

## SECTION 00100

### INVITATION TO BID

Separate sealed bids for the construction of Coulson Park North & South Improvements will be received by the Billings City Clerk, P.O. Box 1178, Billings, MT 59103 or bids@billingsmt.gov until 2:00 p.m. local time on Tuesday, October 1, 2024, and then publicly opened and read aloud. The bid opening will be via Facebook Live on the City's Facebook page: Billings MT City Government.

The project consists of: Fencing modifications, earthwork, sidewalk, trails, seating, site furnishings, shelter construction, restroom installation, parking, signage, and seeding.

The bidding documents consisting of Drawings and Project Manual may be examined or obtained at the office of STEINER THUESEN PLLC; 1925 Grand Avenue Suite 105, Billings, MT 59102 in accordance with Article 2.1 of Instructions To Bidders. Required deposit is \$100.00 per set, which is not refundable. There is no charge for digital copies. Bidders submitting bids as a General Contractor must obtain a set of plans from the Landscape Architect and be listed on the Landscape Architect's Planholders list in accordance with Article 2.3 of the Instructions to Bidders. Bidding documents may also be examined at City of Billings PRPL, 390 N. 23rd Street Billings, MT 59101, and [www.montanabid.com](http://www.montanabid.com)

There will be a non-mandatory Pre-Bid Conference at 10:00 AM on September 23, 2024. The Pre-Bid Conference will be held at 390 N. 23rd Street, Billings MT 59101. Interested CONTRACTORS are encouraged to attend.

CONTRACTOR and any of the CONTRACTOR'S subcontractors bidding or doing work on this project will be required to be registered with the Montana Department of Labor and Industry (DLI). Forms for registration are available from the Department of Labor and Industry, P.O. Box 8011, 1805 Prospect, Helena, Montana 59604-8011. Information on registration can be obtained by calling 1-406-444-7734. All laborers and mechanics employed by CONTRACTOR or subcontractors in performance of the construction work shall be paid wages at rates as may be required by the laws of Yellowstone County and the state of Montana. The CONTRACTOR must ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.

Each bid or proposal must be accompanied by a Certified Check, Cashier's Check, or Bid Bond payable to the "City of Billings, MT" in an amount not less than ten percent (10%) of the total amount of the bid. Successful BIDDERS shall furnish an approved Performance Bond and a Labor and Materials Payment Bond, each in the amount of one hundred percent (100%) of the contract amount. Insurance as required shall be provided by the successful BIDDER(s) and a certificate(s) of that insurance shall be provided. Bids submitted via email shall have the bid bond scanned and included with the bid. Bids submitted via mail shall have any of the bid securities included.

No bid may be withdrawn after the scheduled time for the public opening of bids, which is 2:00 p.m. local time, Tuesday, October 1, 2024.

For further information concerning this project, please contact Nathan Steiner, ASLA with STEINER THUESEN PLLC by telephone at (406) 252-5545 or by email at [nathan@steinerthuesen.net](mailto:nathan@steinerthuesen.net) or John Gayvert with Parks, Recreation, and Public Lands by telephone 406-657-8369 or by email [GayvertJ@billingsmt.gov](mailto:GayvertJ@billingsmt.gov) at 390 N 23rd St, Billings, MT 5910. End of day on Thursday, September 26, 2024 is the last day for questions.

The right is reserved to reject any or all proposals received, to waive informalities, to postpone the award of the contract for a period of not to exceed sixty (60) days, and to accept the lowest responsive and responsible bid which is in the best interest of the OWNER.

The City of Billings is an Equal Opportunity Employer.

Published on September 6, September 13, and September 20.

Denise R. Bohlman  
Billings City Clerk  
P.O. Box 1178  
Billings, MT 59103

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