

**\*\*ATTENTION\*\***

The City Council meeting will be held in a hybrid format that may include both in-person AND virtual attendance via Zoom. Unless they have cause to appear virtually, Councilmembers will attend the meeting in person in Council Chambers, fifth floor of City Hall, 316 N. 26th Street. In order to honor the Right of Participation and the Right to Know in Article II, Sections 8 and 9, of the Montana Constitution, the City of Billings and City Council are making every effort to meet the requirements of the open meeting laws.

Citizens are invited to:

- Review the Agenda Packet on the City's website at: [www.billingsmt.gov](http://www.billingsmt.gov) and click on "Your Government," "City Council," and "Agendas & Minutes".
- View the meeting:
  - On Community 7 TV - Channel 7 or Channel 507 -- Spectrum Cable. *(On evenings when there is a conflict with School District No. 2 Board meetings, the City Council meeting will be broadcast on Channel 8 - Spectrum Cable.)* Channel 7 or Channel 978 - TDS Fiber.
  - Online at [www.comm7tv.com](http://www.comm7tv.com) and click on the "Watch Live" icon. Community 7 also has links to their Facebook page and YouTube channel.
  - On the City's website at [www.billingsmt.gov](http://www.billingsmt.gov) and click on "Watch Meetings Online" on the homepage.
  - In-Person.

Citizens may submit public comment via the following methods:

- Mail: City Clerk, P.O. Box 1178, Billings, MT 59103
- Email: [Council@billingsmt.gov](mailto:Council@billingsmt.gov).
  - Emails received after 3:00 PM on the day of the meeting, may be posted on the Council's webpage the following day for public viewing.
- Attend the meeting in person

Please contact Denise Bohlman, City Clerk, at [bohlmand@billingsmt.gov](mailto:bohlmand@billingsmt.gov), or at 406.657.8210, with any questions.



**VISION STATEMENT:**  
"The Magic City: A diverse, welcoming community where people prosper and business succeeds."

**CITY COUNCIL  
REGULAR BUSINESS MEETING**

**AGENDA  
AUGUST 11, 2025**

**5:30 P.M.**

**COUNCIL CHAMBERS**  
316 N. 26th Street, 5th Floor

**CALL TO ORDER:** Mayor Cole

**PLEDGE OF ALLEGIANCE:** Mayor Cole

**INVOCATION:** Councilmember Neese

**ROLL CALL:** Councilmembers present on roll call were:  Shaw,  Gulick,  Neese,  Owen,  Rogers,  Kennedy,  Aspenlieder,  Tidswell,  Boyett,  Rupsis

**MINUTES:** July 28, 2025

**COURTESIES:**

**PROCLAMATIONS:**

**COUNCIL REPORTS:**

**ADMINISTRATOR REPORTS - CHRIS KUKULSKI**

**PUBLIC COMMENT on "NON-PUBLIC HEARING" Agenda Items: 1 and 3 ONLY. Speaker sign-in required.** (Comments are limited to three (3) minutes or as set by the Mayor. Please sign the roster at the cart located at the back of the Council chambers or at the podium. Comments on items listed as public hearing items will be heard ONLY during the designated public hearing time for each respective item. For items not on this agenda, public comment will be taken at the end of the agenda.)

**1. CONSENT AGENDA -- Separations:**

**A. Mayor Cole recommends that Council confirm the following appointments:**

1.	Name	Board/Commission	Term	
			Begins	Ends
1	Ashley Kavanagh	Billings Parking Board*	08/11/25	12/31/25
2	Zach Audet	Housing Authority*	08/11/25	12/31/25

\*1 Unexpired term of Mark Kary

\*2 Unexpired term of Tom Boos

**B. Bid Awards:**

**1. W.O. 25-07: Landfill Gas Collection System Lift Two.** (Opened 7/15/25) Recommend Olympus Technical Services.

**C. Amendment No. 1, to Public Safety Software Systems agreement with Tyler Technologies.**

**D. Billings Police Officers' Unit Collective Bargaining Agreement.**

**E. Professional Engineering Services Contract with HDR Engineering, Inc. for W.O. 26-08: WRF Digester Gas Piping.**

- F. **Purchase** (6) Police Patrol Utility Vehicles and (1) Police Responder Patrol Truck; Duval Ford.
- G. **Donation** to Parks Department from Partners for Parks for two (2) timber-framed shade structures on Skyline Trail.
- H. **Bills for the Weeks of:**
  - 1. July 14, 2025
  - 2. July 21, 2025

**Recommended Motion:** I move to approve the items of the Consent Agenda as submitted, with the exception of items moved for separation.

**REGULAR AGENDA:**

- 2. **PUBLIC HEARING AND RESOLUTION** creating Downtown Business Improvement District (BID 0001). Staff recommends approval.

**Recommended Motion:** Having conducted a public hearing, considered written and spoken public testimony, I move to approve a resolution creating Downtown Business Improvement District (BID 0001), as recommended by Staff.

- 3. **RESOLUTION** creating the Board of Trustees for the Downtown Business Improvement District (BID) No. 0001. Staff recommends approval.

**Recommended Motion:** I move to approve a Resolution creating the Board of Trustees for the Downtown BID No. 0001, as recommended by staff.

**PUBLIC COMMENT on "NON-AGENDA ITEMS". Speaker Sign-in required.** *(Restricted to ONLY items not on this printed agenda. Comments are limited to 3 minutes or as set by the Mayor. Please sign the roster at the cart located at the back of the Council chambers or at the podium.)*

**COUNCIL INITIATIVES:**

**ADJOURN:**

*Council Chambers are readily accessible to individuals with physical disabilities.*

*For more information or to make requests for special arrangements, please contact the City Clerk's Office at 657-8210 or e-mail [bohlmand@billingsmt.gov](mailto:bohlmand@billingsmt.gov), 72 hours prior to the meeting date.*

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**\*Quasi-Judicial** -- *Caution must be exercised concerning any potential ex parte communications with interested parties. This policy-making body may exercise approval or other adjudication authority which is "judicial" because it directly affects the legal rights of a person.*

**City Council Regular**

**Date:** 08/11/2025  
**Title:** Boards & Commissions Appointments  
**Presented by:** Chris Kukulski, City Administrator  
**Department:** City Hall Administration  
**Presentation:** No  
**Legal Review:** Not Applicable  
**Project Number:** N/A

**RECOMMENDATION**

Mayor Cole recommends that the City Council confirm the appointments to the following boards and commissions.

|   | Name            | Board/Commission        | Term     |          |
|---|-----------------|-------------------------|----------|----------|
|   |                 |                         | Begins   | Ends     |
| 1 | Ashley Kavanagh | Billings Parking Board* | 08/11/25 | 12/31/25 |
| 2 | Zach Audet      | Housing Authority*      | 08/11/25 | 12/31/25 |

\*1 Unexpired term of Mark Kary

\*2 Unexpired term of Tom Boos

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

The Mayor is requesting that the City Council confirm appointments for Board and Commission positions that are vacant due to a resignation.

**STAKEHOLDERS**

N/A

**ALTERNATIVES**

Council may:

- Confirm the proposed appointments; or
- Not confirm the appointments.

**FISCAL EFFECTS**

The proposed action has no financial impact.

**City Council Regular**

**Date:** 08/11/2025  
**Title:** W.O. 25-07, Landfill Gas Collection System Lift Two, Bid Award  
**Presented by:** Debi Meling  
**Department:** Public Works  
**Presentation:** No  
**Legal Review:** Template Contract  
**Project Number:** N/A

**RECOMMENDATION**

Staff recommends the City Council award a contract for W.O. 25-07, Landfill Gas Collection System Lift Two, to Olympus Technical Services in the amount of \$322,139.98.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

W.O. 25-07, Landfill Gas Collection System Lift Two, will construct horizontal gas collection piping in the areas of the landfill that are actively being filled (also known as "open cells"). This project represents the second of three layers of horizontal gas collection pipes as part of ongoing landfill operations. The first layer was constructed in the fall of 2022, and the third and final layer will be added under a separate work order in the future when landfilling reaches the required level.

The intent of this project is to meet environmental regulatory requirements under the Title V air quality permit issued by the Montana Department of Environmental Quality (MDEQ). As organic wastes decompose over time, a natural byproduct is created known as Landfill Gas (LFG). LFG is composed largely of methane and carbon dioxide, as well as a small amount of non-methane organic compounds. These lines will collect the gas to meet compliance requirements. As the gas becomes usable, it will be sent to MDU's gas processing facility, from which the City receives a percentage of the revenue.

The project was advertised on June 20th, June 27th, July 4th, and July 11th, 2025, in the Yellowstone County News and on the City's website. Bids were opened on July 15th and seven bids were received. Olympus Technical Services submitted the lowest, responsible bid.

**ALTERNATIVES**

City Council may:

- Award W.O. 25-07, Landfill Gas Collection System Lift Two, to Olympus Technical Services in the amount of \$322,139.98; or,
- Not award a contract and reject all bids. If the project is not awarded, the landfill will continue to produce gas emissions that are in excess of the environmental regulation limits, and the City may be subject to fines.

**FISCAL EFFECTS**

The following bids were received:

| CONTRACTOR                     | BASE BID     |
|--------------------------------|--------------|
| Olympus Technical Services     | \$322,139.98 |
| COP Construction               | \$330,730.00 |
| Earth Movers Excavation        | \$356,690.00 |
| Castle Rock Excavating         | \$391,570.00 |
| Strobel Energy Group           | \$447,355.85 |
| Askin Construction             | \$539,490.00 |
| Western Municipal Construction | \$587,290.00 |

This project was budgeted in FY26 using Solid Waste Funds. There are adequate funds to award this project.

**City Council Regular**

**Date:** 08/11/2025  
**Title:** Tyler Technologies - Amendment 1 to 1 Year Contract for Public Safety Software Licenses & Support  
**Presented by:** Matt Hoppel, Assistant Fire Chief  
**Department:** Fire  
**Presentation:** No  
**Legal Review:** No  
**Project Number:** N/A

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**RECOMMENDATION**

Staff recommends the approval Amendment 1 of Tyler Technologies 1-Year agreement for the licensing and support of our Public Safety Software Systems in the amount of \$43,120.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

In October of 2024, the City of Billings signed a 1-Year, annually renewable Software Support Agreement with Tyler Technologies for continued service and support. This amendment is to add necessary updates and additions. As the department continues to grow in call volume, service area complexity, and reporting requirements, the limitations of the current system have become increasingly apparent.

To meet evolving operational, compliance, and data analysis needs, the department has identified critical areas where the existing RMS must be upgraded and expanded. These enhancements aim to improve data accuracy, streamline workflow efficiency, enhance incident reporting capabilities, and support integration with other public safety systems such as CAD.

This modernization project will ensure that BFD continues to provide high-quality emergency response services while supporting accountability, transparency, and data-driven decision-making across all levels of the organization.

We are bringing this memo before you to request City Council's approval for the increased cost for this year's Software Agreement renewal.

**ALTERNATIVES**

City Council may:

- Approve; Amendment 1 to the 1-Year renewal of the Tyler Technologies Software Support Agreement or,
- Not Approve

**FISCAL EFFECTS**

One-time fees of \$12,080. Recurring fees of \$31,040. The total cost of Amendment 1 of the 1-Year Software Support Agreement with Tyler Technologies is \$43,120.

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**Attachments**

Tyler Amendment 1



## AMENDMENT

This amendment ("Amendment") is effective as of the date of signature of the last party to sign as indicated below ("Amendment Effective Date"), by and between Tyler Technologies, Inc., a Delaware corporation with offices at 840 West Long Lake Road, Troy, MI 48098 ("Tyler") and the City of Billings, at P.O. Box 1178, Billings, MT 59103-1178 ("Client").

WHEREAS, Tyler and the Client are parties to a Software License Agreement with an effective date of June 30, 1993 (the "Agreement");

WHEREAS, Tyler and Client now desire to amend the Agreement as provided herein;

NOW THEREFORE, in consideration of the mutual promises hereinafter contained, Tyler and the Client agree as follows:

1. The items set forth in the Amendment Investment Summary attached as Exhibit 1 to this Amendment are hereby added to the Agreement as of the Amendment Effective Date; prorated for the period commencing on such date and ending coterminous with the maintenance and support term as set forth in the Agreement. Payment of fees and costs for such items are as follows:
  - a. SaaS Fees, to include Third Party SaaS fees identified in the Investment Summary, shall be invoiced on the Amendment Effective Date, prorated for the time period commencing on such date and ending concurrently with the Client's annual maintenance and support term under the Agreement. Subsequent SaaS fees will be invoiced annually in advance at Tyler's and/or Third Party's then-current rates.
  - b. Additional Implementation and other professional services (including training and Third Party) are billed and invoiced upon completion, at the rates set forth in the Amendment Investment Summary.
2. On the Amendment Effective Date the following items are dropped from the Agreement:
  - MSP Fire Records Base
  - MSP Fire Records- NFIRS Reporting
  - Data Analysis and Mapping (Fire)
  - Data Mart (Fire)
3. The Client shall no longer be required to pay annual maintenance and support fees for the above items as of the Amendment Effective Date. Client will receive a credit for any prepaid but unused maintenance and support fees for the dropped items listed above. Such credit shall be applied to the fees due for the items added per this Amendment.
4. Without limiting the terms in the Agreement, you understand and agree that the Tyler Software set forth in the Investment Summary as subscription or software as a service ("SaaS") do not include perpetual rights. If you do not pay the required annual fee in accordance with the Invoicing and Payment Policy, your right to use the applicable Software will be suspended unless and until payment in full has been

made. Tyler Software provided as SaaS is subject to the Tyler SaaS Services Terms and Service Level Agreement found here: <https://www.tylertech.com/terms/tyler-saas-services>.

5. Tyler hereby grants to Client a license to use the software identified in Exhibit 1 in accordance with the terms and conditions of the Emergency Networking EULA available at <https://www.tylertech.com/terms/emergency-networking-terms-of-use>. By signing this Amendment, or accessing, installing or using Emergency Network services, you agree that you have read, understood and agree to such terms.
  
6. Twilio Acceptable Use Policy and Terms of Service. Your use of the Tyler Software may include functionality provided by a Third Party Developer, Twilio. Your rights, and the rights of any of your end users, to use said functionality are subject to the terms of the Twilio Acceptable Use Policy, available at <http://www.twilio.com/legal/aup>, and to applicable provisions found in the current Twilio Terms of Service, available at <https://www.twilio.com/legal/tos>. By signing a Tyler Agreement or accessing, installing, or using any such Tyler solution, you certify that you have reviewed, understand and agree to said terms. Tyler hereby disclaims any and all liability related to your or your end user's failure to abide by the terms of the Twilio Acceptable Use Policy or Terms of Service. Any liability for failure to abide by said terms shall rest solely with the person or entity whose conduct violated said terms.
  
7. This Amendment shall be governed by and construed in accordance with the terms and conditions of the Agreement.
  
8. All other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, a duly authorized representative of each party has executed this Amendment as of the date of signature of the last party to sign as indicated below.

Tyler Technologies, Inc.

City of Billings, MT

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



**Exhibit 1**  
**Amendment Investment Summary**

The following Amendment Investment Summary details the software, products, and services to be delivered by us to you under the Agreement. This Amendment Investment Summary is effective as of the Amendment Effective Date.

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Quoted By:  
 Quote Expiration:  
 Quote Name:

Terri Minter  
 9/30/25  
 Fire Solutions Proposal wo ePCR  
 (revised May 28 2025)

**Sales Quotation For:**

City of Billings  
 PO Box 1178  
 Billings MT 59103-1178  
 Phone: +1 (406) 657-8387

**Annual / SaaS**

| Description                                        | Quantity | Fee      | Discount | Annual          |
|----------------------------------------------------|----------|----------|----------|-----------------|
| Fire Prevention Mobile                             |          |          |          |                 |
| Fire Prevention Mobile                             |          |          |          |                 |
| Inspector Mobile Basic                             | 1        | \$ 3,000 | \$ 0     | \$ 3,000        |
| Product Integration FPM-CAD & Fire Field Mobile    | 1        | \$ 0     | \$ 0     | \$ 0            |
| Product Integration - FPM and Emergency Networking | 1        | \$ 0     | \$ 0     | \$ 0            |
| <b>TOTAL</b>                                       |          |          |          | <b>\$ 3,000</b> |

**Services**

| Description                                      | Quantity | Unit Price | Discount | Total    |
|--------------------------------------------------|----------|------------|----------|----------|
| Enterprise Public Safety                         |          |            |          |          |
| Emergency Networking Project Management          | 1        | \$ 1,920   | \$ 0     | \$ 1,920 |
| Emergency Networking CAD Export Installation Fee | 1        | \$ 310     | \$ 0     | \$ 310   |
| Fire Prevention Mobile                           |          |            |          |          |

|                                                            |   |        |      |                 |
|------------------------------------------------------------|---|--------|------|-----------------|
| Setup & Configuration Services - Inspector Mobile Basic    | 3 | \$ 200 | \$ 0 | \$ 600          |
| User Training Videos and Job Aids - Inspector Mobile Basic | 1 | \$ 0   | \$ 0 | \$ 0            |
| MSP to FPM dataload                                        | 5 | \$ 200 | \$ 0 | \$ 1,000        |
| <b>TOTAL</b>                                               |   |        |      | <b>\$ 3,830</b> |

**Third-Party Hardware, Software and Services**

| Description                                                 | Quantity | Unit Price | Discount | Total           | Total Annual     |
|-------------------------------------------------------------|----------|------------|----------|-----------------|------------------|
| <b>Enterprise Public Safety</b>                             |          |            |          |                 |                  |
| <b>Annual</b>                                               |          |            |          |                 |                  |
| EN - Fire Suite                                             | 1        | \$ 24,040  | \$ 0     | \$ 0            | \$ 24,040        |
| EN - Investigations                                         | 1        | \$ 3,000   | \$ 0     | \$ 0            | \$ 3,000         |
| EN - Scheduling Interface                                   | 1        | \$ 1,000   | \$ 0     | \$ 0            | \$ 1,000         |
| <b>Services</b>                                             |          |            |          |                 |                  |
| EN - Data Import - Fire Suite - Excluding Training & Nemsis | 1        | \$ 5,000   | \$ 0     | \$ 5,000        | \$ 0             |
| EN - Fire Suite Implementation (Includes NERIS)             | 1        | \$ 750     | \$ 0     | \$ 750          | \$ 0             |
| EN - Investigations Implementation                          | 1        | \$ 500     | \$ 0     | \$ 500          | \$ 0             |
| EN - Online Web Training (10) Hours                         | 2        | \$ 1,000   | \$ 0     | \$ 2,000        | \$ 0             |
| <b>TOTAL</b>                                                |          |            |          | <b>\$ 8,250</b> | <b>\$ 28,040</b> |

| Summary                                        | One Time Fees    | Recurring Fees   |
|------------------------------------------------|------------------|------------------|
| Total Tyler Software                           | \$ 0             | \$ 0             |
| Total Annual                                   | \$ 0             | \$ 3,000         |
| Total Tyler Services                           | \$ 3,830         | \$ 0             |
| Total Third-Party Hardware, Software, Services | \$ 8,250         | \$ 28,040        |
| <b>Summary Total</b>                           | <b>\$ 12,080</b> | <b>\$ 31,040</b> |

### **Assumptions**

For additional information, please visit <https://empower.tylertech.com/enterprise-public-safety-specifications.html>

“Setup & Configuration Services – Inspector Mobile Basic” does not include Occupancy data conversion. Data conversion is sold separately.

**City Council Regular**

**Date:** 08/11/2025  
**Title:** Montana Federation of Public Employees - Billings Police Officers' Unit Collective Bargaining Agreement  
**Presented by:** Kevin Iffland, Assistant City Administrator  
**Department:** City Hall Administration  
**Presentation:** No  
**Legal Review:** Yes  
**Project Number:** N/A

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**RECOMMENDATION**

The City Council is being asked to approve an agreement for the renewal of a labor contract between the Montana Federation of Public Employees (MFPE), Billings Police Officers' Unit and the City of Billings. This negotiated agreement will replace the one that was in effect from July 1, 2021, through June 30, 2025. Staff recommends City Council approve the proposed collective bargaining agreement with the MFPE - Billings Police Officers.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

The MFPE represents sworn officers of the Billings Police Department. The current CBA expired June 30, 2025. City labor negotiators and MFPE representatives reached a tentative agreement that was ratified by the union. The agreement continues to cover all terms of employment including wages, hours, benefits, and working conditions.

**KEY CHANGES FROM THE 2021--2025 AGREEMENT**

1. Background Investigations

Clarified language:

Sworn position investigations must be conducted by trained bargaining unit members.

The City may outsource background checks only for non-sworn positions.

2. Overtime: Clarifies that for overtime eligibility only holiday hours taken in the workweek count as "hours worked" (removing prior inclusion of sick, vacation, and compensatory time)

3. Court Time

Clarified union member and court time

Updated notification process:

Officers must now check their work email by 2000 hrs the day prior to a court appearance for potential cancellations (formerly via a phone line).

If no cancellation is sent and the officer appears, they are owed 4 hrs of overtime.

4. Clarified Call Out Definition

Now explicitly defines a call out as a return to duty more than 1.5 hours before a regular shift in response to unplanned or urgent situations initiated by command staff.

5. Field Training Officer Pay updated:

Formerly: 25 hrs comp + 4 hrs overtime/month (Phases 1--3)

Now: 8 hrs straight comp/week during Phases 1-3; 7 hrs/week during Phase 4.

6. Secondary Employment/Extra Duty & Officer Wellness section added.

7. Union/Management Committee: Expands and formalizes the committee as a Labor-Management Relations Committee with monthly meetings, clear membership structure, agenda process, and minute-taking responsibilities--shifting its role from informal consultation to a structured forum for communication and issue resolution (while explicitly not replacing the grievance or bargaining processes).

8. Compensation & Pay Structure

New wage scale effective at the closest pay period following union ratification and city council approval (Attachment A of the agreement).

FY26 (Beginning anticipated if approved on August 4, 2025):

4% cost-of-living adjustment (COLA) will be applied to officers at step 3 and above on the wage scale. All officers will receive a one-time, lump-sum payment of \$3,000.

FY27 (Beginning July 1, 2026):

4.5% cost-of-living adjustment will be applied to all officers.

FY28 (Beginning July 1, 2027):

3.5% cost-of-living adjustment will be applied to all officers

#### 6. Editorial Updates

Cleaned and clarified procedural and operational language throughout, such as:

Grievance and arbitration process timelines

Shift preferences, vacation bidding, and use of leave during court duty

#### STAKEHOLDERS

MFPE -- Local 7769 Membership - Represented sworn officers directly affected by the CBA provisions.

Billings Police Department Administration - Responsible for implementing CBA provisions, overseeing staffing, scheduling, and performance evaluations.

City of Billings Human Resources Department - Led negotiations and ensures compliance with labor law and contract administration.

City Legal and Finance Departments - Reviewed terms for legal sufficiency and fiscal impact.

City Administrator's Office - Oversaw strategy and alignment with City-wide personnel goals.

Billings Residents & General Public - Indirect stakeholders relying on a stable, well-supported, and accountable police force.

#### ALTERNATIVES

City Council may:

- Approve the Agreement as negotiated and ratified by MFPE membership.  
Reject the Agreement, which may lead to mediation or arbitration proceedings as required by state labor law.

#### FISCAL EFFECTS

The negotiated wage increases and other compensation elements have been evaluated by the Finance Department and will be incorporated into the FY26--FY28 General Fund and Police Department budget projections. The proposed agreement includes cost-of-living and market-adjusted wage increases.

This contract includes an 18% average annual increase in base salary over the term of the contract, including cost of living adjustments and step increases. The FY26 budget included an estimated increase in wages. However, this agreement provides for a one-time lump sum payment in lieu of retroactive pay, which will be funded with vacancy savings from the prior year. This use of vacancy savings from the prior year was not budgeted, and a budget amendment in the amount of approximately \$400,000 may be needed later in the year.

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#### Attachments

Clean

Red-Line

# AGREEMENT

Between the

CITY OF BILLINGS, MONTANA

AND

MONTANA FEDERATION OF PUBLIC  
EMPLOYEES  
BILLINGS POLICE OFFICERS LOCAL 7769

For the period of

JULY 1, 2025- JUNE 30, 2028

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## **AGREEMENT**

### **PREAMBLE**

This agreement is made and entered into by and between the CITY OF BILLINGS BILLINGS, MONTANA, hereinafter referred to as the “EMPLOYER”, and the MONTANA PUBLIC EMPLOYEES ASSOCIATION/MONTANA FEDERATION OF PUBLIC EMPLOYEES BILLINGS POLICE UNIT hereinafter referred to as the “UNION”. It is the purpose of this agreement to set forth the terms and conditions to which each party is bound and that such agreement has been reached voluntarily without undue or unlawful coercion or force by either party. The rights of the Employer and the Union shall be respected, and the provisions of the Agreement shall be observed through the orderly settlements of questions arising from it.

For the purpose of this Agreement, the term “collective bargaining” shall be defined as to include any questions concerning wages, fringe benefits, and working conditions. The Employer and the Union furthermore agree to accept their mutual responsibility to ensure Equal Employment Opportunity in all aspects of employment as set forth in this Agreement.

## **ARTICLE I**

### **Recognition**

The BILLINGS POLICE UNIT, hereinafter referred to as the “Union”, is hereby recognized by the CITY OF BILLINGS, MONTANA, hereinafter referred to as the “Employer”, as the sole bargaining agent for the Police Personnel in the Billings Police Department, as determined by the State Board of Personnel Appeals. For the purpose of this Agreement, a Police Officer (Employee) shall be defined as a full-time sworn officer of the Billings Police Department, who is a peace officer with arrest authority and is working at least, but not more than, forty (40) hours per week, except as overtime as addressed later herein. Newly sworn Police Officers of the City of Billings shall be entitled to the benefits of this Agreement upon employment with the City of Billings.

## ARTICLE II

### **Management Rights**

- A.** The Union recognizes the prerogative of the City to operate its affairs in all respects in accordance with its responsibilities, and the powers or authority which the City has not officially abridged, delegated, or modified by this Agreement are retained by the City, and in such areas as, but not limited to, the following to-wit:
1. Directing employees;
  2. Hiring, promoting, transferring, assigning and retaining employees;
  3. Relieving employees from duties because of lack of work or funds or under conditions where continuation of such work would be inefficient and non-productive;
  4. Maintaining the efficiency of government operations;
  5. Determining the methods, means, job classifications, organization, and personnel by which operations of the City of Billings are to be conducted;
  6. Taking whatever actions may be necessary to carry out the mission of the City of Billings in situations of emergency;
  7. Establishing the methods and means by which work is to be performed;
  8. Establishing reasonable or ordinary work rules and policies;
  9. Scheduling overtime work as required, in a manner most advantageous to the City and consistent with its requirements; and
  10. The Employer shall have up to one (1) year after an employee begins duty to determine his/her satisfactory performance in any position covered by this Agreement and may dismiss such employee without cause during such probationary period.
- B.** The Union recognizes that the Employer has statutory and other rights and obligations in contracting for matters relating to municipal operations. The right to contract or subcontract shall not be used for the purpose or intention of undermining the Union, nor to discriminate against any of its members.

The City and Union agree that background investigations for sworn positions will be conducted by trained bargaining unit members. The City may, at its sole discretion, outsource background investigations for non-sworn positions.

### **ARTICLE III**

#### **Grievance & Arbitration Procedures**

- A.** A grievance is defined as a dispute or a difference of interpretation between a non-probationary employee(s) and the Employer involving economic issues or disciplinary actions as expressly provided in the terms of the Agreement. Disciplinary actions involving written warning/reprimand letters, suspension, or discharge shall be grievable; all lesser disciplinary actions are not grievable. If a number of employees have a grievance involving the same issue(s), the grievance shall be filed as one (1) joint grievance.
- B.** Employees designated by the Union as Stewards must be certified in writing to the Employer. A steward shall be authorized a reasonable amount of time to process a grievance during regular work hours provided the Steward has the Supervisor's approval and does not disrupt the work of others. A Steward, who cannot be released upon request due to work requirements, will be released as soon as work permits, but no later than the beginning of his or her next scheduled shift. An updated steward list shall be provided to City Human Resources in January of each year. The Union also agrees to supply an updated steward list anytime during the calendar year that the City requests such an update in writing.
- C.** Failure to comply with the established formal procedures provided in this Article shall constitute a waiver to continue the grievance and/or arbitration procedures by the party in default. If the Employer fails to respond to a grievance, it shall be automatically moved to the next step.
- D.** All disputes, controversies, or claims arising out of or relating to this contract must first proceed through the grievance procedure (section E) of this agreement before advancing to arbitration or an alternative review process.

**E. Grievance Procedure:**

Step 1: An employee who has a grievance shall meet and submit the grievance, in writing, to his/her supervisor and shall provide a copy to the Captain in charge of the Office of Professional Standards. The written grievance must contain the following minimal information:

1. The name and signature of the grievant (the signature requirements shall be waived if the grievant is physically unable to sign the grievance form);
2. The date the grievance occurred;
3. The issue and nature of the grievance;
4. The terms of the Agreement in dispute; and
5. The adjustment sought.

Grievances must be initiated no later than ten (10) business days after the grievable act occurred or the first opportunity to have reasonably had knowledge of its occurrence. The supervisor's response to the grievance shall be in writing and within ten (10) business days of the Step 1 meeting.

Step 2: The employee and Steward shall notify the Union Field Representative of the results of the Step 1 meeting. The formal grievance must be filed within ten (10) business days of the receipt of the Step 1 response with the Chief of Police or his designee. The grievance will also include the date the grievance was discussed with the supervisor, the name and title of the supervisor, and a brief description of the result of the meeting. Within ten (10) business days of receipt of the grievance, a meeting to discuss the grievance will be held between the key individuals including at minimum: the employee, the Union representative, and the Police Chief or a designee. The Police Chief or a designee will set up this meeting and will respond to the grievance in writing within ten (10) business days after the meeting is held.

Step 3: If the grievance is not resolved at Step 2, then the Human Resources office will set up a meeting between the Police Chief or designee, the City Administrator, the Union representative, and the Human Resources Director (or designated representative) to

discuss the grievance. The City Administrator will respond in writing with an answer to the grievance within ten (10) business days - after the Step 3 meeting.

**F. Election of Remedies:**

After completing the grievance procedure (section E) of this agreement:

- 1) The Grievance Committee shall decide if the grievance has merit and may move to the arbitration procedure (section G) of this article.
- 2) If the grievance is not resolved based on management's response in Step 3, the Union may, within ten (10) business days of the City Administrator's response, notify the Human Resources Manager in writing of the Union's intention to submit the grievance to final and binding arbitration under Section G.
- 3) If an alternative review process is elected, an employee waives all rights for review of his/her grievance through this Agreement's arbitration procedure (Section G.)

**G. Arbitration Procedure:**

The Union shall request the Federal Mediation and Conciliation Service, the Montana Department of Labor, or the American Arbitration Union to provide a list of five arbitrators. The parties shall, within fifteen (15) business days of the receipt of the list, select the arbitrator by the method of alternately striking names with the parties flipping a coin to determine who strikes the first name. The final name left on the list shall be the arbitrator. The arbitrator chosen will be contacted immediately and asked to start proceedings at the earliest possible date. During the arbitration proceedings, all evidence shall be presented. The arbitrator's decision shall be final and binding on both parties, but the arbitrator shall not have the power to alter the terms of this Agreement, City Ordinance, State, or Federal Law. The arbitrator's decision shall be within the scope and terms of this Agreement, and he or she shall be requested to issue his/her decision within 30 calendar days after the conclusion of the proceedings, including filing of briefs, if any. Expenses for the arbitrator's services shall be borne equally by the City and the Union.

**H. Other persons may replace any position mentioned in the above procedures, so long as the other party is notified in advance and provided that such appointee has full authority to act in the capacity of the person replaced.**

- I. It is understood and agreed that when an employee files a grievance, the act of filing such a grievance shall constitute his/her authorization to the Employer to reveal to the participants in the grievance and/or arbitration procedures any and all information available to the Employer relating to said grievance. Such filing shall further constitute a release of the Employer from any and all claimed liability by reason of such disclosure.
- J. Time limits at any stage of the grievance and/or arbitration procedures may be extended by written mutual agreement of the parties at that step.
- K. Business days shall be defined as Monday through Friday, excluding recognized City of Billings' Holidays.

## ARTICLE IV

### **Dues Assignment**

- A. The Employer agrees to accept and honor an employee's voluntary written assignment of wages for payment of Union dues or equivalent contributions in the amount specified by the Union. The Union agrees that all deductions and any future changes will be consistent and uniform for all members covered by this Agreement.
- B. The aggregate deduction will be remitted, together with an itemized list of individual employee names, contributions, and addresses of record, to the Treasurer of the Union within five (5) working days from the date of the payroll distribution. The list will also contain the names of all new hires and/or terminations.
- C. The Union agrees to hold the Employer harmless for unintentional errors in the collection of voluntary written assignments of monies.

## ARTICLE V

### **Hours of Work and Compensation**

- A. **Hours of Duty**: The normal working hours shall be the equivalent of forty (40) hours per week. The normal working hours shall be four (4) ten (10) hour days. The alternate schedule for full-time employees shall be five (5) eight (8) work hour days per week, as long as it is mutually agreed to between the Union and the Employer. The Court Officer

may work 5-8's or an altered shift such as 4-10's. The hours will be posted prior to annual shift bidding. The daily hours shall be consecutive with the exception of the lunch break, which may normally be granted sometime in the middle of the shift depending upon work demands. Those employees who are assigned to be School Resources Officers shall be allowed to work 5 eight-hour shifts with days off being Saturday and Sunday.

**B. Compensation:** Effective July 1, 2025, the employee's base wage will be as detailed in Attachment A.

**C. Pay for Performance:**

1. Beginning July 1, 2014, in order for an officer to progress to the next vertical step of the pay scale on Attachment A (if eligible), and/or receive incentive pay for intermediate or advanced certificates, the officer must have received at least a "Meets Expectations" rating in each of the following major categories: Knowledge, Communications, Interpersonal Skills, Use/Care – Equipment/Work Area/Appearance, Investigative Skills, Problem Solving/Decision Making, Initiative, and Officer Safety on the officer's annual performance evaluation immediately preceding the date the raise would take effect. If an officer does not achieve at least a "Meets Expectations" rating in all major categories, then on the officer's next anniversary date the officer will not receive the next vertical step (if eligible), nor receive incentive pay for Intermediate or Advanced Certification pay in that year's annual December payout. At a subsequent annual performance evaluation, if the officer obtains a "Meets Expectations" rating in all major categories, on the officer's next anniversary date the officer will progress to the step commensurate with the officer's years of service and/or receive Incentive/Certification pay (if eligible) in that year's annual December payout. The progression will occur on the officer's anniversary date following the "Meets Expectations" evaluation. If an officer does not obtain a "Meets Expectations" in subcategories, it does not necessarily affect the step increase or the Incentive/Certification pay. Pay for performance does not apply to raises that occur in July of each fiscal year.
2. If it is anticipated that an officer will not obtain a "Meets Expectations" rating in one or more major categories, then the supervisor must advise the officer at least 90 days prior to the officer's annual performance evaluation and provide a performance improvement

plan. If a supervisor fails to do so, then the vertical step (if eligible) and/or Incentive/Certification pay (if eligible) will go into effect as if the employee obtained a “Meets Expectations” evaluation. If the officer then obtains a “Meets Expectations” within those 90 days in all major categories on the officer’s annual performance evaluation, then the next vertical step (if eligible) will be implemented.

3. All commanders will receive an initial 40 hours of training in evaluating officers and related matters.
- D. **Overtime:** Employees required to work more than forty (40) hours per week at the direction of proper City authority shall be compensated in accordance with the Federal Fair Labor Standards Act. This overtime shall be computed to the nearest quarter (1/4) hour starting one minute after the quarter (1/4) hour begins and extending to the full quarter hour. The Employer shall determine the employees to receive the overtime necessary to be worked. When overtime is computed, holiday time taken during the work week, will be considered as time worked. Employees shall not be required to suspend work during regular scheduled hours to absorb overtime.
- E. **No Pyramiding:** Nothing contained in this Agreement shall be interpreted as requiring a duplication or a pyramiding of holidays, call-out, court-time, standby, training time, or any other form of overtime payments involving the same hours of labor.
- F. **Standby Pay:** Authorized standby assignments, consistent with sound law enforcement practices, shall be for a fixed predetermined period of time not to exceed 48 hours. Employees formally placed on standby status shall be compensated on a basis of a ratio of three hours straight pay for eight hours of standby or fraction thereof. If the employee is called back to work, normal callout rules shall apply for actual hours worked.
- G. **Shift Differential:** Those officers required to work the majority of their regularly-assigned shift within the following hours, shall be compensated in addition to their regular base rate accordingly.

|                                     |                 |
|-------------------------------------|-----------------|
| Shift Designated as Afternoon Shift | \$1.00 per hour |
| Shift Designated as Night Shift     | \$2.00 per hour |

This differential pay will be included in all hours paid to the officers assigned to the afternoon and night shifts. Officers assigned to the “weekend shift” (6:00 pm Friday to Monday at 6:00 am) shall receive \$.75/hr weekend pay.

- H. Short Shift Change Over Pay:** Any employee required by the Employer or any employee who volunteers and is approved to work two full shifts without benefit of a break equivalent to a full shift's time off in between the work shifts, shall be paid an additional four (4) hours pay at the overtime rate of pay. Mandatory training will be paid per this article. Annual January shift changes and scheduled court time, as described in Section J of this contract, shall be excluded from short change over pay unless the court appearance extends beyond four (4) hours. An employee is not eligible for short shift change over pay as a result of working voluntary extra duty (such as Mustangs games, parades, athletic events, etc.) in conjunction with a normal shift.
- I. Minimum Staffing:** All shifts will be manned at a minimum of one (1) officer per beat per shift.
- J. Court Time Pay:** Any Union member in their capacity as a BPD Officer, who is required to appear in Court, during his/her off-duty hours that are not an extension [within one and one-half (1-1/2) hours] of his/her regular shift shall be compensated for a minimum of four (4) hours at the overtime rate of pay. Hours for court appearances that are extensions of the regular shift will be paid at the overtime rate for actual hours worked. Court time pay is compensation for actual hours spent in court. Court time pay is not payment for each court appearance in the same day or for preparation time with attorneys. Each member who is scheduled to appear in Court must check their work email by 2000 hours the day before scheduled appearance. If there is no cancellation notice by 2000 hours the day before scheduled appearance, the member is entitled to four (4) hours court time pay. If the member fails to check their email and there was a cancellation notice before 2000 hours on the day before scheduled appearance, the member is not entitled to court time pay compensation per this section. Additionally, any officer normally scheduled to work, who has been approved leave for that day, shall receive a minimum of two (2) hours pay to be credited to the leave bank they have used on their time sheet for that day if subpoenaed for court.
- K. Compensatory Time:** Employees may accumulate compensatory time in lieu of cash payment at their option for actual time worked in overtime, holidays, mandatory training, and/or required court appearances. The maximum amount of compensatory time that can be accumulated shall be 280 hours. Employees can cash out, except as outlined below,

an unlimited amount of accrued compensatory time during any pay period, except that in which it was earned. Cash outs of accrued compensatory time may be done as many times per year as the employee wishes. The employee must provide a written request to Human Resources, and cash out is done on a per pay period basis.

If an employee is disciplined in the form of suspension days without pay, by mutual consent of the employer and employee, the suspension days may be traded for accumulated compensatory time. For example, if an employee is suspended for one day and mutual agreement is reached to trade that day for accrued comp time, instead of the employee actually serving the suspension day and being gone from work, an equivalent number of hours will be docked from that employee's accrued comp time bank. For example, 10 hours comp time docked if the employee normally works a 10 hour shift and then the employee will work the regular shift on the day the suspension would have been imposed.

If an employee is disciplined, and mutual consent to trade the suspension day(s) for comp time is NOT reached, the employee shall be restricted from cashing out any comp time during the pay period immediately before, pay period during, and pay period immediately after the initial disciplinary period. For example, if an employee is suspended for 4 days and the employer splits the days up between two different pay periods (such as two days one pay period and two days the next pay period), the restriction on cashing out comp time would only apply to the first pay period in which the suspension is served.

- L. Call Outs:** An employee called back to work shall be compensated for a minimum of three (3) hours at 1-1/2 times the regular rate of pay. A call out occurs when an officer is required to report to duty more than 1-1/2 hours from their regularly scheduled shift in response to an unplanned or urgent situation requiring immediate attention as initiated by command staff. Call out requires the officer's physical presence at a designated location. If an employee receives a call to return to work within 1 ½ hours of his/her shift, it is considered an extension of shift. This section does not apply to administrative recalls at the fault of the officer.

- M. Negotiator's Pay:** The City agrees to allow the Union's members to exchange accrued vacation and/or compensatory time for negotiation time.
- N. Clothing and Equipment Reimbursement:** Plain clothes officers shall receive an annual clothing or police-related equipment reimbursement of \$800. This reimbursement will be paid to plain clothes officers on the second pay period of July, and is not intended for undergarments, jewelry, watches, or similar accessories. Any weapon purchased through this reimbursement must be purchased according to department policy or be approved by the department's firearms training supervisor. The officer must follow department policy regarding weapons qualification.
- O. Equipment Reimbursement:** Uniform officers shall be reimbursed for police related equipment (including boots and overshoes) up to \$450 per contract year. This reimbursement will be paid to the officers on the second pay period of July.
- P. Canine Officers:**
1. Each officer assigned to canine patrol shall be granted one hour of overtime for each non-scheduled workday in order to care for the dog. This agreement shall be retroactive to the day that the officer returns from the dog academy.
  2. As per Article V Section P of the collective bargaining agreement, each officer assigned to canine patrol shall be granted one hour of overtime for each non-scheduled workday in order to care for the dog.
  3. Each canine officer shall be granted one hour per scheduled workday in order to care for the dog, which will cause the officer's scheduled patrol shift to be reduced by one hour. For example, a canine officer assigned to the afternoon shift will begin his/her patrol shift at 1400 and end at 2300 instead of 0000. That final hour will be compensation for care of the dog. If the demands of the job require the officer to work in excess of a nine hour shift, the officer will earn overtime or compensatory time.
  4. Whenever possible, canine officers will not be assigned to fill a beat, but instead be assigned to rove, while remaining subject to dispatch as a primary officer as needed. If two canine officers are on the same shift and one must fill a beat, seniority shall prevail the junior officer will be required to fill the beat.
  5. When a canine officer's duties require him/her to work outside of the regularly scheduled shift, he/she may flex the time or receive overtime or compensatory

time as per the officer's preference and with the approval of his/her shift supervisor. If the canine officer's regular shift would require minimum staffing due to the canine officer flexing his schedule, the canine officer may not be able to flex the shift. If two or more canine officers are on the same shift and want to flex and only one can, seniority shall prevail and the senior officer shall have first choice of flexing.

6. The supervising sergeant of the canine program will have meaningful input in canine officer's evaluations.
7. The frequency of canine team training will be two times per month.

- Q. Field Training Officer (FTO):** An FTO during training will receive eight (8) hours of straight compensatory time or pay at regular rate per week during phases 1, 2, and 3. An FTO during training will receive seven (7) hours of straight compensatory time or pay at regular rate per week during Phase 4.
- R. Detective Pay:** Officers that are on three year rotation or permanently assigned to plain clothes positions of General Detectives, CCSIU, or ICAC shall receive one dollar (\$1.00) per hour (\$80 per pay period) in addition to base pay. The stipend will be calculated into the overtime rate in accordance with the Fair Labor Standards Act.
- S. Secondary Employment/Extra Duty & Officer Wellness:** Officers will not be allowed to work more than 16 hours in a 24-hour period. This calculation commences at the start of the first full shift worked, regardless if the first shift is the extra duty/off duty or the officer's regular duty assignment. This does not apply to preapproved non-law enforcement employment during the officer's regular period of days off.

## ARTICLE VI

### Fringe Benefits

#### **A. Vacation Leave**

1. Each employee shall earn annual leave credits. Proportionate credits shall be earned at the end of each pay period. Employees are not entitled to any vacation leave with pay until they have continuously been employed for a period of six (6) calendar months. Credits shall be earned according to the following schedule:

| <b>Year of Employment</b>          | <b>Working Hours Credit</b> |
|------------------------------------|-----------------------------|
| 1 Full Pay Period through 10 years | 120                         |
| 11 Years through 15 Years          | 144                         |
| 16 Years through 20 Years          | 168                         |
| 21 Years on                        | 192                         |

2. Separation from service or transfer to other departments—cash for unused vacation leave. An employee who terminates his/her employment with the City, for reasons not reflecting discredit on himself/herself, shall be entitled on the date of such termination to cash compensation for unused vacation leave, assuming that the employee has worked the qualifying period. However, if an employee transfers between agencies of the same City jurisdiction, there shall be no cash compensation paid for unused vacation leave. In such a transfer, the receiving agency assumes the liability for the accrued vacation credits transferred with the employee.
3. Unused Vacation Leave may be accumulated to a total not to exceed two (2) times the maximum number of hours earned annually as of the last day of the calendar year. Excess vacation time will be administered according to state law.
4. The dates when an employee may take accrued vacation shall be determined by agreement between the employee and the supervisor.
5. In the event an employee becomes ill while on vacation, the employee may substitute sick leave in lieu of vacation leave for the time the employee was ill, provided that the Police Chief may require a health physician's certification of the illness.
6. Unused vacation leave time shall be paid at his or her regular rate of compensation to the employee or his or her heirs at the time of separation from service or death.
7. It shall be unlawful for the Employer to terminate or separate an employee from his/her employment in an attempt to circumvent the provisions of this agreement.
8. Seniority preference for vacation time:

- a. From December 1<sup>st</sup> until January 1<sup>st</sup>, employees may bid on vacation time by seniority on each shift. Vacation bid process will be completed prior to annual shift change.
  - b. Up to a total of four (4) vacation time choices may be bid. A vacation choice is defined as a set of consecutive work days off. Each vacation choice is limited to a maximum of 80 hours per choice. The employee must have sufficient leave accruals or the ability to accrue the amount requested by the time the requested vacation arrives.
  - c. Vacation choices will be assigned on a seniority basis on each shift. However, an employee who does not receive his/her first choice will receive his/her second choice (by seniority on each shift) before any member who received his/her first choice is granted a second choice. The same process will be used for third choice and fourth choice.
  - d. First come, first serve vacation will be processed for the current shift year. No requests for first-come, first-serve vacation will be processed for the coming shift year until after vacation bid has been completed.
9. Maternity/Paternity Leave: For the birth or adoption of a child, the provisions of the Family and Medical Leave Act apply. Time off will first be charged against the employee's sick leave until it is exhausted. Once sick leave is exhausted, the employee will then have time off charged against vacation and compensatory time. Leave without pay will not be authorized until all of sick leave, vacation, and compensatory time is exhausted.

**B. Sick Leave**

1. Each employee shall earn sick leave credits from the first day of employment. Proportionate credits shall be earned and credited at the end of each pay period. Credits shall be earned at the rate of one (1) working day (8 hours) for each month of service without restriction as to the number of working days accumulated. Employees are not entitled to be paid for sick leave until they have been employed continuously for ninety (90) days.
2. An employee who terminates employment with the City is entitled to a lump sum payment equal to one-fourth (1/4) of the pay attributed to his/her accumulated

sick leave. The pay shall be computed on the employee's rate of compensation at the time of termination. An employee who received a lump sum payment, and who is again employed by the City, shall not be credited with any sick leave earned during previous service. In the event of the death of an employee, a check for one hundred (100) percent of the unused earned sick leave shall be made out to the employee at his/her regular rate of pay.

3. Abuse of sick leave is cause for discipline up to and including dismissal and forfeiture of lump sum payment. Please refer to Article VII – Working Conditions, S. Absence Control.
4. A physician's certificate may be required by an employee's supervisor to substantiate a sick leave charge. Such required physician's certificate shall be furnished by the Employer's physician at the Employer's expense.
5. Local medical appointments of the employee may be charged to sick leave. Each absence shall be reported separately and authorized in advance by the employee's supervisor. Any appointments outside the local area must be approved by the Chief.
6. Maternity/Paternity leave may be charged against sick leave credits.
7. Sick leave charged in excess of earned sick leave may be charged to earned and available leave (vacation, compensatory time, or holiday leave bank) at the employee's request. Sick leave must be earned prior to its use.

**C. Holidays**

1. Employees shall be granted the following holidays without loss of pay:
  - a. January 1 - New Year's Day
  - b. Third Monday in January - Martin Luther King Day
  - c. Third Monday in February - President's Day
  - d. Last Monday in May - Memorial Day
  - e. July 4 - Independence Day
  - f. First Monday in September - Labor Day
  - g. Second Monday in October - Columbus Day

- h.** November 11 - Veterans Day
- i.** Fourth Thursday in November - Thanksgiving Day
- j.** December 25 - Christmas

In addition to the above holidays, employees shall be granted the following days as holidays without loss of pay: Any additional day declared a legal holiday by the Governor of Montana or the Mayor of Billings with the exception of Sundays which are not otherwise holidays, and any day in an even numbered year in which a State general election is held throughout the State of Montana.

- 2.** Employees who work on any of the above referenced holidays shall be compensated at their regular rate of pay plus time and one-half for their normal shift (i.e. officer normally working 4-10 hour days shall receive holiday pay based upon 10 hours, even if training is scheduled for 8 hours). Employees may receive cash payment or compensatory time. If an employee chooses compensatory time, he/she may choose to put the time in the regular compensatory time bank allowed for in Article V Section K or into a holiday leave bank. The maximum number of hours an employee can have in the holiday leave bank is 150 hours. Any time in excess of 150 hours must be either used or the officer must receive holiday pay. The holiday leave bank must be cashed out at the end of each fiscal year. Any or all of this cash out may be invested in one of the City's deferred compensation programs.
- 3.** Employees whose regularly scheduled day off falls on the actual holiday and who are not granted another work day and one-half off in lieu of the holiday shall be compensated at their regular rate of pay plus one and one-half additional day's pay. The holiday will be paid on the day that is closest to the workday. If the holiday falls in the middle of an officer's days off, the holiday will be paid on the last working day unless the officer submits written notification one week prior to the holiday that he will be paid holiday pay on the first working day after the holiday. Employees may receive cash payment or compensatory time.
  - a.** The Employer shall determine those employees who shall work such holiday time. The Employer may schedule employees an alternate day

and one-half off in lieu of such holiday time. That day shall be subject to the same rights and limitations as vacation.

4. Employees will receive a day and one-half off with pay for any holiday that falls during a leave with pay.
5. School Resource Officers (SRO): Holidays for SROs shall be paid at the same rate as those officers working ten (10) hour shifts.

**D. Attendance Incentive**

Employees will be granted one (1) to three (3) days of additional vacation time for each twelve month period (July 1 -June 30) depending upon the employee's sick leave usage. Use of vacation time earned under the Attendance Incentive Plan is subject to the provisions under Article VI Section A Vacation Leave. The maximum of twenty-four (24) hours for employees on eight hour shifts and thirty (30) hours for employees on ten (10) hour shifts will be reduced, hour for hour, for each hour of sick leave the employee has used during each contract year. The amount of incentive will be pro-rated for employees hired during the year.

**E. Emergency Leave and Funeral Leave**

1. In the event of a death in the employee's family, as defined below, the employee may be allowed to use, with the Police Chief's approval, up to forty hours of accrued leave of the employee's choice to be in attendance. If sick leave is used, then Funeral leave does not impact the Attendance Incentive under Article VI, D.
2. In the event an employee's presence is required because of an emergency caused by a major illness or injury to an employee's family member as defined below, the employee may use accrued leave of the employee's choice to be in attendance.
3. Family, for the purpose of this Agreement, shall include: a spouse, any legal dependent, any parent, child, grandparent(s), brother, sister, or corresponding in-law(s).

**F. Jury Service and Subpoena**

Each employee who is under proper summons as a juror or subpoenaed as a witness shall collect all fees and allowances payable as a result of the service and forward the fees to the Employer. Juror fees earned during an officer's normal working hours shall be applied against the amount due to the employee from his Employer. However, if an

employee elects to charge his juror or witness time against his annual leave, he shall not be required to remit his fees to the Employer. In no instance is an employee required to remit to his Employer any expense or mileage allowance paid by the court. An employee shall not lose cumulative benefits because of juror or witness service.

**G. Military Leave**

Any employee who is a member of the organized National Guard of the State of Montana or forces of the United States Army, Navy, Marine Corps, Air Force, or Coast Guard shall be given an annual leave of absence with pay, after six (6) months of employment, for attending encampments, training cruises, or similar training programs, not to exceed fifteen (15) working days per calendar year under military orders properly issued by military authorities. Such absence shall not be charged against other leave credits earned by the employee.

**H. Personal Day**

Officers are entitled to schedule a personal day off. This day will be paid at the straight time rate of pay. The day an officer may use as his/her personal day must be scheduled with his/her commander the same as a vacation day. The personal day must be taken by the officer or lost. An officer cannot work on his personal day; it must be a day off.

**I. Leave Without Pay**

1. Employees may request to take leave of absence without pay for good and sufficient reasons in the best interest of the City with prior approval of the Police Chief and the City Administrator.
2. Request for leave of absence without pay shall be submitted in writing by the employee to the Police Chief or his designee. All pay benefits shall be discontinued during the leave, unless otherwise specified by the Police Chief. Health, Life, and Dental Insurance coverage shall continue until the end of the calendar month in which the leave without pay begins. Should an employee return to work in the following month, his/her insurance benefits will remain in full force and effect for that entire month.

**J. General Provisions**

1. An employee may not accrue any leave credits during a continuous leave of absence without pay which exceeds fifteen (15) calendar days.
2. All leaves covered under this Agreement must have prior notification and approval of the employee's supervisor. Leaves shall not be unreasonably denied.
3. All leaves covered under this Agreement shall be charged to the nearest one-quarter (1/4) hour.

**K. Insurance**

1. Health and Life:
  - a. Contribution changes to the City's Health Insurance Plan shall be shared equally (50%/50%) between the employees and the City. Contribution changes can be either increases or decreases. Contribution adjustments can be either in dollars contributed or in modifications to the plan benefits. All modifications shall be with the approval of the Insurance Committee. It is the intent of the Committee to reach the consultant recommended reserve level over a period of time.
  - b. Billings Health Insurance Committee: The City of Billings shall establish a City of Billings Health Insurance Committee to maintain a group health insurance plan for employees of the City of Billings and their dependents. The committee shall consist of 15 members appointed as follows:
    1. Three members of each employee union appointee by each union.
    2. Six members appointed by the City Administrator. One member shall be a retired City employee currently covered by the city health insurance plan.
  - c. The Committee will manage the City Health Insurance Plan and report directly to the City Administrator.
    1. The committee shall meet at least quarterly to:
      - a. Review the existing City group health insurance plan;

- b. Review the claims experience, projections and plan problems;
  - c. Maintain the plan on a sound actuarial basis;
  - d. In conjunction with the City Administrator, be responsible for all changes in plan design, administrators or carriers;
  - e. Establish plan premium rates and cost sharing by both the City and the employees;
  - f. Advise the City Administrator on all other group insurance matters;
  - g. Decisions will be made by a simple majority vote where all members have one vote and can vote by absentee ballot.
- 2.** The committee will periodically reevaluate the plan to make sure the City is receiving the best cost and services.
- d.** Coverage shall be extended to all eligible employees and their eligible spouse/dependents, following the period of exclusion provided by the terms of the insurance plan document. All eligible employees and eligible spouse/dependents' participation and coverage shall be solely governed by the terms and conditions of the insurance plan document as signed by the City. Coverage shall be extended to only those employees while in an active pay status. Employees on an approved absence without pay may elect to continue their group coverage by directly paying the City the total premium cost during their absence.
  - e.** The agreed upon dollar amount [as discussed in Article VI,K(1)(i)] of the City's portion of the monthly health insurance premium (not including dental, vision, disability or life insurance) shall be added to employee's gross pay subject to the limits described here. The purpose of adding the City's portion of the health insurance premium amount to gross pay is solely to increase the employee's pay for calculating retirement contributions by the Employer, employee and state. Higher gross pay and retirement contributions are expected, but are not guaranteed, to produce a

retirement benefit that is greater than without this additional gross pay. The employee recognizes that the added gross pay and his/her required retirement contribution as required by Montana Law may reduce net pay and may have tax implications. Adding the City's portion of the health insurance premium to gross pay for retirement purposes only does not affect and shall not be included in the computation of any other pay or benefits or the calculation of any rate of pay, including but not limited to the regular hourly rate, any cost-of-living increase, overtime, longevity, certification pay, holiday pay, standby pay, callout pay, short change over pay, shift differential pay, court time pay, degree incentive, or special assignment pay.

- f.** Employees are required to purchase the City's health insurance. Employees shall contribute the Employer's share of the health insurance premium, in the dollar amount identified below, and the employee's share of the health insurance premium to the City for deposit in the health insurance fund. The contribution will be made before local, state or federal taxes are deducted from the employee's gross pay (pre-tax contribution). However, if the employee elects, the contribution will be made after appropriate taxes are withheld from gross pay (post-tax contribution).
- g.** Regardless of tax treatment under Internal Revenue Code (IRC) Section 125, the Employer's portion of the health insurance premium that is being added to gross pay may cause the employee to pay additional taxes, fees or assessments as required by federal or state law regulations. Those taxes, fees, or assessments may include but are not limited to unemployment insurance, workers compensation insurance and Medicare tax.
- h.** At the time of the annual IRC Section 125 election, each employee shall acknowledge in writing that:

  - 1. The Employer-paid portion of the health insurance premium is being added to gross pay solely to increase the employee's pay for calculating retirement contributions by the Employer, employee and state ("added gross pay");

2. The employee recognizes that the added gross pay and his/her required retirement contribution may reduce net pay and may have tax implications;
  3. Adding the City's portion of the health insurance premium to gross pay for this retirement purpose only does not affect and shall not be included in the computation of any other pay or benefits or the calculation of any rate of pay, including but not limited to the regular hourly rate, any cost-of-living increase, overtime, certification pay, holiday pay, standby pay, callout pay, short change over pay, shift differential pay, court time pay, degree incentive, or special assignment pay.
  4. The added gross pay may subject the employee to additional federal, state or local taxes, fees or assessments; and
  5. The added gross pay and increased retirement contributions are expected, but are not guaranteed, to produce a retirement benefit that is greater than without this additional gross pay.
- i.** The Union and employees agree that the amount of the Employer-paid health insurance premium that is applied to an employee's gross pay for retirement purposes only will not, under any circumstance, exceed \$800 per month through December 31, 2015. After January 1, 2016, the City agrees to pay an increase of up to fifteen percent (15%) over the previous year, or the actual increase whichever is less. After January 1, 2017, the City agrees to pay an increase of up to fifteen percent (15%) over the previous year, or the actual increase whichever is less. After January 1, 2018, the City agrees to pay an increase of up to fifteen percent (15%) over the previous year, or the actual increase whichever is less. The increase will be added to employee gross pay in each following calendar year for retirement purposes only. This increase shall be limited to the actual increase in the City's portion of the premium. All conditions and restrictions set out in this section, Article VI, K(1)(e) apply regardless of the dollar amount of the City's portion of the premium.

j. Employer and employee contributions towards retirement shall be governed by Montana law. If any change in local, state or federal laws, regulations, determinations or rulings change the Employer's costs or invalidates the intent or application of this provision, it will immediately terminate and the Employer and Union shall meet and attempt to negotiate a new provision that complies with the changed laws or regulations. The Union and employees agree that any grievance involving this section, Article VI,K(1)(e), the contribution as set forth herein or any effects of the contribution shall be subject to the grievance process set out in this agreement and shall be subject to final and binding arbitration. The Union specifically waives the right to address the substance and effect of this Article in any other forum in law or in equity except if an arbitration decision deems the grievance process to be inappropriate to resolve the dispute. If, in the event that this section terminates, the Employer and Union shall meet and negotiate a new provision that converts the Employer's current cost of this benefit to other wages and benefits.

2. Industrial Accident: The Employer shall carry Industrial Accident Insurance on all employees. Each employee must report in writing to the Employer any injury or accident received in the course of employment. Failure to do so may result in the loss of benefits.

**L. Educational Benefits**

1. **Tuition Benefits**

- a. Any employee matriculated into a program of higher education through an accredited postsecondary institution that is listed on the United States Secretary of Education website shall be reimbursed up to 75% of the cost of tuition for all courses approved by the Chief of Police upon furnishing evidence of satisfactory completion of course work, such as submittal of grades.
- b. Officers attending school during the July 1<sup>st</sup> to December 31<sup>st</sup> time period will have until January 15 to submit their grades or other evidence of satisfactory class completion. Officers attending school during the January 1<sup>st</sup> to June 30<sup>th</sup>

time period will have until July 10<sup>th</sup> to submit their grades or other evidence of satisfactory class completion.

- c. The tuition reimbursement fund will be set at \$15,000 per fiscal year. Funds will be dispersed twice per year based upon the July 1<sup>st</sup> to December 31<sup>st</sup> and January 1<sup>st</sup> to June 30<sup>th</sup> time frames. One-half of the fund, \$7,500 (seven thousand five hundred dollars), will be dispersed in each time frame. All Officers who meet the criteria above will split the \$7,500 equally up to 75% of each individual officer's respective tuition costs. All approved tuition reimbursement requests from July 1<sup>st</sup> to December 31 will be paid by January 30<sup>th</sup>; all approved tuition reimbursement requests from January 1 to June 30 will be paid by July 30<sup>th</sup>.
- d. At the end of the fiscal year (June 30<sup>th</sup>) if tuition reimbursement funds are left over from either time frame within that same fiscal year, the excess funds will be held and split equally among all officers who submitted during either time frame within that same fiscal year. The left over funds will be distributed equally to each Officer who meets the above criteria and did not receive the full 75% reimbursement during the time frame of submission, because of the number of tuition reimbursement requests submitted. If any funds are left at June 30<sup>th</sup> and all Officers requesting tuition reimbursement have been paid up to the 75% reimbursement, the excess may be used by the police department for other purposes with the approval of the Chief of Police.

**2. Degree Incentive:**

An officer who holds an Associate's Degree shall receive \$25 per pay period. An officer who holds a Bachelor's Degree or higher shall receive \$50 per pay period. The degree must be from an institution of higher learning recognized as accredited in the United States.

## ARTICLE VII

### Working Conditions

- A. **Seniority:** Seniority means an employee's length of continuous service within the Department and shall be computed from the date the employee begins such service.
1. To be absent from the job due to layoffs will be considered lost time for the purpose of seniority. Previous service upon re-employment shall count toward seniority.
  2. To be absent from the job due to voluntary leave of absence without pay that exceeds fifteen (15) calendar days will be considered lost time for the purpose of seniority; however, previous service upon re-employment is counted towards seniority.
  3. To be absent from the job due to involuntary active military leave will not affect seniority. Such time spent in military service will count towards seniority.
  4. An employee's continuous service for purpose of seniority shall be broken by voluntary resignation, discharge for just cause, or retirement.
  5. Employees may protest their seniority designation through the usual grievance procedure if they have cause to believe an error has been made. Employer shall post a seniority roster December 1<sup>st</sup> and June 1<sup>st</sup> of each year.
  6. Temporary absences due to job related injury shall be considered as time worked for the purposes of determining seniority.
  7. Layoffs caused by reduction in force shall be in order of seniority within the department; that is, the employee last hired in the department shall be the first released. Employees who are scheduled to be released shall be given at least twenty-one (21) calendar days' notice. All recalls to employment shall likewise be in order of seniority within the department; that is, the last employees released as a result of a reduction in force shall be the first rehired. All recall rights established herein shall expire at the conclusion of two (2) years from the effective date of the employee's layoff. It shall be the employee's responsibility to maintain a current notification address on record with the Police Chief or his designee. The Union shall also be notified in advance of all recall actions. An

employee who is notified to report to duty, but fails to notify the Employer within five (5) calendar days of his intention to report to work shall forfeit his right to re-employment. The City agrees not to lay off any full-time law enforcement officer while active reserve law enforcement officers are continuing to be utilized by the City.

**B. Bulletin Boards:** The Employer agrees to provide suitable space for a Union bulletin board. Postings by the Union on such boards are to be confined to official business of the Union.

**C. Shift Trading:** Upon approval of the supervising officer, subject to review of the Chief of Police, any employee may exchange shifts or trade time with other qualified employees. The practice of exchanging or trading time will be a voluntary program by the employees in order to permit any employee to absent himself or herself from work to attend to purely personal pursuits. (Must use Shift Trade form, see a commander.)

**D. Training:**

**1. Local In-Service Training:** In-Service training schools, which are scheduled by the Police Department for the employees, will be posted as soon as practicable prior to the school. If schooling is mandatory for promotions, school will be held twice when possible and on different dates if necessary to accommodate the officers, because of the officers' days off and vacations. Anyone wishing to attend a school will submit a letter of request.

**2. Out of Area Training:** Employees will be granted leave with pay to attend authorized training out of the area. Mileage shall be paid based upon one vehicle for every three employees in the training.

**E. Voluntary Physical Fitness Program:** The purpose of this program is to promote physical fitness and those wishing to participate in the physical fitness program can do so voluntarily. The Billings Police Department will be offering two physical fitness tests: the Cooper Institute test and the Montana Physical Abilities Test (MPAT). The standards applied to the Cooper Institute test will be those established by the Cooper Institute. It is agreed that the most recent age and gender bias standards available will be applied. Participants must have a minimum score of 40% in each of the following categories: push-ups, sit-ups, sit-and-reach, and either the mile-and-one-half run (Airdyne test with

approval) or 300-meter run. The MPAT has a pass or fail time of six minutes and thirty seconds which the Billings Police Department recognizes. Both tests will be administered in the Spring and in the Fall as scheduling and equipment permits. All participants will be awarded a pre-selected item. Compensatory time will be awarded to participants based on their individual scores according to the following scale:

| <b>MPAT Time</b>        | <b>Cooper Institute</b> | <b>Compensatory Time Award</b> |
|-------------------------|-------------------------|--------------------------------|
| <b>4:30 m/s or less</b> | <b>85% or higher</b>    | <b>30 hours</b>                |
| <b>5:30 m/s or less</b> | <b>80 – 84%</b>         | <b>25 hours</b>                |
| <b>6:30 m/s or less</b> | <b>70 – 79%</b>         | <b>20 hours</b>                |
| <b>Longer than 6:30</b> | <b>Less than 70%</b>    | <b>0</b>                       |

Compensatory time will be awarded once in the Spring and once in the Fall and for only one test even though both tests may be attempted and/or completed. Any adjustments to the fitness standards will be addressed through the Labor-Management Committee.

**F. Service Weapon:** Upon a full service or disability retirement, officers will be given their badge and allowed to purchase their service weapon at fifty percent (50%) of the replacement cost.

**G. Just Cause:**

1. Confirmed officers may be disciplined by the Employer for just cause.
2. Class I Complaint:
  - a. Excessive force, violations of criminal law, breach of civil rights, bias policing, corruption, false arrest, patterns of similar Class II complaints, and other more serious allegations. Typically, Class I complaints will be investigated by the Office of Professional Standards.
3. Class II Complaint:
  - a. Allegations of inadequate service, discourtesy, minor performance issues, improper procedure or other less serious and non-criminal conduct. Typically, Class II complaints will be investigated by the employee’s direct supervisor or other patrol commander.

4. The employee and the Union will be notified of any Class I or Class II complaint prior to the employee being interviewed. Within sixty (60) calendar days of initiating a Class I or Class II complaint, the investigation will be submitted to the Chief of Police unless the Chief approves an extension for justifiable and documented reasons. Should an extension be granted, the Office of Professional Standards will notify the complainant and the employee of the delay and the reasons for said delay. Employees under investigation shall be given weekly updates at their request. A final disposition and any disciplinary action necessary as a result of an investigation will be issued to the employee, and the Union will be notified within thirty (30) calendar days after the final investigative report is submitted to the Chief of Police.
5. A Class II complaint can be moved to a Class I complaint upon investigation.
6. For other than criminal offenses and serious misconduct, the Employer shall use progressive discipline based upon warning letters, suspensions, transfers, and/or discharge. Any officer who has been disciplined, suspended, removed, or discharged by the City Administrator may appeal the decision pursuant to State Law.  
  
(NOTE: The paragraph below is intended to clarify how complaints or potential disciplinary issues will be addressed that occur beyond the confines of the workplace. Its intent is also to establish consistency with all similar incidents while adhering to contractual time lines for disciplinary or potential disciplinary issues.)
7. A complaint will be initiated and held in abeyance until information is available that would call for an appropriate investigation. Upon completion of the investigation, it will be turned over to the Chief of Police for resolution according to contract language above.
8. Any disciplinary notices/letters issued shall be considered in effect for a period of 24 months after issuance. Oral or Verbal warnings and counseling are considered informal progressive discipline and will not be documented in writing in the officer's personnel file.

**H. Job Safety:** Officers shall not be required to use defective equipment. Officers will not be required to carry out orders which are unethical or violate policies/procedures or laws and which would unreasonably endanger their safety. Issues regarding job safety shall be brought to the Police Chief or his designee by the Union for resolution.

**I. Disabilities:**

1. In the event that an employee becomes incapable of performing the duties of his/her regular classification through occupational illness or industrial accident, the Employer may transfer the employee to light duty or with his/her consent, to another agency.
2. Any employee who is injured in the performance of his/her duties as a police officer that renders him/her unable to perform his/her duties as a police officer shall be paid by the employer the difference between his/her salary and the amount he/she receives from Workman's Compensation Insurance until his/her disability has ceased, as determined by the Workman's Compensation Insurance, or for a period not to exceed one year-whichever shall first occur. Whenever, in the opinion of the employer supported by the employer's physician's opinion, the officer is able to perform specified types of light police duty, payment of his/her partial salary amount shall be discontinued if he/she refuses to perform such light duty when it is available and offered to him/her.

**J. Shift Preference:** Individual shift assignments shall be on the basis of seniority preference, except temporary assignments not exceeding three (3) months where necessary to meet department needs. Individual assignments made out of seniority preference, other than that above, shall be made for just cause. Juvenile Detectives and Adult Detectives shall be considered separate entities under this provision.

**K. Bill of Rights:** In an effort to ensure that investigations made by superior officers, as designated by the City Administrator or the Chief of Police, are conducted in a manner which is conducive to good order and discipline, the Union shall be entitled to the protection of what shall hereafter be termed as the "Police Officers' Bill of Rights". Every employee who becomes the subject of an investigation by the Employer shall be advised at the time of the interview that he/she is suspected of:

- (a) committing a criminal offense;

(b) misconduct that would be grounds for termination, suspension, or other disciplinary action; or

(c) that he/she may not be qualified for continued employment with the Department.

The Bill of Rights shall provide, but not be limited to, the following:

1. Whenever a member is under internal investigation, for any reason which could lead to disciplinary action, demotion, or putting anything whatsoever into an Employee's file, such Employee shall be given a copy of the reprimand. Written reprimands will contain space for an Employee's acknowledgement of receipt of said copy. All due process notification letters will, as a minimum, contain a summary of specific allegations, key evidence, statements, and such items as to enable the employee an opportunity to provide a sound, credible explanation of his/her actions with regard to the specific allegations of misconduct.
2. All disciplinary hearings shall be in strict conformity with the applicable law.
3. An Employee shall not unreasonably be suspended pending trial or appeal if such suspension will result in the loss of wages or any other economic benefit. Any suspension shall be for good cause only.
4. Where dismissal, disciplinary transfer, criminal action, or charges are contemplated, such internal investigation or interview shall be conducted under the following conditions:
  - a. The interview shall be conducted at a reasonable hour, preferably at a time when the Employee is on duty, unless the seriousness of the investigation is of such a degree that an immediate interview is required, and if such interview does occur during off-duty time of the Employee being interviewed, he/she shall be compensated for such off-duty time in accordance with regular department procedures.
  - b. The interview shall take place either at the office of the Chief of Police or any other reasonable location.
  - c. The Employee under investigation shall be informed prior to such interview of the rank and name of the officer in charge of the investigation, the interviewing officers, and all persons present during the

interview. All questions directed to the Employee under investigation shall be asked by and through no more than two (2) interviewers.

- d. The Employee under investigation shall be informed of the nature of the investigation prior to any interview and he/she shall be informed of the names and addresses of all complainants, provided however, that the investigating officer of the complaint may be the complainant. No employee of the Billings Police Department shall assume the role and/or name of the original complainant. This does not preclude any officer of the Department from filing the original complaint.
- e. Interviewing sessions shall be for reasonable periods and shall be timed to allow for such personal necessities and rest periods of five (5) minutes duration, provided that no period of continuous questioning shall be longer than twenty (20) minutes of duration without the Employee's consent.
- f. The Employee under investigation shall not be subjected to offensive language or threatened with transfer or disciplinary action. No promise of reward shall be made as an inducement to answering any questions. He/she shall not be subjected by management to visits by the press or news media without his/her express consent.
- g. The complete interview of the Employee, including all recess periods, will be recorded at the request of either party. At the request of the Employee, a copy of the interview shall be furnished to him/her if transcribed and if any further proceedings are contemplated by the Department or any other agency. If a tape recording is made of the interview, the Employee shall have access to the tape if any further proceedings are contemplated.
- h. If the Employee about to be interviewed is under arrest, or is likely to be placed under arrest as a result of the interview, he/she shall be completely informed of his/her Miranda Rights prior to the commencement of the interview.
- i. The Employee shall be notified of the disciplinary action and the reason or reasons therefore prior to the effective date of such action.

L. **Relieved from Duty**: In cases where management chooses to relieve an Employee from duty pending an internal investigation, the following conditions shall prevail.

1. Officers will/shall/may be placed on administrative leave if there is reasonable cause to believe allegations of misconduct involve:
  - a. Criminal activity;
  - b. Use of excessive force;
  - c. Breach of civil rights;
  - d. Negligence;
  - e. Mis/Mal/Non-feasance;
  - f. Disparate treatment;
  - g. Sexual harassment;
  - h. Officer involved shootings;
  - i. Any situation that will adversely affect the public's trust in the department;
  - j. Any situation that exposes the officer and city to liability if left on duty; or
  - k. Any situation where it is unsafe to leave the officer on duty.

The decision to place an officer on administrative leave will be at the Chief's discretion and will take the above listed factors into consideration. In some instances, consultation with MPEA leadership may be appropriate.

Should disciplinary action result from the investigation, that period of time in which the Employee was relieved from duty may be included in the disciplinary action. In the event that an Employee has been paid for any such relief from duty time and disciplinary action is taken, the Employee's accumulated annual leave or compensatory time may, at the Chief's option, be charged in the amount equal to the paid relief time.

- M. Arrest:** In the event an Employee is arrested or indicted by a Grand Jury, no photo will be released by the Police Chief or his representative to any media without the express written consent of the Employee.
- N. Union Representation:** Employees subject to investigation may have a Union representative present, at his/her option, during interviews. If the Union representative is not available for the interview, the Employee shall select another Union officer or official to fill in for the absent Union representative.
- O. Legal Counsel Representation:** Employees may be represented by legal counsel of and at his/her choice. If counsel advises the Employee to answer no questions, this shall not be interpreted as a tacit admission to the allegations. Counsel shall have a participatory role; he/she need not remain silent during the interview(s). The Employee's legal counsel shall be at the employee's expense.
- P. Polygraph:** No Employee will be required to take a polygraph.
- Q. Labor-Management Relations Committee**
1. The Employer and the Union agree to the establishment of a Labor-Management Relations Committee. The purpose of this committee is to discuss any item of concern to either party and to improve communications between the Employer and the union. The committee will not, however, take the place of the grievance procedure or the collective bargaining process.
    - a. The committee will meet at least monthly and at a mutually agreed date, time and place.
    - b. The committee will be composed of at least two members chosen by Employer, and at least two members chosen by the union president.
  2. The union committee members will be considered in pay status while attending the committee meetings.
  3. Each party must submit to the other party at least five working days prior to a scheduled meeting, its agenda and a list of probable representatives who will act on its behalf. The agenda shall be limited to items which are of a group rather than individual concern that cannot easily be solved through established supervisory channels.

4. An employer designated representative shall organize the meetings and designate the person responsible for taking minutes, alternating between union and employer representatives. Copies of the minutes will be reviewed and signed jointly before distribution.

**R. Random Drug Testing:** The Employer and the Union recognize illegal drug usage, misuse of legally prescribed prescription drugs, and misuse of alcohol are threats to the public safety and welfare and to the employees of the Billings Police Department. The Employer and the Union agree to promote the health, safety, and welfare of its employees and the community by maintaining an alcohol and drug-free workplace. The Employer will conduct random drug and alcohol testing of all sworn officers of the Billings Police Department in accordance with the Workforce Drug and Alcohol Testing Act of the Montana Code Annotated and the written policies and procedures issued by the Employer.

**S. Absence Control:**

1. The City recognizes officers are susceptible to illness, injury, and responsible for the care of others, all of which can result in the use of accrued time. Regular attendance at work is a crucial component in delivering quality public services. Officers are expected to report for work as scheduled and attendance is a factor related to job performance. The City is responsible to see that accrued leave benefits are used properly and administered on a fair and consistent basis.
2. Definitions:
  - a. Sick Leave. Any failure to report for or remain at work as scheduled as a result of illness, disability or injury of the officer, appointments with a doctor, dentist or other professional medical practitioner, quarantine, and for illness or disability in the officer's immediate family which requires the officer's personal care and attention.
  - b. Sick Leave Occurrence is any consecutive period of absence for the same reason. For attendance monitoring, more than one (1) absence for the same reason may also be counted as one occasion.
  - c. Monitoring period – Previous 12 months.
  - d. The following exemptions are not included as sick leave occurrences:

- i. Absences resulting because of a verified medical condition will be addressed on a case by case basis;
  - ii. Workers' compensation injuries or illnesses;
  - iii. Qualified Family and Medical Leave Act (FMLA), unless FMLA balance has been exhausted;
  - iv. Approved funeral leave;
  - v. Approved scheduled medical/dental appointments.
- 3. Officer Responsibility.
  - a. The responsibility for good attendance lies with the officer.
  - b. The officer is responsible to notify the Department that he or she will not be at work. Only extenuating circumstances, such as immediate hospitalization, unconsciousness, etc. will relieve the officer of this responsibility, but it should still be reported as soon as practical.
  - c. An officer, regardless of assignment, who is unable to report for work due to personal or family sickness will notify by calling the on duty shift commander or his or her immediate commander no later than 1 hour prior to his or her assigned starting time. The following information will be given by the officer requesting sick leave:
    - i. Reason(s) why sick leave is being requested;
    - ii. Telephone number where the officer can be contacted; and
    - iii. Any scheduled court appearances or Department obligations that will be affected.
  - d. An officer will reconfirm his or her sick leave status with the on duty shift commander or his or her immediate commander on a daily basis except when a written medical excuse from the treating physician is presented to a commander indicating the number of days the officer will be on sick leave.
- 4. Patterns subject to possible review and action.
  - a. Three (3) sick leave occurrences of any length in the monitoring period;
  - b. Use of any sick leave under false pretenses;
  - c. Three (3) sick leave occurrences in conjunction with:

- i. Scheduled days off;
  - ii. Legal holidays;
  - iii. Weekends;
  - iv. Same days of the week;
  - v. Immediately following discipline;
  - vi. After working overtime; and
  - vii. After leave request denied.
- d. Under any reasonable suspicion circumstances; or
  - e. Tardiness on three (3) separate occasions within the monitoring period.
5. Any corrective action taken will be through progressive discipline.

### **ARTICLE VIII**

This Agreement shall become effective on the 1<sup>st</sup> day of July, 2025, and shall continue in full force and effect through the 30<sup>th</sup> day of June, 2028.

Both parties further agree to notify the other in writing, at least 120 days prior to the expiration date of this Agreement that they desire to modify the Agreement. All other Articles, conditions, and past practices in which modifications are not desired by either party herein shall remain in effect subject to final ratification of the total Agreement. This section shall apply only to wages, fringe benefits, and working conditions.

The parties acknowledge that during the negotiations that resulted in this Agreement each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law from the area of collective bargaining and that all the understandings and agreements arrived at by the parties after their exercise of that right and opportunity are set forth in this Agreement. Therefore, Employer and Union for the life of this Agreement each voluntarily and unqualifiedly waives the right and releases the other from the obligation to bargain collectively with respect to any subject or matter referred to or covered in this Agreement, even though such subject or matter may not have been within the knowledge or contemplation of either or both of the parties at the time they negotiated or signed this Agreement.

The foregoing waiver shall not be binding if the parties mutually agree to engage in collective bargaining, with respect to a particular subject or matter covered or not covered in this Agreement.

**Savings Clause**

Should any Article, Section, or portion thereof of this Agreement be held unlawful or invalid by any court or board of competent jurisdiction, such decision shall apply only to the specified Article, Section, or portion thereof directly specified in the decision. Upon issuance of such a decision, the Parties agree immediately to negotiate a substitute for the invalidated Article, Section, or portion thereof. Any change in City Ordinance passed subsequent to the adoption of this Agreement that would contravene the terms of this Agreement shall not apply during the life of this Agreement.

**IN WITNESS WHEREOF** the parties hereto, acting by and through their respective and duly authorized officers and representatives, have hereto set their hands and seals on this \_\_\_\_\_ day of, \_\_\_\_\_ 2025.

**THE CITY OF BILLINGS**

DocuSigned by:  
*William A Cole*  
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\_\_\_\_\_  
WILLIAM A. COLE, MAYOR

DocuSigned by:  
*Denise Bohlman*  
D503C2218DC34F0...  
\_\_\_\_\_  
DENISE R. BOHLMAN, CITY CLERK

**THE BILLINGS POLICE UNIT**

DocuSigned by:  
*Shawn Wichman*  
359A53A365EC475  
\_\_\_\_\_  
SHAWN WICHMAN, PRESIDENT UNIT

DocuSigned by:  
*Amanda Curtis*  
845C0C1F8AD7476...  
\_\_\_\_\_  
AMANDA CURTIS, PRESIDENT, MFPE

**ATTACHMENT A  
Hourly Police Pay Schedule**

| Beginning of Year | Effective Upon Union Ratification to the closest pay period | Effective July 1, 2026 | Effective July 1, 2027 | Certification Pay |          |
|-------------------|-------------------------------------------------------------|------------------------|------------------------|-------------------|----------|
|                   |                                                             |                        |                        | Intermediate      | Advanced |
| 1                 | \$31.2966                                                   | \$32.7049              | \$33.8496              | \$1,000           | \$2,000  |
| 2                 | \$31.9225                                                   | \$33.3590              | \$34.5266              | \$1,000           | \$2,000  |
| 3                 | \$33.8504                                                   | \$35.3737              | \$36.6117              | \$1,000           | \$2,000  |
| 4                 | \$34.5014                                                   | \$36.0539              | \$37.3158              | \$1,000           | \$2,000  |
| 5                 | \$35.1523                                                   | \$36.7342              | \$38.0199              | \$1,000           | \$2,000  |
| 6                 | \$35.8033                                                   | \$37.4145              | \$38.7240              | \$1,000           | \$2,000  |
| 7                 | \$36.4543                                                   | \$38.0947              | \$39.4280              | \$1,000           | \$2,000  |
| 8                 | \$37.1052                                                   | \$38.7750              | \$40.1321              | \$1,000           | \$2,000  |
| 9                 | \$37.7562                                                   | \$39.4552              | \$40.8362              | \$1,000           | \$2,000  |
| 10                | \$38.4072                                                   | \$40.1355              | \$41.5403              | \$1,000           | \$2,000  |
| 11                | \$39.0582                                                   | \$40.8158              | \$42.2443              | \$1,000           | \$2,000  |
| 12                | \$39.7091                                                   | \$41.4960              | \$42.9484              | \$1,000           | \$2,000  |
| 13                | \$40.3601                                                   | \$42.1763              | \$43.6525              | \$1,000           | \$2,000  |
| 14                | \$41.0111                                                   | \$42.8566              | \$44.3565              | \$1,000           | \$2,000  |
| 15                | \$41.6620                                                   | \$43.5368              | \$45.0606              | \$1,000           | \$2,000  |
| 16                | \$42.3130                                                   | \$44.2171              | \$45.7647              | \$1,000           | \$2,000  |
| 17                | \$42.9640                                                   | \$44.8974              | \$46.4688              | \$1,000           | \$2,000  |
| 18                | \$43.6149                                                   | \$45.5776              | \$47.1728              | \$1,000           | \$2,000  |
| 19                | \$44.2659                                                   | \$46.2579              | \$47.8769              | \$1,000           | \$2,000  |
| 20                | \$44.9169                                                   | \$46.9381              | \$48.5810              | \$1,000           | \$2,000  |

A one-time lump sum payment of \$3,000 will be paid to each union member in lieu of retroactive pay and the FLSA overtime definition change upon signing of this contract.

**Certification Pay:**

Effective July 1, 2001, the appropriate certification (Intermediate or Advanced) that is obtained by October 1 of each year will determine the certification pay amount, as noted above. The certification pay will be paid the first payday in November. In order to receive certification pay, police officers must complete a minimum of 16 hours of continued education, excluding mandatory department training, and must be employed at least six (6) months in the calendar year. If an officer leaves the department prior to completing 6 months, certification pay will be prorated. It is the employer's responsibility to ensure that ample training opportunities are available to the police officers.

**Specialty Pay:**

All personnel who are assigned by the Chief of Police special duties as defined in Billings Police Department policy 8-2 Specialized Assignments Group 1 or Group 2 will receive \$250 specialty pay for the fiscal year beginning July 1, 2011. If an officer is assigned more than one specialty, that officer receives no more than \$250 July 1, 2011. Changes to the special duties defined under Group 1 or Group 2 will be addressed through the Labor/Management Committee.

# AGREEMENT

Between the

CITY OF BILLINGS, MONTANA

AND

MONTANA FEDERATION OF PUBLIC  
EMPLOYEES

BILLINGS POLICE OFFICERS LOCAL 7769~~UNIT~~

For the period of

JULY 1, 202~~5~~4- JUNE 30, 202~~5~~8

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## **AGREEMENT**

### **PREAMBLE**

This agreement is made and entered into by and between the CITY OF BILLINGS BILLINGS, MONTANA, hereinafter referred to as the “EMPLOYER”, and the MONTANA PUBLIC EMPLOYEES ASSOCIATION/MONTANA FEDERATION OF PUBLIC EMPLOYEES BILLINGS POLICE UNIT hereinafter referred to as the “UNION”. It is the purpose of this agreement to set forth the terms and conditions to which each party is bound and that such agreement has been reached voluntarily without undue or unlawful coercion or force by either party. The rights of the Employer and the Union shall be respected, and the provisions of the Agreement shall be observed through the orderly settlements of questions arising from it.

For the purpose of this Agreement, the term “collective bargaining” shall be defined as to include any questions concerning wages, fringe benefits, and working conditions. The Employer and the Union furthermore agree to accept their mutual responsibility to ensure Equal Employment Opportunity in all aspects of employment as set forth in this Agreement.

### **ARTICLE I**

#### **Recognition**

The BILLINGS POLICE UNIT, hereinafter referred to as the “Union”, is hereby recognized by the CITY OF BILLINGS, MONTANA, hereinafter referred to as the “Employer”, as the sole bargaining agent for the Police Personnel in the Billings Police Department, as determined by the State Board of Personnel Appeals. For the purpose of this Agreement, a Police Officer (Employee) shall be defined as a full-time sworn officer of the Billings Police Department, who is a peace officer with arrest authority and is working at least, but not more than, forty (40) hours per week, except as overtime as addressed later herein. Newly sworn Police Officers of the City of Billings shall be entitled to the benefits of this Agreement upon employment with the City of Billings.

## ARTICLE II

### **Management Rights**

- A. The Union recognizes the prerogative of the City to operate its affairs in all respects in accordance with its responsibilities, and the powers or authority which the City has not officially abridged, delegated, or modified by this Agreement are retained by the City, and in such areas as, but not limited to, the following to-wit:
1. Directing employees;
  2. Hiring, promoting, transferring, assigning and retaining employees;
  3. Relieving employees from duties because of lack of work or funds or under conditions where continuation of such work would be inefficient and non-productive;
  4. Maintaining the efficiency of government operations;
  5. Determining the methods, means, job classifications, organization, and personnel by which operations of the City of Billings are to be conducted;
  6. Taking whatever actions may be necessary to carry out the mission of the City of Billings in situations of emergency;
  7. Establishing the methods and means by which work is to be performed;
  8. Establishing reasonable or ordinary work rules and policies;
  9. Scheduling overtime work as required, in a manner most advantageous to the City and consistent with its requirements; and
  10. The Employer shall have up to one (1) year after an employee begins duty to determine his/her satisfactory performance in any position covered by this Agreement and may dismiss such employee without cause during such probationary period.
- B. The Union recognizes that the Employer has statutory and other rights and obligations in contracting for matters relating to municipal operations. The right to contract or subcontract shall not be used for the purpose or intention of undermining the Union, nor to discriminate against any of its members.

The City and Union agree that background investigations for sworn positions will be conducted by trained bargaining unit members. The City may, at its sole discretion, outsource background investigations for non-sworn positions.

### ARTICLE III

#### **Grievance & Arbitration Procedures**

- A. A grievance is defined as a dispute or a difference of interpretation between a non-probationary employee(s) and the Employer involving economic issues or disciplinary actions as expressly provided in the terms of the Agreement. Disciplinary actions involving written warning/reprimand letters, suspension, or discharge shall be grievable; all lesser disciplinary actions are not grievable. If a number of employees have a grievance involving the same issue(s), the grievance shall be filed as one (1) joint grievance.
- B. Employees designated by the Union as Stewards must be certified in writing to the Employer. A steward shall be authorized a reasonable amount of time to process a grievance during regular work hours provided the Steward has the Supervisor's approval and does not disrupt the work of others. A Steward, who cannot be released upon request due to work requirements, will be released as soon as work permits, but no later than the beginning of his or her next scheduled shift. An updated steward list shall be provided to City Human Resources in January of each year. The Union also agrees to supply an updated steward list anytime during the calendar year that the City requests such an update in writing.
- C. Failure to comply with the established formal procedures provided in this Article shall constitute a waiver to continue the grievance and/or arbitration procedures by the party in default. If the Employer fails to respond to a grievance, it shall be automatically moved to the next step.
- D. All disputes, controversies, or claims arising out of or relating to this contract must first proceed through the grievance procedure (section E) of this agreement before advancing to arbitration or an alternative review process.

**E. Grievance Procedure:**

Step 1: An employee who has a grievance shall meet and submit the grievance, in writing, to his/her supervisor and shall provide a copy to the Captain in charge of the Office of Professional Standards. The written grievance must contain the following minimal information:

1. The name and signature of the grievant (the signature requirements shall be waived if the grievant is physically unable to sign the grievance form);
2. The date the grievance occurred;
3. The issue and nature of the grievance;
4. The terms of the Agreement in dispute; and
5. The adjustment sought.

Grievances must be initiated no later than ten (10) business days after the grievable act occurred or the first opportunity to have reasonably had knowledge of its occurrence. The supervisor's response to the grievance shall be in writing and within ten (10) business days of the Step 1 meeting.

Step 2: The employee and Steward shall notify the Union Field Representative of the results of the Step 1 meeting. The formal grievance must be filed within ten (10) business days of the receipt of the Step 1 response with the Chief of Police or his designee. The grievance will also include the date the grievance was discussed with the supervisor, the name and title of the supervisor, and a brief description of the result of the meeting. Within ten (10) business days of receipt of the grievance, a meeting to discuss the grievance will be held between the key individuals including at minimum: the employee, the Union representative, and the Police Chief or a designee. The Police Chief or a designee will set up this meeting and will respond to the grievance in writing within ten (10) business days after the meeting is held.

Step 3: If the grievance is not resolved at Step 2, then the Human Resources office will set up a meeting between the Police Chief or designee, the City Administrator, the Union representative, and the Human Resources Director (or designated representative) to

discuss the grievance. The City Administrator will respond in writing with an answer to the grievance within ten (10) business days - after the Step 3 meeting.

**F. Election of Remedies:**

After completing the grievance procedure (section E) of this agreement:

- 1) The Grievance Committee shall decide if the grievance has merit and may move to the arbitration procedure (section G) of this article.
- 2) If the grievance is not resolved based on management's response in Step 3, the Union may, within ten (10) business days of the City Administrator's response, notify the Human Resources Manager in writing of the Union's intention to submit the grievance to final and binding arbitration under Section G.
- 3) If an alternative review process is elected, an employee waives all rights for review of his/her grievance through this Agreement's arbitration procedure (Section G.)

**G. Arbitration Procedure:**

The Union shall request the Federal Mediation and Conciliation Service, the Montana Department of Labor, or the American Arbitration Union to provide a list of five arbitrators. The parties shall, within fifteen (15) business days of the receipt of the list, select the arbitrator by the method of alternately striking names with the parties flipping a coin to determine who strikes the first name. The final name left on the list shall be the arbitrator. The arbitrator chosen will be contacted immediately and asked to start proceedings at the earliest possible date. During the arbitration proceedings, all evidence shall be presented. The arbitrator's decision shall be final and binding on both parties, but the arbitrator shall not have the power to alter the terms of this Agreement, City Ordinance, State, or Federal Law. The arbitrator's decision shall be within the scope and terms of this Agreement, and he or she shall be requested to issue his/her decision within 30 calendar days after the conclusion of the proceedings, including filing of briefs, if any. Expenses for the arbitrator's services shall be borne equally by the City and the Union.

**H. Other persons may replace any position mentioned in the above procedures, so long as the other party is notified in advance and provided that such appointee has full authority to act in the capacity of the person replaced.**

- I. It is understood and agreed that when an employee files a grievance, the act of filing such a grievance shall constitute his/her authorization to the Employer to reveal to the participants in the grievance and/or arbitration procedures any and all information available to the Employer relating to said grievance. Such filing shall further constitute a release of the Employer from any and all claimed liability by reason of such disclosure.
- J. Time limits at any stage of the grievance and/or arbitration procedures may be extended by written mutual agreement of the parties at that step.
- K. Business days shall be defined as Monday through Friday, excluding recognized City of Billings' Holidays.

#### ARTICLE IV

##### Dues Assignment

- A. The Employer agrees to accept and honor an employee's voluntary written assignment of wages for payment of Union dues or equivalent contributions in the amount specified by the Union. The Union agrees that all deductions and any future changes will be consistent and uniform for all members covered by this Agreement.
- B. The aggregate deduction will be remitted, together with an itemized list of individual employee names, contributions, and addresses of record, to the Treasurer of the Union within five (5) working days from the date of the payroll distribution. The list will also contain the names of all new hires and/or terminations.
- C. The Union agrees to hold the Employer harmless for unintentional errors in the collection of voluntary written assignments of monies.

#### ARTICLE V

##### Hours of Work and Compensation

- A. **Hours of Duty:** The normal working hours shall be the equivalent of forty (40) hours per week. The normal working hours shall be four (4) ten (10) hour days. The alternate schedule for full-time employees shall be five (5) eight (8) work hour days per week, as long as it is mutually agreed to between the Union and the Employer. The Court Officer

may work 5-8's or an altered shift such as 4-10's. The hours will be posted prior to annual shift bidding. The daily hours shall be consecutive with the exception of the lunch break, which may normally be granted sometime in the middle of the shift depending upon work demands. Those employees who are assigned to be School Resources Officers shall be allowed to work 5 eight-hour shifts with days off being Saturday and Sunday.

**B. Compensation:** Effective July 1, 202~~2~~<sup>5</sup>, the employee's base wage will be as detailed in Attachment A.

**C. Pay for Performance:**

1. Beginning July 1, 2014, in order for an officer to progress to the next vertical step of the pay scale on Attachment A (if eligible), and/or receive incentive pay for intermediate or advanced certificates, the officer must have received at least a "Meets Expectations" rating in each of the following major categories: Knowledge, Communications, Interpersonal Skills, Use/Care – Equipment/Work Area/Appearance, Investigative Skills, Problem Solving/Decision Making, Initiative, and Officer Safety on the officer's annual performance evaluation immediately preceding the date the raise would take effect. If an officer does not achieve at least a "Meets Expectations" rating in all major categories, then on the officer's next anniversary date the officer will not receive the next vertical step (if eligible), nor receive incentive pay for Intermediate or Advanced Certification pay in that year's annual December payout. At a subsequent annual performance evaluation, if the officer obtains a "Meets Expectations" rating in all major categories, on the officer's next anniversary date the officer will progress to the step commensurate with the officer's years of service and/or receive Incentive/Certification pay (if eligible) in that year's annual December payout. The progression will occur on the officer's anniversary date following the "Meets Expectations" evaluation. If an officer does not obtain a "Meets Expectations" in subcategories, it does not necessarily affect the step increase or the Incentive/Certification pay. Pay for performance does not apply to raises that occur in July of each fiscal year.
2. If it is anticipated that an officer will not obtain a "Meets Expectations" rating in one or more major categories, then the supervisor must advise the officer at least 90 days prior to the officer's annual performance evaluation and provide a performance improvement

plan. If a supervisor fails to do so, then the vertical step (if eligible) and/or Incentive/Certification pay (if eligible) will go into effect as if the employee obtained a “Meets Expectations” evaluation. If the officer then obtains a “Meets Expectations” within those 90 days in all major categories on the officer’s annual performance evaluation, then the next vertical step (if eligible) will be implemented.

3. All commanders will receive an initial 40 hours of training in evaluating officers and related matters.

D. **Overtime:** Employees required to work more than forty (40) hours per week at the direction of proper City authority shall be compensated in accordance with the Federal Fair Labor Standards Act. This overtime shall be computed to the nearest quarter (1/4) hour starting one minute after the quarter (1/4) hour begins and extending to the full quarter hour. The Employer shall determine the employees to receive the overtime necessary to be worked. When overtime is computed, ~~sick leave, vacation, holiday or compensatory~~ time taken during the work week, will be considered as time worked. Employees shall not be required to suspend work during regular scheduled hours to absorb overtime.

E. **No Pyramiding:** Nothing contained in this Agreement shall be interpreted as requiring a duplication or a pyramiding of holidays, call-out, court-time, standby, training time, or any other form of overtime payments involving the same hours of labor.

F. **Standby Pay:** Authorized standby assignments, consistent with sound law enforcement practices, shall be for a fixed predetermined period of time not to exceed 48 hours. Employees formally placed on standby status shall be compensated on a basis of a ratio of three hours straight pay for eight hours of standby or fraction thereof. If the employee is called back to work, normal callout rules shall apply for actual hours worked.

G. **Shift Differential:** Those officers required to work the majority of their regularly-assigned shift within the following hours, shall be compensated in addition to their regular base rate accordingly.

|                                     |                 |
|-------------------------------------|-----------------|
| Shift Designated as Afternoon Shift | \$1.00 per hour |
| Shift Designated as Night Shift     | \$2.00 per hour |

This differential pay will be included in all hours paid to the officers assigned to the afternoon and night shifts. Officers assigned to the “weekend shift” (6:00 pm Friday to Monday at 6:00 am) shall receive \$.75/hr weekend pay.

- H. Short Shift Change Over Pay:** Any employee required by the Employer or any employee who volunteers and is approved to work two full shifts without benefit of a break equivalent to a full shift’s time off in between the work shifts, shall be paid an additional four (4) hours pay at the overtime rate of pay. Mandatory training will be paid per this article. Annual January shift changes and scheduled court time, as described in Section J of this contract, shall be excluded from short change over pay unless the court appearance extends beyond four (4) hours. An employee is not eligible for short shift change over pay as a result of working voluntary extra duty (such as Mustangs games, parades, athletic events, etc.) in conjunction with a normal shift.
- I. Minimum Staffing:** All shifts will be manned at a minimum of one (1) officer per beat per shift.
- J. Court Time Pay:** Any Union member in their capacity as a BPD Officer, who is required to appear in by the proper authority to be in Justice of the Peace, Municipal, District, or Federal Court, (excluding Civil Court) during his/her off-duty hours that are not an extension [within one and one-half (1-1/2) hours] of his/her regular shift shall be compensated for a minimum of four (4) hours at the overtime rate of pay. Hours for court appearances that are extensions of the regular shift will be paid at the overtime rate for actual hours worked. Court time pay is compensation for actual hours spent in court. Court time pay is not payment for each court appearance in the same day or for preparation time with attorneys. Each member who is scheduled to appear in Municipal Court must check their work email by 2000 hours the day before scheduled appearance, call the dedicated recorded phone line after 1:30 p.m. on the last normal court day preceding the scheduled trial day. If there is no cancellation notice by 2000 hours the day before scheduled appearance, the member is entitled to four (4) hours court time pay. If the trial is canceled but not listed by 1:30 p.m. the last normal court day preceding the scheduled trial day the member is entitled to the minimum hours for court time. If the member fails to check their email and there was a cancellation notice before 2000 hours on the day before scheduled appearance, the member is not entitled to court time pay

~~compensation per this section. contact the dedicated recorded phone line and the trial is canceled, the member shall not be entitled to the minimum court time pay.~~ Additionally, any officer normally scheduled to work, who has been approved leave for that day, shall receive a minimum of two (2) hours pay to be credited to the leave bank they have used on their time sheet for that day if subpoenaed for court.

- K. Compensatory Time:** Employees may accumulate compensatory time in lieu of cash payment at their option for actual time worked in overtime, holidays, mandatory training, and/or required court appearances. The maximum amount of compensatory time that can be accumulated shall be 280 hours. Employees can cash out, except as outlined below, an unlimited amount of accrued compensatory time during any pay period, except that in which it was earned. Cash outs of accrued compensatory time may be done as many times per year as the employee wishes. The employee must provide a written request to Human Resources, and cash out is done on a per pay period basis.

If an employee is disciplined in the form of suspension days without pay, by mutual consent of the employer and employee, the suspension days may be traded for accumulated compensatory time. For example, if an employee is suspended for one day and mutual agreement is reached to trade that day for accrued comp time, instead of the employee actually serving the suspension day and being gone from work, an equivalent number of hours will be docked from that employee's accrued comp time bank. For example, 10 hours comp time docked if the employee normally works a 10 hour shift and then the employee will work the regular shift on the day the suspension would have been imposed.

If an employee is disciplined, and mutual consent to trade the suspension day(s) for comp time is NOT reached, the employee shall be restricted from cashing out any comp time during the pay period immediately before, pay period during, and pay period immediately after the initial disciplinary period. For example, if an employee is suspended for 4 days and the employer splits the days up between two different pay periods (such as two days one pay period and two days the next pay period), the restriction on cashing out comp time would only apply to the first pay period in which the suspension is served.

- L. **Call Outs:** An employee called back to work, ~~not as an extension of the regular shift,~~ shall be compensated for a minimum of three (3) hours at 1-1/2 times the regular rate of pay. ~~A call out occurs when an officer is required to report to duty more than 1-1/2 hours from their regularly scheduled shift in response to an unplanned or urgent situation requiring immediate attention as initiated by command staff. Call out requires the officer's physical presence at a designated location.~~ If an employee receives a call to return to work within 1 ½ hours of his/her shift, it is considered an extension of shift. ~~This section does not apply to administrative recalls at the fault of the officer. No overtime shall be paid for travel time to and from the job.~~
- M. **Negotiator's Pay:** The City agrees to allow the Union's members to exchange accrued vacation and/or compensatory time for negotiation time.
- N. **Clothing and Equipment Reimbursement:** Plain clothes officers shall receive an annual clothing or police-related equipment reimbursement of \$800. This reimbursement will be paid to plain clothes officers on the second pay period of July, and is not intended for undergarments, jewelry, watches, or similar accessories. Any weapon purchased through this reimbursement must be purchased according to department policy or be approved by the department's firearms training supervisor. The officer must follow department policy regarding weapons qualification.
- O. **Equipment Reimbursement:** Uniform officers shall be reimbursed for police related equipment (including boots and overshoes) up to \$450 per contract year. This reimbursement will be paid to the officers on the second pay period of July.
- P. **Canine Officers:**
1. Each officer assigned to canine patrol shall be granted one hour of overtime for each non-scheduled workday in order to care for the dog. This agreement shall be retroactive to the day that the officer returns from the dog academy.
  2. As per Article V Section P of the collective bargaining agreement, each officer assigned to canine patrol shall be granted one hour of overtime for each non-scheduled workday in order to care for the dog.
  3. Each canine officer shall be granted one hour per scheduled workday in order to care for the dog, which will cause the officer's scheduled patrol shift to be reduced by one hour. For example, a canine officer assigned to the afternoon

shift will begin his/her patrol shift at 1400 and end at 2300 instead of 0000. That final hour will be compensation for care of the dog. If the demands of the job require the officer to work in excess of a nine hour shift, the officer will earn overtime or compensatory time.

4. Whenever possible, canine officers will not be assigned to fill a beat, but instead be assigned to rove, while remaining subject to dispatch as a primary officer as needed. If two canine officers are on the same shift and one must fill a beat, seniority shall prevail the junior officer will be required to fill the beat.
5. When a canine officer's duties require him/her to work outside of the regularly scheduled shift, he/she may flex the time or receive overtime or compensatory time as per the officer's preference and with the approval of his/her shift supervisor. If the canine officer's regular shift would require minimum staffing due to the canine officer flexing his schedule, the canine officer may not be able to flex the shift. If two or more canine officers are on the same shift and want to flex and only one can, seniority shall prevail and the senior officer shall have first choice of flexing.
6. The supervising sergeant of the canine program will have meaningful input in canine officer's evaluations.
7. The frequency of canine team training will be two times per month.

**Q. Field Training Officer (FTO):** An FTO during training will receive ~~twenty-five (25) eight (8) hours of straight compensatory time or pay at regular rate per week and four (4) hours of overtime compensation, at time and one half either compensatory time or pay, per month~~ during phases 1, 2, and 3. An FTO during training will receive ~~ten (10) seven (7) hours of straight compensatory time or pay at regular rate per week and two (2) hours of overtime compensation, at time and one half either compensatory time or pay,~~ during Phase 4.

**R. Detective Pay:** Officers that are on three year rotation or permanently assigned to plain clothes positions of General Detectives, CCSIU, or ICAC shall receive one dollar (\$1.00) per hour (\$80 per pay period) in addition to base pay. The stipend will be calculated into the overtime rate in accordance with the Fair Labor Standards Act.

**S. Secondary Employment/Extra Duty & Officer Wellness:** ~~Officers will not be allowed to work more than 16 hours in a 24-hour period. This calculation commences at the start~~

of the first full shift worked, regardless if the first shift is the extra duty/off duty or the officer's regular duty assignment. This does not apply to preapproved non-law enforcement employment during the officer's regular period of days off.

## ARTICLE VI

### Fringe Benefits

#### A. Vacation Leave

1. Each employee shall earn annual leave credits. Proportionate credits shall be earned at the end of each pay period. Employees are not entitled to any vacation leave with pay until they have continuously been employed for a period of six (6) calendar months. Credits shall be earned according to the following schedule:

| <b>Year of Employment</b>          | <b>Working Hours Credit</b> |
|------------------------------------|-----------------------------|
| 1 Full Pay Period through 10 years | 120                         |
| 11 Years through 15 Years          | 144                         |
| 16 Years through 20 Years          | 168                         |
| 21 Years on                        | 192                         |

2. Separation from service or transfer to other departments—cash for unused vacation leave. An employee who terminates his/her employment with the City, for reasons not reflecting discredit on himself/herself, shall be entitled on the date of such termination to cash compensation for unused vacation leave, assuming that the employee has worked the qualifying period. However, if an employee transfers between agencies of the same City jurisdiction, there shall be no cash compensation paid for unused vacation leave. In such a transfer, the receiving agency assumes the liability for the accrued vacation credits transferred with the employee.
3. Unused Vacation Leave may be accumulated to a total not to exceed two (2) times the maximum number of hours earned annually as of the last day of the calendar year. Excess vacation time will be administered according to state law.

4. The dates when an employee may take accrued vacation shall be determined by agreement between the employee and the supervisor.
5. In the event an employee becomes ill while on vacation, the employee may substitute sick leave in lieu of vacation leave for the time the employee was ill, provided that the Police Chief may require a health physician's certification of the illness.
6. Unused vacation leave time shall be paid at his or her regular rate of compensation to the employee or his or her heirs at the time of separation from service or death.
7. It shall be unlawful for the Employer to terminate or separate an employee from his/her employment in an attempt to circumvent the provisions of this agreement.
8. Seniority preference for vacation time:
  - a. From ~~December 1<sup>st</sup> until January 1<sup>st</sup>, the effective date of annual shift change, after the first of the year, until the fifteenth of February,~~ employees may bid on vacation time by seniority on each shift. Vacation bid process will be completed prior to annual shift change.
  - b. Up to a total of four (4) vacation time choices may be bid. A vacation choice is defined as a set of consecutive work days off. Each vacation choice is limited to a maximum of 80 hours per choice. The employee must have sufficient leave accruals or the ability to accrue the amount requested by the time the requested vacation arrives.
  - c. Vacation choices will be assigned on a seniority basis on each shift. However, an employee who does not receive his/her first choice will receive his/her second choice (by seniority on each shift) before any member who received his/her first choice is granted a second choice. The same process will be used for third choice and fourth choice.
  - ~~d. First come, first serve vacation will be processed for the current shift year. After the fifteenth of February, vacation time will be granted on a first come, first served basis.~~
  - ~~e.d.~~ No requests for first-come, first-serve~~d~~ vacation will be processed for the coming shift year until after February fifteenth unless it is a request for time

~~that is to be used prior to the fifteenth of February, vacation bid has been completed.-~~

~~f. In the event that two employees request vacation after the fifteenth of February at the same time for the same date, seniority will prevail.~~

9. Maternity/Paternity Leave: For the birth or adoption of a child, the provisions of the Family and Medical Leave Act apply. Time off will first be charged against the employee's sick leave until it is exhausted. Once sick leave is exhausted, the employee will then have time off charged against vacation and compensatory time. Leave without pay will not be authorized until all of sick leave, vacation, and compensatory time is exhausted.

**B. Sick Leave**

1. Each employee shall earn sick leave credits from the first day of employment. Proportionate credits shall be earned and credited at the end of each pay period. Credits shall be earned at the rate of one (1) working day (8 hours) for each month of service without restriction as to the number of working days accumulated. Employees are not entitled to be paid for sick leave until they have been employed continuously for ninety (90) days.
2. An employee who terminates employment with the City is entitled to a lump sum payment equal to one-fourth (1/4) of the pay attributed to his/her accumulated sick leave. The pay shall be computed on the employee's rate of compensation at the time of termination. An employee who received a lump sum payment, and who is again employed by the City, shall not be credited with any sick leave earned during previous service. In the event of the death of an employee, a check for one hundred (100) percent of the unused earned sick leave shall be made out to the employee at his/her regular rate of pay.
3. Abuse of sick leave is cause for discipline up to and including dismissal and forfeiture of lump sum payment. Please refer to Article VII – Working Conditions, S. Absence Control.
4. A physician's certificate may be required by an employee's supervisor to substantiate a sick leave charge. Such required physician's certificate shall be furnished by the Employer's physician at the Employer's expense.

5. Local medical appointments of the employee may be charged to sick leave. Each absence shall be reported separately and authorized in advance by the employee's supervisor. Any appointments outside the local area must be approved by the Chief.
6. Maternity/Paternity leave may be charged against sick leave credits.
7. Sick leave charged in excess of earned sick leave may be charged to earned and available leave (vacation, compensatory time, or holiday leave bank) at the employee's request. Sick leave must be earned prior to its use.

**C. Holidays**

1. Employees shall be granted the following holidays without loss of pay:
  - a. January 1 - New Year's Day
  - b. Third Monday in January - Martin Luther King Day
  - c. Third Monday in February - President's Day
  - d. Last Monday in May - Memorial Day
  - e. July 4 - Independence Day
  - f. First Monday in September - Labor Day
  - g. Second Monday in October - Columbus Day
  - h. November 11 - Veterans Day
  - i. Fourth Thursday in November - Thanksgiving Day
  - j. December 25 - Christmas

In addition to the above holidays, employees shall be granted the following days as holidays without loss of pay: Any additional day declared a legal holiday by the Governor of Montana or the Mayor of Billings with the exception of Sundays which are not otherwise holidays, and any day in an even numbered year in which a State general election is held throughout the State of Montana.

2. Employees who work on any of the above referenced holidays shall be compensated at their regular rate of pay plus time and one-half for their normal

shift (i.e. officer normally working 4-10 hour days shall receive holiday pay based upon 10 hours, even if training is scheduled for 8 hours). Employees may receive cash payment or compensatory time. If an employee chooses compensatory time, he/she may choose to put the time in the regular compensatory time bank allowed for in Article V Section K or into a holiday leave bank. The maximum number of hours an employee can have in the holiday leave bank is 150 hours. Any time in excess of 150 hours must be either used or the officer must receive holiday pay. The holiday leave bank must be cashed out at the end of each fiscal year. Any or all of this cash out may be invested in one of the City's deferred compensation programs.

3. Employees whose regularly scheduled day off falls on the actual holiday and who are not granted another work day and one-half off in lieu of the holiday shall be compensated at their regular rate of pay plus one and one-half additional day's pay. The holiday will be paid on the day that is closest to the workday. If the holiday falls in the middle of an officer's days off, the holiday will be paid on the last working day unless the officer submits written notification one week prior to the holiday that he will be paid holiday pay on the first working day after the holiday. Employees may receive cash payment or compensatory time.
  - a. The Employer shall determine those employees who shall work such holiday time. The Employer may schedule employees an alternate day and one-half off in lieu of such holiday time. That day shall be subject to the same rights and limitations as vacation.
4. Employees will receive a day and one-half off with pay for any holiday that falls during a leave with pay.
5. School Resource Officers (SRO): Holidays for SROs shall be paid at the same rate as those officers working ten (10) hour shifts.

**D. Attendance Incentive**

Employees will be granted one (1) to three (3) days of additional vacation time for each twelve month period (July 1 -June 30) depending upon the employee's sick leave usage. Use of vacation time earned under the Attendance Incentive Plan is subject to the provisions under Article VI Section A Vacation Leave. The maximum of twenty-four

(24) hours for employees on eight hour shifts and thirty (30) hours for employees on ten (10) hour shifts will be reduced, hour for hour, for each hour of sick leave the employee has used during each contract year. The amount of incentive will be pro-rated for employees hired during the year.

**E. Emergency Leave and Funeral Leave**

1. In the event of a death in the employee's family, as defined below, the employee may be allowed to use, with the Police Chief's approval, up to forty hours of accrued leave of the employee's choice to be in attendance. If sick leave is used, then Funeral leave does not impact the Attendance Incentive under Article VI, D.
2. In the event an employee's presence is required because of an emergency caused by a major illness or injury to an employee's family member as defined below, the employee may use accrued leave of the employee's choice to be in attendance.
3. Family, for the purpose of this Agreement, shall include: a spouse, any legal dependent, any parent, child, grandparent(s), brother, sister, or corresponding in-law(s).

**F. Jury Service and Subpoena**

Each employee who is under proper summons as a juror or subpoenaed as a witness shall collect all fees and allowances payable as a result of the service and forward the fees to the Employer. Juror fees earned during an officer's normal working hours shall be applied against the amount due to the employee from his Employer. However, if an employee elects to charge his juror or witness time against his annual leave, he shall not be required to remit his fees to the Employer. In no instance is an employee required to remit to his Employer any expense or mileage allowance paid by the court. An employee shall not lose cumulative benefits because of juror or witness service.

**G. Military Leave**

Any employee who is a member of the organized National Guard of the State of Montana or forces of the United States Army, Navy, Marine Corps, Air Force, or Coast Guard shall be given an annual leave of absence with pay, after six (6) months of employment, for attending encampments, training cruises, or similar training programs, not to exceed fifteen (15) working days per calendar year under military orders properly issued by

military authorities. Such absence shall not be charged against other leave credits earned by the employee.

**H. Personal Day**

Officers are entitled to schedule a personal day off. This day will be paid at the straight time rate of pay. The day an officer may use as his/her personal day must be scheduled with his/her commander the same as a vacation day. The personal day must be taken by the officer or lost. An officer cannot work on his personal day; it must be a day off.

**I. Leave Without Pay**

1. Employees may request to take leave of absence without pay for good and sufficient reasons in the best interest of the City with prior approval of the Police Chief and the City Administrator.
2. Request for leave of absence without pay shall be submitted in writing by the employee to the Police Chief or his designee. All pay benefits shall be discontinued during the leave, unless otherwise specified by the Police Chief. Health, Life, and Dental Insurance coverage shall continue until the end of the calendar month in which the leave without pay begins. Should an employee return to work in the following month, his/her insurance benefits will remain in full force and effect for that entire month.

**J. General Provisions**

1. An employee may not accrue any leave credits during a continuous leave of absence without pay which exceeds fifteen (15) calendar days.
2. All leaves covered under this Agreement must have prior notification and approval of the employee's supervisor. Leaves shall not be unreasonably denied.
3. All leaves covered under this Agreement shall be charged to the nearest one-quarter (1/4) hour.

**K. Insurance**

1. Health and Life:

- a.** Contribution changes to the City’s Health Insurance Plan shall be shared equally (50%/50%) between the employees and the City. Contribution changes can be either increases or decreases. Contribution adjustments can be either in dollars contributed or in modifications to the plan benefits. All modifications shall be with the approval of the Insurance Committee. It is the intent of the Committee to reach the consultant recommended reserve level over a period of time.
- b.** Billings Health Insurance Committee: The City of Billings shall establish a City of Billings Health Insurance Committee to maintain a group health insurance plan for employees of the City of Billings and their dependents. The committee shall consist of 15 members appointed as follows:

  - 1. Three members of each employee union appointee by each union.
  - 2. Six members appointed by the City Administrator. One member shall be a retired City employee currently covered by the city health insurance plan.
- c.** The Committee will manage the City Health Insurance Plan and report directly to the City Administrator.

  - 1.** The committee shall meet at least quarterly to:

    - a. Review the existing City group health insurance plan;
    - b. Review the claims experience, projections and plan problems;
    - c. Maintain the plan on a sound actuarial basis;
    - d. In conjunction with the City Administrator, be responsible for all changes in plan design, administrators or carriers;
    - e. Establish plan premium rates and cost sharing by both the City and the employees;
    - f. Advise the City Administrator on all other group insurance matters;



pay, shift differential pay, court time pay, degree incentive, or special assignment pay.

- f.** Employees are required to purchase the City's health insurance. Employees shall contribute the Employer's share of the health insurance premium, in the dollar amount identified below, and the employee's share of the health insurance premium to the City for deposit in the health insurance fund. The contribution will be made before local, state or federal taxes are deducted from the employee's gross pay (pre-tax contribution). However, if the employee elects, the contribution will be made after appropriate taxes are withheld from gross pay (post-tax contribution).
- g.** Regardless of tax treatment under Internal Revenue Code (IRC) Section 125, the Employer's portion of the health insurance premium that is being added to gross pay may cause the employee to pay additional taxes, fees or assessments as required by federal or state law regulations. Those taxes, fees, or assessments may include but are not limited to unemployment insurance, workers compensation insurance and Medicare tax.
- h.** At the time of the annual IRC Section 125 election, each employee shall acknowledge in writing that:

  - 1. The Employer-paid portion of the health insurance premium is being added to gross pay solely to increase the employee's pay for calculating retirement contributions by the Employer, employee and state ("added gross pay");
  - 2. The employee recognizes that the added gross pay and his/her required retirement contribution may reduce net pay and may have tax implications;
  - 3. Adding the City's portion of the health insurance premium to gross pay for this retirement purpose only does not affect and shall not be included in the computation of any other pay or benefits or the calculation of any rate of pay, including but not limited to the regular hourly rate, any cost-of-living increase, overtime, certification pay, holiday pay, standby pay, callout pay, short

change over pay, shift differential pay, court time pay, degree incentive, or special assignment pay.

4. The added gross pay may subject the employee to additional federal, state or local taxes, fees or assessments; and
  5. The added gross pay and increased retirement contributions are expected, but are not guaranteed, to produce a retirement benefit that is greater than without this additional gross pay.
- i. The Union and employees agree that the amount of the Employer-paid health insurance premium that is applied to an employee's gross pay for retirement purposes only will not, under any circumstance, exceed \$800 per month through December 31, 2015. After January 1, 2016, the City agrees to pay an increase of up to fifteen percent (15%) over the previous year, or the actual increase whichever is less. After January 1, 2017, the City agrees to pay an increase of up to fifteen percent (15%) over the previous year, or the actual increase whichever is less. After January 1, 2018, the City agrees to pay an increase of up to fifteen percent (15%) over the previous year, or the actual increase whichever is less. The increase will be added to employee gross pay in each following calendar year for retirement purposes only. This increase shall be limited to the actual increase in the City's portion of the premium. All conditions and restrictions set out in this section, Article VI, K(1)(e) apply regardless of the dollar amount of the City's portion of the premium.
- j. Employer and employee contributions towards retirement shall be governed by Montana law. If any change in local, state or federal laws, regulations, determinations or rulings change the Employer's costs or invalidates the intent or application of this provision, it will immediately terminate and the Employer and Union shall meet and attempt to negotiate a new provision that complies with the changed laws or regulations. The Union and employees agree that any grievance involving this section, Article VI, K(1)(e), the contribution as set forth herein or any effects of the contribution shall be subject to the grievance process set out in this

agreement and shall be subject to final and binding arbitration. The Union specifically waives the right to address the substance and effect of this Article in any other forum in law or in equity except if an arbitration decision deems the grievance process to be inappropriate to resolve the dispute. If, in the event that this section terminates, the Employer and Union shall meet and negotiate a new provision that converts the Employer's current cost of this benefit to other wages and benefits.

2. Industrial Accident: The Employer shall carry Industrial Accident Insurance on all employees. Each employee must report in writing to the Employer any injury or accident received in the course of employment. Failure to do so may result in the loss of benefits.

**L. Educational Benefits**

**1. Tuition Benefits**

- a. Any employee matriculated into a program of higher education through an accredited postsecondary institution that is listed on the United States Secretary of Education website shall be reimbursed up to 75% of the cost of tuition for all courses approved by the Chief of Police upon furnishing evidence of satisfactory completion of course work, such as submittal of grades.
- b. Officers attending school during the July 1<sup>st</sup> to December 31<sup>st</sup> time period will have until January 15 to submit their grades or other evidence of satisfactory class completion. Officers attending school during the January 1<sup>st</sup> to June 30<sup>th</sup> time period will have until July 10<sup>th</sup> to submit their grades or other evidence of satisfactory class completion.
- c. The tuition reimbursement fund will be set at \$15,000 per fiscal year. Funds will be dispersed twice per year based upon the July 1<sup>st</sup> to December 31<sup>st</sup> and January 1<sup>st</sup> to June 30<sup>th</sup> time frames. One-half of the fund, \$7,500 (seven thousand five hundred dollars), will be dispersed in each time frame. All Officers who meet the criteria above will split the \$7,500 equally up to 75% of each individual officer's respective tuition costs. All approved tuition reimbursement requests from July 1<sup>st</sup> to December 31 will be paid by January

30<sup>th</sup>; all approved tuition reimbursement requests from January 1 to June 30 will be paid by July 30<sup>th</sup>.

- d. At the end of the fiscal year (June 30<sup>th</sup>) if tuition reimbursement funds are left over from either time frame within that same fiscal year, the excess funds will be held and split equally among all officers who submitted during either time frame within that same fiscal year. The left over funds will be distributed equally to each Officer who meets the above criteria and did not receive the full 75% reimbursement during the time frame of submission, because of the number of tuition reimbursement requests submitted. If any funds are left at June 30<sup>th</sup> and all Officers requesting tuition reimbursement have been paid up to the 75% reimbursement, the excess may be used by the police department for other purposes with the approval of the Chief of Police.

2. **Degree Incentive:**

An officer who holds an Associate's Degree shall receive \$25 per pay period. An officer who holds a Bachelor's Degree or higher shall receive \$50 per pay period. The degree must be from an institution of higher learning recognized as accredited in the United States.

## ARTICLE VII

### **Working Conditions**

- A. **Seniority:** Seniority means an employee's length of continuous service within the Department and shall be computed from the date the employee begins such service.
  1. To be absent from the job due to layoffs will be considered lost time for the purpose of seniority. Previous service upon re-employment shall count toward seniority.
  2. To be absent from the job due to voluntary leave of absence without pay that exceeds fifteen (15) calendar days will be considered lost time for the purpose of

seniority; however, previous service upon re-employment is counted towards seniority.

3. To be absent from the job due to involuntary active military leave will not affect seniority. Such time spent in military service will count towards seniority.
4. An employee's continuous service for purpose of seniority shall be broken by voluntary resignation, discharge for just cause, or retirement.
5. Employees may protest their seniority designation through the usual grievance procedure if they have cause to believe an error has been made. Employer shall post a seniority roster December 1<sup>st</sup> and June 1<sup>st</sup> of each year.
6. Temporary absences due to job related injury shall be considered as time worked for the purposes of determining seniority.
7. Layoffs caused by reduction in force shall be in order of seniority within the department; that is, the employee last hired in the department shall be the first released. Employees who are scheduled to be released shall be given at least twenty-one (21) calendar days' notice. All recalls to employment shall likewise be in order of seniority within the department; that is, the last employees released as a result of a reduction in force shall be the first rehired. All recall rights established herein shall expire at the conclusion of two (2) years from the effective date of the employee's layoff. It shall be the employee's responsibility to maintain a current notification address on record with the Police Chief or his designee. The Union shall also be notified in advance of all recall actions. An employee who is notified to report to duty, but fails to notify the Employer within five (5) calendar days of his intention to report to work shall forfeit his right to re-employment. The City agrees not to lay off any full-time law enforcement officer while active reserve law enforcement officers are continuing to be utilized by the City.

**B. Bulletin Boards:** The Employer agrees to provide suitable space for a Union bulletin board. Postings by the Union on such boards are to be confined to official business of the Union.

**C. Shift Trading:** Upon approval of the supervising officer, subject to review of the Chief of Police, any employee may exchange shifts or trade time with other qualified

employees. The practice of exchanging or trading time will be a voluntary program by the employees in order to permit any employee to absent himself or herself from work to attend to purely personal pursuits. (Must use Shift Trade form, see a commander.)

**D. Training:**

1. **Local In-Service Training:** In-Service training schools, which are scheduled by the Police Department for the employees, will be posted as soon as practicable prior to the school. If schooling is mandatory for promotions, school will be held twice when possible and on different dates if necessary to accommodate the officers, because of the officers' days off and vacations. Anyone wishing to attend a school will submit a letter of request.
2. **Out of Area Training:** Employees will be granted leave with pay to attend authorized training out of the area. Mileage shall be paid based upon one vehicle for every three employees in the training.

**E. Voluntary Physical Fitness Program:** The purpose of this program is to promote physical fitness and those wishing to participate in the physical fitness program can do so voluntarily. The Billings Police Department will be offering two physical fitness tests: the Cooper Institute test and the Montana Physical Abilities Test (MPAT). The standards applied to the Cooper Institute test will be those established by the Cooper Institute. It is agreed that the most recent age and gender bias standards available will be applied. Participants must have a minimum score of 40% in each of the following categories: push-ups, sit-ups, sit-and-reach, and either the mile-and-one-half run (Airborne test with approval) or 300-meter run. The MPAT has a pass or fail time of six minutes and thirty seconds which the Billings Police Department recognizes. Both tests will be administered in the Spring and in the Fall as scheduling and equipment permits. All participants will be awarded a pre-selected item. Compensatory time will be awarded to participants based on their individual scores according to the following scale:

| <b>MPAT Time</b>        | <b>Cooper Institute</b> | <b>Compensatory Time Award</b> |
|-------------------------|-------------------------|--------------------------------|
| <b>4:30 m/s or less</b> | <b>85% or higher</b>    | <b>30 hours</b>                |
| <b>5:30 m/s or less</b> | <b>80 – 84%</b>         | <b>25 hours</b>                |

|                         |                      |                 |
|-------------------------|----------------------|-----------------|
| <b>6:30 m/s or less</b> | <b>70 – 79%</b>      | <b>20 hours</b> |
| <b>Longer than 6:30</b> | <b>Less than 70%</b> | <b>0</b>        |

Compensatory time will be awarded once in the Spring and once in the Fall and for only one test even though both tests may be attempted and/or completed. Any adjustments to the fitness standards will be addressed through the Labor-Management Committee.

F. **Service Weapon:** Upon a full service or disability retirement, officers will be given their badge and allowed to purchase their service weapon at fifty percent (50%) of the replacement cost.

G. **Just Cause:**

1. Confirmed officers may be disciplined by the Employer for just cause.
2. Class I Complaint:
  - a. Excessive force, violations of criminal law, breach of civil rights, bias policing, corruption, false arrest, patterns of similar Class II complaints, and other more serious allegations. Typically, Class I complaints will be investigated by the Office of Professional Standards.
3. Class II Complaint:
  - a. Allegations of inadequate service, discourtesy, minor performance issues, improper procedure or other less serious and non-criminal conduct. Typically, Class II complaints will be investigated by the employee’s direct supervisor or other patrol commander.
4. The employee and the Union will be notified of any Class I or Class II complaint prior to the employee being interviewed. Within sixty (60) calendar days of initiating a Class I or Class II complaint, the investigation will be submitted to the Chief of Police unless the Chief approves an extension for justifiable and documented reasons. Should an extension be granted, the Office of Professional Standards will notify the complainant and the employee of the delay and the reasons for said delay. Employees under investigation shall be given weekly updates at their request. A final disposition and any disciplinary action necessary as a result of an investigation will be issued to the employee, and the Union will

be notified within thirty (30) calendar days after the final investigative report is submitted to the Chief of Police.

5. A Class II complaint can be moved to a Class I complaint upon investigation.
6. For other than criminal offenses and serious misconduct, the Employer shall use progressive discipline based upon warning letters, suspensions, transfers, and/or discharge. Any officer who has been disciplined, suspended, removed, or discharged by the City Administrator may appeal the decision pursuant to State Law.

(NOTE: The paragraph below is intended to clarify how complaints or potential disciplinary issues will be addressed that occur beyond the confines of the workplace. Its intent is also to establish consistency with all similar incidents while adhering to contractual time lines for disciplinary or potential disciplinary issues.)

7. A complaint will be initiated and held in abeyance until information is available that would call for an appropriate investigation. Upon completion of the investigation, it will be turned over to the Chief of Police for resolution according to contract language above.
8. Any disciplinary notices/letters issued shall be considered in effect for a period of 24 months after issuance. Oral or Verbal warnings and counseling are considered informal progressive discipline and will not be documented in writing in the officer's personnel file.

H. **Job Safety:** Officers shall not be required to use defective equipment. Officers will not be required to carry out orders which are unethical or violate policies/procedures or laws and which would unreasonably endanger their safety. Issues regarding job safety shall be brought to the Police Chief or his designee by the Union for resolution.

I. **Disabilities:**

1. In the event that an employee becomes incapable of performing the duties of his/her regular classification through occupational illness or industrial accident, the Employer may transfer the employee to light duty or with his/her consent, to another agency.

2. Any employee who is injured in the performance of his/her duties as a police officer that renders him/her unable to perform his/her duties as a police officer shall be paid by the employer the difference between his/her salary and the amount he/she receives from Workman's Compensation Insurance until his/her disability has ceased, as determined by the Workman's Compensation Insurance, or for a period not to exceed one year-whichever shall first occur. Whenever, in the opinion of the employer supported by the employer's physician's opinion, the officer is able to perform specified types of light police duty, payment of his/her partial salary amount shall be discontinued if he/she refuses to perform such light duty when it is available and offered to him/her.

J. **Shift Preference:** Individual shift assignments shall be on the basis of seniority preference, except temporary assignments not exceeding three (3) months where necessary to meet department needs. Individual assignments made out of seniority preference, other than that above, shall be made for just cause. Juvenile Detectives and Adult Detectives shall be considered separate entities under this provision.

K. **Bill of Rights:** In an effort to ensure that investigations made by superior officers, as designated by the City Administrator or the Chief of Police, are conducted in a manner which is conducive to good order and discipline, the Union shall be entitled to the protection of what shall hereafter be termed as the "Police Officers' Bill of Rights". Every employee who becomes the subject of an investigation by the Employer shall be advised at the time of the interview that he/she is suspected of:

- (a) committing a criminal offense;
- (b) misconduct that would be grounds for termination, suspension, or other disciplinary action; or
- (c) that he/she may not be qualified for continued employment with the Department.

The Bill of Rights shall provide, but not be limited to, the following:

1. Whenever a member is under internal investigation, for any reason which could lead to disciplinary action, demotion, or putting anything whatsoever into an Employee's file, such Employee shall be given a copy of the reprimand. Written reprimands will contain space for an Employee's acknowledgement of receipt of

said copy. All due process notification letters will, as a minimum, contain a summary of specific allegations, key evidence, statements, and such items as to enable the employee an opportunity to provide a sound, credible explanation of his/her actions with regard to the specific allegations of misconduct.

2. All disciplinary hearings shall be in strict conformity with the applicable law.
3. An Employee shall not unreasonably be suspended pending trial or appeal if such suspension will result in the loss of wages or any other economic benefit. Any suspension shall be for good cause only.
4. Where dismissal, disciplinary transfer, criminal action, or charges are contemplated, such internal investigation or interview shall be conducted under the following conditions:
  - a. The interview shall be conducted at a reasonable hour, preferably at a time when the Employee is on duty, unless the seriousness of the investigation is of such a degree that an immediate interview is required, and if such interview does occur during off-duty time of the Employee being interviewed, he/she shall be compensated for such off-duty time in accordance with regular department procedures.
  - b. The interview shall take place either at the office of the Chief of Police or any other reasonable location.
  - c. The Employee under investigation shall be informed prior to such interview of the rank and name of the officer in charge of the investigation, the interviewing officers, and all persons present during the interview. All questions directed to the Employee under investigation shall be asked by and through no more than two (2) interviewers.
  - d. The Employee under investigation shall be informed of the nature of the investigation prior to any interview and he/she shall be informed of the names and addresses of all complainants, provided however, that the investigating officer of the complaint may be the complainant. No employee of the Billings Police Department shall assume the role and/or name of the original complainant. This does not preclude any officer of the Department from filing the original complaint.

- e. Interviewing sessions shall be for reasonable periods and shall be timed to allow for such personal necessities and rest periods of five (5) minutes duration, provided that no period of continuous questioning shall be longer than twenty (20) minutes of duration without the Employee's consent.
- f. The Employee under investigation shall not be subjected to offensive language or threatened with transfer or disciplinary action. No promise of reward shall be made as an inducement to answering any questions. He/she shall not be subjected by management to visits by the press or news media without his/her express consent.
- g. The complete interview of the Employee, including all recess periods, will be recorded at the request of either party. At the request of the Employee, a copy of the interview shall be furnished to him/her if transcribed and if any further proceedings are contemplated by the Department or any other agency. If a tape recording is made of the interview, the Employee shall have access to the tape if any further proceedings are contemplated.
- h. If the Employee about to be interviewed is under arrest, or is likely to be placed under arrest as a result of the interview, he/she shall be completely informed of his/her Miranda Rights prior to the commencement of the interview.
- i. The Employee shall be notified of the disciplinary action and the reason or reasons therefore prior to the effective date of such action.

L. **Relieved from Duty:** In cases where management chooses to relieve an Employee from duty pending an internal investigation, the following conditions shall prevail.

- 1. Officers will/shall/may be placed on administrative leave if there is reasonable cause to believe allegations of misconduct involve:
  - a. Criminal activity;
  - b. Use of excessive force;
  - c. Breach of civil rights;
  - d. Negligence;
  - e. Mis/Mal/Non-feasance;

- f. Disparate treatment;
- g. Sexual harassment;
- h. Officer involved shootings;
- i. Any situation that will adversely affect the public's trust in the department;
- j. Any situation that exposes the officer and city to liability if left on duty; or
- k. Any situation where it is unsafe to leave the officer on duty.

The decision to place an officer on administrative leave will be at the Chief's discretion and will take the above listed factors into consideration. In some instances, consultation with MPEA leadership may be appropriate.

Should disciplinary action result from the investigation, that period of time in which the Employee was relieved from duty may be included in the disciplinary action. In the event that an Employee has been paid for any such relief from duty time and disciplinary action is taken, the Employee's accumulated annual leave or compensatory time may, at the Chief's option, be charged in the amount equal to the paid relief time.

- M. **Arrest**: In the event an Employee is arrested or indicted by a Grand Jury, no photo will be released by the Police Chief or his representative to any media without the express written consent of the Employee.
- N. **Union Representation**: Employees subject to investigation may have a Union representative present, at his/her option, during interviews. If the Union representative is not available for the interview, the Employee shall select another Union officer or official to fill in for the absent Union representative.
- O. **Legal Counsel Representation**: Employees may be represented by legal counsel of and at his/her choice. If counsel advises the Employee to answer no questions, this shall not be interpreted as a tacit admission to the allegations. Counsel shall have a participatory role; he/she need not remain silent during the interview(s). The Employee's legal counsel shall be at the employee's expense.
- P. **Polygraph**: No Employee will be required to take a polygraph.

- Q. ~~Union Management Committee: There shall be a Union/Management Committee established. The Union President and the Police Chief shall be permanent members. They shall have the flexibility to appoint members from their respective entities to carry out the function of the committee.~~Labor-Management Relations Committee
1. The Employer and the Union agree to the establishment of a Labor-Management Relations Committee. The purpose of this committee is to discuss any item of concern to either party and to improve communications between the Employer and the union. The committee will not, however, take the place of the grievance procedure or the collective bargaining process.
    - a. The committee will meet at least monthly and at a mutually agreed date, time and place.
    - b. The committee will be composed of at least two members chosen by Employer, and at least two members chosen by the union president.
  2. The union committee members will be considered in pay status while attending the committee meetings.
  3. Each party must submit to the other party at least five working days prior to a scheduled meeting, its agenda and a list of probable representatives who will act on its behalf. The agenda shall be limited to items which are of a group rather than individual concern that cannot easily be solved through established supervisory channels.
  4. An employer designated representative shall organize the meetings and designate the person responsible for taking minutes, alternating between union and employer representatives. Copies of the minutes will be reviewed and signed jointly before distribution.

- R. **Random Drug Testing:** The Employer and the Union recognize illegal drug usage, misuse of legally prescribed prescription drugs, and misuse of alcohol are threats to the public safety and welfare and to the employees of the Billings Police Department. The Employer and the Union agree to promote the health, safety, and welfare of its employees and the community by maintaining an alcohol and drug-free workplace. The Employer will conduct random drug and alcohol testing of all sworn officers of the Billings Police Department in accordance with the Workforce Drug and Alcohol Testing Act of the

Montana Code Annotated and the written policies and procedures issued by the Employer.

**S. Absence Control:**

1. The City recognizes officers are susceptible to illness, injury, and responsible for the care of others, all of which can result in the use of accrued time. Regular attendance at work is a crucial component in delivering quality public services. Officers are expected to report for work as scheduled and attendance is a factor related to job performance. The City is responsible to see that accrued leave benefits are used properly and administered on a fair and consistent basis.
2. Definitions:
  - a. Sick Leave. Any failure to report for or remain at work as scheduled as a result of illness, disability or injury of the officer, appointments with a doctor, dentist or other professional medical practitioner, quarantine, and for illness or disability in the officer's immediate family which requires the officer's personal care and attention.
  - b. Sick Leave Occurrence is any consecutive period of absence for the same reason. For attendance monitoring, more than one (1) absence for the same reason may also be counted as one occasion.
  - c. Monitoring period – Previous 12 months.
  - d. The following exemptions are not included as sick leave occurrences:
    - i. Absences resulting because of a verified medical condition will be addressed on a case by case basis;
    - ii. Workers' compensation injuries or illnesses;
    - iii. Qualified Family and Medical Leave Act (FMLA), unless FMLA balance has been exhausted;
    - iv. Approved funeral leave;
    - v. Approved scheduled medical/dental appointments.
3. Officer Responsibility.
  - a. The responsibility for good attendance lies with the officer.
  - b. The officer is responsible to notify the Department that he or she will not be at work. Only extenuating circumstances, such as immediate

hospitalization, unconsciousness, etc. will relieve the officer of this responsibility, but it should still be reported as soon as practical.

- c. An officer, regardless of assignment, who is unable to report for work due to personal or family sickness will notify by calling the on duty shift commander or his or her immediate commander no later than 1 hour prior to his or her assigned starting time. The following information will be given by the officer requesting sick leave:
    - i. Reason(s) why sick leave is being requested;
    - ii. Telephone number where the officer can be contacted; and
    - iii. Any scheduled court appearances or Department obligations that will be affected.
  - d. An officer will reconfirm his or her sick leave status with the on duty shift commander or his or her immediate commander on a daily basis except when a written medical excuse from the treating physician is presented to a commander indicating the number of days the officer will be on sick leave.
4. Patterns subject to possible review and action.
- a. Three (3) sick leave occurrences of any length in the monitoring period;
  - b. Use of any sick leave under false pretenses;
  - c. Three (3) sick leave occurrences in conjunction with:
    - i. Scheduled days off;
    - ii. Legal holidays;
    - iii. Weekends;
    - iv. Same days of the week;
    - v. Immediately following discipline;
    - vi. After working overtime; and
    - vii. After leave request denied.
  - d. Under any reasonable suspicion circumstances; or
  - e. Tardiness on three (3) separate occasions within the monitoring period.
5. Any corrective action taken will be through progressive discipline.

## ARTICLE VIII

This Agreement shall become effective on the 1<sup>st</sup> day of July, 202~~4~~5, and shall continue in full force and effect through the 30<sup>th</sup> day of June, 202~~5~~8.

Both parties further agree to notify the other in writing, at least 120 days prior to the expiration date of this Agreement that they desire to modify the Agreement. All other Articles, conditions, and past practices in which modifications are not desired by either party herein shall remain in effect subject to final ratification of the total Agreement. This section shall apply only to wages, fringe benefits, and working conditions.

The parties acknowledge that during the negotiations that resulted in this Agreement each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law from the area of collective bargaining and that all the understandings and agreements arrived at by the parties after their exercise of that right and opportunity are set forth in this Agreement. Therefore, Employer and Union for the life of this Agreement each voluntarily and unqualifiedly waives the right and releases the other from the obligation to bargain collectively with respect to any subject or matter referred to or covered in this Agreement, even though such subject or matter may not have been within the knowledge or contemplation of either or both of the parties at the time they negotiated or signed this Agreement.

The foregoing waiver shall not be binding if the parties mutually agree to engage in collective bargaining, with respect to a particular subject or matter covered or not covered in this Agreement.

### **Savings Clause**

Should any Article, Section, or portion thereof of this Agreement be held unlawful or invalid by any court or board of competent jurisdiction, such decision shall apply only to the specified Article, Section, or portion thereof directly specified in the decision. Upon issuance of such a decision, the Parties agree immediately to negotiate a substitute for the invalidated Article, Section, or portion thereof. Any change in City Ordinance passed subsequent to the adoption of this Agreement that would contravene the terms of this Agreement shall not apply during the life of this Agreement.

IN WITNESS WHEREOF the parties hereto, acting by and through their respective and duly authorized officers and representatives, have hereto set their hands and seals on this 28th day of March, 2022.

Commented [DK1]: Need to insert date when signed.

**THE CITY OF BILLINGS**

DocuSigned by:  
*William A Cole*  
2CA11D5423334EE...

WILLIAM A. COLE, MAYOR

DocuSigned by:  
*Denise Bohlman*  
D503C2218DC34F0...

DENISE R. BOHLMAN, CITY CLERK

**THE BILLINGS POLICE UNIT**

DocuSigned by:  
*Shawn Wichman*  
359A53A365EC475...

SHAWN WICHMAN, PRESIDENT UNIT

DocuSigned by:  
*Amanda Curtis*  
845C0C1E8AD7476...

AMANDA CURTIS, PRESIDENT, MFPE

**ATTACHMENT A**  
**Hourly Police Pay Schedule**

| Beginning of Year | - | Hourly Wage Fiscal-Year Beginning | - | Certification Pay   |         |
|-------------------|---|-----------------------------------|---|---------------------|---------|
|                   |   |                                   |   | 7-1-21 thru 6-30-25 |         |
| -                 | - | 7/1/2022                          | - | Intermediate        | Advance |
| 1                 | - | \$29.5000                         | - | X                   | X       |
| 2                 | - | \$30.0900                         | - | \$1,000             | \$2,000 |
| 3                 | - | \$30.6800                         | - | \$1,000             | \$2,000 |
| 4                 | - | \$31.2700                         | - | \$1,000             | \$2,000 |
| 5                 | - | \$31.8600                         | - | \$1,000             | \$2,000 |
| 6                 | - | \$32.4500                         | - | \$1,000             | \$2,000 |
| 7                 | - | \$33.0400                         | - | \$1,000             | \$2,000 |
| 8                 | - | \$33.6300                         | - | \$1,000             | \$2,000 |
| 9                 | - | \$34.2200                         | - | \$1,000             | \$2,000 |
| 10                | - | \$34.8100                         | - | \$1,000             | \$2,000 |
| 11                | - | \$35.4000                         | - | \$1,000             | \$2,000 |
| 12                | - | \$35.9900                         | - | \$1,000             | \$2,000 |
| 13                | - | \$36.5800                         | - | \$1,000             | \$2,000 |
| 14                | - | \$37.1700                         | - | \$1,000             | \$2,000 |
| 15                | - | \$37.7600                         | - | \$1,000             | \$2,000 |
| 16                | - | \$38.3500                         | - | \$1,000             | \$2,000 |
| 17                | - | \$38.9400                         | - | \$1,000             | \$2,000 |
| 18                | - | \$39.5300                         | - | \$1,000             | \$2,000 |
| 19                | - | \$40.1200                         | - | \$1,000             | \$2,000 |
| 20                | - | \$40.7100                         | - | \$1,000             | \$2,000 |

This pay matrix will be updated as follows:

7/1/2023 3% Increase

7/1/2024 3% Increase

**ATTACHMENT A**  
**Hourly Police Pay Schedule**

| <u>Beginning of Year</u> | <u>Effective Upon Union Ratification to the closest pay period</u> | <u>Effective July 1, 2026</u> | <u>Effective July 1, 2027</u> | <u>-</u> | <u>Certification Pay</u> |                 |
|--------------------------|--------------------------------------------------------------------|-------------------------------|-------------------------------|----------|--------------------------|-----------------|
|                          |                                                                    |                               |                               |          | <u>Intermediate</u>      | <u>Advanced</u> |
| -                        | -                                                                  | -                             | -                             | -        |                          |                 |
| 1                        | \$31.2966                                                          | \$32.7049                     | \$33.8496                     | -        | \$1,000                  | \$2,000         |
| 2                        | \$31.9225                                                          | \$33.3590                     | \$34.5266                     | -        | \$1,000                  | \$2,000         |
| 3                        | \$33.8504                                                          | \$35.3737                     | \$36.6117                     | -        | \$1,000                  | \$2,000         |
| 4                        | \$34.5014                                                          | \$36.0539                     | \$37.3158                     | -        | \$1,000                  | \$2,000         |
| 5                        | \$35.1523                                                          | \$36.7342                     | \$38.0199                     | -        | \$1,000                  | \$2,000         |
| 6                        | \$35.8033                                                          | \$37.4145                     | \$38.7240                     | -        | \$1,000                  | \$2,000         |
| 7                        | \$36.4543                                                          | \$38.0947                     | \$39.4280                     | -        | \$1,000                  | \$2,000         |
| 8                        | \$37.1052                                                          | \$38.7750                     | \$40.1321                     | -        | \$1,000                  | \$2,000         |
| 9                        | \$37.7562                                                          | \$39.4552                     | \$40.8362                     | -        | \$1,000                  | \$2,000         |
| 10                       | \$38.4072                                                          | \$40.1355                     | \$41.5403                     | -        | \$1,000                  | \$2,000         |
| 11                       | \$39.0582                                                          | \$40.8158                     | \$42.2443                     | -        | \$1,000                  | \$2,000         |
| 12                       | \$39.7091                                                          | \$41.4960                     | \$42.9484                     | -        | \$1,000                  | \$2,000         |
| 13                       | \$40.3601                                                          | \$42.1763                     | \$43.6525                     | -        | \$1,000                  | \$2,000         |
| 14                       | \$41.0111                                                          | \$42.8566                     | \$44.3565                     | -        | \$1,000                  | \$2,000         |
| 15                       | \$41.6620                                                          | \$43.5368                     | \$45.0606                     | -        | \$1,000                  | \$2,000         |
| 16                       | \$42.3130                                                          | \$44.2171                     | \$45.7647                     | -        | \$1,000                  | \$2,000         |
| 17                       | \$42.9640                                                          | \$44.8974                     | \$46.4688                     | -        | \$1,000                  | \$2,000         |
| 18                       | \$43.6149                                                          | \$45.5776                     | \$47.1728                     | -        | \$1,000                  | \$2,000         |
| 19                       | \$44.2659                                                          | \$46.2579                     | \$47.8769                     | -        | \$1,000                  | \$2,000         |
| 20                       | \$44.9169                                                          | \$46.9381                     | \$48.5810                     | -        | \$1,000                  | \$2,000         |

A one-time lump sum payment of \$3,000 will be paid to each union member in lieu of retroactive pay and the FLSA overtime definition change upon signing of this contract.

**Certification Pay:**

Effective July 1, 2001, the appropriate certification (Intermediate or Advanced) that is obtained by October 1 of each year will determine the certification pay amount, as noted above. The certification pay will be paid the first payday in November. In order to receive certification pay, police officers must complete a minimum of 16 hours of continued education, excluding mandatory department training, and must be employed at least six (6) months in the calendar year. If an officer leaves the department prior to completing 6

months, certification pay will be prorated. It is the employer's responsibility to ensure that ample training opportunities are available to the police officers.

**Specialty Pay:**

All personnel who are assigned by the Chief of Police special duties as defined in Billings Police Department policy 8-2 Specialized Assignments Group 1 or Group 2 will receive \$250 specialty pay for the fiscal year beginning July 1, 2011. If an officer is assigned more than one specialty, that officer receives no more than \$250 July 1, 2011. Changes to the special duties defined under Group 1 or Group 2 will be addressed through the Labor/Management Committee.

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**City Council Regular**

**Date:** 08/11/2025  
**Title:** W.O. 26-08, WRF Digester Gas Piping, Contract for Professional Engineering Services  
**Presented by:** Debi Meling  
**Department:** Public Works  
**Presentation:** No  
**Legal Review:** Template Contract  
**Project Number:** N/A

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**RECOMMENDATION**

Staff recommends the City Council award a Contract for Professional Engineering Services to HDR Engineering, Inc., in the amount of \$291,200.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Council is asked to consider authorizing and executing a Contract for Professional Engineering Services with HDR Engineering, Inc. for design services for the replacement of the Digester Gas Piping at the City of Billings Water Reclamation Facility (WRF). The contract will provide services for initial alternative mixing and piping materials evaluation, preliminary and final design, bidding services, and construction contract administration services under the W.O. 26-08, WRF Digester Gas Piping contract.

The WRF utilizes anaerobic digestion in the waste water treatment process, in large tanks known as "digesters". During this part of the treatment process, gas comprising largely of methane and hydrogen sulfide is created, and is collected using the digester gas piping. From there, the gas is injected into the bottom of the tanks for mixing of the digester sludge. The digester gas piping is over 40 years old and has been experiencing failures in recent years due to internal pipe corrosion. An emergency repair was completed in the last year due to a gas leak in the digester piping. Due to the age of the piping and the associated piping corrosion, all of the digester gas piping requires replacement.

HDR Engineering, Inc. was selected for the project using the proposal process. Five other proposals were received from AE2S, Burns & McDonnell, Dowl, Jacobs Engineering, and RESPEC. The selection was based on Project Team and Availability; Project Approach; and Firm Qualifications and Experience as related to project needs.

**ALTERNATIVES**

City Council may:

- Award 26-08, WRF Digester Gas Piping, to HDR Engineering, Inc. in the amount of \$291,200; or
- Not award a contract. If the project is not awarded, the WRF Digester Gas piping will continue to deteriorate and gas leaks in the piping will continue to occur. In the event of a gas leak, operations personnel will be exposed to hydrogen sulfide gas, and the system will have high risk of an explosion due to the presence of methane in the piping.

**FISCAL EFFECTS**

The project was budgeted in FY26 using Wastewater Funds in the amount of \$1,290,000 for the interior digester gas piping and \$536,000 for the buried digester gas piping. There are adequate funds to award this contract. Remaining funds will be used for construction.

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**Attachments**

W.O. 26-08 WRF Digester Gas Piping Contract



## Contract for Professional Architectural and Engineering Services

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### **Project:**

In consideration of the mutual promises herein, the City of Billings and HDR Engineering, Inc. agree as follows. This Contract consists of:

- Part I, consisting of 15 Sections of Special Provisions;
- Part II, consisting of 11 Sections of General Provisions;
- Appendix A consisting of 7 pages (Basic Services of Contractor);
- Appendix B consisting of 2 pages (Methods and Times of Payment);
- Appendix C consisting of 1 page (Additional Services of Contractor);
- Appendix D consisting of 4 pages (Schedule of Professional Fees);
- Appendix E consisting of 1 page (Project Schedule);
- Appendix F consisting of 20 pages (Certificate(s) of Insurance); and

### **PART I SPECIAL PROVISIONS**

#### Section 1. Definitions.

In this Contract:

- A. "Administrator" means the City Administrator or his designee.
- B. "Billings" means the City of Billings.
- C. "Contractor" means HDR Engineering, Inc.

#### Section 2. Scope of Services.

- A. The Contractor shall perform professional services in accordance with Appendix A, which is attached hereto and incorporated in this Section by reference.

- B. Billings shall pay the Contractor in accordance with the Schedule of Professional Fees attached as Appendix D and incorporated herein by reference for services actually performed under this Contract.
- C. Billings shall not allow any claim for services other than those described in this Section. However, the Contractor may provide, at its own expense, any other services that are consistent with this Contract.
- D. The Engineer shall provide as-built drawings and data as approved by the City of Billings, to the Administrator within 30 days after the project completion date. Final payment will be withheld until the as-built drawings and data are received by the City of Billings. Requirements for submitting as constructed documents and data of completed Private Contracts, Work Orders, Special Improvement Districts and Site plans involving any City of Billings infrastructure: features such as, but not limited to Sanitary Sewer Manholes, Storm Drain Manholes, Water Valves, Water Bends, Signals, Street Light, etc.

Additional project documentation and data requirements reflecting as-built condition of City assets are as follows:

**Digital Delivery Formats:**

- **PDF Files:** One half size paper copy to scale, one full size paper copy to scale. Inclusion of manufacturer drawings and material lists.
- **Survey Point Files:** Required file formats: Comma delimited (.asc, .txt, .csv)
- **CADD Files:** AutoCAD DWG files, Version 2016, or equivalent. Required file formats: Drawing File (.dwg)
- **Geographic Information System (GIS) Files:** All spatial data provided to the City of Billings will be delivered in a format suitable for integration into the City's GIS System of Record including lines, points, and polygons digitally representing as-built assets. Required file formats:
  - File Geodatabase (.gdb)
  - Shapefiles (including, at a minimum .shp, .shx, .prj, .dbf, .xml)
- **CCTV Videos and Reports:** If post construction pipe inspection video was documented by contractor it will be provided along with corresponding reports at the time of as-built drawing and data submittal.

**Metadata:** Additional information to be included with deliverable.

- Date Captured and Delivered
- Data Description (e.g., unit of measure, abbreviations, code descriptions)
- Methods (e.g., technology and hardware used to generate data, field methods)
- Originator (e.g., contractor name, contact information)

**Location Accuracy:** Horizontal and vertical accuracy standards of spatial data deliverable.

- **Horizontal:** Data provided will be spatially accurate to within 1 Meter, with 95% probability.
- **Vertical:** Data provided will be spatially accurate to within 0.3048 Meter, with 95% probability.

**Coordinate System and Unit of Measurement:** Spatial data provided will be Montana State Plane, Zone 2500 using NAD83(2011), Horizontal and NAVD88 Vertical, Horizontal units and Vertical units will be international feet, GEOID18. Northing and easting coordinates will be in the grid distance system with precision to the nearest tenth of a foot, elevations to the nearest hundredth of a foot.

**Attribute/Object Data:** All noted delivery formats will include the following attributes or object data. *A supporting data dictionary file may be requested from the City that includes all noted fields below along with desired naming conventions and pick asset lists.*

- Point number or ID
- Northing, Easting, Elevation
- Feature Type (e.g., Manhole, Valve, Bend, Streetlight, etc.)
- Feature Description:
  - Size (e.g., Pipe Diameter, Manhole Cover Diameter)
  - Material
  - Measurement (e.g., Invert)
  - Manufacturer
  - Installation Date
- GPS Unit Make and Model
- Date and Timestamp
- Data Originator (e.g., contractor name)

**Delivery Methods:** Project documentation and data to be delivered as otherwise noted in the contract or utilizing one of the following methods.

- Secured Cloud-based Platform (e.g., Sharepoint, OneDrive, Box, etc.)
- External Hard Drive
- CD's or DVD's

E. The Contractor shall provide certified construction payrolls to the Administrator stating in writing that the payrolls have been reviewed and are acceptable.

### Section 3. Time for Performance.

A. This Contract becomes effective when signed on behalf of Billings.

- B. The Contractor shall commence performance of the Work described in Section 2 on receipt of written Notice to Proceed and complete that performance in accordance with the schedule set forth in Appendix E.
- C. This Contract shall terminate at midnight on August 31, 2027. The parties may extend this agreement, by mutual concurrence, for one year, in writing prior to its termination.

Section 4. Compensation; Method of Payment.

- A. Each month, or at the conclusion of each phase of the Work for which payment is due, as negotiated on a per-task basis, the Contractor shall present a bill to the Administrator describing the Work for which it seeks payment and documenting expenses and fees to the satisfaction of the Administrator. If any payment is withheld because the Contractor's performance is unsatisfactory, the Administrator must, within ten (10) days of the payment denial, notify the Contractor of the payment denial and set forth, with reasonable specificity, what was unsatisfactory and why. Billings will pay Contractor within 30 days of receiving an acceptable invoice.
- B. The Contractor is not entitled to any compensation under this Contract, other than is expressly provided for in this Section.
- C. As a condition of payment, the Contractor shall have paid all City taxes currently due and owing by the Contractor.

Section 5. Termination of the Contractor's Services.

The Contractor's services under Section 2 of this Part may be terminated:

- A. By mutual consent of the parties.
- B. For the convenience of Billings, provided that Billings notifies the Contractor in writing of its intent to terminate under this paragraph at least 10 days prior to the effective date of the termination.
- C. For cause, by either party where the other party fails in any material way to perform its obligations under this Contract. Termination under this Subsection is subject to the condition that the terminating party notifies the other party of its intent to terminate, stating with reasonable specificity the grounds therefor, and the other party fails to cure the default within 30 days after receiving the notice.

Section 6. Duties Upon Termination

- A. If Billings terminates the Contractor's services for convenience, Billings shall pay the Contractor for its actual costs reasonably incurred in performing before termination and Billings shall pay for services rendered prior to termination. Payment under this Subsection shall never exceed the total compensation allowable under Section 4 of this Part. All finished and unfinished documents and materials prepared by the Contractor shall become the property of Billings.
- B. If the Contractor's services are terminated for cause, Billings shall pay the Contractor the reasonable value of the services satisfactorily rendered prior to termination, less any damages suffered by Billings because of the Contractor's failure to perform

satisfactorily. The reasonable value of the services rendered shall never exceed ninety percent (90%) of the total compensation allowable under Section 4 of this Part. Any finished or unfinished documents or materials prepared by the Contractor under this Contract shall become the property of Billings at its option.

- C. If the Contractor receives payments exceeding the amount to which it is entitled under Subsections A or B of this Section, he shall remit the excess to the Administrator within 30 days of receiving notice to do so.
- D. The Contractor shall not be entitled to any compensation under this Section until the Contractor has delivered to the Administrator all documents, records, Work product, materials and equipment owned by Billings and requested by the Administrator.
- E. If the Contractor's services are terminated for whatever reason the Contractor shall not claim any compensation under this Contract, other than that allowed under this Section.
- F. If a final audit has not been performed before the Contractor's services are terminated, Billings may recover any payments for costs disallowed as a result of the final audit.
- G. Except as provided in this Section, termination of the Contractor's services under Section 5 of this Part does not affect any other right or obligation of a party under this Contract.

#### Section 7. Insurance.

- A. The Contractor shall maintain in good standing the insurance described in Subsection B of this Section. Before rendering any services under this Contract, the Contractor shall furnish the Administrator with proof of insurance in accordance with Subsection B of this Section.
- B. The Contractor shall provide the following insurance:
  - 1. Workers' compensation and employer's liability coverage as required by Montana law.
  - 2. Commercial general liability, including contractual and personal injury coverage's -- \$1,500,000 per occurrence.
  - 3. Commercial automobile liability -- \$1,500,000 per accident.
  - 4. Professional liability in the amount of \$1,500,000 per claim.
- C. The limits required by this Contract can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies).
- D. Each policy of insurance required by this Section shall provide for no less than 30 days' advance notice to Billings prior to cancellation.
- E. Billings SHALL be listed as an additional insured on all policies except Professional Liability and Worker's Compensation Policies. In addition, all policies except Professional Liability and Worker's Compensation shall contain a waiver of subrogation against Billings.

Section 8. Assignments.

Unless otherwise allowed by this Contract or in writing by the Administrator, any assignment by the Contractor of its interest in any part of this Contract or any delegation of duties under this Contract shall be void, and an attempt by the Contractor to assign any part of its interest or delegate duties under this Contract shall give Billings the right immediately to terminate this Contract without any liability for Work performed.

Section 9. Ownership; Publication, Reproduction and Use of Material.

- A. Except as otherwise provided herein, all data, documents and materials produced by the Contractor under this Contract shall be the property of Billings, which shall retain the exclusive right to publish, disclose, distribute and otherwise use, in whole or in part, any such data, documents, or other materials. Exclusive rights shall not be attributed to portions of such materials presently in the public domain or which are not subject to copyright. Contractor shall retain rights to pre-existing proprietary property including but not limited to interactive models. The Contractor shall have the right to include photographic or artistic representations of the design and construction of the Project among the Contractor's promotional and professional materials. The Contractor's materials shall not include Billings' confidential or proprietary information regardless of whether Billings has previously advised the Contractor in writing of the specific information considered by Billings to be confidential and proprietary.
- B. Equipment purchased by the Contractor with Contract funds: See Appendix A, Section 3. Scope of Work.
- C. Should Billings elect to reuse Work products provided under this Contract for other than the original project and/or purpose, Billings will indemnify and hold harmless the Contractor from any and all claims, demands and causes of action of any kind or character arising as a result of reusing the documents developed under this contract. Additionally, any reuse of design drawings or specifications provided under this Contract must be limited to conceptual or preliminary use for adaptation, and the original Contractor's or subcontractor's signature, professional seals and dates removed. Such reuse of drawings and specifications, which require professional seals and dates removed, will be signed, sealed, and dated by the professional who is in direct supervisory control and responsible for adaptation.

Section 10. Notices.

Any notice required pertaining to the subject matter of this Contract shall be either sent via facsimile (FAX) or mailed by prepaid first class registered or certified mail, return receipt requested to the following addresses:

Billings: Jeremy Hauge  
City of Billings  
Engineering Division  
5<sup>th</sup> Floor  
316 N. 26<sup>th</sup> Street  
Billings, Montana (ZIP)

email: [haugej@billingsmt.gov](mailto:haugej@billingsmt.gov)  
FAX: (406) 237-6291

Contractor: Craig Habben  
HDR Engineering, Inc.  
970 S 29<sup>th</sup> St. W  
Billings, MT 59102

e-mail : [Craig.Habben@hdrinc.com](mailto:Craig.Habben@hdrinc.com)

Notices are effective upon the earlier of receipt, proof of good transmission (facsimiles only), or 5 days after proof of proper posting.

Section 11. Contract Budget.

In connection with its performance under this Contract, the Contractor shall not make expenditures other than as provided in line items in the Contract budget.

Section 12. Force Majeure.

- A. Any failure to perform by either party due to force majeure shall not be deemed a violation or breach hereof.
- B. As used in this Contract, force majeure is an act or event of substantial magnitude, beyond the control of the delayed party, which delays the completion of this Contract, including without limitation:
  - 1. Any interruption, suspension or interference resulting solely from the act of Billings or neglect of Billings not otherwise governed by the terms of this Contract.
  - 2. Strikes or Work stoppages.
  - 3. Any interruption, suspension or interference with the project caused by acts of God, or acts of a public enemy, wars, blockades, insurrections, riots, arrests or restraints of governments and people, civil disturbances or similar occurrences.
  - 4. Order of court, administrative agencies or governmental officers other than Billings.

Section 13. Financial Management System.

The Contractor shall establish and maintain a financial management system that:

- A. Provides accurate, current, and complete disclosure of all financial transactions relating to the Contract;
- B. Maintains separate accounts by source of funds for all revenues and expenditures and identifies the source and application of funds for the Contractor's performance under this Contract, including information pertaining to subcontracts, obligations, unobligated balances, assets, liabilities, outlays and income;
- C. Effectively controls and accounts for all municipal funds and Contract property;
- D. Compares actual expenditures with budgeted amounts and relates financial information to performance or productivity data including unit cost information where applicable;
- E. Allocates administrative costs to direct service delivery units;

- F. Minimizes the time between receipt of funds from Billings and their disbursement by the Contractor;
- G. Provides accounting records supported by source documentation; and,
- H. Provides a systematic method assuring the timely and appropriate resolution of audit findings and recommendations.

Section 14. Funding Requirements.

In the event that any funding source for this Contract should impose additional requirements upon Billings for the use of those funds, the Contractor agrees to abide by those additional requirements immediately upon receipt of written notice thereof from Billings.

Section 15. Subcontracts.

The Contractor may enter into subcontracts for the purchase of goods and services necessary for the performance of this Contract, provided:

- A. Every subcontract shall be reduced to writing and contain a precise description of the services or goods to be provided and the nature of the consideration paid therefor.
- B. Every subcontract under which the Contractor delegates the provision of services shall be subject to review and approval by the Administrator before it is executed by the Contractor.
- C. Every subcontract in an amount exceeding \$1,000 shall require reasonable access to business records of the subcontractor relating to the purchase of goods or services pursuant to the subcontract.

## PART II GENERAL CONTRACT PROVISIONS

### Section 1. Relationship of Parties.

The Contractor shall perform its obligations hereunder as an independent Contractor of Billings. Billings may administer the Contract and monitor the Contractor's compliance with its obligations hereunder. Billings shall not supervise or direct the Contractor other than as provided in this Section.

### Section 2. Nondiscrimination.

- A. Contractor shall, in performance of work under this Contract, fully comply with all applicable federal, state, or local laws, rules, regulations, and executive orders including but not limited to, the Montana Human Rights Act, the Equal Pay Act of 1963, the Civil Rights Act of 1964, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and Section 504 of the Rehabilitation Act of 1973. Contractor is the employer for the purpose of providing healthcare benefits and paying any applicable penalties, fees and taxes under the Patient Protection and Affordable Care Act [P.L. 111-148, 124 Stat. 119]. Any subletting or subcontracting by Contractor subjects subcontractors to the same provisions. In accordance with 49-3-207, MCA, and Executive Order No. 04-2016. Contractor agrees that the hiring of persons to perform this Contract will be made on the basis of merit and qualifications and there will be no discrimination based on race, color, sex, pregnancy, childbirth or medical conditions related to pregnancy or childbirth, political or religious affiliation or ideas, culture, creed, social origin or condition, genetic information, sexual orientation, gender identity or expression, national origin, ancestry, age, physical or mental disability, military service or veteran status, or marital status by the persons performing this Contract. Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
- B. Contractor shall state, in all solicitations or advertisements for employees to work on jobs, that all qualified applicants will receive equal consideration for employment without regard to race, color, sex, pregnancy, childbirth or medical conditions related to pregnancy or childbirth, political or religious affiliation or ideas, culture, creed, social origin or condition, genetic information, sexual orientation, gender identity or expression, national origin, ancestry, age, physical or mental disability, military service or veteran status, or marital

status.

Contractor and subcontractor shall abide by the requirements of 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a), which prohibit discrimination against qualified protected veterans and/or qualified individuals on the basis of disability, and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans and individuals with disabilities.

Contractor and any subcontractor shall abide by the requirements of 41 CFR 60- 1.4, which states employees or applicants may not be discharged or in any other manner discriminated against because they have inquired about, discussed, or disclosed their own pay or the pay of another employee or applicant. However, employees who have access to the compensation information of other employees or applicants as a part of their essential job functions cannot disclose the pay of other employees or applicants to individuals who do not otherwise have access to compensation information, unless the disclosure is (a) in response to a formal complaint or charge, (b) in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or (c) consistent with Contractor's legal duty to furnish information.

- C. Contractor will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- D. Contractor shall comply with any and all reporting requirements that may apply to it that Billings may establish by regulation. Contractor will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- E. Contractor shall comply with all applicable federal, state, and city laws concerning the prohibition of discrimination. This includes complying with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- F. In the event of Contractor's noncompliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be cancelled, terminated or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of Sept 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule,

regulation, or order of the Secretary of Labor, or as otherwise provided by law.

- G. Contractor shall include the provisions of Subsections A through F of this Section in every subcontract or purchase order under this Contract, so as to be binding upon every such subcontractor or vendor of Contractor under this Contract. Contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the contractor may request the United States to enter into such litigation to protect the interests of the United States.
- H. Contractor agrees to post, in conspicuous places available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.

Section 3. Permits, Laws, and Taxes.

The Contractor shall acquire and maintain in good standing all permits, licenses and other entitlements necessary to its performance under this Contract. All actions taken by the Contractor under this Contract shall comply with all applicable statutes, ordinances, rules and regulations. The Contractor shall pay all taxes pertaining to its performance under this Contract.

Section 4. Nonwaiver.

The failure of either party at any time to enforce a provision of this Contract shall in no way constitute a waiver of the provision, nor in any way affect the validity of this Contract or any part hereof, or the right of such party thereafter to enforce each and every provision hereof.

Section 5. Amendment.

- A. This Contract shall only be amended, modified or changed by a writing, executed by authorized representatives of the parties, with the same formality as this Contract was executed.
- B. For the purposes of any amendment modification or change to the terms and conditions of this Contract, the only authorized representatives of the parties are:

Contractor: Tim Erickson  
(Area Manager)

Billings: City Council or Authorized Designee

- C. Any attempt to amend, modify, or change this Contract by either an unauthorized representative or unauthorized means shall be void.

Section 6. Jurisdiction; Choice of Law.

Any civil action arising from this Contract shall be brought in the District Court for the Thirteenth Judicial District of the State of Montana, Billings. The law of the State of Montana shall govern the rights and obligations of the parties under this Contract.

Section 7. Severability.

Any provision of this Contract decreed invalid by a court of competent jurisdiction shall not invalidate the remaining provisions of the Contract.

Section 8. Integration.

This instrument and all appendices and amendments hereto embody the entire agreement of the parties. There are no promises, terms, conditions or obligations other than those contained herein; and this Contract shall supersede all previous communications, representations or agreements, either oral or written, between the parties hereto.

Section 9. Liability.

The Contractor shall:

- A. Indemnify, defend and save Billings, its officers, agents and employees harmless from any and all losses, damage and liability occasioned by, growing out of, or in any way arising or resulting from any intentional, reckless or negligent act on the part of Contractor or its officers, agents or employees.
- B. Not indemnify, defend, save and hold Billings harmless from claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses or attorneys' fees, expert fees and costs arising from wrongful, reckless or negligent acts, error or omission solely of Billings occurring during the course of or as a result of the performance of the Contract.
- C. Where claims, lawsuits or liability, including attorneys' fees, expert fees and costs arise from wrongful, reckless or negligent act of both Billings and Contractor, Contractor shall indemnify, defend, save, and hold Billings harmless from only that portion of claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses including attorneys' fees, expert fees and costs, which result from Contractor's wrongful, reckless or negligent acts occurring as a result from Contractor's performance pursuant to this Contract.

Billings shall:

- A. Indemnify, defend and save Contractor, its officers, agents and employees harmless from any and all losses, damage and liability occasioned by, growing out of, or in any way arising or resulting from any intentional or negligent act on the part of Billings or its agents or employees.

- B. Not indemnify, defend, save and hold the Contractor harmless from claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses or attorneys' fees and costs arising from wrongful, reckless or negligent acts, error or omission solely of Contractor occurring during the course of or as a result of the performance of the Contract.
- C. Where claims, lawsuits or liability, including attorneys' fees and costs arise from wrongful, reckless or negligent act of both the Contractor and Billings, Billings shall indemnify, defend, save, and hold the Contractor harmless from only that portion of claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses including attorneys' fees and costs, which result from Billings or its officers, agents or employee's wrongful, reckless or negligent acts occurring as a result from Billings' performance pursuant to this Contract.

Section 10. Inspection and Retention of Records.

The Contractor shall, at any time during normal business hours and as often as Billings may deem necessary, make available to Billings, for examination, all of its records with respect to all matters covered by this Contract for a period ending three years after the date the Contractor is to complete performance in accordance with Section 2 of the Special Provisions. Upon request, and within a reasonable time, the Contractor shall submit such other information and reports relating to its activities under this Contract, to Billings, in such form and at such times as Billings may reasonably require. The Contractor shall permit Billings to audit, examine and make copies of such records, and to make audits of all invoices, materials, payrolls, records of personnel, and other data relating to all matters covered by this Contract. Billings may, at its option, permit the Contractor to submit its records to Billings in lieu of the retention requirements of this Section.

Section 11. Availability of Funds.

Payments under this Contract may require funds from future appropriations. If sufficient funds are not appropriated for payments required under this Contract, this Contract shall terminate without penalty to Billings; and Billings shall not be obligated to make payments under this Contract beyond those which have previously been appropriated.

IN WITNESS WHEREOF, the parties have executed this Contract on the date and at the place shown below.

**CITY OF BILLINGS, MONTANA**

**HDR ENGINEERING**

\_\_\_\_\_  
**WILLIAM A. COLE,  
MAYOR**

\_\_\_\_\_  
**SIGNATURE**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**PRINT NAME**

\_\_\_\_\_  
**CITY ATTORNEY'S OFFICE**

\_\_\_\_\_  
**PRINT TITLE**

**ATTEST:**

\_\_\_\_\_  
**DENISE BOHLMAN, CITY CLERK**

## Appendix A

### Basic Services of Engineer

#### W.O. 26-08 WRF Digester Gas Piping

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##### Section 1. Engineer's Rights and Duties.

- A. To furnish all labor, materials, equipment, supplies, and incidentals necessary to conduct and complete the Engineer's portion of the project as defined in the scope of work and to prepare and deliver to Billings all plans, specifications, bid documents, and other material as designated herein.
- B. Ascertain such information as may have a bearing on the work from local units of government, utility companies, and private organizations and shall be authorized to procure information from other authorities besides Billings but shall keep Billings advised as to the extent of these contacts and the results thereof.
- C. Prepare and present such information as may be pertinent and necessary in order for Billings to pass critical judgment on the features of the work. The Engineer shall make changes, amendments or revisions in the detail of the work as may be required by Billings. When alternates are being considered, Billings shall have the right of selection.
- D. Engineer's work shall be in accordance with the standards of sound engineering and present City, State, and National standards and policies currently in use.
- E. Conform to the requirements of the Montana Code Annotated Title 18 "Public Contracts" and more particularly Sections 18-2-121 and 18-2-122, and all other codes of the State of Montana applicable to providing professional services including codes and standards nationally recognized.
- F. The Engineer shall certify with the submission of final plans that the plans are in conformance with applicable sections of Title 69, Chapter 4, Part 5, of the Montana Code Annotated as pertaining to existing utilities.
- G. To perform professional services in connection with the project and will serve as Billings' representative in those phases of the project to which this agreement applies.
- H. Where Federal funds are involved, the necessary provisions to meet all requirements will be complied with and documents secured and placed in the bidding documents.
- I. Submit an estimated progress schedule as to time and costs at the beginning of the work, and monthly progress reports thereafter until complete. The reports will include any problems, potential problems, and delays as foreseen by the Engineer. Reports will be submitted in a timely manner to permit prompt resolution of problems.

- J. Name a Task Director who shall be the liaison between Billings and the Engineer. For this project the Task Director designated for the Engineer is Craig Habben working under, Coralynn Revis.

Section 2. Billings Rights and Duties.

- A. To furnish all labor, materials, equipment, supplies, and incidentals necessary to conduct and complete Billings' portion of the project as designated in the scope of work.
- B. Name a Task Director who shall be the liaison between the Engineer and Billings. For this project, the Task Director designated is Jeremy Hauge, working under the City Engineer, Mac Fogelsong.

Section 3. Scope of Work.

The project consists of engineering services for the design, bidding and construction for the City of Billings WRF Digester Gas Piping. The project generally involves replacing digester piping and associated components as well as design for the replacement of the buried digested sludge transfer piping. The scope also includes evaluations related to the digester gas replacement.

The scope assumes digester gas mixing will continue to be used and that one compressor will be moved. If a different mixing system is recommended/decided on, scope will be modified as appropriate. Scope also assumes design-bid-build delivery method.

Scope List:

- Digester Mixing Evaluation
  - Provide high level analysis of digester mixing options for the Primary and Secondary Digesters
  - Provide rough costs of equipment, piping, structure improvements and other components for each mixing system
  - Provide advantages and disadvantages of each
- Provide LIDAR laser scanning of Primary Digester Building, exterior of Primary Digesters, exterior of Secondary Digester and Sludge Control Building.
- Update Revit model to include LIDAR scanning data.
- Provide design of the replacement of all digester gas piping not recently replaced and associated components.
  - Evaluate material options for exposed and buried piping.
    - Provide cost comparison
    - Consider bidding material options
  - Evaluate more efficient piping routing and component location.
  - Consider options to be able to inspect piping and/or flush piping.
  - Evaluate where flame arrestors, condensate/drip traps, thermal valves, etc. are still needed.

- Insulate exterior exposed piping.
  - Research manometer replacement options
- For digester gas flow measurement only provide space for a flow meter for measuring flow to the flare(s).
- Accumulators to be replaced as part of the project.
- Evaluate options for flare redundancy or getting rid of excess biogas if flare is out of service
  - Release to atmosphere for short duration
  - Second flare
  - Spare parts for existing flare
  - Set up for temporary flare
- Evaluate foam suppression system
  - Determine options
  - Provide cost estimate
- Take into consideration compressor maintenance
  - Evaluate relocating Compressor No. 2 to provide better access to Compressors Nos 1 and 3.
  - Evaluate other options for removing compressors.
- Evaluate microaeration for digesters
  - Provide design requirements
  - Provide cost estimate
- Standardize on new and existing gas components
- Provide summary of digester gas components safety concerns and recommended maintenance/replacement schedule.
- Design replacement of sludge transfer piping.

#### Assumptions

- The City will take one primary digester at a time offline to facilitate digester gas component replacement.

#### Items not included:

- Air permit or any associated tasks
- DEQ or building permits
- Replacement of digester gas instrumentation
- Architectural/structure improvements or additions
- Condition assessment of buried piping
- Electrical/instrumentation improvements
- Analysis of requirements for Primary Digester Building to be compliant with Class 1, Division 1 classification.

### **DETAIL SCOPE OF SERVICES**

The scope of services that will be utilized on the Digester Gas Piping project is presented in the summaries for Tasks 100 through 500. The scope of services is organized as follows:

| <u>Task Series</u> | <u>Description</u>                              |
|--------------------|-------------------------------------------------|
| 100                | Project Initiation, Coordination and Management |
| 200                | Evaluations/Preliminary Design                  |
| 300                | Final Design                                    |
| 400                | Bidding Services                                |
| 500                | Construction Administration Services            |

## **TASK SERIES 100**

### **101 – Project Initiation and Design/Bidding Project Management**

The purpose of this task is to kick off the project externally and internally. A project guide and the support paperwork will be developed for team members to have available to understand the project, the project team, and the project requirements. The project guide is updated with significant changes in the project. The project will be kicked off with the City with pertinent staff from the City and HDR to review the project components and the process for completing the design. Project manager and project accountant will monitor project schedule and financials and prepare monthly invoices for services through design and bidding.

## **TASK SERIES 200 – EVALUATIONS/PRELIMINARY DESIGN**

The tasks associated with the evaluations and preliminary design include the following:

### **201 – Digester Mixing Evaluation**

HDR will develop mixing options for the WRF digester system. The options should consider mixing of the Secondary Digester. The evaluation will be a general review of mixing options with preliminary cost estimates and listing of advantages and disadvantage of each option. The evaluation will include a recommendation for digester mixing for the City’s current situation and a long-term recommendation.

- Deliverable – Draft and Final Technical Memorandum.

### **202 – LIDAR Scanning and Revit Model Update**

LIDAR scanning will be performed of the Primary Digester Building, exterior of the Primary Digesters, exterior of the Secondary Digester and Sludge Control Building. The scanned data will be processed and then incorporated into the existing Revit model to facilitate design.

- Deliverable – LIDAR Scan and updated Revit Model

### **203 – Digester Gas Piping Materials and Components Evaluation**

An evaluation will be completed identifying options for exposed and buried digester gas piping. The evaluation will include a comparison of resistance to internal and external corrosion and materials and installation cost. Digester gas pipe sizing will be completed based on current regulatory guidelines to facilitate cost estimating. Also included in this task is evaluating digester gas ancillary component requirements for the WRF current operating conditions and current regulatory requirements. Relocating one or more compressors to facilitate maintenance will be included in this task.

- Deliverables – Draft and Final Technical Memorandum

#### **204 – Waste Biogas Redundancy Evaluation**

An evaluation will be completed that identifies options to provide redundancy for the waste gas burner and meet current regulations. Options to include at a minimum: a redundant gas burner, obtaining a temporary burner when needed, releasing biogas to atmosphere directly in an emergency and stocking spare parts for the existing waste gas burner.

- Deliverables – Draft and Final Technical Memorandum

#### **205 – Design Memorandum/30% Design**

Prepare a design memorandum that summarizes the recommended project based on the completed evaluations and other preliminary design tasks. A summary of pertinent digester gas regulations will be provided in this task. Information on microaeration of the digesters and associated costs will be included. Preliminary drawings will be developed of the recommended improvements showing plan views, key sections and piping schematics.

- Deliverable – Draft and Final preliminary drawings and Design Memorandum.

### **TASK SERIES 300 – FINAL DESIGN**

In this task, the Preliminary Design will be developed into more detailed engineered project elements. The Building Information Management (BIM) model will be developed to the 60% design level and then 95% level before being finalized for bid documents. Specific tasks will include the following:

#### **301 – Prepare 60% BIM Model and Drawings**

The BIM model will be further developed from the Design Memorandum showing more detailed plans and sections. 2D site drawings will be developed. Plans and sections will be cut from the model for review.

- Deliverable – 60% Drawings.

#### **302 – Internal and External 60% Review**

BIM models and 2D drawings will be reviewed internally. Review comments will be resolved and applicable comments incorporated in the City review set. BIM model will be reviewed with the City as well as the improvements developed on 2D drawings. City review comments will be resolved and applicable comments will be carried forward into the 95% review.

- Deliverables – BIM model and 3 hard copy sets of 2D drawings.
- List of City review comments and how the comments will be resolved.

#### **303 – Prepare 95% BIM Model and Drawings**

The BIM models will be fully developed showing details necessary for construction. Plan and section drawings will be extracted from the Building Information Model. Notes and additional details will be added to the drawings to complete the design. 2D site drawings and plan and profile drawings will be detailed for construction.

- Deliverables – See Task 305.

### **304 – Prepare Detailed Specifications**

Final detailed specifications suitable for bidding and construction will be developed. These detailed specifications will be incorporated with the City's front-end documents.

- Deliverables – See Task 305.

### **305 – Internal and External 95% Review**

BIM model, 2D drawings and specifications will be reviewed internally. Review comments will be resolved and applicable comments incorporated in City review set. BIM model will be reviewed with City as well as the 2D drawing set. Key components for the specifications will be reviewed with the City. City review comments will be resolved and applicable comments will be carried forward into the final bid set.

- Deliverables – BIM model, 3 hard copies and a pdf of 2D drawing set and specifications for review.
- List of City review comments and how the comments will be resolved in the final set.

### **306 – Final Design Drawings and Specifications**

Based on review comments, update BIM model and finalize 2D drawings and specifications.

- Deliverable – Bid Documents for advertisement. 4 sets (half-sized drawings) for the City and an electronic set for the City and each plan room.

### **307 – Construction Cost Estimate**

The estimated capital costs for the project will be updated from the preliminary design.

- Deliverable – Cost Estimate

## **TASK SERIES 400 – BID PHASE**

### **401 – Bidding Administrative Assistance**

Produce and distribute bid documents to the City and plan rooms. Answer bidder questions and prepare addendums as needed. Prepare for and conduct pre-bid meeting. Attend Bid opening.

- Deliverables – Bid Documents (3 hard copies for the City and an electronic copy for the City and plan rooms), Advertisement, Pre-Bid Agenda and Addendums.

### **402 – Post-Bid Administrative Assistance**

Receive, evaluate and tabulate bids. Assess completeness of bids. Review qualifications of bidders. Make recommendations to the City on award of contract.

- Deliverable – Bid Tabulation and Recommendation of Award.

## **TASK SERIES 500 – CONSTRUCTION SERVICES**

Construction Services scope of work is based on a 30-week construction period to substantial completion and a 1-month period to final completion.

### **501 – Construction Initiation Services**

The Consultant shall prepare construction contracts, conduct a preconstruction conference and prepare minutes summarizing the conference. The Consultant will provide the owner with three sets and the Contractor with 4 sets of hard copy "Issue for Construction" half size plans and specifications as well as a pdf of each.

#### **502 – Office Assistance and Administration**

During the construction phase of the project, the Consultant will provide office assistance to the City on the administration of the project. This effort will include review and preparation of change orders, shop drawing review, interpretation of drawings and specifications including answering requests for information (RFI), monitoring of compliance with procedure requirements on the project, coordinating with the contractor, evaluation of pay estimates, and conducting construction meetings.

#### **503 – Field Services**

The Consultant will provide part-time on-site construction observation services as follows: 6 hours per week for 22 weeks and 9 hours per week for 8 weeks. The resident project representative will monitor the project for compliance with the contract documents. Geotechnical services will be provided by the Contractor.

#### **504 – Training**

HDR will coordinate training of any new equipment or digester gas components.

#### **505 – Startup**

HDR will work with Contractor to verify installation of new equipment per manufacturer's recommendations and per the Project Documents. Coordinate startup of equipment with Contractor and the City. Verify new systems are functioning as intended.

#### **506 – Construction Wrap-Up and Acceptance**

Upon completion of the construction of the improvements, the Consultant will schedule and hold a final project walk-through and assist the City in the final wrap-up of the project, including preparing record drawings, preparation of a punch list, preparation of Certificate of Substantial Completion, information review and recommendation of final acceptance.

#### **507 – Post-Construction Warranty Services**

After final acceptance, the Consultant will provide warranty item consultation, assist in the 23 month warranty inspection, and provide warranty follow-up. For any follow-up warranty items that need to be addressed by HDR, the City will pay HDR on a time and materials basis separate from this amendment.

## Appendix B

### Methods and Times of Payment

#### W.O. 26-08 WRF Digester Gas Piping

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##### Section 1. Payments for Basic Services.

Billings shall authorize payment to the Engineer for services performed under Appendix A of this Agreement. Partial payment shall be due the Engineer upon receipt of the Engineer's pay estimate, said estimate being proportioned to the work completed by the Engineer.

Partial payment shall be made to the Engineer upon receipt of the Engineer's pay estimate, said estimate being proportioned to the work completed by the Engineer. Billings shall deduct five percent (5%) from each monthly pay estimate to be held until the completion of the final scope of work. The final payment shall be made only after acceptance of final documents by Billings, and determination that the scope of work has been satisfactorily completed.

A. For services rendered prior to construction, Appendix A, the Engineer shall be paid based upon actual time accrued, but not to exceed the total contract amount.

|                                              |           |
|----------------------------------------------|-----------|
| 1. Project Initiation, Coordination and Mgt. | \$10,100  |
| 2. Evaluation/Preliminary Design             | \$79,800  |
| 3. Final Design                              | \$98,500  |
| 4. Bidding                                   | \$6,400   |
| 5. Construction Administration               | \$96,400  |
| Total Fee                                    | \$291,200 |

B. Final payment shall be the above stated basic fee less all previous payments.

##### Section 2. Payments for Extra Services when Authorized by Billings.

Requests made or conditions identified by interested groups at the agency or public meetings, which are beyond the scope and intent of this study shall be paid for on an hourly basis at the applicable fees in Appendix D.

##### Section 3. Corrections.

Costs of Billings work that is required for corrections to the Engineer's work which requires redoing by Billings shall be deducted from any payments due the Engineer, if the Engineer fails to make the required corrections.

##### Section 4. Fee Increases

For contracts and services that are expected to require more than one (1) year to complete, the above stated basic services payments may be reviewed and adjusted annually by mutual agreement of the parties, based upon documented evidence that the Engineer's costs and hourly rates as shown in Appendix D have increased for all comparable clients.

## **Appendix C**

### **Additional Services of Engineer**

#### **W.O. 26-08 WRF Digester Gas Piping**

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Extra Services of the Engineer will be paid only with written prior authorization by Billings.

- A. Field and laboratory testing of materials and reports.
- B. Requests made or conditions identified by interested groups at the agency or public meetings, which are beyond the scope and intent of this study.

## **Appendix D**

### **Schedule of Professional Fees**

#### **W.O. 26-08 WRF Digester Gas Piping**

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Current agreements for engineering services stipulate that the standard hourly rates are subject to review and adjustments. Hourly rates for services effective on the date of this Agreement are included on the following page.

The itemized schedule provided includes direct labor costs, normal payroll and overhead costs, transportation, furnishing equipment and materials normally required for performance of the work and reasonable profit. Direct project costs not itemized herein shall be paid for at actual cost.



**MONTANA AREA  
2025 HOURLY RATE SCHEDULE**

| <b>BILLING CLASSIFICATION</b>                    | <b>RATE RANGES</b> |   |           |
|--------------------------------------------------|--------------------|---|-----------|
| <b>ENGINEERS</b>                                 |                    |   |           |
| <i>Design Engineers</i>                          | \$ 120.00          | - | \$ 245.00 |
| <i>Project Engineers / Project Managers</i>      | \$ 160.00          | - | \$ 290.00 |
| <i>Sr Engineers / Sr Project Managers</i>        | \$ 210.00          | - | \$ 350.00 |
| <i>Project Principal / Sr Technical Advisors</i> | \$ 250.00          | - | \$ 350.00 |
| <b>DESIGNERS / TECHNICIANS / INSPECTORS</b>      | \$ 80.00           | - | \$ 250.00 |
| <b>CADD / BIM Specialist</b>                     | \$ 80.00           | - | \$ 210.00 |
| <b>Project Support</b>                           | \$ 80.00           | - | \$ 230.00 |

**2025 CHARGEABLE EXPENSE SCHEDULE**

Direct project expenses will be charged at the rates listed below unless a separate rate is negotiated for a specific project.

**SUBSISTENCE (PER DIEM)**

Subsistence such as meals and lodging while out on a project will be charged at actual cost or at the per diem rate negotiated for a specific project.

**TRAVEL**

Travel expenses will be charged at the following rates unless a separate rate is negotiated for a specific

|                            |    |                   |
|----------------------------|----|-------------------|
| Vehicles                   | \$ | 0.75 /mile        |
| Rental Vehicles & Aircraft | \$ | Actual Cost /mile |



## 2025 CHARGEABLE EXPENSE SCHEDULE (continued)

### TELEPHONE/FAX/POSTAGE

Long distance calls, telegrams, fax, cellular phone, and any special class postage will be charged at actual

### SPECIAL EQUIPMENT CHARGES

|                                    |    |          |
|------------------------------------|----|----------|
| Electronic Distance Measuring      | \$ | 10 /hr.  |
| GPS - GEO XT                       | \$ | 20 /hr.  |
| GPS - RTK                          | \$ | 50 /hr.  |
| Manta 3-Phase Test Set             | \$ | 40 /hr.  |
| Megger Testing Equipment           | \$ | 250 /day |
| Soil Resistivity Testing Equipment | \$ | 500 /day |
| UTV                                | \$ | 350 /day |

### PRINTING

Based on Product Code - See Next Page for additional information

|                                                       |    |          |
|-------------------------------------------------------|----|----------|
| SURVEYING SUPPLIES (Includes: Flagging, Stakes, Etc.) | \$ | 50 /mile |
|-------------------------------------------------------|----|----------|

### SUBCONSULTANTS

Subconsultants and expenses may be subject to markup

### OVERHEAD

Overhead costs, such as rent, insurance, utilities, office furniture, employee benefits, and taxes are included in the hourly billing rates.

**US Rates - Project Offices Only**

(Prices shown below in US dollars)

Copier Options

| Description                          | Lease 12 MTH Payments | Lease 24 MTH Payments | Lease 36 MTH Payments | Lease 48 MTH Payments | Lease 60 MTH Payments |
|--------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| (1) Standard Ricoh IM C2500          | \$244.80              | \$131.38              | \$95.20               | \$77.67               | \$65.48               |
| (2) With Fax                         | \$280.64              | \$150.61              | \$109.14              | \$89.04               | \$75.07               |
| (3) With Wi-Fi                       | \$265.30              | \$142.38              | \$103.18              | \$84.17               | \$70.96               |
| (4) With Staple                      | \$285.19              | \$153.06              | \$110.91              | \$90.48               | \$76.28               |
| (5) With Staple & Hole Punch         | \$310.10              | \$166.42              | \$120.60              | \$98.38               | \$82.94               |
| (6) With Staple & Fax                | \$321.03              | \$172.29              | \$124.85              | \$101.85              | \$85.87               |
| (7) With Staple, Hole Punch, & Fax   | \$345.94              | \$185.66              | \$134.54              | \$109.75              | \$92.53               |
| (8) With Wi-Fi & Staple              | \$305.69              | \$164.06              | \$118.89              | \$96.99               | \$81.76               |
| (9) With Wi-Fi, Staple, & Hole Punch | \$330.60              | \$177.43              | \$128.57              | \$104.89              | \$88.42               |

| BW CPC* | Color CPC* | Supplies Included |
|---------|------------|-------------------|
| 0.0065  | 0.029      | YES               |

Plotter Options

| Description                       | Lease 12 MTH Payments | Lease 24 MTH Payments | Lease 36 MTH Payments | Lease 48 MTH Payments | Lease 60 MTH Payments |
|-----------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| IM CW2200 - Standard              | \$691.75              | \$365.45              | \$238.27              | \$193.19              | \$162.84              |
| IM CW2200 - Second Paper Roll Arm | \$818.41              | \$432.34              | \$280.93              | \$228.00              | \$192.18              |

| BW CPC* | Color CPC* | Supplies Included |
|---------|------------|-------------------|
| 0.0127  | 0.0489     | NO                |

**Canadian Rates - Project Offices Only**

(Prices shown below in Canadian dollars)

Copier Options

| Description                          | Lease 12 MTH Payments | Lease 24 MTH Payments | Lease 36 MTH Payments | Lease 48 MTH Payments | Lease 60 MTH Payments |
|--------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| (1) Standard Ricoh IM C2500          | \$443.60              | \$230.35              | \$164.70              | \$131.50              | \$111.60              |
| (2) With Fax                         | \$465.78              | \$241.87              | \$172.94              | \$138.08              | \$117.18              |
| (3) With Wi-Fi                       | \$481.75              | \$250.16              | \$178.86              | \$142.81              | \$121.20              |
| (4) With Staple                      | \$494.61              | \$256.84              | \$183.64              | \$146.62              | \$124.43              |
| (5) With Staple & Hole Punch         | \$528.77              | \$274.58              | \$196.32              | \$156.75              | \$133.03              |
| (6) With Staple & Fax                | \$516.79              | \$268.36              | \$191.88              | \$153.20              | \$130.01              |
| (7) With Staple, Hole Punch, & Fax   | \$550.95              | \$286.09              | \$204.56              | \$163.32              | \$138.61              |
| (8) With Wi-Fi & Staple              | \$532.76              | \$276.65              | \$197.80              | \$157.93              | \$134.03              |
| (9) With Wi-Fi, Staple, & Hole Punch | \$566.92              | \$294.39              | \$210.49              | \$168.06              | \$142.62              |

| BW CPC* | Color CPC* | Supplies Included |
|---------|------------|-------------------|
| 0.0128  | 0.0748     | YES               |

Plotter Options

| Description                       | Lease 12 MTH Payments | Lease 24 MTH Payments | Lease 36 MTH Payments | Lease 48 MTH Payments | Lease 60 MTH Payments |
|-----------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| IM CW2200 - Standard              | \$1,065.00            | \$555.84              | \$399.28              | \$320.60              | \$272.84              |
| IM CW2200 - Second Paper Roll Arm | \$1,210.59            | \$630.55              | \$452.98              | \$362.68              | \$306.55              |

| BW CPC* | Color CPC* | Supplies Included |
|---------|------------|-------------------|
| 0.0330  | 0.0430     | NO                |

\*All Cost-Per-Click (CPC) rates listed are for each 8.5x11 size print for copiers; 11x17 count as two clicks. For plotters the CPC rate is for each square foot.

## **Appendix E**

### **Project Schedule**

#### **W.O. 26-08 WRF Digester Gas Piping**

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Based on a notice to proceed by Billings date no later than August 11, 2025, the completion date for the Engineer's work through final design shall be:

- A. Evaluation/Preliminary Design – November 21, 2025
- B. Final Design/Bid Package – February 27, 2026
- C. Award – April 2026
- D. Construction Complete – February 2027

Delays affecting the completion of the work within the time specified of more than ninety (90) days, not attributable to or caused by the Parties hereto, may be considered as cause for the renegotiation or termination of this Contract.

If the Engineer is behind on this Contract due to no fault of Billings, then the Engineer hereby acknowledges the right of Billings to withhold future Contracts to the Engineer in addition to any other remedy until this Contract is brought back on schedule or otherwise resolved.

**Appendix F**

**Certificate(s) of Insurance**

**W.O. 26-08 WRF Digester Gas Piping**

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Attach Certificate(s) of Insurance



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
07/08/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|                                                                                                                                |                                                                                                                                             |  |                                       |
|--------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|--|---------------------------------------|
| <b>PRODUCER</b><br>Willis Towers Watson Midwest, Inc.<br>c/o 26 Century Blvd<br>P.O. Box 305191<br>Nashville, TN 372305191 USA | <b>CONTACT NAME:</b> WTW Certificate Center<br><b>PHONE (A/C. No. Ext):</b> 1-877-945-7378<br><b>E-MAIL ADDRESS:</b> certificates@wtwco.com |  | <b>FAX (A/C. No.):</b> 1-888-467-2378 |
|                                                                                                                                | <b>INSURER(S) AFFORDING COVERAGE</b>                                                                                                        |  |                                       |
| <b>INSURED</b><br>HDR Engineering, Inc.<br>1917 South 67th Street<br>Omaha, NE 68106                                           | <b>INSURER A:</b> Liberty Mutual Fire Insurance Company                                                                                     |  | <b>NAIC #</b><br>23035                |
|                                                                                                                                | <b>INSURER B:</b> Ohio Casualty Insurance Company                                                                                           |  | 24074                                 |
|                                                                                                                                | <b>INSURER C:</b> Liberty Insurance Corporation                                                                                             |  | 42404                                 |
|                                                                                                                                | <b>INSURER D:</b>                                                                                                                           |  |                                       |
|                                                                                                                                | <b>INSURER E:</b>                                                                                                                           |  |                                       |
|                                                                                                                                | <b>INSURER F:</b>                                                                                                                           |  |                                       |

**COVERAGES**

CERTIFICATE NUMBER: W39731832

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                                                                                                                     | ADDL INSD | SUBR WVD | POLICY NUMBER      | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                      |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|--------------------|-------------------------|-------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | <input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b><br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><input checked="" type="checkbox"/> <b>Contractual Liability</b><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC<br>OTHER: | Y         | Y        | TB2-641-444950-035 | 06/01/2025              | 06/01/2026              | EACH OCCURRENCE \$ 2,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000<br>MED EXP (Any one person) \$ 10,000<br>PERSONAL & ADV INJURY \$ 2,000,000<br>GENERAL AGGREGATE \$ 4,000,000<br>PRODUCTS - COMP/OP AGG \$ 4,000,000 |
| A        | <b>AUTOMOBILE LIABILITY</b><br><input checked="" type="checkbox"/> ANY AUTO<br><input type="checkbox"/> OWNED AUTOS ONLY<br><input type="checkbox"/> HIRED AUTOS ONLY<br><input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> NON-OWNED AUTOS ONLY                                                                                                                                    | Y         | Y        | AS2-641-444950-045 | 06/01/2025              | 06/01/2026              | COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$                                                                                   |
| B        | <input type="checkbox"/> <b>UMBRELLA LIAB</b><br><input checked="" type="checkbox"/> <b>EXCESS LIAB</b><br><input type="checkbox"/> OCCUR<br><input type="checkbox"/> CLAIMS-MADE<br><input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0                                                                                                                                  | Y         | Y        | EUO(26)57919363    | 06/01/2025              | 06/01/2026              | EACH OCCURRENCE \$ 5,000,000<br>AGGREGATE \$ 5,000,000                                                                                                                                                                                      |
| C        | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                                                                                                                                                                                         | Y/N<br>No | N/A      | WA7-64D-444950-015 | 06/01/2025              | 06/01/2026              | <input checked="" type="checkbox"/> PER STATUTE<br><input type="checkbox"/> OTH-ER<br>E.L. EACH ACCIDENT \$ 1,000,000<br>E.L. DISEASE - EA EMPLOYEE \$ 1,000,000<br>E.L. DISEASE - POLICY LIMIT \$ 1,000,000                                |

## DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is named as Additional Insured on General Liability, Automobile Liability and Umbrella/Excess Liability on a Primary, Non-contributory basis where required by written contract. Waiver of Subrogation applies on General Liability, Automobile Liability, Umbrella/Excess Liability and Workers Compensation where required by written contract and as permitted by law. Umbrella/Excess policy is follow form over General Liability, Auto Liability and Employers Liability.

**CERTIFICATE HOLDER**

City of Billings  
 Attention: Jeremy Hauge  
 316 North 26th Street  
 Billings, MT 59101

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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## ADDITIONAL REMARKS SCHEDULE

|                                              |                                                                                     |
|----------------------------------------------|-------------------------------------------------------------------------------------|
| AGENCY<br>Willis Towers Watson Midwest, Inc. | NAMED INSURED<br>HDR Engineering, Inc.<br>1917 South 67th Street<br>Omaha, NE 68106 |
| POLICY NUMBER<br>See Page 1                  | EFFECTIVE DATE: See Page 1                                                          |
| CARRIER<br>See Page 1                        |                                                                                     |
| NAIC CODE<br>See Page 1                      |                                                                                     |

**ADDITIONAL REMARKS**

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
 FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

Project: City of Billings WO 26-08 WRF Digester Gas Piping

Additional Insured: City of Billings

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## DESIGNATED LOCATION(S) GENERAL AGGREGATE LIMIT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

### SCHEDULE

**Designated Location(s):**

**All locations owned by or rented to the Named Insured**

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

- A.** For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under Section I – Coverage **A**, and for all medical expenses caused by accidents under Section I – Coverage **C**, which can be attributed only to operations at a single designated "location" shown in the Schedule above:
1. A separate Designated Location General Aggregate Limit applies to each designated "location", and that limit is equal to the amount of the General Aggregate Limit shown in the Declarations.
  2. The Designated Location General Aggregate Limit is the most we will pay for the sum of all damages under Coverage **A**, except damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard", and for medical expenses under Coverage **C** regardless of the number of:
    - a. Insureds;
    - b. Claims made or "suits" brought; or
    - c. Persons or organizations making claims or bringing "suits".
  3. Any payments made under Coverage **A** for damages or under Coverage **C** for medical expenses shall reduce the Designated Location General Aggregate Limit for that designated "location". Such payments shall not reduce the General Aggregate Limit shown in the Declarations nor shall they reduce any other Designated Location General Aggregate Limit for any other designated "location" shown in the Schedule above.
  4. The limits shown in the Declarations for Each Occurrence, Damage To Premises Rented To You and Medical Expense continue to apply. However, instead of being subject to the General Aggregate Limit shown in the Declarations, such limits will be subject to the applicable Designated Location General Aggregate Limit.

- B.** For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under Section I – Coverage **A**, and for all medical expenses caused by accidents under Section I – Coverage **C**, which cannot be attributed only to operations at a single designated "location" shown in the Schedule above:
1. Any payments made under Coverage **A** for damages or under Coverage **C** for medical expenses shall reduce the amount available under the General Aggregate Limit or the Products-completed Operations Aggregate Limit, whichever is applicable; and
  2. Such payments shall not reduce any Designated Location General Aggregate Limit.
- C.** When coverage for liability arising out of the "products-completed operations hazard" is provided, any payments for damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard" will reduce the Products-completed Operations Aggregate Limit, and not reduce the General Aggregate Limit nor the Designated Location General Aggregate Limit.
- D.** For the purposes of this endorsement, the **Definitions** Section is amended by the addition of the following definition:
- "Location" means premises involving the same or connecting lots, or premises whose connection is interrupted only by a street, roadway, waterway or right-of-way of a railroad.
- E.** The provisions of Section **III** – Limits Of Insurance not otherwise modified by this endorsement shall continue to apply as stipulated.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## DESIGNATED CONSTRUCTION PROJECT(S) GENERAL AGGREGATE LIMIT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

### SCHEDULE

**Designated Construction Project(s):**

**All construction projects not located at premises owned, leased or rented by a Named Insured**

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

- A.** For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under Section I – Coverage **A**, and for all medical expenses caused by accidents under Section I – Coverage **C**, which can be attributed only to ongoing operations at a single designated construction project shown in the Schedule above:
1. A separate Designated Construction Project General Aggregate Limit applies to each designated construction project, and that limit is equal to the amount of the General Aggregate Limit shown in the Declarations.
  2. The Designated Construction Project General Aggregate Limit is the most we will pay for the sum of all damages under Coverage **A**, except damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard", and for medical expenses under Coverage **C** regardless of the number of:
    - a. Insureds;
    - b. Claims made or "suits" brought; or
    - c. Persons or organizations making claims or bringing "suits".
  3. Any payments made under Coverage **A** for damages or under Coverage **C** for medical expenses shall reduce the Designated Construction Project General Aggregate Limit for that designated construction project. Such payments shall not reduce the General Aggregate Limit shown in the Declarations nor shall they reduce any other Designated Construction Project General Aggregate Limit for any other designated construction project shown in the Schedule above.
  4. The limits shown in the Declarations for Each Occurrence, Damage To Premises Rented To You and Medical Expense continue to apply. However, instead of being subject to the General Aggregate Limit shown in the Declarations, such limits will be subject to the applicable Designated Construction Project General Aggregate Limit.

- B.** For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under Section I – Coverage **A**, and for all medical expenses caused by accidents under Section I – Coverage **C**, which cannot be attributed only to ongoing operations at a single designated construction project shown in the Schedule above:
- 1.** Any payments made under Coverage **A** for damages or under Coverage **C** for medical expenses shall reduce the amount available under the General Aggregate Limit or the Products-completed Operations Aggregate Limit, whichever is applicable; and
  - 2.** Such payments shall not reduce any Designated Construction Project General Aggregate Limit.
- C.** When coverage for liability arising out of the "products-completed operations hazard" is provided, any payments for damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard" will reduce the Products-completed Operations Aggregate Limit, and not reduce the General Aggregate Limit nor the Designated Construction Project General Aggregate Limit.
- D.** If the applicable designated construction project has been abandoned, delayed, or abandoned and then restarted, or if the authorized contracting parties deviate from plans, blueprints, designs, specifications or timetables, the project will still be deemed to be the same construction project.
- E.** The provisions of Section III – Limits Of Insurance not otherwise modified by this endorsement shall continue to apply as stipulated.



THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

### COMMERCIAL GENERAL LIABILITY COVERAGE PART

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

### SCHEDULE

Name Of Additional Insured Person(s)  
Or Organization(s):

Location(s) Of Covered Operations

Any person or organization with whom you have agreed through written contract, agreement or permit to provide additional insured coverage

All locations as required by a written contract or agreement entered into prior to an "occurrence" or offense

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

### COMMERCIAL GENERAL LIABILITY COVERAGE PART PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

### SCHEDULE

Name Of Additional Insured Person(s)  
Or Organization(s):

Any person or organization to whom or to which you are required to provide additional insured status in a written contract, agreement or permit except where such contact or agreement is prohibited.

Location And Description Of Completed Operations

Any location where you have agreed, through written, contract, agreement, or permit, to provide additional insured coverage for completed operations

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**PRIMARY AND NONCONTRIBUTORY –  
OTHER INSURANCE CONDITION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

The following is added to Section IV – Conditions 4. Other Insurance and supersedes any provision to the contrary:

Primary And Noncontributory Insurance

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

- (1) The additional insured is a Named Insured under such other insurance; and
- (2) You have agreed prior to a loss, that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.
- (3) This insurance is excess over any other insurance available to the additional insured for which it is also covered as an additional insured by attachment of an endorsement to another policy providing coverage for the same "occurrence", claim or "suit".

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

# **WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION)**

This endorsement modifies insurance provided under the following:

- COMMERCIAL GENERAL LIABILITY COVERAGE PART
- ELECTRONIC DATA LIABILITY COVERAGE PART
- LIQUOR LIABILITY COVERAGE PART
- POLLUTION LIABILITY COVERAGE PART DESIGNATED SITES
- POLLUTION LIABILITY LIMITED COVERAGE PART DESIGNATED SITES
- PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART
- RAILROAD PROTECTIVE LIABILITY COVERAGE PART
- UNDERGROUND STORAGE TANK POLICY DESIGNATED TANKS

### **SCHEDULE**

|                                                                                                                         |
|-------------------------------------------------------------------------------------------------------------------------|
| <p><b>Name Of Person(s) Or Organization(s):</b></p><br><p>As required by written contract or agreement.</p><br><br><br> |
| <p>Information required to complete this Schedule, if not shown above, will be shown in the Declarations.</p>           |

The following is added to Paragraph **8. Transfer Of Rights Of Recovery Against Others To Us** of **Section IV – Conditions:**

We waive any right of recovery against the person(s) or organization(s) shown in the Schedule above because of payments we make under this Coverage Part. Such waiver by us applies only to the extent that the insured has waived its right of recovery against such person(s) or organization(s) prior to loss. This endorsement applies only to the person(s) or organization(s) shown in the Schedule above.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **DESIGNATED INSURED FOR COVERED AUTOS LIABILITY COVERAGE**

This endorsement modifies insurance provided under the following:

- AUTO DEALERS COVERAGE FORM
- BUSINESS AUTO COVERAGE FORM
- MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" for Covered Autos Liability Coverage under the Who Is An Insured provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

### **SCHEDULE**

|                                                                                                               |
|---------------------------------------------------------------------------------------------------------------|
| <p><b>Name Of Person(s) Or Organization(s):</b><br/>As required by written contract</p>                       |
| <p>Information required to complete this Schedule, if not shown above, will be shown in the Declarations.</p> |

Each person or organization shown in the Schedule is an "insured" for Covered Autos Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Paragraph **A.1.** of Section **II** – Covered Autos Liability Coverage in the Business Auto and Motor Carrier Coverage Forms and Paragraph **D.2.** of Section **I** – Covered Autos Coverages of the Auto Dealers Coverage Form.

Policy Number: AS2-641-444950-045  
Issued by: Liberty Mutual Fire Insurance Company

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**DESIGNATED INSURED - NONCONTRIBUTING**

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM  
GARAGE COVERAGE FORM  
MOTOR CARRIERS COVERAGE FORM  
TRUCKERS COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" under the Who Is An Insured Provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage form.

**Schedule**

**Name of Person(s) or Organizations(s):**

Any person or organization where the Named Insured has agreed by written contract to include such person or organization

**Regarding Designated Contract or Project:**

Any

Each person or organization shown in the Schedule of this endorsement is an "insured" for Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured Provision contained in Section II of the Coverage Form.

The following is added to the **Other Insurance Condition:**

If you have agreed in a written agreement that this policy will be primary and without right of contribution from any insurance in force for an Additional Insured for liability arising out of your operations, and the agreement was executed prior to the "bodily injury" or "property damage", then this insurance will be primary and we will not seek contribution from such insurance.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION)**

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM  
BUSINESS AUTO COVERAGE FORM  
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

### **SCHEDULE**

**Name(s) Of Person(s) Or Organization(s):**

Any person or organization for whom you perform work under a written contract of the contract requires you to obtain this agreement from us but only if the contract is executed prior to the injury or damage occurring.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The **Transfer Of Rights Of Recovery Against Others To Us** condition does not apply to the person(s) or organization(s) shown in the Schedule, but only to the extent that subrogation is waived prior to the "accident" or the "loss" under a contract with that person or organization.

## WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

Schedule

Where required by contract or written agreement prior to loss.

Issued by: Liberty Insurance Corporation

For attachment to Policy No WA7-64D-444950-015  
\$

Effective Date 06/01/2025

Premium

Issued to: HDR Engineering, Inc.

Policy Number TB2-641-444950-035  
Issued by Liberty Mutual Fire Insurance Company

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**NOTICE OF CANCELLATION OR MATERIAL REDUCTION IN COVERAGE TO THIRD PARTIES**

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE PART  
MOTOR CARRIER COVERAGE PART  
GARAGE COVERAGE PART  
TRUCKERS COVERAGE PART  
EXCESS AUTOMOBILE LIABILITY INDEMNITY COVERAGE PART  
SELF-INSURED TRUCKER EXCESS LIABILITY COVERAGE PART  
COMMERCIAL GENERAL LIABILITY COVERAGE PART  
EXCESS COMMERCIAL GENERAL LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART  
LIQUOR LIABILITY COVERAGE PART  
COMMERCIAL LIABILITY – UMBRELLA COVERAGE FORM

| <b>Schedule</b>                                      |                                                      |                            |
|------------------------------------------------------|------------------------------------------------------|----------------------------|
| <b>Name of Other Person(s) / Organization(s):</b>    | <b>Email Address or mailing address:</b>             | <b>Number Days Notice:</b> |
| As required by written contract or written agreement | As required by written contract or written agreement | 30                         |

- A. If we cancel this policy for any reason other than nonpayment of premium, or make a material reduction in coverage, we will notify the persons or organizations shown in the Schedule above. We will send notice to the email or mailing address listed above at least 10 days, or the number of days listed above, if any, before the cancellation becomes effective. In no event does the notice to the third party exceed the notice to the first named insured.
- B. This advance notification of a pending cancellation or material reduction of coverage is intended as a courtesy only. Our failure to provide such advance notification will not extend the policy cancellation date nor negate cancellation of the policy.

All other terms and conditions of this policy remain unchanged.

Policy Number AS2-641-444950-045  
Issued by Liberty Mutual Fire Insurance Company

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**NOTICE OF CANCELLATION OR MATERIAL REDUCTION IN COVERAGE TO THIRD PARTIES**

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE PART  
MOTOR CARRIER COVERAGE PART  
GARAGE COVERAGE PART  
TRUCKERS COVERAGE PART  
EXCESS AUTOMOBILE LIABILITY INDEMNITY COVERAGE PART  
SELF-INSURED TRUCKER EXCESS LIABILITY COVERAGE PART  
COMMERCIAL GENERAL LIABILITY COVERAGE PART  
EXCESS COMMERCIAL GENERAL LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART  
LIQUOR LIABILITY COVERAGE PART  
COMMERCIAL LIABILITY – UMBRELLA COVERAGE FORM

| <b>Schedule</b>                                      |                                          |                            |
|------------------------------------------------------|------------------------------------------|----------------------------|
| <b>Name of Other Person(s) / Organization(s):</b>    | <b>Email Address or mailing address:</b> | <b>Number Days Notice:</b> |
| As required by written contract or written agreement |                                          | 30                         |

- A. If we cancel this policy for any reason other than nonpayment of premium, or make a material reduction in coverage, we will notify the persons or organizations shown in the Schedule above. We will send notice to the email or mailing address listed above at least 10 days, or the number of days listed above, if any, before the cancellation becomes effective. In no event does the notice to the third party exceed the notice to the first named insured.
- B. This advance notification of a pending cancellation or material reduction of coverage is intended as a courtesy only. Our failure to provide such advance notification will not extend the policy cancellation date nor negate cancellation of the policy.

All other terms and conditions of this policy remain unchanged.

**NOTICE OF CANCELLATION TO THIRD PARTIES**

- A.** If we cancel this policy for any reason other than nonpayment of premium, we will notify the persons or organizations shown in the Schedule below. We will send notice to the email or mailing address listed below at least 10 days, or the number of days listed below, if any, before cancellation becomes effective. In no event does the notice to the third party exceed the notice to the first named insured.
- B.** This advance notification of a pending cancellation of coverage is intended as a courtesy only. Our failure to provide such advance notification will not extend the policy cancellation date nor negate cancellation of the policy.

**Schedule**

| <b>Name of Other Person(s) / Organization(s):</b>   | <b>Email Address or mailing address:</b> | <b>Number Days Notice:</b> |
|-----------------------------------------------------|------------------------------------------|----------------------------|
| <b>As required by written contract or agreement</b> |                                          | <b>30</b>                  |

All other terms and conditions of this policy remain unchanged.

**Issued by Liberty Insurance Corporation**

**For attachment to Policy No. WA7-64D-444950-015 Effective Date 06/01/2025**

**Premium \$**

**Issued to HDR Engineering, Inc.**

**Endorsement**

**No.**

**City Council Regular**

**Date:** 08/11/2025  
**Title:** Purchase (6) Police Patrol Utility Vehicles and (1) Police Responder Patrol Truck  
**Presented by:** Rich St. John, Police Chief  
**Department:** Police  
**Presentation:** No  
**Legal Review:** No  
**Project Number:** N/A

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**RECOMMENDATION**

Staff recommends that the City Council approve the purchase of six (6) Ford Interceptor SUV vehicles in the amount of \$291,318.00 and one (1) Ford F150 Super Crew Police Responder Patrol Truck in the amount of \$50,682.00 in accordance with State Bid from Duval Ford.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

The State of Montana conducts an annual competitive bidding process for law enforcement vehicles. Pursuant to MCA 18-4-402, local government agencies are permitted to take advantage of the cost savings realized by the State's purchasing volume. Cooperative purchasers benefit by purchasing through State term contracts through cost savings, expedited order processing, as well as insuring all procurement is completed via proper procurement rules governed by the State and City. The Billings Police Department needs to replace (6) Patrol SUVs at \$48,553.00 per unit and (1) Ford F150 Super Crew Police Responder Patrol Truck at \$50,682.00 that were identified through the ERP process for a total cost of \$342,000 per State Bid from Duval Ford.

Staff is requesting that the City Council approve the purchase of (6) Patrol SUVs and (1) Patrol Pick-up Truck from Duval Ford for a total of \$342,000.

**ALTERNATIVES**

City Council may:

- Approve the purchase of (6) Patrol SUVs and (1) Patrol Pick-up Truck from Duval Ford for a total of \$342,000; or,
- Not Approve the purchase of the of (6) Patrol SUVs and (1) Patrol Pick-up Truck from Duval Ford for a total of \$342,000 and provide further direction to staff.

**FISCAL EFFECTS**

Vehicles are budgeted for in the equipment replacement plan.

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**City Council Regular**

**Date:** 08/11/2025  
**Title:** Skyline Shade Structure - Donation Acceptance  
**Presented by:** Brad Wright  
**Department:** Parks/Rec/Public Lands  
**Presentation:** No  
**Legal Review:** Not Applicable  
**Project Number:** N/A

---

**RECOMMENDATION**

PRPL seeks Council consent to accept and utilize in-kind/cash donation of \$37,869.00 from Partners for Parks (P4P). The in-kind/cash donation will be used to construct two (2) timber-framed shade structures on Skyline Trail on top of the rims.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

P4P was awarded a matching grant from the Parks Matching Grant Program in 2023. P4P is contributing \$37,869 and the Matching Grant Program (PRPL) will be contributing \$34,110 for a total project budget of \$71,979.

**STAKEHOLDERS**

City of Billings  
PRPL  
Residents and Skyline Trail users

**ALTERNATIVES**

City Council may:

- Approve; or,
- Not Approve

**FISCAL EFFECTS**

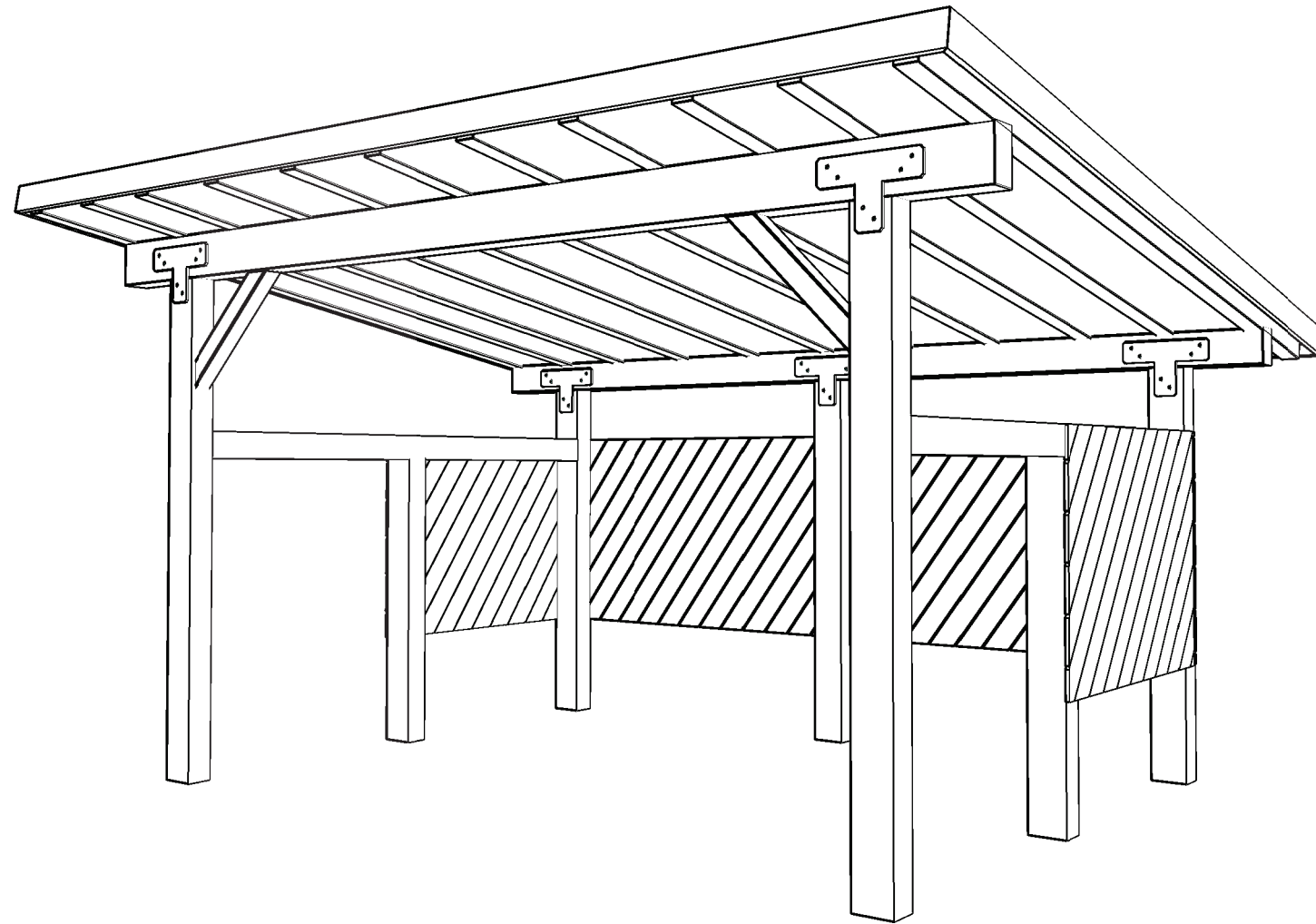
Although the cost of the construction is covered through donation and matching funds the PRPL does expect to see a minimal increase in cost over time for maintenance. Well-maintained structures should exceed the normal 20 year life expectancy of the structures. PRPL does not expect to hire any FTEs. Any work needed will be handled by current PRPL staff.

---

**Attachments**

Construction Drawings  
Structure Location

# Skyline Trail Shade Structure



BUILDING CODE: 2021 INTERNATIONAL RESIDENTIAL CODE  
 GROUND SNOW LOAD: 33 PSF  
 ROOF LIVE/SNOW LOAD: 30 PSF  
 WIND: 110 MPH (ULT) EXP. "C" (3 SECOND GUST)  
 SEISMIC CATEGORY: B  
 RISK CATEGORY: II  
 SOIL BEARING CAPACITY: 1500 PSF

## GENERAL NOTES

1. THESE DRAWINGS PROVIDE SUGGESTED DESIGNS AND MATERIALS ONLY. ADDITIONAL PROFESSIONAL SERVICES MAY BE REQUIRED TO TAYLOR THIS PLAN TO YOUR SITUATION. IT IS THE RESPONSIBILITY OF THE OWNER OR GENERAL CONTRACTOR TO CONFIRM THAT THESE PLANS MEET STATE AND LOCAL BUILDING CODES AND REGULATIONS.
2. EVERY EFFORT HAS BEEN MADE TO ELIMINATE ERRORS; HOWEVER, BIG SKY POST AND BEAM DOES NOT GUARANTEE AGAINST MISTAKES. IT IS THE RESPONSIBILITY OF THE USER TO VERIFY THE ACCURACY OF ALL DETAILS AND DIMENSIONS AND BE RESPONSIBLE FOR THEM.
3. USE WRITTEN DIMENSIONS. CONTACT BIG SKY POST AND BEAM BEFORE CONTINUING IF A DIMENSION IS NEEDED.
4. ALL TIMBERS ARE FULL DIMENSION DF#1. SILL PLATE IS PRESSURE TREATED 2X. SILL SEALER BENEATH SILL PLATE IS RECOMMENDED.
5. WHERE FEASIBLE INSTALL THE BOLTS IN THE PLATE JOINERY SO THAT THE NUTS CAN BE ACCESSED FROM THE INTERIOR OF THE BUILDING. THE SIDING AND FRAMING MAY NEED TO BE NOTCHED SLIGHTLY FOR PLATE AND BOLT CLEARANCE.
6. ANY MATERIALS SHOWN ON THESE PLANS WHICH ARE NOT WRITTEN IN YOUR CONTRACT OR INCLUDED IN THE MATERIALS LIST ARE TO BE PROVIDED BY THE OWNER.
7. THE CONTRACTOR IS RESPONSIBLE FOR IMPLEMENTING JOB SAFETY AND CONSTRUCTION PROCEDURES IN ACCORDANCE WITH NATIONAL, STATE, AND LOCAL SAFETY REQUIREMENTS. THE ADEQUACY AND SAFETY OF ERECTION BRACING, SHORING, AND TEMPORARY SUPPORTS IS THE SOLE RESPONSIBILITY OF THE GENERAL CONTRACTOR.
8. LOCAL BUILDING CODE SPECIFICATIONS TAKE PRECEDENCE OVER THE STANDARD INFORMATION SHOWN ON THESE PLANS. IT IS THE RESPONSIBILITY OF THE BUYER OR THE SITE FOUNDATION CONTRACTOR TO SATISFY THE LOCAL BUILDING CODE REQUIREMENTS. SOIL CONDITIONS, FROST LINE DEPTH, LOCAL CODES, HIDDEN CONDITIONS AND GRADE VARIATIONS SHALL BE CONSIDERED WHEN DETERMINING THE SIZE OF FOOTINGS AND RELATED DETAILS. FOOTINGS AND DETAILS SHOWN ARE FOR ILLUSTRATION PURPOSES ONLY.
9. BENTS AND PURLINS: DOUGLAS FIR #1.
10. CONCRETE SHALL CONFORM TO A 28 DAY STRENGTH OF 4000 PSI MINIMUM AND FOLLOW ACI-318-19 STANDARDS. ALL CONCRETE MUST BE MECHANICALLY CONSOLIDATED. EXPANSION JOINTS PER CONCRETE CONTRACTOR. ALL REINFORCEMENT SHALL BE DEFORMED ASTM A615. GRADE 60.
11. FOUNDATION ARE DESIGNED FOLLOWING THE MINIMUM DESIGN BEARING PRESSURE NOTED IN THE CODES. IT IS RECOMMENDED TO HAVE A GEOTECHNICAL ENGINEER VERIFY THE SOIL CAPACITY PRIOR TO CASTING THE FOUNDATION. THE ENGINEER OF RECORD FOR THE POST AND BEAM STRUCTURE WILL NOT BE HELD RESPONSIBLE FOR TOTAL OR DIFFERENTIAL BUILDING MOVEMENT.

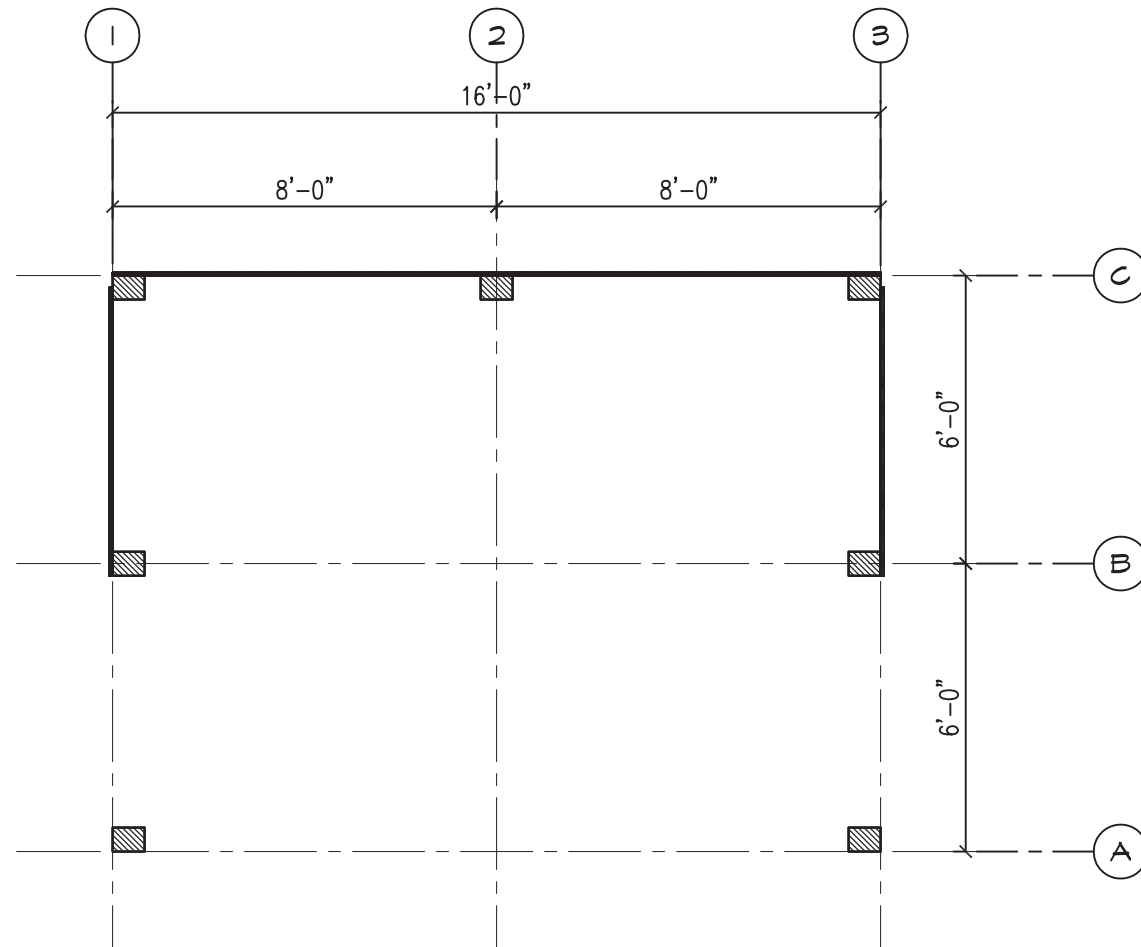


Shade Structures:

**Skyline Trail**  
 Airport Road, MT

DATE: 2-Jul-25  
 PROJECT #: 24-059  
 DRAWN BY: PRC

A1  
 OF  
 3

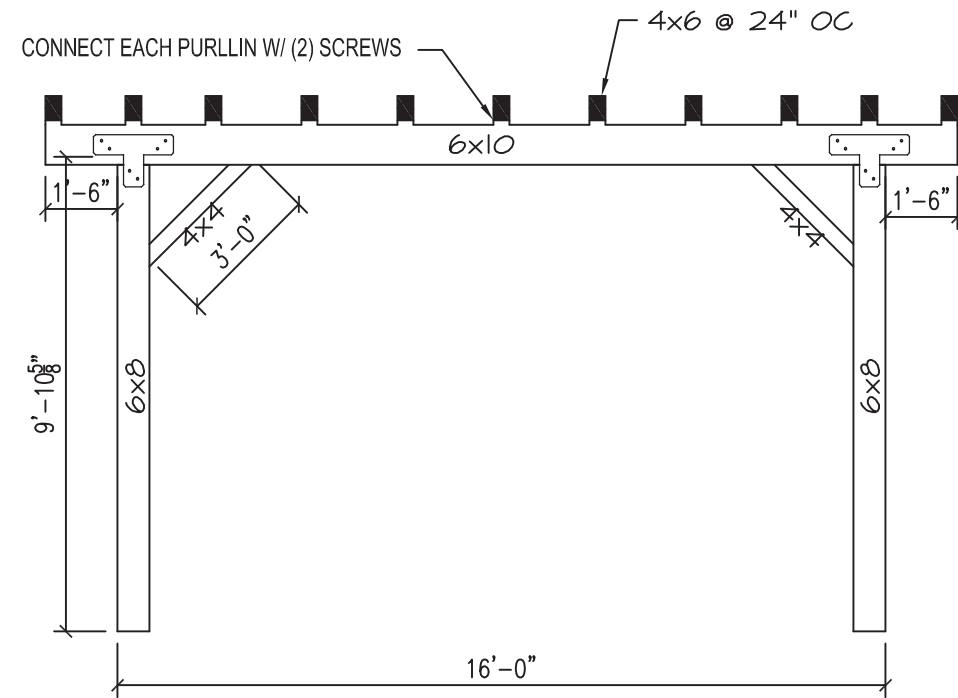


**Plan View**  
1/4" = 1'-0"

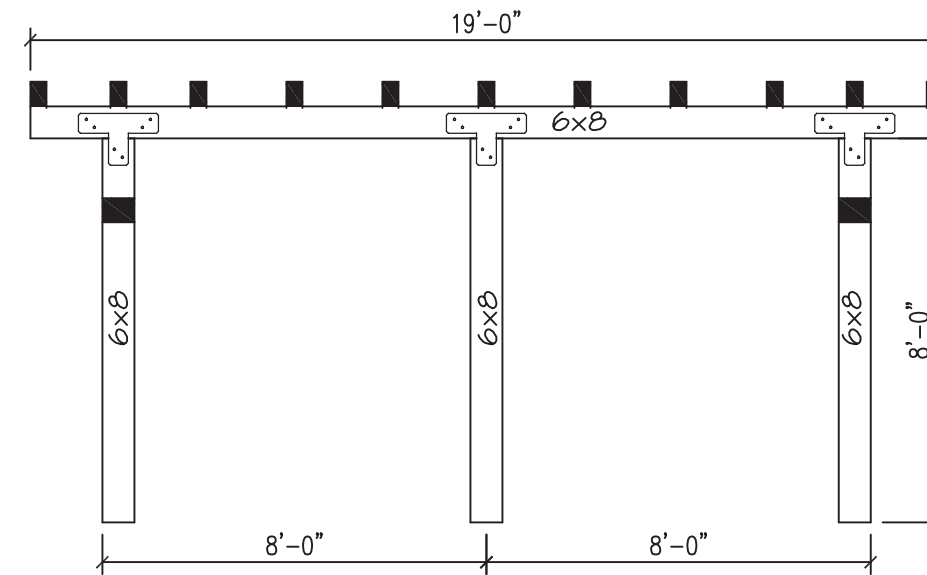


Shade Structures for:  
**Skyline Trail**  
Airport Road, Billings MT

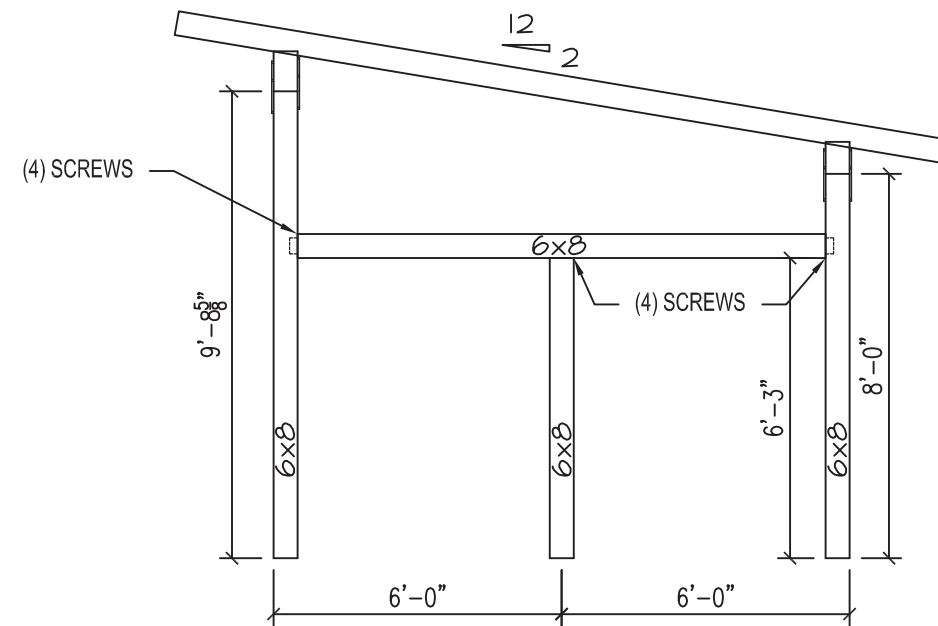
DATE: 2-Jul-25  
PROJECT #: 24-059  
DRAWN BY: PRC



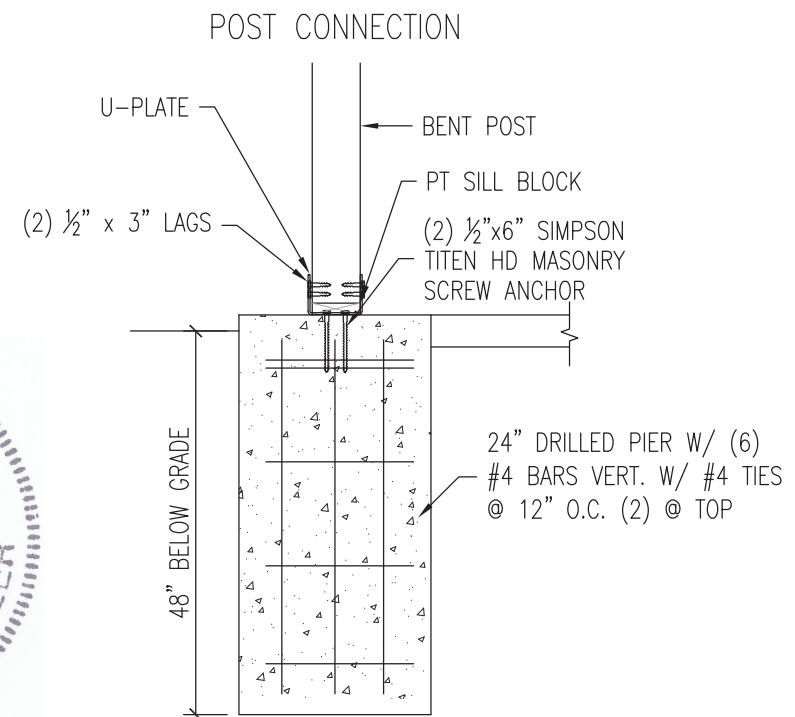
**1 FRONT FRAME**  
1/4" = 1'-0"



**2 REAR FRAME**  
1/4" = 1'-0"



**3 RIGHT ELEVATION**  
1/4" = 1'-0"



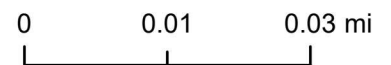
Shade Structures for:  
**Skyline Trail**  
Airport Road, Billings MT

DATE: 3-Jul-25  
PROJECT #: 24-059  
DRAWN BY: PRC

# ArcGIS Web Map



| Legend                          |                                |                        |                              |
|---------------------------------|--------------------------------|------------------------|------------------------------|
| Billings City Limits            | Pipe                           | Railroad               | STREET                       |
| <b>Streams, Ditches, Canals</b> | Other Water Feature            | <b>Road Centerline</b> | <b>Billings_MT_Nearm RGB</b> |
| Canal or Ditch                  | Water Body                     | INTERSTATE             | Red: Band_1                  |
| Concrete Box Culvert            | Tax Parcel                     | RAMP                   | Green: Band_2                |
| Creek or Slough                 | Address Point                  | US OR STATE ROUTE      | Blue: Band_3                 |
| Drain                           | Billings - Logan International | ARTERIAL               |                              |
|                                 |                                | COLLECTOR              |                              |



Date: 7/16/2025

**City Council Regular**

**Date:** 08/11/2025  
**Title:** Payment of Claims for week of July 14th, 2025  
**Presented by:** Erin Watterud  
**Department:** Finance  
**Presentation:** No  
**Legal Review:** Not Applicable  
**Project Number:** N/A

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**RECOMMENDATION**

Staff recommends Council approve the Payment of Claims

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Claims in the amount of \$5,821,510.11 have been reviewed and are presented for City Council payment approval. A complete listing of the claims for the week are available in the Finance Department. Payment Approval Process Every invoice for payment is entered into the City's accounting system and the backup documentation is scanned in and attached (physical invoices, additional e-mails explaining payments, bids, contracts, etc.). Each invoice goes through a multi-step approval process depending upon the amount of the payment. First, invoices are entered by the department requesting the payment and the department director or designee must perform an initial review and approval of the purchase. The number of approvals within the department can vary based upon the size of the department, but no less than one approver within each department must verify the payment. Second, all payments, regardless of size, must be approved by the Purchasing Agent or designee. The Purchasing Agent will review the payment to ensure purchasing procedures are followed and appropriate documentation is attached. If the payment is greater than \$1,000, then it must be approved by the Finance Director or designee. If that payment is greater than \$10,000, then it must be approved by the City Administrator or Assistant City Administrator. Once all approvals are completed, the payment is able to be made and the Accounts Payable Clerk can print the check. After all checks are printed, a list of all checks in excess of \$2,500 is generated and placed on the next City Council meeting for review.

**ALTERNATIVES**

No other alternatives were analyzed.

**FISCAL EFFECTS**

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

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**Attachments**

CouncilMemo wk of 07142025

| Check Date | Check # | Name                           | Fund Name     | Amount        | Item Desc                                                  |
|------------|---------|--------------------------------|---------------|---------------|------------------------------------------------------------|
| 07/14/2025 | 881780  | 5 Polacks                      | Tax Incrmnt S | \$ 180,792.00 | DT TIF FY25 PROJECT SERVICE PRO EXPRESS                    |
| 07/14/2025 | 881781  | A & E Architects               | Tax Incrmnt S | \$ 45,728.60  | Amend park recreation campus architectural agreement       |
| 07/14/2025 | 881782  | Advanced Employment            | Public Safety | \$ 122.50     | 1360098919, cleaning PD3                                   |
| 07/14/2025 | 881782  | Advanced Employment            | Solid Waste   | \$ 182.00     | Contract Labor for week of 06/14/2025                      |
| 07/14/2025 | 881782  | Advanced Employment            | Solid Waste   | \$ 291.20     | Contract Labor for week of 06/14/2025                      |
| 07/14/2025 | 881782  | Advanced Employment            | Solid Waste   | \$ 672.00     | Contract Labor for week of 06/14/2025                      |
| 07/14/2025 | 881782  | Advanced Employment            | Solid Waste   | \$ 238.00     | Contract Labor for week of 06/27/2025                      |
| 07/14/2025 | 881782  | Advanced Employment            | Solid Waste   | \$ 1,215.50   | Contract Labor for week of 06/27/2025                      |
| 07/14/2025 | 881782  | Advanced Employment            | Solid Waste   | \$ 1,683.50   | Contract Labor for week of 06/27/2025                      |
| 07/14/2025 | 881783  | Air Controls-Billings          | Facilities    | \$ 5,445.00   | Removal & replacement of fourteen rooftop units at BOC     |
| 07/14/2025 | 881787  | American Assoc Of Airport Exec | Airport       | \$ 7,140.00   | Invoice #1166207. IET Maintenance 71/25 - 6/30/26          |
| 07/14/2025 | 881791  | Askin Construction             | St Maint Dist | \$ 638.55     | WO 25-03 Contract 2 Sch 1 Pavement Patching                |
| 07/14/2025 | 881791  | Askin Construction             | Storm Sewer   | \$ 384,662.77 | WO 24-38 Wicks Lane Storm, Phase II                        |
| 07/14/2025 | 881794  | Baker Tilly US                 | SID Fund      | \$ 4,500.00   | Special Improvement District No. 1405 Bonds                |
| 07/14/2025 | 881794  | Baker Tilly US                 | SID Fund      | \$ 2,250.00   | Pooled Special Sidewalk, Curb, Gutter, Alley Approach Bnd  |
| 07/14/2025 | 881794  | Baker Tilly US                 | Solid Waste   | \$ 4,500.00   | Solid Waste System Revenue Bonds                           |
| 07/14/2025 | 881794  | Baker Tilly US                 | Tax Incrmnt E | \$ 3,100.00   | Tax Increment Urban Renewal Revenue Bonds                  |
| 07/14/2025 | 881795  | Bcs Scrip                      | City Ins Fund | \$ 14,300.00  | Wellness Incentive Cards for June 25                       |
| 07/14/2025 | 881796  | Bcs Scrip                      | EOC 911       | \$ 9,000.00   | Comm Center                                                |
| 07/14/2025 | 881796  | Bcs Scrip                      | Public Safety | \$ 3,000.00   | Comm Center                                                |
| 07/14/2025 | 881800  | Billings Community Cable       | General       | \$ 57,005.00  | Quarterly Disbursement                                     |
| 07/14/2025 | ACH     | Border States                  | Wastewater    | \$ 18.88      | duct seal for SS1 Medium Voltage Switch                    |
| 07/14/2025 | ACH     | Border States                  | Wastewater    | \$ 433.56     | operator switches for AFT Sat Tank contr                   |
| 07/14/2025 | ACH     | Border States                  | Wastewater    | \$ 7,586.81   | Replacement processor for secondary Pump                   |
| 07/14/2025 | ACH     | Border States                  | Water         | \$ 441.75     | HMI's for Staples Pump Station Soft Star                   |
| 07/14/2025 | ACH     | Border States                  | Water         | \$ 178.08     | materials for Staples soft start replace                   |
| 07/14/2025 | ACH     | Border States                  | Water         | \$ 744.26     | materials for Staples soft start replace                   |
| 07/14/2025 | ACH     | Border States                  | Water         | \$ 1,075.53   | Replacement PLC Card for Walter Pump Sta                   |
| 07/14/2025 | ACH     | Border States                  | Water         | \$ 775.86     | Shipping Charge                                            |
| 07/14/2025 | ACH     | Border States                  | Water         | \$ 9,793.48   | Staples 4/4 Soft Start Replacement                         |
| 07/14/2025 | ACH     | Border States                  | Water         | \$ 37,212.00  | WO 24-42 WTP CIP Electric. Allen Bradley Variable Speed Dr |
| 07/14/2025 | 881817  | Classic Concrete               | Gas Tax       | \$ 1,500.00   | WO 24-05 Concrete Approach Wing 3728 Tom                   |
| 07/14/2025 | 881817  | Classic Concrete               | Gas Tax       | \$ 15,480.00  | WO 24-05 Excavate, move river rock, conc                   |

| Check Date | Check # | Name                       | Fund Name        | Amount        | Item Desc                                                 |
|------------|---------|----------------------------|------------------|---------------|-----------------------------------------------------------|
| 07/14/2025 | 881819  | Colstrip Electric          | Park Dist 1      | \$ 367.50     | community park irrigation timer - 43466                   |
| 07/14/2025 | 881819  | Colstrip Electric          | Park Dist 1      | \$ 315.00     | electrical for rose pool - 43467                          |
| 07/14/2025 | 881819  | Colstrip Electric          | Park Dist 1      | \$ 890.22     | hook up pump at rose pool - 43465                         |
| 07/14/2025 | 881819  | Colstrip Electric          | Water            | \$ 64,220.00  | WO 25-12 Landfill Communications Tower; Pmt 1 FINAL       |
| 07/14/2025 | 881821  | Coral Sales Company        | Street/Traffic   | \$ 8,835.00   | street light inventory                                    |
| 07/14/2025 | 881825  | Dakota Supply Group        | Water            | \$ 750.49     | 12"X30" SS REPAIR SLEEVE P/N: 405728                      |
| 07/14/2025 | 881825  | Dakota Supply Group        | Water            | \$ 2,046.95   | 16" X 20" SH CI-FC REPAIR CLAMP - F2-1790 X 20-SH         |
| 07/14/2025 | 881825  | Dakota Supply Group        | Water            | \$ 45.19      | 3/4" X 100' POLY PIPE - SDR9 CTS 250# P/N: 428303         |
| 07/14/2025 | 881825  | Dakota Supply Group        | Water            | \$ 527.99     | 4" GRIP RING ACCY. PAK - DI 242048 (GRAPDI4)              |
| 07/14/2025 | 881825  | Dakota Supply Group        | Water            | \$ 412.46     | 8 X 2 TAPPING SADDLE - FOR C900 P/N: 342432               |
| 07/14/2025 | 881825  | Dakota Supply Group        | Water            | \$ 875.76     | 8" X 20" CI-FC REPAIR CLAMP - F1-939 X20-SH P/N: 405762   |
| 07/14/2025 | 881828  | Dell Computer              | General          | \$ 1,658.10   | Dell Pro Mx 14, i7, 16GB,1TB and dock - Cashier Finance   |
| 07/14/2025 | 881828  | Dell Computer              | General          | \$ 4,516.84   | Qty. 2 16" Dell Pro Max, Docks, 4-24" Monitors -Planning  |
| 07/14/2025 | 881828  | Dell Computer              | P.W. Admin       | \$ 510.87     | Docking Station and 2 -24" moniotrs -PW                   |
| 07/14/2025 | 881829  | Dick Anderson Construction | Stillwater Const | \$ 34,881.88  | Pay Application #33                                       |
| 07/14/2025 | 881829  | Dick Anderson Construction | Water            | \$ 377,479.27 | WO 23-96 Dick Anderson Const WTP Intake #2 Catwalk Rep    |
| 07/14/2025 | 881832  | DOWL                       | St Maint Dist    | \$ 5,216.04   | WO 23-11 Downtown 2-Way Street Conversion                 |
| 07/14/2025 | 881832  | DOWL                       | Storm Sewer      | \$ 14,778.80  | 02/10/2025 Engineer = Twestrope Contract Expires 12/31/27 |
| 07/14/2025 | 881832  | DOWL                       | Storm Sewer      | \$ 10,203.75  | WO 24-26 Stormwater Master Plan, Phase 1 Prof Svcs        |
| 07/14/2025 | 881832  | DOWL                       | Tax Incrmnt N27  | \$ 42,202.48  | WO 23-11 Downtown 2-Way Street Conversion                 |
| 07/14/2025 | 881832  | DOWL                       | Water            | \$ 28,546.50  | WO 25-01 Contract 1: 2025 Water Main Replacement          |
| 07/14/2025 | 881834  | EBMS                       | City Ins Fund    | \$ 840.00     | August 1, 2025 Statement                                  |
| 07/14/2025 | 881834  | EBMS                       | City Ins Fund    | \$ 41,030.00  | August 1, 2025 Statement                                  |
| 07/14/2025 | 881834  | EBMS                       | City Ins Fund    | \$ 77,851.91  | August 1, 2025 Statement                                  |
| 07/14/2025 | 881834  | EBMS                       | City Ins Fund    | \$ 1,249.50   | August 1, 2025 Statement                                  |
| 07/14/2025 | 881834  | EBMS                       | City Ins Fund    | \$ 1,665.00   | August 1, 2025 Statement                                  |
| 07/14/2025 | 881834  | EBMS                       | City Ins Fund    | \$ 6,695.28   | August 1, 2025 Statement                                  |
| 07/14/2025 | 881835  | EBMS                       | City Ins Fund    | \$ 865.00     | July 1, 2025 Statement                                    |
| 07/14/2025 | 881835  | EBMS                       | City Ins Fund    | \$ 41,067.50  | July 1, 2025 Statement                                    |
| 07/14/2025 | 881835  | EBMS                       | City Ins Fund    | \$ 78,236.70  | July 1, 2025 Statement                                    |
| 07/14/2025 | 881835  | EBMS                       | City Ins Fund    | \$ 1,235.50   | July 1, 2025 Statement                                    |
| 07/14/2025 | 881835  | EBMS                       | City Ins Fund    | \$ 4,821.00   | July 1, 2025 Statement                                    |
| 07/14/2025 | 881835  | EBMS                       | City Ins Fund    | \$ 6,701.40   | July 1, 2025 Statement                                    |

| Check Date | Check # | Name                      | Fund Name        | Amount          | Item Desc                                                 |
|------------|---------|---------------------------|------------------|-----------------|-----------------------------------------------------------|
| 07/14/2025 | 881834  | EBMS                      | Payroll Clearing | \$ 13,552.38    | August 1, 2025 Statement                                  |
| 07/14/2025 | 881835  | EBMS                      | Payroll Clearing | \$ 13,606.16    | July 1, 2025 Statement                                    |
| 07/14/2025 | 881840  | Fisher Sand & Gravel      | Street/Traffic   | \$ 3,027.20     | asphalt                                                   |
| 07/14/2025 | 881840  | Fisher Sand & Gravel      | Street/Traffic   | \$ 3,815.04     | asphalt                                                   |
| 07/14/2025 | 881840  | Fisher Sand & Gravel      | Street/Traffic   | \$ 1,409.28     | asphalt                                                   |
| 07/14/2025 | 881841  | Fisher's Technology       | Central Services | \$ 5,783.50     | Contract Invoice from 05/23/2025 to 06/22/2025            |
| 07/14/2025 | 881847  | Hanover Displays          | Transit          | \$ 30,635.00    | Transit Wireless Destination Signs                        |
| 07/14/2025 | 881848  | Hansers Automotive        | Fleet            | \$ 6,273.23     | 12380                                                     |
| 07/14/2025 | 881851  | Hardrives Construction    | Gas Tax          | \$ 273,223.81   | WO 24-03 Contract 2 City Chip / Scrub Seal; Pmt 3         |
| 07/14/2025 | 881851  | Hardrives Construction    | St Maint Dist    | \$ 78,598.63    | WO 24-03 Contract 2 City Chip / Scrub Seal; Pmt 3         |
| 07/14/2025 | 881851  | Hardrives Construction    | Tax Incrmnt S    | \$ 22,456.76    | WO 24-03 Contract 2 City Chip / Scrub Seal; Pmt 3         |
| 07/14/2025 | 881852  | Harris Systems USA        | IT Resources     | \$ 6,250.00     | 50% Due for CitySuite Server Migration                    |
| 07/14/2025 | 881852  | Harris Systems USA        | IT Resources     | \$ 500.00       | Quote 1716999 -live/prod to test finance, com dev and ccr |
| 07/14/2025 | 881853  | Hawkins                   | Park Dist 1      | \$ 690.00       | chemicals for pools - 7123152                             |
| 07/14/2025 | 881853  | Hawkins                   | Park Dist 1      | \$ 7,555.40     | chemicals for pools - 7124917                             |
| 07/14/2025 | ACH     | HDR                       | Bike Trl Don     | \$ 52,329.81    | WO 24-37 Stagecoach Trail; Pmt 3                          |
| 07/14/2025 | ACH     | HDR                       | Trl Donate       | \$ -            | WO 24-37 Stagecoach Trail                                 |
| 07/14/2025 | 881855  | High Point Networks       | IT Resources     | \$ 7,990.00     | Block of Hours -Tier 2                                    |
| 07/14/2025 | 881856  | Highmark Traffic Services | Airport          | \$ 32,500.00    | Restripe All Taxiway Double Yellow Edge Stripes           |
| 07/14/2025 | 881859  | Hughes Fire Equipment     | Fleet            | \$ 118.32       | 625885                                                    |
| 07/14/2025 | 881859  | Hughes Fire Equipment     | Fleet            | \$ 14.59        | 625885                                                    |
| 07/14/2025 | 881859  | Hughes Fire Equipment     | Fleet            | \$ 196.68       | 625886                                                    |
| 07/14/2025 | 881859  | Hughes Fire Equipment     | Fleet            | \$ 1,973.10     | 625886                                                    |
| 07/14/2025 | 881859  | Hughes Fire Equipment     | Fleet            | \$ 407.16       | 625886                                                    |
| 07/14/2025 | 881861  | Insight Public Sector     | Public Safety    | \$ 180.72       | Qty. 2 Surface Pro cellular 10, docks -Office             |
| 07/14/2025 | 881861  | Insight Public Sector     | Public Safety    | \$ 5,089.31     | Qty. 2 Surface Pro cellular 10, docks -Office             |
| 07/14/2025 | 881864  | K2 Civil                  | Water            | \$ 31,559.62    | WO 25-26 WTP Sediment Hauling                             |
| 07/14/2025 | 881868  | Kittelsohn & Associates   | Planning         | \$ 7,589.56     | Professional Services through June 30, 2025               |
| 07/14/2025 | 881868  | Kittelsohn & Associates   | Planning         | \$ 10,363.28    | Professional Services through June 30, 2025               |
| 07/14/2025 | 881869  | Knife River               | St Maint Dist    | \$ 176,596.40   | WO 25-03 Contract 1 City Overlay                          |
| 07/14/2025 | 881869  | Knife River               | Water            | \$ 1,750,000.00 | WO 19-12 Settlement Agreement                             |
| 07/14/2025 | ACH     | Kois Brothers Equipment   | Fleet            | \$ 13.48        | 135825                                                    |
| 07/14/2025 | ACH     | Kois Brothers Equipment   | Fleet            | \$ 232.00       | 135825                                                    |

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|------------|---------|-------------------------------|------------------|---------------|---------------------------------------------|
| 07/14/2025 | ACH     | Kois Brothers Equipment       | Fleet            | \$ 170.40     | 135825                                      |
| 07/14/2025 | ACH     | Kois Brothers Equipment       | Fleet            | \$ 1,103.82   | 135980                                      |
| 07/14/2025 | ACH     | Kois Brothers Equipment       | Fleet            | \$ 1,103.82   | 135980                                      |
| 07/14/2025 | ACH     | Kois Brothers Equipment       | Fleet            | \$ 30.24      | 600447                                      |
| 07/14/2025 | ACH     | Kois Brothers Equipment       | Fleet            | \$ 50.78      | 600447                                      |
| 07/14/2025 | ACH     | Kois Brothers Equipment       | Fleet            | \$ 659.44     | 600447                                      |
| 07/14/2025 | ACH     | Kois Brothers Equipment       | Fleet            | \$ 280.94     | 600447                                      |
| 07/14/2025 | ACH     | Kois Brothers Equipment       | Fleet            | \$ 22.52      | 600447                                      |
| 07/14/2025 | ACH     | Kois Brothers Equipment       | Fleet            | \$ 55.36      | 600447                                      |
| 07/14/2025 | ACH     | Kois Brothers Equipment       | Fleet            | \$ 635.02     | 600447                                      |
| 07/14/2025 | ACH     | Kois Brothers Equipment       | Fleet            | \$ 216.88     | 600447                                      |
| 07/14/2025 | ACH     | Kois Brothers Equipment       | Fleet            | \$ 53.68      | 600447                                      |
| 07/14/2025 | ACH     | Kois Brothers Equipment       | Fleet            | \$ 2,299.41   | 600447                                      |
| 07/14/2025 | ACH     | Kois Brothers Equipment       | Fleet            | \$ 116.86     | 600447                                      |
| 07/14/2025 | ACH     | Kois Brothers Equipment       | Fleet            | \$ 704.48     | 600456                                      |
| 07/14/2025 | ACH     | Kois Brothers Equipment       | Fleet            | \$ (316.28)   | 9382Kois                                    |
| 07/14/2025 | ACH     | Kois Brothers Equipment       | Solid Waste      | \$ (153.54)   | BELT; BELT ASSY                             |
| 07/14/2025 | 881875  | Mailing Technical Services    | Central Services | \$ 4,894.19   | Postage for June, 2025                      |
| 07/14/2025 | 881878  | Montana CSED                  | Payroll Clearing | \$ 5,325.39   | Payroll Summary                             |
| 07/14/2025 | 881881  | MFPE                          | Payroll Clearing | \$ 2,901.76   | Payroll Summary                             |
| 07/14/2025 | 881882  | MT League Of Cities and Towns | General          | \$ 66,126.00  | Inv. ML01855 FY26 Membership Dues           |
| 07/14/2025 | 881883  | Montana Lines                 | Gas Tax          | \$ 130,746.90 | WO 23-11 Downtown Two-Way Street Conversion |
| 07/14/2025 | 881883  | Montana Lines                 | St Maint Dist    | \$ 204,092.72 | WO 23-11 Downtown Two-Way Street Conversion |
| 07/14/2025 | 881883  | Montana Lines                 | Tax Incrmnt N27  | \$ 302,950.13 | WO 23-11 Downtown Two-Way Street Conversion |
| 07/14/2025 | 881886  | Montana Peterbilt             | Fleet            | \$ 266.01     | 118247BLX2                                  |
| 07/14/2025 | 881886  | Montana Peterbilt             | Fleet            | \$ 45.66      | 118473BL                                    |
| 07/14/2025 | 881886  | Montana Peterbilt             | Fleet            | \$ 60.82      | 118473BL                                    |
| 07/14/2025 | 881886  | Montana Peterbilt             | Fleet            | \$ 377.94     | 118473BL                                    |
| 07/14/2025 | 881886  | Montana Peterbilt             | Fleet            | \$ 93.56      | 118473BL                                    |
| 07/14/2025 | 881886  | Montana Peterbilt             | Fleet            | \$ 223.40     | 118473BL                                    |
| 07/14/2025 | 881886  | Montana Peterbilt             | Fleet            | \$ 399.55     | 118530BL                                    |
| 07/14/2025 | 881886  | Montana Peterbilt             | Fleet            | \$ 194.40     | 118567BL                                    |
| 07/14/2025 | 881886  | Montana Peterbilt             | Fleet            | \$ 201.44     | 118567BL                                    |

| Check Date | Check # | Name                     | Fund Name        | Amount       | Item Desc                                                |
|------------|---------|--------------------------|------------------|--------------|----------------------------------------------------------|
| 07/14/2025 | 881886  | Montana Peterbilt        | Fleet            | \$ 95.67     | 118612BL                                                 |
| 07/14/2025 | 881886  | Montana Peterbilt        | Fleet            | \$ 130.00    | 118612BL                                                 |
| 07/14/2025 | 881886  | Montana Peterbilt        | Fleet            | \$ 61.66     | 118612BL                                                 |
| 07/14/2025 | 881886  | Montana Peterbilt        | Fleet            | \$ 377.57    | 118612BL                                                 |
| 07/14/2025 | 881886  | Montana Peterbilt        | Fleet            | \$ 36.18     | 118663BL                                                 |
| 07/14/2025 | 881887  | MSFA                     | Payroll Clearing | \$ 5,920.14  | Payroll Summary                                          |
| 07/14/2025 | 881888  | Motor Power Equipment    | Fleet            | \$ 3,037.49  | 01B1564034                                               |
| 07/14/2025 | 881888  | Motor Power Equipment    | Fleet            | \$ 94.61     | 01B1564034                                               |
| 07/14/2025 | 881889  | Moulton Bellingham       | General          | \$ 1,008.00  | (General) \$1,008.00                                     |
| 07/14/2025 | 881889  | Moulton Bellingham       | General          | \$ 1,057.50  | (Sale of Old City Hall and Park 3 Garage) \$1,057.50     |
| 07/14/2025 | 881889  | Moulton Bellingham       | General          | \$ 5,967.50  | (Knife River - Possible Litigation) \$5,967.50           |
| 07/14/2025 | 881890  | Mountain States Lighting | Street/Traffic   | \$ 4,250.00  | street light inventory                                   |
| 07/14/2025 | 881891  | Mountain West Holding    | Water            | \$ 11,350.00 | WO 23-12 Zone 4 Pump Station....Traffic                  |
| 07/14/2025 | 881892  | MPPA                     | Payroll Clearing | \$ 3,884.37  | Payroll Summary                                          |
| 07/14/2025 | 881894  | MT Dept of Rev-CGR2      | CDBG             | \$ 426.00    | Construction Agreement / 1302 Parkhill Drive             |
| 07/14/2025 | 881894  | MT Dept of Rev-CGR2      | Facilities       | \$ 55.00     | Removal and replacement of fourteen rooftop units at BOC |
| 07/14/2025 | 881894  | MT Dept of Rev-CGR2      | Gas Tax          | \$ 1,320.68  | WO 23-11 Downtown Two-Way Street Conversion              |
| 07/14/2025 | 881894  | MT Dept of Rev-CGR2      | Gas Tax          | \$ 2,759.84  | WO 24-03 Contract 2 City Chip / Scrub Seal               |
| 07/14/2025 | 881894  | MT Dept of Rev-CGR2      | Park Dist 1      | \$ 62.00     | bus tax on the Coulson Park improvements w/ K2 Civil     |
| 07/14/2025 | 881894  | MT Dept of Rev-CGR2      | Park Dist 1      | \$ 519.94    | bus tax on the Coulson Park improvements w/ K2 Civil     |
| 07/14/2025 | 881894  | MT Dept of Rev-CGR2      | St Maint Dist    | \$ 2,061.54  | WO 23-11 Downtown Two-Way Street Conversion              |
| 07/14/2025 | 881894  | MT Dept of Rev-CGR2      | St Maint Dist    | \$ 793.93    | WO 24-03 Contract 2 City Chip / Scrub Seal               |
| 07/14/2025 | 881894  | MT Dept of Rev-CGR2      | St Maint Dist    | \$ 1,783.80  | WO 25-03 Contract 1 City Overlay                         |
| 07/14/2025 | 881894  | MT Dept of Rev-CGR2      | St Maint Dist    | \$ 6.45      | WO 25-03 Contract 2 Sch 1 Pavement Patching              |
| 07/14/2025 | 881894  | MT Dept of Rev-CGR2      | Stillwater Const | \$ 352.34    | COB Law and Justice Center/City Hall Remodel Pay App #33 |
| 07/14/2025 | 881894  | MT Dept of Rev-CGR2      | Stillwater Const | \$ 60.00     | installation of Verkada camera system at the Stillwater  |
| 07/14/2025 | 881894  | MT Dept of Rev-CGR2      | Stillwater Const | \$ 106.76    | Verkada camera system at the Stillwater Building         |
| 07/14/2025 | 881894  | MT Dept of Rev-CGR2      | Tax Incrmnt N27  | \$ 3,060.10  | WO 23-11 Downtown Two-Way Street Conversion              |
| 07/14/2025 | 881894  | MT Dept of Rev-CGR2      | Tax Incrmnt S    | \$ 226.83    | WO 24-03 Contract 2 City Chip / Scrub Seal               |
| 07/14/2025 | 881894  | MT Dept of Rev-CGR2      | Water            | \$ 3,812.93  | WO 23-96 WTP Intake #2 Catwalk Repairs & Improvements    |
| 07/14/2025 | 881894  | MT Dept of Rev-CGR2      | Water            | \$ 318.78    | WO 25-26 WTP Sediment Hauling                            |
| 07/14/2025 | 881896  | Napa Auto Parts          | Fleet            | \$ 341.88    | 461772                                                   |
| 07/14/2025 | 881896  | Napa Auto Parts          | Fleet            | \$ 42.60     | 673657                                                   |

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|------------|---------|---------------------|----------------|-------------|------------------------------------|
| 07/14/2025 | 881896  | Napa Auto Parts     | Fleet          | \$ 341.25   | 673657                             |
| 07/14/2025 | 881896  | Napa Auto Parts     | Fleet          | \$ 341.68   | 673682                             |
| 07/14/2025 | 881896  | Napa Auto Parts     | Fleet          | \$ 23.12    | 673717                             |
| 07/14/2025 | 881896  | Napa Auto Parts     | Fleet          | \$ 99.25    | 673723                             |
| 07/14/2025 | 881896  | Napa Auto Parts     | Fleet          | \$ 43.49    | 673723                             |
| 07/14/2025 | 881896  | Napa Auto Parts     | Fleet          | \$ 57.30    | 673726                             |
| 07/14/2025 | 881896  | Napa Auto Parts     | Fleet          | \$ 19.98    | 673764                             |
| 07/14/2025 | 881896  | Napa Auto Parts     | Fleet          | \$ 8.93     | 673764                             |
| 07/14/2025 | 881896  | Napa Auto Parts     | Fleet          | \$ 14.95    | 673811                             |
| 07/14/2025 | 881896  | Napa Auto Parts     | Fleet          | \$ 101.04   | 673886                             |
| 07/14/2025 | 881896  | Napa Auto Parts     | Fleet          | \$ 22.98    | 673967                             |
| 07/14/2025 | 881896  | Napa Auto Parts     | Fleet          | \$ 50.46    | 674122                             |
| 07/14/2025 | 881896  | Napa Auto Parts     | Fleet          | \$ 247.74   | 674142                             |
| 07/14/2025 | 881896  | Napa Auto Parts     | Fleet          | \$ 21.24    | 674168                             |
| 07/14/2025 | 881896  | Napa Auto Parts     | Fleet          | \$ 4.14     | 674193                             |
| 07/14/2025 | 881896  | Napa Auto Parts     | Fleet          | \$ 50.20    | 674291                             |
| 07/14/2025 | 881896  | Napa Auto Parts     | Fleet          | \$ 50.73    | 674291                             |
| 07/14/2025 | 881896  | Napa Auto Parts     | Fleet          | \$ 119.64   | 674291                             |
| 07/14/2025 | 881896  | Napa Auto Parts     | Fleet          | \$ 115.07   | 674291                             |
| 07/14/2025 | 881896  | Napa Auto Parts     | Fleet          | \$ 304.22   | 674291                             |
| 07/14/2025 | 881896  | Napa Auto Parts     | Fleet          | \$ 303.06   | 674291                             |
| 07/14/2025 | 881896  | Napa Auto Parts     | Fleet          | \$ 8.82     | 674291                             |
| 07/14/2025 | 881896  | Napa Auto Parts     | Fleet          | \$ 7.82     | 674526                             |
| 07/14/2025 | 881896  | Napa Auto Parts     | Fleet          | \$ 22.80    | 675177                             |
| 07/14/2025 | 881896  | Napa Auto Parts     | Fleet          | \$ 100.76   | 675456                             |
| 07/14/2025 | 881896  | Napa Auto Parts     | Street/Traffic | \$ 17.50    | BULB; BULB                         |
| 07/14/2025 | 881896  | Napa Auto Parts     | Wastewater     | \$ 42.55    | shop supplies                      |
| 07/14/2025 | 881896  | Napa Auto Parts     | Water          | \$ 42.56    | shop supplies                      |
| 07/14/2025 | 881900  | NorthWestern Energy | Airport        | \$ 435.50   | 0712792-1. IP-7. June 2025         |
| 07/14/2025 | 881900  | NorthWestern Energy | Airport        | \$ 1,195.65 | 0712800-2. IP-9. June 2025         |
| 07/14/2025 | 881900  | NorthWestern Energy | Airport        | \$ 349.38   | 0712809-3. IP-11 Alpine. June 2025 |
| 07/14/2025 | 881900  | NorthWestern Energy | Facilities     | \$ 4,381.85 | 0100507-3                          |
| 07/14/2025 | 881900  | NorthWestern Energy | Facilities     | \$ 547.83   | 0720829-1                          |

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|------------|---------|---------------------|-------------|--------------|-----------|
| 07/14/2025 | 881900  | NorthWestern Energy | Facilities  | \$ 1,838.72  | 0975808-7 |
| 07/14/2025 | 881900  | NorthWestern Energy | Facilities  | \$ 897.47    | 1160802-3 |
| 07/14/2025 | 881900  | NorthWestern Energy | Facilities  | \$ 1,625.12  | 1160804-9 |
| 07/14/2025 | 881900  | NorthWestern Energy | Facilities  | \$ 3,013.12  | 1269391-7 |
| 07/14/2025 | 881900  | NorthWestern Energy | Facilities  | \$ 14,357.83 | 3927205-9 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 1,382.39  | 0100506-5 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 226.84    | 0712683-2 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 815.61    | 0720841-6 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 10.21     | 0722237-5 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 17.88     | 0722247-4 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 87.74     | 0722251-6 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 103.11    | 0722255-7 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 223.58    | 0722256-5 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 269.87    | 0722257-3 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 91.29     | 0722260-7 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ -         | 0722261-5 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ -         | 0722262-3 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 0.90      | 0722265-6 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 71.93     | 0722266-4 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 4.29      | 0722268-0 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 22.06     | 0722269-8 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 34.98     | 0722277-1 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 12.30     | 0722292-0 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 41.72     | 0722293-8 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 34.47     | 0722905-7 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 155.39    | 0722933-9 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 9.49      | 0723027-9 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 107.81    | 0723035-2 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 11.00     | 0723036-0 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 215.88    | 0723037-8 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 39.59     | 0723042-8 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 151.30    | 0723044-4 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 65.97     | 0723048-5 |

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|------------|---------|---------------------|-------------|-------------|-----------|
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ -        | 0723051-9 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ -        | 0723052-7 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 113.43   | 0723054-3 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 13.81    | 0723055-0 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 40.90    | 0723056-8 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 11.07    | 0723057-6 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 37.30    | 0723058-4 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 25.05    | 0723090-7 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 17.27    | 0723162-4 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 93.25    | 0723170-7 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 46.82    | 0789437-1 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 103.85   | 0793134-8 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 6.00     | 0831702-6 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 54.13    | 0920801-8 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 409.72   | 0925496-2 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 167.65   | 0999807-1 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 323.51   | 1141284-8 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 22.26    | 1156527-2 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 22.43    | 1230066-1 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 2.29     | 1692666-9 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 22.93    | 1902257-3 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 90.61    | 3999603-8 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 25.82    | 4081700-9 |
| 07/14/2025 | 881900  | NorthWestern Energy | Park Dist 1 | \$ 21.78    | 4089118-6 |
| 07/14/2025 | 881900  | NorthWestern Energy | Parking     | \$ 1,753.14 | 0720834-1 |
| 07/14/2025 | 881900  | NorthWestern Energy | Parking     | \$ 1,464.38 | 1569636-2 |
| 07/14/2025 | 881900  | NorthWestern Energy | Parking     | \$ 1,510.54 | 1594282-4 |
| 07/14/2025 | 881900  | NorthWestern Energy | Parks Maint | \$ 24.59    | 0723385-1 |
| 07/14/2025 | 881900  | NorthWestern Energy | Parks Maint | \$ 0.60     | 0723392-7 |
| 07/14/2025 | 881900  | NorthWestern Energy | Parks Maint | \$ 0.60     | 0723883-5 |
| 07/14/2025 | 881900  | NorthWestern Energy | Parks Maint | \$ 0.61     | 0971824-8 |
| 07/14/2025 | 881900  | NorthWestern Energy | Parks Maint | \$ 0.61     | 1312707-1 |
| 07/14/2025 | 881900  | NorthWestern Energy | Parks Maint | \$ 23.10    | 1564209-3 |

| Check Date | Check # | Name                        | Fund Name        | Amount       | Item Desc                                         |
|------------|---------|-----------------------------|------------------|--------------|---------------------------------------------------|
| 07/14/2025 | 881900  | NorthWestern Energy         | Public Safety    | \$ 591.76    | 0712537-0                                         |
| 07/14/2025 | 881900  | NorthWestern Energy         | Public Safety    | \$ 434.05    | 0720840-8                                         |
| 07/14/2025 | 881900  | NorthWestern Energy         | Public Safety    | \$ 236.85    | 1984150-1                                         |
| 07/14/2025 | 881900  | NorthWestern Energy         | Public Safety    | \$ 601.93    | 1984155-0                                         |
| 07/14/2025 | 881900  | NorthWestern Energy         | Public Safety    | \$ 2,808.53  | 3448739-7                                         |
| 07/14/2025 | 881900  | NorthWestern Energy         | Radio            | \$ 326.11    | 0721580-9                                         |
| 07/14/2025 | 881900  | NorthWestern Energy         | Radio            | \$ 289.39    | 1006915-1                                         |
| 07/14/2025 | 881900  | NorthWestern Energy         | Solid Waste      | \$ 1,201.94  | 3252194-0                                         |
| 07/14/2025 | 881900  | NorthWestern Energy         | Street/Traffic   | \$ 9.22      | 0723645-8                                         |
| 07/14/2025 | 881900  | NorthWestern Energy         | Street/Traffic   | \$ 72.37     | 1738989-1                                         |
| 07/14/2025 | 881900  | NorthWestern Energy         | Street/Traffic   | \$ 1.67      | 1797828-9                                         |
| 07/14/2025 | 881900  | NorthWestern Energy         | Street/Traffic   | \$ 23.41     | 2047000-1                                         |
| 07/14/2025 | 881900  | NorthWestern Energy         | Street/Traffic   | \$ 24.07     | 2047011-8                                         |
| 07/14/2025 | 881900  | NorthWestern Energy         | Street/Traffic   | \$ 24.22     | 2047018-3                                         |
| 07/14/2025 | 881900  | NorthWestern Energy         | Transit          | \$ 45.78     | 0712764-0                                         |
| 07/14/2025 | 881900  | NorthWestern Energy         | Transit          | \$ 209.84    | 1784756-7                                         |
| 07/14/2025 | 881900  | NorthWestern Energy         | Wastewater       | \$ 75,459.48 | 0100591-7                                         |
| 07/14/2025 | 881900  | NorthWestern Energy         | Wastewater       | \$ 167.65    | 0723383-6                                         |
| 07/14/2025 | 881900  | NorthWestern Energy         | Wastewater       | \$ 399.40    | 0723878-5                                         |
| 07/14/2025 | 881900  | NorthWestern Energy         | Wastewater       | \$ 87.33     | 1704030-4                                         |
| 07/14/2025 | 881900  | NorthWestern Energy         | Water            | \$ 1,366.92  | 0100478-7                                         |
| 07/14/2025 | 881900  | NorthWestern Energy         | Water            | \$ 6,291.09  | 0100540-4                                         |
| 07/14/2025 | 881900  | NorthWestern Energy         | Water            | \$ 26.92     | 0722249-0                                         |
| 07/14/2025 | 881900  | NorthWestern Energy         | Water            | \$ 3,297.13  | 0722252-4                                         |
| 07/14/2025 | 881900  | NorthWestern Energy         | Water            | \$ 6,572.99  | 0722270-6                                         |
| 07/14/2025 | 881900  | NorthWestern Energy         | Water            | \$ 5,639.64  | 0723043-6                                         |
| 07/14/2025 | 881900  | NorthWestern Energy         | Water            | \$ 614.34    | 805 Constitution Ave....June 2025                 |
| 07/14/2025 | 881901  | Orion Planning + Design     | Planning         | \$ 21,321.25 | Professional Services June, 2025 - June 30, 2025; |
| 07/14/2025 | 881904  | Par 3 Golf Course           | Park Dist 1      | \$ 4,700.00  | kids golf lessons for 47 participants             |
| 07/14/2025 | 881907  | Performance Engin & Consult | Storm Sewer      | \$ 3,000.00  | Holling Drain Survey                              |
| 07/14/2025 | 881907  | Performance Engin & Consult | Storm Sewer      | \$ 5,884.50  | WO 24-38 Wicks Lane Storm, Phase II; Pmt 11       |
| 07/14/2025 | 881908  | Pine Cove Consulting        | Stillwater Const | \$ 5,940.00  | Verkada camera system at the Stillwater Building  |
| 07/14/2025 | 881909  | Pine Cove Consulting        | Stillwater Const | \$ 10,568.80 | Verkada camera system at the Stillwater Building  |

| Check Date | Check # | Name                     | Fund Name        | Amount       | Item Desc                                               |
|------------|---------|--------------------------|------------------|--------------|---------------------------------------------------------|
| 07/14/2025 | 881912  | Pride of Montana         | Facilities       | \$ 6,937.47  | Inv. #72461 General cleaning for the month of June 2025 |
| 07/14/2025 | 881915  | Public Utilities         | CDBG             | \$ 51.20     | 1709 St. Johns Ave / Account #3115557                   |
| 07/14/2025 | 881915  | Public Utilities         | Facilities       | \$ 954.13    | 3090329                                                 |
| 07/14/2025 | 881915  | Public Utilities         | Facilities       | \$ 763.79    | 3113479                                                 |
| 07/14/2025 | 881915  | Public Utilities         | Parking          | \$ 11.25     | 3076980                                                 |
| 07/14/2025 | 881915  | Public Utilities         | Parking          | \$ 109.18    | 3088608                                                 |
| 07/14/2025 | 881915  | Public Utilities         | Parking          | \$ 347.36    | 3088641                                                 |
| 07/14/2025 | 881915  | Public Utilities         | Parking          | \$ 74.55     | 3088641                                                 |
| 07/14/2025 | 881915  | Public Utilities         | Solid Waste      | \$ 34.38     | 3092576                                                 |
| 07/14/2025 | 881915  | Public Utilities         | Solid Waste      | \$ 29.23     | 3112719                                                 |
| 07/14/2025 | 881915  | Public Utilities         | Street/Traffic   | \$ 17,035.39 | 3079016                                                 |
| 07/14/2025 | 881915  | Public Utilities         | Transit          | \$ 639.48    | 3057820                                                 |
| 07/14/2025 | 881915  | Public Utilities         | Wastewater       | \$ 13.76     | 3075442                                                 |
| 07/14/2025 | 881919  | Rocky Mtn Health Network | City Ins Fund    | \$ 8,000.00  | July 25 Healthy Is-Corporate Wellness                   |
| 07/14/2025 | 881920  | Sanderson Stewart        | Arterial Streets | \$ 10,466.45 | Retainage Release FINAL                                 |
| 07/14/2025 | 881929  | St Vincent Occ Health    | Airport          | \$ 114.25    | Inv. #66454 Drug Testing/On-Site Nursing/DOT Physicals  |
| 07/14/2025 | 881929  | St Vincent Occ Health    | City Ins Fund    | \$ 800.00    | Inv. #66454 Drug Testing/On-Site Nursing/DOT Physicals  |
| 07/14/2025 | 881929  | St Vincent Occ Health    | General          | \$ 5,265.50  | Inv. #66454 Drug Testing/On-Site Nursing/DOT Physicals  |
| 07/14/2025 | 881929  | St Vincent Occ Health    | Public Safety    | \$ 475.00    | Inv. #66454 Drug Testing/On-Site Nursing/DOT Physicals  |
| 07/14/2025 | 881929  | St Vincent Occ Health    | Solid Waste      | \$ 290.25    | Inv. #66454 Drug Testing/On-Site Nursing/DOT Physicals  |
| 07/14/2025 | 881929  | St Vincent Occ Health    | Street/Traffic   | \$ 457.00    | Inv. #66454 Drug Testing/On-Site Nursing/DOT Physicals  |
| 07/14/2025 | 881929  | St Vincent Occ Health    | Transit          | \$ 317.75    | Inv. #66454 Drug Testing/On-Site Nursing/DOT Physicals  |
| 07/14/2025 | 881929  | St Vincent Occ Health    | Water            | \$ 202.25    | Inv. #66454 Drug Testing/On-Site Nursing/DOT Physicals  |
| 07/14/2025 | 881932  | Sundown Security         | Tax Incrmnt E    | \$ 2,751.72  | EBURD Safety Pilot ProgramBIRD Area Patrol; May, 2025   |
| 07/14/2025 | 881932  | Sundown Security         | Tax Incrmnt E    | \$ 1,584.40  | EBURD Safety Pilot ProgramDowntown Patrol; May, 2025    |
| 07/14/2025 | 881933  | Sysco Montana            | Park Dist 1      | \$ 1,437.21  | food for rose concessions - 543626599                   |
| 07/14/2025 | 881933  | Sysco Montana            | Park Dist 1      | \$ 1,542.64  | food for rose concessions - 543632129                   |
| 07/14/2025 | 881936  | Terrabilt                | Park Dist 1      | \$ 1,000.00  | panels for cemetery - 809                               |
| 07/14/2025 | 881936  | Terrabilt                | Park Dist 1      | \$ 3,095.00  | panels for cemetery - 809                               |
| 07/14/2025 | 881937  | Terracon Consultants     | Tax Incrmnt S    | \$ 5,296.25  | Amend Park - Materials Testing and Special Inspections  |
| 07/14/2025 | 881938  | The Madison Agency       | Airport          | \$ 7,174.00  | Marketing & Creative for Advertising & Support for FY25 |
| 07/14/2025 | 881938  | The Madison Agency       | Public Safety    | \$ 23.99     | 063025HAB, monthly cost for wordpress management        |
| 07/14/2025 | 881939  | Tire-Rama                | Solid Waste      | \$ 2,683.00  | Tire purchase and repair. Collections.                  |

| Check Date | Check # | Name                  | Fund Name     | Amount       | Item Desc                                                |
|------------|---------|-----------------------|---------------|--------------|----------------------------------------------------------|
| 07/14/2025 | 881939  | Tire-Rama             | Solid Waste   | \$ 3,350.10  | Tire purchase and repair. Collections.                   |
| 07/14/2025 | 881939  | Tire-Rama             | Solid Waste   | \$ 4,340.30  | Tire purchase and repair. Collections.                   |
| 07/14/2025 | 881939  | Tire-Rama             | Solid Waste   | \$ 114.99    | Tire purchase. Collections.                              |
| 07/14/2025 | 881939  | Tire-Rama             | Solid Waste   | \$ 4,253.00  | Tire purchase. Collections.                              |
| 07/14/2025 | 881939  | Tire-Rama             | Solid Waste   | \$ 3,452.80  | Tire repair and purchase. Collections.                   |
| 07/14/2025 | 881939  | Tire-Rama             | Solid Waste   | \$ 357.50    | Tire repair and service. Collections.                    |
| 07/14/2025 | 881939  | Tire-Rama             | Solid Waste   | \$ 1,155.00  | Tire rotation, repair, dismount, and mount. Collections. |
| 07/14/2025 | 881939  | Tire-Rama             | Solid Waste   | \$ 550.00    | Tire service. Collections.                               |
| 07/14/2025 | ACH     | Town & Country Supply | Park Dist 1   | \$ 280.00    | diesel fuel for mountview - 448020                       |
| 07/14/2025 | ACH     | Town & Country Supply | Public Safety | \$ 3,672.03  | Unleaded fuel and diesel for station 1 and station 5     |
| 07/14/2025 | ACH     | Town & Country Supply | Solid Waste   | \$ 20,161.39 | 447472                                                   |
| 07/14/2025 | ACH     | Tractor & Equipment   | Solid Waste   | \$ 1,423.77  | RADIAL SEAL INNER, RADIAL SEAL OUTER, CARTRIDGE AS       |
| 07/14/2025 | ACH     | Tractor & Equipment   | Solid Waste   | \$ 1,423.77  | RADIAL SEAL INNER, RADIAL SEAL OUTER, CARTRIDGE          |
| 07/14/2025 | 881940  | Tru Pipe              | Water         | \$ 2,600.00  | WO23-12 Zone 4 Pump Station...Emergency                  |
| 07/14/2025 | 881941  | Tyler Technologies    | General       | \$ 10,500.00 | Qty. 20 eCite Licenses -Court                            |
| 07/14/2025 | ACH     | U.S. Bank PCards      | Airport       | \$ 372.00    | 444 Billings Macarthur - PCard                           |
| 07/14/2025 | ACH     | U.S. Bank PCards      | Airport       | \$ 983.90    | Airport Lighting Company - PCard                         |
| 07/14/2025 | ACH     | U.S. Bank PCards      | Airport       | \$ 210.46    | Allegra Billings Mt - PCard                              |
| 07/14/2025 | ACH     | U.S. Bank PCards      | Airport       | \$ 37.95     | Amazon Mktpl*N619J9Dg0 - PCard                           |
| 07/14/2025 | ACH     | U.S. Bank PCards      | Airport       | \$ 480.00    | Amazon Mktpl*N61Z23Q61 - PCard                           |
| 07/14/2025 | ACH     | U.S. Bank PCards      | Airport       | \$ 130.24    | Amazon Mktpl*N63Sp12T0 - PCard                           |
| 07/14/2025 | ACH     | U.S. Bank PCards      | Airport       | \$ 95.95     | Amazon Mktpl*Na0Oz2L60 - PCard                           |
| 07/14/2025 | ACH     | U.S. Bank PCards      | Airport       | \$ 39.99     | Amazon Mktpl*Na1623511 - PCard                           |
| 07/14/2025 | ACH     | U.S. Bank PCards      | Airport       | \$ 39.99     | Amazon Mktpl*Na1Dt15S1 - PCard                           |
| 07/14/2025 | ACH     | U.S. Bank PCards      | Airport       | \$ 107.96    | Amazon Mktpl*Na7S623L1 - PCard                           |
| 07/14/2025 | ACH     | U.S. Bank PCards      | Airport       | \$ 31.05     | Amazon Mktpl*Na8934Tt2 - PCard                           |
| 07/14/2025 | ACH     | U.S. Bank PCards      | Airport       | \$ 89.00     | Amazon Mktpl*Nh4Qv6M61 - PCard                           |
| 07/14/2025 | ACH     | U.S. Bank PCards      | Airport       | \$ 39.95     | Amazon Mktpl*Nh4Vv4Sc1 - PCard                           |
| 07/14/2025 | ACH     | U.S. Bank PCards      | Airport       | \$ 21.18     | Amazon Mktpl*Nn5Jg7De1 - PCard                           |
| 07/14/2025 | ACH     | U.S. Bank PCards      | Airport       | \$ 440.00    | Amazon Mktpl*Nn8675Hk1 - PCard                           |
| 07/14/2025 | ACH     | U.S. Bank PCards      | Airport       | \$ 43.27     | Amazon Mktpl*Nz0Wp7A30 - PCard                           |
| 07/14/2025 | ACH     | U.S. Bank PCards      | Airport       | \$ 28.40     | Amazon Mktpl*Nz3Mz9890 - PCard                           |
| 07/14/2025 | ACH     | U.S. Bank PCards      | Airport       | \$ 19.69     | Amazon Reta* Nn27L44L2 - PCard                           |

| Check Date | Check # | Name             | Fund Name | Amount      | Item Desc                         |
|------------|---------|------------------|-----------|-------------|-----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 50.82    | Amazon.Com*Na2O11J30 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 19.20    | Amazon.Com*Na3Hz2Ka1 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 75.00    | Amazon.Com*Na3Vh9Mz0 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 20.44    | Amazon.Com*Na55O3Jz1 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 171.60   | Amazon.Com*Na9Ew6Cw1 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 800.00   | American Association O - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 1,235.00 | American Water Technol - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 1,159.98 | Best Buy 00005926 - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 1,460.20 | Big Sky Journal - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 243.31   | Billings Kubota Inc - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 523.00   | Billings Overhead Door In - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 1,068.00 | Billings Overhead Door In - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 366.74   | Continental Battery - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 378.00   | Creative Monograms Smb - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 312.00   | Creative Monograms Smb - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 1,520.00 | Custom Biologicals Inc - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 1,756.00 | Distinctlymontana.Com - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 134.26   | Dt *Duluth Trading Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 157.13   | Dt *Duluth Trading Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 113.20   | Ebay O*05-13218-03912 - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 28.47    | Ebay O*13-13205-61779 - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 21.99    | Ebay O*16-13210-46640 - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 129.44   | Ebay O*18-13188-78398 - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 93.21    | Ebay O*19-13198-14199 - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 175.25   | Ebay O*25-13194-41241 - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 144.06   | Ecolab Inc - PCard                |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 226.41   | Ecolab Inc - PCard                |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 149.88   | Ecolab Inc - PCard                |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 130.28   | Ecolab Inc - PCard                |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 77.17    | Econo Print - PCard               |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 103.00   | Energy Laboratories Inc - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 64.98    | Evergreen Ace Hardware - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 27.17    | Grainger - PCard                  |

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|------------|---------|------------------|-----------|-------------|-----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 251.75   | Grainger - PCard                  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 10.60    | Grainger - PCard                  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 1,072.96 | Grainger - PCard                  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 149.34   | Grainger - PCard                  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 221.50   | Grainger - PCard                  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 22.91    | Grainger - PCard                  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 51.10    | Grainger - PCard                  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 1,132.52 | Grainger - PCard                  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 18.89    | Grainger - PCard                  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 5.06     | Grainger - PCard                  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 58.13    | Grainger - PCard                  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 100.80   | Grainger - PCard                  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 144.00   | Hanson Chemical - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 1,242.48 | Hanson Chemical - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 288.00   | Hanson Chemical - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 1,123.74 | Hanson Chemical - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 539.66   | Hanson Chemical - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 94.24    | Hanson Chemical - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 461.14   | Hanson Chemical - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 288.00   | Hanson Chemical - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 50.00    | In *Cotter'S Sewer, Septi - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 1,525.00 | In *Mjr Industries, Inc. - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 1,525.00 | In *Mjr Industries, Inc. - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 2,425.00 | In *Mjr Industries, Inc. - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 635.16   | Kb Commercial Products - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 1,459.44 | Kb Commercial Products - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 1,689.52 | Kb Commercial Products - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 1,294.29 | Kb Commercial Products - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 6.99     | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 14.36    | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 54.99    | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 17.71    | Lowes #00319* - PCard             |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 204.63   | Marketing Specialties In - PCard  |

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|------------|---------|------------------|-----------|-------------|-----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 140.92   | Midland Implement Co - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 47.78    | Midland Implement Co - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 27.75    | Midland Implement Co - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 2,417.00 | Nanas Bloomers - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 163.06   | Norco - 97 - Billings - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 495.00   | Nwaaae - PCard                    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 68.85    | Quadient Inc Oracle - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 108.99   | Spi*Directv Service - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 210.00   | Spic And Span - PCard             |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ (20.00)  | Sq *Tvetene Turf, Inc. - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 196.00   | Sq *Tvetene Turf, Inc. - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 79.00    | The Home Depot #3101 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 75.05    | The Home Depot #3101 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 899.00   | The Sheridan Press - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 86.97    | Tractor-Supply-Co #0303 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 29.99    | Tractor-Supply-Co #0303 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 19.99    | Tractor-Supply-Co #0303 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 2,500.00 | Transportation Security C - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 2,500.00 | Transportation Security C - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 35.54    | Vtu*Montana*Mvd - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 0.82     | Vtu*Montana*Svc - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 38.36    | Wal-Mart #1956 - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 500.00   | Western Flag And Banner - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 124.95   | Wolverine.Com - PCard             |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 164.95   | Wolverine.Com - PCard             |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 301.00   | Yellowstone Electric Comp - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 301.00   | Yellowstone Electric Comp - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 864.00   | Yellowstone Electric Comp - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 2,300.61 | Yellowstone Electric Comp - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 16.59    | Zoom.Com 888-799-9666 - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Building  | \$ 140.89   | Amazon Mktpl*N61Ox7K71 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Building  | \$ 69.99    | Amazon Mktpl*N63Jy2Yc2 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Building  | \$ 32.48    | Amazon Mktpl*N689048T0 - PCard    |

| Check Date | Check # | Name             | Fund Name | Amount    | Item Desc                         |
|------------|---------|------------------|-----------|-----------|-----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Building  | \$ 9.98   | Amazon Mktpl*Nh88185B0 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Building  | \$ 12.99  | Amazon Mktpl*No9Fa3C20 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Building  | \$ 62.51  | Amazon Mktpl*Nz1G13Ja1 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Building  | \$ 14.84  | Amazon Mktpl*Nz70T6T21 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Building  | \$ 27.98  | Amazon Mktpl*Nz8T30Ro2 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Building  | \$ 8.59   | Amazon Mktpl*Nz9Bv0Je1 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Building  | \$ 13.99  | Amazon Reta* N61Ez22E0 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Building  | \$ 52.61  | Amazon Reta* Nn0Lb6Kw1 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Building  | \$ 10.27  | Amazon Reta* No6Aa83B1 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Building  | \$ 96.00  | American Water Technol - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Building  | \$ 294.00 | Creative Monograms Smb - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Building  | \$ 130.16 | Denny Menholt Chevrolet - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Building  | \$ 65.67  | Econo Print - PCard               |
| 07/14/2025 | ACH     | U.S. Bank PCards | Building  | \$ 125.00 | Int'L Code Council Inc - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Building  | \$ 100.00 | Int'L Code Council Inc - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Building  | \$ 433.38 | Northland Automotive - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Building  | \$ 22.72  | Sams Club #4805 - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Building  | \$ 175.00 | Sq *Auto Auction Of Monta - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Building  | \$ 118.91 | The Home Depot #3101 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Building  | \$ 50.00  | Tst*The Granary - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Building  | \$ 34.24  | Wm Supercenter #2923 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Building  | \$ 64.00  | Zeecreative - PCard               |
| 07/14/2025 | ACH     | U.S. Bank PCards | CDBG      | \$ 354.95 | Airbnb * Hmfmqbbha2 - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | CDBG      | \$ 143.20 | Amazon Mktpl*Na06F81E0 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | CDBG      | \$ 32.99  | Amazon Mktpl*Na0Oe0Sx2 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | CDBG      | \$ 83.29  | Amazon Mktpl*Na3M27Bl2 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | CDBG      | \$ 14.42  | Amazon Reta* N63Qu2Mx2 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | CDBG      | \$ 30.00  | American Society Of Notar - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | CDBG      | \$ 82.63  | Everbrite Inc - PCard             |
| 07/14/2025 | ACH     | U.S. Bank PCards | CDBG      | \$ 7.98   | Evergreen Ace Hardware - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | CDBG      | \$ 48.98  | Evergreen Ace Hardware - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | CDBG      | \$ 30.00  | Holiday Stations 0385 - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | CDBG      | \$ 150.00 | Holiday Stations 0385 - PCard     |

| Check Date | Check # | Name             | Fund Name        | Amount     | Item Desc                       |
|------------|---------|------------------|------------------|------------|---------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | CDBG             | \$ 173.44  | Insight Public Sector - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | CDBG             | \$ 25.00   | Montana Secretary State - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | CDBG             | \$ 20.00   | Openai *Chatgpt Subscr - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | CDBG             | \$ 846.00  | Paypal *Shannonstob - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | CDBG             | \$ 68.50   | Rli Insurance Company - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | CDBG             | \$ 180.00  | Town & Country Food - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | CDBG             | \$ 155.52  | Zoom.Com 888-799-9666 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Central Services | \$ 35.50   | Amazon Mark* Nz8Gs3lf2 - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Central Services | \$ 245.76  | Amazon Reta* Na4Dp2H32 - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Central Services | \$ 69.38   | Amazon Reta* Nn0142L00 - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Central Services | \$ 208.14  | Amazon Reta* Nn5E36L40 - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Central Services | \$ 106.50  | Amazon Reta* Nn84U1P82 - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Central Services | \$ 173.45  | Amazon Reta* Nn9245Xk0 - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Central Services | \$ 34.69   | Amazon.Com*Nh4Bg9Rt1 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Central Services | \$ 77.98   | Office Depot #1080 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Central Services | \$ (38.99) | Office Depot #1080 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Court Grants     | \$ 132.95  | Albertsons #4041 - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Court Grants     | \$ 348.80  | Albertsons #4041 - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Court Grants     | \$ 14.24   | Albertsons #4041 - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Court Grants     | \$ 35.00   | Delta Air Baggage Fee - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Court Grants     | \$ 35.00   | Delta Air Baggage Fee - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Court Grants     | \$ 7.00    | Dollar Tree - PCard             |
| 07/14/2025 | ACH     | U.S. Bank PCards | Court Grants     | \$ 125.00  | Holiday Stations 0108 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Court Grants     | \$ 125.00  | Holiday Stations 0108 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Court Grants     | \$ 125.00  | Holiday Stations 0108 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Court Grants     | \$ 125.00  | Holiday Stations 0285 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Court Grants     | \$ 125.00  | Holiday Stations 0285 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Court Grants     | \$ 124.96  | Holiday Stations 0731 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Court Grants     | \$ 124.97  | Holiday Stations 0731 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Court Grants     | \$ 124.98  | Holiday Stations 0731 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Court Grants     | \$ 124.99  | Holiday Stations 0731 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Court Grants     | \$ 125.00  | Holiday Stations 0731 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Court Grants     | \$ 32.69   | Lyft *Ride Tue 4Pm - PCard      |

| Check Date | Check # | Name             | Fund Name    | Amount      | Item Desc                         |
|------------|---------|------------------|--------------|-------------|-----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Court Grants | \$ 315.00   | Marriott Orlando World - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Court Grants | \$ 315.00   | Marriott Orlando World - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Court Grants | \$ 95.81    | Sams Club #4805 - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Court Grants | \$ 25.00    | Target 00001719 - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Court Grants | \$ 225.00   | Target 00013334 - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Court Grants | \$ 26.24    | Tracfone *Airtime - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Court Grants | \$ 16.56    | Uber *Trip - PCard                |
| 07/14/2025 | ACH     | U.S. Bank PCards | Court Grants | \$ 3.00     | Uber *Trip - PCard                |
| 07/14/2025 | ACH     | U.S. Bank PCards | Court Grants | \$ 179.76   | Wal-Mart #1956 - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Court Grants | \$ 250.00   | Walmart.Com - PCard               |
| 07/14/2025 | ACH     | U.S. Bank PCards | Court Grants | \$ 100.00   | Wm Supercenter #1956 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Engineering  | \$ 195.55   | Amazon Mktpl*Na4433Q02 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Engineering  | \$ 95.34    | Costco Whse #1644 - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Engineering  | \$ 980.16   | Econo Print - PCard               |
| 07/14/2025 | ACH     | U.S. Bank PCards | Engineering  | \$ 6.86     | Facebk *Phbzapcw42 - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Engineering  | \$ 189.00   | Ls Bighorn Boots And - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Engineering  | \$ 110.00   | Wp*Big Sky Cpr - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | EOC 911      | \$ 136.10   | Mid-Rivers Telephone Co - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities   | \$ 37.50    | 4Te*Alarm Monitoring Serv - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities   | \$ 12.50    | 4Te*Alarm Monitoring Serv - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities   | \$ 37.50    | 4Te*Alarm Monitoring Serv - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities   | \$ 12.50    | 4Te*Alarm Monitoring Serv - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities   | \$ 1,493.66 | AlSCO Inc. - PCard                |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities   | \$ 191.99   | Amazon Mktpl*N60L296R0 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities   | \$ 170.99   | Amazon Mktpl*Nh4K23Lp2 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities   | \$ 49.99    | Amazon.Com*Nn15S8831 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities   | \$ 733.00   | Creative Monograms Smb - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities   | \$ 540.96   | Ebay O*19-13158-06999 - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities   | \$ 174.73   | Ecolab Inc - PCard                |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities   | \$ 89.11    | Ferguson Ent #1342 - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities   | \$ 108.00   | Fs *Kanbanflow - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities   | \$ 51.96    | Harbor Freight Tools 207 - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities   | \$ 99.97    | Harbor Freight Tools 207 - PCard  |

| Check Date | Check # | Name             | Fund Name   | Amount      | Item Desc                         |
|------------|---------|------------------|-------------|-------------|-----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 571.70   | Hose & Rubber - Ar - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 87.96    | Interstate Batteries Of - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 109.72   | Kb Commercial Products - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 579.84   | Kb Commercial Products - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 4,297.00 | Kb Commercial Products - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 1,831.00 | Kb Commercial Products - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 780.19   | Kb Commercial Products - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 72.87    | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 24.29    | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 35.98    | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 17.99    | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 68.20    | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 41.36    | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 61.49    | Lowes #00319* - PCard             |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 80.84    | Napa Store 3547001 - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 274.00   | Reliable Automation Syste - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 1,143.73 | Reliable Automation Syste - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 439.99   | Shipton'S Big R Heights - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 22.75    | Spinfresh Laundry - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 56.00    | Spinfresh Laundry - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 38.50    | Spinfresh Laundry - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 2,407.59 | State Chemic*State Che - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 885.00   | Summit Fire And Security - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 435.00   | Summit Fire And Security - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 655.00   | Summit Fire And Security - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 8.00     | Superior Water Solutions - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 28.97    | The Home Depot #3101 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 61.58    | The Home Depot #3101 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 17.17    | The Home Depot #3101 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 69.99    | Tractor-Supply-Co #0303 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 1,617.69 | Uline *Ship Supplies - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Fire Grants | \$ 1,844.75 | National Safety Inc - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | Fire Grants | \$ 284.62   | Tractor-Supply-Co #0303 - PCard   |

| Check Date | Check # | Name             | Fund Name | Amount    | Item Desc                         |
|------------|---------|------------------|-----------|-----------|-----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Fleet     | \$ 97.80  | Amazon Mktpl*N67Fn58Y1 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Fleet     | \$ 123.60 | Amazon Mktpl*N67O076Q0 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Fleet     | \$ 560.37 | American Air0017227629083 - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Fleet     | \$ 680.81 | Big Sky Linen And Unif - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Fleet     | \$ 498.41 | Courtyard Ocala - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Fleet     | \$ 67.50  | Evt Certification - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Fleet     | \$ 323.72 | Expedia 73113009072220 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Fleet     | \$ 201.90 | Harbor Freight Tools 207 - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Fleet     | \$ 750.00 | Helm-Ford Diag Software - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 86.52  | Aces Brand Imaging - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 19.99  | Adobe *Adobe - PCard              |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 14.99  | Adobe Inc - PCard                 |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 68.15  | Albertsons #0047 - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 19.99  | Amazon Mark* Nz01W6B61 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 100.83 | Amazon Mark* Nz4520Hn0 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 45.87  | Amazon Mktpl*N60Jc3Q30 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 17.99  | Amazon Mktpl*N67Qa9Mx2 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 54.78  | Amazon Mktpl*N686D74U2 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 39.99  | Amazon Mktpl*Na34D62F0 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 19.98  | Amazon Mktpl*Na3F091D0 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 27.39  | Amazon Mktpl*Na7Hf3Y50 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 9.99   | Amazon Mktpl*Na8Ll93O0 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 12.79  | Amazon Mktpl*Nh6Wk6lb0 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 68.96  | Amazon Mktpl*Nn3M31Aq2 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 11.89  | Amazon Mktpl*Nn9596Vq2 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 19.99  | Amazon Mktpl*No4Rz25W2 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 15.19  | Amazon Mktpl*Nw9M85Y60 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 26.93  | Amazon Mktpl*Nz2Z88621 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 7.98   | Amazon Mktpl*Nz9Hm0Uj1 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ (3.92) | Amazon Mktplace Pmts - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 34.65  | Amazon Reta* N689W4Sx0 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 89.98  | Amazon Reta* Na77H3W21 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 155.62 | Amazon Reta* Na94R2Ur1 - PCard    |

| Check Date | Check # | Name             | Fund Name | Amount      | Item Desc                         |
|------------|---------|------------------|-----------|-------------|-----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 4.53     | Amazon.Com*N66J76le0 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 12.14    | Amazon.Com*Nn2A38A21 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 6.49     | Amazon.Com*Nz6Nj1Av0 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 75.00    | Bwy*Fbinaa Natl Office - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 1,687.50 | Cool River Roasting - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 35.00    | Costco Gas #1644 - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 613.36   | Delta Air 0062335909279 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 895.00   | Fsp*Nacm - PCard                  |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 420.00   | In *Montana Language Serv - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 186.72   | Insight Public Sector - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 104.89   | Insight Public Sector - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 202.25   | Jakes Downtown - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 220.00   | Jakes Downtown - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 160.34   | Jimmy Johns - 1646 - E - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 260.00   | Lundvall Law Office - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 550.00   | Montana Society Of Cer - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 315.00   | Montana Society Of Cer - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 20.00    | Openai *Chatgpt Subscr - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 2.99     | Remarkable - PCard                |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 66.41    | Rockets Gourmet Wraps And - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 803.00   | Sq *Digital Layer Design - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 94.08    | Sq *Off Main Deli And Bak - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 270.34   | Stapls7658154633000001 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 899.00   | Surgent Mccoy Self Study - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 184.40   | The Rubber Stamp E-Comm - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 2,070.33 | Thomson West*Tcd - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 82.73    | Topz Sandwich Company - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 45.75    | Tst* Spitz Restaurant Gro - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 45.96    | Tst*Mediterranean Soul - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 48.00    | Tst*The Grand Hotel And - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 165.52   | Uline *Ship Supplies - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 2,317.51 | Ultra Graphics, Llc - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | General   | \$ 139.00   | Ultra Graphics, Llc - PCard       |

| Check Date | Check # | Name             | Fund Name    | Amount      | Item Desc                         |
|------------|---------|------------------|--------------|-------------|-----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | General      | \$ 19.36    | Usps Po 2907800103 - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | General      | \$ 9.96     | Usps Po 2907800103 - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | General      | \$ 93.95    | Wasabi Technologies - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | General      | \$ 415.20   | Zeecreative - PCard               |
| 07/14/2025 | ACH     | U.S. Bank PCards | General      | \$ 16.59    | Zoom.Com 888-799-9666 - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | General      | \$ 66.39    | Zoom.Com 888-799-9666 - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | General      | \$ 16.59    | Zoom.Com 888-799-9666 - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 38.97    | Albertsons #0038 - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 1,987.53 | Amazon Mktpl*Na8L60Yj0 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 87.74    | Amazon Mktpl*Nh0447Se0 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 49.60    | Amazon Mktpl*Nh4Ud4Gk2 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 205.29   | Amazon Mktpl*Nh8489Sa1 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 38.90    | Amazon Mktpl*Nn1Zx9Qi2 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 19.98    | Amazon Mktpl*Nz4Q32N62 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 103.22   | Amazon Mktpl*Nz8T19Tc1 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 48.90    | Amazon Mktpl*Nz8Up42T0 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ (55.00)  | Ebay O*05-13147-59675 - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 55.00    | Ebay O*05-13147-59675 - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 55.00    | Ebay O*25-13121-52965 - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 139.99   | Foxit Software Inc. - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 55.31    | Insight Public Sector - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 20.00    | Openai *Chatgpt Subscr - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 34.95    | Tlf*Gainans Floral And Gi - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 1,147.50 | Trimble*Innovate2025 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 1,147.50 | Trimble*Innovate2025 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 59.97    | Web*Networksolutions - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 1,563.50 | Www.Ui.Com - PCard                |
| 07/14/2025 | ACH     | U.S. Bank PCards | Legal Grants | \$ 187.99   | Amazon Mktpl*N63012Ik2 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Legal Grants | \$ 227.99   | Amazon Mktpl*N65016Gq1 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Legal Grants | \$ 224.99   | Amazon Mktpl*N66U96091 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Legal Grants | \$ 18.89    | Amazon Mktpl*Nh1Qr0N12 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Legal Grants | \$ 189.99   | Amazon Mktpl*Nh73P9Jn0 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Legal Grants | \$ 169.00   | Amazon Reta* Nh44979Y2 - PCard    |

| Check Date | Check # | Name             | Fund Name    | Amount     | Item Desc                         |
|------------|---------|------------------|--------------|------------|-----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Legal Grants | \$ 216.00  | Uline *Ship Supplies - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Legal Grants | \$ 72.00   | Uline *Ship Supplies - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library      | \$ 87.50   | 4Te*Alarm Monitoring Serv - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library      | \$ 87.50   | 4Te*Alarm Monitoring Serv - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library      | \$ 316.25  | 4Te*Alarm Monitoring Serv - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library      | \$ 39.06   | Albertsons #4041 - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library      | \$ 129.85  | Alsco Inc. - PCard                |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library      | \$ 199.90  | Amazon Mark* Na6L42Ik2 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library      | \$ 21.89   | Amazon Mktpl*N66B20Xv2 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library      | \$ 6.48    | Amazon Mktpl*N68Ox0Vp2 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library      | \$ 34.77   | Amazon Mktpl*N69De53S1 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library      | \$ 77.66   | Amazon Mktpl*Na0Go1F90 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library      | \$ 266.76  | Amazon Mktpl*Na1Qk5M10 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library      | \$ 44.47   | Amazon Mktpl*Na2Ae3Rq2 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library      | \$ 352.79  | Amazon Mktpl*Na6C81Ys1 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library      | \$ 19.32   | Amazon Mktpl*Na7Nm6S52 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library      | \$ 242.96  | Amazon Mktpl*Nh0L421T0 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library      | \$ 132.87  | Amazon Mktpl*Nh0Tx2N12 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library      | \$ 13.34   | Amazon Mktpl*Nn1P12270 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library      | \$ 170.90  | Amazon Mktpl*Nn1Xk4Dm0 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library      | \$ 25.28   | Amazon Mktpl*No1F37Cp0 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library      | \$ 145.48  | Amazon Mktpl*No7Vi35Q2 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library      | \$ (95.99) | Amazon Mktplace Pmts - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library      | \$ (2.99)  | Amazon Mktplace Pmts - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library      | \$ 11.01   | Amazon Reta* N60Kd7672 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library      | \$ 24.20   | Amazon Reta* N64Ea5Mj2 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library      | \$ 11.99   | Amazon Reta* Na4Et4W71 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library      | \$ 11.94   | Amazon Reta* Nn1Mw3Wn2 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library      | \$ 24.50   | Amazon Reta* Nz20C0Fi0 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library      | \$ 42.69   | Amazon.Com*Nn4Rz6Ly0 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library      | \$ 100.00  | Art House Cinema - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library      | \$ 320.00  | Art House Cinema - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library      | \$ 87.93   | Barnes & Noble #2765 - PCard      |

| Check Date | Check # | Name             | Fund Name | Amount      | Item Desc                         |
|------------|---------|------------------|-----------|-------------|-----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Library   | \$ 46.00    | Batteries+Bulbs #0253 - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library   | \$ 139.96   | Bestbuy.Com 00009944 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library   | \$ 159.98   | Bestbuy.Com 00009944 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library   | \$ 16.99    | Billings Hardware & Servi - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library   | \$ 330.72   | Brodart Supplies - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library   | \$ 243.28   | Brodart Supplies - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library   | \$ 163.47   | Demco Inc - PCard                 |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library   | \$ 22.16    | Domino'S 7003 - PCard             |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library   | \$ 17.94    | Evergreen Ace Hardware - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library   | \$ 57.97    | Evergreen Ace Hardware - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library   | \$ 34.99    | Evergreen Ace Hardware - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library   | \$ 45.98    | Evergreen Ace Hardware - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library   | \$ 59.00    | Gan*1094Grfalltribcirc - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library   | \$ 34.00    | Gan*Usatodaycirc - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library   | \$ 120.00   | Google Gsuite_Explorelear - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library   | \$ 29.95    | Harman/Jbl/Akg/Inf - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library   | \$ 60.18    | Hobby-Lobby #251 - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library   | \$ 1,308.78 | Kb Commercial Products - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library   | \$ 29.94    | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library   | \$ 49.00    | Nanas Bloomers - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library   | \$ 40.00    | Ntl Cntr For Safety - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library   | \$ 24.99    | Oculus *7Vzbcqys62 - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library   | \$ 29.99    | Oculus *Fu9Gxq4T62 - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library   | \$ 19.99    | Oculus *Mbjq7Qqt62 - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library   | \$ 51.35    | Office Depot #450 - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library   | \$ 99.99    | Padlet* 16Coentfscmuw4 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library   | \$ 268.55   | Prusa Research - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library   | \$ 13.18    | Shamrock Fsw590 Billings - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library   | \$ 72.00    | Sp Blind Cat Chocolate - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library   | \$ 179.00   | Sp Breakout Edu - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library   | \$ 1,000.49 | Sp Elm Usa - PCard                |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library   | \$ 100.00   | Sq *Stomping Grounds Book - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library   | \$ 80.00    | Sq *Stomping Grounds Book - PCard |

| Check Date | Check # | Name             | Fund Name  | Amount      | Item Desc                         |
|------------|---------|------------------|------------|-------------|-----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Library    | \$ 195.00   | Sq *Stomping Grounds Book - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library    | \$ 52.00    | Sq *Yellowstone County Ne - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library    | \$ 52.00    | Sq *Yellowstone County Ne - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library    | \$ 126.55   | Staples 00348045 - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library    | \$ 471.00   | Stapls7658176568000001 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library    | \$ 65.58    | Stapls7658207204000002 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library    | \$ 42.28    | Target 00001719 - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library    | \$ 63.47    | The Home Depot #3101 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library    | \$ 55.94    | The Splash Page - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library    | \$ 1,635.53 | Vernon Library Supplies - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library    | \$ 255.52   | Vograce - PCard                   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library    | \$ 36.99    | Walgreens #11503 - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library    | \$ 99.83    | Wal-Mart #2923 - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library    | \$ 9.17     | Wm Supercenter #1956 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library    | \$ 3.94     | Wm Supercenter #1956 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library    | \$ 210.00   | Wm Supercenter #2923 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library    | \$ 13.08    | Wm Supercenter #4412 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Library    | \$ 5.47     | Wm Supercenter #4412 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | P.W. Admin | \$ 119.88   | Adobe Inc - PCard                 |
| 07/14/2025 | ACH     | U.S. Bank PCards | P.W. Admin | \$ 129.90   | Albertsons #0047 - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | P.W. Admin | \$ 64.95    | Albertsons #4025 - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | P.W. Admin | \$ 15.98    | Albertsons 3367 - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | P.W. Admin | \$ 185.99   | Amazon Mktpl*Na2Po7Cy0 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | P.W. Admin | \$ 129.44   | Amazon Reta* N67I31Aj1 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | P.W. Admin | \$ 32.99    | Billingsgazettethriftynck - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | P.W. Admin | \$ 268.30   | In *Purple Cross Llc - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | P.W. Admin | \$ 43.95    | In *Purple Cross Llc - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | P.W. Admin | \$ 98.67    | Rockets Gourmet Wraps And - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | P.W. Admin | \$ 47.67    | Staples 00348045 - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | P.W. Admin | \$ 32.37    | Staples 00348045 - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | P.W. Admin | \$ 38.00    | Wilcoxson S Ice Cream - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | P.W. Admin | \$ 275.00   | Wp*Big Sky Cpr - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | P.W. Admin | \$ 16.59    | Zoom.Com 888-799-9666 - PCard     |

| Check Date | Check # | Name             | Fund Name   | Amount      | Item Desc                         |
|------------|---------|------------------|-------------|-------------|-----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 309.00   | 4 All Promos - PCard              |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 500.90   | A & I Distributors - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 1,878.40 | A&H Specialties - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 2,552.80 | A&H Specialties - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 199.99   | A&H Specialties - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 7.00     | A&H Specialties - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 84.21    | A&H Specialties - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 1,792.20 | Absaroka River Adventures - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 59.99    | Adobe *Adobe - PCard              |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 59.99    | Adobe *Adobe - PCard              |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 12.99    | Adobe Inc - PCard                 |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 59.99    | Adobe Inc - PCard                 |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 19.99    | Adobe Inc - PCard                 |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 59.99    | Adobe Inc - PCard                 |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 66.20    | Adobe Inc. - PCard                |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 17.71    | Albertsons #0038 - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 71.59    | Albertsons #0038 - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 54.80    | Albertsons #0038 - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 17.90    | Albertsons #0038 - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 23.94    | Albertsons #0038 - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 42.29    | Albertsons #0038 - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 41.35    | Albertsons #0038 - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 10.49    | Albertsons #0038 - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 12.97    | Albertsons #0630 - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 372.15   | Amazon Mark* N60083I00 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 19.98    | Amazon Mark* N67Q60QI0 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 447.22   | Amazon Mark* No0W36Om0 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 84.24    | Amazon Mark* No3Ym73P1 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 25.99    | Amazon Mark* No9D505Q2 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 28.99    | Amazon Mark* No9Ow5CI0 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ (135.00) | Amazon Mktpl*M40220H73 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 81.90    | Amazon Mktpl*N60Z27Qo2 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 32.99    | Amazon Mktpl*N610I9J72 - PCard    |

| Check Date | Check # | Name             | Fund Name   | Amount    | Item Desc                      |
|------------|---------|------------------|-------------|-----------|--------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 24.23  | Amazon Mktpl*N66Gn8Am0 - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 28.17  | Amazon Mktpl*N67N76Wv0 - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 194.70 | Amazon Mktpl*N67W75800 - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 15.19  | Amazon Mktpl*Na30Z9Ko1 - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 166.37 | Amazon Mktpl*Na3X02G31 - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 66.36  | Amazon Mktpl*Na3Ye8Wy1 - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 506.34 | Amazon Mktpl*Na5M90S90 - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 35.42  | Amazon Mktpl*Na8Wu9T91 - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 45.98  | Amazon Mktpl*Nn0Hp2Rl1 - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 35.58  | Amazon Mktpl*Nn4Yl7D01 - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 153.88 | Amazon Mktpl*Nn70U8251 - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 9.86   | Amazon Mktpl*Nn9Jj8Jz2 - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 14.97  | Amazon Mktpl*Nz65X4310 - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 7.49   | Amazon Mktpl*Nz65X4310 - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 7.48   | Amazon Mktpl*Nz65X4310 - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 17.81  | Amazon Mktpl*Nz8Tg0Dx1 - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 14.86  | Amazon Mktpl*Nz9Pa5Mi0 - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 69.38  | Amazon.Com*N60A95Uq2 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 126.00 | American Red Cross - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 504.00 | American Red Cross - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 560.00 | American Red Cross - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 329.00 | American Red Cross - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 423.00 | American Red Cross - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 235.00 | American Red Cross - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 400.00 | American Red Cross - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 400.00 | American Red Cross - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 400.00 | American Red Cross - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 400.00 | American Red Cross - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 423.00 | American Red Cross - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 282.00 | American Red Cross - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 14.99  | Ampd Strong - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 4.99   | Ampd Strong - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 84.00  | Autozone #3772 - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 62.00  | Batteries+Bulbs #0253 - PCard  |

| Check Date | Check # | Name             | Fund Name   | Amount      | Item Desc                         |
|------------|---------|------------------|-------------|-------------|-----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 143.12   | Big Sky Linen And Unif - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 12.68    | Billings Hardware & Servi - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 20.96    | Billings Hardware & Servi - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 18.08    | Billings Hardware & Servi - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 113.06   | Bobcat Of Big Sky Inc - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ (169.68) | Buildersfirstsource64021 - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 510.54   | Buildersfirstsource64021 - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 1,166.30 | C B Operations Llc - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 497.46   | C B Operations Llc - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 493.38   | C B Operations Llc - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 251.72   | C B Operations Llc - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 212.13   | C B Operations Llc - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 262.00   | C B Operations Llc - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 58.96    | Costco Whse #1644 - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 17.98    | Costco Whse #1644 - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 22.99    | Costco Whse #1644 - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 67.95    | Costco Whse #1644 - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 6.58     | Costco Whse #1644 - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 279.88   | Costco Whse #1644 - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 301.88   | Costco Whse #1644 - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 231.88   | Costco Whse #1644 - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 802.97   | Costco Whse #1644 - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 773.15   | Dakota Supply Group - Bil - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 398.90   | Dillard's 939 Rimrock M - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 350.35   | Discontent - PCard                |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 699.00   | Discontent - PCard                |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 300.70   | Ditch Witch West - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 58.33    | Dollar Tree - PCard               |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 10.00    | Dollar Tree - PCard               |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 161.41   | Dollar Tree - PCard               |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 6.25     | Dollar Tree - PCard               |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 28.25    | Dollar Tree - PCard               |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 119.42   | Dollar Tree - PCard               |

| Check Date | Check # | Name             | Fund Name   | Amount      | Item Desc                         |
|------------|---------|------------------|-------------|-------------|-----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 20.00    | Dollar Tree - PCard               |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 178.06   | Domino'S 7003 - PCard             |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 73.60    | Dxp Enterprises - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 240.17   | Dxp Enterprises - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 1,532.00 | Eickhof Columbaria Inc. C - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 32.25    | Evergreen Ace Hardware - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 119.98   | Evergreen Ace Hardware - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 34.99    | Evergreen Ace Hardware - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 11.99    | Evergreen Ace Hardware - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 22.98    | Evergreen Ace Hardware - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 114.90   | Evergreen Ace Hardware - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 253.95   | Evergreen Ace Hardware - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 19.18    | Frigid Fluid Co - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 47.46    | Grainger - PCard                  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 287.90   | Grainger - PCard                  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 61.68    | Hanson Chemical - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 157.29   | Hanson Chemical - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 63.36    | Hanson Chemical - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 185.30   | Hanson Chemical - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 76.80    | Hanson Chemical - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 83.33    | Hanson Chemical - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 263.59   | Hanson Chemical - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 69.50    | Hanson Chemical - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 84.00    | Hanson Chemical - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 567.60   | Hanson Chemical - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 55.59    | Hanson Chemical - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 43.96    | Harbor Freight Tools 207 - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 35.96    | Harbor Freight Tools 207 - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 69.99    | Harbor Freight Tools 207 - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ (69.99)  | Harbor Freight Tools 207 - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 47.94    | Harbor Freight Tools 207 - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 281.82   | Harvest Tech-Billings - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 93.96    | Heights Ace Hdwe - PCard          |

| Check Date | Check # | Name             | Fund Name   | Amount     | Item Desc                         |
|------------|---------|------------------|-------------|------------|-----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 30.97   | Heights Ace Hdwe - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 14.99   | Heights Ace Hdwe - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 28.34   | Heights Ace Hdwe - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 29.98   | Heights Ace Hdwe - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 432.96  | Heights Ace Hdwe - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 34.17   | Heights Ace Hdwe - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 115.12  | Heights Ace Hdwe - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 43.98   | Heights Ace Hdwe - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 66.96   | Heights Ace Hdwe - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 883.69  | Homedepot.Com - PCard             |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 10.92   | Hose & Rubber - Ar - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 242.68  | Hose & Rubber - Blg - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 82.63   | Hose & Rubber - Blg - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 305.00  | In *Cotter'S Sewer, Septi - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 139.16  | Interstate Batteries Of - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 218.08  | Interstate Batteries Of - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 113.12  | Issa Intl Sports Scien - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 395.00  | Jimmy Johns - 1646 - E - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 90.92   | Kb Commercial Products - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 9.99    | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ (11.69) | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 20.68   | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 4.99    | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 4.18    | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 129.99  | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 15.17   | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 81.97   | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 2.39    | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 1.22    | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 22.99   | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 29.99   | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 25.98   | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 39.98   | Kings Ace Hdwe - PCard            |

| Check Date | Check # | Name             | Fund Name   | Amount     | Item Desc                      |
|------------|---------|------------------|-------------|------------|--------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 19.77   | Kings Ace Hdwe - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 8.98    | Kings Ace Hdwe - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 206.91  | Kings Ace Hdwe - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 35.98   | Kings Ace Hdwe - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 102.44  | Kings Ace Hdwe - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 103.46  | Kings Ace Hdwe - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 49.41   | Kings Ace Hdwe - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 125.98  | Kings Ace Hdwe - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 53.99   | Kings Ace Hdwe - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 16.49   | Kings Ace Hdwe - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 7.36    | Kings Ace Hdwe - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 9.99    | Kings Ace Hdwe - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 34.44   | Kings Ace Hdwe - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 43.68   | Kings Ace Hdwe - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 120.96  | Kings Ace Hdwe - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 89.95   | Kings Ace Hdwe - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 16.99   | Kings Ace Hdwe - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ (53.99) | Kings Ace Hdwe - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 32.96   | Kings Ace Hdwe - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 39.98   | Kings Ace Hdwe - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 24.27   | Kings Ace Hdwe - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 26.99   | Kings Ace Hdwe - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 129.99  | Kings Ace Hdwe - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 929.20  | Leisure In Montana - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 153.00  | Lisacs Billingstire Sp - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 669.16  | Lithia Cjd Of Billings - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 129.67  | Lithia Cjd Of Billings - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 137.88  | Lowes #00319* - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 22.44   | Lowes #00319* - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 50.94   | Lowes #00319* - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 20.80   | Lowes #00319* - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 32.98   | Lowes #00319* - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 69.86   | Lowes #00319* - PCard          |

| Check Date | Check # | Name             | Fund Name   | Amount      | Item Desc                        |
|------------|---------|------------------|-------------|-------------|----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 899.99   | Lowes #00907* - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 62.00    | Macon Supply Inc - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 1,235.00 | Medallion Vault & Casket - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 785.00   | Medallion Vault & Casket - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 25.00    | Midas 1998 - PCard               |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 102.62   | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 61.47    | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 560.96   | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 15.84    | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 30.55    | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 19.41    | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 27.54    | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 31.76    | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 24.30    | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 10.84    | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 39.33    | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 122.00   | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 476.75   | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ (451.50) | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 633.54   | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 319.56   | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 54.46    | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 138.22   | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 43.36    | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 9.05     | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 313.75   | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 59.52    | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 112.00   | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 85.72    | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 96.02    | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 314.04   | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 332.32   | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 286.49   | Midland Implement Co - PCard     |

| Check Date | Check # | Name             | Fund Name   | Amount      | Item Desc                         |
|------------|---------|------------------|-------------|-------------|-----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 594.30   | Midland Implement Co - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 433.17   | Midland Implement Co - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 313.45   | Midland Implement Co - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 300.92   | Midland Implement Co - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 53.55    | Midland Implement Co - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 23.71    | Midland Implement Co - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 55.00    | Midland Implement Co - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 116.42   | Midland Implement Co - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 82.98    | Midland Implement Co - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 209.85   | Mountain Supply Company B - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 7.36     | Napa Store 3547001 - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 40.71    | Napa Store 3547001 - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 151.38   | Napa Store 3547001 - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 53.41    | Napa Store 3547001 - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 300.00   | Northwest Industrial Supp - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 110.29   | Northwest Pipe Fittings - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 9.99     | O'Reilly 1551 - PCard             |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 1,527.00 | Pepsi-Cola Bottling Compa - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 192.00   | Pepsicola Bottling Compan - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 1,999.80 | Pro Jansan - PCard                |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 84.00    | Quickscores - PCard               |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 175.00   | Rain Bird Online Store - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 175.00   | Rain Bird Online Store - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 255.16   | Ratco Llc - PCard                 |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 565.00   | Ratco Llc - PCard                 |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 19.24    | Sams Club #4805 - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 35.52    | Samsclub #4805 - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 37.72    | Samsclub #4805 - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 67.58    | Samsclub #4805 - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 1,351.88 | Samsclub #4805 - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 258.38   | Samsclub #4805 - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 107.54   | Samsclub.Com - PCard              |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 195.00   | Scheels Billings - PCard          |

| Check Date | Check # | Name             | Fund Name   | Amount      | Item Desc                         |
|------------|---------|------------------|-------------|-------------|-----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 158.52   | Selbys - PCard                    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 14.99    | Shamrock Fsw590 Billings - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 423.05   | Sherwin-Williams703203 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 32.97    | Shipton'S Big R East - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 29.99    | Shipton'S Big R East - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 219.99   | Shipton'S Big R Heights - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 35.97    | Shipton'S Big R West - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 84.99    | Shipton'S Big R West - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 171.96   | Shipton'S Big R West - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 16.14    | Shipton'S Big R West - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 39.99    | Shipton'S Big R West - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 29.99    | Shipton'S Big R West - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 99.98    | Shipton'S Big R West - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 70.02    | Skechers-Usa #1238 - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 15.00    | Snappyduds - PCard                |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 458.00   | Snappyduds - PCard                |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 87.35    | Sp Kuiu Llc - PCard               |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 79.99    | Spectrum - PCard                  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 19.99    | Spotify Usa - PCard               |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 681.78   | Sq *Elite Industrial Llc - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 1,200.65 | Sq *Elite Industrial Llc - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 119.00   | Sq *Wild Rose Paintball - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 6.18     | Stack Sports - PCard              |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 6.18     | Stack Sports - PCard              |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 17.50    | Staley S Tire And Automot - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 307.48   | Staley S Tire And Automot - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 74.07    | Tacoma Screw Products Inc - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 38.63    | Tacoma Screw Products Inc - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 105.38   | Tacoma Screw Products Inc - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 22.15    | Tacoma Screw Products Inc - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 10.19    | Tacoma Screw Products Inc - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 28.50    | Tacoma Screw Products Inc - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 50.00    | Textmagic.Com - PCard             |

| Check Date | Check # | Name             | Fund Name   | Amount      | Item Desc                         |
|------------|---------|------------------|-------------|-------------|-----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 2,437.63 | The Good Earth Works Co - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 60.75    | The Home Depot #3101 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 51.91    | The Home Depot #3101 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 65.88    | The Home Depot #3101 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 6.37     | The Home Depot #3101 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 6.65     | Tire Rama 101 Bc - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 1,239.61 | Tire Rama 105 It - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 155.33   | Tire Rama 105 It - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 1,093.20 | Tire Rama 105 It - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 168.13   | Tire Rama 105 It - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 66.00    | Tire Rama 105 It - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 362.41   | Tire Rama 105 It - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 2,116.74 | Tire Rama 105 It - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 41.20    | Tire Rama 105 It - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 26.00    | Tire Rama 105 It - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 129.82   | Tractor Supply Co #5509 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 35.90    | Tst*City Brew Coffee - C - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 287.90   | Wal-Mart #1956 - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 83.33    | Wal-Mart #1956 - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 52.85    | Wal-Mart #1956 - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 62.34    | Wal-Mart #1956 - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 9.18     | Wal-Mart #1956 - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 3.00     | Wal-Mart #2923 - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 23.28    | Wal-Mart #2923 - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 252.24   | Wal-Mart #2923 - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 15.92    | Wal-Mart #2923 - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 46.38    | Wal-Mart #2923 - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 81.60    | Walmart.Com - PCard               |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 124.45   | Walmart.Com - PCard               |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 11.87    | Walmart.Com 8009256278 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 6.71     | Walmart.Com 8009256278 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 18.00    | West End Lock And Securit - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 13.00    | West End Lock And Securit - PCard |

| Check Date | Check # | Name             | Fund Name   | Amount      | Item Desc                         |
|------------|---------|------------------|-------------|-------------|-----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 142.87   | Wm Supercenter #1956 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 184.99   | Wm Supercenter #1956 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 21.94    | Wm Supercenter #2923 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 310.31   | Wm Supercenter #2923 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 140.56   | Wm Supercenter #2923 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 9.35     | Wm Supercenter #2923 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 258.41   | Wm Supercenter #2923 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 4.87     | Wm Supercenter #2923 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 21.20    | Wm Supercenter #2923 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 27.00    | Yellowstone Valley Elect - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 16.59    | Zoom.Com 888-799-9666 - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 120.00   | Zoomontana Pos - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 72.39    | Zumba Fitness - PCard             |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 35.00    | Zumbini - PCard                   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Pgrms  | \$ 163.99   | Clear Creek Nursery Dba C - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Pgrms  | \$ 135.99   | Clear Creek Nursery Dba C - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Pgrms  | \$ 471.98   | Clear Creek Nursery Dba C - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Pgrms  | \$ 249.00   | International Bronze Plaq - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Park Pgrms  | \$ 458.00   | International Bronze Plaq - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 52.50    | 4Te*Alarm Monitoring Serv - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 90.00    | 4Te*Alarm Monitoring Serv - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 90.00    | 4Te*Alarm Monitoring Serv - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 865.36   | Air Controls-Billings - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 35.00    | Conoco - Dons Xpress Cent - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 16.00    | Creative Monograms Smb - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 357.84   | Current Components, Inc. - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 357.85   | Current Components, Inc. - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 357.84   | Current Components, Inc. - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 41.28    | Grainger - PCard                  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 21.98    | Harbor Freight Tools 207 - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 9.99     | Harbor Freight Tools 207 - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 2,900.00 | In *Timber Creek Plumbing - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 173.44   | Insight Public Sector - PCard     |

| Check Date | Check # | Name             | Fund Name   | Amount     | Item Desc                         |
|------------|---------|------------------|-------------|------------|-----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 32.46   | Kb Commercial Products - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 32.46   | Kb Commercial Products - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 157.77  | Kb Commercial Products - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 157.77  | Kb Commercial Products - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ (7.50)  | Kb Commercial Products - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ (7.50)  | Kb Commercial Products - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ (67.93) | Kb Commercial Products - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ (67.93) | Kb Commercial Products - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 72.97   | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 7.50    | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 18.49   | Office Depot #450 - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 43.09   | O'Reilly 1548 - PCard             |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 43.09   | O'Reilly 1548 - PCard             |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 250.86  | Schnitzer Steel Billings - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 21.00   | Spic And Span - PCard             |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 21.00   | Spic And Span - PCard             |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 7.55    | Sq *Hotsy Wy-Mont - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 7.55    | Sq *Hotsy Wy-Mont - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 480.00  | Summit Fire And Security - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 44.48   | The Home Depot #3101 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 9.96    | The Home Depot #3101 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 9.96    | The Home Depot #3101 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 7.96    | Wal-Mart #1956 - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 31.64   | Wal-Mart #1956 - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 31.64   | Wal-Mart #1956 - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 31.64   | Wal-Mart #1956 - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 41.85   | Wal-Mart #2923 - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 37.00   | West End Lock And Securit - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 22.97   | Wm Supercenter #1956 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parks Maint | \$ 15.99   | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parks Maint | \$ 42.36   | Midland Implement Co - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parks Maint | \$ 565.63  | Midland Implement Co - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parks Maint | \$ 17.66   | Midland Implement Co - PCard      |

| Check Date | Check # | Name             | Fund Name   | Amount      | Item Desc                        |
|------------|---------|------------------|-------------|-------------|----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Parks Maint | \$ 51.41    | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parks Maint | \$ 54.96    | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parks Maint | \$ 55.35    | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parks Maint | \$ 271.00   | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parks Maint | \$ 297.05   | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parks Maint | \$ 17.59    | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parks Maint | \$ 6.98     | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parks Maint | \$ 487.63   | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parks Maint | \$ 122.00   | Northwest Pipe Fittings - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parks Maint | \$ 350.00   | Rain Bird Online Store - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parks Maint | \$ 193.06   | Yellowstone Valley Elect - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parks Maint | \$ 51.41    | Yellowstone Valley Elect - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parks Maint | \$ 27.47    | Yellowstone Valley Elect - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parks Maint | \$ 55.05    | Yellowstone Valley Elect - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parks Maint | \$ 267.00   | Yellowstone Valley Elect - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Parks Maint | \$ 27.70    | Yellowstone Valley Elect - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | PD Program  | \$ 1,455.97 | Best Buy 00005926 - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | PD Program  | \$ 179.00   | Budget Rent A Car - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | PD Program  | \$ 31.14    | Conoco - Conomart 10 - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | PD Program  | \$ 149.10   | Courtyard Denver S - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | PD Program  | \$ 35.00    | Delta Air Baggage Fee - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | PD Program  | \$ 35.00    | Delta Air Baggage Fee - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | PD Program  | \$ 35.00    | Delta Air Baggage Fee - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | PD Program  | \$ 24.00    | Dollar Tree - PCard              |
| 07/14/2025 | ACH     | U.S. Bank PCards | PD Program  | \$ 750.00   | Enterprise Rent-A-Car - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | PD Program  | \$ 893.28   | Enterprise Rent-A-Car - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | PD Program  | \$ 575.00   | Enterprise Rent-A-Car - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | PD Program  | \$ 750.00   | Enterprise Rent-A-Car - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | PD Program  | \$ 750.00   | Enterprise Rent-A-Car - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | PD Program  | \$ 750.00   | Enterprise Rent-A-Car - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | PD Program  | \$ 750.00   | Enterprise Rent-A-Car - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | PD Program  | \$ 750.00   | Enterprise Rent-A-Car - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | PD Program  | \$ 750.00   | Enterprise Rent-A-Car - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | PD Program  | \$ 9.95     | Murphy 8906 - PCard              |

| Check Date | Check # | Name             | Fund Name  | Amount      | Item Desc                         |
|------------|---------|------------------|------------|-------------|-----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | PD Program | \$ 50.98    | Office Depot #450 - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | PD Program | \$ 2,977.60 | Penlink, Ltd - PCard              |
| 07/14/2025 | ACH     | U.S. Bank PCards | PD Program | \$ 574.66   | Samsclub #4805 - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | PD Program | \$ 588.88   | Shiloh Vh - PCard                 |
| 07/14/2025 | ACH     | U.S. Bank PCards | PD Program | \$ 385.50   | Symbolarts Llc - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | PD Program | \$ 1,303.12 | Towneplace Suites Dall - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | PD Program | \$ 95.27    | Wal-Mart #2923 - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | PD Program | \$ 27.88    | Wm Supercenter #2923 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Planning   | \$ 30.08    | Amazon Mktpl*N64V46Ju2 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Planning   | \$ 12.73    | Amazon Mktpl*No8Du7Cs0 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Planning   | \$ 17.01    | Amazon Reta* Nh94H5Mk1 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Planning   | \$ 74.90    | Anc* Newspapers.Com - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | Planning   | \$ 92.14    | Costco Whse #1644 - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Planning   | \$ 23.98    | Costco Whse #1644 - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Planning   | \$ 16.00    | Costco Whse #1644 - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Planning   | \$ 56.88    | Domino'S 7003 - PCard             |
| 07/14/2025 | ACH     | U.S. Bank PCards | Planning   | \$ 20.03    | Facebk *Bvge7Plw92 - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Planning   | \$ 35.00    | Facebk *Krqtwpyv92 - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Planning   | \$ 52.96    | Harbor Freight Tools 207 - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Planning   | \$ 7.98     | Harbor Freight Tools 207 - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Planning   | \$ (16.99)  | Harbor Freight Tools 207 - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Planning   | \$ 9.98     | Hobby-Lobby #251 - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Planning   | \$ (4.99)   | Hobby-Lobby #251 - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Planning   | \$ 47.00    | In *Downtown Billings Ass - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Planning   | \$ 79.00    | Jimmy Johns - 1646 - E - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Planning   | \$ 14.98    | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Planning   | \$ 250.00   | Montana Association Of - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Planning   | \$ 10.98    | Target 00001719 - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Planning   | \$ 6.49     | Target 00001719 - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Planning   | \$ (5.99)   | Target 00001719 - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Planning   | \$ 35.95    | The Bike Shop - PCard             |
| 07/14/2025 | ACH     | U.S. Bank PCards | Planning   | \$ 58.95    | World Market #203 - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Planning   | \$ 16.59    | Zoom.Com 888-799-9666 - PCard     |

| Check Date | Check # | Name             | Fund Name     | Amount      | Item Desc                        |
|------------|---------|------------------|---------------|-------------|----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 106.00   | 4Te*Tel Net Systems - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 263.88   | Adobe Inc - PCard                |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 38.97    | Albertsons #0038 - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 55.75    | Albertsons #0038 - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 18.48    | Albertsons #1227 - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 35.00    | Alliance Of Therapy Dogs - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 13.35    | Alsco Inc. - PCard               |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 38.63    | Alsco Inc. - PCard               |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 14.40    | Alsco Inc. - PCard               |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 76.48    | Alsco Inc. - PCard               |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 119.97   | Amazon Mark*Nh4Vw9250 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 26.98    | Amazon Mktpl*N66Ry2Ah0 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 15.64    | Amazon Mktpl*N68824Vy1 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 159.10   | Amazon Mktpl*N69G36Qs1 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 50.80    | Amazon Mktpl*Na79J8Af1 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 17.70    | Amazon Mktpl*Nh1U95F92 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 56.99    | Amazon Mktpl*Nh2Oy6Ib0 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 78.57    | Amazon Mktpl*Nh43B5E42 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 33.99    | Amazon Mktpl*Nh6Lv5281 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 15.56    | Amazon Mktpl*Nn6Nw0Bm1 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 88.46    | Amazon Mktpl*Nn8Ki07K1 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 44.23    | Amazon Mktpl*Nn8Vb1B41 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 14.99    | Amazon Mktpl*Nz4LI5G01 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 13.29    | Amazon Mktpl*Nz59N1Io1 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 58.49    | Amazon Mktpl*Nz68Z1Ak0 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 26.56    | Amazon Mktpl*Nz8Pa0Ac0 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 400.00   | Amazon Mktpl*Nz8T19Tc1 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 32.93    | Amazon Mktpl*Nz8Ts1P61 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ (58.49)  | Amazon Mktplace Pmts - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 560.20   | Amazon Reta*Nh08S30T1 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 199.90   | Amazon Reta* No5Fd1Cn0 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 39.00    | American Water Technol - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 1,190.40 | Anderson Towing Llc - PCard      |

| Check Date | Check # | Name             | Fund Name     | Amount      | Item Desc                         |
|------------|---------|------------------|---------------|-------------|-----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 963.42   | B&H Photo 800-606-6969 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 76.89    | B&H Photo 800-606-6969 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 215.88   | B&H Photo 800-606-6969 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 105.00   | Batteries+Bulbs #0253 - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 135.00   | Batteries+Bulbs #0253 - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 40.60    | Bfah.Net - PCard                  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 18.98    | Billings Hardware & Servi - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 39.99    | Billingsgazettethriftynck - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 433.00   | Blues Bar-B-Q - PCard             |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 1.00     | Blues Bar-B-Q - PCard             |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 69.00    | Blues Bar-B-Q - PCard             |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 34.10    | Cenex-Rocky Mountain Sup - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 21.93    | Cenex-Rocky Mountain Sup - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 48.52    | Conoco - Ezzies Westend - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 25.76    | Conoco - Helena 5 1258 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 11.27    | Conoco - Helena 5 1258 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 63.13    | Conoco - Helena 5 1258 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 46.41    | Corporate Translation Ser - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 25.08    | Corporate Translation Ser - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 186.89   | Costco Whse #1644 - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 95.93    | Costco Whse #1644 - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 687.81   | Econoprint - PCard                |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 984.13   | Econoprint - PCard                |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 123.14   | Equifax Inc. - PCard              |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 22.99    | Evergreen Ace Hardware - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 29.97    | Evergreen Ace Hardware - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 60.80    | Exxon East Helena #1 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 1,335.50 | Ferro Concepts - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 131.25   | First Tactical - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 56.53    | Friendlys - PCard                 |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 34.00    | Fsp*Billings Clinic Commu - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 31.69    | Galls - PCard                     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 548.55   | Grainger - PCard                  |

| Check Date | Check # | Name             | Fund Name     | Amount      | Item Desc                         |
|------------|---------|------------------|---------------|-------------|-----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 2,211.08 | Grainger - PCard                  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 595.00   | Grant Writing Usa - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 545.00   | Grant Writing Usa - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 4,612.50 | Hanser Wrecker Company - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 1,450.00 | Hanser Wrecker Company - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 1,500.00 | Hanser Wrecker Company - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 392.73   | Hanson Chemical - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 299.48   | Hanson Chemical - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 8.68     | Hanson Chemical - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 340.19   | Hanson Chemical - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 106.75   | Hanson Chemical - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 241.52   | Hanson Chemical - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 232.07   | Hanson Chemical - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 77.50    | Hanson Chemical - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 157.92   | Hanson Chemical - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 867.95   | Heathman Lodge - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 35.96    | Heights Ace Hdwe - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 42.95    | Helena 3 #1253 - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 70.89    | Helena 3 #1253 - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 123.00   | Iaai - PCard                      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 393.47   | In *American Incinerators - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 6.00     | In *Billings Clinic - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 420.00   | In *Billings Clinic - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 24.00    | In *Billings Clinic - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 44.00    | In *Billings Clinic - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 12.00    | In *Billings Clinic - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 75.00    | In *Frosty Solutions, Llc - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 388.75   | In *Frosty Solutions, Llc - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 61.40    | In *Frosty Solutions, Llc - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 52.25    | In *Frosty Solutions, Llc - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 34.25    | In *Frosty Solutions, Llc - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 217.50   | In *Hamilton Mechanical - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 760.00   | In *Hamilton Mechanical - PCard   |

| Check Date | Check # | Name             | Fund Name     | Amount        | Item Desc                         |
|------------|---------|------------------|---------------|---------------|-----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 3,780.00   | In *Redtail Communication - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 772.00     | In *Ryan Comyn - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 215.60     | In *Talkpoint Technologie - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 160.00     | Int'L Code Council Inc - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 160.00     | Int'L Code Council Inc - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ (0.50)     | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 4.99       | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 5.38       | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 398.50     | Life Assist Inc - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 866.61     | Ls North Ridge Fire Eq - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 30.00      | Mcdonald'S F24659 - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 690.00     | Meyerfire University - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 478.10     | Midland Mechanical Inc - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 200.00     | Minuteman Press Billings - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 415.00     | Moore Lane Vh - PCard             |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 313.00     | Moore Lane Vh - PCard             |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 199.00     | Moore Lane Vh - PCard             |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ (404.70)   | Moore Lane Vh - PCard             |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 303.50     | Moore Lane Vh - PCard             |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 31.54      | Motorola Solutions Onlin - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 207.80     | Nemont - PCard                    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 20.00      | Openai *Chatgpt Subscr - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 229.68     | Positive Concepts - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 149.10     | Residence Inn Denver - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ (149.10)   | Residence Inn Denver - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 125.52     | Rocky Mountain Glass - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 1,214.00   | Royal Arms International, - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 300.00     | Scheels Billings - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 317.00     | Sp Tigertough - PCard             |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 308.84     | Spectrum - PCard                  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ (793.00)   | Sq *National Tactical Off - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ (2,379.00) | Sq *National Tactical Off - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 151.57     | Staples 00348045 - PCard          |

| Check Date | Check # | Name             | Fund Name     | Amount        | Item Desc                         |
|------------|---------|------------------|---------------|---------------|-----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ (1,161.52) | Staples 00348045 - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 9.56       | Staples 00348045 - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 36.95      | Stapls7658111283000001 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 763.00     | Summit Fire And Security - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 12.99      | Sunshine Sports - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 1,476.74   | Task Force Tips - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 79.98      | The Home Depot #3101 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 303.20     | The Home Depot 3101 - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 237.94     | Tlf*Gainans Floral And Gi - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 487.60     | Tlo Transunion - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 160.00     | Triangle Communications - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 12.49      | Ups*Billing Center - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 49.68      | Ups*Billing Center - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 38.09      | Ups*Billing Center - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 25.70      | Ups*Billing Center - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 244.00     | Usps Po Boxes Online - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 379.20     | Varidesk* 1800 207 2587 - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 13.97      | Walmart.Com - PCard               |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 13.97      | Walmart.Com 8009256278 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 441.70     | Wasabi Technologies - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 4.97       | Wm Supercenter #1956 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 19.42      | Wm Supercenter #1956 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 97.00      | Www.Volgistics.Com - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 23.23      | Yellowstone County Treas - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 614.57     | Yellowstone Valley Elect - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 205.89     | Yellowstone Valley Elect - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 32.84      | Yellowstone Valley Elect - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 68.93      | Yellowstone Valley Elect - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 26.27      | Amazon Mark* N624T7840 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 56.70      | Amazon Mark* Nz8Gs3lf2 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 18.69      | Amazon Mktpl*Nh17R8Ex2 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 2,416.02   | Big Sky Linen And Unif - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 4,275.74   | Big Sky Linen And Unif - PCard    |

| Check Date | Check # | Name             | Fund Name   | Amount      | Item Desc                         |
|------------|---------|------------------|-------------|-------------|-----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste | \$ 38.50    | Billings Nursery - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste | \$ 3,900.00 | C B Operations Llc - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste | \$ 221.00   | C B Operations Llc - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste | \$ 10.05    | City Of Billings - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste | \$ 201.00   | Creative Monograms Smb - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste | \$ 1,649.53 | Fastenal Company 01Mtbll - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste | \$ 280.00   | Fastenal Company 01Mtbll - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste | \$ 117.00   | Fastenal Company 01Mtbll - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste | \$ 45.52    | Grainger - PCard                  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste | \$ 354.35   | Grainger - PCard                  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste | \$ 143.55   | In *Purple Cross Llc - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste | \$ 101.70   | In *Purple Cross Llc - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste | \$ 819.99   | Johnstone Supply - Billin - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste | \$ 69.98    | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste | \$ 137.86   | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste | \$ 25.90    | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste | \$ 16.19    | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste | \$ 263.99   | Kleen Rite Corp - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste | \$ 263.99   | Kleen Rite Corp - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste | \$ 1,297.20 | Lawson Products - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste | \$ 972.90   | Lawson Products - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste | \$ 77.31    | Napa Store 3547001 - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste | \$ 265.07   | Napa Store 3547001 - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste | \$ 39.96    | Napa Store 3547001 - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste | \$ 70.99    | Napa Store 3547001 - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste | \$ 37.22    | Napa Store 3547001 - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste | \$ 89.52    | Napa Store 3547007 - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste | \$ 759.82   | Pacific Steel Branch #02 - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste | \$ 159.00   | Six Robblees Billings - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste | \$ 75.00    | Sq *Tvetene Turf, Inc. - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste | \$ 43.16    | Tacoma Screw Products Inc - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste | \$ 7.01     | Tacoma Screw Products Inc - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste | \$ 10.70    | Tacoma Screw Products Inc - PCard |

| Check Date | Check # | Name             | Fund Name        | Amount      | Item Desc                         |
|------------|---------|------------------|------------------|-------------|-----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste      | \$ 29.14    | The Home Depot #3101 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste      | \$ 56.92    | The Home Depot #3101 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste      | \$ 14.98    | The Home Depot #3101 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste      | \$ 39.45    | The Home Depot 3101 - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste      | \$ 44.94    | The Home Depot 3101 - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste      | \$ 220.00   | Wp*Big Sky Cpr - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste      | \$ 23.23    | Yellowstone County Treas - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste      | \$ 92.90    | Yellowstone County Treas - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Solid Waste      | \$ 23.23    | Yellowstone County Treas - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Stillwater Const | \$ 3,250.00 | Tax Incentives Program - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Street/Traffic   | \$ 249.99   | A&H Specialties - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Street/Traffic   | \$ 146.27   | A&H Specialties - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Street/Traffic   | \$ 21.98    | Amazon Mktpl*Nh8Bl4Dh0 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Street/Traffic   | \$ 139.90   | Amazon Mktpl*Nh9Th9He0 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Street/Traffic   | \$ 27.68    | Awg 3575 - PCard                  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Street/Traffic   | \$ 30.00    | City Of Billiings Buildin - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Street/Traffic   | \$ 152.37   | Fedex 00012005 - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Street/Traffic   | \$ 195.68   | Frontier Fence - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Street/Traffic   | \$ 163.99   | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Street/Traffic   | \$ 31.92    | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Street/Traffic   | \$ 12.98    | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Street/Traffic   | \$ 319.99   | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Street/Traffic   | \$ 8.25     | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Street/Traffic   | \$ 4,756.00 | Mccain - PCard                    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Street/Traffic   | \$ 303.30   | Pow-R Mole Trenchless So - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Street/Traffic   | \$ 263.94   | Ratco Llc - PCard                 |
| 07/14/2025 | ACH     | U.S. Bank PCards | Street/Traffic   | \$ 23.50    | Sq *Tvetene Turf, Inc. - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Street/Traffic   | \$ 47.94    | The Home Depot #3101 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Street/Traffic   | \$ 250.88   | The Home Depot 3101 - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | Street/Traffic   | \$ 37.44    | Wm Supercenter #1956 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Street/Traffic   | \$ 660.00   | Wp*Big Sky Cpr - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Street/Traffic   | \$ 299.20   | Yellowstone Valley Elect - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit          | \$ 50.37    | Aaim - Services - PCard           |

| Check Date | Check # | Name             | Fund Name | Amount      | Item Desc                         |
|------------|---------|------------------|-----------|-------------|-----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 491.01   | Abc Florida Parts Call Ct - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 37.29    | Abc Florida Parts Call Ct - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 314.92   | Abc Florida Parts Call Ct - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 12.99    | Adobe *Adobe - PCard              |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 59.99    | Adobe Inc - PCard                 |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 56.48    | Amazon Mktpl*Na2Mj28F2 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 56.49    | Amazon Mktpl*Na2Mj28F2 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 9.89     | Amazon Mktpl*Nh2226Pc0 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 9.90     | Amazon Mktpl*Nh2226Pc0 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 13.80    | Amazon Mktpl*Nn96B3L32 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 35.95    | Amazon Mktpl*No64V7V92 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 89.12    | Amazon Mktpl*No64V7V92 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 12.45    | Amazon Mktpl*Nz0Zj1Lu0 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 38.85    | Amazon.Com*Nh9Qp3Zx2 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 49.98    | Amazon.Com*Nn72R6Ec1 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 26.99    | Amazon.Com*Nn9Bx3211 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 58.67    | Awg 3575 - PCard                  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 1,650.00 | Cummins Osm - PCard               |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 28.13    | Dkc*Digi Key Corp - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 6.99     | Dkc*Digi Key Corp - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 3,375.00 | Dunn & Bybee Tool Co Inc - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 400.00   | Dunn & Bybee Tool Co Inc - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 74.99    | Evergreen Ace Hardware - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 347.48   | Ferguson Ent #1342 - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ (347.48) | Ferguson Ent #1342 - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 49.01    | Gateway Fees - PCard              |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 55.40    | Hanson Chemical - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 99.99    | Harbor Freight Tools 207 - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 502.07   | In *70 E Solutions, Inc. - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 300.00   | In *Cotter'S Sewer, Septi - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 375.00   | In *Cotter'S Sewer, Septi - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 2,800.00 | In *Peacock Cleaning Llc - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 121.84   | Kb Commercial Products - PCard    |

| Check Date | Check # | Name             | Fund Name | Amount      | Item Desc                        |
|------------|---------|------------------|-----------|-------------|----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 210.00   | Kb Commercial Products - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 503.99   | Kb Commercial Products - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 135.94   | Kings Ace Hdwe - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 22.57    | Kings Ace Hdwe - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 65.89    | Kings Ace Hdwe - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 23.81    | Lawson Products - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 14.98    | Lowes #00319* - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 51.92    | Lowes #00319* - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 148.50   | Macon Supply Inc - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ (148.50) | Macon Supply Inc - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 46.97    | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 24.09    | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 41.41    | Midland Implement Co - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 2,550.00 | Midwest Bus Corporation - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 268.00   | Montana Tire & Alignment - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 30.28    | Napa Store 3547001 - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 90.00    | Napa Store 3547001 - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 13.29    | Napa Store 3547001 - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 16.62    | Napa Store 3547001 - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 290.34   | Napa Store 3547001 - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 155.57   | Napa Store 3547001 - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 52.36    | Napa Store 3547001 - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 282.76   | Napa Store 3547001 - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 22.87    | Napa Store 3547001 - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 15.06    | Napa Store 3547001 - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 90.36    | Napa Store 3547001 - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 62.08    | Napa Store 3547001 - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 29.42    | Napa Store 3547001 - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 354.70   | Nwestco - 001 - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 1,477.12 | Nwestco - 001 - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 639.70   | Nwestco - 001 - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 188.45   | Nwestco - 001 - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit   | \$ 13.38    | Office Depot #450 - PCard        |

| Check Date | Check # | Name             | Fund Name  | Amount    | Item Desc                         |
|------------|---------|------------------|------------|-----------|-----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 119.95 | Pos Supply Solutions - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 9.88   | Sams Club #4805 - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 349.00 | Samsclub.Com - PCard              |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 278.10 | Sq *Taylor Electric Inc - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 403.00 | Sun Supply Inc - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 330.46 | Sun Supply Inc - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 550.25 | Sun Supply Inc - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 42.00  | Syn-Tech Systems - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 17.76  | Town And Country - Lod - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 453.84 | Town And Country - Lod - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 453.84 | Town And Country - Lod - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 169.51 | Town And Country - Lod - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 169.50 | Town And Country - Lod - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 176.13 | Vistaprint - PCard                |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 46.61  | Wal-Mart #1956 - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 65.79  | Yogo Inn - PCard                  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 65.80  | Yogo Inn - PCard                  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 16.59  | Zoom.Com 888-799-9666 - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 10.19  | 4Te*Alarm Monitoring Serv - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 10.18  | 4Te*Alarm Monitoring Serv - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 191.60 | A&H Specialties - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 66.11  | A&H Specialties - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 84.99  | A&H Specialties - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 75.98  | Amazon Mktpl*Na8Vp3X40 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 37.17  | Amazon Mktpl*Nh03J73D2 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 83.60  | Amazon Mktpl*Nh3U97Za2 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 88.91  | Amazon Mktpl*Nn84N3U60 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 9.12   | Amazon Reta* Na76U8410 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 8.99   | Amazon Reta* Na9Q24Ca1 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 4.50   | Batteries+Bulbs #0253 - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 180.82 | Big Sky Linen And Unif - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 712.70 | Big Sky Linen And Unif - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 29.59  | Big Sky Linen And Unif - PCard    |

| Check Date | Check # | Name             | Fund Name  | Amount      | Item Desc                        |
|------------|---------|------------------|------------|-------------|----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 13.00    | Billings Construction Su - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 77.79    | City Of Billings - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 40.07    | City Of Billings - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 408.86   | City Of Billings - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 206.56   | City Of Billings - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 228.43   | City Of Billings - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 162.69   | Costco Whse #1644 - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 22.56    | Cross Petroleum Service - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 147.47   | Edge Construction Supp - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ (234.00) | Energy Laboratories Inc - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 0.60     | Evergreen Ace Hardware - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 124.89   | F & H Mine Supply Inc - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 530.09   | Feniex Industries Inc - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 1,399.66 | Freds Appliance Billings - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 1,074.00 | Frontier Fence - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 249.70   | Hach Company - PCard             |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 54.94    | Hanson Chemical - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 189.60   | Hanson Chemical - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 18.44    | Hanson Chemical - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 46.85    | Heights Ace Hdwe - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 611.75   | Heights Ace Hdwe - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 190.96   | Heights Ace Hdwe - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 45.98    | Heights Ace Hdwe - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 103.93   | Hose & Rubber - Blg - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 375.00   | In *Purple Cross Llc - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 129.25   | Jm Test Systems Inc - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 5.24     | Kings Ace Hdwe - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 9.96     | Kings Ace Hdwe - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 24.27    | Kings Ace Hdwe - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 21.38    | Kings Ace Hdwe - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 10.79    | Kings Ace Hdwe - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 133.75   | Knox Company Inc - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 43.96    | Lowes #00319* - PCard            |

| Check Date | Check # | Name             | Fund Name  | Amount      | Item Desc                         |
|------------|---------|------------------|------------|-------------|-----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 53.67    | Lowes #00907* - PCard             |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 131.88   | Lowes #00907* - PCard             |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 101.55   | Mountain Supply Co - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 20.45    | Napa Store 3547007 - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 31.98    | Napa Store 3547007 - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 14.95    | Napa Store 3547007 - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 35.46    | O'Reilly 1549 - PCard             |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 354.19   | Purvis Industries 68 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 40.00    | Pzg**Mt Dept Environ Q - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 75.00    | Pzg**Mt Dli Ebiz - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 273.12   | Rsd - Billings#57 - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 1,062.55 | Rsd - Billings#57 - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 6.48     | Shipton'S Big R West - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 111.72   | Shutterfly, Inc. - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 57.50    | Sq *Tvetene Turf, Inc. - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 5.64     | Tacoma Screw Products Inc - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 374.64   | Tacoma Screw Products Inc - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 137.18   | Tacoma Screw Products Inc - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 258.12   | Tacoma Screw Products Inc - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 217.50   | Tfs*Fishersci Ecom Hus - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 24.92    | The Home Depot #3101 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 430.81   | The Home Depot 3101 - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 384.03   | The Home Depot 3101 - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 419.43   | Thomas Scientific Holdin - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 5.58     | Usps Po 2907740107 - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 9.68     | Usps Po 2907740107 - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 907.50   | Wp*Big Sky Cpr - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 110.00   | Wp*Big Sky Cpr - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 258.49   | Yellowstone Valley Elect - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 217.74   | Yellowstone Valley Elect - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 27.00    | Yellowstone Valley Elect - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 306.97   | Yellowstone Valley Elect - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 1,244.99 | Yellowstone Valley Elect - PCard  |

| Check Date | Check # | Name             | Fund Name | Amount      | Item Desc                         |
|------------|---------|------------------|-----------|-------------|-----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 80.90    | 4Te*Alarm Monitoring Serv - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 10.19    | 4Te*Alarm Monitoring Serv - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 10.19    | 4Te*Alarm Monitoring Serv - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 730.59   | A&H Specialties - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 84.99    | A&H Specialties - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 161.25   | Aih Manufacturing - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 180.99   | Amazon Mktpl*N65Di1Mr2 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 160.88   | Amazon Mktpl*N66S36Rn1 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 1,286.01 | Amazon Mktpl*Na6Fv8O10 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 169.95   | Amazon Mktpl*Na73N9Fl1 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 265.25   | Amazon Mktpl*Nh7Ot13P1 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 88.91    | Amazon Mktpl*Nn84N3U60 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 56.95    | Amazon Mktpl*No9Fz6C11 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 2,698.00 | Amazon Mktpl*Nz0O72Go0 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 177.96   | Amazon Mktpl*Nz6Nc1H10 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 58.20    | Amazon Reta* N62516Yg2 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 48.10    | Amazon Reta* N65V46Wq0 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 141.16   | Amazon Reta* Nn1Fj0Vb0 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 1,394.00 | Automationdirect.Com - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 74.00    | Automationdirect.Com - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 13.50    | Batteries+Bulbs #0253 - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 31.98    | Best Buy 00005926 - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 180.83   | Big Sky Linen And Unif - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 349.57   | Big Sky Linen And Unif - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 141.05   | Big Sky Linen And Unif - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 88.78    | Big Sky Linen And Unif - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 75.90    | Billings Construction Su - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 23.95    | Billings Construction Su - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 13.00    | Billings Construction Su - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 1,798.56 | Cdw Govt #Ae3Eq5X - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 47.11    | City Of Billings - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 155.58   | City Of Billings - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 77.79    | City Of Billings - PCard          |

| Check Date | Check # | Name             | Fund Name | Amount    | Item Desc                         |
|------------|---------|------------------|-----------|-----------|-----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 120.22 | City Of Billings - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 6.68   | City Of Billings - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 14.70  | City Of Billings - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 809.71 | City Of Billings - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 408.85 | City Of Billings - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 619.69 | City Of Billings - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 47.11  | City Of Billings - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 6.68   | City Of Billings - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 14.70  | City Of Billings - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 22.99  | Conoco - Billings 3 1041 - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 30.30  | Conoco - East Helena 2 11 - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 162.69 | Costco Whse #1644 - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 22.55  | Cross Petroleum Service - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 93.76  | Days Inns/Daystop - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 921.84 | Dkc*Digi Key Corp - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 68.80  | Dkc*Digi Key Corp - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 20.29  | Dkc*Digi Key Corp - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 82.50  | Dxp Enterprises - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 37.00  | Dxp Enterprises - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 80.00  | Dxp Enterprises - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 74.00  | Dxp Enterprises - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 147.47 | Edge Construction Supp - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 8.80   | Evergreen Ace Hardware - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 24.99  | Evergreen Ace Hardware - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 0.59   | Evergreen Ace Hardware - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 44.99  | Evergreen Ace Hardware - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 71.67  | Evergreen Ace Hardware - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 109.24 | Evergreen Ace Hardware - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 124.89 | F & H Mine Supply Inc - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 248.02 | Fedex 00012005 - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 530.08 | Feniex Industries Inc - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 120.00 | Fiddlers Green - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 137.89 | Galls - PCard                     |

| Check Date | Check # | Name             | Fund Name | Amount      | Item Desc                        |
|------------|---------|------------------|-----------|-------------|----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 180.00   | Garden Avenue Greenhouse - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 2,448.59 | Ge Analytical Instrument - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 30.96    | Hach Company - PCard             |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 169.18   | Hach Company - PCard             |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 334.15   | Hach Company - PCard             |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 55.32    | Hanson Chemical - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 253.45   | Hanson Chemical - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 3,138.97 | Harbor Freight Tools - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 77.96    | Harbor Freight Tools 207 - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 12.77    | Heights Ace Hdwe - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 134.27   | Heights Ace Hdwe - PCard         |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 103.94   | Hose & Rubber - Blg - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 474.77   | Idexx Distribution Inc - PCard   |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 174.45   | In *Purple Cross Llc - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 192.35   | In *Purple Cross Llc - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 2,594.00 | Jares Fence Company Inc - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 129.25   | Jm Test Systems Inc - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 15.28    | Kings Ace Hdwe - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 40.49    | Kings Ace Hdwe - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 15.72    | Kings Ace Hdwe - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 19.99    | Kings Ace Hdwe - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 46.94    | Kings Ace Hdwe - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 22.99    | Kings Ace Hdwe - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 13.93    | Kings Ace Hdwe - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 32.51    | Kings Ace Hdwe - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 35.98    | Kings Ace Hdwe - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 41.98    | Kings Ace Hdwe - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 529.99   | Kings Ace Hdwe - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 14.99    | Kings Ace Hdwe - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 14.99    | Kings Ace Hdwe - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 10.79    | Kings Ace Hdwe - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 9.99     | Kings Ace Hdwe - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 44.05    | Kings Ace Hdwe - PCard           |

| Check Date | Check # | Name             | Fund Name | Amount      | Item Desc                         |
|------------|---------|------------------|-----------|-------------|-----------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 28.76    | Kings Ace Hdwe - PCard            |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 401.25   | Knox Company Inc - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 60.91    | Little Caesar'S 3727-0001 - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 90.75    | Newegg Marketplace - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 119.99   | Newegg Marketplace - PCard        |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 772.18   | Norco - 97 - Billings - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 790.82   | Norco - 97 - Billings - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 1,021.61 | Norco - 97 - Billings - PCard     |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 167.41   | Northwest Industrial Supp - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 2,762.26 | Perkinelmer.Com - PCard           |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 76.90    | Provantage - PCard                |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 30.00    | Pzg**Mt Dept Environ Q - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 180.00   | Pzg**Mt Dept Environ Q - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 180.00   | Pzg**Mt Dept Environ Q - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 75.00    | Pzg**Mt Dli Ebiz - PCard          |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 320.00   | Regional Water Authority - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 67.40    | Sherwin-Williams703203 - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 6.48     | Shipton'S Big R West - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 67.96    | Shipton'S Big R West - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 60.00    | Sp Leatherman Us B2C - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 79.00    | Sp Linovision - PCard             |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 57.50    | Sq *Tvetene Turf, Inc. - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 3.10     | Sq *Tvetene Turf, Inc. - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 9.90     | Sq *Tvetene Turf, Inc. - PCard    |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 42.04    | Tacoma Screw Products Inc - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 5.49     | Tacoma Screw Products Inc - PCard |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 8.36     | The Home Depot #3101 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 40.87    | The Home Depot #3101 - PCard      |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 248.07   | The Home Depot 3101 - PCard       |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 1,127.10 | Thomas Scientific Holdin - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 158.65   | Thomas Scientific Holdin - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 193.27   | Thomas Scientific Holdin - PCard  |
| 07/14/2025 | ACH     | U.S. Bank PCards | Water     | \$ 131.90   | Thomas Scientific Holdin - PCard  |

| Check Date | Check # | Name                           | Fund Name      | Amount        | Item Desc                                    |
|------------|---------|--------------------------------|----------------|---------------|----------------------------------------------|
| 07/14/2025 | ACH     | U.S. Bank PCards               | Water          | \$ 200.87     | Udemy: Online Courses - PCard                |
| 07/14/2025 | ACH     | U.S. Bank PCards               | Water          | \$ (2,545.53) | Us.Store.Bambulab.Com - PCard                |
| 07/14/2025 | ACH     | U.S. Bank PCards               | Water          | \$ 2,545.53   | Us.Store.Bambulab.Com - PCard                |
| 07/14/2025 | ACH     | U.S. Bank PCards               | Water          | \$ 1,072.50   | Wp*Big Sky Cpr - PCard                       |
| 07/14/2025 | ACH     | U.S. Bank PCards               | Water          | \$ 55.00      | Wp*Big Sky Cpr - PCard                       |
| 07/14/2025 | ACH     | U.S. Bank PCards               | Water          | \$ 1,286.22   | Yellowstone Valley Elect - PCard             |
| 07/14/2025 | ACH     | U.S. Bank PCards               | Anti-Graff     | \$ 171.92     | Lowes #00319* - PCard                        |
| 07/14/2025 | 881946  | Utilities Underground Location | Phone System   | \$ 22.75      | June 2025 Locates                            |
| 07/14/2025 | 881946  | Utilities Underground Location | Storm Sewer    | \$ 1,316.87   | excavation Notifications for June 2025..     |
| 07/14/2025 | 881946  | Utilities Underground Location | Street/Traffic | \$ 1,316.87   | excavation Notifications for June 2025..     |
| 07/14/2025 | 881946  | Utilities Underground Location | Street/Traffic | \$ 1,316.88   | excavation Notifications for June 2025..     |
| 07/14/2025 | 881946  | Utilities Underground Location | Wastewater     | \$ 658.44     | excavation Notifications for June 2025..     |
| 07/14/2025 | 881946  | Utilities Underground Location | Water          | \$ 658.44     | excavation Notifications for June 2025..     |
| 07/14/2025 | 881947  | Van Arsdale                    | CDBG           | \$ 42,195.30  | Construction Agreement / 1302 Parkhill Drive |
| 07/14/2025 | ACH     | VertexOne Software             | Solid Waste    | \$ 9,759.41   | Support Services FY25                        |
| 07/14/2025 | ACH     | VertexOne Software             | Wastewater     | \$ 14,639.11  | Support Services FY25                        |
| 07/14/2025 | ACH     | VertexOne Software             | Water          | \$ 19,962.42  | Support Services FY25                        |
| 07/14/2025 | 881953  | Yellowstone Electric           | Solid Waste    | \$ 4,010.35   | Landfill Tunnel Service Call                 |
| 07/14/2025 | 881954  | Yellowstone Pump & Irrigation  | Fleet          | \$ 6,750.00   | 80355                                        |
| 07/14/2025 | 881955  | YVAS                           | Public Safety  | \$ 28,038.75  | city contract                                |

**City Council Regular**

**Date:** 08/11/2025  
**Title:** Payment of Claims for week of July 21st, 2025  
**Presented by:** Erin Watterud  
**Department:** Finance  
**Presentation:** No  
**Legal Review:** Not Applicable  
**Project Number:** N/A

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**RECOMMENDATION**

Staff recommends Council approve the Payment of Claims

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Claims in the amount of \$7,595,467.03 have been reviewed and are presented for City Council payment approval. A complete listing of the claims for the week are available in the Finance Department. Payment Approval Process Every invoice for payment is entered into the City's accounting system and the backup documentation is scanned in and attached (physical invoices, additional e-mails explaining payments, bids, contracts, etc.). Each invoice goes through a multi-step approval process depending upon the amount of the payment. First, invoices are entered by the department requesting the payment and the department director or designee must perform an initial review and approval of the purchase. The number of approvals within the department can vary based upon the size of the department, but no less than one approver within each department must verify the payment. Second, all payments, regardless of size, must be approved by the Purchasing Agent or designee. The Purchasing Agent will review the payment to ensure purchasing procedures are followed and appropriate documentation is attached. If the payment is greater than \$1,000, then it must be approved by the Finance Director or designee. If that payment is greater than \$10,000, then it must be approved by the City Administrator or Assistant City Administrator. Once all approvals are completed, the payment is able to be made and the Accounts Payable Clerk can print the check. After all checks are printed, a list of all checks in excess of \$2,500 is generated and placed on the next City Council meeting for review.

**ALTERNATIVES**

No other alternatives were analyzed.

**FISCAL EFFECTS**

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

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**Attachments**

CouncilMemo wk of 07212025

| Check Date | Check # | Name                      | Fund Name      | Amount       | Item Desc                                     |
|------------|---------|---------------------------|----------------|--------------|-----------------------------------------------|
| 07/21/2025 | 881959  | A & E Architects          | Tax Incrmnt S  | \$ 28,192.50 | Amend park rec campus architectural agreement |
| 07/21/2025 | ACH     | A & I Distributors        | Airport        | \$ 738.65    | Invoice #93992-00. Stock Hydraulic Oil        |
| 07/21/2025 | ACH     | A & I Distributors        | Fleet          | \$ 465.85    | 85827-00                                      |
| 07/21/2025 | ACH     | A & I Distributors        | Fleet          | \$ 138.96    | 85827-00                                      |
| 07/21/2025 | ACH     | A & I Distributors        | Fleet          | \$ 40.86     | 85827-00                                      |
| 07/21/2025 | ACH     | A & I Distributors        | Fleet          | \$ 385.00    | 85827-00                                      |
| 07/21/2025 | ACH     | A & I Distributors        | Fleet          | \$ 954.80    | 85827-00                                      |
| 07/21/2025 | ACH     | A & I Distributors        | Fleet          | \$ 1,473.45  | 85827-00                                      |
| 07/21/2025 | ACH     | A & I Distributors        | Fleet          | \$ 1,052.00  | 85827-00                                      |
| 07/21/2025 | ACH     | A & I Distributors        | Fleet          | \$ 954.80    | 89066-00                                      |
| 07/21/2025 | ACH     | A & I Distributors        | Fleet          | \$ 982.30    | 89066-00                                      |
| 07/21/2025 | ACH     | A & I Distributors        | Fleet          | \$ 41.53     | 91720                                         |
| 07/21/2025 | ACH     | A & I Distributors        | Fleet          | \$ 41.53     | 91720                                         |
| 07/21/2025 | ACH     | A & I Distributors        | Fleet          | \$ 41.53     | 91720                                         |
| 07/21/2025 | ACH     | A & I Distributors        | Fleet          | \$ 41.53     | 91720                                         |
| 07/21/2025 | ACH     | A & I Distributors        | Fleet          | \$ 982.31    | 91720-00                                      |
| 07/21/2025 | ACH     | A & I Distributors        | Fleet          | \$ 138.96    | 91720-00                                      |
| 07/21/2025 | ACH     | A & I Distributors        | Fleet          | \$ 477.40    | 91720-00                                      |
| 07/21/2025 | ACH     | A & I Distributors        | Fleet          | \$ 1,431.83  | 91720-00                                      |
| 07/21/2025 | ACH     | A & I Distributors        | Fleet          | \$ 385.00    | 91817-00                                      |
| 07/21/2025 | ACH     | A & I Distributors        | Solid Waste    | \$ 1,650.00  | 330 gallon DEF                                |
| 07/21/2025 | ACH     | A & I Distributors        | Solid Waste    | \$ 825.00    | 330 gallon DEF for Landfill.                  |
| 07/21/2025 | ACH     | A & I Distributors        | Solid Waste    | \$ 825.00    | 330 Gallon DEF...Collections                  |
| 07/21/2025 | ACH     | A & I Distributors        | Solid Waste    | \$ (800.00)  | Credit for deposit charge on I25-017490       |
| 07/21/2025 | ACH     | A & I Distributors        | Street/Traffic | \$ 1,650.00  | def for trucks                                |
| 07/21/2025 | ACH     | A & I Distributors        | Transit        | \$ 1,899.70  | 90386-00 Oil (55 gal.)                        |
| 07/21/2025 | ACH     | A & I Distributors        | Transit        | \$ 825.00    | 91497-00 DEF (330 gal.)                       |
| 07/21/2025 | 881960  | A-1 Landscaping & Nursery | Library        | \$ 4,382.00  | 6366 June 2025 landscaping maintenance        |
| 07/21/2025 | 881962  | AD Creative Group         | Airport        | \$ 3,000.00  | Invoice #001746. Fall 2025 Distinctly Montana |
| 07/21/2025 | 881964  | Advanced Engin and Enviro | Wastewater     | \$ 3,438.75  | Phase 1 - Water and Wastewater Rate Study     |
| 07/21/2025 | 881964  | Advanced Engin and Enviro | Wastewater     | \$ -         | Phase 2 - Water and Wastewater Rate Study     |
| 07/21/2025 | 881964  | Advanced Engin and Enviro | Water          | \$ 2,997.25  | Phase 1 - Water and Wastewater Rate Study     |
| 07/21/2025 | 881964  | Advanced Engin and Enviro | Water          | \$ -         | Phase 2 -Water and Wastewater Rate Study      |

| Check Date | Check # | Name                          | Fund Name       | Amount        | Item Desc                                               |
|------------|---------|-------------------------------|-----------------|---------------|---------------------------------------------------------|
| 07/21/2025 | 881964  | Advanced Engin and Enviro     | Water           | \$ 29,422.27  | WO 23-96 WTP Intake #2 Catwalk Renovations; Pmt 19      |
| 07/21/2025 | 881965  | AEROSIMPLE                    | Airport         | \$ 10,000.00  | FAA Required Program. Part 139/Ops July 25-June 26      |
| 07/21/2025 | 881968  | All Kinds of Blinds           | Building        | \$ 1,252.00   | Roller shades/manifest BO lifting fog/" anodized fascia |
| 07/21/2025 | 881968  | All Kinds of Blinds           | Engineering     | \$ 2,504.00   | Roller shades/manifest BO lifting fog/" anodized fascia |
| 07/21/2025 | 881968  | All Kinds of Blinds           | General         | \$ 626.00     | Roller shades/manifest BO lifting fog/" anodized fascia |
| 07/21/2025 | 881968  | All Kinds of Blinds           | Public Safety   | \$ 626.00     | Roller shades/manifest BO lifting fog/" anodized fascia |
| 07/21/2025 | 881973  | Applied Research Associates   | Gas Tax         | \$ 32,771.50  | WO 25-09 City pavement Condition Survey & Assessment    |
| 07/21/2025 | 881975  | Askin Construction            | Airport         | \$ 293,333.68 | Runway 7/25 Reconstruction & Extension Project - Fed    |
| 07/21/2025 | 881975  | Askin Construction            | Airport         | \$ 15,438.61  | Runway 7/25 Reconstruction & Extension Project - Loc    |
| 07/21/2025 | 881975  | Askin Construction            | St Maint Dist   | \$ 10,634.58  | Retainage Release Final                                 |
| 07/21/2025 | 881979  | BAR 10                        | Rose Pool Const | \$ 8,500.00   | sidewalk for centennial dog park - 26                   |
| 07/21/2025 | 881980  | Bcs Scrip                     | General         | \$ 2,500.00   | 3rd Quarter Milestones for 2025                         |
| 07/21/2025 | 881981  | Beartooth Environmental       | Solid Waste     | \$ 12,672.32  | Ambiente Quote \$47,955.00...                           |
| 07/21/2025 | 881985  | Billings Tourism              | Tourism BID #2  | \$ 424,932.00 | TBID: Paid June Distributed July, 2025                  |
| 07/21/2025 | 881986  | Black Rattler Asphalt         | Park Dist 1     | \$ 69,400.00  | Asphalt resurfacing & striping at the North Park Courts |
| 07/21/2025 | 881988  | Brenntag Pacific              | Wastewater      | \$ 6,075.00   | chemical supplies                                       |
| 07/21/2025 | ACH     | Burns & McDonnell Engineering | Water           | \$ 42,900.70  | Retainage Release # 6                                   |
| 07/21/2025 | 881990  | C&B Operations                | Fleet           | \$ 4,946.76   | 4411517                                                 |
| 07/21/2025 | 881990  | C&B Operations                | Fleet           | \$ 1,378.30   | 4411517                                                 |
| 07/21/2025 | 881990  | C&B Operations                | Water           | \$ 380.12     | KNIFE, QUICK LOCK PIN-LYNCH PIN                         |
| 07/21/2025 | 881991  | Capehon Development           | Parking         | \$ 9,074.80   | 1_PARKING LEASE                                         |
| 07/21/2025 | 881991  | Capehon Development           | Parking         | \$ 1,080.86   | 1_UTILITIES                                             |
| 07/21/2025 | 882003  | Civicplus                     | General         | \$ 18,073.00  | CivicPlus Next Request Inital Investment                |
| 07/21/2025 | 882006  | Cooper Construction           | Solid Waste     | \$ 6,033.00   | Replace siding on Landfill scale house. Invoice 1108    |
| 07/21/2025 | 882007  | Cop Construction              | Wastewater      | \$ 4,838.38   | WO 24-01 Contract 2..Irrigation Fix                     |
| 07/21/2025 | 882010  | Cummins Inc - Rocky Mountain  | Fleet           | \$ 3,098.03   | 38-250719860                                            |
| 07/21/2025 | 882010  | Cummins Inc - Rocky Mountain  | Fleet           | \$ 8.45       | 38-250720050                                            |
| 07/21/2025 | 882010  | Cummins Inc - Rocky Mountain  | Fleet           | \$ 5.10       | 38-250720050                                            |
| 07/21/2025 | 882010  | Cummins Inc - Rocky Mountain  | Fleet           | \$ 69.24      | 38-250720055                                            |
| 07/21/2025 | 882011  | Dakota Supply Group           | Water           | \$ 18,367.14  | 3/4" METER LOOPS AKA YOKE - (7433MM33471)               |
| 07/21/2025 | 882011  | Dakota Supply Group           | Water           | \$ 676.00     | 8" MJ ONE-LOK SLCP ACC REST F/PVC                       |
| 07/21/2025 | 882011  | Dakota Supply Group           | Water           | \$ 676.00     | 8" MJ ONE-LOK SLCP ACC REST F/PVC                       |
| 07/21/2025 | 882011  | Dakota Supply Group           | Water           | \$ 2,141.85   | PBD-036 Parts for water service                         |

| Check Date | Check # | Name                        | Fund Name        | Amount          | Item Desc                                               |
|------------|---------|-----------------------------|------------------|-----------------|---------------------------------------------------------|
| 07/21/2025 | 882013  | Dell Marketing              | Library          | \$ 14,180.28    | Library TRP FY2025                                      |
| 07/21/2025 | 882013  | Dell Marketing              | Water            | \$ 4,750.14     | Client Sys. Card Analyst for WTP TRP RE                 |
| 07/21/2025 | 882014  | Dick Anderson Construction  | Stillwater Const | \$ 1,744.10     | Inv. 3400-34 Retainage Release                          |
| 07/21/2025 | 882014  | Dick Anderson Construction  | Water            | \$ 740,096.64   | WO 19-12 West End Reservoir Const Services Contract     |
| 07/21/2025 | 882014  | Dick Anderson Construction  | Water            | \$ 3,107,329.92 | WO 19-42 West End WTP Project - Construction            |
| 07/21/2025 | 882017  | Downtown Billings BID, Inc. | Downtown BID     | \$ 35,283.33    | BID Assessment: Paid June Distributed July, 2025        |
| 07/21/2025 | ACH     | Eldorado National CA        | Transit          | \$ 145.91       | 90881227 freight (unit: 1830, WO: 2025-1158)            |
| 07/21/2025 | ACH     | Eldorado National CA        | Transit          | \$ 331.65       | 90881283 shipping                                       |
| 07/21/2025 | ACH     | Eldorado National CA        | Transit          | \$ 1,185.80     | 90881283 windshield- ENC                                |
| 07/21/2025 | ACH     | Eldorado National CA        | Transit          | \$ 90.46        | 90881284 bumper brackets (unit: 1830, WO: 2025-1158)    |
| 07/21/2025 | ACH     | Eldorado National CA        | Transit          | \$ 45.23        | 90881284 bumper brackets (unit: 1830, WO: 2025-1158)    |
| 07/21/2025 | ACH     | Eldorado National CA        | Transit          | \$ 52.82        | 90881284 shipping (unit: 1830, WO: 2025-1158)           |
| 07/21/2025 | ACH     | Eldorado National CA        | Transit          | \$ 331.35       | 90881353                                                |
| 07/21/2025 | ACH     | Eldorado National CA        | Transit          | \$ 3,391.92     | 90881353                                                |
| 07/21/2025 | ACH     | Eldorado National CA        | Transit          | \$ 3,371.22     | 90881387 rear bumper- full assembly ENC                 |
| 07/21/2025 | ACH     | Eldorado National CA        | Transit          | \$ 793.35       | 90881387 shipping                                       |
| 07/21/2025 | ACH     | Eldorado National CA        | Transit          | \$ (245.55)     | CM90881301 shipping credit (unit: 1830, WO: 2025-1158)  |
| 07/21/2025 | 882021  | Empire Garage Owner's Assoc | Parking          | \$ 9,099.74     | IN001717_City of Billings May Assessment                |
| 07/21/2025 | 882023  | Engineering                 | Gas Tax          | \$ 10,704.00    | WO 25-36 Rimrock Road..Boundary & Topo S                |
| 07/21/2025 | 882023  | Engineering                 | St Maint Dist    | \$ 4,144.50     | WO 25-03 City Overlay Striping...Service                |
| 07/21/2025 | 882023  | Engineering                 | St Maint Dist    | \$ 4,217.50     | WO 25-99 Traffic Signal Replace: Consultant Contract    |
| 07/21/2025 | 882027  | FCS                         | Storm Sewer      | \$ 5,320.31     | WO 20-37 Stormwater Utility Development                 |
| 07/21/2025 | ACH     | Finishing Touch Exteriors   | Park Dist 1      | \$ 2,740.00     | Air Mover Cap                                           |
| 07/21/2025 | 882029  | Gallagher Benefit Services  | City Ins Fund    | \$ 34,250.00    | Inv. #346978 July - December 2025 Consulting Services   |
| 07/21/2025 | ACH     | Great West Engineering      | Solid Waste      | \$ 10,138.25    | WO 25-07 Horizontal Landfill Gas Collector Construction |
| 07/21/2025 | 882038  | Hawkins                     | Water            | \$ 19,000.00    | chlorine for process                                    |
| 07/21/2025 | ACH     | HDR                         | Engineering      | \$ 143.56       | WO 20-33 Public Works GIS Services; Pmt 65              |
| 07/21/2025 | ACH     | HDR                         | Light Maint      | \$ 37.16        | WO 20-33 Public Works GIS Services; Pmt 65              |
| 07/21/2025 | ACH     | HDR                         | P.W. Admin       | \$ 409.99       | WO 20-33 Public Works GIS Services; Pmt 35              |
| 07/21/2025 | ACH     | HDR                         | Solid Waste      | \$ 167.21       | WO 20-33 Public Works GIS Services; Pmt 65              |
| 07/21/2025 | ACH     | HDR                         | Storm Sewer      | \$ 456.86       | WO 20-33 Public Works GIS Services; Pmt 65              |
| 07/21/2025 | ACH     | HDR                         | Street/Traffic   | \$ 562.84       | WO 20-33 Public Works GIS Services; Pmt 65              |
| 07/21/2025 | ACH     | HDR                         | Street/Traffic   | \$ 2,792.83     | WO 26-10 Zimmerman Trail Investigations                 |

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|------------|----------|------------------------------|-----------------|---------------|-------------------------------------------------------------|
| 07/21/2025 | ACH HDR  |                              | Trl Donate      | \$ -          | WO 24-37 Stagecoach Trail                                   |
| 07/21/2025 | ACH HDR  |                              | Wastewater      | \$ 614.78     | WO 20-33 Public Works GIS Services; Pmt 65                  |
| 07/21/2025 | ACH HDR  |                              | Water           | \$ 94,863.22  | WO 19-12 West End Reservoir; Pmt 75                         |
| 07/21/2025 | ACH HDR  |                              | Water           | \$ 1,829.97   | WO 20-33 Public Works GIS Services; Pmt 65                  |
| 07/21/2025 | ACH HDR  |                              | Water           | \$ 35,370.19  | WO 23-12 Zone 4 Pump Station & Waterline Improvs            |
| 07/21/2025 | ACH HDR  |                              | #N/A            | \$ 53,608.57  | WO 24-37 Stagecoach Trail                                   |
| 07/21/2025 | 882047   | Industrial Coating Solutions | Fleet           | \$ 2,700.00   | 57546                                                       |
| 07/21/2025 | 882047   | Industrial Coating Solutions | Water           | \$ 50.00      | Powder Coating for Server Rack Componets                    |
| 07/21/2025 | 882049   | InfoSend                     | P.W. Admin      | \$ 13,392.07  | Infosend Service for 05/30/2025 to 06/27                    |
| 07/21/2025 | 882049   | InfoSend                     | P.W. Admin      | \$ 4,358.07   | Infosend Service for 05/30/2025 to 06/27                    |
| 07/21/2025 | 882050   | Intermountain Health St V's  | City Ins Fund   | \$ 9,658.44   | Inv. EAP-05539 EAP Services for 2nd Quarter 2025            |
| 07/21/2025 | 882051   | J & M Tire                   | Wastewater      | \$ 1,233.78   | HANKOOK TIRES, VALVE STEM, DISPOSAL FEE, DISMOUNT           |
| 07/21/2025 | 882051   | J & M Tire                   | Water           | \$ 20.00      | FLAT REPAIR                                                 |
| 07/21/2025 | 882051   | J & M Tire                   | Water           | \$ 3,162.16   | HANKOOK DM04 TIRES, DISMOUNT, VALVE STEM, DISPO             |
| 07/21/2025 | 882051   | J & M Tire                   | Water           | \$ 1,233.78   | HANKOOK TIRES, VALVE STEM, DISPOSAL FEE, DISMOUNT           |
| 07/21/2025 | ACH Kone |                              | Airport         | \$ 3,877.77   | Invoice #871734363. Elevator/Escalator Maintenance          |
| 07/21/2025 | ACH Kone |                              | Airport         | \$ 64.67      | Invoice #871734363. Elevator/Escalator Maintenance          |
| 07/21/2025 | ACH Kone |                              | Airport         | \$ 157.04     | Invoice #871734363. Elevator/Escalator Maintenance          |
| 07/21/2025 | 882059   | LC Properties                | Wastewater      | \$ 31,844.98  | P-747...Compensation Agreement...Canal V                    |
| 07/21/2025 | 882060   | LeadsOnline                  | Public Safety   | \$ 13,265.00  | 417648, totaltrack investigation system                     |
| 07/21/2025 | 882064   | Marsh & McLennan Agency      | Airport         | \$ 85,808.00  | FY26 Airport Liability Insurance. Year 1 of a 2 Year Policy |
| 07/21/2025 | 882064   | Marsh & McLennan Agency      | Airport         | \$ 15,635.00  | FY26 Fire Truck Insurance                                   |
| 07/21/2025 | 882067   | Midwest Tape                 | Library         | \$ 7,510.42   | 507399332 Hoopla                                            |
| 07/21/2025 | 882070   | Montana Lines                | Gas Tax         | \$ 150,923.31 | WO 23-11 Downtown Two-Way Street Conversion; Pmt 6          |
| 07/21/2025 | 882070   | Montana Lines                | St Maint Dist   | \$ 235,587.61 | WO 23-11 Downtown Two-Way Street Conversion; Pmt 6          |
| 07/21/2025 | 882070   | Montana Lines                | Tax Incrmnt N27 | \$ 349,700.35 | WO 23-11 Downtown Two-Way Street Conversion; Pmt 6          |
| 07/21/2025 | 882071   | Montana Peterbilt            | Fleet           | \$ 180.00     | 118685BL                                                    |
| 07/21/2025 | 882071   | Montana Peterbilt            | Fleet           | \$ 471.00     | 118685BL                                                    |
| 07/21/2025 | 882071   | Montana Peterbilt            | Fleet           | \$ 62.50      | 118799BL                                                    |
| 07/21/2025 | 882071   | Montana Peterbilt            | Fleet           | \$ 900.24     | 118799BL                                                    |
| 07/21/2025 | 882071   | Montana Peterbilt            | Fleet           | \$ 96.14      | 118918BL                                                    |
| 07/21/2025 | 882071   | Montana Peterbilt            | Fleet           | \$ 138.83     | 118918BL                                                    |
| 07/21/2025 | 882071   | Montana Peterbilt            | Fleet           | \$ 299.92     | 118920BL                                                    |

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| 07/21/2025 | 882071  | Montana Peterbilt       | Fleet            | \$ 353.83    | 118927BL                                               |
| 07/21/2025 | 882071  | Montana Peterbilt       | Fleet            | \$ 130.00    | 118927BL                                               |
| 07/21/2025 | 882071  | Montana Peterbilt       | Fleet            | \$ 1,203.65  | 118975BL                                               |
| 07/21/2025 | 882071  | Montana Peterbilt       | Fleet            | \$ (62.50)   | CM118799BL                                             |
| 07/21/2025 | 882071  | Montana Peterbilt       | Fleet            | \$ (318.44)  | CM118927BL                                             |
| 07/21/2025 | 882071  | Montana Peterbilt       | Transit          | \$ 20.12     | 118987BL fuel filter                                   |
| 07/21/2025 | 882073  | Montana State Library   | Library          | \$ 41,942.43 | MSC FY2026 Montana shared catalog FY26                 |
| 07/21/2025 | 882074  | Morrison Maierle        | Airport          | \$ 6,892.86  | Runway Reconstruction & Extension Project - Fed        |
| 07/21/2025 | 882074  | Morrison Maierle        | Airport          | \$ 60,255.06 | Runway Reconstruction & Extension Project - Fed        |
| 07/21/2025 | 882074  | Morrison Maierle        | Airport          | \$ 362.78    | Runway Reconstruction & Extension Project - Loc        |
| 07/21/2025 | 882074  | Morrison Maierle        | Airport          | \$ 3,171.32  | Runway Reconstruction & Extension Project - Loc        |
| 07/21/2025 | 882074  | Morrison Maierle        | Transit          | \$ 3,782.76  | Amendment 10 MET Transit Remodel Project               |
| 07/21/2025 | 882074  | Morrison Maierle        | Wastewater       | \$ 2,452.38  | WO 24-01 2024 Sewer Main Repl Project Engineer Service |
| 07/21/2025 | 882074  | Morrison Maierle        | Wastewater       | \$ 12,874.87 | WO 25-01 Contract 2: 2025 Sewer Replacement Project    |
| 07/21/2025 | 882074  | Morrison Maierle        | Water            | \$ 839.10    | WO 19-12 Reservoir Fill Area settlement Plate Survey   |
| 07/21/2025 | 882074  | Morrison Maierle        | Water            | \$ 50,306.85 | WO 24-41 Heights Water District Consolidation Study    |
| 07/21/2025 | 882074  | Morrison Maierle        | Water            | \$ 36,047.76 | WO 25-01 Contract 3: Rosemont Way Water Main Replac    |
| 07/21/2025 | 882076  | MT Dept of Revenue-CGR2 | Airport          | \$ 2,962.96  | Runway 7/25 Reconstruction & Extension Project - Fed   |
| 07/21/2025 | 882076  | MT Dept of Revenue-CGR2 | Airport          | \$ 155.95    | Runway 7/25 Reconstruction & Extension Project - Loc   |
| 07/21/2025 | 882076  | MT Dept of Revenue-CGR2 | Gas Tax          | \$ 1,524.48  | WO 23-11 Downtown Two-Way Street Conversion; Pmt 6     |
| 07/21/2025 | 882076  | MT Dept of Revenue-CGR2 | St Maint Dist    | \$ 107.42    | Retainage Release FINAL                                |
| 07/21/2025 | 882076  | MT Dept of Revenue-CGR2 | St Maint Dist    | \$ 191.34    | Retainage Release FINAL                                |
| 07/21/2025 | 882076  | MT Dept of Revenue-CGR2 | St Maint Dist    | \$ 2,379.67  | WO 23-11 Downtown Two-Way Street Conversion: Pmt 6     |
| 07/21/2025 | 882076  | MT Dept of Revenue-CGR2 | Stillwater Const | \$ 17.62     | 3400-34 Retainage Release                              |
| 07/21/2025 | 882076  | MT Dept of Revenue-CGR2 | Stillwater Const | \$ 126.40    | Verkada access control and camera system Stillwater    |
| 07/21/2025 | 882076  | MT Dept of Revenue-CGR2 | Stillwater Const | \$ 128.33    | Verkada access control and camera system Stillwater    |
| 07/21/2025 | 882076  | MT Dept of Revenue-CGR2 | Tax Incrmnt N27  | \$ 3,532.33  | WO 23-11 Downtown Two-Way Street Conversion            |
| 07/21/2025 | 882076  | MT Dept of Revenue-CGR2 | Transit          | \$ 138.86    | MET Transit Addition & Remodel - Federal               |
| 07/21/2025 | 882076  | MT Dept of Revenue-CGR2 | Transit          | \$ 109.11    | MET Transit Addition & Remodel - Local                 |
| 07/21/2025 | 882076  | MT Dept of Revenue-CGR2 | Water            | \$ 7,475.72  | WO 19-12 West End Reservoir Project; Pmt 5             |
| 07/21/2025 | 882076  | MT Dept of Revenue-CGR2 | Water            | \$ 31,387.17 | WO 19-42 West End WTP Construction; Pmt 18             |
| 07/21/2025 | 882076  | MT Dept of Revenue-CGR2 | Water            | \$ 3,276.11  | WO 25-01 Contract 3 Rosemont Water Main Replace        |
| 07/21/2025 | 882077  | Napa Auto Parts         | Fleet            | \$ (2.66)    | 672924                                                 |

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|------------|---------|-----------------|-----------|-------------|-----------|
| 07/21/2025 | 882077  | Napa Auto Parts | Fleet     | \$ 42.96    | 673803    |
| 07/21/2025 | 882077  | Napa Auto Parts | Fleet     | \$ (42.96)  | 674457    |
| 07/21/2025 | 882077  | Napa Auto Parts | Fleet     | \$ 84.91    | 675193    |
| 07/21/2025 | 882077  | Napa Auto Parts | Fleet     | \$ 60.30    | 675378    |
| 07/21/2025 | 882077  | Napa Auto Parts | Fleet     | \$ 12.40    | 675394    |
| 07/21/2025 | 882077  | Napa Auto Parts | Fleet     | \$ 20.24    | 675395    |
| 07/21/2025 | 882077  | Napa Auto Parts | Fleet     | \$ 547.52   | 675506    |
| 07/21/2025 | 882077  | Napa Auto Parts | Fleet     | \$ 6.97     | 675523    |
| 07/21/2025 | 882077  | Napa Auto Parts | Fleet     | \$ 17.31    | 675523    |
| 07/21/2025 | 882077  | Napa Auto Parts | Fleet     | \$ 47.17    | 675558    |
| 07/21/2025 | 882077  | Napa Auto Parts | Fleet     | \$ 22.49    | 675558    |
| 07/21/2025 | 882077  | Napa Auto Parts | Fleet     | \$ 32.40    | 675639    |
| 07/21/2025 | 882077  | Napa Auto Parts | Fleet     | \$ 14.73    | 675716    |
| 07/21/2025 | 882077  | Napa Auto Parts | Fleet     | \$ 19.16    | 675716    |
| 07/21/2025 | 882077  | Napa Auto Parts | Fleet     | \$ 189.60   | 675725    |
| 07/21/2025 | 882077  | Napa Auto Parts | Fleet     | \$ 138.00   | 675763    |
| 07/21/2025 | 882077  | Napa Auto Parts | Fleet     | \$ 58.99    | 675763    |
| 07/21/2025 | 882077  | Napa Auto Parts | Fleet     | \$ 41.90    | 675858    |
| 07/21/2025 | 882077  | Napa Auto Parts | Fleet     | \$ 43.68    | 675861    |
| 07/21/2025 | 882077  | Napa Auto Parts | Fleet     | \$ 22.92    | 675863    |
| 07/21/2025 | 882077  | Napa Auto Parts | Fleet     | \$ 32.19    | 675863    |
| 07/21/2025 | 882077  | Napa Auto Parts | Fleet     | \$ 37.74    | 675863    |
| 07/21/2025 | 882077  | Napa Auto Parts | Fleet     | \$ 68.28    | 675863    |
| 07/21/2025 | 882077  | Napa Auto Parts | Fleet     | \$ 26.67    | 675864    |
| 07/21/2025 | 882077  | Napa Auto Parts | Fleet     | \$ 14.05    | 675977    |
| 07/21/2025 | 882077  | Napa Auto Parts | Fleet     | \$ (189.60) | 676070    |
| 07/21/2025 | 882077  | Napa Auto Parts | Fleet     | \$ 23.49    | 676130    |
| 07/21/2025 | 882077  | Napa Auto Parts | Fleet     | \$ 2.20     | 676165    |
| 07/21/2025 | 882077  | Napa Auto Parts | Fleet     | \$ 17.60    | 676165    |
| 07/21/2025 | 882077  | Napa Auto Parts | Fleet     | \$ 9.76     | 676165    |
| 07/21/2025 | 882077  | Napa Auto Parts | Fleet     | \$ 97.96    | 676165    |
| 07/21/2025 | 882077  | Napa Auto Parts | Fleet     | \$ 49.00    | 676165    |
| 07/21/2025 | 882077  | Napa Auto Parts | Fleet     | \$ 43.44    | 676165    |

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| 07/21/2025 | 882077  | Napa Auto Parts     | Fleet     | \$ 3.17     | 676165                                 |
| 07/21/2025 | 882077  | Napa Auto Parts     | Fleet     | \$ 6.16     | 676165                                 |
| 07/21/2025 | 882077  | Napa Auto Parts     | Fleet     | \$ 107.76   | 676179                                 |
| 07/21/2025 | 882077  | Napa Auto Parts     | Fleet     | \$ 135.39   | 676179                                 |
| 07/21/2025 | 882077  | Napa Auto Parts     | Fleet     | \$ 23.67    | 676179                                 |
| 07/21/2025 | 882077  | Napa Auto Parts     | Fleet     | \$ 113.72   | 676179                                 |
| 07/21/2025 | 882077  | Napa Auto Parts     | Fleet     | \$ 53.38    | 676179                                 |
| 07/21/2025 | 882077  | Napa Auto Parts     | Fleet     | \$ 54.17    | 676179                                 |
| 07/21/2025 | 882077  | Napa Auto Parts     | Fleet     | \$ 104.86   | 676179                                 |
| 07/21/2025 | 882077  | Napa Auto Parts     | Fleet     | \$ 95.34    | 676200                                 |
| 07/21/2025 | 882077  | Napa Auto Parts     | Fleet     | \$ 26.94    | 676295                                 |
| 07/21/2025 | 882077  | Napa Auto Parts     | Fleet     | \$ 97.59    | 676295                                 |
| 07/21/2025 | 882077  | Napa Auto Parts     | Fleet     | \$ 107.76   | 676417                                 |
| 07/21/2025 | 882077  | Napa Auto Parts     | Fleet     | \$ (107.76) | 676459                                 |
| 07/21/2025 | 882077  | Napa Auto Parts     | Fleet     | \$ 14.52    | 676867                                 |
| 07/21/2025 | 882077  | Napa Auto Parts     | Fleet     | \$ 4.74     | 676968                                 |
| 07/21/2025 | 882077  | Napa Auto Parts     | Fleet     | \$ 204.75   | 677094                                 |
| 07/21/2025 | 882077  | Napa Auto Parts     | Fleet     | \$ 507.55   | 677094                                 |
| 07/21/2025 | 882077  | Napa Auto Parts     | Fleet     | \$ 73.01    | 677094                                 |
| 07/21/2025 | 882077  | Napa Auto Parts     | Fleet     | \$ 32.34    | 677294                                 |
| 07/21/2025 | 882077  | Napa Auto Parts     | Fleet     | \$ 12.14    | 677294                                 |
| 07/21/2025 | 882077  | Napa Auto Parts     | Fleet     | \$ 18.63    | 677342                                 |
| 07/21/2025 | 882077  | Napa Auto Parts     | Fleet     | \$ 10.86    | 677726                                 |
| 07/21/2025 | 882077  | Napa Auto Parts     | Fleet     | \$ (11.42)  | CHRY RED                               |
| 07/21/2025 | 882077  | Napa Auto Parts     | Fleet     | \$ 11.42    | CHRY RED                               |
| 07/21/2025 | 882080  | NorthWestern Energy | Airport   | \$ 15.86    | 0712534-7. Gate 16 Light. June 2025    |
| 07/21/2025 | 882080  | NorthWestern Energy | Airport   | \$ 169.78   | 0712535-4. Employee Parking. June 2025 |
| 07/21/2025 | 882080  | NorthWestern Energy | Airport   | \$ 35.41    | 0712791-3. Gate 16. June 2025          |
| 07/21/2025 | 882080  | NorthWestern Energy | Airport   | \$ 33.60    | 0712795-4. Gate 17. June 2025          |
| 07/21/2025 | 882080  | NorthWestern Energy | Airport   | \$ 33.43    | 0712797-0. Gate 9. June 2025           |
| 07/21/2025 | 882080  | NorthWestern Energy | Airport   | \$ 26.05    | 0712805-1. IP-10. June 2025            |
| 07/21/2025 | 882080  | NorthWestern Energy | Airport   | \$ 23.91    | 0712813-5. Burn Pit. June 2025         |
| 07/21/2025 | 882080  | NorthWestern Energy | Airport   | \$ 33.76    | 0719759-3. Gate 12. June 2025          |

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| 07/21/2025 | 882080  | NorthWestern Energy | Airport     | \$ 91.05    | 0719760-1. Gate 14. June 2025               |
| 07/21/2025 | 882080  | NorthWestern Energy | Airport     | \$ 35.41    | 0719761-9. Gate 15. June 2025               |
| 07/21/2025 | 882080  | NorthWestern Energy | Airport     | \$ 35.07    | 0719762-7. Gate 13. June 2025               |
| 07/21/2025 | 882080  | NorthWestern Energy | Airport     | \$ 33.93    | 0720296-3. Gate 29. June 2025               |
| 07/21/2025 | 882080  | NorthWestern Energy | Airport     | \$ 52.25    | 2114868-9. Runway Weather System. June 2025 |
| 07/21/2025 | 882080  | NorthWestern Energy | Building    | \$ 30.99    | 1569631-3                                   |
| 07/21/2025 | 882080  | NorthWestern Energy | Facilities  | \$ 44.45    | 3866815-8                                   |
| 07/21/2025 | 882080  | NorthWestern Energy | Facilities  | \$ 118.70   | 3922089-2                                   |
| 07/21/2025 | 882080  | NorthWestern Energy | Library     | \$ 9,746.95 | 3039007-4 Library electricity July 2025     |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 1,192.61 | 0712538-8                                   |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 71.23    | 0712539-6                                   |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 22.26    | 0722253-2                                   |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 25.10    | 0722258-1                                   |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 30.33    | 0722259-9                                   |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 10.48    | 0722272-2                                   |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 110.83   | 0722273-0                                   |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 11.35    | 0722274-8                                   |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 106.50   | 0722275-5                                   |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 35.63    | 0722278-9                                   |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 15.86    | 0722279-7                                   |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 22.26    | 0722280-5                                   |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 22.26    | 0722281-3                                   |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 22.26    | 0722283-9                                   |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 22.26    | 0722284-7                                   |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 15.86    | 0722808-3                                   |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 25.54    | 0722852-1                                   |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 25.10    | 0722862-0                                   |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 57.09    | 0722901-6                                   |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 22.93    | 0722976-8                                   |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 86.51    | 0722995-8                                   |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 93.25    | 0723005-5                                   |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 22.26    | 0723025-3                                   |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 0.25     | 0723039-4                                   |

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| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 22.10  | 0723046-9 |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 43.46  | 0723049-3 |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 38.10  | 0723064-2 |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 38.10  | 0723065-9 |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 13.86  | 0723391-9 |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 99.66  | 0723884-3 |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 38.10  | 0723887-6 |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 89.99  | 0813489-2 |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 49.37  | 0978917-3 |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 800.86 | 1160780-1 |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ -      | 1409394-2 |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 22.10  | 1588262-4 |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 27.36  | 1635289-0 |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 19.38  | 1849408-8 |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 23.72  | 1904944-4 |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 58.45  | 1941243-6 |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 45.93  | 3020837-5 |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 22.10  | 3178260-0 |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 22.10  | 3477233-5 |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 27.51  | 3771457-3 |
| 07/21/2025 | 882080  | NorthWestern Energy | Park Dist 1 | \$ 57.75  | 4148708-3 |
| 07/21/2025 | 882080  | NorthWestern Energy | Parks Maint | \$ 7.00   | 0722272-2 |
| 07/21/2025 | 882080  | NorthWestern Energy | Parks Maint | \$ 22.26  | 0723384-4 |
| 07/21/2025 | 882080  | NorthWestern Energy | Parks Maint | \$ 24.59  | 0723386-9 |
| 07/21/2025 | 882080  | NorthWestern Energy | Parks Maint | \$ 24.59  | 0723387-7 |
| 07/21/2025 | 882080  | NorthWestern Energy | Parks Maint | \$ 24.59  | 0723388-5 |
| 07/21/2025 | 882080  | NorthWestern Energy | Parks Maint | \$ 9.24   | 0723391-9 |
| 07/21/2025 | 882080  | NorthWestern Energy | Parks Maint | \$ 22.75  | 0723393-5 |
| 07/21/2025 | 882080  | NorthWestern Energy | Parks Maint | \$ 22.26  | 0723394-3 |
| 07/21/2025 | 882080  | NorthWestern Energy | Parks Maint | \$ 22.26  | 0723395-0 |
| 07/21/2025 | 882080  | NorthWestern Energy | Parks Maint | \$ 22.26  | 0723396-8 |
| 07/21/2025 | 882080  | NorthWestern Energy | Parks Maint | \$ 22.26  | 0723397-6 |
| 07/21/2025 | 882080  | NorthWestern Energy | Parks Maint | \$ 22.26  | 0723398-4 |

| Check Date | Check # | Name                | Fund Name      | Amount      | Item Desc                           |
|------------|---------|---------------------|----------------|-------------|-------------------------------------|
| 07/21/2025 | 882080  | NorthWestern Energy | Parks Maint    | \$ 22.26    | 0723835-5                           |
| 07/21/2025 | 882080  | NorthWestern Energy | Parks Maint    | \$ 25.10    | 0723836-3                           |
| 07/21/2025 | 882080  | NorthWestern Energy | Parks Maint    | \$ 22.43    | 0723840-5                           |
| 07/21/2025 | 882080  | NorthWestern Energy | Parks Maint    | \$ 290.74   | 0723879-3                           |
| 07/21/2025 | 882080  | NorthWestern Energy | Parks Maint    | \$ 22.93    | 0723883-5                           |
| 07/21/2025 | 882080  | NorthWestern Energy | Parks Maint    | \$ 0.61     | 1029192-0                           |
| 07/21/2025 | 882080  | NorthWestern Energy | Parks Maint    | \$ 42.04    | 1045813-1                           |
| 07/21/2025 | 882080  | NorthWestern Energy | Parks Maint    | \$ 0.83     | 1265177-4                           |
| 07/21/2025 | 882080  | NorthWestern Energy | Parks Maint    | \$ 0.61     | 1396192-5                           |
| 07/21/2025 | 882080  | NorthWestern Energy | Parks Maint    | \$ 0.60     | 1425364-5                           |
| 07/21/2025 | 882080  | NorthWestern Energy | Parks Maint    | \$ 37.90    | 1513796-1                           |
| 07/21/2025 | 882080  | NorthWestern Energy | Parks Maint    | \$ 41.80    | 1513800-1                           |
| 07/21/2025 | 882080  | NorthWestern Energy | Parks Maint    | \$ 24.22    | 1513802-7                           |
| 07/21/2025 | 882080  | NorthWestern Energy | Parks Maint    | \$ 22.75    | 1513804-3                           |
| 07/21/2025 | 882080  | NorthWestern Energy | Parks Maint    | \$ 23.10    | 1514388-6                           |
| 07/21/2025 | 882080  | NorthWestern Energy | Parks Maint    | \$ 0.95     | 1948667-9                           |
| 07/21/2025 | 882080  | NorthWestern Energy | Parks Maint    | \$ 0.97     | 2041362-1                           |
| 07/21/2025 | 882080  | NorthWestern Energy | Parks Maint    | \$ 5.27     | 2055817-7                           |
| 07/21/2025 | 882080  | NorthWestern Energy | Parks Maint    | \$ 10.22    | 3707234-5                           |
| 07/21/2025 | 882080  | NorthWestern Energy | Parks Maint    | \$ 29.10    | 3707235-2                           |
| 07/21/2025 | 882080  | NorthWestern Energy | Parks Maint    | \$ 23.03    | 3707236-0                           |
| 07/21/2025 | 882080  | NorthWestern Energy | Parks Maint    | \$ 45.56    | 4103439-8                           |
| 07/21/2025 | 882080  | NorthWestern Energy | Public Safety  | \$ 25.38    | 0712532-1                           |
| 07/21/2025 | 882080  | NorthWestern Energy | Public Safety  | \$ 567.02   | 0720817-6                           |
| 07/21/2025 | 882080  | NorthWestern Energy | Public Safety  | \$ 1,661.58 | 1183483-5                           |
| 07/21/2025 | 882080  | NorthWestern Energy | Public Safety  | \$ 398.03   | 4045328-4                           |
| 07/21/2025 | 882080  | NorthWestern Energy | Public Safety  | \$ 2,155.94 | 911 Center June Janitorial Services |
| 07/21/2025 | 882080  | NorthWestern Energy | Public Safety  | \$ 635.60   | June Services Station 6             |
| 07/21/2025 | 882080  | NorthWestern Energy | Street/Traffic | \$ 23.74    | 0855404-0                           |
| 07/21/2025 | 882080  | NorthWestern Energy | Street/Traffic | \$ 5.68     | 1045820-6                           |
| 07/21/2025 | 882080  | NorthWestern Energy | Street/Traffic | \$ 24.40    | 2047007-6                           |
| 07/21/2025 | 882080  | NorthWestern Energy | Street/Traffic | \$ 24.56    | 2047010-0                           |
| 07/21/2025 | 882080  | NorthWestern Energy | Street/Traffic | \$ 23.91    | 2047013-4                           |

| Check Date | Check # | Name                 | Fund Name        | Amount       | Item Desc                                            |
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| 07/21/2025 | 882080  | NorthWestern Energy  | Street/Traffic   | \$ 23.91     | 2047017-5                                            |
| 07/21/2025 | 882080  | NorthWestern Energy  | Street/Traffic   | \$ 23.91     | 2047019-1                                            |
| 07/21/2025 | 882080  | NorthWestern Energy  | Street/Traffic   | \$ 2.87      | 3088038-9                                            |
| 07/21/2025 | 882080  | NorthWestern Energy  | Street/Traffic   | \$ 0.95      | 3590004-2                                            |
| 07/21/2025 | 882080  | NorthWestern Energy  | Street/Traffic   | \$ 59.23     | 3648861-7                                            |
| 07/21/2025 | 882080  | NorthWestern Energy  | Street/Traffic   | \$ 30.47     | 3660075-7                                            |
| 07/21/2025 | 882080  | NorthWestern Energy  | Transit          | \$ 3,141.96  | 0100473-8_070325 Metroplex Electricity 1705 Monad Rd |
| 07/21/2025 | 882080  | NorthWestern Energy  | Transit          | \$ 285.96    | 0719225-5                                            |
| 07/21/2025 | 882080  | NorthWestern Energy  | Transit          | \$ 32.05     | 4270013-8                                            |
| 07/21/2025 | 882080  | NorthWestern Energy  | Wastewater       | \$ 77,971.76 | 0100591-7                                            |
| 07/21/2025 | 882080  | NorthWestern Energy  | Wastewater       | \$ 28.33     | 1704025-4                                            |
| 07/21/2025 | 882080  | NorthWestern Energy  | Wastewater       | \$ 2,137.13  | 2132749-9                                            |
| 07/21/2025 | 882080  | NorthWestern Energy  | Water            | \$ 58.56     | 1160807-2                                            |
| 07/21/2025 | 882080  | NorthWestern Energy  | Water            | \$ 5.71      | 1346673-5                                            |
| 07/21/2025 | 882080  | NorthWestern Energy  | Water            | \$ 22.75     | 1867265-9                                            |
| 07/21/2025 | 882082  | OverDrive            | Library          | \$ 50,955.20 | CD0152625209102 MTLibrary2Go FY26                    |
| 07/21/2025 | 882086  | Pine Cove Consulting | Stillwater Const | \$ 12,513.21 | Retainage Verkada camera system Stillwater           |
| 07/21/2025 | 882086  | Pine Cove Consulting | Stillwater Const | \$ 9.52      | Retainage Verkada camera system Stillwater           |
| 07/21/2025 | 882088  | Polydyne             | Wastewater       | \$ 5,096.00  | Chemical Supplies...Flosperse 30S                    |
| 07/21/2025 | 882090  | Public Utilities     | Airport          | \$ 60.41     | 3059379-Corp Air/Alpine                              |
| 07/21/2025 | 882090  | Public Utilities     | Airport          | \$ 168.61    | 3059382-US Postal Service Gate 15                    |
| 07/21/2025 | 882090  | Public Utilities     | Airport          | \$ 105.19    | 3059383-Marchi Office                                |
| 07/21/2025 | 882090  | Public Utilities     | Airport          | \$ 206.81    | 3070894-Edwards Jet Center 1691 Aviation Place       |
| 07/21/2025 | 882090  | Public Utilities     | Airport          | \$ 141.49    | 3070895-MT State Lands DEQ/DNRC                      |
| 07/21/2025 | 882090  | Public Utilities     | Airport          | \$ 121.72    | 3082456-Zone Dispatch-IP6 & IP7                      |
| 07/21/2025 | 882090  | Public Utilities     | Airport          | \$ 151.25    | 3082459-Rocky Mountain College-EJC                   |
| 07/21/2025 | 882090  | Public Utilities     | Airport          | \$ 147.57    | 3082460-Marchi Hangar                                |
| 07/21/2025 | 882090  | Public Utilities     | Airport          | \$ 84.79     | 3082461-TSA                                          |
| 07/21/2025 | 882090  | Public Utilities     | Airport          | \$ 87.16     | 3094193-Alpine Air-Maintenance                       |
| 07/21/2025 | 882090  | Public Utilities     | Airport          | \$ 115.22    | 3094194-West End T-Hangars                           |
| 07/21/2025 | 882090  | Public Utilities     | Airport          | \$ 372.61    | 3094195-Airfield Maintenance Compactor               |
| 07/21/2025 | 882090  | Public Utilities     | Airport          | \$ 128.10    | 3094196-Edwards Jet Center 1871 Aviation Place       |
| 07/21/2025 | 882090  | Public Utilities     | Airport          | \$ 110.55    | 3094197-Aertronics                                   |

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| 07/21/2025 | 882090  | Public Utilities             | Airport       | \$ 204.69    | 3094198-Billings Fire Center-BLM                         |
| 07/21/2025 | 882090  | Public Utilities             | Airport       | \$ 259.43    | 3105643-QTA                                              |
| 07/21/2025 | 882090  | Public Utilities             | Airport       | \$ 121.77    | 3105644-Executive Hangars                                |
| 07/21/2025 | 882090  | Public Utilities             | Airport       | \$ 8.70      | 3105644-Executive Hangars USDA APHIS                     |
| 07/21/2025 | 882090  | Public Utilities             | Airport       | \$ 337.21    | 3105645-UPS Gate 21                                      |
| 07/21/2025 | 882090  | Public Utilities             | Airport       | \$ 121.72    | 3116871-Beacon/Patton Aviation                           |
| 07/21/2025 | 882090  | Public Utilities             | Airport       | \$ 21,738.44 | 5/19/25 - 6/19/25 Water Service                          |
| 07/21/2025 | 882090  | Public Utilities             | CDBG          | \$ 316.11    | 1302 Parkhill Dr / Account #3119058                      |
| 07/21/2025 | ACH     | RDO Equipment                | Solid Waste   | \$ 615.34    | BRACKET, DEF LINE, HAZ MATERIAL, SRV ACCESS              |
| 07/21/2025 | ACH     | RDO Equipment                | Solid Waste   | \$ 698.19    | CARRIER ROLLER, COOL-GARDII, MASTER TRUCK BOLT           |
| 07/21/2025 | ACH     | RDO Equipment                | Solid Waste   | \$ 1,075.80  | DIAGNOSICS, TRAVEL ROUND TRIP, REPAIR DEF LINE           |
| 07/21/2025 | ACH     | RDO Equipment                | Solid Waste   | \$ 3,468.50  | RECEIVER, CORE, BLOWER FAN, FAN, VAPOR CONDENSIO         |
| 07/21/2025 | ACH     | RDO Equipment                | Solid Waste   | \$ 2,375.10  | REPAIR A/C BLOWER                                        |
| 07/21/2025 | ACH     | RDO Equipment                | Solid Waste   | \$ 5,633.20  | REPAIR TRACK THAT FELL OFF, MOBILE REPAIR, TRAVEL        |
| 07/21/2025 | ACH     | Rexel USA                    | Wastewater    | \$ 446.47    | materials for ILS E-Stop Repairs                         |
| 07/21/2025 | ACH     | Rexel USA                    | Wastewater    | \$ 132.45    | relays for Service Entrance Main Circuit                 |
| 07/21/2025 | ACH     | Rexel USA                    | Wastewater    | \$ 125.92    | wire for stock                                           |
| 07/21/2025 | ACH     | Rexel USA                    | Water         | \$ 6,217.36  | breaker kit for Mixer Bldg Backup Power                  |
| 07/21/2025 | 882096  | Rimrock Engineering          | Water         | \$ 4,000.00  | WO 26-09 WTP Communicatcns Tower. En                     |
| 07/21/2025 | 882102  | Routeware                    | Solid Waste   | \$ 41,716.69 | July, Aug, Sept 2025...Services for Sol                  |
| 07/21/2025 | 882104  | Sabre Industries             | Water         | \$ 25,000.00 | WO 26-09 WTP Communicatoins Tower; Invoice 562312A       |
| 07/21/2025 | 882105  | Sanderson Stewart            | Gas Tax       | \$ 6,171.00  | WO 24-03 Contract 2 City Chip Seal                       |
| 07/21/2025 | 882105  | Sanderson Stewart            | St Maint Dist | \$ 1,436.00  | WO 25-03 Contract 1 City Overlay                         |
| 07/21/2025 | 882108  | SIGNAL 88 FRANCHISE GROUP    | Building      | \$ 17,501.03 | Dedicated Security Officer - City Hall Dedicated Guards  |
| 07/21/2025 | 882108  | SIGNAL 88 FRANCHISE GROUP    | Building      | \$ 16,728.40 | Dedicated Security Officer - Dedicated Guards: City Hall |
| 07/21/2025 | 882108  | SIGNAL 88 FRANCHISE GROUP    | Library       | \$ 19,765.24 | US_52544 Security Guard Service June 2025                |
| 07/21/2025 | 882112  | Source 1 Environmental       | Water         | \$ 1,542.86  | SUMMER 8"X 48" POINT REPAIR KIT P/N: 333-070-00700       |
| 07/21/2025 | 882112  | Source 1 Environmental       | Water         | \$ 2,057.14  | WINTER 8"X 48" POINT REPAIR KIT P/N: 333-070-00650       |
| 07/21/2025 | 882115  | SRF Consulting Group         | Transit       | \$ 3,968.40  | Financial Sustainability & Governance Study              |
| 07/21/2025 | 882116  | Star Service                 | Wastewater    | \$ 12,150.00 | replace waste & vent piping in admin bldg                |
| 07/21/2025 | 882118  | Stonerock Business Solutions | Public Safety | \$ 9,625.00  | July Contracted Amount and June Overages                 |
| 07/21/2025 | 882122  | Swank Enterprises            | Transit       | \$ 13,747.63 | MET Transit Addition & Remodel - Federal                 |
| 07/21/2025 | 882122  | Swank Enterprises            | Transit       | \$ 10,801.71 | MET Transit Addition & Remodel - Local                   |

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| 07/21/2025 | 882126  | Terracon Consultants        | Gas Tax       | \$ 2,425.00  | WO 25-41 Zimmerman Rock Evaluation; Inv TP16338     |
| 07/21/2025 | 882126  | Terracon Consultants        | St Maint Dist | \$ 1,240.00  | WO 23-03 Contract 3 @ 1110 Testing; Con             |
| 07/21/2025 | 882126  | Terracon Consultants        | St Maint Dist | \$ 1,110.00  | WO 23-03 Contract 3 @ 1110 Testing; Con             |
| 07/21/2025 | 882126  | Terracon Consultants        | Wastewater    | \$ 392.50    | WO 24-08 Density Testing                            |
| 07/21/2025 | 882127  | Tetra Tech                  | Solid Waste   | \$ 7,030.35  | surface emission/groundwater monitoring & reporting |
| 07/21/2025 | 882128  | The Cincinnati Insurance Co | Property Ins  | \$ 38,360.00 | Equipment/Machinery coverage for FY26               |
| 07/21/2025 | 882129  | Thorn Run Partners          | General       | \$ 3,750.00  | Federal Lobbying Svcs 2 Year Contract.; Pmt 33      |
| 07/21/2025 | 882129  | Thorn Run Partners          | P.W. Admin    | \$ 3,750.00  | Federal Lobbying Svcs 2 Year Contract.; Pmt 33      |
| 07/21/2025 | ACH     | Town & Country Supply       | Airport       | \$ 23,745.26 | Invoice #447495. QTA Car Rental Fuel                |
| 07/21/2025 | ACH     | Town & Country Supply       | Fleet         | \$ 7,145.35  | 447298                                              |
| 07/21/2025 | ACH     | Town & Country Supply       | Fleet         | \$ 5,793.82  | 447298                                              |
| 07/21/2025 | ACH     | Town & Country Supply       | Fleet         | \$ 5,179.05  | 447298                                              |
| 07/21/2025 | ACH     | Town & Country Supply       | Fleet         | \$ 10,042.04 | 447298                                              |
| 07/21/2025 | ACH     | Town & Country Supply       | Fleet         | \$ 5,451.91  | tank 1 diesel                                       |
| 07/21/2025 | ACH     | Town & Country Supply       | Fleet         | \$ 10,258.40 | Tank 2 Diesel                                       |
| 07/21/2025 | ACH     | Town & Country Supply       | Fleet         | \$ 5,057.53  | Tank 3 Unleaded fuel                                |
| 07/21/2025 | ACH     | Town & Country Supply       | Fleet         | \$ 7,796.80  | Tank 4 Unleaded fuel                                |
| 07/21/2025 | ACH     | Town & Country Supply       | Park Dist 1   | \$ 531.41    | remaining balance to invoice                        |
| 07/21/2025 | ACH     | Town & Country Supply       | Transit       | \$ 16,821.00 | 447977 diesel fuel (6000 gal.)                      |
| 07/21/2025 | ACH     | Town & Country Supply       | Transit       | \$ 5,598.20  | 448130 unleaded gas (1999 gal.)                     |
| 07/21/2025 | ACH     | Town & Country Supply       | Water         | \$ 11,770.59 | UNLEADED FUEL                                       |
| 07/21/2025 | ACH     | Tractor & Equipment         | Solid Waste   | \$ 380.24    | 15-40 ENGINE OIL, 10WT HYD OIL                      |
| 07/21/2025 | ACH     | Tractor & Equipment         | Solid Waste   | \$ 1,358.00  | 500 HOUR SERVICE MAINT                              |
| 07/21/2025 | ACH     | Tractor & Equipment         | Solid Waste   | \$ 542.30    | CAP&PROBE, ELEMENT AS, KIT FILTER, ELEMENT FUEL     |
| 07/21/2025 | ACH     | Tractor & Equipment         | Wastewater    | \$ 199.90    | GLASS-FRONT, SEAL                                   |
| 07/21/2025 | ACH     | Tractor & Equipment         | Water         | \$ 199.89    | GLASS-FRONT, SEAL                                   |
| 07/21/2025 | 882132  | TW Enterprises              | Facilities    | \$ 10,552.93 | Generator Repair at the Evidence Building           |
| 07/21/2025 | 882132  | TW Enterprises              | Public Safety | \$ 223.30    | 911 Center - Generator Services                     |
| 07/21/2025 | ACH     | U.S. Bank PCards            | Airport       | \$ 86.95     | 0986 Lp Anderson Point S - PCard                    |
| 07/21/2025 | ACH     | U.S. Bank PCards            | Airport       | \$ 97.98     | Amazon Mktpl*No9Sj9I80 - PCard                      |
| 07/21/2025 | ACH     | U.S. Bank PCards            | Airport       | \$ 211.50    | Amazon Mktpl*Nq1Ll81M1 - PCard                      |
| 07/21/2025 | ACH     | U.S. Bank PCards            | Airport       | \$ 111.93    | Amazon Mktpl*Nq7165Jo1 - PCard                      |
| 07/21/2025 | ACH     | U.S. Bank PCards            | Airport       | \$ 32.48     | Amazon.Com*Nq4048Xw2 - PCard                        |

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| 07/21/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 41.00    | Buildersfirstsource64021 - PCard |
| 07/21/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 847.88   | C B Operations Llc - PCard       |
| 07/21/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 2,251.84 | Continental Battery - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 519.22   | Curtis - PCard                   |
| 07/21/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 195.00   | Danner Lfi - PCard               |
| 07/21/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 129.61   | Ebay O*08-13255-65011 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Airport   | \$ (129.44) | Ebay O*18-13188-78398 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 14.49    | Ebay O*24-13233-67363 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 29.98    | Ebay O*26-13216-81517 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 144.06   | Ecolab Inc - PCard               |
| 07/21/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 226.41   | Ecolab Inc - PCard               |
| 07/21/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 149.88   | Ecolab Inc - PCard               |
| 07/21/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 130.28   | Ecolab Inc - PCard               |
| 07/21/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 251.80   | General Safety Equipment - PCard |
| 07/21/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 1,279.12 | Grainger - PCard                 |
| 07/21/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 27.51    | Grainger - PCard                 |
| 07/21/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 118.05   | Grainger - PCard                 |
| 07/21/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 189.28   | Grainger - PCard                 |
| 07/21/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 79.60    | Grainger - PCard                 |
| 07/21/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 16.72    | Grainger - PCard                 |
| 07/21/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 1,057.44 | Hanson Chemical - PCard          |
| 07/21/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 151.27   | Heights Ace Hdwe - PCard         |
| 07/21/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 15.92    | Heights Ace Hdwe - PCard         |
| 07/21/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 2,276.80 | Kb Commercial Products - PCard   |
| 07/21/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 104.93   | Midland Implement Co - PCard     |
| 07/21/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 305.65   | Northwest Pipe Fittings - PCard  |
| 07/21/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 52.45    | Northwest Pipe Fittings - PCard  |
| 07/21/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 2,729.54 | Redd"S Prints & Signs In - PCard |
| 07/21/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 149.96   | Scheels Billings - PCard         |
| 07/21/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 168.00   | Scheels Billings - PCard         |
| 07/21/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 50.49    | Sherwin-Williams703203 - PCard   |
| 07/21/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 238.44   | Sherwin-Williams703203 - PCard   |
| 07/21/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 224.88   | Sherwin-Williams703203 - PCard   |

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| 07/21/2025 | ACH     | U.S. Bank PCards | Airport          | \$ 23.71   | Sherwin-Williams703203 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Airport          | \$ 336.00  | Yellowstone Electric Comp - PCard |
| 07/21/2025 | ACH     | U.S. Bank PCards | Building         | \$ 37.90   | Amazon Mktpl*No5Mo4U50 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Building         | \$ 8.99    | Amazon Mktpl*Nq2V41B92 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Building         | \$ 21.98   | Amazon Mktpl*Nq7S708W1 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Building         | \$ 26.98   | Amazon Mktpl*Nq8Qu7Xe2 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Building         | \$ 60.00   | Business Improvement D - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Building         | \$ 26.18   | Wm Supercenter #2923 - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Building         | \$ 25.32   | Yellowstone County Treas - PCard  |
| 07/21/2025 | ACH     | U.S. Bank PCards | CDBG             | \$ 16.07   | Amazon Mktpl*Nq2Lu7080 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | CDBG             | \$ 16.48   | Amazon.Com*Nq0Um4F82 - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | CDBG             | \$ 44.13   | Amazon.Com*Nq0Um4F82 - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | CDBG             | \$ 119.31  | Tst* Spitz Restaurant Gro - PCard |
| 07/21/2025 | ACH     | U.S. Bank PCards | CDBG             | \$ 55.00   | Yellowstone Eye Care - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | CDBG             | \$ (55.00) | Yellowstone Eye Care - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Central Services | \$ 74.36   | Amazon Reta* N39Oo4Zp2 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Central Services | \$ 346.90  | Amazon Reta* No3N70Ur0 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Central Services | \$ 104.07  | Amazon Reta* Nq1Gg1Gj0 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Central Services | \$ 103.86  | Amazon Reta* Nq6Pc83Q1 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Central Services | \$ 159.96  | Amazon Reta* Nq74X7121 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Court Grants     | \$ 495.00  | Grant Writing Usa - PCard         |
| 07/21/2025 | ACH     | U.S. Bank PCards | Court Grants     | \$ 9.54    | Samsclub #4805 - PCard            |
| 07/21/2025 | ACH     | U.S. Bank PCards | Court Grants     | \$ 17.63   | Zoom.Com 888-799-9666 - PCard     |
| 07/21/2025 | ACH     | U.S. Bank PCards | Engineering      | \$ (39.99) | Amazon Mktplace Pmts - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Engineering      | \$ 38.25   | Costco Whse #1644 - PCard         |
| 07/21/2025 | ACH     | U.S. Bank PCards | Engineering      | \$ 239.78  | Econo Print - PCard               |
| 07/21/2025 | ACH     | U.S. Bank PCards | Engineering      | \$ 384.34  | Speedy Glass 9131 - PCard         |
| 07/21/2025 | ACH     | U.S. Bank PCards | Facilities       | \$ 14.87   | Amazon Mark* Nq87D40D2 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Facilities       | \$ 108.96  | Amazon Reta* No8Bi21X1 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Facilities       | \$ (54.48) | Amazon Reta* No8Bi21X1 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Facilities       | \$ (54.48) | Amazon Reta* No8Bi21X1 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Facilities       | \$ 55.54   | Amazon Reta* Nq5Wu8Bp0 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Facilities       | \$ 81.78   | Amazon Reta* Nq7E17Q21 - PCard    |

| Check Date | Check # | Name             | Fund Name   | Amount      | Item Desc                         |
|------------|---------|------------------|-------------|-------------|-----------------------------------|
| 07/21/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 456.00   | Ebay O*09-13238-08277 - PCard     |
| 07/21/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 174.73   | Ecolab Inc - PCard                |
| 07/21/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 41.55    | Ferguson Ent #1342 - PCard        |
| 07/21/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 1,413.47 | Kb Commercial Products - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 2,710.84 | Kb Commercial Products - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 46.43    | Kings Ace Hdwe - PCard            |
| 07/21/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 41.87    | Lowes #00319* - PCard             |
| 07/21/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 40.25    | Spinfresh Laundry - PCard         |
| 07/21/2025 | ACH     | U.S. Bank PCards | Facilities  | \$ 1,360.00 | Sq *Skyline Services, Inc - PCard |
| 07/21/2025 | ACH     | U.S. Bank PCards | Fire Grants | \$ 474.04   | Bound Tree Medical Llc - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Fire Grants | \$ 18.69    | The Ups Store 7778 - PCard        |
| 07/21/2025 | ACH     | U.S. Bank PCards | Fleet       | \$ 49.99    | Amazon Mktpl*N37A65Zn2 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Fleet       | \$ 52.24    | Amazon Mktpl*No3Bv3lf2 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Fleet       | \$ 54.95    | Amazon Mktpl*Nq0Y35Oa1 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Fleet       | \$ 39.92    | Amazon Mktpl*Nq0Yq7F30 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Fleet       | \$ 84.60    | Sp Miltonindustries - PCard       |
| 07/21/2025 | ACH     | U.S. Bank PCards | General     | \$ 271.92   | Aces Brand Imaging - PCard        |
| 07/21/2025 | ACH     | U.S. Bank PCards | General     | \$ 195.70   | Aces Brand Imaging - PCard        |
| 07/21/2025 | ACH     | U.S. Bank PCards | General     | \$ 111.16   | Aces Brand Imaging - PCard        |
| 07/21/2025 | ACH     | U.S. Bank PCards | General     | \$ 22.00    | Amazon Mark* Nq23M0Ob0 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | General     | \$ 8.54     | Amazon Mktpl*N334H2L62 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | General     | \$ 129.00   | Amazon Mktpl*N38K69J62 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | General     | \$ 167.80   | Amazon Mktpl*No3M321I1 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | General     | \$ 13.29    | Amazon Mktpl*No6Wk1G11 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | General     | \$ 379.98   | Amazon Mktpl*Nq2C30Jd1 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | General     | \$ 129.19   | Amazon Mktpl*Nq55E2Cj1 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | General     | \$ 44.09    | Amazon Mktpl*Nq7V14Fk1 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | General     | \$ 19.77    | Amazon Mktpl*Nq7V28C81 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | General     | \$ 104.07   | Amazon Reta* No8Pr1lv2 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | General     | \$ 644.37   | American Air0012251767490 - PCard |
| 07/21/2025 | ACH     | U.S. Bank PCards | General     | \$ 30.00    | American Society Of Notar - PCard |
| 07/21/2025 | ACH     | U.S. Bank PCards | General     | \$ 439.45   | Becker Professional Deve - PCard  |
| 07/21/2025 | ACH     | U.S. Bank PCards | General     | \$ 275.43   | Econo Print - PCard               |

| Check Date | Check # | Name             | Fund Name    | Amount      | Item Desc                         |
|------------|---------|------------------|--------------|-------------|-----------------------------------|
| 07/21/2025 | ACH     | U.S. Bank PCards | General      | \$ 185.88   | Econo Print - PCard               |
| 07/21/2025 | ACH     | U.S. Bank PCards | General      | \$ 50.00    | Farmers Alliance Mutual I - PCard |
| 07/21/2025 | ACH     | U.S. Bank PCards | General      | \$ 890.00   | Icma Online - PCard               |
| 07/21/2025 | ACH     | U.S. Bank PCards | General      | \$ 890.00   | Icma Online - PCard               |
| 07/21/2025 | ACH     | U.S. Bank PCards | General      | \$ 319.98   | Last Chance Pub - PCard           |
| 07/21/2025 | ACH     | U.S. Bank PCards | General      | \$ 928.05   | Staples Inc Vt - PCard            |
| 07/21/2025 | ACH     | U.S. Bank PCards | General      | \$ 2,255.33 | Thomson West*Tcd - PCard          |
| 07/21/2025 | ACH     | U.S. Bank PCards | General      | \$ 47.70    | Tst*Stellas Kitchen & B - PCard   |
| 07/21/2025 | ACH     | U.S. Bank PCards | General      | \$ 110.96   | Wasabi Technologies - PCard       |
| 07/21/2025 | ACH     | U.S. Bank PCards | General      | \$ 110.21   | Western Office Equipment - PCard  |
| 07/21/2025 | ACH     | U.S. Bank PCards | General      | \$ 499.00   | Yourmembership - PCard            |
| 07/21/2025 | ACH     | U.S. Bank PCards | General      | \$ 16.59    | Zoom.Com 888-799-9666 - PCard     |
| 07/21/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 87.74    | Amazon Mktpl*No5Ve00K0 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 64.93    | Insight Public Sector - PCard     |
| 07/21/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 20.00    | Openai *Chatgpt Subscr - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 51.99    | Town & Country Food - PCard       |
| 07/21/2025 | ACH     | U.S. Bank PCards | Legal Grants | \$ 9.99     | Amazon Mktpl*Nq0Uw1Fe0 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Library      | \$ 32.84    | Amazon Mktpl*No3Zb9Pn0 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Library      | \$ 30.66    | Amazon Mktpl*Nq4A12Dw2 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Library      | \$ 19.98    | Amazon Mktpl*Nq8Aw0592 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Library      | \$ 186.03   | Cavendishsq - PCard               |
| 07/21/2025 | ACH     | U.S. Bank PCards | Library      | \$ 1,909.57 | Econo Print - PCard               |
| 07/21/2025 | ACH     | U.S. Bank PCards | Library      | \$ 0.30     | Facebk *Ghncluqqq2 - PCard        |
| 07/21/2025 | ACH     | U.S. Bank PCards | Library      | \$ 350.00   | Pzg**Mt Legislative Br - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Library      | \$ 14.00    | Pzg**Mt Legislative Br - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Library      | \$ 24.34    | Stapls7659536040000001 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Library      | \$ 13.16    | Wal-Mart #4412 - PCard            |
| 07/21/2025 | ACH     | U.S. Bank PCards | Library      | \$ 155.52   | Zoom.Com 888-799-9666 - PCard     |
| 07/21/2025 | ACH     | U.S. Bank PCards | P.W. Admin   | \$ 99.99    | Amazon Mktpl*No2Cq1Ur2 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | P.W. Admin   | \$ 24.99    | Amazon Reta* No01I2Yo2 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | P.W. Admin   | \$ 406.30   | Amazon Reta* No27579F0 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | P.W. Admin   | \$ 580.00   | Rimrock Promotions & Tr - PCard   |
| 07/21/2025 | ACH     | U.S. Bank PCards | P.W. Admin   | \$ 47.13    | Stapls7659778929000001 - PCard    |

| Check Date | Check # | Name             | Fund Name   | Amount      | Item Desc                         |
|------------|---------|------------------|-------------|-------------|-----------------------------------|
| 07/21/2025 | ACH     | U.S. Bank PCards | P.W. Admin  | \$ 21.38    | Stapls7911102509000001 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | P.W. Admin  | \$ 16.59    | Zoom.Com 888-799-9666 - PCard     |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 43.59    | A&H Specialties - PCard           |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 1,792.20 | Absaroka River Adventures - PCard |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 59.99    | Adobe Inc - PCard                 |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 69.99    | Adobe Inc - PCard                 |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 19.99    | Adobe Inc - PCard                 |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 12.99    | Adobe Inc - PCard                 |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 19.47    | Albertsons #0038 - PCard          |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 8.99     | Albertsons #0038 - PCard          |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 10.03    | Albertsons #0038 - PCard          |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 17.43    | Albertsons #0038 - PCard          |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 22.95    | Albertsons #0038 - PCard          |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 15.76    | Albertsons #0038 - PCard          |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 7.38     | Albertsons #0038 - PCard          |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 8.97     | Albertsons #0038 - PCard          |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 160.87   | Albertsons #0038 - PCard          |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 3.69     | Albertsons #4025 - PCard          |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 243.07   | Amazon Mark* No1Ge0Y61 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 23.64    | Amazon Mark* Nq03330P1 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 29.97    | Amazon Mark* Nq6Sr0Pl0 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 47.94    | Amazon Mktpl*No4Jv7I40 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ (21.84)  | Amazon Mktplace Pmts - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 17.35    | Amazon Reta* No9Qd63K0 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 8.67     | Amazon Reta* No9Qd63K0 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 8.67     | Amazon Reta* No9Qd63K0 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 9.95     | Amazon.Com*No3A43M80 - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 235.00   | American Red Cross - PCard        |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 1,165.45 | American Swing Products, - PCard  |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 143.12   | Big Sky Linen And Unif - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 1,446.46 | C B Operations Llc - PCard        |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 159.84   | Cc* Crumbl Billings - PCard       |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 167.17   | Costco Whse #1644 - PCard         |

| Check Date | Check # | Name             | Fund Name   | Amount      | Item Desc                         |
|------------|---------|------------------|-------------|-------------|-----------------------------------|
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 815.79   | Dakota Supply Group - Bil - PCard |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 66.00    | Dollar Tree - PCard               |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 17.29    | Dollar Tree - PCard               |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 33.75    | Dollar Tree - PCard               |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 24.00    | Dollar Tree - PCard               |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 12.50    | Dollar Tree - PCard               |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 20.97    | Domino'S 7003 - PCard             |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 346.73   | Domino'S 7005 - PCard             |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 583.00   | Elk River Outfitters - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 530.00   | Elk River Outfitters - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 636.00   | Elk River Outfitters - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 636.00   | Elk River Outfitters - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 449.97   | Evergreen Ace Hardware - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 715.76   | Evergreen Ace Hardware - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 12.99    | Evergreen Ace Hardware - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 10.39    | Evergreen Ace Hardware - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ (217.99) | Ferguson Ent #1342 - PCard        |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 217.99   | Ferguson Ent #1342 - PCard        |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 22.72    | Gm Service Center - PCard         |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 1,411.25 | Great Bear Native Plan - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 550.00   | Great Bear Native Plan - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 75.50    | Hansen Music - PCard              |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 7.20     | Hanson Chemical - PCard           |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 168.00   | Hanson Chemical - PCard           |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 12.99    | Heights Ace Hdwe - PCard          |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 69.63    | Hose & Rubber - Blg - PCard       |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 121.56   | Interstate Batteries Of - PCard   |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 86.90    | Kings Ace Hdwe - PCard            |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 38.68    | Kings Ace Hdwe - PCard            |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 53.99    | Kings Ace Hdwe - PCard            |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 17.97    | Kings Ace Hdwe - PCard            |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 227.68   | Let S Glow Putt - PCard           |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 232.80   | Let S Glow Putt - PCard           |

| Check Date | Check # | Name             | Fund Name   | Amount      | Item Desc                         |
|------------|---------|------------------|-------------|-------------|-----------------------------------|
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 29.59    | Lithia Cjd Of Billings - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 479.00   | Lowes #00319* - PCard             |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 734.65   | Meadow Green - PCard              |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 7.49     | Midland Implement Co - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 60.66    | Midland Implement Co - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 238.21   | Midland Implement Co - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 51.28    | Midland Implement Co - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 63.20    | Midland Implement Co - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 2.22     | Midland Implement Co - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 98.73    | Midland Implement Co - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 154.16   | O'Reilly 1551 - PCard             |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 699.80   | Samsclub #4805 - PCard            |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 1,165.10 | Samsclub.Com - PCard              |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 197.70   | Shamrock Fsw590 Billings - PCard  |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 13.98    | Shipton'S Big R East - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 44.36    | Shipton'S Big R Service - PCard   |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 740.96   | Shipton'S Big R Service - PCard   |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 67.97    | Shipton'S Big R West - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 32.00    | Sierra #0103 - PCard              |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 276.00   | Sq *Bitterroot Sip And Pa - PCard |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 280.00   | Sq *Clint Lunde - PCard           |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 217.00   | Sq *Wild Rose Paintball - PCard   |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 172.50   | Sunset Bowl - PCard               |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 86.25    | Sunset Bowl - PCard               |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 135.00   | Sunset Bowl - PCard               |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 16.04    | Tacoma Screw Products Inc - PCard |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 219.00   | The Home Depot #3101 - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 13.23    | The Home Depot #3101 - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 67.47    | Vtu*Montana*Mvd - PCard           |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 1.56     | Vtu*Montana*Svc - PCard           |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 83.81    | Wal-Mart #1956 - PCard            |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 199.19   | Wal-Mart #1956 - PCard            |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 6.70     | Wal-Mart #1956 - PCard            |

| Check Date | Check # | Name             | Fund Name   | Amount      | Item Desc                         |
|------------|---------|------------------|-------------|-------------|-----------------------------------|
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 209.96   | Wal-Mart #2923 - PCard            |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 90.71    | Wal-Mart #2923 - PCard            |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 16.68    | Wal-Mart #2923 - PCard            |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 61.92    | Wal-Mart #4412 - PCard            |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 165.00   | Wise Wonders Children'S - PCard   |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 66.82    | Wm Supercenter #1956 - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 17.12    | Wm Supercenter #1956 - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 73.05    | Wm Supercenter #2923 - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 65.00    | Wwp*Sprague Pest Solution - PCard |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 1,966.11 | Yardparts - PCard                 |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 50.64    | Yellowstone County Treas - PCard  |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 150.00   | Zoomontana Pos - PCard            |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 72.39    | Zumba Fitness - PCard             |
| 07/21/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 35.00    | Zumbini - PCard                   |
| 07/21/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 27.50    | Amazon Mktpl*Nq3Fh6Hc1 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 3.25     | Amazon.Com*N30Hl1472 - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 365.00   | Business Improvement D - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 28.78    | Harbor Freight Tools 207 - PCard  |
| 07/21/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 103.75   | Insight Public Sector - PCard     |
| 07/21/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 25.20    | Kb Commercial Products - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 113.96   | Office Depot #450 - PCard         |
| 07/21/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 3.74     | O'Reilly 1548 - PCard             |
| 07/21/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 3.75     | O'Reilly 1548 - PCard             |
| 07/21/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 6.99     | O'Reilly 1548 - PCard             |
| 07/21/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 6.99     | O'Reilly 1548 - PCard             |
| 07/21/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 380.00   | Overhead Door-S Mont - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 22.50    | Spic And Span - PCard             |
| 07/21/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 22.50    | Spic And Span - PCard             |
| 07/21/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 83.40    | Sq *Hotsy Wy-Mont - PCard         |
| 07/21/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 83.40    | Sq *Hotsy Wy-Mont - PCard         |
| 07/21/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 145.00   | Sq *Skyline Services, Inc - PCard |
| 07/21/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 450.00   | Sq *Skyline Services, Inc - PCard |
| 07/21/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 1,105.00 | Sq *Skyline Services, Inc - PCard |

| Check Date | Check # | Name             | Fund Name     | Amount      | Item Desc                         |
|------------|---------|------------------|---------------|-------------|-----------------------------------|
| 07/21/2025 | ACH     | U.S. Bank PCards | Parking       | \$ 145.00   | Sq *Skyline Services, Inc - PCard |
| 07/21/2025 | ACH     | U.S. Bank PCards | Parking       | \$ 1,400.00 | Sq *Skyline Services, Inc - PCard |
| 07/21/2025 | ACH     | U.S. Bank PCards | Parking       | \$ 2,040.00 | Sq *Skyline Services, Inc - PCard |
| 07/21/2025 | ACH     | U.S. Bank PCards | Parking       | \$ 3.79     | The Home Depot #3101 - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Parking       | \$ 3.79     | The Home Depot #3101 - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Parking       | \$ 180.00   | Wal-Mart #1956 - PCard            |
| 07/21/2025 | ACH     | U.S. Bank PCards | Parks Maint   | \$ 328.85   | Great Bear Native Plan - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Parks Maint   | \$ 44.34    | Midland Implement Co - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | PD Program    | \$ 53.49    | Airgas Llc -Central C258 - PCard  |
| 07/21/2025 | ACH     | U.S. Bank PCards | PD Program    | \$ 26.97    | Albertsons #0630 - PCard          |
| 07/21/2025 | ACH     | U.S. Bank PCards | PD Program    | \$ 310.18   | Amazon Mktpl*Nq2Tj3Uc2 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | PD Program    | \$ 158.00   | Jimmy Johns # 1379 - PCard        |
| 07/21/2025 | ACH     | U.S. Bank PCards | PD Program    | \$ 21.98    | Samsclub #4805 - PCard            |
| 07/21/2025 | ACH     | U.S. Bank PCards | PD Program    | \$ 200.00   | Scheels Billings - PCard          |
| 07/21/2025 | ACH     | U.S. Bank PCards | Phone System  | \$ 831.85   | Insight Public Sector - PCard     |
| 07/21/2025 | ACH     | U.S. Bank PCards | Planning      | \$ 533.00   | Apa - PCard                       |
| 07/21/2025 | ACH     | U.S. Bank PCards | Planning      | \$ 104.00   | Chick-Fil-A #04733 - PCard        |
| 07/21/2025 | ACH     | U.S. Bank PCards | Planning      | \$ 499.50   | Clyde Hotel - PCard               |
| 07/21/2025 | ACH     | U.S. Bank PCards | Planning      | \$ 16.59    | Zoom.Com 888-799-9666 - PCard     |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 612.95   | Airbnb * Hmhf9Fzew2 - PCard       |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 17.98    | Albertsons #1227 - PCard          |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 40.12    | AlSCO Inc. - PCard                |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 106.92   | AlSCO Inc. - PCard                |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 40.12    | AlSCO Inc. - PCard                |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 39.73    | AlSCO Inc. - PCard                |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 26.10    | AlSCO Inc. - PCard                |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 82.38    | AlSCO Inc. - PCard                |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 26.10    | AlSCO Inc. - PCard                |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 39.93    | AlSCO Inc. - PCard                |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 9.99     | Amazon Mktpl*Nq0Uw1Fe0 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 175.00   | Amazon Mktpl*Nq2Mx3Or0 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 12.09    | Amazon Reta* N33I33Cr2 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 7.48     | Amazon Reta* Nq4Wi9O60 - PCard    |

| Check Date | Check # | Name             | Fund Name     | Amount        | Item Desc                         |
|------------|---------|------------------|---------------|---------------|-----------------------------------|
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 160.84     | Bts*Ironmountainllc - PCard       |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 29.85      | Costco Whse #1644 - PCard         |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 29.85      | Costco Whse #1644 - PCard         |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 55.98      | Costco Whse #1644 - PCard         |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 82.93      | Dd *Topzsandwichcompa - PCard     |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 18.75      | Dollar Tree - PCard               |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 60.38      | Hanson Chemical - PCard           |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 60.38      | Hanson Chemical - PCard           |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 46.18      | Helena 3 #1253 - PCard            |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 59.50      | In *Frosty Solutions, Llc - PCard |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 42.50      | In *Frosty Solutions, Llc - PCard |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 320.00     | Int'L Code Council Inc - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 210.25     | Jimmy Johns - 2080 - PCard        |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 304.37     | Kb Commercial Products - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 205.00     | Minuteman Press Billings - PCard  |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 540.00     | Monday.Com - PCard                |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 199.00     | Moore Lane Vh - PCard             |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 3,090.00   | Motorola Solutions Onlin - PCard  |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 207.80     | Nemont - PCard                    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 13.99      | Office Depot #450 - PCard         |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 308.84     | Spectrum - PCard                  |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 31.50      | Sq *Big Sky Bubbles - PCard       |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 29.44      | Stapls7659747026000001 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 39.72      | Stapls7660098760000001 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ (1,534.02) | State Chemic*State Che - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 33.86      | Three Forks #1381 - PCard         |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 41.28      | Tst*City Brew Coffee - C - PCard  |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 520.37     | United 0162498983836 - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 520.37     | United 0162498983837 - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 49.44      | United 0164308401009 - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 49.44      | United 0164308401010 - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 34.17      | Ups*Billing Center - PCard        |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 49.44      | Wal-Mart #2923 - PCard            |

| Check Date | Check # | Name             | Fund Name      | Amount      | Item Desc                         |
|------------|---------|------------------|----------------|-------------|-----------------------------------|
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety  | \$ 25.33    | Yellowstone County Treas - PCard  |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety  | \$ 577.29   | Yellowstone Valley Elect - PCard  |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety  | \$ 230.08   | Yellowstone Valley Elect - PCard  |
| 07/21/2025 | ACH     | U.S. Bank PCards | Public Safety  | \$ 69.40    | Yellowstone Valley Elect - PCard  |
| 07/21/2025 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 14.70    | Amazon Mark* No5Et1I82 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 74.72    | Amazon Mark* No62F5lr2 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 80.70    | Amazon Mark* No62F5lr2 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 25.97    | Amazon Mktpl*Nq8Te9Of0 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 267.10   | Fastenal Company 01Mtbl - PCard   |
| 07/21/2025 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 67.53    | Grainger - PCard                  |
| 07/21/2025 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 167.54   | Grainger - PCard                  |
| 07/21/2025 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 179.92   | Harbor Freight Tools 207 - PCard  |
| 07/21/2025 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 179.99   | Harbor Freight Tools 207 - PCard  |
| 07/21/2025 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 14.97    | Wm Supercenter #2923 - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 3,793.55 | Yellowstone Valley Elect - PCard  |
| 07/21/2025 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 1,396.98 | Advanced Pump And Equipme - PCard |
| 07/21/2025 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 2,758.70 | Clear Creek Nursery Dba C - PCard |
| 07/21/2025 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 149.25   | Target 00013334 - PCard           |
| 07/21/2025 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 46.53    | Yellowstone County Treas - PCard  |
| 07/21/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 37.29    | Abc Florida Parts Call Ct - PCard |
| 07/21/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 12.99    | Adobe Inc - PCard                 |
| 07/21/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 59.99    | Adobe Inc - PCard                 |
| 07/21/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 86.40    | Amazon.Com*No21X8Xo1 - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 14.25    | Amazon.Com*Nq1Km2S70 - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 9,000.00 | Apta - PCard                      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 879.00   | Apta - PCard                      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 1,431.00 | Creative Monograms Smb - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 171.00   | Creative Monograms Smb - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 37.68    | Grainger - PCard                  |
| 07/21/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 28.23    | Grainger - PCard                  |
| 07/21/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 1,069.87 | Imperial Supplies - PCard         |
| 07/21/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 204.44   | Imperial Supplies - PCard         |
| 07/21/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 267.19   | Imperial Supplies - PCard         |

| Check Date | Check # | Name             | Fund Name  | Amount      | Item Desc                         |
|------------|---------|------------------|------------|-------------|-----------------------------------|
| 07/21/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 392.41   | In *70 E Solutions, Inc. - PCard  |
| 07/21/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 75.57    | Kb Commercial Products - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 19.40    | Kb Commercial Products - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 60.13    | Kb Commercial Products - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Transit    | \$ (75.57)  | Kb Commercial Products - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 9.18     | Kings Ace Hdwe - PCard            |
| 07/21/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 54.99    | Kings Ace Hdwe - PCard            |
| 07/21/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 34.99    | Kings Ace Hdwe - PCard            |
| 07/21/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 69.90    | Kings Ace Hdwe - PCard            |
| 07/21/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 57.77    | Napa Store 3547001 - PCard        |
| 07/21/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 26.00    | Rs Group - PCard                  |
| 07/21/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 37.25    | Rs Group - PCard                  |
| 07/21/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 37.25    | Rs Group - PCard                  |
| 07/21/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 556.00   | Safety Vision - PCard             |
| 07/21/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 33.66    | The Ups Store 7778 - PCard        |
| 07/21/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 30.00    | West End Lock And Securit - PCard |
| 07/21/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 37.50    | A&H Specialties - PCard           |
| 07/21/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 1,618.80 | Amazon Mktpl*No4Sn1l61 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 490.65   | Big Sky Linen And Unif - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 1,425.40 | Big Sky Linen And Unif - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 29.59    | Big Sky Linen And Unif - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 944.88   | Edge Construction Supp - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 184.00   | Fedex390321001570 - PCard         |
| 07/21/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 310.50   | Hach Company - PCard              |
| 07/21/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 267.64   | Hanson Chemical - PCard           |
| 07/21/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 392.79   | Idexx Distribution Inc - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 7.65     | Kings Ace Hdwe - PCard            |
| 07/21/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 9.72     | Purvis Industries 68 - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 27.20    | Purvis Industries 68 - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 151.67   | The Home Depot #3101 - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 169.61   | Uline *Ship Supplies - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 9.68     | Usps Po 2907740107 - PCard        |
| 07/21/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 266.74   | Yellowstone Valley Elect - PCard  |

| Check Date | Check # | Name             | Fund Name  | Amount      | Item Desc                         |
|------------|---------|------------------|------------|-------------|-----------------------------------|
| 07/21/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 27.00    | Yellowstone Valley Elect - PCard  |
| 07/21/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 221.65   | Yellowstone Valley Elect - PCard  |
| 07/21/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 315.45   | Yellowstone Valley Elect - PCard  |
| 07/21/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 1,313.38 | Yellowstone Valley Elect - PCard  |
| 07/21/2025 | ACH     | U.S. Bank PCards | Water      | \$ 37.50    | A&H Specialties - PCard           |
| 07/21/2025 | ACH     | U.S. Bank PCards | Water      | \$ 18.03    | A&H Specialties - PCard           |
| 07/21/2025 | ACH     | U.S. Bank PCards | Water      | \$ 1,645.06 | A-1 Machine & Fabricati - PCard   |
| 07/21/2025 | ACH     | U.S. Bank PCards | Water      | \$ 12.99    | Amazon Mktpl*No8Fg9Mv0 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Water      | \$ 159.98   | Amazon Mktpl*Nq8Eq70T1 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Water      | \$ 226.73   | Bass Pro Billings432 - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Water      | \$ 219.83   | Best Buy 00005926 - PCard         |
| 07/21/2025 | ACH     | U.S. Bank PCards | Water      | \$ 490.67   | Big Sky Linen And Unif - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Water      | \$ 1,110.23 | Big Sky Linen And Unif - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Water      | \$ 423.15   | Big Sky Linen And Unif - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Water      | \$ 88.78    | Big Sky Linen And Unif - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Water      | \$ 49.96    | Billings Hardware & Servi - PCard |
| 07/21/2025 | ACH     | U.S. Bank PCards | Water      | \$ 263.95   | Dkc*Digi Key Corp - PCard         |
| 07/21/2025 | ACH     | U.S. Bank PCards | Water      | \$ 11.48    | Evergreen Ace Hardware - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Water      | \$ 943.82   | Fiberoptic Supply Ecom - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Water      | \$ 29.98    | Harbor Freight Tools 207 - PCard  |
| 07/21/2025 | ACH     | U.S. Bank PCards | Water      | \$ 42.97    | Harbor Freight Tools 207 - PCard  |
| 07/21/2025 | ACH     | U.S. Bank PCards | Water      | \$ 36.23    | Industrial Coating Soluti - PCard |
| 07/21/2025 | ACH     | U.S. Bank PCards | Water      | \$ 7.64     | Kings Ace Hdwe - PCard            |
| 07/21/2025 | ACH     | U.S. Bank PCards | Water      | \$ 33.15    | Kings Ace Hdwe - PCard            |
| 07/21/2025 | ACH     | U.S. Bank PCards | Water      | \$ 67.94    | Lowes #00319* - PCard             |
| 07/21/2025 | ACH     | U.S. Bank PCards | Water      | \$ 4.98     | Lowes #00319* - PCard             |
| 07/21/2025 | ACH     | U.S. Bank PCards | Water      | \$ 9.98     | Lowes #00319* - PCard             |
| 07/21/2025 | ACH     | U.S. Bank PCards | Water      | \$ 137.42   | Mcmaster-Carr - PCard             |
| 07/21/2025 | ACH     | U.S. Bank PCards | Water      | \$ 47.60    | Sherwin-Williams703203 - PCard    |
| 07/21/2025 | ACH     | U.S. Bank PCards | Water      | \$ 3,395.00 | The Home Depot #3101 - PCard      |
| 07/21/2025 | ACH     | U.S. Bank PCards | Water      | \$ 83.38    | The Ups Store 7778 - PCard        |
| 07/21/2025 | ACH     | U.S. Bank PCards | Water      | \$ 241.32   | Thomas Scientific Holdin - PCard  |
| 07/21/2025 | ACH     | U.S. Bank PCards | Water      | \$ 1,266.84 | Thomas Scientific Holdin - PCard  |

| Check Date | Check # | Name                             | Fund Name     | Amount        | Item Desc                                      |
|------------|---------|----------------------------------|---------------|---------------|------------------------------------------------|
| 07/21/2025 | ACH     | U.S. Bank PCards                 | Water         | \$ 169.62     | Uline *Ship Supplies - PCard                   |
| 07/21/2025 | ACH     | U.S. Bank PCards                 | Water         | \$ 50.66      | Yellowstone County Treas - PCard               |
| 07/21/2025 | ACH     | U.S. Bank PCards                 | Water         | \$ 1,582.77   | Yellowstone Valley Elect - PCard               |
| 07/21/2025 | ACH     | U.S. Bank PCards                 | Water         | \$ 34.36      | Yellowstone Valley Elect - PCard               |
| 07/21/2025 | ACH     | U.S. Bank PCards                 | Water         | \$ 227.98     | Zoro Tools Inc - PCard                         |
| 07/21/2025 | 882134  | Uniforms2gear                    | PD Program    | \$ 4,987.29   | Bomb Squad Point Blank Armor.                  |
| 07/21/2025 | 882138  | Western Municipal Construction   | Water         | \$ 324,334.89 | WO 25-01 Contract 3 Rosemont Water Main Replac |
| 07/21/2025 | 882140  | White Heating & Air Conditioning | Solid Waste   | \$ 7,271.00   | landfill Shop/Offices/Bathrooms Furnace        |
| 07/21/2025 | 882142  | Yellowstone County Treasurer     | Parking       | \$ 5,522.90   | I01172_2025                                    |
| 07/21/2025 | 882143  | Z and Z Seal Coating             | St Maint Dist | \$ 18,942.23  | Retainage Release Final                        |
| 07/21/2025 | 882145  | Zeta-Meter                       | Water         | \$ 10,800.00  | New Zeta Meter for Operations                  |

**City Council Regular**

**Date:** 08/11/2025  
**Title:** PUBLIC HEARING AND RESOLUTION creating Downtown Business Improvement District (BID 0001) Board of Trustees  
**Presented by:** Chris Kukulski, City Administrator  
**Department:** City Hall Administration  
**Presentation:** Yes  
**Legal Review:** Yes  
**Project Number:** N/A

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**RECOMMENDATION**

Staff recommends that the City Council conduct a public hearing and adopt a Resolution creating Downtown Business Improvement District 0001, effective August 22, 2025.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

The City Council created the downtown Business Improvement District (BID) No. 0001 in August 2015. State law sunsets districts after 10 years and re-creating them requires the same procedure as the original. Owners of more than 60% of the area of the proposed district property must sign and submit a petition to initiate a district. Downtown and East Billings property owners have submitted a petition with signatures that represent 71.88% of the property within the proposed district. On July 28, 2025, Council adopted Resolution 25-11281 indicating its intent to create the BID and set the public hearing for August 11, 2025. Notice was sent to all owners of property within the district regarding the Council's intent to create the district and that the property owners may submit written comments or verbal testimony at the public hearing. The BID's work plan focuses their spending on public safety, funding a portion of police officers, beautification with the flower baskets program, graffiti removal and public art, garbage removal and sidewalk maintenance.

**ALTERNATIVES**

City Council may:

- Approve the resolution creating the downtown BID, effective August 22, 2025, or;
- Delay adoption of the resolution, or;
- Disapprove the resolution. The current district will sunset August 22, 2025, and the BID's activities will then be suspended.

**FISCAL EFFECTS**

If the Council creates the new district, the City's properties will be assessed equally with private property. The BID assessment for tax year 2026 will be approximately \$557,834. The City's Finance Department prepares the assessments for the BID, sends that information to the County for billing and collection and then distributes the funds to the BID. By State law, Finance may not recover its costs by charging the BID.

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**Attachments**

PROPOSED RESOLUTION

**RESOLUTION 25-**

**A RESOLUTION CREATING A BUSINESS IMPROVEMENT DISTRICT FOR THE PURPOSE OF PROVIDING CERTAIN SAFETY SERVICES AND MAINTAINING THE COMMON AREA IMPROVEMENTS AND OTHER PORTIONS OF IMPROVEMENTS MADE IN DOWNTOWN, CITY OF BILLINGS, MONTANA**

**WHEREAS**, a Business Improvement District will provide increased public improvements and maintenance, including but not limited to public sidewalk sweeping, security, public sidewalk winter storm access assistance, litter control, graffiti removal and abatement and other services that are requested by downtown property owners; and

**WHEREAS**, a Business Improvement District will provide funding for a public purpose, and will promote the health, safety, prosperity, security, and general welfare and will be of special benefit to the property within the boundaries of the BID.

**BE IT RESOLVED** by the City Council of the City of Billings (the “City”), Montana, as follows:

**Section 1. Creation of Business Improvement District (BID):** In accordance with the Resolution of Intent 25-11281, the City Council hereby creates a Business Improvement District (BID) to provide and maintain certain special improvements and to provide special services to benefit certain property located in the downtown area of the City of Billings, Montana. The purposes of this BID are: to provide funding for the purposes allowed by Title 7, Chapter 12, Part 11, M.C.A., as amended, using powers that will serve a public use; to promote the health, safety, prosperity, security, and general welfare of the inhabitants thereof and of the people of this state; and to specially benefit the property within the boundaries of the BID.

**Section 2. Number of District:** The District shall be known and designated as the Business Improvement District No. 0001 of the City of Billings, Montana.

**Section 3. Boundaries of District:** The limits and boundaries of the District are depicted on a map attached as Exhibit “A” hereto (which is hereby incorporated herein and made a part hereof) and more particularly described on Exhibit “B” hereto (which is hereby incorporated herein and made a part hereof), which boundaries are designated and confirmed as the boundaries of the District. A listing of each of the properties in the District is shown on Exhibit “C” hereto.

**Section 4. Benefited Property:** The District and territory included within the limits and boundaries described in Section 3 and as shown on Exhibit “A” are hereby declared to be the Business Improvement District and the territory which will benefit and be benefited by and will be assessed for a portion of the costs of the maintenance as described in Section 1.

**Section 5. General Character of the Improvements and Maintenance to be Performed.** Section 7-12-1131, M.C.A. sets the general character of the improvements and maintenance, which includes, but is not limited to:

Services provided within the Clean and Safe Zone: public sidewalk sweeping, security,

public sidewalk winter storm access assistance and graffiti removal and abatement, and maintaining other sidewalk furniture, equipment and improvements installed in the public areas NOT including city streets, private property or alleyways. Public safety shall be addressed by a supplementary security program that addresses safety and security concerns.

Services provided within the Safe Zone: public safety shall be addressed by a supplementary security program that addresses safety and security concerns.

**Section 6. Appointment of Board of Trustees.** Upon adoption of this Resolution, the Mayor, with the approval of the City Council, shall appoint not less than 5 or more than 7 owners of property within the BID, or their assignees, to comprise the Board of Trustees of the District. The members of the Board shall be appointed in compliance with Section 7-12-1121, M.C.A., which supersedes certain provisions of Billings Montana City Code Article 2-500.

**Section 7. Powers and Duties of Trustees.** The appointed Trustees shall have the powers and duties set out in Sections 7-12-1121 through 7-12-1133, M.C.A. and any other applicable laws, ordinances or regulations. At a time determined by the City Council, the Board of Trustees shall submit to the City Council for approval a work plan and budget for the ensuing fiscal year. The City Council may modify the work plan and budget as it considers necessary and appropriate.

**Section 8. Assessments.** After approval of the work plan and budget, the governing body shall by resolution annually levy an assessment upon all properties in the District for their proportionate share of the entire cost of maintaining the activities of the BID in accordance with Section 7-12-1133 M.C.A. The City Council shall use a method which best ensures that the assessment on each lot or parcel is equitable in proportion to the benefits to be received.

**Section 9. Duration of District.** The duration of the BID shall be for a period of 10 years as prescribed in Section 7-12-1141 M.C.A.

**Section 10. Effective Date.** This Resolution shall become effective on August 22, 2025.

**APPROVED** by the City Council of the City of Billings, Montana, this 11<sup>th</sup> day of August, 2025.

THE CITY OF BILLINGS:

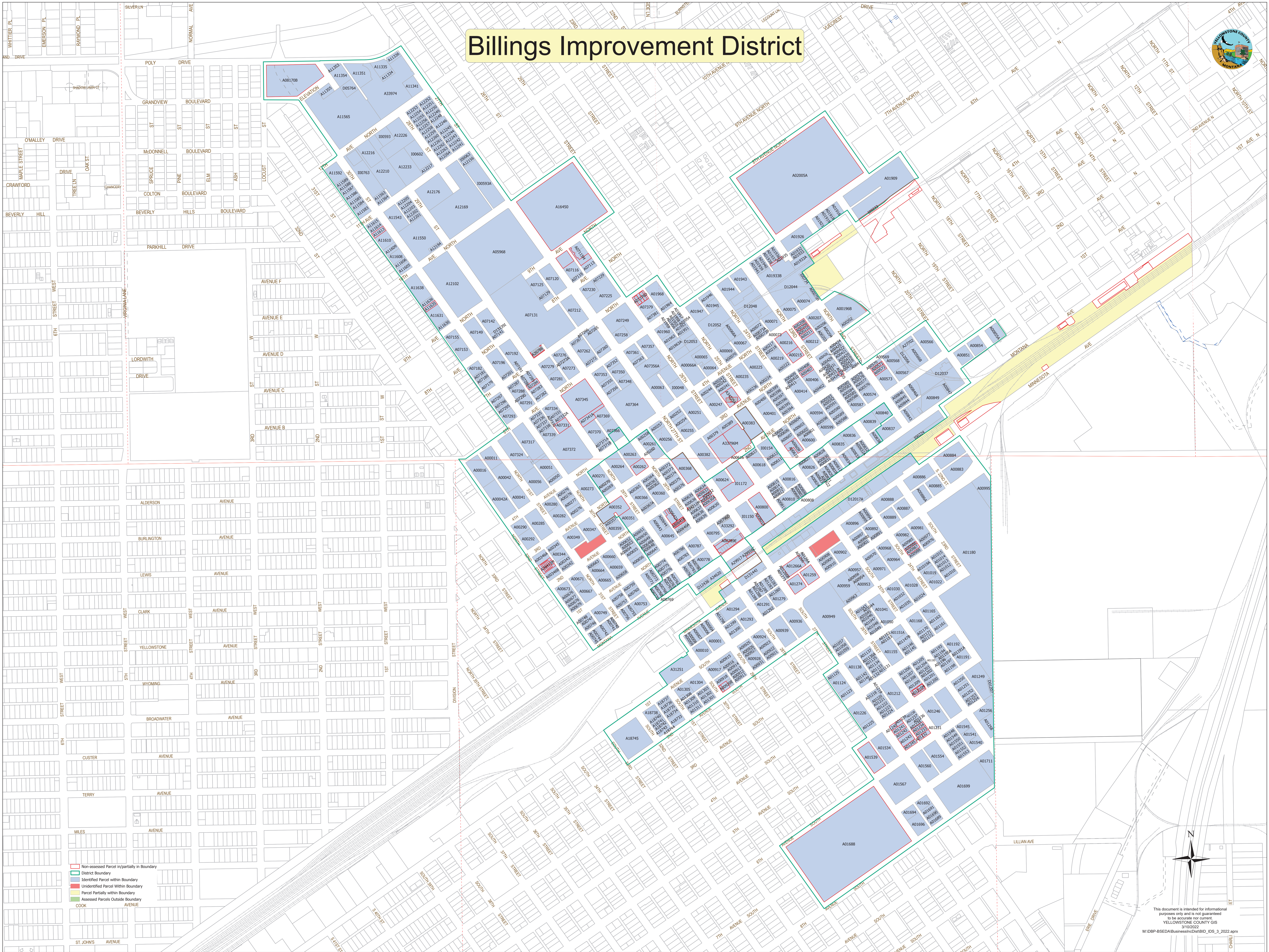
By: \_\_\_\_\_  
William A. Cole, Mayor

ATTEST:

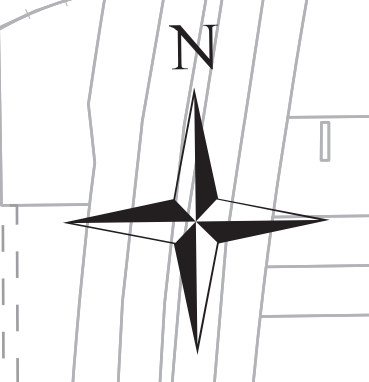
By: \_\_\_\_\_  
Denise Bohlman, City Clerk

# **EXHIBIT A**

# Billings Improvement District



- Non-assessed Parcel in/parially in Boundary
- District Boundary
- Identified Parcel within Boundary
- Unidentified Parcel within Boundary
- Parcel Partially within Boundary
- Assessed Parcels Outside Boundary



# **EXHIBIT B**

## **Exhibit B**

Contiguous to and surrounding the current boundaries of BID No. 0001 the new boundary is described as follows:

Beginning at the centerline intersection of 6<sup>th</sup> Avenue North and North 32<sup>nd</sup> Street; Thence along said 6<sup>th</sup> Avenue North centerline in a northeasterly direction to the centerline intersection with the alley centerline between North 31<sup>st</sup> Street and North 30<sup>th</sup> Street; thence along said alley centerline in a northwesterly direction to the centerline intersection with 12<sup>th</sup> Avenue North; thence along said 12<sup>th</sup> Avenue North centerline in a northeasterly direction to the centerline intersection with North 30<sup>th</sup> Street; thence along said North 30<sup>th</sup> Street centerline in a northwesterly direction to the centerline intersection with the centerlines of Elevation Avenue and Grandview Boulevard; thence along said Grandview Boulevard centerline in a westerly direction to the centerline intersection with Locust Street; thence along said Locust Street centerline in a northerly direction to the centerline intersection with Poly Drive; thence along said Poly Drive Centerline in an easterly direction to the centerline intersection with North 27<sup>th</sup> Street;

thence along said North 27<sup>th</sup> Street centerline in a southeasterly direction to the centerline intersection of 10<sup>th</sup> Avenue North; thence along said 10<sup>th</sup> Avenue North centerline in a northeasterly direction to the centerline intersection with North 25<sup>th</sup> Street; thence along said North 25<sup>th</sup> Street centerline in a southeasterly direction to the centerline intersection with 9<sup>th</sup> Avenue North; thence along said 9<sup>th</sup> Avenue North centerline in a southwesterly direction to the centerline intersection with North 26<sup>th</sup> Street; thence along said North 26<sup>th</sup> Street centerline in a southeasterly direction to the centerline intersection with 7<sup>th</sup> Avenue North; thence along said 7<sup>th</sup> Avenue North centerline in a northeasterly direction to the centerline intersection with North 25<sup>th</sup> Street; thence along said North 25<sup>th</sup> Street centerline in a southeasterly direction to the centerline intersection with 6<sup>th</sup> Avenue North; thence along said 6<sup>th</sup> Avenue North centerline in a northeasterly direction to the centerline intersection with North 22<sup>nd</sup> Street; thence along said North 22<sup>nd</sup> Street centerline in a northwesterly direction to the centerline intersection with 8<sup>th</sup> Avenue North; thence along said 8<sup>th</sup> Avenue North centerline in a northeasterly direction to the centerline intersection with North 19<sup>th</sup> Street; thence along said North 19<sup>th</sup> Street centerline in a southeasterly direction to the centerline intersection with 6<sup>th</sup> Avenue North; thence along said 6<sup>th</sup> Avenue North centerline in a northeasterly direction to the centerline intersection with North 18<sup>th</sup> Street; thence along said North 18<sup>th</sup> Street centerline in a southeasterly direction to a point on the northerly right-of-way line of Burlington Northern – Montana Rail Link spur

line; thence along said northerly right-of-way line of Burlington Northern – Montana Rail Link spur line in a southwesterly direction to the centerline intersection with North 20<sup>th</sup> Street; thence along said North 20<sup>th</sup> Street centerline in a northwesterly direction to the intersection of the projected southerly alley right-of-way line of the northeasterly/southwesterly alley of Blocks 262 and 263 of Billings Original Town, Recorded September 1, 1884, under Document No. 16312, Records of Yellowstone County; thence along said southerly alley right-of-way line in a southwesterly direction for an approximate distance of 570 feet to the projected alley centerline of the northwesterly/southeasterly alley of said Block 263; thence along said alley centerline in a southeasterly direction to a point on the southerly right-of-way line of Burlington Northern – Montana Rail Link spur line, point also being the alley centerline of Block 14 of said Billings Original Town; thence along said the northerly line of Block 14 in a southwesterly direction to the northwesterly corner of Lot 13, of said Block 14; thence along the westerly line of said Block 14 to the centerline intersection with 4<sup>th</sup> Avenue North; thence along said 4<sup>th</sup> Avenue North Centerline in a northeasterly direction to the intersection of the projected east lot lines of Lots 1A – 12A, Block 38 of Amended Plat of a Portion of Lots 1 through 12, Block 38, Town Of Billings, Recorded November 1, 1973, under Document No. 947494, Records of Yellowstone County; thence along said east lot lines of Lots 1A – 12A in a southeasterly direction to the centerline intersection with 3<sup>rd</sup> Avenue North; thence along said 3<sup>rd</sup> Avenue North centerline in a southwesterly direction to the centerline intersection with North 22<sup>nd</sup> Street; thence along said North 22<sup>nd</sup> Street centerline in a southeasterly direction to the centerline intersection with 2<sup>nd</sup> Avenue North; thence along said 2<sup>nd</sup> Avenue North centerline in a northeasterly direction to the centerline intersection with North 20<sup>th</sup> Street; thence along said North 20<sup>th</sup> Street centerline in a southeasterly direction to the centerline intersection with 1<sup>st</sup> Avenue North; thence along said 1<sup>st</sup> Avenue North centerline in a northeasterly direction to the northwesterly/southeasterly alley centerline intersection of Block 118 of said Billings Original Town; thence along said alley centerline in a southeasterly direction to the southwesterly/northeasterly alley centerline of said Block 118; thence along said alley centerline in a southwesterly direction through said Block 118 and also Block 117 of said Billings Original Town to the centerline intersection with North 20<sup>th</sup> Street; thence along said North 20<sup>th</sup> Street centerline in a southeasterly direction to the centerline intersection with Montana Avenue; thence along said Montana Avenue centerline in a southwesterly direction to a point, said point being perpendicular to the most southeast lot corner of Lot 1, Block 115 of said Billings Original Town; thence along a line, said line being perpendicular to Montana Avenue centerline in a southeasterly direction to the most southeasterly corner represented by Tax Code Parcel D12271; thence along a line, said line being more or less parallel to the centerline of Montana Avenue in a southwesterly direction and encompassing said Tax Code Parcel D12271, and Tax Code Parcels D12017A, I00251A, D12017, and

D12018 to the east right-of-way line of South 27<sup>th</sup> Street; thence along said east right-of-way line in a southeasterly direction to the most northwest lot corner represented by Tax Code Parcel D12514; thence along a line, said line being more or less parallel to the centerline of Minnesota Avenue in a northeasterly direction for an approximate distance of 1720 feet to a point, said point being perpendicular to the centerline of said Minnesota Avenue; thence along a line, said line being perpendicular to Minnesota Avenue in a southeasterly direction to the centerline intersection of Minnesota Avenue; thence along said Minnesota Avenue centerline in a northeasterly direction to the centerline intersection with South 21<sup>st</sup> Street; thence along said South 21<sup>st</sup> Street centerline in a southeasterly direction to a point on the east section line of Section 3, Township 1 South, Range 26 East, Yellowstone County Montana, P.M.M., thence along said west section line in a southerly direction to the centerline intersection with 8<sup>th</sup> Avenue South; thence along said 8<sup>th</sup> Avenue South centerline in a southwesterly direction to the centerline intersection with South 31<sup>st</sup> Street; thence along said South 31<sup>st</sup> Street centerline in a northwesterly direction to the centerline intersection with 6<sup>th</sup> Avenue South; thence along said 6<sup>th</sup> Avenue South centerline in a northeasterly direction to the centerline intersection with South 28<sup>th</sup> Street; thence along said South 28<sup>th</sup> Street centerline in a northwesterly direction to the centerline intersection with 5<sup>th</sup> Avenue South; thence along said 5<sup>th</sup> Avenue South centerline in a northeasterly direction to the alley centerline intersection of Block 183 of said Billings Original Town; thence along said alley centerline in a northwesterly direction through said Block 183 and Block 169 of Billings Original Town to the centerline intersection with 3<sup>rd</sup> Avenue South; thence along said 3<sup>rd</sup> Avenue South centerline in a northeasterly direction to the centerline intersection with South 27<sup>th</sup> Street; thence along said South 27<sup>th</sup> Street centerline in a northwesterly direction to the centerline intersection with 2<sup>nd</sup> Avenue South; thence along said 2<sup>nd</sup> Avenue South centerline in a southwesterly direction to the centerline intersection with South 33<sup>rd</sup> Street; thence along said South 33<sup>rd</sup> Street centerline in a northwesterly direction to a point, said point being on the northerly right-of-way line of 1<sup>st</sup> Avenue South; thence along said northerly right-of-way line in a northeasterly direction to the southwest corner of Lot 1-A, Block 1 of Amended Plat of Lot 1, Block 1, Barnard Subdivision, Recorded October 27, 2010, under Document No. 3567881, Records of Yellowstone County; thence along the boundary of said Lot 1-A the following course, N 34°36'30" W for a distance of 143.00 feet, N 55°23'30" E for a distance of 277.00 feet, S 34°36'30" E for a distance of 12.00 feet, N 55°23'30" E for a distance of 58.00 feet to a point on the westerly right-of-way line of South 30<sup>th</sup> Street; thence N 55°23'30" E for a distance of 40.00 feet to the centerline of said South 30<sup>th</sup> Street; thence along said South 30<sup>th</sup> Street centerline in a northwesterly direction to the centerline intersection with Minnesota Avenue; thence along said Minnesota Avenue centerline in a northeasterly direction to a point, point being perpendicular to the most southwest lot corner represented by Tax Code Parcel D12019; thence along a line, said

line being perpendicular to the centerline of Minnesota Avenue in a northwesterly direction to the most southwest lot corner represented by Tax Code Parcel D12019; thence along a line, said line being more or less parallel to the centerline of Minnesota Avenue in a northeasterly direction to a point, said point being on the west right-of-way line of South 27<sup>th</sup> Street; thence along said west right-of-way line in a northwesterly direction to the most southeast lot corner represented by Tax Code Parcel A29916; thence along a line, said line being more or less parallel to the centerline of Montana Avenue in a southwesterly direction to the centerline intersection with North 29<sup>th</sup> Street; thence along said North 29<sup>th</sup> Street centerline in a northwesterly direction to the centerline intersection with Montana Avenue; thence along said Montana Avenue centerline in a southwesterly direction to the centerline intersection with North 32<sup>nd</sup> Street; thence along said North 32<sup>nd</sup> Street centerline in a northwesterly direction to the centerline intersection with 6<sup>th</sup> Avenue North, said centerline intersection being the Point of Beginning, inclusive of all known tax codes in the expanded area herein.

# **EXHIBIT C**

| <b>Tax ID</b> | <b>TOTAL ASSESSMENT</b> |
|---------------|-------------------------|
| A00001        | \$637.36                |
| A00004        | \$198.10                |
| A00006        | \$167.80                |
| A00007        | \$256.26                |
| A00008        | \$123.17                |
| A00009        | \$218.00                |
| A00010        | \$375.32                |
| A00011        | \$1,304.22              |
| A00016        | \$694.70                |
| A00041        | \$1,062.42              |
| A00042        | \$1,303.24              |
| A00042A       | \$860.97                |
| A00050        | \$256.72                |
| A00051        | \$473.77                |
| A00056        | \$3,217.05              |
| A00062        | \$308.33                |
| A00063        | \$1,707.36              |
| A00064        | \$316.65                |
| A00065        | \$363.64                |
| A00066A       | \$1,077.78              |
| A00067        | \$405.73                |
| A00068A       | \$417.45                |
| A00069        | \$320.09                |
| A00070        | \$136.96                |
| A00071        | \$487.02                |
| A00072        | \$255.91                |
| A00073        | \$195.00                |
| A00073A       | \$101.33                |
| A00073B       | \$99.67                 |
| A00074        | \$349.37                |
| A00075        | \$455.59                |
| A00075A       | \$1,144.95              |
| A00075B       | \$199.19                |
| A00196B       | \$1,426.30              |
| A00202        | \$138.87                |
| A00203        | \$110.60                |
| A00204        | \$201.08                |
| A00206        | \$179.22                |
| A00207        | \$373.11                |
| A00208        | \$137.26                |
| A00209        | \$115.59                |
| A00210        | \$115.59                |

|         |            |
|---------|------------|
| A00211  | \$137.26   |
| A00212  | \$268.63   |
| A00215  | \$223.88   |
| A00216  | \$337.35   |
| A00217  | \$190.33   |
| A00218  | \$150.42   |
| A00219  | \$434.97   |
| A00222  | \$180.28   |
| A00224  | \$137.34   |
| A00225  | \$485.29   |
| A00235  | \$1,205.35 |
| A00236  | \$137.10   |
| A00237M | \$0.00     |
| A00241  | \$358.90   |
| A00242  | \$104.70   |
| A00243  | \$160.00   |
| A00244  | \$503.99   |
| A00247  | \$814.47   |
| A00251  | \$3,111.33 |
| A00252  | \$299.59   |
| A00254  | \$236.85   |
| A00255  | \$647.15   |
| A00256  | \$1,284.18 |
| A00257  | \$932.64   |
| A00258  | \$819.57   |
| A00260  | \$721.31   |
| A00261  | \$2,106.89 |
| A00262  | \$2,455.58 |
| A00263  | \$4,792.13 |
| A00264  | \$6,305.74 |
| A00269  | \$1,530.70 |
| A00270  | \$314.10   |
| A00271  | \$9,917.45 |
| A00273  | \$5,969.81 |
| A00276  | \$237.72   |
| A00277  | \$223.24   |
| A00278  | \$199.70   |
| A00279  | \$226.42   |
| A00280  | \$314.66   |
| A00282  | \$628.01   |
| A00285  | \$396.65   |
| A00290  | \$169.09   |

|         |             |
|---------|-------------|
| A00292  | \$354.44    |
| A00342  | \$137.26    |
| A00343  | \$180.58    |
| A00344  | \$225.66    |
| A00345  | \$180.45    |
| A00346A | \$230.60    |
| A00346B | \$218.55    |
| A00347  | \$619.57    |
| A00349  | \$1,155.23  |
| A00351  | \$3,767.46  |
| A00352  | \$10,329.01 |
| A00357  | \$667.83    |
| A00359  | \$1,603.94  |
| A00360  | \$5,524.58  |
| A00362  | \$508.64    |
| A00363  | \$959.53    |
| A00364  | \$2,075.96  |
| A00365  | \$2,243.64  |
| A00366  | \$3,545.63  |
| A00367  | \$528.16    |
| A00367A | \$229.40    |
| A00367B | \$196.04    |
| A00367C | \$375.40    |
| A00367M | \$0.00      |
| A00368  | \$11,144.68 |
| A00372  | \$2,403.73  |
| A00373  | \$1,170.84  |
| A00374  | \$883.94    |
| A00375  | \$3,806.88  |
| A00376  | \$1,934.66  |
| A00379  | \$325.10    |
| A00382  | \$0.00      |
| A00383  | \$4,937.97  |
| A00389  | \$329.04    |
| A00394  | \$241.48    |
| A00395  | \$139.34    |
| A00396  | \$137.33    |
| A00397  | \$176.88    |
| A00398  | \$204.99    |
| A00399  | \$195.79    |
| A00400  | \$278.31    |
| A00401  | \$398.73    |

|         |          |
|---------|----------|
| A00402  | \$137.26 |
| A00406  | \$385.35 |
| A00407  | \$150.96 |
| A00408  | \$184.71 |
| A00409  | \$177.90 |
| A00410  | \$92.87  |
| A00411  | \$92.87  |
| A00414  | \$665.05 |
| A00416  | \$92.93  |
| A00417  | \$136.57 |
| A00418  | \$102.05 |
| A00419  | \$105.80 |
| A00420  | \$114.89 |
| A00421  | \$168.19 |
| A00422  | \$102.07 |
| A00423  | \$101.53 |
| A00424  | \$88.76  |
| A00425  | \$96.97  |
| A00426  | \$282.42 |
| A00429  | \$128.81 |
| A00430  | \$98.54  |
| A00431  | \$162.61 |
| A00432  | \$116.15 |
| A00433  | \$147.82 |
| A00434  | \$144.24 |
| A00435  | \$86.74  |
| A00566  | \$784.96 |
| A00566B | \$543.81 |
| A00567  | \$233.95 |
| A00568  | \$784.07 |
| A00569  | \$88.83  |
| A00570  | \$96.32  |
| A00571  | \$129.90 |
| A00572  | \$134.25 |
| A00573  | \$453.97 |
| A00574  | \$366.26 |
| A00576  | \$166.21 |
| A00577  | \$156.09 |
| A00578  | \$131.43 |
| A00579  | \$187.07 |
| A00580  | \$120.24 |
| A00583  | \$146.46 |

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| A00584  | \$163.23    |
| A00585  | \$107.50    |
| A00586  | \$177.86    |
| A00587  | \$252.27    |
| A00588  | \$150.02    |
| A00589  | \$192.68    |
| A00590  | \$177.89    |
| A00591  | \$136.83    |
| A00592  | \$123.33    |
| A00593  | \$122.74    |
| A00594  | \$757.34    |
| A00598  | \$137.26    |
| A00599  | \$222.09    |
| A00600  | \$246.66    |
| A00601  | \$107.34    |
| A00602  | \$177.17    |
| A00603  | \$361.37    |
| A00604  | \$272.45    |
| A00605  | \$428.30    |
| A00606  | \$137.32    |
| A00607  | \$308.94    |
| A00609  | \$396.69    |
| A00610  | \$138.34    |
| A00611  | \$1,165.10  |
| A00612  | \$560.16    |
| A00613  | \$1,574.02  |
| A00616  | \$812.28    |
| A00617  | \$306.16    |
| A00618  | \$4,572.16  |
| A00620  | \$12,016.03 |
| A00624  | \$8,404.00  |
| A00630  | \$3,078.93  |
| A00630A | \$560.16    |
| A00630B |             |
| A00630C |             |
| A00631  | \$454.40    |
| A00632  | \$306.61    |
| A00633  | \$564.56    |
| A00634  | \$1,006.88  |
| A00635  | \$1,320.08  |
| A00636  | \$1,204.80  |
| A00636M | \$0.00      |

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| A00637  | \$2,091.52 |
| A00638  | \$1,059.52 |
| A00639  | \$1,148.42 |
| A00640A | \$230.45   |
| A00640B | \$151.51   |
| A00640C | \$193.24   |
| A00640D | \$286.32   |
| A00640E | \$134.67   |
| A00640F | \$974.66   |
| A00640H | \$83.57    |
| A00640I | \$84.42    |
| A00640J | \$80.74    |
| A00640K | \$80.34    |
| A00640L | \$73.13    |
| A00640M | \$0.00     |
| A00640N | \$80.34    |
| A00640O | \$80.47    |
| A00640P | \$77.35    |
| A00640Q | \$76.34    |
| A00640R | \$73.76    |
| A00640S | \$78.07    |
| A00640T | \$73.73    |
| A00640U | \$71.04    |
| A00640V | \$77.71    |
| A00641A | \$181.37   |
| A00641B | \$169.53   |
| A00641C | \$171.17   |
| A00641D | \$243.25   |
| A00641E | \$292.96   |
| A00641F | \$269.42   |
| A00641M | \$0.00     |
| A00642A | \$591.12   |
| A00642B | \$625.80   |
| A00642C | \$82.16    |
| A00642M | \$0.00     |
| A00643  | \$1,525.97 |
| A00644  | \$1,648.00 |
| A00645  | \$1,584.80 |
| A00647  | \$1,688.63 |
| A00648  | \$718.02   |
| A00648A | \$798.56   |
| A00649  | \$1,112.58 |

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| A00650 | \$1,203.25 |
| A00651 | \$2,158.02 |
| A00652 | \$926.33   |
| A00653 | \$452.62   |
| A00654 | \$452.62   |
| A00655 | \$1,672.45 |
| A00656 | \$1,209.52 |
| A00658 | \$203.23   |
| A00659 | \$512.02   |
| A00660 | \$224.08   |
| A00663 | \$137.84   |
| A00664 | \$352.34   |
| A00665 | \$529.52   |
| A00667 | \$818.63   |
| A00671 | \$327.90   |
| A00673 | \$223.71   |
| A00676 | \$194.01   |
| A00677 | \$137.26   |
| A00678 | \$137.52   |
| A00679 | \$169.65   |
| A00740 | \$90.23    |
| A00741 | \$155.14   |
| A00742 | \$227.67   |
| A00744 | \$154.68   |
| A00745 | \$174.22   |
| A00746 | \$259.24   |
| A00747 | \$295.07   |
| A00748 | \$109.73   |
| A00749 | \$390.59   |
| A00753 | \$441.62   |
| A00755 | \$290.17   |
| A00756 | \$583.02   |
| A00757 | \$216.92   |
| A00758 | \$444.68   |
| A00759 | \$230.35   |
| A00760 | \$274.25   |
| A00762 | \$1,136.08 |
| A00763 | \$482.05   |
| A00765 | \$853.40   |
| A00766 | \$615.87   |
| A00768 | \$409.21   |
| A00769 | \$335.17   |

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| A00770  | \$786.69   |
| A00771  | \$1,267.90 |
| A00773  | \$836.25   |
| A00774  | \$1,424.29 |
| A00775  | \$786.88   |
| A00776  | \$1,337.04 |
| A00778  | \$1,485.79 |
| A00780  | \$617.22   |
| A00781  | \$1,638.29 |
| A00782  | \$525.91   |
| A00783  | \$1,949.01 |
| A00786  | \$1,097.64 |
| A00787  | \$4,833.48 |
| A00789A | \$152.88   |
| A00789B | \$120.00   |
| A00789C | \$117.20   |
| A00789D | \$123.56   |
| A00789E | \$102.72   |
| A00789F | \$105.64   |
| A00789G | \$122.04   |
| A00789H | \$302.48   |
| A00794B | \$137.48   |
| A00794C | \$1,197.64 |
| A00794D | \$707.80   |
| A00794M | \$0.00     |
| A00795  | \$8,917.16 |
| A00796A | \$146.88   |
| A00796B | \$330.80   |
| A00796C | \$61.58    |
| A00796D | \$158.76   |
| A00796E | \$62.43    |
| A00796F | \$150.48   |
| A00796G | \$161.24   |
| A00796H | \$57.66    |
| A00796I | \$57.66    |
| A00796J | \$57.66    |
| A00796K | \$55.81    |
| A00796L | \$57.66    |
| A00796M | \$0.00     |
| A00796N | \$57.66    |
| A00796O | \$58.45    |
| A00796P | \$58.45    |

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| A00796Q | \$58.45     |
| A00796R | \$55.81     |
| A00796S | \$57.66     |
| A00796T | \$57.66     |
| A00800  | \$0.00      |
| A00801A | \$253.03    |
| A00804  | \$12,619.18 |
| A00806  | \$1,610.57  |
| A00807  | \$669.89    |
| A00808  | \$554.05    |
| A00809  | \$405.47    |
| A00810  | \$1,359.63  |
| A00811  | \$434.67    |
| A00812  | \$480.55    |
| A00813  | \$958.98    |
| A00814  | \$1,223.77  |
| A00815  | \$1,614.46  |
| A00816  | \$2,044.86  |
| A00817  | \$1,851.70  |
| A00818  | \$613.05    |
| A00820  | \$1,650.72  |
| A00821  | \$576.17    |
| A00822  | \$648.69    |
| A00823  | \$792.13    |
| A00824  | \$1,564.47  |
| A00826  | \$1,777.23  |
| A00827  | \$525.18    |
| A00828  | \$671.18    |
| A00830  | \$465.52    |
| A00831  | \$508.78    |
| A00832  | \$1,507.49  |
| A00832A | \$747.12    |
| A00833  | \$1,576.48  |
| A00834  | \$878.09    |
| A00835  | \$1,816.29  |
| A00836  | \$2,538.89  |
| A00837  | \$2,964.48  |
| A00838  | \$1,906.80  |
| A00839  | \$4,313.87  |
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| A00843  | \$250.64    |
| A00844  | \$182.02    |

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| A00845  | \$194.28 |
| A00846  | \$179.20 |
| A00846A | \$325.75 |
| A00847  | \$124.01 |
| A00849  | \$860.34 |
| A00851  | \$379.68 |
| A00854  | \$324.89 |
| A00855A | \$427.05 |
| A00883  | \$829.98 |
| A00884  | \$520.96 |
| A00885  | \$361.66 |
| A00886  | \$520.11 |
| A00886A | \$304.08 |
| A00887  | \$405.55 |
| A00888  | \$687.04 |
| A00889  | \$408.07 |
| A00891  | \$91.55  |
| A00892  | \$322.56 |
| A00894  | \$153.63 |
| A00895  | \$174.07 |
| A00896  | \$404.60 |
| A00897  | \$279.23 |
| A00900  | \$92.16  |
| A00901  | \$92.16  |
| A00902  | \$335.49 |
| A00908  | \$158.09 |
| A00909  | \$168.17 |
| A00910  | \$134.71 |
| A00911  | \$152.59 |
| A00912  | \$102.79 |
| A00913  | \$169.01 |
| A00914  | \$160.77 |
| A00915  | \$192.39 |
| A00916  | \$158.37 |
| A00917  | \$351.94 |
| A00918  | \$451.94 |
| A00920A | \$62.79  |
| A00920B | \$62.79  |
| A00920C | \$59.16  |
| A00920D | \$59.00  |
| A00920E | \$58.37  |
| A00920F | \$61.12  |

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| A00920G | \$62.79    |
| A00920H | \$62.76    |
| A00920I | \$59.59    |
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| A00920K | \$59.18    |
| A00920L | \$58.42    |
| A00920M | \$0.00     |
| A00921  | \$160.57   |
| A00922  | \$146.67   |
| A00923  | \$229.29   |
| A00924  | \$221.37   |
| A00925  | \$224.01   |
| A00926  | \$133.32   |
| A00927  | \$118.95   |
| A00928  | \$254.23   |
| A00931  | \$168.39   |
| A00936  | \$639.57   |
| A00939  | \$796.39   |
| A00949  | \$4,628.33 |
| A00953  | \$385.24   |
| A00954  | \$95.43    |
| A00956  | \$97.82    |
| A00957  | \$233.38   |
| A00959  | \$626.02   |
| A00963  | \$166.98   |
| A00964  | \$424.96   |
| A00968  | \$333.53   |
| A00970  | \$279.23   |
| A00971  | \$560.46   |
| A00976  | \$199.11   |
| A00977  | \$134.71   |
| A00981  | \$373.27   |
| A00982  | \$286.66   |
| A00985  | \$185.65   |
| A00986  | \$92.87    |
| A00987  | \$136.30   |
| A00988  | \$170.00   |
| A00995  | \$440.06   |
| A01010  | \$263.67   |
| A01012  | \$131.45   |
| A01013  | \$134.71   |
| A01014  | \$151.06   |

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| A01015  | \$147.05 |
| A01019  | \$262.83 |
| A01019A | \$192.84 |
| A01022  | \$324.78 |
| A01024  | \$166.08 |
| A01028  | \$621.63 |
| A01030  | \$262.28 |
| A01032  | \$220.10 |
| A01035  | \$248.46 |
| A01041  | \$556.38 |
| A01043  | \$179.99 |
| A01044  | \$96.81  |
| A01045  | \$97.24  |
| A01046  | \$130.23 |
| A01047  | \$147.50 |
| A01048  | \$139.56 |
| A01049  | \$89.27  |
| A01050  | \$95.12  |
| A01057  | \$137.32 |
| A01058  | \$141.70 |
| A01059  | \$212.85 |
| A01123  | \$241.97 |
| A01124  | \$350.38 |
| A01125  | \$151.32 |
| A01131  | \$108.02 |
| A01132  | \$88.40  |
| A01133  | \$140.47 |
| A01134  | \$96.14  |
| A01135  | \$134.25 |
| A01136A | \$92.87  |
| A01137  | \$174.94 |
| A01138  | \$557.65 |
| A01144  | \$178.75 |
| A01145  | \$144.98 |
| A01146  | \$134.25 |
| A01147B | \$271.24 |
| A01151A | \$244.08 |
| A01152  | \$63.35  |
| A01153  | \$129.64 |
| A01155  | \$561.02 |
| A01161  | \$212.40 |
| A01163  | \$172.16 |

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| A01165  | \$322.14   |
| A01168  | \$336.22   |
| A01170  | \$206.16   |
| A01171  | \$96.37    |
| A01172  | \$145.22   |
| A01180  | \$8,145.74 |
| A01191  | \$261.20   |
| A01191A | \$92.16    |
| A01192  | \$293.85   |
| A01193  | \$139.52   |
| A01194  | \$140.89   |
| A01195  | \$72.24    |
| A01195A | \$75.75    |
| A01196  | \$97.14    |
| A01197  | \$233.12   |
| A01198  | \$207.28   |
| A01200  | \$148.66   |
| A01201  | \$174.94   |
| A01202  | \$92.87    |
| A01203  | \$136.74   |
| A01204  | \$134.25   |
| A01205  | \$155.31   |
| A01206  | \$134.25   |
| A01207  | \$140.24   |
| A01208  | \$141.02   |
| A01209  | \$184.30   |
| A01210A | \$91.52    |
| A01210B | \$91.54    |
| A01210C | \$86.10    |
| A01210D | \$85.64    |
| A01210M | \$0.00     |
| A01212  | \$664.23   |
| A01218  | \$86.37    |
| A01219  | \$64.30    |
| A01220  | \$101.89   |
| A01221  | \$96.68    |
| A01222  | \$141.47   |
| A01223  | \$96.14    |
| A01224  | \$96.68    |
| A01225  | \$142.96   |
| A01226  | \$235.96   |
| A01231  | \$104.25   |

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| A01232  | \$0.00     |
| A01233  | \$134.71   |
| A01234  | \$134.71   |
| A01235  | \$102.04   |
| A01236  | \$101.94   |
| A01237  | \$142.75   |
| A01238  | \$145.34   |
| A01239  | \$92.87    |
| A01240  | \$91.84    |
| A01241  | \$134.25   |
| A01242  | \$139.29   |
| A01243  | \$0.00     |
| A01245  | \$133.68   |
| A01246  | \$1,272.62 |
| A01249  | \$764.61   |
| A01250  | \$171.92   |
| A01251  | \$171.92   |
| A01252  | \$171.92   |
| A01253  | \$124.60   |
| A01254  | \$111.22   |
| A01256  | \$331.52   |
| A01258  | \$265.24   |
| A01259  | \$303.82   |
| A01264  | \$139.67   |
| A01266  | \$89.98    |
| A01266A | \$366.32   |
| A01266B | \$90.82    |
| A01273  | \$183.81   |
| A01274  | \$315.35   |
| A01279  | \$288.94   |
| A01280  | \$289.89   |
| A01281  | \$196.22   |
| A01283  | \$175.94   |
| A01285  | \$269.65   |
| A01287  | \$139.56   |
| A01288  | \$121.74   |
| A01289  | \$769.32   |
| A01291  | \$359.15   |
| A01292  | \$101.56   |
| A01293  | \$670.13   |
| A01294  | \$441.53   |
| A01298  | \$128.42   |

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| A01299  | \$161.63   |
| A01300  | \$193.01   |
| A01301  | \$116.58   |
| A01302  | \$146.79   |
| A01303  | \$163.76   |
| A01304  | \$382.96   |
| A01305  | \$333.84   |
| A01308  | \$88.13    |
| A01309  | \$148.16   |
| A01310  | \$151.25   |
| A01311  | \$159.42   |
| A01534  | \$657.64   |
| A01539  | \$588.16   |
| A01540  | \$276.35   |
| A01541  | \$267.34   |
| A01545  | \$262.83   |
| A01548  | \$144.43   |
| A01549  | \$167.96   |
| A01550  | \$134.71   |
| A01551  | \$166.66   |
| A01552  | \$134.25   |
| A01553  | \$134.25   |
| A01554  | \$560.12   |
| A01560  | \$783.87   |
| A01567  | \$1,672.17 |
| A01688  | \$8,704.65 |
| A01689  | \$176.47   |
| A01690  | \$135.25   |
| A01691  | \$177.52   |
| A01692  | \$245.88   |
| A01694  | \$236.13   |
| A01696  | \$899.69   |
| A01699  | \$3,965.88 |
| A01711  | \$397.94   |
| A01909  | \$3,788.37 |
| A01916  | \$239.84   |
| A01918  | \$364.43   |
| A01926  | \$682.39   |
| A01932  | \$137.53   |
| A01933  | \$93.46    |
| A01933A | \$379.92   |
| A01933B | \$919.00   |

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| A01935  | \$84.35     |
| A01936  | \$143.88    |
| A01937  | \$141.58    |
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| A01939  | \$104.30    |
| A01940  | \$62.99     |
| A01941  | \$103.69    |
| A01943  | \$304.30    |
| A01944  | \$283.17    |
| A01945  | \$238.37    |
| A01946  | \$301.97    |
| A01947  | \$267.93    |
| A01951  | \$134.25    |
| A01953  | \$134.25    |
| A01954  | \$70.66     |
| A01955  | \$71.51     |
| A01956  | \$96.46     |
| A01957  | \$65.87     |
| A01958  | \$61.60     |
| A01959  | \$85.47     |
| A01960  | \$236.62    |
| A01963  | \$179.22    |
| A01963A | \$412.20    |
| A01964  | \$212.32    |
| A01968  | \$785.71    |
| A02005A | \$4,826.84  |
| A05968  | \$10,615.91 |
| A07113  | \$487.32    |
| A07115B | \$197.21    |
| A07115C | \$313.24    |
| A07115M | \$0.00      |
| A07116  | \$364.11    |
| A07119  | \$205.46    |
| A07120  | \$402.77    |
| A07125  | \$785.89    |
| A07129  | \$157.13    |
| A07131  | \$4,555.44  |
| A07141  | \$136.55    |
| A07142  | \$487.51    |
| A07149  | \$402.66    |
| A07153  | \$285.77    |
| A07155  | \$291.95    |

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| A07179  | \$310.31   |
| A07180  | \$132.69   |
| A07181  | \$189.94   |
| A07182  | \$307.43   |
| A07191  | \$139.91   |
| A07192  | \$367.74   |
| A07196  | \$344.02   |
| A07201  | \$126.98   |
| A07212  | \$585.54   |
| A07225  | \$1,967.28 |
| A07229  | \$164.52   |
| A07230  | \$346.72   |
| A07249  | \$1,375.32 |
| A07258  | \$333.28   |
| A07260  | \$262.74   |
| A07262  | \$752.60   |
| A07265  | \$131.78   |
| A07266  | \$114.50   |
| A07267  | \$169.47   |
| A07272  | \$109.41   |
| A07273  | \$256.04   |
| A07273A | \$79.51    |
| A07276  | \$324.11   |
| A07279  | \$226.77   |
| A07281  | \$585.97   |
| A07282  | \$138.62   |
| A07283  | \$253.38   |
| A07284  | \$157.80   |
| A07285  | \$220.60   |
| A07286  | \$150.79   |
| A07287  | \$115.58   |
| A07288  | \$166.86   |
| A07290  | \$79.25    |
| A07291  | \$196.21   |
| A07293  | \$486.54   |
| A07295  | \$183.37   |
| A07296  | \$172.90   |
| A07297  | \$256.21   |
| A07317  | \$1,089.74 |
| A07324  | \$1,211.97 |
| A07331  | \$265.20   |
| A07332  | \$136.79   |

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| A07332A | \$182.49   |
| A07333  | \$192.16   |
| A07334  | \$463.39   |
| A07335  | \$158.06   |
| A07336  | \$158.06   |
| A07337  | \$158.06   |
| A07338  | \$161.18   |
| A07339  | \$265.87   |
| A07341A | \$311.98   |
| A07345  | \$3,460.73 |
| A07348  | \$263.40   |
| A07350  | \$318.90   |
| A07352  | \$213.02   |
| A07353  | \$316.99   |
| A07355  | \$211.17   |
| A07356  | \$178.48   |
| A07356A | \$457.50   |
| A07357  | \$461.54   |
| A07361  | \$216.81   |
| A07363  | \$251.71   |
| A07364  | \$1,393.01 |
| A07366  | \$1,282.80 |
| A07369  | \$228.09   |
| A07370  | \$389.32   |
| A07371A | \$109.17   |
| A07371B | \$109.17   |
| A07372  | \$1,958.81 |
| A07376A | \$79.09    |
| A07376B | \$83.12    |
| A07376C | \$83.08    |
| A07376D | \$0.00     |
| A07376E | \$85.21    |
| A07376M | \$137.34   |
| A07376S | \$60.28    |
| A07376T | \$61.81    |
| A07376U | \$61.81    |
| A07376V | \$60.80    |
| A07376W | \$62.83    |
| A07379  | \$169.94   |
| A07381  | \$258.62   |
| A08170B | \$1,856.37 |
| A11334  | \$121.03   |

|        |            |
|--------|------------|
| A11335 | \$229.27   |
| A11336 | \$132.01   |
| A11341 | \$241.69   |
| A11351 | \$571.39   |
| A11353 | \$135.99   |
| A11354 | \$764.10   |
| A11355 | \$166.86   |
| A11543 | \$536.77   |
| A11550 | \$1,548.04 |
| A11554 | \$632.60   |
| A11563 | \$126.48   |
| A11564 | \$115.81   |
| A11565 | \$8,509.10 |
| A11583 | \$190.19   |
| A11584 | \$113.57   |
| A11585 | \$117.35   |
| A11586 | \$134.44   |
| A11587 | \$117.54   |
| A11588 | \$135.88   |
| A11589 | \$109.24   |
| A11592 | \$392.00   |
| A11605 | \$164.63   |
| A11606 | \$109.29   |
| A11608 | \$168.37   |
| A11609 | \$0.00     |
| A11610 | \$226.37   |
| A11613 | \$108.48   |
| A11614 | \$106.16   |
| A11615 | \$129.97   |
| A11630 | \$109.77   |
| A11631 | \$256.84   |
| A11635 | \$0.00     |
| A11636 | \$108.34   |
| A11638 | \$407.28   |
| A12102 | \$2,232.89 |
| A12146 | \$632.60   |
| A12156 | \$108.67   |
| A12157 | \$108.67   |
| A12169 | \$3,210.69 |
| A12176 | \$957.24   |
| A12194 | \$134.09   |
| A12201 | \$114.62   |

|        |            |
|--------|------------|
| A12202 | \$109.71   |
| A12203 | \$96.58    |
| A12204 | \$109.49   |
| A12205 | \$96.58    |
| A12210 | \$1,823.66 |
| A12216 | \$341.65   |
| A12217 | \$109.17   |
| A12218 | \$370.93   |
| A12226 | \$1,367.27 |
| A12229 | \$225.26   |
| A12233 | \$1,332.85 |
| A12241 | \$108.87   |
| A12242 | \$109.46   |
| A12243 | \$109.11   |
| A12244 | \$109.72   |
| A12245 | \$109.49   |
| A12246 | \$168.58   |
| A12248 | \$100.86   |
| A12249 | \$109.34   |
| A12250 | \$109.22   |
| A12251 | \$109.46   |
| A12252 | \$109.11   |
| A12253 | \$109.11   |
| A12254 | \$109.22   |
| A12255 | \$109.11   |
| A12256 | \$109.22   |
| A12257 | \$109.11   |
| A12258 | \$109.49   |
| A12259 | \$109.17   |
| A12260 | \$109.17   |
| A12261 | \$109.29   |
| A12262 | \$109.17   |
| A12263 | \$109.29   |
| A12264 | \$109.17   |
| A16450 | \$7,769.40 |
| A18733 | \$267.89   |
| A18734 | \$162.91   |
| A18735 | \$149.78   |
| A18736 | \$152.31   |
| A18737 | \$162.64   |
| A18738 | \$257.22   |
| A18740 | \$213.28   |

|         |            |
|---------|------------|
| A18741  | \$144.34   |
| A18742  | \$92.87    |
| A18743  | \$165.75   |
| A18744  | \$90.17    |
| A18745  | \$1,684.80 |
| A26786  | \$70.35    |
| A26786M | \$0.00     |
| A26787  | \$70.34    |
| A26788  | \$71.35    |
| A26789  | \$71.70    |
| A26790  | \$74.19    |
| A26791  | \$60.93    |
| A26792  | \$70.29    |
| A26793  | \$71.29    |
| A26794  | \$71.50    |
| A26795  | \$74.19    |
| A26796  | \$69.95    |
| A26797  | \$70.26    |
| A26798  | \$71.35    |
| A26799  | \$71.50    |
| A26800  | \$74.19    |
| A27701  | \$132.79   |
| A27701M | \$0.00     |
| A27702  | \$447.29   |
| A29916A | \$235.16   |
| A29916B | \$171.84   |
| A29916C | \$113.32   |
| A29916D | \$88.56    |
| A29916E | \$100.40   |
| A29916F | \$93.64    |
| A29916G | \$102.56   |
| A29916H | \$95.60    |
| A29916I | \$106.36   |
| A29916J | \$114.84   |
| A29916K | \$106.36   |
| A29916L | \$114.84   |
| A29916M | \$0.00     |
| A29916N | \$63.62    |
| A29916O | \$63.62    |
| A29917  | \$3,936.56 |
| A31251  | \$505.29   |
| A33292  | \$80.80    |

|         |            |
|---------|------------|
| A33796  | \$0.00     |
| A33974  | \$1,489.81 |
| A34212A | \$319.56   |
| A34212B | \$71.24    |
| A34212C | \$89.88    |
| A34212D | \$52.15    |
| A34212E | \$54.41    |
| A34212F | \$52.13    |
| A34212G | \$52.72    |
| A34212H | \$52.71    |
| A34212I | \$52.97    |
| A34212J | \$52.67    |
| A34212K | \$0.00     |
| A34212L | \$52.20    |
| A34212M | \$52.48    |
| A34212N | \$54.38    |
| A34212O | \$55.85    |
| A34212P | \$54.39    |
| A34212Q | \$52.24    |
| A34212R | \$61.79    |
| A34212S | \$53.25    |
| A34212T | \$52.02    |
| A34212U | \$65.44    |
| A34212V | \$60.56    |
| A34212W | \$237.56   |
| A34212X | \$65.83    |
| A34212Y | \$77.29    |
| A34225A | \$57.82    |
| A34225B | \$57.82    |
| A34225C | \$57.82    |
| A34225D | \$57.48    |
| A34225E | \$57.48    |
| A34225F | \$57.48    |
| A34225G | \$57.82    |
| A34225H | \$57.82    |
| A34225I | \$57.82    |
| A34225J | \$57.82    |
| A34225K | \$57.82    |
| A34225L | \$57.82    |
| A34225M | \$0.00     |
| A34225N | \$57.82    |
| A34225O | \$57.82    |

|         |          |
|---------|----------|
| A34225P | \$57.82  |
| A34225Q | \$57.82  |
| A34225R | \$57.82  |
| A34225S | \$57.82  |
| A34225T | \$57.82  |
| A34225U | \$57.82  |
| A34225V | \$57.82  |
| A34225W | \$57.82  |
| A34225X | \$57.82  |
| A34226A | \$57.82  |
| A34226B | \$57.82  |
| A34226C | \$57.82  |
| A34226D | \$57.82  |
| A34226E | \$57.82  |
| A34226F | \$57.82  |
| A34226G | \$57.82  |
| A34226H | \$57.82  |
| A34226I | \$57.82  |
| A34226J | \$57.82  |
| A34226K | \$57.82  |
| A34226L | \$57.82  |
| A34226M | \$0.00   |
| A34226N | \$57.82  |
| A34226O | \$57.82  |
| A34226P | \$57.82  |
| A34226R | \$72.95  |
| A34226S | \$72.95  |
| A34620  | \$968.50 |
| A36413A | \$73.48  |
| A36413B | \$74.25  |
| A36413C | \$70.19  |
| A36413D | \$77.01  |
| A36413E | \$74.13  |
| A36413F | \$72.99  |
| A36413G | \$73.07  |
| A36413H | \$75.05  |
| A36413I | \$75.03  |
| A36413J | \$79.44  |
| A36413K | \$50.00  |
| A36413L | \$82.22  |
| A36413M | \$0.00   |
| A36413N | \$267.89 |

|         |            |
|---------|------------|
| D01207  | \$148.91   |
| D05764  | \$470.27   |
| D12010  | \$114.02   |
| D12013  | \$104.03   |
| D12013A | \$124.00   |
| D12014  | \$263.02   |
| D12015  | \$216.09   |
| D12017  | \$110.78   |
| D12017A | \$160.38   |
| D12018  | \$132.80   |
| D12018A | \$77.62    |
| D12021  | \$147.16   |
| D12037  | \$157.44   |
| D12039  | \$216.97   |
| D12048  | \$308.18   |
| D12049  | \$205.55   |
| D12053  | \$144.24   |
| D12055  | \$61.76    |
| D12056  | \$58.89    |
| D12267  | \$61.76    |
| D12268  | \$66.75    |
| D12269  | \$122.51   |
| D12270  | \$82.32    |
| D12271  | \$6,075.76 |
| D12436  | \$78.27    |
| D12514  | \$145.11   |
| D13071  | \$125.46   |
| D13072  | \$151.58   |
| D13111  | \$144.53   |
| D13113  | \$136.31   |
| D13114  | \$116.07   |
| D13139I | \$52.22    |
| D13144K | \$604.14   |
| D13144L | \$2,922.75 |
| D13144Z | \$992.49   |
| D13145  | \$247.19   |
| D13145A | \$336.33   |
| D13145B | \$50.00    |
| D13145D | \$205.54   |
| D13145E | \$244.25   |
| D13145F | \$6,206.89 |
| D13145L | \$236.63   |
| D13161  | \$94.34    |

|         |            |
|---------|------------|
| D13244  | \$167.66   |
| D13578  | \$131.91   |
| D13580  | \$86.42    |
| D13583  | \$280.90   |
| I00048  | \$112.83   |
| I00063  | \$79.83    |
| I00064  | \$62.51    |
| I00078B | \$67.57    |
| I00140  | \$68.16    |
| I00153  | \$115.63   |
| I00154  | \$311.53   |
| I00199  | \$114.45   |
| I00203  | \$166.42   |
| I00221  | \$76.62    |
| I00227  | \$73.89    |
| I00230  | \$94.98    |
| I00234  | \$138.51   |
| I00236  | \$151.44   |
| I00241  | \$79.66    |
| I00250B | \$100.08   |
| I00251  | \$175.14   |
| I00251A | \$89.19    |
| I00254  | \$74.40    |
| I00263  | \$200.12   |
| I00270B | \$50.51    |
| I00270C | \$50.23    |
| I00272  | \$126.78   |
| I00278  | \$75.34    |
| I00282  | \$155.85   |
| I00593  | \$199.10   |
| I00593A | \$146.56   |
| I00602  | \$261.00   |
| I00603  | \$1,270.43 |
| I00621  | \$60.71    |
| I00622  | \$80.67    |
| I00623  | \$138.59   |
| I00624  | \$122.54   |
| I00635  | \$58.87    |
| I00648  | \$76.17    |
| I00649  | \$76.24    |
| I00650  | \$90.35    |
| I00651  | \$65.62    |
| I00734  | \$55.89    |
| I00763  | \$918.70   |

|        |          |
|--------|----------|
| I00797 | \$657.84 |
| I00877 | \$52.27  |
| I01016 | \$51.10  |
| I01060 | \$50.31  |
| I01104 | \$182.93 |
| I01149 | \$118.46 |
| I01150 | \$50.25  |
| I01160 | \$433.46 |
| I01172 | \$182.19 |
| I01249 | \$188.37 |
| I01250 | \$155.34 |
| I01251 | \$118.40 |

**\$557,834.18**

**City Council Regular**

**Date:** 08/11/2025  
**Title:** Appoint Downtown Business Improvement District (BID 0001) Board of Trustees  
**Presented by:** Chris Kukulski, City Administrator  
**Department:** City Hall Administration  
**Presentation:** Yes  
**Legal Review:** Yes  
**Project Number:** N/A

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**RECOMMENDATION**

Staff recommends the current members of the Downtown Business Improvement District board of trustees be appointed to the newly created BID board of trustees.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

City Council previously created the downtown Business Improvement District (BID) No. 0001 in August 2015. State law sunsets these districts after 10 years. To create a new BID, Montana law requires that property owners of more than 60% of the area of the proposed district property must sign and submit a petition to initiate a district. Downtown and East Billings property owners submitted a petition with signatures that represent 71.88% of the property within the proposed district.

Council renewed the Business Improvement District (BID) on August 11, 2025, by resolution following a public hearing. The resolution creating the Downtown BID No. 0001 will become effective August 22, 2025, when the current district expires. State law requires the creation of a new board of trustees for the district when the district is created. The board members of the current BID, which will expire August 22, have previously submitted applications and were appointed by the Mayor with the consent of Council. Staff recommend the same board members be appointed as the trustees of the newly created board. The attached resolution conforms with state law by naming the individual trustees, determining their terms of office and designating the initial board chair.

**ALTERNATIVES**

City Council may:

- Approve the resolution creating the Board of Trustees for the Downtown BID No. 0001; or,
- Modify and approve the resolution; or,
- Not Approve the resolution. Council will be required to provide staff direction as the BID cannot operate without a board of trustees.

**FISCAL EFFECTS**

There is no financial impact from adopting the resolution and creating the BID Board of Trustees.

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**Attachments**

Resolution appointing board members

**Resolution No. 25-\_\_\_\_\_**

**A RESOLUTION CREATING A BOARD OF TRUSTEES FOR BILLINGS  
BUSINESS IMPROVEMENT DISTRICT NO.0001, APPOINTING  
TRUSTEES AND SPECIFYING THE POWERS AND DUTIES OF THE  
BOARD.**

**WHEREAS**, the Billings City Council created the Business Improvement District No. 0001 by resolution on August 11, 2025, and

**WHEREAS**, according to Montana Code Annotated section 7-12-1121 MCA, a board of trustees must be created to govern the district, five (5) to seven (7) trustees must be appointed, trustees must be assigned to staggered terms of office, and a presiding officer must be appointed.

**WHEREAS**, the Downtown Billings Partnership submitted the names of seven (7) proposed Trustees for appointment to the Board of Trustees, all of whom are property owners, or their assignees, within the District, and

**BE IT RESOLVED** by the Billings City Council, as follows:

**Section 1. Business Improvement District No. 0001 Board of Trustees:** The Business Improvement District No. 0001 Board of Trustees is hereby created. There shall be seven (7) Trustees, consisting of owners of property within the district, or their assignees.

**Section 2. Board Appointments:** The Board of Trustees for Business Improvement District No. 0001 shall be as follows and their terms shall be as shown.

| <u>Trustee Property Owner</u>           | <u>Name of Trustee representative</u> | <u>Initial Term</u> |
|-----------------------------------------|---------------------------------------|---------------------|
| Best Western Plus ClockTower Inn        | Blake Wahrlich                        | 1 year              |
| Monte Bar and Casino/LaFever Properties | Cori LaFever-Thelen                   | 2 years             |
| Swank Enterprises                       | Randy Stone                           | 2 years             |
| Big Sky Economic Development            | Marcell Bruski                        | 3 years             |
| Yellowstone Art Museum                  | Jessica Ogdin                         | 3 years             |
| Northern Hotel                          | George Moragos                        | 4 years             |
| Wise Wonders/704 Properties, LLC        | Shawna Bonini                         | 4 years             |

All terms begin August 22, 2025. After trustees complete their initial terms of office, the Mayor, with City Council consent, may reappoint members or may appoint new board members. All trustees appointed subsequent to the initial appointees shall serve four (4) year terms of office. A vacancy occurring during a term will be filled for the unexpired term. The unexpired term shall be filled in the same manner as other vacancies. The initial board chair shall be Blake Wahrlich, who shall serve a one (1) year term in that office. Subsequent chairpersons shall serve one (1) year terms and shall be selected by the Board.

**Section 3. Powers and Duties of Trustees:** The appointed trustees shall have the powers and duties set out in Sections 7-12-1121 through 7-12-1133, M.C.A. and any other applicable laws, ordinances or regulations. The Board of Trustees shall submit to the City Council for approval, a work plan and budget for the ensuing fiscal year, no later than the first (1<sup>st</sup>) day of May preceding the beginning of the fiscal year for which the work plan and budget apply. The City Council may modify the work plan and budget as it considers necessary and appropriate.

**Section 4. Effective Date.** This Resolution shall be effective immediately.

**APPROVED** by the City Council of the City of Billings, Montana, this 11<sup>th</sup> day of August, 2025.

THE CITY OF BILLINGS:

By: \_\_\_\_\_  
William A. Cole, Mayor

ATTEST:

By: \_\_\_\_\_  
Denise R. Bohlman, City Clerk