

CITY/COUNTY PLANNING BOARD

"Serving Billings, Broadview, and Yellowstone County"

Tuesday, December 12, 2023 at 6:00pm

1 Board Attendance Roster: Please note: "E" stands for excused absence, "A" stands for un-excused absence, "1" stands for present, "Z" stands for Zoom participation. **BYLAWS, YELLOWSTONE COUNTY BOARD OF PLANNING, (Amended. May 25, 2004) Section 4. Absences and Removal** A. Each member shall inform the Planning Director at least one day before the meeting of his/her inability to attend a Board or Committee meeting. Such an absence shall be considered an excused absence. If any Board member accrues three (3) or more consecutive unexcused absences from regular meetings, notice of which has been given at his/her usual place of work or residence, or by announcement at a meeting attended by him/her, the President may call such absences to the attention of the Board which may then recommend to the appointing authority that such member be asked to resign and that another person be appointed to serve out the unexpired term. Schedule: (** denotes a Wednesday meeting)

	Position	01/10/2023	01/24/2023	02/14/2023	02/28/2023	03/14/2023	03/28/2023	04/11/2023	04/25/2023	05/09/2023	05/23/2023	06/13/2023	06/27/2023	07/11/2023	07/25/2023	08/08/2023	08/22/2023	09/12/2023	09/26/2023	10/10/2023	10/24/2023	11/14/2023	11/28/2023	12/12/2023
Jim Ronquillo	Mayor/Billings Ward I	1	1	1	1	1	1	E	1	1	1	1	A	1	1	1	1	C	C	C	1	A	1	1
Roger Gravgaard	Mayor/Billings Ward II	1	1	1	1	1	1	1	1	1	1	V	1	V	V	1	1	C	C	C	1	V	V	V
Dennie Stephenson	Mayor/Billings Ward III	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	C	C	1	1	1	1	1
John Staley	Mayor/Billings Ward IV	1	1	1	1	1	1	1	1	1	E	V	V	1	1	1	1	C	C	C	V	A	V	1
David Nordel	Mayor/Billings Ward V	1	E	E	1	1	1	1	1	1	1	1	1	1	1	1	1	C	C	C	1	A	1	A
Troy Boucher	YC District 1	A	A	A	A	A	1	A	1	1	E	A	A	A	A	A	A	C	C	C	V	A	V	A
Dennis Cook	YC District 2	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	C	C	C	1	1	1	1
Vacant	YC District 3	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vacant	YC District 4	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Woody Woods	YC District 5	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	C	C	C	1	1	1	1
Alexis Bonogofsky	YC District 6	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	V
Morgan Tuss	YC District 7	-	-	-	-	-	-	-	-	-	-	V	1	E	A	1	1	C	C	C	A	A	1	A

CITY/COUNTY PLANNING BOARD

"Serving Billings, Broadview, and Yellowstone County"

Tuesday, December 12, 2023 at 6:00pm

Vacant	Y County Cons. District	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-			
Scott Reiter	Ex-Officio SD2	E	E	E	E	A	1	E	E	E	E	E	E	V	A	A	V	C	C	C	A	A	V	V

Call the Meeting to Order: President Cook called the meeting to order at 6:00 p.m. on Tuesday, December 12, 2023.

Introduction of Planning Board Members and Planning Department Staff

President Cook called for introductions of the members of the Planning Board and staff.

Participating Planning staff members: Wyeth Friday, Planning & Community Services Director; Brenda Berns, Planning Clerk.

Virtual Participation: Board member Roger Gravgaard; Board member Alexis Bonogofsky; Ex Officio Board member Scott Reiter, Billings Public Schools.

Others in Attendance:

2. Approval of Agenda: Motion by Board member Staley, seconded by Board member Ronquillo to approve the agenda as submitted. The motion was carried with a unanimous vote.

3. Approval of Minutes: November 28, 2023

Motion by Board member Ronquillo, seconded by Board member Stephenson to approve the November 28, 2023 meeting minutes as submitted. The motion was carried with a unanimous vote.

4. Public Comment: As required (3 minute maximum per person). Any member of the public might be heard on any subject that is not on the agenda. The Planning Board will not take any action on these items at this time but could choose to add an item to the next meeting agenda for discussion. There were no comments from the public.

5- 6. Disclosure of Outside (Ex-Parte) Communication or Conflicts of Interest - Board Members and Planning Staff. There were no disclosures of outside communication or conflicts of interest.

7. Old Business

7a. Motion. Recommendation. Election of Officers. President Cook asked the Board if there was a decision made on the nominees forwarded for recommendation to the Planning Board. Board member Stephenson made motion to nominate Woody Woods for President, and Roger Gravgaard for Vice President, seconded by Board member Ronquillo. The motion was carried with a unanimous voice vote.

CITY/COUNTY PLANNING BOARD

"Serving Billings, Broadview, and Yellowstone County"

Tuesday, December 12, 2023 at 6:00pm

Discussion. President Cook asked if there was any discussion by the Board members, there was none. He thanked the Board members for their participation and commitment to the Planning Board.

8. New Business

8a. Announcement of new Planning Board member Alexis Bonogofsky, representing Yellowstone County, District 6. Ms. Bonogofsky introduced herself to the Board and gave a brief summary of her background and interest in serving on the Planning Board and the community. Ms. Bonogofsky will represent County District #6.

9. Other Business

9a. Wyeth Friday, Planning & Community Services Director stated the newly seated Planning Board President and Vice President will start in January 2024.

There currently are no subdivisions scheduled for review by the Board in January. Lora Mattox, Transportation Planning Coordinator, will be giving a brief update at one of the January Board meetings on the North Bypass Corridor Study, and there may be some financial adjustments from MDT on the Transportation Improvement Program (TIP) coming to the Board in January or February.

A presentation for Crime Prevention Through Environmental Design (CPTED) is in the works to provide an overview and address some properties within the City, which is planned to be presented at a January board meeting.

The West Billings Neighborhood Plan project is kicking off, and staff met with the consultants recently. This will be a large project, no public meetings are scheduled yet, but staff will report more as information becomes available. Planning staff are getting ready to do the Heights Neighborhood Plan, the Request for Proposal (RFP) is out, and staff plan to get that going in the first part of the new year as well. Both plans on are target.

There was discussion regarding the West End Neighborhood Task Force and Wyeth stated there will be a member of the Task Force on the Oversight Committee for both the West End and Heights neighborhood plans. More information will be forthcoming when they officially get going.

It was announced by Senator Tester's office that Billings, the recipient of a \$3.5m federal 'Safe Streets for All' (SSFA) grant. The grant is from the Department of Transportation to help implement projects for Safe Routes to Schools, as well as other projects that will benefit from this grant.

There was a discussion about the Lockwood Interchange and Johnson Lane intersection. A request was made to have a representative from the MDT speak on the process. Wyeth stated it would be feasible and will look into having them join during the TIP presentation at a future meeting.

CITY/COUNTY PLANNING BOARD

"Serving Billings, Broadview, and Yellowstone County"

Tuesday, December 12, 2023 at 6:00pm

President Cook asked Wyeth if there was any training that would be provided for the Board members. Wyeth stated we will be providing training in the January 2024 meetings.

President Cook asked if there was any further discussion. There was none.

ADJOURNMENT 6:19pm

The next Planning Board meeting will be held Tuesday, January 9, 2024 in the Miller Building 1st Floor Conference Room, 2825 3rd Ave N at 6:00pm

DRAFT—TO BE APPROVED BY A MOTION AT THE NEXT SCHEDULED MEETING

-Brenda J Berns, Planning Clerk