****ATTENTION****

The City Council meeting will be held in a hybrid format that may include both in-person AND virtual attendance via Zoom. Unless they have cause to appear virtually, Councilmembers will attend the meeting in person in Council Chambers, second floor of City Hall, 220 N. 27th Street. In order to honor the Right of Participation and the Right to Know in Article II, Sections 8 and 9, of the Montana Constitution, the City of Billings and City Council are making every effort to meet the requirements of the open meeting laws.

Citizens are invited to:

- Review the Agenda Packet on the City's website at: www.billingsmt.gov and click on "Your Government," "City Council," and "Agendas & Minutes".
- View the meeting:
  - On Community 7 TV - Channel 7 or Channel 507 -- Spectrum Cable. *(On evenings when there is a conflict with School District No. 2 Board meetings, the City Council meeting will be broadcast on Channel 8 - Spectrum Cable.)* Channel 7 or Channel 978 - TDS Fiber.
  - Online at www.comm7tv.com and click on the "Watch Live" icon. Community 7 also has links to their Facebook page and YouTube channel.
  - On the City's website at www.billingsmt.gov and click on "Watch Meetings Online" on the homepage.
  - In-Person.

Citizens may submit public comment via the following methods:

- Mail: City Clerk, P.O. Box 1178, Billings, MT 59103
- Email: Council@billingsmt.gov.
  - Emails received after 3:00 PM on the day of the meeting, may be posted on the Council's webpage the following day for public viewing.
- Attend the meeting in person

Please contact Denise Bohlman, City Clerk, at bohlmand@billingsmt.gov, or at 406.657.8210, with any questions.

CITY OF Billings

VISION STATEMENT:
"The Magic City: A diverse, welcoming community where people prosper and business succeeds."

CITY COUNCIL
REGULAR BUSINESS MEETING
AGENDA

COUNCIL CHAMBERS | AUGUST 12, 2024 | 5:30 P.M.

CALL TO ORDER: Mayor Cole

PLEDGE OF ALLEGIANCE: Mayor Cole

INVOCATION: Councilmember Neese

ROLL CALL: Councilmembers present on roll call were: ☐ Shaw, ☐ Gulick, ☐ Neese, ☐ Owen, ☐ Joy, ☐ Kennedy, ☐ Aspenlieder, ☐ Tidswell, ☐ Boyett, ☐ Rupsis

MINUTES: July 22, 2024

COURTESIES:

PROCLAMATIONS: "St. Vincent Day" - August 14, 2024

COUNCIL REPORTS:

ADMINISTRATOR REPORTS - CHRIS KUKULSKI

PUBLIC COMMENT on "NON-PUBLIC HEARING" Agenda Items: 1, and 4 ONLY. Speaker sign-in required. (Comments are limited to three (3) minutes or as set by the Mayor. Please sign the roster at the cart located at the back of the Council chambers or at the podium. Comments on items listed as public hearing items will be heard ONLY during the designated public hearing time for each respective item. For items not on this agenda, public comment will be taken at the end of the agenda.)

1. CONSENT AGENDA -- Separations:

A. Bid Awards:

1. **Castlerock Restroom Renovations.** (Opened 7/2/24) Recommend Wovek, Inc. DBA Yellowstone Basin Construction.
2. **Chlorine for Water Treatment Plant.** (Opened 7/16/24) Recommend Hawkins, Inc.

B. **Amendment No. 2, W.O. 23-12: Zone 4 Pump Station and Waterline Improvements;** HDR Engineering.

C. **Contract** with Motorola Solutions for 911 Phone and Radio Recorder.

D. **Purchase** 3 Police Vehicles from Duval Ford and 1 Community Service Pickup from Billion Auto Group.

E. **AARP Grant Award** to Parks Department for Songbird Community Garden.

F. **Donation** to Parks' Matching Grant Program from Partners for Parks for a shade structure at High Sierra Dog Park.

G. **Donation** to Parks Department from Faith E. Church for trees in Centennial Park.

H. **Donation** to Parks Department from NorthWestern Energy Charitable Team Participation Grant for trees in Poly Vista Park.

I. **Donation** to Police Department from Yellowstone County DUI Task Force for Portable Breath Testers and associated supplies.

J. **2025 Unified Planning Work Program (UPWP).**

K. **Condominium Declaration and Owners Association Bylaws** for Park 1.

L. **Second/Final Reading Ordinance** for Zone Change 1052, Zimmerman Home Place. *Quasi-Judicial

M. **Second/Final Reading Ordinance** expanding Ward V, Amended Ridgeline Subdivision Annexation.

N. **Bills for the Weeks of:**

1. July 1, 2024
2. July 8, 2024
3. July 15, 2024

Recommended Motion: I move to approve the items of the Consent Agenda as submitted, with the exception of items moved for separation.

REGULAR AGENDA:

2. **PUBLIC HEARING AND RESOLUTION** approving the vacation of Block 51, Foster's Addition Alley. Staff recommends approval.

   Recommended Motion: Having conducted a public hearing, considered written and spoken public testimony, I move to approve a resolution approving the vacation of Block 51, Foster's Addition Alley, as recommended by staff.

3. **PUBLIC HEARING AND FIRST READING ORDINANCE** amending Billings, Montana City Code (BMCC) Sections 24-457, Violation records; 24-467 Failure to pay parking fees; 24-473, Penalties; 24-1004 Parking violation-Procedure generally; 24-1005, Same-Response failure action; 24-1006,Violation citation compliance failure; warrant for arrest; and 24-1011, Penalty for violations. Staff recommends approval.

   Recommended Motion: Having conducted a public hearing, considered written and spoken public testimony, I move to approve First Reading Ordinance amending BMCC, Sections 24-457, Violation records; 24-467 Failure to pay parking fees; 24-473, Penalties; 24-1004 Parking violation-Procedure generally; 24-1005, Same-Response failure action; 24-1006,Violation citation compliance failure; warrant for arrest; and 24-1011, Penalty for violations, as recommended by staff.

4. **AQUATIC ANALYSIS.**

   a. Splash Pad Feasibility Study
   b. South Park Pool Feasibility Study

   No Council Action necessary.

PUBLIC COMMENT on "NON-AGENDA ITEMS". Speaker Sign-in required. (*Restricted to ONLY items not on this printed agenda. Comments are limited to 3 minutes or as set by the Mayor. Please sign the roster at the cart located at the back of the Council chambers or at the podium.)*

COUNCIL INITIATIVES:

ADJOURN:

Council Chambers are readily accessible to individuals with physical disabilities.

For more information or to make requests for special arrangements, please contact the City Clerk's Office at 657-8210 or e-mail bohlmand@billingsmt.gov, 72 hours prior to the meeting date.

~ ~ ~

City Council Regular

Date:	08/12/2024
Title:	PKCRRR Castlerock Restroom Renovation
Presented by:	Brad Wright
Department:	Parks/Rec/Public Lands
Presentation:	No
Legal Review:	Template Contract
Project Number:	N/A

RECOMMENDATION

Staff recommends the City Council award a contract for base bid for Castelrock Restroom Renovations to Wovek Inc DBA Yellowstone Basin Construction for the amount of $247,596.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The funding for this project was approved in the Parks FY24 CIP.

This project is intended to renovate the existing 600 SF restrooms. Renovations are to include new epoxy floor treatment, wall mounted fixtures, ADA-compliant stalls for men's and women's sides, ventilation, ceiling, and exterior upgrades.

Project bids were opened on July 2, 2024.

STAKEHOLDERS

City of Billings Parks and Recreation

ALTERNATIVES

City Council may approve the bid from Yellowstone Basin Construction, or reject all bids and not approve.

FISCAL EFFECTS

The following bids were received:
1. Wovek Inc DBA Yellowstone Basin Construction - $277,422.
2. T.W. Ridley - $287,300.

As Yellowstone Basin Construction was the lowest bid, the bid exceeded the initial construction estimate by the consultant. Value engineering concessions were made to lower the primary bid estimate to $247,596.

Parks FY24 CIP designated $981,000.00 for "Castlerock Park North Parking Lot & Restroom" repairs. The remaining $347,096 is allocated for adding lighting to the parking lot and landscaping both the parking lot and the area around the restroom.

Attachments

PKCRR Drawings 1
PKCRR Drawings 2
PKCRR Drawings 3
VE 1

MAY 31, 2024

Billings Parks and Recreation

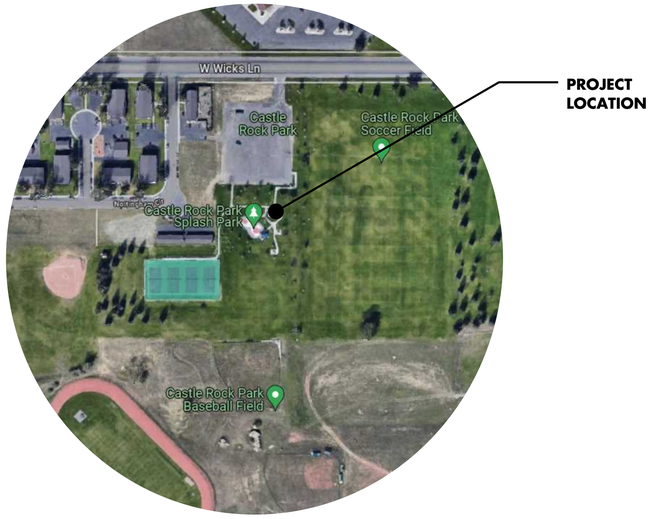
CASTLE ROCK PARK RESTROOM RENOVATION

BILLINGS, MT

PROJECT LOCATION

Castle Rock Park
Wicks Ln & Nutter Blvd
Billings, MT 59105

VICINITY MAP



SHEET INDEX

CVR	COVER
C1.0	STAGING AND DEMOLITION PLAN
L1.0	IRRIGATION PLAN
L2.0	LANDSCAPE PLAN
L3.0	LANDSCAPE AND IRRIGATION DETAILS
A1.1	FLOOR PLAN & SCHEDULES
A2.1	ELEVATIONS
A3.1	INTERIOR ELEVATIONS & DETAILS
A3.2	CANOPY DETAILS
S0.1	GENERAL NOTES
S1.1	CANOPY LAYOUT AND DETAILS
ME0.1	MECHANICAL ELECTRICAL COVERSHEET
M1.1	MECHANICAL PLANS
E1.1	ELECTRICAL PLAN



FOR VISUALIZATION PURPOSES ONLY

PROJECT DESCRIPTION

This project consists of the renovation of an existing approx. 600SF public restroom facility in Castle Rock Park. This renovation consists mostly of the replacement of exterior and interior finishes and the replacement and relocation of all plumbing fixtures within the facility. No square footage is being added to the building.

GENERAL SCOPE OF WORK:

1. PERFORM All CONSTRUCTION WORK INDICATED OR OTHERWISE REQUIRED FOR COMPLETION OF THE PROJECT - EXCEPT AS NOTED OTHERWISE.
2. SCHEDULE AND COORDINATE THE WORK OF THE COMPLETE PROJECT TO ASSURE AN EFFICIENT AND ORDERLY SEQUENCE OF INSTALLATION OF All ELEMENTS - WITH PROVISIONS FOR ACCOMMODATING ITEMS TO BE INSTALLED LATER.
3. THE CONTRACTOR IS SOLELY RESPONSIBLE FOR CONSTRUCTION MEANS, METHODS, TECHNIQUES, SEQUENCES AND PROCEDURES AND FOR COORDINATING ALL PORTIONS OF THE WORK.
4. PROVIDE ALL REQUIRED NOTICES FOR INSPECTIONS AND APPROVALS OF THE WORK BY THE AUTHORITY HAVING JURISDICTION. THE MOST RESTRICTIVE CODE REQUIREMENTS AS INTERPRETED BY LOCAL OFFICIALS WIll APPLY.
5. VERIFY LOCATIONS OF EXISTING UTILITY SERVICE CONNECTIONS SERVING THE PROJECT BEFORE STARTING CONSTRUCTION. LOCATIONS OF EXISTING UTILITIES NOTED ARE APPROXIMATE, AND MAY BE BASED ON UN-VERIFIED INFORMATION. PROVIDE ALL CONNECTIONS REQUIRED AT UTILITY CONNECTION POINTS AT NO ADDITIONAL COST TO THE OWNER.
6. PROVIDE SUBCONTRACTORS WITH A FULL-SET OF THE CONSTRUCTION DOCUMENTS TO ENSURE COORDINATION BETWEEN ALL TRADES AND EACH SUBCONTRACTOR.
7. ALL CONSTRUCTION WORK MUST BE OF GOOD QUALITY - FREE FROM DEFECTS AND IN ACCORDANCE WITH REQUIREMENTS OF THE CONSTRUCTION DOCUMENTS - OR THE WORK MAY BE CONSIDERED DEFECTIVE - AND SUBJECT TO CORRECTION OR REPLACEMENT BY THE CONTRACTOR WITHIN A PERIOD OF ONE (1) YEAR AFTER SUBSTANTIAL COMPLETION.

COORDINATION WITH SEPARATE CONTRACTORS:

1. COORDINATE WITH THE OWNER'S SEPARATE CONTRACTORS OR SUPPLIERS FOR WORK INDICATED AS SEING OWNER-FURNISHED & CONTRACTOR INSTALLED (OFCI), OR NOT-IN-CONTRACT (NIC). PROVIDE SCHEDULED DATES WHEN THE PROJECT WILL BE READY FOR DELIVERY OR INSTALLATION OF OWNER FURNISHED PRODUCTS, AS APPLICABLE.
2. COORDINATE THIS WORK OF THIS PROJECT WITH OTHER CONTRACTORS AT SEPARATE CONSTRUOION PROJEOS WITHIN THE SAME DEVELOPMENT, SO THAT THIS WORK WILL NOT INTERFERE WITH OR DELAY THEIR OPERATIONS.

INSTALLATION OF OWNER-FURNISHED PRODUCTS:

1. COORDINATE, RECEIVE AT SITE, VERIFY RECEIPT, HANDLE, STORE ON-SITE (IF REQUIRED), PROTECT AND INSTALL OWNER-FURNISHED PRODUCTS, AND PROVIDE SERVICE CONNECTIONS AS APPLICABLE.
2. NOTIFY THE ARCHITECT/OWNER WITHIN SEVEN (7) DAYS OF RECEIPT OF ANY ITEMS ARE MISSING, DAMAGED OR OTHERWISE DEFECTIVE LACK OF NOTIFICATION WILL BE CONSIDERED PRESUMPTIVE PROOF
3. THAT ALL ITEMS DID ARRIVE UNDAMAGED AND IN PROPER QUANTITIES, AND ANY REPLACEMENT OR REPAIRS NECESSARY WILL THEN BE THE RESPONSIBILITY OF THE CONTRACTOR.
4. REPAIR DAMAGE TO OWNER-FURNISHED PRODUCTS CAUSED BY CONSTRUCTION OPERATIONS TO THE OWNER'S SATISFACTION

TEMPORARY FACILITIES, UTILITIES & CONTROLS:

1. PROVIDE BARRIERS, FENCES AND OTHER CONTROLS TO PREVENT PUBLIC ENTRY TO CONSTRUCTION AREAS, AND TO PROTECT CONSTRUCTION WORKERS AND THE PUBLIC FROM HAZARDS OF CONSTRUCTION.
2. PROVIDE PROTECTION OF CONSTRUCTION MATERIALS FROM LOSS, DAMAGE, FIRE OR THEFT, AND PROTECT EXISTING CONSTRUCTION FROM DAMAGE BY CONSTRUCTION OPERATIONS.
3. PROVIDE TEMPORARY FIRE-PREVENTION MEASURES AND PROCEDURES INCLUDING FIRE-EXTINGUISHERS PER CITY REQUIREMENTS.
4. PROVIDE DUMPSTERS AND COLLECT WASTE DAILY. DISPOSE OF MATERIAL IN A LAWFUL MANNER. PLACE DUMPSTER IN LOCATION APPROVED BY OWNER.

GENERAL PRODUCT REQUIREMENTS:

1. STORE PRODUCTS PER MANUFACTURER'S INSTRUCTIONS, PROTECTED FROM DAMAGE OR ABUSE, AND WITH VENTILATION TO AVOID CONDENSATION.
2. APPLICATION OF A MATERIAL OR EQUIPMENT ITEM TO WORK INSTALLED BY OTHERS CONSTITUTES ACCEPTANCE OF THAT WORK AND ASSUMPTION OF RESPONSIBILITY FOR SATISFACTORY INSTALLATION AND
3. PERFORMANCE.
4. INSPECT EACH ITEM OF MATERIAL OR EQUIPMENT IMMEDIATELY PRIOR TO INSTALLATION. REJECT DAMAGED AND DEFECTIVE ITEMS.

COORDINATION WITH FIXTURES, FURNISHINGS & EQUIPMENT (FF&E):

1. REVIEW THE OWNER'S SEPARATE CASEWORK/FIXTURES, FURNISHINGS, EQUIPMENT, & SIGNAGE DRAWINGS FOR UNIT SIZES, WEIGHTS, SERVICE-CONNECTIONS AND CLEARANCES REQUIRED - WHETHER
2. FURNISHED OR INSTALLED BY THE CONTRACTOR OR OTHERS. VERIFY THAT REQUIRED ROUGH-INS, CONNECTIONS AND CLEARANCES WILL BE PROVIDED. PROVIDE OPENINGS AND DELIVERY ACCESS FOR FF&E ITEMS,AND PROVIDE STAGING SPACE FOR THEIR INSTALLATION. REPORT DISCREPANCIES OR OMISSIONS OF EQUIPMENT REQUIREMENTS PRIOR TO INSTALLATION.
3. PROVIDE ALL HVAC, PLUMBING, GAS OR ELECTRIC SERVICE CONNECTIONS TO CASEWORK/ FIXTURES, SIGNAGE, OR EQUIPMENT INDICATED (WHETHER UNITS ARE INSTALLED BY CONTRACTOR OR BY OTHERS)

GENERAL EXECUTION OF THE WORK:

1. ESTABLISH AND MAINTAIN DURABLE MARKERS TO LOCATE ALL ELEMENTS OF THE WORK, INCLUDING BUT NOT LIMITED TO PARTITIONS, CASEWORK, FIXTURES, EQUIPMENT AND LIGHT-FIXTURESAND THEIR RELATED MECHANICAL, ELECTRICAL AND PLUMBING CONNEOIONS.
2. AT PROJECTIONS OF FINISHED SURFACES, INCLUDING PILASTERS OR THICKENED WALLS, RETURN ALL EXPOSED SURFACE FINISHES BACK TO THE PRIMARY SURFACE EVEN IF NOT SPECIFICALLY NOTED.
3. PERFORM ALL CUTTING, PATCHING AND FITTING TO ACCOMMODATE CONSTRUCTION WORK AND TO ACHIEVE THE INTENT OF THE CONSTRUCTION DOCUMENTS. CUT & PATCH PARTITIONS FOR INSTALLATION OF PLUMBING OR ELECTRICAL SERVICES AND FOR INSTALLATION OF WALL BLOCKING, IF NECESSARY. PROVIDE ESCUTCHEONS, GROMMETS AND SIMILAR SURFACE CLOSURE OR FINISHED TRIMS AT EXPOSED PENETRATIONS OF FINISHED SURFACES.
4. BRACE PARTITIONS, SUSPEND CEILINGS OR SOFFITS,AND BRACE PLATFORMS, SUSPENDED ITEMS OR SIMILAR CONSTRUCTION ONLY TO STRUCTURAL ELEMENTS ABOVE - EVEN IF NOT SPECIFICALLY NOTED. DO NOT ANCHOR TO ROOF DECK: PLUMBING/ SPRINKLER PIPES, DUCTWORK, ELECTRICAL CONDUIT OR SIMILAR ELEMENTS.

COORDINATION WITH ADJACENT CONSTRUCTION:

1. LIMIT WORK TO OCCUR WITHIN THE PROJECT SITE, OR WITHIN OTHER AREAS DESIGNATED OR APPROVED FOR USE BY THE OWNER/ LANDLORD/ OR DEVELOPER. CONNECT TO EXISTING UTILITY SERVICES BEYOND THE PROJECT-SITE IN THE MOST EXPEDITIOUS MANNER POSSIBLE WITH MINIMAL DISTURBANCE OF EXISTING ELEMENTS OR FINISHES.
2. RESTORE ALL AREAS OF EXISTING LANDSCAPING (INCLUDING SPRINKLER SYSTEMS) DISTURBED DURING CONSTRUCTION TO ITS ORIGINAL CONDITION.

FINAL CLEANING:

1. JUST BEFORE OWNER OCCUPANCY, CLEAN ALL SURFACES INCLUDING FIXTURES AND EQUIPMENT FOR THE OWNER'S USE AND OPERATION. POLISH GLASS AND PLUMSING FIXTURES TO BE WITHOUT NOTICEABLE STREAKS. VACUUM CLEAN FLOORS AND DAMP WIPE WALLS, FIXTURES AND EQUIPMENT TO BE DUST-FREE WITHOUT STAINS, FILMS AND OTHER DISTRACTING SUBSTANCES.
2. CLEAN THE PROJECT SITE OF RUBBISH, LITTER AND OTHER FOREIGN SUBSTANCES. BROOM CLEAN PAVED AREAS AND REMOVE STAINS, SPILLS AND OTHER FOREIGN DEPOSITS. RAKE GROUNDS THAT ARE NEITHER PAVED NOR PLANTED, TO A SMOOTH EVEN-TEXTURED SURFACE.

TURN-OVER / CLOSE-OUT REQUIREMENTS:

1. SET ALL TIME CLOCKS, THERMOSTATS AND SIMILAR DEVICES TO THE CURRENT LOCAL TIME. PROVIDE A PRINTED LIST OF NAMES, ADDRESSES AND PHONE NUMBERS OF ALL SUB-CONTRACTORS AND MATERIAL SUPPLIERS USED. ARRANGE FOR AII INSPECTIONS AND FURNISH OWNER WITH CERTIFICATE OF OCCUPANCY.
2. INSTRUCT OWNER'S PERSONNEL IN PROPER OPERATION AND MAINTENANCE OF OPERATIONAL SYSTEI'AS, INCLUDING HVAC SYSTEMS AND ELECTRICAL SYSTEI'AS AS APPLICABLE.
3. SUBMIT OPERATION AND MAINTENANCE DATA TO INCLUDE EMERGENCY INSTRUCTIONS, SPARE PARTS LISTS PRODUCT WARRANTIES, WIRING DIAGRAMS, INSPECTION PROCEDURES, AND APPLICABLE SHOP DRAWINGS AND PRODUCT DATA.
4. SUBMIT AS-BUILT MARKED-UP DRAWINGS INDICATING ANY CHANGES MADE AND WITH DIMENSIONED LOCATIONS OF CONCEALED WORK AND LEAVE A COPY AT THE PROJECT SITE.

Owner

Billings Parks and Recreation
390 N 23RD ST
Billings, MT 59101
406.657.8371

Landscape Architect

Second Nature Consulting
1432 Teton Ave,
Billings, MT 59102
406.850.0461

Architect

Larch
2007 Elm
Billings, MT 59101
406.698.0955

MEP Engineer

Simplicity Consulting, Engineering
Billings, MT
406.861.1205

STRUTURAL ENGINEER

Dynamic Analysis Engineering Consulting, Inc.
Billings, MT
406.861.1205

CONTRACTOR

TBD

SECOND NATURE CONSULTING
LANDSCAPE ARCHITECTURE & PLANNING
(406) 850-0461 www.secondnature.consulting

REVISIONS

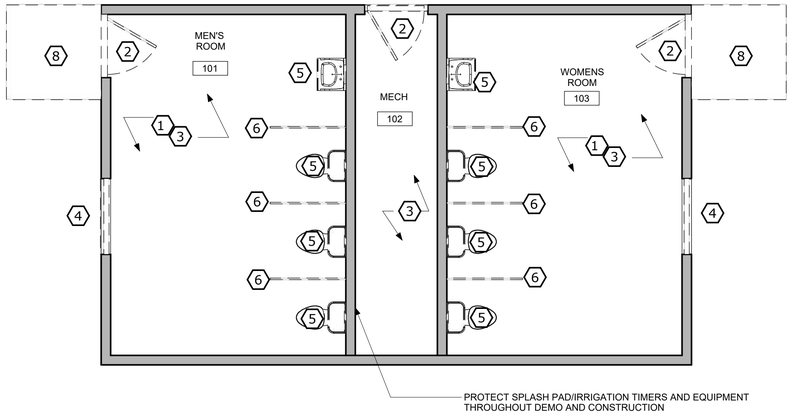
CASTLE ROCK RESTROOMS REMODEL
1385 GOVERNORS BLVD
BILLINGS, MT 59105

COVER

241005

DRAWN BY	LH
APPROVED	LH
DATE	5.31.24

CVR



1 A1.1 DEMO PLAN
1/4" = 1'-0"

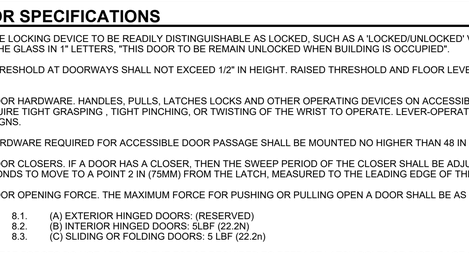
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DEMO PLAN NOTES

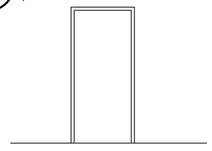
1. REMOVE CEILING COMPLETE
2. REMOVE DOOR COMPLETE
3. REMOVE FLOOR COMPLETE
4. REMOVE WINDOW & SECURITY SCREEN COMPLETE
5. REMOVE PLUMBING FIXTURES PATCH HOLES AS REQUIRED
6. REMOVE TOILET PARTITIONS
7. REMOVE T1 11 SIDING AT GABLE ENDS
8. REMOVE CONCRETE PAD COMPLETE

GENERAL PLAN NOTES

1. PATCH AND REPAIR AS REQUIRED
2. CONTRACTOR TO DISPOSE OF WASTE OFF SITE



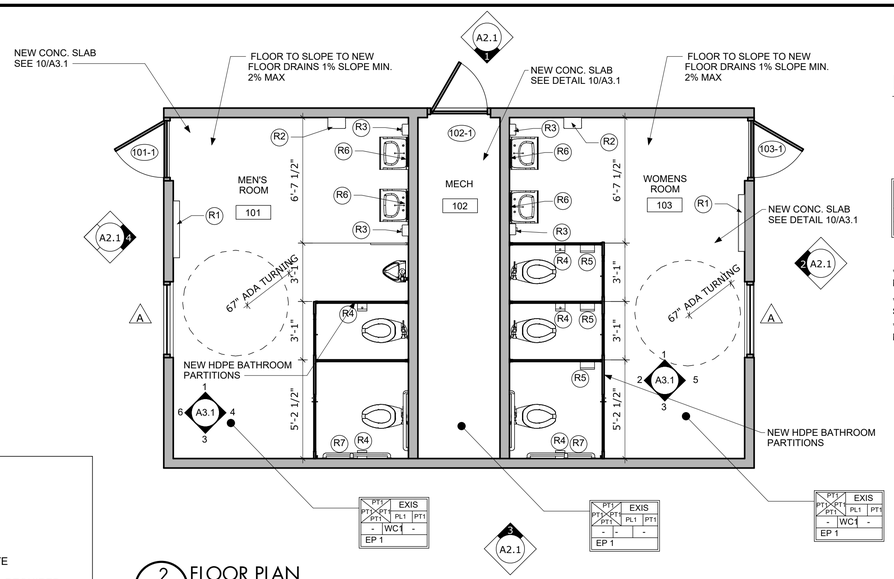
3 A1.1 DEMO ELEVATION - TYP
1/4" = 1'-0"



A

HOLLOW METAL SLAB

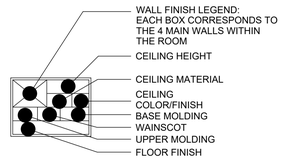
4 A1.1 DOOR TYPE
1/4" = 1'-0"



2 A1.1 FLOOR PLAN
1/4" = 1'-0"

N

ROOM FINISH TAG



*NOTE: "0" INDICATES THAT THERE IS NO MATERIAL OR FINISH REQUIRED IN THE FIELD.

*NOTE: CONTRACTOR TO PROVIDE COLOR SAMPLES PRIOR TO APPLICATION.

*NOTE: CONTRACTOR TO VERIFY MOLDINGS W/ INTERIOR ELEVATIONS

FINISHES AND GENERAL NOTES:

	NAME	TYPE/MANUFACTURER	INSTALLATION/FINISH	COLOR
WALLS:				
PT1	PAINT	SHERWIN WILLIAMS	PRIME COAT, 2 COATS FINAL COLOR	WHITE DUCK SW7010
PT2	PAINT	SHERWIN WILLIAMS	PRIME COAT, 2 COATS FINAL COLOR	INDIGO SW6531
PT3	PAINT	SHERWIN WILLIAMS	PRIME COAT, 2 COATS FINAL COLOR	TALIPOT PALM SW6726
WAINSCOT				
WC1	WAINSCOT	GALVANIZED CORRUGATED METAL	SEE DETAIL 8/A3.1	
FLOORS:				
EP 1	POLYUREA SHOP FLOOR SYSTEM	PENNTEK OR APPROVED QUAL	NON SLIP FLOOR CONTRACTOR TO INSTALL PER MANUFACTURER'S SPECS.	GREY
CEILING				
PL1	MDO SIGN GRADE PLYWOOD 1/2" PIANTED	1/2" MDO SIGN BOARD	TAPE AND MUD AS YOU WOULD DRYWALL PAINT - PRIME COAT, 2 COATS FINAL COLOR	PT1
EXTERIOR				
HP1	HARDI PLANK	HARDI	PAINT - PRIME COAT, 2 COATS FINAL COLOR	SMOOTH PLANK, COLOR AGED PEWTER
AG	SILOZANE ANTI GRAFITTI COATING	SHERWIN WILLIAMS	APPLY TO FINISHED PAINTED SURFACE PER MFG'S RECOMENATIONS	CLEAR

EX = EXISTING

1. ALL COLOR, MATERIAL AND FINISH APPLICATIONS TO BE APPROVED BY THE OWNER AND THE ARCHITECT PRIOR TO APPLICATION. THE CONTRACOR SHALL PROVIDE SAMPLES FOR REVIEW AND APPROVAL

2. ALL FINISHES SHALL BE APPLIED ACCORDING TO MANUFACTURER SPECIFICATIONS CONTRACTORS SHALL COORDINATE APPLICATIONS WITH OTHER TRADES TO AVOID DAMAGE TO OTHER BUILDING SYSTEMS

DOOR SCHEDULE

DOOR NO.	ROOM NAME	SIZE	TYPE	MATERIAL	FINISH	FRAME MATERIAL	FINISH	LOCK	CLOSER	STOP	HARDWARE FINISH	REMARKS
101-1	MEN'S ROOM	3'0"X6'8"	A	HOLLOW METAL	PAINT - PT3	HOLLOW METAL	PAINT - PT2	PASSAGE AND DEADBOLT	YES	WALL	US26	DOOR TO FIT EXISTING OPENING INSTALL IVES FS446 FLOOR STOP AND DOOR HOLDER
102-1	MECH	3'0"X6'8"	A	HOLLOW METAL	PAINT - PT2	HOLLOW METAL	PAINT- PT2	PASSAGE AND DEADBOLT	YES	WALL	US26	DOOR TO FIT EXISTING OPENING INSTALL IVES FS446 FLOOR STOP AND DOOR HOLDER
103-1	WOMEN'S ROOM	3'0"X6'8"	A	HOLLOW METAL	PAINT - PT3	HOLLOW METAL	PAINT - PT2	PASSAGE AND DEADBOLT	YES	WALL	US26	DOOR TO FIT EXISTING OPENING INSTALL IVES FS446 FLOOR STOP AND DOOR HOLDER

DOOR SPECIFICATIONS

1. THE LOCKING DEVICE TO BE READILY DISTINGUISHABLE AS LOCKED, SUCH AS A 'LOCKED/UNLOCKED' VISABLE INDICATOR/ ALSO, A READILY VISABLE DURABLE SIGN SHALL BE POSTED ON THE INSIDE OF THE GLASS IN 1" LETTERS, "THIS DOOR TO BE REMAIN UNLOCKED WHEN BUILDING IS OCCUPIED".

2. THRESHOLD AT DOORWAYS SHALL NOT EXCEED 1/2" IN HEIGHT. RAISED THRESHOLD AND FLOOR LEVEL CHANGES AT ACCESSIBLE DOORWAYS SHALL BE BEVELED WITH A SLOPE NO GREATER THAN 1:2

3. DOOR HARDWARE. HANDLES, PULLS, LATCHES LOCKS AND OTHER OPERATING DEVICES ON ACCESSIBLE DOORS SHALL HAVE A SHAPE THAT IS EASY TO GRASP WITH ONE HAND AND DOES NOT REQUIRE TIGHT GRASPING , TIGHT PINCHING, OR TWISTING OF THE WRIST TO OPERATE. LEVER-OPERATED MECHANISMS, PUSH-TYPE MECHANISMS, AND U-SHAPED HANDLES ARE ACCEPTABLE DESIGNS.

4. HARDWARE REQUIRED FOR ACCESSIBLE DOOR PASSAGE SHALL BE MOUNTED NO HIGHER THAN 48 IN (1220 MM) ABOVE FINSHED FLOOR.

5. DOOR CLOSERS. IF A DOOR HAS A CLOSER, THEN THE SWEEP PERIOD OF THE CLOSER SHALL BE ADJUSTED SO THAT FROM AN OPEN POSITION OF 90 DEGREES, THE DOOR WILL TAKE AT LEAST 3 SECONDS TO MOVE TO A POINT 2 IN (75MM) FROM THE LATCH, MEASURED TO THE LEADING EDGE OF THE DOOR .

6. DOOR OPENING FORCE. THE MAXIMUM FORCE FOR PUSHING OR PULLING OPEN A DOOR SHALL BE AS FOLLOWS:

8.1. (A) EXTERIOR HINGED DOORS: (RESERVED)
8.2. (B) INTERIOR HINGED DOORS: 5LBF (22.2N)
8.3. (C) SLIDING OR FOLDING DOORS: 5 LBF (22.2n)

7. THESE FORCES DO NOT APPLY TO THE FORCE REQUIRED TO RETRACT LATCH BOLTS OR DISENGAGE OTHER DEVICES THAT HOLDS THE DOOR IN A CLOSED POSITION.

RESTROOM EQUIPMENT SCHEDULE

TAG	FIXTURE	MANUFACTURER	MODEL NO.	POWER	NOTES	RESPONSIBILITY
R1	BABY CHANGING STATION	KOALA	KOALA KARE KB300-05	NONE	WHITE GRANITE 05 MOUNTING HEIGHT: MOUNT SO THAT WORKING SURFACE IS 34" MAX 27" MIN WHEN IN USE PER ADA	CONTRACTOR
R2	HAND DRYER	XLERATOR	H-4529	120	TEXTURED GRAPHITE	CONTRACTOR
R3	SOAP DISPENSER	BOBRICK	B-2111	NONE	SATIN FINISH STAINLESS STEEL	CONTRACTOR
R4	TOILET PAPER HOLDER	CONTRACTOR TO FABRICATE DISPENSER TO MATCH PARK DEPARTMENTS STANDARD	3 ROLL ROUND BAR UNIT	NONE	MATCH PARK DEPARTMENTS STANDARD	CONTRACTOR
R5	SANITARY NAPKIN DISPOSAL	BOBRICK	B-270	NONE	SATIN FINISH STAINLESS STEEL	CONTRACTOR
R6	18X36 MIRROR	FABBACK	2064 GRAY POLYCARBONATE MIRROR	NONE	ARMADILLO SCRATCH COATING MOUNT IN ALUM. J-MTL FRAME	CONTRACTOR
R7	GRAB BARS	BOBRICK	B-6806, 18" , 36 & 48" OR EQ	NONE	SATIN FINISH STAINLESS STEEL	CONTRACTOR

1. ALL EQUIPMENT AND LOCATIONS TO BE APPROVED BY THE OWNER PRIOR TO INSTALLATION. ADA & ICC A117.1 - 2009 REQUIREMENTS MUST BE FOLLOWED TO THE LETTER.
NOTE: NOT ALL MANUFACTURER RECOMMENDED MOUNTING HEIGHTS ARE ACCURATE.

2. ALL EQUIPMENT SHALL BE INSTALLED ACCORDING TO MANUFACTURER SPECIFCATIONS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING UTILITY LATERALS TO ALL EQUIPMENT LOCATIONS. THE CONTRACTOR SHALL ALSO COORDINATE INSTALLATION WITH OTHER TRADEWS TO AVOID DAMAGE TO OTHER BUILDING SYSTEMS.

3. ELECTRICAL AND PLUMBING TRADES SHALL REFER TO EQUIPMENT CUT SHEETS FOR APPROPRIATE PLACEMENT FOR BOTH POWER SUPPLY AND PLUMBING REQUIREMENTS.

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STATE OF MONTANA BILLINGS LOGAN HENDRICKS 21162 MONTANA LICENSED ARCHITECT

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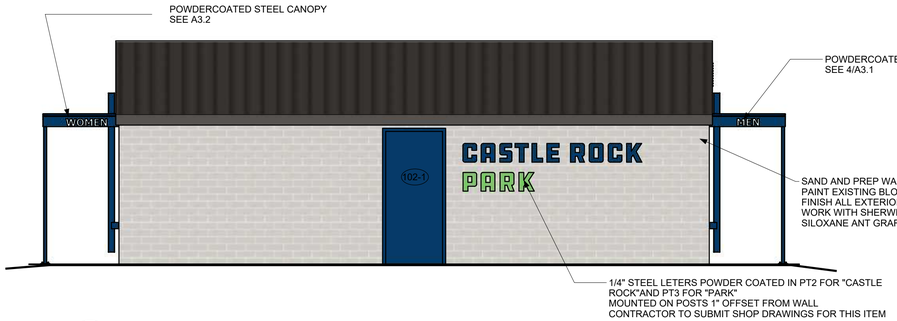
REVISIONS

CASTLE ROCK RESTROOMS REMODEL
1385 GOVERNORS BLVD
BILLINGS, MT 59105

FLOOR PLAN

241005
DRAWN BY LH
APPROVED LH
DATE 5.31.24

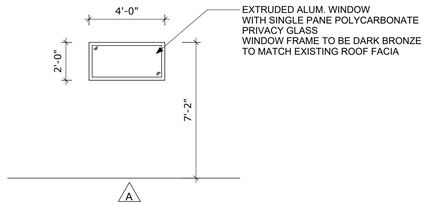
A1.1



1 A2.1 NORTH ELEVATION
1/4" = 1'-0"

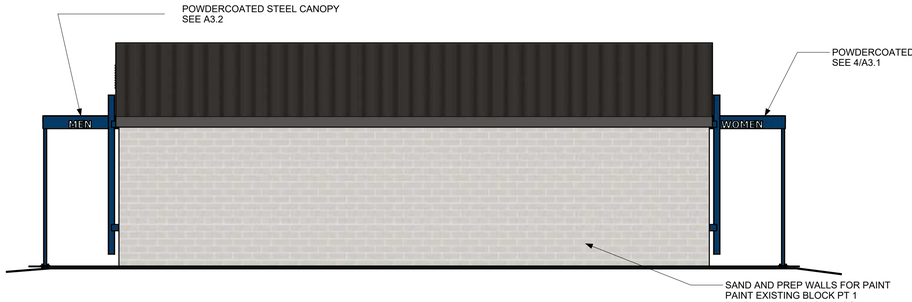


2 A2.1 EAST ELEVATION
1/4" = 1'-0"

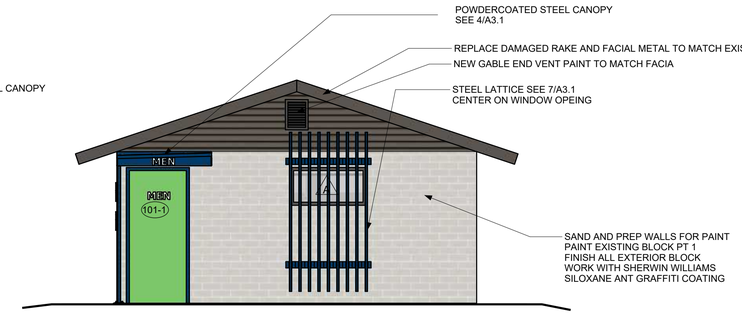


NOTE: CONTRACTOR TO VERIFY DIMENSIONS OF EXISTING ROUGH OPENING AND REPORT ANY DISCREPANCIES TO ARCHITECT

5 A2.1 WINDOW TYPES
1/2" = 1'-0"



3 A2.1 SOUTH ELEVATION
1/4" = 1'-0"



4 A2.1 WEST ELEVATION
1/4" = 1'-0"

EXTERIOR MATERIAL LEGEND



HARDI PLANK SMOOTH
COLOR: AGED PEWTER

EXISTING BLOCK PAINTED PT1
THEN FINISH WITH SHERWIN
WILLIAMS SILOXANE ANTI
GRAFITTI COATING

STEEL CANOPY POWDER
COATED PT2

STATE OF MONTANA
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11362
MONTANA
LICENSED ARCHITECT

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REVISIONS

CASTLE ROCK RESTROOMS REMODEL
1385 GOVERNORS BLVD
BILLINGS, MT 59105

ELEVATIONS

241005

DRAWN BY	LH
APPROVED	LH
DATE	5.31.24

A2.1

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From: Tanner Schweigert <tanner@ybconstruction.com>
Sent: Monday, July 15, 2024 4:50 PM
To: Wright, Brad <WrightR@billingsmt.gov>; Erik Sweet <erik@secondnature.consulting>; Kevin Wood <kwood@ybconstruction.com>
Subject: [EXTERNAL] Castle Rock Restroom Bid

Hello,
Here is the cost revision proposal for the Castle Rock Restroom project.

1. Remove taping of MDO ceiling boards. Instead install trim on all seams and perimeter, caulk, and paint.
   Difference from original bid. $1227.00
2. Exclude grinding floors to slope toward drain. Instead saw cut slab to drain and raise floor drain.
   Difference from original bid. $15,968.00
3. Exclude filling CMU wall with grout. Instead place a ¼ plate steel bracket 16" x 24" with angle iron in mechanical room. Then bolt the plumbing fixtures though the wall.
   Difference from original bid. $11,845.00
4. Exclude Penntek floor coating system. Instead replace with Armorseal Tread Plex heavy duty floor coating.
   Difference from original bid. $ 1000.00
5. Exclude Landscaping scope of work. Instead relevel dirt and reseed affected areas.
   Difference from original bid. $ 34,786.00

Total cost difference from origional bid $64,826.00

Tanner Schweigert
Project Manager
Yellowstone Basin Construction

tanner@ybconstruction.com
406.969.5444 phone
406.969.5449 fax
406.580-4780 cell

YBC Yellowstone Basin Construction

City Council Regular

Date: 08/12/2024
Title: Water Treatment Chlorine Bid Award
Presented by: Debi Meling
Department: Public Works
Presentation: No
Legal Review: Not Applicable
Project Number: N/A

RECOMMENDATION

Staff recommends that Council approve the award for the purchase of chlorine from Hawkins Inc.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

Chlorine gas is used in the water treatment process to disinfect the water prior to distribution. The current contract for gas chlorine expires August 10th, 2024 and staff requested bids for a new contract. The Public Works Department advertised bids in the Yellowstone County News and on the city's website. Bids were opened on July 16th, 2024 and three bids were received. Hawkins Inc. submitted the lowest, responsible bid.

ALTERNATIVES

City Council may:

- Approve the award for the purchase of chlorine from Hawkins, Inc.; or,
- Not approve the award with Hawkins, Inc. If City Council does not approve, chlorine will need to be purchased at market prices multiple times per month resulting in additional cost.

FISCAL EFFECTS

The following bids were received:

	Hawkins	Thatcher	PVS DX
Chlorine/(one-ton cylinder)	$2,375.00	$2,590.00	$2,498.00
Chlorine/(150-lb cylinder)	$345.00	$343.50	No Bid
Total Bid Price	258,200.00	$279,610.00	

Assuming the City purchases 100 one-ton cylinders and 60 150-lb cylinders per year, the total expense for chlorine would be $258,200. Chlorine was included in the FY25 Water Fund budget. There is sufficient budget to award this contract.

City Council Regular

Date:	08/12/2024
Title:	W.O. 23-12: Zone 4 Pump Station and Waterline Improvements, HDR Contract Amendment 2
Presented by:	Debi Meling
Department:	Public Works
Presentation:	No
Legal Review:	Template Contract
Project Number:	N/A

RECOMMENDATION

Staff recommends that City Council award a professional engineering services Contract Amendment 2 for W.O. 23-12 Zone 4 Pump Station and Waterline Improvements to HDR Engineering, Inc. in the amount of $445,600.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

City Council is asked to consider authorizing and executing Contract Amendment 2 for construction observation and administrative services with HDR Engineering, Inc for W.O. 23-12 Zone 4 Pump Station and Waterline Improvements. This amendment also includes services for W.O. 23-39 Grand Avenue Waterline Replacement. The construction contract was recently awarded to Grade A Civil on the July 8th Council meeting. W.O. 23-12 Zone 4 Pump Station and Waterline Improvements will provide additional pumping capacity in Zone 4 and a new waterline along 58th Street West. The pump station will be located along the new waterline between Grand Avenue and Rimrock Road on 58th Street West. W.O. 23-39 Grand Avenue Waterline Replacement is required in tandem with W.O. 23-12 and includes replacing a section of 12-inch main with a 20-inch main along Grand Avenue between 41st Street West and Shiloh Road.

ALTERNATIVES

City Council may:

- Approve Contract Amendment 2 with HDR Engineering for W.O. 23-12 Zone 4 Pump Station and Waterline Improvements in the amount of $445,600; or,
- Not approve a Contract Amendment 2 with HDR Engineering. If contract amendment 2 is not approved, construction inspection and administrative services would have to completed in another manner.

FISCAL EFFECTS

WO 23-12 Zone 4 Pump Station was budgeted in FY25 using Water Funds. With the delay of the Zone 1 project, there are sufficient funds to award this contract amendment.

Attachments

Amendment 2

AMENDMENT #2 TO CONTRACT FOR SERVICES

For

W.O. 23-12 Zone 4 Pump Station and Waterline Improvements

Between:

THE CITY OF BILLINGS P.O. BOX 1178 Billings, MT 59103	and	CONTRACTOR 970 S 29th St W Billings MT 59102

This will constitute an Amendment to the Contract for Services entered into by the above parties on March 2, 2023, to provide professional services for design and construction of the Zone 4 Pump Station and associated waterline improvements.

This signed Amendment, dated _____, will serve to amend the existing Contract as follows:

Part I, Section 3. is amended as follows:

Change the Contract termination date to December 31, 2025.

Appendix A, Section 3. Add the following to the Scope of Work:

TASK SERIES 100 – PROJECT INITIATION, COORDINATION AND MANAGEMENT

103 – Project Management for Construction and Programming

Project Manager, Programming Managers and Accountant will continue to monitor project status, maintain project schedule and prepare financial documents throughout construction.

TASK SERIES 500 – CONSTRUCTION SERVICES ZONE 4 PUMP STATION AND WATERLINES

Construction Services scope of work is based on a 12-month construction period to substantial completion and a 2-month period to final completion. Construction Services are for the Zone 4 Pump Station and Waterline Improvements project.

501 – Construction Initiation Services

The Consultant shall prepare construction contracts, conduct a preconstruction conference and prepare minutes summarizing the conference. The Consultant will provide the owner with three sets and the Contractor with 4 sets or hard copy "Issue for Construction" half size plans and specifications as well as a pdf.

The Consultant shall provide drone footage of existing field conditions prior to the start of construction.

Assumption: Morrison Maierle will provide "Issue for Construction" documents for the Grand Ave. Replacement Project.

502 – Office Assistance and Administration

During the construction phase of the project, the Consultant will provide office assistance to the City on the administration of the project. This effort will include review and preparation of change orders, shop drawing review, interpretation of drawings and specifications including answering requests for information (RFI), monitoring of compliance with procedure requirements on the project, coordinating with the contractor, evaluation of pay estimates, and conducting weekly construction meetings.

503 – Field Services

The Consultant will provide full-time (48 hours per week) on-site construction observation services for the waterline construction. 12 weeks for the waterline in 58th St. Pump station construction observation is estimated at an average of 15 hours per week for 40 weeks with 12 of the 40 weeks covered at the same time as the waterline construction is being observed. An additional 64 hours will be provided at the pump station for specialty construction observation. Total construction observation hours is estimated to be 1,030. Construction observation hours will be tracked and indicated each month on the invoice for the City to review. If additional construction observation hours are agreed to be needed an amendment will be executed. If the City feels too many construction observation hours are being used, it is the responsibility of the City to notify HDR of how to reduce construction observation hours. The resident project representative will monitor the project for compliance with the contract documents.

Geotechnical services will also be provided under this subtask. Quality assurance testing of the Contractors quality control testing will be performed at random intervals. Geotechnical consultation will also be provided for encountered conditions on the 58th St. W waterline construction and the pump station site construction.

504 – Training

Coordinate training of new equipment and development of protocols for equipment operation with the Contractor and the City.

505 – Startup

Work with Contractor to verify installation of new equipment per manufacturer's recommendations and per the Project Documents. Coordinate startup of equipment with Contractor and the City. Verify new systems are functioning as intended. HDR will provide a Senior Startup Specialist to be present during pump startup.

506 – Construction Wrap-Up and Acceptance

Upon completion of the construction of the improvements, the Consultant will schedule and hold a final project walk-through and assist the City in the final wrap-up of the project, including preparing record drawings, preparation of a punch list, preparation of Certificate of Substantial Completion, information review and recommendation of final acceptance.

507 – Post-Construction Warranty Services

After final acceptance, the Consultant will provide warranty item consultation, assist in the 23 month warranty inspection, and provide warranty follow-up. For any follow-up warranty items that need to be addressed by HDR, the City will pay HDR on a time and materials basis separate from this amendment.

TASK SERIES 600 – APPLICATION SOFTWARE PROGRAMMING

601 – Programming

Provide programming for the new pump station. Programming will be completed for the PLC for new data points. Develop new screens for OIT and SCADA. The City will modify any existing SCADA screens. Scope excludes any software or hardware. These items will be provided by the Hardware Integrator subcontractor to the General Contractor.

602 – Workshops and Meetings

Conduct two workshops and meetings to review programming requirements. Workshop No. 1 – Preprogramming and Standards meeting to discuss design intent and initial system overview. Workshop No. 2 – PLC programming progress review with tagging, HMI and OIT screens review, trending, alarming and reporting.

603 – Testing and Commissioning

Provide on-site services for commissioning new programming and screens. City will provide any modifications required to the City SCADA system. Testing and Commissioning hours and expenses are based on two trips maximum.

TASK SERIES 700 – ADDITIONAL CONSTRUCTION SERVICES FOR GRAND AVE.

Construction Services scope of work is based on a 4 week construction period for Grand Ave only.

Assumption: Morrison Maierle scope and any compensation associated with the Grand Ave. Waterline Replacement project are not included with this amendment.

701 – Office Assistance and Administration

During the construction phase of the project, the Consultant will provide office assistance to the City on the administration of the Grand Ave. portion of the project. This effort will include review and preparation of change orders, shop drawing review, interpretation of drawings and specifications including answering requests for information (RFI), monitoring of compliance with procedure requirements on the project, coordinating with the contractor, evaluation of pay estimates, and conducting weekly construction meetings.

Assumption: Morrison Maierle will be available to answer any Contractor questions not apparent from the Contract Documents for HDR and the City to answer.

702 – Field Services

The Consultant will provide 4 weeks of full-time (48 hours per week) on-site construction observation services for the waterline in Grand Ave. for a total of 192 hours. Construction observation hours will be tracked and indicated each month on the invoice for the City to review. If additional construction observation hours are agreed to be needed an amendment will be executed. If the City feels too many construction observation hours are being used, it is the responsibility of the City to notify HDR of how to reduce construction observation hours. The resident project representative will monitor the project for compliance with the contract documents.

Geotechnical services will also be provided under this subtask. Quality assurance testing of the Contractors quality control testing will be performed at random intervals. Geotechnical consultation will also be provided for encountered conditions on the Grand Ave. waterline construction.

703 – Construction Wrap-Up and Acceptance

Upon completion of the construction of the Grand Ave. improvements, the Consultant will schedule and hold a final project walk-through and assist the City in the final wrap-up of the project, including preparing record drawings, preparation of a punch list, preparation of Certificate of Substantial Completion, information review and recommendation of final acceptance.

704 – Post-Construction Warranty Services

After final acceptance, the Consultant will provide warranty item consultation, assist in the 23 month warranty inspection, and provide warranty follow-up. For any follow-up warranty items that need to be addressed by HDR, the City will pay HDR on a time and materials basis separate from this amendment.

Appendix B, Section 1, Paragraph A. Replace the fee breakdown with the following:

Task Series 100 – Project Management (Amendment 2 increase $17,200)	$35,000
Task Series 200 – Preliminary Design (Amendment 1 increase $3,200)	$91,000
Task Series 300 – Final Design (Amendment 2 decrease $74,000)	$346,200
Task Series 400 – Bid Phase (Amendment 2 increase $4,000)	$20,300
Task Series 500 – Construction Services	$373,500
Task Series 600 – Application Software Programming	$79,900
Task Series 700 – Additional Construction Services for Grand Ave.	$45,000
TOTAL	**$990,900**
NET INCREASE FOR AMENDMENT 2	**$445,600**

Appendix E. Replace the target completion dates with the following:

1. 60% Design	November 2023
2. 95% Design	January 2024
3. Final Design	March 2024
4. Award	July 2024
5. Construction Complete	July 2025

All other terms and conditions of the contract to which this amendment applies shall remain in full effect.

IN WITNESS WHEREOF, the parties hereto have executed this instrument the day and year first above written.

CONSULTANT

NAME: _____

BY: _____

TITLE: _____

DATE: _____

CITY OF BILLINGS, MONTANA

BY: _____
Mayor

DATE: _____

City Council Regular

Date:	08/12/2024
Title:	Contract to Replace Outdated 911 Phone and Radio Recorder
Presented by:	Derek Yeager
Department:	Fire
Presentation:	No
Legal Review:	No
Project Number:	N/A

RECOMMENDATION

Staff recommends approval of this contract to facilitate the use of joint city-county 911 specific funding to fund the project.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The 911 Center is required by state law to record all inbound and outbound 911 and non-emergency line calls, and has historically recorded all radio traffic also. The older recorder system has limited capacity and antiquated technology limiting its ability to do so on a newer and more advanced radio system. Additionally, these recordings are accessed dozens of times daily by both the city and county law enforcement agencies, are used by 911 management to perform quality control, and are a source of hundreds of monthly inquiries under the Freedom of Information Act.

Background

The 911 Center is required by state law to record all inbound and outbound 911 and non-emergency line calls, and has historically recorded all radio traffic also. The older recorder system has limited capacity and antiquated technology limiting its ability to do so on a newer and more advanced radio system. Additionally, these recordings are accessed dozens of times daily by both the city and county law enforcement agencies, are used by 911 management to perform quality control, and are a source of hundreds of monthly inquiries under the Freedom of Information Act.

Project Overview:

Motorola Solutions proposes to upgrade the City of Billings' Emergency Communications Center by replacing the existing Equature Logging system with a NICE IP Logging solution.

Key Features of the NICE IP Logging System:

Recording Capabilities:

The system records various types of communication, including 911 calls, radio communications, text-to-911, and more.

It captures console screen activity, CAD data, location data, and can integrate with GIS Mapping and Enhanced Data (EIDD).

System Components:

Includes telephony and radio logging solutions, servers, and application support.

The proposed system will have multiple servers and applications to support various logging and recording needs.

Responsibilities:

Motorola's Responsibilities:

Overall project management, equipment shipment, installation, system configuration, and providing as-built documentation.

Provide training and support services for the new system.

City of Billings' Responsibilities:

Provide a single point of contact for the project.

Ensure adequate space, power, and network infrastructure for system installation.

Manage SPAN-based audio delivery to the recorder servers and ensure network bandwidth for archiving and streaming recorded media.

Maintain and manage all data network infrastructure and storage requirements.

Training and Support:

Motorola will provide training for end users and administrators.
The support package includes 24/7 remote support, on-site response times, and a system upgrade agreement to keep software and hardware updated.

Duration:
The project is estimated to take approximately 8 months, depending on various factors such as contract award date, equipment lead times, and site readiness.

In summary, this contract involves upgrading the City of Billings' emergency communications logging system with advanced features and support, ensuring better data capture and management. Motorola will handle the installation and provide ongoing training and support, while the City needs to ensure the infrastructure and network requirements are met. The total project cost is just over $1 million, see fiscal effects, with staged payments aligned with project milestones.

STAKEHOLDERS

The 911 Advisory Board, comprised of the Chief Executive Officers from the Billings Fire Department, Billings Police Department, and the Yellowstone County Sheriffs Office, have approved the use of this funding pursuant to state statute.

ALTERNATIVES

City Council may:

- Approve; or,
- Not Approve

FISCAL EFFECTS

The approval involves utilizing "911 Funds," a combination of City and Yellowstone County funds specifically earmarked for equipment inside the 911 Center utilized by both entities. There is no impact on general fund accounts.

Total Contract Cost:
The total contract cost for the new NICE IP Logging System proposed by Motorola Solutions is $1,024,667.72.

Breakdown of Costs:
Equipment and Installation:
The cost for equipment and installation services is $525,938.

Total annual costs combining maintenance support and System Upgrade Agreement (SUA II):
Year 2: $111,392.32
Year 3: $119,785.12
Year 4: $128,864.06
Year 5: $138,688.22

SUMMARY

In summary, this contract involves upgrading the City of Billings' emergency communications logging system with advanced features and support, ensuring better data capture and management. Motorola will handle the installation and provide ongoing training and support, while the City needs to ensure the infrastructure and network requirements are met. The total project cost is just over $1 million, see fiscal effects, with staged payments aligned with project milestones.

This request represents approving the 911 Communications Center request to purchase a purpose-built, IP recorder that is specifically intended to work with our type of phone and radio system to record all in and out bound radio and phone communications. This funding was pre-approved unanimously by the 911 Advisory Board.

Attachments

Motorola Contract



Proposal

City of Billings, MT

IP Logging System

June 3, 2024

The design, technical, pricing, and other information (“Information”) furnished with this budgetary submission is proprietary information of Motorola Solutions, Inc. (“Motorola”) and is submitted with the restriction that it is to be used for evaluation purposes only. To the fullest extent allowed by applicable law, the Information is not to be disclosed publicly or in any manner to anyone other than those required to evaluate the Information without the express written permission of Motorola. The Information provided in this submission is provided for evaluation and budgetary purposes only and does not constitute a binding offer to sell or license any Motorola product or services. Motorola is making no representation, warranties, or commitments with respect to pricing, products, payment terms, credit, or terms and conditions. A firm offer would require more information and further detailed analysis of the requirements.

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Motorola Solutions, Inc.
500 W Monroe Street, Suite 4400
Chicago, IL 60661-3781
USA

June 3, 2024

Mr. Derek Yeager, 9-1-1 Communications Director
City of Billings
911 N 24th St
Billings, MT 59101

RE: IP Logging System (NICE) Proposal

Dear Mr. Yeager:

Motorola Solutions appreciates the opportunity to provide the City of Billings with quality communications equipment and services. Our project team has taken great care to propose a NICE IP Logging solution that addresses your needs and provides exceptional value.

This NICE IP Logging solution will be installed at the City of Billings Emergency Communications Center and will be replacing the current Equature Logging system.

This proposal is subject to the terms and conditions of the enclosed Sourcewell Communications System and Services Agreement (CSSA), together with its Exhibits, and accompanying addendum. The City of Billings may accept this proposal by delivering to Motorola a signed copy of the Sourcewell CSSA. This proposal shall remain valid for a period of 60 days from the date of this cover letter.

Any questions can be directed to your Motorola Solutions Account Executive, Kevin Haight at (208) 316-4420 or kevin.haight@motorolasolutions.com.

Our goal is to provide the best products and services available in the communications industry. We thank you for the opportunity to present our proposed solution, and we hope to strengthen our relationship by implementing this project successfully and on time.

Sincerely,

Michael DeBenedetti
Territory Vice President
MOTOROLA SOLUTIONS, INC.

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Motorola Solutions Confidential Restricted

Section 1

System Description

1.1 Introduction

Motorola is pleased to offer the City of Billings this proposal to upgrade and expand the logging capabilities of the new mission-critical communications system. The proposal is for a NICE Inform ELITE R10 telephony and Motorola MCC7500 logging solution with Generic CAD and Intelligence Center.

1.1.1 Recording Capabilities

The NICE Inform Multimedia Recorder is designed to meet the mission-critical needs of the most demanding public safety emergency communications environments. It can be tailored to meet your specific requirements, with recording capability for both ASTRO 25 and conventional radio, LTE/FirstNet, and TETRA. It reliably records 911 calls for a variety of Call Handling systems (digital, analog, and VoIP – including i3 SIPREC) and can automatically collect, store and associate detailed call data with each 911 call. Similarly, text–to-911 communications can also be recorded and automatically synchronized with voice communications.

The NICE recorder captures console screen activity, CAD data and events, location data from mobile radio units and phones, GIS Mapping, Enhanced Data EIDD, and more. The solution can also incorporate other NG911 elements, such as pictures and videos.

The solution scales and adapts from single-position Public Safety Answering Points (PSAPs), to complex environments with multiple sites and multiple networks. It can also integrate local recording with cloud-based media and data capture in ESInet.

Motorola Certified IP Radio Recording

Feature Highlights

- Integrates with the Motorola ASTRO 25 radio network and MCC7500 Consoles.
- Captures a wealth of data with each recording, including Talkgroup, Alias, Unit ID, Emergency Button activation and much more.
- Accommodates as many as 256 Talkgroups per logger (no additional cost).
- Records in high-quality digital format. User can listen to calls as the Dispatcher heard it (no enhancements) or use enhancements to better hear what was said.

1.1.2 Call Taking Audio (NIR Loggers)

The NICE Recording platform can be configured to capture a variety of audio inputs, including analog, digital TDM, and IP telephony (i3 – SIP). It offers the highest security levels through rules-based access, AES 256-bit encryption at rest and in transit, MD5 fingerprinting, granular user access profiles, and web-based administration.

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Motorola Solutions Confidential Restricted

NICE Inform Multimedia Recorder can also span all forms of NG 911 communications, including inbound and outbound text messages, certified direct IP, web interface, and TTY.

The NICE Recording platform can capture a wide variety of data with every call. The solution integrates with the data spill for the most popular call handling systems.

Tested at all industry collaboration events, NICE Inform Multimedia Recorder is a future-proof platform designed to comply with National Emergency Number Association's (NENA's) i3 NG911 standards, and European Emergency Number Association's (EENA's) NG112 standards.

By taking advantage of commercial off-the-shelf (COTS) hardware and customer-provided network storage devices, this award-winning voice recording solution provides dependable performance while reducing total cost of ownership.

1.2 Proposal Details

The overall proposal includes a 38-channel NICE Inform ELITE R10 telephony and Motorola MCC7500 logging solution with a Generic CAD interface and the Intelligence Center (IC).

The proposed solution includes an HPE DL360 G10 server with 10-channels (talkpaths) MCC7500 2022 trunk radio recording at the main site* on the RNI with an HPE DL360 G10 server installed as LBS on the RNI on the main site.

- One (1) HPE DL360 G10 server with thirteen (13) Vesta consoles via span ports and twenty-five (25) VOIP SIP phones via span ports for primary and parallel recording.
- An HPE DL380 G10 server will be provided for NICE INFORM and Health manager. The server will have the MS SQL 2019 Standard Edition 64-bit - Server License Per 2 x Processor Cores license to allow for up to 100 end-user connections.
- An HPE DL380 Gen10 NIR server, running Windows Server 2019 will be provided for the Intelligence Center.
- Retention will be set up for 2-years. Retention is an estimate only, not a guarantee.
- Four (4) User AQUA integration.

All Vesta IP-Based audio recordings with be done from the SPAN Ports of the Vesta consoles Ethernet port. The City of Billings is responsible for setup, management and delivery of SPAN-based audio to the recorder satellite servers. NICE Vesta driver 1.42 will be used.

The City-supplied Vesta CDR ICD VR7.2 will be delivered via RS-232 serial feeds. NICE will supply a Moxa NPort 1-port device server with one (1) DB9M RS232 port and one (1) 10/100 network port to convert the RS232 to IP on the network. It is the City of Billings' responsibility to wire this device in and allow a 100 MB Ethernet port for these devices. The default integration is fixed seating. Free seating can be installed with the installation of the NICE user registration application will need to be installed on the PC for the agent to log into. Installation on the end user's PC is the responsibility of the City of Billings.

All SIP IP-based audio recordings with be done from a SPAN Ports and need to be G.711 and G.729 unencrypted VOIP. The City of Billings is responsible for setup, management, and delivery of SPAN-based audio to the recorder server.

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The solution includes:

- Reconstruction for searching, filtering, and gathering recording media and metadata into a timeline and saving as a scenario.
- Evidence Compliance Pack, which includes Organizer (for adding external files to a scenario and packaging them for distribution outside the Inform system) and Media Player (which allows users outside the Inform system to view and playback scenario media in an Inform-like timeline interface).
- Reporter which provides a library of pre-built, but customizable, reports for summarizing Inform activity and performance as well as ad hoc reporting capabilities.
- Monitor which allows authorized Inform users to monitor recordings in-progress.
- Evaluator which allows call center management to automate the process of selecting and assessing caller-agent interactions for the purposes of measuring and improving individual agent and call center-wide performance. Assessments can be automatically assigned to appropriate evaluators and assessment completion can be tracked for timely fulfillment.

The CAD Integration to the City of Billings CAD Microsoft SQL Data database will be via the City's created views. NICE to supply the City of Billings with documentation of required views. It is the City's responsibility to enable the provisioning of all information needed to connect, read and retrieve any media and metadata from any connectors as well as mutually test the connector. The current generic CAD connector and the current version will be covered by NICE maintenance.

The proposed solution includes:

- On-site installation, remote Project Management, and on-site training.

The City of Billings is to provide additional equipment and installation items as listed below:

- High-speed VPN Access for Remote Support.
- 19-inch Racks with Shelves, Audio Cables, Power Cables, LAN Cables and HUBs where required.
- The City of Billings to provide racking and stacking of the servers.
- UPS Power with Line Conditioning.
- Quote does not include shipping and handling charge.

Required Technical Approval

Inform Elite with Generic CAD integration, pending Discovery Information. Please note:

- City of Billings/CAD vendor must provide SQL views meeting exact format to be defined by NICE onto Microsoft SQL CAD Reporting/Backup database and allow their Inform server a read-only SQL connection to that database.
- The City of Billings may need to purchase API from CAD vendor to support this integration.
- The City of Billings must provide remote access to their Inform server to assist with configuration/diagnostics, etc.
- The City of Billings may need a telephony/CTD integration that tags 911 calls with Agent IDs, e.g., VESTA/VIPTER. 911 calls without Agent ID tags will not be returned by the integration.
- Due to the time required by the City of Billings to create the required MS SQL view onto their backup CAD database, as well as possible troubleshooting to ensure they exactly match the specification, some delays should be expected during the deployment.

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- The Discovery Process MUST determine that the data available from the VESTA integration AND the Generic CAD integration provides sufficient Intelligence Center functionality and visualizations to meet the City of Billings' requirements.

IMPORTANT: If these pre-requisites are not met the Inform Intelligence Centre CAD integration cannot be delivered. This approval DOES NOT cover any bespoke integration to this customer/vendors unique CAD integration.

1.2.1 Existing Equipment

Note that this proposal is dependent upon the presence of the Motorola Archiving Interface Server (AIS) to support the logging of radio traffic onto the NICE system. It is also dependent upon a firewall configured at the dispatch center to establish appropriate IP security between the Radio Network Interface (RNI) and the logging equipment.

1.2.2 System Diagram

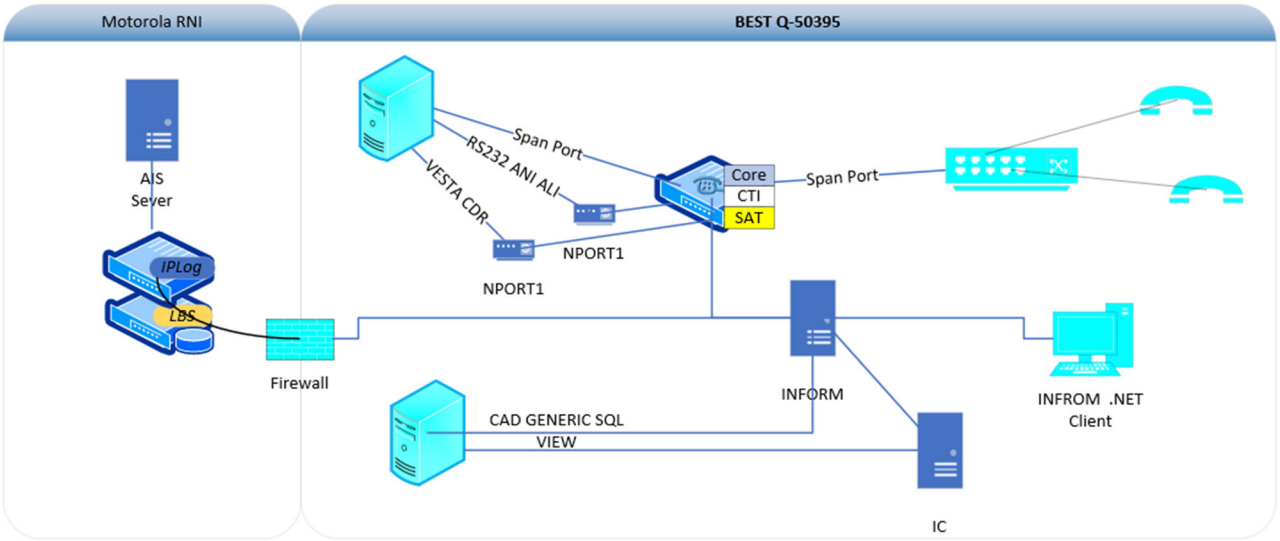


Figure 1-1: System Diagram

1.3 Solution Design Assumptions

- It is assumed that the NICE logging servers and other equipment will be installed in existing cabinets at the Billings Dispatch Center, as no space exists for a new cabinet to be installed.
- It is assumed sufficient space and power exists at the dispatch site to accommodate the new positions.
- It is assumed that the City of Billings will supply replay workstation(s), and these must support the Microsoft .NET infrastructure.
- The City of Billings is responsible for all on-going management of all sub-systems in the solutions (e.g. NICE Inform Recorder, MCC7500 IP Radio Logger, NICE Inform, including

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database back-ups, archive management, windows updates, HP drivers, Anti-Virus (exclusion files are found on ExtraNICE) etc.

- The City of Billings is responsible for all data network infrastructure not purchased from Motorola including (but not limited to) switches, hubs, bridges, routers, firewalls, external caching devices and cabling.
- Note that NICE recorders and servers require a static IP address for each device, which must be provided by the City of Billings.
- The City of Billings will provide one network connection (minimum CAT5e/RJ45 cable) for each system component requiring network access.
- LAN/WAN latency is assumed to be less than 30-milliseconds.
- Automated system processes such as automatic installation of patches, application pushes, automated anti-virus updates, etc. are not to be run on logging system components (loggers, servers, etc.), unless specifically addressed in a separate SOW documentation.
- The City of Billings is responsible for any Port spanning/mirroring or packet duplication to facilitate passive VOIP recording.
- The City of Billings is responsible for any configuration of duplicate audio/SIP streams for “2N” or secondary recording system.
- The City of Billings is responsible for providing the required network bandwidth for archiving and streaming of all recorded media. The requirements of this are covered in the Sales discovery process.
- The proposed Solution provides storage internal to the logger. Unless specifically stated, NICE makes no claim as to the retention period (measured in the number of days) which this Solution will support. This will vary depending on call volumes and average length of call.
- The solution includes a SQL database (with appropriate SQL licensing) for each logger. It is the responsibility of the Purchaser to back-up these databases on a regular basis.
- The storage in the recorder for SQL database tables is not unlimited. If Purchaser retention requirements are measured in years rather than months, it is the responsibility of the City of Billings to raise this subject with NICE prior to the final system configuration. This will help ensure the City of Billings receives a solution that will meet retention requirements.
- If archiving to network storage, the LAN/WAN latency in the network is assumed to be less than thirty (30) milliseconds.
- Any network storage used for archiving becomes the primary storage for playback of audio. It is the City of Billings’ responsibility to ensure that City of Billings provided storage is designed to last for the media retention period required.
- If parallel recording is included in this proposal, it will be the responsibility of the City of Billings to provide all duplicate/parallel connectivity and data feeds to enable the second/parallel system to capture the desired audio and associated data.
- Motorola/NICE is not responsible for the moving or removal of legacy recording system.
- The City of Billings is responsible for all replay workstations unless specifically stated otherwise.
- The City of Billings will identify designated internal IT/Telephony/Network staff dedicated to the implementation of the Solution, in writing, prior to the commencement of the on-site implementation.

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Section 2

Statement of Work

2.1 Overview

Motorola is proposing to City of Billings the installation and configuration of the NICE IP Logging equipment at the specified location.

The document delineates the general responsibilities between Motorola and City of Billings.

2.2 Motorola Responsibilities

Motorola's general responsibilities include the following:

- Provide overall Project Management services.
- Ship equipment to City of Billings.
- Perform the installation of the Motorola-supplied equipment described above.
- Schedule the implementation in agreement with City of Billings.
- Coordinate the activities of all Motorola subcontractors under this contract.
- Administer safe work procedures for installation.
- Provide City of Billings with the appropriate system interconnect specifications.
- Cutover to new system.
- Provide as-built documentation.
- Review post-project Customer support plan.

2.3 City of Billings Responsibilities

City of Billings will assume responsibility for the installation and performance of all other equipment and work necessary for completion of this project that is not provided by Motorola. General responsibilities for City of Billings include the following:

- Provide a single point of contact for implementation.
- Provide access to sites as necessary.
- Provide adequate space for the system equipment.
- Provide all buildings, equipment shelters, and towers required for system installation.
- Ensure communications sites meet space, grounding, power, and connectivity requirements for the installation of all equipment.
- Obtain all licensing, site access, or permitting required for project implementation.

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- Provide required system interconnections.
- City of Billings will provide a dedicated delivery point, such as a warehouse, for receipt, inventory, and storage of equipment prior to delivery to the site(s).
- Coordinate the activities of all City of Billings vendors or other contractors.
- Obtain all licensing, site access, or permitting required for project implementation.

2.4 Responsibility Matrix

Motorola Solutions will install and configure the proposed equipment. The following table describes the tasks involved with the installation and delineates the general responsibilities between Motorola and City of Billings as agreed to by contract.

Tasks	Motorola Solutions	City of Billings
PROJECT INITIATION		
Contract Finalization and Team Creation		
Execute contract and distribute contract documents.	X	X
Assign a Project Manager as a single point of contact.	X	X
Assign resources.	X	X
Schedule project kickoff meeting.	X	X
Deliverable: Signed contract, defined project team, and scheduled project kickoff meeting.		
Project Administration		
Ensure that project team members attend all meetings relevant to their role on the project.	X	X
Set up the project in the Motorola Solutions information system.	X	
Record and distribute project status meeting minutes.	X	
Maintain responsibility for third-party services contracted by Motorola Solutions.	X	
Complete assigned project tasks according to the project schedule.	X	X
Submit project milestone completion documents.	X	
Upon completion of tasks, approve project milestone completion documents.		X
Conduct all project work Monday thru Friday, 8:00 a.m. to 5:00 p.m.).	X	
Deliverable: Completed and approved project milestones throughout the project.		
Project Kickoff		
Introduce team, review roles, and decision authority.	X	X
Present project scope and objectives.	X	
Identify designated internal IT/Telephony/Network staff dedicated to the implementation of the Solution.		X
Review SOW responsibilities and project schedule.	X	X

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Tasks	Motorola Solutions	City of Billings
Schedule Design Review.	X	X
Deliverable: Completed project kickoff and scheduled Design Review.		
Design Review		
Review the Customer's operational requirements.	X	X
Present the system design and operational requirements for the solution.	X	
Present installation plan.	X	
Validate that Customer site can accommodate proposed equipment.	X	X
Provide approvals required to add equipment to proposed existing site.		X
Review safety, security, and site access procedures.	X	
Present equipment layout plans.	X	
Provide information on existing system interfaces.		X
Assume liability and responsibility for providing all information necessary for complete installation.		X
Assume responsibility for issues outside of Motorola Solutions' control.		X
Review and update design documents, including System Description, Statement of Work, Project Schedule, and Acceptance Test Plan, based on Design Review agreements.	X	
Execute Change Order in accordance with all material changes to the Contract resulting from the Design Review.	X	
Deliverable: Finalized design documentation based upon "frozen" design, along with any relevant Change Order documentation.		
Site Planning		
Provide adequate electrical power in proper phase and voltage at sites. Provide AC power outlets within 6 ft. of equipment.		X
Confirm that there is adequate utility service to support the new equipment and ancillary equipment.		X
Conduct site walks to collect pertinent information (e.g. location of telco, power, grounding, etc.).	X	
Ensure that required rack space is available for installation of the new equipment.		X
Deliverable: Information and permitting requirements completed at each site.		
General Facility Improvements		
Provide adequate HVAC, grounding, lighting, cable routing, and surge protection based upon Motorola Solutions' Standards and Guidelines for Communication Sites (R56).		X
Provide electrical work or cabling necessary for installation of equipment.		X
Deliverable: Sites meet physical requirements for equipment installation.		

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Tasks	Motorola Solutions	City of Billings
SYSTEM INSTALLATION		
Equipment Order and Manufacturing		
Create equipment order and reconcile to contract.	X	
Manufacture Motorola Solutions-provided equipment necessary for system based on equipment order.	X	
Procure non-Motorola Solutions equipment necessary for the system.	X	
Deliverable: Equipment procured and ready for shipment.		
Equipment Shipment and Storage		
Provide secure location for solution equipment.		X
Pack and ship solution equipment to the identified location.	X	
Receive solution equipment.		X
Inventory solution equipment.	X	
Deliverable: Solution equipment received and ready for installation.		
Logging Equipment Installation and Configuration		
Install Logging equipment in the customer provided equipment 4-post rack or cabinet.	X	
Ground the proposed equipment to an existing ground point within 15-feet.	X	
Provide equipment and installation support and perform any required configurations outlined in the solution design assumptions section 2.5.		X
Supply replay workstation(s), and these must support the Microsoft .NET infrastructure.		X
Provide all data network infrastructure not purchased from Motorola including (but not limited to) switches, hubs, bridges, routers, firewalls, external caching devices and cabling.		X
Provide static IP addresses. NICE recorders and servers require a static IP address for each device.		X
Provide one network connection (minimum CAT5e/RJ45 cable) for each system component requiring network access.		X
Provide any port spanning/mirroring or packet duplication to facilitate passive VOIP recording.		X
Configuration of duplicate audio/SIP streams for “2N” or secondary recording system.		X
Provide the required network bandwidth for archiving and streaming of all recorded media.		X
Ensure that City of Billings provided storage is designed to last for the media retention period required.		X
Provide all duplicate/parallel connectivity and data feeds to enable the second/parallel system to capture the desired audio and associated data for parallel recording.		X
Perform moving or removal of legacy recording system.		X

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Tasks	Motorola Solutions	City of Billings
Perform logging equipment configuration.	X	
Deliverable: Logging equipment installation completed.		
SYSTEM OPTIMIZATION AND TESTING		
Functional Acceptance Testing		
Verify the operational functionality and features of the solution supplied by Motorola Solutions, as contracted.	X	
Witness the functional testing of the logging equipment		X
Document all issues that arise during the acceptance tests.	X	
Document the results of the acceptance tests and present for review.	X	
Review and approve final acceptance test results.		X
Deliverable: Completion of functional testing and approval by Customer.		
PROJECT TRANSITION		
Transition to Warranty		
Review the items necessary for transitioning the project to warranty support and service.	X	
Motorola Solutions to provide services during year 1 warranty which align with the proposed services as per the existing service contract.	X	
Provide a Customer Support Plan detailing the warranty support associated with the contract equipment.	X	
Participate in the Transition to Service/Project Transition Certificate (PTC) process.		X
Deliverable: Service information delivered and approved by Customer		
Finalize Documentation and System Acceptance		
Provide manufacturer's installation material, part list and other related material to Customer upon project completion.	X	
Provide an electronic as-built system manual on CD or other Customer preferred electronic media. The documentation will include the following: ▪ Site Equipment Rack Configurations. ▪ ATP Test Checklists. ▪ Equipment Inventory List.	X	
Receive and approve documentation.		X
Execute Final Project Acceptance.	X	X
Deliverable: All required documents are provided and approved. Final Project Acceptance.		

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2.5 Assumptions

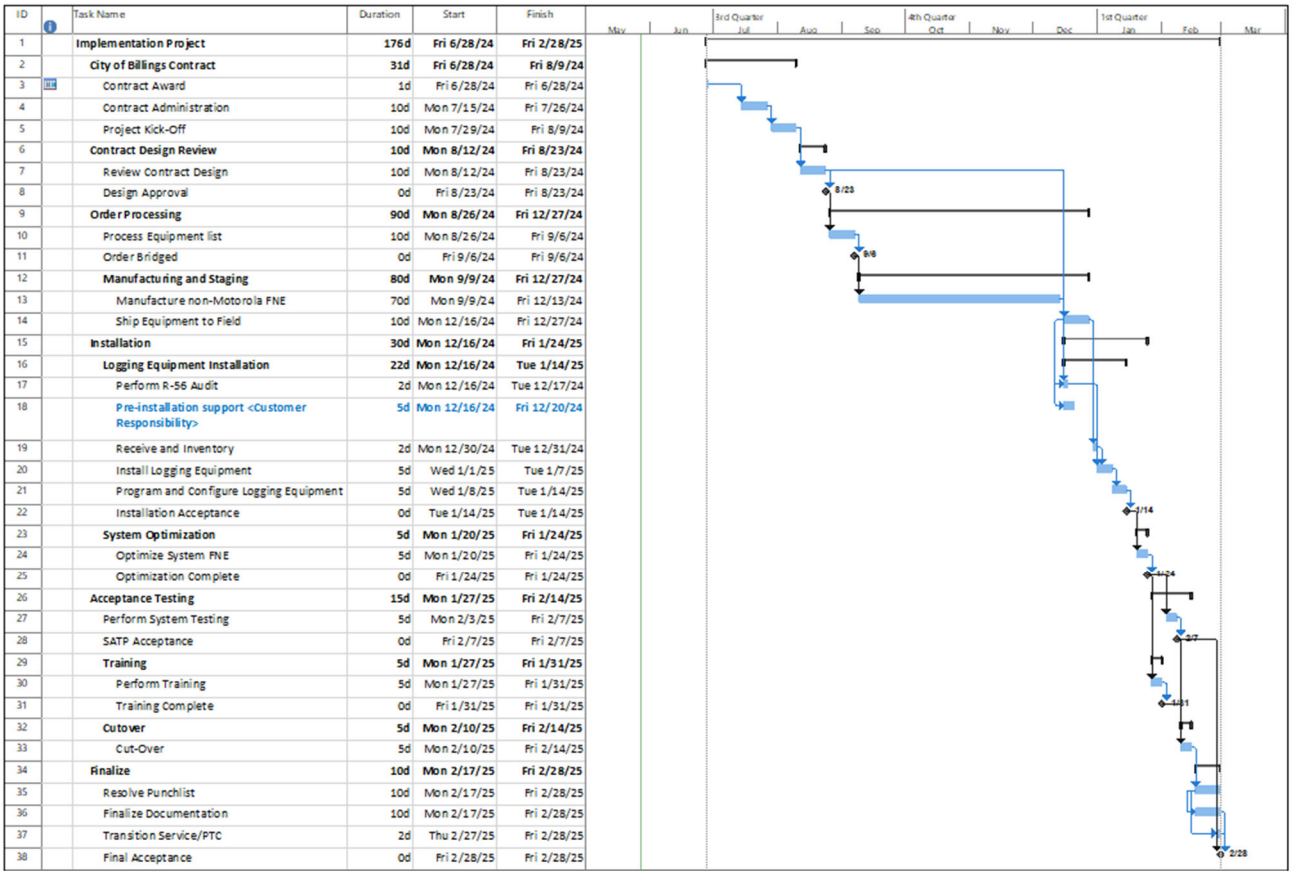
Motorola has made several assumptions in preparing this proposal, which are noted below. All existing sites or equipment locations will have sufficient space available for the system described as required/specified by R56.All existing sites or equipment locations will have sufficient space available for the system described as required/specified by R56.

- All existing sites or equipment locations will have adequate electrical power in the proper phase and voltage, and site grounding to support the requirements of the system described.
- Any site/location upgrades or modifications are the responsibility of City of Billings.
- Approved local, State, or Federal permits as may be required for the installation and operation of the proposed equipment are the responsibility of City of Billings.
- Any required system interconnections not specifically outlined here will be provided by City of Billings. These may include dedicated phone circuits, microwave links, or other types of connectivity.
- Motorola is not responsible for interference caused or received by the Motorola-provided equipment except for interference that is directly caused by the Motorola-provided transmitter(s) to the Motorola-provided receiver(s). Should the City of Billings system experience interference, Motorola can be contracted to investigate the source and recommend solutions to mitigate the issue.
- The proposed equipment is Motorola's demarcation point for CAD, 911 and Customer Network connections/interfaces.
- Performance bond is not required.
- Union Labor is not required.
- Prevailing wage is not required.
- Work is performed on non-holidays during normal business hours, Monday – Friday, 7:30am – 5:00pm.

2.6 Project Schedule

Tentative project schedule is shown below. We are currently estimating the project implementation to take approximately 8 months. The dates for the implementation are highly dependent on the contract award date, equipment shipment lead times, resource availability and site readiness. A final project schedule will be developed based upon mutual agreement between Motorola Solutions and the City of Billings at the Contract Design Review.

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ID	Task Name	Duration	Start	Finish
1	**Implementation Project**	**176d**	**Fri 6/28/24**	**Fri 2/28/25**
2	**City of Billings Contract**	**31d**	**Fri 6/28/24**	**Fri 8/9/24**
3	Contract Award	1d	Fri 6/28/24	Fri 6/28/24
4	Contract Administration	10d	Mon 7/15/24	Fri 7/26/24
5	Project Kick-Off	10d	Mon 7/29/24	Fri 8/9/24
6	**Contract Design Review**	**10d**	**Mon 8/12/24**	**Fri 8/23/24**
7	Review Contract Design	10d	Mon 8/12/24	Fri 8/23/24
8	Design Approval	0d	Fri 8/23/24	Fri 8/23/24
9	**Order Processing**	**90d**	**Mon 8/26/24**	**Fri 12/27/24**
10	Process Equipment list	10d	Mon 8/26/24	Fri 9/6/24
11	Order Bridged	0d	Fri 9/6/24	Fri 9/6/24
12	**Manufacturing and Staging**	**80d**	**Mon 9/9/24**	**Fri 12/27/24**
13	Manufacture non-Motorola FNE	70d	Mon 9/9/24	Fri 12/13/24
14	Ship Equipment to Field	10d	Mon 12/16/24	Fri 12/27/24
15	**Installation**	**30d**	**Mon 12/16/24**	**Fri 1/24/25**
16	**Logging Equipment Installation**	**22d**	**Mon 12/16/24**	**Tue 1/14/25**
17	Perform R-56 Audit	2d	Mon 12/16/24	Tue 12/17/24
18	Pre-installation support <Customer Responsibility>	5d	Mon 12/16/24	Fri 12/20/24
19	Receive and Inventory	2d	Mon 12/30/24	Tue 12/31/24
20	Install Logging Equipment	5d	Wed 1/1/25	Tue 1/7/25
21	Program and Configure Logging Equipment	5d	Wed 1/8/25	Tue 1/14/25
22	Installation Acceptance	0d	Tue 1/14/25	Tue 1/14/25
23	**System Optimization**	**5d**	**Mon 1/20/25**	**Fri 1/24/25**
24	Optimize System FNE	5d	Mon 1/20/25	Fri 1/24/25
25	Optimization Complete	0d	Fri 1/24/25	Fri 1/24/25
26	**Acceptance Testing**	**15d**	**Mon 1/27/25**	**Fri 2/14/25**
27	Perform System Testing	5d	Mon 2/3/25	Fri 2/7/25
28	SATP Acceptance	0d	Fri 2/7/25	Fri 2/7/25
29	**Training**	**5d**	**Mon 1/27/25**	**Fri 1/31/25**
30	Perform Training	5d	Mon 1/27/25	Fri 1/31/25
31	Training Complete	0d	Fri 1/31/25	Fri 1/31/25
32	**Cutover**	**5d**	**Mon 2/10/25**	**Fri 2/14/25**
33	Cut-Over	5d	Mon 2/10/25	Fri 2/14/25
34	**Finalize**	**10d**	**Mon 2/17/25**	**Fri 2/28/25**
35	Resolve Punchlist	10d	Mon 2/17/25	Fri 2/28/25
36	Finalize Documentation	10d	Mon 2/17/25	Fri 2/28/25
37	Transition Service/PTC	2d	Thu 2/27/25	Fri 2/28/25
38	Final Acceptance	0d	Fri 2/28/25	Fri 2/28/25

Figure 2-1: Preliminary Project Schedule

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Section 3

Training

Training has been included in the proposal for the proposed equipment.

PS-TREU17-PS (Qty-1)

NICE Inform Health Manager ½-day / 4-hour instructor led end user training for Basic / Operator users. Up to six (6) students. Delivered remotely by default.

PS-TREU12- PS (Qty-1)

NICE Inform 2-day instructor led training for up to six (6) students held at client site or remotely.

Covers Verify, Monitor, Reconstruction, Organizer and Reporter, as well as administration applications.

(Excludes Evaluator QA).

PS-TREU15-PS (Qty-1)

1-day / 6-hour remote NICE Inform QA Pack (Inform Evaluator and Reporter) application training. Up to six (6) students. For clients upgrading from a previous version of NICE Inform and/or those who require additional days of applications training.

Instructor-led training delivered using WebEx and client's solution.

Customer is responsible for downloading WebEx.

PS-TREU16-PS (Qty-1)

NICE Inform 2-day instructor led Intelligence Center training.

Up to six (6) students.

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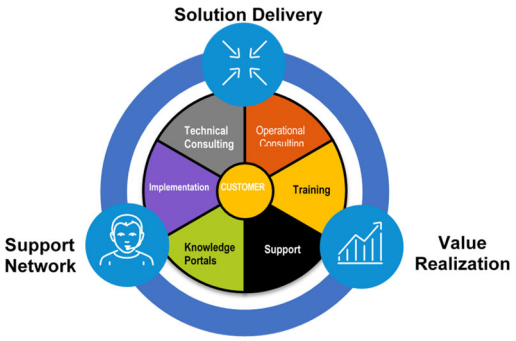
Section 4

Service/Warranty

4.1 Support

Motorola & NICE Support Services deliver the industry's only integrated support response. This means cohesive support delivery with minimal vendor management for you.

We offer flexible service level agreements (SLAs) to meet the level of service your organization needs. Expert Motorola and NICE engineers and maintenance specialists are on call 24 x 7 to address any arising hardware or software issue.



4.2 The Motorola Advantage

A Single Point of Contact: Call Motorola whether it is for radio or recording system.

Single Responsibility: The integrated Motorola/NICE solution means that Motorola manages the Support Response. *This means peace of mind for the customer and faster response times.*

Single Maintenance Contract: Including the recording system in the support contract for the radio system simplifies management and administration for the customer, *saving time and headaches every year.*

Performance-driven Quality Review: Each month, Motorola and NICE review a variety of Key Performance Indicators to evaluate service results and customer satisfaction. Motorola and NICE adhere to a proven process of continuous analysis and improvement to act on 'lessons learned' to drive constant improvements in customer satisfaction.

4.3 Priority Definitions – Severity Levels

NICE Support Program identifies four levels of severity that determine the priority in queue and SLA commitments. These priority levels are defined in Table 4-1 below.

Table 4-1: Severity Priority Levels

Severity Level	Definition
Priority 1 Critical	In a 100% recording environment, any failure of equipment, NICE software or communications to the NICE products which results in loss of recording channels or data, or if allowed to persist will result in such recording loss.

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Severity Level	Definition
Priority 2 Major	Any problem resulting in loss of ability to retrieve calls or loss of replay functionality for two or more workstations.
Priority 3 Anomaly	Any problem affecting one or more workstations that does not result in a loss of recording or replay, but nevertheless results in diminished product response or performance, e.g. if an administrator loses the ability to add or delete users.
Priority 4 Inquiry	An incident that has no business impact on a Production System, such as system inquiry, planned intervention requests for documentation, or request for information.

4.3.1 Gold Lite Level Support

Table 4-2: Support Level Agreement – Gold Lite

Service and Response Time by Priority Gold Lite Level	Priority 1	Priority 2	Priority 3	Priority 4
Phone – Remote Support Availability	24x7	24x7	24x7	24x7
Support Coverage	8-5x5	8-5x5	8-5x5	8-5x5
Call Back Response Time	60 minutes	120 minutes	24 hours	24 hours
On-Site Response Times	6 hours	24 hours	48 hours	48 hours

4.4 System Upgrade Agreement II

The System Upgrade Agreement II (SUA II) service provides public safety radio system release updates on a consistent, budgeted plan. These updates maintain reliable network operations and cybersecurity protection. In addition, SUA II keeps City of Billings' proposed equipment compatible with expansion elements, as well as new products or features. With SUA II, City of Billings' proposed equipment will remain on a release that qualifies for support services.

Motorola Solutions will deliver SUA II in 2-year periods, with up to one update in each period. The SUA II service includes the following:

- **Software Release Updates** – Motorola Solutions-certified software that improves network functions over previous releases. This also includes commercial operating system and application software updates.
- **Hardware Update** – When needed to support a software release update, Motorola Solutions provides new hardware. New hardware will both support the new software update, as well as maintain existing functions and features.
- **Professional Implementation Services** – Motorola Solutions will plan and implement updates at City of Billings site. This includes factory integration, testing, and supply chain management for new software and hardware.

With these services, City of Billings will have access to the technology, support, and planning expertise needed for an effective upgrade.

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Section 5

Equipment List

This section lists the equipment necessary for the proposed solution.

BLOCK	QTY	NOMENCLATURE	DESCRIPTION
NICE	1	TT3803	SINGLE NIR RADIO LOGGER
NICE	1	TT3805	SINGLE NIR VOIP TELEPHONY ONLY
NICE	1	TT3811	NEW NIR LOGGING BACKUP SERVER
NICE	1	TT2694	NICE APPLICATIONS SERVER
NICE	1	TT2694	NICE APPLICATIONS SERVER
NICE	1	DDN3308A	INFORM R10 VERSION FLAG
NICE	38	DDN3319A	PRIMARY INFORM ELITE AUDIO RECORDIN
NICE	38	DDN3324A	ELITE INTELLIGENCE CENTER
NICE	2	DDN2509	MOXA NPORT 1 PORT DEVICE SVR 1 DB9M
NICE	2	DDN2508	SPLIT SERIAL CABLE RS232 10 METER U
NICE	2	DDN2523	MYSQL SERVER LICENSE STANDARD EDITI
NICE	1	DDN3312A	MS SQL 2019 STANDARD EDITION 64 BIT
NICE	5	DDN3314A	MS SQL 2019 64 BIT USER CLIENT ACCE
NICE	1	DDN3310A	A2022 SYSTEM FLAG
NICE	1	DDN3310A	A2022 SYSTEM FLAG
NICE	2	DDN2681	HP 2TB 6G SAS HDD FOR GEN10 ML350 O
NICE	10	DDN3331A	ASTRO RECORDING CHANNEL
NICE	4	DDN2806	NICE INFORM API FOR INTEGRATION WIT

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Section 6

Pricing

Motorola is pleased to provide the following equipment and services to the City of Billings.

6.1 Pricing Summary

Description	Price ($)
Equipment and Installation Services	$525,938.00
Total System (exclusive of tax)	**$525,938.00**

6.2 Post Warranty Lifecycle Support Services

Item	Year 2	Year 3	Year 4	Year 5
Gold Lite Maintenance Support	$37,015.34	$40,809.41	$44,992.37	$49,604.09
SUA II	$74,376.98	$78,975.71	$83,871.69	$89,084.13
TOTAL: Gold Lite Maintenance Support and SUA II	**$111,392.32**	**$119,785.12**	**$128,864.06**	**$138,688.22**

Note: Gold Lite Maintenance Support & SUA II are both required for post warranty lifecycle support services.

6.3 Payment Terms

Contract Price. The Contract Price in U.S. dollars is $_____$1,024,667.72_____.

Customer will make payments to Motorola within thirty (30) days after the date of each invoice. Customer will make payments when due in the form of a wire transfer, check, or cashier's check from a U.S. financial institution. Motorola reserves the right to make partial shipments of equipment and invoice for partial shipment. Overdue invoices will bear simple interest at the maximum allowable rate.

Motorola Solutions will use the following major milestones of the project for financial billing:

1. 25% of the Contract Price due upon Contract Execution (due upon effective date);
2. 60% of the Contract Price due upon shipment of equipment from Staging;
3. 10% of the Contract Price due upon installation of equipment; and
4. 5% of the Contract Price due upon Final Acceptance.

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Motorola reserves the right to make partial shipments of equipment and to request payment upon shipment of such equipment. In addition, Motorola reserves the right to invoice for installations or civil work completed on a site-by-site basis, when applicable.

For Lifecycle Support Plan and Subscription Based Services: Motorola will invoice Customer annually in advance of each year of the plan.

Use or disclosure of this proposal is subject to the restrictions on the cover page.
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Section 7

Contractual Documentation

This proposal is subject to the terms and conditions of the enclosed Sourcewell Communications System and Services Agreement (CSSA), together with its Exhibits, and the accompanying Maintenance, Support and Lifecycle Management Addendum.

Use or disclosure of this proposal is subject to the restrictions on the cover page.
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Sourcewell Communications System and Services Agreement

Motorola Solutions, Inc. ("Motorola") and City of Billings (Montana) ("Customer") enter into this "Agreement," pursuant to which Customer will purchase and Motorola will sell the System and Services, as described below. Motorola and Customer may be referred to individually as a "Party" and collectively as the "Parties." For good and valuable consideration, the Parties agree as follows:

WHEREAS, Customer desires to purchase from Motorola and Motorola desires to sell to Customer certain Motorola radio communications equipment and services; and

WHEREAS, Sourcewell ("Sourcewell"), a State of Minnesota local government agency and service cooperative offering cooperative procurement solutions to government entities that access Sourcewell's cooperative purchasing contracts ("Participating Entities"); and

WHEREAS, on July 4, 2021, Sourcewell and Motorola entered into a contract identified as 042021-MOT, (the "Contract"), which provides that Participating Entities may purchase radio communications equipment from Motorola pursuant to certain terms contained therein; and

WHEREAS, pursuant to Article 6.B of the Contract, Motorola and Customer now wish to enter into this Agreement to delineate the specific terms of the purchase of radio communications equipment and services from Motorola by Customer.

For good and valuable consideration, the Parties agree as follows:

Section 1 ATTACHMENTS

1.1. EXHIBITS. The Exhibits listed below are exhibits related to the System sale and implementation. These Exhibits are incorporated into and made a part of this Agreement.

Exhibit A "Motorola Software License Agreement"
Exhibit B "Payment"
Exhibit C Technical and Implementation Documents
- C-1 "System Description" dated 6.3.2024
- C-2 "Pricing Summary & Equipment List" dated 6.3.2024
- C-3 "Implementation Statement of Work" dated 6.3.2024
- C-4 "Acceptance Test Plan" or "ATP" dated 6.3.2024
- C-5 "Performance Schedule" dated 6.3.2024

Exhibit D "System Acceptance Certificate"

1.2. ADDENDUM (ADDENDA). Customer may elect to purchase professional or subscription services in addition to the System and related services. Any such services will be governed by the terms in the main body of the Agreement and an applicable Addendum containing terms specific to such service. Such Addenda will be labeled with the name of the service being purchased.

1.3 ORDER OF PRECEDENCE. In interpreting this Agreement and resolving any ambiguities: 1) the main body of this Agreement takes precedence over the exhibits (unless otherwise specified in an exhibit), and any inconsistency between Exhibits A through D will be resolved in their listed order, and 2) The applicable service Addendum will take precedence over the main body of the Agreement and the Exhibits.

Section 2 DEFINITIONS

Capitalized terms used in this Agreement have the following meanings:

"Acceptance Tests" means those tests described in the Acceptance Test Plan.

"Addendum (Addenda)" is the title of the document(s) containing a specific set of terms and conditions applicable to a particular service or other offering beyond the Communication System and System implementation services. The terms in the Addendum are applicable only to the specific service or offering described therein.

"Administrative User Credentials" means an account that has total access over the operating system, files, end user accounts and passwords at either the System level or box level. Customer's personnel with access to the Administrative User Credentials may be referred to as the Administrative User.

"Beneficial Use" means when Customer first uses the System or a Subsystem for operational purposes (excluding training or testing).

"Confidential Information" means all information consistent with the fulfillment of this Agreement that is (i) disclosed under this Agreement in oral, written, graphic, machine recognizable, and/or sample form, being clearly designated, labeled or marked as confidential or its equivalent or (ii) obtained by examination, testing or analysis of any hardware, software or any component part thereof provided by discloser to recipient. The nature and existence of this Agreement are considered Confidential Information. Confidential Information that is disclosed orally must be identified as confidential at the time of disclosure and confirmed by the discloser by submitting a written document to the recipient within thirty (30) days after such disclosure. The written document must contain a summary of the Confidential Information disclosed with enough specificity for identification purpose and must be labeled or marked as confidential or its equivalent.

"Contract Price" means the price for the System and implementation Services, excluding applicable sales or similar taxes and freight charges. Further, unless otherwise stated in Exhibit B, "Payment" or the pricing pages of the proposal, recurring fees for maintenance, SUA, or subscription services are not included in the Contract Price.

"Deliverables" means all written information (such as reports, specifications, designs, plans, drawings, analytics, Solution Data, or other technical or business information) that Motorola prepares for Customer in the performance of the Services and is obligated to provide to Customer under this Agreement. The Deliverables, if any, are more fully described in the Statement of Work.

"**Derivative Proprietary Materials**" means derivatives of the Proprietary Materials that Motorola may from time to time, including during the course of providing the Services, develop and/or use and/or to which Motorola provides Customer access.

"Effective Date" means that date upon which the last Party executes this Agreement.

"Equipment" means the hardware components of the Solution that Customer purchases from Motorola under this Agreement. Equipment that is part of the System is described in the Equipment List.

"**Feedback"** means comments or information, in oral or written form, given to Motorola by Customer in connection with or relating to Equipment or Services, during the term of this Agreement.

"Force Majeure" means an event, circumstance, or act that is beyond a Party's reasonable control, such as an act of God, an act of the public enemy, an act of a government entity, strikes, other labor disturbances, supplier performance, hurricanes, earthquakes, fires, floods, epidemics, embargoes, war, riots, or any other similar cause.

"Motorola Software" means software that Motorola or its affiliated companies owns.

"Non-Motorola Software" means software that a party other than Motorola or its affiliated companies owns.

"Open Source Software" (also called "freeware" or "shareware") means software with either freely obtainable source code, license for modification, or permission for free distribution.

"Proprietary Materials" means certain software tools and/or other technical materials, including, but not limited to, data, modules, components, designs, utilities, subsets, objects, program listings, models, methodologies, programs, systems, analysis frameworks, leading practices and specifications which Motorola has developed prior to, or independently from, the provision of the Services and/or which Motorola licenses from third parties.

"Proprietary Rights" means the patents, patent applications, inventions, copyrights, trade secrets, trademarks, trade names, mask works, know-how, and other intellectual property rights in and to the Equipment and Software, including those created or produced by Motorola under this Agreement and any corrections, bug fixes, enhancements, updates or modifications to or derivative works from the Software whether made by Motorola or another party.

"Services" means system implementation, maintenance, support, subscription, or other professional services provided under this Agreement, which may be further described in the applicable Addendum and/or SOW.

"Software" (i) means proprietary software in object code format, and adaptations, translations, de-compilations, disassemblies, emulations, or derivative works of such software; (ii) means any modifications, enhancements, new versions and new releases of the software provided by Motorola; and (iii) may contain one or more items of software owned by a third party supplier. The term "Software" does not include any third party software provided under separate license or third party software not licensable under the terms of this Agreement.

"Software License Agreement" means the Motorola Software License Agreement (Exhibit A).

"Software Support Policy" ("SwSP") means the policy set forth at https://www.motorolasolutions.com/content/dam/msi/secure/services/software_policy.pdf describing the specific technical support that will be provided to Customers under the Warranty Period and during any paid maintenance support period for Motorola Software. This policy may be modified from time to time at Motorola's discretion.

"Solution" means the combination of the System(s) and Services provided by Motorola under this Agreement.

"Solution Data" means Customer data that is transformed, altered, processed, aggregated, correlated or operated on by Motorola, its vendors or other data sources and data that has been manipulated or retrieved using Motorola know-how to produce value-added content to data consumers, including customers or citizens which is made available to Customer with the Solution and Services.

"Specifications" means the functionality and performance requirements that are described in the Technical and Implementation Documents.

"SUA" or "SUA II" means Motorola's Software Upgrade Agreement program.

"Subsystem" means a major part of the System that performs specific functions or operations. Subsystems are described in the Technical and Implementation Documents.

"System" means the Equipment, including incidental hardware and materials, Software, and design, installation and implementation services that are combined together into an integrated system; the

System(s) is (are) described in the Technical and Implementation Documents.

"System Acceptance" means the Acceptance Tests have been successfully completed.

"**System Data**" means data created by, in connection with or in relation to Equipment or the performance of Services under this Agreement.

"Warranty Period" for System Hardware, Software, or services related to system implementation means one (1) year from the date of System Acceptance or Beneficial Use, whichever occurs first. Unless otherwise stated in the applicable Addendum, Warranty Period for other Services means ninety (90) days from performance of the Service.

Section 3 SCOPE OF AGREEMENT AND TERM

3.1. SCOPE OF WORK. Motorola will provide, install and test the System(s), and perform its other contractual responsibilities to provide the Solution, all in accordance with this Agreement. Customer will perform its contractual responsibilities in accordance with this Agreement.

3.2. CHANGE ORDERS. Either Party may request changes within the general scope of this Agreement. If a requested change causes an increase or decrease in the cost or time required to perform this Agreement, the Parties will agree to an equitable adjustment of the Contract Price or applicable subscription fees, Performance Schedule, or both, and will reflect the adjustment in a change order or Addendum. Neither Party is obligated to perform requested changes unless both Parties execute a written change order.

3.3. TERM. Unless terminated in accordance with other provisions of this Agreement or extended by mutual agreement of the Parties, the term of this Agreement begins on the Effective Date and continues until the date of Final Project Acceptance or expiration of the Warranty Period, or completion of the Services, whichever occurs last. The term and the effective date of recurring Services will be set forth in the applicable Addendum.

3.4. ADDITIONAL EQUIPMENT OR SOFTWARE. For three (3) years after the expiration date of the Agreement, Customer may order additional Equipment or Software, if it is then available. Each purchase order must refer to this Agreement, the expiration date of the Agreement, and must specify the pricing and delivery terms. The Parties agree that, notwithstanding expiration of the Agreement, the applicable provisions of this Agreement (except for pricing, delivery, passage of title and risk of loss to Equipment, warranty commencement, and payment terms) will govern the purchase and sale of the additional Equipment or Software. Additional or contrary terms in the purchase order will be inapplicable, unless signed by both parties. Title and risk of loss to additional Equipment will pass at shipment, warranty will commence upon delivery, and payment is due within thirty (30) days after the invoice date. Motorola will send Customer an invoice as the additional Equipment is shipped or Software is licensed. Alternatively, Customer may register with and place orders through the Motorola Solutions Customer Portal eCommerce Shop, and this Agreement will be the "Underlying Agreement" for those eCommerce transactions rather than the eCommerce Shop Terms and Conditions of Sale. eCommerce Shop registration and other information may be found at https://www.motorolasolutions.com/en_us/registration and the shop support telephone number is (800) 814-0601.

3.5. MOTOROLA SOFTWARE. Any Motorola Software, including subsequent releases, is licensed to Customer solely in accordance with the Software License Agreement. Customer hereby accepts and agrees to abide by all of the terms and restrictions of the Software License Agreement.

3.6. NON-MOTOROLA SOFTWARE. Any Non-Motorola Software is licensed to Customer in accordance with the standard license, terms, and restrictions of the copyright owner on the Effective Date unless the copyright owner has granted to Motorola the right to sublicense the Non-Motorola Software pursuant to the Software License Agreement, in which case it applies and the copyright owner will have all of Licensor's rights and protections under the Software License Agreement. Motorola makes no representations or warranties of any kind regarding Non-Motorola Software. Non-Motorola Software may include Open Source Software.

3.7. SUBSTITUTIONS. At no additional cost to Customer, Motorola may substitute any Equipment, Software, or services to be provided by Motorola, if the substitute meets or exceeds the Specifications and is of equivalent or better quality to the Customer. Any substitution will be reflected in a change order.

3.8. OPTIONAL EQUIPMENT OR SOFTWARE. This paragraph applies only if a "Priced Options" exhibit is shown in Section 1, or if the parties amend this Agreement to add a Priced Options exhibit. During the term of the option as stated in the Priced Options exhibit (or if no term is stated, then for one (1) year after the Effective Date), Customer has the right and option to purchase the equipment, software, and related services that are described in the Priced Options exhibit. Customer may exercise this option by giving written notice to Seller which must designate what equipment, software, and related services Customer is selecting (including quantities, if applicable). To the extent they apply, the terms and conditions of this Agreement will govern the transaction; however, the parties acknowledge that certain provisions must be agreed upon, and they agree to negotiate those in good faith promptly after Customer delivers the option exercise notice. Examples of provisions that may need to be negotiated are: specific lists of deliverables, statements of work, acceptance test plans, delivery and implementation schedules, payment terms, maintenance and support provisions, additions to or modifications of the Software License Agreement, hosting terms, and modifications to the acceptance and warranty provisions.

Section 4 SERVICES

4.1. If Customer desires and Motorola agrees to continue Services beyond the Term, Customer's issuance and Motorola's acceptance of a purchase order for Services will serve as an automatic extension of the Agreement for purposes of the continuing Services. Only the terms and conditions applicable to the performance of Services will apply to the extended Agreement.

4.2. During the Warranty Period, in addition to warranty services, Motorola will provide maintenance Services for the Equipment and support for the Motorola Software pursuant to the applicable maintenance and support Statements of Work. Support for the Motorola Software will be in accordance with Motorola's established Software Support Policy. Copies of the SwSP can be found at https://www.motorolasolutions.com/content/dam/msi/secure/services/software_policy.pdf and will be sent by mail, email or fax to Customer upon written request. Maintenance Services and support during the Warranty Period are included in the Contract Price. Unless already included in the Contract Price, if Customer wishes to purchase 1) additional maintenance or software support services during the Warranty Period; or 2) continue or expand maintenance, software support, installation, and/or SUA services after the Warranty Period, Motorola will provide the description of and pricing for such services in a separate proposal document. Unless otherwise agreed by the parties in writing, the terms and conditions in this Agreement applicable to maintenance, support, installation, and/or SUA Services, will be included in the Maintenance and Support Addendum, SUA Addendum, the applicable Statements of Work, and the proposal, (if applicable). These collective terms will govern the provision of such Services.

To obtain any such additional Services, Customer will issue a purchase order referring to this Agreement and the separate proposal document. Omission of reference to this Agreement in Customer's purchase order will not affect the applicability of this Agreement. Motorola's proposal may include a cover page entitled "Service Agreement" or "Installation Agreement", as applicable, and other attachments. These cover pages and other attachments are incorporated into this Agreement by this reference

4.3. PROFESSIONAL AND SUBSCRIPTION SERVICES. If Customer purchases professional or subscription Services as part of the Solution, additional or different terms specific to such Service will be included in the applicable Addendum and will apply to those Services. Customer may purchase additional professional or subscription services by issuing a purchase order referencing this Agreement and Motorola's proposal for such additional services.

4.4. Any information in the form of specifications, drawings, reprints, technical information or otherwise furnished to Customer in providing Services under this Agreement or Motorola data viewed, accessed, will remain Motorola's property, will be deemed proprietary, Confidential Information. This Confidential Information will be promptly returned at Motorola's request.

4.5. TOOLS. All tools, equipment, dies, gauges, models, drawings or other materials paid for or furnished by Motorola for the purpose of providing Services under this Agreement will be and remain the sole property of Motorola. Customer will safeguard all such property while it is in Customer's custody or control, be liable for any loss or damage to this property, and return it to Motorola upon request. This property will be held by Customer for Motorola's use without charge and may be removed from Customer's premises by Motorola at any time without restriction. Upon termination of the contract for any reason, Customer shall return to Motorola all equipment delivered to Customer.

4.6. COVENANT NOT TO EMPLOY. During the term of this Agreement and continuing for a period of two (2) years thereafter, Customer will not hire, engage on contract, solicit the employment of, or recommend employment to any third party of any employee of Motorola or its subcontractors without the prior written authorization of Motorola. This provision applies only to those employees of Motorola or its subcontractors who are responsible for rendering Services under this Agreement. If this provision is found to be overly broad under applicable law, it will be modified as necessary to conform to applicable law.

4.7. CUSTOMER OBLIGATIONS. If the applicable Statement of Work or Addendum contains assumptions that affect the Services or Deliverables, Customer will verify that they are accurate and complete. Any information that Customer provides to Motorola concerning the Services or Deliverables will be accurate and complete in all material respects. Customer will make timely decisions and obtain any required management approvals that are reasonably necessary for Motorola to perform the Services and its other duties under this Agreement. Unless the Statement of Work states the contrary, Motorola may rely upon and is not required to evaluate, confirm, reject, modify, or provide advice concerning any assumptions and Customer-provided information, decisions and approvals described in this paragraph.

4.8. ASSUMPTIONS. If any assumptions or conditions contained in this Agreement, applicable Addenda or Statements of Work prove to be incorrect or if Customer's obligations are not performed, Motorola's ability to perform under this Agreement may be impacted and changes to the Contract Price, subscription fees, project schedule, Deliverables, or other changes may be necessary.

4.9. NON-PRECLUSION. If, as a result of the Services performed under this Agreement, Motorola recommends that Customer purchase products or other services, nothing in this Agreement precludes Motorola from participating in a future competitive bidding process or otherwise offering or selling the recommended products or other services to Customer. Customer represents that this paragraph does not violate its procurement or other laws, regulations, or policies.

4.10. PROPRIETARY MATERIALS. Customer acknowledges that Motorola may use and/or provide Customer with access to Proprietary Materials and Derivative Proprietary Materials. The Proprietary Materials and the Derivative Proprietary Materials are the sole and exclusive property of Motorola and Motorola retains all right, title and interest in and to the Proprietary Materials and Derivative Proprietary Materials.

4.11. ADDITIONAL SERVICES. Any services performed by Motorola outside the scope of this Agreement at the direction of Customer will be considered to be additional Services which are subject to additional charges. Any agreement to perform additional Services will be reflected in a written and executed change order, Addendum or amendment to this Agreement.

Section 5 PERFORMANCE SCHEDULE

The Parties will perform their respective responsibilities in accordance with the Performance Schedule. By executing this Agreement, Customer authorizes Motorola to proceed with contract performance.

Section 6 CONTRACT PRICE, PAYMENT AND INVOICING

6.1. Customer affirms that a purchase order or notice to proceed is not required for contract performance or for subsequent years of service, if any, and that sufficient funds have been appropriated in accordance with applicable law. The Customer will pay all invoices as received from Motorola and any changes in scope will be subject to the change order process as described in this Agreement. At the time of execution of this Agreement, the Customer will provide all necessary reference information to include on invoices for payment in accordance with this Agreement.

6.2. CONTRACT PRICE. The Contract Price in U.S. dollars is $1,024,667.72, which includes the Sourcewell administrative fee. Motorola will pay Sourcewell's administrative fee in accordance with the payment terms of the Motorola/Sourcewell Contract dated July 4, 2021. If applicable, a pricing summary is included with the Payment schedule in Exhibit B. Motorola has priced the Services, Software, and Equipment as an integrated System. A change in Software or Equipment quantities, or Services, may affect the overall Contract Price, including discounts if applicable. Fees for professional, SUA, and/or subscription services which are not included in the Contract Price may be listed in Exhibit B, the pricing pages of the proposal, or the applicable Addendum.

6.3. INVOICING AND PAYMENT. Motorola will submit invoices to Customer according to the Payment schedule in Exhibit B. Invoices will be mailed or emailed to Customer pursuant to Section 6.5, Invoicing and Shipping Addresses. Except for a payment that is due on the Effective Date, Customer will make payments to Motorola within thirty (30) days after the date of each invoice. Customer will make payments when due in the form of a wire transfer, check, or cashier's check from a U.S. financial institution. Overdue invoices will bear simple interest at the maximum allowable rate. For reference, the Federal Tax Identification Number for Motorola is 36-1115800.

6.4. FREIGHT, TITLE, AND RISK OF LOSS. Motorola will pre-pay and add all freight charges to the invoices. Title and risk of loss to the Equipment will pass to Customer upon shipment. Title to Software will not pass to Customer at any time. Motorola will pack and ship all Equipment in accordance with good commercial practices.

6.5. INVOICING AND SHIPPING ADDRESSES. Invoices will be sent to the Customer at the following address:
Name: _____
Address: _____
Phone: _____

E-INVOICE. To receive invoices via email:
Customer Account Number: _____
Customer Accounts Payable Email: _____
Customer CC(optional) Email: _____

The address which is the ultimate destination where the Equipment will be delivered to Customer is:
Name: _____
Address: _____

The Equipment will be shipped to the Customer at the following address (insert if this information is known):
Name: _____
Address: _____
Phone: _____

Customer may change this information by giving written notice to Motorola.

Section 7 SITES AND SITE CONDITIONS

7.1. ACCESS TO SITES. In addition to its responsibilities described elsewhere in this Agreement, Customer will provide a designated project manager; all necessary construction and building permits, zoning variances, licenses, and any other approvals that are necessary to develop or use the sites and mounting locations; and access to the worksites or vehicles identified in the Technical and Implementation Documents as reasonably requested by Motorola so that it may perform its duties in accordance with the Performance Schedule and Statement of Work. If the Statement of Work so indicates, Motorola may assist Customer in the local building permit process.

7.2. SITE CONDITIONS. Customer will ensure that all work sites it provides will be safe, secure, and in compliance with all applicable industry and OSHA standards. To the extent applicable and unless the Statement of Work states to the contrary, Customer will ensure that these work sites have adequate: physical space; air conditioning and other environmental conditions; adequate and appropriate electrical power outlets, distribution, equipment and connections; and adequate telephone or other communication lines (including modem access and adequate interfacing networking capabilities), all for the installation, use and maintenance of the System. Before installing the Equipment or Software at a work site, Motorola may inspect the work site and advise Customer of any apparent deficiencies or non-conformities with the requirements of this Section. This Agreement is predicated upon normal soil conditions as defined by the version of E.I.A. standard RS-222 in effect on the Effective Date.

7.3. SITE ISSUES. If a Party determines that the sites identified in the Technical and Implementation Documents are no longer available or desired, or if subsurface, structural, adverse environmental or latent conditions at any site differ from those indicated in the Technical and Implementation Documents, the Parties will promptly investigate the conditions and will select replacement sites or adjust the installation plans and specifications as necessary. If change in sites or adjustment to the installation plans and specifications causes a change in the cost or time to perform, the Parties will equitably amend the Contract Price, Performance Schedule, or both, by a change order.

Section 8 TRAINING

Any training to be provided by Motorola to Customer will be described in the applicable Statement of Work. Customer will notify Motorola immediately if a date change for a scheduled training program is required. If Motorola incurs additional costs because Customer reschedules a training program less than thirty (30) days before its scheduled start date, Motorola may recover these additional costs.

Section 9 SYSTEM ACCEPTANCE

9.1. COMMENCEMENT OF ACCEPTANCE TESTING. Motorola will provide to Customer at least ten (10) days notice before the Acceptance Tests commence. System testing will occur only in accordance with the Acceptance Test Plan.

9.2. SYSTEM ACCEPTANCE. System Acceptance will occur upon successful completion of the Acceptance Tests. Upon System Acceptance, the Parties will memorialize this event by promptly executing a System Acceptance Certificate. If the Acceptance Test Plan includes separate tests for individual Subsystems or phases of the System, acceptance of the individual Subsystem or phase will occur upon the successful completion of the Acceptance Tests for the Subsystem or phase, and the Parties will promptly execute an acceptance certificate for the Subsystem or phase. If Customer believes the System has failed the completed Acceptance Tests, Customer will provide to Motorola a written notice that includes the

specific details of the failure. If Customer does not provide to Motorola a failure notice within thirty (30) days after completion of the Acceptance Tests, System Acceptance will be deemed to have occurred as of the completion of the Acceptance Tests. Minor omissions or variances in the System that do not materially impair the operation of the System as a whole will not postpone System Acceptance or Subsystem acceptance, but will be corrected according to a mutually agreed schedule.

9.3. BENEFICIAL USE. Customer acknowledges that Motorola's ability to perform its implementation and testing responsibilities may be impeded if Customer begins using the System before System Acceptance. Therefore, Customer will not commence Beneficial Use before System Acceptance without Motorola's prior written authorization, which will not be unreasonably withheld. Motorola is not responsible for System performance deficiencies that occur during unauthorized Beneficial Use. Upon commencement of Beneficial Use, Customer assumes responsibility for the use and operation of the System.

9.4. FINAL PROJECT ACCEPTANCE. Final Project Acceptance will occur after System Acceptance when all deliverables and other work have been completed. When Final Project Acceptance occurs, the parties will promptly memorialize this final event by so indicating on the System Acceptance Certificate.

Section 10 REPRESENTATIONS AND WARRANTIES

10.1. SYSTEM FUNCTIONALITY. Motorola represents that the System will perform in accordance with the Specifications in all material respects. Upon System Acceptance or Beneficial Use, whichever occurs first, this System functionality representation is fulfilled. Motorola is not responsible for System performance deficiencies that are caused by ancillary equipment not furnished by Motorola which is attached to or used in connection with the System or for reasons or parties beyond Motorola's control, such as natural causes; the construction of a building that adversely affects the microwave path reliability or radio frequency (RF) coverage; the addition of frequencies at System sites that cause RF interference or intermodulation; or Customer changes to load usage or configuration outside the Specifications.

10.2. EQUIPMENT WARRANTY. During the Warranty Period, Motorola warrants that the Equipment under normal use and service will be free from material defects in materials and workmanship. If System Acceptance is delayed beyond six (6) months after shipment of the Equipment by events or causes beyond Motorola's control, this warranty expires eighteen (18) months after the shipment of the Equipment.

10.3. SOFTWARE WARRANTY. Except as described in the SwSP and unless otherwise stated in the Software License Agreement, during the Warranty Period, Motorola warrants the Software in accordance with the warranty terms set forth in the Software License Agreement and the provisions of this Section that are applicable to the Software. If System Acceptance is delayed beyond six (6) months after shipment of the Motorola Software by events or causes beyond Motorola's control, this warranty expires eighteen (18) months after the shipment of the Motorola Software. **Nothing in this Warranty provision is intended to conflict or modify the Software Support Policy. In the event of an ambiguity or conflict between the Software Warranty and Software Support Policy, the Software Support Policy governs.**

10.4. EXCLUSIONS TO EQUIPMENT AND SOFTWARE WARRANTIES. These warranties do not apply to: (i) defects or damage resulting from: use of the Equipment or Software in other than its normal, customary, and authorized manner; accident, liquids, neglect, or acts of God; testing, maintenance, disassembly, repair, installation, alteration, modification, or adjustment not provided or authorized in writing by Motorola; Customer's failure to comply with all applicable industry and OSHA standards; (ii) breakage of or damage to antennas unless caused directly by defects in material or workmanship; (iii) Equipment that has had the serial number removed or made illegible; (iv) batteries (because they carry their own separate limited warranty) or consumables; (v) freight costs to ship Equipment to the repair depot; (vi) scratches or other cosmetic damage to Equipment surfaces that does not affect the operation of the Equipment; and (vii) normal or customary wear and tear.

10.5. SERVICE WARRANTY. During the Warranty Period, Motorola warrants that the Services will be provided in a good and workmanlike manner and will conform in all material respects to the applicable Statement of Work. Services will be free of defects in materials and workmanship for a period of ninety (90)

days from the date the performance of the Services are completed. Customer acknowledges that the Deliverables may contain recommendations, suggestions or advice from Motorola to Customer (collectively, "recommendations"). Motorola makes no warranties concerning those recommendations, and Customer alone accepts responsibility for choosing whether and how to implement the recommendations and the results to be realized from implementing them.

10.6. WARRANTY CLAIMS. To assert a warranty claim, Customer must notify Motorola in writing of the claim before the expiration of the Warranty Period. Upon receipt of this notice, Motorola will investigate the warranty claim. If this investigation confirms a valid Equipment or Software warranty claim, Motorola will (at its option and at no additional charge to Customer) repair the defective Equipment or Motorola Software, replace it with the same or equivalent product, or refund the price of the defective Equipment or Motorola Software. These actions will be the full extent of Motorola's liability for the warranty claim. In the event of a valid Services warranty claim, Customer's sole remedy is to require Motorola to re-perform the non-conforming Service or to refund, on a pro-rata basis, the fees paid for the non-conforming Service. If this investigation indicates the warranty claim is not valid, then Motorola may invoice Customer for responding to the claim on a time and materials basis using Motorola's then current labor rates. Repaired or replaced product is warranted for the balance of the original applicable warranty period. All replaced products or parts will become the property of Motorola.

10.7. ORIGINAL END USER IS COVERED. These express limited warranties are extended by Motorola to the original user purchasing the System or Services for commercial, industrial, or governmental use only, and are not assignable or transferable.

10.8. DISCLAIMER OF OTHER WARRANTIES. THESE WARRANTIES ARE THE COMPLETE WARRANTIES FOR THE EQUIPMENT AND MOTOROLA SOFTWARE PROVIDED UNDER THIS AGREEMENT AND ARE GIVEN IN LIEU OF ALL OTHER WARRANTIES. MOTOROLA DISCLAIMS ALL OTHER WARRANTIES OR CONDITIONS, EXPRESS OR IMPLIED, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT, AND FITNESS FOR A PARTICULAR PURPOSE.

Section 11 DELAYS

11.1. FORCE MAJEURE. Neither Party will be liable for its non-performance or delayed performance if caused by a Force Majeure. A Party that becomes aware of a Force Majeure that will significantly delay performance will notify the other Party promptly (but in no event later than fifteen days) after it discovers the Force Majeure. If a Force Majeure occurs, the Parties will execute a change order to extend the Performance Schedule or applicable Addenda for a time period that is reasonable under the circumstances.

11.2. PERFORMANCE SCHEDULE DELAYS CAUSED BY CUSTOMER. If Customer (including its other contractors) delays the Performance Schedule, it will make the promised payments according to the Payment schedule as if no delay occurred; and the Parties will execute a change order to extend the Performance Schedule and, if requested, compensate Motorola for all reasonable charges incurred because of the delay. Delay charges may include costs incurred by Motorola or its subcontractors for additional freight, warehousing and handling of Equipment; extension of the warranties; travel; suspending and re-mobilizing the work; additional engineering, project management, and standby time calculated at then current rates; and preparing and implementing an alternative implementation plan.

Section 12 DISPUTES

The Parties will use the following procedure to address any dispute arising under this Agreement (a "Dispute").

12.1. GOVERNING LAW. This Agreement will be governed by and construed in accordance with the laws of the State in which the System is installed.

12.2. NEGOTIATION. Either Party may initiate the Dispute resolution procedures by sending a notice of

Dispute ("Notice of Dispute"). The Parties will attempt to resolve the Dispute promptly through good faith negotiations including 1) timely escalation of the Dispute to executives who have authority to settle the Dispute and who are at a higher level of management than the persons with direct responsibility for the matter and 2) direct communication between the executives. If the Dispute has not been resolved within ten (10) days from the Notice of Dispute, the Parties will proceed to mediation.

12.3. MEDIATION. The Parties will choose an independent mediator within thirty (30) days of a notice to mediate from either Party ("Notice of Mediation"). Neither Party may unreasonably withhold consent to the selection of a mediator. If the Parties are unable to agree upon a mediator, either Party may request that American Arbitration Association nominate a mediator. Each Party will bear its own costs of mediation, but the Parties will share the cost of the mediator equally. Each Party will participate in the mediation in good faith and will be represented at the mediation by a business executive with authority to settle the Dispute.

12.4. LITIGATION, VENUE and JURISDICTION. If a Dispute remains unresolved for sixty (60) days after receipt of the Notice of Mediation, either Party may then submit the Dispute to a court of competent jurisdiction in the state in which the System is installed. Each Party irrevocably agrees to submit to the exclusive jurisdiction of the courts in such state over any claim or matter arising under or in connection with this Agreement.

12.5. CONFIDENTIALITY. All communications pursuant to subsections 12.2 and 12.3 will be treated as compromise and settlement negotiations for purposes of applicable rules of evidence and any additional confidentiality protections provided by applicable law. The use of these Dispute resolution procedures will not be construed under the doctrines of laches, waiver or estoppel to affect adversely the rights of either Party.

Section 13 DEFAULT AND TERMINATION

13.1. DEFAULT BY A PARTY. If either Party fails to perform a material obligation under this Agreement, the other Party may consider the non-performing Party to be in default (unless a Force Majeure causes the failure) and may assert a default claim by giving the non-performing Party a written and detailed notice of default. Except for a default by Customer for failing to pay any amount when due under this Agreement which must be cured immediately, the defaulting Party will have thirty (30) days after receipt of the notice of default to either cure the default or, if the default is not curable within thirty (30) days, provide a written cure plan. The defaulting Party will begin implementing the cure plan immediately after receipt of notice by the other Party that it approves the plan. If Customer is the defaulting Party, Motorola may stop work on the project until it approves the Customer's cure plan.

13.2. FAILURE TO CURE. If a defaulting Party fails to cure the default as provided above in Section 13.1, unless otherwise agreed in writing, the non-defaulting Party may terminate any unfulfilled portion of this Agreement. In the event of termination for default, the defaulting Party will promptly return to the non-defaulting Party any of its Confidential Information. If Customer is the non-defaulting Party, terminates this Agreement as permitted by this Section, and completes the System through a third Party, Customer may as its exclusive remedy recover from Motorola reasonable costs incurred to complete the System to a capability not exceeding that specified in this Agreement less the unpaid portion of the Contract Price. Customer will mitigate damages and provide Motorola with detailed invoices substantiating the charges. In the event Customer elects to terminate this Agreement for any reason other than default, Customer shall pay Motorola for the conforming Equipment and/or Software delivered and all services performed.

Section 14 INDEMNIFICATION

14.1. GENERAL INDEMNITY BY Motorola. Motorola will indemnify and hold Customer harmless from any and all liability, expense, judgment, suit, or cause of action arising from any third party claim or demand for personal injury, death, or direct damage to tangible property which may accrue against Customer to the extent it is caused by the negligence of Motorola, its subcontractors, or their employees or agents, while performing their duties under this Agreement, if Customer gives Motorola prompt, written notice of any third-

party claim or suit. Customer will cooperate with Motorola in its defense or settlement of such claim or suit. This Section sets forth the full extent of Motorola's general indemnification of Customer from liabilities that are in any way related to Motorola's performance under this Agreement.

14.2. GENERAL INDEMNITY BY CUSTOMER. Customer will indemnify and hold Motorola harmless from any and all liability, expense, judgment, suit, or cause of action arising from any third party claim or demand for personal injury, death, or direct damage to tangible property which may accrue against Motorola to the extent it is caused by the negligence of Customer, its other contractors, or their employees or agents, while performing their duties under this Agreement, if Motorola gives Customer prompt, written notice of any third-party claim or suit. Motorola will cooperate with Customer in its defense or settlement of such claim or suit. This Section sets forth the full extent of Customer's general indemnification of Motorola from liabilities that are in any way related to Customer's performance under this Agreement.

14.3. PATENT AND COPYRIGHT INFRINGEMENT.

14.3.1. Motorola will defend at its expense any suit brought against Customer to the extent it is based on a third-party claim alleging that the Equipment manufactured by Motorola or the Motorola Software ("Motorola Product") directly infringes a United States patent or copyright ("Infringement Claim"). Motorola's duties to defend and indemnify are conditioned upon: Customer promptly notifying Motorola in writing of the Infringement Claim; Motorola having sole control of the defense of the suit and all negotiations for its settlement or compromise; and Customer providing to Motorola cooperation and, if requested by Motorola, reasonable assistance in the defense of the Infringement Claim. In addition to Motorola's obligation to defend, and subject to the same conditions, Motorola will pay all damages finally awarded against Customer by a court of competent jurisdiction for an Infringement Claim or agreed to, in writing, by Motorola in settlement of an Infringement Claim.

14.3.2 If an Infringement Claim occurs, or in Motorola's opinion is likely to occur, Motorola may at its option and expense: (a) procure for Customer the right to continue using the Motorola Product; (b) replace or modify the Motorola Product so that it becomes non-infringing while providing functionally equivalent performance; or (c) accept the return of the Motorola Product and grant Customer a credit for the Motorola Product, less a reasonable charge for depreciation. The depreciation amount will be calculated based upon generally accepted accounting standards.

14.3.3 Motorola will have no duty to defend or indemnify for any Infringement Claim that is based upon: (a) the combination of the Motorola Product with any software, apparatus or device not furnished by Motorola; (b) the use of ancillary equipment or software not furnished by Motorola and that is attached to or used in connection with the Motorola Product; (c) Motorola Product designed or manufactured in accordance with Customer's designs, specifications, guidelines or instructions, if the alleged infringement would not have occurred without such designs, specifications, guidelines or instructions; (d) a modification of the Motorola Product by a party other than Motorola; (e) use of the Motorola Product in a manner for which the Motorola Product was not designed or that is inconsistent with the terms of this Agreement; or (f) the failure by Customer to install an enhancement release to the Motorola Software that is intended to correct the claimed infringement. In no event will Motorola's liability resulting from its indemnity obligation to Customer extend in any way to royalties payable on a per use basis or the Customer's revenues, or any royalty basis other than a reasonable royalty based upon revenue derived by Motorola from Customer from sales or license of the infringing Motorola Product.

14.3.4. This Section 14 provides Customer's sole and exclusive remedies and Motorola's entire liability in the event of an Infringement Claim. Customer has no right to recover and Motorola has no obligation to provide any other or further remedies, whether under another provision of this Agreement or any other legal theory or principle, in connection with an Infringement Claim. In addition, the rights and remedies provided in this Section 14 are subject to and limited by the restrictions set forth in Section 15.

Section 15 LIMITATION OF LIABILITY

Except for personal injury or death, Motorola's total liability, whether for breach of contract, warranty, negligence, strict liability in tort, indemnification, or otherwise, will be limited to the direct damages recoverable under law, but not to exceed the price of the Equipment, Software, or implementation and other one-time Services with respect to which losses or damages are claimed. With respect to all subscription or other ongoing Services and unless as otherwise provided under the applicable Addenda, Motorola's total liability will be limited to the direct damages recoverable under law, but not to exceed the price of twelve (12) months of Services preceding the incident giving rise to the claim. ALTHOUGH THE PARTIES ACKNOWLEDGE THE POSSIBILITY OF SUCH LOSSES OR DAMAGES, THEY AGREE THAT MOTOROLA WILL NOT BE LIABLE FOR ANY COMMERCIAL LOSS, INCONVENIENCE, LOSS OF USE, LOSS TIME, DATA, GOODWILL, REVENUES, PROFITS OR SAVINGS; OR OTHER SPECIAL, INCIDENTAL, INDIRECT, OR CONSEQUENTIAL DAMAGES IN ANY WAY RELATED TO OR ARISING FROM THIS AGREEMENT, THE SALE OR USE OF THE EQUIPMENT OR SOFTWARE, OR THE PERFORMANCE OF SERVICES BY MOTOROLA PURSUANT TO THIS AGREEMENT. This limitation of liability provision survives the expiration or termination of the Agreement and applies notwithstanding any contrary provision. No action for contract breach or otherwise relating to the transactions contemplated by this Agreement may be brought more than one (1) year after the accrual of the cause of action, except for money due upon an open account.

Section 16 CONFIDENTIALITY AND PROPRIETARY RIGHTS

16.1. CONFIDENTIAL INFORMATION.

16.1.1. Each party is a disclosing party ("Discloser") and a receiving party ("Recipient") under this Agreement. All Deliverables will be deemed to be Motorola's Confidential Information. During the term of this Agreement and for a period of three (3) years from the expiration or termination of this Agreement, Recipient will (i) not disclose Confidential Information to any third party; (ii) restrict disclosure of Confidential Information to only those employees (including, but not limited to, employees of any wholly owned subsidiary, a parent company, any other wholly owned subsidiaries of the same parent company), agents or consultants who must be directly involved with the Confidential Information for the purpose and who are bound by confidentiality terms substantially similar to those in this Agreement; (iii) not copy, reproduce, reverse engineer, decompile, or disassemble any Confidential Information; (iv) use the same degree of care as for its own information of like importance, but at least use reasonable care, in safeguarding against disclosure of Confidential Information; (v) promptly notify Discloser upon discovery of any unauthorized use or disclosure of the Confidential Information and take reasonable steps to regain possession of the Confidential Information and prevent further unauthorized actions or other breach of this Agreement; and (vi) only use the Confidential Information as needed to fulfill this Agreement.

16.1.2. Recipient is not obligated to maintain as confidential, Confidential Information that Recipient can demonstrate by documentation (i) is now available or becomes available to the public without breach of this agreement; (ii) is explicitly approved for release by written authorization of Discloser; (iii) is lawfully obtained from a third party or parties without a duty of confidentiality; (iv) is known to the Recipient prior to such disclosure; or (v) is independently developed by Recipient without the use of any of Discloser's Confidential Information or any breach of this Agreement. Additionally, the Recipient may disclose Confidential Information to the extent required by a judicial or legislative order or proceeding, or by any applicable federal or state open records act or freedom of information act requirements provided that it gives the Discloser prompt prior notice of the intended disclosure and an opportunity to respond or object to the disclosure, if permissible.

16.1.3. All Confidential Information remains the property of the Discloser and will not be copied or reproduced without the express written permission of the Discloser, except for copies that are absolutely necessary in order to fulfill this Agreement. Within ten (10) days of receipt of Discloser's written request, Recipient will return all Confidential Information to Discloser along with all copies and portions thereof, or certify in writing that all such Confidential Information has been destroyed. However, Recipient may retain one (1) archival copy of the Confidential Information that it may use only in case of a dispute concerning

this Agreement. No license, express or implied, in the Confidential Information is granted other than to use the Confidential Information in the manner and to the extent authorized by this Agreement. The Discloser warrants that it is authorized to disclose any Confidential Information it discloses pursuant to this Agreement.

16.2. PRESERVATION OF MOTOROLA'S PROPRIETARY RIGHTS. Motorola, the third party manufacturer of any Equipment, and the copyright owner of any Non-Motorola Software own and retain all of their respective Proprietary Rights in the Equipment and Software, and nothing in this Agreement is intended to restrict their Proprietary Rights. All intellectual property developed, originated, or prepared by Motorola in connection with providing to Customer the Equipment, Software, or related services remain vested exclusively in Motorola, and this Agreement does not grant to Customer any shared development rights of intellectual property. Except as explicitly provided in the Software License Agreement, Motorola does not grant to Customer, either directly or by implication, estoppel, or otherwise, any right, title or interest in Motorola's Proprietary Rights. Customer will not modify, disassemble, peel components, decompile, otherwise reverse engineer or attempt to reverse engineer, derive source code or create derivative works from, adapt, translate, merge with other software, reproduce, distribute, sublicense, sell or export the Software, or permit or encourage any third party to do so. The preceding sentence does not apply to Open Source Software which is governed by the standard license of the copyright owner.

16.3 VOLUNTARY DISCLOSURE. Except as required to fulfill its obligations under this Agreement, Motorola will have no obligation to provide Customer with access to its Confidential Information and/or proprietary information. Under no circumstances will Motorola be required to provide any data related to cost and pricing.

16.4 DATA AND FEEDBACK.

16.4.1 To the extent permitted by law, Customer owns all right, title and interest in System Data created solely by it or its agents (hereafter, "Customer Data"), and grants to Motorola the right to use, host, cache, store, reproduce, copy, modify, combine, analyze, create derivatives from, communicate, transmit, publish, display, and distribute such Customer Data.

16.4.2 Motorola owns all right, title and interest in data resulting from System Data that is or has been transformed, altered, processed, aggregated, correlated or operated on (hereafter, "Derivative Data").

16.4.3 Any Feedback given by Customer is and will be entirely voluntary and, even if designated as confidential, will not create any confidentiality obligation for Motorola. Motorola will be free to use, reproduce, license or otherwise distribute and exploit the Feedback without any obligation to Customer. Customer acknowledges that Motorola's receipt of the Feedback does not imply or create recognition by Motorola of either the novelty or originality of any idea. The parties further agree that all fixes, modifications and improvements made to Motorola products or services conceived of or made by Motorola that are based, either in whole or in part, on the Feedback are the exclusive property of Motorola and all right, title and interest in and to such fixes, modifications or improvements to the Motorola product or service will vest solely in Motorola.

Section 17 GENERAL

17.1. TAXES. The Contract Price does not include any excise, sales, lease, use, property, or other taxes, assessments or duties, all of which will be paid by Customer except as exempt by law. If Motorola is required to pay any of these taxes, Motorola will send an invoice to Customer and Customer will pay to Motorola the amount of the taxes (including any interest and penalties) within thirty (30) days after the date of the invoice. Customer will be solely responsible for reporting the Equipment for personal property tax purposes, and Motorola will be solely responsible for reporting taxes on its income or net worth.

17.2. ASSIGNABILITY AND SUBCONTRACTING. Except as provided herein, neither Party may assign this Agreement or any of its rights or obligations hereunder without the prior written consent of the other Party, which consent will not be unreasonably withheld. Any attempted assignment, delegation, or transfer

without the necessary consent will be void. Notwithstanding the foregoing, Motorola may assign this Agreement to any of its affiliates or its right to receive payment without the prior consent of Customer. In addition, in the event Motorola separates one or more of its businesses (each a "Separated Business"), whether by way of a sale, establishment of a joint venture, spin-off or otherwise (each a "Separation Event"), Motorola may, without the prior written consent of the other Party and at no additional cost to Motorola, assign this Agreement such that it will continue to benefit the Separated Business and its affiliates (and Motorola and its affiliates, to the extent applicable) following the Separation Event. Motorola may subcontract any of the work, but subcontracting will not relieve Motorola of its duties under this Agreement.

17.3. WAIVER. Failure or delay by either Party to exercise a right or power under this Agreement will not be a waiver of the right or power. For a waiver of a right or power to be effective, it must be in a writing signed by the waiving Party. An effective waiver of a right or power will not be construed as either a future or continuing waiver of that same right or power, or the waiver of any other right or power.

17.4. SEVERABILITY. If a court of competent jurisdiction renders any part of this Agreement invalid or unenforceable, that part will be severed and the remainder of this Agreement will continue in full force and effect.

17.5. INDEPENDENT CONTRACTORS. Each Party will perform its duties under this Agreement as an independent contractor. The Parties and their personnel will not be considered to be employees or agents of the other Party. Nothing in this Agreement will be interpreted as granting either Party the right or authority to make commitments of any kind for the other. This Agreement will not constitute, create, or be interpreted as a joint venture, partnership or formal business organization of any kind.

17.6. HEADINGS AND SECTION REFERENCES. The section headings in this Agreement are inserted only for convenience and are not to be construed as part of this Agreement or as a limitation of the scope of the particular section to which the heading refers. This Agreement will be fairly interpreted in accordance with its terms and conditions and not for or against either Party.

17.7. NOTICES. Notices required under this Agreement to be given by one Party to the other must be in writing and either personally delivered or sent to the address provided by the other Party by certified mail, return receipt requested and postage prepaid (or by a recognized courier service, such as Federal Express, UPS, or DHL), or by facsimile with correct answerback received, and will be effective upon receipt.

17.8. COMPLIANCE WITH APPLICABLE LAWS. Each Party will comply with all applicable federal, state, and local laws, regulations and rules concerning the performance of this Agreement or use of the System. Customer will obtain and comply with all Federal Communications Commission ("FCC") licenses and authorizations required for the installation, operation and use of the System before the scheduled installation of the Equipment. Although Motorola might assist Customer in the preparation of its FCC license applications, neither Motorola nor any of its employees is an agent or representative of Customer in FCC or other matters.

17.9 FUTURE REGULATORY REQUIREMENTS. The Parties acknowledge and agree that this is an evolving technological area and therefore, laws and regulations regarding Services and use of Solution may change. Changes to existing Services or the Solution required to achieve regulatory compliance may be available for an additional fee. Any required changes may also impact the price for Services.

17.10. AUTHORITY TO EXECUTE AGREEMENT. Each Party represents that it has obtained all necessary approvals, consents and authorizations to enter into this Agreement and to perform its duties under this Agreement; the person executing this Agreement on its behalf has the authority to do so; upon execution and delivery of this Agreement by the Parties, it is a valid and binding contract, enforceable in accordance with its terms; and the execution, delivery, and performance of this Agreement does not violate any bylaw, charter, regulation, law or any other governing authority of the Party.

17.11. ADMINISTRATOR LEVEL ACCOUNT ACCESS. If applicable to the type of System purchased by Customer, Motorola will provide Customer with Administrative User Credentials. Customer agrees to only

grant access to the Administrative User Credentials to those personnel with the training and experience to correctly use them. Customer is responsible for protecting Administrative User Credentials from disclosure and maintaining Credential validity by, among other things, updating passwords when required. Customer may be asked to provide valid Administrative User Credentials when in contact with Motorola System support personnel. Customer understands that changes made as the Administrative User can significantly impact the performance of the System. Customer agrees that it will be solely responsible for any negative impact on the System or its users by any such changes. System issues occurring as a result of changes made using the Administrative User Credentials may impact Motorola's ability to perform Services or other obligations under the Agreement. In such cases, a revision to the appropriate provisions of the Agreement, including the Statement of Work, may be necessary. To the extent Motorola provides assistance to correct any issues caused by or arising out of the use of or failure to maintain Administrative User Credentials, Motorola will be entitled to bill Customer and Customer will pay Motorola on a time and materials basis for resolving the issue.

17.12. SURVIVAL OF TERMS. The following provisions will survive the expiration or termination of this Agreement for any reason: Section 3.5 (Motorola Software); Section 3.6 (Non-Motorola Software); if any payment obligations exist, Sections 6.2 and 6.3 (Contract Price and Invoicing and Payment); Subsection 10.8 (Disclaimer of Implied Warranties); Section 12 (Disputes); Section 15 (Limitation of Liability); and Section 16 (Confidentiality and Proprietary Rights); and all of the General provisions in Section 17.

17.13. ENTIRE AGREEMENT. This Agreement, including all Exhibits, constitutes the entire agreement of the Parties regarding the subject matter of the Agreement and supersedes all previous agreements, proposals, and understandings, whether written or oral, relating to this subject matter. This Agreement may be executed in multiple counterparts, and shall have the same legal force and effect as if the Parties had executed it as a single document. The Parties may sign in writing, or by electronic signature, including by email. An electronic signature, or a facsimile copy or computer image, such as a PDF or tiff image, of a signature, shall be treated as and shall have the same effect as an original signature. In addition, an electronic signature, a true and correct facsimile copy or computer image of this Agreement shall be treated as and shall have the same effect as an original signed copy of this document. This Agreement may be amended or modified only by a written instrument signed by authorized representatives of both Parties. The preprinted terms and conditions found on any Customer purchase or purchase order, acknowledgment or other form will not be considered an amendment or modification of this Agreement, even if a representative of each Party signs that document.

The Parties hereby enter into this Agreement as of the Effective Date.

Motorola Solutions, Inc.	**Customer**
By: _____	By: _____
Name: _____	Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

Exhibit A
MOTOROLA SOFTWARE LICENSE AGREEMENT

This Exhibit A Motorola Software License Agreement ("Agreement") is between Motorola Solutions, Inc., (“Motorola"), and City of Billings (Montana) (“Licensee”).

For good and valuable consideration, the parties agree as follows:

Section 1 DEFINITIONS

1.1 “Designated Products” means products provided by Motorola to Licensee with which or for which the Software and Documentation is licensed for use.

1.2 “Documentation” means product and software documentation that specifies technical and performance features and capabilities, and the user, operation and training manuals for the Software (including all physical or electronic media upon which such information is provided).

1.3 “Open Source Software” means software with either freely obtainable source code, license for modification, or permission for free distribution.

1.4 “Open Source Software License” means the terms or conditions under which the Open Source Software is licensed.

1.5 “Primary Agreement” means the agreement to which this exhibit is attached.

1.6 “Security Vulnerability” means a flaw or weakness in system security procedures, design, implementation, or internal controls that could be exercised (accidentally triggered or intentionally exploited) and result in a security breach such that data is compromised, manipulated or stolen or the system damaged.

1.7 “Software” (i) means proprietary software in object code format, and adaptations, translations, de-compilations, disassemblies, emulations, or derivative works of such software; (ii) means any modifications, enhancements, new versions and new releases of the software provided by Motorola; and (iii) may contain one or more items of software owned by a third party supplier. The term "Software" does not include any third party software provided under separate license or third party software not licensable under the terms of this Agreement.

Section 2 SCOPE

Motorola and Licensee enter into this Agreement in connection with Motorola's delivery of certain proprietary software or products containing embedded or pre-loaded proprietary software, or both. This Agreement contains the terms and conditions of the license Motorola is providing to Licensee, and Licensee’s use of the proprietary software and affiliated documentation.

Section 3 GRANT OF LICENSE

3.1. Subject to the provisions of this Agreement and the payment of applicable license fees, Motorola grants to Licensee a personal, limited, non-transferable (except as permitted in Section 7) and non-exclusive license under Motorola’s copyrights and Confidential Information (as defined in the Primary Agreement) embodied in the Software to use the Software, in object code form, and the Documentation solely in connection with Licensee's use of the Designated Products. This Agreement does not grant any rights to source code.

3.2. If the Software licensed under this Agreement contains or is derived from Open Source Software, the terms and conditions governing the use of such Open Source Software are in the Open Source Software Licenses of the copyright owner and not this Agreement. If there is a conflict between the terms and

conditions of this Agreement and the terms and conditions of the Open Source Software Licenses governing Licensee's use of the Open Source Software, the terms and conditions of the license grant of the applicable Open Source Software Licenses will take precedence over the license grants in this Agreement. If requested by Licensee, Motorola will use commercially reasonable efforts to: (i) determine whether any Open Source Software is provided under this Agreement; and (ii) identify the Open Source Software (or specify where that license may be found).

3.3 TO THE EXTENT, IF ANY, THAT THERE IS A SEPARATE LICENSE AGREEMENT PACKAGED WITH, OR PROVIDED ELECTRONICALLY WITH, A PARTICULAR PRODUCT THAT BECOMES EFFECTIVE ON AN ACT OF ACCEPTANCE BY THE END USER, THEN THAT AGREEMENT SUPERSEDES THE SOFTWARE LICENSE AGREEMENT AS TO THE END USER OF EACH SUCH PRODUCT.

Section 4 LIMITATIONS ON USE

4.1. Licensee may use the Software only for Licensee's internal business purposes and only in accordance with the Documentation. Any other use of the Software is strictly prohibited. Without limiting the general nature of these restrictions, Licensee will not make the Software available for use by third parties on a "time sharing," "application service provider," or "service bureau" basis or for any other similar commercial rental or sharing arrangement.

4.2. Licensee will not, and will not allow or enable any third party to: (i) reverse engineer, disassemble, peel components, decompile, reprogram or otherwise reduce the Software or any portion to a human perceptible form or otherwise attempt to recreate the source code; (ii) modify, adapt, create derivative works of, or merge the Software; (iii) copy, reproduce, distribute, lend, or lease the Software or Documentation to any third party, grant any sublicense or other rights in the Software or Documentation to any third party, or take any action that would cause the Software or Documentation to be placed in the public domain; (iv) remove, or in any way alter or obscure, any copyright notice or other notice of Motorola's proprietary rights; (v) provide, copy, transmit, disclose, divulge or make the Software or Documentation available to, or permit the use of the Software by any third party or on any machine except as expressly authorized by this Agreement; or (vi) use, or permit the use of, the Software in a manner that would result in the production of a copy of the Software solely by activating a machine containing the Software. Licensee may make one copy of Software to be used solely for archival, back-up, or disaster recovery purposes; *provided* that Licensee may not operate that copy of the Software at the same time as the original Software is being operated. Licensee may make as many copies of the Documentation as it may reasonably require for the internal use of the Software.

4.3. Unless otherwise authorized by Motorola in writing, Licensee will not, and will not enable or allow any third party to: (i) install a licensed copy of the Software on more than one unit of a Designated Product; or (ii) copy onto or transfer Software installed in one unit of a Designated Product onto one other device. Licensee may temporarily transfer Software installed on a Designated Product to another device if the Designated Product is inoperable or malfunctioning, if Licensee provides written notice to Motorola of the temporary transfer and identifies the device on which the Software is transferred. Temporary transfer of the Software to another device must be discontinued when the original Designated Product is returned to operation and the Software must be removed from the other device. Licensee must provide prompt written notice to Motorola at the time temporary transfer is discontinued.

4.4 Licensee will maintain, during the term of this Agreement and for a period of two years thereafter, accurate records relating to this license grant to verify compliance with this Agreement. Motorola or an independent third party ("Auditor") may inspect Licensee's premises, books and records, upon reasonable prior notice to Licensee, during Licensee's normal business hours and subject to Licensee's facility and security regulations. Motorola is responsible for the payment of all expenses and costs of the Auditor. Any information obtained by Motorola and the Auditor will be kept in strict confidence by Motorola and the Auditor and used solely for the purpose of verifying Licensee's compliance with the terms of this Agreement.

Section 5 OWNERSHIP AND TITLE

Motorola, its licensors, and its suppliers retain all of their proprietary rights in any form in and to the Software and Documentation, including, but not limited to, all rights in patents, patent applications, inventions, copyrights, trademarks, trade secrets, trade names, and other proprietary rights in or relating to the Software and Documentation (including any corrections, bug fixes, enhancements, updates, modifications, adaptations, translations, de-compilations, disassemblies, emulations to or derivative works from the Software or Documentation, whether made by Motorola or another party, or any improvements that result from Motorola's processes or, provision of information services). No rights are granted to Licensee under this Agreement by implication, estoppel or otherwise, except for those rights which are expressly granted to Licensee in this Agreement. All intellectual property developed, originated, or prepared by Motorola in connection with providing the Software, Designated Products, Documentation or related services, remains vested exclusively in Motorola, and Licensee will not have any shared development or other intellectual property rights.

Section 6 LIMITED WARRANTY; DISCLAIMER OF WARRANTY

6.1. Unless otherwise stated in the Primary Agreement, the commencement date and the term of the Software warranty will be a period of ninety (90) days from Motorola's shipment of the Software (the "Warranty Period"). If Licensee is not in breach of any of its obligations under this Agreement, Motorola warrants that the unmodified Software, when used properly and in accordance with the Documentation and this Agreement, will be free from a reproducible defect that eliminates the functionality or successful operation of a feature critical to the primary functionality or successful operation of the Software. Whether a defect occurs will be determined by Motorola solely with reference to the Documentation. Motorola does not warrant that Licensee's use of the Software or the Designated Products will be uninterrupted, error-free, completely free of Security Vulnerabilities, or that the Software or the Designated Products will meet Licensee's particular requirements. Motorola makes no representations or warranties with respect to any third party software included in the Software. Notwithstanding, any warranty provided by a copyright owner in its standard license terms will flow through to Licensee for third party software provided by Motorola.

6.2 Motorola's sole obligation to Licensee and Licensee's exclusive remedy under this warranty is to use reasonable efforts to remedy any material Software defect covered by this warranty. These efforts will involve either replacing the media or attempting to correct significant, demonstrable program or documentation errors or Security Vulnerabilities. If Motorola cannot correct the defect within a reasonable time, then at Motorola's option, Motorola will replace the defective Software with functionally-equivalent Software, license to Licensee substitute Software which will accomplish the same objective, or terminate the license and refund the Licensee's paid license fee.

6.3. Warranty claims are described in the Primary Agreement.

6.4. The express warranties set forth in this Section 6 are in lieu of, and Motorola disclaims, any and all other warranties (express or implied, oral or written) with respect to the Software or Documentation, including, without limitation, any and all implied warranties of condition, title, non-infringement, merchantability, or fitness for a particular purpose or use by Licensee (whether or not Motorola knows, has reason to know, has been advised, or is otherwise aware of any such purpose or use), whether arising by law, by reason of custom or usage of trade, or by course of dealing. In addition, Motorola disclaims any warranty to any person other than Licensee with respect to the Software or Documentation.

Section 7 TRANSFERS

Licensee will not transfer the Software or Documentation to any third party without Motorola's prior written consent. Motorola's consent may be withheld at its discretion and may be conditioned upon transferee paying all applicable license fees and agreeing to be bound by this Agreement. If the Designated Products are Motorola's radio products and Licensee transfers ownership of the Motorola radio products to a third party, Licensee may assign its right to use the Software (other than CPS and Motorola's FLASHport® software) which is embedded in or furnished for use with the radio products and the related Documentation;

provided that Licensee transfers all copies of the Software and Documentation to the transferee, and Licensee and the transferee sign a transfer form to be provided by Motorola upon request, obligating the transferee to be bound by this Agreement.

Section 8 TERM AND TERMINATION

8.1 Licensee's right to use the Software and Documentation will begin when the Primary Agreement is signed by both parties and will continue for the life of the Designated Products with which or for which the Software and Documentation have been provided by Motorola, unless Licensee breaches this Agreement, in which case this Agreement and Licensee's right to use the Software and Documentation may be terminated immediately upon notice by Motorola.

8.2 Within thirty (30) days after termination of this Agreement, Licensee must certify in writing to Motorola that all copies of the Software have been removed or deleted from the Designated Products and that all copies of the Software and Documentation have been returned to Motorola or destroyed by Licensee and are no longer in use by Licensee.

8.3 Licensee acknowledges that Motorola made a considerable investment of resources in the development, marketing, and distribution of the Software and Documentation and that Licensee's breach of this Agreement will result in irreparable harm to Motorola for which monetary damages would be inadequate. If Licensee breaches this Agreement, Motorola may terminate this Agreement and be entitled to all available remedies at law or in equity (including immediate injunctive relief and repossession of all non-embedded Software and associated Documentation unless Licensee is a Federal agency of the United States Government).

Section 9 Commercial Computer Software

9.1 *This Section 9 only applies to U.S. Government end users.* The Software, Documentation and updates are commercial items as that term is defined at 48 C.F.R. Part 2.101, consisting of "commercial computer software" and "computer software documentation" as such terms are defined in 48 C.F.R. Part 252.227-7014(a)(1) and 48 C.F.R. Part 252.227-7014(a)(5), and used in 48 C.F.R. Part 12.212 and 48 C.F.R. Part 227.7202, as applicable. Consistent with 48 C.F.R. Part 12.212, 48 C.F.R. Part 252.227-7015, 48 C.F.R. Part 227.7202-1 through 227.7202-4, 48 C.F.R. Part 52.227-19, and other relevant sections of the Code of Federal Regulations, as applicable, the Software, Documentation and Updates are distributed and licensed to U.S. Government end users: (i) only as commercial items, and (ii) with only those rights as are granted to all other end users pursuant to the terms and conditions contained herein.

9.2 If Licensee is licensing Software for end use by the United States Government or a United States Government agency, Licensee may transfer such Software license, but only if: (i) Licensee transfers all copies of such Software and Documentation to such United States Government entity or interim transferee, and (ii) Licensee has first obtained from the transferee (if applicable) and ultimate end user an enforceable end user license agreement containing restrictions substantially identical to the ones contained in this Agreement. Except as stated in the foregoing, Licensee and any transferee(s) authorized by this subsection 9.2 may not otherwise use or transfer or make available any Motorola software to any third party nor permit any party to do so.

Section 10 CONFIDENTIALITY

Licensee acknowledges that the Software and Documentation contain Motorola's valuable proprietary and Confidential Information and are Motorola's trade secrets, and that the provisions in the Primary Agreement concerning Confidential Information apply.

Section 11 LIMITATION OF LIABILITY

The Limitation of Liability provision is described in the Primary Agreement.

Section 12 NOTICES

Notices are described in the Primary Agreement.

Section 13 GENERAL

13.1. COPYRIGHT NOTICES. The existence of a copyright notice on the Software will not be construed as an admission or presumption of publication of the Software or public disclosure of any trade secrets associated with the Software.

13.2. COMPLIANCE WITH LAWS. Licensee acknowledges that the Software is subject to the laws and regulations of the United States and Licensee will comply with all applicable laws and regulations, including export laws and regulations of the United States. Licensee will not, without the prior authorization of Motorola and the appropriate governmental authority of the United States, in any form export or re-export, sell or resell, ship or reship, or divert, through direct or indirect means, any item or technical data or direct or indirect products sold or otherwise furnished to any person within any territory for which the United States Government or any of its agencies at the time of the action, requires an export license or other governmental approval. Violation of this provision is a material breach of this Agreement.

13.3 FUTURE REGULATORY REQUIREMENTS. The Parties acknowledge and agree that this is an evolving technological area and therefore, laws and regulations regarding Services and use of Solution may change. Changes to existing Services or the Solution required to achieve regulatory compliance may be available for an additional fee. Any required changes may also impact the price for Services.

13.4. ASSIGNMENTS AND SUBCONTRACTING. Motorola may assign its rights or subcontract its obligations under this Agreement, or encumber or sell its rights in any Software, without prior notice to or consent of Licensee.

13.5. GOVERNING LAW. This Agreement is governed by the laws of the United States to the extent that they apply and otherwise by the internal substantive laws of the State to which the Software is shipped if Licensee is a sovereign government entity, or the internal substantive laws of the State of Illinois if Licensee is not a sovereign government entity. The terms of the U.N. Convention on Contracts for the International Sale of Goods do not apply. In the event that the Uniform Computer Information Transaction Act, any version of this Act, or a substantially similar law (collectively "UCITA") becomes applicable to a party's performance under this Agreement, UCITA does not govern any aspect of this Agreement or any license granted under this Agreement, or any of the parties' rights or obligations under this Agreement. The governing law will be that in effect prior to the applicability of UCITA.

13.6. THIRD PARTY BENEFICIARIES. This Agreement is entered into solely for the benefit of Motorola and Licensee. No third party has the right to make any claim or assert any right under this Agreement, and no third party is deemed a beneficiary of this Agreement. Notwithstanding the foregoing, any licensor or supplier of third party software included in the Software will be a direct and intended third party beneficiary of this Agreement.

13.7. SURVIVAL. Sections 4, 5, 6.4, 7, 8, 9, 10, 11 and 13 survive the termination of this Agreement.

13.8. ORDER OF PRECEDENCE. In the event of inconsistencies between this Exhibit and the Primary Agreement, the parties agree that this Exhibit prevails, only with respect to the specific subject matter of this Exhibit, and not the Primary Agreement or any other exhibit as it applies to any other subject matter.

13.9. SECURITY. Motorola uses reasonable means in the design and writing of its own Software and the acquisition of third party Software to limit Security Vulnerabilities. While no software can be guaranteed to be free from Security Vulnerabilities, if a Security Vulnerability is discovered, Motorola will take the steps set forth in Section 6 of this Agreement.

Exhibit B
PAYMENT

Except for a payment that is due on the Effective Date, Customer will make payments to Motorola within thirty (30) days after the date of each invoice. Customer will make payments when due in the form of a check, cashier's check, or wire transfer drawn on a U.S. financial institution. If Customer has purchased additional Professional or Subscription services, payment will be in accordance with the applicable addenda. Payment for the System purchase will be in accordance with the following milestones.

System Purchase (excluding Subscribers, if applicable)

1. **25% of the Contract Price due upon contract execution (due upon effective date);**

2. **60% of the Contract Price due upon shipment of equipment from Staging;**

3. **10% of the Contract Price due upon installation of equipment; and**

4. **5% of the Contract Price due upon Final Acceptance.**

If Subscribers are purchased, 100% of the Subscriber Contract Price will be invoiced upon shipment (as shipped).

Motorola shall make partial shipments of equipment and will request payment upon shipment of such equipment. In addition, Motorola shall invoice for installations completed on a site-by-site basis or when professional services are completed, when applicable. The value of the equipment shipped/services performed will be determined by the value shipped/services performed as a percentage of the total milestone value. Unless otherwise specified, contract discounts are based upon all items proposed and overall system package. For invoicing purposes only, discounts will be applied proportionately to the FNE and Subscriber equipment values to total contract price. Overdue invoices will bear simple interest at the maximum allowable rate by state law.

For Lifecycle Support Plan and Subscription Based Services:
Motorola will invoice Customer annually in advance of each year of the plan.
The chart below outlines the hourly labor rates for Motorola System Integration resources to be used. The staffing requirements shall be multiplied by the appropriate rate per resource in the table below. The hourly labor rates are fully burdened. The hourly rates per resource type and level are listed in Table 1.

	Resource Types			
Levels	Project Management	System Engineering	System Technologist	Project Administration
4	$ 290.00	$ 300.00	$ 280.00	$ 200.00
3	$ 240.00	$ 250.00	$ 240.00	$ 180.00
2	$ 220.00	$ 220.00	$ 220.00	$ 170.00
1	$ 190.00	$ 210.00	$ 210.00	$ 160.00

Table 1 - Hourly Rates

These rates apply to ordinary days and times (Monday to Friday during the hours 8am to 5pm). Additional surcharges may apply to work done outside these timeframes. The minimum charge for any resource will be 4 hours. Travel expenses are not included in these rates and may be charged separately. The qualifications of each type and level of resource are defined in the tables found at https://www.motorolasolutions.com/content/dam/msi/secure/services/labor-rates-exhibit-160408.pdf. All Motorola System Integration personnel assigned to this project will be classified according these levels. Project Administrative roles are varied and their specific duties and qualifications will be determined by the complexity and requirements of each project.

EXHIBIT D

System Acceptance Certificate

Customer Name: _____

Project Name: _____

This System Acceptance Certificate memorializes the occurrence of System Acceptance. Motorola and Customer acknowledge that:

1. The Acceptance Tests set forth in the Acceptance Test Plan have been successfully completed.

2. The System is accepted.

Customer Representative:	Motorola Solutions Representative:
Signature: _____	Signature: _____
Print Name: _____	Print Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

FINAL PROJECT ACCEPTANCE:
Motorola has provided and Customer has received all deliverables, and Motorola has performed all other work required for Final Project Acceptance.

Customer Representative:	Motorola Solutions Representative:
Signature: _____	Signature: _____
Print Name: _____	Print Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

MAINTENANCE, SUPPORT AND LIFECYCLE MANAGEMENT ADDENDUM

This Addendum to the Communications System and Services Agreement or other previously executed Agreement currently in force, as applicable ("Primary Agreement") provides additional or different terms and conditions to govern the sale of Maintenance, Support and Lifecycle Management services. The terms in this Addendum are integral to and incorporated into the Primary Agreement signed by the Parties.

1. DEFINITIONS

All capitalized terms not otherwise defined herein shall have the same meaning as defined in the Primary Agreement.

"MUA" means Microwave Upgrade Agreement (MUA).

"NUA" means Network Upgrade Agreement (NUA).

"SUA" or "SUA II" means Motorola's Software Upgrade Agreement program for Motorola's P25 radio system.

2. SCOPE

Motorola will provide Maintenance and Support Services and/or Lifecycle Management as further described in the applicable Statement of Work, or attachment to Motorola's proposal for additional services.

3. TERMS AND CONDITIONS

The terms of the Primary Agreement combined with the terms of this Addendum will govern the products and services offered pursuant to this Addendum. To the extent there is a conflict between the terms and conditions of the Primary Agreement and the terms and conditions of this Addendum, this Addendum takes precedence.

3.1 MAINTENANCE AND SUPPORT SERVICES

3.1.1 PURCHASE ORDER ACCEPTANCE. Purchase orders for additional, continued, or expanded maintenance and software support, during the Warranty Period or after the Warranty Period, become binding only when accepted in writing by Motorola.

3.1.2 START DATE. The "Start Date" for Maintenance and Support Services will be indicated in the proposal or a cover page entitled "Service Agreement".

3.1.3 AUTO RENEWAL. Unless the cover page or SOW specifically states a termination date or one Party notifies the other in writing of its intention to discontinue the Services, this Agreement will renew for an additional one (1) year term on every anniversary of the Start Date. At the anniversary date, Motorola may adjust the price of the Services to reflect the renewal rate.

3.1.4 TERMINATION. Written notice of intent to terminate must be provided thirty (30) days or more prior to the anniversary date. If Motorola provides Services after the termination or expiration of this Addendum, the terms and conditions in effect at the time of termination or expiration will apply to those Services and Customer agrees to pay for those services on a time and materials basis at Motorola's then effective hourly rates.

3.1.5 EQUIPMENT DEFINITION. For maintenance and support services, Equipment will be defined to mean the hardware specified in the applicable SOW or attachments to the maintenance and support proposal.

3.1.6 ADDITIONAL HARDWARE. If Customer purchases additional hardware from Motorola

that becomes part of the System, the additional hardware may be added to this Addendum and will be billed at the applicable rates after the warranty period for that additional equipment expires. Such hardware will be included in the definition of Equipment.

3.1.7 MAINTENANCE. Equipment will be maintained at levels set forth in the manufacturer's product manuals and routine procedures that are prescribed by Motorola will be followed. Motorola parts or parts of equal quality will be used for Equipment maintenance.

3.1.8 EQUIPMENT CONDITION. All Equipment must be in good working order on the Start Date or when additional equipment is added to the Addendum. Upon reasonable request by Motorola, Customer will provide a complete serial and model number list of the Equipment. Customer must promptly notify Motorola in writing when any Equipment is lost, damaged, stolen or taken out of service. Customer's obligation to pay maintenance and support fees for this Equipment will terminate at the end of the month in which Motorola receives the written notice. If Equipment cannot, in Motorola's reasonable opinion, be properly or economically maintained for any reason, Motorola may modify the scope of Services related to that Equipment; remove that Equipment from the Agreement; or increase the price to maintain that Equipment.

3.1.9 EQUIPMENT FAILURE. Customer must promptly notify Motorola of any Equipment failure. Motorola will respond to Customer's notification in a manner consistent with the level of Service purchased as indicated in this Addendum and applicable SOW.

3.1.10 INTRINSICALLY SAFE. Customer must specifically identify any Equipment that is labeled intrinsically safe for use in hazardous environments.

3.1.11 EXCLUDED SERVICES.

a) Service excludes the repair or replacement of Equipment that has become defective or damaged from use in other than the normal, customary, intended, and authorized manner; use not in compliance with applicable industry standards; excessive wear and tear; or accident, liquids, power surges, neglect, acts of God or other force majeure events.

b) Unless specifically included in this Addendum, Service excludes items that are consumed in the normal operation of the Equipment, such as batteries or magnetic tapes.; upgrading or reprogramming Equipment; accessories, belt clips, battery chargers, custom or special products, modified units, or software; and repair or maintenance of any transmission line, antenna, microwave equipment, tower or tower lighting, duplexer, combiner, or multicoupler. Motorola has no obligations for any transmission medium, such as telephone lines, computer networks, the internet or the worldwide web, or for Equipment malfunction caused by the transmission medium.

3.1.12 TIME AND PLACE. Service will be provided at the location specified in this Addendum and/or the SOW. When Motorola performs maintenance, support, or installation at Customer's location, Customer will provide Motorola, at no charge, a non-hazardous work environment with adequate shelter, heat, light, and power and with full and free access to the Equipment. Waivers of liability from Motorola or its subcontractors will not be imposed as a site access requirement. Customer will provide all information pertaining to the hardware and software elements of any system with which the Equipment is interfacing so that Motorola may perform its Services. Unless otherwise stated in this Addendum or applicable SOW, the hours of Service will be 8:30 a.m. to 4:30 p.m., local time, excluding weekends and holidays. Unless otherwise stated in this Addendum or applicable SOW, the price for the Services exclude any charges or expenses associated with helicopter or other unusual access requirements; if these charges or expenses are reasonably incurred by Motorola in rendering the Services, Customer agrees to reimburse Motorola for those charges and expenses.

3.1.13 CUSTOMER CONTACT. Customer will provide Motorola with designated points of contact (list of names and phone numbers) that will be available twenty-four (24) hours per day, seven (7) days per

week, and an escalation procedure to enable Customer's personnel to maintain contact, as needed, with Motorola.

3.2 LIFECYCLE MANAGEMENT SERVICES

3.2.1 The Software License Agreement included as Exhibit A to the Primary Agreement applies to any Motorola Software provided as part of the Lifecycle Management transactions.

3.2.2 The term of this Addendum is five (5) years, commencing on System Final Acceptance, 2025. The Lifecycle Management Price for the 5 years of services is $ 498,729.72, excluding applicable sales or use taxes but including discounts as more fully set forth in the pricing pages. Because the Lifecycle Management is a subscription service as more fully described in the applicable Lifecycle Management Statement of Work, payment from Customer is due in advance and will not be in accordance with any Payment Milestone Schedule.

3.2.3 The System upgrade will be scheduled during the subscription period and will be performed when Motorola's system upgrade operation resources are available. Because there might be a significant time frame between when this Addendum is executed and when a System upgrade transaction is performed, Motorola may substitute any of the promised Equipment or Software so long as the substitute is equivalent or superior to the initially promised Equipment or Software.

3.2.4 Acceptance of a Lifecycle Management transaction occurs when the Equipment (if any) and Software are delivered and the Lifecycle Management services are fully performed; there is no Acceptance Testing with a Lifecycle Management transaction.

3.2.5 The Warranty Period for any Equipment or Motorola Software provided under a Lifecycle Management transaction will commence upon shipment and not on System Acceptance or Beneficial Use, and is for a period of ninety (90) days rather than one (1) year. The ninety (90) day warranty for Lifecycle Management services is set forth in the Lifecycle Management Statement of Work.

3.2.6 In addition to the description of the Lifecycle Management services and exclusions provided in the Lifecycle Management Statement of Work, the following apply:

a) Upon reasonable request by Motorola, Customer will provide a complete serial and model number list of the Equipment.

b) Lifecycle Management services exclude the repair or replacement of Equipment that has become defective or damaged from use in other than the normal, customary, intended, and authorized manner; use not in compliance with applicable industry standards; excessive wear and tear; or accident, liquids, power surges, neglect, acts of God or other force majeure events.

c) Unless specifically included in this Addendum or the Lifecycle Management Statement of Work, Lifecycle Management services exclude items that are consumed in the normal operation of the Equipment; accessories; and repair or maintenance of any transmission line, antenna, microwave equipment, tower or tower lighting, duplexer, combiner, or multicoupler. Motorola has no obligations for any transmission medium, such as telephone lines, computer networks, the internet or the worldwide web, or for Equipment malfunction caused by the transmission medium.

d) Customer will provide Motorola with designated points of contact (list of names and phone numbers) that will be available during the performance of the Lifecycle Management services.

3.2.7 The Lifecycle Management annualized price is based on the fulfillment of the two year

cycle. If Customer terminates this service during a two year cycle, except for Motorola's default, then Customer will be required to pay for the balance of payments owed for the two year cycle if a major system release has been implemented before the point of termination.

3.2.8 If Customer terminates this service and contractual commitment before the end of the 5 year term, for any reason other than Motorola's default, then the Customer will pay to Motorola a termination fee equal to the discount applied to the last three years of service payments related to the 5 year commitment.

4. PAYMENT

4.1 Unless alternative payment terms are stated in this Agreement, Motorola will invoice Customer in advance for each payment period. All other charges will be billed monthly, and the Customer must pay each invoice in U.S. dollars within thirty (30) days of the invoice date. Customer will reimburse Motorola for all property taxes, sales and use taxes, excise taxes, and other taxes or assessments that are levied as a result of Services rendered under this Agreement (except income, profit, and franchise taxes of Motorola) by any governmental entity.

4.2 INFLATION ADJUSTMENT. For multi-year agreements, at the end of the first year of the Agreement and each year thereafter, a CPI percentage change calculation shall be performed using the U.S. Department of Labor, Consumer Price Index, "All Items," Unadjusted Urban Areas (CPI-U). Should the annual inflation rate increase greater than 3% during the previous year, Motorola shall have the right to increase all future maintenance prices by the CPI increase amount exceeding 3%. "All items," not seasonally adjusted shall be used as the measure of CPI for this price adjustment. The adjustment calculation will be based upon the CPI for the most recent twelve (12) month increment beginning from the most current month available as posted by the U.S. Department of Labor (http://www.bls.gov) immediately preceding the new maintenance year. For purposes of illustration, if in year 5 the CPI reported an increase of 8%, Motorola may increase the Year 6 price by 5% (8%-3% base). Any pricing change would be documented in a change order executed with the Customer.

5. ENTIRE AGREEMENT. This Addendum, any related attachments, and the Primary Agreement, constitutes the entire agreement of the Parties regarding the subject matter of this Addendum and supersedes all previous agreements, proposals, and understandings, whether written or oral, relating to this subject matter. This Addendum may be amended or modified only by a written instrument signed by authorized representatives of both Parties. The preprinted terms and conditions found on any Customer purchase or purchase order, acknowledgment or other form will not be considered an amendment or modification of this Addendum, even if a representative of each Party signs that document.

END

City Council Regular

Date:	08/12/2024
Title:	Purchase 3 Police Patrol Utility Vehicles and 1 Community Service Officer Pickup
Presented by:	Rich St. John, Police Chief
Department:	Police
Presentation:	No
Legal Review:	No
Project Number:	N/A

RECOMMENDATION

Staff recommends that the City Council approve the purchase of three (3) 2023 Ford Interceptor SUV vehicles from Duval Ford in the amount of $292,495.56 and the (1) Community Service Officer Pickup from Billion Auto Group in the amount of $73,548.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The State of Montana conducts an annual competitive bidding process for law enforcement vehicles. Pursuant to MCA 18-4-402, local government agencies are permitted to take advantage of the cost savings realized by the State's purchasing volume. Cooperative purchasers benefit by purchasing through State term contracts through cost savings, expedited order processing, as well as insuring all procurement is completed via proper procurement rules governed by the State and City. The Billings Police Department wishes to purchase (3) Patrol SUV's at $48,627.52 plus equipment at $48,871 per State Bid of a total of $97,498.52 per unit and $292,495.56 for all three.

Fleet Services received quotes for the Community Service Vehicle pickup. The lowest quote was Billion Auto Group at $39,898 for the pickup and $33,650 for the equipment, totaling $73,495.56.

Staff is requesting that the City Council approve the purchase of the (3) 2023 Ford Interceptor SUV vehicles from Duval Ford and (1) Community Service Officer pickup for a total of $366,043.56.

ALTERNATIVES

City Council may:

- Approve the purchase of the 3 vehicles from Duval Ford and 1 Pickup from Billion Auto Group; or,
- Not Approve the purchase of the 3 vehicles from Duval Ford and 1 Pickup from Billion Auto Group and provide further direction to staff.

FISCAL EFFECTS

Budget authority for the vehicle purchase has been moved from personnel services to vehicles to accommodate the purchase.

Attachments

SUV State Bid from Duval Ford
Quote for CSO Pickup

Prepared for: Nick Westburg, City of Billings
4848 Midland Rd
Billings, MT 59101

2023 Police Interceptor Utility AWD Base (K8A)

Price Level: 350



Client Proposal

Prepared by:
Kirk Fried
Office: 406-770-0670
Email: kfried@danasafetysupply.com
Date: 10/25/2023

2023 Police Interceptor Utility AWD Base (K8A)

Price Level: 350

Selected Equip & Specs

Dimensions

- Conventional Capacity: 5,000 lbs.
- Vehicle body width: 78.9"
- Wheelbase: 119.1"
- Rear track: 66.9"
- Interior rear cargo volume with seats folded: 90.3 cu.ft.
- Total passenger volume: 118.0 cu.ft.
- Headroom second-row: 40.4"
- Leg room second-row: 40.7"
- Shoulder room second-row: 61.3"
- Hip room second-row: 59.1"
- Vehicle body length: 198.8"
- Vehicle body height: 69.4"
- Front track: 66.9"
- Interior rear cargo volume: 52.0 cu.ft.
- Max interior rear cargo volume: 90.3 cu.ft.
- Headroom first-row: 40.7"
- Leg room first-row: 40.9"
- Shoulder room first-row: 61.8"
- Hip room first-row: 59.3"

Powertrain

* **3.3L V-6 gasoline direct injection, DOHC, variable valve control, engine with 285HP**
- Spark ignition system
- Torque: 260 lb.-ft.@4000 RPM
- Engine oil cooler
- 10-speed automatic
- All-wheel drive
- Easy Fuel capless fuel filler
- Permanent locking hub control
- Engine cylinders: V-6
- Horsepower: 285 HP@6500 RPM
* **Engine block heater**
- Heavy-duty radiator
- Automatic full-time AWD
- Recommended fuel: regular unleaded
- All-speed ABS and driveline traction control

Fuel Economy and Emissions

- Gasoline secondary fuel type
* **E85 additional fuel types**
- ULEV II emissions

Suspension and Handling

- Standard ride suspension
- Gas-pressurized rear shock absorbers
- Gas-pressurized front shock absorbers

Driveability

- 4-wheel disc brakes
- 4-wheel antilock (ABS) brakes
- Brake assist system
- Independent front suspension
- Front anti-roll bar
- Independent rear suspension
- Rear anti-roll bar
- Rack-pinion steering
- Front and rear ventilated disc brakes
- Four channel ABS brakes
- Hill start assist
- Strut front suspension
- Front coil springs
- Multi-link rear suspension
- Electric power-assist steering system
- 2-wheel steering system

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

2023 Police Interceptor Utility AWD Base (K8A)

Price Level: 350

Selected Equip & Specs (cont'd)

Body Exterior

- Trailer wiring harness
- Clearcoat paint
- Body-coloured bodyside cladding
- Black side window trim
- Black door handles
- Black front bumper rub strip
- Body-coloured rear bumper
- Black grille
- * **Driver side mirror clearance lights**
- * **Exterior mirror LED spot lights**
- Standard style side mirrors
- Conventional left rear passenger door
- Liftgate rear cargo door
- 18 x 8-inch front and rear black steel wheels
- 4 doors
- Monotone paint
- Black wheel well trim
- Black windshield trim
- Body-coloured front bumper
- Front tow hook
- Black rear bumper rub strip
- Black door mirrors
- * **Exterior mirror mounted clearance lights**
- * **Passenger side mirror clearance lights**
- Convex spotter in driver and passenger side door mirrors
- Conventional right rear passenger door
- P255/60RW18 AS BSW front and rear tires

Convenience

- Power door locks
- Cruise control with steering wheel mounted controls
- * **Auto-dimming rear view mirror**
- Cargo area tray/organizer
- Power cargo area access release
- Heated rear wiper park
- Fixed rear windshield
- 2 beverage holders
- Dashboard storage
- PRND in IP
- Power tailgate/rear door lock
- Day/Night rearview mirror
- Power first-row windows
- Driver foot rest
- Fixed interval rear windshield wipers
- Rear window defroster
- Locking glove box
- Driver and passenger door bins
- Retained accessory power
- Trip computer

Comfort

- Automatic climate control
- * **Rear climate control system**
- Rear under seat climate control ducts
- Cloth headliner material
- Full vinyl floor covering
- Vinyl rear seat upholstery
- Manual tilting steering wheel
- Urethane steering wheel
- Dual-zone front climate control
- Cabin air filter
- * **Rear headliner/pillar climate control ducts**
- Full headliner coverage
- Full floor coverage
- Carpet rear seatback upholstery
- Manual telescopic steering wheel

Seats and Trim

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2023 Police Interceptor Utility AWD Base (K8A)

Price Level: 350

Selected Equip & Specs (cont'd)

- Seating capacity: 5
- Driver seat with 8-way directional controls
- Height adjustable front seat head restraints
- Manual reclining driver seat
- Power driver seat fore/aft control
- Manual reclining passenger seat
- Fixed rear seats
- Height adjustable rear seat head restraints
- Cloth front seat upholstery
- Bucket front seats
- Front passenger seat with 4-way directional controls
- Manual front seat head restraint control
- Power height adjustable driver seat
- Power driver seat cushion tilt
- Manual passenger seat fore/aft control
- Split-bench rear seat
- Manual driver seat lumbar

Entertainment Features

- 1 total number of 1st row displays
- AM/FM stereo radio
- AM radio
- Seek scan
- Speakers number: 4
- Steering wheel mounted audio controls
- Integrated roof audio antenna
- 4.2 inch primary LCD display
- In-vehicle audio
- FM radio
- External memory control
- Standard grade speakers
- Speed sensitive volume

Lighting, Visibility and Instrumentation

- Metal-look instrument panel insert
- Trip odometer
- Driver information center
- Tachometer
- Engine hour meter
- Deep tinted windows
- LED low and high beam headlights
- Multiple enclosed headlights
- Speed sensitive wipers
- Rear reading lights
- High mounted center stop light
- Fade interior courtesy lights
- Analog instrumentation display
- In-radio display clock
- Redundant digital speedometer
- Engine/electric motor temperature gauge
- Traction battery level gauge
- Projector beam headlights
- Auto on/off headlight control
- Variable intermittent front windshield wipers
- Front reading lights
- Variable instrument panel light
- LED brake lights

Technology and Telematics

- Bluetooth handsfree wireless device connectivity
- 1 USB port
- Fleet Telematics Modem selective service internet access

Safety and Security

- Driver front impact airbag
- Curtain first and second-row overhead airbags
- Seat mounted side impact front passenger airbag
- Seat mounted side impact driver airbag
- Passenger front impact airbag
- Airbag occupancy sensor

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2023 Police Interceptor Utility AWD Base (K8A)

Price Level: 350

Selected Equip & Specs (cont'd)

- Passenger side knee airbag
- Rear seat center 3-point seatbelt
- Front seatbelt pretensioners
- External acoustic pedestrian alert
- Electronic stability control system with anti-roll
- Manual rear child safety door locks
- 7 airbags
- Front height adjustable seatbelts
- 2 seatbelt pre-tensioners
- Rear camera with washer
- * **Rear parking sensors**

Dimensions

General Weights

* **GVWR**	**6,465 lbs.**	Payload	1,670 lbs.

Trailering Weights

Conventional capacity	5,000 lbs.

Off Road

* **Min ground clearance**	**7.6"**	Loading floor height	30.9 "

Exterior Measurements

Vehicle body length	198.8"	Vehicle body width	78.9"
Vehicle body height	69.4"	Wheelbase	119.1"
Front track	66.9"	Rear track	66.9"

Interior Measurements

Interior rear cargo volume	52.0 cu.ft.	Max interior rear cargo volume	90.3 cu.ft.
Interior cargo area max width	47.9 "	Interior rear cargo volume with seats folded	90.3 cu.ft.
Length to rear seat	46.2 "		

Interior Volume

Total passenger volume	118.0 cu.ft.

Headroom

Headroom first-row	40.7"	Headroom second-row	40.4"

Legroom

Leg room first-row	40.9"	Leg room second-row	40.7"

Shoulder Room

Shoulder room first-row	61.8"	Shoulder room second-row	61.3"

Hip Room

Hip room first-row	59.3"	Hip room second-row	59.1"

Powertrain

Engine

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2023 Police Interceptor Utility AWD Base (K8A)

Price Level: 350

Selected Equip & Specs (cont'd)

* **Engine** **3.3L V-6 gasoline direct injection, DOHC, variable valve control, engine with 285HP**
Valves per cylinder 4
Engine cylinders V-6
Engine location Front mounted engine
Ignition Spark ignition system
Engine mounting direction Longitudinal mounted engine
Engine block material Iron engine block
Cylinder head material Aluminum cylinder head

Engine Specs

Displacement 3.3L
cc 204 cu.in.
Bore 3.56"
Stroke 3.41"
Compression ratio 12.0

Engine Power

Horsepower 285 HP@6500 RPM
Torque 260 lb.-ft.@4000 RPM

Alternator

* **Alternator amps** **250A**
* **Alternator type** **Regular duty alternator**

Battery

Battery amps 80Ah
* **Battery type** **Lead acid battery**
* **Battery rating** **730CCA**

Engine Extras

* **Block heater** **Engine block heater**
Engine cooler Engine oil cooler
Radiator Heavy-duty radiator

Transmission

Transmission 10-speed automatic
Transmission electronic control Transmission electronic control
Overdrive transmission Overdrive transmission
Lock-up transmission Lock-up transmission
First gear ratio 4.696
Second gear ratio 2.985
Third gear ratio 2.146
Fourth gear ratio 1.769
Fifth gear ratio 1.52
Sixth gear ratio 1.275
Reverse gear ratio 4.866
Seventh gear ratio 1
Eighth gear ratio 0.854
Ninth gear ratio 0.689
Tenth gear ratio 0.636
Transmission oil cooler Transmission oil cooler

Drive Type

4WD type Automatic full-time AWD
Drive type All-wheel drive

Drivetrain

Axle ratio 3.73

Exhaust

Tailpipe Stainless steel dual exhaust

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2023 Police Interceptor Utility AWD Base (K8A)

Price Level: 350

Selected Equip & Specs (cont'd)

Fuel

Fuel type ..... regular unleaded

Fuel Tank

Capless fuel filler ..... Easy Fuel capless fuel filler

* **Fuel tank capacity** ..... **21.40 gal.**

Drive Feature

Traction control ..... All-speed ABS and driveline traction control

Locking hub control ..... Permanent locking hub control

Electric Powertrain

Number of electric motors 1

Provisions

Provisions ..... Police/fire provisions

Fuel Economy and Emissions

Fuel Economy

Secondary fuel type ..... Gasoline secondary fuel type

Emissions

Emissions ..... ULEV II emissions

Emissions tiers ..... Tier 2 Bin 5 emissions

Fuel Economy (Alternate 1)

* **Additional fuel types** ..... **E85 additional fuel types**

Suspension and Handling

Suspension

Suspension ..... Standard ride suspension

Front shock absorbers ..... Gas-pressurized front shock absorbers

Rear shock absorbers ..... Gas-pressurized rear shock absorbers

Driveability

Brakes

Brake type ..... 4-wheel disc brakes

Ventilated brakes ..... Front and rear ventilated disc brakes

ABS brakes ..... Four channel ABS brakes

ABS brakes ..... 4-wheel antilock (ABS) brakes

Brake Assistance

Hill start assist ..... Hill start assist

Brake assist system ..... Brake assist system

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2023 Police Interceptor Utility AWD Base (K8A)

Price Level: 350

Selected Equip & Specs (cont'd)

Front Suspension

Anti-roll bar front ..... Front anti-roll bar
Suspension ride type front ..... Independent front suspension
Suspension type front ..... Strut front suspension

Front Spring

Regular front springs ..... Regular front springs
Springs front ..... Front coil springs

Rear Spring

Springs rear ..... Rear coil springs
Rear springs ..... Regular grade rear springs

Rear Suspension

Anti-roll bar rear ..... Rear anti-roll bar
Suspension ride type rear ..... Independent rear suspension
Suspension type rear ..... Multi-link rear suspension

Steering

Steering Electric power-assist steering system
Steering type ..... Rack-pinion steering
Steering type number of wheels ..... 2-wheel steering system

Exterior

Front Wheels

Front wheels diameter ..... 18"
Front wheels width ..... 8"

Rear Wheels

Rear wheels diameter ..... 18"
Rear wheels width ..... 8"

Front And Rear Wheels

Appearance ..... black
Material ..... steel

Front Tires

Aspect 60
Diameter ..... 18"
Sidewalls ..... BSW
Speed ..... W
Tread ..... AS
Type ..... P
Width 255mm

Rear Tires

Aspect 60
Diameter ..... 18"
Sidewalls ..... BSW
Speed ..... W
Tread ..... AS
Type ..... P
Width 255mm

Body Exterior

Trailering

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2023 Police Interceptor Utility AWD Base (K8A)

Price Level: 350

Selected Equip & Specs (cont'd)

Towing capability: Trailer towing capability
Towing class: Class III tow rating
Towing hitch: Trailer hitch
Towing wiring harness: Trailer wiring harness

Exterior Features

Number of doors: 4 doors
* **License plate front bracket: Front license plate bracket**

Body

Body panels: Galvanized steel and aluminum body panels with side impact beams

Mirrors

Convex spotter: Convex spotter in driver and passenger side door mirrors

Spare Tire

Spare tire: Full-size spare tire with steel wheel
Spare tire location: Spare tire mounted under the cargo floor

Aerodynamics

Spoiler: Rear lip spoiler

Wheels

Wheel covers: Wheel hub covers

Convenience

Door Locks

Door locks: Power door locks
Tailgate control: Power tailgate/rear door lock

Cruise Control

Cruise control: Cruise control with steering wheel mounted controls

Rear View Mirror

* **Rearview mirror: Auto-dimming rear view mirror**
Day/Night rearview mirror: Day/Night rearview mirror

Exterior Mirrors

Door mirrors: Power door mirrors
Folding door mirrors: Manual folding door mirrors

Front Side Windows

First-row windows: Power first-row windows

Overhead Console

Overhead console: Mini overhead console
Overhead console storage: Overhead console storage

Driver Visor

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2023 Police Interceptor Utility AWD Base (K8A)

Price Level: 350

Selected Equip & Specs (cont'd)

Visor driver mirror ..... Driver visor mirror

Passenger Visor

Visor passenger mirror ..... Passenger visor mirror

Power Outlets

12V power outlets ..... 2 12V power outlets

Cargo Features

Cargo tie downs ..... Cargo area tie downs

Cargo light ..... Cargo area light

Cargo Trim

Cargo floor type ..... Carpet cargo area floor

Trunk lid trim ..... Plastic trunk lid trim

Pedals

Driver foot rest ..... Driver foot rest

Remote Releases

Cargo access ..... Power cargo area access release

Rear Windshield

Rear window defroster ..... Rear window defroster

Rear windshield ..... Fixed rear windshield

Rear windshield wipers ..... Fixed interval rear windshield wipers

Heated wiper area ..... Heated rear wiper park

Storage

Door bins front ..... Driver and passenger door bins

Number of beverage holders ..... 2 beverage holders

Glove box ..... Locking glove box

Dashboard storage ..... Dashboard storage

Windows Feature

One-touch up window ..... Driver and passenger one-touch up windows

One-touch down window ..... Driver and passenger one-touch down windows

Windows Rear Side

Second-row windows ..... Power second-row windows

Third-row windows ..... Fixed third-row windows

Miscellaneous

Trip computer ..... Trip computer

PRND in IP ..... PRND in IP

Accessory power ..... Retained accessory power

Comfort

Climate Control

Climate control ..... Automatic climate control

* **Rear headliner/pillar ducts ..... Rear headliner/pillar climate control ducts**

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2023 Police Interceptor Utility AWD Base (K8A)

Price Level: 350

Selected Equip & Specs (cont'd)

Dual-zone front climate control ... Dual-zone front climate control
* **Rear climate control ... Rear climate control system**
Cabin air filter ... Cabin air filter
Rear under seat ducts ... Rear under seat climate control ducts

Headliner

Headliner material ... Cloth headliner material
Headliner coverage ... Full headliner coverage

Door Trim

Door panel insert ... Metal-look door panel insert

Floor Trim

Floor covering ... Full vinyl floor covering
Floor coverage ... Full floor coverage

Second-Row Seat Trim

Rear seat upholstery ... Vinyl rear seat upholstery
Rear seatback upholstery ... Carpet rear seatback upholstery

Steering Wheel

Steering wheel telescopic ... Manual telescopic steering wheel
Steering wheel material ... Urethane steering wheel
Steering wheel tilt ... Manual tilting steering wheel

Seats and Trim

Seat Capacity

Seating capacity ... 5

Front Seats

Driver seat direction ... Driver seat with 8-way directional controls
Height adjustable driver seat ... Power height adjustable driver seat
Driver seat fore/aft control ... Power driver seat fore/aft control
Driver seat cushion tilt ... Power driver seat cushion tilt
Passenger seat direction ... Front passenger seat with 4-way directional controls
Split front seats ... Bucket front seats
Reclining passenger seat ... Manual reclining passenger seat
Passenger seat fore/aft control ... Manual passenger seat fore/aft control
Front head restraints ... Height adjustable front seat head restraints
Front head restraint control ... Manual front seat head restraint control
Reclining driver seat ... Manual reclining driver seat

Rear Seats

Bench seats ... Split-bench rear seat
Rear seats fixed or removable ... Fixed rear seats
Folding second-row seats ... 35-30-35 folding rear seats
Rear seat direction ... Front facing rear seat
Rear seat folding position ... Fold forward rear seatback
Rear head restraints ... Height adjustable rear seat head restraints

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2023 Police Interceptor Utility AWD Base (K8A)

Price Level: 350

Selected Equip & Specs (cont'd)

Rear head restraint control ..... Manual rear seat head restraint control

Number of rear head restraints ... 3 rear seat head restraints

Lumbar Seats

Driver lumbar ..... Manual driver seat lumbar

Front Seat Trim

Front seat upholstery ... Cloth front seat upholstery

Front seatback upholstery ... Vinyl front seatback upholstery

Interior Accents

Interior accents ..... Metal-look interior accents

Gearshifter Material

Gearshifter material ..... Urethane gear shifter material

Entertainment Features

LCD Displays

Number of first-row LCD displays ... 1 total number of 1st row displays

LCD primary display size ... 4.2 inch primary LCD display

Radio Features

External memory ..... External memory control

Seek scan ..... Seek scan

Speakers

Speakers ..... Standard grade speakers

Speakers number 4

Audio Features

Steering mounted audio control ... Steering wheel mounted audio controls

Speed sensitive volume ... Speed sensitive volume

Lighting, Visibility and Instrumentation

Instrument Panel Trim

Panel insert ... Metal-look instrument panel insert

Instrumentation

Trip odometer ..... Trip odometer

Instrumentation display ... Analog instrumentation display

Instrumentation Displays

Speedometer ... Redundant digital speedometer

Driver information center ..... Driver information center

Clock ..... In-radio display clock

Instrumentation Gauges

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2023 Police Interceptor Utility AWD Base (K8A)

Price Level: 350

Selected Equip & Specs (cont'd)

Tachometer ..... Tachometer

Engine/electric motor temperature gauge ..... Engine/electric motor temperature gauge

Traction battery level gauge ..... Traction battery level gauge

Engine hour meter ..... Engine hour meter

Instrumentation Warnings

Engine temperature warning ..... Engine temperature warning

Low fuel warning ..... Low fuel warning

Low brake fluid warning ..... Low brake fluid warning

Headlights on reminder ..... Headlights on reminder

Door ajar warning ..... Door ajar warning

Service interval warning ..... Service interval indicator

Oil pressure warning ..... Oil pressure warning

Low washer fluid warning ..... Low washer fluid warning

Battery charge warning ..... Battery charge warning

Key in vehicle warning ..... Key in vehicle warning

Trunk warning ..... Rear cargo ajar warning

Low tire pressure warning ..... Tire specific low air pressure warning

Glass

Tinted windows ..... Deep tinted windows

Headlights

Headlights ..... LED low and high beam headlights

Auto headlights ..... Auto on/off headlight control

Headlight type ..... Projector beam headlights

Multiple headlights ..... Multiple enclosed headlights

Front Windshield

Wipers ..... Variable intermittent front windshield wipers

Speed sensitive wipers ..... Speed sensitive wipers

Interior Lighting

Variable panel light ..... Variable instrument panel light

Rear reading lights ..... Rear reading lights

Front reading lights ..... Front reading lights

Lights

Interior courtesy lights ..... Fade interior courtesy lights

High mount stop light ..... High mounted center stop light

LED brake lights ..... LED brake lights

Technology and Telematics

Connectivity

Handsfree ..... Bluetooth handsfree wireless device connectivity

Internet Access

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2023 Police Interceptor Utility AWD Base (K8A)

Price Level: 350

Selected Equip & Specs (cont'd)

Internet access ..... Fleet Telematics Modem selective service internet access

USB Ports

USB ports ..... 1 USB port

Safety and Security

Airbags

Front impact airbag driver ..... Driver front impact airbag
Front impact airbag passenger ..... Passenger front impact airbag
Front side impact airbag driver Seat mounted side impact driver airbag
Occupancy sensor ..... Airbag occupancy sensor
Number of airbags ..... 7 airbags
Knee airbag ..... Passenger side knee airbag
Front side impact airbag passenger Seat mounted side impact front passenger airbag
Overhead airbags Curtain first and second-row overhead airbags

Seatbelts

3-point seatbelt ..... Rear seat center 3-point seatbelt
Seatbelt pretensioners ..... Front seatbelt pretensioners
Height adjustable seatbelts ..... Front height adjustable seatbelts
Seatbelt pretensioners number ..... 2 seatbelt pre-tensioners

Active Driving Assistance

External acoustic pedestrian alert ..... External acoustic pedestrian alert

Cameras

Rear camera ..... Rear camera with washer

Traction Control

Electronic stability control ..... Electronic stability control system with anti-roll

Parking Sensors

* **Parking sensors** ..... **Rear parking sensors**

Occupant Safety

Child door locks ..... Manual rear child safety door locks

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2023 Police Interceptor Utility AWD Base (K8A)

Price Level: 350

As Configured Vehicle

Description

Base Vehicle

Base Vehicle Price (K8A)

Packages

Order Code 500A

Includes:
- 3.73 Axle Ratio
- GVWR: 6,840 lbs (3,103 kgs)
- Tires: 255/60R18 AS BSW
- Wheels: 18" x 8" 5-Spoke Painted Black Steel
Includes polished stainless steel hub cover and center caps.
- Unique HD Cloth Front Bucket Seats w/Vinyl Rear
Includes reduced bolsters, driver 6-way power track (fore/aft. up/down, tilt with manual recline, 2-way manual lumbar), passenger 2-way manual track (fore/aft. with manual recline) and built-in steel intrusion plates in both driver/passenger seatbacks.
- Radio: AM/FM/MP3 Capable
Includes clock, 4-speakers, Bluetooth interface with hands-free voice command support (compatible with most Bluetooth connected mobile devices), 1 USB port and 4.2" color LCD screen center stack smart display.

Powertrain

Engine: 3.3L V6 Direct-Injection (FFV)

(136-MPH top speed). Deletes regenerative braking and lithium-ion battery pack; adds 250-Amp alternator, replaces H7 AGM battery (800 CCA/80-amp) with H7 SLI battery (730 CCA/80-amp) and replaces 19-gallon tank with 21.4-gallon.

Transmission: 10-Speed Automatic (44U)

3.73 Axle Ratio

GVWR: 6,840 lbs (3,103 kgs)

Wheels & Tires

Tires: 255/60R18 AS BSW

Wheels: 18" x 8" 5-Spoke Painted Black Steel

Includes polished stainless steel hub cover and center caps.

Seats & Seat Trim

Unique HD Cloth Front Bucket Seats w/Vinyl Rear

Includes reduced bolsters, driver 6-way power track (fore/aft. up/down, tilt with manual recline, 2-way manual lumbar), passenger 2-way manual track (fore/aft. with manual recline) and built-in steel intrusion plates in both driver/passenger seatbacks.

Other Options

Monotone Paint Application

119" Wheelbase

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2023 Police Interceptor Utility AWD Base (K8A)

Price Level: 350

As Configured Vehicle (cont'd)

Description

Radio: AM/FM/MP3 Capable

Includes clock, 4-speakers, Bluetooth interface with hands-free voice command support (compatible with most Bluetooth connected mobile devices), 1 USB port and 4.2" color LCD screen center stack smart display.

Front Headlamp Lighting Solution

Recommend using ultimate wiring package (67U).

Includes LED low beam/high beam headlamp, wig-wag function and (2) red/blue/white LED side warning lights in each headlamp (factory configured: driver's side white/red/passenger side white/blue). Wiring and LED lights included (in headlamps only; grille lights not included). Controller not included.

Includes:
- Grille LED Lights, Siren & Speaker Pre-Wiring

Tail Lamp Lighting Solution

Recommend using ultimate wiring package (67U).

Includes LED lights plus (2) rear integrated hemispheric lighthead white LED side warning lights in taillamps. LED lights only. Wiring and controller not included.

Ultimate Wiring Package

Recommend police wire harness connector kit (67V).

Includes wiring harness instrument panel to rear cargo area (overlay), (2) light cables - supports up to (6) LED lights (engine compartment/grille), (1) 10-amp siren/speaker circuit engine compartment and rear hatch/cargo area wiring - supports up to (6) rear LED lights. Does not include LED lights, side connectors or controller.

Includes:
- Rear Console Plate
Contours through 2nd row; channel for wiring.
- Grille LED Lights, Siren & Speaker Pre-Wiring

Front & Rear Police Wire Harness Connector Kit

For connectivity to Ford PI Package solutions includes front (2) male 4-pin connectors for siren, (5) female 4-pin connectors for lighting/siren/speaker, (1) 4-pin IP connector for speakers, (1) 4-pin IP connector for siren controller connectivity, (1) 8-pin sealed connector, (1) 14-pin IP connector, rear (2) male 4-pin connectors for siren, (5) female 4-pin connectors for lighting/siren/speaker, (1) 4-pin IP connector for speakers, (1) 4-pin IP connector for siren controller connectivity, (1) 8-pin sealed connector and (1) 14-pin IP connector.

Engine Block Heater

Front License Plate Bracket

Dark Car Feature

Courtesy lamps disabled when any door is opened.

Grille LED Lights, Siren & Speaker Pre-Wiring

Side Marker LED Sideview Mirrors

Recommend using ready for the road package (67H) or ultimate wiring package (67U).

Includes driver side - red/passenger side - blue. Located on exterior mirror housing. LED lights only. Wiring and controller not included.

Driver Only LED Spot Lamp (Unity)

Rear View Camera

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2023 Police Interceptor Utility AWD Base (K8A)

Price Level: 350

As Configured Vehicle (cont'd)

Description

Not recommended with option (47E) 12.1" integrated computer screen.

Displayed in rear view mirror. This option replaces the standard display in the center stack area. Camera can only be displayed in the center stack (std) or the rear view mirror (87R).

Includes:
- Electrochromic Rear View Mirror
Video is displayed in rear view mirror.

Rear-Door Controls Inoperable

Locks, handles and windows. Can manually remove window or door disable plate with special tool. Locks/windows operable from driver's door switches.

Rear Console Plate

Contours through 2nd row; channel for wiring.

Police Engine Idle Feature

This feature allows you to leave the engine running and prevents your vehicle from unauthorized use when outside of your vehicle. Allows the key to be removed from ignition while vehicle remains idling.

Reverse Sensing System

Rear Auxiliary Air Conditioning

Noise Suppression Bonds (Ground Straps)

Emissions

50 State Emission System

Flexible Fuel Vehicle (FFV) system is standard equipment for vehicles equipped with the 3.3L V6 Direct-Injection engine.

Exterior Color

Dark Blue

Interior Color

Charcoal Black w/Unique HD Cloth Front Bucket Seats w/Vinyl Rear

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Prepared for: Nick Westburg
City of Billings
Prepared by: Kirk Fried
10/25/2023

Duval Ford | 1616 Cassat Ave Jacksonville Florida | 322101600

2023 Police Interceptor Utility AWD Base (K8A)

Price Level: 350

Pricing Summary - Single Vehicle

	MSRP
Vehicle Pricing	
Base Vehicle Price	$47,165.00
Options	$1,360.00
Colors	$0.00
Upfitting	$0.00
Fleet Discount	$0.00
Fuel Charge	$0.00
Destination Charge	$1,595.00
Subtotal	$50,120.00

Pre-Tax Adjustments

Code	Description	MSRP
Govt	Government Pricing Discount	-$1,492.48
Total		$48,627.52

Customer Signature

Acceptance Date

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Docusign Envelope ID: 5E1C32D8-A324-48EA-9F7F-ECD2BF14496B

Revised 4/25/22

QUOTE FORM

Name:	Nick Westburg		Department:	Police
Title:	Fleet Manager		Division:	CSO program
Phone #:	406-657-8229		Date:	7-10-24

ITEM(S) DESCRIPTION: Quotes for a new quad cab short box 4x4 pickup for the CSO program, per Dave Cardillo.

Vendor Name & Phone	Person Contacted	Unit Price	Freight/Handling Charges	Total Extended Price
Laurel Chevrolet	Ken Fitchner	45,720.00	0	45,720.00
Billion Auto Group	Joe Rehbein	39,430.00	0	39,430.00
Freemont Motors "f-150"	Brent Silva	46,956.00	0	46,956.00
Freemont Motors "Tradesman"	Brent Silva	39,898.00	0	39,898.00

COMMENTS: Joe Rehbein at Billion Auto Group is the lowest QUOTE

Billion Auto Group

Recommended Vendor

DocuSigned by:
Liz Kampa
6382E28125DB4B9...

Purchasing Agent Signature

Docusign Envelope ID: 5E1C32D8-A324-48EA-9F7F-ECD2BF14496B

CITY OF Billings

Contractor Specifications

Department

One new current 2024 models

1/2 ton 4 wheel drive extended cab Short box

Unit bid shall be manufacturer's current production model with all features offered as standard whether or not called for in the specifications, except where this specification requires a substitution in lieu of the manufactures standard equipment.

Description	Minimum Requirements	Specification Bid
Engine	3.3 liter, gasoline	3.6 L
GVWR	7,000 LBS	6800 lbs.
Cab	extended cab	QUAD CAB
Chassis	Standard, rear wheel drive	✓
Drive type	4 wheel drive	✓
Box length	6,5 foot fleet side	6'4"
Transmission	Heavy Duty, 6 speed automatic w/cooler	8 SPEED
Brakes	Heavy duty 4 wheel ABS disk brakes	✓
Alternator	155 Amperes	160 AMP
Battery	Heavy Duty, 650 CCA	730 AMP
Cooling	Heavy Duty Radiator w/40 Degree Anti-Freeze	✓
Differential	Limited Slip/Traction Control/Stability Control	ANTI-SPIN
Fuel Tanks	20+Gallon min w/skid plates	26 gallon
Mirrors	Left and Right electronic adjusted	✓
Tires/Wheels	Five, all terrain radials	✓
Floor Covering	Heavy duty rubber floor covering w/mats	✓

Docusign Envelope ID: 5E1C32D8-A324-48EA-9F7F-ECD2BF14496B

CITY OF Billings

Contractor Specifications

Department

One new current 2024 models

1/2 ton 4 wheel drive extended cab short box

Unit bid shall be manufacturer's current production model with all features offered as standard whether or not called for in the specifications, except where this specification requires a substitution in lieu of the manufactures standard equipment.

Description	Minimum Requirements	Specification Bid
Shock Absorbers	Heavy Duty front and rear	✓
Mud Flaps	Heavy Duty front and rear	DEALR ADD
Color	To be selected by city	WHITE – ADD $300 FOR MOST OTHER Colors
Other features	40/20/40 seat with fold down console	✓
	Covered with heavy duty cloth	✓
	Tinted windshield	✓
	Electric power windows and locks	✓
	Intermittent window wipers/washers	✓
	Air Conditioning	✓
	Standard AM-FM Radio	✓
	Tow package with hitch	✓
	Factory trailer brake controller	✓
	USB Charge port	✓
	Direct read gauges for oil, water and alternator	✓
	Cold climate package/block heater	✓
	4 up fitter switched located in instrument panel	NOT AVAILABLE ON RAM 1500
	Rear vision camera	✓

Docusign Envelope ID: 5E1C32D8-A324-48EA-9F7F-ECD2BF14496B

BILLION DODGE-CHRYSLER JEEP
355 AUTOMOTIVE AVE
BOZEMAN, MT 597187508

Configuration Preview

Date Printed: 2024-06-19 4:57 PM
Estimated Ship Date:
VIN:
VON:
Quantity: 1
Status: BA - Pending order
FAN 1: 00CJK City of Billings
FAN 2:
Client Code:
Bid Number: TB4123
PO Number:

Sold to:
BILLION DODGE-CHRYSLER JEEP (68141)
355 AUTOMOTIVE AVE
BOZEMAN, MT 597187508

Ship to:
BILLION DODGE-CHRYSLER JEEP (68141)
355 AUTOMOTIVE AVE
BOZEMAN, MT 597187508

Vehicle: **2024 1500 TRADESMAN QUAD CAB 4X4 (140.5 in WB 6 ft 4 in Box) (DS6L41)**

	Sales Code	Description	MSRP(USD)
Model:	DS6L41	1500 TRADESMAN QUAD CAB 4X4 (140.5 in WB 6 ft 4 in Box)	42,555
Package:	29B	Customer Preferred Package 29B	0
	ERB	3.6L V6 24V VVT Engine	0
	DFT	8-Spd Auto 850RE Trans (Make)	0
Paint/Seat/Trim:	PW7	Bright White Clear Coat	0
	APA	Monotone Paint	0
	*V9	Cloth 40/20/40 Bench Seat	315
	-X8	Black/Diesel Gray	0
Options:	YEP	Manuf Statement of Origin	0
	XHC	Trailer Brake Control	295
	XFH	Class IV Receiver Hitch	445
	4DH	Prepaid Holdback	0
	NHK	Engine Block Heater	95
	4ES	Delivery Allowance Credit	0
	MDA	Front License Plate Bracket	0
	MAF	Fleet Purchase Incentive	0
	GXM	Remote Keyless Entry with All-Secure	190
	LM1	Daytime Running Headlamps Low Beam	40
	TTB	LT265/70R17E BSW A/T Tires	250
	CLF	Mopar Front & Rear Rubber Floor Mats	135
	ADB	Protection Group	395
	CKE	Carpet Floor Covering	125
	DSA	Anti-Spin Differential Rear Axle	495
	AM8	Utility Group	100
	5N6	Easy Order	0
	4FM	Fleet Option Editor	0
	4FT	Fleet Sales Order	0
	174	Zone 74-Denver	0
	4EA	Sold Vehicle	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0
Bid Number:	TB4123	Government Incentives	0
Discounts:	YGE	5 Additional Gallons of Gas	0
Destination Fees:			1,995

Total Price: 47,430.

$39,430

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

Docusign Envelope ID: 5E1C32D8-A324-48EA-9F7F-ECD2BF14496B

Order Type:	Fleet
Scheduling Priority:	1-Sold Order
Salesperson:	
Customer Name:	City of Billings
Customer Address:	4848 MIDLAND RD Billings MT 59101 USA
Instructions:	

PSP Month/Week:	
Build Priority:	99

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

STELLANTIS North America | Commercial Vehicle Business Unit

RAM 1500 4X4 QUAD ST 6'4" BOX Trailer Towing Chart - U Market

Engine	Trans.	Axle Ratio	GVWR	Payload	Base Weight			GAWR		GCWR	Max. Trailer Weight
					Total	Front	Rear	Front	Rear		
3.6L V6 VVT	8-SPD AUTO 850RE	3.21	6800	1750	5048	2859	2188	3900	3900	9850	4390
3.6L V6 VVT	8-SPD AUTO 850RE	3.55	6800	1750	5048	2859	2188	3900	3900	12900	7440
5.7L V8 HEMI MDS VVT	8-SPD AUTO 8HP70	3.21	6800	1520	5278	3103	2175	3900	3900	13800	8160
5.7L V8 HEMI MDS VVT	8-SPD AUTO 8HP70	3.21	6800	1520	5278	3103	2175	3900	3900	13800	8160
5.7L V8 HEMI MDS VVT	8-SPD AUTO 8HP70	3.92	6800	1520	5278	3103	2175	3900	3900	15975	10330
5.7L V8 HEMI MDS VVT	8-SPD AUTO 8HP70	3.92	6800	1520	5278	3103	2175	3900	3900	15975	10330
5.7L V8 HEMI MDS VVT	8-SPD AUTO 8HP70	3.21	6900	1620	5278	3103	2175	3900	3900	13800	8030
5.7L V8 HEMI MDS VVT	8-SPD AUTO 8HP70	3.21	6900	1620	5278	3103	2175	3900	3900	13800	8030
5.7L V8 HEMI MDS VVT	8-SPD AUTO 8HP70	3.92	6900	1620	5278	3103	2175	3900	3900	15975	10200
5.7L V8 HEMI MDS VVT	8-SPD AUTO 8HP70	3.92	6900	1620	5278	3103	2175	3900	3900	15975	10200

RAM 1500 4X4 REG ST 8' BOX Trailer Towing Chart - U Market

Engine	Trans.	Axle Ratio	GVWR	Payload	Base Weight			GAWR		GCWR	Max. Trailer Weight
					Total	Front	Rear	Front	Rear		
3.6L V6 VVT	8-SPD AUTO 850RE	3.21	6600	1710	4887	2814	2073	3900	3900	9850	4530
3.6L V6 VVT	8-SPD AUTO 850RE	3.55	6600	1710	4887	2814	2073	3900	3900	12400	7080
5.7L V8 HEMI MDS VVT	8-SPD AUTO 8HP70	3.21	6600	1490	5106	3026	2079	3900	3900	13800	8250
5.7L V8 HEMI MDS VVT	8-SPD AUTO 8HP70	3.21	6600	1490	5106	3026	2079	3900	3900	13800	8250
5.7L V8 HEMI MDS VVT	8-SPD AUTO 8HP70	3.92	6600	1490	5106	3026	2079	3900	3900	15975	10420
5.7L V8 HEMI MDS VVT	8-SPD AUTO 8HP70	3.92	6600	1490	5106	3026	2079	3900	3900	15975	10420

Docusign Envelope ID: 5E1C32D8-A324-48EA-9F7F-ECD2BF14496B

All Rights Reserved

Standard Features - DS6L41-1500 TRADESMAN QUAD CAB 4X4 (140.5 in WB 6 ft 4 in Box)	
Code	**Description**
MSV	"Classic" Badge
JCB	120 MPH Primary Speedometer
JJJ	12V Auxiliary Power Outlet
BAB	160 Amp Alternator
W1A	17" Steel Spare Wheel
WFP	17X7.0 Steel Wheels
DJG	215MM Front Axle
DRN	235MM REAR AXLE
NFW	26 Gallon Fuel Tank
DMC	3.21 Rear Axle Ratio
ERB	3.6L V6 24V VVT Engine
SCF	4-Spoke Steering Wheel
CBE	40/20/40 Split Bench Seat
MUS	4X4 Badge
RFU	5.0" Touchscreen Display
NAS	50 State Emissions
RCG	6 Speakers
XFK	7 Pin Wiring Harness
BCN	730 Amp Maintenance Free Battery
DFT	8-Spd Auto 850RE Trans (Make)
MDX	Active Grille Shutters
CG3	Advanced Multistage Front Air Bags
HAA	Air Conditioning
BRT	Anti-Lock 4-Wheel Disc Brakes
RSU	Audio Jack Input for Mobile Devices
LMG	Automatic Headlamps
NHB	Auxiliary Transmission Oil Cooler
CTL	Base Door Trim Panel
MNA	Black Door Handles
LE4	Black Exterior Mirrors
MB1	Black Front Bumper
MFF	Black Grille
MBN	Black Rear Bumper
CKJ	Black Vinyl Floor Covering
XJ8	Body Color Fuel Filler Door
LPE	Cargo and CHMSL Lamp
X8S	Center Console Parts Module
WMJ	Center Hub
XFJ	Class III Bumper Hitch
JAE	Cluster 3.5" TFT B&W Display
DS7	Conventional Differential Frt Axle
DS8	Conventional Differential Rear Axle
HGB	Dash Liner Insulation

Docusign Envelope ID: 5E1C32D8-A324-48EA-9F7F-ECD2BF14496B

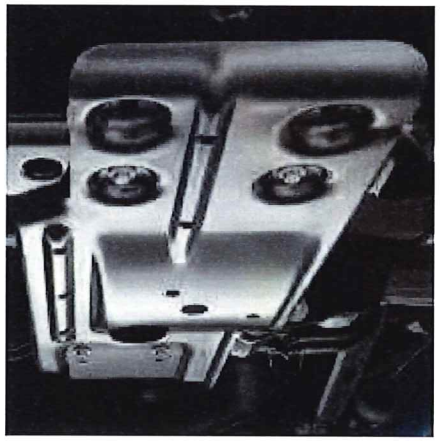
Standard Features - DS6L41-1500 TRADESMAN QUAD CAB 4X4 (140.5 in WB 6 ft 4 in Box)	
Code	**Description**
MD8	Delete Front License Plate Bracket
X82	Door Parts Module
X8J	Door Trim Panel Module
CSP	Driver/Passenger Assist Handles
JJB	Dual Note Electric Horns
DH9	Elec Shift-on-the-Fly P/Time T/Case
XXU	Electronic Shift
BNB	Electronic Stability Control
NHA	Engine Oil Cooler
NHJ	Exterior Mirrors w/Heating Element
RDD	Fixed Long Mast Antenna
HGF	Floor Tunnel Insulation
CDR	Front Armrest w/Three Cupholders
MXC	Front Bumper Sight Shields
X83	Front End Parts Module
SFB	Front Heavy Duty Shock Absorbers
CGD	Front Height Adjust Shoulder Belts
LAX	Front Passenger Seat Belt Alert
SHA	Front Stabilizer Bar
MEN	Front Wheel Spats
TBS	Full Size Temporary Use Spare Tire
X8M	Glass Module
TZA	Goodyear Brand Tires
JLP	GPS Antenna Input
Z6D	GVW Rating - 6800#
LME	Halogen Quad Headlamps
*TX	HD Vinyl 40/20/40 Split Bench Seat
LA6	Incandescent Taillamps
JY1	Instrument Cluster Theme 1 (Base)
JBF	Instrument Panel Black Bezel
X81	Instrument Panel Parts Module
XRB	Integrated Voice Command w/Bluetooth
XJJ	Locking Tailgate
JP8	Manual Adjust Seats
RS6	Media Hub (USB, Aux)
MCL	Molded-in-Black Upper Fascia
APA	Monotone Paint
JMD	N95+Bio HVAC Cabin Filter
CE8	No Lumbar Adjust
XA8	Non Adjustable Pedals
CUN	Overhead Console
TTM	P265/70R17 BSW All Season Tires
XAC	ParkView Rear Back-up Camera

Docusign Envelope ID: 5E1C32D8-A324-48EA-9F7F-ECD2BF14496B

Standard Features - DS6L41-1500 TRADESMAN QUAD CAB 4X4 (140.5 in WB 6 ft 4 in Box)	
Code	Description
XBS	Pickup Box
JKY	Power Accessory Delay
GT6	Power Heated Mirrors, Fold-Away
JPB	Power Locks
SBA	Power Rack and Pinion Steering
JP3	Pwr Front Windows, 1-Touch,Up & Down
XFC	R1234YF A/C Refrigerant
MGA	Ram's Head Badge
LCH	Rear Dome Lamp
GJD	Rear Fixed Window
CFM	Rear Folding Seat
SGB	Rear Heavy Duty Shock Absorbers
SHF	Rear Stabilizer Bar
CUE	Rear Underseat Compartment Storage
GNA	Rear View Day/Night Mirror
MPP	Rear Wheel Spats
MHL	Rear Wheel Well Liners
RSX	Remote USB Port
RS3	Remote USB Port - Charge Only
C1G	Rotary Shifter-Black
X8Z	Seat Parts Module
GXX	Sentry Key Theft Deterrent System
NHM	Speed Control
XZM	Standard Ride Height
CJ2	Supp. Side Curtain Frt/Rr Air Bags
CJ1	Supplemental Frt Seat Side Air Bags
CGS	Supplemental Side Air Bags
JFJ	Temperature & Compass Gauge
SUA	Tilt Steering Column
GAC	Tinted Glass Windows
GBB	Tinted Windshield Glass
XBN	Tip Start
X88	Tire & Wheel Parts Module
TBM	Tire Carrier Winch
XGM	Tire Pressure Monitoring Display
XFU	Trailer Tow w/4-Pin Connector Wiring
UAA	Uconnect 3 with 5" Display
JHA	Var Intermittent Windshield Wipers
LAZ	Vehicle Information Center

Docusign Envelope ID: 5E1C32D8-A324-48EA-9F7F-ECD2BF14496B

Protection Group (ADB)



Details:

- Full Size Spare Tire (TBB)
- Tow Hooks (XEA)
- Transfer Case Skid Plate Shield (XEF)
- Front Suspension Skid Plate (XEU)

Docusign Envelope ID: 5E1C32D8-A324-48EA-9F7F-ECD2BF14496B

Docusign Envelope ID: 5E1C32D8-A324-48EA-9F7F-ECD2BF14496B

Utility Group (AM8)



Details:

- Tow Hooks (XEA)
- Front Fog Lamps (LNJ)

Docusign Envelope ID: 5E1C32D8-A324-48EA-9F7F-ECD2BF14496B

LT265/70R17E BSW A/T Tires (TTB)

Image not available at this time. Please try again later.

Details:

- Yokohama Brand Tires (TZY)
- Full Size Spare Tire (TBB)

Docusign Envelope ID: 5E1C32D8-A324-48EA-9F7F-ECD2BF14496B

Carpet Floor Covering (CKE)

Image not available at this time. Please try again later.

Details:

- Rear Floor Mats (CLB)
- Front Floor Mats (CLA)

FORCED BUT OPTION -

Docusign Envelope ID: 5E1C32D8-A324-48EA-9F7F-ECD2BF14496B

Mopar Front & Rear Rubber Floor Mats (CLF)



Docusign Envelope ID: 5E1C32D8-A324-48EA-9F7F-ECD2BF14496B

Anti-Spin Differential Rear Axle (DSA)

Image not available at this time. Please try again later.

The rear differential can be locked with an electronic actuator so both rear wheels receive equal torque all the time for enhanced traction.

Docusign Envelope ID: 5E1C32D8-A324-48EA-9F7F-ECD2BF14496B

Remote Keyless Entry with All-Secure (GXM)



Remote keyless entry locks and unlocks the doors and tailgate of your vehicle at the touch of a button on your key fob. You can also activate the panic alarm on the fob. The AllSecure® Central Locking System engages your vehicle's theft deterrent system to help protect your entire vehicle. The system even protects the contents of the available RamBox® Cargo Management System.

Docusign Envelope ID: 5E1C32D8-A324-48EA-9F7F-ECD2BF14496B

Daytime Running Headlamps, Low Beam (LM1)

Image not available at this time. Please try again later.

Low-Beam Daytime Running Lamps automatically turn on at a lower brightness level when the vehicle is in motion, making the vehicle more visible even during daytime and twilight hours.

Docusign Envelope ID: 5E1C32D8-A324-48EA-9F7F-ECD2BF14496B

Engine Block Heater (NHK)



Docusign Envelope ID: 5E1C32D8-A324-48EA-9F7F-ECD2BF14496B

Class IV Receiver Hitch (XFH)



Docusign Envelope ID: 5E1C32D8-A324-48EA-9F7F-ECD2BF14496B

Trailer Brake Control (XHC)



The trailer brake controller operates the trailer's brakes so it brakes in tandem with the vehicle's brakes. This system is electronic and fully integrated.

Docusign Envelope ID: 5E1C32D8-A324-48EA-9F7F-ECD2BF14496B

Preview Order 4444 - X1L - 4x4 XL SuperCab: Order Summary Time of Preview: 06/20/2024 09:30:37 Receipt: NA

Dealership Name: Fremont Motor Cody, Inc. **Sales Code :** F56403

Dealer Rep.	Brent Silva	**Type**	Fleet	**Vehicle Line**	F-150	**Order Code**	4444
Customer Name	CITY OF BILLI	**Priority Code**	H3	**Model Year**	2024	**Price Level**	450

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F150 4X4 SUPERCAB XL - 145	$45085	FRONT LICENSE PLATE BRACKET	$0
145 INCH WHEELBASE	$0	ENGINE BLOCK HEATER	$190
TOTAL BASE VEHICLE	$45085	50 STATE EMISSIONS	$0
OXFORD WHITE	$0	EXTENDED RANGE 36GAL FUEL TANK	$0
CLOTH 40/20/40 FRONT SEAT	$0	INTEGRATED TRAILER BRAKE CONT	$275
MEDIUM DARK SLATE	$0	PRIVACY GLASS W/REAR DEFROSTER	$100
EQUIPMENT GROUP 101A	$0	SPECIAL DEALER ACCOUNT ADJUSTM	$0
.XL SERIES	$0	SPECIAL FLEET ACCOUNT CREDIT	$0
.17" SILVER STEEL WHEELS	$0	FUEL CHARGE	$0
2.7L V6 ECOBOOST	$0	PRICED DORA	$0
ELEC TEN-SPEED AUTO TRANS	$0	ADVERTISING ASSESSMENT	$0
.265/70R 17 BSW ALL-TERRAIN	$0	DESTINATION & DELIVERY	$1995
3.55 ELECTRONIC LOCK RR AXLE	$470	Front & Rear Molded Splash Gua	$245
6550# GVWR PACKAGE	$0	TOTAL DIO OPTS	$245
JOB #2 ORDER	$0		

	MSRP
TOTAL BASE AND OPTIONS	$48360
DISCOUNTS	NA
TOTAL	$48360

Disc – $1,404
Your Price – $46,956.00 each

ORDERING FIN: QB966 **END USER FIN:** QB966

Customer Name:
Customer Address:

Customer Email:

Customer Phone:

Customer Signature Date

This order has not been submitted to the order bank.

Docusign Envelope ID: 5E1C32D8-A324-48EA-9F7F-ECD2BF14496B

FREMONT MOTOR CODY INC
3127 BIG HORN AVE
CODY, WY 824149250

Configuration Preview

Date Printed: 2024-06-20 11:59 AM
Estimated Ship Date:

VIN:
VON:

Quantity: 1
Status: BA - Pending order
FAN 1: 00CJK City of Billings
FAN 2:
Client Code:
Bid Number: TB4075
PO Number:

Sold to:
FREMONT MOTOR CODY INC (44230)
3127 BIG HORN AVE
CODY, WY 824149250

Ship to:
FREMONT MOTOR CODY INC (44230)
3127 BIG HORN AVE
CODY, WY 824149250

Vehicle: **2024 1500 TRADESMAN QUAD CAB 4X4 (140.5 in WB 6 ft 4 in Box) (DS6L41)**

	Sales Code	Description	MSRP(USD)
Model:	DS6L41	1500 TRADESMAN QUAD CAB 4X4 (140.5 in WB 6 ft 4 in Box)	42,555
Package:	29B	Customer Preferred Package 29B	0
	ERB	3.6L V6 24V VVT Engine	0
	DFT	8-Spd Auto 850RE Trans (Make)	0
Paint/Seat/Trim:	PW7	Bright White Clear Coat	0
	APA	Monotone Paint	0
	*V9	Cloth 40/20/40 Bench Seat	0
	-X9	Black	0
Options:	4DH	Prepaid Holdback	0
	4ES	Delivery Allowance Credit	0
	MAF	Fleet Purchase Incentive	0
	AJY	Popular Equipment Group	825
	MDA	Front License Plate Bracket	0
	TTB	LT265/70R17E BSW A/T Tires	250
	CK9	Delete Carpet	0
	NHK	Engine Block Heater	95
	ABR	Trailer Tow Package	1,095
	5N6	Easy Order	0
	4FM	Fleet Option Editor	0
	4FT	Fleet Sales Order	0
	174	Zone 74-Denver	0
	4EA	Sold Vehicle	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0
Bid Number:	TB4075	Government Incentives	0
Discounts:	YGE	5 Additional Gallons of Gas	0
Destination Fees:			1,995

Total Price: 46,815.
Disc! -6,917
Your Price: $39,898 each

Order Type: Fleet
Scheduling Priority: 1-Sold Order
Salesperson:
Customer Name:
Customer Address:
USA
Instructions:

PSP Month/Week:
Build Priority: 99

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

Docusign Envelope ID: 5E1C32D8-A324-48EA-9F7F-ECD2BF14496B

CITY OF Billings

Contractor Specifications

Department

One new current 2024 models

1/2 ton 4 wheel drive extended cab Short box

Unit bid shall be manufacturer's current production model with all features offered as standard whether or not called for in the specifications, except where this specification requires a substitution in lieu of the manufactures standard equipment.

Description	Minimum Requirements	Specification Bid
Engine	3.3 liter, gasoline	5.3 V8, 355 HP 383 LB-FT
GVWR	7,000 LBS	7000 #
Cab	extended cab	DOUBLE CAB AKA EXT CAB
Chassis	Standard, rear wheel drive	YES
Drive type	4 wheel drive	YES
Box length	6,5 foot fleet side	79.44" = 6' 7.44"
Transmission	Heavy Duty, 6 speed automatic w/cooler	HD 10 SPEED
Brakes	Heavy duty 4 wheel ABS disk brakes	YES
Alternator	155 Amperes	170 Amp
Battery	Heavy Duty, 650 CCA	730 CCA
Cooling	Heavy Duty Radiator w/40 Degree Anti-Freeze	YES
Differential	Limited Slip/Traction Control/Stability Control	AUTO LOCKING REAR DIFFERENTIAL
Fuel Tanks	20+Gallon min w/skid plates	24 GALLON
Mirrors	Left and Right electronic adjusted	YES
Tires/Wheels	Five, all terrain radials	YES, COMMERCIAL ALL TERRAIN
Floor Covering	Heavy duty rubber floor covering w/mats	RUBBER FLOOR COVERING

Docusign Envelope ID: 5E1C32D8-A324-48EA-9F7F-ECD2BF14496B

CITY OF Billings

Contractor Specifications

Department

One new current 2024 models

1/2 ton 4 wheel drive extended cab short box

Unit bid shall be manufacturer's current production model with all features offered as standard whether or not called for in the specifications, except where this specification requires a substitution in lieu of the manufactures standard equipment.

Description	Minimum Requirements	Specification Bid
Shock Absorbers	Heavy Duty front and rear	YES
Mud Flaps	Heavy Duty front and rear	DEALER INSTALLED
Color	To be selected by city	WHITE
Other features	40/20/40 seat with fold down console ✓	
	Covered with heavy duty cloth ✓	
	Tinted windshield ✓	
	Electric power windows and locks ✓	
	Intermittent window wipers/washers ✓	
	Air Conditioning ✓	
	Standard AM-FM Radio ✓	
	Tow package with hitch ✓	
	Factory trailer brake controller ✓	
	USB Charge port ✓	
	Direct read gauges for oil, water and alternator ✓	
	Cold climate package/block heater ✓	
	4 up fitter switched located in instrument panel – NO	
	Rear vision camera ✓	

Docusign Envelope ID: 5E1C32D8-A324-48EA-9F7F-ECD2BF14496B

Laurel Chevrolet
Ken Fichtner | 406-628-4618 Office, 406-672-5690 Cell | kfichtner@laurelchevy.com

[Retail] 2024 Chevrolet Silverado 1500 (CK10753) 4WD Double Cab 147" Work Truck (4) (✔ Complete)

Selected Model and Options

MODEL

CODE	MODEL	MSRP
CK10753	2024 Chevrolet Silverado 1500 4WD Double Cab 147" Work Truck	$43,400.00

COLORS

CODE	DESCRIPTION
GAZ	Summit White

EMISSIONS

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
FE9	Emissions, Federal requirements	0.00 lbs	0.00 lbs	$0.00

ENGINE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
L84	Engine, 5.3L EcoTec3 V8 (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 Nm] @ 4100 rpm); featuring available Dynamic Fuel Management that enables the engine to operate in 17 different patterns between 2 and 8 cylinders, depending on demand, to optimize power delivery and efficiency (Requires (G80) auto-locking differential. Not available with C*10703 Regular Cab model.)	111.00 lbs	0.00 lbs	$1,595.00

TRANSMISSION

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
MHT	Transmission, 10-speed automatic, electronically controlled with overdrive and tow/haul mode. Includes Cruise Grade Braking and Powertrain Grade Braking (Included and only available with (L84) 5.3L EcoTec3 V8 engine.)	17.00 lbs	3.00 lbs	Inc.

AXLE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
GU5	Rear axle, 3.23 ratio (Included and only available with (L84) 5.3L EcoTec3 V8 engine.)	0.00 lbs	3.00 lbs	Inc.

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Data Version: 22754. Data Updated: Jun 18, 2024 6:53:00 PM PDT.

Docusign Envelope ID: 5E1C32D8-A324-48EA-9F7F-ECD2BF14496B

Laurel Chevrolet
Ken Fichtner | 406-628-4618 Office, 406-672-5690 Cell | kfichtner@laurelchevy.com

[Retail] 2024 Chevrolet Silverado 1500 (CK10753) 4WD Double Cab 147" Work Truck (4) (✔ Complete)

PREFERRED EQUIPMENT GROUP

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
1WT	Work Truck Preferred Equipment Group includes standard equipment	0.00 lbs	0.00 lbs	$0.00

WHEELS

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
RD6	Wheels, 17" x 8" (43.2 cm x 20.3 cm) Ultra Silver painted steel (STD)	0.00 lbs	0.00 lbs	$0.00

TIRES

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
RC5	Tires, LT265/70R17C all-terrain, blackwall	18.00 lbs	18.00 lbs	$395.00

SPARE TIRE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
RHM	Tire, spare, LT265/70R17, all-terrain, blackwall (When equipped with (E63) Durabed, pickup bed, included and only available with (RC5) LT265/70R17C all-terrain, blackwall tires. Available with (ZW9) pickup bed delete and requires (RC5) LT265/70R17C all-terrain, blackwall tires.)	0.00 lbs	9.00 lbs	Inc.

PAINT

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
GAZ	Summit White	0.00 lbs	0.00 lbs	$0.00

SEAT TYPE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
AZ3	Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)	0.00 lbs	0.00 lbs	$0.00

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SEAT TRIM

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
H1T	Jet Black, Cloth seat trim	0.00 lbs	0.00 lbs	$0.00

RADIO

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
IOR	Audio system, Chevrolet Infotainment 3 system 7" diagonal HD color touchscreen, AM/FM stereo, Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)	0.00 lbs	0.00 lbs	$0.00

OPTION DISCOUNT

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
—	Option/package discount (Requires (L3B) TurboMax engine or (PEB) WT Value Package.) *DISCOUNT*	0.00 lbs	0.00 lbs	($500.00)

ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
BAQ	Work Truck Package Includes (NZZ) skid plates and (K47) heavy-duty air filter (Requires (QDV) 265/70R17 blackwall all-terrain tires or (RC5) LT265/70R17C all-terrain tires. Not available with (Z71) Z71 Off-Road Package or (VYU) Snow Plow Prep Package.)	0.00 lbs	0.00 lbs	$175.00
PCV	WT Convenience Package includes (AKO) tinted windows, (C49) rear-window defogger, (K34) cruise control and (DLF) power mirrors (Upgradeable to (DPO) trailer mirrors and includes (DD8) auto dimming rearview mirror.)	0.00 lbs	0.00 lbs	Inc.
PEB	WT Value Package includes (PCV) WT Convenience Package and (Z82) Trailering Package (Not available with (ZW9) pickup bed delete.) *GROSS*	0.00 lbs	0.00 lbs	$1,190.00
Z82	Trailering Package includes trailer hitch, 7-pin and 4-pin connectors and (CTT) Hitch Guidance (With (L84) 5.3L EcoTec3 V8 engine requires (G80) locking differential. Included with (PEB) WT Value Package.)	-4.00 lbs	19.00 lbs	Inc.

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[Retail] 2024 Chevrolet Silverado 1500 (CK10753) 4WD Double Cab 147" Work Truck (4) (✔ Complete)

ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
G80	Auto-locking rear differential (Required with (L84) 5.3L EcoTec3 V8 engine when (Z82) Trailering Package is ordered. Included with (Z71) Z71 Off-Road Package.)	0.00 lbs	2.00 lbs	$395.00
JL1	Trailer brake controller, integrated (Requires (Z82) Trailering Package.)	3.00 lbs	1.00 lbs	$275.00
K05	Engine block heater	2.00 lbs	0.00 lbs	$100.00
K47	Air filter, heavy-duty (Included with (BAQ) Work Truck Package, (Z71) Z71 Off-Road Package or (VYU) Snow Plow Prep Package.)	0.00 lbs	0.00 lbs	Inc.
KC4	Cooling, external engine oil cooler (Included and only available with V8 engines.)	0.00 lbs	0.00 lbs	Inc.
KNP	Cooling, auxiliary external transmission oil cooler (Included and only available with V8 engines.)	0.00 lbs	0.00 lbs	Inc.
KW7	Alternator, 170 amps (Included and only available with (L84) 5.3L EcoTec3 V8 engine. Not available with (L3B) TurboMax engine or (VYU) Snow Plow Prep Package.)	-2.00 lbs	0.00 lbs	$0.00
NZZ	Skid Plates (Included and only available with (BAQ) Work Truck Package, (Z71) Z71 Off-Road Package or (VYU) Snow Plow Prep Package.)	6.00 lbs	1.00 lbs	Inc.

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
AKO	Glass, deep-tinted (Included with (PCV) WT Convenience Package.)	0.00 lbs	0.00 lbs	Inc.
DLF	Mirrors, outside heated power-adjustable (Standard on Regular Cab models. Included and only available with (PCV) WT Convenience Package on Crew Cab and Double Cab models. When (PQA) WT Safety Package is ordered, includes (DP6) high gloss Black mirror caps.)	1.00 lbs	0.00 lbs	Inc.
V46	Bumper, front chrome (Requires (VJH) Chrome rear bumper and (E63) Durabed, pickup bed. Included with (PQA) WT Safety Package.)	0.00 lbs	0.00 lbs	$200.00
VJH	Bumper, rear chrome (Requires (V46) Chrome front bumper. Included with (PQA) WT Safety Package.)	0.00 lbs	0.00 lbs	$0.00

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[Retail] 2024 Chevrolet Silverado 1500 (CK10753) 4WD Double Cab 147" Work Truck (4) (✔ Complete)

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
C49	Defogger, rear-window electric (Included with (PCV) WT Convenience Package.)	0.00 lbs	0.00 lbs	Inc.
K34	Cruise control, electronic with set and resume speed, steering wheel-mounted (Included with (PCV) WT Convenience Package. Upgradeable to (KSG) Adaptive Cruise Control.)	0.00 lbs	0.00 lbs	Inc.

ADDITIONAL EQUIPMENT - SAFETY-INTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
CTT	Hitch Guidance dynamic single line to aid in trailer alignment for hitching (Included and only available with (Z82) Trailering Package.)	0.00 lbs	0.00 lbs	Inc.
	Options Total	**152.00 lbs**	**56.00 lbs**	**$3,825.00**

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Ken Fichtner | 406-628-4618 Office, 406-672-5690 Cell | kfichtner@laurelchevy.com

[Retail] 2024 Chevrolet Silverado 1500 (CK10753) 4WD Double Cab 147" Work Truck (4) (✔ Complete)

Price Summary

PRICE SUMMARY

	MSRP
Base Price	$43,400.00
Total Options	$3,825.00
Vehicle Subtotal	$47,225.00
Destination Charge	$1,995.00
Grand Total	**$49,220.00**

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CITY OF Billings

QUOTE FORM

Name:	Nick Westburg		Department:	Police
Title:	Fleet Manager		Division:	CSO
Phone #:	406-657-8229		Date:	6-20-24

ITEM(S) DESCRIPTION: Bids for a new extended cab short box 4x4 pickup for the "NEW" CSO position, per David Cardillo.

Vendor Name & Phone	Person Contacted	Unit Price	Freight/Handling Charges	Total Extended Price
Laurel Chevrolet	Ken Fitchner	$45,720.00	0	$45,720.00
Billion Auto Group	Joe Rehbein	$39,430.00	0	$39,430.00
Freemont Motors	Brent Silvia	$46,956.00	0	$46,956.00
Freemont Motors	Brent Silvia	$39,898.00	0	$39,898.00

COMMENTS: Joe Rehbein at Billion Auto is the lowest bid

Billion Auto			
Recommended Vendor		Authorized Vendor	
Nick Westburg			6-20-24
Signature		Purchasing Agent Signature	Date

DocuSign

Certificate Of Completion

Envelope Id: 5E1C32D8A32448EA9F7FECD2BF14496B
Status: Completed
Subject: Quote Form: NEW CSO Pickup
Source Envelope:
Document Pages: 31
Signatures: 1
Envelope Originator:
Certificate Pages: 1
Initials: 0
Nick Westburg
AutoNav: Enabled
westburgn@billingsmt.gov
EnvelopeId Stamping: Enabled
IP Address: 161.7.21.238
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Record Tracking

Status: Original
7/10/2024 9:51:46 AM
Holder: Nick Westburg
westburgn@billingsmt.gov
Location: DocuSign

Signer Events	Signature	Timestamp
Nick Westburg westburgn@billingsmt.gov Security Level: Email, Account Authentication (None)	**Completed** Using IP Address: 161.7.21.238	Sent: 7/10/2024 10:03:06 AM Viewed: 7/10/2024 10:03:16 AM Signed: 7/10/2024 10:03:42 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Liz Kampa kampal@billingsmt.gov Purchasing Agent Avery Dennison Security Level: Email, Account Authentication (None)	DocuSigned by: Liz Kampa 6382E28125DB4B9... Signature Adoption: Pre-selected Style Using IP Address: 161.7.21.162	Sent: 7/10/2024 10:03:44 AM Viewed: 7/10/2024 10:07:17 AM Signed: 7/10/2024 10:07:46 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	7/10/2024 10:03:06 AM
Certified Delivered	Security Checked	7/10/2024 10:07:17 AM
Signing Complete	Security Checked	7/10/2024 10:07:46 AM
Completed	Security Checked	7/10/2024 10:07:46 AM

Payment Events	Status	Timestamps

City Council Regular

Date:	08/12/2024
Title:	Songbird Community Garden - AARP grant award
Presented by:	Cole McQuillan, Project Manager
Department:	Parks/Rec/Public Lands
Presentation:	No
Legal Review:	Not Applicable
Project Number:	N/A

RECOMMENDATION

Staff recommends accepting the AARP Community Challenge grant for use at Song Bird Community gardens.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The Songbird Community Gardens non-profit organization received a grant from AARP for improvements to the community garden located on City park property near Josephine Crossing. The proposed improvements include raised planter construction, irrigation system improvements and fencing changes. The community garden's location is east of the intersection of Songbird Dr and Golden Hollow Rd. The grant award is $7,436.00 and will be used for improvements on City park property.

STAKEHOLDERS

Songbird Community Garden users will benefit from the improvements the grant will fund.

ALTERNATIVES

City Council may:

- Approve; or,
- Not Approve

FISCAL EFFECTS

There are no fiscal effects on the budget. This is a non-profit organization using $7,436.00 of grant money for improvements to City park property.

Attachments

AARP funding MOU

May 10, 2024

COMMUNITY CHALLENGE GRANT MEMORANDUM OF UNDERSTANDING

This MEMORANDUM OF UNDERSTANDING ("Agreement") serves as an agreement between **AARP**, a social welfare organization located at 601 E Street, NW, Washington, DC 20049 and **Songbird Community Garden**, a **501(c)(3) Nonprofit** located at **1826 Songbird Drive, Billings, Montana 59101** ("Organization"). Whereas, AARP wishes to grant Organization funding for the purposes set forth herein, and Organization wishes to perform the grant activities described herein. Therefore, the parties agree as follows:

1. **Funding.** AARP shall provide Organization with a one-time payment of grant funding in the amount of **$7,436.00** ("Grant Funds").

2. **50+ Focus.** Organization will use the Grant Funds to improve the local community with a focus on the needs of people age 50+ by **making public spaces more inclusive to meet the needs of diverse older adults and all residents (with a focus on people age 50 and older)** ("Goal").

3. **Project Timeline**. Organization will perform the activities described herein and **complete all projects** between the date of execution of this contract and **December 15, 2024,** at **11:59 p.m.** ("Grant Period").

4. **Scope of Grant and Anticipated Activities to be Funded.** Organization shall use the Grant Funds to undertake the following activities in **Billings, Montana** during the Grant Period and achieve the following deliverables (collectively "Grant Activities"):
    a. Organization will improve a community garden to provide opportunities for 50+ active living through gardening.
    b. Organization will engage a minimum of 50 community members as volunteers to assist our gardeners.
    c. Organization will purchase and install 8 raised garden beds (2x4x12) made of materials suitable for outdoor use, to allow gardeners of all abilities to participate in gardening activities. Installation will include soil, soil amendments, watering system, landscape fabric and other necessary ancillary equipment for each rasied bed.
    d. Organization will improve portions of the watering system in the garden.
    e. Organization will purchase and plant 5 new fruit trees to produce fruit to be distributed. Installation will include tree protection, staking, ansd soil amendments to ensure plant survival.
    f. Organization will purchase 4-5 kneeling pads with handles, especially benefiting 50+ gardeners.
    g. Organization will add AARP's logo to its Donors Board in front of the garden facing the street.
    h. Organization will host a dedication celebration with a minimum of 50 community members in attendance. At least half of the attendees will be age 50-plus.
    i. Organization will donate produce grown in the community garden weekly to local food pantries to improve the nutrition and health of community members, especially those 50-plus.
    j. Organization will share pictures and the weekly donation totals on its Facebook page, acknowledging AARP's grant.
    k. Organization will include AARP provided and/or approved branding and language that indicates AARP's support for the Challenge project as applicable:
        i. Events and Temporary Demonstrations: Signs, banners, or similar signage associated with the activity will indicate that the event or activity was funded with support from AARP

ii. Permanent Structures: Structures (benches, wayfinding signs, community gardens, tables, seating, shelters, art installations, murals, or similar structures) will include a permanent plaque or other sign that indicates support from AARP

iii. Printed Digital Resources or similar communications: Materials will include the AARP logo and mention of support from AARP

5. **Reporting Requirements.** Grantee shall submit a financial and programmatic After-Action Report to AARP, detailing all progress or achievement of the Grant Activities described herein. The report must include an itemized listing of any and all expenditures and draw-downs of the Grant Funds made during the Grant Period. Organization will submit After Action Report for the Grant Activities and other requirements in this Agreement with visuals (photos and/or video) to AARP point of contact provided in this Agreement by **December 31, 2024** ("After-Action Report Deadline"). Grantee agrees that the submission of the After-Action Report at the conclusion of the project is required by the After-Action Report Deadline and failure to submit the required report will result in the removal from the AARP website until the time of submission, and non-completion will disqualify an applicant from future AARP Community Challenge grant programs

6. **Documentation and Right to Audit.** Organization shall retain invoices, receipts, accounting records and other supporting documentation for at least five (5) years following the expiration of the Grant Period. Organization shall maintain books and records consistent with generally accepted accounting principles and good business practices. AARP retains the right to audit Organization's books and records upon reasonable notice, for the limited purpose of confirming that Grant Funds are expended and drawn down solely to conduct Grant Activities and in accordance with the terms of this Agreement.

7. **Permissible Use of Grant Funds, Repayments, and Refunds.** Organization shall use the Grant Funds exclusively for the performance of Grant Activities. AARP retains the right to receive an immediate refund of all improperly expended or unearned funds, as determined in AARP's sole and reasonable discretion, from Organization upon written demand. If Organization anticipates a change in the scope or direction of Grant Activities, it must procure prior written approval from AARP before expending Grant Funds for any activity not specifically detailed herein. Furthermore, upon the expiration of the Grant Period or if Organization fails to comply with any term of this Agreement, Organization agrees to return any unexpended portion of the Grant Funds in Organization's possession upon written demand from AARP.

8. **Term and Termination.** The effective date of this Agreement shall be the date of execution, and the Agreement shall automatically terminate on **January 31, 2025.** This Agreement may be terminated by AARP at any time and for any reason upon written notification to Organization. Upon such termination, Organization shall return all unexpended portions of the paid Grant Funds to AARP with receipts and other documentation to substantiate the returned amount within forty-five (45) days of written receipt of early termination from AARP, and AARP shall have no further obligation to provide Organization with any Grant Funds.

9. **No Implied Agency.** Nothing in this Agreement shall be deemed to create any partnership, joint venture, joint enterprise, or agency relationship among the parties, and no party shall have the right to enter into contracts on behalf of, to legally bind, to incur debt on behalf of, or to otherwise incur any liability or obligation on behalf of, the other party hereto, in the absence of a separate writing, executed by an authorized representative of the other party. Each party shall be solely responsible for its employees and contractors used to provide the Agreement.

10. **No commercial or political activity.** Both parties recognize that AARP is a non-profit, non-partisan tax-exempt organization and agree that the Grant Funds will not be used to support or oppose political candidates or initiatives. Notwithstanding any specific deliverable herein, Grant Funds shall not be used to promote any commercial product or service or for-profit entity.

11. **Prohibition on Collection of AARP Member Data.** Grantee shall not at any time collect or maintain any information from individuals that shall directly or indirectly identify such individuals as AARP members, prospects, or persons interested in AARP.

12. **Indemnification.** To the extent allowable by applicable law, each Party (an "Indemnifying Party") shall indemnify, hold harmless, and defend the other Party, its affiliates, and their respective officers, directors, employees, contractors, agents and representatives (each of whom is an "Indemnified Party") against all liability, costs, actions, suits, judgments, damages, and expenses (including reasonable attorneys' fees and court costs) arising out of or resulting from (a) the negligent, reckless or willful acts or omissions of Indemnifying Party, its officers, directors, employees, independent contractors, or agents, (b) Indemnifying Party's breach of this Agreement, including failure to provide the services and work as set forth in this Agreement; and (c) any claim that the services or work product of the Indemnifying Party provided under this Agreement infringes or violates the intellectual property or other rights of third parties, except to the extent caused by the Indemnified Party. The Parties acknowledge and agree that the indemnity specified herein will include, without limitation, indemnification for settlements or compromises of matters covered by this indemnity. The Indemnifying Party shall not settle any such suit or claim without the Indemnified Party's prior written consent if such settlement would be adverse to the Indemnified Party's interest. The Indemnified Party may, at its option, conduct the defense in any third-party action arising as described above and the Indemnifying Party agrees fully to cooperate with such defense. The obligations and rights granted in this Section shall survive the expiration and termination of the Agreement.

13. **Insurance.** Both parties agree to carry and maintain comprehensive general liability and professional liability in an amount not less than one million dollars ($1,000,000) and workers' compensation insurance in an amount as required by applicable law covering all personnel engaged in the furnishing of services under this Agreement for the duration of the Grant Period.

14. **Acknowledgment and Trademark Licenses**. Organization shall acknowledge AARP's support in all press releases, public announcements, and publicly-released documents related to the Grant Activities detailed herein. To that end, AARP grants Organization a royalty-free non-exclusive, revocable license to use its name and corporate logo solely for that purpose upon the advanced written approval of AARP in each instance. In addition, Organization grants AARP a non-exclusive, royalty-free, world-wide, license to use Organization's corporate trademark, including its name and/ or logo for the limited purpose of communications regarding the grant between AARP and Organization to AARP members, the 50+ and the general public in promotion of AARP in all media and mediums, including without limitations, broadcast, print, online and AARP membership materials until the expiration or termination of this Agreement. All trademark licenses granted under this section are non-transferrable and Organization shall not create any new use of the AARP trademark upon expiration or termination of this Agreement.

15. **Warranties.** Each Party hereby represents and warrants that: (a) it has full power and authority to enter into this Agreement and perform its obligations hereunder; (b) it is duly organized, validly existing and in good standing under the laws of the jurisdiction of its origin; (c) it has not entered into, and during the Term will not enter into, any agreement that would prevent it from complying with this Agreement; (d) it will comply with all applicable laws and regulations in its performance of this Agreement; and (e) the content, media and other materials used or provided as part of the Agreement shall comply with all applicable laws and regulations and shall not infringe or otherwise violate the intellectual property rights, rights of publicity or other proprietary rights of any third party. If necessary, Organization shall enter into written agreements and obtain written releases from third parties, in order to ensure that any work product can be used by AARP as contemplated herein.

16. **Confidentiality and Privacy.** Both parties agree to take commercially reasonable measures to protect information obtained from the other, provided information is marked "confidential" or is of such a nature that the recipient party has reason to believe it is confidential. Organization shall not rent, sell, lease, distribute, or otherwise knowingly make available to any third party any information obtained from AARP about AARP, AARP members, or any AARP activity, unless prior written authorization has been obtained from AARP or Organization is required to release information by valid subpoena or court order. This section shall survive the expiration or termination of this Agreement.

17. **Additional Terms.** Organization shall not assign or otherwise transfer the Agreement, including by change of control, to any party without the prior written consent of AARP. This Agreement represents the entire agreement between Parties and replaces any prior agreement or proposed variation. Should there be any conflict between any forms or documents exchanged by the Parties, the terms and conditions of this Agreement shall govern. This Agreement shall be amended only by mutual written agreement executed by all Parties or their respective designees. The Parties agree that this Agreement will be governed by the Laws of the District of Columbia without regard to District of Columbia conflict of laws statutes/rules. If any portion of this Agreement shall be declared illegal, void or otherwise unenforceable, the remaining provisions will not be affected, but will remain in full force and effect.

18. **Notice.** For purposes of this Agreement, the following individuals shall serve as points of contact, including delivery of reports, for both AARP and the Organization:

AARP
Mike Watson
Director, Livable Communities
601 E Street NW
Washington, DC 20049

Songbird Community Garden
Cynthia Jessee
Secretary
1826 Songbird Drive
Billings, Montana 59101

ACCEPTED AND AGREED TO BY:

AARP

By: Mike Watson

Printed Name: Mike Watson

Title: Director, Livable Communities

Date: 30 May 2024

Songbird Community Garden

By: Cynthia Jessee

Printed Name: Cynthia Jessee

Title: Secretary

Date: 5/27/24

City Council Regular

Date:	08/12/2024
Title:	Matching Grant Program - Partners for Parks Foundation donation High Sierra Dog Park
Presented by:	Cole McQuillan, Project Manager
Department:	Parks/Rec/Public Lands
Presentation:	No
Legal Review:	Not Applicable
Project Number:	N/A

RECOMMENDATION

Staff recommends accepting the donation from Partners for Parks Foundation to help fund the shade shelter at High Sierra dog park.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

Partners for Parks Foundation is donating $16,735.00 on behalf of Friends of Billings Dog Parks to help fund a shade structure at High Sierra Dog Park. Their donation will be matched by the City in the amount of $16,735.00 using the Parks Matching Grant Program approved in the FY23 budget, this might require a budget amendment to provide budget authority, and it will be brought to Council at a later date. The total project budget is $33,470.00 which includes purchase of the shade structure, 12'x12' concrete pad, and installation of the structure by a contractor.

STAKEHOLDERS

Partners for Parks are a stakeholder and will be providing the matching portion of the grant.

ALTERNATIVES

City Council may:

- Approve; or,
- Not Approve

FISCAL EFFECTS

There will be matching City funds from the Parks Matching Grant Program in the amount of $16,735.00. These funds were approved in the FY23 budget but have not been spent yet. There are no additional expenses or impacts on the current budget.

SUMMARY

Users of High Sierra dog park have been requesting a shelter for a long time. Through the Parks Grant funding and Partners for Parks, a shelter is now going to be built in the park.

Attachments

High Sierra app
Matching Grant Program

BILLINGS PARKS AND RECREATION

MATCHING GRANT APPLICATION FORM

Name of Organization(s): Friends of Billings Dog Parks

Name of Organization Representative: Rick DeVore

Address 2614 Park Ridge Lane N City: Billings State: MT Zip: 59106

Daytime Phone #: 406-661-1085 E-mail: rdevore99@hotmail.com

Briefly describe the proposed project including park name and location.

Install new 12x12 shade structure with benches at High Sierra Dog Park. Exact location to be determined by Parks Dept.

How much money are you requesting for this project? $ 16,735

How much money will your organization contribute to the project? $ 16,735

What is the expected value of donated materials and professional labor? $ 0

What is the total cost of this project? $ 33,470

When do you estimate the project can be started and completed? Summer of 2023

Please include all available items with your application:

☑ Project Budget and proof of funds

☑ Written cost estimates for work and materials

☐ Letters of intent for donated materials or professional labor

☑ Map(s) of the location

☐ Any letters of public support

☐ Organization's most recent year-end tax information or IRS Form 990 (if applicable)

☐ Organization's annual budget (if applicable)

Billings Parks and Recreation Matching Grant Program

Purpose

The Billings Parks and Recreation Department administers a grant program to promote and incentivize private donations for small projects that enhance public parks and trails, and to provide recreation facilities and lands for general public use by the citizens of Billings, Montana. This grant funding was designated by Billings City Council for FY23 to make available public dollars to match up to a 1:1 ratio.

The minimum grant award amount is $10,000 with a maximum grant amount awarded may be up to $100,000 depending on the number of other projects considered and criteria listed in this document. It is highly recommended that organizations/individuals discuss the project with the Parks and Recreation department prior to submitting a project for approval. Matching funds may be in any of the following forms:

- Cash
- Capital equipment, materials, or other permanent components
- Professional labor (general volunteer labor is not eligible for matching funds)

Applicant must have all contributions secured at time of application with the ability to provide proof of funds and/or letters of intent for donation of equipment, materials, and professional labor. All written estimates for work and materials must be current. All projects will require recommendation by the Parks and Recreation Department, and approval from the Parks, Recreation and Cemetery Advisory Board (Park Board) and if necessary, approval from City Council.

Application Cycles

Applications must be submitted to the Parks and Recreation Office no later than 5:00 p.m. on the first Monday of each quarter for review by the Parks and Recreation Department and the Park Board. The first applications will be reviewed on January 11th and quarterly thereafter. Applications received after the deadline will not be considered until the next scheduled Park Board meeting of the upcoming quarter. Applications will be accepted until all of the funding is allocated.

Projects Eligible for Funding

1. Capital improvements to land and buildings including, but not limited to: excavation and grading athletic fields, construction of structures or buildings to facilitate recreation programs or host public use, trail construction or improvements, sports courts, horticulture materials, parking, sports lighting, and restrooms.
2. Capital construction costs for utilities – water, sewer, electric, telephone.
3. Freight or delivery costs of equipment
4. Land acquisition.

Projects Not Eligible for Funding

1. Routine maintenance
2. Uniforms or other program supplies such as bats, balls, etc.
3. Land development as part of required parkland dedication or projects using funds generated through a neighborhood SID.
4. Membership fees
5. Awards, plaques, and monuments

6. Salaries (i.e. fees for coaches or referees)
7. Liability insurance

Project Application Information:

List all source(s) and amount(s) of financial match to the city share. Describe any additional sources of funding or resources, particularly if they are from partners in the project, which will be used to complete the project.

The Parks and Recreation Department requires that this grant be matched at a minimum ratio of 1:1 by the donor. This grant will favor projects that involve partnerships among that support the leveraging of resources and the extent of that leverage to allow the project budget to exceed the 1:1 match.

For acquisition projects, provide the reason(s) for the acquisition, the number of acres to be acquired, and a description of the property. Explain whether the acquisition creates a new public park or recreation area or expands an existing site and any types of resources and features on the site that make it unique, as well as any constraints.

For development projects, provide a description of the physical improvements and/or facilities that will be developed with grant assistance. Explain whether the project involves new development, rehabilitation, and/or replacement of existing facilities. Include a site sketch depicting improvements (or examples of similar projects).

For all types of projects, the project application should address:

1. How the project supports initiatives and long term plans within the city.
2. How the proposal implements recreation opportunities as presented in the Comprehensive Master Plan or a specific Park Master Plan, or Bikeway and Trail Masterplan and how this proposal was selected. If applicable, how the project implements or supports priorities of other relevant planning documents. Projects must be part of an existing Park Masterplan or relevant city planning document.
3. The new types of recreation opportunities and capacities that will be created as a result of the acquisition and/or development.

Project Location and Site Maps

An aerial map of the project location must be submitted showing the neighborhood/community indicating the general location of the project and any existing recreation resources adjacent to the project site.

Review

Applications for project funding will be submitted for review to the Parks, Recreation and Cemetery Advisory Board after initial review and approval from the Parks and Recreation Department. The project must not require any zoning action and must demonstrate public access. The project should demonstrate a clear need for financial assistance (factors such as all other available financial resources and the organization's total budget will be considered). Applications recommended for approval by the Parks and Recreation Department will be forwarded to the Park board, and if necessary, City Council, for final project approval and fund allocation.

Evaluation Criteria

1. The extent to which the project will improve recreational opportunities and address a neighborhood/community recreational deficiency

Higher priority will be given to projects that create opportunity in an area with no other such resources within a reasonable service area, or significantly rehabilitate or enhance an existing park/recreation opportunity in an area with no other such resources within a reasonable service area, or is otherwise severely underserved.

2. The extent to which the community participated in project development and the extent of support of government agencies and elected officials

Higher priority will be given to projects that have gone through a formal planning process or have significant support from citizens, neighborhood leaders, or community groups. Letters (or emails) of support from citizens, community organizations, and elected officials may be included as appropriate.

3. The extent to which the project will leverage financial or in-kind support from sources in the public, private, and/or non-profit sectors and addresses the match requirement of the grant

Higher priority will be given to projects involving multiple and diverse partnerships and that exceed the required 1:1 match, especially from non-public sources.

4. The viability and reasonableness of the project budget as it relates to the scope of work

Higher priority will be given to clear and detailed projects budgets that contain cost items that are reasonable and clearly related to the project's scope.

5. The strength of the project's alignment with the Billings Parks and Recreation Comprehensive Master Plan, Individual Park Master Plans, or other city planning documents

Higher priority will be given to projects that address a specific identified priority or goal as well as that of other city, community revitalization, and/or economic development plans.

6. The readiness of the project

Higher priority will be given to projects that exhibit a high degree of confidence that they can begin within one year and be completed in three. Lower priority will be given to projects with plans are still at the concept stage and/or the project seems to face implementation challenges, and where the timeline is scoped out only in broad terms.

Conditions

1. Grant funding must allow any citizen of Billings to participate in any program or use any facility that results or benefits from this grant. Citizens may not be able to participate or use a facility at the time of their choice due to scheduling conflicts. However, blanket restrictions or extraordinary fees may not be charged to restrict public access.
2. Matching funds must be committed before the City will enter any agreement.
3. Projects may not use other local public dollars as part of the match unless appropriated by City Council.
4. Projects must have a minimal impact on maintenance operations of the Parks and Recreation Department.
5. The grantee shall not discriminate against any person by refusing to furnish such person services or privileges offered to or enjoyed by all citizens of Billings, nor shall the Grantee or its employees publicize the facilities provided hereunder in any manner that would directly or influentially reflect on the patronage of any person because of race, creed, color, sex, religion, or national origin.
6. A legal agreement shall be signed by the organization/ individuals and the City Administrator, stating among other provisions; (1) if a reasonable project timeline for completion is not adhered to (2) that if the primary purpose of the project is changed without proper consent or (3) the public is denied reasonable access, the City has the option to pursue other uses of the funds as outlined in the agreement.
7. All projects must take place on city parkland or city-owned land otherwise used for recreation purposes and will be managed/overseen by City Staff in accordance with all outlined agreements, city ordinances, state or federal law.

City Council Regular

Date:	08/12/2024
Title:	Centennial Park Tree Donation - Faith E. Church
Presented by:	Cole McQuillan, Project Manager
Department:	Parks/Rec/Public Lands
Presentation:	No
Legal Review:	Not Applicable
Project Number:	N/A

RECOMMENDATION

Recommend accepting the donation for tree purchases.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

Faith E. Church has generously donated $3,325.00 for the purchase of trees to be planted at Centennial Park.

ALTERNATIVES

City Council may:

- Approve; or,
- Not Approve

FISCAL EFFECTS

The donation will help offset costs for the Forestry Division, allowing the division to allocate resources to other needed areas within the park system.

City Council Regular

Date:	08/12/2024
Title:	NorthWestern Energy charitable team participation grant - Poly Vista Park trees
Presented by:	Cole McQuillan, Project Manager
Department:	Parks/Rec/Public Lands
Presentation:	No
Legal Review:	Not Applicable
Project Number:	N/A

RECOMMENDATION

Recommend accepting the donation of $1,100 from NorthWestern Energy towards the purchase of trees at Poly Vista Park.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

Volunteers from NorthWestern Energy participated in a volunteer day project at Poly Vista Park on April 26th, 2024. Their volunteers worked with the Parks Community Outreach Coordinator and the Parks Forestry Division to plant trees. For each employee that participated, $100 is being donated towards the costs of the trees used for the tree planting.

11 employees x $100 = $1,100 total donation

ALTERNATIVES

City Council may:

- Approve; or,
- Not Approve

FISCAL EFFECTS

The donation will help offset the cost of the trees for the Forestry division.

Attachments

NW Energy participation

NorthWestern Energy | Community Works

NorthWestern Energy Community Works
CHARITABLE TEAM PARTICIPATION GRANT

EMPLOYEE

Employee: Please complete this section and have an authorized representative of the recipient organization complete the other section.

Event in Which You Participated: Tree Planting

Location of Event: Poly Vista Park — Date of Event: April 26, 2024

Sponsor Organization: Billings Parks and Recreation

1. Employee Name: Lisa Perry — Hours Volunteered: 4
   Work Location: Billings
2. Employee Name: Cody Lux — Hours Volunteered: 4
   Work Location: Billings
3. Employee Name: Erica Pierce — Hours Volunteered: 4
   Work Location: Billings
4. Employee Name: Kevin Deckert — Hours Volunteered: 4
   Work Location: Billings
5. Employee Name: Sarah Kaufman — Hours Volunteered: 4
   Work Location: Billings
6. Employee Name: Jason Blackford — Hours Volunteered: 4
   Work Location: Billings
7. Employee Name: Tanner Allen — Hours Volunteered: 4
   Work Location: Billings

(Please attach a separate sheet for additional employees)

ELIGIBLE ORGANIZATION *(please print)*

This section to be completed by authorized representative or eligible organization

Organization Name: City of Billings — TIN: _____ — Phone: 406.657.8308

Mailing Address: 390 N 23rd St — City: Billings — State: MT — Zip: 59101

Email: millironj@billingsmt.gov

What is the primary purpose of your organization? Parks maintenance and recreation programming

I certify that the individual(s) named fully participated in the above referenced event. I further certify that this organization is recognized by the Internal Revenue Service as a 501(c)(3) tax-exempt organization or an affiliate thereof.

Authorized Signature: Jake E. Milliron — Date: 5/20/24

Print or Type Name: Jake Milliron

Print or Type Title: Community Outreach & Engagement Coordinator

Please return completed form to NorthWestern Energy, 11 E. Park, Butte, MT 59701, or email to colleen.mcdonald@northwestern.com.

NorthWestern Energy | Community Works

NorthWestern Energy Community Works
CHARITABLE TEAM PARTICIPATION GRANT

EMPLOYEE

Employee: Please complete this section and have an authorized representative of the recipient organization complete the other section.

Event in Which You Participated: Tree Planting

Location of Event: Poly Vista Park Date of Event: April 26, 2024

Sponsor Organization: Billings Parks and Recreation

1. Employee Name: Jeff Henckel Hours Volunteered: 4
   Work Location: Billings
2. Employee Name: Tanna House Hours Volunteered: 4
   Work Location: Billings
3. Employee Name: David Hood Hours Volunteered: 4
   Work Location: Billings
4. Employee Name: Tim Harada Hours Volunteered: 4
   Work Location: Billings
5. Employee Name: _____ Hours Volunteered: _____
   Work Location: _____
6. Employee Name: _____ Hours Volunteered: _____
   Work Location: _____
7. Employee Name: _____ Hours Volunteered: _____
   Work Location: _____

(Please attach a separate sheet for additional employees)

ELIGIBLE ORGANIZATION *(please print)*

This section to be completed by authorized representative or eligible organization

Organization Name: City of Billings TIN: _____ Phone: 406.657.8308

Mailing Address: 390 N 23rd St. City: Billings State: MT Zip: 59101

Email: millironj@billingsmt.gov

What is the primary purpose of your organization? Parks maintenance and recreation programming

I certify that the individual(s) named fully participated in the above referenced event. I further certify that this organization is recognized by the Internal Revenue Service as a 501(c)(3) tax-exempt organization or an affiliate thereof.

Authorized Signature: Jake E. Milliron Date: 5/20/24

Print or Type Name: Jake Milliron

Print or Type Title: Community Outreach & Engagement Coordinator

Please return completed form to NorthWestern Energy, 11 E. Park, Butte, MT 59701, or email to colleen.mcdonald@northwestern.com.

City Council Regular

Date:	08/12/2024
Title:	Acceptance of Donation from the Yellowstone County DUI Task Force in the Amount of $2,000
Presented by:	Rich St. John, Police Chief
Department:	Police
Presentation:	No
Legal Review:	Not Applicable
Project Number:	N/A

RECOMMENDATION

Staff recommends that City Council accept the donation from the Yellowstone County DUI Task Force in the amount of $2,000.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

Council policy requires that any donation greater than $500 must be approved by the City Council. City Council is being asked to accept a donation in the amount of $2,000 from the Yellowstone County DUI Task Force. The donation will be used to purchase Portable Breath Testers (PBT) and associated supplies.

ALTERNATIVES

City Council may:

- Approve the donation to the Billings Police Department in the amount of $2,000 or;
- Disapprove the donation to the Billings Police Department in the amount of $2,000 and Billings Police Department will use the General Fund to purchase PBT's and associated supplies.

FISCAL EFFECTS

There is no impact on the General Fund.

City Council Regular

Date:	08/12/2024
Title:	2025 Unified Planning Work Program (UPWP)
Presented by:	Lora Mattox
Department:	Planning & Community Services
Presentation:	No
Legal Review:	Not Applicable
Project Number:	N/A

RECOMMENDATION

The Technical Advisory Committee (TAC) along with other City staff recommends that the Billings City Council approve the FY25 UPWP and forward a recommendation of approval to the Policy Coordinating Committee (PCC) scheduled to meet on August 20, 2024.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The City-County Planning Division is presenting the Draft 2025 Unified Planning Work Program (UPWP) for the Billings Metropolitan Planning Organization (MPO) to the Billings City Council for review and recommendation to the Policy Coordinating Committee (PCC). The TAC reviewed and recommended approval of the UPWP to City Council, Board of County Commissioners and Planning Board at its meeting on July 18. The UPWP is primarily for programming federal funds that Billings receives from the Federal Highway Administration (FHWA) for transportation planning and the Federal Transit Administration (FTA) for transit (MET) planning. These funds are passed through the Montana Department of Transportation (MDT). All transportation planning activities are included in the UPWP to represent a comprehensive document for the urban transportation planning program. This UPWP proposes planning activities for Federal Fiscal Year 2025, running from October 1, 2024, through September 30, 2025, and corresponds directly with the Planning Division's annual work plan.

Significant changes in this year's program include:

- Funding to maintain the Billings MPO Travel Demand Model, staff is anticipating that the ability to access the model in conjunction with the City of Billings Transportation System Study proposed will assist with review of proposed changes to road design and functionality;
- The review and modification of the 2023 Long Range Transportation Plan Project list and MPO Planning Boundary to comply with recent recommendations from FHWA;
- Update to the Mobile Trail Application;
- Completion of the transportation elements of the West End and Billings Heights Neighborhood Plans;
- The 21st Street Underpass Study (carry over from 2024);
- Bike Share RFP; and
- An update to the City of Billings Complete Streets Progress Report also in conjunction with the City of Billings Transportation System Study.

The Transit section is Chapter II of the UPWP. The document is consistent with past programs in both content and format.

STAKEHOLDERS

The local review of the UPWP each year involves public discussion sessions, work sessions, and regular business meetings of the City Council, Yellowstone County Board of County Commissioners, and Yellowstone County Board of Planning (Planning Board). The Planning Board also conducts a legally advertised public hearing at one of its meetings to review the UPWP. The public can provide comments, ask questions at any of these meetings, as well as provide formal public testimony at the Planning Board hearing.

ALTERNATIVES

City Council may:

- Approve the UPWP as drafted and give a positive recommendation to the PCC.
- Make recommendation to PCC on amendments to the program document.
- Reject the program and give a negative recommendation to the PCC. Rejection of the UPWP would conflict with the

operations of the Billings MPO, lead to a significant reduction in funding for planning activities in Billings and Yellowstone County, and affect staff, resources, and future transportation planning processes and programs.

FISCAL EFFECTS

Approval of the 2025 UPWP allows the City to access federal funds for transportation planning in the community. Federal and local funds are combined to provide most of the planning work done by the Planning Division for the City and the County. If the UPWP is not approved, there would be a significant loss of resources for community planning, and the community's ability to manage transportation planning projects and programs would be severely limited.
The estimated breakdown of funding sources for the FY 2025 UPWP is as follows:
- $274,000 Planning Dept. Fee Revenue (City of Billings)
- $170,000 Planning Dept. Fee Revenue (Yellowstone County)
- $642,650 Yellowstone County Planning Levy
- $1,121,534 Federal Planning (PL) Allocation

Total Local and Federal Program Funding (UPWP): $2,208,184

SUMMARY

The TAC and other City staff recommend that the City Council approve the FY25 UPWP and forward a positive recommendation to the Policy Coordinating Committee (PCC) scheduled to meet on August 20, 2024.

Approval of the UPWP grants access to federal funds for transportation planning, combining federal and local funds to support most planning work. Without approval, community planning resources would be significantly reduced, limiting the management of transportation projects.

Attachments

Draft 2025 UPWP

Billings Urban Area

Unified Planning Work Program

(UPWP)

Federal Fiscal Year

2025

Prepared By:

Billings/Yellowstone County Planning Division
2825 3rd Avenue North, 4th Floor
Billings, Montana 59101

In Cooperation With:

Montana Department of Transportation
Federal Highway Administration
Federal Transit Administration

UNIFIED PLANNING WORK PROGRAM

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INTRODUCTION

The Billings Urban Area planning process is organized and conducted in a cooperative, coordinated, and comprehensive manner. The Yellowstone County Board of Planning, as the designated Metropolitan Planning Organization (MPO), is charged with the responsibility of administering the planning process. Under federal regulations, an MPO must be established for urban areas with populations greater than 50,000 in order to receive federal funds for construction projects and transportation planning. This document, the Billings Urban Area Unified Planning Work Program (UPWP), and a companion document, the Prospectus, is the foundation upon which the planning process is based.

The UPWP is developed each year, and once adopted and approved by FHWA and FTA, is in effect from October 1 to September 30. The UPWP contains a task-by-task discussion of projects, which are to be undertaken during the program year. It also contains appropriate funding information, staffing information, and a schedule for each project. The UPWP undergoes a comprehensive review at the local, state, and federal levels each year.

This year, Federal Fiscal Year 2025, the format for work program activities conforms to Federal Transit Administration (FTA) Ch 2 pt 4 of FTA Circular 8100.1D. The Montana Department of Transportation and the Yellowstone County Board of Planning have mutually agreed upon use of this format.

The UPWP is a detailed description of projects, which occur on a routine basis. Once adopted, the document is only amended if there is a change in the planning process. The UPWP also contains information pertaining to the organization of the planning process, agencies involved, and agreements between agencies involved in the process.

Cost overrun guidelines have been established by the Montana Department of Transportation and agreed to by the Yellowstone County Board of Planning. Those guidelines will determine the allowable overruns for any work program element. Overruns that surpass those outlined in the guidelines will require a UPWP amendment.

This document includes two chapters, Highway and Transit. Each chapter contains individual work elements. These work elements describe work the planning and transit staff will undertake in the program year as well as work accomplished in the past year. Also included is a breakdown of funding sources which include, Planning (PL) funds and Local (City & County) funds which are used to provide funding for non-PL eligible activities. Priorities this year include completing the Heights Neighborhood Plan, 21st Street Underpass Safety, Roadway, and Multi-Modal Improvement Study, the development of a Bike Share Request for Proposals, an update of the Complete Streets Progress Report, an update to the Trail App, a Long-Range Transportation Project List Audit and plan modification, and other projects.

IIJA/BIL requires an annual 2.5 percent of an MPO's PL allocation to be set aside for safe and accessible transportation options (SATO). To date, the MPO in FY24 is anticipating expending $25,900. This included expenditures in the update to the Pedestrian/Bicycle Plan, the West End and Billings Heights Neighborhood Plan. The FY 25 set-aside is estimated at $20,492. The MPO will program expenditure of the remaining required set-aside in this year's projects. Note: PCC as a governing body has not formally adopted any policy outside the Federal Mandate for Alternative Modes. Any reference to Complete Streets in this document refers to the City of Billings only.

DATES OF LOCAL APPROVAL

TAC –7/18/24
PLANNING BOARD –8/13/24
COUNTY COMMISSION –8/6/24
CITY COUNCIL –8/12/24
PCC –8/20/24
MDT- FWHA -

CHAPTER I

YELLOWSTONE COUNTY BOARD OF PLANNING

SECTION I UNIFIED PLANNING WORK PROGRAM

100 PROGRAM SUPPORT & ADMINISTRATION

100 PROGRAM ADMINISTRATION

OBJECTIVE

- To administer the area-wide planning process.
- To support the Board of Planning and other Boards, Commissions, and the City Council and County Commissioners in decision-making activities in the planning process.
- To engage in administrative and financial actions related to identified planning activities and to prioritize those activities.
- To enhance staff skills and maintain staff exposure to the "state-of-the-art" in planning practice and computer software.
- To maintain contact with, provide input to, and receive feedback from various local, state and federal agencies, committees and groups during the planning process.

ACCOMPLISHMENTS - FISCAL YEAR 2024

Conformance with federal, state, and local administrative and regulatory requirements, as well as maintenance of planning operations was achieved for FY24.

Members of the planning staff attended various professional meetings, workshops, and conferences at which planning, transportation, transit, bicycle/pedestrian and related topics were presented and discussed.

Specifically, the City-County Planning Division (Planning Division) and members of other local, state and federal departments and agencies actively participated in a diverse set of local meetings, including the Billings Technical Advisory Committee (TAC), Policy Coordinating Committee (PCC), Billings & Yellowstone County Zoning Commissions and Boards of Adjustment, Board of Planning, City Annexation Committee, City Development Process Review Committee, Community Development Board, Public Works (formerly the Traffic Control) Board, Bicycle and Pedestrian Advisory Committee, Historic Preservation Board and others. Staff also participates in meetings with MDT and the other MPO's quarterly to discuss activities and issues. Billings MPO also meets with MDT to discuss project coordination and issues.

Planning staff received updates in computer software programs for the geographic information system and its application to mapping data layers such as streets, land use, address, ownerships and environmental data. This GIS information is vital to provide to consultants for local plan development. Staff regularly utilizes an application tracking and project management software system that integrates the existing City building permit, finance and land management software, as well as coordinated subdivision and development project reviews across City and County departments. This software allows for electronic submittal of building, sign, fence and exempt plats for local review. Staff also reviewed/updated the City Annexation Policy and Limits of Annexation Map and assisted in updates to the

City's Capital Improvement Plan (CIP). Implementation of the City of Billings Complete Streets Policy is ongoing with the continued collection of data to be incorporated into the City of Billings Complete Streets Status Report that is updated and published every three years. Implementation of the Billings Community Transportation Safety Plan will continue with reporting to MDT as required.

Online permitting continues to have a positive impact on development.

PROPOSED ACTIVITIES - FISCAL YEAR 2025

All administrative functions of the Planning Division will be performed under this work element. Program management activities will include, but not be limited to the following:

1. Correspondence
2. Public Relations
3. Employee Guidance, Supervision, and Training
4. Program Organization and Management
5. Consultant Liaison Activities
6. Staff Meetings
7. Negotiations
8. Preparation of Contracts
9. Performance Monitoring
10. Office Equipment Acquisition
11. Budget Management and Administration

Federal regulations require that performance measures and goals be established to monitor the performance of the region's transportation system.

The MPO will work with federal, state and local agencies to improve current performance tracking methods. Performance measures will be tracked on the MPO website and regular reporting will be provided to the Transportation Policy Coordinating Committee, MPO committees and the general public depending on the availability of related data.

With the refilling of the Planner 1 positions, senior staff has had the ability to undertake a few neighborhood planning efforts this last year and will continue in this next year with the initiation of the update to the Growth Policy, and land use plan for the newly opened Skyway Drive area. These projects have been identified with local funding.

PL Eligible Activities

- As per the MPO's public participation plan and ongoing public outreach efforts, the planning staff will make available the documents and guidelines for transportation planning activities to the community, as well as keep abreast of federal and state requirements as they relate to the overall planning processes. These activities may include distribution of the Billings Area Bikeway and Trail Master Plan (soon to be the Billings Area Pedestrian and Bicycle Master Plan) to community organizations or individuals, distribution of the current Billings Area Tour Map for bicycle and pedestrian users and visitors, distribution and explanation of the latest Billings Urbanized Area Traffic Count Map and Bicycle Count Map, explanation and distribution of the MPO's public participation plan to groups involved or interested in transportation planning processes in the community, and explanation and information dissemination of the TA or other grant programs to possible project applicants in the community.
- Staff will monitor the PL & Memorandum of Agreement as necessary to meet the requirements of the IIJA or any new legislation they may be approved in the upcoming fiscal year.

- Quarterly progress and expenditure reports will be prepared and transmitted to the Montana Department of Transportation (MDT) in order to maintain federal funding support.
- The FY 2025 UPWP will be continually appraised and monitored in terms of content and budget allocations and will be revised when deemed necessary.
- The Fiscal Year 2026 UPWP will be developed under this work element.
- The Board of Planning, Board of County Commissioners and City Council will be kept informed of the activities of the staff and their progress in completing the approved UPWP.
- All planning staff will participate in recognized and approved training programs in order to improve staff skills and capabilities. Planning expertise will be maintained through enrollment in appropriate planning and transportation-related courses at area colleges, workshops, seminars, webinars and conferences.
- Staff will adapt software programs to effectively utilize traffic data and continue computer-training programs.
- The use of PL funds for out-of-state travel and/or registration fees for the above or other purposes will continue to be subject to prior approval of MDT.
- The MPO TA Program administration will be funded through this work element.
- The Infrastructure Investment and Jobs Act (IIJA) will be reviewed so staff may become familiar with changes affecting the metropolitan planning process.
- Transportation Planning Intern, to mainly assist in Active Transportation duties including provide information to the Public Works Board, Bicycle and Pedestrian Advisory Committee and others. Data collection as it pertains to Active Transportation
- Planning activities pertaining to Bicycle-Pedestrian in this work element will include:
  - Work field inspections, handle complaints and investigate problem areas of the Bike/Pedestrian system.
  - Presentations as needed.

Locally Funded Activities

- General administrative activities will include maintenance of files, library documents, daily correspondence and preparation of necessary periodic reports.
- Interagency committee participation is included in this work element.
- All staff members will continue to participate in and encourage increased cooperation between state and local agencies, departments and governing bodies.
- The Planning Division will serve both as a coordinator of and a participant in meetings and committees.
- Planning Division involvement will include participation with such agencies as the Housing Authority, Big Sky Economic Development (BSED), Air Pollution Control Board, RiverStone Health (City-County Health Department), Healthy by Design, legislative study committees, and other agencies.
- Staff will continue to implement long-term document storage through virtual servers and cloud storage platforms.

STAFFING

24.5 Staff Months – City/County Planning

FUNCTIONAL AGENCY RESPONSIBILITY

The Planning Division will be responsible for administering the area-wide planning process for the City and County.

PRODUCT

- An ongoing administrative program focused primarily on effective and expeditious implementation of this UPWP.

- The continual enhancement of the Planning Division staff skills and knowledge.
- Maintenance of a coordinated, comprehensive, and cooperative planning process that is endorsed and supported by the local community.
- The development of the FY26 UPWP.

FUNDING SCHEDULE - ADMINISTRATION

FUNDS PROGRAMMED - FISCAL YEAR 2024

FUNDING SOURCE

AGENCY	PL	LOCAL	TOTAL
MPO	$280,500	$229,500	$510,000
TOTAL	$280,500	$229,500	$510,000

DISBURSEMENT PERCENTAGE

AGENCY	PL	LOCAL	TOTAL
MPO	55	45	100

FUNDS PROGRAMMED - FISCAL YEAR 2025

FUNDING SOURCE

AGENCY	PL*	LOCAL	TOTAL
MPO	$295,900	$242,100	$538,000**
TOTAL	$280,500	$229,500	$510,000**

*The matching ratio is Federal PL--86.58% and State match-13.42%.

** Record Keeping via virtual servers and cloud storage, scanning - $8,000, Transportation Planning Intern $10,000.

101 SERVICE

OBJECTIVE

- To coordinate the dissemination of information and exchange of ideas between planning agencies and the interested public, decision-makers, and other departments, agencies, and organizations related to the Billings MPO.

ACCOMPLISHMENTS - FISCAL YEAR 2024

Members of the planning staff were involved in a wide range of service tasks. Planning services included presentations related to roadways and alternative transportation, responding to citizen inquiry and complaints regarding streets, subdivision layout, site distance, zoning request, conformance with the 2024 Transportation Plan and the Billings Area Bikeway and Trails Master Plan, City of Billings 2016 Growth Policy, the Lockwood Growth Policy and various neighborhood and community plans.

Staff presented transportation planning information to its organization and agency partners as needed for educational and decision-making purposes. Planning staff also shared information with the community and stakeholders throughout the development of several planning efforts.

PROPOSED ACTIVITIES - FISCAL YEAR 2025

PL Eligible Activities

- Staff is targeting webinars which educate staff and public on the transportation planning process and funding as related to the operation of the MPO.
- The Planner I position will also be working within this element. These positions will provide transportation and related planning information to the general public and interested organizations.
- Planning Division and Transportation Planning staff continually look at ways to disseminate and provide information on transportation activities, social media posts addressing transportation safety, and upcoming events.

Locally Funded Activities

- Staff will continue to develop and use website tools to enable citizens to access information on upcoming planning activities, board and commission meetings, and recent land use applications, as well as interact with various planning processes through email notification and online comment programs. Staff will look at implementing citizen access to the Questys System software for access to historical data related to transportation, zoning and other planning applications.
- Continue increasing community and agency awareness of the interrelationships between land use development and transportation needs through dissemination of information and drafting of planning documents that incorporate both elements together.

STAFFING

4 Staff Months – City/County Planning

FUNCTIONAL AGENCY RESPONSIBILITY

As Assigned.

PRODUCT

- A responsive and flexible planning process utilizing staff capable of providing short-term findings and recommendations, as well as ongoing customer service to the public on all levels of planning projects and regulations.
- Provide transportation related webinars to staff, local officials and general public to educate on current transportation issues.
- In addition to the transportation specific webinars, staff also provides general planning webinars that are advertised to all city staff, local officials and the general public. These webinars are scheduled routinely and can include up to 3 webinars a month. Participation anticipated at these webinars is 5-10 person per viewing. This number can fluctuate depending on the topic. Staff participation is approximately 3-5 per viewing contingent on scheduling.

FUNDING SCHEDULE - SERVICE

FUNDS PROGRAMMED - FISCAL YEAR 2024

FUNDING SOURCE

AGENCY	PL	LOCAL	TOTAL
MPO	$32,000	$32,000	$64,000
TOTAL	$32,000	$32,000	$64,000

DISBURSEMENT PERCENTAGE

AGENCY	PL	LOCAL	TOTAL
MPO	50	50	100

FUNDS PROGRAMMED - FISCAL YEAR 2025

FUNDING SOURCE

AGENCY	PL*	LOCAL	TOTAL
MPO	$32,500	$32,500	$65,000
TOTAL	$32,500	$32,500	$65,000

*The matching ratio is Federal PL--86.58% and State match-13.42%.

102 CITIZEN INVOLVEMENT

OBJECTIVE

- To solicit information concerning community values and goals and to receive community input into the development of plans and projects.

ACCOMPLISHMENTS - FISCAL YEAR 2024

Numerous meetings with service clubs, civic groups, and professional organizations were attended by staff members to discuss all facets of local planning. The Planning Board used extensive public input to review and receive comments on a wide range of planning issues throughout the City and County. Meetings of neighborhood task force organizations and neighborhood advisory committees were also attended as requested to answer questions and review long-range planning issues, particularly related to transportation planning and projects, as well as code enforcement complaints. Projects specifically related to citizens and citizen boards included the update to the 2016 Pedestrian/Bicycle Master Plan and the final development of the Phase II Safe Routes to School Plan.

PROPOSED ACTIVITIES - FISCAL YEAR 2025

PL Eligible Activities

- Outreach to the public and all affected jurisdictions for ongoing transportation projects, including but not limited to several MDT planning and construction projects such as the North Billings Bypass, 1st Avenue North reconstruction, 6th Street Underpass project and several MPO projects. The MPO has several projects that will be completed and initiated this upcoming year including the completion of the update to the 2016 Bike/Ped plan as well as the new transportation planning studies identified in this UPWP.
- The staff will continue to support the Bicycle and Pedestrian Advisory Committee. The Committee is responsible for forwarding recommendations to the Planning Board and governing bodies on bicycle safety, bike lanes, pedestrian safety and access, and other matters. The group will be involved in the nomination and review of TA Program eligible projects, bicycle and pedestrian signing and safety projects, grant applications for non-motorized transportation projects, and community education and outreach on bicycle and pedestrian safety within the MPO.
- The MPO has several planning efforts this year and next, as part of its continuous efforts to engage the public in these transportation planning efforts, staff will be actively engaged with the City of Billings Public Information Officer (PIO) to push information and public participation opportunities to the community.
- TAC and PCC meetings will be held, and meeting information disseminated as necessary.
- Staff will continue to update and maintain the MPO's website to provide the most current up to date information to the community.
- Staff will utilize web-based GIS and web mapping software for assistance in transportation planning.
- Some of the specific projects that will involve community participation include the completion of the update to the Bike and Ped Plan, an update to the Complete Street Progress Report, a Bike/Scooter Share RFP, and other transportation planning elements identified in Work Element 302. These projects will include extensive public participation and solicitation.

Locally Funded Activities

- Meetings with various citizen groups will be coordinated and attended for the purpose of soliciting information and ideas on a broad range of planning issues within the Billings Urban Area and throughout Yellowstone County.

- Community participation using new tools and techniques will also be included in all planning studies proposed within this document.
- Staff will utilize web-based GIS and Web mapping software for assistance in land-use planning.

STAFFING

6.0 Staff Months – City/County Planning

FUNCTIONAL AGENCY RESPONSIBILITY

City/County Planning

PRODUCT

- A comprehensive and coordinated solicitation and collection of public opinions in order to accurately reflect the preferences and priorities of the citizens within the Billings Urban Area.
- An enhanced integrated web-based public participation software that includes MPO and general planning projects and procedures and other pertinent information.

FUNDING SCHEDULE - CITIZEN INVOLVEMENT

FUNDS PROGRAMMED - FISCAL YEAR 2024

FUNDING SOURCE

AGENCY	PL	LOCAL	TOTAL
MPO	$50,000	$50,000	$100,000
TOTAL	$50,000	$50,000	$100,000

DISBURSEMENT PERCENTAGE

AGENCY	PL	LOCAL	TOTAL
MPO	50	50	100

FUNDS PROGRAMMED - FISCAL YEAR 2025

FUNDING SOURCE

AGENCY	PL*	LOCAL	TOTAL
MPO	$51,000	$51,000	$102,000
TOTAL	$51,000	$51,000	$102,000

*The matching ratio is Federal PL--86.58% and State match-13.42%.

200 GENERAL DEVELOPMENT & COMPREHENSIVE PLANNING

200 Community Planning

OBJECTIVE

- To maintain records and make projections of population and dwelling unit data, land use information, employment data, and to maintain adequate financial records, files and reports.
- To provide current, accurate information pertaining to the quantity of residential, commercial, industrial, and public land in the MPO and across the County.
- To summarize and analyze development trends and to provide visual information to the City Council, County Commission, Planning Board and the public during the public input process for transportation and land-use decision making.
- To recommend implementation of the goals, policies, and strategies of the adopted 2016 City of Billings and Lockwood Growth Policies.
- Implementation of Long-Range Transportation Plan and Planning Studies.
- The current ten planning factors have been reviewed and incorporated in this UPWP. The factors are:

    1) Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.
    2) Increase the safety of the transportation system for motorized and non-motorized users.
    3) Increase the security of the transportation system for motorized and non-motorized users.
    4) Increase the accessibility and mobility of people and for freight.
    5) Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth, housing and economic development patterns.
    6) Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.
    7) Promote efficient system management and operation.
    8) Emphasize the preservation of the existing transportation system.
    9) Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation; and
    10) Enhance travel and tourism.

ACCOMPLISHMENTS - FISCAL YEAR 2024

Staff reviewed and analyzed the most current release of the 2020 Census and American Community Survey (ACS) data. Current ACS data is updated and placed in various databases as it has become available. Data gathered and updated included annual information related to population estimates for city and counties within the State of Montana. This annual information is used by the public and public agencies for planning purposes. The ACS is accessed for review and dissemination, and updated information released by the US Census Bureau in regard to commuting patterns. Other data gathered includes:

- Building Permits, Demolition Permits, Electrical Permits, Subdivision Applications, Zoning Applications, Special Reviews, Variances, temporary use permits, sign permits, zoning compliance permits and zoning clarification documents, annexation data, population trends, land use trends, school enrollment, employment data and general economic indicators.

The planning staff continues to review the most current ACS data and information from the 2020 Census data and estimates for population and demographic data. Census information is made available to various local agencies and organizations and to the general public. The data is used for developing reports, grant applications and planning documents such as Transportation and Land Use Plans and for projects like the Recreational Trails Program Grant and other grants as needed.

The City-County Planning Division, on behalf of the Billings MPO, is responsible for preparing a City of Billings Complete streets (excluding Yellowstone County) Progress Report every three years. This direction was outlined in the City of Billings Complete streets (excluding Yellowstone County) Policy: "The City will periodically collect, review and report performance data and benchmark measurements to demonstrate the effectiveness of the policy." This effort was completed with the first-ever City of Billings Complete streets (excluding Yellowstone County) Benchmark Report prepared in 2013. The Report is updated on a 3-year cycle with the most current update occurring in 2020. This Progress Report includes comparison of various data sets related to motorized and non-motorized transportation.

Zoning data developed in element 204 for the entire City and County zoning jurisdictions was provided to neighborhood task force groups and others as requested.

Numerous other special purpose maps were prepared for meeting purposes including bicycle trail maps, annexation maps, estimated development density maps and tables for the Limits of Annexation Map area, and other project influence areas. Natural resources, 2020 Census, and jurisdictional boundary information was updated or developed. Traffic count station locations were geo-positioned and linked with the City-County traffic count matrix. The City also upgraded its internal mapping system with an ArcGIS product that makes access to the most current property data and aerial photography better and easier for staff when researching existing conditions of transportation corridors and adjacent property. The new system provides a robust City GIS base map for use in application reviews, transportation planning efforts, and general customer inquiries. Ongoing review and implementation of sub-area neighborhood and transportation plans, and other planning documents was carried out by staff.

While not a part of PL funds, the City of Billings was awarded a Safe Streets for All (SS4A) grant from the US DOT. The Active Transportation Planner anticipates dedicating a significant amount of time to managing this grant, including coordinating a public education campaign about Safe Routes to School and helping to provide management for the implementation of Safe Routes to School projects.

PROPOSED ACTIVITIES - FISCAL YEAR 2025

PL Eligible Activities

- The MPO is proposing adding an additional employee this year to the PL formula. In 2008, the recession forced the Planning Division to reorganize staffing and eliminated the Long Range/Neighborhood Planner position. Based on community and City Council goals, this position is needed to complete numerous neighborhood, subarea, and long range plans. The funding structure is set at a 30-70 split, with 30 percent of the budget provided by the PL and the remaining 70 percent covered by local funding. This collaborative funding approach ensures that the Neighborhood Planner is well-resourced to address local needs while aligning with broader planning objectives. The Neighborhood Planner will play a crucial role in the MPO's transportation planning activities, including:
  - Community Engagement.
  - Data Collection and Analysis.
  - Assistance with the development of Transportation Plans.

- The web-based GIS software is compatible with available datasets and utilizes the existing data sets more effectively. The GIS software will be utilized to develop a series of maps, including existing and proposed pedestrian trail routes and projects in the community, maps to implement the Long-Range Transportation Plan, updates to a preferred growth area map in conjunction with the City's Limits of Annexation Map, mapping of focus areas for implementation of the City's Infill Development Policy, and others. This ability of the GIS program allows for anticipating and planning for the transportation network in areas of annexation and infill. This will assist in the implementation of our LRTP and project planning for future plans and studies.
- The planning staff, under the direction of the Board of Planning, will continue to work on long-range planning projects according to the priorities established by both the City of Billings and Yellowstone County. In particular, the continuing implementation of the 2024 Long Range Transportation Plan Update, and the update to the 2017 Bikeway and Trails Master Plan.

Work related to Bicycle-Pedestrian activities in this work element will include:

- Work with staff to ensure a bike/pedestrian friendly community.
- Review of proposed subdivisions for non-motorized transportation connectivity.

Locally Funded Activities

- Senior staff will be undertaking development of a variety of long-range land use plans this upcoming year that all will include significant public involvement and engagement including as mentioned earlier.
- The Planner I's will continue to undertake the review of:
  - Zoning applications. The development and adoption of Project Re:Code now ties land uses and land patterns to the road and street network.
  - Site development plans to address clear vision and controlled and shared access points.
  - Site development plans address newly implemented build to zones which prevent traffic flow in front of buildings.
  - Site orientations that allow for internal traffic and other services, for example, drive through locations.
- Staff also will continue to work with the Big Sky Economic Development (BSED) to implement the Master Plan for the East Billings Urban Renewal District (EBURD), the Hospitality Corridor Planning Study, the Exposition Gateway Concept Plan and the South Billings Boulevard Urban Renewal District (SBBURD) Master Plan. The plans include detailed analysis of the transportation and land use connections in the area and promote sustainable development projects.
- Staff plans to work with the City, County, BSED, and neighborhood groups to identify planning needs in various parts of the urbanized area.
- Continued maintenance and update of socio-economic and land use data for both transportation and comprehensive planning activities will continue in 2025, with 2020 Decennial Census data and the 2022 American Community Survey data.
- Various GIS databases and layers will continue to be developed and centrally maintained, including information on neighborhoods, community assets, route planning, trail systems and transportation plans.
- The new web-based system tracking and managing projects will include application information on zoning and subdivision applications.
- Neighborhood planning activities will be initiated to identify local issues and strategies to assist neighborhood groups and organizations with neighborhood sustainability, equity, and safety.

STAFFING

29 Staff Months – City/County Planning

FUNCTIONAL AGENCY RESPONSIBILITY

City/County Planning

PRODUCT

- Various reports, files, and projections of socio-economic data necessary for current transportation and comprehensive planning activities, as well as support of City/County economic development activities.
- An ongoing GIS database/mapping system for the City of Billings and Yellowstone County.
- Ongoing updates to the preferred growth areas mapping and analysis for the City, implementation of the City Infill Development Policy, SBURD Master Plan, the 2024 Long Range Transportation Plan Update, 2018 Public Participation Plan, the Downtown Area Traffic Circulation and Safety Study, Wayfinding Sign Plan, and the Heritage Trail Tour Map and App.

FUNDING SCHEDULE - COMMUNITY PLANNING

FUNDS PROGRAMMED - FISCAL YEAR 2024

FUNDING SOURCE

AGENCY	PL	LOCAL	TOTAL
MPO	$105,000	$245,000	$350,000
TOTAL	$105,000	$245,000	$350,000

DISBURSEMENT PERCENTAGE

AGENCY	PL	LOCAL	TOTAL
MPO	30	70	100

FUNDS PROGRAMMED - FISCAL YEAR 2025

FUNDING SOURCE

AGENCY	PL*	LOCAL	TOTAL
MPO	$104,400	$243,600	$348,000
TOTAL	$104,400	$243,600	$348,000

*The matching ratio is Federal PL--86.58% and State match-13.42%.

204 ZONING ADMINISTRATION

OBJECTIVE

- To oversee, interpret and enforce current City and County zoning regulations.
- To effectively administer the regulations and provide efficient service to the elected officials and the public.
- To maintain current zoning and land use information for all zoned property within the jurisdiction of the Billings Metropolitan Planning Organization to use in long-range transportation planning studies, traffic analysis, and transportation projects.

ACCOMPLISHMENTS - FISCAL YEAR 2024

Staff continues to see robust applications for zone changes, special reviews, variances, and planned developments. Reports and recommendations were prepared on each case to the various boards, commissions, and governing bodies. Digital photos are now incorporated into all zoning reports and Microsoft Power Point presentations are given to all boards and commissions. Staff is in the process of ongoing scanning of historic zoning files in preparation of future citizen access through a new archiving system software. All applications for building permits were also reviewed for compliance with City and County zoning regulations. Special zoning studies and ordinance updates were prepared as requested by the governing bodies. These included making a series of zoning code amendments to bring the regulations into compliance with changes in State Law and changes driven by community interests.

Staff coordinated with the County GIS Department to ensure that all zone changes within the Billings MPO area were reflected on GIS online and printed maps to ensure land use information was current.

A significant amount of time was also spent assisting the public with general zoning questions. The status of all active zoning applications is now posted on the City/County Planning websites.

PROPOSED ACTIVITIES - FISCAL YEAR 2025

PL Eligible Activities

- Zoning, Special Review, and Variance applications will be reviewed for land use compatibility, traffic, access, and overall site design.
- Staff will continue to maintain its zoning maps and land use information so that it is applicable to long-range transportation planning efforts in the Billings MPO. This information is regularly applied to a variety of MPO functions, including corridor analysis efforts like those involved in the Billings Bypass project, specific road projects, TA program applications and non-motorized grant applications.
- Staff will continue implementing the Zoning Code. Staff continues to review and trouble-shooting inconsistencies or inaccuracies in the code with the intent to make any needed amendments within the next 2-years. As stated earlier, the Zoning Code places a higher emphasis on the transportation system, including road classification; safety and connectivity is vital to how the adjacent land uses for residential and commercial development are built. The road system emphasizes location and setting of any structures.
- The Planner I's allow senior staff to take a more active role in long range planning. It is anticipated that the Planner I's will undertake the review of:
  - Zoning applications. Project Re:Code now ties land uses and land patterns to the road and street network.
  - Site development plans to address clear vision and controlled and shared access points.

- Site development plans to address newly implemented build to zones which prevent traffic flow in front of buildings.
- Site orientations that allow for internal traffic and other services, for example, drive through locations.

Locally Funded Activities

- Carrying out the day-to-day activities required to effectively administer the zoning regulations as well as ensure that land use information is current and available for all long-range transportation planning efforts, including Transportation Plan updates, specific road projects, corridor studies and the North Bypass project.
- Activity in 2025 will include ordinance updates as required by State law or requested by the public or governing bodies.
- All zone change applications will be reviewed for compliance with local plans.
- Staff will continue the update to Zoning Code based on fulfilling policy goals set by the local governing body including Growth Policy, Neighborhood Plans, and by increasing safe and accessible transportation planning options Streets and Infill Policies.

STAFFING

13.5 Staff Months – City/County Planning

FUNCTIONAL AGENCY RESPONSIBILITY

City/County Planning

PRODUCT

- Effective zoning regulations and administration for the City of Billings and Yellowstone County. Effective enforcement of the zoning regulations for Yellowstone County.
- Online submittal capability for certain zoning permits, i.e., sign and fence will increase efficiency and convenience for applicants.

FUNDING SCHEDULE - ZONING ADMINISTRATION

FUNDS PROGRAMMED - FISCAL YEAR 2024

FUNDING SOURCE

AGENCY	PL	LOCAL	TOTAL
MPO	$42,400	$169,600	$212,000
TOTAL	$42,400	$169,600	$212,000

DISBURSEMENT PERCENTAGE

AGENCY	PL	LOCAL	TOTAL
MPO	20	80	100

FUNDS PROGRAMMED - FISCAL YEAR 2025

FUNDING SOURCE

AGENCY	PL*	LOCAL	TOTAL
MPO	$42,000	$168,000	$210,000
TOTAL	$42,400	$168,000	$210,000

*The matching ratio is Federal PL--86.58% and State match-13.42%.

205 SUBDIVISION ADMINISTRATION

OBJECTIVE

- To maintain the current City and County subdivision regulations and ensure that they are updated when changes in State law occur.
- To effectively administer the regulations and provide efficient service to developers, engineers and surveyors, elected officials, and the community.
- To ensure that development is occurring with minimal negative impacts to the community and that subdivisions are designed to be safe and long lasting in the community.
- To evaluate traffic accessibility studies, general circulation data, and ensure conformity with the Functional Classification Map and associated elements of the Long-Range Transportation Plan when a subdivision application is submitted.
- To collect, manage, and apply subdivision development information for long-range transportation planning activities for the MPO – including but not limited to updates to the transportation plan and maintenance of inputs for traffic modeling.

ACCOMPLISHMENTS - FISCAL YEAR 2024

The Board of Planning and the planning staff reviewed all preliminary major and minor plat applications. Numerous conceptual and pre-application meetings were coordinated and attended by staff. All final plats were reviewed and processed. Also, a significant amount of time was spent assisting the public with general subdivision questions. Updates to the City and County Subdivision Regulations due to legislative changes were drafted and approved.

Staff collected and compiled information on the details of each new subdivision, such as the of numbers of lots and land area slated for development. This information is integral to any transportation plan updates or long-range transportation planning efforts undertaken by the MPO in the community to determine population growth and location of residents and commercial services that affect the transportation system. This involved monthly subdivision activity reporting and periodic reviews of new development locations. This is also considered in relation to the TA program and when the MPO pursues grants for non-motorized transportation projects in the community.

The MPO continues to implement and enforce the Suburban Subdivision Regulations that require property currently outside the city limits but within the County Zoning Jurisdiction that may be annexed in the future to develop at city standards for infrastructure such as sidewalk, storm water management and future utility access. This procedure has been a positive to residential development on the city fringe areas and contributes to the development of safe and accessible transportation options.

PROPOSED ACTIVITIES - FISCAL YEAR 2025

PL Eligible Activities

- Staff will review all subdivisions for compliance with the Billings Area Long Range Transportation Plan, and for conformity with the Billings Area Bikeway and Trails Master Plan, Lockwood Transportation Plan, Blue Creek Transportation Plan, and other neighborhood and community transportation plans as applicable.
- Staff also will continue to collect information on the details of each new subdivision as an integral data source for long-range transportation planning efforts undertaken by the MPO. The MPO expects to use this data in

2025 for a variety of projects, including the implementation of the Long-Range Transportation Plan, the Bike/Ped Plan and continued analysis for the North Bypass.

- In the last couple years with the addition of the new Planner I to the UPWP, the Division has additional assistance in reviewing subdivision applications for compliance with the various transportation and planning documents overseeing land use within the MPO and Planning jurisdictional area.

Locally Funded Activities

- All subdivision applications will be reviewed for compliance with local and state subdivision law.
- Staff will continue to carry out the day-to-day activities required to effectively administer the subdivision regulations, and to keep the regulations current.
- Continued implementation of the Suburban Subdivision Regulations within the County Zoning Jurisdiction area.

STAFFING

15 Staff Months – City/County Planning

FUNCTIONAL AGENCY RESPONSIBILITY

City/County Planning

PRODUCT

- An effective subdivision review process regarding local and state law, the Growth Policy, and the Billings Area Transportation Plan.
- Accurately identified and reviewed the street segments proposed in the new subdivision to ensure their alignment with the designated road functional classifications as outlined in the 2023 Transportation Plan Functional Classification Map. This involved a thorough analysis to verify that each street segment meets the specific criteria and standards set forth in the plan, ensuring consistency with the broader transportation network and supporting the intended flow of traffic. The review process included cross-referencing proposed street layouts with the functional classification map, assessing potential impacts on traffic patterns, and confirming that the street segments will contribute to an efficient and well-coordinated transportation system within the subdivision and its connection to existing infrastructure.

FUNDING SCHEDULE - SUBDIVISION ADMINISTRATION

FUNDS PROGRAMMED - FISCAL YEAR 2024

FUNDING SOURCE

AGENCY	PL	LOCAL	TOTAL
MPO	$64,500	$150,500	$215,000
TOTAL	$64,500	$150,500	$215,000

DISBURSEMENT PERCENTAGE

AGENCY	PL	LOCAL	TOTAL
MPO	30	70	100

FUNDS PROGRAMMED - FISCAL YEAR 2025

FUNDING SOURCE

AGENCY	PL*	LOCAL	TOTAL
MPO	$63,900	$149,100	$213,000
TOTAL	$63,900	$149,100	$213,000

*The matching ratio is Federal PL--86.58% and State match-13.42%.

300 LONG RANGE TRANSPORTATION PLANNING

300 TRANSPORTATION SYSTEM DATA

OBJECTIVE

- To develop and maintain current transportation system data files and records.
- To provide transportation planning and data information to City and County staff, elected officials, developers, engineering firms, and the general public.

ACCOMPLISHMENTS - FISCAL YEAR 2024

The traffic, trail and bike lane count programs for FY 2024 was completed. Travel times/delay/speed studies were completed, calculations computed, and level-of-service values determined. This data was used for various planning and engineering projects throughout the year. In addition, the public commonly requests this data for land use planning.

Staff participated in the update of the City of Billings Capital Improvement Plan (CIP). Crash information was compiled and analyzed. Crash data is also used in many of the planning studies undertaken by the MPO. The staff also continued to utilize the trail scanners that were purchased and found new and better ways to both use the scanners in more trail locations in the community and display the data for various applications. A couple of years ago, the MPO also took over collection and distribution of the data from the Lockwood sidewalk counters purchased through the Lockwood Pedestrian Safety District.

The transportation data was also utilized for completion of the Billings Bypass Corridor Study, Safe Routes to School Plan Update, the 2023 LRTP Update and the Community Transportation Safety Plan (CTSP).

PROPOSED ACTIVITIES - FISCAL YEAR 2025

PL Eligible Activities

- The traffic count program for the Billings Urban Area as well as the Yellowstone County influence area will be conducted and the appropriate data recorded during FY2025. All traffic count data will be submitted to the MDT by February 1, 2025.
- Staff will update, where appropriate, the City's Capital Improvement Program.
- Continue with the contract position with City Engineering to continue traffic and trail counts.
- Staff will collect and maintain bike/pedestrian information through the trail census and use of the trail-bike/pedestrian scanners. The information from the bike/pedestrian counts links directly to the development of the LRTP and the MPO's non-motorized planning studies. These counts also contribute to other planning projects such as the City of Billings Complete Streets Progress Report. This activity is in conjunction with MPO region wide planning.
- The traffic count data archive will be maintained and accessible for other agencies and the public.
- Data will also be used during proposed FY25 Planning Studies.
- The Bicycle-Pedestrian activities will continue. Duties will include but not limited to:
  - Maintain Bike/pedestrian data bases in conjunction with MPO region wide planning purposes.
  - Maintain data base for easement acquisition.
  - Transportation Planning Intern will assist in the above-mentioned duties for the Active Transportation Planner.

STAFFING

13.5 Staff Months – City/County Planning
11.0 Staff Months - City Engineering (Contract Position)

FUNCTIONAL AGENCY RESPONSIBILITY

City/County Planning/MDT

PRODUCT

- Documentation as necessary, support of transportation grant programs, transportation system modeling, updated Traffic Count Program, and research and integration of traffic information into planning projects and development review activities.
- Current traffic count data. Traffic counts are vital for any long-range planning efforts and during development of commercial and residential projects. Traffic counts also directly relate to the development of projects in the LRTP and ultimately for programming in the TIP.
- Current bike/pedestrian counts. MPO uses these counts for the development of the non-motorized network. This information is used for the development of the Bikeway and Trails Master Plan (being updated as the Billings Area Pedestrian and Bicycle Master Plan) as well as for applications for various grants.
- To comply with Federal Guidelines for reporting Performance Measures under the BUILD Grant, the MPO will contract to develop the following performance measure components: Crash rates by type and severity, average daily traffic, and bike and pedestrian count/trips. This information is required at various time frames including a baseline, year 1, year 2, and final report in year 3.
- The City of Billings is developing a Transportation Master Plan to evaluate the existing road network and various transportation elements. The Metropolitan Planning Organization (MPO) proposes using PL funding for travel demand modeling to analyze proposed roadway improvements or scenario planning. This modeling will help assess how the proposed roadways would function and their overall impact on the transportation network. The MPO has previously contracted with Kittelson & Associates for modeling assistance with transportation planning projects as needed.
-

FUNDING SCHEDULE - TRANSPORTATION SYSTEM DATA

FUNDS PROGRAMMED - FISCAL YEAR 2024

FUNDING SOURCE

AGENCY	PL	LOCAL	TOTAL
MPO	$175,000	$0	$175,000**
TOTAL	$175,000	$0	$175,000**

DISBURSEMENT PERCENTAGE

AGENCY	PL	LOCAL	TOTAL
MPO	100	0	100

FUNDS PROGRAMMED - FISCAL YEAR 2025

FUNDING SOURCE			
AGENCY	**PL***	**LOCAL**	**TOTAL**
MPO	$190,000	$0	$190,000**
TOTAL	$190,000	$0	$190,000**

*The matching ratio is Federal PL--86.58% and State match-13.42%. **This Includes - $12,500 for Traffic Counters, $500 for a Traffic Tech tablet, $75,000 for Maintenance of the Billings MPO Travel Demand Model.

301 TRANSPORTATION PLAN

OBJECTIVE

- Implement the Goals and Objectives in the Billings Long Range Transportation Plan.
- Develop (where necessary) and maintain data for the urban area in order to effectively monitor and evaluate the validity of the Transportation Plan.

ACCOMPLISHMENTS - FISCAL YEAR 2024

Staff implemented the 2023 Long Range Transportation Plan. Elements in the Plan include Goals and Objectives, a Transit section, an analysis of the railroad interface with the community, and a review of current projects listed in the Plan.

Staff has actively been participating in the update to the Billings West End Plan. This plan, completed in 2013, created a land use plan for a rapidly growing area. With the grant funds, plus PL funds for a transportation element, this plan can be updated to look at today's current land use and the community desire for this continuing growing area of the MPO. In addition to the West Billings Plan, the Planning Division is also updating the Heights Neighborhood Plan that also contains a separate PL funded transportation element. Also, with the changes in the land use section of the Montana Code during this last Legislative session, the Billings City Council allocated funding to update the 2016 Billings Growth Policy. Finally, with the construction of Skyway Drive (Inner Belt Loop), the Division will be undertaking a joint project with the City of Billings Public Works Department on a land use plan that will identify infrastructure/utility needs and desired land use development.

Staff will continue to move forward to finalize the update to the 2017 Billings Area Bikeway and Trail Master Plan. This will include working with MDT, City and County Public Works and other organizations with the continued development of the non-motorized transportation system.

PROPOSED ACTIVITIES - FISCAL YEAR 2025

PL Eligible Activities

- During the FHWA/MDT audit of the Billings MPO, FHWA provided constructive recommendations on the project list in the 2023 LRTP, highlighting several inaccuracies and noting that the list was confusing to review. The MPO proposes using PL funds to audit and redesign the project list to ensure accurate funding sources and listings. Additionally, the MPO needs to update its urban planning boundary to comply with the 2020 Census review of the urbanized area. These updates will be incorporated into a modification of the 2023 LRTP to address these needs.
- Update the Trail Mobile Application. The trail mobile application was created in 2019 to make it easier for residents and visitors to utilize the bikeway and trail system with an easy to use mobile app. 5 years later, the app needs to be updated to ensure compatibility with newer mobile devices and to update some of the user interface.
- Continue and complete the update to the Billings Heights Neighborhood Plan. The plan has a significant MPO lead transportation element this will include accident and volume data as well as neighborhood mobility, safety and equity in the transportation system. In addition to this neighborhood plan, Planning staff will be leading an effort to complete a City Council funded land use plan for the area of the Inner Belt Loop. This connection has been constructed through a Federal BUILD grant. This land use plan will build off the 2020 Inner Belt Loop Corridor Study completed by the MPO.
- Projects will continue to be reviewed for future implementation in the City's CIP and the MPO's TIP.

STAFFING

13 Staff Months – City/County Planning

FUNCTIONAL AGENCY RESPONSIBILITY

City/County Planning

PRODUCT

- Implementation of transportation projects identified in the Billings Area Bikeway and Trails Master Plan, the Transportation Improvements Program, Transportation Plan and the Capital Improvements Program.

FUNDING SCHEDULE - TRANSPORTATION PLAN

FUNDS PROGRAMMED - FISCAL YEAR 2024

FUNDING SOURCE

AGENCY	PL*	LOCAL	TOTAL
MPO	$400,000	$0	$400,000**
TOTAL	$400,000	$0	$400,000**

DISBURSEMENT PERCENTAGE

AGENCY	PL	LOCAL	TOTAL
MPO	100	0	100

FUNDS PROGRAMMED - FISCAL YEAR 2025

FUNDING SOURCE

AGENCY	PL*	LOCAL	TOTAL
MPO	$150,000	$0	$150,000**
TOTAL	$150,000	$0	$150,000**

*The matching ratio is Federal PL--86.58% and State match-13.42%.

**Approximately $50,000 for LRTP Project Audit/Plan Modification, $20,000 Update to the Mobile Trail Application, $37,500 to complete the Heights Neighborhood Plan.

302 PLANNING STUDIES

OBJECTIVE

- To update and develop site-specific plans and transportation studies where appropriate.

ACCOMPLISHMENTS - FISCAL YEAR 2024

- Completed and adopted Phase II of the Safe Routes to School Plan. This study includes Billings Middle, County Urban Elementary, and Private Schools interested in participating in the development of a Safe Routes to School Plan.
- The continuation of the update to the 2017 Bikeway and Trails Master Plan.
- Hired a transportation intern to assist with transportation planning project. This intern has been continuously assisting the staff in public outreach, GIS tasks, social media posts on transportation safety, and other items.

PROPOSED ACTIVITIES - FISCAL YEAR 2025

PL Eligible Activities

- Develop a Bike and Scooter Share RFP. In 2020, the MPO completed a Bike and Scooter Share Feasibility Study Plan. At that time, the plan recommended implementing a City run bike and scooter share program. The industry has since changed, and several companies have approached the Billings community about running a shared mobility program in Billings. To get the most out of a potential partnership, the MPO will assist in developing an RFP to solicit a company (or possibly more) to operate in Billings. Using an RFP will help the community help to keep the shared system organized and improve integration into the rest of the transportation system.

  The Bike/Scooter Share RFP will be completed mainly in-house with a small consultant contract. The MPO anticipates beginning to draft the bike/scooter share RFP in the 2nd quarter of FY2025. Given the small amount for the consultant contract, the MPO can negotiate directly with the consultant in Q2. The consultant will be brought on board to help review the RFP and provide suggestions of best practices of what has worked in other cities. During Q2, the MPO will also discuss possible bike/scooter share with the Billings City Council. During the 3rd quarter, the MPO will finish drafting the RFP. During the 4th quarter, the MPO will release the RFP for consideration by possible providers.

- 21st Street Underpass Study, this study was slated to be completed in the 2024 UPWP, but due to circumstances, this study has been moved and budget enhanced to this UPWP. The purpose of the study is to review the current facility and identify strategies and improvements for safety, multi-modal, and roadway improvements. This underpass is currently only one of two access points to circumvent the railroad during train use. Improvements to this vital connection are key to public safety and would allow use for all users, motorized and non-motorized. This project will require significant input and cooperation with Montana Rail-Link and BNSF Railroad. The MPO is proposing to draft and release the RFP for this project in the 1st quarter of FY2025 and select the consultant.

  We anticipate that in the 2nd quarter of FY2025, we will work with consultant and steering committee to develop the desired elements of the study. Finally, the 3rd quarter of FY2025 would include issuing the draft for public comment, finalize the study, incorporate comments received and begin the local transportation planning review process with final action and approval by the Policy Coordinating Committee.

- The MPO will undertake the update of the Complete Streets Progress Report. This report is updated every three years, and tracks progress of the City of Billings' Complete Streets policy. The progress report tracks performance measures and shares information about different efforts happening in the community.

  The Complete Streets progress report will be completed mainly in-house with a small consultant contract. The consultant will likely conduct an economic analysis of the complete streets policy. The MPO anticipates convening the stakeholder group for the Complete Streets Progress report in the 1st quarter of FY2025. Given the small amount for the consultant contract, the MPO can negotiate directly with the consultant in Q1. During the 2nd quarter, the MPO, along with stakeholders, will draft the plan. During Q3, the MPO anticipates wrapping up the report and presenting it to City Council.

- The Transportation Planning Intern is scheduled to assist in a variety of transportation activities including Safe Routes to School activities, Kids in Motion activities, Commuter Challenge, and other transportation activities identified by MPO staff.

Locally Funded Activities

- Staff will be involved in the coordination through completion of all planning studies undertaken. This includes contract negotiations, coordination of citizen advisory groups, public meetings, overseeing contract deliverables and project wrap-up.

STAFFING

8.5 Staff Months – City/County Planning

FUNCTIONAL AGENCY RESPONSIBILITY

City/County Planning

PRODUCT

- Completed Urban Area-wide transportation studies for the 21st Street Underpass, update the Complete Streets Progress Report and develop a RFP for a Bike Share Project.

FUNDING SCHEDULE – PLANNING STUDIES

FUNDS PROGRAMMED - FISCAL YEAR 2024

FUNDING SOURCE			
AGENCY	**PL**	**LOCAL**	**TOTAL**
MPO	$216,000	$144,000	$360,000**
TOTAL	$216,000	$144,000	$360,000**

DISBURSEMENT PERCENTAGE

AGENCY	PL	LOCAL	TOTAL
MPO	60	40	100

FUNDS PROGRAMMED - FISCAL YEAR 2025

FUNDING SOURCE

AGENCY	PL*	LOCAL	TOTAL
MPO	$120,000	$80,000	$200,000**
TOTAL	$120,000	$80,000	$200,000**

*The matching ratio is Federal PL--86.58% and State match-13.42%.

** 21st Street Underpass $150,000; Bike Share RFP $20,000; Complete Streets Progress Report Update $20,000; Transportation Planning Intern $10,000.

500 TRANSPORTATION IMPROVEMENT PROGRAM

500 TRANSPORTATION IMPROVEMENT PROGRAM

OBJECTIVE

- To maintain a viable five-year program of transportation improvements for the Billings Urban Area.

ACCOMPLISHMENTS - FISCAL YEAR 2024

The MPO completed four TIP amendments in FY24. These updates included updating projects, project costs and project timing. The last amendment was approved on April 28, 2024. Since that last amendment, the MPO developed a new TIP for 2024-2028.

PROPOSED ACTIVITIES - FISCAL YEAR 2025

PL Eligible Activities

- The Transportation Improvement Program (TIP) will be evaluated and updated as needed. A certification statement will be included, as appropriate, to conform to the planning regulations. Based on the Transportation Plan, projects will be evaluated and ranked in accordance with the Priority Ranking Procedures, and in accordance with consistency/conformity procedures. Necessary data will be gathered from primary and secondary sources by the planning staff based upon the Memorandum of Understanding with the City of Billings Public Works Department, establishing areas of data responsibility. Conformity determinations will be prepared as necessary to ensure conformity with the Clean Air Act.

STAFFING

2.5 Staff Months – City/County Planning

FUNCTIONAL AGENCY RESPONSIBILITY

City/County Planning

PRODUCT

- A current transportation improvement program which reflects conformity with FHWA, the Clean Air Act, and local priorities.

FUNDING SCHEDULE - TRANSPORTATION IMPROVEMENT PROGRAM

FUNDS PROGRAMMED - FISCAL YEAR 2024

FUNDING SOURCE

AGENCY	PL	LOCAL	TOTAL
MPO	$35,000	$0	$35,000
TOTAL	$35,000	$0	$35,000

DISBURSEMENT PERCENTAGE

AGENCY	PL	LOCAL	TOTAL
MPO	100	0	100

FUNDS PROGRAMMED - FISCAL YEAR 2025

FUNDING SOURCE

AGENCY	PL*	LOCAL	TOTAL
MPO	$35,000	$0	$35,000
TOTAL	$35,000	$0	$35,000

*The matching ratio is Federal PL--86.58% and State match-13.42%.

600 SPECIAL PROJECTS

600 ENVIRONMENTAL CONSIDERATIONS

OBJECTIVE

- Maintain current records of monitored air pollution levels and obtain other environmental data as necessary within the Metropolitan Planning Area.
- Review proposed development and transportation system improvements with respect to environmental considerations within the MPO influence area.

ACCOMPLISHMENTS - FISCAL YEAR 2024

The MPO was notified that in July of 2021 the Billings Urban Area was removed from the Air Quality's "Not Classified" list. The MPO is now designated as an Attainment Area and will move the update of the LRTP from 4-years to 5-years.

The MPO collaborated with MDT on the development MDT Statewide Carbon Reduction Strategy Plan.

Air quality monitoring information was obtained from the County Air Pollution Control Board. Air quality mapping for the State Air Quality Bureau was revised. The Congestion Mitigation Air Quality (CMAQ) program was implemented. Staff continues to monitor carbon monoxide (CO) information in the Urbanized Area.

The Socio-Economic and Environmental (SEE) effects guidelines were used to review proposed developments and transportation system improvements.

PROPOSED ACTIVITIES - FISCAL YEAR 2025

PL Eligible Activities

- Continue to collaborate with MDT on the Carbon Reduction Plan.
- The planning staff will continue to utilize the SEE effects guidelines to evaluate all major development proposals in terms of transportation systems. This would include the CMAQ program.
- Work will continue to maintain the Billings air quality designation.
- Staff will continue to review the MOVES Program and others like it and their relationship to the MPO.

STAFFING

2.5 Staff Months – City/County Planning

FUNCTIONAL AGENCY RESPONSIBILITY

City/County Planning

PRODUCT

Current environmental data as well as a comprehensive planning and transportation planning process that will substantially addresses the socio-economic and environmental consequences associated with growth and development.

FUNDING SCHEDULE - ENVIRONMENTAL CONSIDERATIONS

FUNDS PROGRAMMED - FISCAL YEAR 2024

FUNDING SOURCE

AGENCY	PL	LOCAL	TOTAL
MPO	$36,000	$0	$36,000
TOTAL	$36,000	$0	$36,000

DISBURSEMENT PERCENTAGE

AGENCY	PL	LOCAL	TOTAL
MPO	100	0	100

FUNDS PROGRAMMED - FISCAL YEAR 2025

FUNDING SOURCE

AGENCY	PL*	LOCAL	TOTAL
MPO	$36,000	$0	$36,000
TOTAL	$36,000	$0	$36,000

*The matching ratio is Federal PL--86.58% and State match-13.42%.

700 OTHER ACTIVITIES

700 UN-PROGRAMMED FUNDS

OBJECTIVE

- To provide for the accounting of available un-programmed funds in the current UPWP.

ACCOMPLISHMENTS - FISCAL YEAR 2024

N/A

PROPOSED ACTIVITIES - FISCAL YEAR 2025

PL Eligible Activities

- This work element will be utilized for accounting purposes only. No specific work activity will be charged to this work element.

STAFFING

N/A

FUNCTIONAL AGENCY RESPONSIBILITY

N/A

PRODUCT

N/A

FUNDING SCHEDULE - CONTINGENCY

FUNDS PROGRAMMED - FISCAL YEAR 2024

FUNDING SOURCE

AGENCY	PL	LOCAL	TOTAL
MPO	$9,390	$4,400	$13,790
TOTAL	$9,390	$4,400	$13,790

DISBURSEMENT PERCENTAGE

AGENCY	PL	LOCAL	TOTAL
MPO	100	100	100

FUNDS PROGRAMMED - FISCAL YEAR 2025

FUNDING SOURCE

AGENCY	PL*	LOCAL	TOTAL
MPO	$5,834	$120,350	$126,184
TOTAL	$5,834	$120,350	$126,184

*The matching ratio is Federal PL--86.58% and State match-13.42%.

SECTION II -- FUNDING

TABLE I
FUNDING SUMMARY
FEDERAL FISCAL YEAR 2025

WORK ELEMENT	FUNDING SOURCES FY 2025		
	PL*	LOCAL	EST. COST
100 Administration	$295,900	$242,100	$538,000
101 Service	$32,500	$32,500	$65,000
102 Citizen Involvement	$51,000	$51,000	$102,000
200 Community Planning	$104,400	$243,600	$348,000
204 Zoning	$42,000	$168,000	$210,000
205 Subdivision	$63,900	$149,100	$213,000
300 Transportation System	$190,000	$0	$190,000
301 Transportation Plan	$150,000	$0	$150,000
302 Planning Studies	$120,000	$80,000	$200,000
500 T.I.P.	$30,000	$0	$30,000
600 Environmental	$36,000	$0	$36,000
700 Un-Programmed Funds	$5,834	$120,350	$126,184
TOTAL	**$1,121,534**	**$1,086,650**	**$2,208,184**

*The matching ratio is Federal PL--86.58% and State match-13.42%.

TABLE II
FUNDING COMPARISONS

WORK ELEMENT	FY 2025 ESTIMATED COST	FY 2024 ESTIMATED COST
100 Administration	$538,000	$510,000.00
101 Service	$65,000	$64,000.00
102 Citizen Involvement	$102,000	$100,000.00
200 Community Planning	$348,000	$350,000.00
204 Zoning	$210,000	$212,000.00
205 Subdivision	$213,000	$215,000.00
300 Transportation System	$190,000	$175,000.00
301 Transportation Plan	$150,000	$400,000.00
302 Planning Studies	$200,000	$360,000.00
500 T.I.P.	$30,000	$37,000.00
600 Environmental	$36,000	$36,000.00
700 Un-Programmed Funds	$126,184	$13,790.00
TOTAL	$2,208,184	$2,472,790.00

TABLE III
FUNDING PERCENTAGES FEDERAL FISCAL YEAR 2025

WORK ELEMENT	RECIPIENT	PL	LOCAL	TOTAL
100 Administration	MPO	55	45	100
101 Service	MPO	50	50	100
102 Citizen Inv.	MPO	50	50	100
200 Community Planning	MPO	30	70	100
204 Zoning Administration	MPO	20	80	100
205 Subdivision Admin.	MPO	30	70	100
300 Trans. System Data	MPO	100		100
301 Transportation Plan	MPO	100		100
302 Planning Studies	MPO	60	40	100
500 T.I.P.	MPO	100		100
600 Environmental	MPO	100		100
700 Un-Programmed Funds	MPO	100		100

TABLE IV
STAFF MONTHS BY WORK ELEMENT FISCAL YEAR 2025

Work Element	Director-Friday	MPO Coord.-Mattox-Planner II	Planner I-Husman	Planning Manager-Vickers	Planner II (Trans)-Vac	Clerk-Berns	Planner II-Green	Planner I-Johnson	Planner I-Kelly	Zoning Coord.Planner II-Cromwell	Planner I (Trans)-Monat	Planner II (LRP)-Vac	Total M.M.
100	7	1.5	2.5	5.5	0.5	1.5	0.5	0.5	2	1	1.5	0.5	24.5
101	0.5	0	1	0	0	0	0.5	0.5	0	1	0	0.5	4
102	0.5	0	0.5	0.5	0.5	0.5	1	0.5	0	0	0	2	6
200	1.5	0	5	2	1	2	1	5	3	1	2.5	5	29
204	0	0	0.5	0.5	0	0.5	0.5	2	3	6	0	0.5	13.5
205	0	0	0.5	1	0	0.5	7.5	0	3	2	0	0.5	15
300	0	2.5	0.5	0.5	5	2	0	0	0	0	3	0	13.5
301	0.5	4	0	0.5	2	2	0	0	0	0	2	2	13
302	0.5	1	0	0.5	1	1	0	2.5	0	0	2	0	8.5
500	0.5	1	0	0	0.5	0.5	0	0	0	0	0	0	2.5
600	0	1	0.5	0	0.5	0.5	0	0	0	0	0	0	2.5
Total	11	11	11	11	11	11	11	11	11	11	11	11	132

*This table indicates approximately how many man months individual staff members work in each work element.

WORK ELEMENT	CITY TRAF. TECHNICIAN
300	11
TOTAL	11

TABLE V
ELIGIBLE SAFE AND ACCESSIBLE TRANSPORTATION OPTIONS PLANNING ACTIVITY BY WORK ELEMENT FISCAL YEAR 2025

WORK ELEMENT	FY 2025 ELIGIBLE SAFE AND ACCESSIBLE TRANSPORTATION OPTIONS PLANNING ACTIVTY ESTIMATED COST	FY 2024 ELIGIBLE SAFE AND ACCESSIBLE TRANSPORTATION OPTIONS PLANNING ACTIVTY ESTIMATED COST
301 Transportation Plan	$10,000	$11,100
302 Planning Studies	$10,492	$25,900
TOTAL	$20,492	$37,000

The 2.5% PL Funding set-aside for Alternative Modes Planning activities have a match ratio of 86.58% Federal Share/13.42% State Share and are eligible for 100% Federal Share in FFY2024 and FFY2025.

SECTION III

INDIRECT COST PLAN

INTRODUCTION

The Office of Management and Budget Circular 2 CFR Part 200 is used as governing criteria for establishing the allowed costs.

IDENTIFICATION OF COSTS

The costs are delineated below by type:

DIRECT	INDIRECT	BENEFITS
Salaries & Wages	Maintenance	FICA
Legal Notices	Reproduction	PERS
Travel	Supplies	Workmen's Compensation
Printing	Postage	Accident Insurance
Training	Subscriptions	Health Insurance
Consultants	Telephone	Sick Leave
Equipment	Utilities	Vacation
Mileage	Rent	Holidays
Moving/Interview	Audit	Maternity
	Messenger	Military
		Life Insurance
		Dental Insurance

ALLOCATION OF COSTS

Direct costs will be charged to the work program line item to which they apply.

An indirect cost rate of **9%** of the City and County's direct salaries and wages is proposed. The **9%** rate will be applied to the direct wages and salaries of each line item within the work program to cover all indirect expenses.

Benefits will be calculated at a rate of **55%** of the City and County's direct salaries and wages charged to each line item.

FUNDING SOURCES

The degree of participation by each funding agency is based on the prorations which have been determined for each line item. Each agency will be billed their share of the total charges made against each line item according to the approved prorations.

Funding sources and amounts contained in the UPWP are as follows:

Planning Dept. Fees (City of Billings)	$274,000
Planning Dept. Fees (Yellowstone Co.)	$170,000
Yellowstone County (Mill)	$642,650
PL*	$1,121,534
TOTAL	$2,208,184

*The matching ratio is Federal PL--86.58% and State match-13.42%.

SUMMARY

The indirect cost rate is a predetermined fixed rate which is not subject to adjustment. The base period used in determining the rate is the period from July 1, 2023, through June 30, 2024. The calculated rate is applicable to the grant period, which is October 1, 2024, through September 30, 2025.

CHAPTER II

CITY OF BILLINGS TRANSIT DIVISION

SECTION I UNIFIED PLANNING WORK PROGRAM ELEMENTS

44.21.00 PROGRAM SUPPORT ADMINISTRATION

44.21.01 ADMINISTRATION

OBJECTIVE

- To provide program support, general administration, and grant administration
- To provide training in support of transit planning activities.

ACCOMPLISHMENTS - FISCAL YEAR 2024

Conformance with federal, state, and local administrative and regulatory requirements for maintenance of transit planning and development, as well as execution of developed plans.

Staff remained informed of Federal and State requirements concerning all federal funding sources including, but not limited to, sections 5303, 5307, 5310, and 5339. Staff managed and revised grants in response to additional allocations from state and federal sources.

Staff prepared and submitted quarterly progress and expenditure reports to MDT to maintain federal and state funding support.

Staff attended training opportunities to enhance knowledge and skills, including the Spring Montana Transit Association conference focused on transit safety planning and procurement compliance, American Public Transportation Mobility Conference with emphasis on changing mobility trends and zero emission vehicle strategies, FTA Financial Management Oversight and Procurement Training, and other education opportunities and webinars on various safety and federal requirements.

Staff maintained and updated the Transit Asset Management (TAM) Plan with upcoming and in-process capital projects, as well as fleet and facility metrics to ensure accurate capital and asset planning.

Updated the Public Transit Agency Safety Plan for MET Transit for the required annual review; this included additional training program development for operator and dispatch staff including a newly acquired Bus Operator Training Simulator awarded with FY22 5339c competitive funding.

Staff managed FTA Section 5303 grant activities and prepared the transit aspect of Unified Planning Work Program.

Staff prepared the DBE Program semi-annual reports and completed webinar training on updated DBE Program Plan updates from the Federal level, to ensure continued attempts to meet DBE Program goals while planning capital purchases.

Staff participated in the two-day MPO Review with FHWA, FTA, and MDT staff members, discussing and evaluating current MPO and Transit policies and procedures.

PROPOSED ACTIVITIES - FISCAL YEAR 2025

All administrative functions necessary in support of transit planning and development will be performed under this work element. Activities will include:

- Continue to assess data-keeping and gathering practices with focus on further technology utilization and process improvement in response to findings in the FTA Triennial Review completed in FY2023.
- Update the 2012 DBE Program Plan based on newly required Federal updates.
- Quarterly progress and expenditure reports will be prepared and transmitted to the Montana Department of Transportation, Urban Planning Division to maintain funding requirements.
- The FY2025 UPWP will be monitored and revised as necessary.
- The FY2026 UPWP for transit activities will also be developed within this element.
- Staff will execute grant administrative functions; staff will continue research and development regarding the utilization of FTA funding, including furthering innovative funding practices and partnerships.
- Maintenance of coordination agreements with 5310 providers and, as the lead agency, updates to the Billings Area Human Services Transportation Coordination Plan.
- Research feasibility and make recommendations for capital grants in the 5339 Bus and Bus Facilities programs and other funding opportunities utilizing the TAM plan as well as the City Equipment Replacement plan.
- Extensive division policy development including procedures, regulations, codes, and practices to ensure compliance with federal, state, and local requirements as they relate to the transit planning process.
- Participate with the TAC, Transportation Coordination Plan Committee, citizen advisory boards and other committees throughout the community as needed.
- Staff will continue updating and maintaining the FTA mandated Transit Asset Management Plan.
- Staff will continue to update and implement the required Public Transit Agency Safety Plan, including annual updates, as well as further research and development of best practices.
- Assist in development of improved transit integrations in the local area Emergency plan, including regular participation in committee meetings

STAFFING

115.00	Transit Manager Staff Hours
240.00	Transit Planner Staff Hours
30.00	Administrative Support Staff Hours
80.00	Transit Operations Coordinator
60.00	Marketing and Outreach Coordinator Staff Hours
10.00	Aviation/Transit Director Staff Hours
535.00	**Total Staff Hours**

FUNCTIONAL AGENCY RESPONSIBILITY

City of Billings Transit Division – MET Transit

PRODUCT

- Updated DBE Program Plan
- An ongoing administrative program to carry out the transit elements identified within this UPWP.
- Administrative oversight and execution of transit planning and development functions including federally required plans.
- Enhancement of transit division skills and knowledge.
- Proper maintenance and administration of grant related activities.

FUNDING SCHEDULE - ADMINISTRATION

FUNDS PROGRAMMED - FISCAL YEAR 2024

FUNDING SOURCE			
AGENCY	**LOCAL**	**FTA**	**TOTAL**
MET	$6,953	$27,814	$34,767
TOTAL	**$6,953**	**$27,814**	**$34,767**

FUNDS PROGRAMMED - FISCAL YEAR 2025

FUNDING SOURCE			
AGENCY	**LOCAL**	**FTA**	**TOTAL**
MET	$ 9,538	$38,152	$47,690
TOTAL	**$ 9,538**	**$38,152**	**$47,690**

44.24.00 SHORT RANGE TRANSPORTATION PLANNING

44.24.01 FUTURE SERVICE ANALYSIS AND ENHANCEMENTS

OBJECTIVE

To facilitate considerations of means to ensure citizens will have acceptable and improved public transportation alternatives in the future.

ACCOMPLISHMENTS FISCAL YEAR 2024

Members of the transit division updated projections of future revenues and expenses and directed annual budget and financial resources analysis, including multi-year forecasts.

Staff arranged for and ensured execution of on-going data gathering and analysis efforts to monitor current system effectiveness and efficiency. This assisted in identification of operating and capital needs required to ensure a reliable and effective system into the future.

Staff successfully implemented fixed-route service overhaul and extended service hours developed through the previously completed Transit Development Plan on October 02, 2024, including over 450 designated bus stops.

Staff implemented a new automated vehicle location system (AVL) with automatic passenger counters (APCs) and received FTA certification for passenger counting data to be used for NTD reporting as well as approval of the associated Benchmarking Plan.

Staff continued assessment of alternative service models for the transit system in anticipation of changing ridership demands.

Staff tracked and compiled on-going ridership metrics by route and mode to support planning practices, and updated cost of service rates with new routes and budget figures.

Staff provided information and comments related to transit at meetings geared toward development, annexation, and traffic projects. Staff also received and responded to system inquiries, concerns, complaints, and suggestions.

Staff continued evaluating approximately 450 designated bus stop locations for placement, bus stop amenities, and ADA requirements based on the newly completed Bus Stop Master Plan.

Transit members attended and participated in a diverse range of transit-related and general community meetings including the Billings Technical Advisory Committee (TAC), the Policy Coordinating Committee (PCC), City of Billings Transportation Team meetings, Healthy By Design Coalition meetings, City of Billings Annexation Committees, Bike and Pedestrian and West End Plan Steering Committees, Yellowstone County Health Improvement Planning

Meeting, Aging Friendly Community meetings, Safe Routes to Schools, Local Emergency Planning Committee, and various project specific coordinating committees for transportation related projects. As the lead agency on the Coordinated Human Services Transportation Plan Committee, staff also provided guidance and updates to the plan.

PROPOSED ACTIVITIES FISCAL YEAR 2025

Functions necessary in support of future transit planning and development will be performed under this work element, including continuation of activities undertaken in FY2024. These activities necessitate the ongoing cloud-based software costs and run-cutting module, for route development and planning, which is split between this element and current service enhancements. Activities are as follows:

- Continue investigating feasibility of expanding service beyond existing city limits and engage county stakeholders in discussion regarding potential for service to outlying areas.
- In support of potential to expand service, staff intends to complete a Transit Governance and Sustainability Study to evaluate current funding levels, potential changes to Governance in support of expanded funding and transit opportunities, and model sustainability for each option; this activity will be completed using an outside consulting group and has been carried forward from 2024.
- Assess feasibility of adding additional transfer locations, specifically in growing areas of the City including the Heights and near the West End Reservoir locations.
- Assess feasibility of a rapid transit line to directly connect Heights, Downtown, and West End to decrease passenger travel time.
- Continue to analyze and evaluate current City and other area government practices for right of way requirements regarding future bus stop locations.
- Assessing ongoing and future capital and operating requirements based upon projected demand and growth. Continue to assess financial and infrastructure requirements of transitioning eligible fleet vehicles to electric or alternative fuel sources. Assess feasibility of adding additional green technology to facility locations.
- Continue research on feasibility of, and make recommendations for, additional technology conveniences for passengers including amenities at transfer centers.
- Continuation of planning efforts regarding public and stakeholder involvement and input opportunities, including recruiting involvement from key partners.
- Facilitation of public meetings to support system improvements as well as specialized services for seniors and disabled.
- Perform additional analysis of fare structure including comparisons to similar systems and populations to ensure equitable and sustainable fare generation.
- Analyze, develop, and recommend opportunities for MPO and Transit collaboration on projects eligible for multiple funding sources, including flex funding, to support integration of transit and overall surface transportation structure.

STAFFING

150.00	Transit Manager Staff Hours
170.00	Transit Planner Staff Hours
20.00	Administrative Support Staff Hours
60.00	Transit Operations Coordinator
85.00	Marketing and Outreach Coordinator Staff Hours
10.00	Aviation/Transit Director Staff Hours
495.00	**Total Staff Hours**

PRODUCT

- Identification of and plans for efficient and effective transit service into the future.
- Financial and capital analyses for future transit enhancements.
- Identification and assistance in implementation of future system modifications.

FUNCTIONAL AGENCY RESPONSIBILITY

City of Billings Transit Division – MET Transit

FUNDING SCHEDULE – FUTURE SERVICE EVALUATION AND ANALYSIS

FUNDS PROGRAMMED - FISCAL YEAR 2024

FUNDING SOURCE			
AGENCY	**LOCAL**	**FTA**	**TOTAL**
MET	$47,863	$191,452	$239,315
TOTAL	**$47,863**	**$191,452**	**$239,315**

FUNDS PROGRAMMED - FISCAL YEAR 2025

FUNDING SOURCE			
AGENCY	**LOCAL**	**FTA**	**TOTAL**
MET	$43,400	$173,599	$216,999
TOTAL	**$43,400**	**$173,599**	**$216,999**

**The 2025 amounts figure above includes $150,000 total for programmed studies, $20,500 for planning software, and $46,499 budgeted for staff hours.

44.24.02 CURRENT SERVICE ENHANCEMENT

OBJECTIVE

To improve service, ridership, and effectiveness of the existing transit system.

ACCOMPLISHMENTS FISCAL YEAR 2024

Staff continued implementation of expanded marketing programs, including outreach to various community groups, education institutions, and public events.

Continued to develop the internal advertising program, including procurement of spare bench inventory and additional amenity opportunities to support transit operations, as well as opportunities for capital support.

Continued to leverage data gained from the electronic fare system to make recommendations to admin regarding metric tracking and budget structure.

Staff implemented an updated AVL system that integrates with Google Maps and provides a substantial improvement in ability to report ridership and NTD data and analytics. As now required by FTA, MET has a published GTFS feed.

Updated agency website to increase ease of use as well as improve overall communication to the public. Continued to develop and implement an improved social media presence for public engagement, including campaigns about the new AVL system, designated bus stops, hiring events, and new route system.

Received approval and certification for third-party CDL testing site at MET Transit to expedite the hiring and testing process.

Staff reviewed ridership data in analysis of system functioning and passenger miles travelled metrics; members also provided monthly ridership analysis (including ADA lift use and bike rack use), assessed ridership trends, and prepared other information on system functioning as requested.

Staff prepared National Transit Database reports for monthly submission of ridership, safety, and operational data, as well as annual reporting requirements.

Staff members regularly participated in group meetings and committee meetings (both in person and virtual) to solicit partner and public feedback on current system usage, demands, successes and shortfalls.

PROPOSED ACTIVITIES FISCAL YEAR 2025

Functions necessary in support of planning and development of enhancements to the current systems will be performed under this work element, including continuation of activities undertaken in FY2024. These activities necessitate the ongoing cloud-based software costs and run cutting module, for route development and planning, which is split between this element and future service enhancements. Activities are as follows:

- Continue to develop and implement criteria for stop amenities and other required items and make changes to stop amenities as needed; make recommendations on funding priorities to support bus stops with high usage and infrastructure needs.
- Continue development and implementation of education and outreach strategies to guide market research, promote public awareness, and engagement to increase ridership.
- Develop and implement further education and outreach programs to increase partnerships and other forms of participation.
- Investigate, analyze, and recommend methods for bringing existing technology solutions into a single portal to streamline customer engagement with and use of the transit system; make recommendations on implementation of an integrated app with existing technology providers.
- Develop modified fixed-route service including routes and schedules in the Downtown core due to the City's planned conversion of 1-way streets to 2-way streets.
- Procurement and implementation of further technology enhancements to the existing technology solutions system to gather data, improve efficiency, provide further customer conveniences, and enhance safety.
- Collect and analyze ridership data from automatic passenger counters hardware and software.
- Develop FY2025 APC Benchmarking Plan update, due to mandatory sampling year.
- Continue to sample manual ridership on all bus routes to ensure data reporting is correct and consistent.
- Develop further marketing strategies including opportunities for increased revenue generation through amenity expansion and innovative concession programs. Include analysis of potential concession for retail space and other revenue generators at the Downtown Transfer Center.
- Assessment of current personnel usage for areas of improvement in utilization of resources and effectiveness; evaluate effectiveness of current staffing levels.
- Maintain monthly ridership figures and summary figures for effective decision-making and complete related National Transit Database reports.
- Solicit and record public reaction to any modified routes, schedules, education efforts, and technology enhancements.
- Assessment of current budgetary impact of recommended improvements.

STAFFING

200.00	Transit Manager Staff Hours
350.00	Transit Planner Staff Hours
32.62	Administrative Support Staff Hours
100.00	Transit Operations Coordinator
100.00	Marketing and Outreach Coordinator Staff Hours
20.00	Aviation/Transit Director Staff Hours
802.62	**Total Staff Hours**

FUNCTIONAL AGENCY RESPONSIBILITY

City of Billings Transit Division – MET Transit

PRODUCT

- FY2025 APC Benchmarking Plan Update.
- Information relating to potential enhancements to existing service and system.
- Recommendations for immediate improvements.
- Modified routing for fixed-route services in Downtown core due to street conversion.
- Information and recommendations on passenger education and outreach.
- Analysis of current system functions.
- Budget alternatives.

FUNDING SCHEDULE – CURRENT SERVICE ENHANCEMENTS

FUNDS PROGRAMMED - FISCAL YEAR 2024

FUNDING SOURCE			
AGENCY	**LOCAL**	**FTA**	**TOTAL**
MET	$13,843	$55,370	$69,213
TOTAL	**$13,843**	**$55,370**	**$69,213**

FUNDS PROGRAMMED - FISCAL YEAR 2025

FUNDING SOURCE			
AGENCY	**LOCAL**	**FTA**	**TOTAL**
MET	$18,817	$75,268	$94,085
TOTAL	**$18,817**	**$75,268**	**$94,085**

44.25.00 Transportation Improvement Program (TIP)

01 T.I.P

OBJECTIVE

To maintain a viable five-year program of transit improvements for the Billings Urbanized Area.

ACCOMPLISHMENTS FISCAL YEAR 2024

Developed Transit specific data for a TIP/STIP update for the new five-year document, including programming for selected capital programs. Updated projects were also added to the Division's Transit Asset Management Plan (TAM), Capital Improvement Plan (CIP), and Equipment Replacement Plan (ERP).

Monitored projects for inclusion in the TIP and STIP. The Statewide Transportation Improvement Program (STIP) process was also addressed and monitored.

Attended and participated in MPO meetings.

PROPOSED ACTIVITIES FISCAL YEAR 2025

Functions necessary in support of transit related project inclusion in the Transportation Improvement Program will be performed under this work element. Activities are as follows:

- Division members will develop and compile information on operating and capital projects for which MET Transit plans to utilize grant assistance for inclusion in the TIP; this includes utilizing and updating the Division's TAM, CIP, ERP, and other plans as required.
- All applicable projects will be provided to the MPO for inclusion in the program.
- Staff will monitor inclusion in the TIP and STIP to ensure ability to obtain federal Sections 5307, 5310 & 5339 and other applicable grants are not affected.

STAFFING

35.00	Transit Manager Staff Hours
24.00	Transit Planner Staff Hours
4.00	Administrative Support Staff Hours
5.00	Aviation/Transit Director Staff Hours
68.00	**Total Staff Hours**

FUNCTIONAL AGENCY RESPONSIBILITY

City of Billings Transit Division – MET Transit will provide transit-related information to the City/County Planning Department for the MPO's inclusion in the TIP document.

PRODUCT

- Monitoring of plans including Transit Asset Management, the Capital Improvement Program, and components of the Equipment Replacement Plan for related projects.
- Annual inclusion of projects in TIP as necessary per FTA regulations.
- Amendments to TIP as necessary to include new projects.

FUNDING SCHEDULE – T.I.P.

FUNDS PROGRAMMED - FISCAL YEAR 2024

FUNDING SOURCE			
AGENCY	**LOCAL**	**FTA**	**TOTAL**
MET	$1,298	$5,191	$6,489
TOTAL	**$1,298**	**$5,191**	**$6,489**

FUNDS PROGRAMMED - FISCAL YEAR 2025

FUNDING SOURCE			
AGENCY	**LOCAL**	**FTA**	**TOTAL**
MET	$1,526	$6,103	$7,629
TOTAL	**$1,526**	**$6,103**	**$7,629**

44.26.12 Coordination of Non-Emergency Human Service Transportation

01 COORDINATION OF NON-EMERGENCY HUMAN SERVICE TRANSPORTATION

OBJECTIVE

To ensure optimal use of City of Billings funds in meeting the transportation needs of seniors and individuals with disabilities in both demand response and fixed route transportation in accordance with Federal Regulations.

ACCOMPLISHMENTS FISCAL YEAR 2024

Staff continued to investigate methods to improve paratransit efficiency and cost-effectiveness.

Continued evaluating dispatch and customer service practices for potential modification in regard to dispatching software implementation, as well as other technology implementations.

Members also continued to assess the financial and operational functioning of paratransit services, including contractual agreements with area agencies including the Adult Resource Alliance and the State of Montana Developmental Disabilities Bureau. MET did not renew the State of Montana DD contract for FY2025, as subscription services were causing inconsistencies with federal requirements.

Staff monitored procedures and policies involving ADA accessible fixed-route service and other accessibility features/requirements and updated with relevant findings.

Assessed and updated paratransit vehicle specifications to support future vehicle purchases; continued implementation and further procurement development of smaller ADA equipped vehicles to enhance paratransit service efficiencies.

Staff familiarized passengers with fixed route system use as appropriate via MET's travel training program.

Staff continued to coordinate transportation services among 5310 transit providers, social service agencies and the public to provide an overall strategy to enhance transportation access, minimize duplication of services and facilitate the most appropriate cost-effective transportation possible within available resources. This also included outreach and engagement to improve and advance the coordination plan as well as to improve community relations.

Increased participation with community groups, including Big Sky Senior Services and Adult Resource Alliance to support Aging-Friendly community initiatives and assessment of available transportation options.

PROPOSED ACTIVITIES FISCAL YEAR 2025

Functions necessary in support of planning and development of transit related Americans with Disabilities projects, procedures, outreach, and other related activities will be performed under this work element. Activities are as follows:

- Research and submit initial Section 5310 Program Management Plan for grant funding to MDT and FTA for approval.
- Continue developing and refining improvements to current travel training options to the public using available technology and updated delivery methods; improve education and outreach surrounding these services.
- Staff will continue to evaluate each bus stop for ADA compliance and suggest improvements based on priority of needs and funding availability, as outlined in the Bus Stop Master Plan.
- Staff will continue to provide outreach and education for professionals, organizations, and other identified entities in the community, including participating on advisory groups in order to maintain positive relationships with individuals with disabilities and senior communities.
- Staff will continue to facilitate and encourage involvement in regular Billings Area Human Services Transportation Coordination Plan meetings with human service providers, social service agencies, transportation providers, and the public to coordinate efforts associated with transit capital and service planning.
- Continue to facilitate effective service provision and usage of lift-equipped fixed-route vehicles; assess and recommend capital and operational projects with the intent of supporting existing service, increased demand, and adding potential enhancements.
- Continue identification of means to address transit and paratransit needs, assessing both short- and long-term paratransit needs, the organizational and financial capabilities of addressing those needs.
- Continue community outreach to the public and organizations in support of improving access to transportation for seniors, individuals with disabilities, and low-income populations; continue participation on community committee meetings while exploring avenues for further outreach and engagement.
- Analyze and recommend improvements to current scheduling practices including more advanced use of available technologies to expand availability of services to seniors and low-income groups.
- Continue to assess, evaluate, and recommend improvements to the Paratransit Eligibility process to respond to increased demand for services to ensure all requirements regarding capacity and service are executed efficiently and equitably.

STAFFING

110.00	Transit Manager Staff Hours
125.00	Transit Planner Staff Hours
20.00	Administrative Support Staff Hours
120.00	Transit Operations Coordinator
80.00	Marketing and Outreach Coordinator Staff Hours
10.00	Aviation/Transit Director Staff Hours
465.00	**Total Staff Hours**

FUNCTIONAL AGENCY RESPONSIBILITY

City of Billings Transit Division – MET Transit

PRODUCT

- Section 5310 Program Management Plan
- Continued consensus with and support of City of Billings compliance with ADA regulations related to transit.
- Continued community consensus and support of City of Billings methods for addressing of specialized needs, including lift-equipped vehicles and other options for individuals with disabilities and seniors.
- Recommendations and proposals for enhancements to existing system and programs in support of ADA compliance and regulations aimed at increasing efficiency and effectiveness.
- Public involvement and feedback regarding potential system enhancements in support of transportation for seniors and individuals with disabilities.

FUNDING SCHEDULE – ADA SERVICE (COORDINATION OF NON-EMERGENCY HUMAN SERVICE TRANSPORTATION)

FUNDS PROGRAMMED - FISCAL YEAR 2024 (ADA SERVICE)

FUNDING SOURCE			
AGENCY	**LOCAL**	**FTA**	**TOTAL**
MET	$7,298	$29,193	$36,491
TOTAL	**$7,298**	**$29,193**	**$36,491**

FUNDS PROGRAMMED - FISCAL YEAR 2025

FUNDING SOURCE			
AGENCY	**LOCAL**	**FTA**	**TOTAL**
MET	$8,572	$34,289	$42,861
TOTAL	**$8,572**	**$34,289**	**$42,861**

SECTION II FUNDING SUMMARY

FEDERAL FISCAL YEAR 2025

WORK ELEMENT	FUNDING SOURCES FY 2025			STAFF HOURS
	LOCAL	FTA	EST.COST	
44.21.01 Administration				
Staff Hours	$9,538	$38,152	$47,690	535.00
44.24.01 Future Service				
Staff Hours	$9,300	$37,199	$46,499	495.00
Studies	$30,000	$120,000	$150,000	
Planning Software	$4,100	$16,400	$20,500	
44.24.02 Current Service				
Staff Hours	$14,717	$58,868	$73,585	802.62
Planning Software	$4,100	$16,400	$20,500	
44.25.01 T.I.P.				
Staff Hours	$1,526	$6,103	$7,629	68.00
44.26.12 Coordination of Non- Emergency Human Service Transportation				
Staff Hours	$8,572	$34,289	$42,861	465.00
TOTAL	**$81,853**	**$327,411**	**$409,264**	**2,365.62**

ALLOCATION OF COSTS

Expenditures identified include direct costs, benefits at the rate of 61% of direct salary or wages, and indirect costs at the rate of 9% of direct salary or wages.

Federal Transit Administration Section 5303 funding is available at an 80% reimbursement rate, meaning the local to FTA funding ratio for all categories is 20% local, 80% federal.

LIST OF ACRONYMS

ADA	American Disability Act
ACS	American Community Survey
ARP	American Rescue Plan
AVL	Automated Vehicle Locator
BSED	Big Sky Economic Development
BUILD	Better Utilizing Investments to Leverage Development
CAC	Citizen Advisory Committee
CARES	Coronavirus Aid, Relief, and Economic Security
CDL	Commercial Drivers License
CIP	Capital Improvement Plan
CMAQ	Congestion Mitigation Air Quality
CTSP	Community Transportation Safety Plan
EBURD	East Billings Urban Renewal District
ERP	Equipment Replacement Plan
FAST Act	Fixing America's Surface Transportation Act
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
FY	Fiscal Year
GIS	Geographic Information System
GTFS	General Transit Feed Specification
HPMS	Highway Performance Monitoring System
IIJA	Infrastructure Investment and Jobs Act
ITS	Intelligent Transportation Systems
LRTP	Long Range Transportation Plan
MDT	Montana Department of Transportation
MPO	Metropolitan Planning Organization
NTD	National Transit Database
PCC	Policy Coordinating Committee
PEP	Private Enterprise Participation
PL	Planning Funds
PTASP	Public Transit Agency Safety Plan
RAISE	Rebuilding American Infrastructure with Sustainability and Equity
SBBURD	South Billings Boulevard Urban Renewal District
TA	Transportation Alternative Program
TAC	Technical Advisory Committee
TAM	Transit Asset Management
TAZ	Traffic Analysis Zones
TDP	Transit Development Plan
TIP	Transportation Improvement Program
UPWP	Unified Planning Work Program
VMT	Vehicle Miles Traveled
YCBP	Yellowstone County Board of Planning

City Council Regular

Date:	08/12/2024
Title:	Park 1 Condominium Declaration and Association ByLaws
Presented by:	John Caterino, Facilities Manager
Department:	City Hall Administration
Presentation:	No
Legal Review:	Yes
Project Number:	N/A

RECOMMENDATION

Staff recommends that Council approve the Condominium Declaration of Unit Ownership and Associated Bylaws for the six (6) demised commercial retail Suites on the ground level of the Subject Property commonly known as Park 1.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

In 2022 Council approved a resolution for the sale and disposition of various City Properties. Of the four Subject Properties identified, three are currently under contract (current City Hall/Park 3, and two surface lots on N 27th St.), and the fourth is actively being listed by NAI Business Properties (Park 1 retail spaces). Since that time, our broker has been listing the retail spaces for lease, per Council's direction, to increase the income and metrics of the investment.

The Subject Property known as Park 1 is addressed as 2912 3rd Ave N., and consists of approximately 16,044 square feet of commercial retail space located on the ground level and the remainder of the approximately 149,976 square feet being a parking garage. A motion to approve Condominium Declaration will separate the property into three separate units:

(1) Parking Garage and related support spaces - To be retained by City
(2) East Ground Level Condo - Approximately 8,757 contiguous square feet and contains four (4) Suites
(3) West Ground Level Condo - Approximately 7,287 contiguous square feet and contains two (2) Suites

Creating two ground level commercial condos increases the flexibility and opportunity for sale.

The Condominium Declaration establishes the existence of the Association as it relates to the Parties in Section 2 and further defines the Condominium Association Bylaws which will govern the percentage interest in the Condo, use, maintenance, and responsibilities of Unit Owners. The City will retain a significant continuing presence in the Association since it retains the parking garage which constitutes the majority of the building's square footage.

The Condominium Declaration and Bylaws were drafted by Moulton Bellingham and reviewed by City Attorney's office and the listing broker.

The potential sale of Park 1 retail space has been presented to City Council previously. See attached staff memo from 9/25/2023 for more information.

STAKEHOLDERS

Stakeholders include

City:

- City Council
- Administration
- City Attorney

External Parties:

- Bryce Burke with Moulton Bellingham
- Matt Roberston with NAI Business Properties
- Existing Tenants at Park 1 (Volunteers of America, Billings Police Department Crime Prevention Center, Little Llama Learners, DaKava House, Self Help Law Center, Budget Instant Print)

ALTERNATIVES

City Council may:

- Approve the Condominium Declaration and Owners Association Bylaws; or,
- Disapproved the Condominium Declaration and Owners Association Bylaws, and provide further direction to staff regarding the property disposal.

FISCAL EFFECTS

The immediate financial impacts include the cost of Moulton Bellingham to draft and review the Declaration of Unit Ownership.

Assuming City Council approves a sale of the Subject Property at a later date, there will be broker fee paid to Matt Robertson of NAI Business Properties who is acting as supervising broker. Brokerage fees are 5% of gross sale amount. The net income realized from the sale will be used to offset construction costs at New City Hall.

Attachments

Park 1 Condo Declaration
Park 1 Condo Bylaws
Park 1 Condo Floorplan
Park 1 PSA Memo 9/25/2023

DECLARATION OF UNIT OWNERSHIP
PARK 1 3RD AVENUE GARAGE

THE CITY OF BILLINGS, a Montana charter city (the "**Developer**"), makes and submits for filing the following Declaration under the Unit Ownership Act of the State of Montana, Mont. Code Ann. § 70-23-101, *et seq.* ("**Unit Ownership Act**")

1. Submission to Unit Ownership. The purpose of this Declaration is to submit the real property described in this Declaration and the improvements constructed on the real property to the condominium form of ownership and use as provided by in the Unit Ownership Act. Except as otherwise provided in this Declaration, the definition of terms in this Declaration and the Bylaws of the Park 1 3rd Avenue Garage Condominium Association ("**Association**") shall be those definitions used in the Unit Ownership Act. The real property included within the project is located in Yellowstone County, Montana, is owned by Developer and is more particularly described as follows:

> BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 56, Lot 7 - 17, LTS 7-17 & 20 X 100' VAC ALLEY ADJ TO LTS 9-16 BLK 56 BILLINGS ORIGINAL TOWN

The provisions of this Declaration and the Bylaws of the Association shall be covenants running with the land and shall be binding on the Developer and all subsequent Unit Owners, their agents, employees, Tenants, guests, invitees, successors, and assigns, for so long as the real property described herein is subject to the provisions of the Unit Ownership Act.

2. Definitions. The following definitions shall apply to this Declaration and the Bylaws of the Association:

a. "*Board of Directors*" or "*Board*" shall mean the Board of Directors as more particularly defined in the Bylaws of the Association.

b. "*Bylaws*" means the bylaws promulgated by the Association under this Declaration and the Montana Unit Ownership Act.

c. "*Common Elements*" means all common areas that are part of the real property described in this Declaration.

d. "*Common Expenses*" means expenses of administration, maintenance, repair, or replacement of general common elements, which shall be agreed upon by a vote as set forth in this Declaration and the Bylaws.

e. "*Declaration*" means this document and all schedules, exhibits, or plans that are incorporated by reference, as it may from time to time be amended or restated.

f. "*Mortgagee*" means any mortgagee under a mortgage or any beneficiary under a trust indenture.

g. "*Owner*" or "*Unit Owner*" means the respective individual, entity, or other party owning Retail Unit West, the Retail Unit East, or the Commercial Parking Unit.

h. "*Tenant*" means an individual, entity, or other party (including their permitted successors or assigns) who leases all or a portion of a Unit from a Unit Owner.

i. "*Unit*" or "*Units*" means any of the Retail Unit West, the Retail Unit East, or the Commercial Parking Unit, individually or collectively.

3. Description of Project. The project consists of one building, identified as the Park 1 3rd Avenue Garage. The Park 1 3rd Avenue Garage contains two (2) Retail Units, in addition to one (1) Commercial Parking Unit and common areas. The Retail Units are located on Level 1 of the Park 1 3rd Avenue Garage building, and the Commercial Parking Unit consists of a portion of Level 1 along with the entirety of Levels 2-5 of the building. The Units are sized as follows:

Unit	**Size**
Retail Unit West	7,287 SF
Retail Unit East	8,757 SF
Commercial Parking Unit (Parking Spaces and Office)	149,976 SF

The site plan and floor plans attached as Exhibit "A" and included by reference, depict the building and Unit layout within the building and also show the general common elements to which all or some of the Units have access, which include stairwells, electrical meters, and air conditioning units.

4. Description of Unit. Each Unit shall include the part of the applicable building containing the Unit which lies within the boundaries of the Unit, which boundaries are as follows:

a. Upper and Lower Boundaries. The upper and lower boundaries of the Units shall be the following boundaries, which are extended to an intersection with the perimeter boundaries:

i. *Upper Boundary*: The plane of the lowest surface of the ceiling for all Units is the plane of the lowest surface of the ceiling not including beams.

ii. *Lower Boundary*: The plane of the highest surface of the floor.

b. Perimeter Boundaries. The perimeter boundaries of the Units shall be the following boundaries, which are extended to an intersection with the upper and lower boundaries:

i. *Exterior Building Walls*: The plane formed by the center line of the exterior walls of the building, except that such boundary shall be extended so as to include within it all windows in the Unit and all glass doors in the Unit, and, when there is attached to the building a fixture or other portion of the building serving only the Unit being bounded, such boundaries shall be the intersecting vertical planes adjacent to and which include such structures and fixtures thereon.

ii. *Interior Building Walls*: The vertical planes of the center line of the walls bounding a Unit, which are extended to intersections with other perimeter boundaries. If walls between Units are of varying thickness, the plane of the center line of a boundary wall shall be the median line drawn between the two (2) outermost boundaries of such wall.

c. Finished and Unfinished Surfaces. The Unit Owners within the building own the undecorated or unfinished surfaces of the perimeter walls, floors and ceilings surrounding their Units. The Unit Owners do not own pipes, wires, conduits, or other public utility lines running through their Units which are utilized for, or serve more than one (1) Unit, except as tenants in common with the other Unit Owners served by those utility lines. Utility lines and pipes which serve only one (1) Unit shall be a part of a Unit from the interior of the Unit to the point where they join lines or pipes serving other Units. A Unit Owner shall own the interior walls and partitions which are contained in the Owner's Unit, except where the interior walls and partitions are structural or bearing walls, which shall constitute common elements. A Unit Owner shall also own the interior and finished surfaces of the interior walls, floors and ceilings, including paneling, plaster, carpeting, and wallpaper.

5. Unit Ownership. Each Unit Owner shall be a fee simple owner of the Unit and of an undivided interest in the general common elements and the limited common elements assigned to the Unit, subject to the provisions of this Declaration and the Bylaws. A Unit Owner's undivided interest in the general common elements shall be stated as a percentage that is determined by comparing the square footage of the Unit Owner's Unit in the applicable building with the total square footage of all Units in the building. The undivided interest of each Unit Owner in the general common elements is as follows:

Unit	**Percentage Interest**
Retail Unit West	4.39%
Retail Unit East	5.27%
Commercial Parking Unit (Parking Spaces and Office)	90.34%

Each Unit, together with an appurtenant undivided interest in the general common elements, membership in the Association, and the assessment account for that Unit shall together comprise one (1) Unit, shall be inseparable, and may be conveyed, leased, devised, or encumbered only as a single inseparable Unit. Any conveyance, encumbrance, judicial sale or other voluntary or involuntary transfer of a Unit Owner's interest in the common elements shall be null and void unless the Unit to which that interest is attached is also included in the transfer.

6. Common Elements. The general common elements include the land described in Section 1 above, exterior lights that serve the building, any common sidewalks or alleyways, any landscaped areas outside of the building, and all other elements necessary and convenient to the existence, maintenance, and safety of the building and subject to common use by all Unit Owners. For the avoidance of doubt, parking spaces, along with the elevators, stairwells, and other building elements that serve only the Commercial Parking Unit are not common elements subject to ownership by the Retail Units.

The exterior façades of the Retail Units, including window glass, main and secondary entrances to the Retail Units, corridors, lobbies and vestibules, common sewer and water lines serving solely the Retail Units, other utilities serving solely the Retail Units, along with any men's and women's restrooms for the building (other than the restroom within the parking office) are not common elements subject to ownership by the Commercial Parking Unit.

7. Use of Units. The Retail Units and the suites within the Retail Units shall be used for retail, commercial, or office purposes and for no other purpose. No portion of the Retail Units shall be used for residential purposes.

Unit Owners and their Tenants, subtenants, or other licensees, customers, or guests shall not:

a. Make noises, cause disturbances, create vibrations, odors**,** or fumes**,** or use or operate any electrical or electronic devices or other devices that emit sound or other waves which may be audible outside the respective Unit.

b. Display objects, signage, or other materials which would be unsightly from the vestibules or the exterior of the property, and Unit Owner will promptly remove unsightly items upon notice from the Board.

c. Cause any advertising to be displayed that tends to impair the reputation of the property or its desirability as a retail and office building, and Unit Owner will promptly cause all such advertising to be discontinued upon notice from the Board.

d. Operate any business or use that violates any federal, state, or local law or ordinance.

e. Change the use of a Unit, unless the other Unit Owners unanimously consent to such change of use, which consent shall not be unreasonably withheld.

8. Membership in the Association. Each Unit Owner shall be a member of the Association. Membership shall be appurtenant to and may not be separated from ownership of a Unit. Each Unit Owner shall have a number of votes in the Association equal to the Percentage Interest in the general common elements, as described in Section 5 above. When more than one (1) person or entity holds an interest in any Unit, all such persons or entities shall be members. The votes for such Unit shall be exercised as the Owner or Owners shall determine, but the votes for any such Unit may not be split on any matter, and no more than one (1) Unit Owner may cast the votes with respect to any Unit. A Unit Owner shall remain a member of the Association until such time as its ownership of the Unit ceases for any reason, at which time its membership in the Association shall cease.

9. Maintenance of Units and Common Elements.

a. Maintenance by Association. The Association, through assessments that it imposes, shall be responsible to:

i. Maintain, repair, and replace general common elements and maintain, clean, repair and paint the exterior surfaces of the applicable building, including common area glass, and maintain and replace exterior and other common area lighting;

ii. Pay for water and sewer services and electricity to common areas of the applicable building and maintain, repair, and replace lines, pipes, wires, cables, and conduits that serve all Units in a building or common areas of a building; and

iii. Care for the grounds, alleyways, and sidewalks that are part of the real property upon which the building sits.

The Association may employ personnel necessary for the maintenance, upkeep, and repair of the common elements as is determines is necessary. The Association shall use a reasonable standard of care in providing such maintenance, upkeep, and repair so that the common elements will reflect a high pride of ownership. The high standard of care shall be measured by comparing the property condition with the standard of care that is customary for buildings with a similar age and composition of materials. Notwithstanding the foregoing, the Owner of the Commercial Parking Unit shall be solely responsible for maintaining the Commercial Parking Unit, including its striping and associated parking components, along with any testing that the Owner determines to be necessary in its sole discretion.

b. Maintenance by Unit Owner. Except as otherwise provided in Section 9(a) above and except for repairs covered by insurance purchased by the Association, each Unit Owner shall be responsible for all maintenance of and repairs to the interior of that Owner's Unit and the fixtures within the Unit. A Unit Owner shall do no act or any work that will impair the structural soundness or integrity of the applicable building or impair any easement. A Unit Owner shall also keep all areas and common elements appurtenant to its Unit in a clean and sanitary condition. The right of each Unit Owner to repair, alter, and remodel its Unit is coupled with the obligation to replace any finishing or other materials removed with similar types or kinds of materials.

No acts of alteration, repairing or remodeling by any Unit Owner shall impair in any way the structural integrity of the adjoining Units or the structural integrity of the general common elements. Each Unit Owner shall be responsible for all damages to the other Units or to the common elements resulting from that Unit Owner's acts of alteration, repair, or remodeling.

Each Unit Owner, at its own cost and expense, agrees to procure and maintain adequate general liability and casualty insurance covering their respective Unit with single occurrence and aggregate limits of at least $1,000,000 per incident and $3,000,000 aggregate. The insurance shall cover the Owner's operations and the acts of others, insuring Unit Owner and the Association from all claims, demands, or actions for, injury to, or death of any one person and for injury to, or death of more than one person, and for damage to property arising from, relating to, or connected with conducting or operating any business within the Unit. The Association shall be named as an additional insured on the insurance policy, and each Unit Owner shall provide proof of insurance no less than annually.

Each Unit Owner shall be responsible for obtaining fire and other insurance on that Unit Owner's personal property and on the interior of the Unit, and liability insurance, to the extent the Unit Owner determines is necessary. Each Unit Owner shall be responsible for paying all taxes and assessments on its Unit and for payment of all utilities provided to the Unit. All fixtures and equipment within a Unit, commencing at a point where the utility lines, pipes,

wires, cables, conduits, or systems enter the exterior walls of a Unit, shall be maintained, replaced, and kept in repair by the Unit Owner, except in the event of damage covered by insurance purchased by the Association.

c. Liens for Alterations. All labor and materials that are furnished to and incorporated into a Unit with the consent of or at the request of the Unit Owner, the Owner's agent, the Owner's contractor, or the Owner's subcontractor shall be the basis for the filing of a lien against such Owner's Unit. Each Unit Owner shall indemnify and hold harmless each of the other Unit Owners from and against all liability arising from any lien against the Unit for construction performed, or for labor, materials, services, or other products incorporated into the Owner's Unit at such Owner's request.

10. Common Expenses.

a. All the following expenses shall be charged to all Unit Owners as a common expense, according to and in proportion to the Unit Owner's undivided interest in the general common elements:

i. Administrative costs and expenses of the Association;

ii. The cost of maintenance, repair, and replacement of the general common elements, that serve or are subject to use by all Unit Owners, including but not limited to, snow removal from the common sidewalks serving all Units in the building, maintenance of sidewalks and alleyways, and the cost of maintaining landscaping, sprinkler systems, designated exterior lighting, and other common areas that benefit the building;

iii. Bills for water service relating to irrigation of building common elements and bills for electricity to the general common elements that benefit the building;

iv. The cost of keeping common electrical, water, and sewer lines that serve all Units in the building in good repair and condition;

v. The costs of directors' and officers' liability, fidelity insurance coverage, casualty and liability insurance for the general common elements, as determined by the Board or the Association; and

vi. All real property taxes and assessments attributable to the general common elements, if any.

vii. The cost of periodic testing and maintenance of the building structure.

Expenses for maintenance or repairs due to the misuse or neglect of a Unit Owner shall be charged to such Unit Owner and shall be payable solely by that Owner.

b. Common area utility expenses, if any, shall be charged to Unit Owners as a common expense in proportion to the square footage usage areas described below:

Common Area Water & Wastewater Usage		
Unit	**Square Footage**	**Percentage Interest**
Retail Unit West	7,287	45.33%
Retail Unit East	8,757	54.47%
Commercial Parking Unit (Office Restroom)	32	0.20%

Common Area Electrical Usage		
Unit	**Square Footage**	**Percentage Interest**
Retail Unit West	7,287	4.39%
Retail Unit East	8,757	5.27%
Commercial Parking Unit (Parking Spaces and Office)	149,976	90.34%

For the avoidance of doubt any and all water, sewer, gas, or electric services that are separately metered and solely service one individual Unit shall not be common expenses and such utility charges shall be the sole responsibility of the individual Unit Owner.

11. Dispute Resolution. If the parties are unable to resolve any dispute described in this Agreement, or if the Unit Owners cast the same number of votes for and against any matter that is brought before them, then prior to the filing of a lawsuit or similar action, the dispute shall be submitted to a non-binding mediation in Billings, Montana with a mediator who is a Montana licensed attorney who is mutually agreed upon by the parties. Each party shall pay its own separate fees and costs of attending the mediation and the mediator's fees and costs shall be equally shared by the parties. Any agreements reached in mediation shall be enforceable as settlement agreements by any court having jurisdiction.

If the Unit Owners cannot successfully mediate the disputed matter, they shall then submit the matter to binding arbitration in accordance with Montana's Uniform Arbitration Act, Mont. Code Ann. § 27-5-111, *et seq.* Any arbitration proceeding shall be brought in Montana, shall be governed by Montana law, and shall be conducted in accordance with the Commercial Arbitration Rules of the American Arbitration Association.

12. Covenant to Pay Maintenance Assessments. Assessments shall be made by the Association for capital improvements that serve and benefit all Unit Owners, as determined to be appropriate by the Association, and for all common expenses. Each Unit Owner, by acceptance of a deed, whether or not it shall be expressed in such deed, covenants and agrees to pay to the Association all assessments attributable to the Unit of the Owner.

13. Remedies for Nonpayment of Assessments. All sums assessed by the Association but unpaid for the share of common expenses chargeable to any Unit, together with interest at the statutory legal rate, late charges, collection costs, costs of suit and reasonable attorneys' fees, shall constitute

a lien on such Unit, and if filed of record, may be foreclosed as provided by law. Any lien shall not take priority over any sums unpaid on a first mortgage or trust indenture of record prior to the recording of the lien for unpaid assessments. Each assessment, together with interest, late charges, collection costs, costs of suit, and reasonable attorneys' fees, shall also be the personal obligation of the Owner or Owners of the Unit against which the assessment was made at the time the assessment fell due, and a suit to recover a money judgment for unpaid assessments shall be maintainable by the Association against such Owner or Owners without foreclosing or waiving the lien securing the obligation.

If a Unit Owner disputes the validity or amount of any assessment, the Unit Owner may pay into an escrow or trust account the amount of such disputed assessment, and, thereafter, the Association and the Unit Owner shall resolve the dispute under the dispute resolution procedures of Section 11 above. The arbitrator of any arbitration conducted to resolve an assessment dispute shall award costs and expenses of the arbitration proceeding in accordance with the provisions of this Declaration. Judgment upon any award rendered by the arbitrator may be entered in any court having jurisdiction.

If the Unit Owner fails to dispute successfully the validity or amount of any assessment, then all costs of collection of delinquent assessments, including but not limited to, court costs, costs of filing liens, and attorneys' fees, shall be the sole obligation of the non-paying Unit Owner, shall be treated as a common expense chargeable only to the non-paying Unit Owner, and may be added to the next regular assessment for that Unit. If the Unit Owner successfully disputes the validity or amount of any assessment, the Unit Owner shall be entitled to recover reasonable attorneys' fees and court costs, if any, from the Association.

14. Process. Service of process in cases provided for in Mont. Code Ann. § 70-23-901 shall be made upon The City of Billings City Attorney's Office Attn: Park 1 3rd Avenue Garage at PO Box 1178, Billings, MT 59103. This provision may be amended in the manner provided in Mont. Code Ann. § 70-23-902.

15. Easements. Easements shall exist and are granted by this Declaration for the benefit of each Unit within the building, and as a burden on the other applicable Units, as follows:

a. Common Element Easements. An easement shall exist through the general common elements for ingress and egress for all persons making use of such common elements in accordance with the terms of this Declaration. Each Unit Owner and its agents, contractors, licensees, Tenants, invitees, and guests shall have an unrestricted right of ingress and egress over, across, and through the general common elements to and from the Unit Owner's Unit.

b. Easements for Maintenance, Repair and Replacement. Easements shall exist through the Units and general common elements for maintenance, repair, and replacement of the applicable Units and common elements. If access is needed to the interior of a Unit Owner's Unit in case of a non-emergency, then the use of such easements shall be limited to reasonable hours upon reasonable notice to the Unit Owner. Reasonable notice shall mean notice of more than twenty-four (24) hours. In case of an emergency, the use of such easements may occur at any time without reasonable notice.

c. Easement for Structural Support. Every part or portion of a Unit which contributes to the structural integrity and support of a building shall be, and is, burdened with an easement of integral and structural support for the benefit of the building, the common elements within the building, and all other Units within the building.

d. Utility Easements. Easements into and through the walls, floors, ceilings and interior spaces of each Unit and the general common elements shall exist for all facilities for the furnishing of utility services within the building to each Unit and the common areas within the building. Utility services shall include, but not be limited to, lines, pipes, wires, cables, conduits, ducts, valves, switches, supports, plumbing, wiring and other necessary and appropriate devices. The easements for such facilities through any Unit in a building shall be substantially in accordance with the plans of the building. These utility easements shall be used for the installation, maintenance, and repair of all facilities for the furnishing of utility services within the building and shall include access to electrical transformers, gas meters, HVAC units, and satellite dishes contained on the real property that service the building or the Units.

e. Easements for Testing. The Owner of the Commercial Parking Unit shall have an easement into those portions of the other Units as is necessary to maintain the Commercial Parking Unit or perform any necessary testing of the building structure or remediation required for the building structure or the Commercial Parking Unit.

f. Encroachments. If any portion of the general common elements encroaches upon a Unit or Units, a valid easement for the encroachment and for the maintenance of the encroachment, so long as it stands, shall and does exist. If any portion of a Unit encroaches upon the general common elements or upon an adjoining Unit or Units, a valid easement for the encroachment and for the maintenance of the encroachment, so long as it stands, shall and does exist. The encroachments and easements shall not be considered or determined to be encumbrances either on the common elements or on the Units for purposes of marketability of title. If the building or any portion of the building is destroyed and then rebuilt, the Owners of the Units agree that minor encroachments of parts of the general common elements or limited common elements for such construction shall be permitted and that an easement for such encroachment and the maintenance and repair of the common elements shall exist until the construction is completed.

The Association is authorized and empowered to grant such licenses, easements, and rights of way for sewer lines, water lines, gas lines, television cable lines, telephone lines, underground conduits, storm drains, and other public utility purposes over those portions of the common elements upon which no building or other structure has been erected, as may be necessary and appropriate for the orderly maintenance, preservation, and enjoyment of the applicable building, common elements, or the applicable Units, or for the preservation of the health, safety, convenience, and welfare of the applicable Unit Owners.

16. Grant of Easements for Services. Easements shall exist and are granted by this Declaration over and across the common elements for mail service, solid waste services, fire service, police protection, other emergency vehicles, and other publicly owned vehicles being used for official federal, state, or local government purposes.

17. Units Subject to Declaration, Bylaws, and Rules and Regulations. All present and future Owners of Units shall be subject to, and shall comply with, the provisions of this Declaration, the Bylaws, and the rules and regulations adopted and promulgated by the Association, as these instruments may be amended from time to time. The execution of a purchase contract (including a contract for deed) by a Unit Owner or the acceptance of a deed to a Unit shall constitute acceptance of the provisions of such instruments by such Owner. Each Unit Owner shall be responsible for ensuring compliance with the provisions of such instruments by Tenants and all employees, agents, occupants, guests, and others claiming through such Owner. The provisions of this Declaration and the Bylaws and the rules and regulations adopted by the Association shall be covenants running with the land and shall bind any person having an interest in a Unit as though the provisions were recited and fully stipulated in each deed or conveyance thereto. The invalidity of any provision of this Declaration shall not affect in any manner the validity or enforceability of the remainder of the Declaration. No provision in this Declaration shall be waived by reason of any failure to enforce it, irrespective of the number of violations which may occur.

18. Finishing of Interior of Units. Any costs of interior finishing or remodeling of a Unit shall be the sole responsibility of the Unit Owner. No Owner shall make any improvements to the interior of its Unit which will impair the structural integrity of the applicable building, which will structurally change the applicable building, or which will encroach on another Unit or the common elements. No Owner shall remove any rated fire wall, floor or ceiling or open any rated fire wall, floor, or ceiling unless the opening is permitted by applicable building codes and regulations.

19. Restrictions on Leasing. Any lease or rental agreement shall be in writing and shall subject the Tenant to the provisions of this Declaration, the Bylaws, and all rules and regulations adopted by the Association.

20. Rights of Action. The Association and any aggrieved Unit Owner shall have the right to maintain an action for specific performance, for damages or for injunction, against any Unit Owner or the Association for failure to comply with the provisions of this Declaration, the Bylaws, or any rules, regulations, or restrictive covenants adopted by the Association, as amended from time to time. The prevailing party in any such action shall be entitled to recover its costs and reasonable attorneys' fees from the losing party.

The Association and any aggrieved Unit Owner shall also be entitled to recover from a non-complying Owner any costs and reasonable attorneys' fees incurred in compelling compliance with the provisions of this Declaration, the Bylaws, or any rules, regulations, or restrictive covenants adopted by the Association, whether or not a court action is filed.

21. Mechanic's Liens; Indemnification. No labor performed or materials furnished and incorporated into a Unit with the consent or at the request of a Unit Owner shall be the basis for filing of a lien against any non-consenting Owner's Unit or against the Common Elements. Each Unit Owner shall indemnify and hold harmless each of the other Owners and the Association from and against any and all liability, loss, or damage, including reasonable attorney's fees, that any other Owner incurs as a result of any lien claim for labor or materials against the indemnifying Owner's Unit.

22. Eminent Domain. If an entire building or a portion of the common elements only is acquired by eminent domain and if a separate award is not made to each applicable Unit Owner, the award shall be allocated to each applicable Unit Owner in proportion to each such Unit Owner's square footage in the building or each Unit Owner's undivided interest in the general common elements, as the case may be.

23. Notice to Holders, Guarantors, and Mortgagees. The Directors of the Association shall provide a holder, insurer, or guarantor of a mortgage on any Unit with timely written notice of:

a. Any proposed action that requires the consent of a specified percentage of eligible mortgage holders;

b. Any condemnation loss or any casualty loss which affects a material portion of the applicable building or which affects any Unit on which there is a first mortgage held, insured, or guaranteed by such holder, insurer, or guarantor;

c. Any delinquency in the payment of assessments or charges owed by an Owner of a Unit subject to the mortgage of such eligible holder, insurer, or guarantor, where such delinquency has continued for a period of sixty (60) days; and

d. Any lapse, cancellation, or material modification of any insurance policy maintained by the applicable Association.

24. Amendment. This Declaration shall be amended only with the written consent of the Owners of at least a sixty-six percent (66%) undivided interest in the general common elements unless the approval of mortgagees is required. A change in any of the following must be approved by mortgagees who represent at least sixty-six percent (66%) of the votes which are attributable to Units that are subject to mortgages:

a. Voting rights;

b. Responsibility for maintenance and repairs;

c. Reallocation of the Unit Owners' undivided interests in general or limited common elements and areas or the Unit Owners' rights to the use of general or limited common elements and areas other than those as set forth in this Declaration;

d. Redefinition of any Unit boundaries for completed Units after conveyance by Developer;

e. Conversion of Units to common areas, or vice versa, other than as provided in this Declaration;

f. Contraction of the project, or the addition or withdrawal of property to or from the project, other than as provided in this Declaration;

g. Restriction on leasing of Units;

h. Imposition of restrictions on a Unit Owner's right to sell that Owner's Unit;

i. Restoration or repair of the project in a manner other than as provided in this Declaration; and

j. Any other amendment to this Declaration of a material adverse nature to mortgagees.

If a mortgagee does not respond to any written proposal for an amendment to this Declaration within sixty (60) days after receipt of a notice of such proposal, which is delivered to the mortgagee by certified or registered mail, return receipt requested, the mortgagee shall be treated as having approved the amendment to the Declaration. All amendments to the Declaration shall be recorded in the office of the Yellowstone County Clerk and Recorder, Billings, Montana.

DATED this ___ day of _____, 2024.

THE CITY OF BILLINGS
a Montana Charter City

_____
By: William A. Cole
Its: Mayor

STATE OF MONTANA)
County of Yellowstone)

This instrument was signed or acknowledged before me on this ___ day of _____, 2024, by William A. Cole, as the Mayor of the City of Billings, a Montana charter city.

_____
Signature of Notary Public

BYLAWS OF PARK 1 3RD AVENUE GARAGE CONDOMINIUM ASSOCIATION

1. Applicability of Bylaws. The provisions of these Bylaws of Park 1 3rd Avenue Garage Condominium Association are applicable to the units that have been submitted to the provisions of the Montana Unit Ownership Act under the Declaration of Unit Ownership for Park 1 3rd Avenue Garage (the "**Declaration**"). The units are located upon the following described real property in Yellowstone County, Montana:

> BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 56, Lot 7 - 17, LTS 7-17 & 20 X 100' VAC ALLEY ADJ TO LTS 9-16 BLK 56 BILLINGS ORIGINAL TOWN

All present or future owners, tenants, or any other person who might occupy any unit are subject to the provisions of these Bylaws. The acquisition, rental, or occupancy of any unit by any person will signify that such person accepts and ratifies these Bylaws and agrees to comply with these Bylaws.

2. Membership, Meetings, and Voting.

a. Each unit owner shall be a member of the Park 1 3rd Avenue Garage Condominium Association, (the "**Association**"). If the ownership of any unit is vested in more than one (1) person, and while each such owner shall be a member, the co-owners or joint owners of the unit shall be one (1) unit owner for the purpose of voting at meetings of the Association and the determination of any required quorum. On all matters to be decided, each unit owner shall have a number of votes equal to one thousand (1,000) multiplied by such owner's undivided interest in the general common elements as set forth in the Declaration. The votes for any unit owned by more than one (1) person shall be exercised as such co-owners may among themselves determine, except that the votes for such unit may not be split on any matter, and one (1) person shall be designated by the co-owners to cast the votes on behalf of such unit.

b. Ownership shall be determined according to the records of the Clerk and Recorder of Yellowstone County, Montana; except that a personal representative, conservator, or trustee may vote in person or by proxy with respect to any unit owned or held by him in such capacity, whether or not the same shall have been transferred to his name by a duly recorded conveyance. A unit owner shall also include any person purchasing a unit under a purchase contract (including a contract for deed) who has an equitable interest in the unit as disclosed by the public record in the office of the Yellowstone County Clerk and Recorder, and in such an event, the equitable owner shall be considered as the only owner of such unit.

c. Votes may be cast in person or by proxy. Proxies shall be in the form prescribed by the Board of Directors. Proxies may be made by any person entitled to vote. Proxies shall be valid only for the particular meeting designated and must be filed with the Secretary of the Association before the appointed time of the meeting. Whenever a unit is owned by two (2) or more persons, the votes therefore may be exercised by any one of such persons present in the absence of protest by the other person or persons.

d. Unless changed by unit owners holding more than a majority of the votes that may be cast, the annual meeting of the Association shall be held on the first Monday of March every year at 3:00 p.m. Additional regular and special meetings of the Association may be held at such times and places as shall be agreed upon by unit owners holding seventy-five percent (75%) of the votes that may be cast. Notice of all meetings shall be given to each member personally or by mail, telephone, email, or facsimile, at least ten (10) days prior to the day designated for such meeting. The presence, in person or by proxy, of unit owners holding more than a majority of the votes that may be cast shall be required for the transaction of any business at such meetings of the Association. If, at any meeting of the members of the Association, there is less than a quorum present, those members present at the meeting and holding more than fifty percent (50%) of the votes that may be cast may adjourn the meeting.

e. The agenda for the annual meeting shall include the following:

i. Determination of quorum;

ii. Approval of minutes of last annual meeting;

iii. Presentation of financial report for past year and presentation of budget for coming year;

iv. Election of Directors;

v. Old business, if any; and

vi. New business.

3. Board of Directors.

a. The affairs of the Association shall be governed by a Board of Directors composed of three (3) individuals, each of whom shall be elected by the unit owners. In the event a unit is owned by a corporation, partnership, or limited liability company, the designated representative of such corporation, partnership, or limited liability company may serve as a director. The Board shall have the powers and duties necessary for the administration of the affairs of the Association and may do all acts and things as are not by law, the Declaration, or these Bylaws directed to be exercised by unit owners. Meetings of the Board of Directors shall be open to all unit owners, and all unit owners shall be given notice of the meeting date, time, and place personally or by mail, telephone, email, or facsimile, at least ten (10) days prior to the scheduled meeting.

b. In addition to the powers and duties provided by law, the Declaration, these Bylaws, or by resolution of the Association, the Board of Directors shall have the following powers and duties:

i. To enforce the provisions of the Declaration and these Bylaws by appropriate action;

ii. To determine the amount of any necessary assessments payable by the applicable unit owners, for the purposes set forth in Section 9 or Section 10 of the Declaration,

and to allocate and assess such expenses among the applicable unit owners in proportion to their respective interests in the general common elements or by comparing the square footage of each applicable owner's unit in the building with the total square footage of all owners' units in the building. In the Board's discretion, assessments may include reasonable reserve funds for major repairs. The Board shall have the authority to invest reserve funds in any manner not inconsistent with the needs of the Association;

iii. To impose, within its discretion, special assessments for capital improvements, major repairs, and emergencies, as they are incurred. The Board shall send written notice to each unit owner of any special assessment that it intends to impose at least thirty (30) days before the due date for the special assessment. The written notice shall explain the Board's reasons for the special assessment;

iv. To send written notice of each regular assessment to every unit owner subject to the assessment at least twenty (20) days in advance of each assessment year, and to send written notice of each special assessment to each unit owner at least thirty (30) days before its due date;

v. To record a lien against any unit for which assessments are not paid within ten (10) days after the date when due;

vi. To foreclose the lien against any unit for unpaid assessments or to bring an action at law against the owner personally obligated to pay the same;

vii. To adopt a schedule of late payment fees, with consent of the unit owners holding sixty-six percent (66%) of the votes that may be cast;

viii. To issue, or to cause an appropriate officer to issue, upon demand by any person, a certificate setting forth whether or not any assessment has been paid. A reasonable charge may be made by the Board for the issuance of these certificates. If a certificate states an assessment has been paid, such certificate shall be conclusive evidence of such payment;

ix. To procure and maintain adequate liability and hazard insurance as provided in Section 6 below;

x. To pay all taxes and assessments, if any, imposed on the common elements, and to pay all debts owed by the Association;

xi. To grant and accept easements, permits and licenses on behalf of all unit owners, as necessary for the proper operation of the building;

xii. To delegate, within its discretion, any of the above-mentioned powers and duties to one or more officers or employees of the Association, to a committee appointed by the Board, or to an independent contractor or agent;

xiii. To supervise all officers, agents and employees of the Association so that they properly perform their duties;

xiv. To contract for repairs, maintenance, alterations, additions, and improvements to the common elements, including the exterior of the building, consistent with the best interests of the applicable unit owners, and otherwise manage the common elements. If any expenditure exceeds Twenty Thousand Dollars ($20,000.00), the Board shall solicit at least three (3) bids from responsible bidders and shall, within its discretion, select the bid that is most qualified and in the best interests of the Association;

xv. To provide to the unit owners, within sixty (60) days from the end of any tax year of the Association, a financial statement of the Association for the immediately preceding tax year. Upon written request from any other person, agency, corporation or other entity having an interest or prospective interest in a unit, the Association shall prepare and furnish within a reasonable time a financial statement of the Association for the immediately preceding tax year, at the requesting party's expense;

xvi. To provide any notices required by these Bylaws or the Declaration; and

xvii. To review and approve or disapprove all requests from unit owners for consent to modify, alter, or add to the exterior building, or any other common element. In evaluating proposed additions or alterations, the Board shall consider the compatibility of external design, scale, color and type and quality of materials and the location relative to the existing structure. The Board shall also consider the cost of maintaining the addition or alteration, if that cost is to be borne by the Association, and any interference with the quiet enjoyment of the common elements or other units. Failure of the Board to approve or disapprove a request within forty-five (45) days after submission constitutes a disapproval by the Board. No unit owner shall modify, alter, or add to the exterior surface of the building or any other common element without the prior written approval of the Board.

c. The Board of Directors is irrevocably appointed as agent and attorney-in-fact for the unit owners and for each of them to manage, control and deal with the interests of the applicable unit owners in the common elements, including the exterior of the building, as necessary to permit the Board to fulfill all of its powers, rights, functions, and duties.

d. The Board of Directors is irrevocably appointed as agent and attorney-in-fact for each unit owner, each mortgagee, other named insureds, and their beneficiaries and any other holder of a lien or other interest in the property to:

i. adjust and settle all claims arising under insurance policies purchased by the Board;

ii. execute and deliver releases upon the payment of claims; and

iii. act on their behalf in any condemnation proceeding or act of eminent domain.

e. The Board shall provide timely written notice to any mortgagee of any condemnation proceeding or casualty loss that affects either a material portion building or any unit securing the mortgage. The consent of the mortgagee shall be required if such mortgagee notifies the Board, within thirty (30) days after receipt of notice of the damage or notice of the taking in condemnation or eminent domain, of the mortgagee's election to participate. Moreover, the Board may not terminate the legal status of the Association or remove either building from the provisions of the Montana Unit Ownership Act after substantial destruction of the applicable building, the occurrence of condemnation or for other reasons without the approval of unit owners holding at least sixty-six percent (66%) of the votes that may be cast and the approval of mortgagees who represent at least sixty-six percent (66%) of the votes which are attributable to the units that are subject to mortgages.

f. The directors shall be elected at the first annual meeting of the Association, and the term of office of each director shall expire annually whereupon the Association shall hold a meeting to elect directors, except that the then current directors shall continue in office until their replacements have been duly elected. Directors may serve for an unlimited number of terms if so elected. Any director may be removed from office by unit owners holding more than fifty percent (50%) of the votes that may be cast, and any vacancies in the Board of Directors shall be filled in the manner provided for the election of directors with each person so selected serving the balance of the unexpired term.

g. Directors may be nominated by unit owners. A list of persons nominated shall be distributed to all unit owners, attached to written notice of the annual meeting. Additional nominations may be made from the floor at the annual meeting. Each unit owner shall be required to cast all of its votes for one (1) candidate for each vacancy on the Board of Directors. The candidate for each vacancy on the Board of Directors who receives the largest number of votes shall serve as the director for the following term of office. Directors must be members of the Association, designated representatives of the members of the Association, or, in the case of a corporation, a limited liability company, or a partnership that is a member of the Association, a designated representative of the corporation, limited liability company, or partnership.

h. No compensation shall be paid to directors for their services as directors unless salaries for directors are approved by the affirmative vote of the unit owners holding more than fifty percent (50%) of the votes that may be cast. However, directors shall be reimbursed for actual expenses incurred in the performance of their duties, and the Association shall maintain liability insurance at all times for the benefit of its directors and officers. The Board of Directors may engage the services of a manager or managing agent.

i. Regular and special meetings of the Board of Directors may be held at such times and places as shall be determined by the directors. Except as otherwise determined by the Board, the regular meetings of the Board shall be held monthly on the same designated day and at the same designated time, and no notice of such regular meetings shall be given. Notice of any special meeting of the Board shall be given to each director, personally or by mail, telephone, email or facsimile, at least three (3) days prior to the day designated for such meeting. Any director may waive notice of a meeting before, at or after the meeting, and such waiver shall be deemed equivalent to the giving of notice. A majority of directors shall be needed for a

quorum at any meeting of the Board, and the act of a majority of the directors present at a meeting at which a quorum is present (when the vote is taken) shall be the act of the Board of Directors. If, at any meeting of the Board of Directors, there is less than a quorum present, the majority of the directors present at such meeting may adjourn the meeting. All meetings of the Board of Directors shall be open to all members of the Association.

j. The officers and directors of the Association shall not be liable to the Association or any unit owner for any mistake of judgment, negligent or otherwise, except for their own individual willful misconduct or bad faith. The unit owners and the Association shall indemnify and hold harmless each of the officers and directors of the Association from and against any contractual liability to others arising out of contracts made by the officers or the Board of Directors on behalf of the Association unless such contract shall have been made in bad faith or contrary to the provisions of the Montana Unit Ownership Act, the Declaration, or these Bylaws, except to the extent that such liability is satisfied by directors' and officers' liability insurance. Officers and directors shall have no personal liability with respect to any contract made by them on behalf of the Association, except as unit owners. The liability of any unit owner arising out of any contract made by the officers or directors or out of the indemnification of the officers or directors or for damages as a result of injuries arising in connection with the common elements solely by virtue of the unit owner's own ownership of a common element or an interest therein or for liabilities incurred by the Association, shall be limited to the total liability multiplied by the unit owner's percentage of interest in the general common elements. Every agreement made by the officers or the directors on behalf of the Association shall, if obtainable, provide that the officers or the directors, as the case may be, are acting only as agents for the Association and shall have no personal liability, except as unit owners, and that each unit owner's liability shall be limited to the total liability multiplied by that unit owner's percentage of interest in the general common elements. The Association shall indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending or completed action, suit or proceeding by reason of the fact that the person is or was an officer or director of the Association against expenses, including attorneys' fees, judgments, fines and amounts paid in settlement incurred by the person in connection with such action, suit or proceeding if the officer or director acted in good faith and in a manner the officer or director reasonably believed to be in, or not opposed to, the best interests of the Association.

4. Officers.

a. The Board of Directors shall annually elect a President, a Secretary, and a Treasurer from among the members of the Board. The Board, in its discretion, may also elect a Vice-President from among the members of the Board. Two (2) offices may be held by the same person, except for the offices of President and Treasurer. The officers of the Association shall hold office at the pleasure of the Board, and, in the event of a vacancy, the Board shall elect a successor at any regular meeting or at any special meeting called for such purpose.

b. Kevin Iffland and John Caterino shall serve as interim President and Secretary/Treasurer respectively, until the first annual meeting of the Association.

c. The President shall preside at all meetings of the Association and the Board of Directors and shall have general supervision over the affairs of the Association and its officers. The President shall have all the powers and duties usually vested in the office of President and shall perform such other duties as from time to time may be imposed by the Board of Directors. The Vice-President, if any, shall act in the place of the President and shall have such other duties as may be assigned by the Board of Directors. The Secretary shall keep all books and records of the Association and the Board of Directors, record all minutes of meetings, keep a record of all members of the Association, and shall serve all required notices. The Treasurer shall have the responsibility for Association funds and securities and shall be responsible for keeping, in chronological order, full and accurate itemized accounts of all receipts and disbursements in the books maintained on behalf of the Association. The Treasurer shall also be responsible for the deposit of all monies and other valuable effects in the name, and to the credit, of the Association in such depositories as may from time to time be designated by the Board of Directors.

d. Officers shall not be compensated but shall be reimbursed for expenses incurred on behalf of the Association, as determined by the Board of Directors.

5. Inspection of Records. The books, records, and papers of the Association shall be open for inspection at any reasonable time, by any unit owner and by holders, insurers, and guarantors of first mortgages on units.

6. Insurance.

a. The Board of Directors shall obtain and maintain, to the extent practicable, at commercially reasonable rates, the following insurance: fire and casualty insurance with extended coverage, water damage, vandalism, and other related casualty as determined in the discretion of the Board. Such policy shall cover the building (except furniture, furnishings, fixtures, appliances, and other Unit Owner personal property), together with all heating, air conditioning, and other service machinery contained within the building to the point where such machinery joins an individual unit. The insurance shall cover the interests of the Association, the Board of Directors, all Unit Owners, and their Mortgagees as their respective interests appear, and in an amount equal to the full replacement value of the building.

b. All policies of physical damage insurance owned by the Association shall contain waivers of subrogation and waivers of any defense based on co-insurance or of invalidity arising from any acts of the insured and shall provide that such policies may not be cancelled, allowed to lapse or substantially modified without at least ten (10) days prior written notice to all of the insureds, including all mortgagees and contract sellers of units. Duplicate originals of all new policies of physical damage insurance and liability insurance and of all renewals, together with proof of payment of premiums, shall be delivered to all mortgagees and contract sellers of units at least ten (10) days prior to expiration of the policies. Annually, the Board of Directors shall obtain an estimate from an insurance company or other knowledgeable person or business, of the full replacement value of covered improvements, without deduction of depreciation, for the purpose of determining the amount of physical damage insurance to be effective under this Section 6(b).

c. The Board of Directors shall cause public liability and property damage insurance to be carried, insuring the Association and the unit owners for liability for personal injuries to, or the death of, any person, or damage to property resulting from the ownership, use, or occupancy of the common elements, with policy limits to be determined by the Board, but not less than One Million Dollars ($1,000,000.00) per occurrence. The cost of such insurance shall be a common expense. The carrying of such insurance shall not preclude any unit owner from carrying public liability and property damage insurance for his own benefit.

d. The Board of Directors shall purchase fidelity insurance for all persons covering Association monies, naming the Association as insured, in an amount equal to the maximum funds held by or on behalf of the Association. If the Board of Directors employs a management agent, the agent must have its own fidelity insurance policy, providing the same coverage required above. Additionally, the Board of Directors shall purchase directors' and officers' liability insurance, insuring all directors and officers of the Association for damages related to any negligent act, any error, any omission, or any breach of duty, while acting in their capacities as directors and officers.

e. The Association's casualty, liability, fidelity, and directors' and officers' liability insurance policies shall require the insurer to notify the Association and each mortgagee, in writing, of any cancellation or substantial change to the policy at least ten (10) days prior to the date on which such cancellation or change takes effect.

f. In the event of a loss exceeding One Thousand Dollars ($1,000.00), all Association insurance proceeds shall be paid to a designee of the Board of Directors as Trustee for disbursement.

g. Each policy shall contain a standard mortgagee clause in favor of each mortgagee or contract of sale endorsements in favor of the contract sellers of units.

h. The Board of Directors shall review the adequacy of limits of coverage of insurance policies and report annually its opinion regarding the same to the membership of the Association at its annual meeting.

i. Unit owners shall not be prohibited from carrying other insurance for their own benefit, provided that all policies shall contain waivers of subrogation and provided that the liability of the carriers issuing insurance obtained by the Board of Directors shall not be affected or diminished by reason of any such additional insurance carried by any unit owner. Insurance purchased by the Association shall not cover personal property, such as furniture or office equipment, inside the units. Owners must insure their personal property and the interior of their units and obtain liability insurance to cover injury or damage occurring on or within their units, to the extent such owner determines is necessary.

j. Insurance payments for a casualty loss insured by the Association shall be applied by the Trustee to repair or replace damaged property, except in the event of a total loss of all units and a decision to remove the property from the provisions of the Montana Unit Ownership Act. In the event the property is removed from the provisions of the Act, insurance proceeds shall be paid to each unit owner and the holder of any mortgage on the unit, in proportion to

that unit's undivided interest in the general common elements, after deduction of all costs of clean-up. In the event of loss to one (1), but not all units, any amount needed to repair or replace the unit, in excess of insurance payments, shall be paid by the owner of that unit. Units which are repaired or replaced after casualty shall conform, in style, quality and appearance, to the unit as it existed prior to casualty, unless otherwise agreed by owners of all units.

7. Emergency Access. Directors shall have the right to enter any unit in case of an emergency originating in or threatening such unit whether or not the unit owner or occupant is present at such time. If possible, the Board of Directors shall notify the unit owner or occupant prior to entering the unit or, if prior notice cannot be given, the Board of Directors shall, as soon as reasonably possible, provide the unit owner or occupant with an explanation as to why the unit had to be entered.

8. Assessments for Common Expenses and Limited Expenses.

a. The owner of each unit shall be obligated to pay quarterly assessments and special assessments for common expenses and limited expenses imposed by the Association. Assessments for common expenses shall be based upon and computed by using the percentile interest that each unit owner has in the general common elements. Assessments for limited expenses shall be based upon and computed by comparing the square footage of each applicable owner's unit in the applicable building with the total square footage of all applicable owners' units in the applicable building.

The Board of Directors shall, prior to the annual meeting, prepare an Association budget for the coming year. A copy of that budget, together with a statement of the amount of each quarterly assessment for the coming year, shall be delivered to each unit owner at least two (2) weeks before the annual meeting. Each quarterly assessment as to the common expenses for a unit shall be equal to the total estimated common expenses for the coming year, including a reasonable reserve allowance for contingencies, multiplied by the percentage of undivided interest in the general common elements for that unit, divided by four (4). Each quarterly assessment as to the limited expenses for a unit shall be equal to the total estimated limited expenses for the coming year, including a reasonable reserve allowance for contingencies, multiplied by the percentage of undivided interest in the particular limited common elements for that unit, divided by four (4). Assessments shall be due and payable on the first day of January, April, July, and October of each year. If an annual budget is not prepared as required, the quarterly assessment due shall be equal to the amount of the quarterly assessment for the previous year until changed by the Board, after preparation of a new budget. Notice of any new assessment shall be given, by mail or otherwise, to each unit owner at least thirty (30) days in advance of the first payment due date for the assessment.

b. All sums collected by the Association from assessments may be commingled in a single fund, but the Treasurer shall keep separate payment records for each unit.

c. Assessments that are paid more than thirty (30) days after the due date shall bear interest at the rate of ten percent (10%) per annum from the date when due until paid. Additionally, late paying unit owners shall be obligated to pay a late fee in an amount to be determined by the Board of Directors, with approval of unit owners holding seventy-five percent (75%) of

the votes that may be cast. All payments upon assessments shall be applied first to late fees, then to interest, and then to the earliest assessment due. The Board of Directors shall provide to a mortgagee timely written notice of any delinquency in the payment of assessments or charges that are owed by an owner of a unit subject to the mortgage, where such delinquency has continued for a period of sixty (60) days.

d. No unit owner may exempt himself or his unit from liability for his contribution toward any common expense by waiver of the use or enjoyment of those items paid for or by abandonment of the unit.

e. Assessments may be made by the Board of Directors for capital improvements only upon an affirmative vote of a majority of the votes that unit owners may cast at a meeting called for that purpose.

f. The initial regular quarterly assessment shall be set by the Board of Directors. Thereafter, any change in quarterly assessments shall be made at the annual meeting of the Association. Increases shall require approval of a majority of the votes that unit owners may cast. These limitations shall not apply to any special assessments.

g. No unit owner shall be entitled to receive the balance, if any, in that owner's assessment account upon sale of the owner's unit. The account balance shall pass with sale of the unit to the credit of the new unit owner.

h. Assessments, together with interest, late fees, costs of collection, costs of suit, and reasonable attorneys' fees, shall be a lien on the unit against which each assessment is made. Each such assessment, together with interest, late fees, costs of collection, costs of suit, and reasonable attorneys' fees, shall also be the personal obligation of the person who was the owner of the unit at the time the assessment became due. The personal obligation for delinquent assessments shall not pass to the successors in title unless expressly assumed by them. The successors in title of any unit against which delinquent assessments are made shall, however, be liable for any costs of collection of such delinquent assessments, including costs of suit and reasonable attorneys' fees.

9. Rules and Regulations. Administrative rules and regulations pertaining to units and the use of common elements may be promulgated and amended by the Board of Directors with the approval of unit owners holding more than a majority of the votes that may be cast. A copy of all rules and regulations shall be provided annually, within thirty (30) days from the date of the annual meeting of the Association, to each unit owner by the Secretary of the Association, without cost.

10. Working Capital. The City of Billings shall collect from the initial purchaser of each unit, at the time of closing, an initial capital payment of an amount equal to such purchaser's pro rata share of insurance for the year, plus an amount equal to one (1) quarterly assessment. The City shall deliver the funds to the Board of Directors to provide the necessary working capital for the Association's operation. Such funds may be used for certain prepaid items, including insurance, initial maintenance, equipment, supplies, organizational costs and other start-up costs and for such other purposes as the Board of Directors may determine. These funds may not be used by the City to defray any of its expenses, construction costs, or other financial obligations, but the City shall

be reimbursed from these funds for any prepaid insurance coverage paid by it, which covers units after the date of sale. These payments shall not be considered as advance payment of regular assessments. The Board of Directors of the Association shall establish a capital account for each contributing unit owner and shall repay to the unit owner from such account the initial capital payment in three (3) equal installments commencing on the first anniversary of the date of the initial capital payment. If the initial purchaser of a unit sells the unit prior to receiving full payment of the initial capital payment, the Board of Directors shall pay the remaining balance of the initial capital payment to such unit owner on or before the closing date for the sale of the unit.

11. Use of Units and Common Elements.

a. The Retail Units and any suite within the Retail Units shall be used for retail, commercial or office purposes. There is no restriction on use for the Commercial Parking Unit.

b. The common elements shall be used only for the furnishing of services and facilities for which they are reasonably suited and which are incidental to the use and occupancy of the units.

c. No nuisances shall be allowed nor shall any use or practice be allowed which disrupts the business or enjoyment of any other unit owner in the building.

d. No unit owner or occupant shall erect or place in the common elements any building or structure, including fences and walls, nor make any additions or alterations to any common elements, except in accordance with plans and specifications approved by the Board of Directors of the Association.

e. No unit owner shall place any permanent or temporary equipment, machine, advertisement, tent, canopy, or device of any type in the common elements or on the exterior of the building, except in accordance with plans and specifications approved by the Board of Directors of the Association.

f. Unit owners shall promptly perform all maintenance and repair work within their own units which, if omitted, would affect any common element, or the other units in the applicable building, and each unit owner shall be responsible for all damages and liabilities created by such failure to maintain or repair.

g. All garbage and trash must be placed in the proper receptacles designated for refuse collection, and no garbage or trash shall be placed elsewhere on any common element.

h. No storage of chemicals or hazardous substances prohibited by Montana law shall be permitted in any unit.

i. No unit owner shall perform any act or store anything within or immediately adjacent to his unit which might increase the rate of casualty insurance for the applicable building or increase the probability of fire or explosion as a result of such act or the storage of such items. No disposal of hazardous substances shall be permitted in any unit or on the common elements.

j. No offensive or unlawful use shall be made of any unit, the common elements, or any part thereof. Uses shall conform to zoning restrictions on the property.

k. Nothing shall be done in or to any unit or the common elements which will impair the structural integrity of the applicable building or which will structurally change such building.

12. Liability of the Association. The Association shall not be liable to any unit owner for any failure of the water supply, the sewer system, or any other service to be paid for as a common expense or for injury or damage to person or property caused by the elements or resulting from electricity, water, snow or ice which may leak or flow over from any portion of the common elements or from any pipe, drain, conduit, appliance or equipment except to the extent such injury or damage is covered by insurance that the Association purchased. The Association shall not be liable to any unit owner for loss or damage, by theft or otherwise, of personal property. This Section 12 is not a waiver of any liability between unit owners. No diminution or abatement of any assessment shall be claimed or allowed for inconvenience or discomfort arising from the making of repairs or improvements to the common elements or the exterior of any unit or from any action taken by the Association to comply with any law, ordinance or with the order or directive of any government authority. The Association shall not be liable to any unit owner for injury or damage to person or property caused by another unit owner. Any such liability shall be attributed solely to the responsible unit owner. The Association shall not be liable to any unit owner for personal injuries or injuries to property occurring on the common elements.

13. Indemnification. Each unit owner shall indemnify and agree to hold the other unit owners harmless from and against any and all actions, claims, and demands arising out of the failure of the unit owner to maintain its unit, or arising out of the use, occupancy, or non-use of all or any part of the unit owner's unit, including, without limitation, any carelessness, negligence, improper conduct, unlawful conduct, breach of the Declaration, these Bylaws or the rules and regulations adopted by the Association, or violation of federal, state, or local law, by the unit owner or its tenants, agents, employees, contractors, licensees, customers, invitees, guests, and occupants. Each unit owner shall also indemnify the other unit owners from any and all costs, expenses, and fees, including reasonable attorneys' fees, that the other unit owners incur and which are incident to the failure of the unit owner to maintain its unit or incident to the use, occupancy or non-use of all or any part of the unit owner's unit.

14. Amendment.

a. These Bylaws may be amended by the Association in duly constituted meetings called for such purpose. No amendment shall take effect unless approved by unit owners holding at least sixty-six percent (66%) of the votes that may be cast and until a copy of the Bylaws, as amended, certified by the President and Secretary of the Association, is recorded in the office of the Clerk and Recorder of Yellowstone County, Montana. The Bylaws shall always include those matters required by the Montana Unit Ownership Act. Any proposed amendments to these Bylaws that are of a material adverse nature to any mortgagee, including those amendments which are specifically identified in the Declaration, must be approved by mortgagees who represent at least sixty-six percent (66%) of the votes which are attributable to units that are subject to mortgages. If a mortgagee does not respond to any written proposal for an amendment to these Bylaws within sixty (60) days after receipt of a notice of such

proposal, which is delivered to the mortgagee by certified or registered mail, return receipt requested, the mortgagee shall be treated as having approved the amendment to the Bylaws.

b. The provisions of these Bylaws shall be covenants running with the land and shall be binding on all unit owners, their tenants, employees and guests, for so long as the real property is subject to the provisions of the Montana Unit Ownership Act.

15. Conflicts. In the event of any conflict between these Bylaws and the provisions of the Montana Unit Ownership Act, or the Declaration, the latter shall govern and apply.

16. Enforcement and Waiver. In the event the Board of Directors shall refuse or neglect to enforce any of the provisions of these Bylaws or the Declaration or duly adopted rules and regulations by appropriate action, any unit owner shall have the right to do so. In the event of an action to enforce these Bylaws, the prevailing party shall be entitled to recover its costs and attorneys' fees from the losing party. Failure of the Association, its Board of Directors or any of its members to enforce any of the provisions of these Bylaws or the Declaration or any rules and regulations adopted by the Association shall not be deemed a waiver of the right to do so in the future.

IN WITNESS WHEREOF, the undersigned, being the sole initial member of the Park 1 3rd Avenue Garage Condominium Association, has executed this instrument as evidence of its adoption of the Bylaws of the Association and certifies that the foregoing is a true and correct copy of the Bylaws of the Association.

DATED this _____ day of _____, 2024

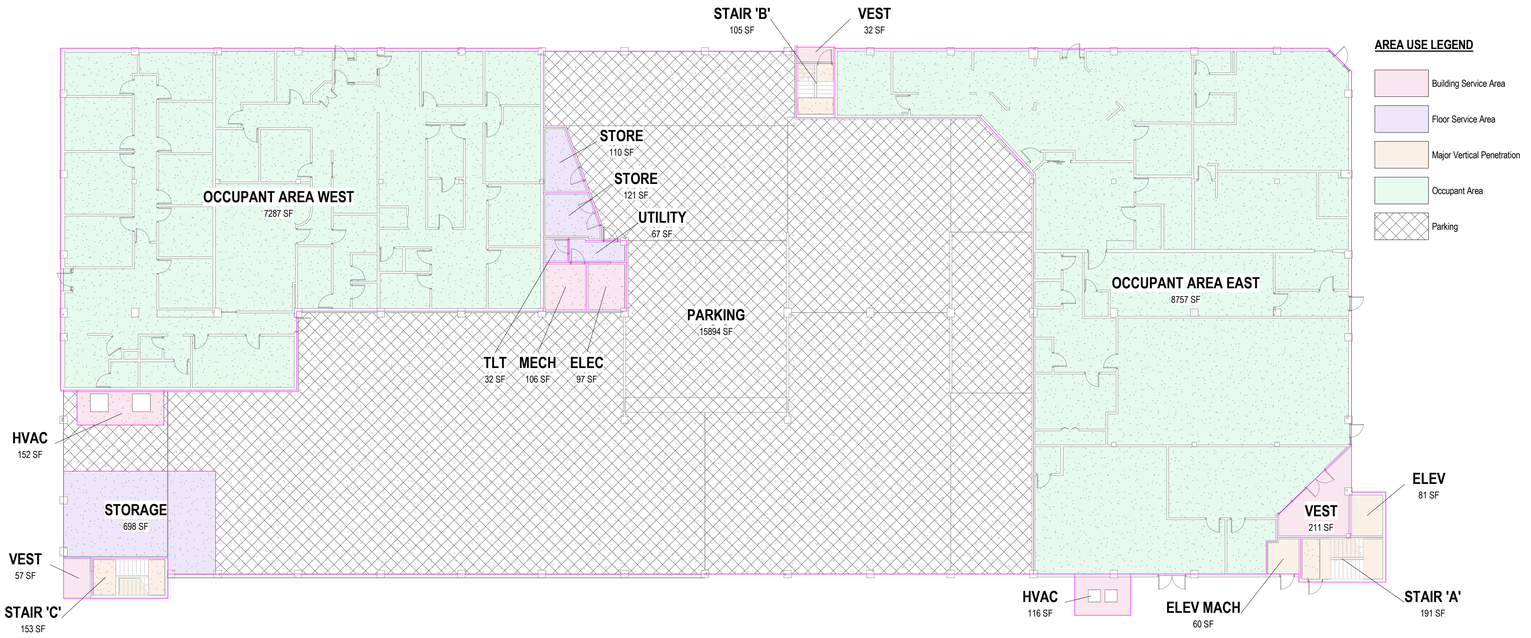
THE CITY OF BILLINGS
a Montana Charter City

_____
By: William A. Cole
Its: Mayor

STATE OF MONTANA)
County of Yellowstone)

This instrument was signed or acknowledged before me on this ___ day of _____, 2024, by William A. Cole, as the Mayor of the City of Billings, a Montana charter city.

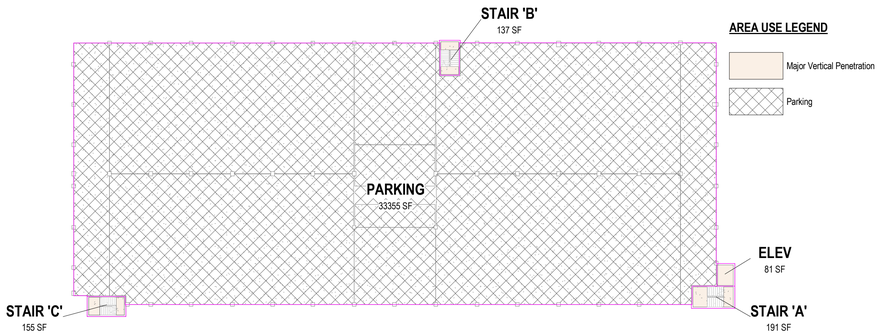
_____
Signature of Notary Public



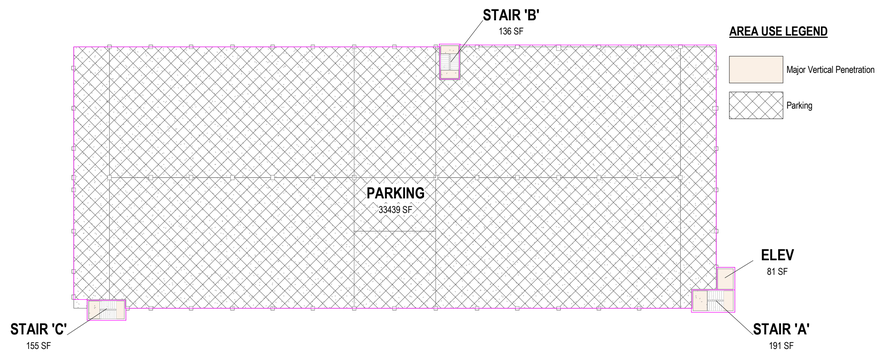
5 LEVEL 1 - AREA USE PLAN
1/16" = 1'-0"

AREA SCHEDULE

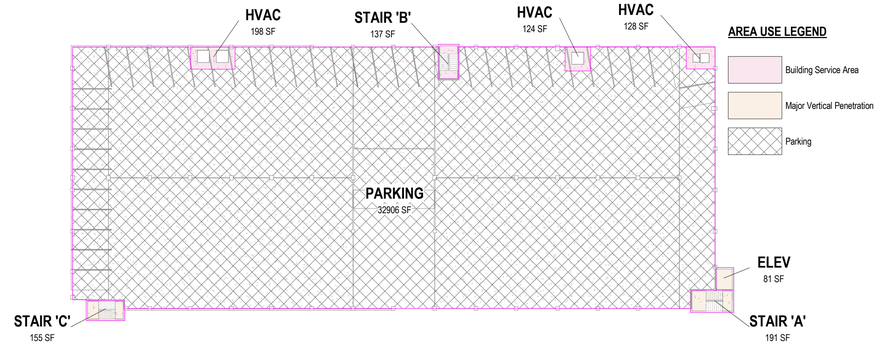
Level	Function	Area
LEVEL 1		
LEVEL 1	Building Service Area	770 SF
LEVEL 1	Floor Service Area	1029 SF
LEVEL 1	Major Vertical Penetration	589 SF
LEVEL 1	Occupant Area	16044 SF
LEVEL 1	Parking	15894 SF
LEVEL 2		
LEVEL 2	Building Service Area	586 SF
LEVEL 2	Major Vertical Penetration	427 SF
LEVEL 2	Parking	32906 SF
LEVEL 3		
LEVEL 3	Major Vertical Penetration	564 SF
LEVEL 3	Parking	33353 SF
LEVEL 4		
LEVEL 4	Major Vertical Penetration	564 SF
LEVEL 4	Parking	33355 SF
LEVEL 5		
LEVEL 5	Major Vertical Penetration	564 SF
LEVEL 5	Parking	33439 SF



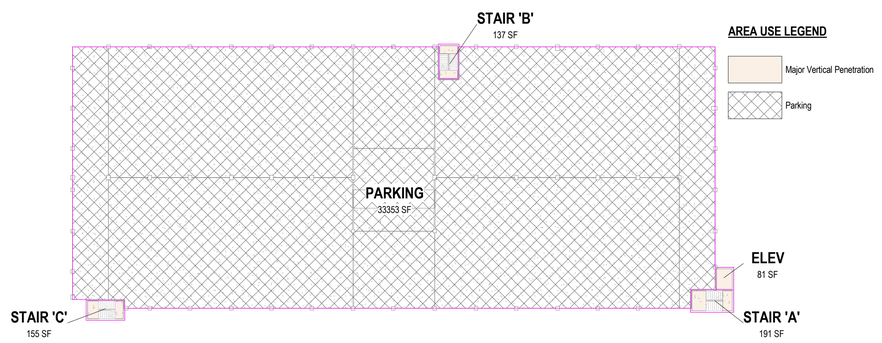
9 LEVEL 4 - AREA USE PLAN
1/32" = 1'-0"



13 LEVEL 5 - AREA USE PLAN
1/32" = 1'-0"



11 LEVEL 2 - AREA USE PLAN
1/32" = 1'-0"



15 LEVEL 3 - AREA USE PLAN
1/32" = 1'-0"

11/9/2023 3:35:00 PM

sheet: INTERIOR AREA PLAN
project: Billings Park One - Parking Garage
owner: City of Billings

project # 23168

revision date

phase
NOT FOR CONSTRUCTION

issue date

A1

City Council Regular

Date:	09/25/2023
Title:	Sale of Park 1 Ground Retail Space
Presented by:	John Caterino, Facilities Manager
Department:	City Hall Administration
Presentation:	No
Legal Review:	Yes
Project Number:	N/A

RECOMMENDATION

City Council Operations Committee recommends that Council reject all proposals that were submitted as part of the RFP process to sell the ground level retail space of Park 1.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

On 12/07/2022 City of Billings signed a contract with NAI Business Properties with Matt Robertson acting as supervising broker for this transaction.

Legal ads were placed in *Yellowstone County News* on 11/04/2022 and 11/11/2022. Property owners within 300' of subject Property were mailed notification of the potential sale, disposal, or lease on 11/04/2022. The approval of the resolution is the first step in the process to make Properties available if City Council approves.

On 11/14/2022 a public hearing was held, and City Council approved resolution 22-11083 authorizing City staff to advertise the sale and disposal of Park 1 ground retail space on 3rd Ave N. Park 1 is also described as BILLINGS ORIGINAL TOWNSITE, S03, T01 S, R26 E, BLOCK 56, LOT 7 - 17, LTS 7-17 & 200 X 100' VAC ALLEY ADJ TO LTS 9-16 BLK 56 BILLINGS ORIGINAL TOWN (I-140,I-684,I-649,I-78B,I-650 & I-651) in the City of Billings, Yellowstone County, Montana, according to the official plat on file in the office of the Clerk and Recorder of said County.

Administration Department advertised a Request for Proposal (RFP) for the subject Property on 04/14/2023 and 04/21/2023 in *Yellowstone County News* and on the City's website. Additionally, the RFP was broadcast nationally by NAI.

Two (2) proposals were submitted by 06/16/2023.

On 06/28/2023 the City Council Operations Committee recommended Staff and NAI to negotiate with Journey Willow Cottage LLC to achieve the best agreeable sale price for the City for subject Property. The sale price was negotiated from the original submittal price of $700,000.00 to $750,000.00.

City Staff recommended moving forward with the offer from Journey Willow Cottage LLC, to purchase subject Property due to a number of reasons:
- Quality of proposal
- Experience of proposer
- Financial capacity to complete transaction with pre-qualification letter from lender
- Proposed development and use of spaces
- Proposed development schedule
- Increased tax base and economic growth to Central Business District
- Total price competitiveness as Journey Willow Cottage offered the highest price for the subject Property
- Crime reduction to the surrounding area

Building area to be sold is 16,503 square feet and currently there are six demised suites, four are occupied on a month-to-month basis (Volunteers of America, Crime Prevention Center, Budget Instant Print, and Yellowstone County Self Help Law Center), and two are vacant. The City of Billings Parking Division manages all hard and soft services for the Property and there is a net-negative operating income.

In the proposal submitted by Journey Willow Cottage LLC they have outlined their desire to develop the subject Property into a multi-use space with a diversity of tenants, such as restaurants and retailers. They have previous experience with rehabilitation of rental property throughout the midtown area and are committed to bringing that same approach to the subject Property. At the time of proposal and negotiations, Journey Willow Cottage LLC did not request any TIF funds.

On 09/14/2023 City Staff and NAI met with Council Operations Committee to discuss the sale of Park 1 ground level retail space to Journey Willow Cottage LLC. The Committee believes that the negotiated sale price is below market value and that a higher sale price could be obtained by relisting the Property. City Staff is working on bringing a new ordinance to amend existing Billings Montana City Code article 22-900 for the sale, exchange, or donation of city real property in January 2024, to Council for approval. This will streamline the sale of Property and allow Staff to forego the RFP process which inherently comes with more obstructions that submitters must negotiate.

ALTERNATIVES

City Council may:

- Reject all proposals; or,
- Approve to enter into a Purchase and Sale Agreement with Journey Willow Cottage LLC for $750,000.00, and reject DBP proposal

Approval would begin the due diligence period for the Buyer. The PSA includes a Development Agreement and a Council contingency that must be approved by City Council prior to close of sale.

FISCAL EFFECTS

The following offers were received:

Submitter	Price
Journey Willow Cottage, LLC	$700,000.00
Downtown Billings Partnership*	$2.00

*Note that the DBP proposal was only for purchase of two Suites.

After negotiations with Journey Willow Cottage the agreed upon sale price is $750,000.00.

Currently, subject Property is a net negative operating income for the City and sale of this Property for $750,000.00 will be used to offset construction costs at New City Hall.

Costs to City associated with sale of subject Property will include closing, condo'ing, and broker fees. Total costs for these services are estimated to be about $50,000.00. Additionally, the Crime Prevention Center does not pay rent which is an estimated value of about $40,000 per year.

Assuming sale of subject Property and CPC occupying their Suite until construction completion of new City Hall in September 2024, coupled with broker fees the net sale price to City is estimated to be $670,000.00.

Attachments

Resolution 22-11083
Journey Willow Cottage Submission
DBP Submission

City Council Regular

Date:	08/12/2024
Title:	City Zone Change 1052 - Zimmerman Home Place Block 1, Lot 3 - NO to NX3 - 2nd reading
Presented by:	Nicole Cromwell
Department:	Planning & Community Services
Presentation:	No
Legal Review:	Not Applicable
Project Number:	PZX-24-00141

RECOMMENDATION

The Zoning Commission recommended approval and adoption of the proposed findings of the 10 review criteria for Zone Change 1052. The City Council approved the zone change on first reading on July 22, 2024. A second reading is required to approve the ordinance.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

This is a zone change request from Neighborhood Office (NO) to Mixed Residential 3 (NX3) to allow multifamily development in multi-story structures on one 3.17-acre lot in the Zimmerman Home Place Subdivision (3rd Filing - Block 1, Lot 3). The lot is directly south of the lot at the intersection of Colton Blvd and Zimmerman Trail that is under development for a multi-tenant office building. The lot is separated from the Children's Clinic medical office at 3401 Avenue E to the south by another undeveloped lot that is not part of this zone change application. The eastern 31 feet of the subject property is not included in the zone change and will remain in the NO zone district. There are allowed uses in the NO district such as, wireless communications, electric vehicle charging stations, parks, small solar energy systems and community gardens that could be developed in this area.

Prior to the adoption of the new zoning code, the city and county regularly zoned property on arterial street frontages with low density residential or low-intensity commercial zones such as, Residential Professional (RP). The new zoning for the city requires different choices for arterial street frontages, including mixed-use districts or mixed residential districts. This is to ensure that lower density neighborhoods are in areas away from traffic noise, and do not need to "wall off" the neighborhood from the adjoining street. In the code update in 2021, the corollary zone for RP was Neighborhood Office (NO) and parcels that were vacant at the time of the update, went from RP to NO. Neither the RP zone nor the NO zone are appropriate for such a large area, such as the subject property on an arterial street. The property to the north at the intersection of Colton Blvd, a collector street, and Zimmerman Trail, an arterial street, does fit in the NO zone district intended use categories at the entry to the Zimmerman Home Place neighborhood. The district description for NO includes this language: "*The NO district is intended to accommodate office and office/residential uses on neighborhood corridors and internal neighborhood locations where other commercial uses are inappropriate. This district is meant to be highly walkable and accessible to pedestrians and to fit well with the context of adjacent neighborhood residential buildings,* ***when located on corners or block ends***." (BMCC 27-402) The subject property and the lot to the south do not meet the district descriptions for a NO zone being at street intersections at entrances to the neighborhood. The lot to the south is not included in this zone change application.

The proposed zoning of NX3 is intended in this location to allow multifamily development for older residents in a cooperative corporation building or buildings. Cooperative housing development is similar to "unit-ownership" but the building and land is owned wholly by a corporation and the right to occupy a dwelling unit is purchased as "shares" of the property. All maintenance and care of the dwelling units and grounds is part of the service the corporation provides. For example, if a major building system needs to be replaced, it is done by the corporation. Snow removal, landscape maintenance and other daily necessities are provided. When you buy into a co-op, you're not purchasing a piece of property or unit in a building. You're buying shares in the nonprofit corporation that owns the building. You'll receive stock instead of a title as you would with a traditional home purchase. A co-op's ownership structure makes this a unique housing option, with its focus on shared ownership and collaboration to run the property. Buying a co-op typically involves a demanding application process, including an interview with a co-op board. The board may ask you to submit character references and require financial vetting before approving you to purchase shares.

The NX3 zoning allows buildings up to 4 stories in height while the NO zone allows up to 2.5 stories. The minimum story height in the NO zone is nine feet and the maximum is 12 feet. A building within the NO zone can range from 22.5 feet (plus a roof) to 36 feet (plus a roof). In the NX3 zone there is no minimum or maximum story height. A typical minimum story height measured from floor to floor is 9 feet. A four-story building could be up to 36 feet plus a

roof structure. As a comparison, the N3 zone district can allow a 3-story dwelling up to 34 feet in height.

There is a variety of zone districts in the area including the Mixed Residential 3 (NX3) to the west, NO north and south of the subject property, and Suburban Neighborhood Residential (N3) east across Zimmerman Trail, a 120-foot wide principal arterial street. The homes in the N3 zone do not take frontage from Zimmerman Trail and are behind some landscaping and a sight-obscuring fence that runs parallel to the street. Most of these patio homes and townhomes were built on private streets in the late 1990s and early 2000s. Most are single-story, single-family homes. The 2023 assessed value of these dwellings ranges from 340K to over 400K. The multifamily apartments to the west are under construction with some buildings complete and occupied and others completing construction. The listed rents for these one and two-bedroom apartments range from $1,800 to $2,200 per month depending on size. There is a resident clubhouse and amenities within the complex that make this an above average rental development that commands a higher market price. There are also two-unit townhomes planned for the Colton Blvd frontage.

Zimmerman Trail is an arterial street and was completed from Poly Drive to Broadwater Avenue in 2004/2005. Prior to this time, Zimmerman Trail was known as 34th St West north of Grand Avenue and 32nd St West south of Broadwater. The city acquired the right-of-way and built the connection as an arterial street to complete this part of the city's street network. There are few north/south arterial streets west of 17th St West. Zimmerman Trail carries about 15,000 vehicle trips per day along this corridor between Broadwater Avenue and Poly Drive. Additional traffic is expected when several new apartment projects are completed in the next few years, including the Zimmerman Home Place development and the Icon and Steward Land apartments south of Grand in Cardwell Ranch Subdivision. Zimmerman Trail is a 2-3 lane arterial street with a capacity to handle larger volumes of traffic. There are traffic signals at Rimrock Road, Poly Drive, Grand Avenue, and Broadwater Avenue. South of Broadwater Avenue, the street name changes to 32nd St West. A mixed residential development on these parcels would likely require a traffic study update to ensure nearby intersections can still function as designed. Any traffic management or upgrades would be the responsibility of the project developer per the direction of the City Engineering Division. Zimmerman Home Place subdivision has already paid the proportionate share for nearby street and traffic management improvements. Any updates to the traffic impact study may or may not require additional payments.

APPLICATION DATA

OWNER: Highlands ZHP Subdivision LLC, Preston Lees
AGENT: Performance Engineering, Craig Dalton, P.E.
LEGAL DESCRIPTION: Lot 3, Block 1, Zimmerman Home Place Subdivision, 3rd Filing
CURRENT ZONING: NO
EXISTING LAND USE: Vacant
PROPOSED USE: Mixed residential with a cooperative housing development
SIZE OF PARCEL: 3.17 acres

SURROUNDING ZONING AND LAND USE

NORTH:
Zoning: NO - Neighborhood Office
Land Use: Multi-tenant office building under construction at 3412 Colton Blvd
SOUTH:
Zoning: NO
Land Use: Vacant land
EAST:
Zoning: N3 - Suburban Neighborhood Residential
Land Use: Single family homes
WEST:
Zoning: NX3 - Mixed Residential 3 and P1 - Public 1
Land Use: Apartments and parkland

This area of Billings has been developing over the past 10 to 15 years following the connection of Zimmerman Trail through the Yegen Family Grand Avenue Farm and the major reconstruction of Shiloh Road, another major north/south connection. The Zimmerman family chose to zone the property outside the city limits in 2016, and then market the pre-entitled property to developers who would then annex and build within the city limits. In 2017, Town Pump bought all the commercially zoned property on the southeast corner of the subdivision and put in a new gas station, convenience food store, liquor store and casino. The property to the northwest went through a Planned Neighborhood Development zone change when it was annexed in early 2022. A PND zone change was not required, but the owner preferred this zoning process to allow for placement of the Public 1 zone parcels within the new apartment development (Zone Change 1009).

There are challenges to an area of urban development that is on an infill property with existing development around it. This is not meant to ensure homogeneous development patterns between neighborhoods, but the development plan

should include similar and compatible zone districts, connectivity where and when needed, and recognition of similar goals for both types of property. The 2016 Billings Growth Policy and the 2001 West Billings Neighborhood Plan goals and policies support the proposed zoning of NX3 for the subject property with arterial street frontage. The NX3 zone district is intended to be placed on arterial street corridors where neighborhood zoning can be adjacent or across the street. The uses allowed within the NX3 zone is a residential zone district that would not cause noise or disruptions to adjacent or nearby neighborhoods. The West Billings Neighborhood Plan goals and objectives stated the need to locate more intense uses along arterial street corridors and offer a range of housing choices and development densities. The proposed zone change supports these goals. The 2016 Billings Growth Policy supports a broad range of housing choices, encourages more walkable neighborhoods with connectivity to other transportation options, and building the community fabric through urban-designed public spaces. The proposed zone change supports these goals as well.

STAKEHOLDERS

The applicant conducted a pre-application meeting at Arrowhead Elementary School on April 16, 2024. The synopsis of the meeting questions and answers are attached to this report. There were two surrounding owners who attended. The planning staff received three letters of comment prior to the Zoning Commission hearing. Those are attached to this report. The Planning staff posted the property, mailed the surrounding property owners and placed a legal ad in the Yellowstone County News as required by the zoning regulations. In addition, the application was posted online on the "Current Zoning Applications" web page maintained by the Planning Division.

City Zoning Commission Hearing July 2, 2024

The Zoning Commission held its hearing on July 2, 2024, and received the staff recommendation of approval and testimony from the applicant's agent, Craig Dalton of Performance Engineering. The prospective developer, Andrew Schaeffer of Village Cooperative, presented information about the new type of housing choice for seniors. No other testimony was received at the hearing.

Commission Chair Daniel Brooks closed the public hearing. Commission member Andy Megorden made a motion to recommend approval and adoption of the findings of the 10 review criteria. The motion was seconded by Commission member Beau Mulvaney, and was approved on a 4-0 vote.

City Council Public Hearing July 22, 2024

The City Council held a public hearing on July 22, 2024, and received the Zoning Commission recommendation, a presentation of the recommendation by Planning staff, and testimony from the applicant's agent, Craig Dalton of Performance Engineering. Testimony from the prospective buyer and developer of the property was also received. Andrew Schaeffer was this representative. Council member Scott Aspenlieder, part owner of Performance Engineering, recused himself from the hearing due to a conflict of interest. There was no other public testimony. The Mayor closed the public hearing.

Council members had general questions regarding the easterly 31 feet of the property that would remain in the NO zone district. The applicant's agent and staff explained the reasoning was based on the Council's request at the previous zone change proposal to ensure that any taller structures would not be within 30 feet of the Zimmerman Trail right-of-way to leave a buffer zone area. In addition, the 31-foot section would avoid the requirement to achieve a super-majority approval in case a valid protest was submitted. The previous zone change had a valid protest submitted and while the majority of the Council approved the request, the vote was one vote shy of a super-majority.

Other questions at the July 22 meeting from the Council included requests for information on the cooperative housing structure, cost control of annual fees for the coop members, and the impact of the project on traffic management on the surrounding streets. Staff and the applicant's agent explained the traffic management has been reviewed and approved by the City Engineer and will include the installation of a traffic signal at Avenue E and Zimmerman Trail. The agent explained that based on generally accepted traffic generation counts, this proposal will create much less traffic than the previous proposal for a mixed-use retail building. The new numbers for the age-restricted coop will be 200 trips per day, while the mixed-use building would have generated 600 trips per day.

Council member Gulick made a motion to approve the zone change and adopt the findings of the review criteria as recommended by the Zoning Commission. Council member Tidswell seconded the motion, and it was approved on a 8 in favor, 2 opposed (Boyett and Rupsis) and 1 recused (Aspenlieder) vote.

ALTERNATIVES

The City Council may:

- Approve and adopt the findings of the ten review criteria for Zone Change 1052 as recommended by the Zoning Commission and as approved on first reading July 22, 2024; or,

- Deny and adopt different findings of the ten review criteria for Zone Change 1052; or,
- Delay action on the zone change request for up to 30 days at the request of the applicant or on its own motion;or
- Refer the application back to the Zoning Commission for an additional public hearing based on 1) new information submitted that the applicant and public has not had an opportunity to examine; or 2) new information has been presented that was never submitted or considered by the Zoning Commission or staff; or
- Allow the applicant to withdraw the zone change request.

The applicant has not requested a delay or withdrawal of the application.

FISCAL EFFECTS
Approval or denial of the proposed zone change should not have an effect on the Planning Division budget.

SUMMARY
Before making a decision on Zone Change 1052, the City Council shall consider the following findings of the ten review criteria as recommended by the Zoning Commission:

1) Is the new zoning designed in accordance with the Growth Policy?
The proposed zone change is most consistent with the following guidelines of the 2016 Growth Policy and the West Billings Neighborhood Plan (2001):

The West Billings Neighborhood Plan goals and objectives stated the need to locate compatible uses and offer a range of housing choices and development densities. The West Billings Plan adopted a number of Goals, Policies, and Implementation Strategies. The proposed adjustment to the current zone districts and boundaries is consistent with the following adopted Policies of Planned Growth Goal 1: Establish Development Patterns that Use Land More Efficiently

- Policy A "Promote efficient utilization of land within the West Billings planning area by promoting well-designed, more pedestrian-friendly, urban development patterns with a mix of uses and an efficient, creative use of land."
- Policy K "Increase residential densities within the West Billings planning area by approving requests for residential zoning that are consistent with this plan."
- Policy M "Development in the West Billings planning area shall provide for a variety of residential types and densities."
- Policy N "Medium and high-density residential development(including elderly and disabled housing) should be located nearby and within walking distance to commercial centers, medical facilities, parks, and recreational amenities."
- Policy R "Encourage innovative land-use planning techniques to be used in building higher density and mixed-use developments as well as infill developments."

The proposed zoning is compatible with goals of the West Billings Neighborhood Plan. The proposed zone change will accommodate uses that are compatible with a new mixed residential neighborhood. The proposed development will also have good access to the adjacent street network and is in proximity to several residential neighborhoods. The proposed zoning and development will provide for a variety of retail and commercial services as well as housing choices that are not abundant in this area of West Billings. The property is within walking distance of the multi-use trail system, commercial neighborhood services, and neighborhoods.

The proposed amendment is also in line with the adopted 2016 Growth Policy goals for:
Strong Neighborhoods

- Zoning regulations that allow a mixture of housing types provide housing options for all age groups and income levels
- Walkable neighborhoods that permit convenient destinations such as neighborhood services, open space, parks, schools and public gathering spaces foster health, goodwill and social interaction
- Safe and livable neighborhoods can be achieved through subdivision design that focuses on complete streets, pedestrian-scale streetlights, street trees and walkable access to public spaces
- Neighborhoods that are safe and attractive and provide essential services are much desired Implementation of the Infill Policy is important to encourage development of underutilized properties
- A mix of housing types that meet the needs of a diverse population is important

Home Base

- The Housing Needs Assessment is an important tool to ensure Billings recognizes and meets the demands of future development
- Common to all types of housing choices is the desire to live in surroundings that are affordable, healthy and safe

- Planning and construction of interconnected sidewalks and trails are important to the economy and livability of Billings
- Public safety and emergency service response are critical to the well-being of Billings' residents
- Homes that are safe and sound support a healthy community

Prosperity and Essential Investments

- Infill development and development near existing City infrastructure may be the most cost effective
- A diversity of available jobs can ensure a strong Billings' economy
- Retaining and supporting existing businesses helps sustain a healthy economy

2) Is the new zoning designed to secure from fire and other dangers?
The NX3 zone district requires adequate building separations and density limits which creates security from fire and other dangers. Specifically, the NX3 zone regulates setbacks, lot coverage, height and other site characteristics which preserve the ability to protect from fire and other dangers.

3) Whether the new zoning will promote public health, public safety and general welfare?
Public health and public safety are promoted by the proposed zoning. This is not a unique trait to the Mixed Residential zone, but instead is promoted by all adopted zoning districts within the City of Billings. The site and structure regulations found in 27-308 and in Table 27-300.7 for the NX3 district promote the minimum standards to ensure public health and safety and promote general welfare. Public health and public safety will be promoted by the proposed change. The property will not have direct vehicle access to Zimmerman Trail but pedestrian access to the multi-use trail will happen as part of the development. Primary vehicle access will be from Green Valley Drive, the west boundary of the property.

4) Will the new zoning facilitate the adequate provision of transportation, water, sewerage, schools, parks and other public requirements?
Transportation: The applicant will likely need to provide an update to the already completed traffic impact study for the subdivision. The applicant will coordinate with the city Engineering Division. The traffic study will analyze each of the adjacent street intersections and determine if mitigation or improvements are needed to accommodate the additional traffic. The City Engineer will determine the required improvements based on the specific information provided in the update or existing traffic study.
Water and Sewer: This property is located in the City Limits and is required to be served by city water and sewer. There are no known negative capacity impacts related to water and sewer that are identified through any adopted studies or staff input.
Schools and Parks: Schools and parks may be affected by the proposed zone change. The NO zoning allows 1-4 family dwellings. The intended development is a housing cooperative that markets to older residents. Development of apartments may or may not attract families with children. SD #2 had no comment on the proposed zoning. The Planning Division coordinates input from the School District administration. The District is beginning the process of evaluating its various districts for elementary, middle and high schools and may make adjustments to address capacity levels at various schools. The closest public park is to the west in the apartment development on the west side of Green Valley Drive. In addition, there are two city-managed public parks to the west; one on 38th St West and a second park in Circle Fifty Subdivision.
Fire and Police: The subject property is served by city public safety services. Development of the property, regardless of the zoning will be served by existing police and fire services. The Police and Fire Departments had no concerns with the zone change as requirements for access, water supply and fire codes would apply to the site and any construction on the subject property.

5) Will the new zoning provide adequate light and air?
Similar to criteria 2 and 3, the proposed NX3 zone, like all zones, requires minimum setbacks to allow for adequate separation between structures and adequate light and air. This parcel is presently vacant. Therefore, any new structure will be required to meet the standards required by Section 27-300.7.

6) Will the new zoning affect motorized and non-motorized transportation?
Non-motorized travel -- walking and biking -- is an essential part of the city's transportation plan both within the proposed development and connecting to adjacent areas. Pedestrian connections to the new development will be allowed from Zimmerman Trail as well as across Green Valley Drive to the west. The subdivision has a no vehicle access strip across the frontage of Zimmerman Trail, so all vehicle access will be from internal streets. The property is close to three fixed route MET bus lines (two on Grand and one on Poly Dr). There are no specific traffic counts on Zimmerman Trail between Rimrock Road and Broadwater Avenue. Traffic counts on Poly Drive near the Zimmerman Trail intersection are about 5,000 to 6,000 vehicle trips per day. Traffic counts on Grand Avenue near the Zimmerman Trail intersections are between 18,000 and 20,000 vehicle trips per day. A traffic impact analysis already completed

for the apartment project to the west will need to be updated based on the new zoning and land uses allowed on the subject parcel. Mitigation may be required by the City Engineering Division to ensure all existing and future street intersections are maintained in good capacity.

7) Will the new zoning will promote compatible urban growth?
The proposed increase in the overall development density is compatible with urban growth and the provision of city level services to new residents. The proposed zone district boundaries are consistent with the urban growth in this area and will be compatible with the surrounding neighborhoods.

8) Does the new zoning consider the character of the district and the peculiar suitability of the property for particular uses?
The proposed zoning does consider the character of the district and the suitability of the property for the proposed use. This area between Broadwater Avenue and Rimrock Road is beginning to experience growth and development similar to areas further south in West Billings with similar uses. Zimmerman Trail acts as a major transportation corridor, so the expectation of more intense uses along the corridor is appropriate. A principal arterial street like Zimmerman Trail also acts as a buffer/separation, making the existing single and two-family development on the east side of Zimmerman Trail separated from the proposed NX3 development. The proposed zoning is suitable for the property based on its principal arterial frontage with 151 feet of separation for the N3 zoning on the east side of the principal arterial, the vehicle access will be from Green Valley Drive.

9) Will the new zoning conserve the value of buildings?
There are currently no buildings on the property, therefore the new zoning does not propose a risk of creating a nonconformity or other value associated issues with existing buildings on the site. Any new development must be in conformance with the zoning regulations, thus conserving the value of buildings surrounding the parcel. There has been no evidence to support that the zone change will negatively affect the surrounding property and existing buildings. The new zoning is not expected to alter the value of any buildings in the area. In general, new construction adds property value to existing parcels in the area.

10) Will the new zoning encourage the most appropriate use of land throughout the City of Billings?
The proposed zone change will encourage the most appropriate use of this land in Billings.

Attachments

Ordinance ZC 1052

ORDINANCE 24-_____

AN ORDINANCE OF THE CITY OF BILLINGS, PROVIDING THE ZONE CLASSIFICATION for Lot 3 of Block 1 of Zimmerman Home Place 3rd Filing, with the exception of the eastern 31 feet thereof, BE AMENDED

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS THAT:

Section 1. **RECITALS.** *Title 76, Chapter 2, Part 3, MCA,* and *Sections 27-1628, BMCC,* provide for amendment to the City Zoning Map from time to time. The City Zoning Commission and staff have reviewed the proposed zoning for the real property hereinafter described. The Zoning Commission and staff have considered the ten (10) criteria required by Title 76, Chapter 2, Part 3, MCA. The recommendations of the Zoning Commission and staff have been submitted to the City Council, and the City Council, in due deliberation, has considered the ten (10) criteria required by state law.

Section 2. **DESCRIPTION. Lot 3 of Block 1 of Zimmerman Home Place 3rd Filing** is presently zoned **Neighborhood Office (NO),** and is shown on the official zoning map within this zone districts.

Section 3. **ZONE DISTRICT AMENDMENT.** The official zoning map is hereby amended and the zoning for **Lot 3 of Block 1 of Zimmerman Home Place 3rd Filing,** is hereby changed from **Neighborhood Office except for the eastern 31 feet,** to **Mixed Residential 3 (NX3),** and as shown on Exhibit A, and from the effective date of this ordinance, the area shown on Exhibit A shall be subject to all the rules and regulations pertaining to **Mixed Residential 3 (NX3),** as set out in the Billings, Montana City Code.

Section 4. **EFFECTIVE DATE**. This ordinance shall be effective thirty (30) days after second reading and final adoption as provided by law.

Section 5. **REPEALER**. All resolutions, ordinances, and sections of the City Code inconsistent herewith are hereby repealed.

Section 6. **SEVERABILITY**. If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

PASSED by the City Council on first reading this 22nd day of July, 2024.

PASSED, ADOPTED and APPROVED on second reading this 12th day of August, 2024.

CITY OF BILLINGS

BY:_____

William A. Cole, Mayor

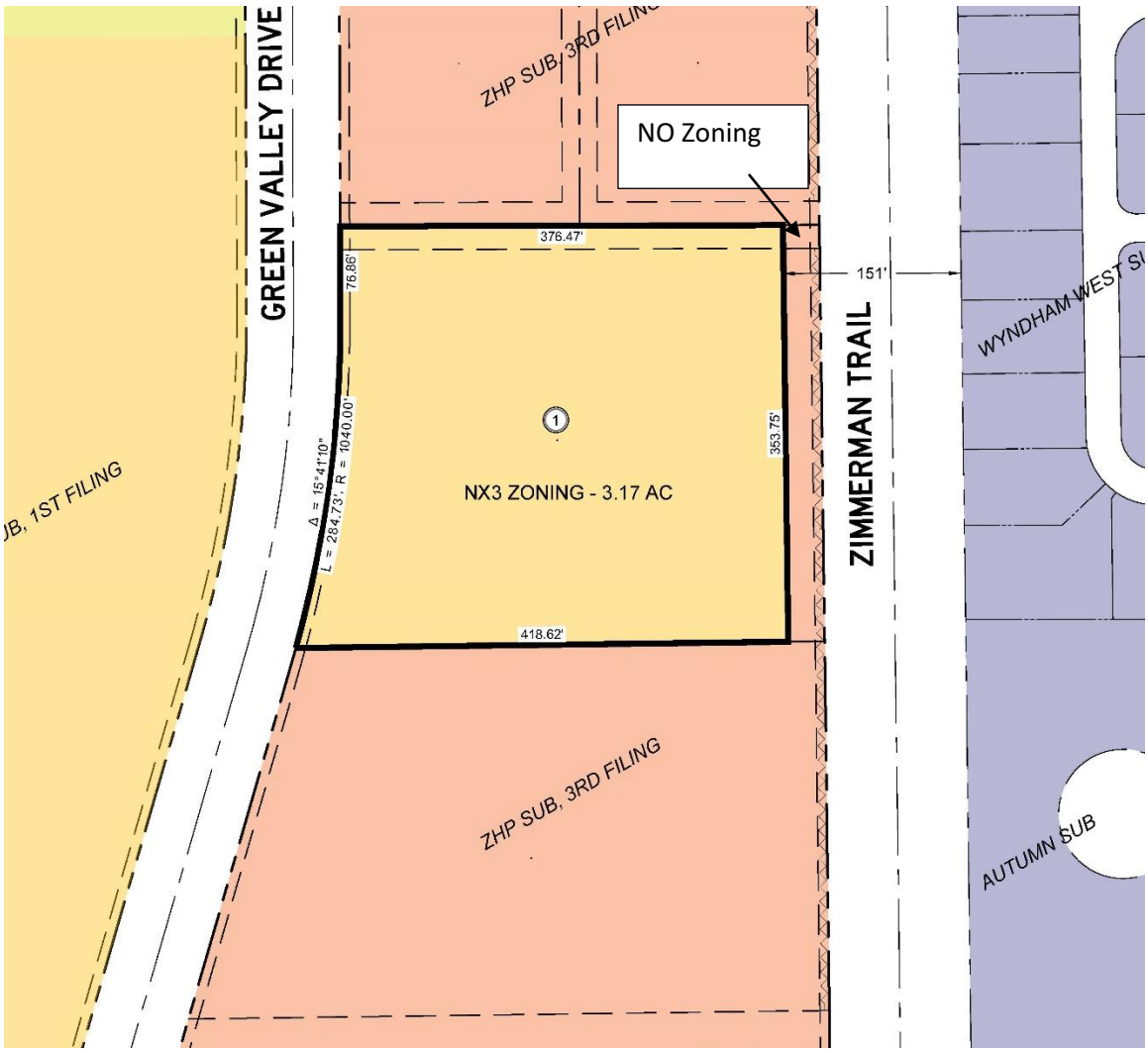
Attest:

BY:_____

Denise R. Bohlman, City Clerk

Zone Change 1052 – Zimmerman Home Place 3rd Filing Lot 3, Block 1

Exhibit A



City Council Regular

Date:	08/12/2024
Title:	Ward Boundary Expansion Ordinance Second Reading - Amended Ridgeline Subdivision Annexation
Presented by:	Hunter Kelly, Planner 1
Department:	Planning & Community Services
Presentation:	No
Legal Review:	Not Applicable
Project Number:	N/A

RECOMMENDATION

Staff recommends the City approve this ordinance on second reading, adding recently annexed property to Ward V. Council held a public hearing on July 22, 2024 and recommended approval on first reading. This second reading action would be consistent with the first reading.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

On August 23, 2021, the City of Billings Passed Annexation Resolution 21-10986, annexation a portion of land more particularly described as Phase 1: Tracts 2-G-1 and 2-H-1 of Certificate of Survey 983, Amended Tracts 2G and 2H of Plat Amending Tract 2-F, recorded November 24, 2020, under Document No. 3948933; Tract 2-C of Certificate of Survey 983, Tract 2 Amended, recorded February 15, 1979, under Document No. 1119356; Including all adjacent right of way; and Phase 2, (Pursuant to conditions being met with the Development Agreement): Tract 14 of Certificate of Survey 983, Amending Tracts 2B and 13, recorded May 31, 1983, under Document No. 1266982; Including all adjacent right of way;
Said phases contain 66.925 gross and 63.711 net acres, more or less.

At the same Council Session, a development agreement regarding the aforementioned annexation was approved by the City Council. Section 10 of the Development Agreement noted the annexation is subject to the following conditions of approval:

1. Phase 1 shall be considered annexed effective immediately upon approval of the mutually agreed upon Development Agreement.
2. Phase 2 annexation will require a written request from the developer to the Planning Division. The request shall refer to the document number of this filed resolution and expressly state the landowners desire to immediately include the property within city limits to be developed in accordance with the Planned Neighborhood Development. If deemed necessary, the City may bring forward a subsequent Resolution of Annexation for the City Council's review specifically related to Phase 2. Since both phases were included in the original petition, no new annexation petition fees will be collected by the Planning Division. Further, in no circumstance shall development of any kind commence prior to the City accepting the written request and notification to the Department of Revenue (DOR), City of Billings Geographic Information Services (GIS) and the Yellowstone County Clerk and Recorder. If the Phase 2 written request has not been submitted within seven years of the date of this Resolution, the property will automatically be included in the City Limits. The City will initiate this through notification to the DOR.
3. Upon the approval of a subdivision associated with this Annexation and Planned Neighborhood Development, the Annexation Resolution may be amended by City Council to reflect any new phasing boundaries to be consistent with the required Subdivision Improvement Agreement and plat.
4. If the conditions are not satisfied, or the developer requests changes inconsistent with the approval in the Resolution of Annexation, any new requests for the property legally described within this resolution shall be processed as a new petition of annexation.

On June 12, 2023, City Council approved the Final Plat of Ridgeline Subdivision. The phasing lines as shown on the Final Plat do not match the phasing boundaries as initially shown within the annexation resolution. This has led to a legal lot partially within the City and partially within the County.

Upon Council approval, this annexation amendment requires a change in the boundaries of Ward V. Two readings are required for this action. The first reading and public hearing occurred July 22, 2024. The second reading will occur at this meeting.

STAKEHOLDERS

City Council conducted a public hearing and 1st reading of the Ward Boundary Ordinance and acted on the Annexation at its meeting on July 22, 2024. The City Council received no testimony from the public, and closed the public hearing. The City Council did not have any further discussion. Council Member Rupsis made a motion to approve the Ward Boundary Ordinance on first reading and adopt the findings of the annexation criteria. The motion was seconded by Council Member Tidswell and approved unanimously, with Council Member Aspenlieder recusing himself.

ALTERNATIVES

City Council may:

- Approve adding the subject property to Ward V, or;
- Disapprove adding the subject property to Ward V. Disapproval will not modify the boundary of Ward V and will create a problem where property inside the City Limits is not within a City Ward.

FISCAL EFFECTS

This application has no impact on the Planning Division Budget.

Attachments

Ward Boundary Ordinance

ORDINANCE NO. 24-_____

AN ORDINANCE OF THE CITY OF BILLINGS, AMENDING BILLINGS MUNICIPAL CODE, CHAPTER 11, ELECTIONS, IN PARTICULAR, SECTION 11-102(c), WARD BOUNDARIES; AND CHANGING THE WARD BOUNDARIES ESTABLISHED THEREIN BY ADDING CERTAIN NEWLY ANNEXED REAL PROPERTY TO WARD V PROVIDING FOR CERTIFICATION AND REPEALING OF ALL ORDINANCES AND RESOLUTIONS INCONSISTENT THEREWITH.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

1. AMENDMENT. Pursuant to Billings Municipal Code, Section 11-102(c) and the State Law, Billings Municipal Code, Section 11-102(c) Ward Boundaries is hereby amended by adding to Ward V the following described real property:

Tracts of Land situated in the SE 1/4 of Section 9 and the SW 1/4 of Section10, T.1S., R.25E, P.M.M., Yellowstone County, Montana, more particularly described as follows:

Ridgeline Subdivision all lots in Block 1; Lots 1, Block 2; and that portion a of Lot 2, Block 2, shown as “Phase 1” on Sheet 3 of 4; and Lot 1, Block 3, under the filed Ridgeline Subdivision, Document No. 4050464; Including all adjacent right of way;

Also known as Phase 1

See Exhibit “A” Attached

2. CERTIFICATION. Pursuant to M.C.A. Section 13-3-103, the above change and alteration is hereby certified to the election administrator by the City Council, and the City Administrator or his designee is hereby directed to certify the changes and alterations and to deliver a map showing the boundaries of the ward, the streets, avenues and alleys by name and the ward by number, to the

election administrator not more than ten (10) days after the effective date of this ordinance.

3. REPEALER. All other ordinances, sections of the Billings Municipal Code and ordinances inconsistent herewith are hereby repealed.

PASSED by the City Council on the first reading this 22nd day of July, 2024.

PASSED by the City Council on the second reading this 12th day of August, 2024.

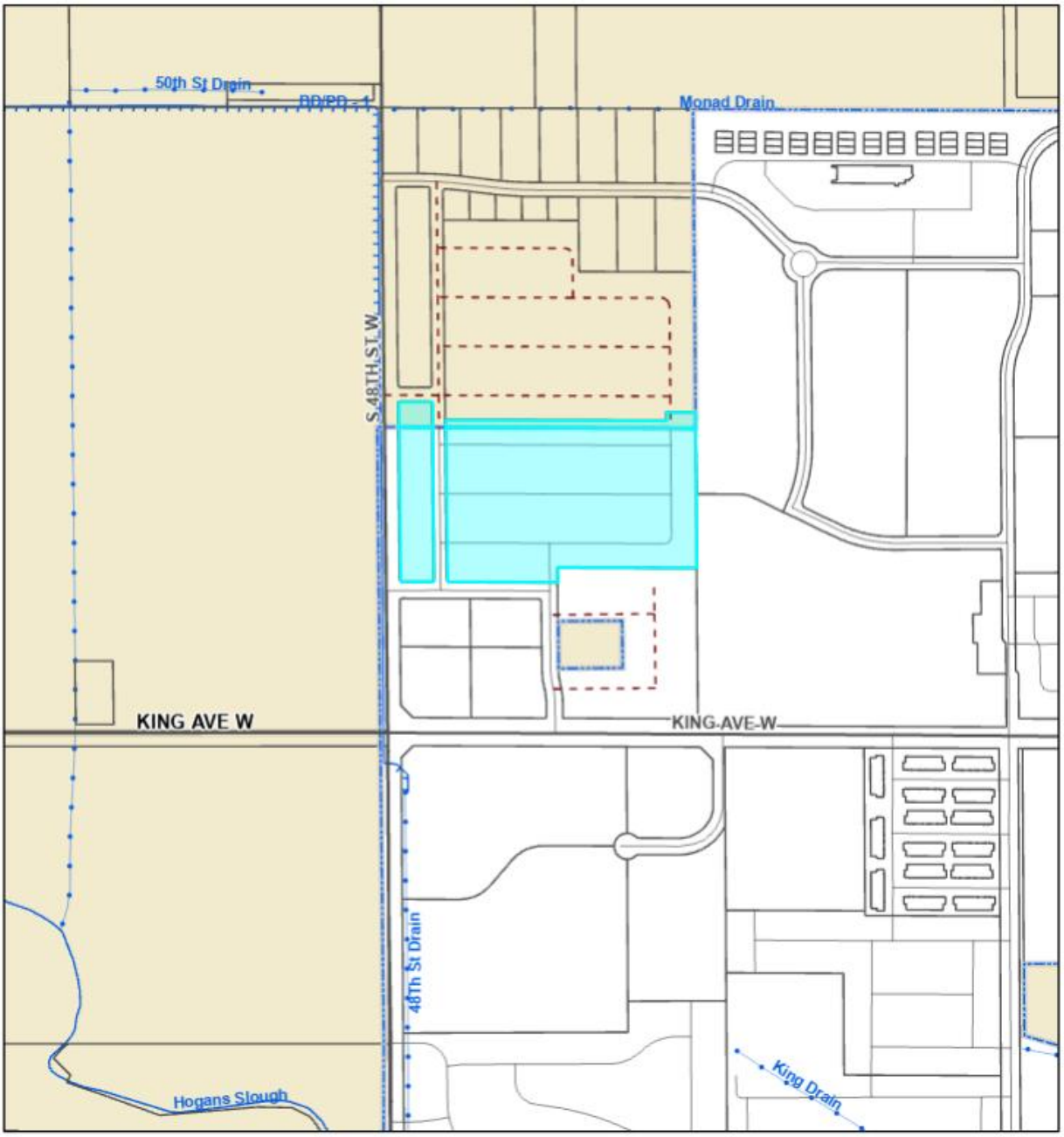
THE CITY OF BILLINGS:

_____
William A. Cole, MAYOR

ATTEST:

BY: _____
Denise Bohlman, CITY CLERK

Exhibit A


50th St Drain
RD/PD 1
Monad Drain
S.48TH.ST.W
KING AVE W
KING AVE W
48Th St Drain
Hogans Slough
King Drain

City Council Regular

Date:	08/12/2024
Title:	Payment of Claims for week of July 1st, 2024
Presented by:	Erin Watterud
Department:	Finance
Presentation:	No
Legal Review:	Not Applicable
Project Number:	N/A

RECOMMENDATION

Staff recommends Council approve the Payment of Claims

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

Claims in the amount of $1,937,886.59 have been reviewed and are presented for City Council payment approval. A complete listing of the claims for the week are available in the Finance Department. Payment Approval Process Every invoice for payment is entered into the City's accounting system and the backup documentation is scanned in and attached (physical invoices, additional e-mails explaining payments, bids, contracts, etc.). Each invoice goes through a multi-step approval process depending upon the amount of the payment. First, invoices are entered by the department requesting the payment and the department director or designee must perform an initial review and approval of the purchase. The number of approvals within the department can vary based upon the size of the department, but no less than one approver within each department must verify the payment. Second, all payments, regardless of size, must be approved by the Purchasing Agent or designee. The Purchasing Agent will review the payment to ensure purchasing procedures are followed and appropriate documentation is attached. If the payment is greater than $1,000, then it must be approved by the Finance Director or designee. If that payment is greater than $10,000, then it must be approved by the City Administrator or Assistant City Administrator. Once all approvals are completed, the payment is able to be made and the Accounts Payable Clerk can print the check. After all checks are printed, a list of all checks in excess of $2,500 is generated and placed on the next City Council meeting for review.

ALTERNATIVES

No other alternatives were analyzed

FISCAL EFFECTS

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

Attachments

CouncilMemo wk of 07012024

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/01/2024	872181	Advanced Employment	Planning	$ 403.20	Temporary Employee - Through W/E 06/02/24
07/01/2024	872181	Advanced Employment	Planning	$ 630.00	Temporary Employee W/E 6/9/2024
07/01/2024	872181	Advanced Employment	Public Safety	$ 105.00	1360094090,cleaning PD3
07/01/2024	872181	Advanced Employment	Public Safety	$ 105.00	1360094516, cleaning PD3
07/01/2024	872181	Advanced Employment	Public Safety	$ 105.00	1360094613, cleaning of PD3
07/01/2024	872181	Advanced Employment	Solid Waste	$ 1,983.80	Contract labor at Landfill week ending 6/16/24.
07/01/2024	872181	Advanced Employment	Solid Waste	$ 72.80	Contract labor at Landfill week ending 6/9/24.
07/01/2024	872181	Advanced Employment	Solid Waste	$ 145.60	Contract labor at Landfill week ending 6/9/24.
07/01/2024	872181	Advanced Employment	Solid Waste	$ 1,647.10	Contract labor at Landfill week ending 6/9/24.
07/01/2024	872190	Automatic Doors Of MT	Airport	$ 540.00	Repair East Entrance Doors & Frame.
07/01/2024	872190	Automatic Doors Of MT	Airport	$ 8,500.00	Invoice #6104. IP#9 Window Replacement
07/01/2024	872190	Automatic Doors Of MT	General	$ 435.00	digital receiver, flag connector at senior center
07/01/2024	872190	Automatic Doors Of MT	Library	$ 270.00	i24182 South interior door call out
07/01/2024	872190	Automatic Doors Of MT	Library	$ 281.55	Interior south door - key switch replacement
07/01/2024	872209	Bruco	Airport	$ 503.20	Invoice #425412. Hand Soap
07/01/2024	872209	Bruco	Park Dist 1	$ 893.40	TISSUE FOR PARKS - 425467
07/01/2024	872209	Bruco	Wastewater	$ 1,805.24	cleaning machine for restrooms
07/01/2024	872209	Bruco	Water	$ 4,990.94	cleaning machine for restrooms
07/01/2024	872219	Cop Const	Solid Waste	$ 29,700.00	Retainage Release 1
07/01/2024	872219	Cop Const	Wastewater	$ 37,046.03	WO 23-07 Monad Sewer Extension; Payment 8
07/01/2024	872226	D & D Transport	Transit	$ 1,301.41	SB05744. Cable PCAN Unit 1840. W/O 2024-958
07/01/2024	872226	D & D Transport	Transit	$ 168.28	SB05744. Critical Fee Unit 1840. W/O 2024-958
07/01/2024	872226	D & D Transport	Transit	$ 381.34	SB05744. Harness Unit 1840. W/O 2024-958
07/01/2024	872226	D & D Transport	Transit	$ 22.50	SB05744. Shipping Harness & Cable Unit 1840
07/01/2024	872226	D & D Transport	Transit	$ 605.91	SB05754. ECM Unit 1840. W/O 2024-958
07/01/2024	872226	D & D Transport	Transit	$ 83.09	SB05754. Shipping ECM Unit 1840. W/O 2024-958
07/01/2024	872226	D & D Transport	Transit	$ 633.36	SB05805. Blower Motor-EVAP Unit 1828
07/01/2024	872226	D & D Transport	Transit	$ 1,900.08	SB05805. Blower Motor-EVAP Unit 1842
07/01/2024	872226	D & D Transport	Transit	$ 605.91	SB05805. ECM
07/01/2024	872226	D & D Transport	Transit	$ 313.94	SB05805. Fee Unit 1842. W/O 2024-883
07/01/2024	872226	D & D Transport	Transit	$ 67.17	SB05805. Shipping Unit 1842. W/O 2024-883
07/01/2024	872228	Deckard Tech	General	$ 11,700.00	STR Software Subscription
07/01/2024	872229	Dell Computer	Planning	$ 221.24	WD22TB4 Dell Dock -Wyeth

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/01/2024	872229	Dell Computer	Public Safety	$ 58.43	Dell AC Adapter with power cord -board PC -Fire
07/01/2024	872229	Dell Computer	Public Safety	$ 931.22	Dell OptiPlex 7020, i5, 16GB, 1TB
07/01/2024	872229	Dell Computer	Transit	$ 1,550.34	Dell Latitude 5450 -MET-Mechanics
07/01/2024	872232	DOWL	Storm Sewer	$ 13,445.05	Retainage Release 2
06/26/2024	346693	EBMS Import	City Ins Fund	$ 13,969.20	EBMS INSURANCE PAYMENTS
06/26/2024	346694	EBMS Import	City Ins Fund	$ 8,728.10	EBMS INSURANCE PAYMENTS
06/26/2024	346707	EBMS Import	City Ins Fund	$ 4,299.16	EBMS INSURANCE PAYMENTS
06/26/2024	346732	EBMS Import	City Ins Fund	$ 17,665.46	EBMS INSURANCE PAYMENTS
06/26/2024	346734	EBMS Import	City Ins Fund	$ 3,064.29	EBMS INSURANCE PAYMENTS
06/26/2024	346736	EBMS Import	City Ins Fund	$ 27,816.44	EBMS INSURANCE PAYMENTS
06/26/2024	346737	EBMS Import	City Ins Fund	$ 4,150.00	EBMS INSURANCE PAYMENTS
06/26/2024	346738	EBMS Import	City Ins Fund	$ 3,145.38	EBMS INSURANCE PAYMENTS
06/26/2024	346740	EBMS Import	City Ins Fund	$ 10,138.69	EBMS INSURANCE PAYMENTS
06/26/2024	346743	EBMS Import	City Ins Fund	$ 74,591.90	EBMS INSURANCE PAYMENTS
06/26/2024	346744	EBMS Import	City Ins Fund	$ 5,684.00	EBMS INSURANCE PAYMENTS
06/26/2024	346749	EBMS Import	City Ins Fund	$ 3,298.15	EBMS INSURANCE PAYMENTS
06/26/2024	346752	EBMS Import	City Ins Fund	$ 5,867.93	EBMS INSURANCE PAYMENTS
06/26/2024	346755	EBMS Import	City Ins Fund	$ 10,816.92	EBMS INSURANCE PAYMENTS
06/26/2024	346771	EBMS Import	City Ins Fund	$ 2,617.12	EBMS INSURANCE PAYMENTS
06/26/2024	346777	EBMS Import	City Ins Fund	$ 5,384.02	EBMS INSURANCE PAYMENTS
06/26/2024	346807	EBMS Import	City Ins Fund	$ 3,241.95	EBMS INSURANCE PAYMENTS
06/26/2024	346809	EBMS Import	City Ins Fund	$ 5,280.00	EBMS INSURANCE PAYMENTS
06/26/2024	346812	EBMS Import	City Ins Fund	$ 2,849.59	EBMS INSURANCE PAYMENTS
06/26/2024	346830	EBMS Import	City Ins Fund	$ 17,129.50	EBMS INSURANCE PAYMENTS
06/26/2024	346842	EBMS Import	City Ins Fund	$ 24,608.84	EBMS INSURANCE PAYMENTS
06/26/2024	346847	EBMS Import	City Ins Fund	$ 9,986.68	EBMS INSURANCE PAYMENTS
06/26/2024	346849	EBMS Import	City Ins Fund	$ 14,128.87	EBMS INSURANCE PAYMENTS
06/26/2024	346851	EBMS Import	City Ins Fund	$ 6,071.02	EBMS INSURANCE PAYMENTS
06/26/2024	346853	EBMS Import	City Ins Fund	$ 9,620.87	EBMS INSURANCE PAYMENTS
06/26/2024	346855	EBMS Import	City Ins Fund	$ 41,481.17	EBMS INSURANCE PAYMENTS
06/26/2024	346856	EBMS Import	City Ins Fund	$ 15,021.00	EBMS INSURANCE PAYMENTS
06/26/2024	346858	EBMS Import	City Ins Fund	$ 3,585.18	EBMS INSURANCE PAYMENTS
06/26/2024	346872	EBMS Import	City Ins Fund	$ 3,817.66	EBMS INSURANCE PAYMENTS

Check Date	Check #	Name	Fund Name	Amount	Item Desc
06/26/2024	346874	EBMS Import	City Ins Fund	$ 4,333.82	EBMS INSURANCE PAYMENTS
06/26/2024	346882	EBMS Import	City Ins Fund	$ 15,083.92	EBMS INSURANCE PAYMENTS
07/01/2024	872238	Environmental Contractors	Airport	$ 6,317.00	Invoice #2024-02.40. Abate Offices
07/01/2024	872240	Exchange City Golf Corp	General	$ 4,400.00	summer golf lessons for kids - summer 2024
07/01/2024	872241	Executive Cleaning	Library	$ 1,620.00	78010
07/01/2024	872241	Executive Cleaning	Library	$ 1,698.00	78083
07/01/2024	872241	Executive Cleaning	Library	$ 1,698.00	78158
07/01/2024	872244	Fisher Sand & Gravel	Street/Traffic	$ 5,429.76	asphalt
07/01/2024	872244	Fisher Sand & Gravel	Street/Traffic	$ 3,222.40	asphalt
07/01/2024	872244	Fisher Sand & Gravel	Street/Traffic	$ 4,219.52	asphalt
07/01/2024	872244	Fisher Sand & Gravel	Street/Traffic	$ 646.40	asphalt
07/01/2024	872244	Fisher Sand & Gravel	Street/Traffic	$ 4,543.36	asphalt
07/01/2024	872244	Fisher Sand & Gravel	Street/Traffic	$ 554.24	asphalt
07/01/2024	872244	Fisher Sand & Gravel	Street/Traffic	$ 785.92	asphalt
07/01/2024	872247	Gairrett Excavation & Trucking	Water	$ 43,788.20	WO 24-28 WTP Sediment Hauling;Payment Final
07/01/2024	872248	Garney Companies	Water	$ 35,062.88	Retainage Release
07/01/2024	872249	General Pacific	Public Safety	$ 6,157.00	DJI VAVIC 3 Thermal Drone and battery kit.
07/01/2024	872250	Geveko Markings	Street/Traffic	$ 12,503.08	heat tape
07/01/2024	872253	Guardian Security	Library	$ 11,050.20	1069 April 2024
07/01/2024	872253	Guardian Security	Library	$ 10,288.66	1070 May 2024
07/01/2024	ACH	HDR	Wastewater	$ 4,999.00	WRF Misc Programming
07/01/2024	ACH	HDR	Wastewater	$ 1,561.98	Yellowstone River Water Quality Study 2023
07/01/2024	ACH	HDR	Water	$ 3,869.88	Model 2nd Connection at Wicks for Height
07/01/2024	872255	High Point Networks	Library	$ 294.00	250843 Firewall monthly service
07/01/2024	872255	High Point Networks	Library	$ 31,967.00	251884 Switches per the TRP
07/01/2024	872258	Iaff	Payroll Clearing	$ 5,599.00	Payroll Summary
07/01/2024	872260	Ingram Library	Library	$ 0.15	81996899
07/01/2024	872260	Ingram Library	Library	$ 13.79	81996899
07/01/2024	872260	Ingram Library	Library	$ 19.20	81996899
07/01/2024	872260	Ingram Library	Library	$ 0.41	81996900
07/01/2024	872260	Ingram Library	Library	$ 70.80	81996900
07/01/2024	872260	Ingram Library	Library	$ 88.14	81996901
07/01/2024	872260	Ingram Library	Library	$ 0.59	81996901

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/01/2024	872260	Ingram Library	Library	$ 1.11	81996902
07/01/2024	872260	Ingram Library	Library	$ 142.12	81996902
07/01/2024	872260	Ingram Library	Library	$ 12.06	81996903
07/01/2024	872260	Ingram Library	Library	$ 17.70	81996904
07/01/2024	872260	Ingram Library	Library	$ 11.99	81996904
07/01/2024	872260	Ingram Library	Library	$ 0.19	81996904
07/01/2024	872260	Ingram Library	Library	$ 0.06	81996905
07/01/2024	872260	Ingram Library	Library	$ 11.99	81996905
07/01/2024	872260	Ingram Library	Library	$ 51.90	81996906
07/01/2024	872260	Ingram Library	Library	$ 0.31	81996906
07/01/2024	872260	Ingram Library	Library	$ 17.70	81996907
07/01/2024	872260	Ingram Library	Library	$ 0.12	81996907
07/01/2024	872260	Ingram Library	Library	$ 0.03	82075436
07/01/2024	872260	Ingram Library	Library	$ 30.29	82075436
07/01/2024	872260	Ingram Library	Library	$ 46.59	82075437
07/01/2024	872260	Ingram Library	Library	$ 0.13	82075437
07/01/2024	872260	Ingram Library	Library	$ 2.65	82075438
07/01/2024	872260	Ingram Library	Library	$ 96.94	82075438
07/01/2024	872260	Ingram Library	Library	$ 347.71	82075438
07/01/2024	872260	Ingram Library	Library	$ 112.27	82075438
07/01/2024	872260	Ingram Library	Library	$ 470.93	82075438
07/01/2024	872260	Ingram Library	Library	$ 32.44	82075438
07/01/2024	872260	Ingram Library	Library	$ 571.50	82075438
07/01/2024	872260	Ingram Library	Library	$ 47.37	82075439
07/01/2024	872260	Ingram Library	Library	$ 0.05	82075439
07/01/2024	872260	Ingram Library	Library	$ 7.20	82075440
07/01/2024	872260	Ingram Library	Library	$ 0.01	82075441
07/01/2024	872260	Ingram Library	Library	$ 10.19	82075441
07/01/2024	872260	Ingram Library	Library	$ 0.12	82075442
07/01/2024	872260	Ingram Library	Library	$ 38.99	82075442
07/01/2024	872260	Ingram Library	Library	$ 17.39	82075443
07/01/2024	872260	Ingram Library	Library	$ 69.50	82161134
07/01/2024	872260	Ingram Library	Library	$ 65.97	82161134

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/01/2024	872260	Ingram Library	Library	$ 8.99	82161134
07/01/2024	872260	Ingram Library	Library	$ 77.02	82161134
07/01/2024	872260	Ingram Library	Library	$ 18.60	82161134
07/01/2024	872260	Ingram Library	Library	$ 2.77	82161134
07/01/2024	872260	Ingram Library	Library	$ 240.89	82161134
07/01/2024	872260	Ingram Library	Library	$ 0.17	82161135
07/01/2024	872260	Ingram Library	Library	$ 23.94	82161135
07/01/2024	872260	Ingram Library	Library	$ 9.05	82161136
07/01/2024	872260	Ingram Library	Library	$ 0.03	82192119
07/01/2024	872260	Ingram Library	Library	$ 12.97	82192119
07/01/2024	872260	Ingram Library	Library	$ 4.19	82192120
07/01/2024	872260	Ingram Library	Library	$ 10.61	82192120
07/01/2024	872260	Ingram Library	Library	$ 0.03	82192120
07/01/2024	872260	Ingram Library	Library	$ 37.17	82192121
07/01/2024	872260	Ingram Library	Library	$ 0.05	82192121
07/01/2024	872260	Ingram Library	Library	$ 2.80	82192122
07/01/2024	872260	Ingram Library	Library	$ 589.12	82192122
07/01/2024	872260	Ingram Library	Library	$ 339.73	82192122
07/01/2024	872260	Ingram Library	Library	$ 8.99	82192122
07/01/2024	872260	Ingram Library	Library	$ 481.45	82192122
07/01/2024	872260	Ingram Library	Library	$ 17.10	82192122
07/01/2024	872260	Ingram Library	Library	$ 0.03	82192123
07/01/2024	872260	Ingram Library	Library	$ 21.58	82192123
07/01/2024	872260	Ingram Library	Library	$ 11.77	82192124
07/01/2024	872260	Ingram Library	Library	$ 4.79	82192124
07/01/2024	872260	Ingram Library	Library	$ 0.06	82192124
07/01/2024	872260	Ingram Library	Library	$ 11.40	82192124
07/01/2024	872260	Ingram Library	Library	$ 10.79	82192125
07/01/2024	872260	Ingram Library	Library	$ 24.75	82192126
07/01/2024	872260	Ingram Library	Library	$ 0.31	82192126
07/01/2024	872260	Ingram Library	Library	$ 1.28	82192127
07/01/2024	872260	Ingram Library	Library	$ 36.56	82192127
07/01/2024	872260	Ingram Library	Library	$ 0.78	82192128

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/01/2024	872260	Ingram Library	Library	$ 20.63	82192128
07/01/2024	872260	Ingram Library	Library	$ 0.63	82192129
07/01/2024	872260	Ingram Library	Library	$ 19.46	82192129
07/01/2024	872260	Ingram Library	Library	$ 10.79	82208103
07/01/2024	872260	Ingram Library	Library	$ 17.70	82216303
07/01/2024	872260	Ingram Library	Library	$ 12.38	82216303
07/01/2024	872260	Ingram Library	Library	$ 2.52	82216303
07/01/2024	872260	Ingram Library	Library	$ 31.83	82216303
07/01/2024	872260	Ingram Library	Library	$ 14.27	82216304
07/01/2024	872260	Ingram Library	Library	$ 0.36	82270425
07/01/2024	872260	Ingram Library	Library	$ 23.76	82270425
07/01/2024	872260	Ingram Library	Library	$ 30.79	82270425
07/01/2024	872260	Ingram Library	Library	$ 10.77	82270426
07/01/2024	872260	Ingram Library	Library	$ 0.12	82270426
07/01/2024	872260	Ingram Library	Library	$ 17.19	82270427
07/01/2024	872260	Ingram Library	Library	$ 2.17	82270427
07/01/2024	872260	Ingram Library	Library	$ 83.90	82270427
07/01/2024	872260	Ingram Library	Library	$ 387.69	82270427
07/01/2024	872260	Ingram Library	Library	$ 0.24	82270428
07/01/2024	872260	Ingram Library	Library	$ 35.91	82270428
07/01/2024	872260	Ingram Library	Library	$ 0.11	82270429
07/01/2024	872260	Ingram Library	Library	$ 50.58	82270429
07/01/2024	872260	Ingram Library	Library	$ 0.23	82274425
07/01/2024	872260	Ingram Library	Library	$ 11.20	82274425
07/01/2024	872260	Ingram Library	Library	$ 0.25	82274426
07/01/2024	872260	Ingram Library	Library	$ 4.71	82274426
07/01/2024	872260	Ingram Library	Library	$ 11.79	82274426
07/01/2024	872260	Ingram Library	Library	$ 0.65	82274427
07/01/2024	872260	Ingram Library	Library	$ 52.47	82274427
07/01/2024	872260	Ingram Library	Library	$ 20.64	82274428
07/01/2024	872260	Ingram Library	Library	$ 0.42	82274428
07/01/2024	872260	Ingram Library	Library	$ 0.16	82274429
07/01/2024	872260	Ingram Library	Library	$ 11.99	82274429

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/01/2024	872260	Ingram Library	Library	$ 10.79	82274430
07/01/2024	872260	Ingram Library	Library	$ 0.10	82274430
07/01/2024	872260	Ingram Library	Library	$ 0.26	82274431
07/01/2024	872260	Ingram Library	Library	$ 10.79	82274431
07/01/2024	872260	Ingram Library	Library	$ 4.79	82274431
07/01/2024	872260	Ingram Library	Library	$ 62.59	82274432
07/01/2024	872260	Ingram Library	Library	$ 0.25	82301219
07/01/2024	872260	Ingram Library	Library	$ 10.61	82301219
07/01/2024	872260	Ingram Library	Library	$ 16.51	82301220
07/01/2024	872260	Ingram Library	Library	$ 0.53	82301220
07/01/2024	872260	Ingram Library	Library	$ 0.35	82301221
07/01/2024	872260	Ingram Library	Library	$ 16.51	82301221
07/01/2024	872260	Ingram Library	Library	$ 17.70	82301222
07/01/2024	872260	Ingram Library	Library	$ 0.41	82301222
07/01/2024	872260	Ingram Library	Library	$ 0.99	82301223
07/01/2024	872260	Ingram Library	Library	$ 48.57	82301223
07/01/2024	872260	Ingram Library	Library	$ 0.47	82301224
07/01/2024	872260	Ingram Library	Library	$ 17.69	82301224
07/01/2024	872262	Insight Public Sector	General	$ 495.46	Surface Pro 9 and keyboard cover
07/01/2024	872262	Insight Public Sector	General	$ 2,762.02	Surface Pro 9 and keyboard cover
07/01/2024	ACH	Joe Johnson Equip	Street/Traffic	$ 9,245.00	inv#P01963brooms/wire for sweepers
07/01/2024	872264	Johnson	Sidewalk Debt Svc	$ 7,500.00	Bond Payments July 1, 2024
07/01/2024	872265	K2 Civil	Solid Waste	$ 45,223.20	WO 22-47 Landfill Slope Stability Improvements
07/01/2024	872266	Karpel Solutions	General	$ 14,000.00	Karpel Solutions Maintenance Fees
07/01/2024	872273	Mead & Hunt	Airport	$ 10,066.90	Amendment 2 Air Service Consulting Services
07/01/2024	872278	Montana CSED	Payroll Clearing	$ 5,787.27	Payroll summary
07/01/2024	872279	MT Dakota Utilities CNG	Solid Waste	$ 5.37	61924
07/01/2024	872279	MT Dakota Utilities CNG	Solid Waste	$ 4,161.86	61924
07/01/2024	872280	MT Dakota Utilities	Engineering	$ 133.44	595 373 1000 1
07/01/2024	872280	MT Dakota Utilities	Facilities	$ 319.38	130 733 1000 8
07/01/2024	872280	MT Dakota Utilities	Facilities	$ 309.88	375 963 4481 4
07/01/2024	872280	MT Dakota Utilities	Facilities	$ 716.76	757 633 1000 2
07/01/2024	872280	MT Dakota Utilities	Facilities	$ 816.63	929 780 1000 4

Check Date	Check #	Name	Fund Name	Amount		Item Desc
07/01/2024	872280	MT Dakota Utilities	Facilities	$ 370.38	989 733 1000 0	
07/01/2024	872280	MT Dakota Utilities	Facilities	$ 152.04	993 733 1000 4	
07/01/2024	872280	MT Dakota Utilities	General	$ 592.45	061 943 1000 6	
07/01/2024	872280	MT Dakota Utilities	General	$ 60.90	437 780 1000 9	
07/01/2024	872280	MT Dakota Utilities	General	$ 54.39	571 295 3342 8	
07/01/2024	872280	MT Dakota Utilities	General	$ 35.42	927 890 1000 3	
07/01/2024	872280	MT Dakota Utilities	Library	$ 952.64	219 924 4851 0	
07/01/2024	872280	MT Dakota Utilities	Park Dist 1	$ 28.93	371 101 1000 6	
07/01/2024	872280	MT Dakota Utilities	Parking	$ 31.68	303 725 2591 2	
07/01/2024	872280	MT Dakota Utilities	Parking	$ 21.34	717 353 1000 6	
07/01/2024	872280	MT Dakota Utilities	Parking	$ 29.47	799 152 1209 0	
07/01/2024	872280	MT Dakota Utilities	Public Safety	$ 21.34	062 907 9494 7	
07/01/2024	872280	MT Dakota Utilities	Public Safety	$ 434.66	169 233 1000 3	
07/01/2024	872280	MT Dakota Utilities	Public Safety	$ 94.12	442 190 1000 4	
07/01/2024	872280	MT Dakota Utilities	Public Safety	$ 21.34	514 117 0478 9	
07/01/2024	872280	MT Dakota Utilities	Public Safety	$ 97.85	533 653 1000 1	
07/01/2024	872280	MT Dakota Utilities	Public Safety	$ 63.31	602 589 7178 1	
07/01/2024	872280	MT Dakota Utilities	Public Safety	$ 134.50	885 880 1000 4	
07/01/2024	872280	MT Dakota Utilities	Public Safety	$ 66.13	959 389 9168 4	
07/01/2024	872280	MT Dakota Utilities	Solid Waste	$ 204.10	284 225 1320 1	
07/01/2024	872280	MT Dakota Utilities	Solid Waste	$ 94.66	602 680 9335 2	
07/01/2024	872280	MT Dakota Utilities	Solid Waste	$ 169.80	770 390 1000 2	
07/01/2024	872280	MT Dakota Utilities	Transit	$ 147.78	962 880 1000 0	
07/01/2024	872280	MT Dakota Utilities	Wastewater	$ 2,340.19	293 780 1000 2	
07/01/2024	872280	MT Dakota Utilities	Wastewater	$ 2,340.18	293 780 1000 2	
07/01/2024	872280	MT Dakota Utilities	Wastewater	$ 4,680.36	293 780 1000 2	
07/01/2024	872280	MT Dakota Utilities	Wastewater	$ 48.11	310 490 1000 7	
07/01/2024	872280	MT Dakota Utilities	Wastewater	$ 26.32	410 490 1000 6	
07/01/2024	872280	MT Dakota Utilities	Wastewater	$ 64.38	735 453 1000 2	
07/01/2024	872280	MT Dakota Utilities	Wastewater	$ 66.50	868 563 1000 7	
07/01/2024	872280	MT Dakota Utilities	Water	$ 44.11	010 490 1000 0	
07/01/2024	872280	MT Dakota Utilities	Water	$ 64.38	076 225 9180 3	
07/01/2024	872280	MT Dakota Utilities	Water	$ 24.61	110 490 1000 9	

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07/01/2024	872280	MT Dakota Utilities	Water	$ 24.04	209 077 5055 6
07/01/2024	872280	MT Dakota Utilities	Water	$ 58.72	210 490 1000 8
07/01/2024	872280	MT Dakota Utilities	Water	$ 144.30	310 490 1000 7
07/01/2024	872280	MT Dakota Utilities	Water	$ 78.96	410 490 1000 6
07/01/2024	872280	MT Dakota Utilities	Water	$ 577.56	500 490 1000 7
07/01/2024	872280	MT Dakota Utilities	Water	$ 21.89	510 490 1000 5
07/01/2024	872280	MT Dakota Utilities	Water	$ 22.43	527 033 1000 4
07/01/2024	872280	MT Dakota Utilities	Water	$ 24.04	566 923 1000 8
07/01/2024	872280	MT Dakota Utilities	Water	$ 10.67	600 490 1000 6
07/01/2024	872280	MT Dakota Utilities	Water	$ 10.67	600 490 1000 6
07/01/2024	872280	MT Dakota Utilities	Water	$ 21.34	610 490 1000 4
07/01/2024	872280	MT Dakota Utilities	Water	$ 21.34	666 923 1000 7
07/01/2024	872280	MT Dakota Utilities	Water	$ 83.11	700 490 1000 5
07/01/2024	872280	MT Dakota Utilities	Water	$ 62.26	800 490 1000 4
07/01/2024	872280	MT Dakota Utilities	Water	$ 21.34	832 001 1000 1
07/01/2024	872280	MT Dakota Utilities	Water	$ 135.56	900 490 1000 3
07/01/2024	872282	MFPE	Payroll Clearing	$ 2,898.72	Payroll Summary
07/01/2024	872284	MT Municipal Cooperative	SID Fund	$ 52,864.00	Bond Payments July 1, 2024
07/01/2024	872284	MT Municipal Cooperative	SID Fund	$ 43,361.00	Bond Payments July 1, 2024
07/01/2024	872284	MT Municipal Cooperative	SID Fund	$ 21,938.00	Bond Payments July 1, 2024
07/01/2024	872284	MT Municipal Cooperative	SID Fund	$ 5,300.00	Bond Payments July 1, 2024
07/01/2024	872284	MT Municipal Cooperative	SID Fund	$ 10,956.25	Bond Payments July 1, 2024
07/01/2024	872284	MT Municipal Cooperative	Sidewalk Debt Svc	$ 1,500.00	Bond Payments July 1, 2024
07/01/2024	872284	MT Municipal Cooperative	Sidewalk Debt Svc	$ 37,922.50	Bond Payments July 1, 2024
07/01/2024	872284	MT Municipal Cooperative	Sidewalk Debt Svc	$ 21,810.00	Bond Payments July 1, 2024
07/01/2024	872285	MSFA	Payroll Clearing	$ 5,257.77	Payroll Summary
07/01/2024	872286	Montana's Home Inspection	CDBG	$ 2,500.00	930 Steffanich Drive
07/01/2024	872287	Morgan Contractors	FireStation Const	$ 54,684.26	Fire Station 8 Remodel
07/01/2024	872291	MPPA	Payroll Clearing	$ 3,982.09	Payroll Summary
07/01/2024	872292	MT Dept of Rev-CGR2	Airport	$ 5,407.09	Cargo Ramp Slot 5 - Eligible for Reimbursement
07/01/2024	872292	MT Dept of Rev-CGR2	Airport	$ 600.79	Cargo Ramp Slot 5 - Ineligible Costs
07/01/2024	872292	MT Dept of Rev-CGR2	Arterial Streets	$ 3,874.12	WO 09-12 Inner Belt Loop NW Billings Connector
07/01/2024	872292	MT Dept of Rev-CGR2	Facilities	$ 50.50	Monthly Maintenance/Repair at the Stillwater

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07/01/2024	872292	MT Dept of Rev-CGR2	FireStation Const	$ 552.37	Fire Station #8 Remodel
07/01/2024	872292	MT Dept of Rev-CGR2	Gas Tax	$ 154.78	Retainage Release FINAL
07/01/2024	872292	MT Dept of Rev-CGR2	Gas Tax	$ -	WO 09-12 Inner Belt Loop NW Billings Connector
07/01/2024	872292	MT Dept of Rev-CGR2	Park Dist 1	$ 499.00	playground and parking lot at Poly Vista
07/01/2024	872292	MT Dept of Rev-CGR2	Park Dist 1	$ 399.00	playground and parking lot at Poly Vista
07/01/2024	872292	MT Dept of Rev-CGR2	Sidewalk Const	$ 24.36	Retainage Release FINAL
07/01/2024	872292	MT Dept of Rev-CGR2	Solid Waste	$ 300.00	Retainage Release 1
07/01/2024	872292	MT Dept of Rev-CGR2	Solid Waste	$ 456.80	WO 22-47 Landfill Slope Stability Improvements
07/01/2024	872292	MT Dept of Rev-CGR2	Stillwater Const	$ 442.00	audio-visual systems in the Stillwater Building
07/01/2024	872292	MT Dept of Rev-CGR2	Storm Sewer	$ 2,291.98	W Municipal Const Contract Bitterroot/Wicks
07/01/2024	872292	MT Dept of Rev-CGR2	Tax Incrmnt S	$ 2,674.08	WO 23-26 Sbura Gravel Streets
07/01/2024	872292	MT Dept of Rev-CGR2	Trl Donate	$ 387.62	Warren Trans_Weave Const Contract
07/01/2024	872292	MT Dept of Rev-CGR2	Wastewater	$ 13,457.88	WO 20-44 WRF Nutrient Recovery Improvements
07/01/2024	872292	MT Dept of Rev-CGR2	Wastewater	$ 356.09	23 Sewer Replacement; Princeton Ave
07/01/2024	872292	MT Dept of Rev-CGR2	Wastewater	$ -	23 Sewer Replacement; Ponderosa Dr Area
07/01/2024	872292	MT Dept of Rev-CGR2	Wastewater	$ -	23 Sewer Replacement; Burlington Ave Area
07/01/2024	872292	MT Dept of Rev-CGR2	Wastewater	$ -	23 Sewer Replacement; Montana Ave Area
07/01/2024	872292	MT Dept of Rev-CGR2	Wastewater	$ -	23 Sewer Replacement; 1st Ave South Area
07/01/2024	872292	MT Dept of Rev-CGR2	Wastewater	$ 374.20	WO 23-07 Monad Sewer Extension
07/01/2024	872292	MT Dept of Rev-CGR2	Water	$ 267.34	WO 23-01 Zone 6 Water Main Replacement
07/01/2024	872292	MT Dept of Rev-CGR2	Water	$ 8,460.58	WO 24-01: 2024 Water Main Replacement
07/01/2024	872292	MT Dept of Rev-CGR2	Water	$ 79.25	WO 24-27 2024 Water Service Repairs
07/01/2024	872292	MT Dept of Rev-CGR2	Water	$ 442.30	WO 24-28 WTP Sediment Hauling
07/01/2024	872293	Napa Auto Parts	Fleet	$ 99.85	577570
07/01/2024	872293	Napa Auto Parts	Fleet	$ 30.04	577596
07/01/2024	872293	Napa Auto Parts	Fleet	$ 335.44	577673
07/01/2024	872293	Napa Auto Parts	Fleet	$ 77.83	577673
07/01/2024	872293	Napa Auto Parts	Fleet	$ 280.82	577673
07/01/2024	872293	Napa Auto Parts	Fleet	$ 73.08	577673
07/01/2024	872293	Napa Auto Parts	Fleet	$ 49.26	577865
07/01/2024	872293	Napa Auto Parts	Fleet	$ 46.30	577865
07/01/2024	872293	Napa Auto Parts	Fleet	$ 17.75	577878
07/01/2024	872293	Napa Auto Parts	Fleet	$ 17.62	577892

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07/01/2024	872293	Napa Auto Parts	Fleet	$ 16.16	577916
07/01/2024	872293	Napa Auto Parts	Fleet	$ 17.31	577916
07/01/2024	872293	Napa Auto Parts	Fleet	$ 34.00	577926
07/01/2024	872293	Napa Auto Parts	Fleet	$ 26.00	577926
07/01/2024	872293	Napa Auto Parts	Fleet	$ 50.88	577954
07/01/2024	872293	Napa Auto Parts	Fleet	$ 55.99	577979
07/01/2024	872293	Napa Auto Parts	Fleet	$ 164.99	577979
07/01/2024	872293	Napa Auto Parts	Fleet	$ 111.00	577979
07/01/2024	872293	Napa Auto Parts	Fleet	$ 19.56	577979
07/01/2024	872293	Napa Auto Parts	Fleet	$ 3.55	578126
07/01/2024	872293	Napa Auto Parts	Fleet	$ 19.17	578191
07/01/2024	872293	Napa Auto Parts	Fleet	$ 123.02	578358
07/01/2024	872293	Napa Auto Parts	Fleet	$ 224.58	578358
07/01/2024	872293	Napa Auto Parts	Fleet	$ 35.16	578358
07/01/2024	872293	Napa Auto Parts	Fleet	$ 23.31	578358
07/01/2024	872293	Napa Auto Parts	Fleet	$ 70.42	578358
07/01/2024	872293	Napa Auto Parts	Fleet	$ 20.28	578728
07/01/2024	872293	Napa Auto Parts	Fleet	$ 100.12	578955
07/01/2024	872293	Napa Auto Parts	Fleet	$ 64.09	578990
07/01/2024	872293	Napa Auto Parts	Fleet	$ 29.17	578990
07/01/2024	872293	Napa Auto Parts	Fleet	$ 3.13	579081
07/01/2024	872293	Napa Auto Parts	Fleet	$ 4.16	579183
07/01/2024	872293	Napa Auto Parts	Fleet	$ 6.76	579208
07/01/2024	872293	Napa Auto Parts	Fleet	$ 7.07	579301
07/01/2024	872293	Napa Auto Parts	Fleet	$ 3.55	579328
07/01/2024	872293	Napa Auto Parts	Fleet	$ 19.55	579592
07/01/2024	872293	Napa Auto Parts	Fleet	$ 79.14	579603
07/01/2024	872293	Napa Auto Parts	Fleet	$ 8.46	579604
07/01/2024	872293	Napa Auto Parts	Fleet	$ 6.68	579665
07/01/2024	872293	Napa Auto Parts	Fleet	$ 5.45	579805
07/01/2024	872293	Napa Auto Parts	Fleet	$ 74.53	579891
07/01/2024	872293	Napa Auto Parts	Fleet	$ 73.75	579891
07/01/2024	872293	Napa Auto Parts	Fleet	$ 245.74	579891

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07/01/2024	872293	Napa Auto Parts	Fleet	$ 262.48	579891
07/01/2024	872293	Napa Auto Parts	Fleet	$ 73.56	579938
07/01/2024	872293	Napa Auto Parts	Fleet	$ 54.53	580048
07/01/2024	872293	Napa Auto Parts	Fleet	$ 17.75	580048
07/01/2024	872293	Napa Auto Parts	Fleet	$ 8.10	582443
07/01/2024	872293	Napa Auto Parts	Fleet	$ 8.10	582443
07/01/2024	872293	Napa Auto Parts	Fleet	$ 17.60	582443
07/01/2024	872293	Napa Auto Parts	Fleet	$ 7.00	582443
07/01/2024	872293	Napa Auto Parts	Fleet	$ 11.90	582443
07/01/2024	872293	Napa Auto Parts	Fleet	$ 6.00	582443
07/01/2024	872293	Napa Auto Parts	Fleet	$ 16.60	582443
07/01/2024	872293	Napa Auto Parts	Fleet	$ 22.40	582443
07/01/2024	872293	Napa Auto Parts	Fleet	$ 14.94	582443
07/01/2024	872293	Napa Auto Parts	Fleet	$ 8.10	582512
07/01/2024	872293	Napa Auto Parts	Fleet	$ (14.94)	582541
07/01/2024	872293	Napa Auto Parts	Fleet	$ (22.40)	582541/582471
07/01/2024	872293	Napa Auto Parts	Fleet	$ 428.94	582654
07/01/2024	872297	Northern Industrial Hygiene	Transit	$ 4,998.00	Invoice #32442. Asbestos Survey for Remodel
07/01/2024	872298	NorthWestern Energy	Airport	$ 417.77	0712792-1. IP-7. June 2024
07/01/2024	872298	NorthWestern Energy	Airport	$ 1,051.16	0712800-2. IP-9. June 2024
07/01/2024	872298	NorthWestern Energy	Airport	$ 694.30	0712809-3. IP11/12. Alpine. June 2024
07/01/2024	872298	NorthWestern Energy	Engineering	$ 1,085.31	1741314-7
07/01/2024	872298	NorthWestern Energy	Engineering	$ 35.72	June parking lot lights
07/01/2024	872298	NorthWestern Energy	Facilities	$ 8,770.61	0100507-3
07/01/2024	872298	NorthWestern Energy	Facilities	$ 9,370.47	3927205-9
07/01/2024	872298	NorthWestern Energy	General	$ 1,318.45	0100506-5
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ 4.50	0722237-5
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ 6.30	0722247-4
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ 23.83	0722251-6
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ 0.14	0722254-0
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ 91.58	0722255-7
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ 286.21	0722257-3
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ 223.67	0722260-7

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07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ -	0722261-5
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ -	0722262-3
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ 0.69	0722265-6
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ 153.99	0722266-4
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ 1.67	0722268-0
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ 18.44	0722269-8
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ 11.02	0722292-0
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ 33.09	0722293-8
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ 17.40	0722905-7
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ 76.84	0722933-9
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ -	0723027-9
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ 93.59	0723035-2
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ 6.90	0723036-0
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ 316.05	0723037-8
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ -	0723038-6
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ 43.98	0723042-8
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ 114.61	0723044-4
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ 68.69	0723048-5
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ -	0723051-9
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ -	0723052-7
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ 432.50	0723054-3
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ -	0723055-0
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ 28.96	0723056-8
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ 6.46	0723057-6
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ 23.12	0723058-4
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ 8.70	0723090-7
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ 6.00	0723162-4
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ 439.58	0723170-7
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ 31.68	0789437-1
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ 82.02	4089118-6
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ 45.20	NEW ACCOUNT FOR GORHAM PARK IRRIGATION
07/01/2024	872298	NorthWestern Energy	Park Dist 1	$ 8.70	electrical charges - 4081700-9 Jun 2024
07/01/2024	872298	NorthWestern Energy	Parking	$ 410.55	0720829-1

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07/01/2024	872298	NorthWestern Energy	Parking	$ 1,985.04	0720834-1
07/01/2024	872298	NorthWestern Energy	Parking	$ 1,429.97	1569636-2
07/01/2024	872298	NorthWestern Energy	Parking	$ 1,477.81	1594282-4
07/01/2024	872298	NorthWestern Energy	Parks Maint	$ 161.28	1059093-3
07/01/2024	872298	NorthWestern Energy	Public Safety	$ 2,260.07	0100476-1 FIRE 1 & 6 ELECTRIC SERVICE, FY2024
07/01/2024	872298	NorthWestern Energy	Public Safety	$ 251.80	1984150-1
07/01/2024	872298	NorthWestern Energy	Public Safety	$ 383.63	1984155-0
07/01/2024	872298	NorthWestern Energy	Public Safety	$ 3,054.12	3448739-7
07/01/2024	872298	NorthWestern Energy	Radio	$ 330.10	0721580-9
07/01/2024	872298	NorthWestern Energy	Street/Traffic	$ 6.00	0723645-8
07/01/2024	872298	NorthWestern Energy	Transit	$ 2,410.35	0100473-8. Metroplex. June 2024
07/01/2024	872298	NorthWestern Energy	Transit	$ 181.67	1784756-7
07/01/2024	872298	NorthWestern Energy	Water	$ 7,829.08	0100540-4
07/01/2024	872300	Performance Engin & Consult	Storm Sewer	$ 71,778.13	Bitterroot Dr Wicks Ln Corridor Drainage Improv
07/01/2024	872300	Performance Engin & Consult	Storm Sewer	$ 16,079.87	Bitterroot Dr Wicks Ln Corridor Drainage Improv
07/01/2024	872307	Purinton Family Trust	Sidewalk Debt Svc	$ 18,250.00	Bond Payments July 1, 2024
07/01/2024	872307	Purinton Family Trust	Sidewalk Debt Svc	$ 12,125.00	Bond Payments July 1, 2024
07/01/2024	872307	Purinton Family Trust	Sidewalk Debt Svc	$ 23,250.00	Bond Payments July 1, 2024
07/01/2024	ACH	RDO Equipment	Solid Waste	$ 1,744.62	Air Filter. Filter elements. LF units 0263 & 0269.
07/01/2024	ACH	RDO Equipment	Solid Waste	$ 571.10	Air filters and elements for LF units 0263 & 0269.
07/01/2024	ACH	RDO Equipment	Solid Waste	$ (347.87)	1 B Nobin 1 Bar Shoe Bolts and Nuts.S/H.
07/01/2024	ACH	RDO Equipment	Solid Waste	$ 347.87	2 B Nobin 1 Bar Shoe Bolts and Nuts.S/H.
07/01/2024	ACH	RDO Equipment	Solid Waste	$ 347.87	1 B BL08918 Bolts and nuts S/H.Landfill unit 0263
07/01/2024	ACH	Rexel USA	Wastewater	$ 8,589.66	WO 24-29 WRF Campus Electrical..Centrifu
07/01/2024	872314	Rocky Mountain Compost	Amend Park	$ 19,500.00	COMPOST FOR AMEND - 27243
07/01/2024	872315	Routeware	Solid Waste	$ 3,644.00	Camera Controller (Camera not included)
07/01/2024	872315	Routeware	Solid Waste	$ 3,669.00	Heavy Duty Tablet 10" And TA4PRO w/install kit
07/01/2024	872316	Royal C. Johnson Irrevocable Trust	SID Fund	$ 3,607.50	Bond Payments July 1, 2024
07/01/2024	872316	Royal C. Johnson Irrevocable Trust	SID Fund	$ 247.50	Bond Payments July 1, 2024
07/01/2024	872316	Royal C. Johnson Irrevocable Trust	SID Fund	$ 6,570.00	Bond Payments July 1, 2024
07/01/2024	872316	Royal C. Johnson Irrevocable Trust	Sidewalk Debt Svc	$ 97,600.00	Bond Payments July 1, 2024
07/01/2024	872319	Salt Lake Wholesale Sports	Public Safety	$ 18,149.71	SLWS 96050, 9mm, .308
07/01/2024	872320	Sanderson Stewart	Arterial Streets	$ 43,773.00	Inner Belt Loop - Northwest Billings Connector

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07/01/2024	872320	Sanderson Stewart	Gas Tax	$ -	Inner Belt Loop - Northwest Billings Connector
07/01/2024	872320	Sanderson Stewart	Trl Donate	$ 12,941.50	Skyline Trail (Marathon Loop)
07/01/2024	872326	Solid Waste Systems	Fleet	$ 17.22	16988
07/01/2024	872326	Solid Waste Systems	Fleet	$ 111.20	16988
07/01/2024	872326	Solid Waste Systems	Fleet	$ 1,714.74	169899
07/01/2024	872326	Solid Waste Systems	Fleet	$ 736.85	169899
07/01/2024	872326	Solid Waste Systems	Fleet	$ 30.80	169899
07/01/2024	872326	Solid Waste Systems	Fleet	$ 3,055.80	169901
07/01/2024	872326	Solid Waste Systems	Fleet	$ 27.13	169901
07/01/2024	872328	Star Service	General	$ 20,178.35	irrigation line repairs at 2040 -2244 central ave
07/01/2024	872328	Star Service	Park Dist 1	$ 28,679.65	irrigation line repairs at 2040 -2244 central ave
07/01/2024	872332	Sunset Excavation	Water	$ 7,845.75	WO 24-27 2024 Water Service Repairs
07/01/2024	872334	Sutphen Corp	Fleet	$ 3,590.89	40069922
07/01/2024	872334	Sutphen Corp	Fleet	$ 563.30	40069922
07/01/2024	872337	Sysco Montana	General	$ 1,604.59	FOOD FOR ROSE CONCESSIONS - 543023687
07/01/2024	872337	Sysco Montana	General	$ 1,459.92	FOOD FOR ROSE CONCESSIONS - 543030781
07/01/2024	872340	TeleData Tech	Stillwater Const	$ 43,758.00	installation of audio-visual systems Stillwater
07/01/2024	ACH	Town & Country Supply	Airport	$ 26,051.47	Invoice #441450. QTA Car Rental Fuel
07/01/2024	ACH	Town & Country Supply	Fleet	$ 5,953.51	440485
07/01/2024	ACH	Town & Country Supply	Fleet	$ 7,556.25	440485
07/01/2024	ACH	Town & Country Supply	Fleet	$ 7,619.14	440485
07/01/2024	ACH	Town & Country Supply	Fleet	$ 14,382.33	440485
07/01/2024	ACH	Town & Country Supply	General	$ 661.96	fuel for cemetery - 440842
07/01/2024	ACH	Town & Country Supply	Solid Waste	$ 21,218.87	440514
07/01/2024	ACH	Town & Country Supply	Transit	$ 18,050.39	440474. Dyed #2 Diesel
07/01/2024	ACH	Tractor & Equipment	Solid Waste	$ 1,420.00	BLWO0235441
07/01/2024	ACH	Tractor & Equipment	Solid Waste	$ 99.40	BLWO0235441
07/01/2024	ACH	Tractor & Equipment	Solid Waste	$ 1,956.00	BLWO0235451
07/01/2024	ACH	Tractor & Equipment	Solid Waste	$ 595.01	BLWO0235451
07/01/2024	ACH	Tractor & Equipment	Solid Waste	$ 155.07	BLWO0235458
07/01/2024	ACH	Tractor & Equipment	Solid Waste	$ 1,066.00	BLWO0235458
07/01/2024	ACH	Tractor & Equipment	Solid Waste	$ 155.70	BLWO0235458
07/01/2024	ACH	Tractor & Equipment	Solid Waste	$ (155.07)	BLWO0235458

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/01/2024	ACH	Tractor & Equipment	Solid Waste	$ (909.51)	Core Return. REF Doc BBC294007. Unit 0261.
07/01/2024	ACH	Tractor & Equipment	Solid Waste	$ 1,459.54	Elements and filters for units 0261 & 0262.
07/01/2024	ACH	Tractor & Equipment	Solid Waste	$ 2,966.17	Wire AS, Head AS-Comb for Unit 0261.
07/01/2024	872347	Tyler Tech	EOC 911	$ 4,960.00	CAD Export Interface Install -Fire
07/01/2024	872356	Warren Transport	Trl Donate	$ 38,374.98	WO 21-38 Skyline Trail (Marathan Loop)
07/01/2024	872360	Western Municipal Const	Wastewater	$ 35,253.23	23 Sewer Replacement; Princeton Ave
07/01/2024	872360	Western Municipal Const	Wastewater	$ -	23 Sewer Replacement; Ponderosa Drive
07/01/2024	872360	Western Municipal Const	Wastewater	$ -	23 Sewer Replacement; Montana Ave
07/01/2024	872360	Western Municipal Const	Wastewater	$ -	23 Sewer Replacement; 1st Ave South
07/01/2024	872360	Western Municipal Const	Wastewater	$ -	23 Sewer Replacement; Burlington Ave
07/01/2024	872360	Western Municipal Const	Water	$ 26,466.66	23 Sewer Replacement; Water Main;
07/01/2024	872363	Yellowstone Co Finance	Building	$ 7,130.79	Miller Building; Building Division; July, 24 Rent
07/01/2024	872363	Yellowstone Co Finance	CDBG	$ 5,545.88	Miller Building; Comm Deve; July, 24 Rent
07/01/2024	872363	Yellowstone Co Finance	General	$ 2,218.99	Miller Building; Code Enforcement; July, 24 Rent
07/01/2024	872363	Yellowstone Co Finance	Planning	$ 4,750.50	Miller Building; Planning Dept.; July, 24 Rent
07/01/2024	872365	Yellowstone Electric Co	Airport	$ 5,296.62	Camera Not included in Terminal Expansion
07/01/2024	872366	YVAS	Public Safety	$ 27,288.32	contract 6-2024
07/01/2024	872367	Yellowstone Valley Elec	Light Maint	$ 364.67	SILMD 299 Vintage Estates; 4179014 6.26.2024
07/01/2024	872367	Yellowstone Valley Elec	Light Maint	$ 665.82	SILMD 313 Vintage Estates Sub; 4179017 6.26.2024
07/01/2024	872367	Yellowstone Valley Elec	Solid Waste	$ 660.59	Electricity service at Landfill Flare 05/01/24 - 06/01/24.
07/01/2024	872367	Yellowstone Valley Elec	Solid Waste	$ 3,825.05	Electricity service at Landfill. 05/01/2024 - 06/01/2024.
07/01/2024	872367	Yellowstone Valley Elec	Street/Traffic	$ 45.40	4799 Grand Ave Traffic Signal; 4179019 6.26.2024
07/01/2024	872367	Yellowstone Valley Elec	Street/Traffic	$ 47.85	54th St W & Grand Signal; 4179019 6.26.2024
07/01/2024	872367	Yellowstone Valley Elec	Street/Traffic	$ 76.54	54th St W & Rimrock - Street Light & Traffic Signal
07/01/2024	872367	Yellowstone Valley Elec	Street/Traffic	$ 36.99	Alkali Cr Rd & Interbelt Loop lights; 4179018 6.26.2024
07/01/2024	872367	Yellowstone Valley Elec	Street/Traffic	$ 30.56	Ben Steele School - 56th St W; 4179020 6.26.2024

City Council Regular

Date:	08/12/2024
Title:	Payment of Claims for week of July 8th, 2024
Presented by:	Erin Watterud
Department:	Finance
Presentation:	No
Legal Review:	Not Applicable
Project Number:	N/A

RECOMMENDATION

Staff recommends Council approve the Payment of Claims

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

Claims in the amount of $4,332,001.39 have been reviewed and are presented for City Council payment approval. A complete listing of the claims for the week are available in the Finance Department. Payment Approval Process Every invoice for payment is entered into the City's accounting system and the backup documentation is scanned in and attached (physical invoices, additional e-mails explaining payments, bids, contracts, etc.). Each invoice goes through a multi-step approval process depending upon the amount of the payment. First, invoices are entered by the department requesting the payment and the department director or designee must perform an initial review and approval of the purchase. The number of approvals within the department can vary based upon the size of the department, but no less than one approver within each department must verify the payment. Second, all payments, regardless of size, must be approved by the Purchasing Agent or designee. The Purchasing Agent will review the payment to ensure purchasing procedures are followed and appropriate documentation is attached. If the payment is greater than $1,000, then it must be approved by the Finance Director or designee. If that payment is greater than $10,000, then it must be approved by the City Administrator or Assistant City Administrator. Once all approvals are completed, the payment is able to be made and the Accounts Payable Clerk can print the check. After all checks are printed, a list of all checks in excess of $2,500 is generated and placed on the next City Council meeting for review.

ALTERNATIVES

No other alternatives were analyzed

FISCAL EFFECTS

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

Attachments

CouncilMemo wk of 07082024

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	872375	Advanced Engin and Enviro	Storm Sewer	$ 325.50	Babcock Boulevard Drainage Area Improvements
07/08/2024	872375	Advanced Engin and Enviro	Storm Sewer	$ 8,930.00	WO 24-14..Meadowlark Drainage Study
07/08/2024	872375	Advanced Engin and Enviro	Storm Sewer	$ 2,611.75	WO 24-14..Meadowlark Drainage Study
07/08/2024	872375	Advanced Engin and Enviro	Storm Sewer	$ 1,550.00	WO 24-19 AE2S Arnold Drain Intake Improvements
07/08/2024	872375	Advanced Engin and Enviro	Water	$ 98,466.56	WO 23-96 WTP Intake #2 Catwalk Renovations
07/08/2024	872375	Advanced Engin and Enviro	Water	$ 31,650.33	WO 23-96 WTP Intake #2 Catwalk Renovations
07/08/2024	872388	Askin Construction	Water	$ 435,618.09	WO 24-01 Contract 3: Cedar Park Water Main Replac
07/08/2024	872390	Bcs Scrip	City Ins Fund	$ 12,900.00	2nd Quarter Wellness 2024
07/08/2024	872391	Beartooth Environmental	Solid Waste	$ 14,498.60	Manifest 024095430JJK MT2024398
07/08/2024	872394	Big Sky Linen & Uniform	Public Safety	$ 100.00	10890 JUNE 2024, LINEN SERVICES
07/08/2024	872394	Big Sky Linen & Uniform	Solid Waste	$ 20.00	Collection employee uniform.
07/08/2024	872394	Big Sky Linen & Uniform	Solid Waste	$ 4.00	Collection employee uniform.
07/08/2024	872394	Big Sky Linen & Uniform	Solid Waste	$ 15.00	Collection employee uniform.
07/08/2024	872394	Big Sky Linen & Uniform	Solid Waste	$ 14.00	Collection employee uniform.
07/08/2024	872394	Big Sky Linen & Uniform	Solid Waste	$ 15.00	Collection employee uniform.
07/08/2024	872394	Big Sky Linen & Uniform	Solid Waste	$ 790.33	Collection employee uniforms.
07/08/2024	872394	Big Sky Linen & Uniform	Solid Waste	$ 795.41	Collection employee uniforms.
07/08/2024	872394	Big Sky Linen & Uniform	Solid Waste	$ (23.75)	Credit invoice S0643315. Landfill employee uniform.
07/08/2024	872394	Big Sky Linen & Uniform	Solid Waste	$ 23.75	Landfill employee uniform.
07/08/2024	872394	Big Sky Linen & Uniform	Solid Waste	$ 363.24	Landfill employee uniforms.
07/08/2024	872394	Big Sky Linen & Uniform	Solid Waste	$ 355.41	Landfill employee uniforms.
07/08/2024	872394	Big Sky Linen & Uniform	Street/Traffic	$ 539.11	inv#S0644850uniforms
07/08/2024	872398	Billings Tourism	Tourism BID #2	$ 725,369.02	TBID Assessment; Paid May Distributed June, 2024
07/08/2024	872403	Classic Concrete	Gas Tax	$ 6,780.00	WO 24-05 Concrete on Colton ..Sidewalk,
07/08/2024	872405	Community Solutions	Court Grants	$ 1,660.00	24 June CSI EtG
07/08/2024	872405	Community Solutions	Court Grants	$ 2,205.00	24 June CSI Program Fees
07/08/2024	872407	Cop Construction	Wastewater	$ 32,980.62	Retainage Release FINAL
07/08/2024	872409	County Water District Of Blngs Heights	Park Dist 1	$ 30.62	water charges for Arrowhead park - 13137
07/08/2024	872409	County Water District Of Blngs Heights	Park Dist 1	$ 2,803.90	water charges for Hawthorne park - 08163
07/08/2024	872409	County Water District Of Blngs Heights	Parks Maint	$ 1,764.27	water charges for Frances park - 16219
07/08/2024	872409	County Water District Of Blngs Heights	Parks Maint	$ 495.00	water charges for Luthern park - 10112
07/08/2024	872409	County Water District Of Blngs Heights	Parks Maint	$ 605.82	water charges for Rolling Hills park - 09174
07/08/2024	872409	County Water District Of Blngs Heights	Parks Maint	$ 2,710.58	water charges for Twin Oaks park - 17196

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	872409	County Water District Of Blngs Heights	Parks Maint	$ 2,199.75	water charges for Unita park - 17140
07/08/2024	872409	County Water District Of Blngs Heights	Parks Maint	$ 1,848.38	water charges for Waldon Grove park - 30388
07/08/2024	872409	County Water District Of Blngs Heights	Public Safety	$ 48.43	SPRING SUMMER WATER SERVICE - FIRE 8
07/08/2024	872409	County Water District Of Blngs Heights	Public Safety	$ 585.30	SPRING / SUMMER WATER FIRE 6 (16118-00)
07/08/2024	872409	County Water District Of Blngs Heights	Street/Traffic	$ 22.64	A/C#01084-00water for roundabout hilltop & Bench
07/08/2024	872414	Cummins Inc - Rocky Mountain	Water	$ 5,911.73	WTP High Service Generator Repair
07/08/2024	872418	Dakota Supply Group	Water	$ 7,271.15	6' 6" FIRE HYDRANT - PUSH ON P/N: 8915720
07/08/2024	872420	Dell Marketing	Library	$ 36,650.51	10756417847 Library computers per the TRP
07/08/2024	872423	Dick Anderson Construction	Wastewater	$ 426,609.08	WO 20-44 WRF Nutrient Recovery Improvements
07/08/2024	872427	Downtown Billings BID	Downtown BID	$ 122,185.32	BID Assessment; Paid May Distributed June, 2024
07/08/2024	872429	Earth First Aid Curbside Recycling	General	$ 90.00	recycling - 85501
07/08/2024	872429	Earth First Aid Curbside Recycling	Park Dist 1	$ 90.00	recycling - 85501
07/08/2024	872429	Earth First Aid Curbside Recycling	Solid Waste	$ 2,656.50	Residential Cardboard Recycling - June 2024
07/08/2024	872430	Earth Movers Excavation	St Maint Dist	$ 11,242.42	SID 14-27 '24 Gravel Street Reconst - Hancock Dr
07/08/2024	872430	Earth Movers Excavation	SID Const	$ 2,218.21	SID 14-27 '24 Gravel Street Reconst - Hancock Dr
07/08/2024	872431	EBMS	City Ins Fund	$ 1,256.50	July 1, 2024
07/08/2024	872431	EBMS	City Ins Fund	$ 36,359.76	July 1, 2024
07/08/2024	872431	EBMS	City Ins Fund	$ 840.00	July 1, 2024
07/08/2024	872431	EBMS	City Ins Fund	$ 4,780.50	July 1, 2024
07/08/2024	872431	EBMS	City Ins Fund	$ 71,790.42	July 1, 2024
07/08/2024	872431	EBMS	City Ins Fund	$ 6,244.56	July 1, 2024
07/08/2024	872431	EBMS	Payroll Clearing	$ 12,638.40	July 1, 2024
07/08/2024	ACH	Eldorado National CA	Transit	$ 413.41	90858593. Shipping Window Unit 1831 W/O 2024-458
07/08/2024	ACH	Eldorado National CA	Transit	$ 1,637.84	90858593. Window Unit 1831. W/O 2024-458
07/08/2024	ACH	Eldorado National CA	Transit	$ 183.52	90860403_Bushing Kit
07/08/2024	ACH	Eldorado National CA	Transit	$ 13.94	90860403_Shipping
07/08/2024	ACH	Eldorado National CA	Transit	$ 971.54	90860410- Exit Flex Tube
07/08/2024	ACH	Eldorado National CA	Transit	$ 13.93	90860410- Shipping
07/08/2024	ACH	Eldorado National CA	Transit	$ 41.66	90860448_Shipping
07/08/2024	ACH	Eldorado National CA	Transit	$ 893.40	90860448_Shocks
07/08/2024	ACH	Eldorado National CA	Transit	$ 2,037.98	90860697_Bumper
07/08/2024	ACH	Eldorado National CA	Transit	$ 577.91	90860697_Shipping_Unit#1828
07/08/2024	ACH	Eldorado National CA	Transit	$ 20.45	90860714_Shipping

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	Eldorado National CA	Transit	$ 234.28	90860714_U Bolt
07/08/2024	ACH	Eldorado National CA	Transit	$ 1,943.08	90860913_Flex Pipe-EXH
07/08/2024	ACH	Eldorado National CA	Transit	$ 16.97	90860913_Shipping
07/08/2024	ACH	Eldorado National CA	Transit	$ 301.78	90860917_Right Side Bumper
07/08/2024	ACH	Eldorado National CA	Transit	$ 20.45	90860917_Shipping
07/08/2024	872433	Empire Garage Owner's	Parking	$ 7,555.69	CITY OF BILLINGS EGOA JUNE ASSESSMENT
07/08/2024	872436	Executive Cleaning	Library	$ 1,698.00	78203
07/08/2024	872436	Executive Cleaning	Library	$ 1,698.00	78222
07/08/2024	872438	Ferguson Enterprises	Wastewater	$ 27,679.65	WO 24-39 Heights 24" Sewer Interceptor Repair -PIPE
07/08/2024	872438	Ferguson Enterprises	Water	$ 32.40	(A20) O-RING FOR 2-1/2" HOSE NOZZLE P/N: A20
07/08/2024	872438	Ferguson Enterprises	Water	$ 1,391.76	8" MJ ONE-LOK SLCP ACC REST F/PVC -8" GRIP RING
07/08/2024	872440	Fisher Sand & Gravel	Street/Traffic	$ 25,153.92	asphalt
07/08/2024	872441	G&T Plumbing & Mechanical	Airport	$ 8,662.50	Retainage Release
07/08/2024	872443	Governmentjobs.com	General	$ 19,662.30	Subscription fee for Onboard for 7/1/24 -6/30/25
07/08/2024	872447	Grizzly Glass	Facilities	$ 1,150.00	Installation and labor for break metal wrap
07/08/2024	872447	Grizzly Glass	Facilities	$ 9,925.00	Remove and replace 18 IGU at 4848 Midland Road
07/08/2024	872450	Hawkins	General	$ 9,381.22	chlorine for pools - 6793914
07/08/2024	872450	Hawkins	Water	$ 30,361.38	Cooagulant for process
07/08/2024	872450	Hawkins	Water	$ 20.00	Demurrage, Chlorine, Chapple
07/08/2024	ACH	HDR	Engineering	$ 147.82	WO 20-33 Public Works GIS Services
07/08/2024	ACH	HDR	Light Maint	$ 38.26	WO 20-33 Public Works GIS Services
07/08/2024	ACH	HDR	P.W. Admin	$ 422.17	WO 20-33 Public Works GIS Services
07/08/2024	ACH	HDR	Solid Waste	$ 172.17	WO 20-33 Public Works GIS Services
07/08/2024	ACH	HDR	Storm Sewer	$ 470.43	WO 20-33 Public Works GIS Services
07/08/2024	ACH	HDR	Street/Traffic	$ 579.56	WO 20-33 Public Works GIS Services
07/08/2024	ACH	HDR	Wastewater	$ 633.03	WO 20-33 Public Works GIS Services
07/08/2024	ACH	HDR	Water	$ 1,884.31	WO 20-33 Public Works GIS Services
07/08/2024	872455	Hurricane Butterfly LE	Public Safety	$ 2,935.38	tactical canister grenade, super stock bean bag
07/08/2024	872463	Invoice Cloud	Building	$ 119.60	services for 05/01-05/31/2024
07/08/2024	872463	Invoice Cloud	City Ins Fund	$ 57.29	services for 05/01-05/31/2024
07/08/2024	872463	Invoice Cloud	Parking	$ 703.95	services for 05/01-05/31/2024
07/08/2024	872463	Invoice Cloud	Solid Waste	$ 13,887.59	services for 05/01-05/31/2024
07/08/2024	872463	Invoice Cloud	Solid Waste	$ 1,140.00	Convert Pmt Processing Platform for PW Utilities

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	872463	Invoice Cloud	Wastewater	$ 12,503.58	services for 05/01-05/31/2024
07/08/2024	872463	Invoice Cloud	Wastewater	$ 1,220.00	Convert Pmt Processing Platform for PW Utilities
07/08/2024	872463	Invoice Cloud	Water	$ 17,050.34	services for 05/01-05/31/2024
07/08/2024	872463	Invoice Cloud	Water	$ 1,640.00	Convert Pmt Processing Platform for PW Utilities
07/08/2024	ACH	Jacobs Engineering	Gas Tax	$ 689.20	Asset Management Program Project
07/08/2024	ACH	Jacobs Engineering	Light Maint	$ 689.20	Asset Management Program Project
07/08/2024	ACH	Jacobs Engineering	Storm Sewer	$ 1,658.81	Asset Management Program Project
07/08/2024	ACH	Jacobs Engineering	Street/Traffic	$ 2,577.75	Asset Management Program Project
07/08/2024	ACH	Jacobs Engineering	Wastewater	$ 5,638.60	Asset Management Program Project
07/08/2024	ACH	Jacobs Engineering	Water	$ 5,638.61	Asset Management Program Project
07/08/2024	ACH	Joe Johnson Equipment	Fleet	$ 5,789.90	P01904
07/08/2024	ACH	Joe Johnson Equipment	Fleet	$ 2,500.00	P01905
07/08/2024	ACH	Joe Johnson Equipment	Fleet	$ 1,840.00	P01905
07/08/2024	ACH	Joe Johnson Equipment	Fleet	$ 279.85	P01965
07/08/2024	872464	Johnson Laffen Galloway	Stillwater Const	$ 20,108.80	Phase 1 Stillwater Bldg. - construction
07/08/2024	872477	Lithia Dodge Of Billings	Fleet	$ 3,591.90	755840
07/08/2024	872478	LSC Environmental Products	Solid Waste	$ 35,550.00	Posi-shell cover for Landfill working face.
07/08/2024	872479	Madison Agency	Airport	$ 11,141.41	Amendment #3 Marketing & Creative for Advertising
07/08/2024	872480	Mailing Technical Services	Central Services	$ 4,042.71	Postage for June, 2024
07/08/2024	872480	Mailing Technical Services	General	$ 730.08	Postage for June, 2024
07/08/2024	872480	Mailing Technical Services	Library	$ 303.46	LIBR Library mailing June 2024
07/08/2024	872480	Mailing Technical Services	Library	$ 1,480.42	LIBR Library mailing May 2024
07/08/2024	872480	Mailing Technical Services	Parking	$ 665.67	Postage for June, 2024
07/08/2024	872481	Mckinstry Co	Stillwater Const	$ 7,900.00	Indpndnt 3rd party commissioning svcs Stillwater
07/08/2024	872486	Monroe Jr	Planning	$ 4,212.77	Mobilize the Magic City Artist fee and event expenses
07/08/2024	872487	MT Dept Of Transportation	Transit	$ 3,901.00	Partial local match for 1 Paratransit Van
07/08/2024	872488	MT Dept Of Transportation	Transit	$ 3,868.00	Partial local match for 1 Paratransit Van
07/08/2024	872489	MT Dept Of Transportation	Transit	$ 4,110.00	Partial local match for 1 Paratransit Van
07/08/2024	872490	MT Dept Of Transportation	Transit	$ 3,659.00	Partial local match for 1 Paratransit Van
07/08/2024	872491	MT League Of Cities and Towns	General	$ 66,126.00	FY25 Membership Dues
07/08/2024	872492	MT Municipal Cooperative	Sidewalk Debt Svc	$ 25,000.00	Additional Bond Payment July 2024
07/08/2024	872493	MT Municipal Interlocal Authority	Property Ins	$ 3,003.00	July 2024 Liability Self Insurance Payment
07/08/2024	872494	MT Peterbilt	Fleet	$ 102.30	95199BL

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	872494	MT Peterbilt	Fleet	$ 5,392.45	95391BL
07/08/2024	872494	MT Peterbilt	Fleet	$ 335.08	95391BL
07/08/2024	872494	MT Peterbilt	Fleet	$ 781.25	95391BL
07/08/2024	872494	MT Peterbilt	Fleet	$ (102.30)	CM95199BL
07/08/2024	872494	MT Peterbilt	Fleet	$ (781.25)	CM95391BL
07/08/2024	872494	MT Peterbilt	Transit	$ 55.48	1225-Gasket for DPF
07/08/2024	872494	MT Peterbilt	Transit	$ 42.84	5163_Air Brake_Unit#1834
07/08/2024	872494	MT Peterbilt	Transit	$ 32.00	96471BL
07/08/2024	872495	Morrison Maierle	Airport	$ 1,000.00	Amendment #8 PFC Application
07/08/2024	872495	Morrison Maierle	Transit	$ 35,944.05	Amendment 10 MET Transit Remodel Project
07/08/2024	872496	MT Dept of Rev-CGR2	St Maint Dist	$ 113.56	SID 14-27 24 Gravel Street Reconst - Hancock Dr
07/08/2024	872496	MT Dept of Rev-CGR2	Wastewater	$ 333.14	Retainage Release FINAL
07/08/2024	872496	MT Dept of Rev-CGR2	Wastewater	$ 4,309.18	WO 20-44 WRF Nutrient Recovery Improvements
07/08/2024	872496	MT Dept of Rev-CGR2	Water	$ 4,400.18	WO 24-01 Contract 3: Cedar Park Water Main Replac
07/08/2024	872496	MT Dept of Rev-CGR2	SID Const	$ 22.41	SID 14-27 24 Gravel Street Reconst - Hancock Dr
07/08/2024	872501	North Coast Electric	Street/Traffic	$ 33,184.00	LED heads P205 for district 600999
07/08/2024	872501	North Coast Electric	Street/Traffic	$ 976.00	LED heads P205 for district 600999
07/08/2024	872501	North Coast Electric	Street/Traffic	$ 5,796.00	LED P453 LED heads for district 600999
07/08/2024	872503	NorthWestern Energy	Airport	$ 33,839.40	0100482-9. Main Vault Account. June 2024
07/08/2024	872503	NorthWestern Energy	General	$ 59.61	0712539-6
07/08/2024	872503	NorthWestern Energy	General	$ 195.50	0712683-2
07/08/2024	872503	NorthWestern Energy	General	$ 1,080.95	0720841-6
07/08/2024	872503	NorthWestern Energy	General	$ 10.50	1635289-0
07/08/2024	872503	NorthWestern Energy	Park Dist 1	$ 190.45	0722256-5
07/08/2024	872503	NorthWestern Energy	Park Dist 1	$ 29.95	0722277-1
07/08/2024	872503	NorthWestern Energy	Park Dist 1	$ 108.92	0793134-8
07/08/2024	872503	NorthWestern Energy	Park Dist 1	$ 6.00	0831702-6
07/08/2024	872503	NorthWestern Energy	Park Dist 1	$ 32.40	0920801-8
07/08/2024	872503	NorthWestern Energy	Park Dist 1	$ 26.72	0978917-3
07/08/2024	872503	NorthWestern Energy	Park Dist 1	$ 74.73	0999807-1
07/08/2024	872503	NorthWestern Energy	Park Dist 1	$ 280.94	1141284-8
07/08/2024	872503	NorthWestern Energy	Park Dist 1	$ 34.97	1156527-2
07/08/2024	872503	NorthWestern Energy	Park Dist 1	$ 824.13	1160780-1

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	872503	NorthWestern Energy	Park Dist 1	$ 6.59	1230066-1
07/08/2024	872503	NorthWestern Energy	Park Dist 1	$ 6.00	1588262-4
07/08/2024	872503	NorthWestern Energy	Park Dist 1	$ 26.59	1692666-9
07/08/2024	872503	NorthWestern Energy	Park Dist 1	$ 6.76	1902257-3
07/08/2024	872503	NorthWestern Energy	Park Dist 1	$ 47.12	3020837-5
07/08/2024	872503	NorthWestern Energy	Park Dist 1	$ 6.00	3178260-0
07/08/2024	872503	NorthWestern Energy	Park Dist 1	$ 68.14	3999603-8
07/08/2024	872503	NorthWestern Energy	Park Dist 1	$ 35.25	4148708-3
07/08/2024	872503	NorthWestern Energy	Parks Maint	$ 8.29	0723385-1
07/08/2024	872503	NorthWestern Energy	Parks Maint	$ 0.94	0723392-7
07/08/2024	872503	NorthWestern Energy	Parks Maint	$ 0.82	0723885-0
07/08/2024	872503	NorthWestern Energy	Parks Maint	$ 0.83	0971824-8
07/08/2024	872503	NorthWestern Energy	Parks Maint	$ 30.74	1045813-1
07/08/2024	872503	NorthWestern Energy	Parks Maint	$ 0.95	1312707-1
07/08/2024	872503	NorthWestern Energy	Parks Maint	$ 6.76	1514388-6
07/08/2024	872503	NorthWestern Energy	Parks Maint	$ 7.04	1564209-3
07/08/2024	872503	NorthWestern Energy	Public Safety	$ 8.70	0712532-1
07/08/2024	872503	NorthWestern Energy	Public Safety	$ 600.38	0712537-0
07/08/2024	872503	NorthWestern Energy	Public Safety	$ 458.60	0720840-8
07/08/2024	872503	NorthWestern Energy	Public Safety	$ 1,959.44	1183483-5
07/08/2024	872503	NorthWestern Energy	Public Safety	$ 338.09	4045328-4
07/08/2024	872503	NorthWestern Energy	Radio	$ 197.52	1006915-1
07/08/2024	872503	NorthWestern Energy	Street/Traffic	$ 7.81	0855404-0
07/08/2024	872503	NorthWestern Energy	Street/Traffic	$ 20.12	1738989-1
07/08/2024	872503	NorthWestern Energy	Street/Traffic	$ 1.90	1797828-9
07/08/2024	872503	NorthWestern Energy	Street/Traffic	$ 7.04	2047000-1
07/08/2024	872503	NorthWestern Energy	Street/Traffic	$ 8.11	2047007-6
07/08/2024	872503	NorthWestern Energy	Street/Traffic	$ 8.41	2047010-0
07/08/2024	872503	NorthWestern Energy	Street/Traffic	$ 7.37	2047011-8
07/08/2024	872503	NorthWestern Energy	Street/Traffic	$ 7.65	2047013-4
07/08/2024	872503	NorthWestern Energy	Street/Traffic	$ 7.81	2047017-5
07/08/2024	872503	NorthWestern Energy	Street/Traffic	$ 8.26	2047018-3
07/08/2024	872503	NorthWestern Energy	Street/Traffic	$ 7.94	2047019-1

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07/08/2024	872503	NorthWestern Energy	Street/Traffic	$ 25.81	3648861-7
07/08/2024	872503	NorthWestern Energy	Transit	$ 28.25	0712764-0
07/08/2024	872503	NorthWestern Energy	Wastewater	$ 159.70	0723383-6
07/08/2024	872503	NorthWestern Energy	Wastewater	$ 355.88	0723878-5
07/08/2024	872503	NorthWestern Energy	Wastewater	$ 72.94	1704030-4
07/08/2024	872503	NorthWestern Energy	Wastewater	$ 2,201.87	2132749-9
07/08/2024	872503	NorthWestern Energy	Water	$ 1,368.67	0100478-7
07/08/2024	872503	NorthWestern Energy	Water	$ 10.42	0722249-0
07/08/2024	872503	NorthWestern Energy	Water	$ 272.71	0722252-4
07/08/2024	872503	NorthWestern Energy	Water	$ 6,005.47	0722270-6
07/08/2024	872503	NorthWestern Energy	Water	$ 5,781.73	0723043-6
07/08/2024	872503	NorthWestern Energy	Water	$ 32.27	1160807-2
07/08/2024	872503	NorthWestern Energy	Water	$ 26.89	1346673-5
07/08/2024	872503	NorthWestern Energy	Water	$ 527.79	805 Constitution Ave, June 2024
07/08/2024	872509	Performance Engin & Consult	Wastewater	$ 12,124.18	WO 23-07 Monad Rd Sewer Extension
07/08/2024	872510	Pierce Flooring	Airport	$ 20,401.00	Carpet Installation & Replacement Project 2nd Floor
07/08/2024	872514	Pride of Montana	Facilities	$ 2,514.98	General cleaning of the Stillwater Building June 2024
07/08/2024	872516	PVS DX	Water	$ 30,040.80	Chlorine for Process
07/08/2024	872517	Ratco	Wastewater	$ 5,723.00	STAHL SOLID TOP SERVICE BODY FOR VEHICLE #7852
07/08/2024	872517	Ratco	Water	$ 5,723.00	STAHL SOLID TOP SERVICE BODY FOR VEHICLE #7852
07/08/2024	ACH	RDO Equipment	Solid Waste	$ 1,073.10	labor
07/08/2024	ACH	RDO Equipment	Solid Waste	$ 1,083.60	labor
07/08/2024	ACH	RDO Equipment	Solid Waste	$ 1,680.00	labor
07/08/2024	ACH	RDO Equipment	Solid Waste	$ (1,083.60)	labor credit
07/08/2024	ACH	RDO Equipment	Solid Waste	$ 196.24	nut, track, blts, hzrds mtl, srv accs.
07/08/2024	ACH	RDO Equipment	Solid Waste	$ (7,489.49)	parts credit.
07/08/2024	ACH	RDO Equipment	Solid Waste	$ 7,717.49	parts: sprkt sgmn, s/h, nt, cps, hzrds mtl, srv accs
07/08/2024	ACH	RDO Equipment	Solid Waste	$ 7,489.49	sprkt sgmn, s/h, nts, cps.
07/08/2024	ACH	Rexel USA	Wastewater	$ 112.11	materials for UV shutdown temp power
07/08/2024	ACH	Rexel USA	Wastewater	$ 116.68	Metric to Standard conduit body adapters
07/08/2024	ACH	Rexel USA	Wastewater	$ 2,616.63	WO 24-29 WRF Campus Electrical - Wire to
07/08/2024	ACH	Rexel USA	Water	$ 58.58	electrical cords to repair shop charger
07/08/2024	872520	Rocky Mtn Health Network	City Ins Fund	$ 8,000.00	6/24 Healthy Is Corporate Wellness

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	872520	Rocky Mtn Health Network	City Ins Fund	$ 2,325.00	Inv. #502810 July 2024 EAP
07/08/2024	872521	Roto-Mix	Solid Waste	$ 376,355.00	mixer/control box/conveyor compost Landfill
07/08/2024	872522	Routeware	Solid Waste	$ 2,000.00	Cloud hosting: 06/01/2024 - 09/30/2024. Collections.
07/08/2024	872522	Routeware	Solid Waste	$ 2,413.12	Routeware Services 12 m Contract; Apr 24
07/08/2024	872522	Routeware	Solid Waste	$ (2,025.00)	Routeware Services 12 m Contract; Credit Inv Error
07/08/2024	872522	Routeware	Solid Waste	$ 1,873.12	Routeware Services 12 m Contract; May 2024
07/08/2024	872522	Routeware	Wastewater	$ 2,413.13	Routeware Services 12 m Contract; April 2024
07/08/2024	872522	Routeware	Wastewater	$ (2,025.00)	Routeware Services 12 m Contract; Credit Inv error
07/08/2024	872522	Routeware	Wastewater	$ 1,873.13	Routeware Services 12 m Contract; May 2024
07/08/2024	872522	Routeware	Water	$ 3,217.50	Routeware Services 12 m Contract; April 2024
07/08/2024	872522	Routeware	Water	$ 2,497.50	Routeware Services 12 m Contract; May 2024
07/08/2024	872522	Routeware	Water	$ (2,700.00)	Routeware Services 12 m Contract; Redit Inv error
07/08/2024	872524	Safety Vision	Transit	$ 5,268.00	1139- Dash Cameras for Service Vehicles
07/08/2024	872525	Sanderson Stewart	Gas Tax	$ 2,755.50	WO 24-03 Contract 2 City Chip Seal
07/08/2024	872525	Sanderson Stewart	Tax Incrmnt N27	$ 3,537.20	Retainage Release 1
07/08/2024	872527	Selbys	Street/Traffic	$ 95.12	paint/nails
07/08/2024	872527	Selbys	Street/Traffic	$ 4,332.60	paint for locates
07/08/2024	872531	Solid Waste Systems	Fleet	$ 1,772.52	170074
07/08/2024	872531	Solid Waste Systems	Fleet	$ 39.30	170074
07/08/2024	872531	Solid Waste Systems	Fleet	$ 1,652.86	170099
07/08/2024	872531	Solid Waste Systems	Fleet	$ 24.40	170099
07/08/2024	872531	Solid Waste Systems	Solid Waste	$ 416,201.00	Encumbrance per Sourcewell Contract
07/08/2024	872540	T W Enterprises	Airport	$ 12,364.84	Annual Servicing & Biennial Load Bank Tests
07/08/2024	872543	Terracon Consultants	Engineering	$ 4,896.00	WO 23-44 ..Const Materials Testing, Heig
07/08/2024	872544	Tetra Tech	Solid Waste	$ 10,880.47	surfaceemission/groundwatermonitoring/reporting
07/08/2024	872545	The Sherwin-Williams Company	Street/Traffic	$ 30,250.00	yellow paint totes
07/08/2024	872545	The Sherwin-Williams Company	Street/Traffic	$ 23,040.00	white 5 gal buckets
07/08/2024	872545	The Sherwin-Williams Company	Street/Traffic	$ 12,100.00	white totes
07/08/2024	872545	The Sherwin-Williams Company	Street/Traffic	$ 18,150.00	yellow totes
07/08/2024	872546	Thorn Run Partners	General	$ 3,750.00	Federal Lobbying Svcs 2 Year Contract
07/08/2024	872546	Thorn Run Partners	P.W. Admin	$ 3,750.00	Federal Lobbying Svcs 2 Year Contract
07/08/2024	872547	Tire-Rama	Solid Waste	$ (226.50)	Credit for tires. Collections.
07/08/2024	872547	Tire-Rama	Solid Waste	$ 519.26	Tire purchase. Collections.

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07/08/2024	872547	Tire-Rama	Solid Waste	$ 112.99	Tire purchase. Collections.
07/08/2024	872547	Tire-Rama	Solid Waste	$ 416.42	Tire purchase. Landfill
07/08/2024	872547	Tire-Rama	Solid Waste	$ 928.00	Tire purchase. Landfill
07/08/2024	872547	Tire-Rama	Solid Waste	$ 2,304.00	Tire purchase. Landfill.
07/08/2024	872547	Tire-Rama	Solid Waste	$ 1,119.96	Tire purchase. Landfill.
07/08/2024	872547	Tire-Rama	Solid Waste	$ 5,345.30	Tire repair and purchase. Collections.
07/08/2024	872547	Tire-Rama	Solid Waste	$ 3,086.50	Tire repair and purchase. Collections.
07/08/2024	872547	Tire-Rama	Solid Waste	$ 10,979.45	Tire repair and replacement. Collections.
07/08/2024	872547	Tire-Rama	Solid Waste	$ 1,957.50	Tire repair. Collections.
07/08/2024	872547	Tire-Rama	Street/Traffic	$ 40.00	105-14982
07/08/2024	ACH	Town & Country Supply	Fleet	$ 5,491.92	440494
07/08/2024	ACH	Town & Country Supply	Fleet	$ 5,311.07	440494
07/08/2024	ACH	Town & Country Supply	Fleet	$ 12,753.92	440494
07/08/2024	ACH	Town & Country Supply	Fleet	$ 7,651.14	440494
07/08/2024	ACH	Town & Country Supply	Public Safety	$ 762.59	440885 FIRE 1 UNLEADED FUEL (201)
07/08/2024	ACH	Town & Country Supply	Public Safety	$ 591.45	FIRE 5 - DIESEL
07/08/2024	ACH	Town & Country Supply	Transit	$ 6,140.80	441566. 2000 Gallons Unleaded
07/08/2024	ACH	Town & Country Supply	Wastewater	$ 2,310.84	diesel fuel
07/08/2024	ACH	Town & Country Supply	Water	$ 10,853.05	440512- Belknap Diesel Fuel
07/08/2024	ACH	Town & Country Supply	Water	$ 6,447.84	440512- Belknap Unleaded Fuel
07/08/2024	ACH	Tractor & Equipment	Solid Waste	$ 8,526.56	Bar AS. cnsmbls. enviro fee.
07/08/2024	ACH	Tractor & Equipment	Solid Waste	$ 39.41	consumables and enviro fee.
07/08/2024	ACH	Tractor & Equipment	Solid Waste	$ 2,737.58	Elements. Filters. Radial Seal Inner.
07/08/2024	ACH	Tractor & Equipment	Solid Waste	$ 770.00	labor
07/08/2024	ACH	Tractor & Equipment	Solid Waste	$ 532.00	labor
07/08/2024	ACH	Tractor & Equipment	Solid Waste	$ 563.00	labor
07/08/2024	ACH	Tractor & Equipment	Solid Waste	$ 694.50	Labor.
07/08/2024	ACH	Tractor & Equipment	Solid Waste	$ 1,868.00	Labor.
07/08/2024	ACH	Tractor & Equipment	Solid Waste	$ 1,068.00	labor.
07/08/2024	ACH	Tractor & Equipment	Solid Waste	$ 694.50	labor.
07/08/2024	ACH	Tractor & Equipment	Solid Waste	$ 48.62	Parts.
07/08/2024	ACH	Tractor & Equipment	Solid Waste	$ 10,639.10	Parts.
07/08/2024	ACH	Tractor & Equipment	Solid Waste	$ 495.26	parts.

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07/08/2024	ACH	Tractor & Equipment	Solid Waste	$ 53.90	Parts: consumables, enviro fee.
07/08/2024	ACH	Tractor & Equipment	Solid Waste	$ 381.66	parts: kit armrest, s/h, cnsmbls, enviro fee.
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 100.14	360 Office Solutions Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 30.98	360 Office Solutions Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 279.44	360 Office Solutions Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 34.93	360 Office Solutions Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ (12.65)	360 Office Solutions Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 12.65	360 Office Solutions Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 100.00	A-1 Rentals - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 770.00	Air Controls-Billings - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 205.95	Albertsons #1227 - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 4.99	Albertsons #1227 - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 205.95	Albertsons #1227 - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 105.95	Albertsons #4025 - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 14.32	Albertsons #4025 - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 11.99	Albertsons #4025 - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 2,375.00	Alpine Plumbing Heating & - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 112.45	Als Bootery & Repair Shop - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 398.61	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 16.04	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 156.29	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 37.99	Amazon Mktpl*Ue74A5Va3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 1,144.80	Amazon Ret* 113-108709 - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 1,146.97	Amazon.Com*8L9Y47Za3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 22.99	Amazon.Com*Lg7Lj6623 - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 444.00	Amazon.Com*Lk1A94Dj3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 89.00	Amzn Mktp Us*9J04H6Sc3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 279.96	Amzn Mktp Us*B91G73Bh3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 24.86	Amzn Mktp Us*Jh7Av0J23 - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 39.92	Amzn Mktp Us*L25675Sw3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 145.19	Amzn Mktp Us*M74T800G3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 115.64	Amzn Mktp Us*Qw9Ec29A3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 149.95	Amzn Mktp Us*Rg5Lx33U3 - PCard

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07/08/2024	ACH	U.S. Bank PCards	Airport	$ 124.08	Amzn Mktp Us*Xo4Mw3C03 - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 44.59	Big Sky Fire Equipment - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 10.85	Billings - Tacoma Screw P - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 10.00	Billings Chamber Of Comme - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 929.94	Billings Overhead Door In - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 1,518.33	Billings Overhead Door In - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 1,555.00	Billings Overhead Door In - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 1,683.38	Blt*Speedytire Purchase - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 113.21	C B Operations Llc - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 182.79	C B Operations Llc - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 22.53	Carquest 3103 - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 145.00	Cotter S Sewer Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 110.00	Creative Monograms Smb - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 120.00	Creative Monograms Smb - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 27.93	Direct Auto Distributing - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 20.49	Dkc*Digi Key Corp - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 184.65	Dkc*Digi Key Corp - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 108.99	Dtv*Directv Service - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 126.94	Ecolab Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 145.63	Ecolab Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 140.08	Ecolab Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 218.58	Ecolab Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 14.60	Emsl Analytical - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 90.00	Energy Laboratories Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 90.00	Energy Laboratories Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 20.89	Fastenal Company 01Mtbll - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 44.47	Ferguson Ent #1342 - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 1,931.26	Fisher Sand And Gravel Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 206.52	Fisher'S Technology - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 353.00	Fsp*Generator Starter Sho - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 1,711.02	Genesis Lamp Corp - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 21.23	Grainger - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 274.76	Grainger - PCard

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07/08/2024	ACH	U.S. Bank PCards	Airport	$ 17.34	Grainger - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 243.27	Grainger - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 131.61	Grainger - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 145.18	Grainger - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 35.51	Grainger - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 24.06	Grainger - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 22.10	Grainger - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 55.77	Graybar Electric - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 5.99	Heights Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 17.97	Heights Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 48.96	Heights Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 88.35	Homedepot.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 67.87	Hose & Rubber Supply - B - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 17.78	Hose & Rubber Supply - B - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 62.87	Hose & Rubber Supply - B - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 116.36	Hose & Rubber Supply - B - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 25.68	Hose & Rubber Supply - B - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 75.00	In *Cotter'S Sewer, Septi - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 2,281.53	Kb Commercial Products - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 9.99	Lockwood Ace Hardware - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 46.36	Lowes #00319* - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 261.50	Lowes #00319* - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 649.65	Marketing Specialties In - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 217.99	Mb Companies - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 281.00	Mb Companies - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 1,090.04	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 40.62	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 2,417.00	Nanas Bloomers - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 8.04	Napa Store 3547004 - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 159.65	Norco Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 66.12	North Coast Electric - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 375.00	Nwaaae - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 200.00	Nwaaae - PCard

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07/08/2024	ACH	U.S. Bank PCards	Airport	$ 55.99	Office Depot #450 - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 153.28	O'Reilly 1551 - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 23.72	O'Reilly 1551 - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 87.00	Party America Billings He - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 953.00	Pierce Flooring Design Bi - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 432.50	Pzg**Mt Historical Soc - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 1,322.93	Rdoce Bil 020112 - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 265.72	Sherwin Williams 703203 - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 247.75	Sherwin Williams 703203 - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 282.86	Sherwin Williams 703203 - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 135.31	Sp Steve Regan Compa - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 83.00	Spic And Span - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 1,230.00	Sq *Tvetene Turf, Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 1,991.34	State Chemic*State Che - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 148.71	Tacticalgear.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 59.96	Target 00013334 - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 147.09	Terminal Supply - Troy 1 - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 117.55	The Home Depot #3101 - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 326.49	The Home Depot 3101 - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 21.10	The Mail Drop - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 1,500.00	Transportation Security C - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 140.93	Uline *Ship Supplies - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 446.19	Www.Ecosolutions.Us - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 2,508.18	Yellowstone Electric Comp - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 2,145.26	Yellowstone Electric Comp - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 2,475.15	Yellowstone Electric Comp - PCard
07/08/2024	ACH	U.S. Bank PCards	Airport	$ 16.59	Zoom.Us 888-799-9666 - PCard
07/08/2024	ACH	U.S. Bank PCards	Building	$ 58.16	Albertsons #4025 - PCard
07/08/2024	ACH	U.S. Bank PCards	Building	$ 88.33	Amazon Mar* 111-963785 - PCard
07/08/2024	ACH	U.S. Bank PCards	Building	$ 9.91	Amazon Mar* 111-963785 - PCard
07/08/2024	ACH	U.S. Bank PCards	Building	$ 49.50	American Water Technol - PCard
07/08/2024	ACH	U.S. Bank PCards	Building	$ 84.99	Amzn Mktp Us*6W2Ea8Gq3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Building	$ 44.99	Amzn Mktp Us*8541363I3 - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	U.S. Bank PCards	Building	$ 85.96	Amzn Mktp Us*Sh6He45S3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Building	$ 2.50	Co Billings Park3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Building	$ 57.99	Costco Whse #1644 - PCard
07/08/2024	ACH	U.S. Bank PCards	Building	$ 1,324.43	Homedepot.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	Building	$ (1,324.43)	Homedepot.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	Building	$ 1,324.43	Homedepot.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	Building	$ 292.00	Int'L Code Council Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Building	$ 309.00	Int'L Code Council Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Building	$ 305.00	Int'L Code Council Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Building	$ 37.85	Kelley Connect - PCard
07/08/2024	ACH	U.S. Bank PCards	Building	$ 143.26	Kelley Connect - PCard
07/08/2024	ACH	U.S. Bank PCards	Building	$ 115.00	Midland Printing - PCard
07/08/2024	ACH	U.S. Bank PCards	Building	$ 50.00	Pzg**Mt Dli Ebiz - PCard
07/08/2024	ACH	U.S. Bank PCards	Building	$ 50.00	Pzg**Mt Dli Ebiz - PCard
07/08/2024	ACH	U.S. Bank PCards	Building	$ 39.50	Rockcreekcoffee.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	Building	$ 39.50	Rockcreekcoffee.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	Building	$ 420.00	Sq *Auto Auction Of Monta - PCard
07/08/2024	ACH	U.S. Bank PCards	Building	$ 124.90	Tests.Com Llc - PCard
07/08/2024	ACH	U.S. Bank PCards	Building	$ 140.81	Tst* Montana Jacks Resta - PCard
07/08/2024	ACH	U.S. Bank PCards	CDBG	$ 38.89	Amazon Ret* 112-140153 - PCard
07/08/2024	ACH	U.S. Bank PCards	CDBG	$ 7.40	City Of Billings - PCard
07/08/2024	ACH	U.S. Bank PCards	CDBG	$ 709.81	Clear Creek Nursery Dba C - PCard
07/08/2024	ACH	U.S. Bank PCards	CDBG	$ 3,510.64	Cncs - PCard
07/08/2024	ACH	U.S. Bank PCards	CDBG	$ 3,510.64	Cncs - PCard
07/08/2024	ACH	U.S. Bank PCards	CDBG	$ 299.99	Office Depot #450 - PCard
07/08/2024	ACH	U.S. Bank PCards	CDBG	$ 246.00	The Burger Dive - PCard
07/08/2024	ACH	U.S. Bank PCards	CDBG	$ 58.84	The Home Depot #3101 - PCard
07/08/2024	ACH	U.S. Bank PCards	CDBG	$ 145.92	The Home Depot #3101 - PCard
07/08/2024	ACH	U.S. Bank PCards	CDBG	$ 35.38	The Home Depot #3101 - PCard
07/08/2024	ACH	U.S. Bank PCards	CDBG	$ 120.00	The Livingston Wok - PCard
07/08/2024	ACH	U.S. Bank PCards	CDBG	$ 349.80	Tour* Elk River Outfit - PCard
07/08/2024	ACH	U.S. Bank PCards	CDBG	$ 99.60	Tst* Neptunes Taphouse An - PCard
07/08/2024	ACH	U.S. Bank PCards	CDBG	$ 24.50	Tst* Spitz Restaurant Gro - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	U.S. Bank PCards	CDBG	$ 25.98	Wal-Mart #2923 - PCard
07/08/2024	ACH	U.S. Bank PCards	CDBG	$ 13.60	Wm Supercenter #2923 - PCard
07/08/2024	ACH	U.S. Bank PCards	CDBG	$ 25.74	Wm Supercenter #2923 - PCard
07/08/2024	ACH	U.S. Bank PCards	CDBG	$ 17.30	Wm Supercenter #2923 - PCard
07/08/2024	ACH	U.S. Bank PCards	CDBG	$ 35.13	Wm Supercenter #2923 - PCard
07/08/2024	ACH	U.S. Bank PCards	CDBG	$ 155.52	Zoom.Us 888-799-9666 - PCard
07/08/2024	ACH	U.S. Bank PCards	Central Services	$ 596.57	360 Office Solutions Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Central Services	$ 328.51	360 Office Solutions Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Court Grants	$ 23.97	Albertsons #4041 - PCard
07/08/2024	ACH	U.S. Bank PCards	Court Grants	$ 61.60	Allegra Billings Mt - PCard
07/08/2024	ACH	U.S. Bank PCards	Court Grants	$ 245.88	Wm Supercenter #1956 - PCard
07/08/2024	ACH	U.S. Bank PCards	Court Grants	$ 16.59	Zoom.Us 888-799-9666 - PCard
07/08/2024	ACH	U.S. Bank PCards	Engineering	$ 5.47	360 Office Solutions Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Engineering	$ 68.80	4Te*Alarm Services - PCard
07/08/2024	ACH	U.S. Bank PCards	Engineering	$ 54.50	4Te*Alarm Services - PCard
07/08/2024	ACH	U.S. Bank PCards	Engineering	$ 38.74	A And H Turf And Specialt - PCard
07/08/2024	ACH	U.S. Bank PCards	Engineering	$ 120.00	Batteries+Bulbs #0253 - PCard
07/08/2024	ACH	U.S. Bank PCards	Engineering	$ 71.94	Costco Whse #1644 - PCard
07/08/2024	ACH	U.S. Bank PCards	Engineering	$ 50.00	Inst Of Transp Eng - PCard
07/08/2024	ACH	U.S. Bank PCards	Engineering	$ 17.64	Selbys - PCard
07/08/2024	ACH	U.S. Bank PCards	Engineering	$ 14.08	Selbys - PCard
07/08/2024	ACH	U.S. Bank PCards	Engineering	$ 17.00	Selbys - PCard
07/08/2024	ACH	U.S. Bank PCards	Engineering	$ 52.88	Vz* Bps-Rental A1Mfc - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 91.78	360 Office Solutions-Blgs - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 256.00	360 Office Solutions-Blgs - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 256.00	360 Office Solutions-Hln - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 75.00	4Te*Alarm Services - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 12.50	4Te*Alarm Services - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 512.66	Ace Electric - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 583.65	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 433.35	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 14.99	Amazon Prime*Rg52D6Fs3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 10.00	Batteries+Bulbs #0253 - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 49.98	Billings Hardware & Servi - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 19.98	Billings Hardware & Servi - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 85.98	Billings Hardware & Servi - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 163.30	Ecolab Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 34.94	Ferguson Ent - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 144.00	Garden Avenue Greenhous - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 483.41	Gatehouse Supplies - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 549.24	Gensco-Billings - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 16.19	Gensco-Billings - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 110.00	Hanson Chemical - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 15.96	Harbor Freight Tools 207 - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 64.98	Heights Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 395.00	Jares Fence Company Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 971.79	Kb Commercial Products - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 13.98	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 53.98	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 25.00	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 521.00	Knox Company Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 1,129.00	Reliable Automation Syste - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 2,093.65	Reliable Automation Syste - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 59.50	Spinfresh Laundry - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 22.75	Spinfresh Laundry - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 26.25	Spinfresh Laundry - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 52.50	Spinfresh Laundry - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 54.25	Spinfresh Laundry - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 59.50	Spinfresh Laundry - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 28.00	Spinfresh Laundry - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 71.75	Spinfresh Laundry - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 1,083.00	Summit Fire And Security - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 1,124.00	Summit Fire And Security - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 211.00	Summit Fire And Security - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 13.50	Superior Water Solutions - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 41.07	The Home Depot #3101 - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 23.97	The Home Depot #3101 - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 12.97	The Home Depot #3101 - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 160.64	The Home Depot #3101 - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 13.75	West End Lock And Securit - PCard
07/08/2024	ACH	U.S. Bank PCards	Facilities	$ 13.05	West End Lock And Securit - PCard
07/08/2024	ACH	U.S. Bank PCards	FireStation Const	$ 450.00	360 Office Solutions-Blgs - PCard
07/08/2024	ACH	U.S. Bank PCards	FireStation Const	$ 99.99	Best Buy 00005926 - PCard
07/08/2024	ACH	U.S. Bank PCards	FireStation Const	$ 9.99	Big Lots Stores - #1923 - PCard
07/08/2024	ACH	U.S. Bank PCards	FireStation Const	$ 19.99	Costco Whse #1644 - PCard
07/08/2024	ACH	U.S. Bank PCards	FireStation Const	$ 144.00	Garden Avenue Greenhous - PCard
07/08/2024	ACH	U.S. Bank PCards	FireStation Const	$ 8.99	Heights Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Fleet	$ 695.96	360 Office Solutions-Blgs - PCard
07/08/2024	ACH	U.S. Bank PCards	Fleet	$ 546.99	360 Office Solutions-Hln - PCard
07/08/2024	ACH	U.S. Bank PCards	Fleet	$ 32.99	360 Office Solutions-Hln - PCard
07/08/2024	ACH	U.S. Bank PCards	Fleet	$ 118.00	Amazon.Com*A882E1Ko3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Fleet	$ 381.67	American Air0017016115122 - PCard
07/08/2024	ACH	U.S. Bank PCards	Fleet	$ 882.14	Big Sky Linen And Unif - PCard
07/08/2024	ACH	U.S. Bank PCards	Fleet	$ 617.36	Big Sky Linen And Unif - PCard
07/08/2024	ACH	U.S. Bank PCards	Fleet	$ 267.77	Courtyard By Marriott - PCard
07/08/2024	ACH	U.S. Bank PCards	Fleet	$ 192.50	Emergency Vehicle Tech - PCard
07/08/2024	ACH	U.S. Bank PCards	Fleet	$ 41.25	Evt Certification - PCard
07/08/2024	ACH	U.S. Bank PCards	Fleet	$ 750.00	Helm-Ford Diag Software - PCard
07/08/2024	ACH	U.S. Bank PCards	Fleet	$ 123.40	Hertz #0175315 - PCard
07/08/2024	ACH	U.S. Bank PCards	Fleet	$ 534.00	Oil Price Info Serv - PCard
07/08/2024	ACH	U.S. Bank PCards	Fleet	$ 500.00	Soi Nexiq - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 1,219.49	360 Office Solutions Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 7.99	360 Office Solutions Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 29.97	360 Office Solutions Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 120.79	360 Office Solutions-Blgs - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 16.11	360 Office Solutions-Blgs - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 44.53	360 Office Solutions-Blgs - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 111.02	Aaim - Services - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 1,770.00	Absaroka River Adventures - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	U.S. Bank PCards	General	$ 50.98	Aces Brand Imaging - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 19.99	Adobe *Adobe - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 59.99	Adobe *Adobe - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 54.99	Adobe *Adobe - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 59.99	Adobe *Adobe - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 12.99	Adobe *Adobe - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 54.99	Adobe *Adobe - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 14.99	Adobe *Adobe - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 119.88	Adobe Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 60.68	Adobe Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 630.00	Aed.Us_Coro Medical - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 324.00	Aed.Us_Coro Medical - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 40.75	Albertsons #0038 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 49.62	Albertsons #0038 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 40.91	Albertsons #0038 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 36.39	Albertsons #0038 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 9.95	Albertsons #1227 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 22.99	Albertsons #1227 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 13.99	Albertsons #4025 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 53.94	Albertsons 3447 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 150.00	Als Bootery & Repair Shop - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 49.90	Amazon Mar* 112-150043 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 67.71	Amazon Mar* 112-815118 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 39.88	Amazon Mar* 114-223025 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 33.12	Amazon Ret* 112-499078 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 8.61	Amazon Ret* 113-135633 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 8.36	Amazon Ret* 113-135633 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 245.56	Amazon.Com*955B28F23 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 79.98	Amazon.Com*R01Wx5Wz3 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 132.96	Amazon.Com*Sq5Hy2Q63 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 148.80	Amazon.Com*Tx7H99Cx3 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 75.35	Amazon.Com*Zb7Rg6Ox3 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 127.53	Amc 4291 Billings 10 - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	U.S. Bank PCards	General	$ 155.88	Amc 9640 Online - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 266.40	Amc 9640 Online - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 550.00	American Assoc Of Code - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 550.00	American Assoc Of Code - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 828.00	American Red Cross - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 150.00	American Red Cross - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 456.00	American Red Cross - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 456.00	American Red Cross - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 4.99	Ampd Strong - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 14.99	Ampd Strong - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 600.30	Amway Grand Plaza Hote - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 200.10	Amway Grand Plaza Hote - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 133.98	Amzn Mktp Us*2X9Eu08L3 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 128.81	Amzn Mktp Us*7E3Fq48B3 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 16.49	Amzn Mktp Us*7R6245T63 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 37.98	Amzn Mktp Us*8119M09C3 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 171.33	Amzn Mktp Us*8E24V3273 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 17.49	Amzn Mktp Us*8E24V3273 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 79.98	Amzn Mktp Us*Aj5Ia57D3 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 264.89	Amzn Mktp Us*Dw4Lp8F63 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 13.29	Amzn Mktp Us*G04F53583 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 111.86	Amzn Mktp Us*Hh90F31D3 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 204.85	Amzn Mktp Us*Hr32E7C63 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 81.74	Amzn Mktp Us*Li6Ed7E23 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 55.98	Amzn Mktp Us*Qs26M9Lm3 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 371.86	Amzn Mktp Us*Qt2Ff7Ll3 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 148.23	Amzn Mktp Us*Qy0Sq5Vk3 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 103.65	Amzn Mktp Us*Qy73F5Xa3 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 35.99	Amzn Mktp Us*R48P28Ka3 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 7.99	Amzn Mktp Us*Rb3Wq21C3 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 15.99	Amzn Mktp Us*T58L27Gn3 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 77.57	Amzn Mktp Us*Tl8Vr6Qp3 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 174.61	Amzn Mktp Us*Tw4Eb1Rq3 - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	U.S. Bank PCards	General	$ 89.98	Amzn Mktp Us*Uz5Yy9C93 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 63.17	Amzn Mktp Us*W68Jp6933 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 44.28	Amzn Mktp Us*Wy3Iw8R83 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 18.80	Amzn Mktp Us*Xc02T5Cm3 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 152.09	Amzn Mktp Us*Yj4Ki1We3 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 132.97	Barnes & Noble #2765 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 143.12	Big Sky Linen And Unif - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 354.36	Big Sky Linen And Unif - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 110.00	Blues Bar-B-Q - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 783.00	Buddy Punch - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 49.98	Cab Store Billings, Mt - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 49.97	Cab Store Billings, Mt - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 133.76	Comfort Suites Mt075 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 1,781.25	Cool River Roasting - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 113.12	Costco Whse #1644 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 57.99	Costco Whse #1644 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 983.66	Costco Whse #1644 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 581.95	Delta 0062240449374 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 117.75	Dillards 939 Rimrock M - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 66.25	Dollar Tree - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 40.00	Dollar Tree - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 262.30	Dxp Enterprises - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 579.35	Econo Print - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 374.26	Econo Print - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 34.95	Evergreen Ace Hardware - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 31.98	Evergreen Ace Hardware - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 54.26	Evergreen Ace Hardware - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 142.45	Fireside Lanes - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 895.00	Fsp*Nacm - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 731.68	Get Air Billings, Llc - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 1,526.00	Greeting Card Universe - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 315.02	Hanson Chemical - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 292.53	Hanson Chemical - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	U.S. Bank PCards	General	$ 69.35	Harbor Freight Tools 207 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 5.48	Hobby-Lobby #251 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 537.94	Hotel Res-Hilton New O - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 15.99	Hotelbookingservfee - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 215.00	In *Cotter'S Sewer, Septi - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 183.01	Insight Public Sector - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 218.27	Insight Public Sector - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 103.27	Issa Intl Sports Scien - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 14.91	Jamba Juice B - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 250.85	Jersey Mikes Online Uc - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 239.77	Jimmy Johns - 1646 - E - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 7.59	Joann Stores*Joann.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 446.67	Kelley Connect - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 37.85	Kelley Connect - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 92.97	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 104.48	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 92.05	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 94.95	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 61.98	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 89.24	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 270.00	Let S Glow Putt - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 485.00	Let S Glow Putt - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 1,910.00	Linkedin 10231581434 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 11.50	Lowes #00319* - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 1,387.00	Lowes #00319* - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 1,307.00	Lowes #00319* - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 443.46	Matthews International C - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 625.00	Medallion Vault & Casket - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 375.00	Medallion Vault & Casket - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 45.29	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 301.70	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 74.49	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 153.24	Midland Implement Co - PCard

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07/08/2024	ACH	U.S. Bank PCards	General	$ 26.39	Msp Camden Food 6751162 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 323.54	Northwest Pipe Fittings - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 38.78	Office Depot #1080 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 4.67	Office Depot #1080 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 4.66	Office Depot #1080 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 44.99	Office Depot #1080 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 48.46	Office Depot #450 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 19.89	Office Depot #450 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 20.00	Openai *Chatgpt Subscr - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 105.35	O'Reilly 1551 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 17.98	O'Reilly 1751 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 205.00	Pelra* Inv-7036 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 1,064.00	Pepsicola Bottling Compan - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 216.00	Pepsicola Bottling Compan - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 84.00	Quickscores - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 845.32	Recreation Supply Company - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 2.99	Remarkable - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 71.96	Sams Club #4805 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 1,632.13	Sams Club#4805 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 158.18	Samsclub #4805 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 116.22	Samsclub #4805 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 282.48	Samsclub.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 632.38	Samsclub.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 665.32	Samsclub.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 114.18	Samsclub.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 195.93	Scheels - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 169.95	Scheels - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 112.47	Shipton'S Big R Heights - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 59.96	Sierra #0103 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 312.00	Skateworld - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 24.00	Skateworld - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 67.00	Sp Poolweb Com - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 151.95	Sp Top Tier Disc Golf - PCard

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07/08/2024	ACH	U.S. Bank PCards	General	$ 161.10	Sp Wristbands.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 79.99	Spectrum - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 16.99	Spotify Usa - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 80.00	Sq *The Grand Escape Room - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 80.00	Sq *The Grand Escape Room - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 80.00	Sq *The Grand Escape Room - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 80.00	Sq *The Grand Escape Room - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 80.00	Sq *The Grand Escape Room - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 100.00	Sq *The Grand Escape Room - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 330.00	Sq *Wild Rose Paintball / - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 475.00	Steepworld Climbing - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 80.00	Stellas Kitchen & Bakery - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 255.00	Sunset Bowl - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 232.50	Sunset Bowl - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 330.00	Sunset Bowl - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ (29.99)	Target 00001719 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 430.34	Target 00001719 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 10.99	Target 00001719 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 100.26	Target 00013334 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 7.98	Target 00013334 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 38.00	The Burger Dive - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 38.97	The Home Depot #3101 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 23.68	The Mail Drop - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 153.75	The Vig Alehouse Casino - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 107.50	The Vig Alehouse Casino - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 2,313.46	Thomson West*Tcd - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 52.00	Tire Rama 101 Bc - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 6.76	Town & Country Food - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 80.00	Tst* City Brew Coffee - C - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 165.66	Tst* Montana Jacks Resta - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 119.66	Tst* Spitz Restaurant Gro - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 47.75	Tst* Spitz Restaurant Gro - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 130.25	Tst* Spitz Restaurant Gro - PCard

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07/08/2024	ACH	U.S. Bank PCards	General	$ 54.75	Tst* Spitz Restaurant Gro - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 65.00	U-Haul Moving & Storage O - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 8.73	Usps Po 2907800103 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 9.92	Usps Po 2907800103 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 17.30	Usps Po 2907800103 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 53.97	Vistaprint - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 275.32	Wal-Mart #1956 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 61.88	Wal-Mart #1956 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 119.12	Wal-Mart #1956 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 43.96	Wal-Mart #2923 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 104.66	Wal-Mart #2923 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 93.62	Wal-Mart #2923 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 268.00	Wal-Mart #2923 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 26.39	Wal-Mart #2923 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 465.58	Wal-Mart #2923 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 11.83	Walmart.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 79.40	Walmart.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 121.26	Walmart.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 89.53	Walmart.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 99.74	Walmart.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 21.98	Walmart.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 74.91	Walmart.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 108.45	Walmart.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 91.19	Walmart.Com 8009256278 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 13.75	West End Lock And Securit - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 2.81	When I Work, Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 20.97	When I Work, Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 187.50	When I Work, Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 200.00	Wheniwork.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 885.00	Wilcoxson S Ice Cream - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 74.66	Wm Supercenter #1956 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 96.92	Wm Supercenter #1956 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 48.80	Wm Supercenter #1956 - PCard

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07/08/2024	ACH	U.S. Bank PCards	General	$ 25.60	Wm Supercenter #1956 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 194.78	Wm Supercenter #1956 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 14.98	Wm Supercenter #1956 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 51.12	Wm Supercenter #1956 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 21.44	Wm Supercenter #1956 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 19.85	Wm Supercenter #2923 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 211.97	Wm Supercenter #2923 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 123.89	Wm Supercenter #2923 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 30.67	Wm Supercenter #2923 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 57.84	Wm Supercenter #2923 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 25.98	Wm Supercenter #2923 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 11.72	Wm Supercenter #2923 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 110.14	Wm Supercenter #2923 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 142.38	Wm Supercenter #2923 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 24.16	Wm Supercenter #2923 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 149.82	Wm Supercenter #2923 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 61.02	Wm Supercenter #2923 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 238.10	Wm Supercenter #2923 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 9.97	Wm Supercenter #2923 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 57.14	Wm Supercenter #2923 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 45.00	Wwp*Sprague Pest Solution - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 71.75	Yell Cnty - Civil Court - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 480.00	Zeecreativeinc - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 16.59	Zoom.Us 888-799-9666 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 16.59	Zoom.Us 888-799-9666 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 58.09	Zoom.Us 888-799-9666 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 47.97	Zoom.Us 888-799-9666 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ (155.52)	Zoom.Us 888-799-9666 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 16.59	Zoom.Us 888-799-9666 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 17.00	Zoom.Us 888-799-9666 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 49.00	Zoom.Us 888-799-9666 - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 150.00	Zoomontana Pos - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 48.00	Z'S Bar & Restaurant - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	U.S. Bank PCards	General	$ 72.39	Zumba Fitness - PCard
07/08/2024	ACH	U.S. Bank PCards	General	$ 35.00	Zumbini - PCard
07/08/2024	ACH	U.S. Bank PCards	IT Resources	$ 34.50	4Te*Alarm Services - PCard
07/08/2024	ACH	U.S. Bank PCards	IT Resources	$ 34.50	4Te*Alarm Services - PCard
07/08/2024	ACH	U.S. Bank PCards	IT Resources	$ 34.50	4Te*Alarm Services - PCard
07/08/2024	ACH	U.S. Bank PCards	IT Resources	$ 187.80	Amazon Mktpl*Sh62U6Rc3 - PCard
07/08/2024	ACH	U.S. Bank PCards	IT Resources	$ 22.99	Amazon.Com*Lg7Lj6623 - PCard
07/08/2024	ACH	U.S. Bank PCards	IT Resources	$ (308.97)	Amzn Mktp Us - PCard
07/08/2024	ACH	U.S. Bank PCards	IT Resources	$ 73.97	Amzn Mktp Us*6S8Zj1Bt3 - PCard
07/08/2024	ACH	U.S. Bank PCards	IT Resources	$ 15.24	Amzn Mktp Us*Sd0Tu6Df3 - PCard
07/08/2024	ACH	U.S. Bank PCards	IT Resources	$ 33.49	Conoco - Eddies Corner - PCard
07/08/2024	ACH	U.S. Bank PCards	IT Resources	$ 4,680.00	Udemy: Online Courses - PCard
07/08/2024	ACH	U.S. Bank PCards	IT Resources	$ 194.95	Web*Networksolutions - PCard
07/08/2024	ACH	U.S. Bank PCards	IT Resources	$ 100.00	Yellowstone - PCard
07/08/2024	ACH	U.S. Bank PCards	Legal Grants	$ (194.11)	Sheraton Dallas - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 444.92	360 Office Solutions Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 642.03	360 Office Solutions Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ (25.86)	360 Office Solutions Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 25.86	360 Office Solutions Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 85.50	360 Office Solutions Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 1,049.95	360 Office Solutions Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 87.50	4Te*Alarm Services - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 186.04	Ab* Abebooks.Co Kdhafd - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 15.97	Albertsons #4025 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 126.25	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 211.36	Amazon Mar* Bike Libra - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 12.50	Amazon Ret* 20240606-A - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 9.99	Amazon Ret* 20240606-A - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 20.00	Amazon.Com*3R05V9Qz3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 11.97	Amazon.Com*546Pf2P73 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 20.91	Amazon.Com*609Tq8123 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 24.99	Amazon.Com*9L6X230T3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 12.99	Amazon.Com*H06Ly66K3 - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	U.S. Bank PCards	Library	$ 18.60	Amazon.Com*Hl96967C3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 23.60	Amazon.Com*Lx6I268A3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 15.03	Amazon.Com*Nd2Xb89J3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 12.80	Amazon.Com*Ng71023A3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 11.20	Amazon.Com*Ni61D0Sw3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 179.98	Amazon.Com*Ro6F885A3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 86.84	Amazon.Com*Uj4Rg1Cz3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 17.00	Amazon.Com*Vm14X8Lz3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 13.99	Amazon.Com*W79Gn71U3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 6.38	Amazon.Com*Yq4H37Od3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 44.65	Amazon.Com*Zd1J469H3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 12.49	Amazon.Com*Zl3C25Lj3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 16.43	Amzn Mktp Us*4K61Q1O83 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 20.62	Amzn Mktp Us*5G7Qb7Y43 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 46.99	Amzn Mktp Us*7B5Qa5Wh3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 27.21	Amzn Mktp Us*7I9C72Us3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 29.98	Amzn Mktp Us*D67J43E13 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 336.68	Amzn Mktp Us*Gr7Jo9Rn3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 12.99	Amzn Mktp Us*I01Tr9Ar3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 18.89	Amzn Mktp Us*I87If2Pn3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 55.69	Amzn Mktp Us*Mm5Oa0E73 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 27.94	Amzn Mktp Us*P80Jg1Hu3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 49.12	Amzn Mktp Us*Qj4Ih0583 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 49.17	Amzn Mktp Us*Sh7E05Mz3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 189.99	Amzn Mktp Us*Sh7E05Mz3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 44.70	Amzn Mktp Us*Tc4S035B3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 1,699.00	Apple.Com/Us - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 1,499.00	Apple.Com/Us - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 4,497.00	Apple.Com/Us - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 146.66	Art'S Paper & Paint Llc - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 995.00	Aunt Flow - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 125.00	Aunt Flow - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 408.88	Cavendishsq - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	U.S. Bank PCards	Library	$ 500.00	City Of Billings Met - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 7.50	Co Billings Park3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 189.80	Collaborative Summer Libr - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 82.25	Collaborative Summer Libr - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 192.00	Cph Liability Insuranc - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 9.99	Cricut - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 148.38	Dex Imaging - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 1,349.99	Dmi* Dell Bus Online - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 258.88	Econo Print - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 132.86	Econo Print - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 1,607.12	Econo Print - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 58.00	Etsy.Com - Acornsalesco - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 11.58	Facebk *Mcumv9Grq2 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 113.98	Gamestop - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 75.98	Gamestop - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 59.99	Gamestop - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 180.47	Gamestop - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 180.47	Gamestop - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 42.72	Gamestop - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 113.98	Gamestop - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 30.00	Gan*1094Grfalltribcirc - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 34.00	Gan*Usatodaycirc - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 49.56	Grainger - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 139.05	Hanson Chemical - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 21.95	Hobby-Lobby #251 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 1,092.64	Kb Commercial Products - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 80.05	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 79.96	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 49.99	Laurel Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 3,919.80	Lenovo United States - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 999.00	Luzern.Htconlinestore - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 398.37	Otc Brands Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 201.91	Otc Brands Inc - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	U.S. Bank PCards	Library	$ 99.99	Padlet* Padlet Softwar - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 27.00	Paypal *Carvinjones Carvi - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 993.25	Scholastic Education - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 276.00	Sp Neewer.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 40.00	Sq *Big Dipper Billings - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 52.00	Sq *Yellowstone County Ne - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 52.00	Sq *Yellowstone County Ne - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 415.00	Summit Fire And Security - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 64.28	Target 00001719 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 5.16	Target 00001719 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 74.25	The Home Depot #3101 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 124.50	Vograce - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 130.72	Vsp*Gaylord Archival - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 25.99	Walgreens #12155 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 51.07	Wal-Mart #2923 - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ (434.22)	Www.Mplc.Org - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 434.22	Www.Mplc.Org - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 80.00	Yellowstone Art Museum - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 1,035.00	Zeecreativeinc - PCard
07/08/2024	ACH	U.S. Bank PCards	Library	$ 1,205.00	Zeecreativeinc - PCard
07/08/2024	ACH	U.S. Bank PCards	P.W. Admin	$ 338.39	360 Office Solutions Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	P.W. Admin	$ 23.98	Albertsons 3367 - PCard
07/08/2024	ACH	U.S. Bank PCards	P.W. Admin	$ 17.98	Albertsons 3367 - PCard
07/08/2024	ACH	U.S. Bank PCards	P.W. Admin	$ 98.80	Amazon.Com*4D4188F63 - PCard
07/08/2024	ACH	U.S. Bank PCards	P.W. Admin	$ 32.99	Billingsgazettethriftynck - PCard
07/08/2024	ACH	U.S. Bank PCards	P.W. Admin	$ 547.16	Chalet Market Downtown - PCard
07/08/2024	ACH	U.S. Bank PCards	P.W. Admin	$ 142.88	Costco Whse #1644 - PCard
07/08/2024	ACH	U.S. Bank PCards	P.W. Admin	$ 315.77	Dd Topzsandwichcompa - PCard
07/08/2024	ACH	U.S. Bank PCards	P.W. Admin	$ 80.00	Facebk *Qk22M2Cw42 - PCard
07/08/2024	ACH	U.S. Bank PCards	P.W. Admin	$ 139.99	Foxit Software Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	P.W. Admin	$ 90.00	Jimmy Johns - 1646 - M - PCard
07/08/2024	ACH	U.S. Bank PCards	P.W. Admin	$ 109.65	Mccormick Cafe - PCard
07/08/2024	ACH	U.S. Bank PCards	P.W. Admin	$ 68.75	Paypal *Genuinemark - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	U.S. Bank PCards	P.W. Admin	$ 127.20	Wal-Mart #1956 - PCard
07/08/2024	ACH	U.S. Bank PCards	P.W. Admin	$ 52.83	Wal-Mart #2923 - PCard
07/08/2024	ACH	U.S. Bank PCards	P.W. Admin	$ 288.75	Wilcoxson S Ice Cream - PCard
07/08/2024	ACH	U.S. Bank PCards	P.W. Admin	$ 16.59	Zoom.Us 888-799-9666 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 131.12	(Pc) 0725 Ced - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 61.80	A & I Distributors - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 129.42	A And H Turf And Specialt - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 51.65	Abc Supply 388 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 6.99	Albertsons #0038 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 19.98	Albertsons #0047 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 54.92	Albertsons #0047 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 1.49	Albertsons #1227 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 150.00	Als Bootery & Repair Shop - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 228.72	Amazon Mktpl*Kb9Bc1Ty3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ (4.81)	Amazon Mktplace Pmts - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ (6.32)	Amazon Mktplace Pmts - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ (3.05)	Amazon Mktplace Pmts - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 8.35	Amazon Ret* 113-135633 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 115.65	Amzn Mktp Us*553Rp1Ol3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 171.99	Amzn Mktp Us*8E24V3273 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 209.32	Amzn Mktp Us*9V0Gn32L3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 62.99	Autozone #3772 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 205.78	Bartlett Manufacturing Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 19.99	Best Buy 00005926 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 95.32	Billings - Tacoma Screw P - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 95.93	Billings - Tacoma Screw P - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 110.40	Billings - Tacoma Screw P - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 11.60	Billings - Tacoma Screw P - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 96.60	Billings - Tacoma Screw P - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 47.82	Billings - Tacoma Screw P - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 78.92	Billings - Tacoma Screw P - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 84.94	Billings - Tacoma Screw P - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 11.18	Billings Hardware & Servi - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 20.24	Billings Hardware & Servi - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 1,219.97	Billings Hardware & Servi - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 599.98	Billings Hardware & Servi - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 137.82	C B Operations Llc - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 539.66	City Of Billiings Buildin - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 449.88	Clear Creek Nursery Dba C - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 20.00	Creative Monograms Smb - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 78.00	Cy Corp Trailer - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 3.75	Dollar Tree - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 17.98	Evergreen Ace Hardware - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 85.96	Evergreen Ace Hardware - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 11.97	Evergreen Ace Hardware - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 758.00	Evergreen Ace Hardware - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 71.49	Evergreen Ace Hardware - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 72.96	Evergreen Ace Hardware - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 31.96	Evergreen Ace Hardware - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 14.38	Evergreen Ace Hardware - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 9.98	Evergreen Ace Hardware - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 32.34	Evergreen Ace Hardware - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 42.89	Evergreen Ace Hardware - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 197.81	Ferguson Ent #1342 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 13.07	Ferguson Ent #1342 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 48.92	Ferguson Ent #1342 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 42.12	Ferguson Ent #1342 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 34.12	Grainger - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 41.17	Grainger - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 234.07	Grainger - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 18.40	Great Bear Native Plan - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 220.24	Hanson Chemical - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 168.00	Hanson Chemical - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 432.95	Harbor Freight Tools 207 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 57.96	Harbor Freight Tools 207 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 70.97	Heights Ace Hdwe - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 28.99	Heights Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 662.95	Heights Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 28.97	Heights Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 24.00	Heights Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 34.55	Heights Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 9.87	Heights Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 6.99	Heights Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 759.98	Heights Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 312.89	Hose & Rubber Supply - B - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 209.00	International Bronze Plaq - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 187.00	Isa - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 34.99	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 758.00	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 222.20	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 12.59	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 329.99	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 22.49	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 19.95	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 87.40	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 20.68	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 37.99	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 3.39	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 36.99	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 18.98	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 74.98	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 29.94	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 14.99	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 23.96	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 16.99	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 8.99	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 69.34	Lowes #00319* - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 499.99	Lowes #00907* - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 30.90	Meadow Green - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 61.12	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ (247.11)	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 120.58	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 80.67	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 411.99	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 301.50	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ (301.50)	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 40.91	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 952.18	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 216.60	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 256.74	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 637.08	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 172.38	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 98.00	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 155.87	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 237.74	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 524.16	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 95.76	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 60.91	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 440.29	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 96.10	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 312.51	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 1.10	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 251.75	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 247.11	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 188.12	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 57.86	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 153.19	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 312.56	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 247.11	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 41.94	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 47.63	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 122.98	Midland Implement Co - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 89.37	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 46.41	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 23.79	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 69.32	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 47.34	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 100.50	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 64.30	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 3,021.12	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 840.00	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 1,231.41	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 607.86	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 99.08	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 77.14	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 586.61	Motor Power Equipment Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 38.25	Napa Store 3547001 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 159.34	Napa Store 3547001 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 68.14	Napa Store 3547001 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 102.35	Napa Store 3547001 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 283.86	Napa Store 3547001 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 120.91	Napa Store 3547001 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 151.62	Norco Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 1.64	Northwest Pipe Fittings - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 125.16	Northwest Pipe Fittings - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 152.91	Northwest Pipe Fittings - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 4.66	Office Depot #1080 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 44.99	Office Depot #1080 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 10.00	O'Reilly 1551 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 25.00	Pacific Steel Branch #02 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 165.00	Rain Bird Online Store - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 979.00	Rj Thomas Mfg Pilot Roc - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 49.99	Scheels - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 29.99	Scheels - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 37.49	Scheels - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 1,250.00	Security View Llc - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 71.52	Selbys - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 74.28	Selbys - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 319.99	Sherrilltree - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 1,151.98	Sherrilltree - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 35.99	Shipton'S Big R East - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 10.99	Shipton'S Big R West - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 44.99	Shipton'S Big R West - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 20.33	Shipton'S Big R West - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 214.91	Shipton'S Big R West - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 719.97	Shipton'S Big R West - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 219.99	Shipton'S Big R West - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 977.97	Shipton'S Big R West - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 219.99	Shipton'S Big R West - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 213.97	Shipton'S Big R West - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ (199.99)	Shipton'S Big R West - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 58.35	Six Robblees No 6 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 285.00	Snappyduds - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 183.84	Snappyduds - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 375.50	Sq *Rocky Mountain Compos - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 20.00	Staley S Tire And Automot - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 139.72	Supplyhouse.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 169.40	Tablecoversn - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 636.35	The Home Depot #3101 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 21.03	The Home Depot #3101 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 59.71	The Home Depot #3101 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 89.20	The Home Depot 3101 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 100.86	The Home Depot 3101 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 237.32	The Home Depot 3101 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 80.04	The Home Depot 3101 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 205.50	The Home Depot 3101 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 302.85	Tire Rama 105 It - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 18.00	Tire Rama 105 It - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 25.00	Tire Rama 105 It - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 1,043.52	Tire Rama 105 It - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 1,322.83	Tire Rama 105 It - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 25.00	Tire Rama 105 It - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 135.46	Tractor & Equipment - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 3,174.17	Tractor & Equipment - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 28.74	Tractor-Supply-Co #0303 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 134.98	Tractor-Supply-Co #0303 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 121.40	Tst* Spitz Restaurant Gro - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 9.98	Wal-Mart #1956 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 188.88	Wal-Mart #1956 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 178.33	Wal-Mart #1956 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 16.44	Wal-Mart #1956 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 3.91	Wal-Mart #2923 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 169.00	West End Lock And Securit - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 765.00	West End Lock And Securit - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 95.00	Wilbur Ellis Billings - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 315.00	Wilbur Ellis Billings - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 100.00	Wilbur Ellis Billings - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 6.98	Wm Supercenter #1956 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 89.90	Wm Supercenter #1956 - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 1,990.00	Www.Galaxydigital.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 1,398.09	Yardparts - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 19.00	Yellowstone Valley Elect - PCard
07/08/2024	ACH	U.S. Bank PCards	Park Dist 1	$ 17.98	Zoom.Us 888-799-9666 - PCard
07/08/2024	ACH	U.S. Bank PCards	Parking	$ 157.50	Air Controls-Billings - PCard
07/08/2024	ACH	U.S. Bank PCards	Parking	$ 320.00	Alpine Plumbing Heating & - PCard
07/08/2024	ACH	U.S. Bank PCards	Parking	$ 24.79	Amazon.Com*Wk0Oa5S83 - PCard
07/08/2024	ACH	U.S. Bank PCards	Parking	$ 52.00	Amzn Mktp Us*6G1Oz1Bj3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Parking	$ 15.99	Amzn Mktp Us*F39Ap04U3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Parking	$ 16.66	Amzn Mktp Us*Yf4Hk97O3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Parking	$ 16.67	Amzn Mktp Us*Yf4Hk97O3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Parking	$ 16.66	Amzn Mktp Us*Yf4Hk97O3 - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	U.S. Bank PCards	Parking	$ 33.00	Batteries+Bulbs #0253 - PCard
07/08/2024	ACH	U.S. Bank PCards	Parking	$ 59.95	Billings Army Navy Surplu - PCard
07/08/2024	ACH	U.S. Bank PCards	Parking	$ 45.47	Costco Whse #1644 - PCard
07/08/2024	ACH	U.S. Bank PCards	Parking	$ 24.00	Creative Monograms Smb - PCard
07/08/2024	ACH	U.S. Bank PCards	Parking	$ 40.00	Creative Monograms Smb - PCard
07/08/2024	ACH	U.S. Bank PCards	Parking	$ 54.37	Fedex78088183 - PCard
07/08/2024	ACH	U.S. Bank PCards	Parking	$ 58.21	Fedex78328608 - PCard
07/08/2024	ACH	U.S. Bank PCards	Parking	$ 99.96	Galls - PCard
07/08/2024	ACH	U.S. Bank PCards	Parking	$ 26.50	Garden Avenue Greenhous - PCard
07/08/2024	ACH	U.S. Bank PCards	Parking	$ 11.34	Garden Avenue Greenhous - PCard
07/08/2024	ACH	U.S. Bank PCards	Parking	$ 11.33	Garden Avenue Greenhous - PCard
07/08/2024	ACH	U.S. Bank PCards	Parking	$ 11.33	Garden Avenue Greenhous - PCard
07/08/2024	ACH	U.S. Bank PCards	Parking	$ 2.99	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Parking	$ 1.58	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Parking	$ 35.07	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Parking	$ 21.98	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Parking	$ 49.96	Lowes #00319* - PCard
07/08/2024	ACH	U.S. Bank PCards	Parking	$ 28.33	Spic And Span - PCard
07/08/2024	ACH	U.S. Bank PCards	Parking	$ 28.34	Spic And Span - PCard
07/08/2024	ACH	U.S. Bank PCards	Parking	$ 37.50	Spic And Span - PCard
07/08/2024	ACH	U.S. Bank PCards	Parking	$ 37.50	Spic And Span - PCard
07/08/2024	ACH	U.S. Bank PCards	Parking	$ 37.50	Spic And Span - PCard
07/08/2024	ACH	U.S. Bank PCards	Parking	$ 28.33	Spic And Span - PCard
07/08/2024	ACH	U.S. Bank PCards	Parking	$ 145.00	Sq *Skyline Services, Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Parking	$ 115.00	Sq *Skyline Services, Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Parking	$ 485.00	Sq *Skyline Services, Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Parking	$ 28.00	Sumup *Silver Threads - PCard
07/08/2024	ACH	U.S. Bank PCards	Parking	$ 140.00	Zeecreativeinc - PCard
07/08/2024	ACH	U.S. Bank PCards	Parks Maint	$ 79.96	Clear Creek Nursery Dba C - PCard
07/08/2024	ACH	U.S. Bank PCards	Parks Maint	$ 96.00	Creative Vinyl Fencing - PCard
07/08/2024	ACH	U.S. Bank PCards	Parks Maint	$ 112.00	Great Bear Native Plan - PCard
07/08/2024	ACH	U.S. Bank PCards	Parks Maint	$ 70.46	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Parks Maint	$ 87.40	Midland Implement Co - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	U.S. Bank PCards	Parks Maint	$ 35.73	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Parks Maint	$ 104.54	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Parks Maint	$ 679.40	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Parks Maint	$ 121.88	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Parks Maint	$ 342.52	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Parks Maint	$ 62.91	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Parks Maint	$ 234.19	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Parks Maint	$ 208.37	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Parks Maint	$ 54.39	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Parks Maint	$ 42.71	Yellowstone Valley Elect - PCard
07/08/2024	ACH	U.S. Bank PCards	Parks Maint	$ 20.28	Yellowstone Valley Elect - PCard
07/08/2024	ACH	U.S. Bank PCards	Parks Maint	$ 19.47	Yellowstone Valley Elect - PCard
07/08/2024	ACH	U.S. Bank PCards	Parks Maint	$ 233.28	Yellowstone Valley Elect - PCard
07/08/2024	ACH	U.S. Bank PCards	Parks Maint	$ 188.32	Yellowstone Valley Elect - PCard
07/08/2024	ACH	U.S. Bank PCards	PD Program	$ 264.10	360 Office Solutions Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	PD Program	$ 238.52	Ac Hotel By Marriott - PCard
07/08/2024	ACH	U.S. Bank PCards	PD Program	$ 751.90	Amazon Mktpl*Cy3Vx9lw3 - PCard
07/08/2024	ACH	U.S. Bank PCards	PD Program	$ 22.99	Amzn Mktp Us*063S99Xj3 - PCard
07/08/2024	ACH	U.S. Bank PCards	PD Program	$ 10.44	Amzn Mktp Us*Fm24U4Tw3 - PCard
07/08/2024	ACH	U.S. Bank PCards	PD Program	$ 48.66	Amzn Mktp Us*Nt91V3Zf3 - PCard
07/08/2024	ACH	U.S. Bank PCards	PD Program	$ 257.99	Amzn Mktp Us*Oh0Z55Bq3 - PCard
07/08/2024	ACH	U.S. Bank PCards	PD Program	$ 299.32	Dash Medical Gloves - PCard
07/08/2024	ACH	U.S. Bank PCards	PD Program	$ 4,896.00	Invisio Communications - PCard
07/08/2024	ACH	U.S. Bank PCards	PD Program	$ 980.00	Montanasher - PCard
07/08/2024	ACH	U.S. Bank PCards	PD Program	$ 280.00	Montanasher - PCard
07/08/2024	ACH	U.S. Bank PCards	PD Program	$ 980.00	Montanasher - PCard
07/08/2024	ACH	U.S. Bank PCards	PD Program	$ 496.77	Sq *Lead Devil Usa - PCard
07/08/2024	ACH	U.S. Bank PCards	PD Program	$ 412.97	Target 00013334 - PCard
07/08/2024	ACH	U.S. Bank PCards	PD Program	$ 94.24	Target 00013334 - PCard
07/08/2024	ACH	U.S. Bank PCards	PD Program	$ 102.72	Tracfone *Airtime - PCard
07/08/2024	ACH	U.S. Bank PCards	PD Program	$ 216.00	Wm Supercenter #2923 - PCard
07/08/2024	ACH	U.S. Bank PCards	Phone System	$ 15.84	Amzn Mktp Us*Eb3Q24Ah3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Phone System	$ 19.99	Amzn Mktp Us*Lz1L47C93 - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	U.S. Bank PCards	Phone System	$ 59.96	Amzn Mktp Us*N44299Pa3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Planning	$ 275.71	Alaska Air 0272372257131 - PCard
07/08/2024	ACH	U.S. Bank PCards	Planning	$ 41.42	Albertsons #0038 - PCard
07/08/2024	ACH	U.S. Bank PCards	Planning	$ 22.01	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Planning	$ 42.00	American Water Technol - PCard
07/08/2024	ACH	U.S. Bank PCards	Planning	$ 74.90	Anc* Newspapers.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	Planning	$ 57.99	Costco Whse #1644 - PCard
07/08/2024	ACH	U.S. Bank PCards	Planning	$ 516.96	Delta Air 0067107304307 - PCard
07/08/2024	ACH	U.S. Bank PCards	Planning	$ 5.00	Dollar Tree - PCard
07/08/2024	ACH	U.S. Bank PCards	Planning	$ 40.06	Expedia 72843520030675 - PCard
07/08/2024	ACH	U.S. Bank PCards	Planning	$ 17.84	Facebk *Uvnc934W92 - PCard
07/08/2024	ACH	U.S. Bank PCards	Planning	$ 7.16	Facebk *Uvnc934W92 - PCard
07/08/2024	ACH	U.S. Bank PCards	Planning	$ 23.71	Facebk *Xfwjx2Qv92 - PCard
07/08/2024	ACH	U.S. Bank PCards	Planning	$ 63.93	Heights Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Planning	$ 753.00	Hyatt House Portland Down - PCard
07/08/2024	ACH	U.S. Bank PCards	Planning	$ 35.00	In *Downtown Billings Ass - PCard
07/08/2024	ACH	U.S. Bank PCards	Planning	$ 6.95	Kelley Connect - PCard
07/08/2024	ACH	U.S. Bank PCards	Planning	$ 37.85	Kelley Connect - PCard
07/08/2024	ACH	U.S. Bank PCards	Planning	$ (125.00)	Macon Supply Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Planning	$ 30.00	Party America Billings - PCard
07/08/2024	ACH	U.S. Bank PCards	Planning	$ 40.50	Party America Billings He - PCard
07/08/2024	ACH	U.S. Bank PCards	Planning	$ 392.00	Pp*Zee Creative - PCard
07/08/2024	ACH	U.S. Bank PCards	Planning	$ 771.08	Py *Association Of Metrop - PCard
07/08/2024	ACH	U.S. Bank PCards	Planning	$ 41.82	Target 00013334 - PCard
07/08/2024	ACH	U.S. Bank PCards	Planning	$ 51.20	The Rubber Stamp Shop, - PCard
07/08/2024	ACH	U.S. Bank PCards	Planning	$ 65.00	U-Haul Moving & Storage A - PCard
07/08/2024	ACH	U.S. Bank PCards	Planning	$ 130.00	U-Haul Moving & Storage A - PCard
07/08/2024	ACH	U.S. Bank PCards	Planning	$ 16.59	Zoom.Us 888-799-9666 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 55.00	00809 - Apcoa Billings - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 68.50	00809 - Apcoa Billings - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 2,725.16	360 Office Solutions Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 70.87	360 Office Solutions Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 515.28	360 Office Solutions-Blgs - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 66.59	360 Office Solutions-Blgs - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 365.15	360 Office Solutions-Hln - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 1,249.90	Action Targets - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 263.88	Adobe *Adobe - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 2,225.00	Air Controls-Billings - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 9.10	Albertsons #1227 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 38.85	Albertsons #1227 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 20.98	Albertsons 3367 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 47.96	Albertsons 3367 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 75.00	Allegnt Air, - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 26.74	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 44.22	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 39.15	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 46.24	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 15.55	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 14.62	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 19.12	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 32.90	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 52.64	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 566.57	Amazon Mar* 111-219152 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 400.00	Amazon Marketpla* Andy - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 77.90	Amazon Mktpl*Ro5Mx5Mp3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 59.99	Amazon Retail* Cams - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 365.32	Amazon.Com*0E8022On3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 17.38	Amazon.Com*Fc7Un6X73 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 59.85	Amazon.Com*Mk37404V3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 312.28	American Air0017016115122 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 39.00	American Water Technol - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 59.94	Amzn Mktp Us*3G43I09J3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 24.96	Amzn Mktp Us*487Ha6E53 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 564.93	Amzn Mktp Us*C31242Xx3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 81.48	Amzn Mktp Us*Eh1F75Tf3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 39.45	Amzn Mktp Us*Mh9E31Hz3 - PCard

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07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 43.06	Amzn Mktp Us*N63Ge41O3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 25.47	Amzn Mktp Us*Rl8039Ou3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 29.98	Amzn Mktp Us*Sz9F61Ry3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 9.99	Amzn Mktp Us*T080U8T53 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 38.11	Amzn Mktp Us*Vg58D1893 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 599.99	Amzn Mktp Us*Wc6Jp99Y3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 1,524.00	B&H Photo 800-606-6969 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 2,223.00	B&H Photo 800-606-6969 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 415.56	B&H Photo 800-606-6969 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 107.87	Balco Uniform Co Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 95.50	Bargreen Ellingson 11 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 125.00	Big Sky Linen And Unif - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 131.96	Billings Construction Sup - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 130.00	Billings My Place - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 110.00	Billings My Place - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ (757.60)	Billings My Place - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 757.60	Billings My Place - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 35.99	Billingsgazettethriftynck - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 461.43	Budget Rent A Car Of Har - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 104.76	Chalet Market Downtown - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 99.20	Cherry Tree Inn - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 99.20	Cherry Tree Inn - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 99.20	Cherry Tree Inn - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 5.00	Co Billings Park3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 68.50	Compliancesigns.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 38.16	Costco Gas #0644 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 34.03	Costco Gas #0644 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 79.99	Costco Whse #1644 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 198.48	Costco Whse #1644 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ (75.00)	Costco Whse #1644 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 266.52	Costco Whse #1644 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 162.48	Costco Whse #1644 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 219.08	Courtyard By Marriott - PCard

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07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 789.75	Courtyard Indianapolis - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 1,636.00	Creative Monograms Smb - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 150.39	Dickeys.Com* Sn: 619 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 350.00	Dolan Consulting Group - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 240.00	Ecolab Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 76.53	Econo Print - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 275.80	Econoprint - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 109.00	Efx*Infoservices - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 109.00	Efx*Infoservices - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 109.00	Efx*Infoservices - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 157.50	Emergency Vehicle Tech - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 508.97	Enterprise Rent-A-Car - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 65.65	Evergreen Ace Hardware - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 5.39	Evergreen Ace Hardware - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 33.75	Evt Certification - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 24.10	Exxon East Helena 1 #1177 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 110.97	Fedex276004672940 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 480.00	Flir Commercial System - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 40.00	Friendly'S - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 816.96	Gettysburg Hotel - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 96.80	Grainger - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 953.00	Gw Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 1,875.00	Hanser Wrecker Company - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 1,500.00	Hanser Wrecker Company - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 20.00	Hansers Salvage - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 82.00	Hanson Chemical - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 16.40	Hanson Chemical - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 113.66	Hanson Chemical - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 379.29	Hanson Chemical - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 117.24	Hanson Chemical - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 100.97	Hertz #0175315 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 846.08	Holiday Inn Downtown Mis - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 211.52	Holiday Inn Downtown Mis - PCard

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07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 22.81	Holiday Stations 0280 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 81.99	Hulu 877-8244858 Ca - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 447.00	Hurricane Butterfly Law - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 348.00	Iaai - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 83.00	Iaai - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 1,409.00	In *Fileonq - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 1,417.00	In *Fileonq - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 1,409.00	In *Fileonq - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 56.50	In *Frosty Solutions, Llc - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 345.00	In *Independent Lock And - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 200.00	In *Pacific Northwest Div - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 153.00	In *Sam Brown Shields, In - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 4,500.00	In *Triton Training Group - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 154.00	In *Western Fire Supply - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 300.45	Iron Mountain - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 87.30	Jersey Mikes 41004 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 909.09	Jw Marriott Indy - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 152.25	Kb Commercial Products - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 122.31	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 341.08	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 147.39	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 309.53	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 47.92	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 386.73	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 48.40	Life Assist Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 224.53	Life Assist Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 3,542.22	Life Assist Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 270.00	Life Assist Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 249.00	Lowes #00319* - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 198.00	Lowes #00319* - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 319.09	Marketing Specialties In - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 299.90	Mechanix Wear Llc - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 14.97	Midwayusa Com - PCard

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07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 463.48	Moore Lane Vh - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 278.20	Moore Lane Vh - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 712.43	Moore Lane Vh - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 453.40	Moore Lane Vh - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 621.02	Moore Lane Vh - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 458.22	Moore Lane Vh - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 80.00	National Academies Of Eme - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 30.00	National Academies Of Eme - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 20.58	Office Depot #450 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 790.00	Palazzo Group, Llc - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 229.68	Positive Concepts - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 52.00	Pp*Zee Creative - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 554.00	Priority Dispatch Corp - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 554.00	Priority Dispatch Corp - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 554.00	Priority Dispatch Corp - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 554.00	Priority Dispatch Corp - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 979.00	Priority Dispatch Corp - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 554.00	Priority Dispatch Corp - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 554.00	Priority Dispatch Corp - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 554.00	Priority Dispatch Corp - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 554.00	Priority Dispatch Corp - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 425.00	Priority Dispatch Corp - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 554.00	Priority Dispatch Corp - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 425.00	Priority Dispatch Corp - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 554.00	Priority Dispatch Corp - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 554.00	Priority Dispatch Corp - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 554.00	Priority Dispatch Corp - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 554.00	Priority Dispatch Corp - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 554.00	Priority Dispatch Corp - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 844.40	Py *Mosaic Threads, Llc - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 1,050.00	Py *Mosaic Threads, Llc - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 10.00	Pzg**Mt Dli Ebiz - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 937.50	Reliable Automation Syste - PCard

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07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 825.00	Reliable Automation Syste - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 312.00	Reliable Tent & Tipi - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 136.00	Rev.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 112.00	Rev.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 224.00	Rev.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 148.00	Rev.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 212.00	Rev.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 51.36	Safeway Fuel1486 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 330.00	Salt + Sage Web Studio - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 17.98	Sams Club#4805 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 850.00	Scheels - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 299.95	Scheels - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 169.99	Shipton'S Big R East - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 180.00	Sp Arcantenna.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 2,787.31	Sp Avon Protection - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 298.06	Spectrum - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 15.45	Springhill Suites Phoe - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 138.46	Sq *Mt Mobile Shredding - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 417.36	State Chemic*State Che - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 216.29	Studio 1 Ltd - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 31.41	Subway 19835 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 99.99	Swiftcalendars.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 29.99	Target 00001719 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 146.27	Target 00013334 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 40.00	Teex Retail - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 15,800.00	Teex Retail - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 11.69	The Home Depot #3101 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 92.16	The Home Depot 3101 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 603.76	The Home Depot 3101 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 67.24	The Ups Store 2594 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 370.20	Tlo Transunion - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 299.94	Tractor-Supply-Co #0303 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 120.00	Tx Safety - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 2,976.74	Uline *Ship Supplies - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 113.54	Universal Awards - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 25.74	Ups*Billing Center - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 39.26	Ups*Billing Center - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 10.32	Ups*Billing Center - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 182.75	Ups*Billing Center - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 131.21	Ups*Billing Center - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 6.00	Usps Po 2907820108 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 232.00	Usps Po Boxes Online - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 500.00	Vet-To-Go - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 29.76	Wal-Mart #2923 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 305.06	Wasabi Technologies - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 70.00	West End Lock And Securit - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 90.00	West End Lock And Securit - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 64.12	Wm Supercenter #2923 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 189.76	Wm Supercenter #2923 - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 97.00	Www.Volgistics.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 700.00	Yubico Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 118.75	Zazzle Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Public Safety	$ 144.00	Zeecreativeinc - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 10.19	360 Office Solutions Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 175.86	360 Office Solutions Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 51.23	360 Office Solutions Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 28.69	360 Office Solutions Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 313.74	Aces Brand Imaging - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 377.26	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 175.97	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 377.26	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 354.85	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 175.97	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 367.20	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 175.97	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 175.97	Alsco Inc. - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 280.56	Amzn Mktp Us*8Z1Ug1Sr3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 33.75	Amzn Mktp Us*X16Ce9Y83 - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 616.38	Big Rig Chrome Shop Llc - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 823.54	Big Sky Linen And Unif - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 6.70	Billings - Tacoma Screw P - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 597.00	Billings - Tacoma Screw P - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 179.97	Billings - Tacoma Screw P - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 407.92	Billings Paint Center - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 78.82	C B Operations Llc - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 480.32	C B Operations Llc - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 13.58	City Of Billings - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 1,015.01	Fastenal Company 01Mtbll - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 9.75	Fedex276019823560 - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 75.60	Frontier Fence - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 317.60	Grainger - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 298.69	Grainger - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 285.84	Grainger - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 276.30	Hanson Chemical - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 75.71	Hose & Rubber Supply - B - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 28.05	Hose & Rubber Supply - B - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 146.86	Insight Public Sector - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 1,262.40	Lawson Products - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 183.92	Lowes #00319* - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 275.88	Lowes #00319* - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 132.58	Napa Store 3547001 - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 10.49	Napa Store 3547007 - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 313.79	Norco Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 368.86	Norco Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 89.08	Norco Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 31.76	Norco Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 378.42	Pacific Steel Branch #02 - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 59.34	Pacific Steel Branch #02 - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 199.14	Pacific Steel Branch #02 - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 51.55	Platt Electric 148 - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 430.99	Shipton'S Big R West - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 786.14	Six Robblees No 6 - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 250.00	Sq *C Bar J Mechanical - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 22.41	The Home Depot #3101 - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 165.44	The Home Depot #3101 - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 240.71	The Home Depot 3101 - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 80.91	The Home Depot 3101 - PCard
07/08/2024	ACH	U.S. Bank PCards	Solid Waste	$ 23.25	Yellowstone County Treas - PCard
07/08/2024	ACH	U.S. Bank PCards	Storm Sewer	$ 14.98	Albertsons #4025 - PCard
07/08/2024	ACH	U.S. Bank PCards	Storm Sewer	$ 14.99	Albertsons #4025 - PCard
07/08/2024	ACH	U.S. Bank PCards	Storm Sewer	$ 49.99	Facebk *Qk22M2Cw42 - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 256.06	360 Office Solutions Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 22.73	Amazon.Com*Gu41W55Y3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 71.71	Amzn Mktp Us*5T1Q19253 - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 549.99	Amzn Mktp Us*9J1Fn6Ur3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 432.74	Amzn Mktp Us*Ge4Bw50R3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 147.25	Amzn Mktp Us*Kd3Qr7W23 - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 147.26	Amzn Mktp Us*Rm96O38W3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 159.98	Amzn Mktp Us*Wc2Pf6We3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 83.94	Amzn Mktp Us*Wc2Pf6We3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 27.00	Awg 3575 - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 124.46	Billings Hardware & Servi - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 311.92	City Of Billings - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 4.99	Cvs/Pharmacy #08944 - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 1,170.00	Danner-Lacrosse - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ (145.60)	Grouse Mtn Lodge Desk - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ (145.60)	Grouse Mtn Lodge Desk - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 71.60	Heights Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 717.50	Hi Viz Safety Wear - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 121.50	Hi Viz Safety Wear - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 99.00	Homedepot.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 44.78	Hose & Rubber Supply - B - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 374.98	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 95.90	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 44.99	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 33.97	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 58.42	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 38.97	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 75.96	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 77.98	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 64.64	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 14.99	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 59.68	Lowes #00319* - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 52.22	Lowes #00319* - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 67.14	Lowes #00319* - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 100.71	Lowes #00319* - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 59.96	Lowes #00319* - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 38.92	Lowes #00319* - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 122.34	Lowes #00319* - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 189.00	Lowes #00319* - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 39.98	Lowes #00319* - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 72.95	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 402.50	Nutrien Ag Solution 2747 - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 12.39	Office Depot #450 - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 160.06	Pierce Rv Supercenter - - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 522.40	S Bar S Supply Co Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 228.23	Selbys - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 19.99	Shipton'S Big R Heights - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 166.61	Six Robblees No 6 - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 4.50	Stillwater Parking Garage - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 8.85	The Home Depot #3101 - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 4.87	The Home Depot #3101 - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 214.97	The Home Depot 3101 - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 296.72	The Home Depot 3101 - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 125.00	Thomae Billings - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 17.34	Wm Supercenter #1956 - PCard
07/08/2024	ACH	U.S. Bank PCards	Street/Traffic	$ 204.19	Yellowstone Valley Elect - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 154.14	360 Office Solutions Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 50.37	Aaim - Services - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 381.95	Abc Florida Parts Call Ct - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 39.99	Adobe *Adobe - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 12.99	Adobe *Adobe - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 392.00	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 90.50	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 189.69	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 98.71	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 131.55	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 80.60	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 79.77	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 92.05	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 83.87	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 136.14	Amazon Ret* 112-474353 - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 43.99	Amazon.Com*4U1Ej2Pe3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 57.98	Amzn Mktp Us*2E9Ye03P3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 79.98	Amzn Mktp Us*4T12Y9Xe3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 264.00	Amzn Mktp Us*Do8Kx6Vo3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 104.12	Amzn Mktp Us*Ve6Ep9693 - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 414.00	Anderson Service Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 8,000.00	Apta - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 55.94	Awg 3575 - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 560.04	Best Western Hotels - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 280.02	Best Western Hotels - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 336.02	Best Western Hotels - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 224.02	Best Western Hotels - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 280.02	Best Western Hotels - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 9.84	Billings - Tacoma Screw P - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 69.95	Billings Army Navy Surplu - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 209.85	Billings Army Navy Surplu - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 15.84	Conoco - Grantree Conoco - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 10.56	Conoco - Grantree Conoco - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 29.02	Conoco - Missoula 1 1319 - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 29.03	Conoco - Missoula 1 1319 - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 750.00	Cummins Osm - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 770.00	Cummins Osm - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 155.62	Econo Print - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 281.18	Edge Construction Supp - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 59.94	Evergreen Ace Hardware - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 19.99	Evergreen Ace Hardware - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 2.90	Facebk *E7Mc948Db2 - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 7.22	Facebk *Nanke5Cdb2 - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 20.64	Fastenal Company 01Mtbll - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 12.99	Fastenal Company 01Mtbll - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 32.02	Gateway Fees - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 37.02	Grainger - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 525.00	Hanser Wrecker Company - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 525.00	Hanser Wrecker Company - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 525.00	Hanser Wrecker Company - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 525.00	Hanser Wrecker Company - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 375.00	In *Cotter'S Sewer, Septi - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 2,800.00	In *Peacock Cleaning Llc - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 1,733.00	In *Peacock Cleaning Llc - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 220.00	In *Yellowstone County On - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 899.76	Kalbro Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 153.61	Kalbro Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 9.99	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 7.98	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 31.49	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 17.39	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 35.98	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 12.57	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 11.30	Kings Ace Hdwe - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 48.56	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 16.34	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 5.39	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 17.99	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 74.60	Lowes #00319* - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 48.16	Lowes #00319* - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 93.46	Lowes #00319* - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 15.68	Lowes #00319* - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 31.36	Lowes #00319* - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 1,056.00	Montana Tire Distributor - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 495.00	Montana Tire Distributor - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 74.59	Napa Store 3547001 - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 3.55	Napa Store 3547001 - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 48.44	Napa Store 3547001 - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 45.12	Napa Store 3547001 - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 17.98	Napa Store 3547001 - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 39.60	Napa Store 3547001 - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 32.46	Napa Store 3547001 - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 171.08	Napa Store 3547001 - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 30.12	Napa Store 3547001 - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 19.24	Napa Store 3547001 - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 4.72	Napa Store 3547001 - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 34.95	Napa Store 3547001 - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 11.13	Napa Store 3547001 - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 22.62	Napa Store 3547001 - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 114.86	Office Depot #1080 - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 52.94	Pacific Steel Branch #02 - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 1,950.00	Pierce Billings Admin - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 1,000.00	Pierce Billings Admin - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 139.00	Safety Vision - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 19.98	Sams Club #4805 - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 31.96	Sams Club#4805 - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 305.55	Sherwin Williams 703203 - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 483.25	Sign Pro Billings - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 357.00	Sp Alberta Radio - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 256.99	Sp Don Brown Bus Par - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 18.19	Sp Don Brown Bus Par - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 1,092.86	Sp Zep Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 403.00	Sun Supply Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 910.37	Sundown Security - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 528.80	The Double Tree - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 528.80	The Double Tree - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 179.84	Wal-Mart #1956 - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 165.00	Wilbur Ellis Billings - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 54.64	Wm Supercenter #1956 - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 399.00	Www.Noregon.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	Transit	$ 16.59	Zoom.Us 888-799-9666 - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 914.70	360 Office Solutions Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 191.86	360 Office Solutions-Blgs - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 10.18	4Te*Alarm Services - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 10.19	4Te*Alarm Services - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 99.99	A And H Turf And Specialt - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 8.66	A And H Turf And Specialt - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 21.20	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 63.51	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 131.30	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 63.51	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 31.76	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 21.20	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 131.73	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 262.60	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 131.30	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 9.99	Amazon Mktpl*8A6Us6N43 - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 54.76	Amazon.Com*Sm3Pe7653 - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 78.19	Amzn Mktp Us*6B1I63Au3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 31.39	Amzn Mktp Us*Jk1Aq5A53 - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 263.00	Automationdirect.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 63.00	Automationdirect.Com - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 240.21	Awwa.Org - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 309.49	Big Sky Linen And Unif - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 326.73	Big Sky Linen And Unif - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 29.59	Big Sky Linen And Unif - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 29.59	Big Sky Linen And Unif - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 10.33	Billings - Tacoma Screw P - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 5.66	Billings - Tacoma Screw P - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 41.88	Billings - Tacoma Screw P - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 23.50	Billings Ink And Toner, I - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 47.92	Buildersfirstsource64021 - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 642.00	Cbi*Veeam - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ (642.00)	Cbi*Veeam - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 75.41	City Of Billings - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 18.15	City Of Billings - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 187.69	City Of Billings - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 37.71	City Of Billings - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 16.62	Conoco - East Helena 2 11 - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 70.45	Costco Whse #1644 - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 270.92	Delta Hotels - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 3,132.30	Enterprise Specialty Pro - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 16.28	Exxon Columbus #1151 - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 219.96	Fedex78326154 - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 98.95	Grainger - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 339.06	Hanson Chemical - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 82.58	Heights Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 2,089.50	Helwig Carbon Products In - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 69.60	Hose & Rubber Supply - B - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 20.00	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 0.44	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 6.25	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 643.99	L-Com - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 176.98	L-Com - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 485.40	Northwest Scientific Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 553.50	Provantage - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ (30.00)	Pzg**Mt Dept Environ Q - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 70.00	Pzg**Mt Dept Environ Q - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 125.00	Pzg**Mt Dli Ebiz - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 50.00	Pzg**Mt Dli Ebiz - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 1,041.65	Rsd - Billings#57 - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 69.90	Sp Powder Mix Direct - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 24.99	The Home Depot 3101 - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 40.86	Usabluebook - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 105.00	Wef Main - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 30.50	West End Lock And Securit - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 244.36	Yellowstone Valley Elect - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 1,231.83	Yellowstone Valley Elect - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 19.00	Yellowstone Valley Elect - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 284.41	Yellowstone Valley Elect - PCard
07/08/2024	ACH	U.S. Bank PCards	Wastewater	$ 293.83	Yellowstone Valley Elect - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 540.78	360 Office Solutions-Blgs - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 10.19	4Te*Alarm Services - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 80.90	4Te*Alarm Services - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 10.19	4Te*Alarm Services - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 8.42	A And H Turf And Specialt - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 35.47	A And H Turf And Specialt - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 100.00	A And H Turf And Specialt - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 199.95	A And H Turf And Specialt - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 199.99	A And H Turf And Specialt - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 8.66	A And H Turf And Specialt - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 51.50	Aaim - Services - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 112.74	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 31.75	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 21.20	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 21.20	Alsco Inc. - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	U.S. Bank PCards	Water	$ 63.51	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 174.24	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 63.51	Alsco Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 40.48	Amazon.Com*Rx5N34Dm3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 62.70	Amazon.Com*Wb3To9353 - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 149.99	Amzn Mktp Us*Ed4Kf8Mf3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 251.10	Amzn Mktp Us*Ke9Il75J3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 112.08	Amzn Mktp Us*Xe78398Q3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 240.22	Awwa.Org - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 88.78	Big Sky Linen And Unif - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 88.78	Big Sky Linen And Unif - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 266.44	Big Sky Linen And Unif - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 309.50	Big Sky Linen And Unif - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 326.74	Big Sky Linen And Unif - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 266.44	Big Sky Linen And Unif - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 44.81	Billings - Tacoma Screw P - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 5.67	Billings - Tacoma Screw P - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 10.32	Billings - Tacoma Screw P - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 23.50	Billings Ink And Toner, I - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ (642.00)	Cbi*Veeam - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 642.00	Cbi*Veeam - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 113.12	City Of Billings - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 75.42	City Of Billings - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 150.83	City Of Billings - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 45.23	City Of Billings - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 16.62	Conoco - East Helena 2 11 - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 70.45	Costco Whse #1644 - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 270.92	Delta Hotels - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 2,352.41	Dkc*Digi Key Corp - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 313.53	Dkc*Digi Key Corp - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 201.77	Era - A Waters Company - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 8.08	Evergreen Ace Hardware - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 27.81	Evergreen Ace Hardware - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	U.S. Bank PCards	Water	$ 6.00	Evergreen Ace Hardware - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 18.00	Evergreen Ace Hardware - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 16.28	Exxon Columbus #1151 - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 1,351.49	Gih*Globalindustrialeq - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 135.07	Grainger - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 172.69	Grainger - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 447.78	Grainger - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 88.95	Heights Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 2,089.50	Helwig Carbon Products In - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 5.15	Holiday Stations 0087 - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 50.05	Hose & Rubber Supply - B - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 41.68	Hose & Rubber Supply - B - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 69.59	Hose & Rubber Supply - B - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 60.48	Hose & Rubber Supply - B - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 245.15	Hose & Rubber Supply - B - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 73.55	Istate Power Systems 007 - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 49.00	Jade Learning Llc - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 85.00	Jade Learning Llc - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 49.00	Jade Learning Llc - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 60.29	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 26.08	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 18.73	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 0.45	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 58.48	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 59.99	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 42.27	Kings Ace Hdwe - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 176.99	L-Com - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 644.00	L-Com - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 35.96	Lowes #00319* - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 75.00	Macon Supply Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 494.53	Mcmaster-Carr - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 49.20	Midland Implement Co - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 283.25	Midway Rental-Laurel - PCard

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	ACH	U.S. Bank PCards	Water	$ 92.30	Mountain Supply - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 329.99	Pacific Metal Co - 136 - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 168.00	Pacific Steel Branch #02 - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 553.50	Provantage - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 2,045.70	Provantage - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 765.50	Pzg**Mt Dept Environ Q - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 125.00	Pzg**Mt Dli Ebiz - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 224.08	Sams Club #4805 - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 68.99	Scheels - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 79.00	Sp Linovision - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 1,499.00	Sp Linovision - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 50.00	Sp Linovision - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 255.95	Sq *Hotsy Wy-Mont - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 27.33	Sq *Sealital, Inc. Dba. F - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 9.30	Sq *Tvetene Turf, Inc. - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 160.00	Ss Machine Inc - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 1,252.36	Tfs*Fishersci Ecom Hus - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 528.66	Tfs*Fishersci Ecom Hus - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 25.56	The Home Depot #3101 - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 74.97	The Home Depot 3101 - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 259.96	The Home Depot 3101 - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 21.13	The Mail Drop - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 30.50	West End Lock And Securit - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 1,592.00	Wire And Cable Your Way, - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 10.54	Wm Supercenter #1956 - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 25.31	Yellowstone County Treas - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 26.36	Yellowstone Valley Elect - PCard
07/08/2024	ACH	U.S. Bank PCards	Water	$ 1,451.77	Yellowstone Valley Elect - PCard
07/08/2024	ACH	U.S. Bank PCards	Anti-Graffiti	$ 474.99	Amzn Mktp Us*J15Wh6Zj3 - PCard
07/08/2024	ACH	U.S. Bank PCards	Anti-Graffiti	$ 219.20	Sp Rainbow Store - PCard
07/08/2024	ACH	U.S. Bank PCards	Anti-Graffiti	$ 69.98	The Home Depot #3101 - PCard
07/08/2024	ACH	U.S. Bank PCards	Anti-Graffiti	$ 100.42	The Home Depot 3101 - PCard
07/08/2024	872560	Xylem Dewatering Solutions	Wastewater	$ 450.00	WO 24-39 Heights 24- Inch Sewer Interceptor Repair

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/08/2024	872560	Xylem Dewatering Solutions	Wastewater	$ 6,634.77	WO 24-39 Heights 24- Inch Sewer Interceptor Repair
07/08/2024	872560	Xylem Dewatering Solutions	Wastewater	$ 474.58	WO 24-39 Heights 24- Inch Sewer Interceptor Repair
07/08/2024	872560	Xylem Dewatering Solutions	Wastewater	$ 1,413.00	WO 24-39 Heights 24- Inch Sewer Interceptor Repair
07/08/2024	872560	Xylem Dewatering Solutions	Wastewater	$ 2,143.52	WO 24-39 Heights 24- Inch Sewer Interceptor Repair

City Council Regular

Date:	08/12/2024
Title:	Payment of Claims for week of July 15th, 2024
Presented by:	Erin Watterud
Department:	Finance
Presentation:	No
Legal Review:	Not Applicable
Project Number:	N/A

RECOMMENDATION

Staff recommends Council approve the Payment of Claims

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

Claims in the amount of $3,428,854.46 have been reviewed and are presented for City Council payment approval. A complete listing of the claims for the week are available in the Finance Department. Payment Approval Process Every invoice for payment is entered into the City's accounting system and the backup documentation is scanned in and attached (physical invoices, additional e-mails explaining payments, bids, contracts, etc.). Each invoice goes through a multi-step approval process depending upon the amount of the payment. First, invoices are entered by the department requesting the payment and the department director or designee must perform an initial review and approval of the purchase. The number of approvals within the department can vary based upon the size of the department, but no less than one approver within each department must verify the payment. Second, all payments, regardless of size, must be approved by the Purchasing Agent or designee. The Purchasing Agent will review the payment to ensure purchasing procedures are followed and appropriate documentation is attached. If the payment is greater than $1,000, then it must be approved by the Finance Director or designee. If that payment is greater than $10,000, then it must be approved by the City Administrator or Assistant City Administrator. Once all approvals are completed, the payment is able to be made and the Accounts Payable Clerk can print the check. After all checks are printed, a list of all checks in excess of $2,500 is generated and placed on the next City Council meeting for review.

ALTERNATIVES

No other alternatives were analyzed

FISCAL EFFECTS

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

Attachments

CouncilMemo wk of 07152024

Check Date	Check #	Name	Fund Name		Amount	Item Desc
07/15/2024	872564	A & E Architects, PC	Park Dist 1	$	4,566.00	assessment-spray parks/wading pools/S.Park pool
07/15/2024	872567	Advanced Engin and Enviro	Storm Sewer	$	2,397.67	Retainage Release Final
07/15/2024	872567	Advanced Engin and Enviro	Storm Sewer	$	1,147.00	Arnold Drain Intake Improvements
07/15/2024	872567	Advanced Engin and Enviro	Water	$	1,451.00	Willett and Christensen Pump Station Improvements
07/15/2024	872567	Advanced Engin and Enviro	Water	$	2,800.00	WTP PRE COAGULANT CHEMICAL OPTIMIZATION
07/15/2024	872567	Advanced Engin and Enviro	Water	$	621.25	WTP PRE COAGULANT CHEMICAL OPTIMIZATION
07/15/2024	872568	Advanced Pump & Equipment	Water	$	4,389.47	Pump for Christian PS
07/15/2024	872569	AEROSIMPLE	Airport	$	10,000.00	Electronic Computer Management System for airfield
07/15/2024	872571	Amrcn Assoc Of Airport Executive	Airport	$	6,800.00	Invoice #1145818. IET Maintenance 7/1/24 - 6/30/25
07/15/2024	872574	Askin Construction	Water	$	9,573.31	WO 22-45 Willett Pump Station Improvements
07/15/2024	872574	Askin Construction	SID Const	$	224,136.99	SID 14-21..Cypress Point
07/15/2024	872575	Automatic Doors Of MT	Airport	$	2,497.00	Invoice #6121. Replace Auto Door Sensors
07/15/2024	872575	Automatic Doors Of MT	Airport	$	25,740.00	IP-9 Window Replacement
07/15/2024	872576	Azteca Systems	IT Resources	$	79,000.00	Annual CityWorks Renewal through 6/20/25 -IT\GIS
07/15/2024	872576	Azteca Systems	Street/Traffic	$	15,500.00	Annual CityWorks Renewal through 6/20/25 -PW
07/15/2024	872576	Azteca Systems	Wastewater	$	7,750.00	Annual CityWorks Renewal through 6/20/25 -PW
07/15/2024	872576	Azteca Systems	Water	$	7,750.00	Annual CityWorks Renewal through 6/20/25 -PW
07/15/2024	872577	Bcs Scrip	General	$	2,550.00	2023 3rd Quarter Milestones
07/15/2024	872578	Bell Concrete Construction	Gas Tax	$	4,266.00	WO 24-05.. 945 Ave B, sidewalk/curb/gutt
07/15/2024	872579	Billings Community Cable	General	$	53,732.00	Community 7 Quarterly Disbursement.
07/15/2024	872581	B.I.R.D.	Tax Incrmnt E	$	34,987.00	EBURD Annual Operating Agreement FY 2024 $139,948
07/15/2024	872588	Cengage Learning	Library	$	200.00	84212683 Gale Ebook hosting fee 4/2024 - 4/2025
07/15/2024	872588	Cengage Learning	Library	$	6,717.00	84630907 Prepaid annual standing order
07/15/2024	872589	Century Link	Airport	$	56.18	Airport Terminal Power M
07/15/2024	872589	Century Link	Airport	$	45.66	Airport Alarm
07/15/2024	872589	Century Link	Airport	$	53.50	Airport 1FB Line
07/15/2024	872589	Century Link	Airport	$	83.28	Airport
07/15/2024	872589	Century Link	Airport	$	53.50	Airport P9 Building
07/15/2024	872589	Century Link	Airport	$	421.38	Airport -Charges for Airport phone fax alarm line
07/15/2024	872589	Century Link	Airport	$	1,399.68	500 mbps Circuit for Wi-Fi
07/15/2024	872589	Century Link	Airport	$	38.28	Bill Date: Aug 16, 2021. QTA Phone
07/15/2024	872589	Century Link	Engineering	$	129.43	Measured Lines Depot 50/50
07/15/2024	872589	Century Link	EOC 911	$	45.65	911

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/15/2024	872589	Century Link	EOC 911	$ 45.65	911
07/15/2024	872589	Century Link	EOC 911	$ 311.26	9-1-1 Center Landfill #2
07/15/2024	872589	Century Link	EOC 911	$ 311.26	9-1-1 Center Fox Reservoir #2
07/15/2024	872589	Century Link	EOC 911	$ 5,277.33	9-1-1 Center
07/15/2024	872589	Century Link	Fleet	$ 51.50	Motor Pool
07/15/2024	872589	Century Link	General	$ -	Cemetery Kenco Line
07/15/2024	872589	Century Link	General	$ 70.24	Stewart Park Batting Cages
07/15/2024	872589	Century Link	General	$ 65.91	monthly charges 333180294 jun 2024
07/15/2024	872589	Century Link	IT Resources	$ 56.18	Kenco Security Alarm IT Alarm
07/15/2024	872589	Century Link	Library	$ 208.48	Library 6 lines
07/15/2024	872589	Century Link	P.W. Admin	$ 129.42	Measured Lines Depot 50/50
07/15/2024	872589	Century Link	Park Dist 1	$ 74.59	Parks
07/15/2024	872589	Century Link	Park Dist 1	$ 56.18	Parks 3890 Stillwater
07/15/2024	872589	Century Link	Parking	$ 41.64	Park 2 Elevator Phone
07/15/2024	872589	Century Link	Parking	$ 56.18	Park 1 Elevator Phone
07/15/2024	872589	Century Link	Phone System	$ 138.98	Library 6 lines
07/15/2024	872589	Century Link	Phone System	$ 115.56	Airport Measured Lines
07/15/2024	872589	Century Link	Phone System	$ 126.24	Met Measured Lines
07/15/2024	872589	Century Link	Phone System	$ 122.74	BOC Measured Lines
07/15/2024	872589	Century Link	Phone System	$ 178.94	PUD Measured Lines
07/15/2024	872589	Century Link	Phone System	$ 2,595.97	Main System Centrex
07/15/2024	872589	Century Link	Planning	$ 56.18	Planning Traffic Central Broadwater
07/15/2024	872589	Century Link	Planning	$ 56.18	Planning Traffic Central 9th
07/15/2024	872589	Century Link	Public Safety	$ 57.78	Fire Elevator
07/15/2024	872589	Century Link	Public Safety	$ 56.18	Crime Prevention Alarm
07/15/2024	872589	Century Link	Public Safety	$ 119.32	Fire
07/15/2024	872589	Century Link	Public Safety	$ 118.28	Fire RR Crossing Alarm
07/15/2024	872589	Century Link	Public Safety	$ 66.55	Fire 5 911 Line
07/15/2024	872589	Century Link	Public Safety	$ 41.64	Fire Maintenance Shop
07/15/2024	872589	Century Link	Radio	$ 311.26	Fire Airport Radio Tower WCK
07/15/2024	872589	Century Link	Radio	$ 311.26	Fire Airport Radio Tower Jellison
07/15/2024	872589	Century Link	Solid Waste	$ 76.93	513B WRF-5410 31230 403450
07/15/2024	872589	Century Link	Solid Waste	$ 97.39	Solid Waste Landfill

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/15/2024	872589	Century Link	Solid Waste	$ 76.41	Landfill 9-1-1 Line
07/15/2024	872589	Century Link	Solid Waste	$ 209.51	SW Landfill
07/15/2024	872589	Century Link	Street/Traffic	$ 42.82	PW Traffic 3728 McDougall
07/15/2024	872589	Century Link	Street/Traffic	$ 57.78	PW Traffic Signal 24 Central
07/15/2024	872589	Century Link	Wastewater	$ 56.18	PUD Sahara Sand Lift Station
07/15/2024	872589	Century Link	Water	$ 39.44	PUD Alarm Water Tower
07/15/2024	872603	Civicplus	Airport	$ 434.02	Quarterly Civic Send Airport
07/15/2024	872603	Civicplus	IT Resources	$ 7,188.00	Annual Archive Social Renewal
07/15/2024	872603	Civicplus	IT Resources	$ 689.80	DNS and Domain Hosting fee, SSL Certificate fee -IT
07/15/2024	872603	Civicplus	IT Resources	$ 434.02	Quarterly CivicSend IT
07/15/2024	872603	Civicplus	IT Resources	$ 9,251.02	Quarterly Hosting & Support Fees
07/15/2024	872603	Civicplus	IT Resources	$ 118.69	SSL Certificate Quarterly Fee Renewal -IT
07/15/2024	872603	Civicplus	Public Safety	$ 1,514.76	Department Hosting annual fee/SSL mngmnt -Fire
07/15/2024	872603	Civicplus	Public Safety	$ 574.18	Ultimate Department Header fee _Police
07/15/2024	872604	Classic Concrete	Gas Tax	$ 8,820.00	Zimmerman Train on Flora Ln, approach wo
07/15/2024	872613	Dick Anderson Const	Stillwater Const	$ 1,274,379.68	City of Billings Law&Justice Center/City Hall Remodel
07/15/2024	872613	Dick Anderson Const	Water	$ 33,849.40	W End Reservoir Proj, GC/CM Preconst Svcs Contract
07/15/2024	872613	Dick Anderson Const	Water	$ 720.00	W End Reservoir Proj, GC/CM Preconst Svcs Contract
07/15/2024	872615	DOWL	Planning	$ 7,157.50	Professional Services from 6/26/24 to 6/30/24
07/15/2024	872615	DOWL	Tax Incrmnt N27	$ 4,527.90	WO 23-11 Downtown 2-Way Street Conversion
07/15/2024	872616	Dustbusters	Street/Traffic	$ 4,904.86	dustgard for gravel streets
07/15/2024	872618	Earth Movers Excavation	St Maint Dist	$ 17,960.43	24 Gravel Street Reconstruction - Arvin lane
07/15/2024	872618	Earth Movers Excavation	Water	$ 4,136.76	25 Gravel Street Reconstruction - Arvin lane
07/15/2024	872618	Earth Movers Excavation	SID Const	$ 1,571.73	26 Gravel Street Reconstruction - Arvin lane
07/15/2024	872619	EBMS	City Ins Fund	$ 835.00	August 1, 2024 Monthly Billing
07/15/2024	872619	EBMS	City Ins Fund	$ 36,325.53	August 1, 2024 Monthly Billing
07/15/2024	872619	EBMS	City Ins Fund	$ 71,317.40	August 1, 2024 Monthly Billing
07/15/2024	872619	EBMS	City Ins Fund	$ 1,260.00	August 1, 2024 Monthly Billing
07/15/2024	872619	EBMS	City Ins Fund	$ 1,957.50	August 1, 2024 Monthly Billing
07/15/2024	872619	EBMS	City Ins Fund	$ 6,238.68	August 1, 2024 Monthly Billing
07/15/2024	872619	EBMS	Payroll Clearing	$ 12,712.10	August 1, 2024 Monthly Billing
07/15/2024	872623	FCS	Storm Sewer	$ 17,140.63	WO 20-37 Stormwater Utility Development
07/15/2024	872625	Fisher Sand & Gravel	Street/Traffic	$ 776.96	asphalt

Check Date	Check #	Name	Fund Name		Amount	Item Desc
07/15/2024	872625	Fisher Sand & Gravel	Street/Traffic	$	14,257.28	asphalt
07/15/2024	872625	Fisher Sand & Gravel	Street/Traffic	$	277.12	asphalt
07/15/2024	872629	GCR	Airport	$	48,410.00	Annual Technical, Sys Mntnce, & Support Fee Year 2
07/15/2024	872635	Guardian Security	Library	$	2,858.46	1076 June 2024 Security Guard Service
07/15/2024	ACH	HDR	Wastewater	$	635.54	WRF Electrical Improvements
07/15/2024	ACH	HDR	Wastewater	$	27,153.45	WRF Nutrient Recovery Improvements Project
07/15/2024	ACH	HDR	Wastewater	$	1,788.08	WO 23-22 Digester Boiler Engineering Design
07/15/2024	ACH	HDR	Wastewater	$	872.59	WO 24-15 WRF Chemical Room Repair - Engineering
07/15/2024	ACH	HDR	Water	$	161,454.97	WO 19-12 West End Reservoir
07/15/2024	ACH	HDR	Water	$	919.03	WO 23-12 Zone 4 Pump Station & Waterline Improv
07/15/2024	ACH	HDR	Water	$	701.39	WO 23-19 High Service Pump Station Piping Mods
07/15/2024	872644	Hughes Fire Equip	Fleet	$	716.51	607880
07/15/2024	872644	Hughes Fire Equip	Fleet	$	124.57	607880
07/15/2024	872644	Hughes Fire Equip	Fleet	$	598.03	607880
07/15/2024	872644	Hughes Fire Equip	Fleet	$	804.37	608351
07/15/2024	872644	Hughes Fire Equip	Fleet	$	332.51	608351
07/15/2024	872644	Hughes Fire Equip	Fleet	$	428.92	608387
07/15/2024	872644	Hughes Fire Equip	Fleet	$	22.48	608387
07/15/2024	872646	Iaff	Payroll Clearing	$	5,599.00	Payroll Summary
07/15/2024	872647	InfoSend	P.W. Admin	$	6,036.21	STMT Processing for 06/03-06/06/06/2024
07/15/2024	872647	InfoSend	P.W. Admin	$	1,490.97	STMT Processing for 06/03-06/06/06/2024
07/15/2024	872645	I-State Truck	Street/Traffic	$	183,000.00	2023 deice truck
07/15/2024	872645	I-State Truck	Street/Traffic	$	2,728.00	5yr warranty and transmission
07/15/2024	872645	I-State Truck	Street/Traffic	$	(16,500.00)	Trade of unit 1232
07/15/2024	872645	I-State Truck	Wastewater	$	81.94	C251377533.01- SWITCH MULTI FUNCTION
07/15/2024	872645	I-State Truck	Water	$	81.95	C251377533.01- SWITCH MULTI FUNCTION
07/15/2024	872651	J & M Tire	Wastewater	$	98.00	45696- TBC TRAILER KING RST TL TIRES FOR UNIT #7520
07/15/2024	872651	J & M Tire	Wastewater	$	2,395.56	45781- HANKOOK DM04 TIRES FOR VEHICLE #7917
07/15/2024	872651	J & M Tire	Wastewater	$	982.33	45844- HANKOOK AH32 TIRES- UNIT #7918
07/15/2024	872651	J & M Tire	Water	$	98.00	45696- TBC TRAILER KING RST TL TIRES FOR UNIT #7520
07/15/2024	872651	J & M Tire	Water	$	2,395.56	45781- HANKOOK DM04 TIRES FOR VEHICLE #7917
07/15/2024	872651	J & M Tire	Water	$	982.33	45844- HANKOOK AH32 TIRES- UNIT #7918
07/15/2024	872651	J & M Tire	Water	$	19.50	45913- FLAT REPAIR

Check Date	Check #	Name	Fund Name		Amount	Item Desc
07/15/2024	872652	JB Industrial	Airport	$	3,285.00	Invoice #11244. Crack Seal Material
07/15/2024	872653	JBT Aero Tech, Jetway Systems	Airport	$	105,615.45	Eight Passenger Boarding Bridges - Local Share
07/15/2024	872656	K2 Civil	Park Dist 1	$	93,852.00	CONSTRUCT LANDON'S INCLUSIVE PLAYGROUND
07/15/2024	872656	K2 Civil	Solid Waste	$	45,094.87	Retainage Release Final
07/15/2024	872659	Knife River	Gas Tax	$	119,733.08	WO 24-02 Missing Sidewalk Project
07/15/2024	872659	Knife River	Sidewalk Const	$	-	WO 24-02 Missing Sidewalk Project
07/15/2024	ACH	Kois Brothers Equip	Fleet	$	17.64	132909
07/15/2024	ACH	Kois Brothers Equip	Fleet	$	4,340.66	58376
07/15/2024	ACH	Kois Brothers Equip	Fleet	$	2,103.45	58416
07/15/2024	ACH	Kois Brothers Equip	Fleet	$	278.70	58446
07/15/2024	ACH	Kois Brothers Equip	Fleet	$	310.84	58457
07/15/2024	ACH	Kois Brothers Equip	Fleet	$	6,287.86	58475
07/15/2024	ACH	Kois Brothers Equip	Fleet	$	89.00	58486
07/15/2024	ACH	Kois Brothers Equip	Fleet	$	2,103.45	58486
07/15/2024	ACH	Kois Brothers Equip	Solid Waste	$	529.73	58492
07/15/2024	872666	LeadsOnline	Public Safety	$	12,046.00	LeadsOnline TotalTrack Investigation system
07/15/2024	872667	Liquid Engineering	Water	$	5,680.00	repair to 80" CFE Line
07/15/2024	872669	Marsh & McLennan Agency	Airport	$	15,536.00	Inv #389792. Business D&O and EPLI 7/1/24-7/1/25
07/15/2024	872669	Marsh & McLennan Agency	Airport	$	79,442.00	ACE Property & Casualty Ins - CL Aviation 7/1/24 -7/1/25
07/15/2024	872669	Marsh & McLennan Agency	Airport	$	15,548.00	Fire Truck Equipment Floater Policy 7/1/24 - 7/1/25
07/15/2024	872670	Mead & Hunt	Airport	$	8,348.93	Master Agreement. Air Service Consulting Services
07/15/2024	872679	Montana CSED	Payroll Clearing	$	5,743.84	Payroll Summary
07/15/2024	872681	Montana Dept Of Revenue	Water	$	3,653.56	Unclaimed Water refunds
07/15/2024	872682	MFPE	Payroll Clearing	$	2,978.64	Payroll Summary
07/15/2024	872683	MT League Of Cities and Towns	Wastewater	$	4,700.81	Nutrient Work Group
07/15/2024	872685	Montana Peterbilt	Fleet	$	62.89	94164BLX1
07/15/2024	872685	Montana Peterbilt	Fleet	$	250.18	95439BL
07/15/2024	872685	Montana Peterbilt	Fleet	$	28.00	95577BL
07/15/2024	872685	Montana Peterbilt	Fleet	$	973.96	95600BL
07/15/2024	872685	Montana Peterbilt	Fleet	$	567.52	95600BL
07/15/2024	872685	Montana Peterbilt	Fleet	$	189.50	95600BL
07/15/2024	872685	Montana Peterbilt	Fleet	$	172.14	95600BL
07/15/2024	872685	Montana Peterbilt	Fleet	$	260.39	95605BL

Check Date	Check #	Name	Fund Name	Amount	Item Desc
07/15/2024	872685	Montana Peterbilt	Fleet	$ 88.00	95605BL
07/15/2024	872685	Montana Peterbilt	Fleet	$ 587.33	95620BL
07/15/2024	872685	Montana Peterbilt	Fleet	$ 893.68	95630BL
07/15/2024	872685	Montana Peterbilt	Fleet	$ 178.32	95652BL
07/15/2024	872685	Montana Peterbilt	Fleet	$ 247.76	95684BL
07/15/2024	872685	Montana Peterbilt	Fleet	$ 235.42	95684BL
07/15/2024	872685	Montana Peterbilt	Fleet	$ 58.72	95697BL
07/15/2024	872685	Montana Peterbilt	Fleet	$ 1,636.17	95705BL
07/15/2024	872685	Montana Peterbilt	Fleet	$ 156.25	95705BL
07/15/2024	872685	Montana Peterbilt	Fleet	$ 170.67	95787BL
07/15/2024	872685	Montana Peterbilt	Fleet	$ 62.50	95801BL
07/15/2024	872685	Montana Peterbilt	Fleet	$ 741.16	95801BL
07/15/2024	872685	Montana Peterbilt	Fleet	$ (1,636.17)	CM95705BL
07/15/2024	872685	Montana Peterbilt	Fleet	$ (156.25)	CM95705BL
07/15/2024	872685	Montana Peterbilt	Fleet	$ (62.50)	CM95801BL
07/15/2024	872686	MSFA	Payroll Clearing	$ 5,432.27	Payroll Summary
07/15/2024	872687	MSU - Bozeman	Library	$ 3,233.03	23-183 TRAILS ProQuest Heritage 3/23-12/23
07/15/2024	872688	Morrison Maierle	Airport	$ 60,698.30	Airport Master Plan Update - Federal Share
07/15/2024	872688	Morrison Maierle	Airport	$ 6,744.26	Airport Master Plan Update - Local Share
07/15/2024	872692	MPPA	Payroll Clearing	$ 4,030.95	Payroll Summary
07/15/2024	872693	MT Dept of Rev-CGR2	Airport	$ 1,066.82	Eight Passenger Boarding Bridges - Local Share
07/15/2024	872693	MT Dept of Rev-CGR2	Airport	$ 260.00	IP-9 Window Replacement
07/15/2024	872693	MT Dept of Rev-CGR2	Airport	$ 87.50	Retainage Release
07/15/2024	872693	MT Dept of Rev-CGR2	Gas Tax	$ 1,209.42	WO 24-02 Missing Sidewalk Project; Payment 2
07/15/2024	872693	MT Dept of Rev-CGR2	Park Dist 1	$ 948.00	construction of inclusive playground Poly Vista
07/15/2024	872693	MT Dept of Rev-CGR2	Solid Waste	$ 455.50	Retainage Release FINAL
07/15/2024	872693	MT Dept of Rev-CGR2	St Maint Dist	$ 181.42	SID 14-26 2024 Gravel Street Reconstruction-Arvin Lane
07/15/2024	872693	MT Dept of Rev-CGR2	Stillwater Const	$ 12,872.53	City of Billings Law & Justice Center/City Hall Remodel
07/15/2024	872693	MT Dept of Rev-CGR2	Stillwater Const	$ 165.36	Verkada access control and camera Stillwater Building
07/15/2024	872693	MT Dept of Rev-CGR2	Water	$ 41.78	SID 14-26 2024 Gravel Street Reconstruction - Arvin Lane
07/15/2024	872693	MT Dept of Rev-CGR2	Water	$ 96.70	WO 22-45 Willett Pump Station Improvements
07/15/2024	872693	MT Dept of Rev-CGR2	SID Const	$ 2,264.01	SID 14-21..Cypess Point
07/15/2024	872693	MT Dept of Rev-CGR2	SID Const	$ 15.88	SID 14-26 2024 Gravel Street Reconstruction Arvin Lane

Check Date	Check #	Name	Fund Name		Amount	Item Desc
07/15/2024	872693	MT Dept of Rev-CGR2	Sidewalk Const	$	-	WO 24-02 Missing Sidewalk Project
07/15/2024	872699	NorthWestern Energy	Airport	$	13.53	0712534-7. Entrance Gate 16. June 2024
07/15/2024	872699	NorthWestern Energy	Airport	$	144.78	0712535-4. Employee Parking. June 2024
07/15/2024	872699	NorthWestern Energy	Airport	$	19.82	0712791-3. Gate 16. June 2024
07/15/2024	872699	NorthWestern Energy	Airport	$	18.15	0712795-4. Gate 17. June 2024
07/15/2024	872699	NorthWestern Energy	Airport	$	18.00	0712797-0. Gate 9. June 2024
07/15/2024	872699	NorthWestern Energy	Airport	$	11.24	0712805-1. IP-10. June 2024
07/15/2024	872699	NorthWestern Energy	Airport	$	7.37	0712813-5. Burn Pit. June 2024
07/15/2024	872699	NorthWestern Energy	Airport	$	18.00	0719759-3. Gate 12. June 2024
07/15/2024	872699	NorthWestern Energy	Airport	$	67.72	0719760-1. Gate 14. June 2024
07/15/2024	872699	NorthWestern Energy	Airport	$	20.40	0719761-9. Gate 15. June 2024
07/15/2024	872699	NorthWestern Energy	Airport	$	18.89	0719762-7. Gate 13. June 2024
07/15/2024	872699	NorthWestern Energy	Airport	$	18.00	0720296-3. Gate 29. June 24
07/15/2024	872699	NorthWestern Energy	Airport	$	20.69	2114868-9. Runway Weather System. June 2024
07/15/2024	872699	NorthWestern Energy	Library	$	10,083.98	3039007-4 Library electricity July 2024
07/15/2024	872699	NorthWestern Energy	Public Safety	$	491.43	0100477-9 FIRE 6 ELECTRIC SERVICE, FY2024
07/15/2024	872699	NorthWestern Energy	Transit	$	2,466.79	0100473-8. Metroplex. July 2024
07/15/2024	872699	NorthWestern Energy	Water	$	776.27	5809 Canyonwoods Dr.. June 2024
07/15/2024	872700	OCLC	Library	$	12,867.56	1000389818 Group contract 7/2024 - 6/2025
07/15/2024	872707	Pine Cove Consulting	Stillwater Const	$	16,370.81	Verkada access control and camera system Stillwater
07/15/2024	872709	Public Health Management	Court Grants	$	1,275.00	FY 25 DUI RANT Annual License
07/15/2024	872709	Public Health Management	Court Grants	$	2,550.00	FY 25 DUI Rant Support Fee
07/15/2024	872709	Public Health Management	Court Grants	$	1,275.00	RANT Annual License Drug Court
07/15/2024	872711	Purinton Family Trust	Sidewalk Debt Svc	$	12,125.00	Bond Payments July 1, 2024
07/15/2024	872711	Purinton Family Trust	Sidewalk Debt Svc	$	23,250.00	Bond Payments July 1, 2024
07/15/2024	872711	Purinton Family Trust	Sidewalk Debt Svc	$	18,250.00	Bond Payments July 1, 2024
07/15/2024	872712	PVS DX	Water	$	20,027.20	chlorine for process
07/15/2024	872716	Regal Land Development	Water	$	5,927.36	Land Purchase Agrmnt Zone 4 Pump Station/Waterline
07/15/2024	872717	Rimrock Foundation	Court Grants	$	5,982.40	24 June Rimrock Treatment Services
07/15/2024	872717	Rimrock Foundation	Court Grants	$	1,786.12	24 June Rimrock Treatment Services
07/15/2024	872719	Riverstone Health	General	$	13,230.00	Health Fees 2nd Half of FY2024 - January to June 2024
07/15/2024	872722	Sanderson Stewart	Arterial Streets	$	-	WO 20-13 King Ave W & 36th St W Traffic Signal Improv
07/15/2024	872722	Sanderson Stewart	Gas Tax	$	1,267.00	WO 20-13 King Ave W & 36th St W Traffic Signal Improv

Check Date	Check #	Name	Fund Name		Amount	Item Desc
07/15/2024	872722	Sanderson Stewart	Gas Tax	$	1,627.00	WO 24-03 Contract 2 City Chip Seal
07/15/2024	872722	Sanderson Stewart	Planning	$	310.17	Invoice #57185 - Professional Services through 6/30/24
07/15/2024	872722	Sanderson Stewart	St Maint Dist	$	5,891.00	WO 24-07 SRTS Projects; Consultant Agreement
07/15/2024	872722	Sanderson Stewart	St Maint Dist	$	732.00	WO 25-03 Contract 1 City Overlay
07/15/2024	872722	Sanderson Stewart	Tax Incrmnt E	$	-	WO 23-09 5th Ace Corridor - Phase 1 Preliminary Design
07/15/2024	872722	Sanderson Stewart	Tax Incrmnt N27	$	1,562.00	WO 23-09 5th Ace Corridor - Phase 1 Preliminary Design
07/15/2024	872725	Shakespeare In The Parks	Park Dist 1	$	3,780.00	July 2024 Shakespeare in Parks Performances
07/15/2024	872727	Sherwin Williams	Street/Traffic	$	179.46	tips/seals for unit 1376
07/15/2024	872727	Sherwin Williams	Water	$	4,116.48	Paint Sprayer for Painting Hydrants
07/15/2024	872728	SIGNAL 88 FRANCHISE GROUP	Library	$	9,264.40	3743622 Security Guard Service June 2024
07/15/2024	872730	St V's Occupational Health	City Ins Fund	$	855.00	Drug Testing/On-site Nursing/DOT Physicals/HEP shots
07/15/2024	872730	St V's Occupational Health	General	$	1,905.00	Drug Testing/On-site Nursing/DOT Physicals/HEP shots
07/15/2024	872730	St V's Occupational Health	Park Dist 1	$	95.00	Drug Testing/On-site Nursing/DOT Physicals/HEP shots
07/15/2024	872730	St V's Occupational Health	Parking	$	50.00	Drug Testing/On-site Nursing/DOT Physicals/HEP shots
07/15/2024	872730	St V's Occupational Health	Public Safety	$	921.75	Drug Testing/On-site Nursing/DOT Physicals/HEP shots
07/15/2024	872730	St V's Occupational Health	Solid Waste	$	190.00	Drug Testing/On-site Nursing/DOT Physicals/HEP shots
07/15/2024	872730	St V's Occupational Health	Street/Traffic	$	285.00	Drug Testing/On-site Nursing/DOT Physicals/HEP shots
07/15/2024	872730	St V's Occupational Health	Transit	$	190.00	Drug Testing/On-site Nursing/DOT Physicals/HEP shots
07/15/2024	872730	St V's Occupational Health	Wastewater	$	142.50	Drug Testing/On-site Nursing/DOT Physicals/HEP shots
07/15/2024	872730	St V's Occupational Health	Water	$	160.00	Drug Testing/On-site Nursing/DOT Physicals/HEP shots
07/15/2024	872730	St V's Occupational Health	Water	$	142.50	Drug Testing/On-site Nursing/DOT Physicals/HEP shots
07/15/2024	872738	The New York Times Company	Library	$	2,704.00	3671FCD42427 Annual New York Times subscription
07/15/2024	ACH	Town & Country Supply	Airport	$	27,014.58	Invoice #440504. QTA Car Rental Fuel
07/15/2024	ACH	Town & Country Supply	Fleet	$	6,229.45	440506
07/15/2024	ACH	Town & Country Supply	Fleet	$	12,659.43	440506
07/15/2024	ACH	Town & Country Supply	Fleet	$	8,198.00	440506
07/15/2024	ACH	Town & Country Supply	Fleet	$	5,105.63	440506
07/15/2024	ACH	Town & Country Supply	Transit	$	18,465.00	440532_Diesel Fuel
07/15/2024	ACH	Tractor & Equipment	Fleet	$	(267.69)	BLCR0101025
07/15/2024	ACH	Tractor & Equipment	Fleet	$	267.69	BLCS0838241
07/15/2024	ACH	Tractor & Equipment	Fleet	$	742.00	BLCS0838241
07/15/2024	ACH	Tractor & Equipment	Fleet	$	280.19	BLCS0838972
07/15/2024	ACH	Tractor & Equipment	Fleet	$	100.66	BLCS0839737

Check Date	Check #	Name	Fund Name		Amount	Item Desc
07/15/2024	ACH	Tractor & Equipment	Fleet	$	14.15	BLCS0839737
07/15/2024	ACH	Tractor & Equipment	Fleet	$	88.63	BLCS0839737
07/15/2024	ACH	Tractor & Equipment	Fleet	$	39.47	BLCS0839737
07/15/2024	ACH	Tractor & Equipment	Fleet	$	380.92	BLWO0235591
07/15/2024	ACH	Tractor & Equipment	Street/Traffic	$	1,147.44	BLCS0838580
07/15/2024	ACH	Tractor & Equipment	Street/Traffic	$	11.34	BLCS0838580
07/15/2024	872745	Uniforms2gear	Public Safety	$	3,650.04	2024060276, vests for Dehaas, Rudolph, Strizki
07/15/2024	872745	Uniforms2gear	Public Safety	$	779.88	2024070030, fleece pullovers
07/15/2024	872757	Western Heritage Center	Planning	$	2,692.23	YHPB Contract for Services
07/15/2024	872762	Yellowstone Electric	SID Const	$	11,500.00	SID 14-22 Luminaire Heads

City Council Regular

Date:	08/12/2024
Title:	Public Hearing to Vacate the Block 51 Foster's Addition Alley
Presented by:	Debi Meling
Department:	Public Works
Presentation:	Yes
Legal Review:	Yes
Project Number:	NA

RECOMMENDATION

Staff recommends the City Council hold a public hearing and conditionally approve the vacation of the Block 51 Foster's Addition Alley.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

Circle K, located at 6th Avenue North and North 27th, is proposing to raze the existing convenience store along with the neighboring car lot and old Hub building and construct a new Circle K store on all three parcels along with a car wash. Circle K currently holds an option to purchase the car lot to the east and the Hub building. In order to construct the new store, it is necessary to vacate the existing alley running north-south between North 27th Street and North 26th Street. The alley contains private utilities, a public sanitary sewer, and a storm drain, but dead ends at the former Denny's Property. In other words, it is not a through alley. Circle K has been working with the private utilities and has already recorded an easement for the utilities to be relocated. The attached easements are meant to be the private utility companies' approval of the right-of-way vacation. The sanitary sewer and storm drain only serves the property that previously had the Denny's restaurant on it. The Denny's Restaurant has been torn down. Circle K has been working with the former Denny's property owner to provide an easement to construct a sanitary sewer service and storm drain service for a future building. Attached is an email from the former Denny's property owner acknowledging this partnership. An easement must be drafted and ready for recording and a relocation plan for the sanitary sewer and storm drain service must be in place that is acceptable to both property owners prior to filing the resolution vacating the alley. City Engineering will work with both property owners on this easement and relocation of utilities. Public Works is recommending conditional approval of the alley vacation.

The total area proposed to be vacated is 4,000 square feet. David Mitchell of Coldwell Banker performed a cost analysis, including comparable sales, in accordance with Administrative Order #56 Section 2 (attached) to determine the value of the right-of-way proposed to be vacated. Mr. Mitchell estimated the value of the property to be $17.15 per square foot. The total value of the property is $68,612.24. The opinion of cost is attached.

ALTERNATIVES

City Council may:

- Approve the right-of-way vacation; or,
- Not approve the right-of-way vacation. If not approved, Circle K will have to re-design the site.

FISCAL EFFECTS

The total value of the property, as established by Coldwell Banker is $68,612.24. Circle K would be responsible for payment to the City prior to recording the resolution.

Attachments

Resolution
Alley Exhibit
MET and Police Comments
Ryan Restaurant Email
Market Analysis
Proposed Site Plan
Fire Comments
Presentation

RESOLUTION NO. 24-_____

A RESOLUTION OF THE CITY OF BILLINGS, MONTANA, DISCONTINUING AND VACATING a portion of alley within Block 51 of Foster's Addition to the Town of Billings.

WHEREAS, §7-14-4114, MCA, generally authorizes that a city council may discontinue a street or alley or any part of a street or alley in a city if it can be done without detriment to the public interest by 1) closure to through traffic, which action does not revoke a city's legal right-of-way interest in the street or alley or part thereof; or 2) by vacating a street or alley or any part thereof which action revokes a city's legal right-of-way interest in the street or alley or part thereof;

WHEREAS, §7-14-4115, MCA, provides that vacation authorized in §7-14-4114, MCA, shall not affect the right of any public utility to continue to maintain its plant or equipment in any such streets or alleys; and

WHEREAS, a proper petition was filed with the City Council of the City of Billings, Montana, pursuant to §22-601 BMCC, requesting discontinuance and vacation of **a portion of alley within Block 51 of Foster's Addition to the Town of Billings** as described hereinafter; and

WHEREAS, a public hearing was properly noticed and held as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. DISCONTINUANCE AND VACATION. Pursuant to §§7-14-4114 and 7-14-4115, MCA, **a portion of alley within Block 51 of Foster's Addition to the Town of Billings,** described as follows and shown on and incorporated herein as attached exhibit "A", are discontinued and vacated:

> Alley fronting Lots 5 through 12 and Lots 13 through 20, Block 51 Foster's Addition to the Town of Billings recorded December 26, 1882, under document number 2000019, on file and of record in the office of the Yellowstone County Clerk & Recorder.

2. PUBLIC INTEREST. The discontinuance and vacation of this **portion of alley within Block 51 of Foster's Addition to the Town of Billings** is in the best interest of the public and can be done without any public detriment.

3. NOTICE OF PUBLIC HEARING. On Monday August 12th, 2024, at 5:30 p.m., or as soon thereafter as the matter could be considered on the agenda in the Council Chambers of the City Hall, Billings, Montana, the City Council heard objections to the adoption of this resolution. The City Clerk published notice twice, with at least six (6) days

separating each publication, as required by §7-1-4127, MCA, in the Yellowstone County News.

4. EFFECTIVE DATE. This resolution shall be effective upon adoption.

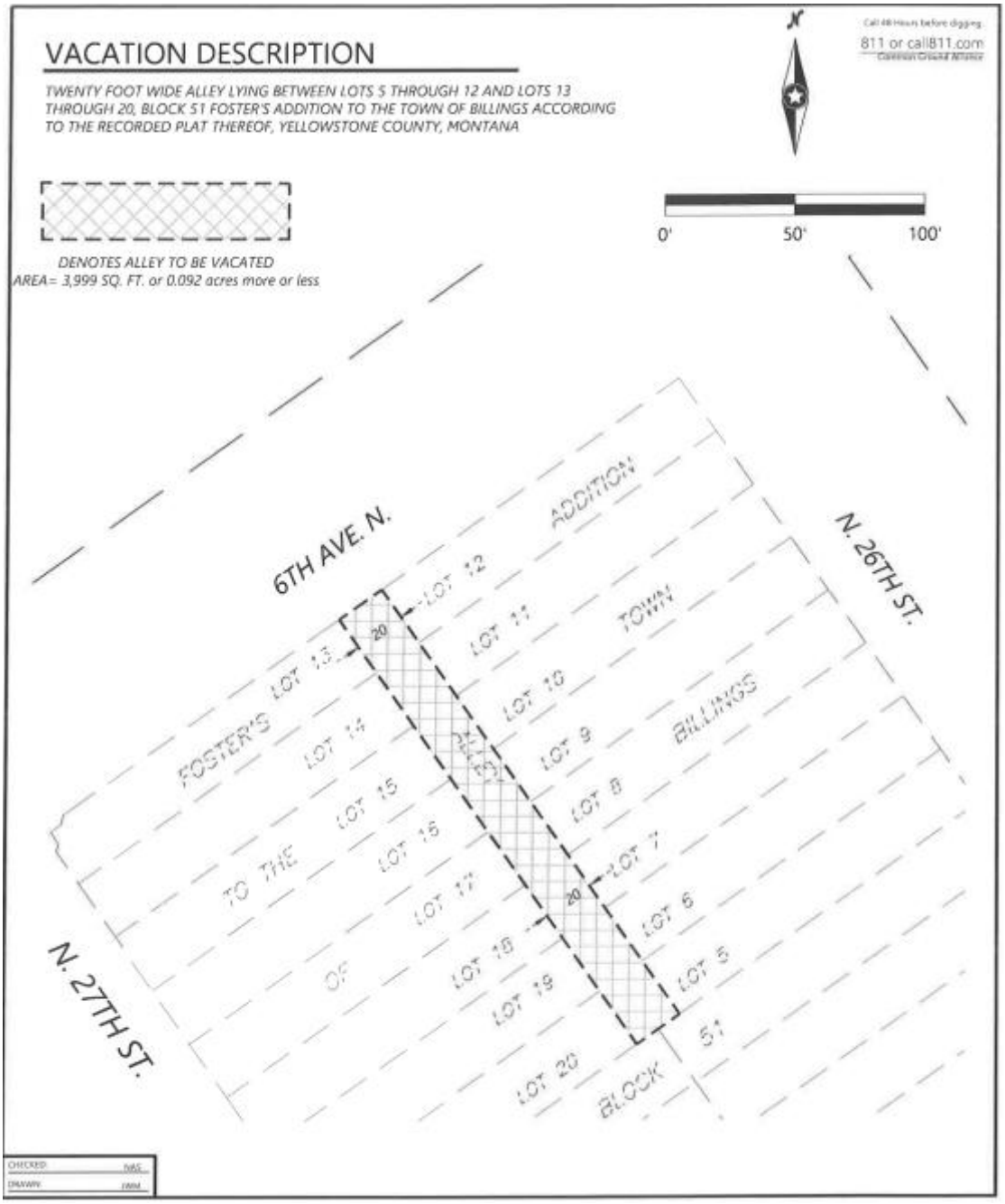
ADOPTED AND APPROVED by the City Council of the City of Billings, Montana, on the 12th day of August 2024.

THE CITY OF BILLINGS:

BY:_____
William A. Cole
MAYOR

ATTEST:

BY:_____
Denise Bohlman
CITY CLERK


VACATION DESCRIPTION
TWENTY FOOT WIDE ALLEY LYING BETWEEN LOTS 5 THROUGH 12 AND LOTS 13 THROUGH 20, BLOCK 51 FOSTER'S ADDITION TO THE TOWN OF BILLINGS ACCORDING TO THE RECORDED PLAT THEREOF, YELLOWSTONE COUNTY, MONTANA
DENOTES ALLEY TO BE VACATED
AREA= 3,999 SQ. FT. or 0.092 acres more or less
Call 48 Hours before digging
811 or call811.com
0'
50'
100'
6TH AVE. N.
N. 26TH ST.
N. 27TH ST.
FOSTER'S ADDITION TO THE TOWN OF BILLINGS
LOT 12
LOT 11
LOT 10
LOT 9
LOT 8
LOT 7
LOT 6
LOT 5
LOT 13
LOT 14
LOT 15
LOT 16
LOT 17
LOT 18
LOT 19
LOT 20
20
BLOCK 51
CHECKED
DRAWN

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VACATION DESCRIPTION

TWENTY FOOT WIDE ALLEY LYING BETWEEN LOTS 5 THROUGH 12 AND LOTS 13 THROUGH 20, BLOCK 51 FOSTER'S ADDITION TO THE TOWN OF BILLINGS ACCORDING TO THE RECORDED PLAT THEREOF, YELLOWSTONE COUNTY, MONTANA

Call 48 Hours before digging:
811 or call811.com
Common Ground Alliance

DENOTES ALLEY TO BE VACATED
AREA= 3,999 SQ. FT. or 0.092 acres more or less

0' 50' 100'



N:\00045177.00\DWG\SURVEY\45177V-ESF01-VACA.DWG

CHECKED:	NAS
DRAWN:	JWM

CIRCLE K
BILLINGS, MT

Westwood
Phone (952) 937-5150
Fax (952) 937-5822
Toll Free (888) 937-5150
12701 Whitewater Drive, Suite #300
Minnetonka, MN 55343
westwoodps.com
Westwood Professional Services, Inc.

ALLEY VACATION EXHIBIT

SHEET NUMBER: 1 OF 1

DATE: 11/21/2023

PROJECT NUMBER: 45177.01

From: Logan, Rusty
Sent: Tuesday, July 16, 2024 11:02 AM
To: Lawrence, Neil; Hertz, Chris; Valdez, Pepper
Subject: RE: Circle K at 6th Avenue North and North 27th Street

---

No issues for MET; we have a bus stop on 26th that we many need to relocate to accommodate for the driveway entrance/exit, but we would need to adjust it for the 2-way conversion regardless.

Thanks!

BILLINGS MET TRANSIT

Rusty Logan, MPA
Transit Manager
loganr@billingsmt.gov
D 406.657.8221

www.mettransit.com
facebook instagram twitter
@billingsMET

Billings MET Transit
1705 Monad Road
Billings, MT 59101
P 406.657.8218

Travel With Us

City of Billings email messages and attachments are subject to the Right to Know provisions of Montana's Constitution (Art. II, Sec. 9) and may be considered a "public record" pursuant to Title 2, Chapter 6, Montana Code Annotated. As such, this email, its sender and receiver, and the contents may be available for public disclosure and will be retained pursuant to the City's record retention policies. Emails that contain confidential information such as information related to individual privacy may be protected from disclosure under law. This message is intended for the use of the individual or entity named above. If you are not the intended recipient of this transmission, please notify the sender immediately, do not forward the message to anyone, and delete all copies. Thank you.

From: Lawrence, Neil <lawrencen@billingsmt.gov>
Sent: Tuesday, July 16, 2024 10:44 AM
To: Hertz, Chris <HertzC@billingsmt.gov>; Valdez, Pepper <ValdezP@billingsmt.gov>; Logan, Rusty <loganr@billingsmt.gov>
Subject: Re: Circle K at 6th Avenue North and North 27th Street

No issues here.

Thank you,

Neil Lawrence

Assistant Chief of Police

Billings Police Department

lawrencen@billingsmt.gov

(406)237.6230

Tuesday - Friday 0700-1700

****

PO Box 1554

Billings, MT 59103

From: Hertz, Chris <HertzC@billingsmt.gov>
Sent: Tuesday, July 16, 2024 10:42 AM
To: Valdez, Pepper <ValdezP@billingsmt.gov>; Logan, Rusty <loganr@billingsmt.gov>; Lawrence, Neil <lawrencen@billingsmt.gov>
Subject: Circle K at 6th Avenue North and North 27th Street

Circle K is proposing to tear down the existing store, along with the old HUB building, and the adjacent car lot, and then constructing a new store along with a car wash. To do this, it becomes necessary to vacate the existing alley off of 6th Avenue North running north/south. Attached is an exhibit showing the alley to be vacated and the proposed site plan. The Alley dead ends north of the old Denny's site. Does your department have any issues with this vacation?

***Chris Hertz*, PE**
STAFF ENGINEER III

CITY OF BILLINGS PUBLIC WORKS DEPARTMENT
Office 406.657.3095
Email hertzc@billingsmt.gov
City of Billings Public Works

2224 Montana Avenue • Billings, Montana 59101

Hertz, Chris

From: Pat Ryan <pat.ryan@ryanrestaurantcorp.com>
Sent: Friday, June 28, 2024 11:48 AM
To: Jim Goeppner
Subject: Re: Billings, MT: Project update

CAUTION: This email originated from outside Circle K. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Jim,

As discussed earlier, it's definitely our intention to work with you/Circle K regarding the new sewer infrastructure plans.

Thanks for keeping me informed and please keep me posted on progress.

Pat Ryan

On Thu, Jun 27, 2024 at 3:40 PM Jim Goeppner <jim.goeppner@circlek.com> wrote:

> Pat:
>
> As you know, we are purchasing two parcels that are adjacent to our already existing store, which all neighbor your property. Our plan is to raze and rebuild our store on all three parcels. In connection with the rebuilding, we are working with the City to vacate a public alley way and we will be building new infrastructure, including a new sanitary sewer line. We don't know yet what the city will need or require, but we wanted you to confirm that you are willing to work with us and the city to get this new sanitary sewer infrastructure in place. We believe the new infrastructure and development will benefit your property and look forward to working with you.
>
> Please confirm receipt of this email and your willingness to review and approve the new sanitary sewer infrastructure, subject to the recommendations of the city and Circle K's approval.
>
> If you have any questions, just let us know.
>
> Thank you.

BROKER OPINION OF VALUE (BOV)

6th Ave Alley, Billings, MT 59101



COLDWELL BANKER COMMERCIAL CBS

David Mitchell, SIOR/CCIM
801 860 4299
d@cbcmontana.com

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TABLE OF **CONTENTS**

7 PROPERTY INFORMATION

- PROPERTY SUMMARY
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- ZONING MAP
- VALUATIONS

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- SALE COMPS - BUILDING
- SALE COMPS MAP - BUILDING
- ADJUSTMENTS TO SALES COMPS
- ASSUMPTIONS
- WHY CBC
- DAVID MITCHELL BIO

ENGAGEMENT LETTER/LIMIT OF LIABILITY

March 5, 2024

The liability of Coldwell Banker Commercial is limited to the fee collected from the client. We assume no responsibility for any costs incurred to discover or correct any deficiencies of any type present in the property; physically, financially or legally. This Opinion should not be used in lieu of a Complete Appraisal Report prepared by a qualified Commercial Appraiser.

David Mitchell

David Mitchell, SIOR/CCIM
801 860 4299
d@cbcmontana.com

COLDWELL BANKER COMMERCIAL CBS

SALE

VALUATION SUMMARY



SALES COMPARISON ESTIMATED VALUE: **$ 68,612.24 ($17.15/SQFT)**

David Mitchell, SIOR/CCIM
801 860 4299
d@cbcmontana.com

COLDWELL BANKER COMMERCIAL CBS

EVALUATION

The property is evaluated utilizing the sales comparison approach. The income approach and cost approach are not utilized in this evaluation.

For the sales comparison approach, the author compared sold land comps which are nearby and within city limits.

304 N 19th St was purchased in July of 2022. It sold for $250,000.00. It is a 10,500 sqft lot, giving the land a $23.81 price per sq ft value.

121-129 N 19th St was purchased in December of 2023. It sold for $110,000.00. 10,500 sqft of bare land giving the land a $10.48 per sq ft value.

320 N 17th St was purchased in May of 2023. It sold for $315,000.00. 24,500 sqft of land and improvements sold. The land value equates to $12.86 per sq ft.

511/512 N 26th St and 514 N 25th St sold in November of 2022. The sale price was $526,000.00 for 24,500 sqft of land. This equates to $21.47 per sq ft of land.

These comps all have utilities and have buildable square footage. The subject property value was adjusted to compensate for lack of utilities and lack of buildable area on the 4,000 sqft of land. With these comps, the value of the 4,000 sqft of alley owned by the City of Billings is estimated to be $68,612.24.

David Mitchell, SIOR/CCIM
801 860 4299
d@cbcmontana.com

LOCAL LAND MARKET TRENDS

The land market is on the rise in Billings. It is believed the demand for housing will drive the development property segment for the next several years in Billings. We have seen an increase in purchases of development tracts (100+ acres) in the last decade and would expect that pace to continue. There are several smaller developments also in progress. With current growth and family size data, we can expect a demand of approx. 2000 housing units per year. While multi-family housing development has been strong in the last several years, the demand for homes has continued to grow with current new construction not meeting the demand. This dynamic could create an opportunity for a large scale, long term planned development of this type of property.

The pricing for large tracts of development land in the Billings market has ranged from around $15,000 per acre up to $90,000 per acre depending on location and entitlements, such as infrastructure and zoning.



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d@cbcmontana.com

COLDWELL BANKER COMMERCIAL CBS

PROPERTY INFORMATION



COLDWELL BANKER COMMERCIAL CBS

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d@cbcmontana.com

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PROPERTY SUMMARY

PROPERTY ADDRESS:	6th Ave N Alley
PROPERTY CITY, STATE, ZIP:	Billings, MT 59101
PROPERTY COUNTY:	Yellowstone
PROPERTY LEGAL:	N/A

PROPERTY INFO

LOT SIZE:	4,000 sqft
BUILDING SIZE:	0
ZONING:	NONE
WATER:	NONE
SEWER:	NONE
POWER:	NONE
GAS:	NONE

David Mitchell, SIOR/CCIM
801 860 4299
d@cbcmontana.com

PROPERTY DESCRIPTION

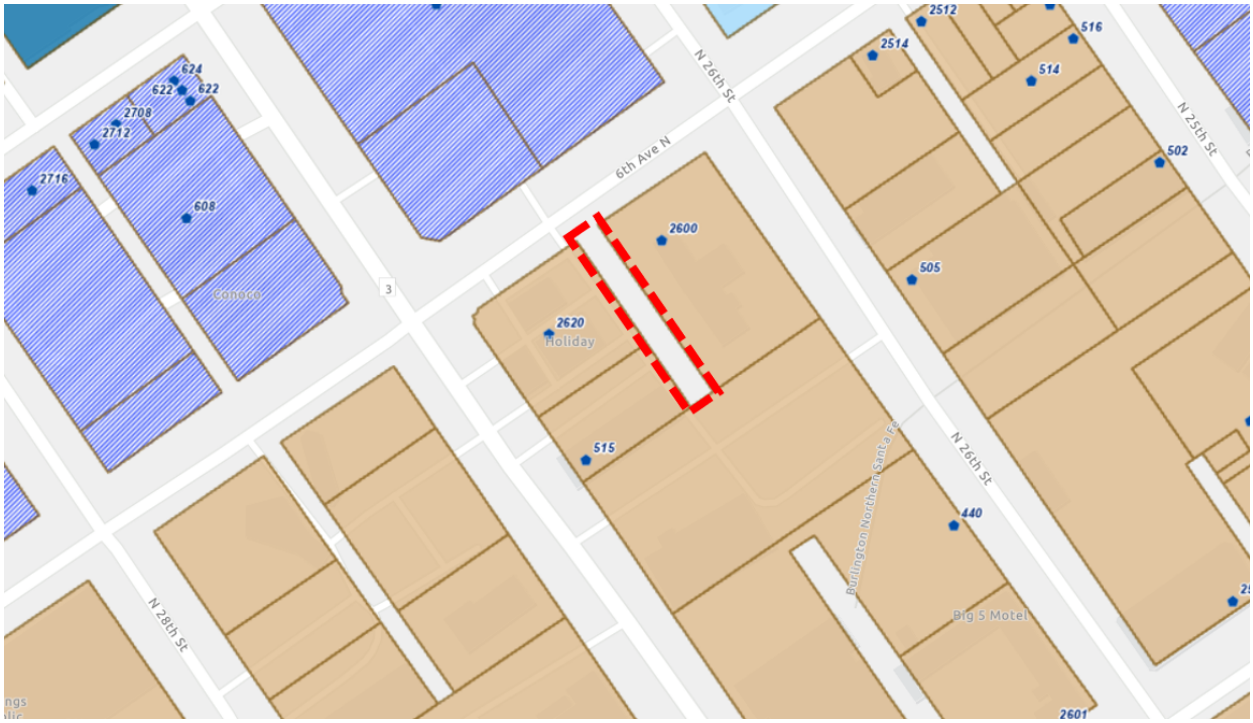
The subject property consists of a 4,000 sqft of land owned by the City of Billings. It has not utilities, poor paving, and no availability for building improvements. The alley was used to collect garbage and service adjacent properties. Currently as it sits, there is not use for it if adjoining properties are not using it.

ZONING

There is no zoning for this piece of land. Surrounding properties are zoned CBD.

David Mitchell, SIOR/CCIM
801 860 4299
d@cbcmontana.com

ZONING MAP



Zone Code	Zone Name	Zone Code	Zone Name
A	A - Agriculture 10+ Acres*	NO	NO - Neighborhood Office
A1	Agriculture Open	NX1	NX1 - Mixed Residential 1 (1-4 units)
C3	C3 - General Commercial*	NX2	NX2 - Mixed Residential 2 (2 to 8 units)
CBD	Central Business District	NX3	Mixed Residential 3 (=/>5 du/structure)
CC	Community Commercial	P	Public
CMU1	CMU1 - Corridor Mixed-Use	P1	P1 - Open Space, Parks, Recreation
CMU2	CMU2 - Corridor Mixed-Use - Commercial Centers	P2	P2 - Public - Civic & Institutional
CX	CX- Heavy Commercial	P3	P3 - Public - Campuses - Medical, Civic, Educational
DX	Downtown Support	PUD	PD - Planned Development
EBURD	EBURD	R200	Residential Tracts
HC	Higway Commercial	R60	Residential 6000
HI	Heavy Industrial	R75	Residential 7500
I1	I1 - Light Industrial	RLMF	Residential Limited Multi-Family
I2	I2 - Heavy Industrial	RMF	Residential Multi-Family
LI	Light Industrial	RMH	RMH - Residential Mobile Home
N1	First Neighborhood	RP	Residential Professional
N2	N2 - Mid-Century Neighborhood	RR1	RR1 - Rural Residential 1 acre to 2.99 acres*
N3	N3 - Surburban Neighborhood	RR3	RR3 - Rural Residential 3 acres to 9.99 acres*
N4	N4 - Large Lot Suburban Neighborhood*	R-RMH	R-RHM - Rural - Residential Mobile Home*
NMU	NMU - Neighborhood Mixed-Use	RS	Residential Suburban

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COLDWELL BANKER COMMERCIAL CBS

DEFINITIONS OF VALUE

As Commercial Agents at Coldwell Banker Commercial CBS, we assist Landlords and Sellers in an Agency Relationship, i.e. the Listing of Property. To establish a lease rate or value, we use the three common methods of appraisal listed below. However, one should be aware that there exists an ebb and flow to Real Estate Transactions in which at any given time, depending on need, properties can and do fluctuate in value. The "Gold Standard" which exists is the consummation of a transaction resulting in an executed lease or sale establishing the actual "Market Rate".(see below) Additionally, one must realize that all methodology is based on the principal of substitution in which like properties are evaluated and graded with respect to the subject property.

MARKET VALUE

The most probable sale price which a property should bring in a competitive and open market under all conditions requisite to a fair market value. Both Buyer and Seller are to act prudently, knowledgeably and assuming the value is not affected by undue stimulus.

SALES COMPARISON APPROACH

By analyzing the valuation factors for similar property that is offered for sale or lease in an open market, one can produce a duplicate of the subject property and thus estimate the subject property value. It must be realized, no two properties are ever exactly alike and adjustments must be made for the items of dissimilarity.

INCOME CAPITALIZATION APPROACH

Analysis of a property in terms of its ability to provide sufficient net annual return on investment capital is an important means of validating the market value indicated by the Lease Comparison Approach. The estimate is developed in the Income Capitalization Approach by capitalizing the projected net income at a rate commensurate with the investment risks inherent to the ownership of the property.

COST APPROACH

The author makes no representations to the accuracy of the information provided below as said estimate only represents the author's opinion related to prior construction projects. For specific estimated/actual construction costs, reviewer should consult a licensed contractor, architect and/or engineer.

EXCLUSIONS

Furnishings, equipment, personal property or business operations have been disregarded with only the improved real estate being considered in the value estimate, unless otherwise stated.

David Mitchell, SIOR/CCIM
801 860 4299
d@cbcmontana.com

SALE

SALES COMPARISON APPROACH



COLDWELL BANKER COMMERCIAL CBS

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SALE

SALES COMPS - LAND

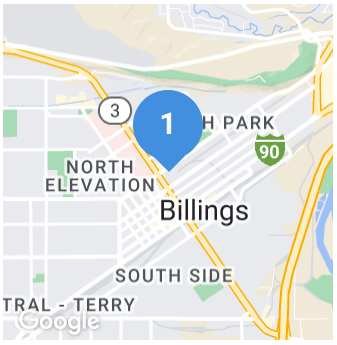
1



511 & 512 N 26TH ST & 514 N 25TH ST

511 & 512 N 26th St & 514 N 25th St, Billings, MT 59101

Price:	$526,000	Lot Size:	24,500 SF

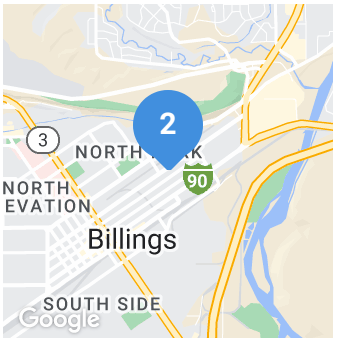


2

320 N 17TH ST

Billings, MT 59101

Price:	$315,000	Lot Size:	24,500 SF



3

304 N 19TH ST

Billings, MT 59101

Price:	$250,000	Lot Size:	10,500 SF



4

121-129 N 19TH ST

Billings, MT 59101

Price:	$110,000	Lot Size:	10,500 SF



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COLDWELL BANKER COMMERCIAL CBS

SALE

SALES COMPS MAP - LAND



	NAME/ADDRESS	PRICE	LOT SIZE	PRICE/SF
1	**511 & 512 N 26th St & 514 N 25th St** 511 & 512 N 26th St & 514 N 25th St Billings, MT	$526,000	24,500 SF	$21.47
2	**320 N 17th St** Billings, MT	$315,000	24,500 SF	$12.86
3	**304 N 19th St** Billings, MT	$250,000	10,500 SF	$23.81
4	**121-129 N 19th St** Billings, MT	$110,000	10,500 SF	$10.48
	AVERAGES	**$300,250**	**17,500 SF**	**$17.16**

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COLDWELL BANKER COMMERCIAL CBS

SALES COMPS - LAND EVALUATION

ADDRESS	SUBJECT PROPERTY	304 N 19th	121-129 N 19th	320 N 17th	511/512 N 26th St
SALES PRICE		$250,000.00	$110,000.00	$315,000.00	$526,000.00
SALE DATE		Jul-22	Dec-23	May-23	Nov-22
Sqft	4,000	10,500	10,500	24,500	24,500
ZONING	NA	CBD	CBD	CBD	CBD
PROPERTY TYPE	LAND	LAND	LAND	LAND	LAND
SERVICES	None	City	City	City	City
$/acre		$23.81	$10.48	$12.86	$21.47

COMPARISON CRITERIA:

MINUS - Downward adjustment, better than/superior to subject property

EVEN - no adjustment, similar to subject property

PLUS - upward adjustment, poorer than/inferior to subject property

ADDRESS	SUBJECT PROPERTY	304 N 19th	121-129 N 19th	320 N 17th	511/512 N 26th St
$/acre		$23.81	$10.48	$12.86	$21.47
COMPARISON CRITERIA:					
TIME		EVEN	EVEN	EVEN	EVEN
MOTIVATION		EVEN	EVEN	EVEN	EVEN
LOCATION		EVEN	EVEN	MINUS	MINUS
INFRASTRUCTURE		EVEN	EVEN	EVEN	EVEN
SERVICES		EVEN	EVEN	EVEN	EVEN
OVERALL ADJUSTMENT		$0.00	$0.00	$0.00	$0.00
ADJUSTED $/ACRE		$23.81	$10.48	$12.86	$21.47
AVG ADJUSTED $/ACRE	$17.15				
INDICATED $/ACRE	$17.15				
ESTIMATED VALUE	**$68,612.24**				

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COLDWELL BANKER COMMERCIAL CBS

NONDISCLOSURE STATE

The client should understand that the state of Montana is a nondisclosure jurisdiction. Consequently, lease rates and sales data for real estate transactions are not publicly recorded and no centralized database of comparable lease rates or sales exists. Additionally, no one associated with a particular transaction is obligated to release or verify the terms of the real estate transaction. Therefore, it is possible that there are leases or sales for comparable properties of which we have no knowledge or in-complete knowledge.

MODIFICATIONS

The author reserves the right to alter statements, analysis, conclusion or any value estimate in the opinion if there becomes known to the author facts pertinent to the process which were unknown to the author at the time of the report.

COPIES, PUBLICATION, DISTRIBUTION OR OTHER USE OF THE EVALUATION

Possession of this report or any copy thereof does not carry with it the right of publication; the physical report.

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WHY COLDWELL BANKER COMMERCIAL

Owner. Occupier. Investor. Local business or global corporation. No matter who you are, the challenges remain the same.

The success of the CBC organization lies in its striking versatility. The organization deftly combines a powerful national presence with the agility of a regional market innovator. Each CBC affiliate office has the resources and insight to understand its local market and the expertise to convert this knowledge into tangible value for each client. The CBC organization's skillful professionals and nimble affiliate offices service a wealth of business categories in markets of any size, with clients ranging from established corporations to small businesses to individual investors.

- Acquisition and Disposition
- Capital Services & Investment Analysis
- Construction Management
- Corporate Services
- Distressed Assets
- Relocation Services
- Market Research & Analysis
- Property & Facilities Management
- Startups & Small Business
- Tenant Representation
- Landlord Representation

3,300+
Professionals

Presence in
40 COUNTRIES

11,989
YE Sales Transactions

4,970
YE Lease Transactions

$9.2 BILLION
Sales Volume

$1.63 BILLION
Lease Volume

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COLDWELL BANKER COMMERCIAL CBS

SALE



DAVID MITCHELL, SIOR/CCIM

Principal | Broker

d@cbcmontana.com
Direct: *801.860.4299* | **Cell:** *406.794.3404*

MT #RRE-RBS-LIC-24708

PROFESSIONAL BACKGROUND

Expert in site selection for Fortune 500 Companies. Clients include Wells Fargo, Edward Jones, Govt Departments, Starbucks, McDonald's, AT&T, AutoZone, Planet Fitness, Opportunity Bank of Montana, Subway, and REITs. David's client research contain Montana tours, detailed traffic studies, onsite drone footage, gap analysis, retail absence, and psychographics coupled with trending demographics.

Beyond an MBA and B.S. in Psychology, he holds designations of SIOR and CCIM, and member of ICSC. He speaks Spanish fluently, and an Eagle Scout.

Serves on the Board of Directors (Billings Chamber of Commerce), Board of Adjustments (City of Billings, MT), Board of Directors (Riverstone Health Foundation), Co-Chair for Billings NextGEN from 2018-2020. Member of the 40 under 40 in Billings in 2018, recipient of "Big of the Year" in 2019 from Big Brothers Big Sisters of Yellowstone County, and 2020 Emerging NextGEN Leader Award from the Billings Chamber of Commerce. Top producer for Coldwell Banker Commercial in MT for 2018, 2019, and 2020.

EDUCATION

MBA, Emporia State University
B.S., University of Utah

MEMBERSHIPS

SIOR, CCIM, ICSC, EBT Graduate
Top Coldwell Banker Commercial Broker for MT (2018, 2019, 2020, 2022)
Emerging NextGEN Leader Recipient 2020, Billings Chamber of Commerce
40 under 40, Billings Gazette 2018
Board of Directors, Billings Chamber of Commerce
Board of Directors, Riverstone Health Foundation

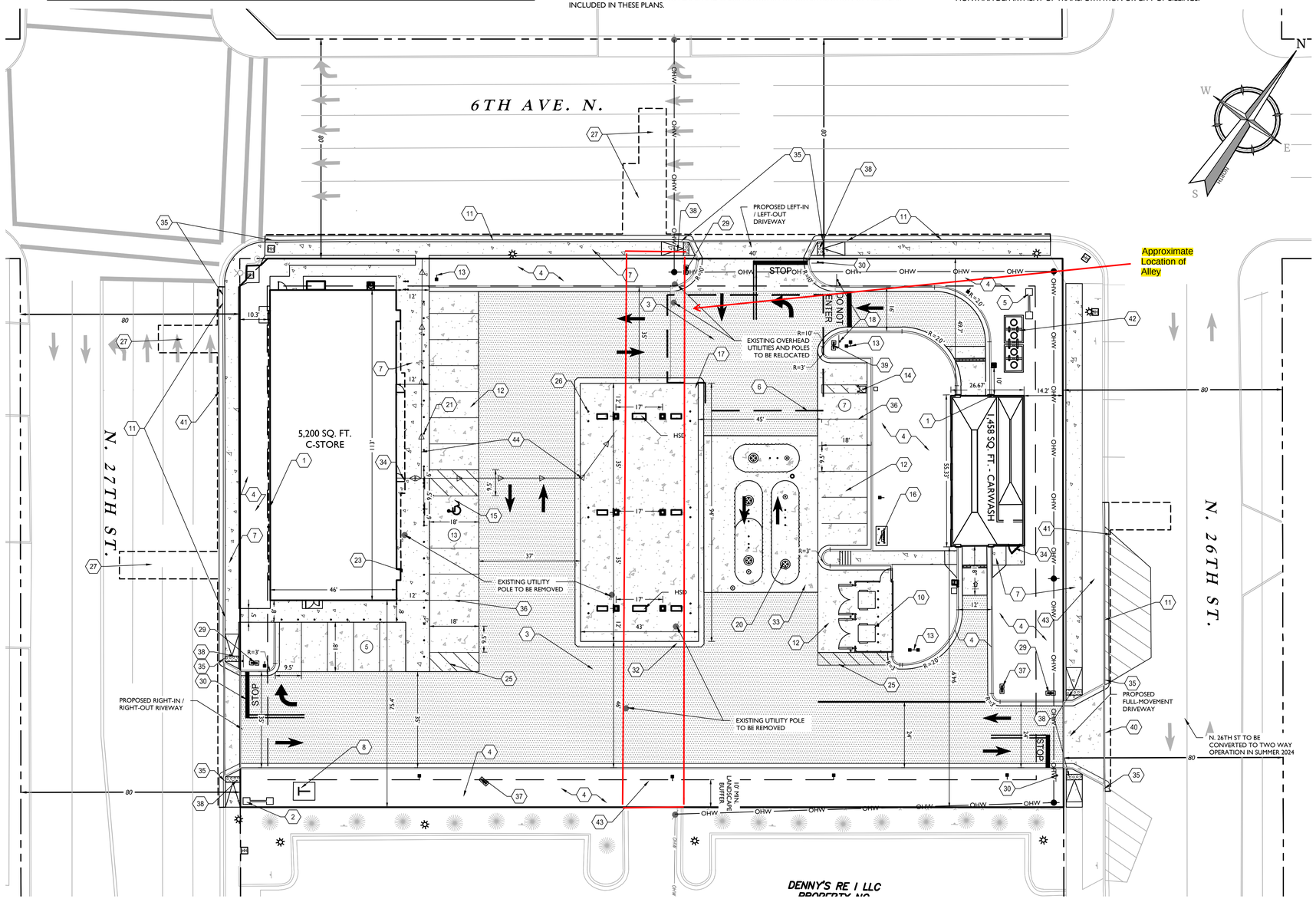
CBS
3135 Meadow View Dr.
Billings, MT 59102
406.656.2001

PROJECT DATA

PROJECT NAME:	HOLIDAY STATIONSTORES LLC NTI - SWC OF 26TH ST. & 6TH AVE.			
APPLICANT:	HOLIDAY STATIONSTORES LLC JIM GOEPPNER 4567 AMERICAN BOULEVARD W, BLOOMINGTON, MN 55437			
PROJECT ADDRESS:	2620 6TH AVENUE NORTH, BILLINGS, MT, 59101			
PROJECT DESCRIPTION:	PROPOSAL FOR A NEW CONVENIENCE STORE WITH ASSOCIATED FUEL SALES CONSISTING OF A 5,200 S.F. CONVENIENCE STORE, AN DETACHED 1,458 S.F. CARWASH AND A 4,042 S.F. FUEL CANOPY WITH (8) FUEL PUMPS. THE CONVENIENCE STORE WILL SELL BEER AND WINE FOR OFFSITE CONSUMPTION. THE FACILITY WILL OPERATE 24 HOURS PER DAY, SEVEN DAYS PER WEEK.			
PARCEL/SITE AREA:	59,921 S.F. - ±1.38 ACRES	SETBACKS	REQUIRED	PROVIDED
EXISTING ZONING:	CBD - CENTRAL BUSINESS DISTRICT	FRONT:	0'	10.3'
PARCEL NUMBER:	03103332417060000 & 03103332417020000 & 03103332417080000	SIDE:	0'	N/A
MAX. BUILD. HEIGHT:	18'-0" ALLOWED (MATCH EXISTING) - 21.5'	REAR:	0'	75.4'
MAX. FUEL CANOPY HEIGHT:	PROPOSED CANOPY HEIGHT TO MATCH EXISTING - 18.5'			
PARKING:	REQUIRED: ONE (1) SPACE PER 200 SQUARE FEET OF GROSS AREA FOR FIRST 2,000 GFA, PLUS ONE (1) SPACE PER 300 SQUARE FEET OF GROSS AREA OVER 1,000 SF UP TO 100,000 GFA 2,000 GFA / 200 GFA = 10 SPACES 3,200 GFA / 300 GFA = 11 SPACES REQUIRED = 21 SPACES	PROVIDED: STANDARD PARKING : ACCESSIBLE PARKING : TOTAL PARKING PROVIDED:		24 SP 1 SP 25 SP

GENERAL NOTES:

1. THE UNDERGROUND STRUCTURES AND UTILITIES SHOWN ON THESE PLANS HAVE BEEN PLOTTED FROM AVAILABLE SURVEYS AND RECORD MAPS, THEY ARE NOT CERTIFIED TO THE ACCURACY OF THEIR LOCATION AND/OR COMPLETENESS. IT IS THE CONTRACTOR'S RESPONSIBILITY TO VERIFY THE LOCATION AND EXTENT OF ALL UNDERGROUND STRUCTURES AND UTILITIES PRIOR TO ANY DIGGING OR CONSTRUCTION ACTIVITIES IN THEIR VICINITY.
2. THE CONTRACTOR SHALL PERFORM ALL WORK IN COMPLIANCE WITH TITLE 29 OF FEDERAL REGULATIONS, PART 1926, SAFETY AND HEALTH REGULATIONS FOR CONSTRUCTION (OSHA).
3. ALL ROADS AND PRIVATE DRIVES SHALL BE KEPT CLEAN OF MUD, DEBRIS ETC. AT ALL TIMES.
4. REFER TO ARCHITECTURAL DRAWINGS FOR PRECISE BUILDING DIMENSIONS.
5. THE CONTRACTOR SHALL CONSULT THE CONSTRUCTION MANAGER BEFORE DEVIATING FROM THESE PLANS.
6. IN ALL TRENCH EXCAVATIONS, CONTRACTOR MUST LAY THE TRENCH SIDE SLOPES BACK TO A SAFE SLOPE, USE A TRENCH SHIELD OR PROVIDE SHEETING AND BRACING.
7. ALL EXISTING SURFACE APPURTENANCES (I.E. WATER VALVES, CATCH BASIN FRAMES AND GRATES, MANHOLE COVERS) WITHIN THE PROJECT LIMITS SHALL BE ADJUSTED TO FINISHED GRADE.
8. AREAS DISTURBED OR DAMAGED AS PART OF THIS PROJECT'S CONSTRUCTION THAT ARE OUTSIDE OF THE PRIMARY WORK AREA SHALL BE RESTORED, AT THE CONTRACTOR'S EXPENSE, TO THE SATISFACTION OF THE OWNER'S REPRESENTATIVE.
9. THE CONTRACTOR SHALL CALL "811 OR 800-252-1166" AT LEAST 3 WORKING DAYS (EXCLUDING WEEKENDS AND HOLIDAYS) PRIOR TO CONSTRUCTION.
10. ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE APPLICABLE CODES, ORDINANCES, DESIGN STANDARDS AND STANDARD SPECIFICATIONS OF THE AGENCIES WHICH HAVE THE RESPONSIBILITY OF REVIEWING PLANS AND SPECIFICATIONS FOR CONSTRUCTION OF ALL ITEMS INCLUDED IN THESE PLANS.
11. UNLESS SPECIFICALLY STATED, THE CONTRACTOR SHALL APPLY FOR AND OBTAIN ALL NECESSARY PERMITS AS REQUIRED FOR CONSTRUCTION OF THIS PROJECT PRIOR TO THE BEGINNING OF WORK FROM THE PREVIOUSLY MENTIONED AGENCIES.
12. THE CONTRACTOR WILL BE REQUIRED TO ASSUME SOLE RESPONSIBILITY FOR JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THE PROJECT, INCLUDING THE SAFETY OF ALL PERSONS AND PROPERTY. THIS REQUIREMENT SHALL BE MADE TO APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS.
13. WHEN ANY EXISTING UTILITY REQUIRES ADJUSTMENT OR RELOCATION, THE CONTRACTOR SHALL NOTIFY THE PROPER UTILITY COMPANY AND COORDINATE THE WORK ACCORDINGLY. THERE SHALL BE NO CLAIM MADE BY THE CONTRACTOR FOR ANY COSTS CAUSED BY DELAYS IN CONSTRUCTION DUE TO THE ADJUSTMENT OR RELOCATION OF UTILITIES.
14. THE CONTRACTOR IS TO VERIFY THAT THE PLANS AND SPECIFICATIONS THAT HE/SHE IS BUILDING FROM ARE THE VERY LATEST PLANS AND SPECIFICATIONS THAT HAVE BEEN APPROVED BY ALL APPLICABLE PERMIT-ISSUING AGENCIES AND THE OWNER. ALL ITEMS CONSTRUCTED BY THE CONTRACTOR PRIOR TO RECEIVING THE FINAL APPROVAL AND PERMITS HAVING TO BE ADJUSTED OR RE-DONE, SHALL BE DONE AT THE CONTRACTOR'S EXPENSE.
15. SHOULD THE CONTRACTOR ENCOUNTER CONFLICT BETWEEN THESE PLANS AND SPECIFICATIONS, EITHER AMONG THEMSELVES OR WITH THE REQUIREMENTS OF ANY AND ALL REVIEWING AND PERMIT-ISSUING AGENCIES, HE/SHE SHALL SEEK CLARIFICATION IN WRITING FROM THE CONSTRUCTION MANAGER BEFORE COMMENCEMENT OF CONSTRUCTION. FAILURE TO DO SO SHALL BE AT THE SOLE EXPENSE TO THE CONTRACTOR.
16. THE CONTRACTOR SHALL FURNISH AS-BUILT DRAWINGS INDICATING ALL CHANGES AND DEVIATIONS FROM APPROVED DRAWINGS.
17. ALL SIGNS AND TRAFFIC CONTROL MEASURES DURING CONSTRUCTION AND MAINTENANCE ACTIVITIES SHALL BE CONSTRUCTED AND INSTALLED PER THE LATEST EDITION OF THE MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (M.U.T.C.D.) WITH STATE SUPPLEMENT.
18. ALL WORK WITHIN THE PUBLIC RIGHT OF WAY SHALL CONFORM TO THE STANDARDS OF THE MONTANA DEPARTMENT OF TRANSPORTATION OR CITY OF BILLINGS.



KEY NOTES:

1. BUILDING AREA
2. MID SIGN A, SEE SIGN PLAN
3. HEAVY DUTY ASPHALT PAVEMENT, SEE DETAIL SHEET C500
4. LANDSCAPE AREA, SEE LANDSCAPE PLANS
5. MID SIGN B, SEE SIGN PLAN
6. UNDERGROUND DETENTION SYSTEM FOOTPRINT, SEE SHEET C508
7. CONCRETE SIDEWALK, SEE DETAIL SHEET C500
8. ELECTRICAL TRANSFORMER PROPOSED LOCATION. CONTRACTOR TO COORDINATE WITH POWER COMPANY TO DETERMINE FINAL LOCATION
9. NOT USED.
10. TRASH ENCLOSURE PER HOLIDAY STATIONSTORES, SEE ARCHITECTURAL PLANS
11. CONCRETE CURB AND GUTTER, SEE DETAIL SHEET C505
12. CONCRETE PAVEMENT, SEE DETAIL SHEET C500
13. PARKING LIGHT POLE FIXTURE, SEE LIGHTING PLAN C140
14. VACUUM MACHINE, PROVIDED BY HOLIDAY STATIONSTORES VENDOR
15. ACCESSIBLE PARKING SPACE AND SIGNAGE, SEE DETAIL SHEET C506
16. VENT PIPES LOCATION, SEE FUEL SHEETS FOR MORE INFORMATION
17. FUEL CANOPY AREA, SEE FUEL SHEETS FOR MORE INFORMATION
18. "DO NOT ENTER" SIGN
19. NOT USED
20. FUEL STORAGE TANKS PER FUEL/GAS PLANS
21. 4" GUARD POST, SPACED EVERY 6' (SEE PLAN FOR SPACING AT ADA SPACES), SEE DETAIL SHEET C506
22. NOT USED
23. EMERGENCY SHUT-OFF SWITCH, SEE FUEL PLAN
24. NOT USED
25. OUTDOOR WHITE PAINTED STRIPES FOR NO-PARKING AREA
26. FUEL ISLAND BOLLARD, SEE FUEL CANOPY PLANS
27. APPROXIMATE LIMITS OF UTILITY PIPE TRENCH. REPLACE PAVEMENT FULL SECTION OF EXISTING PLUS ONE INCH. 1" SMOOTH EPOXY COATED BARS ON THE TRANSVERSE JOINTS AND 1/2" EPOXY COATED BARS ON THE LONGITUDINAL JOINTS SPACED EVERY 2 FEET. FULL PANEL CURB SECTION REMOVAL AND REPLACEMENT IS REQUIRED. CONTRACTOR TO CONFIRM AHJ STREET OPENING PERMIT IS SECURED PRIOR TO STREET WORK. NO STREET OPENING PERMIT SHALL BE ISSUED BETWEEN NOVEMBER 15TH AND MARCH 15TH
28. NOT USED
29. DIRECTIONAL SIGN A, SEE SIGN PACKAGE
30. STOP SIGN AND STOP BAR, SEE DETAIL SHEET C500
31. PAVEMENT DIRECTIONAL MARKING, SEE DETAIL SHEET C500
32. CONCRETE PAVEMENT, REFER TO FUEL CANOPY PLANS
33. CONCRETE PAVEMENT, REFER TO FUEL/GAS PLANS
34. BUILDING ENTRANCE SECTION
35. TAPER CURB FROM 6" TO 0" REVEAL IN 5 FEET
36. 4" WHITE STRIPE
37. DIRECTIONAL SIGN B, SEE SIGN PACKAGE
38. ACCESSIBLE RAMP, SEE DETAIL SHEET C505
39. DIRECTIONAL SIGN C, SEE SIGN PACKAGE
40. CURB CUT WITH FLUSH CURB AT DRIVEWAY APRONS, SEE DETAIL SHEET C505
41. RE-STRIPE EXISTING STRIPING
42. RECLAIM TANKS
43. PROPOSED ADA PATH

LEGEND

EXISTING		PROPOSED
12+00 TRAV PI 13+00	TRAVERSE LINE, CENTER LINE OR BASELINE (LABEL AS SUCH)	12+00 13+00
	RIGHT OF WAY LINE	
	PROPERTY LINE	
	EDGE OF PAVEMENT	
FACE BACK	CURB	FACE BACK
	DEPRESSED CURB	
	CONCRETE	
X X	FENCES	X X
	TREELINE	
	ROADWAY SIGNS	
	WETLAND LINE	
	MUNICIPAL BOUNDARY LINE	
	STALL COUNT	10
	ADA ACCESSIBLE STALL	
	DEPRESSED CURB AND ADA RAMP	HC V
	DIRECTION OF TRAFFIC FLOW	
	KEY NOTE	
	PAVEMENT SECTION HEAVY-DUTY	
	PROPERTY SETBACK LINE	

20 0 20 40

SCALE : 1" = 20'

Linear unit of measure: US Survey Foot (1 ft = 1200/3937 m)

Colliers Engineering & Design

www.colliersengineering.com

Doing Business as MASER CONSULTING

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Holmdel, NJ 07733
Phone: 732.383.1950
COLLIERS ENGINEERING & DESIGN, INC. DOING BUSINESS AS MASER CONSULTING

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Date Revised	Description

Richard Frederick Blasey
MONTANA LICENSED PROFESSIONAL ENGINEER
LICENSE NUMBER: PEL-PE-LIC-90517
COLLIERS ENGINEERING & DESIGN, INC.
M.T. PEL-EF-LIC-58138

PROFESSIONAL SEAL

MONTANA
RICHARD FREDERICK BLASEY
No. 90517 PE
PROFESSIONAL ENGINEER
01/25/24

PROFESSIONAL IN CHARGE
R. BLASEY, PE

PROJECT MANAGER
A. URBANO, PE

QUALITY CONTROL
P. FURTAW, PE

DRAWN BY
T. RUGGIERO

DATE
01/22/24

PROJECT NAME

HOLIDAY STATIONSTORES LLC
NTI
SWC OF 26TH ST. & 6TH AVE.

NORTHERN TIER BU

R&R - BILLINGS
2620 6TH AVENUE NORTH
BILLINGS, MT 59101
NORTHERN TIER BU

HOLIDAY STATIONSTORES, LLC

PROJECT NUMBER
23003403A

SHEET TITLE

SITE PLAN

SHEET NUMBER

C100 5 OF 22

5200 NATIONAL PROTOTYPE

Drawing Name: Q:\Civil 3D Projects\2023\23003403A\Engineering\Site Plans\C-ARTdwg Last Modified: Jan 24, 2024 - 1:57pm Plotted on: Jan 24, 2024 - 1:57pm by arubano

From: Valdez, Pepper
Sent: Thursday, July 18, 2024 7:50 AM
To: Hertz, Chris; Logan, Rusty; Lawrence, Neil
Subject: RE: Circle K at 6th Avenue North and North 27th Street

---

Sorry for the delayed response, Chris. All good here. Thank you

Billings FIRE DEPARTMENT

Pepper Valdez
CFO, MA, NRP
Fire Chief
valdezp@billingsmt.gov

billingsmt.gov/110/Fire

2305 8th Avenue N
P 406.657.8420
F 406.657.8456

From: Hertz, Chris <HertzC@billingsmt.gov>
Sent: Tuesday, July 16, 2024 10:43 AM
To: Valdez, Pepper <ValdezP@billingsmt.gov>; Logan, Rusty <loganr@billingsmt.gov>; Lawrence, Neil <lawrencen@billingsmt.gov>
Subject: Circle K at 6th Avenue North and North 27th Street

Circle K is proposing to tear down the existing store, along with the old HUB building, and the adjacent car lot, and then constructing a new store along with a car wash. To do this, it becomes necessary to vacate the existing alley off of 6th Avenue North running north/south. Attached is an exhibit showing the alley to be vacated and the proposed site plan. The Alley dead ends north of the old Denny's site. Does your department have any issues with this vacation?

***Chris Hertz*, PE**
STAFF ENGINEER III

CITY OF BILLINGS PUBLIC WORKS DEPARTMENT
Office 406.657.3095
Email hertzc@billingsmt.gov
City of Billings Public Works

2224 Montana Avenue • Billings, Montana 59101

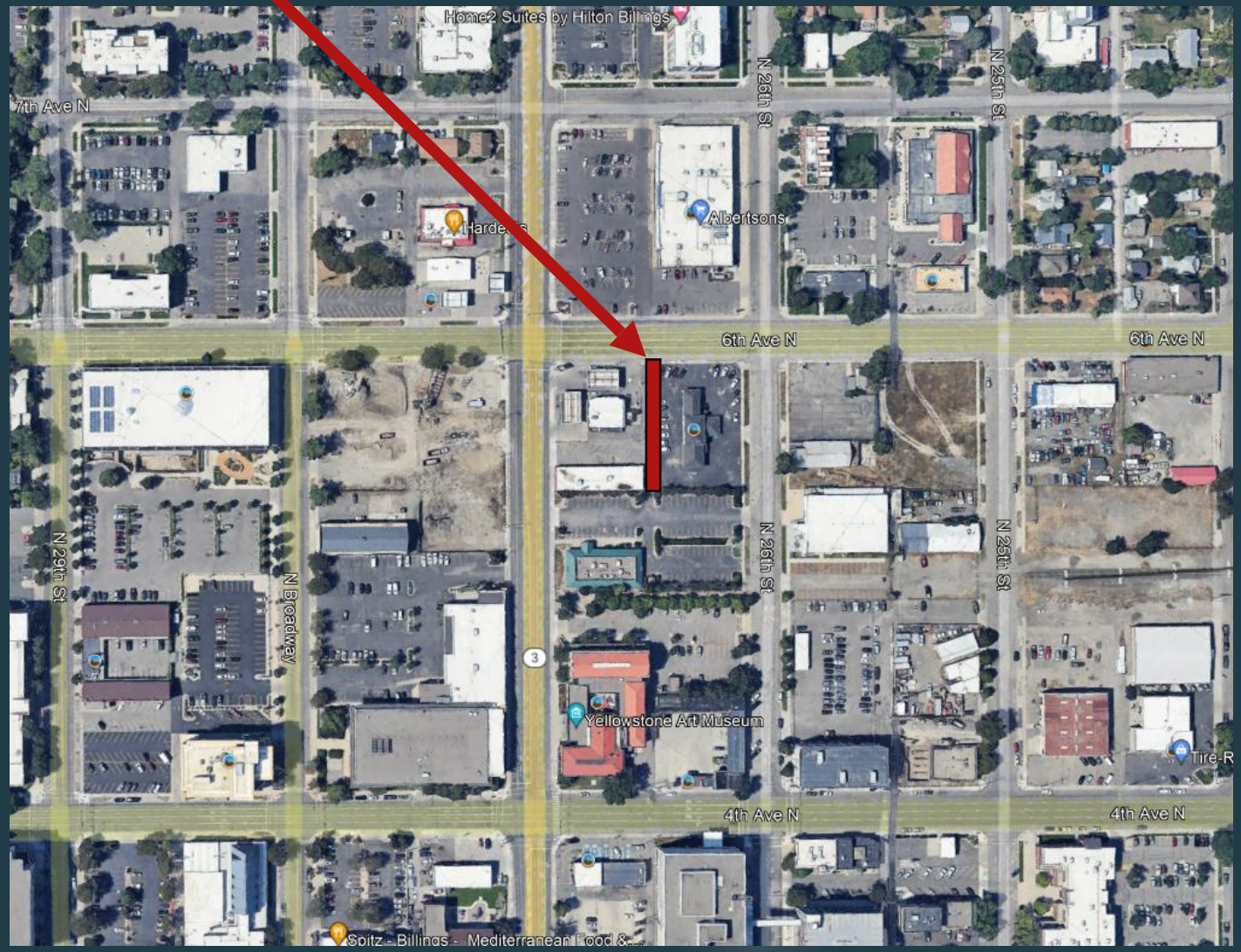
CITY OF BILLINGS PUBLIC WORKS ENGINEERING

Proposed Right-of-Way Vacation

Alley to be vacated

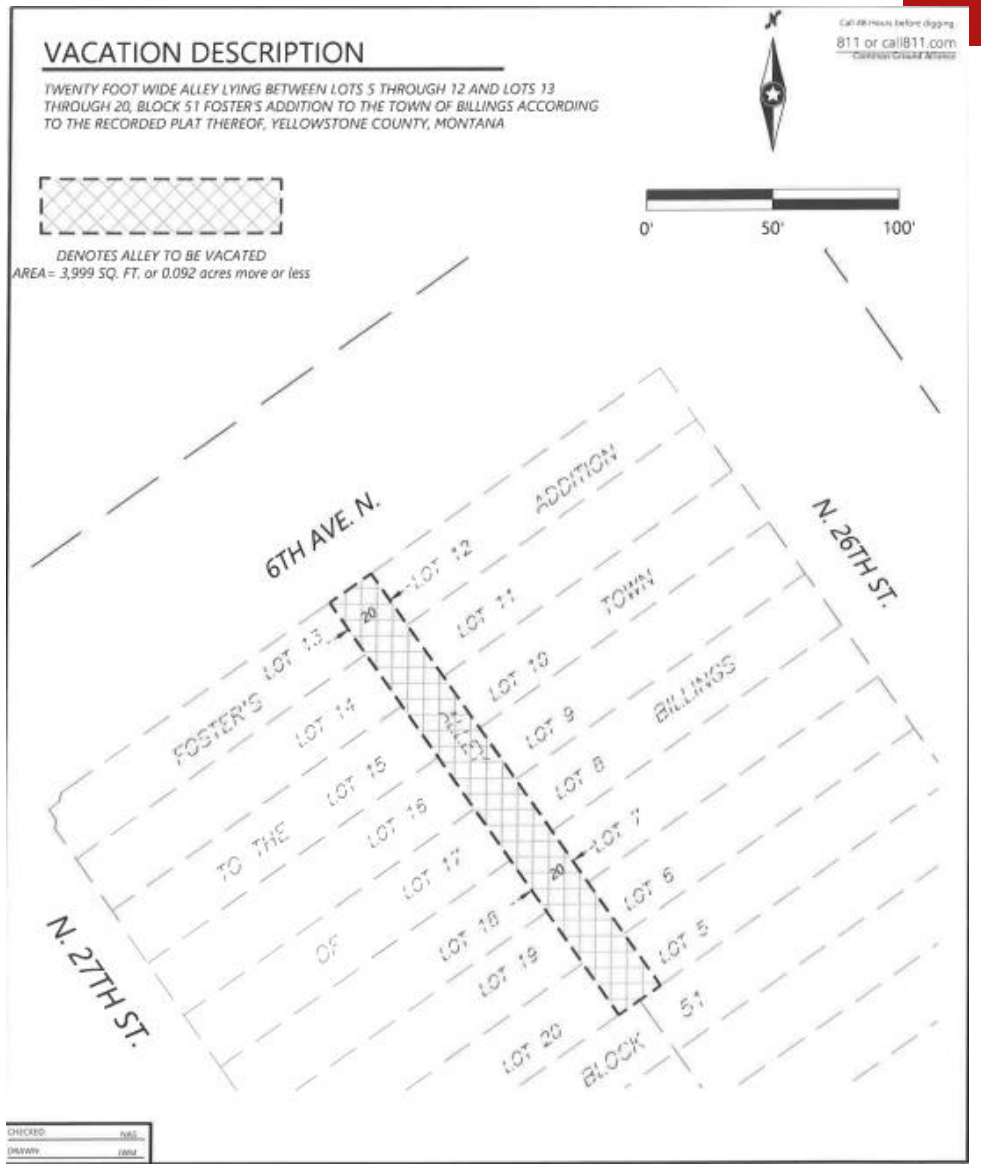
N 27th St

6th Avenue North

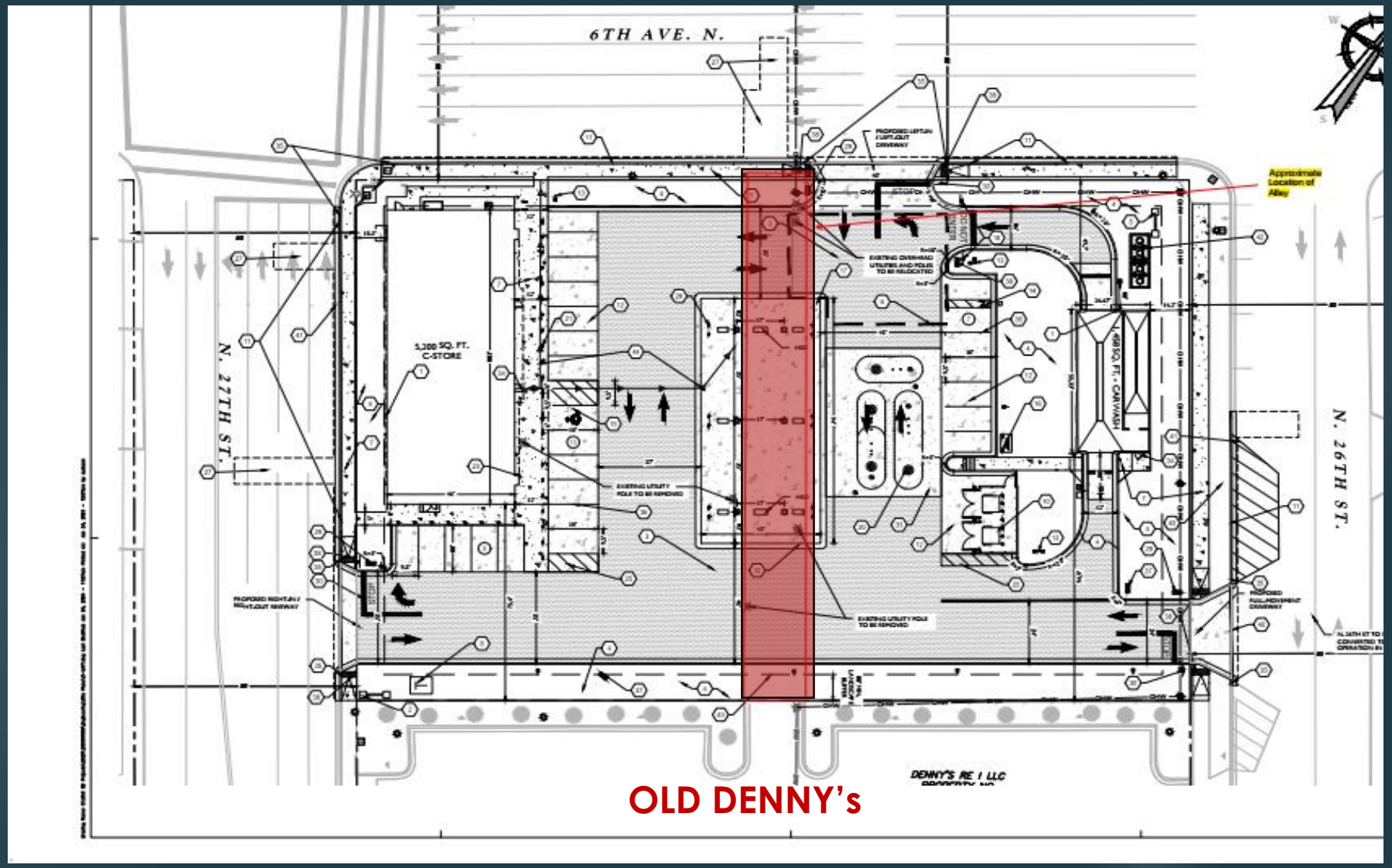


The Details……

- Administrative Order 56
  - Opinion of cost completed by Coldwell Banker
  - Valued at $68,612.24
- Public sanitary sewer main, and storm drain to be relocated out of dead-end alley into private easement
  - Only serves old Denny's
- Reduces maintenance of public mains and alley



Proposed Site Plan



City Council Regular

Date:	08/12/2024
Title:	Public Hearing and Amendment to Ordinance 24-457, 24-467, 24-473, 24-1004 through 24-1006, and 24-1011
Presented by:	Tracy Scott, Parking Manager
Department:	Parking
Presentation:	Yes
Legal Review:	Yes
Project Number:	N/A

RECOMMENDATION

Recommendation to amend BMCC Sections 24-457 Violation, 24-467 Failure to pay parking fees, 24-473, Penalties, 24-1004 Parking violation - Procedure generally, 24-1005 Same - Response failure action, 24-1006 Violation citation compliance failure; warrant for arrest, and 24-1011 Penalty for violations.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

Article 24-1000 of the Billings, Montana City Code (BMCC) has not been reviewed or amended since approximately 1993. In the case of certain sections, it has been longer since there has been a review. Amendments are necessary to update the BMCC, to ensure proper alignment with Parking Division enforcement practices regarding violations, and to clarify procedures for those who wish to contest parking citations. Additionally, amendments are proposed that will consolidate the procedures for both issuance of citations and contesting citations in order to ensure uniformity among the various types of parking violations.

STAKEHOLDERS

City of Billings
Downtown Visitors

ALTERNATIVES

City Council may:

- Approve; or,
- Not Approve; or
- Make recommendation from Council

FISCAL EFFECTS

The city will be monitoring potential changes in the fiscal effects.

Attachments

Parking Enforcement/Collections Ordinance - Redlined
Parking Enforcement/Collections Ordinance

ORDINANCE 24-_____

AN ORDINANCE OF THE CITY OF BILLINGS, PROVIDING THAT THE BILLINGS, MONTANA CITY CODE (BMCC) BE AMENDED BY REVISING SECTIONS 24-457, 24-467, 24-473, 24-1004 AND REPEALING 24-1005, 24-1006, 24-1011

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS THAT:

Section 1. That Section 24-457 of the Billings Montana City Code (BMCC) is amended so that such section shall read as follows:

SECTION 24-457. Violations ~~- **Records**It shall be the duty of the city administrator to keep account of all violations of this division and to:~~

~~(1) Record the number of the parking meter adjacent to the vehicle which is or has been parked in violation of any of the provisions of this division;~~

~~(2) Record the state license number of the vehicle;~~

~~(3) Record any other facts, a knowledge of which is necessary to a thorough understanding of the circumstances attending the violation;~~

~~(4) Conspicuously affix to the vehicle a notice in writing that it has been parking in violation of this division and instruct the owner or operator to answer in regard to the violation within five (5) days during the hours and at the place specified in the notice.~~

A v~~V~~iolation of the provisions in Division 4 – Parking Meters and Zones is designated as a municipal infraction. Alleged violations shall be enforced under and subject to the penalties and procedures as provided in Sec. 24-1004.

Section 2. That Section 24-467 of the BMCC is amended so that such section shall read as follows:

SECTION 24-467. Failure to pay parking fees

~~. Failure to pay parking fees of the Billings, Montana City Code (BMCC) is amended and renumbered so that such section shall read as follows:~~

A person who parks in a non-metered city parking space controlled by limited time parking signs is required to pay an hourly or monthly parking fee in the manner and at the time set by the ~~city~~ City. ~~A person who fails to pay the required parking fee when due shall be subject to civil penalties as specified in section 18-1304.~~ Failure to pay the fee when due is designated as a municipal infraction and an alleged violation shall be

enforced under and subject to the penalties and procedures as provided in Sec. 24-1004. Each ~~day that a~~ violation that occurs is a separate offense.

Section 3. That Section 24-473 of the BMCC is amended so that such section shall read as follows:

SECTION 24-473. Penalties

Violations of ~~this article~~ the provisions in Division 5 – Fire Lanes are designated as municipal infractions. ~~and punishable by civil penalties as specified in section 18-1304.~~ An alleged violation of the provisions in Division 5 – Fire Lanes shall be enforced under and subject to the penalties and procedures as provided in Sec. 24-1004.

Section 4. That Section 24-1004~~.~~ of the BMCC is amended so that such section shall read as follows:

SECTION 24-1004. Parking violation – Procedure generally

(A) Violation for improperly parked vehicle.

1. Whenever any motor vehicle, unattached trailer, or unattached camper, ~~–~~with or without a driver, is found parked or stopped in violation of any of the restrictions imposed by ordinance of this ~~city~~ City or by state law, ~~the police officer, airport police officer, firefighter, person granted authority by the city administrator to issue notices or citations for violations of parking law, or parking meter attendant observing such vehicle shall take its registration number and may take any other information displayed on the vehicle which may identify its user, and shall conspicuously affix to such vehicle a notice in writing, on a form provided by the city administrator, for the driver to answer to the charge against him or her within five (5) days, during the hours and at a place specified in the notice. The officer, firefighter or parking meter attendant shall send a copy to the city administrator.~~

~~(b) Any person wishing to obtain authority from the city administrator to issue notices or citations for violations of parking laws shall first complete a course of instruction as prescribed and presented by the city administrator or his/her designee.~~

~~(c) A parking meter attendant is defined to be any person employed by the city with the authority given to such person to issue notices or citations for violation of traffic laws.~~ the vehicle may be cited for the appropriate parking violation. The ~~notice of violation~~ citation shall be in a ~~the~~ form ~~of a citation~~ authorized by the city. The city employee issuing the ~~notice of violation~~ citation shall note the vehicle's license plate or vehicle identification number and any

other information concerning the vehicle that will identify it and, if the driver is not present, shall serve the citation by placing same on the vehicle, ~~a notice of the parking violation, or alternatively~~ by serveing the citation ~~directly~~ on the owner/operator of the vehicle in person, ~~-~~or by serveing the citation by regular mail on the registered owner at the registered owner's address as shown on the records of the ~~Montana~~ mMotor vVehicle d~~D~~ivision of the owner's state of residence.~~.~~

2. The registered owner of a vehicle at the time the violation occurred shall be liable for all fines, fees and penalties related to the specific violation.

3. The registered owner at the time a vehicle is found to be in violation of any provisions of this article shall remain liable for all violations despite having subsequently sold, transferred, or otherwise conveyed the vehicle.

(B) ~~Notice of Violation~~ Citations.

Employees under the supervision of the ~~parking manager~~ Parking Manager, as well as code enforcement personnel, college campus police, airport police and those under the supervision of the ~~chief of police~~ Chief of Police are authorized to provide enforcement of parking regulations and issue related ~~notices of violation~~ citations for parking violations as set forth in the BMCC or violations of MCA Title 61 (Motor Vehicles) and MCA 49-4-302 (Disability Parking Permits). Employees under the supervision of the ~~parking manager~~ Parking Manager and under the supervision of the ~~chief of police~~ Chief of Police are authorized to immobilize and/or impound a vehicle in accordance with this section.

1. The form of the citation ~~notice of the violation~~ shall be designated by the ~~city~~ City, but shall contain in substance the following information:

a. A statement that the ~~notice of the violation~~ citation represents a determination that a violation of this article or other parking prohibition has been committed by the owner or user of the vehicle and that the determination shall be final unless contested as provided by this article;
b. A statement that failure to pay a violation may result in immobilization and/or impoundment of the vehicle for which the owner may be liable for ~~a penalty,~~ penalties and ~~administrative~~ fees, including towing, handling and storage costs;
c. A statement of the specific provision of this article violated and for which the citation was issued;
d. A statement of the monetary penalty established for the parking violation, including that the violation may subject the owner to additional administrative fees if not paid within twelve (12) calendar~~en working~~ days of the date of issuance of the citation; and
e. Information advising the owner of the vehicle that they must admit the violation and pay the associated penalty, or deny the violation and request an appeal pursuant to BMCC 24-1004(D).

2. The ~~notice of violation~~ citation represents a determination that a violation has been committed, and such determination shall be final unless contested as provided herein.

3. Nothing herein shall be deemed to invalidate any previous notice or citation issued by the ~~city~~ City regarding a violation under this article or other parking prohibition.

4.

The original citation must be filed with the ~~city~~ ~~parking~~ Parking ~~division~~ Division and may be disposed of only by official ~~action of the~~ Citye ~~city~~ or by payment of a fine to the ~~finance department~~ Finance Department or ~~parking division~~ Parking Division.

C. Response to ~~notice of violation~~ citation required.

1. Any person who receives a citation~~notice~~ of a violation of this article shall respond to such citation~~notice~~ as provided herein within ~~ten~~ twelve (12) ~~business~~ calendar days of the date of the issuance of the citation~~notice~~, by either paying the penalty set forth in the citation~~notice~~ or requesting an administrative appeal pursuant to subsection D of this section. If the person receiving the citation ~~notice~~ fails within ~~ten~~ twelve (12) ~~business~~ calendar days to either pay the penalty or to request an administrative appeal, said failure shall result in the assessment of a $20.00 administrative fee which shall be in addition to the penalty.

2. If the owner of a vehicle cited for a parking violation has not responded to the ~~notice of violation~~ citation within ~~ten~~ twelve (12) ~~business~~ calendar days as provided in subsection (C)(1) of this section, the ~~city~~ City shall send a written notice of the citation ~~within ten thirty-one (31) business days~~ no more than 60 calendar days ~~of~~from the date of issuance of the ~~notice~~ citation by regular mail to the last known address of the registered owner of the vehicle. Such notice shall state that if the owner of the vehicle does ~~did~~ not respond to the written notice ~~initial notice citation within ten twelve (12) business calendar~~ within thirty (30) days ~~of~~from the date of issuance of the notice of the ~~initial notice~~ citation by either paying the penalty and possible administrative fee or by requesting in writing an administrative appeal pursuant to these procedures, the owner shall be deemed to have waived the owner's right to an administrative appeal and the determination that a violation was committed shall be considered final. Any person who fails to request an administrative appeal or pay the fine described in this subsection shall be deemed to have refused to pay the fine levied by the citation and shall authorize the ~~city~~ City to proceed to collect the fine and all possible administrative fees in any manner available to the ~~city~~ City.

3. All payments made by a person regarding a citation issued ~~notice of a violation~~ under this article shall be paid only to the ~~city finance department or parking division~~ City Finance Department or Parking Division.

D. Administrative appeal of parking citation.

Any person cited for a violation of this article may contest the determination that a violation occurred by submitting to the ~~city~~ City a notice of administrative appeal of the parking citation within the time parameters set forth in subsection (C) of this section. The notice of appeal must contain a written statement detailing the appellant's argument that the citation was issued in error and may include photographs, or any other information the appellant wishes to rely upon. The ~~citing employee's supervisor~~ Parking Division Manager ("~~administrative reviewer~~ Administrative Reviewer") shall review the information submitted and, within ~~fifteen (15)~~ twenty (20) ~~business~~ calendar days of receipt of the notice of appeal, the C~~c~~ity shall inform the appellant via regular mail or other communication approved by the appellant, whether the citation is affirmed, modified, or dismissed. If the citing officer's decision is affirmed or modified, the petitioner shall have ~~ten (10)~~ twelve (12) ~~business~~ calendar days from the date of ~~mailing or other approved~~ official communication of the Adminstrative Reviewer's decision to pay the penalty. Failure to pay within the ~~ten (10)~~ twelve (12) ~~business~~ calendar day period shall result in the assessment of a $20.00 administrative fee which shall be in addition to the penalty, and shall authorize the ~~city~~ City to proceed to collect the fine and all administrative fees in any manner available to the ~~city~~ City.

E. Rehearing and judicial review.

1. The City Administrator or a designee shall be responsible for review of an ~~a~~Administrative R~~r~~eviewer's decision. In no event shall the A~~a~~dministrative R~~r~~eviewer whose decision is being reviewed be the designee.

2. A request for review of a decision of an A~~a~~dministrative R~~r~~eviewer shall be submitted to the City Administrator or designee within twelve~~fifteen~~ (12~~5~~) ~~business~~ calendar days of the A~~a~~dministrative R~~r~~eviewer's determination. This written request may include a request for a hearing. Upon receipt of such request, the City Administrator or designee will schedule a time and place for hearing within ~~twenty (20)~~ twenty-one (21) ~~business~~ calendar days of receipt of the request and will provide written notice of the date and time to the ~~person~~ appellant. The City Administrator or designee shall have the power to review the facts and the law in order to affirm, reverse, or modify any original decision for error of fact or law.

3. Procedure. The hearing shall afford a reasonable opportunity for ~~person(s)~~ appellant(s) to demonstrate by the statements of witnesses and other evidence that the citation was invalid or unjustified. The City Administrator or designee shall establish the necessary rules and regulations regarding the conduct of such hearings.

4. Appearance of officer. The officer or other person authorized by the ~~city~~ City who issued the ~~notice of violation~~ citation shall not be required to appear at the hearing unless the City Administrator or a designee determines that the officer's presence is required. The City Administrator or a designee may grant one postponement if the officer is not available at the time of the hearing.

5. Determination. At the conclusion of the hearing, the City Administrator or a designee shall immediately render a decision, either finding the ~~person~~

appellant liable and assessing a fine in the appropriate amount as authorized by the BMCC or declaring the violation unproven.

6. Failure to appear. Failure of the appellant to appear at a hearing when required to appear shall constitute an admission of the parking violation and shall subject the person charged with the violation to the appropriate fines and costs assessed by the ~~city~~ City acting through the City Administrator or a designee and shall authorize the ~~e~~City to proceed to collect the fine and all administrative fees in any manner available to the ~~city~~ City.

7. The decision of the City Administrator or a designee shall be the final decision by the ~~city~~ City and the appropriate fines and costs assessed by the City acting through the City Administrator or designee shall be due immediately.~~.~~ Any person aggrieved by a decision may file a petition for judicial review in the Billings Municipal Court. An appeal must be brought within thirty (30) calendar days from the date of the decision of the City Administrator or a designee, and shall be confined to review of the record and questions of law.

Section 5. That Section 24-1005 of the BMCC is repealed.

Sec. 24-1005. ~~Same—Response failure action~~Reserved.

~~*If a violator of the restrictions on stopping, standing or parking under the traffic laws or ordinances does not appear in response to a notice affixed to such motor vehicle within a period of five (5) days, the city administrator shall send to the registered owner of the motor vehicle to which the notice was affixed a final written notice informing him or her of the violation and warning him or her that, if such final notice is disregarded for a period of fourteen (14) days, a complaint will be filed and application will be made for a warrant of arrest.*~~

Section 6. That Section 24-1006 of the BMCC is repealed.

Sec. 24-1006. ~~Violation citation compliance failure; warrant for arrest~~Reserved.

~~*If any person fails to comply with a notice given to such person or attached to a vehicle or final written notice or fails to make appearance pursuant to a notice directing an appearance in city court, or if any person fails or refuses to pay the fine as required and within the time permitted by ordinance, the city administrator shall file a complaint against such person and apply for a warrant for his or her arrest.*~~

Section 7. That Section 24-1011 of the BMCC is repealed.

Sec. 24-1011. ~~Penalty for violations~~Reserved.

~~*The city administrator or designee shall establish a bond schedule for parking violations subject to the maximum penalties established in section 1-110 and section 18-1304.*~~

Section 8. **EFFECTIVE DATE**. This ordinance shall be effective thirty (30) days after second reading and final adoption as provided by law.

Section 9**.** **REPEALER**. All resolutions, ordinances, and sections of the City Code inconsistent herewith are hereby repealed.

Section 10**.** **SEVERABILITY**. If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

PASSED by the City Council on first reading the 12th~~22nd~~ day of August~~July~~, 2024.

PASSED, ADOPTED and APPROVED on second reading this _____ day of _____, 2024.

CITY OF BILLINGS

BY:_____
William A. Cole, Mayor

Attest:

BY:_____
Denise R. Bohlman, City Clerk

ORDINANCE 24-_____

AN ORDINANCE OF THE CITY OF BILLINGS, PROVIDING THAT THE BILLINGS, MONTANA CITY CODE (BMCC) BE AMENDED BY REVISING SECTIONS 24-457, 24-467, 24-473, 24-1004 AND REPEALING 24-1005, 24-1006, 24-1011

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS THAT:

Section 1. That Section 24-457 of the Billings Montana City Code (BMCC) is amended so that such section shall read as follows:

SECTION 24-457. Violations

A violation of the provisions in Division 4 – Parking Meters and Zones is designated as a municipal infraction. Alleged violations shall be enforced under and subject to the penalties and procedures as provided in Sec. 24-1004.

Section 2. That Section 24-467 of the BMCC is amended so that such section shall read as follows:

SECTION 24-467. Failure to pay parking fees

A person who parks in a non-metered city parking space controlled by limited time parking signs is required to pay an hourly or monthly parking fee in the manner and at the time set by the City. Failure to pay the fee when due is designated as a municipal infraction and an alleged violation shall be enforced under and subject to the penalties and procedures as provided in Sec. 24-1004. Each violation that occurs is a separate offense.

Section 3. That Section 24-473 of the BMCC is amended so that such section shall read as follows:

SECTION 24-473. Penalties

Violations of the provisions in Division 5 – Fire Lanes are designated as municipal infractions. An alleged violation of the provisions in Division 5 – Fire Lanes shall be enforced under and subject to the penalties and procedures as provided in Sec. 24-1004.

Section 4. That Section 24-1004 of the BMCC is amended so that such section shall read as follows:

SECTION 24-1004. Parking violation – Procedure generally

(A) Violation for improperly parked vehicle.

1. Whenever any motor vehicle, unattached trailer, or unattached camper, with or without a driver, is found parked or stopped in violation of any of the restrictions imposed by ordinance of this City or by state law, the vehicle may be cited for the appropriate parking violation. The citation shall be in a form authorized by the city. The city employee issuing the citation shall note the vehicle's license plate or vehicle identification number and any other information concerning the vehicle that will identify it and, if the driver is not present, shall serve the citation by placing same on the vehicle, by serving the citation on the owner/operator of the vehicle in person, or by serving the citation by regular mail on the registered owner at the registered owner's address as shown on the records of the motor vehicle division of the owner's state of residence.

2. The registered owner of a vehicle at the time the violation occurred shall be liable for all fines, fees and penalties related to the specific violation.

3. The registered owner at the time a vehicle is found to be in violation of any provisions of this article shall remain liable for all violations despite having subsequently sold, transferred, or otherwise conveyed the vehicle.

(B) Citations.

Employees under the supervision of the Parking Manager, as well as code enforcement personnel, college campus police, airport police and those under the supervision of the Chief of Police are authorized to provide enforcement of parking regulations and issue related citations for parking violations as set forth in the BMCC or violations of MCA Title 61 (Motor Vehicles) and MCA 49-4-302 (Disability Parking Permits). Employees under the supervision of the Parking Manager and under the supervision of the Chief of Police are authorized to immobilize and/or impound a vehicle in accordance with this section.

1. The form of the citation shall be designated by the City, but shall contain in substance the following information:

a. A statement that the citation represents a determination that a violation of this article or other parking prohibition has been committed by the owner or user of the vehicle and that the determination shall be final unless contested as provided by this article;
b. A statement that failure to pay a violation may result in immobilization and/or impoundment of the vehicle for which the owner may be liable for penalties and fees, including towing, handling and storage costs;
c. A statement of the specific provision of this article violated and for which the citation was issued;

d. A statement of the monetary penalty established for the parking violation, including that the violation may subject the owner to additional administrative fees if not paid within twelve (12) calendar days of the date of issuance of the citation; and
e. Information advising the owner of the vehicle that they must admit the violation and pay the associated penalty, or deny the violation and request an appeal pursuant to BMCC 24-1004(D).

2. The citation represents a determination that a violation has been committed, and such determination shall be final unless contested as provided herein.

3. Nothing herein shall be deemed to invalidate any previous notice or citation issued by the City regarding a violation under this article or other parking prohibition.

4. The original citation must be filed with the Parking Division and may be disposed of only by official action of the City or by payment of a fine to the Finance Department or Parking Division.

C. Response to citation required.

1. Any person who receives a citation of a violation of this article shall respond to such citation as provided herein within twelve (12) calendar days of the date of the issuance of the citation, by either paying the penalty set forth in the citation or requesting an administrative appeal pursuant to subsection D of this section. If the person receiving the citation fails within twelve (12) calendar days to either pay the penalty or to request an administrative appeal, said failure shall result in the assessment of a $20.00 administrative fee which shall be in addition to the penalty.

2. If the owner of a vehicle cited for a parking violation has not responded to the citation within twelve (12) calendar days as provided in subsection (C)(1) of this section, the City shall send a written notice of the citation no more than 60 calendar days from the date of issuance of the citation by regular mail to the last known address of the registered owner of the vehicle. Such notice shall state that if the owner of the vehicle does not respond to the written notice within thirty (30) days from the date of issuance of the notice of the citation by either paying the penalty and possible administrative fee or by requesting in writing an administrative appeal pursuant to these procedures, the owner shall be deemed to have waived the owner's right to an administrative appeal and the determination that a violation was committed shall be considered final. Any person who fails to request an administrative appeal or pay the fine described in this subsection shall be deemed to have refused to pay the fine levied by the citation and shall authorize the City to proceed to collect the fine and all possible administrative fees in any manner available to the City.

3. All payments made by a person regarding a citation issued under this article shall be paid only to the Finance Department or Parking Division.

D. Administrative appeal of parking citation.

Any person cited for a violation of this article may contest the determination that a violation occurred by submitting to the City a notice of administrative appeal of the parking citation within the time parameters set forth in subsection (C) of this section. The notice of appeal must contain a written statement detailing the appellant's argument that the citation was issued in error and may include photographs, or any other information the appellant wishes to rely upon. Parking Division Manager (" Administrative Reviewer") shall review the information submitted and, within twenty (20) calendar days of receipt of the notice of appeal, the City shall inform the appellant via regular mail or other communication approved by the appellant, whether the citation is affirmed, modified, or dismissed. If the citing officer's decision is affirmed or modified, the petitioner shall have twelve (12) calendar days from the date of official communication of the Administrative Reviewer's decision to pay the penalty. Failure to pay within the twelve (12) calendar day period shall result in the assessment of a $20.00 administrative fee which shall be in addition to the penalty, and shall authorize the City to proceed to collect the fine and all administrative fees in any manner available to the City.

E. Rehearing and judicial review.

1. The City Administrator or a designee shall be responsible for review of an Administrative Reviewer's decision. In no event shall the Administrative Reviewer whose decision is being reviewed be the designee.

2. A request for review of a decision of an Administrative Reviewer shall be submitted to the City Administrator or designee within twelve (12) calendar days of the Administrative Reviewer's determination. This written request may include a request for a hearing. Upon receipt of such request, the City Administrator or designee will schedule a time and place for hearing within twenty-one (21) calendar days of receipt of the request and will provide written notice of the date and time to the appellant. The City Administrator or designee shall have the power to review the facts and the law in order to affirm, reverse, or modify any original decision for error of fact or law.

3. Procedure. The hearing shall afford a reasonable opportunity for appellant(s) to demonstrate by the statements of witnesses and other evidence that the citation was invalid or unjustified. The City Administrator or designee shall establish the necessary rules and regulations regarding the conduct of such hearings.

4. Appearance of officer. The officer or other person authorized by the City who issued the citation shall not be required to appear at the hearing unless the City Administrator or a designee determines that the officer's presence is required. The City Administrator or a designee may grant one postponement if the officer is not available at the time of the hearing.

5. Determination. At the conclusion of the hearing, the City Administrator or a designee shall immediately render a decision, either finding the appellant liable and assessing a fine in the appropriate amount as authorized by the BMCC or declaring the violation unproven.

6. Failure to appear. Failure of the appellant to appear at a hearing when required to appear shall constitute an admission of the parking violation and shall subject the person charged with the violation to the appropriate fines and costs assessed by the City acting through the City Administrator or a designee and shall authorize the City to proceed to collect the fine and all administrative fees in any manner available to the City.

7. The decision of the City Administrator or a designee shall be the final decision by the City and the appropriate fines and costs assessed by the City acting through the City Administrator or designee shall be due immediately. Any person aggrieved by a decision may file a petition for judicial review in the Billings Municipal Court. An appeal must be brought within thirty (30) calendar days from the date of the decision of the City Administrator or a designee, and shall be confined to review of the record and questions of law.

Section 5. That Section 24-1005 of the BMCC is repealed.

Sec. 24-1005. Reserved.

Section 6. That Section 24-1006 of the BMCC is repealed.

Sec. 24-1006. Reserved.

Section 7. That Section 24-1011 of the BMCC is repealed.

Sec. 24-1011. Reserved.

Section 8. **EFFECTIVE DATE**. This ordinance shall be effective thirty (30) days after second reading and final adoption as provided by law.

Section 9. **REPEALER**. All resolutions, ordinances, and sections of the City Code inconsistent herewith are hereby repealed.

Section 10. **SEVERABILITY**. If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

PASSED by the City Council on first reading the 12th day of August, 2024.

PASSED, ADOPTED and APPROVED on second reading this _____ day of _____, 2024.

CITY OF BILLINGS

BY:_____
William A. Cole, Mayor

Attest:

BY:_____
Denise R. Bohlman, City Clerk

City Council Regular

Date:	08/12/2024
Title:	Presentation of Aquatic Analysis
Presented by:	Pigg Michael, Superintendent
Department:	Parks/Rec/Public Lands
Presentation:	Yes
Legal Review:	No
Project Number:	N/A

RECOMMENDATION

This is an informational presentation, no action by City Council is necessary.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The Parks Department has had the replacement or upgrade of splash pads and wading pools for numerous budget cycles. There were some questions from the City Council about the different types of splash pads and how splash pads and wading pools compare in cost and maintenance.
A feasibility study was conducted in April 2024 to assess the condition of existing aquatic play features, including spray grounds and wading pools, in Billings' public parks. The study aimed to develop a data-driven plan for renovation, replacement, or addition of these features based on resident needs and usage patterns. The evaluation considered current conditions, demographic data, and community feedback.

Key findings from the feasibility study include:

Existing aquatic features vary in condition, with some facilities requiring significant upgrades or replacements.

High-traffic parks such as Terry Park, Pioneer Park, and Hawthorne Park have outdated or unsafe wading pools and spray grounds.

Castle Rock Park, Highland Park and South Park spray grounds are in good condition and requires no immediate changes.

As the City moved toward the replacement of South Park pool, a concept became important, so that was added to the scope of the Feasibility Study. The study analyzed South Park Pool, it also explored how South Park Pool will perform against the existing Rose Pool. The study also evaluated resident needs and usage patterns to develop a data-driven plan for renovation, replacement, or addition.
Three different concepts were prepared, and performance data was analyzed.

ALTERNATIVES

No action required, information only.

FISCAL EFFECTS

This is an aquatic study , there are no fiscal effects.

SUMMARY

The feasibility study emphasizes the need for strategic renovations and replacements to ensure the safety and functionality of Billings' aquatic play features. Prioritizing high-need areas will address immediate safety concerns and enhance community engagement. The recommended plan includes:

Replacing outdated wading pools with modern spray grounds.
Implementing themed renovations to foster community pride.
Utilizing cost-effective and low-maintenance pump and dump spray grounds for future projects.

This plan will lead to long-term benefits for the community, ensuring that Billings' public parks continue to meet the recreational needs of its residents.

The South Park Pool Feasability Study provides three concepts for the replacement of the South Park pool and analyzed the operational costs for each concept.

Attachments

South Park Pool Study
South Park Pool presentation
Spray Ground Study
Spray Ground Presentation

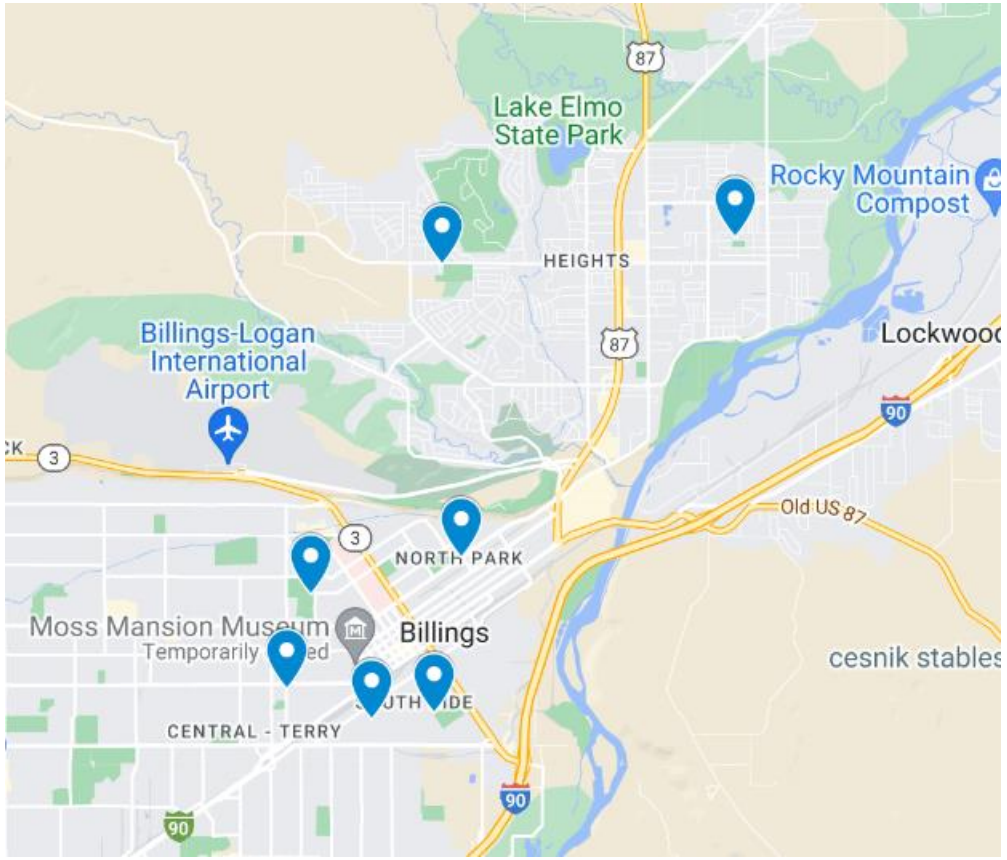


Counsilman · Hunsaker
AQUATICS FOR LIFE

Billings, MT South Park Pool Study

MARKET OVERVIEW

Market Overview



Demographics

- 7 in 10 U.S. residents have at least one local park, playground, open space or recreation center within walking distance of their homes.*
- Spraygrounds and wading pools:
  - These cater primarily to young children and families. Studies suggest that most users live within a 10-minute walk (around 0.5 miles) of the facility. Some families might drive up to 15-20 minutes (around 1-2 miles) if there's a lack of options closer to home.
- Pools:
  - The draw radius for pools depends on their features and target audience. Lap pools and competitive facilities might attract users from further afield, potentially 20-30 minutes (around 3-5 miles) or more.

*National Recreation and Park Association (NRPA) - 2023 Engagement with Parks Report



Demographics

Billings Overview

- Currently there are ~115,000 residents in Billings
- 89% of residents have a park (including Amend Park) within a 5-minute walk beating national benchmarks by ~20%

Recommendations

- The Aquatics Industry is moving away from wading pools for the following reasons:
  - Kiddie/Wading Pools are the most common attractions to have low disinfectant levels (13.5%)*
  - The necessity of having lifeguards increases staffing levels and increases drowning risks.
- A new pool at Amend Park will be welcomed as it will serve the most residents through the park's current amenities

Morbidity and Mortality Weekly Report (MMWR) - Violations Identified from Routine Swimming Pool Inspections, 2008



EXISTING POOL ASSESSMENT

Existing Facilities

Prioritization & Recommendations

High Priority	Medium	Low
Full Replacement • Terry Park • Pioneer Park • Hawthorn	Upgrades • North Park	No Concerns • Castle Rock Park

Recommendations:

1. Replacing Terry Park Sprayground with a potentially fire department-themed facility for a more engaging experience.
2. Considering a full-sized pool or a larger sprayground at Pioneer Park to cater to a wider age range.
3. Replacing outdated wading pools at Hawthorn and North Parks with modern spraygrounds to improve safety and play value.



Sprayground Modernization

	Recirculated	Pump and Dump
Advantages	• **Water conservation:** Uses less water as it continuously recirculates and filters the water. • **Lower operating costs:** Saves money on water use and reduces the amount of chemicals needed for treatment. • **Environmentally friendly:** Minimizes water waste.	• **Lower initial cost:** Less complex plumbing is needed. • **Simpler maintenance:** Easier to maintain and clean. • **Lower risk of illness:** Continuously replaces water, reducing the chance of bacteria growth.
Disadvantages	• **Higher initial cost:** Requires more complex plumbing and filtration systems. • **Maintenance:** Regular cleaning and filter maintenance are crucial. • **Potential for waterborne illness:** Improper maintenance can lead to bacteria growth in the recirculated water.	• **Higher operating costs:** Uses more water, which can be expensive depending on location. • **Less environmentally friendly:** Uses more water and requires more chemicals for treatment.



Sprayground Modernization

Pump

Recirculated Pump

Construction Costs: $1.6M



OPINION OF PROJECT COST: SPRAYGROUND			
Description	Unit	Amount	Opinion of Cost
Ops Building		1,000	$378,000
Mechanical	Sq. Ft.	300	
Storage	Sq. Ft.	500	
Restrooms	Sq. Ft.	200	
Sprayground		855	$465,088
Sprayground	Sq. Ft.	855	
Features	Allowance	1	
Pool Mechanical	Add. Cost	1	
Support		2,565	$133,742
Outdoor Deck	Sq. Ft.	1,710	
Fence	Ln. Ft.	203	
Overhead Lighting	Sq. Ft.	2,565	
Shade Structures	Quantity	3	
Total Building Construction Costs	**Sq. Ft.**	**4,420**	**976,829**
Site Construction Costs (landscaping, utilities, walks)			$110,500
Furniture, Fixtures, Equipment			$27,000
Subtotal			$1,114,329
Inflation (1 year)	10.0%		$111,433
Contingency	10.0%		$122,576
Indirect Costs	12.0%		$161,801
Total Estimated Project Costs:			$1,510,139
Rounded			**$1,600,000**

Source: Counsilman-Hunsaker

Sprayground Modernization

Recirculated

Construction Costs: $1.5M

OPINION OF PROJECT COST: SPRAYGROUND			
Description	Unit	Amount	Opinion of Cost
Ops Building		900	$346,500
Mechanical	Sq. Ft.	200	
Storage	Sq. Ft.	500	
Restrooms	Sq. Ft.	200	
Sprayground		855	$465,088
Sprayground	Sq. Ft.	855	
Features	Allowance	1	
Pool Mechanical	Add. Cost	1	
Support		2,565	$133,742
Outdoor Deck	Sq. Ft.	1,710	
Fence	Ln. Ft.	203	
Overhead Lighting	Sq. Ft.	2,565	
Shade Structures	Quantity	3	
Total Building Construction Costs	**Sq. Ft.**	**4,320**	**945,329**
Site Construction Costs (landscaping, utilities, walks)			$108,000
Furniture, Fixtures, Equipment			$26,000
Subtotal			$1,079,329
Inflation (1 year)	10.0%		$107,933
Contingency	10.0%		$118,726
Indirect Costs	12.0%		$156,719
Total Estimated Project Costs:			$1,462,707
Rounded			**$1,500,000**

Source: Counsilman-Hunsaker



Pool Replacement OPTIONS OVERVIEW

South Park Pool – Option 1

Concept Plan



South Park Pool – Option 1

Concept Plan



South Park Pool – Option 1

Opinion of Probable Cost

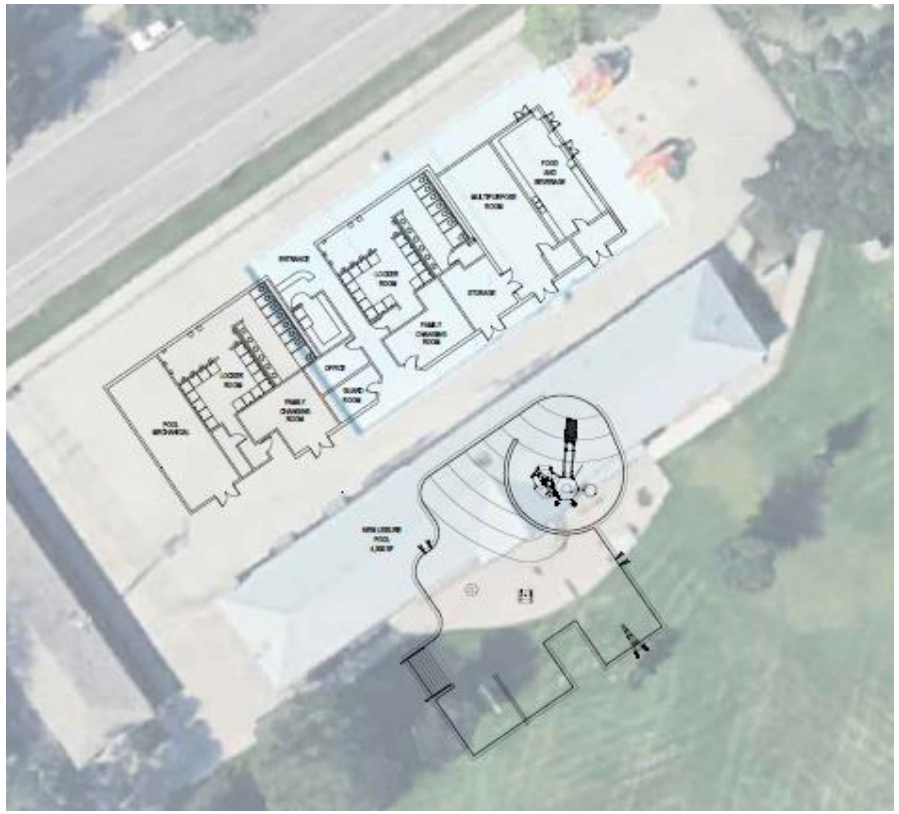


CHART	OPINION OF PROJECT COST: South Park Pool Option 1			
	Description	Unit	Amount	Opinion of Cost
Ops Building			6,780	$3,161,441
	Entrance	Sq. Ft.	100	
	Managers Office	Sq. Ft.	150	
	Guard Room	Sq. Ft.	200	
	Multipurpose Room	Sq. Ft.	1,200	
	Pool Mechanical	Sq. Ft.	1,300	
	Storage	Sq. Ft.	500	
	Food and Beverage	Sq. Ft.	600	
	Locker Rooms	Sq. Ft.	1,400	
	Family Changing Rooms (2)	Sq. Ft.	200	
	Circulation and Walls (20%)	Sq. Ft.	1,130	
Aquatic Center			4,232	$2,154,400
	Leisure Pool	Sq. Ft.	4,232	
	Play structure	Allowance	1	
Support			12,696	$471,850
	Outdoor Deck	Sq. Ft.	8,464	
	Fence	Ln. Ft.	451	
	Overhead Lighting	Sq. Ft.	12,696	
	Shade Structures	Quantity	6	
Total Construction Costs		**Sq. Ft.**	**23,708**	**5,787,691**
Site Construction Costs (landscaping, utilities, walks)				$355,620
Furniture, Fixtures, Equipment				$143,000
Subtotal				$6,286,311
Inflation (1 year)		5.0%		$314,316
Contingency		10.0%		$660,063
Indirect Costs		10.0%		$726,069
Total Estimated Project Costs:				$7,986,758
Rounded				**$8,000,000**

Source: Counsilman-Hunsaker



South Park Pool – Option 1

Projected Revenue

CHART Option 1					
Revenue	**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**
Daily Admissions / Memberships					
Admissions / Memberships (Indoor)	$151,382	$152,492	$168,299	$169,521	$179,279
Admissions / Memberships (Outdoor)	$200,057	$201,524	$222,415	$224,029	$236,925
Swim Team Revenue					
In-House Swim Team	$3,900	$0	$0	$0	$0
Aquatic Programs					
Swim Lessons	$5,760	$6,336	$7,318	$7,684	$8,472
Water Fitness	$1,000	$1,100	$1,271	$1,334	$1,471
Lifeguard Certification	$4,587	$4,587	$5,045	$5,045	$5,297
Food and Beverage					
Food and Beverage	$13,123	$13,219	$14,589	$14,695	$15,541
Rentals					
Birthday Party	$6,000	$6,600	$7,623	$8,004	$8,825
Private (Full Pool)	$1,750	$1,925	$2,223	$2,335	$2,574
Area Revenue	**$387,558**	**$387,782**	**$428,784**	**$432,646**	**$458,383**
Expense	**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**
Program Supplies	$3,876	$3,878	$4,288	$4,326	$4,584
LG Class Materials	$5,504	$5,504	$5,504	$5,504	$5,504
Food and Beverage	$7,874	$7,931	$8,753	$8,817	$9,324
Competitive Events	$0				
In-House Swim Team	$68,700				
Part-Time Program Staff	$5,673	$6,011	$6,817	$7,032	$7,620
Area Expense	**$91,626**	**$23,324**	**$25,362**	**$25,679**	**$27,032**
Net Revenue	**$295,932**	**$364,458**	**$403,422**	**$406,968**	**$431,351**



South Park Pool – Option 2

Concept Plan



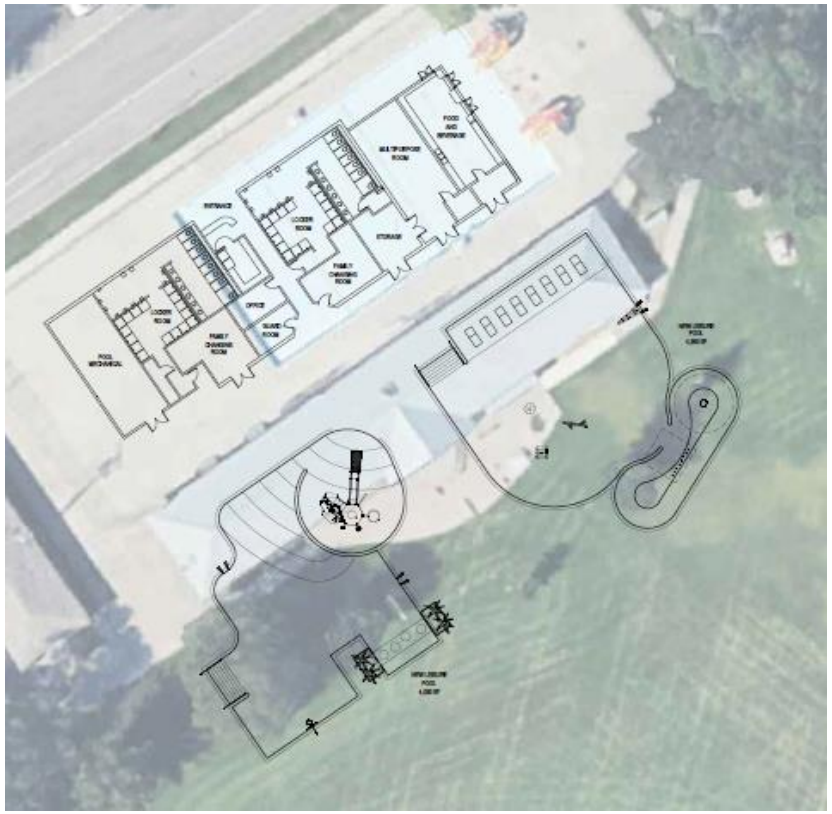
South Park Pool – Option 2

Concept Plan



South Park Pool – Option 2

Opinion of Probable Cost



OPINION OF PROJECT COST: South Park Pool Option 1			
Description	Unit	Amount	Opinion of Cost
Ops Building		6,780	$3,161,441
Entrance	Sq. Ft.	100	
Managers Office	Sq. Ft.	150	
Guard Room	Sq. Ft.	200	
Multipurpose Room	Sq. Ft.	1,200	
Pool Mechanical	Sq. Ft.	1,300	
Storage	Sq. Ft.	500	
Food and Beverage	Sq. Ft.	600	
Locker Rooms	Sq. Ft.	1,400	
Family Changing Rooms (2)	Sq. Ft.	200	
Circulation and Walls (20%)	Sq. Ft.	1,130	
Aquatic Center		8,732	$4,158,150
Lap Pool	Sq. Ft.	4,500	
1M Diving	Quantity	1	
Drop Slide	Quantity	1	
Leisure Pool	Sq. Ft.	4,232	
Play structure	Allowance	1	
Support		26,196	$849,331
Outdoor Deck	Sq. Ft.	17,464	
Fence	Ln. Ft.	647	
Overhead Lighting	Sq. Ft.	26,196	
Shade Structures	Quantity	6	
Total Construction Costs	**Sq. Ft.**	**41,708**	**8,168,921**
Site Construction Costs (landscaping, utilities, walks)			$625,620
Furniture, Fixtures, Equipment			$251,000
Subtotal			$9,045,541
Inflation (1 year)	5.0%		$452,277
Contingency	10.0%		$949,782
Indirect Costs	10.0%		$1,044,760
Total Estimated Project Costs:			$11,492,360
Rounded			**$11,500,000**

Source: Counsilman-Hunsaker



South Park Pool – Option 2

Projected Revenue

CHART Option 2					
Revenue	**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**
Daily Admissions / Memberships					
Admissions / Memberships (Outdoor)	$300,613	$302,755	$334,219	$336,576	$355,878
Swim Team Revenue					
Meet Rental	$800	$880	$1,016	$1,067	$1,177
In-House Swim Team	$5,850				
Aquatic Programs					
Swim Lessons	$12,960	$14,256	$16,466	$17,289	$19,061
Water Fitness	$1,500	$1,650	$1,906	$2,001	$2,206
Lifeguard Certification	$7,399	$7,399	$8,139	$8,139	$8,546
Food and Beverage					
Food and Beverage	$19,718	$19,859	$21,923	$22,077	$23,343
Rentals					
Birthday Party	$12,000	$13,200	$15,246	$16,008	$17,649
Private (Full Pool)	$5,250	$5,775	$6,670	$7,004	$7,722
Area Revenue	**$366,091**	**$365,774**	**$405,585**	**$410,161**	**$435,582**
Expense	**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**
Program Supplies	$3,661	$3,658	$4,056	$4,102	$4,356
LG Class Materials	$8,879	$8,879	$8,879	$8,879	$8,879
Food and Beverage	$11,831	$11,915	$13,154	$13,246	$14,006
Competitive Events	$0				
In-House Swim Team	$68,700				
Part-Time Program Staff	$10,930	$11,653	$13,255	$13,714	$14,907
Area Expense	**$104,000**	**$36,104**	**$39,344**	**$39,941**	**$42,147**
Net Revenue	**$262,090**	**$329,669**	**$366,242**	**$370,220**	**$393,435**



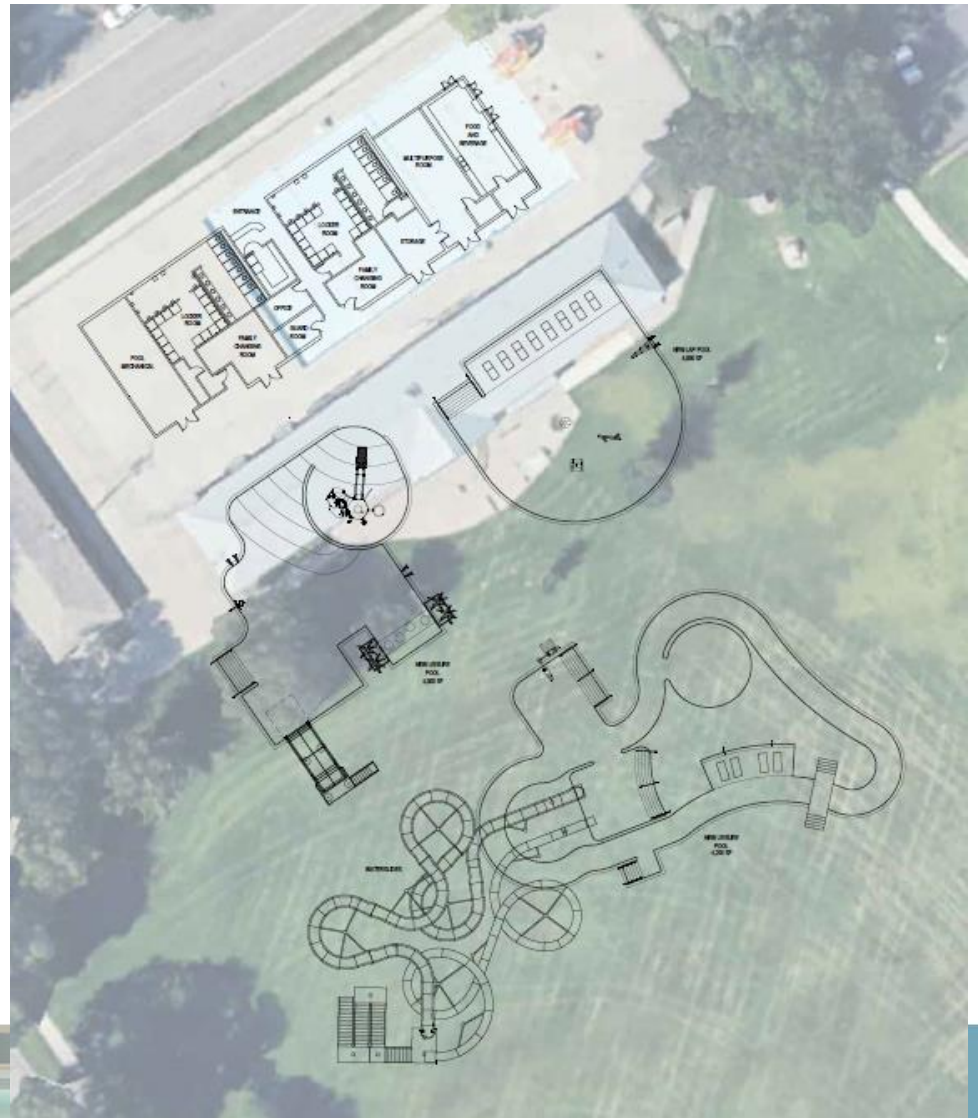
South Park Pool – Option 3

Concept Plan



South Park Pool – Option 3

Concept Plan



South Park Pool – Option 3

Opinion of Probable Cost

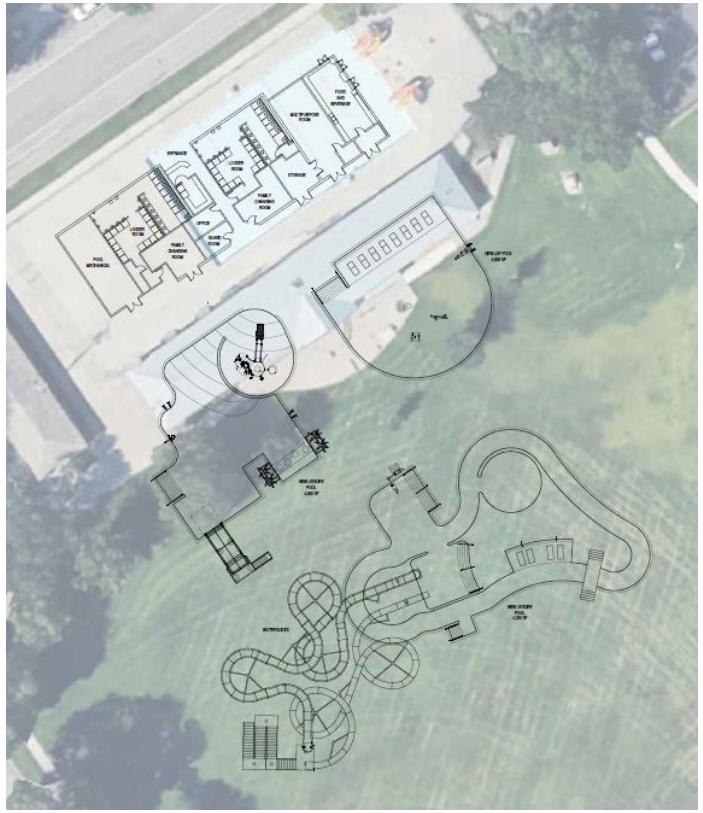


CHART	OPINION OF PROJECT COST: South Park Pool			
Description	Unit	Amount	Cost per Unit	Opinion of Cost
Ops Building		6,780	466	$3,161,441
Entrance	Sq. Ft.	100	428	
Managers Office	Sq. Ft.	150	383	
Guard Room	Sq. Ft.	200	383	
Multipurpose Room	Sq. Ft.	1,200	383	
Pool Mechanical	Sq. Ft.	1,300	315	
Storage	Sq. Ft.	500	315	
Food and Beverage	Sq. Ft.	600	630	
Locker Rooms	Sq. Ft.	1,400	630	
Family Changing Rooms (2)	Sq. Ft.	200	630	
Circulation and Walls (20%)	Sq. Ft.	1,130	507	
Aquatic Center		13,141	506	$6,647,200
Lap Pool	Sq. Ft.	4,500	428	
1M Diving	Quantity	1	15,000	
Leisure Pool	Sq. Ft.	4,409	450	
Vortex	Add Cost	1	20,000	
River Mechanical	Allowance	1	75,000	
Play features	Allowance	1	100,000	
Waterslide w/ Tower	Allowance	1	225,000	
Second Slide	Allowance	1	150,000	
Leisure Pool 2	Sq. Ft.	4,232	450	
Play structure	Allowance	1	250,000	
Support		39,423		$1,211,945
Outdoor Deck	Sq. Ft.	26,282	25	
Fence	Ln. Ft.	794	158	
Overhead Lighting	Sq. Ft.	39,423	9	
Shade Structures	Quantity	6	12,500	
Total Construction Costs	**Sq. Ft.**	**59,344**	**186**	**11,020,586**
Site Construction Costs (landscaping, utilities, walks)				$890,160
Furniture, Fixtures, Equipment				$357,000
Subtotal				$12,267,746
Inflation (1 year)	5.0%			$613,387
Contingency	10.0%			$1,288,113
Indirect Costs	10.0%			$1,416,925
Total Estimated Project Costs:				$15,586,171
Rounded				**$15,600,000**

Source: Counsilman-Hunsaker



South Park Pool – Option 3

Projected Revenue

CHART AQUATIC RESEARCH TOOL Option 3					
Revenue	**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**
Daily Admissions / Memberships					
Admissions / Memberships	$360,300	$363,661	$402,558	$406,255	$430,450
Summer League	$7,150	$7,865	$9,084	$9,538	$10,516
Aquatic Programs					
Swim Lessons	$15,000	$16,500	$19,058	$20,010	$22,061
Water Fitness	$3,000	$3,300	$3,812	$4,002	$4,412
Lifeguard Certification	$1,500	$1,500	$1,650	$1,650	$1,733
Food and Beverage					
Food and Beverage	$23,633	$23,854	$26,405	$26,648	$28,235
Rentals					
Birthday Party	$16,000	$17,600	$20,328	$21,344	$23,532
Private (Full Pool)	$3,500	$3,850	$4,447	$4,669	$5,148
Area Revenue	**$430,083**	**$438,130**	**$487,341**	**$494,117**	**$526,087**
Expense	**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**
Program Supplies	$4,301	$4,381	$4,873	$4,941	$5,261
LG Class Materials	$1,800	$1,800	$1,800	$1,800	$1,800
Food and Beverage	$14,180	$14,312	$15,843	$15,989	$16,941
Competitive Events	$0				
In-House Swim Team	$68,700				
Part-Time Program Staff	$13,325	$14,583	$16,802	$17,600	$19,361
Area Expense	**$102,306**	**$35,076**	**$39,318**	**$40,330**	**$43,363**
Net Revenue	**$327,777**	**$403,054**	**$448,023**	**$453,787**	**$482,724**

South Park Pool – Cash Flow

CHART AQUATIC RESEARCH TOOL	2025	2026	2027	2028	2029
Option 1					
Project Cost	$8,000,000				
Attendance	26,245				
Revenue	$387,558	$387,782	$428,784	$432,646	$458,383
Expense	$278,218	$285,173	$292,303	$299,610	$307,101
Operating Cashflow	$109,340	$102,609	$136,481	$133,036	$151,282
Recapture Rate	**139%**	**136%**	**147%**	**144%**	**149%**
Capital Replacement Fund	$40,000	$40,000	$40,000	$40,000	$40,000
Cash Flow	$69,340	$62,609	$96,481	$93,036	$111,282
Option 2					
Project Cost	$11,500,000				
Attendance	39,437				
Revenue	$366,091	$365,774	$405,585	$410,161	$435,582
Expense	$570,050	$584,301	$598,909	$613,882	$629,229
Operating Cashflow	($203,960)	($218,527)	($193,324)	($203,721)	($193,647)
Recapture Rate	**64%**	**63%**	**68%**	**67%**	**69%**
Capital Replacement Fund	$57,500	$57,500	$57,500	$57,500	$57,500
Cash Flow	($261,460)	($276,027)	($250,824)	($261,221)	($251,147)
Option 3					
Project Cost	$15,600,000				
Attendance	59,622				
Revenue	$430,083	$438,130	$487,341	$494,117	$526,087
Expense	$708,686	$726,403	$744,563	$763,177	$782,257
Operating Cashflow	($278,603)	($288,273)	($257,222)	($269,060)	($256,169)
Recapture Rate	**61%**	**60%**	**65%**	**65%**	**67%**
Capital Replacement Fund	$78,000	$78,000	$78,000	$78,000	$78,000
Cash Flow	($356,603)	($366,273)	($335,222)	($347,060)	($334,169)

*revenue assumes fee increase in years 3 and 5

Counsilman · Hunsak
AQUATICS FOR LIFE





Billings, MT South Park Pool Study

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SOUTH PARK POOL FEASIBILITY STUDY

BILLINGS, MT

MAY 2024

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SUMMARY

This study assessed the condition and functionality of existing aquatic play features (pools, spraygrounds, wading pools) in Billings' public parks. It also evaluated resident needs and usage patterns to develop a data-driven plan for renovation, replacement, or addition of these features.

Current Conditions

The study found that existing aquatic play features vary in condition. Castle Rock Park Sprayground is in good shape, requiring no immediate changes. However, other facilities require upgrades or replacement. Notably, South Park Pool has reached its useful life, and several spraygrounds and wading pools suffer from poor condition or obsolescence (Terry Park, Pioneer Park, Hawthorn Park, North Park). South Park, however, presents an opportunity to expand the existing sprayground and add a new operations building for year-round programming.



Resident Needs and Usage Patterns:

The study considered resident needs and demographics to determine optimal placement and types of aquatic features. Knowing that 70% of residents around the country prioritize nearby parks, the plan prioritizes facilities within walking distance (0.5 miles for spraygrounds, potentially further for South Park Pool). While the city has decided to retain South Park Pool at its current location, data from other facilities helped identify areas where spraygrounds might be more suitable (e.g., Pioneer Park). Additionally, understanding the number of children in specific areas informed the need for improvements or replacements to better serve younger demographics.

SUMMARY

Prioritization and Recommendations:

Based on condition and resident needs, the plan prioritizes renovations and replacements:

- **High Priority**: Facilities requiring full replacement or significant upgrades (Terry Park Sprayground, Pioneer Park Wading Pool, Hawthorn Park Wading Pool) will be addressed first for safety and functionality.
- **Medium Priority**: Upgrades are recommended for North Park Sprayground to enhance its appeal. Potential replacement may be considered in the future based on budget and population growth.
- **Low Priority:** Castle Rock Park Sprayground remains in good condition and requires no immediate changes.

Specific recommendations include:

- Replacing Terry Park Sprayground with a potentially fire department-themed facility for a more engaging experience.
- Considering a full-sized pool or a larger sprayground at Pioneer Park to cater to a wider age range.
- Replacing outdated wading pools at Hawthorn and North Parks with modern spraygrounds to improve safety and play value.

Modernizing South Park Pool while expanding the operations building and exploring integration of the existing sprayground into the new pool concept.



MARKET DEMOGRAPHICS

Billings Demographic Overview (2022)

7 in 10 U.S. residents have at least one local park, playground, open space or recreation center within walking distance of their homes.*

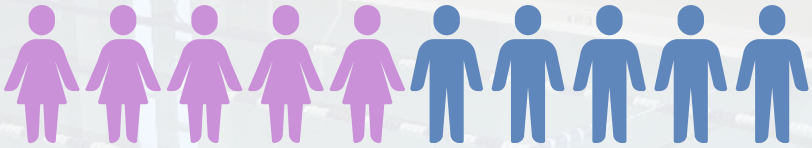
Sprayground:

Pools:

These cater primarily to young children and families. Studies suggest that most users live within a 10-minute walk (around 0.5 miles) of the facility. Some families might drive up to 15-20 minutes (around 1-2 miles) if there's a lack of options closer to home.

The draw radius for pools depends on their features and target audience. Lap pools and competitive facilities might attract users from further afield, potentially 20-30 minutes (around 3-5 miles) or more.

TOTAL POPULATION: 115,000

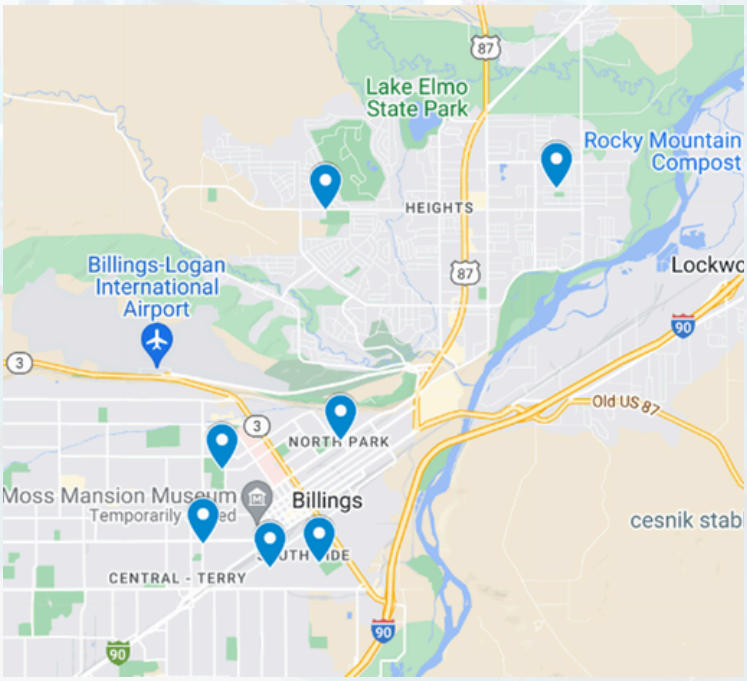


Billings Overview

- Currently there are ~115,000 residents in Billings
- 89% of residents have a park (including Amend Park) within a 5-minute walk beating national benchmarks by ~20%

Recommendations

- The Aquatics Industry is moving away from wading pools for the following reasons:
  - Kiddie/Wading Pools are the most common attractions to have low disinfectant levels (13.5%)*
  - The necessity of having lifeguards increases staffing levels and increases drowning risks.
- Renovations to South Park Pool will rejuvenate the bathhouse and pool.



CONDITIONS ANALYSIS

South Park Pool

- South Park serves a below average population within a 5-minute walk of the park; however, the surrounding neighborhoods seem to have young children that spraygrounds attract. (~1,300)
- Pool and bathhouse are past their useful life.
- Need to keep sprayground as part of new pool concept
- Can we relocate equipment?
- Can expand operations building to support year-round programming.





Park Names	Population within a 5-min walk
Terry Park Sprayground	21,115
Pioneer Park Sprayground	19,143
Highland Sprayground	14,774
Castle Rock Park Sprayground	12,439
North Park Splash Pad	10,799
South Park Splash Pad	9,895
Amend Park	7,536
Hawthorne Park Sprayground	7,055
Grand Total	**102,756**







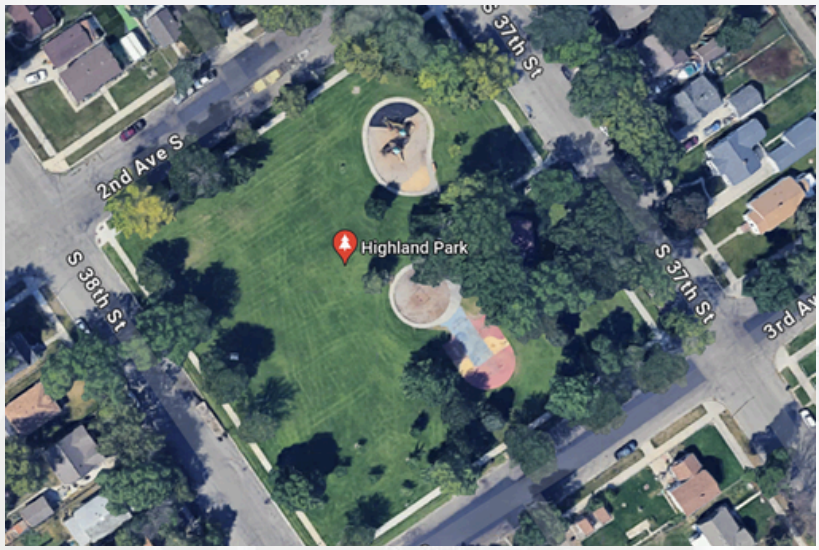


CONDITIONS ANALYSIS

Highland Sprayground

- Serves a large population of children 0-9 yrs. (~2,000)
- Basic sprayground
- Good overall condition
- Could use new features
- Minimal cost impact







Park Names	Population within a 5-min walk
Terry Park Sprayground	21,115
Pioneer Park Sprayground	19,143
Highland Sprayground	14,774
Castle Rock Park Sprayground	12,439
North Park Splash Pad	10,799
South Park Splash Pad	9,895
Amend Park	7,536
Hawthorne Park Sprayground	7,055
Grand Total	**102,756**

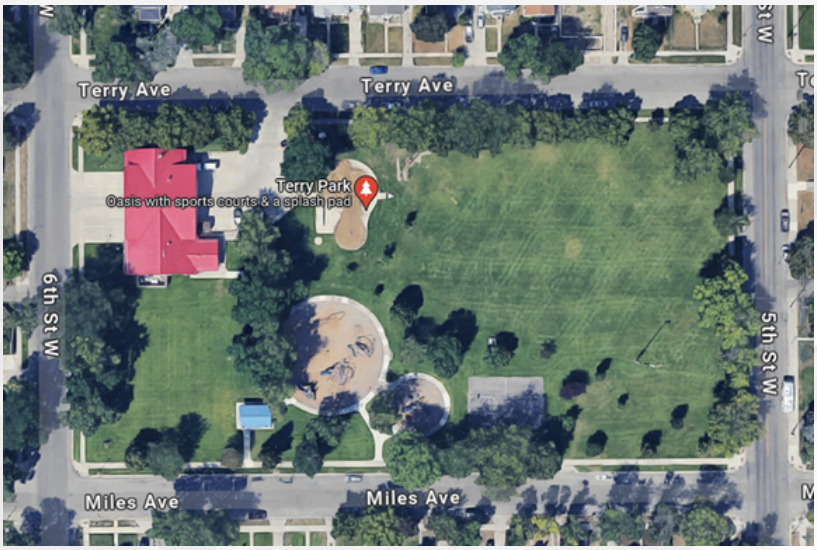




CONDITIONS ANALYSIS

Terry Park Sprayground

- The current amenities at the park are in poor condition. There is an opportunity to impact a large number of residents who will utilize the park. (2,865)
- Basic sprayground
- Poor overall condition
- Needs full replacement
- Theme with new playground
- Could theme with fire department





Park Names	Population within a 5-min walk
Terry Park Sprayground	21,115
Pioneer Park Sprayground	19,143
Highland Sprayground	14,774
Castle Rock Park Sprayground	12,439
North Park Splash Pad	10,799
South Park Splash Pad	9,895
Amend Park	7,536
Hawthorne Park Sprayground	7,055
Grand Total	**102,756**





CONDITIONS ANALYSIS

Pioneer Park Wading Pool

- This area will serve the second most school aged children. (2,278)
- Wading pools are an obsolete park amenity
- Newer amenities would be a full-sized pool or sprayground
- Creates unsafe condition for staff and public
- Consider enhancing facility to better match other park amenities





Park Names	Population within a 5-min walk
Terry Park Sprayground	21,115
Pioneer Park Sprayground	19,143
Highland Sprayground	14,774
Castle Rock Park Sprayground	12,439
North Park Splash Pad	10,799
South Park Splash Pad	9,895
Amend Park	7,536
Hawthorne Park Sprayground	7,055
Grand Total	**102,756**





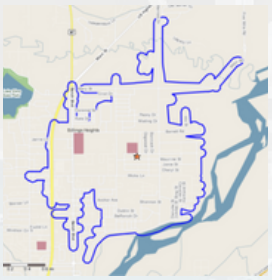


CONDITIONS ANALYSIS

Hawthorn Park
Wading Pool

- The current wading pool is obsolete and should be replaced with a sprayground.
- This park will not see the utilization of other parks.
- Obsolete wading pool
- Minimal play value
- Should enhance water feature to better support other park amenities





Park Names	Population within a 5-min walk
Terry Park Sprayground	21,115
Pioneer Park Sprayground	19,143
Highland Sprayground	14,774
Castle Rock Park Sprayground	12,439
North Park Splash Pad	10,799
South Park Splash Pad	9,895
Amend Park	7,536
Hawthorne Park Sprayground	7,055
Grand Total	**102,756**







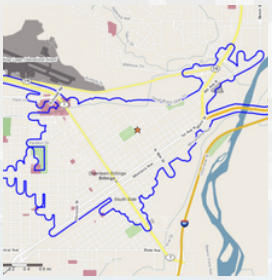


CONDITIONS ANALYSIS

North Park Sprayground

- The converted sprayground should be remodeled to incorporate more spray
- In the next 5 years, there appears to be an increase in school aged children necessitating the amenity
- Wading converted to sprayground
- Minimal play value
- Consider replacement if amenity is desired





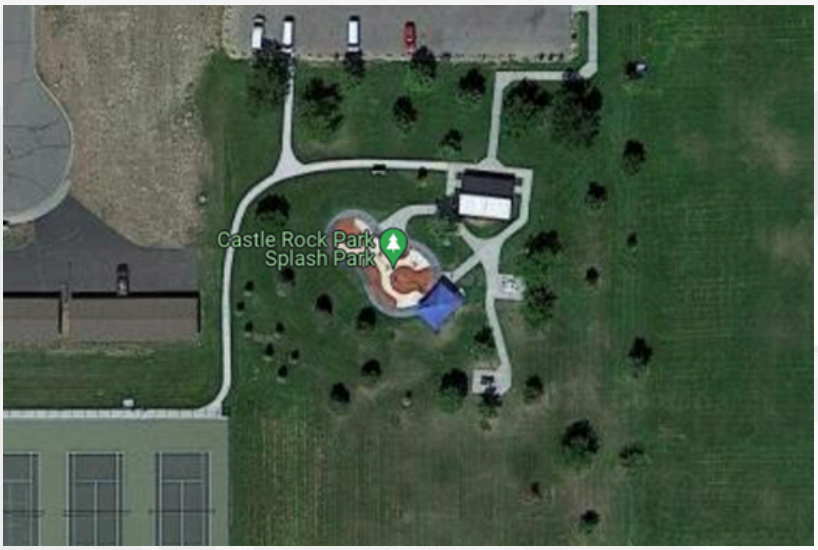
Park Names	Population within a 5-min walk
Terry Park Sprayground	21,115
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Castle Rock Park Sprayground	12,439
North Park Splash Pad	10,799
South Park Splash Pad	9,895
Amend Park	7,536
Hawthorne Park Sprayground	7,055
Grand Total	**102,756**



CONDITIONS ANALYSIS

Castle Rock Park

- The current spray ground appears to be serving the right population and equipment is in good condition no changes are necessary.





Park Names	Population within a 5-min walk
Terry Park Sprayground	21,115
Pioneer Park Sprayground	19,143
Highland Sprayground	14,774
Castle Rock Park Sprayground	12,439
North Park Splash Pad	10,799
South Park Splash Pad	9,895
Amend Park	7,536
Hawthorne Park Sprayground	7,055
Grand Total	**102,756**





CONDITIONS ANALYSIS

Amend Park

- Comparatively, Amend has a lower number of residents, but the current open spaces present an opportunity to provide field users an additional amenity.
- A new pool/sprayground may be a welcomed amenity.

Park Names	Population within a 5-min walk
Terry Park Sprayground	21,115
Pioneer Park Sprayground	19,143
Highland Sprayground	14,774
Castle Rock Park Sprayground	12,439
North Park Splash Pad	10,799
South Park Splash Pad	9,895
Amend Park	7,536
Hawthorne Park Sprayground	7,055
Grand Total	**102,756**



OPTIONS SUMMARY



Concept 1

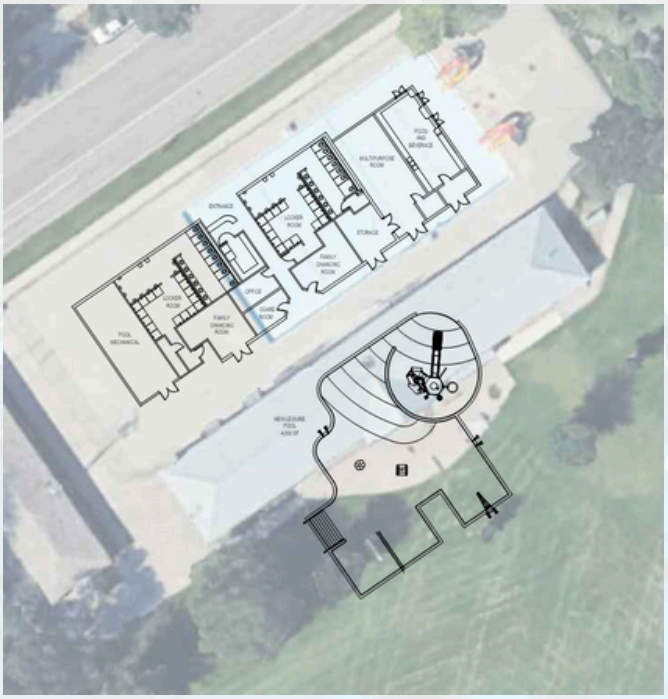


Concept 2



Concept 3

Concept 1

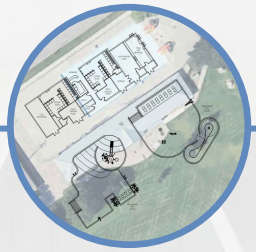


This recreational pool concept offers varying depths, a multi-level play structure, deep water activities like a zip line and climbing wall, and spray features. It caters to families and friends with engaging zones for all ages, including interactive elements and water cannons. The pool's design ensures accessibility with zero beach entry. Surrounding lounges provide relaxation, while lifeguards ensure safety. The concept promises a fun, inclusive aquatic experience for all.

OPTIONS SUMMARY



Concept 1

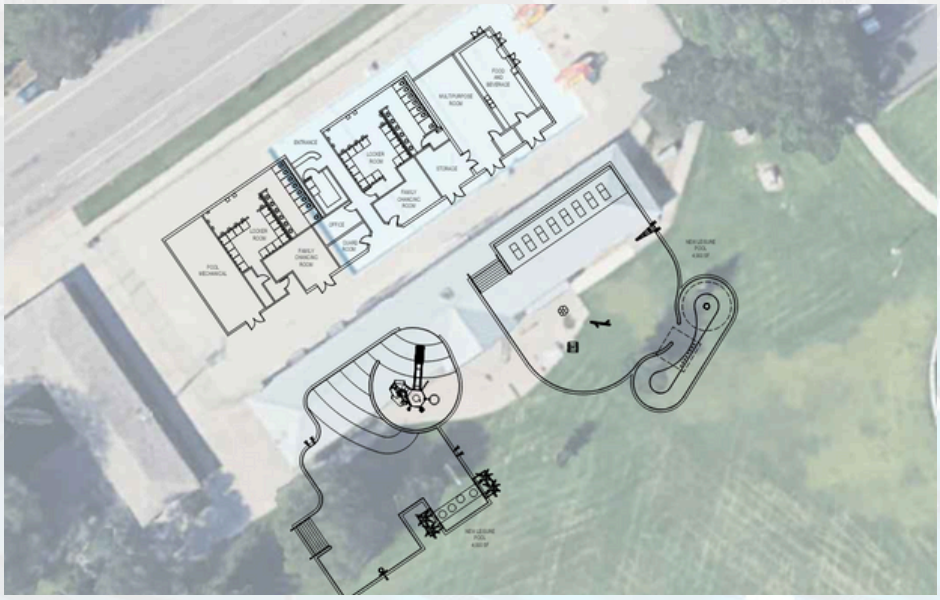


Concept 2



Concept 3

Concept 2



In Concept 2, the first leisure pool offers a delightful zero-beach entry, perfect for easy access into the water. Additionally, the multi-level play structure provides a fun and interactive element for visitors to enjoy. The inclusion of a floatable crossing activity adds an exciting challenge for those looking for some adventure, while water basketball offers a competitive and engaging option for guests. Moving on to the second pool in this concept, the presence of a current channel adds an element of movement and dynamism to the pool area. The spray features contribute to a playful and refreshing atmosphere, while the zip line promises an exhilarating experience for thrill-seekers. Lastly, the sunshelf provides a relaxing spot for sunbathing and unwinding by the water's edge, completing the diverse offerings of this concept's leisure pools.

OPTIONS SUMMARY



Concept 1

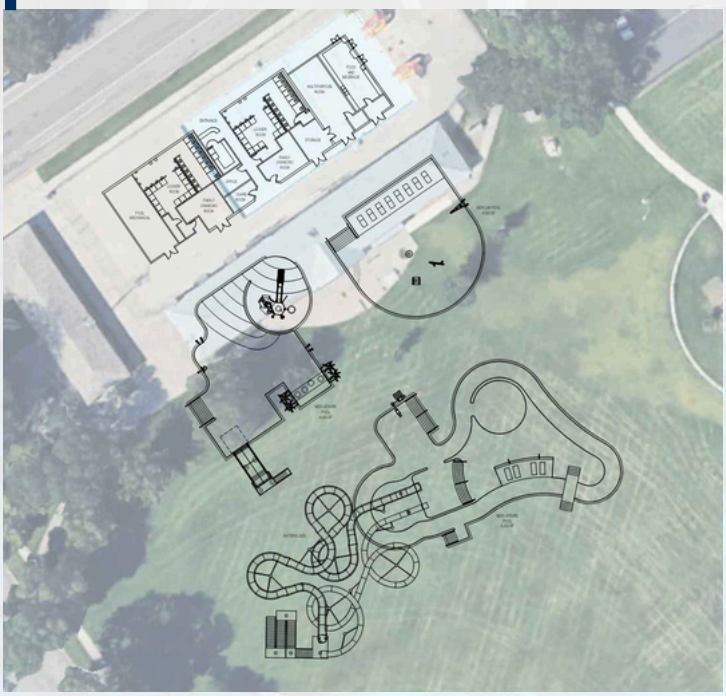


Concept 2



Concept 3

Concept 3



Concept 3 is designed to evoke a waterpark ambiance within the pool area. Pool 1 features a recreation pool with a zero-beach entry, a multi-level play structure, a floatable crossing structure, and a thrilling drop slide. Additionally, Pool 2 offers exciting amenities such as a zip line, spray features for added fun, and a relaxing sunshelf for guests to bask in the sun. The third section of the pool area boasts a lazy river for a leisurely float, a bridge leading to an island for exploration, a vortex for an exhilarating experience, and multiple large waterslides to cater to thrill-seekers of all ages. Altogether, Concept 3 promises a dynamic and engaging aquatic experience for visitors.

AQUATIC CENTER SPACE PROGRAMS

Overview

Based upon the initial input from Billings, MT and the market demographics, three space programs have been developed. The following charts detail a preliminary space program for aquatic centers in Billings.

- Concept 1 with varying depths, play structures, deep water activities, and spray features for families and friends of all ages. Accessible design, lounges for relaxation, and lifeguards for safety ensure a fun and inclusive aquatic experience.
- Concept 2 features a leisure pool with a zero-beach entry and a multi-level play structure, offering interactive elements for visitors. The second pool includes a current channel, spray features, and a zip line for a dynamic and thrilling experience, along with a sunshelf for relaxation by the water.
- Concept 3 creates a waterpark atmosphere in the pool area with Pool 1 having various features like a recreation pool, play structure, and slides. Pool 2 offers a zip line, spray features, and a sunshelf, while the third section includes a lazy river, island, vortex, and waterslides, promising an exciting aquatic experience for all visitors.

The sizes of the three options range from 19,476 to 46,203 square feet. In addition to the pools, support spaces have been programmed to include entry areas, staff offices, locker rooms, universal/family changing rooms, a multi-purpose room, and pool storage/mechanical.

Opinion of Probable Cost

Counsilman-Hunsaker has prepared an Opinion of Probable Construction Cost for the studied aquatic center concepts. A budget for site construction costs and furniture, fixtures and equipment (FF&E) has also been calculated and included in the estimates. Recent project bid figures of similar projects have been used as well as national estimating guides and local cost adjustment factors. The hard construction cost figures have been supplemented by a development cost factor of 12%, which includes such "soft" costs as professional fees, survey, geotechnical report, document reproduction, advertisement for bids and all anticipated expenses related to the administration of the project. A 10% contingency allowance and 5% escalation allowance have also been included in the estimates. The sum of these two cost figures calculate the total project cost. The cost estimates on the following pages are current as of June 2024.

AQUATIC CENTER SPACE PROGRAMS

Concept 1

Recreation pool with zero beach entry, play structure, floatable crossing activity, and other amenities.

OPINION OF PROJECT COST: South Park Pool Option 1

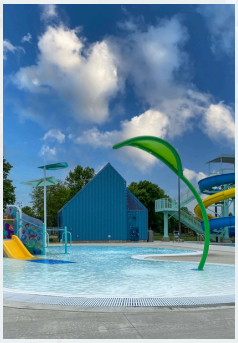
Description	Unit	Amount	Opinion of Cost
Ops Building		6,780	$3,161,441
Entrance	Sq. Ft.	100	
Managers Office	Sq. Ft.	150	
Guard Room	Sq. Ft.	200	
Multipurpose Room	Sq. Ft.	1,200	
Pool Mechanical	Sq. Ft.	1,300	
Storage	Sq. Ft.	500	
Food and Beverage	Sq. Ft.	600	
Locker Rooms	Sq. Ft.	1,400	
Family Changing Rooms (2)	Sq. Ft.	200	
Circulation and Walls (20%)	Sq. Ft.	1,130	
Aquatic Center		4,232	$2,154,400
Leisure Pool	Sq. Ft.	4,232	
Play structure	Allowance	1	
Support		12,696	$471,850
Outdoor Deck	Sq. Ft.	8,464	
Fence	Ln. Ft.	451	
Overhead Lighting	Sq. Ft.	12,696	
Shade Structures	Quantity	6	
Total Construction Costs	**Sq. Ft.**	**23,708**	**5,787,691**
Site Construction Costs (landscaping, utilities, walks)			$355,620
Furniture, Fixtures, Equipment			$143,000
Subtotal			$6,286,311
Inflation (1 year)	5.0%		$314,316
Contingency	10.0%		$660,063
Indirect Costs	10.0%		$726,069
Total Estimated Project Costs:			$7,986,758
Rounded			**$8,000,000**

Source: Counsilman-Hunsaker

AQUATIC CENTER SPACE PROGRAMS

Concept 1













AQUATIC CENTER SPACE PROGRAMS

Concept 2

Competition pool with 8, 25-yard lap lanes and starting blocks; ability to host large-scale events.

Recreation pool with zero beach entry and multiple amenities as listed in Concept 1.

OPINION OF PROJECT COST: South Park Pool Option 2

Description	Unit	Amount	Cost per Unit	Opinion of Cost
Ops Building		6,780	466	$3,161,441
Entrance	Sq. Ft.	100	428	
Managers Office	Sq. Ft.	150	383	
Guard Room	Sq. Ft.	200	383	
Multipurpose Room	Sq. Ft.	1,200	383	
Pool Mechanical	Sq. Ft.	1,300	315	
Storage	Sq. Ft.	500	315	
Food and Beverage	Sq. Ft.	600	630	
Locker Rooms	Sq. Ft.	1,400	630	
Family Changing Rooms (2)	Sq. Ft.	200	630	
Circulation and Walls (20%)	Sq. Ft.	1,130	507	
Aquatic Center		8,732	476	$4,158,150
Lap Pool	Sq. Ft.	4,500	428	
1M Diving	Quantity	1	15,000	
Drop Slide	Quantity	1	65,000	
Leisure Pool	Sq. Ft.	4,232	450	
Play structure	Allowance	1	250,000	
Support		26,196		$849,331
Outdoor Deck	Sq. Ft.	17,464	25	
Fence	Ln. Ft.	647	158	
Overhead Lighting	Sq. Ft.	26,196	9	
Shade Structures	Quantity	6	12,500	
Total Construction Costs	**Sq. Ft.**	**41,708**	**196**	**8,168,921**
Site Construction Costs (landscaping, utilities, walks)				$625,620
Furniture, Fixtures, Equipment				$251,000
Subtotal				$9,045,541
Inflation (1 year)	5.0%			$452,277
Contingency	10.0%			$949,782
Indirect Costs	10.0%			$1,044,760
Total Estimated Project Costs:				$11,492,360
Rounded				**$11,500,000**

Source: Counsilman-Hunsaker

AQUATIC CENTER SPACE PROGRAMS

Concept 2















AQUATIC CENTER SPACE PROGRAMS

Concept 3

Aquatic Area with lazy river, multiple waterslides, and vortex area. Competition pool and recreation pools from concepts 1 and 2.

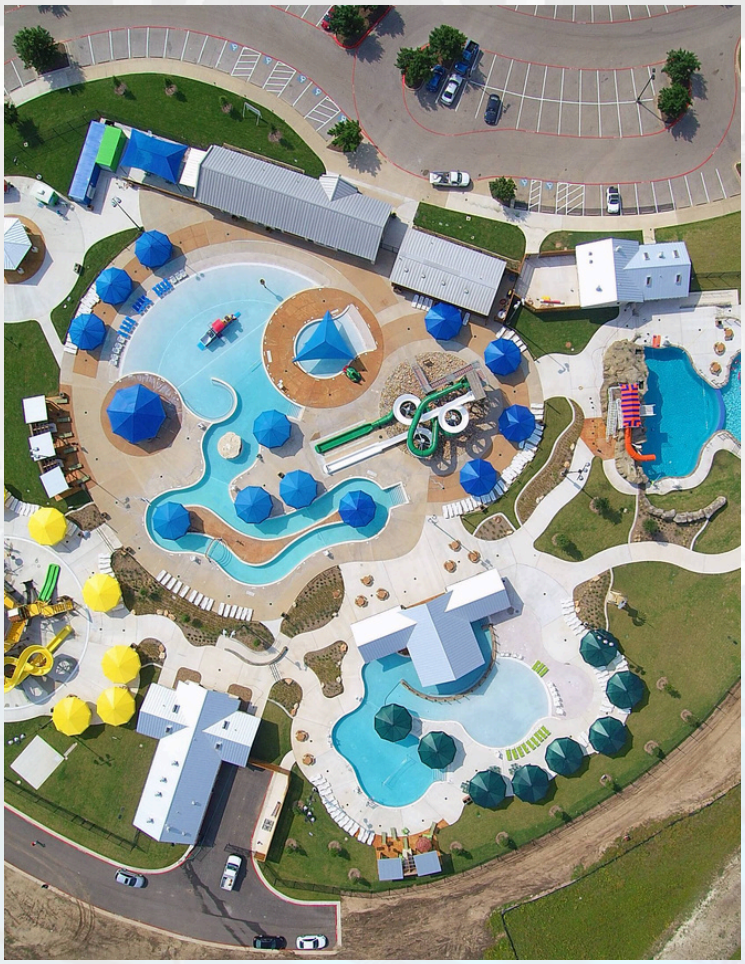
CHART	OPINION OF PROJECT COST: South Park Pool			
Description	Unit	Amount	Cost per Unit	Opinion of Cost
Ops Building		6,780	466	$3,161,441
Entrance	Sq. Ft.	100	428	
Managers Office	Sq. Ft.	150	383	
Guard Room	Sq. Ft.	200	383	
Multipurpose Room	Sq. Ft.	1,200	383	
Pool Mechanical	Sq. Ft.	1,300	315	
Storage	Sq. Ft.	500	315	
Food and Beverage	Sq. Ft.	600	630	
Locker Rooms	Sq. Ft.	1,400	630	
Family Changing Rooms (2)	Sq. Ft.	200	630	
Circulation and Walls (20%)	Sq. Ft.	1,130	507	
Aquatic Center		13,141	506	$6,647,200
Lap Pool	Sq. Ft.	4,500	428	
1M Diving	Quantity	1	15,000	
Leisure Pool	Sq. Ft.	4,409	450	
Vortex	Add Cost	1	20,000	
River Mechanical	Allowance	1	75,000	
Play features	Allowance	1	100,000	
Waterslide w/ Tower	Allowance	1	225,000	
Second Slide	Allowance	1	150,000	
Leisure Pool 2	Sq. Ft.	4,232	450	
Play structure	Allowance	1	250,000	
Support		39,423		$1,211,945
Outdoor Deck	Sq. Ft.	26,282	25	
Fence	Ln. Ft.	794	158	
Overhead Lighting	Sq. Ft.	39,423	9	
Shade Structures	Quantity	6	12,500	
Total Construction Costs	**Sq. Ft.**	**59,344**	**186**	**11,020,586**
Site Construction Costs (landscaping, utilities, walks)				$890,160
Furniture, Fixtures, Equipment				$357,000
Subtotal				$12,267,746
Inflation (1 year)	5.0%			$613,387
Contingency	10.0%			$1,288,113
Indirect Costs	10.0%			$1,416,925
Total Estimated Project Costs:				$15,586,171
Rounded				**$15,600,000**

Source: Counsilman-Hunsaker

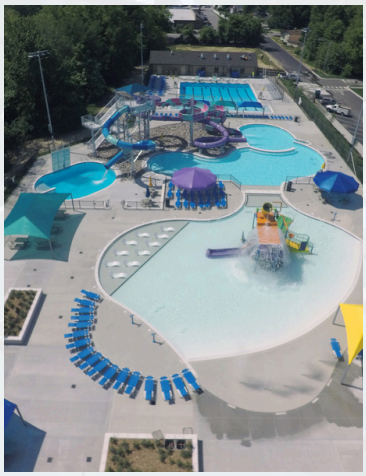
AQUATIC CENTER SPACE PROGRAMS

Concept 3















OPERATION CONCEPT

Expense Analysis

The following information details operating expenses for the aquatic center, focusing on major cost categories and estimation methodologies. Projections are made through a combination of historical data, industry benchmarks, and relevant factors like local conditions and user projections.

Key Expense Areas:

- **Facility Staff:** Annual payroll considers benefits, taxes, and scheduling based on user demand and established procedures. Pay rates align with existing job classifications and wage scales. Costs associated with staff dedicated to program delivery are factored into the expense table.
- **Commodities:** This category encompasses day-to-day operational supplies, including office, program, custodial, repair, and chemical needs. Chemical costs consider the use of liquid chlorine and muriatic acid, adjusted based on projected bather load and water balance. Medium bather load is used for cost estimation purposes.
- **Utilities:** Utility costs are determined by reviewing current rates from comparable facilities in the region. Total costs include energy, demand charges, and delivery fees. It is crucial to exercise caution when comparing these costs with facilities outside the immediate area due to potential regional variations.
- **Electricity:** Calculations are based on both demand and energy costs obtained from utility rate information provided by the project committee. The table outlines the estimated electricity costs for various operational scenarios.
- **Water & Sewer:** Water and sewer services are required for domestic use, compensating for evaporation and backwashing purposes. Backwash and domestic water are released into the sanitary system, excluding landscape irrigation.
- **Repair & Maintenance:** This budget allocation covers facility repairs and general maintenance for the building and pool mechanical systems.
- **Capital Replacement Fund:** Certain equipment manufacturers recommend annual maintenance programs to ensure optimal performance, often requiring contractors. Additionally, unforeseen repairs throughout the year may also necessitate external services. This fund reserves money for such maintenance and replacement needs.

OPERATION CONCEPT

Expense Analysis

The following tables reflect a summary of all operating expenses, assumptions, and estimates detailed by the expense category.

Direct Facility Expense Budget			
	Option 1	**Option 2**	**Option 3**
Facility Staff			
Full Time Employment	Not Included	Not Included	Not Included
Part-Time Management	$10,080	$11,520	$12,960
Lifeguard Personel	$37,800	$69,120	$116,640
Front Desk Personnel	$8,820	$20,160	$22,680
Part-Time Maintenance	$13,200	$13,200	$13,200
Personnel Equipment Cost	$1,101	$1,776	$2,589
Training	$2,000	$4,000	$5,000
Total Labor	**$73,001**	**$119,776**	**$173,069**
Direct Facility Expenses			
Insurance	$61,262	$61,262	$83,461
Repair and Maintenance	$20,000	$28,800	$39,000
Credit Card Fees	$0	$0	$19,760
Operating Supplies	$17,280	$17,280	$23,400
Chemicals	$4,202	$0	$14,660
Advertising	$26,000	$39,000	$47,000
Direct Expenses	**$128,744**	**$146,342**	**$227,281**
Utilities			
HVAC	$0	$0	$10,577
Electricity	$61,826	$113,691	$33,877
Pool Heating	$0	$0	$143,297
Data/Communications	$0	$0	$2,160
Trash Service	$0	$0	$720
Water & Sewer	$6,774	$178,410	$15,399
Total Utilities	**$68,600**	**$292,101**	**$206,030**
Programs			
Program Supplies	$0	$0	$4,301
LG Class Materials	$0	$0	$1,800
Food and Beverage	$7,874	$11,831	$14,180
Part-Time Program Staff	$0	$0	$13,325
Total Programs	**$7,874**	**$11,831**	**$33,606**
Total Operating Expenses	**$278,218**	**$570,050**	**$639,986**
Capital Replacement Fund	$40,000	$57,500	$78,000
Total Expense	**$318,218**	**$627,550**	**$717,986**
Estimate Current as of:	**5/31/2024**		
Source: Counsilman-Hunsaker			

OPERATION CONCEPT

Revenue Analysis

Revenue analysis reviews facility capacity analysis, per capita spending trends, and special user group usage. Developing an opinion of financial impact is an important component in evaluating facility opportunities. Projected attendance is based on population trends. Fee structure is based on fees from season pass holders and other users to project per capita income. Revenue is estimated, taking recommended fee schedules into account. All revenue assumptions reflect multiplying attendance by per capita.

Fee Structure

In order to project revenue, fee schedules are established. Three general approaches to evaluating the fee structure of an aquatic center include the following:

1. Maximize revenue by charging what the market will support. Programs and facilities operate with positive cash flow. If excess funds are available at season's end, they can be used to support under-funded programs.
2. Break-even in the operation of the facility. This approach is increasing in popularity as funding is becoming limited to organizations that use the facility. Capital funds are used to create the facility; operational funds are generated from the user on a break-even basis.
3. Subsidy pricing historically has been the policy of many community facilities.

Program Revenue

The following charts detail a summary of the revenue opportunities for the studied aquatic center options. The expenses for each program are detailed on the charts in this section. The programming model is based on annual growth in program participants and a price hike of 10% in year 3 and 5% in year 5. The primary revenue generators for the options will be revenue from daily admissions and memberships, along with swim lessons, water fitness classes, food and beverage, and facility rentals.

OPERATION CONCEPT

Concept 1

CHART Option 1		Price Per Session	Total Per Session	No. Sellable	
Revenue	Mgmt. Assump.	Year 1	Year 1	Sessions	Year 1
Daily Admissions / Memberships					
Admissions / Memberships (Indoor)	Total Attendance	$5.77	26,245	0	$0
Admissions / Memberships (Outdoor)	Total Attendance	$7.62	26,245	1	$200,057
Swim Team Revenue					
Meet Rental	$/Day	$800	0	0	$0
Club Team	$/Lane Hour	$14	0	0	$0
HS Team Rental	$/Lane Hour	$15	0	0	$0
Master's Swimming	$/Lane Hour	$15	0	0	$0
Summer League	$/Swimmer (Average)	$130	0	0	$0
Competitive Events	$/Event	$0	0	1	$0
In-House Swim Team	$/Swimmer (Average)	$130	30	1	$3,900
Aquatic Programs					
Swim Lessons	8 classes/session	$60	4	24	$5,760
Winter Lessons	8 sessions	$65		1	$0
Water Fitness	$/Session	$5	20	10	$1,000
Lifeguard Certification	$/Session	$50	9	10	$4,587
Food and Beverage					
Food and Beverage	$/Person	$0.50	26,245	1	$13,123
Rentals					
Birthday Party	$ / 2 HRS of Party Room	$200	30	1	$6,000
Private (Full Pool)	$/HR	$175	10	1	$1,750
	Non-capacity growth rate				
	Capacity growth rate				
Area Revenue					**$236,176**

Expense	Mgmt Assump.	Year 1
Program Supplies	1% of year 1 gross revenue; 3% annual increase	$2,362
LG Class Materials	$60 per participant for course record fee and manuals	$5,504
Food and Beverage	60% of Revenue	$7,874
Competitive Events	$/Event	$0
In-House Swim Team	$/Year	$68,700
Part-Time Program Staff	50% of gross	$5,673
Area Expense		**$90,112**
Net Revenue		**$146,064**

OPERATION CONCEPT

Concept 2

CHART Option 2		Price Per Session	Total Per Session	No. Sellable	
Revenue	Mgmt. Assump.	Year 1	Year 1	Sessions	Year 1
Daily Admissions / Memberships					
Admissions / Memberships (Indoor)	Total Attendance	$5.77	39,437	0	$0
Admissions / Memberships (Outdoor)	Total Attendance	$7.62	39,437	1	$300,613
Swim Team Revenue					
Meet Rental	$/Day	$800	1	1	$800
Club Team	$/Lane Hour	$14	0	0	$0
HS Team Rental	$/Lane Hour	$15	0	0	$0
Master's Swimming	$/Lane Hour	$15	0	0	$0
Summer League	$/Swimmer (Average)	$130	0	0	$0
Competitive Events	$/Event	$0		1	$0
In-House Swim Team	$/Swimmer (Average)	$130	45	1	$5,850
Aquatic Programs					
Swim Lessons	8 classes/session	$60	6	36	$12,960
Winter Lessons	8 sessions	$65	0	1	$0
Water Fitness	$/Session	$5	30	10	$1,500
Lifeguard Certification	$/Session	$50	15	10	$7,399
Food and Beverage					
Food and Beverage	$/Person	$0.50	39,437	1	$19,718
Rentals					
Birthday Party	$ / 2 HRS of Party Room	$200	60	1	$12,000
Private (Full Pool)	$/HR	$175	15	2	$5,250
	Non-capacity growth rate				
	Capacity growth rate				
	Area Revenue				**$366,091**

Expense	Mgmt Assump.	Year 1
Program Supplies	1% of year 1 gross revenue; 3% annual increase	$3,661
LG Class Materials	$60 per participant for course record fee and manuals	$8,879
Food and Beverage	60% of Revenue	$11,831
Competitive Events	$/Event	$0
In-House Swim Team	$/Year	$68,700
Part-Time Program Staff	50% of gross	$10,930
	Area Expense	**$104,000**
	Net Revenue	**$262,090**

OPERATION CONCEPT

Concept 3

CHART Option 3		Price Per Session	Total Per Session	No. Sellable	
Revenue	Mgmt. Assump.	Year 1	Year 1	Sessions	Year 1
Daily Admissions / Memberships					
Admissions / Memberships	Total Attendance	$7.62	47,267	1	$360,300
Summer League	$/Swimmer (Average)	$130	55	1	$7,150
Aquatic Programs					
Swim Lessons	8 classes/session	$60	250	1	$15,000
Water Fitness	$/Session	$5	60	10	$3,000
Lifeguard Certification	$/Session	$50	30	1	$1,500
Food and Beverage					
Food and Beverage	$/Person	$0.50	47,267	1	$23,633
Rentals					
Birthday Party	$ / 2 HRS of Party Room	$200	80	1	$16,000
Private (Full Pool)	$/HR	$175	20	1	$3,500
Area Revenue					**$430,083**

Expense	Mgmt Assump.	Year 1
Program Supplies	1% of year 1 gross revenue; 3% annual increase	$4,301
LG Class Materials	$60 per participant for course record fee and manuals	$1,800
Food and Beverage	60% of Revenue	$14,180
Competitive Events	$/Event	$0
#REF!	$/Year	$68,700
Part-Time Program Staff	50% of gross	$13,325
Area Expense		**$102,306**
Net Revenue		**$327,777**

OPERATION CONCEPT

Operational Summary

The following projections details the pro forma for the Aquatic Center and the recapture rate of operating expenses recouped by revenue. The options show a cost recovery rate for year one in the 64% - 84% range depending on the option. These rates assume a City owned and operated aquatic center.

CHART	Option 1	Option 2	Option 3
Construction Cost	$0	$0	$0
Project Cost	$8,000,000	$11,500,000	$15,600,000
Total Size (Sq.Ft.)	19,476	32,976	46,203
Capacity	177.932	343.084	496.5055
Site Size	2.50	4.48	6.38
Total Attendance	26,245	39,437	59,622
Expense Budget	$278,218	$570,050	$639,986
Revenue Projection	$236,176	$366,091	$430,083
Cashflow	($42,042)	($203,960)	($209,903)
Cost Recovery	84.89%	64.22%	67.20%

APPENDIX A:

General Limiting Conditions

This study is based on information that was current as of May 2024. Every reasonable effort has been made in order that the data reflects the most timely and current information possible and is believed to be reliable. This study is based on estimates, assumptions, and other information developed by the consultant from independent research.

No warranty or representation is made by the consultant that any of the projected values or results contained in this study will actually be achieved. No responsibility is assumed for inaccuracies in reporting by the client, its agents, and representatives or any other data source used in preparing or presenting this study. This entire report is qualified and should be considered in light of the above conditions and limitations.

APPENDIX B: AQUATIC TRENDS

Aquatic Trends

When developing tomorrow's vision for aquatic programming, it is important to understand traditional uses and trends in aquatic programs. Trends evolve in the aquatic industry as swimming expectations evolve. While national surveys continually rank swimming as a favorite recreational sport, today's aquatic centers incorporate recreation swimming and wellness pools to augment revenue of competitive swimming, thereby creating multi-generational facilities through shared expenses.

Contemporary aquatic centers are fully ADA accessible, allowing everyone to benefit from aquatic activities. Compliance with the 2010 Standards for Accessible Design specifically states that all pools larger than 300 linear feet of pool wall perimeter need at least two accessible means of entry, one of which needs to be either a pool lift or a sloped entry. The secondary means of entry can be either a lift or sloped entry, or pool access stairs, transfer system, or transfer wall. Pools with less than 300 linear feet of pool wall perimeter need one accessible means of entry, either a pool lift or sloped entry. Spas need one entry, which can be either a pool lift, transfer system or a transfer wall. As more athletes cross train with water fitness components and more doctors recommend water rehabilitation for injured, overweight diabetic, and aging patients, multi-generational aquatic centers are inclusive of the entire community.

The following describes national trends for four aquatic user groups: lessons and fitness, water wellness, recreation, and competitive swimmers. The descriptions make evident the very different requirements for each of these aquatic user groups when planning and designing an aquatic facility

Swim Lessons

According to the Centers for Disease Control, more than one in five people who die from drowning are children ages 14 and younger. For every child who dies from drowning, another four receive emergency care for nonfatal submersion injuries, which can cause brain damage that may result in long-term disabilities, including memory problems, learning disabilities, and permanent loss of basic functioning.1



APPENDIX B: AQUATIC TRENDS

Drowning Prevention is essential for children and adults, whether living in areas with natural bodies of water or simply being invited to pool parties. With more than one available pool in an aquatic center, lessons can be maximized so that a large number of residents can be taught to swim. Ideally, water depth for instruction should accommodate young participants to stand comfortably in the water. Recreation pools easily provide this preference. Deeper competition pools offer moveable floors or other means of altering water depth for instructional purposes.

A well-run water lesson program is essential in introducing young swimmers to safe aquatic skills that can be used throughout their lives. By offering the community a comfortable, controlled aquatic environment, swimming and diving lessons can become an enjoyable learning experience. There are many different types of water safety lessons that can teach children not only how to swim and dive but how to survive in adverse water conditions. From small watercraft instruction to learn to swim, water safety is an integral part of any community. Many will go on to formal competitive aquatic programs in school or age-group swimming programs. Some will excel to become state champions. Benefits such as scholarship offers may occur when a swimmer or diver selects a college, which could lead to national-level competition.

Lifeguarding and CPR

Water rescue skills and CPR are typically taught to all lifeguards. However, water rescue and CPR skill education is integral to the community because families are the true lifeguards of one another whether at the beach or a backyard pool. Often, such courses are sponsored by the Red Cross, Ellis and Associates, and other providers of safety training.



Community Lesson Users

Partnerships with local schools are often valuable contributors to help efficiently program aquatic facilities. Potential programming might embrace swim lessons for elementary students, lifeguarding classes, physical education classes, therapy for high school athletes, and other joint-partnership agreements to aid in directing area children to learn to swim. Aquatic sports (diving, water polo, synchronized swimming, underwater hockey, etc.) can contribute to the overall use of the facility as well as fitness use by faculty, special education therapy, and recreation. In addition, an aquatic facility may provide aquatic opportunities to pre-school children cared for by private daycare providers.

APPENDIX B: AQUATIC TRENDS

Aquatic Fitness

The more often the pool can be utilized for group activities for participants and spectators, the more likely the aquatic facility will be “alive” day in and day out. The types of activities that tend to draw a crowd are participatory, measurable, exciting, and often challenging – but not always so challenging that only the elite can participate. Activities can be tailored to different ages, sizes, and/or skill levels. The industry has responded to the continued popularity of aquatic fitness by creating a wide range of activities with related devices and equipment for a greater diversity of water-based aqua exercise options. Aerobic dancing, walking, and running in shallow and deep-water environments, including current channels for walking against the current, are just a few of the choices available to people wishing to add less stressful elements of a cross-training regimen or even to use aqua aerobics for their entire fitness program. Additionally, businesses might sponsor or subsidize aquatic fitness as part of their employee wellness training discipline.



Aquatic fitness also remains one of the most popular forms of exercise among senior adults. Data taken from the National Center for Health Statistics shows lifetime expectancy is up 30 years since 1900.4 The older adult market spans four generations from the Progressive Era 1900-1928, Depression Era 1929-1939, WWII Era 1940-1945, and Baby Boomers 1946-1964.

The older adult market can be a large, affluent market willing to participate in water fitness, wellness programming, and other recreation opportunities. This diverse age group from 55 to 90+ includes sub-groups of which some are still working, some have children in college, and some are focusing on retirement, grandkids, and wellness. Consequently, seniors can be willing, enthusiastic participants if certain requirements are met. They typically feel uncomfortable in an environment with teens and generally respond better to strictly defined programming of well-structured activities such as water aerobics, arthritis water exercise, water walking, physical therapy, adult swim lessons, ‘Save a Life’ workshops, lap swimming, and Masters swimming.

APPENDIX B: AQUATIC TRENDS

Recreation Swimmers



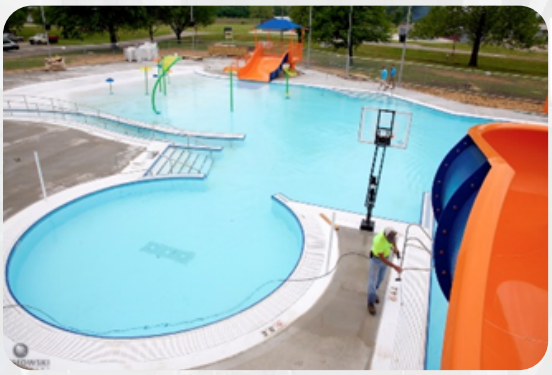
Successful aquatic centers combine creative water play areas for various age groups in a safe, friendly atmosphere. While aquatic recreation has become much more age-defined, attractions have age limitations and appropriateness due to elements of thrill and capabilities. Tots enjoy shallow pools with gentle water features and play areas tucked securely out of the way of the more active areas.

Once children grow out of the tot stage, they enjoy romping in zero-depth recreation pools, making their adventurous way across lily pad walks, and climbing on participatory play features with "just-their-size" waterslides. Older children speed down flume and drop slides and enjoy larger water play structures. Teens enjoy gathering spots like action islands with access to deep water pools and more adventurous waterslides. Lazy rivers and current channels cater to most demographics while spas and lap lanes are geared towards adults.

Recreational Aquatic National Trends by Age Group	
Age Group	**Recreational Aquatic Age-Group National Trends**
Age 0 - 3	Tot pool, tot slides, gentle spray features
Age 4 - 7	Water sprayground, zero-depth pool, participatory play features, sand play
Age 8 - 11	Water walks, large play structures, full-size waterslides, open water
Age 12 - 16	Water walks, large waterslides, open water, lazy river, gathering places, sand volleyball, mat racer, diving boards
Age 17 - 22	Action island, intense waterslides, flow rider, mat racer, climbing wall, open water, sand volleyball, drop slides, diving boards
Age 23 - 45	Zero-depth pool (to be w/children), open water, spa, sun deck, lap lanes, lazy river, waterslides, diving boards
Age 46+	Spa, sun deck, lap lanes, lazy river, family-friendly waterslides
Source: Counsilman-Hunsaker	

APPENDIX B: AQUATIC TRENDS

Recreation Pool Features



Leisure Pool

The free-form leisure pool provides an inviting atmosphere with plenty of shallow water from zero-depth to four feet, allowing adults and children to interact for hours of splash and play entertainment. With opportunity for many different sizes and designs, the leisure pool is a desirable amenity for all age and skill levels where various attractions may be incorporated to increase the experience factor, which increases attendance, the amount of time spent at the facility, and return visits.

Participatory Play Feature

Located within the leisure pool, play features are multi-level, interactive structures where children can scamper through spraying water, climb across bridges, scurry over and under tunnels, and slide down just-their-size waterslides. As children manipulate valves and chains, they control where and when the water sprays will occur—all within sight of parents and lifeguards.









APPENDIX B: AQUATIC TRENDS

Recreation Pool Features



Waterslides

The thrill of mounting the stairs to the exhilaration of sliding down into the water makes waterslides a desired attraction. While some slides are straight with a steep or gentle gradient, others wind down with sharp enclosed curves or high walls on the outside of the curves. Slides can be a long tube or alternate between an open chute and closed tube. Experiences can range from family-friendly to surprisingly intense









APPENDIX B: AQUATIC TRENDS

Recreation Pool Features

Lap Lanes

Fitness lap swimming and water walking are important to many adults and seniors. Opportunities for limited practice and training exist in a two, three or four lane 25-yard lap pool adjacent to the leisure pool. Additionally, programming can be incorporated for lessons and activities.





Climbing Wall

A kids' climbing wall offers the experience, physical activity, and challenge of climbing with the water underneath to cushion the fall.

Additional Support Amenities

Community pools have bathhouses that provide lockers/ showers/changing/restrooms for their guests. Snack / concession areas provide food for hungry appetites, thus offering a day-long experience. Birthday party shade pavilions can increase revenue by offering swim parties with games and food.

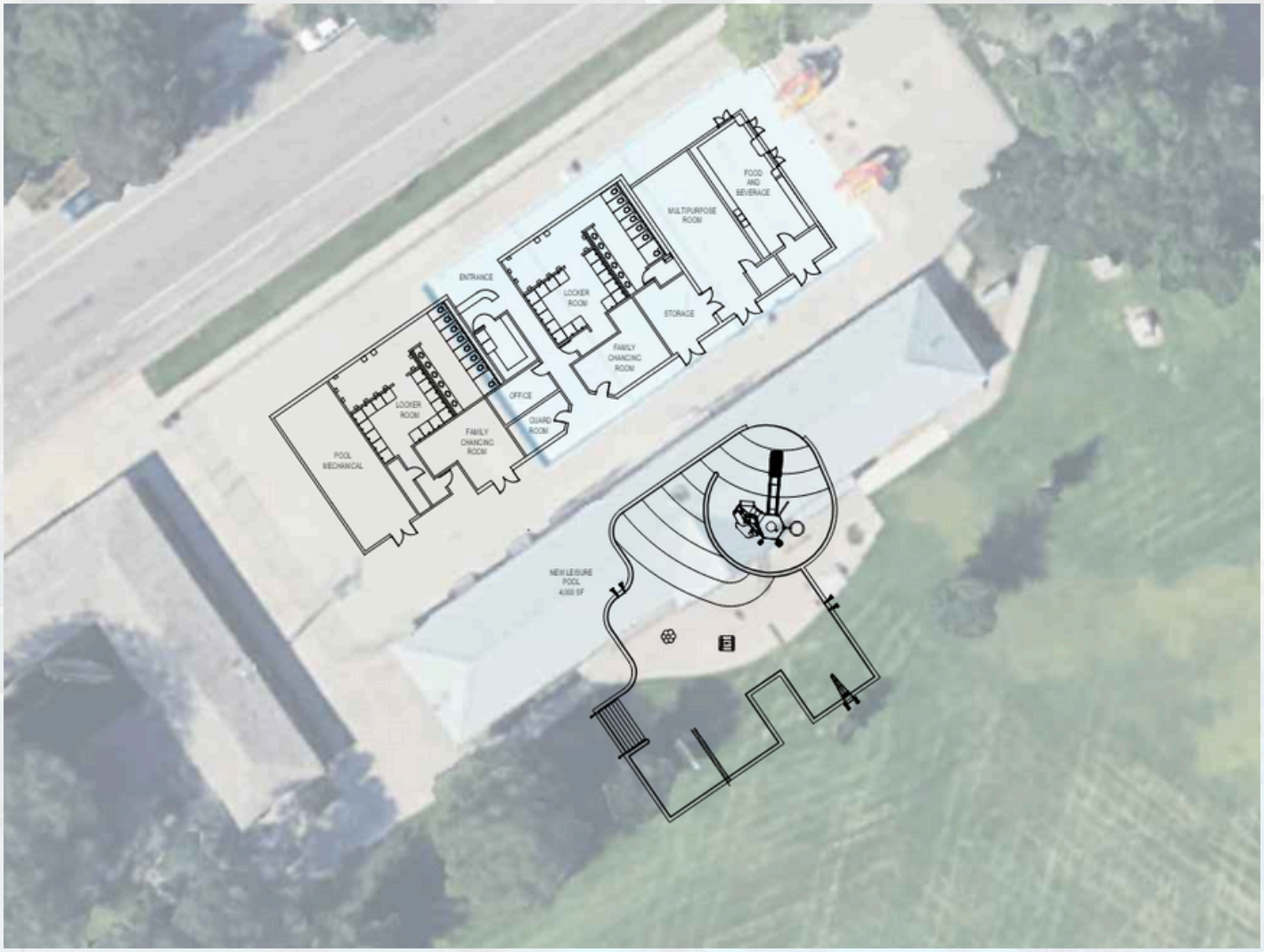


APPENDIX C: FOOTNOTES

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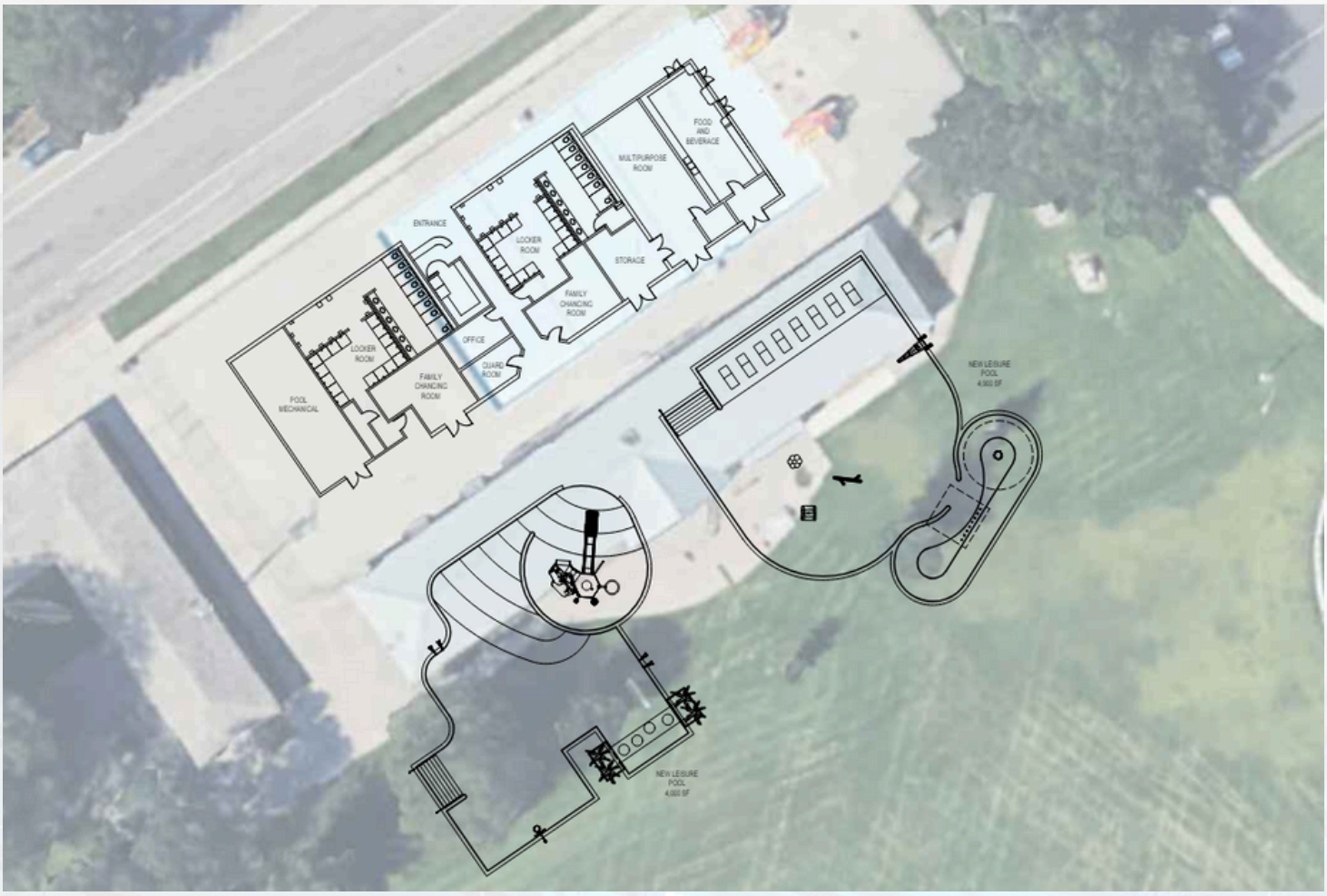
APPENDIX D: CONCEPTS

Concept 1 - Recreation Pool



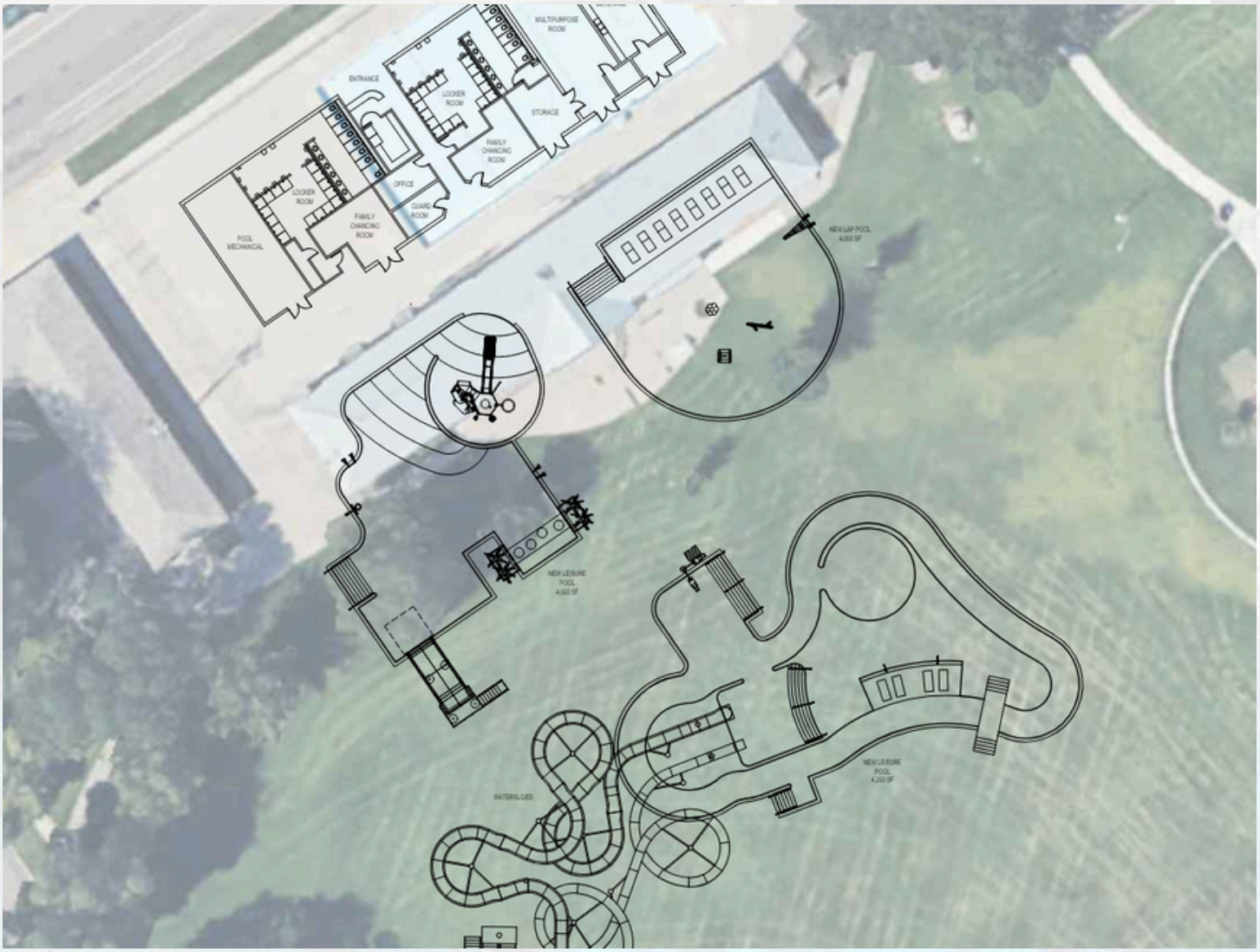
APPENDIX D: CONCEPTS

Concept 2 – Recreation Pool and Lap Pool



APPENDIX D: CONCEPTS

Concept 3 – Recreation Pool, Lap Pool, and Lazy River/Waterslide



Counsilman · Hunsaker
AQUATICS FOR LIFE

a&e

SPRAYGROUND FEASIBILITY STUDY

BILLINGS, MT

APRIL 2024

[DRAFT]

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SUMMARY

This study assessed the condition and functionality of existing aquatic play features (pools, spraygrounds, wading pools) in Billings' public parks. It also evaluated resident needs and usage patterns to develop a data-driven plan for renovation, replacement, or addition of these features.

Current Conditions

The study found that existing aquatic play features vary in condition. Castle Rock Park Sprayground is in good shape, requiring no immediate changes. However, other facilities require upgrades or replacement. Notably, several spraygrounds and wading pools suffer from poor condition or obsolescence (Terry Park, Pioneer Park, Hawthorne Park, North Park).



Resident Needs and Usage Patterns:

The study considered resident needs and demographics to determine optimal placement and types of aquatic features. Knowing that 70% of residents around the country prioritize nearby parks, the plan prioritizes facilities within walking distance (0.5 miles for spraygrounds). Data from the facilities helped identify areas where spraygrounds might be suitable (e.g., Pioneer Park). Additionally, understanding the number of children in specific areas informed the need for improvements or replacements to better serve younger demographics.

Consultant Recommendations:

- Theming of renovated spraygrounds will attract residents, foster a sense of community pride, and celebrate the unique character of surrounding neighborhoods.
- Pump and Dump spraygrounds are recommended for all future and renovated spraygrounds due to the low operating costs, maintenance staff required, and no need for attendants.
- Considering master planning at Centennial, Poly Vista, and Cottonwood. A lack of sprayground service was noted near the Heights. Additional spraygrounds are recommended to better serve those residents. Arrowhead Park, Uinta Park, and Clevenger Park are considerations.

[DRAFT]

SUMMARY

Prioritization and Recommendations:

Based on condition and resident needs, the plan prioritizes renovations and replacements:

- **High Priority**: Facilities requiring full replacement or significant upgrades (Terry Park Sprayground, Pioneer Park Wading Pool, Hawthorne Park Wading Pool) will be addressed first for safety and functionality.
- **Medium Priority**: Upgrades are recommended for North Park Sprayground to enhance its appeal. Potential replacement may be considered in the future based on budget and population growth.
- **Low Priority:** Castle Rock Park Sprayground remains in good condition and requires no immediate changes.

Specific consultant recommendations include:

- Replacing Terry Park Sprayground with a potentially fire department-themed facility for a more engaging experience.
- Replacing outdated wading pools at Hawthorne to a spray ground.
- Update the North Park with modern spraygrounds to improve safety and play value.

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MARKET DEMOGRAPHICS

Billings Demographic Overview (2022)

7 in 10 U.S. residents have at least one local park, playground, open space or recreation center within walking distance of their homes.*

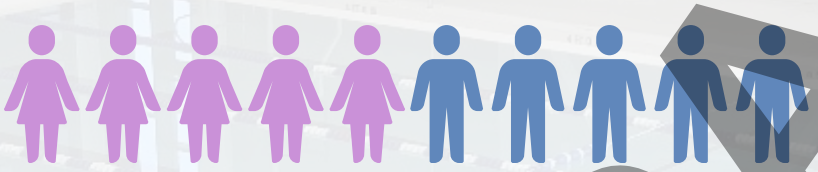
Sprayground:

Pools:

These cater primarily to young children and families. Studies suggest that most users live within a 10-minute walk (around 0.5 miles) of the facility. Some families might drive up to 15-20 minutes (around 1-2 miles) if there's a lack of options closer to home.

The draw radius for pools depends on their features and target audience. Lap pools and competitive facilities might attract users from further afield, potentially 20-30 minutes (around 3-5 miles) or more.

TOTAL POPULATION: 115,000

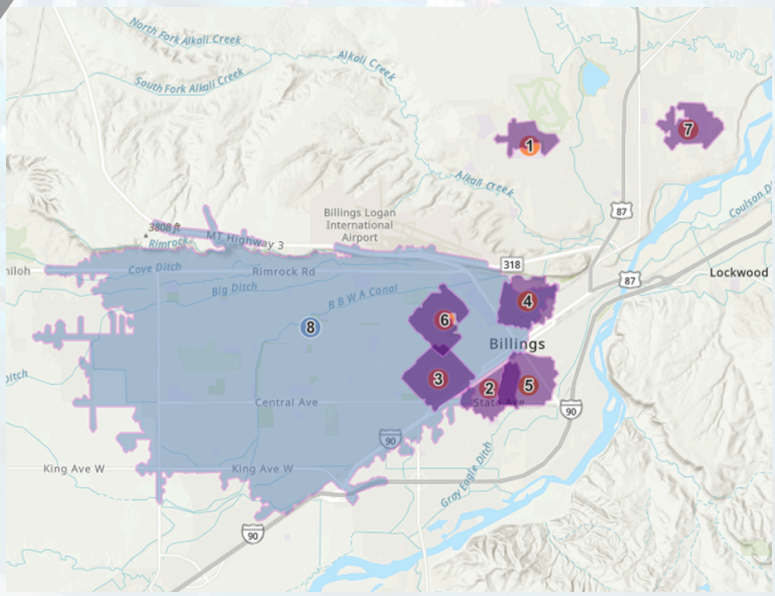


Billings Overview

- Currently there are ~115,000 residents in Billings
- 74% of residents have a park within a 10-minute walk meeting national benchmarks

United States Comparison

- 7 in 10 U.S. residents have at least one local park, playground, open space or recreation center within walking distance of their homes.*
- Spraygrounds and wading pools:
- These cater primarily to young children and families. Studies suggest that most users live within a 10-minute walk (around 0.5 miles) of the facility. Some families might drive up to 15-20 minutes (around 1-2 miles) if there's a lack of options closer to home.



*National Recreation and Park Association (NRPA) - 2023 Engagement with Parks Report

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CONDITIONS ANALYSIS

WADING POOLS

Pioneer Park Wading Pool

- This area will serve the second most school aged children. (2,278)
- Wading pools are an obsolete park amenity
- Newer amenities would be a full-sized pool or sprayground
- Creates unsafe condition for staff and public
- Consider enhancing facility to better match other park amenities

Population within a 10-minute walk

Park Name	Children - <10yrs	Total Population
Terry Park Sprayground	543	3,810
Highland Sprayground	483	3,371
Pioneer Park Wading Pool	350	3,325
Castle Rock Park Sprayground	497	3,191
South Park Splash Pad	365	2,837
North Park Splash Pad	364	2,713
Hawthorne Park Wading Pool	302	2,102
Grand Total	**2,904**	**21,349**











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CONDITIONS ANALYSIS

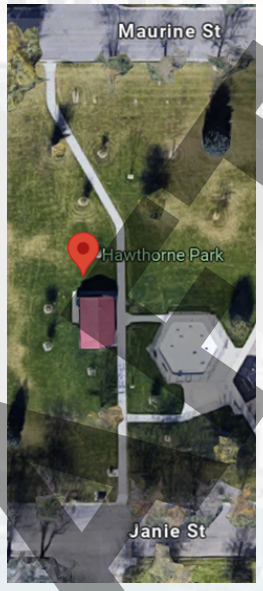
WADING POOLS

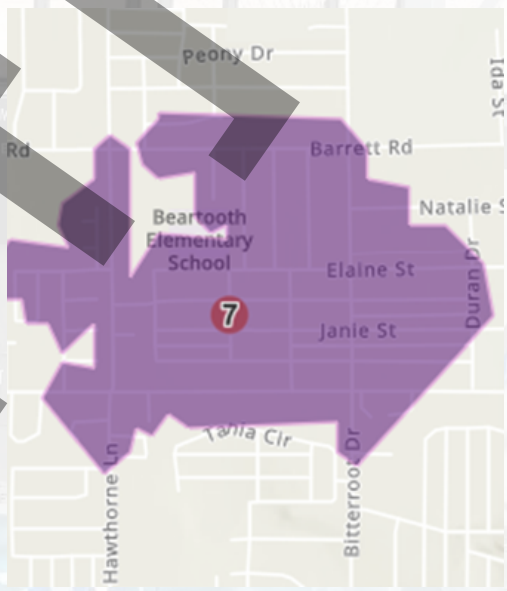
Hawthorne Park Wading Pool

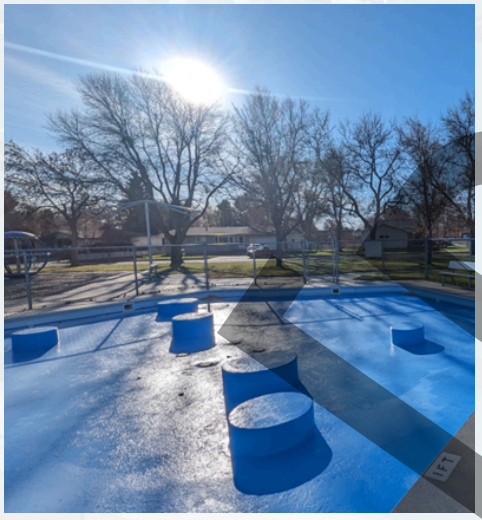
- The current wading pool is obsolete and should be replaced with a sprayground.
- This park will not see the utilization of other parks.
- Obsolete wading pool
- Minimal play value
- Should enhance water feature to better support other park amenities

Population within a 10-minute walk

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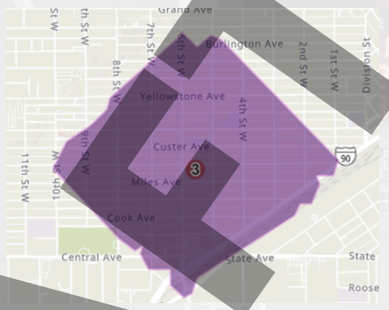
CONDITIONS ANALYSIS
SPRAYGROUNDS

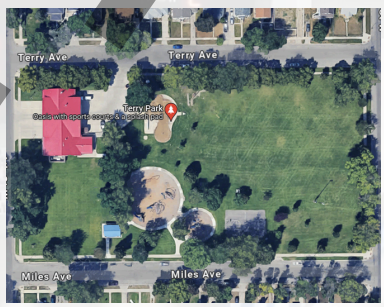
Terry Park Sprayground

- The current sprayground lacks functional features and existing features should be replaced.
- There is an opportunity to impact a large number of residents
- Theming to the fire department will celebrate the surrounding area.

Population within a 10-minute walk

Park Name	Children - <10yrs	Total Population
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CONDITIONS ANALYSIS

SPRAYGROUNDS

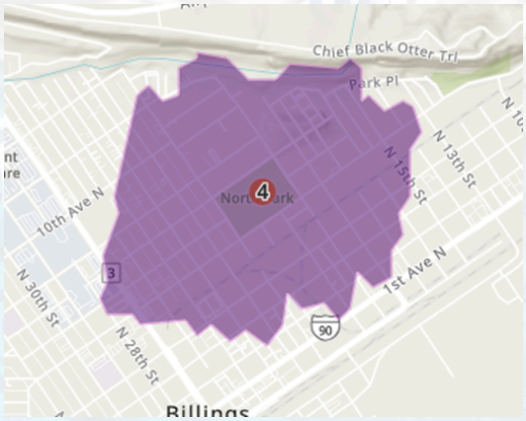
North Park Sprayground

- The converted sprayground should be remodeled to incorporate more spray features
- Replacement should be considered as an increase in school aged children is expected.

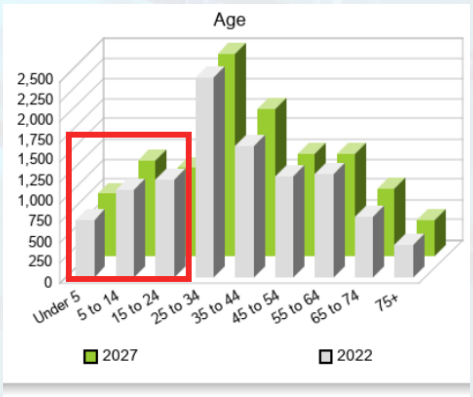


Population within a 10-minute walk

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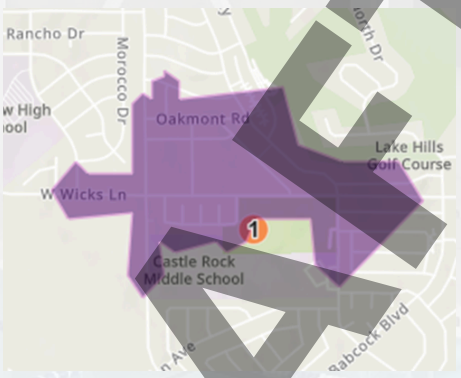
CONDITIONS ANALYSIS
SPRAYGROUNDS

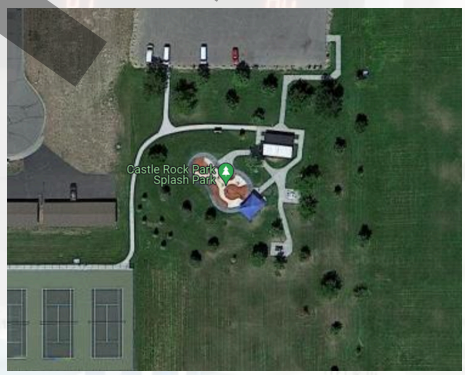
Castle Rock Park

- The current spray ground appears to be serving the right population and equipment is in good condition no changes are necessary.

Population within a 10-minute walk

Park Name	Children - <10yrs	Total Population
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North Park Splash Pad	364	2,713
Hawthorne Park Wading Pool	302	2,102
Grand Total	**2,904**	**21,349**









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CONDITIONS ANALYSIS

SPRAYGROUNDS

Highland Sprayground

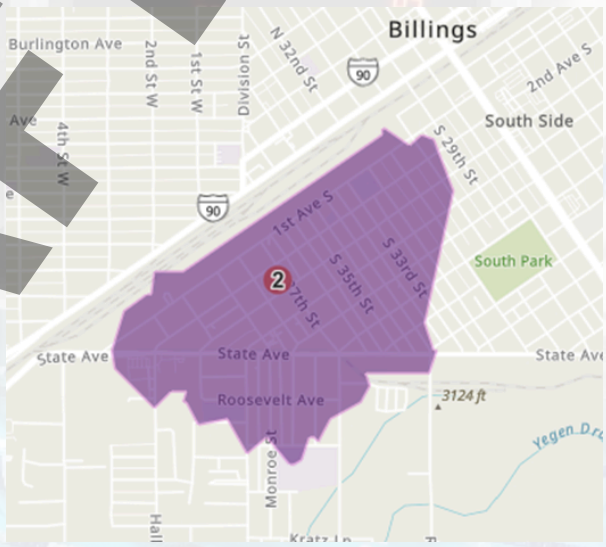
- Equipment appears to be in good condition.
- Features could be updated with minimal cost impact.



Population within a 10-minute walk

Park Name	Children - <10yrs	Total Population
Terry Park Sprayground	543	3,810
Highland Sprayground	483	3,371
Pioneer Park Wading Pool	350	3,325
Castle Rock Park Sprayground	497	3,191
South Park Splash Pad	365	2,837
North Park Splash Pad	364	2,713
Hawthorne Park Wading Pool	302	2,102
Grand Total	**2,904**	**21,349**









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CONSULTANT RECOMMENDATIONS

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Wading Pools are Phasing Out

INCREASED RISK OF DISEASE TRANSMISSION

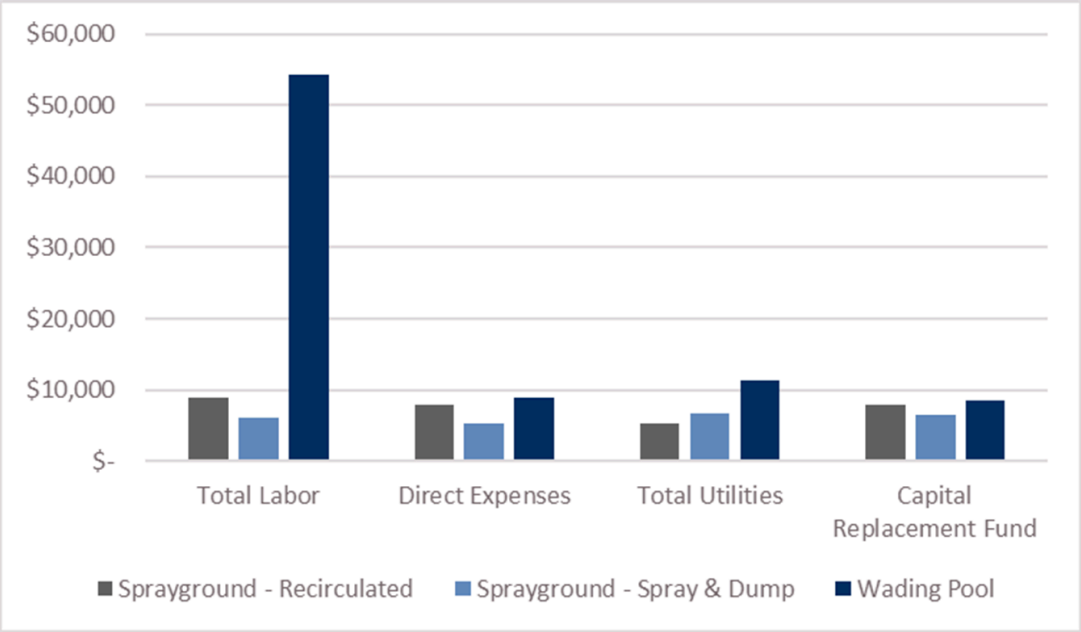
- Kiddie/Wading Pools are the most common pool type to experience an immediate closure from Health Department Officials due to low disinfectant levels (13.5%)*
- Secondary Sanitation Systems are recommended for pools designed for children less than 5 years old due to the risk associated with disease outbreaks.

INCREASED OPERATING COSTS

- Disinfectant is required in all pools and should be checked by staff throughout the day using valuable park resources, staff, and requiring specialized training.
- Attendants are required to open the facility straining an already short-staffed system.

LACK OF FEATURES

- Wading pools typically lack features that will draw younger families (spray features, dump buckets, slides, etc.)
- Wading pools do not accessibility to all, regardless of their abilities. They lack inclusive design which encourages the physical, functional and social development of children.



*Morbidity and Mortality Weekly Report (MMWR) - Violations Identified from Routine Swimming Pool Inspections, 2008

CONSULTANT RECOMMENDATIONS

Sprayground Modernization

	Recirculated	Pump and Dump
Advantages	**Water conservation:** Uses less water as it continuously recirculates and filters the water.	**Lower initial cost:** Less complex plumbing is needed.
	Lower operating costs: Saves money on water use and reduces the amount of chemicals needed for treatment.	**Simpler maintenance:** Easier to maintain and clean.
	Environmentally friendly: Minimizes water waste.	**Lower risk of illness:** Continuously replaces water, reducing the chance of bacteria growth.
Disadvantages	**Higher initial cost**: Requires more complex plumbing and filtration systems.	**Higher operating costs:** Uses more water, which can be expensive depending on location.
	Maintenance: Regular cleaning and filter maintenance are crucial.	**Less environmentally friendly:** Uses more water and requires more chemicals for treatment.
	Potential for waterborne illness: Improper maintenance can lead to bacteria growth in the recirculated water.	

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OPTIONS SUMMARY

Option 1 – Recirc Sprayground

PROJECT COST

OPINION OF PROJECT COST: Sprayground - Recirculated			
Description	Unit	Amount	Opinion of Cost
Ops Building		1,000	$378,000
Mechanical	Sq. Ft.	300	
Storage	Sq. Ft.	500	
Restrooms	Sq. Ft.	200	
Sprayground		855	$500,088
Sprayground	Sq. Ft.	855	
Features	Allowance	1	
Pool Mechanical	Add. Cost	1	
Support		2,565	$109,742
Outdoor Deck	Sq. Ft.	1,710	
Fence	Ln. Ft.	203	
Overhead Lighting	Sq. Ft.	2,565	
Shade Structures	Quantity	1	
Total Building Construction Costs	**Sq. Ft.**	**4,420**	**987,829**
Site Construction Costs (landscaping, utilities, walks)			$110,500
Furniture, Fixtures, Equipment			$27,000
Subtotal			$1,125,329
Inflation (1 year)	10.0%		$112,533
Contingency	10.0%		$123,786
Indirect Costs	12.0%		$163,398
Total Estimated Project Costs:			$1,525,046
Rounded			**$1,600,000**

Source: Counsilman-Hunsaker

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OPTIONS SUMMARY

Option 2 – Pump and Dump Sprayground

PROJECT COST

OPINION OF PROJECT COST: Sprayground - Spray & Dump			
Description	Unit	Amount	Opinion of Cost
Ops Building		900	$346,500
Mechanical	Sq. Ft.	200	
Storage	Sq. Ft.	500	
Restrooms	Sq. Ft.	200	
Sprayground		855	$350,088
Sprayground	Sq. Ft.	855	
Features	Allowance	1	
Support		2,565	$109,742
Outdoor Deck	Sq. Ft.	1,710	
Fence	Ln. Ft.	203	
Overhead Lighting	Sq. Ft.	2,565	
Shade Structures	Quantity	1	
Total Building Construction Costs	**Sq. Ft.**	**4,320**	**806,329**
Site Construction Costs (landscaping, utilities, walks)			$108,000
Furniture, Fixtures, Equipment			$26,000
Subtotal			$940,329
Inflation (1 year)	10.0%		$94,033
Contingency	10.0%		$103,436
Indirect Costs	12.0%		$136,536
Total Estimated Project Costs:			$1,274,334
Rounded			**$1,300,000**

Source: Counsilman-Hunsaker

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OPTIONS SUMMARY

Sprayground Examples







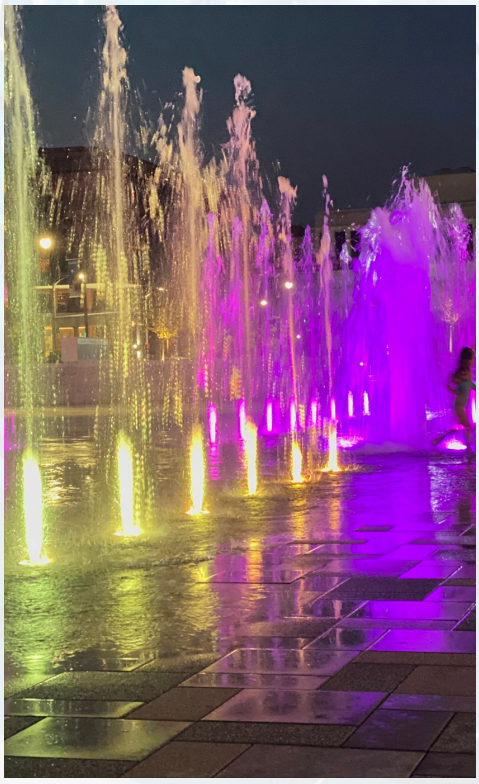
OPTIONS SUMMARY

Sprayground Examples









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OPERATION CONCEPT

Expense Analysis

The following information details operating expenses for the aquatic center, focusing on major cost categories and estimation methodologies. Projections are made through a combination of historical data, industry benchmarks, and relevant factors like local conditions and user projections.

Key Expense Areas:

- **Facility Staff:** Annual payroll considers benefits, taxes, and scheduling based on user demand and established procedures. Pay rates align with existing job classifications and wage scales. Costs associated with staff dedicated to program delivery are factored into the expense table.
- **Commodities:** This category encompasses day-to-day operational supplies, including office, program, custodial, repair, and chemical needs. Chemical costs consider the use of liquid chlorine and muriatic acid, adjusted based on projected bather load and water balance. Medium bather load is used for cost estimation purposes.
- **Utilities:** Utility costs are determined by reviewing current rates from comparable facilities in the region. Total costs include energy, demand charges, and delivery fees. It is crucial to exercise caution when comparing these costs with facilities outside the immediate area due to potential regional variations.
- **Electricity:** Calculations are based on both demand and energy costs obtained from utility rate information provided by the project committee. The table outlines the estimated electricity costs for various operational scenarios.
- **Water & Sewer:** Water and sewer services are required for domestic use, compensating for evaporation and backwashing purposes. Backwash and domestic water are released into the sanitary system, excluding landscape irrigation.
- **Repair & Maintenance:** This budget allocation covers facility repairs and general maintenance for the building and pool mechanical systems.
- **Capital Replacement Fund:** Certain equipment manufacturers recommend annual maintenance programs to ensure optimal performance, often requiring contractors. Additionally, unforeseen repairs throughout the year may also necessitate external services. This fund reserves money for such maintenance and replacement needs.

The definitions provided clarify the figures on the subsequent pages. Traditional pools and wading pools necessitate all of these expenses, while spraygrounds only require some of them. Spraygrounds are becoming increasingly popular due to their cost-effectiveness and ease of maintenance. Unlike traditional pools, they offer a more interactive and engaging water play experience for users of all ages. Additionally, spraygrounds are often designed with various themes and features to enhance the overall enjoyment of visitors.

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OPERATION CONCEPT

Expense Analysis

Wading pools, while seemingly simpler than spraygrounds, can incur higher operational costs. Unlike spraygrounds which run on automated timers, wading pools necessitate dedicated staff to ensure safety. This can include lifeguards or attendants, resulting in higher staffing costs compared to the typically self-contained operation of a sprayground. Additionally, wading pools require constant treatment with pool chemicals to maintain proper sanitation. This ongoing cost, coupled with the energy expenditure for running filtration and recirculation systems, adds to the overall operational expense of a wading pool.

Wading pools and recirculating spraygrounds often necessitate regular maintenance and inspections to comply with health and safety regulations, which can further drive up costs. These inspections are crucial to ensure the water quality remains safe for young children, who are more susceptible to waterborne illnesses. The need for temperature control in wading pools, especially in varying climates, can also lead to increased energy consumption. Many of these requirements and costs are not needed with a spray & dump sprayground.

In the grand scheme of community recreation, both wading pools and spraygrounds play vital roles. While spraygrounds offer a low-maintenance, energy-efficient option for water play, wading pools provide a more traditional and supervised aquatic experience. Communities must weigh the benefits and costs of each to determine the best fit for their specific needs and resources.

[DRAFT]

OPERATION CONCEPT

Expense Analysis - Spray & Dump Sprayground

Direct Facility Expense Budget	
	SG-Spray & Dump
Facility Staff	
Attendant Personel	$0
Part-Time Maintenance	$6,000
Training	$0
Total Labor	**$6,000**
Direct Facility Expenses	
Repair and Maintenance	$3,300
Operating Supplies	$1,980
Chemicals	$0
Direct Expenses	**$5,280**
Utilities	
Electricity	$4,106
Pool Heating	$0
Water & Sewer	$2,680
Total Utilities	**$6,785**
Total Operating Expenses	**$18,065**
Capital Replacement Fund	$6,500
Total Expense	**$24,565**
Estimate Current as of:	
Source: Counsilman-Hunsaker	

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OPERATION CONCEPT

Expense Analysis - Recirculated Sprayground

Direct Facility Expense Budget	
	SG-Recirculated
Facility Staff	
Attendant Personel	$0
Part-Time Maintenance	$9,000
Training	$0
Total Labor	**$9,000**
Direct Facility Expenses	
Repair and Maintenance	$4,000
Operating Supplies	$2,400
Chemicals	$1,536
Direct Expenses	**$7,936**
Utilities	
Electricity	$3,633
Pool Heating	$0
Water & Sewer	$1,590
Total Utilities	**$5,223**
Total Operating Expenses	**$22,158**
Capital Replacement Fund	$8,000
Total Expense	**$30,158**
Estimate Current as of:	**7/22/2024**
Source: Counsilman-Hunsaker	

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OPERATION CONCEPT

Expense Analysis - Wading Pool

Direct Facility Expense Budget	
	Wading Pool
Facility Staff	
Attendant Personel	$43,200
Part-Time Maintenance	$9,000
Training	$2,000
Total Labor	**$54,200**
Direct Facility Expenses	
Repair and Maintenance	$4,300
Operating Supplies	$2,580
Chemicals	$1,964
Direct Expenses	**$8,844**
Utilities	
Electricity	$3,654
Pool Heating	$5,988
Water & Sewer	$1,662
Total Utilities	**$11,304**
Total Operating Expenses	**$74,348**
Capital Replacement Fund	$8,500
Total Expense	**$82,848**
Estimate Current as of:	
Source: Counsilman-Hunsaker	

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CONSULTANT RECOMMENDATIONS

Formal recommendations from consultant:

1. Theming of renovated spraygrounds will attract residents, foster a sense of community pride, and celebrate the unique character of surrounding neighborhoods.
2. Pump and Dump spraygrounds are recommended for all future and renovated spraygrounds due to the low operating costs, maintenance staff required, and no need for attendants.
3. Considering master planning at Centennial, Poly Vista, and Cottonwood. A lack of sprayground service was noted near the Heights. Additional spraygrounds are recommended to better serve those residents. Arrowhead Park, Uinta Park, and Clevenger Park are considerations.

Direct Facility Expense Budget			
	SG-Recirculated	SG-Spray & Dump	Wading Pool
Facility Staff			
Attendant Personel	$0	$0	$43,200
Part-Time Maintenance	$9,000	$6,000	$9,000
Training	$0	$0	$2,000
Total Labor	**$9,000**	**$6,000**	**$54,200**
Direct Facility Expenses			
Repair and Maintenance	$4,000	$3,300	$4,300
Operating Supplies	$2,400	$1,980	$2,580
Chemicals	$1,536	$0	$1,964
Direct Expenses	**$7,936**	**$5,280**	**$8,844**
Utilities			
Electricity	$3,633	$4,106	$3,654
Pool Heating	$0	$0	$5,988
Water & Sewer	$1,590	$2,680	$1,662
Total Utilities	**$5,223**	**$6,785**	**$11,304**
Total Operating Expenses	**$22,158**	**$18,065**	**$74,348**
Capital Replacement Fund	$8,000	$6,500	$8,500
Total Expense	**$30,158**	**$24,565**	**$82,848**
Estimate Current as of:	7/22/2024		
	Source: Counsilman-Hunsaker		

APPENDIX A:

General Limiting Conditions

This study is based on information that was current as of February 2024. Every reasonable effort has been made in order that the data reflects the most timely and current information possible and is believed to be reliable. This study is based on estimates, assumptions, and other information developed by the consultant from independent research.

No warranty or representation is made by the consultant that any of the projected values or results contained in this study will actually be achieved. No responsibility is assumed for inaccuracies in reporting by the client, its agents, and representatives or any other data source used in preparing or presenting this study. This entire report is qualified and should be considered in light of the above conditions and limitations.

[DRAFT]

APPENDIX B: FOOTNOTES

1. Centers for Disease Control. Water-Related Injuries: Fact Sheet. Retrieved 3-11-18. https://www.cdc.gov/homeandrecreationalsafety/water-safety/waterinjuries-factsheet.html
2. U.S. Consumer Product Safety Commission. Guidelines for Entrapment Hazards: Making Pools and Spas Safer. Retrieved 3-11-18. http://www.rfabc.com/Assets/RFABC+Digital+Assets/pdf/ntrapmnt.pdf
3. U.S. Consumer Product Safety Commission. Virginia Graeme Baker Pool and Spa Safety Act. Retrieved 10-5-12. http://www.cpsc.gov/pssa.pdf
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9. Salvesen, David and Renski, Henry. Center for Urban and Regional Studies. Importance of Quality of Life in the Location Decisions of New Economy Firms. https://curs.unc.edu/files/2013/04/neweconomyreport.pdf

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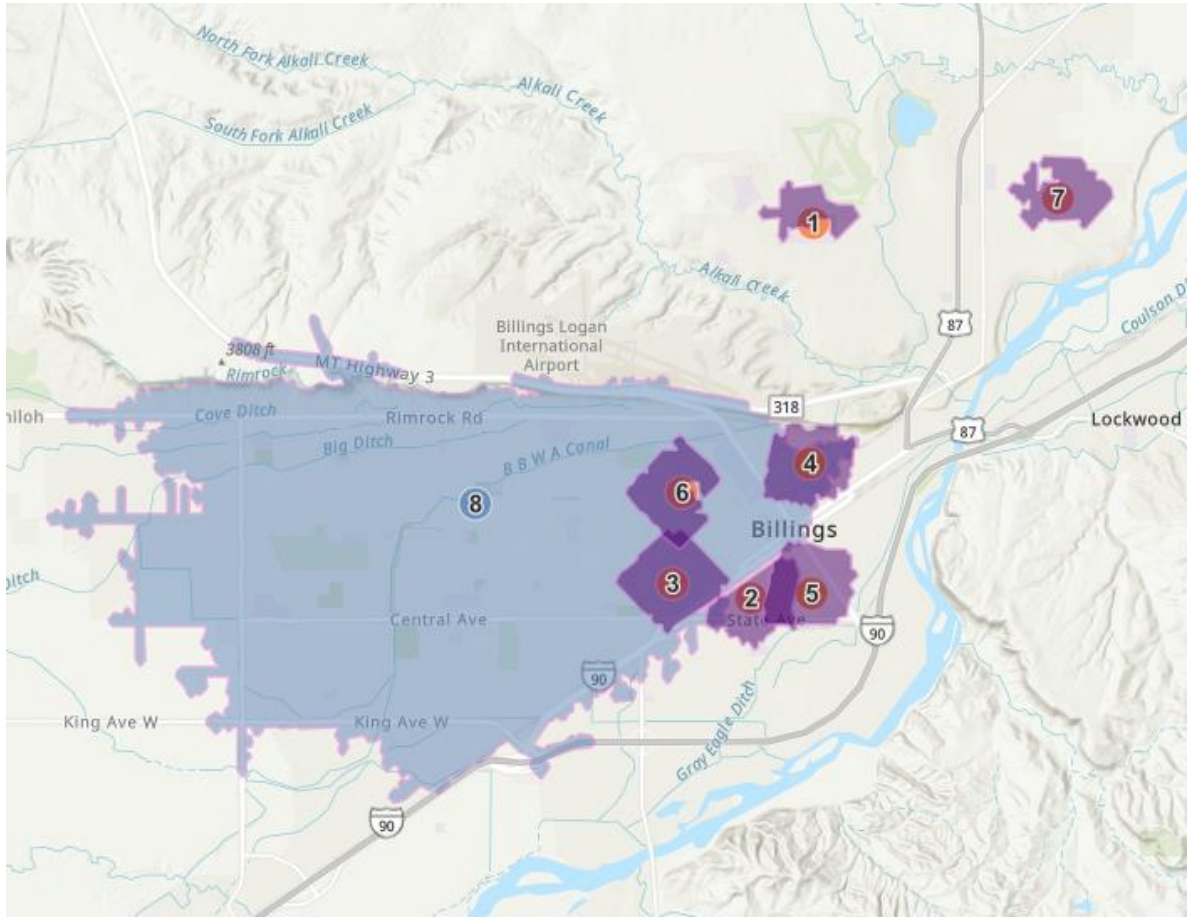


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Billings Aquatics Assessment

MARKET OVERVIEW

Market Overview



Sprayground – 10-minute walking distance
Rose Pool (#8) – 10-minute driving

Esri, NASA, NGA, USGS

Demographics

Billings Overview

- Currently there are ~115,000 residents in Billings with 7 spraygrounds/wading pools (6 per 100,000)
- 74% of residents have a park within a 10-minute walk meeting national benchmarks

United States Comparison

- 7 in 10 U.S. residents have at least one local park, playground, open space or recreation center within walking distance of their homes.*
- Spraygrounds and wading pools:
  - These cater primarily to young children and families. Studies suggest that most users live within a 10-minute walk (around 0.5 miles) of the facility. Some families might drive up to 15-20 minutes (around 1-2 miles) if there's a lack of options closer to home.

*National Recreation and Park Association (NRPA) - 2023 Engagement with Parks Report



Existing Facility Assessment

Existing Facilities

Renovation Prioritization

High Priority	Medium	Low
Full Replacement • Pioneer Park • Hawthorne Park • Terry Park	Upgrades • North Park	No Concerns • Highland Park • Castle Rock Park • South Park

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Wading Pool

Pioneer Park Wading Pool









Wading Pool

Pioneer Park Wading Pool



10-minute walking distance

Population within a 10-minute walk

Park Name	Children - <10yrs	Total Population
Terry Park Sprayground	543	3,810
Highland Sprayground	483	3,371
Pioneer Park Wading Pool	350	3,325
Castle Rock Park Sprayground	497	3,191
South Park Splash Pad	365	2,837
North Park Splash Pad	364	2,713
Hawthorne Park Wading Pool	302	2,102
Grand Total	**2,904**	**21,349**

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Wading Pool

Pioneer Park Wading Pool



Observations

- Wading pools are considered obsolete and carry a heightened risk of disease transmission.
- Enhancements to the area will better reflect the surrounding park space.

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Wading Pool

Hawthorne Park Wading Pool



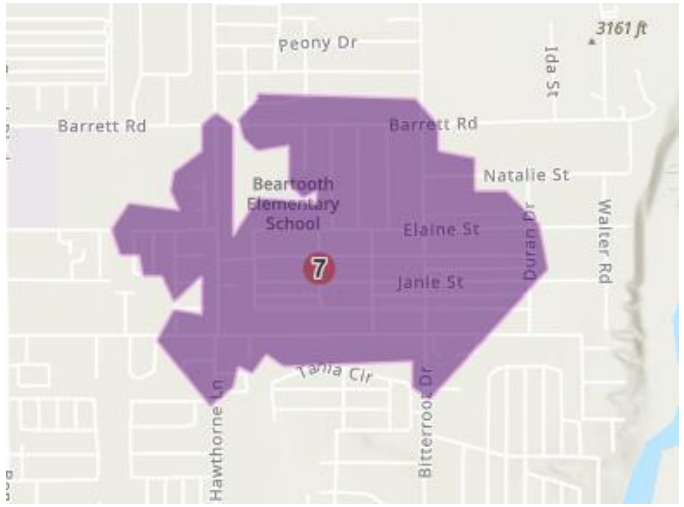






Wading Pool

Hawthorne Park Wading Pool



10-minute walking distance

Population within a 10-minute walk

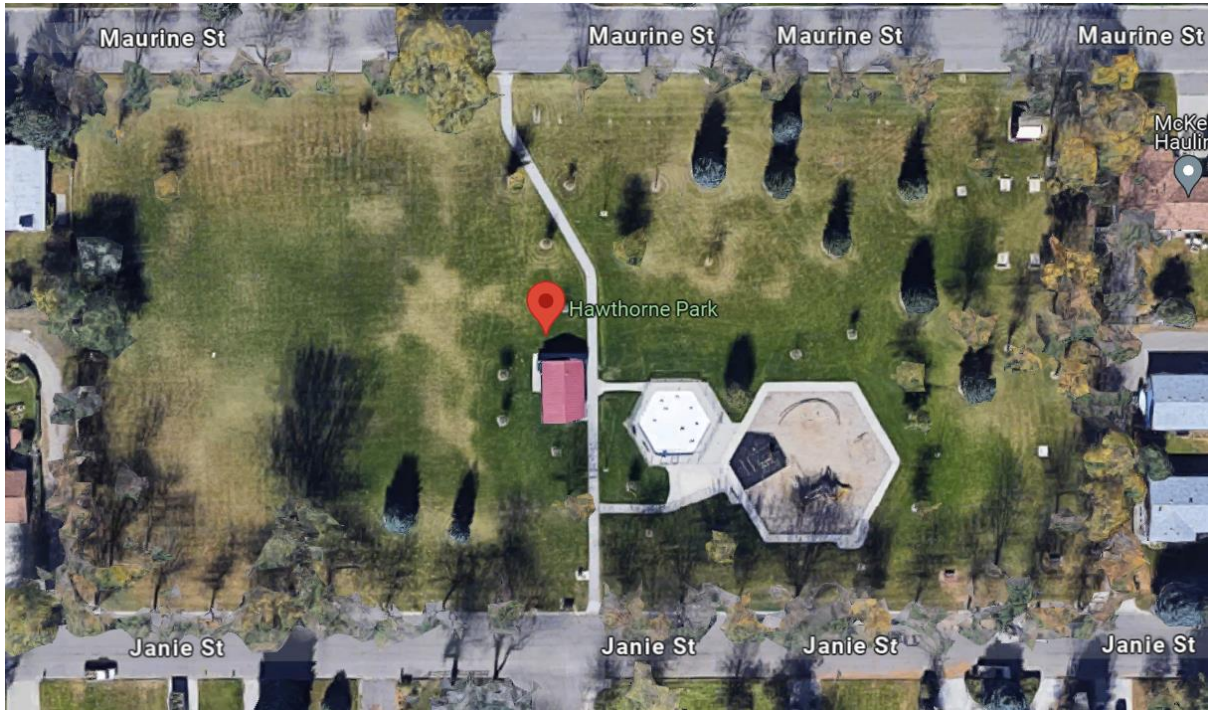
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Hawthorne Park Wading Pool	302	2,102
Grand Total	**2,904**	**21,349**

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Wading Pool

Hawthorne Park



Observations

- Wading pools are considered obsolete and carry a heightened risk of disease transmission.
- Water features should be enhanced to better support the park amenities.

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Spraygrounds

Terry Park Sprayground



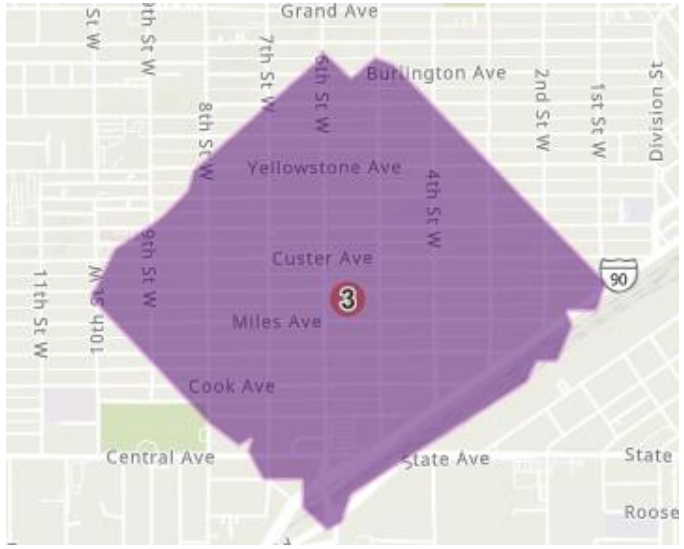


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Spraygrounds

Terry Park Sprayground



10-minute walking distance

Population within a 10-minute walk

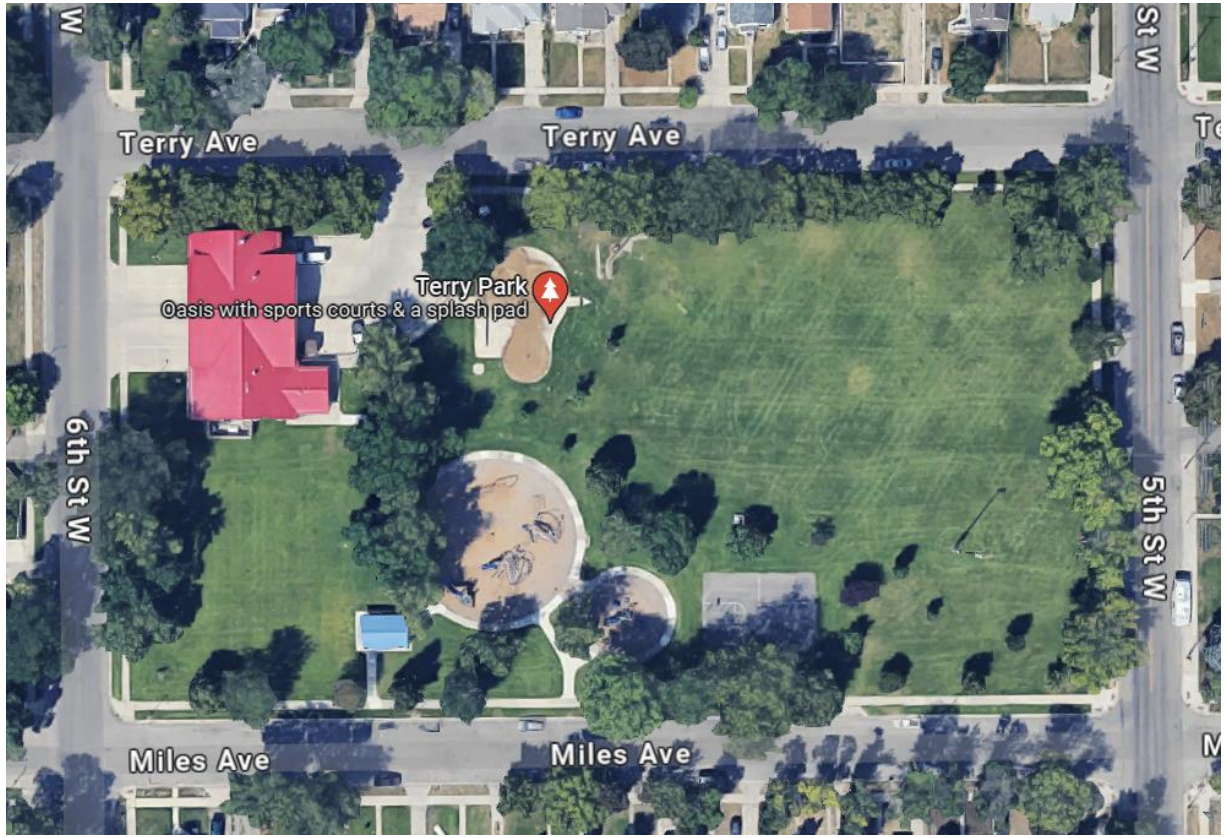
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Spraygrounds

Terry Park Sprayground



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Observations

- The current sprayground lacks essential functional features, and the existing ones should be updated. The missing features are valuable elements that would significantly improve the overall experience for children at the park.
- There is an opportunity to impact a large number of residents
- Theming to the fire department will celebrate the surrounding area.

Sprayground

North Park Sprayground



10-minute walking distance

Population within a 10-minute walk

Park Name	Children - <10yrs	Total Population
Terry Park Sprayground	543	3,810
Highland Sprayground	483	3,371
Pioneer Park Wading Pool	350	3,325
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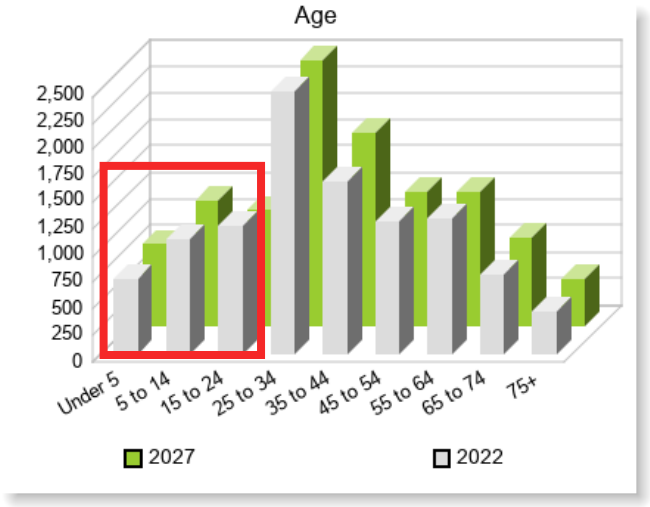
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Spraygrounds

North Park Sprayground





Observations

- The converted sprayground should be remodeled to incorporate more spray features
- Replacement should be considered as an increase in school aged children is expected.

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Spraygrounds

North Park Sprayground



Spraygrounds

Highland Park Sprayground



Population within a 10-minute walk

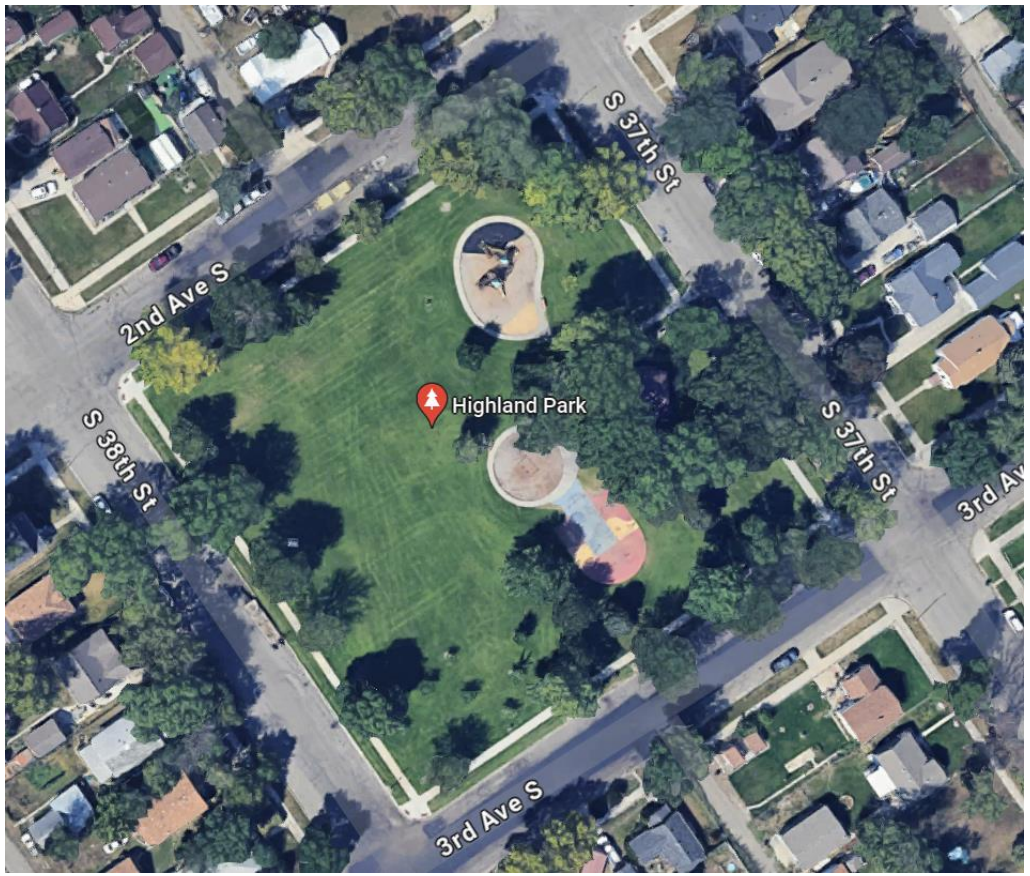
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Spraygrounds

Highland Park Sprayground



Observations

- Equipment appears to be in good condition.
- Features could be updated with minimal cost impact.

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Spraygrounds

Highland Park Sprayground

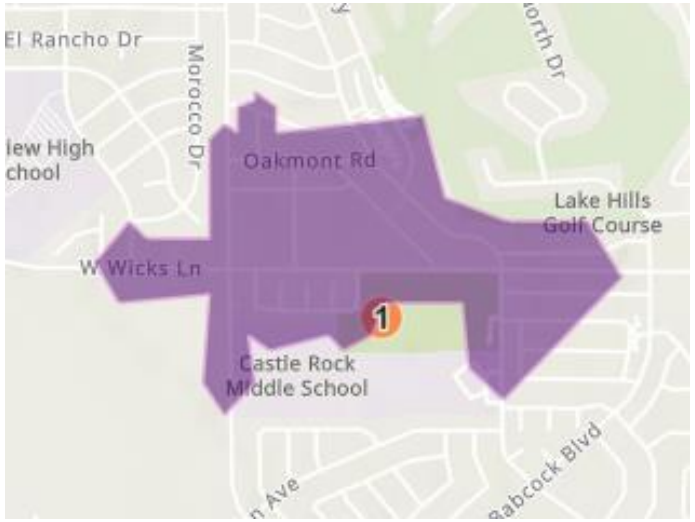






Spraygrounds

Castle Rock Park



10-minute walking distance

Population within a 10-minute walk

Park Name	Children - <10yrs	Total Population
Terry Park Sprayground	543	3,810
Highland Sprayground	483	3,371
Pioneer Park Wading Pool	350	3,325
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Grand Total	**2,904**	**21,349**

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Spraygrounds

Castle Rock Park



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Observations

- Equipment appears to be in good condition.
- No changes necessary.

Spraygrounds

Castle Rock Park





The Industry is Phasing Out Wading Pools

Increased Risk of Disease Transmission

- Kiddie/Wading Pools are the most common pool type to experience an immediate closure from Health Department Officials due to low disinfectant levels (13.5%)*
- Secondary Sanitation Systems are recommended for pools designed for children less than 5 years olds due to the risk associated with disease outbreaks.

Increased Operating Costs

- Disinfectant is required in all pools and should be checked by staff throughout the day using valuable park resources, staff, and requiring specialized training.
- Attendants are required to open the facility straining an already short-staffed system.

Lack of Features

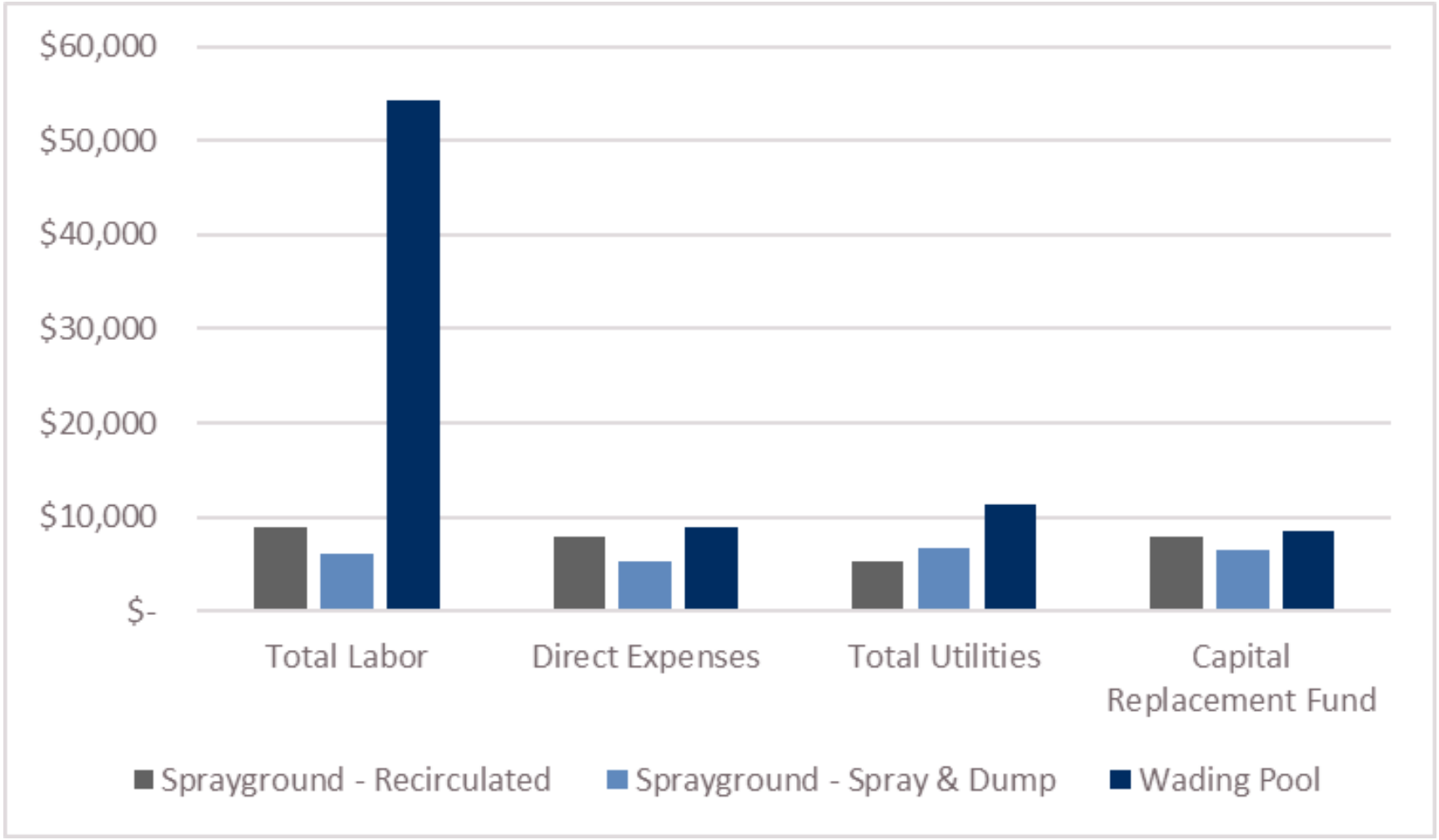
- Wading pools typically lack features that will draw younger families (spray features, dump buckets, slides, etc.)
- Wading pools do not accessibility to all, regardless of their abilities. They lack inclusive design which encourages the physical, functional and social development of children.

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*Morbidity and Mortality Weekly Report (MMWR) - Violations Identified from Routine Swimming Pool Inspections, 2008



The Industry is Phasing Out Wading Pools



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The Industry is Phasing Out Wading Pools

CHART	Direct Facility Expense Budget		
	SG-Recirculated	**SG-Spray & Dump**	**Wading Pool**
Facility Staff			
Attendant Personel	$0	$0	$43,200
Part-Time Maintenance	$9,000	$6,000	$9,000
Training	$0	$0	$2,000
Total Labor	**$9,000**	**$6,000**	**$54,200**
Direct Facility Expenses			
Repair and Maintenance	$4,000	$3,300	$4,300
Operating Supplies	$2,400	$1,980	$2,580
Chemicals	$1,536	$0	$1,964
Direct Expenses	**$7,936**	**$5,280**	**$8,844**
Utilities			
Electricity	$3,633	$4,106	$3,654
Pool Heating	$0	$0	$5,988
Water & Sewer	$1,590	$2,680	$1,662
Total Utilities	**$5,223**	**$6,785**	**$11,304**
Total Operating Expenses	**$22,158**	**$18,065**	**$74,348**
Capital Replacement Fund	$8,000	$6,500	$8,500
Total Expense	**$30,158**	**$24,565**	**$82,848**
Estimate Current as of:	**7/22/2024**		
Source: Counsilman-Hunsaker			

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Sprayground Modernization

	Recirculated	Pump and Dump
Advantages	• **Water conservation:** Uses less water as it continuously recirculates and filters the water. • **Lower operating costs:** Saves money on water use and reduces the amount of chemicals needed for treatment. • **Environmentally friendly:** Minimizes water waste.	• **Lower initial cost:** Less complex plumbing is needed. • **Simpler maintenance:** Easier to maintain and clean. • **Lower risk of illness:** Continuously replaces water, reducing the chance of bacteria growth.
Disadvantages	• **Higher initial cost:** Requires more complex plumbing and filtration systems. • **Maintenance:** Regular cleaning and filter maintenance are crucial. • **Potential for waterborne illness:** Improper maintenance can lead to bacteria growth in the recirculated water.	• **Higher operating costs:** Uses more water, which can be expensive depending on location. • **Less environmentally friendly:** Uses more water and requires more chemicals for treatment.

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Sprayground Modernization

Recirculated

Advantages

- **Water conservation:** Uses less water as it continuously recirculates and filters the water.
- **Lower operating costs:** Saves money on water use and reduces the amount of chemicals needed for treatment.
- **Environmentally friendly:** Minimizes water waste.

Disadvantages

- **Higher initial cost:** Requires more complex plumbing and filtration systems.
- **Maintenance:** Regular cleaning and filter maintenance are crucial.
- **Potential for waterborne illness:** Improper maintenance can lead to bacteria growth in the recirculated water.

Construction Cost: 1.6M

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OPINION OF PROJECT COST: Sprayground - Recirculated			
Description	Unit	Amount	Opinion of Cost
Ops Building		1,000	$378,000
Mechanical	Sq. Ft.	300	
Storage	Sq. Ft.	500	
Restrooms	Sq. Ft.	200	
Sprayground		855	$500,088
Sprayground	Sq. Ft.	855	
Features	Allowance	1	
Pool Mechanical	Add. Cost	1	
Support		2,565	$109,742
Outdoor Deck	Sq. Ft.	1,710	
Fence	Ln. Ft.	203	
Overhead Lighting	Sq. Ft.	2,565	
Shade Structures	Quantity	1	
Total Building Construction Costs	**Sq. Ft.**	**4,420**	**987,829**
Site Construction Costs (landscaping, utilities, walks)			$110,500
Furniture, Fixtures, Equipment			$27,000
Subtotal			$1,125,329
Inflation (1 year)	10.0%		$112,533
Contingency	10.0%		$123,786
Indirect Costs	12.0%		$163,398
Total Estimated Project Costs:			$1,525,046
Rounded			**$1,600,000**

Source: Counsilman-Hunsaker



Sprayground Modernization

Recirculated

Advantages

- **Water conservation:** Uses less water as it continuously recirculates and filters the water.
- **Lower operating costs:** Saves money on water use and reduces the amount of chemicals needed for treatment.
- **Environmentally friendly:** Minimizes water waste.

Disadvantages

- **Higher initial cost:** Requires more complex plumbing and filtration systems.
- **Maintenance:** Regular cleaning and filter maintenance are crucial.
- **Potential for waterborne illness:** Improper maintenance can lead to bacteria growth in the recirculated water.

Ongoing Maintenance Cost: $30k

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Direct Facility Expense Budget	
	SG-Recirculated
Facility Staff	
Attendant Personel	$0
Part-Time Maintenance	$9,000
Training	$0
Total Labor	**$9,000**
Direct Facility Expenses	
Repair and Maintenance	$4,000
Operating Supplies	$2,400
Chemicals	$1,536
Direct Expenses	**$7,936**
Utilities	
Electricity	$3,633
Pool Heating	$0
Water & Sewer	$1,590
Total Utilities	**$5,223**
Total Operating Expenses	**$22,158**
Capital Replacement Fund	$8,000
Total Expense	**$30,158**
Estimate Current as of:	**7/22/2024**
Source: Counsilman-Hunsaker	



Sprayground Modernization

Pump and Dump

Advantages

- **Lower initial cost:** Less complex plumbing is needed.
- **Simpler maintenance:** Easier to maintain and clean.
- **Lower risk of illness:** Continuously replaces water, reducing the chance of bacteria growth.

Disadvantages

- **Higher operating costs:** Uses more water, which can be expensive depending on location.
- **Less environmentally friendly:** Uses more water and requires more chemicals for treatment.

Construction Costs: $1.3M

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OPINION OF PROJECT COST: Sprayground - Spray & Dump			
Description	Unit	Amount	Opinion of Cost
Ops Building		900	$346,500
Mechanical	Sq. Ft.	200	
Storage	Sq. Ft.	500	
Restrooms	Sq. Ft.	200	
Sprayground		855	$350,088
Sprayground	Sq. Ft.	855	
Features	Allowance	1	
Support		2,565	$109,742
Outdoor Deck	Sq. Ft.	1,710	
Fence	Ln. Ft.	203	
Overhead Lighting	Sq. Ft.	2,565	
Shade Structures	Quantity	1	
Total Building Construction Costs	**Sq. Ft.**	**4,320**	**806,329**
Site Construction Costs (landscaping, utilities, walks)			$108,000
Furniture, Fixtures, Equipment			$26,000
Subtotal			$940,329
Inflation (1 year)	10.0%		$94,033
Contingency	10.0%		$103,436
Indirect Costs	12.0%		$136,536
Total Estimated Project Costs:			$1,274,334
Rounded			**$1,300,000**

Source: Counsilman-Hunsaker



Sprayground Modernization

Pump and Dump

Advantages

- **Lower initial cost:** Less complex plumbing is needed.
- **Simpler maintenance:** Easier to maintain and clean.
- **Lower risk of illness:** Continuously replaces water, reducing the chance of bacteria growth.

Disadvantages

- **Higher operating costs:** Uses more water, which can be expensive depending on location.
- **Less environmentally friendly:** Uses more water and requires more chemicals for treatment.

Ongoing Maintenance Cost: $24.5k

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Direct Facility Expense Budget	
	SG-Spray & Dump
Facility Staff	
Attendant Personel	$0
Part-Time Maintenance	$6,000
Training	$0
Total Labor	**$6,000**
Direct Facility Expenses	
Repair and Maintenance	$3,300
Operating Supplies	$1,980
Chemicals	$0
Direct Expenses	**$5,280**
Utilities	
Electricity	$4,106
Pool Heating	$0
Water & Sewer	$2,680
Total Utilities	**$6,785**
Total Operating Expenses	**$18,065**
Capital Replacement Fund	$6,500
Total Expense	**$24,565**
Estimate Current as of:	
Source: Counsilman-Hunsaker	



Sprayground Options

OPINION OF PROJECT COST: Sprayground - Recirculated			
Description	Unit	Amount	Opinion of Cost
Ops Building		1,000	$378,000
Mechanical	Sq. Ft.	300	
Storage	Sq. Ft.	500	
Restrooms	Sq. Ft.	200	
Sprayground		855	$500,088
Sprayground	Sq. Ft.	855	
Features	Allowance	1	
Pool Mechanical	Add. Cost	1	
Support		2,565	$109,742
Outdoor Deck	Sq. Ft.	1,710	
Fence	Ln. Ft.	203	
Overhead Lighting	Sq. Ft.	2,565	
Shade Structures	Quantity	1	
Total Building Construction Costs	**Sq. Ft.**	**4,420**	**987,829**
Site Construction Costs (landscaping, utilities, walks)			$110,500
Furniture, Fixtures, Equipment			$27,000
Subtotal			$1,125,329
Inflation (1 year)	10.0%		$112,533
Contingency	10.0%		$123,786
Indirect Costs	12.0%		$163,398
Total Estimated Project Costs:			$1,525,046
Rounded			**$1,600,000**
Source: Counsilman-Hunsaker			

OPINION OF PROJECT COST: Sprayground - Spray & Dump			
Description	Unit	Amount	Opinion of Cost
Ops Building		900	$346,500
Mechanical	Sq. Ft.	200	
Storage	Sq. Ft.	500	
Restrooms	Sq. Ft.	200	
Sprayground		855	$350,088
Sprayground	Sq. Ft.	855	
Features	Allowance	1	
Support		2,565	$109,742
Outdoor Deck	Sq. Ft.	1,710	
Fence	Ln. Ft.	203	
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Shade Structures	Quantity	1	
Total Building Construction Costs	**Sq. Ft.**	**4,320**	**806,329**
Site Construction Costs (landscaping, utilities, walks)			$108,000
Furniture, Fixtures, Equipment			$26,000
Subtotal			$940,329
Inflation (1 year)	10.0%		$94,033
Contingency	10.0%		$103,436
Indirect Costs	12.0%		$136,536
Total Estimated Project Costs:			$1,274,334
Rounded			**$1,300,000**
Source: Counsilman-Hunsaker			



Sprayground Options

Direct Facility Expense Budget	SG-Recirculated
Facility Staff	
Attendant Personel	$0
Part-Time Maintenance	$9,000
Training	$0
Total Labor	**$9,000**
Direct Facility Expenses	
Repair and Maintenance	$4,000
Operating Supplies	$2,400
Chemicals	$1,536
Direct Expenses	**$7,936**
Utilities	
Electricity	$3,633
Pool Heating	$0
Water & Sewer	$1,590
Total Utilities	**$5,223**
Total Operating Expenses	**$22,158**
Capital Replacement Fund	$8,000
Total Expense	**$30,158**
Estimate Current as of:	**7/22/2024**
Source: Counsilman-Hunsaker	

Direct Facility Expense Budget	SG-Spray & Dump
Facility Staff	
Attendant Personel	$0
Part-Time Maintenance	$6,000
Training	$0
Total Labor	**$6,000**
Direct Facility Expenses	
Repair and Maintenance	$3,300
Operating Supplies	$1,980
Chemicals	$0
Direct Expenses	**$5,280**
Utilities	
Electricity	$4,106
Pool Heating	$0
Water & Sewer	$2,680
Total Utilities	**$6,785**
Total Operating Expenses	**$18,065**
Capital Replacement Fund	$6,500
Total Expense	**$24,565**
Estimate Current as of:	
Source: Counsilman-Hunsaker	



Sprayground Options

Direct Facility Expense Budget	SG-Spray & Dump
Facility Staff	
Attendant Personel	$0
Part-Time Maintenance	$6,000
Training	$0
Total Labor	**$6,000**
Direct Facility Expenses	
Repair and Maintenance	$3,300
Operating Supplies	$1,980
Chemicals	$0
Direct Expenses	**$5,280**
Utilities	
Electricity	$4,106
Pool Heating	$0
Water & Sewer	$2,680
Total Utilities	**$6,785**
Total Operating Expenses	**$18,065**
Capital Replacement Fund	$6,500
Total Expense	**$24,565**
Estimate Current as of:	
Source: Counsilman-Hunsaker	



Direct Facility Expense Budget	Wading Pool
Facility Staff	
Attendant Personel	$43,200
Part-Time Maintenance	$9,000
Training	$2,000
Total Labor	**$54,200**
Direct Facility Expenses	
Repair and Maintenance	$4,300
Operating Supplies	$2,580
Chemicals	$1,964
Direct Expenses	**$8,844**
Utilities	
Electricity	$3,654
Pool Heating	$5,988
Water & Sewer	$1,662
Total Utilities	**$11,304**
Total Operating Expenses	**$74,348**
Capital Replacement Fund	$8,500
Total Expense	**$82,848**
Estimate Current as of:	
Source: Counsilman-Hunsaker	





Recommendations

Consultant Recommendations

1. Theming of renovated spraygrounds will attract residents, foster a sense of community pride, and celebrate the unique character of surrounding neighborhoods.
2. Pump and Dump spraygrounds are recommended for all future and renovated spraygrounds due to the low operating costs, maintenance staff required, and no need for attendants.
3. Considering master planning at Centennial, Poly Vista, and Cottonwood. A lack of sprayground service was noted near the Heights. Additional spraygrounds are recommended to better serve those residents. Arrowhead Park, Uinta Park, and Clevenger Park are considerations.

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Consultant Recommendations

Theming of renovated spraygrounds will attract residents, foster a sense of community pride, and celebrate the unique character of surrounding neighborhoods.







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Consultant Recommendations

Pump and Dump spraygrounds are recommended for all future and renovated spraygrounds due to the low operating costs, maintenance staff required, and no need for attendants.

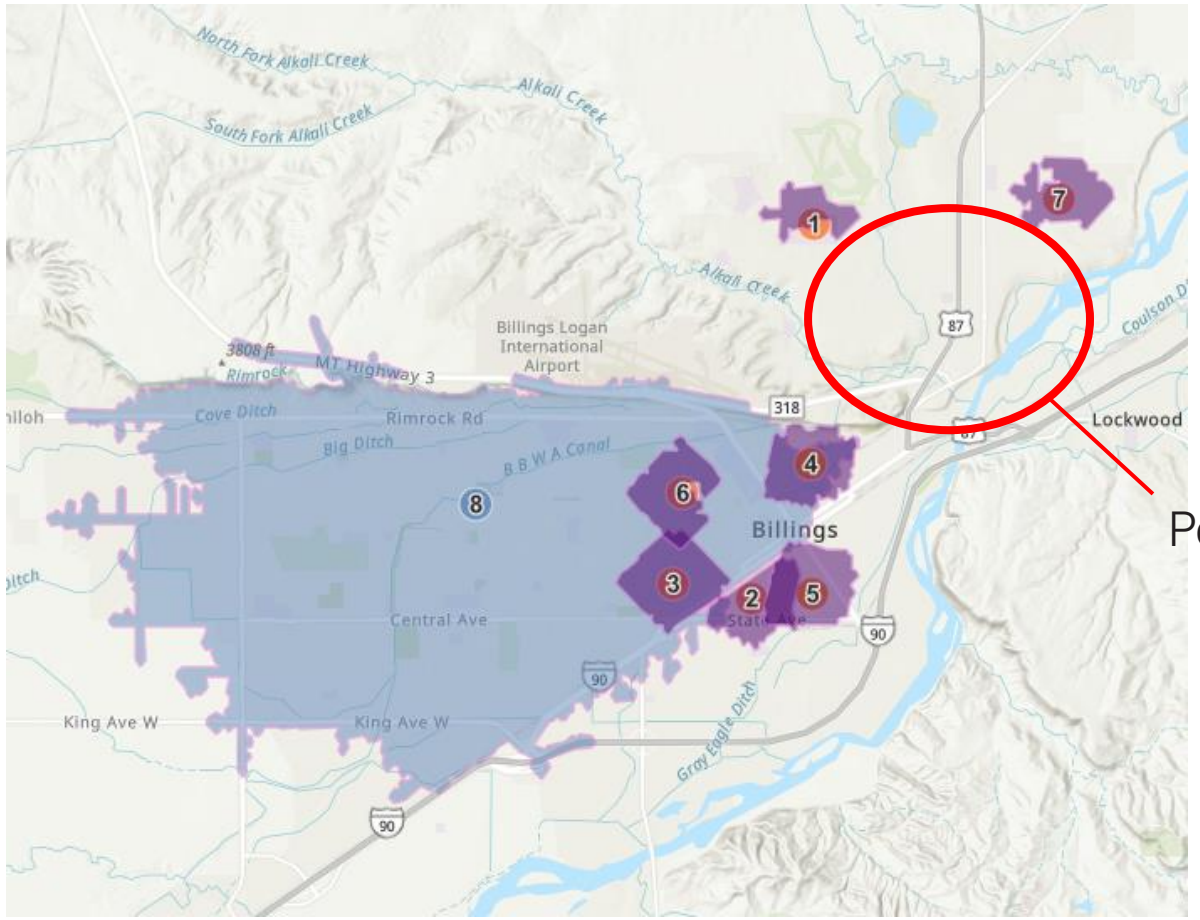
Direct Facility Expense Budget			
	SG-Recirculated	**SG-Spray & Dump**	**Wading Pool**
Facility Staff			
Attendant Personel	$0	$0	$43,200
Part-Time Maintenance	$9,000	$6,000	$9,000
Training	$0	$0	$2,000
Total Labor	**$9,000**	**$6,000**	**$54,200**
Direct Facility Expenses			
Repair and Maintenance	$4,000	$3,300	$4,300
Operating Supplies	$2,400	$1,980	$2,580
Chemicals	$1,536	$0	$1,964
Direct Expenses	**$7,936**	**$5,280**	**$8,844**
Utilities			
Electricity	$3,633	$4,106	$3,654
Pool Heating	$0	$0	$5,988
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Total Utilities	**$5,223**	**$6,785**	**$11,304**
Total Operating Expenses	**$22,158**	**$18,065**	**$74,348**
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Total Expense	**$30,158**	**$24,565**	**$82,848**
Estimate Current as of:	**7/22/2024**		
	Source: Counsilman-Hunsaker		

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Consultant Recommendations

Considering master planning at Centennial, Poly Vista, and Cottonwood. A lack of sprayground service was noted near the Heights. Additional spraygrounds are recommended to better serve those residents. Arrowhead Park, Uinta Park, and Clevenger Park are considerations.



Potential sprayground site

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