ACH     | RDO Equipment       | Solid Waste    | \$ 2,471.50  | Filter elements. Air filters. Landfill units 0263 & 0269.  |
| 04/01/2024 | ACH     | RDO Equipment       | Solid Waste    | \$ 2,052.00  | W4183612 - LABOR                                           |
| 04/01/2024 | ACH     | RDO Equipment       | Solid Waste    | \$ 4,998.48  | W4183612 - NUT;TRK BLT; CP SCRWB; WSHR; S/H; SHOP SUPPLIES |
| 04/01/2024 | ACH     | RDO Equipment       | Solid Waste    | \$ 1,227.22  | W4234412 -FLTRS: AIR, FUEL, ELMTS, KIT; OIL; S/H; HZ MAT   |
| 04/01/2024 | ACH     | RDO Equipment       | Solid Waste    | \$ 597.00    | W4234412 - LABOR                                           |
| 04/01/2024 | ACH     | RDO Equipment       | Solid Waste    | \$ 1,375.50  | W4234812 - LABOR                                           |

| Check Date | Check # | Name                   | Fund Name        | Amount        | Item Desc                                                  |
|------------|---------|------------------------|------------------|---------------|------------------------------------------------------------|
| 04/01/2024 | ACH     | RDO Equipment          | Solid Waste      | \$ 331.47     | W4234812 - O-RNG; REFRGRN; HZD MAT; SRV ACCS               |
| 04/01/2024 | ACH     | RDO Equipment          | Solid Waste      | \$ 200.00     | Warranty for Landfill Unit 0269.                           |
| 04/01/2024 | 869800  | Rick's Auto Body       | Airport          | \$ 2,626.87   | Repairs to Vehicle Due to Damage Caused By Airport         |
| 04/01/2024 | 869801  | S & S Machine          | Water            | \$ 12,940.00  | L2 - P1 Repair                                             |
| 04/01/2024 | 869802  | Safe Software          | IT Resources     | \$ 24,900.00  | One Year Agreement -FME Forms and Flow interface           |
| 04/01/2024 | 869803  | Sanderson Stewart      | Arterial Streets | \$ 6,209.50   | WO 09-12 Inner Belt Loop - Northwest Billings Connector    |
| 04/01/2024 | 869803  | Sanderson Stewart      | St Maint Dist    | \$ 2,525.00   | WO 24-07 SRTS Projects; Consultant Agreement; PMT 5        |
| 04/01/2024 | 869803  | Sanderson Stewart      | St Maint Dist    | \$ 2,298.00   | WO 24-07 SRTS Projects; Consultant Agreement; PMT 6        |
| 04/01/2024 | 869803  | Sanderson Stewart      | Trl Donate       | \$ 12,362.00  | WO 21-38 Skyline Trail (Marathon Loop) Schedule II; PMT 13 |
| 04/01/2024 | 869803  | Sanderson Stewart      | Water            | \$ 21,221.74  | WO 24-18 Central Avenue Water Extension; PMT 3             |
| 04/01/2024 | 869807  | Sierra Container Group | Solid Waste      | \$ 41,418.00  | Encumbrance per OMNIA Partners Contract #02-149            |
| 04/01/2024 | 869807  | Sierra Container Group | Solid Waste      | \$ 3,391.00   | Freight.                                                   |
| 04/01/2024 | 869810  | Sletten Construction   | Airport          | \$ 434,800.47 | AIP-77 Terminal Expansion (GMP) - Federal Share            |
| 04/01/2024 | 869810  | Sletten Construction   | Airport          | \$ 40,870.62  | AIP-77 Terminal Expansion (GMP) - Ineligible Local Share   |
| 04/01/2024 | 869810  | Sletten Construction   | Airport          | \$ 48,311.16  | AIP-77 Terminal Expansion (GMP) - Local Share              |
| 04/01/2024 | 869814  | Star Service           | Water            | \$ 9,050.00   | HSPS Zone 2. Piping Modifications Construction Contract    |
| 04/01/2024 | ACH     | Town & Co Supply       | Fleet            | \$ 5,939.10   | 443344                                                     |
| 04/01/2024 | ACH     | Town & Co Supply       | Fleet            | \$ 6,495.05   | 443344                                                     |
| 04/01/2024 | ACH     | Town & Co Supply       | Fleet            | \$ 8,201.62   | 443344                                                     |
| 04/01/2024 | ACH     | Town & Co Supply       | Fleet            | \$ 9,685.95   | 443344                                                     |
| 04/01/2024 | ACH     | Town & Co Supply       | Public Safety    | \$ 2,051.20   | 443823 FIRE 5 - UNLEADED (260) & BLENDED DIESEL (150 EACH) |
| 04/01/2024 | ACH     | Town & Co Supply       | Public Safety    | \$ 594.79     | 443824 FIRE 1 - BLENDED DIESEL                             |
| 04/01/2024 | ACH     | Town & Co Supply       | Public Safety    | \$ 510.82     | 443825 FIRE 6 - BLENDED DIESEL                             |
| 04/01/2024 | ACH     | Town & Co Supply       | Solid Waste      | \$ 22,609.30  | 440903                                                     |
| 04/01/2024 | ACH     | Tractor & Equipment    | Solid Waste      | \$ 1,021.91   | BLCS0829740 - GLASS                                        |
| 04/01/2024 | ACH     | Tractor & Equipment    | Solid Waste      | \$ 93.70      | BLWO0232294 - CNSMBLS; ENVIRO FEE                          |
| 04/01/2024 | ACH     | Tractor & Equipment    | Solid Waste      | \$ 1,338.50   | BLWO0232294 - LABOR                                        |
| 04/01/2024 | ACH     | Tractor & Equipment    | Solid Waste      | \$ 91.13      | BLWO0232296 - HOSE BK; CNSMBLS; ENVIRO FEE                 |
| 04/01/2024 | ACH     | Tractor & Equipment    | Solid Waste      | \$ 1,111.50   | BLWO0232296 - LABOR                                        |
| 04/01/2024 | ACH     | Tractor & Equipment    | Solid Waste      | \$ 418.97     | BLWO0232549 - CLMP; CNCTR SP; ELMT FL; FLTR-LB; ELMT SEP   |
| 04/01/2024 | ACH     | Tractor & Equipment    | Solid Waste      | \$ 1,384.00   | BLWO0232549 - LABOR                                        |
| 04/01/2024 | ACH     | Tractor & Equipment    | Solid Waste      | \$ 995.55     | BLWO0232698 -FLTR: A, A-FUE, AS-LU, KIT, AS; ELMT; SL-ORNG |
| 04/01/2024 | ACH     | Tractor & Equipment    | Solid Waste      | \$ 1,542.00   | BLWO0232698 -LABOR                                         |

| Check Date | Check # | Name                       | Fund Name     | Amount        | Item Desc                                                |
|------------|---------|----------------------------|---------------|---------------|----------------------------------------------------------|
| 04/01/2024 | ACH     | Tractor & Equipment        | Solid Waste   | \$ 2,338.64   | BLWO0232843 - HEAD AS-CMB; WR BSKT; GSKTS; CNSMBLS       |
| 04/01/2024 | ACH     | Tractor & Equipment        | Solid Waste   | \$ 2,581.00   | BLWO0232843 - LABOR                                      |
| 04/01/2024 | ACH     | Tractor & Equipment        | Solid Waste   | \$ 99.68      | BLWO0232845 - CNSMBLS; ENVIRO FEE                        |
| 04/01/2024 | ACH     | Tractor & Equipment        | Solid Waste   | \$ 1,424.00   | BLWO0232845 - LABOR                                      |
| 04/01/2024 | ACH     | Tractor & Equipment        | Solid Waste   | \$ 259.48     | BLWO0232849 - BLT-FLNG; PN; SKT; CNSMBLS; ENVIRO FEE     |
| 04/01/2024 | ACH     | Tractor & Equipment        | Solid Waste   | \$ 979.00     | BLWO0232849 - LABOR                                      |
| 04/01/2024 | ACH     | Tractor & Equipment        | Solid Waste   | \$ 606.31     | BLWO0232851 - ELBOW; SENSR; HRNSS; CNSMBLS; ENVIRO FEE   |
| 04/01/2024 | ACH     | Tractor & Equipment        | Solid Waste   | \$ 1,660.00   | BLWO0232851 - LABOR                                      |
| 04/01/2024 | ACH     | Tractor & Equipment        | Solid Waste   | \$ 142.23     | BLWO0232853 - BLT-FLNG; PLT; CNSMBLS; ENVIRO FEE         |
| 04/01/2024 | ACH     | Tractor & Equipment        | Solid Waste   | \$ 445.00     | BLWO0232853 - LABOR                                      |
| 04/01/2024 | ACH     | Tractor & Equipment        | Solid Waste   | \$ 9,484.00   | BLWO0232902 -LABOR                                       |
| 04/01/2024 | ACH     | Tractor & Equipment        | Solid Waste   | \$ 9,815.24   | BLWO0232902 -RNG; SL-O-RNGS; SLS; PUMP GP-PS-B; ELMT     |
| 04/01/2024 | ACH     | Tractor & Equipment        | Solid Waste   | \$ 81.04      | BLWO0233273 -HSE (BULK); CNSMBLS; ENVIRO FEE             |
| 04/01/2024 | ACH     | Tractor & Equipment        | Solid Waste   | \$ 712.00     | BLWO0233273 -LABOR                                       |
| 04/01/2024 | 869824  | TRU Technologies           | Water         | \$ 3,200.00   | WO 23-96 WTP Intake #2 Catwalk...Intake                  |
| 04/01/2024 | 869825  | USSC                       | Transit       | \$ 1,341.05   | 11318833. Seat Belts                                     |
| 04/01/2024 | 869825  | USSC                       | Transit       | \$ 67.00      | 11318833. Shipping Seat Belts                            |
| 04/01/2024 | 869825  | USSC                       | Transit       | \$ 3,276.60   | 11319397. Seats for Buses                                |
| 04/01/2024 | 869825  | USSC                       | Transit       | \$ 164.00     | 11319397. Shipping for Seats for Buses                   |
| 04/01/2024 | 869825  | USSC                       | Transit       | \$ 687.12     | 11321785. Headrests - Inventory                          |
| 04/01/2024 | 869825  | USSC                       | Transit       | \$ 35.00      | 11321785. Shipping Headrests - Inventory                 |
| 04/01/2024 | 869829  | WaterTronics               | Park Dist 1   | \$ 7,235.00   | watervision for pump stations (059091)                   |
| 04/01/2024 | 869830  | Wegner                     | PD Program    | \$ 3,179.50   | reimbursement for personal card to pay for car rentals   |
| 04/01/2024 | 869833  | Western Municipal          | Storm Sewer   | \$ 198,932.68 | Wicks Lane & Bitterroot Drive Storm Drain Improvements   |
| 04/01/2024 | 869833  | Western Municipal          | Storm Sewer   | \$ 420,725.55 | Wicks Lane & Bitterroot Drive Storm Drain Improvements   |
| 04/01/2024 | 869833  | Western Municipal          | Storm Sewer   | \$ 218,961.02 | Wicks Lane & Bitterroot Drive Storm Drain Improvements   |
| 04/01/2024 | 869834  | Wharton Asphalt            | CDBG          | \$ 2,632.15   | Comanche Park Street Paving CDBG Project                 |
| 04/01/2024 | 869836  | Wright Company MT          | Water         | \$ 4,399.00   | ground sterilant around Plant                            |
| 04/01/2024 | 869838  | Yellowstone County Finance | Building      | \$ 7,130.79   | Miller Building; Building Division; April, 2024 Rent     |
| 04/01/2024 | 869838  | Yellowstone County Finance | CDBG          | \$ 5,545.88   | Miller Building; Community Development; April, 2024 Rent |
| 04/01/2024 | 869838  | Yellowstone County Finance | General       | \$ 2,218.99   | Miller Building; Code Enforcement; April, 2024 Rent      |
| 04/01/2024 | 869838  | Yellowstone County Finance | Planning      | \$ 4,750.50   | Miller Building; Planning Dept.; April, 2024 Rent        |
| 04/01/2024 | 869841  | YVAS                       | Public Safety | \$ 27,288.32  | city contract 3-2024                                     |

| Check Date | Check # | Name                    | Fund Name      | Amount      | Item Desc                                                    |
|------------|---------|-------------------------|----------------|-------------|--------------------------------------------------------------|
| 04/01/2024 | 869842  | Yellowstone Valley Elec | Light Maint    | \$ 364.67   | SILMD 299 Vintage Estates; 4179014 3.25.2024                 |
| 04/01/2024 | 869842  | Yellowstone Valley Elec | Light Maint    | \$ 665.82   | SILMD 313 Vintage Estates Sub Phase II; 4179017 3.25.2024    |
| 04/01/2024 | 869842  | Yellowstone Valley Elec | Public Safety  | \$ 651.20   | 4179013 FIRE 7 ELECTRIC SERVICE                              |
| 04/01/2024 | 869842  | Yellowstone Valley Elec | Radio          | \$ 217.35   | RADIO TOWER SITES: LANDFILL (4179002)                        |
| 04/01/2024 | 869842  | Yellowstone Valley Elec | Solid Waste    | \$ 4,544.03 | Electricity service at Landfill 02/01/24 - 03/01/24.         |
| 04/01/2024 | 869842  | Yellowstone Valley Elec | Solid Waste    | \$ 527.32   | Electricity service at Landfill Flare 02/01/24 - 03/01/24.   |
| 04/01/2024 | 869842  | Yellowstone Valley Elec | Street/Traffic | \$ 49.48    | 4799 Grand Ave Traffic Signal; 4179019 03.25.2024            |
| 04/01/2024 | 869842  | Yellowstone Valley Elec | Street/Traffic | \$ 50.42    | 54th St W & Grand Signal; 4179019 03.25.2024                 |
| 04/01/2024 | 869842  | Yellowstone Valley Elec | Street/Traffic | \$ 78.29    | 54th St W & Rimrock - Street Light & Traffic Signal; 4179019 |
| 04/01/2024 | 869842  | Yellowstone Valley Elec | Street/Traffic | \$ 43.18    | Alkali Cr Rd & Interbelt Loop lights; 4179018 3.25.2024      |
| 04/01/2024 | 869842  | Yellowstone Valley Elec | Street/Traffic | \$ 31.73    | Ben Steele School - 56th St W; 4179020 3.25.2024             |

**City Council Regular**

**Date:** 05/13/2024  
**Title:** Payment of Claims for week of April 8th, 2024  
**Presented by:** Erin Watterud  
**Department:** Finance  
**Presentation:** No  
**Legal Review:** Not Applicable  
**Project Number:** N/A

---

**RECOMMENDATION**

Staff recommends Council approve the Payment of Claims

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Claims in the amount of \$2,332,413.33 have been reviewed and are presented for City Council payment approval. A complete listing of the claims for the week are available in the Finance Department. Payment Approval Process Every invoice for payment is entered into the City's accounting system and the backup documentation is scanned in and attached (physical invoices, additional e-mails explaining payments, bids, contracts, etc.). Each invoice goes through a multi-step approval process depending upon the amount of the payment. First, invoices are entered by the department requesting the payment and the department director or designee must perform an initial review and approval of the purchase. The number of approvals within the department can vary based upon the size of the department, but no less than one approver within each department must verify the payment. Second, all payments, regardless of size, must be approved by the Purchasing Agent or designee. The Purchasing Agent will review the payment to ensure purchasing procedures are followed and appropriate documentation is attached. If the payment is greater than \$1,000, then it must be approved by the Finance Director or designee. If that payment is greater than \$10,000, then it must be approved by the City Administrator or Assistant City Administrator. Once all approvals are completed, the payment is able to be made and the Accounts Payable Clerk can print the check. After all checks are printed, a list of all checks in excess of \$2,500 is generated and placed on the next City Council meeting for review.

**ALTERNATIVES**

No other alternatives were analyzed

**FISCAL EFFECTS**

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

---

**Attachments**

CouncilMemowk04082024

| Check Date | Check # | Name                     | Fund Name               | Amount       | Item Desc                                           |
|------------|---------|--------------------------|-------------------------|--------------|-----------------------------------------------------|
| 04/08/2024 | 869851  | Automatic Doors Of MT    | Airport                 | \$ 2,500.00  | Invoice #23527. Service Revolving Doors             |
| 04/08/2024 | 869852  | Baker Tilly US           | 2015 GO Refunding Bonds | \$ 352.00    | Annual Report/Filing Fees                           |
| 04/08/2024 | 869852  | Baker Tilly US           | Facilities              | \$ 352.00    | Annual Report/Filing Fees                           |
| 04/08/2024 | 869852  | Baker Tilly US           | Library GO Debt         | \$ 352.00    | Annual Report/Filing Fees                           |
| 04/08/2024 | 869852  | Baker Tilly US           | Series 2004A Street Imp | \$ 352.00    | Annual Report/Filing Fees                           |
| 04/08/2024 | 869852  | Baker Tilly US           | SID Fund                | \$ 361.40    | Annual Report/Filing Fees                           |
| 04/08/2024 | 869852  | Baker Tilly US           | SID Fund                | \$ 436.00    | Annual Report/Filing Fees                           |
| 04/08/2024 | 869852  | Baker Tilly US           | SID Fund                | \$ 217.60    | Annual Report/Filing Fees                           |
| 04/08/2024 | 869852  | Baker Tilly US           | SID Fund                | \$ 223.57    | Annual Report/Filing Fees                           |
| 04/08/2024 | 869852  | Baker Tilly US           | SID Fund                | \$ 268.68    | Annual Report/Filing Fees                           |
| 04/08/2024 | 869852  | Baker Tilly US           | SID Fund                | \$ 337.19    | Annual Report/Filing Fees                           |
| 04/08/2024 | 869852  | Baker Tilly US           | SID Fund                | \$ 212.90    | Annual Report/Filing Fees                           |
| 04/08/2024 | 869852  | Baker Tilly US           | SID Fund                | \$ 199.14    | Annual Report/Filing Fees                           |
| 04/08/2024 | 869852  | Baker Tilly US           | Sidewalk Debt Svc       | \$ 195.23    | Annual Report/Filing Fees                           |
| 04/08/2024 | 869852  | Baker Tilly US           | Sidewalk Debt Svc       | \$ 224.29    | Annual Report/Filing Fees                           |
| 04/08/2024 | 869852  | Baker Tilly US           | Stillwater Const        | \$ 42,500.00 | Schedule No 1 of Master Lease P. Agreement- BOI     |
| 04/08/2024 | 869852  | Baker Tilly US           | Storm Sewer Debt Svc    | \$ 852.00    | Annual Report/Filing Fees                           |
| 04/08/2024 | 869852  | Baker Tilly US           | Storm Sewer Debt Svc    | \$ 852.00    | Annual Report/Filing Fees                           |
| 04/08/2024 | 869852  | Baker Tilly US           | Tax Incrmnt E           | \$ 635.33    | Annual Report/Filing Fees                           |
| 04/08/2024 | 869852  | Baker Tilly US           | Tax Incrmnt N27         | \$ 635.34    | Annual Report/Filing Fees                           |
| 04/08/2024 | 869852  | Baker Tilly US           | Tax Incrmnt S           | \$ 635.33    | Annual Report/Filing Fees                           |
| 04/08/2024 | 869852  | Baker Tilly US           | Landfill Rev Bond       | \$ 1,402.00  | Annual Report/Filing Fees                           |
| 04/08/2024 | 869852  | Baker Tilly US           | Water Debt Svc          | \$ 1,402.00  | Annual Report/Filing Fees                           |
| 04/08/2024 | 869852  | Baker Tilly US           | Wastewater Rev Bond     | \$ 1,402.00  | Annual Report/Filing Fees                           |
| 04/08/2024 | 869855  | Bcs Scrip                | City Ins Fund           | \$ 5,800.00  | 2024 1st Quarter Wellness Incentive                 |
| 04/08/2024 | 869859  | Billings Community Cable | General                 | \$ 52,166.93 | Quarterly Disbursement for April 2024 for Channel 7 |
| 04/08/2024 | 869860  | Billings Depot           | Engineering             | \$ 29,485.40 | Depot April Rent and maintenance services '21-'24   |
| 04/08/2024 | 869861  | BIRD STREETS             | Tax Incrmnt E           | \$ 22,706.50 | Billings Brownstones                                |
| 04/08/2024 | ACH     | Border States            | Wastewater              | \$ 8,400.00  | Control System Software Support AGMNT 1             |
| 04/08/2024 | ACH     | Border States            | Wastewater              | \$ 3,201.11  | electrical materials for Headworks Devic            |
| 04/08/2024 | ACH     | Border States            | Wastewater              | \$ 343.92    | electrical materials for Primary Clarifi            |
| 04/08/2024 | ACH     | Border States            | Wastewater              | \$ 599.00    | Rockwell On-Line Training Class. HMI Pro            |
| 04/08/2024 | ACH     | Border States            | Water                   | \$ 1,154.57  | chlorine storage uni-strut                          |

| Check Date | Check # | Name           | Fund Name          | Amount        | Item Desc                                         |
|------------|---------|----------------|--------------------|---------------|---------------------------------------------------|
| 04/08/2024 | ACH     | Border States  | Water              | \$ 244.67     | chlorine storage uni-strut                        |
| 04/08/2024 | ACH     | Border States  | Water              | \$ 92.72      | circuit breakers for Willett Rotork Actu          |
| 04/08/2024 | ACH     | Border States  | Water              | \$ 92.72      | circuit breakers for willett Valves - re          |
| 04/08/2024 | ACH     | Border States  | Water              | \$ 8,400.00   | Control System Software Support AGMNT 1           |
| 04/08/2024 | ACH     | Border States  | Water              | \$ (1,154.57) | Credit for Inv # 928025084                        |
| 04/08/2024 | ACH     | Border States  | Water              | \$ 308.76     | electrical Materials for High Service Ba          |
| 04/08/2024 | ACH     | Border States  | Water              | \$ 43.95      | electrical materials for High Service Ba          |
| 04/08/2024 | ACH     | Border States  | Water              | \$ 58.69      | FY24 TRP Mounting Bracket for Scada Term          |
| 04/08/2024 | ACH     | Border States  | Water              | \$ 87.92      | High Service Basement Lighting repairs            |
| 04/08/2024 | ACH     | Border States  | Water              | \$ 175.80     | High Service Basement lighting repairs            |
| 04/08/2024 | ACH     | Border States  | Water              | \$ 243.42     | materials for rewiring Willett Rotork Va          |
| 04/08/2024 | ACH     | Border States  | Water              | \$ 352.05     | Replacement VFD 1/0 Module for Staples..          |
| 04/08/2024 | ACH     | Border States  | Water              | \$ (308.76)   | returned materials for High Service Ligh          |
| 04/08/2024 | ACH     | Border States  | Water              | \$ 599.00     | Rockwell On-Line Training Class. HMI Pro          |
| 04/08/2024 | ACH     | Border States  | Water              | \$ 257.58     | Staples 3/2 Drive Replacement                     |
| 04/08/2024 | ACH     | Border States  | Water              | \$ 47.46      | Willett pump station control wiring term          |
| 04/08/2024 | ACH     | Border States  | Water              | \$ 73.04      | wire for grounding Willet Pump 2                  |
| 04/08/2024 | 869865  | Bruco          | Airport            | \$ 378.90     | Invoice 423534 Foam Cleaner                       |
| 04/08/2024 | 869865  | Bruco          | Airport            | \$ 2,095.67   | Invoice 423625 Kivac Parts                        |
| 04/08/2024 | 869865  | Bruco          | Facilities         | \$ 38.68      | Inv. 423399 Pads for Tennant T3                   |
| 04/08/2024 | 869865  | Bruco          | Facilities         | \$ 661.00     | Inv. 423494 Janitorial supplies for City Hall     |
| 04/08/2024 | 869865  | Bruco          | Facilities         | \$ 109.02     | Inv. 423551 Tennant T2 parts, Linatex squeegees   |
| 04/08/2024 | 869865  | Bruco          | Facilities         | \$ 73.91      | Invoice 422768 Parts Tennant T2 Proforce 1500xp   |
| 04/08/2024 | 869865  | Bruco          | Transit            | \$ 1,077.19   | Invoice #423571. Janitorial Supplies              |
| 04/08/2024 | 869866  | C & H Baseball | Ballpark Donations | \$ 9,152.14   | back wall padding at Dehler - invoice 2024-286    |
| 04/08/2024 | 869870  | Century Link   | Airport            | \$ 51.22      | Airport Terminal Power M                          |
| 04/08/2024 | 869870  | Century Link   | Airport            | \$ 45.66      | Airport Alarm                                     |
| 04/08/2024 | 869870  | Century Link   | Airport            | \$ 53.73      | Airport 1FB Line                                  |
| 04/08/2024 | 869870  | Century Link   | Airport            | \$ 83.74      | Airport                                           |
| 04/08/2024 | 869870  | Century Link   | Airport            | \$ 53.73      | Airport P9 Building                               |
| 04/08/2024 | 869870  | Century Link   | Airport            | \$ 264.08     | Airport -Charges for Airport phone fax alarm line |
| 04/08/2024 | 869870  | Century Link   | Airport            | \$ 1,399.68   | 500 mbps Circuit for Wi-Fi                        |
| 04/08/2024 | 869870  | Century Link   | Airport            | \$ 38.45      | Bill Date: Aug 16, 2021. QTA Phone                |

| Check Date | Check # | Name         | Fund Name     | Amount      | Item Desc                           |
|------------|---------|--------------|---------------|-------------|-------------------------------------|
| 04/08/2024 | 869870  | Century Link | Engineering   | \$ 116.88   | Measured Lines Depot 50/50          |
| 04/08/2024 | 869870  | Century Link | EOC 911       | \$ 45.65    | 911                                 |
| 04/08/2024 | 869870  | Century Link | EOC 911       | \$ 45.65    | 911                                 |
| 04/08/2024 | 869870  | Century Link | EOC 911       | \$ 311.26   | 9-1-1 Center Landfill #2            |
| 04/08/2024 | 869870  | Century Link | EOC 911       | \$ 311.26   | 9-1-1 Center Fox Reservoir #2       |
| 04/08/2024 | 869870  | Century Link | EOC 911       | \$ 5,278.94 | 9-1-1 Center                        |
| 04/08/2024 | 869870  | Century Link | Fleet         | \$ 51.73    | Motor Pool                          |
| 04/08/2024 | 869870  | Century Link | General       | \$ -        | Cemetery Kenco Line                 |
| 04/08/2024 | 869870  | Century Link | General       | \$ 65.07    | Stewart Park Batting Cages          |
| 04/08/2024 | 869870  | Century Link | IT Resources  | \$ 51.22    | Kenco Security Alarm IT Alarm       |
| 04/08/2024 | 869870  | Century Link | Library       | \$ 190.62   | Library 6 lines                     |
| 04/08/2024 | 869870  | Century Link | P.W. Admin    | \$ 116.87   | Measured Lines Depot 50/50          |
| 04/08/2024 | 869870  | Century Link | Park Dist 1   | \$ 76.89    | Parks                               |
| 04/08/2024 | 869870  | Century Link | Park Dist 1   | \$ 51.22    | Parks 3890 Stillwater               |
| 04/08/2024 | 869870  | Century Link | Parking       | \$ 41.87    | Park 2 Elevator Phone               |
| 04/08/2024 | 869870  | Century Link | Parking       | \$ 51.22    | Park 1 Elevator Phone               |
| 04/08/2024 | 869870  | Century Link | Phone System  | \$ 127.08   | Library 6 lines                     |
| 04/08/2024 | 869870  | Century Link | Phone System  | \$ 105.34   | Airport Measured Lines              |
| 04/08/2024 | 869870  | Century Link | Phone System  | \$ 116.02   | Met Measured Lines                  |
| 04/08/2024 | 869870  | Century Link | Phone System  | \$ 112.82   | BOC Measured Lines                  |
| 04/08/2024 | 869870  | Century Link | Phone System  | \$ 164.04   | PUD Measured Lines                  |
| 04/08/2024 | 869870  | Century Link | Phone System  | \$ 2,596.65 | Main System Centrex                 |
| 04/08/2024 | 869870  | Century Link | Planning      | \$ 51.22    | Planning Traffic Central Broadwater |
| 04/08/2024 | 869870  | Century Link | Planning      | \$ 51.22    | Planning Traffic Central 9th        |
| 04/08/2024 | 869870  | Century Link | Public Safety | \$ 52.67    | Fire Elevator                       |
| 04/08/2024 | 869870  | Century Link | Public Safety | \$ 51.22    | Crime Prevention Alarm              |
| 04/08/2024 | 869870  | Century Link | Public Safety | \$ 119.32   | Fire                                |
| 04/08/2024 | 869870  | Century Link | Public Safety | \$ 118.28   | Fire RR Crossing Alarm              |
| 04/08/2024 | 869870  | Century Link | Public Safety | \$ 61.60    | Fire 5 911 Line                     |
| 04/08/2024 | 869870  | Century Link | Public Safety | \$ 41.87    | Fire Maintenance Shop               |
| 04/08/2024 | 869870  | Century Link | Radio         | \$ 311.26   | Fire Airport Radio Tower WCK        |
| 04/08/2024 | 869870  | Century Link | Radio         | \$ 311.26   | Fire Airport Radio Tower Jellison   |
| 04/08/2024 | 869870  | Century Link | Solid Waste   | \$ 71.98    | 513B WRF                            |

| Check Date | Check # | Name                    | Fund Name        | Amount       | Item Desc                                           |
|------------|---------|-------------------------|------------------|--------------|-----------------------------------------------------|
| 04/08/2024 | 869870  | Century Link            | Solid Waste      | \$ 97.85     | Solid Waste Landfill                                |
| 04/08/2024 | 869870  | Century Link            | Solid Waste      | \$ 71.46     | Landfill 9-1-1 Lin                                  |
| 04/08/2024 | 869870  | Century Link            | Solid Waste      | \$ 194.66    | SW Landfill                                         |
| 04/08/2024 | 869870  | Century Link            | Street/Traffic   | \$ 43.05     | PW Traffic 3728 McDougall                           |
| 04/08/2024 | 869870  | Century Link            | Street/Traffic   | \$ 52.67     | PW Traffic Signal 24 Central                        |
| 04/08/2024 | 869870  | Century Link            | Wastewater       | \$ 51.22     | PUD Sahara Sand Lift Station                        |
| 04/08/2024 | 869870  | Century Link            | Water            | \$ 39.44     | PUD Alarm Water Tower                               |
| 04/08/2024 | 869872  | Community Solutions     | Court Grants     | \$ 2,602.00  | 24 March CSI                                        |
| 04/08/2024 | 869872  | Community Solutions     | Court Grants     | \$ 2,240.00  | 24 March CSI EtG Testing                            |
| 04/08/2024 | 869887  | Desert Mountain         | Street/Traffic   | \$ 4,944.27  | ice slicer                                          |
| 04/08/2024 | 869890  | Dorsey & Whitney        | Stillwater Const | \$ 80,000.00 | Client-Matter Master Lease Purchase Agreement       |
| 04/08/2024 | 869891  | Earth Movers Excavation | Property Ins     | \$ 8,004.00  | Work 24002 Repair of a retaining wall on Park Place |
| 04/08/2024 | 869894  | Elite Industrial        | Wastewater       | \$ 6,722.76  | SPS motor 5 Rebuild                                 |
| 04/08/2024 | ACH     | Galles Filter           | Fleet            | \$ 30.25     | P1-29770-01                                         |
| 04/08/2024 | ACH     | Galles Filter           | Fleet            | \$ 15.86     | P1-29770-01                                         |
| 04/08/2024 | ACH     | Galles Filter           | Fleet            | \$ 24.22     | P1-29770-01                                         |
| 04/08/2024 | ACH     | Galles Filter           | Fleet            | \$ 24.58     | P1-29770-01                                         |
| 04/08/2024 | ACH     | Galles Filter           | Fleet            | \$ 13.98     | P1-29770-01                                         |
| 04/08/2024 | ACH     | Galles Filter           | Fleet            | \$ 277.20    | P1-29770-01                                         |
| 04/08/2024 | ACH     | Galles Filter           | Fleet            | \$ 18.80     | P1-29921-01                                         |
| 04/08/2024 | ACH     | Galles Filter           | Fleet            | \$ 7.90      | P1-29921-01                                         |
| 04/08/2024 | ACH     | Galles Filter           | Fleet            | \$ 43.92     | P1-29921-01                                         |
| 04/08/2024 | ACH     | Galles Filter           | Fleet            | \$ 3.60      | P1-29921-01                                         |
| 04/08/2024 | ACH     | Galles Filter           | Fleet            | \$ 5.33      | P1-29921-01                                         |
| 04/08/2024 | ACH     | Galles Filter           | Fleet            | \$ 30.25     | P1-29921-01                                         |
| 04/08/2024 | ACH     | Galles Filter           | Fleet            | \$ 7.36      | P1-29921-01                                         |
| 04/08/2024 | ACH     | Galles Filter           | Fleet            | \$ 107.56    | P1-30054-02                                         |
| 04/08/2024 | ACH     | Galles Filter           | Fleet            | \$ 24.88     | P1-30081-01                                         |
| 04/08/2024 | ACH     | Galles Filter           | Fleet            | \$ 40.26     | P1-30122-01                                         |
| 04/08/2024 | ACH     | Galles Filter           | Fleet            | \$ 8.54      | P1-30122-01                                         |
| 04/08/2024 | ACH     | Galles Filter           | Fleet            | \$ 3.64      | P1-30122-01                                         |
| 04/08/2024 | ACH     | Galles Filter           | Fleet            | \$ 24.58     | P1-30122-01                                         |
| 04/08/2024 | ACH     | Galles Filter           | Fleet            | \$ 157.08    | P1-30210-01                                         |

| Check Date | Check # | Name           | Fund Name        | Amount      | Item Desc                                           |
|------------|---------|----------------|------------------|-------------|-----------------------------------------------------|
| 04/08/2024 | ACH     | Galles Filter  | Fleet            | \$ 138.60   | P1-30210-01                                         |
| 04/08/2024 | ACH     | Galles Filter  | Fleet            | \$ 24.22    | P1-30210-01                                         |
| 04/08/2024 | ACH     | Galles Filter  | Solid Waste      | \$ 127.80   | Cab Air Element. Collections.                       |
| 04/08/2024 | ACH     | Galles Filter  | Solid Waste      | \$ 709.12   | Inner Air Element/Outer Air Element                 |
| 04/08/2024 | ACH     | Galles Filter  | Solid Waste      | \$ 237.12   | Outer Air Element                                   |
| 04/08/2024 | ACH     | Galles Filter  | Solid Waste      | \$ 756.15   | Outer Air Element/Inner Air Element/Cab Air Element |
| 04/08/2024 | ACH     | Galles Filter  | Solid Waste      | \$ 541.58   | Outer Air Element/Inner Air Element/Cab Air Element |
| 04/08/2024 | ACH     | Galles Filter  | Transit          | \$ 47.77    | P1-30224. Coolant Hose Unit 1836. W/O 2024-738      |
| 04/08/2024 | ACH     | Galles Filter  | Water            | \$ 102.52   | #7351 Hydraulic oil filter for dredge               |
| 04/08/2024 | ACH     | HDR            | Gas Tax          | \$ 3,035.96 | WO 22-07 Muldowney Lane, Consultant Agreement       |
| 04/08/2024 | ACH     | HDR            | Sidewalk Const   | \$ 2,485.74 | WO 22-07 Muldowney Lane, Consultant Agreement       |
| 04/08/2024 | ACH     | HDR            | St Maint Dist    | \$ 951.57   | WO 22-07 Muldowney Lane, Consultant Agreement       |
| 04/08/2024 | 869919  | Iaff           | Payroll Clearing | \$ 5,643.42 | Payroll Summary                                     |
| 04/08/2024 | 869921  | Infax          | Airport          | \$ 1,517.09 | FIDS Maintenance (Balance of FY24)                  |
| 04/08/2024 | 869921  | Infax          | Airport          | \$ 5,583.00 | Invoice #INV-1005. B-Concourse FIDS                 |
| 04/08/2024 | 869922  | Ingram Library | Library          | \$ 10.62    | 81016634                                            |
| 04/08/2024 | 869922  | Ingram Library | Library          | \$ 0.05     | 81016634                                            |
| 04/08/2024 | 869922  | Ingram Library | Library          | \$ 11.39    | 81016635                                            |
| 04/08/2024 | 869922  | Ingram Library | Library          | \$ 0.04     | 81016635                                            |
| 04/08/2024 | 869922  | Ingram Library | Library          | \$ 19.17    | 81016636                                            |
| 04/08/2024 | 869922  | Ingram Library | Library          | \$ 0.09     | 81016636                                            |
| 04/08/2024 | 869922  | Ingram Library | Library          | \$ 11.04    | 81016637                                            |
| 04/08/2024 | 869922  | Ingram Library | Library          | \$ 13.77    | 81016637                                            |
| 04/08/2024 | 869922  | Ingram Library | Library          | \$ 0.08     | 81016637                                            |
| 04/08/2024 | 869922  | Ingram Library | Library          | \$ 0.25     | 81016638                                            |
| 04/08/2024 | 869922  | Ingram Library | Library          | \$ 13.50    | 81016638                                            |
| 04/08/2024 | 869922  | Ingram Library | Library          | \$ 62.91    | 81016638                                            |
| 04/08/2024 | 869922  | Ingram Library | Library          | \$ 274.40   | 81016639 Eisner                                     |
| 04/08/2024 | 869922  | Ingram Library | Library          | \$ 112.42   | 81016640                                            |
| 04/08/2024 | 869922  | Ingram Library | Library          | \$ 126.78   | 81016640                                            |
| 04/08/2024 | 869922  | Ingram Library | Library          | \$ 154.28   | 81016640                                            |
| 04/08/2024 | 869922  | Ingram Library | Library          | \$ 21.81    | 81016640                                            |
| 04/08/2024 | 869922  | Ingram Library | Library          | \$ 48.28    | 81016640                                            |

| Check Date | Check # | Name           | Fund Name | Amount    | Item Desc       |
|------------|---------|----------------|-----------|-----------|-----------------|
| 04/08/2024 | 869922  | Ingram Library | Library   | \$ 1.49   | 81016640        |
| 04/08/2024 | 869922  | Ingram Library | Library   | \$ 0.05   | 81016641        |
| 04/08/2024 | 869922  | Ingram Library | Library   | \$ 13.50  | 81016641        |
| 04/08/2024 | 869922  | Ingram Library | Library   | \$ 11.79  | 81035398        |
| 04/08/2024 | 869922  | Ingram Library | Library   | \$ 0.02   | 81035398        |
| 04/08/2024 | 869922  | Ingram Library | Library   | \$ 17.70  | 81035399        |
| 04/08/2024 | 869922  | Ingram Library | Library   | \$ 0.02   | 81035399        |
| 04/08/2024 | 869922  | Ingram Library | Library   | \$ 0.43   | 81035400        |
| 04/08/2024 | 869922  | Ingram Library | Library   | \$ 334.35 | 81035400        |
| 04/08/2024 | 869922  | Ingram Library | Library   | \$ 0.04   | 81035401        |
| 04/08/2024 | 869922  | Ingram Library | Library   | \$ 34.81  | 81035401        |
| 04/08/2024 | 869922  | Ingram Library | Library   | \$ 0.02   | 81035402        |
| 04/08/2024 | 869922  | Ingram Library | Library   | \$ 13.56  | 81035402        |
| 04/08/2024 | 869922  | Ingram Library | Library   | \$ 0.07   | 81080339        |
| 04/08/2024 | 869922  | Ingram Library | Library   | \$ 5.39   | 81080339        |
| 04/08/2024 | 869922  | Ingram Library | Library   | \$ 9.12   | 81080340 Eisner |
| 04/08/2024 | 869922  | Ingram Library | Library   | \$ 0.24   | 81107468        |
| 04/08/2024 | 869922  | Ingram Library | Library   | \$ 33.99  | 81107468        |
| 04/08/2024 | 869922  | Ingram Library | Library   | \$ 13.56  | 81107469        |
| 04/08/2024 | 869922  | Ingram Library | Library   | \$ 0.23   | 81107469        |
| 04/08/2024 | 869922  | Ingram Library | Library   | \$ 33.99  | 81107470        |
| 04/08/2024 | 869922  | Ingram Library | Library   | \$ 0.27   | 81107470        |
| 04/08/2024 | 869922  | Ingram Library | Library   | \$ 17.40  | 81107471        |
| 04/08/2024 | 869922  | Ingram Library | Library   | \$ 0.28   | 81107471        |
| 04/08/2024 | 869922  | Ingram Library | Library   | \$ 23.95  | 81107471        |
| 04/08/2024 | 869922  | Ingram Library | Library   | \$ 0.17   | 81107472        |
| 04/08/2024 | 869922  | Ingram Library | Library   | \$ 17.10  | 81107472        |
| 04/08/2024 | 869922  | Ingram Library | Library   | \$ 0.15   | 81107473        |
| 04/08/2024 | 869922  | Ingram Library | Library   | \$ 18.29  | 81107473        |
| 04/08/2024 | 869922  | Ingram Library | Library   | \$ 34.84  | 81107474 Eisner |
| 04/08/2024 | 869922  | Ingram Library | Library   | \$ 67.13  | 81107475        |
| 04/08/2024 | 869922  | Ingram Library | Library   | \$ 0.48   | 81107475        |
| 04/08/2024 | 869922  | Ingram Library | Library   | \$ 12.11  | 81107476 Eisner |

| Check Date | Check # | Name               | Fund Name        | Amount        | Item Desc                                         |
|------------|---------|--------------------|------------------|---------------|---------------------------------------------------|
| 04/08/2024 | 869922  | Ingram Library     | Library          | \$ 12.08      | 81107477 Eisner                                   |
| 04/08/2024 | 869922  | Ingram Library     | Library          | \$ 48.64      | 81107478 Story Trail                              |
| 04/08/2024 | 869922  | Ingram Library     | Library          | \$ 430.79     | 81107479                                          |
| 04/08/2024 | 869922  | Ingram Library     | Library          | \$ 3.00       | 81107479                                          |
| 04/08/2024 | 869922  | Ingram Library     | Library          | \$ 66.32      | 81107479                                          |
| 04/08/2024 | 869922  | Ingram Library     | Library          | \$ 966.48     | 81107479                                          |
| 04/08/2024 | 869922  | Ingram Library     | Library          | \$ 1,038.00   | 81107479                                          |
| 04/08/2024 | 869922  | Ingram Library     | Property Ins     | \$ 340.19     | Replacement of books/tapes damaged by sprinkler   |
| 04/08/2024 | 869922  | Ingram Library     | Property Ins     | \$ 1,398.88   | Replacement of books/tapes damaged by sprinkler   |
| 04/08/2024 | ACH     | Joe Johnson        | Fleet            | \$ 595.00     | P01542                                            |
| 04/08/2024 | ACH     | Joe Johnson        | Fleet            | \$ 39.00      | P01542                                            |
| 04/08/2024 | ACH     | Joe Johnson        | Fleet            | \$ 253.13     | P01543                                            |
| 04/08/2024 | ACH     | Joe Johnson        | Fleet            | \$ 266.00     | P01550                                            |
| 04/08/2024 | ACH     | Joe Johnson        | Street/Traffic   | \$ 10,748.82  | sweeper brooms/wire                               |
| 04/08/2024 | ACH     | Joe Johnson        | Street/Traffic   | \$ 3.74       | P01558                                            |
| 04/08/2024 | 869930  | Knife River        | Street/Traffic   | \$ 1,705.95   | asphalt                                           |
| 04/08/2024 | 869930  | Knife River        | Street/Traffic   | \$ 150.00     | boulders                                          |
| 04/08/2024 | 869930  | Knife River        | Street/Traffic   | \$ 850.58     | asphalt                                           |
| 04/08/2024 | 869930  | Knife River        | Street/Traffic   | \$ 1,367.46   | asphalt                                           |
| 04/08/2024 | 869932  | Kone               | Airport          | \$ 151.00     | FY24 Elevator/Escalator Maintenance - IP9         |
| 04/08/2024 | 869932  | Kone               | Airport          | \$ 62.18      | FY24 Elevator/Escalator Maintenance - Operations  |
| 04/08/2024 | 869932  | Kone               | Airport          | \$ 2,007.47   | FY24 Elevator/Escalator Maintenance - Terminal    |
| 04/08/2024 | 869932  | Kone               | Facilities       | \$ 707.07     | March 2024 Elevator Maintenance                   |
| 04/08/2024 | 869933  | KSKC Properties    | Tax Incrmnt S    | \$ 296,387.00 | Mobil Storz - SBURA TIF - 3218 South Frontage Rd  |
| 04/08/2024 | 869934  | L P Anderson Tire  | Fleet            | \$ 783.80     | 2077062                                           |
| 04/08/2024 | 869934  | L P Anderson Tire  | Public Safety    | \$ 180.00     | 2076071                                           |
| 04/08/2024 | 869934  | L P Anderson Tire  | Street/Traffic   | \$ 1,658.65   | 2074576                                           |
| 04/08/2024 | 869934  | L P Anderson Tire  | Street/Traffic   | \$ 104.50     | 2076433                                           |
| 04/08/2024 | 869935  | Land Design        | Park Dist 1      | \$ 1,182.15   | master plan for cottonwood park-invoice 016829    |
| 04/08/2024 | 869935  | Land Design        | Park Dist 1      | \$ 1,351.00   | phase II of poly vista-016828                     |
| 04/08/2024 | 869937  | Liquid Engineering | Water            | \$ 7,137.50   | Tank Cleaning Service                             |
| 04/08/2024 | 869941  | Mckinstry Co       | Stillwater Const | \$ 4,500.00   | 3rd party commissioning services-Stillwater Bldng |
| 04/08/2024 | 869946  | Montana CSED       | Payroll Clearing | \$ 6,022.07   | Montana Child Support                             |

| Check Date | Check # | Name                      | Fund Name        | Amount        | Item Desc                                          |
|------------|---------|---------------------------|------------------|---------------|----------------------------------------------------|
| 04/08/2024 | 869949  | MT DEQ                    | Solid Waste      | \$ 34,455.50  | Annual SW Management System License Certificate    |
| 04/08/2024 | 869949  | MT DEQ                    | Storm Sewer      | \$ 5,000.00   | MTR04-Outfall Charge...2023-MTR040001 An           |
| 04/08/2024 | 869949  | MT DEQ                    | Wastewater       | \$ 43,406.25  | MT00-Outfall Charge...2023 MT0022586 Ann           |
| 04/08/2024 | 869950  | MT Dept Of Labor & Indust | Water            | \$ 7,015.00   | WO 23-12..2331 58th West St Billings, P            |
| 04/08/2024 | 869951  | MFPE                      | Payroll Clearing | \$ 2,942.64   | Payroll Summary                                    |
| 04/08/2024 | 869952  | MLEA                      | Public Safety    | \$ 7,500.00   | MLEA 24042                                         |
| 04/08/2024 | 869953  | MMIA                      | Property Ins     | \$ 4,695.00   | March 2023 Liability Self Insurance Payment        |
| 04/08/2024 | 869954  | MMIA                      | Public Safety    | \$ 2,658.78   | Overpayment of wage replacement benefits           |
| 04/08/2024 | 869955  | MT Peterbilt              | Fleet            | \$ 3,319.23   | 89153BL                                            |
| 04/08/2024 | 869955  | MT Peterbilt              | Fleet            | \$ 28.00      | 89153BL                                            |
| 04/08/2024 | 869955  | MT Peterbilt              | Fleet            | \$ 68.91      | 90185BL                                            |
| 04/08/2024 | 869955  | MT Peterbilt              | Fleet            | \$ 375.00     | 90385BL                                            |
| 04/08/2024 | 869955  | MT Peterbilt              | Fleet            | \$ 1,797.67   | 90385BL                                            |
| 04/08/2024 | 869955  | MT Peterbilt              | Fleet            | \$ 4.07       | 90385BL                                            |
| 04/08/2024 | 869955  | MT Peterbilt              | Fleet            | \$ 259.50     | 90564BL                                            |
| 04/08/2024 | 869955  | MT Peterbilt              | Fleet            | \$ (375.00)   | CM90385BL                                          |
| 04/08/2024 | 869957  | MSFA                      | Payroll Clearing | \$ 5,393.92   | Payroll Summary                                    |
| 04/08/2024 | 869959  | Morrison Maierle          | Airport          | \$ 638.81     | Amendment 11-On Call Services                      |
| 04/08/2024 | 869959  | Morrison Maierle          | Airport          | \$ 69,617.93  | Aviation Place Road Rehabilitation - Federal Share |
| 04/08/2024 | 869959  | Morrison Maierle          | Airport          | \$ 7,735.32   | Aviation Place Road Rehabilitation - Local Share   |
| 04/08/2024 | 869959  | Morrison Maierle          | Airport          | \$ 219,980.58 | Cargo Slot 5 Ramp Construction - Federal Share     |
| 04/08/2024 | 869959  | Morrison Maierle          | Airport          | \$ 24,442.29  | Cargo Slot 5 Ramp Construction - Local Share       |
| 04/08/2024 | 869959  | Morrison Maierle          | Water            | \$ 23,740.50  | WO 23-39 Grand Ave Waterline Replacement Zone 4    |
| 04/08/2024 | 869960  | Motorola Solutions        | Public Safety    | \$ 2,596.95   | SERVICE FROM APR 16 2024 TO APR 2025               |
| 04/08/2024 | 869961  | MPPA                      | Payroll Clearing | \$ 4,055.38   | Payroll Summary                                    |
| 04/08/2024 | 869964  | Mustedanagic              | Library          | \$ 3,250.00   | 010 Cafe Security curtain inspection for repair    |
| 04/08/2024 | 869965  | Nachurs Alpine Solutions  | Airport          | \$ 23,740.74  | Invoice #IN00181586. Runway De-ice Fluid           |
| 04/08/2024 | 869971  | NorthWestern Energy       | General          | \$ 193.72     | 0712683-2                                          |
| 04/08/2024 | 869971  | NorthWestern Energy       | General          | \$ 114.23     | 0720841-6                                          |
| 04/08/2024 | 869971  | NorthWestern Energy       | Library          | \$ 7,999.67   | 3039007-4 Library electricity March 2024           |
| 04/08/2024 | 869971  | NorthWestern Energy       | Park Dist 1      | \$ 187.54     | 0722256-5                                          |
| 04/08/2024 | 869971  | NorthWestern Energy       | Park Dist 1      | \$ 29.68      | 0722277-1                                          |
| 04/08/2024 | 869971  | NorthWestern Energy       | Park Dist 1      | \$ 6.00       | 0831702-6                                          |

| Check Date | Check # | Name                | Fund Name      | Amount      | Item Desc |
|------------|---------|---------------------|----------------|-------------|-----------|
| 04/08/2024 | 869971  | NorthWestern Energy | Park Dist 1    | \$ 7.41     | 0920801-8 |
| 04/08/2024 | 869971  | NorthWestern Energy | Park Dist 1    | \$ 28.02    | 0978917-3 |
| 04/08/2024 | 869971  | NorthWestern Energy | Park Dist 1    | \$ 63.43    | 0999807-1 |
| 04/08/2024 | 869971  | NorthWestern Energy | Park Dist 1    | \$ 17.07    | 1141284-8 |
| 04/08/2024 | 869971  | NorthWestern Energy | Park Dist 1    | \$ 6.13     | 1156527-2 |
| 04/08/2024 | 869971  | NorthWestern Energy | Park Dist 1    | \$ 6.28     | 1230066-1 |
| 04/08/2024 | 869971  | NorthWestern Energy | Park Dist 1    | \$ 6.00     | 1588262-4 |
| 04/08/2024 | 869971  | NorthWestern Energy | Park Dist 1    | \$ 1.16     | 1692666-9 |
| 04/08/2024 | 869971  | NorthWestern Energy | Park Dist 1    | \$ 6.56     | 1902257-3 |
| 04/08/2024 | 869971  | NorthWestern Energy | Park Dist 1    | \$ 6.00     | 3178260-0 |
| 04/08/2024 | 869971  | NorthWestern Energy | Park Dist 1    | \$ 25.05    | 3999603-8 |
| 04/08/2024 | 869971  | NorthWestern Energy | Parks Maint    | \$ 6.00     | 0723385-1 |
| 04/08/2024 | 869971  | NorthWestern Energy | Parks Maint    | \$ 0.88     | 0723392-7 |
| 04/08/2024 | 869971  | NorthWestern Energy | Parks Maint    | \$ 0.77     | 0723885-0 |
| 04/08/2024 | 869971  | NorthWestern Energy | Parks Maint    | \$ 0.89     | 0971824-8 |
| 04/08/2024 | 869971  | NorthWestern Energy | Parks Maint    | \$ 0.52     | 1045813-1 |
| 04/08/2024 | 869971  | NorthWestern Energy | Parks Maint    | \$ 0.78     | 1312707-1 |
| 04/08/2024 | 869971  | NorthWestern Energy | Parks Maint    | \$ 0.13     | 1513796-1 |
| 04/08/2024 | 869971  | NorthWestern Energy | Parks Maint    | \$ 6.56     | 1514388-6 |
| 04/08/2024 | 869971  | NorthWestern Energy | Parks Maint    | \$ 6.85     | 1564209-3 |
| 04/08/2024 | 869971  | NorthWestern Energy | Public Safety  | \$ 13.06    | 0712532-1 |
| 04/08/2024 | 869971  | NorthWestern Energy | Public Safety  | \$ 696.94   | 0712537-0 |
| 04/08/2024 | 869971  | NorthWestern Energy | Public Safety  | \$ 411.17   | 0720840-8 |
| 04/08/2024 | 869971  | NorthWestern Energy | Public Safety  | \$ 1,395.21 | 1183483-5 |
| 04/08/2024 | 869971  | NorthWestern Energy | Radio          | \$ 151.62   | 1006915-1 |
| 04/08/2024 | 869971  | NorthWestern Energy | Street/Traffic | \$ 7.70     | 0855404-0 |
| 04/08/2024 | 869971  | NorthWestern Energy | Street/Traffic | \$ 65.69    | 1738989-1 |
| 04/08/2024 | 869971  | NorthWestern Energy | Street/Traffic | \$ 1.77     | 1797828-9 |
| 04/08/2024 | 869971  | NorthWestern Energy | Street/Traffic | \$ 6.85     | 2047000-1 |
| 04/08/2024 | 869971  | NorthWestern Energy | Street/Traffic | \$ 7.41     | 2047011-8 |
| 04/08/2024 | 869971  | NorthWestern Energy | Street/Traffic | \$ 7.70     | 2047018-3 |
| 04/08/2024 | 869971  | NorthWestern Energy | Street/Traffic | \$ 60.47    | 3648861-7 |
| 04/08/2024 | 869971  | NorthWestern Energy | Transit        | \$ 6.00     | 0712764-0 |

| Check Date | Check # | Name                        | Fund Name        | Amount       | Item Desc                                        |
|------------|---------|-----------------------------|------------------|--------------|--------------------------------------------------|
| 04/08/2024 | 869971  | NorthWestern Energy         | Wastewater       | \$ 115.09    | 0723383-6                                        |
| 04/08/2024 | 869971  | NorthWestern Energy         | Wastewater       | \$ 301.23    | 0723878-5                                        |
| 04/08/2024 | 869971  | NorthWestern Energy         | Wastewater       | \$ 107.60    | 1704030-4                                        |
| 04/08/2024 | 869971  | NorthWestern Energy         | Wastewater       | \$ 1,279.87  | 2132749-9                                        |
| 04/08/2024 | 869971  | NorthWestern Energy         | Water            | \$ 684.91    | 0100478-7                                        |
| 04/08/2024 | 869971  | NorthWestern Energy         | Water            | \$ 6.00      | 0722249-0                                        |
| 04/08/2024 | 869971  | NorthWestern Energy         | Water            | \$ 1,590.66  | 0722252-4                                        |
| 04/08/2024 | 869971  | NorthWestern Energy         | Water            | \$ 3,927.78  | 0722270-6                                        |
| 04/08/2024 | 869971  | NorthWestern Energy         | Water            | \$ 1,414.58  | 0723043-6                                        |
| 04/08/2024 | 869971  | NorthWestern Energy         | Water            | \$ 6.00      | 1160807-2                                        |
| 04/08/2024 | 869971  | NorthWestern Energy         | Water            | \$ 4.20      | 1346673-5                                        |
| 04/08/2024 | 869971  | NorthWestern Energy         | Water            | \$ 362.34    | 805 Constitution Ave. March 2024                 |
| 04/08/2024 | 869974  | Overhead Door Of S. Mt      | Solid Waste      | \$ 7,881.00  | Replaced Landfill Roll-up doors (2).             |
| 04/08/2024 | 869979  | Performance Engin & Consult | Water            | \$ 4,134.50  | WO 24-99 Project 2024-032, 16th & Lewis          |
| 04/08/2024 | 869981  | Pine Cove Consulting        | Stillwater Const | \$ 32,472.69 | Verkada camera system at the Stillwater Building |
| 04/08/2024 | 869981  | Pine Cove Consulting        | Stillwater Const | \$ 31,767.20 | Verkada camera system at the Stillwater Building |
| 04/08/2024 | 869982  | Pioneer Technical Services  | Solid Waste      | \$ 4,264.30  | WO 22-47 Landfill Slope Stability Improvements   |
| 04/08/2024 | 869983  | Policy Confluence           | General          | \$ 5,500.00  | Engage - All Engage Features                     |
| 04/08/2024 | 869985  | Pride of Montana            | Facilities       | \$ 2,611.76  | Cleaning for the month of March 24 - Stillwater  |
| 04/08/2024 | 869986  | Public Utilities            | Airport          | \$ 83.65     | 250828-Alpine Air-Maintenance                    |
| 04/08/2024 | 869986  | Public Utilities            | Airport          | \$ 116.81    | 250831-Zone Dispatch-IP6 & IP7                   |
| 04/08/2024 | 869986  | Public Utilities            | Airport          | \$ 58.00     | 250832-Corp Air/Alpine                           |
| 04/08/2024 | 869986  | Public Utilities            | Airport          | \$ 208.32    | 250834-QTA                                       |
| 04/08/2024 | 869986  | Public Utilities            | Airport          | \$ 104.16    | 250836-West End T-Hangars                        |
| 04/08/2024 | 869986  | Public Utilities            | Airport          | \$ 141.65    | 250840-Edwards Jet Center West                   |
| 04/08/2024 | 869986  | Public Utilities            | Airport          | \$ 109.02    | 250842-Executive Hangars                         |
| 04/08/2024 | 869986  | Public Utilities            | Airport          | \$ 7.79      | 250842-Executive Hangars USDA APHIS              |
| 04/08/2024 | 869986  | Public Utilities            | Airport          | \$ 176.15    | 250843-Airfield Maintenance Compactor            |
| 04/08/2024 | 869986  | Public Utilities            | Airport          | \$ 140.92    | 250845-Airfield Maintenance                      |
| 04/08/2024 | 869986  | Public Utilities            | Airport          | \$ 347.06    | 250847-UPS Gate 21                               |
| 04/08/2024 | 869986  | Public Utilities            | Airport          | \$ 116.00    | 250848-Edwards Jet Center 1871 Aviation Place    |
| 04/08/2024 | 869986  | Public Utilities            | Airport          | \$ 116.81    | 250849-Rocky Mountain College-EJC                |
| 04/08/2024 | 869986  | Public Utilities            | Airport          | \$ 141.65    | 250850-US Postal Service Gate 15                 |

| Check Date | Check # | Name                     | Fund Name     | Amount       | Item Desc                                        |
|------------|---------|--------------------------|---------------|--------------|--------------------------------------------------|
| 04/08/2024 | 869986  | Public Utilities         | Airport       | \$ 166.22    | 250851-Edwards Jet Center 1691 Aviation Place    |
| 04/08/2024 | 869986  | Public Utilities         | Airport       | \$ 83.11     | 250853-Aerotronics                               |
| 04/08/2024 | 869986  | Public Utilities         | Airport       | \$ 141.65    | 250854-Marchi Hangar                             |
| 04/08/2024 | 869986  | Public Utilities         | Airport       | \$ 70.88     | 250855-Marchi Office                             |
| 04/08/2024 | 869986  | Public Utilities         | Airport       | \$ 116.81    | 250857-MT State Lands DEQ/DNRC                   |
| 04/08/2024 | 869986  | Public Utilities         | Airport       | \$ 116.81    | 250858-Billings Fire Center-BLM                  |
| 04/08/2024 | 869986  | Public Utilities         | Airport       | \$ 58.00     | 250859-TSA                                       |
| 04/08/2024 | 869986  | Public Utilities         | Solid Waste   | \$ 675.50    | 273983                                           |
| 04/08/2024 | 869991  | Reliable Mech & Cntrl    | Facilities    | \$ 4,999.50  | Monthly Maintenance and Repair at the Stillwater |
| 04/08/2024 | 869992  | Rimrock Foundation       | Court Grants  | \$ 1,398.00  | 24 Feb. Treatment Services                       |
| 04/08/2024 | 869992  | Rimrock Foundation       | Court Grants  | \$ 5,398.98  | 24 Feb. Treatment Services                       |
| 04/08/2024 | 869997  | Rocky Mtn Health Network | City Ins Fund | \$ 8,000.00  | April 2024 Healthy Is Wellness                   |
| 04/08/2024 | 870000  | Routeware                | Solid Waste   | \$ 899.77    | Routeware Services for SOW attached              |
| 04/08/2024 | 870000  | Routeware                | Wastewater    | \$ 899.78    | Routeware Services for SOW attached              |
| 04/08/2024 | 870000  | Routeware                | Water         | \$ 1,199.70  | Routeware Services for SOW attached              |
| 04/08/2024 | 870001  | RS Americas              | Water         | \$ 1,963.54  | 2 UPS...Electrical supplies                      |
| 04/08/2024 | 870001  | RS Americas              | Water         | \$ 1,086.16  | Electrical supplies...UPS                        |
| 04/08/2024 | 870001  | RS Americas              | Water         | \$ 204.33    | UPS Relay Card                                   |
| 04/08/2024 | 870003  | Sanderson Stewart        | Engineering   | \$ 405.00    | Final Mylar review and signature for Castlewood  |
| 04/08/2024 | 870003  | Sanderson Stewart        | Gas Tax       | \$ 4,309.92  | WO 24-03 8th & 29th Streets West Stripin         |
| 04/08/2024 | 870003  | Sanderson Stewart        | Gas Tax       | \$ 175.20    | WO 24-03, 8th & 29th Streets West Stripi         |
| 04/08/2024 | 870003  | Sanderson Stewart        | St Maint Dist | \$ 1,594.08  | WO 24-03 8th & 29th Streets West Stripin         |
| 04/08/2024 | 870003  | Sanderson Stewart        | St Maint Dist | \$ 64.80     | WO 24-03, 8th & 29th Streets West Stripi         |
| 04/08/2024 | 870004  | Second Nature Consulting | Park Dist 1   | \$ 7,062.50  | Castlerock restroom renovations-invoice 241008-2 |
| 04/08/2024 | 870007  | SHI International        | IT Resources  | \$ 85,645.83 | Master Agreement-Annual Mimecast Renewal         |
| 04/08/2024 | 870007  | SHI International        | IT Resources  | \$ 306.69    | MS Office Standard -NW Server                    |
| 04/08/2024 | 870008  | Solid Waste Systems      | Fleet         | \$ 1,344.80  | 0167504-IN                                       |
| 04/08/2024 | 870008  | Solid Waste Systems      | Fleet         | \$ 749.07    | 0167504-IN                                       |
| 04/08/2024 | 870008  | Solid Waste Systems      | Fleet         | \$ 19.00     | 166718                                           |
| 04/08/2024 | 870008  | Solid Waste Systems      | Fleet         | \$ 661.42    | 166718                                           |
| 04/08/2024 | 870008  | Solid Waste Systems      | Fleet         | \$ 3,721.89  | 166723                                           |
| 04/08/2024 | 870008  | Solid Waste Systems      | Fleet         | \$ 259.69    | 166723                                           |
| 04/08/2024 | 870008  | Solid Waste Systems      | Solid Waste   | \$ 4,189.37  | 0166397 - MASTER CONTROLLER                      |

| Check Date | Check # | Name                       | Fund Name      | Amount       | Item Desc                                           |
|------------|---------|----------------------------|----------------|--------------|-----------------------------------------------------|
| 04/08/2024 | 870008  | Solid Waste Systems        | Solid Waste    | \$ 73.16     | 0166397 - SHIPPING                                  |
| 04/08/2024 | 870008  | Solid Waste Systems        | Solid Waste    | \$ 5,950.72  | 0166826 - CONTROLLER                                |
| 04/08/2024 | 870008  | Solid Waste Systems        | Solid Waste    | \$ 40.58     | 0166826 - SHIPPING                                  |
| 04/08/2024 | 870009  | S Billings Urban Renewal   | Tax Incrmnt S  | \$ 46,500.00 | Annual SBURA Operating Agreement FY 2024            |
| 04/08/2024 | 870012  | St V's Occupational Health | City Ins Fund  | \$ 720.00    | Mar 24 DOT Physicals/Drug tests/On-site nurse       |
| 04/08/2024 | 870012  | St V's Occupational Health | General        | \$ 1,590.00  | Mar 24 DOT Physicals/Drug tests/On-site nurse       |
| 04/08/2024 | 870012  | St V's Occupational Health | Park Dist 1    | \$ 95.00     | Mar 24 DOT Physicals/Drug tests/On-site nurse       |
| 04/08/2024 | 870012  | St V's Occupational Health | Public Safety  | \$ 772.75    | Mar 24 DOT Physicals/Drug tests/On-site nurse       |
| 04/08/2024 | 870012  | St V's Occupational Health | Solid Waste    | \$ 190.00    | Mar 24 DOT Physicals/Drug tests/On-site nurse       |
| 04/08/2024 | 870012  | St V's Occupational Health | Street/Traffic | \$ 475.00    | Mar 24 DOT Physicals/Drug tests/On-site nurse       |
| 04/08/2024 | 870012  | St V's Occupational Health | Wastewater     | \$ 142.50    | Mar 24 DOT Physicals/Drug tests/On-site nurse       |
| 04/08/2024 | 870012  | St V's Occupational Health | Water          | \$ 142.50    | Mar 24 DOT Physicals/Drug tests/On-site nurse       |
| 04/08/2024 | 870013  | Star Service               | Wastewater     | \$ 15,002.46 | WO 22-14 WRF Admin AHU Modifications                |
| 04/08/2024 | 870013  | Star Service               | Water          | \$ 2,790.00  | Retainage Release FINAL                             |
| 04/08/2024 | 870020  | Thorn Run Partners         | General        | \$ 3,750.00  | Federal Lobbying Svcs 2 Year Contract               |
| 04/08/2024 | 870020  | Thorn Run Partners         | P.W. Admin     | \$ 3,750.00  | Federal Lobbying Svcs 2 Year Contract               |
| 04/08/2024 | 870021  | Tire-Rama                  | Solid Waste    | \$ 684.61    | Alignment and steer tires for Supervisor truck unit |
| 04/08/2024 | 870021  | Tire-Rama                  | Solid Waste    | \$ 572.20    | Alignment. Camber Bushing. Purge Valve. Unit 0036.  |
| 04/08/2024 | 870021  | Tire-Rama                  | Solid Waste    | \$ 60.00     | Snow tire change over. Collections.                 |
| 04/08/2024 | 870021  | Tire-Rama                  | Solid Waste    | \$ 5,160.00  | Tire Dismount/Mount/Repair. Collections.            |
| 04/08/2024 | 870021  | Tire-Rama                  | Solid Waste    | \$ 3,477.70  | Tire purchase and repair. Collections.              |
| 04/08/2024 | 870021  | Tire-Rama                  | Solid Waste    | \$ 6,228.50  | Tire purchase and repair. Collections.              |
| 04/08/2024 | 870021  | Tire-Rama                  | Solid Waste    | \$ 1,939.40  | Tire purchase and repair. Landfill.                 |
| 04/08/2024 | 870021  | Tire-Rama                  | Solid Waste    | \$ 10,288.00 | Tire purchase. Collections.                         |
| 04/08/2024 | 870021  | Tire-Rama                  | Solid Waste    | \$ 10,288.00 | Tire purchase. Collections.                         |
| 04/08/2024 | 870021  | Tire-Rama                  | Street/Traffic | \$ 25.00     | 105-11731 - TIRE REPAIR                             |
| 04/08/2024 | 870021  | Tire-Rama                  | Street/Traffic | \$ 168.02    | 105-12293 - TIRE                                    |
| 04/08/2024 | ACH     | Town & Co Supply           | Airport        | \$ 26,932.97 | Invoice #443458. QTA Car Rental Fuel                |
| 04/08/2024 | ACH     | Town & Co Supply           | Fleet          | \$ 9,207.54  | 443460                                              |
| 04/08/2024 | ACH     | Town & Co Supply           | Fleet          | \$ 5,096.58  | 443460                                              |
| 04/08/2024 | ACH     | Town & Co Supply           | Fleet          | \$ 4,462.81  | 443460                                              |
| 04/08/2024 | ACH     | Town & Co Supply           | Fleet          | \$ 6,095.39  | 443460                                              |
| 04/08/2024 | ACH     | Town & Co Supply           | Public Safety  | \$ 524.81    | FIRE 7: BLENDED DIESEL FUEL                         |

| Check Date | Check # | Name                | Fund Name      | Amount        | Item Desc                              |
|------------|---------|---------------------|----------------|---------------|----------------------------------------|
| 04/08/2024 | ACH     | Town & Co Supply    | Transit        | \$ 19,108.80  | 443509. Diesel Fuel Dyed #2            |
| 04/08/2024 | ACH     | Town & Co Supply    | Wastewater     | \$ 2,360.98   | 734 Gallons Dyed # 2-for Generator     |
| 04/08/2024 | ACH     | Tractor & Equipment | Fleet          | \$ 1,544.12   | BLCS0831550                            |
| 04/08/2024 | ACH     | Tractor & Equipment | Fleet          | \$ 1,351.70   | BLWO0233143                            |
| 04/08/2024 | 870026  | Tru Pipe            | St Maint Dist  | \$ 2,800.00   | WO 24-10 Annual Street Reconstruction  |
| 04/08/2024 | 870027  | TrueNorth Steel     | Street/Traffic | \$ 5,004.36   | inv#BI0000032738culvert for chub ditch |
| 04/08/2024 | 870028  | TW Ridley           | Wastewater     | \$ 124,262.00 | WO 23-24 Belknap Remodel Phase 2       |
| 04/08/2024 | 870028  | TW Ridley           | Water          | \$ 33,031.67  | WO 23-24 Belknap Remodel Phase 3       |
| 04/08/2024 | ACH     | U.S. Bank PCards    | Airport        | \$ 131.99     | 360 Office Solutions Inc - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards    | Airport        | \$ 130.00     | A1 Jds Lock - PCard                    |
| 04/08/2024 | ACH     | U.S. Bank PCards    | Airport        | \$ 204.24     | Aerotronics Inc Tfbo - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards    | Airport        | \$ 461.20     | Alaska Air 0272363742336 - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards    | Airport        | \$ 16.04      | Alsco Inc. - PCard                     |
| 04/08/2024 | ACH     | U.S. Bank PCards    | Airport        | \$ 478.80     | Alsco Inc. - PCard                     |
| 04/08/2024 | ACH     | U.S. Bank PCards    | Airport        | \$ 140.25     | Alsco Inc. - PCard                     |
| 04/08/2024 | ACH     | U.S. Bank PCards    | Airport        | \$ 27.55      | Amazon.Com*R62Ql54P1 - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards    | Airport        | \$ 38.95      | Amazon.Com*Rw9Vc61N2 - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards    | Airport        | \$ 62.46      | American Air0010646524717 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards    | Airport        | \$ 308.60     | American Air0012123769583 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards    | Airport        | \$ 540.90     | Amzn Mktp Us*R67X366W2 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards    | Airport        | \$ 357.92     | Amzn Mktp Us*Rh4Mz74C0 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards    | Airport        | \$ 26.89      | Amzn Mktp Us*Rh9Oa5A00 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards    | Airport        | \$ 20.73      | Amzn Mktp Us*Rn0168Ds1 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards    | Airport        | \$ 58.88      | Amzn Mktp Us*Rn3Yq9Mo1 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards    | Airport        | \$ 1,111.92   | Amzn Mktp Us*Rn4Ft3P12 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards    | Airport        | \$ 19.23      | Amzn Mktp Us*Rw0Ea18D1 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards    | Airport        | \$ 61.43      | Amzn Mktp Us*Rw4Re4492 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards    | Airport        | \$ 67.98      | Amzn Mktp Us*Rw51T44H1 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards    | Airport        | \$ 38.95      | Amzn Mktp Us*Rw8Cp5M51 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards    | Airport        | \$ 545.74     | Amzn Mktp Us*Rz3771O12 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards    | Airport        | \$ 15.73      | Amzn Mktp Us*Rz4K65Tg2 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards    | Airport        | \$ 25.98      | Amzn Mktp Us*Rz6Rf9K40 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards    | Airport        | \$ 68.16      | Applied Ind Tech 2422 - PCard          |

| Check Date | Check # | Name             | Fund Name | Amount      | Item Desc                         |
|------------|---------|------------------|-----------|-------------|-----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 422.80   | Applied Ind Tech 2422 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 20.80    | Big Sky Linen & Uniform - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 76.15    | Billings - Tacoma Screw P - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 72.39    | Billings - Tacoma Screw P - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 55.42    | Billings - Tacoma Screw P - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 1,046.00 | Billings Overhead Door In - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 80.00    | Billings Overhead Door In - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 1,925.00 | Billings Overhead Door In - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 175.00   | Billings Overhead Door In - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 305.00   | Civil Air Patrol Magazin - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 65.00    | Creative Monograms Smb - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 278.00   | Creative Monograms Smb - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 482.00   | Creative Monograms Smb - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 34.00    | Culligan Billings - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 108.99   | Dtv*Directv Service - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 158.56   | Dxp Enterprises - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 140.08   | Ecolab Inc - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 218.58   | Ecolab Inc - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 145.63   | Ecolab Inc - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 126.94   | Ecolab Inc - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 123.93   | Evergreen Ace Hardware - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 26.82    | Fastenal Company 01Mtbll - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 41.19    | Fastenal Company 01Mtbll - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 1,530.84 | Gih*Globalindustrialeq - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 2,911.40 | Global Access Supply Inc - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 11.21    | Grainger - PCard                  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 8.16     | Grainger - PCard                  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 106.68   | Grainger - PCard                  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 60.47    | Grainger - PCard                  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 499.80   | Grainger - PCard                  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 899.95   | Ham Radio Outlet - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 101.91   | Harbor Freight Tools 207 - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 738.15   | Homes To Suites By Hilton - PCard |

| Check Date | Check # | Name             | Fund Name | Amount      | Item Desc                         |
|------------|---------|------------------|-----------|-------------|-----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 36.72    | Hose And Rubber Supply Bi - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 64.00    | In *Cotter'S Sewer, Septi - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 2,425.00 | In *Mjr Industries Inc. - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 1,525.00 | In *Mjr Industries Inc. - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 1,525.00 | In *Mjr Industries Inc. - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 195.03   | Kb Commercial Products - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 1,622.79 | Kb Commercial Products - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 1,821.49 | Kb Commercial Products - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 1,922.62 | Kb Commercial Products - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 35.94    | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 9.84     | Lowes #00319* - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 1,099.50 | Marketing Specialties In - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 681.80   | Napa Store 3547001 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 25.00    | National Registry Emt - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 25.00    | National Registry Emt - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 25.00    | National Registry Emt - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 25.00    | National Registry Emt - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 25.00    | National Registry Emt - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 25.00    | National Registry Emt - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 25.00    | National Registry Emt - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 146.16   | Norco Inc - PCard                 |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 23.18    | Office Depot #2135 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 56.99    | Office Depot #450 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 14.32    | O'Reilly 1551 - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 405.90   | Raglady, Inc. - PCard             |

| Check Date | Check # | Name             | Fund Name | Amount      | Item Desc                         |
|------------|---------|------------------|-----------|-------------|-----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ (280.52) | Rdoce Bil 020112 - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 105.98   | Rdoce Bil 020112 - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 280.52   | Rdoce Bil 020112 - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 49.98    | Redkap - PCard                    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 919.12   | Rsd - Billings#57 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 58.59    | Sherwin Williams 703203 - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 43.96    | Shipton'S Big R East - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 573.00   | Simplify Compliance Llc - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 16.95    | Sp Smead Mfg - PCard              |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 134.30   | Sp Truewerk - PCard               |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 134.30   | Sp Truewerk - PCard               |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 50.00    | Spic And Span - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 39.99    | Target 00013334 - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 64.84    | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 187.09   | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 134.00   | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 88.86    | The Home Depot 3101 - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 2,179.50 | The Iris Companies - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ (317.79) | Thomson West*Tcd - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 473.16   | Tractor & Equipment - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 1,500.00 | Transportation Security C - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 8.73     | Usps Po 2907810117 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 210.00   | Yellowstone Electric Comp - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 3,784.12 | Yellowstone Electric Comp - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 3,733.97 | Yellowstone Electric Comp - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 2,303.00 | Yellowstone Electric Comp - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Airport   | \$ 16.59    | Zoom.Us 888-799-9666 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Building  | \$ 825.40   | Best Western Hotels - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Building  | \$ 825.40   | Best Western Hotels - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Building  | \$ 825.40   | Best Western Hotels - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Building  | \$ 79.82    | Costco Whse #1644 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Building  | \$ 933.40   | Homewood Suites - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Building  | \$ 39.00    | Int'L Code Council Inc - PCard    |

| Check Date | Check # | Name             | Fund Name    | Amount      | Item Desc                         |
|------------|---------|------------------|--------------|-------------|-----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Building     | \$ 145.00   | Int'L Code Council Inc - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Building     | \$ 214.50   | Int'L Code Council Inc - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Building     | \$ 99.99    | Office Depot #450 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Building     | \$ 590.04   | Springhill Suites Boze - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Building     | \$ 62.60    | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | CDBG         | \$ 124.18   | 360 Office Solutions Inc - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | CDBG         | \$ 45.89    | 360 Office Solutions Inc - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | CDBG         | \$ 29.99    | Amzn Mktp Us*Rn8lu5760 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | CDBG         | \$ 119.40   | Canva* I04075-64472302 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | CDBG         | \$ 7.74     | City Of Billings - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | CDBG         | \$ 3,573.33 | Cncs - PCard                      |
| 04/08/2024 | ACH     | U.S. Bank PCards | CDBG         | \$ 1,755.32 | Cncs - PCard                      |
| 04/08/2024 | ACH     | U.S. Bank PCards | CDBG         | \$ 1.25     | Co Billings Park3 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | CDBG         | \$ 21.75    | Conoco - High Country Tra - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | CDBG         | \$ 35.99    | Dd *Chaikhana - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | CDBG         | \$ 13.50    | Dd *Chaikhana - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | CDBG         | \$ (3.24)   | Dude Rancher Inc - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | CDBG         | \$ 401.28   | Helena Holiday Inn Expre - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | CDBG         | \$ 401.28   | Helena Holiday Inn Expre - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | CDBG         | \$ 401.28   | Helena Holiday Inn Expre - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | CDBG         | \$ 401.28   | Helena Holiday Inn Expre - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | CDBG         | \$ 36.60    | Holiday Stationstore0506 - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | CDBG         | \$ 120.00   | Tst* Broadwater Hot Sprin - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | CDBG         | \$ 124.80   | Tst* The Hopper - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | CDBG         | \$ 120.70   | Tst* The Springs At The B - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Court Grants | \$ 105.95   | Albertsons #4025 - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Court Grants | \$ 53.66    | Sp Aa Medallion Stor - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Court Grants | \$ 15.00    | Sq *Gratitude In Action F - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Court Grants | \$ 20.00    | Sq *Gratitude In Action F - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Court Grants | \$ 92.88    | Wal-Mart #2923 - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Court Grants | \$ 60.45    | Wal-Mart #2923 - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Court Grants | \$ 50.88    | Wal-Mart #2923 - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Court Grants | \$ 101.76   | Wal-Mart #2923 - PCard            |

| Check Date | Check # | Name             | Fund Name    | Amount      | Item Desc                         |
|------------|---------|------------------|--------------|-------------|-----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Court Grants | \$ 16.59    | Zoom.Us 888-799-9666 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Engineering  | \$ 159.13   | 360 Office Solutions Inc - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Engineering  | \$ 68.80    | 4Te*Alarm Services - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Engineering  | \$ 54.50    | 4Te*Alarm Services - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Engineering  | \$ 244.92   | Amzn Mktp Us*R630P3On1 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Engineering  | \$ 52.90    | Amzn Mktp Us*Rz2P74400 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Engineering  | \$ 13.50    | Amzn Mktp Us*Rz96C9Ha1 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Engineering  | \$ 75.00    | Cool River Roasting - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Engineering  | \$ 6.75     | Costco Whse #1644 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Engineering  | \$ 152.55   | Facebk 63Fhjxkw42 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Engineering  | \$ 387.88   | In *Timemark Incorporated - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Engineering  | \$ 3,653.62 | In *Timemark Incorporated - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Engineering  | \$ 305.00   | Montana Association Of - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Engineering  | \$ 305.00   | Montana Association Of - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Engineering  | \$ 305.00   | Montana Association Of - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Engineering  | \$ 11.98    | Office Depot #2135 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Engineering  | \$ 587.00   | Pzg**Mt Dept Environ Q - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Engineering  | \$ 417.50   | Pzg**Mt Dept Environ Q - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Engineering  | \$ 45.73    | Target 00013334 - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Engineering  | \$ 600.00   | Www.Apwa.Net - PCard              |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities   | \$ 75.00    | 4Te*Alarm Services - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities   | \$ 12.50    | 4Te*Alarm Services - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities   | \$ 12.50    | 4Te*Alarm Services - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities   | \$ 75.00    | 4Te*Alarm Services - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities   | \$ 389.10   | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities   | \$ 288.90   | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities   | \$ 26.89    | Amzn Mktp Us*Rz8Le9E31 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities   | \$ 25.98    | Autozone 4856 - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities   | \$ 459.00   | Best Western Hotels - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities   | \$ 13.53    | Billings - Tacoma Screw P - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities   | \$ 99.00    | Cbi*Draftsight - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities   | \$ 1,135.00 | Creative Monograms Smb - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities   | \$ 163.30   | Ecolab Inc - PCard                |

| Check Date | Check # | Name             | Fund Name  | Amount      | Item Desc                         |
|------------|---------|------------------|------------|-------------|-----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities | \$ 337.86   | Ecolab Inc - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities | \$ 39.64    | Ferguson Ent #1342 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities | \$ 16.83    | Grainger - PCard                  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities | \$ 145.80   | Grainger - PCard                  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities | \$ 214.26   | Grainger - PCard                  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities | \$ 32.16    | Grainger - PCard                  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities | \$ 63.96    | Harbor Freight Tools 207 - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities | \$ 107.96   | Interstate Battery Of The - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities | \$ 107.96   | Interstate Battery Of The - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities | \$ 240.00   | Int'L Code Council Inc - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities | \$ 315.15   | Kb Commercial Products - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities | \$ 1,363.91 | Kb Commercial Products - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities | \$ 15.97    | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities | \$ 2.59     | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities | \$ 6.99     | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities | \$ 206.98   | Lowes #00319* - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities | \$ 195.00   | Lowes #00319* - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities | \$ 375.00   | Midland Mechanical Inc - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities | \$ 442.50   | Midland Mechanical Inc - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities | \$ 192.00   | Notion Labs, Inc. - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities | \$ 187.00   | Reliable Automation Syste - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities | \$ 28.00    | Spinfresh Laundry - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities | \$ 28.00    | Spinfresh Laundry - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities | \$ 64.75    | Spinfresh Laundry - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities | \$ 54.00    | Spinfresh Laundry - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities | \$ 59.50    | Spinfresh Laundry - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities | \$ 59.50    | Spinfresh Laundry - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities | \$ 31.50    | Spinfresh Laundry - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities | \$ 61.25    | Spinfresh Laundry - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities | \$ 889.30   | State Chemic*State Che - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities | \$ 442.89   | State Chemic*State Che - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities | \$ 255.00   | Summit Fire And Security - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities | \$ 6.20     | Tacoma Screw Products Inc - PCard |

| Check Date | Check # | Name             | Fund Name         | Amount      | Item Desc                         |
|------------|---------|------------------|-------------------|-------------|-----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities        | \$ 57.38    | Tacoma Screw Products Inc - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities        | \$ 37.74    | Tacoma Screw Products Inc - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities        | \$ 8.97     | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities        | \$ 11.84    | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities        | \$ (38.48)  | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities        | \$ 14.97    | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities        | \$ 9.98     | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities        | \$ 21.71    | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities        | \$ 67.92    | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities        | \$ 30.85    | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities        | \$ 13.78    | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities        | \$ 28.00    | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities        | \$ 29.97    | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities        | \$ 5.98     | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities        | \$ 38.48    | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities        | \$ 71.88    | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities        | \$ 39.96    | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities        | \$ 105.90   | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities        | \$ 40.58    | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities        | \$ 13.47    | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities        | \$ 17.94    | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities        | \$ 10.84    | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities        | \$ 12.93    | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities        | \$ 59.97    | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities        | \$ 98.24    | The Home Depot 3101 - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities        | \$ 89.96    | The Home Depot 3101 - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities        | \$ 33.10    | West End Lock And Securit - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities        | \$ 359.50   | West End Lock And Securit - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Facilities        | \$ 12.97    | Wm Supercenter #1956 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | FireStation Const | \$ 4,134.00 | Montana Doorway Plus - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Fleet             | \$ 409.32   | American Air0017009234213 - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Fleet             | \$ 7.99     | Best Buy 00005926 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Fleet             | \$ 41.25    | Evt Certification - PCard         |

| Check Date | Check # | Name             | Fund Name | Amount      | Item Desc                        |
|------------|---------|------------------|-----------|-------------|----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Fleet     | \$ 31.72    | Expedia 72769918132687 - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Fleet     | \$ 590.00   | Noregon Systems - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Fleet     | \$ 656.97   | Office Depot #1078 - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Fleet     | \$ 534.00   | Oil Price Info Serv - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Fleet     | \$ 192.50   | Www.Evttraining.Net - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 65.36    | 360 Office Solutions Inc - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 60.63    | Adobe Inc. - PCard               |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 54.99    | Adobe Inc. - PCard               |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 54.99    | Adobe Inc. - PCard               |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 14.99    | Adobe Inc. - PCard               |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 12.99    | Adobe Inc. - PCard               |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 54.99    | Adobe Inc. - PCard               |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 54.99    | Adobe Inc. - PCard               |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 19.99    | Adobe Inc. - PCard               |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 31.28    | Albertsons #0038 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 32.53    | Albertsons #0038 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 41.07    | Albertsons #0038 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 42.32    | Albertsons #1227 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 123.63   | Albertsons #1227 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 72.53    | Albertsons #1227 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 9.99     | Albertsons #1227 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 5.46     | Albertsons #4025 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 4.49     | Albertsons #4025 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 10.76    | Albertsons #4025 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 14.99    | Amazon Prime*Rz9Hl1812 - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 56.89    | Amazon.Com*Rn3Vj3630 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 12.73    | Amazon.Com*Rn6Ao9Lm2 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 46.36    | Amazon.Com*Rz86B7U70 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 14.99    | Ampd Strong - PCard              |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 4.99     | Ampd Strong - PCard              |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ (140.99) | Amzn Mktp Us - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 79.94    | Amzn Mktp Us*R618C68Z1 - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 15.72    | Amzn Mktp Us*R618C68Z1 - PCard   |

| Check Date | Check # | Name             | Fund Name | Amount    | Item Desc                         |
|------------|---------|------------------|-----------|-----------|-----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 53.79  | Amzn Mktp Us*R65W20Y90 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 2.04   | Amzn Mktp Us*R67M16E41 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 1.97   | Amzn Mktp Us*R67M16E41 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 264.89 | Amzn Mktp Us*R68262Zc0 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 15.99  | Amzn Mktp Us*Rh5Fb23P0 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 80.23  | Amzn Mktp Us*Ri4Wi99Y1 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 257.39 | Amzn Mktp Us*Ri8Mw7951 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 334.46 | Amzn Mktp Us*Rn7Fw6C92 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 13.38  | Amzn Mktp Us*Rn8Jp4Uc1 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 249.74 | Amzn Mktp Us*Rz0At0Rw2 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 158.75 | Amzn Mktp Us*Rz2Cr3W90 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 112.10 | Amzn Mktp Us*Rz2Ob2Dy1 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 33.94  | Amzn Mktp Us*Rz72V9Mx1 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 11.66  | Amzn Mktp Us*Rz7Ac4M52 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 92.02  | Billings - Tacoma Screw P - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 22.98  | Billings Hardware & Servi - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 20.73  | Billings Hardware & Servi - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 359.70 | Bismarck Hotel And Confer - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 221.16 | Buddy Punch - PCard               |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 214.68 | Candlewood Suites - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 214.68 | Candlewood Suites - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 214.68 | Candlewood Suites - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 473.00 | Cc* Nrpa Career Center - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 195.00 | Cool River Roasting - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 20.75  | Dollar Tree - PCard               |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 21.25  | Dollar Tree - PCard               |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 73.31  | Econo Print - PCard               |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 60.00  | Fsp*Isa Rocky Mtn - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 50.00  | Fsp*Yellowstone Valley Ch - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 840.00 | Government Finance Offic - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 50.97  | Harbor Freight Tools 207 - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 184.52 | Hotelscom7205360426038 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 245.62 | In *Elifeguard, Inc. - PCard      |

| Check Date | Check # | Name             | Fund Name | Amount    | Item Desc                         |
|------------|---------|------------------|-----------|-----------|-----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 60.00  | Inreach Online Cle - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 255.85 | Jersey Mikes Online Uc - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 518.84 | Kb Commercial Products - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 48.70  | Kelley Connect - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 421.08 | Kelley Connect - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 44.99  | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 62.60  | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 51.55  | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 34.62  | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 127.14 | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 156.00 | Last Chance Pub - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 17.85  | Lil' Market Groceri - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 206.70 | Michaels Stores 9916 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 464.46 | Midland Implement Co - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 25.00  | Montana Secretary State - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 32.68  | Mucho Si 2 - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 16.32  | Mucho Si 2 - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 389.00 | National Business Inst. - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 85.00  | National Districts Attor - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 130.00 | National Procurement Inst - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 65.00  | Nna Services Llc - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 153.00 | Nna Services Llc - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 528.00 | Northwest Pipe Fittings - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 31.02  | Office Depot #1080 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 31.95  | Office Depot #1080 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 26.97  | O'Reilly 1751 - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 213.91 | Otc Brands Inc - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 25.47  | Pacific Steel Branch #02 - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 90.00  | Pepsicola Bottling Compan - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 198.00 | Pesi - PCard                      |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 170.34 | Pzg**Mt Dept Of Ag Onl - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 2.99   | Remarkable - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 12.99  | Shamrock Fsw590 Billings - PCard  |

| Check Date | Check # | Name             | Fund Name | Amount      | Item Desc                         |
|------------|---------|------------------|-----------|-------------|-----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 79.99    | Spectrum - PCard                  |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 45.50    | Spo*Bin119 - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 353.80   | Spo*Bin119 - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 352.95   | Spo*Bin119 - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 16.99    | Spotify Usa - PCard               |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 461.95   | Sq *Digital Layer Design - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 93.50    | Stellas Kitchen & Bakery - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 9.90     | Target 00013334 - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 29.99    | Target 00013334 - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 50.00    | Textmagic.Com - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 129.68   | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 122.86   | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 27.50    | The Rubber Stamp Shop, In - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 2,146.20 | Thomson West*Tcd - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 131.63   | Tractor & Equipment - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 40.04    | Tst* South 40 Restaurant - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 20.00    | Tst* South 40 Restaurant - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 105.20   | Universal Awards - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 9.85     | Usps Po 2907830104 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 375.00   | Vsi*Billings Parkrec - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 450.00   | Vsi*Billings Parkrec - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 121.78   | Wal-Mart #1956 - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 26.58    | Wal-Mart #2923 - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 150.40   | Wal-Mart #2923 - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 6.00     | West End Lock And Securit - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 12.00    | Western Office Equipment - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 100.00   | Wheniwork.Com - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 3.48     | Wm Supercenter #2923 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 26.14    | Wm Supercenter #2923 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 154.89   | Wm Supercenter #2923 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 26.46    | Wm Supercenter #2923 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 159.52   | Wm Supercenter #2923 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | General   | \$ 65.98    | Wm Supercenter #2923 - PCard      |

| Check Date | Check # | Name             | Fund Name    | Amount      | Item Desc                        |
|------------|---------|------------------|--------------|-------------|----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | General      | \$ 49.00    | Zoom.Us 888-799-9666 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | General      | \$ 16.59    | Zoom.Us 888-799-9666 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | General      | \$ 16.59    | Zoom.Us 888-799-9666 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | General      | \$ 16.59    | Zoom.Us 888-799-9666 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | General      | \$ 58.09    | Zoom.Us 888-799-9666 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | General      | \$ 47.97    | Zoom.Us 888-799-9666 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | General      | \$ 18.99    | Zoom.Us 888-799-9666 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | General      | \$ 72.39    | Zumba Fitness - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | General      | \$ 35.00    | Zumbini - PCard                  |
| 04/08/2024 | ACH     | U.S. Bank PCards | IT Resources | \$ 34.50    | 4Te*Alarm Services - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | IT Resources | \$ 21.99    | Amazon.Com*R63Rs1Cp1 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | IT Resources | \$ 21.99    | Amazon.Com*R63T94Af0 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | IT Resources | \$ 59.99    | Amazon.Com*R67Fa4W32 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | IT Resources | \$ 9.89     | Amzn Mktp Us*R62Bv2P42 - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | IT Resources | \$ 73.97    | Amzn Mktp Us*Rz7O43640 - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | IT Resources | \$ 15.95    | Amzn Mktp Us*Rz87U9Rg0 - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | IT Resources | \$ 2,309.00 | Digicert - PCard                 |
| 04/08/2024 | ACH     | U.S. Bank PCards | IT Resources | \$ 370.00   | Montana Association Of - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | IT Resources | \$ 194.95   | Web*Networksolutions - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | IT Resources | \$ 1,737.90 | Zoho Corporation - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library      | \$ 222.08   | 360 Office Solutions Inc - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library      | \$ 87.50    | 4Te*Alarm Services - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library      | \$ 87.50    | 4Te*Alarm Services - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library      | \$ 1,004.85 | Abdo Publishing Inc - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library      | \$ 1,190.55 | Abdo Publishing Inc - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library      | \$ 50.00    | Albertsons #4025 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library      | \$ 35.40    | Albertsons #4025 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library      | \$ 6.75     | Allianz Insurance - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library      | \$ 135.97   | Alsco Inc. - PCard               |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library      | \$ 16.99    | Amazon Ret* 20240226-A - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library      | \$ 9.99     | Amazon.Com*R63G96M31 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library      | \$ 16.20    | Amazon.Com*Rh7Qh0Ze2 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library      | \$ 7.99     | Amazon.Com*Rn3Jf8Sy2 - PCard     |

| Check Date | Check # | Name             | Fund Name | Amount    | Item Desc                         |
|------------|---------|------------------|-----------|-----------|-----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 12.18  | Amazon.Com*Rw1Ci2Yx0 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 9.95   | Amazon.Com*Rz45I22W0 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 83.94  | Amazon.Com*Rz8Lm3Tb2 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 112.00 | Amerlibassoc Ecommerce - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 24.54  | Amzn Mktp Us*R60Ew34R0 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 44.88  | Amzn Mktp Us*R63Wb2G22 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 57.97  | Amzn Mktp Us*R63Wb2G22 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 47.94  | Amzn Mktp Us*R658S6882 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 29.99  | Amzn Mktp Us*R66Cf8L10 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 29.17  | Amzn Mktp Us*R680H7831 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 13.99  | Amzn Mktp Us*R696K0Jt2 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 82.49  | Amzn Mktp Us*Rh0Zs0Ny2 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 27.98  | Amzn Mktp Us*Rh0Zs0Ny2 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 6.89   | Amzn Mktp Us*Rh2Dh4K60 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 11.85  | Amzn Mktp Us*Rh45G96I0 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 23.59  | Amzn Mktp Us*Rh59S2Bo0 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 17.01  | Amzn Mktp Us*Rh5V06Zk2 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 45.99  | Amzn Mktp Us*Rh8F55Lm2 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 29.99  | Amzn Mktp Us*Rn3F746S0 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 344.03 | Amzn Mktp Us*Rn3Qk8Wm1 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 11.99  | Amzn Mktp Us*Rn4Y67Fr1 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 119.79 | Amzn Mktp Us*Rn7693Vr1 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 8.89   | Amzn Mktp Us*Rn7Pz6Hq2 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 72.89  | Amzn Mktp Us*Rw39I4Sn1 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 27.17  | Amzn Mktp Us*Rz0Ji0Rt0 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 23.52  | Amzn Mktp Us*Rz3To3Cg1 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 75.00  | Art House Cinema And Pub - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 999.99 | Bestbuycom806921442966 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 19.33  | Billings Hardware & Servi - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 25.00  | Candy Town Usa - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 15.08  | Facebk G6Jua6Grq2 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 108.95 | Filters Fast - PCard              |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 66.07  | Gamestop - PCard                  |

| Check Date | Check # | Name             | Fund Name | Amount      | Item Desc                         |
|------------|---------|------------------|-----------|-------------|-----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 123.47   | Gamestop - PCard                  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 119.98   | Gamestop - PCard                  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 30.00    | Gan*1094Grfalltribcirt - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 34.00    | Gan*Usatodaycirt - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 315.36   | Grainger - PCard                  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 854.58   | Grainger - PCard                  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 2,138.78 | Grainger - PCard                  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 195.76   | Grainger - PCard                  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 587.28   | Grainger - PCard                  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 13.37    | Graybar Electric - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 9.13     | Graybar Electric - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 199.99   | Harbor Freight Tools 207 - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 64.60    | Holiday Stations 0108 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 154.40   | Imagestuff.Com - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 43.17    | Kb Commercial Products - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 21.56    | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 250.00   | Montana Library Associati - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 250.00   | Montana Library Associati - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 1,714.51 | Moodle - PCard                    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 220.00   | Ntl Cntr For Safety - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 115.50   | Paypro Faronics - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 1,682.75 | Scholastic Education - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 299.00   | Scholastic Education - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 534.60   | Selbys - PCard                    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 107.89   | Signupgenius - PCard              |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 611.00   | Sp Deco Tv Frames - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 470.00   | Sp Tfd Supplies - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 52.00    | Sq *Yellowstone County Ne - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 52.00    | Sq *Yellowstone County Ne - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 124.95   | Ssl.Com Certificate Or - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library   | \$ 47.97    | Target 00001719 - PCard           |

| Check Date | Check # | Name             | Fund Name   | Amount      | Item Desc                         |
|------------|---------|------------------|-------------|-------------|-----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Library     | \$ 29.99    | Target 00013334 - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library     | \$ 223.55   | The Home Depot 3101 - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library     | \$ 77.00    | This House Of Books - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library     | \$ 50.00    | Video Trust - PCard               |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library     | \$ 5.94     | Wal-Mart #1956 - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library     | \$ 25.22    | Wal-Mart #4412 - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library     | \$ 999.99   | World Book, Inc. - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library     | \$ 41.15    | Zoro Tools Inc - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Library     | \$ 140.99   | Zoro Tools Inc - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | P.W. Admin  | \$ 266.00   | 360 Office Solutions Inc - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | P.W. Admin  | \$ 189.26   | 360 Office Solutions Inc - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | P.W. Admin  | \$ 32.99    | Billingsgazettethriftynck - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | P.W. Admin  | \$ 187.50   | Cool River Roasting - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | P.W. Admin  | \$ 83.02    | Dd *Topzsandwichcompa - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | P.W. Admin  | \$ 368.39   | Econo Print - PCard               |
| 04/08/2024 | ACH     | U.S. Bank PCards | P.W. Admin  | \$ 6.95     | Facebk Bqgdnxfw42 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | P.W. Admin  | \$ 315.00   | Jsecbillings.Org - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | P.W. Admin  | \$ 1.00     | Linkvertise.Com Subcr. - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | P.W. Admin  | \$ 305.00   | Montana Society Of Certif - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | P.W. Admin  | \$ 235.15   | Paypal *Genuinemark - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | P.W. Admin  | \$ 37.10    | Sq *Veronika'S - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | P.W. Admin  | \$ 29.88    | Wal-Mart #2923 - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | P.W. Admin  | \$ 16.59    | Zoom.Us 888-799-9666 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 1,384.45 | 4 All Promos - PCard              |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 41.97    | Amazon.Com*Ri5Sx2Ux1 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 180.00   | Amazon.Com*Rw98P0Xi2 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 26.32    | Amazon.Com*Rz3Pg6Uf1 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 860.00   | American Swing Products, - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 725.97   | Amzn Mktp Us*R64I70F01 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 1.98     | Amzn Mktp Us*R67M16E41 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 134.88   | Amzn Mktp Us*Rh87N53T0 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 22.62    | Amzn Mktp Us*Ri3O22D71 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 17.20    | Amzn Mktp Us*Ri4Zq8B51 - PCard    |

| Check Date | Check # | Name             | Fund Name   | Amount      | Item Desc                         |
|------------|---------|------------------|-------------|-------------|-----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 44.63    | Amzn Mktp Us*Rn6Tj3Wj0 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 104.99   | Amzn Mktp Us*Rz0152Rt0 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 150.04   | Amzn Mktp Us*Rz3Ze19Y1 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 146.99   | Amzn Mktp Us*Rz4624Lx2 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 2.70     | Amzn Mktp Us*Rz7Hk2I51 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 13.14    | Billings - Tacoma Screw P - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 4.41     | Billings - Tacoma Screw P - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 48.72    | Billings - Tacoma Screw P - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 329.19   | Billings - Tacoma Screw P - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 22.54    | Billings - Tacoma Screw P - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 27.60    | Billings - Tacoma Screw P - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 423.38   | Billings - Tacoma Screw P - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 35.86    | Billings - Tacoma Screw P - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 10.89    | Billings - Tacoma Screw P - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 151.20   | Billings - Tacoma Screw P - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 238.78   | Billings - Tacoma Screw P - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 706.20   | Bismarck Hotel And Confer - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 359.70   | Bismarck Hotel And Confer - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 18.73    | Border States Industries - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 263.66   | Border States Industries - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 580.89   | Border States Industries - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 420.82   | C B Operations Llc - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 155.34   | C B Operations Llc - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 197.93   | Cab Store Billings, Mt - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 916.95   | City Of Billings Buildin - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 41.08    | Conoco - Glendive 1 1205 - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 2,100.00 | Dri*Rainbird Dgtal Svc - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 300.00   | Dri*Rainbird Dgtal Svc - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 2,100.00 | Dri*Rainbird Dgtal Svc - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 2,100.00 | Dri*Rainbird Dgtal Svc - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 52.42    | Dt *Duluth Trading Co - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 38.81    | Dxp Enterprises - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 33.00    | Dxp Enterprises - PCard           |

| Check Date | Check # | Name             | Fund Name   | Amount      | Item Desc                         |
|------------|---------|------------------|-------------|-------------|-----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 351.02   | Dxp Enterprises - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 34.77    | Evergreen Ace Hardware - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 19.96    | Evergreen Ace Hardware - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 550.00   | Fastenal Company 01Mtbll - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 6.43     | Fastenal Company 01Mtbll - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 185.37   | Frontier Fence - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 120.00   | Fsp*Isa Rocky Mtn - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 60.00    | Fsp*Isa Rocky Mtn - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 480.00   | Fsp*Isa Rocky Mtn - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 89.13    | Grainger - PCard                  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 89.13    | Grainger - PCard                  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ (89.13)  | Grainger - PCard                  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 225.28   | Hanson Chemical - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 61.68    | Hanson Chemical - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 1,299.52 | Harbor Freight Tools 207 - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 149.98   | Harbor Freight Tools 207 - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 19.99    | Harbor Freight Tools 207 - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 172.37   | Harbor Freight Tools 207 - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 45.98    | Heights Ace Hdwe - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 70.03    | Holiday Stations 0225 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 225.90   | Interstate Battery Of The - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 51.20    | Kb Commercial Products - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 43.55    | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 338.64   | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 15.96    | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 17.98    | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 24.74    | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 9.99     | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 13.00    | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 7.98     | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 13.43    | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 17.99    | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 242.74   | Kings Ace Hdwe - PCard            |

| Check Date | Check # | Name             | Fund Name   | Amount      | Item Desc                      |
|------------|---------|------------------|-------------|-------------|--------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 3.98     | Kings Ace Hdwe - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 51.94    | Kings Ace Hdwe - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 24.99    | Kings Ace Hdwe - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 35.54    | Kings Ace Hdwe - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 846.90   | Knife River 5601 - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 966.00   | Lisacs Billingstire Sp - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 123.75   | Lithia Cjd Of Billings - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 61.80    | Lowes #00319* - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 27.04    | Lowes #00319* - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 72.90    | Lowes #00319* - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 156.38   | Lowes #00319* - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 20.98    | Lowes #00319* - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 5.28     | Lowes #00319* - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 14.98    | Lowes #00319* - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 13.98    | Lowes #00319* - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 110.92   | Lowes #00319* - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 1,021.43 | Midland Implement Co - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 606.60   | Midland Implement Co - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 19.83    | Midland Implement Co - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 36.94    | Napa Store 3547001 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 99.98    | Napa Store 3547001 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 27.25    | Napa Store 3547001 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 66.24    | Napa Store 3547001 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 17.58    | Napa Store 3547001 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 63.00    | Napa Store 3547001 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 190.09   | Napa Store 3547001 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 71.29    | Napa Store 3547001 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ (99.98)  | Napa Store 3547001 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 6.43     | Napa Store 3547001 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 1,124.96 | Napa Store 3547001 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 38.30    | Napa Store 3547001 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 577.94   | Norco Inc - PCard              |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 31.01    | Office Depot #1080 - PCard     |

| Check Date | Check # | Name             | Fund Name   | Amount      | Item Desc                         |
|------------|---------|------------------|-------------|-------------|-----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 55.96    | Office Depot #450 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 68.40    | Overhead Door-S Mont - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 81.77    | Pacific Steel Branch #02 - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 122.00   | Pacific Steel Branch #02 - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 1,550.00 | Ratco Llc - PCard                 |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 1,319.88 | Samsclub.Com - PCard              |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 12.50    | Selbys - PCard                    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 923.20   | Sherwin Williams 703203 - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 66.23    | Sherwin Williams 703203 - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 60.95    | Shipton'S Big R Heights - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 8.99     | Shipton'S Big R West - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 47.98    | Shipton'S Big R West - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 49.99    | Shipton'S Big R West - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 19.99    | Shipton'S Big R West - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 123.00   | Shipton'S Big R West - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 800.00   | Steepworld Climbing - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 340.00   | The Good Earth Works Co - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 68.81    | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 12.64    | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 63.91    | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 199.00   | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 145.93   | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 50.95    | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 9.98     | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 50.00    | Tire Rama 105 It - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 13.75    | West End Lock And Securit - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 44.99    | Western Ranch Supply - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 19.00    | Yellowstone Valley Elect - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 15.99    | Zoom.Us 888-799-9666 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Park Pgrms  | \$ 209.00   | International Bronze Plaq - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Parking     | \$ 47.80    | 360 Office Solutions Inc - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Parking     | \$ 21.30    | Amzn Mktp Us*R69599Lj0 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Parking     | \$ 294.99   | Amzn Mktp Us*R69599Lj0 - PCard    |

| Check Date | Check # | Name             | Fund Name   | Amount    | Item Desc                         |
|------------|---------|------------------|-------------|-----------|-----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Parking     | \$ 12.99  | Amzn Mktp Us*Rn2Lw9Sm2 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Parking     | \$ 16.80  | Amzn Mktp Us*Rw5Ek7Y50 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Parking     | \$ 60.00  | Amzn Mktp Us*Rw7Ds6012 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Parking     | \$ 175.00 | Dalejaxdoorglass - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Parking     | \$ 97.44  | Fujitsu Computer Product - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Parking     | \$ 142.76 | Kb Commercial Products - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Parking     | \$ 249.85 | Kb Commercial Products - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Parking     | \$ 142.72 | Kb Commercial Products - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Parking     | \$ 142.72 | Kb Commercial Products - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Parking     | \$ 249.91 | Kb Commercial Products - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Parking     | \$ 249.85 | Kb Commercial Products - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Parking     | \$ 8.99   | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Parking     | \$ 200.00 | Newman Restoration And Cl - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Parking     | \$ 7.99   | O'Reilly 1548 - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | Parking     | \$ 7.99   | O'Reilly 1548 - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | Parking     | \$ 8.00   | O'Reilly 1548 - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | Parking     | \$ 161.00 | Overhead Door-S Mont - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Parking     | \$ 19.16  | Spic And Span - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | Parking     | \$ 19.16  | Spic And Span - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | Parking     | \$ 19.18  | Spic And Span - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | Parking     | \$ 115.00 | Sq *Skyline Services, Inc - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Parking     | \$ 51.19  | Uline *Ship Supplies - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Parking     | \$ 51.17  | Uline *Ship Supplies - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Parking     | \$ 51.17  | Uline *Ship Supplies - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Parking     | \$ 9.50   | West End Lock And Securit - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Parks Maint | \$ 178.50 | American Swing Products, - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Parks Maint | \$ 116.08 | Midland Implement Co - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Parks Maint | \$ 121.88 | Midland Implement Co - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Parks Maint | \$ 467.91 | Midland Implement Co - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Parks Maint | \$ 132.00 | Pacific Steel Branch #02 - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Parks Maint | \$ 19.58  | Yellowstone Valley Elect - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Parks Maint | \$ 20.28  | Yellowstone Valley Elect - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Parks Maint | \$ 47.38  | Yellowstone Valley Elect - PCard  |

| Check Date | Check # | Name             | Fund Name    | Amount      | Item Desc                         |
|------------|---------|------------------|--------------|-------------|-----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Parks Maint  | \$ 202.21   | Yellowstone Valley Elect - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Parks Maint  | \$ 284.68   | Yellowstone Valley Elect - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | PD Program   | \$ 27.00    | Allianz Travel Ins - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | PD Program   | \$ 54.00    | Allianz Travel Ins - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | PD Program   | \$ 76.00    | Amzn Mktp Us*Ri44456F1 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | PD Program   | \$ 989.80   | Amzn Mktp Us*Rn8O04J00 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | PD Program   | \$ 149.97   | Amzn Mktp Us*Rw83G7B10 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | PD Program   | \$ 149.98   | Best Buy 00005926 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | PD Program   | \$ 42.64    | Conoco - High Country Tra - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | PD Program   | \$ 697.20   | Delta Air 0062217368895 - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | PD Program   | \$ 697.20   | Delta Air 0062217368896 - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | PD Program   | \$ 357.20   | Delta Air 0062218322118 - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | PD Program   | \$ 357.20   | Delta Air 0062219393284 - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | PD Program   | \$ 2,963.58 | Enterprise Rent-A-Car - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | PD Program   | \$ 3,140.00 | Enterprise Rent-A-Car - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | PD Program   | \$ 470.51   | Hertz #0210011 - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | PD Program   | \$ 3,549.94 | Newegg Inc. - PCard               |
| 04/08/2024 | ACH     | U.S. Bank PCards | PD Program   | \$ 259.98   | Office Depot #2135 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | PD Program   | \$ 159.99   | Office Depot #450 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | PD Program   | \$ 120.76   | Residence Inn Denver - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | PD Program   | \$ 24.45    | Rocket 6546 - PCard               |
| 04/08/2024 | ACH     | U.S. Bank PCards | PD Program   | \$ 2.99     | Target 00001719 - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | PD Program   | \$ 1,216.68 | Uniforms2Gear Inc - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | PD Program   | \$ 2,433.36 | Uniforms2Gear Inc - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | PD Program   | \$ 1,216.68 | Uniforms2Gear Inc - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Phone System | \$ 15.99    | Amzn Mktp Us*Rh5Fb23P0 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Phone System | \$ 29.51    | Amzn Mktp Us*Rw7Pr8lk2 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Planning     | \$ 20.48    | Albertsons #4025 - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Planning     | \$ 295.00   | American Planning A - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Planning     | \$ 57.00    | American Water Technol - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Planning     | \$ 16.26    | Fedex Offic16000016089 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Planning     | \$ 2,310.00 | In *Signature Signs Llc - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Planning     | \$ 2,926.50 | In *Signature Signs Llc - PCard   |

| Check Date | Check # | Name             | Fund Name     | Amount      | Item Desc                         |
|------------|---------|------------------|---------------|-------------|-----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Planning      | \$ 17.81    | Jimmy Johns - 1646 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Planning      | \$ 91.08    | Pizza Hut #1714 - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Planning      | \$ 156.63   | Rental* Bps-Rental A1J - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Planning      | \$ 874.75   | United 0162366582487 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Planning      | \$ 14.95    | Wix.Com 1101896811 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Planning      | \$ 16.59    | Zoom.Us 888-799-9666 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 2,291.08 | 360 Office Solutions Inc - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 3,870.95 | 360 Office Solutions Inc - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 475.02   | 360 Office Solutions Inc - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 2,986.03 | 360 Office Solutions Inc - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 936.99   | Advnt Biote - PCard               |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 42.98    | Albertsons #0047 - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 30.44    | Albertsons #0047 - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 17.98    | Albertsons #1227 - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 269.50   | Albertsons #1227 - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 37.61    | Allianz Travel Ins - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 5.00     | Als Bootery & Repair Shop - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 35.13    | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 28.30    | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 26.10    | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 58.93    | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 27.50    | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 19.12    | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 28.06    | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 30.78    | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 179.97   | Amazon Retai* Chad B-1 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 153.93   | Amazon.Com*Rw2O79Pg1 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 95.90    | Amazon.Com*Rz2559W30 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 3.99     | Amazon.Com*Rz5Tu80C2 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 15.89    | American Air0010646107999 - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 150.10   | American Air0012122092505 - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 334.89   | American Air0017009234213 - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 39.00    | American Water Technol - PCard    |

| Check Date | Check # | Name             | Fund Name     | Amount      | Item Desc                         |
|------------|---------|------------------|---------------|-------------|-----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 209.99   | Amzn Mktp Us*R61Pm44S1 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 117.20   | Amzn Mktp Us*R63Jg4Rn0 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 57.49    | Amzn Mktp Us*R65Wq95C2 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 26.94    | Amzn Mktp Us*R670D7Az1 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 148.44   | Amzn Mktp Us*Rh1P11Vf0 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 810.71   | Amzn Mktp Us*Rh6Ln03P2 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 50.30    | Amzn Mktp Us*Ri0Wh3691 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 21.99    | Amzn Mktp Us*Ri9290S71 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 149.96   | Amzn Mktp Us*Rn7Pg0Lm1 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 331.53   | Amzn Mktp Us*Rn8Hg0Tb2 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 27.98    | Amzn Mktp Us*Rw65U9W20 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 31.28    | Amzn Mktp Us*Rw9J01Hh1 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 328.66   | Amzn Mktp Us*Rz9K10N62 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 307.37   | Animal Care Equipment & - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 186.00   | Aqua Environment Co Inc - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 403.60   | B&H Photo 800-606-6969 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 304.45   | B&H Photo 800-606-6969 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 1,463.96 | B&H Photo 800-606-6969 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 4,240.95 | B&H Photo 800-606-6969 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 115.00   | Bargreen Ellingson 11 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 369.90   | Battery Mart - PCard              |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 79.98    | Best Buy 00005926 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 267.52   | Best Western Premier Hel - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 2.89     | Billings Hardware & Servi - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 35.99    | Billingsgazettethriftynck - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 1.00     | Billingsgazettethriftynck - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 395.00   | Bio Shield Tech Llc - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 546.34   | Blm-Nifc Fire Cache - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 150.00   | Bwy*Fbinaa Natl Office - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 1,434.00 | Calibre Press - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 223.35   | Chalet Market - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 163.87   | Chalet Market - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 78.25    | Chalet Market - PCard             |

| Check Date | Check # | Name             | Fund Name     | Amount    | Item Desc                         |
|------------|---------|------------------|---------------|-----------|-----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 174.84 | Chalet Market - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 487.50 | Communication Resources - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 30.00  | Conoco - Bozeman 7 1092 - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 58.99  | Conoco - High Country Tra - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 25.85  | Corporate Translate - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 99.50  | Costco Whse #1644 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 26.97  | Costco Whse #1644 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 215.66 | Costco Whse #1644 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 290.72 | Costco Whse #1644 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 315.00 | Creative Monograms Smb - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 557.20 | Delta Air 0062216462491 - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 357.20 | Delta Air 0062218322119 - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 30.00  | Delta Air Baggage Fee - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 24.99  | Delta Air Seat Fees - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 390.00 | Dji Drones - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 68.91  | Domino'S 7003 - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 600.00 | Ecolab Inc - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 120.00 | Ecolab Inc - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 120.00 | Ecolab Inc - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 24.99  | Evergreen Ace Hardware - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 104.54 | Evergreen Ace Hardware - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 33.75  | Evt Certification - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 25.96  | Expedia 72769918132687 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 7.63   | Exxon 7-Eleven 41084 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 25.00  | Exxon Bozeman 6 #1089 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 55.74  | Exxon Butte 8 #1125 - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 38.83  | Exxon Casey'S Corner Stor - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 518.95 | Farrwest - PCard                  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 150.65 | Firstaidsuppliesonline - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 39.03  | Ge Appliances - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 250.00 | Glock Professional Inc - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 704.16 | Grainger - PCard                  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 43.61  | Grainger - PCard                  |

| Check Date | Check # | Name             | Fund Name     | Amount      | Item Desc                         |
|------------|---------|------------------|---------------|-------------|-----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 139.95   | Grammarly Cotcjlbkz - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 144.00   | Grammarly Cov9Ablua - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 800.00   | Gw Inc - PCard                    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 2,250.00 | Hanser Wrecker Company - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 1,200.00 | Hanser Wrecker Company - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 600.00   | Hanser Wrecker Company - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 2,250.00 | Hanser Wrecker Company - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 2,400.00 | Hanser Wrecker Company - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 2,250.00 | Hanser Wrecker Company - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 117.60   | Hanson Chemical - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 366.89   | Hanson Chemical - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 19.95    | Hanson Chemical - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 237.73   | Hanson Chemical - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 58.62    | Hanson Chemical - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 421.69   | Hanson Chemical - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 199.07   | Hanson Chemical - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 162.56   | Hanson Chemical - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 145.12   | Hanson Chemical - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 24.95    | Hanson Chemical - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 307.89   | Hanson Chemical - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 65.50    | Hanson Chemical - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 301.41   | Hertz #0568302 - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 2.79     | Holiday Stations 0470 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 191.35   | Home Science Tools - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 330.20   | Hotelscom7205350168576 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 81.99    | Hulu 877-8244858 Ca - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 1,309.00 | I/O Solutions, Inc. - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 143.00   | Iaai - PCard                      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 531.75   | In *Arrowhead Scientific - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 1,409.00 | In *Fileonq - PCard               |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 50.00    | In *Frosty Solutions, Llc - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 495.00   | In *Gps Commercial Cleani - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 302.03   | Iron Mountain - PCard             |

| Check Date | Check # | Name             | Fund Name     | Amount      | Item Desc                         |
|------------|---------|------------------|---------------|-------------|-----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 25.00    | Isfsi.Org - PCard                 |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 560.82   | Justice Clearinghouse - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 158.18   | Justice Clearinghouse - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 148.60   | Kb Commercial Products - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 254.69   | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 181.39   | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 316.58   | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 1,039.93 | Life Assist Inc - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 3,306.20 | Life Assist Inc - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 3,956.27 | Life Assist Inc - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 1,204.10 | Life Assist Inc - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 23.43    | Loaf N Jug #0728 - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 282.89   | Magnum Electronics Inc - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 1,212.25 | Midland Mechanical Inc - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 1,057.25 | Midland Mechanical Inc - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 245.00   | Montana Association Of - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 980.00   | Montanasher - PCard               |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 422.48   | Moore Lane Vh - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 681.04   | Moore Lane Vh - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 1,908.00 | Motorola Solutions Onlin - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 634.14   | Murfreesboro Embassy S - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 30.14    | Napa Store 3547007 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 30.00    | National Academies Of Eme - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 550.00   | National Association Of S - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 630.53   | National Emergency Train - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 25.00    | National Registry Emt - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 32.00    | National Registry Emt - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 25.00    | National Registry Emt - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 145.00   | Nfpa Natl Fire Protect - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 625.00   | Nicp, Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 274.90   | North Georgia Communicat - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ (274.90) | North Georgia Communicat - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 319.70   | Northwest River Supplies - PCard  |

| Check Date | Check # | Name             | Fund Name     | Amount      | Item Desc                       |
|------------|---------|------------------|---------------|-------------|---------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 116.28   | Office Depot #2135 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 32.49    | Office Depot #2135 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ (34.99)  | Office Depot #450 - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 85.42    | Office Depot #450 - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 418.92   | Office Depot #450 - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 226.95   | Otc Brands Inc - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 77.90    | Otc Brands Inc - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 1,548.55 | Priceln*Vacation Pkg - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 175.00   | Psi Services Llc - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 175.00   | Psi Services Llc - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 50.00    | Py *Mosaic Threads, Llc - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 55.00    | Pzg**Mt Dli Ebiz - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 75.00    | Pzg**Mt Dli Ebiz - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 75.00    | Pzg**Mt Dli Ebiz - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 55.00    | Pzg**Mt Dli Ebiz - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 75.00    | Pzg**Mt Dli Ebiz - PCard        |

| Check Date | Check # | Name             | Fund Name     | Amount      | Item Desc                         |
|------------|---------|------------------|---------------|-------------|-----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 75.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 75.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 75.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 75.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 75.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 55.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 75.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 75.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 55.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 55.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 1,475.48 | Rogue - PCard                     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 139.84   | Sams Club#4805 - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 650.00   | Scheels Billings - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 165.00   | Scheels Billings - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 43.20    | Selbys - PCard                    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 899.98   | Sig Sauer, Inc - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 179.95   | Simsushare.Com - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 450.00   | Sp Www.Rfmax.Us - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 286.33   | Spectrum - PCard                  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 441.40   | Sq *Mosaic Threads - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 1,665.50 | Teleflex Llc - PCard              |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 79.98    | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 41.28    | Tst* City Brew Coffee - C - PCard |

| Check Date | Check # | Name             | Fund Name     | Amount      | Item Desc                         |
|------------|---------|------------------|---------------|-------------|-----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 1,199.00 | Tyler User Conference - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 893.35   | United 0162370513696 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 893.35   | United 0162370513697 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 727.88   | United 0162371869774 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 727.88   | United 0162371869775 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 69.00    | United 0164282150754 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 25.00    | United 0164282150755 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 69.00    | United 0164282150756 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 30.00    | United 0164282150757 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 30.00    | United 0164283583594 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 72.00    | United 0164283583595 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 17.00    | United 0164283583596 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ (17.00)  | United 0164283583596 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 53.84    | United States Plastic Cor - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 25.88    | Universal Awards - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 34.36    | Ups*Billing Center - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 64.13    | Ups*Billing Center - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 111.68   | Ups*Billing Center - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 36.93    | Ups*Billing Center - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 1,769.19 | Verathon Inc - PCard              |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 530.00   | Verathon Inc - PCard              |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 530.00   | Verathon Inc - PCard              |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 1,300.00 | Viq Solutions, Inc. - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 243.16   | Wal-Mart #1956 - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 82.00    | Wal-Mart #2923 - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 143.94   | Walmart.Com 8009666546 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 243.70   | Wasabi Technologies - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 49.00    | Wave - *Airworx Unmanned - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 19.50    | West End Lock And Securit - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 19.50    | West End Lock And Securit - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 102.00   | Western Ranch Supply - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 69.44    | Wm Supercenter #1956 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 550.00   | Www.Bettertogather.Com - PCard    |

| Check Date | Check # | Name             | Fund Name     | Amount      | Item Desc                         |
|------------|---------|------------------|---------------|-------------|-----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 157.50   | Www.Evttraining.Net - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 97.00    | Www.Volgistics.Com - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 169.46   | Yellowstone County Treas - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 86.16    | Yellowstone Valley Elect - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Public Safety | \$ 290.08   | Zoll Medical Corp - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 124.57   | 360 Office Solutions Inc - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 965.84   | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 175.97   | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 385.97   | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 390.10   | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 175.97   | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 4.50     | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 175.97   | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 385.97   | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 385.97   | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 19.78    | Amzn Mktp Us*R62Bv2P42 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 95.79    | Amzn Mktp Us*Rh2Gm9Gg0 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 33.83    | Amzn Mktp Us*Rh2Gm9Gg0 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 527.10   | Amzn Mktp Us*Rh34X3Z10 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 9.90     | City Of Billings - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 37.50    | Cool River Roasting - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 187.50   | Cool River Roasting - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 6.73     | Costco Whse #1644 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 216.99   | Econoprint - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 168.81   | Fastenal Company 01Mtbll - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 1,520.94 | Fastenal Company 01Mtbll - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 242.05   | Ferguson Ent 2006 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 15.18    | Heights Ace Hdwe - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 222.62   | Hose And Rubber Supply Bi - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 81.20    | Hose And Rubber Supply Bi - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 64.00    | Hose And Rubber Supply Bi - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 700.00   | In *Action Pest Control - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 550.00   | In *Compliance Assurance - PCard  |

| Check Date | Check # | Name             | Fund Name      | Amount      | Item Desc                         |
|------------|---------|------------------|----------------|-------------|-----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 113.95   | Interstate Battery Of The - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 12.99    | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 12.98    | Lowes #00319* - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 53.30    | Lowes #00319* - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 525.00   | Napa Store 3547001 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 43.98    | Napa Store 3547001 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 550.42   | Napa Store 3547001 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 698.75   | Northland Automotive - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 297.94   | Office Depot #450 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 83.73    | Pacific Steel Branch #02 - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 141.70   | Paypal *Genuinemark - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 182.65   | Paypal *Genuinemark - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 1,500.00 | Pzg**Mt Dept Environ Q - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 250.00   | Sq *Statuary Gardens & Gi - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 195.61   | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 37.94    | Albertsons #0047 - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 35.25    | Allianz Travel Ins - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 29.94    | Amazon.Com*R63382D42 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 131.90   | Amzn Mktp Us*R61Rt1D70 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 490.90   | Amzn Mktp Us*Rh1Cg3Za0 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 263.55   | Amzn Mktp Us*Rh34X3Z10 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 26.34    | Amzn Mktp Us*Rh5W78Gt0 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 26.77    | Amzn Mktp Us*Rh5W78Gt0 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 178.44   | Amzn Mktp Us*Rw8W768C1 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 865.00   | Apwa - Snow Registration - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 25.64    | Awg 3575 - PCard                  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 22.25    | Billings - Tacoma Screw P - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 176.35   | Billings - Tacoma Screw P - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 164.62   | Billings - Tacoma Screw P - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 250.00   | Billings Construction Sup - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 1,950.98 | Billings Machine & Weldin - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 79.82    | City Of Billings - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 187.50   | Cool River Roasting - PCard       |

| Check Date | Check # | Name             | Fund Name      | Amount      | Item Desc                         |
|------------|---------|------------------|----------------|-------------|-----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 522.20   | Delta Air 0062218428164 - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 144.78   | Edge Construction Supp - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 589.40   | Edge Construction Supp - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 80.11    | Fedex272021669642 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 385.00   | Fp *Altitude Signal, Llc - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 560.00   | Fp *Altitude Signal, Llc - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 750.00   | Fp *Altitude Signal, Llc - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 60.00    | Fsp*Isa Rocky Mtn - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 277.92   | Grand Lumber Company - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 68.97    | Harbor Freight Tools 207 - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 89.98    | Harbor Freight Tools 207 - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 10.37    | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 20.75    | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 16.99    | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 39.98    | Lowes #00319* - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 12.98    | Lowes #00319* - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 1,349.08 | Napa Store 3547001 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 62.40    | Northwest Industrial Supp - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 6.99     | Office Depot #2135 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 11.49    | Office Depot #450 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 83.76    | O'Reilly 1751 - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 88.89    | Pacific Steel Branch #02 - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 182.87   | Sherwin Williams 703203 - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 37.98    | Shipton'S Big R Heights - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 7.97     | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 49.99    | Western Ranch Supply - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 142.79   | Yellowstone Valley Elect - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit        | \$ 305.38   | 360 Office Solutions Inc - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit        | \$ 85.00    | 41St Annual Downtown - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit        | \$ 223.85   | Aaim - Services - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit        | \$ 12.99    | Adobe Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit        | \$ 39.99    | Adobe Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit        | \$ 3.49     | Albertsons #0630 - PCard          |

| Check Date | Check # | Name             | Fund Name | Amount    | Item Desc                         |
|------------|---------|------------------|-----------|-----------|-----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 73.64  | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 105.24 | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 72.40  | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 289.40 | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 20.08  | Amazon.Com*Rz7Mf3L91 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 9.99   | Amzn Mktp Us*R69Fm0Qu1 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 30.99  | Amzn Mktp Us*Rz0M58Ue0 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 64.94  | Amzn Mktp Us*Rz84A9N62 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 19.99  | Bestbuycom806921418872 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 159.98 | Bestbuycom806921418872 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 885.20 | Delta Air 0062214332596 - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 885.20 | Delta Air 0062214332597 - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 516.20 | Delta Air 0062216728784 - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 335.34 | Dollar #0052112 - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 358.67 | Dollar #0052112 - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 9.00   | Dollar Tree - PCard               |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 10.00  | Dollar Tree - PCard               |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 657.00 | Ebay O*20-11261-55048 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 423.00 | Ebay O*25-11225-68289 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 8.78   | Evergreen Ace Hardware - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 99.99  | Facebk Utk3Rz3Eb2 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 31.90  | Ferguson Ent #1342 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 31.06  | Gateway Fees - PCard              |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 546.36 | Hampton Inn Livermore - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 546.36 | Hampton Inn Livermore - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 152.16 | Hertz #0777609 - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 20.85  | Hobby-Lobby #251 - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 4.28   | Hobby-Lobby #251 - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 47.81  | Hobby-Lobby #251 - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 625.43 | Holiday Inn Express & Su - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 625.43 | Holiday Inn Express & Su - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 328.00 | In *Cotter'S Sewer, Septi - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 220.00 | In *Yellowstone County On - PCard |

| Check Date | Check # | Name             | Fund Name | Amount      | Item Desc                         |
|------------|---------|------------------|-----------|-------------|-----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 220.00   | In *Yellowstone County On - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 12.57    | Joann Stores #2315 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ (3.99)   | Joann Stores #2315 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 17.18    | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 48.17    | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 5.30     | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 34.44    | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 8.99     | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ (20.66)  | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ (2.34)   | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 13.49    | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 8.09     | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 9.15     | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 470.00   | Lp Anderson - Point S, Dt - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 87.60    | Motor Power Equipment Co - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 1,048.66 | Motor Power Equipment Co - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 12.29    | Napa Store 3547001 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 12.90    | Napa Store 3547001 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 43.44    | Napa Store 3547001 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 30.06    | Napa Store 3547001 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 9.27     | Napa Store 3547001 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 26.10    | Napa Store 3547001 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 7.39     | Napa Store 3547001 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 11.99    | Napa Store 3547001 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 20.36    | Office Depot #450 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 5.00     | Office Depot #450 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 158.04   | Purvis Industries 68 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 35.00    | Pzg**Mt Dli Ebiz - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 305.87   | Sams Club #4805 - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 6.56     | Sams Club#4805 - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 256.99   | Sp Don Brown Bus Par - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 16.68    | Sp Don Brown Bus Par - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit   | \$ 249.15   | Sq *Hotsy Wy-Mont - PCard         |

| Check Date | Check # | Name             | Fund Name  | Amount     | Item Desc                         |
|------------|---------|------------------|------------|------------|-----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit    | \$ 67.55   | Sq *Hotsy Wy-Mont - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit    | \$ 45.76   | Target 00001719 - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit    | \$ 7.98    | Target 00001719 - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit    | \$ 39.99   | Tlf*Gainans Floral And Gi - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit    | \$ 52.94   | Tlf*Gainans Floral And Gi - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit    | \$ (52.94) | Tlf*Gainans Floral And Gi - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit    | \$ 30.45   | Usps Po 2907830104 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit    | \$ 30.45   | Usps Po 2907830104 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit    | \$ 13.65   | Usps Po 2907830104 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit    | \$ 30.45   | Usps Po 2907830104 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit    | \$ 64.95   | Web*Networksolutions - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit    | \$ 15.00   | West End Lock And Securit - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit    | \$ 16.71   | Westlake Hardware #166 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit    | \$ 33.19   | Wm Supercenter #1956 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Transit    | \$ 16.59   | Zoom.Us 888-799-9666 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 22.83   | 360 Office Solutions Inc - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 207.92  | 360 Office Solutions Inc - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 49.00   | 360 Office Solutions Inc - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 25.36   | 360 Office Solutions Inc - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 51.49   | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 25.75   | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 6.37    | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 404.90  | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 119.98  | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 3.19    | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 4.90    | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 239.96  | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 368.10  | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 31.76   | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 31.76   | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 21.20   | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 133.55  | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 42.40   | Alsco Inc. - PCard                |

| Check Date | Check # | Name             | Fund Name  | Amount    | Item Desc                         |
|------------|---------|------------------|------------|-----------|-----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 21.20  | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 21.67  | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 127.02 | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 63.60  | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 31.76  | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 133.55 | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 361.09 | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 6.37   | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 59.61  | Amzn Mktp Us*R673V4Oz1 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 39.49  | Amzn Mktp Us*R69Ka08T1 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 131.77 | Amzn Mktp Us*Rh34X3Z10 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 8.53   | Amzn Mktp Us*Rn4Kb6Tt1 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 39.55  | Amzn Mktp Us*Rn6561Lg0 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 70.88  | Amzn Mktp Us*Rn8Hs48F1 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 1.23   | Amzn Mktp Us*Rn9Bl4Qy1 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 11.69  | Amzn Mktp Us*Rw1Vb2Is2 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 41.99  | Amzn Mktp Us*Rw4Tn3Yg0 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 120.00 | Asc Of Boards Of Certi - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 88.00  | Automationdirect.Com - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 383.00 | Automationdirect.Com - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 10.84  | Billings - Tacoma Screw P - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 34.77  | Billings - Tacoma Screw P - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 61.88  | Billings - Tacoma Screw P - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 734.76 | Billings - Tacoma Screw P - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 40.86  | Billings - Tacoma Screw P - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 35.27  | Billings - Tacoma Screw P - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 125.95 | Buildersfirstsource64021 - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 147.35 | Ceuplan - PCard                   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 75.42  | City Of Billings - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 187.69 | City Of Billings - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 368.40 | City Of Billings - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 18.15  | City Of Billings - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 37.71  | City Of Billings - PCard          |

| Check Date | Check # | Name             | Fund Name  | Amount      | Item Desc                         |
|------------|---------|------------------|------------|-------------|-----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 269.68   | Conery Mfg Inc - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 108.75   | Cool River Roasting - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 112.50   | Cool River Roasting - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 37.50    | Cool River Roasting - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 132.40   | Costco Whse #1644 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 3.37     | Costco Whse #1644 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 1,071.04 | Cpi*Coleparmerinstrumt - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 88.87    | Cpi*Coleparmerinstrumt - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ (110.30) | Cpi*Coleparmerinstrumt - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 405.71   | Creative Safety Supply - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 859.27   | Ebay O*01-11306-51578 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 117.00   | Ebay O*27-11320-07346 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 91.72    | Econo Print - PCard               |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 305.20   | Econoprint - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 86.00    | Edge Construction Supp - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 3,145.76 | Enterprise Specialty Pro - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 26.84    | Facebk 63Fhjxkw42 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 58.70    | Fedex271641608860 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 180.88   | Fedex271935187090 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 51.39    | Fedex272220606051 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 54.59    | Fedex272220750223 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 988.60   | Freds Appliance Billings - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 69.98    | Fsp*Masterlube 2-Downtown - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 70.48    | Grainger - PCard                  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 70.48    | Grainger - PCard                  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 144.48   | Grouse Mtn Lodge Desk - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 15.05    | Hanson Chemical - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 410.72   | Hanson Chemical - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 2.50     | Harbor Freight Tools 207 - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 4.99     | Harbor Freight Tools 207 - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 17.97    | Heights Ace Hdwe - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 35.00    | In *Critelli Glass Inc. - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 287.70   | In *Yellowstone E-Waste S - PCard |

| Check Date | Check # | Name             | Fund Name  | Amount      | Item Desc                        |
|------------|---------|------------------|------------|-------------|----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 33.59    | Kb Commercial Products - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 77.96    | Kings Ace Hdwe - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 1.75     | Kings Ace Hdwe - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 7.23     | Kings Ace Hdwe - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 7.65     | Kings Ace Hdwe - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 54.63    | Kings Ace Hdwe - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 6.03     | Kings Ace Hdwe - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 2.12     | Kings Ace Hdwe - PCard           |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 548.26   | Midland Scientific - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 23.68    | Midland Scientific - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 206.23   | Midland Scientific - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 57.71    | Midland Scientific - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 444.42   | Midland Scientific - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 439.34   | Midland Scientific - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 453.91   | Midland Scientific - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 151.23   | Norco Inc - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 382.56   | Norco Inc - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 10.58    | Pacific Steel Branch #02 - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 171.02   | Pacific Steel Branch #02 - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 300.00   | Paypal *Region8Pret - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 1,395.46 | Provantage - PCard               |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 184.06   | Purvis Industries 68 - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 1,200.00 | Pzg**Mt Dept Environ Q - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 54.00    | Pzg**Mt Dept Revenue-E - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ (45.46)  | Rock Auto - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 1,061.73 | Rsd - Billings#57 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 210.88   | Salisburyonline.Com - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 128.80   | Seat Covers Unlimited - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 236.50   | Seat Covers Unlimited - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 1,096.41 | Sherwin Williams 703203 - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 15.27    | Shipton'S Big R East - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 81.94    | Shipton'S Big R East - PCard     |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 165.80   | Sp Powder Mix Direct - PCard     |

| Check Date | Check # | Name             | Fund Name  | Amount      | Item Desc                         |
|------------|---------|------------------|------------|-------------|-----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 945.00   | Sq *Genuine Marketing Llc - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 980.27   | Tfs*Fishersci Ecom Hus - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 28.04    | Tfs*Fishersci Ecom Hus - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 878.00   | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 149.92   | The Home Depot #3101 - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 780.00   | Tractor & Equipment - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 6.80     | Usps Po 2907740107 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 10.64    | Usps Po 2907740107 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 304.76   | Yellowstone Valley Elect - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 289.63   | Yellowstone Valley Elect - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 19.00    | Yellowstone Valley Elect - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 228.30   | Yellowstone Valley Elect - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Wastewater | \$ 1,364.63 | Yellowstone Valley Elect - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water      | \$ 22.83    | 360 Office Solutions Inc - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water      | \$ 48.99    | 360 Office Solutions Inc - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water      | \$ 192.70   | 360 Office Solutions Inc - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water      | \$ 17.45    | 360 Office Solutions Inc - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water      | \$ 135.90   | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water      | \$ 19.11    | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water      | \$ 31.75    | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water      | \$ 135.90   | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water      | \$ 19.11    | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water      | \$ 21.20    | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water      | \$ 116.49   | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water      | \$ 361.09   | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water      | \$ 67.95    | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water      | \$ 14.68    | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water      | \$ 42.40    | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water      | \$ 127.02   | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water      | \$ 77.23    | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water      | \$ 63.60    | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water      | \$ 67.95    | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water      | \$ 441.41   | Alsco Inc. - PCard                |

| Check Date | Check # | Name             | Fund Name | Amount    | Item Desc                         |
|------------|---------|------------------|-----------|-----------|-----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 31.75  | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 31.75  | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 119.98 | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 21.20  | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 320.37 | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 65.01  | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 154.47 | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 239.96 | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 9.55   | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 67.95  | Alsco Inc. - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 110.00 | Amzn Mktp Us*R64Kx9Z40 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 39.48  | Amzn Mktp Us*R69Ka08T1 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 131.77 | Amzn Mktp Us*Rh34X3Z10 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 54.39  | Amzn Mktp Us*Rh3Yt00G2 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 25.58  | Amzn Mktp Us*Rn4Kb6Tt1 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 70.88  | Amzn Mktp Us*Rn8Hs48F1 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 3.71   | Amzn Mktp Us*Rn9Bl4Qy1 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 49.99  | Amzn Mktp Us*Rz0Xw4Gd2 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 21.90  | Amzn Mktp Us*Rz4384700 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 252.00 | Awwa.Org - PCard                  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 380.92 | Awwa.Org - PCard                  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 27.47  | Billings - Tacoma Screw P - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 34.77  | Billings - Tacoma Screw P - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 12.81  | Billings - Tacoma Screw P - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 10.84  | Billings - Tacoma Screw P - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 9.44   | Billings - Tacoma Screw P - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 2.64   | Billings Construction Sup - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 727.76 | Cdw Govt #Pt78618 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 875.55 | Cdw Govt #Pw43735 - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 45.23  | City Of Billings - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 75.41  | City Of Billings - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 113.12 | City Of Billings - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 150.83 | City Of Billings - PCard          |

| Check Date | Check # | Name             | Fund Name | Amount      | Item Desc                        |
|------------|---------|------------------|-----------|-------------|----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 108.75   | Cool River Roasting - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 112.50   | Cool River Roasting - PCard      |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 3.38     | Costco Whse #1644 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 6.75     | Costco Whse #1644 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 132.40   | Costco Whse #1644 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 418.53   | Cpi International - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 789.00   | Cpi*Coleparmerinstrumt - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ (687.66) | Cpi*Coleparmerinstrumt - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 85.77    | Cross Petroleum Service - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 145.62   | Dxp Enterprises - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 66.00    | Dxp Enterprises - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 859.27   | Ebay O*01-11306-51578 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 64.75    | Ebay O*21-11226-17086 - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 91.72    | Econo Print - PCard              |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 86.00    | Edge Construction Supp - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 417.07   | Era - A Waters Company - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 11.68    | Evergreen Ace Hardware - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 43.76    | Facebk 63Fhjxkw42 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 26.85    | Facebk 63Fhjxkw42 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 141.12   | Fastenal Company 01Mtbll - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 9.95     | Fastenal Company 01Mtbll - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 1,075.00 | Ge Analytical Instrument - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 101.52   | Grainger - PCard                 |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 455.52   | Grainger - PCard                 |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 70.48    | Grainger - PCard                 |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 70.48    | Grainger - PCard                 |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 574.73   | Grainger - PCard                 |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 1,149.46 | Grainger - PCard                 |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 284.75   | Hach Company - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 220.00   | Hach Company - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 58.50    | Hach Company - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 45.16    | Hanson Chemical - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 7.49     | Harbor Freight Tools 207 - PCard |

| Check Date | Check # | Name             | Fund Name | Amount      | Item Desc                         |
|------------|---------|------------------|-----------|-------------|-----------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 4.99     | Harbor Freight Tools 207 - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 7.99     | Heights Ace Hdwe - PCard          |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 35.02    | Hose And Rubber Supply Bi - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 253.02   | Idexx Distribution Inc - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 35.00    | In *Critelli Glass Inc. - PCard   |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 287.70   | In *Yellowstone E-Waste S - PCard |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 27.60    | Istate Truck Center - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 27.60    | Istate Truck Center - PCard       |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 33.59    | Kb Commercial Products - PCard    |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 7.23     | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 19.50    | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 417.88   | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 25.00    | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 5.24     | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 29.97    | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 7.64     | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 116.06   | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 2.12     | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 20.67    | Kings Ace Hdwe - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 929.00   | Lowes #00907* - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 141.85   | Mcmaster-Carr - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 147.68   | Mcmaster-Carr - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 300.00   | Msu-Bz-Extuniv-Cm - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 900.00   | Msu-Bz-Extuniv-Cm - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 300.00   | Msu-Bz-Extuniv-Cm - PCard         |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 53.30    | Napa Store 3547007 - PCard        |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 425.64   | Norco Inc - PCard                 |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 990.00   | Norco Inc - PCard                 |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 158.27   | Northwest Scientific Inc - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 220.64   | Northwest Scientific Inc - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 171.83   | Northwest Scientific Inc - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 41.74    | Northwest Scientific Inc - PCard  |
| 04/08/2024 | ACH     | U.S. Bank PCards | Water     | \$ 4,660.00 | Norwall Powersystems - PCard      |

| Check Date | Check # | Name                     | Fund Name        | Amount       | Item Desc                                   |
|------------|---------|--------------------------|------------------|--------------|---------------------------------------------|
| 04/08/2024 | ACH     | U.S. Bank PCards         | Water            | \$ 79.08     | Online Labels, Inc. - PCard                 |
| 04/08/2024 | ACH     | U.S. Bank PCards         | Water            | \$ 416.06    | Osi Batteriescom - PCard                    |
| 04/08/2024 | ACH     | U.S. Bank PCards         | Water            | \$ 2,273.20  | Pacific Steel Branch #02 - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards         | Water            | \$ 2,294.22  | Pacific Steel Branch #02 - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards         | Water            | \$ 445.60    | Pacific Steel Branch #02 - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards         | Water            | \$ 81.00     | Pacific Steel Branch #02 - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards         | Water            | \$ 177.00    | Pacific Steel Branch #02 - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards         | Water            | \$ 171.01    | Pacific Steel Branch #02 - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards         | Water            | \$ 10.58     | Pacific Steel Branch #02 - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards         | Water            | \$ 1,594.06  | Pay*Mhw Intl - PCard                        |
| 04/08/2024 | ACH     | U.S. Bank PCards         | Water            | \$ 87.85     | Paypal *Genuinemark - PCard                 |
| 04/08/2024 | ACH     | U.S. Bank PCards         | Water            | \$ 69.00     | Psi Services Llc Usd - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards         | Water            | \$ 162.00    | Pzg**Mt Dept Revenue-E - PCard              |
| 04/08/2024 | ACH     | U.S. Bank PCards         | Water            | \$ 187.18    | Samsclub #4805 - PCard                      |
| 04/08/2024 | ACH     | U.S. Bank PCards         | Water            | \$ 236.50    | Seat Covers Unlimited - PCard               |
| 04/08/2024 | ACH     | U.S. Bank PCards         | Water            | \$ 128.80    | Seat Covers Unlimited - PCard               |
| 04/08/2024 | ACH     | U.S. Bank PCards         | Water            | \$ 15.28     | Shipton'S Big R East - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards         | Water            | \$ 7.30      | Spencer Fluid Power Inc - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards         | Water            | \$ 4.17      | Spencer Fluid Power Inc - PCard             |
| 04/08/2024 | ACH     | U.S. Bank PCards         | Water            | \$ 4,600.00  | Ss Machine Inc - PCard                      |
| 04/08/2024 | ACH     | U.S. Bank PCards         | Water            | \$ 23.17     | Target 00013334 - PCard                     |
| 04/08/2024 | ACH     | U.S. Bank PCards         | Water            | \$ 169.20    | The Home Depot #3101 - PCard                |
| 04/08/2024 | ACH     | U.S. Bank PCards         | Water            | \$ 780.00    | Tractor & Equipment - PCard                 |
| 04/08/2024 | ACH     | U.S. Bank PCards         | Water            | \$ (868.55)  | Ulvsync - PCard                             |
| 04/08/2024 | ACH     | U.S. Bank PCards         | Water            | \$ 483.79    | Www.Superbrightleds.Co - PCard              |
| 04/08/2024 | ACH     | U.S. Bank PCards         | Water            | \$ 1,278.74  | Yellowstone Valley Elect - PCard            |
| 04/08/2024 | ACH     | U.S. Bank PCards         | Water            | \$ 28.58     | Yellowstone Valley Elect - PCard            |
| 04/08/2024 | 870029  | Unemp Ins Contrib Bureau | Payroll Clearing | \$ 30,072.30 | Unemployment Insurance January - March 2024 |
| 04/08/2024 | 870039  | Yellowstone County News  | Airport          | \$ 653.30    | Airport                                     |
| 04/08/2024 | 870039  | Yellowstone County News  | Airport          | \$ 4.90      | Airport                                     |
| 04/08/2024 | 870039  | Yellowstone County News  | CDBG             | \$ 176.50    | Community Development                       |
| 04/08/2024 | 870039  | Yellowstone County News  | Engineering      | \$ 1,135.70  | Engineering                                 |
| 04/08/2024 | 870039  | Yellowstone County News  | General          | \$ 126.00    | Administration                              |

| Check Date | Check # | Name                    | Fund Name     | Amount        | Item Desc                                     |
|------------|---------|-------------------------|---------------|---------------|-----------------------------------------------|
| 04/08/2024 | 870039  | Yellowstone County News | General       | \$ 19.20      | Finance                                       |
| 04/08/2024 | 870039  | Yellowstone County News | General       | \$ 90.70      | Parks & Rec                                   |
| 04/08/2024 | 870039  | Yellowstone County News | Library       | \$ 38.40      | Library                                       |
| 04/08/2024 | 870039  | Yellowstone County News | P.W. Admin    | \$ 86.40      | Public Works                                  |
| 04/08/2024 | 870039  | Yellowstone County News | Parking       | \$ 9.60       | Parking                                       |
| 04/08/2024 | 870039  | Yellowstone County News | Planning      | \$ 442.80     | Planning                                      |
| 04/08/2024 | 870039  | Yellowstone County News | Public Safety | \$ 19.20      | Police                                        |
| 04/08/2024 | 870039  | Yellowstone County News | Transit       | \$ 4.90       | Airport                                       |
| 04/08/2024 | 870039  | Yellowstone County News | Transit       | \$ 105.60     | Transit                                       |
| 04/08/2024 | 870041  | YVAS                    | Public Safety | \$ 108,100.00 | 22 invoices never billed to us- yvas contract |

**City Council Regular**

**Date:** 05/13/2024  
**Title:** Payment of Claims for week of April 15th, 2024  
**Presented by:** Erin Watterud  
**Department:** Finance  
**Presentation:** No  
**Legal Review:** Not Applicable  
**Project Number:** N/A

---

**RECOMMENDATION**

Staff recommends Council approve the Payment of Claims

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Claims in the amount of \$4,217,605.79 have been reviewed and are presented for City Council payment approval. A complete listing of the claims for the week are available in the Finance Department. Payment Approval Process Every invoice for payment is entered into the City's accounting system and the backup documentation is scanned in and attached (physical invoices, additional e-mails explaining payments, bids, contracts, etc.). Each invoice goes through a multi-step approval process depending upon the amount of the payment. First, invoices are entered by the department requesting the payment and the department director or designee must perform an initial review and approval of the purchase. The number of approvals within the department can vary based upon the size of the department, but no less than one approver within each department must verify the payment. Second, all payments, regardless of size, must be approved by the Purchasing Agent or designee. The Purchasing Agent will review the payment to ensure purchasing procedures are followed and appropriate documentation is attached. If the payment is greater than \$1,000, then it must be approved by the Finance Director or designee. If that payment is greater than \$10,000, then it must be approved by the City Administrator or Assistant City Administrator. Once all approvals are completed, the payment is able to be made and the Accounts Payable Clerk can print the check. After all checks are printed, a list of all checks in excess of \$2,500 is generated and placed on the next City Council meeting for review.

**ALTERNATIVES**

No other alternatives were analyzed

**FISCAL EFFECTS**

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

---

**Attachments**

CouncilMemo wk of 04152024

| Check Date | Check # | Name               | Fund Name   | Amount      | Item Desc                               |
|------------|---------|--------------------|-------------|-------------|-----------------------------------------|
| 04/15/2024 | ACH     | A & I Distributors | Airport     | \$ 432.86   | 4043346_Oil Pump For Barrels            |
| 04/15/2024 | ACH     | A & I Distributors | Fleet       | \$ 41.53    | 4042023                                 |
| 04/15/2024 | ACH     | A & I Distributors | Fleet       | \$ 41.53    | 4042023                                 |
| 04/15/2024 | ACH     | A & I Distributors | Fleet       | \$ 41.53    | 4042023                                 |
| 04/15/2024 | ACH     | A & I Distributors | Fleet       | \$ 41.53    | 4042023                                 |
| 04/15/2024 | ACH     | A & I Distributors | Fleet       | \$ 1,392.86 | 4042023                                 |
| 04/15/2024 | ACH     | A & I Distributors | Fleet       | \$ 1,636.26 | 4042023                                 |
| 04/15/2024 | ACH     | A & I Distributors | Fleet       | \$ 647.26   | 4042023                                 |
| 04/15/2024 | ACH     | A & I Distributors | Fleet       | \$ 155.46   | 4042023                                 |
| 04/15/2024 | ACH     | A & I Distributors | Fleet       | \$ 562.41   | 4042023                                 |
| 04/15/2024 | ACH     | A & I Distributors | Fleet       | \$ 562.39   | 4048955                                 |
| 04/15/2024 | ACH     | A & I Distributors | Fleet       | \$ 696.43   | 4048955                                 |
| 04/15/2024 | ACH     | A & I Distributors | Fleet       | \$ 252.76   | 4048955                                 |
| 04/15/2024 | ACH     | A & I Distributors | Fleet       | \$ 252.76   | 4048955                                 |
| 04/15/2024 | ACH     | A & I Distributors | Fleet       | \$ 103.88   | 4048955                                 |
| 04/15/2024 | ACH     | A & I Distributors | Fleet       | \$ 256.24   | 4048955                                 |
| 04/15/2024 | ACH     | A & I Distributors | Fleet       | \$ 1,636.26 | 4048955                                 |
| 04/15/2024 | ACH     | A & I Distributors | Fleet       | \$ 61.29    | 4051475                                 |
| 04/15/2024 | ACH     | A & I Distributors | Fleet       | \$ 818.14   | 4051475                                 |
| 04/15/2024 | ACH     | A & I Distributors | Fleet       | \$ 969.22   | 4051475                                 |
| 04/15/2024 | ACH     | A & I Distributors | Fleet       | \$ 299.95   | 4051475                                 |
| 04/15/2024 | ACH     | A & I Distributors | Fleet       | \$ 1,392.69 | 4051475                                 |
| 04/15/2024 | ACH     | A & I Distributors | Solid Waste | \$ 825.00   | 330 GAL DEF TOTE. Collections.          |
| 04/15/2024 | ACH     | A & I Distributors | Solid Waste | \$ 825.00   | 330 GAL DEF TOTE. Collections.          |
| 04/15/2024 | ACH     | A & I Distributors | Solid Waste | \$ 825.00   | 330 GAL DEF TOTE. Landfill.             |
| 04/15/2024 | ACH     | A & I Distributors | Solid Waste | \$ 81.71    | Fuel Nozzle for Landfill.               |
| 04/15/2024 | ACH     | A & I Distributors | Transit     | \$ 362.00   | 4050952. Used Antifreeze Disposal       |
| 04/15/2024 | ACH     | A & I Distributors | Transit     | \$ 2,214.50 | 4050954. 5W-40 Oil                      |
| 04/15/2024 | ACH     | A & I Distributors | Transit     | \$ 54.26    | 4050954. 5W-40 Oil                      |
| 04/15/2024 | ACH     | A & I Distributors | Transit     | \$ 956.88   | 4052451. Gear Oil                       |
| 04/15/2024 | ACH     | A & I Distributors | Transit     | \$ 18.68    | 4052451. Gear Oil                       |
| 04/15/2024 | 870045  | AD Creative Group  | Airport     | \$ 550.00   | Invoice #235. Simply Local 4/2024       |
| 04/15/2024 | 870045  | AD Creative Group  | Airport     | \$ 550.00   | Invoice #257. Big Sky Journal Home 2024 |

| Check Date | Check # | Name                         | Fund Name      | Amount        | Item Desc                                 |
|------------|---------|------------------------------|----------------|---------------|-------------------------------------------|
| 04/15/2024 | 870045  | AD Creative Group            | Airport        | \$ 2,200.00   | Invoice #363. Advertising. Summer 2024    |
| 04/15/2024 | 870045  | AD Creative Group            | Airport        | \$ 2,200.00   | Invoice #82. Big Sky Journal, MT History  |
| 04/15/2024 | 870045  | AD Creative Group            | Airport        | \$ 59.10      | Invoice #83. Destination Map Update       |
| 04/15/2024 | 870047  | Advanced Eng & Enviro        | Storm Sewer    | \$ 10,163.75  | WO 24-14..Meadowlark Drainage Study       |
| 04/15/2024 | 870047  | Advanced Eng & Enviro        | Storm Sewer    | \$ 24,178.25  | WO 24-19 Arnold Drain Intake Improv       |
| 04/15/2024 | 870047  | Advanced Eng & Enviro        | Storm Sewer    | \$ 5,442.00   | WO 24-19 Arnold Drain Intake Improv       |
| 04/15/2024 | 870047  | Advanced Eng & Enviro        | Storm Sewer    | \$ 171.00     | WO 24-19 Arnold Drain Intake Improv       |
| 04/15/2024 | 870052  | Altitude Signal              | Street/Traffic | \$ 7,440.00   | I003683                                   |
| 04/15/2024 | 870055  | Armscor Cartridge            | Public Safety  | \$ 23,250.00  | Armscor 17986, 9mm and 12 gauge           |
| 04/15/2024 | 870056  | Askin Construction           | Water          | \$ 86,880.08  | WO 22-45 Willett Pump Station Improv      |
| 04/15/2024 | 870056  | Askin Construction           | Water          | \$ 105,925.17 | WO 22-45 Willett Pump Station Improv      |
| 04/15/2024 | 870063  | Billings Precast Enterprises | Storm Sewer    | \$ 18,500.00  | WO 24-19 Arnold Drain Intake - Concrete   |
| 04/15/2024 | 870068  | Brenntag Pacific             | Wastewater     | \$ 6,075.00   | 1 Tote of Tans 10-D Defoamant for centri  |
| 04/15/2024 | 870079  | Civicplus                    | General        | \$ 4,889.82   | Municode Administrative Support           |
| 04/15/2024 | 870081  | Cop Construction             | Wastewater     | \$ 93,384.98  | Retainage Release                         |
| 04/15/2024 | 870086  | Cushing Terrell              | Park Dist 1    | \$ 501.82     | consult reconstruction N parking lot      |
| 04/15/2024 | 870086  | Cushing Terrell              | Park Dist 1    | \$ 743.18     | consult reconstruction N parking lot      |
| 04/15/2024 | 870086  | Cushing Terrell              | St Maint Dist  | \$ 10,862.62  | WO 23-45 Salt Storage Bldg                |
| 04/15/2024 | 870086  | Cushing Terrell              | St Maint Dist  | \$ 29,287.08  | WO 23-45 Salt Storage Bldg                |
| 04/15/2024 | 870087  | Dakota Supply Group          | Solid Waste    | \$ 666.08     | WO 23-46 Hillcrest Meter Vault Pieces     |
| 04/15/2024 | 870087  | Dakota Supply Group          | Solid Waste    | \$ (89.96)    | WO 23-46 Hillcrest Meter Vault, Return    |
| 04/15/2024 | 870087  | Dakota Supply Group          | Solid Waste    | \$ 465.27     | WO 23-46 Hillcrest Meter Vault. Adapters  |
| 04/15/2024 | 870087  | Dakota Supply Group          | Water          | \$ 185.51     | 1" COUPLING CTS X FLARE 74755Q1           |
| 04/15/2024 | 870087  | Dakota Supply Group          | Water          | \$ 790.00     | 10" X 20" SH REPAIR CLAMP                 |
| 04/15/2024 | 870087  | Dakota Supply Group          | Water          | \$ 9,453.68   | 3/4" METER LOOPS AKA YOKE                 |
| 04/15/2024 | 870087  | Dakota Supply Group          | Water          | \$ 9,453.68   | 3/4" METER LOOPS AKA YOKE                 |
| 04/15/2024 | 870087  | Dakota Supply Group          | Water          | \$ 9,183.57   | 3/4" METER LOOPS AKA YOKE                 |
| 04/15/2024 | 870087  | Dakota Supply Group          | Water          | \$ 91.43      | 6" X 22 1/2" MJ BEND - P/N: 333-010-00020 |
| 04/15/2024 | 870087  | Dakota Supply Group          | Water          | \$ 1,423.72   | 8" MJ GATE VALVE P/N: 24509               |
| 04/15/2024 | 870087  | Dakota Supply Group          | Water          | \$ 173.25     | GASKET STANDPIPE UPPER - AFC P/N 92       |
| 04/15/2024 | 870087  | Dakota Supply Group          | Water          | \$ 23,284.11  | WO 2496 Supplies, Rehberg Ranch PRV       |
| 04/15/2024 | 870088  | Dale Cooper                  | General        | \$ 3,800.00   | slide inspection at Rose Park pool        |
| 04/15/2024 | 870089  | Dana Safety Supply           | Public Safety  | \$ 24.00      | FACEPLATE                                 |

| Check Date | Check # | Name                          | Fund Name        | Amount          | Item Desc                                 |
|------------|---------|-------------------------------|------------------|-----------------|-------------------------------------------|
| 04/15/2024 | 870089  | Dana Safety Supply            | Public Safety    | \$ 2,850.00     | INSTALL                                   |
| 04/15/2024 | 870089  | Dana Safety Supply            | Public Safety    | \$ 395.00       | INSTALL KIT                               |
| 04/15/2024 | 870089  | Dana Safety Supply            | Public Safety    | \$ 192.50       | LIGHT                                     |
| 04/15/2024 | 870089  | Dana Safety Supply            | Public Safety    | \$ 648.00       | NONE; CONTROL MODULE                      |
| 04/15/2024 | 870089  | Dana Safety Supply            | Public Safety    | \$ 1,038.00     | PUSH BUMPER                               |
| 04/15/2024 | 870089  | Dana Safety Supply            | Public Safety    | \$ 340.00       | RELAY                                     |
| 04/15/2024 | 870089  | Dana Safety Supply            | Public Safety    | \$ 17.00        | SHIPPING                                  |
| 04/15/2024 | 870089  | Dana Safety Supply            | Public Safety    | \$ 16.18        | SHIPPING                                  |
| 04/15/2024 | 870089  | Dana Safety Supply            | Public Safety    | \$ 132.71       | SHIPPING                                  |
| 04/15/2024 | 870090  | Denny Menholt Chevrolet       | Property Ins     | \$ 2,764.15     | Inv. 462671 Damage to BDP Car #1490       |
| 04/15/2024 | 870090  | Denny Menholt Chevrolet       | Property Ins     | \$ 2,123.05     | Inv. 462673 Damage to BDP Car #1564       |
| 04/15/2024 | 870092  | Dick Anderson Const           | Stillwater Const | \$ 2,156,643.05 | Law and Justice Center/City Hall Remodel  |
| 04/15/2024 | 870094  | Donnes                        | Street/Traffic   | \$ 6,000.00     | broadwater ditch cleaning                 |
| 04/15/2024 | 870095  | DOWL                          | Water            | \$ 30,610.00    | WO 22-44 Zone 1 Water Storage Improv      |
| 04/15/2024 | 870096  | Downtown Billings BID         | Parks Maint      | \$ 2,500.00     | FY24 quarter 3 pm contract jan-mar 2024   |
| 04/15/2024 | 870096  | Downtown Billings BID         | Parks Maint      | \$ 2,500.00     | FY24 quarter 3 pm contract jan-mar 2024   |
| 04/15/2024 | 870097  | Downtown Billings Partnership | Tax Incrmnt N27  | \$ 25,615.42    | Annual DBP Operating Agreement FY 2024    |
| 04/15/2024 | 870097  | Downtown Billings Partnership | Tax Incrmnt N27  | \$ 25,615.42    | Annual DBP Operating Agreement FY 2024    |
| 04/15/2024 | 870098  | Earth Movers Excavation       | Storm Sewer      | \$ 76,271.58    | WO 24-19 Arnold Drain Intake Improv       |
| 04/15/2024 | 870099  | EBMS                          | City Ins Fund    | \$ 1,599.00     | Monthly billing for May 1, 2024           |
| 04/15/2024 | 870099  | EBMS                          | City Ins Fund    | \$ 36,530.91    | Monthly billing for May 1, 2024           |
| 04/15/2024 | 870099  | EBMS                          | City Ins Fund    | \$ 6,273.96     | Monthly billing for May 1, 2024           |
| 04/15/2024 | 870099  | EBMS                          | City Ins Fund    | \$ 830.00       | Monthly billing for May 1, 2024           |
| 04/15/2024 | 870099  | EBMS                          | City Ins Fund    | \$ 1,095.50     | Monthly billing for May 1, 2024           |
| 04/15/2024 | 870099  | EBMS                          | City Ins Fund    | \$ 71,641.16    | Monthly billing for May 1, 2024           |
| 04/15/2024 | 870099  | EBMS                          | Payroll Clearing | \$ 12,851.47    | Monthly billing for May 1, 2024           |
| 04/15/2024 | 870103  | EPACT Newtwork                | General          | \$ 3,650.00     | epact for camps - invoice EP000368        |
| 04/15/2024 | 870106  | Farstad Oil                   | Wastewater       | \$ 1,007.79     | Gear Oil for MLR Pumps                    |
| 04/15/2024 | 870106  | Farstad Oil                   | Wastewater       | \$ 3,024.92     | Gear Oil for MLR Pumps                    |
| 04/15/2024 | 870107  | Fisher's Technology           | Airport          | \$ 46.01        | Copy Machine Maintenance                  |
| 04/15/2024 | 870107  | Fisher's Technology           | CDBG             | \$ 177.01       | Fisher's Tech - Invoice #1296446 - 3/4/24 |
| 04/15/2024 | 870107  | Fisher's Technology           | Central Services | \$ 839.12       | 1295879 Copy Fund                         |
| 04/15/2024 | 870107  | Fisher's Technology           | Central Services | \$ 35.35        | 1296444 Copy Fund                         |

| Check Date | Check # | Name                | Fund Name        | Amount      | Item Desc                               |
|------------|---------|---------------------|------------------|-------------|-----------------------------------------|
| 04/15/2024 | 870107  | Fisher's Technology | Central Services | \$ 20.08    | 1297542 Copy Fund                       |
| 04/15/2024 | 870107  | Fisher's Technology | Central Services | \$ 15.23    | 1298177 Copy Fund                       |
| 04/15/2024 | 870107  | Fisher's Technology | Central Services | \$ 148.90   | 1299802 Copy Fund                       |
| 04/15/2024 | 870107  | Fisher's Technology | Central Services | \$ 54.44    | 1300785 Copy Fund                       |
| 04/15/2024 | 870107  | Fisher's Technology | Central Services | \$ 126.68   | 1300786 Copy Fund                       |
| 04/15/2024 | 870107  | Fisher's Technology | Central Services | \$ 135.19   | 1308141 Copy Fund                       |
| 04/15/2024 | 870107  | Fisher's Technology | Engineering      | \$ 6.21     | Contract base charge for February       |
| 04/15/2024 | 870107  | Fisher's Technology | General          | \$ 150.67   | copier for PRPL office - 1296445        |
| 04/15/2024 | 870107  | Fisher's Technology | General          | \$ 150.36   | copier for PRPL office - 1296445        |
| 04/15/2024 | 870107  | Fisher's Technology | General          | \$ 245.39   | copier for senior center - 1296447      |
| 04/15/2024 | 870107  | Fisher's Technology | Park Dist 1      | \$ 150.67   | copier for PRPL office - 1296445        |
| 04/15/2024 | 870107  | Fisher's Technology | Public Safety    | \$ 29.25    | 1296443, contract invoice               |
| 04/15/2024 | 870107  | Fisher's Technology | Public Safety    | \$ 329.66   | 1299274 Police Fund                     |
| 04/15/2024 | 870107  | Fisher's Technology | Public Safety    | \$ 27.99    | 1299801 Police Fund                     |
| 04/15/2024 | 870107  | Fisher's Technology | Public Safety    | \$ 119.37   | 1303572, contract invoice               |
| 04/15/2024 | 870107  | Fisher's Technology | Public Safety    | \$ 28.85    | 1304107, contract invoice               |
| 04/15/2024 | 870107  | Fisher's Technology | Public Safety    | \$ 13.35    | BLACK & WHITE COPIES                    |
| 04/15/2024 | 870107  | Fisher's Technology | Public Safety    | \$ 54.49    | COLOR COPIES                            |
| 04/15/2024 | 870107  | Fisher's Technology | Public Safety    | \$ 2,491.43 | 2 imageClass X LBP153C Color Printers   |
| 04/15/2024 | 870107  | Fisher's Technology | Solid Waste      | \$ 201.40   | overage charge for 2/24. Collections    |
| 04/15/2024 | 870107  | Fisher's Technology | Solid Waste      | \$ 61.16    | overage charge for Landfill             |
| 04/15/2024 | 870107  | Fisher's Technology | Street/Traffic   | \$ 97.69    | copier fee                              |
| 04/15/2024 | 870107  | Fisher's Technology | Transit          | \$ 271.21   | Copy Machine Maintenance                |
| 04/15/2024 | 870107  | Fisher's Technology | Water            | \$ 132.30   | CITBIL-AOS...Contract for 02/29/24-03/3 |
| 04/15/2024 | 870112  | GovExec Holding     | IT Resources     | \$ 1,000.00 | High Performance Leadership Tuition     |
| 04/15/2024 | 870112  | GovExec Holding     | IT Resources     | \$ 1,000.00 | High Performance Leadership Tuition     |
| 04/15/2024 | 870112  | GovExec Holding     | IT Resources     | \$ 1,000.00 | High Performance Leadership Tuition     |
| 04/15/2024 | 870112  | GovExec Holding     | IT Resources     | \$ 1,000.00 | High Performance Leadership Tuition     |
| 04/15/2024 | 870112  | GovExec Holding     | IT Resources     | \$ 1,000.00 | High Performance Leadership Tuition     |
| 04/15/2024 | 870112  | GovExec Holding     | IT Resources     | \$ 1,000.00 | High Performance Leadership Tuition     |
| 04/15/2024 | 870112  | GovExec Holding     | IT Resources     | \$ 1,000.00 | High Performance Leadership Tuition     |
| 04/15/2024 | 870112  | GovExec Holding     | IT Resources     | \$ 1,000.00 | High Performance Leadership Tuition     |
| 04/15/2024 | 870112  | GovExec Holding     | Library          | \$ 1,000.00 | High Performance Leadership Tuition     |

| Check Date | Check # | Name                                   | Fund Name        | Amount       | Item Desc                                  |
|------------|---------|----------------------------------------|------------------|--------------|--------------------------------------------|
| 04/15/2024 | 870112  | GovExec Holding                        | Public Safety    | \$ 1,000.00  | High Performance Leadership Tuition        |
| 04/15/2024 | 870115  | Graphic Imprints                       | General          | \$ 181.96    | N109519 Uniforms                           |
| 04/15/2024 | 870115  | Graphic Imprints                       | General          | \$ 2,607.65  | staff clothing for seasonals - 109452      |
| 04/15/2024 | 870119  | Hawkins                                | Water            | \$ 3,968.81  | chlorine for Chapple PS & Staples PS       |
| 04/15/2024 | 870123  | High Point Networks                    | Airport          | \$ 2,034.00  | Monthly WIFI Management Fees               |
| 04/15/2024 | 870123  | High Point Networks                    | Library          | \$ 294.00    | 246589 Firewall monthly service            |
| 04/15/2024 | 870123  | High Point Networks                    | Library          | \$ 6,300.00  | Servers per the TRP balance due            |
| 04/15/2024 | 870129  | InfoSend                               | P.W. Admin       | \$ 14,429.28 | Services for 02/29/2024 to 03/28/2024      |
| 04/15/2024 | 870129  | InfoSend                               | P.W. Admin       | \$ 3,524.16  | Services for 02/29/2024 to 03/28/2024      |
| 04/15/2024 | 870134  | Invoice Cloud                          | Building         | \$ 91.76     | Services for 03/01/2024-03/31/2024         |
| 04/15/2024 | 870134  | Invoice Cloud                          | City Ins Fund    | \$ 47.90     | Services for 03/01/2024-03/31/2024         |
| 04/15/2024 | 870134  | Invoice Cloud                          | Parking          | \$ 745.70    | Services for 03/01/2024-03/31/2024         |
| 04/15/2024 | 870134  | Invoice Cloud                          | Solid Waste      | \$ 11,361.57 | Services for 03/01/2024-03/31/2024         |
| 04/15/2024 | 870134  | Invoice Cloud                          | Wastewater       | \$ 10,303.39 | Services for 03/01/2024-03/31/2024         |
| 04/15/2024 | 870134  | Invoice Cloud                          | Water            | \$ 14,050.07 | Services for 03/01/2024-03/31/2024         |
| 04/15/2024 | 870139  | Johnson Laffen Galloway Architects     | Stillwater Const | \$ 23,927.69 | Stillwater-comprehensive design plan       |
| 04/15/2024 | 870140  | Junkermier, Clark, Campanella, Stevens | General          | \$ 21,900.00 | Completion of June 30, 2023 Audit Services |
| 04/15/2024 | 870141  | KLJ Engineering                        | SID Const        | \$ 7,010.22  | SID 1425..Broso Park Drive and Gable Rd    |
| 04/15/2024 | 870141  | KLJ Engineering                        | St Maint Dist    | \$ 7,010.23  | SID 1425..Broso Park Drive and Gable Rd    |
| 04/15/2024 | 870142  | Knife River                            | Street/Traffic   | \$ 2,397.00  | asphalt                                    |
| 04/15/2024 | 870142  | Knife River                            | Street/Traffic   | \$ 991.16    | asphalt                                    |
| 04/15/2024 | ACH     | Kois Brothers Equip                    | Fleet            | \$ 6.41      | 132053                                     |
| 04/15/2024 | ACH     | Kois Brothers Equip                    | Fleet            | \$ 28.08     | 132053                                     |
| 04/15/2024 | ACH     | Kois Brothers Equip                    | Fleet            | \$ 109.10    | 132053                                     |
| 04/15/2024 | ACH     | Kois Brothers Equip                    | Fleet            | \$ 2,933.34  | 132065                                     |
| 04/15/2024 | ACH     | Kois Brothers Equip                    | Fleet            | \$ 3,023.40  | 132119                                     |
| 04/15/2024 | ACH     | Kois Brothers Equip                    | Fleet            | \$ 185.80    | 132120                                     |
| 04/15/2024 | ACH     | Kois Brothers Equip                    | Fleet            | \$ 592.44    | 132192                                     |
| 04/15/2024 | ACH     | Kois Brothers Equip                    | Fleet            | \$ 1,211.20  | 132217                                     |
| 04/15/2024 | ACH     | Kois Brothers Equip                    | Fleet            | \$ 606.05    | 132217                                     |
| 04/15/2024 | ACH     | Kois Brothers Equip                    | Fleet            | \$ 217.68    | 132217                                     |
| 04/15/2024 | ACH     | Kois Brothers Equip                    | Fleet            | \$ 113.57    | 132249                                     |
| 04/15/2024 | ACH     | Kois Brothers Equip                    | Fleet            | \$ 155.42    | 132249                                     |

| Check Date | Check # | Name                                   | Fund Name        | Amount        | Item Desc                                |
|------------|---------|----------------------------------------|------------------|---------------|------------------------------------------|
| 04/15/2024 | ACH     | Kois Brothers Equip                    | Fleet            | \$ (2,933.34) | 9308                                     |
| 04/15/2024 | 870144  | L P Anderson Tire Co                   | Fleet            | \$ 612.59     | 2025030                                  |
| 04/15/2024 | 870144  | L P Anderson Tire Co                   | Fleet            | \$ 486.66     | 2025556                                  |
| 04/15/2024 | 870144  | L P Anderson Tire Co                   | Fleet            | \$ 3,240.00   | 2083484                                  |
| 04/15/2024 | 870144  | L P Anderson Tire Co                   | Street/Traffic   | \$ 48.28      | TIRE REPAIR                              |
| 04/15/2024 | 870144  | L P Anderson Tire Co                   | Street/Traffic   | \$ 189.80     | TIRE REPAIR                              |
| 04/15/2024 | 870144  | L P Anderson Tire Co                   | Street/Traffic   | \$ 80.00      | TIRE REPAIR                              |
| 04/15/2024 | 870144  | L P Anderson Tire Co                   | Street/Traffic   | \$ 28.17      | TIRE REPAIR                              |
| 04/15/2024 | 870144  | L P Anderson Tire Co                   | Street/Traffic   | \$ (28.17)    | TIRE REPAIR                              |
| 04/15/2024 | 870144  | L P Anderson Tire Co                   | Street/Traffic   | \$ 48.00      | TIRE REPAIR                              |
| 04/15/2024 | 870144  | L P Anderson Tire Co                   | Street/Traffic   | \$ 28.17      | TIRE REPAIR                              |
| 04/15/2024 | 870144  | L P Anderson Tire Co                   | Street/Traffic   | \$ 107.50     | TIRE REPAIR                              |
| 04/15/2024 | 870144  | L P Anderson Tire Co                   | Street/Traffic   | \$ 28.17      | TIRE REPAIR                              |
| 04/15/2024 | 870146  | Lawn Ranger                            | Payroll Clearing | \$ 72,270.00  | Bid Deposit Refund Grand Park Irrigation |
| 04/15/2024 | 870147  | Lee Newspaper                          | P.W. Admin       | \$ 4,419.95   | Public Works Dept Media Marketing 2023   |
| 04/15/2024 | 870149  | Madison Agency                         | Airport          | \$ 7,740.00   | Advertising&Marketing&Support for FY24   |
| 04/15/2024 | 870153  | Matthew Roberts Concrete               | Wastewater       | \$ 2,640.00   | Drain in C & C Shop                      |
| 04/15/2024 | 870153  | Matthew Roberts Concrete               | Water            | \$ 1,000.00   | 120 Jefferson Street ..>Replace Approach |
| 04/15/2024 | 870153  | Matthew Roberts Concrete               | Water            | \$ 1,000.00   | 2522 Lewis Ave, Replaced Curb & sidewa   |
| 04/15/2024 | 870153  | Matthew Roberts Concrete               | Water            | \$ 2,640.00   | Drain in C & C Shop                      |
| 04/15/2024 | 870164  | Montana Municipal Interlocal Authority | Payroll Clearing | \$ 398,572.87 | Workers' Compensation Program            |
| 04/15/2024 | 870165  | Montana Peterbilt                      | Fleet            | \$ 518.32     | 88068BL                                  |
| 04/15/2024 | 870165  | Montana Peterbilt                      | Fleet            | \$ 402.61     | 90668BL                                  |
| 04/15/2024 | 870165  | Montana Peterbilt                      | Fleet            | \$ 72.84      | 90833BL                                  |
| 04/15/2024 | 870165  | Montana Peterbilt                      | Fleet            | \$ 227.26     | 90868BL                                  |
| 04/15/2024 | 870165  | Montana Peterbilt                      | Fleet            | \$ 181.50     | 90869BL                                  |
| 04/15/2024 | 870165  | Montana Peterbilt                      | Fleet            | \$ 160.44     | 91021BL                                  |
| 04/15/2024 | 870165  | Montana Peterbilt                      | Fleet            | \$ 149.63     | 91021BL                                  |
| 04/15/2024 | 870165  | Montana Peterbilt                      | Fleet            | \$ 1,095.28   | 91125BL                                  |
| 04/15/2024 | 870165  | Montana Peterbilt                      | Fleet            | \$ 88.00      | 91125BL                                  |
| 04/15/2024 | 870168  | MT Dept of Rev-CGR2                    | Solid Waste      | \$ 621.41     | WO 22-27 Landfill Gas Compliance Flare   |
| 04/15/2024 | 870168  | MT Dept of Rev-CGR2                    | Stillwater Const | \$ 21,784.27  | Law and Justice Center/City Hall Remodel |
| 04/15/2024 | 870168  | MT Dept of Rev-CGR2                    | Storm Sewer      | \$ 770.42     | WO 24-19 Arnold Drain Intake Improv      |

| Check Date | Check # | Name                          | Fund Name      | Amount      | Item Desc                               |
|------------|---------|-------------------------------|----------------|-------------|-----------------------------------------|
| 04/15/2024 | 870168  | MT Dept of Rev-CGR2           | Wastewater     | \$ 943.29   | Retainage Release                       |
| 04/15/2024 | 870168  | MT Dept of Rev-CGR2           | Wastewater     | \$ 1,009.49 | WO 23-24 Belknap Remodel                |
| 04/15/2024 | 870168  | MT Dept of Rev-CGR2           | Water          | \$ 1,069.95 | WO 22-45..Willett Pump Station Improv   |
| 04/15/2024 | 870168  | MT Dept of Rev-CGR2           | Water          | \$ 877.58   | WO 22-45..Willett Pump Station Improv   |
| 04/15/2024 | 870168  | MT Dept of Rev-CGR2           | Water          | \$ 268.34   | WO 23-24 Belknap Remodel                |
| 04/15/2024 | 870171  | Nationwide Equipment Training | Street/Traffic | \$ 900.00   | Crane Operator Course                   |
| 04/15/2024 | 870171  | Nationwide Equipment Training | Wastewater     | \$ 674.00   | Crane Operator Course                   |
| 04/15/2024 | 870171  | Nationwide Equipment Training | Wastewater     | \$ 435.00   | Crane Operator Course                   |
| 04/15/2024 | 870171  | Nationwide Equipment Training | Water          | \$ 857.50   | Crane Operator Course                   |
| 04/15/2024 | 870171  | Nationwide Equipment Training | Water          | \$ 653.50   | Crane Operator Course                   |
| 04/15/2024 | 870175  | NorthWestern Energy           | Airport        | \$ 13.23    | 0712534-7. Gate 16 Light. March 2024    |
| 04/15/2024 | 870175  | NorthWestern Energy           | Airport        | \$ 142.73   | 0712535-4. Employee Parking. March 2024 |
| 04/15/2024 | 870175  | NorthWestern Energy           | Airport        | \$ 22.65    | 0712791-3. Gate 16. March 2024          |
| 04/15/2024 | 870175  | NorthWestern Energy           | Airport        | \$ 25.61    | 0712795-4. Gate 17. March 2024          |
| 04/15/2024 | 870175  | NorthWestern Energy           | Airport        | \$ 29.98    | 0712797-0. Gate 9. March 2024           |
| 04/15/2024 | 870175  | NorthWestern Energy           | Airport        | \$ 14.33    | 0712805-1. IP-10. March 2024            |
| 04/15/2024 | 870175  | NorthWestern Energy           | Airport        | \$ 7.55     | 0712813-5. Burn Pit. March 2024         |
| 04/15/2024 | 870175  | NorthWestern Energy           | Airport        | \$ 32.68    | 0719759-3. Gate 12. March 2023          |
| 04/15/2024 | 870175  | NorthWestern Energy           | Airport        | \$ 74.44    | 0719760-1. Gate 14. March 2024          |
| 04/15/2024 | 870175  | NorthWestern Energy           | Airport        | \$ 31.25    | 0719761-9. Gate 15. March 2024          |
| 04/15/2024 | 870175  | NorthWestern Energy           | Airport        | \$ 25.48    | 0719762-7. Gate 13. March 2024          |
| 04/15/2024 | 870175  | NorthWestern Energy           | Airport        | \$ 25.05    | 0720296-3. Gate 29. March 2024          |
| 04/15/2024 | 870175  | NorthWestern Energy           | Airport        | \$ 28.38    | Runway Weather System. March 2024       |
| 04/15/2024 | 870175  | NorthWestern Energy           | Building       | \$ 25.33    | 1569631-3                               |
| 04/15/2024 | 870175  | NorthWestern Energy           | Engineering    | \$ 47.20    | engineering parking lot                 |
| 04/15/2024 | 870175  | NorthWestern Energy           | Facilities     | \$ 110.29   | 3866815-8                               |
| 04/15/2024 | 870175  | NorthWestern Energy           | Facilities     | \$ 168.72   | 3922089-2                               |
| 04/15/2024 | 870175  | NorthWestern Energy           | General        | \$ 147.02   | 0712538-8                               |
| 04/15/2024 | 870175  | NorthWestern Energy           | General        | \$ 135.85   | 0712539-6                               |
| 04/15/2024 | 870175  | NorthWestern Energy           | General        | \$ 10.50    | 1635289-0                               |
| 04/15/2024 | 870175  | NorthWestern Energy           | Park Dist 1    | \$ 6.13     | 0722253-2                               |
| 04/15/2024 | 870175  | NorthWestern Energy           | Park Dist 1    | \$ 6.00     | 0722258-1                               |
| 04/15/2024 | 870175  | NorthWestern Energy           | Park Dist 1    | \$ 12.93    | 0722259-9                               |

| Check Date | Check # | Name                | Fund Name   | Amount      | Item Desc |
|------------|---------|---------------------|-------------|-------------|-----------|
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ 8.90     | 0722272-2 |
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ 231.64   | 0722273-0 |
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ 9.28     | 0722274-8 |
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ 88.70    | 0722275-5 |
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ 30.22    | 0722278-9 |
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ 13.23    | 0722279-7 |
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ 6.13     | 0722280-5 |
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ 6.13     | 0722281-3 |
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ 6.13     | 0722283-9 |
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ 6.13     | 0722284-7 |
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ 13.23    | 0722808-3 |
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ 7.82     | 0722852-1 |
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ 8.58     | 0722862-0 |
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ 99.98    | 0722901-6 |
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ 6.28     | 0722976-8 |
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ 1,089.79 | 0722995-8 |
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ 80.02    | 0723005-5 |
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ 6.13     | 0723025-3 |
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ -        | 0723039-4 |
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ 6.00     | 0723046-9 |
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ 6.00     | 0723049-3 |
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ 19.76    | 0723064-2 |
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ 19.76    | 0723065-9 |
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ 4.11     | 0723391-9 |
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ 55.39    | 0723884-3 |
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ 19.76    | 0723887-6 |
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ 40.29    | 0813489-2 |
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ 77.28    | 1160780-1 |
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ -        | 1409394-2 |
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ 9.39     | 1849408-8 |
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ 19.59    | 1904944-4 |
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ 36.24    | 1941243-6 |
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ 10.80    | 3020837-5 |

| Check Date | Check # | Name                | Fund Name   | Amount    | Item Desc |
|------------|---------|---------------------|-------------|-----------|-----------|
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ 42.12  | 3241436-9 |
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ 6.00   | 3477233-5 |
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ 23.91  | 3771457-3 |
| 04/15/2024 | 870175  | NorthWestern Energy | Park Dist 1 | \$ -      | 4086220-3 |
| 04/15/2024 | 870175  | NorthWestern Energy | Parking     | \$ 130.60 | 3835890-9 |
| 04/15/2024 | 870175  | NorthWestern Energy | Parks Maint | \$ 5.94   | 0722272-2 |
| 04/15/2024 | 870175  | NorthWestern Energy | Parks Maint | \$ 6.13   | 0723384-4 |
| 04/15/2024 | 870175  | NorthWestern Energy | Parks Maint | \$ 6.00   | 0723386-9 |
| 04/15/2024 | 870175  | NorthWestern Energy | Parks Maint | \$ 6.00   | 0723387-7 |
| 04/15/2024 | 870175  | NorthWestern Energy | Parks Maint | \$ 6.00   | 0723388-5 |
| 04/15/2024 | 870175  | NorthWestern Energy | Parks Maint | \$ 2.74   | 0723391-9 |
| 04/15/2024 | 870175  | NorthWestern Energy | Parks Maint | \$ 6.85   | 0723393-5 |
| 04/15/2024 | 870175  | NorthWestern Energy | Parks Maint | \$ 6.13   | 0723394-3 |
| 04/15/2024 | 870175  | NorthWestern Energy | Parks Maint | \$ 6.13   | 0723395-0 |
| 04/15/2024 | 870175  | NorthWestern Energy | Parks Maint | \$ 6.13   | 0723396-8 |
| 04/15/2024 | 870175  | NorthWestern Energy | Parks Maint | \$ 6.13   | 0723397-6 |
| 04/15/2024 | 870175  | NorthWestern Energy | Parks Maint | \$ 6.13   | 0723398-4 |
| 04/15/2024 | 870175  | NorthWestern Energy | Parks Maint | \$ 6.13   | 0723835-5 |
| 04/15/2024 | 870175  | NorthWestern Energy | Parks Maint | \$ 8.58   | 0723836-3 |
| 04/15/2024 | 870175  | NorthWestern Energy | Parks Maint | \$ 6.28   | 0723840-5 |
| 04/15/2024 | 870175  | NorthWestern Energy | Parks Maint | \$ 14.92  | 0723879-3 |
| 04/15/2024 | 870175  | NorthWestern Energy | Parks Maint | \$ 6.72   | 0723883-5 |
| 04/15/2024 | 870175  | NorthWestern Energy | Parks Maint | \$ 6.72   | 0881455-0 |
| 04/15/2024 | 870175  | NorthWestern Energy | Parks Maint | \$ 0.65   | 1029192-0 |
| 04/15/2024 | 870175  | NorthWestern Energy | Parks Maint | \$ 0.64   | 1265177-4 |
| 04/15/2024 | 870175  | NorthWestern Energy | Parks Maint | \$ -      | 1396192-5 |
| 04/15/2024 | 870175  | NorthWestern Energy | Parks Maint | \$ 23.51  | 1513800-1 |
| 04/15/2024 | 870175  | NorthWestern Energy | Parks Maint | \$ 9.53   | 1513802-7 |
| 04/15/2024 | 870175  | NorthWestern Energy | Parks Maint | \$ 8.40   | 1513804-3 |
| 04/15/2024 | 870175  | NorthWestern Energy | Parks Maint | \$ 0.51   | 1948667-9 |
| 04/15/2024 | 870175  | NorthWestern Energy | Parks Maint | \$ 0.78   | 2041362-1 |
| 04/15/2024 | 870175  | NorthWestern Energy | Parks Maint | \$ 4.89   | 2055817-7 |
| 04/15/2024 | 870175  | NorthWestern Energy | Parks Maint | \$ -      | 3707234-5 |

| Check Date | Check # | Name                        | Fund Name        | Amount       | Item Desc                                   |
|------------|---------|-----------------------------|------------------|--------------|---------------------------------------------|
| 04/15/2024 | 870175  | NorthWestern Energy         | Parks Maint      | \$ -         | 3707235-2                                   |
| 04/15/2024 | 870175  | NorthWestern Energy         | Parks Maint      | \$ -         | 3707236-0                                   |
| 04/15/2024 | 870175  | NorthWestern Energy         | Parks Maint      | \$ 4.20      | 4103439-8                                   |
| 04/15/2024 | 870175  | NorthWestern Energy         | Public Safety    | \$ 525.57    | 0100477-9FIRE 6 ELECTRIC SERVICE, FY24      |
| 04/15/2024 | 870175  | NorthWestern Energy         | Public Safety    | \$ 382.21    | 0720817-6                                   |
| 04/15/2024 | 870175  | NorthWestern Energy         | Public Safety    | \$ 141.11    | 4045328-4                                   |
| 04/15/2024 | 870175  | NorthWestern Energy         | Street/Traffic   | \$ 7.99      | 1045820-6                                   |
| 04/15/2024 | 870175  | NorthWestern Energy         | Street/Traffic   | \$ 7.98      | 2047007-6                                   |
| 04/15/2024 | 870175  | NorthWestern Energy         | Street/Traffic   | \$ 8.27      | 2047010-0                                   |
| 04/15/2024 | 870175  | NorthWestern Energy         | Street/Traffic   | \$ 7.14      | 2047013-4                                   |
| 04/15/2024 | 870175  | NorthWestern Energy         | Street/Traffic   | \$ 7.41      | 2047017-5                                   |
| 04/15/2024 | 870175  | NorthWestern Energy         | Street/Traffic   | \$ 7.70      | 2047019-1                                   |
| 04/15/2024 | 870175  | NorthWestern Energy         | Street/Traffic   | \$ 11.68     | 3088038-9                                   |
| 04/15/2024 | 870175  | NorthWestern Energy         | Street/Traffic   | \$ 0.77      | 3590004-2                                   |
| 04/15/2024 | 870175  | NorthWestern Energy         | Street/Traffic   | \$ 6.98      | 3660075-7                                   |
| 04/15/2024 | 870175  | NorthWestern Energy         | Transit          | \$ 2,583.25  | 0100473-8. Monad Road. April 2024           |
| 04/15/2024 | 870175  | NorthWestern Energy         | Transit          | \$ 480.51    | 0719225-5                                   |
| 04/15/2024 | 870175  | NorthWestern Energy         | Wastewater       | \$ 13.34     | 1704025-4                                   |
| 04/15/2024 | 870175  | NorthWestern Energy         | Wastewater       | \$ 190.74    | 389 62ND St Lift Entrance, March 2024       |
| 04/15/2024 | 870175  | NorthWestern Energy         | Water            | \$ 6.00      | 1867265-9                                   |
| 04/15/2024 | 870175  | NorthWestern Energy         | Water            | \$ 2,485.71  | 5809 Canyonwoods Dr, March 2024             |
| 04/15/2024 | 870177  | Performance Engin & Consult | Storm Sewer      | \$ 30,158.58 | Bitterroot Drive and Wicks Lane Corridor    |
| 04/15/2024 | 870191  | Salt Lake Wholesale Sports  | Public Safety    | \$ 351.46    | 93911, 00 buck                              |
| 04/15/2024 | 870191  | Salt Lake Wholesale Sports  | Public Safety    | \$ 1,257.95  | 95796, 9mm, 223                             |
| 04/15/2024 | 870191  | Salt Lake Wholesale Sports  | Public Safety    | \$ 3,484.50  | 96463, 168 gr                               |
| 04/15/2024 | 870203  | Sunset Excavation           | Payroll Clearing | \$ 11,263.50 | Bid Deposit Refund for WO 24-27             |
| 04/15/2024 | ACH     | Town & Country Supply       | Public Safety    | \$ 495.60    | 443896 FIRE 7 - DIESEL                      |
| 04/15/2024 | ACH     | Town & Country Supply       | Public Safety    | \$ 495.60    | 443897 FIRE 5 - DIESEL                      |
| 04/15/2024 | ACH     | Town & Country Supply       | Public Safety    | \$ 660.80    | 443898 FIRE 3 - DIESEL                      |
| 04/15/2024 | ACH     | Town & Country Supply       | Public Safety    | \$ 1,977.73  | FIRE 1 - UNLEADED [409] & DIESEL [131]      |
| 04/15/2024 | ACH     | Town & Country Supply       | Transit          | \$ 6,351.00  | 443639. 2000 Gallons Unleaded Fuel          |
| 04/15/2024 | ACH     | Tractor & Equipment         | Solid Waste      | \$ 128.68    | Element AS-S for landfill unit 0260.        |
| 04/15/2024 | ACH     | Tractor & Equipment         | Solid Waste      | \$ 537.70    | Elements and air filters for Landfill units |

| Check Date | Check # | Name                    | Fund Name             | Amount         | Item Desc                                    |
|------------|---------|-------------------------|-----------------------|----------------|----------------------------------------------|
| 04/15/2024 | ACH     | Tractor & Equipment     | Solid Waste           | \$ 646.96      | Elements and filters for Landfill unit 0201. |
| 04/15/2024 | ACH     | Tractor & Equipment     | Solid Waste           | \$ 976.30      | Filter and cartridge for Landfill unit 0261. |
| 04/15/2024 | ACH     | Tractor & Equipment     | Solid Waste           | \$ 1,737.94    | Filters,cartridges,elements Landfill units   |
| 04/15/2024 | 870210  | TrueNorth Steel         | Street/Traffic        | \$ 5,071.68    | inv#BI0000032800culvert for chub ditch       |
| 04/15/2024 | 870211  | TW Ridley               | Wastewater            | \$ 99,939.87   | WO 23-24 Belknap Remodel                     |
| 04/15/2024 | 870211  | TW Ridley               | Water                 | \$ 26,566.29   | WO 23-24 Belknap Remodel                     |
| 04/15/2024 | 870212  | Tyler Tech              | EOC 911               | \$ 34,939.00   | One Year Contract and MOU with YC            |
| 04/15/2024 | 870212  | Tyler Tech              | General               | \$ 23,843.95   | Tax-Wise                                     |
| 04/15/2024 | 870212  | Tyler Tech              | General               | \$ 870.00      | Tax-Wise                                     |
| 04/15/2024 | 870212  | Tyler Tech              | IT Resources          | \$ (1,429.96)  | Credit from Invoice# I24-010328              |
| 04/15/2024 | 870212  | Tyler Tech              | IT Resources          | \$ 59,953.01   | One Year Contract and MOU with YC            |
| 04/15/2024 | 870212  | Tyler Tech              | Public Safety         | \$ (8,335.20)  | annual software DL, Mag strip reader         |
| 04/15/2024 | 870212  | Tyler Tech              | Public Safety         | \$ (2,639.50)  | Credit from Invoice# I24-010328              |
| 04/15/2024 | 870212  | Tyler Tech              | Public Safety         | \$ (10,279.65) | Credit from Invoice# I24-010329              |
| 04/15/2024 | 870212  | Tyler Tech              | Public Safety         | \$ 89,998.00   | One Year Contract and MOU with YC            |
| 04/15/2024 | 870212  | Tyler Tech              | Public Safety         | \$ 40,307.00   | One Year Contract and MOU with YC            |
| 04/15/2024 | 870214  | Uniforms2gear           | Public Safety         | \$ 868.86      | 2024030030, carrier                          |
| 04/15/2024 | 870214  | Uniforms2gear           | Public Safety         | \$ 1,040.04    | 2024030294,class A pants                     |
| 04/15/2024 | 870214  | Uniforms2gear           | Public Safety         | \$ 1,502.28    | 2024030298, class A pants                    |
| 04/15/2024 | 870214  | Uniforms2gear           | Public Safety         | \$ 577.80      | 2024030313,class A pants                     |
| 04/15/2024 | 870214  | Uniforms2gear           | Public Safety         | \$ 6,083.40    | 2024030345, vests                            |
| 04/15/2024 | 870214  | Uniforms2gear           | Public Safety         | \$ 153.49      | 2024030650, tactical pants                   |
| 04/15/2024 | 870214  | Uniforms2gear           | Public Safety         | \$ 1,216.68    | 2024040337, carrier                          |
| 04/15/2024 | 870219  | Van Arsdale Const       | CDBG                  | \$ 14,400.00   | 930 Steffanich Drive / Xeriscaping           |
| 04/15/2024 | 870219  | Van Arsdale Const       | CDBG                  | \$ 550.00      | Rear Door Replacement due to vandalism       |
| 04/15/2024 | 870222  | Voegele Acquisitions    | Street/Traffic        | \$ 1,978.00    | preemergent roundabouts                      |
| 04/15/2024 | 870222  | Voegele Acquisitions    | Street/Traffic        | \$ 140.00      | spring tree fertilization of trees cabelas   |
| 04/15/2024 | 870222  | Voegele Acquisitions    | Street/Traffic        | \$ 7,565.00    | spring tree fertilization along zimmerman    |
| 04/15/2024 | 870225  | Western Municipal Const | Solid Waste           | \$ 61,519.66   | WO 22-27 Landfill Gas Compliance Flare       |
| 04/15/2024 | 870227  | Wright Company MT       | Wastewater            | \$ 6,825.00    | Applied ground sterilant to gravel areas     |
| 04/15/2024 | 870227  | Wright Company MT       | Wastewater            | \$ 530.00      | Applied ground sterilant to lift station     |
| 04/15/2024 | 870227  | Wright Company MT       | Wastewater            | \$ 3,200.00    | apply ground sterilant at Rehberg Ranch      |
| 04/15/2024 | 870229  | Yellowstone Electric Co | Cemetery Improvements | \$ 9,800.00    | cemetery 400-amp service pump                |

**City Council Regular**

**Date:** 05/13/2024  
**Title:** Resolution of Intent to Donate Property in Whisper Ridge Subdivision and Set a Public Hearing  
**Presented by:** Debi Meling  
**Department:** Public Works  
**Presentation:** No  
**Legal Review:** Yes  
**Project Number:** NA

---

**RECOMMENDATION**

Staff recommends that the City Council approve a Resolution of Intent to donate City real property to Whisper Ridge Subdivision Phase II Homeowners Association and set a public hearing for June 10, 2024.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Whisper Ridge Subdivision, located north of Rimrock Road east of 54th Street West, was subdivided in 2012 and created 26 lots. The current subdivision plat is attached for reference. The attached Subdivision Improvements Agreement (SIA) noted that the subdivision will be constructed in two separate phases. Phase I included Lots 1 and 2, Block 1 and Lots 1 and 2, Block 3 and has been constructed. The SIA prescribed that all storm water storage would be located on City of Billings' right-of-way and would be maintained by the City. The storm water storage right-of-way was platted as Lot 7, Block 2 and deeded to the City at no cost at the request of the City.

The developer wants to proceed with construction of phase II, which includes the remaining lots within Whisper Ridge Subdivision. The developer is proposing to relocate property lines of Lots 1, 2, 3, 4, and 7, Block 2 through an exempt subdivision plat. See attached Amended Plat of Lots 1, 2, 3, 4, and 7 of Block 2, Whisper Ridge Subdivision. In order to complete the exempt plat, it becomes necessary to donate Lot 7 to the homeowner's association. The homeowner's association has been created and is called Whisper Ridge Subdivision Phase II Homeowner's Association. Maintenance of the storm water facility located on proposed Lot 1A of the subdivision would be performed by the Homeowners Association. The developer submitted an amended SIA that forms a homeowner's association for the lots in Phase II and assigns the maintenance of the storm water facility to the homeowner's association. The proposed Lot 1A would have an easement over it that would allow the City to maintain the storm water facility in case the homeowner's association ever ceased to maintain the facility. In this case, the City would create a maintenance district in order to fund the maintenance. The concept of the subdivision maintaining the storm water facility that serves the subdivision is consistent with newly created subdivisions.

In summary, this action will remove Lot 7 from City ownership, remove City storm water maintenance functions, and require maintenance of the facility by the subdivision homeowner's association, consistent with current subdivision and storm water regulations. Action at this City Council meeting is to approve the resolution of intent and set a public hearing for June 10, 2024. At the June 10, 2024, meeting, Council may act to donate the property to a private entity and make a finding that the property is no longer necessary for City business or that the public interest may be furthered by the donation in accordance with Ordinance 23-5864 Amending BMCC 22-900 Sale, Exchange, or Donation of City Real Property.

**ALTERNATIVES**

City Council may:

- Approve the Resolution of Intent to donate property in Whisper Ridge and set a public hearing for June 10, 2024; or,
- Not approve the Resolution of Intent. This would require the developer to develop the original phase II in Whisper Ridge Subdivision. The City would be required to maintain the stormwater facility.

**FISCAL EFFECTS**

Donating Lot 7 to the Whisper Ridge Subdivision Phase II Homeowners Association will allow the association to maintain the stormwater facility. Transferring ownership of Lot 7 would save the City money by eliminating the City maintenance responsibility. Also, as city owned land, there are no taxes paid but if the land is donated back to the HOA, taxes would be paid for the property.

---

## **Attachments**

Resolution of Intent

Whisper Ridge Subdivision Plat

Whisper Ridge Subdivision SIA

Exhibit of Lot 7

Whisper Ridge Proposed Plat

## RESOLUTION 24-\_\_\_\_\_

### **A RESOLUTION OF INTENT TO DONATE CITY REAL PROPERTY TO WHISPER RIDGE SUBDIVISION PHASE II HOMEOWNERS ASSOCIATION**

WHEREAS, that certain Subdivision Improvements Agreement for Whisper Ridge Subdivision recorded on September 13, 2012, under Document No. 3638254, requires a stormwater detention pond to be located on City of Billings right-of-way and maintained by the City of Billings under Item V. STORM DRAINAGE of the SIA; and

WHEREAS, a Warranty Deed recorded on September 13, 2012, under Document No. 3638256, transferred ownership of Lot 7, Block 2 of Whisper Ridge Subdivision from the Developer to the City of Billings for said right-of-way for this stormwater detention pond; and

WHEREAS, the City of Billings and the Developer have since determined that the SIA should be amended to require this stormwater detention pond underlying Lot 7, Block 2 of Whisper Ridge Subdivision be reconfigured, owned, and maintained by the Whisper Ridge Subdivision Phase II Homeowners Association ("HOA");

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

1. In furtherance of the public interest, the city intends to donate the real property transferred by the Developer of Whisper Ridge Subdivision to the City of Billings in the Warranty Deed recorded on September 13, 2012, under Document No. 3638256. The City intends to donate the referenced real property to the Whisper Ridge Subdivision Phase II Homeowners Association by Grant Deed With Reservation of Easement for perpetual use, access, and maintenance of this private stormwater detention pond for public stormwater management upon the condition precedent that an Amended SIA for Whisper Ridge Subdivision is approved by the City Council.
2. NOTICE OF HEARING. On Monday May 13, 2024, at 5:30 p.m., or as soon thereafter as the matter could be considered on the agenda in the Council Chambers of the City Hall, Billings, Montana, the City Council heard objections to the adoption of this resolution. The City Clerk published notice twice, at least five (5) days prior to the hearing, in the Yellowstone County News.

Notice of this public hearing was also placed on the subject property for no less than seven (7) days prior to hearing as required by Billings, Montana City Code section 22-902(e).

3. EFFECTIVE DATE. This resolution shall be effective upon adoption.

ADOPTED AND APPROVED by the City Council of the City of Billings, Montana,  
on the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

CITY OF BILLINGS

By: \_\_\_\_\_  
William A. Cole, Mayor

ATTEST:

By: \_\_\_\_\_  
Denise R. Bohlman, City Clerk

CERTIFICATE AS TO RESOLUTION AND ADOPTING VOTE

I, the undersigned, being the duly qualified and acting recording officer of the City of Billings, Montana (the City), hereby certify that the attached resolution is a true copy of Resolution No. \_\_\_\_\_, entitled: **RESOLUTION OF INTENT TO DONATE CITY REAL PROPERTY TO WHISPER RIDGE SUBDIVISION PHASE II HOMEOWNERS ASSOCIATION**; (the "Resolution" was duly adopted by the City Council of the City at a meeting on \_\_\_\_\_, 2024, that the meeting was duly held by the City Council and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Resolution has not as of the date hereof been amended or repealed.)

I further certify that, upon vote being taken on the Resolution at said meeting, the following Councilmembers voted in favor thereof: \_\_\_\_\_;  
voted against the same: \_\_\_\_\_;  
or were absent: \_\_\_\_\_.

WITNESS my hand officially this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Denise R. Bohlman City Clerk



BASIS OF BEARING: AMENDED TRACTS 3-C & 3-D, CERTIFICATE OF SURVEY No. 1834, SECOND AMENDED

- FOUND SURVEY MONUMENT, AS NOTED
- SET 5/8" X 18" REBAR WITH CAP MARKED WITH THE LICENSE NUMBER OF THE UNDERSIGNED LAND SURVEYOR AND "SANDERSON STEWART"
- FOUND MONUMENT BOX
- SET INTERSECTION MONUMENT 5/8" X 18" REBAR WITH CAP MARKED WITH THE LICENSE NUMBER OF THE UNDERSIGNED LAND SURVEYOR AND "SANDERSON STEWART BILLINGS, MT." WILL BE REPLACED WITH BRASS CAP MONUMENT BOX UPON COMPLETION OF STREET IMPROVEMENTS.

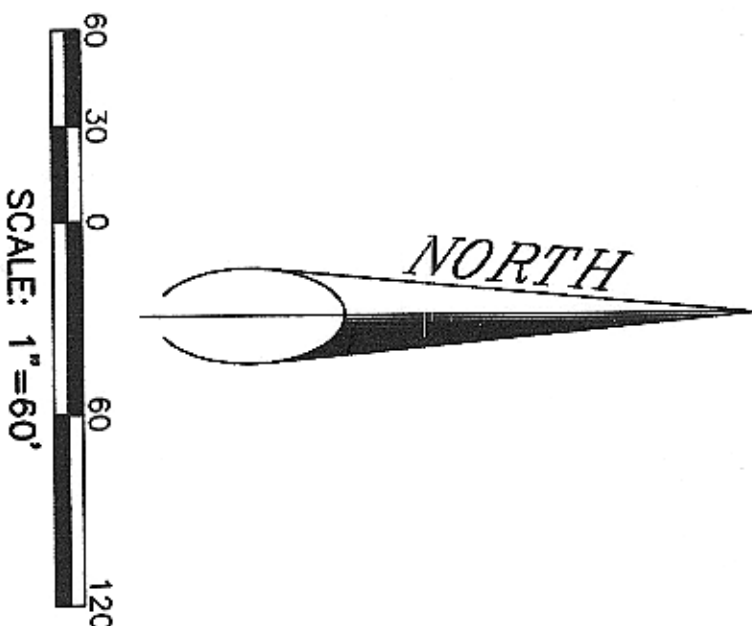
# PLAT OF WHISPER RIDGE SUBDIVISION

BEING TRACT 3-C-1 OF AMENDED TRACTS 3-C & 3-D, CERTIFICATE OF SURVEY No. 1834, SECOND AMENDED  
SITUATED IN THE SE1/4 & SW1/4 OF SECTION 29, T. 1 N., R. 25 E., P.M.M., IN THE CITY OF BILLINGS, YELLOWSTONE COUNTY, MONTANA

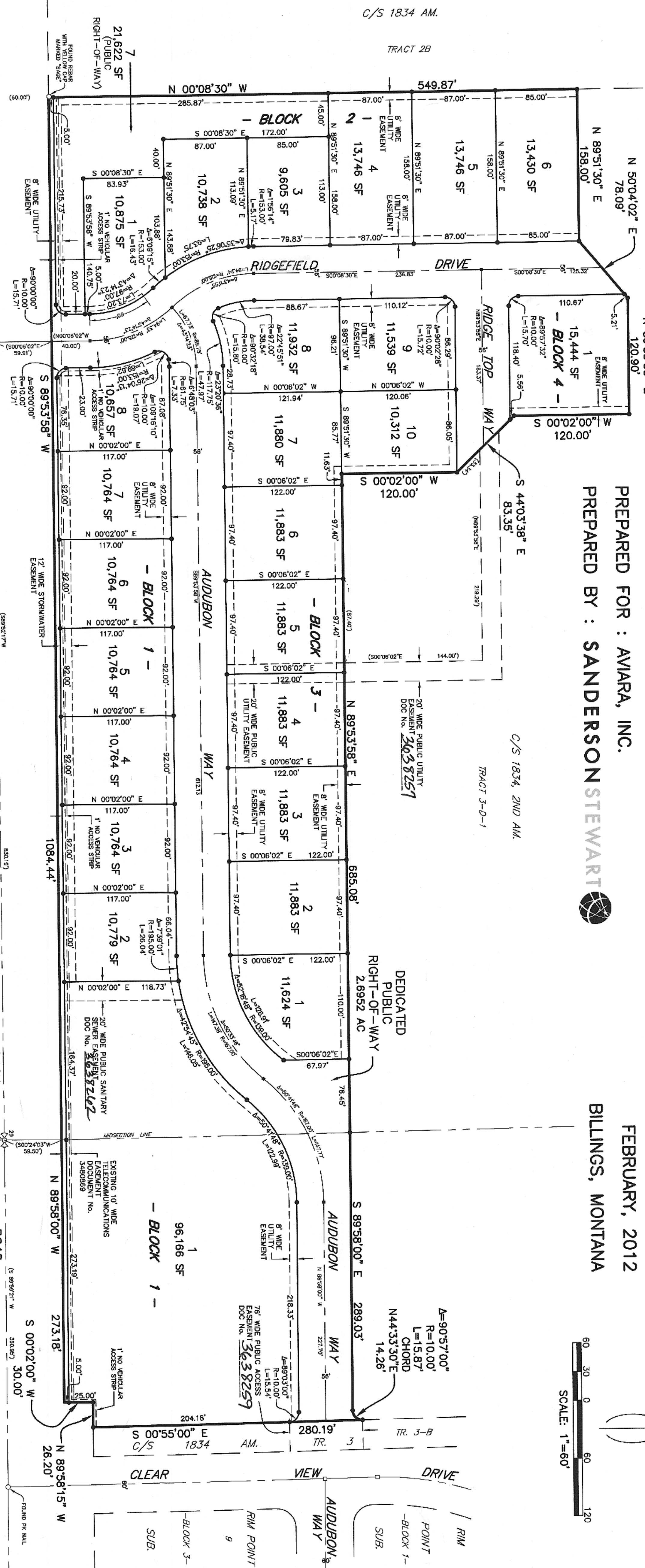
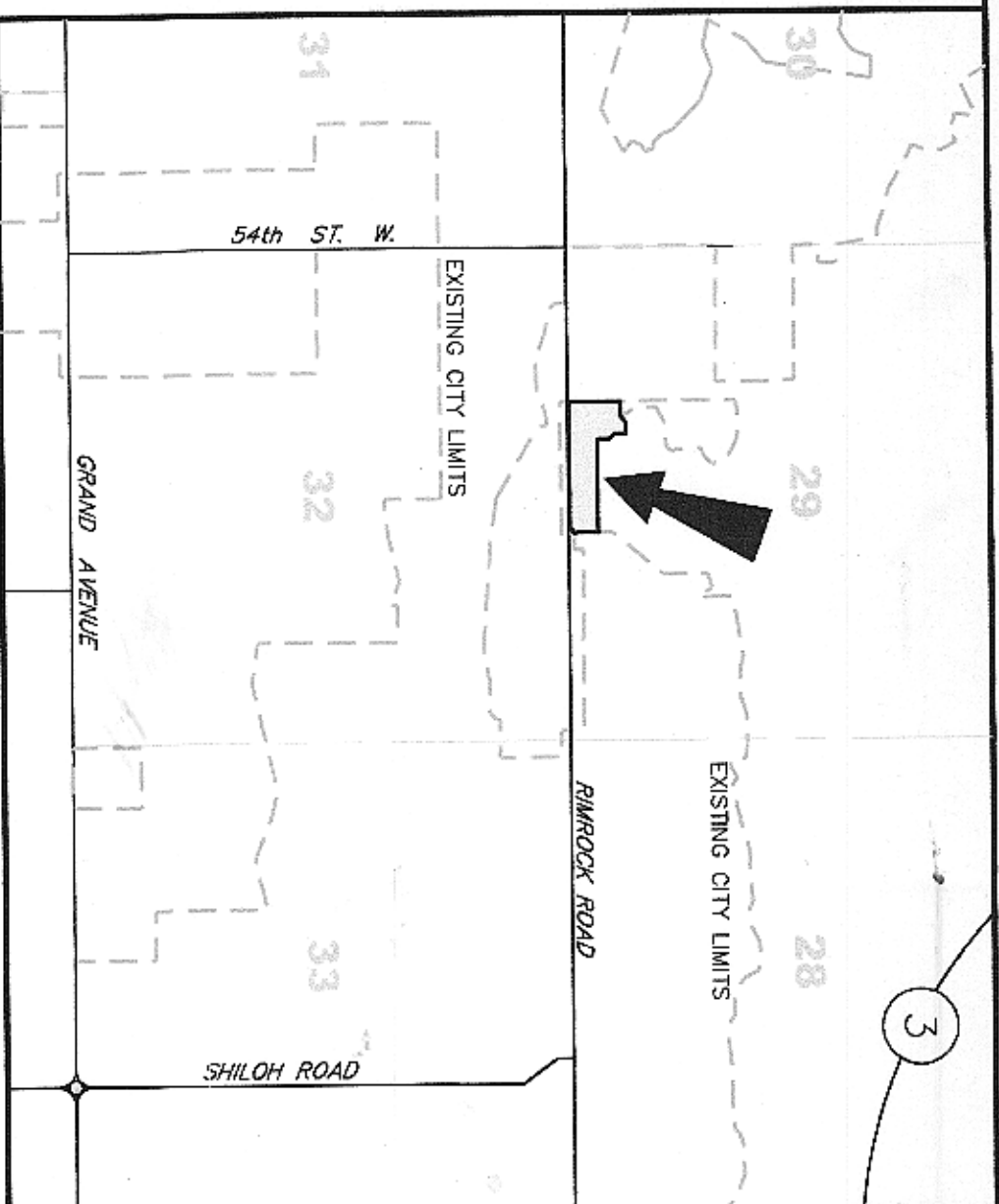
PREPARED FOR : AVARA, INC.

PREPARED BY : SANDERSON STEWART

FEBRUARY, 2012  
BILLINGS, MONTANA



MICINITY MAP  
NOT TO SCALE



| YERGER | HEIGHTS | SUBDIVISION |
|--------|---------|-------------|
| 13     | 14      | 15          |
| 1      | 2       | 3           |
| 4      | 5       | 6           |
| 7      | 8       | 9           |
| 10     | 11      | 12          |
| 13     | 14      | 15          |

## ERRORS AND OMISSIONS REVIEW

I hereby certify that I have examined the original and foregoing plat for errors and omissions in computations and drafting and find that said plat conforms with the requirements of the laws of the State of Montana, and that I am not aware of any errors or omissions in said plat.

*David A. Stewart*  
Date 07-17-2012  
Examining Land Surveyor

## CERTIFICATE OF CITY ENGINEER'S OFFICE

I hereby certify that the original and foregoing plat conforms with Section 76-4-125(2)(b), M.C.A., for the removal of sanitary restrictions since the plat is a master planning plat for the supply of water and the disposal of sewage and solid waste.

*David A. Stewart*  
Date 07-17-2012  
City Engineer's Office

## PUBLIC UTILITY EASEMENT

DOCUMENT No. 3638251

## PUBLIC ACCESS EASEMENT

DOCUMENT No. 3638258 3638259  
3638260

## WARRANTY DEED

DOCUMENT No. 3638256

## SUBDIVISION IMPROVEMENT AGREEMENT

DOCUMENT No. 3638254

## CONSENT TO PLATING

DOCUMENT No. 3638253

## RELEASE OF EASEMENT

DOCUMENT No. 3638261

## CERTIFICATE OF CITY ATTORNEY

This document has been reviewed by the City Attorney's office and is acceptable as to form.

Date 8-8-12  
Reviewed by *Monty Mord*

## CERTIFICATE OF COUNTY TREASURER

I hereby certify that all real property taxes and special assessments have been paid per 76-5-101(2)(b), 76-5-207(3), M.C.A.

Date 8-17-2012  
Yellowstone County Treasurer  
By *Michelle White*  
Deputy



**SIA****3638254**09/13/2012 10:55 AM Pages: 1 of 19 Fees: 5.00  
Jeff Martin Clerk & Recorder, Yellowstone MT

Return to:  
Sanderson Stewart  
1300 North Trans Tech Way  
Billings, MT 59102

**SUBDIVISION IMPROVEMENTS AGREEMENT  
WHISPER RIDGE SUBDIVISION  
CITY OF BILLINGS  
Table of Contents**

|              |                                                          |          |
|--------------|----------------------------------------------------------|----------|
| <b>I.</b>    | Variances                                                | SIA - 2  |
| <b>II.</b>   | Conditions that Run with the Land                        | SIA - 2  |
| <b>III.</b>  | Transportation                                           | SIA - 4  |
|              | A. Streets                                               | SIA - 4  |
|              | B. Sidewalks                                             | SIA - 4  |
|              | C. Street Lighting                                       | SIA - 5  |
|              | D. Traffic Control Devices                               | SIA - 5  |
|              | E. Access                                                | SIA - 5  |
|              | F. Off-Site Intersections                                | SIA - 5  |
|              | G. Billings Area Bikeway and Trails Master Plan (BABTMP) | SIA - 5  |
|              | H. Public Transit                                        | SIA - 6  |
| <b>IV.</b>   | Emergency Services                                       | SIA - 6  |
| <b>V.</b>    | Storm Drainage                                           | SIA - 7  |
| <b>VI.</b>   | Utilities                                                | SIA - 7  |
|              | A. Water                                                 | SIA - 8  |
|              | B. Sanitary Sewer                                        | SIA - 8  |
|              | C. Power, Telephone, Gas, and Cable Television           | SIA - 8  |
| <b>VII.</b>  | Parks/Open Space                                         | SIA - 9  |
| <b>VIII.</b> | Soils/Geotechnical Study                                 | SIA - 9  |
| <b>IX.</b>   | Phasing of Improvements                                  | SIA - 9  |
| <b>X.</b>    | Financial Guarantees                                     | SIA - 11 |
| <b>XI.</b>   | Legal Provisions                                         | SIA - 12 |



Return to:  
Sanderson Stewart  
1300 North Transtech Way  
Billings, MT 59102

## SUBDIVISION IMPROVEMENTS AGREEMENT

### WHISPER RIDGE SUBDIVISION

**THIS AGREEMENT** is made and entered into this 13<sup>th</sup> day of August, 2012, by and between **DOUGLAS AND JOANN DAHLBERG LIVING TRUST AND BUSCHER CONSTRUCTION & DEVELOPMENT, INC.**, whose address for the purpose of this agreement is 3671 Spalding Avenue; Billings, Montana 59106, hereinafter referred to as "Subdivider," and the **CITY OF BILLINGS**, Montana, hereinafter referred to as "City."

#### WITNESSETH:

**WHEREAS**, the preliminary plat of Whisper Ridge Subdivision, located in the City of Billings, Yellowstone County, Montana, was submitted to the Planning and Community Services Department which recommended its approval to the Yellowstone County Board of Planning; and

**WHEREAS**, at a meeting held on the 26th day of July, 2011, by the Yellowstone County Board of Planning, the Board recommended for approval, subject to certain conditions, an area known as the Whisper Ridge Subdivision, and

**WHEREAS**, at a regular meeting held on the 22nd day of August, 2011, the City Council approved, subject to certain conditions, a preliminary plat of Whisper Ridge Subdivision, and

**WHEREAS**, a Subdivision Improvements Agreement is required by the City prior to approval of the final plat; and

**WHEREAS**, the provisions of this agreement shall be effective and applicable to the plat of Whisper Ridge Subdivision, upon filing of the final plat thereof in the office of the Clerk and Recorder of Yellowstone County, Montana. The subdivision shall comply with all requirements of the City of Billings subdivision regulations; the rules, regulations, policies, and resolutions of the City of Billings; and the laws and administrative rules of the State of Montana.



**THEREFORE, THE PARTIES TO THIS AGREEMENT**, for and in consideration of the mutual promises herein contained and for other good and valuable consideration, do hereby agree as follows.

**I. VARIANCES**

Subdivider requests no variances.

**II. CONDITIONS THAT RUN WITH THE LAND**

**A.** Lot owners should be aware that this subdivision could contain wildlife migratory routes. Consequently, owners are advised that wildlife indigenous to this area could be found on the property and may impact the developed property and interface with domestic animals, residents, and visitors. Owners may also experience problems with damage to landscaped shrubs, flowers, and gardens. Any impacts associated with wildlife and any damage arising therefrom is the responsibility of the lot owners.

**B.** Lot owners should be aware that a geotechnical investigation and report was completed on May 23, 2011, for the property which identifies foundation recommendations for individual lots prior to house construction. The following general recommendations are included in the geotechnical report:

- The best option for foundations include helical piers or driven piles
- Where shall bedrock is relatively shallow, soils may be over-excavated to shale and replaced back up to the footing elevation with compacted structural fill.
- Footings should be placed at or below the frost depth of 42-inches
- Foundation drains should be evaluated on a lot by lot basis by the geotechnical engineer once final buildings are developed
- Roof drains should discharge a minimum of 5-feet away from foundation walls
- Construction of footings for structures should not be less than 16-inches in width and isolated footings should not be less than 32-inches square.
- Allowable bearing capacity on over-excavated and replaced compacted granular structural fill is 2,500 per square foot.

A copy of the entire geotechnical report is available for review at the City Building and/or Planning Division offices. If the foundation type or loading is different than indicated in the said report, GEOSCIENCE



should be notified prior to construction and provided an opportunity to modify recommendations as needed.

- C.** There is attached hereto a Waiver waiving the right to protest the creation of the special improvement district or districts, which by this reference is expressly incorporated herein and made as much a part hereof as though fully and completely set forth herein at this point. The Waiver will be filed with the plat, shall run with the land, and shall constitute the guarantee by the Subdivider and property owner or owners of the developments described herein. Said Waiver is effective upon filing and is not conditioned on the completion of the conditions set forth in this agreement. The Subdivider and owner specifically agree that they are waiving valuable rights, and do so voluntarily.
- D.** Lot owners should be aware that agricultural activities could be present on surrounding properties. Any impacts associated with agricultural activities and any issue arising therefrom is the responsibility of the lot owners.
- E.** Lot owners should be aware that the installation of an E-one grinder pump will be required for Lots 7 and 8, Block 1; Lots 1-3, inclusive, Block 2; and Lots 6-8, inclusive, Block 3 at time of lot development. Lot owners should be aware that there is the possibility of periodic maintenance and replacement of the grinder pumps.
- F.** Individual lot owners should be aware that Best Management Practices for stormwater control shall be required for any construction on lots. Best Management Practices are defined within Section 28-201, BMCC and detailed in the Billings Stormwater Management Manual.
- G.** The developer and subsequent contractors/builders acknowledge that there is a Stormwater Pollution Prevention Plan (SWPPP) filed with the City and State Department of Environmental Quality (DEQ). This SWPPP shall be adhered to during all phases of construction and shall be updated as required by DEQ under the General Permit for Stormwater Discharges Associated with Construction Activity, Section 28-201, BMCC and the Billings Stormwater Management Manual.
- H.** Lot owners should be aware that a sanitary sewer main runs on the common lot line between Lots 4 and 5, Block 3 and that periodic maintenance of this main may occur without notice.



### III. TRANSPORTATION

#### A. Streets

1. Audubon Way, Ridgefield Drive, and Ridge Top Way shall be 34 feet wide as measured from back of curb to back of curb. These internal access roads shall be built to grade with a satisfactory subbase, base course, curb and gutter, and asphalt surface. All streets shall be built in accordance with the City of Billings' site development ordinance, city subdivision regulations, and Uniform Building Code.
2. According to the *Billings Urban Area 2009 Transportation Plan Update*, Rimrock Road is classified as a principal arterial. The Subdivider and City agree that the development of said subdivision would trigger improvements to the north half of the Rimrock Road right-of-way. These improvements shall include curb and gutter, 5-foot wide boulevard sidewalk, and asphalt and base course for the difference between the existing half-street width of Rimrock Road (a residential half width). The City and Subdivider agree that no improvements to Rimrock Road shall be constructed at this time. Because these improvements will not be constructed, the developer agrees to give a cash-in-lieu contribution for Phase I improvements adjacent to each Phase I lots based on a cost estimate submitted to the City prior to final plat approval. In addition, developer agrees to give a cash-in-lieu contribution for Phase II improvements adjacent to each Phase II lots based on a cost estimate submitted to the City prior to Phase II lots being released by the City.

#### B. Sidewalks

City and Subdivider agree that developer will install handicap accessibility ramps at time of private contract construction. However, no sidewalks will be installed by the developer as part of construction improvements, with the exception of 5-foot boulevard walk along the north side of Audubon Way from the east boundary of the subdivision to the east property line of Lot 1, Block 3, which will be constructed with the private contract construction improvements. Boulevard sidewalks will be installed on Rimrock Road when the City improves the streets. Said boulevard sidewalks will be guaranteed as stated in Section III (A) (2).

Individual lot owners will be responsible for the construction of the sidewalks adjacent to their lot at the time of lot construction. Sidewalks



shall be 5-foot wide boulevard sidewalks. Lot 1, Block 1 is responsible for sidewalks along its Audubon Way frontage as well as its Clear View Drive frontage.

**C. Street Lighting**

Construction or installation of street lights shall not be required at this time; provided, however, that in the contract for the street improvements required hereunder, the Subdivider shall include conduits at street crossings at the time of street and sidewalk construction to accommodate the future wiring of street lights for the development. If street lights are installed, a street light maintenance district will be formed for the entire subdivision to accommodate maintenance of the street lights.

**D. Traffic Control Devices**

The Subdivider shall furnish and install all necessary traffic control devices adjacent to the subdivision. Traffic control devices shall include all necessary signing, striping, and channelization devices to properly complete the implementation of the proposed street construction. All traffic control devices shall be subject to review and approval by the City Engineering office.

**E. Access**

One access will be provided for the subdivision from Rimrock Road at Ridgefield Drive. In addition, one access will be provided off of Clear View Drive at Audubon Way. Location of these accesses shall be subject to review and approval by the City Engineering office and the Montana Department of Transportation

**F. Off-Site Intersections**

City and Subdivider agree that Subdivider will make no cash contributions to improvements at any area intersections.

**G. Billings Area Bikeway and Trails Master Plan (BABTMP)**

The BABTMP identifies Rimrock Road, adjacent to the site, as an arterial bikeway. Because the BABTMP adjacent to the subdivision has already been constructed as part of a previous project, City and Subdivider agree that no further trail improvements are required as part of this subdivision.



## H. Public Transit

There are no MET Transit routes that service this subdivision at this time. No improvements with regard to MET Transit vehicles are anticipated at this time.

## IV. EMERGENCY SERVICES

Access is provided to this subdivision from one location on Rimrock Road and one location on Clear View Drive. It is anticipated this subdivision will be constructed in two phases, with the first phase accessing off of Clear View Road. As part of Phase I improvements, a 43.5-foot radius gravel cul-de-sac will be installed for emergency vehicle turnaround at the west terminus of Phase I improvements. This cul-de-sac will be reviewed by the City of Billings Engineering and Fire Departments for approval. In addition, fire hydrants will be installed at the required locations as reviewed and approved by the city of Billings Fire Department.

Construction of buildings made of combustible materials shall have adequate fire apparatus access roads and fire hydrant(s) in place to allow for fire suppression requirements. Prior to the issuance of a building permit for construction using combustible materials (i.e. lumber plywood, wood trusses, etc.), fire apparatus access roads and water supply requirements shall be provided in accordance with the International Fire Code as adopted by the City of Billings.

At a minimum, the following is required:

- An unobstructed gravel road or gravel road base must be within 150 feet of the furthest portion of a building under construction as measured along an approved route.
- The access roads are required to support fire apparatus vehicle loading (40 tons) during all weather conditions and shall be a minimum of 20-feet wide.
- An operational fire hydrant shall be located within 600 feet of the furthest portion of a residence under construction or within 400 feet of the furthest portion of a commercial building under construction as measured along the access roads to the site.
- The above requirements do not alter or effect the current minimum subdivision requirements for fire apparatus access and water supply.

**V. STORM DRAINAGE**

All storm drainage improvements shall comply with the provisions of Section 23-407, BMCC, and the provisions of the City of Billings Stormwater Management Manual, February 2011. Because the City of Billings storm drain system is not available in the area of the subdivision, stormwater will be handled on site through surface flow on the streets, inlets, and piping and will be routed to a stormwater detention pond in the southwest corner and along the south end of Lots 2 through 8, inclusive, Block 1. City and Subdivider agree these ponds will be located on City of Billings right-of-way and will be maintained by the City of Billings. A discharge to Rimrock Road in accordance with the City of Billings Stormwater Management Manual shall be allowed. All stormwater facilities will be designed in accordance with the City of Billings Stormwater Management Manual and will be reviewed and approved by the City Engineering Department.

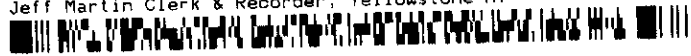
**VI. UTILITIES**

Water and sanitary sewer lines shall be sized and installed in conformance with the City design standards and specifications, and the rules and regulations of the City of Billings.

The Subdivision Improvements Agreement does not constitute an approval for extension of or connection to water mains and sanitary sewers. The property owner shall make application for extension/connection of/to water mains and sanitary sewers to the Public Works Department, Engineering Division. The extension/connection of/to water mains and sanitary sewers are subject to the approval of the applications and the conditions of approval. Applications shall be submitted for processing prior to the start of any construction and prior to review and approval of any project plans and specifications.

The developer/owner acknowledges that the subdivision shall be subject to the applicable system development fees and franchise fee in effect at the time new water and/or sanitary sewer service connections are made.

The design/installation of sanitary sewers and appurtenances, and water mains and appurtenances (fire hydrants, etc.) shall be in accordance with design standards, specifications, rules and regulations of, and as approved by, the City of Billings Public Works Department, Fire Department, and the Montana Department of Environmental Quality.

**A. Water**

Service to the subdivision will be provided from the existing water main stub at the Clear View Drive-Audubon Way intersection. It is anticipated that the main will tie into the water main in Rimrock Road to provide a looped system for the subdivision. Appropriately sized mains and services in the internal streets will provide service to the individual lots within the subdivision. It is anticipated that each lot shall be provided with its own separate water service. All water construction improvements shall be installed in conformance with the design standards, specifications, and rules and regulations of the City of Billings and Montana Department of Environmental Quality, and will be approved by the Public Works Department, Distribution and Collection Division.

**B. Sanitary Sewer**

Service to the subdivision will be from the existing sanitary sewer manhole located just south of Lot 1, Block 1, in the Rimrock Road right-of-way. Appropriately sized mains and services in the internal streets will provide service to the individual lots within the subdivision. Each lot shall be provided with its own service. It is anticipated that Lots 7 and 8, Block 1; Lots 1-3, inclusive, Block 2; and Lots 6-8, inclusive, Block 3 shall be provided with its own separate low-pressure sanitary sewer service and each said lot will need to use an E-one grinder pump. All other lots will utilize gravity mains and services. All sanitary sewer construction improvements shall be installed in conformance with the design standards, specifications, and rules and regulations of the City of Billings and Montana Department of Environmental Quality, and will be approved by the Public Works Department, Distribution and Collection Division.

Improvements noted herein shall include, but not be limited to, any and all interim improvements that may be deemed necessary due to phased or partial construction.

**C. Power, Telephone, Gas, and Cable Television**

All telephone, gas, electrical power, and cable television lines shall be placed in designated easements outside of the right-of-way and shall be installed underground prior to surface improvements. The location of all such facilities shall be subject to approval of the City Engineer.



## **VII. PARKS/OPEN SPACE**

Section 76-3-621 of the Montana Code Annotated covers the park dedication requirement. Additionally, Section 23-1002.B.1 of the City of Billings municipal code covers parkland dedication requirements for major subdivisions. The Subdivider and City agree that this parkland dedication will be met through a cash-in-lieu payment to the development of Cottonwood Park. City and Subdivider agree the cash payment in lieu of parkland dedication shall be made prior to final plat approval for Phase I improvements. This amount shall be        ~~\$9,798.00~~. A comparative market analysis shall be used to determine the parkland dedication amount in accordance with Section 23-1006, BMCC. Future phase cash-in-lieu payments for parkland dedication shall be made at time of future phase development. Said payment shall use an updated comparative market analysis to determine the parkland dedication amount

## **VIII. SOILS/GEOTECHNICAL STUDY**

The Subdivider has performed a geotechnical analysis for this property. A copy of the entire geotechnical report is available for review at the City Building and/or Planning Division offices. General geotechnical recommendations are as follows:

- The best option for foundations include helical piers or driven piles
- Where shall bedrock is relatively shallow, soils may be over-excavated to shale and replaced back up to the footing elevation with compacted structural fill.
- Footings should be placed at or below the frost depth of 42 inches
- Foundation drains should be evaluated on a lot by lot basis by the geotechnical engineer once final buildings are developed
- Roof drains should discharge a minimum of five feet away from foundation walls
- Construction of footings for structures should not be less than 16-inches in width and isolated footings should not be less than 32-inches square.
- Allowable bearing capacity on over-excavated and replaced compacted granular structural fill is 2,500 per square foot.

## **IX. PHASING OF IMPROVEMENTS**

The Subdivider does not desire to commence development of all lots within the subdivision, but does desire to file the approved plat for Whisper Ridge Subdivision and to sell and convey lots in said subdivision in phases. In accordance with the foregoing, the Subdivider and the City agree as follows:

**A. Phase I**

The Phase I improvements shall be constructed utilizing a private contract. The Phase I improvements shall include construction of those portions of Audubon Way adjacent to the Phase I lots, including all necessary utilities within said streets. Phase I construction will also include construction of a 43.5-foot radius, gravel cul-de-sac for emergency vehicle turnaround at the west terminus of Audubon Way.

The Subdivider and City agree that the Subdivider will construct or provide a monetary guarantee as outlined herein for Phase I improvements prior to final plat approval. The Phase I improvements referred to herein shall be installed using a private contract, which shall be secured as a letter of credit or a letter of commitment to lend funds from a commercial lender. The letter of credit or letter of commitment to lend funds shall be in place prior to recording the final plat of commencement of the private contract. As used herein, the lots to be served by Phase I are more particularly described as follows:

Lots 1 and 2, Block 1; and Lots 1 and 2, Block 3; all in Whisper Ridge Subdivision in the City of Billings, according to the official plat on file in the office of the Clerk and Recorder of Yellowstone County, Montana (4 lots total).

**B. Future Phases**

Future phase improvements shall be constructed utilizing a private contract. The future phase improvements shall include construction of those portions of Audubon Way, Ridgefield Drive, and Ridge Top Way adjacent to the future phase lots, including all necessary utilities within said streets.

The Subdivider will install the future phase improvements in the future. The Subdivider agrees not to sell or convey any lots in the subdivision to be served by the future phase improvements, and the Subdivider further acknowledges that no building permits for lots within future phases shall be issued until a private contract has been executed for the construction and installation of the public improvements to serve said lots, and to provide necessary access and traffic circulation for the traffic generated by those lots. As used herein, the lots to be served by the said future phases are more particularly described as follows:



Lots 3 through 8, inclusive, Block 1; Lots 1 through 6, inclusive, Block 2; Lots 3 through 10, inclusive, Block 3; and Lot 1, Block 4; all in Whisper Ridge Subdivision in the City of Billings, according to the official plat on file in the office of the Clerk and Recorder of Yellowstone County, Montana (21 lots total).

**X. FINANCIAL GUARANTEES**

Except as otherwise provided, Subdivider shall install and construct said required improvements with cash or by utilizing the mechanics of a private contract secured by letters of credit or a letter of commitment to lend funds from a commercial lender. All engineering and legal work in connection with such improvements shall be paid by the contracting parties pursuant to said private contract, and the improvements shall be installed as approved by the City Engineering Department and Public Works Department, Distribution and Collection Division.

Subdivider agrees not to convey or transfer any lots within the subdivision, and no building permits shall be issued until the final plat has been recorded and a private contract, as required above, has been executed, or satisfactorily secured, to install or construct the improvements required and a construction contract has been executed. Occupancy permits shall not be issued for any lots until water and sewer mains and services and street improvements have been accepted and approved by the City.

The Subdivider shall execute and record a Declaration of Restriction on Transfers and Conveyances for all except Phase I of the subdivision lots, to be recorded concurrently with the recording of this Agreement. As used herein, the lots to be served by the said future phase improvements are more particularly described as follows:

Lots 3 through 8, inclusive, Block 1; Lots 1 through 6, inclusive, Block 2; Lots 3 through 10, inclusive, Block 3; and Lot 1, Block 4; all in Whisper Ridge Subdivision in the City of Billings, according to the official plat on file in the office of the Clerk and Recorder of Yellowstone County, Montana (21 lots total).

Said Declaration notifies all third parties that said lots may not be legally sold, conveyed, or transferred until a Release executed by the City of Billings and substantially in the form of Exhibit A attached hereto has been recorded in the office of the Clerk and Recorder of Yellowstone County, Montana. No lots shall be released until a Certificate substantially in the form of Exhibit B attached hereto has been executed by the Department of Public Works stating that the



above conditions have been met, which Certificate must accompany any request for a Release. By the acceptance and recording of the Agreement, the City does hereby authorize the Department of Public Works and the Mayor and City Clerk of the City to review any request for release and to execute such Certificates and Releases as may be necessary to evidence a release from the restriction against sale, conveyance, and transfer of lots in the subdivision.

The foregoing provisions shall not restrict the Subdivider's right to sell and convey, as one unit, all lots in the subdivision, nor shall the requirements for installation of improvements become effective as a result thereof; provided, however, that such sale shall be subject to the restrictions herein provided against the transfer of individual lots until the conditions set forth above have been met.

## **XI. LEGAL PROVISIONS**

- A.** Subdivider agrees to guarantee all public improvements for a period of one year from the date of final acceptance by the City of Billings.
- B.** The owners of the properties involved in this proposed subdivision, by signature subscribed herein below, agree, consent, and shall be bound by the provision of the agreement.
- C.** The covenants, agreements, and all statements in this agreement apply to and shall be binding on the heirs, personal representatives, successors, and assigns of the respective parties.
- D.** In the event it becomes necessary for either party to this agreement to retain an attorney to enforce any of the terms or conditions of this agreement or to give any notice required herein, then the prevailing party giving notice shall be entitled to reasonable attorney fees and costs.
- E.** Any amendments or modifications of this agreement or any provisions herein shall be made in writing and executed in the same manner as this original document, and shall after execution become a part of this agreement.
- F.** Subdivider shall comply with all applicable federal, state, and local statutes, ordinances, and administrative regulations during the performance and discharge of its obligations. Subdivider acknowledges and agrees that nothing contained herein shall relieve or exempt it from such compliance.

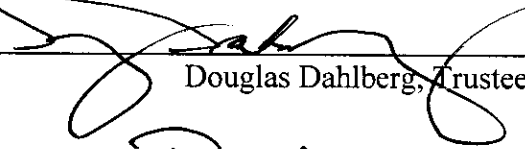


performance and discharge of its obligations. Subdivider acknowledges and agrees that nothing contained herein shall relieve or exempt it from such compliance.

IN WITNESS WHEREOF, the parties hereto have set their hands and official seals on the date first above written.

"SUBDIVIDER"

**DOUGLAS AND JOANN DAHLBERG  
LIVING TRUST**

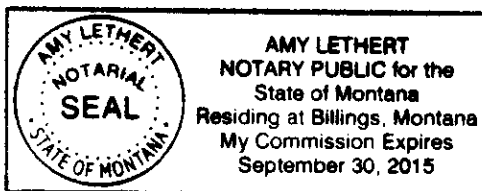
By:   
Douglas Dahlberg, Trustee

By:   
JoAnn Dahlberg, Trustee

STATE OF MONTANA     )  
                                              : SS  
County of Yellowstone     )

On this 9<sup>th</sup> day of July, 2012, before me, a Notary Public in and for the State of Montana, personally appeared Douglas Dahlberg and JoAnn Dahlberg, known to me to be the persons who signed the foregoing instrument as the trustees of the DOUGLAS AND JOANN DAHLBERG LIVING TRUST, and who acknowledged to me that said company executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year hereinabove written.



  
Notary Public in and for the State of Montana  
Printed name: \_\_\_\_\_  
Residing at: \_\_\_\_\_  
My commission expires: \_\_\_\_\_



IN WITNESS WHEREOF, the parties hereto have set their hands and official seals on the date first above written.

"SUBDIVIDER"

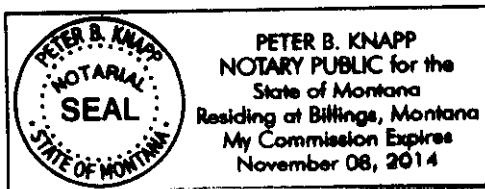
**BUSCHER CONSTRUCTION &  
DEVELOPMENT, INC.**

By: Dennis J. Buscher  
Its: President

STATE OF MONTANA     )  
                                      : SS  
County of Yellowstone     )

On this 6<sup>th</sup> day of July, 2012, before me, a Notary Public in and for the State of Montana, personally appeared Dennis J. Buscher, known to me to be the person who signed the foregoing instrument as the President of **BUSCHER CONSTRUCTION & DEVELOPMENT, INC.** and who acknowledged to me that said company executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year hereinabove written.



P. B. Knapp  
Notary Public in and for the State of Montana  
Printed name: \_\_\_\_\_  
Residing at: \_\_\_\_\_  
My commission expires: \_\_\_\_\_



This Agreement is hereby approved and accepted by City of Billings, this 13<sup>th</sup> day of August, 2012.

"CITY"

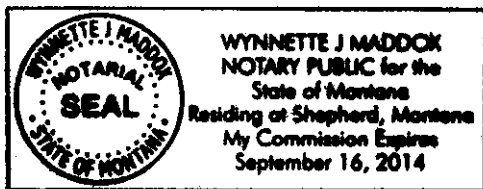
CITY OF BILLINGS, MONTANA

By: Thomas W. Hanel  
Mayor

Attest: Cari Martin  
City Clerk

STATE OF MONTANA     )  
                                      :SS  
County of Yellowstone    )

On this 13<sup>th</sup> day of August, 2012, before me, a Notary Public for the State of Montana, personally appeared Thomas W. Hanel, and Cari Martin, known to me to be the Mayor and City Clerk, respectively, of the City of Billings, Montana, whose names are subscribed to the foregoing instrument in such capacity and acknowledged to me that they executed the same on behalf of the City of Billings, Montana.



Wynnette J. Maddox  
Notary Public for the State of Montana  
Printed name: \_\_\_\_\_  
Residing in Billings, Montana  
My commission expires: \_\_\_\_\_

Approved as to Form:

David Brooks  
City Attorney



## WAIVER OF RIGHTS TO PROTEST

**FOR VALUABLE CONSIDERATION**, the undersigned, being the Subdivider and sole owner of the hereinafter described real property, do hereby waive for a period of 20 years after the date that the final subdivision plat is filed, the right to protest the formation of one or more special improvement district(s) for street light maintenance and energy, and for the construction of streets, street widening, sidewalks, survey monuments, street name signs, curb and gutter, street lights, driveways, traffic signals and traffic control devices, parks and park maintenance, trails, sanitary sewer lines, water lines, storm drains (either within or outside the area), and other improvements incident to the above which the City of Billings may require.

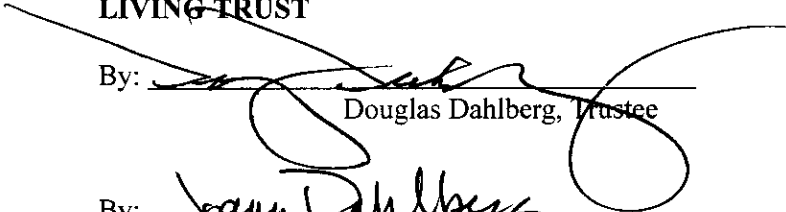
This Waiver and Agreement is independent from all other agreements and are supported by sufficient independent consideration to which the undersigned is a party, and shall run with the land and shall be binding upon the undersigned, its successors and assigns, and the same shall be recorded in the office of the County Clerk and Recorder of Yellowstone County, Montana.

The real property hereinabove mentioned is more particularly described as follows:

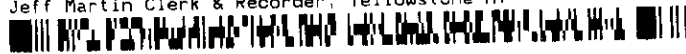
Whisper Ridge Subdivision

SUBDIVIDER"

**DOUGLAS AND JOANN DAHLBERG  
LIVING TRUST**

By:   
Douglas Dahlberg, Trustee

By:   
JoAnn Dahlberg, Trustee



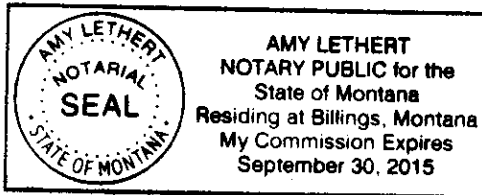
STATE OF MONTANA )

: SS

County of Yellowstone )

On this 9<sup>th</sup> day of July, 2012, before me, a Notary Public in and for the State of Montana, personally appeared Douglas Dahlberg and JoAnn Dahlberg, known to me to be the persons who signed the foregoing instrument as the trustees of the DOUGLAS AND JOANN DAHLBERG LIVING TRUST, and who acknowledged to me that said company executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year hereinabove written.



Amy Lethert  
Notary Public in and for the State of Montana  
Printed name: \_\_\_\_\_  
Residing at: \_\_\_\_\_  
My commission expires: \_\_\_\_\_

SIA

3638254

09/13/2012 10:55 AM Pages: 19 of 19 Fees: 5.00  
Jeff Martin Clerk & Recorder, Yellowstone MT



"SUBDIVIDER"

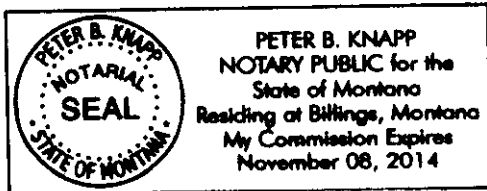
**BUSCHER CONSTRUCTION &  
DEVELOPMENT, INC.**

By: Dennis J. Buscher  
Its: President

STATE OF MONTANA     )  
                                      : SS  
County of Yellowstone    )

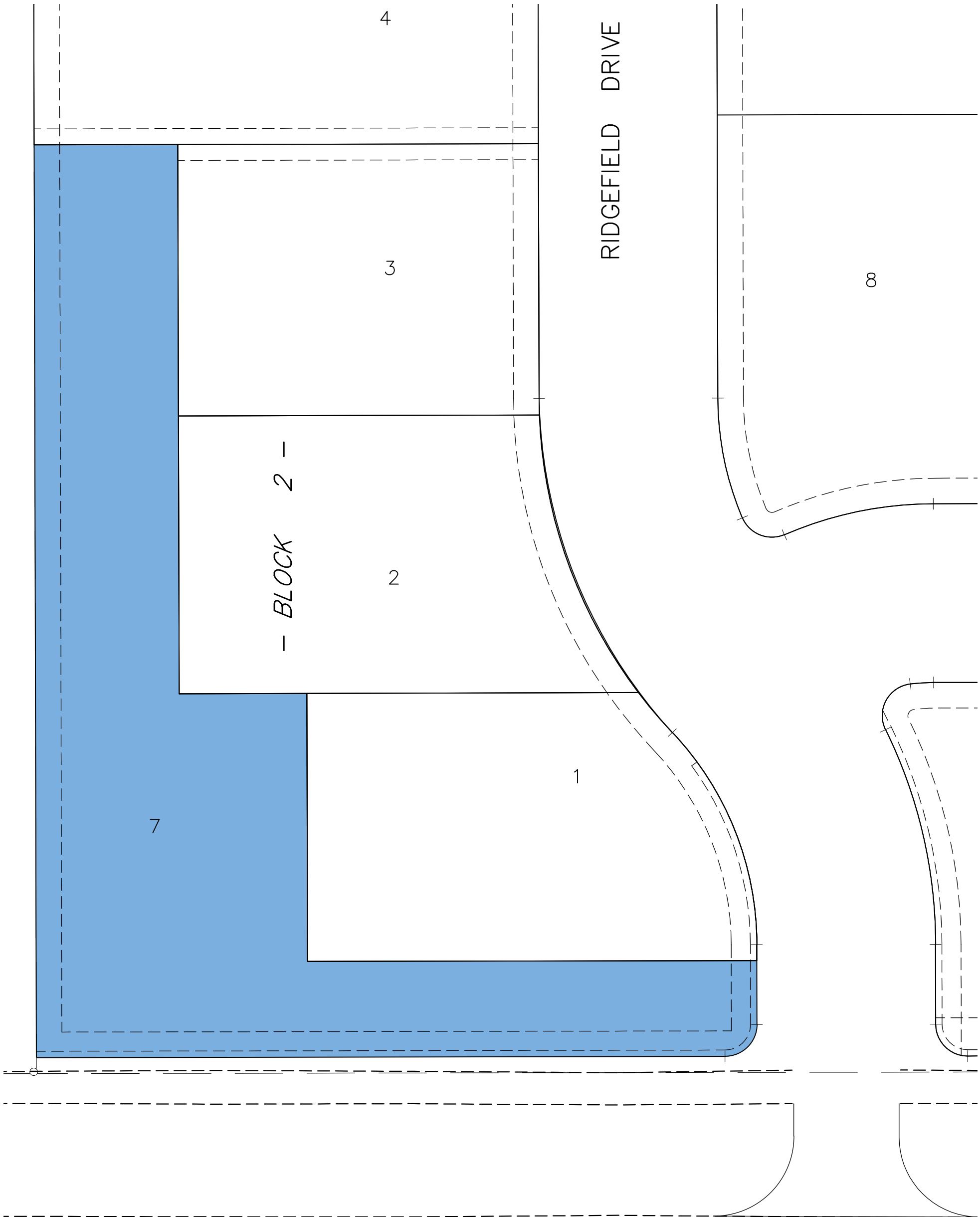
On this 6<sup>th</sup> day of July, 2012, before me, a Notary Public in and for the State of Montana, personally appeared Dennis J. Buscher, known to me to be the person who signed the foregoing instrument as the President of **BUSCHER CONSTRUCTION & DEVELOPMENT, INC.** and who acknowledged to me that said company executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year hereinabove written.

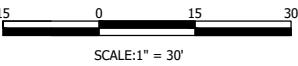


P. B. Knapp  
Notary Public in and for the State of Montana  
Printed name: \_\_\_\_\_  
Residing at: \_\_\_\_\_  
My commission expires: \_\_\_\_\_

Exhibit of Lot 7



PREPARED FOR : CITY OF BILLINGS  
PREPARED BY : **SANDERSON STEWART**



APRIL, 2024  
BILLINGS, MONTANA

RIMROCK ROAD

AMENDED PLAT OF LOTS 1, 2, 3, 4, & 7 OF BLOCK 2,  
**WHISPER RIDGE SUBDIVISION**  
SITUATED IN THE SW1/4 OF SECTION 29, T. 1 N., R. 25 E., P.M.M.,  
IN THE CITY OF BILLINGS, YELLOWSTONE COUNTY, MONTANA

PREPARED FOR : BUSCHER DEVELOPMENT

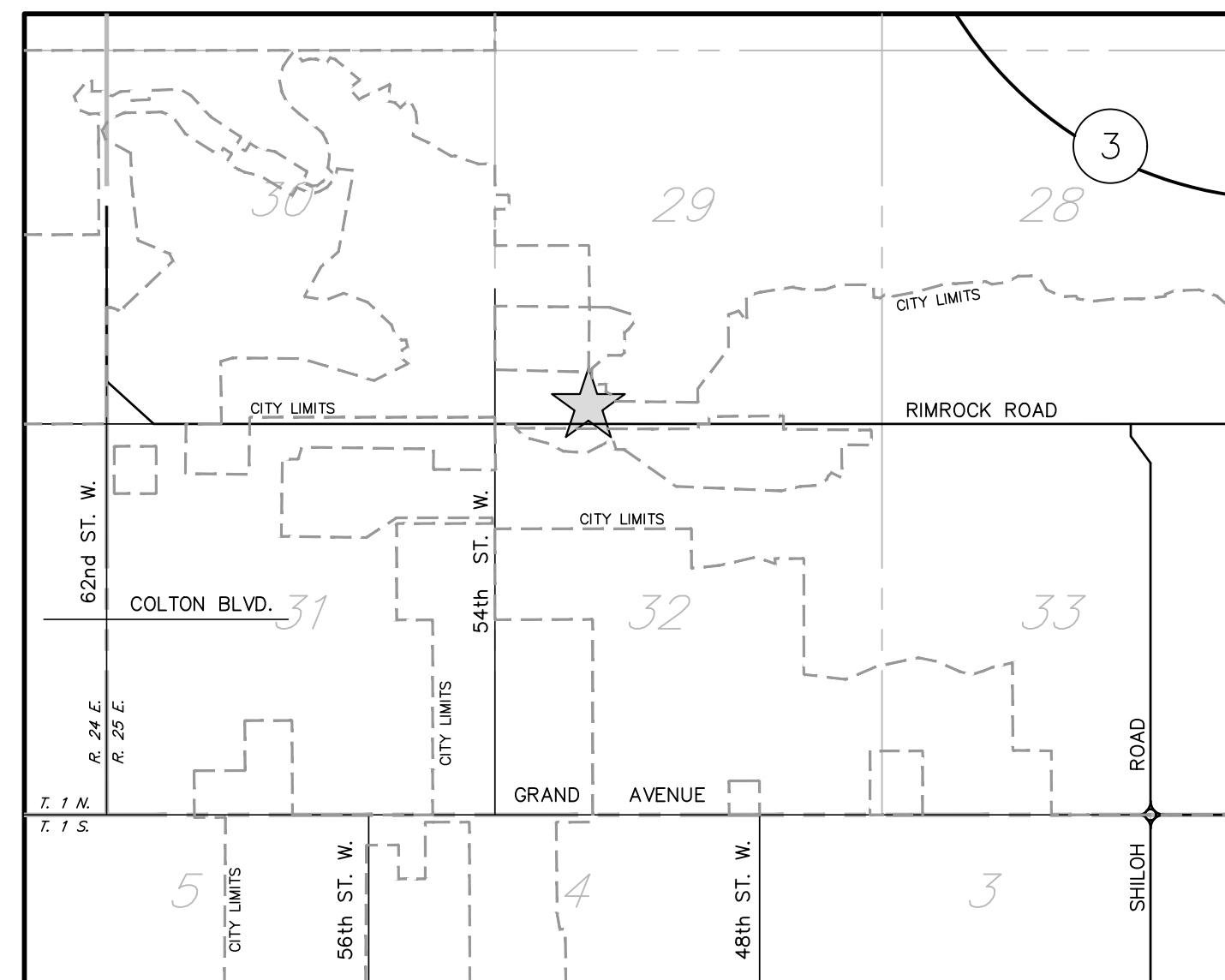
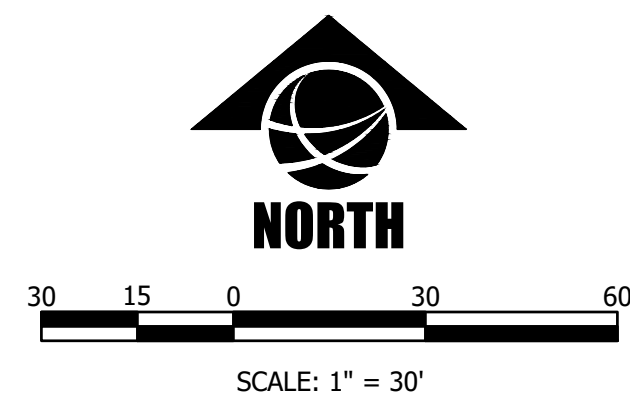
SEPTEMBER, 2023

PREPARED BY : SANDERSON STEWART

BILLINGS, MONTANA

BASIS OF BEARING: PLAT OF WHISPER RIDGE SUBDIVISION

- FOUND SURVEY MONUMENT, REBAR WITH YELLOW CAP MARKED 'SANDERSON STEWART 8377LS', OR AS NOTED
- SET 5/8" X 18" REBAR WITH CAP MARKED WITH THE LICENSE NUMBER OF THE UNDERSIGNED LAND SURVEYOR AND "SANDERSON STEWART"



**VICINITY MAP**  
NOT TO SCALE

**ERRORS AND OMISSIONS REVIEW**

I hereby certify that I have examined the annexed and foregoing plat for errors and omissions in computations and drafting.

Examining Land Surveyor \_\_\_\_\_ Date \_\_\_\_\_

**CERTIFICATE OF CITY ATTORNEY**

This document has been reviewed by the City Attorney's office and is acceptable as to form.

DATED: \_\_\_\_\_

Reviewed by: \_\_\_\_\_

**CERTIFICATE OF COUNTY TREASURER**

I hereby certify that all real property taxes and special assessments have been paid per 76-3-611(1)(b) / 76-3-207(3), M.C.A.

Date \_\_\_\_\_

Yellowstone County Treasurer

BY: \_\_\_\_\_

Deputy

**CERTIFICATE OF SURVEYOR**

STATE OF MONTANA )  
County of Yellowstone ) ss

The undersigned, a Land Surveyor licensed in the State of Montana, states that during the month of September, 2023, a survey was performed under his supervision of a tract of land situated in the SW1/4 of Section 29, T. 1 N., R. 25 E., P.M.M., in the City of Billings, Yellowstone County, Montana, said tract being more particularly described as follows, to wit:

Lots 1, 2, 3, 4, & 7, Block 2, Whisper Ridge Subdivision, according to the official plat on file in the office of the clerk & recorder of said county, under Document No. 3638252, said tracts having a gross & net area of 66,586 square feet (1.529 acres), more or less.

That the monuments found and set are of the character and occupy the positions shown hereon, that said survey and the plat hereof shows true and correct dimensions and that the plat conforms with the work on the ground.

SANDERSON STEWART

By: \_\_\_\_\_

Montana Registration No. \_\_\_\_\_

Date: \_\_\_\_\_

**RELEASE OF EASEMENT**

DOCUMENT No. \_\_\_\_\_

**MAINTENANCE EASEMENT**

DOCUMENT No. \_\_\_\_\_

**LANDOWNERS STATEMENT: AGGREGATION OF LOTS & RELOCATION OF LOT LINES**

The undersigned hereby certifies that the purpose of this survey is to aggregate existing lots within a platted subdivision and to relocate the common line between those lots; five or fewer lots are being affected and no additional lots are being hereby created.

Therefore this survey is exempt from review as a subdivision pursuant to Section 76-3-207(1)(d) & (1)(f), M.C.A.

Pursuant to ARM 24.183.1104(1)(f)(iii)(C), the area that is being removed from one tract of record and joined with another tract of record is not itself a tract of record. Said area shall not be available as a reference legal description in any subsequent real property transfer after the initial transfer associated with the certificate of survey on which said area is described, unless said area is included with or excluded from adjoining tracts of record.

This survey is not subject to review by the Department of Environmental Quality pursuant to 76-4-125(1) M.C.A., a subdivision excluded from the provisions of chapter 3 must be submitted for review according to the provisions of this part, except that the following divisions or parcels, unless the exclusions are used to evade the provisions of this part, are not subject to review:

- (d) as certified pursuant to 76-4-127;
- (d)(iii) divisions or parcels of land that are exemption from the Montana Subdivision and Platting Act review under 76-3-207(1)(a), (1)(b), (1)(d), (1)(e), or (1)(f).

Furthermore, this survey is not subject to review by the Department of Environmental Quality pursuant to ARM 17.36.605(3) whereby "aggregations of parcels are not subdivisions subject to review, except that an aggregation is subject to review under 76-4-130, M.C.A., if any parcel included in the aggregation has a previous approval issued under Title 76, chapter 4, part 1, M.C.A."

OWNER: LOTS 1 & 2, BLOCK 2

BUSCHER CONSTRUCTION & DEVELOPMENT, INC.

By: \_\_\_\_\_ Title: \_\_\_\_\_

STATE OF MONTANA )  
County of Yellowstone ) ss

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned Notary Public for the State of Montana, personally appeared \_\_\_\_\_, as \_\_\_\_\_ of BUSCHER CONSTRUCTION & DEVELOPMENT, INC., and acknowledged to me that said corporation executed the same. Witness my hand and seal the day and year herein above written.

Notary Public in and for the State of Montana

OWNER: LOTS 3, 4, & 7, BLOCK 2

CRESTVIEW HOLDINGS, INC., a Montana corporation

By: \_\_\_\_\_ Title: \_\_\_\_\_

STATE OF MONTANA )  
County of Yellowstone ) ss

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned Notary Public for the State of Montana, personally appeared \_\_\_\_\_, as \_\_\_\_\_ of CRESTVIEW HOLDINGS, INC., and acknowledged to me that said corporation executed the same. Witness my hand and seal the day and year herein above written.

Notary Public in and for the State of Montana

## City Council Regular

**Date:** 05/13/2024

**Title:** Public Hearing and Resolution to adopt the City of Billings Public Participation Plan

**Presented by:** Lora Mattox

**Department:** Planning & Community Services

**Presentation:** Yes

**Legal Review:** Yes

**Project Number:** N/A

---

### RECOMMENDATION

Staff recommends City Council conduct a public hearing on the proposed Public Participation Plan (P3) to comply with the Montana Land Use Planning Act (MLUPA) and approve the resolution to adopt the P3.

### BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The 2023 Montana Land Use Planning Act (MLUPA) provides a framework for local governments to engage in land use planning processes. One of the key components of MLUPA is public participation. It emphasizes the importance of involving the public in decisions related to land use planning, zoning, and development. Having this Public Participation Plan in place is a key requirement for moving ahead with revising the City's Growth Policy with a Land Use Plan and Future Land Use Map per the 2023 MLUPA requirements.

**Purpose:** The purpose of the Public Participation Plan is to establish guidelines and procedures for engaging the public in land use planning activities. By adopting this plan, the Council demonstrates its commitment to transparency, inclusivity, and community involvement in decision-making processes.

#### Key Components of the Plan:

1. **Outreach Strategies:** The plan outlines various strategies for reaching out to the community, including public meetings, workshops, surveys, social media, and traditional media channels.
2. **Timelines and Notices:** It establishes clear timelines for public notice of planning activities, ensuring that residents have adequate time to participate and provide feedback.
3. **Accessibility Measures:** The plan includes provisions for making information accessible to all residents, including those with disabilities or limited English proficiency.
4. **Feedback Mechanisms:** It outlines mechanisms for collecting and analyzing public input, such as comment forms, online platforms, and public hearings.
5. **Evaluation and Improvement:** The plan includes provisions for evaluating the effectiveness of public participation efforts and making improvements based on feedback and lessons learned.

### STAKEHOLDERS

By adopting this plan, the City Council assures residents of a clear and defined public participation process.

### ALTERNATIVES

City Council may:

- Approve the Resolution to adopt the Public Participation Plan that defines the City's process in providing for continuous public participation; or,
- Not Approve the Resolution to adopt the Public Participation Plan. By not adopting the plan, the City does not provide a process for continuous public participation and is not in compliance with the 2023 Montana Land Use Planning Act requirements.

### FISCAL EFFECTS

The adoption of this resolution will not directly affect city finances. However, to provide for continuous public participation, resources such as staff time, materials, and other engagement activities may affect project budgets.

### SUMMARY

Staff recommends that City Council hold a public hearing to discuss and approve the proposed Public Participation Plan (P3) in accordance with the 2023 Montana Land Use Planning Act (MLUPA). The plan aims to involve the community in land use planning processes, ensuring transparency and inclusivity.

Key components include outreach strategies, clear timelines for public notice, accessibility measures, feedback mechanisms, and evaluation procedures. Adoption of the plan assures residents of a defined public participation process. The Council has two alternatives: to adopt the plan or not, with the latter resulting in a lack of defined public engagement process. While the resolution's adoption won't directly impact city finances, resources may be required for continuous public participation efforts. In essence, adopting the Resolution ensures compliance with MLUPA's requirement for continuous public participation in land use decisions.

---

### **Attachments**

Public Participation Plan  
P3 Resolution

# CITY OF BILLINGS

## LAND USE PLANNING

### P3 Public Participation Plan

# TABLE OF CONTENTS

|                                                    |    |
|----------------------------------------------------|----|
| 1.0 INTRODUCTION                                   | 5  |
| 2.0 PARTICIPANTS IN THE PROCESS                    | 7  |
| 3.0 PRODUCTS                                       | 9  |
| 4.0 PUBLIC PARTICIPATION STRATEGIES AND EVALUATION | 13 |
| 5.0 CLOSING SUMMARY                                | 17 |



## 1.1 WHAT IS THE PUBLIC PARTICIPATION PLAN

In the 2023 session of the 68th Montana Legislature, [Senate Bill 382](#) received approval and was subsequently signed into law by Governor Gianforte. This legislation established the Montana Land Use Planning Act, which mandates that municipalities surpassing specific population criteria must adhere to the land use plan, map, zoning regulations, and subdivision regulations outlined in the Act. Furthermore, the Act necessitates the involvement of the public in the process of creating, adopting, or modifying a land use plan, map, zoning regulations, or subdivision regulations.

**Montana Statutory Requirements:** Montana Code Annotated requires the governing body to adopt a Public Participation Plan (P3) detailing how a local government will provide continuous public participation when adopting, amending or updating a land use planning document. These requirements include:

- Dissemination of draft documents;
- An opportunity for written and verbal comments;
- Electronic communication regarding the process, including online access to documents and comments;
- Public meetings must be announced or advertised in a manner that gives the public sufficient time and information to be aware of the event. Notice must clearly specify the nature of the land use plan under consideration, what comments the local government is seeking, and how the public may participate, and;
- An analysis of and response to public comments.

**Interim Review:** During the interim period leading up to the complete transition by the City to requirements of Senate Bill 382, both the City Zoning Commission, City Board of Adjustment and the Yellowstone County Board of Planning will play pivotal roles in overseeing and regulating land use business activities within the city. The Zoning Commission and Board of Adjustment will continue to review existing zoning regulations and the Yellowstone County Board of Planning will continue to engage in comprehensive reviews on subdivision, Metropolitan Planning Organization activities and other land use projects.

## 1.2 HOW TO USE THE PUBLIC PARTICIPATION PLAN?

The City is committed to the concept that planning is a community-based effort. In support of this, the City of Billings Public Participation Plan (P3), defines a process that ensures continuous and reasonable opportunity for all interested parties to participate in the planning process.

This P3 serves two main purposes. The first is to provide the public with a guidebook for how and when they can participate in local land use planning and decision-making. Secondly, it outlines the policies and procedures for public engagement committed to by the City.

The City's objective is to consistently keep the public well-informed and actively involved at every stage of the local planning process, starting from the formulation

of planning policies, progressing through the conceptual phases of planning projects, and concluding with the formal adoption of planning documents. The methodologies and recommendations outlined in the P3 are crafted with the aim of accomplishing the following goals.:

- |                                                                                                                                                                                                   |                                                                                                                                                                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>• <b>Encourage and facilitate the participation of all interested parties in local planning efforts;</b></li></ul>                                          | <ul style="list-style-type: none"><li>• <b>Provide increased education and awareness of planning issues in order to create a higher degree of understanding, thereby enhancing the public input received; and</b></li></ul> |
| <ul style="list-style-type: none"><li>• <b>Continuously integrate public participation into the local planning process in a timely, constructive, and meaningful manner;</b></li></ul>            | <ul style="list-style-type: none"><li>• <b>Continue to build upon citizen participation so that strengthened support for planning and its products will be achieved.</b></li></ul>                                          |
| <ul style="list-style-type: none"><li>• <b>Use techniques to increase awareness, accessibility, and understanding of planning issues;</b></li></ul>                                               |                                                                                                                                                                                                                             |
| <ul style="list-style-type: none"><li>• <b>Seek out and consider the needs of a cross-section of the community, including the traditionally underserved, in local planning efforts;</b></li></ul> |                                                                                                                                                                                                                             |

These objectives also provide a valuable reference for use in evaluating and planning for public engagement efforts in the future. The City will periodically review the P3 to ensure that the methods and guidelines effectively support the objectives defined above. Barring changes in Legislative regulations, the Council may from time to time revise the P3 to ensure a full and open participation process. Other situations that may warrant review and update will be considered on a case-by-case basis. The review process will include discussion and assessment of the stated objectives of the program, as well as an evaluation of the efficacy and implementation of its methodology. The level of citizen participation will be analyzed to determine if modifications to the program are warranted. In addition, City staff will monitor current laws and regulations to determine if program changes are required.

## Participants in the Process

### 2.1 PLANNING COMMISSION

According to the Montana Code Annotated, a Planning Commission must be created as the designated public body responsible for overseeing the creation, approval, or modification of a land use plan, map, zoning regulation, or subdivision regulation. Furthermore, the Planning Commission is also tasked with formulating strategies to address population projections and must consider various factors, including housing, local facilities, economic development, natural resources, the environment, and natural hazards when developing a land use plan, map, and zoning regulations. Additionally, it is responsible for establishing a process for reviewing subdivisions and granting approval for final plats per state law.

The Planning Commission shall review the land use request, conduct a public hearing and make recommendations to the local governing body (Billings City Council) regarding the development, adoption, amendment, review, and approval or denial of the following documents:

- the land use plan and future land use map;
- zoning regulations and map;
- subdivision regulations;
- any other legislative land use planning document the local governing body designates.

---

**Planning Commission Meetings:** Meetings will be scheduled for a regular day/time on a monthly schedule. Check the [website](#) for the current meeting schedule and locations. Agendas and backup information are posted one week in advance of each meeting.

---

### 2.2 BILLINGS CITY COUNCIL

The Montana Code Annotated designates the Billings City Council as the governing body and the ultimate decision-making authority for the land use processes mentioned above. Council members will receive notifications about all public engagement opportunities and will be invited to actively participate throughout the entire planning process. The Council will also receive regular updates and briefings on the progress and will assess the Planning Commission's recommendations for the land use plans, maps, regulations, and amendments. Once a recommendation is provided by the Planning Commission, it becomes mandatory for the Billings City Council to organize an opportunity for public participation, including a public hearing, when finalizing the draft of the land use plan, map, or regulation.

### 2.3 PROJECT OVERSIGHT COMMITTEES

The City will establish a project oversight committee that will contribute to specific aspects of the land use projects. This committee will be established to facilitate the exchange of information related to a proposed project or a particular subject. It's important to note that the committee does not possess decision-making authority but plays a crucial role in establishing a two-way communication channel between the City and the public.

## 2.4 CITY STAFF

City planners with professional expertise will be responsible for organizing and overseeing various forms of public engagement. They will also be in charge of composing and delivering materials related to land use projects for review by the community, Planning Commission, and City Council. These planners will make necessary revisions to the documents and ensure timely delivery of materials. They are committed to using plain language in all materials and presentations and providing comprehensive explanations of the subject matter.

Moreover, a dedicated project manager will serve as the primary point of contact for the public and stakeholders. This individual will actively participate in and help coordinate all aspects of the land use projects and the public participation plan.

## 2.5 NEIGHBORHOOD TASK FORCES

Neighborhood task forces are community groups designed to give residents of each neighborhood a chance to make a difference where they live. Planning staff are encouraged to attend neighborhood task force meetings. The purpose is to inform a larger portion of the population, and to provide the Planning staff with an increased awareness of issues or concerns within their particular area of the region. The leaders will meet with their Planning Commission representatives and the City Planning Department or other appropriate department or agency staff, as necessary.

## 2.6 THE PUBLIC

All members of the public are encouraged and welcome to participate in any public meetings or events hosted by the City. The city also encourages community and civic organizations to engage in local land use planning activities. In addition to the general public and community and civic organizations, the City where appropriate will collaborate with other government and quasi-government agencies. The City will specifically reach out to engage the Native American community and its organizations and representatives.

All meetings and official activities of the City are held in buildings and locations that comply with accessibility standards according to the Americans with Disabilities Act (ADA). A TTY number for the hearing impaired, 406-657-3079, is available upon request. In addition, many of the meetings can be viewed on the Planning Division Facebook page at <https://tinyurl.com/yckr478k>. All City Council meetings are available to view via Community Channel 7 including live on their webpage at: <https://comm7tv.com/>

Special arrangements for participation in public hearings by individuals with hearing, speech, or vision impairment may be made upon request at least three days prior to the hearing. Please notify the Planning Clerk, at 406-247-8610.

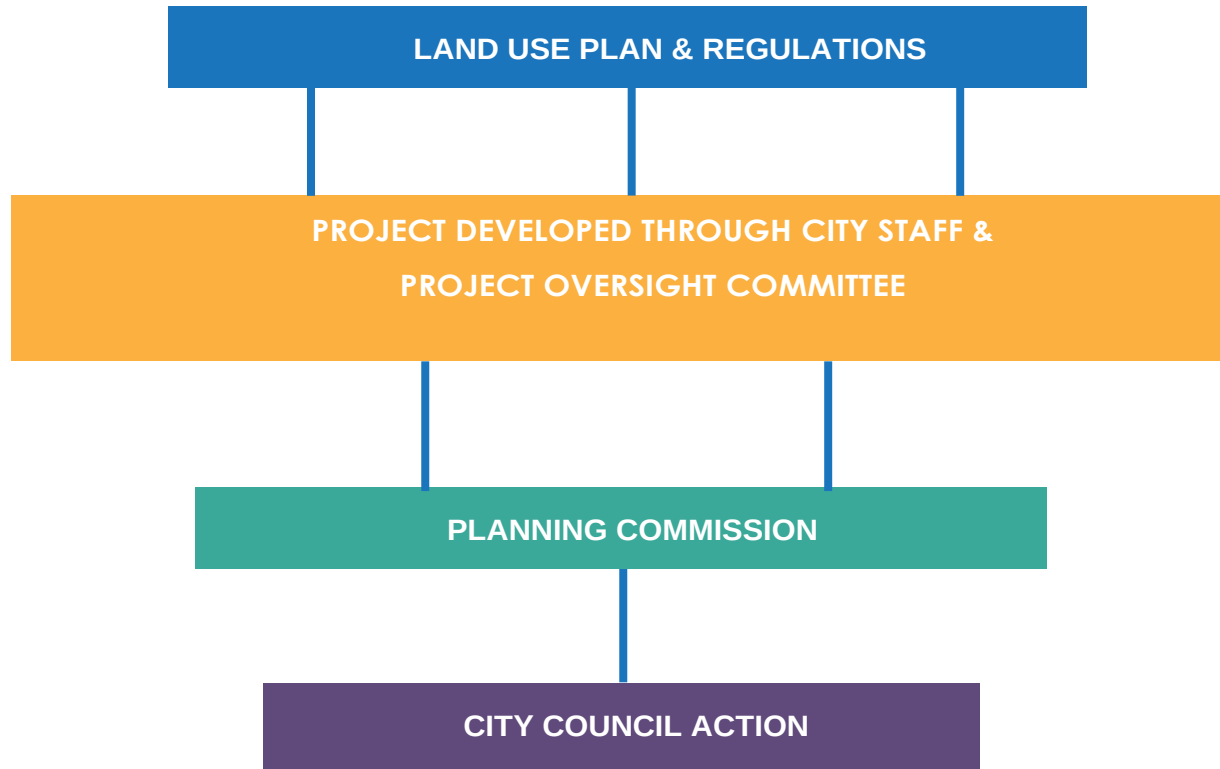
In addition, information on projects and meetings can be found on the [Planning Division Website](#).

---



# LONG RANGE PLANNING PROCESS

City of Billings



PUBLIC PARTICIPATION

## 3.1 LAND USE PLAN

A land use plan functions as an extensive strategy for directing local decisions regarding development and public investments. Within this framework, regulatory tools like the Municipal Zoning Code, Subdivision Regulations, and future land use map are formulated. SB 382 outlines specific requirements for the land use plan in Sections 9-14.

The land use plan is crafted to steer a community's future endeavors. It articulates a vision for the future, outlining long-term goals and objectives across all facets that impact local governance. This encompasses guidance on evaluating proposals for public and private land development, allocating public funds, promoting collaboration, and addressing urgent matters, such as preserving farmland or revitalizing older neighborhoods.

This plan emphasizes the importance of maintaining consistency over time and offers subsequent city administrations a standardized method for handling land-use matters. By planning for the future, it strives to strike an equilibrium between the various demands on land. This is achieved by establishing organized and logical land patterns that try to maximize benefits for both individuals and the community, all while mitigating conflicts between different land uses. This plan evaluates the following areas:

- **Existing Conditions (Section 9)** The land use plan must include, at a minimum, inventories and descriptions of existing conditions of housing, local services and facilities, economic development, natural resources, environment, and hazards, and land use within the jurisdictional boundaries of the land use plan.
- **Housing (Section 10):** The identification and analysis of existing and projected housing needs for the projected population of the jurisdiction and provide regulations that allow for the rehabilitation, improvement, or development of the number of housing units needed, as identified in the land use plan and future land use map.
- **Local Services and Facilities (Section 11):** Review and determine the local services and facilities, including mapping of such services and facilities. This should include key public infrastructure, public safety and emergency services, emergency management system agencies, local health care organizations.
- **Economic Development (Section 12):** The land use plan must assess existing and potential economic development in commercial, industrial, small business, and institutional enterprises including the types of sites and supporting services needed by the enterprises.
- **Natural Resources (Section 13):** The land use plan must include natural resources, environment, and hazards inventories and maps, including but not limited to agricultural lands, agricultural water user facilities, minerals, sand and gravel resources, forestry lands, and other natural resources identified by the local government.
- **Land Use and Future Land Use Map (Section 14):** A land use plan must include a future land use map and a written description of the proposed general distribution, location, and extent of residential, commercial, mixed, industrial, agricultural, recreational, and conservation uses of land and other categories of public and private uses, as determined by the local government.

## 3.2 SUBDIVISION

Subdivision is the division of land that creates one or more parcels containing less than 160 acres of land that cannot be described as a one-quarter aliquot part of a United States government section, exclusive of public roadways. This process must be completed in order that the title to the parcels may be sold or transferred and includes any resubdivision and condominium and townhome development. This term also means an area, regardless of its size, that provides or will provide multiple spaces for rent or lease on which recreational camping vehicles or mobile homes will be placed.

For information on the content, adoption and amending of the subdivision regulations, refer to Section 27-28 of SB 382.

## 3.3 ZONING

The city is divided into zoning districts as shown on the official zoning map. Zoning districts are used to control the use, placement, spacing and size of land and buildings. The city Zoning Regulations outline the requirements for each zoning district. Applications for zone changes, specials reviews and variances originate with the Planning Office. Submittal deadlines are the first working day of each month. Each application is reviewed by staff and the property is posted prior to the public hearing before the Planning Commission.

For more information on the authority to adopt local zoning regulations, the requirement to include a minimum of five housing strategies, limitations on zoning authority, adoption or amendment of zoning regulations, and effect on zoning regulations and map, refer to Section 18-22 of SB382.

## 3.4 ANNEXATION

Annexation is the process by which land within Yellowstone County becomes incorporated into the City of Billings. The City shall review and consider a proposed annexation in conjunction with the zoning regulations for the property to be annexed. For more information on regulations on annexation, refer to Section 23 of SB382.

## 3.5 AREA AND ISSUES PLANS

From time to time, the City will lead a special plan or study to develop a greater understanding of community needs and public desires for a specific area or neighborhood. Each plan or study provides a unique opportunity for public participation in discussing the issues, conceiving potential improvements, and commenting on any final recommendations that may result. These plans may be adopted by reference into the Land Use Plan for the City.

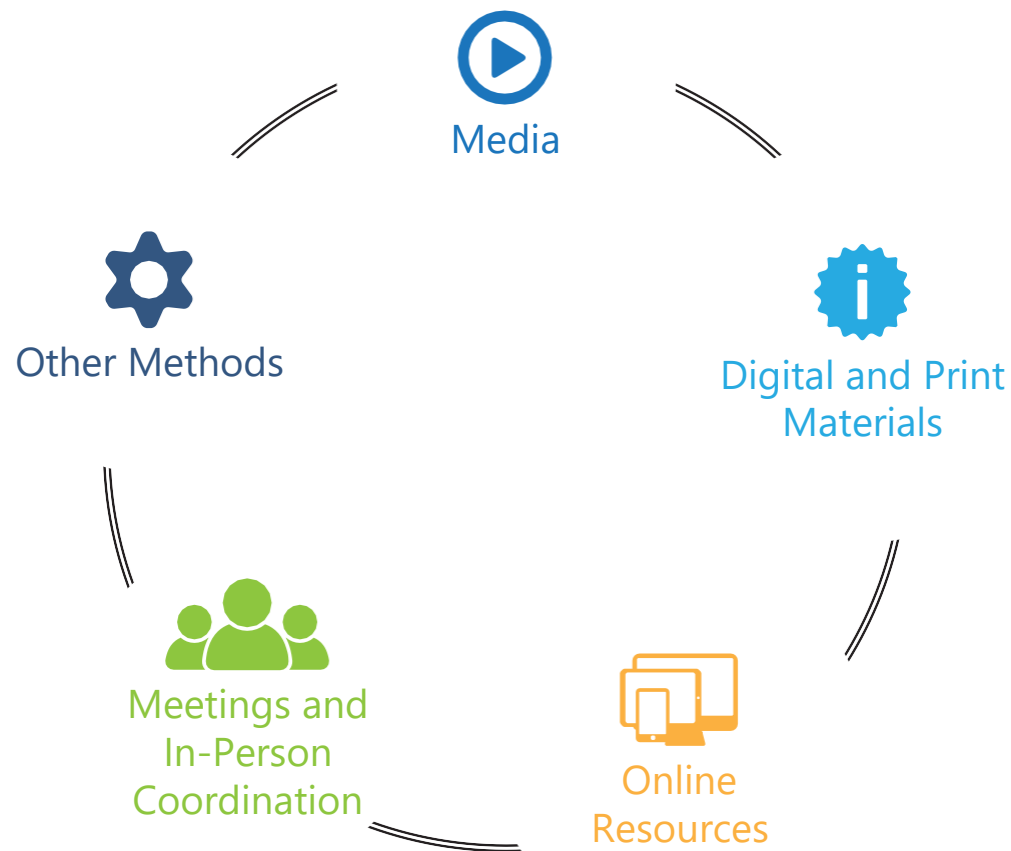
For more information on Area and Issue Plans, refer to Section 15 and 16 of SB382.

---

## Public Participation Strategies and Evaluation

### 4.1 STRATEGIES AND TOOLS FOR CONTINUOUS PUBLIC PARTICIPATION

This section provides a description of the various techniques that will be used to carry-out the City's public participation process. Opportunities for public input are not limited to those contained in this section. Other public participation techniques deemed necessary may be employed to increase awareness of and to provide ample opportunities for public participation in the development of City planning products. Techniques that are no longer applicable or useful will not be used.





## Media

**Press Releases and Public Service Announcements:** The City will use media press releases and public service announcements to announce opportunities for the public to participate in the development of up-coming plans and products. Registered news media and organizations expressing interest may be mailed press releases.

**Newspapers:** Notices of all meetings, public hearings, and public comment periods are published in a local newspaper and when public comments are needed for a major City plan or project.



## Digital and Print Materials

**Direct Mailings:** Project specific mailings may be used to announce upcoming meetings, activities or to provide information to a targeted area or group of people. Direct mailings can be letters, postcards, or flyers and depends on the project type.

**Email Announcements:** The City employs a direct emailing list in order to announce upcoming activities or to provide information to a targeted area or group of people. Direct emailing are usually electronic letters or documents. This list will continue to grow with each outreach activity as noted within the database of contact information and category. To sign up for email notifications through the City of Billings Notify Me, please visit this link:  
<https://www.billingsmt.gov/list.aspx>

**Posters and Flyers:** Posters and flyers can be used to announce City meetings and events. Posters and flyers can be distributed to public places such as City Hall, libraries, and community centers for display. The announcement may contain a brief description of the purpose of the meeting, the time(s) and location(s), and contact information.

**Fact Sheets:** A condensed format of bullet point information related to a certain project and providing the public with the key project highlights and information.



## Online Resources

**Website:** <https://www.billingsmt.gov/184/Planning> : The main mode of communication employed by the CITY to distribute information regarding regional transportation planning is the CITY website. There, interested persons can find information on the planning process, as well as up-to-date information on current projects and events.

**Social Media:** The CITY utilizes its Facebook page <https://tinyurl.com/yckr478k> as a means to provide the public with information via social media.

**Surveys:** The CITY may conduct mail, in-person, or web-based surveys to obtain public input or to gauge public opinion regarding regional planning issues.

**Comment Cards:** Comment cards are used to solicit public comment on specific issues being presented at CITY public meetings. Comment forms are also used to solicit input regarding general input regarding CITY plans and projects.



## Meetings and In-Person Coordination

The City will strive to facilitate the inclusion of all individuals in public participation. Various options may be considered to achieve continuous public participation, although not all methods will necessarily be employed for all project types.

Formal meetings will be held in ADA accessible locations at times that offer the greatest opportunity for those interested to participate. The CITY will select the location, size, and setup of meeting facilities based on the specific characteristics of the audience and the type of information to be presented.

**Public Meetings / Workshops:** Public meetings and workshops will be held in ADA accessible facilities at times and locations that offer the greatest opportunity for those interested to participate. As much as possible, the CITY will hold meetings and workshops in public places (e.g., a neighborhood community center, library, town center, or shopping mall) that are conducive to attracting the mix of people and businesses most representative of the community. For all public meetings, the CITY will seek to increase participation by creating a welcoming and inviting environment.

**Tag-on Meetings:** At various times, CITY staff may request to appear on the agendas of the local planning commission, local service organization, neighborhood task force, or other public meetings to communicate the purpose and need for the CITY and its planning process. This method can be an effective way to encourage discussion about the interrelationship between local land use, zoning and subdivision decisions and regional planning efforts. School Board meetings would also be an appropriate place for general messages about the functions and products of the City in regard to land use and the MPO.

**Exhibits at Events:** While formal meetings provide a good forum for public education and input, CITY plans and processes may receive wider exposure at various community events. Events, recreational and social gatherings attract many people who would not typically attend a formal meeting. As appropriate, CITY staff will attend special events in person or with stand-alone booths and kiosks to provide information. When appropriate, the CITY will pursue opportunities to establish booths and/or tables where staff can solicit names and addresses of people who would like to receive advance notification of the future opportunities to participate in the CITY process.

**Steering Committees/Focus Groups/Stakeholder Groups:** Specific projects, plans, or studies may benefit from establishing a group of experts, individuals, or stakeholders to be representative of all interested parties and provide guidance on the direction of the project, plan, or study.

**Meeting-in-a-Box:** The CITY will provide all the necessary information for neighborhood partners to reach their members with information about CITY plans, studies and projects. Information will be customized to the intended audience to ensure general understanding.

**Pop-up Meetings:** Pop-up events allow community members to participate in the planning process without a large time commitment. These engaging, neighborhood-focused events are held in specific geographic areas. The CITY would set up a table or booth and passers-by would be able to take a survey electronically or on paper or otherwise provide comments.



## Other Methods

**Visualization Techniques:** The CITY will use visualization, interactive, and other graphic techniques to enhance understanding of land use and transportation issues and decisions. Techniques include but are not limited to the use of PowerPoint presentations, aerial photography, Geographic Information Systems (GIS) software, charts, graphs, artist renderings, brochures and mapping.

For site specific land use applications, specifically, annexation and zoning applications, the City will physically post the property with signage that announces the type of land use request, the date/time of the public meeting where the land use application/project will be heard by the Planning Commission, and contact information.

## 4.2 ASSESSMENT OF EFFECTIVENESS

The CITY must assess the effectiveness of public participation techniques to ensure that funds and time invested in public participation activities are achieving their goals. To aid in the assessment on a continuing basis, information

will be collected from sign-in sheets, and/or surveys or meetings/conversations with stakeholders, as well as other means.

The CITY will track the following:

- Total number of attendees at an event or meeting,
  - Total number of comments received,
  - Geographic distribution of comments when able to be collected, and
  - Comments from low-income and minority community members or areas.
-

## Closing Summary

The CITY recognizes that an effective participation process is a vital element in the development and implementation of land use planning plans and programs. The procedures and tools outlined in this plan are to be used with the recognition and acknowledgment that the community's interests are best served by planning efforts that are sensitive to public goals and values.

## **RESOLUTION 24-\_\_\_\_\_**

### **A RESOLUTION ADOPTING THE CITY OF BILLINGS PUBLIC PARTICIPATION PLAN**

WHEREAS, the Montana Land Use Planning Act (MLUPA) aims to provide a comprehensive framework for sustainable land use planning and development in the state of Montana; and

WHEREAS, effective public participation is essential for the success and legitimacy of land use planning processes under MLUPA; and

WHEREAS, a transparent and inclusive public participation plan will enhance public engagement, foster community input, and ensure that diverse perspectives are considered in the decision-making process; and

WHEREAS, the development and adoption of a Public Participation Plan (P3) will serve as a guiding document to facilitate meaningful public involvement in the implementation of the Montana Land Use Planning Act;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1: The City of Billings hereby adopts the Public Participation Plan (P3) for the Montana Land Use Planning Act, as presented in the attached document.

2: The P3 outlines a comprehensive strategy for engaging the public at various stages of the land use planning process, including but not limited to:

- Early public notice and outreach regarding proposed planning initiatives and projects.
- Opportunities for public comment, input, and feedback through public hearings, workshops, surveys, and online platforms.
- Provision of accessible and comprehensive information regarding planning proposals, including maps, data, and analysis.
- Collaboration with community stakeholders, local governments, and other relevant entities to ensure diverse perspectives are considered.
- Mechanisms for ongoing communication and dialogue between planners, decision-makers, and the public throughout the planning process.

3: The City of Billings shall allocate necessary resources and personnel to implement and administer the Public Participation Plan in accordance with the provisions of the Montana Land Use Planning Act.

4: The City of Billings may periodically review and evaluate the effectiveness of the Public Participation Plan, soliciting feedback from the public and stakeholders, and making necessary adjustments to improve public engagement and participation in land use planning activities.

5: The City of Billings shall ensure compliance with all applicable laws, regulations, and policies governing public participation in land use planning processes, including but not limited to state statutes and administrative rules.

6: This resolution shall take effect immediately upon adoption.

ADOPTED AND APPROVED by the City Council of the City of Billings, Montana, on the 13th day of May 2024.

CITY OF BILLINGS

By: \_\_\_\_\_

William A. Cole, Mayor

ATTEST:

By: \_\_\_\_\_

Denise R. Bohlman, City Clerk

Attachments: Public Participation Plan for the Montana Land Use Planning Act

**City Council Regular**

**Date:** 05/13/2024  
**Title:** Public Hearing and Amendment to Ordinance 24-426 and 24-431  
**Presented by:** Tracy Scott, Parking Manager  
**Department:** Parking  
**Presentation:** Yes  
**Legal Review:** Yes  
**Project Number:** N/A

---

**RECOMMENDATION**

Recommendation to amend Sec. 24-426 Permit for Loading and Unloading by Backing to Curb and Sec. 24-431 Permit for Curb Loading Zones.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Starting July 1, 2024, the Parking Department will manage Delivery Permits, which were previously handled by the Finance Department. During the middle of FY'22, the revenue from Delivery Permits shifted from Finance to the Parking Fund. In FY'23, the Billings Parking Board suggested increasing the annual fee for Delivery Permits from \$12 to \$50. The City Council Budget and Finance Committee reviewed this suggestion and proposed raising the fee to \$25 per permit for the first year, followed by another \$25 increase for the subsequent year. The details of the permit are outlined in Ordinance 24-426 "Permit for Loading or Unloading by Backing to Curb," with adjustments made to the fee amount language and expiration terms. The amendment removes the fee amount in the ordinance and has it set by the City Administrator through an administrative order, where the other parking fees and fines are established. Furthermore, Ordinance 24-431 "Permit for Curb Loading Zones" amended the expiration period from calendar year to fiscal year.

**ALTERNATIVES**

City Council may:

- Approve; or,
- Not Approve and the permit fee will continue to be an annual \$12.00 per permit.

**FISCAL EFFECTS**

Revenue in FY'22 was \$13,224, FY'23 was \$17,252 and estimated FY'24 \$13,224. FY'25 budgeted for \$15,500. Parking is anticipating a potential reduction in the number of permits sold, especially for businesses with a large fleet of vehicles if the new rates are implemented. The Parking Division will monitor the effects of the increase in permit fee and enforcement needed for compliance.

---

**Attachments**

Ordinance Amendment

## ORDINANCE 24-\_\_\_\_\_

### AN ORDINANCE OF THE CITY OF BILLINGS, PROVIDING THAT THE BILLINGS, MONTANA CITY CODE (BMCC) BE AMENDED BY REVISING SECTIONS 24-426 PERMIT FOR LOADING OR UNLOADING BY BACKING TO CURB AND 24-431 PERMIT FOR CURB LOADING ZONES

#### BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS THAT:

1. That Section 24-426 Permit for Loading or Unloading by Backing to Curb of the Billings Montana City Code (BMCC) is amended and renumbered so that such section shall read as follows:

The city administrator is authorized to issue special loading permits to allow the stopping, standing or backing of a vehicle to the curb for the purpose of loading or unloading merchandise or materials in central business district alleys or in designated loading zones and subject to the terms and conditions of such permit. Application for a loading permit shall be made on the forms and in accordance with the procedure prescribed by the city administrator. A fee, set by the city administrator, of ~~twelve dollars (\$12.00)~~ for the permit shall be charged. Such permit may be issued to holders of business tax receipts, governmental entities, educational or nonprofit organizations and shall grant to such persons the privileges as therein stated and authorized herein. Every such permit shall be annual and shall expire on the last day of the fiscal year (June 30). ~~midnight on the last day of the month of issuance.~~

2. That Section 24-431 Permit for Curb Loading Zones of the Billings Montana City Code (BMCC) is amended and renumbered so that such section shall read as follows:

The city administrator shall not hereafter designate or sign any curb loading zone upon special request of any person unless such person makes application for a permit for such zone and for two (2) signs to indicate the ends of each such zone. The city administrator upon granting a permit and issuing such signs may, by general regulations, impose conditions upon the use of such signs, provide for reimbursement of the city for the value thereof in event of their loss or damage, and provide for the return of such signs in the event of their misuse. The granting of any such permit and any special conditions imposed thereon shall be subject to city council approval. Every such permit shall expire at the end of the fiscal ~~calendar~~ year.

3. **EFFECTIVE DATE.** This ordinance shall be effective thirty (30) days after second reading and final adoption as provided by law.
4. **REPEALER.** All resolutions, ordinances, and sections of the City Code inconsistent herewith are hereby repealed.
5. **SEVERABILITY.** If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

PASSED by the City Council on first reading the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

PASSED, ADOPTED and APPROVED on second reading this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

CITY OF BILLINGS

BY: \_\_\_\_\_  
William A. Cole, Mayor

Attest:

BY: \_\_\_\_\_  
Denise R. Bohlman, City Clerk

**City Council Regular**

**Date:** 05/13/2024  
**Title:** MOU with Yellowstone County for Short Term Detention Facility  
**Presented by:** Chris Kukulski, City Administrator  
**Department:** City Hall Administration  
**Presentation:** No  
**Legal Review:** Yes  
**Project Number:** N/A

---

**RECOMMENDATION**

Staff recommends Council approve the Memorandum of Understanding with Yellowstone County for the short-term detention facility.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

A lack of incarceration space in the Yellowstone County Detention facility continues to cause significant problems for safety in our community. The improvement of safety remains the City's top priority. In a letter dated November 7, 2023, the City proposed to the County that it would contribute \$500,000 to construct a temporary/modular detention facility to hold misdemeanor offenders for 72 hours until they are seen by a judge. This was considered a temporary solution to bridge the gap until a permanent jail expansion could be pursued. The County responded in a letter dated January 30, 2024, with a counter-proposal. Due to liability and insurance requirements, a modular/temporary facility was not appropriate, and therefore the County asked the City to contribute \$3 million for the County to construct an addition to the existing detention facility, which was expected to cost approximately \$6 million. As a result, the City agreed to contribute the value of approximately \$2.7 million. \$2 million in cash over three fiscal years plus a credit for prior over payments from the city to the county for incarceration fees totaling over \$700,000. We have attached the correspondence between the city and county throughout this discussion.

As a result, members of Council and City staff met with County representatives to discuss the details to be included in a memorandum of understanding. A tentative agreement was reached, and the County Commissioners considered and approved an MOU on April 23, 2024. Attached is a final letter from the County describing the agreement and the process the County is undertaking. Also attached is the MOU for final review and consideration and the preliminary design.

I want to highlight two key issues in the MOU. The first references what will be built and states that the facility "does not unreasonably deviate from the preliminary designs previously presented by Shutz Foss Architects, PC. When completed the facility is anticipated to include two floors and have a capacity of over 90 inmates. The second is in reference to the "minimum of 10 beds for use of the City for stand alone city offenses averaged over a 24 hr period." It is also important to understand that the overwhelming majority of individuals who are incarcerated have violated state statutes and therefore the assurance of 10 beds in the MOU is only for arrests that only include municipal/city infractions. Most commonly the municipal infractions are open container, public urination/defecation, alcohol in the park, littering and animal control violations.

The proposed project will primarily hold low-risk offenders who pose a risk to the community but have not been charged with a crime severe enough to warrant detention in the limited space currently available at the main detention facility. Most inmates will likely be released on a bond and/or GPS monitoring after seeing a judge and some remanded to the main detention facility.

**STAKEHOLDERS**

City of Billings and Yellowstone County residents

**ALTERNATIVES**

City Council may:

- Approve; or,
- Not Approve

**FISCAL EFFECTS**

The first payment of \$500,000 will be provided to the County on May 30, 2024. Two subsequent payments of \$750,000

will be provided in the following fiscal years 2025 and 2026. Additionally, the debt the County owes to the City, which exceeds \$700,000 for previous overcharging of daily occupancy costs of inmates shall be forgiven and eliminated. Further, the City will not be charged for daily occupancy costs of inmates in the short-term facility during the term of the MOU.

---

#### **Attachments**

Nov 7, 2023 letter from City to County  
Jan 30, 2024 letter from County to City  
Feb 26, 2024 letter from City to County  
April 23, 2024 letter from County to City  
MOU - final approved by County  
Short-term hold Concept Plan  
Site plan concept



November 7, 2023

P.O. Box 1178  
Billings, MT 59103  
P 406.657.8433

Yellowstone County Commissioners  
Attn: John Ostlund, Chair  
316 North 26<sup>th</sup> Street, Room 3101  
P.O. Box 35000  
Billings, MT 59107

Yellowstone County Sheriff  
Mike Linder  
2323 2<sup>nd</sup> Avenue North  
P.O. Box 35017  
Billings, MT 59107

Re: Proposal for a temporary misdemeanor pre-arraignment detention facility

Dear Commissioners and Sheriff Linder,

As stated in our April 2023 letter to you regarding a jail needs assessment, the City of Billings stands ready to partner with Yellowstone County to address overcrowding at the Yellowstone County Detention Facility (YCDF), as well as inefficiencies throughout the local criminal justice system. We know that a multi-pronged approach will be needed to move cases more quickly, support effective prosecution, and bring down barriers between jurisdictions. We applaud the efforts of county leaders to establish a working group to evaluate needs at YCDF and make recommendations to the Criminal Justice Coordinating Committee. We appreciate the opportunity to participate in the working group and would like to continue identifying areas of collaboration that enhance public safety.

Specifically, in the Fiscal Year 2024 budget, City Council voted to allocate funds to enter into an agreement with the Yellowstone County Sheriff's Office (YSCO) to develop a temporary, pre-arraignment misdemeanor detention facility. As you know, our community and the surrounding areas are plagued with individuals who commit crimes – often multiple infractions in short periods of time – and flagrantly defy the criminal justice system. They disrespect police officers, fail to appear in court, avoid warrants, and continue to walk free in the community without consequence. This situation must come to an end. Importantly, we must give officers tools to ensure that individuals are held accountable for their first offense, before criminal behaviors escalate into more violent crimes.

Municipalities in Montana have limited authority to operate detention facilities, but Council recognizes the need for additional system capacity. At the same time, we believe that innovation and expediency are important as well. City Council has discussed the issue many times during its meetings and voted to set aside an initial \$500,000 to demonstrate our seriousness in working with both the Commission and YCSO. At the direction of City Council, I offer the following proposal for your consideration:

- The City of Billings would like to enter an Interlocal Agreement, pursuant to §7-32-2243 and Title 7, Chapter 11, Part 1, MCA, to establish a temporary, secure facility designated to hold low-risk misdemeanor offenders prior to arraignment.
- The City will contribute an initial \$500,000 to Yellowstone County in FY24 for the development and operation of a temporary/modular structure[s] for use as secure inmate housing.
- Contract amounts for subsequent fiscal years to be negotiated, based on an initial projected annual operating cost of \$700,000-\$800,000 per year;
- Funds will be provided on a lump sum basis, rather than a per-bed or occupancy basis.
- The term of the agreement will be negotiated, but is anticipated to be between 3-5 years, subject to appropriations.
- Yellowstone County Sheriff's Office is solely responsible for the erection, operation, staffing, maintenance, inspecting, repairing, and security of the facility.
- Yellowstone County Sheriff's Office is solely responsible for the health, safety, and security of the inmates housed in the facility.
- At least 20 beds will be designated for misdemeanor offenders arrested within the city limits of Billings and must be available for holding those offenders upon being presented to the facility by law enforcement until an arraignment is held on the charges for which the person was arrested.
- No person will be held at the facility after an arraignment on the charges for which the person was arrested and YCSO will ensure that individuals remanded to YCDF following arraignment will be held at the main detention facility, not the pre-arraignment facility.

The City understands the County is currently evaluating systematic changes to alleviate jail overcrowding, but we believe it is worthwhile to explore this option as a stop-gap measure to address the immediate need for housing criminal offenders until a more permanent solution is found. Therefore, this proposal is intended to be temporary and not a permanent solution to the jail overcrowding, providing an opportunity for the City and County to test the idea and determine the actual need for secure beds to hold misdemeanor offenders.

There are different options for modular/temporary facilities that could be utilized for this proposed purpose. For example, Sprung Structures provides temporary structures that can be used as temporary holding cells or secure housing units. (For more information, please see <https://www.sprung.com/structures/commercial-buildings/correctional-facilities/>.) Attached is a preliminary estimate for a 50' W x 155' L structure and, although this may not include all

necessary specifications or information, it is provided to give an idea of what may be available within the budget proposed by the City.

I am sure there are other points that will need to be included. I would like to invite you and your key staff to meet with me and other city representatives to discuss this matter with the hope of drafting an Interlocal Agreement to memorialize this commitment. It is our hope to commence negotiations as soon as possible. Please reach out to me with any questions, as well as your availability, to further discuss this issue.

Sincerely,

*/s/ Chris Kukulski*

Chris Kukulski  
City Administrator

Enc.

cc: Mayor and Council  
Chief of Police  
City Attorney  
Municipal Court Judge

# Yellowstone County



COMMISSIONERS  
(406) 256-2701  
(406) 256-2777 (FAX)

P.O. Box 35000  
Billings, MT 59107-5000  
bocc@yellowstonecountymt.gov

January 30, 2024

**RECEIVED**

**JAN 31 2024**

**Mayor**

Billings City Council  
Attn: Bill Cole, Mayor/Chair  
210 N. 27<sup>th</sup> Street  
Billings, MT 59101

RE: Temporary Detention Facility

Mayor Cole & Members of the City Council:

In your letter dated November 7, 2023 concerning a Short-Term Detention Facility (STDF), you expressed the desire to partner with Yellowstone County and enter into an interlocal agreement to develop and operate a STDF. Your letter stated there are individuals committing crimes, often multiple infractions in short periods of time, who flagrantly defy the criminal justice system. They disrespect law enforcement, fail to appear in court, avoid warrants and continue to walk free in the community without consequence. A STDF will give law enforcement a powerful tool in making sure individuals are held accountable for their first offense, before criminal behaviors escalate into violent felony offenses. An additional benefit will be the boost in morale for law enforcement by assuring that they can arrest an individual at first contact, as appropriate.

Upon receipt of your letter, Yellowstone County engaged Schutz Foss Architects, P.C. (SFA) to review your proposal of a Sprung Instant Structures temporary facility. SFA determined this type of structure is deemed uninsurable by our carrier and presented us with security issues that could not be resolved as submitted. With these developments, Yellowstone County asked SFA to conceptually design an appropriate building according to your requests, while complying with applicable laws, security needs and guaranteeing insurability.

On January 22, 2024, SFA presented a draft concept for a two-floor addition to the existing YCDF structure. The cost estimate to complete the first floor providing up to 48 beds for male inmates, was estimated at \$4.7 million, including professional services and contingency estimates. The cost to complete the second floor with 48 beds is estimated at an additional \$1.3-1.5 million. In sum, the total project cost is approximately \$6 million.

We view this project as a partnership with the City of Billings, providing significant benefits to the City, its police staff and legal department, along with the County and its citizens. An equal share in this construction would yield an obligation to the City of \$3 million. Keep in mind that this will present a material and unilateral obligation to the County for operating this facility. Aside from an estimated staffing requirement of an additional six FTEs at the facility, the County will likely look at operational costs of almost \$100 per bed per night. This is a challenging funding consideration for us.

Yellowstone County accepts your previous offer of \$500,000 in FY24 and request a future payment of \$2.5 million to cover half the cost of this project. This project will reduce crime, hold offenders accountable for their actions and increase the morale of law enforcement officers. It is exactly what the citizens of the City of Billings and Yellowstone County want to see – collaboration by the City and County to solve some of the criminal justice issues plaguing our citizens. The community will view this positively if we are able to construct this project using reserves, and not incur debt or request a tax increase. This will help taxpayers understand our frugal approach, given how we approached this project and the previous 148-bed expansion which didn't involve a tax increase either. When we request a bond and a mill levy increase for extensive jail expansion, a future project to solve lack of inmate capacity at YCDF, we can honestly and openly demonstrate to them that we have always looked for ways to avoid additional debt and a property tax increase, but the overall expansion will be of such scale as to give us no other choice.

Finally, we offer to draft an interlocal agreement to confirm our partnership. In it, we will clearly define Yellowstone County's obligation to cover all operational costs associated with this facility now and into the future. We hope to finalize our agreement promptly in order that we can finalize plans and initiate activities to get construction in place.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
YELLOWSTONE COUNTY, MONTANA



John Ostlund, Chair



Mark Morse, Member



Donald W. Jones, Member



CITY OF  
**Billings**

February 26, 2024

P.O. Box 1178  
Billings, MT 59103  
P 406.657.8433  
F 406.657.8390

Yellowstone County Commissioners  
Attn: John Ostlund, Chair  
316 North 26<sup>th</sup> Street, Room 3101  
P.O. Box 35000  
Billings, MT 59107

Yellowstone County Sheriff  
Mike Linder  
2323 2<sup>nd</sup> Avenue North  
P.O. Box 35017  
Billings, MT 59107

Dear Commissioners and Sheriff Linder,

Thank you for the Commissioners' letter dated January 30, 2024, confirming your interest in developing a short-term holding facility at the Yellowstone County Detention Facility (YCDF). The Billings City Council has authorized me to provide the following response.

The City of Billings believes that a short-term holding facility of the type generally described in your letter will contribute significantly to the ability of the Billings Police Department to enforce the laws and ensure that the public is safe, and we applaud your efforts to make this facility a reality.

To confirm, this project will primarily hold low-risk offenders who pose a risk to the community but have not been charged with a crime severe enough to warrant detention in the limited space currently available at the main YCDF. This short-term holding facility will be a pre-arraignment hold only, with most inmates being released on a bond and/or GPS monitoring after seeing a judge and some being remanded to the main YCDF. Right now, many of these offenses are going without consequence in our community due to overcrowding at YCDF, contributing to a flagrant disregard of the criminal justice system by persons accused of these crimes.

To expedite the short-term holding facility project and ensure it can be constructed quickly, the City of Billings is prepared to offer the following:

- Transfer to the County of \$500,000, as included in our FY24 budget. These dollars come primarily from the City's allocation of marijuana tax revenues and would be released after the County has signed all necessary contracts with Schutz Foss Architects, P.C. and commenced the design/construction phase of the project.
- An additional transfer of \$1.5 million during fiscal year 2025 and fiscal year 2026 divided equally between those two years. These dollars will likely come primarily from a combination of marijuana tax revenues and general fund appropriations.

In exchange, we request the following:

- The City, County, and Yellowstone County Sheriff's Office (YCSO) will work to develop a written agreement spelling out mutual expectations as soon as possible. This one-time, fixed financial contribution by the City will be contingent on the completion of all 96 beds as proposed by the County's consultant, Schutz Foss Architects, P.C. Neither party will have any obligations until the agreement is approved by all parties and signed. In addition to other issues, the agreement will address the following.
- The County and the YCSO will be solely responsible for the construction, operation, and maintenance of the facility. Any unexpected construction costs would be borne by the County.
- The County and YCSO will indemnify and hold harmless the City of Billings for any claims, errors, or omissions that may arise from the construction, operation, and maintenance, of the facility.
- The County and YCSO will ensure that the Billings Police Department has available to it, for short-term detention, at least 30 beds every 24 hours averaged over time. The beds may be used for the pre-arraignment holding of any non-violent or low-risk offender, without regard for the exact type of charge. These beds are intended to add capacity for this class of offenders, and more serious offenders of the type already being incarcerated shall not count toward this minimum allocation.
  - We understand that the County has concerns about the enforcement of municipal infractions and are happy to discuss a reasonable limitation. The YCSO would retain reasonable discretion to refuse any offender who could not be safely housed in the facility based on normal YCSO operating policies (e.g., due to medical reasons, etc.).
- The County and YCSO will not, at any time now or in the future, seek payment or contribution from the City for post-agreement costs related to occupancy, operations, or maintenance. No party will have any liability to any other party for pre-agreement costs or charges related to occupancy, operations, or maintenance incurred before the agreement is signed.
- The County and YCSO will work diligently to have the short-term holding facility open, for at least 30 beds, no later than 15 months after the County signs a design contract with Schutz Foss Architects, P.C. If the facility is not available for use within

30 days of that completion date, the City will reduce its contribution by \$50,000 per month (or \$1,613 per day) until the facility is operational.

Finally, we note that, while this short-term holding facility is an important and necessary strategy for reducing crime in our community, it is no replacement for an expansion of capacity at YCDF. The City has enjoyed many months of productive conversations with the County and YCSO to develop a planning process and proposal for jail expansion, and we look forward to continuing that partnership. We know the County and YCSO are urgently preparing to meet the need for detention in Yellowstone County, and we pledge to continue our support and collaboration for your work on the larger jail expansion project.

Very truly yours,

A handwritten signature in black ink that reads "William A. Cole". The signature is written in a cursive, flowing style with a large initial "W" and a long, sweeping underline.

William A. Cole, Mayor

# *Yellowstone County*



COMMISSIONERS  
(406) 256-2701  
(406) 256-2777 (FAX)

P.O. Box 35000  
Billings, MT 59107-5000  
bocc@yellowstonecountymt.gov

April 23, 2024

Billings City Council  
Attn: Bill Cole, Mayor/Chair  
210 North 27th Street  
Billings, MT 59101

Re: Response to City Letter of February 26, 2024

Dear Mayor:

Thank you for your letter of February 26, 2024. We look forward to this partnership and we are excited by the commitments in your letter.

The County and City both believe the facility is necessary to provide an alternative option for the detainment of low-risk, non-violent offenders who are currently not being incarcerated and continue to offend in the community. The next step in solidifying a partnership between the City and County is to enter a memorandum of understanding to memorialize our mutual interests for this project. We look forward to negotiating this interlocal agreement and have attached a proposed draft agreement to expedite execution of this agreement.

The Board has continued to move forward with this project since receipt of your letter in late February and provide the following updates and proposed terms:

## DEVELOPMENT

The Board has delegated a negotiation team for development of the short-term detention facility memorandum of understanding with the City.

The County undertook this endeavor as an alternate delivery project. On March 5, 2024, the County issued a request for qualifications (RFQ) for architectural services. Site plans and foundation designs, a geotechnical topographical survey, and a geotechnical drilling and boring survey were completed prior to the Board issuing a RFQ so that project development could proceed on an expedited timeline. The RFQ responses were due on April 1<sup>st</sup>. The designated team has reviewed responses and will make a recommendation back to the Board. On April 16<sup>th</sup>, the Board will vote on the recommendation at a public meeting.

During the time the architect is designing the site and foundation plans, the Board will issue an Invitation for Proposals for a General Contractor/Construction Manager. The Board anticipates this part of the project to be completed in May. This will allow the architect and GC/CM to work together to complete the final design and construction drawings. The Board believes these steps will help reduce the amount of time it takes for the project to be completed.

### PROPOSED PROCESS

The County wants to ensure there is some flexibility built into this process as there may be unforeseen circumstances that will require adjustments as we begin operations. We recognize this flexibility requires a level of trust and it is our hope that the level of dedication and movement the Board has demonstrated has served to build that trust:

- The STDF will be primarily used for pre-arraignment purposes to temporarily house non-violent offenders charged with misdemeanor and non-violent offenses. YCDF will remain the facility for those whose charges are serious and/or violent.
- YCDF will decide where to place the individual based on their most serious charge. All STDF offenders will be arraigned and released within 72-hours either on bond, or some kind of monitoring device.
- Arraignment Court will be an important piece within this process by ensuring inmates are promptly seen by a Judge to set release conditions and future court dates.

### DESIGN COMMITTEE

The County will promptly create a committee to head up the design phase of the project. The committee will consist of three people to be determined by Scott Twito and the Board. The committee will work in partnership with the architect and construction manager. The committee will communicate with stakeholders to ensure the design of the STDF aligns with community need.

### CAPACITY

In your recent letter, you state the City is requesting the facility be built for at least 96 beds. The County is unable to specify the number of beds until a design has been finalized. Considerations such as level of security and number of levels will determine the number of beds available. There are many considerations such as access to medical, pre-trial services, video court capability, and defense attorney need that will all play a role in the number of beds available. The County will determine the number of beds that are built based on the operational/functional capacity of the facility, as well as the number of beds needed in a worst-case scenario. We do have an initial design but there is no guarantee that will be the design moving forward; therefore, we cannot guarantee the number of beds in the short-term detention facility at this time, but we can agree there will no unreasonable deviation from the designs presented throughout this process by Schultz Foss. We anticipate there will be at least thirty-five beds available on one floor. The

County and YCSO will ensure that the Billings Police Department has available to it, for short-term detention, for stand-alone City charges, at least 10 beds every 24 hours averaged over time. There will be no limit to the number of non-violent or low-risk offenders that Billings Police Department can bring into the short-term detention facility up to capacity. Offenders will be remanded in the normal course. With the development of arraignment court, most inmates will be seen within 24 hours. We anticipate high inmate turnover.

There will be many inmates with hybrid charges - individuals who are traditionally picked up by local law enforcement that may have a State or other warrant that are not currently being processed into the facility due to lack of space. The purpose in providing ten beds dedicated to stand-alone City charges is that we recognize there will be many low-risk offenders BPD will wish to bring into short term detention, and they will have other charges. We do not wish to exclude those offenders and they should not be counted toward the City's beds even though BPD will be the agency primarily bringing in those offenders. The County wants law enforcement to have the tool of remand, without excessive restriction or caps on the number of inmates that can be brought into short term detention. At this time, the County will not be contracting out any other beds in the STDF, except those discussed herein. This facility is designed for use by local Yellowstone County law enforcement.

### TERMS

The County provides the following proposed terms:

- The County will accept your financial contribution, without countering, and will anticipate a transfer to the County of \$500,000 in fiscal year 2024 along with an additional transfer of \$1.5 million, provided to the County in equal amounts in fiscal years 2025 and 2026. The County acknowledges the elimination of past occupancy debt to the City as additional capital contribution. The Board also acknowledges and agrees that no party will have any liability to the other party for pre-arraignment costs or charges related to occupancy, operations or maintenance of the current detention facility that were incurred prior to the short-term detention facility memorandum of understanding execution. The Board acknowledges this will be a one-time, fixed financial contribution.
- 10 dedicated beds for stand-alone City charges with no limitation to the number of offenders BPD can bring into the short-term detention facility until capacity is met.
- The County proposes an initial term of three years with renewal each year thereafter.
- The County will be solely responsible for the following:
  - Construction, operation, maintenance, inspection, staffing and security.
  - In-house medical, dental, mental health, and access to case management.
  - Liability and lawsuits.
- The County and YCSO will work diligently to have the short-term detention facility open no later than 15 months after the County signs a design contract. The County will be responsible for any costs associated with delay. As the County is working diligently, even

before City commitment, the County would request no penalty for any unforeseen construction delays as this will not be in the County's control and the County agrees it will have to pay the cost associated with any delay in construction.

Everyone is involved in the criminal justice system in one way, shape or form. As we develop the short-term detention facility, it is essential to have efficient and reasonable communication between the courts, elected officials, and community. Whether it is the addition of a short-term facility or the anticipated jail expansion of YCDF, all players of the criminal justice system need to be involved. It is our hope that this productive dialogue continues, both within our agencies and in the community.

We agree the short-term detention facility is critical for reducing crime in our community and holding offenders accountable. This is an impressive first step. The purpose of the short-term detention facility is to house a population that we do not incarcerate currently at YCDF. We still desperately need an expansion of the main facility to serve the population that is traditionally incarcerated. We will continue to diligently move forward on jail expansion as well as the short-term detention facility.

Sincerely,

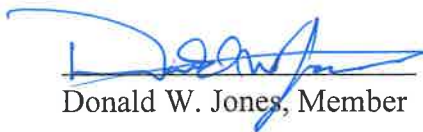
BOARD OF COUNTY COMMISSIONERS

A large, stylized handwritten signature in blue ink, likely belonging to John Ostlund, written over a horizontal line.

John Ostlund, Chair

A small, handwritten signature in blue ink, likely belonging to Mark Morse, written over a horizontal line.

Mark Morse, Member

A handwritten signature in blue ink, likely belonging to Donald W. Jones, written over a horizontal line.

Donald W. Jones, Member

**MEMORANDUM OF UNDERSTANDING  
BETWEEN CITY OF BILLINGS AND YELLOWSTONE COUNTY  
TO DEVELOP AND OPERATE SHORT TERM FACILITY AT YCDF**

This Memorandum of Understanding (MOU) is made this 26<sup>th</sup> day of Feb., 2024 by and between CITY of Billings (CITY) and Yellowstone COUNTY, (COUNTY) and the Yellowstone COUNTY Sheriff's Office (YCSO).

**WHEREAS**, CITY and COUNTY identified a population of offenders that are committing multiple crimes in a short period of time and are blatantly defying the criminal justice system. These individuals disrespect law enforcement, fail to appear in court, avoid warrants and continue to be free in the community.

**WHEREAS**, CITY and COUNTY desire to develop a short-term detention facility ("STDF") that will be used to immediately detain low-risk offenders who pose a risk to the community but are not charged with a severe crime and are not being held in the limited space at the Yellowstone County Detention Facility ("YCDF").

**THEREFORE**, this Agreement sets forth the following terms pursuant to which CITY and COUNTY shall agree:

Purpose:

STDF will be a detention facility with most inmates being released on a bond and/or other pre-trial monitoring after arraignment or initial appearance. The intent is for local law enforcement to regain the ability to imminently detain individuals in the community who pose a risk to the community but are not currently held at YCDF due to a lack of available space.

Term:

This Agreement sets forth the following terms pursuant to which CITY and COUNTY shall agree:

The initial term will terminate three years after the first day the STDF is operational, and this MOU will be renewed annually after the initial term expires. The parties may mutually agree, in writing, to terminate this Agreement at any time. Further, after the initial three-year term has expired, either party may terminate this Agreement unilaterally with written notice not less than 90 days prior to the end of the initial term or 90 days prior to any subsequent renewal date.

Compensation:

In exchange for the services stated in this Agreement to be performed by COUNTY, CITY agrees to pay COUNTY the pledged amount of \$2 million dollars (\$500,000 in FY 24, \$750,000 in FY25 and \$750,000 in FY26) and the elimination of prior occupancy debt. The first payment of \$500,000 shall be transferred from the CITY to the COUNTY by May 30, 2024. The City will not be charged for occupancy costs for the beds in the STDF dedicated to the City in this Agreement.

Services of COUNTY and YCSO:

The COUNTY and YCSO shall be responsible for the construction, including unanticipated construction costs, operation, and maintenance of the STDF.

The STDF will consist of a finished, permanent structure that does not unreasonably deviate from the preliminary designs previously presented by Shutz Foss Architects, PC.

The COUNTY and YCSO shall be responsible for the cost associated with in-house dental, medical, mental health and case management services.

The COUNTY and YCSO shall reserve a minimum of ten (10) beds for use of the CITY for stand-alone City offenses averaged over a 24-hour period.

The COUNTY and YCSO shall remand offenders brought in by local law enforcement until capacity at the STDF is met.

Authorized Representatives:

The parties appoint the following authorized representatives to receive notices and to provide direct communication between the parties:

For CITY:

Gina Dahl, City Attorney  
210 North 27<sup>th</sup> Street  
Billings, Montana 59101

For COUNTY:

Mike Linder, Sheriff  
2323 2<sup>nd</sup> Ave. North  
Billings, Montana 59107

Indemnification:

The COUNTY and YCSO will indemnify and hold harmless the CITY for any claims, errors, or omissions that may arise from the construction, operation, and maintenance of the facility. COUNTY agrees to hold harmless and indemnify the CITY from and against all claims, losses damages, or liability, resulting from the negligence of the COUNTY or its employees and agents in the performance of this MOU.

Authorized Representatives:

The parties represent and agree that the persons signing this Agreement have authorization to bind their respective governmental entities to the terms of this Agreement.

Modifications and Amendments:

Any amendment or modification of this MOU or any provisions herein shall be made in writing and executed in the same manner as this original document and shall after execution become a part of this MOU.

Entire Agreement and Revocation of Prior Agreements:

This MOU embodies the entire understanding between CITY and COUNTY with respect to the specific subject matter hereof, and no prior oral or written representation shall serve to modify or amend this Agreement. This Agreement may not be modified except by action of both governing bodies.

Governing Law, Informal Dispute Resolution, Venue:

This MOU shall be governed by and construed in accordance with the laws of the State of Montana. Should a dispute arise regarding the terms of this Agreement, the parties shall first enter into good faith discussions in an attempt to resolve the dispute. Should the dispute result in litigation, the parties agree that proper venue lies in the Montana 13<sup>th</sup> Judicial District Court.

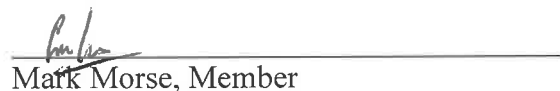
IN WITNESS WHEREOF, the parties hereto have executed this instrument the day and year first above written.

BOARD OF COUNTY COMMISSIONERS  
YELLOWSTONE COUNTY, MONTANA

CITY OF BILLINGS, MONTANA

  
John Ostlund, Chair

\_\_\_\_\_  
Bill Cole, Mayor

  
Mark Morse, Member

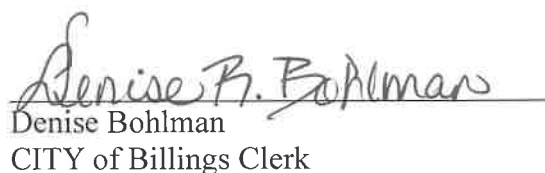
  
Don Jones, Member

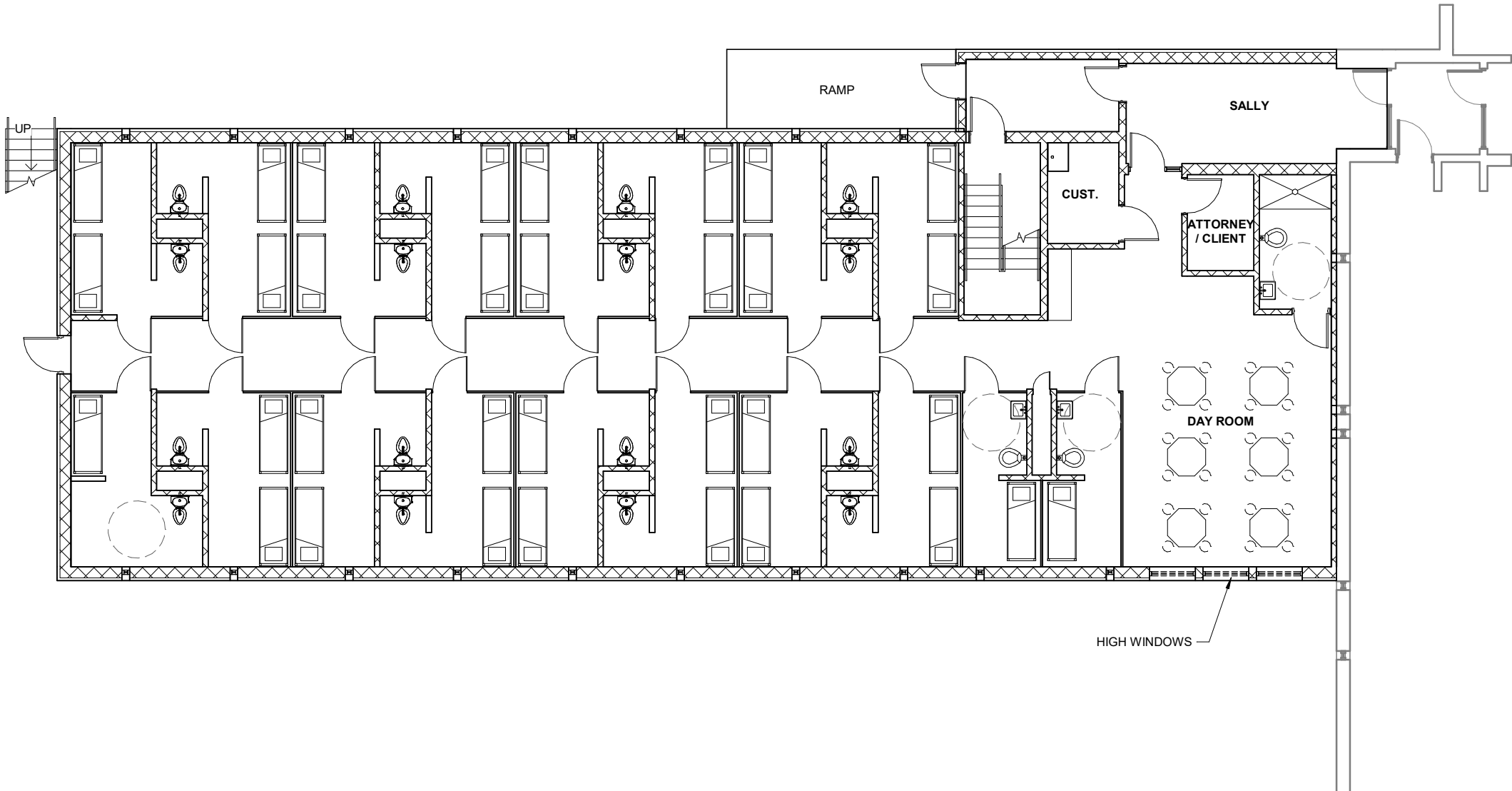
YELLOWSTONE COUNTY  
SHERIFF'S OFFICE

  
Mike Linder, Sheriff

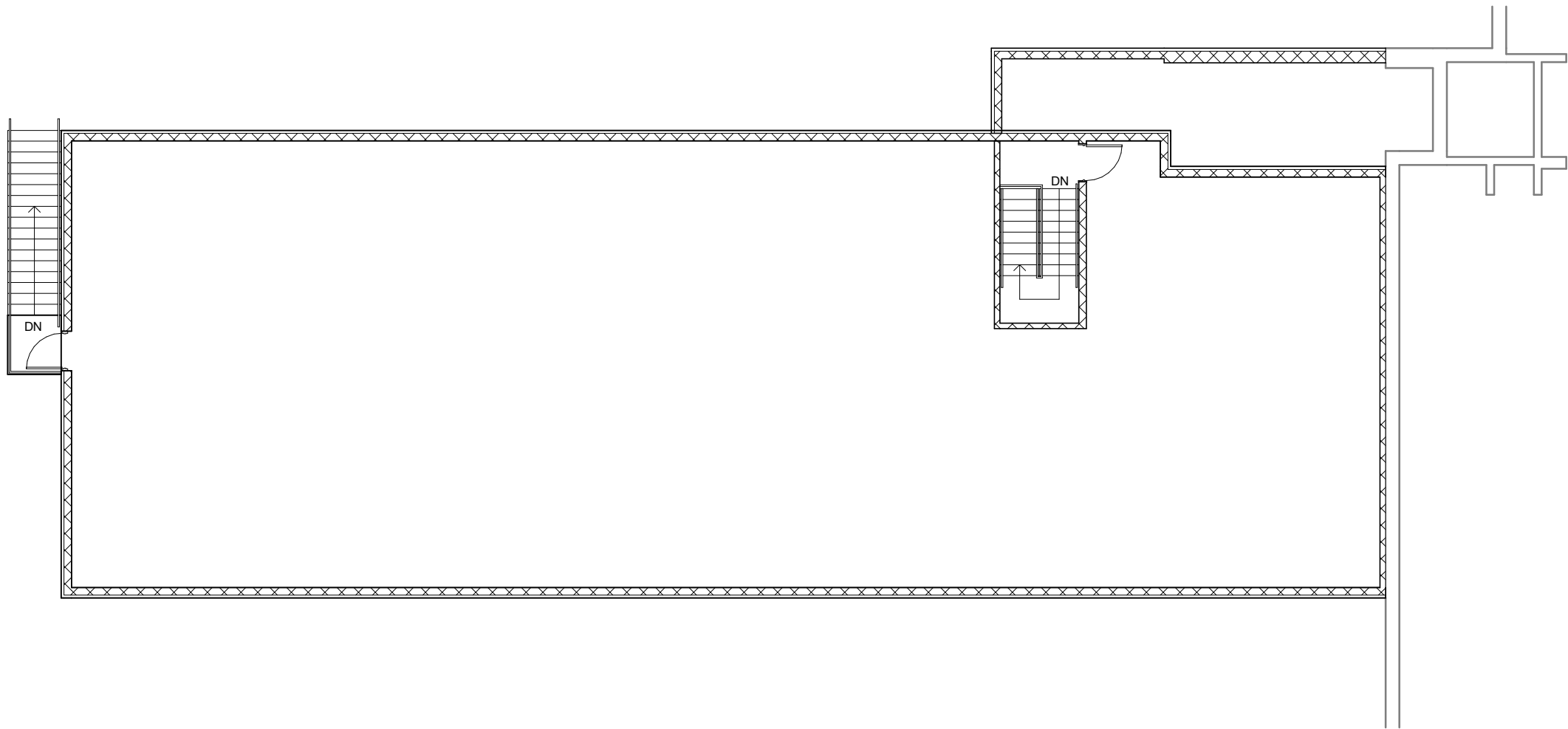
Attest:

  
Jeff Martin  
Yellowstone COUNTY Clerk and Recorder

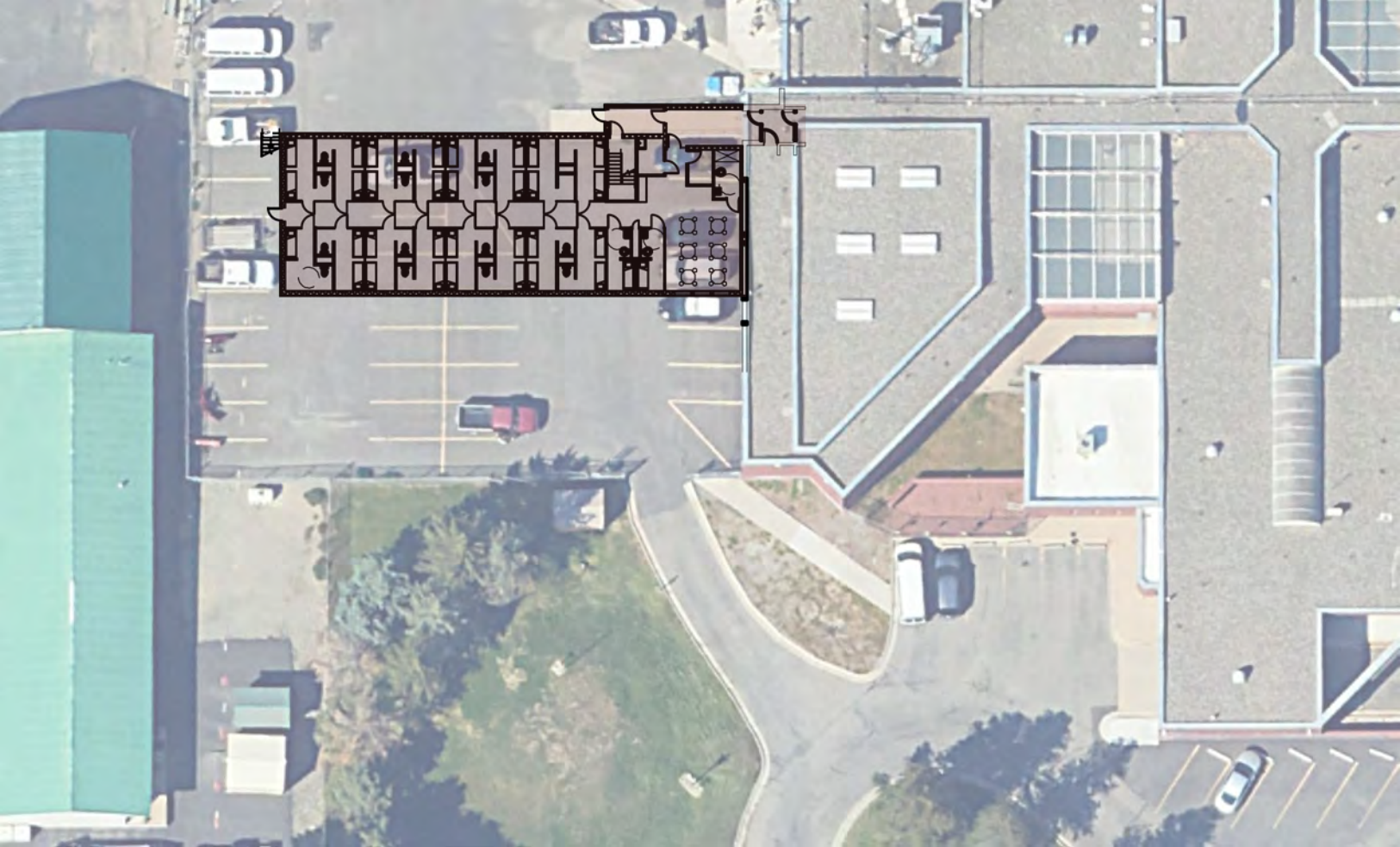
  
Denise Bohlman  
CITY of Billings Clerk



MAIN FLOOR PLAN CONCEPT



UPPER FLOOR PLAN - SHELL CONCEPT



SITE PLAN