

	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	
Task 1, Phase 1: Establish project identity and timeline. This phase kicks off the Billings Land Use Plan update process. During this phase, the collaborating consultant team will orient themselves to the project, collaborating with staff to identify specific goals and challenges of the plan. A distinct plan identity will be created through branding and content generation. The goal of this phase is to begin early outreach and collaboration between our team, staff, and community members.																				
Task 2, Phase 1: Evaluate existing conditions. Task 2 will focus on collecting information and completing an analysis of the context and conditions of Billings today. Unique public engagement methods will be heavily utilized in this phase to build an informed knowledge base and understand residents' future visions. This phase entails a variety of opportunities for the Billings community to be involved in the planning process and provide meaningful feedback to shape the updated Land Use Plan. This analysis will include careful coordination with the teams tasked with updating the West Billings and Heights Neighborhood Plan.																				
Task 3, Phase 1: Draft and refine the City of Billings Land Use Plan using comprehensive analysis and stakeholder feedback. This task relies heavily on the data and insights amassed in Tasks 1 and 2 and includes the creation of a community-driven and implementable land use plan and future land use map based on all previous steps of the process. Once consensus on the plan framework is achieved, and existing conditions and future trends are assessed, development of the plan document can begin. The consultant team will seek to create a plan that is representative of the City of Billings and its vision and priorities for the future. In addition to clear and actionable implementation strategies, elements of the plan will include future development direction, desired land use patterns and place types, recommendations on key community focus areas, provisions for the natural environment, infrastructure needs, and any other components that may emerge during the public outreach and is achieved, and existing conditions and future trends are assessed, development of the plan document can begin.																				
Task 4, Phase 2: Regulatory Audit. The audit will rely on goals and recommendations introduced in the draft Land Use Plan supported by MCA76-25 and will evaluate the current land use and related regulations. This phase will include an evaluation of current best practice in drafting land use regulations from similarly situated jurisdictions nationwide. The audit findings will be organized as a summary and roadmap to guide the City and consultant team in the creation of new land use regulations.																				
Task 5, Phase 2: Transition Planning and Regulatory Amendments. This task will utilize the knowledge and planning tools crafted in the Land Use Plan development process to create a plan that transitions the City of Billings from the Montana Subdivision and Platting Act to the Land Use Planning Act, ensuring all requirements are met. The transition plan will include proposed amendments to the existing zoning code and subdivision regulations, with a focus on the subdivision administrative procedures.																				
Task 6, Phase 2: Deliver the final Land Use Plan and Future Land Use Map for adoption. The consultant team will iterate the City of Billings Land Use Plan based on review and feedback from various groups and entities. The plan will be revised to reflect ongoing feedback until a final draft is presented for adoption.																				