



**TECHNICAL ADVISORY COMMITTEE AGENDA
CITY OF BILLINGS AND
YELLOWSTONE COUNTY
FEBRUARY 29, 2024
MEETING TIME: 10:30 AM**



Miller Building 1ST Floor Conference Room 2825 3rd Ave N. Billings, Montana 59101

Committee Members			
Lora Mattox, Transportation Planning Coordinator, T.A.C.	1	Wyeth Friday, Director, Planning and Community Services	A
Tim Miller, Director YC Public Works Dept.	A	Monica Plecker, Deputy PW Director YC Public Works Dept.	V
Debi Meling, Public Works Director, City of Billings Engineering	V	Mac Fogelsong, City Engineer, City PW Engineering,	V
Rusty Logan, MET Transit Manger	1	Sarah Graham, MET Transit Planner	1
Samantha Woods, Urban Planning Section, MDT	V	Clark Snyder, Environmental Health RiverStone Health	1
Kenn Winegar, Urban Planning Section, MDT	V	Carol Strizich, Supervisor Urban Planning Section, MDT	A
Kurtis Schnieber, MDT	A	Carolyn Miller, FHWA	A
Zach Kirkemo, MDT	V	Ryan Hammon, FHWA	A
		Katie Potts, FHWA	V

Participating Virtually: Katie Potts, FHWA; Debi Meling, PW Director; Ken Winegar, Fiscal Planner MDT; Mac Fogelsong, Engineer COB; Zach Kirkemo, MDT; Monica Plecker, Deputy PW Director YC; Samantha Woods, Urban Planning MDT.

In Attendance: Lora Mattox, Transportation Planning Coordinator; Elyse Monat, Active Transportation Planner; Clark Snyder; Rusty Logan, Transit Manager MET; Sarah Graham, Transit Planner MET; Erin Claunch, Sanderson Stewart; John Halvorson, Sanderson Stewart

1. **Call to Order:** Lora Mattox, Transportation Planning Coordinator


2. **Approval of the minutes:** February 8, 2024

Motion: Rusty Logan made a Motion, seconded by Clark Snyder to approve the meeting minutes of February 8, 2024 as submitted. The Motion was carried with a unanimous vote.

- 3. **Old Business:** There is no Old Business.
- 4. **New Business**
 - a. **Safe Routes To School.** Presentation. Motion. Submitted by Elyse Monat, Active Transportation Planner. Presented by Erin Claunch, Sanderson Stewart.

Erin Claunch, Sanderson Stewart gave a detailed presentation on the Safe Routes To School – Phase 2. Erin stated the Safe Routes to School program was founded on the simple idea that together, the City of Billings, Billings MPO, Billings-area School Districts, Yellowstone County, MDT, and parents can make our streets safe enough for students to walk and bike to school. Phase 1 was the kickoff for this project. This is a plan update as these schools have not been studied before with the addition of middle school and private schools. Historically middle schools were not fully analyzed.

SAFE ROUTES TO SCHOOL – PHASE 2





Purpose Statement
The Safe Routes to School program is founded on the simple idea that together, the City of Billings, Billings MPO, Billings-area School Districts, Yellowstone County, MDT, and parents can make our streets safe enough for students to walk and bike to school.

Goals and Objectives

- ✓ Evaluate current conditions
- ✓ Identify barriers or issues
- ✓ Develop list of prioritized projects
- ✓ Create walking route maps for project schools

Project Status/Next Steps

- ✓ Transportation Advisory Committee – Feb. 29th
- ✓ Planning Board – March 12th (presentation)
- ✓ Planning Board – March 26th (action)
- ✓ Board of Commissioners Discussion – April 1st
- ✓ City Council Work Session – April 1st
- ✓ City Council Meeting – April 8th
- ✓ Board of Commissioners – April 9th
- ✓ Policy Coordinating Committee – April 16th

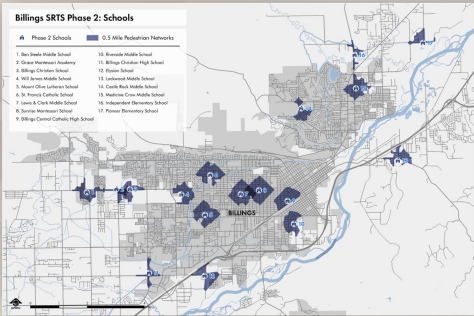
The list of schools covers SD2 Schools, County Schools, and Private Schools across Billings and the County:

PHASE 2 SCHOOLS

SD2 SCHOOLS
 Ben Steele
 Castle Rock
 Lewis & Clark
 Medicine Crow
 Riverside
 Will James



PRIVATE SCHOOLS
 Billings Christian (Elementary)
 Billings Christian (High)
 Billings Central High
 Grace Montessori Academy
 Mount Olive Lutheran
 St. Francis Catholic
 Sunrise Montessori

COUNTY SCHOOLS
 Elysian
 Independent
 Lockwood
 Pioneer



Billings SRTS Phase 2: Schools

Phase 2 Schools	0.5 Mile Pedestrian Networks
1. Ben Steele Middle School	12. Riverside Middle School
2. Grace Montessori Academy	13. Billings Christian High School
3. Billings Christian School	14. Elysian School
4. Will James Middle School	15. Lockwood Middle School
5. Medicine Crow Middle School	16. Castle Rock Middle School
6. St. Francis Catholic School	17. Medicine Crow Middle School
7. Lewis & Clark Middle School	18. Independent Elementary School
8. Riverside Middle School	19. Pioneer Elementary School
9. Billings Central High School	

SAFE ROUTES TO SCHOOL ROAD MAP



- *School Outreach*
- *Public Engagement*
- *Analysis / Plan Document*
- *Recommendations & Approval*



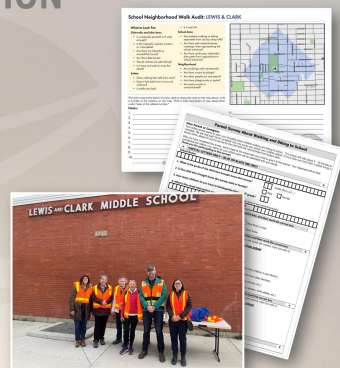
SCHOOL OUTREACH

- *Participation Commitment*
- *Volleyball games*
- *Band/Chorus recitals*
- *School board meetings*
- *“Yard Signs”*



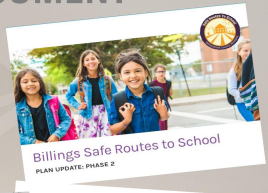
PUBLIC ENGAGEMENT & DATA COLLECTION

- *Walking Audits at each school*
- *GIS inventories*
- *Website / Public survey*
- *Interviews with staff, students, & parents*



ANALYSIS / PLAN DOCUMENT

- *Compile all data & suggestions*
- *SRTS Maps*
- *Identify needs / projects*
- *Develop priority ranking*



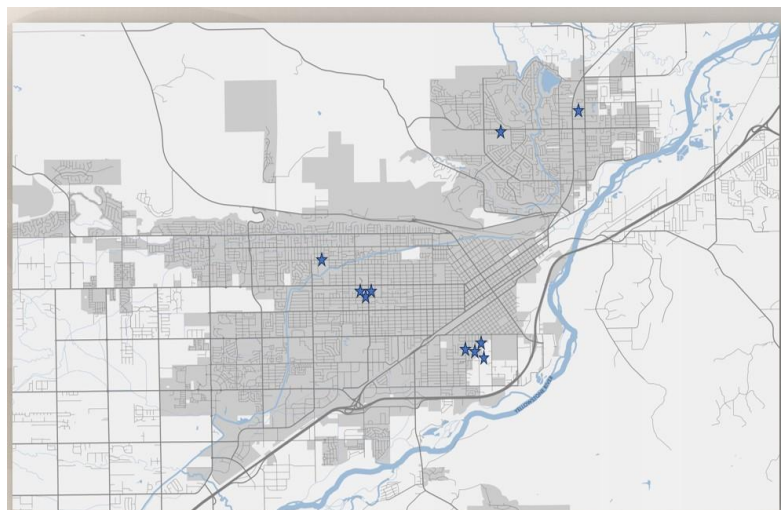
RECOMMENDATIONS

- *Prioritized Project List*
 - ✓ *Safety*
 - ✓ *Feasibility*
 - ✓ *Demand*
 - ✓ *Equity*
- *105 Total Projects*
- *Est. at over \$23 million*
- *Broken into High/Medium/Low Impacts*



TOP-10 PRIORITY PROJECTS

1. *Lewis & Clark-area streets*
2. *Jackson Street*
3. *State Avenue*
4. *Riverside-area streets*
5. *Colton Boulevard*
6. *Lewis & Clark School ADA Entry*
7. *Wicks Lane at Castle Rock*
8. *Madison Avenue*
9. *Jerrie Lane / Key City Crossing*
10. *Lewis Avenue Traffic Calming*



Discussion

Elyse Monat stated Public Works reviewed the program and had a few comments, however there were no project changes, just language modifications.

Lora Mattox called for a Motion to forward a recommendation of approval of the Safe Routes To School document to the Policy Coordinating Committee (PCC).

Motion

Rusty Logan made a Motion, seconded by Sarah Graham to approve forwarding a recommendation of approval of the Safe Routes To School document to the Policy Coordinating Committee (PCC). The Motion was carried with a unanimous vote.

4.b. Transit Asset Management Targets

Rusty Logan, Transit Manager gave an overview of the 2024 TAM Targets.

2024 TAM Targets

- Bus = 10.5%
 - 2 End of life heavy duty buses will remain in service through end of FY24 due to electric bus delivery not scheduled until Q4 of 2024.
- Cutaway Bus = 33.34%
 - 4 Champion Cutaways will be replaced with heavy duty buses, 4 paratransit vehicles will be replaced leaving 7 of 21 body on chassis vehicles beyond minimum useful life.
- Service Vehicles (Automobiles) = 100%
 - One of one vehicle exceeds usable life, planned replacement in FY25

2024 TAM Targets Continued

- Trucks and other Vehicles = 40%
 - 2 pickup trucks of exceed usable life but remain very much in useful condition, 3 SUVs are within usable life.
- Facilities = 0%
 - The primary METroplex location will reach minimum useful life on the original portion of the building, however additions to the building remain within usable life standards, a planned expansion to the METroplex will occur this year, and at no point does MET anticipate usability of the building to fall below nominal levels. Both transfer centers are well within usable life and condition and no issues are anticipated that would limit the usability of these facilities.

PTASP Safety Targets for 2024

Safety performance results for fiscal year 2023 and updated safety performance targets 2024 are below:

SAFETY PERFORMANCE RESULTS – FISCAL YEAR 2023 (JULY 2022 -JUNE 2023)

MODE OF TRANSIT SERVICE	FATALITIES (TOTAL)	FATALITIES (per 100k VRM)	INJURIES (TOTAL)	INJURIES (per 100k VRM)	SAFETY EVENTS (TOTAL)	SAFETY EVENTS (per 100k VRM)	SYSTEM RELIABILITY (VRM/Failures)
Fixed-Route	0	0	0	0	3	0.50	18,094
Paratransit	0	0	3	1.68	1	0.56	89,371

SAFETY PERFORMANCE TARGETS

MODE OF TRANSIT SERVICE	FATALITIES (TOTAL)	FATALITIES (per 100k VRM)	INJURIES (TOTAL)	INJURIES (per 100k VRM)	SAFETY EVENTS (TOTAL)	SAFETY EVENTS (per 100k VRM)	SYSTEM RELIABILITY (VRM/Failures)
Fixed-Route	0	0	0	0	1	<1	30,000
Paratransit	0	0	0	0	1	<1	100,000

5. **Other Business:** There was no other business.
6. **Future Agenda Items:** There was none.
7. **Adjournment 11:09AM**

*Brenda J Berns, Planning Clerk
 Planning & Community Services Division*