ATTENTION

The City Council meeting will be held in a hybrid format that may include both in-person AND virtual attendance via Zoom. Unless they have cause to appear virtually, Councilmembers will attend the meeting in person in Council Chambers, fifth floor of City Hall, 316 N. 26th Street. In order to honor the Right of Participation and the Right to Know in Article II, Sections 8 and 9, of the Montana Constitution, the City of Billings and City Council are making every effort to meet the requirements of the open meeting laws.

Citizens are invited to:

- Review the Agenda Packet on the City's website at: www.billingsmt.gov and click on "Your Government," "City Council," and "Agendas & Minutes".
- View the meeting:
  - On Community 7 TV - Channel 7 or Channel 507 -- Spectrum Cable. *(On evenings when there is a conflict with School District No. 2 Board meetings, the City Council meeting will be broadcast on Channel 8 - Spectrum Cable.)* Channel 7 or Channel 978 - TDS Fiber.
  - Online at www.comm7tv.com and click on the "Watch Live" icon. Community 7 also has links to their Facebook page and YouTube channel.
  - On the City's website at www.billingsmt.gov and click on "Watch Meetings Online" on the homepage.
  - In-Person.

Citizens may submit public comment via the following methods:

- Mail: City Clerk, P.O. Box 1178, Billings, MT 59103
- Email: Council@billingsmt.gov.
  - Emails received after 3:00 PM on the day of the meeting, may be posted on the Council's webpage the following day for public viewing.
- Attend the meeting in person

Please contact Denise Bohlman, City Clerk, at bohlmand@billingsmt.gov, or at 406.657.8210, with any questions.

CITY OF Billings

VISION STATEMENT:
"The Magic City: A diverse, welcoming community where people prosper and business succeeds."

REVISED 6.20.2025
Council Initiatives added and
June 16, 2025 Special Meeting Minutes

CITY COUNCIL
REGULAR BUSINESS MEETING

AGENDA

COUNCIL CHAMBERS
316 N. 26th Street, 5th Floor

JUNE 23, 2025

5:30 P.M.

CALL TO ORDER: Mayor Cole

PLEDGE OF ALLEGIANCE: Mayor Cole

INVOCATION: Mayor Cole

ROLL CALL: Councilmembers present on roll call were: ☐ Shaw, ☐ Gulick, ☐ Neese, ☐ Owen, ☐ Rogers, ☐ Kennedy, ☐ Aspenlieder, ☐ Tidswell, ☐ Boyett, ☐ Rupsis

MINUTES:

- May 27, 2025
- June 9, 2025
- June 16, 2025 - Special Meeting

COURTESIES:

PROCLAMATIONS:

COUNCIL REPORTS:

ADMINISTRATOR REPORTS - CHRIS KUKULSKI

PUBLIC COMMENT on "NON-PUBLIC HEARING" Agenda Items: 1 ONLY. Speaker sign-in required. (Comments are limited to three (3) minutes or as set by the Mayor. Please sign the roster at the cart located at the back of the Council chambers or at the podium. Comments on items listed as public hearing items will be heard ONLY during the designated public hearing time for each respective item. For items not on this agenda, public comment will be taken at the end of the agenda.)

1. CONSENT AGENDA -- Separations:

A. Bid Awards:

1. **W.O. 25-28: Safe Routes to School Projects.** (Opened 6/3/25) Recommend Askin Construction.
2. **W.O. 25-99: City of Billings Signal Upgrade.** (Opened 6/3/25) Recommend Montana Lines, Inc.

B. **Amendments** to Memorandums of Understanding (MOUs) with Urban Renewal Districts extending termination dates to October 1, 2025.

C. ***Guaranteed Maximum Price (GMP) Amendment No. 2** for Amend Park Recreation Campus General Contractor / Construction Manager (GC/CM); Langlas & Associates.

D. **Contract** with Pine Cove Consulting, LLC, at the Billings Public Library for Access Control and Camera Upgrade.

E. **Professional Engineering Services Contract** for W.O. 25-36: Rimrock Road - 54th Street West to 62nd Street West with Sanbell.

F. **Landfill Use Agreement** for FY26 with Yellowstone County.

G. **Commercial Non-Aviation Ground Lease** for use as a communications equipment site with Network Information Systems.

H. **Donations** to the Billings Public Library from the Town Pump Charitable Foundation for the 2025 Teen Summer Reading Program.

I. **Grant** funds from anonymous donor for Fire Station 5 Interior Remodel.

J. **2025 High Intensity Drug Traffic Area (HIDTA) Award** to the Police Department.

K. **Preliminary Major Plat** of Clearwater Estates Subdivision, 2nd Filing. *Quasi-Judicial

L. **Preliminary Major Plat** of 44 West Subdivision. *Quasi-Judicial

M. **Resolution** ordering improvements identified in W.O. 25-02: 2025 Missing Sidewalk Program.

1. **BID AWARD: W.O. 25-02: Missing Sidewalk Project.** (Opened 5/20/25) Recommend Knife River-Billings.

N. **Bills for the Weeks of:**

1. May 19, 2025
2. May 27, 2025
3. June 2, 2025

Recommended Motion: I move to approve the items of the Consent Agenda as submitted, with the exception of items moved for separation.

REGULAR AGENDA:

2. **PUBLIC HEARING AND SPECIAL REVIEW 1000:** a special review to allow a new bar and casino in a 2,925 square foot addition to an existing 5,730 square foot building, generally located at 840 Shiloh Crossing Blvd. Zoning Commission recommends conditional approval and adoption of the findings of the 9 criteria. *Quasi-Judicial

Recommended Motion: Having conducted a public hearing, considered written and spoken public testimony, I move to approve Special Review 1000 and adopt the findings of the 9 criteria, as recommended by the Zoning Commission.

3. **PUBLIC HEARING AND FIRST READING ORDINANCE FOR ZONE CHANGE 1066:** generally located at 844 Grand Ave. Zoning Commission recommends approval and adoption of the 10 review criteria. *Quasi-Judicial

Recommended Motion: Having conducted a public hearing, considered written and spoken public testimony, I move to approve First Reading Ordinance for Zone Change 1066 and adopt the findings of the 10 review criteria, as recommended by the Zoning Commission.

4. **PUBLIC HEARING AND RESOLUTION** adopting FY26 and FY27 wastewater retail rates and fees. Staff recommends approval.

Recommended Motion: Having conducted a public hearing, considered written and spoken public testimony, I move to approve a Resolution adopting FY26 and FY27 wastewater retail rates and fees and continue the public hearing to adopt wholesale wastewater rates at a future meeting, as recommended by staff.

5. **JOINT PUBLIC HEARING AND RESOLUTIONS** allocating FY26 assessments for the following:

   a. **Tourism Business Improvement District.**

      Recommended Motion: Having conducted a public hearing, considered written and spoken public testimony, I move to approve a resolution setting FY26 Tourism Business Improvement District assessments, as recommended by staff.

   b. **Business Improvement District 1.**

      Recommended Motion: Having conducted a public hearing, considered written and spoken public testimony, I move to approve a resolution setting FY26 Business Improvement District 1 assessments, as recommended by staff.

6. **PUBLIC HEARING AND RESOLUTION** approving and adopting FY25 Budget Amendments. Staff recommends approval.

   Recommended Motion: Having conducted a public hearing, considered written and spoken public testimony, I move to approve a resolution approving and adopting a resolution for FY25 budget amendments, as recommended by staff.

7. **PUBLIC HEARING AND RESOLUTION** approving and adopting the FY26 preliminary budget. Staff recommends approval.

   Recommended Motion: Having conducted a public hearing, considered written and spoken public testimony, I move to approve a Resolution approving and adopting the FY26 preliminary budget, as recommended by staff.

PUBLIC COMMENT on "NON-AGENDA ITEMS". Speaker Sign-in required. (*Restricted to ONLY items not on this printed agenda. Comments are limited to 3 minutes or as set by the Mayor. Please sign the roster at the cart located at the back of the Council chambers or at the podium.)*

COUNCIL INITIATIVES:

1. South Billings Boulevard Cleanup - Councilmember Kennedy
2. Mayor-Council Structural Enhancement Initiative - Councilmember Kennedy

ADJOURN:

Council Chambers are readily accessible to individuals with physical disabilities.

For more information or to make requests for special arrangements, please contact the City Clerk's Office at 657-8210 or e-mail bohlmand@billingsmt.gov, 72 hours prior to the meeting date.

~ ~ ~

City Council Regular

Date:	06/23/2025
Title:	W.O. 25-28: Safe Routes to School Projects, Bid Award
Presented by:	Debi Meling
Department:	Public Works
Presentation:	No
Legal Review:	Not Applicable
Project Number:	N/A

RECOMMENDATION

Staff recommends the City Council award a contract for W.O. 25-28: Safe Routes to School Projects, Schedules 1-4, to Askin Construction, LLC, in the amount of $957,200.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

W.O. 25-28: Safe Routes to School Projects will improve safety along multi-modal routes at several locations adjacent to elementary and middle schools as recommended by the prioritized list of projects in the Billings Safe Routes to School phase 1 and phase 2 plans. To obtain better bid pricing as part of a larger project, staff included pedestrian crossings normally bid separately within this bid package.

This project includes the following improvements:

- State Avenue (Orchard Elementary and Riverside Middle School) - New school speed zone, flashers
- State Avenue & Jackson Street (Orchard Elementary and Riverside Middle School) - Pedestrian refuge island, high-visibility crosswalks, accessible pedestrian ramps and signal push buttons, and curb extensions
- State Avenue & Washington Street (Riverside Middle School) - Pedestrian accessible ramps and signal push buttons, high-visibility crosswalk
- Broadwater Avenue & 5th Street West (Broadwater Elementary School) - upgraded school speed zone, high-visibility crosswalks
- Parkhill Drive & 8th Street West (Highland Elementary School) - upgraded school speed zone
- 13th Street West, Lewis Avenue, and 14th Street West (Lewis and Clark Middle School) - new school speed zone, flashers
- Grand Avenue & 13th Street West (Lewis and Clark Middle School) - high-visibility crosswalks
- Lewis Avenue & 13th Street West (Lewis and Clard Middle School) - curb extensions, high-visibility crosswalks
- Lewis Avenue & 14th Street West (Lewis and Clard Middle School) - curb extensions, high-visibility crosswalks
- Rimrock Road & Arvin Road (Poly Drive Elementary) - new school speed zone, flashers, and lane narrowings
- Bench Boulevard & Barrett Road (Medicine Crow Middle School) - rectangular rapid flashing beacon and high-visibility crosswalks

These projects were selected from the project priority list in the Billings Safe Routes to School phase 1 and phase 2 plans.

W.O. 25-28: Safe Routes to School Projects was advertised on May 9, May 16, May 23, and May 30, 2025 in the *Yellowstone County News* and on the City's website. Bids were opened on June 3, 2025 and three bids were received. Askin Construction, LLC. submitted the lowest, responsible bid.

ALTERNATIVES

City Council may:

- Award a contract for W.O. 25-25: Safe Routes to School Projects to Askin Construction, LLC in the amount of $957,200; or,
- Not award a contract and reject all bids. If the project is not approved, the school routes will not be enhanced for improved safety as recommended by the Safe Routes to School plans.

FISCAL EFFECTS

The following bids were received:

Contractor	Bid Total for Schedules 1-4

Askin Construction, LLC	$957,200.00
Knife River - Billings	$993,102.50
Weave Construction	$1,383,323.00

The project was budgeted in FY25 using Gas Tax Funds in the amount of $700,000 for Safe Routes to School Projects and $207,000 for Pedestrian Crossings. Additionally, $100,000 of SMD2 funds budgeted in FY25 for signal upgrades will be used for the project. There are adequate funds to award this project. Remaining funds will be used for any change orders.

City Council Regular

Date: 06/23/2025
Title: W.O. 25-99 City of Billings Signal Upgrade, Bid Award
Presented by: Debi Meling
Department: Public Works
Presentation: No
Legal Review: Not Applicable
Project Number: N/A

RECOMMENDATION

Staff recommends the City Council award a contract for W.O. 25-99: City of Billings Signal Upgrade to Montana Lines, Inc., in the amount of $254,955.75.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

W.O. 25-99: City of Billings Signal Upgrade is the last group of projects of an ongoing multi-year traffic signal replacement project to upgrade traffic signal controllers, cabinets, communication, and detection at signalized intersections in the City. These upgrades allow staff to immediately respond to traffic demands and provide improved reliability, resiliency, and function to the transportation network. The intersections that will be upgraded include 6th Avenue North & North 13th Street, Lewis Avenue & 16th Street West, and Central Avenue & Mall Drive. Improvements will include traffic signal equipment and sidewalk ramp replacement to improve accessibility.

W.O. 25-99: City of Billings Signal Upgrade was advertised on May 16, May 23, and May 30, 2025 in the *Yellowstone County News* and on the City's website. Staff opened bids on June 3, 2025 and two bids were received. Montana Lines, Inc. submitted the lowest, responsible bid.

ALTERNATIVES

City Council may:

- Award W.O. 25-99: City of Billings Signal Upgrade to Montana Lines, Inc. in the amount of $254,955.75; or,
- Not award a contract and reject all bids. If the project is not approved, the traffic signals at these three intersections will not be upgraded.

FISCAL EFFECTS

The following bids were received:

Contractor	Bid Amount
Montana Lines, Inc.	$254,955.75
Millennium Construction	$309,076.60

The project was budgeted in FY25 using Street Maintenance District 2 (SMD2) funds in the amount of $675,000. There are adequate funds to award the project. Remaining funds will be used on the Safe Routes to School project and to purchase additional signal controller equipment.

City Council Regular

Date:	06/23/2025
Title:	Amending the Urban Renewal District MOUs to extend the term until October 1, 2025
Presented by:	Wyeth Friday
Department:	Planning & Community Services
Presentation:	No
Legal Review:	Yes
Project Number:	N/A

RECOMMENDATION

Staff recommends the City Council extend the Memorandum of Understandings (MOUs) between the City and each of the 3 Urban Renewal District Advisory Boards (entities) until October 1, 2025.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

On May 13, 2019, the City Council approved an MOU with each of the three Urban Renewal District Advisory Boards. Each of those MOUs had an original term of 5 years and expired in 2024. The City Council approved a 1-year extension of the MOUs at its April 22, 2024, meeting. The new expiration date is June 30, 2025. Staff are requesting an extension to the existing MOUs so more time can be given to consider any recommendations for changes required as a result of legislative changes that go into effect October 1.

All three district entities are aware of this extension approach as the City works to ensure compliance with the legislative changes. The intent of this extension is to provide time to navigate the transition of the oversight of the three District advisory boards to a new model per state legislation that was passed in the 2025 Montana Legislative Session.

The three entities are very concerned about the scale of changes that may be necessary and the lack of certainty a four-month extension affords, but the City must ensure it is in compliance with Senate Bill 3 (SB 3) by the October 1 effective date. Each district will need to consider and approve the MOU extension at their regular board meetings. Given the timeframe to get this action to Council before the June 30 deadline, it is possible that the districts may have to act on the MOU extensions after the June 23rd Council action. However, the extension amendments are drafted to take effect at the time of signing.

STAKEHOLDERS

The City and the three URD entities that are currently parties to the MOUs are stakeholders in this process of extending the MOUs. The intent of this extension is to provide time to navigate the transition of the oversight of the three District advisory boards as required by SB 3 which was passed in the 2025 Montana Legislative Session.

ALTERNATIVES

City Council may:

- Approve the MOU extensions until October 1, 2025; or,
- Modify the MOU termination dates and extend them to a new date certain; or
- Not Approve the MOU extensions. If not approved, the MOUs for each district will expire on June 30, 2025.

FISCAL EFFECTS

Extending the MOUs would mean the FY26 Urban Renewal District (URD) budgets, as preliminarily adopted by the Council at its June 23, 2025, meeting, would continue to be implemented until the MOUs terminate in October, new MOUs are approved, the Council makes budget amendments, or some other financial arrangement is approved by Council.

Attachments

Downtown MOU Extension Amendment
BIRDworks MOU Extension Amendment
SBURA MOU Extension Amendment

AMENDMENT TO THE
MEMORANDUM OF UNDERSTANDING BETWEEN
THE CITY OF BILLINGS
AND
THE DOWNTOWN BILLINGS PARTNERSHIP, INC. AN I.R.C. 501(c)(4) MONTANA NON-PROFIT CORPORATION,
FOR PROGRAM COORDINATION AND TAX INCREMENT FINANCING RECOMMENDATIONS AS PER MCA 7-15-4233 IN THE NORTH 27th STREET URBAN RENEWAL DISTRICT

This Amendment is effective July 1, 2025, by and between by and between the City of Billings ("City"), and the Downtown Billings Partnership, Inc. a 501(c)(4) tax exempt corporation that is managed with the purpose of assisting the City in the revitalization of the North 27th Street Urban Renewal District.

RECITALS

1. On May 13, 2019, the City and Downtown Billings Partnership, Inc. entered into the Memorandum of Understanding ("MOU") between the City of Billings and the Downtown Billings Partnership, Inc. an I.R.C. 501(c)(4) Montana Non-Profit Corporation, for Program Coordination and Tax Increment Financing Recommendations as per MCA 7-15-4233 in the North 27th Street Urban Renewal District.

2. On April 22, 2024, the Billings City Council approved a one year extension to June 30, 2025 for the MOU between the City of Billings and the Downtown Billings Partnership, Inc. an I.R.C. 501(c)(4) Montana Non-Profit Corporation.

3. The City and the Downtown Billings Partnership, Inc desire to extend the term of the existing MOU as set forth in Section I. of the MOU.

AMENDMENT

Pursuant to the mutual agreement of the City and the Downtown Billings Partnership, Inc, the MOU shall be extended and shall be in effect until October 1, 2025. The parties agree to conduct one or more meetings to consider any necessary changes to the implementation strategies and roles and responsibilities as set forth in the original MOU prior to the expiration of this extension.

ORIGINAL MOU IN FULL FORCE AND EFFECT

This Amendment shall not modify or affect any other term or provision of the original MOU and all such provision shall remain in effect, except as specifically and expressly amended by this Amendment.

IN WITNESS WHEREOF, the parties hereby execute this Amendment to the MOU.

DOWNTOWN BILLINGS PARTNERSHIP, INC. ("DBP")

By: _____ Dated: _____

DBP Board President

THE CITY OF BILLINGS, MONTANA ("CITY")

By: _____ Dated: _____

William A. Cole, Mayor

ATTEST:

By: _____

Denise Bohlman, City Clerk

AMENDMENT TO THE
MEMORANDUM OF UNDERSTANDING BETWEEN
THE CITY OF BILLINGS
AND
THE BIRDworks, AN I.R.C. 501(c)(3) MONTANA NON-PROFIT CORPORATION, AND BIG SKY ECONOMIC DEVELOPMENT, FOR PROGRAM COORDINATION AND TAX INCREMENT FINANCING RECOMMENDATIONS AS PER MCA 7-15-4233 IN THE SOUTH BILLINGS BOULVARD URBAN RENEWAL DISTRICT

This Amendment is effective July 1, 2025, by and between by and between the City of Billings ("City"), Big Sky Economic Development (BSED), a local port authority created by Yellowstone County, a political subdivision of the State of Montana, and the BIRDworks, a 501(c)(3) tax exempt corporation of the land owners with property located within the boundaries of the East Billings Urban Renewal District (EBURD).

RECITALS

1. On May 13, 2019, City, Big Sky Economic Development, and BIRD entered into the Memorandum of Understanding ("MOU") between the City of Billings, Big Sky Economic Development, and the Billings Industrial Revitalization District, Inc. an I.R.C. 501(c)(3) Montana Non-Profit Corporation, for Program Coordination and Tax Increment Financing Recommendations as per MCA 7-15-4233 in the East Billings Urban Renewal District.

2. On April 22, 2024, the Billings City Council approved a one year extension to June 30, 2025, for the MOU between the City of Billings, Big Sky Economic Development, and the Billings Industrial Revitalization District, Inc. an I.R.C. 501(c)(3) Montana Non-Profit Corporation.

3. The City, Big Sky Economic Development, and BIRDworks desire to extend the term of the existing MOU as set forth in Section I. of the MOU.

AMENDMENT

Pursuant to the mutual agreement of City, Big Sky Economic Development and BIRDworks, the MOU shall be extended and shall be in effect until October 1, 2025. The parties agree to conduct one or more meetings to consider any necessary changes to the implementation strategies and roles and responsibilities as set forth in the original MOU prior to the expiration of this extension.

ORIGINAL MOU IN FULL FORCE AND EFFECT

This Amendment shall not modify or affect any other term or provision of the original MOU and all such provision shall remain in effect, except as specifically and expressly amended by this Amendment.

IN WITNESS WHEREOF, the parties hereby execute this Amendment to the MOU.

BIRDworks, INC. ("BIRDworks")

By: _____ Dated: _____

BIRDworks Board President

BIG SKY ECONOMIC DEVELOPMENT AUTHORITY

By: _____ Dated: _____

Big Sky Economic Development, Executive Director

THE CITY OF BILLINGS, MONTANA ("CITY")

By: _____ Dated: _____

William A. Cole, Mayor

ATTEST:

By: _____

Denise Bohlman, City Clerk

AMENDMENT TO THE
MEMORANDUM OF UNDERSTANDING BETWEEN
THE CITY OF BILLINGS
AND
THE SOUTH BILLINGS URBAN RENEWAL ASSOCIATION, INC.
AN I.R.C. 501(c)(6) MONTANA NON-PROFIT CORPORATION,
FOR PROGRAM COORDINATION AND TAX INCREMENT FINANCING
RECOMMENDATIONS AS PER MCA 7-15-4233 IN THE SOUTH BILLINGS
BOULEVARD URBAN RENEWAL DISTRICT

This Amendment is effective July 1, 2025, by and between by and between the City of Billings ("City"), and the South Billings Urban Renewal Association, Inc. a 501(c)(6) tax exempt corporation that is managed with the purpose of assisting the City in the revitalization of the South Billings Boulevard Urban Renewal District.

RECITALS

1. On May 13, 2019, the City and Downtown Billings Partnership, Inc. entered into the Memorandum of Understanding ("MOU") between the City of Billings and the South Billings Urban Renewal Association, Inc. an I.R.C. 501(c)(6) Montana Non-Profit Corporation, for Program Coordination and Tax Increment Financing Recommendations as per MCA 7-15-4233 in the South Billings Boulevard Urban Renewal District.

2. On April 22, 2024, the Billings City Council approved a one year extension till June 30, 2025 to the MOU between the City of Billings and the South Billings Urban Renewal Association, Inc. an I.R.C. 501(c)(6) Montana Non-Profit Corporation.

3. The City and the South Billings Urban Renewal Association,, Inc. desire to extend the term of the existing MOU as set forth in Section I. of the MOU.

AMENDMENT

Pursuant to the mutual agreement of the City and the South Billings Urban Renewal Association, Inc., the MOU shall be extended and shall be in effect until October 1, 2025. The parties agree to conduct one or more meetings to consider any necessary changes to the implementation strategies and roles and responsibilities as set forth in the original MOU prior to the expiration of this extension.

ORIGINAL MOU IN FULL FORCE AND EFFECT

This Amendment shall not modify or affect any other term or provision of the original MOU and all such provision shall remain in effect, except as specifically and expressly amended by this Amendment.

IN WITNESS WHEREOF, the parties hereby execute this Amendment to the MOU.

SOUTH BILLINGS URBAN RENEWAL ASSOCIATION, INC. ("SBURA")

By: _____ Dated: _____

SBURA Board President

THE CITY OF BILLINGS, MONTANA ("CITY")

By: _____ Dated: _____

William A. Cole, Mayors

ATTEST:

By: _____

Denise Bohlman, City Clerk

City Council Regular

Date:	06/23/2025
Title:	Amend Park Rec Campus and Courts Building GMP Amendment 2
Presented by:	Gavin Woltjer
Department:	Parks/Rec/Public Lands
Presentation:	No
Legal Review:	No
Project Number:	N/A

RECOMMENDATION

Staff recommends that Council approve Amendment #2 for Bid Package #2 to Langlas and Associates Inc., to increase the Guaranteed Maximum Price (GMP) by $12,878,873.20 for a total project cost of $20,000,000.00

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

Langlas is the General Contractor/Construction Manager (GC/CM) for the Amend Park Recreation Campus site work and City-owned Courts Facility. Previous Council approvals for GC/CM on this project are as follows:

- Resolution allowing GC/CM alternate delivery method on 01/13/2025
- Prime Contract with Langlas on 03/10/2025
- GMP Amendment #1 on 03/24/2025
- GMP Amendment #1A on 04/28/2025

GMP Amendment #2 includes the following divisions:

- Division 03 Concrete
- Division 05 Metals
- Division 06 Wood, Plastics, and Composites
- Division 07 Thermal and Moisture Protection
- Division 08 Openings
- Division 09 Finishes
- Division 10 Specialties
- Division 11 Equipment
- Division 12 Furnishings
- Division 13 Special Construction
- Division 21 Fire Suppression
- Division 22 Plumbing
- Division 23 HVAC
- Division 26 Electrical
- Division 27 Communications
- Division 28 Electronic Safety and Security
- Division 31 Earthwork
- Division 32 Exterior Improvements
- Division 33 Utilities

Langlas advertised bid package #2 following the state-required procurement process on behalf of the City. Bid package #2 was advertised on 05/09/2025, 05/16/2025, and 05/23/2025 in *Yellowstone County News* and on the City's Website. Bids were opened on 05/29/2025.

All bids have been reviewed and qualified by Langlas.

STAKEHOLDERS

Stakeholders include

City of Billings

- City Council -- Providing oversight and funding approval
- Parks & Recreation Department -- Managing project execution

- Public Works Department -- Supporting infrastructure development, including utilities and stormwater management
- South Billings Urban Renewal Association (SBURA) -- Providing Tax Increment Financing (TIF)funds to finance the project

Project Team
- Langlas & Associates -- General Contractor / Construction Manager responsible for project delivery
- A&E Design -- Architectural firm leading design and engineering

Community & User Groups
- Local sports organizations & leagues -- Primary users of the courts facility
- Yellowstone Ice Facility (YIF) -- Adjacent facility coordinating with project development
- General public -- Benefiting from expanded recreational opportunities
- Amend Park Development Council - impact on campus

ALTERNATIVES

City Council may:

- Approve; or,
- Not Approve and provide further direction

FISCAL EFFECTS

Amend Park Recreation Campus Construction Costs which will be paid through TIF funds from the South Billings Urban Renewal Association. On 04/14/2025 Council approved a resolution for the sale of tax increment bonds to cover the project constructions costs which will not exceed $20 million.

Original Contract	$15,000.00 (this cost is now included in general conditions of GMP Amendment #1)
GMP Amendment #1	$3,894,768.91
GMP Amendment #1A	$3,226,357.89
GMP Amendment #2	$12,878,873.20
New GMP	$20,000,000.00

GMP includes construction costs, 5.1% contingency, and owner soft costs

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Attachments

Langlas GMP Amendment - AIA A133
GMP Summary

AIA® Document A133® – 2019 Exhibit A

Guaranteed Maximum Price Amendment

This Amendment dated the 11th day of Junel in the year 2025, is incorporated into the accompanying AIA Document A133™–2019, Standard Form of Agreement Between Owner and Construction Manager as Constructor (as modified) where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price dated the 3rd day of February in the year 2025 (the "Agreement")
(In words, indicate day, month, and year.)

for the following **PROJECT:**
(Name and address or location)

Amend Park Recreation Campus – Courts
5101 King Ave E, Billings, MT 59101

THE OWNER:
(Name, legal status, and address)

City of Billings
316 N 26th St.
Billings, MT 59101
P.O. Box 1178
Billings, MT 59103

THE CONSTRUCTION MANAGER:
(Name, legal status, and address)

Langlas & Associates, Inc.
2685 Gabel Road, Billings, MT 59102

TABLE OF ARTICLES

A.1 GUARANTEED MAXIMUM PRICE

A.2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

A.3 INFORMATION UPON WHICH AMENDMENT IS BASED

A.4 CONSTRUCTION MANAGER'S CONSULTANTS, CONTRACTORS, DESIGN PROFESSIONALS, AND SUPPLIERS

ARTICLE A.1 GUARANTEED MAXIMUM PRICE

§ A.1.1 Guaranteed Maximum Price

Pursuant to Section 3.2.6 of the Agreement, the Owner and Construction Manager hereby amend the Agreement to establish a Guaranteed Maximum Price for Bid Package #1. As agreed by the Owner and Construction Manager, the Guaranteed Maximum Price is an amount that the Contract Sum shall not exceed. The Contract Sum consists of the Construction Manager's Fee plus the Cost of the Work, as that term is defined in Article 6 of the Agreement.

ADDITIONS AND DELETIONS:
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201™–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

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§ A.1.1.1 The Contract Sum is guaranteed by the Construction Manager not to exceed Eleven Million Six Hundred Twenty Eight Thousand Eight Hundred Seventy Three Dollars and Twenty Cents ($ 11,628,873.20), subject to additions and deductions by Change Order as provided in the Contract Documents.

§ A.1.1.2 Itemized Statement of the Guaranteed Maximum Price. Provided below is an itemized statement of the Guaranteed Maximum Price organized by trade categories, including allowances; the Construction Manager's contingency; alternates; the Construction Manager's Fee; and other items that comprise the Guaranteed Maximum Price as defined in Section 3.2.1 of the Agreement.
(Provide itemized statement below or reference an attachment .)

See Exhibit A2 – – GMP Summary, dated 6/10/25, 1 page
Amendment #1 = $3,894,768.91
Amendment #1A = $3,226,357.89
Amendment #2 = $11,628,873.20
Total GMP = $18,750,000.00

§ A.1.1.3 The Construction Manager's Fee is set forth in Section 6.1.2 of the Agreement.

§ A.1.1.4 The method of adjustment of the Construction Manager's Fee for changes in the Work is set forth in Section 6.1.3 of the Agreement.

§ A.1.1.5 Alternates
§ A.1.1.5.1 Alternates , if any, included in the Guaranteed Maximum Price:

Item	Price
Alternate #1 – Sand Blasted Concrete	$11,651.14
Alternate #4 – Humidification Equipment	$42,626.14

§ A.1.1.5.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Exhibit A. Upon acceptance, the Owner shall issue a Modification to the Agreement .
(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

Item	Price	Conditions for Acceptance
None		

§ A.1.1.6 Unit prices, if any:
(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit ($0.00)
None		

.

ARTICLE A.2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
§ A.2.1 The date of commencement of the Work shall be :
(Check one of the following boxes.)

[ ] The date of execution of this Amendment.

[**X**] Established as follows:
(Insert a date or a means to determine the date of commencement of the Work.)

Upon execution of this Amendment and receipt of the Building Permit.

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of execution of this Amendment.

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§ A.2.2 Unless otherwise provided, the Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for Substantial Completion of the Work. The Contract Time shall be measured from the date of commencement of the Work.

§ A.2.3 Substantial Completion

§ A.2.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Construction Manager shall achieve Substantial Completion of the entire Work:
(Check one of the following boxes and complete the necessary information.)

[X] Not later than Three hundred sixty five (365) calendar days from the date of commencement of the Work.

[ ] By the following date:

§ A.2.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Construction Manager shall achieve Substantial Completion of such portions by the following dates:

Portion of Work	Substantial Completion Date
N/A	

§ A.2.3.2.a If Construction Manager is delayed at any time in the commencement or progress of the Work by (1) an act or neglect of Owner or Architect, of an employee or consultant of either, or of a Separate Contractor; (2) by changes ordered in the Work; (3) by labor disputes, fire, unusual delay in deliveries, unavoidable casualties, adverse weather conditions documented in accordance with the Contract Documents or other causes beyond Construction Manager's control; (4) by delay authorized by Owner pending mediation and binding dispute resolution; or (5) by other causes that Construction Manager asserts, and the Architect determines, justify delay, then the Contract Time shall be extended for such reasonable time as the Architect may determine, and the Contract Sum shall be adjusted in accordance with the Contract Documents. An event beyond Construction Manager's control for which it shall be entitled to additional Contract Time and Contract Sum specifically includes delays and increased costs that may result from or arise out of a pandemic (such as the COVID-19 pandemic), including but not limited to, availability of labor, disruptions in supply chains, availability of materials, restrictions on worksites and unforeseen changes in work flow, and increased costs due to administration, monitoring, and accommodations for jobsite safety. The delays discussed in this provision shall be referred to as "Unavoidable Delay", and the cost increases discussed in this provision shall be referred to as "Unavoidable Cost Escalation". Unavoidable Delays and Unavoidable Cost Escalations may not include delays or cost increases that could reasonably have been foreseen by Construction Manager at the time of the execution of this GMP Amendment, Exhibit A.

§ A.2.3.2.b If Construction Manager determines that an Unavoidable Delay and/or Unavoidable Cost Escalation has or is about to occur, it shall provide Owner with written notice of the same and provide a reasonably accurate assessment of the impacts, if any, caused by the Unavoidable Delay and/or Unavoidable Cost Escalation. As soon as is reasonably practicable but not later than fourteen (14) calendar days following the Construction Manager's discovery of the Unavoidable Delay and/or Unavoidable Cost Escalation, Construction Manager shall provide to Owner a proposed Change Order reflecting the impact on the Contract Time and Contract Sum resulting from the Unavoidable Delay and/or Unavoidable Cost Escalation. Owner shall review the proposed Change Order submitted by Construction Manager and respond to it within fourteen (14) calendar days. The parties will attempt to reach a mutually acceptable agreement on a Change Order reflecting the impact of the Unavoidable Delay and/or Unavoidable Cost Escalation. If the parties reach agreement on a Change Order, they will execute the Change Order in accordance with the Contract Documents. If Owner and Construction Manager cannot reach agreement on a Change Order, they shall thereafter have twenty-one (21) calendar days within which to assert a Claim under A201 Article 15. While that Claim is being resolved, at Owner's written election, Construction Manager shall proceed with Work on a time and materials, plus fee, basis, and Owner shall make payments to Construction Manager in accordance with the Contract Documents.

§ A.2.3.3 If the Construction Manager fails to achieve Substantial Completion as provided in this Section A.2.3, liquidated damages, if any, shall be assessed as set forth in Section 6.1.6 of the Agreement.

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ARTICLE A.3 INFORMATION UPON WHICH AMENDMENT IS BASED

§ A.3.1 The Guaranteed Maximum Price and Contract Time set forth in this Amendment are based on the Contract Documents and the following:

§ A.3.1.1 The following Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
N/A			

§ A.3.1.2 The following Specifications :
(Either list the Specifications here, or refer to an exhibit attached to this Amendment.)

Amend Park Recreation Campus Project Manual

Section	Title	Date	Pages
24194	Amend Park Recreation Campus 100% Construction Documents Volume 1 of 1	5/2/2025	995

§ A.3.1.3 The following Drawings :
(Either list the Drawings here, or refer to an exhibit attached to this Amendment.)

Number	Title	Date
24194	Amend Park Recreation Campus – Courts Building, 100% CD set, by A&E Design, 133 pages	5/5/2025
N3l-25000	Amend Park Recreation Campus – PEMB Plans, by American Buildings, 23 pages	4/11/2025
NA	Amend Park Recreation Campus – Aggregate Pier Plans, by Specialty Foundation Systems, 2 pages	4/28/2025

§ A.3.1.4 The Sustainability Plan , if any:
(If the Owner identified a Sustainable Objective in the Owner's Criteria, identify the document or documents that comprise the Sustainability Plan by title, date and number of pages, and include other identifying information. The Sustainability Plan identifies and describes the Sustainable Objective; the targeted Sustainable Measures; implementation strategies selected to achieve the Sustainable Measures; the Owner's and Construction Manager's roles and responsibilities associated with achieving the Sustainable Measures; the specific details about design reviews, testing or metrics to verify achievement of each Sustainable Measure; and the Sustainability Documentation required for the Project, as those terms are defined in Exhibit C to the Agreement.)

Title	Date	Pages
NA		

Other identifying information:

§ A.3.1.5 Allowances, if any, included in the Guaranteed Maximum Price:
(Identify each allowance.)

Item	Price
None	

§ A.3.1.6 Assumptions and clarifications, if any, upon which the Guaranteed Maximum Price is based:
(Identify each assumption and clarification.)

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§ A.3.1.7 The Guaranteed Maximum Price is based upon the following other documents and information:
(List any other documents or information here, or refer to an exhibit attached to this Amendment.)

Addendum #1, dated 5/19/25, 1 pages
Addendum #2, dated 5/21/25, 47 pages
Addendum #3, dated 5/23/25, 38 pages

ARTICLE A.4 CONSTRUCTION MANAGER'S CONSULTANTS, CONTRACTORS, DESIGN PROFESSIONALS, AND SUPPLIERS

§ A.4.1 The Construction Manager shall retain the consultants, contractors, design professionals, and suppliers, identified below:
(List name, discipline, address, and other information.)

Subcontractors and suppliers listed on the attached Exhibit A2 for the completion of the scope as identified in the plans and specifications by A&E Design.

This Amendment to the Agreement entered into as of the day and year first written above.

OWNER *(Signature)*	**CONSTRUCTION MANAGER** *(Signature)*
William A. Cole, Mayor	Brad Sinclair President – Eastern District Langlas & Associates, Inc.
(Printed name and title)	*(Printed name and title)*

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Additions and Deletions Report for

AIA® Document A133® – 2019 Exhibit A

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 10:38:56 MT on 06/12/2025.

PAGE 1

This Amendment dated the 11th day of Junel in the year 2025, is incorporated into the accompanying AIA Document A133™–2019, Standard Form of Agreement Between Owner and Construction Manager as Constructor (as modified) where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price dated the 3rd day of February in the year 2025 (the "Agreement")

...

(Name and address or ~~location)~~location)

...

Amend Park Recreation Campus – Courts
5101 King Ave E, Billings, MT 59101

...

City of Billings
316 N 26th St.
Billings, MT 59101
P.O. Box 1178
Billings, MT 59103

...

Langlas & Associates, Inc.
2685 Gabel Road, Billings, MT 59102

...

Pursuant to Section 3.2.6 of the Agreement, the Owner and Construction Manager hereby amend the Agreement to establish a Guaranteed Maximum ~~Price.~~ Price for Bid Package #1. As agreed by the Owner and Construction Manager, the Guaranteed Maximum Price is an amount that the Contract Sum shall not exceed. The Contract Sum consists of the Construction Manager's Fee plus the Cost of the Work, as that term is defined in Article 6 of the Agreement.

PAGE 2

§ A.1.1.1 The Contract Sum is guaranteed by the Construction Manager not to exceed Eleven Million Six Hundred Twenty Eight Thousand Eight Hundred Seventy Three Dollars and Twenty Cents ($ 11,628,873.20), subject to additions and deductions by Change Order as provided in the Contract Documents.

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...

(Provide itemized statement below or reference an ~~attachment.)~~attachment .)

...

See Exhibit A2 – – GMP Summary, dated 6/10/25, 1 page
Amendment #1 = $3,894,768.91
Amendment #1A = $3,226,357.89
Amendment #2 = $11,628,873.20
Total GMP = $18,750,000.00

...

§ A.1.1.5.1 ~~Alternates,~~ Alternates , if any, included in the Guaranteed Maximum Price:

...

Alternate #1 – Sand Blasted Concrete	$11,651.14
Alternate #4 – Humidification Equipment	$42,626.14

...

§ A.1.1.5.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Exhibit A. Upon acceptance, the Owner shall issue a Modification to the ~~Agreement.~~Agreement .

...

None

...

None
.

...

§ A.2.1 The date of commencement of the Work shall ~~be:~~be :

...

[**X**] Established as follows:

...

Upon execution of this Amendment and receipt of the Building Permit.

PAGE 3

[**X**] Not later than Three hundred sixty five (365) calendar days from the date of commencement of the Work.

...

N/A

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...

§ A.2.3.2.a If Construction Manager is delayed at any time in the commencement or progress of the Work by (1) an act or neglect of Owner or Architect, of an employee or consultant of either, or of a Separate Contractor; (2) by changes ordered in the Work; (3) by labor disputes, fire, unusual delay in deliveries, unavoidable casualties, adverse weather conditions documented in accordance with the Contract Documents or other causes beyond Construction Manager's control; (4) by delay authorized by Owner pending mediation and binding dispute resolution; or (5) by other causes that Construction Manager asserts, and the Architect determines, justify delay, then the Contract Time shall be extended for such reasonable time as the Architect may determine, and the Contract Sum shall be adjusted in accordance with the Contract Documents. An event beyond Construction Manager's control for which it shall be entitled to additional Contract Time and Contract Sum specifically includes delays and increased costs that may result from or arise out of a pandemic (such as the COVID-19 pandemic), including but not limited to, availability of labor, disruptions in supply chains, availability of materials, restrictions on worksites and unforeseen changes in work flow, and increased costs due to administration, monitoring, and accommodations for jobsite safety. The delays discussed in this provision shall be referred to as "Unavoidable Delay", and the cost increases discussed in this provision shall be referred to as "Unavoidable Cost Escalation". Unavoidable Delays and Unavoidable Cost Escalations may not include delays or cost increases that could reasonably have been foreseen by Construction Manager at the time of the execution of this GMP Amendment, Exhibit A.

...

§ A.2.3.2.b If Construction Manager determines that an Unavoidable Delay and/or Unavoidable Cost Escalation has or is about to occur, it shall provide Owner with written notice of the same and provide a reasonably accurate assessment of the impacts, if any, caused by the Unavoidable Delay and/or Unavoidable Cost Escalation. As soon as is reasonably practicable but not later than fourteen (14) calendar days following the Construction Manager's discovery of the Unavoidable Delay and/or Unavoidable Cost Escalation, Construction Manager shall provide to Owner a proposed Change Order reflecting the impact on the Contract Time and Contract Sum resulting from the Unavoidable Delay and/or Unavoidable Cost Escalation. Owner shall review the proposed Change Order submitted by Construction Manager and respond to it within fourteen (14) calendar days. The parties will attempt to reach a mutually acceptable agreement on a Change Order reflecting the impact of the Unavoidable Delay and/or Unavoidable Cost Escalation. If the parties reach agreement on a Change Order, they will execute the Change Order in accordance with the Contract Documents. If Owner and Construction Manager cannot reach agreement on a Change Order, they shall thereafter have twenty-one (21) calendar days within which to assert a Claim under A201 Article 15. While that Claim is being resolved, at Owner's written election, Construction Manager shall proceed with Work on a time and materials, plus fee, basis, and Owner shall make payments to Construction Manager in accordance with the Contract Documents.

PAGE 4

N/A

...

§ A.3.1.2 The following ~~Specifications:~~Specifications :

...

Amend Park Recreation Campus Project Manual

...

24194	Amend Park Recreation Campus 100% Construction Documents Volume 1 of 1	5/2/2025	995

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...

§ A.3.1.3 The following ~~Drawings:~~Drawings :

...

24194	Amend Park Recreation Campus – Courts	5/5/2025
N3l-25000	Building, 100% CD set, by A&E Design, 133	4/11/2025
NA	pages	4/28/2025
	Amend Park Recreation Campus – PEMB Plans, by American Buildings, 23 pages	
	Amend Park Recreation Campus – Aggregate Pier Plans, by Specialty Foundation Systems, 2 pages	

...

§ A.3.1.4 The Sustainability ~~Plan,~~ Plan , if any:

...

NA

...

None

PAGE 5

Addendum #1, dated 5/19/25, 1 pages
Addendum #2, dated 5/21/25, 47 pages
Addendum #3, dated 5/23/25, 38 pages

...

Subcontractors and suppliers listed on the attached Exhibit A2 for the completion of the scope as identified in the plans and specifications by A&E Design.

...

William A. Cole, Mayor	Brad Sinclair President – Eastern District Langlas & Associates, Inc.

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Certification of Document's Authenticity

AIA® Document D401™ – 2003

I, Brad Sinclair, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 10:38:56 MT on 06/12/2025 under Order No. 2114476955 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A133™ - 2019 Exhibit A, Guaranteed Maximum Price Amendment, other than those additions and deletions shown in the associated Additions and Deletions Report.

_____

(Signed)

_____

(Title)

_____

(Dated)

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Langlas & Associates
GENERAL CONTRACTORS

Amend Park Recreation Campus
Bid Packages
GMP Summary

Exhibit #A2

Bid Package No.	Description	Apparent Low Bid	Apparent Low Bidder	Alternate #1 Sand Blasted Concrete	Alternate #2 Volleyball Equipment	Alternate #3 Scoreboards	Alternate #4 Humidification Equipment	Alternate #5 Wall Covering Graphics	Alternate #6 Acoustical Treatments	Comments
Bid Package #1	**March 18, 2025**									
2A	Deep Foundations	$ 79,750.00	Specialty Foundation Systems	$ -	$ -	$ -	$ -	$ -	$ -	
2B	Sitework & Ditch Relocation	$ 2,964,697.00	Weave Construction	$ 10,660.00	$ -	$ -	$ -	$ -	$ -	Includes changes per 100% CDs
5A	Pre-Engineered Metal Building Supply & Erection	$ 4,075,438.00	True North Steel	$ -	$ -	$ -	$ -	$ -	$ -	Includes changes per 100% CDs
	Subtotal Bid Package #1	**$ 7,119,885.00**		**$ 10,660.00**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
Bid Package #2	**May 29, 2025**									
1A	Final Cleaning & Window Cleaning	$ 22,670.00	Clean By Design	$ -	$ -	$ -	$ -	$ -	$ -	
2C	Landscape & Irrigation	$ 553,381.00	The Good Earth Works	$ -	$ -	$ -	$ -	$ -	$ -	included planter topsoil & boulders
3A	Building Concrete & Misc	$ 759,715.00	Langlas	$ -	$ -	$ -	$ -	$ -	$ -	
3B	Building Concrete Placement & Finish	$ 460,952.00	Billings Concrete	$ -	$ -	$ -	$ -	$ -	$ -	included mech equipment pads
6A	Rough Carpentry & Misc	$ 1,214,450.00	Langlas	$ -	$ -	$ -	$ -	$ -	$ -	
6B	Interior Metal Stud Framing	$ 202,158.50	Silver Peak Framing & Drywall	$ -	$ -	$ -	$ -	$ -	$ -	
6C	Casework, Countertops & Finish Carpentry	$ 82,282.33	Square One Cabinets	$ -	$ -	$ -	$ -	$ -	$ -	included die walls at viewing windows
7A	Building Insulation	$ 20,600.00	Apex Insulation	$ -	$ -	$ -	$ -	$ -	$ -	included exterior wall insulation
8A	Door, Frame, and Hardware	$ 101,340.00	Granite Door Company	$ -	$ -	$ -	$ -	$ -	$ -	
8B	Storefront, Hardware & Glazing	$ 245,455.00	Grizzly Glass	$ -	$ -	$ -	$ -	$ -	$ -	included D windows shown as ITP
9A	Drywall & Painting	$ 370,750.00	Bighorn Drywall	$ -	$ -	$ -	$ -	$ -	$ (42,000.00)	Smooth Rock pulled bid, Bighorn next qualified
9B	Acoustical Ceilings & Acoustic Treatments	$ 101,146.00	Yellowstone Acoustics	$ -	$ -	$ -	$ -	$ -	$ (66,496.00)	
9C	Flooring, Tile & Rubber Base	$ 127,538.00	Fischer Commercial Flooring	$ -	$ -	$ -	$ -	$ -	$ -	
9D	Concrete Floor Polishing & Sealed Concrete	$ 51,974.00	Alpine Concrete Restoration	$ -	$ -	$ -	$ -	$ -	$ -	included epoxy flooring
9E	Wood Gym Floor	$ 1,101,108.00	Northern Hardwood	$ -	$ -	$ -	$ -	$ -	$ -	
10A	Specialties	$ 390,098.40	Langlas	$ -	$ -	$ -	$ -	$ (12,750.00)	$ -	included stainless tables and FRP in Conc Rm
10B	Signage	$ 85,350.00	Yesco	$ -	$ -	$ -	$ -	$ -	$ -	
11A	Athletic Equipment	$ 635,220.00	Montana School Equipment	$ -	$ (104,920.00)	$ (36,370.00)	$ -	$ -	$ -	
12A	Window Coverings	$ 15,465.00	Shades Unlimited	$ -	$ -	$ -	$ -	$ -	$ -	
15A	Plumbing	$ 243,000.00	Plumb MT	$ -	$ -	$ -	$ 11,000.00	$ -	$ -	Bond Added
15B	HVAC	$ 1,024,955.00	Air Controls	$ -	$ -	$ -	$ 28,000.00	$ -	$ -	included early equipment start up
15C	Fire Suppression	$ 206,600.00	Tiensvold Fire Protection	$ -	$ -	$ -	$ -	$ -	$ -	Safeline pulled bid, Tiensvold next qualified
16A	Electrical, Low Voltage, Security & Fire Alarm	$ 1,144,850.00	Central Electric	$ -	$ -	$ -	$ -	$ -	$ -	included site lighting & FA devices
	Subtotal Bid Package #2	**$ 9,161,058.23**		**$ -**	**$ (104,920.00)**	**$ (36,370.00)**	**$ 39,000.00**	**$ (12,750.00)**	**$ (108,496.00)**	
	Subtotal ALL Bid Packages	**$ 16,280,943.23**		**$ 10,660.00**	**$ (104,920.00)**	**$ (36,370.00)**	**$ 39,000.00**	**$ (12,750.00)**	**$ (108,496.00)**	
	ALLOWANCES									
	Winter Conditions & Temporary Heat	$ 150,000.00								
	Temporary Fencing	$ 39,600.00								
	Subtotal of Allowances	**$ 189,600.00**								
				ADD	**DEDUCT**	**DEDUCT**	**ADD**	**DEDUCT**	**DEDUCT**	
	GENERAL CONDITIONS & FEES			**Alternate #1**	**Alternate #2**	**Alternate #3**	**Alternate #4**	**Alternate #5**	**Alternate #6**	
	General Conditions (includes Pre-Construction Fee)	$ 624,890.00		$ -	$ -	$ -	$ -	$ -	$ -	includes safety, site logistics, temp staging
	General Liability Insurance - .75%	$ 128,215.75		$ 79.95	$ (786.90)	$ (272.78)	$ 292.50	$ (95.63)	$ (813.72)	
	Construction Manager Fee - 2.75%	$ 473,650.35		$ 295.35	$ (2,906.94)	$ (1,007.68)	$ 1,080.54	$ (353.25)	$ (3,006.02)	
	Payment & Performance Bond - .55%	$ 97,873.45		$ 61.03	$ (600.68)	$ (208.22)	$ 223.28	$ (73.00)	$ (621.15)	
	Builder's Risk Insurance	By Owner		By Owner	By Owner	By Owner	By Owner	By Owner	By Owner	
	Subtotal of GC's & Fees	**$ 1,324,629.55**		**$ 436.33**	**($4,295)**	**($1,489)**	**$1,596**	**($522)**	**($4,441)**	
	Project Total	**$ 17,795,172.78**		**$ 11,096.33**	**$ (109,214.52)**	**$ (37,858.67)**	**$ 40,596.32**	**$ (13,271.88)**	**$ (112,936.89)**	
	CONTINGENCY									
	Total Project Contingency - 5.1%	$ 900,549.93		$ 554.82			$ 2,029.82			
	Subtotal of Contingency	**$ 900,549.93**		**$ 554.82**	**$ -**	**$ -**	**$ 2,029.82**	**$ -**	**$ -**	
	Alternates as Accepted	**$ 54,277.28**		**$ 11,651.14**	**$ (109,214.52)**	**$ (37,858.67)**	**$ 42,626.14**	**$ (13,271.88)**	**$ (112,936.89)**	**Alternate Total with Contigency**
	GMP Project Total with Contingency & Accepted Alternates	**$ 18,750,000.00**								
	Owner Soft Costs	**$ 1,250,000.00**								
	Project Total with Contingency, Soft Costs, & Alts	**$ 20,000,000.00**								
	Langlas Contract Summary									
	GMP Amendment #1	**$ 3,894,768.91**	Previously Contracted, Early Bid / Selection Packages							
	GMP Amendment #1A	**$ 3,226,357.89**	Previously Contracted, PEMB, IMPs, ITPs Procurement							
	GMP Amendment #2	**$ 11,628,873.20**	Current Request, Remaining Scope							
	Total GMP	**$ 18,750,000.00**								

City Council Regular

Date:	06/23/2025
Title:	Access Control and Camera Upgrade and Billings Public Library
Presented by:	John Caterino, Facilities Manager
Department:	City Hall Administration
Presentation:	No
Legal Review:	Template Contract
Project Number:	N/A

RECOMMENDATION

Staff recommends that Council approve and award a contract for access control and camera upgrade at the Billings Public Library (BPL) to Pine Cove Consulting, LLC for $156,089.72. Staff plans to purchase the equipment via NASPO cooperative purchasing Contract #AR2472, which ensures a competitive public procurement process has occurred and is consistent with legal principles of open access, fairness, and transparency which is available to eligible government entities and complies with all City purchasing policies and Federal contract provisions. The NASPO contract was competed via state of Montana co-op purchasing contract #AR2472. Pine cove is an authorized reseller pursuant to Carahsoft Technology Corporation master contract.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

With the BPL building now over a decade old, several major systems installed during its original construction are reaching the end of their useful life. One of these is the security camera system, which has become outdated and no longer meets current needs. Similarly, the door access control devices, also original to the building, were never included in a scheduled replacement plan. To modernize these systems and ensure seamless integration between access control and security footage, the library will be replacing both systems simultaneously.

Access Control: The Facilities Division strategic plan is to migrate its building portfolio to Verkada access control system due to the benefits of a centralized database for credential management, analytics, reporting, scheduling, alerts, and integrations. Adding the BPL to the same system will ensure that the library benefits from the streamlined credential management and consistent integration with the broader city infrastructure.

Currently, the Facilities Division manages Verkada access control system at these locations:

- City Hall
- Billings Operations Center
- Yellowstone Valley Animal Shelter
- 911 Call Center
- Fire Stations 1-8
- YWCA
- PD3

Pine Cove will be responsible for the installation and wiring of door controllers and HID Seos readers. On the database side of the integration, Facilities Division will be responsible for the creation of the employee database, enrolling and printing of key card badges for roughly 35 Library employees. On the configuration side of the back end of the system, Pine Cove Consulting will name doors, create door unlock and lockdown schedules in addition to holiday schedules, create access level and access groups and assign to all profiles.

Cameras: Over the past year, the library has welcomed 281,184 visitors, reflecting the high level of daily foot traffic in the building. Given this volume, ensuring public safety remains a top priority for the library. However, the current security system, comprised of components that are nearly a decade old or older, is no longer sufficient. Aging equipment and limited camera placement have resulted in significant blind spots, including a complete lack of surveillance in the parking lot. Additionally, the clarity of the existing footage is inadequate for effectively addressing security concerns. Upgrading to a modern camera system will greatly enhance the ability to protect both library staff and the public.

Pine Cove will be responsible for the installation of various Verkada camera models throughout the interior space and exterior parking lot.

Scope of Work for the integrator is listed below and includes device procurement, installation, configuration, commissioning, and licensing. It also includes removal of existing Stanley PAC access control system, and Hikvision camera system and install the below quantity of Verkada devices.

- Cameras: 45
- Readers: 7
- 10-year licensing fee for all devices

STAKEHOLDERS

City:

- City Council as approving body
- Facilities Division as Project Manager
- Library as end user

External Parties:

- Carahsoft Technology Corporation as NASPO contract holder
- Pine Cove Consulting as NASPO contractor rider and equipment integrator

ALTERNATIVES

City Council may:

- Approve; or,
- Not Approve and provide further direction

FISCAL EFFECTS

The original Fiscal Year 2025 budget allocated $23,500 for the physical equipment related to this project. The current proposal exceeds that amount by $133,589.72, due to necessary additions not included in the initial estimate. Specifically, the proposal includes $41,600 for installation services and approximately $4,500 for the replacement of door access panels--both of which are essential components but were not previously budgeted. A 10-year software license, valued at approximately $63,377.66, is in the proposal as well. This extended license term was selected to provide the library with substantial cost savings over shorter-term options. The proposal also includes 13 additional cameras to ensure that some of the previous camera blind spots are remedied. As a result of these additional pieces, the new system does represent a notable increase in cost. However, the new system is expected to serve the library reliably for more than 10 years.

If the project is approved, a budget amendment will be needed at a future Council meeting.

SUMMARY

Staff requests Council approval to award a contract for access control and camera upgrade at the Billings Public Library (BPL) to Pine Cove Consulting for $156,089.72. The project replaces the current systems with modern devices to improve surveillance coverage, streamline access control across city facilities, and includes a 10-year software license--offering long-term cost savings and reliability.

Attachments

Contract
Exhibit B - Specs 27 60 00
Exhibit C - Specs 27 62 00
Exhibit D - Specs 27 64 00
Exhibit E

SERVICES AGREEMENT

THIS AGREEMENT is made and entered into _____, by and between the **CITY OF BILLINGS, MONTANA,** a municipal corporation organized and existing under the laws of the State of Montana, P.O. Box 1178, Billings, Montana 59103, hereinafter referred to as "**CITY**," and **PINE COVE CONSULTING, LLC**, of PO Box 11150, Bozeman, MT 59719 hereinafter referred to as "**CONTRACTOR**."

In consideration of the mutual covenants and agreements herein contained, the receipt and sufficiency whereof being hereby acknowledged, the parties hereto agree as follows:

1. **PURPOSE: CITY** agrees to hire **CONTRACTOR** as an independent contractor to perform the services of Verkada access control equipment procurement and installation described in the Scope of Work attached hereto as Exhibit "A" and by this reference made a part hereof.
2. **EFFECTIVE DATE:** This **AGREEMENT** is effective upon the date of its execution and will terminate on December 31, 2025. The parties may extend this **AGREEMENT**, by mutual concurrence, for thirty days, in writing prior to its termination.
3. **SCOPE OF WORK:** The **CONTRACTOR** shall perform the services outlined in Exhibit "A". In performing these services, the **CONTRACTOR** shall at all times comply with all federal, state and local statutes, rules and ordinances applicable. These services and all duties incidental or necessary therefor, shall be performed diligently and completely and in accordance with professional standards of conduct and performance.
4. **INCORPORATION BY REFERENCE:** All exhibits and addenda attached hereto, as well as any bid or proposal referenced, are hereby incorporated into this **AGREEMENT** and made a part hereof. If there is any conflict between such exhibits or addenda and the terms of this **AGREEMENT**, the terms of this **AGREEMENT** shall control.
5. **PAYMENT: CITY** agrees to pay **CONTRACTOR** one hundred fifty-six thousand eighty-nine dollars and seventy-two cents ($156,089.72) for the work described in the Scope of Work in Exhibit "A". Any alteration or deviation from the described work that involves extra costs will be executed only upon written request by the **CITY** to **CONTRACTOR** and will become an extra charge over and above the contract amount. The parties must agree upon any extra charges in writing.

Except as otherwise specified herein, the **CONTRACTOR** shall invoice the **CITY** monthly for all services rendered pursuant to this **AGREEMENT**. Such invoices shall specify the services provided to the **CITY** during the preceding month and identify the applicable fees, and shall be accompanied by reasonable documentation or other reasonable explanations supporting such charges.

Except as otherwise specified herein, the **CITY** shall pay, net of applicable withholding tax, if any, the **CONTRACTOR** for said invoice within thirty (30) days after receipt.

If partial payment is requested by **CONTRACTOR**, it shall be made upon invoice and said estimate being proportioned to the work completed by the **CONTRACTOR**. **CITY** shall deduct five percent (5%) from each pay estimate to be held until the completion of the final scope of work. The final payment shall be made only after acceptance of final invoice by the **CITY**, and determination has been made by the **CITY** that the scope of work has been satisfactorily completed.

The prices established in this **AGREEMENT** may be extended to other political subdivisions within the State of Montana solely at the **CONTRACTOR'S** discretion.

6. **LIQUIDATED DAMAGES:** If **CONTRACTOR** does not complete the work by the designated contract date(s), liquidated damages will be assessed in the form of a daily charge for each day, except Saturdays, Sundays, and legal holidays which exceed the contract date.

   The daily charge(s) are stipulated to be reasonable quantifications of the damages incurred by the **CITY**:

   - Liquidated damages for failure to complete project: $150.00 per day.
   - The charge(s) will be deducted from money due the **CONTRACTOR**.

7. **INDEPENDENT CONTRACTOR STATUS:** The parties agree that **CONTRACTOR** is an independent contractor for purposes of this **AGREEMENT** and is not to be considered an employee of the **CITY** for any purpose. **CONTRACTOR** is not subject to the terms and provisions of the **CITY**'s personnel policies handbook and may not be considered a **CITY** employee for workers' compensation or any other purpose. **CONTRACTOR** is not authorized to represent the **CITY** or otherwise bind the **CITY** in any dealings between **CONTRACTOR** and any third parties.

8. **INDEMNITY:**

The **CONTRACTOR** SHALL:

A. Indemnify and hold **CITY**, its officers, agents and employees harmless from any and all losses, damage and liability to the extent caused by any intentional or negligent act on the part of **CONTRACTOR** or its agents or employees.

B. Not indemnify and hold the **CITY** harmless from claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses or reasonable attorneys' fees and costs to the extent caused by the wrongful or negligent acts, error or omission of the **CITY** occurring during the course of or as a result of the performance of the **AGREEMENT**.

C. Where claims, lawsuits or liability, including reasonable attorneys' fees and costs arise from any wrongful or negligent act of both the **CITY** and the **CONTRACTOR**, the **CONTRACTOR** shall indemnify and hold the **CITY** harmless from only that portion of claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses including reasonable attorneys' fees and costs, to the extent caused by the **CONTRACTOR'S** or any subcontractor's wrongful or negligent acts occurring as a result from the **CONTRACTOR'S** performance pursuant to this **AGREEMENT**.

The **CITY** SHALL:

D. Indemnify and hold **CONTRACTOR**, its officers, agents and employees harmless from any and all losses, damage and liability to the extent caused by any intentional or negligent act on the part of **CITY** or its agents or employees.

E. Not indemnify and hold the **CONTRACTOR** harmless from claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses or reasonable attorneys' fees and costs to the extent caused by the wrongful or negligent acts, error or omission of the **CONTRACTOR** occurring during the course of or as a result of the performance of the **AGREEMENT**.

F. Where claims, lawsuits or liability, including reasonable attorneys' fees and costs arise from any wrongful or negligent act of both the **CONTRACTOR** and the **CITY**, the **CITY** shall indemnify and hold the **CONTRACTOR** harmless from only that portion of claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses including attorneys' fees and costs, to the extent caused by the **CITY'S** or any subcontractor's wrongful or negligent acts occurring as a result from the **CITY'S** performance pursuant to this **AGREEMENT**.

9. INSURANCE:

A. The **CONTRACTOR** shall maintain in good standing the insurance described in this Section. Before rendering any services under this **AGREEMENT**, the **CONTRACTOR** shall furnish the **CITY** with proof of insurance in accordance with this Section.

The **CONTRACTOR** shall provide the following insurance:

1. Workers' compensation and employer's liability coverage as required by Montana law.
2. Commercial general liability, including contractual liability assumed under an insured agreement and personal injury coverage's -- $750,000 per claim and $1,500,000 per occurrence.
3. Automobile liability -- $1,500,000 per accident.

Each policy of insurance required by this Section shall provide for no less than 30 days' advance written notice to the **CITY** prior to cancellation.

The **CITY** shall be listed as an additional insured on all policies except Worker's Compensation Policies.

CONTRACTOR shall comply with the applicable requirements of the Workers' Compensation Act, Title 39, Chapter 71, MCA, and the Occupational Disease Act of Montana, Title 39, Chapter 71, MCA.

CONTRACTOR shall maintain workers' compensation insurance coverage for all members and employees of **CONTRACTOR's** business, except for those members who are exempted as independent contractors under the provisions of §39-71-401, MCA.

CONTRACTOR shall furnish **CITY** with copies showing one of the following: **(1)** proof of registration as a registered contractor under Title 39, Chapter 9, MCA; **(2)** a binder for workers' compensation coverage by an insurer licensed and authorized to provide workers' compensation insurance in the State of Montana; or **(3)** proof of exemption from workers' compensation granted by law for independent contractors.

10. PERMITTING AND INSPECTIONS:

A. **CONTRACTOR** to obtain all required permits before beginning construction. Cost of permits shall be billed to the **CITY** as a reimbursable expense with no mark-up.

B. **CONTRACTOR** to obtain all required inspections during construction and at final completion.

11. EQUIPMENT AND MATERIALS CUSTODY:

A. **CITY** shall not be responsible for any equipment or materials until it is installed and commissioned.

B. If materials or equipment go missing for any reason before they are installed and commissioned, they shall be replaced at no cost to **CITY**.

C. All equipment and materials shall be secured and stored by **CONTRACTOR** in a location approved by the **CITY** or offsite.

D. If arrangements are made to store onsite **CITY** shall not be responsible for any missing items.

E. **CITY** will not take delivery of any equipment or materials.

F. All equipment and materials must be brought onsite by **CONTRACTOR**.

12. EQUIPMENT AND MATERIALS INVENTORY:

A. A detailed inventory list shall be provided by **CONTRACTOR** to **CITY** upon **CONTRACTOR** mobilization or project commencement.

B. Inventory list to include material information (make, model, etc.), and quantity.

C. When an item is installed and commissioned it shall be deducted from the inventory list.

13. WARRANTY: CONTRACTOR warrants that all services and work will be performed in a good workman-like manner. **CONTRACTOR** acknowledges that it will be liable for any breach of this warranty for the lesser period of one (1) year from the time services are completed or any warranty described in the Scope of Work in Exhibit "A".

14. COMPLIANCE WITH LAWS: CONTRACTOR agrees to comply with all federal, state, and local laws, ordinances, rules, and regulations. **CONTRACTOR** agrees to purchase a **CITY** business license.

15. PREVAILING WAGE RATES: Unless superseded by federal law, Montana law requires that contractors and subcontractors give preference to the employment of Montana residents for any public works contract in excess of $25,000 for construction or nonconstruction services in accordance with sections 18-2-401 through 18-2-432, MCA, and all administrative rules adopted pursuant thereto. Unless superseded by federal law, each contractor shall ensure that at least 50% of the contractor's workers performing labor on a construction project are bona fide Montana residents. The Commissioner of the Montana Department of Labor and Industry has established the resident requirements in accordance with sections 18-2-403 and 18-2-409, MCA. Any and all questions concerning

prevailing wage and Montana resident issues should be directed to the Montana Department of Labor and Industry.

In addition, unless superseded by federal law, all employees working on a public works contract shall be paid prevailing wage rates in accordance with sections 18-2-401 through 18-2-432, MCA, and all administrative rules adopted pursuant thereto. Montana law requires that all public works contracts, as defined in section 18-2-401, MCA, in which the total cost of the contract is in excess of $25,000, contain a provision stating for each job classification the standard prevailing wage rate, including fringe benefits, travel, per diem, and zone pay that the contractors, subcontractors, and employers shall pay during the public works contract.

Section 18-2-406, MCA, requires that all contractors, subcontractors, and employers who are performing work or providing services under a public works contract post in a prominent and accessible site on the project staging area or work area, no later than the first day of work and continuing for the entire duration of the contract, a legible statement of all wages and fringe benefits to be paid to the employees in compliance with section 18-2-423, MCA. Section 18-2-423, MCA, requires that employees receiving an hourly wage must be paid on a weekly basis.

Furthermore, Section 18-2-417, requires allowance for a 3% annual increase in wages for a multiyear contract. (1) Any public works contract that by the terms of the original contract calls for more than 30 months to fully perform must include a provision to adjust, as provided in subsection (2), the standard prevailing rate of wages to be paid to the workers performing the contract. (2) The standard prevailing rate of wages paid to workers under a contract subject to this section must be adjusted 12 months after the date of the award of the public works contract. The amount of the adjustment must be a 3% increase. The adjustment must be made and applied every 12 months for the term of the contract. (3) Any increase in the standard rate of prevailing wages for workers under this section is the sole responsibility of the contractor and any subcontractors and not the contracting agency.

Each contractor, subcontractor, and employer must maintain payroll records in a manner readily capable of being certified for submission under section 18-2-423, MCA, for not less than three years after the contractor's, subcontractor's, or employer's completion of work on the public works contract.

The nature of the work performed or services provided under this contract meets the statutory definition of a "public works contract" under section 18-2-401(11)(a), MCA, The booklet is attached and may also be found at http://erd.dli.mt.gov/labor-standards/state-prevailing-wage-rates.

16. **CONTRACTORS' GROSS RECEIPTS TAX: CONTRACTOR** understands that all contractors or subcontractors working on a publicly funded construction project, including any work requiring the installation, addition, placement,

replacement, or removal of any equipment, parts, structures, or materials of any kind whatsoever, are required to pay or have withheld from earnings one percent (1%) of the gross contract price if the gross contract price is Eighty Thousand Dollars ($80,000) or more.

17. <u>NONDISCRIMINATION</u>:

A. **CONTRACTOR** shall, in performance of work under this **AGREEMENT**, fully comply with all applicable federal, state, or local laws, rules, regulations, and executive orders including but not limited to, the Montana Human Rights Act, the Equal Pay Act of 1963, the Civil Rights Act of 1964, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and Section 504 of the Rehabilitation Act of 1973. **CONTRACTOR** is the employer for the purpose of providing healthcare benefits and paying any applicable penalties, fees and taxes under the Patient Protection and Affordable Care Act [P.L. 111-148, 124 Stat. 119]. Any subletting or subcontracting by **CONTRACTOR** subjects subcontractors to the same provisions. In accordance with 49-3-207, MCA, and Executive Order No. 04-2016. **CONTRACTOR** agrees that the hiring of persons to perform this Contract will be made on the basis of merit and qualifications and there will be no discrimination based on race, color, sex, pregnancy, childbirth or medical conditions related to pregnancy or childbirth, political or religious affiliation or ideas, culture, creed, social origin or condition, genetic information, sexual orientation, gender identity or expression, national origin, ancestry, age, disability, military service or veteran status, or marital status by the persons performing this **AGREEMENT**.

B. The **CONTRACTOR** shall state, in all solicitations or advertisements for employees to work on jobs, that all qualified applicants will receive equal consideration for employment without regard to race, color, religion, national origin, ancestry, age, sex or marital status, or mental or physical impairment/disability.

The **CONTRACTOR** and subcontractor shall abide by the requirements of 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a), which prohibit discrimination against qualified protected veterans and/or qualified individuals on the basis of disability, and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans and individuals with disabilities.

The **CONTRACTOR** and any subcontractor shall abide by the requirements of 41 CRF 60-1.4, which states employees or applicants may not be discharged or in any other manner discriminated against because they have inquired about, discussed, or disclosed their own pay or the pay of another employee or applicant. However, employees who have access to the

compensation information of other employees or applicants as a part of their essential job functions cannot disclose the pay of other employees or applicants to individuals who do not otherwise have access to compensation information, unless the disclosure is (a) in response to a formal complaint or charge, (b) in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or (c) consistent with the **CONTRACTOR'S** legal duty to furnish information.

C. The **CONTRACTOR** shall comply with any and all reporting requirements that may apply to it that the **CITY** may establish by regulation.

D. The **CONTRACTOR** shall comply with all applicable federal, state, and city laws concerning the prohibition of discrimination.

E. The **CONTRACTOR** shall include the provisions of Subsections A through D of this Section in every subcontract or purchase order under this **AGREEMENT**, so as to be binding upon every such subcontractor or vendor of the **CONTRACTOR** under this **AGREEMENT**.

F. The **CONTRACTOR** agrees to post, in conspicuous places available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.

18. **CONTRACTOR PERSONNEL:** A list of personnel who will be onsite for project shall be provided by **CONTRACTOR** to **CITY** within 10 business days of contract execution, including:

A. First and last name;

B. Duration onsite; and,

C. Personnel responsibilities.

19. **SAFETY PROGRAM:** **CONTRACTOR** to provide **CITY** with safety program within 10 business days of contract execution.

20. **MEETINGS:** **CONTRACTOR** shall attend a pre-construction meeting with **CITY** representatives, as well as progress meetings as requested by the **CITY**.

21. **PROJECT SCHEDULE TIMELINE:** A project schedule timeline shall be provided by **CONTRACTOR** to **CITY** within 10 business days of contract execution.

Accepted schedule formats are Gantt chart, network diagram, critical path diagram, or sequential flow chart.

A Phase-Based Work-Breakdown Structure (WBS) by resource shall be provided by **CONTRACTOR** to **CITY** within 10 business days of contract execution and

shall include a decomposed project scope consisting of phases and deliverables, tasks, and component deadlines.

22. **DEFAULT AND TERMINATION:** If either party fails to comply with any condition of this **AGREEMENT** at the time or in the manner provided for, the other party may, at its option, terminate this **AGREEMENT** and be released from all obligations if the default is not cured within ten (10) calendar days after written notice is provided to the defaulting party. Said notice shall set forth the items to be cured. Additionally, the non-defaulting party may bring suit for damages, specific performance, and any other remedy provided by law. These remedies are cumulative and not exclusive. Use of one remedy does not preclude use of the others. Notices shall be provided in writing and hand-delivered or mailed to the parties at the addresses set forth in the first paragraph of this **AGREEMENT**.

23. **LIAISON:** The **CITY's** designated liaison for this **AGREEMENT** is John Caterino and the **CONTRACTOR**'s designated liaison for this **AGREEMENT** is Kyle Thompson.

24. **GOVERNING LAW AND VENUE:** This **AGREEMENT** shall be construed and enforced in accordance with the laws of the State of Montana. Venue for any suit between the parties arising out of this **AGREEMENT** shall be the State of Montana Thirteenth Judicial District Court, Yellowstone County.

25. **SEVERABILITY:** Any provision or part of the **AGREEMENT** held to be void or unenforceable under any law or regulation shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the **CITY** and the **CONTRACTOR**, who agree that the **AGREEMENT** shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

26. **SUCCESSORS AND ASSIGNS:** Neither the **CITY** nor the **CONTRACTOR** shall assign, transfer or encumber any rights, duties or interests accruing from this **AGREEMENT** without the written consent of the other.

27. **OWNERSHIP OF DOCUMENTS:** All documents, data, drawings, specifications, software applications and other products or materials produced by the **CONTRACTOR** in connection with the services rendered under this **AGREEMENT** shall be the property of the **CITY** whether the project for which they are made is executed or not. All such documents, products and materials shall be forwarded to the **CITY** at its request and may be used by the **CITY** as it sees fit. The **CITY** agrees that if the documents, products, and materials prepared by the **CONTRACTOR** are used for purposes other than those intended by the **AGREEMENT**, the **CITY** does so at its sole risk and agrees to hold the **CONTRACTOR** harmless for such use. All or any portions of materials, products and documents produced under this **AGREEMENT** may be used by the **CONTRACTOR** upon confirmation from the **CITY** that they are subject to

disclosure under the Public Disclosure Act. All services performed under this **AGREEMENT** will be conducted solely for the benefit of the **CITY** and will not be used for any other purpose without written consent of the **CITY**. Any information relating to the services will not be released without the written permission of the **CITY**. The **CONTRACTOR** shall preserve the confidentiality of all **CITY** documents and data accessed for use in **CONTRACTOR**'s work product.

IN WITNESS WHEREOF, the parties hereto have executed this instrument the day and year first above written.

CITY OF BILLINGS, MONTANA

_____

WILLIAM A. COLE,
MAYOR

APPROVED AS TO FORM:

_____

CITY ATTORNEY'S OFFICE

ATTEST:

_____

DENISE BOHLMAN, CITY CLERK

PINE COVE CONSULTING, LLC

_____

SIGNATURE

_____

PRINT NAME

_____

PRINT TITLE

EXHIBIT A

SCOPE OF WORK

All services to be rendered at
Site Name: Billings Public Library
Site Address: 510 N Broadway, Billings, MT 59101
Tax ID: A07345
Item: Verkada Access Control and Camera Procurement and Installation

Contract Documents:

- Exhibit B Specifications, titled Section 27 60 00 – Physical Security General Requirements, dated 09/07/2023, and consisting of 17 pages

- Exhibit C Specifications, titled Section 27 62 00 – Electronic Access Control System, dated 09/07/2023, and consisting of 37 pages

- Exhibit D Specifications, titled Section 27 64 00 – Video Surveillance System, dated 09/07/2023, and consisting of 20 pages

- Exhibit E NASPO Master Agreement #AR2472, consisting of 13 pages

Work Shall Include Procurement, Installation, and Commissioning of the following:

- Seven (7) HID door readers
    - Any cat 6 cables between the controllers and the doors are provided by the installer
- Two (2) Verkada controllers for all access control devices
- Forty-Five (45) Verkada cameras
    - Any cat 6 cables between the cameras and the associated data room are provided by the installer

Licensing:

- Vendor to provide a 10 year license for all devices.

Attachment B

Section 27 60 00 – Physical Security General Requirements

Part 1 - General

1.01 Scope

A. This section describes the general product and execution requirements related to furnishing and installing Physical Security Systems. Physical Security Systems includes Video Surveillance, Electronic Access Control, Intrusion Detection, and their sub systems.

B. Contractor shall be responsible for providing complete and functional systems as described in this specification and project drawings.

C. Contractor shall provide low voltage power and control lines to and from power supplies, remotely controlled equipment, and other devices, even though not explicitly indicated on drawings or listed in equipment tables.

D. Contractor shall be, or Contractor shall provide, an Electrical Contractor for provision of high voltage power and conduits/raceway, where necessary.

E. Contractor shall be responsible for any and all related programming and end-user training unless noted otherwise.

1.02 Related Work

A. Section 27 62 00 – Electronic Access Control System

B. Section 27 64 00 – Video Surveillance System

1.03 Definitions

A. Approved or Approval: Where approval is called for, only persons with the authorized authority may grant approval. Owner reserves all rights to govern over and grant approval and will appoint authority of agents acting on their behalf.

B. As Required: Contractor shall provide the quantity of said item that is necessary. Owner and Consultant reserve the right to make the final determination of necessary quantities to provide for a complete system.

C. Basis of Design: The documentation of the concepts, calculations, decisions, and product selections used to meet the Owner's project requirements. These Consultant produced documents are not shop drawings. Product selections depict minimum functionality and overall quality and are open to substitution requests.

D. Consultant: True North Consulting Group.

E. Contractor: The qualified party responsible to provide all items and perform services as described within these documents. The Contractor referred to within a specific specification section shall be the successful qualified party contracted to perform and complete that work.

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F. Documents: The complete package of Bid and Contract Requirements, General Technology Requirements, related Division 27 sections, drawings, schedules, and addenda that make up this Request for Bid.

G. End-User: Individual(s) who will ultimately operate the completed system.

H. ETR: Existing to Remain. Item is to remain in current location and maintain current functionality.

I. Furnish: To supply and deliver to project site, ready for installation.

J. Install: To place in a position of service or use.

K. NIC: Not in Contract. Item will be the responsibility of others.

L. Notice to Proceed: Formal communication from Owner to Contractor stating the date the Contractor can begin work subject to the conditions of the contract. The performance time of the contract starts from the Notice to Proceed date.

M. OFCI: Owner Furnished Contractor Installed. Item will be provided by Owner and shall be installed by Contractor.

N. OFE: Owner Furnished Equipment. Item will be provided and integrated by Owner.

O. OFOI: Owner Furnished Owner Installed. Item will be provided and installed by Owner.

P. Owner: The party named in the Procurement and Contract Requirements as the advertising party.

Q. Provide: To furnish and install, complete and ready for intended use.

R. Substantial Completion: The stage in the progress of installation when the systems described herein are sufficiently complete, in accordance with the Contract Documents, so that the Owner can utilize such systems for their complete intended use.

S. Turnkey: Of or involving the provision of a complete product or service that is ready for immediate use.

T. Work: The provision of products and/or services to meet the requirements specified in these documents.

1.04 Reference Standards and Codes

A. Standards and other procedures referenced by this bid package are as follows:

1. ADA – Americans with Disabilities Act of 2010
www.ada.gov/2010ADAstandards_index.htm

2. AIA – American Institute of Architects
www.aia.org

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3. ANSI – American National Standards Institute
   www.ansi.org
4. ASTM – American Society of Testing and Materials
   www.astm.org
5. BICSI – Building Industry Consulting Service International, Inc.
   (RCDD Standards)
   www.bicsi.org
6. CFR – Code of Federal Regulations
   www.gpo.gov/fdsys/browse/collectionCfr.action?collectionCode=CFR
   (Available from the Government Printing Office)
   (Material is usually first published in the Federal Register)
7. U.S. Copyright Law, December 2011
   www.copyright.gov/title17
8. ECIA – Electronic Components Industry Association
   ESC – EIA Standards Council
   www.eciaonline.org
9. IACS – International Annealed Copper Standard
   www.ndt-ed.org/GeneralResources/IACS/IACS.htm
10. IEC – International Electrotechnical Commission
    www.iec.ch
11. IEEE – Institute of Electrical and Electronics Engineers
    standards.ieee.org
12. ISO – International Organization for Standardization
    www.iso.org
13. ITU-T – International Telecommunication Union – Telecommunication
    www.itu.int
14. NEC – National Electrical Code (NFPA 70)
    maintained by NFPA – National Fire Protection Association
    www.nfpa.org
15. NECA – National Electrical Contractors Association
    www.necanet.org
16. NEMA – National Electrical Manufactures' Association
    www.nema.org
17. OSHA – Occupational Safety and Health Administration
    (U.S. Department of Labor, OSHA)
    www.osha.gov
18. TIA – Telecommunications Industry Association
    www.tiaonline.org/standards

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19. UL – Underwriters' Laboratories
    www.ul.com

B. Standards: Referenced standards and/or procedures shall be binding on the Contractor and work shall be judged against such standards and procedures unless otherwise stated in writing.

C. Local/State Codes: Contractor shall comply with all local and state code requirements as determined by the authority having jurisdiction (AHJ).

D. Owner Standards: Contractor shall obtain and abide by all published Owner standards as they pertain to the work described herein.

E. Contractor shall use the latest versions of all standards and codes unless otherwise directed by the authority having jurisdiction (AHJ) or expressly noted herein.

1.05 Qualifications

A. Training: Programmer shall have received manufacturer-provided and/or manufacturer approved training in the configuration of the physical security system(s) being provided.

B. Certification: Programmer shall hold the highest applicable manufacturer programming certification(s) offered by the manufacturer(s) of the physical security system(s).

C. Submittal: Certification certificate shall be submitted with physical security system(s) submittals.

1.06 Pre-Construction Submittals

A. Pre-construction submittals are intended to document the details of installation. Exact copies of original drawings and specifications are not acceptable as pre-construction submittal drawings. Consultant schematic diagrams describe the basis of design as defined herein.

B. Contractor shall provide to Consultant the following pre-construction submittals for approval in addition to specific requirements identified in subsequent sections.

1. Qualifications: Shall include documentation of all required qualifications.

2. Shop Drawings:

a. Title: Each drawing shall have a descriptive title and all subparts of each drawing shall have unique identifiers.

b. Floor Plans: Shall include device locations, Contractor provided furniture and installation notes.

c. System Drawings: Shall include functional diagrams for each system detailing system flow including all equipment, routing, inputs/outputs, wiring signal type, cable identification detail, connectors, adapters,

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intra/inter-rack power distribution, installation notes and any other information required to convey the complete turnkey system design.

d. Equipment Rack and Cabinet Elevations: Shall include placement of all mounted equipment.

e. Structurally Mounted Elements: Shall include both plan view of placement as well as a detail of structural mounting techniques to be used.

f. Furniture: Shall include all Contractor provided furniture showing dimensional drawings, cable management and finishes with samples for Owner approval.

3. Product Data:

a. Equipment Schedules: Shall include manufacturers, part numbers, quantities and unit pricing.

b. Product Cut Sheets: Shall identify (highlight, arrow, etc.) actual part numbers to be utilized including but not limited to equipment, mounting hardware, cabling, connectors, software and power distribution equipment.

4. Manufacturer's Recommendations:

a. Where installation procedures or any part thereof are required to be in accordance with the recommendations of the manufacturer of the material being installed, copies of these recommendations shall be provided prior to installation. Installation of the items will not be allowed to proceed until the recommendations are received and approved.

C. Hardware, Application Software, and Network Requirements: A system description including analysis and calculations used in sizing equipment required by the Physical Security Systems. The description shall show how the equipment will operate as a system to meet the performance requirements of the systems. The following information shall be supplied as a minimum:

1. Server(s) processor(s), disk space and memory size

2. Workstation(s) processor(s), disk space and memory size

3. Operating System(s) Software, where software is provided or upgraded

4. Application Software, with Optional and Custom Software Modules supplied in this project

5. Integration Schemes: Proposed connectivity, software, development requirements, and SDK information, for inter-system communication.

6. Network reliability requirements

7. Number and location of LAN ports required

8. Number of IP addresses required.

9. Other specific network requirements, preferences, and constraints

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10. Backup/archive system size and configuration
11. Start-up operations
12. Description of site (field) control equipment (Controllers/Field Panels) and their configuration
13. Access control power calculations.
14. Battery backup requirements

1.07 Construction Progress Submittals

A. Completion: Contractor shall complete and submit via email all construction progress documentation in PDF format as requested by Owner and Consultant.

B. Contractor shall provide to Consultant the following construction progress submittals in addition to specific requirements identified in subsequent sections.

1. Weekly Report: Weekly written report to be submitted to Consultant through appropriate project channels in PDF format outlining progress from previous week, plans for progress in the current week, and any coordination issues that may require Consultant or Owner attention.
2. Test Plan: Shall ensure the system meets Owner operational and performance specifications and include the following:
    a. Identification of the capabilities and functions to be tested.
    b. Detailed instructions for the setup and execution of each test.
    c. Procedures for evaluation and documentation of the results.

C. Failure to Complete: Failure to complete requested construction progress documentation may result in the withholding of payment by Owner.

1.08 Closeout Submittals

A. Refer to Section 27 60 00 for additional requirements.

B. Quick-Reference Guides: Contractor shall create a concise quick-reference guide covering normal system operation and basic troubleshooting procedures for each room/system type. Length of each quick-reference guide shall be commensurate with the information needed for successful operation, subject to Owner approval.

1. Upon Owner approval, Contractor shall provide two (2) laminated copies and one (1) digital copy for each room/system type.

C. Serial Numbers: Contractor shall provide a list of serial numbers for all supplied components with serial numbers and with a unit price greater than $99. Organize list by room/system type.

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Part 2 - Products

2.01 Substitutions

A. Unless noted otherwise, products in this section are intended as a basis of design and are open to substitutions per the product substitution procedures defined in Section 27 60 00.

2.02 Grounding and Bonding

A. The Contractor shall bond and ground the primary protectors and the metallic member of cable sheaths to building ground utilizing a minimum of 14-awg and no greater then 6-awg at the closest point of entrance as practical, not exceeding 50 feet, in accordance with the NEC.

2.03 Refer to individual sections for additional product information.

2.04 Fire Stopping Materials

A. Refer to Section 27 60 00 for additional requirements.

Part 3 - Execution

3.01 Network Time Protocol (NTP) Synchronization

A. All security systems as well as additional integrated systems such as intercom/PA, SQL/database servers and data logging servers shall synchronize to a common NTP server.

B. All systems including servers and workstations shall be within 250ms of each other or less depending on specific system requirements. The synchronization frequency shall be no less than every 1 hour. The Contractor shall use software such as NetTime (www.timesynctool.com) installed on the servers and dedicated workstations.

C. The Contractor shall coordinate with the Owner for a NTP server connection address.

3.02 Testing

A. Procedure: Contractor shall develop a rigorous testing procedure to ensure full functionality and durability of installed systems under heavy-use conditions.

B. Supplies: Contractor shall supply testing equipment needed to verify compliance with specifications found in these documents.

C. Schedule: Contractor shall complete required testing prior to the substantial completion inspection by Owner and Consultant.

D. Data: Test data shall be properly documented and recorded so that it is available for final inspection.

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E. Quality Control: Testing may be repeated during the inspection process at the request of Owner or Consultant.

F. Prior to energizing or testing the system, Contractor shall ensure the following:

1. Installation: Products are installed in a proper and safe manner per the manufacturer's instructions.

2. Cleanliness: Products are neat, clean, and unmarred, and parts securely attached. Dust, debris, solder, splatter, etc., is removed.

3. Cables and Connections: Cable is dressed, routed, and labeled; connections are consistent with regard to polarity.

4. Grounding: Electronic devices are properly grounded.

5. AC Power: Each AC power receptacle is tested with a circuit checker for proper hot, neutral, and ground connections prior to connecting equipment.

3.03 Training

A. On-Site Training

1. General: Present, review and describe equipment and materials to the Owner and Owner's operating personnel and fully demonstrate the operation and maintenance of the systems, equipment and devices specified herein.

2. Include with new systems, Contractor to arrange and provide for video recording of each onsite training session.

a. Provide professional video and audio recording of each software screen option with Owner approval of content.

b. Provide end user video recording for all training levels.

3. Training shall comprise two separate levels of training;

a. User Group upon substantial completion of the project.

i. User group training shall include a site/building walk through indicating locations of equipment and their usage.

ii. User group training shall include the operation of workstation capability of system monitoring, command override and report generation.

b. Maintenance Group upon completion of the project prior to close out.

i. Maintenance group training shall include a site/building walk through indicating locations of equipment and their usage at up to six representative sites.

ii. Review of a-build documentation at each controller location.

iii. Troubleshooting techniques in hardware and software.

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4. The training shall cover the overall system, each individual system, each subsystem, and each component. The training shall also cover procedures for database management, normal operations, and failure modes with response procedures for each failure. Each procedural item shall be applied to each equipment level.

B. Duration: Refer to the individual sections for the minimum time requirements.

3.04 Warranty

A. Furnish and guarantee maintenance, repair and inspection service for the system using factory trained authorized representatives of the manufacturer of the equipment for a period of one year after final acceptance of the installation.

B. Third Party Device warranties are transferred from the manufacturer to the Contractor, which may then transfer third party warranties to the Owner. Specific third party warranty details, terms and conditions, remedies and procedures, are either expressly stated on, or packaged with, or accompany such products. The warranty period may vary from product to product. These products include but are not limited to devices that are directly interconnected to the field hardware or computers and are purchased directly from the manufacturer.

C. Purpose

1. The Contractor shall repair any system malfunction or installation deficiency discovered by the Owner or their representatives during the burn in and warranty period.

2. The Contractor shall correct any installation deficiencies found against the contract drawings and specifications discovered by the Owner or their representatives during the warranty period.

3.05 Examination of Site and Documents

A. Bidder shall examine all documents, shall visit the site(s) prior to submitting proposal, record their own investigations, and shall inform themselves of all conditions under which the Work is to be performed at the site(s) of the Work, including the structure of the ground, the obstacles that may be encountered, and all of the conditions of the documents, including superintendence of the Work, requirements of temporary environmental controls, the time of completion, list of Subcontractors, and all other relevant matters that may affect the Work or the proposal process.

B. Verify cable lengths comply with published standards.

C. Notify Owner/Consultant of installation that would exceed maximum lengths prior to installation of cable.

D. Contactor shall consult with Owner/Consultant regarding alternative routing or location of cable.

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E. Do not proceed until unsatisfactory conditions have been corrected.

F. Failure to make the examination shall not result in any Change Order requests.

G. The Bidder shall base the proposal on the site(s) examination, materials complying with the plans and specifications and shall list all materials where the proposal form requires.

H. The commencement of work by the Contractor shall indicate acceptance of existing conditions, unless a written notice of exceptions has been provided to the Owner/Consultant prior to commencement.

I. If the Contractor observes, during preliminary examinations or subsequent work, existing violations of fire stopping, electrical wiring, grounding, or other safety- or code-related issues, the Contractor shall report these to the Owner/Consultant in a timely manner.

J. General: The Contractor shall be responsible for removal, collection, transportation, and recycling of all cabling and components that become abandoned as a result of this project. This shall include the delivery of cable and components to the proper recycling centers. If material is to remain on site for more than seven days after removal, Contractor shall coordinate with Owner for an acceptable storage location.

K. Verification: Contractor shall field-verify existing conditions prior to beginning demolition work. Any discrepancies shall be reported to the Consultant prior to the start of work in order to prevent disturbance of existing installation(s). Beginning work shall indicate acceptance of existing conditions. Contractor is responsible for immediately restoring any outages caused as a result of removing or damaging adjacent cabling, systems, or services.

L. Abandoned Cable: The Contractor shall remove all abandoned cable back to the headend. Where it is not possible to remove cables without damaging other cables that are to remain, such as in a shared conduit, the Contractor shall report these conditions to the Consultant for approval. These cables shall be cut at entry and exit points, leaving a minimum of 24” of cable at each end.

M. Cover Plates: The Contractor shall provide and install blank cover plates for any outlets or junction boxes that are to be left in place and from which all cables have been removed. Cover plates shall match the Project standard color and finish.

N. Equipment: The Contractor shall remove all equipment abandoned as part of this project. The Contractor shall be responsible for the delivery of this equipment to a proper recycling facility. Any electrical service connected to the equipment shall be properly decommissioned and labeled to prevent any safety issues.

O. Right of Refusal: The Owner shall have first right of refusal to any abandoned cable or equipment. The Owner has the right to remove any components from the equipment before it is recycled.

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3.06 Demolition

A. General: The Contractor shall be responsible for removal, collection, transportation, and recycling of all cabling and components that become abandoned as a result of this project. This shall include the delivery of cable and components to the proper recycling centers. If material is to remain on site for more than seven days after removal, Contractor shall coordinate with Owner for an acceptable storage location.

B. Verification: Contractor shall field-verify existing conditions prior to beginning demolition work. Any discrepancies shall be reported to the Consultant prior to the start of work in order to prevent disturbance of existing installation(s). Beginning work shall indicate acceptance of existing conditions. Contractor is responsible for immediately restoring any outages caused as a result of removing or damaging adjacent cabling, systems, or services.

C. Abandoned Cable: The Contractor shall remove all abandoned cable back to the headend. Where it is not possible to remove cables without damaging other cables that are to remain, such as in a shared conduit, the Contractor shall report these conditions to the Consultant for approval. These cables shall be cut at entry and exit points, leaving a minimum of 24" of cable at each end.

D. Cover Plates: The Contractor shall provide and install blank cover plates for any outlets or junction boxes that are to be left in place and from which all cables have been removed. Cover plates shall match the Project standard color and finish.

E. Equipment: The Contractor shall remove all equipment abandoned as part of this project. The Contractor shall be responsible for the delivery of this equipment to a proper recycling facility. Any electrical service connected to the equipment shall be properly decommissioned and labeled to prevent any safety issues.

F. Right of Refusal: The Owner shall have first right of refusal to any abandoned cable or equipment. The Owner has the right to remove any components from the equipment before it is recycled.

3.07 Installation Requirements

A. Refer to Section 27 60 00 for additional requirements.

B. Contractor shall furnish and install all cables, connectors, and equipment as shown on Drawings and as specified herein.

C. It is the Contractor's responsibility to survey the site and include all necessary costs to perform the installation as specified. This includes any modifications required to route and conceal horizontal distribution wiring.

D. Beginning installation means Contractor accepts existing conditions.

E. The Contractor shall be responsible for identifying and reporting to the General Contractor any existing damage to walls, flooring, tiles, and furnishings in the work

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area prior to start of work. All damage to interior spaces caused by the installation of cable, raceway, or other hardware shall be repaired by the Contractor.

F. Repairs shall match preexisting color and finish of walls, floors, and ceilings. Any Contractor-damaged ceiling tiles, floor, and carpet shall to be replaced to match color, size, style, and texture.

G. Where unacceptable conditions are found, the Contractor shall bring this to the attention of the construction supervisor immediately. A written resolution will follow to determine the appropriate action to be taken.

H. All wiring shall be run "free-air," in conduit, in a secured plastic raceway or in modular furniture as designated on the Drawings. All cable shall be free of tension at both ends. PLENUM rated cable shall be used in areas used for air handling.

I. Avoid abrasion and other damage to cables during installation.

J. The cable system will be tested and documented upon completion of the installation as defined in the section below.

K. All manufactured items, materials, and equipment shall be applied, installed, connected, erected, used, and adjusted as recommended by manufacturers or as indicated in their published literature, unless specifically noted herein to the contrary.

3.08 Cooperation

A. The Contractor shall cooperate with Consultant's and Owner's personnel in locating work in a proper manner.

B. Should it be necessary to raise, lower, or move longitudinally any part of the work to better fit the general installation, such work shall be done at no extra cost to the Owner, provided such decision is reached prior to actual installation. The Contractor shall check location of electrical outlets with respect to other installations before installing.

3.09 Commissioning Submittals

A. Provide the following to the Owner no later than 30 days prior to system commissioning/programming.

1. Commissioning Test Plan and Check-Off List: Specified elsewhere in this document.

2. Software: One set of fully functional software in manufacturer's original media packaging, temporarily licensed for a 30-day evaluation period.

3. Web-based Training: Access to web-based training modules.

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3.10 Commissioning

A. Provide programming and commissioning for each system as described in individual sections below.

B. This Contractor shall develop and submit a plan for coordination of settings and programming issues with the Consultant and Owner no later than 30 days prior to performing programming and commissioning.

C. The security Contractor is required to place entire system into full and proper operation as designed and specified.

D. Verify that all hardware components are properly installed, connected, communicating, and operating correctly.

E. Verify that all system software is installed, configured, and complies with specified functional requirements.

F. Perform final acceptance testing in the presence of Owner's representative, executing a point-by-point inspection against a documented test plan that demonstrates compliance with system requirements as designed and specified.

1. Submit documented test plan to Owner at least 14 days in advance of acceptance test, inspection, and check-off.

2. Conduct final acceptance tests in presence of Owner's representative, verifying that each device point and sequence is operating correctly and properly reporting back to control panel and control center.

3. Acceptance by Owner is contingent on successful completion of check-off; if check-off is not completed due to additional work required, re-schedule and perform complete check-off until complete in one pass, unless portions of system can be verified as not adversely affected by additional work.

4. The system shall not be considered accepted until all acceptance test items have been successfully checked-off. Beneficial use of part or all of the system shall not be considered as acceptance.

3.11 Operation and Maintenance Manuals

A. Part One: Notwithstanding requirements specified elsewhere, submit the following labeled as the "Operating and Maintenance Manual" within thirty (30) days after Final Acceptance of the Installation:

1. Record Drawings: Submit two (2) copies of revised versions of drawings as submitted in the "Shop and Field" and "Equipment Wiring Diagrams" Submittals showing actual device locations, conduit routing, wiring and relationships as they were constructed. Include nomenclature showing as-built wire designations and colors. Drawings shall include room numbers coinciding with Owner space planning numbering. Drawings shall be submitted in electronic editable AutoCAD 2010 files, in ".dwg" format, on USB Drive.

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2. Manuals: Submit two (2) copies of each of the following materials in bound manuals, and electronic PDF copies USB drive, with labeled dividers:

    a. A final Bill of Material for each system

    b. Equipment Instruction Manuals: Complete, project specific comprehensive instructions for the operation of devices and equipment provided as part of this work.

    c. Manufacturers Instruction Manuals: Specification sheets, brochures, Operation Manuals and service sheets published by the manufacturers of the components, devices and equipment provided.

    d. Include information for testing, repair, troubleshooting, assembly, disassembly and recommended maintenance intervals.

    e. Provide a replacement parts list with current prices. Include list of recommended spare parts, tools, and instruments for testing and maintenance purpose.

    f. Performance, Test and Adjustment Data: Comprehensive documentation of performance verification according to parameters specified herein.

    g. Warranties: Provide an executed copy of the Warranty Agreement and copies of all manufacturer's Warranty Registration papers as described herein.

B. Part Two: Within fourteen (14) days of receipt of Consultant reviewed Operating and Maintenance Manual (Phase One), submit three (3) electronic copies in AutoCAD 2010 editable .dwg format of the reviewed Record Drawings and three (3) copies of the reviewed Operating and Maintenance Manuals to the Owner, on USB Drive.

    1. Within each equipment enclosure and/or terminal cabinet, the Contractor shall place a Single Line drawing of the system(s) and the respective Terminal Cabinet Wiring Diagram laminated and permanently attached to the inside cover of the terminal cabinet.

    2. In each equipment enclosure the Contractor shall place a laminated and permanently attached drawing, providing device locations served by the equipment within the enclosure with identification that is identical to the wiring tags and with the software description of each point.

C. Sufficient information, (detailed schematics of subsystems, assemblies and subassemblies to component level) clearly presented, shall be included to determine compliance with drawings and specifications.

3.12 Closeout Submittals

A. Closeout submittals are intended to document the details of the final installation that substantially conforms to the construction documents and functions as intended to meet the Owner's needs.

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B. Contractor shall provide to Consultant the following closeout submittals for approval in addition to specific requirements identified in subsequent sections.

1. As-built drawings: As-built drawings are prepared by the Contractor. They show, in red ink, on-site changes to the Consultant-approved pre-construction submittal documents. As-built drawings shall be submitted to Consultant for approval prior to submitting record drawings and include:

    a. Changes made by Addenda, Change Orders, Requests for Information (RFIs), Architect's Supplemental Instruction (ASIs), or Requests for Proposal (RFPs) in addition to any other changes to the original documents.

    b. Actual device locations, conduit routing, wiring and relationships as they were constructed.

    c. Nomenclature showing as-built wire designations and colors.

    d. Room numbers coinciding with Owner space planning numbering.

2. Record drawings: Record drawings are the final drawings prepared by the Contractor and incorporate all as-built drawing changes previously approved by Consultant. Record drawings should be electronically produced without any handwritten, red ink, or clouded changes.

3. Operation and Maintenance Manuals: Notwithstanding requirements specified elsewhere, submit one (1) copy of each of the following per binder:

    a. A final Bill of Materials for each system.

    b. A Microsoft Excel (.xlsx format) spreadsheet for each device that resides on the network digitally on USB Drive, provide the following:

        i. IP Address

        ii. MAC Address

        iii. Serial Number

        iv. Manufacturer

        v. Model Number

        vi. Device Username

        vii. Device Password

        viii. Telecom Closet or Rack Location

        ix. Patch Panel Port Number

        x. Switch Port Number

        xi. Any other relevant information as requested by Owner

    c. Manufacturers Instruction Manuals: Specification sheets, operation manuals and service sheets published by the manufacturers of the components, devices and equipment provided.

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d. Information for testing, repair, troubleshooting, assembly, disassembly, and recommended maintenance intervals.

e. Replacement parts list with current prices. Include list of recommended spare parts, tools, and instruments for testing and maintenance purpose.

f. Performance, Test, and Adjustment Data: Comprehensive documentation of performance verification according to parameters specified herein.

g. Warranties: Provide an executed copy of the Warranty Agreement and copies of all manufacturers' Warranty Registration papers as described herein.

h. Sufficient information, (detailed schematics of subsystems, assemblies, and subassemblies to component level) clearly presented, shall be included to determine compliance with drawings and specifications.

i. Any other items defined herein.

4. Local Reference Diagrams: Within each equipment rack, enclosure, or cabinet, the Contractor shall place a functional diagram of the system(s) laminated and permanently attached to the equipment rack, cabinet, or enclosure.

5. Intellectual Property: Provide all required items and written release as described herein.

6. Training Program: Proposed training materials and program outline.

7. Spare Parts and Remote Controls: Contractor shall submit record of Owner sign-off of turnover of spare parts and remote controls.

3.13 Closeout Procedures

A. Notification: Contractor shall provide written notification to Architect/Consultant and Owner when Contractor is satisfied that the work has been completed and is ready for inspection.

B. Closeout Submittals: Contractor shall provide closeout documentation to the Architect/Consultant. The Architect/Consultant shall receive the closeout submittals no less than 72 hours prior to the scheduled inspection time.

C. Inspection: Contractor shall be present for the inspection by the Architect/Consultant. Contractor shall supply all testing equipment needed to verify compliance with the specifications found in Bid package.

D. Punch List: Work or materials found to be incomplete, of unsatisfactory quality, failing to meet the specifications in the Bid package, and/or unacceptable to the Architect/Consultant shall be documented by the Architect/Consultant and provided to Contractor to rectify.

E. Re-Inspection: If a re-inspection is necessary, the costs of the Architect/Consultant's additional travel, hours, and expenses may be deducted by the Owner from the contract amount due Contractor.

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F. Punch List Approval: The punch list shall be considered complete only after having been signed by the Owner and Architect/Consultant.

G. The system has successfully completed a 30-day performance period.

H. Payment Authorization: Final payment will be authorized only after all closeout procedures and requirements have been followed and fulfilled by Contractor and approved in writing by the Owner and Architect/Consultant, including punch list(s) and/or re-inspection(s).

End of Section

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Attachment C

Section 27 62 00 – Electronic Access Control System

Part 1 - General

1.01 Scope

A. This specification section covers the furnishing and installation of a new and complete, low-voltage, Electronic Access Control System (EACS).

B. Contractor shall furnish and install access control hardware devices, mounting brackets, power supplies, switches, controls, consoles and other components of the system as required.

C. Contractor shall furnish and install access control related software to allow this system expansion. Software includes required license addition for access control readers and electrified portals, workstations and required physical security system Integration.

D. Furnish and install outlets, junction boxes, conduit, connectors, wiring, and other accessories necessary to complete the system installation. Requirements shall be in accordance with Division 26.

E. Refer to Section 27 60 00 for additional project scope information.

F. The Category 6 cabling and patch cords to each required network controller shall be provided by the structured cabling Contractor. Patch cords for the controllers at the network switches shall be installed by the Owner with participation by this Contractor. Patch cords from the controllers to the data jack shall be installed by this Contractor.

1.02 Precedence

A. Obtain, read and comply with General Conditions and applicable sub-sections of the contract specifications. Where a discrepancy may exist between any applicable sub-section and directions as contained herein, this section shall govern.

1.03 Related Work

A. Division 08 - Door Hardware

B. Division 14 - General Elevator Requirements

C. Section 27 60 00 – Physical Security General Requirements

D. Section 27 64 00 – Video Surveillance System

1.04 Definitions

A. Definitions:
   1. ABA Track: Magnetic stripe that is encoded on track 2, at 75-bpi density in binary-coded decimal format.

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2. Proximity Readers and Credentials: Readers and cards employing 125 KHz communication to validate when the card is presented within the proximity of the card reader.
3. Smart Card Readers and Contactless credentials: Readers and cards employing 13.56 MHz encrypted communication to validate when the card is presented within the proximity of the card reader.
4. Credential: Data assigned to an entity and used to identify that entity.
5. Trigger: Enables an action or a series of actions that are sent across any or all controllers, readers, contacts, or relays throughout the system. Triggers can be used to send commands to change the state of a door, multiple doors, contact states, relay states, shunt points, lockdowns or to activate predetermined overrides.
6. Pass-Through: The ability assigned to a person's credential that allows them to access a door even if in lockdown state.
7. Lockdown: An input or a credential that allows the system to be placed into a lockdown state.
8. Wiegand: Patented magnetic principle that originally used specially treated wires embedded in the credential card. Today Wiegand has become the communication standard for most reader heads.

A. Abbreviations:

1. ACS – Access Control System
2. API – Application Programming Interface
3. DHCP – Dynamic Host Configuration Protocol
4. DPDT – Double pole, double throw
5. IP – Internet Protocol
6. LAN – Local Area Network
7. NFC – Near Field Communications
8. NVR – Network Video Recorder
9. ODBC – Open Database Connectivity
10. RAM – Random Access Memory
11. SPDT – Single pole, double throw
12. SSL – Secure Sockets Layer
13. SSO – Single sign-on
14. TCP – Transport Control Protocol
15. UPS – Uninterruptible Power Supply
16. VMS – Video Management System

B. Refer to Section 27 60 00 for additional definitions.

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1.05 Reference Standards and Codes

A. IEC 60839-11-5:2020 - Open Supervised Device Protocol (OSDP)

B. International Building Code (IBC) – Year adopted by authority

C. National Fire Protection Code (NFPA) 101 – Year adopted by authority

D. Refer to Section 27 60 00 for additional requirements.

1.06 Qualifications

A. Lock installers for fire rated doors are to be trained and certified by the manufacturer via Intertek Qualified Personnel (IQP) Raceway and Hardware Installer Program on the proper installation and adjustment of fire, life safety, and security products in compliance with NFPA 80 including: hanging devices; locking devices; closing devices; and seals.

1. Trained and qualified raceway installers are required to ensure modifications do not affect the integrity of fire doors. Doors must remain compliant with NFPA 80.

B. Refer to Section 27 60 00 for additional requirements.

1.07 Pre-Construction Submittals

A. The Contractor shall submit the access control hardware layouts which includes the number of controllers, sub-panels and other associated devices per location.

B. The Contractor shall submit full power calculations which includes the anticipated power loads, number and type of power supplies including all power supply boards, number of 120VAC circuits required, battery backup including the quantities of batteries to meet requirements, PoE loads, fire alarm connection requirements, etc.

C. Refer to Section 27 60 00 for additional requirements.

1.08 Construction Progress Submittals

A. Refer to Section 27 60 00 requirements.

1.09 Closeout Submittals

A. Refer to Section 27 60 00 for additional requirements.

Part 2 - Products

2.01 Electronic Access Control Software

A. Cloud-based electronic access control platform, controllers, access control credential readers, and bridging hardware necessary to provide integrated access control for entry points.

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1. Approved Manufacturers
    a. Verkada Inc.

B. Bridging to Fire Life Safety systems, video surveillance, and alarms.

C. Verkada Command: Access Control Cloud-Based Management Software
    1. User Management and Permissions
        a. Import Users via CSV or add users manually
        b. Manage Users and Groups automatically with 3rd party IDPs via SCIM including (but not limited to) Okta, Azure AD, CyberArk
        c. Control door access via user groups and Access Levels
        d. Assign multi-format Credentials including cards, pins, and mobile Bluetooth access
        e. Support bulk upload of User Photos for use in system display and card management
    2. Door and Peripheral Management
        a. Catalog events including live and historical footage
        b. Filter by events such as unlocks, door opens, and access granted or denied
        c. Create custom lock / access control / unlock / card + pin code schedules
        d. Programmable inputs and outputs
        e. Support for elevators security via configurable outputs
    3. Video Integration
        a. Associate existing Verkada cameras with doors
        b. Add multiple cameras to see events from multiple angles
        c. Video events associated with any individual
    4. Site Management
        a. Manage admins on a site-by-site basis. Allow certain Users the ability manage one site and not another.
        b. Support for different Admin roles within the management platform
    5. Alerting and Events
        a. Configure real-time alerts via SMS or Email
        b. Configurable alerts based on Door Held Open / Door Forced Open, Access Granted, Door Opens, Lockdowns, Offline, or Aux Trigger
        c. Alerts can be configured to only dispatch on a configurable schedule

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6. Lockdown Capabilities

    a. Trigger a Lockdown via a wired button, wireless button, mobile app, or web

    b. System supports configurable User Groups to trigger Lockdowns

    c. System supports configurable User Groups for Access during Lockdowns

    d. System supports configurable User Groups for resolving / disabling Lockdowns

7. Reporting

    a. Standard reporting and export of data

    b. System support Roll Call / Mustering Reporting

D. Verkada Pass App Touchless Entry via BLE

1. Verkada Pass App for either iOS or Android facilitates access control events through either tapping from inside the app or through Touchless Access via Bluetooth.

    a. No substitutions

E. The ACS shall be provided with a 5-year software license agreement to last through the duration of the project. The Owner shall be able to receive all major and minor software updates at no additional cost for the duration of the project. At the completion of the project the Owner shall have the option to receive a final software update to the latest version before the project is paid in full.

F. Manufacturer:

1. Verkada Inc.

2.02 Door Controllers

A. AC41 4-Door Controller by Verkada Inc.

1. Description: access control hardware controller provides power and control for up to 4 sets of access control hardware. Provides fire alarm interface and auxiliary signal integration into the access control system.

2. Confirm OSDP capability prior to submittals.

3. Technical Specifications

    a. Power Consumption (at 10-14V):

        i. No Readers: 1000mA
        ii. 4 Wiegand Readers: 2200mA

    b. Power Supply: 160W PSU (capped at 100W for safety)

    c. Relays:

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i. Dry (External Power Supply): 6 Relays – 4 Door, 2 AUX at 500mA / 30VDC

ii. Wet (Powered by AC41): 12V - 700mA per relay max, 24V - 350mA per relay max

d. Inputs: Nominal 5VDC: 1Kohm to each input (resistors built-in)

e. Contact Sensors: 4 Contact Sensors: Nominal 5VDC, 1Kohm to each input (resistors built-in)

f. Dimensions:

iii. With Mount:
A) Length: 415.6mm / 16.36in
B) Width: 319.6mm / 12.58in
C) Height: 111.74mm / 4.4in

iv. Without Mount:
A) Length: 415.6mm / 16.36in
B) Width: 319.6mm / 12.58in
C) Height: 105.74mm / 4.16in

g. Weight: 8.5kg / 18.74lb

h. Operating Temperature: 0°C to 50°C / 32°F to 122°F

i. Operating Humidity: 5% to 90%

j. Compliance:

v. FCC, CE
vi. UL 294
vii. UL 62368-1/CSA C22.2
viii. CAN/ULC-60839-11-1:2016
ix. NDAA

k. Connectivity:

x. Ethernet: 100/1000Mbps RJ-45 cable connector for network connection
xi. USB: USB 2.0

l. Included Accessories:

xii. Setup guide
xiii. Screw pack

m. Mounting Hardware: Dry wall anchors (M8) and screws (M5)

n. Network Settings:

xiv. An Ethernet connection with DHCP must be used to connect the AC41 to the Local Area Network (LAN).
xv. Firewall settings: TCP port 443, UDP port 123 (NTP time synchronization)

B. AC42 4-Door Controller by Verkada Inc.

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1. Description: access control hardware controller provides power and control for up to 4 sets of access control hardware. Provides fire alarm interface and auxiliary signal integration into the access control system.
2. Confirm OSDP capability prior to submittals.
3. Technical Specifications
    a. Power Consumption: 60W maximum
    b. AC Power Input:
        i. 100 to 240VAC
        ii. 50 / 60Hz
        iii. 1.5A maximum
    c. AUX Power: 1x 12V @ 250mA
    d. Inputs:
        i. 2x REX dry inputs per door
        ii. 1x DPI dry input per door
        iii. 2x auxiliary dry inputs
    e. Readers:
        i. 1x reader port (Verkada/RS-485 or Wigand) per door
        ii. Reader current consumption must be less than 250mA per reader.
        iii. Maximum of 4 readers powered simultaneously.
    f. Dry Relays:
        i. Dry relay max pass-through power: 24VDC @ 2A (resistive load)
        ii. 2x auxiliary dry relays
    g. Wet Relays:
        i. Wet relay switch-selectable power:
            a. 12V operation: 700mA maximum
            b. 24V operation: 350mA maximum
    h. Contact Sensors:
        i. 4x contact sensors
        ii. Nominal 5VDC
        iii. 1Kohm to each input (resistors built-in)
    i. Dimensions:
        i. With Mount:

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a. Depth: 116.25mm / 4.6in

b. Width: 321mm / 12.6in

c. Height: 417mm / 16.4in

j. Weight: 6.35kg / 13.9lb

k. Operating Temperature: 0°C to 50°C / 32°F to 122°F

l. Operating Humidity: 5% to 90%

m. Compliance:

i. FCC, CE

ii. UL 294

iii. UL 62368-1/CSA C22.2

iv. CAN/ULC-60839-11-1:2016

v. NDAA

n. Connectivity:

i. Ethernet: 100/1000Mbps RJ-45 cable connector for network connection

ii. USB: USB 2.0

o. Included Accessories:

i. Lock key

ii. Flat head screwdriver

p. Mounting Hardware: Mounting plate and 4 wood screws

q. Network Settings:

i. An Ethernet connection with DHCP must be used to connect the AC41 to the Local Area Network (LAN).

ii. Firewall settings: TCP port 443, UDP port 123 (NTP time synchronization)

C. AC62 16-Door Controller by Verkada Inc.

1. Description: access control hardware controller provides power and control for up to 16 sets of access control hardware. Provides fire alarm interface and auxiliary signal integration into the access control system.

2. Confirm OSDP capability prior to submittals.

3. Technical Specifications

a. Power Consumption: 350W maximum

b. AC Power Input: 110-240VAC, 50-60Hz

c. Inputs:

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i. 2x REX dry inputs per door

ii. 1x DPI dry input per door

iii. 2x auxiliary dry inputs

d. Readers:

i. 1x reader port (Verkada/RS-485 or Wiegand) per door

ii. 2x auxiliary reader ports (Verkada/RS-485)

iii. Reader current consumption must be < 250mA per reader

iv. Maximum of 16 readers can be powered simultaneously

e. Relay Outputs:

i. 1x wet or dry relay per door

ii. Wet relay switch-selectable power:

A) 12V operation: 1A max
B) 24V operation: 0.5A max

iii. 2x auxiliary dry relays

iv. Dry relay max pass-through power: 24VDC @ 2A (resistive load)

f. AUX Power:

i. 2x 12V @ 1A output

ii. 2x 24V @ 0.5A output

g. Dimensions:

i. Length: 773mm / 30in

ii. Width: 499mm / 20in

iii. Height: 186mm / 7in

h. Weight: 20kg / 44lb

i. Operating Temperature: 0°C to 50°C / 32°F to 122°F

j. Operating Humidity: 5% to 90%

k. Compliance:

i. FCC Part 15 Class B

ii. ICES-3 Class B

iii. CE

iv. UKCA

v. RCM

vi. VCCI

vii. UL 294

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viii. CAN/ULC 60839-11-1

ix. UL 62368-1

x. CSA C22.2 No. 62368-1

xi. IEC 62368-1

xii. NDAA

l. Connectivity:

i. Ethernet: 100/1000Mbps RJ-45 for network connection

ii. USB: USB 2.0

m. Included Accessories:

i. Lock key

ii. Flat head screwdriver

n. Mounting Hardware: Mounting plate and 6 screws (#12x1")

2.03 IO Controllers

A. AX11 IO Controller by Verkada Inc.

1. Description:

a. Input/output controller which bridges up to 16 non-Verkada endpoint devices to a Verkada Command system.

b. Provides 16 AUX inputs and outputs.

c. Event Bridge: Bring door events with video analytics into Command while continuing to use existing 3rd-party access control or alarm system.

d. Support for both Verkada (over RS-485) and 3rd party card readers (over Wiegand).

e. 2x 12 Volt 4.5 Ah Sealed Lead Acid Rechargeable batteries for battery backup.

2. Technical Specifications

a. Power Consumption: 60W Max

b. Power Supply: 110-240VAC, 50-60Hz

c. Inputs: 16 Dry Inputs, Nominal 5VDC

d. Relay Outputs:

i. 16 Dry Relays

ii. 1A/24VDC Contacts

e. Aux Power:

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i. 16 inputs
ii. 16 outputs
iii. 2 External Outputs
iv. 1A/12V Power Each
v. 2A Combined Max

f. Dimensions:
i. With Mount:
a. Length: 415.6mm / 16.36in
b. Width: 319.6mm / 12.58in
c. Height: 111.74mm / 4.4in
ii. Without Mount:
a. Length: 415.6mm / 16.36in
b. Width: 319.6mm / 12.58in
c. Height: 105.74mm / 4.16in
d. Weight: 8.3kg / 18.3lbs

g. Operating Temperature: 0°C to 50°C / 32°F to 122°F

h. Operating Humidity: 5% to 90%

i. Compliance:
i. FCC
ii. CE
iii. UL 294
iv. UL 62368-1/CSA C22.2
v. CAN/ULC-60839-11-1:2016
vi. NDAA

j. Connectivity:
i. Ethernet: 100/1000Mbps RJ-45 cable connector for network connection
ii. USB: USB 2.0

k. Included Accessories:
i. Setup guide
ii. screw pack

l. Mounting Hardware: Dry wall anchors (M8) and screws (M5)

m. Network Settings:

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i. An Ethernet connection with DHCP must be used to connect the AX11 to the Local Area Network (LAN).

ii. Firewall settings: TCP port 443, UDP port 123 (NTP time synchronization)

2.04 Multi-Format Card Readers

A. 13.56 MHz Supported Credentials:

1. HID Seos, iClass SE, iClass SR and iClass with Secure Identity Object (SIO)
2. Mifare DESFire EV1/EV2/EV3, Classic
3. Able to read 37-bit card format support with no facility code.
4. NFC based credentials
5. 2.4 GHz based Bluetooth credentials
6. Apple Enhanced Contactless Polling (ECP) capable

B. OSDP V2 enabled with secure channel.

1. The Contractor shall supply with (2) 120 Ohm end of line resistors for controller side and final reader side of the OSDP bus.

C. Adjustable OSDP Baud rate from 9,600 to 115,200. The contractor shall set the card readers to communication at a minimum of 38,400 Baud rate. The default 9,600 is not acceptable.

D. Wiegand enabled with OSDP V2 support with secure channel.

E. Provide with integrated keypad where shown or required.

F. Operating voltage: 12 VDC

G. Current draw: 65mA average and 250mA peak @ 12VDC.

H. Color: Black with Silver Bezel

I. UL294 Outdoor and Indoor rated and IP66 rated with use of dielectric gel filled connectors.

J. With attached pigtail

K. Typical read range of 1.6” to 4”.

L. Provide adapter plate to mount on a single-gang mud ring as required.

M. Firmware upgradable via OSDP, HID reader manager or pre-programmed cards.

N. Provide the ability to transmit an alarm signal via OSDP or an integrated dry contact optical tamper switch if an attempt is made to remove the reader.

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O. An audio beeper and RGB light bar shall provide various tone and light sequences to signify: access granted, access denied, power up, and diagnostics.

P. Card readers shall be HID Signo Model 40 for standard applications and Model 20 for mullion/jam applications.

Q. No non HID Signo substitutions.

2.05 HID Reader Manager

A. The Contractor shall register the end user for the reader manager portal and application. If the Owner is already registered, the Contractor shall request access.

B. The Contractor shall obtain the security keys from the reader manager portal and load them onto the card reader to allow the Contractor and Owner to manage the readers via Bluetooth without rebooting the reader.

2.06 Badge Printing Software

A. Verkada Badge Printing Software by Verkada Inc.

1. Description:

a. Verkada's badge printing software is a modern, simplified way to design and print employee and student badges. With badge printing, Verkada Access Control customers can now easily design, print and administer credentials across both physical badges and the Verkada Pass App, directly through Verkada Command.

2. Key Features:

a. Simplified Badge Printing: By embedding badge printing software within Verkada's user interface, customers can now manage the entire workflow with Verkada Command, saving time and software costs. Customers can design and print badges that leverage existing user profiles, active directory integrations, and of course, access control configurations — all from Verkada Command.

b. Printer Agnostic: Verkada's badge printing solution is also printer agnostic and is compatible with most popular badge printers. Customers simply need to ensure that the badge printer driver is correctly installed on their computer and that their browser is able to recognize it. For customers without an existing badge printer, we have a recommended list of printers available on the Verkada Docs Page of our website.

c. Automated Profiles with SCIM: Verkada's badge printing software extends the capabilities of Verkada Access Control and Automated user creation through Verkada's SCIM integration and bulk user import functionality. Verkada Access Control customers can automatically synchronize their user profiles from single sign-on service providers like Okta and Azure Active Directory to more easily manage and manage user credentials.

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d. Verkada Prox and NFC Cards: Verkada badge printing can print to any standard badge type supported on Verkada Access control — a full list is available on the Verkada website.

2.07 Access Control Badges

A. Provide 500 smart card credentials with the following features:

1. Operating Frequency: 13.56 MHz
2. Microprocessor based
3. 8k Byte application area
4. Composite material printable on both sides.
5. Standard CR-80 size, 30 mil thick.
6. Sequential matching internal/external laser engraved numbering.
7. 37-bit format with no facility code
8. Provide with clear card holder and lanyard with clip for each card.
9. Lifetime warranty.
10. The credential shall be HID iCLASS Seos #5006PGGAN with 37-bit format number H10302.
    a. No substitutions.

2.08 Voltage Regulator

A. The Contractor shall provide voltage regulators to convert from, 24 VAC/DC power to 12 VDC power where required such as remote card readers where voltage drop from 12VDC is too great.

B. Input: 24 VAC or 24 VDC

C. Output: 12VDC up to 3A continuous load.

D. Manufacturer:

1. Altronix VR5T
2. Or approved equal

2.09 Surge Protection for Low Voltage AC/DC power

A. The Contractor shall provide a surge protector for all exterior devices being supplied by low voltage power. This does not include devices directly connected to a building where the risks of surges are negligible.

B. There shall be a minimum of a 36” shielded cable from the surge protector to the device to allow for adequate clamping time.

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C. When protector is mounted in interior, dry or weather sealed enclosure:

1. Nominal voltage rating of 24V AC/DC. Provide correct module per required voltage level if different from 24V.
2. 20,000A surge current rating.
3. Protects 2-pair per module.
4. Accepts up to 10AWG cable
5. Connect directly to ground.
6. UL 497B listed
7. Provide quantity of modules as required for the application.
8. Provide base mounting plate as required for the application.
9. Manufacturer:
    a. Ditek DTK-2MB Mounting Base
    b. Ditek DTK-2MHLP24B Surge Module
    c. Or approved equal

2.10 Power Supplies and Access Control Enclosures

A. Provide a power supply/chargers and sub-assemblies to power various access controller boards, locking hardware and other access control or security system components. The Contractor shall select the appropriate enclosure, power supply and sub-assemblies for each application.

B. Enclosures

1. Shall be capable of accommodating power supplies, sub-assemblies and other manufactures access control controller boards when required.
2. Wall mountable.
3. Include a cam-lock and tamper switch.
4. Include slotted finger duct management with cover, sufficient in size, to provide serviceability while concealing enclosure cables.
    a. Color: Black.
    b. Manufacturer and model: Panduit G1.5X1.5BL6 or equivalent.

C. Power Supplies

1. The Contractor shall provide an external power supply to source one fused 24VDC output for each electrified lock.
2. 115 VAC input

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3. 12VDC or 24VDC selectable outputs at:
    a. 4 amp continuous power @ 12VDC or 24VDC.
    b. 6 amp continuous power @ 12VDC or 24VDC.
    c. 10 amp continuous power @ 24VDC.
4. High capacity battery charging circuit.
5. Form “C” supervision contacts for AC Low, AC Fail, and battery presence.
6. Supervised Fire Disconnect.
7. Low power Disconnect.
8. Class 2 aux. output.
9. UL 294 listed sub-assembly for access control.

D. Batteries

1. The Contractor shall provide a minimum of (2) 12V, 7ah, sealed Absorbent Glass Mat (AGM) style batteries with F style terminals per 24VDC power supply and (1) 12V, 7ah per 12VDC power supply.
2. Provide adequate battery backup as required by Authority Having Jurisdiction (AHJ) or a minimum of 4-hours.
3. Manufacturer:
    a. Interstate Power Patrol FAS1075
    b. Power Sonic PS-1270
    c. Or approved equal

E. Sub-Assemblies

1. The Contractor shall provide all sub-assemblies to meet the project requirements
2. Access Control Module
    a. Independently controlled fused protected outputs:
        i. Fail-Safe and/or Fail-Secure power outputs.
        ii. Dry form “C” 5 amp rated relay outputs (fused).
        iii. Any combination of the above
3. Access Control System trigger inputs:
    a. Normally open (NO) inputs.
    b. Open collector sink inputs.

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c. Any combination of the above.

4. Fire Alarm Disconnect:
    a. Individually selectable for any or all outputs.
    b. Latching or non-latch input FACP disconnect.
    c. Normally open (NO), normally closed (NC) dry contact or polarity reversal from FACP signaling circuit trigger input.
    d. LED indicates that the Fire Alarm Disconnect has been activated.
    e. Form “C” relay output for auxiliary reporting.
5. Common monitoring features
        i. Network interface via LAN/WAN.
        ii. Centralized dashboard for monitoring all power supplies. Provide appropriate hardware/software required.
        iii. Remote reporting of status via email and/or SNMP trap messaging.
        iv. AC, low battery and battery presence monitoring.
        v. Alert messages of System Service required.
        vi. System log.
        vii. On demand determination of system status.
        viii. Reset of individual outputs as required for remote diagnostics.
        ix. Monitor enclosure temperature.
        x. Static or DHCP IP address configuration.
        xi. SSL Secure Sockets Layer encryption.
6. Voltage Regulator
    a. The Contractor shall provide a voltage regulator to provide constant 5VDC or 12VDC outputs for access control boards, modules or other applicable components as well as a voltage regulator for door hardwiring or controllers requiring 12VDC.
    b. 24vdc Input.
    c. Selectable 5 or 12VDC output.
    d. Output rating of 6amp max.
    e. Stackable with both Networkable and dual input power distribution modules for space savings.
7. Power supplies and sub-assemblies shall be manufactured by Altronix or approved equal:
    a. eflow4NB - 4amp 12vdc/24vdc power supply (UL listed Sub-assembly).

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b. eFlow6NB - 6amp 12vdc/24vdc power supply (UL listed Sub-assembly).

c. eFlow104NB - 10amp 24vdc power supply (UL listed Sub-assembly).

d. ACM8 - Eight (8) output, fused Access Control Module (UL listed Sub-assembly).

e. ACMS8 – Dual input, eight (8) output, fused Access Control Module (UL listed Sub-assembly).

f. Linq2 - Network Communication Module (UL listed Sub-assembly).

g. Linq8PD - Dual input, eight (8) output, fused Network Communication Module (UL listed Sub-assembly).

h. PDS8 - Dual input, eight (8) output, fused power distribution module (UL listed Sub-assembly).

i. VR6 - Voltage Regulator (UL listed Sub-assembly).

j. RSB2 – Rocker switches with mounting bracket.

2.11 Cabling

A. Provide cabling per manufacturer's recommendations and code requirements for riser rated, plenum, and non-plenum cable types.

B. UTP data cabling required will be provided, installed, terminated and tested by the Division 27 structured cabling Contractor.

C. UTP patch cables will be provided and installed by the Owner in the IDF and provided by Owner and installed by Contractor at the door. The EACS Contractor shall provide the Owner a list of patch cable lengths at the door side.

D. Wiegand cables for electronic access-controlled doors shall be a composite bundled cable and include the following cables and conductor counts:

1. Card reader, Wiegand – 6 conductor, 22 awg shielded.

2. Lock power – 4 conductor, 18 awg unshielded.

3. Door contact – 2 conductor, 22 awg unshielded. Furnish and install a second 22 awg, 2-conductor cable when the door contact connects to both the access control system and intrusion detection system.

4. Request to exit and/or latch detection/spare – 4 conductor, 22 awg unshielded

5. Manufacturer (Wiegand):

a. Belden (Wiegand) #658AFS

b. General Cable (Wiegand) #4EPL1S

c. Superior Essex (Wiegand) #AC-A1x-68

d. West Penn #AC251822B

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e. Or approved equal

E. Cables for RS-485/OSDP in panel or in-panel controller shall be: 2 conductor stranded, twisted, 24 awg, 100% foil shield with 90% tinned copper braid shield with drain, 120 ohm nominal impedance.

1. Manufacturer:

a. Belden #82841

b. Or approved equal

F. Cables for controlled doors shall be 16-guage, 2-conductor, unshielded, stranded cable per controlled door. The cable shall be white in color and plenum rated.

G. Cables for intercom trigger wires, door release buttons, and panic/lockdown buttons shall be 18-gauge, four-conductor, unshielded, stranded cable. The cable shall be white in color and plenum rated.

H. Cables for intercom trigger wires or door contacts shall be 18-gauge, four-conductor, unshielded, stranded cable. The cable shall be white in color and plenum rated.

2.12 Door Contacts/Door Position Switches (DC)

A. Door contact locations as indicated on plans. The Security Contractor shall be responsible for the connection of all door position devices to the access control system and other systems if sharing the same door position switch. Door position devices shall be integral to the door hardware whenever possible. The Contractor shall refer to the door hardware schedule and coordinate with the door hardware Contractor on locations and requirements.

B. Sealed and potted magnetic reed switch in contact housing.

C. Door contacts shall be appropriately sized for any established holes within door frames.

D. Parts provided are basis of design. Determination of final part number is the responsibility of Contractor.

E. Provide color that matches door as close as possible.

F. Provide recessed switch whenever possible.

G. Provide armored whip for surface mount contacts.

H. Provide GRI (George Risk Industries, Inc.) 180 Series for recessed applications.

1. Magnasphere

2. Nascom

3. Or approved equal.

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I. Provide GRI (George Risk Industries, Inc.) 4400 series for surface mount applications.

1. Magnasphere
2. Nascom
3. Or approved equal.

J. Provide GRI (George Risk Industries, Inc.) MC-180 Series for hollow top channel applications.

1. Magnasphere
2. Nascom
3. Or approved equal.

K. Provide GRI (George Risk Industries, Inc.) 4532 Series for overhead door applications.

1. Magnasphere
2. Nascom
3. Or approved equal.

2.13 Request to Exit (REX) Devices

A. The Security Contractor shall provide surface mount type REX devices at locations where indicated on plans.

B. Independent adjustable beam pattern.

C. Provide with mounting plate or wall mounting plate to mount over a single-gang backbox when required.

D. Provide white or black color that matches door as close as possible.

E. (2) Form C relay contacts each rated 1 A at 30 VAC or VDC for resistive loads.

F. DC Power draw: 39mA max @ 12 VDC.

G. Dimensions: 1.8”H x 6.75”W x 1.75”D.

H. Utilize contact closure REX hardware built into the handle or crashbar whenever possible.

I. Provide Bosch DS160/161

1. Provide with TP160/161 mounting plate when mounted over a backbox.
2. Or approved equals.

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2.14 Electrified Hardware (EH)

A. The Security Contractor shall be responsible for connecting all electrified hardware for the access control system at each specified location. This shall include providing centralized power supplies located next to or integral to the access control panels.

B. The Contractor shall reference the door schedule for the specified lock type and the existing door hardware manufacturer for the correct model.

2.15 ADA Power Assist Door Operator Integration Relays

A. The Contractor shall provide all necessary relays to interface to the ADA operators at access-controlled doors with ADA door operators. The ADA operator interface shall be managed by the access control system. Local “smart relays” are not allowed.

B. Hardwired paddles

1. Provide with a DPDT relay. Replace existing relay in paddle as necessary.

2. Manufacturer:

a. Altronix RB1224

b. Or approved equal

C. Wireless paddles

1. Provide with DPDT wireless relay transmitter and receiver. Replace existing relay in paddle as necessary.

2. Manufacturer:

a. Larco Atek 234475 transmitter and Larco Atek 233804 receiver

b. Or approved equal

2.16 Door Release Button, Under Counter

A. SPDT, momentary push button

B. Guard ring around button to prevent accidental activation

C. Mount with button facing back of desk

D. Coordinate exact mounting location after deck or counter is fully complete and the sitting position has been decided.

E. Manufacturer:

1. Alarm Controls TS-18

2. Or approved equal

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2.17 Panic/Duress/Lockdown Buttons

A. Exact device type and style to be coordinated with Owner prior to approval or purchase. A selection of button options shall be presented to the Owner for review.

B. Button shall be hardwired.

C. Provide with a 1k/2k end of line (EoL) pre-built resistor pack. GRI (George Risk Industries, Inc.) 6644 series or approved equal.

D. Buttons within a single space may be wired in parallel and be programmed as a zone.

E. Manufacturer:

1. Under desk – Honeywell 269R

2. Wall push type – STI-USA Stopper Station #SS2432LD-EN

a. Blue, flush cover, latching with key to unlock, Text = LOCKDOWN. Coordinate exact text to use with Owner prior to purchase. Provide with appropriate power supply connection for illumination.

3. Or approved equals

2.18 Master Badge Printers and Badging Stations

A. The Contractor shall provide a color badge printer and badging station at the following locations:

1. Printer shall be setup in rooms 550.

2. Badging/enrollment station shall be setup in room 552.

B. Provide a color badge station with the minimum following features:

1. Resin Thermal Transfer printing at 300 dpi,

2. Dual sided printing.

3. 16.7 million colors and 256 shades per pixel

4. 75 cards per hour @ YMCKK with transfer and dual-sided printing

5. Accepts standard CR-80 card sizes

6. Accepts card thicknesses from 0.03” – 0.05”

7. 100 card capacity input card hopper

8. USB and Ethernet with internal print server

9. GSA FIPS-201 approved

10. 3.2” touch screen display

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11. Three-year printer warranty and lifetime print head warranty.

C. The Contractor shall supply enough HDP film ribbons and other necessary supplies to be able to print 350 dual sided badges. Supplies shall be certified by HID Fargo.

D. The badge printer shall be an HID Fargo HDP6600 Photo ID System.

1. Or approved equal.

E. Provide with a HD USB camera and tripod for face capture.

1. 1080P video capture
2. Minimum of 8 megapixel still capture
3. Autofocus
4. Logitech or approved equal

2.19 Intercoms

A. TD52 Video Intercom by Verkada Inc., two(2) total

B. Description: audio-video PoE interior/exterior intercom with integrated camera, microphone, speaker, call button, and door controller.

C. Technical Specifications:

1. On-board Storage: 256GB
2. Power Consumption:
   a. With IR: 37 to 57V, 0.34 to 0.22A, 12.41W
   b. Without IR: 37 to 57V, 0.25 to 0.16A, 9.39W
   c. With Heater: 37 to 57V, 0.48 to 0.31A, 17.7W
3. Power Input:
   a. IEEE 802.3af PoE
   b. IEEE 802.3at PoE+ (operating below -8.5°C / 16.7°F with IR enabled)
4. Connectivity: Ethernet: 10/100Mbps RJ-45 cable connector for Network/PoE connection
5. Operating Temperature:
   a. 802.3af POE : -20°C to +50°C / -4°F to 122°F
   b. 802.3at PoE+: -40°C to +50°C / -40°F to 122°F
6. Operating Humidity: 0 to 90%
7. Inputs/Outputs:

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a. 2x dry inputs
b. 1x dry relay, 30VDC @1A (resistive load)
c. 1x RS-485 port

8. Dimensions:
    a. Length: 238mm / 9.4in
    b. Width: 128mm / 5in
    c. Height: 44mm / 1.7in
9. Weight: 1.1kg / 2.3lb
10. Materials: Aluminum, steel, polycarbonate
11. Included Accessories:
    a. Flush mount adapter plate
    b. t10 screwdriver
    c. mounting hardware kit
    d. grommet punch
12. Resistance:
    a. IK08
    b. IP66
13. Compliance and Safety:
    a. FCC
    b. ICES
    c. NDAA
14. Camera Specifications:
    a. Sensor Resolution: 5MP (2688 x 1944 pixels)
    b. Lens Type: Fixed
    c. Image Sensor: 1/2.8” Progressive CMOS
    d. IR Range: 15m / 50ft in low light
    e. Iris: Fixed
    f. Aperture: F2.0
    g. Field of View:
        i. Horizontal: 134°

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ii. Vertical: 100°

iii. Diagonal: 169°

h. Focal Length: 2.12mm

15. Audio Specifications:

a. Audio Streaming: Two-way, fully duplex with echo cancellation and noise suppression.

b. Audio Output:

i. 5W speaker

ii. 90dB SPL at 1m / 3.3ft

c. Audio Input: 2 omnidirectional digital MEMs microphones

d. Available Accessories:

i. Surface Mount: ACC-INT-SURF

ii. Rain Hood: ACC-INT-HOOD

iii. Trim Plate: ACC-INT-TRIM

iv. Angle Mount: ACC-INT-ANGLE

v. 2-Wire Converter: ACC-POE-2WIRE

2.20 Intercom Receivers

A. Verkada Desk Station, two(2) total

B. iPad-based application

C. ACCX-TBL-STD-1 Stouchi Tablet Stand via Verkada

D. ACCX-TBL-1 Apple iPad via Verkada

1. Screen Size: 10.2in

2. Connectivity: WiFi

3. Storage: 64GB

E. Verkada Desk Station App for iOS

2.21 Verkada Pass Application:

A. Supported Operating Systems:

1. iOS

2. Android

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2.22 Disconnecting Door Cord

A. The Contractor shall furnish and install disconnecting door cords for all removable mullions.

B. Polarized quick disconnecting plug

C. Integrated stress relief chain

D. Surface mountable

E. Manufacturer:

1. Honeywell Resideo 69 Disconnecting Door Cord

2.23 Door Loops (Power Transfer Loops)

A. Provide new power transfer loops at the top of the doors for retrofit applications.

B. Provide all necessary materials and labor to connect existing electrified panic hardware and new access control system where appropriate.

C. Power transfer loop shall be armored stainless steel door loop with metal end caps.

D. Minimum interior diameter of 3/8” and exterior diameter of 1/2”.

E. Field verify the lengths required for each door.

F. Provide RCI #9508.

1. Or approved equal.

Part 3 - Execution

3.01 Installers

A. Installation shall be performed by technicians that have successfully completed the Verkada Certified Engineer (VCE) program. For more information, visit www.verkada.com/partners/trainings.

3.02 Physical Security Systems and Intercom Integration

A. The electronic access control system shall be integrated with the video surveillance system.

1. The access control interface shall be via an Ethernet interface. Contact closure integration shall only be utilized if the system is existing and cannot be upgraded to Ethernet. The Contractor shall supply all necessary expansion boards if contact closure integration will be required.

2. The access control/video surveillance integration shall be via a native IP interface.

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B. The Contractor shall provide any and all licensing to integrate the systems together including any additional items to be added to the yearly maintenance agreement.

C. The following minimum features shall be included in the integration; the following list is not all inclusive or exhaustive. The integration shall be a turnkey solution:

1. Call up live and/or recorded video from an alarm or event.
2. Graphical maps showing camera icons.
3. “Mouse over” camera viewing through the DVR/NVR browser and graphical maps.
4. Playback controls for recorded video.
5. Camera names brought in from the VMS.
6. PTZ camera mouse control.
7. Database entries for intrusion arm/disarm events on individual keypads.
8. Database entries for intrusion alarm events.
9. Graphical map symbols for intrusion keypads tied to camera views.
10. Intrusion devices or zones tied to camera views.
11. Alarm pop-ups and events shall include instructions and a sequence of operation to deal with events on the Intrusion Detection System, Video Management System and Electronic Access Control System.
12. Intercom pop-ups when call button is pressed with the ability to unlock the door.
13. Time syncing via common NTP server.

D. The Contractor shall set up a meeting between the Owner, Consultant and manufacturer to determine the exact functionality of the integration before the integration starts.

3.03 System Programming

A. The Contractor shall provide all programming necessary for a turnkey system.

B. Programming shall include but not limited to setting all required IP addressing, setting passwords, firmware upgrades, adding the devices into the software, partitioning, area/zone creation, device naming, mapping, cross system integration, schedules, basic card holder groups, access levels, etc.

C. The Contractor shall be responsible for schedules, card holder groups, access levels, etc required to make a building functional for certificate of occupancy requirements or basic facility use.

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3.04 System Mapping

A. The Contractor shall provide a satellite level screen shot map showing exterior devices. These maps shall include drill down links to access the building floor plans where all interior and exterior devices are shown. The overview satellite map shall show alarms signifying there is an alarm in the building to draw attention quickly to the correct building then floor plan.

B. The maps shall have links to the other levels/sections as well as the global map.

C. Integrated cameras shall show their approximate field of view.

D. The floor plans shall include all access-controlled doors, controlled overhead doors and integrated devices.

E. Alarm icons for lockdown, panic and other alarms.

3.05 System Partitioning, Zoning and Naming

A. The Contractor shall program each facility to be in its own partition. Some facilities may require sub-partitions to control user access to certain areas. Each manufacturer may use different names for partitions, zones, areas, etc. Adapt as required.

B. All devices, inputs, outputs and other applicable software/hardware entities shall be named by the Contractor which includes naming at the administration/interface level in additional to the user facing interface.

C. As a basis to start, the following partition, zoning and naming shall be followed:

1. Partition: Building name
    a. Zone 1: Building name and zone name such as exterior, 1st floor, etc.
        i. Device 1: Building name and floor/zone name - Door # or device name
        ii. Device 2: Building name and floor/zone name - Door # or device name
        iii. Repeat as required
    b. Zone 2: Building name and zone name such as 2nd floor, etc.
        i. Device 1: Building name and floor/zone name - Door # or device name
        ii. Device 2: Building name and floor/zone name - Door # or device name
        iii. Repeat as required
    c. Repeat zones as required.
2. Repeat Partitions as required.

D. The Owner shall have the final say. The Contractor shall schedule a coordination meeting with the Owner and Consultant to coordinate actual project structure and naming prior to starting any programming.

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3.06 Installation Procedures

A. The Contractor shall cable all controlled or monitored doors, intercoms, etc. and terminate this cable in the access control panels no less than 3 weeks prior to substantial completion regardless of the status of the field devices such as door hardware, card readers, intercoms, etc.

B. The Contractor shall program the access control system no less than 2 weeks prior to substantial completion so when field devices are installed and terminated, associated door hardware and full system functionality can be tested. Programming shall include all doors, associated inputs, outputs, and interoperability regardless of final field device status.

C. The Contractor shall perform final connections and testing onsite when field devices such as electrified door hardware has been installed.

3.07 ADA Power Assist Door Operator Interface

A. Certain electric locking mechanisms with card access shall be connected (hardwired) to the ADA Power Assist Door Operator pushbutton. In this scenario, card reader shall be interfaced to the ADA Door Operator pushbutton to approve activation of door motor based on card authorization or pre-programmed security schedule.

B. Door motor/operator shall not be energized until authorized by the security system to prevent operation and eventual burn-out of the motor from hitting the button with the security system activated.

C. The door shall allow free egress via push paddle regardless if the door is in a locked or unlocked state.

D. The paddles and operators shall be tied through the access control system, so the actions appear in the device trees, are mappable, logged and can be scheduled or overridden.

E. Contractor shall provide all necessary cable, hardware, relays, I/O modules, interfaces, and system programming to support all necessary functionality.

F. All logic and programming shall be controlled through the access control system. Local logic boards, smart relays, etc. shall not be utilized.

3.08 Door Release Buttons

A. Door release buttons shall be tied through the inputs of the access control system.

B. The button release shall be interfaced in a way that the actions appear in the device trees, are mappable, logged and can be scheduled or overridden.

C. Contractor shall provide all necessary cable, hardware, relays, I/O modules, interfaces, and system programming to support all necessary functionality.

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3.09 Intercoms and Remote Intercom Release

A. Remote intercom release relays shall be tied through the inputs of the access control system.

B. The intercom release shall be interfaced in a way that the actions appear in the device trees, are mappable, logged and can be scheduled or overridden.

C. Contractor shall provide all necessary cable, hardware, relays, I/O modules, interfaces, and system programming to support all necessary functionality.

3.10 Panic/Duress Buttons

A. Panic/Duress buttons shall be tied through dedicated inputs of the access control system.

B. The buttons shall be interfaced in a way that the actions appear in the device trees, are mappable and logged.

C. When a panic/duress button is activated an event to action shall occur notifying client workstations. These alarms shall be activated on a map with a clear red flashing icon. Any associated or integrated cameras shall pop-up.

D. Additional actions may be required and shall be coordinated with the Owner and Consultant.

E. Contractor shall provide all necessary cable, hardware, relays, I/O modules, interfaces, and system programming to support all necessary functionality.

3.11 Fire Alarm Interface

A. Certain electric locking mechanisms shall be connected (hardwired) to the building fire alarm system for fail safe release upon any fire alarm. A single low voltage/low current normally closed dry contact from the fire alarm system shall be provided by others in each room with Security Control Panels. This contact shall open on any fire alarm condition.

B. The access control system shall provide an output to the fire alarm system to release mag hold opens on alarm.

C. The fire alarm system shall provide an output to the access control system to trigger various rules and actions in the access control system.

D. All doors equipped with mag locks shall be connected to a fire alarm relay to release on fire alarm with the exception of holding rooms within courts.

E. Knox box key switch integration shall release all maglocks at noted plan locations upon activation.

F. All doors secured with a card reader in and out shall be connected to a fire alarm relay to release on fire alarm with the exception of Holding Room 265.

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G. The Contractor shall provide all additional UL listed failsafe relays and power supplies as necessary to interface to this contact and unlock all of these doors.

H. The Contractor shall verify fail safe and fail secure locking requirements with the Architect, door hardware contractor/provider and the AHJ.

3.12 Magnetic Door Hold Open Interface

A. Magnetic door hold opens identified to be controlled by the security system shall be interfaced to the access control system via I/O expansion modules.

B. These shall be capable of being controlled by schedule or by override in the event of an emergency.

C. Contractor shall provide all necessary cable, hardware, I/O modules, power supplies, interfaces, and system programming to support all necessary functionality.

3.13 Passwords

A. The Contractor shall coordinate a secure project password with the Owner and Consultant. This password shall be documented by the Contractor and used for all devices.

3.14 Testing

A. Refer to Section 27 60 00 for additional requirements.

B. Prior to energizing or testing the system, ensure the following:

1. All products are installed in a proper and safe manner per the manufacturer's instructions.

2. Dust, debris, solder, splatter, etc., is removed.

3. Cable is dressed, routed, and labeled; connections are consistent with regard to polarity.

4. All products are neat, clean, and unmarred, and parts are securely attached.

C. Contractor shall ensure that each device in the security system is functioning normally and in such a manner as to meet the functional and performance requirements in this specification.

3.15 Training

A. Refer to Section 27 60 00 for additional requirements.

B. Provide system operations, administration, and maintenance training by factory-trained personnel qualified to instruct.

1. Contractor shall provide up to 6 hours of scheduled and dedicated training time in three (3) two (2) hour sessions for administration and investigation.

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2. The Contractor shall provide up to 2 hours of dedicated training time for badge creation, printing and printer maintenance.

3. Provide printed training materials for each trainee, including product manuals, course outline, workbook or student guides, and written examinations for certification.

4. Provide hands-on training with operational equipment.

5. Training shall be oriented to the specific system being installed under this contract as designed and specified.

6. Contractor shall provide all necessary documentation of system operating parameters prior to scheduled training sessions.

3.16 Warranty

A. Refer to Section 27 60 00 for additional requirements.

3.17 Installation Practices

A. All services provided shall be professional and conform to the highest standards for industry practices. The Owner reserves the right to halt any installation due to poor workmanship. All work shall be defect free, and the installer shall replace, at their expense, any work found to be defective.

B. The Owner reserves the right to halt any installation due to failure of Contractor to observe installation-free periods due to instructional or administrative requirements. To the maximum extent possible, the Owner will provide advance notice of such periods.

C. Contractor is responsible for providing a complete and functional system.

D. All manufactured items, materials, and equipment shall be applied, installed, connected, erected, used, and adjusted as recommended by the manufacturers, or as indicated in their published literature, unless specifically noted herein to the contrary.

E. Contractor shall follow these standards and approved submittals for locations of power supplies. The Owner intends to limit the number and location of power supplies to facilitate more effective long-term support and maintenance of the system.

F. Installation of locks on fire rated doors which require any modification or drilling of the door shall be done in accordance with the NFPA by a properly qualified and certified installer. The doors field WH-ETL labelling shall be properly updated.

3.18 Coordination

A. Contractor shall provide up to 4 hours (up to two, 2-hour sessions) of scheduled and dedicated coordination time to assist Owner with sequence of operation, rule creation and coordination as requested by Owner or Consultant.

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3.19 Aesthetics

A. All cables and equipment terminating at panels frames shall be vertically straight, with no cables crossing each other, from twelve inches inside the ceiling area to the termination block.

B. All cable bundles shall be combed and bundled to accommodate individual termination block rows and panels.

C. For any given telecom room, a horizontal and vertical alignment for all mounting hardware will be maintained to provide a symmetrical and uniform appearance to the distribution frame.

D. All surface-mounted devices shall be firmly secured level and plumb

E. All rack mount equipment shall be securely installed.

3.20 Hardware Layout

A. Hardware positioning and layout shall be reviewed and approved by the Owner prior to construction. The review does not exempt Contractor from meeting any of the requirements stated in this document.

3.21 Server Installation Practices

A. Verify that the manufacturer approved server hardware, OS meets the Owner's IT standards prior to ordering.

B. Coordinate server power, cooling, and mounting requirements with Owner prior to installation.

C. Coordinate virus scan/security software requirements with Owner and manufacturer prior to installation.

3.22 Device Cabling/Wiring Installation Practices

A. All external wire and cables shall be supported at least every five feet from the structure or as required to maintain not more than 12" cable sag between supports and without over tensioning the cables. Provide j-hooks as needed where cable tray or raceway is not available.

B. This Contractor shall coordinate installation with Division 27 cabling Contractor to ensure there is at least 2-inches of physical separation between security cabling and voice/data cabling throughout cable path. Voice/data cabling Contractor has first claim to cable tray.

C. All cables, regardless of length, shall be labeled within 18" of both ends with an identifier that is keyed to the door, room, or corridor number as identified.

D. All cables shall have 6-foot service loops neatly coiled in the equipment room. During initial cable rough-in, this Contractor shall have sufficient slack to route anywhere within the equipment room.

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E. Cabling shall be adequately supported with Velcro wire wraps and horizontal support cable managers fastened to rack frame. Cables shall be dressed in a neat and orderly fashion. Any cabling or equipment installation that is deemed unacceptable by the Owner or Consultant shall be replaced or corrected by the Contractor at no additional cost. Plastic zip ties are not allowed.

F. All cables are to run at right angles to the structure, placed above the ceiling in halls or corridors.

G. Cables shall not run above red iron joist.

H. Contractor shall make every effort to conceal wiring and other apparatus into walls, floors, and ceilings, assuming code and good engineering practice allows and suggests.

I. Ties and straps shall be installed snugly without deforming cable insulation. Ties shall be spaced at uneven intervals not to exceed four feet. No sharp burrs shall remain where excess length of the cable tie has been cut.

J. Contractor shall notify Owner immediately if obstruction or hazard is discovered in a pathway provided by others.

K. Cable shall be stored and handled to assure that it is not stretched, kinked, crushed, or abraded in any way. Bend radiuses shall meet manufacturer specifications and/or recommendations. Cable shall not be installed in ambient temperatures or moisture conditions above or below the manufacturer's rating.

L. No splices shall be installed in any cable.

3.23 Cable Termination

A. Termination hardware (blocks and patch panels) positioning and layout shall be reviewed and approved by the Owner prior to construction. The review does not exempt Contractor from meeting any of the requirements stated in this document.

3.24 Elevator Interface

A. The Contractor shall furnish and install an elevator interface box outside of the elevator equipment room when card readers are located with the elevator cab.

1. The Contractor shall provide an elevator security junction box located outside of the Elevator Machine Room, for interface of security devices to be located within the elevator cab(s). This requirement complies with ANSI A17.1 code which prevents work within the Elevator Machine Room, other than specific elevator work.

2. Security J-box shall include a keyed lockable door. Additionally, security J-box shall have proper terminal strips suitable for terminating all cables and mounting electronics within the J-box.

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3. The Electrical Contractor shall provide 120VAC power to this enclosure as required to power the electronics.
4. The Contractor shall provide any data cables to this enclosure as required.
5. Electronics for video surveillance such as coax to IP converters may be placed within this enclosure.
6. Coordinate exact location of elevator security junction box with the Elevator Contractor, Architect, and Consultant, prior to installation.
7. Provide all cabling as required between the security system and elevator security J-box for all elevator interfaces.
8. Provide all required interface points for connecting to elevator relays and travel cables.
9. Cables entering the elevator security J-box and elevator equipment room shall be appropriately labeled by the Contractor, so that the Elevator Contractor can connect the appropriate wires to the elevator controllers. Wires should be individually labeled to separate them from other elevator functions and to assist the Elevator Contractor in making proper connection points.
10. The Contractor shall refer to plans for elevator control functions specifics.
11. The Contractor shall coordinate with the Elevator Contractor to ensure the appropriate cable is located within the elevator travel cable.
12. Software level integration via IP is acceptable.

B. Provide for Access Control System Interface and Programming, as follows:

1. Specific Elevator Operation
    a. Elevator Cab 3
        i. The contractor shall configure elevator cab 3 as a secured device requiring an access granted event before the elevator can be called at every floor's lobby.
    b. The contractor shall provide the ability to disable/enable call buttons at any of the three cabs by way of schedules utilizing the card access system and Verkada's AX11 I/O controller, independently, as indicated on drawings.

3.25 Fire Stopping

A. Fire stopping of openings between floors, fire-rated walls, and smoke-rated walls, created by others for This Contractor to pass cable through, shall be the responsibility of the This Contractor. Sealing material and application of this material shall be accomplished in such a manner that is acceptable to the local fire and building authorities having jurisdiction over this work.

B. Any openings created by or for This Contractor and left unused shall be sealed up by This Contractor.

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C. This Contractor shall be responsible for creating a waterproof seal in and around any openings that This Contractor creates from the structure to the outside environment.

3.26 System Inspection

A. Contractor shall coordinate with project representative for inspection after Contractor has completed testing of entire system.

B. Contractor shall have trained Contractor representative and testing equipment on site during inspection to assist with spot verification of tests.

3.27 Labeling

A. Contractor shall neatly label all security devices and cabling at both ends. All labels shall be on Project as-built drawings.

3.28 Documentation

A. Upon completion of the installation, Contractor shall provide full documentation sets to the Consultant for approval as described in section 27 60 00. All documentation shall become the property of the Owner.

B. Documentation shall include the additional specific items detailed in the subsections below:

1. Contractor shall provide hard copy and electronic forms of the final test results.

2. Contractor shall provide a document including the following:

a. Door label/identifier

b. Location of each drop by orientation/permanent landmark in the room

c. Contractor shall provide accurate as-built Construction Drawings. The drawings are to include cable routes and device locations.

3.29 Pre-Check out

A. The Contractor shall demonstrate the following to Owner during system demonstration.

1. The card readers are fully installed and functional.

3.30 Final Acceptance

A. In addition to closeout requirements in section 27 60 00, This Contractor shall demonstrate the following before final approval.

1. Owner training is complete.

2. Punch list items are complete.

3. As-built documentation is complete and submitted to Owner/Consultant.

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3.31 Final Procedures

A. Perform final procedures in accordance with section 27 60 00.

End of Section

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Attachment D

Section 27 64 00 – Video Surveillance System

Part 1 - General

1.01 Scope

A. This specification section covers the furnishing and installation of a new and complete, low-voltage, Video Management System (VMS).

B. Contractor shall furnish and install video surveillance hardware devices, mounting brackets, and other components of the system as required.

C. Contractor shall furnish and install all video management system related software to allow this system expansion. Software includes required licensing cameras, devices, workstations and required physical security system Integration.

D. Furnish and install outlets, junction boxes, conduit, connectors, wiring, and other accessories necessary to complete the system installation. Requirements shall be in accordance with Division 26.

E. Refer to Section 27 60 00 for additional project scope information.

1.02 Precedence

A. Obtain, read and comply with General Conditions and applicable sub-sections of the contract specifications. Where a discrepancy may exist between any applicable sub-section and directions as contained herein, this section shall govern.

1.03 Related Work

A. Division 14 - General Elevator Requirements

B. Section 27 60 00 – Physical Security General Requirements

C. Section 27 62 00 – Electronic Access Control System

1.04 Definitions

A. ACS – Access Control System

B. API – Application Programming Interface

C. CCD – Charge Coupled Device

D. CCTV – Closed Circuit Television

E. CMOS – Complementary Metal-Oxide Semiconductor

F. DHCP – Dynamic Host Configuration Protocol

G. DNS – Domain Name System

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H. DPDT – Double pole, double throw

I. FPS – Frames Per Second

J. IP – Internet Protocol

K. LAN – Local Area Network

L. LPR – License Plate Recognition

M. NFC – Near Field Communications

N. NVR – Network Video Recorder

O. ODBC – Open Database Connectivity

P. PoE – Power Over Ethernet

Q. RAM – Random Access Memory

R. SPDT – Single pole, double throw

S. SSL – Secure Sockets Layer

T. SSO – Single sign-on

U. TCP – Transport Control Protocol

V. UPS – Uninterruptible Power Supply

W. VMS – Video Management System

X. WDR – Wide Dynamic Range

Y. Refer to Section 27 60 00 for additional definitions.

1.05 Reference Standards and Codes

A. Refer to Section 27 60 00 for additional requirements.

1.06 Qualifications

A. Refer to Section 27 60 00 for additional requirements.

1.07 Pre-Construction Submittals

A. Refer to Section 27 60 00 for additional requirements.

1.08 Pre-installation Procedures

A. For in-use, existing facilities or retrofit projects, the Contractor shall assign all applicable electronics IP addresses and secure passwords prior to being delivered to the project or installed. Confirm password with Owner and Consultant prior to setting them.

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1.09 Construction Progress Submittals

A. Refer to Section 27 60 00 for additional requirements.

1.10 Closeout Submittals

A. Refer to Section 27 60 00 for additional requirements.

1.11 General Summary

A. System shall include IP cameras utilizing cloud-based storage as described in this section and on the drawings.

B. The Category 6 cabling and patch cords to each camera shall be provided by the structured cabling Contractor. Patch cords for the IP cameras to the network switches shall be installed by the Owner with participation by this Contractor. Patch cords from the IP Camera to the data jack shall be installed by this Contractor.

C. System installation shall include, but not be limited to, installation, programming, and configuration of system components as well as all associated software upgrades, patches, and maintenance for the first year.

D. Contractor is responsible for meeting with Owner's representative at time of camera installation to verify exact placement and view of each camera to ensure coverage area is as intended.

1.12 Drawing Sheets

A. All cameras are designated with a C symbol on the project drawings. PTZ (Pan Tilt Zoom) cameras are designated with PTZ text next to the C symbol.

B. New cameras and Category 6 cabling shall be provided at each location with a label "#C##-#_"

1.13 Mounting and Installation

A. Contractor shall provide the appropriate mounting hardware for all ceiling types and wall types where cameras shall be located. Plastic anchors are not allowed.

B. Wall mounted 180/360 degree or multi-sensor cameras shall be mounted horizontally on a wall arm, gooseneck, parapet, pendant or other similar method.

C. Exterior cameras shall be mounted on a wall arm/gooseneck.

D. Cameras mounted in droptile shall have a tile support bridge with a steel support cable connected to structure to prevent tile sagging, theft and vandalism. Utilizing toggle bolts or other screw in anchors is not allowed.

1.14 Code and Standard Requirements

A. All work and materials shall conform in every detail to the rules and requirements of the National Fire Protection Association and any other codes as required by the AHJ.

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B. All materials shall be listed by UL and shall bear the UL label. If UL has no published standards for a particular item, then other national independent testing standards shall apply and such items shall bear those labels. Where UL has an applicable system listing and label, the entire system shall be so labeled.

C. Cameras shall meet the following standards:

1. MPEG-4:

a. ISO/IEC 14496-10 AVC (H.264)

2. Networking:

a. IEEE 802.3af (Power over Ethernet)

3. Network Video:

a. ONVIF Profile S or better

Part 2 - Products

2.01 Substitutions

A. No exceptions

2.02 Manufacturer

1. Manufacturer shall be Verkada Inc.

a. Headquarters: 405 E 4th Ave. San Mateo, CA 94401

b. Toll Free: (888) 829-0668

c. General: team@verkada.com

d. Sales: sales@verkada.com

e. Website: www.verkada.com

f. Non-Verkada Inc. products shall be limited to those identified as compatible within the product descriptions below.

2.03 Licensing

A. Provide all required licenses for the specified system components.

B. All system component licenses shall be 5-year licenses.

2.04 Cameras and Devices

A. General:

1. The contractor shall coordinate with the owner for IP addressing, network configuration, QoS and multicast network configuration.

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2. The Contractor shall select the appropriate mounting hardware for the situation.
3. Multi-sensor 180 and 360 cameras shall have each sensor optimally calibrated independently to the conditions.
4. The contractor shall coordinate with the owner for IP addressing, network configuration and multicast network configuration.
5. All cameras regardless of manufacturer/model shall have a consistent user name and non-standard password set. This shall be documented and provided to the owner and consultant prior to inspections.

B. Camera Outlined

1. Interior and exterior versions shall reflect project plans and/or environment.
2. Onboard Storage: 512GB
3.

Camera Type	Model
1	Verkada CD42
2	Verkada CD52
3	Verkada CD62
4	Verkada CM41
5	Verkada CF81-E
6	Verkada CB62-E

2.05 Camera Analytics Plug-In

A. The Contractor shall install and configure any analytic plug-ins required on the servers and client workstations as required.

B. The Contractor shall furnish and install all licensing required to utilize the analytics and plug-ins.

2.06 Accessories

A. ACC-MNT-2 Mounting Arm Kit by Verkada Inc.

1. Description: Wall mounted extender arm with built-in 1.5” female NPT thread.
2. Material: Aluminum Alloy
3. Dimensions:
   a. Length: 230.5mm / 9.07in
   b. Width: 86mm / 3.39in
   c. Height: 117mm / 4.61in

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4. Color: White
5. Weight: 700g / 24.69oz

B. ACC-MNT-3 Wall Mounted L-Shaped Bracket Kit by Verkada Inc.
   1. Description: Compact bracket for mounting camera perpendicular to wall.
   2. Material: Aluminum Alloy
   3. Dimensions:
      a. Length: 170mm / 6.69in
      b. Width: 150mm / 5.91in
      c. Height: 110mm / 4.33in
   4. Color: White
   5. Weight: 577g / 20.35oz

C. ACC-MNT-5 Mini Pendant Cap Mount Kit by Verkada Inc.
   1. Description: Two-piece threaded cap for mounting a Mini camera to 3/4" NPT threaded drop pipe. Cap piece can be removed and mounted independently with its 1.5" male NPT thread.
   2. Material: Aluminum Alloy
   3. Dimensions:
      a. Length: 100mm / 3.94in
      b. Width: 100mm / 3.94in
      c. Height: 102.8mm / 4.05in
   4. Color: Dark grey
   5. Weight: 240g / 8.47oz
   6. Included Accessories:
      a. Fasteners
      b. Set screw
      c. Hex key

D. ACC-MNT-6 Mini Camera Junction Box Mount Adapter by Verkada Inc.
   1. Description: For mounting a Mini camera to a standard junction box.
   2. Material: Steel Mount Plate, Plastic Cover
   3. Dimensions:
      a. Length: 130mm / 5.12in
      b. Width: 130mm / 5.12in
      c. Height: 7.5mm / 0.3in
   4. Color: Grey Mount Plate, White Plastic Cover
   5. Weight: 160g / 5.64oz
   6. Included Accessories:
      a. Fasteners

E. ACC-MNT-7 Angle Mount by Verkada Inc.
   1. Description: Mounts fisheye and dome cameras 30° from wall for improved field of view.
   2. Material: Aluminum Alloy
   3. Dimensions:
      a. Length: 155mm / 6.1in
      b. Width: 149mm / 5.87in
      c. Height: 82mm / 3.23in
   4. Color: White

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5. Weight: 390g / 13.76oz
6. Included Accessories:
    a. Metal mount ring
    b. 3x countersink screws
    c. 3x thumbscrews
    d. Rubber plug

F. ACC-MNT-8 Pendant Cap Mounting Adapter Kit by Verkada Inc.
1. Description: Threaded cap adapter enables mounting of Indoor Dome Series, Outdoor Dome Series, Fisheye Series, and Multisensor Series cameras to hardware with 3/4" female NPT and 1.5" male NPT threads, including ACC-MNT-2 Mounting Arm Kit by Verkada Inc.
2. Material: Aluminum Alloy
3. Dimensions:
    a. Length: 155mm / 6.1in
    b. Width: 155mm / 6.1in
    c. Height: 42mm / 1.65in
4. Color: White
5. Weight: 300g / 10.58oz
6. Included Accessories:
    a. Set screw
    b. 3x thumbscrews.

A. ACC-MNT-9 Pole Mount Adapter by Verkada Inc.
1. Description: For mounting a camera to a circular pole.
2. Mounting Pole Diameter: 32mm to 152.4mm / 1.25in to 6in
3. Material: Steel
4. Dimensions:
    a. Length: 160mm / 6.3in
    b. Width: 160mm / 6.3in
    c. Height: 68mm / 2.68in
5. Color: White
6. Weight: 742g / 26.17oz
7. Included Accessories:
    a. Adapter plate
    b. 2x Metal strap set
    c. Fasteners for compatible mounts

B. ACC-MNT-10 Corner Mount by Verkada Inc.
1. Description: Versatile bracket for mounting a range of accessories and cameras on corners.
2. Material: Steel
3. Dimensions:
    a. Length: 190mm / 7.48in
    b. Width: 263mm / 10.35in
    c. Height: 170mm / 6.69in
4. Color: White
5. Weight: 1,890g / 66.67oz

C. ACC-MNT-11 Square Junction Box
1. Description: Square junction box for mounting Bullet Series cameras.

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2. Material: Aluminum alloy
3. Dimensions:
   a. Length: 128mm / 5.04in
   b. Width: 128mm / 5.04in
   c. Height: 40mm / 1.57in
4. Color: White
5. Weight: 303g / 10.69oz
6. Included Accessories:
   a. 2x ¾in NPT plugs
   b. 4x buttonhead screws

D. ACC-CAM-SHIELD-1
1. Description: Weather shield for protecting Dome Series and Fisheye Series cameras.
2. Material: Steel mount plate, polycarbonate visor
3. Dimensions:
   a. Length: 192mm / 7.56in
   b. Width: 185mm / 7.28in
   c. Height: 78mm / 3.07in
4. Color:
   a. Black mount plate
   b. White and black visor
5. Weight: 173g / 6.1oz
6. Included Accessories:
   a. Mounting fasteners

2.07 View Station

A. VX52 Video Surveillance Viewing Station by Verkada Inc.

1. Description:

   a. The VX52 is a dedicated device that streams up to 300 camera feeds (30 cameras per page, up to 10 pages) to any display with ultra-low latency, crisp video playback, customizable Smart Tiles and layouts. Built on the powerful Apple TV 4K platform, the VX52 is the viewing platform of choice for customers with mission-critical real-time viewing requirements.

   b. Administrator Managed Device – Admins can remotely manage the VX52, select video feeds and Smart Tiles to display as well as customize layouts. Non-admin viewers do not need accounts, cannot access historical footage, and cannot modify display settings.

   c. Plug-and-Play by Design – Simply connect the device to your network via ethernet or WiFi and project on a display. The VX52 is ready to stream in minutes with zero configuration needed.

   d. Stable and Resilient – Streams play continuously without interruption for both local and remote streaming. There is no need to reset the device or relaunch a browser or application, streams restart automatically after a power outage.

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e. Supported by Verkada – Admins configure the VX52 in Command, just like their cameras. The VX52 is backed by our industry-leading 10-year warranty and the dedicated Verkada customer support team.

2. Quantity: 2

2.08 POE Injectors

A. Power over Ethernet+ Injector

1. Manufacturer and Model: Verkada INJ-POE-PLUS

2. Key Features:

a. IEEE 802.3at compliant with 2-event classification

b. IEEE 802.3af backward compatible

c. Output power of 30W is guaranteed

d. Supports 10/100/1000Base-T applications

e. Compatible with IEEE 802.3af devices

f. Safe – low power devices receive only the power they need

g. Automatic Detection and Protection of non-standard Ethernet terminals

h. Compact design fits easily in WLAN Access Point and IP Cameras installations

3. Technical Specifications

a. Data Rates: 10/100/1000 Mbps

b. Power over Ethernet Output:

c. Pin Assignment and Polarity: Spare Pairs 7/8 (-) and 4/5 (+)

d. Output Power Voltage: 55 VDC

e. User Port Power: 30W (Guaranteed)

f. Input Power Requirements:

i. AC Input Voltage: 100VAC to 240VAC (±10%)

ii. AC Input Current: 0.67A @ 100VAC to 240VAC

iii. AC Frequency: 50 to 60Hz

B. Power over Ethernet++ Injector by Verkada Inc.

1. Manufacturer and Model: Verkada ACC-POE-60W

2. Key Features

a. IEEE 802.bt Type 3 compliant

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b. IEEE 802.3af/at backward compatible

c. Output power of 60W over 4–pairs

d. Supports 10/100/1000 Base–T applications

e. Safe: low–power devices receive only the power they need

f. Automatic detection and protection of non–standard Ethernet terminals

g. Compact design fits easily in WLAN access point and IP camera installations

3. Technical Specifications

a. Data Rates: 10/100/1000 Mbps

b. Power over Ethernet Output:

i. Data Pairs:

a. 1/2 (-)

b. 3/6 (+)

ii. Spare Pairs:

a. 7/8 (-)

b. 4/5 (+)

iii. Output Voltage: 55 V nominal

4. Output Power Voltage: 55 VDC

5. User Port Power: 30W (Guaranteed)

6. Input Power Requirements:

a. AC Input Voltage: 100 to 240V

b. AC Input Current: 1.5A

c. AC Frequency: 50 / 60Hz

C. Ethernet with Power over Ethernet (PoE) UTP Extender

1. The Contractor shall provide Ethernet with PoE UTP extenders for out-of-distance cameras or Ethernet devices.

2. Shall support IEEE 802.3af (PoE) and IEEE 802.3at (PoE+) on input and output.

3. Extends UTP up to 350 meters or greater.

4. 10Base-T or 100Base-TX, full-duplex with auto-negotiation.

5. Multicast support.

6. Mid-span extenders are forbidden.

7. Manufacturer:

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a. Veracity Longspan with PoE

i. Provide specific models as required

ii. Provide with dedicated power supply as or when required.

b. Or approved equal

D. Ethernet with Power over Ethernet (PoE) UTP Surge Suppressor

1. The Contractor shall provide and install a surge protector for all exterior mounted cameras. Cameras that are not attached to the building or reach above the building roof line shall have a surge protector at the camera side and interior termination side.

2. There shall be a minimum of a 36" shielded patch cable from the surge protector to the device to allow for adequate clamping time.

3. When protector is mounted in interior, dry or weather sealed enclosure:

a. Shielded RJ-45 jacks and ground stud

i. Connect ground directly to ground bar (TMGB/TGB) or building ground as close to the point of entry as practical.

ii. Do not use shielded cable on the output.

4. Maximum supported data rate: 10,000Mb/s (10 Gigabit)

5. Supports IEEE 802.3af (PoE)

6. Max current rating of 30A per pair.

7. UL 497B listed

8. 110 punch down in and 110 punch down out.

a. 110 punch down in and RJ-45 out may be used when output is connected directly to a switch or device port only when approved in specific situations.

9. Manufacturer:

a. 110 to 110 - Ditek DTK-110C6APOE

b. 110 to RJ-45 – Ditek DTK-110RJC6APOE

c. Or approved equal

E. When protector is exposed to weather or moisture:

1. Shielded RJ-45 jacks and ground connection.

a. Connected ground connection directly to ground.

b. Do not use shielded cable on the output.

2. Outdoor-rated NEMA 4X enclosure

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3. Maximum supported data rate: 1,000Mb/s (1 Gigabit)
4. Supports IEEE 802.3af, 802.3at (PoE) and PoE+ up to 144 watts per port.
5. Max current rating of 20,000A per pair.
6. UL 497B listed
7. RG-45 in and RJ-45 out.
8. Provide with appropriate mounting kit.
9. Manufacturer:
    a. Ditek DTK-MRJPOEX
    b. Or approved equal

Part 3 - Execution

3.01 Integration with Physical Security Systems and Intercom

A. The video surveillance system shall be integrated with the Physical Security Systems and Intercom/PA system via an Ethernet interface with the minimum follow features.
    1. Graphical floor plan maps showing icons of all cameras, intercoms and other integrated systems.
    2. Camera views associated with intercom stations and doors.
    3. Camera views linked to other camera views for seamless tracking of a subject throughout a facility.
    4. Device names brought in from the integrated systems.
    5. Database entries for all actions performed.

B. The Contractor shall provide any and all licensing to integrate the systems together including any additional items to be added to the yearly maintenance agreement.

C. Refer to the individual specification sections for additional specific integration requirements.

D. The Contractor shall set up a meeting between the Owner, Consultant and manufacturer to determine the exact functionality of the integration before the integration starts.

3.02 System Programming

A. The Contractor shall provide all programming necessary for a turnkey system.

B. Programming shall include setting all required IP addressing, setting passwords, firmware upgrades, adding the devices into the software, setting video streams,

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motion detection areas, recording settings, device naming, mapping, cross system integration, etc.

3.03 System Mapping

A. The Contractor shall provide a satellite level screen shot map showing exterior devices. These maps shall include drill down links to access the building floor plans where all interior and exterior devices are shown. The overview satellite map shall show alarms signifying there is an alarm in the building to draw attention quickly to the correct building then floor plan.

B. Contractor shall create map entities for intercom cameras.

3.04 System Partitioning, Zoning and Naming

A. The Contractor shall program each facility to be in its own partition. Some facilities may require sub-partitions to control user access to certain areas. Each manufacturer may use different names for partitions, zones, areas, etc. Adapt as required.

B. All devices, inputs, outputs and other applicable software/hardware entities shall be named by the Contractor.

C. As a basis to start, the following partition, zoning and naming shall be followed:

1. Partition: Building name

a. Zone 1: Building name and zone name such as exterior, 1st floor, etc.

i. Device 1: Building name and floor number– Camera or other device name

ii. Device 2: Building name and floor - Camera or other device name

iii. Repeat as required

b. Zone 2: Building name and zone name such as 2nd floor, etc.

i. Device 1: Building name and floor - Camera or other device name

ii. Device 2: Building name and floor - Camera or other device name

iii. Repeat as required

c. Repeat zones as required.

2. Repeat Partitions as required.

D. Camera Naming

1. All cameras shall be named based on Owner direction.

2. Multi-sensor cameras shall be named similar, and each sensor shall end with an identifier such as A, B, C and D so the images can be easily aligned in the client software by an end user.

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E. The Owner shall have the final say. The Contractor shall schedule a coordination meeting with the Owner and Consultant to coordinate actual project structure and naming prior to starting any programming.

3.05 Camera Positioning Procedures

A. The Contractor shall provide an initial aim, zoom, field of view adjustment, rotation and focus immediately after the camera is installed following the design intent on the drawings and camera schedule.

B. The Contractor shall then take screen shots from the camera's web interface, label them based on the drawings device number and present them to the Owner and Consultant for an initial review and comment. The Contractor shall furnish a battery powered PoE injector to power up the camera to provide the initial aim/focus and screen shots and shall not rely on the Owner's network or PoE switches to be online or available.

C. The Contractor shall then fine tune the cameras aim and field of view based on the Consultant's feedback and update the screen shots.

D. After the cameras aim, zoom, field of view adjustment and focus are finalized by the Consultant, the Contractor shall submit the screen shots to the Owner to obtain their final sign-off or comments. If any comments are received, the Contractor shall make the adjustments necessary and take updated screen shots and submit for re-approval.

E. The above will not happen at the same time and the Contractor shall plan on multiple trips to the project to make the adjustments.

F. The Contractor shall include the final screen shots as part of the as-builts.

3.06 Passwords

A. The Contractor shall coordinate a secure project password with the Owner and Consultant. This password shall be documented by the Contractor and used for all devices.

B. This secure password shall be set in the archiver default password field and each device in the video unit tab shall be set to use that set default.

3.07 Testing

A. Refer to Section 27 60 00 for additional requirements.

B. Prior to energizing or testing the system, ensure the following:

1. All products are installed in a proper and safe manner per the manufacturer's instructions.

2. Dust, debris, solder, splatter, etc., is removed.

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3. Cable is dressed, routed, and labeled; connections are consistent with regard to polarity.

4. All products are neat, clean, and unmarred, and parts are securely attached.

C. Contractor shall ensure that each device in the security system is functioning normally and in such a manner as to meet the functional and performance requirements in this specification.

3.08 Training

A. Refer to Section 27 60 00 for additional requirements.

B. Provide system operations, administration, and maintenance training by factory-trained personnel qualified to instruct.

1. Contractor shall provide up to 4 hours of scheduled and dedicated training time in two (2) four (4) hour sessions for administration and investigation.

2. Contractor shall provide up to 2 hours of scheduled and dedicated training time for maintenance including lens and dome cleaning, focusing and positioning.

3. Provide printed training materials for each trainee, including product manuals, course outline, workbook or student guides, and written examinations for certification.

4. Provide hands-on training with operational equipment.

5. Training shall be oriented to the specific system being installed under this contract as designed and specified.

6. Contractor shall provide all necessary documentation of system operating parameters prior to scheduled training sessions.

3.09 Warranty

A. Refer to Section 27 60 00 for additional requirements.

3.10 Installation Practices

A. All services provided shall be professional and conform to the highest standards for industry practices. The Owner reserves the right to halt any installation due to poor workmanship. All work shall be defect free, and the installer shall replace, at their expense, any work found to be defective.

B. The Owner reserves the right to halt any installation due to failure of Contractor to observe installation-free periods due to instructional or administrative requirements. To the maximum extent possible, the Owner will provide advance notice of such periods.

C. Contractor is responsible for providing a complete and functional video surveillance system.

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D. All manufactured items, materials, and equipment shall be applied, installed, connected, erected, used, and adjusted as recommended by the manufacturers, or as indicated in their published literature, unless specifically noted herein to the contrary.

E. Contractor shall follow these standards and approved submittals for locations of power supplies. The Owner intends to limit the number and location of power supplies to facilitate more effective long-term support and maintenance of the system.

3.11 Coordination

A. Contractor shall provide up to 8 hours (up to four, 2-hour sessions) of scheduled and dedicated coordination time to assist Owner with camera positioning/repositioning and coordination as requested by Owner or Consultant including post final signoff.

3.12 Aesthetics

A. All cables and equipment terminating at panels frames shall be vertically straight, with no cables crossing each other, from twelve inches inside the ceiling area to the termination block.

B. All cable bundles shall be combed and bundled to accommodate individual termination block rows and panels.

C. For any given telecom room, a horizontal and vertical alignment for all mounting hardware will be maintained to provide a symmetrical and uniform appearance to the distribution frame.

D. All surface-mounted devices shall be firmly secured level and plumb

E. All rack mount equipment shall be securely installed.

3.13 Hardware Layout

A. Hardware positioning and layout shall be reviewed and approved by the Owner prior to construction. The review does not exempt Contractor from meeting any of the requirements stated in this document.

3.14 Device Cabling/Wiring Installation Practices

A. All external wire and cables shall be supported at least every five feet from the structure or as required to maintain not more than 12" cable sag between supports and without over tensioning the cables. Provide j-hooks as needed where cable tray or raceway is not available.

B. This Contractor shall coordinate installation with Division 27 05 00 cabling Contractor to ensure there is at least 2-inches of physical separation between security cabling and voice/data cabling throughout cable path. Voice/data cabling Contractor has first claim to cable tray.

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C. All cables, regardless of length, shall be labeled within 18" of both ends with an identifier that is keyed to the door, room, or corridor number as identified.

D. All cables shall have 6-foot service loops neatly coiled in the equipment room. During initial cable rough-in, this Contractor shall have sufficient slack to route anywhere within the equipment room.

E. Cabling shall be adequately supported with Velcro wire wraps and horizontal support cable managers fastened to rack frame. Cables shall be dressed in a neat and orderly fashion. Any cabling or equipment installation that is deemed unacceptable by the Owner or Consultant shall be replaced or corrected by the Contractor at no additional cost. Plastic zip ties are not allowed.

F. All cables are to run at right angles to the structure, placed above the ceiling in halls or corridors.

G. Cables shall not run above red iron joist.

H. Contractor shall make every effort to conceal wiring and other apparatus into walls, floors, and ceilings, assuming code and good engineering practice allows and suggests.

I. Ties and straps shall be installed snugly without deforming cable insulation. Ties shall be spaced at uneven intervals not to exceed four feet. No sharp burrs shall remain where excess length of the cable tie has been cut.

J. Contractor shall notify Owner immediately if obstruction or hazard is discovered in a pathway provided by others.

K. Cable shall be stored and handled to assure that it is not stretched, kinked, crushed, or abraded in any way. Bend radiuses shall meet manufacturer specifications and/or recommendations. Cable shall not be installed in ambient temperatures or moisture conditions above or below the manufacturer’s rating.

L. No splices shall be installed in any cable.

3.15 Cable Termination

A. Termination hardware (blocks and patch panels) positioning and layout shall be reviewed and approved by the Owner prior to construction. The review does not exempt Contractor from meeting any of the requirements stated in this document.

3.16 Elevator Interface

A. The Contractor shall furnish and install an elevator interface box outside of the elevator equipment room when cameras are located within the elevator cab.

1. The Contractor shall provide an elevator security junction box located outside of the Elevator Machine Room, for interface of security devices to be located within the elevator cab(s). This requirement complies with ANSI A17.1 code

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which prevents work within the Elevator Machine Room, other than specific elevator work.

2. Security J-box shall include a keyed lockable door. Additionally, security J-box shall have proper terminal strips suitable for terminating all cables and mounting electronics within the J-box.
3. The Electrical Contractor shall provide 120VAC power to this enclosure as required to power the electronics.
4. The Contractor shall provide any data cables to this enclosure as required.
5. Electronics for access control may be placed within this enclosure.
6. Coordinate exact location of elevator security junction box with the Elevator Contractor, Architect, and Consultant, prior to installation.
7. Provide all cabling as required between the security system and elevator security J-box for all elevator interfaces.
8. Provide all required interface points for connecting to elevator travel cables.
9. Cables entering the elevator security J-box and elevator equipment room shall be appropriately labeled by the Contractor, so that the Elevator Contractor can connect the appropriate wires to travel cables. Wires should be individually labeled to separate them from other elevator functions and to assist the Elevator Contractor in making proper connection points.
10. The Contractor shall coordinate with the Elevator Contractor to ensure the appropriate cable is located within the elevator travel cable.

3.17 Fire Stopping

A. Fire stopping of openings between floors, fire-rated walls, and smoke-rated walls, created by others for This Contractor to pass cable through, shall be the responsibility of the This Contractor. Sealing material and application of this material shall be accomplished in such a manner that is acceptable to the local fire and building authorities having jurisdiction over this work.

B. Any openings created by or for This Contractor and left unused shall be sealed up by This Contractor.

C. This Contractor shall be responsible for creating a waterproof seal in and around any openings that This Contractor creates from the structure to the outside environment.

3.18 System Inspection

A. Contractor shall coordinate with project representative for inspection after Contractor has completed testing of entire system.

B. Contractor shall have trained Contractor representative and testing equipment on site during inspection to assist with spot verification of tests.

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C. Contactor shall verify with Project Representative the precise positioning of camera aim and shall make fine adjustments as requested.

3.19 Labeling

A. Contractor shall neatly label all security devices and cabling at both ends. All labels shall be on Project as-built drawings.

3.20 Camera Installation

A. Contractor shall field verify all camera locations and positioning with Owner prior to installation.

3.21 Documentation

A. Upon completion of the installation, Contractor shall provide full documentation sets to the Consultant for approval as described in section 27 60 00. All documentation shall become the property of the Owner.

B. Documentation shall include the additional specific items detailed in the subsections below:

1. Contractor shall provide hard copy and electronic forms of the final test results.

2. Contractor shall provide a document including the following:

a. Camera label/identifier

b. Location of each drop by orientation/permanent landmark in the room

c. Contractor shall provide accurate as-built Construction Drawings. The drawings are to include cable routes and device locations.

3.22 Pre-Checkout

A. The Contractor shall demonstrate the following to Owner during system demonstration.

1. The cameras are fully installed and functional.

2. Camera adjustments are complete to the Owner’s satisfaction including.

a. Aim/Zoom

b. Focus/Back Focus

c. Masking Zones

d. Motion Detection Zones

e. Pre-Sets/Tours

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3.23 Final Acceptance

A. In addition to closeout requirements in section 27 60 00, This Contractor shall demonstrate the following before final approval.

1. Owner training is complete.
2. Punch list items are complete.
3. As-built documentation is complete and submitted to Owner/Consultant.

3.24 Final Procedures

A. Perform final procedures in accordance with section 27 60 00.

End of Section

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EHXIBIT E

NASPO ValuePoint
PARTICIPATING ADDENDUM

CLOUD SOLUTIONS 2016-2026
Led by the State of Utah

Master Agreement #: AR2472

Contractor: **CARAHSOFT TECHNOLOGY CORPORATION**

Participating Entity: **STATE OF MONTANA**

The following products or services are included in this contract portfolio:

- All products and accessories listed on the Contractor page of the NASPO ValuePoint website; PaaS, IaaS, and SaaS.

Master Agreement Terms and Conditions:

1. Scope: This addendum covers ***Cloud Solutions*** led by the State of Utah for use by state agencies and other entities located in the Participating State *[or State Entity]* authorized by that State's statutes to utilize State contracts with the prior approval of the State's Chief Procurement Official.

2. Participation: This NASPO ValuePoint Master Agreement may be used by all state agencies, institutions of higher institution, political subdivisions and other entities authorized to use statewide contracts in the State of Montana. Issues of interpretation and eligibility for participation are solely within the authority of the State Chief Procurement Official.

3. Access to Cloud Solutions Services Requires State CIO Approval: Unless otherwise stipulated in this Participating Addendum (PA), specific services accessed through the NASPO ValuePoint cooperative Master Agreements for Cloud Solutions by State of Montana executive branch agencies are subject to the prior approval of the State of Montana Information Technology Division's (SITSD). Contractor may not accept any orders from State of Montana executive branch agencies without proof of prior approval or be subject to a Stop Work Order per the terms and conditions listed below in Part 5. Executive branch agencies are listed in Attachment B.

4. Primary Contacts: The primary contact individuals for this PA are a (or their named successors):

Contractor

Name:	Bethany Blackwell
Address:	11493 SUNSET HILLS ROAD | SUITE 100 | RESTON, VA 20190
Telephone:	(703) 230-7435
Email:	NASPO@Carahsoft.com

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Participating Entity

Name:	Mandy Rambo
Address:	125 North Roberts St., Room 165, Helena, MT 59601
Telephone:	406-444-2516
Email:	Mandy.rambo@mt.gov

5. Participating Entity Modifications Or Additions To The Master Agreement

These modifications or additions apply only to actions and relationships within the Participating Entity.

The following changes are modifying or supplementing the Master Agreement terms and conditions, in addition to Attachment A.

ACCESS AND RETENTION OF RECORDS: Contractor agrees to, with no less than 15 days' prior written notice, provide the Department of Administration, (Department), Legislative Auditor, or their authorized agents access to any records reasonably necessary to determine contract compliance. (Section 18-1-118, MCA). Contractor agrees to create and retain records supporting the services rendered or supplies delivered for a period of seven years after either the completion date of the PA or the conclusion of any claim, litigation, or exception relating to the PA or Master Agreement taken by the State of Montana or third party.

ASSIGNMENT, TRANSFER AND SUBCONTRACTING: Contractor shall not assign, transfer or subcontract any portion of the PA without the express written consent of the Department, which shall not be unreasonably withheld. (Section 18-4-141, MCA.)

AUTHORITY: The attached bid, request for proposal, limited solicitation, or contract is issued under authority of Title 18, Montana Code Annotated, and the Administrative Rules of Montana, Title 2, chapter 5.

COMPLIANCE WITH LAWS: Contractor shall, in performance of work under this PA, fully comply with all applicable federal, state, or local laws, rules, regulations, and executive orders including but not limited to, the Montana Human Rights Act, the Equal Pay Act of 1963, the Civil Rights Act of 1964, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and Section 504 of the Rehabilitation Act of 1973. Contractor is the employer for the purpose of providing healthcare benefits and paying any applicable penalties, fees and taxes under the Patient Protection and Affordable Care Act [P.l. 111-148, 124 Stat. 119]. Any subletting or subcontracting by Contractor subjects subcontractors to the same provisions. In accordance with 49-3-207, MCA, and Executive Order No. 04-2016 Contractor agrees that the hiring of persons to perform this PA will be made on the basis of merit and qualifications and there will be no discrimination based on race, color, sex, pregnancy, childbirth or medical conditions related to pregnancy or childbirth, political or religious affiliation or ideas, culture, creed, social origin or condition, genetic information, sexual orientation, gender identity or expression, national origin, ancestry, age, disability, military service or veteran status, or marital status by the persons performing this PA.

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COMPLIANCE WITH STATE OF MONTANA IT POLICIES AND STANDARDS. If, in providing the services and products arising from this PA, Contractor receives and hosts the State of Montana data, then Contractor shall comply with all applicable State of Montana IT policies and standards in effect at the time a Statement of Work is issued.

The links below provide information on State of Montana IT strategic plans, current environment, policies, and standards.

State of Montana Information Technology Strategic Plan
http://sitsd.mt.gov/Governance/IT-Plans

State of Montana Information Technology Environment
http://sitsd.mt.gov/Services-Support/Enterprise-Architecture

State of Montana IT Policies
https://montana.policytech.com/?public=true&siteid=1

CONFORMANCE WITH CONTRACT: No alteration of the terms, conditions, delivery, price, quality, quantities, or specifications of the contract shall be granted without the State Procurement Bureau's prior written consent. Product or services provided that do not conform to the contract terms, conditions, and specifications may be rejected and returned at Contractor's expense.

CONTRACT OVERSIGHT:

CIO Oversight. The State of Montana Chief Information Officer (CIO) or designee, may perform PA oversight activities. Such activities may include the identification, analysis, resolution, and prevention of deficiencies that may occur within the performance of PA obligations. The CIO may require the issuance of a right to assurance or may issue a stop work order as provided below.

Right to Assurance. If State, in good faith, has reason to believe that Contractor does not intend to, is unable to, or has refused to perform or continue performing all material obligations under this PA, State may demand in writing that Contractor give a written assurance of its intent to perform. Contractor's failure to provide written assurance within the number of days specified in the demand (in no event less than five business days) State may, at State's option, be the basis for terminating this PA and pursuing the rights and remedies available under this PA or law.

Stop Work Order. State may, at any time, by written order to Contractor require Contractor to stop any or all parts of the work required by this Contract for the period of days indicated by State after the order is delivered to Contractor. The order must be specifically identified as a stop work order issued under this clause. Upon receipt of the order, Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the

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period of work stoppage. If a stop work order issued under this clause is canceled or the period of the order or any extension expires, Contractor shall resume work. The State Project Manager shall make the necessary adjustment in the delivery schedule or contract price, or both, and this PA shall be amended in writing accordingly.

Compliance with Policies and Standards. Contractor is notified that, under the provisions of 2-17-514, MCA, the Department retains the right to cancel or modify any contract, project, or activity that is not in compliance with the Agency's Plan for Information Technology, the State Strategic Plan for Information Technology, or any statewide IT policy or standard.

DEPARTMENT OF ADMINISTRATION POWERS AND DUTIES: The Department is responsible for carrying out the planning and program responsibilities for information technology (IT) for state government. (Section 2-17-512, MCA) The CIO is the person appointed to carry out the duties and responsibilities of the Department relating to information technology.

The CIO shall:

- review the use of information technology resources for all state agencies;
- review and approve state agency specifications and procurement methods for the acquisition of information technology resources; and
- review, approve, and sign all state agency IT contracts and shall review and approve other formal agreements for information technology resources provided by the private sector and other government entities.

DISABILITY ACCOMMODATIONS: The State does not discriminate on the basis of disability in admission to, access to, or operations of its programs, services, or activities. Individuals who need aids, alternative document formats, or services for effective communications or other disability related accommodations in the programs and services offered are invited to make their needs and preferences known to this office. Interested parties should provide as much advance notice as possible.

HOLD HARMLESS/INDEMNIFICATION:
Changes to Master Agreement noted in bold:

The Contractor shall defend, indemnify and hold harmless State, along with its officers, agents, and employees as well as any person or entity for which they may be liable, from and against third party claims, damages or causes of action including reasonable attorneys' fees and related costs for any death, injury, or damage to property arising directly from act(s), error(s), or omission(s) of the Contractor, its employees or subcontractors or volunteers, at any tier, relating to the performance under the Master Agreement and Participating Addendum. Contractor's duties under this provision are dependent on the indemnified party giving Contractor (1) prompt written notice of such third-party claim and (2) sole authority to defend or settle the claim **subject to the right of the Montana Attorney General to participate in the action and settlement**.

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PAYMENT TERM: All payment terms will be computed from the date of delivery of supplies or services OR receipt of a properly executed invoice, whichever is later. Unless otherwise noted in the solicitation document, the State is allowed 30 days to pay such invoices. All contractors will be required to provide banking information at the time of PA execution in order to facilitate State electronic funds transfer payments.

REDUCTION OF FUNDING: State must by law terminate this PA if funds are not appropriated or otherwise made available to support State's continuation of performance of this PA in a subsequent fiscal period. (18-4-313(4), MCA) If state or federal government funds are not appropriated or otherwise made available through the state budgeting process to support continued performance of this PA (whether at an initial contract payment level or any contract increases to that initial level) in subsequent fiscal periods, State shall terminate this PA as required by law. State shall provide Contractor the date State's termination shall take effect. State shall not be liable to Contractor for any payment that would have been payable had the PA not been terminated under this provision. As stated above, State shall be liable to Contractor only for the payment, or prorated portion of that payment, owed to Contractor up to the date State's termination takes effect. This is Contractor's sole remedy. State shall not be liable to Contractor for any other payments or damages arising from termination under this section, including but not limited to general, special, or consequential damages such as lost profits or revenues.

REFERENCE TO PA: The PA or purchase order number MUST appear on all invoices, packing lists, packages, and correspondence pertaining to the PA contract.

REGISTRATION WITH THE SECRETARY OF STATE: Any business intending to transact business in Montana must register with the Secretary of State. Businesses that are domiciled in another state or country, but which are conducting activity in Montana, must determine whether they are transacting business in Montana in accordance with sections 35-1-1026 and 35-8-1001, MCA. Such businesses may want to obtain the guidance of their attorney or accountant to determine whether their activity is considered transacting business.

If businesses determine that they are transacting business in Montana, they must register with the Secretary of State and obtain a certificate of authority to demonstrate that they are in good standing in Montana. To obtain registration materials, call the Office of the Secretary of State at (406) 444-3665, or visit their website at http://sos.mt.gov.

SEVERABILITY: A declaration by any court, or any other binding legal source, that any provision of the PA is illegal and void shall not affect the legality and enforceability of any other provision of the PA, unless the provisions are mutually dependent.

TAX EXEMPTION: State of Montana is exempt from Federal Excise Taxes (#81-0302402) except as otherwise provided in the federal Patient Protection and Affordable Care Act [P.l. 111-148, 124 Stat. 119].

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U.S. FUNDS: All prices and payments must be in U.S. dollars.

VENUE: This solicitation is governed by the laws of Montana. The parties agree that any litigation concerning this bid, request for proposal, limited solicitation, or subsequent contract must be brought in the First Judicial District in and for the County of Lewis and Clark, State of Montana, and each party shall pay its own costs and attorney fees except as otherwise provided in this PA or the Master Agreement. (Section 18-1-401, MCA.)

WARRANTY FOR SERVICES: Contractor warrants that it performs all services using reasonable care and skill and according to its current description (including any completion criteria) contained in this PA. State agrees to provide timely written notice of any failure to comply with this warranty so that Contractor can take corrective action.

6. Orders: Any order placed by a Participating Entity or Purchasing Entity for a product and/or service available from this Master Agreement shall be deemed to be a sale under (and governed by the prices and other terms and conditions) of the Master Agreement unless the parties to the order agree in writing that another contract or agreement applies to such order.

STATE OF MONTANA ADMINISTRATIVE FEE: The State of Montana assesses an Administrative Fee of one and one-half percent (1.50%) for all net sales (sales less credits and returns) made under this PA. The prices paid to Contractor must include the 1.5% Administrative Fee. The Contractor shall remit this Administrative Fee concurrent with the Required Usage Reporting described below. The Administrative Fee must be submitted by ACH along with email notification to the State of Montana Contracts Officer. This Administrative Fee is effective upon execution of this Participating Addendum.

REQUIRED REPORTING: Contractor shall submit quarterly reports to the Contracts Officer (CO) assigned by the State to manage this contract. Contractor shall provide CO with an electronic usage report (Excel), which must list the following information at the minimum: purchasing entity; description of items purchased; date of purchase; contract price; and the extended price for each transaction. These reports are due no more than 30 days after the end of the quarter.

First Quarter:	July 1 through September 30
Second Quarter:	October 1 through December 31
Third Quarter:	January 1 through March 31
Fourth Quarter:	April 1 through June 30

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IN WITNESS WHEREOF, the parties have executed this Addendum as of the date of execution by both parties below.

Participating Entity:	Contractor: Carahsoft Technology Corporation
Signature: DocuSigned by: 5FBAABB9738647B...	Signature: DocuSigned by: Kristina Smith 4B6EF8383AD340C...
Name: Cheryl Grey	Name: Kristina Smith
Title: SFSD Administrator	Title: Director of Contracts
Date: 6/25/2019	Date: 06/17/2019
Approved as to Legal Content: DocuSigned by: Mike Manion 6/25/2019	
Chief Information Officer Approval: DocuSigned by: Tim Bottenfield 6/25/2019	

For questions on executing a participating addendum, please contact:

NASPO ValuePoint

Cooperative Development Coordinator:	Tim Hay
Telephone:	(503) 428-5705
Email:	thay@naspovaluepoint.org

Please email fully executed PDF copy of this document to PA@naspovaluepoint.org to support documentation of participation and posting in appropriate data bases.

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Attachment A
Federal Terms and Conditions
(Non-Construction)

1. NONDISCRIMINATION

The Contractor agrees that no person shall be denied benefits of, or otherwise be subjected to discrimination in connection with the Contractor's performance under this contract, on the ground of race, religion, color, national origin, sex or handicap. Accordingly, and to the extent applicable, the Contractor agrees to comply with the following:

a. On the basis of race, color or national origin, in Title VI of the Civil Rights Act of 1964 (42 U.S.C. Section 2000d et seq.) as implemented by DoD regulations at 32 CFR part 195.

b. On the basis of race, color, religion, sex, or national origin, in Executive Order 11246 {3 CFR, 1964-1965 Comp. pg. 339}, as implemented by Department of Labor regulations at 41 CFR part 60.

c. On the basis of sex or blindness, in Title IX of the Education Amendments of 1972 (20 U.S.C. 1681, et seq.), as implemented by DoD regulations at 32 CFR part 196.

d. On the basis of age, in The Age Discrimination Act of 1975 (42 U.S.C. Section 6101 et seq.), as implemented by Department of Health and Human Services regulations at 45 CFR part 90.

e. On the basis of handicap, in Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as implemented by Department of Justice regulations at 28 CFR part 41 and DoD regulations at 32 CFR part 56.

2. LOBBYING

a. The Contractor agrees that it will not expend any funds appropriated by Congress to pay any person for influencing or attempting to influence an officer or employee of any agency, or a Member of Congress in connection with any of the following covered Federal actions: the awarding of any Federal contract; the making of any Federal grant; the making of any Federal loan; the entering into of any cooperative agreement; and, the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

b. The Final Rule, New Restrictions on Lobbying, issued by the Office of Management and Budget and the Department of Defense (32 CFR Part 28) to implement the provisions of Section 319 of Public Law 101-121 (31 U.S.C. Section 1352) is incorporated by reference and the State agrees to comply with all the provisions thereof, including any amendments to the Interim Final Rule that may hereafter be issued.

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3. DRUG-FREE WORK PLACE

The Contractor agrees to comply with the requirements regarding drug-free workplace requirements in Subpart B of 32 CFR part 26, which implements sec. 5151-5160 of the Drug-Free Workplace Act of 1988 (Public Law 100-690, Title V, Subtitle D; 41 U.S.C. 701, et seq.).

4. ENVIRONMENTAL PROTECTION

a. The Contractor agrees that its performance under this contract shall comply with the following, as applicable:

(1) The requirements of Section 114 of the Clean Air Act (42 U.S.C. Section 7414);

(2) Section 308 of the Federal Water Pollution Control Act (33 U.S.C. Section 1318), that relates generally to inspection, monitoring, entry reports, and information, and with all regulations and guidelines issued thereunder;

(3) The Resources Conservation and Recovery Act (RCRA);

(4) The Comprehensive Environmental Response, Compensation and Liabilities Act (CERCLA);

(5) The National Environmental Policy Act (NEPA);

(6) The Solid Waste Disposal Act (SWDA);

(7) The applicable provisions of the Clean Air Act (42 U.S.C. 7401, et seq.) and Clean Water Act (33 U.S.C. 1251, et seq.), as implemented by Executive Order 11738 and Environmental Protection Agency (EPA) rules at 40 CFR Part 31;

(8) To identify any impact this contract may have on the quality of the human environment and provide help as needed to comply with the National Environmental Policy Act (NEPA, at 42 U.S.C. 4321, et seq.) and any applicable federal, state or local environmental regulation.

b. In accordance with the EPA rules, the parties further agree that the Contractor shall also identify to the state any impact this contract may have on:

(1) The quality of the human environment, and provide help the agency may need to comply with the National Environmental Policy Act (NEPA, at 42 U.S.C 4321, et seq.) and to prepare Environment Impact Statements or other required environmental documentation. In such cases, the recipient agrees to take no action that will have an adverse environmental impact (e.g., physical disturbance of a site such as breaking of ground) until the agency provides written notification of compliance with the environmental impact analysis process.

(2) Flood-prone areas, and provide help the agency may need to comply with the National Flood Insurance Act of 1968 and Flood Disaster Protection Act of 1973 (42 U.S.C. 4001, et seq.), which require flood insurance, when available, for federally assisted construction or acquisition in flood-prone areas.

(3) Coastal zones, and provide help the agency may need to comply with the Coastal Zone Management Act of 1972 (16 U.S.C. 1451, et seq.), concerning protection of U.S. coastal resources.

(4) Coastal barriers, and provide help the agency may need to comply with the Coastal Barriers Resource Act (16 U.S.C. 3501 et seq.), concerning preservation of barrier resources.

(5) Any existing or proposed component of the National Wild and Scenic Rivers System, and provide help the agency may need to comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. 1271 et seq.).

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Underground sources of drinking water in areas that have an aquifer that is the sole or principal drinking water source, and provide help the agency may need to comply with the Safe Drinking Water Act (42 U.S.C 300H-3).

(6) Underground sources of drinking water in areas that have an aquifer that is the sole or principal drinking work source, and provide help the agency may need to comply with the Safe Drinking Water Act (42 U.S.C 300H-3)

5. USE OF UNITED STATES FLAG VESSELS

The Contactor agrees that if applicable to its obligations in performance of the Services:

a. travel under this contract shall use U.S.-flag air carriers (air carriers holding certificates under 49 U.S.C. 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974 (49 U.S.C. 40118) and the inter-operative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B138942.

b. it will comply with the Cargo Preference Act of 1954 (46 U.S.C. 1241), as implemented by Department of Transportation regulation at 46 CFR 381.7, and 46 CFR 381.7(b).

6. DEBARMENT AND SUSPENSION

a. The Contractor shall not make any award or permit any award (sub-contract or contract) at any tier to any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549, "Debarment and Suspension.

b. The Contractor agrees to comply with the requirements regarding debarment and suspension in Subpart C of the OMB guidance in 2 CFR part 180, as implemented by the DoD in 2 CFR part 1125. The Contractor shall comply with 2 CFR Part 1125 by checking the Excluded Parties List System (EPLS) at www.sam.gov to verify Contractor eligibility to receive contracts and subcontracts resulting from this Agreement. The Contractor shall not solicit offers from, nor award contracts to Contractors listed in EPLS. This verification shall be documented in the Contractor's contract files, and shall be subject to audit by federal/State audit agencies

The Contractor agrees to communicate the requirement to comply with Subpart C to persons at the next lower tier with whom the Contractor enters into transactions that are "covered transactions" under Subpart B of 2 CFR part 180 and the DoD implementation in 2 CFR part 1125.

7. BUY AMERICAN ACT

The Contractor agrees that it will not expend any funds appropriated by Congress without complying with The Buy American Act (41 U.S.C. 10a et seq). The Buy American Act gives preference to domestic end products and domestic construction material. In addition, the Memorandum of Understanding between the United States of America and the European Economic Community on Government Procurement, and the North American Free Trade Agreement (NAFTA), provide that EEC and NAFTA end products and construction materials are exempted from application of the Buy American Act.

8. UNIFORM RELOCATION ASSISTANCE AND REAL PROPERTY POLICES

The Contractor agrees that it will comply with CFR 49 part 24, which implements the provisions of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 U.S.C. § 4601 et

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seq.) and provides for fair and equitable treatment of persons displaced by federally assisted programs or persons whose property is acquired as a result of such programs.

9. COPELAND "ANTI-KICKBACK" ACT

The Contractor agrees that it will comply with the Copeland "Anti-Kickback" Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR Part 3). As applied to this contract, the Copeland "Anti-Kickback" Act makes it unlawful to induce, by force, intimidation, threat or procuring dismissal from employment, or otherwise, any person employed in the construction or repair of public buildings or public works, financed in whole or in part by the United States, to give up any part of the compensation to which that person is entitled under a contract of employment.

10. CONTRACT WORK HOURS AND SAFETY STANDARDS

The Contractor agrees that it will comply with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act.(40 U.S.C. 327-330) as supplemented by Department of Labor regulations (29 CFR Part 5). As applied to this agreement, the Contract Work Hours and Safety Standards Act specifies that no laborer or mechanic doing any part of the work contemplated by this agreement shall be required or permitted to work more than 40 hours in any workweek unless paid for all additional hours at not less than 1 1/2 times the basic rate of pay.

11. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT

Contractor must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

12. CLEAN AIR ACT (42 U.S.C. 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. 1251-1387), AS AMENDED

Any Contract or subcontract in excess of $150,000 must comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the State who in turn will report to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

13. BYRD ANTI-LOBBYING AMENDMENT (31 U.S.C. 1352)

Contractors that bid for an award exceeding $100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

14. PROCUREMENT OF RECOVERED MATERIALS

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Contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

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Attachment B
Executive Branch Agencies

Department of Administration
Department of Agriculture
Board of Public Education
Department of Commerce
Department of Corrections
Deaf and Blind, School for
Department of Environmental Quality
Department of Fish, Wildlife and Parks
Governor's Office
Historical Society
Department of Justice
Department of Labor and Industry
Department of Livestock
Department of Military Affairs
Montana Arts Council
Department of Natural Resources and Conservation
Commissioner of Political Practices
Department of Public Health and Human Services
Public Service Commission
Department of Revenue
Secretary of State
State Auditor
State Library
Department of Transportation

City Council Regular

Date:	06/23/2025
Title:	W.O. 25-36: Rimrock Road - 54th Street West to 62nd Street West, Contract for Professional Engineering Services
Presented by:	Debi Meling
Department:	Public Works
Presentation:	No
Legal Review:	Template Contract
Project Number:	N/A

RECOMMENDATION

Staff recommends that City Council award a professional engineering services contract for W.O. 25-36 Rimrock Road 54th to 62nd to Sanbell in the amount of $542,840.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

Council is asked to authorize and execute a Contract for Professional Services with Sanbell for the design of W.O. 25-36 Rimrock Road 54th to 62nd. This covers preliminary and final design services through the bidding phase. A separate contract amendment for construction contract administration will be requested following completion of the final design, once construction duration is confirmed and additional funding becomes available in FY26.

W.O. 25-36 represents the first phase of a broader initiative to improve Rimrock Road from Clearview Drive to 62nd Street West. This first phase includes full reconstruction of Rimrock Road between 54th Street West and 62nd Street West to meet arterial street standards. Improvements will include street widening, curb and gutter, storm drainage, sidewalks and/or multi-use path, and street lighting. The design will include a preliminary road and storm drain layout for the segment between Clearview Drive and 54th Street, ensuring a seamless transition between the two project phases. Additionally, the project will be coordinated with the transportation corridor master plan efforts. This project is noted in the FY 25 and FY26 Capital Improvements Plan (CIP). Construction is anticipated to begin in summer of 2026.

Pre-qualified firms with significant arterial reconstruction and major storm drain design were considered for both W.O. 25-36 Rimrock Road 54th to 62nd (Phase 1) and W.O. 26-07 Rimrock Road Clearview to 54th (Phase 2). A separate contract for W.O. 26-07 will be requested when additional funding becomes available.

Sanbell was selected for W.O. 25-36 based on City staff review of three proposals submitted by pre-qualified firms. The other firms considered for the work included AE2S, DOWL, HDR, Jacobs, KLJ, Morrison-Maierle, and Stahly Engineering. The selection was based on Project Team and Availability; Project Approach; and Firm Qualifications and Experience as related to the project needs.

ALTERNATIVES

City Council may:

- Approve a Contract for Professional Services with Sanbell in the amount of $542,840 ; or,
- Not Approve a Contract for Professional Services with Sanbell. If the contract is not approved, the design to replace deteriorated pavement, add storm drainage, improve safety, and install multi-modal facilities cannot be completed.

FISCAL EFFECTS

The project was budgeted in FY25 using Gas Tax Funds in the amount of $600,000. There are adequate funds to award this contract.

Attachments

Contract

Contract for Professional Architectural and Engineering Services

Project: W.O. 25-36 Rimrock Road 54th to 62nd

In consideration of the mutual promises herein, the City of Billings and Sanbell agree as follows. This Contract consists of:

Part I, consisting of 15 Sections of Special Provisions;

Part II, consisting of 11 Sections of General Provisions;

Appendix A consisting of 10 pages (Basic Services of Contractor);

Appendix B consisting of 1 page (Methods and Times of Payment);

Appendix C consisting of 1 page (Additional Services of Contractor);

Appendix D consisting of 1 page (Schedule of Professional Fees);

Appendix E consisting of 1 page (Project Schedule);

Appendix F consisting of 15 pages (Certificate(s) of Insurance); and

PART I
SPECIAL PROVISIONS

Section 1. Definitions.

In this Contract:

A. "Administrator" means the City Administrator or his designee.

B. “Billings” means the City of Billings.

C. "Contractor" means Sanbell.

Section 2. Scope of Services.

A. The Contractor shall perform professional services in accordance with Appendix A, which is attached hereto and incorporated in this Section by reference.

B. Billings shall pay the Contractor in accordance with the Schedule of Professional Fees attached as Appendix D and incorporated herein by reference for services actually performed under this Contract.

C. Billings shall not allow any claim for services other than those described in this Section. However, the Contractor may provide, at its own expense, any other services that are consistent with this Contract.

D. The Engineer shall provide as-built drawings and data as approved by the City of Billings, to the Administrator within 30 days after the project completion date. Final payment will be withheld until the as-built drawings and data are received by the City of Billings. Requirements for submitting as constructed documents and data of completed Private Contracts, Work Orders, Special Improvement Districts and Site plans involving any City of Billings infrastructure: features such as, but not limited to Sanitary Sewer Manholes, Storm Drain Manholes, Water Valves, Water Bends, Signals, Street Light, etc.

Additional project documentation and data requirements reflecting as-built condition of City assets are as follows:

Digital Delivery Formats:

- **PDF Files:** One half size paper copy to scale, one full size paper copy to scale. Inclusion of manufacturer drawings and material lists.
- **Survey Point Files:** Required file formats: Comma delimited (asc, .txt, csv)
- **CADD Files:** AutoCAD DWG files, Version 2016, or equivalent. Required file formats: Drawing File (.dwg)
- **Geographic Information System (GIS) Files:** All spatial data provided to the City of Billings will be delivered in a format suitable for integration into the City's GIS System of Record including lines, points, and polygons digitally representing as-built assets. Required file formats:
  - File Geodatabase (.gdb)
  - Shapefiles (including, at a minimum .shp, .shx, .prj, .dbf, .xml)
- **CCTV Videos and Reports:** If post construction pipe inspection video was documented by contractor it will be provided along with corresponding reports at the time of as-built drawing and data submittal.

Metadata: Additional information to be included with deliverable.

- Date Captured and Delivered
- Data Description (e.g., unit of measure, abbreviations, code descriptions)
- Methods (e.g., technology and hardware used to generate data, field methods)
- Originator (e.g., contractor name, contact information)

Location Accuracy: Horizontal and vertical accuracy standards of spatial data deliverable.

- **Horizontal:** Data provided will be spatially accurate to within 1 Meter, with 95% probability.

- **Vertical:** Data provided will be spatially accurate to within 0.3048 Meter, with 95% probability.

Coordinate System and Unit of Measurement: Spatial data provided will be Montana State Plane, Zone 2500 using NAD83(2011), Horizontal and NAVD88 Vertical, Horizontal units and Vertical units will be international feet, GEOID18. Northing and easting coordinates will be in the grid distance system with precision to the nearest tenth of a foot, elevations to the nearest hundredth of a foot.

Attribute/Object Data: All noted delivery formats will include the following attributes or object data. *A supporting data dictionary file may be requested from the City that includes all noted fields below along with desired naming conventions and pick asset lists.*

- Point number or ID
- Northing, Easting, Elevation
- Feature Type (e.g., Manhole, Valve, Bend, Streetlight, etc.)
- Feature Description:
    - Size (e.g., Pipe Diameter, Manhole Cover Diameter)
    - Material
    - Measurement (e.g., Invert)
    - Manufacturer
    - Installation Date
- GPS Unit Make and Model
- Date and Timestamp
- Data Originator (e.g., contractor name)

Delivery Methods: Project documentation and data to be delivered as otherwise noted in the contract or utilizing one of the following methods.

- Secured Cloud-based Platform (e.g., Sharepoint, OneDrive, Box, etc.)
- External Hard Drive
- CD's or DVD's

E. The Contractor shall provide certified construction payrolls to the Administrator stating in writing that the payrolls have been reviewed and are acceptable.

Section 3. Time for Performance.

A. This Contract becomes effective when signed on behalf of Billings.

B. The Contractor shall commence performance of the Work described in Section 2 on receipt of written Notice to Proceed and complete that performance in accordance with the schedule set forth in Appendix E.

C. This Contract shall terminate at midnight on December 31, 2026. The parties may extend this agreement, by mutual concurrence, for up to one (1) year, in writing, prior to its termination.

Section 4. Compensation; Method of Payment.

A. Each month, or at the conclusion of each phase of the Work for which payment is due, as negotiated on a per-task basis, the Contractor shall present a bill to the Administrator describing the Work for which it seeks payment and documenting expenses and fees to the satisfaction of the Administrator. If any payment is withheld because the Contractor's performance is unsatisfactory, the Administrator must, within ten (10) days of the payment denial, notify the Contractor of the payment denial and set forth, with reasonable specificity, what was unsatisfactory and why. Billings will pay Contractor within 30 days of receiving an acceptable invoice.

B. The Contractor is not entitled to any compensation under this Contract, other than is expressly provided for in this Section.

C. As a condition of payment, the Contractor shall have paid all City taxes currently due and owing by the Contractor.

Section 5. Termination of the Contractor's Services.

The Contractor's services under Section 2 of this Part may be terminated:

A. By mutual consent of the parties.

B. For the convenience of Billings, provided that Billings notifies the Contractor in writing of its intent to terminate under this paragraph at least 10 days prior to the effective date of the termination.

C. For cause, by either party where the other party fails in any material way to perform its obligations under this Contract. Termination under this Subsection is subject to the condition that the terminating party notifies the other party of its intent to terminate, stating with reasonable specificity the grounds therefor, and the other party fails to cure the default within 30 days after receiving the notice.

Section 6. Duties Upon Termination

A. If Billings terminates the Contractor’s services for convenience, Billings shall pay the Contractor for its actual costs reasonably incurred in performing before termination and Billings shall pay for services rendered prior to termination. Payment under this Subsection shall never exceed the total compensation allowable under Section 4 of this Part. All finished and unfinished documents and materials prepared by the Contractor shall become the property of Billings.

B. If the Contractor’s services are terminated for cause, Billings shall pay the Contractor the reasonable value of the services satisfactorily rendered prior to termination, less any damages suffered by Billings because of the Contractor’s failure to perform satisfactorily. The reasonable value of the services rendered shall never exceed ninety percent (90%) of the total compensation allowable under Section 4 of this

Part. Any finished or unfinished documents or materials prepared by the Contractor under this Contract shall become the property of Billings at its option.

C. If the Contractor receives payments exceeding the amount to which it is entitled under Subsections A or B of this Section, he shall remit the excess to the Administrator within 30 days of receiving notice to do so.

D. The Contractor shall not be entitled to any compensation under this Section until the Contractor has delivered to the Administrator all documents, records, Work product, materials and equipment owned by Billings and requested by the Administrator.

E. If the Contractor's services are terminated for whatever reason the Contractor shall not claim any compensation under this Contract, other than that allowed under this Section.

F. If a final audit has not been performed before the Contractor's services are terminated, Billings may recover any payments for costs disallowed as a result of the final audit.

G. Except as provided in this Section, termination of the Contractor's services under Section 5 of this Part does not affect any other right or obligation of a party under this Contract.

Section 7. Insurance.

A. The Contractor shall maintain in good standing the insurance described in Subsection B of this Section. Before rendering any services under this Contract, the Contractor shall furnish the Administrator with proof of insurance in accordance with Subsection B of this Section.

B. The Contractor shall provide the following insurance:

1. Workers' compensation and employer's liability coverage as required by Montana law.
2. Commercial general liability, including contractual and personal injury coverage's -- $1,500,000 per occurrence.
3. Commercial automobile liability -- $1,500,000 per accident.
4. Professional liability in the amount of $1,500,000 per claim.

C. The limits required by this Contract can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies).

D. Each policy of insurance required by this Section shall provide for no less than 30 days' advance notice to Billings prior to cancellation.

E. Billings SHALL be listed as an additional insured on all policies except Professional Liability and Worker's Compensation Policies. In addition, all policies except Professional Liability and Worker's Compensation shall contain a waiver of subrogation against Billings.

Section 8. Assignments.

Unless otherwise allowed by this Contract or in writing by the Administrator, any assignment by the Contractor of its interest in any part of this Contract or any delegation of duties under this Contract shall be void, and an attempt by the Contractor to assign any part of its interest or delegate duties under this Contract shall give Billings the right immediately to terminate this Contract without any liability for Work performed.

Section 9. Ownership; Publication, Reproduction and Use of Material.

A. Except as otherwise provided herein, all data, documents and materials produced by the Contractor under this Contract shall be the property of Billings, which shall retain the exclusive right to publish, disclose, distribute and otherwise use, in whole or in part, any such data, documents, or other materials. Exclusive rights shall not be attributed to portions of such materials presently in the public domain or which are not subject to copyright. Contractor shall retain rights to pre-existing proprietary property including but not limited to interactive models. The Contractor shall have the right to include photographic or artistic representations of the design and construction of the Project among the Contractor's promotional and professional materials. The Contractor's materials shall not include Billings' confidential or proprietary information regardless of whether Billings has previously advised the Contractor in writing of the specific information considered by Billings to be confidential and proprietary.

B. Equipment purchased by the Contractor with Contract funds: See Appendix A, Section 3. Scope of Work.

C. Should Billings elect to reuse Work products provided under this Contract for other than the original project and/or purpose, Billings will indemnify and hold harmless the Contractor from any and all claims, demands and causes of action of any kind or character arising as a result of reusing the documents developed under this contract. Additionally, any reuse of design drawings or specifications provided under this Contract must be limited to conceptual or preliminary use for adaptation, and the original Contractor's or subcontractor's signature, professional seals and dates removed. Such reuse of drawings and specifications, which require professional seals and dates removed, will be signed, sealed, and dated by the professional who is in direct supervisory control and responsible for adaptation.

Section 10. Notices.

Any notice required pertaining to the subject matter of this Contract shall be either sent via email or mailed by prepaid first class registered or certified mail, return receipt requested to the following addresses:

Billings: Ken Ard
City of Billings
Public Works - Engineering
316 N. 26th St., 5th Floor
Billings, Montana 59101
ardk@billingsmt.gov

Contractor: D.J. Clark
Sanbell
1300 North Transtech Way
Billings, Montana 59102
dclark@sanbell.com

Notices are effective upon the earlier of receipt, proof of good transmission (facsimiles only), or 5 days after proof of proper posting.

Section 11. Contract Budget.

In connection with its performance under this Contract, the Contractor shall not make expenditures other than as provided in line items in the Contract budget.

Section 12. Force Majeure.

A. Any failure to perform by either party due to force majeure shall not be deemed a violation or breach hereof.

B. As used in this Contract, force majeure is an act or event of substantial magnitude, beyond the control of the delayed party, which delays the completion of this Contract, including without limitation:

1. Any interruption, suspension or interference resulting solely from the act of Billings or neglect of Billings not otherwise governed by the terms of this Contract.
2. Strikes or Work stoppages.
3. Any interruption, suspension or interference with the project caused by acts of God, or acts of a public enemy, wars, blockades, insurrections, riots, arrests or restraints of governments and people, civil disturbances or similar occurrences.
4. Order of court, administrative agencies or governmental officers other than Billings.

Section 13. Financial Management System.

The Contractor shall establish and maintain a financial management system that:

A. Provides accurate, current, and complete disclosure of all financial transactions relating to the Contract;

B. Maintains separate accounts by source of funds for all revenues and expenditures and identifies the source and application of funds for the Contractor's performance under this Contract, including information pertaining to subcontracts, obligations, unobligated balances, assets, liabilities, outlays and income;

C. Effectively controls and accounts for all municipal funds and Contract property;

D. Compares actual expenditures with budgeted amounts and relates financial information to performance or productivity data including unit cost information where applicable;

E. Allocates administrative costs to direct service delivery units;

F. Minimizes the time between receipt of funds from Billings and their disbursement by the Contractor;

G. Provides accounting records supported by source documentation; and,

H. Provides a systematic method assuring the timely and appropriate resolution of audit findings and recommendations.

Section 14. Funding Requirements.

In the event that any funding source for this Contract should impose additional requirements upon Billings for the use of those funds, the Contractor agrees to abide by those additional requirements immediately upon receipt of written notice thereof from Billings.

Section 15. Subcontracts.

The Contractor may enter into subcontracts for the purchase of goods and services necessary for the performance of this Contract, provided:

A. Every subcontract shall be reduced to writing and contain a precise description of the services or goods to be provided and the nature of the consideration paid therefor.

B. Every subcontract under which the Contractor delegates the provision of services shall be subject to review and approval by the Administrator before it is executed by the Contractor.

C. Every subcontract in an amount exceeding $1,000 shall require reasonable access to business records of the subcontractor relating to the purchase of goods or services pursuant to the subcontract.

PART II
GENERAL CONTRACT PROVISIONS

Section 1. Relationship of Parties.

The Contractor shall perform its obligations hereunder as an independent Contractor of Billings. Billings may administer the Contract and monitor the Contractor's compliance with its obligations hereunder. Billings shall not supervise or direct the Contractor other than a provided in this Section.

Section 2. Nondiscrimination.

A. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ancestry, age, sex, or marital status or who is a "qualified individual with a disability" (as that phrase is defined in the Americans With Disabilities Act of 1990). The Contractor will take affirmative action to ensure that applicants are employed and that employees are

treated during employment without regard to their race, color, religion, or mental or physical impairment/disability. Such action shall include, without limitation, employment, upgrading, demotion or transfer, recruitment or recruiting advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training including apprenticeship. The Contractor agrees to post, in conspicuous places available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.

B. The Contractor shall state, in all solicitations or advertisements for employees to Work on Contract jobs, that all qualified applicants will receive equal consideration for employment without regard to race, color, religion, national origin, ancestry, age, sex or marital status, or mental or physical impairment/disability.

C. The Contractor shall comply with any and all reporting requirements that may apply to it which the City of Billings may establish by regulation.

D. The Contractor shall include the provisions of Subsections A through C of this Section in every subcontract or purchase order under this Contract, so as to be binding upon every such subcontractor or vendor of the Contractor under this Contract.

E. The Contractor shall comply with all applicable federal, state, and city laws concerning the prohibition of discrimination.

F. The Contractor and subcontractor shall abide by the requirements of 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a), which prohibit discrimination against qualified protected veterans and/or qualified individuals on the basis of disability, and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans and individuals with disabilities.

G. The Contractor and subcontractor shall abide by the requirements of 41 CRF 60-1.4, which states employees or applicates may not be discharges or in any other manner discriminated against because they have inquired about, discussed, or disclosed their own pay or the pay of another employee or applicant. However, employees who have access to the compensation information of other employees or applicants as a part of their essential job functions cannot disclose the pay of other employees or applicants to individuals who do not otherwise have access to compensation information, unless the disclosure is (a) in response to a formal complaint or charge, (b) in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or (c) consistent with the contractor's legal duty to furnish information.

Section 3. Permits, Laws, and Taxes.

The Contractor shall acquire and maintain in good standing all permits, licenses and other entitlements necessary to its performance under this Contract. All actions taken by the Contractor under this Contract shall comply with all applicable statutes, ordinances, rules and regulations. The Contractor shall pay all taxes pertaining to its performance under this Contract.

Section 4. Nonwaiver.

The failure of either party at any time to enforce a provision of this Contract shall in no way constitute a waiver of the provision, nor in any way affect the validity of this Contract or any part hereof, or the right of such party thereafter to enforce each and every provision hereof.

Section 5. Amendment.

A. This Contract shall only be amended, modified or changed by a writing, executed by authorized representatives of the parties, with the same formality as this Contract was executed.

B. For the purposes of any amendment modification or change to the terms and conditions of this Contract, the only authorized representatives of the parties are:

Contractor: Sanbell

Billings: City Council or Authorized Designee

C. Any attempt to amend, modify, or change this Contract by either an unauthorized representative or unauthorized means shall be void.

Section 6. Jurisdiction; Choice of Law.

Any civil action rising from this Contract shall be brought in the District Court for the Thirteenth Judicial District of the State of Montana, Billings. The law of the State of Montana shall govern the rights and obligations of the parties under this Contract.

Section 7. Severability.

Any provision of this Contract decreed invalid by a court of competent jurisdiction shall not invalidate the remaining provisions of the Contract.

Section 8. Integration.

This instrument and all appendices and amendments hereto embody the entire agreement of the parties. There are no promises, terms, conditions or obligations other than those contained herein; and this Contract shall supersede all previous communications, representations or agreements, either oral or written, between the parties hereto.

Section 9. Liability.

The Contractor shall:

A. Indemnify and hold the City, its officers, agents and employees harmless from any and all losses, damage and liability to the extent caused by any intentional or negligent act on the part of Contractor or its agents or employees.

B. Not indemnify and hold the City harmless from claims, causes of action,

lawsuits, damages, judgments, liabilities, and litigation costs and expenses or reasonable attorneys' fees and costs to the extent caused by the wrongful or negligent acts, error or omission of the City occurring during the course of or as a result of the performance of the Contract.

C. Where claims, lawsuits or liability, including reasonable attorneys' fees and costs arise from any wrongful or negligent act of both the City and the Contractor , the Contractor shall indemnify and hold the City harmless from only that portion of claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses including reasonable attorneys' fees and costs, to the extent caused by the Contractor's or any subcontractor's wrongful or negligent acts occurring as a result from the Contractor's performance pursuant to this Contract.

The City shall:

D. Indemnify and hold Contractor , its officers, agents and employees harmless from any and all losses, damage and liability to the extent caused by any intentional or negligent act on the part of City or its agents or employees.

E. Not indemnify and hold the Contractor harmless from claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses or reasonable attorneys' fees and costs to the extent caused by the wrongful or negligent acts, error or omission of the Contractor occurring during the course of or as a result of the performance of the Contract.

F. Where claims, lawsuits or liability, including reasonable attorneys' fees and costs arise from any wrongful or negligent act of both the Contractor and the City, the City shall indemnify and hold the Contractor harmless from only that portion of claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses including attorneys' fees and costs, to the extent caused by the City's or any subcontractor's wrongful or negligent acts occurring as a result from the City's performance pursuant to this Contract.

Section 10. Inspection and Retention of Records.

The Contractor shall, at any time during normal business hours and as often as Billings may deem necessary, make available to Billings, for examination, all of its records with respect to all matters covered by this Contract for a period ending three years after the date the Contractor is to complete performance in accordance with Section 2 of the Special Provisions. Upon request, and within a reasonable time, the Contractor shall submit such other information and reports relating to its activities under this Contract, to Billings, in such form and at such times as Billings may reasonably require. The Contractor shall permit Billings to audit, examine and make copies of such records, and to make audits of all invoices, materials, payrolls, records of personnel, and other data relating to all matters covered by this Contract. Billings may, at its option, permit the Contractor to submit its records to Billings in lieu of the retention requirements of this Section.

Section 11. Availability of Funds.

Payments under this Contract may require funds from future appropriations. If sufficient funds are not appropriated for payments required under this Contract, this Contract shall terminate without penalty to Billings; and Billings shall not be obligated to make payments under this Contract beyond those which have previously been appropriated.

IN WITNESS WHEREOF, the parties have executed this Contract on the date and at the place shown below.

CITY OF BILLINGS, MONTANA

_____

BUSINESS NAME

_____

WILLIAM A. COLE, MAYOR

_____

SIGNATURE

_____

PRINT NAME

_____

PRINT TITLE

_____

CITY ATTORNEY'S OFFICE

APPROVED AS TO FORM:

ATTEST:

_____

DENISE BOHLMAN, CITY CLERK

Appendix A

Basic Services of Engineer

Section 1. Engineer's Rights and Duties.

A. To furnish all labor, materials, equipment, supplies, and incidentals necessary to conduct and complete the Engineer's portion of the project as defined in the scope of work and to prepare and deliver to Billings all plans, specifications, bid documents, and other material as designated herein.

B. Ascertain such information as may have a bearing on the work from local units of government, utility companies, and private organizations and shall be authorized to procure information from other authorities besides Billings but shall keep Billings advised as to the extent of these contacts and the results thereof.

C. Prepare and present such information as may be pertinent and necessary in order for Billings to pass critical judgment on the features of the work. The Engineer shall make changes, amendments or revisions in the detail of the work as may be required by Billings. When alternates are being considered, Billings shall have the right of selection.

D. Engineer's work shall be in accordance with the standards of sound engineering and present City, State, and National standards and policies currently in use.

E. Conform to the requirements of the Montana Code Annotated Title 18 "Public Contracts" and more particularly Sections 18-2-121 and 18-2-122, and all other codes of the State of Montana applicable to providing professional services including codes and standards nationally recognized.

F. The Engineer shall certify with the submission of final plans that the plans are in conformance with applicable sections of Title 69, Chapter 4, Part 5, of the Montana Code Annotated as pertaining to existing utilities.

G. To perform professional services in connection with the project and will serve as Billings' representative in those phases of the project to which this agreement applies.

H. Where Federal funds are involved, the necessary provisions to meet all requirements will be complied with and documents secured and placed in the bidding documents.

I. Submit an estimated progress schedule as to time and costs at the beginning of the work, and monthly progress reports thereafter until complete. The reports will include any problems, potential problems, and delays as foreseen by the Engineer. Reports will be submitted in a timely manner to permit prompt resolution of problems.

J. Contract administration duties will include review of contractor certified payrolls for wage rate compliance. Discrepancies in certified payrolls will be resolved with the

Contractor. A signed Engineer's Payroll Check Sheet (included in the Standard Modifications to MPWSS) will be submitted as proof of this review with one copy of each payroll.

K. Name a Task Director who shall be the liaison between Billings and the Engineer. For this project the Task Director designated for the Engineer is D.J. Clark, PE, PTOE, Principal and Eastern MT Region Manager for Sanbell.

Section 2. Billings Rights and Duties.

A. To furnish all labor, materials, equipment, supplies, and incidentals necessary to conduct and complete Billings' portion of the project as designated in the scope of work.

B. Name a Task Director who shall be the liaison between the Engineer and Billings. For this project, the Task Director designated is Ken Ard, PE.

Section 3. Scope of Work.

Phase 100. Project Administration

Task 1. Project scoping, fee estimate, and subconsultant contracting.

Task 2. Subconsultant meetings, correspondence, and coordination.

Task 3. Meetings and correspondence with City of Billings staff. This task includes time for coordination with Sarah Plath and Kittleson (as required) on the Transportation Masterplan project.

Task 4. Weekly project status update emails.

Task 5. Monthly project invoicing.

Task 6. Internal project kick-off meeting.

Phase 100 Deliverables:

Draft and final scope of work and fee estimate documents for use in the consultant contract; weekly project status update emails; monthly invoices. All deliverables will be submitted electronically unless hard copies are requested.

Phase 200. Research and Field Investigations

Note that all design survey and geotechnical investigation/reporting work is to be completed for the W.O. 25-36 (54th to 62nd) *and* the W.O. 26-07 (Clearview to 54th) projects. This scope of work assumes that Sanbell and its project partners will not be required to develop separate survey point files/databases, base CADD files, or summary reports. The survey work in this contract phase is intended to be supplemental to the existing database of survey information.

Task 1. General project management, including internal team meetings, coordination of work, and other administrative tasks.

Task 2. Initial project research, including review of available as-built drawings, water service records, utility atlas maps, GIS mapping,

and other related project area information.

Task 3. Pre-design orthorectified imagery collected via drone of the road corridor for the extent of the project limits.

Task 4. Survey research and computations, including review of previous surveys, plats, easement documents, and title reports (where available).

Task 5. Supplemental control survey work, including additional control placement, horizontal GPS ties, levels and adjustments. Reciprocal Differential levels will be performed to ensure vertical accuracies to within 0.03 feet.

Task 6. GPS and conventional topographic survey pickups to supplement or clarify areas of interest for use in design, including challenging tie-in areas, measure downs on existing manholes, valve boxes, drainage areas, and culverts, or other existing sub-surface features (utility potholing, Geotech borings, etc.).

Task 7. Geotechnical field investigation and reporting work to be performed by SK Geotechnical. Scope of work includes:

a. Eight (8) pavement borings drilled to depths of 10 feet.

b. Three (3) off-road borings drilled to depths of 25 feet at key locations with vibrating wire piezometers installed for monitoring groundwater elevations.

c. Ten (10) off-road hand auger test holes drilled to depths of 5 feet with dynamic cone penetration (DCP) tests to measure soil strength.

d. Laboratory tests, including visual classification, moisture content, pH, resistivity, grain-size distribution, Atterberg Limits, strength testing, and California Bearing Ratio.

e. Draft and final summary geotechnical reports with recommendations for pavement section design, subgrade treatment, utility installations, and groundwater remediation (if required).

f. QC of draft and final geotech reports by Sanbell.

Task 8. Groundwater monitoring, data analysis, and reporting throughout design and construction using Sanbell's HOBO data loggers. Groundwater monitoring will begin upon installation of piezometers and will continue through construction.

Phase 200 Deliverables:

Draft and final geotechnical report; pothole results (via email); All deliverables will be submitted electronically unless hard copies are requested.

Phase 300. Concept Phase (30%) Design Development

Note that all hydrology and hydraulics analysis and reporting, as well as concept phase and preliminary phase design of storm drain system and other drainage facilities, are to be completed for the W.O. 25-36 (54th to 62nd) *and* the W.O. 26-07 (Clearview to 54th) projects. Similarly, it will be necessary to develop some elements of the roadway design details (horizontal and vertical alignments, lane configurations, etc.) through the concept phase and preliminary phase design for and to the east of the Rimrock Road/54th Street West intersection. Sanbell assumes (for the purposes of this contract) that final design, bidding, and construction will not be advanced for the W.O. 26-07 (Clearview to 54th) project segment other than as to transition back to existing conditions and/or to stub our utilities and other project features for extension in the future. This scope of work also assumes that Sanbell and its project partners will not be required to develop separate CADD files, plan sets, technical reports, or other major deliverables for design and analysis work that extends into the W.O. 26-07 (Clearview to 54th project limits).

Task 1. General project management, including internal team meetings, coordination of work, and other administrative tasks.

Task 2. Limited coordination with MDT.

Task 3. Coordination with private utility companies and review of available maps/data. This task shall also account for up to four (4) initial meetings with private utility companies to discuss facility locations, potential conflicts, and the timing of construction.

Task 4. Coordination with irrigation ditch companies, including meetings and correspondence to facilitate infrastructure improvements, permissions to outfall surface drainage, and general coordination to facilitate the project.

Task 5. Project update narratives, images, and other content for the City of Billings website and social media project updates.

Task 6. Concept phase internal design charrette meeting to review project challenges and vet innovative and cost-effective solutions. Meeting to be attended by the primary project team, Chief Engineers (Tim Pirtz and Gary Owen), and other key Sanbell personnel.

Task 7. Concept phase (plan view) geometric design layout of proposed surface improvements in AutoCAD.

Task 8. Concept phase evaluation of existing and proposed centerline alignments and profiles for Rimrock Road.

Task 9. Concept phase roadway plans/design exhibits preparation.

Task 10. Concept phase stormwater analysis, including delineation of contributing drainage areas, analysis of peak flows for the existing and proposed surface improvements for the 10-year, 24-hour design storm.

Task 11. Analysis of existing and proposed inlet, storm drain main, and outfall facilities capacities. This also includes the design and production of storm drain infrastructure (plans and profiles, design

details, and associated plan sheets and exhibits in AutoCAD. Up to two (2) alternatives may be developed for further analysis and design.

Task 12. Alternatives analysis with a summary narrative that weighs the pros and cons of alternatives and makes recommendations. Narrative and associated cost estimates to be delivered to City of Billings via email.

Task 13. Concept phase design of roadway lighting (power utility coordination, pole and fixture research/layouts).

Task 14. Quantity takeoffs and concept phase construction cost estimates (includes storm drain system alternatives cost estimates).

Task 15. Internal quality control review (QC) of concept phase plans/exhibits and construction cost estimate.

Task 16. Revisions to concept phase plans and construction cost estimate to address internal QC review comments. Submittal of concept phase plans and cost estimate to City for review.

Task 17. Meeting(s) with City to discuss concept phase design alternatives and review comments. This task would cover multiple meetings associated with iterations of concept design development.

Task 18. Revisions to concept phase design/exhibits based on City comments and resubmittal. This task will also be used for any revisions to the concept phase submittal package that are needed to address City Council comments after the initial Council presentation.

Task 19. Assistance with presentation(s) of 30% design to City Council. Task includes time for generating exhibits, assisting with development of PowerPoint presentation, and attendance of up to two (2) City Council meeting(s) for 30% design presentations.

Task 20. Attendance of up to four (4) total meetings to solicit input and provide updates on the project design and construction scheduling for the Rimrock Neighborhoods Task Force and the West End Neighborhoods Task Force. Sanbell would anticipate attending two (2) meetings for each of the two task forces – one during concept design and the other to present the final design and construction scheduling details.

Phase 300 Deliverables:

Concept phase (30%) plan and profile plans/exhibits; concept phase construction cost estimate; graphics/information for PowerPoint presentation to City Council; website/social media project update content. All deliverables will be submitted electronically unless hard copies are requested.

Phase 400. Preliminary Phase (60%) Design Development

Task 1. General project management, including internal team meetings, coordination of work, and other administrative tasks.

Task 2. Preliminary phase internal design charrette meeting to review concept design comments from City/Council and further vet innovative and cost-effective solutions. Meeting to be attended by the primary project team, Chief Engineers (Tim Pirtz and Gary Owen), and other key Sanbell personnel.

Task 3. Preliminary phase revisions to geometric layout and striping design in AutoCAD.

Task 4. Preliminary phase revisions to horizontal roadway alignment(s) and vertical roadway profiles in AutoCAD.

Task 5. Preliminary phase revisions to stormwater analysis.

Task 6. Preliminary phase revisions to storm drain design in AutoCAD.

Task 7. Writing, formatting, and creating exhibits for preliminary stormwater report to summarize stormwater analysis and design recommendations.

Task 8. Preliminary phase design of water and sewer system modifications in AutoCAD.

Task 9. Preliminary phase corridor/surface grading design in AutoCAD.

Task 10. Preliminary phase grading details in AutoCAD.

Task 11. Preliminary phase cross sections in AutoCAD. Cross sections will be cut at 50-ft intervals, at all driveway locations, and at other key project alignment locations, as required.

Task 12. Preliminary phase typical sections and other design details (that are not addressed by MPWSS or the City Standard Mods) in AutoCAD.

Task 13. Preliminary phase roadway lighting analysis and electrical design (photogrammetry calculations, conduit fill calculations, luminaire and pole layouts) in AutoCAD.

Task 14. Preliminary phase signing and striping design and labeling in AutoCAD.

Task 15. Preliminary phase traffic signal operations analysis for Rimrock Road/54th Street West intersection to evaluate the need for signal timing and phasing modifications.

Task 16. Preliminary phase design (in AutoCAD) and/or writing of specifications associated with modifications to traffic signal timing and phasing (if required).

Task 17. Preliminary phase general plans production/layout and review for compliance with CADD standards.

Task 18. Development of preliminary project specifications book, including special provisions.

Task 19. Design of preliminary construction traffic control concepts and supportive special provisions. Special provisions will address recommended sequencing and schedules for full and partial roadway closures.

Task 20. Preliminary phase Special Improvements District (SID) calculations and exhibits.

Task 21. Preliminary phase Special Improvements Light Maintenance District (SILMD) calculations and exhibits.

Task 22. Public Meeting to present SID and SILMD information. Sanbell will plan and oversee one (1) public meeting to present detailed information, including district boundaries and preliminary assessment calculations.

Task 23. Constructability reviews. Through this task Sanbell will leverage our own construction staff and consult with contractors to optimize constructability and cost-efficiency.

Task 24. Quantity take-offs and preliminary phase updates to the construction cost estimate.

Task 25. Internal quality control review of preliminary phase plans, specifications book, construction cost estimate, storm report, and geotech report.

Task 26. Revisions to preliminary phase plans, specifications book, cost estimate, and storm report to address internal QC review comments. Geotech report revisions to be performed by SK Geotech as required. Submittal of preliminary phase plans, specifications book, construction cost estimate, storm report, and geotech report to City for review.

Task 27. Preliminary phase design review meeting with City.

Phase 400 Deliverables:

Preliminary plans, project specifications book, construction cost estimate, preliminary storm report; preliminary geotech report

Phase 500. Final Phase (90%) Design Development

Task 1. General project management, including internal team meetings, coordination of work, and other administrative tasks.

Task 2. Final phase updates to geometric layout and striping design in AutoCAD.

Task 3. Final phase updates to horizontal roadway alignment(s) and

vertical roadway profiles in AutoCAD.

Task 4. Final phase updates to stormwater analysis.

Task 5. Final phase updates to storm drain design in AutoCAD.

Task 6. Final phase updates to stormwater report.

Task 7. Final phase updates to water and sewer system modifications design in AutoCAD.

Task 8. Final phase updates to corridor/surface grading design in AutoCAD.

Task 9. Final phase updates to grading details in AutoCAD.

Task 10. Final updates to phase cross sections in AutoCAD.

Task 11. Final phase updates to typical sections and other design details.

Task 12. Final phase updates to roadway lighting analysis and electrical design in AutoCAD.

Task 13. Final phase updates to signing and striping design and labeling in AutoCAD.

Task 14. Final phase updates to traffic signal timing and phasing calculations for Rimrock Road/54th Street West intersection.

Task 15. Final phase updates to design (in AutoCAD) and specifications for traffic signal timing and phasing (if required).

Task 16. Final phase updates to labeling and dimensioning.

Task 17. Final phase general plans production/layout and review for compliance with CADD standards.

Task 18. Final phase updates to project specifications book, including special provisions.

Task 19. Final phase updates to construction traffic control exhibits and special provisions.

Task 20. Final phase updates to SID calculations and exhibits.

Task 21. Final phase updates to SILMD calculations and exhibits.

Task 22. Quantity take-offs and final phase updates to construction cost estimate.

Task 23. Internal quality control review of final phase plans, specifications book, construction cost estimate, storm report, and geotech report.

Task 24. Updates to final phase plans, specifications book, cost estimate, and storm report to address internal QC review comments. Geotech report updates to be performed by SK Geotech as required. Submittal of final phase plans, specifications book, construction cost estimate, storm report, and geotech report to City for review.

Task 25. Final design review meeting with City.

Phase 500 Deliverables:

Final plans, project specifications book, construction cost estimate, preliminary storm report; preliminary geotech report.

Phase 600. Bid Phase (100%) Design Development/Administration

Task 1. Revisions to construction documents based on City of Billings review comments from Final plans submittal.

Task 2. Final internal quality control review of bid phase construction documents. Revisions as needed.

Task 3. Preparation of bid advertisement and provision of construction documents to prospective bidders and suppliers. Bid advertisement text will be provided to the City for publication.

Task 4. Pre-bid meeting. Sanbell will schedule and administer the meeting in coordination with the City.

Task 5. Responses to contractor requests for information (RFIs) during the bidding process. Preparation and distribution of bid addenda (as required).

Task 6. Attendance of bid opening. Sanbell will then prepare and submit a bid tabulation spreadsheet and a Recommendation of Award letter to City.

Task 7. Notice of Award letter to be transmitted to selected Contractor.

Phase 600 Deliverables:

Bid plans and project specifications; bid construction cost estimate; bid advertisement; bid tabulation spreadsheet; recommendation of award letter.

Exclusions from Scope of Work

The following work items are excluded from the scope of work for this project and shall be considered as Additional Work. If the City of Billings determines that Additional Work is required, Sanderson Stewart will provide those services for an additional agreed-upon fee.

1. DEQ submittals and associated permit fees. It is not expected that a submittal of plans and project specifications to Montana DEQ will be required. If modifications to the existing water or sanitary sewer systems trigger the requirement of a submittal to DEQ, a project amendment will be needed to account for the labor and fees expenses.
2. Wetlands delineation or environmental permitting. Sanbell does not anticipate that any permitting, delineation, or floodplain-related design

work will be required for this project, though we can subcontract with Weston Solutions via a contract amendment if such work is required.

3. Landscape or irrigation design and specifications. The Contractor will be required to stabilize and re-seed disturbed areas as per the requirements of NPDES and DEQ regulations.
4. Design, specifications or permitting related to erosion control and stormwater management during construction. This work shall be considered to be the responsibility of the contractor. Sanderson Stewart will not be responsible for reviewing, approving, or monitoring Contractor-required stormwater pollution prevention plan (SWPPP) documentation or installation measures. The Contractor shall be required to prepare and submit for approval the Notice of Intent (NOI), Notice of Termination (NOT), and all related supportive materials.
5. Design of retaining walls, bridges, or other structural features (not anticipated to be required). If the design of such features is required for the project design, the additional services can be provided by amendment to the contract.
6. Design of private utilities (natural gas, oil, power, fiber optic, telephone, cable television, or other) facilities. Sanbell will, however, provide coordination with private utility companies to address any anticipated conflicts and/or replacement/relocation work.
7. Right-of-way or easement acquisition services, including design, negotiation, meetings/correspondence, or creation of exhibits. Sanbell does not anticipate that right-of-way or easement acquisition will be necessary for this project.
8. Traffic data collection, traffic projections calculations, traffic operations analysis, or reporting other than as required in support of pavement section recommendation calculations and traffic signal timing modifications for the Rimrock Road/54th Street West intersection.
9. Traffic signal design work other than for modifications to the existing signal at the Rimrock Road/54th Street West intersection. Sanbell will perform traffic analyses to determine optimal lane configurations throughout the project corridor.
10. Design of multi-use trail or other auxiliary lighting. It is assumed that auxiliary lighting will not be required for this project and that lighting for the sidewalks and multi-use trail will be incorporated via the street lighting.
11. Design, operation, and/or maintenance of a project website or social media accounts. These services can be provided via a contract amendment if a web-based social media presence is determined to be necessary.

Appendix B

Methods and Times of Payment

Section 1. Payments for Basic Services.

Billings shall authorize payment to the Engineer for services performed under Appendix A of this Agreement. Partial payment shall be due the Engineer upon receipt of the Engineer's pay estimate, said estimate being proportioned to the work completed by the Engineer.

Partial payment shall be made to the Engineer upon receipt of the Engineer's pay estimate, said estimate being proportioned to the work completed by the Engineer. Billings shall deduct five percent (5%) from each monthly pay estimate to be held until the completion of the final scope of work. The final payment shall be made only after acceptance of final documents by Billings and determination that the scope of work has been satisfactorily completed.

A. For services rendered prior to construction, Appendix A, the Engineer shall be paid based upon actual time accrued, but not to exceed the total contract amount.

1.	**Project Administration**	**$37,220.00**
2.	**Research and Field Investigations**	**$81,610.00**
3.	**Concept Phase (30%) Design Development**	**$108,840.00**
4.	**Preliminary Phase (60%) Design Development**	**$201,470.00**
5.	**Final Phase (90%) Design Development**	**$97,830.00**
6.	**Bid Phase (100%) Design/Administration**	**$15,870.00**
	CONTRACT TOTAL	**$542,840.00**

B. Final payment shall be the above-stated basic fee less all previous payments.

Section 2. Payments for Extra Services when Authorized by Billings.

Requests made or conditions identified by interested groups at the agency or public meetings, which are beyond the scope and intent of this study shall be paid for on an hourly basis at the applicable fees in Appendix D.

Section 3. Corrections.

Costs of Billings work that is required for corrections to the Engineer's work, which requires redoing by Billings, shall be deducted from any payments due the Engineer if the Engineer fails to make the required corrections.

Section 4. Fee Increases

For contracts and services that are expected to require more than one (1) year to complete, the above stated basic services payments may be reviewed and adjusted annually by mutual agreement of the parties, based upon documented evidence that the Engineer's costs and hourly rates as shown in Appendix D have increased for all comparable clients.

Appendix C

Additional Services of Engineer

Extra Services of the Engineer will be paid only with written prior authorization by Billings.

A. Field and laboratory testing of materials and reports.

B. Requests made or conditions identified by interested groups at the agency or public meetings, which are beyond the scope and intent of this study.

Appendix D

Schedule of Professional Fees

Current agreements for engineering services stipulate that the standard hourly rates are subject to review and adjustments. Hourly rates for services effective on the date of this Agreement are included below.

The itemized schedule provided below includes direct labor costs, normal payroll and overhead costs, transportation, furnishing equipment and materials normally required for performance of the work and reasonable profit. Direct project costs not itemized herein shall be paid for at actual cost.

Please see attached Sanbell charge rates summary (effective February 1, 2025)

CHARGE OUT RATES

ROCKY MOUNTAIN

EFFECTIVE FEBRUARY 1, 2025

sanbell
Intelligent Infrastructure. Enduring Communities.

STAFF PERSONNEL SERVICES

Staff Engineer I	$115.00/hour
Staff Engineer II	$130.00/hour
Staff Engineer III	$135.00/hour
Landscape Designer I	$105.00/hour
Landscape Designer II	$115.00/hour
Landscape Designer III	$125.00/hour
Landscape Architect I	$135.00/hour
Landscape Architect II	$145.00/hour
Senior Landscape Architect I	$165.00/hour
Senior Landscape Architect II	$175.00/hour
Staff Planner I	$100.00/hour
Staff Planner II	$115.00/hour
Planner I	$130.00/hour
Planner II	$145.00/hour
Senior Planner I	$155.00/hour
Senior Planner II	$195.00/hour
Senior Planner Manager	$205.00/hour
Project Engineer I	$145.00/hour
Project Engineer II	$155.00/hour
Senior Engineer I	$190.00/hour
Senior Engineer II	$195.00/hour
Senior Engineer Manager	$210.00/hour
Senior Eng Manager/Principal	$250.00/hour
Expert Witness/Special Consultant	$290.00/hour
Engineer Intern	$90.00/hour
Field Survey Technician I	$85.00/hour
Field Survey Technician II	$88.00/hour
Staff Surveyor I	$115.00/hour
Staff Surveyor II	$130.00/hour
Professional Land Surveyor I	$140.00/hour
Professional Land Surveyor II	$150.00/hour
Senior Professional Land Surveyor I	$160.00/hour
Senior Professional Land Surveyor II	$180.00/hour
Construction Inspector	$88.00/hour
Construction Engineering Tech.	$100.00/hour
Senior Construction Eng. Tech.	$145.00/hour
Construction Engineer I	$145.00/hour
Construction Engineer II	$150.00/hour
CADD Technician I	$100.00/hour
CADD Technician II	$105.00/hour
Designer I	$107.00/hour
Designer II	$110.00/hour
Senior Designer I	$120.00/hour
Senior Designer II	$145.00/hour
Senior Designer Manager	$165.00/hour
Project Administrator	$100.00/hour
Senior Project Administrator	$115.00/hour
Accounting Specialist	$100.00/hour
Office Coordinator	$90.00/hour
Senior Office Coordinator	$115.00/hour
Support Services Director	$185.00/hour
Web/Graphic Designer	$115.00/hour
Marketing Coordinator	$120.00/hour
Senior Marketing Coordinator	$130.00/hour
Marketing Director	$185.00/hour

TRAFFIC DATA COLLECTION SERVICES

Standard Intersection Count (veh/bike/ped)	$30.00/hour
Small Roundabout Count (veh/bike/ped)	$41.00/hour
Large Roundabout Count (veh/bike/ped)	$93.00/hour
Spot Location Volume (veh/bike/ped)	$4.00/lane/hour
Spot Location Travel Speeds (veh)	$5.00/lane/hour
Data Collection Equipment	$30.00/count location
Rushed Processing (24-hour turnaround)	$9.00/processing hour

SURVEY CREW SERVICES

1-Person/2-Person Crew	Per Job
Survey Equipment	$30.00 /fieldwork hour
Survey Vehicle Mileage	IRS rate/mile + $0.10/mile
Scanner Equipment	$150.00/hour
Scanner Equipment (full day)	$1,050/day

OUTSIDE CONSULTANTS

1) At cost if independently billed direct to client
2) Cost plus 5% if billed through us

INDEPENDENT LABORATORIES

1) At cost if independently billed direct to client
2) Cost plus 5% if billed through us

ADMINISTRATIVE EXPENSES

Administrative Expenses	3.5% *

Including copies, prints, phone, postage, materials, and travel
**Based on professional services only, unless modified by contract*

Vehicle Mileage	IRS Rate

These rates are updated periodically to reflect market conditions. Rate increases will be reflected in future invoicing.

Appendix E

Project Schedule

Based on a Notice to Proceed by Billings in late June or early July of 2025, the completion date for the Engineer's work (through bid opening and Notice of Award) is expected by late March or early April of 2026. The following is an approximate key milestone schedule based on that timeline.

A. Concept Phase (30%) Design Development

   1. Deliverables Submittal – early September 2025

   2. City Council Work Session Presentation – October 2025

B. Preliminary Phase (60%) Design Development

   1. Deliverables Submittal – early December 2025

C. Final Phase (90%) Design Development

   1. Deliverables Submittal – February 2026

D. Bid (100%) Design Development/Administration

   1. Advertise for Bid – early March 2026

   2. Bid Opening – late March/early April 2026

Delays affecting the completion of the work within the time specified of more than ninety (90) days, not attributable to or caused by the Parties hereto, may be considered as cause for the renegotiation or termination of this Contract.

If the Engineer is behind on this Contract due to no fault of Billings, then the Engineer hereby acknowledges the right of Billings to withhold future Contracts to the Engineer in addition to any other remedy until this Contract is brought back on schedule or otherwise resolved.

SANDBEL-02 CTHELEN

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 6/3/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Billings Office Marsh McLennan Agency LLC P.O. Box 30638 Billings, MT 59107-0638	**CONTACT NAME:** **PHONE (A/C, No, Ext):** (406) 238-1900 **FAX (A/C, No):** (406) 245-9887 **E-MAIL ADDRESS:**
INSURED Sanderson Bellecci, Inc. , Engineering, Inc. dba Sanderson Stewart , Bellecci & Associates, Inc. Summit Engineering Corporation dba Sanbell 1300 North Transtech Way Billings, MT 59102	**INSURER(S) AFFORDING COVERAGE** — **NAIC #** INSURER A : Charter Oak Fire Insurance Company — 25615 INSURER B : Travelers Property Casualty Co of Amer — 25674 INSURER C : Zurich American Insurance Company — 16535 INSURER D : Travelers Casualty and Surety Company — 19038 INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT LOC OTHER:	X		P-630-7W723958-COF-24	5/19/2024	5/19/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 300,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
B	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY / SCHEDULED AUTOS HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY	X		810-7W72070A-24-43-G	5/19/2024	5/19/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
B	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $ 10,000	X		CUP-7W728500-24-43	5/19/2024	5/19/2025	EACH OCCURRENCE AGGREGATE	$ 5,000,000 $ 5,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N: Y If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		WC8664223-02	7/1/2024	7/1/2025	X PER STATUTE / OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
D	Professional/E & O			105269194	4/17/2024	4/17/2025	Liability	2,000,000
D	Pollution			105269194	4/17/2024	4/17/2025	Liability	2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Project: W.O. 25-36 Rimrock Road – 54th to 62nd

CERTIFICATE HOLDER

City of Billings
P.O. Box 1178
Billings, MT 59104

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Cindy Thelen

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BLANKET ADDITIONAL INSURED – WRITTEN CONTRACTS (ARCHITECTS, ENGINEERS AND SURVEYORS)

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

1. The following is added to **SECTION II – WHO IS AN INSURED**:

Any person or organization that you agree in a "written contract requiring insurance" to include as an additional insured on this Coverage Part, but:

a. Only with respect to liability for "bodily injury", "property damage" or "personal injury"; and

b. If, and only to the extent that, the injury or damage is caused by acts or omissions of you or your subcontractor in the performance of "your work" to which the "written contract requiring insurance" applies. The person or organization does not qualify as an additional insured with respect to the independent acts or omissions of such person or organization.

The insurance provided to such additional insured is limited as follows:

c. In the event that the Limits of Insurance of this Coverage Part shown in the Declarations exceed the limits of liability required by the "written contract requiring insurance", the insurance provided to the additional insured shall be limited to the limits of liability required by that "written contract requiring insurance". This endorsement shall not increase the limits of insurance described in Section **III** – Limits Of Insurance.

d. This insurance does not apply to the rendering of or failure to render any "professional services" or construction management errors or omissions.

e. This insurance does not apply to "bodily injury" or "property damage" caused by "your work" and included in the "products-completed operations hazard" unless the "written contract requiring insurance" specifically requires you to provide such coverage for that additional insured, and then the insurance provided to the additional insured applies only to such "bodily injury" or "property damage" that occurs before the end of the period of time for which the "written contract requiring insurance" requires you to provide such coverage or the end of the policy period, whichever is earlier.

2. The following is added to Paragraph **4.a.** of **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**:

The insurance provided to the additional insured is excess over any valid and collectible "other insurance", whether primary, excess, contingent or on any other basis, that is available to the additional insured for a loss we cover. However, if you specifically agree in the "written contract requiring insurance" that this insurance provided to the additional insured under this Coverage Part must apply on a primary basis or a primary and non-contributory basis, this insurance is primary to "other insurance" available to the additional insured which covers that person or organization as a named insured for such loss, and we will not share with that "other insurance". But this insurance provided to the additional insured still is excess over any valid and collectible "other insurance", whether primary, excess, contingent or on any other basis, that is available to the additional insured when that person or organization is an additional insured under any "other insurance".

3. The following is added to **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**:

Duties Of An Additional Insured

As a condition of coverage provided to the additional insured:

a. The additional insured must give us written notice as soon as practicable of an "occurrence" or an offense which may result in a claim. To the extent possible, such notice should include:

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i. How, when and where the "occurrence" or offense took place;

ii. The names and addresses of any injured persons and witnesses; and

iii. The nature and location of any injury or damage arising out of the "occurrence" or offense.

b. If a claim is made or "suit" is brought against the additional insured, the additional insured must:

i. Immediately record the specifics of the claim or "suit" and the date received; and

ii. Notify us as soon as practicable.

The additional insured must see to it that we receive written notice of the claim or "suit" as soon as practicable.

c. The additional insured must immediately send us copies of all legal papers received in connection with the claim or "suit", cooperate with us in the investigation or settlement of the claim or defense against the "suit", and otherwise comply with all policy conditions.

d. The additional insured must tender the defense and indemnity of any claim or "suit" to any provider of other insurance which would cover the additional insured for a loss we cover. However, this condition does not affect whether this insurance provided to the additional insured is primary to that other insurance available to the additional insured which covers that person or organization as a named insured.

4. The following is added to the **DEFINITIONS** Section:

"Written contract requiring insurance" means that part of any written contract or agreement under which you are required to include a person or organization as an additional insured on this Coverage Part, provided that the "bodily injury" and "property damage" occurs and the "personal injury" is caused by an offense committed:

a. After the signing and execution of the contract or agreement by you;

b. While that part of the contract or agreement is in effect; and

c. Before the end of the policy period.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

XTEND ENDORSEMENT FOR ARCHITECTS, ENGINEERS AND SURVEYORS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

GENERAL DESCRIPTION OF COVERAGE – This endorsement broadens coverage. However, coverage for any injury, damage or medical expenses described in any of the provisions of this endorsement may be excluded or limited by another endorsement to this Coverage Part, and these coverage broadening provisions do not apply to the extent that coverage is excluded or limited by such an endorsement. The following listing is a general coverage description only. Read all the provisions of this endorsement and the rest of your policy carefully to determine rights, duties, and what is and is not covered.

A. Non-Owned Watercraft – 75 Feet Long Or Less

B. Who Is An Insured – Unnamed Subsidiaries

C. Who Is An Insured – Retired Partners, Members, Directors And Employees

D. Who Is An Insured – Employees And Volunteer Workers – Bodily Injury To Co-Employees, Co-Volunteer Workers And Retired Partners, Members, Directors And Employees

E. Who Is An Insured – Newly Acquired Or Formed Limited Liability Companies

F. Blanket Additional Insured – Controlling Interest

G. Blanket Additional Insured – Mortgagees, Assignees, Successors Or Receivers

H. Blanket Additional Insured – Governmental Entities – Permits Or Authorizations Relating To Premises

I. Blanket Additional Insured – Governmental Entities – Permits Or Authorizations Relating To Operations

J. Incidental Medical Malpractice

K. Medical Payments – Increased Limit

L. Amendment Of Excess Insurance Condition – Professional Liability

M. Blanket Waiver Of Subrogation – When Required By Written Contract Or Agreement

N. Contractual Liability – Railroads

PROVISIONS

A. NON-OWNED WATERCRAFT – 75 FEET LONG OR LESS

1. The following replaces Paragraph **(2)** of Exclusion **g.**, **Aircraft, Auto Or Watercraft**, in Paragraph **2.** of **SECTION I – COVERAGES – COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY**:

(2) A watercraft you do not own that is:

(a) 75 feet long or less; and

(b) Not being used to carry any person or property for a charge;

2. The following replaces Paragraph **2.e.** of **SECTION II – WHO IS AN INSURED**:

e. Any person or organization that, with your express or implied consent, either uses or is responsible for the use of a watercraft that you do not own that is:

(1) 75 feet long or less; and

(2) Not being used to carry any person or property for a charge;

B. WHO IS AN INSURED – UNNAMED SUBSIDIARIES

The following is added to **SECTION II – WHO IS AN INSURED**:

Any of your subsidiaries, other than a partnership or joint venture, that is not shown as a Named Insured in the Declarations is a Named Insured if:

a. You are the sole owner of, or maintain an ownership interest of more than 50% in, such subsidiary on the first day of the policy period; and

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b. Such subsidiary is not an insured under similar other insurance.

No such subsidiary is an insured for "bodily injury" or "property damage" that occurred, or "personal and advertising injury" caused by an offense committed:

a. Before you maintained an ownership interest of more than 50% in such subsidiary; or

b. After the date, if any, during the policy period that you no longer maintain an ownership interest of more than 50% in such subsidiary.

For purposes of Paragraph **1.** of Section **II** – Who Is An Insured, each such subsidiary will be deemed to be designated in the Declarations as:

a. A limited liability company;

b. An organization other than a partnership, joint venture or limited liability company; or

c. A trust;

as indicated in its name or the documents that govern its structure.

C. WHO IS AN INSURED – RETIRED PARTNERS, MEMBERS, DIRECTORS AND EMPLOYEES

The following is added to Paragraph **2.** of **SECTION II – WHO IS AN INSURED**:

Any person who is your retired partner, member, director or "employee" that is performing services for you under your direct supervision, but only for acts within the scope of their employment by you or while performing duties related to the conduct of your business. However, no such retired partner, member, director or "employee" is an insured for:

(1) "Bodily injury":

(a) To you, to your current partners or members (if you are a partnership or joint venture), to your current members (if you are a limited liability company) or to your current directors;

(b) To the spouse, child, parent, brother or sister of that current partner, member or director as a consequence of Paragraph **(1)(a)** above;

(c) For which there is any obligation to share damages with or repay someone else who must pay damages because of the injury described in Paragraph **(1)(a)** or **(b)** above; or

(d) Arising out of his or her providing or failing to provide professional health care services.

Unless you are in the business or occupation of providing professional health care services, Paragraphs **(1)(a)**, **(b)**, **(c)** and **(d)** above do not apply to "bodily injury" arising out of providing or failing to provide first aid or "Good Samaritan services" by any of your retired partners, members, directors or "employees", other than a doctor. Any such retired partners, members, directors or "employees" providing or failing to provide first aid or "Good Samaritan services" during their work hours for you will be deemed to be acting within the scope of their employment by you or performing duties related to the conduct of your business.

(2) "Personal injury":

(a) To you, to your current or retired partners or members (if you are a partnership or joint venture), to your current or retired members (if you are a limited liability company), to your other current or retired directors or "employees" while in the course of his or her employment or performing duties related to the conduct of your business, or to your other "volunteer workers" while performing duties related to the conduct of your business;

(b) To the spouse, child, parent, brother or sister of that current or retired partner, member, director, "employee" or "volunteer worker" as a consequence of Paragraph **(2)(a)** above;

(c) For which there is any obligation to share damages with or repay someone else who must pay damages because of the injury described in Paragraph **(2)(a)** or **(b)** above; or

(d) Arising out of his or her providing or failing to provide professional health care services.

(3) "Property damage" to property:

(a) Owned, occupied or used by; or

(b) Rented to, in the care, custody or control of, or over which physical control is being exercised for any purpose by;

you, any of your retired partners, members or directors, your current or retired "employees" or "volunteer workers", any current partner or member (if you are a partnership or joint venture), or any current member (if you are a limited liability company) or current director.

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D. WHO IS AN INSURED – EMPLOYEES AND VOLUNTEER WORKERS – BODILY INJURY TO CO-EMPLOYEES, CO-VOLUNTEER WORKERS AND RETIRED PARTNERS, MEMBERS, DIRECTORS AND EMPLOYEES

The following is added to Paragraph **2.a.(1)** of **SECTION II – WHO IS AN INSURED**:

Paragraphs **(1)(a)**, **(b)** and **(c)** above do not apply to "bodily injury" to a current or retired co-"employee" while in the course of the co-"employee's" employment by you or performing duties related to the conduct of your business, or to "bodily injury" to your other "volunteer workers" or retired partners, members or directors while performing duties related to the conduct of your business.

E. WHO IS AN INSURED – NEWLY ACQUIRED OR FORMED LIMITED LIABILITY COMPANIES

The following replaces Paragraph **3.** of **SECTION II – WHO IS AN INSURED**:

3. Any organization you newly acquire or form, other than a partnership or joint venture, and of which you are the sole owner or in which you maintain an ownership interest of more than 50%, will qualify as a Named Insured if there is no other similar insurance available to that organization. However:

a. Coverage under this provision is afforded only:

(1) Until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier, if you do not report such organization in writing to us within 180 days after you acquire or form it; or

(2) Until the end of the policy period, when that date is later than 180 da ys after you acquire or form such organization, if you report such organization in writing to us within 180 days after you acquire or form it;

b. Coverage **A** does not apply to "bodily injury" or "property damage" that occurred before you acquired or formed the organization; and

c. Coverage **B** does not apply to "personal and advertising injury" arising out of an offense committed before you acquired or formed the organization.

For the purposes of Paragraph **1.** of Section **II** – Who Is An Insured, each such organization will be deemed to be designated in the Declarations as:

a. A limited liability company;

b. An organization other than a partnership, joint venture or limited liability company; or

c. A trust;

as indicated in its name or the documents that govern its structure.

F. BLANKET ADDITIONAL INSURED – CONTROLLING INTEREST

1. The following is added to **SECTION II – WHO IS AN INSURED**:

Any person or organization that has financial control of you is an insured with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" that arises out of:

a. Such financial control; or

b. Such person's or organization's ownership, maintenance or use of premises leased to or occupied by you.

The insurance provided to such person or organization does not apply to structural alterations, new construction or demolition operations performed by or on behalf of such person or organization.

2. The following is added to Paragraph **4.** of **SECTION II – WHO IS AN INSURED**:

This paragraph does not apply to any premises owner, manager or lessor that has financial control of you.

G. BLANKET ADDITIONAL INSURED – MORTGAGEES, ASSIGNEES, SUCCESSORS OR RECEIVERS

The following is added to **SECTION II – WHO IS AN INSURED**:

Any person or organization that is a mortgagee, assignee, successor or receiver and that you have agreed in a written contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to its liability as mortgagee, assignee, successor or receiver for "bodily injury", "property damage" or "personal and advertising injury" that:

a. Is "bodily injury" or "property damage" that occurs, or is "personal and advertising injury" caused by an offense that is committed,

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subsequent to the signing of that contract or agreement; and

b. Arises out of the ownership, maintenance or use of the premises for which that mortgagee, assignee, successor or receiver is required under that contract or agreement to be included as an additional insured on this Coverage Part.

The insurance provided to such mortgagee, assignee, successor or receiver is subject to the following provisions:

a. The limits of insurance provided to such mortgagee, assignee, successor or receiver will be the minimum limits that you agreed to provide in the written contract or agreement, or the limits shown in the Declarations, whichever are less.

b. The insurance provided to such person or organization does not apply to:

(1) Any "bodily injury" or "property damage" that occurs, or any "personal and advertising injury" caused by an offense that is committed, after such contract or agreement is no longer in effect; or

(2) Any "bodily injury", "property damage" or "personal and advertising injury" arising out of any structural alterations, new construction or demolition operations performed by or on behalf of such mortgagee, assignee, successor or receiver.

H. BLANKET ADDITIONAL INSURED – GOVERNMENTAL ENTITIES – PERMITS OR AUTHORIZATIONS RELATING TO PREMISES

The following is added to **SECTION II – WHO IS AN INSURED**:

Any governmental entity that has issued a permit or authorization with respect to premises owned or occupied by, or rented or loaned to, you and that you are required by any ordinance, law, building code or written contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" arising out of the existence, ownership, use, maintenance, repair, construction, erection or removal of any of the following for which that governmental entity has issued such permit or authorization: advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoist away openings, sidewalk vaults, elevators, street banners or decorations.

I. BLANKET ADDITIONAL INSURED – GOVERNMENTAL ENTITIES – PERMITS OR AUTHORIZATIONS RELATING TO OPERATIONS

The following is added to **SECTION II – WHO IS AN INSURED**:

Any governmental entity that has issued a permit or authorization with respect to operations performed by you or on your behalf and that you are required by any ordinance, law, building code or written contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" arising out of such operations.

The insurance provided to such governmental entity does not apply to:

a. Any "bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the governmental entity; or

b. Any "bodily injury" or "property damage" included in the "products-completed operations hazard".

J. INCIDENTAL MEDICAL MALPRACTICE

1. The following replaces Paragraph **b.** of the definition of "occurrence" in the **DEFINITIONS** Section:

b. An act or omission committed in providing or failing to provide "incidental medical services", first aid or "Good Samaritan services" to a person, unless you are in the business or occupation of providing professional health care services.

2. The following replaces the last paragraph of Paragraph **2.a.(1)** of **SECTION II – WHO IS AN INSURED**:

Unless you are in the business or occupation of providing professional health care services, Paragraphs **(1)(a)**, **(b)**, **(c)** and **(d)** above do not apply to "bodily injury" arising out of providing or failing to provide:

(a) "Incidental medical services" by any of your "employees" who is a nurse, nurse assistant, emergency medical technician, paramedic, athletic trainer, audiologist, dietician, nutritionist,

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occupational therapist or occupational therapy assistant, physical therapist or speech-language pathologist; or

(b) First aid or "Good Samaritan services" by any of your "employees" or "volunteer workers", other than an employed or volunteer doctor. Any such "employees" or "volunteer workers" providing or failing to provide first aid or "Good Samaritan services" during their work hours for you will be deemed to be acting within the scope of their employment by you or performing duties related to the conduct of your business.

3. The following replaces the last sentence of Paragraph **5.** of **SECTION III – LIMITS OF INSURANCE**:

For the purposes of determining the applicable Each Occurrence Limit, all related acts or omissions committed in providing or failing to provide "incidental medical services", first aid or "Good Samaritan services" to any one person will be deemed to be one "occurrence".

4. The following exclusion is added to Paragraph **2.**, **Exclusions**, of **SECTION I – COVERAGES – COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY**:

Sale Of Pharmaceuticals

"Bodily injury" or "property damage" arising out of the violation of a penal statute or ordinance relating to the sale of pharmaceuticals committed by, or with the knowledge or consent of the insured.

5. The following is added to the **DEFINITIONS** Section:

"Incidental medical services" means:

a. Medical, surgical, dental, laboratory, x-ray or nursing service or treatment, advice or instruction, or the related furnishing of food or beverages; or

b. The furnishing or dispensing of drugs or medical, dental, or surgical supplies or appliances.

6. The following is added to Paragraph **4.b.**, **Excess Insurance**, of **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**:

This insurance is excess over any valid and collectible other insurance, whether primary, excess, contingent or on any other basis, that is available to any of your "employees" for "bodily injury" that arises out of providing or failing to provide "incidental medical services" to any person to the extent not subject to Paragraph **2.a.(1)** of Section **II** – Who Is An Insured.

K. MEDICAL PAYMENTS – INCREASED LIMIT

The following replaces Paragraph **7.** of **SECTION III – LIMITS OF INSURANCE**:

7. Subject to Paragraph **5.** above, the Medical Expense Limit is the most we will pay under Coverage **C** for all medical expenses because of "bodily injury" sustained by any one person, and will be the higher of:

a. $10,000; or

b. The amount shown in the Declarations of this Coverage Part for Medical Expense Limit.

L. AMENDMENT OF EXCESS INSURANCE CONDITION – PROFESSIONAL LIABILITY

The following is added to Paragraph **4.b.**, **Excess Insurance**, of **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**:

This insurance is excess over any of the other insurance, whether primary, excess, contingent or on any other basis, that is Professional Liability or similar coverage, to the extent the loss is not subject to the professional services exclusion of Coverage **A** or Coverage **B**.

M. BLANKET WAIVER OF SUBROGATION – WHEN REQUIRED BY WRITTEN CONTRACT OR AGREEMENT

The following is added to Paragraph **8.**, **Transfer Of Rights Of Recovery Against Others To Us**, of **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**:

If the insured has agreed in a written contract or agreement to waive that insured's right of recovery against any person or organization, we waive our right of recovery against such person or organization, but only for payments we make because of:

a. "Bodily injury" or "property damage" that occurs; or

b. "Personal and advertising injury" caused by an offense that is committed;

subsequent to the signing of that contract or agreement.

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N. CONTRACTUAL LIABILITY – RAILROADS

1. The following replaces Paragraph **c.** of the definition of "insured contract" in the **DEFINITIONS** Section:

c. Any easement or license agreement;

2. Paragraph **f.(1)** of the definition of "insured contract" in the **DEFINITIONS** Section is deleted.

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WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

Schedule

ALL PERSONS AND/OR ORGANIZATIONS THAT ARE REQUIRED BY WRITTEN CONTRACT OR AGREEMENT WITH THE INSURED, EXECUTED PRIOR TO THE ACCIDENT OR LOSS, THAT WAIVER OF SUBROGATION BE PROVIDED UNDER THIS POLICY FOR WORK PERFORMED BY YOU FOR THAT PERSON AND/OR ORGANIZATION

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective 07/01/2024 Policy No. WC 8664223 - 02 Endorsement No.

Insured SANDERSON BELLECCI INC Premium $

Insurance Company Zurich American Insurance Company Countersigned by_____

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BLANKET ADDITIONAL INSURED – PRIMARY AND NON-CONTRIBUTORY WITH OTHER INSURANCE

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

PROVISIONS

1. The following is added to Paragraph **A.1.c.**, **Who Is An Insured**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

This includes any person or organization who you are required under a written contract or agreement between you and that person or organization, that is signed by you before the "bodily injury" or "property damage" occurs and that is in effect during the policy period, to name as an additional insured for Covered Autos Liability Coverage, but only for damages to which this insurance applies and only to the extent of that person's or organization's liability for the conduct of another "insured".

2. The following is added to Paragraph **B.5.**, **Other Insurance** of **SECTION IV – BUSINESS AUTO CONDITIONS**:

Regardless of the provisions of paragraph a. and paragraph **d.** of this part **5. Other Insurance,** this insurance is primary to and non-contributory with applicable other insurance under which an additional insured person or organization is the first named insured when the written contract or agreement between you and that person or organization, that is signed by you before the "bodily injury" or "property damage" occurs and that is in effect during the policy period, requires this insurance to be primary and non-contributory.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BUSINESS AUTO EXTENSION ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

GENERAL DESCRIPTION OF COVERAGE – This endorsement broadens coverage. However, coverage for any injury, damage or medical expenses described in any of the provisions of this endorsement may be excluded or limited by another endorsement to the Coverage Part, and these coverage broadening provisions do not apply to the extent that coverage is excluded or limited by such an endorsement. The following listing is a general coverage description only. Limitations and exclusions may apply to these coverages. Read all the provisions of this endorsement and the rest of your policy carefully to determine rights, duties, and what is and is not covered.

A. BROAD FORM NAMED INSURED

B. BLANKET ADDITIONAL INSURED

C. EMPLOYEE HIRED AUTO

D. EMPLOYEES AS INSURED

E. SUPPLEMENTARY PAYMENTS – INCREASED LIMITS

F. HIRED AUTO – LIMITED WORLDWIDE COVERAGE – INDEMNITY BASIS

G. WAIVER OF DEDUCTIBLE – GLASS

H. HIRED AUTO PHYSICAL DAMAGE – LOSS OF USE – INCREASED LIMIT

I. PHYSICAL DAMAGE – TRANSPORTATION EXPENSES – INCREASED LIMIT

J. PERSONAL PROPERTY

K. AIRBAGS

L. NOTICE AND KNOWLEDGE OF ACCIDENT OR LOSS

M. BLANKET WAIVER OF SUBROGATION

N. UNINTENTIONAL ERRORS OR OMISSIONS

PROVISIONS

A. BROAD FORM NAMED INSURED

The following is added to Paragraph **A.1.**, **Who Is An Insured**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

Any organization you newly acquire or form during the policy period over which you maintain 50% or more ownership interest and that is not separately insured for Business Auto Coverage. Coverage under this provision is afforded only until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier.

B. BLANKET ADDITIONAL INSURED

The following is added to Paragraph **c.** in **A.1.**, **Who Is An Insured**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

Any person or organization who is required under a written contract or agreement between you and that person or organization, that is signed and executed by you before the "bodily injury" or "property damage" occurs and that is in effect during the policy period, to be named as an additional insured is an "insured" for Covered Autos Liability Coverage, but only for damages to which this insurance applies and only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Section **II**.

C. EMPLOYEE HIRED AUTO

1. The following is added to Paragraph **A.1.**, **Who Is An Insured**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

An "employee" of yours is an "insured" while operating an "auto" hired or rented under a contract or agreement in an "employee's" name, with your permission, while performing duties related to the conduct of your business.

2. The following replaces Paragraph **b.** in **B.5.**, **Other Insurance**, of **SECTION IV – BUSINESS AUTO CONDITIONS**:

b. For Hired Auto Physical Damage Coverage, the following are deemed to be covered "autos" you own:

(1) Any covered "auto" you lease, hire, rent or borrow; and

(2) Any covered "auto" hired or rented by your "employee" under a contract in an "employee's" name, with your

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permission, while performing duties related to the conduct of your business.

However, any "auto" that is leased, hired, rented or borrowed with a driver is not a covered "auto".

D. EMPLOYEES AS INSURED

The following is added to Paragraph **A.1.**, **Who Is An Insured**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

Any "employee" of yours is an "insured" while using a covered "auto" you don't own, hire or borrow in your business or your personal affairs.

E. SUPPLEMENTARY PAYMENTS – INCREASED LIMITS

1. The following replaces Paragraph **A.2.a.(2)**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

(2) Up to $3,000 for cost of bail bonds (including bonds for related traffic law violations) required because of an "accident" we cover. We do not have to furnish these bonds.

2. The following replaces Paragraph **A.2.a.(4)**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

(4) All reasonable expenses incurred by the "insured" at our request, including actual loss of earnings up to $500 a day because of time off from work.

F. HIRED AUTO – LIMITED WORLDWIDE COVERAGE – INDEMNITY BASIS

The following replaces Subparagraph **(5)** in Paragraph **B.7.**, **Policy Period, Coverage Territory**, of **SECTION IV – BUSINESS AUTO CONDITIONS**:

(5) Anywhere in the world, except any country or jurisdiction while any trade sanction, embargo, or similar regulation imposed by the United States of America applies to and prohibits the transaction of business with or within such country or jurisdiction, for Covered Autos Liability Coverage for any covered "auto" that you lease, hire, rent or borrow without a driver for a period of 30 days or less and that is not an "auto" you lease, hire, rent or borrow from any of your "employees", partners (if you are a partnership), members (if you are a limited liability company) or members of their households.

(a) With respect to any claim made or "suit" brought outside the United States of America, the territories and possessions of the United States of America, Puerto Rico and Canada:

(i) You must arrange to defend the "insured" against, and investigate or settle any such claim or "suit" and keep us advised of all proceedings and actions.

(ii) Neither you nor any other involved "insured" will make any settlement without our consent.

(iii) We may, at our discretion, participate in defending the "insured" against, or in the settlement of, any claim or "suit".

(iv) We will reimburse the "insured" for sums that the "insured" legally must pay as damages because of "bodily injury" or "property damage" to which this insurance applies, that the "insured" pays with our consent, but only up to the limit described in Paragraph **C.**, Limits Of Insurance, of SECTION **II** – COVERED AUTOS LIABILITY COVERAGE.

(v) We will reimburse the "insured" for the reasonable expenses incurred with our consent for your investigation of such claims and your defense of the "insured" against any such "suit", but only up to and included within the limit described in Paragraph **C.**, Limits Of Insurance, of SECTION **II** – COVERED AUTOS LIABILITY COVERAGE, and not in addition to such limit. Our duty to make such payments ends when we have used up the applicable limit of insurance in payments for damages, settlements or defense expenses.

(b) This insurance is excess over any valid and collectible other insurance available to the "insured" whether primary, excess, contingent or on any other basis.

(c) This insurance is not a substitute for required or compulsory insurance in any country outside the United States, its territories and possessions, Puerto Rico and Canada.

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You agree to maintain all required or compulsory insurance in any such country up to the minimum limits required by local law. Your failure to comply with compulsory insurance requirements will not invalidate the coverage afforded by this policy, but we will only be liable to the same extent we would have been liable had you complied with the compulsory insurance requirements.

(d) It is understood that we are not an admitted or authorized insurer outside the United States of America, its territories and possessions, Puerto Rico and Canada. We assume no responsibility for the furnishing of certificates of insurance, or for compliance in any way with the laws of other countries relating to insurance.

G. WAIVER OF DEDUCTIBLE – GLASS

The following is added to Paragraph **D.**, **Deductible**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

No deductible for a covered "auto" will apply to glass damage if the glass is repaired rather than replaced.

H. HIRED AUTO PHYSICAL DAMAGE – LOSS OF USE – INCREASED LIMIT

The following replaces the last sentence of Paragraph **A.4.b.**, **Loss Of Use Expenses**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

However, the most we will pay for any expenses for loss of use is $65 per day, to a maximum of $750 for any one "accident".

I. PHYSICAL DAMAGE – TRANSPORTATION EXPENSES – INCREASED LIMIT

The following replaces the first sentence in Paragraph **A.4.a.**, **Transportation Expenses**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

We will pay up to $50 per day to a maximum of $1,500 for temporary transportation expense incurred by you because of the total theft of a covered "auto" of the private passenger type.

J. PERSONAL PROPERTY

The following is added to Paragraph **A.4.**, **Coverage Extensions**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

Personal Property

We will pay up to $400 for "loss" to wearing apparel and other personal property which is:

(1) Owned by an "insured"; and

(2) In or on your covered "auto".

This coverage applies only in the event of a total theft of your covered "auto".

No deductibles apply to this Personal Property coverage.

K. AIRBAGS

The following is added to Paragraph **B.3.**, **Exclusions**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

Exclusion **3.a.** does not apply to "loss" to one or more airbags in a covered "auto" you own that inflate due to a cause other than a cause of "loss" set forth in Paragraphs **A.1.b.** and **A.1.c.**, but only:

a. If that "auto" is a covered "auto" for Comprehensive Coverage under this policy;

b. The airbags are not covered under any warranty; and

c. The airbags were not intentionally inflated.

We will pay up to a maximum of $1,000 for any one "loss".

L. NOTICE AND KNOWLEDGE OF ACCIDENT OR LOSS

The following is added to Paragraph **A.2.a.**, of **SECTION IV – BUSINESS AUTO CONDITIONS**:

Your duty to give us or our authorized representative prompt notice of the "accident" or "loss" applies only when the "accident" or "loss" is known to:

(a) You (if you are an individual);

(b) A partner (if you are a partnership);

(c) A member (if you are a limited liability company);

(d) An executive officer, director or insurance manager (if you are a corporation or other organization); or

(e) Any "employee" authorized by you to give notice of the "accident" or "loss".

M. BLANKET WAIVER OF SUBROGATION

The following replaces Paragraph **A.5.**, **Transfer Of Rights Of Recovery Against Others To Us**, of **SECTION IV – BUSINESS AUTO CONDITIONS** :

5. Transfer Of Rights Of Recovery Against Others To Us

We waive any right of recovery we may have against any person or organization to the extent required of you by a written contract signed and executed prior to any "accident" or "loss", provided that the "accident" or "loss" arises out of operations contemplated by

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such contract. The waiver applies only to the person or organization designated in such contract.

N. UNINTENTIONAL ERRORS OR OMISSIONS

The following is added to Paragraph **B.2.**, **Concealment, Misrepresentation, Or Fraud**, of **SECTION IV – BUSINESS AUTO CONDITIONS**:

The unintentional omission of, or unintentional error in, any information given by you shall not prejudice your rights under this insurance. However this provision does not affect our right to collect additional premium or exercise our right of cancellation or non-renewal.

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City Council Regular

Date:	06/23/2025
Title:	FY26 Landfill Use Agreement with Yellowstone County
Presented by:	Jennifer Duray
Department:	Public Works
Presentation:	No
Legal Review:	Yes
Project Number:	N/A

RECOMMENDATION

Staff recommends the City Council approve the one-year landfill agreement with Yellowstone County.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The Billings Regional Landfill currently accepts waste from Yellowstone County. Disposal of waste picked up and hauled by private haulers is charged directly to those haulers. Yellowstone County is only charged for the estimated tonnage and landfill trips of self-haul residential waste. The agreement with Yellowstone County is a 17% increase for FY26 and is based on increased waste from Yellowstone County residents and an increase of 14.6% in landfill fees approved at the May 27, 2025, Council meeting.

ALTERNATIVES

City Council may:

- Approve the landfill agreement; or,
- Not approve the agreement. If the Council does not approve the agreement, Yellowstone County self-haul residents would need to be charged for each trip to the landfill, which would increase lines at the landfill.

FISCAL EFFECTS

The landfill agreement will generate $437,580 in revenue for the solid waste fund in FY26.

Attachments

Agreement

LANDFILL USE AGREEMENT

THIS AGREEMENT made and entered into this _____ day of _____ 2025, by and between the CITY OF BILLINGS, MONTANA, a municipal corporation, hereinafter referred to as "CITY" and the YELLOWSTONE COUNTY SOLID WASTE DISPOSAL DISTRICT, hereinafter referred to as "DISTRICT".

WITNESSETH:

WHEREAS, the DISTRICT and its residents are desirous of using the landfill facilities of the CITY for the disposal of solid waste; and

WHEREAS, the CITY is willing to allow the DISTRICT and its residents use of its landfill facilities during normal public operating times.

NOW THEREFORE, in consideration of the mutual covenants and agreements between the parties hereto, it is mutually agreed as follows:

1. **DEFINITIONS**
    a. Landfill – The term "Landfill" shall mean the Billings Regional Landfill situated in Yellowstone County, owned and operated by the City of Billings.
    b. Other Waste – The term "other waste" shall mean construction and demolition refuse, dead animals, non-processed tires, asbestos, and special waste such as contaminated soil, sludges, and treated timbers.
    c. Refuse – The term "refuse" shall mean all approved and permitted wastes that lawfully may be disposed of in the Landfill.
    d. Residential Municipal Solid Waste – The term "residential municipal solid waste" shall mean any refuse not falling under the definition of "other waste" and generated from or at a property used as a residential dwelling.

2. **TERM.** The term of this AGREEMENT shall be from July 1, 2025 through June 30, 2026. Either party may terminate this AGREEMENT at any time with or without cause, upon six months written notice to the other party. In the event of such termination, a pro rata payment shall be paid or refunded, depending on the termination date.

3. **USE OF FACILITIES.** The City will permit the DISTRICT and its residents to use its landfill facility for disposal of refuse generated within the area of the DISTRICT at such times as said landfill shall be open for disposal of refuse. The DISTRICT agrees to use facilities in accordance with all applicable federal and state legislation, all applicable local ordinances including, but not limited to Billings Municipal Code, Chapter 21, and all applicable federal, state, and local administrative rules in order to promote the health, safety, and welfare of the citizens of Billings, Montana.

4. **PAYMENT FOR RESIDENTIAL MUNICIPAL SOLID WASTE.** For the period from July 1, 2025 through June 30, 2026, the DISTRICT agrees to pay the CITY the sum of four hundred thirty-seven thousand,five hundred eighty dollars ($437,580.00) for residential municipal solid waste hauled by District residents from their primary residence. One half of this amount shall be paid semi-annually on or before July 1, 2025 and January 1, 2026.

DISTRICT residents will not be charged at the Landfill for residential municipal solid waste hauled by residential users for loads less than 1.5 yards or 700 pounds, but will be charged for other waste of any volume or weight.

5. **INDEMNITY.** Each of the parties hereto shall indemnify, hold harmless, and defend the other party, its agents, employees or officials, against any and all claims, demands, causes of action, damages, costs, expenses, liability, or judgments against the other party for personal injury, death, or property damage caused by the negligence of the other party, its agents, employees or contractors arising from, growing out of, or in any way connected with or incidental to performance of this agreement.

   Indemnity under this agreement shall commence on the date of execution hereof and shall continue for the entire term this agreement is in effect and for any applicable period of limitations thereafter. Either party shall notify the other party, in writing, within ten (10) days of any claim made on the obligations indemnified against hereunder.

IN WITNESS WHEREOF, the parties hereto have executed this instrument the day and year first above written.

CITY OF BILLINGS, MONTANA

By _____

WILLIAM A. COLE, MAYOR

BOARD OF COUNTY COMMISSIONERS
YELLOWSTONE COUNTY, MONTANA

_____

MARK MORSE, Commissioner

_____

MICHAEL J. WATERS, Commissioner

_____

JOHN OSTLUND, Commissioner

APPROVED AS TO FORM:

By _____

GINA DAHL, CITY Attorney

City Council Regular

Date:	06/23/2025
Title:	Commercial Non-Aviation Ground Lease for Use as a Communications Equipment Site with Network Information Systems
Presented by:	Jeff Roach
Department:	Airport
Presentation:	No
Legal Review:	Template Contract
Project Number:	N/A

RECOMMENDATION

Staff recommends the City Council approve a new Commercial Non-Aviation Ground Lease for Use as a Communications Equipment Site with Network Information Systems for a ten-year term beginning May 1, 2025 and ending on April 30, 2035.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The City Council first approved a ten-year Commercial Non-Aviation Ground Lease for Use as a Communications Equipment Site with Network Information Systems (NIS) on April 13, 2015. NIS constructed a new 100-foot tall wireless communication tower with supporting ground equipment to supply reliable data services to Billings businesses as an independent provider not associated with a large carrier. The 2015 Lease expired on April 30, 2025. NIS now desires to enter into a new ground lease to continue operating its data service equipment site on the 4,200 square foot parcel located on the west end of the Airport, adjacent to the Verizon cell tower and a water reservoir owned by the City of Billings. Staff worked with NIS on a new ten-year Lease with a term beginning May 1, 2025 and ending April 30, 2035.

ALTERNATIVES

City Council may:

- Approve a new ten-year Ground Lease with Network Information Systems for use as a communications equipment site; or,
- Not Approve a new ten-year Ground Lease with Network Information Systems for use as a communications equipment site.

FISCAL EFFECTS

This Lease will generate $13,887.84 in rental income for the first year. The annual amount is divided between the ground rental, which will start at $6,943.92 per year, and a charge of $6,943.92 for each antenna installed. Both charges will be adjusted annually on the anniversary date, using the average of the monthly percentage increases for the previous calendar year, as determined by the Department of Labor Consumer Price Index for All Urban Consumers (CPI-U), published by the Bureau of Labor Statistics. The published Bureau of Labor Statistics' monthly percentage increases reflect year-over-year percentage increases for each individual month of a year.

Attachments

Network Information Systems Lease

COMMERCIAL NON-AVIATION GROUND LEASE

FOR USE AS A COMMUNICATIONS EQUIPMENT SITE

THIS LEASE, made and entered into by and between the following:

CITY OF BILLINGS, MONTANA, hereinafter designated "Lessor"

and

NETWORK INFORMATION SYSTEMS, hereinafter designated "Lessee"

W I T N E S S E T H

RECITALS

1) Lessor owns and operates BILLINGS LOGAN INTERNATIONAL AIRPORT (hereinafter called the Airport) situated in the City of Billings, Montana, and

2) Lessor deems it advantageous to itself and the operation of the Airport to lease to the Lessee a certain parcel of land hereinafter described together with certain privileges, rights, uses and interests, and

3) Lessee wishes to engage in certain commercial non-aviation activities, and proposes to lease on a net basis from Lessor said parcel of land and to avail itself of the same privileges, rights, uses, and interests contemplated herein, and

4) Lessee has indicated a willingness and ability to properly keep, maintain, and improve said land in accordance with standards established by Lessor.

NOW THEREFORE, the Parties hereto covenant and agree as follows:

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ARTICLE I

PREMISES AND PRIVILEGES

A. Description of the Premises. Lessor hereby leases to Lessee and Lessee hereby leases from Lessor that certain parcel of real property, together with improvements (hereinafter called the premises), for its exclusive use, specifically described as follows:

Main Parcel – 286 Southview Drive

Commencing at the Northeast Corner of Section 25, T. 1 N., R. 25 E., P.M.M., Yellowstone County, Montana; thence S 46°15'19" W a distance of 4,424.12 feet to the Point of Beginning; thence S 78°43'33" W a distance of 70.00 feet; thence S 11°16'27" E a distance of 60.00 feet; thence N 78°43'33" E a distance of 70.00 feet; thence N 11°16'27" W a distance of 60.00 feet to the Point of Beginning.

Said tract of land containing 4,200 square feet.

Premises is further described on attached Exhibit A, and by said reference made a part hereof.

B. General Privileges, Uses and Rights. Lessor hereby grants to Lessee the following general privileges, uses, and rights, all of which shall be subject to the terms, conditions and covenants herein set forth. Said rights shall be subject to such Federal, State, or Local laws, ordinances, rules, and regulations as now or may hereafter have application at the Airport. All use privileges granted herein shall be exercised only in the event Lessee is the holder of all appropriate licenses for such commercial endeavors.

1) The general unrestricted use of all public Airport facilities and improvements, which are now or may hereafter be connected with or appurtenant to said Airport, except as hereinafter provided, to be used by Lessee and its sublessees for commercial non-aviation activities as herein defined. For the purpose of this Lease,

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public Airport facilities shall include all roadways, sidewalks, Terminal facilities, or other public facilities appurtenant to said Airport.

2) The right of ingress to and egress from the premises over and across public roadways serving the Airport for Lessee, Lessee's agents, employees, patrons and invitees, suppliers of service and furnishers of material.

C. Specific Privileges, Uses, and Rights. In addition to the general privileges, uses, and rights described above and without limiting the generality thereof, Lessor hereby grants to Lessee and sublessees the right to engage in commercial non-aviation activities on the premises as defined in subparagraphs 1 through 2 below, subject to the conditions and covenants hereafter set out:

1) The operation, repair, replacement, and maintenance of communications and network equipment, along with antennas on the premises described in Exhibit A that are necessary for the conduct of Lessee's business. Antenna systems must be placed in accordance with this Lease, and all operating equipment must be located within the Lessee's building/facility.

2) The parking of vehicles conducting site and equipment maintenance in the designated parking area on the lease premises.

D. Concessions, Services, Uses, and Activities Excluded. The following uses, services, and activities, and the establishment thereof shall be specifically excluded from this Lease:

1) Ground transportation for hire.

2) Vehicle rental services.

3) Equipment rental services.

4) Fuel sales.

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5) On-site fuel storage, fuel storage facilities, including the storage of fueling vehicles, and fueling vehicle parking.

6) Storage of vehicles of any type, campers, boats, trailers, flatbeds, motor homes, or any other recreational vehicles or equipment, or parts and accessories for such.

7) The maintenance, repairing, overhaul or restoring of motorized vehicles.

8) Storage of items of any nature outside of the on-site building/facility.

9) Storage of any household items.

10) Improper storage of any chemicals, solutions, solvents, or any potentially hazardous, explosive, or flammable equipment, supplies, materials, or substances. Improper storage includes storage in violation of any applicable Federal, State, or Local environmental law, regulation or rule presently in effect or promulgated in the future, as such laws, regulations or rules may be amended from time to time.

11) Uses of the premises in a residential capacity of any nature, whether temporary or otherwise.

12) Off-premise parking.

E. Reservation of Right-of-Way. Lessor hereby reserves a right-of-way easement for access purposes over the above-described leased premises. Lessor and all of Lessor's representatives, agents, employees, and persons or entities serving Lessor, and Lessor's tenants, employees of said tenants, and persons or entities serving said tenants may use said reserved right-of-way.

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F Access/Inspection by Lessor. The Lessor or any person designated by the Lessor, shall at all times have reasonable access to the premises for the purpose of examining and inspecting the same to determine Lessee's compliance with its obligations under this Lease and for purposes necessary, incidental to or connected with the performance of the Lessor's obligations hereunder, or in the exercise of the Lessor's governmental functions. In the event of any emergency, the Lessor or its representatives shall have the right to take such action at the premises as they deem necessary for the protection of persons or property.

G. Subleasing, Assigning, and Transferring. The Lessee shall have the right to sublease, assign, or transfer all or any part of Lessee's leasehold interest in the premises for the same purpose established in Article I, Paragraph C., provided that Lessee obtains prior written approval from the Lessor for any sublease, assignment, or transfer. As a condition of said approval, Lessor reserves the right to alter this Lease in any manner deemed necessary by Lessor. Any sublessee, assignee, or transferee shall be subject to the same conditions, obligations, and terms as set forth herein and as may subsequently be amended, and Lessee shall be responsible for the observance, by its tenants and sublessees, for the terms, conditions, and covenants of this Lease and any subsequent lease amendments.

H. Renting Antenna and Building Space. Lessee is authorized to rent space to others for the use of the Lessee's antenna tower, building, and ground space, for the same purpose established herein, under the same terms and conditions of this Lease at a reasonable rate without discrimination for the occupancy, provided the following requirements are met:

1) Prior written approval of the Lessor is obtained.

2) Lessee provides to the Lessor, in writing, the name, address, and contact person(s) for the Lessee's tenant and the frequencies that will be operated.

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3) Documentation is provided to Lessor that any new antenna/equipment will not interfere with the existing frequencies currently in use at the Billings Logan International Airport.

4) Lessee agrees to collect and remit to the Lessor the additional Use Fees for all new installations as established in Article III, Paragraph B.

ARTICLE II

TERM OF LEASE

A. Term. The term of this Lease shall be for a period of ten (10) years, commencing on the 1st day of May 2015, and terminating on the 30th day of April 2035, provided that with ninety (90) days advance written notice, either party for any reason, may cancel this Lease.

B. First Right of Refusal. At the end of the term hereof and provided Lessee is not then in default of this Lease, has kept and performed all of its obligations and duties hereunder, and is current with the payment of all fees and charges, the Lessee shall have the first right to accept a new lease of the premises at the same rates and charges and under the same terms and conditions that the premises may be offered to any other person or entity. Lessor shall have the sole discretion as to the use of said premises and whether or not it will be relet at the end of said term. Provided, that ninety (90) days prior to the end of the term, Lessee shall give notice in writing to Lessor of intent to exercise the first right of refusal. Lessor upon election to relet said premises shall give Lessee notice in writing of its decision and the proposed terms for a new lease. Lessee shall have thirty (30) days in which to give Lessor notice in writing of acceptance of the terms for a new lease.

C. National Emergency. In the event the rights and privileges hereunder are suspended by reason of war or other national emergency, the term of this Lease shall be extended by the amount of the period of such suspension.

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D. Suspension of Lease. During the time of war or declared national emergency, Lessor shall have the right to lease the landing area or any part thereof to the United States Government for military use. If any such lease is executed, any provisions of this Lease, which are inconsistent with the provisions of the lease to the Government, shall be suspended, provided that the term of this Lease shall be automatically extended by the amount of the period of suspension.

ARTICLE III

RENTAL AND FEES

A. Ground Rental. For the land described in Article I, Paragraph A., Lessee shall pay to Lessor an annual rental of $6,943.92 per annum for all ground included in this Lease. Said rental shall be payable monthly in advance, without billing, on the first day of each month in an amount equal to one-twelfth of the total annual ground rental, or $578.66 per month. Lessee has the option of making one annual payment, payable annually in advance, without billing, on the first day of each new Lease year in an amount equal to the total annual ground rental.

B. Use Fees. In addition to the ground rental, Lessee shall pay to Lessor an annual Use Fee of $6,943.92 per year for the Lessee's antenna system and operating equipment. In addition, for each sublessee or tenant, Lessee shall pay to Lessor an additional current annual Use Fee amount for each antenna system placed on Lessee's tower and for each separate set of operating equipment placed in Lessee's building or on the Lessee's leased premises by other tenants or users. Said Use Fees shall be payable monthly in advance, without billing, on the first day of each month in an amount equal to one-twelfth of the total annual rental, or $578.66 per month. Lessee has the option of making one annual payment, payable annually in advance, without billing, on the first day of each new Lease year in an amount equal to the total annual Use Fees. Lessee shall be liable for and shall pay to Lessor all Use Fees whether the Fees are incurred by the Lessee or its sublessee or tenant.

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C. Annual Readjustment of Ground Rental and Use Fee. During the term of this Lease, the Ground Rental and Use Fee rates will be adjusted annually on the anniversary of the Lease using the average of the monthly percentage increases of the previous calendar year, as determined by the Department of Labor Consumer Price Index for All Urban Consumers (CPI-U), published by the Bureau of Labor Statistics. In no case shall the rates be less than the previous year. For the purposes of this Lease, the anniversary date shall be May of each year during the term of the Lease. The Lessor shall send Lessee a notice of the annual rental rate adjustment prior to each anniversary date of the Lease denoting the adjusted rental rates..

D. Rental Adjustments to Market Value. On the fifth anniversary of the Lease, the Lessor may conduct an analysis of the then-current Lease rental rates for other on-Airport properties to determine the current market value of the property. Should the analysis identify that the then-current Lease rental rate is below market value for other on-Airport properties, the Lessor will notify Lessee six (6) months in advance of an impending Lease increase.

E. Interest Penalty. Without waiving any other right or action available to the Lessor, in the event of default in the payment of Lease rentals herein, or any other rentals, fees, or charges owed Lessor, the amount due shall accrue interest at the rate of one and one-quarter percent (1.25%) per month from the date such rentals, fees, or charges were due and payable, until paid in full. Said interest shall not apply with respect to items being contested in good faith by Lessee and which are resolved in Lessee's favor.

ARTICLE IV

OBLIGATIONS OF LESSOR

A. Lessor Warranties. Lessor warrants all things have happened and have been done to make its granting of said Lease effective and that Lessee shall have peaceful possession and

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quiet enjoyment of the leased premises during the term hereof, upon performance of Lessee's covenants herein.

B. Operation as Public Airport. Lessor shall during the term hereof, operate and maintain the Airport and its public facilities, as defined hereinabove, as a public Airport consistent with and pursuant to the sponsor's assurances given by Lessor to the United States Government under the Federal Airport Act.

C. Condition and Maintenance of Premises. Lessor shall assume no responsibility for the condition of the demised premises after delivery of premises to Lessee. Lessor shall maintain all existing roads on the Airport giving access to the leased premises and Lessor shall remove snow from the access roads as Lessor's resources permit.

ARTICLE

OBLIGATIONS OF LESSEE

A. Condition of Premises. It shall be the sole responsibility of the Lessee to develop, keep, maintain, and operate the entirety of the premises and all improvements and facilities placed thereon at Lessee's sole cost and expense. This Lease in every sense shall be without cost or expense to the Lessor. Lessee accepts the premises in its present condition and will repair and maintain any installations thereon except as provided in Article IV, Paragraphs B.-C., and will remove or cause to be removed any debris to the extent required for its continuing use thereof.

B. Improvements. Lessee shall have the right to and shall provide for the siting, construction, alteration, expansion, and maintenance of its own improvements, in any lawful manner, upon or in the premises, for the purpose of carrying out any of the activities provided for herein, but shall obtain the written approval of Lessor for any such construction, alterations, or expansion prior to beginning such improvements.

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C. Maintenance. Lessee at its sole cost and expense, shall maintain the premises and the buildings, improvements and appurtenances thereto in a presentable condition free of refuse and debris consistent with safety and operational requirements, good business practice, and in accordance with Billings Logan International Airport Rules and Regulations, and acceptable to Lessor. Lessee's maintenance responsibility shall include weed control on the premises, snow removal from the main access road to Lessee's premises, and maintenance of any paved, concrete, or gravel areas on Lessee's premises.

Where applicable, the Lessee shall undertake a preventive maintenance plan to prevent an inoperable obstruction light. Should the obstruction light fail to operate for any reason, the Lessee shall repair the light within forty-eight (48) hours after notification by the Lessor.

D. Utilities. Lessee shall assume and pay for all costs or charges for utility services furnished to Lessee during the term hereof; provided, however, that Lessee shall have the right to connect to any available electrical or other utilities at its own cost and expense; and Lessee shall pay for any and all service charges incurred therefore. All utility services shall be installed underground.

E. Trash, Garbage, Etc. Lessee shall provide, at Lessee's expense, a complete and proper arrangement for the adequate sanitary handling and disposal of all trash, garbage and other refuse occurring as a result of Lessee's occupancy and use of the premises. Lessee shall provide and use Lessor approved receptacles for all garbage, trash and other refuse and shall place them on the premises in a location acceptable to the Lessor for their removal. Piling of boxes, cartons, barrels, pallets, crates, or other similar items in an unsightly or unsafe manner, or open storage of materials, personal property, salvage, unused or surplus equipment, junk or refuse on or about the premises, is forbidden. The Lessee shall pay all disposal costs.

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F. Signs. Lessee shall not maintain any billboards or advertising signs on the premises; provided, however, that Lessee may maintain on the outside of its buildings/facility its name(s) or signs, the size, location and design of which shall be subject to prior written approval of Lessor.

G. Federal, State, and Local Regulations. Lessee acknowledges that the right to use said Airport facilities in common with others authorized to do so shall be exercised subject to and in accordance with the laws, rules, regulations, and ordinances of the United States of America, the State of Montana, and the City of Billings, now in force or hereafter prescribed or promulgated by authority or by law and shall be closely observed during the full term of this Lease.

H. Hazardous Substances. Lessee assumes full responsibility for the proper and legal use, handling, storage, and disposal of any hazardous substances used or consumed in the conduct of its business. "Hazardous substance" shall be interpreted broadly to mean any substance or toxic material, fuel or petroleum-based product, hazardous or toxic or radioactive substance, or other similar term by any Federal, State or Local environmental law, regulation or rule presently in effect or promulgated in the future, as such laws, regulations or rules may be amended from time to time; and it shall be interpreted to include, but not be limited to, any substance which after release into the environment will or may reasonably be anticipated to cause sickness, death or disease. Lessee will hold Lessor harmless from and indemnify Lessor against and from any damage, loss, expenses or liability resulting from any breach of these representations and warranty including all attorneys' fees and costs incurred as a result thereof.

I. FCC Authorization. Prior to activating any communications equipment, the Lessee must possess a valid Federal Communications Commission (FCC) authorization and ensure that the operation of the equipment will be conducted in strict compliance with applicable FAA

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requirements. The Lessee must maintain a copy of any applicable license(s) for each transmitter being operated by either Lessee or sublessee. When requested, the Lessee must provide the Lessor, with a current copy of each license for equipment in or on facilities covered by this Lease. When requested by the Lessor, and each time equipment is updated, added, or replaced, the Lessee shall provide technical information concerning the equipment operated by Lessee under the terms of this Lease.

J. Interference with Existing Signals. The Lessee must ensure that all equipment is operated in a manner that will not cause interference with the operation of existing communication equipment at the Billings Logan International Airport. If the Lessor determines that the Lessee's equipment is interfering with existing equipment located at the Billings Logan International Airport, the Lessee will have fifteen (15) days to eliminate the interference to the satisfaction of the Lessor. If the interference is not corrected in fifteen (15) days, then the Lessee's equipment shall be shut down until the problem can be corrected. If the Lessor determines that Lessee's equipment is interfering with critical Federal Aviation Administration (FAA) or City of Billings Public Safety communications or navigation equipment, Lessee shall immediately shut down all communications systems until the interference is corrected.

K. Licenses. Lessee shall obtain and keep current, all licenses, certificates, permits, or other authorization for all governmental authorities having jurisdiction over Lessee's operations at the Airport, and shall pay all associated fees therewith. Lessee shall also obtain and maintain a current City of Billings Business License and pay said license fee for each year Lessee conducts its services at the Airport. Lessee shall provide a copy of said license to the Airport upon signing this Lease, and shall provide a current copy upon each renewal of the license.

L. Encumbrances, Mortgages, and Liens. Lessee shall not encumber in any way any part of the real property of the leased premises by assignment, hypothecation, security interest,

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mortgage, pledge, deed of trust or any other instrument given to or for the benefit of any bank, financing institution or to or for the benefit of any contractor or other third party. Further, Lessee shall keep the real property of the leasehold estate leased premises free and clear of all liens arising out of any work performed, materials furnished, or obligations incurred by Lessee or any sublessee.

ARTICLE VI

INSURANCE AND INDEMNIFICATION

A. Indemnification. Lessor and Lessor's officers, directors, agents, representatives, and employees shall stand indemnified by Lessee as herein provided. It is expressly understood and agreed that Lessee is and shall be deemed an independent contractor and operator responsible to all parties for its respective acts or omissions and that Lessor shall in no way be responsible therefore. It is further agreed that in the use of the Airport, in the construction, alteration, or maintenance of any improvements thereon, and in the exercise or enjoyment of the privileges herein granted, Lessee shall indemnify, save harmless, and defend the Lessor and Lessor's officers, directors, agents, representatives, and employees from any and all losses that may result to the Lessor and Lessor's officers, directors, agents, representatives, and employees because of any negligence, act, or omission on the part of the Lessee or Lessee's agents, representatives, and employees and shall indemnify Lessor against any and all mechanic's and materialmen's liens or any other types of liens imposed upon the premises.

Lessee expressly agrees that Lessor shall not be liable to Lessee, for personal injury, bodily injury, or for any loss or damage to real or personal property occasioned by flood, fire, earthquake, lightning, windstorm, hail, explosion, riot, strike, civil disobedience or commotion, aircraft, smoke, vandalism, malicious mischief, or acts of civil authority, unless caused by the fault or negligence of Lessor, its officers, directors, agents, representatives, or employees.

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B. Insurance. Lessee shall, without expense to City, upon commencement of the term hereof, and prior to commencement of any operations at the Airport, obtain and cause to be kept in force, liability insurance coverage, with limits as hereinafter stated throughout the entire term of this Lease. Such insurance shall include commercial general liability coverage, workers compensation/employers liability insurance, and automobile liability insurance coverage, and shall not be in amounts less than hereinafter stated. Such insurance coverage shall be provided by policies issued by a company or companies of sound and adequate financial responsibility, authorized to do business in the State of Montana, and acceptable to the City. Such insurance policies shall also contain an endorsement providing that the City will be given not less than thirty (30) days' notice prior to the cancellation, or material change of the provisions or coverages affecting the interests of City provided by said policies. The commercial general liability policies shall include contractual liability coverage. Lessee shall also provide and keep in force insurance upon all of Lessee's furnishings, fixtures, and equipment utilized in connection with its operations at the Airport.

At the time of execution of this Lease, and annually thereafter, Lessee shall furnish a Certificate of Insurance along with all associated and required policy endorsements showing that required insurance is current and in force. Required evidence of insurance shall be submitted for any renewal or replacement of a policy that already exists, at least ten (10) days prior to expiration or termination of the existing policy. Lessee shall provide notice to City of any changes to insurance or cancellation of any or all insurance at least thirty (30) calendar days in advance of such change or cancellation. The Certificate of Insurance must include the following Certificate Holder reference: City of Billings Logan International Airport, 1901 Terminal Circle, Room 216, Billings, MT 59105. If City is notified that any of the coverage required herein is to be cancelled or changed in such a manner as not to comply with the requirements of this Lease, Lessee shall within fifteen (15) days

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prior to the effective date of such cancellation or change, obtain and provide City with certificates evidencing the re-establishment of the insurance coverage required hereby. If in the City's opinion, the minimum limits of the insurance coverage herein required become inadequate during the term of this Lease, Lessee agrees that it will increase such minimum limits by reasonable amounts upon request of the City.

1) Breach of Lease. The continuous maintenance by Lessee of all types of required insurance under this Lease is mandatory. Failure of the Lessee to maintain such insurance is a material breach of this Lease, and does not amend this Lease, nor release the Lessee from any other obligations in this Lease.

2) Commercial General Liability Insurance. Commercial General Liability Insurance on a standard occurrence form, providing coverage for personal injury, bodily injury, death, and property damage, in amounts not less than $1,500,000 per occurrence. The required limits may be provided by a combination of Commercial General Liability Insurance and Excess or Commercial Umbrella Liability Insurance. The Commercial General Liability policy shall be endorsed to name the City of Billings and City officers, directors, agents, representatives, and employees as a **PRIMARY ADDITIONAL INSURED** and. endorsed to include a written waiver of insurer's right to subrogate against the City. The City of Billings' general liability policy will be excess and noncontributory.

3) Workers' Compensation and Employers' Liability Insurance. Workers' Compensation and Employers' Liability Insurance is required if Lessee has employees. Workers' Compensation insurance limits in accordance with the State of Montana and administered by the Montana Department of Labor and Industry. Required limits are

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$1,000,000 each accident, $1,000,000 each employee, and $1,000,000 for bodily injury by disease.

4) Automobile Liability. Automobile Liability insurance will be required for all owned, non-owned, and hired vehicles, mobile equipment or other motor or ground vehicles utilized on the Airport in an amount not less than $1,000,000 combined single limit. If Lessee is providing the coverage amount with an automobile policy that provides full coverage for all of the Lessee's vehicle uses, the policy shall be endorsed to include a written waiver of insurer's right to subrogate against the City.

Insofar as said insurance provides protection against liability for personal injury, bodily injury, death, and property damage, City shall be included as a primary additional insured to the extent of Lessee's indemnity obligations hereunder. City shall have no liability for any premiums charged for such coverage, and the inclusion of City as a primary additional insured is not intended to, and shall not make City a partner or joint venturer with Lessee in its operations on the Airport. All insurance policies of the City and Airport, including airport commercial general liability policies, will be excess and non-contributory for Lessee's operations.

ARTICLE VII

TERMINATION OR CANCELLATION OF LEASE,

A. Termination. This Lease shall terminate at the end of the full term hereof without any notice by either party, except as indicated in Article II, Paragraph A. A holding over by the Lessee, its assigns or sublessees beyond the expiration of the term shall not be permitted without the prior written consent of the Director of Aviation and then only on a month-to-month basis

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Upon expiration or other termination, Lessee shall have the right to remove from the leased premises all moveable fixtures, machinery, equipment, apparatus, fittings, trade fixtures, all telecommunication equipment, towers, switches, cables, wiring and associated equipment, other personal property, and all buildings and other structures owned or installed by Lessee on the premises. Lessee shall also remove from the premises all debris resulting from the removal of the equipment, building, or structures. All expenses connected with such removal shall be borne by the Lessee. Said property shall be removed within thirty (30) days after expiration or other termination of the Lease. This right to remove personal property, buildings, and structures does not extend to pavement, water lines, sewer lines, electrical lines, utility poles, fencing, exterior light poles, which improvements shall remain the property of the Lessor and shall not be removed.

In the event the Lessee fails to remove any moveable fixtures, machinery, equipment, apparatus, fittings, trade fixtures, telecommunication equipment, towers, switches, cables, wiring and associated equipment, other personal property, buildings, structures or other property installed or located on the premises within thirty (30) days after expiration or other termination of the Lease, then Lessor shall acquire sole possession, right and title to said property. Lessor, at its sole discretion, shall then have the right to remove or otherwise dispose of said property and charge to Lessee the actual cost of demolition, removal, and disposal of said property and restoration of the leasehold premises.

Lessee shall restore the premises to either its original condition or to the satisfaction of the Lessor.

B. Cancellation by Lessee. This Lease shall be subject to cancellation by Lessee after the happening of one or more of the following events:

1) The permanent abandonment of the Airport as an Air Terminal.

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2) The lawful assumption of the United States Government or any other authorized agency thereof, of the operation, control or use of the Airport, or any substantial part or parts thereof, in such a manner that substantially restricts Lessee for a period of at least ninety (90) days from operating in a normal manner.

3) Issuance by any court of competent jurisdiction of an injunction in any way preventing or restraining the use of the Airport, and the remaining in force of such injunction for a period of at least ninety (90) days.

4) The default by Lessor in the performance of any covenant or agreement herein required to be performed by Lessor and the failure of Lessor to remedy such default for a period of ninety (90) days after receipt from Lessee or written notice to remedy same.

Lessee may exercise such right of termination by written notice to Lessor at any time after the lapse of the above applicable periods of time and this Lease shall terminate as of that date. Rental due hereunder shall be payable only to the date of the happening of the event which results in said termination. Upon termination under the provisions of this Paragraph, Lessee shall have the same rights as described in Article VII, Paragraph A. herein.

C. Cancellation by Lessor.

1) This Lease shall be subject to cancellation by Lessor in the event Lessee shall:

a) Be in arrears in the payment of the whole or any part of the amounts agreed upon hereunder for a period of fifteen (15) days after payment is due.

b) File a voluntary petition of bankruptcy.

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c) Make a general assignment for the benefit of creditors.

d) Default in the performance of any of the covenants and conditions required herein (except rental payments) to be kept and performed by Lessee, and such default continues for a period of thirty (30) days after written notice from Lessor of said default.

e) Use any portion of Lessor's properties in any way that interferes with the primary aviation functions of the Airport. Such interference shall be deemed a material breach by Lessee, and Lessee shall have the responsibility to terminate said interference. In the event any such interference does not cease promptly, the parties acknowledge that continuing interference will cause irreparable injury to Lessor and therefore Lessor shall have the right, in addition to any other rights that it may have at law or in equity, to elect to enjoin such interference or to terminate this Lease.

f) Abandon its conduct of business on the leased premises.

2) In the event of termination because of the happening of any of the aforesaid events, Lessor may take immediate possession of the premises and remove Lessee's effects, forcibly if necessary, without being deemed guilty of trespassing. Upon said entry, this Lease shall terminate.

3) It is agreed that failure of Lessor to declare this Lease terminated or to reenter and take possession upon the default of Lessee for any of the reasons set out shall not operate to bar or destroy the right of Lessor to declare this Lease null and void by reason of any subsequent violation of the terms of this Lease.

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ARTICLE VIII

NONDISCRIMINATION

A. General. In the use and occupation of the Airport, Lessee shall not discriminate against any person or class of persons by reason of race, color, religion, sex, national origin or ancestry, age, or disability. Additionally, for the services provided during the use and occupation of the Airport, Lessee shall furnish said services on a reasonable and not unjustly discriminatory basis to all users thereof and charge reasonable and not unjustly discriminatory prices for each unit of service, provided that the Lessee may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.

B. Civil/Human Rights Laws. In the operation and use of the Airport, Lessee shall not, on the grounds of race, color, religion, sex, national origin or ancestry, age, or disability, discriminate or permit discrimination against any person or group of persons in any manner prohibited by Part 21 of Title 49, Code of Federal Regulations, the Civil Rights Act of 1964, as amended, the Equal Pay Act of 1963, the Rehabilitation Act of 1973, and such other Federal, State, or Local laws as may be applicable.

Without limiting the generality of the foregoing, Lessee agrees not to discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or ancestry, age, or disability. Lessee agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin or ancestry, age, or disability. Such action shall include, but not be limited to, employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; selection for training; and disciplinary actions and grievances. Lessee agrees to post, in conspicuous places available to

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employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

C. Lessee, for itself, its heirs, personal representatives, successors in interest, and assignees, as part of the consideration of this Lease, does hereby covenant and agree as a covenant running with the land that, in the event improvements are constructed, maintained, or otherwise operated on the Airport for a purpose for which a United States Department of Transportation program or activity is extended or for another purpose involving the provision of similar services or benefits, Lessee shall maintain and operate such improvements and services in compliance with all other requirements imposed pursuant to 49 CFR Part 21 (Nondiscrimination in Federally Assisted Programs of the Department of Transportation), as said regulations may be amended.

D. Lessee, for itself, its heirs, personal representatives, successors in interest, and assignees, as a part of the consideration of this Lease, does hereby covenant and agree as a covenant running with the land that:

1) [illegible] person on the grounds of race, color, religion, sex, national origin or ancestry, age, or disability shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination in the use of said improvements.

2) No person on the grounds of race, color, religion, sex, national origin or ancestry, age, or disability shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination in the construction of any improvements on, over, or under such land and the furnishing of services thereon.

3) Lessee shall use the facilities in compliance with all other requirements imposed by, or pursuant to 49 CFR Part 21 (Nondiscrimination in Federally Assisted Programs of the Department of Transportation), as said regulations may be amended.

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Lessee assures that it will undertake an affirmative action program as required by 14 CFR Part 152, Subpart E, to ensure that no person on the grounds of race, color, religion, sex, national origin or ancestry, age, or disability shall be excluded from participating in any employment activities covered in 14 CFR Part 152, Subpart E, or such employment activities covered in any applicable State or Local law. Lessee assures that no person shall be excluded on these grounds from participating in or receiving the services or benefits of any program or activity covered by this Article VIII.

E. During the performance of this Lease, the Lessee, for itself, its assignees, and successors in interest, agrees to comply with the following nondiscrimination statutes and authorities, including, but not limited to:

1) Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq*., 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin);

2) 49 CFR Part 21 (Nondiscrimination in Federally Assisted Programs of the Department of Transportation – Effectuation of Title VI of The Civil Rights Act of 1964);

3) The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 U.S.C. § 4601) (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal aid programs and projects);

4) Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794 *et seq*.), as amended (prohibits discrimination on the basis of disability); and 49 CFR Part 27;

5) The Age Discrimination Act of 1975, as amended (42 U.S.C. § 6101 *et seq*.) (prohibits discrimination on the basis of age);

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6) Airport and Airway Improvement Act of 1982 (49 U.S.C. § 471, § 47123) as amended (prohibits discrimination based on race, creed, color, national origin, or sex);

7) The Civil Rights Restoration Act of 1987 (PL 100-209) (broadened the scope, coverage, and applicability of Title VI of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, and § 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal aid recipients, sub-recipients, and contractors, whether such programs or activities are Federally funded or not);

8) Titles II and III of the Americans with Disabilities Act of 1990, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 – 12189) as implemented by Department of Transportation regulations at 49 CFR Parts 37 and 38;

9) The Federal Aviation Administration's Nondiscrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);

10) Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low Income Populations, which addresses discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low income populations;

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11) Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency (LEP), and resulting agency guidance, national origin discrimination includes discrimination because of LEP. To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Federal Regulations at 74087 – 74100);

12) Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 *et seq*.).

ARTICLE IX

GENERAL PROVISIONS

A. Attorney's Fees. Should either party employ an attorney or attorneys or utilize the services of in-house attorneys to enforce any of the provisions hereof or to protect its interest in any manner arising under this Lease, the non-prevailing party in any action pursued in a court of competent jurisdiction agrees to pay to the prevailing party all reasonable costs, damages, expenses, and attorney's fees, including fees for in-house attorneys, expended or incurred in connection therewith.

B. Governing Law. This Lease and all disputes arising hereunder shall be construed and enforced by the laws of the State of Montana. Venue in any proceedings held hereunder shall be in the State of Montana Thirteenth Judicial District Court, Yellowstone County, Montana.

C. Taxes. Lessee shall pay any taxes or assessments, which may be lawfully levied against Lessee's occupancy or use of the premises, or any improvements placed thereon as a

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result of Lessee's occupancy, but Lessee as independent contractor reserves the right to contest the levy of any tax or assessment, which it feels is unjust.

D. Subordination of Lease. This Lease shall be subordinate to the provisions of any existing or future agreements between Lessor and the United States Government relative to the administration, operation, or maintenance of the Airport, the execution of which has been or may be required as a condition precedent to the expenditure of Federal funds for the development of the Airport.

E. Modification and Amendments. Changes or modifications to this Lessor shall be done in the form of a written lease amendment prepared by the Lessor, and to be agreed upon and signed by both Lessee and Lessor.

F. Paragraph Headings. The paragraph headings contained herein are for convenience in reference and are not intended to define or limit the scope of any provisions of this Lease or the particular paragraphs.

G. Effect of Invalid Provision. If any term or provision of this Lease or the application thereof to any person or circumstance shall to any extent be invalid or unenforceable, the remainder of this Lease, or the application of such terms or provisions to persons or circumstances other than those to which it is invalid or unenforceable, shall not be affected hereby, and each term and provision of this Lease shall be valid and be enforced to the fullest extent permitted by law.

H. Notices. Notices to Lessor provided for herein shall be sufficient if sent by certified mail, postage prepaid, addressed to:

Director of Aviation and Transit
Billings Logan International Airport
1901 Terminal Circle, Room 216
Billings, MT 59105

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and notices to Lessee, if sent by certified mail, postage prepaid, addressed to:

Johnathan Robinson
Network Information Systems
P.O. Box 21176
Billings, MT 59104-1176
Phone: (406) 670-2313
E-mail: jrobinson@nisystems.net

or to such other addresses as the parties may designate to each other in writing from time to time.

I. Successors and Assigns. All of the terms, covenants, and agreements herein contained, and as may be subsequently amended from time to time, shall be binding upon and shall inure to the benefit of successors, assignees, and sublessees of the respective parties hereto.

IN WITNESS WHEREOF, this document has been duly executed by or on behalf of the parties hereto as of the date indicated below

DATE: _____

ATTEST: CITY OF BILLINGS

BY _____ BY _____
CITY CLERK MAYOR

APPROVED AS TO FORM: NETWORK INFORMATION SYSTEMS

BY _____ BY _____
CITY ATTORNEY JOHNATHAN ROBINSON, OWNER

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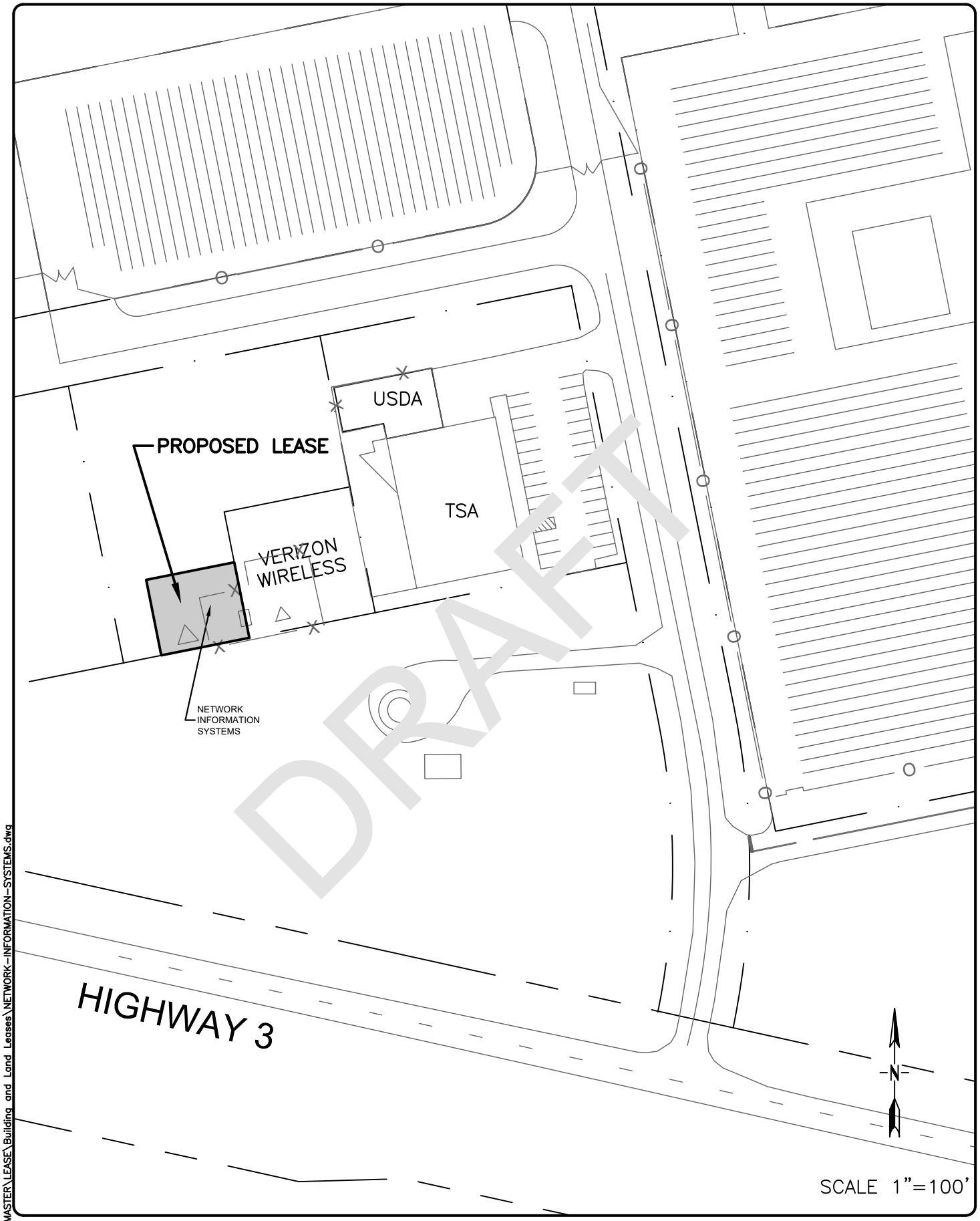

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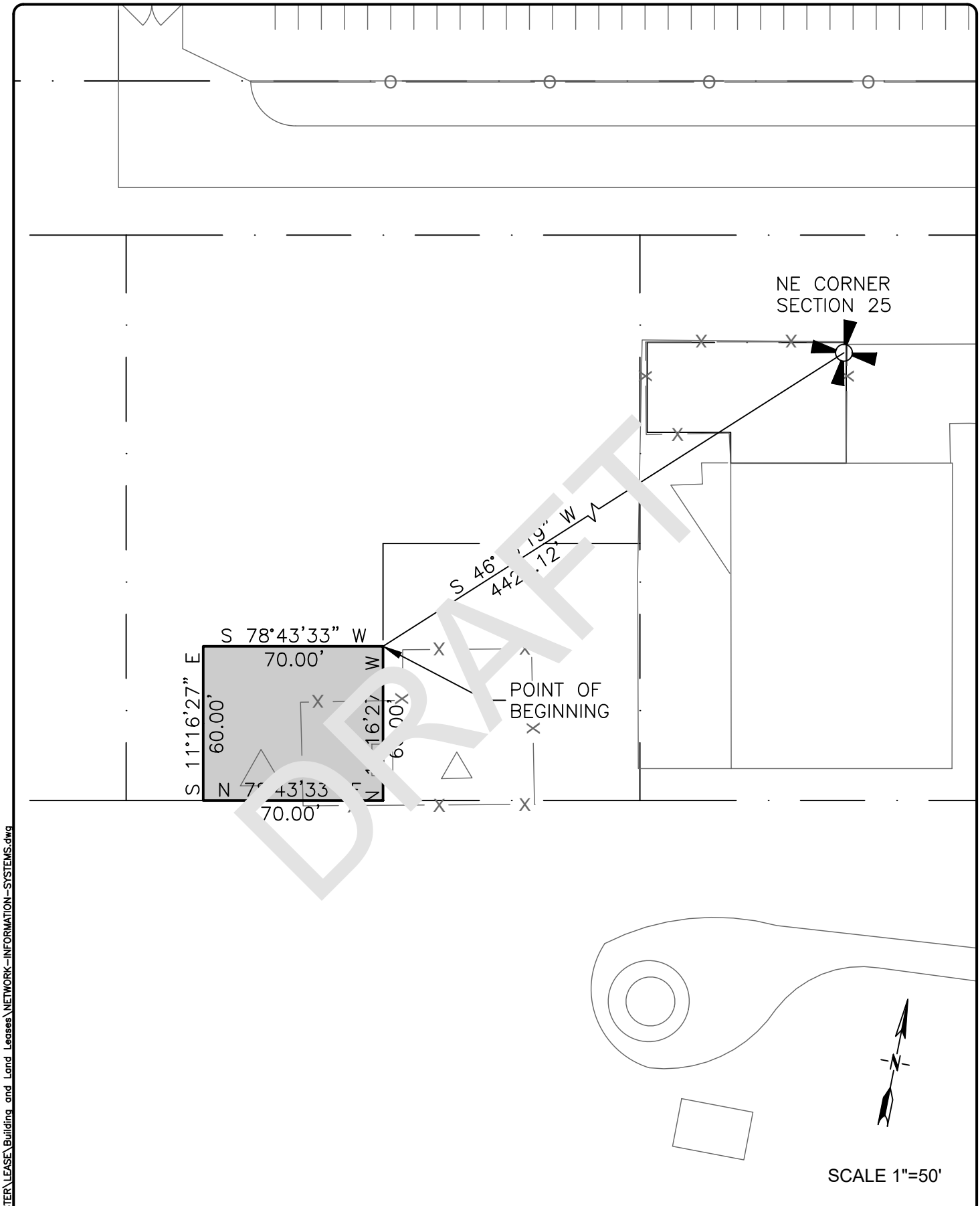
NETWORK INFORMATION SYSTEMS LEASE EXHIBIT

AVIATION AND TRANSIT DEPARTMENT–CITY OF BILLINGS

EXHIBIT A 1 of 3

Morrison Maierle
315 N. 25th Street, Suite 102
Billings, MT 59101
Phone: 406.656.6000
Fax: 406.237.1201

ISSUE DATE: MAY 2025



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NETWORK INFORMATION SYSTEMS LEASE EXHIBIT

AVIATION AND TRANSIT DEPARTMENT–CITY OF BILLINGS

EXHIBIT A 2 of 3

Morrison Maierle
315 N. 25th Street, Suite 102
Billings, MT 59101
Phone: 406.656.6000
Fax: 406.237.1201

ISSUE DATE: MAY 2025

DESCRIPTION

Commencing at the Northeast Corner of Section 25, T. 1 N., R. 25 E., P.M.M., Yellowstone County, Montana; thence S 46°15'19" W, a distance of 4424.12 feet to the Point of Beginning; thence S 78°43'33" W, a distance of 70.00 feet; thence S 11°16'27" E, a distance of 60.00 feet; thence N 78'43'33" E, a distance of 70.00 feet; thence N 11°16'27" W, a distance of 60.00' feet to the Point of Beginning.

Said tract of land containing 4,200.00 square feet.

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NETWORK INFORMATION SYSTEMS
LEASE EXHIBIT
AVIATION AND TRANSIT DEPARTMENT-CITY OF BILLINGS

EXHIBIT A 3 of 3

Morrison Maierle
315 N. 25th Street, Suite 102
Billings, MT 59101
Phone: 406.656.6000
Fax: 406.237.1201

ISSUE DATE: MAY 2025

City Council Regular

Date:	06/23/2025
Title:	Donations to the Billings Public Library
Presented by:	Kelsie Rubich, Assistant Library Director
Department:	Library
Presentation:	No
Legal Review:	Not Applicable
Project Number:	N/A

RECOMMENDATION

Staff recommends that the City Council accept the donations to the Billings Public Library.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The Billings Public Library has received $1,000 from the Town Pump Charitable Foundation earmarked for the 2025 Teen Summer Reading programming.

The Billings Public Library Foundation has donated $7,000 to sponsor two programs:
$4,000 - Book drop conveyance light
$3,000 - Aunt Flow, free feminine products in the public restrooms

ALTERNATIVES

City Council may:

- Approve the donations; or,
- Not Approve the donations

FISCAL EFFECTS

There is no budgetary impact.

City Council Regular
Date: 06/23/2025
Title: Acceptance of Grant Funds for Fire Station 5 Interior Remodel
Presented by: Tricia Mae
Department: City Hall Administration
Presentation: No
Legal Review: Yes
Project Number: N/A

RECOMMENDATION

Staff recommends the City Council consent to accept and utilize funds donated by an anonymous grantor for the interior remodel of Fire Station 5.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

This grant represents a significant investment in our City's emergency response infrastructure, ensuring that Fire Station 5 can continue to serve our community efficiently well into the future. In accordance with the grantor's confidentiality agreement, their identity must remain undisclosed until the June 23, 2025 council meeting. They are scheduled to publicly announce this year's grantees on June 24 as part of their national campaign.

Timeline of events:

- January 21, 2025, the project was nominated for consideration.
- March 5, 2025, The Billings Fire Department was named a finalist among 4,000 applications.
- May 28, 2025, received confirmation that the project was selected as a winner, securing $280,000 in funding to support the remodel.

Overview:
Originally constructed in 1973, Fire Station 5 spans 6,016 square feet. The proposed 847 square foot interior remodel will enhance safety, functionality, and firefighter well-being.

Key Health & Safety Considerations:
Firefighters face significant health risks due to demanding work conditions, which are exacerbated by the station's current outdated layout:

- Shared Sleeping Quarters: The current design consists of one large sleeping area, which does not align with modern fire station standards. This setup causes frequent sleep disruptions, increasing risks of exhaustion, cognitive impairment, and serious health conditions such as cardiovascular disease. https://www.ifsta.org/about-us/news-press/hot-topics/usfa-report-titled-safety-and-health-considerations-design-fire-and
- Limited Shower Facilities: The restroom contains only one large shower, failing to provide inclusivity, privacy, or efficiency. The lack of adequate decontamination facilities contributes to increased exposure to harmful toxins, raising long-term cancer risks. Additionally, shower tiles have deteriorated, further compromising sanitation. https://www.fireandemsfund.com/dangers-of-outdated-firehouses/ https://academic.oup.com/joh/article/63/1/e12219/7249844
- Mental Health Concerns & Suicide Risk: Chronic stress, trauma exposure, and inadequate rest environments elevate rates of depression, PTSD, and anxiety. Firefighters are statistically more likely to die by suicide than in the line of duty. The current shared sleeping arrangement makes it difficult for non-responding crew members to rest undisturbed, compounding fatigue and mental strain. https://academic.oup.com/joh/article/63/1/e12219/7249844

Proposed Renovations:
The remodel will directly address these challenges through the following improvements:

- Private Sleeping Quarters: Three separate bedrooms will reduce disturbances, improve sleep quality, and support firefighter health.
- Upgraded Restroom Facilities**:** The current single-shower design will be replaced with three individual restrooms, improving privacy, inclusivity, and efficiency.
- Enhanced Sanitation & Safety Measures: Aging and failing cast iron sewer lines will be replaced with industry-standard PVC piping. Updated plumbing and HVAC systems will improve living conditions, while fire and CO_2 detection systems will enhance emergency preparedness.

- Improved Decontamination Capabilities: A new shower bank will allow for quicker toxin removal, reducing long-term cancer risks.
- Operational Efficiency: Fire Station 5 houses both an engine company and a squad, responding to different types of calls. Individual sleeping rooms will minimize disruptions for non-responding crew members.
- Exterior Enhancements: Landscaping will be updated to comply with City Planning Division regulations.

This remodel aligns with modern fire station design methodologies, improving health, safety, and operational efficiency for firefighters. Investing in these upgrades will ensure a safer and more supportive environment for those who protect our community.

STAKEHOLDERS

Internal

- City Council as approving body
- Facilities Division as Project Manager
- Billings Fire Department as recipient of funds

External

- The Grantor
- The Grant Administrator

ALTERNATIVES

City Council may:

- Approve; or,
- Not Approve

FISCAL EFFECTS

The anonymous grantor operates a matching funds program. The City has proposed $214,000 in matching funds for the project within the Fire Department's FY26 budget. Additionally, the grantor has contributed extra funds to support the purchase of storage, decor, furniture, bathroom supplies, and other non-tech items that enhance the esthetics and functionality of the renovated spaces.

City Council Regular

Date:	06/23/2025
Title:	Acceptance and Approval of the 2025 HIDTA Award in the Amount of $235,390
Presented by:	Rich St. John, Police Chief
Department:	Police
Presentation:	No
Legal Review:	Yes
Project Number:	N/A

RECOMMENDATION

Staff recommends that City Council approve and accept the 2025 HIDTA award from the Executive Office of the President, Office of National Drug Control Policy, in the amount of $235,390, and authorize the Mayor to sign the award documents.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

In 2002, Montana was designated as a High Intensity Drug Traffic Area (HIDTA). The Office of National Drug Control Policy (ONDCP) has awarded grants to the Eastern Montana Drug Task Force for twenty-three years and the City of Billings is the recipient and administrative agency for the grants. The ONDCP has offered a $235,390 grant for the calendar year 2025. The HIDTA Task Force consists of personnel from U.S. Marshals Service, FBI, Drug Enforcement Administration (DEA), Alcohol, Tobacco & Firearms (ATF), Immigration & Customs Enforcement (ICE), Department of Criminal Investigation (DCI), Yellowstone County Sheriff's Office, and the Billings Police Department. The Task Force is managed by a Sergeant from the Billings Police Department. The 2025 HIDTA Award will be used to pay for a Support Specialist position for the HIDTA Task Force, all task force overtime, administrative and investigative travel, cell phones, copier maintenance agreement, investigative/office supplies, and informant costs.

ALTERNATIVES

City Council may:

- Approve and accept the 2025 HIDTA Award in the amount of $235,390; or,
- Not accept the 2025 HIDTA Award in the amount of $235,390, thus costing the Public Safety Fund additional expenses for investigating and prosecuting drug related cases.

FISCAL EFFECTS

The 2025 HIDTA Award in the amount of $235,390 will require no City match. The award has been budgeted in Fund 2550 for the balance of FY 24/25 and any remaining funds will be budgeted in FY26.

City Council Regular

Date:	06/23/2025
Title:	Clearwater Estates Subdivision, 2nd Filing - Preliminary Major Plat
Presented by:	David Green
Department:	Planning & Community Services
Presentation:	No
Legal Review:	No
Project Number:	PZX-25-00027

RECOMMENDATION

The Planning Board is forwarding a recommendation to the City Council to conditionally approve the preliminary plat of Clearwater Estates Subdivision, 2nd Filing, and adopt the Findings of Fact as presented in the staff report.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

On April 1, 2025, Performance Engineering applied for preliminary major plat approval for Clearwater Estates Subdivision, 2nd Filing. The proposed subdivision creates 69 lots for residential and commercial development. The subject property is generally located south of Central Avenue, and west of Twin Pines Townhomes. The property is zoned Corridor Mixed Use 1 (CMU1), Mid-Century Neighborhood Residential (N2), Mixed Residential 1 (NX1), Mixed Residential 2 (NX2).

VARIANCES REQUESTED

No variances from the City Subdivision Regulations have been requested.

PROPOSED CONDITIONS OF APPROVAL

Pursuant to Section 76-3-608(4), MCA, the following conditions are recommended to reasonably minimize potential adverse impacts identified within the Findings of Fact.

1. To meet the requirements of subdivision regulations, prior to final plat approval, the applicant shall provide a break in block length of a minimum 30' wide for Lots 1-16, Block 5. Block design standards shall be in accordance with City of Billings Subdivision Regulations, Table 23-405.1 Required Block Design.

2. To minimize the effects on local services, prior to final plat approval, the applicant shall provide a proportionate share contribution as indicated within the Traffic Impact Study and approved by City of Billings Engineering.

3.To minimize the effects on local service prior to final plat approval, the applicant will coordinate with the USPS to determine what type of delivery system is preferred and to locate and provide the correct amount of space for safely delivering the mail to the residents and businesses.

4. Minor changes may be made in the SIA and final documents, as requested by the Planning, Legal or Public Works Departments to clarify the documents and bring them into the standard acceptable format.

5. The final plat shall comply with all requirements of the City of Billings Subdivision regulations, rules, policies, and resolutions of the City of Billings, and the laws and Administrative Rules of the State of Montana.

PROCEDURAL HISTORY

- Pre-application meeting February 27, 2025
- Preliminary plat application submitted to Planning Division on April 1, 2025
- Departmental review meeting April 17, 2025
- Subdivision resubmittal April 24, 2025
- Planning Board plat review May 13, 2025
- Planning Board public hearing May 28, 2025
- Preliminary plat to City Council June 23, 2025
- 60 working-day preliminary plat review period ends June 26, 2025

PLAT INFORMATION

General location: South of Central Avenue, and west of Twin Pines Townhomes

Legal Description:	Being Lots 1, 2, and 3 of Clearwater Estates Subdivision
Owner/Subdivider:	Brown Development, LLC
Engineer and Surveyor:	Performance Engineering
Existing Zoning:	CMU1, N2, NX1, NX2
Existing land use:	Agricultural
Proposed land use:	Residential / Commercial
Gross and Net area:	23.43 acres / 20.34 acres
Proposed number of lots:	69
Lot size:	Max: 117,454 square feet / 2.69 acres Min: 7,152 square feet

Parkland requirements: Parkland dedication requirement is 1.67 acres. The applicant is providing 0.58 acres. The applicant is proposing to provide a cash-in-lieu contribution for the remaining 1.10 acres of parkland.

TRAFFIC IMPACT STUDY OVERVIEW:

This traffic study was done for Clearwater Estates Subdivision 2nd Filing. The traffic study was completed for when all filings of the subdivisions are built out.

A traffic accessibility study has been completed for the Clearwater Estates Subdivision, 2nd Filing. All required intersection improvement contributions identified therein shall be completed by the Subdivider at the Subdivider's expense. The percent of traffic contributions to the following intersections shall be in accordance with the traffic accessibility study:

a. S. 48th and Central -- 0.28%
b. Shiloh and Broadwater -- 0.60%
c. Shiloh and Central -- 1.64%
d. Shiloh and Monad -- 0.39%

The cash contributions shall be based on the percent of traffic contributions to the intersections based on the total cost of an intersection as determined by City Engineering for the year in which the contribution is made. This subdivision will pay its proportional share of the cost of the improvements to intersections studied in the traffic impact study. These cash contributions for the intersection improvement will be made prior to final plat approval.

PARKS AND RECREATION:

Parkland dedication requirement for this subdivision is 1.67 acres. The applicant is proposing to provide 0.58 acres. The applicant is proposing to provide a cash-in-lieu contribution for the remaining 1.10 acres of parkland.Billings Parks and Recreation have requested that the developer provide, with the future filings, additional park land be added to the proposed parkland with this filing. The request is that the developer have a minimum of a 1 acre park for the two filings. This park location is in the middle of the subdivision. There is a regional park to the east of this subdivision, Centennial Park, that is 1.3 miles away. Clearwater Estates plans for additional filings in the future to the south of this filing, so additional combining of park land for a larger space will be possible.

STAKEHOLDERS

Planning Board Public Hearing - May 28, 2025

Staff gave a presentation about the proposed Clearwater Estates Subdivision, 2nd Filing. In the presentation, staff went over the TIS. This subdivision and the one to the east, 44 West Subdivision, were studied together to generate one TIS for both subdivisions. Staff provided a comment from City Engineering that stated this filing does not require a turn lane, but the next filing will trigger the need for a turn lane. Staff also went through the parkland requirements and requests from the Parks Department.

At the end of the presentation there were comments and several questions from the board. Three board members voiced concerns about traffic on Central Avenue, and they felt there needed to be a turn lane required with the current

filing of the subdivision. They stated traffic on Central was dangerous as it is. Staff stated that City Engineering had provided comments, as shown in the staff presentation, that while a turn lane was not warranted with this filing it would be required with any future filing. Board members continued to ask about the turn lane and staff responded to each question. A board member also asked why there is a private road within the public subdivision and how maintenance of the road would be handled. The applicant's agent responded to that question, stating they were trying to provide a "higher-end" area for those who want a private neighborhood. The road will be maintained by a homeowners association (HOA) within the private area of the subdivision. The expectation is that this private portion of the development will be gated, according to the applicant's agent.

There were no further comments or questions from the board. The public hearing was opened by the Planning Board President. There was no one from the public wishing to speak about the subdivision. The public hearing was then closed.

The Planning Board President asked for a motion. A motion was made to forward a recommendation of conditional approval to the City Council. The motion was seconded. A vote was taken, 5 voted in favor of the motion with 3 opposing the motion. The motion carried.

ALTERNATIVES

In accordance with state law, the City Council has 60 working days to act upon this major preliminary plat. The 60 working day review period for the proposed plat ends on June 26, 2025. State and City subdivision regulations also require that preliminary plats be reviewed using specific criteria, as stated within this report. The City may not unreasonably restrict an owner's ability to develop land if the subdivider provides evidence that any identified adverse effects can be mitigated. Within the 60 working day review period, the City Council is required to:

1. Approve;
2. Conditionally Approve; or
3. Deny the Preliminary Plat

FISCAL EFFECTS

This plat will have no fiscal impact on the City Planning Division.

SUMMARY

One of the purposes of the City's subdivision review process is to identify potential negative effects of property being subdivided. Negative effects that are identified become the subdivider's responsibility to mitigate. Various City departments, private service/utility providers and the affected school district/s, have reviewed this application and provided input on effects and mitigation. The Findings of Fact, which are presented as an attachment, discuss potential negative impacts of the subdivision and conditions of approval are recommended as measures to further mitigate any impacts. In this case, there were found to be minimal impacts from this proposed subdivision.

Attachments

Findings of Fact
Proposed Plat
Draft SIA
Mayors Letter

FINDINGS OF FACT

The Planning staff has prepared the Findings of Fact for the preliminary plat of Clearwater Estates Subdivision, 2nd Filing. These findings are based on the preliminary plat application and supplemental documents and address the review criteria required by the Montana Subdivision and Platting Act (76-3-608, MCA) and the Billings Subdivision Regulations (Section 23-303(H), BMCC).

A. What are the effects on agriculture, local services, the natural environment, wildlife, wildlife habitat, and public health, safety and welfare? [MCA 76-3-608 (3) (a) and BMCC 23-302.H.2.]

1. Effect on agriculture and agricultural water user facilities

The subject property has been used for agricultural purposes in the past. The Monad Drain is to the south of this proposed subdivision and is not part of the proposed area to be subdivided. Perimeter ditches and drains shall remain in place and not be altered by the subdivider or subsequent owners. The subdivision should not affect agricultural water users' facilities. With farming activity wildlife habitat has not been maintained. Perimeter ditches are good for birds to hide in as well as deer. But the main body of the land having farm activity on it has left it open without cover.

2. Effect on local services

a. **Utilities** – Water service will be provided by the City of Billings. A 16-inch water mina will be extended along Central Avenue for the proposed subdivision. 12-inch and 8-inch water lines will be provided within the proposed subdivision. The 12-inch line will be installed in Double Haul Lane down to Tippet Trail and along Tippet Trail. 8-inch lines will be installed throughout the majority of the subdivision below Tippet Trail. New individual services will be provided to all the lots, and new fire hydrants will be installed as required by the City Fire Department.

   Sanitary sewer service to Clearwater Estates Subdivision, 2nd Filing will be provided by connecting to the existing 10-inch gravity main running north from the Monad collector. The existing 10-inch gravity main is located in the parkland area in the southeast corner of the Subdivision. 8-inch sanitary sewer mains will be extended throughout the Subdivision.

   The subdivider will install all new water lines and sewer lines in the local streets and individual services for each lot in accordance with design standards, specifications, rules, and regulations of the City of Billings Engineering/Public Works Department and MDEQ. This is outlined in the SIA under the heading VI Utilities.

   Private utility companies will provide services to the subdivision. Any easement required by a private utility company will be coordinated with the subdivider and the utility company.

Stormwater – Stormwater drainage for the public streets is proposed to be provided by curb and gutters that discharge into storm water pipes. Stormwater drainage will discharge east to Lot 5 of Clearwater Estates Subdivision, 1st Filing. A ditch will convey stormwater drainage south to a stormwater detention facility that is located within an off-site area on Tract 3, Certificate of Survey No. 3844. This detention facility will be sized to accept runoff generated from the Clearwater Estates Subdivision, 2nd Filing. The detention facility will discharge into the Monad Drain.

This subdivision shall satisfy the criteria set forth by the *City of Billings Stormwater Management Manual* and will be subject to review and approval by the City Engineering Department. A Stormwater Report will be submitted for review and approval by City Engineering at the time of individual lot development. This is outlined in the SIA under the heading V Storm Drainage

b. **Solid waste** – The City of Billings will provide solid waste collection and disposal. The City's landfill has adequate capacity for this waste.

c. **Streets** – The lots within the subdivision will be served by Central Avenue. The new internal roads, Tippet Trail, Double Haul Lane and Roads B, G, and F. Roads B, G, and F are temporary street names. Final street names are required before final plat. (BMCC Section 23-406 Streets and Roads A 15) Road F will be a private road within the subdivision. The streets will be built to grade with a satisfactory subbase, base course, curb and gutter, and asphalt surface. The design section of said streets shall be submitted to, and approved by, the City Engineer prior to construction.

The sidewalks will be installed by individual lot owners when the lots are developed. All sidewalks will be 5-feet-wide with a 5-foot-wide boulevard behind the curb to the edge of the sidewalk. ADA compliant ramps will be installed by the subdivider at all intersections and the frontage along the parkland.

Block layout is required to have a maximum length and perimeter to them. Blocks of lots begin and end with a street, a 30-foot-wide multi-use trail, or parkland with a trail through it. Lots 1-16, Block 5 exceed block length requirements. In order to meet the requirements of maximum block length the applicant needs to provide a 30 foot wide easement with a multi-use trail or an opening that will include some park area and a trail. **(Condition #1)**

Traffic Impact Study overview:

A traffic accessibility study update has been completed for Clearwater Estates Subdivision, 2nd Filing. All required intersection improvement contributions identified therein shall be completed by the Subdivider at the Subdivider's expense.

This traffic study was done for both 44 West Subdivision and Clearwater Estates Subdivision 2nd Filing. The traffic study reflects full build out of all filings of both subdivisions.

The studied intersections are anticipated to operate similarly to existing conditions at the time this subdivision is fully built out.

	Phase 1			**Phase 2**			
Intersection*	**AM**	**PM**	**Higher**	**AM**	**PM**	**Higher**	**Total**
1. S. 48th at Central	0.9%	1.1%	1.1%	0.7%	1.2%	1.2%	2.3%
2. Shiloh at Broadwater	1.9%	2.3%	2.3%	1.9%	4.2%	4.2%	6.5%
3. Shiloh at Central	5.3%	6.3%	6.3%	4.1%	7.2%	7.2%	13.5%
5. Shiloh at Monad	1.2%	1.5%	1.5%	0.9%	1.8%	1.8%	3.3%
Total Participation:			**11.2%**			**14.4%**	**25.6%**
x $450,000			**$50,400**			**$64,800**	**$115,200**

The cash contributions shall be based on the percent of traffic contributions to the intersections based on the total cost of an intersection as determined. The contributions will be made at the time of final plat. **(Condition #2)**

Street lighting is required for this subdivision. In the SIA the applicant has indicated that street lighting will be installed by private contract or SID. A Street Light Maintenance District will be created for operation and maintenance of the lighting at a future date and is included in the waiver of right to protest.

d. **Emergency services** – The Billings Police and Fire Departments will respond to emergencies within the proposed subdivision. The fire station that provides service for this area is Fire Station #7, is located at 1501 54th Street West. The subdivision is located within the ambulance service area of American Medical Response (AMR).

e. **Schools** – School District #2 provides service to students within this subdivision for elementary through high school. Meadowlark for elementary school, Ben Steele for middle school and West for high school. At the time of the writing of this staff report School District #2 had not responded to requests for comments.

f. **Parks and Recreation** – Residential subdivisions are required by City of Billings Subdivision Regulations to provide parkland for the residents of the subdivision. This subdivision is required to provide 1.7323 acres of parkland. They are proposing to provide 0.575 acres of land as shown on the proposed subdivision plat. The applicant is proposing to provide a cash in lieu contribution for the balance, 1.10 acres. There is a small private park in the subdivision to the east, 44 West Subdivision, that connects directly to the proposed parkland in this subdivision. The applicant has indicated there will be additional parkland dedicated with future filings to the south as this development continues to expand.

Comments from the Parks Department are that they would like to see more parkland for the subdivision.

g. **Mail Delivery -** The United States Postal Service will provide postal service to the subdivision. Location of mail delivery boxes will need to be coordinate with the developer and the postal service. **(Condition #3)**

h. **Phasing of Development** - The applicant is not proposing to develop this subdivision in phases.

3. Effect on the natural environment

The subject property is currently vacant with the proposed use of residential development with a small portion of commercial. The property is not located within a floodplain. During development, storm water pollution prevention best management practices are required to be used and monitored to prevent erosion on exposed ground. Overall, the effect on the natural environment should be minimal.

4. Effect on wildlife and wildlife habitat

There are no known endangered or threatened species on the property. There is a paragraph in the SIA that warns future lot owners of the presence of wildlife in the area, which may cause damage to their landscaping. This subdivision should have a minimal effect on wildlife and wildlife habitat.

5. Effect on the public health, safety and welfare

There will be minimal impacts to public health, safety and welfare because of this subdivision.

B. Was an Environmental Assessment required? [(MCA 76-3-616 and BMCC 23-302.H.1.]

The proposed subdivision is exempt from the requirement for an Environmental Assessment pursuant to Section 76-3-616, MCA.

C. Does the subdivision conform to the City of Billings 2016 Growth Policy, the 2014 Transportation Plan, and the Billings Area Bikeway and Trail Master Plan? [BMCC 23-302.H.4.]

1. City of Billings 2016 Growth Policy

The proposed subdivision is consistent with the following goals of the Growth Policy:

Strong Neighborhoods (livable, safe, sociable and resilient neighborhoods): Neighborhoods that are safe and attractive and provide essential services are much desired (p.8).

Home Base (healthy, safe and diverse housing options) Planning and construction of interconnected sidewalks and trails are important to the economy and livability of Billings.

Essential Investments (relating public and private expenditures to public values): Planning and construction of safe and affordable interconnected sidewalks and trails are important to the economy and livability of Billings.

2. 2023 Billings Urban Area Long Range Transportation Plan

The proposed subdivision adheres to the goals and objectives of the 2023 Transportation Plan and preserves the street network and street hierarchy specified in the plan. Central Avenue is identified as an arterial road, it will be widened to the standards of an arterial road.

3. Billings Area Bikeway and Trail Master Plan (BABTMP)

The proposed subdivision is within the Billings Area Bikeways and Trail Master Plan. There are no trails identified within the subdivision. There is a 10-foot-wide bike and pedestrian trail proposed along the south side of Central Avenue. This will be installed by private contract or SID as outlined in the SIA. No additional improvements of this nature are anticipated.

D. Does the subdivision conform to the Montana Subdivision and Platting Act and to local subdivision regulations? [MCA 76-3-608 (3) (b) and BMCC 23-302.H.3.a.]

The proposed subdivision satisfies the requirements of the Montana Subdivision and Platting Act and the design standards specified in the local subdivision regulations. The subdivider and the local government have complied with the subdivision review and approval procedures set forth in the local and state subdivision regulations.

E. Does the proposed subdivision conform to all requirements of the zoning in effect? [BMCC 23-302.H.3.e.]

The subject property is located within CMU1 – Corridor Mixed Use 1, N2 - Mid-Century Neighborhood Residential, NX1 - Mixed Residential 1, NX2 - Mixed Residential 2. The lot frontages conform to the requirements of these zonings. Other building setbacks and structure specific requirements will be reviewed for compliance at the time of building permit review.

F. Does the proposed plat provide easements for the location and installation of any utilities? [MCA 76-3-608 (3) (c) and BMCC 23-302.H.3.b.]

The subdivider will provided utility easements as requested by private utility companies. Those easements will be shown on the face of the plat.

G. Does the proposed plat provide legal and physical access to each parcel within the subdivision and notation of that access on the plat? [MCA 76-3-608 (3) (d) and BMCC 23-302.H.3.c.]

Legal and physical access is provided to the proposed lots from existing roads and new roads within the proposed subdivision.

CONCLUSIONS OF FINDINGS OF FACT

- The preliminary plat of Clearwater Estates Subdivision, 2nd Filing, does not create any adverse impacts that warrant denial of the subdivision.

- The proposed subdivision conforms to several of the goals and policies of the 2016 Growth Policy and does not conflict with the Transportation or Bikeway/Trail Plans.

- The proposed subdivision complies with state and local subdivision regulations, local zoning, and sanitary requirements and provides legal and physical access to each lot.

- Any potential negative or adverse impacts will be mitigated with the proposed conditions of approval.

RECOMMENDATION

The Planning Board is forwarding a recommendation to City Council to conditionally approve the preliminary plat of Clearwater Estates Subdivision, 2nd Filing, and adopt the Findings of Fact as presented in the staff report.

Approved by the Billings City Council, June 23, 2025

_____

William A. Cole, Mayor

PRELIMINARY PLAT OF

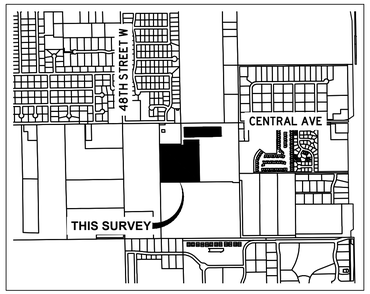
CLEARWATER ESTATES SUBDIVISION, 2ND FILING

BEING LOTS 1, 2, AND 3 OF CLEARWATER ESTATES SUBDIVISION
LOCATED IN THE NW 1/4 OF SECTION 10, TOWNSHIP 01 SOUTH, RANGE 25 EAST, P.M.M., CITY OF BILLINGS, YELLOWSTONE COUNTY, MONTANA

PREPARED FOR : BROWN DEVELOPMENT, LLC

PREPARED BY : PERFORMANCE ENGINEERING, LLC

TOTAL AREA OF SUBDIVISION : ± 23.43 ACRES
APRIL 2025



VICINITY MAP
NOT TO SCALE

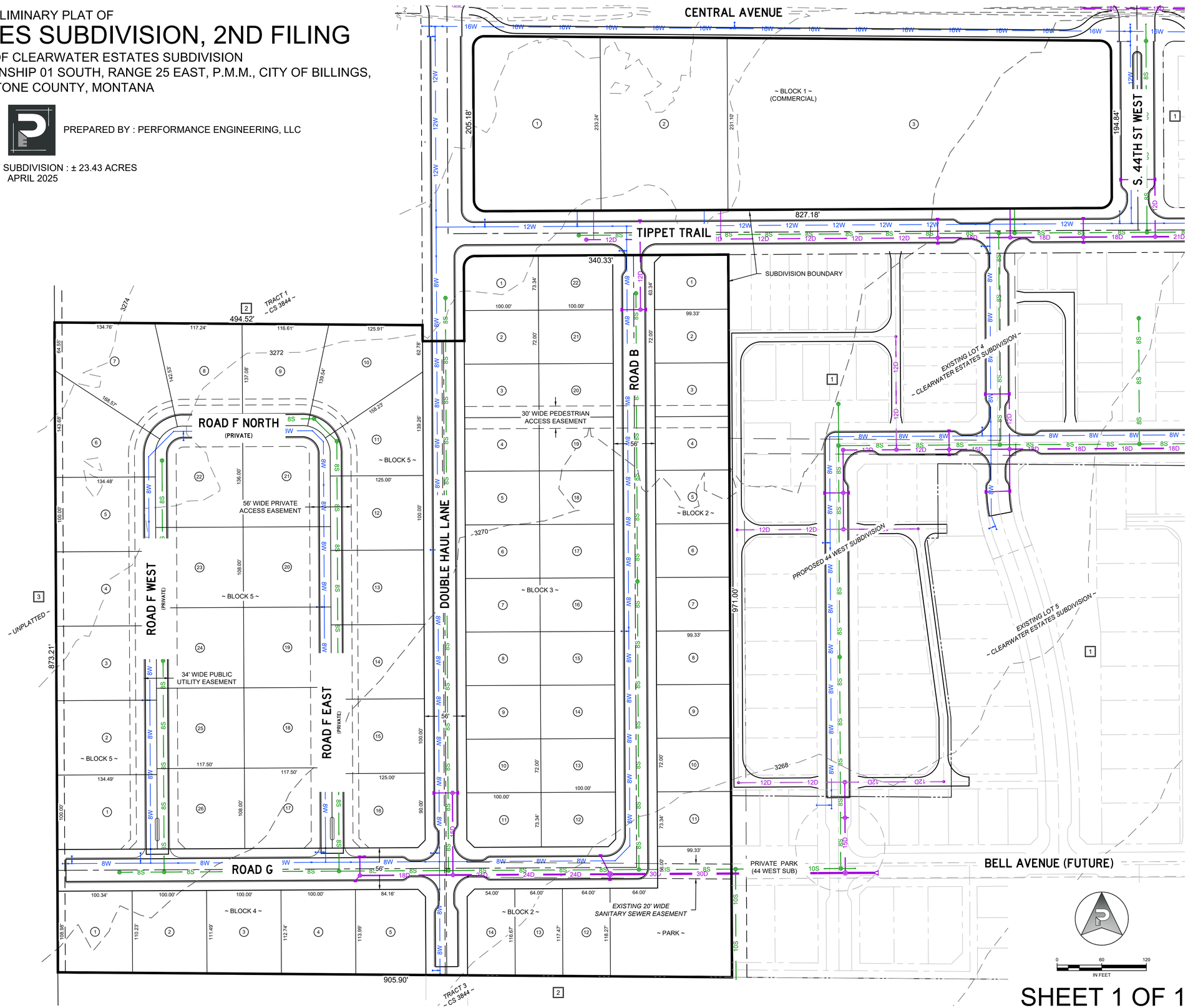
SITE DATA	
GROSS AREA	23.43 ACRES
NET AREA	20.34 ACRES
LOT COUNT	69
MAX. LOT AREA	117,454 SF
MIN. LOT AREA	7,152 SF
ZONING	CMU1, N2, NX1, NX2
PARKLAND DEDICATION	25,047 SF
COMMERCIAL AREA	4.52 ACRES

ADJOINING PROPERTY OWNER INFORMATION

1 BROWN DEVELOPMENT, LLC
745 SOUTH 56TH STREET WEST
BILLINGS, MT 59106

2 BRADLEY W & TAMMY JO HARDT
4620 CENTRAL AVENUE
BILLINGS, MT 59106

3 STALEY FAMILY TRUST
335 SOUTH 48TH STREET WEST
BILLINGS, MT 59106



SHEET 1 OF 1

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SUBDIVISION IMPROVEMENTS AGREEMENT
&WAIVER OF RIGHT TO PROTEST FUTURE SPECIAL IMPROVEMENT DISTRICTS

Clearwater Estates Subdivision, 2nd Filing

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(City of Billings)

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SUBDIVISION IMPROVEMENTS AGREEMENT & WAIVER OF RIGHT TO PROTEST FUTURE SPECIAL IMPROVEMENT DISTRICTS

Clearwater Estates Subdivision, 2nd Filing

This agreement is made and entered into this ____ day of _____, 20__, by and between *Brown Development, LLC*, whose address for the purpose of this agreement is **745 South 56th Street West, Billings, MT 59106**, hereinafter referred to as "Subdivider," and **CITY OF BILLINGS**, Billings, Montana, hereinafter referred to as "City."

WITNESSETH:

WHEREAS, the plat of *Clearwater Estates Subdivision, 2nd Filing*, located in Yellowstone County, Montana was submitted to the Yellowstone County Board of Planning; and

WHEREAS, at a regular meeting conducted on _____ day of _____, 20__, the Board of Planning recommended conditional approval of a preliminary plat of *Clearwater Estates Subdivision, 2nd Filing*; and

WHEREAS, at a regular meeting conducted on _____ day of _____, 20__, the City Council conditionally approved a preliminary plat of *Clearwater Estates Subdivision, 2nd Filing*; and

WHEREAS, a Subdivision Improvements Agreement is required by the City prior to the approval of the final plat.

WHEREAS, the provisions of this agreement shall be effective and applicable to *Clearwater Estates Subdivision, 2nd Filing* upon the filing of the final plat thereof in the office of the Clerk and Recorder of Yellowstone County, Montana. The Subdivision shall comply with all requirements of the City of Billings Subdivision Regulations, the rules, regulations, policies, and resolutions of the City of Billings, and the laws and administrative rules of the State of Montana.

THEREFORE, THE PARTIES TO THIS AGREEMENT, for and in consideration of the mutual promises herein contained and for other good and valuable consideration, do hereby agree as follows:

I. VARIANCES

A. Subdivider has requested, and the City hereby grants, the following variances by City Council from the strict interpretation of the City's Subdivision Regulations (Section 23.1101, BMCC):

1. No variances are requested.

II. PROPERTY CONDITIONS AND INFORMATION FOR LOT PURCHASERS

A. Lot owners will be required to construct that segment of the required sidewalk that fronts their property at the time of lot development. If sidewalk is not constructed within 5 years, the City has the right to construct the sidewalk and assess the property owners.

B. Lot owners should be aware that this subdivision is being built in close proximity to prime deer and antelope habitat and it is likely that homeowners will experience problems with damage to landscaped shrubs, flowers, and gardens. The Montana Fish, Wildlife, and Parks Department does not provide damage assistance unless there is damage to commercial crops and/or a threat to public health and safety.

C. Lot owners should be aware that soil characteristics within the area of this subdivision, as described in the 1972 Yellowstone County Soil Survey, indicate that there could be potential limitations for proposed construction on the lots, which may require a geotechnical survey prior to construction.

D. No water rights have been transferred to the lot owners. Irrigation ditches that exist on the perimeter of this development are for the benefit of other properties. Perimeter ditches and drains shall remain in place and shall not be altered by the Subdivider or subsequent owners.

E. There is attached hereto a Waiver waiving the right to protest the creation of the special improvement district or districts which by this reference is expressly incorporated herein and made as much a part hereof as though fully and completely set forth herein at this point. The Waiver will be filed with the plat, shall run with the land, and shall constitute the guarantee by the Subdivider and property owner or owners of the developments described herein. Said Waiver is effective upon filing and is not conditioned on the completion of the conditions set forth in this Agreement. The Subdivider and owner specifically agree that they are waiving valuable rights and do so voluntarily.

F. The subdivider and subsequent contractors/builders acknowledge that there is a Stormwater Pollution and Prevention Plan (SWPPP) filed with the City and the Montana Department of Environmental Quality (MDEQ). This SWPPP shall be adhered to during all phases of construction and shall be updated as required by MDEQ under the General Permit for Stormwater Discharges Associated with Construction Activity, Chapter 28, BMCC and the Billings Stormwater Management Manual.

G. Individual lot owners should be aware that Best Management Practices for stormwater control shall be required for new construction on lots. Best Management Practices are defined within Section 28-201, BMCC and detailed in the Billings Stormwater Management Manual.

III. TRANSPORTATION

A. Streets

- All internal access roads and site improvements within the subdivision will be in accordance with the City of Billings Site Development Ordinance, City Zoning Ordinance, the Stormwater Management Manual, and other applicable City codes, rules, and regulations.

- Tippet Trail will be 34 feet back of curb to back of curb. The street improvements will be completed by private contract or SID.

- Double Haul Lane will be 44 feet back of curb to back of curb from Central Avenue to Tippet Trail.

- Road B, Road G, and Double Haul Lane south of the intersection with Tippet Trail will provide 34 feet back of curb to back of curb street width within a 56-foot wide right-of-way. The street improvements will be completed by private contract or SID.

- Road F East, Road F North, and Road F West will be located within a private access easement and will be considered a private road. These roads will be 34 feet back of curb to back of curb and will be gated. The street improvements will be completed by private contract.

- A traffic accessibility study has been completed for the *Clearwater Estates Subdivision, 2nd Filing.* All required intersection improvement contributions identified therein shall be completed by the Subdivider at the Subdivider's expense. The percent of traffic contributions to the following intersections shall be in accordance with the traffic accessibility study:

    a. S. 48th and Central – 0.28%
    b. Shiloh and Broadwater – 0.60%
    c. Shiloh and Central – 1.64%
    d. Shiloh and Monad – 0.39%

  The cash contributions shall be based on the percent of traffic contributions to the intersections based on the total cost of an intersection as determined by City Engineering for the year in which the contribution is made. These cash contributions for the intersection improvement will be made prior to final plat approval.

B. Sidewalks

- Individual lot owners will be responsible for the construction of the sidewalks within public right-of-way or easements adjacent to or through their lot at the time of lot construction and shall be included in each building

permit. The Subdivider shall construct or bond for sidewalk adjacent to park areas prior to final plat approval.

- The sidewalk along the west side of Double Haul Lane extending from Central Avenue to the north boundary of Lot 10, Block 5 will be constructed by the Subdivider at the time of road construction. The remaining portions of sidewalk along Double Haul Lane shall be constructed by the adjacent individual lot owners.

- Sidewalks shall be 5-foot wide with a minimum 5-foot boulevard planting strip between the sidewalk and the curb with handicap ramps and aprons installed where necessary. All sidewalks will be constructed by lot owners. Handicap ramps and aprons will be constructed at the time of road construction.

C. Street Lighting

- Street lighting will be installed by private contract or SID. The proposed lighting plan will be reviewed and approved by City of Billings Public Works prior to installation. A Street Light Maintenance District will be created in the future and is included in the waiver of right to protest.

D. Traffic Control Devices

- Street name signs for streets within the subdivision, or located immediately adjacent thereto, shall be furnished and installed in accordance with the specifications of the City of Billings Public Works and Fire Departments.

- No traffic signals are required within this subdivision. Stop signs shall be installed along Double Haul Lane at two (2) intersections, the intersection with Central Avenue and with Road G.

- The Subdivider shall furnish and install all necessary traffic control devices in accordance with the Manual of Uniform Traffic Control Devices and approved by the City of Billings Public Works Department.

E. Access

- Access to the Subdivision will be provided by Central Avenue, Double Haul Lane, Tippet Trail, Road B, Road G, Road F East, Road F North, and Road F West.

F. Billings Area Bikeway and Trail Master Plan

- The Subdivision is within the Billings Area Bikeway and Trail Master Plan. A 10-foot-wide multi-use trail will be constructed along Central Avenue. The trail improvements will be completed by private contract or SID.

G. Public Transit

- MET Transit provides services along Central Avenue with the closest stop at the intersection of Central Avenue and Shiloh Road, approximately 0.5 miles east of the Subdivision. No improvements are required to ensure public transit service.

IV. EMERGENCY SERVICE

Construction of buildings made of combustible materials shall have adequate fire apparatus access roads and water supply (fire hydrants) in place to allow for fire suppression requirements. Prior to the issuance of a building permit for construction using combustible materials (i.e. lumber, plywood, wood trusses, etc.), fire apparatus access roads and water supply requirements shall be provided in accordance with the International Fire Code as adopted by the City of Billings.

At a minimum, the following is required:

- An unobstructed gravel road or gravel road base must be within 150 feet of the furthest portion of a building under construction as measured along the approved route.
- The access roads are required to support fire apparatus vehicle loading (40 tons) during all weather conditions and shall be a minimum of twenty (20) feet wide.
- An operational fire hydrant shall be located within 600 feet of the furthest portion of a residence under construction or within 400 feet of the furthest portion of a commercial building under construction as measured along the access roads to the site.
- The above requirements do not alter or effect the current minimum subdivision requirements for fire apparatus access and water supply.

V. STORM DRAINAGE

All drainage improvements shall comply with the provisions set forth in Chapter 28, BMCC, and the Stormwater Management Manual in place at the time of development. Additionally, a comprehensive drainage study has been completed for the Monad Drain with requirements that superseded the Stormwater Management Manual. The *Comprehensive Drainage Plan for the Monad Drain* is on-file at the City Engineering Department. A complete stormwater management plan shall be submitted to the Engineering Division for review and approval at the time of development.

Stormwater drainage will discharge east to Lot 5 or Clearwater Estates Subdivision, 1st Filing. A ditch will convey stormwater drainage south to a stormwater detention facility that is located within an off-site area on Tract 3, Certificate of Survey No. 3844. This detention facility will be sized to accept runoff generated from the *Clearwater Estates Subdivision, 2nd Filing*. The detention facility will outfall to the Monad Drain as described in the *Comprehensive Drainage Plan for the Monad Drain.*

Per the *Comprehensive Drainage Plan for the Monad Drain*, construction of a dike and control structure within the drain will be required as part of a future subdivision of Tract 3 of Certificate of Survey No. 3844, or as determined necessary by City Engineering. These improvements are included as part of the Waiver of Right to Protest a Special Improvement District.

VI. UTILITIES

The Subdivision Improvements Agreement does not constitute an approval for extension of or connection to water mains and sanitary sewers. The property owner shall make application for extension/connection of water mains and sanitary sewers to the Public Works Department – Engineering Division. The extension/connection of/to water mains and sanitary sewers is subject to the approval of the applications and the conditions of approval. Applications shall be submitted for processing prior to the start of any construction and prior to review and approval of any project plans and specifications.

The Developer/Owner acknowledges that the subdivision shall be subject to the applicable System Development Fees in effect at the time new water and/or sanitary sewer service connections are made.

The design/installation of sanitary sewers and appurtenances, and water mains and appurtenances (fire hydrants, etc.) shall be in accordance with design standards, specifications, rules, regulations of and as approved by the City of Billings Public Works Department, Fire Department and the Montana Department of Environmental Quality.

A. Water

- The Subdivision will be extending a 16-inch water main in Central Avenue. The City will reimburse the Developer for the cost of upsizing the water main from a 12-inch line to a 16-inch line. If requested by the Developer, City staff will forward a Compensation Agreement to City Council for approval of oversizing of the water main in accordance with the City's Rules and Regulations Governing Water and Wastewater Service.
- A 12-inch water main will be installed along Double Haul Lane down to Tippet Trail and along Tippet Trail.
- An 8-inch water main will be installed within Double Haul Lane south of

Tippet Trail, Road G, Road B, Road F East, Road F North, and Road F West.

- The water main within Road F East, Road F North, and Road F West will be installed within a public utility easement that is no wider than the road width.

B. Sanitary Sewer

- Sanitary sewer service to *Clearwater Estates Subdivision, 2nd Filing* will be provided by connecting to the existing 10-inch gravity main running north from the Monad collector. The existing 10-inch gravity main is located in the parkland area in the southeast corner of the Subdivision. 8-inch sanitary sewer mains will be extended throughout the Subdivision.
- The sanitary sewer main within Road F East, Road F North, and Road F West will be installed within a public utility easement that is no wider than the road width.

C. Power, Telephone, Gas, and Cable Television

- Private utility facilities currently exist to serve the subdivision. The private utility facilities will be installed within private utility easements included on the plat, as requested by the utility companies.

VII. PARKS/OPEN SPACE

Section 76-3-621 of the Montana Code Annotated covers the park dedication requirement. Paragraph (1) calls for park area to be 11 percent of the land proposed to be subdivided into parcels of one-half acre or smaller. The required Parkland Dedication for the *Clearwater Estates Subdivision, 2nd Filing* is 1.67 acres. Parkland dedications, in the amount of 0.575 acres, are depicted on the face of the plat as PARK. The remaining 1.10 acres of undedicated parkland will be paid as cash in lieu at the time of final plat filing.

VIII. IRRIGATION

No water rights have been transferred to the lot owners. Irrigation ditches that exist on the perimeter of this development are for the benefit of other properties. Perimeter ditches and drains shall remain in place and shall not be altered by the Subdivider or subsequent owners.

IX. SOILS/GEOTECHNICAL STUDY

A soils/geotechnical study has been performed for the subdivision. A copy of this report is included as part of the infrastructure permitting documents and made public record through the Engineering Department. Lot owners and contractors/builders are encouraged to review the report and its recommendations or complete a site-specific geotechnical investigation.

X. PHASING OF IMPROVEMENTS

The Subdivision is not proposed to be constructed in phases.

XI. FINANCIAL GUARANTEES

Except as otherwise provided, Subdivider shall install and construct said required improvements with cash or by utilizing the mechanics of a private contract secured by letters of credit or a letter of commitment to lend funds from a commercial lender, or by SID. All engineering and legal work in connection with such improvements shall be paid by the contracting parties pursuant to said private contract, and the improvements shall be installed as approved by the City Engineer and Utility Department Manager.

XII. LEGAL PROVISIONS APPLYING TO SUBDIVIDER

A. Subdivider agrees to guarantee all public improvements for a period of two (2) years from the date of final acceptance by the City of Billings.

B. The owners of the properties involved in this proposed Subdivision by signature subscribed herein below agree, consent, and shall be bound by the provisions of this Agreement.

C. The covenants, agreements, and all statements in this Agreement run with the land and apply to and shall be binding on the heirs, personal representatives, successors, assigns and transferees of the respective parties.

D. In the event it becomes necessary for either party to this Agreement to retain an attorney to enforce any of the terms or conditions of this Agreement or to give any notice required herein, then the prevailing party or the party giving notice shall be entitled to reasonable attorney fees and costs.

E. Any amendments or modifications of this Agreement or any provisions herein shall be made in writing and executed in the same manner as this original document and shall after execution become a part of this Agreement.

F. Subdivider shall comply with all applicable federal, state, and local statutes, ordinances, and administrative regulations during the performance and discharge of its obligations. Subdivider acknowledges and agrees that nothing contained herein shall relieve or exempt it from such compliance.

IN WITNESS WHEREOF, the parties hereto have set their hands and official seals on the date first above written.

"SUBDIVIDER" *Brown Development, LLC*

By: _____

Title: _____

STATE OF MONTANA)
: ss
County of Yellowstone)

On this ____ day of _____, 20__, before me, a Notary Public in and for the State of Montana, personally appeared _____, known to me to be the _____ of *Brown Development, LLC*, who executed the foregoing instrument and acknowledged to me that he/she executed the same.

_____
Notary Public in and for the State of Montana
Printed Name: _____
Residing at: _____
My commission expires: _____

This agreement is hereby approved and accepted by the City of Billings, this ____ day of _____, 20__.

"CITY"
CITY OF BILLINGS
MONTANA

By: _____
Mayor

Attest: _____
City Clerk

STATE OF MONTANA)
: ss
County of Yellowstone)

On this ____ day of _____, 20__, before me, a Notary Public in and for the State of Montana, personally appeared _____ and _____, known to me to be the Mayor and City Clerk, respectively, of the City of Billings, Montana, whose names are subscribed to the foregoing instrument in such capacity and acknowledged to me that they executed the same on behalf of the City of Billings, Montana.

_____
Notary Public in and for the State of Montana
Printed Name: _____
Residing at: _____
My commission expires: _____

Waiver of Right to Protest
FUTURE SPECIAL IMPROVEMENTS DISTRICTS

FOR VALUABLE CONSIDERATION, the undersigned, being the Subdivider and all of the owners of the hereinafter described real property, do hereby waive the right to protest the formation of one or more Special Improvement District(s) for a period of no more than twenty years from the recording of this waiver, for street light maintenance and energy, and for the construction of streets, street widening, sidewalks, survey monuments, street name signs, curb and gutter, street lights, driveways, traffic signals, and traffic control devices, parks and park maintenance, trails, sanitary sewer lines, water lines, storm drains (either within or outside the area), and other improvements which the City of Billings may require.

This Waiver and Agreement is independent from all other agreements and is supported by sufficient independent consideration to which the undersigned are parties, and shall run with the land and shall be binding upon the undersigned, their successors and assigns, and the same shall be recorded in the office of the County Clerk and Recorder of Yellowstone County, Montana.

This Waiver is in addition to any other recorded waiver related to the property described herein and is not intended to replace, supersede, or invalidate any such waiver.

The real property hereinabove mentioned is more particularly described as follows:

Clearwater Estates Subdivision, 2nd Filing

Signed and dated this _____ day of _____, 20__.

Brown Development, LLC

By:_____

Title:_____

STATE OF MONTANA)
: ss
County of Yellowstone)

On this ____ day of _____, 20__, before me, a Notary Public in and for the State of Montana, personally appeared _____, known to me to be the _____ of *Brown Development, LLC*, who executed the foregoing instrument and acknowledged to me that he/she executed the same.

_____
Notary Public in and for the State of Montana
Printed Name: _____
Residing at: _____
My commission expires: _____

CITY OF
Billings
MAYOR'S OFFFICE

Bill Cole, Mayor
P.O. Box 1178
Billings, MT 59103
P 406.657.8296
F 406.657.8390

June 23, 2025

Craig Dalton
Performance Engineering
3412 Colton Blvd
Billings, MT 59102

Dear Applicant/Engineer:

On June 23, 2025, the Billings City Council conditionally approved the preliminary plat of Clearwater Estates Subdivision, 2nd Filing, subject to the following conditions of approval:

1. To meet the requirements of subdivision regulations, prior to final plat approval, the applicant shall provide a break in block length of a minimum 30' wide for Lots 1-16, Block 5. Block design standards shall be in accordance with City of Billings Subdivision Regulations, Table 23-405.1 Required Block Design.

2. To minimize the effects on local services, prior to final plat approval, the applicant shall provide a proportionate share contribution as indicated within the Traffic Impact Study and approved by City of Billings Engineering.

3.To minimize the effects on local service prior to final plat approval, the applicant will coordinate with the USPS to determine what type of deliver system is preferred and to locate and provide the correct amount of space for safely delivering the mail to the residents and businesses.

4. Minor changes may be made in the SIA and final documents, as requested by the Planning, Legal or Public Works Departments to clarify the documents and bring them into the standard acceptable format.

5. The final plat shall comply with all requirements of the City of Billings Subdivision regulations, rules, policies, and resolutions of the City of Billings, and the laws and Administrative Rules of the State of Montana.

Should you have any questions please contact Dave Green at (406) 247-8666 or by email at greend@billingsmt.gov

Sincerely,

_____
William A. Cole, Mayor

City Council Regular

Date:	06/23/2025
Title:	44 West Subdivision - Preliminary Major Plat
Presented by:	David Green
Department:	Planning & Community Services
Presentation:	No
Legal Review:	No
Project Number:	PZX-25-00011

RECOMMENDATION

The Planning Board is forwarding a recommendation to the City Council to conditionally approve the preliminary plat of 44 West Subdivision, and adopt the Findings of Fact as presented in the staff report.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

On April 1, 2025, Performance Engineering applied for preliminary minor plat approval for 44 West Subdivision. The proposed subdivision creates 62 lots for residential and commercial development. The proposed commercial area is 0.89 acres. The subject property is generally located south of Central Avenue, and west of Twin Pines Townhomes. The property is zoned NX2 -- Mixed Residential 2 (2 to 8 units) and NX1 Mixed Residential 1 (1 to 4 units), CMU2 (Commercial Mixed Use 2) and NMU (Neighborhood Mixed Use).

VARIANCES REQUESTED

No variances from the City Subdivision Regulations have been requested.

PROPOSED CONDITIONS OF APPROVAL

Pursuant to Section 76-3-608(4), MCA, the following conditions are recommended to reasonably minimize potential adverse impacts identified within the Findings of Fact.

1. To minimize the effects on local service, prior to final plat approval, the applicant will coordinate with the USPS to determine what type of deliver system is preferred and to locate and provide the correct amount of space for safely delivering the mail to the residents and businesses.

2. To minimize the effects on local service, prior to final plat approval, the applicant shall provide a proportionate share contribution for improvements as indicated within the Traffic Impact Study and approved by City of Billings Engineering.

3. Minor changes may be made in the SIA and final documents, as requested by the Planning, Legal or Public Works Departments to clarify the documents and bring them into the standard acceptable format.

4. The final plat shall comply with all requirements of the City of Billings Subdivision regulations, rules, policies, and resolutions of the City of Billings, and the laws and Administrative Rules of the State of Montana.

PROCEDURAL HISTORY

- Pre-application meeting January 23, 2025
- Preliminary plat application submitted to Planning Division on April 1, 2025
- Departmental review meeting April 17, 2025
- Subdivision resubmittal April 24, 2025
- Planning Board plat review May 13, 2025
- Planning Board public hearing May 28, 2025
- Preliminary plat to City Council June 23, 2025
- 60 working-day preliminary plat review period ends June 26, 2025

PLAT INFORMATION

General location:	South of Central Avenue, and west of Twin Pines Townhomes
Legal Description:	Being Lots 4 and 5 of Clearwater Estates Subdivision

Owner/Subdivider:	McCall Development, Inc.
Engineer and Surveyor:	Performance Engineering
Existing Zoning:	NX2, NX1, CMU2 and NMU
Existing land use:	Agricultural
Proposed land use:	Residential / Commercial
Gross and Net area:	22.67 acres / 20.01 acres
Proposed number of lots:	62
Lot size:	Max: 354,171 square feet / 8.13 acres Min: 1,910 square feet
Parkland requirements:	Parkland dedication requirement is 0.46 acres. The applicant is proposing to provide 0.50 acres of parkland.

TRAFFIC IMPACT STUDY OVERVIEW

A traffic accessibility study has been completed for the 44 West Subdivision. All required intersection improvement contributions identified therein shall be completed by the Subdivider at the Subdivider's expense. The percent of traffic contributions to the following intersections shall be in accordance with the traffic accessibility study:

a. S. 48th and Central -- 0.27%
b. Shiloh and Broadwater -- 0.56%
c. Shiloh and Central -- 1.54%
d. Shiloh and Monad -- 0.37%

The cash contributions shall be based on the percent of traffic contributions to the intersections is based on the total cost of an intersection determined by City Engineering for the year in which the contributions is made. This subdivision will pay its proportional share of the cost of the improvements to intersections studied in the traffic impact study. These cash contributions for the intersection improvement will be made prior to final plat approval.

PARKLAND OVERVIEW:

This subdivision is required to provide 0.46 acres of parkland. The applicant will be providing 0.50 acres of private parkland for this subdivision. The parkland will be maintained by the Homeowner Association. The Parks Department responded that it approved of the parkland being proposed for this subdivision.

STAKEHOLDERS

Planning Board Public Hearing - May 28, 2025

Staff gave a presentation about the proposed 44 West Subdivision. In the presentation, staff went briefly over the TIS. This subdivision and the one to the west, Clearwater Estates Subdivision, were studied together to generate one TIS for both subdivisions. Staff provided comment from City Engineering that stated this filing does not require a turn lane, but the next filing will trigger the need for a turn lane on Central Avenue. At the end of the presentation, there were a minimum of comments and questions from the board. Mostly about the future connection to Bell Avenue. Staff indicated there is a vacant property between the proposed 44 West Subdivision and Bell Avenue. The vacant property would have to be developed to make the final connection to Bell Avenue. Another question was about connecting to the south in the future. This development has Farmstead Townhomes directly south of them, across the Monad Drain, and will not be connecting to Rocky Vista Way through the townhomes. There were no other questions for staff. The applicant's agent stood to address the board. He stated the proposed development to the east may provide a crossing over the Monad Drain to Rocky Vista Way, but it may only be a pedestrian crossing. There were no other questions for the applicant's agent.

The public hearing was opened by the Planning Board President. No one stood to speak for or against the proposed subdivision. The public hearing was closed.

The Planning Board President asked for a motion. A motion was made to forward a recommendation of conditional approval to the City Council. The motion was seconded. A vote was taken; 7 voted in favor of the motion with 1 opposing the motion. The motion carried.

ALTERNATIVES

In accordance with state law, the City Council has 60 working days to act upon this major preliminary plat. The 60 working day review period for the proposed plat ends on June 26, 2025. State and City subdivision regulations also require that preliminary plats be reviewed using specific criteria, as stated within this report. The City may not unreasonably restrict an owner's ability to develop land if the subdivider provides evidence that any identified adverse effects can be mitigated. Within the 60 working day review period, the City Council is required to:

1. Approve;
2. Conditionally Approve; or
3. Deny the Preliminary Plat

FISCAL EFFECTS

This plat will have no fiscal impacts on the City Planning Division.

SUMMARY

One of the purposes of the City's subdivision review process is to identify potential negative effects of property being subdivided. Negative effects that are identified become the subdivider's responsibility to mitigate. Various City departments, private service/utility providers and the affected school district/s, have reviewed this application and provided input on effects and mitigation. The Findings of Fact, which are presented as an attachment, discuss potential negative impacts of the subdivision and conditions of approval are recommended as measures to further mitigate any impacts. In this case, there were found to be minimal impacts from this proposed subdivision.

Attachments

Findings of Fact
Proposed Plat
Draft SIA
Mayors Letter

FINDINGS OF FACT

The Planning staff has prepared the Findings of Fact for the preliminary plat of 44 West Subdivision. These findings are based on the preliminary plat application and supplemental documents and address the review criteria required by the Montana Subdivision and Platting Act (76-3-608, MCA) and the Billings Subdivision Regulations (Section 23-303(H), BMCC).

A. What are the effects on agriculture, local services, the natural environment, wildlife, wildlife habitat, and public health, safety and welfare? [MCA 76-3-608 (3) (a) and BMCC 23-302.H.2.]

1. Effect on agriculture and agricultural water user facilities

The subject property has been used for agricultural purposes in the past. The Monad Drain is to the south of this proposed subdivision and is not part of the proposed area to be subdivided. Perimeter ditches and drains shall remain in place and not be altered by the subdivider or subsequent owners. The subdivision should not affect agricultural water users' facilities. With farming activity wildlife habitat has not been maintained. Perimeter areas are good for birds to hide in and smaller ungulates, such as deer.

2. Effect on local services

a. **Utilities** – Water service will be provided by the City of Billings. A 16-inch water mina will be extended along Central Avenue for the proposed subdivision. 12-inch and 8-inch water lines will be provided within the proposed subdivision. 12-inch in the northern area and 8-inch throughout the majority of the subdivision. New individual services will be provided to all the lots, and new fire hydrants will be installed as required by the City Fire Department.

   Sanitary sewer service to the subdivision will be by an existing 10-inch sanitary sewer main located within the alleyway along the western boundary at the south end of the Subdivision. The Subdivider is responsible for extending an 8-inch gravity sewer main to Central Avenue via South 44th Street West to allow for future connections to the north of the Subdivision. Sewer lines within the subdivision shall be no smaller than 8-inches in diameter.

   The subdivider will install all new water lines and sewer lines in the local streets and individual services for each lot in accordance with design standards, specifications, rules, and regulations of the City of Billings Engineering/Public Works Department and MDEQ. This is outlined in the SIA under the heading VI Utilities.

   Private Utilities will be provided from existing facilities to the subdivision. The private utilities will be installed within the Carriage Lane right-of-way and by easements included on the plat, as requested by the utility companies, to provide routes to the Carriage Lanes.

   Stormwater – The storm drainage system for 44 West Subdivision, will consist of a curb and gutter surface collection and curb inlets that drain into storm drainage piping, as well as surface conveyance. The Subdivision will be allowed to discharge stormwater into the

Monad Drain as part of its stormwater management strategy. A complete stormwater management plan shall be submitted to the Engineering Division for review and approval at the time of development. This is outlined in the SIA under the heading V. Storm Drainge.

All drainage improvements shall satisfy the criteria set forth by the *City of Billings Stormwater Management Manual* and will be subject to review and approval by the City Engineering Department.

b. **Solid Waste** – The City of Billings will provide solid waste collection and disposal. The City's landfill has adequate capacity for this waste.

c. **Streets** – All internal streets within the subdivision shall be built to grade with a satisfactory subbase, base course, curb and gutter, and asphalt surface. All public roads will be built to provide a 34-foot back-to-back curb street width.

All internal streets and carriage lanes will be built according to the standards of the City of Billings Public Works Department. Street improvements are included in the Waiver of Right to Protest Future Special Improvement Districts.

The sidewalks will be installed by the respective lot owners on a lot-by-lot basis, as lots develop. Sidewalks along the street frontage shall be minimum 5-foot-wide and separated with a boulevard width not less than five feet. The developer will also install all ADA required ramps at the intersections within the proposed subdivision. The developer shall construct the 5-foot-wide boulevard sidewalk adjacent to private parks. This information is all in the SIA under the heading Transportation.

Traffic Impact Study overview:

A traffic accessibility study update has been completed for 44 West Subdivision. All required intersection improvement contributions identified therein shall be completed by the Subdivider at the Subdivider's expense.

This traffic study was done for both 44 West Subdivision and Clearwater Estates Subdivision 2nd Filing. The traffic study was for when all filings of the subdivisions is built out.

The studied intersections are anticipated to operate similarly to existing conditions at the time this subdivision is fully built out.

	Phase 1			Phase 2			
Intersection*	**AM**	**PM**	**Higher**	**AM**	**PM**	**Higher**	**Total**
1. S. 48th at Central	0.9%	1.1%	1.1%	0.7%	1.2%	1.2%	2.3%
2. Shiloh at Broadwater	1.9%	2.3%	2.3%	1.9%	4.2%	4.2%	6.5%
3. Shiloh at Central	5.3%	6.3%	6.3%	4.1%	7.2%	7.2%	13.5%
5. Shiloh at Monad	1.2%	1.5%	1.5%	0.9%	1.8%	1.8%	3.3%
Total Participation:			**11.2%**			**14.4%**	**25.6%**
x $450,000			**$50,400**			**$64,800**	**$115,200**

The cash contributions shall be based on the percent of traffic contributions to the intersections based on the total cost of an intersection as determined. The contributions will be made at the time of final plat. **(Condition #2)**

Street lighting is required for this subdivision. In the SIA the applicant has indicated that street lighting will be installed by private contract or SID. A Street Light Maintenance District will be created for operation and maintenance of the lighting at a future date and is included in the waiver of right to protest.

d. **Emergency Services** – The Billings Police and Fire Departments will respond to emergencies within the proposed subdivision. The fire station that provides service for this area is Fire Station #7, is located at 1501 54th Street West. The subdivision is located within the ambulance service area of American Medical Response (AMR).

e. **Schools** – School District #2 provides service to students within this subdivision for elementary through high school. Meadowlark for elementary school, Ben Steele for middle school and West for high school. At the time of the writing of this staff report School District #2 had not responded to requests for comments.

f. **Parks and Recreation** – This subdivision is required to provide 0.46 acres of parkland. The applicant will be providing 0.50 acres of private parkland for this subdivision. The parkland will be maintained by the Homeowner Association. The Parks Department responded that they approved of the proposed parkland for the subdivision.

g. **Mail Delivery -** The developer shall coordinate with the United States Postal Service to determine the preferred type and location of mail delivery system for this subdivision. **(Condition #1)**

h. **Phasing of Development** – This subdivision will not be developed in phases.

3. Effect on the natural environment

The subject property is currently vacant with the proposed use of residential development with a small portion of commercial. The property is not located within a floodplain. During development, storm water pollution prevention best management practices are required to be used and monitored to prevent erosion on exposed ground. Overall, the effect on the natural environment should be minimal.

4. Effect on wildlife and wildlife habitat

There are no known endangered or threatened species on the property. There is a paragraph in the SIA that warns future lot owners of the presence of deer in the area, which may cause damage to their landscaping. This subdivision should have a minimal effect on wildlife and wildlife habitat.

5. Effect on public health, safety and welfare

There will be no significant impacts to public health, safety and welfare because of this subdivision.

B. Was an Environmental Assessment required? [(MCA 76-3-616 and BMCC 23-302.H.1.]

The proposed subdivision is exempt from the requirement for an Environmental Assessment pursuant to Section 76-3-616, MCA.

C. Does the subdivision conform to the City of Billings 2016 Growth Policy, the 2014 Transportation Plan, and the Billings Area Bikeway and Trail Master Plan? [BMCC 23-302.H.4.]

1. City of Billings 2016 Growth Policy

The proposed subdivision is consistent with the following goals of the Growth Policy:

> **Strong Neighborhoods (livable, safe, sociable and resilient neighborhoods):** Neighborhoods that are safe and attractive and provide essential services are much desired.
>
> **Home Base (healthy, safe and diverse housing options):** Planning and construction of interconnected sidewalks and trails are important to the economy and livability of Billings.
>
> **Essential Investments (relating public and private expenditures to public values)**: Planning and construction of safe and affordable interconnected sidewalks and trails are important to the economy and livability of Billings.
>
> Developed parks that provide recreation and active living opportunities are desirable for an attractive and healthy community.

3. 2023 Billings Urban Area Long Range Transportation Plan

The proposed subdivision adheres to the goals and objectives of the 2023 Transportation Plan and preserves the street network and street hierarchy specified in the plan.

4. Billings Area Bikeway and Trail Master Plan (BABTMP)

The proposed subdivision is within the Billings Area Bikeways and Trail Master Plan. There are no trails identified within the subdivision. There is a 10-foot-wide bike and pedestrian trail proposed along the south side of Central Avenue. This will be installed by private contract or SID as outlined in the SIA. No additional improvements of this nature are anticipated.

D. Does the subdivision conform to the Montana Subdivision and Platting Act and to local subdivision regulations? [MCA 76-3-608 (3) (b) and BMCC 23-302.H.3.a.]

The proposed subdivision satisfies the requirements of the Montana Subdivision and Platting Act, and the design standards specified in the local subdivision regulations. The subdivider and the local government have complied with the subdivision review and approval procedures set forth in the local and state subdivision regulations.

E. Does the proposed subdivision conform to all requirements of the zoning in effect? [BMCC 23-302.H.3.e.]

The subject property is located within NX2 – Mixed Residential 2 (2 to 8 units) and NX1 Mixed Residential 1 (1 to 4 units). The lot frontages conform to the requirements of this zone. Other building setbacks and structure specific requirements will be reviewed for compliance at the time of building permit review.

F. Does the proposed plat provide easements for the location and installation of any utilities? [MCA 76-3-608 (3) (c) and BMCC 23-302.H.3.b.]

The subdivider will provide utility easements as requested by private utility companies on the face of the plat.

G. Does the proposed plat provide legal and physical access to each parcel within the subdivision and notation of that access on the plat? [MCA 76-3-608 (3) (d) and BMCC 23-302.H.3.c.]

Legal and physical access to the subdivision will be provided by Central Avenue, South 44th Street West and Tippet Trail. Carriage Lane access is also provided to residential lots within the subdivision.

CONCLUSIONS OF FINDINGS OF FACT

- The preliminary plat of 44 West Subdivision does not create any adverse impacts that warrant denial of the subdivision.

- The proposed subdivision conforms to several of the goals and policies of the 2016 Growth Policy and does not conflict with the Transportation or Bikeway/Trail Plans.

- The proposed subdivision complies with state and local subdivision regulations, local zoning, and sanitary requirements and provides legal and physical access to each lot.

- Any potential negative or adverse impacts will be mitigated with the proposed conditions of approval.

RECOMMENDATION

The Planning Board recommends to City Council that the preliminary plat of 44 West Subdivision, be conditionally approved and the Findings of Fact adopted as presented in the staff report.

Approved by the Billings City Council, June 23, 2025

_____

William A. Cole, Mayor

PE STANDARD.CTB

4/1/2025 9:07:52 AM

PRELIMINARY PLAT OF

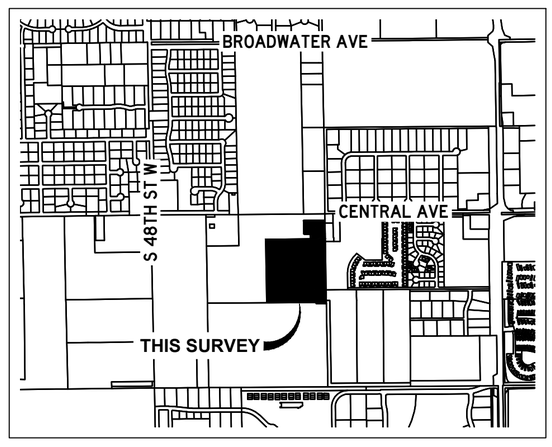
44 WEST SUBDIVISION

BEING LOTS 4 AND 5 OF CLEARWATER ESTATES SUBDIVISION
LOCATED IN THE NW 1/4 OF SECTION 10, TOWNSHIP 01 SOUTH, RANGE 25 EAST, P.M.M., CITY OF BILLINGS, YELLOWSTONE COUNTY, MONTANA

PREPARED FOR : MCCALL DEVELOPMENT, INC.

PREPARED BY : PERFORMANCE ENGINEERING, LLC

TOTAL AREA OF SUBDIVISION : ± 22.67 ACRES
APRIL 2025



VICINITY MAP
NOT TO SCALE

SITE DATA	
GROSS AREA	22.67 AC
NET AREA	20.01 AC
LOT COUNT	62
MAX. LOT AREA	354,171 SF
MIN. LOT AREA	1,910 SF
ZONING	CMU1, NMU, NX1, NX2, P1
PARKLAND DED.	21,904 SF
COMMERICAL AREA	0.89 AC

ADJOINING PROPERTY OWNER INFORMATION:

1 BROWN DEVELOPMENT, LLC
745 S 56TH STREET WEST
BILLINGS, MT 59106

2 DONNA MARIE, KARIN ELLEN, & DIANA LYNNE BARBER
PO BOX 121
HOGELAND, MT 59529

3 BRADLEY W HARDT
4620 CENTRAL AVENUE
BILLINGS, MT 59106

4 BRYAN KARL LEITZ
4420 CENTRAL AVENUE
BILLINGS, MT 59106

5 EDWARD L HOFMANN JR
4246 CENTRAL AVENUE
BILLINGS, MT 59106

6 JANET B BERGMAN REVOCABLE TRUST
1322 BROADWATER AVENUE
BILLINGS, MT 59102

7 DORN/LOWE, LLC
PO BOX 81524
BILLINGS, MT 59108

8 BRADLEY W & TAMMY JO HARDT
4620 CENTRAL AVENUE
BILLINGS, MT 59106

SHEET 1 OF 1

Z:\Brown\2022-067 Clearwater Sub\CAD\DWG\Plats\44th Street Sub\22-067 McCall Prelim Plat.dwg

SUBDIVISION IMPROVEMENTS AGREEMENT
&WAIVER OF RIGHT TO PROTEST FUTURE SPECIAL IMPROVEMENT DISTRICTS

44 West Subdivision

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(City of Billings)

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SUBDIVISION IMPROVEMENTS AGREEMENT & WAIVER OF RIGHT TO PROTEST FUTURE SPECIAL IMPROVEMENT DISTRICTS

44 West Subdivision

This agreement is made and entered into this ____ day of _____, 20__, by and between *44 West Development, LLC*, whose address for the purpose of this agreement is **1536 Mullowney Lane, Suite 100; Billings, Montana 59101**, hereinafter referred to as "Subdivider," and **CITY OF BILLINGS**, Billings, Montana, hereinafter referred to as "City."

WITNESSETH:

WHEREAS, the plat of *44 West Subdivision*, located in Yellowstone County, Montana was submitted to the Yellowstone County Board of Planning; and

WHEREAS, at a regular meeting conducted on _____ day of _____, 20__, the Board of Planning recommended conditional approval of a preliminary plat of *44 West Subdivision*; and

WHEREAS, at a regular meeting conducted on _____ day of _____, 20__, the City Council conditionally approved a preliminary plat of *44 West Subdivision*; and

WHEREAS, a Subdivision Improvements Agreement is required by the City prior to the approval of the final plat.

WHEREAS, the provisions of this agreement shall be effective and applicable to *44 West Subdivision* upon the filing of the final plat thereof in the office of the Clerk and Recorder of Yellowstone County, Montana. The Subdivision shall comply with all requirements of the City of Billings Subdivision Regulations, the rules, regulations, policies, and resolutions of the City of Billings, and the laws and administrative rules of the State of Montana.

THEREFORE, THE PARTIES TO THIS AGREEMENT, for and in consideration of the mutual promises herein contained and for other good and valuable consideration, do hereby agree as follows:

I. VARIANCES

A. Subdivider has requested, and the City hereby grants, the following variances by City Council from the strict interpretation of the City's Subdivision Regulations (Section 23.1101, BMCC):

1. No variances are requested.

II. PROPERTY CONDITIONS AND INFORMATION FOR LOT PURCHASERS

A. Lot owners will be required to construct that segment of the required sidewalk that fronts their property at the time of lot development. If sidewalk is not constructed within 5 years, the City has the right to construct the sidewalk and assess the property owners.

B. Lot owners should be aware that this subdivision is being built in close proximity to prime deer and antelope habitat and it is likely that homeowners will experience problems with damage to landscaped shrubs, flowers, and gardens. The Montana Fish, Wildlife, and Parks Department does not provide damage assistance unless there is damage to commercial crops and/or a threat to public health and safety.

C. Lot owners should be aware that soil characteristics within the area of this subdivision, as described in the 1972 Yellowstone County Soil Survey, indicate that there could be potential limitations for proposed construction on the lots, which may require a geotechnical survey prior to construction.

D. No water rights have been transferred to the lot owners. Irrigation ditches that exist on the perimeter of this development are for the benefit of other properties. Perimeter ditches and drains shall remain in place and shall not be altered by the Subdivider or subsequent owners.

E. There is attached hereto a Waiver waiving the right to protest the creation of the special improvement district or districts which by this reference is expressly incorporated herein and made as much a part hereof as though fully and completely set forth herein at this point. The Waiver will be filed with the plat, shall run with the land, and shall constitute the guarantee by the Subdivider and property owner or owners of the developments described herein. Said Waiver is effective upon filing and is not conditioned on the completion of the conditions set forth in this Agreement. The Subdivider and owner specifically agree that they are waiving valuable rights and do so voluntarily.

F. The subdivider and subsequent contractors/builders acknowledge that there is a Stormwater Pollution and Prevention Plan (SWPPP) filed with the City and the Montana Department of Environmental Quality (MDEQ). This SWPPP shall be adhered to during all phases of construction and shall be updated as required by MDEQ under the General Permit for Stormwater Discharges Associated with Construction Activity, Chapter 28, BMCC and the Billings Stormwater Management Manual.

G. Individual lot owners should be aware that Best Management Practices for stormwater control shall be required for new construction on lots. Best Management Practices are defined within Section 28-201, BMCC and detailed in the Billings Stormwater Management Manual.

III. TRANSPORTATION

A. Streets

- All internal access roads and site improvements within the subdivision will be in accordance with the City of Billings Site Development Ordinance, City Zoning Ordinance, the Stormwater Management Manual, and other applicable City codes, rules, and regulations.

- Tippet Trail will be 34 feet back of curb to back of curb. The street improvements will be completed by private contract or SID.

- South 44th Street West will be 48 feet back of curb to back of curb to the intersection with Tippet Trail. The street improvements will be completed by private contract or SID.

- All internal streets to provide a 34-foot back of curb to back of curb street width. The street improvements will be completed by private contract or SID

- A traffic accessibility study has been completed for the *44 West Subdivision.*. All required intersection improvement contributions identified therein shall be completed by the Subdivider at the Subdivider's expense. The percent of traffic contributions to the following intersections shall be in accordance with the traffic accessibility study:

    a. S. 48th and Central – 0.27%
    b. Shiloh and Broadwater – 0.56%
    c. Shiloh and Central – 1.54%
    d. Shiloh and Monad – 0.37%

    The cash contributions shall be based on the percent of traffic contributions to the intersections based on the total cost of an intersection as determined by City Engineering for the year in which the contribution is made. These cash contributions for the intersection improvement will be made prior to final plat approval.

B. Carriage Lanes

- All carriage lanes within the subdivision shall be built to grade with a satisfactory subbase, base course, and asphalt surface or concrete surface. All carriage lane approaches constructed with asphalt shall be replaced with concrete by the Subdivider at the time when home construction is complete. In the event asphalt approaches within the subdivision are not replace with concrete within three years of the date of recording of the final plat, the City may construct the concrete approaches and assess the

Subdivider for the costs associated with the approach construction. Carriage Lane pavement widths shall be 12 feet. No trees are allowed to be planted in Carriage Lane rights-of-way. In addition, no shrubs taller than two (2) feet are allowed to be planted in Carriage Lane rights-of-way.

C. Sidewalks

- Individual lot owners will be responsible for the construction of the sidewalks within public right-of-way or easements adjacent to or through their lot at the time of lot construction and shall be included in each building permit. The Subdivider shall construct sidewalk adjacent to private parks at the time of private park development.

- Sidewalks shall be 5-foot wide with a minimum 5-foot boulevard planting strip between the sidewalk and the curb with handicap ramps and aprons installed where necessary.

D. Street Lighting

- Street lighting will be installed by private contract or SID. A Street Light Maintenance District will be created in the future and is included in the waiver of right to protest.

E. Traffic Control Devices

- Street name signs for streets within the subdivision, or located immediately adjacent thereto, shall be furnished and installed in accordance with the specifications of the City of Billings Public Works and Fire Departments.

- No traffic signals are required within this subdivision. Stop signs shall be installed at the intersection of South 44th Street West and Central Avenue.

- The Subdivider shall furnish and install all necessary traffic control devices in accordance with the Manual of Uniform Traffic Control Devices and approved by the City of Billings Public Works Department.

F. Access

- Access to the Subdivision will be provided by Central Avenue, South 44th Street West, Tippet Trail, Wildrye Road, Bluestem Lane, and Junegrass Avenue. Carriage Lane access is also provided to all residential lots within the subdivision.

G. Billings Area Bikeway and Trail Master Plan

- The Subdivision is within the Billings Area Bikeway and Trail Master Plan. A 10-foot-wide multi-use trail will be constructed along Central Avenue. The trail improvements will be completed by private contract or SID.

H. Public Transit

- MET Transit provides services along Central Avenue with the closest stop at the intersection of Central Avenue and Shiloh Road, approximately 0.5 miles east of the Subdivision. No improvements are required to ensure public transit service.

IV. EMERGENCY SERVICE

Construction of buildings made of combustible materials shall have adequate fire apparatus access roads and water supply (fire hydrants) in place to allow for fire suppression requirements. Prior to the issuance of a building permit for construction using combustible materials (i.e. lumber, plywood, wood trusses, etc.), fire apparatus access roads and water supply requirements shall be provided in accordance with the International Fire Code as adopted by the City of Billings.

At a minimum, the following is required:

- An unobstructed gravel road or gravel road base must be within 150 feet of the furthest portion of a building under construction as measured along the approved route.
- The access roads are required to support fire apparatus vehicle loading (40 tons) during all weather conditions and shall be a minimum of twenty (20) feet wide.
- An operational fire hydrant shall be located within 600 feet of the furthest portion of a residence under construction or within 400 feet of the furthest portion of a commercial building under construction as measured along the access roads to the site.
- The above requirements do not alter or effect the current minimum subdivision requirements for fire apparatus access and water supply.

V. STORM DRAINAGE

All drainage improvements shall comply with the provisions set forth in Chapter 28, BMCC, and the Stormwater Management Manual in place at the time of development. Additionally, a comprehensive drainage study has been completed for the Monad Drain with requirements that superseded the Stormwater Management Manual. The *Comprehensive Drainage Plan for the Monad Drain* is on-file at the City Engineering Department. A complete stormwater management plan shall be submitted to the Engineering Division for review and approval at the time of development.

Stormwater drainage will discharge east to Lot 5 or Clearwater Estates Subdivision, 1st Filing. A ditch will convey stormwater drainage south to a stormwater detention facility that is located within an off-site area on Tract 3, Certificate of Survey No. 3844. This detention facility will be sized to accept runoff generated from the *Clearwater Estates Subdivision, 2nd Filing*. The detention facility will outfall to the Monad Drain as described in the *Comprehensive Drainage Plan for the Monad Drain.*

Per the *Comprehensive Drainage Plan for the Monad Drain*, construction of a dike and control structure within the drain will be required as part of a future subdivision of Tract 3 of Certificate of Survey No. 3844, or as determined necessary by City Engineering. These improvements are included as part of the Waiver of Right to Protest a Special Improvement District.

VI. UTILITIES

The Subdivision Improvements Agreement does not constitute an approval for extension of or connection to water mains and sanitary sewers. The property owner shall make application for extension/connection of water mains and sanitary sewers to the Public Works Department – Engineering Division. The extension/connection of/to water mains and sanitary sewers is subject to the approval of the applications and the conditions of approval. Applications shall be submitted for processing prior to the start of any construction and prior to review and approval of any project plans and specifications.

The Developer/Owner acknowledges that the subdivision shall be subject to the applicable System Development Fees in effect at the time new water and/or sanitary sewer service connections are made.

The design/installation of sanitary sewers and appurtenances, and water mains and appurtenances (fire hydrants, etc.) shall be in accordance with design standards, specifications, rules, regulations of and as approved by the City of Billings Public Works Department, Fire Department and the Montana Department of Environmental Quality.

A. Water

- The Subdivision will be extending a 16-inch water main along Central Avenue. The City will reimburse the Subdivider for the cost of upsizing the water main from a 12-inch line to a 16-inch line. If requested by the Subdivider, City staff will forward a Compensation Agreement to City Council for approval of oversizing of the water main in accordance with the City's Rules and Regulations Governing Water and Wastewater Service.
- A 12-inch water main will be installed along South 44th Street West and Tippet Trail.
- An 8-inch water main will be installed within Wildrye Road, Bluestem Lane, and Junegrass Avenue.

B. Sanitary Sewer

- The Subdivision will be served by an existing 10-inch sanitary sewer main located within the alleyway along the western boundary at the south end of the Subdivision. The Subdivider is responsible for extending an 8-inch gravity sewer main to Central Avenue via South 44th Street West to allow for future connections to the north of the Subdivision.
- Gravity sewer mains no less than 8 inches in diameter will be extended throughout the Subdivision. Mains shall be sized to accommodate future growth inside and outside of the Subdivision.

C. Power, Telephone, Gas, and Cable Television

- Private utility facilities currently exist to serve the subdivision. The private utility facilities will be installed within Carriage Lane right-of-way and by easements included on the plat, as requested by the utility companies, to provide routes to the Carriage Lanes.

VII. PARKS/OPEN SPACE

Section 76-3-621 of the Montana Code Annotated covers the park dedication requirement. Paragraph (1) calls for park area to be 11 percent of the land proposed to be subdivided into parcels of one-half acre or smaller. The required Parkland Dedication for the *44 West Subdivision* is 0.46 acres. Parkland dedications, in the amount of 0.50 acres, are depicted on the face of the plat as PRIVATE PARK.

Parks will be privately owned and maintained by a Private HOA created by the Subdivider.

VIII. POSTAL DELIVERY

The Subdivider shall provide centralized delivery boxes with sufficient pullout to accommodate a mail carrier vehicle. The location of the boxes shall be reviewed and approved by the United States Postal Service.

IX. IRRIGATION

No water rights have been transferred to the lot owners. Irrigation ditches that exist on the perimeter of this development are for the benefit of other properties. Perimeter ditches and drains shall remain in place and shall not be altered by the Subdivider or subsequent owners.

X. SOILS/GEOTECHNICAL STUDY

A soils/geotechnical study has been performed for the subdivision. A copy of this report is included as part of the infrastructure permitting documents and made public record through the Engineering Department. Lot owners and contractors/builders are encouraged to review the report and its recommendations or complete a site-specific geotechnical investigation.

XI. PHASING OF IMPROVEMENTS

The Subdivision is not proposed to be constructed in phases.

XII. FINANCIAL GUARANTEES

Except as otherwise provided, Subdivider shall install and construct said required improvements with cash or by utilizing the mechanics of a private contract secured by letters of credit or a letter of commitment to lend funds from a commercial lender, or by SID. All engineering and legal work in connection with such improvements shall be paid by the contracting parties pursuant to said private contract, and the improvements shall be installed as approved by the City Engineer and Utility Department Manager.

XIII. LEGAL PROVISIONS APPLYING TO SUBDIVIDER

A. Subdivider agrees to guarantee all public improvements for a period of two (2) years from the date of final acceptance by the City of Billings.

B. The owners of the properties involved in this proposed Subdivision by signature subscribed herein below agree, consent, and shall be bound by the provisions of this Agreement.

C. The covenants, agreements, and all statements in this Agreement run with the land and apply to and shall be binding on the heirs, personal representatives, successors, assigns and transferees of the respective parties.

D. In the event it becomes necessary for either party to this Agreement to retain an attorney to enforce any of the terms or conditions of this Agreement or to give any notice required herein, then the prevailing party or the party giving notice shall be entitled to reasonable attorney fees and costs.

E. Any amendments or modifications of this Agreement or any provisions herein shall be made in writing and executed in the same manner as this original document and shall after execution become a part of this Agreement.

F. Subdivider shall comply with all applicable federal, state, and local statutes, ordinances, and administrative regulations during the performance and discharge of its obligations. Subdivider acknowledges and agrees that nothing contained herein shall relieve or exempt it from such compliance.

IN WITNESS WHEREOF, the parties hereto have set their hands and official seals on the date first above written.

"SUBDIVIDER" *44 West Development, LLC*

By: _____

Title: _____

STATE OF MONTANA)
: ss
County of Yellowstone)

On this ____ day of _____, 20__, before me, a Notary Public in and for the State of Montana, personally appeared _____, known to me to be the _____ of *44 West Development, LLC*, who executed the foregoing instrument and acknowledged to me that he/she executed the same.

_____
Notary Public in and for the State of Montana
Printed Name: _____
Residing at: _____
My commission expires: _____

This agreement is hereby approved and accepted by the City of Billings, this ____ day of _____, 20__.

"CITY"
CITY OF BILLINGS
MONTANA

By: _____
Mayor

Attest: _____
City Clerk

STATE OF MONTANA)
: ss
County of Yellowstone)

On this ____ day of _____, 20__, before me, a Notary Public in and for the State of Montana, personally appeared _____ and _____, known to me to be the Mayor and City Clerk, respectively, of the City of Billings, Montana, whose names are subscribed to the foregoing instrument in such capacity and acknowledged to me that they executed the same on behalf of the City of Billings, Montana.

_____
Notary Public in and for the State of Montana
Printed Name: _____
Residing at: _____
My commission expires: _____

Waiver of Right to Protest
FUTURE SPECIAL IMPROVEMENTS DISTRICTS

FOR VALUABLE CONSIDERATION, the undersigned, being the Subdivider and all of the owners of the hereinafter described real property, do hereby waive the right to protest the formation of one or more Special Improvement District(s) for a period of no more than twenty years from the recording of this waiver, for street light maintenance and energy, and for the construction of streets, street widening, sidewalks, survey monuments, street name signs, curb and gutter, street lights, driveways, traffic signals, and traffic control devices, parks and park maintenance, trails, sanitary sewer lines, water lines, storm drains (either within or outside the area), and other improvements which the City of Billings may require.

This Waiver and Agreement is independent from all other agreements and is supported by sufficient independent consideration to which the undersigned are parties, and shall run with the land and shall be binding upon the undersigned, their successors and assigns, and the same shall be recorded in the office of the County Clerk and Recorder of Yellowstone County, Montana.

This Waiver is in addition to any other recorded waiver related to the property described herein and is not intended to replace, supersede, or invalidate any such waiver.

The real property hereinabove mentioned is more particularly described as follows:

44 West Subdivision

Signed and dated this _____ day of _____, 20__.

44 West Development, LLC

By:_____

Title:_____

STATE OF MONTANA)
: ss
County of Yellowstone)

On this ____ day of _____, 20__, before me, a Notary Public in and for the State of Montana, personally appeared _____, known to me to be the _____ of *44 West Development, LLC*, who executed the foregoing instrument and acknowledged to me that he/she executed the same.

_____
Notary Public in and for the State of Montana
Printed Name: _____
Residing at: _____
My commission expires: _____

CITY OF
Billings
MAYOR'S OFFFICE

Bill Cole, Mayor
P.O. Box 1178
Billings, MT 59103
P 406.657.8296
F 406.657.8390

June 23, 2025

Craig Dalton
Performance Engineering
3412 Colton Blvd
Billings, MT 59102

Dear Applicant/Engineer:

On June 23, 2025, the Billings City Council conditionally approved the preliminary plat of 44 West Subdivision, subject to the following conditions of approval:

1. To minimize the effects on local service, prior to final plat approval, the applicant will coordinate with the USPS to determine what type of deliver system is preferred and to locate and provide the correct amount of space for safely delivering the mail to the residents and businesses.

2. To minimize the effects on local service, prior to final plat approval, the applicant shall provide a proportionate share contribution for improvements as indicated within the Traffic Impact Study and approved by City of Billings Engineering.

3. Minor changes may be made in the SIA and final documents, as requested by the Planning, Legal or Public Works Departments to clarify the documents and bring them into the standard acceptable format.

4. The final plat shall comply with all requirements of the City of Billings Subdivision regulations, rules, policies, and resolutions of the City of Billings, and the laws and Administrative Rules of the State of Montana.

Should you have any questions please contact Dave Green at (406) 247-8666 or by email at greend@billingsmt.gov

Sincerely,

_____
William A. Cole, Mayor

City Council Regular

Date:	06/23/2025
Title:	WO 25-02: Missing Sidewalk Program - Resolution Ordering Improvements
Presented by:	Debi Meling
Department:	Public Works
Presentation:	No
Legal Review:	Yes
Project Number:	N/A

RECOMMENDATION

Staff recommends that Council approve a resolution ordering improvements identified in the 2025 Missing Sidewalk Program.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The City has an annual concrete program to make improvements addressing tripping hazards, drainage problems, property owner requests, complaints of concrete issues, and other miscellaneous concrete work. The annual program is split into three separate projects. The first project, "Sidewalk Tripper Repair", corrects concrete tripping hazards that can be repaired by grinding. The second project, "Small Concrete Replacement", primarily includes tripping hazards unable to be repaired by grinding that are corrected by replacing the concrete. The third project is the "Missing Sidewalk" project, that is the subject of this council action.

The Missing Sidewalk project is focused on installing sidewalk in areas that are missing pedestrian facilities. This project is in accordance with State law (MCA 7-14-4109) and City Resolution 18-10719 that allow the City Council to order certain improvements such as sidewalks, curbs, or gutters to be constructed without the creation of a special improvement district (SID). City staff identified and prioritized areas of missing sidewalk along arterial streets, collector streets, school routes (as shown in the Safe Routes to School study), or in high pedestrian areas for inclusion in this program. The streets that are missing sidewalk include 25th Street West, 26th Street West, and 27th Street West south of Broadwater and west of 24th Street West, and Rex Lane. All of these streets have been identified within the Safe Routes to School studies. The missing sidewalks are proposed in combination with associated ADA improvements at street crossings. Staff communicated with adjacent residents through correspondence in April 2025 describing the proposed project and again in May 2025 with estimated proposed assessments. Also included in the project are ADA improvements to street intersections west of Meadowlark Elementary School.

Based on City Resolution 18-10719, the property owners are responsible to pay for sidewalk on their addressed side and drive approaches on both addressed and non-addressed sides. The City is responsible to pay for curb and gutter replacement, sidewalk on non-addressed sides of properties, and ADA improvements at corners and on sidewalks that are in good condition, but were constructed before ADA requirements were in place. The estimated assessments for the properties are shown in Exhibit B of the Resolution Ordering Improvements as attached.

ALTERNATIVES

The Council may:

- Approve the Resolution ordering construction of the improvements; or
- Approve a subset of streets within the Resolution ordering construction of the improvements; or
- Not approve the Resolution ordering construction of the improvements. If the Council does not approve the Resolution, the property owners cannot be assessed and the completion of missing sidewalk will be delayed because there is no other current source of funding.

FISCAL EFFECTS

The project is funded through Gas Tax Funds budgeted through the Missing Sidewalk and ADA Programs and direct property assessments. The assessments included in the resolution are in the amount of $55,000 ($40,716.00 construction and $14,284.00 bond/engineering cost). Gas Tax funds in the amount of $435,809.00 comprise the remainder of the project costs totaling $490,809.00. The City budgeted $685,000 for this project including $250,000 for ADA improvements, $55,000 in assessment, and $380,000 for missing sidewalk and miscellaneous concrete.

Attachments

Resolution Ordering Improvements
Exhibit A to Resolution
Exhibit B to Resolution
Resolution 18-10719 Sidewalk Curb and Gutter Policy
ADA Location Map
Rex Lane Map
Missing Sidewalk Map

CERTIFICATE AS TO RESOLUTION AND ADOPTING VOTE

I, the undersigned, being the duly qualified and acting recording officer of the City of Billings, Montana (the City), hereby certify that the attached resolution is a true copy of Resolution No. 25-_____, entitled: **A RESOLUTION RELATING TO THE 2025 CITY MISSING SIDEWALK PROJECT; ORDERING IN CERTAIN LOCAL IMPROVEMENTS AND DECLARING IT TO BE THE INTENTION OF THE CITY COUNCIL TO FINANCE THE COSTS THEREOF AND INCIDENTAL THERETO THROUGH THE ISSUANCE OF SIDEWALK, CURB AND GUTTER IMPROVEMENT BONDS SECURED BY THE CITY'S SPECIAL IMPROVEMENT DISTRICT REVOLVING FUND AND ESTABLISHING COMPLIANCE WITH REIMBURSEMENT REGULATIONS UNDER THE INTERNAL REVENUE CODE** (the "Resolution") was duly adopted by the City Council of the City at a meeting on **June 23, 2025**; that the meeting was duly held by the City Council and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Resolution has not as of the date hereof been amended or repealed.

I further certify that, upon vote being taken on the Resolution at said meeting, the following Councilmembers voted in favor thereof: _____ _____;
voted against the same: _____ _____;
or were absent: _____.

WITNESS my hand officially this _____ day of _____, 2025.

_____
Denise Bohlman
City Clerk

RESOLUTION NO. 25 - _____

A RESOLUTION RELATING TO THE 2025 CITY MISSING SIDEWALK PROJECT; ORDERING IN CERTAIN LOCAL IMPROVEMENTS AND DECLARING IT TO BE THE INTENTION OF THE CITY COUNCIL TO FINANCE THE COSTS THEREOF AND INCIDENTAL THERETO THROUGH THE ISSUANCE OF SIDEWALK, CURB AND GUTTER IMPROVEMENT BONDS SECURED BY THE CITY'S SPECIAL IMPROVEMENT DISTRICT REVOLVING FUND AND ESTABLISHING COMPLIANCE WITH REIMBURSEMENT REGULATIONS UNDER THE INTERNAL REVENUE CODE.

BE IT RESOLVED by the City Council of the City of Billings, Montana (the "City"), as follows:

Section 1. Authorization. Certain curbs, gutters, sidewalks, drive approaches, alley approaches and/or appurtenant features or a combination thereof in certain locations in the City have deteriorated, settled and cracked, or none exist, and the safety and convenience of the public require installation, construction, reconstruction, repair and/or replacement thereof. Pursuant to M.C.A. 7-14-4109, the Council is authorized to order the installation, construction, reconstruction and/or replacements of certain curbs, gutters, sidewalks, drive approaches and/or appurtenant features or a combination thereof (the "Improvements") in certain locations in the City and without creation of a special improvement district.

Section 2. Ordering of Improvements. It is hereby ordered that the Improvements, consisting of the construction and installation of curbs, gutters, sidewalks, drive approaches and appurtenant features as described on Exhibit A hereto, be installed, constructed, reconstructed, repaired and/or replaced.

Section 3. Estimated Costs of the Improvements. The City estimates that the costs of the Improvements are $55,000.00. Costs of the Improvements include costs of the design, engineering, construction and installation of the Improvements, costs of funding a deposit to the City's Special Improvement District Revolving Fund (the "Revolving Fund"), costs associated with the sale of the Bonds (as hereinafter defined), and all other incidental costs as described below:

Construction Costs	$40,716.00
City Engineering (Project Management)	3,234.00
Finance	1,200.00
Revolving Fund	2,750.00
Bond Discount	1,100.00
Issuance Costs	6,000.00
Total Assessed Costs	$55,000.00

Section 4. Property to be Assessed. The properties which are adjacent to the Improvements will be assessed for costs of the Improvements as shown on Exhibit B hereto. The cost to be assessed against each property will vary depending upon the actual construction that is required adjacent to each such property.

Section 5. Property Owner Option to Construct Improvements. Notice of passage of this Resolution shall be mailed to all affected property owners. Each such owner will have thirty (30) days from the date of said notice in which to install the Improvements with respect to its property at its own expense. In the event that any owner does not install the Improvements with respect to its property, the City will install such Improvements and will assess the costs of the Improvements against such property.

Section 6. Payment for Improvements. Costs of the Improvements (unless paid directly by the affected property owner) are to be paid from the proceeds of Sidewalk, Curb, and Gutter Improvement Bonds (the "Bonds") in an aggregate principal amount not to exceed $55,000.00.

Section 7. Bond Financing; Pledge of Revolving Fund; Findings and Determinations. The Bonds will be repaid from the assessments for costs of the Improvements, together with interest thereon calculated pursuant to M.C.A. 7-12-4189, to be levied against the properties to be assessed for the Improvements. Assessments for the costs of the Improvements, together with interest thereon, shall be payable over a term not exceeding 12 years, each in equal semiannual installments as this Council shall prescribe in the resolution authorizing the issuance of the Bonds. Principal of and interest on the Bonds will be paid from such assessments.

After the Bonds are issued, all property owners to be levied for the Improvements shall have the right to prepay assessments as provided by law.

This Council further finds that it is in the public interest, and in the best interest of the City and the properties to be assessed for the Improvements, to secure payment of principal of and interest on the Bonds by the Revolving Fund and hereby authorizes the City to enter into the undertakings and agreements authorized in Section 7-12-4225 in respect of the Bonds.

In determining to authorize the issuance of the Bonds and the pledge of the Revolving Fund therefor, this Council has taken into consideration the following factors:

(a) Estimated Market Value of Parcels. The estimated market value of the properties to be assessed for the Improvements as of the date of adoption of this resolution, as estimated by the County Assessor, ranges from $281,600 to $614,400 and is set forth in Exhibit B. The estimated average market value of the properties to be assessed for the Improvements is $346,889 and the median market value of the properties to be assessed for the Improvements is $317,600. The special assessments to be levied against each property listed on Exhibit B hereto are less than the increase

in estimated value of the properties as a result of the construction of the Improvements.

(b) Diversity of Property Ownership. There are a total of 9 properties to be assessed for the Improvements and all of such properties are owned by separate owners, except 3 properties. There are 3 properties along Rex Lane owned by one property owner.

(c) Comparison of Special Assessments, Property Taxes and Market Value. Based on an analysis of the aggregate amount of the proposed assessments, any outstanding assessments (whether or not delinquent), and any delinquent property taxes (as well as any known industrial development bonds theretofore issued and secured by a mortgage against a property to be assessed for the Improvements) against each property to be assessed for the Improvements in comparison to the estimated market value of such property after the Improvements, the City concludes that, overall, the estimated market value of the properties to be assessed for the Improvements exceeds the sum of the proposed assessments, outstanding assessments and delinquent property taxes, and is set forth in Exhibit B hereto.

(d) Delinquencies. An analysis of the amount of delinquencies in the payment of outstanding assessments or property taxes levied against the properties to be assessed for the Improvements is set forth in Exhibit B hereto, which analysis shows that of 9 properties, 0 properties were delinquent.

(e) Public Benefit of the Improvements. The Improvements are required for the safety and convenience of the public. Pursuant to the City's Subdivision and Site Development Ordinances, and under City Council policies, the cost of installation of new sidewalk, curb, gutter, and drive approaches is to be borne by the adjacent property owners.

8.1 Regulations. The United States Department of Treasury has promulgated final regulations governing the use of proceeds of tax-exempt bonds, all or a portion of which are to be used to reimburse the City for project expenditures paid by the City prior to the date of issuance of such bonds. Those regulations (Treasury Regulations, Section 1.150-2) (the "Regulations") require that the City adopt a statement of official intent to reimburse an original expenditure not later than 60 days after payment of the original expenditure. The Regulations also generally require that the bonds be issued and the reimbursement allocation made from the proceeds of the bonds within 18 months (or three years, if the reimbursement bond issue qualifies for the "small issuer" exception from the arbitrage rebate requirement) after the later of (i) the date the expenditure is paid or (ii) the date the project is placed in service or abandoned, but (unless the issue qualifies for the "small issuer" exception from the arbitrage rebate requirement) in no event more than three years after the date the expenditure is paid. The Regulations generally permit reimbursement of capital expenditures and costs of issuance of the bonds.

8.2 Prior Expenditures. Other than (i) expenditures to be paid or reimbursed from sources other than the Bonds, (ii) expenditures permitted to be reimbursed under the transitional provision contained in Section 1.150-2(j)(2) of the Regulations, (iii) expenditures constituting preliminary expenditures within the meaning of Section 1.150-2(f)(2) of the Regulations, or (iv) expenditures in a "de minimus" amount (as defined in Section 1.150-2(f)(1) of the Regulations), no expenditures for the Improvements have been paid by the City before the date 60 days before the date of adoption of this resolution.

8.3 Declaration of Intent. The City reasonably expects to reimburse the expenditures made for costs of the Improvements out of the proceeds of Bonds in an estimated maximum aggregate principal amount of $55,000.00 after the date of payment of all or a portion of the costs of the Improvements. All reimbursed expenditures shall be capital expenditures, a cost of issuance of the Bonds or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Regulations.

8.4 Budgetary Matters. As of the date hereof, there are no City funds reserved, allocated on a long-term basis or otherwise set aside (or reasonably expected to be reserved, allocated on a long-term basis or otherwise set aside) to provide permanent financing for the expenditures related to the Improvements, other than pursuant to the issuance of the Bonds. The statement of intent contained in this resolution, therefore, is determined to be consistent with the City's budgetary and financial circumstances as they exist or are reasonably foreseeable on the date hereof.

8.5 Reimbursement Allocations. The City's financial officer shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the Bonds to reimburse the source of temporary financing used by the City to make prior payment of the costs of the Improvements. Each allocation shall be evidence by an entry on the official books and records of the City maintained for the Bonds or the Improvements and shall specifically identify the actual original expenditure being reimbursed.

PASSED AND ADOPTED by the City Council of the City of Billings, Montana, this 23rd of June, 2025.

_____
Mayor

Attest:

_____
City Clerk

Exhibit A

2025 Missing Sidewalk

Tax Code	Address	Work to be performed
A06107	612 26th St West	15ft Sidewalk , 75Sf flatwork removal
A06147	2602 Terry Ave	Drive Apron 105 Sf, Flatwork removal 105 Sf.
A06300	2603 Cook Ave	16ft sidewalk , 80Sf flatwork removal
A06028	2501 Miles Ave	Driveway Apron 100 SF, Flatwork removal 100 SF
A06299	2502 Howard Ave	30.2 Ft Sidewalk , 30.2 ft Flatework Removal
A10243	2416 Wyoming Ave	62Ft Sidewalk , Service walk 3ft(9Sft) Flatwork removal 62ft
A13250	421, 423, 425, 427 Milton Rd	110 Ft Sidewalk
A13250A	900, 902, 904, 906, 912, 914, 916, 918 Rex Lane	183 Ft Sidewalk, drive apron 168 SF
A13250B	926, 928, 930 Rex Lane	20 Ft Sidewalk

Exhibit B

2025 Missing Sidewalk

Tax Code	SID #	SID Pay-off (A)	Delinquent (B)	Assessment (C)	A + B + C	Market Value
A06107				$1,684.49	$1,684.49	$281,600.00
A06147				$2,554.81	$2,554.81	$291,300.00
A06300				$1,871.66	$1,871.66	$330,600.00
A06028				$2,433.15	$2,433.15	$323,400.00
A06299				$3,509.35	$3,509.35	$317,600.00
A10243				$6,672.45	$6,672.45	$300,700.00
A13250				$9,779.40	$9,779.40	$345,600.00
A13250A				$20,502.11	$20,502.11	$614,400.00
A13250B				$1,796.79	$1,796.79	$316,800.00
Average				$5,645.00	$5,645.00	$346,889.00
Median				$2,555.00	$2,555.00	$317,600.00
Low				$1,684.49	$1,684.49	$281,600.00
High				$20,502.00	$20,502.00	$614,400.00

RESOLUTION 18-10719

A RESOLUTION REPEALING 99-17447 AND 04-18137 AND ADOPTING THE CITY OF BILLINGS POLICY FOR CONSTRUCTION AND REPAIR OF CURB, GUTTER AND SIDEWALKS

WHEREAS, the City of Billings desires to construct and maintain a safe and efficient street network, including the installation and maintenance of curb, gutter, and sidewalk, and

WHEREAS, the safety of pedestrians is a concern properly addressed by the City of Billings, and

WHEREAS, streets within the City of Billings not previously constructed to a full maintainable standard, including the installation of curb, gutter, and sidewalk should be upgraded on an ongoing basis, and

WHEREAS, curb, gutter, and sidewalk improvements, once installed, need to be subject to a regular maintenance program;

WHEREAS, for the purpose of this resolution, residential properties are defined as lots or parcels with single family or duplex dwelling units on it. Non-residential properties are defined as lots or parcels with commercial buildings on it and lots or parcels with 3 or more residential dwelling units on it.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

Installation of New or Missing Curb, Gutter, and Sidewalk Improvements in Established Neighborhoods

For this program, curb, gutter, and sidewalk, together with or without corresponding street improvements are completed within those areas of the city where the work has not previously been addressed.

1. The City Engineer's office shall periodically recommend infill improvements to the City Council based on one or more of the following:

    a. Citizen request.
    b. Staff recommendations.
    c. Coordination with other projects.
    d. Along school walking routes.
    e. Other public interest.

2. Improvements are to be assessed to fronting property owners.

3. For residential corner lots, improvements along the addressed side of the lot and private property specific improvements (i.e. drive approaches) along the non-addressed side serving the property will be assessed to the property owner. All other improvements along the non-addressed side of the lot will be paid by the City.

4. For non-residential corner lots, improvements along both sides will be assessed to the property owner.

Repair and Maintenance of Existing Curb, Gutter and Sidewalk Improvements

These projects provide for the ongoing maintenance of curb, gutter and sidewalk previously constructed. The general policy for repair and maintenance programs is as follows:

1. The City Engineer's office shall periodically recommend repair and maintenance programs based upon:

    a. Complaints.
    b. Staff recommendations.
    c. Property owner requests.

2. The City Engineer's office has developed a policy statement for defective sidewalk, curb, and gutter and driveways which shall be used as a baseline for the inventory of work recommended for repair, followed by discussions with individual property owners.

3. The following construction costs are assessed to the fronting property owners as follows:

    a. Sidewalk repair or replacement.
    b. Landscaping necessary for sidewalk repair or replacement.
    c. Tree removal necessary to repair sidewalk.
    d. Drive approaches and driveway repair or replacement.
    e. Adjacent asphalt to assessed improvements

4. Curb and gutter repair or replacement, storm drain improvements, and adjacent asphalt will be paid for by the City of Billings.

5. For residential corner lots, improvements along the addressed side of the lot and drive approaches along the non-addressed side serving the property will be assessed to the property owner. All other improvements along the non-addressed side of the lot will be paid by the City.

6. For non-residential corner lots, improvements along both sides will be assessed to the property owner.

PASSED AND ADOPTED by the City Council of the City of Billings, Montana, this 14th day of May 2018.

CITY OF BILLINGS

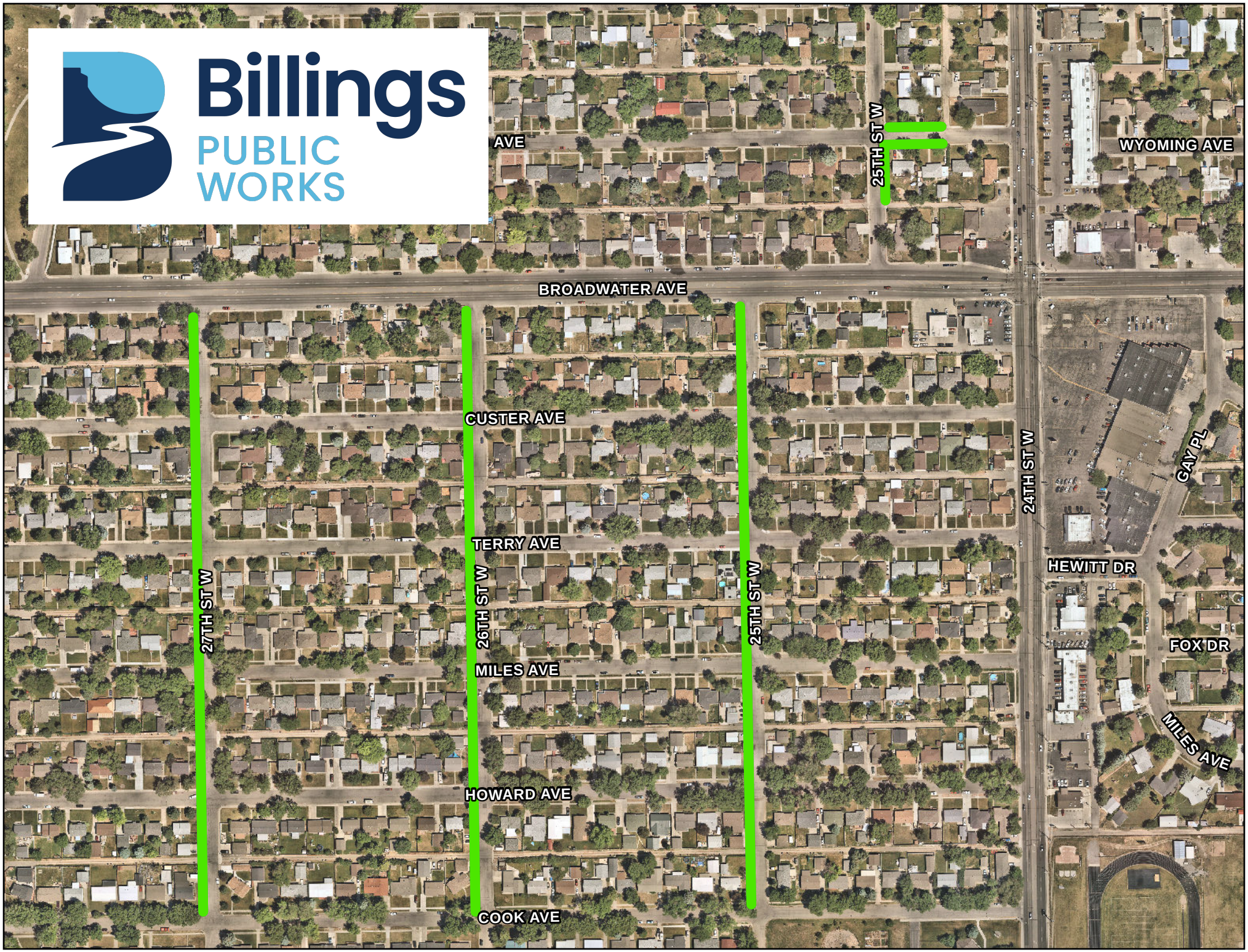
By: William A. Cole
William A. Cole, Mayor

ATTEST:

By: Toni Keehner
Toni Keehner, Deputy City Clerk

Billings
PUBLIC
WORKS
W.O. 25-02 MISSING SIDEWALK
Howard Ave
Howard Ave
Cook Ave
Cook Ave
30th St W
29th St W
Saint Johns Ave
Lynn Ave
Lynn Ave
30th St W
29th St W
Millice Ave
Millice Ave
Central Ave
3233 ft
3232 ft

Billings
PUBLIC
WORKS
LAKE ELMO DR
REX LN
MILTON RD


Billings
PUBLIC
WORKS
AVE
25TH ST W
WYOMING AVE
BROADWATER AVE
CUSTER AVE
24TH ST W
GAY PL
TERRY AVE
HEWITT DR
27TH ST W
26TH ST W
25TH ST W
FOX DR
MILES AVE
MILES AVE
HOWARD AVE
COOK AVE

City Council Regular
Date: 06/23/2025
Title: WO 25-02: Missing Sidewalk Project, Bid Award
Presented by: Debi Meling
Department: Public Works
Presentation: No
Legal Review: Not Applicable
Project Number: N/A

RECOMMENDATION
Staff recommends that City Council award a contract for WO 25-02: 2025 Missing Sidewalk Project, to Knife River Billings for a total of $476,525.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)
The Missing Sidewalk/Miscellaneous Concrete project is intended to concentrate on installing sidewalk in areas that are missing pedestrian facilities. As a priority, City staff identified missing sidewalk in areas along arterial streets, collector streets, school routes (as identified in the Safe Routes to School Plan), or in high pedestrian areas for inclusion in this program. The bulk of the sidewalks are Safe Routes to School recommended areas. The streets identified as missing sidewalk are 25th Street West, 26th Street West, 27th Street West south of Broadwater and west of 24th Street West, Wyoming Avenue between 24th Street West and 25th Street West, and Rex Lane near Bench Elementary School. Also included in the project are ADA improvements west of Meadowlark Elementary School incorporated as part of the project bid for pricing efficiency.

The project was advertised on May 2, May 9, and May 16, 2025, in the *Yellowstone County News* and on the City's website. Bids were opened on May 20, 2025, and four bids were received. Knife River submitted the lowest, responsible bid.

ALTERNATIVES
City Council may:

- Award W.O. 25-02 to Knife River, contingent on Council approving resolution to order in improvements on this agenda
- Award any combination of streets, contingent on Council approving resolution to order in improvements on this agenda
- Reject any schedules or all bids. Rejecting certain streets or all bids will leave areas of missing sidewalk that are key to maintaining continuous pedestrian connections.

FISCAL EFFECTS
The following bids were received:

Contractor	Total Bid
Knife River Billings	**$476,525.00**
Weave Construction	$494,491.00
Ti-Zack Concrete	$599,284.63
Askin Construction	$634,275.00

The project was budgeted in FY25 using Gas Tax Funds and Property Assessments in the amount of $685,000. There is sufficient budget to award the project. Remaining funds will be used for any change orders and additional planned small concrete work and ADA improvement locations.

City Council Regular

Date:	06/23/2025
Title:	Payment of Claims for week of May 19th, 2025
Presented by:	Erin Watterud
Department:	Finance
Presentation:	No
Legal Review:	Not Applicable
Project Number:	N/A

RECOMMENDATION

Staff recommends Council approve the Payment of Claims

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

Claims in the amount of $6,754,474.10 have been reviewed and are presented for City Council payment approval. A complete listing of the claims for the week are available in the Finance Department. Payment Approval Process Every invoice for payment is entered into the City's accounting system and the backup documentation is scanned in and attached (physical invoices, additional e-mails explaining payments, bids, contracts, etc.). Each invoice goes through a multi-step approval process depending upon the amount of the payment. First, invoices are entered by the department requesting the payment and the department director or designee must perform an initial review and approval of the purchase. The number of approvals within the department can vary based upon the size of the department, but no less than one approver within each department must verify the payment. Second, all payments, regardless of size, must be approved by the Purchasing Agent or designee. The Purchasing Agent will review the payment to ensure purchasing procedures are followed and appropriate documentation is attached. If the payment is greater than $1,000, then it must be approved by the Finance Director or designee. If that payment is greater than $10,000, then it must be approved by the City Administrator or Assistant City Administrator. Once all approvals are completed, the payment is able to be made and the Accounts Payable Clerk can print the check. After all checks are printed, a list of all checks in excess of $2,500 is generated and placed on the next City Council meeting for review.

ALTERNATIVES

No other alternatives were analyzed.

FISCAL EFFECTS

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

Attachments

CouncilMemo wk of 05192025

Check Date	Check	Name	Fund Name	Amount	Item Desc
05/19/2025	880274	A & E Architects	Public Safety	$ 11,499.84	Design services for Fire Station #5 interior design
05/19/2025	ACH	A & I Distributors	Airport	$ 373.45	Invoice #62873-00. Anti-Freeze for Operations
05/19/2025	ACH	A & I Distributors	Fleet	$ 1,432.20	65149-00
05/19/2025	ACH	A & I Distributors	Fleet	$ 491.15	65149-00
05/19/2025	ACH	A & I Distributors	Fleet	$ 1,052.00	65149-00
05/19/2025	ACH	A & I Distributors	Fleet	$ 465.85	65149-00
05/19/2025	ACH	A & I Distributors	Fleet	$ 41.53	68285
05/19/2025	ACH	A & I Distributors	Fleet	$ 41.53	68285
05/19/2025	ACH	A & I Distributors	Fleet	$ 41.53	68285
05/19/2025	ACH	A & I Distributors	Fleet	$ 41.53	68285
05/19/2025	ACH	A & I Distributors	Fleet	$ 385.00	68285-00
05/19/2025	ACH	A & I Distributors	Fleet	$ 954.80	68285-00
05/19/2025	ACH	A & I Distributors	Fleet	$ 491.15	68285-00
05/19/2025	ACH	A & I Distributors	Fleet	$ 1,495.45	68285-00
05/19/2025	ACH	A & I Distributors	Fleet	$ 491.15	70865-00
05/19/2025	ACH	A & I Distributors	Fleet	$ 201.60	70865-00
05/19/2025	ACH	A & I Distributors	Fleet	$ 385.00	70865-00
05/19/2025	ACH	A & I Distributors	Fleet	$ 954.80	70865-00
05/19/2025	ACH	A & I Distributors	Fleet	$ 954.80	73503-00
05/19/2025	ACH	A & I Distributors	Fleet	$ 491.15	73503-00
05/19/2025	ACH	A & I Distributors	Fleet	$ 1,052.00	73503-00
05/19/2025	ACH	A & I Distributors	Fleet	$ 85.20	73503-00
05/19/2025	ACH	A & I Distributors	Solid Waste	$ 2,126.81	330 GAL DEF. Antifreeze.
05/19/2025	ACH	A & I Distributors	Solid Waste	$ 825.00	330 gallon DEF. Collections.
05/19/2025	ACH	A & I Distributors	Solid Waste	$ 1,208.90	55 gallon Purus AW Hydraulic oil for Landfill.
05/19/2025	ACH	A & I Distributors	Solid Waste	$ 263.02	Grease gun and battery.
05/19/2025	ACH	A & I Distributors	Transit	$ 825.00	66038-00_DEF
05/19/2025	ACH	A & I Distributors	Transit	$ 825.00	72244-00. DEF
05/19/2025	ACH	A & I Distributors	Transit	$ 1,899.70	73114-00 55 gallons Oil
05/19/2025	880275	Ace Electric	Facilities	$ 7,200.00	4th Floor North Storage Area Lighting at Stillwater Building
05/19/2025	880284	Askin Construction	Storm Sewer	$ 181,897.58	WO 24-38 Wicks Lane Storm, Phase II; Pmt 7
05/19/2025	880285	AT & T Corp	Airport	$ 829.86	Airport -
05/19/2025	880285	AT & T Corp	Building	$ 591.46	Building Cell Phones

Check Date	Check	Name	Fund Name	Amount	Item Desc
05/19/2025	880285	AT & T Corp	Building	$ 45.26	Building Manager
05/19/2025	880285	AT & T Corp	Building	$ 387.57	Building Surfaces
05/19/2025	880285	AT & T Corp	CDBG	$ 145.90	Comm Dev
05/19/2025	880285	AT & T Corp	Court Grants	$ 45.26	Muni Court DC
05/19/2025	880285	AT & T Corp	Engineering	$ 253.85	Engineering Cell Phones and MiFi
05/19/2025	880285	AT & T Corp	Engineering	$ 225.59	Engineering Tablets
05/19/2025	880285	AT & T Corp	Facilities	$ 45.26	Facilities BOC
05/19/2025	880285	AT & T Corp	Facilities	$ 32.29	Facilities BOC
05/19/2025	880285	AT & T Corp	Facilities	$ 13.58	Facilities BOC
05/19/2025	880285	AT & T Corp	Facilities	$ 45.26	Facilities BOC
05/19/2025	880285	AT & T Corp	Facilities	$ 52.58	Facilities BOC/CH
05/19/2025	880285	AT & T Corp	Facilities	$ 55.23	Facilities BOC/CH
05/19/2025	880285	AT & T Corp	Facilities	$ 45.26	Facilities City Hall
05/19/2025	880285	AT & T Corp	Facilities	$ 45.26	Facilities City Hall
05/19/2025	880285	AT & T Corp	Facilities	$ 45.26	Facilities City Hall
05/19/2025	880285	AT & T Corp	Facilities	$ 90.52	Facilities Managers
05/19/2025	880285	AT & T Corp	Fleet	$ 90.52	FLEET
05/19/2025	880285	AT & T Corp	General	$ 498.90	Code Enforcement
05/19/2025	880285	AT & T Corp	General	$ 45.26	Finance purchasing agent
05/19/2025	880285	AT & T Corp	General	$ -	Human Resources
05/19/2025	880285	AT & T Corp	General	$ 316.76	Legal Dept -Domestic Violence -
05/19/2025	880285	AT & T Corp	General	$ -	Legal -Stephanie Williams
05/19/2025	880285	AT & T Corp	IT Resources	$ 120.00	IT Department -On call Phone -
05/19/2025	880285	AT & T Corp	Library	$ 470.27	Library
05/19/2025	880285	AT & T Corp	Library	$ 107.49	Library Out Reach
05/19/2025	880285	AT & T Corp	P.W. Admin	$ -	PWBLKNP OFFICE -50/50
05/19/2025	880285	AT & T Corp	P.W. Admin	$ -	PWBLKNP OFFICE -50/50
05/19/2025	880285	AT & T Corp	Park Dist 1	$ 574.48	Parks Dept.
05/19/2025	880285	AT & T Corp	Park Dist 1	$ 18.42	Parks Seasonal
05/19/2025	880285	AT & T Corp	Park Dist 1	$ 550.68	Parks Tablets
05/19/2025	880285	AT & T Corp	Park Dist 1	$ 243.97	PRPL - Recreation Division
05/19/2025	880285	AT & T Corp	Park Dist 1	$ 45.26	PRPL - Recreation Division
05/19/2025	880285	AT & T Corp	Park Dist 1	$ -	REC Phone

Check Date	Check	Name	Fund Name	Amount	Item Desc
05/19/2025	880285	AT & T Corp	Park Dist 1	$ 88.35	REC Seasonal
05/19/2025	880285	AT & T Corp	Parking	$ 407.34	Parking Phones and scanner
05/19/2025	880285	AT & T Corp	Parking	$ 410.90	Parking Phones and scanner
05/19/2025	880285	AT & T Corp	PD Program	$ 160.56	CCSIU Toughbook
05/19/2025	880285	AT & T Corp	PD Program	$ 45.59	POLICE -DOM. VIOLENCE
05/19/2025	880285	AT & T Corp	Phone System	$ 65.02	IT iPads
05/19/2025	880285	AT & T Corp	Phone System	$ 50.32	TeleComm Manager Doug
05/19/2025	880285	AT & T Corp	Planning	$ 67.99	Planning
05/19/2025	880285	AT & T Corp	Public Safety	$ 273.21	Animal Control Cell Phones
05/19/2025	880285	AT & T Corp	Public Safety	$ 240.84	Animal Control -MDT
05/19/2025	880285	AT & T Corp	Public Safety	$ 120.42	Assistant chiefs new iPads
05/19/2025	880285	AT & T Corp	Public Safety	$ 344.48	Comm. Center 9-1-1
05/19/2025	880285	AT & T Corp	Public Safety	$ 40.14	Detective Chartier -Toughbook
05/19/2025	880285	AT & T Corp	Public Safety	$ 444.13	FIRE CRADLEPOINT AND DRONES
05/19/2025	880285	AT & T Corp	Public Safety	$ 127.47	FIRE CRADLEPOINT AND DRONES
05/19/2025	880285	AT & T Corp	Public Safety	$ 1,354.16	Fire Department Cell Phones
05/19/2025	880285	AT & T Corp	Public Safety	$ 373.39	FIRE EMS
05/19/2025	880285	AT & T Corp	Public Safety	$ 181.04	Fire EMS Cell Phone
05/19/2025	880285	AT & T Corp	Public Safety	$ 198.72	FIRE INSPECTIONS
05/19/2025	880285	AT & T Corp	Public Safety	$ 281.19	Fire iPads
05/19/2025	880285	AT & T Corp	Public Safety	$ 40.14	Fire iPads
05/19/2025	880285	AT & T Corp	Public Safety	$ 222.06	Fire iPads
05/19/2025	880285	AT & T Corp	Public Safety	$ 802.70	Fire Station iPads
05/19/2025	880285	AT & T Corp	Public Safety	$ 441.54	MDT Fire
05/19/2025	880285	AT & T Corp	Public Safety	$ 83.39	POLICE CRADLEPOINT
05/19/2025	880285	AT & T Corp	Public Safety	$ 144.35	POLICE CSO
05/19/2025	880285	AT & T Corp	Public Safety	$ 4,384.62	Police Department Cell Phone
05/19/2025	880285	AT & T Corp	Public Safety	$ 50.32	Police -Drone
05/19/2025	880285	AT & T Corp	Public Safety	$ 40.14	POLICE -ICAC
05/19/2025	880285	AT & T Corp	Public Safety	$ 5,039.18	Police MDT Toughbooks and Loaner MDT's
05/19/2025	880285	AT & T Corp	Public Safety	$ 200.70	Police MDT Toughbooks and Loaner MDT's
05/19/2025	880285	AT & T Corp	Public Safety	$ 287.20	Yellowstone County Cellular Charges -Three cradlepoints
05/19/2025	880285	AT & T Corp	Solid Waste	$ -	Solid Waste

Check Date	Check	Name	Fund Name	Amount	Item Desc
05/19/2025	880285	AT & T Corp	Solid Waste	$ 290.40	SOLID WASTE Cell and iPads
05/19/2025	880285	AT & T Corp	Solid Waste	$ 171.07	SOLID WASTE Cell and iPads
05/19/2025	880285	AT & T Corp	Street/Traffic	$ 55.35	School Flashers
05/19/2025	880285	AT & T Corp	Street/Traffic	$ 614.66	Street Traffic iPads
05/19/2025	880285	AT & T Corp	Transit	$ 50.32	MET
05/19/2025	880285	AT & T Corp	Transit	$ 50.32	MET
05/19/2025	880285	AT & T Corp	Transit	$ 22.63	MET
05/19/2025	880285	AT & T Corp	Transit	$ 50.32	MET
05/19/2025	880285	AT & T Corp	Transit	$ 30.19	MET
05/19/2025	880285	AT & T Corp	Transit	$ 50.32	MET
05/19/2025	880285	AT & T Corp	Transit	$ 7.38	MET
05/19/2025	880285	AT & T Corp	Transit	$ 45.26	MET
05/19/2025	880285	AT & T Corp	Transit	$ 29.55	MET
05/19/2025	880285	AT & T Corp	Transit	$ 22.63	MET
05/19/2025	880285	AT & T Corp	Transit	$ 50.32	MET
05/19/2025	880285	AT & T Corp	Transit	$ 50.32	MET
05/19/2025	880285	AT & T Corp	Transit	$ 20.12	MET
05/19/2025	880285	AT & T Corp	Transit	$ 339.59	MET Transit Tablets
05/19/2025	880285	AT & T Corp	Transit	$ 677.02	MET Transit Tablets
05/19/2025	880285	AT & T Corp	Wastewater	$ 181.04	PW Environmental
05/19/2025	880285	AT & T Corp	Wastewater	$ 309.29	PWBELKNAP-DIST COLL CELL PHONES 50/50
05/19/2025	880285	AT & T Corp	Wastewater	$ 473.66	PWBLKNP Electricians -Phones
05/19/2025	880285	AT & T Corp	Wastewater	$ 15.68	PWBLKNP STORES -75/25
05/19/2025	880285	AT & T Corp	Wastewater	$ 1,005.46	PWBLNP-Wastewater Treatment Plant and iPads
05/19/2025	880285	AT & T Corp	Wastewater	$ 124.20	PWBLNP-Wastewater Treatment Plant and iPads
05/19/2025	880285	AT & T Corp	Wastewater	$ 351.52	PW-Distribution Collection Tablets 50/50
05/19/2025	880285	AT & T Corp	Wastewater	$ 80.28	PW-Environmental
05/19/2025	880285	AT & T Corp	Water	$ 309.29	PWBELKNAP-DIST COLL CELL PHONES 50/50
05/19/2025	880285	AT & T Corp	Water	$ 1,005.46	PWBELKNAP-WT Water Treatment
05/19/2025	880285	AT & T Corp	Water	$ 469.53	PWBLKNP COMM-METER CityWorks/Neptune
05/19/2025	880285	AT & T Corp	Water	$ 320.11	PWBLKNP MTRSHOP CELL PHONE AND IPADS
05/19/2025	880285	AT & T Corp	Water	$ 413.72	PWBLKNP MTRSHOP CELL PHONE AND IPADS
05/19/2025	880285	AT & T Corp	Water	$ 47.04	PWBLKNP STORES -75/25

Check Date	Check	Name	Fund Name	Amount	Item Desc
05/19/2025	880285	AT & T Corp	Water	$ 341.51	PW-Distribution Collection Tablets 50/50
05/19/2025	880286	ATS Inland NW	Airport	$ 884.75	FY25 Energy Management Services - QTA
05/19/2025	880286	ATS Inland NW	Airport	$ 3,984.00	FY25 Energy Management Services - Terminal
05/19/2025	880288	Avery Dennison	Street/Traffic	$ 3,433.50	sheeting/swabs
05/19/2025	880291	Big Ditch Company	Storm Sewer	$ 13,056.96	WO 25-41 Shotcrete Montana Pmt # 1
05/19/2025	880295	Billings Monument	Stillwater Const	$ 3,500.00	Reset Mavity Police Memorial in front of Stillwater Building
05/19/2025	880299	Billings Tourism	Tourism BID #2	$ 117,528.00	Paid April Distributed May, 2025
05/19/2025	ACH	Burns & McDonnell	Water	$ 177,201.19	WO 19-42 West End Water Treatment Plant Project; Pmt 58
05/19/2025	880327	Cushing Terrell	Public Safety	$ 8,625.00	DESIGN SERVICES FOR BOILER REPLACEMENT AT STATION 2
05/19/2025	880328	D & D Transport Refrigeration	Transit	$ 2,437.89	SB10254 AC clutch
05/19/2025	880328	D & D Transport Refrigeration	Transit	$ 288.78	SB10254 shipping
05/19/2025	880334	Dick Anderson Construction	Stillwater Const	$ 19,977.19	City of Billings Law and Justice Center/City Hall Remodel
05/19/2025	880334	Dick Anderson Construction	Water	$ 3,418,223.51	WO 19-42 West End WTP Project - Construction; Pmt 16
05/19/2025	880336	DOWL	Storm Sewer	$ 55,630.47	02/10/2025...Approved by CC. Contract Expires 12/31/2027
05/19/2025	880336	DOWL	Storm Sewer	$ 26,326.55	02/10/2025...Approved by CC. Contract Expires 12/31/2028
05/19/2025	880336	DOWL	Storm Sewer	$ 2,383.75	WO 24-26 Stormwater Master Plan, Phase 1
05/19/2025	880336	DOWL	Storm Sewer	$ 17,737.50	WO 24-26 Stormwater Master Plan, Phase 2
05/19/2025	880338	Downtown Billings Partnership	Tax Incrmnt N27	$ 3,000.00	Signage Program through DBA - Empire Salon
05/19/2025	880338	Downtown Billings Partnership	Tax Incrmnt N27	$ 961.00	Signage Program through DBA - SRK Photography
05/19/2025	880340	Dynamic Designs	P.W. Admin	$ 2,280.00	200 Caps - Public Works Week
05/19/2025	880340	Dynamic Designs	P.W. Admin	$ 1,588.00	Stainless Steel Mugs - Q=100.Public Work
05/19/2025	880340	Dynamic Designs	Street/Traffic	$ 455.00	Traffic Cone Stress Relief items-Q=200
05/19/2025	880342	Eco-Counter	Planning	$ 7,990.00	Downtown 2-way Conversion Permanent Counters
05/19/2025	880342	Eco-Counter	Planning	$ 910.00	Downtown 2-way Conversion Permanent Counters
05/19/2025	880342	Eco-Counter	Planning	$ 1,080.00	Professional Software for 2x Zelt Evo - 1 year
05/19/2025	880347	Financial Consulting Solutions	Storm Sewer	$ 3,122.31	WO 20-37 Stormwater Utility Development; Pmt 52
05/19/2025	880350	Fisher Sand & Gravel	Street/Traffic	$ 289.92	3/8" pea rock
05/19/2025	880350	Fisher Sand & Gravel	Street/Traffic	$ 901.76	asphalt
05/19/2025	880350	Fisher Sand & Gravel	Street/Traffic	$ 2,186.24	asphalt
05/19/2025	880351	Fisher's Technology	Airport	$ 986.10	Print Management: Printers; Airport
05/19/2025	880351	Fisher's Technology	Central Services	$ 542.65	Print Management: Printers Parks
05/19/2025	880351	Fisher's Technology	Central Services	$ 16,024.94	Print Management: Printers Solid Waste, Parks and Fleet
05/19/2025	880351	Fisher's Technology	Central Services	$ 7,963.74	Print Management: Printers; Animal Control

Check Date	Check	Name	Fund Name	Amount	Item Desc
05/19/2025	880351	Fisher's Technology	Central Services	$ 1,582.70	Print Management: Printers; MET
05/19/2025	880351	Fisher's Technology	Engineering	$ 0.02	contract base rate
05/19/2025	880351	Fisher's Technology	Fleet	$ 847.73	Print Management: Licenses Solid Waste, Parks and Fleet
05/19/2025	880351	Fisher's Technology	Park Dist 1	$ 847.73	Print Management: Licenses Solid Waste, Parks and Fleet
05/19/2025	880351	Fisher's Technology	Park Dist 1	$ 1,874.74	Print Management: Printers Solid Waste, Parks and Fleet
05/19/2025	880351	Fisher's Technology	Park Dist 1	$ (335.14)	Print Management: Printers: PRPL Credit
05/19/2025	880351	Fisher's Technology	Public Safety	$ 1,695.46	Print Management: Printers Fire Dept.
05/19/2025	880351	Fisher's Technology	Public Safety	$ 847.73	Print Management: Licenses; Animal Control
05/19/2025	880351	Fisher's Technology	Public Safety	$ 847.73	Print Management: Licenses; Evidence and MET
05/19/2025	880351	Fisher's Technology	Public Safety	$ 746.70	Print Management: Printers 911
05/19/2025	880351	Fisher's Technology	Public Safety	$ 18,885.78	Print Management: Printers Fire Dept.
05/19/2025	880351	Fisher's Technology	Public Safety	$ 8.02	upgrade new device
05/19/2025	880351	Fisher's Technology	Solid Waste	$ 275.74	Contract overage for period 3/1/25 - 3/31/25. Collections.
05/19/2025	880351	Fisher's Technology	Solid Waste	$ 3.93	Final - Upgraded Device. Collections.
05/19/2025	880351	Fisher's Technology	Solid Waste	$ 847.73	Print Management: Licenses Solid Waste, Parks and Fleet
05/19/2025	880351	Fisher's Technology	Solid Waste	$ 8,783.24	Print Management: Printers Solid Waste, Parks and Fleet
05/19/2025	880351	Fisher's Technology	Street/Traffic	$ 847.73	Print Management: Licenses; WTP & Streets
05/19/2025	880351	Fisher's Technology	Transit	$ 847.73	Print Management: Licenses; Evidence and MET
05/19/2025	880351	Fisher's Technology	Water	$ 847.73	Print Management: Licenses WTP
05/19/2025	880351	Fisher's Technology	Water	$ 847.73	Print Management: Licenses; WTP & Streets
05/19/2025	880351	Fisher's Technology	Water	$ 13,085.66	Print Management: Printers WTP
05/19/2025	880354	Gated Solutions	PD Program	$ 8,840.00	Commercial Slide gate slide operator at Firearms range.
05/19/2025	880357	GMP Consultants	Public Safety	$ 6,000.00	911 Communications Manager Consulting Services
05/19/2025	880362	Hardrives Construction	Gas Tax	$ 25,655.41	WO 24-03 Contract 2 City Chip / Scrub Seal; Pmt 1
05/19/2025	880362	Hardrives Construction	St Maint Dist	$ 7,380.33	WO 24-03 Contract 2 City Chip / Scrub Seal; Pmt 1
05/19/2025	880362	Hardrives Construction	Tax Incrmnt S	$ 2,108.66	WO 24-03 Contract 2 City Chip / Scrub Seal; Pmt 1
05/19/2025	ACH	HDR	Engineering	$ 141.73	WO 20-33 Public Works GIS Services,; Pmt 63
05/19/2025	ACH	HDR	Light Maint	$ 36.68	WO 20-33 Public Works GIS Services,; Pmt 63
05/19/2025	ACH	HDR	P.W. Admin	$ 404.77	WO 20-33 Public Works GIS Services,; Pmt 63
05/19/2025	ACH	HDR	Solid Waste	$ 165.08	WO 20-33 Public Works GIS Services,; Pmt 63
05/19/2025	ACH	HDR	Storm Sewer	$ 451.04	WO 20-33 Public Works GIS Services, Pmt 63
05/19/2025	ACH	HDR	Street/Traffic	$ 555.67	WO 20-33 Public Works GIS Services,; Pmt 63
05/19/2025	ACH	HDR	Wastewater	$ 606.95	WO 20-33 Public Works GIS Services,; Pmt 63

Check Date	Check	Name	Fund Name	Amount	Item Desc
05/19/2025	ACH	HDR	Water	$ 1,806.67	WO 20-33 Public Works GIS Services,; Pmt 63
05/19/2025	880367	Hrdc	CDBG	$ 54,147.29	Q2 HOME-ARP Supportive Services Program Reimb
05/19/2025	880370	Ingram Library Services	Library	$ 0.03	87729700
05/19/2025	880370	Ingram Library Services	Library	$ 9.00	87729700
05/19/2025	880370	Ingram Library Services	Library	$ 0.16	87729701
05/19/2025	880370	Ingram Library Services	Library	$ 11.68	87729701
05/19/2025	880370	Ingram Library Services	Library	$ 2.12	87729702
05/19/2025	880370	Ingram Library Services	Library	$ 31.84	87729702
05/19/2025	880370	Ingram Library Services	Library	$ 17.69	87729702
05/19/2025	880370	Ingram Library Services	Library	$ 309.32	87729702
05/19/2025	880370	Ingram Library Services	Library	$ 0.32	87729703
05/19/2025	880370	Ingram Library Services	Library	$ 41.97	87729703
05/19/2025	880370	Ingram Library Services	Library	$ 53.68	87729704
05/19/2025	880370	Ingram Library Services	Library	$ 19.19	87729705
05/19/2025	880370	Ingram Library Services	Library	$ 53.87	87729705
05/19/2025	880370	Ingram Library Services	Library	$ 12.79	87729706
05/19/2025	880370	Ingram Library Services	Library	$ 17.68	87729707
05/19/2025	880370	Ingram Library Services	Library	$ 0.05	87740220
05/19/2025	880370	Ingram Library Services	Library	$ 31.78	87740220
05/19/2025	880370	Ingram Library Services	Library	$ 0.07	87740221
05/19/2025	880370	Ingram Library Services	Library	$ 35.40	87740221
05/19/2025	880370	Ingram Library Services	Library	$ 16.52	87740221
05/19/2025	880370	Ingram Library Services	Library	$ 0.09	87740222
05/19/2025	880370	Ingram Library Services	Library	$ 67.49	87740222
05/19/2025	880370	Ingram Library Services	Library	$ 7.14	87740222
05/19/2025	880370	Ingram Library Services	Library	$ 2.60	87740223
05/19/2025	880370	Ingram Library Services	Library	$ 330.00	87740223
05/19/2025	880370	Ingram Library Services	Library	$ 148.41	87740223
05/19/2025	880370	Ingram Library Services	Library	$ 1,193.75	87740223
05/19/2025	880370	Ingram Library Services	Library	$ 124.87	87740224
05/19/2025	880370	Ingram Library Services	Library	$ (16.77)	88055571
05/19/2025	880372	Insight Public Sector	Building	$ 180.72	Qty. 2 Surface Pro 10 with cellular, i7, 32GB, 1TB , docks
05/19/2025	880372	Insight Public Sector	Building	$ 5,674.09	Qty. 2 Surface Pro 10 with cellular, i7, 32GB, 1TB , docks

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05/19/2025	880368	I-State Truck	Fleet	$ 124.82	C251393053.01
05/19/2025	880368	I-State Truck	Fleet	$ 187.96	C251393102.01
05/19/2025	880368	I-State Truck	Fleet	$ 133.41	C251393163.01
05/19/2025	880368	I-State Truck	Fleet	$ 37.38	C251393169.01
05/19/2025	880368	I-State Truck	Fleet	$ 278.74	C251393172.01
05/19/2025	880368	I-State Truck	Fleet	$ 37.38	C251393172.01
05/19/2025	880368	I-State Truck	Fleet	$ 39.00	C251393176.01
05/19/2025	880368	I-State Truck	Fleet	$ 197.77	C251393226.01
05/19/2025	880368	I-State Truck	Fleet	$ 2.64	C251393257.01
05/19/2025	880368	I-State Truck	Fleet	$ 40.59	C251393257.01
05/19/2025	880368	I-State Truck	Fleet	$ 112.35	C251393257.01
05/19/2025	880368	I-State Truck	Fleet	$ 67.19	C251393286.01
05/19/2025	880368	I-State Truck	Wastewater	$ 1,481.00	5 Year Warranty
05/19/2025	880368	I-State Truck	Wastewater	$ 75,750.00	New current model 2025- Dump Truck to replace # 7416
05/19/2025	880368	I-State Truck	Water	$ 1,481.00	5 Year Warranty
05/19/2025	880368	I-State Truck	Water	$ 75,750.00	New current model 2025- Dump Truck to replace # 7416
05/19/2025	880380	Kittelson & Associates	Planning	$ 3,296.79	Billings 21st St Railroad Underpass
05/19/2025	880381	Knife River	Park Dist 1	$ 77.79	rocks for graves - 14355847
05/19/2025	880381	Knife River	Street/Traffic	$ 95.40	1 1/2" crushed base
05/19/2025	880381	Knife River	Wastewater	$ 13,361.95	Belknap Service Center Parking Lot Patching
05/19/2025	880381	Knife River	Wastewater	$ 5,575.00	D & C Parking Lot Patch
05/19/2025	880381	Knife River	Water	$ 40,085.85	Belknap Service Center Parking Lot Patching; Pmt 1 Final
05/19/2025	880381	Knife River	Water	$ 16,725.00	D & C Parking Lot Patch
05/19/2025	880384	Langlas & Associates	Tax Incrmnt S	$ 338,293.43	Amend Park Recreation Campus
05/19/2025	880390	Maaco	Property Ins	$ 4,717.50	Repairs to Building Truck #1063 damaged on 2/23/2025
05/19/2025	880390	Maaco	Property Ins	$ 3,599.54	Repairs to BPD Car 1459 damaged on 12/31/2024.
05/19/2025	880391	Madison Agency	Airport	$ 7,174.00	Marketing & Creative for Advertising & Marketing FY25
05/19/2025	880394	Marketing Specialties	Fleet	$ 4,404.09	Invoice 097121 Gasboy ORCU board.
05/19/2025	880401	Montana CSED	Payroll Clearing	$ 5,600.91	Payroll Summary
05/19/2025	880404	MFPE	Payroll Clearing	$ 2,969.77	Payroll Summary
05/19/2025	880407	MSFA	Payroll Clearing	$ 5,860.75	Payroll Summary
05/19/2025	880409	Morrison Maierle Inc	Transit	$ 8,893.58	Amendment 21 Transfer Center Camera Systems Proj -Fed
05/19/2025	880409	Morrison Maierle Inc	Transit	$ 2,223.39	Amendment 21 Transfer Center Camera Systems Proj -Local

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05/19/2025	880412	MPPA	Payroll Clearing	$ 3,957.66	Payroll Summary
05/19/2025	880415	MT Dept of Revenue-CGR2	Gas Tax	$ 259.14	WO 24-03 Contract 2 City Chip / Scrub Seal: Pmt 1
05/19/2025	880415	MT Dept of Revenue-CGR2	Park Dist 1	$ 942.28	Wovek contract for renovations to the castlerock restroom
05/19/2025	880415	MT Dept of Revenue-CGR2	St Maint Dist	$ 74.55	WO 24-03 Contract 2 City Chip / Scrub Seal; Pmt 1
05/19/2025	880415	MT Dept of Revenue-CGR2	Stillwater Const	$ 201.79	City of Billings Law and Justice Center/City Hall Remodel
05/19/2025	880415	MT Dept of Revenue-CGR2	Storm Sewer	$ 1,837.35	WO 24-38 Wicks Lane Storm, Phase II; Pmt 7
05/19/2025	880415	MT Dept of Revenue-CGR2	Tax Incrmnt S	$ 3,417.11	Amend Park Recreation Campus
05/19/2025	880415	MT Dept of Revenue-CGR2	Tax Incrmnt S	$ 21.30	WO 24-03 Contract 2 City Chip / Scrub Seal; Pmt 1
05/19/2025	880415	MT Dept of Revenue-CGR2	Water	$ 34,527.51	WO 19-42 West End WTP Construction; Pmt 16
05/19/2025	880416	Napa Auto Parts	Fleet	$ 36.76	655689
05/19/2025	880416	Napa Auto Parts	Fleet	$ 32.32	655742
05/19/2025	880416	Napa Auto Parts	Fleet	$ 48.62	655797
05/19/2025	880416	Napa Auto Parts	Fleet	$ 131.99	655811
05/19/2025	880416	Napa Auto Parts	Fleet	$ 7.13	655811
05/19/2025	880416	Napa Auto Parts	Fleet	$ 11.62	655811
05/19/2025	880416	Napa Auto Parts	Fleet	$ 17.32	655811
05/19/2025	880416	Napa Auto Parts	Fleet	$ 9.35	655811
05/19/2025	880416	Napa Auto Parts	Fleet	$ 10.66	655822
05/19/2025	880416	Napa Auto Parts	Fleet	$ 121.99	655843
05/19/2025	880416	Napa Auto Parts	Fleet	$ 105.42	655849
05/19/2025	880416	Napa Auto Parts	Fleet	$ 4.46	655868
05/19/2025	880416	Napa Auto Parts	Fleet	$ 22.90	655882
05/19/2025	880416	Napa Auto Parts	Fleet	$ 15.80	655882
05/19/2025	880416	Napa Auto Parts	Fleet	$ 8.23	655900
05/19/2025	880416	Napa Auto Parts	Fleet	$ 13.59	655974
05/19/2025	880416	Napa Auto Parts	Fleet	$ 95.85	655974
05/19/2025	880416	Napa Auto Parts	Fleet	$ 8.25	655974
05/19/2025	880416	Napa Auto Parts	Fleet	$ 18.38	655974
05/19/2025	880416	Napa Auto Parts	Fleet	$ 138.00	656036
05/19/2025	880416	Napa Auto Parts	Fleet	$ 58.99	656036
05/19/2025	880416	Napa Auto Parts	Fleet	$ 58.99	656036
05/19/2025	880416	Napa Auto Parts	Fleet	$ 138.00	656036
05/19/2025	880416	Napa Auto Parts	Fleet	$ 23.40	656122

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05/19/2025	880416	Napa Auto Parts	Fleet	$ 25.28	656153
05/19/2025	880416	Napa Auto Parts	Fleet	$ 13.34	656156
05/19/2025	880416	Napa Auto Parts	Fleet	$ 4.46	656156
05/19/2025	880416	Napa Auto Parts	Fleet	$ 34.29	656239
05/19/2025	880416	Napa Auto Parts	Fleet	$ 47.92	656296
05/19/2025	880416	Napa Auto Parts	Fleet	$ 19.99	656821
05/19/2025	880416	Napa Auto Parts	Fleet	$ 84.47	656821
05/19/2025	880416	Napa Auto Parts	Fleet	$ 53.30	657135
05/19/2025	880416	Napa Auto Parts	Fleet	$ 290.72	657271
05/19/2025	880416	Napa Auto Parts	Fleet	$ 76.16	657271
05/19/2025	880416	Napa Auto Parts	Fleet	$ 83.84	657271
05/19/2025	880416	Napa Auto Parts	Fleet	$ 347.24	657271
05/19/2025	880416	Napa Auto Parts	Fleet	$ 80.58	657271
05/19/2025	880416	Napa Auto Parts	Fleet	$ 58.36	657271
05/19/2025	880416	Napa Auto Parts	Fleet	$ 73.08	657271
05/19/2025	880416	Napa Auto Parts	Fleet	$ 19.60	657295
05/19/2025	880416	Napa Auto Parts	Fleet	$ 116.22	657309
05/19/2025	880416	Napa Auto Parts	Fleet	$ 54.17	6573283
05/19/2025	880416	Napa Auto Parts	Fleet	$ 50.50	657353
05/19/2025	880416	Napa Auto Parts	Fleet	$ 16.63	657353
05/19/2025	880416	Napa Auto Parts	Fleet	$ 104.72	657489
05/19/2025	880416	Napa Auto Parts	Fleet	$ 15.96	657503
05/19/2025	880416	Napa Auto Parts	Fleet	$ 17.88	657503
05/19/2025	880416	Napa Auto Parts	Fleet	$ 5.94	657529
05/19/2025	880416	Napa Auto Parts	Fleet	$ 8.40	657530
05/19/2025	880416	Napa Auto Parts	Fleet	$ 75.57	658693
05/19/2025	880416	Napa Auto Parts	Fleet	$ 75.09	658693
05/19/2025	880416	Napa Auto Parts	Fleet	$ 25.32	658940
05/19/2025	880416	Napa Auto Parts	Fleet	$ 43.44	659289
05/19/2025	880416	Napa Auto Parts	Fleet	$ 7.20	659289
05/19/2025	880416	Napa Auto Parts	Fleet	$ 96.92	660223
05/19/2025	880416	Napa Auto Parts	Fleet	$ 82.20	660223
05/19/2025	880416	Napa Auto Parts	Fleet	$ 76.32	660223

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05/19/2025	880416	Napa Auto Parts	Fleet	$ 11.46	660223
05/19/2025	880416	Napa Auto Parts	Fleet	$ 596.52	660553
05/19/2025	880416	Napa Auto Parts	Fleet	$ 401.04	660553
05/19/2025	880416	Napa Auto Parts	Fleet	$ 429.06	660553
05/19/2025	880416	Napa Auto Parts	Fleet	$ (4.46)	660590
05/19/2025	880416	Napa Auto Parts	Library	$ 2.06	SPRING; SPRING
05/19/2025	880416	Napa Auto Parts	Wastewater	$ 43.50	REFLECTIVE TAPE FOR VEHICLE 7916
05/19/2025	880416	Napa Auto Parts	Water	$ 43.50	REFLECTIVE TAPE FOR VEHICLE 7916
05/19/2025	880419	Newman Traffic Signs	Street/Traffic	$ 3,667.30	sign blanks
05/19/2025	ACH	NorMont Equipment	Street/Traffic	$ 2,635.00	emulsion for roadpatcher
05/19/2025	880425	NorthWestern Energy	Airport	$ 12.90	0712534-7. Gate 16 Light. April 2025
05/19/2025	880425	NorthWestern Energy	Airport	$ 140.82	0712535-4. Employee Parking. April 2025
05/19/2025	880425	NorthWestern Energy	Airport	$ 19.60	0712791-3. Gate 16. April 2025
05/19/2025	880425	NorthWestern Energy	Airport	$ 21.94	0712795-4. Gate 17. April 2025
05/19/2025	880425	NorthWestern Energy	Airport	$ 17.68	0712797-0. Gate 9. April 2025
05/19/2025	880425	NorthWestern Energy	Airport	$ 12.31	0712805-1. IP-10. April 2025
05/19/2025	880425	NorthWestern Energy	Airport	$ 7.36	0712813-5. Burn Pit. April 2025
05/19/2025	880425	NorthWestern Energy	Airport	$ 22.64	0719759-3. Gate 12. April 2025
05/19/2025	880425	NorthWestern Energy	Airport	$ 65.56	0719760-1. Gate 14. April 2025
05/19/2025	880425	NorthWestern Energy	Airport	$ 44.08	0719761-9. Gate 15. April 2025
05/19/2025	880425	NorthWestern Energy	Airport	$ 26.48	0719762-7. Gate 13. April 2025
05/19/2025	880425	NorthWestern Energy	Airport	$ 19.48	0720296-3. Gate 29. April 2025
05/19/2025	880425	NorthWestern Energy	Airport	$ 23.81	2114868-9. Runway Weather System. April 2025
05/19/2025	880425	NorthWestern Energy	Public Safety	$ 410.89	Station 6 Services
05/19/2025	880425	NorthWestern Energy	Wastewater	$ 151.32	389 62nd St Lift Entrance...April 2025
05/19/2025	880425	NorthWestern Energy	Water	$ 1,595.21	5809 Canyonwoods Dr, Apr 2025
05/19/2025	880426	Orion Planning + Design	Planning	$ 4,337.50	Services April 1, 2025 - April 30, 2025
05/19/2025	880429	Peterson Office Furniture	Transit	$ 22,488.48	Conference & Training Room Furniture
05/19/2025	880430	Petty Cash CCSIU	PD Program	$ 3,000.00	Increase in funds petty cash AO.
05/19/2025	880430	Petty Cash CCSIU	PD Program	$ 2,000.00	Replace funds spent.
05/19/2025	880433	Pine Cove Consulting	IT Resources	$ 6,997.20	Inv. 24115C 10 year Desk Station License X 4
05/19/2025	880437	Reliable Mech & Ctrls	Public Safety	$ 10,600.00	internet-based building automation system 911 Call Center
05/19/2025	880446	Security Management Sys	Payroll Clearing	$ 25,076.10	Bid Deposit Refund for MET Transit Security Upgrade

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05/19/2025	880450	Shotcrete Montana	Gas Tax	$ 4,992.00	WO 25-41 Zimmerman Rock Removal; Pmt 1
05/19/2025	880451	Simply Family Magazine	Park Dist 1	$ 4,888.00	2025 insert - 7324
05/19/2025	880451	Simply Family Magazine	Park Dist 1	$ 1,088.00	advertisement April - 7416
05/19/2025	880451	Simply Family Magazine	Park Dist 1	$ 1,088.00	advertising - 7496 May
05/19/2025	880453	Solid Waste Systems	Fleet	$ 499.99	0181536
05/19/2025	880453	Solid Waste Systems	Fleet	$ 222.81	180879
05/19/2025	880453	Solid Waste Systems	Fleet	$ 16.40	180879
05/19/2025	880453	Solid Waste Systems	Fleet	$ 3,161.24	180881
05/19/2025	880453	Solid Waste Systems	Fleet	$ 28.38	180881
05/19/2025	880453	Solid Waste Systems	Fleet	$ 26.21	180882
05/19/2025	880453	Solid Waste Systems	Fleet	$ 1,571.57	180882
05/19/2025	880453	Solid Waste Systems	Fleet	$ 245.03	180882
05/19/2025	880453	Solid Waste Systems	Fleet	$ 16.97	180892
05/19/2025	880453	Solid Waste Systems	Fleet	$ 857.37	180892
05/19/2025	880453	Solid Waste Systems	Fleet	$ 5,094.32	181047
05/19/2025	880453	Solid Waste Systems	Fleet	$ 65.20	181047
05/19/2025	880453	Solid Waste Systems	Fleet	$ 504.88	181164
05/19/2025	880453	Solid Waste Systems	Fleet	$ 54.62	181164
05/19/2025	880453	Solid Waste Systems	Fleet	$ 464.08	181164
05/19/2025	880453	Solid Waste Systems	Fleet	$ 144.39	181173
05/19/2025	880453	Solid Waste Systems	Fleet	$ 16.38	181173
05/19/2025	880453	Solid Waste Systems	Fleet	$ 16.38	181231
05/19/2025	880453	Solid Waste Systems	Fleet	$ 400.59	181231
05/19/2025	880453	Solid Waste Systems	Fleet	$ 72.24	181311
05/19/2025	880453	Solid Waste Systems	Fleet	$ 2,999.34	181311
05/19/2025	880453	Solid Waste Systems	Fleet	$ 101.20	181369
05/19/2025	880453	Solid Waste Systems	Fleet	$ 2,647.11	181369
05/19/2025	880453	Solid Waste Systems	Fleet	$ 115.20	181369
05/19/2025	880453	Solid Waste Systems	Solid Waste	$ 391,620.00	Curbtender 40 YD Titan Front Loader 2025 Peterbilt 520
05/19/2025	880453	Solid Waste Systems	Solid Waste	$ 391,620.00	Curbtender 40 YD Titan Front Loader 2025 Peterbilt 520
05/19/2025	880453	Solid Waste Systems	Solid Waste	$ 361,640.00	Curbtender 40 YD Titan Front Loader 2025 Peterbilt 520
05/19/2025	880453	Solid Waste Systems	Solid Waste	$ 391,620.00	Curbtender 40YD Titan Front Loader 2025 Peterbilt 520
05/19/2025	880469	TNT Springs	Fleet	$ 131.76	235682

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05/19/2025	880469	TNT Springs	Fleet	$ 144.08	235682
05/19/2025	880469	TNT Springs	Fleet	$ 93.19	235695
05/19/2025	880469	TNT Springs	Fleet	$ 2,296.74	235950
05/19/2025	880469	TNT Springs	Fleet	$ 256.96	235978
05/19/2025	ACH	Town & Country Supply	Fleet	$ 5,594.60	447232
05/19/2025	ACH	Town & Country Supply	Fleet	$ 6,654.69	447232
05/19/2025	ACH	Town & Country Supply	Fleet	$ 2.72	447232
05/19/2025	ACH	Town & Country Supply	Fleet	$ 9,747.56	447232
05/19/2025	ACH	Town & Country Supply	Fleet	$ 3,967.75	447232
05/19/2025	ACH	Town & Country Supply	Fleet	$ 5,929.52	447244
05/19/2025	ACH	Town & Country Supply	Fleet	$ 7,434.86	447244
05/19/2025	ACH	Town & Country Supply	Fleet	$ 8,980.59	447244
05/19/2025	ACH	Town & Country Supply	Fleet	$ 5,383.20	447244
05/19/2025	ACH	Town & Country Supply	Public Safety	$ 1,354.39	Diesel and Unleaded Fuel for Stations
05/19/2025	ACH	Town & Country Supply	Transit	$ 5,521.16	446406 unleaded fuel, 2001 gal.
05/19/2025	ACH	Tractor & Equipment	Water	$ 7,841.16	Excavator Rental PBD-036
05/19/2025	880479	USSC	Transit	$ 2,968.00	11338235 driver seat (unit 1837, WO# 2025-1057)
05/19/2025	880479	USSC	Transit	$ 148.00	11338235 shipping (unit 1837, WO# 2025-1057)
05/19/2025	880482	Verizon Wireless	Engineering	$ 67.33	PW-Engineering
05/19/2025	880482	Verizon Wireless	Fleet	$ 42.73	Motor Pool
05/19/2025	880482	Verizon Wireless	General	$ 163.61	City Administrator
05/19/2025	880482	Verizon Wireless	General	$ 10.02	Code Enf. Manager Laptop
05/19/2025	880482	Verizon Wireless	General	$ 40.01	Code Enforcement Laptop
05/19/2025	880482	Verizon Wireless	General	$ (22.75)	Laptop
05/19/2025	880482	Verizon Wireless	PD Program	$ 467.19	CCSIU Cell/PTT -Added Rugged Laptops
05/19/2025	880482	Verizon Wireless	PD Program	$ 80.02	CCSIU RAVEN
05/19/2025	880482	Verizon Wireless	Phone System	$ (29.32)	Parking iPad Credit
05/19/2025	880482	Verizon Wireless	Phone System	$ 80.02	WRF Cradle Point Belknap Cradle Point
05/19/2025	880482	Verizon Wireless	Public Safety	$ 40.01	Bait Car
05/19/2025	880482	Verizon Wireless	Public Safety	$ 40.01	Fire Drone Hotspot
05/19/2025	880482	Verizon Wireless	Public Safety	$ 40.01	Fire MDT
05/19/2025	880482	Verizon Wireless	Public Safety	$ 40.01	Fire MDT
05/19/2025	880482	Verizon Wireless	Public Safety	$ 320.08	MDT Toughbooks

Check Date	Check	Name	Fund Name	Amount	Item Desc
05/19/2025	880482	Verizon Wireless	Public Safety	$ 40.01	Police Bait Car
05/19/2025	880482	Verizon Wireless	Public Safety	$ 40.01	Police iPad Chief
05/19/2025	880482	Verizon Wireless	Public Safety	$ 35.01	Police MiFi
05/19/2025	880482	Verizon Wireless	Solid Waste	$ -	PW-Solid Waste
05/19/2025	880482	Verizon Wireless	Solid Waste	$ -	PW-SW-ON CALL Solid Waste On Call
05/19/2025	880482	Verizon Wireless	Solid Waste	$ 24.34	PW-SW-ON CALL Solid Waste On Call
05/19/2025	880482	Verizon Wireless	Solid Waste	$ -	Solid Waste Tablets -Routware
05/19/2025	880482	Verizon Wireless	Street/Traffic	$ 174.67	PW-Streets Street Cameras
05/19/2025	880482	Verizon Wireless	Street/Traffic	$ -	PW-Streets City Works
05/19/2025	880482	Verizon Wireless	Street/Traffic	$ 243.78	PW-STRT TRFC Streets
05/19/2025	880482	Verizon Wireless	Transit	$ 309.02	MET AVL
05/19/2025	880482	Verizon Wireless	Transit	$ 970.30	MET Max Transit
05/19/2025	880482	Verizon Wireless	Transit	$ 1,120.28	MET Max Transit
05/19/2025	880482	Verizon Wireless	Transit	$ 280.86	MET Transit
05/19/2025	880482	Verizon Wireless	Wastewater	$ 520.13	MET Tablets
05/19/2025	880482	Verizon Wireless	Water	$ -	PW Belknap Meter Shop
05/19/2025	880482	Verizon Wireless	Water	$ 27.32	PWBLKNP Water Treatment Brian Risser
05/19/2025	880482	Verizon Wireless	Water	$ 40.01	PWBLNP Comm-Meter CityWorks/Neptune
05/19/2025	880482	Verizon Wireless	Water	$ 67.33	PWBLNP Comm-Meter CityWorks/Neptune
05/19/2025	880490	YVAS	Public Safety	$ 10,626.00	boarding costs-court hold dogs

Date:	06/23/2025
Title:	Payment of Claims for week of May 27th, 2025
Presented by:	Erin Watterud
Department:	Finance
Presentation:	No
Legal Review:	Not Applicable
Project Number:	N/A

RECOMMENDATION

Staff recommends Council approve the Payment of Claims

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

Claims in the amount of $3,597,319.86 have been reviewed and are presented for City Council payment approval. A complete listing of the claims for the week are available in the Finance Department. Payment Approval Process Every invoice for payment is entered into the City's accounting system and the backup documentation is scanned in and attached (physical invoices, additional e-mails explaining payments, bids, contracts, etc.). Each invoice goes through a multi-step approval process depending upon the amount of the payment. First, invoices are entered by the department requesting the payment and the department director or designee must perform an initial review and approval of the purchase. The number of approvals within the department can vary based upon the size of the department, but no less than one approver within each department must verify the payment. Second, all payments, regardless of size, must be approved by the Purchasing Agent or designee. The Purchasing Agent will review the payment to ensure purchasing procedures are followed and appropriate documentation is attached. If the payment is greater than $1,000, then it must be approved by the Finance Director or designee. If that payment is greater than $10,000, then it must be approved by the City Administrator or Assistant City Administrator. Once all approvals are completed, the payment is able to be made and the Accounts Payable Clerk can print the check. After all checks are printed, a list of all checks in excess of $2,500 is generated and placed on the next City Council meeting for review.

ALTERNATIVES

No other alternatives were analyzed.

FISCAL EFFECTS

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

Attachments

CouncilMemo wk of 05272025

Check Date	Check #	Name	Fund Name	Amount	Item Desc
05/27/2025	880496	A & E Architects	Tax Incrmnt S	$ 194,272.88	Amend park recreation campus architectural agreement
05/27/2025	880497	A+ Electric Motor	Water	$ 7,236.68	Willett Pump #2 Motor Rebuild
05/27/2025	880498	Advanced Employment	Building	$ 277.20	Heather Reese - DIS scanning audit
05/27/2025	880498	Advanced Employment	Planning	$ 340.20	W/E 4/27/25; Temp Employee - Heather Reese
05/27/2025	880498	Advanced Employment	Solid Waste	$ 573.30	Contract labor at Landfill for week ending 4/20/25.
05/27/2025	880498	Advanced Employment	Solid Waste	$ 72.80	Contract labor at Landfill for week ending 5/11/25.
05/27/2025	880498	Advanced Employment	Solid Waste	$ 118.30	Contract labor at the Landfill for week ending 4/20/25
05/27/2025	880498	Advanced Employment	Solid Waste	$ 273.00	Contract labor at the LF for week ending 4/20/25 & 5/4/25.
05/27/2025	880498	Advanced Employment	Solid Waste	$ 282.10	Contract labor at the Landfill for week ending 4/27/25
05/27/2025	880498	Advanced Employment	Solid Waste	$ 969.15	Contract labor at the Landfill for week ending 5/11/25.
05/27/2025	880499	Advanced Engin and Enviro	Wastewater	$ 5,404.98	Water and Wastewater Rate Study - Consultant Agreement
05/27/2025	880499	Advanced Engin and Enviro	Wastewater	$ -	Water and Wastewater Rate Study - Consultant Agreement
05/27/2025	880499	Advanced Engin and Enviro	Water	$ 4,711.02	Water and Wastewater Rate Study - Consultant Agreement
05/27/2025	880499	Advanced Engin and Enviro	Water	$ -	Water and Wastewater Rate Study - Consultant Agreement
05/27/2025	880499	Advanced Engin and Enviro	Water	$ 34,581.90	WO 23-96 WTP Intake #2 Catwalk Renovations
05/27/2025	880504	Ardurra Group	Airport	$ 3,800.00	Invoice #250112-1. 3/1/25 - 4/30/25 Runway 7-25 CA - Fed
05/27/2025	880504	Ardurra Group	Airport	$ 200.00	Invoice #250112-1. 3/1/25 - 4/30/25 Runway 7-25 CA - Loc
05/27/2025	880505	Armscor Cartridge	Public Safety	$ 7,098.34	19082, 9mm 124 gr FMJ
05/27/2025	880505	Armscor Cartridge	Public Safety	$ 18,401.66	19082, 9mm 124 gr FMJ
05/27/2025	880510	Billings Construction	Fleet	$ 254.00	33772
05/27/2025	880510	Billings Construction	Park Dist 1	$ 117.31	toilet rental - 17442
05/27/2025	880510	Billings Construction	Park Dist 1	$ 710.00	toilet rental for arbor day 17293
05/27/2025	880510	Billings Construction	Park Dist 1	$ 166.80	toilet rental for Mary street - 17421
05/27/2025	880510	Billings Construction	Parks Maint	$ 2,000.00	sky point road closure- 3239
05/27/2025	880510	Billings Construction	Public Safety	$ 404.31	Generic toilet - training center - April
05/27/2025	880510	Billings Construction	Solid Waste	$ 113.03	Landfill Toilet Rental Site: S236. 4/1/25 - 4/30/25.
05/27/2025	880510	Billings Construction	Solid Waste	$ 212.16	Landfill Toilet Rental Site: S479. 4/1/25 - 4/30/25.
05/27/2025	880510	Billings Construction	Street/Traffic	$ 118.20	two stroke fuel
05/27/2025	880510	Billings Construction	Street/Traffic	$ 185.00	concrete cut blade
05/27/2025	880510	Billings Construction	Wastewater	$ 127.67	Rod & Gun Club...Toilet Rental...April 2
05/27/2025	880510	Billings Construction	Water	$ 235.00	concrete blanket to prevent freezing of
05/27/2025	880510	Billings Construction	Water	$ 559.00	Cones for traffic Control PBD036
05/27/2025	880510	Billings Construction	Water	$ 159.90	construction fencing PBD-036

05/27/2025	880510	Billings Construction	Water	$	78.81	Portable toilet rental...2nd Ave N & N 3
05/27/2025	880510	Billings Construction	Water	$	(248.24)	Returned Blue Marking Paint 111-090-00140
05/27/2025	880510	Billings Construction	Water	$	809.00	Traffic Control for Hydrant Replacement
05/27/2025	ACH	Border States Electric	Wastewater	$	4,159.37	Replacement ethernet gateway module for
05/27/2025	ACH	Border States Electric	Water	$	36.56	materials for Staple Vault Sump Pump
05/27/2025	ACH	Border States Electric	Water	$	36.56	materials for Staples 6M reservoir level
05/27/2025	ACH	Border States Electric	Water	$	42.69	wire for Staples 4-3 soft start replacem
05/27/2025	880517	Brenntag Pacific	Wastewater	$	6,075.00	Tans 10-D Defoamant for centrifuge opera
05/27/2025	880521	Cayton Excavation	Airport	$	8,493.72	Asphalt Install & Additional Materials Water Main Break
05/27/2025	880521	Cayton Excavation	Airport	$	6,214.38	Retainage Release
05/27/2025	880526	Cop Construction	Wastewater	$	823,882.28	WO 24-08 Hesper Sewer - Shiloh Rd to S 48th St W; Pmt 2
05/27/2025	880527	Crowley Fleck	General	$	6,500.00	Inv. #1065974 Legislative Contract for April 2025
05/27/2025	880532	Dakota Supply Group	Water	$	134.00	#160 VALVE BOX BASE P/N: 24844
05/27/2025	880532	Dakota Supply Group	Water	$	1,716.16	#6 VALVE BOX BASE (TY381525) P/N: 36185
05/27/2025	880532	Dakota Supply Group	Water	$	1,115.20	48 X 84 CURB BOX L/ROD 1-1/2" TAP W/ PENTAGON LID
05/27/2025	880532	Dakota Supply Group	Water	$	2,278.94	6 " MJ RW GATE VALVE P/N: 24499
05/27/2025	880532	Dakota Supply Group	Water	$	2,325.00	8x8 Cross PBD -036
05/27/2025	880532	Dakota Supply Group	Water	$	1,163.25	PIPE BURSTING - 8" PV LOK CLAMP (PWMC8)
05/27/2025	880532	Dakota Supply Group	Water	$	17.55	Shop Supplies
05/27/2025	880532	Dakota Supply Group	Water	$	800.00	tapping sleeve PBD-036
05/27/2025	880532	Dakota Supply Group	Water	$	1,161.35	TYLER 14" SCREW TYPE VALVE BOX EXTENSION (TY250517)
05/27/2025	880532	Dakota Supply Group	Water	$	244.72	TYLER 5-1/4" X 4" PAVING RISER (TY533702)
05/27/2025	880532	Dakota Supply Group	Water	$	2,422.46	TYLER 6860 HD 26T TOP SECTION P/N: 39147
05/27/2025	880532	Dakota Supply Group	Water	$	9,073.13	Valves & Gaskets PBD-036
05/27/2025	880532	Dakota Supply Group	Water	$	4,476.31	Valves, gaskets, tee....PBD-036
05/27/2025	880532	Dakota Supply Group	Water	$	843.68	Water Main Parts
05/27/2025	880537	Dick Anderson	Stillwater Const	$	998.86	COB Law and Justice Center/City Hall Remodel Ret Release
05/27/2025	880537	Dick Anderson	Water	$	36,872.87	Retainage Release 1
05/27/2025	880538	Donnes Inc	Water	$	4,600.00	Removing Ice and sand blockage from Inta
05/27/2025	880538	Donnes Inc	Water	$	17,350.00	WTP Intake Cleaning 03/06-03/07/2025
05/27/2025	880539	DOWL	St Maint Dist	$	6,251.83	WO 23-11 Downtown 2-Way Street Conversion; Pmt 26
05/27/2025	880539	DOWL	Tax Incrmnt N27	$	50,583.01	WO 23-11 Downtown 2-Way Street Conversion; Pmt 26
05/27/2025	880543	Edge Construction Supply	Street/Traffic	$	133.33	bans saw blades/gloves for sign crew
05/27/2025	880543	Edge Construction Supply	Water	$	218.65	air Monitor Repair

05/27/2025	880543	Edge Construction Supply	Water	$	2,782.39	Concrete/asphalt saw PBD-036
05/27/2025	ACH	Eldorado National California	Transit	$	381.59	90878521_Hinge Rear Engine Post
05/27/2025	ACH	Eldorado National California	Transit	$	582.44	90879478_Axle Clamp Plate- Leaf Spring Rear
05/27/2025	ACH	Eldorado National California	Transit	$	48.36	90879478_Shipping
05/27/2025	ACH	Eldorado National California	Transit	$	24.10	90879590 fasteners for leaf springs
05/27/2025	ACH	Eldorado National California	Transit	$	14.21	90879590 shipping
05/27/2025	ACH	Eldorado National California	Transit	$	7.49	90879751 fasteners- leaf springs
05/27/2025	ACH	Eldorado National California	Transit	$	14.21	90879751 shipping
05/27/2025	ACH	Eldorado National California	Transit	$	508.79	90879900 Drag link
05/27/2025	ACH	Eldorado National California	Transit	$	20.13	90879900 shipping
05/27/2025	ACH	Eldorado National California	Transit	$	3,000.00	90880017 2-10 Gal. DEF Tanks
05/27/2025	ACH	Eldorado National California	Transit	$	42.68	90880017 shipping
05/27/2025	ACH	Eldorado National California	Transit	$	406.80	90880218 brake lights
05/27/2025	ACH	Eldorado National California	Transit	$	14.20	90880218 shipping
05/27/2025	ACH	Eldorado National California	Transit	$	133.28	90880240 foam backing
05/27/2025	ACH	Eldorado National California	Transit	$	787.57	90880240 shipping
05/27/2025	ACH	Eldorado National California	Transit	$	141.32	90880240 trim body piece
05/27/2025	ACH	Eldorado National California	Transit	$	(3,000.00)	CM90878021
05/27/2025	ACH	Eldorado National California	Transit	$	3,000.00	CM90878021
05/27/2025	ACH	Eldorado National California	Transit	$	(1,554.63)	CM90878668_Post Curbside and Shipping Credit
05/27/2025	ACH	Eldorado National California	Transit	$	(14.71)	CM90878668_Post Curbside and Shipping Credit
05/27/2025	ACH	Eldorado National California	Transit	$	(1,144.77)	CM90878669_Hinge Post- Rear ENC and Shipping
05/27/2025	ACH	Eldorado National California	Transit	$	(21.67)	CM90878669_Hinge Post- Rear ENC and Shipping
05/27/2025	880546	Engineering	St Maint Dist	$	6,271.00	WO 25-99 Traffic Signal Replacement: Consultant Contract
05/27/2025	880553	Fisher's Technology	CDBG	$	847.73	Print Management: Licenses CDBG
05/27/2025	880553	Fisher's Technology	Central Services	$	43.60	1481243 Animal Control
05/27/2025	880553	Fisher's Technology	Central Services	$	12.01	1481244 Ops Center
05/27/2025	880553	Fisher's Technology	Central Services	$	1,695.46	Licenses central svcs
05/27/2025	880553	Fisher's Technology	General	$	847.73	Licenses general
05/27/2025	880553	Fisher's Technology	P.W. Admin	$	847.73	Print Management: Licenses PW-Admin
05/27/2025	880553	Fisher's Technology	Planning	$	847.73	Print Management: Licenses Planning
05/27/2025	880553	Fisher's Technology	Public Safety	$	847.73	Print Management: Licenses 911
05/27/2025	880553	Fisher's Technology	Public Safety	$	1,695.46	Print Management: Licenses Public Safety
05/27/2025	880553	Fisher's Technology	Public Safety	$	6,203.76	Print Management: Printers 911

05/27/2025	880553	Fisher's Technology	Public Safety	$	7,888.80	Print Management: Printers Fire Dept.
05/27/2025	880553	Fisher's Technology	Solid Waste	$	1,695.46	Print Management: Licenses Solid Waste
05/27/2025	880553	Fisher's Technology	Water	$	847.73	Print Management: Licenses Water
05/27/2025	880556	GCR	Airport	$	49,862.00	Invoice #733. Maintenance Year 3 7/1/25 - 6/30/26 FY26
05/27/2025	880557	Good Earth Works	Park Dist 1	$	214,196.70	IRRIGATION SYSTEM REPLACEMENT AT GRANDVIEW PARK
05/27/2025	880558	Grade A Civil	Water	$	105,944.85	WO 23-12 Zone 4 Pump Station & Waterline Improvements
05/27/2025	880558	Grade A Civil	Water	$	-	WO 23-29 Grand Avenue Waterline Replacement
05/27/2025	880565	Hawkins	Water	$	19,000.00	Chlorine for process
05/27/2025	ACH	HDR	Bk Trl Donate	$	44,450.10	WO 24-37 Stagecoach Trail; Pmt 2
05/27/2025	ACH	HDR	Trl Donate	$	-	WO 24-37 Stagecoach Trail
05/27/2025	ACH	HDR	Wastewater	$	1,547.21	WO 23-22 Digester Boiler Engineering Design; Pmt 12
05/27/2025	ACH	HDR	Water	$	3,356.96	Modeling/Planning of Water Growth in Hei
05/27/2025	ACH	HDR	Water	$	6,642.04	Modeling/Planning of Water Growth in Hei
05/27/2025	ACH	HDR	Water	$	161,342.01	WO 19-12 West End Reservoir; Pmt 73
05/27/2025	ACH	HDR	Water	$	37,105.78	WO 23-12 Zone 4 Pump Station & Waterline Improvements
05/27/2025	ACH	HDR	Water	$	757.68	WO 24-20 WTP Underground Leaks Assessment
05/27/2025	880567	Highmark Traffic	Airport	$	8,055.00	179 GAL CL Wht Paint W/ Beads for Runway Stripping
05/27/2025	880572	Hydrotech MT	Water	$	4,000.00	Temp Water for St. Luke's Church PBD-03
05/27/2025	880576	Idexx Distribution	Water	$	7,016.66	Total Coliform Rule Lab Supplies
05/27/2025	880574	I-State Truck	Fleet	$	2,624.99	C251393412.01
05/27/2025	880574	I-State Truck	Fleet	$	488.75	C251393412.01
05/27/2025	880574	I-State Truck	Fleet	$	106.61	C251393544.01
05/27/2025	880574	I-State Truck	Fleet	$	(488.75)	C251393886.01
05/27/2025	880580	Jack Henry & Associates	P.W. Admin	$	5,015.02	Remit Plus Software Annual Renewal 07/0
05/27/2025	880586	Knife River	Water	$	10,041.43	3/4 " BEDDING ROCK - (102) P/N: 333-005-00040
05/27/2025	880586	Knife River	Water	$	14,424.77	CRUSHED GRAVEL 3/4"---1-1 - /2TON = 1 YARD
05/27/2025	880593	Loenbro	Water	$	3,856.81	Walter Flow meter to Heights & Zone 2 Ea
05/27/2025	880594	LSC Environmental Products	Solid Waste	$	35,500.00	Posi-shell cover for landfill working face.
05/27/2025	880601	Mead & Hunt	Airport	$	16,850.00	Amnd 3 to the Master Agreement. Air Service Consulting Svc
05/27/2025	880604	Montana Conservation	Park Dist 1	$	11,667.00	25T9004S-01 FORESTRY TEMP EMPLOYEES
05/27/2025	880606	Montana Dakota Utilities	Airport	$	505.99	129 573 1000 1. Mud Wash. May 2025
05/27/2025	880606	Montana Dakota Utilities	Airport	$	72.48	160 723 3573 6. USDA. May 2025
05/27/2025	880606	Montana Dakota Utilities	Airport	$	1,950.03	179 053 7751 5. Terminal. May 2025 Utilities
05/27/2025	880606	Montana Dakota Utilities	Airport	$	146.59	185 580 1000 7. TSA. May 2025

05/27/2025	880606	Montana Dakota Utilities	Airport	$	35.81	229 573 1000 0. Detail Bay 1 Hertz. May 2025
05/27/2025	880606	Montana Dakota Utilities	Airport	$	160.53	283 116 0655 3. IP-12. Alpine Air. May 2025
05/27/2025	880606	Montana Dakota Utilities	Airport	$	137.79	295 580 1000 4. Aero Interiors. May 2025
05/27/2025	880606	Montana Dakota Utilities	Airport	$	33.59	329 573 1000 9. Detail Bay 3 Enterprise. May 2025
05/27/2025	880606	Montana Dakota Utilities	Airport	$	35.81	429 573 1000 8. Detail Bay 4 Avis/Budget. May 2025
05/27/2025	880606	Montana Dakota Utilities	Airport	$	31.39	529 573 1000 7. Detail Bay 5 Thrifty/Dollar. May 2025
05/27/2025	880606	Montana Dakota Utilities	Airport	$	37.99	629 573 1000 6. Detail Bay 2 National/Alamo. May 2025
05/27/2025	880606	Montana Dakota Utilities	Airport	$	722.18	788 689 5644 8. Concourse Kitchen. May 2025
05/27/2025	880606	Montana Dakota Utilities	Airport	$	1,019.04	889 373 1000 6. Car Wash. May 2025
05/27/2025	880606	Montana Dakota Utilities	CDBG	$	28.11	FORECLOSURE Program - 1709 St. Johns Ave
05/27/2025	880606	Montana Dakota Utilities	Public Safety	$	85.81	911 CENTER GENERATOR MAY SERVICES
05/27/2025	880608	Montana Lines	Gas Tax	$	162,968.83	WO 23-11 Downtown Two-Way Street Conversion; Pmt 4
05/27/2025	880608	Montana Lines	St Maint Dist	$	254,390.38	WO 23-11 Downtown Two-Way Street Conversion; Pmt 4
05/27/2025	880608	Montana Lines	Tax Incrmnt N27	$	377,610.71	WO 23-11 Downtown Two-Way Street Conversion; Pmt 4
05/27/2025	880610	Montana Peterbilt	Fleet	$	303.31	107957BLX1
05/27/2025	880610	Montana Peterbilt	Fleet	$	303.31	111693BL
05/27/2025	880610	Montana Peterbilt	Fleet	$	376.92	114330BL
05/27/2025	880610	Montana Peterbilt	Fleet	$	878.80	114919BL
05/27/2025	880610	Montana Peterbilt	Fleet	$	82.64	115104BL
05/27/2025	880610	Montana Peterbilt	Fleet	$	172.26	115113BL
05/27/2025	880610	Montana Peterbilt	Fleet	$	614.06	115183BL
05/27/2025	880610	Montana Peterbilt	Fleet	$	614.06	115231BL
05/27/2025	880610	Montana Peterbilt	Fleet	$	16.39	115422BL
05/27/2025	880610	Montana Peterbilt	Fleet	$	461.67	115422BL
05/27/2025	880610	Montana Peterbilt	Fleet	$	5.39	115422BL
05/27/2025	880610	Montana Peterbilt	Fleet	$	589.33	115423BL
05/27/2025	880610	Montana Peterbilt	Fleet	$	212.50	115423BL
05/27/2025	880610	Montana Peterbilt	Fleet	$	66.74	115432BL
05/27/2025	880610	Montana Peterbilt	Fleet	$	257.80	115572BL
05/27/2025	880610	Montana Peterbilt	Fleet	$	110.29	115577BL
05/27/2025	880610	Montana Peterbilt	Fleet	$	98.00	115577BL
05/27/2025	880610	Montana Peterbilt	Fleet	$	63.66	115579BL
05/27/2025	880610	Montana Peterbilt	Fleet	$	98.00	115579BL
05/27/2025	880610	Montana Peterbilt	Fleet	$	101.85	115707BL

05/27/2025	880610	Montana Peterbilt	Fleet	$	158.82	115707BL
05/27/2025	880610	Montana Peterbilt	Fleet	$	90.00	115727BL
05/27/2025	880610	Montana Peterbilt	Fleet	$	(212.50)	CM115423BL
05/27/2025	880610	Montana Peterbilt	Transit	$	223.25	115941BL water pump
05/27/2025	880610	Montana Peterbilt	Transit	$	223.25	115989BL Water Pump
05/27/2025	880610	Montana Peterbilt	Transit	$	223.25	116196BL water pump
05/27/2025	880611	Montana Radiator Works	Fleet	$	790.00	2529
05/27/2025	880611	Montana Radiator Works	Fleet	$	125.00	2543/2577CR
05/27/2025	880611	Montana Radiator Works	Fleet	$	790.00	2552
05/27/2025	880611	Montana Radiator Works	Fleet	$	1,965.00	2553
05/27/2025	880613	Morrison Maierle	Transit	$	5,032.06	Amendment 10 MET Transit Remodel Project
05/27/2025	880613	Morrison Maierle	Transit	$	2,129.62	MET IT Security Infrastructure Project Amendment #14
05/27/2025	880616	MT Dept of Revenue-CGR2	Airport	$	62.77	Retainage Release
05/27/2025	880616	MT Dept of Revenue-CGR2	Gas Tax	$	1,646.15	WO 23-11 Downtown Two-Way Street Conversion
05/27/2025	880616	MT Dept of Revenue-CGR2	Park Dist 1	$	2,163.60	BUSINESS TAX GOOD EARTH WORKS GRANDVIEW IRRI PROJ
05/27/2025	880616	MT Dept of Revenue-CGR2	St Maint Dist	$	2,569.60	WO 23-11 Downtown Two-Way Street Conversion
05/27/2025	880616	MT Dept of Revenue-CGR2	Stillwater Const	$	10.09	COB Law and Justice Center/City Hall Remodel Ret Release
05/27/2025	880616	MT Dept of Revenue-CGR2	Tax Incrmnt N27	$	3,814.25	WO 23-11 Downtown Two-Way Street Conversion
05/27/2025	880616	MT Dept of Revenue-CGR2	Transit	$	67.77	MET Transit Addition & Remodel - Federal
05/27/2025	880616	MT Dept of Revenue-CGR2	Transit	$	53.25	MET Transit Addition & Remodel - Local
05/27/2025	880616	MT Dept of Revenue-CGR2	Transit	$	697.83	MET Transit Video Surveillance Upgrade
05/27/2025	880616	MT Dept of Revenue-CGR2	Transit	$	52.73	Retainage Release
05/27/2025	880616	MT Dept of Revenue-CGR2	Wastewater	$	144.91	Retainage Release FINAL
05/27/2025	880616	MT Dept of Revenue-CGR2	Wastewater	$	8,322.04	WO 24-08 Hesper Sewer - Shiloh Rd to S 48th St W
05/27/2025	880616	MT Dept of Revenue-CGR2	Water	$	372.45	Retainage Release 1
05/27/2025	880616	MT Dept of Revenue-CGR2	Water	$	1,070.15	WO 23-12 Zone 4 Pump Station & Waterline Improvements
05/27/2025	880616	MT Dept of Revenue-CGR2	Water	$	-	WO 23-29 Grand Avenue Waterline Replacement
05/27/2025	880621	Northland Automotive	Building	$	308.00	--; RUNNING BOARDS
05/27/2025	880621	Northland Automotive	Building	$	308.00	--; RUNNING BOARDS
05/27/2025	880621	Northland Automotive	Building	$	308.00	--; RUNNING BOARDS
05/27/2025	880621	Northland Automotive	Building	$	186.00	BRACKETS
05/27/2025	880621	Northland Automotive	Building	$	186.00	BRACKETS
05/27/2025	880621	Northland Automotive	Building	$	186.00	BRACKETS
05/27/2025	880621	Northland Automotive	Building	$	912.55	TAILGATE

05/27/2025	880621	Northland Automotive	Building	$	912.55	TAILGATE
05/27/2025	880621	Northland Automotive	Building	$	912.55	TAILGATE
05/27/2025	880621	Northland Automotive	Fleet	$	56.00	WTG119205201
05/27/2025	880621	Northland Automotive	Street/Traffic	$	186.00	--; MOUNTING BRACKETS
05/27/2025	880621	Northland Automotive	Street/Traffic	$	251.00	--; STEP BOARDS
05/27/2025	880621	Northland Automotive	Street/Traffic	$	908.00	HEADACHE RACK
05/27/2025	880621	Northland Automotive	Street/Traffic	$	1,075.00	SADDLE BOX
05/27/2025	880621	Northland Automotive	Street/Traffic	$	32.00	SPACER
05/27/2025	880622	NorthWestern Energy	Airport	$	2,663.30	0100483-7. Runway Lights. May 2025
05/27/2025	880622	NorthWestern Energy	Airport	$	1,309.42	0100484-5. ARFF Facility. May 2025
05/27/2025	880622	NorthWestern Energy	Airport	$	78.38	1138926-9. Aero Interiors. May 2025
05/27/2025	880622	NorthWestern Energy	Airport	$	98.05	1647695-4 De Icer. May 2025
05/27/2025	880622	NorthWestern Energy	Airport	$	542.87	1669567-8. TSA. May 2025
05/27/2025	880622	NorthWestern Energy	Airport	$	1,305.51	1993430-6. Car Wash. May 2025
05/27/2025	880622	NorthWestern Energy	Airport	$	342.78	2001846-1. Mud Wash. May 2025
05/27/2025	880622	NorthWestern Energy	Airport	$	369.31	2001848-7. Detail Bay 1 Hertz. May 2025
05/27/2025	880622	NorthWestern Energy	Airport	$	286.93	2001855-2. Detail Bay 2 National/Alamo. May 2025
05/27/2025	880622	NorthWestern Energy	Airport	$	150.62	2001862-8. Detail Bay 3 Enterprise. May 2025
05/27/2025	880622	NorthWestern Energy	Airport	$	406.80	2001865-1. Detail Bay 4 Avis/Budget. May 2025
05/27/2025	880622	NorthWestern Energy	Airport	$	58.20	2001867-7. Detail Bay 5 Thrifty/Dollar. May 2025
05/27/2025	880622	NorthWestern Energy	Airport	$	55.13	3085107-5. Employee Parking. May 2025
05/27/2025	880622	NorthWestern Energy	Airport	$	210.27	3446396-8. USDA. May 2025
05/27/2025	880622	NorthWestern Energy	Airport	$	1,468.28	3477231-9. Parking Zone. May 2025
05/27/2025	880622	NorthWestern Energy	Airport	$	21.45	3733186-5. Airport Storage. May 2025
05/27/2025	880622	NorthWestern Energy	Building	$	15.50	1569631-3
05/27/2025	880622	NorthWestern Energy	Facilities	$	1,674.15	0975808-7
05/27/2025	880622	NorthWestern Energy	Facilities	$	597.86	1160802-3
05/27/2025	880622	NorthWestern Energy	Facilities	$	1,828.77	1160804-9
05/27/2025	880622	NorthWestern Energy	Facilities	$	2,686.15	1269391-7
05/27/2025	880622	NorthWestern Energy	Facilities	$	11.23	3866815-8
05/27/2025	880622	NorthWestern Energy	Facilities	$	122.17	3922089-2
05/27/2025	880623	NorthWestern Energy	Light Maint	$	1,104.84	SILMD 10 Acct# 0712546-1
05/27/2025	880623	NorthWestern Energy	Light Maint	$	2,081.98	SILMD 100 Acct# 0712559-4
05/27/2025	880623	NorthWestern Energy	Light Maint	$	1,737.09	SILMD 107 Acct# 0712560-2

05/27/2025	880623	NorthWestern Energy	Light Maint	$	4,356.52	SILMD 109 Acct# 0712561-0
05/27/2025	880623	NorthWestern Energy	Light Maint	$	219.75	SILMD 113 Acct# 0712562-8
05/27/2025	880623	NorthWestern Energy	Light Maint	$	937.48	SILMD 114 Acct# 0712563-6
05/27/2025	880623	NorthWestern Energy	Light Maint	$	220.59	SILMD 115 Acct# 0712564-4
05/27/2025	880623	NorthWestern Energy	Light Maint	$	579.02	SILMD 116 Acct# 0712565-1
05/27/2025	880623	NorthWestern Energy	Light Maint	$	3,155.09	SILMD 117 Acct# 0712566-9
05/27/2025	880623	NorthWestern Energy	Light Maint	$	201.64	SILMD 118 Acct# 0712567-7
05/27/2025	880623	NorthWestern Energy	Light Maint	$	123.35	SILMD 119 Acct# 0712568-5
05/27/2025	880623	NorthWestern Energy	Light Maint	$	2,481.56	SILMD 121 Acct# 0712570-1
05/27/2025	880623	NorthWestern Energy	Light Maint	$	185.47	SILMD 122 Acct# 0712571-9
05/27/2025	880623	NorthWestern Energy	Light Maint	$	330.87	SILMD 123 Acct# 0712572-7
05/27/2025	880623	NorthWestern Energy	Light Maint	$	965.05	SILMD 124 Acct# 0712573-5
05/27/2025	880623	NorthWestern Energy	Light Maint	$	386.01	SILMD 125 Acct# 0712574-3
05/27/2025	880623	NorthWestern Energy	Light Maint	$	193.01	SILMD 126 Acct# 0712575-0
05/27/2025	880623	NorthWestern Energy	Light Maint	$	695.49	SILMD 127 Acct# 0712576-8
05/27/2025	880623	NorthWestern Energy	Light Maint	$	486.83	SILMD 128 Acct# 0712577-6
05/27/2025	880623	NorthWestern Energy	Light Maint	$	330.87	SILMD 129 Acct# 0712578-4
05/27/2025	880623	NorthWestern Energy	Light Maint	$	4,802.71	SILMD 13 Acct# 0721276-4
05/27/2025	880623	NorthWestern Energy	Light Maint	$	118.60	SILMD 130 Acct# 0712579-2
05/27/2025	880623	NorthWestern Energy	Light Maint	$	854.76	SILMD 131 Acct# 0712580-0
05/27/2025	880623	NorthWestern Energy	Light Maint	$	220.25	SILMD 133 Acct# 0712581-8
05/27/2025	880623	NorthWestern Energy	Light Maint	$	508.29	SILMD 134 Acct# 0712582-6
05/27/2025	880623	NorthWestern Energy	Light Maint	$	510.01	SILMD 135 Acct# 0712583-4
05/27/2025	880623	NorthWestern Energy	Light Maint	$	468.72	SILMD 136 Acct# 0712584-2
05/27/2025	880623	NorthWestern Energy	Light Maint	$	375.91	SILMD 137 Acct# 0712585-9
05/27/2025	880623	NorthWestern Energy	Light Maint	$	744.46	SILMD 138 Acct# 0712586-7
05/27/2025	880623	NorthWestern Energy	Light Maint	$	248.15	SILMD 139 Acct# 0712587-5
05/27/2025	880623	NorthWestern Energy	Light Maint	$	2,384.94	SILMD 14 Acct# 0721277-2
05/27/2025	880623	NorthWestern Energy	Light Maint	$	34.79	SILMD 14 Acct# 4167204-9
05/27/2025	880623	NorthWestern Energy	Light Maint	$	579.02	SILMD 143 Acct# 0712588-3
05/27/2025	880623	NorthWestern Energy	Light Maint	$	27.54	SILMD 144 Acct# 0712589-1
05/27/2025	880623	NorthWestern Energy	Light Maint	$	463.66	SILMD 145 Acct# 0712590-9
05/27/2025	880623	NorthWestern Energy	Light Maint	$	358.44	SILMD 146 Acct# 0712591-7
05/27/2025	880623	NorthWestern Energy	Light Maint	$	437.39	SILMD 147 Acct# 0712592-5

05/27/2025	880623	NorthWestern Energy	Light Maint	$	1,627.84	SILMD 149 Acct# 0712593-3
05/27/2025	880623	NorthWestern Energy	Light Maint	$	741.85	SILMD 150 Acct# 0712594-1
05/27/2025	880623	NorthWestern Energy	Light Maint	$	634.17	SILMD 151 Acct# 0712595-8
05/27/2025	880623	NorthWestern Energy	Light Maint	$	4,279.91	SILMD 152 Acct# 0712596-6
05/27/2025	880623	NorthWestern Energy	Light Maint	$	533.20	SILMD 153 Acct# 0712597-4
05/27/2025	880623	NorthWestern Energy	Light Maint	$	1,205.51	SILMD 154 Acct# 0712598-2
05/27/2025	880623	NorthWestern Energy	Light Maint	$	496.31	SILMD 155 Acct# 0712599-0
05/27/2025	880623	NorthWestern Energy	Light Maint	$	904.13	SILMD 157 Acct# 0712600-6
05/27/2025	880623	NorthWestern Energy	Light Maint	$	799.62	SILMD 158 Acct# 0712601-4
05/27/2025	880623	NorthWestern Energy	Light Maint	$	970.01	SILMD 159 Acct# 0712602-2
05/27/2025	880623	NorthWestern Energy	Light Maint	$	716.89	SILMD 160 Acct# 0712603-0
05/27/2025	880623	NorthWestern Energy	Light Maint	$	1,043.23	SILMD 161 Acct# 0712604-8
05/27/2025	880623	NorthWestern Energy	Light Maint	$	47.20	SILMD 162 Acct# 0712605-5
05/27/2025	880623	NorthWestern Energy	Light Maint	$	797.07	SILMD 163 Acct# 0712606-3
05/27/2025	880623	NorthWestern Energy	Light Maint	$	370.91	SILMD 164 Acct# 0712607-1
05/27/2025	880623	NorthWestern Energy	Light Maint	$	882.33	SILMD 165 Acct# 0712608-9
05/27/2025	880623	NorthWestern Energy	Light Maint	$	231.82	SILMD 167 Acct# 0712609-7
05/27/2025	880623	NorthWestern Energy	Light Maint	$	1,141.74	SILMD 17 Acct# 0712553-7
05/27/2025	880623	NorthWestern Energy	Light Maint	$	556.40	SILMD 171 Acct# 0712610-5
05/27/2025	880623	NorthWestern Energy	Light Maint	$	508.29	SILMD 172 Acct# 0712611-3
05/27/2025	880623	NorthWestern Energy	Light Maint	$	1,159.14	SILMD 173 Acct# 0712612-1
05/27/2025	880623	NorthWestern Energy	Light Maint	$	973.68	SILMD 174 Acct# 0712613-9
05/27/2025	880623	NorthWestern Energy	Light Maint	$	324.55	SILMD 175 Acct# 0712614-7
05/27/2025	880623	NorthWestern Energy	Light Maint	$	33.70	SILMD 176 Acct# 0712615-4
05/27/2025	880623	NorthWestern Energy	Light Maint	$	255.01	SILMD 178 Acct# 0712616-2
05/27/2025	880623	NorthWestern Energy	Light Maint	$	510.01	SILMD 179 Acct# 0712617-0
05/27/2025	880623	NorthWestern Energy	Light Maint	$	347.73	SILMD 180 Acct# 0712618-8
05/27/2025	880623	NorthWestern Energy	Light Maint	$	1,681.94	SILMD 181 Acct# 0712619-6
05/27/2025	880623	NorthWestern Energy	Light Maint	$	579.58	SILMD 182 Acct# 0712620-4
05/27/2025	880623	NorthWestern Energy	Light Maint	$	1,159.14	SILMD 183 Acct# 0712621-2
05/27/2025	880623	NorthWestern Energy	Light Maint	$	370.91	SILMD 184 Acct# 0712622-0
05/27/2025	880623	NorthWestern Energy	Light Maint	$	139.10	SILMD 185 Acct# 0712623-8
05/27/2025	880623	NorthWestern Energy	Light Maint	$	724.37	SILMD 186 Acct# 0712624-6
05/27/2025	880623	NorthWestern Energy	Light Maint	$	231.82	SILMD 187 Acct# 0712625-3

05/27/2025	880623	NorthWestern Energy	Light Maint	$	278.19	SILMD 188 Acct# 0712626-1
05/27/2025	880623	NorthWestern Energy	Light Maint	$	231.82	SILMD 189 Acct# 0712627-9
05/27/2025	880623	NorthWestern Energy	Light Maint	$	1,205.51	SILMD 190 Acct# 0712628-7
05/27/2025	880623	NorthWestern Energy	Light Maint	$	413.78	SILMD 191 Acct# 0712629-5
05/27/2025	880623	NorthWestern Energy	Light Maint	$	301.37	SILMD 192 Acct# 0712630-3
05/27/2025	880623	NorthWestern Energy	Light Maint	$	741.85	SILMD 193 Acct# 0712631-1
05/27/2025	880623	NorthWestern Energy	Light Maint	$	323.38	SILMD 194 Acct# 0712632-9
05/27/2025	880623	NorthWestern Energy	Light Maint	$	258.71	SILMD 195 Acct# 0712633-7
05/27/2025	880623	NorthWestern Energy	Light Maint	$	83.08	SILMD 196 Acct# 0712634-5
05/27/2025	880623	NorthWestern Energy	Light Maint	$	83.08	SILMD 197 Acct# 0712635-2
05/27/2025	880623	NorthWestern Energy	Light Maint	$	115.90	SILMD 198 Acct# 0712636-0
05/27/2025	880623	NorthWestern Energy	Light Maint	$	59.94	SILMD 200 Acct# 0712637-8
05/27/2025	880623	NorthWestern Energy	Light Maint	$	486.83	SILMD 201 Acct# 0712638-6
05/27/2025	880623	NorthWestern Energy	Light Maint	$	778.04	SILMD 202 Acct# 0712639-4
05/27/2025	880623	NorthWestern Energy	Light Maint	$	22.15	SILMD 203 Acct# 0712640-2
05/27/2025	880623	NorthWestern Energy	Light Maint	$	451.72	SILMD 204 Acct# 0712641-0
05/27/2025	880623	NorthWestern Energy	Light Maint	$	26.96	SILMD 205 Acct# 0712642-8
05/27/2025	880623	NorthWestern Energy	Light Maint	$	324.55	SILMD 206 Acct# 0712643-6
05/27/2025	880623	NorthWestern Energy	Light Maint	$	370.91	SILMD 207 Acct# 0712644-4
05/27/2025	880623	NorthWestern Energy	Light Maint	$	533.20	SILMD 209 Acct# 0712646-9
05/27/2025	880623	NorthWestern Energy	Light Maint	$	99.69	SILMD 210 Acct# 0712647-7
05/27/2025	880623	NorthWestern Energy	Light Maint	$	55.41	SILMD 211 Acct# 0712648-5
05/27/2025	880623	NorthWestern Energy	Light Maint	$	55.41	SILMD 212 Acct# 0712649-3
05/27/2025	880623	NorthWestern Energy	Light Maint	$	33.23	SILMD 213 Acct# 0712650-1
05/27/2025	880623	NorthWestern Energy	Light Maint	$	377.43	SILMD 214 Acct# 0712651-9
05/27/2025	880623	NorthWestern Energy	Light Maint	$	139.10	SILMD 216 Acct# 0712652-7
05/27/2025	880623	NorthWestern Energy	Light Maint	$	419.35	SILMD 217 Acct# 0712653-5
05/27/2025	880623	NorthWestern Energy	Light Maint	$	299.53	SILMD 220 Acct# 0712654-3
05/27/2025	880623	NorthWestern Energy	Light Maint	$	6.74	SILMD 221 Acct# 0712655-0
05/27/2025	880623	NorthWestern Energy	Light Maint	$	87.56	SILMD 222 Acct# 0712656-8
05/27/2025	880623	NorthWestern Energy	Light Maint	$	132.94	SILMD 223 Acct# 0712657-6
05/27/2025	880623	NorthWestern Energy	Light Maint	$	1,440.28	SILMD 224 Acct# 0712658-4
05/27/2025	880623	NorthWestern Energy	Light Maint	$	421.80	SILMD 225 Acct# 0712659-2
05/27/2025	880623	NorthWestern Energy	Light Maint	$	243.29	SILMD 226 Acct# 0712660-0

05/27/2025	880623	NorthWestern Energy	Light Maint	$	655.76	SILMD 227 Acct# 0712661-8
05/27/2025	880623	NorthWestern Energy	Light Maint	$	799.62	SILMD 228 Acct# 0712662-6
05/27/2025	880623	NorthWestern Energy	Light Maint	$	413.58	SILMD 229 Acct# 0712663-4
05/27/2025	880623	NorthWestern Energy	Light Maint	$	965.05	SILMD 230 Acct# 0712664-2
05/27/2025	880623	NorthWestern Energy	Light Maint	$	579.02	SILMD 231 Acct# 0712665-9
05/27/2025	880623	NorthWestern Energy	Light Maint	$	2,509.14	SILMD 232 Acct# 0712666-7
05/27/2025	880623	NorthWestern Energy	Light Maint	$	965.89	SILMD 233 Acct# 0712667-5
05/27/2025	880623	NorthWestern Energy	Light Maint	$	524.23	SILMD 234 Acct# 0712668-3
05/27/2025	880623	NorthWestern Energy	Light Maint	$	609.86	SILMD 235 Acct# 0712669-1
05/27/2025	880623	NorthWestern Energy	Light Maint	$	194.03	SILMD 236 Acct# 0712670-9
05/27/2025	880623	NorthWestern Energy	Light Maint	$	394.10	SILMD 237 Acct# 0712671-7
05/27/2025	880623	NorthWestern Energy	Light Maint	$	13.48	SILMD 238 Acct# 0712672-5
05/27/2025	880623	NorthWestern Energy	Light Maint	$	92.72	SILMD 239 Acct# 0712673-3
05/27/2025	880623	NorthWestern Energy	Light Maint	$	465.66	SILMD 240 Acct# 0712674-1
05/27/2025	880623	NorthWestern Energy	Light Maint	$	583.29	SILMD 241 Acct# 0712675-8
05/27/2025	880623	NorthWestern Energy	Light Maint	$	82.71	SILMD 242 Acct# 0712676-6
05/27/2025	880623	NorthWestern Energy	Light Maint	$	110.28	SILMD 244 Acct# 0712677-4
05/27/2025	880623	NorthWestern Energy	Light Maint	$	74.23	SILMD 245 Acct# 0712678-2
05/27/2025	880623	NorthWestern Energy	Light Maint	$	330.87	SILMD 246 Acct# 0712679-0
05/27/2025	880623	NorthWestern Energy	Light Maint	$	986.00	SILMD 247 Acct# 0712680-8
05/27/2025	880623	NorthWestern Energy	Light Maint	$	2,729.72	SILMD 249 Acct# 0718734-7
05/27/2025	880623	NorthWestern Energy	Light Maint	$	232.82	SILMD 250 Acct# 0719001-0
05/27/2025	880623	NorthWestern Energy	Light Maint	$	3,869.34	SILMD 251 Acct# 0718801-4
05/27/2025	880623	NorthWestern Energy	Light Maint	$	551.46	SILMD 252 Acct# 0719162-0
05/27/2025	880623	NorthWestern Energy	Light Maint	$	1,821.97	SILMD 253 Acct# 0719644-7
05/27/2025	880623	NorthWestern Energy	Light Maint	$	175.16	SILMD 254 Acct# 0719763-5
05/27/2025	880623	NorthWestern Energy	Light Maint	$	146.97	SILMD 255 Acct# 0720813-5
05/27/2025	880623	NorthWestern Energy	Light Maint	$	1,037.66	SILMD 257 Acct# 0720360-7
05/27/2025	880623	NorthWestern Energy	Light Maint	$	2,615.61	SILMD 258 Acct# 0720606-3
05/27/2025	880623	NorthWestern Energy	Light Maint	$	1,579.02	SILMD 259 Acct# 0720810-1
05/27/2025	880623	NorthWestern Energy	Light Maint	$	496.31	SILMD 261 Acct# 0720705-3
05/27/2025	880623	NorthWestern Energy	Light Maint	$	3,088.12	SILMD 262 Acct# 0720937-2
05/27/2025	880623	NorthWestern Energy	Light Maint	$	1,102.08	SILMD 263 Acct# 0720716-0
05/27/2025	880623	NorthWestern Energy	Light Maint	$	191.08	SILMD 264 Acct# 0721427-3

05/27/2025	880623	NorthWestern Energy	Light Maint	$	361.23	SILMD 265 Acct# 0721556-9
05/27/2025	880623	NorthWestern Energy	Light Maint	$	49.15	SILMD 266 Acct# 0721684-9
05/27/2025	880623	NorthWestern Energy	Light Maint	$	143.29	SILMD 270 Acct# 0906944-4
05/27/2025	880623	NorthWestern Energy	Light Maint	$	82.82	SILMD 270 Acct# 0907777-7
05/27/2025	880623	NorthWestern Energy	Light Maint	$	59.19	SILMD 270 Acct# 4262276-1
05/27/2025	880623	NorthWestern Energy	Light Maint	$	82.67	SILMD 270 Acct# 4262277-9
05/27/2025	880623	NorthWestern Energy	Light Maint	$	57.74	SILMD 270 Acct# 4262278-7
05/27/2025	880623	NorthWestern Energy	Light Maint	$	98.42	SILMD 270 Acct# 4262282-9
05/27/2025	880623	NorthWestern Energy	Light Maint	$	958.59	SILMD 271 Acct# 0995095-7
05/27/2025	880623	NorthWestern Energy	Light Maint	$	2,826.95	SILMD 272 Acct# 0905005-5
05/27/2025	880623	NorthWestern Energy	Light Maint	$	204.06	SILMD 273 Acct# 0926386-4
05/27/2025	880623	NorthWestern Energy	Light Maint	$	553.63	SILMD 276 Acct# 0961926-3
05/27/2025	880623	NorthWestern Energy	Light Maint	$	850.46	SILMD 277 Acct# 1058710-3
05/27/2025	880623	NorthWestern Energy	Light Maint	$	245.76	SILMD 278 Acct# 1087619-1
05/27/2025	880623	NorthWestern Energy	Light Maint	$	59.04	SILMD 279 Acct# 1124127-0
05/27/2025	880623	NorthWestern Energy	Light Maint	$	672.64	SILMD 280 Acct# 1045653-1
05/27/2025	880623	NorthWestern Energy	Light Maint	$	508.57	SILMD 283 Acct# 1172743-5
05/27/2025	880623	NorthWestern Energy	Light Maint	$	327.33	SILMD 285 Acct# 1206985-2
05/27/2025	880623	NorthWestern Energy	Light Maint	$	243.57	SILMD 286 Acct# 1296582-8
05/27/2025	880623	NorthWestern Energy	Light Maint	$	1,853.48	SILMD 288 Acct# 1303978-9
05/27/2025	880623	NorthWestern Energy	Light Maint	$	83.39	SILMD 289 Acct# 1685375-6
05/27/2025	880623	NorthWestern Energy	Light Maint	$	172.65	SILMD 289 Acct# 4185749-1
05/27/2025	880623	NorthWestern Energy	Light Maint	$	134.42	SILMD 290 Acct# 1433921-2
05/27/2025	880623	NorthWestern Energy	Light Maint	$	606.59	SILMD 292 Acct# 1481532-8
05/27/2025	880623	NorthWestern Energy	Light Maint	$	231.82	SILMD 293 Acct# 1481534-4
05/27/2025	880623	NorthWestern Energy	Light Maint	$	463.66	SILMD 294 Acct# 1481535-1
05/27/2025	880623	NorthWestern Energy	Light Maint	$	110.28	SILMD 295 Acct# 1481536-9
05/27/2025	880623	NorthWestern Energy	Light Maint	$	1,228.67	SILMD 296 Acct# 1481537-7
05/27/2025	880623	NorthWestern Energy	Light Maint	$	208.64	SILMD 297 Acct# 1481539-3
05/27/2025	880623	NorthWestern Energy	Light Maint	$	185.47	SILMD 298 Acct# 1481540-1
05/27/2025	880623	NorthWestern Energy	Light Maint	$	408.87	SILMD 300 Acct# 1662840-6
05/27/2025	880623	NorthWestern Energy	Light Maint	$	5,217.78	SILMD 301 Acct# 1687005-7
05/27/2025	880623	NorthWestern Energy	Light Maint	$	269.10	SILMD 302 Acct# 1607534-3
05/27/2025	880623	NorthWestern Energy	Light Maint	$	896.55	SILMD 305 Acct# 1695873-8

05/27/2025	880623	NorthWestern Energy	Light Maint	$	207.02	SILMD 306 Acct# 1740353-6
05/27/2025	880623	NorthWestern Energy	Light Maint	$	2,747.71	SILMD 307 Acct# 2049005-8
05/27/2025	880623	NorthWestern Energy	Light Maint	$	270.53	SILMD 308 Acct# 2072459-7
05/27/2025	880623	NorthWestern Energy	Light Maint	$	319.66	SILMD 309 Acct# 2001311-6
05/27/2025	880623	NorthWestern Energy	Light Maint	$	80.91	SILMD 310 Acct# 2060519-2
05/27/2025	880623	NorthWestern Energy	Light Maint	$	246.65	SILMD 311 Acct# 3014475-2
05/27/2025	880623	NorthWestern Energy	Light Maint	$	255.39	SILMD 312 Acct# 3146127-0
05/27/2025	880623	NorthWestern Energy	Light Maint	$	405.32	SILMD 315 Acct# 3305804-1
05/27/2025	880623	NorthWestern Energy	Light Maint	$	1,161.77	SILMD 316 Acct# 3291842-7
05/27/2025	880623	NorthWestern Energy	Light Maint	$	91.41	SILMD 317 Acct# 3253826-6
05/27/2025	880623	NorthWestern Energy	Light Maint	$	823.61	SILMD 318 Acct# 3372018-6
05/27/2025	880623	NorthWestern Energy	Light Maint	$	64.13	SILMD 320 Acct# 0712569-3
05/27/2025	880623	NorthWestern Energy	Light Maint	$	407.85	SILMD 321 Acct# 3338917-2
05/27/2025	880623	NorthWestern Energy	Light Maint	$	87.87	SILMD 322 Acct# 3402033-9
05/27/2025	880623	NorthWestern Energy	Light Maint	$	739.32	SILMD 323 Acct# 3597170-4
05/27/2025	880623	NorthWestern Energy	Light Maint	$	330.48	SILMD 324 Acct# 1246537-3
05/27/2025	880623	NorthWestern Energy	Light Maint	$	226.02	SILMD 325 Acct# 3587598-8
05/27/2025	880623	NorthWestern Energy	Light Maint	$	109.35	SILMD 326 Acct# 3840455-4
05/27/2025	880623	NorthWestern Energy	Light Maint	$	185.36	SILMD 327 Acct# 3810801-5
05/27/2025	880623	NorthWestern Energy	Light Maint	$	668.54	SILMD 328 Acct# 3894879-0
05/27/2025	880623	NorthWestern Energy	Light Maint	$	84.83	SILMD 329 Acct# 3939032-3
05/27/2025	880623	NorthWestern Energy	Light Maint	$	252.62	SILMD 330 Acct# 3951594-5
05/27/2025	880623	NorthWestern Energy	Light Maint	$	33.46	SILMD 331 Acct# 0712645-1
05/27/2025	880623	NorthWestern Energy	Light Maint	$	12.06	SILMD 331 Acct# 4174590-2
05/27/2025	880623	NorthWestern Energy	Light Maint	$	38.29	SILMD 331 Acct# 4174591-0
05/27/2025	880623	NorthWestern Energy	Light Maint	$	27.87	SILMD 331 Acct# 4174593-6
05/27/2025	880623	NorthWestern Energy	Light Maint	$	25.41	SILMD 331 Acct# 4176340-0
05/27/2025	880623	NorthWestern Energy	Light Maint	$	141.03	SILMD 332 Acct# 4093467-1
05/27/2025	880623	NorthWestern Energy	Light Maint	$	386.76	SILMD 8 Acct# 0712544-6
05/27/2025	880623	NorthWestern Energy	Light Maint	$	355.85	SILMD 9 Acct# 0712545-3
05/27/2025	880623	NorthWestern Energy	Light Maint	$	551.26	SILMD 95 Acct# 0712556-0
05/27/2025	880623	NorthWestern Energy	Light Maint	$	9,713.88	SILMD 97 Acct# 0712557-8
05/27/2025	880623	NorthWestern Energy	Light Maint	$	1,118.73	SILMD 99 Acct# 0712558-6
05/27/2025	880622	NorthWestern Energy	Park Dist 1	$	38.48	0712387-0

05/27/2025	880622	NorthWestern Energy	Park Dist 1	$	110.75	0712536-2
05/27/2025	880622	NorthWestern Energy	Park Dist 1	$	563.40	0712538-8
05/27/2025	880622	NorthWestern Energy	Park Dist 1	$	25.93	0720818-4
05/27/2025	880622	NorthWestern Energy	Park Dist 1	$	281.47	0720821-8
05/27/2025	880622	NorthWestern Energy	Park Dist 1	$	117.28	0722287-0
05/27/2025	880622	NorthWestern Energy	Park Dist 1	$	158.84	0723045-1
05/27/2025	880622	NorthWestern Energy	Park Dist 1	$	44.26	0813489-2
05/27/2025	880622	NorthWestern Energy	Park Dist 1	$	45.20	0839280-5
05/27/2025	880622	NorthWestern Energy	Park Dist 1	$	431.05	0925496-2
05/27/2025	880622	NorthWestern Energy	Park Dist 1	$	120.30	1191404-1
05/27/2025	880622	NorthWestern Energy	Park Dist 1	$	12.32	1836666-6
05/27/2025	880622	NorthWestern Energy	Park Dist 1	$	11.08	1849408-8
05/27/2025	880622	NorthWestern Energy	Park Dist 1	$	16.60	1904944-4
05/27/2025	880622	NorthWestern Energy	Park Dist 1	$	35.35	1941243-6
05/27/2025	880622	NorthWestern Energy	Park Dist 1	$	6.97	3241436-9
05/27/2025	880622	NorthWestern Energy	Park Dist 1	$	-	4086220-3
05/27/2025	880622	NorthWestern Energy	Park Dist 1	$	126.69	4089118-6
05/27/2025	880622	NorthWestern Energy	Park Dist 1	$	46.59	4177819-2
05/27/2025	880622	NorthWestern Energy	Park Dist 1	$	64.08	4204010-5
05/27/2025	880622	NorthWestern Energy	Parking	$	180.13	3835890-9
05/27/2025	880622	NorthWestern Energy	Parks Maint	$	6.82	0881455-0
05/27/2025	880622	NorthWestern Energy	Parks Maint	$	45.72	1029192-0
05/27/2025	880622	NorthWestern Energy	Parks Maint	$	45.71	1265177-4
05/27/2025	880622	NorthWestern Energy	Parks Maint	$	45.60	1425364-5
05/27/2025	880622	NorthWestern Energy	Parks Maint	$	45.60	1948667-9
05/27/2025	880622	NorthWestern Energy	Parks Maint	$	4.85	2055817-7
05/27/2025	880622	NorthWestern Energy	Parks Maint	$	45.71	3707234-5
05/27/2025	880622	NorthWestern Energy	Parks Maint	$	45.90	3707235-2
05/27/2025	880622	NorthWestern Energy	Parks Maint	$	45.90	3707236-0
05/27/2025	880622	NorthWestern Energy	Parks Maint	$	4.59	4103439-8
05/27/2025	880622	NorthWestern Energy	Public Safety	$	359.11	0720817-6
05/27/2025	880622	NorthWestern Energy	Public Safety	$	714.18	0871546-8
05/27/2025	880622	NorthWestern Energy	Solid Waste	$	1,404.28	3252194-0
05/27/2025	880622	NorthWestern Energy	Street/Traffic	$	45.71	1740357-7

05/27/2025	880622	NorthWestern Energy	Street/Traffic	$	45.71	1748896-6
05/27/2025	880622	NorthWestern Energy	Street/Traffic	$	46.91	3088038-9
05/27/2025	880622	NorthWestern Energy	Street/Traffic	$	45.90	3590004-2
05/27/2025	880623	NorthWestern Energy	Street/Traffic	$	11,663.69	Signal Bills 5.19.25
05/27/2025	880622	NorthWestern Energy	Transit	$	353.96	0719225-5
05/27/2025	880622	NorthWestern Energy	Wastewater	$	68,231.09	0100591-7
05/27/2025	880622	NorthWestern Energy	Wastewater	$	950.97	0100606-3
05/27/2025	880622	NorthWestern Energy	Water	$	636.42	0100485-2
05/27/2025	880622	NorthWestern Energy	Water	$	4,132.78	0100540-4
05/27/2025	880622	NorthWestern Energy	Water	$	2,852.90	0100606-3
05/27/2025	880622	NorthWestern Energy	Water	$	72,273.60	0100606-3
05/27/2025	880622	NorthWestern Energy	Water	$	3,299.75	0722264-9
05/27/2025	880622	NorthWestern Energy	Water	$	2,692.55	0723040-2
05/27/2025	880622	NorthWestern Energy	Water	$	12.46	0723059-2
05/27/2025	880622	NorthWestern Energy	Water	$	345.16	1116452-2
05/27/2025	880622	NorthWestern Energy	Water	$	140.73	1142253-2
05/27/2025	880622	NorthWestern Energy	Water	$	6.54	1867265-9
05/27/2025	880624	Northwestern Energy-Billing Dv	Park Dist 1	$	3,819.00	electric at mountview cemetery - 90308909
05/27/2025	880624	Northwestern Energy-Billing Dv	Park Dist 1	$	6,000.00	electric at mountview cemetery - 90308909
05/27/2025	880624	Northwestern Energy-Billing Dv	Park Dist 1	$	4,061.00	electric at mountview cemetery - 90308909
05/27/2025	880627	Petty Cash CCSIU	PD Program	$	4,502.12	Reimbursement of PE/PI money. Receipts on file at the BPD
05/27/2025	880630	Polydyne	Wastewater	$	5,096.00	Flosperse 30S, Stuvite control for centr
05/27/2025	880633	Public Utilities	Airport	$	120.82	3059379-Corp Air/Alpine
05/27/2025	880633	Public Utilities	Airport	$	316.18	3059382-US Postal Service Gate 15
05/27/2025	880633	Public Utilities	Airport	$	179.05	3059383-Marchi Office
05/27/2025	880633	Public Utilities	Airport	$	379.95	3070894-Edwards Jet Center 1691 Aviation Place
05/27/2025	880633	Public Utilities	Airport	$	263.21	3070895-MT State Lands DEQ/DNRC
05/27/2025	880633	Public Utilities	Airport	$	243.44	3082456-Zone Dispatch-IP6 & IP7
05/27/2025	880633	Public Utilities	Airport	$	272.97	3082459-Rocky Mountain College-EJC
05/27/2025	880633	Public Utilities	Airport	$	295.14	3082460-Marchi Hangar
05/27/2025	880633	Public Utilities	Airport	$	145.20	3082461-TSA
05/27/2025	880633	Public Utilities	Airport	$	174.32	3094193-Alpine Air-Maintenance
05/27/2025	880633	Public Utilities	Airport	$	223.76	3094194-West End T-Hangars
05/27/2025	880633	Public Utilities	Airport	$	702.87	3094195-Airfield Maintenance Compactor

05/27/2025	880633	Public Utilities	Airport	$	248.92	3094196-Edwards Jet Center 1871 Aviation Place
05/27/2025	880633	Public Utilities	Airport	$	197.12	3094197-Aerotronics
05/27/2025	880633	Public Utilities	Airport	$	326.41	3094198-Billings Fire Center-BLM
05/27/2025	880633	Public Utilities	Airport	$	476.51	3105643-QTA
05/27/2025	880633	Public Utilities	Airport	$	234.79	3105644-Executive Hangars
05/27/2025	880633	Public Utilities	Airport	$	17.40	3105644-Executive Hangars USDA APHIS
05/27/2025	880633	Public Utilities	Airport	$	632.07	3105645-UPS Gate 21
05/27/2025	880633	Public Utilities	Airport	$	243.44	3116871-Beacon/Patton Aviation
05/27/2025	ACH	RDO Equipment	Solid Waste	$	1,842.48	Air filters and filter elements for LF unit 0263
05/27/2025	ACH	RDO Equipment	Solid Waste	$	1,410.78	Hydraulic cylinder and extension spring Landfill.
05/27/2025	880639	Routeware Inc	Solid Waste	$	12,045.00	Heavy Duty Tablet 10" Android TA4PRO w/ full install kit
05/27/2025	880646	Source 1 Environmental	Water	$	1,200.00	SUMMER 8"X 48" POINT REPAIR KIT P/N: 333-070-00700
05/27/2025	880646	Source 1 Environmental	Water	$	1,800.00	WINTER 8"X 48" POINT REPAIR KIT P/N: 333-070-00650
05/27/2025	880648	Star Service	Water	$	17,600.00	new pump base for Thomas #4 pump
05/27/2025	880650	Swank Enterprises	Transit	$	6,709.58	MET Transit Addition & Remodel - Federal
05/27/2025	880650	Swank Enterprises	Transit	$	5,271.82	MET Transit Addition & Remodel - Local
05/27/2025	880653	Tactical Electronics & Military	PD Program	$	9,363.94	2nd Line Elite EOD Tool Kit for bomb robot. Bomb Grant.
05/27/2025	880656	Tel Net Systems	Transit	$	69,085.13	MET Transit Video Surveillance Upgrade
05/27/2025	880656	Tel Net Systems	Transit	$	5,220.12	Retainage Release
05/27/2025	ACH	Town & Country Supply	Airport	$	23,811.20	Invoice #446828. QTA Car Rental Fuel
05/27/2025	ACH	Town & Country Supply	Fleet	$	5,502.58	446276
05/27/2025	ACH	Town & Country Supply	Fleet	$	5,843.10	446276
05/27/2025	ACH	Town & Country Supply	Fleet	$	11,017.30	446276
05/27/2025	ACH	Town & Country Supply	Fleet	$	6,675.02	446276
05/27/2025	ACH	Town & Country Supply	Park Dist 1	$	729.14	dyed diesel fuel for cemetery - 447796
05/27/2025	ACH	Town & Country Supply	Public Safety	$	2,402.90	FUEL AND DIESEL STATION 1
05/27/2025	ACH	Town & Country Supply	Solid Waste	$	17,826.00	447874
05/27/2025	ACH	Town & Country Supply	Transit	$	16,030.14	447871 Diesel fuel- 6002 gal.
05/27/2025	ACH	Town & Country Supply	Wastewater	$	749.65	Dyed Diesel, Unleaded WRF
05/27/2025	ACH	Tractor & Equipment	Solid Waste	$	367.28	BLT GP-ST; CNSMBLS; ENVIRO FEE
05/27/2025	ACH	Tractor & Equipment	Solid Waste	$	834.99	BLTS; NTS; ND EDGE; EDGE CTTNG; CNSMBLS; ENVIRO FEE
05/27/2025	ACH	Tractor & Equipment	Solid Waste	$	357.79	CLMP; CAT ELEC; VLVD AS-DRA; HSE; CNSMBLS; ENVIRO FEE
05/27/2025	ACH	Tractor & Equipment	Solid Waste	$	52.08	CNSMBLS; ENVIRO FEE
05/27/2025	ACH	Tractor & Equipment	Solid Waste	$	329.42	CNSMBLS; ENVIRO FEE

05/27/2025	ACH	Tractor & Equipment	Solid Waste	$	65.10	CNSMBLS; ENVIRO FEE
05/27/2025	ACH	Tractor & Equipment	Solid Waste	$	175.35	CNSMBLS; ENVIRO FEE
05/27/2025	ACH	Tractor & Equipment	Solid Waste	$	78.12	CNSMBLS; ENVIRO FEE
05/27/2025	ACH	Tractor & Equipment	Solid Waste	$	297.24	CPLNG; NT; TIE; CNNCTR; FTTNG; SLVE; FTTNG; ENVIRO FEE
05/27/2025	ACH	Tractor & Equipment	Solid Waste	$	1,279.50	Elements and filters for LF unit 0201
05/27/2025	ACH	Tractor & Equipment	Solid Waste	$	374.82	Filters for LF unit 0264
05/27/2025	ACH	Tractor & Equipment	Solid Waste	$	3,969.84	FLTR AS; PMP GP-FL; S/H; CPLNG; HSE; TBE; BSHNG AS-B;
05/27/2025	ACH	Tractor & Equipment	Solid Waste	$	744.00	LABOR
05/27/2025	ACH	Tractor & Equipment	Solid Waste	$	651.00	LABOR
05/27/2025	ACH	Tractor & Equipment	Solid Waste	$	372.00	LABOR
05/27/2025	ACH	Tractor & Equipment	Solid Waste	$	1,083.00	LABOR
05/27/2025	ACH	Tractor & Equipment	Solid Waste	$	2,817.00	LABOR
05/27/2025	ACH	Tractor & Equipment	Solid Waste	$	4,706.00	LABOR
05/27/2025	ACH	Tractor & Equipment	Solid Waste	$	3,561.00	LABOR
05/27/2025	ACH	Tractor & Equipment	Solid Waste	$	7,401.00	LABOR
05/27/2025	ACH	Tractor & Equipment	Solid Waste	$	3,096.00	LABOR
05/27/2025	ACH	Tractor & Equipment	Solid Waste	$	930.00	LABOR
05/27/2025	ACH	Tractor & Equipment	Solid Waste	$	1,980.00	LABOR
05/27/2025	ACH	Tractor & Equipment	Solid Waste	$	2,505.00	LABOR
05/27/2025	ACH	Tractor & Equipment	Solid Waste	$	1,116.00	LABOR
05/27/2025	ACH	Tractor & Equipment	Solid Waste	$	558.00	LABOR
05/27/2025	ACH	Tractor & Equipment	Solid Waste	$	1,656.71	LMP GP-BASI; MICRO MINI-LGHT B; S/H; LMP GP-FLOO
05/27/2025	ACH	Tractor & Equipment	Solid Waste	$	76.89	Louvre AS for Landfill unit 0264.
05/27/2025	ACH	Tractor & Equipment	Solid Waste	$	1,158.36	NT; WSHR-HRD; GRLL AS; S/H; CNSMBLS; ENVIRO FEE
05/27/2025	ACH	Tractor & Equipment	Solid Waste	$	182.08	PIN A; LTCH AS; LNK-CNCT; S/H; CNSMBLS; ENVIRO FEE
05/27/2025	ACH	Tractor & Equipment	Solid Waste	$	3,337.80	WSHR; BLT; NTS; BSS; SPCRS; CBLS; NT-HX; PLT AS; STP; BRK
05/27/2025	ACH	Wastequip Manufacturing	Fleet	$	4,955.56	4060963
05/27/2025	ACH	Wastequip Manufacturing	Fleet	$	868.86	4063976
05/27/2025	ACH	Wastequip Manufacturing	Fleet	$	70.49	4063976
05/27/2025	ACH	Wastequip Manufacturing	Fleet	$	839.80	4064650
05/27/2025	ACH	Wastequip Manufacturing	Fleet	$	68.33	4064650
05/27/2025	880662	Western Municipal Construction	Wastewater	$	14,345.11	Retainage Release Final
05/27/2025	880665	Wright Company MT	Wastewater	$	7,355.00	Bareground Weed Control...HWY 87 E from
05/27/2025	880665	Wright Company MT	Water	$	4,399.00	Weed Control around WTP

05/27/2025	880669	Yellowstone Valley Elec	Light Maint	$	364.67	SILMD 299 Vintage Estates; 4179014 5.21.2025
05/27/2025	880669	Yellowstone Valley Elec	Light Maint	$	665.82	SILMD 313 Vintage Estates Sub Phase II; 4179017 5.21.2025
05/27/2025	880669	Yellowstone Valley Elec	Street/Traffic	$	55.27	4799 Grand Ave Traffic Signal; 4179019 5.21.2025
05/27/2025	880669	Yellowstone Valley Elec	Street/Traffic	$	55.15	54th St W & Grand Signal; 4179019 5.21.2025
05/27/2025	880669	Yellowstone Valley Elec	Street/Traffic	$	98.15	54th St W & Rimrock - Street Light & Traffic Signal; 4179019
05/27/2025	880669	Yellowstone Valley Elec	Street/Traffic	$	66.01	Alkali Cr Rd & Interbelt Loop lights; 4179018 5.21.2025
05/27/2025	880669	Yellowstone Valley Elec	Street/Traffic	$	38.56	Ben Steele School - 56th St W; 4179020 5.21.2025
05/27/2025	880669	Yellowstone Valley Elec	Water	$	1,237.50	Prepayment for Const

City Council Regular

Date:	06/23/2025
Title:	Payment of Claims for week of June 2nd, 2025
Presented by:	Erin Watterud
Department:	Finance
Presentation:	No
Legal Review:	Not Applicable
Project Number:	N/A

RECOMMENDATION

Staff recommends Council approve the Payment of Claims

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

Claims in the amount of $948,019.29 have been reviewed and are presented for City Council payment approval. A complete listing of the claims for the week are available in the Finance Department. Payment Approval Process Every invoice for payment is entered into the City's accounting system and the backup documentation is scanned in and attached (physical invoices, additional e-mails explaining payments, bids, contracts, etc.). Each invoice goes through a multi-step approval process depending upon the amount of the payment. First, invoices are entered by the department requesting the payment and the department director or designee must perform an initial review and approval of the purchase. The number of approvals within the department can vary based upon the size of the department, but no less than one approver within each department must verify the payment. Second, all payments, regardless of size, must be approved by the Purchasing Agent or designee. The Purchasing Agent will review the payment to ensure purchasing procedures are followed and appropriate documentation is attached. If the payment is greater than $1,000, then it must be approved by the Finance Director or designee. If that payment is greater than $10,000, then it must be approved by the City Administrator or Assistant City Administrator. Once all approvals are completed, the payment is able to be made and the Accounts Payable Clerk can print the check. After all checks are printed, a list of all checks in excess of $2,500 is generated and placed on the next City Council meeting for review.

ALTERNATIVES

No other alternatives were analyzed.

FISCAL EFFECTS

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

Attachments

CouncilMemo wk of 06022025

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	880677	Automatic Doors Of MT	Airport	$ 28,600.00	Sole Source Install Glass Wall to Protect YAM Art on Concourse
06/02/2025	880678	Azteca Systems	IT Resources	$ 115,500.00	City Council Approved -Ann Cityworks Renewal 6/21/25-6/20/26
06/02/2025	880687	Century Link	Airport	$ 49.20	Airport Terminal Power M
06/02/2025	880687	Century Link	Airport	$ 45.66	Airport Alarm
06/02/2025	880687	Century Link	Airport	$ 45.19	Airport 1FB Line
06/02/2025	880687	Century Link	Airport	$ 83.58	Airport
06/02/2025	880687	Century Link	Airport	$ 45.19	Airport P9 Building
06/02/2025	880687	Century Link	Airport	$ 466.98	Airport -Charges for Airport phone fax alarm line
06/02/2025	880687	Century Link	Airport	$ 31.99	Bill Date: Aug 16, 2021. QTA Phone
06/02/2025	880687	Century Link	Engineering	$ 118.40	Measured Lines Depot 50/50
06/02/2025	880687	Century Link	EOC 911	$ 45.65	911
06/02/2025	880687	Century Link	EOC 911	$ 45.65	911
06/02/2025	880687	Century Link	EOC 911	$ 300.00	9-1-1 Center Landfill #2
06/02/2025	880687	Century Link	EOC 911	$ 311.26	9-1-1 Center Fox Reservoir #2
06/02/2025	880687	Century Link	EOC 911	$ 2,495.90	9-1-1 Center
06/02/2025	880687	Century Link	Fleet	$ 44.69	Motor Pool
06/02/2025	880687	Century Link	General	$ -	Cemetery Kenco Line
06/02/2025	880687	Century Link	IT Resources	$ 49.20	Kenco Security Alarm IT Alarm
06/02/2025	880687	Century Link	Library	$ 421.11	Library 6 lines
06/02/2025	880687	Century Link	P.W. Admin	$ 118.40	Measured Lines Depot 50/50
06/02/2025	880687	Century Link	Park Dist 1	$ 66.00	Parks
06/02/2025	880687	Century Link	Park Dist 1	$ 63.00	Stewart Park Batting Cages
06/02/2025	880687	Century Link	Park Dist 1	$ 46.00	Parks 3890 Stillwater
06/02/2025	880687	Century Link	Parking	$ 35.19	Park 2 Elevator Phone
06/02/2025	880687	Century Link	Parking	$ 49.20	Park 1 Elevator Phone
06/02/2025	880687	Century Link	Phone System	$ 118.08	Library 4 lines
06/02/2025	880687	Century Link	Phone System	$ 93.16	Library 4 lines
06/02/2025	880687	Century Link	Phone System	$ 115.86	Airport Measured Lines
06/02/2025	880687	Century Link	Phone System	$ 108.40	Met Measured Lines
06/02/2025	880687	Century Link	Phone System	$ 112.68	BOC Measured Lines
06/02/2025	880687	Century Link	Phone System	$ 108.40	PUD Measured Lines
06/02/2025	880687	Century Link	Phone System	$ 2,764.00	Main System Centrex
06/02/2025	880687	Century Link	Phone System	$ 817.12	Main System Centrex

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06/02/2025	880687	Century Link	Phone System	$ 63.61	MET Fax and Kenco Fax
06/02/2025	880687	Century Link	Phone System	$ 49.53	Animal Control Fax
06/02/2025	880687	Century Link	Phone System	$ 61.85	Fire Alarm
06/02/2025	880687	Century Link	Phone System	$ 61.85	Four Dances
06/02/2025	880687	Century Link	Phone System	$ 57.73	Miller Building
06/02/2025	880687	Century Link	Phone System	$ 61.85	Pioneer Park
06/02/2025	880687	Century Link	Phone System	$ 63.61	Streets Fax
06/02/2025	880687	Century Link	Planning	$ 49.20	Planning Traffic Central Broadwater
06/02/2025	880687	Century Link	Planning	$ 49.20	Planning Traffic Central 9th
06/02/2025	880687	Century Link	Public Safety	$ 49.20	Fire Elevator
06/02/2025	880687	Century Link	Public Safety	$ 46.19	Crime Prevention Alarm
06/02/2025	880687	Century Link	Public Safety	$ 119.32	Fire
06/02/2025	880687	Century Link	Public Safety	$ 118.28	Fire RR Crossing Alarm
06/02/2025	880687	Century Link	Public Safety	$ 59.20	Fire 5 911 Line
06/02/2025	880687	Century Link	Public Safety	$ 35.19	Fire Maintenance Shop
06/02/2025	880687	Century Link	Radio	$ 311.26	Fire Airport Radio Tower WCK
06/02/2025	880687	Century Link	Radio	$ 311.26	Fire Airport Radio Tower Jellison
06/02/2025	880687	Century Link	Solid Waste	$ 84.38	Solid Waste Landfill
06/02/2025	880687	Century Link	Solid Waste	$ 187.10	SW Landfill
06/02/2025	880687	Century Link	Street/Traffic	$ 35.19	PW Traffic 3728 McDougall
06/02/2025	880687	Century Link	Street/Traffic	$ 49.20	PW Traffic Signal 24 Central
06/02/2025	880687	Century Link	Wastewater	$ 56.33	PUD Sahara Sand Lift Station
06/02/2025	880687	Century Link	Water	$ 39.44	PUD Alarm Water Tower
06/02/2025	880705	Fifth Asset	General	$ 10,500.00	DebtBook Yearly Subscription
06/02/2025	880706	Fisher Sand & Gravel	Street/Traffic	$ 1,842.56	asphalt
06/02/2025	880706	Fisher Sand & Gravel	Street/Traffic	$ 5,024.64	asphalt
06/02/2025	880706	Fisher Sand & Gravel	Street/Traffic	$ 1,164.16	asphalt
06/02/2025	880706	Fisher Sand & Gravel	Street/Traffic	$ 320.64	asphalt
06/02/2025	880706	Fisher Sand & Gravel	Street/Traffic	$ 1,581.44	asphalt
06/02/2025	880706	Fisher Sand & Gravel	Street/Traffic	$ 942.72	asphalt
06/02/2025	880706	Fisher Sand & Gravel	Street/Traffic	$ 662.40	asphalt
06/02/2025	880706	Fisher Sand & Gravel	Street/Traffic	$ 2,569.60	asphalt
06/02/2025	880706	Fisher Sand & Gravel	Street/Traffic	$ 137.76	3/8" pea gravel

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06/02/2025	880709	Gated Solutions	Airport	$ 175.00	Invoice #2254,2226. Gate 12 & Gate 9 & Gate 21 Service
06/02/2025	880709	Gated Solutions	Airport	$ 1,960.00	Invoice #2254,2226. Gate 12 & Gate 9 & Gate 21 Service
06/02/2025	880709	Gated Solutions	Airport	$ 585.00	Invoice #2254,2226. Gate 12 & Gate 9 & Gate 21 Service
06/02/2025	880711	Grainger Parts	Fleet	$ 66.33	9506926063
06/02/2025	880711	Grainger Parts	Wastewater	$ 3,789.74	Press Tool Kit
06/02/2025	880711	Grainger Parts	Water	$ 25.20	1 GALLON PLASTIC BUCKET P/N: 111-315-00090
06/02/2025	880711	Grainger Parts	Water	$ 61.41	CLEANING & SANITIZING WIPES (GOJO / WYPALL)
06/02/2025	880711	Grainger Parts	Water	$ 71.66	FLASHLIGHT- POCKET
06/02/2025	880711	Grainger Parts	Water	$ 243.62	SKULL SCREW EAR PLUG WITH CORD P/N: 1MCD8
06/02/2025	880717	High Point Networks	IT Resources	$ 3,466.00	Dell R360 Server
06/02/2025	880726	JC Billion	Capital Replace	$ 33,786.50	2025 models 3/4 ton 4 wheel drive extended cab long box 8'
06/02/2025	880726	JC Billion	Public Safety	$ 17,596.50	2025 models 3/4 ton 4 wheel drive extended cab long box 8'
06/02/2025	ACH	Joe Johnson	Street/Traffic	$ 1,260.00	strip broom for sweepers
06/02/2025	ACH	Joe Johnson	Wastewater	$ 191.00	SCREEN WELDMENT FOR VEHICLE 7912
06/02/2025	ACH	Joe Johnson	Wastewater	$ 1,900.00	TRASH PUMP FOR VEHICLE 7917
06/02/2025	ACH	Joe Johnson	Water	$ 191.00	SCREEN WELDMENT FOR VEHICLE 7912
06/02/2025	ACH	Joe Johnson	Water	$ 1,900.00	TRASH PUMP FOR VEHICLE 7917
06/02/2025	880728	JT Coatings	Stillwater Const	$ 5,869.85	Inv. 0446 City Hall Parking Garage striping
06/02/2025	ACH	Kone	Airport	$ 157.04	Balance FY25 Elevator/Escalator Maintenance- IP9
06/02/2025	ACH	Kone	Airport	$ 64.67	Balance FY25 Elevator/Escalator Maintenance- Operations
06/02/2025	ACH	Kone	Airport	$ 3,414.71	Balance FY25 Elevator/Escalator Maintenance- Terminal
06/02/2025	880747	MT Dakota Utilities	Airport	$ 679.64	285 580 1000 6
06/02/2025	880747	MT Dakota Utilities	Airport	$ 5,920.46	595 580 1000 1
06/02/2025	880747	MT Dakota Utilities	Airport	$ 702.71	706 580 1000 7
06/02/2025	880747	MT Dakota Utilities	Facilities	$ 455.89	130 733 1000 8
06/02/2025	880747	MT Dakota Utilities	Facilities	$ 2,835.10	375 963 4481 4
06/02/2025	880747	MT Dakota Utilities	Facilities	$ 1,685.82	757 633 1000 2
06/02/2025	880747	MT Dakota Utilities	Facilities	$ 53.59	799 152 1209 0
06/02/2025	880747	MT Dakota Utilities	Facilities	$ 2,220.55	929 780 1000 4
06/02/2025	880747	MT Dakota Utilities	Facilities	$ 223.46	993 733 1000 4
06/02/2025	880747	MT Dakota Utilities	Library	$ 1,690.56	219 924 4851 0
06/02/2025	880747	MT Dakota Utilities	Park Dist 1	$ 83.01	061 943 1000 6
06/02/2025	880747	MT Dakota Utilities	Park Dist 1	$ 127.94	112 138 9381 8

Check Date	Check	Name	Fund Name	Amount		Item Desc
06/02/2025	880747	MT Dakota Utilities	Park Dist 1	$ 45.16	371 101 1000 6	
06/02/2025	880747	MT Dakota Utilities	Park Dist 1	$ 131.67	437 780 1000 9	
06/02/2025	880747	MT Dakota Utilities	Park Dist 1	$ 47.54	501 473 1000 2	
06/02/2025	880747	MT Dakota Utilities	Park Dist 1	$ 138.85	571 295 3342 8	
06/02/2025	880747	MT Dakota Utilities	Park Dist 1	$ 92.46	703 760 1000 8	
06/02/2025	880747	MT Dakota Utilities	Park Dist 1	$ 78.52	879 660 1000 8	
06/02/2025	880747	MT Dakota Utilities	Park Dist 1	$ 142.17	902 360 1000 6	
06/02/2025	880747	MT Dakota Utilities	Park Dist 1	$ 58.95	927 890 1000 3	
06/02/2025	880747	MT Dakota Utilities	Parking	$ 26.62	717 353 1000 6	
06/02/2025	880747	MT Dakota Utilities	Public Safety	$ 26.62	062 907 9494 7	
06/02/2025	880747	MT Dakota Utilities	Public Safety	$ 999.20	169 233 1000 3	
06/02/2025	880747	MT Dakota Utilities	Public Safety	$ 553.88	307 111 5825 0	
06/02/2025	880747	MT Dakota Utilities	Public Safety	$ 28.12	357 004 5071 7	
06/02/2025	880747	MT Dakota Utilities	Public Safety	$ 178.56	442 190 1000 4	
06/02/2025	880747	MT Dakota Utilities	Public Safety	$ 27.34	514 117 0478 9	
06/02/2025	880747	MT Dakota Utilities	Public Safety	$ 226.62	533 653 1000 1	
06/02/2025	880747	MT Dakota Utilities	Public Safety	$ 85.88	602 589 7178 1	
06/02/2025	880747	MT Dakota Utilities	Public Safety	$ 129.41	668 670 1000 2	
06/02/2025	880747	MT Dakota Utilities	Public Safety	$ 111.30	672 860 1000 3	
06/02/2025	880747	MT Dakota Utilities	Public Safety	$ 727.68	819 360 1000 8	
06/02/2025	880747	MT Dakota Utilities	Public Safety	$ 286.94	885 880 1000 4	
06/02/2025	880747	MT Dakota Utilities	Public Safety	$ 27.68	930 442 2308 4	
06/02/2025	880747	MT Dakota Utilities	Public Safety	$ 74.41	958 650 1000 3	
06/02/2025	880747	MT Dakota Utilities	Public Safety	$ 20.36	959 389 9168 4	
06/02/2025	880747	MT Dakota Utilities	Public Safety	$ 131.92	971 487 8549 2	
06/02/2025	880747	MT Dakota Utilities	Solid Waste	$ 410.98	284 225 1320 1	
06/02/2025	880747	MT Dakota Utilities	Solid Waste	$ 125.09	602 680 9335 2	
06/02/2025	880747	MT Dakota Utilities	Solid Waste	$ 528.81	770 390 1000 2	
06/02/2025	880747	MT Dakota Utilities	Transit	$ 854.49	962 880 1000 0	
06/02/2025	880747	MT Dakota Utilities	Wastewater	$ 104.80	017 739 3911 9	
06/02/2025	880747	MT Dakota Utilities	Wastewater	$ 3,094.64	293 780 1000 2	
06/02/2025	880747	MT Dakota Utilities	Wastewater	$ 6,189.30	293 780 1000 2	
06/02/2025	880747	MT Dakota Utilities	Wastewater	$ 3,094.65	293 780 1000 2	

Check Date	Check	Name	Fund Name	Amount		Item Desc
06/02/2025	880747	MT Dakota Utilities	Wastewater	$ 103.64	310 490 1000 7	
06/02/2025	880747	MT Dakota Utilities	Wastewater	$ 37.87	410 490 1000 6	
06/02/2025	880747	MT Dakota Utilities	Wastewater	$ 86.47	470 750 1000 0	
06/02/2025	880747	MT Dakota Utilities	Wastewater	$ 26.62	559 250 1000 5	
06/02/2025	880747	MT Dakota Utilities	Wastewater	$ 83.75	596 733 1000 5	
06/02/2025	880747	MT Dakota Utilities	Wastewater	$ 83.75	713 064 3190 0	
06/02/2025	880747	MT Dakota Utilities	Wastewater	$ 78.35	735 453 1000 2	
06/02/2025	880747	MT Dakota Utilities	Wastewater	$ 80.34	843 879 2205 1	
06/02/2025	880747	MT Dakota Utilities	Wastewater	$ 103.68	868 563 1000 7	
06/02/2025	880747	MT Dakota Utilities	Water	$ 110.52	010 490 1000 0	
06/02/2025	880747	MT Dakota Utilities	Water	$ 83.01	076 225 9180 3	
06/02/2025	880747	MT Dakota Utilities	Water	$ 42.98	110 490 1000 9	
06/02/2025	880747	MT Dakota Utilities	Water	$ 90.21	162 660 1000 4	
06/02/2025	880747	MT Dakota Utilities	Water	$ 68.38	209 077 5055 6	
06/02/2025	880747	MT Dakota Utilities	Water	$ 106.90	210 490 1000 8	
06/02/2025	880747	MT Dakota Utilities	Water	$ 310.92	310 490 1000 7	
06/02/2025	880747	MT Dakota Utilities	Water	$ 28.55	373 580 1000 9	
06/02/2025	880747	MT Dakota Utilities	Water	$ 28.54	373 580 1000 9	
06/02/2025	880747	MT Dakota Utilities	Water	$ 113.59	410 490 1000 6	
06/02/2025	880747	MT Dakota Utilities	Water	$ 1,953.19	500 490 1000 7	
06/02/2025	880747	MT Dakota Utilities	Water	$ 30.63	510 490 1000 5	
06/02/2025	880747	MT Dakota Utilities	Water	$ 66.98	527 033 1000 4	
06/02/2025	880747	MT Dakota Utilities	Water	$ 31.39	541 380 1000 1	
06/02/2025	880747	MT Dakota Utilities	Water	$ 68.38	566 923 1000 8	
06/02/2025	880747	MT Dakota Utilities	Water	$ 2.05	600 490 1000 6	
06/02/2025	880747	MT Dakota Utilities	Water	$ 2.05	600 490 1000 6	
06/02/2025	880747	MT Dakota Utilities	Water	$ 219.46	610 490 1000 4	
06/02/2025	880747	MT Dakota Utilities	Water	$ 40.82	666 923 1000 7	
06/02/2025	880747	MT Dakota Utilities	Water	$ 106.90	700 490 1000 5	
06/02/2025	880747	MT Dakota Utilities	Water	$ 83.01	800 490 1000 4	
06/02/2025	880747	MT Dakota Utilities	Water	$ 220.02	825 150 1000 5	
06/02/2025	880747	MT Dakota Utilities	Water	$ 28.46	832 001 1000 1	
06/02/2025	880747	MT Dakota Utilities	Water	$ 359.65	900 490 1000 3	

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06/02/2025	880747	MT Dakota Utilities	Water	$ 83.01	921 580 1000 6
06/02/2025	880750	MSFA	Payroll Clearing	$ 5,346.22	Payroll Summary
06/02/2025	880751	Morrison Maierle	Airport	$ 43,554.28	Airport Master Plan Update - Federal Share
06/02/2025	880751	Morrison Maierle	Airport	$ 4,839.36	Airport Master Plan Update - Local Share
06/02/2025	880751	Morrison Maierle	Airport	$ 1,417.13	Amendment #13 Terminal Expansion Project - Federal
06/02/2025	880751	Morrison Maierle	Airport	$ 133.21	Amendment #13 Terminal Expansion Project - Ineligible
06/02/2025	880751	Morrison Maierle	Airport	$ 157.46	Amendment #13 Terminal Expansion Project - Local
06/02/2025	880751	Morrison Maierle	Airport	$ 10,911.23	Amendment #24 Overlook Road Rehabilitation - Federal Share
06/02/2025	880751	Morrison Maierle	Airport	$ 574.27	Amendment #24 Overlook Road Rehabilitation - Local Share
06/02/2025	880751	Morrison Maierle	Airport	$ 5,242.50	Amendment #25 to Assist The Airport With Purchasing Land
06/02/2025	880751	Morrison Maierle	Airport	$ 365.99	FY25 Miscellaneous Services
06/02/2025	880751	Morrison Maierle	Airport	$ 30,860.28	Runway 7/25 Reconst & Extension Proj Amendment #22 - Federal
06/02/2025	880751	Morrison Maierle	Airport	$ 1,624.22	Runway 7/25 Recons & Extension Project Amendment #22 - Local
06/02/2025	880751	Morrison Maierle	Airport	$ 7,327.53	Runway Reconstruction & Extension Project - Federal Share
06/02/2025	880751	Morrison Maierle	Airport	$ 385.66	Runway Reconstruction & Extension Project - Local Share
06/02/2025	880751	Morrison Maierle	Transit	$ 2,140.20	Amendment #20 MET Bus Wash Equipment Upgrade
06/02/2025	880760	NorthWestern Energy	Airport	$ 30,455.16	0100482-9. Vault Main Account. May 2025
06/02/2025	880760	NorthWestern Energy	Airport	$ 373.87	0712792-1. IP-7. May 2025
06/02/2025	880760	NorthWestern Energy	Airport	$ 898.13	0712800-2. IP-9. May 2025
06/02/2025	880760	NorthWestern Energy	Airport	$ 418.90	0712809-3. IP-11 Alpine. May 2025
06/02/2025	880760	NorthWestern Energy	Wastewater	$ 471.59	822 Shiloh Crossing Blvd LIFT..April 202
06/02/2025	880760	NorthWestern Energy	Water	$ 1,540.02	4374 Hesper Rd, TEMP Serv. April 2025
06/02/2025	880760	NorthWestern Energy	Water	$ 1,489.45	4519 Hesper Rd..TEMP April 2025
06/02/2025	880763	Peterson Office	Building	$ 1,821.76	Inspector Area 586 ReturnsOffice 594 Bookcase
06/02/2025	880763	Peterson Office	IT Resources	$ 781.97	Office Chair -Alex
06/02/2025	880763	Peterson Office	Public Safety	$ 6,611.22	436AIR Steelcase Series 2; Chair-Air back
06/02/2025	880763	Peterson Office	Public Safety	$ 814.05	46216189S STEELCASE Leap; Chair, 3D knit, Adjustable seat depth
06/02/2025	880763	Peterson Office	Public Safety	$ 2,773.82	Furniture for 476A - Internal Affairs Captain.
06/02/2025	880763	Peterson Office	Public Safety	$ 1,079.52	TS31202B STEELCASE Shortcut-Stool, Multipurpose
06/02/2025	880764	Pro Clean Northwest	Stillwater Const	$ 23,305.00	Basement concrete grinding at the Stillwater Building.
06/02/2025	880765	Public Utilities	Airport	$ 11,471.78	4/18/25 - 5/19/25 Water Service
06/02/2025	880777	Sundown Security	Airport	$ 4,624.00	Aviation Worker Screening Services as per TSA Federal Reqs
06/02/2025	880778	Superior Water	Water	$ 8,953.55	Pressure Washer for Hydrants and Service

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06/02/2025	880783	TMG Services	Water	$ 5,590.90	Parts for annual Chlorine system rebuild
06/02/2025	ACH	Town & Country Supply	Fleet	$ 5,311.56	446557
06/02/2025	ACH	Town & Country Supply	Fleet	$ 6,625.33	446557
06/02/2025	ACH	Town & Country Supply	Fleet	$ 2.83	446557
06/02/2025	ACH	Town & Country Supply	Fleet	$ 5,673.76	447890
06/02/2025	ACH	Town & Country Supply	Fleet	$ 11,505.88	447890
06/02/2025	ACH	Town & Country Supply	Public Safety	$ 1,422.47	Diesel for Stations
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 140.00	#986 Lp Anderson - Dt Bil - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 79.95	#986 Lp Anderson - Dt Bil - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 580.08	4Te*Alarm Monitoring Serv - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 881.46	4Te*Alarm Monitoring Serv - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 115.00	A1 Jds Lock - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 90.00	A1 Jds Lock - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 30.95	Albertsons #0047 - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 12.99	Albertsons #1227 - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 46.62	Albertsons #4025 - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 115.99	Amazon Mktpl*2J5Qf00X3 - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 9.99	Amazon Mktpl*8A8Uk4Qi3 - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 24.99	Amazon Mktpl*N201E4Rd1 - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 22.34	Amazon Mktpl*N21Ik12T1 - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 71.99	Amazon Mktpl*N23L807J2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 130.52	Amazon Mktpl*Ni8E420B0 - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 166.58	Amazon Mktpl*Ni97S1Zc1 - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 41.98	Amazon Mktpl*Ug93I5Dm3 - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 21.86	Amazon Reta* 266Jx6Ic3 - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 316.29	Anypromo.Com - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 10.00	Billings Chamber - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 1,276.57	Billings Kubota Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 647.00	Billings Overhead Door In - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 497.00	Creative Monograms Smb - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 837.00	Creative Monograms Smb - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 192.00	Creative Monograms Smb - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 123.50	Culligan Billings - PCard

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06/02/2025	ACH	U.S. Bank PCards	Airport	$ 144.06	Ecolab Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 226.41	Ecolab Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 149.88	Ecolab Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 130.28	Ecolab Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 132.00	Edge Construction Supp - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 47.72	Edge Construction Supp - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 20.42	Fei, Inc. - Billings - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 1,029.64	G&T Plumbing - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 36.00	Grainger - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 38.01	Grainger - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 31.08	Grainger - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 72.84	Grainger - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 8.48	Grainger - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 9.98	Grainger - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 45.36	Grainger - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 6.54	Grainger - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 364.84	Grainger - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 73.11	Grainger - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 104.00	Homedepot.Com - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 1,643.22	In *Automatic Doors Of Mo - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 1,519.20	In *Christoferson Plumbin - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 50.00	In *Cotter'S Sewer, Septi - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 455.46	Insight Public Sector - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 50.50	Jimmy Johns # 1379 - - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 53.88	Kb Commercial Products - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 1,414.74	Kb Commercial Products - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 1,720.30	Kb Commercial Products - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 99.95	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 190.90	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 48.97	Lockwood Ace Hardware - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 18.48	Lowes #00319* - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 200.00	Ls Bighorn Boots And - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 1,636.00	Marketing Specialties In - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 2,977.34	Mb Companies - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 625.00	Metro Marketing Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 558.53	Midland Implement Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 28.05	Midland Implement Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 55.00	Motor Power Equipment Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 292.97	Motor Power Equipment Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 55.00	Motor Power Equipment Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 129.60	Motor Power Equipment Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 18.35	Mph Industries Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 312.10	Mph Industries Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 157.80	Norco - 97 - Billings - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 507.00	Northern Industrial Hygie - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 909.70	Northwest Pipe Fittings - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 703.28	Northwest Pipe Fittings - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 355.84	Novavision Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 495.03	Npc*New Pig Corp - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 2,828.76	Nwestco - 001 - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 2,866.05	Nwestco - 001 - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 26.61	O'Reilly 1551 - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 185.07	Papa John'S #1945 - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 118.50	Party America Billings - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 276.00	Pzg**Mt Dept Revenue-E - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 35.00	Pzg**Mt Dli Ebiz - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 950.00	Rdo Equipment Billings - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 75.04	Rdo Equipment Billings - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 10.99	Shipton'S Big R East - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 21.99	Shipton'S Big R East - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 1,299.99	Sp Dean Safe - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 740.00	Sp Wizardpins.Com - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 108.99	Spi*Directv Service - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 60.00	Spic And Span - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 75.00	Spic And Span - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 960.00	Sq *Earth First Aid - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Airport	$ (77.25)	Sq *Jb Industrial - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 16.25	The Home Depot #3101 - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 255.90	The Home Depot #3101 - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 7.47	The Home Depot #3101 - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ (104.00)	The Home Depot #3101 - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 74.95	Tlf*Gainans Floral And Gi - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 24.99	Tractor-Supply-Co #0303 - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 648.00	Yellowstone Electric Comp - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 301.00	Yellowstone Electric Comp - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 1,548.68	Yellowstone Electric Comp - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 401.36	Yellowstone Electric Comp - PCard
06/02/2025	ACH	U.S. Bank PCards	Airport	$ 16.59	Zoom.Com 888-799-9666 - PCard
06/02/2025	ACH	U.S. Bank PCards	Amend Park	$ 57.66	Midland Implement Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Ballpark Donations	$ 139.84	Midland Implement Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Ballpark Donations	$ 68.01	Midland Implement Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Building	$ 141.49	Amazon Mktpl*N20O43Un2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Building	$ 23.99	Amazon Mktpl*N25Js62X1 - PCard
06/02/2025	ACH	U.S. Bank PCards	Building	$ 72.98	Amazon Mktpl*Ni1Oz0Lk0 - PCard
06/02/2025	ACH	U.S. Bank PCards	Building	$ 64.50	American Water Technol - PCard
06/02/2025	ACH	U.S. Bank PCards	Building	$ 5.00	Co Billings Park3 - PCard
06/02/2025	ACH	U.S. Bank PCards	Building	$ 519.68	Doubletree Orlando - PCard
06/02/2025	ACH	U.S. Bank PCards	Building	$ 201.00	Garden Avenue Greenhouse - PCard
06/02/2025	ACH	U.S. Bank PCards	Building	$ 216.00	Garden Avenue Greenhouse - PCard
06/02/2025	ACH	U.S. Bank PCards	Building	$ 259.40	Insight Public Sector - PCard
06/02/2025	ACH	U.S. Bank PCards	Building	$ 715.00	Int'L Code Council - PCard
06/02/2025	ACH	U.S. Bank PCards	Building	$ 309.15	Lithia Cjd Of Billings - PCard
06/02/2025	ACH	U.S. Bank PCards	Building	$ 93.24	Samsclub.Com - PCard
06/02/2025	ACH	U.S. Bank PCards	Building	$ 175.00	Sq *Auto Auction Of Monta - PCard
06/02/2025	ACH	U.S. Bank PCards	Building	$ 175.00	Sq *Auto Auction Of Monta - PCard
06/02/2025	ACH	U.S. Bank PCards	Building	$ 43.72	Wm Supercenter #2923 - PCard
06/02/2025	ACH	U.S. Bank PCards	Building	$ 50.68	Yellowstone County Treas - PCard
06/02/2025	ACH	U.S. Bank PCards	CDBG	$ 95.78	Albertsons #0047 - PCard
06/02/2025	ACH	U.S. Bank PCards	CDBG	$ 24.94	Amazon Mark* Nb2Jm9Xr2 - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	CDBG	$ 245.60	Best Western Plus Cloc - PCard
06/02/2025	ACH	U.S. Bank PCards	CDBG	$ 97.85	Costco Whse #1644 - PCard
06/02/2025	ACH	U.S. Bank PCards	CDBG	$ 75.00	Ehome America - PCard
06/02/2025	ACH	U.S. Bank PCards	CDBG	$ 143.40	Nova Center For The - PCard
06/02/2025	ACH	U.S. Bank PCards	CDBG	$ 20.00	Openai *Chatgpt Subscr - PCard
06/02/2025	ACH	U.S. Bank PCards	CDBG	$ 11.50	Sq *Classy N Sassy Coffee - PCard
06/02/2025	ACH	U.S. Bank PCards	CDBG	$ 69.00	Sunset Bowl - PCard
06/02/2025	ACH	U.S. Bank PCards	CDBG	$ 117.00	Tst*Montana Brewing Comp - PCard
06/02/2025	ACH	U.S. Bank PCards	CDBG	$ 124.20	Tst*Sophies Kitchen - PCard
06/02/2025	ACH	U.S. Bank PCards	CDBG	$ 63.75	Tst*Stellas Kitchen & B - PCard
06/02/2025	ACH	U.S. Bank PCards	Central Services	$ 198.57	Amazon Mktpl*Nb12S6Uj1 - PCard
06/02/2025	ACH	U.S. Bank PCards	Central Services	$ 129.94	Amazon Mktpl*Nb76I5890 - PCard
06/02/2025	ACH	U.S. Bank PCards	Central Services	$ 164.97	Amazon Mktpl*Ni3E83St0 - PCard
06/02/2025	ACH	U.S. Bank PCards	Central Services	$ 164.97	Amazon Mktpl*Nz6Ri47X2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Central Services	$ 177.50	Amazon Reta* N21Fw6W52 - PCard
06/02/2025	ACH	U.S. Bank PCards	Central Services	$ 106.50	Amazon Reta* Ni1Sw4Nn1 - PCard
06/02/2025	ACH	U.S. Bank PCards	Central Services	$ 213.00	Amazon Reta* Ni7K23N21 - PCard
06/02/2025	ACH	U.S. Bank PCards	Central Services	$ 42.99	Office Depot #1080 - PCard
06/02/2025	ACH	U.S. Bank PCards	Court Grants	$ 102.00	Albertsons #4041 - PCard
06/02/2025	ACH	U.S. Bank PCards	Court Grants	$ 100.00	Holiday Stations 0285 - PCard
06/02/2025	ACH	U.S. Bank PCards	Court Grants	$ 100.00	Holiday Stations 0731 - PCard
06/02/2025	ACH	U.S. Bank PCards	Court Grants	$ 125.00	Holiday Stations 0731 - PCard
06/02/2025	ACH	U.S. Bank PCards	Court Grants	$ 100.00	Holiday Stations 0731 - PCard
06/02/2025	ACH	U.S. Bank PCards	Court Grants	$ 89.99	Spectrum - PCard
06/02/2025	ACH	U.S. Bank PCards	Court Grants	$ 50.00	Target 00001719 - PCard
06/02/2025	ACH	U.S. Bank PCards	Court Grants	$ 425.26	Wm Supercenter #1956 - PCard
06/02/2025	ACH	U.S. Bank PCards	Engineering	$ 39.66	Amazon Mktpl*Uh6Rb1453 - PCard
06/02/2025	ACH	U.S. Bank PCards	Engineering	$ 96.91	Amazon.Com*Nw3Tv7Zq1 - PCard
06/02/2025	ACH	U.S. Bank PCards	Engineering	$ 200.00	City Of Billings Planning - PCard
06/02/2025	ACH	U.S. Bank PCards	Engineering	$ 1,400.00	Consensusdo - PCard
06/02/2025	ACH	U.S. Bank PCards	Engineering	$ 79.59	Costco Whse #1644 - PCard
06/02/2025	ACH	U.S. Bank PCards	Engineering	$ 366.75	Diamondtraffic - PCard
06/02/2025	ACH	U.S. Bank PCards	Engineering	$ 501.00	Eagleprintingbusforms - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Engineering	$ 53.11	Facebk *Elb3Smyv42 - PCard
06/02/2025	ACH	U.S. Bank PCards	Engineering	$ 49.95	Harbor Freight Tools 207 - PCard
06/02/2025	ACH	U.S. Bank PCards	Engineering	$ 76.00	Northwest Industrial Supp - PCard
06/02/2025	ACH	U.S. Bank PCards	Engineering	$ 120.83	Northwest Industrial Supp - PCard
06/02/2025	ACH	U.S. Bank PCards	Engineering	$ 205.00	Paypal *Msawwa - PCard
06/02/2025	ACH	U.S. Bank PCards	Engineering	$ 30.00	Pzg**Mt Dept Environ Q - PCard
06/02/2025	ACH	U.S. Bank PCards	Engineering	$ 30.00	Pzg**Mt Dept Environ Q - PCard
06/02/2025	ACH	U.S. Bank PCards	Engineering	$ 2,146.00	Www.Apwa.Net - PCard
06/02/2025	ACH	U.S. Bank PCards	EOC 911	$ 136.10	Mid-Rivers Telephone Coo - PCard
06/02/2025	ACH	U.S. Bank PCards	Facilities	$ 37.50	4Te*Alarm Monitoring Serv - PCard
06/02/2025	ACH	U.S. Bank PCards	Facilities	$ 12.50	4Te*Alarm Monitoring Serv - PCard
06/02/2025	ACH	U.S. Bank PCards	Facilities	$ 3,394.00	Air Controls-Billings - PCard
06/02/2025	ACH	U.S. Bank PCards	Facilities	$ 839.46	Air Controls-Billings - PCard
06/02/2025	ACH	U.S. Bank PCards	Facilities	$ 59.69	Amazon Mark* Nb8Mw4C80 - PCard
06/02/2025	ACH	U.S. Bank PCards	Facilities	$ 132.56	Amazon Mark* Ni8Ej3100 - PCard
06/02/2025	ACH	U.S. Bank PCards	Facilities	$ 89.96	Amazon Reta* Nw2Q66Zo1 - PCard
06/02/2025	ACH	U.S. Bank PCards	Facilities	$ 42.33	C B Operations Llc - PCard
06/02/2025	ACH	U.S. Bank PCards	Facilities	$ 175.16	Dk Hardware Supply Llc - PCard
06/02/2025	ACH	U.S. Bank PCards	Facilities	$ 361.51	Ecolab Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Facilities	$ 238.64	Hose & Rubber - Ar - PCard
06/02/2025	ACH	U.S. Bank PCards	Facilities	$ 638.10	International Facility M - PCard
06/02/2025	ACH	U.S. Bank PCards	Facilities	$ 40.00	Int'L Code Council Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Facilities	$ 240.00	Int'L Code Council Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Facilities	$ 947.84	Kb Commercial Products - PCard
06/02/2025	ACH	U.S. Bank PCards	Facilities	$ 1,990.77	Kb Commercial Products - PCard
06/02/2025	ACH	U.S. Bank PCards	Facilities	$ 1,448.48	Kb Commercial Products - PCard
06/02/2025	ACH	U.S. Bank PCards	Facilities	$ 26.98	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Facilities	$ 16.52	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Facilities	$ 56.18	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Facilities	$ 1.56	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Facilities	$ 2,850.00	Mcwholesale - PCard
06/02/2025	ACH	U.S. Bank PCards	Facilities	$ 52.50	Spinfresh Laundry - PCard
06/02/2025	ACH	U.S. Bank PCards	Facilities	$ 19.25	Spinfresh Laundry - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Facilities	$ 21.00	Spinfresh Laundry - PCard
06/02/2025	ACH	U.S. Bank PCards	Facilities	$ 43.75	Spinfresh Laundry - PCard
06/02/2025	ACH	U.S. Bank PCards	Facilities	$ 61.25	Spinfresh Laundry - PCard
06/02/2025	ACH	U.S. Bank PCards	Facilities	$ 70.00	Spinfresh Laundry - PCard
06/02/2025	ACH	U.S. Bank PCards	Facilities	$ 1,001.51	Summit Fire And Security - PCard
06/02/2025	ACH	U.S. Bank PCards	Facilities	$ 93.65	Superior Water Solutions - PCard
06/02/2025	ACH	U.S. Bank PCards	Facilities	$ 50.00	Superior Water Solutions - PCard
06/02/2025	ACH	U.S. Bank PCards	Facilities	$ 157.69	The Home Depot #3101 - PCard
06/02/2025	ACH	U.S. Bank PCards	Facilities	$ 30.22	The Home Depot #3101 - PCard
06/02/2025	ACH	U.S. Bank PCards	Facilities	$ 34.99	Udemy: Online Courses - PCard
06/02/2025	ACH	U.S. Bank PCards	Facilities	$ 85.00	West End Lock And Securit - PCard
06/02/2025	ACH	U.S. Bank PCards	Fire Grants	$ 13.18	Bound Tree Medical Llc - PCard
06/02/2025	ACH	U.S. Bank PCards	Fire Grants	$ 108.00	Nova Biomedical Corporat - PCard
06/02/2025	ACH	U.S. Bank PCards	Fleet	$ (268.41)	360 Office Solutions Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Fleet	$ 18.88	Amazon Mktpl*Nw4Sp8031 - PCard
06/02/2025	ACH	U.S. Bank PCards	Fleet	$ 1,295.00	Autel.Com/Us - PCard
06/02/2025	ACH	U.S. Bank PCards	Fleet	$ 820.53	Big Sky Linen And Unif - PCard
06/02/2025	ACH	U.S. Bank PCards	Fleet	$ 590.00	Bosch Automotive Service - PCard
06/02/2025	ACH	U.S. Bank PCards	Fleet	$ 400.00	Emergency Vehicle Tech - PCard
06/02/2025	ACH	U.S. Bank PCards	Fleet	$ 67.50	Evt Certification - PCard
06/02/2025	ACH	U.S. Bank PCards	Fleet	$ (67.50)	Evt Certification - PCard
06/02/2025	ACH	U.S. Bank PCards	Fleet	$ 2,268.00	Oil Price Info Serv - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 25.99	360 Office Solutions-Blgs - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 103.00	Aaim - Services - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 211.11	Aces Brand Imaging - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 22.46	Adobe *Adobe - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 19.99	Adobe *Adobe - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 14.99	Adobe Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 18.88	Amazon Mark* Ba7L97P33 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 47.99	Amazon Mark* N259K3Uc1 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 33.94	Amazon Mktpl*3R7Yd23Z3 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 14.95	Amazon Mktpl*Cm8Aq1O23 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 39.99	Amazon Mktpl*Dq8Ts9Wo3 - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	General	$ 248.40	Amazon Mktpl*Gu0Pu9413 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 11.99	Amazon Mktpl*Ho7Yg3B33 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 19.99	Amazon Mktpl*J737V0Bm3 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 35.90	Amazon Mktpl*Mz41Z2Mf3 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 46.99	Amazon Mktpl*N28De1590 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 129.00	Amazon Mktpl*Nb90E2Qq1 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 69.97	Amazon Mktpl*Nb9472B71 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 14.99	Amazon Mktpl*Nb9Eo6Pi2 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 19.51	Amazon Mktpl*Ni5D64Af1 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 27.26	Amazon Mktpl*Ni9Wy8Jk1 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 47.94	Amazon Mktpl*Nw4Pd8Cn0 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 129.99	Amazon Mktpl*Nw7Bk39U1 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 63.99	Amazon Mktpl*Vl1Lx8Ca3 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ (199.94)	Amazon Mktplace Pmts - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ (129.00)	Amazon Mktplace Pmts - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 2.82	Amazon Reta* N25Y287R1 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 15.18	Amazon Reta* Ni1Hx4Z12 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ (515.00)	American Assoc Of Code - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 1.00	Billingsgazettethriftynck - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 433.68	Comfort Suites Mt075 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 433.68	Comfort Suites Mt075 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 35.34	Conoco - Conomart Iv - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 39.32	Conoco - Thriftway 16 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 359.40	Copper King Hotel And Con - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 359.40	Copper King Hotel And Con - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 81.00	Costco Gas #1644 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 43.00	Dollar Tree - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 214.76	Doubletree Hotels - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 214.76	Doubletree Hotels - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 75.70	Exxon Butte 4 #1119 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 45.41	Exxon Casey'S Corner S - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ (110.00)	Fairmont Hot Springs Reso - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ (110.00)	Fairmont Hot Springs Reso - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	General	$ 46.80	Fairmont Hot Springs Reso - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 120.80	Fairmont Hot Springs Reso - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 167.60	Fairmont Hot Springs Reso - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ (110.00)	Fairmont Hot Springs Reso - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ (110.00)	Fairmont Hot Springs Reso - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ (110.00)	Fairmont Hot Springs Reso - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ (167.60)	Fairmont Hot Springs Reso - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ (110.00)	Fairmont Hot Springs Reso - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ (46.80)	Fairmont Hot Springs Reso - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ (120.80)	Fairmont Hot Springs Reso - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 277.60	Fairmont Hot Springs Reso - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 277.60	Fairmont Hot Springs Reso - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 277.60	Fairmont Hot Springs Reso - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 277.60	Fairmont Hot Springs Reso - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 49.96	Harbor Freight Tools 207 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 45.79	Holiday Stations 0087 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 58.00	Jakes Downtown - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 131.25	Jakes Downtown - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 141.25	Jakes Downtown - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 69.85	Jimmy Johns - 1646 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 9.25	Jimmy Johns - 1646 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 10.75	Jimmy Johns - 1646 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 9.25	Jimmy Johns - 1646 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 13.25	Jimmy Johns - 1646 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 99.00	John E. Reid & Associa - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 450.00	Msu-Bz-Ext-Localgov - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 20.00	Openai *Chatgpt Subscr - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 2.99	Remarkable - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 560.70	Sheraton Marina - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 28.00	Sheraton Marina F&B - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 29.29	Sheraton Marina F&B - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 30.91	Sheraton Marina F&B - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 13.84	Slc Jamba Juice Slc - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	General	$ 24.66	Slc Roosters Brew 6231122 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 53.00	Sq *Old Salt Outpost - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 16.00	Sq *Old Salt Outpost - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 14.75	Sq *The Local Berry - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 130.00	Stacked A Montana Grill - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 43.32	Stapls7656286295000001 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 294.64	Stapls7656744317000001 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 21.72	Stapls7657493200000001 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 130.64	Stapls7657532038000001 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 557.28	The Forge Hotel Bw Sig - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 59.78	The Home Depot 3101 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 25.60	The Rubber Stamp E-Comm - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 2,070.33	Thomson West*Tcd - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 35.49	Tst* Island Prime & C Lev - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 25.50	Tst*Cafe Coyote - San Di - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 32.00	Tst*Planet Gyros - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 546.75	Ultra Graphics, Llc - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 10.42	Usps Po 2907800103 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 499.00	Yourmembership - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 2,281.46	Zoom.Com 888-799-9666 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 16.59	Zoom.Com 888-799-9666 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 66.39	Zoom.Com 888-799-9666 - PCard
06/02/2025	ACH	U.S. Bank PCards	General	$ 16.59	Zoom.Com 888-799-9666 - PCard
06/02/2025	ACH	U.S. Bank PCards	IT Resources	$ 25.53	Amazon Mktpl*N23Qf2211 - PCard
06/02/2025	ACH	U.S. Bank PCards	IT Resources	$ 12.34	Amazon Mktpl*N24826K12 - PCard
06/02/2025	ACH	U.S. Bank PCards	IT Resources	$ 39.96	Amazon Mktpl*Nw2Rx73O0 - PCard
06/02/2025	ACH	U.S. Bank PCards	IT Resources	$ 99.99	Amazon Reta* Nb1Xg22W2 - PCard
06/02/2025	ACH	U.S. Bank PCards	IT Resources	$ 22.65	Amazon Reta* Ni27Z9As1 - PCard
06/02/2025	ACH	U.S. Bank PCards	IT Resources	$ 39.99	Amazon Reta* Ni4Zv41A0 - PCard
06/02/2025	ACH	U.S. Bank PCards	IT Resources	$ (144.00)	Codepen.Io/Charge - PCard
06/02/2025	ACH	U.S. Bank PCards	IT Resources	$ 383.82	Digicert - PCard
06/02/2025	ACH	U.S. Bank PCards	IT Resources	$ 383.82	Digicert - PCard
06/02/2025	ACH	U.S. Bank PCards	IT Resources	$ 25.66	Insight Public Sector - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	IT Resources	$ 239.88	Linkedinpreb *05492206 - PCard
06/02/2025	ACH	U.S. Bank PCards	IT Resources	$ 20.00	Openai *Chatgpt Subscr - PCard
06/02/2025	ACH	U.S. Bank PCards	IT Resources	$ 119.95	Sp Redkeyusb.Com - PCard
06/02/2025	ACH	U.S. Bank PCards	IT Resources	$ 88.57	Sp Redkeyusb.Com - PCard
06/02/2025	ACH	U.S. Bank PCards	IT Resources	$ 313.80	Sp Redkeyusb.Com - PCard
06/02/2025	ACH	U.S. Bank PCards	IT Resources	$ 526.44	Stapls7656136129000001 - PCard
06/02/2025	ACH	U.S. Bank PCards	IT Resources	$ 290.19	Stapls7656616825000001 - PCard
06/02/2025	ACH	U.S. Bank PCards	Legal Grants	$ 27.19	Amazon Mktpl*Nz92K0Cl2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Legal Grants	$ 740.00	Microsoft Corporation - PCard
06/02/2025	ACH	U.S. Bank PCards	Legal Grants	$ 804.84	Sheraton Dallas Fd - PCard
06/02/2025	ACH	U.S. Bank PCards	Legal Grants	$ 804.84	Sheraton Dallas Fd - PCard
06/02/2025	ACH	U.S. Bank PCards	Legal Grants	$ 804.85	Sheraton Dallas Fd - PCard
06/02/2025	ACH	U.S. Bank PCards	Legal Grants	$ 804.84	Sheraton Dallas Fd - PCard
06/02/2025	ACH	U.S. Bank PCards	Legal Grants	$ 1,401.71	Sheraton Marina - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ (30.00)	34Th Annual Strawber - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 30.00	34Th Annual Strawber - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 87.50	4Te*Alarm Monitoring Serv - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 252.96	4Te*Alarm Monitoring Serv - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 1,270.00	4Te*Alarm Monitoring Serv - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 239.88	Adobe Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 419.88	Adobe Inc. - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 28.36	Albertsons #4025 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 103.32	Alsco Inc. - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 151.95	Amazon Mark* Gu1Lj3Wz3 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 133.36	Amazon Mark* N22H48I30 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 98.99	Amazon Mark* Nb17T7Gs2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 170.49	Amazon Mark* Nb6D264F1 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 58.56	Amazon Mark* Nw8Yp1Z22 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 60.55	Amazon Mktpl*1487Y6Rt3 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 69.00	Amazon Mktpl*1A8T60K03 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 23.35	Amazon Mktpl*2Q7Q962D3 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 73.63	Amazon Mktpl*Gb7929Lf3 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 23.74	Amazon Mktpl*Ip2Ll6Cs3 - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Library	$ 12.98	Amazon Mktpl*N29V03Ko2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 698.99	Amazon Mktpl*Nb5Xy3Pu2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 11.56	Amazon Mktpl*Ni4B90Zx1 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 4.20	Amazon Mktpl*Ni4B90Zx1 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 24.99	Amazon Mktpl*Ni6Sn59B0 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 47.50	Amazon Mktpl*Nw1Nk9991 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 80.63	Amazon Mktpl*Nw2Oa5Xo1 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 47.50	Amazon Mktpl*Nw5Tu5Ku1 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 47.50	Amazon Mktpl*Nw65N87Q0 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 9.39	Amazon Mktpl*Nw96I73O2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 2.99	Amazon Mktpl*Nw9L39Fs2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 47.50	Amazon Mktpl*Nz3Dt1312 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ (128.88)	Amazon Mktplace Pmts - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 470.45	Amazon Reta* 3K9X604C3 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 7.99	Amazon Reta* Nb1Me3Fn2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 10.86	Amazon Reta* Ni0Ea0170 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 8.99	Amazon Reta* Ni19C6180 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 18.63	Amazon Reta* Ni3Wz3Py0 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 8.99	Amazon Reta* Ni8U77Pw0 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 12.02	Amazon Reta* Ni9650P90 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 9.99	Amazon Reta* Ni9Hk81K0 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 8.99	Amazon Reta* Nw2J340Z2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 11.99	Amazon Reta* Nw3Xy8Es2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 7.99	Amazon Reta* Nw7Nt9Ld2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 8.79	Amazon Reta* Nz3Il00Q2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 60.00	Art House Cinema - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 519.90	B&H Photo 800-606-6969 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 175.00	Barnes & Noble #2765 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 39.99	Bestbuycom807056480812 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 305.93	Bestbuycom807056480812 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 39.99	Bestbuycom807056480812 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 1,664.16	Billings Carpet Water - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 1,421.00	Billings Carpet Water - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Library	$ 1,056.00	Billings Carpet Water - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 40.00	Brockels Chocolates - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 412.47	Brodart Supplies - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 84.38	Bw* 406Pride - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 57.48	Cricut - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 100.00	Cvs/Pharmacy #05302 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 714.64	Demco Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 39.17	Evergreen Ace Hardware - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 65.93	Evergreen Ace Hardware - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 54.97	Evergreen Ace Hardware - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 42.93	Facebk *X6Am7Ruqq2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 54.91	Gan*1094Grfalltribcirc - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 34.00	Gan*Usatodaycirc - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 146.75	Garden Avenue Greenhouse - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 120.00	Google*Gsuite Explorel - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 30.60	Grainger - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 133.65	Hanson Chemical - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 26.95	Harbor Freight Tools 207 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 274.27	Https://Scribe.How/B - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 1,275.00	Kb Commercial Products - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 262.48	Kb Commercial Products - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 40.00	Ntl Cntr For Safety - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 59.95	Otc Brands *Otc Brands - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 571.91	Otc Brands *Otc Brands - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 880.81	Paypal *Bestbuy Com - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 83.38	Print File Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 1,272.66	Scholastic Education - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 343.00	Simply Local Mag - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 150.03	Sp Glowforge Store - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 831.00	Sp Sweepscrub.Com - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 41.00	Sp Toyboxlabs - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 500.00	Sp Toyboxlabs - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 133.00	Sp Toyboxlabs - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Library	$ 104.00	Sq *Mustangs Baseball Llc - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 425.00	Sq *Rimrock Art & Frame - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 100.00	Sq *Rimrock Art & Frame - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 199.21	Sq *Rimrock Art & Frame - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 75.00	Sq *Stomping Grounds Book - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 120.00	Sq *Stomping Grounds Book - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 221.00	Sq *Stomping Grounds Book - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 28.75	Sq *The Sourdough Bagel - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 60.00	Sq *This House Of Books - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 52.00	Sq *Yellowstone County Ne - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 52.00	Sq *Yellowstone County Ne - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 652.43	Stapls7656152115000001 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 468.00	Surveymonk* T 46765702 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 298.80	Teamviewergmbhus - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 2,554.00	The Webstaurant Store Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 264.68	Vsp*Gaylord Archival - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 48.90	Wal-Mart #1956 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 568.57	Walmart.Com - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 352.28	Walmart.Com - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 196.28	Wm Supercenter #1956 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 104.45	Wm Supercenter #2923 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 50.00	Wm Supercenter #2923 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 13.96	Wm Supercenter #4412 - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 462.45	Www.Us.Mplc.Com - PCard
06/02/2025	ACH	U.S. Bank PCards	Library	$ 435.80	Zoro Tools Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	P.W. Admin	$ 50.61	Albertsons #4025 - PCard
06/02/2025	ACH	U.S. Bank PCards	P.W. Admin	$ 134.82	Amazon Mark* Nb6U42Wg0 - PCard
06/02/2025	ACH	U.S. Bank PCards	P.W. Admin	$ 12.97	Amazon Reta* Nw1Bt23D0 - PCard
06/02/2025	ACH	U.S. Bank PCards	P.W. Admin	$ 32.99	Billingsgazettethriftynck - PCard
06/02/2025	ACH	U.S. Bank PCards	P.W. Admin	$ 723.08	Econo Print - PCard
06/02/2025	ACH	U.S. Bank PCards	P.W. Admin	$ 209.64	Econo Print - PCard
06/02/2025	ACH	U.S. Bank PCards	P.W. Admin	$ 219.15	In *Purple Cross Llc - PCard
06/02/2025	ACH	U.S. Bank PCards	P.W. Admin	$ 243.22	Stapls7656345919000001 - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	P.W. Admin	$ 26.52	Stapls7656695976000001 - PCard
06/02/2025	ACH	U.S. Bank PCards	P.W. Admin	$ 34.79	Stapls7656751117000001 - PCard
06/02/2025	ACH	U.S. Bank PCards	P.W. Admin	$ 16.44	Stapls7656882283000001 - PCard
06/02/2025	ACH	U.S. Bank PCards	P.W. Admin	$ 16.59	Zoom.Com 888-799-9666 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 2,068.20	A&H Specialties - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 1,006.30	A&H Specialties - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 59.99	Adobe *Adobe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 66.20	Adobe Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 59.99	Adobe Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 59.99	Adobe Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 59.99	Adobe Inc. - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 12.99	Adobe Inc. - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 19.99	Adobe Inc. - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 35.94	Albertsons #0038 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 41.41	Albertsons #0038 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 50.57	Albertsons #0038 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 26.26	Albertsons #0047 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 5.97	Albertsons #4025 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 199.95	Als Bootery & Repair Shop - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 33.38	Amazon Mark* N22L607O2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 529.44	Amazon Mark* Nb8Qn9Rz0 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 403.30	Amazon Mark* Nw12A2De1 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 494.85	Amazon Mark* Nw9Ci77S1 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 99.95	Amazon Mktpl*5F6Fd6043 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 70.99	Amazon Mktpl*9C5U25M63 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 84.42	Amazon Mktpl*Gd13U4Cc3 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 435.19	Amazon Mktpl*Nb3Qb1O51 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 123.66	Amazon Mktpl*Nb4Rx0Mq1 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 16.43	Amazon Mktpl*Ni0Ve18W2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 17.09	Amazon Mktpl*Ni4Ee91Q0 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 9.02	Amazon Mktpl*Nw5Fu0Oc0 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 329.97	Amazon Mktpl*Nw6Q98Qw1 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 150.50	Amazon Mktpl*Nw8688En1 - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 193.64	Amazon Mktpl*Nz2L96Vl2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 5.98	Amazon Mktpl*Z15Sl9Ds3 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 59.98	Amazon Reta* Nb4Ld97F2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 17.52	Amazon.Com*Nb8Xb5J62 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 14.99	Amazon.Com*Nw5Yl8Am1 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 19.91	Amazon.Com*Nw7Cd33S0 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 19.91	Amazon.Com*Nw7Cd33S0 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 39.82	Amazon.Com*Nw7Cd33S0 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 14.99	Ampd Strong - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 4.99	Ampd Strong - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 90.00	Batteries Plus #0598 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 394.00	Big Sky Irrigation Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 199.75	Billings Construction Sup - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 47.69	Billings Construction Sup - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 52.97	Billings Hardware & Servi - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 100.27	Bloedorn Lumber-Billings - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 51.74	Bloedorn Lumber-Billings - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 196.31	Bobcat Of Big Sky Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 148.49	Boot Barn #83 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 134.56	C B Operations Llc - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 44.22	C B Operations Llc - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 125.32	C B Operations Llc - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 212.79	C B Operations Llc - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 122.40	C B Operations Llc - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 251.72	C B Operations Llc - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 29.44	Carquest 3153 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 523.98	Clear Creek Nursery Dba C - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 63.45	Costco By Instacart - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 10.00	Dollar Tree - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 108.00	Dxp Enterprises - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 194.04	Econo Print - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 39.98	Evergreen Ace Hardware - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 34.99	Evergreen Ace Hardware - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 40.18	Ferguson Ent #1342 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 540.00	Garden Avenue Greenhouse - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 400.00	Garden Avenue Greenhouse - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 990.00	Grant Writing Usa - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 36.80	Hanson Chemical - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 29.95	Harbor Freight Tools 207 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 73.48	Harbor Freight Tools 207 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 18.99	Harbor Freight Tools 207 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 54.93	Harbor Freight Tools 207 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 1,998.72	Headwater Companies Llc - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 1,413.84	Headwater Companies Llc - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 68.97	Heights Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 129.95	Heights Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 138.97	Heights Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 87.98	Heights Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 43.99	Heights Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 59.96	Heights Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 14.95	Heights Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 63.98	Heights Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 43.87	Heights Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 25.98	Heights Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 83.54	Heights Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 57.96	Heights Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 41.98	Heights Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 27.98	Heights Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 3.24	Hose & Rubber - Blg - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 808.69	In *Elifeguard, Inc. - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 202.51	Interstate Batteries Of - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 54.95	Isa - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 113.12	Issa Intl Sports Scien - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 326.47	Jersey Mikes Online Uc - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 545.10	Jimmy Johns - 1646 - E - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 79.00	Jimmy Johns - 1646 - E - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 353.05	Kb Commercial Products - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 40.00	Kb Commercial Products - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 225.97	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 18.98	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 19.98	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 2.99	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 12.99	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 19.16	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 39.98	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 32.97	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 56.42	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 329.99	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 115.18	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 6.99	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 87.27	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 290.97	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 81.46	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 81.56	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 26.97	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 24.99	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 143.65	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 39.92	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 20.97	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 1.79	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 143.45	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 329.99	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 45.96	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 298.97	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 62.96	Krispy Kreme #0582 Olo - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 138.94	Lowes #00319* - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 55.98	Lowes #00319* - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 20.71	Lowes #00319* - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 51.92	Lowes #00319* - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 139.86	Lowes #00319* - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 35.00	Macon Supply Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 785.00	Medallion Vault & Casket - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 655.00	Medallion Vault & Casket - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 2,095.00	Medallion Vault & Casket - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 1,570.00	Medallion Vault & Casket - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 1,560.00	Merge Incl* (1 Of 1 Pa - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 207.98	Midland Implement Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 17.57	Midland Implement Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 207.90	Midland Implement Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ (21.60)	Midland Implement Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 19.71	Midland Implement Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 2,520.00	Midland Implement Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 24.14	Midland Implement Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 85.64	Midland Implement Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 66.78	Midland Implement Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 1,785.00	Midland Implement Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 923.68	Midland Implement Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 98.08	Midland Implement Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 111.97	Midland Implement Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 274.84	Midland Implement Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 1,190.00	Midland Implement Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 28.62	Midland Implement Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 70.51	Midland Implement Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 183.67	Midland Implement Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 1,269.97	Midland Implement Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 140.35	Midland Implement Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 110.71	Midland Implement Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 95.54	Midland Implement Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 24.06	Napa Store 3547001 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 288.42	Napa Store 3547001 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 60.50	Napa Store 3547001 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 55.17	Napa Store 3547001 - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 68.42	Napa Store 3547001 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 17.96	Napa Store 3547001 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 51.08	Northwest Pipe Fittings - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 1,593.01	Northwest Pipe Fittings - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 40.94	Northwest Pipe Fittings - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 27.60	Northwest Pipe Fittings - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 136.42	Northwest Pipe Fittings - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 171.38	Nrpa Operating - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 239.96	Nrpa Operating - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 137.12	Nrpa Operating - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 68.58	Nrpa Operating - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 582.96	Nrpa Operating - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 270.00	Paypal *Yvc - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 110.00	Pepsicola Bottling Compan - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 76.19	Platt Electric 148 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 65.00	Pp*Zee Creative - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 450.00	Pp*Zee Creative - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 525.00	Rain Bird Online Store - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 45.00	Ratco Llc - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 1,452.91	Ratco Llc - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 494.02	Recreation Supply Company - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 200.00	Red Wing Shoes #998 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 51.39	Sams Club #4805 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 35.82	Samsclub #4805 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 79.99	Scheels All Sports Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 129.15	Scheels Billings - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 79.99	Scheels Billings - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 105.00	Sclhbi Occ Health - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 110.76	Selbys - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 123.34	Shamrock Fsw590 Billings - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ (119.98)	Shipton'S Big R East - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 19.98	Shipton'S Big R East - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 100.00	Shipton'S Big R East - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 100.00	Shipton'S Big R East - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 267.66	Shipton'S Big R East - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 49.99	Shipton'S Big R Heights - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 19.99	Shipton'S Big R West - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 189.97	Shipton'S Big R West - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 14.99	Shipton'S Big R West - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 59.15	Shipton'S Big R West - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 160.00	Shipton'S Big R West - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 366.76	Snappyduds - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 121.54	Snappyduds - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 249.99	Sp Brunt Workwear - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 229.04	Sp Kuiu Llc - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 79.99	Spectrum - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 908.18	Speedy Glass 9131 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 19.99	Spotify Usa - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 373.80	Sq *High Country Growers, - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 6.18	Stack Sports - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 9.27	Stack Sports - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 84.67	Tacoma Screw Products Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 13.80	Tacoma Screw Products Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 136.06	Tacoma Screw Products Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 29.72	Tacoma Screw Products Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 182.32	Tacoma Screw Products Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 29.71	Tacoma Screw Products Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 77.26	Tacoma Screw Products Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 166.77	Tacoma Screw Products Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 87.50	Tacoma Screw Products Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 29.17	Tacoma Screw Products Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 53.09	Tacoma Screw Products Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ (9.99)	Target 00013334 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 23.99	Target 00013334 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 498.75	Tents For Events And More - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 50.00	Textmagic.Com - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 68.64	The Home Depot #3101 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 70.59	The Home Depot #3101 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 16.34	The Home Depot #3101 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 22.40	The Home Depot #3101 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 22.98	The Home Depot #3101 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 88.75	The Home Depot #3101 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 57.64	The Home Depot #3101 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 200.00	Time Out Sports - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 10.95	Tire Rama 101 Bc - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 25.00	Tire Rama 101 Bc - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 1,080.00	Tire Rama 105 It - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 418.86	Tire Rama 105 It - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 847.46	Tire Rama 105 It - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 1,194.71	Tire Rama 105 It - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 649.22	Tire Rama 105 It - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 279.06	Tire Rama 105 It - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 282.94	Tire Rama 105 It - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 25.07	Tractor & Equipment - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 174.46	Wal-Mart #1956 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 26.97	Wal-Mart #2923 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 7.77	Wal-Mart #2923 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 75.73	Wal-Mart #2923 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 0.97	Wal-Mart #2923 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 10.41	Wal-Mart #2923 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 49.94	Wal-Mart #2923 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 65.00	West End Lock And Securit - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 440.00	West End Lock And Securit - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 32.99	Western Ranch Supply - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 111.15	Wm Supercenter #1956 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 11.00	Wm Supercenter #2923 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 15.10	Wm Supercenter #2923 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 42.48	Wm Supercenter #2923 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 28.32	Wm Supercenter #2923 - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 24.97	Wm Supercenter #2923 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 27.00	Yellowstone Valley Elect - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 16.59	Zoom.Com 888-799-9666 - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 72.39	Zumba Fitness - PCard
06/02/2025	ACH	U.S. Bank PCards	Park Dist 1	$ 35.00	Zumbini - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 127.44	Albertsons #4025 - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 74.30	Amazon Mktpl*Nb40A7Fo0 - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 45.98	Amazon Mktpl*Nw76M53Z2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 25.38	Awg 3575 - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 29.44	Carquest 3103 - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 161.25	Costco Whse #1644 - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 59.94	Costco Whse #1644 - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 59.95	Costco Whse #1644 - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 59.94	Costco Whse #1644 - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 130.00	Cotter S Sewer Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 141.00	Creative Monograms Smb - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 48.00	Creative Monograms Smb - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 185.00	Dalejaxdoorglass - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 805.80	Econo Print - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 207.33	Garden Avenue Greenhouse - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 207.34	Garden Avenue Greenhouse - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 207.33	Garden Avenue Greenhouse - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 32.96	Harbor Freight Tools 207 - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 7.99	Harbor Freight Tools 207 - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 26.97	Harbor Freight Tools 207 - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 143.87	Harbor Freight Tools 207 - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 39.46	Harbor Freight Tools 207 - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 17.98	Harbor Freight Tools 207 - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 17.98	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 12.99	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 10.28	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 8.99	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 205.51	Lowes #00319* - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 205.51	Lowes #00319* - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 205.50	Lowes #00319* - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 88.00	Nanas Bloomers - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 80.33	Nanas Bloomers - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 80.34	Nanas Bloomers - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 80.33	Nanas Bloomers - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 16.98	Shipton'S Big R East - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 39.00	Spic And Span - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 35.00	Sq *Skyline Services, Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 38.04	Tacoma Screw Products Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 21.96	The Home Depot #3101 - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 23.86	The Home Depot #3101 - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 21.98	The Home Depot #3101 - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 31.94	The Home Depot #3101 - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 30.34	The Home Depot #3101 - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 45.17	Wal-Mart #1956 - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 92.32	Wal-Mart #1956 - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 90.28	Wm Supercenter #1956 - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 22.61	Wm Supercenter #1956 - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 36.32	Wm Supercenter #2923 - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 3,175.21	Www.Universalboot.Com - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 155.00	Zeecreative - PCard
06/02/2025	ACH	U.S. Bank PCards	Parking	$ 66.00	Zeecreative - PCard
06/02/2025	ACH	U.S. Bank PCards	Parks Maint	$ 1,654.56	A&H Specialties - PCard
06/02/2025	ACH	U.S. Bank PCards	Parks Maint	$ 49.99	Harbor Freight Tools 207 - PCard
06/02/2025	ACH	U.S. Bank PCards	Parks Maint	$ 157.47	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Parks Maint	$ 113.25	Midland Implement Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Parks Maint	$ 130.64	Midland Implement Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Parks Maint	$ 432.42	Midland Implement Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Parks Maint	$ 142.95	Midland Implement Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Parks Maint	$ 175.00	Rain Bird Online Store - PCard
06/02/2025	ACH	U.S. Bank PCards	Parks Maint	$ 175.00	Rain Bird Online Store - PCard
06/02/2025	ACH	U.S. Bank PCards	Parks Maint	$ 175.00	Rain Bird Online Store - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Parks Maint	$ 54.10	Yellowstone Valley Elect - PCard
06/02/2025	ACH	U.S. Bank PCards	Parks Maint	$ 27.47	Yellowstone Valley Elect - PCard
06/02/2025	ACH	U.S. Bank PCards	Parks Maint	$ 54.70	Yellowstone Valley Elect - PCard
06/02/2025	ACH	U.S. Bank PCards	Parks Maint	$ 293.26	Yellowstone Valley Elect - PCard
06/02/2025	ACH	U.S. Bank PCards	Parks Maint	$ 197.15	Yellowstone Valley Elect - PCard
06/02/2025	ACH	U.S. Bank PCards	Parks Maint	$ 27.82	Yellowstone Valley Elect - PCard
06/02/2025	ACH	U.S. Bank PCards	PD Program	$ 2.00	00809 - Apcoa Billings - PCard
06/02/2025	ACH	U.S. Bank PCards	PD Program	$ (16.15)	Budget Rent A Car - PCard
06/02/2025	ACH	U.S. Bank PCards	PD Program	$ 35.00	Delta Air Baggage Fee - PCard
06/02/2025	ACH	U.S. Bank PCards	PD Program	$ 35.00	Delta Air Baggage Fee - PCard
06/02/2025	ACH	U.S. Bank PCards	PD Program	$ 35.00	Delta Air Baggage Fee - PCard
06/02/2025	ACH	U.S. Bank PCards	PD Program	$ 35.00	Delta Air Baggage Fee - PCard
06/02/2025	ACH	U.S. Bank PCards	PD Program	$ 35.00	Delta Air Baggage Fee - PCard
06/02/2025	ACH	U.S. Bank PCards	PD Program	$ 35.00	Delta Air Baggage Fee - PCard
06/02/2025	ACH	U.S. Bank PCards	PD Program	$ 3,836.00	K9 Storm Inc/Dyndesc - PCard
06/02/2025	ACH	U.S. Bank PCards	PD Program	$ 1,100.00	Mt Law Enforcementcanine - PCard
06/02/2025	ACH	U.S. Bank PCards	PD Program	$ 44.90	Sams Club #4805 - PCard
06/02/2025	ACH	U.S. Bank PCards	PD Program	$ 804.84	Sheraton Dallas Fd - PCard
06/02/2025	ACH	U.S. Bank PCards	PD Program	$ 804.84	Sheraton Dallas Fd - PCard
06/02/2025	ACH	U.S. Bank PCards	PD Program	$ 804.84	Sheraton Dallas Fd - PCard
06/02/2025	ACH	U.S. Bank PCards	PD Program	$ 1,127.00	Sheraton Marina - PCard
06/02/2025	ACH	U.S. Bank PCards	PD Program	$ 1,127.00	Sheraton Marina - PCard
06/02/2025	ACH	U.S. Bank PCards	PD Program	$ 1,127.00	Sheraton Marina - PCard
06/02/2025	ACH	U.S. Bank PCards	PD Program	$ 536.97	United 0162485790251 - PCard
06/02/2025	ACH	U.S. Bank PCards	PD Program	$ 24.71	United 0164495985930 - PCard
06/02/2025	ACH	U.S. Bank PCards	PD Program	$ 358.99	Vistaprint - PCard
06/02/2025	ACH	U.S. Bank PCards	PD Program	$ 129.76	Wal-Mart #2923 - PCard
06/02/2025	ACH	U.S. Bank PCards	Phone System	$ 92.84	Insight Public Sector - PCard
06/02/2025	ACH	U.S. Bank PCards	Phone System	$ 2,502.07	Insight Public Sector - PCard
06/02/2025	ACH	U.S. Bank PCards	Phone System	$ 811.96	Insight Public Sector - PCard
06/02/2025	ACH	U.S. Bank PCards	Planning	$ 32.18	Amazon Reta* Ni7Zi2Mo1 - PCard
06/02/2025	ACH	U.S. Bank PCards	Planning	$ 123.95	Costco Whse #1644 - PCard
06/02/2025	ACH	U.S. Bank PCards	Planning	$ 59.99	Costco Whse #1644 - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Planning	$ 48.55	Domino'S 7003 - PCard
06/02/2025	ACH	U.S. Bank PCards	Planning	$ 47.50	Jimmy Johns - 1646 - E - PCard
06/02/2025	ACH	U.S. Bank PCards	Planning	$ 15.98	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Planning	$ 11.88	Wm Supercenter #2923 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 1,436.00	2025 Northwest Alcohol - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 2,540.18	360 Office Solutions-Blgs - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 1,301.50	4Te*Alarm Monitoring Serv - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 132.50	4Te*Tel Net Systems - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 2,098.92	4Te*Tel Net Systems - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 617.12	Airbnb * Hmeyb558Ry - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 17.45	Albertsons #0047 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 45.47	Albertsons #0047 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 16.97	Albertsons #0047 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 1.58	Albertsons #0047 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 17.98	Albertsons #1227 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 158.61	Alsco Inc. - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 91.74	Alsco Inc. - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 91.74	Alsco Inc. - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 78.50	Alsco Inc. - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 91.74	Alsco Inc. - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 91.74	Alsco Inc. - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 179.37	Alsco Inc. - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 78.30	Alsco Inc. - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 36.46	Alsco Inc. - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 32.99	Amazon Mark* O82Br8V13 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 39.59	Amazon Mktpl*156Kq8R43 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 351.57	Amazon Mktpl*6X8Rf2S03 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 49.98	Amazon Mktpl*780Du28X3 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 24.46	Amazon Mktpl*793Eq7Aj3 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 93.90	Amazon Mktpl*Lx0Li2Qx3 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 32.34	Amazon Mktpl*N21Xf62N0 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 415.15	Amazon Mktpl*N27Kc17D0 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 19.99	Amazon Mktpl*Nb4858Qc1 - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 39.80	Amazon Mktpl*Nb9J29Rt2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 65.78	Amazon Mktpl*Nr9C034V3 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 13.29	Amazon Mktpl*Nw7Ac3V41 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 58.49	Amazon Mktpl*Nz7092Cn2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 26.99	Amazon Mktpl*Yi1K40Fp3 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 151.36	Amazon Reta* Fl8Mq8U83 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 394.97	Amazon Reta* K62Hy2Km3 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 41.45	Amazon Reta* N23I41R13 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 55.22	Amazon Reta* Ni2M46Jg1 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 39.00	American Water Technol - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 35.00	Apco International Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 108.00	Apco International Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 14.95	Audible*N21Kp2Ut0 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 2,683.30	B&H Photo 800-606-6969 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 399.78	B&H Photo 800-606-6969 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 171.97	B&H Photo 800-606-6969 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 568.95	B&H Photo 800-606-6969 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 35.40	Bargreen Ellingson - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 144.56	Best Western Premier G - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 1,820.00	Big Sky Communications 1 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 13.98	Billings Hardware & Servi - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 35.99	Billingsgazettethriftynck - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 802.98	Bound Tree Medical Llc - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 86.99	Bound Tree Medical Llc - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 18.28	Carquest 3103 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 30.00	Cenex- Zip Trip #72 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 52.24	Conoco - East Helena 2 11 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 68.99	Conoco - Rocker 1 1354 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 44.03	Conoco - Wheat Montana Fa - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 30.59	Corporate Translate - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 47.75	Costco Whse #1644 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 72.14	Costco Whse #1644 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 135.96	Costco Whse #1644 - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 170.36	Costco Whse #1644 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 236.33	Costco Whse #1644 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 310.00	Creative Monograms Smb - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 376.37	Delta Air 0062325455144 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 376.37	Delta Air 0062325455145 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 376.37	Delta Air 0062325455146 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 376.37	Delta Air 0062325455147 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 6.00	Dollar Tree - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 13.45	E 470 Express Tolls - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 129.51	Econoprint - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 305.61	Econoprint - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 180.08	Econoprint - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 121.95	Evergreen Ace Hardware - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 15.96	Evergreen Ace Hardware - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 19.99	Evergreen Ace Hardware - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 71.99	Evergreen Ace Hardware - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 28.86	Evident Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 122.00	Evident Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 30.00	Exxon Columbus #1151 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 67.85	Exxon East Helena #1 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 39.77	Exxon Parent St. Charl - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 436.37	Filter Tech - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 34.00	Fsp*Billings Clinic Commu - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ (56.00)	Galls - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 42.98	Galls - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 687.79	Gih*Globalindustrialeq - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 197.54	Grainger - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 144.00	Grammarly Co*570Lyt8 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 3,817.77	Gunwerks - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 4,875.00	Hanser Wrecker Company - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 4,725.00	Hanser Wrecker Company - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 82.00	Hanson Chemical - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 241.52	Hanson Chemical - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 144.38	Hanson Chemical - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 336.98	Hanson Chemical - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 157.10	Hanson Chemical - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 157.10	Hanson Chemical - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 350.97	Hanson Chemical - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 93.00	Hanson Chemical - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 899.99	Harbor Freight Tools 207 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ (268.60)	Hertz Car Rental - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ (2,130.59)	Htl*Westgatelasveg - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 65.00	Iape - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 300.00	In *Action Pest Control - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 500.00	In *Action Pest Control - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 85.00	In *Billings Clinic - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 34.00	In *Billings Clinic - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 25.00	In *Billings Clinic - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 36.00	In *Billings Clinic - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 50.75	In *Frosty Solutions, Llc - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 571.55	In *Frosty Solutions, Llc - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 59.50	In *Frosty Solutions, Llc - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 672.25	In *High Order Tactical G - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 75.00	Ipmba - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 362.01	Ir Industrial - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 348.19	Iron Mountain - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 181.70	Jimmy Johns - 1646 - E - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 304.09	Kb Commercial Products - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 27.96	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 33.96	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 2,100.00	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 2,419.92	Life Assist Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 559.44	Life Assist Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 4,745.06	Life Assist Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 4,536.00	Ln Curtis Salt Lake City - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 1,471.40	Ln Curtis Salt Lake City - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 80.98	Lowes #00319* - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 1,019.00	Midland Mechanical Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 105.00	Minuteman Press Billings - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 600.00	Montana Chapter Of The I - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 404.70	Moore Lane Vh - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 53.70	Motorola Solutions Onlin - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 4,690.00	Motorola Solutions Onlin - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 3,808.75	Motorola Solutions Onlin - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ (600.00)	National Association Of S - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 207.80	Nemont - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 724.60	Northern Quest - Resor - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 97.86	Office Depot #450 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 20.00	Openai *Chatgpt Subscr - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 18.98	O'Reilly 1548 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 59.98	O'Reilly 1551 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 55.00	Party America Billings - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 280.34	Pens.Com - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 247.50	Py *Mosaic Threads, Llc - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 569.60	Residence Inn Hotel - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 569.60	Residence Inn Hotel - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 74.61	Route Car Rental Usa Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 26.94	Samsclub #4805 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 51.32	Samsclub.Com - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 273.00	Santiago'S Mexican Restau - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 63.60	Selbys - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 67.62	Selbys - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 90.49	Selbys - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 2,479.96	Shipton'S Big R Service - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 155.00	Sp Cascade Fire Equi - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 308.24	Sp Crash Data Group - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 540.00	Sp Drink Lmnt Inc. - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 308.84	Spectrum - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 965.44	Springhill Suites - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 827.52	Springhill Suites - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 350.00	Sq *Gated Solutions - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 1,000.00	Sq *Montana Association O - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 99.99	Stapls7655870167001001 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ (99.99)	Stapls7655870167004001 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 79.43	Stapls7656236035000002 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 1,161.52	Stapls7656698170000001 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 53.12	Stapls7656824128000001 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 1,887.00	State Chemic*State Che - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 56.00	Sumup *Silver Threads - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 39.99	Target 00013334 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 6.18	Target 00013334 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 200.00	Teleflex Llc - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 3,300.00	Teleflex Llc - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 152.26	The Home Depot #3101 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 156.00	The Home Depot #3101 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 333.36	The Home Depot 3101 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 16.33	The Mail Drop - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 17.31	The Mail Drop - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 4.50	The Spoke Shop - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 94.11	The Ups Store 2594 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 1,225.00	Theiacp - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 91.34	Thyrm Llc - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 461.55	Tlo Transunion - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 97.00	Trace Analytics Llc - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 206.57	Transcripti - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 41.28	Tst*City Brew Coffee - C - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 33.02	Universal Awards - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 58.40	Ups*Billing Center - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 30.69	Ups*Billing Center - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 141.57	Ups*Billing Center - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 33.30	Ups*Billing Center - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 18.58	Ups*Billing Center - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 6.35	Usps Po 2907810117 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 19.60	Usps Po 2907810117 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 85.44	Wal-Mart #2923 - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 421.15	Wasabi Technologies - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 156.95	Weathertech - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 479.70	Wilbur Ellis Billings - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 736.46	Www.Iafc.Org - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 97.00	Www.Volgistics.Com - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 25.33	Yellowstone County Treas - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 648.80	Yellowstone Valley Elect - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 204.28	Yellowstone Valley Elect - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 30.62	Yellowstone Valley Elect - PCard
06/02/2025	ACH	U.S. Bank PCards	Public Safety	$ 57.25	Yellowstone Valley Elect - PCard
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ 324.28	Amazon Mark* Nb6Bc4Vg2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ 125.75	Amazon Mark* Pb5Av2843 - PCard
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ 34.06	Amazon Mark* Pb5Av2843 - PCard
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ 279.99	Amazon Mark* Vo71D8K13 - PCard
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ 54.99	Amazon Mktpl*Nw0Hb47H1 - PCard
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ 9.18	Amazon Reta* Ni9Ww2E10 - PCard
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ 375.00	Apwa - Work Zone - PCard
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ 385.00	Associatio* Swana Care - PCard
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ 3,769.16	Big Sky Linen And Unif - PCard
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ 1,587.14	Big Sky Linen And Unif - PCard
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ 10.05	City Of Billings - PCard
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ 190.05	Fastenal Company 01Mtbll - PCard
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ 1,665.00	Fastenal Company 01Mtbll - PCard
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ 110.76	Grainger - PCard
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ 8.70	Grainger - PCard
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ 637.73	Grainger - PCard
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ (0.70)	Hanson Chemical - PCard
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ 23.97	Harbor Freight Tools 207 - PCard
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ 7.99	Harbor Freight Tools 207 - PCard
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ 9.99	Harbor Freight Tools 207 - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ 21.97	Harbor Freight Tools 207 - PCard
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ 700.00	In *Action Pest Control - PCard
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ 91.74	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ 138.10	Lithia Cjd Of Billings - PCard
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ 125.18	Motor Power Equipment Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ 73.76	Norco - 97 - Billings - PCard
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ 36.99	Office Depot #450 - PCard
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ 84.03	Pacific Steel Branch #02 - PCard
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ 758.16	Power Service Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ 653.00	Pp*Zee Creative - PCard
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ 145.00	Sq *Premier Alignment And - PCard
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ 338.50	Sq *Premier Alignment And - PCard
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ 512.50	Sq *Premier Alignment And - PCard
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ 179.92	Tacoma Screw Products Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ 6.18	Tnt Springs Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ 1,100.00	Vannoy Metal Works - PCard
06/02/2025	ACH	U.S. Bank PCards	Solid Waste	$ 231.10	Wildlife Control Supplies - PCard
06/02/2025	ACH	U.S. Bank PCards	Stillwater Const	$ 2,400.00	Air Controls-Billings - PCard
06/02/2025	ACH	U.S. Bank PCards	Street/Traffic	$ 137.67	Amazon Mktpl*Ni1Jk6Sc0 - PCard
06/02/2025	ACH	U.S. Bank PCards	Street/Traffic	$ 20.99	Amazon Mktpl*Ni6Zo6A60 - PCard
06/02/2025	ACH	U.S. Bank PCards	Street/Traffic	$ 48.59	Amazon Mktpl*Nz9Et7Xm2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Street/Traffic	$ 48.89	Amazon Reta* Ke9E12B33 - PCard
06/02/2025	ACH	U.S. Bank PCards	Street/Traffic	$ 119.96	Amazon Reta* Kx3Ca81Y3 - PCard
06/02/2025	ACH	U.S. Bank PCards	Street/Traffic	$ (119.96)	Amazon Reta* Kx3Ca81Y3 - PCard
06/02/2025	ACH	U.S. Bank PCards	Street/Traffic	$ 39.32	Amazon Reta* Nw3Il39U1 - PCard
06/02/2025	ACH	U.S. Bank PCards	Street/Traffic	$ 54.35	Awg 3575 - PCard
06/02/2025	ACH	U.S. Bank PCards	Street/Traffic	$ 7.69	Billings Hardware & Servi - PCard
06/02/2025	ACH	U.S. Bank PCards	Street/Traffic	$ 3,060.00	Cues - PCard
06/02/2025	ACH	U.S. Bank PCards	Street/Traffic	$ 138.05	Evergreen Ace Hardware - PCard
06/02/2025	ACH	U.S. Bank PCards	Street/Traffic	$ 120.98	Harbor Freight Tools 207 - PCard
06/02/2025	ACH	U.S. Bank PCards	Street/Traffic	$ 116.95	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Street/Traffic	$ 43.98	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Street/Traffic	$ 14.99	Kings Ace Hdwe - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Street/Traffic	$ 23.99	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Street/Traffic	$ 69.98	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Street/Traffic	$ 107.73	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Street/Traffic	$ (4.00)	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Street/Traffic	$ 26.96	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Street/Traffic	$ 12.99	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Street/Traffic	$ 585.00	Lacrosse Footwear - PCard
06/02/2025	ACH	U.S. Bank PCards	Street/Traffic	$ 46.96	Lowes #00319* - PCard
06/02/2025	ACH	U.S. Bank PCards	Street/Traffic	$ 435.00	Macon Supply Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Street/Traffic	$ 94.89	Mead Lumber Billings - PCard
06/02/2025	ACH	U.S. Bank PCards	Street/Traffic	$ 1,889.40	Pro Toolboxes - Ecomme - PCard
06/02/2025	ACH	U.S. Bank PCards	Street/Traffic	$ 164.96	Shipton'S Big R Service - PCard
06/02/2025	ACH	U.S. Bank PCards	Street/Traffic	$ 5.98	Tacoma Screw Products Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Street/Traffic	$ 28.97	The Home Depot #3101 - PCard
06/02/2025	ACH	U.S. Bank PCards	Street/Traffic	$ 258.00	The Home Depot 3101 - PCard
06/02/2025	ACH	U.S. Bank PCards	Street/Traffic	$ 275.88	The Home Depot 3101 - PCard
06/02/2025	ACH	U.S. Bank PCards	Street/Traffic	$ 75.98	Yellowstone County Treas - PCard
06/02/2025	ACH	U.S. Bank PCards	Street/Traffic	$ 239.98	Yellowstone Valley Elect - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 24.50	(Pc) 0725 Ced - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 103.16	(Pc) 0725 Ced - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 1,259.55	Abc Florida Parts Call Ct - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 419.85	Abc Florida Parts Call Ct - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 1,140.23	Abc Florida Parts Call Ct - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 524.41	Abc Florida Parts Call Ct - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 12.99	Adobe Inc. - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 59.99	Adobe Inc. - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 11.56	Albertsons #0630 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 16.99	Amazon Mark* N28L687F2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 124.17	Amazon Mktpl*0F1T84Je3 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 33.98	Amazon Mktpl*2D7Rp2A93 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 30.68	Amazon Mktpl*4G2Mr8Zx3 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 26.59	Amazon Mktpl*5F7On7Xh3 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 19.99	Amazon Mktpl*Fi13Y5Vl3 - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 28.88	Amazon Mktpl*Ga17G9Bl3 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 12.77	Amazon Mktpl*Ga17G9Bl3 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 99.99	Amazon Mktpl*Jz88E3W83 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 18.99	Amazon Mktpl*N202W1K52 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 1,992.81	Amazon Mktpl*N22Pf55Z3 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 7.97	Amazon Mktpl*N23Kr1Ui2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 9.98	Amazon Mktpl*Nb0D91Bf2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 12.98	Amazon Mktpl*Nb9Ez82Z2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 13.80	Amazon Mktpl*Nw6Bd4Lq2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 30.98	Amazon Mktpl*Nw7Hd93I2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 18.89	Amazon Mktpl*Nw93J50Q2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 21.99	Amazon Mktpl*Nz07Z6Ku2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 93.86	Amazon Mktpl*Nz0Uo5Vl2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 576.97	Amazon Mktpl*Y57Bp9R03 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 38.66	Amazon.Com*A80L770M3 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 19.72	Amazon.Com*Nw2Rn4062 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 186.96	Awg 3575 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 57.35	Awg 3575 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 150.00	Bil*The Training Cente - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 595.00	C&B Material Handling Ll - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 590.00	C&B Material Handling Ll - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 238.00	Drunk Busters Of America, - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 69.78	Econo Print - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ (248.18)	Ferguson Ent #1342 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 248.18	Ferguson Ent #1342 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 202.76	Ferguson Ent #1342 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 6.55	Ferguson Ent #1342 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 347.48	Ferguson Ent #1342 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 49.51	Gateway Fees - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 37.14	Grainger - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 23.00	Hanson Chemical - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 26.99	Heights Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 2,800.00	In *Peacock Cleaning Llc - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 2,800.00	In *Peacock Cleaning Llc - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 220.00	In *Yellowstone County On - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 466.60	Insight Public Sector - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 3.00	Jares Fence Company Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 60.34	Kb Commercial Products - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 75.96	Kb Commercial Products - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 87.20	Kb Commercial Products - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 49.00	Kb Commercial Products - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 104.35	Kb Commercial Products - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 43.57	Kb Commercial Products - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 129.43	Kb Commercial Products - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 24.00	Kb Commercial Products - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ (20.35)	Kb Commercial Products - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 31.97	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 25.17	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 6.46	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 29.96	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 71.05	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 5.29	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 166.11	Koffler Sales Co. - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 14.95	Koffler Sales Co. - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 183.44	Koffler Sales Co. - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 60.97	Koffler Sales Co. - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 33.86	Lawson Products - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 28.90	Lawson Products - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 14.98	Lowes #00319* - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 87.20	Lowes #00319* - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 79.60	Lowes #00319* - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 35.30	Lowes #00319* - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 776.00	Montana Tire & Alignment - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 560.00	Montana Tire & Alignment - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 76.62	Napa Store 3547001 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 13.85	Napa Store 3547001 - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 45.42	Napa Store 3547001 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 48.09	Napa Store 3547001 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 29.14	Napa Store 3547001 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 14.57	Napa Store 3547001 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 7.47	Napa Store 3547001 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 26.76	Napa Store 3547001 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 35.80	Napa Store 3547001 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 53.45	Napa Store 3547001 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 10.61	Napa Store 3547001 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 12.69	Napa Store 3547001 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 10.71	Napa Store 3547001 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 4.58	Office Depot #1080 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 245.25	Purvis Industries 68 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 324.00	Pzg**Mt Dept Revenue-E - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 40.98	Samsclub.Com - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 342.96	Sherwin-Williams703203 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 311.26	Sp Lawson Products - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 546.43	Sp Zep Inc. - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 250.00	Sq *Shaun Hirschi - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 550.25	Sun Supply Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 550.00	Syn-Tech Systems - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 73.00	Syn-Tech Systems - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 30.52	Tacoma Screw Products Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 12.29	Target 00001719 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 28.46	Target 00001719 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 58.72	Total Rental Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 17.00	Ups*1Zn7T61E0307605835 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 25.78	Vistaprint - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 5.99	Walgreens #12155 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 95.26	Walmart.Com - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 193.37	Walmart.Com 8009256278 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 46.56	Wm Supercenter #1956 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 106.94	Wm Supercenter #1956 - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 11.52	Wm Supercenter #2923 - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 23.27	Yellowstone County Treas - PCard
06/02/2025	ACH	U.S. Bank PCards	Transit	$ 16.59	Zoom.Com 888-799-9666 - PCard
06/02/2025	ACH	U.S. Bank PCards	Urban Renewal Prop	$ 62.08	City Of Billings - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 10.19	4Te*Alarm Monitoring Serv - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 10.18	4Te*Alarm Monitoring Serv - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 68.12	4Te*Alarm Monitoring Serv - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 8.64	A And H Turf And Specialt - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 50.98	Amazon Mark* Nb5Rn1R82 - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 199.99	Amazon Mark* Nw1M013J0 - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 109.99	Amazon Mark* Nz1Xa7962 - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 279.99	Amazon Mktpl*Ni0Bi02J2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 1.75	Amazon Mktpl*Nw2Kb8Z11 - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 163.91	Amazon Mktpl*Nz7Hn6Xu2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 52.48	Amazon Reta* Nz4Mx0Z52 - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 187.50	Apwa - Work Zone - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 172.26	Big Sky Linen And Unif - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 118.37	Big Sky Linen And Unif - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 351.36	Big Sky Linen And Unif - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 356.35	Big Sky Linen And Unif - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 449.09	Big Sky Linen And Unif - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 744.98	Big Sky Linen And Unif - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 29.59	Big Sky Linen And Unif - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 49.90	Cenex-Cbh Co-Op - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 226.93	City Of Billings - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 659.92	Clear Creek Nursery Dba C - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 392.90	Evergreen Ace Hardware - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 29.99	Evergreen Ace Hardware - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 300.00	Garden Avenue Greenhouse - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 213.55	Hach Company - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 146.35	Hach Company - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 107.98	Hach Company - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 382.44	Hanson Chemical - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 48.99	Harbor Freight Tools 207 - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 30.47	Harbor Freight Tools 207 - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 694.96	Holiday Inn Hotel & Conv - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 141.51	Hose & Rubber - Blg - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 43.15	Kb Commercial Products - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 7.65	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 4.49	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 9.98	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 20.98	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 8.35	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 18.49	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 8.98	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 38.22	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 125.34	Lowes #00319* - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 8.50	Macon Supply Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 164.40	Mountain Supply Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 53.45	Mountain Supply Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 148.30	North Coast Electric - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 82.49	Office Depot #450 - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 25.01	Pacific Steel Branch #02 - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 2.50	Pacific Steel Branch #02 - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 355.00	Parkson Corporation - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 100.00	Paypal *Lspretreatm - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 774.00	Process Technology, Inc. - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 590.00	Pzg**Mt Dept Environ Q - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 30.00	Pzg**Mt Dept Environ Q - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 15.00	Pzg**Mt Dept Environ Q - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 15.00	Pzg**Mt Dept Environ Q - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 1,062.55	Rsd - Billings#57 - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 270.90	Shipton'S Big R East - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 379.69	Shipton'S Big R East - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 246.67	Shipton'S Big R East - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 57.00	Shipton'S Big R Heights - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 141.98	Six Robblees Billings - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 751.90	Sq *Genuine Marketing Llc - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 164.79	Tacoma Screw Products Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 0.87	Tacoma Screw Products Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 42.29	Tacoma Screw Products Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 14.12	Tacoma Screw Products Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 203.39	The Home Depot #3101 - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 239.96	The Home Depot #3101 - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 297.91	The Home Depot #3101 - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 28.49	The Home Depot #3101 - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 81.69	Thomas Scientific Holdin - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 300.46	Yellowstone Valley Elect - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 1,287.31	Yellowstone Valley Elect - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 233.51	Yellowstone Valley Elect - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 27.00	Yellowstone Valley Elect - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 287.37	Yellowstone Valley Elect - PCard
06/02/2025	ACH	U.S. Bank PCards	Wastewater	$ 149.50	Yourmembership - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 10.19	4Te*Alarm Monitoring Serv - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 10.19	4Te*Alarm Monitoring Serv - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 80.90	4Te*Alarm Monitoring Serv - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 296.71	4Te*Alarm Monitoring Serv - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 204.38	4Te*Alarm Monitoring Serv - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 119.86	A And H Turf And Specialt - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 8.63	A And H Turf And Specialt - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 32.90	A&H Specialties - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ (244.30)	A&H Specialties - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 619.28	A&H Specialties - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 277.08	A&H Specialties - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 336.40	A&H Specialties - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 37.79	A&H Specialties - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 53.67	A&H Specialties - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 98.00	Aaim - Services - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 471.00	Aegion.Com - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Water	$ 300.00	Airgas - Central - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 41.40	Amazon Mark* Nz4Lw08R2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 95.86	Amazon Mktpl*N28Yc8W61 - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 993.30	Amazon Mktpl*Nb4Iq54X0 - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 42.97	Amazon Mktpl*Ni18V4Mw0 - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 49.28	Amazon Mktpl*Ni3Pv5Ne1 - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 148.27	Amazon Mktpl*Ni8Tz2951 - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 5.24	Amazon Mktpl*Nw2Kb8Z11 - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 27.44	Amazon Mktpl*Nw68646H2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 84.34	Amazon Mktpl*Nw68646H2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 163.90	Amazon Mktpl*Nz7Hn6Xu2 - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 20.63	Amazon Mktpl*Oj0Uj3Zp3 - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 362.15	American Water Works Asso - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 187.50	Apwa - Work Zone - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 172.27	Big Sky Linen And Unif - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 697.44	Big Sky Linen And Unif - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 141.05	Big Sky Linen And Unif - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 351.36	Big Sky Linen And Unif - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 699.14	Big Sky Linen And Unif - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 282.10	Big Sky Linen And Unif - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 449.11	Big Sky Linen And Unif - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 699.14	Big Sky Linen And Unif - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 282.10	Big Sky Linen And Unif - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 88.78	Big Sky Linen And Unif - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 310.00	Billings Construction Sup - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 73.16	Bloedorn Lumber-Billings - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 26.72	City Of Billings - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 132.26	City Of Billings - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 736.71	Cpi International - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 146.23	Dxp Enterprises - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 79.97	Evergreen Ace Hardware - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 30.14	Evergreen Ace Hardware - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ (1.00)	Evergreen Ace Hardware - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Water	$ 20.99	Evergreen Ace Hardware - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 3.60	Evergreen Ace Hardware - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 30.00	Evergreen Ace Hardware - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 19.99	Evergreen Ace Hardware - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 12.35	Evergreen Ace Hardware - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 144.59	Fastenal Company 01Mtbll - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 3,726.22	Frontline Fall Protection - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 3,373.22	Frontline Fall Protection - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 96.82	Grainger - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 85.71	Grainger - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 85.71	Grainger - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 38.69	Grainger - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 266.00	Hach Company - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 207.10	Hach Company - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 483.00	Hach Company - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 5,089.00	Hantek Pte.Ltd - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 899.00	Hantek Pte.Ltd - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 48.98	Harbor Freight Tools 207 - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 19.98	Harbor Freight Tools 207 - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 9.98	Harbor Freight Tools 207 - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 34.98	Heights Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 7.99	Holiday Stations 0274 - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 38.33	Hose & Rubber - Blg - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 35.07	Hose & Rubber - Blg - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 275.70	Idexx Distribution Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 975.00	In *Hmw Hauling, Llc - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 680.00	Jares Fence Company Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 340.00	Jares Fence Company Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 129.45	Kb Commercial Products - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 7.64	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 4.50	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 9.98	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 8.09	Kings Ace Hdwe - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Water	$ 55.93	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 85.93	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 20.69	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ (20.69)	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 8.36	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 18.49	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 8.98	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 38.23	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 15.98	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 25.16	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 7.18	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 6.36	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 61.98	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 799.99	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 62.98	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 67.96	Kings Ace Hdwe - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 926.00	Knox Company Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 34.12	Lowes #00319* - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 125.34	Lowes #00319* - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 289.00	Ls Bighorn Boots And - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 8.50	Macon Supply Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 247.45	Office Depot #450 - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 351.79	Pacific Steel Branch #02 - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 47.00	Pacific Steel Branch #02 - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 2.50	Pacific Steel Branch #02 - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 224.00	Paypal *Californiar - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 847.12	Provantage - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 3,860.94	Provantage - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 60.85	Provantage - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 70.00	Pzg**Mt Dept Environ Q - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 728.00	Pzg**Mt Dept Environ Q - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 30.00	Pzg**Mt Dept Environ Q - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 15.00	Pzg**Mt Dept Environ Q - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Water	$ 15.00	Pzg**Mt Dept Environ Q - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 215.68	Salisburyonline.Com - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 56.94	Sams Club #4805 - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 135.00	Santiago'S Mexican Restau - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 194.96	Sherwin-Williams799848 - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 45.97	Shipton'S Big R East - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 73.03	Six Robblees Billings - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 141.98	Six Robblees Billings - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 79.00	Sp Linovision - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 9.90	Sq *Tvetene Turf, Inc. - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 9.90	Sq *Tvetene Turf, Inc. - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 17.99	Tacoma Screw Products Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 0.87	Tacoma Screw Products Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 42.28	Tacoma Screw Products Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 14.12	Tacoma Screw Products Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 11.21	Tacoma Screw Products Inc - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 155.25	Tfs*Fishersci Ecom Hus - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 39.97	The Home Depot #3101 - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 85.47	The Home Depot #3101 - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 18.44	The Home Depot #3101 - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 231.72	The Home Depot 3101 - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 43.62	Thomas Scientific Holdin - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 189.20	Thomas Scientific Holdin - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 561.49	Thomas Scientific Holdin - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 9.66	Thomas Scientific Holdin - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 14.97	Wal-Mart #1956 - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 584.95	Www.Superbrightleds.Co - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 1,357.71	Yellowstone Valley Elect - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 35.64	Yellowstone Valley Elect - PCard
06/02/2025	ACH	U.S. Bank PCards	Water	$ 149.50	Yourmembership - PCard
06/02/2025	ACH	U.S. Bank PCards	Anti-Graffiti	$ 145.00	Lowes #00319* - PCard
06/02/2025	ACH	U.S. Bank PCards	Anti-Graffiti	$ 31.50	The Home Depot #3101 - PCard
06/02/2025	ACH	U.S. Bank PCards	Anti-Graffiti	$ 9.00	The Home Depot #3101 - PCard

Check Date	Check	Name	Fund Name	Amount	Item Desc
06/02/2025	ACH	U.S. Bank PCards	Anti-Graffiti	$ 30.00	The Home Depot #3101 - PCard
06/02/2025	ACH	U.S. Bank PCards	Anti-Graffiti	$ 26.16	The Home Depot 3101 - PCard

City Council Regular

Date:	06/23/2025
Title:	Special Review 1000- 840 Shiloh Crossing Blvd. -All Beverage with Gaming
Presented by:	Karen Husman
Department:	Planning & Community Services
Presentation:	Yes
Legal Review:	Not Applicable
Project Number:	PZX-25-00059

RECOMMENDATION

The Zoning Commission recommends conditional approval and adoption of the findings of the review criteria for Special Review 1000.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

This is a Special Review request to allow a new bar and casino in a 2,925 square foot addition to an existing 5,730 square foot building. The subject property is located at 840 Shiloh Crossing Blvd (former Rio Sabinas). The applicant is proposing to renovate the building into a bar/tavern/casino and a restaurant with indoor and outdoor seating.

The Corridor Mixed Use 2 (CMU2) zoning district is similar in intent to Corridor Mixed Use 1 (CMU1), supporting commercial and other uses along transportation corridors to promote development that is comfortably accessible via all modes of transportation, including motor vehicles, bicycles, and walking. CMU2 differs from CMU1 as it is meant to accommodate larger-scale commercial, warehouse-style buildings, and other uses in multiple buildings on larger, deeper parcels along the corridors. Within this district, any business seeking an all-beverage liquor license must obtain Special Review approval to assess potential site-specific impacts and ensure compatibility with nearby land uses.

This particular site is located within an established commercial center, Shiloh Crossing, on the west end of Billings and has previously operated as a restaurant. Currently vacant, the applicant plans to renovate and expand the building to accommodate a restaurant that includes a bar and casino. This proposed use is permitted under the CMU2 zoning and is considered compatible with adjacent land uses.

APPLICATION DATA

OWNERS: John Johnson
AGENT: Mitchell Ostlund, Collaborative Design Architects
PURPOSE: A special review request to allow a new bar and casino
LEGAL DESCRIPTION: Lot 5C, Block 1 of Shiloh Crossing Sub, Amended
ADDRESS: 840 Shiloh Crossing Blvd.
EXISTING LAND USE: Restaurant (currently vacant) formerly Rio Sabinos
PROPOSED LAND USE: Restaurant with Bar and Casino
EXISTING ZONING: CMU2
SIZE OF PARCEL: 1.7973 Acres.

SURROUNDING ZONING & LAND USE

NORTH: CMU2 -Corridor Mixed Use 2
Land Use: Financial institution -First Interstate Bank
SOUTH: CMU2 -Corridor Mixed Use 2
Land Use: Commercial Retail - Time Square Furnishings
EAST: CMU2 -Corridor Mixed Use 2
Land Use: Commercial Retail
WEST: CMU2 - Corridor Mixed Use 2
Land Use: Auto Sales- GMC and Kia dealership

The zoning code has a variety of considerations and findings before a special review use can be considered acceptable at a particular location. The requirements are set forth in Section 27-1623.D as follows:

1. The special review use is consistent with the City's growth policy and applicable neighborhood plans, if any;
2. The establishment, maintenance, or operation of the special review use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare;
3. The site for the proposed use is adequate in size and topography to accommodate the use while meeting the

other requirements of this Zoning Code, including zone district dimensions, landscaping requirements, and parking.
4. The special review use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood;
5. The special review use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district;
6. Conditions necessary to protect the public health, safety, and general welfare can be established, including but not limited to conditions on:

(a) Regulation of the use;
(b) Special setbacks, buffers, or screening;
(c) Surfacing of parking areas;
(d) Street, alley, or service road dedications, improvements, or bonds;
(e) Regulation of points of vehicular ingress and egress;
(f) Regulation of signs;
(g) Regulation on the performance of the site, including noise, vibration, and odors;
(h) Regulation of the hours of activities;
(i) Timeframe for development
(j) Duration of use; and
(k) Update to existing structures or sites to bring the facility closer to compliance with the current building or site development standards including but not limited to signage, landscaping, parking lot landscaping, doors and windows on the street facades of buildings, or other site and building standards; and
(l)Other relevant conditions that will ensure the orderly development of the site.

7. Adequate utilities, access roads, drainage, and/or necessary facilities have been or are being provided;
8. Adequate measures have been or will be taken to provide ingress and egress to minimize traffic congestion in public streets; and
9. The special review use shall, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may, in each instance, be modified by the city council.

STAKEHOLDERS

The applicant conducted a pre-application neighborhood meeting on March 25, 2025. No surrounding property owners attended the meeting. However, there were other attendees at the meeting. Planning staff prepared and mailed the public hearing notice to surrounding property owners, published a legal ad and posted the property with the Zoning Request sign. Planning staff received no communication on the application from the surrounding owners or the public as of writing this report.

The City Zoning Commission held a public hearing on June 6, 2025. Staff made a presentation regarding Special Review 1000 including its recommendation for conditional approval. The City Zoning Commission had no questions for staff. The applicant then spoke to the Commission regarding his plans. The acting Commission Chair opened the hearing for public comment. There were no public comments. The public hearing was then closed. Commission member Goss asked about Shiloh Commons being an association and maintenance of the roads, parking, and landscaping. The applicant clarified that the lot is owned and they are part of an association for shared items such as landscaping or roads, while maintenance on the lot is the responsibility of the lot owner. A motion was then made by Commission member Mergorden and seconded by Commission member Goss. The motion then passed 3-0 with commission members Brooks and Mulvaney being absent.

ALTERNATIVES

The City Council may take one of the following actions:

- Recommend conditional approval and adoption of the proposed findings, as recommended by Zoning Commission;
- Recommend denial and adopt different findings of the review criteria;
- Delay action of the application until the next regular meeting; or
- Allow the applicant to withdraw the application.

FISCAL EFFECTS

The Planning Division's budget should not be affected by either approval or denial of the requested special review.

SUMMARY

PROPOSED FINDINGS OF THE REVIEW CRITERIA (27-1623.D and E)

Zoning Commission recommends conditional approval of the requested special review based on the proposed findings of the criteria.

1. The special review use is consistent with the City's growth policy and applicable neighborhood plans, if any.

Essential Investments

- *Infill development and development near existing City infrastructure may be the most cost-effective.*

The proposed Special Review facilitates the redevelopment of a parcel that previously operated as a restaurant and is now vacant. Located along a key commercial corridor already supported by public infrastructure, the project promotes efficient infill development within the city limits. This approach optimizes the use of existing streets, utilities, and public services, minimizing the need for costly infrastructure expansion.

Strong Neighborhoods

- *Neighborhoods that are safe and attractive and provide essential services are much desired.*

This redevelopment brings a neighborhood-oriented commercial use to the area, featuring a restaurant, a bar and casino. The site is located within an established commercial node that already provides a range of services. Conditions of approval will help preserve the character of the surrounding area, promoting safety and ensuring a comfortable environment for patrons visiting the site.

Prosperity

- *A diversity of available jobs can ensure a strong Billings economy.*
- *Successful businesses that provide local jobs benefit the community.*

The proposed project will add new commercial space, generating short-term construction jobs and long-term employment opportunities within the planned restaurant, bar, and casino. These types of businesses help strengthen the local economy by providing essential, everyday services and fostering economic resilience. The development supports the City's goals for business growth and job creation, contributing to the continued vitality of the West Billings area.

2. The establishment, maintenance, or operation of the special review use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare.

The proposed restaurant with a bar and casino has been designed to minimize potential negative impacts on public health, safety, and the general welfare, particularly given its location within an established commercial area. The site layout, traffic circulation, and operational features have been carefully considered to promote compatibility with surrounding uses and ensure safe and efficient site operations. With these site features and appropriate conditions of approval in place, the proposed use can operate in a manner that is not detrimental to the health, safety, or comfort of the surrounding neighborhood and uses.

3. The site is adequate in size for the proposed use and has topography to accommodate the use while meeting the other requirements of this Zoning Code, including zone district dimensions, landscaping requirements, and parking.

The subject property at 840 Shiloh Crossing Blvd. is approximately 1.797 acres and is zoned Corridor Mixed Use 2 (CMU2). The CMU2 district is intended to accommodate a variety of commercial and mixed-use developments along key corridors and permits bar and casino operation with special review approval. The proposed development, which includes both a restaurant with a bar and casino is consistent with the scale and intent of uses allowed in the district. The site is relatively flat and does not present any known topographical or environmental constraints that would limit development. The development will utilize an existing building and include expansion of the building. The submitted site plan demonstrates compliance with all applicable dimensional standards of the CMU2 zone, height allowance, and landscape buffer but does have nonconforming site characteristics for build-to areas.

4. The special review use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood.

The proposed restaurant with a bar and casino is located within the CMU2 zoning district and is surrounded by commercial uses. The use is consistent with the intent of the CMU2 zone, which accommodates commercial uses along transportation corridors to promote development that is comfortably accessible. There is no indication that new development on this property would negatively affect or reduce property values in the surrounding neighborhood.

5. The special review use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.
The proposed restaurant with a bar and casino is located within the Corridor Mixed Use 2 (CMU2) zoning district, which is designed to accommodate a wide range of commercial and mixed-use developments along key transportation corridors. The proposed project is located within a developed subdivision and will utilize existing city infrastructure like roadways, water and sewer connections.

6. Conditions necessary to protect the public health, safety, and general welfare can be established.
Staff recommends the following conditions of approval for this project based on the findings of the review criteria:

1. The special review approval is for an all-beverage license and gambling to be moved into the existing building, and the addition of an outdoor patio, located at 840 Shiloh Crossing Blvd. on Lot 5C, Block 1 of Shiloh Crossing Sub, Amended, a 1.7973-acre parcel of land. No other use is intended or implied.
2. No outdoor music or outdoor public announcement systems will be allowed with this application.
3. Any new lighting on the building or within the parking lot shall have full cutoff shields, so light is directed to the ground and not onto adjacent property.
4. Lighting of signs shall comply with the City of Billings Zoning Code in place at the time of sign permit application.
5. The applicant will comply with all other city codes including building, engineering and fire codes that may apply to the proposed expansion and use of the building and outdoor seating.
6. All other limitations on expansion shall apply in accordance with the Zoning Code restrictions of the Billings Montana City Code.

7. Adequate utilities, access roads, drainage, and/or necessary facilities have been or are being provided.
Any new construction on the site will follow applicable building codes, engineering standards, and all zoning requirements will be followed.

8. Adequate measures have been or will be taken to provide ingress and egress to minimize traffic congestion in public streets.
There are existing accesses to the site one provided from the interior street off of Shiloh Crossing Blvd. and two from the adjacent parking lot to the south. These accesses will be updated and improved with the development of this parcel. The City Engineering Division will review any changes or upgrades to these access points.

9. The special review use shall, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may, in each instance, be modified by the city council.
The proposed development meets all other zoning code requirements, and no variances are needed or required.

Attachments

Zoning Map & Site Photos
Application & Applicant Letter
Neighborhood Meeting Info.
Site Plan
History

Attachments Variance 1000

Zoning Map & Site Photos

Attachments Variance 1000

Attachments Variance 1000

Attachments Variance 1000

Attachments Variance 1000

CITY SPECIAL REVIEW APPLICATION FORM

CITY SPECIAL REVIEW City Special Review# 1000 - Project # PZX-25-00059

The undersigned as owner(s) of the following described property hereby request a Special Review as outlined in the City of Billings Zoning Regulations.

Present Zoning: CMU2

Special Review Requested:

Per Table 27100.1 of BMCC City Zoning Code (2021), Special review is required for Casino, Large (10 or more machines) in CMU2 zoning.

TAX ID# A34027B CITY ELECTION WARD # V

Legal Description of Property:

SHILOH CROSSING SUB (09), S14, T01 S, R25 E, BLOCK 1, LOT 5C, LT 5C BLK 1 SHILOH CROSSING SUB AMD (09)

Address or General Location (If unknown, contact City Engineering):

840 Shiloh Crossing Blvd, Billings, MT, 59102

Size of Parcel (Area & Dimensions): 1.7973 acres, 369.40' (E/W), 218.90 (N/S)

Present Land-Use: EATING AND DRINKING ESTABLISHMENT - ALL BEVERAGE LICENSE, ON

EATING AND DRINKING ESTABLISHMENT - ALL BEVERAGE LICENSE, ON-PREMISE CONSI

*** Additional information may be required as determined by the Zoning Coordinator in order to fully evaluate the application.

Owner(s): John Johnson
(Recorded Owner)

2230 Bryan Stock Trail, P.O. 50630, Casper, WY 82605
(Address)

(307)-262-1735 (Phone Number) john@jrgrestaurants.com (email)

Agent(s): Collaborative Design Architects
(Name)

2280 Grant Road, Suite C, Billings, MT 59102
(Address)

406-248-3443 (Phone Number) mitchell@cd-mt.com (Email)

I understand that the filing fee accompanying this application is not refundable, that it pays for the cost of processing, and that the fee does not constitute a payment for a Special Review. Also, I attest that all the information presented herein is factual and correct.

Signature: John D. Johnson Date: 4/22/2025
(Recorded Owner – digital signature allowed)

Attachments Variance 1000

Johnson Restaurant Group
2230 Bryan Stock Trail (82601)
PO Box 50630
Casper, WY 82605

April 21, 2025

Daniel J. Brooks, Chairman
City of Billings Zoning Commission
Planning & Community Services Department
2825 3rd Ave North, 4th Floor
Billings, MT 59101

RE: Support Letter for Special Review Application – 840 Shiloh Crossing Blvd

Dear Chairman Brooks,

On behalf of Johnson Restaurant Group, I am pleased to submit this letter in support of our application for Special Review related to the proposed remodel and addition at **840 Shiloh Crossing Blvd** in Billings, Montana. The project involves the revitalization of the existing Rio Sabinas building into a new and enhanced dining and entertainment destination: **J's Pub & Grill**, paired with a complementary gaming component, **Black Chip Casino**.

The proposed development aligns with the City of Billings' adopted Growth Policy by reactivating a currently vacant commercial property within a key commercial corridor. Our project supports infill development, leverages existing infrastructure, and encourages reinvestment in an established commercial district, consistent with the goals of sustainable, compact, and coordinated growth.

The site is of adequate size and appropriate location to accommodate the proposed use. Our team has carefully developed a design that remains fully compliant with all applicable zone district standards, including **parking, landscaping, and setbacks**. The layout also ensures efficient internal circulation and compatibility with adjacent commercial uses.

We are committed to minimizing potential impacts on surrounding properties. The restaurant and casino uses are planned with sensitivity to neighboring developments, featuring controlled access, defined service areas, and an enhanced façade to improve visual appeal. Our team has taken steps to ensure that the scale, function, and activity level of the project harmonize with the character of the Shiloh Crossing district.

Importantly, this project will **not impede the normal improvement or development** of surrounding properties. Rather, it is expected to catalyze positive momentum in the area by drawing additional customers, enhancing the streetscape, and contributing to the overall vibrancy of the Shiloh corridor.

We are enthusiastic about the opportunity to contribute to the continued growth of the community through this project and appreciate your consideration of our application.

Sincerely,

John D Johnson
Owner
Johnson Restaurant Group
Office: 307.265.3029 (Ext 103)
Cell: 307.262.1735

Attachments Variance 1000

City Special Review Pre-Application Statement of Owner(s) or Agent(s)

The owner(s), contract purchasers (if any) and agents (if any) are required to submit this completed form and any attachments along with a completed Special Review application packet, including any required fees, for a Special Review to be processed by the Planning Division.

1. Present Zoning: CMU2
2. Written description of the Special Review including existing conditions and proposed development:
   Addition & remodel of the existing Rio Sabinas building located in Shiloh Crossing. The development includes J's Pub & Grill as the primary restaurant function as well as the Black Chip Casino as the secondary tenant.
3. Subject Property Map: please attach to this form
4. Legal Description of Property:
   SHILOH CROSSING SUB (09), S14, T01 S, R25 E, BLOCK 1, LOT 5C, LT 5C BLK 1 SHILOH CROSSING SUB AMD (09)
5. Neighborhood Task Force Area: Yes /// No . If Yes, Name of Task Force and mailing address of Chairperson: WEST END TASK FORCE, STEVE ZEIER, 5415 SUMMER STONE ST, BILLINGS, MT, 59106
6. Roster of persons who attended the pre-application neighborhood meeting: please attach to this form
7. A copy of the meeting notice. please attach to this form
8. A brief synopsis of the meeting results including any written minutes or audio recording. please attach to this form
9. The undersigned affirm the following:
   1) The pre-application neighborhood meeting was held on the 17th, day of April, 2025.
   2) The Special Review application is based on materials presented at the meeting.

Owner (s): John Johnson Telephone: (307)-262-1735

Address: 2230 Bryan Stock Trail, P.O. 50630, Casper, WY 82605 Email: john@jrgrestaurants.com

Agent (s): Collaborative Design Architects Telephone: (406)-248-3443

Address: 2280 Grant Road, Suite C, Billings, MT 59102 Email: mitchell@cd-mt.com

Johnson Restaurant Group
2230 Bryan Stock Trail (82601)
PO Box 50630
Casper, WY 82605

April 21, 2025

City of Billings – Zoning Commission
Planning & Community Services Department
2825 3rd Ave North, 4th Floor
Billings, MT 59101

RE: Neighborhood Preapplication Meeting Certification for 840 Shiloh Crossing Blvd

To Whom It May Concern,

This letter is provided to formally certify that a Neighborhood Preapplication Meeting was held on **April 17, 2025**, from **6:00 PM to 7:00 PM MST**, at the project site located at **840 Shiloh Crossing Blvd, Billings, MT 59102**, in accordance with the requirements of the Special Review process administered by the City of Billings.

The purpose of the meeting was to present and discuss the proposed design for the remodel and addition to the existing **Rio Sabinas** building. The new project will introduce **J's Pub & Grill** alongside **Black Chip Casino**, revitalizing the currently vacant property with an updated restaurant and gaming concept.

The meeting was hosted by representatives from **Johnson Restaurant Group (Owner)**, **Collaborative Design Architects (Architect/Agent)**, and a broker from **NAI Business Properties.** Attendees included two local stakeholders, including representatives of the **Long Family**, who expressed enthusiastic support for the revitalization of the site and the anticipated increase in business activity it would bring to the area. Notably, Mack Long commented on the sign-in sheet, "this will be a great improvement," reflecting the community's optimism for the project.

During the meeting, the architectural team presented the **Schematic Design Package** to convey the intent of the proposed remodel and addition. The materials included floor plans, site information, and representative imagery. Visitors had the opportunity to walk the site and discuss design elements, finishes, and structural changes with the architects, who were available to answer questions and explain the complexity of the improvements.

This letter is submitted alongside the following materials for documentation:

1. Mailer Notice of the Neighborhood Meeting (as distributed on 04/09 by Johnson Restaurant Group)
2. Meeting Sign-In Sheet (as recorded at meeting)
3. Schematic Design Package presented during the event (attached for reference)

Should additional information be required, I would be happy to provide clarification or further documentation.

Sincerely,

John D Johnson
Owner
Johnson Restaurant Group
Office: 307.265.3029 (Ext 103)
Cell: 307.262.1735

ARCHITECTS

COLLABORATIVE DESIGN

Meeting Agenda

Client:	Johnson Restaurant Group	**Date:**	04/17/25
Project:	J's Pub & Grill Neighborhood Meeting	**Time:**	6:00 pm
Project No:	2454	**Location:**	X

Attendees: Mitchell Osland, Travis Smith, John Johnson, Brian McDonald, Mack Long, Karen Long

Agenda Items

Topic X *meeting notes in red

Meeting Agenda:

1. **Welcome & discuss purpose of the Meeting.**
   a. Meeting started at 6:10 PM.
2. **Present J's Pub & Grill Schematic Design Package**
   a. Collaborative Design Architects to review packages to participants.
   b. All 14 pages of package were reviewed and presented to meeting participants.
3. **Site walk & questions.**
   a. Walk site with Architects & Owner to see the space and talk about the future vision.
   b. Exterior and Interior walk was had with meeting participants.
4. **Meeting close & Sign out**
   a. Please write your name on the sign in sheet & leave any comments you may have about the project.
   b. Comments from the Long Family (Mack & Karen): The Long family is excited for the new restaurant to come to the currently unoccupied space.

ARCHITECTS

COLLABORATIVE DESIGN

J'S PUB & GRILL NEIGHBORHOOD MEETING - SIGN IN SHEET
04/17/25 - 6:00PM - 840 SHILOH CROSSING

NAME / CONTACT INFORMATION (OPTIONAL)	COMMENTS:
Mack Long 406-208 0707	This will be a great Improvement!
Travis Smith	
MICHELE OSLAND	
John D. Johnson	
Karen J. Long	

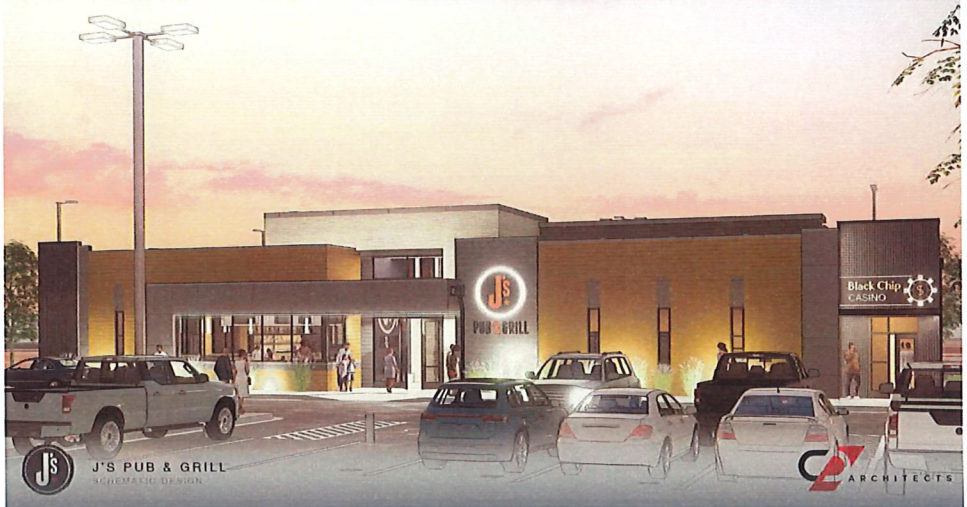
YOU'RE INVITED

NEIGHBORHOOD MEETING

JOIN US FOR A BRIEF PRESENATION OF THE NEW VISION
FOR 840 SHILOH CROSSING BLVD.

WHEN: APRIL 17TH, 6:00 PM
WHERE: 840 SHILOH CROSSING BLVD

COMING SOON

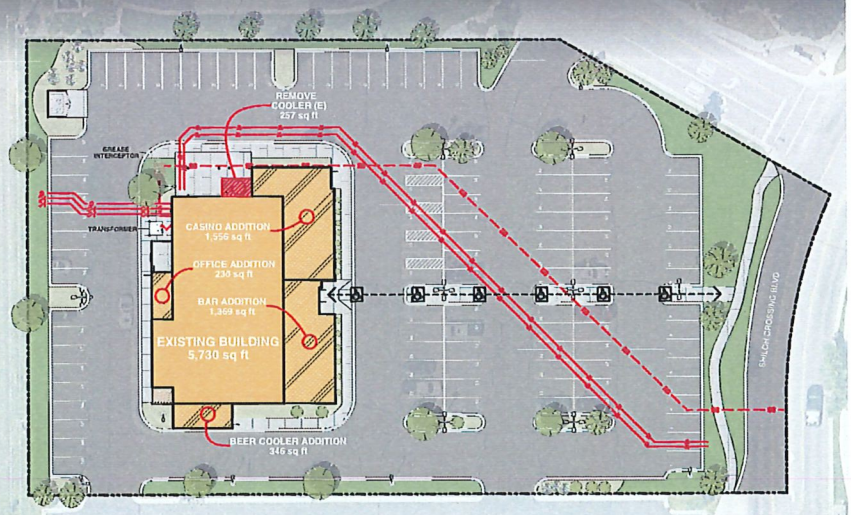


Black Chip

THE NEW VISION

Located in the former *Rio Sabinas Cantina*, **J's Pub & Grill** will provide a refreshed contemporary atmosphere with American cuisine and dining. The addition and remodel will include refreshed areas for outdoor seating, enlarged bar seating for the more casual scene, and a spacious dining room. **The Black Chip Casino** will offer exciting gaming experiences on site with a full bar and a lively atmosphere.

Join us on **April 17th at 6 pm at 840 Shiloh Crossing Blvd,**
Billings, MT to learn more!



JOHNSON
RESTAURANT
GROUP

COLLABORATIVE
DESIGN
ARCHITECTS

J'S PUB & GRILL REMODEL

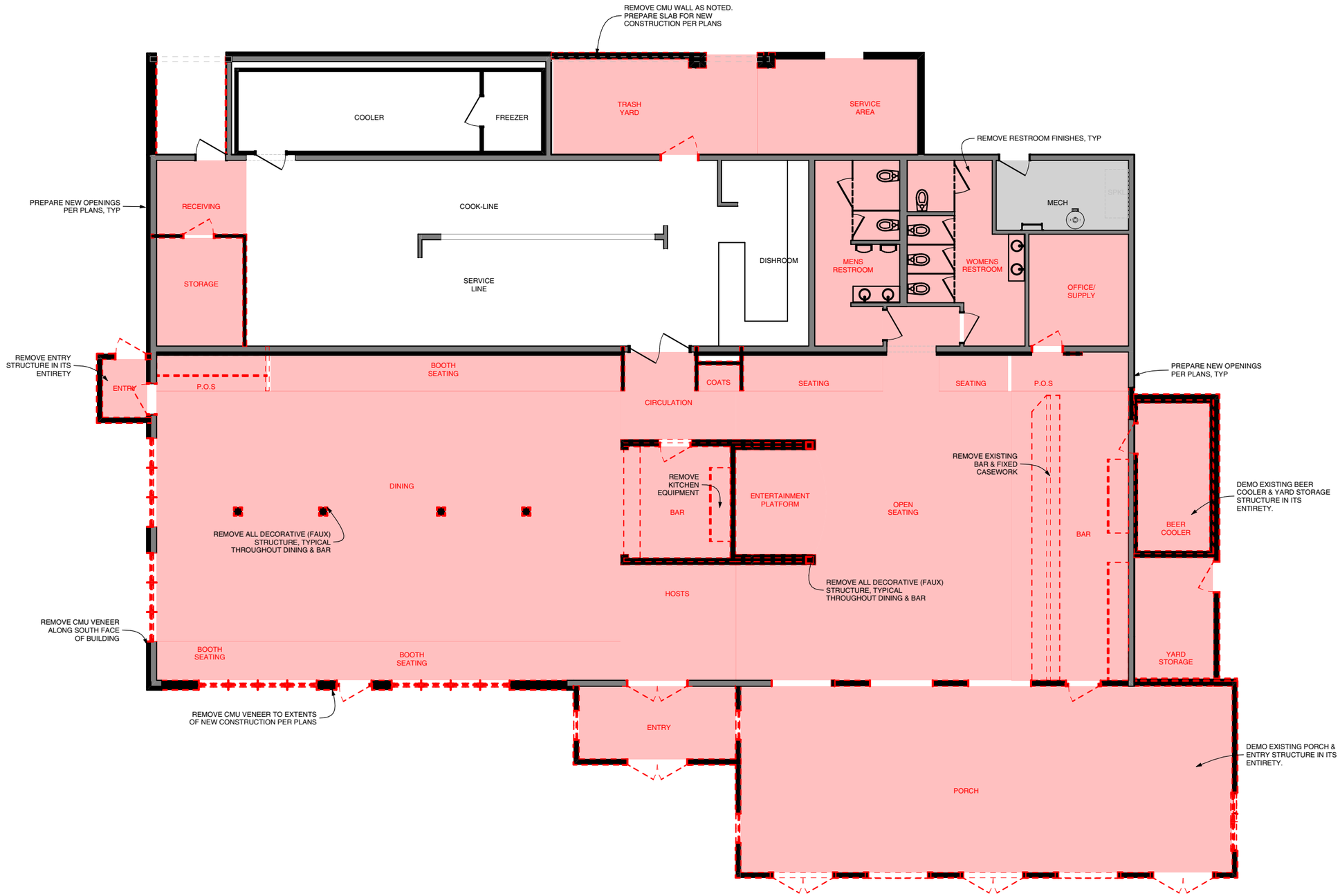
SCHEMATIC DESIGN PACKAGE

DESIGN PACKAGE

G001	COVER SHEET
AS101	SITE PLAN
D101	DEMOLITION PLAN
D111	ROOF DEMOLITION PLAN
A101	PROPOSED FLOOR PLAN
A102	AXONOMETRIC VIEWS
A103	FFE COORDINATION PLAN
A104	PROPOSED ROOF PLAN
A201	ELEVATIONS
A202	ELEVATIONS
A801	EXTERIOR RENDERINGS
A802	EXTERIOR RENDERINGS

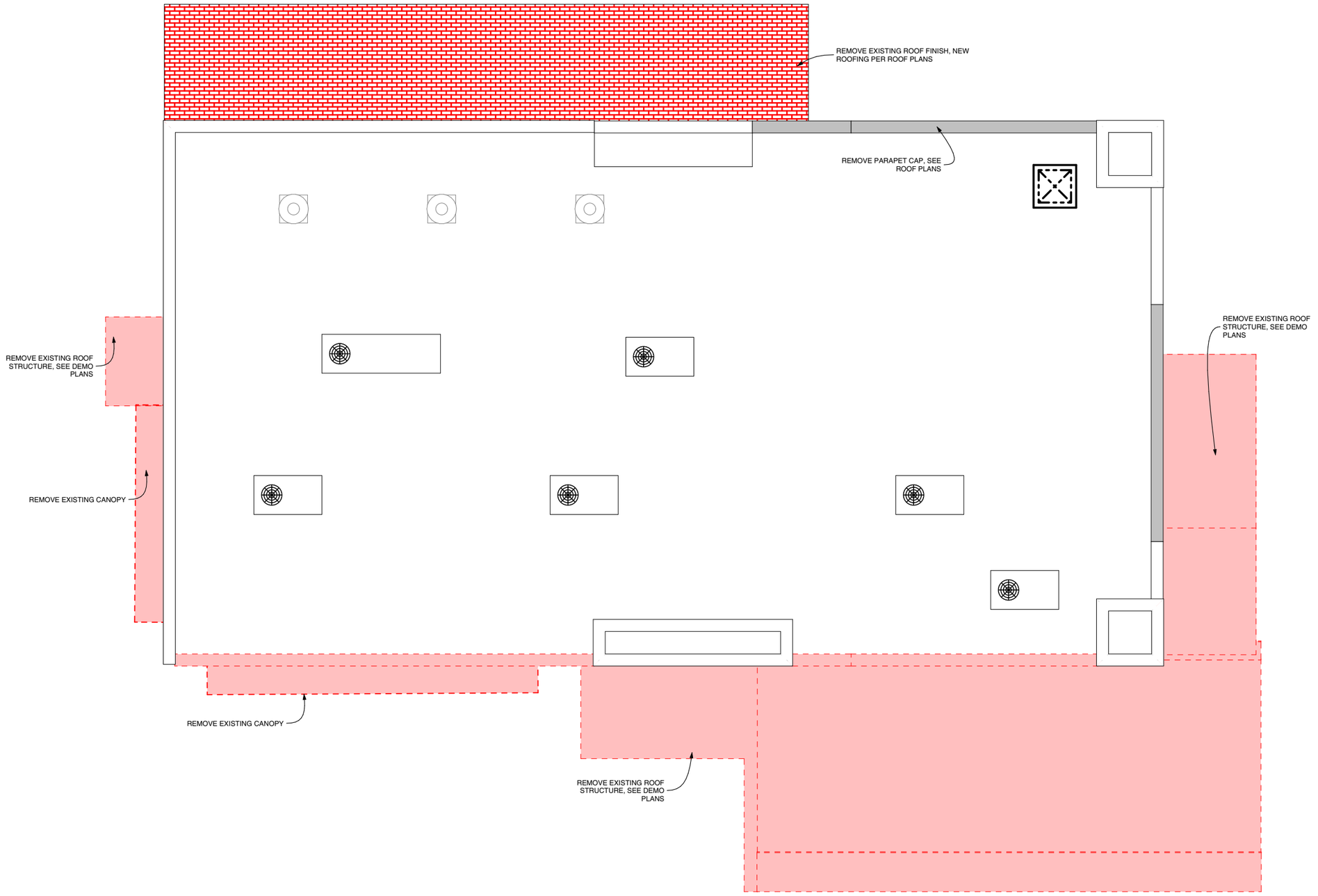
1 SITE PLAN

1" = 40'



1 DEMOLITION FLOOR PLAN

3/32" = 1'-0"



1 **DEMOLITION ROOF PLAN**

3/32" = 1'-0"

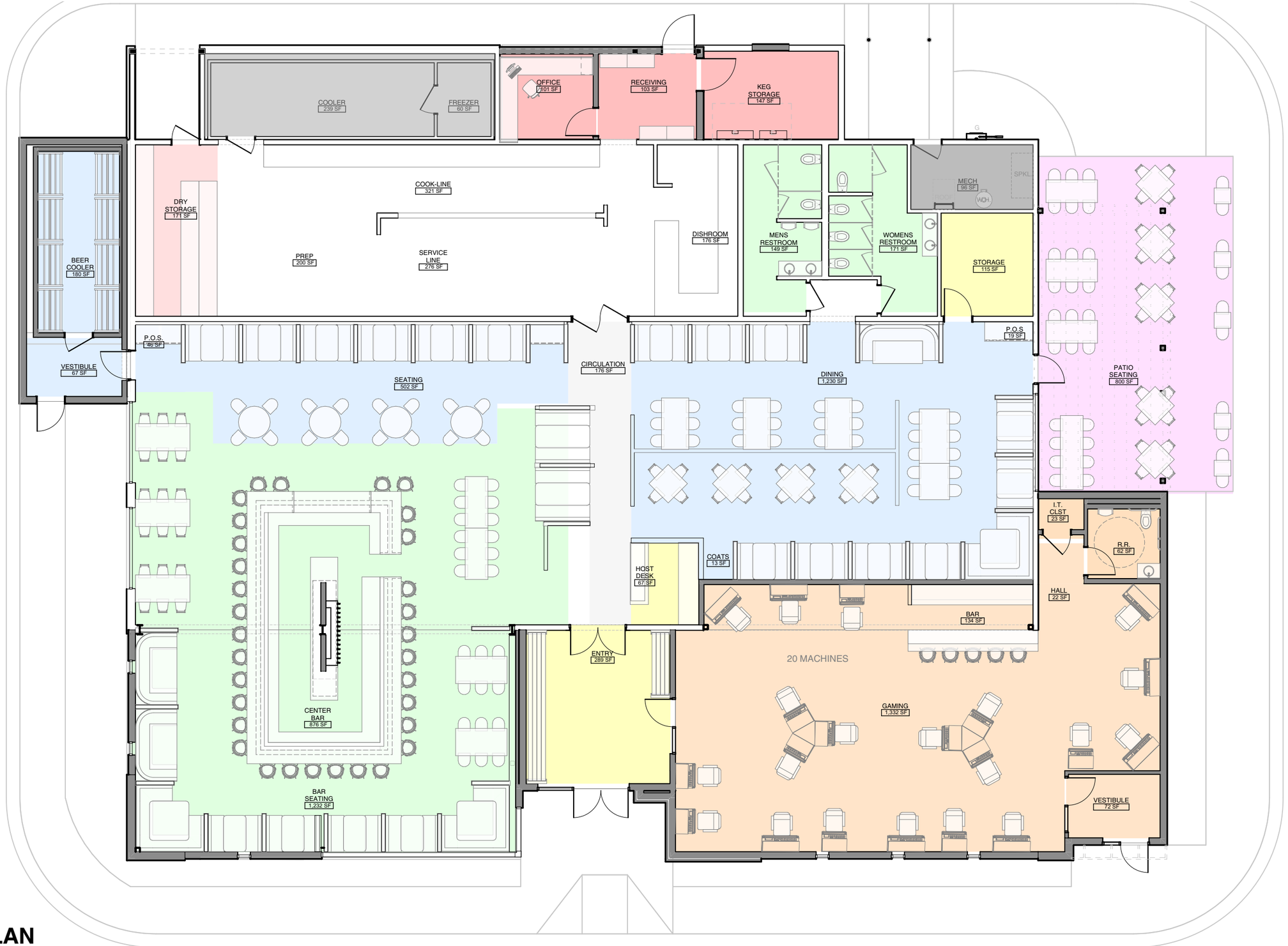
JOHNSON RESTAURANT GROUP

PREPARED FOR: JOHN JOHNSON

J'S PUB & GRILL REMODEL | SCHEMATIC DESIGN PACKAGE

840 SHILOH CROSSING BLVD, BILLINGS | MT

ROOF DEMOLITION PLAN



1 **FLOOR PLAN**

3/32" = 1'-0"

C2 ARCHITECTS

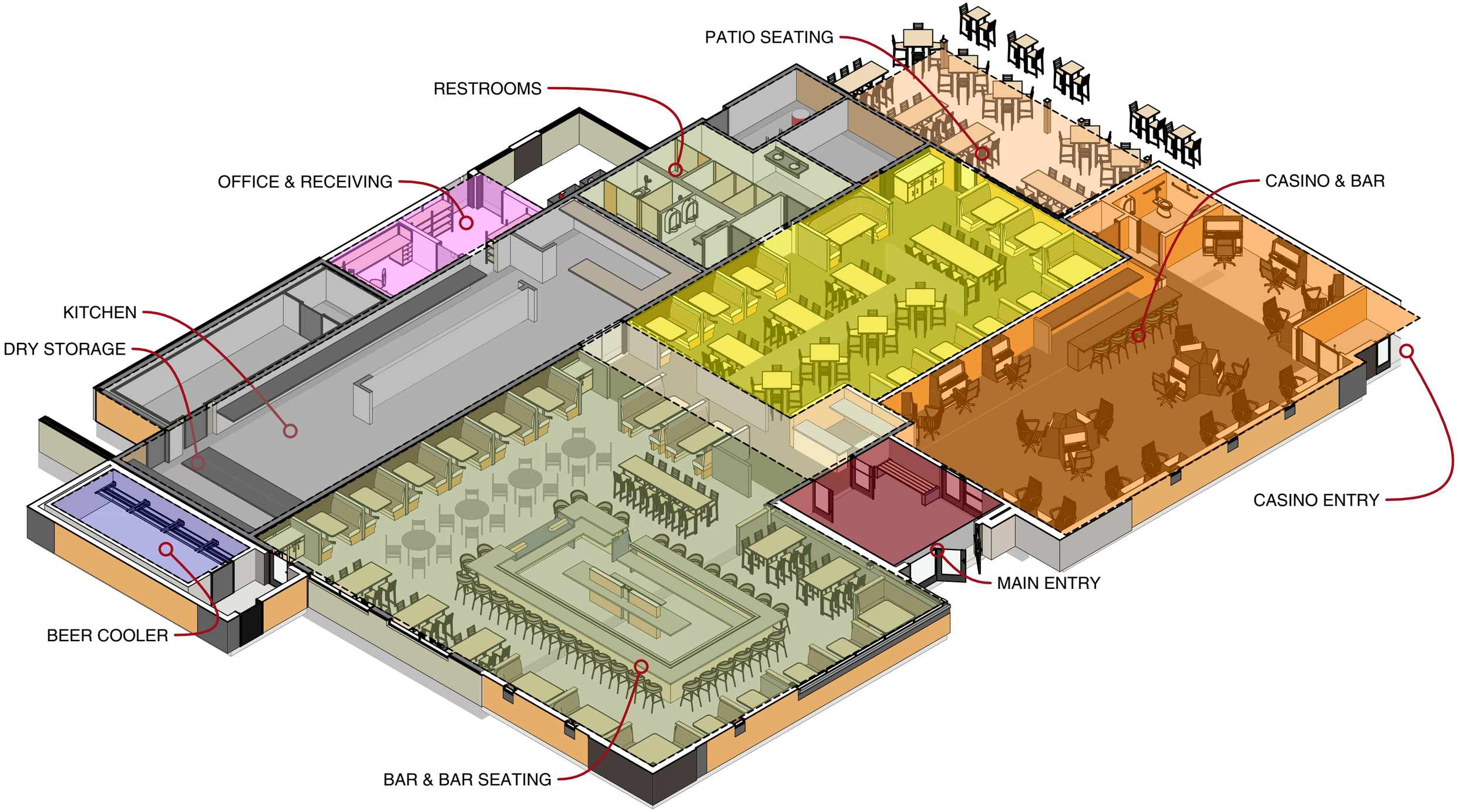
JOHNSON RESTAURANT GROUP

PREPARED FOR: JOHN JOHNSON

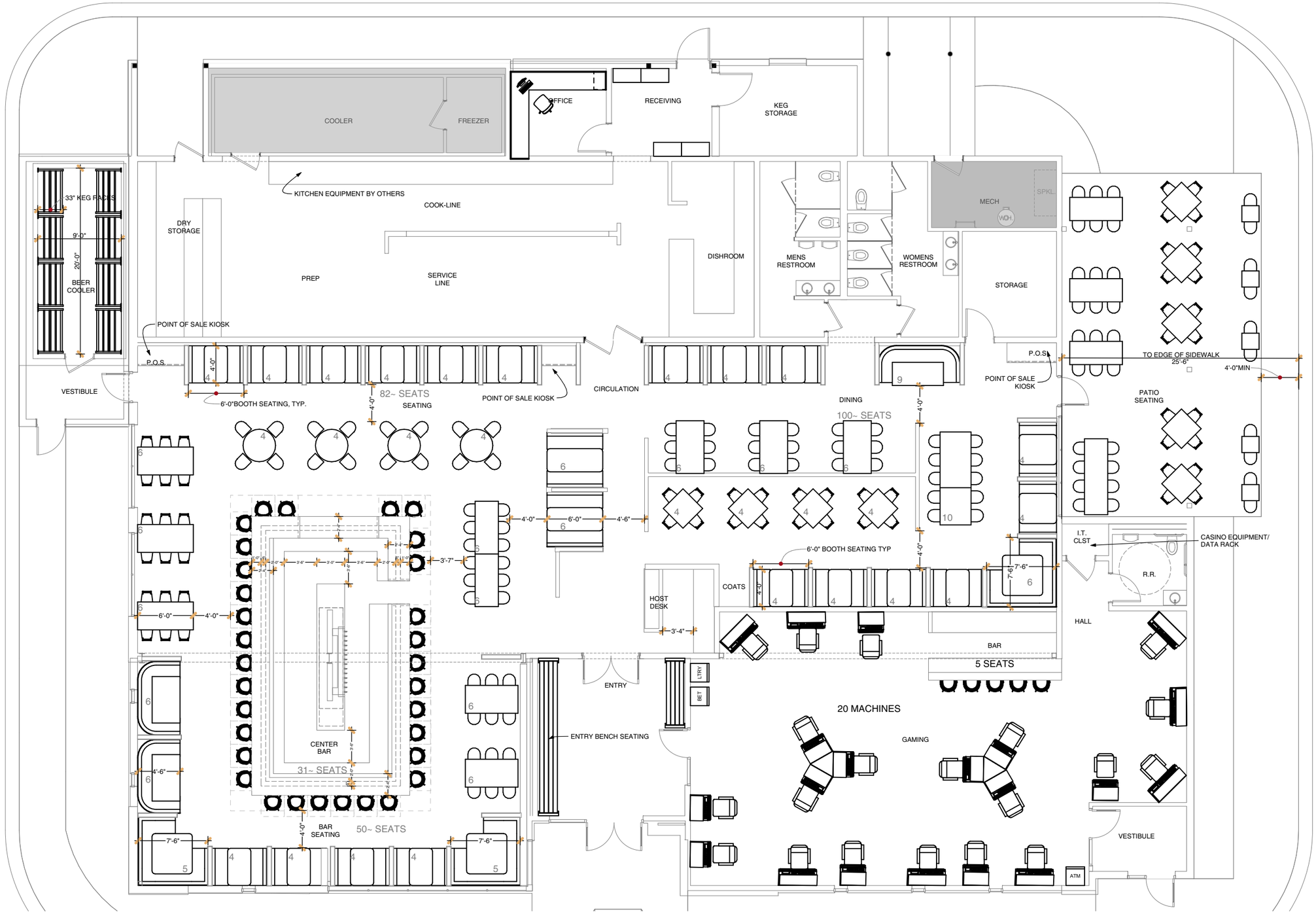
J'S PUB & GRILL REMODEL | SCHEMATIC DESIGN PACKAGE

840 SHILOH CROSSING BLVD, BILLINGS | MT

PROPOSED FLOOR PLAN

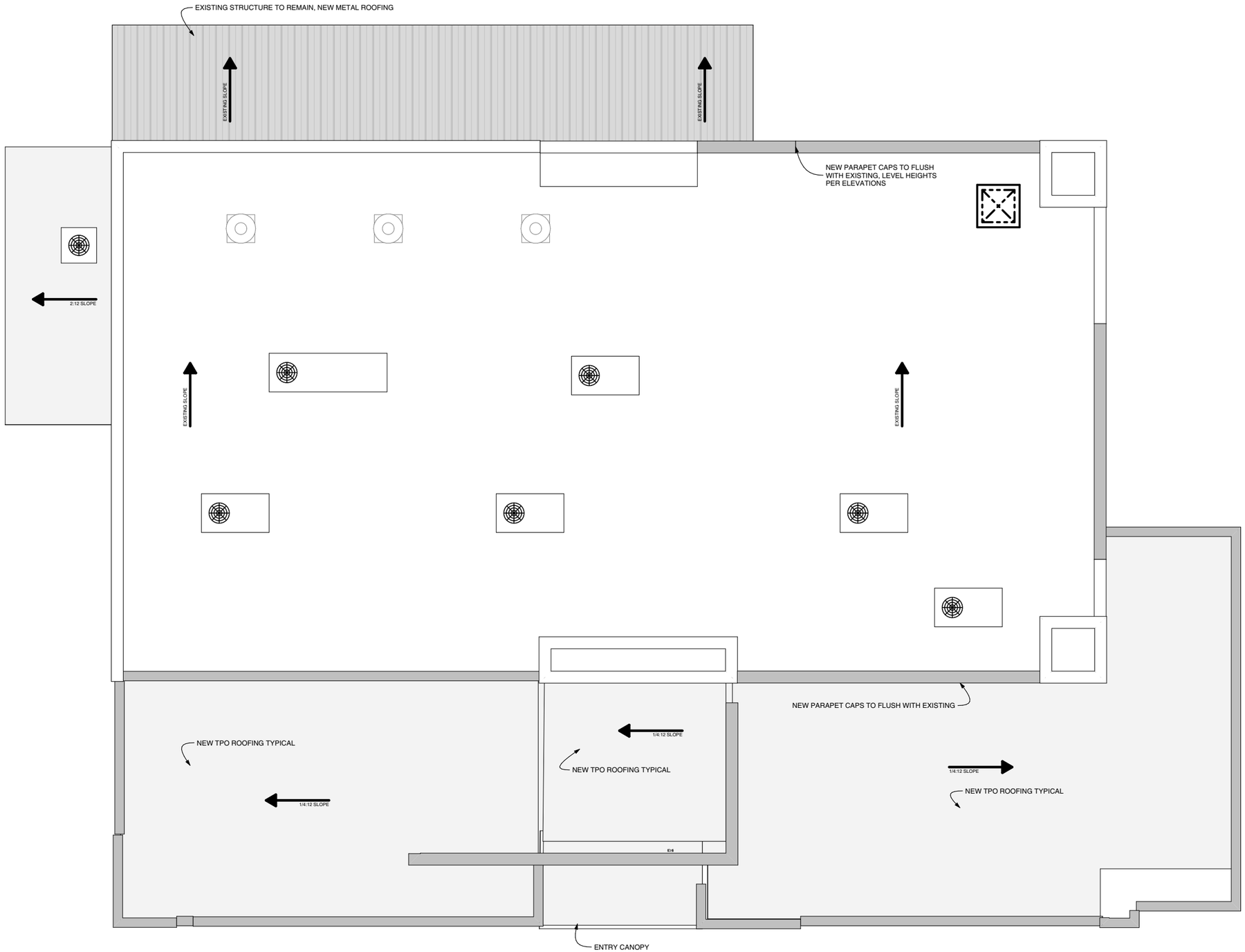


1 **AXONOMETRIC VIEW - SOUTHEAST**



1 FFE COORDINATION PLAN

3/32" = 1'-0"



1 **ROOF PLAN**

3/32" = 1'-0"

JOHNSON RESTAURANT GROUP

PREPARED FOR: JOHN JOHNSON

J'S PUB & GRILL REMODEL | SCHEMATIC DESIGN PACKAGE

840 SHILOH CROSSING BLVD, BILLINGS | MT

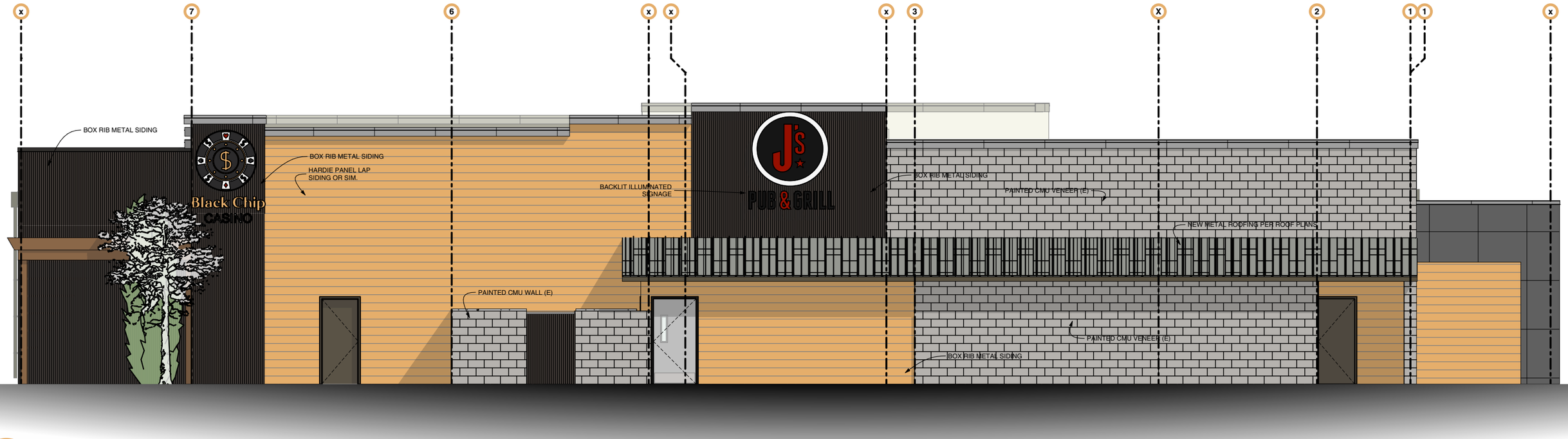
PROPOSED ROOF PLAN

1 EAST ELEVATION

1/8" = 1'-0"

2 SOUTH ELEVATION

1/8" = 1'-0"



1 WEST ELEVATION

1/8" = 1'-0"

2 NORTH ELEVATION

1/8" = 1'-0"

1 EXTERIOR CONCEPTUAL PERSPECTIVE

1 EXTERIOR CONCEPTUAL PERSPECTIVE

SUBJECT PROPERTY	Special Review	DATE	FOR	APPROVED (Y/N)	ADDITIONAL DATA
None					
SURROUNDING PROPERTY	**Special Review**	**DATE**	**FOR**	**APPROVED (Y/N)**	**ADDITIONAL DATA**
5435 Midland Rd – High Tide Casino	552	June 12, 1995	Beer & Wine w gaming	Yes	
1212 Mullowney Lane – former Western Emporium	649	Dec 14, 1998	All Beverage	Yes	
2001 Overland Ave – Outback Steakhouse	216	Jan 7, 1985	Beer & Wine	Yes	
2011Overland Ave – Fuddruckers	231	May 6, 1985	Beer & Wine	Yes	
2021 Overland Ave – former Jade Palace	373	Jan 9, 1989	All Beverage	Yes	
2011Overland Ave – Fuddruckers	394	Nov 27, 1989	All Beverage	Yes	
2201 Grant Rd – Olive Garden 2250 King Ave W – Red Lobster	475	Nov 9, 1992	All Beverage two locations	Yes	
2300 King Ave W – Rendezvous Bar & Casino	496	Aug 2, 1993	Beer & Wine	Yes	
2001 Overland Ave – Outback Steakhouse	654	March 22, 1999	All Beverage & Patio	Yes	
2010 Overland Ave – Denny's	776	Feb 28, 2005	All Beverage w/o gaming	Yes	
1824 King Ave W – Texas Roadhouse	725 & 726	Aug 26, 2002	Beer & wine w/gaming	Yes	
1911 King Ave W – Asian Sea Grill	895	Jan 9, 2012	All Beverage	Yes	
1911 King Ave W – Silver City Casino	836	Feb 26, 2007	Beer & Wine w/gaming	Yes	
1225 Mullowney Lane	77	April 28, 1980	Gas Station	Yes	Gas station, convenience store, carwash and laundry
1225 Mullowney Lane	274	April 1986	Add Gas Island	Yes	
1225 Mullowney Lane	487	May 6, 1986	Arterial setback for fuel canopy	Yes	
4121 Kari Ln (aka 4100 King Ave W)	823	7/24/06	Beer & Wine	Y	With Gaming, Hollywood Casino
4020 Montana Sapphire Dr (aka 920 Shiloh Rd)	927	7/27/15	All beverage	Y	No Gaming, The Divide Restaurant & Bar
4010 Montana Sapphire Dr	930	8/24/15	Beer & Wine	Y	With Gaming, Dotty's Casino
4241 Kari Ln	832	1/8/07	All Beverage	Y	Restaurant, Montecito Pizza
3189 King Ave W	989	1/5/21?	All Beverage	?	With Gaming & Restaurant, Warden's Casino w/ Pie Guys Pizza

741 24th St West	943	6/27/16	Auto Service Station	Y	Construction in a Neighborhood Commercial zone
4120 Kari Lane	992	11/22/21	Auto Service	Y	Auto collision repair Service over 5,000 sf
Shiloh Crossing Blvd	993	3/27/23	Auto Service	Y	Auto collision repair Service over 5,000 sf

City Council Regular

Date:	06/23/2025
Title:	City Zone Change 1066-828 (aka 844) Grand Ave â€“ NX2 to CMU1 (First Reading)
Presented by:	Karen Husman
Department:	Planning & Community Services
Presentation:	Yes
Legal Review:	Not Applicable
Project Number:	PZX-25-00060

RECOMMENDATION

City Zoning Commission recommends approval of the applicant's request to rezone Lot 5A of the Pierce Subdivision Amended from Mixed Residential 2 (NX2) to Corridor Mixed Use 1 (CMU1)
based on the findings of the 10 criteria for Zone Change 1066.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

This application is a request to rezone Lot 5A of the Pierce Subdivision Amended--a 12,616 square foot parcel--from Mixed Residential 2 (NX2) to Corridor Mixed Use 1 (CMU1). The proposed CMU1 zoning is consistent with the existing zoning of adjacent properties to the north and west. The current NX2 zoning restricts development to residential uses only and does not permit commercial activity. The applicant is seeking the zone change in order to allow for an appropriate commercial use on this corner lot, located at the intersection of 9th Street West and Grand Avenue, a designated arterial street.

The definition of Corridor Mixed Use 1 (CMU1) better fits the location of the subject parcel: "The CMU1 district is intended to accommodate commercial and other uses along transportation corridors to promote development that is comfortably accessible via all modes of transportation, including motor vehicles, bicycles, and pedestrians. Commercial uses in the CMU1 district may be somewhat larger in scale and more flexible than the neighborhood mixed-use district, including more auto-oriented uses such as gas stations. While ground stories along streets are intended for commercial uses, any story could accommodate residential and/or office uses."

The location is on an arterial street and the surrounding development includes a mix of commercial and residential uses. There is a multifamily apartment to the south, a coffee shop with drive-through to the west, a bar with casino on the northwest corner of Grand and 9th Street West, and a drive-through fast food restaurant to the north across Grand Ave. The existing traffic on Grand Avenue at Virginia Lane is about 21,950 trips per day.

APPLICATION DATA

OWNERS: Tiffany Youngren
AGENT: Duane Youngren
PURPOSE: Change of zoning to allow mixed use with commercial
LEGAL DESCRIPTION: Lot 5A of the Pierce Subdivision Amended
ADDRESS: 844 Grand Ave
EXISTING LAND USE: Parking Garage for adjacent multifamily.
PROPOSED LAND USE: Commercial mixed use
EXISTING ZONING: NX2
SIZE OF PARCEL: 12,616 sf

SURROUNDING ZONING & LAND USE

NORTH: CMU1
Land Use: Subway deli, Casino/bar
SOUTH: NX2
Land Use: Multi Family residential
EAST: N2
Land Use: Residential single family
WEST: CMU1
Land Use: Coffee Shop, Starbucks

STAKEHOLDERS

The applicant held a pre-application meeting at the subject property on April 22, 2025. No neighboring property

owners attended.

Planning staff issued notice to surrounding property owners, published the required legal advertisement, posted the site, and shared a summary of the application on the Current Zoning Applications web page.

The Zoning Commission held a public hearing on June 3, 2025, where staff provided a brief presentation outlining the request. Based on the proposed findings related to the zone change review criteria, Planning staff recommended approval of the application.

Boardmember Goss asked staff about the parking that currently exists on the property. Staff clarified that the parking would still have to be provided in the future. The applicant was present and explained that the intent of the proposed zone change was to establish a zoning designation more suitable for the site's location along a principal arterial. Boardmember McCall asked the applicant what exactly the use would be. The applicant clarified that the use is currently undetermined but felt that residential would be inappropriate close to Grand Avenue. No public comments were received during the hearing, and none were submitted in writing or by phone prior to the preparation of this report. The Zoning Commission acting Chair Greg McCall closed the public hearing. Boardmember Goss motioned for the approval of Zone Change 1066. The motion was seconded by Boardmember Megorden. The motion passed 3-0 with Boardmembers Brooks and Mulvaney not present. The Zoning Commission is forwarding a recommendation of approval to the City Council.

ALTERNATIVES

The City Council may:

- Approve the Zone Change and adopt the findings of the 10 review criteria for Zone Change 1066; or,
- Deny the Zone Change and adopt different findings of the 10 review criteria for Zone Change 1066; or,
- Delay action on the zone change request for up to 30 days; or,
- Allow the applicant to withdraw the application.

FISCAL EFFECTS

Approval or denial of the proposed zone change should not have an effect on the Planning Division budget.

SUMMARY

Prior to any determination, the City Council, shall consider the following:

1. Is the new zoning designed in accordance with the Growth Policy?

The proposed zone change is most consistent with the following guidelines of the 2016 Growth Policy:

Strong Neighborhoods;

- *Walkable neighborhoods that permit convenient destinations such as neighborhood services, open space, parks, schools and public gathering spaces foster health, goodwill and social interaction.*
- *Neighborhoods that are safe and attractive and provide essential services are much desired Implementation of the Infill Policy is important to encourage development of underutilized properties.*

Prosperity and Essential Investments;

- *Infill development and development near existing City infrastructure may be the most cost effective*
- *A diversity of available jobs can ensure a strong Billings' economy*
- *Retaining and supporting existing businesses helps sustain a healthy economy*

The Growth Policy encourages mixed-use development, infill, and the efficient use of existing infrastructure, particularly along major corridors like Grand Avenue.

2. Is the new zoning designed to secure property from fire and other dangers?

The new zoning (CMU1) requires minimum setbacks, open and landscaped areas and building separations, which creates security from fire and other dangers. The new zoning, as do all zoning districts, provides adequate building separations. Any new structures would comply with the building code and other development codes in Billings intended to keep places safe.

3. Whether the new zoning will promote public health, public safety and general welfare?

Public health and public safety are promoted by the proposed zoning. This is not unique to the CMU1 zone, but instead is promoted by all adopted zoning districts within the City of Billings. The site and structure regulations found in 27-406 for the CMU1 district promote the minimum standards to ensure public health and safety and promote

general welfare. The approval of the zone change should not have negative affects on public health, safety and welfare given the existing conditions, site requirements and existing development.

4. Will the new zoning facilitate the adequate provision of transportation, water, sewerage, schools, parks and other public requirements?
Transportation: The proposed zoning itself will not increase the traffic at this location. Any traffic increases will be determined when the site is developed. City Engineering will require advance discussion on access to the parcels before any development is approved.
Water and Sewer: Water and sewer, if needed, will be provided by the City of Billings. There are no anticipated impacts related to these services on any proposed future use.
Schools and Parks: Schools and parks should not be negatively affected by the proposed zoning. These uses are impacted by additional residential development. This is a proposed commercial development, therefore there are no identified concerns for parks and schools.
Fire and Police: The subject property is served by city public safety services. The Police and Fire Departments were consulted and had no concerns about the zone change.

5. Will the new zoning provide adequate light and air?
Similar to criteria 2 and 3, the proposed CMU1 zone, like all zones, requires minimum setbacks to allow for adequate separation between structures and adequate light and air. The proposed zoning provides for sufficient setbacks to allow for adequate separation between structures and adequate light and air. Therefore, any new structure will be required to meet the standards required by Section 27-400-3.

6. Will the new zoning affect motorized and non-motorized transportation?
Traffic generation will vary depending on the size and specific type of facility developed on the site. Based on the proposed zoning and permitted land uses, a traffic impact analysis may be required for any future development. The City Engineering Division may also require mitigation measures to ensure that surrounding street intersections continue to operate at acceptable levels of service.

7. Will the new zoning promote compatible urban growth?
The proposed zoning is compatible with the adjacent zoning and existing urban growth in the vicinity. Existing CMU1 zones are located to the north and west. The subject property is adjacent to residential uses to the east and south. Additionally, site and landscape requirements of the CMU1 district will promote compatibility specifically by requiring a landscaped buffer for the use and adjacent to other zones with different uses.

8. Does the new zoning consider the character of the district and the peculiar suitability of the property for particular uses?
The proposed zoning and its permitted uses are appropriate for this location. Any future development will be required to comply with applicable site development standards, ensuring the property's continued suitability. The existing garage structure, currently used by the adjacent apartment complex to the south, is expected to be removed before redevelopment occurs. Once removed, the parcel would be an ideal candidate for infill development.

9. Will the new zoning conserve the value of buildings?
The new zoning is not expected to alter the value of any buildings in the area. Due to the existing uses and established zones to the east, west and north, the proposed use should not impact the value of these buildings. New construction tends to increase property value. The CMU1 building and siting requirements will help conserve the value of any surrounding property.

10. Will the new zoning encourage the most appropriate use of land throughout the City of Billings?
The proposed zoning will encourage an appropriate commercial use that will be separated from any existing or future residential uses with an approved landscape buffer area.

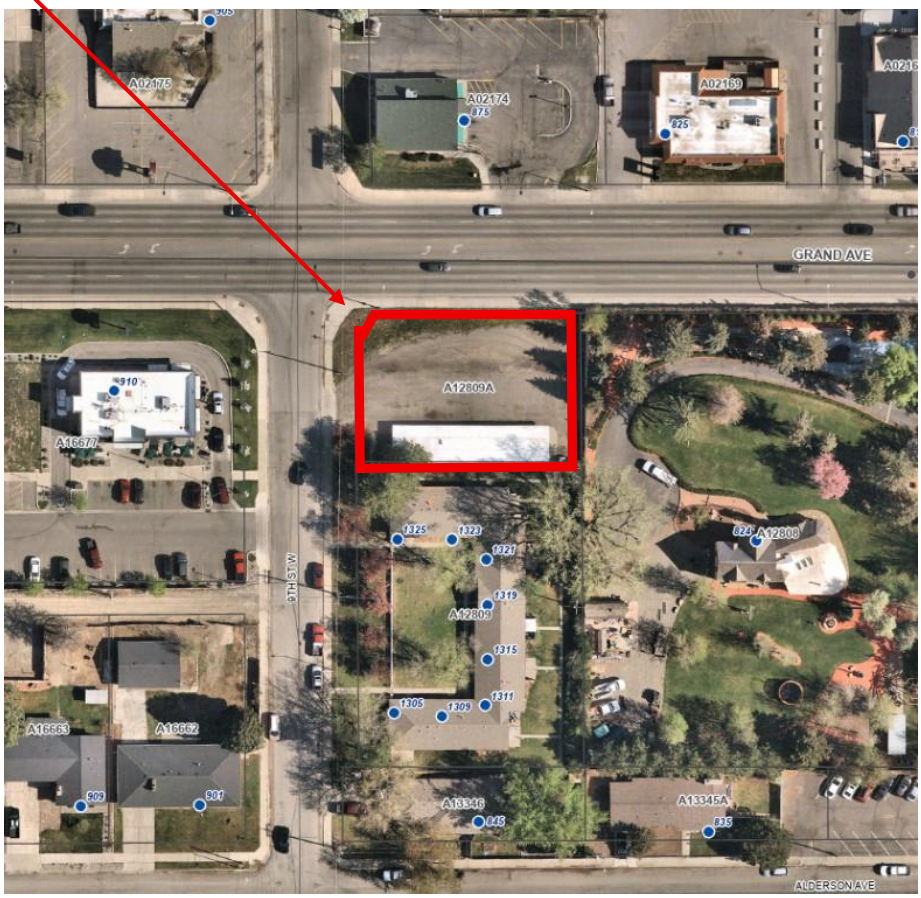
Attachments

Zoning Map & Site Photos
Application & Applicant Letter
Neighborhood Meeting Info.
Site Plan
History
Ordinance

Zone Change 1066 Attachments

Zoning Map & Site photos

Subject Property



South

North across Grand Ave.

North west across Grand Ave. @ 9th

East

West across 9th

CITY ZONE CHANGE APPLICATION FORM

CITY ZONE CHANGE Billings Zone Change # 1066 Project # PZX_25-00060

The undersigned as owner(s) of the following described property hereby request a Zone Change as outlined in the City of Billings Zoning Regulations.

Present Zoning NX2-Mixed Residential 2 - 2 to 8 units

Proposed Zoning: CMU1-Corridor Mixed Use 1

PARCEL TAX ID# A12809A CITY ELECTION WARD Ward: 3 - (BILLINGS)

Legal Description of Property: PIERCE SUBD, SOS, T01S, R26E, LOT 5A, AMD (2S)

Address or General Location (If unknown, contact City Engineering): 9th & Grand (828 or 848 Grand Ave)

Size of Parcel (Area square feet or acres): 12,616 square feet (0.290 acres)

Present Land-Use: Vacant lot with carport

Proposed Land-Use: Commercial or Mixed Use per CMU1 Zoning

*** Additional information may be required as determined by the Zoning Coordinator in order to fully evaluate the application.

Owner(s) Tiffany Youngren
(Record Owner)
1112 Clark Ave, Billings MT 59102
(Address)
360-333-2058 tiffany@youngrensolutions.com
(Phone Number) (email)

Agent(s): Duane Youngren
(Name)
1112 Clark Ave, Billings MT 59102
(Address)
406-426-4027 duane@youngrensolutions.com
(Phone Number) (Email)

I understand that the filing fee accompanying this application is not refundable, that it pays for the cost of processing, and that the fee does not constitute a payment for a Zone Change. Also, I attest that all the information presented herein is factual and correct.

Signature: Tiffany Youngren Date: 4/23/2025
(Record Owner – Digital Signature Allowed)

CHANGE OF ZONING APPLICATION

PARCEL: #A12809A
LEGAL: PIERCE SUBD, S05, T01 S, R26 E, Lot 5A, AMD (25)
OWNER: TIFFANY YOUNGREN

April 23, 2025

Dear Zoning Commission Chairperson,

We respectfully submit this request for a zone change for the property located at the corner of **Grand Avenue and 9th Street West**, legally described as **Lot 5A, PIERCE SUBD, S05, T01 S, R26 E**, also known as **828 or 844 Grand Avenue**. The property is currently zoned **NX2 – Mixed Residential 2**, and we are requesting a change to **CMU1 – Corridor Mixed-Use 1**.

Our intent is to allow for the future development of the property in a way that takes advantage of its prime location along the Grand Avenue corridor. While no specific site plan is proposed at this time, we envision future **redevelopment that may include commercial or mixed-use structures** designed to serve neighborhood residents and visitors. This change would allow for greater flexibility and encourage reinvestment in a property that is currently underutilized.

This request involves a **change in use** for future **new construction** on the site. Any development will comply with all applicable zoning, building, and fire code regulations, and will be designed to respect the surrounding neighborhood character while contributing positively to the Grand Avenue corridor.

Thank you for your consideration.

Sincerely,

Tiffany Youngren, Owner

CHANGE OF ZONING APPLICATION

PARCEL: #A12809A
LEGAL: PIERCE SUBD, S05, T01 S, R26 E, Lot 5A, AMD (25)
OWNER: TIFFANY YOUNGREN

A. What reasons prevent you from using this property in conformance with the Zoning Regulation requirements?

The property's current zoning designation, **NX2 – Mixed Residential 2**, significantly limits the types of allowable uses and the development potential for this parcel, despite its location on a major commercial and transportation corridor. NX2 restricts the site to low-density residential development (2–8 units), and does not permit commercial uses or neighborhood-serving businesses.

Given that the property is located at the **corner of Grand Avenue and 9th Street West**, directly across from multiple commercial establishments (including Starbucks, Mazevo Coffee, and Nickels Casino), the NX2 zoning is **inconsistent with the existing land use context**. It prevents reasonable reinvestment or redevelopment aligned with the character of the area and the economic opportunity presented by its arterial frontage.

B. Why is there a need for the intended use of the property at this location?

There is a clear need for expanded commercial or mixed-use options in this area to meet the needs of both nearby residents and corridor travelers. The property's visibility, access, and adjacency to other businesses make it a **prime candidate for neighborhood-serving commercial or flexible mixed-use development** — the types of uses supported by the CMU1 zoning designation.

Allowing the CMU1 zone would enable the property to contribute to the **walkability, service accessibility, and economic vitality** of this portion of Grand Avenue. This zoning better matches the City's Growth Policy goals for corridor redevelopment and infill and ensures the property can be developed in a way that is **compatible with surrounding uses and beneficial to the broader community**.

Subject Property:

Legal Description: Lot 5A, PIERCE SUBD, S05, T01 S, R26 E

The Yellowstone County Assessor does not list an address, but this property been referred to as 828 at the time it was purchased, and most recently as 844 Grand Avenue by utilities providers.

GeoCode: 03-0927-05-1-20-07-0000

Owner: Tiffany Youngren

Current Zoning: NX2 – Mixed Residential 2

Proposed Zoning: CMU1 – Corridor Mixed-Use 1

Growth Policy Consistency

This rezoning request from NX2 to CMU1 is directly consistent with the City of Billings' 2016 Growth Policy. The Growth Policy encourages mixed-use development, infill, and the efficient use of existing infrastructure, particularly along major corridors like **Grand Avenue**.

- **Corridor Redevelopment**: The parcel fronts Grand Avenue, a designated arterial with increasing commercial intensification. The area includes adjacent businesses such as **Starbucks, Subway, Nickels Casino, Grandstand Casino, and Mazevo Coffee**, all within 200 feet of the subject property. Rezoning this property to CMU1 enables compatible commercial/mixed-use redevelopment that matches this pattern.

- **Efficient Infrastructure Use**: The site is fully served by existing City water, sewer, roads, and public safety services, minimizing cost to the City and supporting infill goals.

- **Housing & Economic Flexibility**: CMU1 allows for a wide range of neighborhood-serving commercial, office, and residential uses, consistent with the Growth Policy goals to diversify housing types and promote local entrepreneurship.

- **Transportation Access**: The site has frontage on Grand Ave and immediate access to public transit routes, supporting walkability and multimodal transport goals.

    - MET Transit Bus Service, Route 5 – Grand: This route operates along Grand Avenue and provides service between the Stewart Park Transfer Center and the Downtown Transfer Center. As of August 26, 2024, Route 5 travels on 9th Street West between Grand Avenue and Avenue D, which places it in close proximity to the subject property.
    - Uber, Taxis, Etc.

Fits with Existing and Planned Development:

The proposed CMU1 zoning is consistent with both existing uses and the foreseeable development pattern of the Grand Avenue corridor. Multiple commercial and mixed-use properties already operate directly across the street and within one block in both directions. Rezoning this parcel fills a logical gap in the land use pattern and aligns with the City's long-range strategy to intensify development at key intersections and transit nodes, especially within designated arterial corridors.

Neighborhood & Corridor Plan Consistency

Though the parcel lies outside a defined neighborhood plan boundary, it falls within the **West End arterial corridor**, which has been increasingly designated for higher-intensity and mixed-use development in recent years. The proposed zoning:

- Provides a **logical transition** between low-density residential neighborhoods to the south and commercial corridors to the north and west.

- Aligns with the **corridor's evolving use pattern**, which includes entertainment, dining, and service-based businesses.

- Supports the **City's land use strategy** of concentrating commercial activity near intersections and transit-served nodes (this site is at the corner of 9th St W and Grand Ave).

✅ Statutory Review Criteria (BMCC §27-1628)

1. **Growth Policy**: ✔ Yes. Aligns with the 2016 Growth Policy for infill, mixed-use, and infrastructure efficiency.

2. **Safety from Fire and Other Dangers**: ✔ **Yes.** The proposed CMU1 (Corridor Mixed-Use 1) zoning designation enhances safety and reduces potential fire or hazard risks for the following reasons:

    a. **Maintains Safe Building Separation and Design Controls**
    CMU1 zoning includes specific standards for building height, setbacks, lot coverage, and access, which reduce the risk of fire spread between structures. These standards support safe design and layout of future development and ensure that site planning aligns with city fire safety regulations.

    b. **Improves Emergency Access Through Arterial Frontage**
    The subject property is located on **Grand Avenue at 9th Street West**, on a designated arterial route. This ensures **direct, unobstructed access** for fire, police, and emergency medical services, which is especially important during

emergency response scenarios. CMU1 requires development to comply with access and circulation regulations that maintain this emergency accessibility.

c. **Reduce Safety Risk of Vacant/Underutilized Conditions**
Rezoning the site encourages redevelopment of a currently **underutilized or potentially deteriorating residential property**. New construction in CMU1 will trigger compliance with **modern building and fire codes**, including fire-resistant construction materials, fire-rated separations, and suppression systems where required. This not only reduces the risk of fire ignition or spread but improves overall life safety for occupants and adjacent properties.

3. **Public Health, Safety, and Welfare**: ✔ Yes. The proposed CMU1 zoning promotes public health, safety, and welfare by enabling flexible development opportunities on a well-located parcel. While the CMU1 district permits mixed-use development, this request does not commit to a specific use or project at this time. However, the zone does allow for a range of neighborhood-serving commercial and residential uses that can contribute positively to the area.

    a. **Health:** The site's proximity to existing services and public transit along Grand Avenue allows future development that can support walkability and reduce automobile dependency, which contributes to cleaner air and more active lifestyles.

    b. **Safety:** Located on a primary arterial (Grand & 9th St W), the property ensures safe ingress and egress for vehicles and emergency responders. Future development under CMU1 will also follow city site design standards for safe pedestrian and vehicular circulation.

    c. **Welfare:** Rezoning the property encourages reinvestment and more efficient use of an underutilized site. The flexibility provided by CMU1 can accommodate a variety of future uses that respond to market demand while aligning with the character and needs of the surrounding neighborhood.

4. **Public Infrastructure**: ✔ Yes. Fully serviced parcel. Rezoning does not require off-site upgrades to utilities or streets.

5. **Light and Air**: ✔ Yes. The proposed CMU1 zoning includes clear development standards that maintain access to light and air for both the subject property and surrounding parcels. While CMU1 allows for a wider range of building types than the current NX2 designation, it retains setback, height, and transition requirements that protect adjoining properties from excessive shadowing or overcrowding.

    Future development will be subject to the City's zoning and building code requirements, which ensure that structures are spaced appropriately, provide sufficient open space,

and preserve environmental quality through controlled massing and orientation. This ensures the continued provision of adequate light and air to current and future residents and users of the site.

6. **Transportation Impacts**: ✔ Yes. Grand Avenue is a major arterial with bus service and signalized intersections; proposed use supports multimodal transportation.

7. **Compatible Urban Growth**: ✔ Yes. Surrounding land uses are commercial and mixed-use; CMU1 matches this pattern.

8. **Character of the District**: ✔ Yes. The property directly fronts a commercial corridor and is no longer suited to low-density residential-only zoning.

9. **Value of Buildings**: ✔ Yes. Facilitates reinvestment and productive use, likely enhancing surrounding property values.

10. **Most Appropriate Use of Land**: ✔ Yes. Current zoning is a remnant of prior use; CMU1 is better suited to corridor conditions and community needs.

CITY ZONE CHANGE Pre-Application Statement of Owner(s) and Agent(s)

The owner(s), contract purchasers (if any) and agents (if any) are required to submit this completed form and any attachments along with a completed zone change application packet, including any required fees, for a zone change to be processed by the Planning Division.

1. Present Zoning: NX2-Mixed Residential 2 - 2 to 8 units

2. Written description of the Zone Change Plan including existing and proposed new zoning:

   Change from NX2 to CMU1-Corridor Mixed Use 1

3. Legal Description of Property:

   PIERCE SUBD, S05, T01 S, R26 E, Lot 5A, AMD (25)

4. Neighborhood Task Force Area: Yes /// No . If Yes, Name of Task Force

   No

5. Roster of persons who attended the pre-application neighborhood meeting: please attach to on line application

6. A brief synopsis of the meeting results including any written minutes or audio recording.

   please attach to on line application

7. The undersigned affirm the following:

   1) The pre-application neighborhood meeting was held on the 22, day of April, 2025.

   2) The zone change application is based on materials presented at the meeting.

Owner (s):

Tiffany Youngren Telephone: 360-333-2058

Address:

1112 Clark Ave., Billings MT 59102 Email: tiffany@youngrensolutions.com

Agent (s):

Duane Youngren Telephone: 406-426-4027

Address: 1112 Clark Ave., Billings MT 59102 Email: duane@youngrensolutions.com

Complete this form and upload to your on-line Zone Change application

April 15, 2025

You are Invited:

Neighborhood Pre-Application Meeting for Zone Change

Date of Meeting: April 22, 2025 at 6:00 PM

Location: Onsite at the Subject Property
Corner of Grand and 9th St. W. in Carport

Primary Owner: YOUNGREN, TIFFANY
Tax Code: A12809A
GeoCode: 03-0927-05-1-20-07-0000
Legal Description: PIERCE SUBD, S05, T01 S, R26 E, Lot 5A, AMD (25)
Street Address: Pending
Sometimes referred to as: "844 Grand Ave" or "828 Grand Ave"

Existing Zoning: NX2-Mixed Residential 2 - 2 to 8 units
Proposed Zoning: CMU1-Corridor Mixed Use 1

Contact: Duane & Tiffany Youngren, 406-426-4027
tiffany@youngrensolutions.com

Thank you!

Date of Meeting: April 22, 2025 at 6:00 PM

Neighborhood Pre-Application Meeting for Zone Change

Location: Onsite at the Subject Property (Corner of Grand and 9th St. W. in Carport)
Primary Owner: YOUNGREN, TIFFANY
Presenters: Duane & Tiffany Youngren
Tax Code: A12809A
Legal Description: PIERCE SUBD, S05, T01 S, R26 E, Lot 5A, AMD (25)

Street Address: Pending / *Sometimes called: "844 Grand Ave" or "828 Grand Ave"*

1. **Welcome**
    a. Introductions: Duane & Tiffany own the neighboring 8-unit apartment building at 1905-1925 9th St W
        i. We believe the Proposed Zoning serves the neighborhood better and is the best use considering its location in a highly commercial and growing area on Grand Avenue

2. **Zoning**
    a. Pages 118-124 of "Chapter_27___ZONING through Supp 62 Aug 2023.pdf" from the City of Billings: https://www.billingsmt.gov/755/Zoning-Information
        i. Existing Zoning Uses (NX2-Mixed Residential 2)
        ii. Proposed Zoning (CMU1-Corridor Mixed Use 1)

3. **Questions / Comments**

NAME	ADDRESS	QUESTION/COMMENT
None - no one attended		
4/15/2025 Duane Youngren called Kyle Hodik (~~884~~ Grand) - He indicated he has no issues with ~~zoning~~ changes		

Neighborhood Pre-Application Meeting for Zone Change
Date of Meeting: April 22, 2025 at 6:00 PM

- SIGN-IN -

Location of Meeting:
Onsite at the Subject Property (Corner of Grand and 9th St. W. in Carport)

Primary Owner:	YOUNGREN, TIFFANY
Presenters:	Duane & Tiffany Youngren
Tax Code:	A12809A
Legal Description:	PIERCE SUBD, S05, T01 S, R26 E, Lot 5A, AMD (25)
Street Address:	*Pending / Sometimes called: "844 Grand Ave" or "828 Grand Ave"*

NAME	ADDRESS	PHONE #
Duane & Tiffany Youngren (owners)	1112 Clark Ave	406-426-4027
6:10 - No one is here but us :)		
6:20 - No one showed		

ArcGIS Web Map

Legend

Billings - County Zoning

- A - Agriculture (10+ acres)*
- C3 - General Commercial*
- CBD - Central Business District
- CMU1 - Corridor Mixed-Use
- CMU2 - Corridor Mixed-Use & Commercial Centers
- CX - Heavy Commercial
- DX - Downtown Support
- EBURD Rail Spur Village Main St
- EBURD Rail Spur Village
- EBURD Central Works
- EBURD Industrial Sanctuary
- EBURD 13th St Main St
- I1 - Light Industrial
- I2 - Heavy Industrial
- N1 - First Neighborhood
- N2 - Mid-Century Neighborhood
- N3 - Suburban Neighborhood
- N4 - Large Lot Surburban Neighborhood*
- NMU - Neighborhood Mixed-Use

0 120 240 ft

Date: 4/23/2025

CITY OF Billings

Zoning History for City ZC 1066

SUBJECT PROPERTY	Zone Change	DATE	FOR	APPROVED (Y/N)	ADDITIONAL DATA
None.					
SURROUNDING PROPERTY	**Zone Change**	**DATE**	**FOR**	**APPROVED (Y/N)**	**ADDITIONAL DATA**
Skyview Ridge Subdivision	788	12/5/2006	A to CC, NC, RP, RMF-R, R60, R70, R70R, R96 and Public	Withdrawn	Zone districts updated 2021 to CMU1, NMU, NO, NX3, NX2, N2, N3 and Public 1
Skyview Ridge Subdivision	814	7/23/2007	R96 to R70R, R60, RMF-R, RP, NC, CC and Public	Yes	
Zimmerman Home Place	1038	10/3/2023	NX1 to NX2 & Nx3	Y	
Michelloti Sawyer	1020	10/24/2022	A to NX1 and NX3	Yes	Steward Land townhomes
ZHP 3rd Filing Zimmerman Trail frontage	1019	1/9/2023	NO to CMU1	Withdrawn	
Cardwell Ranch PD	986	10/26/2020	Update to PD	Y	
733 S 31st St. W	999	10/25/2021	CMU1 to CMU2	Y	
E.D. King Sub	782	7/10/2006	A-1 to CC	Y	Country Meadow Apts 1997
1501 Zimmerman Trail	807	7/9/2007	R-60-R to CC & RP	Y	Ace Hardware & Offices
3737 Grand Ave	779	6/26/2006	RP to NC	Y	Multi-tenant office/retail
1500 Golden Blvd	572	2/28/1994	A-1 to RMF	Y	Carriage Homes 1997
3155 Avenue C	413	10/25/1983	R-96 to RMF-R	Y	Aspen Meadows 2005
2291 Avenue C	68	8/26/1974	PD to R-60	Y	Rosepark Plaza Apts 1981

ORDINANCE 25-_____

**AN ORDINANCE OF THE CITY OF BILLINGS,
PROVIDING THE ZONE CLASSIFICATION for Lot 5A of
Pierce Subdivision Amended, BE AMENDED**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS THAT:

Section 1. **RECITALS.** *Title 76, Chapter 2, Part 3, MCA,* and *Sections 27-1628, BMCC,* provide for amendment to the City Zoning Map from time to time. The City Zoning Commission and staff have reviewed the proposed zoning for the real property hereinafter described. The Zoning Commission and staff have considered the ten (10) criteria required by Title 76, Chapter 2, Part 3, MCA. The recommendations of the Zoning Commission and staff have been submitted to the City Council, and the City Council, in due deliberation, has considered the ten (10) criteria required by state law.

Section 2. **DESCRIPTION. Lot 5A of Pierce Subdivision Amended,** is presently zoned **Mixed Residential 2 (NX2) and** is shown on the official zoning map within this zone.

Section 3. **ZONE DISTRICT AMENDMENT.** The official zoning map is hereby amended and the zoning for **Lot 5A of Pierce Subdivision Amended,** is hereby changed from **Mixed Residential 2 (NX2),** to **Corridor Mixed Use 1 (CMU1)** and from the effective date of this ordinance, shall be subject to all the rules and regulations pertaining to **Corridor Mixed Use 1 (CMU1),** as set out in the Billings, Montana City Code.

Section 4. **EFFECTIVE DATE**. This ordinance shall be effective thirty (30) days after second reading and final adoption as provided by law.

Section 5. **REPEALER**. All resolutions, ordinances, and sections of the City Code inconsistent herewith are hereby repealed.

Section 6. **SEVERABILITY**. If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

PASSED by the City Council on first reading this 23rd day of June, 2025.

PASSED, ADOPTED and APPROVED on second reading this 12th day of July, 2025.

CITY OF BILLINGS

BY:_____

William A. Cole, Mayor

Attest:

BY:_____

Denise R. Bohlman, City Clerk

Zone Change 1066-828 (aka 844) Grand Avenue

City Council Regular

Date:	06/23/2025
Title:	Public Hearing and Resolution Adopting Wastewater Retail Rates
Presented by:	Jennifer Duray
Department:	Public Works
Presentation:	Yes
Legal Review:	Yes
Project Number:	N/A

RECOMMENDATION

Staff recommends that the City Council reopen the municipal rate hearing which began on May 27, 2025, conduct a public hearing on retail wastewater rates, approve the proposed resolution adopting the retail wastewater rates effective July 1, 2025, and continue the public hearing to adopt wholesale wastewater rates at a future meeting.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

Public Works engaged AE2S Nexus to conduct a comprehensive cost-of-service rate study for water and wastewater services. The methodology used in the study adhered to industry-standard practices and proposed rates for each customer class. These proposed rates ensure that the Public Works Department can recover costs proportionally to the expenses incurred in providing services to each customer class in compliance with legal requirements.

On May 27, 2025, the City Council held a public hearing and adopted water rates and fees, as well as wastewater schedules, excluding retail and wholesale schedules. The public hearing was continued to allow for future approval of the wastewater retail and wholesale schedules. The attached resolution pertains solely to retail rates with wholesale rates to be presented to the Council after finalizing discussions with wholesale customers.

The existing rates and fees are insufficient to cover the operational, maintenance, debt service, and capital investment needs necessary to maintain services at their current levels. Discussions regarding wastewater rates were held with the Council Budget and Finance Committee on March 26 and April 9, 2025, and with the City Council during the April 21 work session meeting and May 27 business meeting. During these discussions, the Council expressed its intent to avoid increasing residential rates in FY26. To implement a 0% residential rate increase, staff recommended cutting $1.3M of wastewater pipe extensions that were previously approved in the Capital Improvement Plan (CIP). This approach allows Public Works to continue services at the same level and proactively maintain assets in the system. Cutting these pipe extensions also reduced rates for all of the retail wastewater classes of customers.

Based on the guidance from City Council regarding wastewater rate, staff is proposing the following rate and fee adjustments:

Wastewater Rates

- 0% increase in fixed monthly charges in FY26 and a 2% increase in FY27
- 0% Increase in volumetric rates in FY26 and a 3.5% increase in FY27

The attached resolution specifies the proposed rates and fees to be adopted. If the current proposed resolution is approved, rates will be effective July 1, 2025, and July 1, 2026, as indicated. The public hearing will need to be continued so Council may adopt rates and fees related to wholesale customers at a later date.

ALTERNATIVES

City Council may:

- Approve the recommended resolution; or,
- Approve an amended resolution; or
- Not approve a resolution. If Council does not approve a resolution specifying rates and fees for FY26 and FY27, the rates and fees will continue at current levels.

FISCAL EFFECTS

The proposed rate and fee adjustments are projected to generate no additional wastewater revenues in FY26 and an estimated $630,000 in FY27. Should wholesale rates be reduced from the original calculations, it will be necessary to either eliminate additional capital projects or utilize cash reserves.

Attachments

Resolution

RESOLUTION 25-

A RESOLUTION SPECIFYING RETAIL WASTEWATER RATE AND FEE SCHEDULE ADJUSTMENTS ENACTED PURSUANT TO TITLE 69, CHAPTER 7, MONTANA CODE ANNOTATED.

WHEREAS, wastewater cost of service studies have been completed and water and wastewater rate and fee schedules have been prepared for the municipal wastewater utility that would generate adequate funds to operate the utility, as well as require each customer class of the utility to pay its fair share of the cost of operating the wastewater system; and

WHEREAS, the cost-of-service studies anticipate a need for extension, repair, improvement, and continued operation and maintenance of existing and proposed wastewater system facilities for the providing of wastewater services to inhabitants of the City of Billings, Montana; and

WHEREAS, under Title 69, Chapter 7 of the Montana Code Annotated, the City of Billings is authorized to regulate the City's municipal wastewater utility and to change wastewater rates, fees, and charges as may be deemed by the City Council to be reasonable and just, and

WHEREAS, it is essential to the public health, welfare, and safety of the inhabitants of the City of Billings and its environs to provide an adequate public wastewater system and to provide adequate funding to meet the cost of constructing, maintaining, and operating the same;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

1. That the following schedule of rates, fees, and charges are found to be just, reasonable, and necessary for the continued sound operation of the wastewater utiltiy and that the proposed rates, fees, and charges are approved, adopted, and published as the rates, fees, and charges of the City of Billings, Montana wastewater utility, effective July 1, 2025 and July 1, 2026.

WASTEWATER RATES AND FEE SCHEDULES

Schedule I **WASTEWATER MONTHLY VOLUME CHARGES**

Customer Class	Effective 7/1/25	Effective 7/1/26
Customers within the City	**$ per kGal**	**$ per kGal**
Residential	$ 5.75	$ 5.95
Large Residential	$ 5.75	$ 5.95
Commercial-Domestic Strength	$ 5.75	$ 5.95
Customers outside the City	$ 5.75	$ 5.95

Schedule IA **FIXED MONTHLY WASTEWATER CHARGES**

Customers within the City

Meter Size	Effective 7/1/25	Effective 7/1/26
3/4"	$ 7.85	$ 8.00
1"	$ 10.00	$ 10.15
1-1/2"	$ 12.25	$ 12.50
2"	$ 12.85	$ 13.05
3"	$ 20.70	$ 21.05
4"	$ 78.50	$ 79.90
6"	$ 99.90	$ 101.70
8"	$ 149.90	$ 152.55
10”	$ 206.95	$ 210.65

Customers outside the City

Meter Size	Effective 7/1/25	Effective 7/1/26
3/4"	$ 8.65	$ 8.80
1"	$ 11.00	$ 11.20
1-1/2"	$ 13.45	$ 13.72
2"	$ 14.10	$ 14.40
3"	$ 22.75	$ 23.20
4"	$ 86.35	$ 88.10
6"	$ 109.90	$ 112.10
8"	$ 164.90	$ 168.20
10"	$ 227.65	$ 232.20

2. That this Resolution is to be immediately filed in the City Clerk’s Office and that the decision adopting the adjusted rates shall be final ten days after such are so filed.

ADOPTED AND APPROVED by the City Council of the City of Billings, Montana, on the 23rd day of June 2025.

CITY OF BILLINGS

By: _____
William A. Cole, Mayor

ATTEST:

By: _____
Denise R. Bohlman, City Clerk

City Council Regular

Date:	06/23/2025
Title:	Public Hearing and Resolution Setting Annual TBID Assessment for Fiscal Year 2026
Presented by:	Andy Zoeller, Finance Director
Department:	Finance
Presentation:	Yes
Legal Review:	Not Applicable
Project Number:	N/A

RECOMMENDATION

Staff recommends the City Council conduct a public hearing and approve the resolution setting the assessment for the Tourism Business Improvement District.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The following annual assessment resolution has been completed by the Finance Department and the assessments are ready to be placed on the tax files.

Tourism Business Improvement District

The TBID assessment is $4 per rented room per night.

ALTERNATIVES

City Council may:

- Approve; or,
- Not Approve and provide additional guidance to staff
- Amend and approve the resolution

FISCAL EFFECTS

The City of Billings acts as a pass-through of these assessments as approved by the elected body.

Attachments

Resolution TBID

RESOLUTION NO. 25 -

A RESOLUTION SETTING ANNUAL ASSESSMENTS WITHIN THE BILLINGS TOURISM BUSINESS IMPROVEMENT DISTRICT AND PROVIDING NOTICE, HEARING AND ADOPTION

WHEREAS, the City Council created the Tourism Business Improvement District No. 0002 ("TBID") on April 10, 2017, by adopting Resolution No. 17-10614; and

WHEREAS, following approval of the annual TBID work plan and budget, the City Council may, by resolution, set the next fiscal year assessment upon all property in the district using as a basis the method set forth in Resolution 17-10619, Section 7, and as prescribed in 7-12-1133(2)(c), MCA; and

WHEREAS, the property to be assessed are all hotels within the District, as described in Resolution 17-10619, Section 4, with 6 or more rooms; and

WHEREAS, the City Council has duly considered the matter.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CITY OF BILLINGS AS FOLLOWS:

1. Assessments for Fiscal Year 2026. The TBID assessment for fiscal year 2026 is hereby fixed, levied and assessed against each and every parcel of real property within the TBID. Each parcel shall pay to the City that portion of the total TBID assessment imposed annually. The assessment is $4.00 per occupied hotel/motel room night.

2. Notice of Hearing. On Monday, June 23, 2025, at 5:30 p.m., or as soon thereafter as the matter could be considered on the agenda in the Council Chambers of the City Hall, Billings, Montana, the City Council heard objections to the adoption of this resolution. The City Clerk published notice twice, at least five (5) days prior to the hearing, in the Yellowstone County News, as provided in Section 7-1-4127, MCA.

3. Effective Date. This resolution shall be effective upon adoption.

ADOPTED AND APPROVED by the City Council of the City of Billings, Montana this 23rd day of June, 2025.

CITY OF BILLINGS

By: _____
William A. Cole, Mayor

ATTEST:

By: _____
Denise R. Bohlman, City Clerk

City Council Regular

Date:	06/23/2025
Title:	Public Hearing and Resolution Setting Annual BID1 Assessment for Fiscal Year 2026
Presented by:	Andy Zoeller, Finance Director
Department:	Finance
Presentation:	Yes
Legal Review:	Not Applicable
Project Number:	N/A

RECOMMENDATION

Staff recommends that the City Council conduct a public hearing and approve the resolution setting the assessment for the Business Improvement District 1.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The following annual assessment resolution has been completed by the Finance Department and the assessments are ready to be placed on the tax files.

Downtown Business Improvement District 1

For FY 2026 the assessments for BID1 total $557,834.18.

ALTERNATIVES

City Council may:

- Approve; or,
- Not Approve and provide additional guidance to staff
- Amend and approve the resolution

FISCAL EFFECTS

The City of Billings acts as a pass-through of these assessments as approved by the elected body.

Attachments

Resolution BID1

RESOLUTION 25 - _____

A RESOLUTION LEVYING AND ASSESSING PROPERTIES FOR THE PURPOSE OF PROVIDING AND MAINTAINING THE COMMON AREA IMPROVEMENTS MADE IN DOWNTOWN, CITY OF BILLINGS, PROVIDING FOR NOTICE, HEARING AND ADOPTION.

WHEREAS, Billings, Montana City Code provides for assessment for public improvements and maintenance, including but not limited to public sidewalk sweeping, security, public sidewalk snow removal, litter control, graffiti removal, and abatement of other services that are requested by the downtown property owners.

WHEREAS, said Billings, Montana City Code provides that the City Council shall fix, levy, and assess said charge on or before the second Monday in August.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. SERVICE CHARGE FOR FISCAL YEAR 2026. The Business Improvement District assessment for the fiscal year 2026 is hereby fixed, levied and assessed against each and every parcel of real property within the B.I. D. Each parcel shall pay to the City that portion of the total Business Improvement District assessment imposed annually. The assessment is a calculation based on square footage, taxable market value, and building square footage. See Exhibit A

2. NOTICE OF HEARING. On Monday, June 23, 2025, at 5:30 p.m., or as soon thereafter as the matter could be considered on the agenda in the Council Chambers of the City Hall, Billings, Montana, the City Council heard objections to the adoption of this resolution. The City Clerk published notice twice, at least five (5) days prior to the hearing, in the Yellowstone County News, as provided in Section 7-1-4127, MCA.

3. EFFECTIVE DATE. This resolution shall be effective upon adoption.

ADOPTED and APPROVED by the City Council on the 23rd day of June 2025.

CITY OF BILLINGS:

BY: _____
William A. Cole, MAYOR

ATTEST:

BY: _____
Denise R. Bohlman, CITY CLERK

Attachment A

Tax ID	Assessment
A00001	637.36
A00004	198.10
A00006	167.80
A00007	256.26
A00008	123.17
A00009	218.00
A00010	375.32
A00011	1,304.22
A00016	694.70
A00041	1,062.42
A00042	1,303.24
A00042A	860.97
A00050	256.72
A00051	473.77
A00056	3,217.05
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A29916M	0.00
A29916N	63.62
A29916O	63.62
A29917	3,936.56
A31251	505.29
A33292	80.80
A33796	0.00
A33974	1,489.81
A34212A	319.56
A34212B	71.24
A34212C	89.88
A34212D	52.15
A34212E	54.41
A34212F	52.13
A34212G	52.72
A34212H	52.71
A34212I	52.97
A34212J	52.67
A34212K	0.00
A34212L	52.20
A34212M	52.48
A34212N	54.38
A34212O	55.85
A34212P	54.39

A34212Q	52.24
A34212R	61.79
A34212S	53.25
A34212T	52.02
A34212U	65.44
A34212V	60.56
A34212W	237.56
A34212X	65.83
A34212Y	77.29
A34225A	57.82
A34225B	57.82
A34225C	57.82
A34225D	57.48
A34225E	57.48
A34225F	57.48
A34225G	57.82
A34225H	57.82
A34225I	57.82
A34225J	57.82
A34225K	57.82
A34225L	57.82
A34225M	0.00
A34225N	57.82
A34225O	57.82
A34225P	57.82
A34225Q	57.82
A34225R	57.82
A34225S	57.82
A34225T	57.82
A34225U	57.82
A34225V	57.82
A34225W	57.82
A34225X	57.82
A34226A	57.82
A34226B	57.82
A34226C	57.82
A34226D	57.82
A34226E	57.82
A34226F	57.82
A34226G	57.82
A34226H	57.82

A34226I	57.82
A34226J	57.82
A34226K	57.82
A34226L	57.82
A34226M	0.00
A34226N	57.82
A34226O	57.82
A34226P	57.82
A34226R	72.95
A34226S	72.95
A34620	968.50
A36413A	73.48
A36413B	74.25
A36413C	70.19
A36413D	77.01
A36413E	74.13
A36413F	72.99
A36413G	73.07
A36413H	75.05
A36413I	75.03
A36413J	79.44
A36413K	50.00
A36413L	82.22
A36413M	0.00
A36413N	267.89
D01207	148.91
D05764	470.27
D12010	114.02
D12013	104.03
D12013A	124.00
D12014	263.02
D12015	216.09
D12017	110.78
D12017A	160.38
D12018	132.80
D12018A	77.62
D12021	147.16
D12037	157.44
D12039	216.97
D12048	308.18
D12049	205.55

D12053	144.24
D12055	61.76
D12056	58.89
D12267	61.76
D12268	66.75
D12269	122.51
D12270	82.32
D12271	6,075.76
D12436	78.27
D12514	145.11
D13071	125.46
D13072	151.58
D13111	144.53
D13113	136.31
D13114	116.07
D13139I	52.22
D13144K	604.14
D13144L	2,922.75
D13144Z	992.49
D13145	247.19
D13145A	336.33
D13145B	50.00
D13145D	205.54
D13145E	244.25
D13145F	6,206.89
D13145L	236.63
D13161	94.34
D13244	167.66
D13578	131.91
D13580	86.42
D13583	280.90
I00048	112.83
I00063	79.83
I00064	62.51
I00078B	67.57
I00140	68.16
I00153	115.63
I00154	311.53
I00199	114.45
I00203	166.42
I00221	76.62
I00227	73.89

I00230	94.98
I00234	138.51
I00236	151.44
I00241	79.66
I00250B	100.08
I00251	175.14
I00251A	89.19
I00254	74.40
I00263	200.12
I00270B	50.51
I00270C	50.23
I00272	126.78
I00278	75.34
I00282	155.85
I00593	199.10
I00593A	146.56
I00602	261.00
I00603	1,270.43
I00621	60.71
I00622	80.67
I00623	138.59
I00624	122.54
I00635	58.87
I00648	76.17
I00649	76.24
I00650	90.35
I00651	65.62
I00734	55.89
I00763	918.70
I00797	657.84
I00877	52.27
I01016	51.10
I01060	50.31
I01104	182.93
I01149	118.46
I01150	50.25
I01160	433.46
I01172	182.19
I01249	188.37
I01250	155.34
I01251	118.40
	$ 557,834.18

City Council Regular

Date: 06/23/2025
Title: FY2025 Budget Amendments
Presented by: Andy Zoeller, Finance Director
Department: Finance
Presentation: Yes
Legal Review: No
Project Number: N/A

RECOMMENDATION

Staff recommends City Council hold a public hearing and adopt the FY2025 budget amendments.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

On 6/11/2025, the City Council Budget and Finance committee met and discussed the following budget amendments. The committee voted unanimously to approve the following amendments to the FY2025 budget.

Expenditure

Fund 1990 - South TIF

A budget amendment is required to cover the design and construction contracts approved for the Amend Recreation Center in FY25. This will reflect the reduction in Capital Outlay budgeted in the FY26 Proposed Budget.

South TIF Fund	20,000,000	Capital Outlay

Fund 6050 - Central Services

A budget amendment is required to cover the Print Management System implementation - new printers purchased for the new City Hall and restructured print system. This will be covered by fund balance and existing charges.

Central Services	163,724	Capital Outlay

Fund 6520 - Facilities at BOC

A budget amendment is required to cover the removal and replacement of 14 rooftop units at the BOC. The project was most cost effective to bid replacement of all together, but will be spent over a longer period. This will be paid by fund balance from existing charges.

BOC Facilities	443,681	Capital Outlay

Multiple Funds - New City Hall Furniture

A budget amendment is required to cover the furniture charges in new City Hall for multiple departments. The furniture was not budgeted in FY25 due to the unknown departmental allocations. This will be paid from fund balances.

Building (2090)	26,342	Operations & Maintenance
City Council (0100 - General)	10,075	Operations & Maintenance

Fund 2600 - Library

A budget amendment is required to cover the increased costs for contract labor to cover two staff members out for medical issues and contract security from changing vendors and their rates. The security cameras installation will be more than budgeted. These will be paid from the fund balance.

Library	147,701	Operations & Maintenance
Library	158,000	Capital Outlay

Fund 7030 and 7010 - Cemetery and Mausoleum Maintenance

A budget amendment is required to transfer the full amount of interest received into fund 8730. The

transfer of all interest from the permanent fund is required to cover cemetery maintenance. The original transfer budget did not include enough to cover the actual interest received. This will be paid from additional revenues that exceeded the original budget.

Cemetery Maintenance (7010)	8,000	Transfer out
Mausoleum Maintenance (7030)	800	Transfer out

Fund 6300 - Property and Liability Insurance

A budget amendment is required due to an increase in the property insurance premiums and more property compensation payouts than expected. This will come from fund balance.

Property and Liability Insurance	100,000	Operations & Maintenance

Fund 2110 - Street and Traffic

A budget amendment is required due to an increase in the COLA and rates for specific positions per the Teamster Contract negotiations, in particular, the Equipment Operators. The heavy snowfall over fiscal year 25 winter also increased snow management activities and asphalt restoration. This will come from the fund balance and existing street & traffic charges.

Street and Traffic	205,000	Personnel Services
Street and Traffic	260,000	Operations & Maintenance

Fund 2090 - Building

A budget amendment is required to cover the purchase of three vehicles for two new positions added in FY24 and one vehicle replacement due to an accident. There will also need to be a budget amendment to cover the additional cost of the CityView software. These will come from the fund balance and existing building division charges.

Building	226,870	Capital Outlay

Fund 0100- General Fund - Mayor & City Council

A budget amendment is required for a significant increase in the membership fees for the Montana League of Cities and Towns. This will come from the fund balance.

Mayor & City Council	35,000	Operations & Maintenance

ALTERNATIVES

City Council may:

- Approve; or,
- Not Approve. If not approved, some funds may be over budget in FY25, and the City would not be compliant with State law (Title 7, Chapter 6, Part 40)

FISCAL EFFECTS

The impacts of these expenses will vary by fund. However, there is sufficient revenue and cash on hand to cover these expenses. In the case of the South TIF fund, this expenditure will be covered by the issuance of TIF Revenue Bonds.

Fund	Budget Amount
Building	253,212
Cemetery Maintenance	8,000
Central Services	163,724
Facilities	443,681
General	45,075
Library	305,701
Mausoleum Maintenance	800
Property & Liability	100,000
South TIF	20,000,000
Street & Traffic	465,000

Attachments

FY2025 Budget Amendment Resolution

RESOLUTION 25-

A RESOLUTION ADOPTING **FISCAL YEAR 2025** ADJUSTMENTS TO APPROPRIATIONS PURSUANT TO M.C.A. 7-6-4006 AS AMENDED, AND PROVIDING TRANSFERS AND REVISIONS WITHIN THE GENERAL CLASS OF SALARIES AND WAGES, MAINTENANCE AND SUPPORT AND CAPITAL OUTLAY.

WHEREAS, M.C.A. 7-6-4006 provides that the City Council, upon proper resolution, adopted by said Council at a regular meeting and entered into its Minutes, may transfer or revise appropriations within the general class of salaries and wages, maintenance and support, and capital outlay, and

WHEREAS, based upon a Budget Review **(FY 2025**), it is necessary to alter and change said appropriations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

That the attached transfers or revisions are hereby adopted.

(SEE EXHIBIT A)

PASSED AND APPROVED by the City Council, this 23rd day of June 2025

THE CITY OF BILLINGS:

BY:_____
William A. Cole, MAYOR

ATTEST:

BY:_____
Denise R. Bohlman, CITY CLERK

EXHIBIT A

Expenditure

Fund 1990 - South TIF

A budget amendment is required to cover the design and construction contracts approved for the Amend Recreation Center in FY25. This will reflect the reduction in Capital Outlay budgeted in the FY26 Proposed Budget.

South TIF Fund	20,000,000	Capital Outlay

Fund 6050 - Central Services

A budget amendment is required to cover the Print Management System implementation - new printers purchased for the new City Hall and restructured print system. This will be covered by fund balance.

Central Services	163,724	Capital Outlay

Fund 6520 - Facilities at BOC

A budget amendment is required to cover the removal and replacement of 14 rooftop units at the BOC. The project was most cost effective to bid replacement of all together, but will be spent over a longer period. This will be paid over multiple years or covered by fund balance.

BOC Facilities	443,681	Capital Outlay

Multiple Funds - New City Hall Furniture

A budget amendment is required to cover the furniture charges in new City Hall for multiple departments. The furniture was not budgeted in FY25 due to the unknown departmental allocations. This will be paid from fund balances.

Building (2090)	26,342	Operations & Maintenance
City Council (0100)	10,075	Operations & Maintenance

Fund 2600 - Library

A budget amendment is required to cover the increased costs for contract labor to cover two staff members out for medical issues and contract security from changing vendors and their rates. The security cameras installation will be more than budgeted. These will be paid from the fund balance.

Library	147,701	Operations & Maintenance
Library	158,000	Capital Outlay

Fund 7030 and 7010 - Cemetery and Mausoleum Maintenance

A budget amendment is required to transfer the full amount of interest received into fund 8730. The transfer of all interest from the permanent fund is required to cover cemetery maintenance. The original transfer budget did not include enough to cover the actual interest received. This will be paid from additional revenues that exceeded the original budget.

Cemetery Maintenance (7010)	8,000	Transfer out
Mausoleum Maintenance (7030)	800	Transfer out

Fund 6300 - Property and Liability Insurance

A budget amendment is required due to an increase in the property insurance premiums and more property compensation payouts than expected. This will come from fund balance and may be reimbursed in the future.

Property and Liability Insurance	100,000	Operations & Maintenance

Fund 2110 - Street and Traffic

A budget amendment is required due to an increase in the COLA and rates for specific positions per the Teamster Contract negations, in particular, the Equipment Operators. The heavy snowfall over fiscal year 25 winter also increased snow management activities and asphalt restoration. This will come from the fund balance and existing street & traffic charges.

Street and Traffic	205,000	Personnel Services
Street and Traffic	260,000	Operations & Maintenance

Fund 2090 - Building

A budget amendment is required to cover the purchase of three vehicles for two new positions added in FY24 and one vehicle replacement due to an accident. There will also need to be a budget amendment to cover the additional cost of the CityView software. These will come from the fund balance and existing building division charges.

Building	226,870	Capital Outlay

Fund 0100- General Fund - Mayor & City Council

A budget amendment is required for a significant increase in the membership fees for the Montana League of Cities and Towns. This will come from the fund balance.

Mayor & City Council	35,000	Operations & Maintenance

Date:	06/23/2025
Title:	FY2026 Preliminary Budget Resolution
Presented by:	Andy Zoeller, Finance Director
Department:	Finance
Presentation:	Yes
Legal Review:	No
Project Number:	N/A

RECOMMENDATION

Staff recommends City Council hold a public hearing and adopt the preliminary budget resolution for fiscal year 2026.

The attached budget resolution is consistent with the originally proposed budget that was provided to Council and the public on May 19th, with few adjustments explained below.

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

City Council and staff have held four work sessions regarding the City's FY2026 budget. Additional meetings were held by the City Council Budget and Finance Committee through April and May.

The attached budget resolution will establish the preliminary budget authority for the City's fiscal year 2026, which begins on July 1, 2025. Amendments to the preliminary budget may be made by City Council. On August 25, 2025, staff will bring to the City Council an opportunity to amend this preliminary budget, and adopt the final FY26 budget.

Approval of this preliminary budget before July 1 is advisable, as the City will incur expenses during the months of July and August. With a preliminary budget resolution approved, projects will continue on schedule. Beginning July 1, negotiated cost-of-living increases for the Fire Union (3%) and the Teamster Union (4%) will go into effect. Additionally, the proposed budget includes a cost-of-living adjustment for non-bargaining employees (4%), which will also go into effect. The Police contract is currently being negotiated, as such, a cost-of-living adjustment will not occur until that contract is ratified and approved by City Council.

Staff has made the following adjustments to the originally proposed budget, which were discussed at the 6/11/25 City Council Budget and Finance Committee and included in the attached resolution:
1.) Remove $20,000,000 from the South TIF. This will be moved to the FY25 budget, as this project is beginning sooner that originally anticipated.
2.) Remove $1,500 from Mayor & Council. This was requested by the Mayor, as all other non-contracted car allowances had been removed from the proposed budget, consistent with Council direction.
3.) Remove $170,000 from Police Programs. It was determined that a DUI grant (both revenue and expense) was duplicated in the original budget.
4.) Add $101,800 to Building. The Building division is requesting an additional FTE for Project Coordinator. This position was discussed during the Building Division presentation to City Council.

With the addition of these adjustments the total FY2026 Budget, as presented is $417,842,407

Further, the attached Council proposed amendments were considered and recommended by the Budget and Finance Committee:
Rupsis 1 - 4 yes, 1 no. This amendment would dedicate $10,000 towards understanding how best a housing program could be designed. This amendment would be funded by ending the City's membership in the National League of Cities & Towns, which is slightly more than $10,000.
Rupsis 2 - 4 yes, 1 no. This amendment would allocate up to $5,000 from Council Contingency to provide funds for City Boards and Commissions to be used to engage with the community. This amendment would not result in an overall change to the City budget, but would allocate, specifically, some Council Contingency funds.
Kennedy 1 - 4 yes, 1 no. This amendment would eliminate the vacancy savings that were budgeted for Police Salaries ($500,000) and would be offset by an equal reduction in Police Overtime.
Kennedy 2 - 3 yes, 1 no. This amendment is to remove car allowances from the FY26 budget, and utilize the IRS mileage reimbursement for employees. The proposed FY26 budget does not currently include any car allowances, nor were they lumped into other areas. At the March 26 Budget and Finance Committee meeting, the committee voted to recommend that car allowances not be included in the FY26 budget. As a result of that recommendation, the proposed budget does not include funding for any car allowances other than the City Administrator, as required by contract.

These amendments are not currently included in the resolution attached for consideration, and will need to be introduced and voted upon by the whole Council.

ALTERNATIVES

City Council may:

- Approve; or,
- Not Approve the preliminary budget resolution. If not approved, staff would seek clarification on adjustments that need to be made before final adoption is required in August.

FISCAL EFFECTS

The attached resolution establishes the budget authority by fund (See Exhibit A). As currently presented the FY2026 budget is $417,842,407. Details on the proposed budget are available online at www.billingsmt.gov/finance.

Revenues	FY26 Proposed Budget	FY25 Adopted Budget
TAXES	$ 70,629,199	$ 70,156,849
SPECIAL ASSESSMENTS	23,795,253	29,721,512
LICENSES & PERMITS	4,753,445	4,252,576
INTER-GOVERNMENTAL	46,401,298	69,475,721
CHARGES FOR SERVICE	174,267,713	159,777,726
FINES & FORFEITS	1,700,400	1,725,046
INVESTMENT EARNINGS	9,234,760	5,677,060
DONATIONS / CONTRIBUTIONS	881,750	604,990
INTERFUND TRANSFERS	36,222,531	40,785,728
DEBT PROCEEDS	66,172,733	43,442,500
MISCELLANEOUS	2,274,624	2,434,117
Total Budgeted Revenues	$ 436,333,706	$ 428,053,825

Expenditures	FY26 Proposed Budget	FY25 Adopted Budget
Personal Services	$ 123,398,041	$ 118,773,439
Operation and Maintenance	127,455,679	126,646,165
Capital Outlay	105,067,821	170,719,720
Debt Service	25,698,335	24,319,375
Transfers Out	36,222,531	39,175,728
Total Budgeted Expenses	$ 417,842,407	$ 479,634,427

This budget assumes 0% increase in property taxes, as a result of the 2025 State Legislative session. The impact to the median home, which is anticipated to be valued at $350,000, is expected to be the following:

Median Home Property Taxes (Annual)

	FY26	FY25	Change
General	$ 233.28	$ 306.55	$ (73.27)
Public Safety	359.05	472.25	(113.21)
Library	15.77	20.73	(4.96)
Transit	31.49	41.43	(9.93)
General Obligation	18.03	22.40	(4.36)
Median Home Property Tax	$ 657.63	$ 863.36	$ (205.73)
Street Maintenance District	216.25	216.25	-
Total Special Assessments	216.25	216.25	-
Total Taxes and Assessments	**873.88**	**1,079.61**	**(205.73)**

Average Home Monthly Utility Bill

	FY2026	FY2025	Change
Water	47.71	47.71	0.00
Wastewater	30.85	30.85	0.00
Solid Waste	14.50	14.50	0.00
Storm Sewer	8.81	6.68	2.13
Monthly Utility Bill	101.87	99.74	2.13

Attachments

2026 Preliminary Budget Resolution
Kennedy Amendment Forms
Rupsis Amendment Forms

RESOLUTION NO. _____

A RESOLUTION APPROVING AND ADOPTING THE PRELIMINARY BUDGET FOR THE CITY OF BILLINGS, MONTANA FOR FISCAL YEAR 2026

WHEREAS, the City Administrator of the City of Billings has regularly and lawfully submitted to the City Council of the City of Billings, Montana, the preliminary budget for Fiscal Year 2026; and

WHEREAS, the proper notice was published stating that said City Council has completed the PRELIMINARY MUNICIPAL BUDGET for said Fiscal Year, and that said budget has been placed on file and is open to inspection in the office of the City Clerk; and that said City Council would meet for the purpose of annually determining, approving and adopting the budget, and any taxpayer might appear and be heard.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

Section 1: That the City of Billings proposed budget for fiscal year 2026 as detailed in the budget report and as amended by the City Council and further detailed on EXHIBIT "A", be, and the same is hereby preliminarily determined, approved, and adopted. Establishing the legal spending limits at the fund level (MCA 7-6-4030).

Section 2: Pursuant to Sections 7-6-4006 and 7-6-4012, M.C.A., the City Administrator is authorized to amend this budget for the expenditure of additional funds from the following: Debt Service Funds, Fee-based budgets; Trust funds; Federal or State Grants, special assessments and donations accepted and approved by the City Council.

Section 3: The City Administrator is hereby delegated the authority to make transfers or revisions within appropriations of any fund. Reporting on these transfers or revisions will occur at least quarterly to the City Council Budget and Finance Committee.

Section 4: The City Council further authorizes and re-appropriates the unexpended balance of Capital Improvement Program items previously budgeted which have not been completed.

Section 5: Pursuant to Section 7-6-4030(c) the fiscal year 2026 preliminary budget is based upon the assumption 247.23 mills will be levied for property tax revenue. This is an increase of 39.86 mills from the prior fiscal year. Due to the State legislative changes, there could be an annual decrease in property taxes levied on homes valued at $100,000, $300,000, or $600,000 of $92.05, $276.16, and $384.21 respectively, when compared to the prior year.

PASSED AND APPROVED by the City Council this ___th day of June, 2025.

CITY OF BILLINGS:

BY: _____
William A. Cole, Mayor

ATTEST:

BY: _____
Denise R. Bohlman, City Clerk

Exhibit A

Fund/Department	Original Proposal	Additions 6/23/2025	Deletions 6/23/2025	Preliminary Budget
General Operating Fund:				
Mayor & City Council	469,213		1,500	467,713
City Administrator	1,313,201			1,313,201
Human Resources	1,129,513			1,129,513
City Attorney	3,351,051			3,351,051
Municipal Court	2,232,552			2,232,552
Finance	1,972,519			1,972,519
Code Enforcement	1,229,951			1,229,951
Parks, Recreation & Public Lands	-			-
Non-Departmental	32,808,328			32,808,328
Council Contingency	-			-
Total General Fund	**44,506,328**	**-**	**1,500**	**44,504,828**
Public Safety Fund:				
Crime Prevention, Mental Health & SA	1,352,621			1,352,621
Police	33,169,009			33,169,009
Fire	28,872,919			28,872,919
Total Public Safety Fund	**63,394,549**		**-**	**63,394,549**
Special Revenue Fund:				
South Tax Increment	35,461,392		20,000,000	15,461,392
East Tax Increment	1,383,721			1,383,721
North 27th Street Tax Increment	2,736,821			2,736,821
Gas Tax	11,507,691			11,507,691
Building Inspection	2,890,195	101,800		2,991,995
Street & Traffic Operating	14,368,785			14,368,785
Fire Programs	141,500			141,500
EOC 9-1-1 Grant	1,404,594			1,404,594
City/County Planning	2,630,336			2,630,336
City Attorney Grants	805,400			805,400
Municipal Court Grants	220,150			220,150
Police Programs	1,562,943		170,000	1,392,943
City County Library	5,290,645			5,290,645
Anti-Graffiti	3,000			3,000
Development Services Grants	1,818,940			1,818,940
Park Programs	804,516			804,516
Downtown Revolving Loan Program	807,030			807,030
Trail/Bike Path Donations	-			-
Street Maintenance Districts	17,795,948			17,795,948
Street Light Districts	3,359,807			3,359,807
Storm Sewer Operating	18,194,565			18,194,565
Park Maintenance District	1,655,975			1,655,975
Park District 1	10,296,644			10,296,644
Amend Park	52,216			52,216
Cemetery Central Ave Irrigation	50,000			50,000
Ballfield Stadium Donations	312,003			312,003
Road Maintenance Dist	1,747			1,747
Sidewalk Hazard Repair	185,000			185,000
Ballpark Repair Fund	91,865			91,865
Total Special Revenue Fund	**135,833,429**	**101,800**	**20,170,000**	**115,765,229**

Removal of Mayor's car allowance

Remove Amend Park Capital in FY26, will be an amendment to FY25 due to timing of contract approvals.

Additional FTE in Building - Project Coordinator

Remove the grant expenditures and revenue that were unintentionally duplicated.

Exhibit A cont.

Fund/Department	Original Proposal	Additions 6/23/2025	Deletions 6/23/2025	Final Budget
Debt Service Fund:				
Special Improvement Debt	804,750			804,750
City Hall Financing	1,240,034			1,240,034
Storm Sewer Debt	1,473,500			1,473,500
Sidewalk, Curb & Gutter Debt	513,800			513,800
Series 2015 Baseball Refunding	759,250			759,250
Series 2012 Library	799,586			799,586
Total Debt Service Fund	**5,590,920**	**-**	**-**	**5,590,920**
Capital Projects Fund:				
Urban Renewal Land Development	20,797			20,797
Sidewalk Construction	1,633,000			1,633,000
Special Improvement Districts	1,782,500			1,782,500
City Hall Construction	490,034			490,034
Capital Replacement	954,930			954,930
Dog Park Construction	5,000			5,000
Total Capital Project Fund	**4,886,261**	**-**	**-**	**4,886,261**
Enterprise Fund:				
Water	38,128,968			38,128,968
Wastewater	29,842,206			29,842,206
Parking	2,428,832			2,428,832
Solid Waste	27,622,532			27,622,532
Airport	33,259,627			33,259,627
Transit	11,113,103			11,113,103
Total Enterprise Fund	**142,395,268**	**-**	**-**	**142,395,268**
Internal Service Fund:				
Fleet Services	2,517,076			2,517,076
Central Services	270,862			270,862
Information Resources	4,018,615			4,018,615
City Health Benefits	18,790,389			18,790,389
Central Telephone	472,130			472,130
Radio Communications	394,813			394,813
Property Insurance	4,585,528			4,585,528
Facilities Management	2,573,170			2,573,170
Public Works Administration	3,691,758			3,691,758
Public Works Engineering	3,943,011			3,943,011
Total Internal Service Fund	**41,257,352**	**-**	**-**	**41,257,352**
Permanent Fund				
Cemetery Perpetual Care	48,000			48,000
Total Permanent Fund	**48,000**	**-**	**-**	**48,000**
Total All Funds	**437,912,107**	**101,800**	**20,171,500**	**417,842,407**

BUDGET AMENDMENT FORM City of Billings, Montana

Complete all fields as appropriate, duplicate the form as many times as needed. Completion of this form does not preclude a councilmember from introducing a budget amendment, and proposed amendments must be introduced at a regular business meeting.

Council Member Name(s):	Bill Kennedy
Fund Name:	Police
Amendment Number:	Kennedy 1
Fiscal year	FY 2026

AMENDMENT TEXT: Full funding for 177 FTE officers for FY26.

The vacancy savings will be designated to fill the vacant officer positions. Buget shortfall will be transfered from Overtime budget.

PURPOSE:

Describe the intended purpose of the amendment, how will appropriation increases be funded, be as specific as possible with respect to the amounts, sources of funds, and purpose.

I want to make sure the funding stays for police officers and we fullfil the positions funded from FY25.

BUDGET AMENDMENT FORM City of Billings, Montana

Complete all fields as appropriate, duplicate the form as many times as needed. Completion of this form does not preclude a councilmember from introducing a budget amendment, and proposed amendments must be introduced at a regular business meeting.

Council Member Name(s):	Bill Kennedy
Fund Name:	Gen. Fund
Amendment Number:	Kennedy 2
Fiscal year	FY 2026

AMENDMENT TEXT: The car allowance for certain individuals is terminated for FY26. Every employee will be on the same system. We have a mileage reimbursement program. The only car allowance is for the City Administrator that is spelled out in contract. Departments will have a mileage budget line item in their budget. The city does not supplement car allowances to increase pay. Mileage reimbursements will make employees whole and no out of pocket costs.

PURPOSE:

This follows the county and state.

Describe the intended purpose of the amendment, how will appropriation increases be funded, be as specific as possible with respect to the amounts, sources of funds, and purpose.

BUDGET AMENDMENT FORM City of Billings, Montana

Complete all fields as appropriate, duplicate the form as many times as needed. Completion of this form does not preclude a councilmember from introducing a budget amendment, and proposed amendments must be introduced at a regular business meeting.

Council Member Name(s):	Tom Rupsis
Fund Name:	General Fund
Amendment Number:	Rupsis 1
Fiscal year	FY 2026

AMENDMENT TEXT:

I move to allocate up to $10,000 from the Council Contingency fund for the design of a city housing program.

PURPOSE:

Staff has recommended that Council dedicate some effort and funds towards understanding how best a housing program could be designed to fit the needs of Billings. Every effort would be made to make connections and hold virtual meetings with comparable cities that have successful programs. However, even in today's world, sometimes there is enormous value in in-person visits. If so, these funds would be used to pay for that travel.

This allocation would be funded by ending the City's membership in the National League of Cities & Towns thereby reducing the Mayor & Council Operations budget by $10,000 and increasing the Council Contingency budget by $10,000.

BUDGET AMENDMENT FORM City of Billings, Montana

Complete all fields as appropriate, duplicate the form as many times as needed. Completion of this form does not preclude a councilmember from introducing a budget amendment, and proposed amendments must be introduced at a regular business meeting.

Council Member Name(s):	Tom Rupsis
Fund Name:	Council Contingency
Amendment Number:	Rupsis 2
Fiscal year	FY 2026

AMENDMENT TEXT:

I move to allocate up to $5,000 from the Council Contingency Fund to support our Boards and Commissions and their efforts to engage with the community.

PURPOSE:

Several of our boards and commissions could benefit from a small fund that could be used to support engaging with the community. For example, the fund could be used to pay a registration fee so that the Citizens Police Advisory Board could have a table at HarvestFest. It could be used for the Human Rights Commission to create printed materials that could be distributed to at-risk audiences. It could be used to send a Parks Board or BPAC member to the MT Trails, Recreation, Parks Association annual meeting.

Boards and Commissions that wish to request funds from this allocation should submit an annual report and budget to Council for approval. If approved, the City Administrator would be authorized to pay for expenses without further Council involvement.

City Council Regular

Date:	06/23/2025
Title:	South Billings Boulevard Cleanup Initiative - Councilmember Kennedy
Presented by:	Chris Kukulski, City Administrator
Department:	City Hall Administration
Presentation:	No
Legal Review:	Not Applicable
Project Number:	N/A

RECOMMENDATION
See attached Initiative

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)
N/A

ALTERNATIVES
City Council may:

- Approve; or,
- Not Approve

FISCAL EFFECTS
N/A

Attachments

South Billings Boulevard Cleanup Initiative

Council Initiative Proposal Form

City Code Sec. 2-214(14). *Council Initiatives. This section of the agenda is reserved for individual councilmember requests for future legislative or staff action. These shall be limited to giving direction to staff to assist in formulating policies, work plans, etc. for future consideration of the city council. An initiative moves forward by majority vote of the city council.*

City Charter Sec. 3.08. *Interference with Administration. Except for the purposes of inquiries and investigations, the Council, its members and the Mayor shall deal with the City officers and employees who are subject to the direction and supervision of the City Administrator solely through the City Administrator.*

Council Member Proposing Initiative: Bii Kennedy

Short Name of Initiative: South Billings Blvd. Cleanup

Terms of Motion Proposing Legislative Or Staff Action: (Please be as specific as possible. Indicate if action is to be divided into steps or phases. Use separate sheet if needed.)

City Staff or Department Potentially Impacted by Initiative:
Landfill

Has Council Member Communicated with City Administrator About the Initiative? YES
NO X

Estimate of Approximate Staff and Council Time Required: . 10

Approximate Timeline for Staff/Department Action:

Within the next
month

Costs Other Than Staff Time, If Any:

Priority Relative To Existing Initiatives (See list available from City Administrator): High

Additional Information Or Comments: The garbage dropped during hauling of trash and debris to the landfill. The residents along So. Blgs Blvd. have experienced a high volume of trash and debris in the road and blown into their yards. The trash hauled should be covered and staff tarped. This is not happening. I'm asking for council input to instruct staff to help with this problem.

City Council Regular

Date:	06/23/2025
Title:	Mayor-Council Structural Enhancement Initiative - Councilmember Kennedy
Presented by:	Chris Kukulski, City Administrator
Department:	City Hall Administration
Presentation:	No
Legal Review:	Not Applicable
Project Number:	N/A

RECOMMENDATION
See attached Initiative

BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)
N/A

ALTERNATIVES
City Council may:

- Approve; or,
- Not Approve

FISCAL EFFECTS
N/A

Attachments

Mayor-Council Structural Enhancement Initiative

Council Initiative Proposal Form

City Code Sec. 2-214(14). *Council Initiatives. This section of the agenda is reserved for individual councilmember requests for future legislative or staff action. These shall be limited to giving direction to staff to assist in formulating policies, work plans, etc. for future consideration of the city council. An initiative moves forward by majority vote of the city council.*

City Charter Sec. 3.08. *Interference with Administration. Except for the purposes of inquiries and investigations, the Council, its members and the Mayor shall deal with the City officers and employees who are subject to the direction and supervision of the City Administrator solely through the City Administrator.*

Council Member Proposing Initiative: _____Bill Kennedy_____

Short Name of Initiative: Mayor-Council Structural Enhancement Initiative___

Terms of Motion Proposing Legislative Or Staff Action: (Please be as specific as possible. Indicate if action is to be divided into steps or phases. Use separate sheet if needed.)

City Staff or Department Potentially Impacted by Initiative:___Charter Amendments_____

Has Council Member Communicated with City Administrator About the Initiative?
YES NO X

Estimate of Approximate Staff and Council Time Required: ._____

Approximate Timeline for Staff/Department Action: stated below

Costs Other Than Staff Time, If Any: _____Ballot Initiative _____

Priority Relative To Existing Initiatives (See list available from City Administrator): ____ High_____

Additional Information Or Comments:

____Please review Below _____

_____

_____

Council Initiative #2: Strong Mayor and Council Amendments

This Initiative has a time limit to qualify to be on the Ballot this fall. The last day to approve would be July 21,2025. This is 86 days before the mail ballots go out Oct.15,2025.

I am requesting approval to place on the June 23,2025, with a special Board meeting.

This would give ample time if any questions should arise, we would have time before the 21st of July.

This is a ballot amendment to change the duties of the Mayor and Council and address the duties of City Administrator and Department Heads.

This amendment would have changes in **Article III and Article IV.**

State law references: A local government with self-government powers is subject to state laws establishing legislative procedures or requirements, MCA 7-1-114(1)(c); local government ordinances, resolutions, and initiatives and referendum, MCA 7-5-101 et seq.; conduct of municipal government, MCA 7-5-4101 et seq.

Art.III ; Section 3.04

Section 3.04. Mayor: Election, Powers and Duties.

A. The Mayor shall be a resident and qualified voter of the City of Billings and shall be elected at large for a term of four (4) years and shall be limited to two (2) consecutive terms.no change

B. The Mayor shall be the presiding officer of the City Council and shall vote on all issues.no change

C. The Mayor shall be recognized as the head of City government for all ceremonial and Governmental executive purposes for governing the city and for purposes of military law, and shall execute contracts, deeds and other documents.

D. The Mayor shall have Executive administrative duties except as required to carry out the responsibilities of the city.

Section 3.07

The City Council and Mayor, as a majority, shall in any manner dictate the appointment or removal of any City administrative officers and Directors whom the City Administrator with their consent is empowered to appoint.

Section 3.08. Administration:

The mayor will operate as the Chief Executive Officer with the City Administrator assisting the Mayor and Council. The Mayor and Council may inquire and investigate the department budget and policy. The City Administrator and Department Heads will report to the mayor and council. her term of office.

ARTICLE IV. EXECUTIVE

Section 4.01.

The Mayor will function as the Chief Administrator for the City assisted by the City Administrator. Both will be full time, and the mayor salary will be the same as the Yellowstone County Commissioners each year, The City Administrator will be contractual. The Mayor and Council shall employ a City Administrator based on merit for an indefinite term. The Administrator shall not be the Mayor or a Councilmember at the time of employment and need not be a resident of the City or state at the time of employment.

The Mayor and Council shall conduct an annual performance review of the City Administrator. (Local Gov't. Review Comm., approved at election, June 4, 1996)

Section 4.02.City Administrator: Removal.

The Council may remove the Administrator with or without cause by an affirmative vote of a majority of all its members.

Section 4.03. City Administrator: Powers and Duties.

The Administrator shall:

A. carry out policies established by the City Council;

B. perform the duties required by law, ordinance, resolution, or this Charter;

C. enforce laws, ordinances, and resolutions;

D. Assist Mayor to administer the affairs of the City;

E. direct, organize, establish, supervise, and administer all departments, agencies, and offices of the City under the guidance of the Mayor and City Council

; F.Working with the Mayor to appoint, suspend, and remove all employees of the local government;

G. prepare and present the City budget to the Council for its approval assisted by the council and administer the budget adopted by the Council;

H. Report publicly to the Council at least quarterly on the financial conditions of the City;

I. recommend measures to the Mayor and Council;

J. report to the Council as the Council may require;

K. attend Council meetings and take part in the discussion, but shall have no vote;

7 L. appoint with the approval of the Mayor and City Council a qualified acting administrator to exercise the powers and perform the duties of the Administrator during temporary absences.

Changes

No change