

****ATTENTION****

The City Council meeting will be held in a hybrid format that may include both in-person AND virtual attendance via Zoom. Unless they have cause to appear virtually, Councilmembers will attend the meeting in person in Council Chambers, fifth floor of City Hall, 316 N. 26th Street. In order to honor the Right of Participation and the Right to Know in Article II, Sections 8 and 9, of the Montana Constitution, the City of Billings and City Council are making every effort to meet the requirements of the open meeting laws.

Citizens are invited to:

- Review the Agenda Packet on the City's website at: www.billingsmt.gov and click on "Your Government," "City Council," and "Agendas & Minutes".
- View the meeting:
 - On Community 7 TV - Channel 7 or Channel 507 -- Spectrum Cable. *(On evenings when there is a conflict with School District No. 2 Board meetings, the City Council meeting will be broadcast on Channel 8 - Spectrum Cable.)* Channel 7 or Channel 978 - TDS Fiber.
 - Online at www.comm7tv.com and click on the "Watch Live" icon. Community 7 also has links to their Facebook page and YouTube channel.
 - On the City's website at www.billingsmt.gov and click on "Watch Meetings Online" on the homepage.
 - In-Person.

Citizens may submit public comment via the following methods:

- Mail: City Clerk, P.O. Box 1178, Billings, MT 59103
- Email: Council@billingsmt.gov.
 - Emails received after 3:00 PM on the day of the meeting, may be posted on the Council's webpage the following day for public viewing.
- Attend the meeting in person

Please contact Denise Bohlman, City Clerk, at bohlmand@billingsmt.gov, or at 406.657.8210, with any questions.



VISION STATEMENT:
"The Magic City: A diverse,
welcoming community
where people prosper and
business succeeds."

**CITY COUNCIL
REGULAR BUSINESS MEETING**

AGENDA

AUGUST 25, 2025

5:30 P.M.

COUNCIL CHAMBERS
316 N. 26th Street, 5th Floor

CALL TO ORDER: Mayor Cole

PLEDGE OF ALLEGIANCE: Mayor Cole

INVOCATION: Councilmember Owen

ROLL CALL: Councilmembers present on roll call were: Shaw, Gulick, Neese, Owen, Rogers,
 Kennedy, Aspenlieder, Tidswell, Boyett, Rupsis

MINUTES: August 11, 2025

COURTESIES:

PROCLAMATIONS:

COUNCIL REPORTS:

ADMINISTRATOR REPORTS - CHRIS KUKULSKI

PUBLIC COMMENT on "NON-PUBLIC HEARING" Agenda Items: 1 and 10(a)(b) and (c) ONLY. Speaker sign-in required. (Comments are limited to three (3) minutes or as set by the Mayor. Please sign the roster at the cart located at the back of the Council chambers or at the podium. Comments on items listed as public hearing items will be heard ONLY during the designated public hearing time for each respective item. For items not on this agenda, public comment will be taken at the end of the agenda.)

1. **CONSENT AGENDA** -- Separations:

A. **Bid Awards:**

1. **Fire Station 2 Boiler Replacement.** (Opened 8/5/25) Recommend Plumb MT, Inc.
2. **Landfill Compactor Wheels.** (Opened 8/5/25) Recommend Tractor & Equipment Co.

B. **Purchase** of a sewer camera truck from SWS Equipment for Public Works Street/Traffic Division.

C. **In-Kind Donation** for Black Otter Trail Crack Sealing to the Parks, Recreation and Public Lands Department from Billings Trail Net.

D. **Bills for the Weeks of:**

1. July 30, 2025
2. August 4, 2025

Recommended Motion: I move to approve the items of the Consent Agenda as submitted, with the exception of items moved for separation.

REGULAR AGENDA:

2. **PUBLIC HEARING** for land use contrary to zoning to expand the surface parking at Elysian School, located at 6416 Elysian Road. No action necessary.

3. **PUBLIC HEARING AND RESOLUTION** approving a street name change from Leatherneck Lane in Elysian Subdivision to Community Place. Staff recommends approval.

Recommended Motion: Having conducted a public hearing, considered written and spoken testimony, I move to approve the Resolution for a street name change from Leatherneck Lane in Elysian Subdivision to Community Place, as recommended by staff.

4. **PUBLIC HEARING REOPENED AND RESOLUTION** approving and adopting wastewater wholesale rates for FY2026. Staff recommends approval.

Recommended Motion: Having conducted a public hearing, considered written and spoken public testimony, I move to approve a Resolution adopting FY2026 wastewater wholesale rates and fees, as recommended by staff.

5. **PUBLIC HEARING AND RESOLUTION** setting annual levies for FY2026 on General Fund, Transit, Library, Public Safety I, II, III, and General Obligation Debt. Staff recommends approval.

Recommended Motion: Having conducted a public hearing, considered written and spoken public testimony, I move to approve a resolution setting annual levies for FY2026 on General Fund, Transit, Library, Public Safety I, II, III, and General Obligation Debt, as recommended by staff.

6. **PUBLIC HEARING AND RESOLUTION** setting annual Road Maintenance District No. 6 assessments for FY2026. Staff recommends approval.

Recommended Motion: Having conducted a public hearing, considered written and spoken public testimony, I move to approve a resolution setting annual Road Maintenance District No. 6 assessments for FY2026, as recommended by staff.

7. **PUBLIC HEARING AND RESOLUTION** setting annual Park Maintenance Districts (PMDs) assessments for FY2026. Staff recommends approval.

Recommended Motion: Having conducted a public hearing, considered written and spoken public testimony, I move to approve a resolution setting annual Park Maintenance Districts (PMDs) assessments for FY2026, as recommended by staff.

8. **PUBLIC HEARING AND RESOLUTION** approving and adopting FY2025 Budget Amendments. Staff recommends approval.

Recommended Motion: Having conducted a public hearing, considered written and spoken public testimony, I move to approve a resolution approving and adopting a resolution for FY2025 budget amendments, as recommended by staff.

9. **PUBLIC HEARING AND RESOLUTION** approving and adopting FY2026 Final Budget. Staff recommends approval.

Recommended Motion: Having conducted a public hearing, considered written and spoken public testimony, I move to approve a resolution approving and adopting a resolution for FY2026 final budget, as recommended by staff.

10. **RESOLUTIONS** creating advisory committees for Urban Renewal Areas. Staff recommends approval.

- a. East Billings Urban Renewal District (EBURD)
- b. South Billings Boulevard Urban Renewal District (SBBURD)
- c. Downtown Urban Renewal District

Recommended Motion: I move to approve a resolution creating an advisory committee for the XXXXXXXX Urban Renewal Area, as recommended by staff.

(A separate motion and vote are required for each.)

PUBLIC COMMENT on "NON-AGENDA ITEMS". Speaker Sign-in required. (*Restricted to ONLY items not on this printed agenda. Comments are limited to 3 minutes or as set by the Mayor. Please sign the roster at the cart located at the back of the Council chambers or at the podium.*)

COUNCIL INITIATIVES:

ADJOURN:

Council Chambers are readily accessible to individuals with physical disabilities.

For more information or to make requests for special arrangements, please contact the City Clerk's Office at 657-8210 or e-mail bohlmand@billingsmt.gov, 72 hours prior to the meeting date.

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**\* Quasi-Judicial** -- *Caution must be exercised concerning any potential ex parte communications with interested parties. This policy-making body may exercise approval or other adjudication authority which is "judicial" because it directly affects the legal rights of a person.*

**City Council Regular**

**Date:** 08/25/2025  
**Title:** Fire Station 2 Boiler Replacement  
**Presented by:** Tricia Mae  
**Department:** City Hall Administration  
**Presentation:** No  
**Legal Review:** Template Contract  
**Project Number:** N/A

**RECOMMENDATION**

Staff recommends that Council approve and award a contract for boiler replacement at Fire Station 2 to Plumb MT, Inc., for \$161,500.00

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Fire Station 2, originally built in 1964, is still operating with the original hot water boiler and pneumatic thermostat system as the primary heat source. The existing boiler has passed its useful life, is not efficient, and parts are becoming more difficult to source. The proposed boiler replacement project will replace the existing boiler with two hydronic units, one primary and one redundant.

Facilities advertised an Invitation for Bid (IFB) on 07/03 and 07/10/2025 in *Yellowstone County News* and on the City's website. A pre-bid walk was held on 07/15/2025 and nine contractors attended.

Bids were opened on 08/05/2025 and three (3) bids were received. Bid tabulation is provided below with Plumb MT being the successful low and responsive bidder.

Base bid is for removal and replacement of boiler system and alternate #1 is for the installation of Reliable Controls. City will accept base bid and alternate #1 for total project cost of \$161,500.00. Alternate #1 is a one-time cost and will bring this equipment onto the BACnet Building Automation System that Facilities Division currently uses to manage equipment at various locations.

|          | Plumb MT, Inc. | Williams Plumbing & Heating | TW Ridley    |
|----------|----------------|-----------------------------|--------------|
| Base Bid | \$159,000.00   | \$210,300.00                | \$192,000.00 |
| Alt #1   | \$2,500.00     | \$2,250.00                  | \$2,260.00   |
| Total    | \$161,500.00   | \$212,550.00                | \$194,260    |

**STAKEHOLDERS**

Internal

- City Council as approving body
- Facilities Division as Project Manager
- Fire Department as Facility Operator

External

- Cushing Terrell as Mechanical Engineer
- Plumb MT as Contractor

**ALTERNATIVES**

City Council may:

- Approve the project with alternate #1; or,
- Not Approve and provide guidance to staff

## **FISCAL EFFECTS**

The cost for replacing the equipment will be paid with the Fire Department Capital account. The total project cost is \$161,500.00

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### **Attachments**

Contract - Plumb MT  
Exhibit B - Specs  
Exhibit C - Drawings



## CONSTRUCTION AGREEMENT

**THIS AGREEMENT** is made and entered into \_\_\_\_\_,  
by and between the **CITY OF BILLINGS, MONTANA**, a municipal corporation  
organized and existing under the laws of the State of Montana, P.O. Box 1178, Billings,  
Montana 59103, hereinafter referred to as "**CITY**," and **PLUMB MT, INC.**, of PO Box  
81620, Billings, MT 59108 hereinafter referred to as "**CONTRACTOR**."

In consideration of the mutual covenants and agreements herein contained, the receipt and sufficiency whereof being hereby acknowledged, the parties hereto agree as follows:

1. **PURPOSE:** **CITY** agrees to hire **CONTRACTOR** as an independent contractor to perform the services of mechanical and plumbing upgrades described in the Scope of Work attached hereto as Exhibit "A" and by this reference made a part hereof.
2. **EFFECTIVE DATE:** This **AGREEMENT** is effective upon the date of its execution and will terminate on December 31, 2025. The parties may extend this **AGREEMENT**, by mutual concurrence, for thirty days, in writing prior to its termination.
3. **SCOPE OF WORK:** The **CONTRACTOR** shall perform the services outlined in Exhibit "A". In performing these services, the **CONTRACTOR** shall at all times comply with all federal, state and local statutes, rules and ordinances applicable. These services and all duties incidental or necessary therefor, shall be performed diligently and completely and in accordance with professional standards of conduct and performance.
4. **INCORPORATION BY REFERENCE:** All exhibits and addenda attached hereto, as well as any bid or proposal referenced, are hereby incorporated into this **AGREEMENT** and made a part hereof. If there is any conflict between such exhibits or addenda and the terms of this **AGREEMENT**, the terms of this **AGREEMENT** shall control.
5. **PAYMENT:** **CITY** agrees to pay **CONTRACTOR** one hundred sixty one thousand five hundred dollars (\$161,500) for the work described in the Scope of Work in Exhibit "A". Any alteration or deviation from the described work that involves extra costs will be executed only upon written request by the **CITY** to **CONTRACTOR** and will become an extra charge over and above the contract amount. The parties must agree upon any extra charges in writing.

Except as otherwise specified herein, the **CONTRACTOR** shall invoice the **CITY** monthly (or on such other basis as the Parties may mutually determine) for all



services rendered pursuant to this **AGREEMENT**. Such invoices shall specify the services provided to the **CITY** during the preceding month and identify the applicable fees, and shall be accompanied by reasonable documentation or other reasonable explanations supporting such charges.

Except as otherwise specified herein, the **CITY** shall pay, net of applicable withholding tax, if any, the **CONTRACTOR** for said invoice within thirty (30) days after receipt.

If partial payment is requested by **CONTRACTOR**, it shall be made upon invoice and said estimate being proportioned to the work completed by the **CONTRACTOR**. **CITY** shall deduct five percent (5%) from each pay estimate to be held until the completion of the final scope of work. The final payment shall be made only after acceptance of final invoice by the **CITY**, and determination has been made by the **CITY** that the scope of work has been satisfactorily completed.

The prices established in this **AGREEMENT** may be extended to other political subdivisions within the State of Montana solely at the **CONTRACTOR'S** discretion.

6. **LIQUIDATED DAMAGES:** If **CONTRACTOR** does not complete the work by the designated contract date(s), liquidated damages will be assessed in the form of a daily charge for each day, except Saturdays, Sundays, and legal holidays which exceed the contract date.

The daily charge(s) are stipulated to be reasonable quantifications of the damages incurred by the **CITY**:

- Liquidated damages for failure to complete project: \$150.00 per day.
- The charge(s) will be deducted from money due the **CONTRACTOR**.

7. **INDEPENDENT CONTRACTOR STATUS:** The parties agree that **CONTRACTOR** is an independent contractor for purposes of this **AGREEMENT** and is not to be considered an employee of the **CITY** for any purpose. **CONTRACTOR** is not subject to the terms and provisions of the **CITY's** personnel policies handbook and may not be considered a **CITY** employee for workers' compensation or any other purpose. **CONTRACTOR** is not authorized to represent the **CITY** or otherwise bind the **CITY** in any dealings between **CONTRACTOR** and any third parties.

8. **INDEMNITY:**



The **CONTRACTOR** SHALL:

- A. Indemnify, defend and save the **CITY**, its officers, agents and employees harmless from any and all losses, damage and liability occasioned by, growing out of, or in any way arising or resulting from any intentional, reckless or negligent act on the part of **CONTRACTOR** or its officers, agents or employees.
- B. Not indemnify, defend, save and hold the **CITY** harmless from claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses or attorneys' fees, expert fees and costs arising from wrongful, reckless or negligent acts, error or omission solely of the **CITY** occurring during the course of or as a result of the performance of the **AGREEMENT**.
- C. Where claims, lawsuits or liability, including attorneys' fees, expert fees and costs arise from wrongful, reckless or negligent act of both the **CITY** and **CONTRACTOR**, **CONTRACTOR** shall indemnify, defend, save, and hold the **CITY** harmless from only that portion of claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses including attorneys' fees, expert fees and costs, which result from **CONTRACTOR'S** wrongful, reckless or negligent acts occurring as a result from **CONTRACTOR'S** performance pursuant to this **AGREEMENT**.

The **CITY** SHALL:

- A. Indemnify, defend and save **CONTRACTOR**, its officers, agents and employees harmless from any and all losses, damage and liability occasioned by, growing out of, or in any way arising or resulting from any intentional or negligent act on the part of **CITY** or its agents or employees.
- B. Not indemnify, defend, save and hold the **CONTRACTOR** harmless from claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses or attorneys' fees and costs arising from wrongful, reckless or negligent acts, error or omission solely of **CONTRACTOR** occurring during the course of or as a result of the performance of the **AGREEMENT**.
- C. Where claims, lawsuits or liability, including attorneys' fees and costs arise from wrongful, reckless or negligent act of both the **CONTRACTOR** and the **CITY**, the **CITY** shall indemnify, defend, save, and hold the **CONTRACTOR** harmless from only that portion of claims, causes of action, lawsuits, damages, judgments, liabilities, and litigation costs and expenses including attorneys' fees and costs, which result from the



**CITY'S** or its officers, agents or employee's wrongful, reckless or negligent acts occurring as a result from the **CITY'S** performance pursuant to this **AGREEMENT**.

9. **INSURANCE**: The **CONTRACTOR** shall maintain in good standing the insurance described in this Section. Before rendering any services under this **AGREEMENT**, the **CONTRACTOR** shall furnish the **CITY** with proof of insurance in accordance with this Section.

The **CONTRACTOR** shall provide the following insurance:

- 1) Workers' compensation and employer's liability coverage as required by Montana law.
- 2) Commercial general liability, including contractual and personal injury coverage's -- \$750,000 per claim and \$1,500,000 per occurrence.
- 3) Automobile liability -- \$1,500,000 per accident.

The limits required by this **AGREEMENT** can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies).

Each policy of insurance required by this Section shall provide for no less than 30 days' advance written notice to the **CITY** prior to cancellation.

The **CITY** shall be listed as an additional insured on all policies except Worker's Compensation Policies.

**CONTRACTOR** shall comply with the applicable requirements of the Workers' Compensation Act, Title 39, Chapter 71, MCA, and the Occupational Disease Act of Montana, Title 39, Chapter 71, MCA.

**CONTRACTOR** shall maintain workers' compensation insurance coverage for all members and employees of **CONTRACTOR's** business, except for those members who are exempted as independent contractors under the provisions of §39-71-401, MCA.

**CONTRACTOR** shall furnish **CITY** with copies showing one of the following: **(1)** a binder for workers' compensation coverage by an insurer licensed and authorized to provide workers' compensation insurance in the State of Montana; or **(2)** proof of exemption from workers' compensation granted by law for independent contractors.

**CONTRACTOR** shall furnish an approved Performance Bond in the amount of one hundred percent (100%) of the contract amount.

10. **REGISTRATION**: **CONTRACTOR** shall furnish **CITY** with at least one of the following:



- (1) Proof of registration as a registered contractor under Title 39, Chapter 9, MCA; or,
- (2) Proof of independent contractor certification pursuant to Title 39, Chapter 71, MCA.

**11. PERMITTING AND INSPECTIONS:**

- A. **CONTRACTOR** to obtain all required permits before beginning construction. Cost of permits shall be billed to the **CITY** as a reimbursable expense with no mark-up.
- B. **CONTRACTOR** to obtain all required inspections during construction and at final completion.

**12. EQUIPMENT AND MATERIALS CUSTODY:**

- A. **CITY** shall not be responsible for any equipment or materials until it is installed and commissioned.
- B. If materials or equipment go missing for any reason before they are installed and commissioned, they shall be replaced at no cost to **CITY**.
- C. All equipment and materials shall be secured and stored by **CONTRACTOR** in a location approved by the **CITY** or offsite.
- D. If arrangements are made to store onsite **CITY** shall not be responsible for any missing items.
- E. **CITY** will not take delivery of any equipment or materials.
- F. All equipment and materials must be brought onsite by **CONTRACTOR**.

**13. EQUIPMENT AND MATERIALS INVENTORY:**

- A. A detailed inventory list shall be provided by **CONTRACTOR** to **CITY** upon **CONTRACTOR** mobilization or project commencement.
- B. Inventory list to include material information (make, model, etc.), and quantity.
- C. When an item is installed and commissioned it shall be deducted from the inventory list.

**14. WARRANTY: **CONTRACTOR** warrants that all services and work will be performed in a good workman-like manner. **CONTRACTOR** acknowledges that it will be liable for any breach of this warranty for the lesser period of one (1) year from the time services are completed or any warranty described in the Scope of Work in Exhibit "A".**

**15. COMPLIANCE WITH LAWS: **CONTRACTOR** agrees to comply with all federal, state, and local laws, ordinances, rules, and regulations. **CONTRACTOR** agrees to purchase a **CITY** business license.**

16. **PREVAILING WAGE RATES:** Unless superseded by federal law, Montana law requires that contractors and subcontractors give preference to the employment of Montana residents for any public works contract in excess of \$25,000 for construction or nonconstruction services in accordance with sections 18-2-401 through 18-2-432, MCA, and all administrative rules adopted pursuant thereto. Unless superseded by federal law, each contractor shall ensure that at least 50% of the contractor's workers performing labor on a construction project are bona fide Montana residents. The Commissioner of the Montana Department of Labor and Industry has established the resident requirements in accordance with sections 18-2-403 and 18-2-409, MCA. Any and all questions concerning prevailing wage and Montana resident issues should be directed to the Montana Department of Labor and Industry.

In addition, unless superseded by federal law, all employees working on a public works contract shall be paid prevailing wage rates in accordance with sections 18-2-401 through 18-2-432, MCA, and all administrative rules adopted pursuant thereto. Montana law requires that all public works contracts, as defined in section 18-2-401, MCA, in which the total cost of the contract is in excess of \$25,000, contain a provision stating for each job classification the standard prevailing wage rate, including fringe benefits, travel, per diem, and zone pay that the contractors, subcontractors, and employers shall pay during the public works contract.

Section 18-2-406, MCA, requires that all contractors, subcontractors, and employers who are performing work or providing services under a public works contract post in a prominent and accessible site on the project staging area or work area, no later than the first day of work and continuing for the entire duration of the contract, a legible statement of all wages and fringe benefits to be paid to the employees in compliance with section 18-2-423, MCA. Section 18-2-423, MCA, requires that employees receiving an hourly wage must be paid on a weekly basis.

Furthermore, Section 18-2-417, requires allowance for a 3% annual increase in wages for a multiyear contract. (1) Any public works contract that by the terms of the original contract calls for more than 30 months to fully perform must include a provision to adjust, as provided in subsection (2), the standard prevailing rate of wages to be paid to the workers performing the contract. (2) The standard prevailing rate of wages paid to workers under a contract subject to this section must be adjusted 12 months after the date of the award of the public works contract. The amount of the adjustment must be a 3% increase. The adjustment must be made and applied every 12 months for the term of the contract. (3) Any increase in the standard rate of prevailing wages for workers under this section is the sole responsibility of the contractor and any subcontractors and not the contracting agency.

Each contractor, subcontractor, and employer must maintain payroll records in a manner readily capable of being certified for submission under section 18-2-423,



MCA, for not less than three years after the contractor's, subcontractor's, or employer's completion of work on the public works contract.

The nature of the work performed or services provided under this contract meets the statutory definition of a "public works contract" under section 18-2-401(11)(a), MCA. The booklet is attached and may also be found at <http://erd.dli.mt.gov/labor-standards/state-prevailing-wage-rates>.

17. **CONTRACTORS' GROSS RECEIPTS TAX:** **CONTRACTOR** understands that all contractors or subcontractors working on a publicly funded construction project, including any work requiring the installation, addition, placement, replacement, or removal of any equipment, parts, structures, or materials of any kind whatsoever, are required to pay or have withheld from earnings one percent (1%) of the gross contract price if the gross contract price is Eighty Thousand Dollars (\$80,000) or more.

18. **NONDISCRIMINATION:**

- A. **CONTRACTOR** shall, in performance of work under this **AGREEMENT**, fully comply with all applicable federal, state, or local laws, rules, regulations, and executive orders including but not limited to, the Montana Human Rights Act, the Equal Pay Act of 1963, the Civil Rights Act of 1964, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and Section 504 of the Rehabilitation Act of 1973. **CONTRACTOR** is the employer for the purpose of providing healthcare benefits and paying any applicable penalties, fees and taxes under the Patient Protection and Affordable Care Act [P.L. 111-148, 124 Stat. 119]. Any subletting or subcontracting by **CONTRACTOR** subjects subcontractors to the same provisions. In accordance with 49-3-207, MCA, and Executive Order No. 04-2016, **CONTRACTOR** agrees that the hiring of persons to perform this Contract will be made on the basis of merit and qualifications and there will be no discrimination based on race, color, sex, pregnancy, childbirth or medical conditions related to pregnancy or childbirth, political or religious affiliation or ideas, culture, creed, social origin or condition, genetic information, sexual orientation, gender identity or expression, national origin, ancestry, age, physical or mental disability, military service or veteran status, or marital status by the persons performing this **AGREEMENT**. **CONTRACTOR** will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and



selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.

- B. **CONTRACTOR** shall state, in all solicitations or advertisements for employees to work on jobs, that all qualified applicants will receive equal consideration for employment without regard to race, color, sex, pregnancy, childbirth or medical conditions related to pregnancy or childbirth, political or religious affiliation or ideas, culture, creed, social origin or condition, genetic information, sexual orientation, gender identity or expression, national origin, ancestry, age, physical or mental disability, military service or veteran status, or marital status.

**CONTRACTOR** and subcontractor shall abide by the requirements of 41 CFR 60- 300.5(a) and 41 CFR 60-741.5(a), which prohibit discrimination against qualified protected veterans and/or qualified individuals on the basis of disability, and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans and individuals with disabilities.

**CONTRACTOR** and any subcontractor shall abide by the requirements of 41 CRF 60- 1.4, which states employees or applicants may not be discharged or in any other manner discriminated against because they have inquired about, discussed, or disclosed their own pay or the pay of another employee or applicant. However, employees who have access to the compensation information of other employees or applicants as a part of their essential job functions cannot disclose the pay of other employees or applicants to individuals who do not otherwise have access to compensation information, unless the disclosure is (a) in response to a formal complaint or charge, (b) in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or (c) consistent with **CONTRACTOR'S** legal duty to furnish information.

- C. **CONTRACTOR** will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- D. **CONTRACTOR** shall comply with any and all reporting requirements that may apply to it that the **CITY** may establish by regulation.  
**CONTRACTOR** will send to each labor union or representative of



workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

- E. **CONTRACTOR** shall comply with all applicable federal, state, and city laws concerning the prohibition of discrimination. This includes complying with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
  - F. In the event of **CONTRACTOR'S** noncompliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be cancelled, terminated or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of Sept 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
  - G. **CONTRACTOR** shall include the provisions of Subsections A through F of this Section in every subcontract or purchase order under this **AGREEMENT**, so as to be binding upon every such subcontractor or vendor of **CONTRACTOR** under this **AGREEMENT**. **CONTRACTOR** will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the contractor may request the United States to enter into such litigation to protect the interests of the United States.
  - H. **CONTRACTOR** agrees to post, in conspicuous places available to employees and applicants for employment, notices setting forth the provisions of this non- discrimination clause.
19. **CONTRACTOR PERSONNEL:** A list of personnel who will be onsite for project shall be provided by **CONTRACTOR** to **CITY** within 10 business days of contract execution, including:
- A. First and last name;
  - B. Duration onsite; and,
  - C. Personnel responsibilities.



20. **SAFETY PROGRAM:** **CONTRACTOR** to provide **CITY** with safety program within 10 business days of contract execution.
21. **MEETINGS:** **CONTRACTOR** shall attend a pre-construction meeting with **CITY** representatives, as well as progress meetings as requested by the **CITY**.
22. **PROJECT SCHEDULE TIMELINE:** A project schedule timeline shall be provided by **CONTRACTOR** to **CITY** within 10 business days of contract execution.

Accepted schedule formats are Gantt chart, network diagram, critical path diagram, or sequential flow chart.

A Phase-Based Work-Breakdown Structure (WBS) by resource shall be provided by **CONTRACTOR** to **CITY** within 10 business days of contract execution and shall include a decomposed project scope consisting of phases and deliverables, tasks, and component deadlines.

If for any reason **CONTRACTOR** (or any subcontractors) fall behind on approved schedule, **CONTRACTOR** shall take all necessary actions to bring project back on schedule with no additional expense to the **CITY**.

23. **EXTENSION OF CONTRACT TIME DUE TO WEATHER DELAYS:** **CONTRACTOR** shall schedule the work to be completed within the contract time stipulated in the **AGREEMENT**. **CONTRACTOR'S** progress schedule shall include an allowance for time lost due to normal adverse weather. "Adverse weather" is defined as atmospheric conditions at a definite time and place that are unfavorable to construction activities. Adverse weather occurrences will not constitute justification for an extension of contract time unless the total time lost due to weather occurrences exceeds ten (10) percent of the contract time stipulated in the **AGREEMENT**. If the total time lost due to adverse weather exceeds the 10%, the contract time will be adjusted for each adverse weather day after the 10% is reached. **CONTRACTOR** shall, throughout the Project, record occurrences of adverse weather and resultant impacts to normally scheduled work, as well as the lingering effects of the occurrence. Adverse weather must prevent work on critical path activities for 50 percent or more of **CONTRACTOR'S** scheduled workday and actually cause a delay to the completion of the Project to be considered an adverse weather delay day. **CONTRACTOR** shall, in a timely manner, submit a written record of each adverse weather occurrence to **CITY** for approval.
24. **DEFAULT AND TERMINATION:** If either party fails to comply with any condition of this **AGREEMENT** at the time or in the manner provided for, the other party may, at its option, terminate this **AGREEMENT** and be released from all obligations if the default is not cured within ten (10) calendar days after written notice is provided to the defaulting party. Said notice shall set forth the items to be cured. Additionally, the non-defaulting party may bring suit for damages,



specific performance, and any other remedy provided by law. These remedies are cumulative and not exclusive. Use of one remedy does not preclude use of the others. Notices shall be provided in writing and hand-delivered or mailed to the parties at the addresses set forth in the first paragraph of this **AGREEMENT**.

25. **LIAISON:** The **CITY's** designated liaison for this **AGREEMENT** is Tricia Mae and the **CONTRACTOR's** designated liaison for this **AGREEMENT** is Dan Wagner.
26. **GOVERNING LAW AND VENUE:** This **AGREEMENT** shall be construed and enforced in accordance with the laws of the State of Montana. Venue for any suit between the parties arising out of this **AGREEMENT** shall be the State of Montana Thirteenth Judicial District Court, Yellowstone County.
27. **SEVERABILITY:** Any provision or part of the **AGREEMENT** held to be void or unenforceable under any law or regulation shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the **CITY** and the **CONTRACTOR**, who agree that the **AGREEMENT** shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.
28. **SUCCESSORS AND ASSIGNS:** Neither the **CITY** nor the **CONTRACTOR** shall assign, transfer or encumber any rights, duties or interests accruing from this **AGREEMENT** without the written consent of the other.
29. **OWNERSHIP OF DOCUMENTS:** All documents, data, drawings, specifications, software applications and other products or materials produced by the **CONTRACTOR** in connection with the services rendered under this **AGREEMENT** shall be the property of the **CITY** whether the project for which they are made is executed or not. All such documents, products and materials shall be forwarded to the **CITY** at its request and may be used by the **CITY** as it sees fit. The **CITY** agrees that if the documents, products, and materials prepared by the **CONTRACTOR** are used for purposes other than those intended by the **AGREEMENT**, the **CITY** does so at its sole risk and agrees to hold the **CONTRACTOR** harmless for such use. All or any portions of materials, products and documents produced under this **AGREEMENT** may be used by the **CONTRACTOR** upon confirmation from the **CITY** that they are subject to disclosure under the Public Disclosure Act. All services performed under this **AGREEMENT** will be conducted solely for the benefit of the **CITY** and will not be used for any other purpose without written consent of the **CITY**. Any information relating to the services will not be released without the written permission of the **CITY**. The **CONTRACTOR** shall preserve the confidentiality of all **CITY** documents and data accessed for use in **CONTRACTOR's** work product.



**IN WITNESS WHEREOF**, the parties hereto have executed this instrument the day and year first above written.

**CITY OF BILLINGS, MONTANA**

**PLUMB MT**

\_\_\_\_\_  
**WILLIAM A. COLE,  
CITY ADMINISTRATOR**

\_\_\_\_\_  
**SIGNATURE**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**PRINT NAME**

\_\_\_\_\_  
**CITY ATTORNEY'S OFFICE**

\_\_\_\_\_  
**PRINT TITLE**

**ATTEST:**

\_\_\_\_\_  
**DENISE BOHLMAN, CITY CLERK**



## EXHIBIT A

### SCOPE OF WORK

All services to be rendered at

**Site Name:** Billings Fire Station #2  
**Site Address:** 501 S 28<sup>th</sup> St., Billings, MT 59101  
**Tax ID:** A01539  
**Item:** Boiler upgrade

#### Contract Documents:

- Exhibit B Project Manual and Specifications, titled FIRE STATION #2 BOILER REPLACEMENT PROJECT, dated 06/01/2025, and consisting of 55 pages
- Exhibit C Drawings, titled FIRE STATION #2 BOILER REPLACEMENT PROJECT, dated 06/01/2025, and consisting of 6 pages

#### Work Shall Include Procurement, Installation, and Commissioning of the following:

- Removal and demolition of existing steam boiler and all associated plumbing and mechanical equipment per drawings.
- Install new hydronic boilers and all associated plumbing and mechanical equipment per drawings.
- Install Reliable Controls per specifications.



Cushing Terrell  
P.O. Box 1439 (59103)  
13 North 23d Street  
Billings, MT 59101  
(406) 248-7455  
Fax: (406) 248-3779

## PROJECT MANUAL

FIRE STATION #2  
BOILER REPLACEMENT PROJECT



**June 1 , 2025**

Project Number: BILFIR25\_BLR



## **INVITATION FOR BID (IFB)**

### **Fire Station #2 Boiler Replacement Project**

#### **Contents:**

- A. Summary of Invitation for Bid
- B. Instructions to Bidders
- C. Contract Requirements and Specifications
- D. Pricing and Addendum
- E. Standard Terms and Conditions
- F. Intent to Respond Form
- G. Questions

Attachment A – Master Q & A Form

Attachment B - Drawings

#### **A. Summary of Invitation for Bid**

This bid is for the purpose of entering into a contract for replacement of the boiler at Fire Station #2 for the City of Billings. The successful bidder agrees to provide the City of Billings with an acceptable quality of equipment/service, performance and workmanship as determined by the City of Billings.

It is the purpose of this bid to obtain the best quality of equipment/service at the most favorable price to the City of Billings. Consideration will be given for the level of service offered and ability to meet stated specifications as outlined in the contract documents.

The lowest bid need not be accepted if it is documented that a specific supplier in the past has been a poor performer or has provided poor goods.

#### **B. Instructions to Bidders**

Sealed bids entitled Fire Station #2 Boiler Replacement Project for the City of Billings Facilities Department, Billings, Montana, will be received by the City Clerk up until 2:00 PM (MST) on Tuesday, August 5, 2025.



A Pre-Bid Conference will be held at the Project site on Tuesday, July 15, 2025 at 1:00 PM (local time), meeting at Fire Station #2 (501 S 28<sup>TH</sup> St, Billings, MT). It is MANDATORY that the Mechanical Contractors attend the Pre-Bid Conference.

All bids may be submitted to the Billings City Clerk, via email at [bids@billingsmt.gov](mailto:bids@billingsmt.gov) or via mail or delivery at 210 N. 27<sup>th</sup> Street, Billings, MT 59101 (P. O. Box 1178, Billings, MT 59103). Bids will be publicly opened and read aloud via Facebook Live on the City's Facebook page: <https://www.facebook.com/Billings-MT-City-Government-74352842013/>. Bid tabulations will be posted for public viewing after the bids have been opened.

More specific additional information regarding this Fire Station #2 Boiler Replacement Project may be obtained by contacting Shawn Murray – Cushing Terrell via telephone at 406-896-6152, or via email at [shawnmurray@cushingterrell.com](mailto:shawnmurray@cushingterrell.com).

Each bid must be accompanied by a Certified Check, Cashier's Check, or Bid Bond payable to the City of Billings, Montana, in the amount not less than ten percent (10%) of the total amount of the bid. The bid security will be retained by the City Clerk until the successful bidder enters into a contract with the City of Billings. If no contract is entered into, by the successful bidder, within sixty (60) days the security may be forfeited to the City of Billings.

The successful Contractor shall furnish a Performance Bond in the amount of one hundred percent (100%) of the Contract Price as security for the faithful performance of this Contract.

The successful Contractor shall furnish a Labor and Material Payment Bond in the amount of one hundred percent (100%) of the Contract Price as security for the payment of all persons performing labor and furnishing materials in connection of this Contract.

The Performance Bond and the Labor and Materials Bond shall be signed by the Attorney-in-fact and countersigned by a Montana Resident Agent. Bond shall be secured from a State Licensed Bonding Company. Use AIA Document A312 – 2010 for both bonds. The cost of the bonds shall be included in the contract sum.

No bids may be withdrawn after the scheduled time for the public opening of bids, which is 2:00 PM (MST) on Tuesday, August 5, 2025.

The right is reserved to reject any or all bids received, to waive irregularities, to postpone the award of the contract for a period of not to exceed sixty (60) days, and to accept that bid which is in the best interests of the City of Billings, Montana.

The City of Billings is an Equal Opportunity Employer. The Contractor and subcontractor shall abide by the requirements of 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a), which



prohibit discrimination against qualified protected veterans and/or qualified individuals on the basis of disability, and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans and individuals with disabilities.

### EXAMINATION OF DOCUMENTS

Before submitting a bid, the bidder shall:

- a. Carefully examine the Standards and Specifications as well as all other attached documents;
- b. Fully inform themselves of the existing conditions and limitations;
- c. Include with the bid sufficient information to cover all items required in the specifications.

### BID COMPLIANCE

It shall be the responsibility of the bidder to see that all bids are submitted to the office of the City Clerk before 2:00 PM (MST) on Tuesday, August 5, 2025.

### BID MODIFICATIONS

Bids shall be made on the forms provided herein; they shall not contain any recapitulation of the work to be done. Modifications, additions or changes to the terms and conditions of this Invitation for Bid may be cause for rejection of the bid. Bids submitted on other forms may be rejected.

### INTERPRETATION PRIORITY

Should a bidder find discrepancies in, or omissions from, the specifications, or be in doubt as to their meaning, bidder shall notify Shawn Murray – Cushing Terrell at 406-896-6152, who will send written instructions or addenda to all bidders. The City will not be responsible for oral interpretation. All addenda issued prior to bid opening shall be incorporated into and become a portion and part of the contract/agreement upon award. Questions received less than ninety-six (96) hours before the bid opening cannot be answered.

### WITHDRAWAL OF BIDS

Bidders may withdraw their bid either personally or by written request at any time prior to the time set for bid opening. No bid may be withdrawn or modified after the time set for opening, unless and until the award of the contract is delayed for a period exceeding sixty (60) days.



## BID PRICE VALID

Bidder acknowledges that no contractual relationship with the Proposer exists until execution of the resulting contract following City Administration or City Council approval. Because contract approval can be delayed due to scheduling or unforeseen circumstances, the Bidder must honor their pricing and any other terms set forth in the proposal for at least ninety (90) days after the bid due date.

The prices established from this bid may be extended to other political subdivisions within the State of Montana solely at the vendor's discretion.

## CERTIFICATION

The bidder certifies that the bid has been arrived at by the bidder independently and has been submitted without any collusion designed to limit independent bidding or competition. The bidder further certifies that the materials, products, services and/or goods offered herein meet all requirements of the stated specifications and are equal in quality, value and performance with highest quality, nationally advertised brand and/or trade names.

Any manufacturer's trade names, if used in specifications, are for the express purpose of establishing a standard of quality and coordination of design, not for the purpose of limiting competition.

## INSURANCE

The bidder certifies that it/they shall maintain in good standing the insurance outlined below"

1. Workers' compensation and employer's liability coverage as required by Montana law.
2. Commercial general liability, including contractual and personal injury coverage's -- \$750,000 per claim and \$1,500,000 per occurrence.
3. Automobile liability -- \$1,500,000 per accident.
4. Professional liability in the amount of \$1,500,000 per claim.

Each policy of insurance required by this Section shall provide for no less than 30 days' advance written notice to the City prior to cancellation.

The City shall be listed as an additional insured on all policies except Professional Liability and Worker's Compensation Policies.

In addition, all policies except Professional Liability and Worker's Compensation shall contain a waiver of subrogation against the CITY.



The bidder shall comply with the applicable requirements of the Workers' Compensation Act, Title 39, Chapter 71, MCA, and the Occupational Disease Act of Montana, Title 39, Chapter 71, MCA. Bidder shall maintain workers' compensation insurance coverage for all members and employees of Bidder's business, except for those members who are exempted as independent contractors under the provisions of §39-71-401, MCA.

The certificate will be provided to the City prior to contract execution.

### ELIGIBILITY

The successful bidder will be required to provide copies of the following, or the ability to obtain the following within 15 days of notification of contract award:

- Completed and signed the new vendor forms, if necessary (to be eligible for payment): <http://mtbillings3.civicplus.com/DocumentCenter/View/26004>
- City of Billings Business License: <https://www.billingsmt.gov/981/Business-License-Information>
- Montana Contractor's License: <http://erd.dli.mt.gov/work-comp-regulations/montana-contractor/construction-contractor-registration>
- Certificate of Workman's Compensation or Certificate of Exemption from Workman's Compensation: <http://erd.dli.mt.gov/work-comp-regulations>

### EVIDENCE OF QUALIFICATION

Upon request of the City of Billings, a bidder whose bid is under consideration for award may be required to manifest satisfactory evidence of his financial resources, experience, the organization and equipment as well as service provisions bidder has available or will make available. In determining the lowest responsible bidder, in addition to price, the following considerations may be addressed:

- a) The ability, capacity and skill of the bidder to perform the contract or provide the service required.
- b) The character, integrity, reputation, judgment, experience and efficiency of the bidder.
- c) Whether the bidder can perform the contract within time specified.
- d) The quality of performance of previous contracts, agreements and/or performance.
- e) Previous and/or existing compliance by the bidder with laws relating to the contract or services.



- f) Such other information which may be secured having a bearing on the decision to award the contract.

**CONTRACTORS' GROSS RECEIPTS TAX AND PREVAILING WAGE RATES**

The bidder understands that, if applicable, all contractors or subcontractors working on a publicly funded construction project are required to pay or have withheld from earnings one percent (1%) of the gross contract price if the gross contract price is Eighty Thousand Dollars (\$80,000) or more.

The bidder also understands that, if applicable and unless superseded by federal law, Montana law requires that contractors and subcontractors give preference to the employment of Montana residents for any public works contract in excess of \$25,000 for construction or nonconstruction services in accordance with sections 18-2-401 through 18-2-432, MCA, and all administrative rules adopted pursuant thereto. Unless superseded by federal law, each contractor shall ensure that at least 50% of the contractor's workers performing labor on a construction project are bona fide Montana residents. The Commissioner of the Montana Department of Labor and Industry has established the resident requirements in accordance with sections 18-2-403 and 18-2-409, MCA. Any and all questions concerning prevailing wage and Montana resident issues should be directed to the Montana Department of Labor and Industry.

**C. Contract Requirements and Specifications**

See Attachment B – Bid Documents Including Specifications and Drawings.

**D. Pricing and Addendum**

Please bid net prices at which you will agree to furnish required goods or services.

TOTAL BASE BID PRICE - \_\_\_\_\_ dollars  
 (words)  
 and \_\_\_\_\_ cents (\$ \_\_\_\_\_)  
 (words) (figures)

ALTERNATE BID #1 PRICE - \_\_\_\_\_ dollars  
 (words)  
 and \_\_\_\_\_ cents (\$ \_\_\_\_\_)  
 (words) (figures)

**I/We acknowledge \_\_\_\_\_ addendum.**  
 #

\_\_\_\_\_  
 Company Name

\_\_\_\_\_  
 State of Incorporation



\_\_\_\_\_  
Contact Name (please print)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature of Contact Position

\_\_\_\_\_  
Date

**By signing the above, I certify that I am authorized by the Company named above to respond to this request.**



## **E. Standard Terms and Conditions**

In case of default by the successful bidder or failure to deliver the goods or services within the time specified, the City Purchasing Agent, after written notice, may procure them from other sources and hold contractor responsible for excess costs occasioned thereby.

The specifications attached to the instructions to bidders establish a standard of quality desired by the City of Billings. Any bidder may submit quotations on any article which substantially complies with these specifications as to quality, workmanship and service. The City of Billings reserves the right to make its selections of materials or services purchased, based on its best judgment as to which articles substantially comply with the requirements of the specifications.

No alteration in any of the terms, conditions, delivery, quality, or specifications will be effective without prior written consent of the City of Billings.

No exception to delivery or service dates shall be allowed unless prior written approval is first obtained from the City of Billings.

The contractor warrants all articles supplied under this contract to conform to specifications, herein. The contractor will deliver a warranty stating that all articles supplied under the contract are fit and sufficient for the purpose manufactured, merchantable, and free from defects.

In the event the City is entitled to a prompt payment or cash discount, the period of computation shall commence on the date of delivery, or receipt of correctly completed invoices, whichever is later. If an adjustment of payment is necessary, the discount period shall commence on the date final approval for payment is authorized.

The contractor agrees not to discriminate against any client, employee or applicant for employment or for services, because of race, creed, color, national origin, sex or age with regard to, but not limited to, the following: employment upgrading; demotion or transfer; recruitment or recruitment advertising; layoffs and termination; rates of pay or other forms of compensation; selection for training; rendition of services. It is further understood that any contractor who is in violation of this shall be barred forthwith from receiving awards of any purchase order for the City unless a satisfactory showing is made that discriminatory practices have terminated and that a reoccurrence of such acts are unlikely.

The City reserves the right to cancel and terminate this contract forthwith upon giving 30 days written notice to the contractor. (This provision does not apply to the purchase of materials and equipment. A purchase order for materials and equipment is a binding contract.)



Should either party employ an attorney or attorneys or utilize the services of in-house attorneys to enforce any of the provisions hereof or to protect its interest in any manner arising under this contract, the non-prevailing party in any action pursued in a court of competent jurisdiction agrees to pay to the prevailing party all reasonable costs, damages, expenses, and attorneys' fees, including fees for in-house attorneys, expended or incurred in connection therewith.

Where applicable, possible or required, bidder is required to submit descriptive literature, sample material, design sketches and detailed shop drawings. Failure to submit required items may result in rejection of the bid or termination of contract.

The successful bidder may not make any advertising or sale use of the fact that contract items are being used by purchaser and other approved agencies, under penalty of contract termination.

This Agreement shall be construed and enforced in accordance with the laws of the State of Montana. Venue for any suit between the parties arising out of this Agreement shall be the State of Montana Thirteenth Judicial District Court, Yellowstone County.

Regardless of FOB point, contractor agrees to bear all risks of loss, injury, or destruction of goods and materials ordered herein and such loss, injury, or destruction shall not release contractor from any obligation hereunder.

All materials submitted in response to this IFB become public records under Article II, Section 9 of the Montana Constitution and §§ 2-6-102 and 7-1-4144, MCA and may be distributed by written request pursuant to Montana's Constitutional Right to Know or Public Records Acts.

Information provided in response to this IFB will be held in confidence and will not be revealed or discussed with competitors prior to award of Contract by Council. However, one copy of each bid submitted shall be retained for the official files of the Department and will become public record after award of the Contract.

Records and materials that are constitutionally protected from disclosure are not subject to the provisions of this section.



## F. Intent to Respond Form

Email the following Intent to Respond form to Tricia Mae within four (4) days of the Bid Opening date of August 5, 2025 even if your company chooses NOT to participate.

To: City of Billings – Facilities  
Attn: Tricia Mae  
Phone: 406.208.4351  
Email: MaeT@billingsmt.gov

From: \_\_\_\_\_ Contact Name  
\_\_\_\_\_ Company Name  
\_\_\_\_\_ Company Address  
\_\_\_\_\_ Email Address  
\_\_\_\_\_ Phone Number  
\_\_\_\_\_ Fax Number

---

Please indicate whether or not you intend to submit a bid on: Fire Station #2 Boiler Replacement Project by checking Yes or No.

We intend to respond by the specified due date:

Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contact Name (please print)

\_\_\_\_\_  
Title

---

Signature of Contact Position

**By signing the above, I certify that I am authorized by the Company named above to respond to this request.**



## **G. Questions**

Questions regarding this Invitation for Bids must be sent to the contact person listed in Section B no later than 5 business days prior to due date. The City will make every effort to provide a written response within 2 business days. Whenever responses to inquiries would constitute a modification or addition to the original IFB, the reply will be made in the form of an addendum to the IFB, a copy of which will be posted on the City's website and forwarded to all Suppliers who have submitted an "Intent to Respond" form (Section F).

Supplier must submit their questions via email using the "Master Q & A" form found below (Attachment A), and provide, at a minimum, the following:

- Supplier's name, requester, and appropriate contact information.
- The question, clearly stated.
- Specific reference to the applicable IFB section(s).

## **H. Protests**

Any Bidder protest of award recommendations and/or bid specifications must be filed with the Purchasing Agent within seven (7) days of bid opening.

Upon receiving a written protest, the Purchasing Agent, with assistance from the Legal Department, determines if the protest has sufficient merit and if so, schedules an informal hearing with the protesting bidder and the user Department.

At this hearing, all parties discuss the basis of the protest and attempt to resolve the dispute based on fact. If the protesting party is not in agreement with the results of the informal hearing, they may appeal to the City Administrator.



**ATTACHMENT A**

**MASTER Q & A FORM**

**IFB: Fire Station #2 Boiler Replacement Project**

|                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Master Q&amp;A</b>  | Any questions regarding this IFB should be submitted according to the process outlined below and in Section G. The City will make every effort to answer within two (2) days of receiving the questions.                                                                                                                                                                                                                                                                                 |
|                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Q&amp;A Process</b> | <ol style="list-style-type: none"> <li>1. Prepare questions or concerns on the template provided.</li> <li>2. Complete the table in full, providing a date for each question and a section of the IFB to reference (if applicable).</li> <li>3. Submit the completed form via email to shawnmurray@cushingterrell.com. Attach associated documents as necessary.</li> </ol> <p>Please contact Shawn Murray – Cushing Terrell 406.896.6152 with any questions regarding this process.</p> |

**Questions from:** \_\_\_\_\_ **Company:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

| # | Date | Reference Section | Question or Comment | City Response |
|---|------|-------------------|---------------------|---------------|
| 1 |      |                   |                     |               |
| 2 |      |                   |                     |               |
| 3 |      |                   |                     |               |
| 4 |      |                   |                     |               |



**ATTACHMENT B**

**CUSHING TERRELL BID SPECIFICATIONS:  
CUSHING TERRELL DRAWINGS: DATED JUNE 1, 2025**

SECTION 011000 - SUMMARY

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:

1. Project information.
2. Work covered by Contract Documents.
3. Access to site.
4. Coordination with occupants.
5. Work restrictions.
6. Specification and Drawing conventions.

B. Related Requirements:

1. Section 015000 "Temporary Facilities and Controls" for limitations and procedures governing temporary use of Owner's facilities.

1.3 PROJECT INFORMATION

A. Project Identification: Fire Station #2 Boiler Replacement Project

1. Project Location: 501 S 28<sup>TH</sup> St, Billings, MT

B. Owner: City of Billings, 210 North 27<sup>th</sup> Street, Billings, Montana 59101

1. Owner's Representative: Tricia Mae, 406.208.4351

C. Architect: Cushing Terrell; 13 N. 23<sup>rd</sup> Street; Billings, Montana 59101.

1. Contact: Shawn Murray, 406.248.7455

1.4 WORK COVERED BY CONTRACT DOCUMENTS

A. The Work of Project is defined by the Contract Documents and consists of the following:

1. The project consists of the replacement of an existing cast iron boiler in the basement with (2) new copper-finned type boilers. The project also includes replacement of the existing pneumatic thermostats and control valves in several rooms.

2. Alternate Bid #1: Provide a web-based direct digital control system to control the boiler plant and finned-tube radiation for monitoring, setpoint adjustment, and alarming. The system shall be an extension of the city's existing Reliable Control's system.

B. Type of Contract:

1. Project will be constructed under a single prime contract.

1.5 PHASED CONSTRUCTION

- A. Coordinate with Billings Facilities Division for phasing of unit replacement, and laydown.

1.6 ACCESS TO SITE

- A. General: Contractor shall have limited use of Project site for construction operations as indicated by requirements of this Section.

- B. Use of Site: Limit use of Project site to areas allowed by Owner. Do not disturb portions of Project site beyond areas indicated by Owner.

1. Driveways, Walkways and Entrances: Keep driveways, loading areas, and entrances serving premises clear and available to Owner, Owner's employees, and emergency vehicles at all times. Do not use these areas for parking or storage of materials.

- a. Schedule deliveries to minimize use of driveways and entrances by construction operations.
- b. Schedule deliveries to minimize space and time requirements for storage of materials and equipment on-site.

- C. Condition of Existing Building: Maintain portions of existing building affected by construction operations in a weathertight condition throughout construction period. Repair damage caused by construction operations.

1.7 COORDINATION WITH OCCUPANTS

- A. Full Owner Occupancy: Owner will occupy existing building during entire construction period. Cooperate with Owner during construction operations to minimize conflicts and facilitate Owner usage. Perform the Work so as not to interfere with Owner's day-to-day operations. Maintain access to existing parking lots and streets.

1. Maintain access to existing walkways, corridors, and other adjacent occupied or used facilities. Do not close or obstruct walkways, corridors, or other occupied or used facilities without written permission from Owner and approval of authorities having jurisdiction.
2. Notify Owner not less than 72 hours in advance of activities that will affect Owner's operations.

## 1.8 WORK RESTRICTIONS

- A. Work Restrictions, General: Comply with restrictions on construction operations.
  - 1. Comply with limitations on use of public streets and with other requirements of authorities having jurisdiction.
- B. On-Site Work Hours: Comply with City of Billings ordinances and general hours of operation (8 am – 5 pm).
- C. Existing Utility Interruptions: Do not interrupt utilities serving the buildings unless permitted under the following conditions and then only after providing temporary utility services according to requirements indicated:
  - 1. Notify Architect and Owner not less than three days in advance of proposed utility interruptions.
  - 2. Obtain Owner's written permission before proceeding with utility interruptions.
- D. Restricted Substances: Use of tobacco products and other controlled substances on Project site is not permitted.

## 1.9 SPECIFICATION AND DRAWING CONVENTIONS

- A. Specification Content: The Specifications use certain conventions for the style of language and the intended meaning of certain terms, words, and phrases when used in particular situations. These conventions are as follows:
  - 1. Imperative mood and streamlined language are generally used in the Specifications. The words "shall," "shall be," or "shall comply with," depending on the context, are implied where a colon (:) is used within a sentence or phrase.
  - 2. Specification requirements are to be performed by Contractor unless specifically stated otherwise.
- B. Division 01 General Requirements: Requirements of Sections in Division 01 apply to the Work of all Sections in the Specifications.
- C. Drawing Coordination: Requirements for materials and products identified on Drawings are described in detail in the Specifications. One or more of the following are used on Drawings to identify materials and products:
  - 1. Terminology: Materials and products are identified by the typical generic terms used in the individual Specifications Sections.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 011000

## SECTION 012500 - SUBSTITUTION PROCEDURES

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

#### 1.2 SUMMARY

- A. Section includes administrative and procedural requirements for substitutions.
- B. Related Requirements:
  - 1. Section 016000 "Product Requirements" for requirements for submitting comparable product submittals for products by listed manufacturers.
- C. Prior Approvals: Request for substitution of specified products shall occur prior to bidding. Substitution for cause will be considered after bidding in accordance with this Section.

#### 1.3 DEFINITIONS

- A. Substitutions: Changes in products, materials, equipment, and methods of construction from those required by the Contract Documents and proposed by Contractor.
  - 1. Substitutions for Cause: Changes proposed by Contractor that are required due to changed Project conditions, such as unavailability of product, regulatory changes, or unavailability of required warranty terms.
  - 2. Substitutions for Convenience: Changes proposed by Contractor or Owner that are not required in order to meet other Project requirements but may offer advantage to Contractor or Owner.

#### 1.4 ACTION SUBMITTALS

- A. Substitution Requests: Submit three copies of each request for consideration. Identify product or fabrication or installation method to be replaced. Include Specification Section number and title and Drawing numbers and titles.
  - 1. Documentation: Show compliance with requirements for substitutions and the following, as applicable:
    - a. Statement indicating why specified product or fabrication or installation cannot be provided, if applicable.

- b. Coordination information, including a list of changes or revisions needed to other parts of the Work and to construction performed by Owner and separate contractors, that will be necessary to accommodate proposed substitution.
  - c. Detailed comparison of significant qualities of proposed substitution with those of the Work specified. Include annotated copy of applicable Specification Section. Significant qualities may include attributes such as performance, weight, size, durability, visual effect, sustainable design characteristics, warranties, and specific features and requirements indicated. Indicate deviations, if any, from the Work specified.
  - d. Product Data, including drawings and descriptions of products and fabrication and installation procedures.
  - e. Samples, where applicable or requested.
  - f. Certificates and qualification data, where applicable or requested.
  - g. List of similar installations for completed projects with project names and addresses and names and addresses of architects and owners.
  - h. Material test reports from a qualified testing agency indicating and interpreting test results for compliance with requirements indicated.
  - i. Research reports evidencing compliance with building code in effect for Project, from ICC-ES.
  - j. Detailed comparison of Contractor's construction schedule using proposed substitution with products specified for the Work, including effect on the overall Contract Time. If specified product or method of construction cannot be provided within the Contract Time, include letter from manufacturer, on manufacturer's letterhead, stating date of receipt of purchase order, lack of availability, or delays in delivery.
  - k. Cost information, including a proposal of change, if any, in the Contract Sum.
  - l. Contractor's certification that proposed substitution complies with requirements in the Contract Documents except as indicated in substitution request, is compatible with related materials, and is appropriate for applications indicated.
  - m. Contractor's waiver of rights to additional payment or time that may subsequently become necessary because of failure of proposed substitution to produce indicated results.
2. Architect's Action: If necessary, Architect will request additional information or documentation for evaluation within seven days of receipt of a request for substitution. Architect will notify Contractor of acceptance or rejection of proposed substitution within 15 days of receipt of request, or seven days of receipt of additional information or documentation, whichever is later.
    - a. Forms of Acceptance: Change Order, Construction Change Directive, or Architect's Supplemental Instructions for minor changes in the Work.
    - b. Use product specified if Architect does not issue a decision on use of a proposed substitution within time allocated.

## 1.5 QUALITY ASSURANCE

- A. Compatibility of Substitutions: Investigate and document compatibility of proposed substitution with related products and materials. Engage a qualified testing agency to perform compatibility tests recommended by manufacturers.

1.6 PROCEDURES

- A. Coordination: Revise or adjust affected work as necessary to integrate work of the approved substitutions.

PART 2 - PRODUCTS

2.1 SUBSTITUTIONS

- A. Substitutions for Cause: Submit requests for substitution immediately on discovery of need for change, but not later than 15 days prior to time required for preparation and review of related submittals.

- 1. Conditions: Architect will consider Contractor's request for substitution when the following conditions are satisfied. If the following conditions are not satisfied, Architect will return requests without action, except to record noncompliance with these requirements:

- a. Requested substitution is consistent with the Contract Documents and will produce indicated results.
- b. Substitution request is fully documented and properly submitted.
- c. Requested substitution will not adversely affect Contractor's construction schedule.
- d. Requested substitution has received necessary approvals of authorities having jurisdiction.
- e. Requested substitution is compatible with other portions of the Work.
- f. Requested substitution has been coordinated with other portions of the Work.
- g. Requested substitution provides specified warranty.
- h. If requested substitution involves more than one contractor, requested substitution has been coordinated with other portions of the Work, is uniform and consistent, is compatible with other products, and is acceptable to all contractors involved.

- B. Substitutions for Convenience: Not allowed.

PART 3 - EXECUTION (Not Used)

END OF SECTION 012500

SECTION 012600 - CONTRACT MODIFICATION PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for handling and processing Contract modifications.
- B. Related Requirements:
  - 1. Section 012500 "Substitution Procedures" for administrative procedures for handling requests for substitutions made after the Contract award.

1.3 MINOR CHANGES IN THE WORK

- A. Architect will issue supplemental instructions authorizing minor changes in the Work, not involving adjustment to the Contract Sum or the Contract Time.

1.4 PROPOSAL REQUESTS

- A. Owner-Initiated Proposal Requests: Architect will issue a detailed description of proposed changes in the Work that may require adjustment to the Contract Sum or the Contract Time. If necessary, the description will include supplemental or revised Drawings and Specifications.
  - 1. Work Change Proposal Requests issued by Architect are not instructions either to stop work in progress or to execute the proposed change.
  - 2. Within time specified in Proposal Request after receipt of Proposal Request, submit a quotation estimating cost adjustments to the Contract Sum and the Contract Time necessary to execute the change.
    - a. Include a list of quantities of products required or eliminated and unit costs, with total amount of purchases and credits to be made. If requested, furnish survey data to substantiate quantities.
    - b. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
    - c. Include costs of labor and supervision directly attributable to the change.
    - d. Include an updated Contractor's construction schedule that indicates the effect of the change, including, but not limited to, changes in activity duration, start and finish times, and activity relationship. Use available total float before requesting an extension of the Contract Time.

- e. Quotation Form: Use forms acceptable to Architect.
- B. Contractor-Initiated Proposals: If latent or changed conditions require modifications to the Contract, Contractor may initiate a claim by submitting a request for a change to Architect.
- 1. Include a statement outlining reasons for the change and the effect of the change on the Work. Provide a complete description of the proposed change. Indicate the effect of the proposed change on the Contract Sum and the Contract Time.
  - 2. Include a list of quantities of products required or eliminated and unit costs, with total amount of purchases and credits to be made. If requested, furnish survey data to substantiate quantities.
  - 3. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
  - 4. Include costs of labor and supervision directly attributable to the change.
  - 5. Include an updated Contractor's construction schedule that indicates the effect of the change, including, but not limited to, changes in activity duration, start and finish times, and activity relationship. Use available total float before requesting an extension of the Contract Time.
  - 6. Comply with requirements in Section 012500 "Substitution Procedures" if the proposed change requires substitution of one product or system for product or system specified.
  - 7. Proposal Request Form: Use form acceptable to Architect.

#### 1.5 CHANGE ORDER PROCEDURES

- A. On Owner's approval of a Work Change Proposal Request, Architect will issue a Change Order for signatures of Owner and Contractor.

#### 1.6 CONSTRUCTION CHANGE DIRECTIVE

- A. Construction Change Directive: Architect may issue a Construction Change Directive. Construction Change Directive instructs Contractor to proceed with a change in the Work, for subsequent inclusion in a Change Order.
  - 1. Construction Change Directive contains a complete description of change in the Work. It also designates method to be followed to determine change in the Contract Sum or the Contract Time.
- B. Documentation: Maintain detailed records on a time and material basis of work required by the Construction Change Directive.
  - 1. After completion of change, submit an itemized account and supporting data necessary to substantiate cost and time adjustments to the Contract.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 012600

## SECTION 013100 - PROJECT MANAGEMENT AND COORDINATION

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

#### 1.2 SUMMARY

- A. Section includes administrative provisions for coordinating construction operations on Project including, but not limited to, the following:
  - 1. General coordination procedures.
  - 2. RFIs.
  - 3. Project meetings.
- B. Each contractor shall participate in coordination requirements. Certain areas of responsibility are assigned to a specific contractor.
- C. Related Requirements:
  - 1. Section 017300 "Execution" for procedures for coordinating general installation and field-engineering services, including establishment of benchmarks and control points.
  - 2. Section 017700 "Closeout Procedures" for coordinating closeout of the Contract.
  - 3. Section 019100 "General Commissioning Requirements" for coordinating the Work with Owner's Commissioning Authority.

#### 1.3 DEFINITIONS

- A. RFI: Request for Information. Request from Owner, Architect, or Contractor seeking information required by or clarifications of the Contract Documents.

#### 1.4 INFORMATIONAL SUBMITTALS

- A. Subcontract List: Prepare a written summary identifying individuals or firms proposed for each portion of the Work, including those who are to furnish products or equipment fabricated to a special design. Include the following information in tabular form:
  - 1. Name, address, telephone number, and email address of entity performing subcontract or supplying products.
  - 2. Number and title of related Specification Section(s) covered by subcontract.
  - 3. Drawing number and detail references, as appropriate, covered by subcontract.

- B. Key Personnel Names: Within 14 days of starting construction operations, submit a list of key personnel assignments, including superintendent and other personnel in attendance at Project site. Identify individuals and their duties and responsibilities; list addresses and cellular telephone numbers and e-mail addresses. Provide names, addresses, and telephone numbers of individuals assigned as alternates in the absence of individuals assigned to Project.
  - 1. Post copies of list in project meeting room, in temporary field office, in web-based Project software directory, and in prominent location in built facility. Keep list current at all times.

#### 1.5 GENERAL COORDINATION PROCEDURES

- A. Coordination: Coordinate construction operations included in different Sections of the Specifications to ensure efficient and orderly installation of each part of the Work. Coordinate construction operations included in different Sections that depend on each other for proper installation, connection, and operation.
  - 1. Schedule construction operations in sequence required to obtain the best results where installation of one part of the Work depends on installation of other components, before or after its own installation.
  - 2. Coordinate installation of different components to ensure maximum performance and accessibility for required maintenance, service, and repair.
  - 3. Make adequate provisions to accommodate items scheduled for later installation.
- B. Coordination: Each contractor shall coordinate its construction operations with those of other contractors and entities to ensure efficient and orderly installation of each part of the Work. Each contractor shall coordinate its own operations with operations included in different Sections that depend on each other for proper installation, connection, and operation.
  - 1. Schedule construction operations in sequence required to obtain the best results where installation of one part of the Work depends on installation of other components, before or after its own installation.
  - 2. Coordinate installation of different components with other contractors to ensure maximum performance and accessibility for required maintenance, service, and repair.
  - 3. Make adequate provisions to accommodate items scheduled for later installation.
- C. Prepare memoranda for distribution to each party involved, outlining special procedures required for coordination. Include such items as required notices, reports, and list of attendees at meetings.
  - 1. Prepare similar memoranda for Owner and separate contractors if coordination of their Work is required.
- D. Administrative Procedures: Coordinate scheduling and timing of required administrative procedures with other construction activities to avoid conflicts and to ensure orderly progress of the Work. Such administrative activities include, but are not limited to, the following:
  - 1. Preparation of Contractor's construction schedule.
  - 2. Preparation of the schedule of values.
  - 3. Installation and removal of temporary facilities and controls.

4. Delivery and processing of submittals.
5. Progress meetings.
6. Preinstallation conferences.
7. Project closeout activities.
8. Startup and adjustment of systems.

#### 1.6 REQUEST FOR INFORMATION (RFI)

- A. General: Immediately on discovery of the need for additional information, clarification, or interpretation of the Contract Documents, Contractor shall prepare and submit an RFI in the form specified.
1. Architect will return without response those RFIs submitted to Architect by other entities controlled by Contractor.
  2. Coordinate and submit RFIs in a prompt manner so as to avoid delays in Contractor's work or work of subcontractors.
- B. Content of the RFI: Include a detailed, legible description of item needing information or interpretation and the following:
1. Project name.
  2. Project number.
  3. Date.
  4. Name of Contractor.
  5. Name of Architect.
  6. RFI number, numbered sequentially.
  7. RFI subject.
  8. Specification Section number and title and related paragraphs, as appropriate.
  9. Drawing number and detail references, as appropriate.
  10. Field dimensions and conditions, as appropriate.
  11. Contractor's suggested resolution. If Contractor's suggested resolution impacts the Contract Time or the Contract Sum, Contractor shall state impact in the RFI.
  12. Contractor's signature.
  13. Attachments: Include sketches, descriptions, measurements, photos, Product Data, Shop Drawings, coordination drawings, and other information necessary to fully describe items needing interpretation.
    - a. Include dimensions, thicknesses, structural grid references, and details of affected materials, assemblies, and attachments on attached sketches.
- C. RFI Forms: General Contractor preference.
1. Attachments shall be electronic files in PDF format.
- D. Architect's Action: Architect will review each RFI, determine action required, and respond. Allow seven working days for Architect's response for each RFI. RFIs received by Architect after 1:00 p.m. will be considered as received the following working day.
1. The following Contractor-generated RFIs will be returned without action:

- a. Requests for approval of submittals.
  - b. Requests for approval of substitutions.
  - c. Requests for approval of Contractor's means and methods.
  - d. Requests for coordination information already indicated in the Contract Documents.
  - e. Requests for adjustments in the Contract Time or the Contract Sum.
  - f. Requests for interpretation of Architect's actions on submittals.
  - g. Incomplete RFIs or inaccurately prepared RFIs.
2. Architect's action may include a request for additional information, in which case Architect's time for response will date from time of receipt by Architect of additional information.
  3. Architect's action on RFIs that may result in a change to the Contract Time or the Contract Sum may be eligible for Contractor to submit Change Proposal according to Section 012600 "Contract Modification Procedures."
    - a. If Contractor believes the RFI response warrants change in the Contract Time or the Contract Sum, notify Architect in writing within 10 days of receipt of the RFI response.
- E. RFI Log: Prepare, maintain, and submit a tabular log of RFIs organized by the RFI number. Submit log weekly. Use software log that is part of web-based Project software. Include the following Software log with not less than the following:
1. Project name.
  2. Name and address of Contractor.
  3. Name and address of Architect.
  4. RFI number including RFIs that were returned without action or withdrawn.
  5. RFI description.
  6. Date the RFI was submitted.
  7. Date Architect's response was received.
  8. Identification of related Minor Change in the Work, Construction Change Directive, and Proposal Request, as appropriate.
  9. Identification of related Field Order, Work Change Directive, and Proposal Request, as appropriate.
- F. On receipt of Architect's action, update the RFI log and immediately distribute the RFI response to affected parties. Review response and notify Architect within seven days if Contractor disagrees with response.

## 1.7 PROJECT MEETINGS

- A. General: Schedule and conduct meetings and conferences at Project site unless otherwise indicated.
1. Attendees: Inform participants and others involved, and individuals whose presence is required, of date and time of each meeting. Notify Owner and Architect of scheduled meeting dates and times a minimum of 10 working days prior to meeting.
  2. Agenda: Prepare the meeting agenda. Distribute the agenda to all invited attendees.

3. Minutes: Entity responsible for conducting meeting will record significant discussions and agreements achieved. Distribute the meeting minutes to everyone concerned, including Owner and Architect, within three days of the meeting.
- B. Preconstruction Conference: Owner and Architect will schedule and conduct a preconstruction conference before starting construction, at a time convenient to Owner and Architect, but no later than 10 days after execution of the Agreement.
1. Attendees: Authorized representatives of Owner Architect, and their consultants; Contractor and its superintendent; major subcontractors; suppliers; and other concerned parties shall attend the conference. Participants at the conference shall be familiar with Project and authorized to conclude matters relating to the Work.
  2. Agenda: Discuss items of significance that could affect progress, including the following:
    - a. Responsibilities and personnel assignments.
    - b. Tentative construction schedule.
    - c. Critical work sequencing and long lead items.
    - d. Designation of key personnel and their duties.
    - e. Lines of communications.
    - f. Procedures for processing field decisions and Change Orders.
    - g. Procedures for RFIs.
    - h. Procedures for processing Applications for Payment.
    - i. Submittal procedures.
    - j. Use of the premises.
    - k. Work restrictions.
    - l. Working hours.
    - m. Owner's occupancy requirements.
    - n. Responsibility for temporary facilities and controls.
    - o. Procedures for disruptions and shutdowns.
    - p. Parking availability.
    - q. Office, work, and storage areas.
    - r. Equipment deliveries and priorities.
    - s. Security.
  3. Minutes: Entity responsible for conducting meeting will record and distribute meeting minutes.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 013100

## SECTION 013300 - SUBMITTAL PROCEDURES

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

#### 1.2 SUMMARY

- A. Section includes requirements for the submittal schedule and administrative and procedural requirements for submitting Shop Drawings, Product Data, Samples, and other submittals.
- B. Related Requirements:
  - 1. Section 017823 "Operation and Maintenance Data" for submitting operation and maintenance manuals.

#### 1.3 DEFINITIONS

- A. Informational Submittals: Written and graphic information and physical samples that do not require Architect's responsive action. Submittals may be rejected for not complying with requirements. Informational submittals are those submittals indicated in individual Specification Sections as "informational submittals."
- B. Action Submittals: Written and graphic information and physical samples that require Architect and Construction Manager's responsive action. Action submittals are those submittals indicated in individual Specification Sections as "action submittals."
- C. Portable Document Format (PDF): An open standard file format licensed by Adobe Systems used for representing documents in a device-independent and display resolution-independent fixed-layout document format.

#### 1.4 SUBMITTAL ADMINISTRATIVE REQUIREMENTS

- A. Architect's Digital Data Files: Electronic digital data files of the Contract Drawings will not be provided by Architect for Contractor's use in preparing submittals.
- B. Coordination: Coordinate preparation and processing of submittals with performance of construction activities.
  - 1. Coordinate each submittal with fabrication, purchasing, testing, delivery, other submittals, and related activities that require sequential activity.

2. Submit all submittal items required for each Specification Section concurrently unless partial submittals for portions of the Work are indicated on approved submittal schedule.
  3. Submit action submittals and informational submittals required by the same Specification Section as separate packages under separate transmittals.
  4. Coordinate transmittal of different types of submittals for related parts of the Work so processing will not be delayed because of need to review submittals concurrently for coordination.
    - a. Architect reserves the right to withhold action on a submittal requiring coordination with other submittals until related submittals are received.
- C. Processing Time: Allow time for submittal review, including time for resubmittals, as follows. Time for review shall commence on Architect's receipt of submittal. No extension of the Contract Time will be authorized because of failure to transmit submittals enough in advance of the Work to permit processing, including resubmittals.
1. Initial Review: Allow seven days for initial review of each submittal. Allow additional time if coordination with subsequent submittals is required. Architect will advise Contractor when a submittal being processed must be delayed for coordination.
  2. Intermediate Review: If intermediate submittal is necessary, process it in same manner as initial submittal.
  3. Resubmittal Review: Allow seven days for review of each resubmittal.
  4. Sequential Review: Where sequential review of submittals by Architect's consultants, Owner, or other parties is indicated, allow 14 days for initial review of each submittal.
- D. Electronic Submittals: Identify and incorporate information in each electronic submittal file as follows:
1. Name file with submittal number or other unique identifier, including revision identifier.
  2. Provide means for insertion to permanently record Contractor's review and approval markings and action taken by Architect.
  3. Transmittal Form for Electronic Submittals: Use electronic form acceptable to Owner, containing the following information:
    - a. Project name.
    - b. Date.
    - c. Name of Contractor.
    - d. Names of subcontractor, manufacturer, and supplier.
    - e. Specification Section number and title.
    - f. Specification paragraph number or drawing designation and generic name for each of multiple items.
    - g. Drawing number and detail references, as appropriate.
    - h. Location(s) where product is to be installed, as appropriate.
    - i. Related physical samples submitted directly.
    - j. Indication of full or partial submittal.
    - k. Transmittal number, numbered consecutively.
    - l. Remarks.
- E. Options: Identify options requiring selection by Architect.

- F. Deviations and Additional Information: On an attached separate sheet, prepared on Contractor's letterhead, record relevant information, requests for data, revisions other than those requested by Architect on previous submittals, and deviations from requirements in the Contract Documents, including minor variations and limitations. Include same identification information as related submittal.
- G. Resubmittals: Make resubmittals in same form and number of copies as initial submittal.
  - 1. Note date and content of previous submittal.
  - 2. Note date and content of revision in label or title block and clearly indicate extent of revision.
  - 3. Resubmit submittals until they are marked with approval notation from Architect's action stamp.
- H. Distribution: Furnish copies of final submittals to manufacturers, subcontractors, suppliers, fabricators, installers, authorities having jurisdiction, and others as necessary for performance of construction activities. Show distribution on transmittal forms.
- I. Use for Construction: Retain complete copies of submittals on Project site. Use only final action submittals that are marked with approval notation from Architect's action stamp.

## PART 2 - PRODUCTS

### 2.1 SUBMITTAL PROCEDURES

- A. General Submittal Procedure Requirements: Prepare and submit submittals required by individual Specification Sections. Types of submittals are indicated in individual Specification Sections.
  - 1. Submit electronic submittals via email as PDF electronic files.
    - a. Architect will return annotated file. Annotate and retain one copy of file as an electronic Project record document file.
  - 2. Certificates and Certifications Submittals: Provide a statement that includes signature of entity responsible for preparing certification. Certificates and certifications shall be signed by an officer or other individual authorized to sign documents on behalf of that entity.
- B. Product Data: Collect information into a single submittal for each element of construction and type of product or equipment.
  - 1. If information must be specially prepared for submittal because standard published data are not suitable for use, submit as Shop Drawings, not as Product Data.
  - 2. Mark each copy of each submittal to show which products and options are applicable.
  - 3. Include the following information, as applicable:
    - a. Manufacturer's catalog cuts.
    - b. Manufacturer's product specifications.
    - c. Standard color charts.

- d. Statement of compliance with specified referenced standards.
  - e. Testing by recognized testing agency.
  - f. Application of testing agency labels and seals.
  - g. Notation of coordination requirements.
  - h. Availability and delivery time information.
4. For equipment, include the following in addition to the above, as applicable:
- a. Wiring diagrams showing factory-installed wiring.
  - b. Printed performance curves.
  - c. Operational range diagrams.
  - d. Clearances required to other construction, if not indicated on accompanying Shop Drawings.
5. Submit Product Data before or concurrent with Samples.
6. Submit Product Data in the following format:
- a. PDF electronic file.
- C. Closeout Submittals and Maintenance Material Submittals: Comply with requirements specified in Section 017700 "Closeout Procedures."
- D. Maintenance Data: Comply with requirements specified in Section 017823 "Operation and Maintenance Data."
- E. Manufacturer Certificates: Submit written statements on manufacturer's letterhead certifying that manufacturer complies with requirements in the Contract Documents. Include evidence of manufacturing experience where required.
- F. Field Test Reports: Submit written reports indicating and interpreting results of field tests performed either during installation of product or after product is installed in its final location, for compliance with requirements in the Contract Documents.

### PART 3 - EXECUTION

#### 3.1 CONTRACTOR'S REVIEW

- A. Action and Informational Submittals: Review each submittal and check for coordination with other Work of the Contract and for compliance with the Contract Documents. Note corrections and field dimensions. Mark with approval stamp before submitting to Architect.
- B. Project Closeout and Maintenance Material Submittals: See requirements in Section 017700 "Closeout Procedures."
- C. Approval Stamp: Stamp each submittal with a uniform, approval stamp. Include Project name and location, submittal number, Specification Section title and number, name of reviewer, date of Contractor's approval, and statement certifying that submittal has been reviewed, checked, and approved for compliance with the Contract Documents.

3.2 ARCHITECT'S ACTION

- A. Action Submittals: Architect will review each submittal, make marks to indicate corrections or revisions required, and return it. Architect will stamp each submittal with an action stamp and will mark stamp appropriately to indicate action, as follows:
  - 1. Approved.
  - 2. Approved as Corrected.
  - 3. Revise and Resubmit.
  - 4. Not Approved.
- B. Informational Submittals: Architect will review each submittal and will not return it, or will return it if it does not comply with requirements. Architect will forward each submittal to appropriate party.
- C. Partial submittals prepared for a portion of the Work will be reviewed when use of partial submittals has received prior approval from Architect.
- D. Incomplete submittals are unacceptable, will be considered nonresponsive, and will be returned for resubmittal without review.
- E. Submittals not required by the Contract Documents may be returned by the Architect without action.

END OF SECTION 013300

## SECTION 015000 - TEMPORARY FACILITIES AND CONTROLS

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

#### 1.2 SUMMARY

- A. Section includes requirements for temporary utilities, support facilities, and security and protection facilities.
- B. Related Requirements:
  - 1. Section 011000 "Summary" for work restrictions and limitations on utility interruptions.

#### 1.3 INFORMATIONAL SUBMITTALS

- A. Site Utilization Plan: Show temporary facilities, staging areas, construction site entrances, vehicle circulation, and parking areas for construction personnel.
- B. Noise and Vibration Control Plan: Identify construction activities that may impact the occupancy of the existing building or adjacent existing buildings, whether occupied by others, or occupied by the Owner. Include the following:
  - 1. Methods used to meet the goals and requirements of the Owner.
  - 2. Location of construction devices on the site.
  - 3. Indicate activities that may disturb building occupants and that are planned to be performed during non-standard working hours as coordinated with the Owner.

### PART 2 - PRODUCTS

#### 2.1 TEMPORARY FACILITIES

- A. Field Offices: Prefabricated or mobile units with serviceable finishes, temperature controls, and foundations adequate for normal loading.

PART 3 - EXECUTION

3.1 INSTALLATION, GENERAL

- A. Locate facilities where they will serve Project adequately and result in minimum interference with performance of the Work. Relocate and modify facilities as required by progress of the Work.
  - 1. Locate facilities to limit site disturbance as specified in Section 011000 "Summary."
- B. Provide each facility ready for use when needed to avoid delay. Do not remove until facilities are no longer needed or are replaced by authorized use of completed permanent facilities.

3.2 TEMPORARY UTILITY INSTALLATION

- A. Sanitary Facilities: Provide temporary toilets, wash facilities and drinking water for use of construction personnel.
- B. Electric Power Service: Connect to Owner's existing electric power service as required for construction operations.

3.3 SECURITY AND PROTECTION FACILITIES INSTALLATION

- A. Protection of Existing Facilities: Protect existing vegetation, equipment, structures, utilities, and other improvements at Project site and on adjacent properties, except those indicated to be removed or altered. Repair damage to existing facilities.
- B. Environmental Protection: Provide protection, operate temporary facilities, and conduct construction as required to comply with environmental regulations and that minimize possible air, waterway, and subsoil contamination or pollution or other undesirable effects.
  - 1. Comply with work restrictions specified in Section 011000 "Summary."
- C. Temporary Enclosures: Provide temporary enclosures for protection of construction, in progress and completed, from exposure, foul weather, other construction operations, and similar activities.

3.4 TERMINATION AND REMOVAL

- A. Termination and Removal: Remove each temporary facility when need for its service has ended, or no later than Substantial Completion.

END OF SECTION 015000

## SECTION 016000 - PRODUCT REQUIREMENTS

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

#### 1.2 SUMMARY

- A. Section includes administrative and procedural requirements for selection of products for use in Project; product delivery, storage, and handling; manufacturers' standard warranties on products; special warranties; and comparable products.
- B. Related Requirements:
  - 1. Section 012500 "Substitution Procedures" for requests for substitutions.

#### 1.3 DEFINITIONS

- A. Products: Items obtained for incorporating into the Work, whether purchased for Project or taken from previously purchased stock. The term "product" includes the terms "material," "equipment," "system," and terms of similar intent.
  - 1. Named Products: Items identified by manufacturer's product name, including make or model number or other designation shown or listed in manufacturer's published product literature, that is current as of date of the Contract Documents.
  - 2. New Products: Items that have not previously been incorporated into another project or facility. Products salvaged or recycled from other projects are not considered new products.
  - 3. Comparable Product: Product that is demonstrated and approved through submittal process to have the indicated qualities related to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics that equal or exceed those of specified product.
- B. Basis-of-Design Product Specification: A specification in which a specific manufacturer's product is named and accompanied by the words "basis-of-design product," including make or model number or other designation, to establish the significant qualities related to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics for purposes of evaluating comparable products of additional manufacturers named in the specification.

#### 1.4 ACTION SUBMITTALS

- A. Comparable Product Requests: Submit request for consideration of each comparable product. Identify product or fabrication or installation method to be replaced. Include Specification Section number and title and Drawing numbers and titles.
  - 1. Include data to indicate compliance with the requirements specified in "Comparable Products" Article.
  - 2. Architect's Action: If necessary, Architect will request additional information or documentation for evaluation within one week of receipt of a comparable product request. Architect will notify Contractor of approval or rejection of proposed comparable product request within 10 days of receipt of request, or seven days of receipt of additional information or documentation, whichever is later.
    - a. Use product specified if Architect does not issue a decision on use of a comparable product request within time allocated.
- B. Basis-of-Design Product Specification Submittal: Comply with requirements in Section 013300 "Submittal Procedures." Show compliance with requirements.

#### 1.5 QUALITY ASSURANCE

- A. Compatibility of Options: If Contractor is given option of selecting between two or more products for use on Project, select product compatible with products previously selected, even if previously selected products were also options.
  - 1. Each contractor is responsible for providing products and construction methods compatible with products and construction methods of other contractors.
  - 2. If a dispute arises between contractors over concurrently selectable but incompatible products, Architect will determine which products shall be used.

#### 1.6 PRODUCT DELIVERY, STORAGE, AND HANDLING

- A. Deliver, store, and handle products using means and methods that will prevent damage, deterioration, and loss, including theft and vandalism. Comply with manufacturer's written instructions.
- B. Delivery and Handling:
  - 1. Schedule delivery to minimize long-term storage at Project site and to prevent overcrowding of construction spaces.
  - 2. Coordinate delivery with installation time to ensure minimum holding time for items that are flammable, hazardous, easily damaged, or sensitive to deterioration, theft, and other losses.
  - 3. Deliver products to Project site in an undamaged condition in manufacturer's original sealed container or other packaging system, complete with labels and instructions for handling, storing, unpacking, protecting, and installing.
  - 4. Inspect products on delivery to determine compliance with the Contract Documents and to determine that products are undamaged and properly protected.

C. Storage:

1. Store products to allow for inspection and measurement of quantity or counting of units.
2. Store materials in a manner that will not endanger Project structure.
3. Store products that are subject to damage by the elements, under cover in a weathertight enclosure above ground, with ventilation adequate to prevent condensation.
4. Protect foam plastic from exposure to sunlight, except to extent necessary for period of installation and concealment.
5. Comply with product manufacturer's written instructions for temperature, humidity, ventilation, and weather-protection requirements for storage.
6. Protect stored products from damage and liquids from freezing.

1.7 PRODUCT WARRANTIES

- A. Warranties specified in other Sections shall be in addition to, and run concurrent with, other warranties required by the Contract Documents. Manufacturer's disclaimers and limitations on product warranties do not relieve Contractor of obligations under requirements of the Contract Documents.
1. Manufacturer's Warranty: Written warranty furnished by individual manufacturer for a particular product and specifically endorsed by manufacturer to Owner.
  2. Special Warranty: Written warranty required by the Contract Documents to provide specific rights for Owner.
- B. Special Warranties: Prepare a written document that contains appropriate terms and identification, ready for execution.
1. Manufacturer's Standard Form: Modified to include Project-specific information and properly executed.
  2. Specified Form: When specified forms are included with the Specifications, prepare a written document using indicated form properly executed.
  3. See other Sections for specific content requirements and particular requirements for submitting special warranties.
- C. Submittal Time: Comply with requirements in Section 017700 "Closeout Procedures."

PART 2 - PRODUCTS

2.1 PRODUCT SELECTION PROCEDURES

- A. General Product Requirements: Provide products that comply with the Contract Documents, are undamaged and, unless otherwise indicated, are new at time of installation.
1. Provide products complete with accessories, trim, finish, fasteners, and other items needed for a complete installation and indicated use and effect.
  2. Standard Products: If available, and unless custom products or nonstandard options are specified, provide standard products of types that have been produced and used successfully in similar situations on other projects.

3. Owner reserves the right to limit selection to products with warranties not in conflict with requirements of the Contract Documents.
4. Where products are accompanied by the term "as selected," Architect will make selection.
5. Descriptive, performance, and reference standard requirements in the Specifications establish salient characteristics of products.
6. Or Equal: For products specified by name and accompanied by the term "or equal," or "or approved equal," or "or approved," comply with requirements in "Comparable Products" Article to obtain approval for use of an unnamed product.

B. Product Selection Procedures:

1. Product: Where Specifications name a single manufacturer and product, provide the named product that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered.
2. Manufacturer/Source: Where Specifications name a single manufacturer or source, provide a product by the named manufacturer or source that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered.
3. Prior Approved: Products and manufacturers not specifically named must be approved by the Architect prior to bidding.
4. Products:
  - a. Restricted List: Where Specifications include a list of names of both manufacturers and products, provide one of the products listed that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered unless otherwise indicated.
5. Manufacturers:
  - a. Restricted List: Where Specifications include a list of manufacturers' names, provide a product by one of the manufacturers listed that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered unless otherwise indicated.
6. Basis-of-Design Product: Where Specifications name a product, or refer to a product indicated on Drawings, and include a list of manufacturers, provide the specified or indicated product or a comparable product by one of the other named manufacturers. Drawings and Specifications indicate sizes, profiles, dimensions, and other characteristics that are based on the product named. Comply with requirements in "Comparable Products" Article for consideration of an unnamed product by one of the other named manufacturers.

PART 3 - EXECUTION (Not Used)

END OF SECTION 016000

SECTION 017300 - EXECUTION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes general administrative and procedural requirements governing execution of the Work including, but not limited to, the following:

1. Installation of the Work.
2. Cutting and patching.
3. Progress cleaning.
4. Starting and adjusting.
5. Protection of installed construction.

- B. Related Requirements:

1. Section 011000 "Summary" for limits on use of Project site.
2. Section 013300 "Submittal Procedures" for submitting surveys.
3. Section 017700 "Closeout Procedures" for submitting final property survey with Project Record Documents, recording of Owner-accepted deviations from indicated lines and levels, and final cleaning.

1.3 DEFINITIONS

- A. Cutting: Removal of in-place construction necessary to permit installation or performance of other work.
- B. Patching: Fitting and repair work required to restore construction to original conditions after installation of other work.

1.4 QUALITY ASSURANCE

- A. Cutting and Patching: Comply with requirements for and limitations on cutting and patching of construction elements.
  1. Structural Elements: When cutting and patching structural elements, notify Architect of locations and details of cutting and await directions from Architect before proceeding. Shore, brace, and support structural elements during cutting and patching. Do not cut and patch structural elements in a manner that could change their load-carrying capacity or increase deflection

2. Operational Elements: Do not cut and patch operating elements and related components in a manner that results in reducing their capacity to perform as intended or that results in increased maintenance or decreased operational life or safety. Operational elements include the following:
    - a. Primary operational systems and equipment.
    - b. Fire separation assemblies.
    - c. Air or smoke barriers.
    - d. Mechanical systems piping and ducts.
    - e. Control systems.
    - f. Communication systems.
    - g. Fire-detection and -alarm systems.
    - h. Electrical wiring systems.
  3. Other Construction Elements: Do not cut and patch other construction elements or components in a manner that could change their load-carrying capacity, that results in reducing their capacity to perform as intended, or that results in increased maintenance or decreased operational life or safety. Other construction elements include but are not limited to the following:
    - a. Water, moisture, or vapor barriers.
    - b. Membranes and flashings.
    - c. Equipment supports.
    - d. Piping, ductwork, vessels, and equipment.
  4. Visual Elements: Do not cut and patch construction in a manner that results in visual evidence of cutting and patching. Do not cut and patch exposed construction in a manner that would, in Architect's opinion, reduce the building's aesthetic qualities. Remove and replace construction that has been cut and patched in a visually unsatisfactory manner.
- B. Manufacturer's Installation Instructions: Obtain and maintain on-site manufacturer's written recommendations and instructions for installation of products and equipment.

## PART 2 - PRODUCTS

### 2.1 MATERIALS

- A. General: Comply with requirements specified in other Sections.
- B. In-Place Materials: Use materials for patching identical to in-place materials. For exposed surfaces, use materials that visually match in-place adjacent surfaces to the fullest extent possible.
  1. If identical materials are unavailable or cannot be used, use materials that, when installed, will provide a match acceptable to Architect for the visual and functional performance of in-place materials.

### PART 3 - EXECUTION

#### 3.1 EXAMINATION

- A. Examination and Acceptance of Conditions: Before proceeding with each component of the Work, examine substrates, areas, and conditions, with Installer or Applicator present where indicated, for compliance with requirements for installation tolerances and other conditions affecting performance. Record observations.
  - 1. Examine roughing-in for mechanical and electrical systems to verify actual locations of connections before equipment and fixture installation.
  - 2. Examine walls, floors, and roofs for suitable conditions where products and systems are to be installed.
- B. Proceed with installation only after unsatisfactory conditions have been corrected. Proceeding with the Work indicates acceptance of surfaces and conditions.

#### 3.2 PREPARATION

- A. Field Measurements: Take field measurements as required to fit the Work properly. Recheck measurements before installing each product. Where portions of the Work are indicated to fit to other construction, verify dimensions of other construction by field measurements before fabrication. Coordinate fabrication schedule with construction progress to avoid delaying the Work.
- B. Space Requirements: Verify space requirements and dimensions of items shown diagrammatically on Drawings.
- C. Review of Contract Documents and Field Conditions: Immediately on discovery of the need for clarification of the Contract Documents caused by differing field conditions outside the control of Contractor, submit a request for information to Owner's Representative.

#### 3.3 INSTALLATION

- A. General: Locate the Work and components of the Work accurately, in correct alignment and elevation, as indicated.
  - 1. Make vertical work plumb and make horizontal work level.
  - 2. Where space is limited, install components to maximize space available for maintenance and ease of removal for replacement.
  - 3. Conceal pipes, ducts, and wiring in finished areas unless otherwise indicated.
- B. Comply with manufacturer's written instructions and recommendations for installing products in applications indicated.
- C. Install products at the time and under conditions that will ensure the best possible results. Maintain conditions required for product performance until Substantial Completion.
- D. Conduct construction operations so no part of the Work is subjected to damaging operations or loading in excess of that expected during normal conditions of occupancy.

- E. Sequence the Work and allow adequate clearances to accommodate movement of construction items on site and placement in permanent locations.
- F. Tools and Equipment: Do not use tools or equipment that produce harmful noise levels.
- G. Attachment: Provide blocking and attachment plates and anchors and fasteners of adequate size and number to securely anchor each component in place, accurately located and aligned with other portions of the Work. Where size and type of attachments are not indicated, verify size and type required for load conditions.
  - 1. Mounting Heights: Where mounting heights are not indicated, mount components at heights directed by Architect.
  - 2. Coordinate installation of anchorages. Furnish setting drawings, templates, and directions for installing anchorages, including sleeves, concrete inserts, anchor bolts, and items with integral anchors, that are to be embedded in concrete or masonry. Deliver such items to Project site in time for installation.
- H. Joints: Make joints of uniform width. Where joint locations in exposed work are not indicated, arrange joints for the best visual effect. Fit exposed connections together to form hairline joints.
- I. Hazardous Materials: Use products, cleaners, and installation materials that are not considered hazardous.

### 3.4 CUTTING AND PATCHING

- A. Cutting and Patching, General: Employ skilled workers to perform cutting and patching. Proceed with cutting and patching at the earliest feasible time, and complete without delay.
  - 1. Cut in-place construction to provide for installation of other components or performance of other construction, and subsequently patch as required to restore surfaces to their original condition.
- B. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during installation or cutting and patching operations, by methods and with materials so as not to void existing warranties.
- C. Temporary Support: Provide temporary support of work to be cut.
- D. Protection: Protect in-place construction during cutting and patching to prevent damage. Provide protection from adverse weather conditions for portions of Project that might be exposed during cutting and patching operations.
- E. Cutting: Cut in-place construction by sawing, drilling, breaking, chipping, grinding, and similar operations, including excavation, using methods least likely to damage elements retained or adjoining construction. If possible, review proposed procedures with original Installer; comply with original Installer's written recommendations.
  - 1. In general, use hand or small power tools designed for sawing and grinding, not hammering and chopping. Cut holes and slots neatly to minimum size required, and with minimum disturbance of adjacent surfaces. Temporarily cover openings when not in use.

2. Finished Surfaces: Cut or drill from the exposed or finished side into concealed surfaces.
  3. Mechanical and Electrical Services: Cut off pipe or conduit in walls or partitions to be removed. Cap, valve, or plug and seal remaining portion of pipe or conduit to prevent entrance of moisture or other foreign matter after cutting.
  4. Proceed with patching after construction operations requiring cutting are complete.
- F. Patching: Patch construction by filling, repairing, refinishing, closing up, and similar operations following performance of other work. Patch with durable seams that are as invisible as practicable. Provide materials and comply with installation requirements specified in other Sections, where applicable.
1. Inspection: Where feasible, test and inspect patched areas after completion to demonstrate physical integrity of installation.
  2. Exposed Finishes: Restore exposed finishes of patched areas and extend finish restoration into retained adjoining construction in a manner that will minimize evidence of patching and refinishing.
    - a. Clean piping, conduit, and similar features before applying paint or other finishing materials.
    - b. Restore damaged pipe covering to its original condition.
  3. Exterior Building Enclosure: Patch components in a manner that restores enclosure to a weathertight condition and ensures thermal and moisture integrity of building enclosure.
- G. Cleaning: Clean areas and spaces where cutting and patching are performed. Remove paint, mortar, oils, putty, and similar materials from adjacent finished surfaces.

### 3.5 PROGRESS CLEANING

- A. General: Clean Project site and work areas daily, including common areas. Enforce requirements strictly. Dispose of materials lawfully.
1. Comply with requirements in NFPA 241 for removal of combustible waste materials and debris.
  2. Do not hold waste materials more than seven days during normal weather or three days if the temperature is expected to rise above 80 deg F.
  3. Containerize hazardous and unsanitary waste materials separately from other waste. Mark containers appropriately and dispose of legally, according to regulations.
    - a. Use containers intended for holding waste materials of type to be stored.
- B. Site: Maintain Project site free of waste materials and debris.
- C. Work Areas: Clean areas where work is in progress to the level of cleanliness necessary for proper execution of the Work.
1. Remove liquid spills promptly.
  2. Where dust would impair proper execution of the Work, broom-clean or vacuum the entire work area, as appropriate.

- D. Installed Work: Keep installed work clean. Clean installed surfaces according to written instructions of manufacturer or fabricator of product installed, using only cleaning materials specifically recommended. If specific cleaning materials are not recommended, use cleaning materials that are not hazardous to health or property and that will not damage exposed surfaces.
- E. Concealed Spaces: Remove debris from concealed spaces before enclosing the space.
- F. Waste Disposal: Do not bury or burn waste materials on-site. Do not wash waste materials down sewers or into waterways. Comply with waste disposal requirements in Section 015000 "Temporary Facilities and Controls."
- G. During handling and installation, clean and protect construction in progress and adjoining materials already in place. Apply protective covering where required to ensure protection from damage or deterioration at Substantial Completion.
- H. Clean and provide maintenance on completed construction as frequently as necessary through the remainder of the construction period. Adjust and lubricate operable components to ensure operability without damaging effects.
- I. Limiting Exposures: Supervise construction operations to assure that no part of the construction, completed or in progress, is subject to harmful, dangerous, damaging, or otherwise deleterious exposure during the construction period.

### 3.6 STARTING AND ADJUSTING

- A. Start equipment and operating components to confirm proper operation. Remove malfunctioning units, replace with new units, and retest.
- B. Adjust equipment for proper operation. Adjust operating components for proper operation without binding.
- C. Test each piece of equipment to verify proper operation. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.
- D. Manufacturer's Field Service: Comply with qualification requirements in Section 014000 "Quality Requirements."

### 3.7 PROTECTION OF INSTALLED CONSTRUCTION

- A. Provide final protection and maintain conditions that ensure installed Work is without damage or deterioration at time of Substantial Completion.
- B. Comply with manufacturer's written instructions for temperature and relative humidity.

END OF SECTION 017300

SECTION 017419 - CONSTRUCTION WASTE MANAGEMENT AND DISPOSAL

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for the following:
  - 1. Disposing of nonhazardous demolition waste.

1.3 DEFINITIONS

- A. Construction Waste: Building, structure, and site improvement materials and other solid waste resulting from construction, remodeling, renovation, or repair operations. Construction waste includes packaging.
- B. Demolition Waste: Building, structure, and site improvement materials resulting from demolition operations.
- C. Disposal: Removal of demolition or construction waste and subsequent salvage, sale, recycling, or deposit in landfill, incinerator acceptable to authorities having jurisdiction, or designated spoil areas on Owner's property.
- D. Removal for Reinstallation: Remove existing construction materials and provide protection under they are reinstalled.

1.4 MATERIALS OWNERSHIP

- A. Unless otherwise indicated, demolition and construction waste become property of Contractor.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 DISPOSAL OF WASTE

- A. General: Except for items or materials to be salvaged, remove waste materials from Project site and legally dispose of them in a landfill or incinerator acceptable to authorities having jurisdiction.
  - 1. Except as otherwise specified, do not allow waste materials that are to be disposed of accumulate on-site.
  - 2. Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.
- B. Burning: Do not burn waste materials.

END OF SECTION 017419

## SECTION 017700 - CLOSEOUT PROCEDURES

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

#### 1.2 SUMMARY

- A. Section includes administrative and procedural requirements for contract closeout, including, but not limited to, the following:
  - 1. Substantial Completion procedures.
  - 2. Final completion procedures.
  - 3. Warranties.
  - 4. Final cleaning.
  - 5. Repair of the Work.
- B. Related Requirements:
  - 1. Section 017300 "Execution" for progress cleaning of Project site.
  - 2. Section 017823 "Operation and Maintenance Data" for operation and maintenance manual requirements.

#### 1.3 MAINTENANCE MATERIAL SUBMITTALS

- A. Schedule of Maintenance Material Items: For maintenance material submittal items specified in other Sections.

#### 1.4 SUBSTANTIAL COMPLETION PROCEDURES

- A. Submittals Prior to Substantial Completion: Complete the following a minimum of five days prior to requesting inspection for determining date of Substantial Completion. List items below that are incomplete at time of request.
  - 1. Submit closeout submittals specified in other Division 01 Sections, including project record documents, operation and maintenance manuals, and similar final record information.
  - 2. Submit closeout submittals specified in individual Sections, including specific warranties, workmanship bonds, maintenance service agreements, final certifications, and similar documents.
  - 3. Submit maintenance material submittals specified in individual Sections, including tools, spare parts, extra materials, and similar items, and deliver to location designated by Architect. Label with manufacturer's name and model number where applicable.

- a. Schedule of Maintenance Material Items: Prepare and submit schedule of maintenance material submittal items, including name and quantity of each item and name and number of related Specification Section. Obtain Architect's signature for receipt of submittals.
  4. Submit test/adjust/balance records.
  5. Submit changeover information related to Owner's occupancy, use, operation, and maintenance.
- B. Procedures Prior to Substantial Completion: Complete the following a minimum of 10 days prior to requesting inspection for determining date of Substantial Completion. List items below that are incomplete at time of request.
1. Complete startup and testing of systems and equipment.
  2. Perform preventive maintenance on equipment used prior to Substantial Completion.
  3. Instruct Owner's personnel in operation, adjustment, and maintenance of products, equipment, and systems.
  4. Participate with Owner in conducting inspection and walkthrough with local emergency responders.
  5. Terminate and remove temporary facilities from Project site, along with mockups, construction tools, and similar elements.
  6. Complete final cleaning requirements, including touchup painting.
  7. Touch up and otherwise repair and restore marred exposed finishes to eliminate visual defects.
- C. Inspection: Submit a written request for inspection to determine Substantial Completion a minimum of seven days prior to date the work will be completed and ready for final inspection and tests. On receipt of request, Architect will either proceed with inspection or notify Contractor of unfulfilled requirements. Architect will prepare the Certificate of Substantial Completion after inspection or will notify Contractor of items, either on Contractor's list or additional items identified by Architect, that must be completed or corrected before certificate will be issued.
1. Reinspection: Request reinspection when the Work identified in previous inspections as incomplete is completed or corrected.
  2. Results of completed inspection will form the basis of requirements for final completion.

## 1.5 FINAL COMPLETION PROCEDURES

- A. Submittals Prior to Final Completion: Before requesting final inspection for determining final completion, complete the following:
1. Submit a final Application for Payment.
  2. Certified List of Incomplete Items: Submit certified copy of Architect's Substantial Completion inspection list of items to be completed or corrected (punch list), endorsed and dated by Architect. Certified copy of the list shall state that each item has been completed or otherwise resolved for acceptance.
  3. Certificate of Insurance: Submit evidence of final, continuing insurance coverage complying with insurance requirements.
  4. Submit lien releases and waivers from all contractors, subcontractors and suppliers.

- B. Inspection: Submit a written request for final inspection to determine acceptance a minimum of 10 days prior to date the work will be completed and ready for final inspection and tests. On receipt of request, Architect will either proceed with inspection or notify Contractor of unfulfilled requirements. Architect will prepare a final Certificate for Payment after inspection or will notify Contractor of construction that must be completed or corrected before certificate will be issued.
  - 1. Reinspection: Request reinspection when the Work identified in previous inspections as incomplete is completed or corrected.

## PART 2 - PRODUCTS

### 2.1 MATERIALS

- A. Cleaning Agents: Use cleaning materials and agents recommended by manufacturer or fabricator of the surface to be cleaned. Do not use cleaning agents that are potentially hazardous to health or property or that might damage finished surfaces.

## PART 3 - EXECUTION

### 3.1 FINAL CLEANING

- A. General: Perform final cleaning. Conduct cleaning and waste-removal operations to comply with local laws and ordinances and Federal and local environmental and antipollution regulations.
- B. Cleaning: Employ experienced workers or professional cleaners for final cleaning. Clean each surface or unit to condition expected in an average commercial building cleaning and maintenance program. Comply with manufacturer's written instructions.
  - 1. Complete the following cleaning operations before requesting inspection for certification of Substantial Completion for entire Project or for a designated portion of Project:
    - a. Clean Project site, yard, and grounds, in areas disturbed by construction activities, including landscape development areas, of rubbish, waste material, litter, and other foreign substances.
    - b. Remove tools, construction equipment, machinery, and surplus material from Project site.
    - c. Clean exposed exterior and interior hard-surfaced finishes to a dirt-free condition, free of stains, films, and similar foreign substances. Avoid disturbing natural weathering of exterior surfaces. Restore reflective surfaces to their original condition.
    - d. Remove debris and surface dust from limited access spaces, including roofs, plenums, shafts, trenches, equipment vaults, manholes, attics, and similar spaces.
    - e. Wipe surfaces of mechanical and electrical equipment, elevator equipment, and similar equipment. Remove excess lubrication, paint and mortar droppings, and other foreign substances.

- f. Replace disposable air filters and clean permanent air filters.
- g. Clean ducts, blowers, and coils if units were operated without filters during construction or that display contamination with particulate matter on inspection.

END OF SECTION 017700

SECTION 017823 - OPERATION AND MAINTENANCE DATA

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for preparing operation and maintenance manuals, including the following:
  - 1. Operation manuals for systems, subsystems, and equipment.
  - 2. Systems and equipment maintenance manuals.
- B. Related Requirements:
  - 1. Section 013300 "Submittal Procedures" for submitting copies of submittals for operation and maintenance manuals.

1.3 CLOSEOUT SUBMITTALS

- A. Manual Content: Operations and maintenance manual content is specified in individual Specification Sections to be reviewed at the time of Section submittals. Submit reviewed manual content formatted and organized as required by this Section.
  - 1. Architect will comment on whether content of operations and maintenance submittals are acceptable.
  - 2. Where applicable, clarify and update reviewed manual content to correspond to revisions and field conditions.
- B. Format: Submit operations and maintenance manuals in the following format:
  - 1. PDF electronic file. Assemble each manual into a composite electronically indexed file. Submit on digital media acceptable to Architect.
    - a. Name each indexed document file in composite electronic index with applicable item name. Include a complete electronically linked operation and maintenance directory.
    - b. Enable inserted reviewer comments on draft submittals.
  - 2. (1) hard-copy in a 3-ring binder shall be provided once the PDF version has been approved.

- C. Initial Manual Submittal: Submit draft copy of each manual at least 21 days before commencing demonstration and training. Architect will comment on whether general scope and content of manual are acceptable.
- D. Final Manual Submittal: Submit each manual in final form prior to requesting inspection for Substantial Completion and at least 15 days before commencing demonstration and training. Architect will return copy with comments.
  - 1. Correct or revise each manual to comply with Architect's comments. Submit copies of each corrected manual within 15 days of receipt of Architect's comments and prior to commencing demonstration and training.

## PART 2 - PRODUCTS

### 2.1 REQUIREMENTS FOR OPERATION AND MAINTENANCE MANUALS

- A. Organization: Unless otherwise indicated, organize each manual into a separate section for each system and subsystem, and a separate section for each piece of equipment not part of a system. Each manual shall contain the following materials, in the order listed:
  - 1. Title page.
  - 2. Table of contents.
  - 3. Manual contents.
- B. Title Page: Include the following information:
  - 1. Subject matter included in manual.
  - 2. Name and address of Project.
  - 3. Name and address of Owner.
  - 4. Date of submittal.
  - 5. Name and contact information for Contractor.
  - 6. Name and contact information for Architect.
  - 7. Names and contact information for major consultants to the Architect that designed the systems contained in the manuals.
  - 8. Cross-reference to related systems in other operation and maintenance manuals.
- C. Table of Contents: List each product included in manual, identified by product name, indexed to the content of the volume, and cross-referenced to Specification Section number in Project Manual.
  - 1. If operation or maintenance documentation requires more than one volume to accommodate data, include comprehensive table of contents for all volumes in each volume of the set.
- D. Manual Contents: Organize into sets of manageable size. Arrange contents alphabetically by system, subsystem, and equipment. If possible, assemble instructions for subsystems, equipment, and components of one system into a single binder.

- E. Manuals, Electronic Files: Submit manuals in the form of a multiple file composite electronic PDF file for each manual type required.
  - 1. Electronic Files: Use electronic files prepared by manufacturer where available. Where scanning of paper documents is required, configure scanned file for minimum readable file size.
  - 2. File Names and Bookmarks: Enable bookmarking of individual documents based on file names. Name document files to correspond to system, subsystem, and equipment names used in manual directory and table of contents. Group documents for each system and subsystem into individual composite bookmarked files, then create composite manual, so that resulting bookmarks reflect the system, subsystem, and equipment names in a readily navigated file tree. Configure electronic manual to display bookmark panel on opening file.

## 2.2 SYSTEMS AND EQUIPMENT MAINTENANCE MANUALS

- A. Content: For each system, subsystem, and piece of equipment not part of a system, include source information, manufacturers' maintenance documentation, maintenance procedures, maintenance and service schedules, spare parts list and source information, maintenance service contracts, and warranty and bond information, as described below.
- B. Source Information: List each system, subsystem, and piece of equipment included in manual, identified by product name and arranged to match manual's table of contents. For each product, list name, address, and telephone number of Installer or supplier and maintenance service agent, and cross-reference Specification Section number and title in Project Manual and drawing or schedule designation or identifier where applicable.
- C. Manufacturers' Maintenance Documentation: Manufacturers' maintenance documentation including the following information for each component part or piece of equipment:
  - 1. Standard maintenance instructions and bulletins.
  - 2. Drawings, diagrams, and instructions required for maintenance, including disassembly and component removal, replacement, and assembly.
  - 3. Identification and nomenclature of parts and components.
  - 4. List of items recommended to be stocked as spare parts.
- D. Maintenance Procedures: Include the following information and items that detail essential maintenance procedures:
  - 1. Test and inspection instructions.
  - 2. Troubleshooting guide.
  - 3. Precautions against improper maintenance.
  - 4. Disassembly; component removal, repair, and replacement; and reassembly instructions.
  - 5. Aligning, adjusting, and checking instructions.
  - 6. Demonstration and training video recording, if available.
- E. Maintenance and Service Schedules: Include service and lubrication requirements, list of required lubricants for equipment, and separate schedules for preventive and routine maintenance and service with standard time allotment.

1. Scheduled Maintenance and Service: Tabulate actions for daily, weekly, monthly, quarterly, semiannual, and annual frequencies.
  2. Maintenance and Service Record: Include manufacturers' forms for recording maintenance.
- F. Spare Parts List and Source Information: Include lists of replacement and repair parts, with parts identified and cross-referenced to manufacturers' maintenance documentation and local sources of maintenance materials and related services.
- G. Maintenance Service Contracts: Include copies of maintenance agreements with name and telephone number of service agent.
- H. Warranties and Bonds: Include copies of warranties and bonds and lists of circumstances and conditions that would affect validity of warranties or bonds.
1. Include procedures to follow and required notifications for warranty claims.

### PART 3 - EXECUTION

#### 3.1 MANUAL PREPARATION

- A. Operation and Maintenance Documentation Directory: Prepare a separate manual that provides an organized reference to emergency, operation, and maintenance manuals.
- B. Operation and Maintenance Manuals: Assemble a complete set of operation and maintenance data indicating operation and maintenance of each system, subsystem, and piece of equipment not part of a system.
- C. Manufacturers' Data: Where manuals contain manufacturers' standard printed data, include only sheets pertinent to product or component installed. Mark each sheet to identify each product or component incorporated into the Work. If data include more than one item in a tabular format, identify each item using appropriate references from the Contract Documents. Identify data applicable to the Work and delete references to information not applicable.
- D. Comply with Section 017700 "Closeout Procedures" for schedule for submitting operation and maintenance documentation.

END OF SECTION 017823

# EXHIBIT C



06.01.2025

## CITY OF BILLINGS FIRE STATION #2 BOILER REPLACEMENT PROJECT CONSTRUCTION DOCUMENTS

**OWNER**  
City of Billings  
210 N. 27th Street  
Billings, MT 59101

**ARCHITECT/ENGINEER**  
Cushing Terrell  
13 N. 23rd Street  
Billings, MT 59101  
406.403.7455

### SHEET INDEX

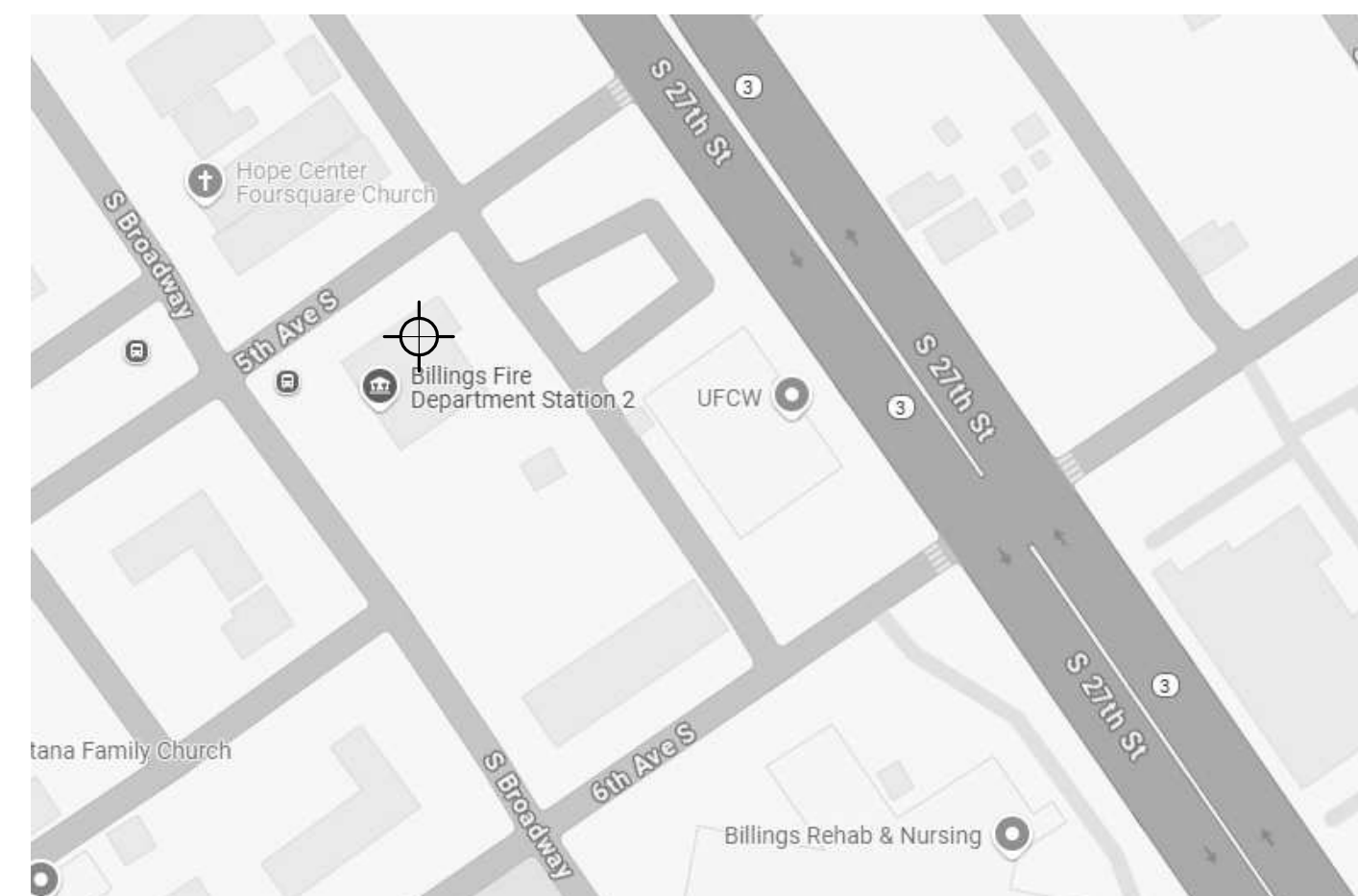
|       |                                               |
|-------|-----------------------------------------------|
| G001  | COVER SHEET, GENERAL INFORMATION              |
| M001  | MECHANICAL SCHEDULES, LEGENDS, & FLOW DIAGRAM |
| M002  | MECHANICAL SPECIFICATIONS                     |
| MD100 | BASEMENT MECHANICAL DEMOLITION PLAN           |
| M200  | BASEMENT MECHANICAL REMODEL PLANS             |
| M201  | MAIN FLOOR MECHANICAL REMODEL PLAN            |

### ALTERNATE BID #1

PROVIDE A WEB-BASED DIRECT DIGITAL CONTROL SYSTEM WITH GRAPHICS FOR ZONE TEMPERATURES, FIN/TUBE RADIATION CONTROL, AND BOILER PLANT MONITORING AND CONTROL.

**PROJECT ADDRESS**  
501 S 28TH STREET  
BILLINGS, MT 59101

**VICINITY MAP:** *Locator*



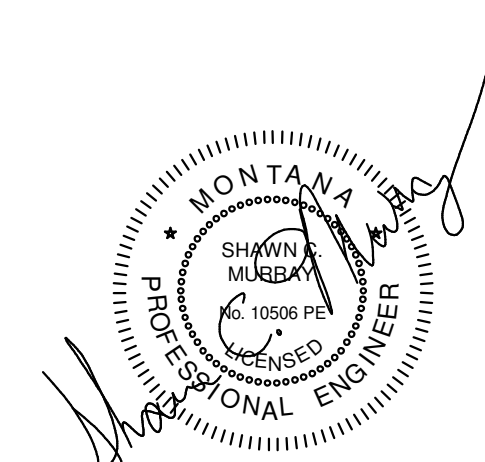
CITY OF BILLINGS  
FIRE STATION #2 BOILER REPLACEMENT PROJECT

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CONSTRUCTION DOCUMENTS

06.01.2025  
PROJECT | BILFIR25\_BLR  
DESIGNED BY | MURRAY  
DRAWN BY | HABECK

REVISIONS



MECHANICAL  
SHAWN MURRAY  
06.01.2025

COVER SHEET,  
GENERAL  
INFORMATION

G001

| BOILER SCHEDULE |           |         |            |                   |                    |                    |                 |                 |                |          |              |                   |          |                      |               |              |
|-----------------|-----------|---------|------------|-------------------|--------------------|--------------------|-----------------|-----------------|----------------|----------|--------------|-------------------|----------|----------------------|---------------|--------------|
| PLAN CODE       | MFGR      | MODEL   | TYPE       | RATED INPUT (MBH) | RATED OUTPUT (MBH) | THERMAL EFFICIENCY | TURN DOWN RATIO | AIR INTAKE SIZE | FLUE VENT SIZE | FUEL     | RELIEF VALVE | WATER VOL. (GAL.) | POWER    | WTR. FLOW RATE (GPM) | MAX HEAD LOSS | WEIGHT (LBS) |
| B-1             | LOCHINVAR | PBN0502 | COPPER FIN | 500               | 425                | 85%                | 5:1             | 5"              | 4"             | NAT. GAS | 50 PSI       | 12                | 120/1/60 | 25                   | 2.0'          | 502          |
| B-2             | LOCHINVAR | PBN0502 | COPPER FIN | 500               | 425                | 85%                | 5:1             | 5"              | 4"             | NAT. GAS | 50 PSI       | 12                | 120/1/60 | 25                   | 2.0'          | 502          |

NOTES:  
 1) BOILER CONTROLS AND SAFETIES TO BE ASME CSD-1 COMPLIANT.  
 2) PROVIDE WITH RELIEF VALVE, TEMP/PRESS GAUGE, HIGH LIMIT W/ MANUAL TEST SWITCH AND LOW WATER CUT-OFF W/ RESET AND TEST.  
 3) FURNISH WITH CONDENSATE NEUTRALIZATION KIT  
 4) PROVIDE WITH INTEGRAL GAS SHUT-OFF VALVE  
 5) PROVIDE FACTORY START UP AND CASCADING CONTROL WITH BUILDING LOOP SUPPLY WATER, RETURN WATER AND OUTDOOR AIR SENSORS.  
 6) PROVIDE WITH A BACNET IP COMMUNICATION GATEWAY.

| PUMP SCHEDULE |      |         |         |     |              |                        |            |      |     |            |              |          |       |
|---------------|------|---------|---------|-----|--------------|------------------------|------------|------|-----|------------|--------------|----------|-------|
| PLAN CODE     | MFGR | MODEL   | TYPE    | GPM | HEAD (FT WC) | IMPELLER DIAMETER (IN) | EFFICIENCY | RPM  | HP  | POWER      | WEIGHT (LBS) | SERVES   | NOTES |
| BP-1          | TACO | IL-0012 | IN-LINE | 25  | 9            | 2                      | -          | 3250 | 1/8 | 115V / 1PH | 13           | B-1      | 1     |
| BP-2          | TACO | IL-0012 | IN-LINE | 25  | 9            | 2                      | -          | 3250 | 1/8 | 115V / 1PH | 13           | B-2      | 1     |
| HWP-1         | TACO | 1935    | IN-LINE | 48  | 23           | 5.1                    | 56%        | 1760 | 1/2 | 115V/1PH   | 90.0         | BUILDING | 1,2   |
| HWP-2         | TACO | 1935    | IN-LINE | 48  | 23           | 5.1                    | 56%        | 1760 | 1/2 | 115V/1PH   | 90.0         | BUILDING | 1,2   |

NOTES:  
 1) 180 DEG F WATER  
 2) BUILDING PUMPS ARE REDUNDANT  
 3) PROVIDE TEKMAR PUMP SEQUENCER FOR PUMP START / STOP AND RUN TIME EQUALIZATION.

| AIR SEPARATOR SCHEDULE |      |             |     |                       |           |               |
|------------------------|------|-------------|-----|-----------------------|-----------|---------------|
| PLAN CODE              | MFGR | MODEL       | GPM | PRESSURE DROP (FT WC) | PIPE SIZE | SERVES        |
| AS-1                   | TACO | ACT025F-125 | 48  | 0.5"                  | 2.5"      | HEATING WATER |

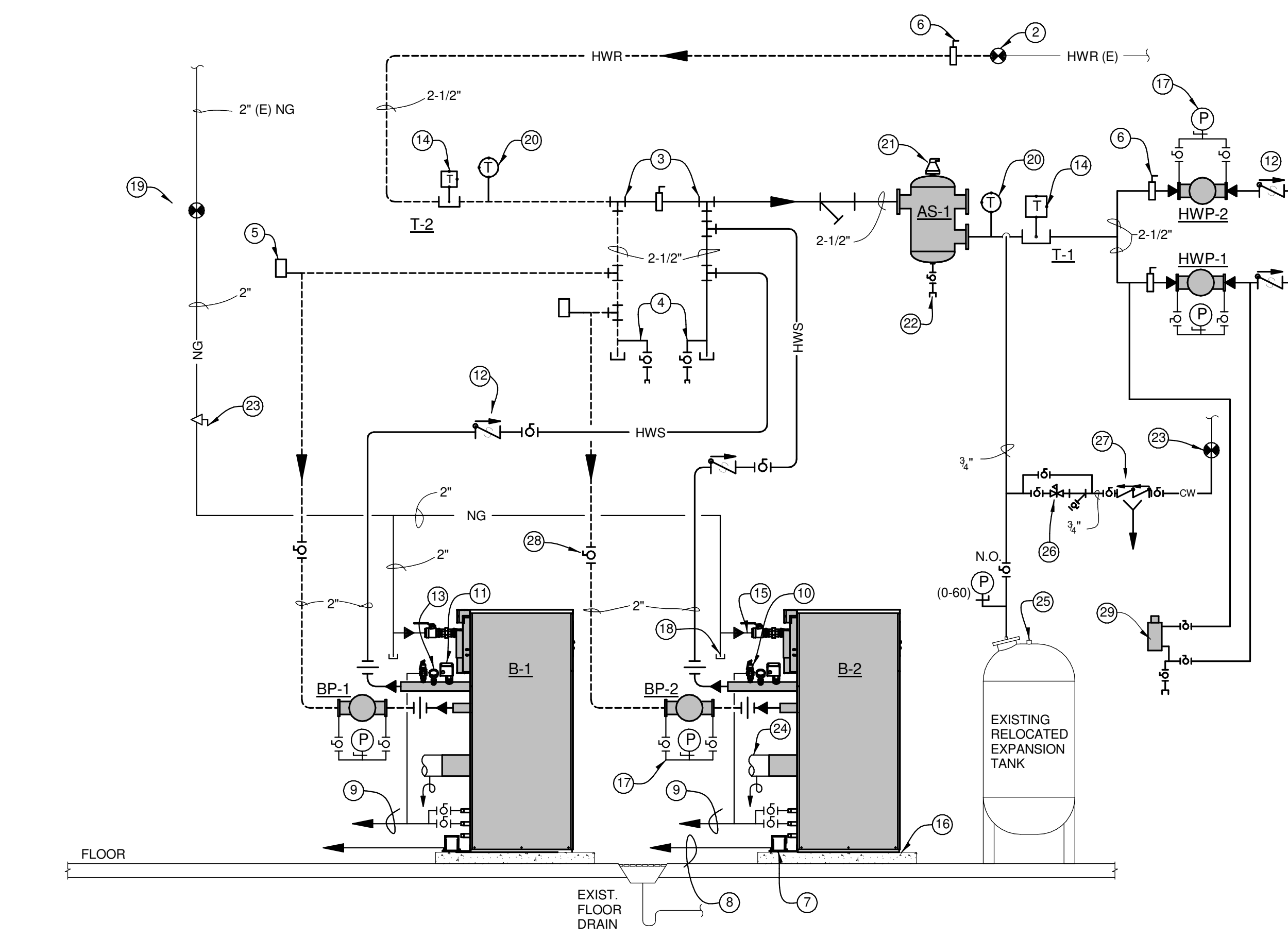
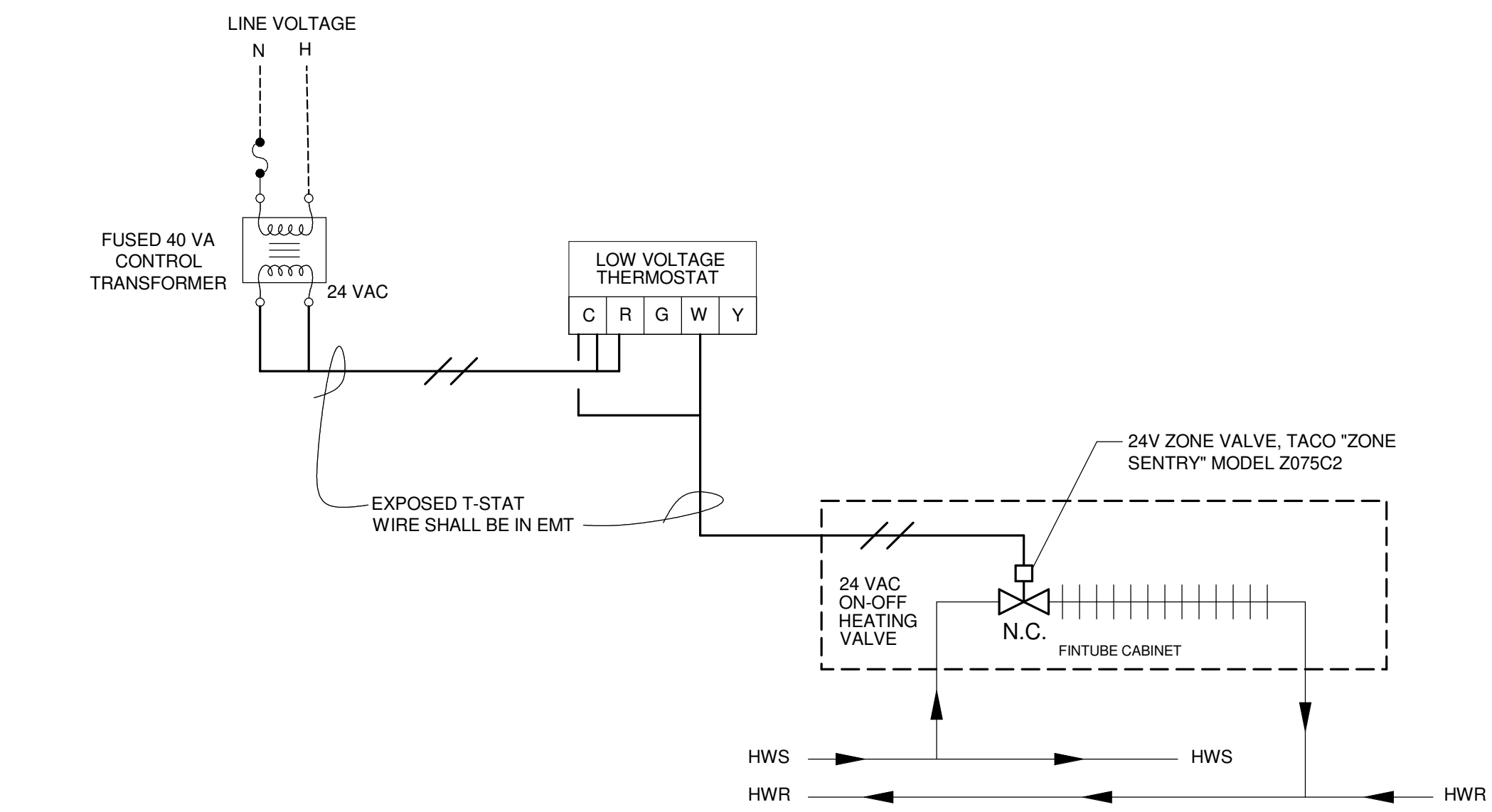
NOTES:  
 1) PROVIDE WITH AUTOMATIC AIR VENT TACO MODEL 409

HVAC ABBREVIATIONS

|                                            |                               |                         |
|--------------------------------------------|-------------------------------|-------------------------|
| % PERCENT                                  | MAX MAXIMUM                   | BTU PER HOUR (THOUSAND) |
| ACFM ACTUAL CFM                            | MC MECHANICAL CONTRACTOR      |                         |
| AFF ABOVE FINISHED FLOOR                   | MIN MINIMUM                   |                         |
| AHU AIR HANDLING UNIT                      | N/A NOT APPLICABLE            |                         |
| AMP AMPERE (AMP, AMPS)                     | NC NORMALLY CLOSED            |                         |
| ANSI AMERICAN NATIONAL STANDARDS INSTITUTE | NIC NOT IN CONTRACT           |                         |
| APD AIR PRESSURE DROP                      | NO NORMALLY OPEN              |                         |
| APPROX APPROXIMATE                         | NO NUMBER                     |                         |
| BHP BRAKE HORSEPOWER, BOILER HORSEPOWER    | NTS NOT TO SCALE              |                         |
| BOD BOTTOM OF DUCT                         | OA OUTSIDE AIR                |                         |
| BTU BRITISH THERMAL UNIT                   | OBDD OPPOSED BLADE DAMPER     |                         |
| C COMMON                                   | OD OUTSIDE DIAMETER           |                         |
| CFM CUBIC FEET PER MINUTE                  | PD PRESSURE DROP              |                         |
| COO CENTER OF DUCT                         | PH PHASE (ELECTRICAL)         |                         |
| CU FT CUBIC FEET                           | PSI POUNDS PER SQUARE INCH    |                         |
| CU IN CUBIC INCH                           | PSIA PSI ABSOLUTE             |                         |
| DB DECIBEL                                 | PSIG PSI GAUGE                |                         |
| DBT DRY-BULB TEMPERATURE                   | R/O RUN OUT                   |                         |
| DIA DIAMETER                               | RA RETURN AIR                 |                         |
| EAT ENTERING AIR TEMPERATURE               | RH RELATIVE HUMIDITY          |                         |
| EC ELECTRICAL CONTRACTOR                   | RPM REVOLUTIONS PER MINUTE    |                         |
| EDR EQUIVALENT DIRECT RADIATION            | SA SUPPLY AIR                 |                         |
| EWT ENTERING WATER TEMPERATURE             | SA CFM STANDARD CONDITIONS    |                         |
| EXP EXPANSION                              | SH SENSIBLE HEAT              |                         |
| F FAHRENHEIT                               | SP FPM FEET PER MINUTE        |                         |
| FPM FEET PER MINUTE                        | FPS FEET PER SECOND           |                         |
| FPS FEET PER SECOND                        | FT FOOT OR FEET               |                         |
| FT FOOT OR FEET                            | GA GAGE OR GAUGE              |                         |
| GA GAGE OR GAUGE                           | GAL GALLONS                   |                         |
| GAL GALLONS                                | GC GENERAL CONTRACTOR         |                         |
| GC GENERAL CONTRACTOR                      | GPD GALLONS PER DAY           |                         |
| GPD GALLONS PER DAY                        | GPH GALLONS PER HOUR          |                         |
| GPH GALLONS PER HOUR                       | GPM GALLONS PER MINUTE        |                         |
| GPM GALLONS PER MINUTE                     | HD HEAD                       |                         |
| HD HEAD                                    | HGT HEIGHT                    |                         |
| HGT HEIGHT                                 | HP HORSEPOWER                 |                         |
| HP HORSEPOWER                              | HZ FREQUENCY                  |                         |
| HZ FREQUENCY                               | ID INSIDE DIAMETER            |                         |
| ID INSIDE DIAMETER                         | KW KILOWATT                   |                         |
| KW KILOWATT                                | KWH KILOWATT HOUR             |                         |
| KWH KILOWATT HOUR                          | LAT LEAVING AIR TEMPERATURE   |                         |
| LAT LEAVING AIR TEMPERATURE                | LBS POUNDS                    |                         |
| LBS POUNDS                                 | LF LINEAR FEET                |                         |
| LF LINEAR FEET                             | LWT LEAVING WATER TEMPERATURE |                         |
| LWT LEAVING WATER TEMPERATURE              |                               |                         |

MECHANICAL LEGEND

| SYMBOL     | DESCRIPTION                     | SYMBOL   | DESCRIPTION                                  |
|------------|---------------------------------|----------|----------------------------------------------|
| —HWS—      | HEATING WATER SUPPLY            | [Symbol] | ACOUSTICALLY LINED SHEET METAL DUCT          |
| ---HWR---  | HEATING WATER RETURN            | [Symbol] | MANUAL BALANCING DAMPER                      |
| ---CWS---  | CONDENSER WATER SUPPLY          | [Symbol] | FLEX CONNECTOR                               |
| ---CWR---  | CONDENSER WATER RETURN          | [Symbol] | ACCESS DOORS                                 |
| ---CHWS--- | CHILLED WATER SUPPLY            | [Symbol] | FIRE DAMPER                                  |
| ---CHWR--- | CHILLED WATER RETURN            | [Symbol] | FIRE/SMOKE DAMPER                            |
| ---RS---   | REFRIGERANT SUCTION LINE        | [Symbol] | MOTORIZED DAMPERS                            |
| ---RL---   | REFRIGERANT LIQUID LINE         | [Symbol] | TURNING VANE ELBOW                           |
| ---HG---   | REFRIGERANT HOT GAS LINE        | [Symbol] | CONDENSATE DRAIN                             |
| ---HPS---  | HEAT PUMP SUPPLY                | [Symbol] | GATE VALVE                                   |
| ---HPR---  | HEAT PUMP RETURN                | [Symbol] | BALL VALVE                                   |
| ---LPS---  | LOW PRESS. STEAM SUPPLY         | [Symbol] | BUTTERFLY VALVE                              |
| ---LPR---  | LOW PRESS. CONDENSATE RETURN    | [Symbol] | GLOBE VALVE                                  |
| ---MPS---  | MEDIUM PRESS. STEAM SUPPLY      | [Symbol] | TRIPLE DUTY VALVE                            |
| ---MPR---  | MEDIUM PRESS. CONDENSATE RETURN | [Symbol] | SWING CHECK VALVE                            |
| ---CD---   | CONDENSATE DRAIN                | [Symbol] | STRAINER                                     |
| [Symbol]   |                                 | [Symbol] | FLEX CONNECTOR                               |
| [Symbol]   |                                 | [Symbol] | HOSE END DRAIN VALVE                         |
| [Symbol]   |                                 | [Symbol] | PRESSURE REDUCING VALVE                      |
| [Symbol]   |                                 | [Symbol] | SAFETY RELIEF VALVE                          |
| [Symbol]   |                                 | [Symbol] | UNION                                        |
| [Symbol]   |                                 | [Symbol] | MOTORIZED TC VALVE / 2-WAY                   |
| [Symbol]   |                                 | [Symbol] | MOTORIZED TC VALVE / 3-WAY                   |
| [Symbol]   |                                 | [Symbol] | ECCENTRIC PLUG BALANCING VALVE               |
| [Symbol]   |                                 | [Symbol] | VALVE IN RISER                               |
| [Symbol]   |                                 | [Symbol] | TEE UP                                       |
| [Symbol]   |                                 | [Symbol] | TEE DOWN                                     |
| [Symbol]   |                                 | [Symbol] | ELBOW UP                                     |
| [Symbol]   |                                 | [Symbol] | ELBOW DOWN                                   |
| [Symbol]   |                                 | [Symbol] | PIPE SIZE CHANGE                             |
| [Symbol]   |                                 | [Symbol] | DIRECTION OF FLOW                            |
| [Symbol]   |                                 | [Symbol] | MANUAL FLOW BALANCING VALVE (CIRCUIT SETTER) |
| [Symbol]   |                                 | [Symbol] | AUTOMATIC FLOW BALANCING VALVE               |
| [Symbol]   |                                 | [Symbol] | PIPE GUIDE                                   |
| [Symbol]   |                                 | [Symbol] | PIPE ANCHOR                                  |
| [Symbol]   |                                 | [Symbol] | PRESSURE / TEMP. TEST PLUG                   |
| [Symbol]   |                                 | [Symbol] | DIAL THERMOMETER                             |
| [Symbol]   |                                 | [Symbol] | PRESSURE GAUGE W/ SNUBBER                    |
| [Symbol]   |                                 | [Symbol] | CONNECT NEW WORK TO EXISTING                 |
| [Symbol]   |                                 | [Symbol] | POINT OF DISCONNECT                          |
| (E)        |                                 | (E)      | EXISTING                                     |
| (R)        |                                 | (R)      | RELOCATE / RELOCATED                         |
| (T)        |                                 | (T)      | THERMOSTAT/TEMPERATURE SENSOR                |
| (T)        |                                 | (T)      | REVERSE ACTING THERMOSTAT                    |
| (T)        |                                 | (T)      | THERMOSTAT/TEMPERATURE SENSOR W/ GUARD       |
| (H)        |                                 | (H)      | HUMIDISTAT                                   |
| (CO)       |                                 | (CO)     | CARBON MONOXIDE SENSOR                       |
| (CO2)      |                                 | (CO2)    | CARBON DIOXIDE SENSOR                        |
| (NO2)      |                                 | (NO2)    | NITROGEN DIOXIDE SENSOR                      |



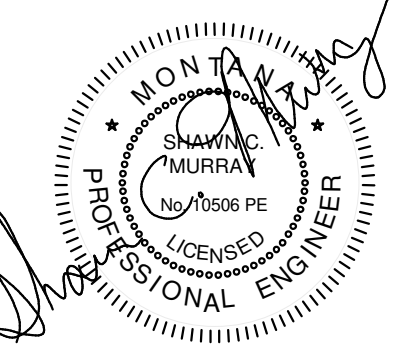
HEATING WATER FLOW DIAGRAM NOTES

- CONNECT NEW HWS TO EXISTING HWS.
- CONNECT NEW 2-1/2" HWR TO EXISTING 3" HWR.
- 2-1/2" COMMON PIPE. SPACE 2-1/2" SUPPLY MANIFOLD 18" FROM 2-1/2" RETURN MANIFOLD. INSTALL 2-1/2" BUTTERFLY VALVE IN COMMON PIPE FOR SYSTEM FILLING PROCEDURES.
- 3/4" HOSE END BALL VALVE FOR SYSTEM FILLING / VENTING.
- LOW WATER CUT-OFF W/ MANUAL RESET AND TEST FURNISHED LOOSE WITH BOILER INSTALLED BY M.C., TYPICAL OF TWO.
- BUTTERFLY VALVE TYPICAL.
- CONDENSATE TRAP FURNISHED LOOSE WITH EACH BOILER. INSTALL PER MANUFACTURERS INSTALLATION INSTRUCTIONS.
- EXTEND 3/4" SCHEDULE 40 PVC PIPE FROM CONDENSATE TRAP TO FLOOR DRAIN.
- EXTEND 3/4" COPPER DRAIN FROM BOILER DRAIN PORTS TO FLOOR DRAIN.
- 50 PSI ASME RELIEF VALVE FURNISHED WITH EACH BOILER INSTALLED BY M.C. PIPE OUTLET IN COPPER FULL SIZE TO EXISTING FLOOR DRAIN.
- FLOW SWITCH FURNISHED WITH EACH BOILER INSTALLED BY M.C.
- SWING CHECK VALVE INSTALLED IN HORIZONTAL, TYPICAL.
- TEMPERATURE / PRESSURE GAUGE FURNISHED WITH EACH BOILER, TYPICAL.
- SYSTEM SUPPLY AND RETURN SENSORS FOR BOILER SEQUENCING / CASCADING CONTROL FURNISHED W/ BOILER INSTALLED BY M.C.
- CONNECT NEW 2" NAT. GAS TO 1" BOILER GAS INLET CONNECTION. SHUT-OFF VALVE IS FURNISHED WITH BOILER.
- SET NEW BOILER LEVEL ON NEW 4" CONCRETE PAD, TYPICAL.
- 1/4" COPPER TUBES CONNECTED TO PUMP GAUGE PORTS. INSTALL 1/4" BALL COCK IN EACH CONNECTED TO A COMMON PIPE WITH A LIQUID-FILLED PRESSURE GAUGE WITH SNUBBER, (0-60 PSIG) RANGE.
- 6" DEEP SEDIMENT TRAP ON NATURAL GAS.
- CONNECT NEW 2" NATURAL GAS TO EXISTING 2".
- SOLAR DIGITAL THERMOMETER, TERTRIC MODEL SX-9 OR EQUAL.
- NEW 2-1/2" AIR SEPARATOR WITH INTEGRAL AIR VENT.
- 3/4" BALL VALVE WITH HOSE END CONNECTION.
- CONNECT NEW 1/2" CW FILL TO EXISTING CW FILL CONNECTION.
- IN-LINE DRAIN SECTION AND DRAIN TUBE KIT TO BE FURNISHED WITH FLUE VENTING SYSTEM. RUN 1/2" DIAMETER CONDENSATE TUBE TO FLOOR DRAIN, TYPICAL OF 2.
- SET AIR PRESSURE IN EXISTING EXPANSION TANK TO 20 PSI PRIOR TO FILLING SYSTEM WITH WATER.
- CARTRIDGE STYLE PRESSURE REDUCING VALVE, EQUAL TO TACO MODEL 3350, SET SYSTEM FILL PRESSURE TO 15 PSI.
- REDUCED PRESSURE BACKFLOW PREVENTOR EQUAL TO WATTS 009-QT-FS 1/2 WITH AIR GAP FUNNEL, PIPE DISCHARGE OF FUNNEL FULL SIZE TO NEAREST FLOOR DRAIN.
- BALL VALVE TYPICAL.
- 2.5 GALLON CHEMICAL FEEDER WITH FILL CAP, INSTALL IN ACCESSIBLE LOCATION TO ALLOW CHEMICAL TREATMENT.

MECHANICAL SHEET INDEX

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CITY OF BILLINGS  
**FIRE STATION #2 BOILER REPLACEMENT PROJECT**



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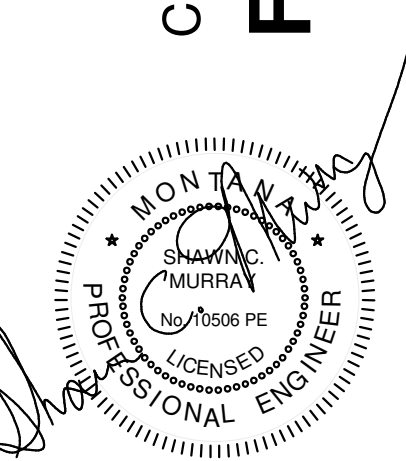
CONSTRUCTION DOCUMENTS

06.01.2025  
 PROJ# | BLFR25\_BLR  
 DESIGNED BY | MURRAY  
 DRAWN BY | HABECK

REVISIONS

MECHANICAL SCHEDULES, LEGENDS, & FLOW DIAGRAM

M001



**BASIC MECHANICAL REQUIREMENTS**

A. Codes: All work shall comply with the current International Mechanical Code, Uniform Plumbing Code and all applicable codes of the local jurisdiction.

B. Warranty: The contractor shall guarantee that all materials furnished be free of any defects and shall replace defective materials and installation at no additional cost. All material and workmanship shall be guaranteed for one (1) year from the date of substantial completion.

C. Equipment: Mechanical equipment listed within the equipment schedules are provided as a basis of design. Alternate manufacturers providing like performance characteristics and accessories will be considered for approval. Provide a written request for all substitutions to the engineer. It is the responsibility of the manufacturer's supplier to ensure that the supplied equipment meets the listed requirements and that the equipment size and service clearances fit within the provided equipment areas. Shop drawing submissions not showing compliance will be rejected.

D. Submittals: Provide relevant product data details of construction, performance data, electrical data and shipping weights on the following equipment and mechanical specialties: BOILERS, PUMPS, AIR SEPARATORS, AND TEMPERATURE CONTROLS.

E. Steel support welding shall be in compliance with AWS D1.1 "Structural Steel Welding Code" - Steel

F. Steel pipe welding shall be in compliance with ASME boiler and pressure vessel code, section IX, "Welding and Brazing Qualifications". Comply with ASME B 31.1 for all pressure piping and certify that each welder has passed the AWS qualification tests for welding processes involved and that his/her welding certification is current.

G. Electrical Characteristics for Mechanical Equipment: Equipment of higher electrical characteristics may be furnished provided such protected equipment is approved in writing by the engineer and connecting electrical services, circuit breakers, and conduit sizes are appropriately modified without added cost to Project.

H. Fees and Permits: Contractor shall apply and pay for all permits, inspections, reviews, etc. required by the authorities having jurisdiction.

I. Maintenance Manuals: At project conclusion provide O&M manuals on all mechanical equipment.

J. Interferences: The project design took into account potential interferences between trades and existing piping and equipment, however due to the complex nature of the project the contractor is expected to field coordinate and find best routing utilizing offsets as necessary to install equipment, piping and boiler flues. The cost associated with interferences shall be included in the Base Bid.

K. Drawings: Because of the scale of the drawings and diagrammatic nature, certain basic items/material and quantities thereof, (e.g. fittings, connectors, flanges, unions, pipe wells, couplings, hangers, sleeves, clamps, hardware, hooks, inserts - sensors, etc) may not be shown but where such items are required for proper installation of work, such items shall be furnished and installed and cost thereof reflected in the original bid.

**VALVES:**

A. Ball Valves: Valves 2-1/2" and smaller: Valves shall be rated 150 psi SWP, 600 psi non-shock WOG and will have 2-pc. cast bronze bodies TFE seals, standard port, separate packnut with adjustable stem packing, anti blowout stems and stainless steel ball with vent. Provide full port valves where specifically indicated. Valve ends to be full depth ANSI threads or extended solder connections and be manufactured to comply MSS SP-110. Vinyl-covered steel lever handle with stem extension in insulated piping..

B. Butterfly Valves: MSS SP-67, 200 psi CWP, ASTM A 126 cast-iron body and bonnet, extended neck, stainless-steel stem, EPDM sleeve and stem seals, water, lug or grooved style:

1. Disc Type: Nickel-plated ductile iron for HVAC and Plumbing.
2. Operators: Lever handle with latch locks
3. Valves shall be capable of bubble-tight dead-end shut-off at full rated pressure without the need for a downstream blind flange.

C. Swing Check Valves 2-1/2" and smaller: Shall be Y-pattern swing type manufactured in accordance with MSS SP-80, Class 150, bronze ASTM B-62 body with TFE seat disc. Valve ends to be threaded or soldered.

D. Swing Check Valve 2-1/2" and Larger: Swing type manufactured in accordance with MSS SP-71, Class 125, flanged, ASTM A-126 Class B, cast iron body with bronze trim, non asbestos gasket. Swing Checks shall be installed in the horizontal position and shall be equal to NIBCO F918-B or equal. If horizontal position is not possible install Silent Check valves as specified below.

E. Acceptable Valve Manufacturers: Use one of the follow for all valves:

1. Conbraco Industries (Apollo)
2. Milwaukee Valve Company
3. Hammond Valve
4. Kitz Corporation of America
5. Victaulic Company of America
6. NIBCO, Inc.
7. Watts Industries

**HANGERS AND SUPPORTS**

A. PIPE HANGERS AND SUPPORTS:

1. Carbon-Steel: MSS SP-58, Types 1 through 58, factory-fabricated components with continuous threaded rod, nuts and washers made of carbon steel.
2. Copper Pipe Hangers: MSS SP-58, Types 1 through 58, copper coated steel, factory fabricated components. Continuous thread rod, nuts and washer made of copper-coated steel.

B. EQUIPMENT SUPPORTS: Welded, shop or field fabricated equipment support made from structural carbon steel shapes.

C. HANGER AND SUPPORT INSTALLATION

1. Metal Pipe-Hanger Installation: Comply with MSS SP-69 and MSS SP-89. Install hangers, supports, clamps, and attachments as required to properly support piping from the building structure.
2. Install hangers and supports complete with necessary attachments, inserts, bolts, rods, nuts washers and other accessories.
3. Install hangers and supports to allow controlled thermal and seismic movement of piping systems to permit freedom of movement between pipe anchors and to facilitate action of expansion bends.
4. Install lateral bracing as required for seismic requirements and to prevent swaying.
5. Install hangers and supports so that piping live and dead loads and stresses from movement will not be transmitted to connected equipment.
6. Insulated piping: On steam and hot water piping the piping clamp may project through the insulation. On cold or ambient temperature piping, use thermal-hanger shield inserts for pipe sizes 2" and larger. Run insulation continuously through hanger and install a galvanized Type 40 shield between hanger and insulation for pipes smaller than 2 inches.
7. Comply with MSS SP-69 for pipe-hanger selections and applications that are not specified in this section.
8. Use copper plated pipe hangers and copper attachments for copper piping and tubing.

D. HANGER SCHEDULE

1. Bare Steel 1/2" to 4": Type 1, ANVIL Fig. 65
2. Insulated or Bare Copper 1/2" to 4": Type 9, ANVIL Fig. CT-99 or CT-65
3. Insulated Steel (HOT): Type 1, ANVIL Fig. 300 with shield (Hanger may contact pipe)
4. Insulated Steel & Copper 1/2" to 1-1/2" (COLD): Type 1, ANVIL Fig. 300 with shield (No pipe contact)
5. Insulated Steel & Copper 2" to 12" (COLD): Type 1, ANVIL Fig. 300 with thermal insert and shield (No pipe contact).

E. Hanger-Rod Attachments: Comply with MSS standards. The contractor shall use any of the following: Steel turnbuckles, Steel Clevis, Swivel Turnbuckles, Malleable Iron Sockets.

F. Building Attachments: Comply with MSS standards. The contractor shall use any of the following: Steel or Malleable Concrete Inserts, Top-Beam or Side Beam C-Clamps, Center Beam Clamps, C-Clamps, Steel beam clamps with eye nuts, linked steel clamps with eyes, Malleable beam clamps with extension pieces, welded steel brackets.

**HYDRONIC PUMPS**

A. Close Coupled, Horizontal, In-Line Centrifugal Pumps: Factory-assembled and tested, centrifugal, overhung-impeller, close coupled, in-line pump; designed for installation with pump and motor shafts mounted horizontally. Rate pump for 175-psig minimum working pressure and continuous water temperature of 250 deg. F.

1. Pump Construction: Radially split, cast iron, with threaded gage tappings at inlet and outlet, and threaded companion flange connections. Cast Bronze Impeller statically and dynamically balanced and keyed to shaft. Trim impeller to match specified performance. Shaft to be steel with copper-alloy shaft sleeve.
2. Mechanical Seal: Carbon rotating ring against a ceramic seal held by a stainless-steel spring, and EPT bellows and gasket. Include water slinger on shaft between motor and seal.
3. Pump Bearings: Permanently lubricated ball bearings.
4. Shaft Coupling: Molded rubber insert with interlocking spider capable of absorbing vibration.
5. Motor: Single speed, with permanently lubricated ball bearings and resiliently mounted to pump casing.
6. Acceptable Manufacturers: Taco, Bell and Gossett, Armstrong, Grundfos.

A. Wet Rotor Pumps: Pump and motor forming an integral unit without shaft seal for in-line mounting. Wet Rotor design with bearing lubricated by pumped liquid. Designed for 140 psi maximum working pressure at 230 deg. F. maximum water temperature. Field replaceable cartridge that contains all moving parts.

- 1.1. Casing: Cast Iron, Stainless Steel or Bronze for Application, see schedules.
- 1.2. Impeller: Non-metallic, Noryl, PES Composite or Stainless Steel.
- 1.3. Shaft: Ceramic or Stainless steel.
- 1.4. Rotor Can and Bearing Plate or Cartridge: Stainless Steel
- 1.5. Motor: Impedance protected, single speed
- 1.6. Acceptable Manufacturers: Taco, Bell and Gossett, Armstrong, Grundfos, Wilo

**MECHANICAL IDENTIFICATION**

A. QUALITY ASSURANCE

1. ASME Compliance: Comply with ASME A13.1 "Scheme for the Identification of Piping Systems" for letter size, length of color field, colors, and viewing angles of identification devices for piping.

B. EQUIPMENT MARKERS: Engraved, color-coded laminated plastic. Include contact-type, permanent adhesive. Size shall be 4.5" x 6" engraved with the plan code tag. This shall include boilers, pumps, expansion tanks and air separators.

C. PIPE MARKERS:

1. Manufactured Pipe Markers: Preprinted, color coded, with lettering indicating service, and showing direction of flow.
2. Pipes with OD Including insulation less than 6": Use Pre-tensioned / pre-coiled semi-rigid plastic pipe markers to cover the full circumference of the pipe without adhesive.
3. Pipe Markers shall be applied in mechanical rooms near each valve and branch connection and where flow direction is not obvious. They shall be spaced at a maximum of 25 feet along each run.
4. Label the following piping: Domestic Cold Water piping (CW), Natural Gas (NG), Hot Water Supply (HWS), Hot Water Return (HWR). Provide flow arrows for direction of flow in each system.

**MECHANICAL INSULATION**

A. MANUFACTURERS

1. Glass Fiber Insulation: CertainTeed Corp., Knauf Fiberglass, Manville Schuller, Owens Corning, USG Interiors Inc.

B. GLASS FIBER INSULATION:

1. Material: Inorganic glass fibers, bonded with a thermosetting resin.
2. Preformed Pipe Insulation: ASTM C 547, Class 1, rigid pipe insulation, factory applied all-service jacket with self seal lap. Insulation shall have a thermal conductivity of 0.26 average at 75 deg. F mean temperature with an average density of 5 lbs/cu. ft.
3. Blanket: 0.75 lbs/cu.ft density, ASTM C 553 Type I, Class B-2, jacketed flexible blankets. Thermal Conductivity of .27 at compressed thickness at 75 deg. F mean temperature.
4. Lagging Adhesive: Class 1, Grade A for sealing edges of glass fiber insulation.
5. PVC Fitting Covers: Factory fabricated fitting covers manufactured from 30-mil thick, high-impact, ultra-violet resistant PVC.

C. INSTALLATION

1. Install vapor barriers on insulated pipes, ducts, and equipment having surface operating temperatures below 60 deg. F.
2. Seal joints and seams to maintain vapor barrier on insulation requiring a vapor barrier.
3. Apply insulation continuously over flanges, fittings, valves and specialties.
4. Seal exposed ends with lagging adhesive.

D. INSULATION SCHEDULE

1. HWS & HWR, (1/2" to 1" Size): 1" Thick Glass Fiber
2. HWS & HWR, (1-1/4" to 2" Size): 1-1/2" Thick Glass Fiber.

**HYDRONIC PIPING:**

A. Pipe Materials:

1. Drawn-Temper Copper Tubing, ASTM B, Type L (ASTM B 88M, Type B)
2. Steel Pipe: ASTM A53, black steel with plain ends.

B. Wrought-Copper Fittings: ASME B16.22

C. Wrought Cast and Forged Steel Flanges and Flanged Fittings: ASME B16.5, including bolts, nuts and gaskets.

D. Grooved Couplings: Victaulic Style 107V. No other manufacturers allowed.

F. Y-Pattern Strainers: 125-psig working pressure; bronze body, threaded connections for 2-inch NPS and smaller; flanged ends for 2-1/2" and larger bolted cover; perforated type 304 stainless steel basket with 50% free area and bottom drain connection.

G. Venturi Flow Meters / Indicators: Differential-pressure design for installation in piping, with calibrated flow measuring element, fittings, and conversion chart compatible with flow measuring element and system fluid. Bronze, brass or factory-primed steel; with brass fittings and attached tag with flow conversion data rated for 200 psig and 250 deg. F. Size 2" and smaller shall include an integral shut off valve and have threaded ends. Sizes 2-1/2" and larger shall have welded or grooved connections as indicated. Manufacturers: Taco, Gerard, Flow Design, Bell&Gossett & NEXUS.

H. Pressure / Temperature Test Plugs: Corrosion-resistant brass or stainless steel body with core inserts and gasketed and threaded cap, with extended stem for insulated pipe. Self sealing rubber core inserts rated at 20 to 200 deg. F. at 500 psig.

I. Air Separators: Carbon Steel, Red oxide primer. ASME Section VIII Division 1, rated for 125 psi at 375 deg. F, equal to that scheduled.

I.A. Acceptable Air Separator Manufacturers: Taco, Armstrong, Bell and Gossett, Spiro-Vent.

J. By-Pass Chemical Feeders: Welded steel, 125 psig working pressure; 2.5 gallon capacity with fill funnel and inlet, outlet and drain valves.

J.A. Provide chemicals formulated based on analysis of makeup water to prevent accumulation of scale and corrosion in piping an connected equipment.

J.B. Manufacturers: Culligan, J.L. Wingert, John Wood, Vector Industries, Claypool Pump and Machinery.

K. Heating Piping 2" and smaller: Type "L" drawn-temper copper tubing with soldered joints.

L. Heating Water 2-1/2" and Larger: Contractors option: Schedule 40 steel pipe, wrought steel fittings and wrought cast iron or forged steel flanges and flanged fittings with welded and flanged joints, Type "L" drawn-temper copper tubing with soldered joints or Victaulic grooved mechanical joint fittings.

M. Cleaning / System Fill: Flush new piping systems with clean water and air pressure test with 100 psi air pressure prior to connection to the existing system. Coordinate with owner prior to final connection and shut down of existing system. After connection re-fill system and purge air from high points of system.

N. Hangers and Supports: Adjustable clevis or swivel type band hangers suitable for pipe material specified. Insulate continuously through hangers on cold piping with galvanized shield. Hanger may contact pipe on hot water piping. Maximum Hanger spacing shall be as follows:

1. Up to 1-1/4" Size: 6 feet with 1/4" min. rod size.
2. 1-1/2" to 2" Size: 8 feet with 3/8" min rod size.
3. 2-1/2", 3" Size: 12 feet with 3/8" min rod size.
4. 4" Size: 14 feet with 1/2" min. rod size.
5. 6" Size: 17 feet with 1/2" min. rod size.

O. Hydronic System Flushing: Flush system a minimum of 8 hours, during this time, open one control valve at a time forcing water through each terminal branch, after cycling through each branch, pull all system strainer screens, clean, replace and continue flushing system with all heating control valves open. System shall be drained through a drain valve located at the lowest point in the system. Clean water shall be added at a point where it can circulate through the entire system and not short circuited through the draining point. Inspect Strainers after 8 hours of flush if any debris is still present in the system repeat this procedure, use whatever materials and methods necessary to ensure complete removal of debris from the system.

P. Hydronic System Cleaning & Final Fill: Fill system with fresh water and add liquid alkaline compound with emulsifying agents and detergents to remove grease and petroleum products from piping. Circulate solution for a minimum of 24 hours, drain, clean strainers and refill with fresh water.

Q. Utilize a water-treatment specialist with a minimum of 5-years of experience in water chemical treatment to perform an analysis of make-up water to determine type and quantities of chemical treatment needed to keep system free of scale, corrosion and fouling, and sustain the following water characteristics: (PH: 9-10.5) / (Alkalinity: 100 -500 PPM) / (Boron 100 to 200 PPM) / (Oxygen Demand 100 PPM). Add corrosion inhibitor as recommended by supplier.

**METERS AND GAUGES:**

A. Solar Digital Thermometers: High Impact ABS plastic case with 0.10 deg F. between -50 deg. F. to 199.9 deg. F. resolution. Internal potentiometer for recalibration and LCD display. Adjustable type connector for 180 degree movement in vertical plane and 360 deg. rotation in horizontal plane. Aluminum stem with glass passivated thermistor.

1. Accuracy: Greater of 1 deg. F. or 1% of reading.
2. Acceptable Manufacturers: Ashcroft, Ternce, MILJOCO, Weiss Instruments, Wexsler.

B. Thermowells: Pressure-tight, socket type metal fitting made for insertion into piping and of type, diameter, and length required to hold thermometer.

C. Pressure Gauges: Direct-Mounting, Dial type pressure gages: Indicating-dial type complying with ASME B40.100, 4-1/2" Liquid filled case made of drawn steel or cast aluminum. Provide bourdon tube pressure-element assembly with 1/4" NPS brass bottom outlet and glass window. Pointer to be red or dark color with satin faced, nonreflective aluminum dial with permanently etched scale markings.

1. Accuracy: Grade A, plus or minus 1 percent of middle half scale.
2. Range: As indicated on flow diagram or 2 times operating pressure if not indicated.
3. Acceptable Manufacturers: Ashcroft, Marsh, MILJOCO, Ternce, Weiss, Wexsler.

D. Pressure / Temperature Test Plugs: Corrosion resistant brass or stainless steel body with core inserts and gasketed and threaded cap, with extended stem for units to be installed in insulated piping. Rated for 500 psig at 200 deg. F. EPDM Core inserts to be one or two self sealing rubber valves rated from minus 30 deg. F. to plus 275 deg. F.

E. Install Meters and Gauges according to the manufacturer's verified installation instructions.

**BREECHINGS, CHIMNEYS AND STACKS:**

A. Condensing Boiler Vents: Manufactured double wall one inch air space AL 29-4C stainless steel special gas vent equal to Heatbat model "Saf-T Vent CI Plus" or approved equal.

**TESTING, ADJUSTING AND BALANCING**

ACCEPTABLE TESTING AND BALANCING AGENCIES:

A. Subject to compliance with requirements, the following agencies are approved to Bid:

1. Big Horn Corp., Barry Robinson; Billings, MT.
2. Slatara Test & Balance, LLC; Billings, MT.

GENERAL

A. Submittals: After testing and balancing is complete submit a report bearing the signature of the test and balance engineer or technician. The reports shall be certified proof that the systems have been tested, adjusted and balanced in accordance with NEBB and ASHRAE standards. Submit two copies of the report to the engineer for approval.

B. Report Contents: Provide test and balancing agency, contractor, owner and contractor addresses. Include listing of instrumentation used for procedures along with proof of calibration. The remainder of the report shall contain the appropriate forms containing as a minimum the information indicated on the standard report forms prepared by the NEBB, for each respective system.

C. Procedure: Balance all air systems to the air flow values indicated on the plans using procedures recommended by ASHRAE and NEBB.

D. Test and Balance Schedule:

1. Water Balancing: Measure new pump flow rates based on pressure readings and pump curves.

**TEMPERATURE CONTROLS**

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**ACCEPTABLE TEMPERATURE CONTROL CONTRACTOR**

TEMPERATURE CONTROLS: A RELIABLE CONTROLS AUTHORIZED DEALER

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**BASE BID (BASIC ELECTRIC CONTROLS)**

**BOILERS:** SET UP THE BOILER MANUFACTURER'S ONBOARD MICRO PROCESSOR CONTROLLER FOR LEAD / LAG CONTROL OF BOTH BOILERS TO MAINTAIN THE BUILDING HOT WATER SET POINT. THE LEAD BOILER SHALL ENERGIZE WHEN THE OUTDOOR AIR TEMPERATURE DROPS BELOW 60 DEG F. INSTALL & WIRE THE TWO FACTORY SYSTEM SENSORS IN THE BUILDING HOT WATER SUPPLY AND RETURN AS INDICATED ON THE FLOW DIAGRAM. INSTALL AND WIRE THE OUTDOOR AIR SENSOR ON THE NORTH SIDE OF THE BUILDING TO ALLOW RESET OF THE BUILDING HOT WATER SUPPLY TEMPERATURE FROM 180 DEG. F. WHEN THE OUTDOOR AIR TEMPERATURE IS 10 DEG. F. TO 145 DEG. F. WHEN THE OUTDOOR AIR TEMPERATURE IS 60 DEG. F. PROVIDE COMMUNICATION WIRE CONNECTION BETWEEN THE TWO BOILERS TO ALLOW THE FACTORY CASCADING OPERATION. (FOLLOW ALL FACTORY INSTALLATION INSTRUCTIONS).

**PUMPS (BP-1 & BP-2):** WIRE THE BOILER PUMPS BP-1 &2 TO ENERGIZE WHEN THEIR RESPECTIVE BOILER IS ENERGIZED THROUGH CONTACTS IN THE BOILER CONTROL PANEL.

**PUMPS (HWP-1 AND HWP-2):** PROVIDE AND WIRE A TENMAR 132 PUMP SEQUENCER TO CONTROL START / STOP AND ROTATION OF PRIMARY AND STANDBY SYSTEM PUMPS. UPON PUMP DEMAND SIGNAL FROM THE MASTER BOILER CONTROLLER, START THE PRIMARY PUMP. USE THE SEQUENCER TO ROTATE THE PRIMARY PUMP WITH THE STANDBY PUMP ON AN ADJUSTABLE TIME SCHEDULE TO EQUALIZE RUNTIME.

**FINTUBE RADIATION CONTROL:** PROVIDE A LOW VOLTAGE TWO-WAY ZONE VALVE, TRANSFORMER AND THERMOSTAT AS INDICATED ON THE PLANS. RUN WIRING IN EMT CONDUIT EXPOSED UNLESS ABLE TO CONCEAL WIRING IN THE EXISTING BLOCK WALLS. VALVE SHALL OPEN ON THE CALL FOR HEAT AND CLOSE WHEN THERMOSTAT IS SATISFIED. INSTALL THERMOSTATS WHERE PNEUMATIC STATS ARE REMOVED WITH A 4 SQUARE BOX AND RING. ON SOUTH PORTION OF BUILDING WITH BASEMENT FLOOR WIRING IN BASEMENT CEILING. ON NORTH SIDE OF THE BUILDING THAT IS SLAB ON GRADE THE WIRING WILL NEED TO RUN IN / ON THE CEILING AND EXPOSED EMT CONDUIT RUN DOWN THE WALLS. ALL THERMOSTAT AND POWER WIRING SHALL BE RUN IN CONDUIT WHERE EXPOSED IN OCCUPIED SPACES.

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**ALTERNATE BID #1 (WEB-BASED DIGITAL TEMPERATURE CONTROLS)**

**GENERAL:** INSTALL WEB-BASED DIGITAL CONTROLS IN THE BUILDING FOR MONITORING AND CONTROL AS DESCRIBED HEREIN. THE CONTROLS SHALL BE AN EXTENSION OF THE EXISTING RELIABLE CONTROLS SYSTEM CURRENTLY SETUP FOR THE CITY OF BILLINGS. PROVIDE GRAPHICS OF THE BUILDING ZONE TEMPERATURES, FINNED TUBE RADIATION AND BOILER PLANT.

**BOILERS:** BOILERS MAY USE THE SAME ON-BOARD FACTORY CASCADING CONTROL AS DESCRIBED IN THE BASE BID, EXCEPT USE THE FACTORY BACNET IP GATEWAY TO MONITOR STATUS, TEMPERATURES, ALARMS AND SEND A SYSTEM SET POINT TO THE CONTROLLER. THE BUILDING DIGITAL CONTROL SYSTEM SHALL INCLUDE A BOILER PLANT START/STOP COMMAND AND CONTROL THE OUTDOOR RESET SCHEDULE VIA A BUILDING OUTSIDE AIR SENSOR.

**PUMPS (BP-1 & BP-2):** WIRE THE BOILER PUMPS BP-1 &2 TO ENERGIZE WHEN THEIR RESPECTIVE BOILER IS ENERGIZED THROUGH CONTACTS IN THE BOILER CONTROL PANEL. PROVIDE A CURRENT SENSOR ON EACH PUMP FOR STATUS TO THE BUILDING CONTROL SYSTEM.

**PUMPS (HWP-1 AND HWP-2):** THE LEAD PUMP SHALL BE ENERGIZED WHEN THE BOILER PLANT IS COMMANDED ON BELOW 60 DEG. F. OUTDOORS. ROTATE THE PRIMARY PUMP WITH THE STANDBY PUMP ON A WEEKLY BASIS TO EQUALIZE RUNTIME. PROVIDE CURRENT SENSOR AND IF THE PRIMARY PUMP FAILS SEND AND ALARM AND ENERGIZE THE LAG PUMP.

**FINTUBE RADIATION CONTROL:** PROVIDE A LOW VOLTAGE TWO-WAY ZONE VALVE, AND NETWORK SENSOR OR NETWORKED THERMOSTAT IN LOCATIONS INDICATED ON THE PLANS. RUN WIRING IN EMT CONDUIT EXPOSED UNLESS ABLE TO CONCEAL IN BLOCK WALLS. VALVE SHALL OPEN ON THE CALL FOR HEAT AND CLOSE WHEN THERMOSTAT IS SATISFIED.

**GENERAL DEMOLITION NOTES**

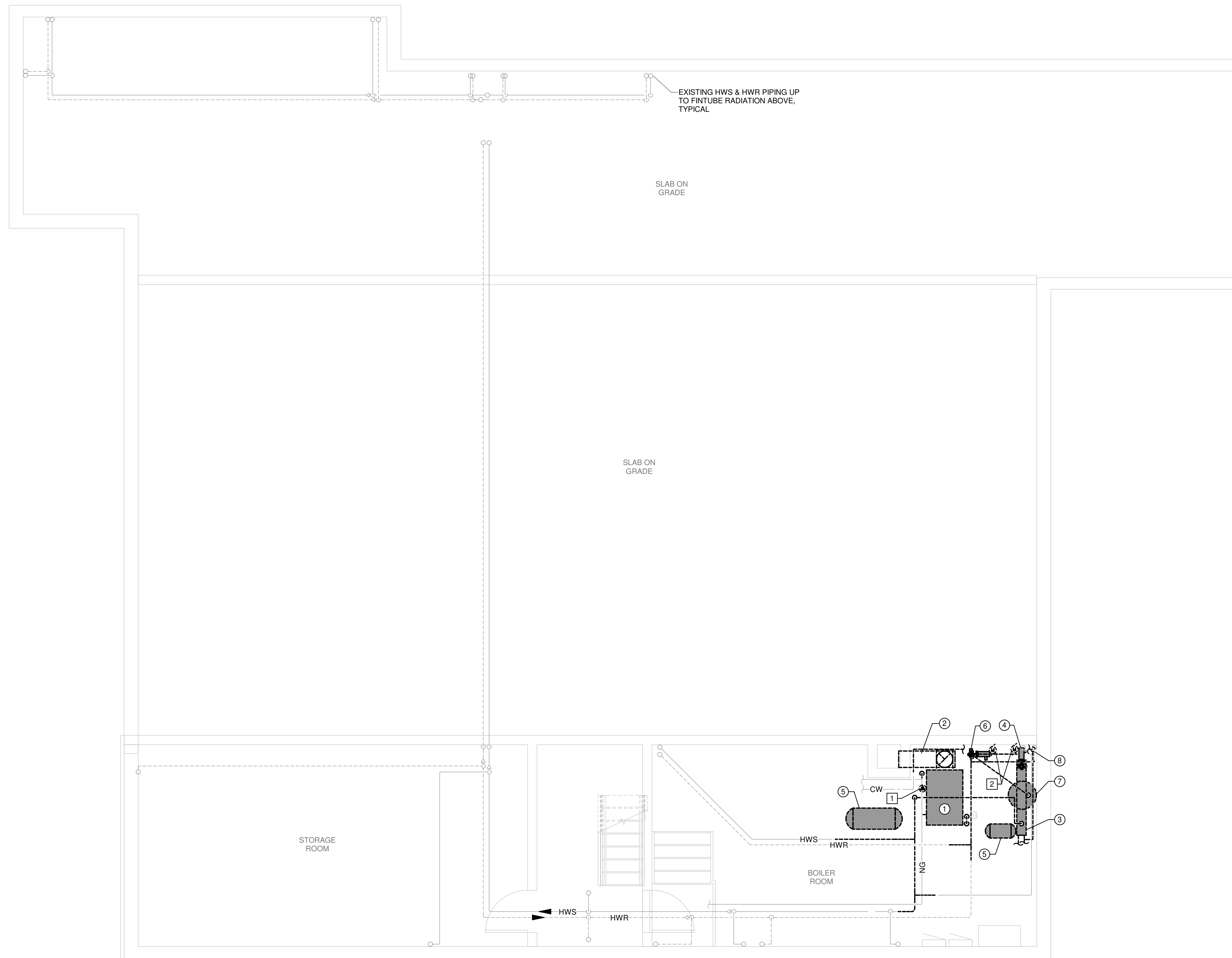
- A. THE REMOVAL / DEMOLITION NOTES LISTED ON THESE SHEETS ARE INTENDED TO CONVEY A GENERAL DESCRIPTION OF THE REMOVAL / DEMOLITION WORK THROUGHOUT THE PROJECT. HOWEVER, THESE NOTES MAY NOT ADDRESS EVERY DEMOLITION CONDITION NECESSARY FOR THE SUCCESSFUL COMPLETION OF THE NEW CONSTRUCTION. THE CONTRACTOR IS RESPONSIBLE TO REMOVE AND / OR DEMOLISH ANY EXISTING CONDITIONS REQUIRED FOR THE SUCCESSFUL INSTALLATION AND ERECTION OF ANY NEW CONSTRUCTION IDENTIFIED IN THESE DOCUMENTS.
- B. PROMPTLY REPAIR DAMAGES CAUSED TO ADJACENT AREAS OR FINISHES BY DEMOLITION OR CONSTRUCTION WORK AT NO ADDITIONAL COST TO THE OWNER.
- C. CONTRACTOR TO VISIT SITE AND VERIFY EXISTING CONDITIONS PRIOR TO BIDDING. CONTRACTOR IS RESPONSIBLE TO CORRELATE HIS OBSERVATIONS WITH THESE CONTRACT DOCUMENTS. IF INCONSISTENCIES EXIST, THE CONTRACTOR SHALL INFORM THE ENGINEER BEFORE BIDDING. ALL EXISTING SERVICES ARE SHOWN DIAGRAMMATIC ONLY AND FOR CLARITY.
- D. WHERE EXISTING EQUIPMENT, PIPING, DUCTS, ETC. ARE TO BE REMOVED, SUCH REMOVAL SHALL INCLUDE ALL ANCHORS, HANGERS, FRAMING, ETC.
- E. MECHANICAL EQUIPMENT AND PIPING SHOWN IN DARK BOLD DASHED LINES IS TO BE REMOVED FROM SITE AND SHALL BECOME THE PROPERTY OF THE CONTRACTOR FOR SALVAGE OR LEGALLY DISPOSED OF AT THE CONTRACTOR'S OPTION.

**MECHANICAL KEYNOTES**

- 1. REMOVE EXISTING GAS-FIRED CAST IRON BOILER; DISCONNECT ALL CONNECTED PIPING, FLUE VENTING, TRIM, CONTROLS, AND MISCELLANEOUS ACCESSORIES. REMOVE BOILER FROM SITE AND LEGALLY DISPOSE.
- 2. REMOVE EXISTING 14" FLUE VENT FROM BOILER TO EXISTING CHIMNEY. CAP AND SEAL FLUE AT CHIMNEY WALL.
- 3. REMOVE EXISTING SUSPENDED SHELL AND TUBE HEAT EXCHANGER AND ALL CONNECTED HEATING WATER AND ABANDONED SNOWMELT SYSTEM PIPING.
- 4. REMOVE EXISTING SNOW MELT PUMP, POWER WIRING, AND CONTROLS.
- 5. REMOVE EXISTING ABANDONED EXPANSION TANK AT CEILING AND CONNECTED PIPING.
- 6. REMOVE EXISTING IN-LINE BOILER PUMP, POWER WIRING, AND CONTROLS.
- 7. DISCONNECT PIPING AND RELOCATE EXISTING BLADDER TYPE EXPANSION TANK.
- 8. REMOVE CW FILL CONNECT TO EXISTING BOILER SYSTEM. REPLACE EXISTING BACKFLOW PREVENTER AND PRESSURE REDUCING VALVE PER FLOW DIAGRAM.

**ELECTRICAL KEYNOTES**

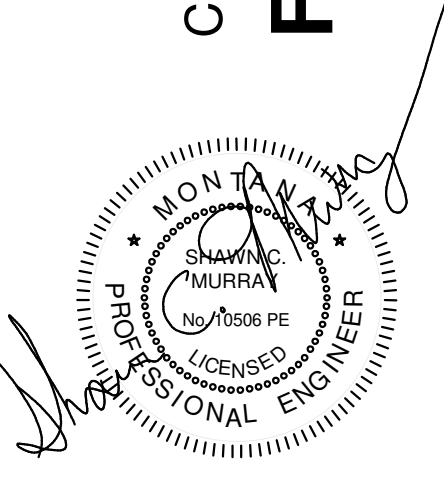
- 1. DISCONNECT EXISTING BOILER FOR REPLACEMENT. CAP OFF CIRCUIT FOR RE-USE AND LABEL.
- 2. DISCONNECT EXISTING PUMP FOR REMOVAL. CAP OFF CIRCUIT FOR RE-USE AND LABEL.



**1** BASEMENT MECHANICAL DEMOLITION PLAN  
MD100 1/4" = 1'-0"



CITY OF BILLINGS  
FIRE STATION #2 BOILER REPLACEMENT PROJECT



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CONSTRUCTION DOCUMENTS

06.01.2025  
PROJ# | BL-FR25-BLR  
DESIGNED BY | MURRAY  
DRAWN BY | HABECK

REVISIONS

BASEMENT MECHANICAL DEMOLITION PLAN

MD100

**GENERAL NOTES**

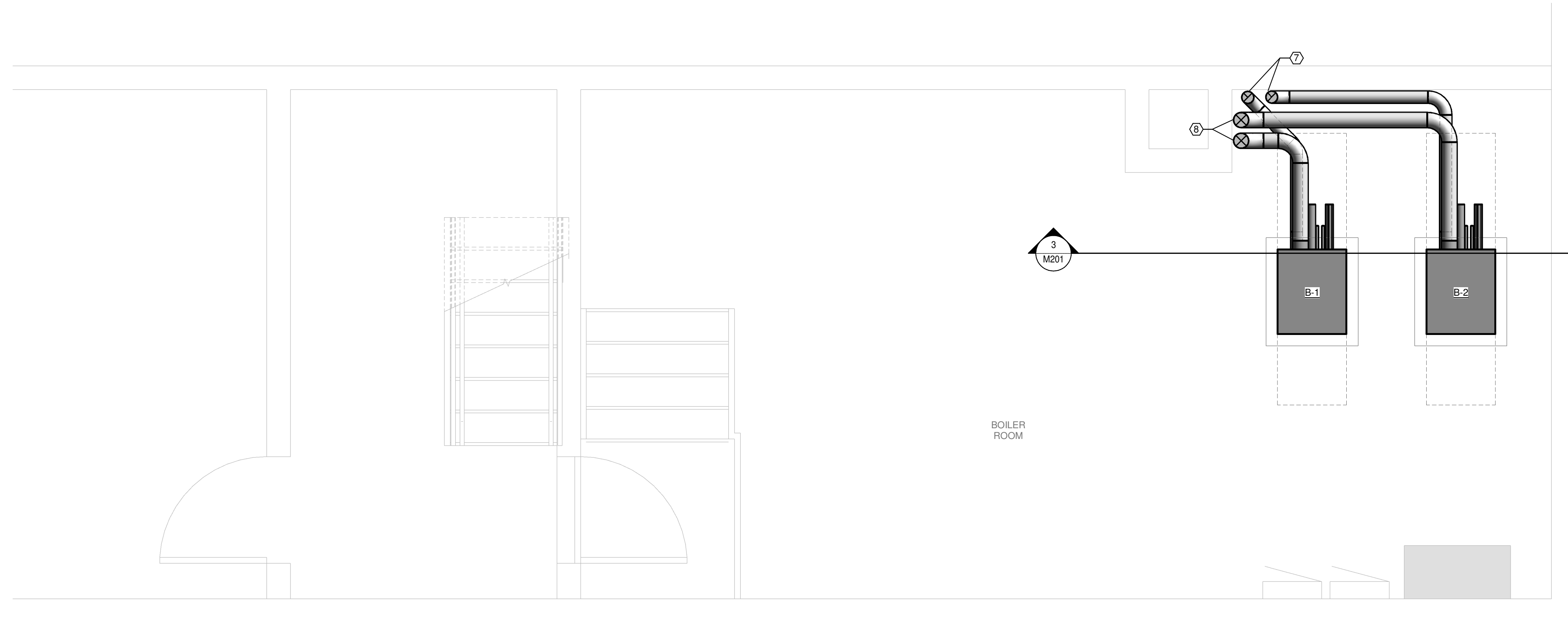
- A. COMPLY WITH 2020 NEC.
- B. ALL CIRCUITS SHALL BE MINIMUM #12 AWG, THHN COPPER IN EMT OR MC CABLE. ALL CIRCUITS SHALL HAVE AN EQUIPMENT GROUND.

**MECHANICAL KEYNOTES**

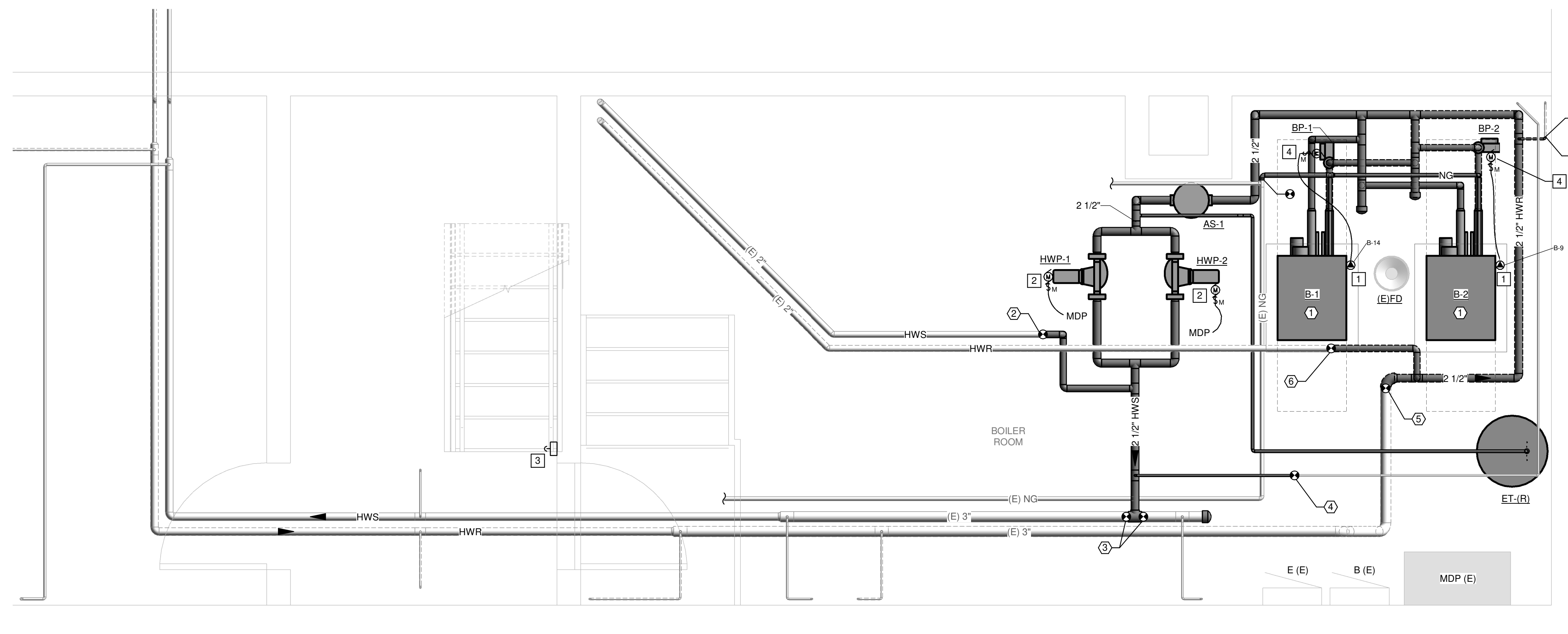
- 1. SET NEW BOILERS ON 4" THICK CONCRETE HOUSEKEEPING PADS.
- 2. CONNECT NEW 2" HWS TO EXISTING 2" HWS.
- 3. CONNECT NEW 2-1/2" HWS TO EXISTING 3" HWS.
- 4. CONNECT NEW HWS / HWR TO EXISTING.
- 5. CONNECT NEW 2-1/2" HWR TO EXISTING 3" HWR.
- 6. CONNECT NEW 2" HWR TO EXISTING 2" HWR.
- 7. 4" CATEGORY IV STAINLESS STEEL AL29-4C DOUBLE WALL VENT UP THROUGH FLOOR ABOVE. SEE 1/M201 FOR CONTINUATION.
- 8. 5" SCHEDULE 40 PVC COMBUSTION AIR INLET PIPE UP THROUGH FLOOR ABOVE.
- 9. SEE DRAWING 1/M001 FOR FURTHER DETAILED PIPING REQUIREMENTS IN BOILER ROOM.

**ELECTRICAL KEYNOTES**

- 1. PROVIDE CONNECTION TO BOILER. DISCONNECT IS SUPPLIED INTEGRAL TO THE UNIT. PROVIDE DEDICATED 20A CIRCUIT TO PANEL B SPARE BREAKER AS NOTED.
- 2. PROVIDE TOGGLE STARTER WITH OVERLOADS AND CONNECTION TO NEW HWP PUMP. PROVIDE NEW DEDICATED 20A IP CIRCUIT TO THE MDP EXISTING FUSIBLE SWITCH. PROVIDE 15A RK-5 FUSE.
- 3. PROVIDE EPO WITH LABEL "BOILER EMERGENCY POWER OFF". EPO SHALL BE WIRED TO INTERRUPT BOILER CONTROLS FOR SHUTDOWN OF BOILERS UPON ACTIVATION. INSTALL OUTSIDE BOILER ROOM DOOR.
- 4. PROVIDE TOGGLE STARTER WITH OVERLOADS AND CONNECTION TO PUMP. CONNECT TO ASSOCIATED BOILER CIRCUIT.



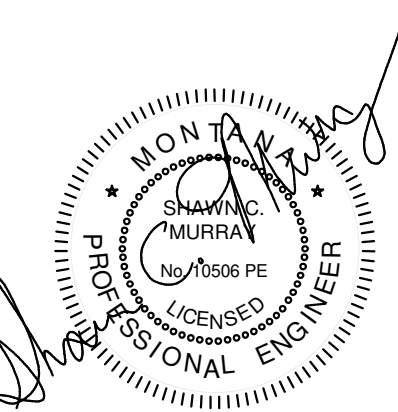
1 ENLARGED BOILER ROOM VENTING PLAN  
M200 1/2" = 1'-0"



2 ENLARGED BOILER ROOM PIPING PLAN  
M200 1/2" = 1'-0"



CITY OF BILLINGS  
FIRE STATION #2 BOILER REPLACEMENT PROJECT



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CONSTRUCTION DOCUMENTS

06.01.2025  
PROJ# | BLFR25\_BLR  
DESIGNED BY | MURRAY  
DRAWN BY | HABECK

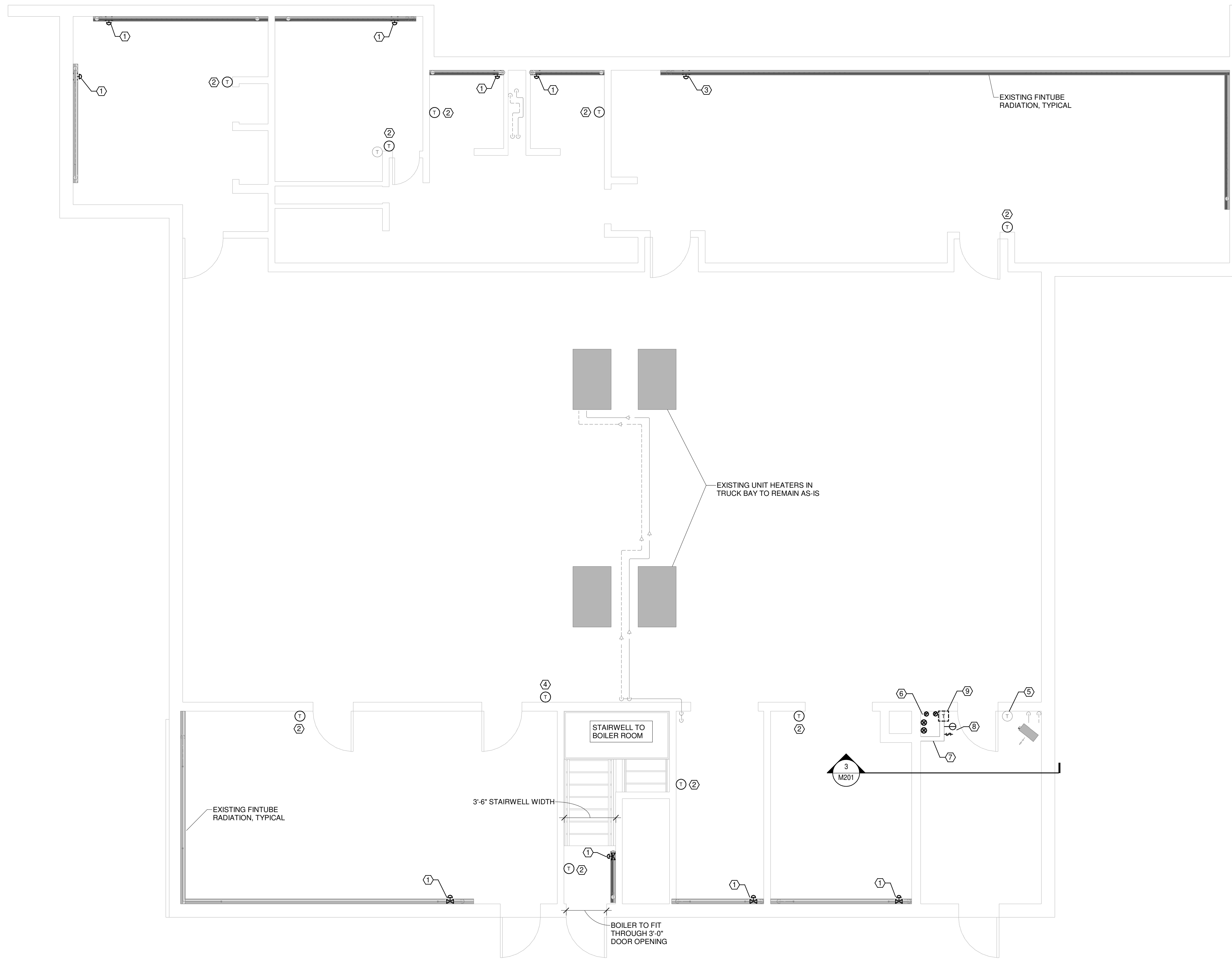
REVISIONS

BASEMENT  
MECHANICAL  
REMODEL PLANS

M200

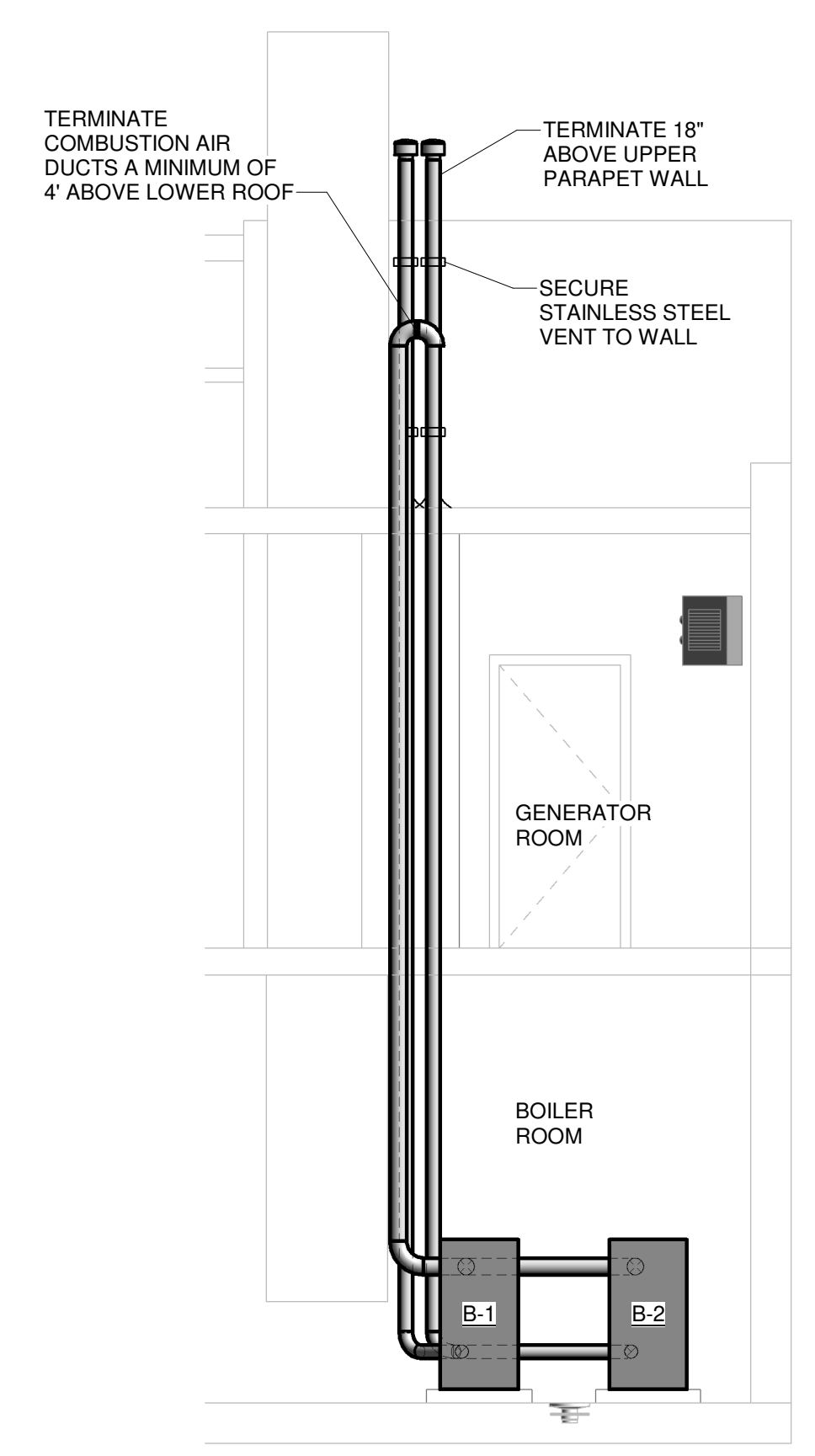
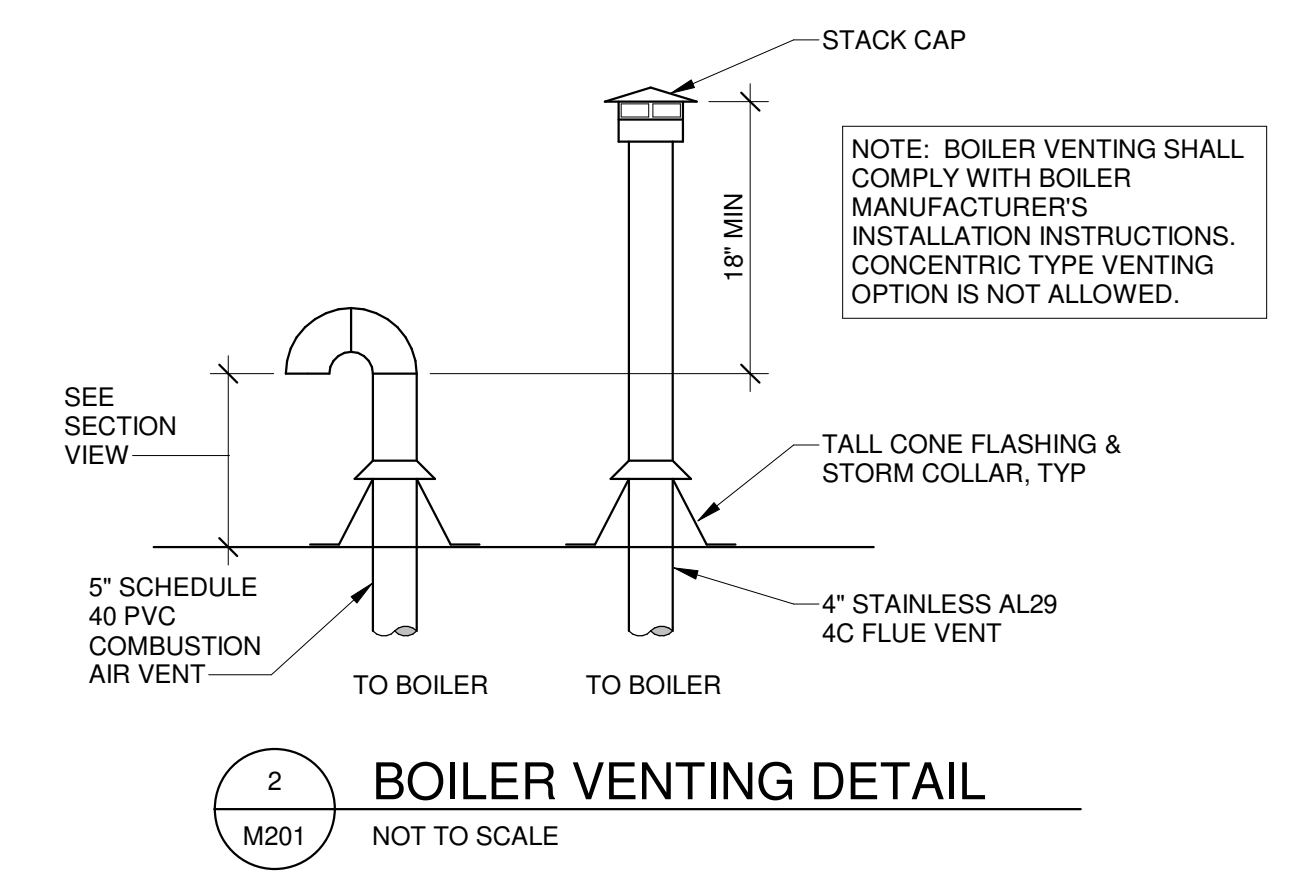
KEYNOTES

1. REMOVE EXISTING PNEUMATIC TWO-WAY CONTROL VALVE UNDER FINITUBE RADIATION COVER AND REPLACE WITH NEW 3/4" TWO-WAY ZONE VALVE. SEE DETAIL 2/M201.
2. REMOVE EXISTING PNEUMATIC THERMOSTAT AND REPLACE WITH NEW 24 VOLT THERMOSTAT TO CONTROL THE TWO-WAY ZONE VALVE. CONTRACTOR IS RESPONSIBLE FOR 120V WIRING FOR POWER TO TRANSFORMER, THERMOSTAT, AND ZONE VALVE. SEE DETAIL 2/M201.
3. REMOVE EXISTING PNEUMATIC TWO-WAY CONTROL VALVE UNDER FINITUBE COVER AND REPLACE WITH NEW 1" TWO-WAY ZONE VALVE.
4. EXISTING ELECTRIC THERMOSTAT FOR CABINET HEATERS IN FIRE VEHICLE ROOM TO REMAIN AS IS.
5. EXISTING ELECTRIC THERMOSTAT FOR UNIT HEATER TO REMAIN AS IS.
6. (2) 4" STAINLESS STEEL BOILER FLUE VENTS AND (2) 5" PVC COMBUSTION AIR INTAKES UP FROM BOILER ROOM IN NEW FIRE RATED CHASE. EXTEND THROUGH ROOF AND TERMINATE PER DETAIL 2/M201 AND SECTION 3/M201.
7. CONSTRUCT 2-HOUR FIRE RATED CHASE FROM FLOOR TO ROOF DECK WITH 2-1/2" 10# CHANNEL METAL STUDS. PROVIDE 1" GYP BOARD SHAFT LINER ON INSIDE OF CHASE AND FINISH W/ 1/2" GYP BOARD ON OUTSIDE; TAPE, FINISH, AND PAINT WHITE.
8. RELOCATE EXISTING LIGHT SWITCH / OUTLET AND EXPOSED CONDUIT POWER FEED TO OUTSIDE OF NEW CHASE WALL.
9. REMOVE EXISTING ABANDONED PNEUMATIC THERMOSTAT.

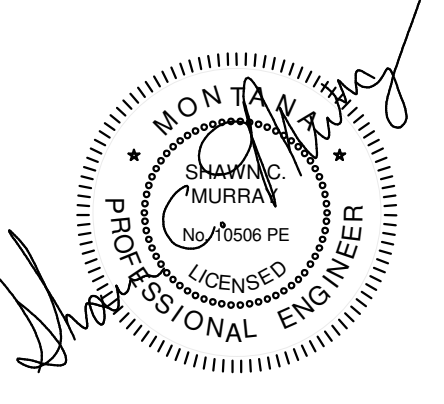


1 MAIN FLOOR MECHANICAL REMODEL PLAN  
M201 1/4" = 1'-0"

NORTH REF



CITY OF BILLINGS  
FIRE STATION #2 BOILER REPLACEMENT PROJECT



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CONSTRUCTION DOCUMENTS

06.01.2025  
PROJ# | BL-FR25-BLR  
DESIGNED BY | MURRAY  
DRAWN BY | HABECK

REVISIONS

MAIN FLOOR MECHANICAL REMODEL PLAN

M201

**City Council Regular**

**Date:** 08/25/2025  
**Title:** Landfill Compactor Wheels Bid Award  
**Presented by:** Jennifer Duray  
**Department:** Public Works  
**Presentation:** No  
**Legal Review:** Not Applicable  
**Project Number:** N/A

**RECOMMENDATION**

Staff recommends that City Council approve the award for the purchase of four compactor wheels in the amount of \$141,250 with a trade-in of four used compactor wheels of \$32,000 for a net price of \$109,250.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Public Works purchased one new compactor for the landfill in FY19 and another one in FY20. With new compactors now costing approximately \$1.5 million each, staff chose to rebuild the two existing units over the past 18 months to maximize their lifespan and reduce expenses. While both compactors now feature rebuilt components, their original wheels have not been replaced. To improve compaction performance, staff recommends replacing the wheels and teeth. The plan is to install the four new wheels and teeth on one compactor, while reallocating the four best-performing wheels from the existing units to install on the other compactor.

The purchase of the wheels was advertised in the Yellowstone County News on July 18 and 25, 2025, and on the City's website. Bids were opened on August 5th, 2025, and one bid was received from Tractor & Equipment Co. Before issuing the bid, staff conducted market research and estimated that compatible wheels and teeth would cost approximately \$40,000 per wheel, bringing the total estimated costs to \$160,000. Staff also contacted another potential supplier who declined to bid, citing the bid bond requirement as the deterrent. Despite receiving only one bid, staff feels confident proceeding, as the proposal appears reasonably priced compared to the pre-bid cost estimate.

**ALTERNATIVES**

City Council may:

- Approve the award for the purchase of compactor wheels to Tractor & Equipment Co.; or,
- Not approve the award to Tractor & Equipment Co. If City Council does not approve, worn wheels will continue to be used, resulting in lower compaction rates.

**FISCAL EFFECTS**

The following bid was received:

| Contractor              | Bid       | Trade    | Net Amount |
|-------------------------|-----------|----------|------------|
| Tractor & Equipment Co. | \$141,250 | \$32,000 | \$109,250  |

The compactor wheels were budgeted in the Solid Waste Fund operations and maintenance budget. There is sufficient budget to award this purchase.

**City Council Regular**

**Date:** 08/25/2025  
**Title:** Purchase of Sewer Camera Truck  
**Presented by:** Debi Meling  
**Department:** Public Works  
**Presentation:** No  
**Legal Review:** Not Applicable  
**Project Number:** N/A

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**RECOMMENDATION**

Staff recommends that City Council approve the purchase of a sewer inspection camera truck from SWS Equipment in the amount of \$348,601.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

The purchase of this sewer camera truck is replacing a trailer-mounted IBAK sewer inspection camera. The camera and all associated equipment will now be contained in one unit making traversing alleys and traffic much easier. The camera equipment allows us to inspect sewer mainline (6" to 36") for condition assessment, troubleshooting and repairs. The camera, robot/tractor and all associated electronic equipment are mounted semi-permanently in the truck. The IBAK robotic remote camera and all computers, software and accessories are mounted in a Ford F450 4x4 box-style truck. The entire unit can standalone with heating/cooling, onboard power generation and is equipped for all-season use. The current equipment is aging and has outdated technology. The equipment is used daily so reliability is important. The purchase will be made using the Sourcewell cooperative purchasing agreement. Staff did get quotes for multiple types of systems and IBAK equipment was not only lower in cost but it can also be serviced locally.

**ALTERNATIVES**

City Council may:

- Approve the purchase; or,
- Not Approve the purchase. If not approved, the existing equipment will continue to experience downtime and cost due to repairs.

**FISCAL EFFECTS**

The cost of the truck and camera equipment is \$348,601. The FY26 TRP budget has \$213,181 for the camera equipment and the FY26 ERP budget has \$239,791 for the truck. The remainder of the funds will be used to cover any overruns for other equipment that may occur in FY26.

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**City Council Regular**

**Date:** 08/25/2025  
**Title:** In-Kind Donation Acceptance - Billings Trail Net - Black Otter Trail Crack Sealing  
**Presented by:** Brad Wright  
**Department:** Parks/Rec/Public Lands  
**Presentation:** No  
**Legal Review:** Not Applicable  
**Project Number:** N/A

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**RECOMMENDATION**

PRPL seeks Council consent to accept an in-kind donation valued at \$39,444.00 from Billings Trail Net. This in-kind donation is for crack sealing and surface coating on the Black Otter Trail.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Billings Trail Net applied for and was awarded a grant from FWP (Fish Wildlife Parks) in the amount of \$39,444.00 to cover the cost of crack sealing and doing an acrylic overlay of the Black Otter Trail. Work area to include the the trail from the airport roundabout to just before the tunnel under airport road. This grant provides funding for some timely repairs to the trail.

**STAKEHOLDERS**

City of Billings  
PRPL  
Billings Trail Net  
Wharton Asphalt  
Billings Trail Net  
Daily Trail Users

**ALTERNATIVES**

City Council may:

- Approve; or,
- Not Approve

**FISCAL EFFECTS**

The project expense is covered by grant funding. Expected expenses from PRPL is a minimal amount of administration time. This project comes as a savings for the City of Billings and PRPL as it addresses trail repairs that have not been allocated in any portion of PRPL's budget. PRPL will not have to hire any FTEs.

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**Attachments**

Work area map  
Contractor estimate



**Downtown District**  
(see below)



# Contract

|            |            |
|------------|------------|
| Date       | Estimate # |
| 11/13/2024 | 9898       |

|                    |
|--------------------|
| Name / Address     |
| Billings Trail Net |

|                                      |                                                                                                                                                    | Project                  |            |           |
|--------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|------------|-----------|
| Item                                 | Description                                                                                                                                        | Sq. Ft.                  | Linear Ft. | Total     |
| Re Mobilization                      | Swords Park Trail from Black Otter Trail to Round about at Airport Mobilization of equipment and employees.                                        |                          |            | 800.00    |
| Crack Repair                         | Clean cracks, apply self leveling asphalt mastic to concave and large cracks.                                                                      |                          | 178        | 1,504.00  |
| Crack Seal                           | Router cracks 1/4" & larger. Clean & apply sealant. Previously sealed cracks will be cleaned & re-sealed.                                          |                          | 2532       | 3,975.00  |
| Seal Coat                            | Clean asphalt, Apply two (2) coats asphalt emulsion sealer.                                                                                        | 106656                   |            | 18,131.00 |
|                                      | Subtotal                                                                                                                                           |                          |            | 24,410.00 |
| Re Mobilization                      | Swords Park Trail from Alkali Creek to Black Otter Trail Mobilization of equipment and employees.                                                  |                          |            | 650.00    |
| Crack Repair                         | Clean cracks, apply self leveling asphalt mastic to concave and large cracks.                                                                      |                          | 58         | 850.00    |
| Crack Seal                           | Router cracks 1/4" & larger. Clean & apply sealant. Previously sealed cracks will be cleaned & re-sealed.                                          |                          | 2023       | 3,155.00  |
| Seal Coat                            | Clean asphalt, Apply two (2) coats asphalt emulsion sealer.                                                                                        | 61050                    |            | 10,379.00 |
|                                      | Subtotal                                                                                                                                           |                          |            | 15,034.00 |
| Note                                 | Due to extreme market volatility prices are subject to change.<br>Life expectancy of seal coat 3-5 years<br>Will except anyone bid item or section |                          |            |           |
| Any questions call Ed (406) 861-4730 |                                                                                                                                                    | <b>Total</b> \$39,444.00 |            |           |

Quote is good for 15 days. All material and workmanship carries a 1 year warranty. Work must fit into current working schedule. No guarantee on water drainage on a less than a 2% grade. No guarantee against the growth of vegetation. Not responsible for damage to concrete caused from equipment. Customer agrees to pay all legal fees in the event that it becomes necessary from default of payment of this contract. Customer agrees to pay upon completion of job unless otherwise specified. A \$20.00 late fee will be charged every month account is past due. The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do work as specified.

Signature \_\_\_\_\_

Date \_\_\_\_\_

3962 PA Hollow Trail BillingsMt 59106 P:406-254-9571 F: 406-254-9572  
WhartonAsphalt@netzero.net WhartonAsphalt.com

**City Council Regular**

**Date:** 08/25/2025  
**Title:** Payment of Claims for week of July 30th, 2025  
**Presented by:** Erin Watterud  
**Department:** Finance  
**Presentation:** No  
**Legal Review:** Not Applicable  
**Project Number:** N/A

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**RECOMMENDATION**

Staff recommends Council approve the Payment of Claims

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Claims in the amount of \$4,461,950.25 have been reviewed and are presented for City Council payment approval. A complete listing of the claims for the week are available in the Finance Department. Payment Approval Process Every invoice for payment is entered into the City's accounting system and the backup documentation is scanned in and attached (physical invoices, additional e-mails explaining payments, bids, contracts, etc.). Each invoice goes through a multi-step approval process depending upon the amount of the payment. First, invoices are entered by the department requesting the payment and the department director or designee must perform an initial review and approval of the purchase. The number of approvals within the department can vary based upon the size of the department, but no less than one approver within each department must verify the payment. Second, all payments, regardless of size, must be approved by the Purchasing Agent or designee. The Purchasing Agent will review the payment to ensure purchasing procedures are followed and appropriate documentation is attached. If the payment is greater than \$1,000, then it must be approved by the Finance Director or designee. If that payment is greater than \$10,000, then it must be approved by the City Administrator or Assistant City Administrator. Once all approvals are completed, the payment is able to be made and the Accounts Payable Clerk can print the check. After all checks are printed, a list of all checks in excess of \$2,500 is generated and placed on the next City Council meeting for review.

**ALTERNATIVES**

No other alternatives were analyzed.

**FISCAL EFFECTS**

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

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**Attachments**

CouncilMemo wk of 07302025

| Check Date | Check # | Name                | Fund Name     | Amount        | Item Desc                                            |
|------------|---------|---------------------|---------------|---------------|------------------------------------------------------|
| 07/30/2025 | 882150  | Advanced Employment | Building      | \$ 378.00     | W.E. 7/13/25                                         |
| 07/30/2025 | 882150  | Advanced Employment | P.W. Admin    | \$ 945.00     | June 23rd-June 27th                                  |
| 07/30/2025 | 882150  | Advanced Employment | P.W. Admin    | \$ 592.20     | 06/30-07/03/2025                                     |
| 07/30/2025 | 882150  | Advanced Employment | P.W. Admin    | \$ 806.40     | 06/17-06/20/2025                                     |
| 07/30/2025 | 882150  | Advanced Employment | Public Safety | \$ 52.50      | 1360099099, cleaning PD3                             |
| 07/30/2025 | 882150  | Advanced Employment | Solid Waste   | \$ 291.20     | Blue Ridge Svcs Montana Inc 1771                     |
| 07/30/2025 | 882150  | Advanced Employment | Solid Waste   | \$ 828.10     | Landfill...Week of 07/04/2025...Contract             |
| 07/30/2025 | 882155  | Askin Construction  | Airport       | \$ 732,125.64 | Runway 7/25 Reconstruction & Extension Project - Fed |
| 07/30/2025 | 882155  | Askin Construction  | Airport       | \$ 38,532.93  | Runway 7/25 Reconstruction & Extension Project - Loc |
| 07/30/2025 | 882157  | AT & T Corp         | Airport       | \$ 846.82     | Airport                                              |
| 07/30/2025 | 882157  | AT & T Corp         | Building      | \$ 609.12     | Building Cell Phones                                 |
| 07/30/2025 | 882157  | AT & T Corp         | Building      | \$ 45.26      | Building Manager                                     |
| 07/30/2025 | 882157  | AT & T Corp         | Building      | \$ 426.24     | Building Surfaces                                    |
| 07/30/2025 | 882157  | AT & T Corp         | CDBG          | \$ 145.88     | Comm Dev                                             |
| 07/30/2025 | 882157  | AT & T Corp         | Court Grants  | \$ 45.26      | Muni Court DC                                        |
| 07/30/2025 | 882157  | AT & T Corp         | Engineering   | \$ 253.75     | Engineering Cell Phones and MiFi                     |
| 07/30/2025 | 882157  | AT & T Corp         | Engineering   | \$ 225.59     | Engineering Tablets                                  |
| 07/30/2025 | 882157  | AT & T Corp         | Facilities    | \$ 45.26      | Facilities BOC                                       |
| 07/30/2025 | 882157  | AT & T Corp         | Facilities    | \$ 45.26      | Facilities BOC                                       |
| 07/30/2025 | 882157  | AT & T Corp         | Facilities    | \$ 15.37      | Facilities BOC                                       |
| 07/30/2025 | 882157  | AT & T Corp         | Facilities    | \$ 52.58      | Facilities BOC/CH                                    |
| 07/30/2025 | 882157  | AT & T Corp         | Facilities    | \$ 17.52      | Facilities BOC/CH                                    |
| 07/30/2025 | 882157  | AT & T Corp         | Facilities    | \$ 45.26      | Facilities City Hall                                 |
| 07/30/2025 | 882157  | AT & T Corp         | Facilities    | \$ 45.26      | Facilities City Hall                                 |
| 07/30/2025 | 882157  | AT & T Corp         | Facilities    | \$ 45.26      | Facilities City Hall                                 |
| 07/30/2025 | 882157  | AT & T Corp         | Facilities    | \$ 90.52      | Facilities Managers                                  |
| 07/30/2025 | 882157  | AT & T Corp         | Fleet         | \$ 90.52      | FLEET                                                |
| 07/30/2025 | 882157  | AT & T Corp         | General       | \$ 462.48     | Code Enforcement                                     |
| 07/30/2025 | 882157  | AT & T Corp         | General       | \$ 45.26      | Finance purchasing                                   |
| 07/30/2025 | 882157  | AT & T Corp         | General       | \$ 266.44     | Legal Dept -Domestic Violence -                      |
| 07/30/2025 | 882157  | AT & T Corp         | General       | \$ -          | Legal                                                |
| 07/30/2025 | 882157  | AT & T Corp         | IT Resources  | \$ 136.47     | IT Department -On call Phone -                       |
| 07/30/2025 | 882157  | AT & T Corp         | IT Resources  | \$ (8.18)     | IT Department -On call Phone -                       |

| Check Date | Check # | Name        | Fund Name     | Amount      | Item Desc                            |
|------------|---------|-------------|---------------|-------------|--------------------------------------|
| 07/30/2025 | 882157  | AT & T Corp | Legal Grants  | \$ 200.30   | Legal Dept -Domestic Violence -      |
| 07/30/2025 | 882157  | AT & T Corp | Library       | \$ 470.25   | Library                              |
| 07/30/2025 | 882157  | AT & T Corp | Library       | \$ 107.47   | Library Out Reach                    |
| 07/30/2025 | 882157  | AT & T Corp | P.W. Admin    | \$ -        | PWBLKNP OFFICE -50/50                |
| 07/30/2025 | 882157  | AT & T Corp | P.W. Admin    | \$ -        | PWBLKNP OFFICE -50/50                |
| 07/30/2025 | 882157  | AT & T Corp | Park Dist 1   | \$ 529.18   | Parks Dept.                          |
| 07/30/2025 | 882157  | AT & T Corp | Park Dist 1   | \$ 52.95    | Parks Seasonal                       |
| 07/30/2025 | 882157  | AT & T Corp | Park Dist 1   | \$ 550.68   | Parks Tablets                        |
| 07/30/2025 | 882157  | AT & T Corp | Park Dist 1   | \$ 243.95   | PRPL - Recreation Division           |
| 07/30/2025 | 882157  | AT & T Corp | Park Dist 1   | \$ 45.26    | PRPL - Recreation Division           |
| 07/30/2025 | 882157  | AT & T Corp | Park Dist 1   | \$ 215.17   | REC Seasonal                         |
| 07/30/2025 | 882157  | AT & T Corp | Parking       | \$ 382.29   | Parking Phones and scanner           |
| 07/30/2025 | 882157  | AT & T Corp | Parking       | \$ 410.90   | Parking Phones and scanner           |
| 07/30/2025 | 882157  | AT & T Corp | PD Program    | \$ 45.59    | POLICE -DOM. VIOLENCE                |
| 07/30/2025 | 882157  | AT & T Corp | Phone System  | \$ 65.02    | IT iPads                             |
| 07/30/2025 | 882157  | AT & T Corp | Phone System  | \$ 50.31    | TeleComm Manager                     |
| 07/30/2025 | 882157  | AT & T Corp | Planning      | \$ 50.73    | Planning                             |
| 07/30/2025 | 882157  | AT & T Corp | Public Safety | \$ 273.21   | Animal Control Cell Phones           |
| 07/30/2025 | 882157  | AT & T Corp | Public Safety | \$ 240.84   | Animal Control -MDT                  |
| 07/30/2025 | 882157  | AT & T Corp | Public Safety | \$ 120.42   | Assistant chiefs new iPads           |
| 07/30/2025 | 882157  | AT & T Corp | Public Safety | \$ 80.28    | CCSIU Toughbook                      |
| 07/30/2025 | 882157  | AT & T Corp | Public Safety | \$ 344.47   | Comm. Center 9-1-1 Cell and Surfaces |
| 07/30/2025 | 882157  | AT & T Corp | Public Safety | \$ 14.81    | Comm. Center 9-1-1 Cell and Surfaces |
| 07/30/2025 | 882157  | AT & T Corp | Public Safety | \$ 40.14    | Detective -Toughbook                 |
| 07/30/2025 | 882157  | AT & T Corp | Public Safety | \$ 444.13   | FIRE CRADLEPOINT AND DRONES          |
| 07/30/2025 | 882157  | AT & T Corp | Public Safety | \$ 127.46   | FIRE CRADLEPOINT AND DRONES          |
| 07/30/2025 | 882157  | AT & T Corp | Public Safety | \$ 1,357.46 | Fire Department Cell Phones          |
| 07/30/2025 | 882157  | AT & T Corp | Public Safety | \$ 346.96   | FIRE EMS                             |
| 07/30/2025 | 882157  | AT & T Corp | Public Safety | \$ 181.04   | Fire EMS Cell Phone                  |
| 07/30/2025 | 882157  | AT & T Corp | Public Safety | \$ 198.72   | FIRE INSPECTIONS                     |
| 07/30/2025 | 882157  | AT & T Corp | Public Safety | \$ 272.95   | Fire iPads                           |
| 07/30/2025 | 882157  | AT & T Corp | Public Safety | \$ 40.14    | Fire iPads                           |
| 07/30/2025 | 882157  | AT & T Corp | Public Safety | \$ 222.06   | Fire iPads                           |

| Check Date | Check # | Name        | Fund Name      | Amount      | Item Desc                              |
|------------|---------|-------------|----------------|-------------|----------------------------------------|
| 07/30/2025 | 882157  | AT & T Corp | Public Safety  | \$ 95.13    | Fire iPads -on wrong account           |
| 07/30/2025 | 882157  | AT & T Corp | Public Safety  | \$ 802.80   | Fire Station iPads                     |
| 07/30/2025 | 882157  | AT & T Corp | Public Safety  | \$ -        | Fire Training Laptops                  |
| 07/30/2025 | 882157  | AT & T Corp | Public Safety  | \$ 441.54   | MDT Fire                               |
| 07/30/2025 | 882157  | AT & T Corp | Public Safety  | \$ 83.39    | POLICE CRADLEPOINT                     |
| 07/30/2025 | 882157  | AT & T Corp | Public Safety  | \$ 144.17   | POLICE CSO                             |
| 07/30/2025 | 882157  | AT & T Corp | Public Safety  | \$ 4,438.83 | Police Department Cell Phone           |
| 07/30/2025 | 882157  | AT & T Corp | Public Safety  | \$ 50.31    | Police -Drone                          |
| 07/30/2025 | 882157  | AT & T Corp | Public Safety  | \$ 40.14    | POLICE -ICAC                           |
| 07/30/2025 | 882157  | AT & T Corp | Public Safety  | \$ 4,883.75 | Police MDT Toughbooks and Loaner MDT's |
| 07/30/2025 | 882157  | AT & T Corp | Public Safety  | \$ 200.70   | Police MDT Toughbooks and Loaner MDT's |
| 07/30/2025 | 882157  | AT & T Corp | Public Safety  | \$ 287.20   | Yellowstone County Cellular Charges    |
| 07/30/2025 | 882157  | AT & T Corp | Solid Waste    | \$ -        | Solid Waste 5210 15210 403450          |
| 07/30/2025 | 882157  | AT & T Corp | Solid Waste    | \$ 369.63   | SOLID WASTE Cell and iPads             |
| 07/30/2025 | 882157  | AT & T Corp | Solid Waste    | \$ 171.07   | SOLID WASTE Cell and iPads             |
| 07/30/2025 | 882157  | AT & T Corp | Street/Traffic | \$ 55.35    | School Flashers                        |
| 07/30/2025 | 882157  | AT & T Corp | Street/Traffic | \$ 614.66   | Street Traffic iPads                   |
| 07/30/2025 | 882157  | AT & T Corp | Transit        | \$ 50.32    | MET                                    |
| 07/30/2025 | 882157  | AT & T Corp | Transit        | \$ 50.32    | MET                                    |
| 07/30/2025 | 882157  | AT & T Corp | Transit        | \$ 22.63    | MET                                    |
| 07/30/2025 | 882157  | AT & T Corp | Transit        | \$ 50.32    | MET                                    |
| 07/30/2025 | 882157  | AT & T Corp | Transit        | \$ 30.19    | MET                                    |
| 07/30/2025 | 882157  | AT & T Corp | Transit        | \$ 50.32    | MET                                    |
| 07/30/2025 | 882157  | AT & T Corp | Transit        | \$ 7.31     | MET                                    |
| 07/30/2025 | 882157  | AT & T Corp | Transit        | \$ 45.26    | MET                                    |
| 07/30/2025 | 882157  | AT & T Corp | Transit        | \$ 29.55    | MET                                    |
| 07/30/2025 | 882157  | AT & T Corp | Transit        | \$ 22.63    | MET                                    |
| 07/30/2025 | 882157  | AT & T Corp | Transit        | \$ 50.32    | MET                                    |
| 07/30/2025 | 882157  | AT & T Corp | Transit        | \$ 50.32    | MET                                    |
| 07/30/2025 | 882157  | AT & T Corp | Transit        | \$ 20.12    | MET                                    |
| 07/30/2025 | 882157  | AT & T Corp | Transit        | \$ 339.59   | MET Transit Tablets                    |
| 07/30/2025 | 882157  | AT & T Corp | Transit        | \$ 676.98   | MET Transit Tablets                    |
| 07/30/2025 | 882157  | AT & T Corp | Wastewater     | \$ 181.04   | PW Environmental                       |

| Check Date | Check # | Name                   | Fund Name      | Amount       | Item Desc                                           |
|------------|---------|------------------------|----------------|--------------|-----------------------------------------------------|
| 07/30/2025 | 882157  | AT & T Corp            | Wastewater     | \$ 317.84    | PWBELKNAP-DIST COLL CELL PHONES 50/50               |
| 07/30/2025 | 882157  | AT & T Corp            | Wastewater     | \$ 473.57    | PWBLKNP Electricians -Phones                        |
| 07/30/2025 | 882157  | AT & T Corp            | Wastewater     | \$ 15.68     | PWBLKNP STORES -75/25                               |
| 07/30/2025 | 882157  | AT & T Corp            | Wastewater     | \$ 1,005.43  | PWBLNPWastewater Treatment Plant and iPads          |
| 07/30/2025 | 882157  | AT & T Corp            | Wastewater     | \$ 124.20    | PWBLNPWastewater Treatment Plant and iPads          |
| 07/30/2025 | 882157  | AT & T Corp            | Wastewater     | \$ 341.52    | PW-Distribution Collection Tablets 50/50            |
| 07/30/2025 | 882157  | AT & T Corp            | Wastewater     | \$ 80.28     | PW-Environmental                                    |
| 07/30/2025 | 882157  | AT & T Corp            | Water          | \$ 317.83    | PWBELKNAP-DIST COLL CELL PHONES 50/50               |
| 07/30/2025 | 882157  | AT & T Corp            | Water          | \$ 1,075.56  | PWBELKNAP-WT Water Treatment                        |
| 07/30/2025 | 882157  | AT & T Corp            | Water          | \$ 469.53    | PWBLKNP COMM-METER CityWorks/Neptune                |
| 07/30/2025 | 882157  | AT & T Corp            | Water          | \$ 320.11    | PWBLKNP MTRSHOP CELL PHONE AND IPADS                |
| 07/30/2025 | 882157  | AT & T Corp            | Water          | \$ 412.72    | PWBLKNP MTRSHOP CELL PHONE AND IPADS                |
| 07/30/2025 | 882157  | AT & T Corp            | Water          | \$ 47.25     | PWBLKNP STORES -75/25                               |
| 07/30/2025 | 882157  | AT & T Corp            | Water          | \$ 341.51    | PW-Distribution Collection Tablets 50/50            |
| 07/30/2025 | 882160  | Bcs Scrip              | Public Safety  | \$ 1,000.00  | Comm Center Gift Cards #3                           |
| 07/30/2025 | 882160  | Bcs Scrip              | Public Safety  | \$ 3,000.00  | Comm Center Gift Cards #3                           |
| 07/30/2025 | 882161  | Bighorn Boot           | Solid Waste    | \$ 200.00    | Safety Boots FY26 SW                                |
| 07/30/2025 | 882161  | Bighorn Boot           | Solid Waste    | \$ 200.00    | Safety Boots FY26..SW                               |
| 07/30/2025 | 882161  | Bighorn Boot           | Solid Waste    | \$ 150.00    | Safety Boots FY26..SW Lan                           |
| 07/30/2025 | 882161  | Bighorn Boot           | Solid Waste    | \$ 200.00    | Safety Boots FY26...So                              |
| 07/30/2025 | 882161  | Bighorn Boot           | Solid Waste    | \$ 190.00    | Safety Boots FY26...SW Coll                         |
| 07/30/2025 | 882161  | Bighorn Boot           | Solid Waste    | \$ 200.00    | Safety Boots FY26                                   |
| 07/30/2025 | 882161  | Bighorn Boot           | Street/Traffic | \$ 170.00    | Safety Boots FY26                                   |
| 07/30/2025 | 882161  | Bighorn Boot           | Street/Traffic | \$ 200.00    | Safety Boots FY26...Stree                           |
| 07/30/2025 | 882161  | Bighorn Boot           | Street/Traffic | \$ 200.00    | Safety Boots FY26...Str                             |
| 07/30/2025 | 882161  | Bighorn Boot           | Street/Traffic | \$ 200.00    | Safety Boots FY26...Str                             |
| 07/30/2025 | 882161  | Bighorn Boot           | Street/Traffic | \$ 200.00    | Safety Boots..FY26..Streets                         |
| 07/30/2025 | 882161  | Bighorn Boot           | Wastewater     | \$ 100.00    | Safety Boots FY26...D & C                           |
| 07/30/2025 | 882161  | Bighorn Boot           | Wastewater     | \$ 100.00    | Safety Boots FY26...                                |
| 07/30/2025 | 882161  | Bighorn Boot           | Water          | \$ 100.00    | Safety Boots FY26...D & C                           |
| 07/30/2025 | 882161  | Bighorn Boot           | Water          | \$ 100.00    | Safety Boots FY26...                                |
| 07/30/2025 | 882164  | Blue Ridge Services MT | Solid Waste    | \$ 26,557.74 | CORE Assessment and On-Demand Safety Training/Certs |
| 07/30/2025 | 882167  | Cengage Learning       | Library        | \$ 6,982.71  | 20007565 FY26 Standing orders                       |

| Check Date | Check # | Name                        | Fund Name       | Amount        | Item Desc                                               |
|------------|---------|-----------------------------|-----------------|---------------|---------------------------------------------------------|
| 07/30/2025 | 882319  | Chicago Title of MT         | Storm Sewer     | \$ 67,257.31  | 2326 Riveroaks Buy-Sell Agreement                       |
| 07/30/2025 | 882173  | Cine Billings               | Tax Incrmnt N27 | \$ 14,843.00  | DT TIF assistance for Art House Mgmt LLC Babcock        |
| 07/30/2025 | 882176  | Cop Construction            | Wastewater      | \$ 331,869.73 | WO 24-08 Hesper Sewer - Shiloh Rd to S 48th St W; Pmt 4 |
| 07/30/2025 | 882179  | Crowley Fleck               | General         | \$ 6,500.00   | Inv. #1072599 Lobbyist Contract                         |
| 07/30/2025 | 882180  | Cues                        | Street/Traffic  | \$ 11,915.73  | PARTS FOR CAMERA REPAIR                                 |
| 07/30/2025 | 882182  | Dakota Supply Group         | Water           | \$ 2,216.03   | #6 VALVE BOX BASE (TY381525) P/N: 36185                 |
| 07/30/2025 | 882182  | Dakota Supply Group         | Water           | \$ 691.77     | 12" X 15" SH CI-FC REPAIR CLAMP - F1-1350 X 15-SH       |
| 07/30/2025 | 882182  | Dakota Supply Group         | Water           | \$ 267.00     | 27" POLYWRAP .008 MIL - PIPE WRAP (1891692)             |
| 07/30/2025 | 882182  | Dakota Supply Group         | Water           | \$ 175.00     | 3/4" EXTENDED CURB VALVE - 10" EXTENSION                |
| 07/30/2025 | 882182  | Dakota Supply Group         | Water           | \$ 350.00     | 3/4" EXTENDED CURB VALVE - 10" EXTENSION                |
| 07/30/2025 | 882182  | Dakota Supply Group         | Water           | \$ 932.37     | 4 " MJ GATE VALVE P/N: 24493                            |
| 07/30/2025 | 882182  | Dakota Supply Group         | Water           | \$ 939.54     | 6" PVC Pipe - CLASS 200-SDR-14-C900- FOR WATER          |
| 07/30/2025 | 882182  | Dakota Supply Group         | Water           | \$ 422.08     | 8 X 1 TAPPING SADDLE - FOR C900 PLASTIC PIPE            |
| 07/30/2025 | 882182  | Dakota Supply Group         | Water           | \$ 170.76     | 8" CLAY X PVC SHIELDED COUPLING (1002-88RC)             |
| 07/30/2025 | 882182  | Dakota Supply Group         | Water           | \$ 1,893.85   | 8" MJ GATE VALVE P/N: 24509                             |
| 07/30/2025 | 882182  | Dakota Supply Group         | Water           | \$ 3,632.13   | 8" MJ GATE VALVE P/N: 24509                             |
| 07/30/2025 | 882182  | Dakota Supply Group         | Water           | \$ 300.07     | 8" X 12" MJ SLEEVE P/N: 37402                           |
| 07/30/2025 | 882182  | Dakota Supply Group         | Water           | \$ 281.39     | 8" X 3/4" TAPPING SADDLE - FOR C900 PLASTIC PIPE        |
| 07/30/2025 | 882182  | Dakota Supply Group         | Water           | \$ 397.22     | CURB BOX 3/4" - 1 - 1/2" TAP - 7' BURY (56147) MT       |
| 07/30/2025 | 882182  | Dakota Supply Group         | Water           | \$ (714.46)   | Parts returned on job PBD-036                           |
| 07/30/2025 | 882182  | Dakota Supply Group         | Water           | \$ 1,344.45   | PBD-036 2nd Ave N repair                                |
| 07/30/2025 | 882182  | Dakota Supply Group         | Water           | \$ (111.03)   | PBD-036 Parts returned                                  |
| 07/30/2025 | 882182  | Dakota Supply Group         | Water           | \$ (1,427.39) | Returned parts for PBD-036                              |
| 07/30/2025 | 882182  | Dakota Supply Group         | Water           | \$ 700.00     | SUPER HIGH HEAT DRAIN OPENER -- 5GAL PAILS              |
| 07/30/2025 | 882185  | Dezurik                     | Wastewater      | \$ 3,080.17   | 4" & 6" Plug valves..WRF primary Digeste                |
| 07/30/2025 | 882186  | Division 9-10 Installations | Airport         | \$ 17,121.75  | Replace locksets. Terminal Project                      |
| 07/30/2025 | 882187  | Dustbusters                 | Street/Traffic  | \$ 7,229.38   | Mag for Dust Oil                                        |
| 07/30/2025 | 882187  | Dustbusters                 | Street/Traffic  | \$ 7,240.40   | Mag for Dust Oil                                        |
| 07/30/2025 | ACH     | Eldorado National CA        | Transit         | \$ 4,812.22   | 90881411 leaf springs- ENC                              |
| 07/30/2025 | ACH     | Eldorado National CA        | Transit         | \$ 467.32     | 90881411 shipping                                       |
| 07/30/2025 | 882193  | Fisher Sand & Gravel        | Street/Traffic  | \$ 129.28     | Asphalt                                                 |
| 07/30/2025 | 882193  | Fisher Sand & Gravel        | Street/Traffic  | \$ 227.20     | Asphalt                                                 |
| 07/30/2025 | 882193  | Fisher Sand & Gravel        | Street/Traffic  | \$ 268.16     | Asphalt                                                 |

| Check Date | Check # | Name                      | Fund Name      | Amount       | Item Desc                                |
|------------|---------|---------------------------|----------------|--------------|------------------------------------------|
| 07/30/2025 | 882193  | Fisher Sand & Gravel      | Street/Traffic | \$ 513.92    | asphalt                                  |
| 07/30/2025 | 882193  | Fisher Sand & Gravel      | Street/Traffic | \$ 513.92    | Asphalt                                  |
| 07/30/2025 | 882193  | Fisher Sand & Gravel      | Street/Traffic | \$ 775.04    | Asphalt                                  |
| 07/30/2025 | 882193  | Fisher Sand & Gravel      | Street/Traffic | \$ 903.04    | asphalt                                  |
| 07/30/2025 | 882193  | Fisher Sand & Gravel      | Street/Traffic | \$ 1,430.40  | asphalt                                  |
| 07/30/2025 | 882193  | Fisher Sand & Gravel      | Street/Traffic | \$ 1,578.88  | Asphalt                                  |
| 07/30/2025 | 882197  | Good Earth Works          | Park Dist 1    | \$ 95,734.68 | IRRIGATION REPLACEMENT AT GRANDVIEW PARK |
| 07/30/2025 | 882201  | Harris Systems USA        | Building       | \$ 7,568.83  | Building Permits FY 2026                 |
| 07/30/2025 | 882201  | Harris Systems USA        | General        | \$ 7,568.83  | Code Enforcement FY 2026                 |
| 07/30/2025 | 882201  | Harris Systems USA        | General        | \$ 42,741.62 | Financials FY 2026                       |
| 07/30/2025 | 882201  | Harris Systems USA        | General        | \$ 7,568.83  | Occupational Licenses FY 2026            |
| 07/30/2025 | 882201  | Harris Systems USA        | General        | \$ 21,370.81 | Payroll FY 2026                          |
| 07/30/2025 | 882201  | Harris Systems USA        | P.W. Admin     | \$ 10,685.40 | CIS FY 2026                              |
| 07/30/2025 | 882201  | Harris Systems USA        | Planning       | \$ 7,568.83  | Planning & Zoning FY 2026                |
| 07/30/2025 | 882201  | Harris Systems USA        | Solid Waste    | \$ 1,406.55  | Routeware Interface FY 2026              |
| 07/30/2025 | 882202  | Hawkins                   | Water          | \$ 31,541.70 | coagulant for process                    |
| 07/30/2025 | 882202  | Hawkins                   | Water          | \$ 31,753.20 | Coagulant for process                    |
| 07/30/2025 | ACH     | HDR                       | Water          | \$ 10,576.75 | Water Meter Audit and Evaluation of Zone |
| 07/30/2025 | 882203  | High Point Networks       | Library        | \$ 3,600.00  | 273865 VMWare 6/19/25 - 6/18/25          |
| 07/30/2025 | 882203  | High Point Networks       | Library        | \$ 1,139.00  | 275520 2025 Dell PowerEdge R440 renewal  |
| 07/30/2025 | 882204  | Highmark Traffic Services | Airport        | \$ 10,900.30 | Invoice #14498. Airfield Striping        |
| 07/30/2025 | 882207  | InfoSend                  | P.W. Admin     | \$ 7,268.09  | July 2025 Service                        |
| 07/30/2025 | 882207  | InfoSend                  | P.W. Admin     | \$ 2,334.83  | July 2025 Service                        |
| 07/30/2025 | 882208  | Ingram Library Services   | Library        | \$ 0.15      | 89121211                                 |
| 07/30/2025 | 882208  | Ingram Library Services   | Library        | \$ 16.51     | 89121211                                 |
| 07/30/2025 | 882208  | Ingram Library Services   | Library        | \$ 0.09      | 89121212                                 |
| 07/30/2025 | 882208  | Ingram Library Services   | Library        | \$ 16.79     | 89121212                                 |
| 07/30/2025 | 882208  | Ingram Library Services   | Library        | \$ 0.26      | 89121213                                 |
| 07/30/2025 | 882208  | Ingram Library Services   | Library        | \$ 17.97     | 89121213                                 |
| 07/30/2025 | 882208  | Ingram Library Services   | Library        | \$ 0.04      | 89121214                                 |
| 07/30/2025 | 882208  | Ingram Library Services   | Library        | \$ 5.19      | 89121214                                 |
| 07/30/2025 | 882208  | Ingram Library Services   | Library        | \$ 0.33      | 89121215                                 |
| 07/30/2025 | 882208  | Ingram Library Services   | Library        | \$ 6.49      | 89121215                                 |

| Check Date | Check # | Name                    | Fund Name | Amount      | Item Desc    |
|------------|---------|-------------------------|-----------|-------------|--------------|
| 07/30/2025 | 882208  | Ingram Library Services | Library   | \$ 37.00    | 89121215     |
| 07/30/2025 | 882208  | Ingram Library Services | Library   | \$ 2.13     | 89121216     |
| 07/30/2025 | 882208  | Ingram Library Services | Library   | \$ 11.39    | 89121216     |
| 07/30/2025 | 882208  | Ingram Library Services | Library   | \$ 170.63   | 89121216     |
| 07/30/2025 | 882208  | Ingram Library Services | Library   | \$ 27.87    | 89121216     |
| 07/30/2025 | 882208  | Ingram Library Services | Library   | \$ 231.43   | 89121216     |
| 07/30/2025 | 882208  | Ingram Library Services | Library   | \$ 94.31    | 89121216     |
| 07/30/2025 | 882208  | Ingram Library Services | Library   | \$ 0.04     | 89130758     |
| 07/30/2025 | 882208  | Ingram Library Services | Library   | \$ 17.10    | 89130758     |
| 07/30/2025 | 882208  | Ingram Library Services | Library   | \$ 0.05     | 89130759     |
| 07/30/2025 | 882208  | Ingram Library Services | Library   | \$ 11.99    | 89130759     |
| 07/30/2025 | 882208  | Ingram Library Services | Library   | \$ 0.03     | 89130760     |
| 07/30/2025 | 882208  | Ingram Library Services | Library   | \$ 9.59     | 89130760     |
| 07/30/2025 | 882208  | Ingram Library Services | Library   | \$ 0.05     | 89130761     |
| 07/30/2025 | 882208  | Ingram Library Services | Library   | \$ 13.19    | 89130761     |
| 07/30/2025 | 882208  | Ingram Library Services | Library   | \$ 0.27     | 89130762     |
| 07/30/2025 | 882208  | Ingram Library Services | Library   | \$ 14.99    | 89130762     |
| 07/30/2025 | 882208  | Ingram Library Services | Library   | \$ 17.11    | 89130762     |
| 07/30/2025 | 882208  | Ingram Library Services | Library   | \$ 11.79    | 89130762     |
| 07/30/2025 | 882208  | Ingram Library Services | Library   | \$ 0.34     | 89130763     |
| 07/30/2025 | 882208  | Ingram Library Services | Library   | \$ 27.91    | 89130763     |
| 07/30/2025 | 882208  | Ingram Library Services | Library   | \$ 13.79    | 89130763     |
| 07/30/2025 | 882208  | Ingram Library Services | Library   | \$ 23.58    | 89130763     |
| 07/30/2025 | 882208  | Ingram Library Services | Library   | \$ 2.22     | 89130764     |
| 07/30/2025 | 882208  | Ingram Library Services | Library   | \$ 114.27   | 89130764     |
| 07/30/2025 | 882208  | Ingram Library Services | Library   | \$ 44.42    | 89130764     |
| 07/30/2025 | 882208  | Ingram Library Services | Library   | \$ 228.80   | 89130764     |
| 07/30/2025 | 882208  | Ingram Library Services | Library   | \$ 50.48    | 89130764     |
| 07/30/2025 | 882208  | Ingram Library Services | Library   | \$ 4.54     | 89130764     |
| 07/30/2025 | 882208  | Ingram Library Services | Library   | \$ 49.09    | 89130764     |
| 07/30/2025 | 882208  | Ingram Library Services | Library   | \$ 2,696.00 | 89181644 OBB |
| 07/30/2025 | 882208  | Ingram Library Services | Library   | \$ 3.00     | 89192755     |
| 07/30/2025 | 882208  | Ingram Library Services | Library   | \$ 2,859.40 | 89192755     |

| Check Date | Check # | Name                    | Fund Name        | Amount        | Item Desc                                              |
|------------|---------|-------------------------|------------------|---------------|--------------------------------------------------------|
| 07/30/2025 | 882208  | Ingram Library Services | Library          | \$ 1,114.28   | 89192755                                               |
| 07/30/2025 | 882208  | Ingram Library Services | Library          | \$ 109.99     | 89192755                                               |
| 07/30/2025 | 882208  | Ingram Library Services | Library          | \$ 999.44     | 89192755                                               |
| 07/30/2025 | ACH     | Joe Johnson Equipment   | Fleet            | \$ 4,300.00   | P03033                                                 |
| 07/30/2025 | ACH     | Joe Johnson Equipment   | Fleet            | \$ 103.00     | P03037                                                 |
| 07/30/2025 | ACH     | Joe Johnson Equipment   | Fleet            | \$ 188.32     | P03037                                                 |
| 07/30/2025 | ACH     | Joe Johnson Equipment   | Fleet            | \$ 683.00     | P03043                                                 |
| 07/30/2025 | ACH     | Joe Johnson Equipment   | Fleet            | \$ 10.76      | P03043                                                 |
| 07/30/2025 | ACH     | Joe Johnson Equipment   | Fleet            | \$ 2.10       | P03043                                                 |
| 07/30/2025 | ACH     | Joe Johnson Equipment   | Fleet            | \$ 45.60      | P03043                                                 |
| 07/30/2025 | ACH     | Joe Johnson Equipment   | Fleet            | \$ 671.24     | P03043                                                 |
| 07/30/2025 | ACH     | Joe Johnson Equipment   | Street/Traffic   | \$ 814.72     | CHAIN, CARRIAGE BOLT, LOCK NUT, FLAT WASHER            |
| 07/30/2025 | ACH     | Joe Johnson Equipment   | Street/Traffic   | \$ 2,025.20   | MAIN BROOM BB60                                        |
| 07/30/2025 | ACH     | Joe Johnson Equipment   | Street/Traffic   | \$ 1,680.00   | STRIP BROOM                                            |
| 07/30/2025 | ACH     | Joe Johnson Equipment   | Wastewater       | \$ 251.94     | RUBBER SEAL ASSEMBLY                                   |
| 07/30/2025 | ACH     | Joe Johnson Equipment   | Water            | \$ 251.93     | RUBBER SEAL ASSEMBLY                                   |
| 07/30/2025 | 882226  | Langlas & Associates    | Tax Incrmnt S    | \$ 615,987.21 | Pay App #3 Amend Park Recreation Campus                |
| 07/30/2025 | 882227  | Laurel Chevrolet        | Capital Replace  | \$ 27,032.00  | 4x4 regular cab pickup - Parks Division replacing 1610 |
| 07/30/2025 | 882227  | Laurel Chevrolet        | Park Dist 1      | \$ 14,182.00  | 4x4 regular cab pickup - Parks Division replacing 1610 |
| 07/30/2025 | 882227  | Laurel Chevrolet        | Wastewater       | \$ 21,145.00  | 2025 CHEVROLET SILVERADO 1500, 4WD DOUBLE              |
| 07/30/2025 | 882227  | Laurel Chevrolet        | Water            | \$ 21,145.00  | 2025 CHEVROLET SILVERADO 1500, 4WD DOUBLE              |
| 07/30/2025 | 882229  | Less                    | Public Safety    | \$ 19,500.00  | 389, 7/1/25-6/30/26                                    |
| 07/30/2025 | 882231  | Local 521               | Public Safety    | \$ 4,209.00   | Class A Uniforms                                       |
| 07/30/2025 | 882231  | Local 521               | Public Safety    | \$ 62,550.00  | Local 521 FY 26 Clothing Allowance                     |
| 07/30/2025 | 882235  | Marsh & McLennan Agency | Airport          | \$ 16,022.00  | Directors & Officers Insurance 7/1/25 - 7/1/26         |
| 07/30/2025 | 882240  | Mead & Hunt Inc         | Airport          | \$ 9,207.99   | Air Service Consulting Services                        |
| 07/30/2025 | 882243  | Montana CSED            | Payroll Clearing | \$ 6,822.51   | Payroll Summary                                        |
| 07/30/2025 | 882246  | MFPE                    | Payroll Clearing | \$ 2,924.43   | Payroll Summary                                        |
| 07/30/2025 | 882247  | MLEA                    | Public Safety    | \$ 11,664.00  | academy                                                |
| 07/30/2025 | 882250  | Montana Peterbilt       | Fleet            | \$ 401.76     | 118842BL                                               |
| 07/30/2025 | 882250  | Montana Peterbilt       | Fleet            | \$ 209.15     | 119151BL                                               |
| 07/30/2025 | 882250  | Montana Peterbilt       | Fleet            | \$ 73.44      | 119321BL                                               |
| 07/30/2025 | 882250  | Montana Peterbilt       | Fleet            | \$ 1,320.61   | 119421BL                                               |

| Check Date | Check # | Name                | Fund Name        | Amount        | Item Desc                                                |
|------------|---------|---------------------|------------------|---------------|----------------------------------------------------------|
| 07/30/2025 | 882250  | Montana Peterbilt   | Fleet            | \$ 250.00     | 119421BL                                                 |
| 07/30/2025 | 882250  | Montana Peterbilt   | Fleet            | \$ 371.58     | 119434BL                                                 |
| 07/30/2025 | 882250  | Montana Peterbilt   | Transit          | \$ 52.26      | 119087BL diff seal yoke                                  |
| 07/30/2025 | 882250  | Montana Peterbilt   | Transit          | \$ 101.11     | 119087BL seal                                            |
| 07/30/2025 | 882250  | Montana Peterbilt   | Transit          | \$ 130.00     | 119087BL shipping                                        |
| 07/30/2025 | 882250  | Montana Peterbilt   | Transit          | \$ 271.46     | 119087BL yoke                                            |
| 07/30/2025 | 882252  | MSFA                | Payroll Clearing | \$ 6,171.52   | Payroll Summary                                          |
| 07/30/2025 | 882253  | Morrison Maierle    | Airport          | \$ 938.23     | AIP-73 Terminal Expansion - Eligible for Reimbursement   |
| 07/30/2025 | 882253  | Morrison Maierle    | Airport          | \$ 104.25     | AIP-73 Terminal Expansion - Ineligible for Reimb         |
| 07/30/2025 | 882253  | Morrison Maierle    | Airport          | \$ 88.19      | AIP-76 Terminal Expansion - eligible for local           |
| 07/30/2025 | 882253  | Morrison Maierle    | Airport          | \$ 30,693.04  | Airport Master Plan Update - Federal Share               |
| 07/30/2025 | 882253  | Morrison Maierle    | Airport          | \$ 3,410.34   | Airport Master Plan Update - Local Share                 |
| 07/30/2025 | 882253  | Morrison Maierle    | Airport          | \$ 4,887.44   | Amendment #13 Terminal Expansion Project - Federal       |
| 07/30/2025 | 882253  | Morrison Maierle    | Airport          | \$ 459.41     | Amendment #13 Terminal Expansion Project - Ineligible    |
| 07/30/2025 | 882253  | Morrison Maierle    | Airport          | \$ 543.05     | Amendment #13 Terminal Expansion Project - Local         |
| 07/30/2025 | 882253  | Morrison Maierle    | Airport          | \$ 41,921.98  | Amendment #24 Overlook Road Rehabilitation - Fed         |
| 07/30/2025 | 882253  | Morrison Maierle    | Airport          | \$ 2,206.42   | Amendment #24 Overlook Road Rehabilitation - Loc         |
| 07/30/2025 | 882253  | Morrison Maierle    | Airport          | \$ 201,663.34 | Ticketing Area & Baggage Belt System - Federal Share     |
| 07/30/2025 | 882253  | Morrison Maierle    | Airport          | \$ 10,613.86  | Ticketing Area & Baggage Belt System - Local Share       |
| 07/30/2025 | 882253  | Morrison Maierle    | Airport          | \$ 964.64     | FY25 Miscellaneous Services                              |
| 07/30/2025 | 882253  | Morrison Maierle    | Airport          | \$ 61,355.66  | Runway Reconstruction & Extension Project - Fed          |
| 07/30/2025 | 882253  | Morrison Maierle    | Airport          | \$ 3,229.25   | Runway Reconstruction & Extension Project - Loc          |
| 07/30/2025 | 882253  | Morrison Maierle    | Transit          | \$ 14,066.13  | Amendment #20 MET Bus Wash Equipment Upgrade             |
| 07/30/2025 | 882255  | MPPA                | Payroll Clearing | \$ 3,908.80   | Payroll Summary                                          |
| 07/30/2025 | 882257  | MT Dept of Rev-CGR2 | Airport          | \$ 2,002.84   | Overlook Drive Road Rehabilitation Project - Fed         |
| 07/30/2025 | 882257  | MT Dept of Rev-CGR2 | Airport          | \$ 105.41     | Overlook Drive Road Rehabilitation Project - Local Share |
| 07/30/2025 | 882257  | MT Dept of Rev-CGR2 | Airport          | \$ 7,395.21   | Runway 7/25 Reconstruction & Extension Project - Fed     |
| 07/30/2025 | 882257  | MT Dept of Rev-CGR2 | Airport          | \$ 389.22     | Runway 7/25 Reconstruction & Extension Project - Loc     |
| 07/30/2025 | 882257  | MT Dept of Rev-CGR2 | Park Dist 1      | \$ 967.02     | GOOD EARTH WORKS GRANDVIEW IRRIGATION PROJECT            |
| 07/30/2025 | 882257  | MT Dept of Rev-CGR2 | Storm Sewer      | \$ 213.83     | WO-23-48 CCTC storm drain; FINAL Payment                 |
| 07/30/2025 | 882257  | MT Dept of Rev-CGR2 | Tax Incrmnt S    | \$ 6,222.09   | Pay App #3 Amend Park Recreation Campus                  |
| 07/30/2025 | 882257  | MT Dept of Rev-CGR2 | Wastewater       | \$ 3,352.22   | WO 24-08 Hesper Sewer - Shiloh Rd to S 48th St W; Pmt 4  |
| 07/30/2025 | 882258  | Napa Auto Parts     | Fleet            | \$ (104.86)   | 677317                                                   |

| Check Date | Check # | Name                 | Fund Name      | Amount      | Item Desc                               |
|------------|---------|----------------------|----------------|-------------|-----------------------------------------|
| 07/30/2025 | 882258  | Napa Auto Parts      | Fleet          | \$ 11.15    | 677438                                  |
| 07/30/2025 | 882258  | Napa Auto Parts      | Fleet          | \$ 15.51    | 677445                                  |
| 07/30/2025 | 882258  | Napa Auto Parts      | Fleet          | \$ 21.19    | 677445                                  |
| 07/30/2025 | 882258  | Napa Auto Parts      | Fleet          | \$ 13.63    | 677445                                  |
| 07/30/2025 | 882258  | Napa Auto Parts      | Fleet          | \$ 95.24    | 677789                                  |
| 07/30/2025 | 882258  | Napa Auto Parts      | Fleet          | \$ 13.63    | 677812                                  |
| 07/30/2025 | 882258  | Napa Auto Parts      | Fleet          | \$ 43.68    | 677867                                  |
| 07/30/2025 | 882258  | Napa Auto Parts      | Fleet          | \$ 54.40    | 677974                                  |
| 07/30/2025 | 882258  | Napa Auto Parts      | Fleet          | \$ 184.70   | 678052                                  |
| 07/30/2025 | 882258  | Napa Auto Parts      | Fleet          | \$ 99.45    | 678052                                  |
| 07/30/2025 | 882258  | Napa Auto Parts      | Fleet          | \$ 87.00    | 678052                                  |
| 07/30/2025 | 882258  | Napa Auto Parts      | Fleet          | \$ 16.75    | 678057                                  |
| 07/30/2025 | 882258  | Napa Auto Parts      | Fleet          | \$ 42.22    | 678057                                  |
| 07/30/2025 | 882258  | Napa Auto Parts      | Fleet          | \$ 30.92    | 678086                                  |
| 07/30/2025 | 882258  | Napa Auto Parts      | Fleet          | \$ 111.00   | 678314                                  |
| 07/30/2025 | 882258  | Napa Auto Parts      | Fleet          | \$ 55.99    | 678314                                  |
| 07/30/2025 | 882258  | Napa Auto Parts      | Fleet          | \$ 95.34    | 678404                                  |
| 07/30/2025 | 882258  | Napa Auto Parts      | Fleet          | \$ 53.61    | 678752                                  |
| 07/30/2025 | 882258  | Napa Auto Parts      | Fleet          | \$ 166.87   | 679100                                  |
| 07/30/2025 | 882258  | Napa Auto Parts      | Fleet          | \$ 61.35    | 679117                                  |
| 07/30/2025 | 882258  | Napa Auto Parts      | Fleet          | \$ 62.00    | 679154                                  |
| 07/30/2025 | 882258  | Napa Auto Parts      | Fleet          | \$ 11.90    | 679304                                  |
| 07/30/2025 | 882258  | Napa Auto Parts      | Fleet          | \$ 136.80   | 679581                                  |
| 07/30/2025 | 882258  | Napa Auto Parts      | Fleet          | \$ 98.94    | 679581                                  |
| 07/30/2025 | 882258  | Napa Auto Parts      | Fleet          | \$ 5.94     | POLISH COMPOUND                         |
| 07/30/2025 | 882258  | Napa Auto Parts      | Fleet          | \$ 6.52     | RUBBING COMPOUND                        |
| 07/30/2025 | 882258  | Napa Auto Parts      | Solid Waste    | \$ 1,725.33 | floor jack for Shop SW Collections      |
| 07/30/2025 | 882259  | NAPA-AIRPORT         | Airport        | \$ 54.67    | June 2025 Purchases.                    |
| 07/30/2025 | 882259  | NAPA-AIRPORT         | Airport        | \$ 4,861.04 | June 2025 Purchases.                    |
| 07/30/2025 | 882259  | NAPA-AIRPORT         | Airport        | \$ 709.61   | June 2025 Purchases.                    |
| 07/30/2025 | 882260  | Newman Traffic Signs | Street/Traffic | \$ 5,534.50 | sign blanks per attached quote          |
| 07/30/2025 | ACH     | NorMont Equipment    | Street/Traffic | \$ 2,634.00 | Asphalt Emulsion/Streets                |
| 07/30/2025 | 882261  | NorPac Sheet Metal   | Library        | \$ 3,106.70 | 25-6239 Bearing replacement, HVAC motor |

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|------------|---------|-------------------------|----------------|--------------|---------------------------------------------------------|
| 07/30/2025 | 882262  | North Coast Electric    | Street/Traffic | \$ 236.24    | electrical parts                                        |
| 07/30/2025 | 882262  | North Coast Electric    | Street/Traffic | \$ (39.91)   | FLK TL75 Test Lead set. returned                        |
| 07/30/2025 | 882262  | North Coast Electric    | Street/Traffic | \$ 17,080.00 | street light inventory                                  |
| 07/30/2025 | 882262  | North Coast Electric    | Street/Traffic | \$ 61.89     | Signal supplies                                         |
| 07/30/2025 | 882262  | North Coast Electric    | Street/Traffic | \$ 43.81     | tape measure, screw driver for streets                  |
| 07/30/2025 | 882262  | North Coast Electric    | Street/Traffic | \$ 107.16    | Traffic Signal Supplies                                 |
| 07/30/2025 | 882262  | North Coast Electric    | Street/Traffic | \$ 677.43    | Traffic Signal Supplies                                 |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Fleet          | \$ 0.81      | 7359506                                                 |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Fleet          | \$ 25.08     | 7359506                                                 |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Fleet          | \$ 18.42     | 7359506                                                 |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Street/Traffic | \$ 921.67    | various plumbing parts for deice tanks                  |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Street/Traffic | \$ 78.35     | nipples/elbows for deice tanks                          |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Wastewater     | \$ 1,650.28  | AFT compressor work                                     |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Water          | \$ 97.44     | 1" CTS X 3/4" MIP (COMPRESSION X MALE IRON PIPE)        |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Water          | \$ 6,466.50  | 1" ECODER PIT REGISTER- RH2F31                          |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Water          | \$ 703.44    | 10" X 20" SH REPAIR CLAMP - F1-1144 X 20-SH             |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Water          | \$ 64.35     | 1-1/2" TD METER FLANGE GASKETS P/N: 2038393             |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Water          | \$ 64.35     | 1-1/2" TD METER FLANGE GASKETS P/N: 2038393             |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Water          | \$ 487.40    | 1-1/2" TD METER FLANGES P/N: 2038240                    |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Water          | \$ 3,110.84  | 12" MJ GATE VALVE P/N: 2130520                          |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Water          | \$ 1,498.50  | 16" X 20" SH CI-FC REPAIR CLAMP - F2-1790 X 20-SH       |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Water          | \$ 654.63    | 2" FULL PORT THREAD BALL VALVE (1196855) P/N: 1196855   |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Water          | \$ 13.02     | 2"X 4" BLACK IRON - NIPPLE (0451626) P/N: 111-275-02340 |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Water          | \$ 5,807.84  | 24" X 15" MJ SLEEVE P/N: 333-085-00100                  |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Water          | \$ 1,063.57  | 24" X 20" SH CI-FC REPAIR CLAMP - F3-2680 X 20-SH       |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Water          | \$ 444.40    | 27" x 440' POLYWRAP .008MIL P/N: 1891692                |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Water          | \$ 3,127.70  | 3" MACH 10 METER OR TRU FLO COMPOUND R900I CU/FT        |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Water          | \$ 506.64    | 3/4" BALL CURB STOP FIP X FIP P/N: 111-065-00010        |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Water          | \$ 74.52     | 3/4" BALL VALVE - THREADED                              |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Water          | \$ 40.00     | 3/4" BRASS ELBOW 90° - NL P/N: 0407667                  |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Water          | \$ 64,862.50 | 3/4" E-CODER WALL CU/FT METER                           |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Water          | \$ 64,862.50 | 3/4" E-CODER WALL CU/FT METER ED2C11REF2                |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Water          | \$ 63,680.00 | AMR Neptune/AMI Software Hosting Agreement dated FY24   |

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| 07/30/2025 | ACH     | Northwest Pipe Fittings | Water       | \$ 166.08    | BLACK COUPLING 2" P/N: 0200005                    |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Water       | \$ 34.72     | BLACK NIPPLE 1-1/2" X 8" P/N: 111-275-01160       |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Water       | \$ 95.48     | BLACK NIPPLE 1-1/2" X 8" P/N: 111-275-01160       |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Water       | \$ 2,985.56  | FIRE HYDRANT METER P/N: 202NS75368                |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Water       | \$ 1,939.40  | High service Pump Repair                          |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Water       | \$ 44.82     | HOSE NOZZLE O-RING K81 - #K8145 (#K8145) 2-334    |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Water       | \$ 61.86     | HOSE NOZZLE SET SCREW K81 - (#K8141)              |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Water       | \$ 2,292.65  | HYDRANT COLLISION REPAIR KITS - KENNEDY K81A GUAR |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Water       | \$ 466.99    | K81 SEAT RING - (3196772) P/N: 2131279            |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Water       | \$ 6,771.09  | meter                                             |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Water       | \$ 357.98    | OPERATING STEM NUT - K8102 - FOR K81 HYDRANT      |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Water       | \$ 123.76    | O-RING UPPER SEAT - K8126A (442658P F/5-1/4")     |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Water       | \$ 67,905.00 | R900 ENHANCED WALL RR MIU 13341-200               |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Water       | \$ 3,761.94  | R900 MIU W/6' WIRE P/N: 2034600                   |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Water       | \$ 3,951.00  | Staples Clay Valve Repair                         |
| 07/30/2025 | ACH     | Northwest Pipe Fittings | Water       | \$ 206.03    | Sump Pump for Staples Stand Pipe                  |
| 07/30/2025 | 882264  | NorthWestern Energy     | Light Maint | \$ 1,344.46  | SILMD 10 Acct# 0712546-1                          |
| 07/30/2025 | 882264  | NorthWestern Energy     | Light Maint | \$ 2,555.98  | SILMD 100 Acct# 0712559-4                         |
| 07/30/2025 | 882264  | NorthWestern Energy     | Light Maint | \$ 2,048.46  | SILMD 107 Acct# 0712560-2                         |
| 07/30/2025 | 882264  | NorthWestern Energy     | Light Maint | \$ 5,137.39  | SILMD 109 Acct# 0712561-0                         |
| 07/30/2025 | 882264  | NorthWestern Energy     | Light Maint | \$ 295.57    | SILMD 113 Acct# 0712562-8                         |
| 07/30/2025 | 882264  | NorthWestern Energy     | Light Maint | \$ 1,105.51  | SILMD 114 Acct# 0712563-6                         |
| 07/30/2025 | 882264  | NorthWestern Energy     | Light Maint | \$ 260.13    | SILMD 115 Acct# 0712564-4                         |
| 07/30/2025 | 882264  | NorthWestern Energy     | Light Maint | \$ 682.82    | SILMD 116 Acct# 0712565-1                         |
| 07/30/2025 | 882264  | NorthWestern Energy     | Light Maint | \$ 3,731.16  | SILMD 117 Acct# 0712566-9                         |
| 07/30/2025 | 882264  | NorthWestern Energy     | Light Maint | \$ 242.15    | SILMD 118 Acct# 0712567-7                         |
| 07/30/2025 | 882264  | NorthWestern Energy     | Light Maint | \$ 149.80    | SILMD 119 Acct# 0712568-5                         |
| 07/30/2025 | 882264  | NorthWestern Energy     | Light Maint | \$ 2,926.37  | SILMD 121 Acct# 0712570-1                         |
| 07/30/2025 | 882264  | NorthWestern Energy     | Light Maint | \$ 219.17    | SILMD 122 Acct# 0712571-9                         |
| 07/30/2025 | 882264  | NorthWestern Energy     | Light Maint | \$ 390.19    | SILMD 123 Acct# 0712572-7                         |
| 07/30/2025 | 882264  | NorthWestern Energy     | Light Maint | \$ 1,138.02  | SILMD 124 Acct# 0712573-5                         |
| 07/30/2025 | 882264  | NorthWestern Energy     | Light Maint | \$ 455.21    | SILMD 125 Acct# 0712574-3                         |
| 07/30/2025 | 882264  | NorthWestern Energy     | Light Maint | \$ 227.60    | SILMD 126 Acct# 0712575-0                         |

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| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 821.85   | SILMD 127 Acct# 0712576-8 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 575.30   | SILMD 128 Acct# 0712577-6 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 390.19   | SILMD 129 Acct# 0712578-4 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 6,169.38 | SILMD 13 Acct# 0721276-4  |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 36.33    | SILMD 13 Acct# 4255370-1  |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 140.87   | SILMD 130 Acct# 0712579-2 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 1,007.97 | SILMD 131 Acct# 0712580-0 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 261.63   | SILMD 133 Acct# 0712581-8 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 603.74   | SILMD 134 Acct# 0712582-6 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 602.69   | SILMD 135 Acct# 0712583-4 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 552.75   | SILMD 136 Acct# 0712584-2 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 463.93   | SILMD 137 Acct# 0712585-9 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 877.91   | SILMD 138 Acct# 0712586-7 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 292.63   | SILMD 139 Acct# 0712587-5 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 3,199.48 | SILMD 14 Acct# 0721277-2  |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 15.64    | SILMD 14 Acct# 4167204-9  |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 682.82   | SILMD 143 Acct# 0712588-3 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 32.48    | SILMD 144 Acct# 0712589-1 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 547.90   | SILMD 145 Acct# 0712590-9 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 422.70   | SILMD 146 Acct# 0712591-7 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 522.06   | SILMD 147 Acct# 0712592-5 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 2,107.87 | SILMD 149 Acct# 0712593-3 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 876.64   | SILMD 150 Acct# 0712594-1 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 747.85   | SILMD 151 Acct# 0712595-8 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 5,048.48 | SILMD 152 Acct# 0712596-6 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 630.09   | SILMD 153 Acct# 0712597-4 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 1,424.54 | SILMD 154 Acct# 0712598-2 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 585.27   | SILMD 155 Acct# 0712599-0 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 1,068.40 | SILMD 157 Acct# 0712600-6 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 942.93   | SILMD 158 Acct# 0712601-4 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 1,172.89 | SILMD 159 Acct# 0712602-2 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 845.39   | SILMD 160 Acct# 0712603-0 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 1,232.77 | SILMD 161 Acct# 0712604-8 |

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| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 57.64    | SILMD 162 Acct# 0712605-5 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 1,058.46 | SILMD 163 Acct# 0712606-3 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 438.32   | SILMD 164 Acct# 0712607-1 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 1,040.48 | SILMD 165 Acct# 0712608-9 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 273.95   | SILMD 167 Acct# 0712609-7 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 1,362.81 | SILMD 17 Acct# 0712553-7  |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 657.49   | SILMD 171 Acct# 0712610-5 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 603.75   | SILMD 172 Acct# 0712611-3 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 1,369.75 | SILMD 173 Acct# 0712612-1 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 1,150.59 | SILMD 174 Acct# 0712613-9 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 383.53   | SILMD 175 Acct# 0712614-7 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 41.17    | SILMD 176 Acct# 0712615-4 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 301.34   | SILMD 178 Acct# 0712616-2 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 602.69   | SILMD 179 Acct# 0712617-0 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 410.92   | SILMD 180 Acct# 0712618-8 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 1,983.41 | SILMD 181 Acct# 0712619-6 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 684.88   | SILMD 182 Acct# 0712620-4 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 1,369.74 | SILMD 183 Acct# 0712621-2 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 438.32   | SILMD 184 Acct# 0712622-0 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 164.38   | SILMD 185 Acct# 0712623-8 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 979.31   | SILMD 186 Acct# 0712624-6 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 273.95   | SILMD 187 Acct# 0712625-3 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 328.75   | SILMD 188 Acct# 0712626-1 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 273.95   | SILMD 189 Acct# 0712627-9 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 1,424.54 | SILMD 190 Acct# 0712628-7 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 489.02   | SILMD 191 Acct# 0712629-5 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 356.14   | SILMD 192 Acct# 0712630-3 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 876.64   | SILMD 193 Acct# 0712631-1 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 437.19   | SILMD 194 Acct# 0712632-9 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 349.76   | SILMD 195 Acct# 0712633-7 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 111.80   | SILMD 196 Acct# 0712634-5 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 111.80   | SILMD 197 Acct# 0712635-2 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 136.97   | SILMD 198 Acct# 0712636-0 |

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| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 77.48    | SILMD 200 Acct# 0712637-8 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 575.30   | SILMD 201 Acct# 0712638-6 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 1,019.15 | SILMD 202 Acct# 0712639-4 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 29.81    | SILMD 203 Acct# 0712640-2 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 584.97   | SILMD 204 Acct# 0712641-0 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 32.93    | SILMD 205 Acct# 0712642-8 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 383.53   | SILMD 206 Acct# 0712643-6 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 438.32   | SILMD 207 Acct# 0712644-4 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 630.09   | SILMD 209 Acct# 0712646-9 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 134.15   | SILMD 210 Acct# 0712647-7 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 74.55    | SILMD 211 Acct# 0712648-5 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 74.55    | SILMD 212 Acct# 0712649-3 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 44.71    | SILMD 213 Acct# 0712650-1 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 451.91   | SILMD 214 Acct# 0712651-9 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 164.38   | SILMD 216 Acct# 0712652-7 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 567.74   | SILMD 217 Acct# 0712653-5 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 395.80   | SILMD 220 Acct# 0712654-3 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 8.23     | SILMD 221 Acct# 0712655-0 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 118.13   | SILMD 222 Acct# 0712656-8 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 178.89   | SILMD 223 Acct# 0712657-6 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 1,767.63 | SILMD 224 Acct# 0712658-4 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 545.46   | SILMD 225 Acct# 0712659-2 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 329.37   | SILMD 226 Acct# 0712660-0 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 826.40   | SILMD 227 Acct# 0712661-8 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 942.93   | SILMD 228 Acct# 0712662-6 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 487.72   | SILMD 229 Acct# 0712663-4 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 1,138.02 | SILMD 230 Acct# 0712664-2 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 682.82   | SILMD 231 Acct# 0712665-9 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 2,958.89 | SILMD 232 Acct# 0712666-7 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 1,305.28 | SILMD 233 Acct# 0712667-5 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 709.69   | SILMD 234 Acct# 0712668-3 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 825.51   | SILMD 235 Acct# 0712669-1 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 262.31   | SILMD 236 Acct# 0712670-9 |

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| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 465.71   | SILMD 237 Acct# 0712671-7 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 16.48    | SILMD 238 Acct# 0712672-5 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 109.57   | SILMD 239 Acct# 0712673-3 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 629.57   | SILMD 240 Acct# 0712674-1 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 698.38   | SILMD 241 Acct# 0712675-8 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 97.54    | SILMD 242 Acct# 0712676-6 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 130.05   | SILMD 244 Acct# 0712677-4 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 89.77    | SILMD 245 Acct# 0712678-2 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 390.19   | SILMD 246 Acct# 0712679-0 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 1,195.48 | SILMD 247 Acct# 0712680-8 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 3,218.99 | SILMD 249 Acct# 0718734-7 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 314.77   | SILMD 250 Acct# 0719001-0 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 4,574.30 | SILMD 251 Acct# 0718801-4 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 650.30   | SILMD 252 Acct# 0719162-0 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 2,173.38 | SILMD 253 Acct# 0719644-7 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 236.30   | SILMD 254 Acct# 0719763-5 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 193.20   | SILMD 255 Acct# 0720813-5 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 1,404.36 | SILMD 257 Acct# 0720360-7 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 3,116.94 | SILMD 258 Acct# 0720606-3 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 2,070.00 | SILMD 259 Acct# 0720810-1 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 585.27   | SILMD 261 Acct# 0720705-3 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 3,651.42 | SILMD 262 Acct# 0720937-2 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 1,452.04 | SILMD 263 Acct# 0720716-0 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 257.78   | SILMD 264 Acct# 0721427-3 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 424.47   | SILMD 265 Acct# 0721556-9 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 52.41    | SILMD 266 Acct# 0721684-9 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 193.61   | SILMD 270 Acct# 0906944-4 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 88.91    | SILMD 270 Acct# 0907777-7 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 64.67    | SILMD 270 Acct# 4262276-1 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 90.19    | SILMD 270 Acct# 4262277-9 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 68.49    | SILMD 270 Acct# 4262278-7 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 105.76   | SILMD 270 Acct# 4262282-9 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 1,143.41 | SILMD 271 Acct# 0995095-7 |

| Check Date | Check # | Name                | Fund Name   | Amount      | Item Desc                 |
|------------|---------|---------------------|-------------|-------------|---------------------------|
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 3,324.76 | SILMD 272 Acct# 0905005-5 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 240.33   | SILMD 273 Acct# 0926386-4 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 749.21   | SILMD 276 Acct# 0961926-3 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 998.90   | SILMD 277 Acct# 1058710-3 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 332.28   | SILMD 278 Acct# 1087619-1 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 69.94    | SILMD 279 Acct# 1124127-0 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 909.37   | SILMD 280 Acct# 1045653-1 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 669.04   | SILMD 283 Acct# 1172743-5 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 388.89   | SILMD 285 Acct# 1206985-2 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 286.41   | SILMD 286 Acct# 1296582-8 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 2,177.14 | SILMD 288 Acct# 1303978-9 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 233.69   | SILMD 289 Acct# 1685375-6 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 88.32    | SILMD 289 Acct# 4185749-1 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 151.87   | SILMD 290 Acct# 1433921-2 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 715.33   | SILMD 292 Acct# 1481532-8 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 273.95   | SILMD 293 Acct# 1481534-4 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 547.90   | SILMD 294 Acct# 1481535-1 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 130.05   | SILMD 295 Acct# 1481536-9 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 1,451.92 | SILMD 296 Acct# 1481537-7 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 246.55   | SILMD 297 Acct# 1481539-3 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 219.17   | SILMD 298 Acct# 1481540-1 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 481.15   | SILMD 300 Acct# 1662840-6 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 6,108.71 | SILMD 301 Acct# 1687005-7 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 299.44   | SILMD 302 Acct# 1607534-3 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 1,071.51 | SILMD 305 Acct# 1695873-8 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 258.72   | SILMD 306 Acct# 1740353-6 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 2,832.46 | SILMD 307 Acct# 2049005-8 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 316.76   | SILMD 308 Acct# 2072459-7 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 330.52   | SILMD 309 Acct# 2001311-6 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 93.05    | SILMD 310 Acct# 2060519-2 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 252.98   | SILMD 311 Acct# 3014475-2 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 289.51   | SILMD 312 Acct# 3146127-0 |
| 07/30/2025 | 882264  | NorthWestern Energy | Light Maint | \$ 486.34   | SILMD 315 Acct# 3305804-1 |

| Check Date | Check # | Name                           | Fund Name      | Amount       | Item Desc                                |
|------------|---------|--------------------------------|----------------|--------------|------------------------------------------|
| 07/30/2025 | 882264  | NorthWestern Energy            | Light Maint    | \$ 1,362.17  | SILMD 316 Acct# 3291842-7                |
| 07/30/2025 | 882264  | NorthWestern Energy            | Light Maint    | \$ 98.17     | SILMD 317 Acct# 3253826-6                |
| 07/30/2025 | 882264  | NorthWestern Energy            | Light Maint    | \$ 963.13    | SILMD 318 Acct# 3372018-6                |
| 07/30/2025 | 882264  | NorthWestern Energy            | Light Maint    | \$ 86.04     | SILMD 320 Acct# 0712569-3                |
| 07/30/2025 | 882264  | NorthWestern Energy            | Light Maint    | \$ 485.62    | SILMD 321 Acct# 3338917-2                |
| 07/30/2025 | 882264  | NorthWestern Energy            | Light Maint    | \$ 98.13     | SILMD 322 Acct# 3402033-9                |
| 07/30/2025 | 882264  | NorthWestern Energy            | Light Maint    | \$ 766.62    | SILMD 323 Acct# 3597170-4                |
| 07/30/2025 | 882264  | NorthWestern Energy            | Light Maint    | \$ 364.58    | SILMD 324 Acct# 1246537-3                |
| 07/30/2025 | 882264  | NorthWestern Energy            | Light Maint    | \$ 234.98    | SILMD 325 Acct# 3587598-8                |
| 07/30/2025 | 882264  | NorthWestern Energy            | Light Maint    | \$ 116.42    | SILMD 326 Acct# 3840455-4                |
| 07/30/2025 | 882264  | NorthWestern Energy            | Light Maint    | \$ 218.13    | SILMD 327 Acct# 3810801-5                |
| 07/30/2025 | 882264  | NorthWestern Energy            | Light Maint    | \$ 704.78    | SILMD 328 Acct# 3894879-0                |
| 07/30/2025 | 882264  | NorthWestern Energy            | Light Maint    | \$ 89.93     | SILMD 329 Acct# 3939032-3                |
| 07/30/2025 | 882264  | NorthWestern Energy            | Light Maint    | \$ 277.16    | SILMD 330 Acct# 3951594-5                |
| 07/30/2025 | 882264  | NorthWestern Energy            | Light Maint    | \$ 41.87     | SILMD 331 Acct# 0712645-1                |
| 07/30/2025 | 882264  | NorthWestern Energy            | Light Maint    | \$ 12.98     | SILMD 331 Acct# 4174590-2                |
| 07/30/2025 | 882264  | NorthWestern Energy            | Light Maint    | \$ 39.69     | SILMD 331 Acct# 4174591-0                |
| 07/30/2025 | 882264  | NorthWestern Energy            | Light Maint    | \$ 35.19     | SILMD 331 Acct# 4174593-6                |
| 07/30/2025 | 882264  | NorthWestern Energy            | Light Maint    | \$ 28.93     | SILMD 331 Acct# 4176340-0                |
| 07/30/2025 | 882264  | NorthWestern Energy            | Light Maint    | \$ 159.50    | SILMD 332 Acct# 4093467-1                |
| 07/30/2025 | 882264  | NorthWestern Energy            | Light Maint    | \$ 474.02    | SILMD 8 Acct# 0712544-6                  |
| 07/30/2025 | 882264  | NorthWestern Energy            | Light Maint    | \$ 429.42    | SILMD 9 Acct# 0712545-3                  |
| 07/30/2025 | 882264  | NorthWestern Energy            | Light Maint    | \$ 718.98    | SILMD 95 Acct# 0712556-0                 |
| 07/30/2025 | 882264  | NorthWestern Energy            | Light Maint    | \$ 11,746.29 | SILMD 97 Acct# 0712557-8                 |
| 07/30/2025 | 882264  | NorthWestern Energy            | Light Maint    | \$ 1,396.78  | SILMD 99 Acct# 0712558-6                 |
| 07/30/2025 | 882264  | NorthWestern Energy            | Street/Traffic | \$ 15,589.92 | Signal Bills 06/30/2025                  |
| 07/30/2025 | 882265  | Northwestern Energy-Billing Dv | Tax Incrmnt S  | \$ 14,950.00 | Amend Park Recreation Center             |
| 07/30/2025 | 882266  | One Source Parts               | Fleet          | \$ 316.37    | 1040802                                  |
| 07/30/2025 | 882266  | One Source Parts               | Fleet          | \$ 4,445.94  | 1040802                                  |
| 07/30/2025 | 882270  | Pine Cove Consulting           | Public Safety  | \$ 258.00    | 22-04 OAS STR CMR Blk + WBT (1000 FT)    |
| 07/30/2025 | 882270  | Pine Cove Consulting           | Public Safety  | \$ 708.00    | 22-06 OAS STR CMR WBT Gry Jkt (2,000 FT) |
| 07/30/2025 | 882270  | Pine Cove Consulting           | Public Safety  | \$ -         | Installation and Configuration           |
| 07/30/2025 | 882270  | Pine Cove Consulting           | Public Safety  | \$ 230.00    | Shipping, Handling and Insurance         |

| Check Date | Check # | Name                           | Fund Name      | Amount        | Item Desc                                               |
|------------|---------|--------------------------------|----------------|---------------|---------------------------------------------------------|
| 07/30/2025 | 882270  | Pine Cove Consulting           | Public Safety  | \$ 787.20     | Single Gang, Signo Reader, Standard Profile/Credential  |
| 07/30/2025 | 882270  | Pine Cove Consulting           | Public Safety  | \$ 1,339.33   | Verkada 10-Year Door License, Capacity Increase         |
| 07/30/2025 | 882270  | Pine Cove Consulting           | Public Safety  | \$ 468.33     | Verkada AC12 1 Door Controller                          |
| 07/30/2025 | 882272  | Polydyne                       | Wastewater     | \$ 58,608.00  | Clarifloc C-3289                                        |
| 07/30/2025 | ACH     | RDO Equipment                  | Solid Waste    | \$ (74.40)    | CREDIT FOR INVOICE P4670312                             |
| 07/30/2025 | ACH     | RDO Equipment                  | Solid Waste    | \$ 1,962.19   | FILTER ELEMENT, AIR FILTER                              |
| 07/30/2025 | ACH     | RDO Equipment                  | Solid Waste    | \$ 27,780.36  | PM Agreement for Unit 0269.....John Deere 1050K         |
| 07/30/2025 | 882284  | Solid Waste Systems            | Fleet          | \$ 289.26     | P5289MON                                                |
| 07/30/2025 | 882284  | Solid Waste Systems            | Fleet          | \$ 200.21     | P5289MON                                                |
| 07/30/2025 | 882284  | Solid Waste Systems            | Fleet          | \$ 204.05     | P5289MON-A                                              |
| 07/30/2025 | 882284  | Solid Waste Systems            | Fleet          | \$ 289.26     | P5289MON-A                                              |
| 07/30/2025 | 882284  | Solid Waste Systems            | Fleet          | \$ 17.16      | P7857SPO                                                |
| 07/30/2025 | 882284  | Solid Waste Systems            | Fleet          | \$ 84.91      | P7857SPO                                                |
| 07/30/2025 | 882284  | Solid Waste Systems            | Fleet          | \$ 262.40     | P7869SPO                                                |
| 07/30/2025 | 882284  | Solid Waste Systems            | Fleet          | \$ 19.33      | P7869SPO                                                |
| 07/30/2025 | 882284  | Solid Waste Systems            | Fleet          | \$ 224.22     | P7999MON                                                |
| 07/30/2025 | 882284  | Solid Waste Systems            | Fleet          | \$ 26.25      | P7999MON                                                |
| 07/30/2025 | 882284  | Solid Waste Systems            | Fleet          | \$ 700.05     | P7999MON                                                |
| 07/30/2025 | 882284  | Solid Waste Systems            | Fleet          | \$ 16.49      | P8038MON                                                |
| 07/30/2025 | 882284  | Solid Waste Systems            | Fleet          | \$ 674.80     | P8038MON                                                |
| 07/30/2025 | 882284  | Solid Waste Systems            | Solid Waste    | \$ 359,082.64 | 2024 Peterbilt Leach Rear Load                          |
| 07/30/2025 | 882286  | Standard Drain Cleaning        | Storm Sewer    | \$ 21,168.81  | WO 23-48 CCTV City Storm Drain; FINAL Payment           |
| 07/30/2025 | 882287  | State Of MT,Bldng Codes Bureau | Building       | \$ 13,094.92  | State Education Assessment Fund JAN-JUNE 2025           |
| 07/30/2025 | 882290  | Superior Water Solutions       | Facilities     | \$ 2,227.40   | Inv. #121970 Northeast Pressure Washer Repair and Parts |
| 07/30/2025 | 882290  | Superior Water Solutions       | Facilities     | \$ 2,547.20   | Inv. #122465 Northwest Pressure Washer Repair           |
| 07/30/2025 | 882290  | Superior Water Solutions       | Street/Traffic | \$ 2,730.20   | hotsey power washer                                     |
| 07/30/2025 | 882291  | Sysco Montana                  | Park Dist 1    | \$ 1,168.00   | food for rose concessions - 543643242                   |
| 07/30/2025 | 882291  | Sysco Montana                  | Park Dist 1    | \$ 1,424.94   | rose concessions - 543648324                            |
| 07/30/2025 | 882295  | Sherwin-Williams               | Street/Traffic | \$ 9,347.25   | white totes                                             |
| 07/30/2025 | 882295  | Sherwin-Williams               | Street/Traffic | \$ 21,810.25  | yellow totes                                            |
| 07/30/2025 | 882296  | Thomas Schleder Estate         | Wastewater     | \$ 11,104.84  | Lab Dishwasher Replacement TRPREP                       |
| 07/30/2025 | 882296  | Thomas Schleder Estate         | Water          | \$ (367.58)   | Credit Invocie for Invocie 3644168. cop                 |
| 07/30/2025 | ACH     | Town & Country Supply          | Fleet          | \$ 5,934.71   | 448173                                                  |

| Check Date | Check # | Name                       | Fund Name        | Amount       | Item Desc                                              |
|------------|---------|----------------------------|------------------|--------------|--------------------------------------------------------|
| 07/30/2025 | ACH     | Town & Country Supply      | Fleet            | \$ 7,600.74  | 448173                                                 |
| 07/30/2025 | ACH     | Town & Country Supply      | Fleet            | \$ 6,941.55  | 448173                                                 |
| 07/30/2025 | ACH     | Town & Country Supply      | Fleet            | \$ 11,515.41 | 448173                                                 |
| 07/30/2025 | ACH     | Town & Country Supply      | Solid Waste      | \$ 19,658.80 | 447998                                                 |
| 07/30/2025 | ACH     | Tractor & Equipment        | Solid Waste      | \$ 1,562.08  | CARTRIDGE AS, FILTER CAB A                             |
| 07/30/2025 | ACH     | Tractor & Equipment        | Solid Waste      | \$ 1,823.62  | CAT ELC                                                |
| 07/30/2025 | ACH     | Tractor & Equipment        | Solid Waste      | \$ 45.57     | CONSUMABLES, ENVIRO FEE                                |
| 07/30/2025 | ACH     | Tractor & Equipment        | Solid Waste      | \$ 326.72    | FILTER-AIR 6618, FILTER -AIR 6619                      |
| 07/30/2025 | ACH     | Tractor & Equipment        | Solid Waste      | \$ 3,099.18  | RADIAL SEAL INNER, RADIAL SEAL OUTER, CAB AIR ELEMENT  |
| 07/30/2025 | ACH     | Tractor & Equipment        | Solid Waste      | \$ 651.00    | REMOVE AND INSTALL COMPARTMENT DOOR                    |
| 07/30/2025 | ACH     | Tractor & Equipment        | Street/Traffic   | \$ 860.52    | Compaction on culver install on bike pat               |
| 07/30/2025 | 882300  | Underriner Motors          | Transit          | \$ 42,845.00 | 2025 Hyundai Palisade - Admin Support Vehicle Purchase |
| 07/30/2025 | 882301  | Unemplo Ins Contrib Bureau | Payroll Clearing | \$ 37,251.61 | Unemployment for Quarter ending 6/30/2025              |
| 07/30/2025 | 882304  | USDA APHIS                 | Airport          | \$ 6,912.66  | Wildlife Management Service through 6/30/25            |
| 07/30/2025 | 882306  | Verizon Wireless           | Engineering      | \$ 67.33     | PW-Engineering                                         |
| 07/30/2025 | 882306  | Verizon Wireless           | Fleet            | \$ 42.66     | Motor Pool                                             |
| 07/30/2025 | 882306  | Verizon Wireless           | General          | \$ 163.56    | City Administrator                                     |
| 07/30/2025 | 882306  | Verizon Wireless           | General          | \$ 10.02     | Code Enf. Manager Laptop                               |
| 07/30/2025 | 882306  | Verizon Wireless           | General          | \$ 40.01     | Code Enforcement Laptop                                |
| 07/30/2025 | 882306  | Verizon Wireless           | Library          | \$ 42.42     | Library Test Phone                                     |
| 07/30/2025 | 882306  | Verizon Wireless           | PD Program       | \$ 427.15    | CCSIU Cell/PTT                                         |
| 07/30/2025 | 882306  | Verizon Wireless           | PD Program       | \$ 80.02     | CCSIU RAVEN                                            |
| 07/30/2025 | 882306  | Verizon Wireless           | Phone System     | \$ 38.04     | Andy iPad                                              |
| 07/30/2025 | 882306  | Verizon Wireless           | Phone System     | \$ 80.02     | WRF Cradle Point Belknap Cradle Point                  |
| 07/30/2025 | 882306  | Verizon Wireless           | Public Safety    | \$ 40.01     | Bait Car                                               |
| 07/30/2025 | 882306  | Verizon Wireless           | Public Safety    | \$ 40.01     | Fire Drone Hotspot                                     |
| 07/30/2025 | 882306  | Verizon Wireless           | Public Safety    | \$ 40.01     | Fire MDT                                               |
| 07/30/2025 | 882306  | Verizon Wireless           | Public Safety    | \$ 40.01     | Fire MDT/ Test Verizon iPad                            |
| 07/30/2025 | 882306  | Verizon Wireless           | Public Safety    | \$ 21.37     | Fire MDT/ Test Verizon iPad                            |
| 07/30/2025 | 882306  | Verizon Wireless           | Public Safety    | \$ 320.08    | MDT Toughbooks                                         |
| 07/30/2025 | 882306  | Verizon Wireless           | Public Safety    | \$ 40.04     | MDT Toughbooks                                         |
| 07/30/2025 | 882306  | Verizon Wireless           | Public Safety    | \$ 40.63     | Police Bait Car                                        |
| 07/30/2025 | 882306  | Verizon Wireless           | Public Safety    | \$ 40.01     | Police iPad St John                                    |

| Check Date | Check # | Name                               | Fund Name        | Amount        | Item Desc                                                |
|------------|---------|------------------------------------|------------------|---------------|----------------------------------------------------------|
| 07/30/2025 | 882306  | Verizon Wireless                   | Public Safety    | \$ 35.01      | Police MiFi                                              |
| 07/30/2025 | 882306  | Verizon Wireless                   | Solid Waste      | \$ 24.29      | PW-SW-ON CALL Solid Waste On Call                        |
| 07/30/2025 | 882306  | Verizon Wireless                   | Street/Traffic   | \$ 174.67     | PW-Streets and Street Cameras                            |
| 07/30/2025 | 882306  | Verizon Wireless                   | Street/Traffic   | \$ 243.99     | PW-STRT TRFC Streets                                     |
| 07/30/2025 | 882306  | Verizon Wireless                   | Transit          | \$ 309.02     | MET AVL                                                  |
| 07/30/2025 | 882306  | Verizon Wireless                   | Transit          | \$ 970.28     | MET Max Transit                                          |
| 07/30/2025 | 882306  | Verizon Wireless                   | Transit          | \$ 1,120.28   | MET Max Transit                                          |
| 07/30/2025 | 882306  | Verizon Wireless                   | Transit          | \$ 280.50     | MET Transit                                              |
| 07/30/2025 | 882306  | Verizon Wireless                   | Wastewater       | \$ 520.13     | MET Tablets                                              |
| 07/30/2025 | 882306  | Verizon Wireless                   | Water            | \$ 27.32      | PWBLKNP Water Treatment                                  |
| 07/30/2025 | 882306  | Verizon Wireless                   | Water            | \$ 40.03      | PWBLNP Comm-Meter CityWorks/Neptune                      |
| 07/30/2025 | 882306  | Verizon Wireless                   | Water            | \$ 67.33      | PWBLNP Comm-Meter CityWorks/Neptune                      |
| 07/30/2025 | ACH     | VertexOne Software                 | P.W. Admin       | \$ 3,791.90   | Service for June 2025                                    |
| 07/30/2025 | ACH     | VertexOne Software                 | P.W. Admin       | \$ 3,589.01   | Service for March 2025                                   |
| 07/30/2025 | ACH     | VertexOne Software                 | P.W. Admin       | \$ 3,620.24   | Services for April 2025                                  |
| 07/30/2025 | ACH     | VertexOne Software                 | P.W. Admin       | \$ 3,695.12   | Services for May 2025                                    |
| 07/30/2025 | 882309  | Western States Automation          | Wastewater       | \$ 11,958.45  | Replacement AFT Valves                                   |
| 07/30/2025 | 882309  | Western States Automation          | Water            | \$ 8,719.59   | replacement Rotork Actuator for WTP/PS                   |
| 07/30/2025 | 882310  | Wharton Asphalt                    | Airport          | \$ 25,181.00  | Mobilization to Pave, Milling & Striping Overlook Drive. |
| 07/30/2025 | 882310  | Wharton Asphalt                    | Airport          | \$ 198,280.68 | Overlook Drive Road Rehabilitation Project - Fed         |
| 07/30/2025 | 882310  | Wharton Asphalt                    | Airport          | \$ 10,435.82  | Overlook Drive Road Rehabilitation Project - Local Share |
| 07/30/2025 | 882313  | Yellowstone County Sheriffs Office | PD Program       | \$ 14,770.85  | HIDTA Expenses for Jan - June, 2025. Overtime.           |
| 07/30/2025 | 882313  | Yellowstone County Sheriffs Office | PD Program       | \$ 9,677.43   | HIDTA Jan - June, 2025. Purchase of Evidence/Information |
| 07/30/2025 | 882314  | YELLOWSTONE FITNESS                | Water            | \$ 9,621.70   | Yellowstone Fitness...Refund..Acct # 3093756             |
| 07/30/2025 | 882317  | Zee Creative                       | Stillwater Const | \$ 3,575.65   | Inv. 51149 City Hall interior signage                    |

**City Council Regular**

**Date:** 08/25/2025  
**Title:** Payment of Claims for week of August 4th, 2025  
**Presented by:** Erin Watterud  
**Department:** Finance  
**Presentation:** No  
**Legal Review:** Not Applicable  
**Project Number:** N/A

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**RECOMMENDATION**

Staff recommends Council approve the Payment of Claims

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Claims in the amount of \$1,917,794.86 have been reviewed and are presented for City Council payment approval. A complete listing of the claims for the week are available in the Finance Department. Payment Approval Process Every invoice for payment is entered into the City's accounting system and the backup documentation is scanned in and attached (physical invoices, additional e-mails explaining payments, bids, contracts, etc.). Each invoice goes through a multi-step approval process depending upon the amount of the payment. First, invoices are entered by the department requesting the payment and the department director or designee must perform an initial review and approval of the purchase. The number of approvals within the department can vary based upon the size of the department, but no less than one approver within each department must verify the payment. Second, all payments, regardless of size, must be approved by the Purchasing Agent or designee. The Purchasing Agent will review the payment to ensure purchasing procedures are followed and appropriate documentation is attached. If the payment is greater than \$1,000, then it must be approved by the Finance Director or designee. If that payment is greater than \$10,000, then it must be approved by the City Administrator or Assistant City Administrator. Once all approvals are completed, the payment is able to be made and the Accounts Payable Clerk can print the check. After all checks are printed, a list of all checks in excess of \$2,500 is generated and placed on the next City Council meeting for review.

**ALTERNATIVES**

No other alternatives were analyzed.

**FISCAL EFFECTS**

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

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**Attachments**

CouncilMemo wk of 08042025

| Check Date | Check # | Name                         | Fund Name      | Amount       | Item Desc                                            |
|------------|---------|------------------------------|----------------|--------------|------------------------------------------------------|
| 08/04/2025 | 882322  | Adaptive Training Options    | Public Safety  | \$ 12,000.00 | L380 Fireline Leadership Course                      |
| 08/04/2025 | 882324  | Advanced Employment          | Building       | \$ 655.20    | Temp Employee - Heather Reese W.E. 07/20/2025        |
| 08/04/2025 | 882324  | Advanced Employment          | P.W. Admin     | \$ 743.40    | Contract Labor, Belknap & Solid Waste C              |
| 08/04/2025 | 882324  | Advanced Employment          | Public Safety  | \$ 43.75     | 1360099202, Cleaning Pd3                             |
| 08/04/2025 | 882324  | Advanced Employment          | Solid Waste    | \$ 991.90    | Contract labor for week of 07/07-07/11/2             |
| 08/04/2025 | 882324  | Advanced Employment          | Solid Waste    | \$ 2,550.00  | Contract Labor for week of: 07/7-07/11/2             |
| 08/04/2025 | 882324  | Advanced Employment          | Solid Waste    | \$ 1,120.00  | Contract Labor, Belknap & Solid Waste C              |
| 08/04/2025 | 882325  | Air Controls-Billings        | Park Dist 1    | \$ 1,055.92  | repairs to compressor at BCC - 53625                 |
| 08/04/2025 | 882325  | Air Controls-Billings        | Park Dist 1    | \$ 4,022.03  | repairs to refrigerator system at BCC 53848          |
| 08/04/2025 | 882327  | Alternatives                 | CDBG           | \$ 61,997.04 | HOME-ARP Q3 (Apr-Jun 2025) Supportive Svcs Reimb     |
| 08/04/2025 | 882329  | ATS Inland NW                | Airport        | \$ 884.75    | FY26 Energy Management Services - QTA                |
| 08/04/2025 | 882329  | ATS Inland NW                | Airport        | \$ 3,984.00  | FY26 Energy Management Services - Terminal           |
| 08/04/2025 | 882331  | Baker Tilly US               | Tax Incrmt S   | \$ 68,500.00 | Tax Increment Urban Renewal Revenue Bonds            |
| 08/04/2025 | 882338  | Billings Construction Supply | Park Dist 1    | \$ 117.31    | toilet rental for centennial - 8373                  |
| 08/04/2025 | 882338  | Billings Construction Supply | Park Dist 1    | \$ 166.80    | toilet rental for mary street - 8352                 |
| 08/04/2025 | 882338  | Billings Construction Supply | Public Safety  | \$ 365.32    | June Services for toilet and sink at training center |
| 08/04/2025 | 882338  | Billings Construction Supply | Solid Waste    | \$ 212.16    | Landfill Toilet Rental...June 2025                   |
| 08/04/2025 | 882338  | Billings Construction Supply | Solid Waste    | \$ 113.03    | Toilet Rental...landfill..06/01/-06/30/2             |
| 08/04/2025 | 882338  | Billings Construction Supply | Street/Traffic | \$ 59.10     | premix fuel                                          |
| 08/04/2025 | 882338  | Billings Construction Supply | Street/Traffic | \$ 83.85     | cone with reflective collar                          |
| 08/04/2025 | 882338  | Billings Construction Supply | Wastewater     | \$ 108.17    | Billings Rod & Gun Club...toilet Rental              |
| 08/04/2025 | 882338  | Billings Construction Supply | Water          | \$ 44.19     | Toilet Rental for WPB PBD-036                        |
| 08/04/2025 | 882338  | Billings Construction Supply | Water          | \$ 1,445.00  | Traffic control for water main break at              |
| 08/04/2025 | 882341  | Bruco                        | Airport        | \$ 1,666.83  | Janitorial Equipment (Parts), Janitorial Vac Bags    |
| 08/04/2025 | 882341  | Bruco                        | Airport        | \$ 632.80    | Janitorial Equipment (Parts), Janitorial Vac Bags    |
| 08/04/2025 | 882341  | Bruco                        | Park Dist 1    | \$ 887.40    | TISSUE FOR PARKS RESTROOMS - 433328                  |
| 08/04/2025 | 882341  | Bruco                        | Park Dist 1    | \$ 88.74     | TISSUE FOR PARKS RESTROOMS 432339-1                  |
| 08/04/2025 | 882341  | Bruco                        | Park Dist 1    | \$ 894.40    | toilet tissue for parks - 433565                     |
| 08/04/2025 | 882341  | Bruco                        | Wastewater     | \$ 483.96    | Janitorial supplies                                  |
| 08/04/2025 | 882343  | Central Electric             | Parks Maint    | \$ 63,690.00 | 2ND AVE N ELECT EQUIP RELOC - PMD N BROADWAY         |
| 08/04/2025 | 882344  | Century Link                 | Airport        | \$ 49.20     | Airport Terminal Power M                             |
| 08/04/2025 | 882344  | Century Link                 | Airport        | \$ 45.66     | Airport Alarm                                        |
| 08/04/2025 | 882344  | Century Link                 | Airport        | \$ 45.19     | Airport 1FB Line                                     |

| Check Date | Check # | Name         | Fund Name    | Amount      | Item Desc                                         |
|------------|---------|--------------|--------------|-------------|---------------------------------------------------|
| 08/04/2025 | 882344  | Century Link | Airport      | \$ 83.58    | Airport                                           |
| 08/04/2025 | 882344  | Century Link | Airport      | \$ 45.19    | Airport P9 Building                               |
| 08/04/2025 | 882344  | Century Link | Airport      | \$ 466.98   | Airport -Charges for Airport phone fax alarm line |
| 08/04/2025 | 882344  | Century Link | Airport      | \$ 31.99    | Bill Date: Aug 16, 2021. QTA Phone                |
| 08/04/2025 | 882344  | Century Link | Engineering  | \$ 118.40   | Measured Lines Depot 50/50                        |
| 08/04/2025 | 882344  | Century Link | EOC 911      | \$ 45.65    | 911                                               |
| 08/04/2025 | 882344  | Century Link | EOC 911      | \$ 45.65    | 911                                               |
| 08/04/2025 | 882344  | Century Link | EOC 911      | \$ 300.00   | 9-1-1 Center Landfill #2                          |
| 08/04/2025 | 882344  | Century Link | EOC 911      | \$ 311.26   | 9-1-1 Center Fox Reservoir #2                     |
| 08/04/2025 | 882344  | Century Link | EOC 911      | \$ 2,495.90 | 9-1-1 Center                                      |
| 08/04/2025 | 882344  | Century Link | Fleet        | \$ 44.69    | Motor Pool                                        |
| 08/04/2025 | 882344  | Century Link | General      | \$ -        | Cemetery Kenco Line                               |
| 08/04/2025 | 882344  | Century Link | IT Resources | \$ 49.20    | Kenco Security Alarm IT Alarm                     |
| 08/04/2025 | 882344  | Century Link | Library      | \$ 421.11   | Library 6 lines                                   |
| 08/04/2025 | 882344  | Century Link | P.W. Admin   | \$ 118.40   | Measured Lines Depot 50/50                        |
| 08/04/2025 | 882344  | Century Link | Park Dist 1  | \$ 66.00    | Parks                                             |
| 08/04/2025 | 882344  | Century Link | Park Dist 1  | \$ 63.00    | Stewart Park Batting Cages                        |
| 08/04/2025 | 882344  | Century Link | Park Dist 1  | \$ 46.00    | Parks 3890 Stillwater                             |
| 08/04/2025 | 882344  | Century Link | Parking      | \$ 35.19    | Park 2 Elevator Phone                             |
| 08/04/2025 | 882344  | Century Link | Parking      | \$ 49.20    | Park 1 Elevator Phone                             |
| 08/04/2025 | 882344  | Century Link | Phone System | \$ 118.08   | Library 4 lines                                   |
| 08/04/2025 | 882344  | Century Link | Phone System | \$ 93.16    | Library 4 lines                                   |
| 08/04/2025 | 882344  | Century Link | Phone System | \$ 66.18    | Kenco Security Alarm IT Alarm                     |
| 08/04/2025 | 882344  | Century Link | Phone System | \$ 115.86   | Airport Measured Lines                            |
| 08/04/2025 | 882344  | Century Link | Phone System | \$ 108.40   | Met Measured Lines                                |
| 08/04/2025 | 882344  | Century Link | Phone System | \$ 112.68   | BOC Measured Lines                                |
| 08/04/2025 | 882344  | Century Link | Phone System | \$ 108.40   | PUD Measured Lines                                |
| 08/04/2025 | 882344  | Century Link | Phone System | \$ 2,764.00 | Main System Centrex                               |
| 08/04/2025 | 882344  | Century Link | Phone System | \$ 817.12   | Main System Centrex                               |
| 08/04/2025 | 882344  | Century Link | Phone System | \$ 64.42    | MET Fax and Kenco Fax                             |
| 08/04/2025 | 882344  | Century Link | Phone System | \$ 50.32    | Animal Control Fax                                |
| 08/04/2025 | 882344  | Century Link | Phone System | \$ 62.64    | Fire Alarm                                        |
| 08/04/2025 | 882344  | Century Link | Phone System | \$ 62.64    | Four Dances                                       |

| Check Date | Check # | Name                                   | Fund Name      | Amount       | Item Desc                                           |
|------------|---------|----------------------------------------|----------------|--------------|-----------------------------------------------------|
| 08/04/2025 | 882344  | Century Link                           | Phone System   | \$ 58.54     | Miller Building                                     |
| 08/04/2025 | 882344  | Century Link                           | Phone System   | \$ 62.64     | Pioneer Park                                        |
| 08/04/2025 | 882344  | Century Link                           | Phone System   | \$ 77.09     | Still Water Building 9-1-1 line                     |
| 08/04/2025 | 882344  | Century Link                           | Phone System   | \$ 64.42     | Streets Fax                                         |
| 08/04/2025 | 882344  | Century Link                           | Planning       | \$ 54.20     | Planning Traffic Central Broadwater                 |
| 08/04/2025 | 882344  | Century Link                           | Planning       | \$ 54.20     | Planning Traffic Central 9th                        |
| 08/04/2025 | 882344  | Century Link                           | Public Safety  | \$ 49.20     | Fire Elevator                                       |
| 08/04/2025 | 882344  | Century Link                           | Public Safety  | \$ 46.19     | Crime Prevention Alarm                              |
| 08/04/2025 | 882344  | Century Link                           | Public Safety  | \$ 119.32    | Fire                                                |
| 08/04/2025 | 882344  | Century Link                           | Public Safety  | \$ 118.28    | Fire RR Crossing Alarm                              |
| 08/04/2025 | 882344  | Century Link                           | Public Safety  | \$ 59.20     | Fire 5 911 Line                                     |
| 08/04/2025 | 882344  | Century Link                           | Public Safety  | \$ 35.19     | Fire Maintenance Shop                               |
| 08/04/2025 | 882344  | Century Link                           | Radio          | \$ 311.26    | Fire Airport Radio Tower WCK                        |
| 08/04/2025 | 882344  | Century Link                           | Radio          | \$ 311.26    | Fire Airport Radio Tower Jellison                   |
| 08/04/2025 | 882344  | Century Link                           | Solid Waste    | \$ 87.54     | 513B WRF                                            |
| 08/04/2025 | 882344  | Century Link                           | Solid Waste    | \$ 84.38     | Solid Waste Landfill                                |
| 08/04/2025 | 882344  | Century Link                           | Solid Waste    | \$ 187.10    | SW Landfill                                         |
| 08/04/2025 | 882344  | Century Link                           | Street/Traffic | \$ 35.19     | PW Traffic 3728 McDougall                           |
| 08/04/2025 | 882344  | Century Link                           | Street/Traffic | \$ 49.20     | PW Traffic Signal 24 Central                        |
| 08/04/2025 | 882344  | Century Link                           | Wastewater     | \$ 56.33     | PUD Sahara Sand Lift Station                        |
| 08/04/2025 | 882344  | Century Link                           | Water          | \$ 39.44     | PUD Alarm Water Tower                               |
| 08/04/2025 | 882351  | Civicplus                              | Airport        | \$ 455.72    | Quarterly Civic Send Airport                        |
| 08/04/2025 | 882351  | Civicplus                              | IT Resources   | \$ 512.16    | DNS and Domain Hosting fee, and SSL Certificate fee |
| 08/04/2025 | 882351  | Civicplus                              | IT Resources   | \$ 9,713.57  | Quarterly Hosting & Support Fees                    |
| 08/04/2025 | 882351  | Civicplus                              | IT Resources   | \$ 124.63    | SSL Certificate Quarterly Fee Renewal -IT           |
| 08/04/2025 | 882351  | Civicplus                              | Public Safety  | \$ 522.26    | Dep Hosting annual fee and SSL management -Fire     |
| 08/04/2025 | 882351  | Civicplus                              | Public Safety  | \$ 150.72    | Ultimate Department Header fee _Police              |
| 08/04/2025 | 882353  | Command Sourcing                       | Public Safety  | \$ 24,985.00 | FARO laser scanner calibrations                     |
| 08/04/2025 | 882356  | Cop Construction                       | Wastewater     | \$ 2,573.36  | Ret Rel 2 FINAL                                     |
| 08/04/2025 | 882359  | County Water District Of Blngs Heights | Park Dist 1    | \$ 21.00     | water charges for Arrowhead- 13137                  |
| 08/04/2025 | 882359  | County Water District Of Blngs Heights | Park Dist 1    | \$ 2,238.53  | water charges for Arrowhead- 13138                  |
| 08/04/2025 | 882359  | County Water District Of Blngs Heights | Park Dist 1    | \$ 4,304.98  | water charges for Hawthorne- 08163                  |
| 08/04/2025 | 882359  | County Water District Of Blngs Heights | Parks Maint    | \$ 2,912.45  | water charges for France's- 16219                   |

| Check Date | Check # | Name                                   | Fund Name     | Amount        | Item Desc                                          |
|------------|---------|----------------------------------------|---------------|---------------|----------------------------------------------------|
| 08/04/2025 | 882359  | County Water District Of Blngs Heights | Parks Maint   | \$ 2,217.53   | water charges for Lutheran- 10112                  |
| 08/04/2025 | 882359  | County Water District Of Blngs Heights | Parks Maint   | \$ 1,424.34   | water charges for Rolling Hills- 09174             |
| 08/04/2025 | 882359  | County Water District Of Blngs Heights | Parks Maint   | \$ 3,231.98   | water charges for Twin Oaks- 17196                 |
| 08/04/2025 | 882359  | County Water District Of Blngs Heights | Parks Maint   | \$ 2,581.88   | water charges for Uinta - 17140                    |
| 08/04/2025 | 882359  | County Water District Of Blngs Heights | Parks Maint   | \$ 79.80      | water charges for Waldon Grove- 30388              |
| 08/04/2025 | 882365  | DDB Unlimited                          | Water         | \$ 14,715.85  | WO 25-12 Landfill Communications Tower             |
| 08/04/2025 | 882366  | Denny Menholt Chevrolet                | Property Ins  | \$ 6,378.33   | #497145 Repairs to PW-D&C Truck #7418 #2025-045    |
| 08/04/2025 | 882366  | Denny Menholt Chevrolet                | Property Ins  | \$ 180.95     | #504340 Repairs to PW-D&C Truck #7418 #2025-045    |
| 08/04/2025 | 882368  | Dorsey & Whitney                       | Tax Incrmnt S | \$ 105,000.00 | Legal Services Tax Incr Urban Renewal Rev Bonds    |
| 08/04/2025 | 882370  | Empire Garage Owner's                  | Parking       | \$ 9,099.74   | IN001731_CITY OF BILLINGS JULY ASSESSMENT          |
| 08/04/2025 | 882371  | EXOR                                   | Wastewater    | \$ 5,651.91   | Replacement OIT for WRF Secondary Pump S           |
| 08/04/2025 | 882379  | Harris Systems USA                     | Building      | \$ 63,788.00  | PO 23-000730 - Harris Systems (CityView Software). |
| 08/04/2025 | 882380  | Hawkins                                | Park Dist 1   | \$ 1,810.62   | POOL SUPPLIES FOR ROSE POOL - 7144805              |
| 08/04/2025 | 882380  | Hawkins                                | Water         | \$ 31,795.50  | Coagulant                                          |
| 08/04/2025 | 882380  | Hawkins                                | Water         | \$ 32,387.70  | Coagulant for Process                              |
| 08/04/2025 | 882380  | Hawkins                                | Water         | \$ 96.04      | PBD-037 Sodium Hypochlorite                        |
| 08/04/2025 | ACH     | HDR                                    | Water         | \$ 4,320.64   | HDR Invocie 1200736735                             |
| 08/04/2025 | 882384  | Hrdc                                   | CDBG          | \$ 77,842.49  | HOME-ARP Q3 (Apr-Jun 25) Supportive Services Reimb |
| 08/04/2025 | 882386  | Indian Springs Specialty Prod          | Water         | \$ 6,258.16   | Emergency Chlorine Kits                            |
| 08/04/2025 | 882390  | Insight Public Sector                  | General       | \$ 283.50     | Qty. 3 MS Surface Pro 10 -Court                    |
| 08/04/2025 | 882390  | Insight Public Sector                  | General       | \$ 5,688.45   | Qty. 3 MS Surface Pro 10 -Court                    |
| 08/04/2025 | 882390  | Insight Public Sector                  | Public Safety | \$ 13,857.60  | Police Data Storage for detectives                 |
| 08/04/2025 | 882393  | Invoice Cloud                          | Solid Waste   | \$ 7,953.10   | Services for June 2025                             |
| 08/04/2025 | 882393  | Invoice Cloud                          | Wastewater    | \$ 11,929.67  | Services for June 2025                             |
| 08/04/2025 | 882393  | Invoice Cloud                          | Water         | \$ 16,267.73  | Services for June 2025                             |
| 08/04/2025 | 882398  | Kittelson & Associates                 | St Maint Dist | \$ 1,480.65   | WO 25-38 Division St Signal Coordination; Pmt 1    |
| 08/04/2025 | 882398  | Kittelson & Associates                 | St Maint Dist | \$ 2,212.25   | WO 25-39 Grand Ave Signal Coordination; Pmt 1      |
| 08/04/2025 | 882405  | Lee Newspaper                          | P.W. Admin    | \$ 5,280.50   | Public Works Dept Media Marketing 2023             |
| 08/04/2025 | 882413  | Maaco                                  | Property Ins  | \$ 15,227.49  | RO #40460 Repairs to BPD Car #3424 #2025-063       |
| 08/04/2025 | 882416  | Matthew Roberts Concrete               | Water         | \$ 1,000.00   | 17th St W & Grand Replaced Sidewalk                |
| 08/04/2025 | 882416  | Matthew Roberts Concrete               | Water         | \$ 2,500.00   | 4th Ave N & N 30th Street..Replace 60 Ft           |
| 08/04/2025 | 882416  | Matthew Roberts Concrete               | Water         | \$ 1,000.00   | 6309 Greyhawk Way , Replaced Approach              |
| 08/04/2025 | 882416  | Matthew Roberts Concrete               | Water         | \$ 1,000.00   | PBD-036 2907 2nd Ave N Replace Sidewalk            |

| Check Date | Check # | Name                        | Fund Name   | Amount        | Item Desc                                              |
|------------|---------|-----------------------------|-------------|---------------|--------------------------------------------------------|
| 08/04/2025 | 882416  | Matthew Roberts Concrete    | Water       | \$ 3,000.00   | PBD-037..Adam 7 Washington replace curb                |
| 08/04/2025 | 882422  | Motorola Solutions          | EOC 911     | \$ 198,806.31 | 911 Center - VESTA 911 Hardware Refresh -Milestone 1   |
| 08/04/2025 | 882422  | Motorola Solutions          | EOC 911     | \$ 477,135.14 | 911 Center - VESTA 911 Hardware Refresh -Milestone 2   |
| 08/04/2025 | 882427  | Native American Development | CDBG        | \$ 17,724.37  | Q3 HOME-ARP Supportive Services Reimbursement          |
| 08/04/2025 | 882428  | Nexus Power Solutions       | Wastewater  | \$ 21,195.00  | WO 24-29 WRF Campus Electrical                         |
| 08/04/2025 | 882432  | NorthWestern Energy         | Airport     | \$ 39,909.69  | 0100482-9. Vault Main Account. July 2025               |
| 08/04/2025 | 882432  | NorthWestern Energy         | Airport     | \$ 2,322.39   | 0100483-7. Runway Lights. July 2025                    |
| 08/04/2025 | 882432  | NorthWestern Energy         | Airport     | \$ 1,834.31   | 0100484-5. ARFF Facility. July 2025                    |
| 08/04/2025 | 882432  | NorthWestern Energy         | Airport     | \$ 369.73     | 0712792-1. IP-7. July 2025                             |
| 08/04/2025 | 882432  | NorthWestern Energy         | Airport     | \$ 1,538.62   | 0712800-2. IP-9. July 2025                             |
| 08/04/2025 | 882432  | NorthWestern Energy         | Airport     | \$ 302.25     | 0712809-3. IP-11 Alpine. July 2025                     |
| 08/04/2025 | 882432  | NorthWestern Energy         | Airport     | \$ 53.93      | 1138926-9. Aero Interiors. July 2025                   |
| 08/04/2025 | 882432  | NorthWestern Energy         | Airport     | \$ 807.55     | 1669567-8. TSA. July 2025                              |
| 08/04/2025 | 882432  | NorthWestern Energy         | Airport     | \$ 1,590.71   | 1993430-6. Car Wash. July 2025                         |
| 08/04/2025 | 882432  | NorthWestern Energy         | Airport     | \$ 326.06     | 2001846-1. Mud Wash. July 2025                         |
| 08/04/2025 | 882432  | NorthWestern Energy         | Airport     | \$ 350.08     | 2001848-7. Detail Bay 1 Hertz. July 2025               |
| 08/04/2025 | 882432  | NorthWestern Energy         | Airport     | \$ 321.67     | 2001855-2. Detail Bay 2 National/Alamo. July 2025      |
| 08/04/2025 | 882432  | NorthWestern Energy         | Airport     | \$ 124.77     | 2001862-8. Detail Bay 3 Enterprise. July 2025          |
| 08/04/2025 | 882432  | NorthWestern Energy         | Airport     | \$ 264.43     | 2001865-1. Detail Bay 4 Avis/Budget. July 2025         |
| 08/04/2025 | 882432  | NorthWestern Energy         | Airport     | \$ 63.70      | 2001867-7. Detail Bay 5 Thrifty/Dollar. July 2025      |
| 08/04/2025 | 882432  | NorthWestern Energy         | Airport     | \$ 66.74      | 3085107-5. Employee Parking. July 2025                 |
| 08/04/2025 | 882432  | NorthWestern Energy         | Airport     | \$ 265.86     | 3446396-8. USDA. July 2025                             |
| 08/04/2025 | 882432  | NorthWestern Energy         | Airport     | \$ 1,449.89   | 3477231-9. Parking Zone. July 2025                     |
| 08/04/2025 | 882432  | NorthWestern Energy         | Airport     | \$ 34.84      | 3733186-5. Airport Storage. July 2025                  |
| 08/04/2025 | 882434  | Public Utilities            | Airport     | \$ 29,130.13  | 6/19/25 - 7/18/25 Water Service                        |
| 08/04/2025 | 882439  | Rimrock Foundation          | PD Program  | \$ 29,620.01  | Salaries, Supplies, Transportation, Verizon, ect.      |
| 08/04/2025 | 882439  | Rimrock Foundation          | PD Program  | \$ 16,898.50  | Treatment & Lodging.                                   |
| 08/04/2025 | 882440  | Riverstone Health           | General     | \$ 13,095.00  | Health Fees 2nd Half of FY 2025; January to June, 2025 |
| 08/04/2025 | 882443  | Rocky Mountain Scale Works  | Solid Waste | \$ 3,100.00   | Landfill Scale Calibration                             |
| 08/04/2025 | 882450  | SavATree                    | Water       | \$ 1,559.00   | Tree removal by 5 million gallon water t               |
| 08/04/2025 | 882450  | SavATree                    | Water       | \$ 5,877.00   | Tree removal by 5 million gallon water t               |
| 08/04/2025 | 882450  | SavATree                    | Water       | \$ 1,437.00   | Tree Trimming by high service pump stati               |
| 08/04/2025 | 882452  | Shakespeare In The Parks    | Park Dist 1 | \$ 1,890.00   | Shakespeare in park As you like it                     |

| Check Date | Check # | Name                     | Fund Name      | Amount       | Item Desc                                        |
|------------|---------|--------------------------|----------------|--------------|--------------------------------------------------|
| 08/04/2025 | 882452  | Shakespeare In The Parks | Park Dist 1    | \$ 1,890.00  | Shakespeare in parks - Henry V                   |
| 08/04/2025 | 882455  | Solid Waste Systems      | Fleet          | \$ 153.32    | P7495SPO                                         |
| 08/04/2025 | 882455  | Solid Waste Systems      | Fleet          | \$ 60.29     | P7495SPO                                         |
| 08/04/2025 | 882455  | Solid Waste Systems      | Fleet          | \$ 981.28    | P7495SPO                                         |
| 08/04/2025 | 882455  | Solid Waste Systems      | Fleet          | \$ 476.58    | P7932MON                                         |
| 08/04/2025 | 882455  | Solid Waste Systems      | Fleet          | \$ 21.14     | P7932MON                                         |
| 08/04/2025 | 882455  | Solid Waste Systems      | Fleet          | \$ 409.38    | P7932MON                                         |
| 08/04/2025 | 882455  | Solid Waste Systems      | Fleet          | \$ 358.50    | P7932MON                                         |
| 08/04/2025 | 882455  | Solid Waste Systems      | Fleet          | \$ 827.49    | P8194MON                                         |
| 08/04/2025 | 882455  | Solid Waste Systems      | Fleet          | \$ 19.78     | P8194MON                                         |
| 08/04/2025 | 882455  | Solid Waste Systems      | Fleet          | \$ 183.45    | P8194MON                                         |
| 08/04/2025 | 882460  | Sundown Security         | Airport        | \$ 4,896.00  | Aviation Workers Screening Services              |
| 08/04/2025 | 882463  | Sysco Montana            | Park Dist 1    | \$ 1,424.94  | food for rose concessions - 543648324            |
| 08/04/2025 | 882463  | Sysco Montana            | Park Dist 1    | \$ 1,057.58  | food for rose concessions - 543654329            |
| 08/04/2025 | 882463  | Sysco Montana            | Park Dist 1    | \$ 1,278.56  | food for rose concessions 543659636              |
| 08/04/2025 | ACH     | Town & Country Supply    | Facilities     | \$ 276.03    | Inv. #448615 Diesel Fuel for City Hall generator |
| 08/04/2025 | ACH     | Town & Country Supply    | Fleet          | \$ 2.92      | 448183                                           |
| 08/04/2025 | ACH     | Town & Country Supply    | Fleet          | \$ 7,032.97  | 448183                                           |
| 08/04/2025 | ACH     | Town & Country Supply    | Fleet          | \$ 5,889.21  | 448183                                           |
| 08/04/2025 | ACH     | Town & Country Supply    | Fleet          | \$ 10,721.68 | 448183                                           |
| 08/04/2025 | ACH     | Town & Country Supply    | Fleet          | \$ 6,462.14  | 448183                                           |
| 08/04/2025 | ACH     | Town & Country Supply    | Public Safety  | \$ 1,748.10  | Diesel for Station 2                             |
| 08/04/2025 | ACH     | Tractor & Equipment      | Solid Waste    | \$ 201.50    | CONSUMABLES, ENVIRO FEE                          |
| 08/04/2025 | ACH     | Tractor & Equipment      | Solid Waste    | \$ 2,878.50  | REMOVE AND INSTALL HYDRAULIC CYLINDERS           |
| 08/04/2025 | ACH     | Tractor & Equipment      | Street/Traffic | \$ 860.52    | culvert installed , roller used at Wilde         |
| 08/04/2025 | ACH     | U.S. Bank PCards         | Airport        | \$ 155.81    | 0986 Lp Anderson Point S - PCard                 |
| 08/04/2025 | ACH     | U.S. Bank PCards         | Airport        | \$ 25.00     | 0986 Lp Anderson Point S - PCard                 |
| 08/04/2025 | ACH     | U.S. Bank PCards         | Airport        | \$ 430.00    | A1 Jds Lock - PCard                              |
| 08/04/2025 | ACH     | U.S. Bank PCards         | Airport        | \$ 90.00     | A1 Jds Lock - PCard                              |
| 08/04/2025 | ACH     | U.S. Bank PCards         | Airport        | \$ 12.57     | Albertsons #1227 - PCard                         |
| 08/04/2025 | ACH     | U.S. Bank PCards         | Airport        | \$ 75.00     | Amazon Mktpl*2O7Os4Gd3 - PCard                   |
| 08/04/2025 | ACH     | U.S. Bank PCards         | Airport        | \$ 34.27     | Amazon Mktpl*Av37B9Yo3 - PCard                   |
| 08/04/2025 | ACH     | U.S. Bank PCards         | Airport        | \$ 123.30    | Amazon Mktpl*Nl63V02E0 - PCard                   |

| Check Date | Check # | Name             | Fund Name | Amount      | Item Desc                         |
|------------|---------|------------------|-----------|-------------|-----------------------------------|
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ (37.95)  | Amazon Mktplace Pmts - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 65.98    | Amazon.Com*Nl27R0Sr1 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 743.45   | Amazon.Com*Nl34E1Is1 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 44.10    | Amazon.Com*Nl3Mt5P31 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 640.00   | American Association O - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 25.98    | Bob Smith Lincoln - PCard         |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 93.00    | Buildersfirstsource64021 - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 1,957.68 | Continental Battery - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 12.00    | Culligan Billings - PCard         |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 63.73    | Econo Print - PCard               |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 290.98   | Edge Construction Supp - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 1,696.00 | Edmo Distributors Inc - PCard     |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 9.95     | Evergreen Ace Hardware - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 29.95    | Evergreen Ace Hardware - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 4,696.96 | Fol Da Tank 4 - PCard             |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 561.00   | Forged In Steel Soluti - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 350.00   | Forged In Steel Soluti - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 39.94    | Grainger - PCard                  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 62.52    | Grainger - PCard                  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 683.62   | Grainger - PCard                  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 40.55    | Gts Interior Supply - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 288.00   | Hanson Chemical - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 440.64   | Hanson Chemical - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 542.96   | Hanson Chemical - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 20.00    | In *Billings Clinic - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 60.00    | In *Cotter'S Sewer, Septi - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 145.23   | Insight Public Sector - PCard     |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 697.92   | Jares Fence Company Inc - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 2,334.92 | Kb Commercial Products - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 1,455.92 | Kb Commercial Products - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 29.99    | Kings Ace Hdwe - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 22.36    | Kings Ace Hdwe - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 7.16     | Kings Ace Hdwe - PCard            |

| Check Date | Check # | Name             | Fund Name | Amount      | Item Desc                         |
|------------|---------|------------------|-----------|-------------|-----------------------------------|
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 14.31    | Lowes #00319* - PCard             |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 73.68    | Mb Companies - PCard              |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 24.12    | Midland Implement Co - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 187.46   | Midland Implement Co - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 157.80   | Norco - 97 - Billings - PCard     |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 235.95   | Nwestco - 002 - PCard             |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 71.95    | Pizza Hut #1706 - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 119.84   | Sherwin-Williams703203 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 50.77    | Sp Allsop Inc - PCard             |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 108.99   | Spi*Directv Service - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 47.64    | The Home Depot #3101 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 32.98    | The Home Depot #3101 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 76.44    | The Home Depot #3101 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 831.75   | The Montana Quarterly - PCard     |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 59.95    | Tlf*Gainans Floral And Gi - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 2,657.00 | Yellowstone Electric Comp - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Airport   | \$ 16.59    | Zoom.Com 888-799-9666 - PCard     |
| 08/04/2025 | ACH     | U.S. Bank PCards | Building  | \$ 29.45    | Amazon Reta* Br2Gw2Z23 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Building  | \$ 329.99   | Amazon Reta* N39Gu6Cv1 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Building  | \$ 79.50    | American Water Technol - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Building  | \$ 20.03    | Conoco - Billings 12 1056 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Building  | \$ 110.00   | Int'L Code Council Inc - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Building  | \$ 216.69   | Northland Automotive - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Building  | \$ 60.30    | Samsclub #4805 - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | CDBG      | \$ 91.16    | Amazon Mktpl*N30Wf6Ct1 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | CDBG      | \$ 39.98    | Amazon Mktpl*Uc6H05Sz3 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | CDBG      | \$ 61.88    | Amazon Reta* NI2Ia6Pk1 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | CDBG      | \$ 38.94    | Amazon Reta* Nr5VI5Nn1 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | CDBG      | \$ 27.72    | Amazon.Com*NI33T0Pq2 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | CDBG      | \$ 19.99    | Billingsgazettethriftynck - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | CDBG      | \$ 65.00    | Minuteman Press Billing - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | CDBG      | \$ 20.00    | Openai *Chatgpt Subscr - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | CDBG      | \$ 166.00   | Pp*Zee Creative - PCard           |

| Check Date | Check # | Name             | Fund Name        | Amount      | Item Desc                        |
|------------|---------|------------------|------------------|-------------|----------------------------------|
| 08/04/2025 | ACH     | U.S. Bank PCards | CDBG             | \$ 35.25    | Vertical Screen, Inc. - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Central Services | \$ 169.29   | Amazon Mktpl*N317D3Cm1 - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Central Services | \$ 119.97   | Amazon Reta* NI9N73S11 - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Central Services | \$ 74.36    | Amazon Reta* Nr1W79301 - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Central Services | \$ 79.98    | Office Depot #1080 - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Court Grants     | \$ 11.16    | Albertsons #4041 - PCard         |
| 08/04/2025 | ACH     | U.S. Bank PCards | Court Grants     | \$ 34.99    | Dollar Tree - PCard              |
| 08/04/2025 | ACH     | U.S. Bank PCards | Court Grants     | \$ 135.00   | Walmart.Com - PCard              |
| 08/04/2025 | ACH     | U.S. Bank PCards | Engineering      | \$ 450.00   | Cad Masters, Inc. - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Engineering      | \$ 98.94    | Costco Whse #1644 - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Engineering      | \$ 605.00   | Eagleprintingbusforms - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Engineering      | \$ 6.99     | Evergreen Ace Hardware - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Engineering      | \$ 28.21    | Fastenal Company 01Mtbll - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Engineering      | \$ 44.99    | Kings Ace Hdwe - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Engineering      | \$ 75.00    | Macon Supply Inc - PCard         |
| 08/04/2025 | ACH     | U.S. Bank PCards | Engineering      | \$ 50.00    | Msu-Univ Bus Svcs - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Engineering      | \$ 50.00    | Msu-Univ Bus Svcs - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Facilities       | \$ 345.38   | Action/Northshoredoor - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Facilities       | \$ 632.50   | Air Controls-Billings - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Facilities       | \$ (520.14) | Ebay O*19-13158-06999 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Facilities       | \$ 100.00   | Int'L Code Council Inc - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Facilities       | \$ 190.00   | Kb Commercial Products - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Facilities       | \$ 513.56   | Kb Commercial Products - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Facilities       | \$ 1,207.04 | Kb Commercial Products - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Facilities       | \$ 25.98    | Kings Ace Hdwe - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Facilities       | \$ 32.98    | Kings Ace Hdwe - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Facilities       | \$ 13.49    | Kings Ace Hdwe - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Facilities       | \$ 39.04    | Lowes #00319* - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Facilities       | \$ 176.15   | Nfpa Natl Fire Protect - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Facilities       | \$ 494.06   | Northwest Pipe Fittings - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Facilities       | \$ 17.00    | Overhead Door-S Mont - PCard     |
| 08/04/2025 | ACH     | U.S. Bank PCards | Facilities       | \$ 150.42   | Shipton'S Big R Heights - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Facilities       | \$ 40.25    | Spinfresh Laundry - PCard        |

| Check Date | Check # | Name             | Fund Name  | Amount      | Item Desc                         |
|------------|---------|------------------|------------|-------------|-----------------------------------|
| 08/04/2025 | ACH     | U.S. Bank PCards | Facilities | \$ 46.00    | Spinfresh Laundry - PCard         |
| 08/04/2025 | ACH     | U.S. Bank PCards | Facilities | \$ 10.00    | Spinfresh Laundry - PCard         |
| 08/04/2025 | ACH     | U.S. Bank PCards | Facilities | \$ 552.00   | Summit Fire And Security - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Facilities | \$ 74.89    | The Home Depot #3101 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Facilities | \$ 23.00    | West End Lock And Securit - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Fleet      | \$ 708.10   | Big Sky Linen And Unif - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Fleet      | \$ 1,908.14 | Pks Equipment & Engineeri - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Fleet      | \$ 517.50   | Soi Nexiq - PCard                 |
| 08/04/2025 | ACH     | U.S. Bank PCards | Fleet      | \$ 27.95    | Sq *Genuine Marketing Llc - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Fleet      | \$ 21.39    | Stapls7660984831000001 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | General    | \$ 350.00   | 2025 Montana Arbitrati - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | General    | \$ 20.00    | Aces Brand Imaging - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | General    | \$ 14.99    | Adobe Inc - PCard                 |
| 08/04/2025 | ACH     | U.S. Bank PCards | General    | \$ 19.99    | Adobe Inc - PCard                 |
| 08/04/2025 | ACH     | U.S. Bank PCards | General    | \$ 20.36    | Albertsons #0038 - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | General    | \$ 21.65    | Amazon Mktpl*3X1lx2Kv3 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | General    | \$ 9.99     | Amazon Mktpl*N366R16L2 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | General    | \$ 25.47    | Amazon Mktpl*Nl86M3Pw1 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | General    | \$ 12.55    | Amazon Mktpl*Nl8Nx4J40 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | General    | \$ 42.99    | Amazon Mktpl*Nr9Bq3Ng1 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | General    | \$ (129.00) | Amazon Mktplace Pmts - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | General    | \$ 43.59    | Amazon Reta* 0N5E24C33 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | General    | \$ 306.00   | Amazon Reta* NI3Da5G81 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | General    | \$ 107.71   | Amazon Reta* NI9N73S11 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | General    | \$ 80.54    | Amazon.Com*N39Jy61S0 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | General    | \$ 7.30     | Amazon.Com*Nl7Ns1Ko0 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | General    | \$ 48.78    | Amazon.Com*Nr1N25Ez2 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | General    | \$ 70.97    | Costco Whse #1644 - PCard         |
| 08/04/2025 | ACH     | U.S. Bank PCards | General    | \$ 17.49    | Costco Whse #1644 - PCard         |
| 08/04/2025 | ACH     | U.S. Bank PCards | General    | \$ 26.25    | Dollar Tree - PCard               |
| 08/04/2025 | ACH     | U.S. Bank PCards | General    | \$ 150.00   | Government Finance Off - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | General    | \$ 150.00   | Government Finance Off - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | General    | \$ 150.00   | Government Finance Off - PCard    |

| Check Date | Check # | Name             | Fund Name    | Amount      | Item Desc                       |
|------------|---------|------------------|--------------|-------------|---------------------------------|
| 08/04/2025 | ACH     | U.S. Bank PCards | General      | \$ 150.00   | Government Finance Off - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | General      | \$ 2,709.00 | Greeting Card Universe - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | General      | \$ 148.40   | Insight Public Sector - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | General      | \$ 8.99     | Mileiq Us Monthly Sub - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | General      | \$ 210.00   | Mtleague.Org - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | General      | \$ 1,050.00 | Mtleague.Org - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | General      | \$ 420.00   | Mtleague.Org - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | General      | \$ 20.00    | Openai *Chatgpt Subscr - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | General      | \$ 2.99     | Remarkable - PCard              |
| 08/04/2025 | ACH     | U.S. Bank PCards | General      | \$ 300.58   | Stapls7660393951000002 - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | General      | \$ 60.00    | The Rubber Stamp E-Comm - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | General      | \$ 11.54    | Uber *Trip - PCard              |
| 08/04/2025 | ACH     | U.S. Bank PCards | General      | \$ 16.59    | Zoom.Com 888-799-9666 - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | General      | \$ 66.39    | Zoom.Com 888-799-9666 - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 75.92    | Amazon Mktpl*2D68W28L3 - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 28.34    | Amazon Mktpl*Nl4Fu9Kr0 - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 128.15   | Amazon Mktpl*Nl5Bq72E2 - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 31.28    | Amazon Mktpl*Nl6032Wg0 - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 49.90    | Amazon Mktpl*Nr4I76L92 - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 60.14    | Amazon Reta* 1360V6G03 - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 346.48   | Amazon Reta* 2G0Vg69S3 - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 2,112.86 | Amazon Reta* NI8P40Up1 - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 279.99   | Amazon Reta* Nr0Au7Ef1 - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 416.96   | Delta Air 0062346134600 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 90.78    | Insight Public Sector - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 1,165.00 | Isc2 - PCard                    |
| 08/04/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 720.00   | Udemy: Online Courses - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 358.06   | Udemy: Online Courses - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 448.36   | United 0162314782507 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 49.44    | United 0164314058628 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 92.44    | United 0164314058629 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 92.44    | United 0164314058630 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 49.44    | United 0164314058631 - PCard    |

| Check Date | Check # | Name             | Fund Name    | Amount    | Item Desc                      |
|------------|---------|------------------|--------------|-----------|--------------------------------|
| 08/04/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 35.00  | United 0164314060807 - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 35.00  | United 0164314060808 - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 14.75  | Ups*29Z6Fe0Bki3 - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | IT Resources | \$ 630.00 | Yubico Inc. - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library      | \$ 20.83  | Albertsons #0047 - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library      | \$ 3.49   | Albertsons #0047 - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library      | \$ 29.05  | Albertsons #4025 - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library      | \$ 19.06  | Albertsons #4025 - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library      | \$ 32.84  | Amazon Mark* G881O16S3 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library      | \$ 37.99  | Amazon Mark* G881O16S3 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library      | \$ 81.01  | Amazon Mark* NI4Vn8Pp2 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library      | \$ 32.95  | Amazon Mktpl*370Eq9Nc3 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library      | \$ 4.99   | Amazon Mktpl*370Eq9Nc3 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library      | \$ 7.33   | Amazon Mktpl*3R5Sn1Hs3 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library      | \$ 19.95  | Amazon Mktpl*6P3G68Cx3 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library      | \$ 17.76  | Amazon Mktpl*Md64X24D3 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library      | \$ 24.93  | Amazon Mktpl*Mn9R437G3 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library      | \$ 15.98  | Amazon Mktpl*N313S5610 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library      | \$ 16.56  | Amazon Mktpl*NI87I7R31 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library      | \$ 45.50  | Amazon Mktpl*NI9D86U40 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library      | \$ 14.98  | Amazon Mktpl*NI9Dc3W20 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library      | \$ 25.89  | Amazon Mktpl*Nr1No7Cp0 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library      | \$ 47.49  | Amazon Mktpl*Nr79O7Xg0 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library      | \$ 15.30  | Amazon Mktpl*Nr7Hh2T20 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library      | \$ 11.58  | Amazon Mktpl*Nr9D62Lo0 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library      | \$ 57.90  | Amazon Mktpl*Sr2Mv9A13 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library      | \$ 40.44  | Amazon Mktpl*X14Kv7Uw3 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library      | \$ 17.79  | Amazon Mktpl*Zr0So4Nf3 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library      | \$ 13.14  | Amazon Reta* 0213448O3 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library      | \$ 105.56 | Amazon Reta* 1R26A2X43 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library      | \$ 11.99  | Amazon Reta* 8103Q0483 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library      | \$ 15.99  | Amazon Reta* At0296Qm3 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library      | \$ 13.99  | Amazon Reta* H27Hr4C03 - PCard |

| Check Date | Check # | Name             | Fund Name | Amount    | Item Desc                         |
|------------|---------|------------------|-----------|-----------|-----------------------------------|
| 08/04/2025 | ACH     | U.S. Bank PCards | Library   | \$ 8.99   | Amazon Reta* Jc0S729B3 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library   | \$ 13.99  | Amazon Reta* Lq1Mj2273 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library   | \$ 13.69  | Amazon Reta* N366Y2971 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library   | \$ 7.74   | Amazon Reta* NI0Bf1K91 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library   | \$ 28.00  | Amazon Reta* NI1Kb6Yd1 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library   | \$ 53.68  | Amazon Reta* NI3Oi05A0 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library   | \$ 7.99   | Amazon Reta* NI7493921 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library   | \$ 17.27  | Amazon Reta* NI8Pf2K01 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library   | \$ 12.99  | Amazon Reta* NI9Hz9Ua0 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library   | \$ 14.97  | Amazon Reta* Nr2L56E82 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library   | \$ 17.99  | Amazon Reta* Nr41Q8Ct0 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library   | \$ 15.99  | Amazon Reta* Nr7Ry8An2 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library   | \$ 6.66   | Amazon Reta* Ry0Zc44O3 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library   | \$ 12.23  | Amazon Reta* Tr48N5Jc3 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library   | \$ 10.33  | Amazon Reta* Ym1L91613 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library   | \$ 74.90  | Anc* Newspapers.Com - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library   | \$ 59.40  | Batteries+Bulbs #0253 - PCard     |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library   | \$ 599.98 | Bestbuycom807070830378 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library   | \$ 189.94 | Bestbuycom807072639051 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library   | \$ 30.48  | Billings Hardware & Servi - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library   | \$ 41.25  | Brodart Supplies - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library   | \$ 479.98 | Childcraft - PCard                |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library   | \$ 59.00  | Gan*1094Grfalltribcirc - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library   | \$ 34.00  | Gan*Usatodaycirc - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library   | \$ 120.00 | Google Gsuite_Explorelear - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library   | \$ 150.00 | In *Artwalk Downtown Bill - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library   | \$ 22.73  | Napa Store 3547001 - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library   | \$ 36.24  | Napa Store 3547001 - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library   | \$ 2.79   | Napa Store 3547001 - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library   | \$ 6.00   | Napa Store 3547001 - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library   | \$ 13.67  | Napa Store 3547001 - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library   | \$ 20.00  | Ntl Cntr For Safety - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library   | \$ 3.99   | Oculus *5Swjttct62 - PCard        |

| Check Date | Check # | Name             | Fund Name   | Amount     | Item Desc                         |
|------------|---------|------------------|-------------|------------|-----------------------------------|
| 08/04/2025 | ACH     | U.S. Bank PCards | Library     | \$ 3.99    | Oculus *6Bvztt4T62 - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library     | \$ 3.99    | Oculus *89Am8Tlt62 - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library     | \$ 3.99    | Oculus *Brw6Esgt62 - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library     | \$ 25.98   | Paypal *Gamestopcor - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library     | \$ 103.73  | Rps Corporation - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library     | \$ 43.24   | Samsclub #4805 - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library     | \$ 343.00  | Simply Local Mag - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library     | \$ 343.00  | Simply Local Mag - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library     | \$ 52.00   | Sq *Yellowstone County Ne - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library     | \$ 14.99   | Ssl.Com Cloud Services - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library     | \$ (14.99) | Ssl.Com Cloud Services - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library     | \$ 4.47    | Wal-Mart #1956 - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library     | \$ 48.35   | Wal-Mart #2923 - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library     | \$ 31.65   | Wal-Mart #2923 - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Library     | \$ 2.39    | Wl *Steam Purchase - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | P.W. Admin  | \$ 25.00   | Accessbillings - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | P.W. Admin  | \$ 9.99    | Amazon Mark* 372737Sh3 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | P.W. Admin  | \$ 28.99   | Amazon Mark* 4H4M40I73 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | P.W. Admin  | \$ 104.99  | Amazon Mktpl*NI0Gy4Sy0 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | P.W. Admin  | \$ 514.54  | Amazon Mktpl*Od6D50Da3 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | P.W. Admin  | \$ (99.99) | Amazon Mktplace Pmts - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | P.W. Admin  | \$ 46.32   | Amazon.Com*4J1R84Ab3 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | P.W. Admin  | \$ 36.99   | Billingsgazettethriftynck - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | P.W. Admin  | \$ 47.98   | Costco Whse #1644 - PCard         |
| 08/04/2025 | ACH     | U.S. Bank PCards | P.W. Admin  | \$ 55.56   | Costco Whse #1644 - PCard         |
| 08/04/2025 | ACH     | U.S. Bank PCards | P.W. Admin  | \$ 118.00  | Lowe's #00319* - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | P.W. Admin  | \$ 194.11  | Stapls7660521401000001 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | P.W. Admin  | \$ 69.81   | Stapls7660893139000001 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | P.W. Admin  | \$ 38.69   | Stapls7660893139000002 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | P.W. Admin  | \$ 31.77   | Stapls7660918917000001 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | P.W. Admin  | \$ 46.78   | Stapls7661191411000001 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 315.71  | A & I Distributors - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 114.00  | A&H Specialties - PCard           |

| Check Date | Check # | Name             | Fund Name   | Amount      | Item Desc                         |
|------------|---------|------------------|-------------|-------------|-----------------------------------|
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 74.68    | A&H Specialties - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 585.00   | A&H Specialties - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 94.77    | A&H Specialties - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 1,019.70 | Absaroka River Adventures - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 1,545.00 | Absaroka River Adventures - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 1,761.30 | Absaroka River Adventures - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 59.99    | Adobe Inc - PCard                 |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 66.20    | Adobe Inc - PCard                 |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 19.99    | Adobe Inc - PCard                 |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 59.99    | Adobe Inc - PCard                 |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 6.98     | Albertsons #0038 - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 12.98    | Albertsons #0038 - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 83.90    | Albertsons #0038 - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 25.95    | Albertsons #0038 - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 9.98     | Albertsons #0038 - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 17.98    | Albertsons #0038 - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 6.46     | Albertsons #0038 - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 9.98     | Albertsons #0038 - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 14.97    | Albertsons #0038 - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 15.91    | Albertsons #0038 - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 64.73    | Albertsons #0038 - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 6.57     | Albertsons #0038 - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 24.98    | Albertsons #0047 - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 68.22    | Albertsons #0047 - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 90.38    | Albertsons #4025 - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 10.98    | Albertsons #4025 - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 3.49     | Albertsons #4025 - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 269.95   | Als Bootery & Repair Shop - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 420.41   | Amazon Mark* De3Lf0Dq3 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 228.76   | Amazon Mark* Nr8Bm0380 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 21.34    | Amazon Mktpl*1R62M0R63 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 130.58   | Amazon Mktpl*7R4Ph6V93 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 71.09    | Amazon Mktpl*9N4O02Hf3 - PCard    |

| Check Date | Check # | Name             | Fund Name   | Amount     | Item Desc                      |
|------------|---------|------------------|-------------|------------|--------------------------------|
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 23.99   | Amazon Mktpl*H07Ox9Kh3 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 125.36  | Amazon Mktpl*Mg5Wh4Rg3 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 65.23   | Amazon Mktpl*N30D81Ax1 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 254.48  | Amazon Mktpl*N33P309T2 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 39.97   | Amazon Mktpl*N33S36Vz1 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 155.96  | Amazon Mktpl*NI14U1Wh2 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 9.99    | Amazon Mktpl*NI1Go6N01 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 19.58   | Amazon Mktpl*NI2Ii1342 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 39.88   | Amazon Mktpl*NI3Tg78N1 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 24.99   | Amazon Mktpl*NI5Ci3W22 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 83.34   | Amazon Mktpl*NI96Q29F2 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 18.93   | Amazon Mktpl*Nr2Q52Gv2 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 18.93   | Amazon Mktpl*Nr2Q52Gv2 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 37.86   | Amazon Mktpl*Nr2Q52Gv2 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 87.36   | Amazon Mktpl*Nr30K9Zp0 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 76.53   | Amazon Mktpl*Nr3Z47Jd2 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 9.16    | Amazon Mktpl*Nr61D8372 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 42.24   | Amazon Mktpl*Nr98E3Zr0 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 14.99   | Amazon Mktpl*Qq6Sh5Aw3 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 15.80   | Amazon Mktpl*Rq6Gm2G13 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 50.13   | Amazon Mktpl*Ue2Ky7Cn3 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 335.99  | Amazon Mktpl*Zm2Ml3Ch3 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 359.84  | Amazon Mktpl*Zm9R34Fb3 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ (10.95) | Amazon Mktplace Pmts - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 42.75   | Amazon Reta* 1Z2Ot5Cz3 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 108.72  | Amazon Reta* NI6J17Xe0 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 18.77   | Amazon.Com*N34Ls2Lb0 - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 12.79   | Amc 4290 Shiloh 14 - PCard     |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 405.34  | Amc 9640 Online - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 390.48  | Amc 9640 Online - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 4.99    | Ampd Strong - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 14.99   | Ampd Strong - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 49.37   | At Home Store 281 - PCard      |

| Check Date | Check # | Name             | Fund Name   | Amount    | Item Desc                         |
|------------|---------|------------------|-------------|-----------|-----------------------------------|
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 11.00  | Bargreen Ellingson - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 170.95 | Bass Pro Billings432 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 39.99  | Bass Pro Billings432 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 39.98  | Bass Pro Billings432 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 14.99  | Bass Pro Billings432 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 84.97  | Bass Pro Billings432 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 58.00  | Big Sky Irrigation Inc - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 14.49  | Billings Hardware & Servi - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 119.25 | C B Operations Llc - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 47.46  | C B Operations Llc - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 701.48 | C B Operations Llc - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 47.52  | Carquest 3103 - PCard             |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 223.20 | Cc* Crumbl Billings - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 334.59 | City Of Billiings Buildin - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 374.22 | Costco Whse #1644 - PCard         |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 106.00 | Creative Monograms Smb - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 80.00  | Cycorp Trailer Parts And - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 183.06 | Dakota Supply Group - Bil - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 37.62  | Dollar Tree - PCard               |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 28.75  | Dollar Tree - PCard               |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 36.75  | Dollar Tree - PCard               |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 4.00   | Dollar Tree - PCard               |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 316.76 | Domino'S 7005 - PCard             |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 41.94  | Domino'S 7005 - PCard             |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 583.00 | Elk River Outfitters - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 530.00 | Elk River Outfitters - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 583.00 | Elk River Outfitters - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 636.00 | Elk River Outfitters - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 54.99  | Evergreen Ace Hardware - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 66.55  | Evergreen Ace Hardware - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 18.36  | Evergreen Ace Hardware - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 43.92  | Evergreen Ace Hardware - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 35.96  | Evergreen Ace Hardware - PCard    |

| Check Date | Check # | Name             | Fund Name   | Amount    | Item Desc                         |
|------------|---------|------------------|-------------|-----------|-----------------------------------|
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 57.94  | Evergreen Ace Hardware - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 16.98  | Evergreen Ace Hardware - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 41.89  | Evergreen Ace Hardware - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 349.99 | Evergreen Ace Hardware - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 111.39 | Fei, Inc. - Billings - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 145.45 | Fsp*Generator Starter Sho - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 69.00  | Gdp*Casual Space - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 120.00 | Gdp*Casual Space - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 27.20  | Gm Service Center - PCard         |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 438.28 | Hanson Chemical - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 456.02 | Hanson Chemical - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 488.49 | Hanson Chemical - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 46.66  | Harvest Tech-Billings - PCard     |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 102.96 | Heights Ace Hdwe - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 11.97  | Heights Ace Hdwe - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 37.99  | Heights Ace Hdwe - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 74.12  | Heights Ace Hdwe - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 73.94  | Heights Ace Hdwe - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 12.56  | Hose & Rubber - Blg - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 171.54 | Hose & Rubber - Blg - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 60.74  | Inland Truck Parts # - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 69.51  | Interstate Batteries Of - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 282.00 | Isa - PCard                       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 113.12 | Issa Intl Sports Scien - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 234.02 | Jimmy Johns - 1646 - E - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 549.32 | Kb Commercial Products - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 36.87  | Kings Ace Hdwe - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 75.16  | Kings Ace Hdwe - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 17.98  | Kings Ace Hdwe - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 110.67 | Kings Ace Hdwe - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 13.49  | Kings Ace Hdwe - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 285.70 | Kings Ace Hdwe - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 16.99  | Kings Ace Hdwe - PCard            |

| Check Date | Check # | Name             | Fund Name   | Amount      | Item Desc                    |
|------------|---------|------------------|-------------|-------------|------------------------------|
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 58.98    | Kings Ace Hdwe - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 130.92   | Kings Ace Hdwe - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 79.04    | Kings Ace Hdwe - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 155.36   | Let S Glow Putt - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 225.54   | Lowes #00319* - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 449.00   | Lowes #00319* - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 9.00     | Macon Supply Inc - PCard     |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 729.81   | Midland Implement Co - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 349.78   | Midland Implement Co - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 45.94    | Midland Implement Co - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 17.12    | Midland Implement Co - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 72.86    | Midland Implement Co - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 28.43    | Midland Implement Co - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 961.61   | Midland Implement Co - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 918.42   | Midland Implement Co - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 471.82   | Midland Implement Co - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 51.50    | Midland Implement Co - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 58.90    | Midland Implement Co - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 10.44    | Midland Implement Co - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 84.68    | Midland Implement Co - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 104.46   | Midland Implement Co - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 193.40   | Midland Implement Co - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 53.51    | Midland Implement Co - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 32.05    | Midland Implement Co - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 71.84    | Midland Implement Co - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 1,612.60 | Midland Implement Co - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 60.04    | Midland Implement Co - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 104.80   | Midland Implement Co - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 9.67     | Midland Implement Co - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 55.17    | Midland Implement Co - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 34.68    | Napa Store 3547001 - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 34.40    | Napa Store 3547001 - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 328.90   | Northland Automotive - PCard |

| Check Date | Check # | Name             | Fund Name   | Amount    | Item Desc                         |
|------------|---------|------------------|-------------|-----------|-----------------------------------|
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 208.60 | Northwest Pipe Fittings - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 187.50 | Northwest Seed-Billings - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 120.87 | O'Reilly 1551 - PCard             |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 144.00 | Pepsicola Bottling Compan - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 654.00 | Pepsicola Bottling Compan - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 788.50 | Recreation Supply Company - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 686.00 | Reef Indoor Waterpark - PCard     |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 320.00 | Reef Indoor Waterpark - PCard     |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 21.98  | Sams Club #4805 - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 43.88  | Samsclub #4805 - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 8.70   | Samsclub #4805 - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 67.52  | Samsclub #4805 - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 410.58 | Samsclub #4805 - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 16.98  | Samsclub.Com - PCard              |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 126.80 | Samsclub.Com - PCard              |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 253.08 | Samsclub.Com - PCard              |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 111.80 | Samsclub.Com - PCard              |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 382.58 | Samsclub.Com - PCard              |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 431.69 | Samsclub.Com - PCard              |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 40.00  | Scheels Billings - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 104.42 | Selbys - PCard                    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 250.44 | Shamrock Fsw590 Billings - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 206.94 | Shamrock Fsw590 Billings - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 125.21 | Shamrock Fsw590 Billings - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 236.00 | Sherwin-Williams701710 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 290.00 | Sherwin-Williams701710 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 60.42  | Sherwin-Williams703203 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 10.99  | Shipton'S Big R Heights - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 45.98  | Shipton'S Big R Service - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 104.98 | Shipton'S Big R West - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 264.00 | Skateworld - PCard                |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 88.90  | Smalltoys Jackpotbingo - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 174.63 | Sp Sappy Supplies - PCard         |

| Check Date | Check # | Name             | Fund Name   | Amount    | Item Desc                         |
|------------|---------|------------------|-------------|-----------|-----------------------------------|
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 79.99  | Spectrum - PCard                  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 19.99  | Spotify P383A4A9Ff - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 360.00 | Sq *Bitterroot Sip And Pa - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 288.00 | Sq *Bitterroot Sip And Pa - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 560.00 | Sq *The Grand Escape Room - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 80.00  | Sq *The Grand Escape Room - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 80.00  | Sq *The Grand Escape Room - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 140.00 | Sq *The Grand Escape Room - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 160.00 | Sq *The Grand Escape Room - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 180.00 | Sq *The Grand Escape Room - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 180.00 | Sq *The Grand Escape Room - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 200.00 | Sq *Wild Rose Paintball - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 50.00  | Sq *Wild Rose Paintball - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 65.00  | Sq *Wild Rose Paintball - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 50.00  | Sq *Wild Rose Paintball - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 50.00  | Sq *Wild Rose Paintball - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 50.00  | Sq *Wild Rose Paintball - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 131.25 | Sunset Bowl - PCard               |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 165.00 | Sunset Bowl - PCard               |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 127.50 | Sunset Bowl - PCard               |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 307.50 | Sunset Bowl - PCard               |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 202.50 | Sunset Bowl - PCard               |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 315.00 | Sunset Bowl - PCard               |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 5.80   | Tacoma Screw Products Inc - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 9.35   | Tacoma Screw Products Inc - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 198.10 | Tacoma Screw Products Inc - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 3.45   | Tacoma Screw Products Inc - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 1.90   | Tacoma Screw Products Inc - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 129.67 | Tacoma Screw Products Inc - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 100.33 | Tacoma Screw Products Inc - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 163.63 | Tacoma Screw Products Inc - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 134.72 | Tacoma Screw Products Inc - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 50.00  | Textmagic.Com - PCard             |

| Check Date | Check # | Name             | Fund Name   | Amount    | Item Desc                         |
|------------|---------|------------------|-------------|-----------|-----------------------------------|
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 45.96  | The Home Depot #3101 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 63.85  | The Home Depot #3101 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 67.87  | The Home Depot #3101 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 80.23  | The Home Depot #3101 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 503.50 | The Home Depot #3101 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 61.15  | The Webstaurant Store Inc - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 26.00  | Tire Rama 105 It - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 20.70  | Tire Rama 105 It - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 26.00  | Tire Rama 105 It - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 219.82 | Tire Rama 105 It - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 25.00  | Tire Rama 105 It - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 40.00  | Tire Rama 105 It - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 385.62 | Tire Rama 105 It - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 5.97   | Town & Country Food - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 3.01   | Town & Country Food - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 5.97   | Town & Country Food - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 69.95  | Tummee Yoga Platform - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 23.08  | Vistaprint - PCard                |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 23.09  | Vistaprint - PCard                |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 23.79  | Vistaprint - PCard                |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 375.08 | Wal-Mart #1956 - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 16.08  | Wal-Mart #2923 - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 62.25  | Wal-Mart #2923 - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 67.79  | Wal-Mart #2923 - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 71.92  | Wal-Mart #4412 - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 363.01 | Walmart.Com 8009256278 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 594.00 | West End Lock And Securit - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 195.00 | Wise Wonders Children'S - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 141.54 | Wm Supercenter #1956 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 872.61 | Wm Supercenter #1956 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 9.97   | Wm Supercenter #1956 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 19.98  | Wm Supercenter #1956 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 23.38  | Wm Supercenter #2923 - PCard      |

| Check Date | Check # | Name             | Fund Name   | Amount      | Item Desc                        |
|------------|---------|------------------|-------------|-------------|----------------------------------|
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 175.86   | Wm Supercenter #2923 - PCard     |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 278.86   | Wm Supercenter #2923 - PCard     |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 55.84    | Wm Supercenter #2923 - PCard     |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 16.76    | Wm Supercenter #2923 - PCard     |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 31.54    | Wm Supercenter #2923 - PCard     |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 207.20   | Wristco - PCard                  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 23.10    | Yellowstone County Treas - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 27.00    | Yellowstone Valley Elect - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 16.59    | Zoom.Com 888-799-9666 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 180.00   | Zoomontana Pos - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Dist 1 | \$ 120.00   | Zoomontana Pos - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Park Pgrms  | \$ 1,436.08 | A&H Specialties - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 66.20    | 5.11, Inc. - PCard               |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 514.44   | Amazon Mktpl*N30Te3Vu2 - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 183.92   | Amazon Mktpl*Yy90Y3Js3 - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 79.98    | Amazon.Com*Ni7H73Jx3 - PCard     |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 139.90   | Billings Army Navy Surpl - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 99.99    | Costco Whse #1644 - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 20.00    | Etraintoday.Com - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 15.99    | Harbor Freight Tools 207 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 2.99     | Harbor Freight Tools 207 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 44.99    | Harbor Freight Tools 207 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 45.00    | Harbor Freight Tools 207 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 13.23    | O'Reilly 1548 - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 13.23    | O'Reilly 1548 - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 5.29     | O'Reilly 1548 - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 5.28     | O'Reilly 1548 - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 32.31    | O'Reilly 1548 - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 32.32    | O'Reilly 1548 - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 14.74    | O'Reilly 1548 - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 14.74    | O'Reilly 1548 - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 7.21     | O'Reilly 1548 - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 7.21     | O'Reilly 1548 - PCard            |

| Check Date | Check # | Name             | Fund Name   | Amount      | Item Desc                         |
|------------|---------|------------------|-------------|-------------|-----------------------------------|
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 35.95    | O'Reilly 1548 - PCard             |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 278.79   | Pens.Com - PCard                  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 66.99    | Shipton'S Big R East - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 33.00    | Shipton'S Big R East - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 32.45    | Shipton'S Big R East - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 16.50    | Spic And Span - PCard             |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 16.50    | Spic And Span - PCard             |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 145.00   | Sq *Skyline Services, Inc - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 43.48    | The Home Depot #3101 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 43.48    | The Home Depot #3101 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 39.94    | The Home Depot #3101 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 12.37    | The Home Depot #3101 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 12.37    | The Home Depot #3101 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 86.96    | The Home Depot 3101 - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 84.85    | The Home Depot 3101 - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 19.50    | West End Lock And Securit - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 23.34    | Wm Supercenter #1956 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 18.86    | Wm Supercenter #1956 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parking     | \$ 13.58    | Wm Supercenter #1956 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parks Maint | \$ 32.53    | A&H Specialties - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parks Maint | \$ 65.21    | A&H Specialties - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parks Maint | \$ 170.14   | Midland Implement Co - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parks Maint | \$ 61.01    | Midland Implement Co - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parks Maint | \$ 232.62   | Midland Implement Co - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parks Maint | \$ 524.52   | Northwest Pipe Fittings - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parks Maint | \$ 27.93    | Yellowstone Valley Elect - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parks Maint | \$ 249.69   | Yellowstone Valley Elect - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parks Maint | \$ 80.00    | Yellowstone Valley Elect - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parks Maint | \$ 37.86    | Yellowstone Valley Elect - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parks Maint | \$ 27.58    | Yellowstone Valley Elect - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Parks Maint | \$ 165.08   | Yellowstone Valley Elect - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | PD Program  | \$ 795.00   | Aa & A Auto Rental - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | PD Program  | \$ 1,590.00 | Aa & A Auto Rental - PCard        |

| Check Date | Check # | Name             | Fund Name     | Amount      | Item Desc                         |
|------------|---------|------------------|---------------|-------------|-----------------------------------|
| 08/04/2025 | ACH     | U.S. Bank PCards | PD Program    | \$ 266.56   | Office Depot #450 - PCard         |
| 08/04/2025 | ACH     | U.S. Bank PCards | PD Program    | \$ 70.65    | Wm Supercenter #1956 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Phone System  | \$ 266.98   | Amazon Mktpl*Ha27V9Zi3 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Phone System  | \$ 9.22     | Amazon Mktpl*Nl57K7So1 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Phone System  | \$ 1,120.87 | Insight Public Sector - PCard     |
| 08/04/2025 | ACH     | U.S. Bank PCards | Planning      | \$ 54.22    | Amazon Mktpl*Be4Um6Fv3 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Planning      | \$ 30.29    | Amazon Mktpl*Kj2Lb80T3 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Planning      | \$ 105.50   | Amazon Mktpl*Nl8Hd9Sq2 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Planning      | \$ 17.87    | Amazon Mktpl*Nr6Op14X0 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Planning      | \$ 39.98    | Amazon Mktpl*Tr8Nn90W3 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Planning      | \$ 608.00   | Apa - PCard                       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Planning      | \$ 130.00   | Association Of Pedestrian - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Planning      | \$ 32.97    | Costco Whse #1644 - PCard         |
| 08/04/2025 | ACH     | U.S. Bank PCards | Planning      | \$ 39.64    | Domino'S 7003 - PCard             |
| 08/04/2025 | ACH     | U.S. Bank PCards | Planning      | \$ 9.91     | Facebk *7Tg66Rlv92 - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Planning      | \$ 1,066.05 | In *Association Of Metrop - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Planning      | \$ 250.00   | Montana Association Of - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Planning      | \$ 65.00    | Montana Association Of - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Planning      | \$ 250.00   | Montana Association Of - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Planning      | \$ 7.00     | Target 00013334 - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Planning      | \$ 20.67    | Wm Supercenter #2923 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Planning      | \$ 26.61    | Wm Supercenter #2923 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Planning      | \$ 16.59    | Zoom.Com 888-799-9666 - PCard     |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 48.00    | 00809 - Apcoa Billings - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 73.03    | 76 - Goodies - PCard              |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 838.68   | Airbnb * Hm249Rzq9F - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 776.46   | Airbnb * Hm4F3A2Jrt - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 1,119.17 | Alaska Air 0272110905536 - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 1,119.17 | Alaska Air 0272110905537 - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 251.99   | Alaska Air 0272110908921 - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 14.97    | Albertsons #0047 - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 12.37    | Albertsons #1227 - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 16.98    | Albertsons #1227 - PCard          |

| Check Date | Check # | Name             | Fund Name     | Amount      | Item Desc                      |
|------------|---------|------------------|---------------|-------------|--------------------------------|
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 44.00    | Allianz Travel Ins - PCard     |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 26.93    | AlSCO Inc. - PCard             |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 128.00   | Amazon Mark* Yk0Z21Mc3 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 177.02   | Amazon Mktpl*2G4286Qy3 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 97.32    | Amazon Mktpl*Ap39O5Yn3 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 39.92    | Amazon Mktpl*Eo5X37Et3 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 307.48   | Amazon Mktpl*N33Ev0Du0 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 36.49    | Amazon Mktpl*N35Mr8I90 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 26.56    | Amazon Mktpl*N35Mr8I90 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 30.68    | Amazon Mktpl*N385M6Lv0 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 73.05    | Amazon Mktpl*N38J21Vo0 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 76.84    | Amazon Mktpl*NI00D9Og2 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 7.37     | Amazon Mktpl*NI0L07Pr1 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 7.37     | Amazon Mktpl*NI1Ab9Kr0 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 221.97   | Amazon Mktpl*NI4Sw8Ga1 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 49.98    | Amazon Mktpl*NI5Ei2Iw1 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 1,069.47 | Amazon Mktpl*NI7Kf6170 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 534.11   | Amazon Mktpl*NI90L6D31 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 38.95    | Amazon Mktpl*NI90L6D31 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 13.29    | Amazon Mktpl*SI83T34S3 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 87.95    | Amazon Mktpl*T10Kt0593 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 791.88   | Amazon Mktpl*X03Lb79M3 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ (73.05)  | Amazon Mktplace Pmts - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ (175.00) | Amazon Mktplace Pmts - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 58.13    | Amazon Reta* 177H526P3 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 58.13    | Amazon Reta* 4T2Gs0Ao3 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 63.74    | Amazon Reta* NI0816Y22 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 31.25    | Amazon Reta* NI27B03C2 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 399.98   | Amazon Reta* NI2Fe6Ss1 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 134.95   | Amazon Reta* Nr5Pc9Es1 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 295.39   | Amazon Reta* Nr6Bn5Oh0 - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 12.72    | Amazon.Com*Zj28H9Ilg3 - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 39.00    | American Water Technol - PCard |

| Check Date | Check # | Name             | Fund Name     | Amount      | Item Desc                         |
|------------|---------|------------------|---------------|-------------|-----------------------------------|
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 1,353.41 | Arrowhead Forensics - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 732.68   | Arrowhead Forensics - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 128.90   | B&H Photo 800-606-6969 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 4,194.00 | B&H Photo 800-606-6969 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 863.10   | B&H Photo 800-606-6969 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 1,437.52 | B&H Photo 800-606-6969 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 38.00    | Batteries+Bulbs #0253 - PCard     |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 17.99    | Best Buy 00005926 - PCard         |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 39.99    | Billingsgazettethriftynck - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 249.99   | Bound Tree Medical Llc - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 16.15    | Budget Rent A Car - PCard         |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 34.72    | Cenex-Rocky Mountain Sup - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 1,315.00 | Coinforce - PCard                 |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 57.86    | Conoco - Fics Plaza Rk Pl - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 34.76    | Conoco - On Your Way 104 - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 57.52    | Conoco - Townpump Whiteha - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 65.76    | Corporate Translation Ser - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 39.95    | Costco Whse #1644 - PCard         |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 127.24   | Costco Whse #1644 - PCard         |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 42.94    | Costco Whse #1644 - PCard         |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 672.56   | Dash Medical Gloves - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 131.52   | Econo Print - PCard               |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 413.40   | Econo Print - PCard               |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 679.21   | Econoprint - PCard                |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 595.76   | Enterprise Rent-A-Car - PCard     |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 29.66    | Evident Inc - PCard               |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 340.00   | Evident Inc - PCard               |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 353.73   | Expedia 73170140690843 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 12.07    | Exxon East Helena #1 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 20.98    | Exxon Good To Go Store - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 918.00   | Fire Protection Pub - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 60.00    | Fsp*Billings Clinic Commu - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 34.00    | Fsp*Billings Clinic Commu - PCard |

| Check Date | Check # | Name             | Fund Name     | Amount      | Item Desc                         |
|------------|---------|------------------|---------------|-------------|-----------------------------------|
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 158.53   | Grainger - PCard                  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 145.93   | Gunmag Warehouse - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 3,150.00 | Hanser Wrecker Company - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 325.17   | Hanson Chemical - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 234.85   | Hanson Chemical - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 214.29   | Hanson Chemical - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 120.76   | Hanson Chemical - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 131.51   | Hanson Chemical - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 449.85   | Homedepot.Com - PCard             |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 2,147.18 | Hsgj, Comp Tac - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 115.00   | In *Billings Clinic - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 88.00    | In *Frosty Solutions, Llc - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 93.70    | In *Frosty Solutions, Llc - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 59.50    | In *Frosty Solutions, Llc - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 1,632.50 | In *Hamilton Mechanical - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 90.85    | Jimmy Johns - 1646 - E - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 82.18    | Jimmy Johns - 1646 - M - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 19.98    | Kings Ace Hdwe - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 879.39   | Life Assist Inc - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 2,211.50 | Life Assist Inc - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 285.60   | Life Assist Inc - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 4,635.76 | Life Assist Inc - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 282.12   | Lowes #00319* - PCard             |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 348.50   | Lowes #00319* - PCard             |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 293.48   | Luckygunner 8003179506 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 4,620.00 | Magnet Forensics Llc - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 2,192.50 | Midland Mechanical Inc - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 69.81    | Midwayusa Com - PCard             |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 542.10   | Moore Lane Vh - PCard             |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 265.50   | Moore Lane Vh - PCard             |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 591.20   | Moore Lane Vh - PCard             |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 40.00    | Naemtautorenew - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 549.08   | National Emergency Train - PCard  |

| Check Date | Check # | Name             | Fund Name     | Amount      | Item Desc                         |
|------------|---------|------------------|---------------|-------------|-----------------------------------|
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 42.96    | Office Depot #450 - PCard         |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 20.00    | Openai *Chatgpt Subscr - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 305.00   | Paypal *Fbinaamonta - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 305.00   | Paypal *Fbinaamonta - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 305.00   | Paypal *Fbinaamonta Fbina - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 37.23    | Phillips 66 - Brake Time - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 58.00    | Pp*Zee Creative - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 79.68    | Rev.Com - PCard                   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 119.52   | Rev.Com - PCard                   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 38.94    | Sams Club #4805 - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 399.99   | Shipton'S Big R Heights - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 1,500.00 | Sp Crash Data Group - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 85.10    | Sq *All Cities Taxi 176 - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 44.38    | Sq *Inter City Taxi - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 280.00   | Sq *Mosaic Threads - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 93.00    | Sq *Mt Mobile Shredding - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 109.72   | Stapls7660498596000001 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 30.13    | Stapls7661390591000001 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 22.49    | Target 00001719 - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 5.98     | The Home Depot #3101 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 251.10   | The Home Depot 3101 - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 31.22    | The Mail Drop - PCard             |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 684.78   | The Riverside Hotel - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 684.78   | The Riverside Hotel - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 684.78   | The Riverside Hotel - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 684.78   | The Riverside Hotel - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 34.10    | Three Forks #1381 - PCard         |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 263.80   | Tlo Transunion - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 80.00    | Triangle Communications - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 35.90    | Tst*City Brew Coffee - C - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 5.65     | Uber *Trip - PCard                |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 2,483.81 | Uline *Ship Supplies - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 71.42    | Universal Awards - PCard          |

| Check Date | Check # | Name             | Fund Name     | Amount      | Item Desc                         |
|------------|---------|------------------|---------------|-------------|-----------------------------------|
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 23.98    | Ups*Billing Center - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 81.61    | Ups*Billing Center - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 69.06    | Ups*Billing Center - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 58.63    | Ups*Billing Center - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 300.00   | Us Assureinsurance - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 433.90   | Wasabi Technologies - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 8.20     | West End Lock And Securit - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 11.00    | West End Lock And Securit - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 5.00     | West End Lock And Securit - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 7.56     | Wm Supercenter #1956 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 41.90    | Wm Supercenter #2923 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 51.92    | Wpsg, Inc. - PCard                |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 97.00    | Www.Volgistics.Com - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 62.62    | Yellowstone Valley Elect - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 790.00   | Zeecreative - PCard               |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 856.00   | Zeecreative - PCard               |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 3,710.88 | Zoll Medical Corp - PCard         |
| 08/04/2025 | ACH     | U.S. Bank PCards | Public Safety | \$ 155.52   | Zoom.Com 888-799-9666 - PCard     |
| 08/04/2025 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 86.32    | Amazon Mktpl*5442J94X3 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 14.74    | Amazon Mktpl*Nl2Nw0Em0 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 3,105.45 | Big Sky Linen And Unif - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 30.00    | Cenex- Zip Trip #57 - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 10.05    | City Of Billings - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 125.99   | Facebk *U96Yjrlw42 - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 248.92   | Fastenal Company 01Mtbll - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 540.00   | Fastenal Company 01Mtbll - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 33.30    | F-M Forklift Sales & Svcs - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 193.88   | Grainger - PCard                  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 8.98     | Grainger - PCard                  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 475.08   | Grainger - PCard                  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 99.99    | Harbor Freight Tools 207 - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 59.92    | Heights Ace Hdwe - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Solid Waste   | \$ 16.51    | Hose & Rubber - Blg - PCard       |

| Check Date | Check # | Name             | Fund Name      | Amount      | Item Desc                         |
|------------|---------|------------------|----------------|-------------|-----------------------------------|
| 08/04/2025 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 80.00    | Kb Commercial Products - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 106.95   | Kings Ace Hdwe - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 27.96    | Kings Ace Hdwe - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 25.98    | Kings Ace Hdwe - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 279.00   | Lowes #00319* - PCard             |
| 08/04/2025 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 14.70    | Napa Store 3547001 - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 46.40    | Pacific Steel Branch #02 - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 55.89    | Pacific Steel Branch #02 - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 77.33    | Pacific Steel Branch #02 - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 77.33    | Pacific Steel Branch #02 - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 163.60   | Paypal *Genuinemark - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 227.65   | Paypal *Genuinemark - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 599.99   | Shipton'S Big R West - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 27.96    | Shipton'S Big R West - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 29.44    | Six Robblees Billings - PCard     |
| 08/04/2025 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 9.29     | Spencer Fluid Power Inc - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 91.35    | Tacoma Screw Products Inc - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 9.96     | The Home Depot #3101 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 14.29    | Ups*Billing Center - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Solid Waste    | \$ 27.94    | Wm Supercenter #1956 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 42.97    | Albertsons #0630 - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 340.75   | Amazon Reta* N313Y1P61 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 692.86   | Amazon Reta* Qf65X22N3 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 27.35    | Awg 3575 - PCard                  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 1,586.86 | Big Sky Linen And Unif - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 31.44    | Billings Construction Su - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 149.95   | Billings Construction Sup - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 112.97   | Billings Hardware & Servi - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 127.94   | Clear Creek Nursery Dbac - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 15.99    | Clear Creek Nursery Dbac - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 205.86   | Costco Whse #1644 - PCard         |
| 08/04/2025 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 129.99   | Harbor Freight Tools 207 - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 139.96   | Heights Ace Hdwe - PCard          |

| Check Date | Check # | Name             | Fund Name      | Amount    | Item Desc                         |
|------------|---------|------------------|----------------|-----------|-----------------------------------|
| 08/04/2025 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 26.06  | Kings Ace Hdwe - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 22.49  | Kings Ace Hdwe - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 29.99  | Kings Ace Hdwe - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 152.65 | Norco - 97 - Billings - PCard     |
| 08/04/2025 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 134.80 | Pacific Steel Branch #02 - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 95.49  | Pacific Steel Branch #02 - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 40.29  | The Home Depot #3101 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 250.88 | The Home Depot 3101 - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 21.93  | The Ups Store 4741 - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Street/Traffic | \$ 321.90 | Yellowstone Valley Elect - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 201.48 | Aaim - Services - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 472.38 | Abc Florida Parts Call Ct - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 891.48 | Abc Florida Parts Call Ct - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 102.46 | Amazon Mktpl*N33LI6N21 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 13.95  | Amazon Mktpl*N35Fn79S2 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 114.74 | Amazon Mktpl*NI43X5J80 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 9.99   | Amazon Mktpl*Nr2Ak83Z0 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 9.97   | Amazon Reta* 8133H0B43 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 12.18  | Amazon.Com*Nl9Jc0290 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 38.95  | Amazon.Com*Yd1M46Wj3 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 168.79 | Awg 3575 - PCard                  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 57.35  | Awg 3575 - PCard                  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 793.49 | City Of Billiings Buildin - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 600.00 | Educate Llp - PCard               |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 600.00 | Educate Llp - PCard               |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 33.98  | Evergreen Ace Hardware - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 80.00  | Facebk *Tnsk6Tgdb2 - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 98.03  | Fedex Offic22600022665 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 205.49 | Find It Parts - PCard             |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 67.08  | Find It Parts - PCard             |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 46.99  | Gateway Fees - PCard              |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 9.41   | Grainger - PCard                  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit        | \$ 750.00 | Helm-Ford Diag Software - PCard   |

| Check Date | Check # | Name             | Fund Name  | Amount      | Item Desc                         |
|------------|---------|------------------|------------|-------------|-----------------------------------|
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 1,829.28 | Imperial Supplies - PCard         |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 300.00   | In *Cotter'S Sewer, Septi - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 2,800.00 | In *Peacock Cleaning Llc - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 2,546.40 | Insight Public Sector - PCard     |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 7.18     | Kings Ace Hdwe - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 34.12    | Kings Ace Hdwe - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 100.57   | Lawson Products - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 100.00   | Logicbay - PCard                  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 100.00   | Logicbay - PCard                  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 47.22    | Lowe's #00319* - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 51.92    | Lowe's #00319* - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 26.35    | Michaels #9490 - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 5.99     | Michaels #9490 - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 4.50     | Michaels Stores 9916 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 437.00   | Montana Tire & Alignment - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 40.86    | Napa Store 3547001 - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 37.64    | Napa Store 3547001 - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 83.76    | Napa Store 3547001 - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 11.39    | Office Depot #1079 - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 30.98    | Office Depot #1080 - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 464.38   | Sp Phytools1 - PCard              |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 32.75    | Sq *Statuary Gardens & Gi - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 17.84    | Tacoma Screw Products Inc - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 24.98    | Tacoma Screw Products Inc - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 10.55    | Tacoma Screw Products Inc - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 225.00   | Tri State Oil Recla... - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 419.06   | United 0162310818415 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 2.38     | Walmart.Com - PCard               |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 2.38     | Walmart.Com 8009256278 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Transit    | \$ 16.59    | Zoom.Com 888-799-9666 - PCard     |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 10.19    | 4Te*Alarm Monitoring Serv - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 10.18    | 4Te*Alarm Monitoring Serv - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 194.05   | Amazon Mktpl*Lt7Xp5Fq3 - PCard    |

| Check Date | Check # | Name             | Fund Name  | Amount      | Item Desc                         |
|------------|---------|------------------|------------|-------------|-----------------------------------|
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 9.97     | Amazon Mktpl*N30Dw4Ac1 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 88.04    | Amazon Mktpl*N33Wr2L80 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 58.29    | Amazon Mktpl*N37621832 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 99.95    | Amazon Mktpl*N38X06Tl0 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 60.82    | Amazon Mktpl*NI40W54W2 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 189.99   | Amazon Mktpl*NI64L2Y80 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 259.59   | Amazon Mktpl*NI9Xk1Fn0 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 1,296.72 | Amazon Mktpl*Oz3Sn9Zm3 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 56.99    | Amazon Reta* Nr9Dt0Ja1 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 55.00    | Amazon Reta* Wg51Z8Gd3 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 18.74    | Amazon.Com*N37Hv0J20 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 83.60    | Amazon.Com*NI5Ox0Fz2 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 62.50    | Armstrong Pest Control - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 62.50    | Armstrong Pest Control - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 249.00   | Automationdirect.Com - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 118.00   | Automationdirect.Com - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 136.00   | Batteries Plus #0598 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 241.32   | City Of Billings - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 124.32   | City Of Billings - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 228.30   | City Of Billings - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 327.96   | Clear Creek Nursery Dba C - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 54.53    | Conoco - Billings 1 1038 - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 141.39   | Days Inns/Daystop - PCard         |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 57.43    | Domino'S 7003 - PCard             |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 589.34   | Ebay O*07-13333-91250 - PCard     |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 26.08    | Econo Print - PCard               |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 536.28   | Edge Construction Supp - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 73.56    | Evergreen Ace Hardware - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 139.52   | Grainger - PCard                  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 203.90   | Grainger - PCard                  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 203.90   | Grainger - PCard                  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 139.52   | Grainger - PCard                  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 895.34   | Grainger - PCard                  |

| Check Date | Check # | Name             | Fund Name  | Amount      | Item Desc                         |
|------------|---------|------------------|------------|-------------|-----------------------------------|
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 433.30   | Hach Company - PCard              |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 159.38   | Heights Ace Hdwe - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 284.88   | Heights Ace Hdwe - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 59.96    | Heights Ace Hdwe - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 253.64   | Hose & Rubber - Blg - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 635.75   | In *Purple Cross Llc - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 39.98    | Kings Ace Hdwe - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 4.25     | Kings Ace Hdwe - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 21.79    | Kings Ace Hdwe - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 122.34   | Lowe's #00319* - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 479.00   | Lowe's #00319* - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 97.84    | Samsclub #4805 - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 328.84   | Shipton'S Big R East - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 225.65   | Sq *Genuine Marketing Llc - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 756.51   | Supplyhouse.Com - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 857.02   | Tacoma Screw Products Inc - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 19.35    | Tacoma Screw Products Inc - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 339.07   | Tacoma Screw Products Inc - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 3.45     | Tacoma Screw Products Inc - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 8.38     | Tacoma Screw Products Inc - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 19.88    | Tacoma Screw Products Inc - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 291.80   | Tequipment - PCard                |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 20.00    | The Home Depot #3101 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 705.16   | The Home Depot 3101 - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 902.45   | The Home Depot 3101 - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 148.90   | Thomas Scientific Holdin - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 178.96   | Thomas Scientific Holdin - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 562.76   | Tractor-Supply-Co #0303 - PCard   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 9.68     | Usps Po 2907820108 - PCard        |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 4,300.00 | Win-911 - PCard                   |
| 08/04/2025 | ACH     | U.S. Bank PCards | Wastewater | \$ 1,049.85 | Www.Superbrightleds.Co - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water      | \$ 10.19    | 4Te*Alarm Monitoring Serv - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water      | \$ 10.19    | 4Te*Alarm Monitoring Serv - PCard |

| Check Date | Check # | Name             | Fund Name | Amount      | Item Desc                         |
|------------|---------|------------------|-----------|-------------|-----------------------------------|
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 80.90    | 4Te*Alarm Monitoring Serv - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 619.22   | All Data Resource - PCard         |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 37.63    | Amazon Mktpl*2Y7Gn9Jx3 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 9.97     | Amazon Mktpl*N30Dw4Ac1 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 64.69    | Amazon Mktpl*N38Pj66S2 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 60.82    | Amazon Mktpl*Nl40W54W2 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 105.67   | Amazon Mktpl*Nl9Ve6J81 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 117.11   | Amazon Reta* 4O6Zy19Q3 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 3,806.15 | Amazon Reta* Hb6Af3Ww3 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 488.18   | Amazon Reta* Nl2Gl35U0 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 56.99    | Amazon Reta* Nr9Dt0Ja1 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 54.99    | Amazon Reta* Wg51Z8Gd3 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 187.50   | Armstrong Pest Control - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 187.50   | Armstrong Pest Control - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 6.68     | City Of Billings - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 14.70    | City Of Billings - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 482.64   | City Of Billings - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 241.32   | City Of Billings - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 372.96   | City Of Billings - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 47.11    | City Of Billings - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 20.00    | Conoco - Conomart Iv - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 71.76    | Costco Whse #1644 - PCard         |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 57.42    | Domino'S 7003 - PCard             |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 336.90   | Dxp Enterprises - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 26.09    | Econo Print - PCard               |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 315.80   | Fiberoptic Supply Ecom - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 98.77    | Grainger - PCard                  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 84.66    | Grainger - PCard                  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 895.35   | Grainger - PCard                  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 173.87   | Harbor Freight Tools 207 - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 13.99    | Harbor Freight Tools 207 - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 35.96    | Harbor Freight Tools 207 - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 38.97    | Heights Ace Hdwe - PCard          |

| Check Date | Check # | Name             | Fund Name | Amount      | Item Desc                         |
|------------|---------|------------------|-----------|-------------|-----------------------------------|
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 208.93   | Heights Ace Hdwe - PCard          |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 300.00   | Homedepot.Com - PCard             |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 5.22     | Hose & Rubber - Blg - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 15.29    | Kings Ace Hdwe - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 17.98    | Kings Ace Hdwe - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 64.50    | Kings Ace Hdwe - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 12.74    | Kings Ace Hdwe - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 65.37    | Kings Ace Hdwe - PCard            |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 192.71   | Mcmaster-Carr - PCard             |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 133.92   | Msc - PCard                       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 215.68   | Msc - PCard                       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 314.70   | Msc - PCard                       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 225.65   | Northwest Industrial Supp - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 1,115.00 | Pollardwater.Com #3326 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 140.00   | Pzg**Mt Dept Environ Q - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 173.04   | Sams Club #4805 - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 32.50    | Sherwin-Williams703203 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 79.00    | Sp Linovision - PCard             |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 129.72   | Stapls7660966467000001 - PCard    |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 9.30     | Tacoma Screw Products Inc - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 2.47     | Tacoma Screw Products Inc - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 267.82   | Tacoma Screw Products Inc - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 3.45     | Tacoma Screw Products Inc - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 8.38     | Tacoma Screw Products Inc - PCard |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 233.96   | Target 00013334 - PCard           |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 59.98    | The Home Depot #3101 - PCard      |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 267.85   | Thomas Scientific Holdin - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 130.04   | Thomas Scientific Holdin - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 531.30   | Thomas Scientific Holdin - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ (367.58) | Thomas Scientific Holdin - PCard  |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 93.55    | Town & Country Food - PCard       |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 78.54    | Wendy'S 15001 - PCard             |
| 08/04/2025 | ACH     | U.S. Bank PCards | Water     | \$ 12.80    | Yellowstone County Treas - PCard  |

| <b>Check Date</b> | <b>Check #</b> | <b>Name</b> | <b>Fund Name</b> | <b>Amount</b> | <b>Item Desc</b>                            |
|-------------------|----------------|-------------|------------------|---------------|---------------------------------------------|
| 08/04/2025        | 882476         | YCSO        | PD Program       | \$ 10,000.00  | 4-wheeler for search and rescue operations. |

**City Council Regular**

**Date:** 08/25/2025  
**Title:** Public Hearing - Land Use Contrary to Zoning for Elysian School Parking Lot Landscaping  
**Presented by:** Karen Husman  
**Department:** Planning & Community Services  
**Presentation:** Yes  
**Legal Review:** Not Applicable  
**Project Number:** PZX-25-00129

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**RECOMMENDATION**

Planning staff recommends the City Council conduct a public hearing and receive public comment on the Elysian School project, located at 6416 Elysian Rd. School District 23 intends to install additional surface parking at Elysian School, 6416 Elysian Rd. relief from landscaping requirements. The City Council may also provide comment and suggestions to the applicant.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

School District 23 is proposing to expand surface parking at Elysian School, located at 6416 Elysian Road. The property is zoned Public Parks and Open Space (P1) and is legally described as COS 832, Parcel 1A1, AMD, encompassing approximately 24.572 acres. Under the City of Billings Zoning Regulations, the proposed parking expansion is subject to the landscaping standards outlined in Section 27-1205.B.1(b), which require landscape terminal islands at the ends of each parking row. These islands must be a minimum of nine (9) feet in width and four (4) feet shorter than the adjacent parking stalls. School District 23 has indicated they do not intend to apply for a variance to request relief from these landscaping requirements. Without an approved variance, the proposed site improvements would need to fully comply with the applicable landscaping standards as specified in the zoning code.

State law governing the application of local zoning regulations to public agencies, local or state, have been on the books since 1981. The purpose of this code section - MCA 76-2-401 and 402 - was to ensure the ability of public agencies to accomplish the mission and purpose of their agency while giving local communities the opportunity to comment when those projects were contrary to locally adopted zoning. Public agency is defined in the law as "a board, bureau, commission, department, an authority, or other entity of state or local government." The term captures many local or state entities, from the Department of Natural Resources and Conservation (DNRC) to local school districts or even city departments. The law does not apply to federal agencies or departments. The law excludes public projects on land that is privately owned. For example, if the DNRC has partnered with a landowner to complete a project on private property, it is not exempt from local zoning and is not covered by MCA 76-2-402.

In 2021, legislation amended this section of state law. The previous convening body for Land Uses Contrary to Zoning was the appointed Board of Adjustment. In addition, the law had language that implied the Board of Adjustment could not provide its own advice, opinion, or summarize the public comments for the applicant's consideration. The changes adopted in 2021 place these types of projects in front of the local governing body (city or county) for public hearing and allows the governing body to provide input, opinion and advice to the project sponsors. The change in law, however, does not give the City Council the ability to impose conditions of approval or deny the proposed project.

The intent of this application is to allow Elysian School to install their parking area without adhering to the strict landscaping standards in 27-1205.B.1(b) Landscape terminal islands that are a minimum of nine (9) feet wide and four (4) feet shorter than the adjacent parking stalls in the parking row shall be provided at the ends of each parking row.

**STAKEHOLDERS**

The Planning staff has not received any public comment as of the writing of this report.

**ALTERNATIVES**

City Council may:

- Open the public hearing and take public comment and provide input and suggestions to the project sponsor, Elysian School.

The Council does not have the authority to approve or deny the land use contrary to zoning, but may provide

feedback and concerns to the project sponsor.

### **FISCAL EFFECTS**

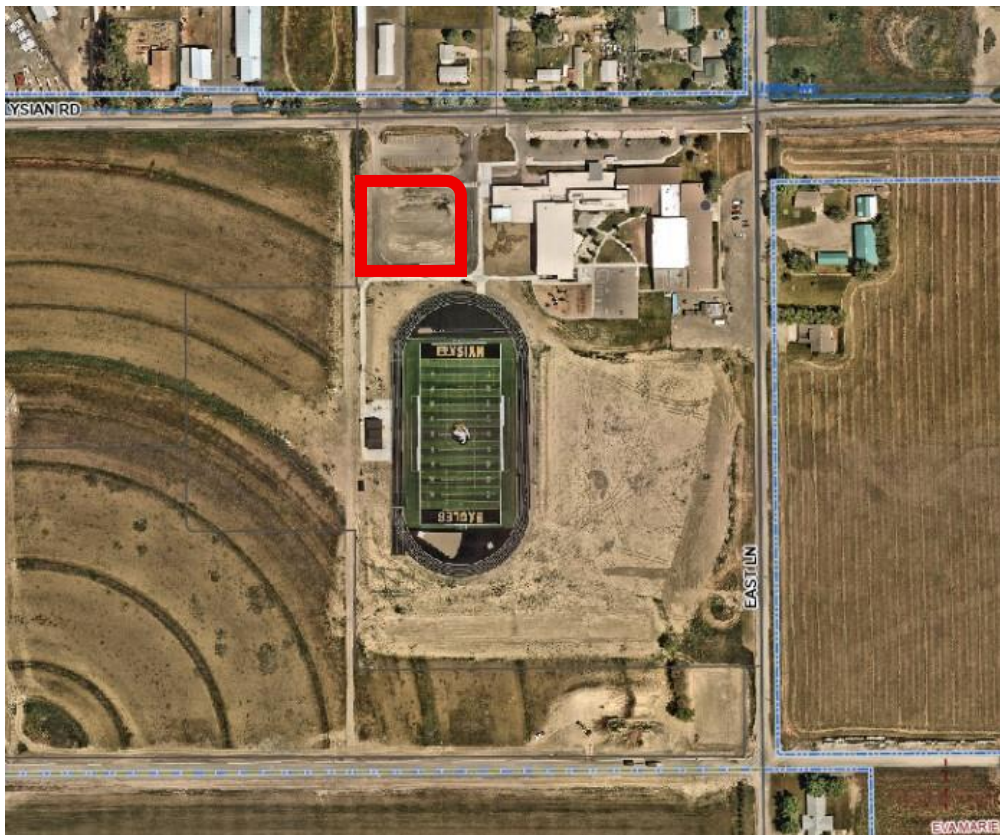
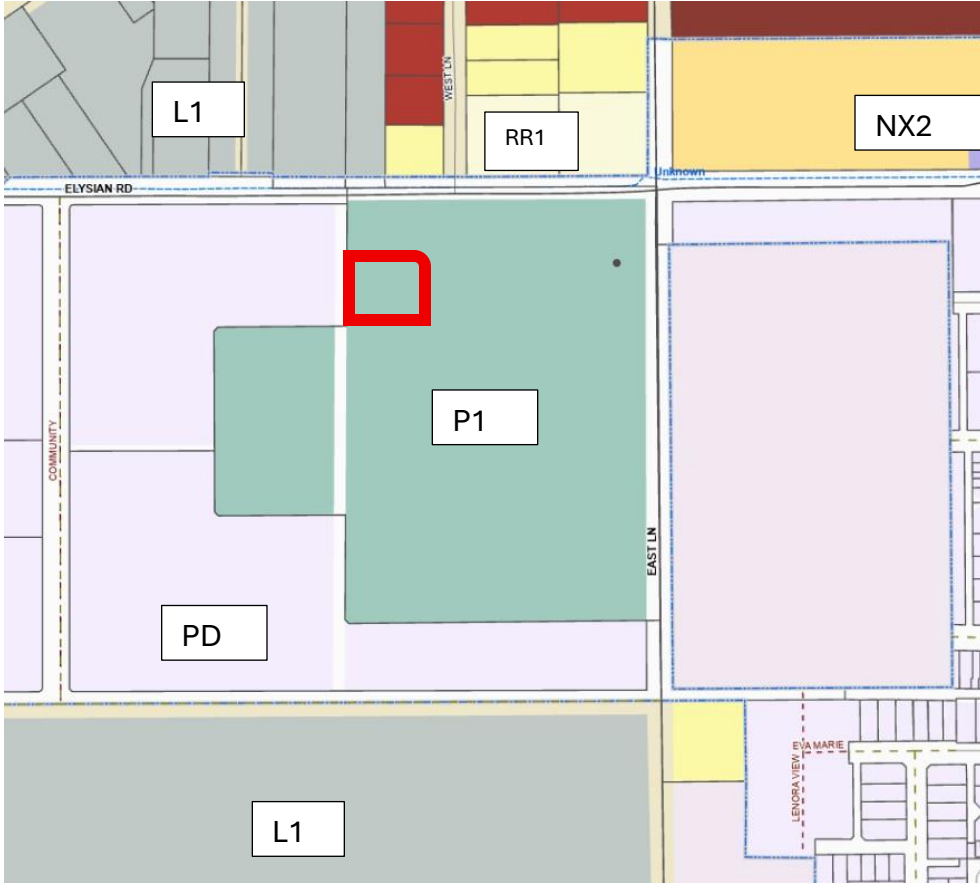
Holding the public hearing and the land use contrary to zoning will have no impact on the Planning Division budget.

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### **Attachments**

Zoning Map & Site Photos  
Application & Applicant Letter  
Site Plan

LUCZ Attachments



# LUCZ Attachments



LUCZ Attachments



Looking South



South

LUCZ Attachments



West



North

**CITY APPLICATION FORM**  
**Land Use Contrary to Zoning**

**(Staff Use Only) City Variance # \_\_\_\_\_ - Project # \_\_\_\_\_**

**FEE: \$563 + 40 cents per mailing label**

The undersigned as owner(s) of the following described property hereby request a Public Hearing before the City Council on a Land Use Contrary to Zoning from the terms of the City of Billings Zoning Regulations.

TAX ID # D00862 CITY WARD # 3

Legal Description of Property: Tract 1A1 COS 832

Address or General Location (If unknown, contact City GIS): 6416 Elysian Road  
Billings, MT 59101

Zoning Classification: P1

Size of Parcel (Area in square feet or acres): 24.572 acres

Covenants or Deed Restrictions on Property: Yes \_\_\_\_\_ No X

If yes, please attach to application

Brief explanation of the Project and what parts of the project will be contrary to the zoning regulations (e.g. landscaping, signs, off street parking, building siting, allowed uses, etc.) :

The landscaping associated with a proposed parking lot will be contrary to the zoning regulations.

Specific items include no landscape terminal islands and no landscape plan associated with the parking lot design.

South end of parking lot will be remain unpaved for future landscape improvements.

\*\*\* Additional information may be required as determined by the Zoning Coordinator in order to fully evaluate the application.

Owner(s): School District #23  
(Recorded Owner – Managing Agency)

(Address)

6416 Elysian School

lukeshellton@elysianschool.org

(Phone Number)

(email)

Agent(s): Sanbell - Bryan Alexander

(Name)

1300 North Transtech Way, Billings, MT 59102

(Address)

(406) 869-3343

balexander@sanbell.com

(Phone Number)

(email)

I attest that all the information presented herein is factual and correct.

Signature:  Date: 7/18/25

(Recorded Owner/Agency Manager)

Complete this form and load as an attachment to your on-line Project submittal through Citizen Access portal



July 24, 2025

Billings City Council  
316 N. 26<sup>th</sup> Street, 5th Floor  
Billings, MT 59101

Reference: Elysian School District #23  
Land Use Contrary to Zoning Application

Dear Council Members:

The Elysian School District is seeking to construct a new parking lot in the northwest corner of their campus for an additional 34 vehicles. The proposed parking lot was originally to be completed as part of their track and field project in 2023 but was removed from the project due to budget constraints associated with the school bond. The District is respectfully seeking Land Use Contrary to Zoning for the parking lot landscaping, specifically to remove terminal islands within the parking lot. Removal of the terminal islands simplifies snow removal in the parking lot, which is critical to the District's safety operations to prevent slips and falls. In lieu of terminal islands, the District is providing a consolidated area for landscape for future plantings at the south end of the proposed parking lot that exceeds the area that would be provided in the terminal islands.

In addition to snow removal, the Land Use Contrary to Zoning is being sought to keep the project within an attainable budget for the District. The terminal islands add significant cost for additional curb, gutter, and landscape and irrigation features associated with them. The District is seeking to install landscape plantings and irrigation at a later date using separate funding which may leverage other means such as the PTO.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read "Bryan Alexander".

Bryan Alexander, PE  
Associate Principal | Billings Land Development Manager

BSA/vp

P:/\_Council\_Elysian\_LUCZ\_Ltr\_072425



**City Council Regular**

**Date:** 08/25/2025  
**Title:** Public Hearing and Resolution Approving a Street Name Change for Leatherneck Lane, Located in Elysian Subdivision  
**Presented by:** Debi Meling  
**Department:** Public Works  
**Presentation:** Yes  
**Legal Review:** Yes  
**Project Number:** N/A

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**RECOMMENDATION**

Staff recommends City Council conduct a public hearing and approve the resolution to change the name of Leatherneck Lane to Community Place.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

City staff received a request from one of the property owners in Elysian Subdivision, to change the name of Leatherneck Lane to Community Place. Leatherneck Lane is located within Elysian Subdivision, generally located south of Elysian Road and west of Elysian School. The property owner is Intermountain Health, and they have discussed the name change with all the other property owners.

City staff reviewed the request to rename the street. A street may be renamed by the City Council by resolution upon conducting a public hearing per BMCC 22-700 Renaming of Streets. There are no properties currently addressed to Leatherneck Lane, but some may be addressed to this section of street as they develop.

**ALTERNATIVES**

City Council may:

- Approve the Resolution and street name change to Community Place; or,
- Not approve the name change. If the street name change is not approved, the current street name will remain in use.

**FISCAL EFFECTS**

If the street name is changed, the City will incur nominal costs for map updates. New street name signs will be installed and paid for by the developer.

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**Attachments**

Resolution  
Plat of Area  
Presentation Slide

RESOLUTION NO. 25-\_\_\_\_\_

A RESOLUTION PURSUANT TO BILLINGS, MONTANA  
CITY CODE ARTICLE 22-700, RENAMING THE STREET  
OF LEATHERNECK LANE TO COMMUNITY PLACE.

WHEREAS, the City Council has authority to change the name of any street or avenue pursuant to Section 22-700, Billings, Montana City Code (BMCC); and

WHEREAS, the City Clerk published a notice of the public hearing in accordance with Section 22-702, Billings, Montanan City Code (BMCC); and

WHEREAS, the City Clerk mailed a notice of the public hearing to each property owner, or his agent abutting Leatherneck Lane, south of Elysian Road, in accordance with Section 22-702, Billings, Montanan City Code (BMCC); and

WHEREAS, on Monday, August 25, 2025, the City Council held a public hearing on the renaming of the portion of Leatherneck Lane south of Elysian Road; and

WHEREAS, the City Council of Billings finds that the renaming of Leatherneck Lane is acceptable; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

That once a copy of this resolution is filed with the Yellowstone County Clerk and Recorder, the street of Leatherneck Lane, south of Elysian Road is deemed changed to Community Place.

PASSED AND ADOPTED by the City Council of the City of Billings, Montana, this 25<sup>th</sup> day of August, 2025.

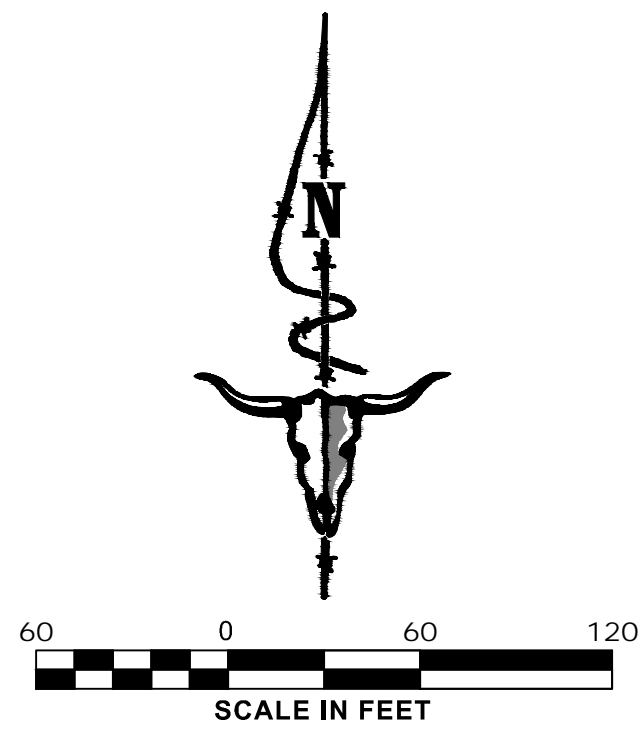
\_\_\_\_\_  
Mayor

Attest:

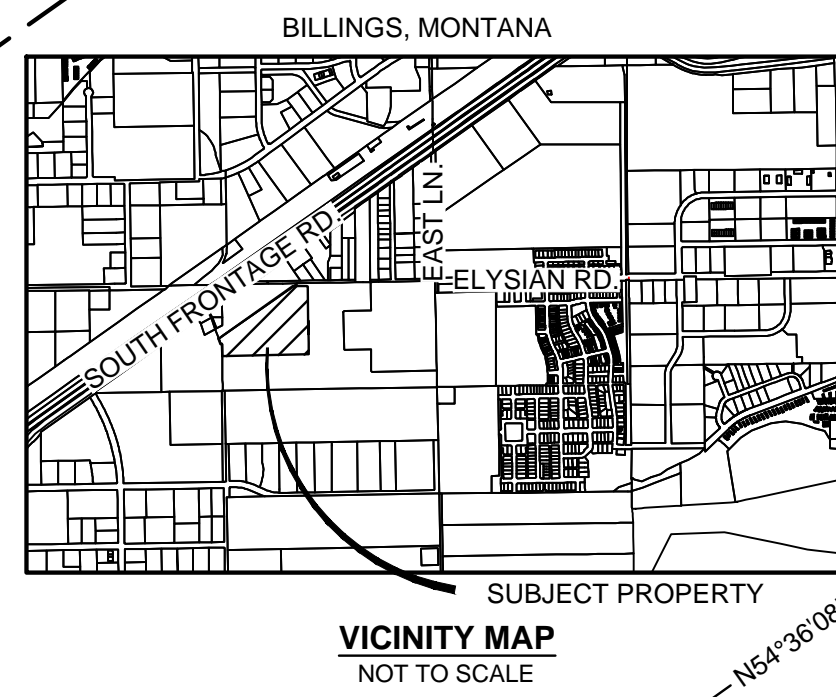
\_\_\_\_\_  
City Clerk

# AMENDED PLAT OF ELYSIAN SUBDIVISION, LOTS 2 AND 3

LOCATED IN THE NE1/4 AND NW1/4 OF SECTION 24, T.1S., R.25E., P.M.M., CITY OF BILLINGS, YELLOWSTONE COUNTY, MONTANA



BASIS OF BEARING  
ELYSIAN SUBDIVISION  
DOC. #4057522



VICINITY MAP  
NOT TO SCALE

- LEGEND**
- = SET 5/8"x24" REBAR WITH 1-1/4" RPC (JACOBSON, 13748LS)
  - = FOUND 1-1/4" RPC (JACOBSON, 13748LS)
  - ⊙ = FOUND 1-1/4" YPC (ILLEGIBLE)
  - (R1) = RECORD OR ADDITIVE PER ELYSIAN SUBDIVISION
  - C.O.S. = CERTIFICATE OF SURVEY
  - R/W = RIGHT-OF-WAY
  - YPC = YELLOW PLASTIC CAP
  - RPC = RED PLASTIC CAP
  - N.A.S. = NO ACCESS STRIP
  - U.E. = UTILITY EASEMENT
  - \* = FOUND AND RECORD PER ELYSIAN SUBDIVISION

SURVEY COMMISSIONED BY: INTERMOUNTAIN HEALTH  
PREPARED BY: IMEG CORP  
DATE: MAY, 2025  
RECORD OWNERS: INTEGRITY HEALTH

PURPOSE OF SURVEY  
THE PURPOSE OF THIS SURVEY IS TO DEPICT THE RELOCATION OF COMMON BOUNDARIES BETWEEN LOTS WITHIN A PLATTED SUBDIVISION PURSUANT TO SECTION 76-3-207(1)(d) M.C.A.

LEGAL DESCRIPTION  
LOTS 2 AND 3, ELYSIAN SUBDIVISION IN YELLOWSTONE COUNTY, MONTANA, ACCORDING TO THE OFFICIAL PLAT ON FILE IN THE OFFICE OF THE CLERK AND RECORDER OF SAID COUNTY, UNDER DOCUMENT #4057522.

CONTAINING 14.86 ACRES, MORE OR LESS, BEING SUBJECT TO ALL EASEMENTS AND RIGHTS-OF-WAY AS SHOWN, EXISTING OR OF RECORD.

LANDOWNER'S CERTIFICATION  
WE HEREBY CERTIFY THAT THE PURPOSE OF THIS AMENDED PLAT IS TO DEPICT THE RELOCATION OF COMMON BOUNDARIES BETWEEN LOTS WITHIN A PLATTED SUBDIVISION, THEREFORE THIS DIVISION OF LAND IS EXEMPT FROM REVIEW AS A SUBDIVISION PURSUANT TO SECTION 76-3-207(1)(d), MCA TO WIT: "FOR FIVE OR FEWER LOTS WITHIN A PLATTED SUBDIVISION, THE RELOCATION OF COMMON BOUNDARIES". FURTHER:

LOTS 2 AND 3 ARE EXEMPT FROM REVIEW BY THE DEPARTMENT OF ENVIRONMENTAL QUALITY PURSUANT TO ARM 17.36.605(2)(B), TO WIT: "A PARCEL THAT HAS A PREVIOUS APPROVAL ISSUED UNDER TITLE 76, CHAPTER 4, PART 1, MCA", AND FURTHER:

ARM 24.183.1104 (1)(i)(iii)(C)  
"THE AREA THAT IS BEING REMOVED FROM ONE TRACT OF RECORD AND JOINED WITH ANOTHER TRACT OF RECORD IS NOT ITSELF A TRACT OF RECORD. SAID AREA SHALL NOT BE AVAILABLE AS A REFERENCE LEGAL DESCRIPTION IN ANY SUBSEQUENT REAL PROPERTY TRANSFER AFTER THE INITIAL TRANSFER ASSOCIATED WITH THE AMENDED PLAT ON WHICH SAID AREA IS DESCRIBED, UNLESS SAID AREA IS INCLUDED WITH OR EXCLUDED FROM ADJOINING TRACTS OF RECORD."

FURTHER THIS PLAT IS TO BE KNOWN AND DESIGNATED AS: AMENDED PLAT OF ELYSIAN SUBDIVISION, LOTS 2 AND 3

SS \_\_\_\_\_  
DANIEL HARRIS  
STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_  
THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME ON \_\_\_\_\_, 20\_\_\_\_, BY DANIEL HARRIS.  
SS \_\_\_\_\_  
NOTARY PUBLIC

SURVEYOR'S CERTIFICATION  
I HEREBY CERTIFY THAT THE ATTACHED AMENDED PLAT REPRESENTS A SURVEY MADE UNDER MY SUPERVISION, AND SUBSTANTIALLY COMPLETED ON THE DATE SHOWN HEREON.



SS \_\_\_\_\_  
MATTHEW JACOBSON, PROFESSIONAL LAND SURVEYOR DATE \_\_\_\_\_  
MONTANA REGISTRATION NO. 13748LS

CERTIFICATE OF CITY-COUNTY HEALTH DEPARTMENT  
THIS AMENDED PLAT HAS BEEN REVIEWED AND APPROVED BY YELLOWSTONE CITY-COUNTY HEALTH DEPARTMENT.

SS \_\_\_\_\_  
YELLOWSTONE CITY-COUNTY HEALTH DEPT. DATE \_\_\_\_\_  
(DBA RIVERSTONE HEALTH)

YELLOWSTONE COUNTY ATTORNEY'S OFFICE  
THIS DOCUMENT HAS BEEN REVIEWED BY THE COUNTY ATTORNEY'S OFFICE AND IS ACCEPTABLE TO FORM.

SS \_\_\_\_\_  
YELLOWSTONE COUNTY ATTORNEY DATE \_\_\_\_\_

YELLOWSTONE COUNTY TREASURER'S OFFICE  
I HEREBY CERTIFY THAT ALL REAL PROPERTY TAXES AND SPECIAL ASSESSMENTS ASSESSED AND LEVIED ON THE LAND ABOVE DESCRIBED ARE PAID.

SS \_\_\_\_\_  
YELLOWSTONE COUNTY DEPUTY TREASURER DATE \_\_\_\_\_

CLERK AND RECORDER FILING INFORMATION

| 1/4 | SEC. | T.  | R.   |
|-----|------|-----|------|
| X   | 24   | 1S. | 25E. |

PREPARED BY:  
**IMEG**  
175 N. 27TH, ST. STE. 1312 PH: 406.248.9000  
BILLINGS, MT FAX: 406.721.5224  
59101 www.imegcorp.com  
IMEG PROJECT NO. 22008916.07

# Proposed Street Name Change – Leatherneck Lane to Community Place



**City Council Regular**

**Date:** 08/25/2025  
**Title:** Public Hearing and Resolution Adopting Wholesale Wastewater Rates for FY26  
**Presented by:** Jennifer Duray  
**Department:** Public Works  
**Presentation:** Yes  
**Legal Review:** Yes  
**Project Number:** N/A

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**RECOMMENDATION**

Staff recommends that the City Council reopen the municipal rate hearing which began on May 27, 2025, and reopened on June 23, 2025, conduct a public hearing on wholesale wastewater rates, approve the proposed resolution adopting the wholesale wastewater rates effective July 1, 2025, and close the public hearing.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Public Works engaged AE2S Nexus to conduct a comprehensive cost-of-service rate study for water and wastewater services. The methodology used in the study adhered to industry-standard practices and proposed rates for each customer class. These proposed rates ensure that the Public Works Department can recover costs proportionally to the expenses incurred in providing services to each customer class in compliance with legal requirements.

On May 27, 2025, the City Council held a public hearing and adopted water rates and fees, as well as wastewater schedules, excluding retail and wholesale schedules. The public hearing was continued, and on June 23, 2025, Council approved the retail wastewater rates. The public hearing was again continued to allow for further Council consideration of the wholesale wastewater rates.

Since the May 27 meeting, staff has met three times with Par Montana and Phillips 66, and once with Lockwood Water and Sewer District, successfully reaching consensus on FY26 rates. The agreed-upon adjustments include:

- Calculating capacity charges based on a rolling 7-day average, instead of the maximum daily value;
- Setting Phillip 66's maximum monthly flow at its permitted limit;
- Reassessing inflow and infiltration (I&I) assumptions and recalibrating total loadings to align with the plant's 2038 design capacity.

Both staff and the wholesale customers acknowledge that this methodology is provisional. As such, Council is being asked to approve rates for FY26 only. Starting in FY27, we plan to shift to using permitted maximums for allocating capital costs, an approach more aligned with industry best practices, and to establish surcharges for any exceedances beyond those limits. This transition cannot occur in FY26 due to the need for amended permits or agreements and additional data collection.

The attached resolution specifies the proposed rates and fees to be adopted. If the current proposed resolution is approved, rates will be effective retroactive to July 1, 2025.

**ALTERNATIVES**

City Council may:

- Approve the recommended resolution; or,
- Approve an amended resolution; or
- Not approve a resolution. If Council does not approve a resolution specifying rates and fees for FY26, the rates and fees will continue at current levels and there will be a loss of revenue for the wastewater fund.

**FISCAL EFFECTS**

Under the agreed-upon changes, wholesale revenues will increase by approximately \$238,000 compared to FY25 levels. However, wholesale wastewater revenues are expected to decrease by an estimated \$1.1M compared to the previous calculations. To offset this shortfall, staff recommends decreasing wastewater pipe extension funding by \$700,000 and covering the remaining \$400,000 with reserve funds. Rate increases will be necessary in future years to restore reserve levels.

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## Attachments

Resolution

**RESOLUTION 25-**

**A RESOLUTION SPECIFYING WHOLESALE WASTEWATER RATE AND FEE SCHEDULE ADJUSTMENTS ENACTED PURSUANT TO TITLE 69, CHAPTER 7, MONTANA CODE ANNOTATED.**

WHEREAS, wastewater cost of service studies have been completed and water and wastewater rate and fee schedules have been prepared for the municipal wastewater utility that would generate adequate funds to operate the utility, as well as require each customer class of the utility to pay its fair share of the cost of operating the wastewater system; and

WHEREAS, the cost-of-service studies anticipate a need for extension, repair, improvement, and continued operation and maintenance of existing and proposed wastewater system facilities for the providing of wastewater services to inhabitants of the City of Billings, Montana; and

WHEREAS, under Title 69, Chapter 7 of the Montana Code Annotated, the City of Billings is authorized to regulate the City's municipal wastewater utility and to change wastewater rates, fees, and charges as may be deemed by the City Council to be reasonable and just, and

WHEREAS, it is essential to the public health, welfare, and safety of the inhabitants of the City of Billings and its environs to provide an adequate public wastewater system and to provide adequate funding to meet the cost of constructing, maintaining, and operating the same;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:**

1. That the following schedule of rates, fees, and charges are found to be just, reasonable, and necessary for the continued sound operation of the wastewater utility and that the proposed rates, fees, and charges are approved, adopted, and published as the rates, fees, and charges of the City of Billings, Montana wastewater utility, effective July 1, 2025.

**WASTEWATER RATES AND FEE SCHEDULES**

**Schedule IB**

**LOCKWOOD WASTEWATER MONTHLY CHARGES**

| <u>Lockwood Sewer District</u> | <u>Effective 7/1/25</u> |
|--------------------------------|-------------------------|
| Volume Charge                  | \$0.918/kGal            |
| Fixed Monthly Fee              | \$37,621                |
| Surcharge Fee                  | 6%                      |

**Schedule IC**

**PHILLIPS 66 WASTEWATER MONTHLY CHARGES**

|                                      |                         |
|--------------------------------------|-------------------------|
| <u>Phillips 66 Billings Refinery</u> | <u>Effective 7/1/25</u> |
| Volume Charge                        | \$0.561/kGal            |
| Fixed Monthly Fee                    | \$46,882                |
| Surcharge Fee                        | 6%                      |

**Schedule ID**

**PAR MONTANA WASTEWATER MONTHLY CHARGES**

|                    |                         |
|--------------------|-------------------------|
| <u>PAR Montana</u> | <u>Effective 7/1/25</u> |
| Volume Charge      | \$0523/kGal             |
| Fixed Monthly Fee  | \$52,377                |
| Surcharge Fee      | 6%                      |

2. That this Resolution is to be immediately filed in the City Clerk's Office and that the decision adopting the adjusted rates shall be final ten days after such are so filed.

**ADOPTED AND APPROVED** by the City Council of the City of Billings, Montana, on the 25<sup>th</sup> day of August 2025.

CITY OF BILLINGS

By: \_\_\_\_\_  
William A. Cole, Mayor

ATTEST:

By: \_\_\_\_\_  
Denise R. Bohlman, City Clerk

**City Council Regular**

**Date:** 08/25/2025  
**Title:** Public Hearing and Resolution Setting Annual Levies for FY2026  
**Presented by:** Andy Zoeller, Finance Director  
**Department:** Finance  
**Presentation:** Yes  
**Legal Review:** Not Applicable  
**Project Number:** N/A

**RECOMMENDATION**

Staff recommends that the City Council conduct a public hearing and after council discussion, approve the resolution establishing the mill levies for fiscal year 2026.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

The 2025 State of Montana Legislature passed House Bill 231 (section 29), which requires the City of Billings to levy the number of mills in fiscal year 2026 and subsequent tax years that will generate the amount of property taxes assessed in fiscal year 2026, without amending or revising the charter.

In the first week of August, the City received Certified Taxable Value which showed a decrease in taxable value for the City of 15% over the prior year.

The total number of mills authorized in the City of Billings Charter (Article I, Sections 1.02-1.05.2) was 203 mills. In fiscal year 2025, the City of Billings levied 201.99 of those authorized mills, assessing approximately \$54,421,000 in Real Property tax revenue (excluding General Obligation debt service). The total of the mills in sections 1 & 2 of the attached resolution (excluding G.O. debt service mills in section 3) equals 237.71 mills, an increase of 35.72 mills.

The total Real Property tax revenue estimated to be generated by 237.71 mills in fiscal year 2026 is \$54,421,000 based upon the 2025 Certified Taxable Value from the Montana Department of Revenue. This increase in mills is required by HB 231, Section 29, of the 2025 legislature. This bill supersedes local government charters that fix mill levy limits for the purpose of exercising the power to tax while also maintain local government revenue sources without raising taxes on residential taxpayers.

The table below is a shows of the mills levied in FY2025 and revenue generated, compared to the FY2026 amounts, as determined by certified value.

| Mill Purpose/Fund             | FY2025 Mill   | FY2025 Real Property Tax Assessed | FY2026 Mill   | FY2026 Real Property Tax |
|-------------------------------|---------------|-----------------------------------|---------------|--------------------------|
| General                       | 73.63         | 19,850,496                        | 86.71         | 19,850,496               |
| Library                       | 4.98          | 1,341,265                         | 5.86          | 1,341,265                |
| Transit                       | 9.95          | 2,679,836                         | 11.71         | 2,679,836                |
| Public Safety                 | 111.44        | 30,014,128                        | 131.09        | 30,014,128               |
| PS Crime Prevention           | 1.99          | 535,967                           | 2.34          | 535,967                  |
| <b>Total Operating Levies</b> | <b>201.99</b> | <b>54,421,693</b>                 | <b>237.71</b> | <b>54,421,693</b>        |
|                               |               |                                   |               |                          |
| G.O. Library                  | 2.61          | 702,949                           | 3.34          | 764,667                  |
| G.O. Ballpark                 | 2.77          | 746,040                           | 3.34          | 764,667                  |
| <b>Total Mills</b>            | <b>207.37</b> | <b>55,870,682</b>                 | <b>244.39</b> | <b>55,951,027</b>        |

The median home in Billings is expected to increase in market value from \$308,400 in FY2025 to \$345,200 in FY26. This increase in value, combined with the State legislative changes to property tax rates, and the higher mill levies, will result in a decrease in the City of Billings property tax for the median home of \$222, compared to the prior year.

|                               | FY2026  | FY2025  | Change  |
|-------------------------------|---------|---------|---------|
| Median Residential Home Value | 345,200 | 308,400 | 36,800  |
| Taxable Value Rate            | 0.76%   | 1.35%   |         |
| Taxable Value                 | 2,624   | 4,163   | (1,539) |
| Total Mills                   | 244.39  | 207.37  |         |
| City of Billings Property Tax | \$641   | \$863   | (\$222) |

## ALTERNATIVES

City Council may:

- Approve; or,
- Not Approve and provide additional guidance to staff
- Amend and approve the resolutions

## FISCAL EFFECTS

Establishing these mills will allow the City's General, Transit, Library and Public Safety Funds to align with the adopted FY26 Budget that was approved by City Council and comply with State law from the 2025 legislative session.

The General Obligation mills are set in order to generate the necessary revenues to make the debt service payments for General Obligation (GO) Debt.

If approved, the median home valued at \$345,200 will pay \$641.16 for the City of Billings property tax mill levies in FY26, compared to \$863.36 in FY25.

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## Attachments

Resolution

**RESOLUTION NO. 25- \_\_\_\_\_**

**A RESOLUTION MAKING THE MILL LEVIES FOR ALL-PURPOSE MILL LEVY AND MILL LEVIES FOR LIBRARY OPERATING, TRANSIT OPERATING, AND PUBLIC SAFETY AND GENERAL OBLIGATION DEBT FOR THE FISCAL YEAR 2025-2026.**

WHEREAS, pursuant to law, the City of Billings is required to make annual mill levies, and,

WHEREAS, the City of Billings Charter limits the maximum number of mills that may be levied by the City Council, and,

WHEREAS, the 2025 State of Montana Legislature passed House Bill 231, which “supersede[s] local government charters that fix mill levy limits for the limited purpose of exercising the power to tax while also maintaining local government revenue sources without raising taxes on residential taxpayers.” (HB 231, Section 29) Further, it states that the local government “shall levy the number of mills in fiscal year 2026 and subsequent tax years that will generate the amount of property taxes assessed in fiscal year 2025, without amending or revising the charter.” (HB 231, Section 29).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

1. That an All-Purpose Annual Mill Levy in the amount of 86.71 Mills is hereby imposed on all taxable property within the City of Billings, Montana, for the Fiscal Year July 1, 2025 through June 30, 2026. (HB 231 of the 2025 Montana Legislature)

2. That additional Mill Levies in the amounts stated are hereby imposed on all taxable property within the City of Billings, Montana, to provide payment for the following:

- A. 5.86 Library Operating (HB 231 of the 2025 Montana Legislature)
- B. 11.71 Transit Operating (HB 231 of the 2025 Montana Legislature)
- C. 23.41 Public Safety (HB 231 of the 2025 Montana Legislature)
- D. 70.22 Public Safety II (HB 231 of the 2025 Montana Legislature)
- E. 39.80 Public Safety III (HB 231 of the 2025 Montana Legislature)

3. That the mill levies in the amounts stated are hereby imposed on all taxable property within the City of Billings, Montana, to provide payment for the following:

- A. 3.34 mills - General Obligation Debt Service Library (Resolution 12-19191)
- B. 3.34 mills - General Obligation Debt Service Baseball Stadium Series A (Resolution 07-18572)

4. The total number of mills authorized in the City of Billings Charter (Article I, Sections 1.02-1.05.2) is 203 mills. In fiscal year 2025, the City of Billings levied 201.99 of those authorized mills, assessing approximately \$54,421,000 in Real Property tax revenue (excluding General Obligation debt service).

The total of the mills in sections 1 & 2 above (excluding G.O. debt service mills in section 3) equals 237.71 mills, an increase of 35.72 mills.

The total Real Property tax revenue estimated to be generated by 237.71 mills in fiscal year 2026 is \$54,421,000 based upon the 2025 Certified Taxable Value from the Montana Department of Revenue, which is the same amount that was assessed and levied in fiscal year 2025 by the City of Billings.

The increase of 35.72 mills to be levied in fiscal year 2026 by the City of Billings is a result of the passage of HB 231 by the 2025 legislature. This bill explicitly supersedes local government charters that fix mill levy limits for the limited purpose of exercising the power to tax while also maintaining local government revenue sources without raising taxes on residential taxpayers. The effect of this bill is an increase in the number of mills to be levied but does not increase the total dollars levied by the City.

5. This Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED by the City Council this 25<sup>th</sup> day of August, 2025.

CITY OF BILLINGS:

BY: \_\_\_\_\_  
William A. Cole, MAYOR

ATTEST:

BY: \_\_\_\_\_  
Denise R. Bohlman, CITY CLERK

**City Council Regular**

**Date:** 08/25/2025  
**Title:** Public Hearing and Resolution setting annual Road Maintenance District No. 6 assessments for FY2026  
**Presented by:** Andy Zoeller, Finance Director  
**Department:** Finance  
**Presentation:** Yes  
**Legal Review:** Not Applicable  
**Project Number:** N/A

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**RECOMMENDATION**

Staff recommends that the City Council hold a public hearing and approve the resolution setting the annual Road Maintenance District (RMD) No. 6 assessment.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

RMD No. 6 was established by City Council in 2015. The purpose of the district is to maintain a permanent emergency access road for fire apparatus and emergency vehicles. This specific access road is located in the Briarwood subdivision located between Glengarry Lane and Colleen Drive. This road provides a secondary access point for the development which can be used during an emergency should the main access road become inaccessible. The fee will remain the same for FY 26 as it was for FY 25, at \$55.28 per lot.

**ALTERNATIVES**

City Council may:

- Approve the assessment; or,
- Not approve the assessment. If not approved, the district will not collect enough money to maintain the Briarwood Emergency Access Road and this would create a conflict with the Subdivision Improvement Agreement and the Fire Code.

**FISCAL EFFECTS**

The total assessment of \$2,819 (51 lots at \$55.28) reflects the cost of providing maintenance to meet Fire Code requirements.

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**Attachments**

Resolution RMD6

RESOLUTION 25 - \_\_\_\_\_

**A RESOLUTION LEVYING AND ASSESSING ROAD MAINTENANCE  
DISTRICT NO. 6 FEES FOR PROPERTIES WITHIN ROAD  
MAINTENANCE DISTRICT NO. 6 IN THE CITY OF BILLINGS,  
PROVIDING FOR NOTICE, HEARING AND ADOPTION.**

WHEREAS, the City, by Resolution, has defined the boundaries and established a road maintenance district as provided by State Law, and

WHEREAS, Billings Montana City Code and Title 7, Chapter 12, Parts 41 and 44, as amended of the Montana Code Annotated authorizes the City of Billings to adjust the road maintenance district rate and charge to provide for the sufficient collection of revenues adequate for the payment of the reasonable expense of the district.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. METHOD OF ASSESSMENT. The City hereby determines that each lot or parcel of land within Road Maintenance District No. 6 shall be assessed for that portion of the whole cost which each lot or parcel of land in the respective district bears.

2. ASSESSMENT. Each lot or parcel within the boundaries of Road Maintenance District No. 6, is hereby assessed **\$55.28** per lot for fiscal year 2026.

3. LOTS AND PARCELS ASSESSED. A list which describes the legal description of each of the 51 lots or parcel of land assessed within the respective district,

and the amount levied thereon set is available in the office of the City Clerk, 316 North 26<sup>th</sup> St, Billings, Montana.

4. COLLECTION OF ASSESSMENTS. Said special assessments shall be placed upon the assessment rolls and collected in the same manner as other taxes.

5. NOTICE OF HEARING. On Monday, **August 25, 2025** at 5:30 p.m., or as soon thereafter as the matter could be considered on the agenda in the Council Chambers of the City Hall, Billings, Montana, the City Council heard objections to the adoption of this resolution. The City Clerk published notice twice, at least five (5) days prior to the hearing, in the Yellowstone County News, as provided in Section 7-1-4127, MCA.

6. EFFECTIVE DATE. This resolution shall be effective upon final adoption.

ADOPTED AND APPROVED by the City Council of the City of Billings, Montana, on the 25<sup>th</sup> day of August 2025.

BY: \_\_\_\_\_

William A. Cole, MAYOR

ATTEST:

BY: \_\_\_\_\_

Denise R. Bohlman, CITY CLERK

Exhibit A

| <u>Tax ID</u> | <u>Legal Description</u>                                                                         |
|---------------|--------------------------------------------------------------------------------------------------|
| A32132        | THE ESTATES AT BRIARWOOD 1ST FILING, S27, T01 S, R26 E, BLOCK 1, Lot 1A, AMD 29382 SQ FT (08)    |
| A32133        | THE ESTATES AT BRIARWOOD 1ST FILING, S27, T01 S, R26 E, BLOCK 1, Lot 2, 16843 SQUARE FEET, (06)  |
| A32134        | THE ESTATES AT BRIARWOOD 1ST FILING, S27, T01 S, R26 E, BLOCK 1, Lot 3, 18688 SQUARE FEET, (06)  |
| A32135        | THE ESTATES AT BRIARWOOD 1ST FILING, S27, T01 S, R26 E, BLOCK 1, Lot 4, 19990 SQUARE FEET, (06)  |
| A32136        | THE ESTATES AT BRIARWOOD 1ST FILING, S27, T01 S, R26 E, BLOCK 1, Lot 5, 18532 SQUARE FEET, (06)  |
| A32137        | THE ESTATES AT BRIARWOOD 1ST FILING, S27, T01 S, R26 E, BLOCK 1, Lot 6, 18568 SQUARE FEET, (06)  |
| A32138        | THE ESTATES AT BRIARWOOD 1ST FILING, S27, T01 S, R26 E, BLOCK 1, Lot 7, 18605 SQUARE FEET, (06)  |
| A32139        | THE ESTATES AT BRIARWOOD 1ST FILING, S27, T01 S, R26 E, BLOCK 1, Lot 8, 18641 SQUARE FEET, (06)  |
| A32140        | THE ESTATES AT BRIARWOOD 1ST FILING, S27, T01 S, R26 E, BLOCK 1, Lot 9, 18678 SQUARE FEET, (06)  |
| A32141        | THE ESTATES AT BRIARWOOD 1ST FILING, S27, T01 S, R26 E, BLOCK 1, Lot 10, 20037 SQUARE FEET, (06) |
| A32142        | THE ESTATES AT BRIARWOOD 1ST FILING, S27, T01 S, R26 E, BLOCK 1, Lot 11, 17170 SQUARE FEET, (06) |
| A32143        | THE ESTATES AT BRIARWOOD 1ST FILING, S27, T01 S, R26 E, BLOCK 1, Lot 12, 21975 SQUARE FEET, (06) |
| A32144        | THE ESTATES AT BRIARWOOD 1ST FILING, S27, T01 S, R26 E, BLOCK 2, Lot 1, 30665 SQUARE FEET, (06)  |
| A32146        | THE ESTATES AT BRIARWOOD 1ST FILING, S27, T01 S, R26 E, BLOCK 2, Lot 3, 22760 SQUARE FEET, (06)  |
| A32147        | THE ESTATES AT BRIARWOOD 1ST FILING, S27, T01 S, R26 E, BLOCK 2, Lot 4, 20152 SQUARE FEET, (06)  |
| A32148        | THE ESTATES AT BRIARWOOD 1ST FILING, S27, T01 S, R26 E, BLOCK 2, Lot 5, 13290 SQUARE FEET, (06)  |
| A32149        | THE ESTATES AT BRIARWOOD 1ST FILING, S27, T01 S, R26 E, BLOCK 2, Lot 6, ACRES 14129, (06)        |
| A32150        | THE ESTATES AT BRIARWOOD 1ST FILING, S27, T01 S, R26 E, BLOCK 3, Lot 1, 24360 SQUARE FEET, (06)  |
| A32151        | THE ESTATES AT BRIARWOOD 1ST FILING, S27, T01 S, R26 E, BLOCK 3, Lot 2, 22366 SQUARE FEET, (06)  |
| A32152        | THE ESTATES AT BRIARWOOD 1ST FILING, S27, T01 S, R26 E, BLOCK 3, Lot 3, 20430 SQUARE FEET, (06)  |
| A32153        | THE ESTATES AT BRIARWOOD 1ST FILING, S27, T01 S, R26 E, BLOCK 4, Lot 1                           |
| A32154        | THE ESTATES AT BRIARWOOD 1ST FILING, S27, T01 S, R26 E, BLOCK 4, Lot 2, 33407 SQUARE FEET, (06)  |
| A32155        | THE ESTATES AT BRIARWOOD 1ST FILING, S27, T01 S, R26 E, BLOCK 4, Lot 3, 42372 SQUARE FEET, (06)  |
| A32156        | THE ESTATES AT BRIARWOOD 1ST FILING, S27, T01 S, R26 E, BLOCK 4, Lot 4, 46904 SQUARE FEET, (06)  |
| A32157        | THE ESTATES AT BRIARWOOD 1ST FILING, S27, T01 S, R26 E, BLOCK 4, Lot 5, 19276 SQUARE FEET, (06)  |
| A32158        | THE ESTATES AT BRIARWOOD 1ST FILING, S27, T01 S, R26 E, BLOCK 4, Lot 25, ACRES 17562, (06)       |
| A35428        | THE ESTATES AT BRIARWOOD SUB 2ND FIL (15), S22, T01 S, R26 E, BLOCK 3, Lot 4                     |
| A35429        | THE ESTATES AT BRIARWOOD SUB 2ND FIL (15), S22, T01 S, R26 E, BLOCK 3, Lot 5                     |
| A35430        | THE ESTATES AT BRIARWOOD SUB 2ND FIL (15), S22, T01 S, R26 E, BLOCK 3, Lot 6                     |
| A35431        | THE ESTATES AT BRIARWOOD SUB 2ND FIL (15), S22, T01 S, R26 E, BLOCK 3, Lot 7                     |
| A35432        | THE ESTATES AT BRIARWOOD SUB 2ND FIL (15), S22, T01 S, R26 E, BLOCK 3, Lot 8                     |
| A35433        | THE ESTATES AT BRIARWOOD SUB 2ND FIL (15), S22, T01 S, R26 E, BLOCK 3, Lot 9                     |
| A35434        | THE ESTATES AT BRIARWOOD SUB 2ND FIL (15), S22, T01 S, R26 E, BLOCK 3, Lot 10                    |
| A35435        | THE ESTATES AT BRIARWOOD SUB 2ND FIL (15), S22, T01 S, R26 E, BLOCK 3, Lot 11                    |
| A35436        | THE ESTATES AT BRIARWOOD SUB 2ND FIL (15), S22, T01 S, R26 E, BLOCK 3, Lot 12                    |
| A35437        | THE ESTATES AT BRIARWOOD SUB 2ND FIL (15), S22, T01 S, R26 E, BLOCK 3, Lot 13                    |
| A35438        | THE ESTATES AT BRIARWOOD SUB 2ND FIL (15), S22, T01 S, R26 E, BLOCK 3, Lot 14                    |
| A35439        | THE ESTATES AT BRIARWOOD SUB 2ND FIL (15), S22, T01 S, R26 E, BLOCK 3, Lot 15                    |
| A35440        | THE ESTATES AT BRIARWOOD SUB 2ND FIL (15), S22, T01 S, R26 E, BLOCK 3, Lot 16                    |

A35441 THE ESTATES AT BRIARWOOD SUB 2ND FIL (15), S22, T01 S, R26 E, BLOCK 3, Lot 17  
A35442 THE ESTATES AT BRIARWOOD SUB 2ND FIL (15), S22, T01 S, R26 E, BLOCK 3, Lot 18  
A35443 THE ESTATES AT BRIARWOOD SUB 2ND FIL (15), S22, T01 S, R26 E, BLOCK 3, Lot 19  
A35444 THE ESTATES AT BRIARWOOD SUB 2ND FIL (15), S22, T01 S, R26 E, BLOCK 3, Lot 20  
A35445 THE ESTATES AT BRIARWOOD SUB 2ND FIL (15), S22, T01 S, R26 E, BLOCK 3, Lot 21  
A35446 THE ESTATES AT BRIARWOOD SUB 2ND FIL (15), S22, T01 S, R26 E, BLOCK 3, Lot 22  
A35447 THE ESTATES AT BRIARWOOD SUB 2ND FIL (15), S22, T01 S, R26 E, BLOCK 4, Lot 26  
A35448 THE ESTATES AT BRIARWOOD SUB 2ND FIL (15), S22, T01 S, R26 E, BLOCK 4, Lot 27  
A35449 THE ESTATES AT BRIARWOOD SUB 2ND FIL (15), S22, T01 S, R26 E, BLOCK 4, Lot 28  
A35450 THE ESTATES AT BRIARWOOD SUB 2ND FIL (15), S22, T01 S, R26 E, BLOCK 4, Lot 29  
A35451 THE ESTATES AT BRIARWOOD SUB 2ND FIL (15), S22, T01 S, R26 E, BLOCK 4, Lot 30  
A35453 THE ESTATES AT BRIARWOOD SUB 2ND FIL (15), S22, T01 S, R26 E, BLOCK 4, Lot 31



**City Council Regular**

**Date:** 08/25/2025  
**Title:** Public Hearing and Resolution Setting PMD Annual Assessments for Fiscal Year 2026  
**Presented by:** Andy Zoeller, Finance Director  
**Department:** Finance  
**Presentation:** Yes  
**Legal Review:** No  
**Project Number:** 684001-684041

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**RECOMMENDATION**

Staff recommends the City Council conduct a public hearing and approve the resolution setting the annual assessments for the City's Park Maintenance Districts.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

The annual assessment resolution for the City's 36 Park Maintenance Districts (PMD's) has been calculated and allocated to each property within the district. Assessed amounts are \$15,000 higher than what was originally planned in the FY26 Budget adopted on June 25, 2025. This increase is attributed to an increase at Ironwood to begin setting aside funds for their entry sign replacement. The assessment method varies by district, as described in the attached resolution, consistent with the creation of each PMD.

**ALTERNATIVES**

City Council may:

- Approve; or,
- Not Approve, the Parks Department could stop maintaining the PMD parks or Council could direct staff to continue maintaining the parks and use the Parks and Recreation Fund or other resources for that purpose.

**FISCAL EFFECTS**

The total amount to be assessed for these PMD's is \$1,692,378 for FY26. Park maintenance district rates are calculated by estimating the expenses for maintenance, recovering actual expenditures, and planning for future equipment replacement within each district.

There are 6,495 properties in Billings that are within the boundaries of a Park Maintenance District. The average annual charge is \$251 and the median annual charge is \$175.

Gross amounts assessed for each PMD are shown below, with a comparison to prior year amounts:

| Park Maintenance District Name         | FY25 Revenue     | FY26 Revenue     | Increase/ Decrease |
|----------------------------------------|------------------|------------------|--------------------|
| Harvest                                | 208,264          | 222,495          | 14,231             |
| Olympic                                | 191,371          | 216,859          | 25,488             |
| Parkland West                          | 49,576           | 51,586           | 2,010              |
| Kiwanis/Durland                        | 24,657           | 28,645           | 3,988              |
| High Sierra                            | 84,348           | 92,886           | 8,538              |
| Forest Park                            | 2,082            | 2,330            | 248                |
| Woodland E states                      | 5,461            | 6,523            | 1,062              |
| Terra West                             | 27,533           | 30,975           | 3,442              |
| Aspen Grove                            | 9,668            | 10,613           | 945                |
| LakeviewDrain                          | 2,328            | 2,646            | 318                |
| Montana Avenue                         | 62,183           | 64,752           | 2,569              |
| Country Manor (Village West-Circle 50) | 51,441           | 54,708           | 3,267              |
| Broadway/City Hall                     | 55,535           | 59,051           | 3,516              |
| Rush/Shiloh Point                      | 13,871           | 14,426           | 555                |
| Howard Heights                         | 9,082            | 10,668           | 1,586              |
| Mission United (West End Bike Trail)   | 11,692           | 12,181           | 489                |
| South Gate                             | 6,376            | 6,850            | 474                |
| Frances Park                           | 25,811           | 32,955           | 7,144              |
| Rolling Hills (Silver Spur Trail)      | 11,093           | 12,245           | 1,152              |
| Dokken (Town and Country)              | 9,617            | 10,612           | 995                |
| Lutheran Park                          | 12,195           | 13,806           | 1,611              |
| Rimrock West                           | 59,597           | 65,654           | 6,057              |
| Walden Grove                           | 31,526           | 37,855           | 6,329              |
| Rehberg Ranch                          | 31,845           | 66,711           | 34,866             |
| Uinta and Twin Oaks                    | 47,218           | 55,660           | 8,442              |
| Ironwood                               | 132,526          | 192,659          | 60,133             |
| Vintage Estates                        | 13,077           | 15,269           | 2,192              |
| Cottonwood                             | 2,180            | 3,614            | 1,434              |
| Kings Green                            | 13,550           | 13,440           | -110               |
| Copper Ridge                           | 115,190          | 121,598          | 6,408              |
| Riverfront Pointe                      | 1,448            | 1,631            | 183                |
| Falcon Ridge                           | 53,187           | 62,539           | 9,352              |
| Josephine Crossing                     | 17,596           | 21,719           | 4,123              |
| Terra West Entrance                    | 4,828            | 5,180            | 352                |
| Yellowstone Family Park                | 49,711           | 51,804           | 2,093              |
| Annafeld Parks                         | 16,974           | 19,233           | 2,259              |
| <b>Total Annual PMD Aesement</b>       | <b>1,464,637</b> | <b>1,692,378</b> | <b>227,741</b>     |

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## Attachments

Resolution PMD's

**RESOLUTION 25-**

**A RESOLUTION LEVYING AND ASSESSING ALL  
PROPERTY WITHIN PARK MAINTENANCE DISTRICTS AN  
AMOUNT EQUAL TO THE COST OF MAINTAINING THE  
IMPROVEMENTS IN SAID PARK MAINTENANCE  
DISTRICTS WITHIN THE CITY OF BILLINGS, PROVIDING  
FOR NOTICE, HEARING AND FINAL ADOPTION.**

WHEREAS, certain Park Maintenance Districts within the City have been created and constructed, and

WHEREAS, certain improvements within those Park Maintenance Districts require maintenance, and

WHEREAS, M.C.A. Section 7-12-4162 provides that the City may levy and assess the costs of maintenance against said districts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. MAINTENANCE OF IMPROVEMENTS. Certain improvements including trees, shrubs, grass and care thereof require maintenance with certain Park Maintenance Districts.

2. MAINTENANCE DISTRICT BOUNDARIES. The boundaries of the park maintenance districts are established by resolution and are on file in the City Clerk's office.

3. ASSESSMENT METHOD. The entire maintenance costs shall be assessed against the entire district, based on either square footage of the lot or a per lot basis of the entire district exclusive of streets, avenues, alleys and public places all as provided in M.C.A. Section 7-12-4162.

4. COST OF MAINTENANCE. The Parks Department estimates that the cost of maintenance for fiscal year 2026 for the following Park Maintenance Districts is:

| PMD Name                               | Project Number | FY26 Revenue          | FY 2026 Assessment Rate | Sq/ft or per lot |
|----------------------------------------|----------------|-----------------------|-------------------------|------------------|
| Harvest                                | 684001         | \$ 222,495.00         | 0.0517                  | sq/ft            |
| Olympic                                | 684002         | 216,859.00            | 0.0490                  | sq/ft            |
| Parkland West                          | 684003         | 51,586.00             | 0.0244                  | sq/ft            |
| Kiwanis/Durland                        | 684004         | 28,645.00             | 0.0417                  | sq/ft            |
| High Sierra                            | 684005         | 92,886.00             | 0.0118                  | sq/ft            |
| Forest Park                            | 684006         | 2,330.00              | 0.0037                  | sq/ft            |
| Woodland Estates                       | 684007         | 6,523.00              | 0.0079                  | sq/ft            |
| Terra West                             | 684008         | 30,975.00             | 0.0374                  | sq/ft            |
| Aspen Grove                            | 684009         | 10,613.00             | 0.0287                  | sq/ft            |
| Lakeview Drain                         | 684010         | 2,646.00              | 0.0110                  | sq/ft            |
| Montana Avenue                         | 684011         | 64,752.00             | 0.1173                  | sq/ft            |
| Country Manor (Village West-Circle 50) | 684012         | 54,708.00             | 0.0177                  | sq/ft            |
| Broadway/City Hall                     | 684013         | 59,051.00             | 0.1625                  | sq/ft            |
| Rush/Shiloh Point                      | 684014         | 14,426.00             | 0.0051                  | sq/ft            |
| Howard Heights                         | 684015         | 10,668.00             | 0.0095                  | sq/ft            |
| Mission United (West end Bike Trail)   | 684016         | 12,181.00             | 0.0148                  | sq/ft            |
| South Gate                             | 684017         | 6,850.00              | 0.0031                  | sq/ft            |
| Frances Park                           | 684018         | 32,955.00             | 171.64                  | per lot          |
| Rolling Hills (Silver Spur Trail)      | 684019         | 12,245.00             | 395.00                  | per lot          |
| Dokken (Town and Country)              | 684020         | 10,612.00             | 530.60                  | per lot          |
| Lutheran Park                          | 684022         | 13,806.00             | 194.45                  | per lot          |
| Rimrock West                           | 684023         | 65,654.00             | 271.30                  | per lot          |
| Walden Grove                           | 684024         | 37,855.00             | 0.0469                  | sq/ft            |
| Rehberg Ranch                          | 684025         | 66,711.00             | 0.0267                  | sq/ft            |
| Uinta and Twin Oaks                    | 684026         | 55,660.00             | 198.79                  | per lot          |
| Ironwood                               | 684027         | 192,659.00            | 0.0284                  | sq/ft            |
| Vintage Estates                        | 684028         | 15,269.00             | 136.33                  | per lot          |
| Cottonwood                             | 684029         | 3,614.00              | 0.0030                  | sq/ft            |
| Kings Green                            | 684030         | 13,440.00             | 268.80                  | per lot          |
| Copper Ridge                           | 684031         | 121,598.00            | 387.25                  | per lot          |
| Riverfront Pointe                      | 684032         | 1,631.00              | 15.83                   | per lot          |
| Falcon Ridge                           | 684033         | 62,539.00             | 403.48                  | per lot          |
| Josephine Crossing                     | 684036         | 21,719.00             | 0.0145                  | sq/ft            |
| Terra West Entrance                    | 684038         | 5,180.00              | 66.41                   | per lot          |
| Yellowstone Family Park                | 684040         | 51,804.00             | 135.97                  | per lot          |
| Annafeld Parks                         | 684041         | 19,233.00             | 0.0404                  | sq/ft            |
| <b>Total Annual PMD's Assessment</b>   |                | <b>\$1,692,378.00</b> |                         |                  |

5. DISPOSITION OF COLLECTIONS. The monies collected from the assessment shall be paid into the respective Park Maintenance Funds.

6. NOTICE OF HEARING. On Monday, August 25, 2025, at 5:30 o'clock p.m., or as soon thereafter as the matter could be considered on the agenda in the Council Chambers of the City Hall, Billings, Montana, the City Council heard objections to the adoption of this resolution. The City Clerk published notice of the public hearing twice, at least six (6) days separating each publication in a newspaper of general paid

circulation with a periodicals mailing permit. The final publication was made no less than 5 days prior to the hearing as provided in Section 7-11-1025, MCA.

7.EFFECTIVE DATE. This Resolution shall be effective upon adoption.

PASSED AND APPROVED by the City Council on the 25<sup>th</sup> day of August, 2025.

CITY OF BILLINGS:

BY: \_\_\_\_\_  
William A. Cole, Mayor

ATTEST:

BY: \_\_\_\_\_  
Denise R. Bohlman, City Clerk

**City Council Regular**

**Date:** 08/25/2025  
**Title:** Public Hearing and Resolution Approving and Adopting FY2025 Budget Amendments  
**Presented by:** Andy Zoeller, Finance Director  
**Department:** Finance  
**Presentation:** Yes  
**Legal Review:** Not Applicable  
**Project Number:** N/A

**RECOMMENDATION**

Staff recommends City Council hold a public hearing and approve a resolution adopting the FY2025 budget amendments.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

On 8/20/25, the City Council Budget and Finance committee will meet and discuss the following budget amendments.

**Fund 6050 - Central Services**

A budget amendment is required to cover the Print Management System implementation. The initial budget amendment request did not reflect the change in operating costs associated with the reallocation of all printer expenses flowing through the Central Services Fund. Future revenue will cover this expense, with each fund billed monthly according to its print volume.

|                  |       |                          |
|------------------|-------|--------------------------|
| Central Services | 8,396 | Operations & Maintenance |
|------------------|-------|--------------------------|

**Fund 6300 - Property and Liability Insurance**

A budget amendment is necessary to increase property insurance funding in response to elevated claim payouts made by MMIA, with each claim subject to a \$50,000 per occurrence deductible. As these are based on occurrences, the previous estimate for the initial budget amendment was lower than the actual payout. This will be funded from reserves.

|                                  |        |                          |
|----------------------------------|--------|--------------------------|
| Property and Liability Insurance | 15,682 | Operations & Maintenance |
|----------------------------------|--------|--------------------------|

**ALTERNATIVES**

City Council may:  
Approve; or,  
Not Approve.

If not approved, some funds may be over budget in FY25, and the City would not be compliant with State law (Title 7, Chapter 6, Part 40)

**FISCAL EFFECTS**

The impacts of these expenses will vary by fund. However, there is sufficient revenue and cash on hand to cover these expenses.

**Attachments**

FY25 Budget Amendment Resolution

RESOLUTION 25-

A RESOLUTION ADOPTING FISCAL YEAR 2025 ADJUSTMENTS TO APPROPRIATIONS PURSUANT TO M.C.A. 7-6-4006 AS AMENDED, AND PROVIDING TRANSFERS AND REVISIONS WITHIN THE GENERAL CLASS OF SALARIES AND WAGES, MAINTENANCE AND SUPPORT AND CAPITAL OUTLAY.

WHEREAS, M.C.A. 7-6-4006 provides that the City Council, upon proper resolution, adopted by said Council at a regular meeting and entered into its Minutes, may transfer or revise appropriations within the general class of salaries and wages, maintenance and support, and capital outlay, and

WHEREAS, based upon a Budget Review (**FY 2025**), it is necessary to alter and change said appropriations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

That the attached transfers or revisions are hereby adopted.

(SEE EXHIBIT A)

PASSED AND APPROVED by the City Council, this 25th day of August 2025

THE CITY OF BILLINGS:

BY: \_\_\_\_\_  
William A. Cole, MAYOR

ATTEST:

BY: \_\_\_\_\_  
Denise R. Bohlman, CITY CLERK

**EXHIBIT A**

**Expenditure**

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**Fund 6050 - Central Services**

A budget amendment is required to cover the Print Management System implementation. The initial budget amendment request did not reflect the change in operating costs associated with the reallocation of all printer expenses flowing through the Central Services Fund. Future revenue will cover this expense, with each fund billed monthly according to its print volume.

|                  |       |                          |
|------------------|-------|--------------------------|
| Central Services | 8,396 | Operations & Maintenance |
|------------------|-------|--------------------------|

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**Fund 6300 - Property and Liability Insurance**

A budget amendment is necessary to increase property insurance funding in response to elevated claim payouts made by MMIA, with each claim subject to a \$50,000 per-occurrence deductible. As these are based on occurrences, the previous estimate for the initial budget amendment was lower than the actual payout. This will be funded from reserves.

|                                  |        |                          |
|----------------------------------|--------|--------------------------|
| Property and Liability Insurance | 15,682 | Operations & Maintenance |
|----------------------------------|--------|--------------------------|

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**City Council Regular**

**Date:** 08/25/2025  
**Title:** FY2026 City of Billings Budget Adoption  
**Presented by:** Andy Zoeller, Finance Director  
**Department:** Finance  
**Presentation:** Yes  
**Legal Review:** No  
**Project Number:** N/A

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**RECOMMENDATION**

Staff is recommending that City Council hold a public hearing and adopt the FY26 budget, with the amended amounts described below.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

On June 23rd, City Council adopted resolution 25-11279 establishing the preliminary budget and legal spending limits for the City of Billings for fiscal year 2026.

Staff has identified the following adjustments, which are included in the attached resolution adopting the FY26 Budget for the City of Billings:

**North 27th Street Tax Increment (Downtown TIF)** - Increase of \$67,017 which is the remaining funds for the Skypoint Rehabilitation project. In previous years, City Council authorized the spending of Downtown TIF funds for the rehabilitation and improvements to the Skypoint. These funds are the remaining amounts from the total \$260,000 that was approved in prior years.

**South Tax Increment Fund** - Increase of \$250,000 for Optimist Park Lighting. This project was included in the FY25 budget, after the CIP was adopted. This project was not completed in FY25, and is being requested to be included in the FY26 budget. There are sufficient funds for the additional expenditure.

**Parking Fund & City Hall Financing Fund** - The City of Billings closed on the sale of old City Hall and Park 1 retail in July 2026. These funds resulted in about \$2.9 million, which has always been planned to be used to pay down the borrowed amounts for the construction of new City Hall. The addition of \$888,703 to the Parking Fund is a result of the transfer of cash from the sale of the Park 1 retail building (a Parking asset) to the City Hall Financing Fund. The addition of \$2.9 million to the City Hall Financing Fund will allow for the prepayment of borrowed funds that was not originally included in the FY26 preliminary budget.

**ALTERNATIVES**

City Council may:

- Approve; or,
- Amend and Approve; or,
- Not Approve the resolution. If not approved, direction to staff is needed so that a final budget for FY26 can be brought back to Council for future consideration.

**FISCAL EFFECTS**

Approval of this resolution will establish the adopted budget for FY26 at \$421,973,127, an increase of \$4,105,720 from the preliminary budget approved on June 23rd, 2025.

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**Attachments**

FY26 Adopted Budget Resolution

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION APPROVING AND ADOPTING THE BUDGET FOR  
THE CITY OF BILLINGS, MONTANA FOR FISCAL YEAR 2026**

WHEREAS, the City Administrator of the City of Billings has regularly and lawfully submitted to the City Council of the City of Billings, Montana, the budget for Fiscal Year 2026; and

WHEREAS, the proper notice was published stating that said City Council has completed the MUNICIPAL BUDGET for said Fiscal Year, and that said budget has been placed on file and is open to inspection in the office of the City Clerk; and that said City Council would meet for the purpose of annually determining, approving and adopting the budget, and any taxpayer might appear and be heard.

WHEREAS, on June 23, 2025 the Billings City Council approved a resolution 25-11279 approving the preliminary budgeted spending authority for FY2026.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

Section 1: That the City of Billings proposed budget for fiscal year 2026 as detailed in the budget report and as amended by the City Council and further detailed on EXHIBIT "A", be, and the same is hereby determined, approved, and adopted, establishing the legal spending limits at the fund level (MCA 7-6-4030).

Section 2: Pursuant to Sections 7-6-4006 and 7-6-4012, M.C.A., the City Administrator is authorized to amend this budget for the expenditure of additional funds from the following: Debt Service Funds; Fee-based budgets; Trust funds; Federal or State Grants; special assessments; and donations accepted and approved by the City Council.

Section 3: The City Administrator is hereby delegated the authority to make transfers or revisions within appropriations of any fund, subject to the following conditions:

- a. Reporting on these transfers or revisions will occur at least quarterly to the City Council Budget and Finance Committee.
- b. The City Administrator shall make reasonable efforts to review transfers or revisions with the Budget and Finance Committee prior to the transfer occurring;
- c. The City Administrator shall provide a monthly line-item budget report to the Budget and Finance Committee

Section 4: The City Council further authorizes and re-appropriates the unexpended balance of Capital Improvement Program items previously budgeted which have not been completed.

Section 5: Pursuant to Section 7-6-4030(c) the fiscal year 2026 budget is based upon the assumption 244.39 mills will be levied for property tax revenue. This is an increase of 37.02 mills from the prior fiscal year, due to the passage of HB231 and SB542, which direct City Council to levy additional mills to equal FY25 revenue levels. Due to the State legislative changes, there could still be an annual decrease in property taxes levied on homes valued at \$100,000, \$300,000, or \$600,000 of \$94.21, \$282.64, and \$399.09 respectively, when compared to the prior year.

Section 6: In preparation for the fiscal year 2027 budget, the Budget and Finance Committee shall, not later than January 31, 2026:

- a. Conduct a zero-based budgeting exercise for the General Fund and Public Safety Fund and report to City Council on the outcomes of the analysis; and
- b. Based on the reports provided in Section 3 and the zero-based budget activity, make recommendations to Council on the desired structure of the proposed budget presentation for fiscal year 2027.
- c. For the purpose of this section, "zero-based budgeting" shall be defined as an analytical process of setting the City's budget at zero dollars and evaluating proposed expenditures without respect to prior funding levels.

PASSED AND APPROVED by the City Council this 25<sup>th</sup> day of August, 2025.

CITY OF BILLINGS:

BY: \_\_\_\_\_  
William A. Cole, Mayor

ATTEST:

BY: \_\_\_\_\_  
Denise R. Bohlman, City Clerk

| <u>Fund/Department</u>               | <u>Preliminary Budget</u> | <u>Additions 8/25/2025</u> | <u>Deletions 8/25/2025</u> | <u>Adopted Budget</u> |
|--------------------------------------|---------------------------|----------------------------|----------------------------|-----------------------|
| <b>General Operating Fund:</b>       |                           |                            |                            |                       |
| Mayor & City Council                 | 467,713                   |                            |                            | 467,713               |
| City Administration                  | 1,313,201                 |                            |                            | 1,313,201             |
| Human Resources                      | 1,129,513                 |                            |                            | 1,129,513             |
| City Attorney                        | 3,351,051                 |                            |                            | 3,351,051             |
| Municipal Court                      | 2,232,552                 |                            |                            | 2,232,552             |
| Finance                              | 2,072,519                 |                            |                            | 2,072,519             |
| Code Enforcement                     | 1,229,951                 |                            |                            | 1,229,951             |
| Non-Departmental                     | 32,733,328                |                            |                            | 32,733,328            |
| Council Contingency                  | -                         |                            |                            | -                     |
| <b>Total General Fund</b>            | <b>44,529,828</b>         | <b>-</b>                   | <b>-</b>                   | <b>44,529,828</b>     |
| <b>Public Safety Fund:</b>           |                           |                            |                            |                       |
| Crime Prevention, Mental Health & SA | 1,352,621                 |                            |                            | 1,352,621             |
| Police                               | 33,169,009                |                            |                            | 33,169,009            |
| Fire                                 | 28,872,919                |                            |                            | 28,872,919            |
| <b>Total Public Safety Fund</b>      | <b>63,394,549</b>         | <b>-</b>                   | <b>-</b>                   | <b>63,394,549</b>     |
| <b>Special Revenue Fund:</b>         |                           |                            |                            |                       |
| South Tax Increment                  | 15,461,392                | 250,000                    |                            | 15,711,392            |
| East Tax Increment                   | 1,383,721                 |                            |                            | 1,383,721             |
| North 27th Street Tax Increment      | 2,736,821                 | 67,017                     |                            | 2,803,838             |
| Gas Tax                              | 11,507,691                |                            |                            | 11,507,691            |
| Building Inspection                  | 2,991,995                 |                            |                            | 2,991,995             |
| Street & Traffic Operating           | 14,368,785                |                            |                            | 14,368,785            |
| Fire Programs                        | 141,500                   |                            |                            | 141,500               |
| EOC 9-1-1 Grant                      | 1,404,594                 |                            |                            | 1,404,594             |
| City/County Planning                 | 2,630,336                 |                            |                            | 2,630,336             |
| City Attorney Grants                 | 805,400                   |                            |                            | 805,400               |
| Municipal Court Grants               | 220,150                   |                            |                            | 220,150               |
| Police Programs                      | 1,392,943                 |                            |                            | 1,392,943             |
| City County Library                  | 5,290,645                 |                            |                            | 5,290,645             |
| Anti-Graffiti                        | 3,000                     |                            |                            | 3,000                 |
| Development Services Grants          | 1,818,940                 |                            |                            | 1,818,940             |
| Park Programs                        | 804,516                   |                            |                            | 804,516               |
| Downtown Revolving Loan Program      | 807,030                   |                            |                            | 807,030               |
| Street Maintenance Districts         | 17,795,948                |                            |                            | 17,795,948            |
| Street Light Districts               | 3,359,807                 |                            |                            | 3,359,807             |
| Storm Sewer Operating                | 18,194,565                |                            |                            | 18,194,565            |
| Park Maintenance District            | 1,655,975                 |                            |                            | 1,655,975             |
| PRPL Operations Fund                 | 10,296,644                |                            |                            | 10,296,644            |
| Amend Park                           | 52,216                    |                            |                            | 52,216                |
| Cemetery Central Ave Irrigation      | 50,000                    |                            |                            | 50,000                |
| Ballfield Stadium Donations          | 312,003                   |                            |                            | 312,003               |
| Road Maintenance Dist                | 1,747                     |                            |                            | 1,747                 |
| Sidewalk Hazard Repair               | 185,000                   |                            |                            | 185,000               |
| Ballpark Repair Fund                 | 91,865                    |                            |                            | 91,865                |
| <b>Total Special Revenue Fund</b>    | <b>115,765,229</b>        | <b>317,017</b>             | <b>-</b>                   | <b>116,082,246</b>    |

| <u>Fund/Department</u>             | <u>Preliminary Budget</u> | <u>Additions 8/25/2025</u> | <u>Deletions 8/25/2025</u> | <u>Adopted Budget</u> |
|------------------------------------|---------------------------|----------------------------|----------------------------|-----------------------|
| <b>Debt Service Fund:</b>          |                           |                            |                            |                       |
| Special Improvement Debt           | 804,750                   |                            |                            | 804,750               |
| City Hall Financing                | 1,240,034                 | 2,900,000                  |                            | 4,140,034             |
| Storm Sewer Debt                   | 1,473,500                 |                            |                            | 1,473,500             |
| Sidewalk, Curb & Gutter Debt       | 513,800                   |                            |                            | 513,800               |
| Series 2015 Baseball Refunding     | 759,250                   |                            |                            | 759,250               |
| Series 2012 Library                | 799,586                   |                            |                            | 799,586               |
| <b>Total Debt Service Fund</b>     | <b>5,590,920</b>          | <b>2,900,000</b>           | <b>-</b>                   | <b>8,490,920</b>      |
| <b>Capital Projects Fund:</b>      |                           |                            |                            |                       |
| Urban Renewal Land Development     | 20,797                    |                            |                            | 20,797                |
| Sidewalk Construction              | 1,633,000                 |                            |                            | 1,633,000             |
| Special Improvement Districts      | 1,782,500                 |                            |                            | 1,782,500             |
| City Hall Construction             | 490,034                   |                            |                            | 490,034               |
| Capital Replacement                | 954,930                   |                            |                            | 954,930               |
| Dog Park Construction              | 5,000                     |                            |                            | 5,000                 |
| <b>Total Capital Project Fund</b>  | <b>4,886,261</b>          | <b>-</b>                   | <b>-</b>                   | <b>4,886,261</b>      |
| <b>Enterprise Fund:</b>            |                           |                            |                            |                       |
| Water                              | 38,128,968                |                            |                            | 38,128,968            |
| Wastewater                         | 29,842,206                |                            |                            | 29,842,206            |
| Parking                            | 2,428,832                 | 888,703                    |                            | 3,317,535             |
| Solid Waste                        | 27,622,532                |                            |                            | 27,622,532            |
| Airport                            | 33,259,627                |                            |                            | 33,259,627            |
| Transit                            | 11,113,103                |                            |                            | 11,113,103            |
| <b>Total Enterprise Fund</b>       | <b>142,395,268</b>        | <b>888,703</b>             | <b>-</b>                   | <b>143,283,971</b>    |
| <b>Internal Service Fund:</b>      |                           |                            |                            |                       |
| Fleet Services                     | 2,517,076                 |                            |                            | 2,517,076             |
| Central Services                   | 270,862                   |                            |                            | 270,862               |
| Information Resources              | 4,018,615                 |                            |                            | 4,018,615             |
| City Health Benefits               | 18,790,389                |                            |                            | 18,790,389            |
| Central Telephone                  | 472,130                   |                            |                            | 472,130               |
| Radio Communications               | 394,813                   |                            |                            | 394,813               |
| Property Insurance                 | 4,585,528                 |                            |                            | 4,585,528             |
| Facilities Management              | 2,573,170                 |                            |                            | 2,573,170             |
| Public Works Administration        | 3,691,758                 |                            |                            | 3,691,758             |
| Public Works Engineering           | 3,943,011                 |                            |                            | 3,943,011             |
| <b>Total Internal Service Fund</b> | <b>41,257,352</b>         | <b>-</b>                   | <b>-</b>                   | <b>41,257,352</b>     |
| <b>Permanent Fund</b>              |                           |                            |                            |                       |
| Cemetery Perpetual Care            | 48,000                    |                            |                            | 48,000                |
| <b>Total Permanent Fund</b>        | <b>48,000</b>             | <b>-</b>                   | <b>-</b>                   | <b>48,000</b>         |
| <b>Total All Funds</b>             | <b>417,867,407</b>        | <b>4,105,720</b>           | <b>-</b>                   | <b>421,973,127</b>    |

**City Council Regular**

**Date:** 08/25/2025  
**Title:** Resolutions Creating Advisory Committees for the three Urban Renewal Districts  
**Presented by:** Gina Dahl  
**Department:** Planning & Community Services  
**Presentation:** Yes  
**Legal Review:** Yes  
**Project Number:** N/A

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**RECOMMENDATION**

Staff recommends Council approve the proposed resolutions creating advisory committees for the three urban renewal districts. Staff recommends Council approve the three resolutions separately.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

The 2025 Montana Legislature passed Senate Bill 3 (SB3) which requires "the local government that adopts a tax increment financing provision shall appoint an advisory committee to advise the local government about the administration of the urban renewal area or targeted economic development district." The committee must include at least one representative from each incorporated city or town, county, or school district with boundaries that overlap with the urban renewal area or targeted economic development district. City code also provides requirements for the appointment of city boards, commissions and committees. Some of these provisions may be superseded by state law, but generally, city code provisions will apply to this committee.

On July 21, 2025, Council discussed SB3 and indicated it would like to keep the operations of the districts the same, to the extent possible. Based on this direction, staff have requested feedback from the three urban renewal districts to obtain their requests and recommendations about the makeup of these advisory committees. Staff has prepared the attached resolutions for Council consideration. If acceptable, staff recommends Council approve the resolutions and create the committees so that applications may be solicited and appointments can be made as soon as possible because the effective date of SB3 is October 1, 2025.

Staff are continuing to work on agreements with the three districts to replace the memorandums of understanding which expire on October 1.

**ALTERNATIVES**

City Council may:

- Approve the resolutions forming the advisory committees;
- Amend and approve the resolutions forming the advisory committees or,
- Not Approve the resolutions forming the advisory committees

**FISCAL EFFECTS**


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**Attachments**

Resolution - Downtown district  
 Resolution - EBURD  
 Resolution - SBBURD

**RESOLUTION 25-\_\_\_\_\_**

**A RESOLUTION ESTABLISHING THE EXTENDED NORTH 27<sup>TH</sup>  
STREET URBAN RENEWAL DISTRICT ADVISORY COMMITTEE**

WHEREAS, City Council adopted the modified Urban Renewal Plan of the Extended North 27th Street District Urban Renewal Area and created the Extended North 27<sup>th</sup> Street District Urban Renewal Area (“District”) that included a tax increment provision by Ordinance No. 08-5483 on December 8, 2008.

WHEREAS, the 2025 Montana legislature passed Senate Bill 3 (SB3) requiring any urban renewal district that uses tax increment financing to create an advisory committee to advise the local government about the administration of the urban renewal area.

WHEREAS, SB3 requires that the committee must include at least one representative from each incorporated city or town, county, or school district with boundaries that overlap with the urban renewal district.

WHEREAS, Billings, Montana City Code (BMCC) Section 2-501 provides, “[a]ll boards, committees or commissions shall be governed by this article except as otherwise provided by Charter, this Code, statute or interlocal agreement.”

WHEREAS, the advisory committee required by SB3 is a permanent advisory board that is required by state law. Sec. 2-501, BMCC.

WHEREAS, BMCC Article 2-500 sets forth the qualifications, process for appointment, terms of office, rules of procedure for meetings, powers, and supervision of advisory boards except as otherwise provided in state law. Sec. 2-501, BMCC.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, THAT THE EXTENDED NORTH 27<sup>TH</sup> STREET URBAN RENEWAL DISTRICT ADVISORY COMMITTEE (“Advisory Committee”) BE CREATED AS FOLLOWS.

**Section 1.** An Advisory Committee is hereby created whose members will be appointed by the Mayor and confirmed by the City Council.

**Section 2.** The Advisory Committee shall be comprised of eleven (11) voting members qualified as set forth in Sec. 2-501.1, BMCC and shall be comprised as follows:

- a. One (1) representative from the City of Billings.
- b. One (1) representative from Yellowstone County.
- c. One (1) representative from School District 2.
- d. One (1) representative of Big Sky Economic Development Authority.
- e. One (1) representative of the Native American Development Corporation.

- f. One (1) representative of Downtown Billings Association, Inc.
- g. One (1) representative of the Business Improvement District #0001.
- h. Four (4) at-large members that own a business, property, or otherwise has a vested interest or presence in the District.

**Section 3.** In accordance with Sec. 2-505, BMCC, the terms will run on a calendar year basis. During the transition to the calendar year terms, any member whose term expires prior to December 31 will holdover in office at least until December 31 or until his position is filled by appointment, whichever is later. All appointees after the initial appointments shall be appointed for four (4) year terms. The remainder of Sec. 2-505, BMCC, is superseded by state law and terms will not be limited. A vacancy occurring during a term will be filled for the unexpired term in the same manner as other vacancies.

Beginning January 1, 2026, terms of appointees shall initially be staggered as follows and subsequent appointees shall have terms of four (4) years thereafter:

- a. The City of Billings representative shall have an initial term of three (3) years.
- b. The Yellowstone County representative shall have an initial term of four (4) years.
- c. The School District 2 representative shall have an initial term of four (4) years.
- d. The representative of Big Sky Economic Development Authority shall have an initial term of three (3) years.
- e. The representative of the Native American Development Corporation shall have an initial term of four (4) years.
- f. The representative of Downtown Billings Association, Inc. shall have an initial term of three (3) years.
- g. The representative of the Business Improvement District #0001 shall have an initial term of four (4).
- h. Two (2) at-large members shall have an initial term of four (4) years and two (2) shall have an initial term of three (3) years.

The length of each member's initial term listed in subsection h shall be established at the first meeting of the committee through a random process by having the members draw straws (or the equivalent) designating either a three-year or four-year term. All subsequent members will be assigned four-year terms.

**Section 4.** The Advisory Committee shall, within three (3) months of appointment of all members, adopt and follow the policies and procedures for advisory boards, commissions, and committees outlined in Article 2-500. Boards, Commissions and Committee, BMCC, and shall adopt bylaws providing for meeting schedules, officers and their election, and other appropriate conditions for the conduct of its members.

**Section 5.** The Advisory Committee shall have no assigned powers and shall only serve in an advisory capacity to the City Council. The Advisory Committee shall provide reports and recommendations to City Council related to the implementation of the urban renewal plan and administration of the District in the following areas:

- A. Annual reports and budgets;
- B. Allocation of TIF funds for urban renewal projects;
- C. Amendments to the District's urban renewal plan;
- D. Other matters as directed by City Council related to the District.

**Section 6.** City Council has final expenditure approval of tax increment financing funds, regardless of whether the Advisory Committee has recommended approval, disapproval, or even reviewed a potential project, cost, or expenditure.

**Section 8.** City staff shall be allocated to assist with coordination of meetings, objectives, and activities of the Advisory Committee as directed by the City Administrator.

**Section 9.** This Advisory Committee will be eliminated and this resolution will sunset following the expiration of the District having a tax increment financing provision.

**Section 10.** This resolution shall be effective upon adoption.

APPROVED AND ADOPTED by the Billings City Council on this 25<sup>th</sup> day of August, 2025.

CITY OF BILLINGS:

By: \_\_\_\_\_  
William A. Cole, Mayor

ATTEST:

By: \_\_\_\_\_  
Denise R. Bohlman, City Clerk

**RESOLUTION 25-\_\_\_\_\_**

**A RESOLUTION ESTABLISHING THE EAST BILLINGS URBAN RENEWAL DISTRICT ADVISORY COMMITTEE**

WHEREAS, City Council adopted the modified East Billings Urban Renewal Plan (“Plan”), which governs the operation and administration of the East Billings Urban Renewal District (“District”), and modified the District by Ordinance No.15-5652 on April 13, 2015;

WHEREAS, the modified Plan for the District includes a tax increment financing provision;

WHEREAS, the 2025 Montana legislature passed Senate Bill 3 (SB3) requiring any urban renewal district that uses tax increment financing to create an advisory committee to advise the local government about the administration of the urban renewal area;

WHEREAS, SB3 requires that the committee must include at least one representative from each incorporated city or town, county, or school district with boundaries that overlap with the urban renewal district;

WHEREAS, Billings, Montana City Code (BMCC) Section 2-501 provides, “[a]ll boards, committees or commissions shall be governed by this article except as otherwise provided by Charter, this Code, statute or interlocal agreement.”

WHEREAS, the advisory committee required by SB3 is a permanent advisory committee that is required by state law. Sec. 2-501, BMCC

WHEREAS, BMCC Article 2-500 sets forth the qualifications, process for appointment, terms of office, rules of procedure for meetings, powers, and supervision of advisory boards;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, THAT THE EAST BILLINGS URBAN RENEWAL DISTRICT ADVISORY COMMITTEE (“Advisory Committee”) BE CREATED AS FOLLOWS.

**Section 1.** An Advisory Committee is hereby created whose members will be appointed by the Mayor and confirmed by the City Council.

**Section 2.** The Advisory Committee shall be comprised of nine (9) voting members qualified as set forth in Sec. 2-501.1, BMCC and shall be comprised as follows:

- a. One (1) representative from the City of Billings;
- b. One (1) representative from Yellowstone County;
- c. One (1) representative from School District 2;

- d. Two (2) members that are owners or representatives of a business located within the District;
- e. Two (2) members that are owners or representatives of an owner of property located within the District; and
- f. Two (2) members that are owners of either residential or commercial property located within the District.

**Section 3.** In accordance with Sec. 2-505, BMCC, the terms will run on a calendar year basis. During the transition to the calendar year terms, any member whose term expires prior to December 31 will holdover in office at least until December 31 or until his position is filled by appointment, whichever is later. All appointees after the initial appointments shall be appointed for four (4) year terms. The remainder of Sec. 2-505, BMCC, is superseded by state law and terms will not be limited. A vacancy occurring during a term will be filled for the unexpired term in the same manner as other vacancies.

Beginning January 1, 2026, terms of appointees shall initially be staggered as follows:

- a. The City of Billings representative shall have an initial term of three (3) years.
- b. The Yellowstone County representative shall have an initial term of four (4) years.
- c. The School District 2 representative shall have an initial term of four (4) years.
- d. One representative listed under (d) of Section 2 shall have an initial term of three (3) years and one shall have an initial term of four (4) years.
- e. One representative listed under (e) of Section 2 shall have an initial term of three (3) years and one shall have an initial term of four (4) years.
- f. One representative listed under (f) of Section 2 shall have an initial term of three (3) years and one shall have an initial term of four (4) years.

The length of each member's initial term listed in subsections d, e, and f shall be established at the first meeting of the committee through a random process by having the members draw straws (or the equivalent) designating either a three-year or four-year term. All subsequent members will be assigned four-year terms.

**Section 4.** The Advisory Committee shall, within three (3) months of appointment of all members, adopt and follow the policies and procedures for advisory boards, commissions, and committees outlined in Article 2-500. Boards, Commissions and Committee, BMCC, and shall adopt bylaws providing for meeting schedules, officers and their election, and other appropriate conditions for the conduct of its members.

**Section 5.** The Advisory Committee shall have no assigned powers and shall only serve in an advisory capacity to the City Council. The Advisory Committee shall provide reports and recommendations to City Council related to the implementation of the urban renewal plan and administration of the District in the following areas:

- A. Annual reports and budgets;
- B. Allocation of TIF funds for urban renewal projects;

- C. Amendments to the District's urban renewal plan;
- D. Other matters as directed by City Council related to the District.

**Section 6.** City Council has final expenditure approval of tax increment financing funds, regardless of whether the Advisory Committee has recommended approval, disapproval, or even reviewed a potential project, cost, or expenditure.

**Section 8.** City staff shall be allocated to assist with coordination of meetings, objectives, and activities of the Advisory Committee as directed by the City Administrator.

**Section 9.** This Advisory Committee will be eliminated and this resolution will sunset following the expiration of the District having a tax increment financing provision.

**Section 10.** This resolution shall be effective upon adoption.

APPROVED AND ADOPTED by the Billings City Council on this 25<sup>th</sup> day of August, 2025.

CITY OF BILLINGS:

By: \_\_\_\_\_  
William A. Cole, Mayor

ATTEST:

By: \_\_\_\_\_  
Denise R. Bohlman, City Clerk

**RESOLUTION 25-\_\_\_\_\_**

**A RESOLUTION ESTABLISHING THE SOUTH BILLINGS BOULEVARD  
URBAN RENEWAL DISTRICT ADVISORY COMMITTEE**

WHEREAS, City Council adopted the modified South Billings Boulevard Urban Renewal Plan (“Plan”), which governs the operation and administration of the South Billings Boulevard Urban Renewal District (“District”), and expanded the District by Ordinance No. 21-5765 on July 26, 2021.

WHEREAS, the modified Plan for the District includes a tax increment financing provision.

WHEREAS, the 2025 Montana legislature passed Senate Bill 3 (SB3) requiring any urban renewal district that uses tax increment financing to create an advisory committee to advise the local government about the administration of the urban renewal area.

WHEREAS, SB3 requires that the committee must include at least one representative from each incorporated city or town, county, or school district with boundaries that overlap with the urban renewal district.

WHEREAS, Billings, Montana City Code (BMCC) Section 2-501 provides, “[a]ll boards, committees or commissions shall be governed by this article except as otherwise provided by Charter, this Code, statute or interlocal agreement.”

WHEREAS, the advisory committee required by SB3 is a permanent advisory committee that is required by state law. Sec. 2-501, BMCC.

WHEREAS, BMCC Article 2-500 sets forth the qualifications, process for appointment, terms of office, rules of procedure for meetings, powers, and supervision of advisory boards.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, THAT THE SOUTH BILLINGS BOULEVARD URBAN RENEWAL DISTRICT ADVISORY COMMITTEE (“Advisory Committee”) BE CREATED AS FOLLOWS.

**Section 1.** An Advisory Committee is hereby created whose members will be appointed by the Mayor and confirmed by the City Council.

**Section 2.** The Advisory Committee shall be comprised of eleven (11) voting members qualified as set forth in Sec. 2-501.1, BMCC and shall be comprised as follows:

- a. One (1) representative from the City of Billings.
- b. One (1) representative from Yellowstone County.

- c. One (1) representative from School District 2.
- d. One (1) representative from Elysian School District 23.
- e. Two (2) members that are owners or representatives of a business located within the District.
- f. Two (2) members that are owners of residential property located within the District, who use the residential property as a primary residence.
- g. Three (3) at-large members that own a business, property, or otherwise have a vested interest or presence in the District.

**Section 3.** In accordance with Sec. 2-505, BMCC, the terms will run on a calendar year basis. During the transition to the calendar year terms, any member whose term expires prior to December 31 will holdover in office at least until December 31 or until his position is filled by appointment, whichever is later. All appointees after the initial appointments shall be appointed for four (4) year terms. The remainder of Sec. 2-505, BMCC, is superseded by state law and terms will not be limited. A vacancy occurring during a term will be filled for the unexpired term in the same manner as other vacancies.

Beginning January 1, 2026, terms of appointees shall initially be staggered as follows and subsequent appointees shall have terms of four (4) years thereafter:

- a. The City of Billings representative shall have an initial term of three (3) years.
- b. The Yellowstone County representative shall have an initial term of four (4) years.
- c. The School District 2 representative shall have an initial term of four (4) years.
- d. The Elysian School District representative shall have an initial term of three (3) years.
- e. One representative listed under (e) of Section 2 shall have an initial term of three (3) years and one shall have an initial term of four (4) years.
- f. One representative listed under (f) of Section 2 shall have an initial term of three (3) years and one shall have an initial term of four (4) years.
- g. One representative listed under (g) of Section 2 shall have an initial term of three (3) years and the other two (2) representatives shall have an initial term of four (4) years.

The length of each member's initial term listed in subsections e, f, and g shall be established at the first meeting of the committee through a random process by having the members draw straws (or the equivalent) designating either a three-year or four-year term. All subsequent members will be assigned four-year terms.

**Section 4.** The Advisory Committee shall, within three (3) months of appointment of all members, adopt and follow the policies and procedures for advisory boards, commissions, and committees outlined in Article 2-500. Boards, Commissions and Committee, BMCC, and shall adopt bylaws providing for meeting schedules, officers and their election, and other appropriate conditions for the conduct of its members.

**Section 5.** The Advisory Committee shall have no assigned powers and shall only serve in an advisory capacity to the City Council. The Advisory Committee shall

provide reports and recommendations to City Council related to the implementation of the urban renewal plan and administration of the District in the following areas:

- A. Annual reports and budgets;
- B. Allocation of TIF funds for urban renewal projects;
- C. Amendments to the District's urban renewal plan; and
- D. Other matters as directed by City Council related to the District.

**Section 6.** City Council has final expenditure approval of tax increment financing funds, regardless of whether the Advisory Committee has recommended approval, disapproval, or even reviewed a potential project, cost, or expenditure.

**Section 8.** City staff shall be allocated to assist with coordination of meetings, objectives, and activities of the Advisory Committee as directed by the City Administrator.

**Section 9.** This Advisory Committee will be eliminated and this resolution will sunset following the expiration of the District having a tax increment financing provision.

**Section 10.** This resolution shall be effective upon adoption.

APPROVED AND ADOPTED by the Billings City Council on this 25<sup>th</sup> day of August, 2025.

CITY OF BILLINGS:

By: \_\_\_\_\_  
William A. Cole, Mayor

ATTEST:

By: \_\_\_\_\_  
Denise R. Bohlman, City Clerk