



Yellowstone Historic Preservation Board

A certified local government (CLG)
Program representing four governing bodies

**City of Billings
City of Laurel**

**Crow Tribe
Yellowstone County**

AGENDA

**OCTOBER 15, 2024 MEETING TIME: 9:00 a.m.
2224 Montana Ave, 1st Floor conference Room
Depot Building**

1. **Call to Order-YHPB: Welcome! YHPB Chair**
 - a. **Comments on items not on the agenda and requests to add items to future agendas.**
 - b. **Comments on items on the non-public agenda items.**
2. **Acceptance of meeting minutes: September 17, 2024**
3. **Old Business: Discussion about consultants and possible change of how the board would hire a consultant on a job-by-job basis.**
4. **New Business: None**
5. **Other Business: No other business at this time.**
 - a. **Announcement: The next Yellowstone Historic Preservation Board meeting will be held as announced:**
6. **Future Agenda Items**
7. **Adjournment**

Date: 10/15/2024
Title:
Presented by:
Department: Planning & Community Services
Presentation:

RECOMMENDATION

Motion. Acceptance of the minutes of: September 2024

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

ALTERNATIVES

City Council may:

- Approve; or,
- Not Approve

FISCAL EFFECTS

Attachments

Minutes of September 17, 2024



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MEETING MINUTES
September 17, 2024
Depot Public Works 1st Floor Conference Room

Members Present – Becky Jeter, Keith Edgerton, Ginger Aldrich, Evan Bruce

Members Excused – Linda Lien,

Members Absent – Brenna Moloney, Zachary Garhart

Staff Present – Dave Green

Others Present – Kevin Kooistra

1. Call to Order and Welcome

a. President Edgerton opened the meeting. No public comment.

2. Minutes – The July minutes were accepted as presented.

3. Old Business: none

4. New Business: Tam Rodier, CD Program Coordinator, gave a presentation on a proposed use of Community development block grant (CDBG) funds for rehabilitation of 1302 Parkhill Dr, Billings.

Tam gave a presentation of the proposed rehabilitation property and the items that they are going to be doing. They included:

- Lead-based paint and asbestos testing and, if found, abatement as required by the U.S. Department of Housing & Urban Development (HUD),
- Replacement of front and rear doors and storm doors,
- Replacement of house, garage, and carport roofing materials, perhaps including decking,
- Repair, replacement, or covering of stucco siding, shiplap siding, soffits, fascia, shutters, and trim,
- Replacement of windows including installing egress windows where required by the Building Code, and
- Replacement of rear yard fencing.

After the presentation and a few questions from the board a motion was made to approve the project, the motion was seconded with a unanimous vote to approve.

Kevin Kooistra from the Western Heritage Center provided information that the Laurel Riverside Park has now officially been designated as an Historical Site. Kevin is also working on completing the Cohagen walking tour project. He stated there are quite a few more houses than were initially thought.

Kevin also spoke about the board and the lack of a consultant at this time. He stated he has talked with people at the state and Billings is one of few that runs their program the way they do. Most jurisdictions consultants work on a project to project basis not a monthly fee. Dave will contact the state to arrange a time they can provide information to the board. He will also talk with the city about how that could work to hire per job not a monthly fee.

5. Other Business: There was no other business for the board.

a. Consultant Report: None

b. Historic Preservation Officer Report – Information from the HPO was discussed when Kevin was giving his presentation.

c. Board Roundtable – There was no further discussion from the board members.

a. Announcement: Next meeting October 15, 2024.

Meeting was adjourned.