

CITY/COUNTY PLANNING BOARD

"Serving Billings, Broadview, and Yellowstone County"

Tuesday, December 10, 2024 at 6:00pm

1 Board Attendance Roster: Please note: "A" stands for excused absence, "1" stands for present, "V" stands for Zoom participation. **BYLAWS, YELLOWSTONE COUNTY BOARD OF PLANNING, (Amended. May 25, 2004)**

Section 4. Absences and Removal A. Each member shall inform the Planning Director at least one day before the meeting of his/her inability to attend a Board or Committee meeting. Such an absence shall be considered an excused absence. If any Board member accrues three (3) or more consecutive unexcused absences from regular meetings, notice of which has been given at his/her usual place of work or residence, or by announcement at a meeting attended by him/her, the President may call such absences to the attention of the Board which may then recommend to the appointing authority that such member be asked to resign and that another person be appointed to serve out the unexpired term.

	Position	01/09/2024	01/23/2024	02/13/2024	02/27/2024	03/12/2024	03/26/2024	04/09/2024	04/23/2024	05/14/2024	05/29/2024	06/11/2024	06/25/2024	07/09/2024	07/23/2024	08/13/2024	08/27/2024	09/10/2024	09/24/2024	10/08/2024	10/22/2024	11/13/2024	11/26/2024	12/10/2024
Jim Ronquillo	Mayor/Billings Ward I	A	1	A	1	A	1	C	C	C	1	C	C	C	1	1	1	C	C	C	C	1	1	1
Roger Gravgaard Co-Chair	Mayor/Billings Ward II	1	V	1	V	1	1	C	C	C	1	C	C	C	1	1	1	C	C	C	C	1	A	1
Dennie Stephenson	Mayor/Billings Ward III	1	1	1	1	1	1	C	C	C	1	C	C	C	1	1	1	C	C	C	C	1	1	1
John Staley	Mayor/Billings Ward IV	1	1	A	1	V	1	C	C	C	1	C	C	C	1	1	1	C	C	C	C	1	1	1
David Nordel	Mayor/Billings Ward V	A	1	1	1	V	V	C	C	C	1	C	C	C	1	V	1	C	C	C	C	1	A	A
Troy Boucher	YC District 1	V	V	A	A	V	A	C	C	C	A	C	C	C	V	V	A	C	C	C	C	V	A	V
Dennis Cook	YC District 2	A	1	1	1	1	1	C	C	C	1	C	C	C	V	1	A	C	C	C	C	1	1	1
Vacant	YC District 3	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vacant	YC District 4	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Woody Woods, President	YC District 5	1	1	1	1	1	1	C	C	C	1	C	C	C	1	1	1	C	C	C	C	1	1	1
Alexis Bonogofsky	YC District 6	1	V	V	V	A	V	C	C	C	1	C	C	C	1	1	1	C	C	C	C	1	1	A
Morgan Tuss	YC District 7	1	A	A	A	A	A	C	C	C	A	C	C	C	A	A	A	C	C	C	C	A	A	A

CITY/COUNTY PLANNING BOARD

“Serving Billings, Broadview, and Yellowstone County”

Tuesday, December 10, 2024 at 6:00pm

Vacant	Y County Cons. District	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Scott Reiter	Ex-Officio SD2	A	V	A	A	A	V	C	C	C	A	C	C	C	A	A	A	C	C	C	C	A	A	A

Call the Meeting to Order: President Woods called the meeting to order at 6:00 p.m. on Tuesday, December 10, 2024.

Introduction of Planning Board Members and Planning Department Staff

President Woods called for introductions of the members of the Planning Board and staff.

Participating Planning staff members; Wyeth Friday, Planning & Community Services Director; Anna Vickers, Planning Division Manager; Brenda Berns, Planning Clerk

Virtual Participation: Board member Boucher

1. Others in Attendance

2. Approval of Agenda: Motion by Board member Staley, Seconded by Board member Cook to approve the agenda as submitted. The motion was carried with a unanimous vote.

3. Delayed Approval of Minutes: November 26, 2024

These minutes will be submitted for approval at the next Board meeting.

4. Public Comment: As required (3 minutes maximum per person). Any member of the public might be heard on any subject that is not on the agenda. The Planning Board will not take any action on these items at this time but could choose to add an item to the next meeting agenda for discussion. There were no comments from the public.

5- 6. Disclosure of Outside (Ex-Parte) Communication or Conflicts of Interest: There was none

7. Old Business

a. Motion. Recommendation. Election of 2025 Planning Board Officers

The President called for nominations for the positions of Planning Board President and Vice President. Board member Ronquillo mentioned that the nominating committee had received recommendations for the new board members and is ready to nominate Board member Gravgaard for President and Board member Staley for Vice President.

CITY/COUNTY PLANNING BOARD

"Serving Billings, Broadview, and Yellowstone County"

Tuesday, December 10, 2024 at 6:00pm

President Woods asked the board if there were any further nominations for President; there were none. Nominations for President were then closed.

Action: Board Vote for President

President Woods called for a vote on the nomination of Roger Gravgaard as President. The nomination was approved unanimously by voice vote.

President Woods then inquired if there were any additional nominations for Vice President; there were none. Nominations for Vice President were closed.

Action: Board Vote for Co-Chair

President Woods called for a vote on the nomination of John Staley as Vice President. The nomination was approved unanimously by voice vote.

8. New Business

9. Other Business

a. Upcoming Items in 2025

Wyeth Friday, PCSD Director advised the Board that in the first meeting of February 2025, the Bureau of Mines will be presenting on the West End Groundwater Model. Also looking at the Board subdivision training as a refresher. Additionally, more information regarding the West End and Neighborhood plans will be presented to the Board.

Mr. Friday informed the Board about the upcoming Planning Commission and requested that anyone not wishing to serve on the new board notify the staff.

Board member Staley noted that both the City and County are facing staff shortages and are unable to maintain the existing parks. He mentioned that the more remote subdivisions may require parks, but they are unlikely to receive approval. He asked for future revisions to the resolution to provide more flexibility.

Mr. Friday responded that with the new County Park policy in place, staff could offer additional information that might be helpful. He suggested that the City Parks Director, Mike Pigg, could present to the Board and explain how subdivisions are addressed in relation to parks.

CITY/COUNTY PLANNING BOARD

“Serving Billings, Broadview, and Yellowstone County”

Tuesday, December 10, 2024 at 6:00pm

Board member Staley added that Board members have specific questions for the Transportation Manager regarding traffic types, bus stops, and specific street conditions.

President Woods inquired whether a maintenance PMD could be established to fund the upkeep of parks. Mr. Friday acknowledged the challenges in managing these areas but stated that discussions could be held with the relevant City staff.

President Woods asked for clarification regarding the recent surge in project submissions. Ms. Vickers, Planning Division Manager, explained that there are no specific underlying causes; the increase is simply due to the time of year, with engineering firms working with developers in preparation for the spring construction season.

The Board then reviewed upcoming state and federal legislation, explored potential grants and funding opportunities, and discussed possible changes to city and county boards.

Board member Cook requested an overview of the Billings and Laurel boundaries and their relationship to the MPO. Mr. Friday noted that the next census will likely show Billings and Laurel as a unified area.

Board member Cook also asked for clarification on the number of neighborhood plans and whether they are all active. Mr. Friday stated there are approximately eight neighborhood plans, with two plans expected to be updated annually. He mentioned that the City has approved a Neighborhood Planner position, which will significantly reduce the time needed to update these plans and review current transportation plans.

ADJOURNMENT: 6:43PM

10. Future Agenda Items

DRAFT—TO BE APPROVED BY A MOTION AT THE NEXT SCHEDULED MEETING

-Brenda J Berns, Planning Clerk