

CITY APPLICATION FORM
Land Use Contrary to Zoning

(Staff Use Only) City Variance # _____ - Project # _____

FEE: \$563 + 40 cents per mailing label

The undersigned as owner(s) of the following described property hereby request a Public Hearing before the City Council on a Land Use Contrary to Zoning from the terms of the City of Billings Zoning Regulations.

TAX ID # 816001088 CITY WARD # 1

Legal Description of Property: SPRING VALLEY SUBD, S28, T01 N, R26, BLOCK 9, LOT 1-6

Address or General Location (If unknown, contact City GIS): _____

681 ALKALI CREEK RD

Zoning Classification: P2

Size of Parcel (Area in square feet or acres): 9.995 ACRES

Covenants or Deed Restrictions on Property: Yes _____ No

If yes, please attach to application

Brief explanation of the Project and what parts of the project will be contrary to the zoning regulations (e.g. landscaping, signs, off street parking, building siting, allowed uses, etc.) :

Electric leader board on the side of the elementary school building facing Alkali Creek Rd

*** Additional information may be required as determined by the Zoning Coordinator in order to fully evaluate the application.

Owner(s): Billings Public Schools / School District No 2

(Recorded Owner – Managing Agency)
415 N 30th St, Billings, MT 59101
(Address)
406-281-5066
(Phone Number) (email)

Agent(s): Lindsey Aldinger

(Name)
681 Alkali Creek Rd
(Address)
406-281-6200 aldingerl@billingschools.org
(Phone Number) (email)

I attest that all the information presented herein is factual and correct.

Signature:  Date: 8/12/25
(Recorded Owner/Agency Manager)

Complete this form and load as an attachment to your on-line Project submittal through Citizen Access portal

August 14, 2025

Dear Billings City Council and Mayor of Billings,

My name is Megan Lachmund. I am writing to you on behalf of Alkali Creek Elementary School PTA, in partnership with Alkali Creek School administration. Over the past two years, our PTA and Alkali Creek students have worked hard to raise money (approx. \$20,000) for a new digital reader board to replace the existing manually-changeable letter sign. Like many elementary schools in Billings, the digital reader board will replace the nearly 30 year-old existing sign, which is extremely faded by the sun and poorly details school events and information. The current sign is also difficult for our custodial staff to access and creates safety concerns as they manually change the lettering each month. The new digital reader board will allow staff to display more information regarding school activities (digitally) for the parents to see as they drive or walk by the school. We will plan to run the sign from 7:00 am to no later than 9:00 pm daily, utilizing the mobile app that will be managed by school administration. The sign will face West toward Alkali Creek Road, where there is the most traffic (both walking and driving). Our PTA has been working with Sign Products, a well-known company based in Billings, MT, to ensure our sign is good quality and will be installed professionally.

We ask the City to approve the use of this new sign for the betterment of Alkali Creek School and its community.

We appreciate your time as you review our request. We look forward to making Alkali Creek Elementary School a positive presence in the community of Billings.

Sincerely,

Megan Lachmund, Secretary of the Alkali Creek Elementary School PTA