

****ATTENTION****

The City Council meeting will be held in a hybrid format that may include both in-person AND virtual attendance via Zoom. Unless they have cause to appear virtually, Councilmembers will attend the meeting in person in Council Chambers, fifth floor of City Hall, 316 N. 26th Street. In order to honor the Right of Participation and the Right to Know in Article II, Sections 8 and 9, of the Montana Constitution, the City of Billings and City Council are making every effort to meet the requirements of the open meeting laws.

Citizens are invited to:

- Review the Agenda Packet on the City's website at: www.billingsmt.gov and click on "Your Government," "City Council," and "Agendas & Minutes".
- View the meeting:
 - On Community 7 TV - Channel 7 or Channel 507 -- Spectrum Cable. *(On evenings when there is a conflict with School District No. 2 Board meetings, the City Council meeting will be broadcast on Channel 8 - Spectrum Cable.)* Channel 7 or Channel 978 - TDS Fiber.
 - Online at www.comm7tv.com and click on the "Watch Live" icon. Community 7 also has links to their Facebook page and YouTube channel.
 - On the City's website at www.billingsmt.gov and click on "Watch Meetings Online" on the homepage.
 - In-Person.

Citizens may submit public comment via the following methods:

- Mail: City Clerk, P.O. Box 1178, Billings, MT 59103
- Email: Council@billingsmt.gov.
 - Emails received after 3:00 PM on the day of the meeting, may be posted on the Council's webpage the following day for public viewing.
- Attend the meeting in person

Please contact Denise Bohlman, City Clerk, at bohlmand@billingsmt.gov, or at 406.657.8210, with any questions.



VISION STATEMENT:
"Leading the Big Sky,
boldly inspiring opportunities
for our community."

**CITY COUNCIL
REGULAR BUSINESS MEETING**

AGENDA

COUNCIL CHAMBERS
316 N. 26th Street, 5th Floor

SEPTEMBER 28, 2026

5:30 P.M.

CALL TO ORDER: Mayor Nelson

PLEDGE OF ALLEGIANCE: Mayor Nelson

INVOCATION: Councilmember Kennedy

ROLL CALL: Councilmembers present on roll call were: ☐ Shaw, ☐ Nicholson, ☐ Neese, ☐ Pitman, ☐ Aguirre, ☐ Kennedy, ☐ Aspenlieder, ☐ Lindley, ☐ Boyett, ☐ O'Donnell

MINUTES: September 14, 2026

COURTESIES:

PROCLAMATIONS: 125th Anniversary of Billings Public Library - October 1, 2026

COUNCIL REPORTS:

INTERIM CITY ADMINISTRATOR REPORT - KEVIN IFFLAND

PUBLIC COMMENT on "NON-PUBLIC HEARING" Agenda Items: 1 and 11 ONLY. Speaker sign-in required.
(This time is set aside for the public to speak to the City Council. Council Members will listen but will not respond, ask questions, or discuss comments during this time. Questions or concerns needing a response should be directed to City staff after the meeting. Comments are limited to three (3) minutes or as set by the Mayor. Please sign the roster at the back of Council Chambers. Comments on items listed as public hearing items will be heard ONLY during the designated public hearing time for each respective item. For items not on this agenda, public comment will be taken at the end of the agenda.)

1. CONSENT AGENDA -- Separations:

A. Bid Awards:

1. W.O. 26-25: 44th Street West and Broadwater Avenue Storm Trunk Main. (Opened 9/15/26)
Recommend COP Construction.

2. W.O. 26-34: Zimmerman Rock Underpinning. (Opened 9/15/26) Recommend Global Rock Works.

B. Agreement with Martel Construction, First Western Trust Bank, and Billings Logan International Airport for funding retainage.

C. Agreement with the National Intercollegiate Flying Association.

D. Purchase replacement parts for the UV Disinfection System at the Water Reclamation Facility from Trojan Technologies.

E. Contract with Musco Lighting for lighting at the soccer fields at Amend Park.

F. Metropolitan Planning Organization (MPO) 2027-2031 Transportation Improvement Program.

- G. **2027 Domestic Violence Grant** for Police Department.
- H. **2025 Federal Homeland Security Grant** for Police Department.
- I. **State Highway Traffic Safety DUI Grant** for Police Department.
- J. **Donation** from Partners for Parks to Parks Department for a Thank You Wall at Amend Recreation Center (ARC).
- K. **Quitclaim Deed** for Public Right-of-Way from HAB Development Corporation.
- L. **Final Plat** of Fifty-Four West Subdivision. ***Quasi-Judicial**
- M. **Resolution** authorizing the issuance and sale of the Series 2026AB Special Sidewalk, Curb, Gutter, and Alley Approach Bonds for W.O. 24-02 and W.O. 25-02.
- N. **Resolution** repealing and dissolving the Citizen Police Advisory Board.
- O. **Resolution** to set City priorities for the 2027 Montana Legislative Session.
- P. **Resolution** adopting Airport Rules and Regulations.
- Q. **Bills for the Weeks of:**
 - 1. August 24, 2026
 - 2. August 31, 2026

Recommended Motion: I move to approve the items of the Consent Agenda as submitted, with the exception of items moved for separation.

REGULAR AGENDA:

- 2. **PUBLIC HEARING AND RESOLUTION** adopting collection, disposal, and landfill fees. Staff recommends approval.

Recommended Motion: Having conducted a public hearing, considered written and spoken public testimony, I move to approve a resolution adopting collection, disposal, and landfill fees, as recommended by staff.
- 3. **PUBLIC HEARING AND RESOLUTION** assessing false alarm responses. Staff recommends approval.

Recommended Motion: Having conducted a public hearing, considered written and spoken public testimony, I move to approve a resolution assessing false alarm responses, as recommended by staff.
- 4. **PUBLIC HEARING AND RESOLUTION** assessing weed abatements. Staff recommends approval.

Recommended Motion: Having conducted a public hearing, considered written and spoken public testimony, I move to approve a resolution assessing weed abatements, as recommended by staff.
- 5. **PUBLIC HEARING AND RESOLUTION** allocating assessments for SID 1428. Staff recommends approval.

Recommended Motion: Having conducted a public hearing, considered written and spoken public testimony, I move to approve a resolution allocating assessments for SID 1428, as recommended by staff.
- 6. **PUBLIC HEARING AND RESOLUTION** allocating assessments for SID 1429. Staff recommends approval.

Recommended Motion: Having conducted a public hearing, considered written and spoken public testimony, I move to approve a resolution allocating assessments for SID 1429, as recommended by staff.

7. **PUBLIC HEARING AND RESOLUTION** allocating assessments for SID 1430. Staff recommends approval.

Recommended Motion: Having conducted a public hearing, considered written and spoken public testimony, I move to approve a resolution allocating assessments for SID 1430, as recommended by staff.

8. **PUBLIC HEARING AND RESOLUTION** assessing sidewalk construction costs for SID 2928 (W.O. 24-02). Staff recommends approval.

Recommended Motion: Having conducted a public hearing, considered written and spoken public testimony, I move to approve a resolution assessing sidewalk construction costs for SID 2928 (W.O. 24-02), as recommended by staff.

9. **PUBLIC HEARING AND RESOLUTION** assessing sidewalk construction costs for SID 2929 (W.O. 25-02). Staff recommends approval.

Recommended Motion: Having conducted a public hearing, considered written and spoken public testimony, I move to approve a resolution assessing sidewalk construction costs for SID 2929 (W.O. 25-02), as recommended by staff.

10. **PUBLIC HEARING AND FIRST READING ORDINANCE** repealing the Animal Control Advisory Board. Staff recommends approval.

Recommended Motion: Having conducted a public hearing, considered written and spoken public testimony, I move to approve the first reading ordinance repealing the Animal Control Advisory Board, as recommended by staff.

11. **RESOLUTION** creating a single advisory committee for the three Urban Renewal Districts. Staff recommends approval.

Recommended Motion: I move to approve a resolution creating a single advisory committee for the three Urban Renewal Districts, as recommended by staff.

PUBLIC COMMENT on “NON-AGENDA ITEMS”. Speaker Sign-in required. (Restricted to ONLY items not on this printed agenda. This time is set aside for the public to speak to the City Council. Council Members will listen but will not respond, ask questions, or discuss comments during this time. Questions or concerns needing a response should be directed to City staff after the meeting. Comments are limited to 3 minutes or as set by the Mayor. Please sign the roster at the cart located at the back of the Council chambers or at the podium.)

COUNCIL INITIATIVES:

ADJOURN:

Council Chambers are readily accessible to individuals with physical disabilities.

For more information or to make requests for special arrangements, please contact the City Clerk's Office at 657-8210 or e-mail bohlmand@billingsmt.gov, 72 hours prior to the meeting date.

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**\* Quasi-Judicial** -- Caution must be exercised concerning any potential *ex parte* communications with interested parties. This policy-making body may exercise approval or other adjudication authority which is "judicial" because it directly affects the legal rights of a person.

**City Council Regular Business Meeting****Meeting Date:** 09/28/2026**TITLE:** W.O. 26-25 44th Street West and Broadwater Avenue Storm Trunk Main, Bid Award**PRESENTED BY:** Mac Fogelsong, City Engineer**Department:** Public Works**Presentation:** No**Legal Review:** No**Project Number:** N/A**RECOMMENDATION**

Staff recommends the City Council award a contract for W.O. 26-25 44th Street West and Broadwater Avenue Storm Trunk Main to COP Construction, LLC. in the amount of \$3,416,173.

**EXECUTIVE SUMMARY**

This item awards W.O. 26-25, 44th Street West and Broadwater Avenue Storm Trunk Main, to COP Construction in the amount of \$3,416,173. The project will install approximately 5,400 feet of stormwater trunk main to support future growth and improve drainage in West Billings. Construction is anticipated to occur between December 2026 and May 2027. The contract will be funded with \$3,371,113 from the Stormwater Fund and \$45,060 from the Water Fund. Adequate funds are available for the project.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Work Order 26-25, 44th Street West and Broadwater Avenue Storm Trunk Main, will construct approximately 5,400 linear feet of stormwater trunk main. The project is located within the undeveloped 44th Street West right-of-way between Grand Avenue and Broadwater Avenue and within Broadwater Avenue between 44th Street West and Shiloh Road.

The West Billings Stormwater Development Plan identified this trunk main as the preferred alternative for supporting future growth and improving drainage in West Billings. It will serve as the primary stormwater outfall for the future extension of Grand Avenue west of 44th Street West, future widening improvements along 54th Street West, and development occurring along those corridors. The trunk main will discharge into the Shiloh Drain, which ultimately flows to the Shiloh Conservation Area. Major components of the project include approximately one mile of 60-inch-diameter reinforced concrete pipe, storm drain manholes, and improvements to the outfall at the Shiloh Drain. Construction is anticipated to occur between December 2026 and May 2027.

The project was advertised on August 14th, August 21st, August 28th, September 4th, and September 11th, 2026 in the Yellowstone County News and on the City's website. Bids were opened on September 15th, 2026 and three bids were received. COP Construction submitted the lowest, responsible bid.

**FISCAL EFFECTS**

The following bids were received:

| <b>Bidder</b>                  | <b>Schedule 1000 and Additive Alternate Total</b> |
|--------------------------------|---------------------------------------------------|
| COP Construction               | \$3,416,173.00                                    |
| Askin Construction             | \$3,817,330.00                                    |
| Western Municipal Construction | \$3,884,182.30                                    |

Construction of the 44th Street West and Broadwater Avenue Storm Trunk Main was budgeted in FY27, with \$3,500,000 appropriated from the Stormwater Fund. Of the \$3,416,173 construction contract, \$3,371,113 will be paid from the Stormwater Fund and \$45,060 will be paid from the Water Fund. Adequate funding is available to award the contract.

**STAKEHOLDERS****ALTERNATIVES**

The Countil may:

- Approve awarding W.O. 26-25 44th Street West and Broadwater Avenue Storm Trunk Main to COP Construction, LLC. in the amount of \$3,416,173; or
  - Not award a contract and reject all bids. If the project is not awarded, the storm trunk main will be delayed, which may delay subsequent roadway and development projects.
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**City Council Regular Business Meeting****Meeting Date:** 09/28/2026**TITLE:** W.O. 26-34: Zimmerman Rock Underpinning - Construction Contract Award**PRESENTED BY:** Mac Fogelsong, City Engineer**Department:** Public Works**Presentation:** No**Legal Review:** Yes**Project Number:** N/A**RECOMMENDATION**

Staff recommends the City Council award a contract for W.O. 26-34 Zimmerman Rock Underpinning to Global Rock Works, LLC in the amount of \$232,000.00.

**EXECUTIVE SUMMARY**

Public Works recommends awarding Work Order 26-34, Zimmerman Trail Rockfall Mitigation, to Global Rock Works, LLC in the amount of \$232,000. The project will stabilize an approximately 70-foot-wide rock segment along Zimmerman Trail that has been identified as a potential rockfall hazard. The work will include installation of anchor bolts, wire rope cabling, steel anchor head plates, and shotcrete to stabilize the rock segment. The project was budgeted at \$200,000 in FY27 using Street Maintenance District Funds, with the \$32,000 overage to be funded through capital project savings or deferral of other planned capital projects.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

In 2025, the City contracted with Terracon Consultants to perform rockfall hazard evaluations along Zimmerman Trail. Terracon's evaluation identified an approximately 70-foot-wide rock segment located about halfway up Zimmerman Trail that exhibited undermining and stress cracking. The evaluation concluded that these conditions could eventually result in failure of the rock segment and rockfall onto or near the roadway. In March 2026, Terracon performed additional evaluation of the rock segment to further assess the potential for failure and develop a mitigation design. Based on this work, Terracon designed an underpinning stabilization system consisting of anchor bolts, wire rope cabling, steel anchor head plates, and shotcrete to stabilize the rock segment and reduce the potential rockfall hazard.

W.O. 26-34 was advertised on August 28, September 4, and September 11, 2026 in the *Yellowstone County News* and on the City's website. Bids were opened on September 15, 2026 and six bids were received. One bid was rejected due to irregularities. Global Rock Works submitted the lowest, responsible bid.

**FISCAL EFFECTS**

The following bids were received:

| CONTRACTOR                         | TOTAL BID |
|------------------------------------|-----------|
| Global Rock Works, LLC             | \$232,000 |
| Shotcrete Montana LLC              | \$248,932 |
| RokTerra, LLC                      | \$255,400 |
| Midwest Rockfall, Inc.             | \$315,000 |
| Rockstars Slope Stabilization, LLC | \$341,051 |

The project was budgeted in FY27 at \$200,000 using Street Maintenance District Funds. Global Rock Works, LLC's bid of \$232,000 exceeds the budgeted amount by \$32,000. The additional funding will be provided through savings within the Street Maintenance District capital program or, if necessary, the deferral of other planned capital projects.

**STAKEHOLDERS****ALTERNATIVES**

City Council may:

- Award W.O. 26-34 Zimmerman Rock Underpinning to Global Rock Works, LLC in the amount of \$232,000.00; or

- Not award a contract and reject all bids. If no contract is awarded, the potential will remain for rocks to fall onto Zimmerman Trail, potentially causing damage.
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**City Council Regular Business Meeting**

**Meeting Date:** 09/28/2026

**TITLE:** Billings Airport Securities in Lieu Agreement

**PRESENTED BY:** Jeff Roach

**Department:** Airport

**Presentation:** No

**Legal Review:** No

**Project Number:** N/A

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**RECOMMENDATION**

Airport staff recommends City Council approve the new attached contract agreement between Martel Construction, First Western Trust Bank, and the City of Billings-Billings Logan International Airport. This agreement will place a retainage percentage of funds in a third party location until the completion of the Terminal Ticketing and Baggage Claim project.

**EXECUTIVE SUMMARY**

This contract agreement will place retainage funds in the amount of 5% of each payment into a secure account with First Western Trust Bank until the completion of the Terminal Ticketing and Baggage Claim project. Both Martel and the Billings Logan International Airport will be named on this account, but neither entity will be able to withdraw funds from this account without the consent of City Council. Any interest accrued in this account will become income for Martel upon the completion of the project. Retainage funds encourage successful completion of the project by the construction contractor.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Billings Logan International Airport entered into a contract with Martel originally on September 22, 2025, to work on the Terminal Ticketing and Baggage Claim remodel project. This project is expected to take two years to complete.

**FISCAL EFFECTS**

There are no fiscal requirements in consenting to this agreement.

**STAKEHOLDERS**

**ALTERNATIVES**

City Council may;

- Approve the Martel contract agreement or;
- Reject the agreement and provide further direction to staff.

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**Attachments**

Martel agreement

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# AGREEMENT FOR DEPOSIT OF OBLIGATIONS

18-1-301 through 18-1-304 MCA

This AGREEMENT is made as of September 3rd, 2026 by and between **Martel Construction, Inc.** (the CONTRACTOR), **First Western Trust Bank** (the FINANCIAL INSTITUTION), and the **City of Billings, Montana** (the OWNER).

WHEREAS, on September 22, 2025, the Contractor and the Owner entered into a Contract titled Standard Form Agreement Between Owner and Manager as Constructor ("CONSTRUCTION AGREEMENT") for the construction of **Billings Logan International Airport 2025 Terminal Project** (the "PROJECT"), and the Contractor is required to deposit securities ("OBLIGATIONS") in a form specified in 18-1-301 Montana Code Annotated (MCA) to be held by the Financial Institution in lieu of retainage by the Owner.

WHEREAS, the Owner will establish the amount which would otherwise be held as retainage and the Contractor, in compliance with the requirements set forth in 18-1-301 MCA, has selected the form of OBLIGATIONS and designated the Financial Institution where the OBLIGATIONS will be deposited in an amount equal to that of the estimated retainage ("RETAINAGE"). The retainage may be up to \$1,145,345.

WHEREAS, the Financial Institution will provide for custodial care and servicing of any and all OBLIGATIONS deposited subject to the restrictions contained in this Agreement.

NOW THEREFORE, the parties agree as follows:

1. **Denomination.** All OBLIGATIONS shall be held in the dual name of the Contractor and the Owner (or in the name of the Owner only), shall be signed or executed by the Contractor and made available to the Owner, and shall bear the tax identification number of the Contractor.
2. **Interest, Income and Penalty.** All interest and income generated by the OBLIGATIONS shall belong to the Contractor with disbursements made as established by the Financial Institution in accordance with the type of securities selected. All penalties, costs and fees shall be the responsibility of the Contractor. Contractor shall indemnify, defend and save the Owner, its officers, agents and employees harmless from all losses, damage and liability occasioned by, growing out of, or in any way related to any penalties, costs and/or fees associated with the OBLIGATIONS.
3. **Requirements.**
  - 3.1. **Restriction.** The Financial Institution shall permit no funds or OBLIGATIONS to be delivered, paid out, transferred or moved without direct written instructions from the Owner except as expressly authorized hereinafter. The Financial Institution is authorized, without prior written consent, to: (1) distribute on a current basis all interest, cash dividend and other income received on OBLIGATIONS held; (2) make withdrawals of any commissions, markups, service charges or any other fees or charges assessed by the Financial Institution. However, all withdrawals shall be either deducted from the interest, dividends or other income or shall be billed to the Contractor. In no instance shall the Financial Institution deduct any monies for any reason from that portion held as RETAINAGE by the Owner. The Contractor may choose to pay any fees, costs or penalties directly in a manner established by the Financial Institution rather than have them deducted from the earnings.
  - 3.2. **Duplicate Statements and Confirmations.** The Financial Institution shall provide the Owner with duplicate monthly and year-end statements and purchase and sale confirmations of all transactions. The Owner acknowledges that values placed on security positions (with regard to bonds, treasury bills and/or treasury notes) do not constitute a guarantee or representation of the liquidation value and that such statements are general guidelines.



4. Direction Authority. The Owner and the Contractor agree, consent and understand that the Contractor shall be exclusively entitled and authorized to direct the objectives of the OBLIGATIONS within the statutory methods permitted by 18-1-301 MCA. The parties further understand and agree that the Contractor shall be liable for all fees, costs and penalties of any transactions made therein. This authority shall extend only insofar as the Contractor is not held to be in default of the CONSTRUCTION AGREEMENT by the Owner.
5. Balance. The Owner and Contractor agree, consent and understand that the OBLIGATIONS or balance shall not drop below the agreed RETAINAGE amount which is held as RETAINAGE by the Owner. In the event this occurs, the Owner may withhold RETAINAGE from all future payments made under the Construction Contract.
6. Contractor Default.
  - 6.1. Changes. Following receipt of written notice from the Owner of a default on the CONSTRUCTION AGREEMENT by the Contractor, the Financial Institution shall not effect any changes to the OBLIGATIONS held without the express written consent of the Owner. The parties agree and understand that express written consent of the Owner under this Agreement can only be provided by the mayor. No one else is permitted or authorized to provide written consent on behalf of the Owner under this Agreement.
  - 6.2. Delivery of Assets. Following receipt of written notice to the Financial Institution from the Owner of default by the Contractor AND/OR upon written demand by the Owner, the Financial Institution shall deliver to the Owner the amount of the OBLIGATIONS held, or any portion thereof, which shall be identified with particularity in the demand. The amount delivered to the Owner shall be that which is identified as RETAINAGE (or any portion thereof) under the stipulations of the CONSTRUCTION AGREEMENT whereas all interest, cash dividend and other income received on OBLIGATIONS shall be delivered to the Contractor, unless directed otherwise by the written demand of the Owner.
  - 6.3. The Financial Institution shall not make any withdrawals of any commissions, markups, service charges or any other fees or charges assessed by the Financial Institution from other than interest, dividends or other income. If management fees, costs or penalties exceed the income generated by the OBLIGATIONS, such costs shall be billed to and be the responsibility of the Contractor and not the Owner.
7. Liquidation of OBLIGATIONS.
  - 7.1. The Financial Institution shall disburse, transfer or pay over the OBLIGATIONS held in accordance with joint written instructions signed by both the Contractor and the Owner or as directed by the Owner's express, written instructions.
  - 7.2. If the OBLIGATIONS mature and there are no joint written instructions issued for liquidation, the OBLIGATIONS shall be held without any automatic renewals unless so directed by the Contractor pursuant to 4. above. Specifying the renewal, costs or fees associated with any renewal, early withdrawal or other transaction shall be the responsibility of the Contractor. The Financial Institution shall not be responsible for notifying the Contractor nor the Owner of the maturation of any OBLIGATIONS. Monitoring the maturation of all OBLIGATIONS shall be wholly the responsibility of the Contractor.
  - 7.3. The Contractor shall prepare for the Owner's signature written authorization addressed to the Financial Institution and shall identify the amounts of funds or OBLIGATIONS to be disbursed upon completion of the construction Contract. The Financial Institution shall not make any disbursements other than interest, cash dividend or other income received on OBLIGATIONS held in without the express, written authorization of the Owner.
  - 7.4. The Financial Institution shall be held liable to the Owner for disbursements to the Contractor of other than interest, cash dividend or other income received on OBLIGATIONS held without the express, written authorization of the Owner.
  - 7.5. The Owner shall indemnify and hold harmless the Financial Institution, its agents, officers and employees against the Contractor for compliance with the Owner's express written instructions. The parties agree and understand that express written consent of the Owner under this Agreement can only be provided by the mayor[DP1.1]. No one else is permitted or authorized to provide written consent on behalf of the Owner under this Agreement.

8. Termination. The Contractor and the Owner agree that the OBLIGATIONS shall remain subject to this Agreement until such time that the Financial Institution has been notified in writing by the Owner that this Agreement has been breached, expired or otherwise terminated. The Contractor cannot terminate this Agreement at any time by any means.
9. Transfer. The Financial Institution shall have right to terminate its obligations under this Agreement by giving all parties hereto thirty (30) days' prior written notice of its intent to transfer the securities to another Financial Institution that complies with the requirements set forth in 18-1-301(1)(d) MCA, as directed by the Contractor, which shall also agree, be subject to and signee to this Agreement at the time of the transfer.
10. Successors and Assigns. The Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective transferees, successors and assigns. Addendums, alterations or modifications of this Agreement, including transfers, successors and assigns, shall be accomplished only by written instrument signed by all parties hereto.
11. Jurisdiction. The Agreement shall be governed by, subject to and construed in accordance with the laws of the State of Montana. In the event of litigation or arbitration concerning this Agreement, venue shall be the Thirteenth Judicial District in and for Yellowstone County, Montana, and the Contract shall be interpreted according to the laws of Montana.
12. Prior Agreements. The parties hereto agree that this Agreement is a limited revision to, and supersedes, the CONSTRUCTION AGREEMENT and any other prior agreements, whether verbal or written between them collectively or any two of the parties only as to the issue of retainage obligations. All other provisions, requirements, and non-retainage obligations in the CONSTRUCTION AGREEMENT remain in full force and effect.
13. Written Notices. Any and all notices or other communication required or permitted to be given under this Agreement shall be in writing and addressed per the following:

If to the Financial Institution: Tanaya Carter  
First Western Trust Bank  
211 East Oak St. Suite 2  
Bozeman, MT 59715

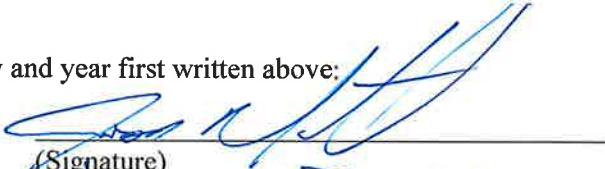
If to the Contractor: Jason Martel  
Martel Construction Inc  
1203 S Church Ave  
Bozeman, MT 59715

If to the Owner: Jeff Roach  
Billings Logan International Airport  
1901 Terminal Circle, Room 216  
Billings, MT 59105

Any notice or communication shall be deemed to have been received by a party if sent by registered or certified mail (return receipt requested) on the date specified on the return receipt or, if personally delivered, upon the date of such delivery. Changes in address for notice or person receiving notice shall be done by giving notice in the manner as specified in this paragraph.

This AGREEMENT entered into as of the day and year first written above:

**Contractor:**

  
(Signature)

PRESIDENT - BOZENMAN  
(Title)

**Owner:**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
MAYOR

**Financial Institution:**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

**City Council Regular Business Meeting**

**Meeting Date:** 09/28/2026

**TITLE:** Approval of Agreement with the National Intercollegiate Flying Association

**PRESENTED BY:** Paul Khera

**Department:** Airport

**Presentation:** No

**Legal Review:** Yes

**Project Number:** N/A

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**RECOMMENDATION**

Staff recommends approval of the 2026 National Intercollegiate Flying Association (NIFA) Agreement to allow college pilots to participate in a flying excellence competition.

**EXECUTIVE SUMMARY**

NIFA is a community of top aviation students and industry professionals who are fueling the future of aviation through advanced education and spirited competition. They oversee numerous Safety and Flight Evaluation Conferences (SAFECON) every year and Region I would like to host this year's SAFECON in Billings. An Operating Agreement for the event has been drafted for the Mayor's signature.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

On October 9-17-2026, NIFA will be on the Billings Airport to prepare for and host a SAFECON student academic, safety, and flying competition. They will use the general aviation runway and will not interfere with airline operations. Touch and Go operations will be conducted between 8:00AM and 5:00PM to reduce noise complaints and to stay in compliance with the Airport Rules. The NIFA will carry the required liability insurance stated in the agreement. The event is for future pilots to hone their skills, be the best they can be, and compete in the spirit of excellence. Events, such as this, promote good public relations for the airport and the City of Billings.

**FISCAL EFFECTS**

The cost to the airport will be a minor inconvenience to the users of Runway 10R-28L for about 3 days. Those users will have another runway available to them.

**STAKEHOLDERS**

**ALTERNATIVES**

City Council may: Approve the NIFA Agreement, authorizing the Mayor to execute the agreement; or, Not approve the intercollegiate flying agreement and provide staff on how to proceed.

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**Attachments**

NIFA Operating Agreement

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## 2026 NATIONAL INTERCOLLEGIATE FLYING ASSOCIATION AGREEMENT

This Agreement is made and entered into by and between the City of Billings (“City”), a Montana Municipal Corporation, and the Intercollegiate Flying Association (“NIFA”). This Agreement is made with reference to the following terms and conditions:

### RECITALS

- 1) WHEREAS, NIFA, wishes to present an event known as the Region I Safety and Flight Evaluation Conference (“Event”), located at the Billings Logan International Airport, and
- 2) WHEREAS, City owns and operates Billings Logan International Airport (hereinafter called the “Airport”) situated in the City of Billings, Montana, and
- 3) WHEREAS, although NIFA will provide the funding and other support for the event, NIFA needs additional support to present a high quality and exciting event for the Nation’s future aviation professional, and
- 4) WHEREAS, the City deems it advantageous to itself and the operation of the Airport to identify and approve a certain area of the Airport to be utilized for the Region I Safety and Flight Evaluation Conference (SAFECON) event hereinafter described together with certain privileges, rights, uses, and interests, and
- 5) WHEREAS, NIFA has indicated a willingness and ability to properly keep, use, and maintain said area in accordance with the standards established by the City, and
- 6) WHEREAS, NIFA wishes to present the Event and can provide the services needed to present a safe Event and its organizers are jointly and severally willing to provide those services, and
- 7) WHEREAS, the City wishes to allow the NIFA Event Organizers non-exclusive use of certain Airport land and improvements, as long as the use shall in no way interfere or prevent the City from exercising administration and control of the land and improvements.

### AGREEMENT

NOW THEREFORE, for and in consideration of the mutual covenants, agreements, and understandings herein made and contained, the Parties hereto covenant and agree as follows:



A. Acknowledgement. The Parties acknowledge and agree that all of the recitals hereinabove stated are true and correct.

B. Event Dates and Times. The scheduled dates of the Event are October 12 – October 16, 2026. Event organizers will begin preparing for the Event, on the Airport, on October 10 and will return the airport back to how it was by the end of October 17, 2026. All events will take place during daylight hours.

C. Term. The term of the Agreement shall be October 10, 2026, to October 17, 2026, ("NIFA Week"). In the event the rights and privileges hereunder are suspended by reason of war or other national emergency, the term of this Agreement may be rescheduled as mutually agreed to in writing by the Parties.

D. Event Cancellation. If the NIFA Event is either cancelled or not held for another reason, NIFA is responsible for payment of all services rendered to date of cancellation and all contracted costs incurred for the Event.

E. Premises. The area of the Airport identified and designated for use for the Event competition ("Premises") will be Runway 28L/10R and necessary surrounding areas, as displayed in Exhibit A of this Agreement. Access to viewing areas plus additional viewing areas is to be determined, in coordination with the Airport and the air traffic control tower. Only approved airport tenant vehicles are allowed inside the airport fence.

F. Use of Premises. Use of the Airport Premises for the Event shall be subject to the terms, conditions and covenants herein set forth. Said rights shall be subject to such Federal, State, or Local laws, ordinances, rules and regulations as now or may hereafter have application at the Airport. Use of the Premises shall be used solely for the purpose of conducting the Event, unless prior written permission is obtained from the Director of Aviation and Transit.

G. Drones. The Event is a "No Drone Zone". No aircraft, including any drone or unmanned aerial systems (UAS), may operate within five nautical miles of the Event site, unless permission is obtained from the Director of Aviation and Transit.

H. NIFA Responsibilities. NIFA will be solely responsible for the following: site setup, vehicle traffic control, parking management, safety and emergency procedures, participant control, staffing, volunteer management, admissions, insurance expenses, obtaining proof of insurance, complete and proper arrangement for the adequate sanitary handling, removal and disposal of all trash, garbage and other refuse occurring as a result of the Event's occupancy and



use of the Premises, cleanup after conclusion of the Event and vacation of the Premises. The Premises must be returned to the City in a clean and presentable condition free of refuse, debris, and damage, consistent with good business practices and acceptable to the City. Additionally, NIFA shall be responsible for obtaining all licenses, permits, governmental agency and property owner approvals.

I. Signage. The size, location and placement of Event signage must be specifically approved in advance by the Airport.

J. Hazardous Materials. NIFA assumes full responsibility for the proper and legal use, handling, storage, and disposal of any hazardous substances used or consumed during Event's occupancy or use of the designated Airport area. "Hazardous substance" shall be interpreted broadly to mean any substance or toxic material, fuel or petroleum-based products, hazardous or toxic or radioactive substance, or other similar term by any applicable Federal, State, or Local environmental law, regulation or rule presently in effect or promulgated in the future, as such laws, regulations or rules may be amended from time to time; and it shall be interpreted to include, but not be limited to, any substance which after release into the environment will or may reasonably be anticipated to cause sickness, death or disease. NIFA will hold City harmless from and indemnify City against and from any damage, loss, expenses, or liability to the extent resulting from any breach of these representations and warranty including all reasonable attorneys' fees and costs incurred as a result thereof.

K. City Responsibilities. The City will provide aircraft fire and rescue for the Event, provide an accident/incident spokesperson for the City, and issue appropriate NOTAMS as required by the Event per applicable Advisory Circular.

L. Operation as Public Airport. The City shall, during the term hereof, operate and maintain the Airport and its public facilities, as defined hereinabove, as a public airport consistent with and pursuant to the sponsor's assurances given by City to the United States Government under the Federal Airport Act.

M. Independent Parties. The Parties agree that although they all intend to work for the successful presentation of the Event, this Agreement does not create a partnership, joint venture or employment agreement between the City and NIFA.

N. Compliance with Applicable Laws. NIFA acknowledges that the right to use said Airport facilities in common with others authorized to do so shall be exercised subject to and in



accordance with the laws, rules, regulations, and ordinances of the United States of America, the State of Montana, and the City of Billings, now in force or hereafter prescribed or promulgated by authority or by law and shall be closely observed during the full term of this Agreement.

O. No Assignment. Neither this Agreement nor any duties or obligations under this Agreement may be assigned by either Party without the prior written consent of the other Party.

R. Indemnification. NIFA hereby assumes all risk of, and responsibility for, and agrees to indemnify and hold harmless the City and City's officers, directors, agents, representatives, and employees from and against any and all claims, demands, lawsuits, action, recoveries, judgments and costs and expenses therewith made, brought or obtained on account of the loss of life or property, injury or damage to persons or property, which loss of life or property, injury or damage or persons or property, shall be due to, arise out of, result from, or be in any way connected with this Agreement or any work, activity or business carried on by NIFA or event participants other than the City, and City's officers, directors, agents, representatives, and employees, during the term of this Agreement and on the Premises. It is expressly understood and agreed that NIFA is and shall be deemed an independent operator responsible to all parties for its respective acts or omissions and that City shall in no way be responsible therefore. It is further agreed that in the use of the Airport, and in the exercise or enjoyment of the privileges herein granted, NIFA shall indemnify, save harmless, and defend the City and City's officers, directors, agents, representatives, and employees from any and all losses that may result to the City and City's property, officers, directors, agents, representatives, and employees because of any negligence, act, or omission on the part of NIFA or NIFA's agents, representatives, and employees, or event participants other than the City, and City's officers, directors, agents, representatives, and employees, and shall indemnify City against any and all mechanic's and materialmen's liens or any other types of liens imposed upon the premises. NIFA expressly agrees that the City shall not be liable to NIFA, for personal injury, bodily injury, or for any loss or damage to real or personal property occasioned by flood, fire, earthquake, lightning, windstorm, hail, explosion, riot, strike, civil disobedience or commotion, aircraft, smoke, vandalism, malicious mischief, or acts of civil authority.

S. NIFA Insurance. NIFA shall provide and keep in force for the entire term of this Agreement the insurance coverages identified below. Insurance coverage shall be maintained with insurance underwriters authorized to do business in the State of Montana, and that is satisfactory





to the City. At the time of execution of this Agreement, NIFA shall furnish a Certificate of Insurance along with all associated and required policy endorsements showing that required insurance is current and in force. Required evidence of insurance shall be submitted for any renewal or replacement of a policy that already exists, at least ten (10) days prior to expiration or termination of the existing policy. NIFA shall provide notice to City of any changes to insurance or cancellation of any or all insurance at least thirty (30) calendar days in advance of such change or cancellation. The Certificate of Insurance must include the following reference: City of Billings Logan International Airport, 1901 Terminal Circle, Room 216, Billings, MT 59105.

- 1) Breach of Agreement. The continuous maintenance by NIFA of all types of required insurance under this Agreement is mandatory. Failure of NIFA to maintain such insurance is a material breach of this Agreement, and does not amend this Agreement, nor release NIFA from any other obligations in this Agreement.
- 2) Liability Insurance. Aviation and Commercial General Liability Insurance on a standard occurrence form, providing coverage for personal injury, bodily injury, death, and property damage, in amounts not less than \$5,000,000 per occurrence. The required limits may be provided by a combination of Aviation and Commercial General Liability Insurance and Aviation and Commercial Excess or Umbrella Liability Insurance. The Aviation and Commercial General Liability policy shall also name as primary additional insureds the City of Billings and the Billings Logan International Airport. The City of Billings' general liability policy will be excess and noncontributory. The policy shall be endorsed to include a written waiver of insurer's right to subrogate against the City.
- 3) Property Insurance for Personal Property. The Property insurance shall be on a special form or all risks basis. The minimum limit shall be the full current combined replacement cost of NIFA's business personal property and improvements.

T. Termination. Notwithstanding any other provision of this Agreement, this Agreement will terminate automatically on the occurrence of any of the following events:

- 1) Bankruptcy or insolvency of NIFA;
- 2) A general assignment of NIFA for benefit of creditors;



- 3) Cessation of the operations of either Party;
- 4) The permanent abandonment of the Airport as an Air Terminal;
- 5) The lawful assumption of the United States Government or any other authorized agency thereof, of the operation, control or use of the Airport, or any substantial part or parts thereof, in such a manner that substantially restricts NIFA for a period of at least ninety (90) days from operating in a normal manner;
- 6) Issuance by any court of competent jurisdiction of an injunction in any way preventing or restraining the use of the Airport, and the remaining in force of such injunction for a period of at least ninety (90) days.

U. Non-Discrimination. In the use and occupation of the Airport, NIFA shall not discriminate against any person or class of persons by reason of race, color, religion, sex, sexual orientation, gender identity or expression, national origin, ancestry, age, disability, military service or veteran status.

V. Attorney's Fees. Should either party employ an attorney or attorneys or utilize the services of in-house attorneys to enforce any of the provisions hereof or to protect its interest in any manner arising under this Agreement, the non-prevailing party in any action pursued in a court of competent jurisdiction agrees to pay to the prevailing party all reasonable costs, damages, expenses, and attorney's fees, including fees for in-house attorneys, expended or incurred in connection therewith.

W. Governing Law. This Agreement and all disputes arising hereunder shall be construed and enforced by the laws of the State of Montana. Venue in any proceedings held hereunder shall be in the State of Montana Thirteenth Judicial District Court, Yellowstone County, Montana.

X. Taxes. NIFA shall pay any taxes or assessments, which may be lawfully levied against NIFA's occupancy or use of the premises, or any improvements placed thereon as a result of NIFA's occupancy, but NIFA as independent operator reserves the right to contest the levy of any tax or assessment, which it feels, is unjust.

Y. Modification and Amendments. Changes or modifications to this Agreement shall be done in the form of an Agreement amendment to be agreed upon and signed by both NIFA and City.



Z. Paragraph Headings. The paragraph headings contained herein are for convenience in reference and are not intended to define or limit the scope of any provisions of this Agreement or the particular paragraphs.

AA. Successors and Assigns. All of the terms, covenants, and agreements herein contained, or as subsequently amended from time to time, shall be binding upon and shall inure to the benefit of successors and assigns of the respective parties hereto.

BB. Effect of Invalid Provision. If any term or provision of this Agreement or the application thereof to any person or circumstance shall to any extent be invalid or unenforceable, the remainder of this Agreement, or the application of such terms or provisions to persons or circumstances other than those to which it is invalid or unenforceable, shall not be affected hereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

CC. Notices. All notices, requests, and other communications hereunder shall be in writing. Notices to City provided for herein shall be sufficient if sent by certified mail, postage prepaid, addressed to:

ATTN: Paul Khera, Assistant Director of Aviation and Transit  
Billings Logan International Airport  
1901 Terminal Circle, Room 216  
Billings, MT 59105  
Email: kherap@billingsmt.gov  
Phone: (406) 657-8339

and notices to NIFA, if sent by certified mail, postage prepaid, addressed to:

ATTN: Samantha Morris and Kevin Boss  
Rocky Mountain College  
1511 Poly Drive  
Billings, Montana 59102  
Email: Samantha.morris@rocky.edu and kevin.boss@rocky.edu  
Phone: (406) 861-1170



IN WITNESS WHEREOF, this document has been duly executed by or on behalf of the Parties hereto as of the date indicated below.

DATE: \_\_\_\_\_

ATTEST:

CITY OF BILLINGS

BY \_\_\_\_\_  
CITY CLERK

BY \_\_\_\_\_  
CITY MAYOR

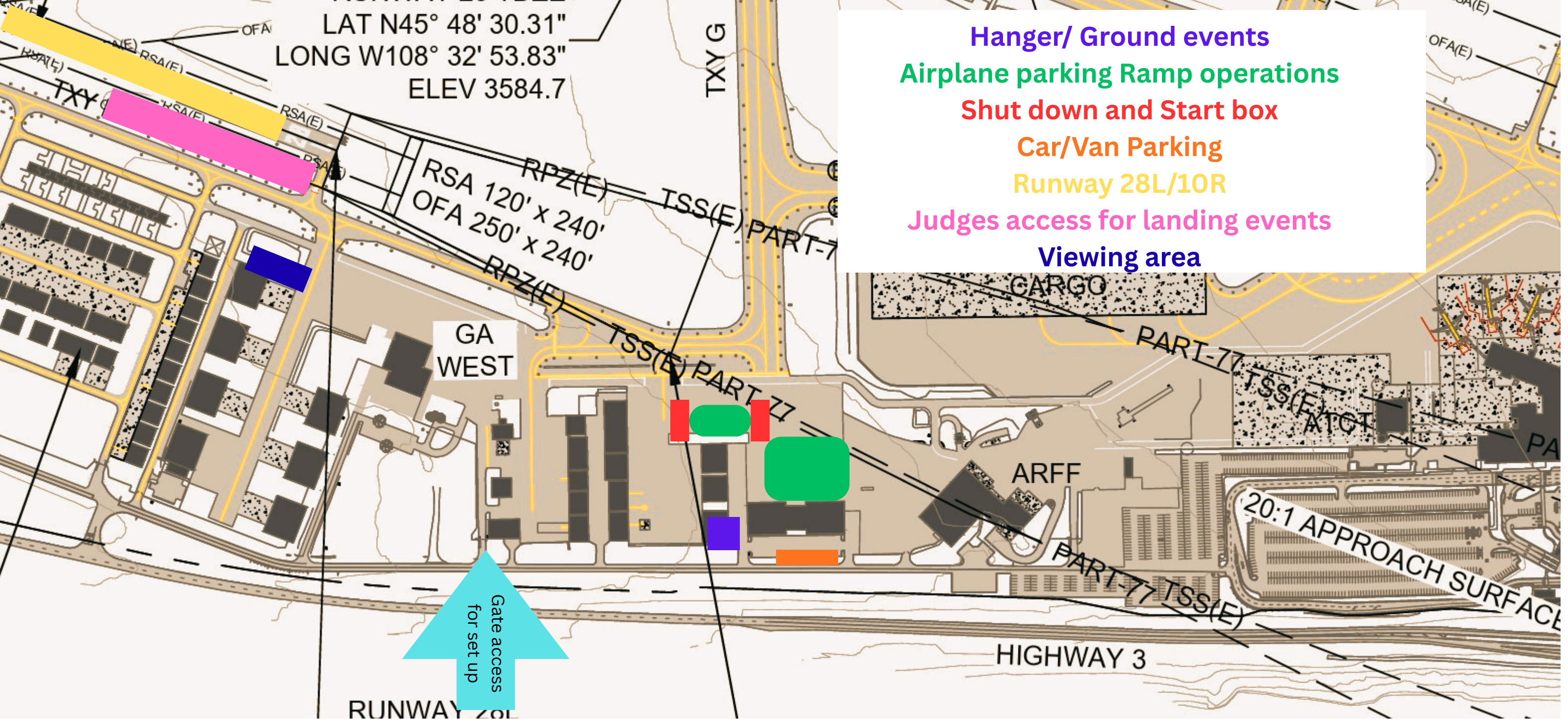
APPROVED AS TO FORM

NATIONAL INTERCOLLEGIATE FLYING  
ASSOCIATION

BY \_\_\_\_\_  
CITY ATTORNEY'S OFFICE

BY \_\_\_\_\_  
ANDREW ROSS, EXECUTIVE  
DIRECTOR





- Hanger/ Ground events
- Airplane parking Ramp operations
- Shut down and Start box
- Car/Van Parking
- Runway 28L/10R
- Judges access for landing events
- Viewing area

Gate access  
for set up



## City Council Regular Business Meeting

**Meeting Date:** 09/28/2026

**TITLE:** Water Reclamation Facility Equipment - UV Disinfection

**PRESENTED BY:** Louis Engels, Water Quality Superintendent

**Department:** Public Works

**Presentation:** No

**Legal Review:** No

**Project Number:** N/A

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### RECOMMENDATION

Staff recommends approval of the purchase of replacement parts for the Trojan 3000 Plus UV Disinfection System in the amount of \$115,960.09.

### EXECUTIVE SUMMARY

Public Works is requesting City Council approval to purchase replacement components for the ultraviolet (UV) disinfection system at the Water Reclamation Facility from Trojan Technologies in the amount of \$115,960.09. The UV system provides continuous disinfection of treated wastewater prior to discharge to the Yellowstone River and is critical to maintaining compliance with the City's discharge permit.

Trojan Technologies is the original equipment manufacturer and sole known source for compatible OEM replacement parts for the existing UV system. Periodic replacement of these components is necessary to maintain reliable system operation and reduce the risk of disinfection failure and permit violations.

The purchase will be funded through the Wastewater Fund. The current budget includes \$150,000 for this equipment, and the proposed purchase is \$34,039.91 below the budgeted amount.

### BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The Water Reclamation Facility (WRF) utilizes three ultraviolet (UV) disinfection modules to disinfect treated wastewater before it is safely discharged to the Yellowstone River. The UV system operates continuously and treats the City's entire wastewater flow, averaging approximately 20 million gallons per day.

Components within the UV modules require periodic replacement to maintain reliable operation and ensure continued compliance with the City's discharge permit. Failure of the UV disinfection system could result in inadequate disinfection and a permit violation with the Montana Department of Environmental Quality (DEQ).

Trojan Technologies is the original equipment manufacturer (OEM) of the WRF's UV disinfection system and is the sole known source for compatible OEM replacement parts. Purchasing directly from Trojan Technologies ensures that replacement components are designed and manufactured for the existing system and meet the equipment specifications necessary for reliable operation.

The vendor quote and sole-source justification are attached to this memo.

### FISCAL EFFECTS

The total cost of the UV disinfection system replacement parts is \$115,960.09. Funding for this purchase is available within the Wastewater Fund, and \$150,000 was included in the current budget for this equipment.

The proposed purchase is \$34,039.91 below the budgeted amount. Sufficient budget authority is available to complete the purchase, and no additional appropriation or budget amendment is required.

### STAKEHOLDERS

### ALTERNATIVES

City Council may:

- Approve the purchase of the replacement parts for the Water Reclamation Facility UV Disinfection System in the amount of \$115,960.09; or
- Not approve the purchase of the replacement parts. If not approved, the routine maintenance of the UV system will not proceed. The UV system will eventually fail, resulting in the discharge of treated wastewater that exceeds the permit and could result in fines from the Montana DEQ.

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**Attachments**

Quote Form

Sole Source Form

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# QUOTATION

## QM0009153

BRANDS INCLUDE: ARIA FILTRA™, AQUAFINE®, TROJANUV®, VIQUA®  
TROJAN TECHNOLOGIES CORP  
4310 44th St SE  
Kentwood, MI 49512  
USA  
T: 1-866-388-0488  
www.trojantechnologies.com

### Important Notice - Credit Hold

Please be advised that your account has been placed on credit hold. This order will be processed, however, please note that no shipments can be made until resolution of this hold. For additional information or to discuss your account status, kindly contact our credit department at below details. We appreciate your prompt attention to this matter.

Phone number : (+1) 226-906-0550  
Email : credit@trojantechnologies.com

Sold to  
**CITY OF BILLINGS**  
**P.O. BOX 1178**  
**Billings MT 59103-1178**  
**UNITED STATES**

Ship to  
**City of Billings WWTP**  
**725 Highway 87 East**  
**Billings MT 59101-0100**  
**UNITED STATES**

Customer Service Contact : tuvcustomerservice@trojantechnologies.com  
Payment Terms : 0% / 00 / 30 net  
Delivery Terms :  
Carrier/LSP :

Internal Sales Rep : Graham Shuee  
Customer No. : 100003722  
Reference :  
Quote Date : 08-17-2026  
Quote Expiry Date : 09-16-2026

| Line | Project<br>Item<br>Description               | Quantity | Price<br>Discount % | Unit Net Price<br>Net Amount | Tax Rate<br>Tax Amount | Amount    |
|------|----------------------------------------------|----------|---------------------|------------------------------|------------------------|-----------|
| 10   | 794447-ORD100<br>LAMP P, RED ANGLE BA 100PK  | 2.00     | 39,304.65/ EA       | 39,304.65<br>78,609.30       | 0.00%<br>0.00          | 78,609.30 |
| 20   | 794447-ORD50<br>LAMP P, RED ANGLE BA 50PK    | 1.00     | 19,889.10/ EA       | 19,889.10<br>19,889.10       | 0.00%<br>0.00          | 19,889.10 |
| 30   | 327021<br>SEAL, WIPER UV3+                   | 250.00   | 14.72/ EA           | 14.72<br>3,680.00            | 0.00%<br>0.00          | 3,680.00  |
| 40   | 316144P<br>O-RING, SLEEVE SEAL UV3+ 10PK     | 16.00    | 3.75/ EA            | 3.75<br>60.00                | 0.00%<br>0.00          | 60.00     |
| 50   | 316136-004<br>SLEEVE, QTZ UV3+ 28x25x19584PK | 10.00    | 679.88/ EA          | 679.88<br>6,798.80           | 0.00%<br>0.00          | 6,798.80  |





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 Kentwood, MI 49512  
 USA  
 T: 1-866-388-0488  
 www.trojantechnologies.com

| Line | Project<br>Item<br>Description              | Quantity | Price<br>Discount % |     | Unit Net Price<br>Net Amount | Tax Rate<br>Tax Amount | Amount |
|------|---------------------------------------------|----------|---------------------|-----|------------------------------|------------------------|--------|
| 60   | 002268-28A4BP<br>O-RING, 28X4.5 mm NBR 25PK | 8.00     | 17.80/              | EA  | 17.80<br>142.40              | 0.00%<br>0.00          | 142.40 |
| 70   | 901507<br>CLEANER, ACTICLEAN GEL 4X4L       | 1.00     | 444.21/             | CS  | 444.21<br>444.21             | 0.00%<br>0.00          | 444.21 |
| 80   | 327118P<br>O-RING, UV3+ WIPER CANISTER 4P   | 88.00    | 3.10/               | EA  | 3.10<br>272.80               | 0.00%<br>0.00          | 272.80 |
| 90   | 015239<br>SLEEVE, SNSR UV3+ 25x28x1832      | 3.00     | 205.73/             | EA  | 205.73<br>617.19             | 0.00%<br>0.00          | 617.19 |
| 100  | 327030<br>TUBE, 1/4 DIA VITON UV3+<br>48"   | 49.21    | 2.28/               | IN  | 2.27<br>112.20               | 0.00%<br>0.00          | 112.20 |
| 110  | 327027P<br>FITTING, INTER-WIPER UV3+ 10PK   | 3.00     | 14.62/              | EA  | 14.62<br>43.86               | 0.00%<br>0.00          | 43.86  |
| 120  | 010362P<br>SCREW, SHLDR Ø1/4x 3/16L 10PK    | 2.00     | 28.28/              | PKG | 28.28<br>56.56               | 0.00%<br>0.00          | 56.56  |
| 130  | 327095P<br>PLUG, RUBBER WIPER FILLER        | 3.00     | 25.86/              | EA  | 25.86<br>77.58               | 0.00%<br>0.00          | 77.58  |
| 140  | 010301P<br>SCREW, 3mm-0.5x4 SOC HD 100PK    | 1.00     | 29.57/              | EA  | 29.57<br>29.57               | 0.00%<br>0.00          | 29.57  |
| 150  | 327795<br>VENT KIT, UV3+07 P.RELIEF PLUG    | 30.00    | 9.94/               | EA  | 9.94<br>298.20               | 0.00%<br>0.00          | 298.20 |
| 160  | 327066P<br>FITTING, INTER-WPR 90° EL 10PK   | 3.00     | 31.08/              | EA  | 31.08<br>93.24               | 0.00%<br>0.00          | 93.24  |



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 Kentwood, MI 49512  
 USA  
 T: 1-866-388-0488  
 www.trojantechnologies.com

| Line | Project<br>Item<br>Description                                          | Quantity       | Price<br>Discount %    | Unit Net Price<br>Net Amount | Tax Rate<br>Tax Amount             | Amount                  |
|------|-------------------------------------------------------------------------|----------------|------------------------|------------------------------|------------------------------------|-------------------------|
| 170  | 327125-180PLGTOP<br>CANISTER ASSY,UV3+ LUG PLG TOP<br>**FREIGHT EXTRA** | 6.00           | 104.55/ EA             | 104.55<br>627.30             | 0.00%<br>0.00                      | 627.30                  |
| 180  | 327125-180STDMID<br>CANISTER ASSY,UV3+ LUG STD MID                      | 6.00           | 104.55/ EA             | 104.55<br>627.30             | 0.00%<br>0.00                      | 627.30                  |
| 190  | 327125-020STDCYL<br>CANISTER ASSY, UV3+ LUGANGCYL                       | 6.00           | 104.55/ EA             | 104.55<br>627.30             | 0.00%<br>0.00                      | 627.30                  |
| 200  | 327125-180PLGBOT<br>CANISTER ASSY,UV3+ LUG PLG BOT                      | 6.00           | 104.55/ EA             | 104.55<br>627.30             | 0.00%<br>0.00                      | 627.30                  |
| 210  | FREIGHT<br>FREIGHT & HANDLING                                           | 1.00           | 2,225.88/ EA           | 2,225.88<br>2,225.88         | 0.00%<br>0.00                      | 2,225.88                |
|      |                                                                         | Goods<br>Costs | 113,734.21<br>2,225.88 | Discount<br>Subtotal         | 0.00 Tax Amount<br>115,960.09 0.00 | Total USD<br>115,960.09 |



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Terms and Conditions

All purchases of Trojan products and/or services are expressly and without limitation subject to Trojan's Terms and Conditions of Sale ("Trojan" or "SELLER"), incorporated herein by reference and published on Trojan's website <https://www.trojantechnologies.com/sales-terms-conditions/>

Trojan TCS are incorporated by reference into each of Trojan's offers or quotations, order acknowledgments, and invoice and shipping documents. The first of the following acts shall constitute an acceptance of Trojan's offer and not a counteroffer and shall create a contract of sale ("Contract") in accordance with the Trojan TCS, subject to Trojan's final credit approval: (i) Buyer's issuance of a purchase order document against Trojan's offer or quotation; (ii) Trojan's acknowledgement of Buyer's order; or (iii) commencement of any performance by Trojan in response to Buyer's order. Provisions contained in Buyer's purchase documents that materially alter, add to or subtract from the provisions of the Trojan's TCS shall be null and void and not considered part of the Contract.

[www.trojantechnologies.com/policies/terms-and-conditions-of-sale](http://www.trojantechnologies.com/policies/terms-and-conditions-of-sale)





## Justification for Sole Source Provider

|                |                  |              |                                       |
|----------------|------------------|--------------|---------------------------------------|
| Date           | 8/31/2026        | Vendor       | Trojan Technologies                   |
| Requestor Name | Ken Christiansen | Contact Name | Graham Shuee                          |
| Department     | WRF              | Phone #      | 970-200-3114                          |
| Division       | Water Quality    | Email        | mountainwestus@trojantechnologies.com |
| Phone #        | 406-850-1040     | Amount       | \$115960.09                           |

**Scope of Work or Product:** (enter text below)

To supply the City of Billings WRF with the necessary materials/equipment to refurbish (1) UV Channel.

**Reason for requesting sole source:** (please check all that apply and supply necessary information)

- ☒ Item must match existing equipment because Trojan Technologies is the only vendor of Trojan replacement parts.
- ☒ Item is a repair part for existing equipment OR item is to be attached to existing equipment.

Name of existing equipment: TrojanUV, lamps, sockets, lamp housings, lamps seals, sensor cables are materials specific to the UV system at WRF and are only manufactured and sold by Trojan.

- ☒ Technical characteristics of requested item are essential to our needs because  
UV modules are critical for maintaining disinfection compliance with DEQ permit.
- ☒ Product is proprietary; no other manufacturer of this type of product exists.
- ☒ Only known vendor to service or provide this type of product in this region.
- ☐ Other manufacturers of this type of product do not meet our requirements:

Manufacturer's Name:

Reason:

Manufacturer's Name:

Reason:

- ☐ Product is being purchased through State of Montana Contract #:
- ☐ Other reason not listed above:

Please attach all appropriate documents and forward to Purchasing Agent. *Thank you.*

**City Council Regular Business Meeting**

**Meeting Date:** 09/28/2026

**TITLE:** Amend Park Soccer Lights

**PRESENTED BY:** Brad Wright

**Department:** Parks/Rec/Public Lands

**Presentation:** No

**Legal Review:** No

**Project Number:** N/A

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**RECOMMENDATION**

Staff recommends the City Council approve the contract with Musco Lighting to install new lighting at Amend Park for quadrant "A" soccer fields.

**EXECUTIVE SUMMARY**

PRPL is seeking Council consent to utilize a state purchasing contract through Musco Lighting to install new lighting at Amend Park for quadrant "A" soccer fields. The originally planned project was a new artificial turf field which was included in the Capital Improvement Plan for FY29. South Billings Urban Renewal Association (SBURA) voted to recommend removing the additional artificial turf field and in its place add new lighting for quadrant "A" soccer fields. Additional lighting will extend the use of the fields by allowing extended play and practice. The project will be paid for with funds from the City of Billings' South TIF.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

This lighting project was recommended by SBURA to replace the planned additional artificial turf soccer field, which was included in the most recent CIP for FY29. SBURA is recommending this project be moved forward into FY27.

**FISCAL EFFECTS**

This project was not included in the FY27 budget, however the South TIF fund budget included \$1.5 million for unspecified development projects in FY27. This project, if approved, will utilize the unspecified development project budget authority, and no budget amendment should be necessary. The project budget is \$560,000. Sufficient cash in the South TIF fund is available to cover the cost of the project.

**STAKEHOLDERS**

City of Billings

PRPL

Amend Park

Billings Soccer Association

City of Billings citizens

Amend Recreation Campus

**ALTERNATIVES**

City Council may APPROVE or NOT APPROVE. To not approve will mean that lights will not be installed and the versatility and use of the fields will not expand.

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**Attachments**

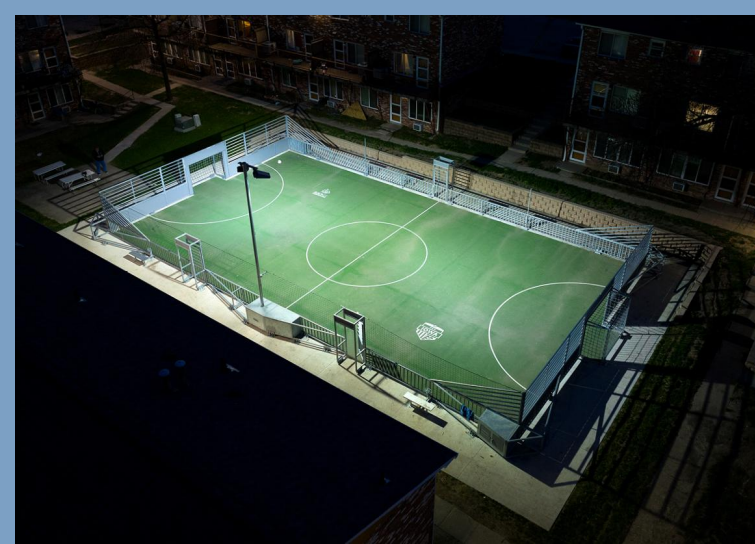
Lighting Plan and Layout

SBURA Meeting Minutes

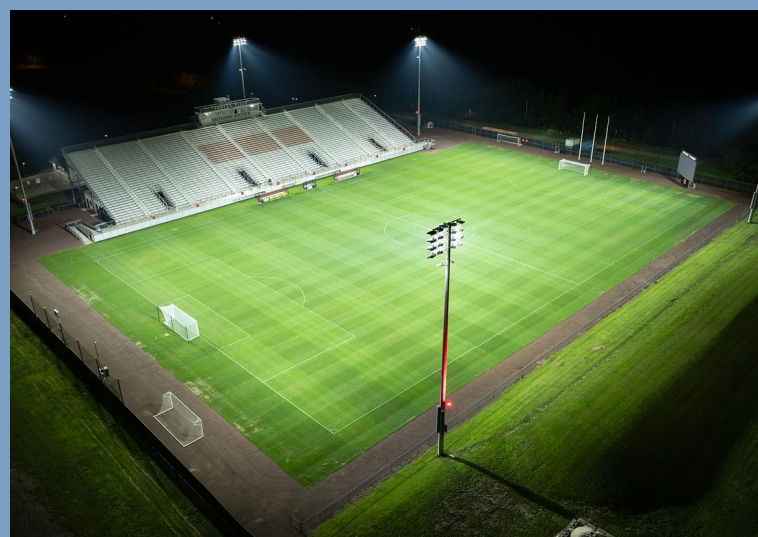
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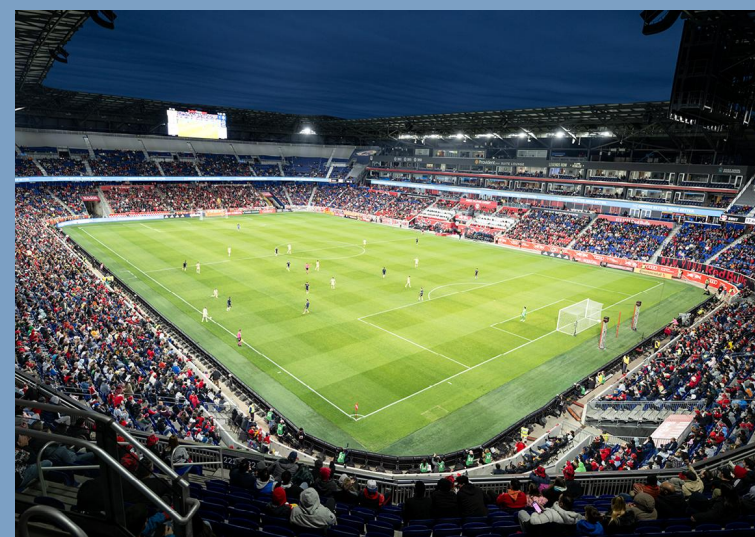
Byron Center Middle School, Byron Center, Michigan, USA



Oakridge Apartments Mini-Pitch, Des Moines, Iowa, USA



Rutgers University Yurcak Field, Piscataway, New Jersey, USA



Sports Illustrated Stadium, Harrison, New Jersey, USA

## Amend Park Soccer Phase 2

Billings, MT



Sales Representative: Justin Carleton · Designed By: Ethan Banks · Design No.: 216081C · June 25, 2026



Amend Park Soccer Phase 2  
Billings,MT

LIGHTING SYSTEM

| Structure/Fixture Summary |                  |                      |             |              |          |         |
|---------------------------|------------------|----------------------|-------------|--------------|----------|---------|
| Structure ID              | Structure Height | Fixt. Attachment Ht. | Fixture Qty | Fixture Type | Load     | Circuit |
| P1-P2                     | 100'             | 100'                 | 7           | TLC-LED-1500 | 9.87 kW  | C       |
| P3                        | 100'             | 100'                 | 3           | TLC-LED-1500 | 4.23 kW  | C       |
|                           |                  | 100'                 | 3           | TLC-LED-1500 | 4.23 kW  | D       |
| P4                        | 100'             | 100'                 | 6           | TLC-LED-1500 | 8.46 kW  | D       |
| P5-P6                     | 100'             | 100'                 | 7           | TLC-LED-1500 | 9.87 kW  | D       |
| P7                        | 100'             | 100'                 | 6           | TLC-LED-1500 | 8.46 kW  | D       |
| P8                        | 100'             | 100'                 | 3           | TLC-LED-1500 | 4.23 kW  | C       |
|                           |                  | 100'                 | 3           | TLC-LED-1500 | 4.23 kW  | D       |
| 8                         |                  |                      | 52          |              | 73.32 kW |         |

| Circuit Summary |               |          |             |
|-----------------|---------------|----------|-------------|
| Circuit         | Description   | Load     | Fixture Qty |
| C               | Soccer Zone 1 | 28.20 kW | 20          |
| D               | Soccer Zone 2 | 45.12 kW | 32          |

| Fixture Type Summary |         |                    |         |         |          |          |          |          |
|----------------------|---------|--------------------|---------|---------|----------|----------|----------|----------|
| Type                 | Circuit | Source             | Wattage | Lumens  | L90      | L80      | L70      | Quantity |
| TLC-LED-1500         | C       | LED 5700K - 75 CRI | 1410W   | 181,000 | >120,000 | >120,000 | >120,000 | 20       |
| TLC-LED-1500         | D       | LED 5700K - 75 CRI | 1410W   | 181,000 | >120,000 | >120,000 | >120,000 | 32       |

| Single Fixture Amperage Draw Chart              |  |                                         |             |             |             |             |             |             |
|-------------------------------------------------|--|-----------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Driver Specifications<br>(.90 min power factor) |  | Line Amperage Per Fixture<br>(max draw) |             |             |             |             |             |             |
| Single Phase Voltage                            |  | 208<br>(60)                             | 220<br>(60) | 240<br>(60) | 277<br>(60) | 347<br>(60) | 380<br>(60) | 480<br>(60) |
| TLC-LED-1500                                    |  | 8.4                                     | 7.9         | 7.3         | 6.3         | 5.0         | 4.6         | 3.6         |

Light Level Summary

| Calculation Grid Summary |                                 |                  |         |          |          |          |          |             |
|--------------------------|---------------------------------|------------------|---------|----------|----------|----------|----------|-------------|
| Grid Name                | Calculation Metric              | Illumination Ave |         |          |          |          | Circuits | Fixture Qty |
|                          |                                 | Ave              | Min     | Max      | Max/Min  | Ave/Min  |          |             |
| 150' Spill @ 3ft.        | Horizontal Illuminance          | 0.1169           | 0.05    | 0.27     | 5.540    | 2.416    | C,D      | 52          |
| 150' Spill @ 5ft.        | Max Candela Metric              | 7640.3286        | 3927.58 | 15562.08 | 3.962    | 1.945    | C,D      | 52          |
| 150' Spill @ 5ft.        | Max Vertical Illuminance Metric | 0.2206           | 0.09    | 0.45     | 5.204    | 2.532    | C,D      | 52          |
| Full Soccer              | Horizontal Illuminance          | 30.68            | 22      | 39       | 1.81     | 1.41     | C,D      | 52          |
| House Spill @ 5ft.       | Max Candela Metric              | 1854.3821        | 0.38    | 3593.63  | 9573.328 | 4940.019 | C,D      | 52          |
| House Spill @ 5ft.       | Max Vertical Illuminance Metric | 0.0434           | 0.00    | 0.09     | -        | -        | C,D      | 52          |

**Guaranteed Performance:** The ILLUMINATION described above is guaranteed per your Musco Warranty document.

**Field Measurements:** Individual field measurements may vary from computer-calculated predictions.

**Electrical System Requirements:** Refer to Amperage Draw Chart and/or the "Musco Control System Summary" for electrical sizing.

**Installation Requirements:** Results assume ± 3% nominal voltage at line side of the driver and structures located within 3 feet (1m) of design locations.





| Equipment List For Areas Shown |                |      |                 |                   |              |          |           |
|--------------------------------|----------------|------|-----------------|-------------------|--------------|----------|-----------|
| Structure                      |                |      |                 | Fixtures          |              |          |           |
| QTY                            | STRUCTURE ID   | SIZE | GRADE ELEVATION | ABOVE FIELD LEVEL | FIXTURE TYPE | QTY/POLE | THIS GRID |
| 4                              | P1-P2<br>P5-P6 | 100' | -               | 100'              | TLC-LED-1500 | 7        | 7         |
| 4                              | P3-P4<br>P7-P8 | 100' | -               | 100'              | TLC-LED-1500 | 6        | 6         |
| 8                              | Totals         |      |                 |                   |              | 52       | 0         |

Above Field Level is height of fixtures above area shown



## Amend Park Soccer Phase 2

Billings,MT

| Grid Summary |                  |
|--------------|------------------|
| Name:        | Full Soccer      |
| Size:        | 500' x 500'      |
| Spacing:     | 30.0' x 30.0'    |
| Height:      | 3.0' above grade |

| Illumination Summary |                                   |
|----------------------|-----------------------------------|
|                      | MAINTAINED HORIZONTAL FOOTCANDLES |
|                      | Entire Grid                       |
| Scan Average:        | 30.68                             |
| Maximum:             | 39                                |
| Minimum:             | 22                                |
| Avg/Min:             | 1.41                              |
| Max/Min:             | 1.81                              |
| UG (adjacent pts):   | 1.30                              |
| CU:                  | 0.84                              |
| No. of Points:       | 289                               |
| FIXTURE INFORMATION  |                                   |
| Applied Circuits:    | C,D                               |
| No. of Fixtures:     | 52                                |
| Total Load:          | 73.32 kW                          |

**Guaranteed Performance:** The ILLUMINATION described above is guaranteed per your Musco Warranty document.

**Field Measurements:** Individual field measurements may vary from computer-calculated predictions.

**Electrical System Requirements:** Refer to Amperage Draw Chart and/or the "Musco Control System Summary" for electrical sizing.

**Installation Requirements:** Results assume ± 3% nominal voltage at line side of the driver and structures located within 3 feet (1m) of design locations.





| Equipment List For Areas Shown |                |      |                 |                   |              |          |           |
|--------------------------------|----------------|------|-----------------|-------------------|--------------|----------|-----------|
| Structure                      |                |      |                 | Fixtures          |              |          |           |
| QTY                            | STRUCTURE ID   | SIZE | GRADE ELEVATION | ABOVE FIELD LEVEL | FIXTURE TYPE | QTY/POLE | THIS GRID |
| 4                              | P1-P2<br>P5-P6 | 100' | -               | 100'              | TLC-LED-1500 | 7        | 7         |
| 4                              | P3-P4<br>P7-P8 | 100' | -               | 100'              | TLC-LED-1500 | 6        | 6         |
| 8                              | Totals         |      |                 |                   |              | 52       | 52        |

Above Field Level is height of fixtures above area shown



## Amend Park Soccer Phase 2

Billings,MT

| Grid Summary |                  |
|--------------|------------------|
| Name:        | Soccer Zone 1    |
| Size:        | 500' x 500'      |
| Spacing:     | 30.0' x 30.0'    |
| Height:      | 3.0' above grade |

| Illumination Summary |                                   |
|----------------------|-----------------------------------|
|                      | MAINTAINED HORIZONTAL FOOTCANDLES |
|                      | Entire Grid                       |
| Scan Average:        | 31.11                             |
| Maximum:             | 39                                |
| Minimum:             | 23                                |
| Avg/Min:             | 1.36                              |
| Max/Min:             | 1.73                              |
| UG (adjacent pts):   | 1.30                              |
| CU:                  | 0.84                              |
| No. of Points:       | 85                                |
| FIXTURE INFORMATION  |                                   |
| Applied Circuits:    | C                                 |
| No. of Fixtures:     | 20                                |
| Total Load:          | 73.32 kW                          |

**Guaranteed Performance:** The ILLUMINATION described above is guaranteed per your Musco Warranty document.

**Field Measurements:** Individual field measurements may vary from computer-calculated predictions.

**Electrical System Requirements:** Refer to Amperage Draw Chart and/or the "Musco Control System Summary" for electrical sizing.

**Installation Requirements:** Results assume ± 3% nominal voltage at line side of the driver and structures located within 3 feet (1m) of design locations.





| Structure |                |      |                 | Fixtures          |              |          |           |             |
|-----------|----------------|------|-----------------|-------------------|--------------|----------|-----------|-------------|
| QTY       | STRUCTURE ID   | SIZE | GRADE ELEVATION | ABOVE FIELD LEVEL | FIXTURE TYPE | QTY/POLE | THIS GRID | OTHER GRIDS |
| 4         | P1-P2<br>P5-P6 | 100' | -               | 100'              | TLC-LED-1500 | 7        | 7         | 0           |
| 4         | P3-P4<br>P7-P8 | 100' | -               | 100'              | TLC-LED-1500 | 6        | 6         | 0           |
| 8         | Totals         |      |                 |                   |              | 52       | 52        | 0           |



## Billings, MT

|                                                                                                                                               |
|-----------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Name:</b> Soccer Zone 2</p> <p><b>Size:</b> 500' x 500'</p> <p><b>Spacing:</b> 30.0' x 30.0'</p> <p><b>Height:</b> 3.0' above grade</p> |
|-----------------------------------------------------------------------------------------------------------------------------------------------|

| MAINTAINED HORIZONTAL FOOTCANDLES |              |
|-----------------------------------|--------------|
|                                   | Entire Grid  |
| <b>Scan Average:</b>              | <b>30.50</b> |
| Maximum:                          | 39           |
| Minimum:                          | 22           |
| Avg/Min:                          | 1.40         |
| <b>Max/Min:</b>                   | <b>1.77</b>  |
| UG (adjacent pts):                | 1.29         |
| CU:                               | 0.59         |
| No. of Points:                    | 204          |
| <b>FIXTURE INFORMATION</b>        |              |
| Applied Circuits:                 | D            |
| <b>No. of Fixtures:</b>           | <b>32</b>    |
| Total Load:                       | 73.32 KW     |

**Field Measurements:** Individual field measurements may vary from computer-calculated predictions.

**Installation Requirements:** Results assume  $\pm 3\%$  nominal voltage at line side of the driver and structures located within 3 feet (1m) of design locations.

## ILLUMINATION SUMMARY



| Equipment List For Areas Shown |                |      |                 |                   |              |          |           |
|--------------------------------|----------------|------|-----------------|-------------------|--------------|----------|-----------|
| Structure                      |                |      |                 | Fixtures          |              |          |           |
| QTY                            | STRUCTURE ID   | SIZE | GRADE ELEVATION | ABOVE FIELD LEVEL | FIXTURE TYPE | QTY/POLE | THIS GRID |
| 4                              | P1-P2<br>P5-P6 | 100' | -               | 100'              | TLC-LED-1500 | 7        | 7         |
| 4                              | P3-P4<br>P7-P8 | 100' | -               | 100'              | TLC-LED-1500 | 6        | 6         |
| 8                              | Totals         |      |                 |                   |              | 52       | 52        |

Above Field Level is height of fixtures above area shown



## Amend Park Soccer Phase 2

Billings,MT

| Grid Summary |                    |
|--------------|--------------------|
| Name:        | House Spill @ 5ft. |
| Spacing:     | 30.0'              |
| Height:      | 5.0' above grade   |

| Illumination Summary |                               |
|----------------------|-------------------------------|
|                      | INITIAL CANDELA (PER FIXTURE) |
| Scan Average:        | Entire Grid<br>1854.3821      |
| Maximum:             | 3593.63                       |
| Minimum:             | 0.38                          |
| CU:                  | 0.00                          |
| No. of Points:       | 33                            |
| FIXTURE INFORMATION  |                               |
| Applied Circuits:    | C,D                           |
| No. of Fixtures:     | 52                            |
| Total Load:          | 73.32 kW                      |

**Guaranteed Performance:** The ILLUMINATION described above is guaranteed per your Musco Warranty document.

**Field Measurements:** Individual field measurements may vary from computer-calculated predictions.

**Electrical System Requirements:** Refer to Amperage Draw Chart and/or the "Musco Control System Summary" for electrical sizing.

**Installation Requirements:** Results assume ± 3% nominal voltage at line side of the driver and structures located within 3 feet (1m) of design locations.





| Equipment List For Areas Shown |                |      |                 |                   |              |          |           |
|--------------------------------|----------------|------|-----------------|-------------------|--------------|----------|-----------|
| Structure                      |                |      |                 | Fixtures          |              |          |           |
| QTY                            | STRUCTURE ID   | SIZE | GRADE ELEVATION | ABOVE FIELD LEVEL | FIXTURE TYPE | QTY/POLE | THIS GRID |
| 4                              | P1-P2<br>P5-P6 | 100' | -               | 100'              | TLC-LED-1500 | 7        | 7         |
| 4                              | P3-P4<br>P7-P8 | 100' | -               | 100'              | TLC-LED-1500 | 6        | 6         |
| 8                              | Totals         |      |                 |                   |              | 52       | 52        |

Above Field Level is height of fixtures above area shown



## Amend Park Soccer Phase 2

Billings,MT

| Grid Summary |                    |
|--------------|--------------------|
| Name:        | House Spill @ 5ft. |
| Spacing:     | 30.0'              |
| Height:      | 5.0' above grade   |

| Illumination Summary             |          |
|----------------------------------|----------|
| INITIAL MAX VERTICAL FOOTCANDLES |          |
| Entire Grid                      |          |
| Scan Average:                    | 0.0434   |
| Maximum:                         | 0.09     |
| Minimum:                         | 0.00     |
| CU:                              | 0.00     |
| No. of Points:                   | 33       |
| FIXTURE INFORMATION              |          |
| Applied Circuits:                | C,D      |
| No. of Fixtures:                 | 52       |
| Total Load:                      | 73.32 kW |

**Guaranteed Performance:** The ILLUMINATION described above is guaranteed per your Musco Warranty document.

**Field Measurements:** Individual field measurements may vary from computer-calculated predictions.

**Electrical System Requirements:** Refer to Amperage Draw Chart and/or the "Musco Control System Summary" for electrical sizing.

**Installation Requirements:** Results assume ± 3% nominal voltage at line side of the driver and structures located within 3 feet (1m) of design locations.





| Equipment List For Areas Shown |                |      |                 |                   |              |          |           |
|--------------------------------|----------------|------|-----------------|-------------------|--------------|----------|-----------|
| Structure                      |                |      |                 | Fixtures          |              |          |           |
| QTY                            | STRUCTURE ID   | SIZE | GRADE ELEVATION | ABOVE FIELD LEVEL | FIXTURE TYPE | QTY/POLE | THIS GRID |
| 4                              | P1-P2<br>P5-P6 | 100' | -               | 100'              | TLC-LED-1500 | 7        | 7         |
| 4                              | P3-P4<br>P7-P8 | 100' | -               | 100'              | TLC-LED-1500 | 6        | 6         |
| 8                              | Totals         |      |                 |                   |              | 52       | 52        |

Above Field Level is height of fixtures above area shown



Pole location(s) ⊕ dimensions are relative  
to 0,0 reference point(s) ⊗

## Amend Park Soccer Phase 2

Billings,MT

| Grid Summary |                   |
|--------------|-------------------|
| Name:        | 150' Spill @ 3ft. |
| Spacing:     | 30.0'             |
| Height:      | 3.0' above grade  |

| Illumination Summary |                                |
|----------------------|--------------------------------|
|                      | INITIAL HORIZONTAL FOOTCANDLES |
| Scan Average:        | Entire Grid<br>0.1169          |
| Maximum:             | 0.27                           |
| Minimum:             | 0.05                           |
| CU:                  | 0.00                           |
| No. of Points:       | 98                             |
| FIXTURE INFORMATION  |                                |
| Applied Circuits:    | C,D                            |
| No. of Fixtures:     | 52                             |
| Total Load:          | 73.32 kW                       |

**Guaranteed Performance:** The ILLUMINATION described above is guaranteed per your Musco Warranty document.

**Field Measurements:** Individual field measurements may vary from computer-calculated predictions.

**Electrical System Requirements:** Refer to Amperage Draw Chart and/or the "Musco Control System Summary" for electrical sizing.

**Installation Requirements:** Results assume ± 3% nominal voltage at line side of the driver and structures located within 3 feet (1m) of design locations.





| Equipment List For Areas Shown |                |      |                 |                   |              |          |           |
|--------------------------------|----------------|------|-----------------|-------------------|--------------|----------|-----------|
| Structure                      |                |      |                 | Fixtures          |              |          |           |
| QTY                            | STRUCTURE ID   | SIZE | GRADE ELEVATION | ABOVE FIELD LEVEL | FIXTURE TYPE | QTY/POLE | THIS GRID |
| 4                              | P1-P2<br>P5-P6 | 100' | -               | 100'              | TLC-LED-1500 | 7        | 7         |
| 4                              | P3-P4<br>P7-P8 | 100' | -               | 100'              | TLC-LED-1500 | 6        | 6         |
| 8                              | Totals         |      |                 |                   |              | 52       | 52        |

Above Field Level is height of fixtures above area shown





SCALE IN FEET 1 : 120

0'

120'

240'

ENGINEERED DESIGN By: Ethan Banks • File #216081C • 25-Jun-26

Pole location(s) ⊕ dimensions are relative to 0,0 reference point(s) ⊗

## Amend Park Soccer Phase 2

Billings,MT

| Grid Summary |                   |
|--------------|-------------------|
| Name:        | 150' Spill @ 5ft. |
| Spacing:     | 30.0'             |
| Height:      | 5.0' above grade  |

| Illumination Summary |                               |
|----------------------|-------------------------------|
|                      | INITIAL CANDELA (PER FIXTURE) |
| Scan Average:        | Entire Grid 7640.3286         |
| Maximum:             | 15562.08                      |
| Minimum:             | 3927.58                       |
| CU:                  | 0.00                          |
| No. of Points:       | 98                            |
| FIXTURE INFORMATION  |                               |
| Applied Circuits:    | C,D                           |
| No. of Fixtures:     | 52                            |
| Total Load:          | 73.32 kW                      |

**Guaranteed Performance:** The ILLUMINATION described above is guaranteed per your Musco Warranty document.

**Field Measurements:** Individual field measurements may vary from computer-calculated predictions.

**Electrical System Requirements:** Refer to Amperage Draw Chart and/or the "Musco Control System Summary" for electrical sizing.

**Installation Requirements:** Results assume ± 3% nominal voltage at line side of the driver and structures located within 3 feet (1m) of design locations.



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### ILLUMINATION SUMMARY



| Equipment List For Areas Shown |                |      |                 |                   |              |          |           |
|--------------------------------|----------------|------|-----------------|-------------------|--------------|----------|-----------|
| Structure                      |                |      |                 | Fixtures          |              |          |           |
| QTY                            | STRUCTURE ID   | SIZE | GRADE ELEVATION | ABOVE FIELD LEVEL | FIXTURE TYPE | QTY/POLE | THIS GRID |
| 4                              | P1-P2<br>P5-P6 | 100' | -               | 100'              | TLC-LED-1500 | 7        | 7         |
| 4                              | P3-P4<br>P7-P8 | 100' | -               | 100'              | TLC-LED-1500 | 6        | 6         |
| 8                              | Totals         |      |                 |                   |              | 52       | 52        |

Above Field Level is height of fixtures above area shown



## Amend Park Soccer Phase 2

Billings,MT

### Grid Summary

Name: 150' Spill @ 5ft.  
Spacing: 30.0'  
Height: 5.0' above grade

### Illumination Summary

|                     |          | INITIAL MAX VERTICAL FOOTCANDLES |
|---------------------|----------|----------------------------------|
|                     |          | Entire Grid                      |
| Scan Average:       | 0.2206   |                                  |
| Maximum:            | 0.45     |                                  |
| Minimum:            | 0.09     |                                  |
| CU:                 | 0.00     |                                  |
| No. of Points:      | 98       |                                  |
| FIXTURE INFORMATION |          |                                  |
| Applied Circuits:   | C,D      |                                  |
| No. of Fixtures:    | 52       |                                  |
| Total Load:         | 73.32 kW |                                  |

**Guaranteed Performance:** The ILLUMINATION described above is guaranteed per your Musco Warranty document.

**Field Measurements:** Individual field measurements may vary from computer-calculated predictions.

**Electrical System Requirements:** Refer to Amperage Draw Chart and/or the "Musco Control System Summary" for electrical sizing.

**Installation Requirements:** Results assume ± 3% nominal voltage at line side of the driver and structures located within 3 feet (1m) of design locations.







Amend Park Soccer Phase 2

Billings,MT

Equipment Layout

**INCLUDES:**  
· Soccer

**Electrical System Requirements:** Refer to Amperage Draw Chart and/or the "Musco Control System Summary" for electrical sizing.

**Installation Requirements:** Results assume ± 3% nominal voltage at line side of the driver and structures located within 3 feet (1m) of design locations.

Equipment List For Areas Shown

| Structure |                |      |                  | Fixtures           |              |          |
|-----------|----------------|------|------------------|--------------------|--------------|----------|
| QTY       | STRUCTURE ID   | SIZE | GLOBAL ELEVATION | ABOVE GLOBAL LEVEL | FIXTURE TYPE | QTY/POLE |
| 4         | P1-P2<br>P5-P6 | 100' | -                | 100'               | TLC-LED-1500 | 7        |
| 4         | P3-P4<br>P7-P8 | 100' | -                | 100'               | TLC-LED-1500 | 6        |
| 8         | Totals         |      |                  |                    |              | 52       |

Above Global Level is height of fixtures above design (0,0,0)

Single Fixture Amperage Draw Chart

| Driver Specifications<br>(.90 min power factor) | Line Amperage Per Fixture<br>(max draw) |             |             |             |             |             |             |
|-------------------------------------------------|-----------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
|                                                 | 208<br>(60)                             | 220<br>(60) | 240<br>(60) | 277<br>(60) | 347<br>(60) | 380<br>(60) | 480<br>(60) |
| TLC-LED-1500                                    | 8.4                                     | 7.9         | 7.3         | 6.3         | 5.0         | 4.6         | 3.6         |



# South Billings Boulevard Urban Renewal District Advisory Committee

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Meeting Minutes

April 7, 2026 | 6:00 PM

## 1. Call to Order

The meeting was called to order at approximately 6:00 PM.

Chair welcomed attendees and provided general meeting guidelines for public participation.

## 2. Roll Call

Jeff Muri, Kephenn Leinemann, Kari Boiter, Joseph Walsh, Jourdan Guidice, Mark Morse, Andrew Houlihan, Kendra Shaw, Stefan Cattarin, Michael Mayott

## 3. Approval of Previous Meeting Minutes

Mark Morse Motion: To approve the March meeting minutes

Kelphen Leinemann Second: Received

Vote: Unanimous approval

No corrections or additions were noted.

## 4. Approval of Advisory Committee Bylaws

Presenter: Jeff Hunnes

Draft bylaws incorporate City resolution, membership structure, and City code requirements.

Discussion included clarification on staggered terms.

Jeff Muri Motion: To approve the advisory committee bylaws as presented

Jourdan Guidice Second: Received

Vote: Unanimous approval

## 5. Staggered Term Assignments

4-Year Terms: Stefan Cattarin, Andrew Houlihan, Kelphen Leinemann, Joseph Walsh

Motion: Approved unanimously

3-Year Terms: Mike Mayott, Scott Hanser, Jeff Muri

Motion: Approved unanimously



## **6. Recreation Campus Update**

Construction progress includes flooring, electrical, and equipment installation.

Ice rink expected to open in July.

Strong demand for Parks programming noted.

Discussion included parking capacity and future development opportunities.

## **7. HMB Development – TIF Application**

Project includes 35 workforce housing units.

Estimated cost: \$13.2 million.

Focus on affordability through HB 819 program.

Public comment included support and neighborhood concerns.

Jeff Muri Motion: Recommend \$1,339,202.76 in TIF funding (10%).

Mark Morse Second: Received

Vote: Unanimous approval

## **8. Amend Park Lighting Proposal**

Proposal to replace turf field with lighting improvements.

Estimated cost: \$560,000.

Stefan Cattarin Motion: Approve \$560,000 (FY27) for lighting.

Kari Boiter Second: Received

Vote: Majority approval (1 opposed)

## **9. Public Comment (Non-Agenda Items)**

Suggestion to involve Advisory Committee earlier in project brainstorming.

## **10. Adjournment**

Motion: To adjourn

Second: Received

Meeting adjourned.

**City Council Regular Business Meeting****Meeting Date:** 09/28/2026**TITLE:** Billings MPO 2027-2031 Transportation Improvement Program**PRESENTED BY:** Lora Mattox**Department:** Planning & Community Services**Presentation:** No**Legal Review:** No**Project Number:** N/A**RECOMMENDATION**

Staff recommends the City Council forward a recommendation of approval of the 2027-2031 Transportation Improvement Program (TIP) to the Policy Coordinating Committee (PCC). The PCC is scheduled to take final action on the TIP at its meeting on October 13, 2026.

**EXECUTIVE SUMMARY**

The Transportation Improvement Program (TIP) is the Billings Metropolitan Planning Organization's federally required, short-range program of transportation projects anticipated to receive federal transportation funding within the Billings Metropolitan Planning Area. The TIP is developed in coordination with the Montana Department of Transportation (MDT), local jurisdictions, and transportation partners.

The proposed 2027–2031 TIP does not change the Billings MPO's currently programmed projects or funding. The only update to the document is the incorporation of MDT's current safety performance measures, updated Transit Asset Management information, and an update to the Public Transportation Agency Safety Plan targets. Adoption of the new TIP primarily places the Billings MPO on the coordinated statewide MPO TIP schedule.

The MPO planning process includes public hearings and opportunities for comment at Planning Board, City Council, County Commission, and Policy Coordinating Committee meetings. The City Council may recommend approval to maintain eligibility for federal transportation funding or decline approval, which could risk funding. The TIP does not directly affect City or County budgets, as federal funds support the projects and local projects are already included in other plans.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

The TIP is the Billings Metropolitan Planning Organization's federally required, short-range program of transportation projects anticipated to receive federal transportation funding within the Billings Metropolitan Planning Area. The TIP is developed in coordination with the Montana Department of Transportation (MDT), local jurisdictions, and transportation partners.

The Billings MPO is adopting a new 2027–2031 TIP primarily to coordinate the TIP development and review schedules of Montana's Metropolitan Planning Organizations. Moving the Billings MPO to this schedule will place Montana MPOs on a consistent TIP timeline, improving coordination among the MPOs, MDT, and federal transportation agencies. The only update to the document is the incorporation of MDT's current safety performance measures, updated Transit Asset Management information, and an update to the Public Transportation Agency Safety Plan targets.

**Purpose of the 2027–2031 TIP**

The primary purpose of adopting the 2027–2031 TIP at this time is administrative coordination rather than changes to the MPO's transportation investment priorities. Establishing a common TIP timeline for Montana MPOs will:

- Align the Billings MPO TIP cycle with the other Montana MPOs;
- Provide a more consistent statewide schedule for TIP development, review, and approval;
- Improve coordination with MDT and federal transportation partners; and
- Simplify future TIP and Statewide Transportation Improvement Program (STIP) coordination.

**FISCAL EFFECTS**

The TIP identifies available federal funding sources for transportation projects; however, many federally funded projects require a local match, which may have implications for City and County budgets. These local contributions are typically identified in other planning documents, such as the Capital Improvement Program (CIP). Non-federally funded projects are also accounted for in these existing planning documents. No funding commitments are being



made through this TIP amendment process, as actual project specific funding and development occur as projects move through federal, state and local processes.

## **STAKEHOLDERS**

The MPO's Transportation Planning Process includes multiple opportunities for public input. The Planning Board will host a public hearing, with additional public comment opportunities at Billings City Council, the Board of County Commissioners, and the Policy Coordinating Committee meetings.

## **ALTERNATIVES**

The TIP provides the MPO a listing of federally funded projects through 2031. The City Council may:

- Forward a recommendation of approval of the 2027-2031 TIP to the PCC which will allow the continuation of federal funds to the MPO, or;
- Not forward a recommendation of approval of the 2027-2031 TIP to the PCC. Not forwarding a positive recommendation could jeopardize continued federal funding in the MPO.

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## **Attachments**

Draft 2037-2031 TIP

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# **The Billings Metropolitan Planning Organization TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

**Federal Fiscal Years**

**FFY 2027 – 2031**

**October 13, 2026**



Prepared by:

**Billings Metropolitan Planning Organization**

**Yellowstone County Board of Planning**

In cooperation with:

**City of Billings, Montana**

**County of Yellowstone, Montana**

**Billings Urban Transportation District**

**Montana Department of Transportation**

**Federal Highway Administration**

**Federal Transit Administration**



## **APPROVALS REVIEWED BY**

|                                                  | <b>2027-2031</b> |  |  |  |  |
|--------------------------------------------------|------------------|--|--|--|--|
| Technical Advisory Committee                     | 09/17/2026       |  |  |  |  |
| Yellowstone County Board of Planning             | 09/22/2026       |  |  |  |  |
| Billings City Council                            | 09/28/2026       |  |  |  |  |
| Yellowstone County Board of County Commissioners | 10/06/2026       |  |  |  |  |

## **Approved By**

|                                      | <b>2027-2031</b> |  |  |  |  |
|--------------------------------------|------------------|--|--|--|--|
| Policy Coordinating Committee        | 10/13/2026       |  |  |  |  |
| Montana Department of Transportation |                  |  |  |  |  |

The preparation of this report has been financed in part through grant[s] from the Federal Highway Administration and Federal Transit Administration, U.S. Department of Transportation, under the State Planning and Research Program, Section 505 [or Metropolitan Planning Program, Section 104(f)] of Title 23, U.S. Code. The contents of this report do not necessarily reflect the official views or policy of the U.S. Department of Transportation.

The public notice of public involvement activities and time established for public review and comment on the TIP will satisfy the POP requirements of Section 5307 for the City of Billings MET Transit.

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## Acronyms

|                         |                                                                                                                                                                    |
|-------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>BR</b>               | Bridge Replacement and Rehabilitation Program                                                                                                                      |
| <b>CMAQ</b>             | Congestion Mitigation and Air Quality                                                                                                                              |
| <b>CN</b>               | Construction                                                                                                                                                       |
| <b>CO</b>               | Carbon Monoxide                                                                                                                                                    |
| <b>CR</b>               | Carbon Reduction                                                                                                                                                   |
| <b>EARMARK</b>          | Congressionally Directed Funds                                                                                                                                     |
| <b>EPA</b>              | Environmental Protection Agency                                                                                                                                    |
| <b>FAST Act</b>         | Fixing America's Surface Transportation Act                                                                                                                        |
| <b>FHWA</b>             | Federal Highway Administration                                                                                                                                     |
| <b>FTA</b>              | Federal Transit Administration                                                                                                                                     |
| <b>FY/FFY</b>           | Fiscal Year/Federal Fiscal Year. The local and state government fiscal year runs from July 1 - June 30. The Federal fiscal year runs from October 1 – September 30 |
| <b>HSIP</b>             | Highway Safety Improvement Program                                                                                                                                 |
| <b>IC</b>               | Incidental Construction                                                                                                                                            |
| <b>IIJA</b>             | Infrastructure Investment and Jobs Act                                                                                                                             |
| <b>IM</b>               | Interstate Maintenance, IM is a state sub-allocated program funded by the federal National Highway Performance Program                                             |
| <b>MACI</b>             | Montana Air and Congestion Initiative                                                                                                                              |
| <b>MAP-21</b>           | Moving Ahead for Progress in the 21st Century Act                                                                                                                  |
| <b>MDT</b>              | Montana Department of Transportation                                                                                                                               |
| <b>MPO</b>              | Metropolitan Planning Organization. The Yellowstone County Board of Planning is the MPO for the Billings Urban area.                                               |
| <b>NAAQS</b>            | National Ambient Air Quality Standards                                                                                                                             |
| <b>NH</b>               | National Highway System, NH is a state sub-allocated program funded by the federal National Highway Performance Program                                            |
| <b>NHPB</b>             | National Highway System Bridge Program                                                                                                                             |
| <b>PCC</b>              | Policy Coordinating Committee. Together with the TAC, the transportation planning organization for Federal aid projects in the Billings urbanized area.            |
| <b>PE</b>               | Preliminary Engineering                                                                                                                                            |
| <b>PM<sub>10</sub></b>  | A federal standard for particulate (10 microns or less in size), i.e., road dust, brake lining and/or wood smoke particles.                                        |
| <b>PM<sub>2.5</sub></b> | A federal standard for particulate (2.5 microns or less in size), i.e., road dust, brake lining and/or wood smoke particles.                                       |
| <b>ROW</b>              | Right of Way                                                                                                                                                       |
| <b>RP</b>               | Road Reference Post                                                                                                                                                |
| <b>RRS</b>              | Railroad Crossing                                                                                                                                                  |
| <b>SFCN</b>             | State Funded Construction                                                                                                                                          |
| <b>SRTS</b>             | Safe Routes to Schools                                                                                                                                             |
| <b>SIP</b>              | State Implementation Plan. A plan for improving air quality in the State, including the Billings area.                                                             |
| <b>STIP</b>             | State Transportation Improvement Program                                                                                                                           |
| <b>STPB</b>             | Surface Transportation Program Bridge                                                                                                                              |
| <b>STPE</b>             | Surface Transportation Program Enhancements                                                                                                                        |

|             |                                                                                                                                                                                                                                  |
|-------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>STPP</b> | Surface Transportation Program Primary                                                                                                                                                                                           |
| <b>STPU</b> | Surface Transportation Program Urban                                                                                                                                                                                             |
| <b>STPX</b> | Surface Transportation Program Off-System                                                                                                                                                                                        |
| <b>TA</b>   | Transportation Alternatives                                                                                                                                                                                                      |
| <b>TAC</b>  | Technical Advisory Committee                                                                                                                                                                                                     |
| <b>TIP</b>  | Transportation Improvement Program. A multi-year program of highway and transit projects on the Federal aid system, which addresses the goals of the long-range plans and lists priority projects and activities for the region. |
| <b>TSP</b>  | Total Suspended Particulate                                                                                                                                                                                                      |
| <b>UPP</b>  | Urban Pavement Preservation                                                                                                                                                                                                      |

DRAFT

# **Introduction**

## **Preface**

The Yellowstone County Board of Planning (YCPB) is the Metropolitan Planning Organization, (MPO), for the Billings metropolitan planning area. The Transportation Improvement Program, (TIP), is the funding mechanism for transportation projects requesting federal dollars in the Billings urbanized area. This document contains a list of all surface transportation projects requesting the use of federal funds. Local jurisdictions working through the Billings MPO's Policy Coordinating Committee (PCC) determine how the area's transportation system is developed and expanded.

The Infrastructure Investment and Jobs Act (IIJA) Passed by Congress on November 15, 2021, authorizing funding for Federal transportation programs for the five-year period from 2022-2031. The IIJA effectively replaced the Fixing America's Surface Transportation (FAST) Act and the prior infrastructure act Moving Ahead for Progress in the 21st Century (MAP-21) Act. MAP-21 authorized the Federal surface transportation programs for highways, highway safety, and transit for the 2-year period FFY 2013-2015. Like MAP-21, FAST Act and now IIJA requires that each Metropolitan Planning Organization (MPO) prepare a financially constrained transportation project programming document called a Transportation Improvement Program (TIP). While the IIJA replaced FAST, any previously obligated but unspent funds under the previous acts are still available at this time.

## **About the Transportation Improvement Program**

The TIP is a short-range program of highway and transit projects in the Billings metropolitan planning area and is prepared by YCPB staff in cooperation with state and local agencies. The basic purpose of the TIP is to provide the mechanism for scheduling federal funds for surface transportation projects, indicating regional priorities, and demonstrating a short-range transportation vision for the area. A secondary purpose of the TIP is to provide information about other transportation projects in the planning area that are exempt from the TIP approval process such as projects that do not utilize federal funds.

## **TIP Process and Development**

The development of the TIP document is the responsibility of the Billings MPO and provides an opportunity for local officials to determine priorities and spending for federal highway and transit funds. Any transportation project located in the Billings metropolitan planning area must be included in the TIP prior to receiving federal funds. TIP projects must be included in the area's Long Range Transportation Plan and are proposed for the TIP by local elected officials, transit operating officials, or state highway agencies. The TIP is reviewed and endorsed annually by the Billings MPO's Policy Coordinating Committee, (PCC), and may be modified through the TIP amendment process. The PCC includes a Billings City Council representative, the Chair of the Yellowstone County Commission, the President of the Yellowstone County Board of Planning and the District Administrator of the Montana Department of Transportation. After PCC endorsement, the TIP is submitted to the Montana Department of Transportation (MDT) for approval and to the Federal Highway Administration and Federal Transit Administration for federal review of the document and concurrence.



## **Federal Regulations**

The Transportation Improvement Program (TIP) is a required planning program for federally assisted highway and transit improvements for the Billings metropolitan planning area and the Montana Department of Transportation (MDT) over a five-year period. The principal focus is given to the first two years of the program, the Biennial Element, however the TIP contains projects that could be implemented between October 1, 2027 – September 30, 2031 (FFY 2027 & 2031). The TIP is prepared annually and is in conformance with 23 CFR, Part 450 324-330.

## **Financial Resources**

A range of federal funding sources is available to the Billings planning area for the purposes of funding transportation system improvements. Following is a list of those sources which, when available to the Billings area, are shown in the Transportation Improvement Program. Project implementation is indicated as expected to occur during the pertinent program year. Billings has had a favorable history of receiving federal earmarks as reflected in the table below.

BILLINGS FEDERAL EARMARK HISTORY 1999 – through 2009

| Project         | Earmark      |
|-----------------|--------------|
| Billings Bypass | \$22,445,600 |

## **Funding Sources**

- Surface Transportation Program Off System (STPX)
- Surface Transportation Program Secondary (STPS)
- State Funded Construction (SFCN)
- Surface Transportation Program Urban (STPU)
- Surface Transportation Program Primary (STPP)
- National Highway (NH)
- National Highway Freight Program (NHFP)
- Interstate Maintenance (IM)
- Railroad Crossing (RRS)
- Highway Safety Improvement Program (HSIP)
- Bridge Replacement and Rehabilitation Program (BR includes NHPB and STPB)
- Urban Pavement Preservation (UPP)
- Transportation Alternatives (TA)
- Congestion Mitigation Air Quality (CMAQ)
- Montana Air Congestion Initiative (MACI)
- FTA Section 5339
- FTA Section 5307
- FTA Section 5310
- Transade (State Funded)
- Congressionally Directed Funds (EARMARK)

## **Air Quality Consistency**

Billings was designated as a non-attainment area for both Total Suspended Particulates (TSP) and Carbon Monoxide (CO) on March 3, 1978, (Federal Register, Vol. 44, No. 150, page 45421, August 2, 1979). As such, Billings was required to prepare a Transportation Control Plan (TCP). The TCP identified strategies to mitigate the TSP and CO problems. The TCP is the Billings element of Montana's State Implementation Plan (SIP). The TIP is required to be, and is, consistent with the TCP as discussed in the Billings conformity statement. In 1987 the standard for TSP was dropped, and a new standard for particulate matter under 10 microns in size (PM - 10) was adopted (7/1/87 at 52 FR 24854). The Environmental Protection Agency (EPA) has also adopted the PM 2.5 standard and Billings is considered to be in compliance with both of these new standards.

The Billings CO maintenance area has shown continuous maintenance of the CO NAAQS from April 22, 2002, through April 22, 2022 (and to the present date); therefore, the area has met its obligation to demonstrate maintenance of the CO standard for 20 years. The Yellowstone County Board of Planning, as the designated metropolitan planning organization for the Billings area, is no longer required to address the transportation conformity determination requirements of 40 CFR part 93, subpart A for the Billings CO maintenance area, and such determinations for the Billings CO area will not be required as elements of future iterations of the Billings Urban Area Regional Transportation Plan and Transportation Improvement Program.

## **Regionally Significant Projects**

There are no new regionally significant projects in this 2027-2031 Billings Urban Area TIP.

40 CFR part 93, subpart A - §93.126 Highway and Transit projects included in subpart A are exempt from the requirement to determine conformity. Such projects may proceed toward implementation even in the absence of a conforming transportation plan and TIP. A project will not be exempt if the MPO in consultation with other agencies, the EPA, FHWA, or FTA concur that it has potentially adverse emissions impacts for any reason.

### **REGIONALLY SIGNIFICANT PROJECT (2027-2031)**

| <b>Project</b>  | <b>Scope</b>           | <b>Comments</b>  |
|-----------------|------------------------|------------------|
| Billings Bypass | Location/Environmental | New Construction |

## **Locally Significant Projects**

### **Grand Avenue**

The Billings MPO has identified the need to program the reconstruction of Grand Avenue from 41<sup>st</sup> Street West to 62<sup>nd</sup> Street West. In April of 2024, Montana Department of Transportation Highway Commission approved the request to add Grand Avenue to the Urban Highway System. With this approval, the MPO has identified the Grand Avenue project for Surface Transportation Program Urban (STPU) funds.

### **Project Description**

Portions of Grand Avenue exist as a two-lane county road section in a growing area of the city that has no sidewalk or other multi-modal element. Increasing traffic levels on a narrow road and the inability to separate left-turning vehicles are a main safety concern. This project completes Grand Avenue to City

arterial standards where the street has not been constructed between 41<sup>st</sup> Street West and 62nd Street West. The proposed scope of work includes reconstruction of the roadway to a multi-lane facility, stormwater improvements, curb and gutter, sidewalk, shared use path, streetlights, ADA ramps, and intersection improvements. The city intends to complete a traffic light installation at 56<sup>th</sup> Street West and Grand in the fall of 2026, this traffic signal project is funded locally.

This project contributes to the System Performance Measure as the project will enhance the efficiency of the transportation system, reduce congestion and travel times.

### **Transportation Alternative Program**

The Billings MPO added two Transportation Alternatives (TA) projects in 2025, building on earlier TA investments. Previously approved projects included the Stagecoach Trail, submitted by the City of Billings and currently in the design phase, and a Yellowstone County–sponsored project that completes a sidewalk segment in Lockwood.

In January 2025, the Billings MPO issued a call for applications for the Transportation Alternatives Program grant. The MPO was awarded \$1,784,111 for the 2025 funding cycle, which was available to projects sponsored by local, state, or federal agencies. Two applications were received and both were fully funded. The City of Billings was awarded \$1,292,030.94 in TA funds for a suite of Safe Routes to School projects, and Yellowstone County, through the Lockwood Pedestrian District, received \$217,021.43 for the Johnson Lane Sidewalk Connector Project.

These projects contribute to the Safety Performance Measure as the project will assist in the number of non-motorized fatalities and non-motorized serious injuries. These projects also contribute to the Congestion Mitigation and Air Quality (CMAQ) Performance Measure as the project will reduce on-road mobile source emissions.

## **Energy Conservation Considerations**

Energy impact analyses have been conducted as a part of the urban transportation planning process. In addition, increased attention has been given to energy conservation and contingency planning on a project specific basis.



As part of the 2023 update of the Billings Urban Area Transportation Plan, energy conservation was considered in each of the proposed alternative transportation networks.

The City of Billings has a well-developed transit system, and ride-sharing opportunities have been examined. Transit facilities and highway system proposals will continue to be considered in a comprehensive method through the adopted Transportation Planning process.

The detailed energy conservation analysis of specific projects has been conducted for each of the major highway construction projects recommended in the 2023 update of the Billings Urban Area Transportation Plan.

## **Programming of Non-Urban System, Federal Aid, and State Funding**

Proposed projects involving federal-aid funding, other than urban system funding, that are proposed within existing rights-of-way and which are determined to not significantly change traffic patterns, may not be considered to be of appropriate scale to warrant a modification to a currently valid TIP.

When there is knowledge of such projects prior to the annual adoption of the TIP, each project will be included in the program. Generally, projects falling within this category are those which serve to preserve and maintain the integrity of the existing plant or facility such as: overlays to improve or maintain surface conditions; bridge expansion joints and deck repairs necessary to maintain structural and surface sufficiency; slope repair necessary to maintain drainage adequacy; etc. Projects of this nature will be identified by MDT with appropriate justification when requesting program approval of federal highway funds. Local urban area officials will be advised by the Department through the local planning process of the Department's intent to expend federal funds (non-urban system) for such improvements in their area.

## **Performance Measures**

Planning "Performance Measures" are a tool by which the effectiveness of the transportation programs can be measured and are a required element for MPO planning. Specifically, the adoption of Performance Measures and Targets are required for MPOs and States, and they must be included in the MPOs Long Range Transportation Plan (LRTP) and Transportation Improvement Program (TIP).

The Billings MPO has adopted the measures and targets set by the Montana Department of Transportation and has committed to meeting the targets through implementation of its LRTP. The MPO has adopted the State's measures and targets for safety, pavement and bridge condition, system performance, freight and congestion mitigation and air quality, and will support the Billings Transit District's measures associated with transit. To support the targets, the MPO will plan and program projects that contribute toward meeting the targets for each Performance Measure. In general, since the MPO has opted to support the state targets, reporting on this information is completed at the state level. Reporting indicates that the agency has met or made considered progress toward meeting established targets. More detail and supporting data may be found in the Billings LRTP, which are incorporated by reference into this TIP.

The Billings MPO continues to support current targets and affirms this commitment through the inclusion of this statement of support in this document. The narratives and associated table that follow outline the currently adopted measures and targets. Finally, current projects in this TIP that support attainment of specific Performance Measure Targets are identified in the table "Projects List", which includes a column

titled "Performance Measure & Target". While the project's contribution to target attainment is identified, it is impossible to quantify the contribution; thus, only the measure and target description are listed.

## Safety

The Billings MPO supports the state's targets for applicable safety performance measures. The goal of safety performance measures is to reduce the number of traffic fatalities and serious injuries in the public right of way. Interstate Maintenance, National Highway, Highway Safety Improvement Program, Surface Transportation Program Off-System, Secondary, and State Funded Construction funding sources support projects with the intent to improve safety measures.

The Comprehensive Highway Safety Plan is required to be updated every five (5) years. Updating the safety performance measure target methodology is part of the planning and development process. The 2025 Comprehensive Highway Safety Plan (CHSP) Advisory Committee reaffirmed its commitment to Vision Zero by setting a long-term goal of zero fatalities and serious injuries by 2050, with an interim goal to reduce numbers from 984 in 2023 to 729 by 2030. The projects through 2030 and the long-term goal of Zero by 2050 and reflect an annual reduction. This performance-based approach informs the methodology used to set performance measure targets. Progress will be reviewed annually to recalibrate reduction strategies and ensure continued advancement towards the long-term Vision Zero goal.

| Performance Measure                                                    | 2027 State Target (based on 5-year rolling average)                                                             |
|------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| Number of fatalities                                                   | No more than 199.6 annual fatalities, which is an annual reduction of 8 fatalities per year                     |
| Rate of fatalities per 100 million vehicle miles traveled (AVMT)       | No more than 1.445 fatalities per 100 million annual vehicle miles traveled (AVMT) which is a reduction of .056 |
| Number of serious injuries                                             | No more than 750.4 serious injuries, which is an annual reduction of 29 serious injuries.                       |
| Rate of serious injuries per 100 million vehicle miles traveled (AVMT) | No more than 5.371 serious injuries per 100 million AVMT which is an annual reduction of .210                   |
| Number of non-motorized fatalities and non-motorized serious injuries  | No more than 64.6 non-motorized fatal and serious injuries, which is an annual reduction of 2 per year          |

## Pavement and Bridge Condition

Pavement and bridge condition performance measures aim to maintain roadway and bridge infrastructure in such a way it remains functional and in good repair. Pavement and Bridge Condition are impacted most by Interstate Maintenance, National Highway, Bridge Program, and Urban Pavement Preservation funding sources. Projects included for funding under these sources were selected in part due to their contribution towards pavement and bridge condition targets.

| Performance Measure                                              | State Target |        |
|------------------------------------------------------------------|--------------|--------|
|                                                                  | 2-Year       | 4-Year |
| Percent of Pavements of the Interstate in Good Condition         | 50%          | 35%    |
| Percent of Pavements of the Interstate in Poor Condition         | 2%           | 2%     |
| Percent of Pavements of the Non-Interstate NHS in Good Condition | 40%          | 30%    |
| Percent of Pavements of the Non-Interstate NHS in Poor Condition | 3%           | 3%     |
| Percent of Bridges Classified as in Good Condition               | 16%          | 17%    |
| Percent of Bridges Classified as in Poor Condition               | 9%           | 8%     |

## System Performance

System performance measures exist to improve the efficiency of the overall transportation system, while helping to reduce congestion and travel times and increase reliability of the system. These measures are related to Congestion Mitigation and Air Quality, Surface Transportation Program Urban, and Transportation Alternatives funding sources. Projects included in these funding sources will contribute to meeting state targets for system performance.

| Performance Measure                                                              | State Target |        |
|----------------------------------------------------------------------------------|--------------|--------|
|                                                                                  | 2-Year       | 4-Year |
| Percent of the person-miles traveled on the interstate that are reliable         | 98%          | 98%    |
| Percent of the person-miles traveled on the non-Interstate NHS that are reliable | 80%          | 80%    |

## Freight

The primary goal for establishing freight performance measures and targets is to improve the national freight network, while providing access to trade and enhancing the capacity of communities to participate in, and support regional economic development. The FHWA has established a performance measure specifically related to freight movement on the Interstate System, and MDT has set a 2- and 4-year target to address freight reliability (see table below).

Freight performance measures are most strongly influenced by the National Highway Freight Program Federal funding source. Projects selected for National Highways funding will contribute to improving the national freight network and meeting state targets. MDT is currently updating the 2022 Montana Freight Plan. More information regarding freight related information can be found [here](#).

| Performance Measure                        | State Target |        |
|--------------------------------------------|--------------|--------|
|                                            | 2-Year       | 4-Year |
| Truck Travel Time Reliability (TTTR) Index | 1.30         | 1.30   |

## Congestion Mitigation and Air Quality (CMAQ)

The collection of data regarding air quality performance measures helps to evaluate projects to ensure they are protecting and enhancing the health of the natural environment. These performance measures may be impacted by Congestion Mitigation and Air Quality, Montana Air and Congestion Initiative Discretionary Program, Transportation Alternatives, and Federal Transit Administration funding sources and associated projects that provide support for non-motorized transportation projects and programming that enhances air quality and encourages sustainable transportation options.

| Performance Measure                                                  | State Target |             |
|----------------------------------------------------------------------|--------------|-------------|
|                                                                      | 2-Year       | 4-Year      |
| CMAQ Traffic Congestion (Annual Hours of excessive delay per capita) | N/A          | N/A         |
| Percent of Non-SOV travel                                            | N/A          | N/A         |
| CMAQ On-Road Mobile Source Emissions (Total Emission Reductions)     |              |             |
| Carbon Monoxide (CO)                                                 | >0.0 kg/day  | >0.0 kg/day |
| Particulate Matter 10 (PM <sub>10</sub> )                            | >0.0 kg/day  | >0.0 kg/day |
| Particulate Matter 2.5 (PM <sub>2.5</sub> )                          | N/A          | N/A         |

## Transit Asset Management



Transit Asset Management Performance targets and measures established for transit asset management (TAM) serve to provide safe, cost-effective, and reliable public transportation through a strategic and systematic process of operating, maintaining, and improving public transportation capital assets. The FTA has established four transit performance measures, three of which are applicable to MET Transit. Transit agencies are only required to establish targets for assets they have direct capital responsibility over. Thus, MET Transit was not required to establish targets for the infrastructure performance measure in their Transit Asset Management Plan (i.e. the percentage of track segments (by mode) that have performance restrictions). The performance measures and targets established by MET Transit and supported by the MPO are shown in the table below:

| Asset Category – Performance Measure                                                                                      | Asset Class                           | 2027 Target | 2028 Target | 2029 Target | 2030 Target | 2031 Target |
|---------------------------------------------------------------------------------------------------------------------------|---------------------------------------|-------------|-------------|-------------|-------------|-------------|
| <b>REVENUE VEHICLES</b>                                                                                                   |                                       |             |             |             |             |             |
| Age - % of revenue vehicles within a particular asset class that have met or exceeded their minimum useful life           | BU – Bus                              | 0%          | 0%          | 0%          | 0%          | 0%          |
|                                                                                                                           | CU – Cutaway Bus                      | 0%          | 0%          | 0%          | 11%         | 11%         |
|                                                                                                                           | VN – Van                              | 0%          | 0%          | 66%         | 66%         | 66%         |
| <b>SERVICE VEHICLES</b>                                                                                                   |                                       |             |             |             |             |             |
| Age - % of vehicles within a particular asset class that have met or exceeded their Useful Life Benchmark (ULB)           | Trucks and other Rubber Tire Vehicles | 25%         | 25%         | 25%         | 50%         | 50%         |
| <b>FACILITIES</b>                                                                                                         |                                       |             |             |             |             |             |
| Condition - % of facilities with a condition rating below 3.0 on the FTA Transit Economic Requirements Model (TERM) Scale | Passenger Facilities                  | 0%          | 0%          | 0%          | 0%          | 0%          |
|                                                                                                                           | Administration and Maintenance        | 0%          | 0%          | 0%          | 0%          | 0%          |

## Transit Safety Plan Targets

The Public Transportation Agency Safety Plan (PTASP) Final Rule (49 CFR Part 673) requires certain operators of public transportation systems that receive federal funds under FTA's Urbanized Area Formula Grants to develop safety plans that include the processes and procedures to implement Safety Management Systems (SMS). The plan must include safety performance targets regarding fatalities, injuries, safety events, and system reliability. The rule applies to all operators of public transportation systems that are recipients and sub-recipients of federal financial assistance under the Urbanized Area Formula Program (49 U.S.C. § 5307). MET Transit developed and established a Transit Agency Safety Plan with the following safety performance targets:

| Safety Performance Targets for 2026 | Fixed Route Service | Paratransit Service |
|-------------------------------------|---------------------|---------------------|
| <b>Major Safety Events (Total)</b>  | <b>2</b>            | <b>0</b>            |
| Major Event Rate (per 100k VRM)     | <0.25               | 0                   |
| Collision Rate (per 100k VRM)       | <0.25               | 0                   |

|                                                |          |          |
|------------------------------------------------|----------|----------|
| Pedestrian Collision Rate (per 100k VRM)       | 0        | 0        |
| Vehicular Collision Rate (per 100k VRM)        | <0.25    | 0        |
| <b>Fatalities (Total)</b>                      | <b>0</b> | <b>0</b> |
| Fatality Rate (per 100k VRM)                   | 0        | 0        |
| Transit Worker Fatality Rate (per 100k VRM)    | 0        | 0        |
| <b>Injuries (Total)</b>                        | <b>2</b> | <b>0</b> |
| Injury Rate (per 100k VRM)                     | <0.25    | 0        |
| Transit Worker Injury Rate (per 100k VRM)      | 0        | 0        |
| <b>Assault on Transit Workers (Total)</b>      | <b>0</b> | <b>0</b> |
| Assault on Transit Workers Rate (per 100k VRM) | 0        | 0        |
| System Reliability (VRM/Failures)              | 30,000   | 50,000   |

## **Federal Transit Administration Projects**

The Federal Transit Administration funded projects, including FTA Section 5339 grant projects, are intended to assure the continued efficient operation, maintenance and administration of the MET Transit system fleet and facilities, including meeting federal regulations such as the Americans with Disabilities Act (ADA). The operating grants are for the fiscal years of July 1, 2026, to June 30, 2031, and the Section 5339 grant projects will permit Bus and Bus Facilities projects in Fiscal Years 2026 through 2031.

The vehicle purchases for MET PLUS are projects to enable the City to continue providing the required specialized demand-responsive paratransit service for citizens who are unable to use the MET Transit System due to their disabling conditions. The projects to purchase vehicles for other entities will address some of the transportation needs of individuals with disabilities and senior populations.

### **Advancement of Projects**

It is mutually agreed that the first two years of this program are the best estimate of the project phase that will be undertaken during the Biennial timeframe. Occasionally, projects advance through the design process faster than anticipated. An approved project may accelerate into the next logical phase providing that the funding source does not change from that which was initially identified in the TIP. Federal, State, and local governments have agreed that a TIP revision is not required in order to accelerate a specific project phase, so long as other planned work is not unduly delayed.

- The priorities with regard to the FTA Section 5307 projects in the Biennial Element are:
  - 1) Operating Assistance.
- The priorities with regard to the FTA Section 5310 projects in the Biennial Element are:
  - 1) Replacement vehicles for MET Special Transit and other local agencies.
- The priorities with regard to the FTA Section 5339 projects are:
  - 1) Assistance for bus/bus facilities

### **Annual Listing of Projects**

Federal regulation (23 CFR §450.334) requires publication of an annual listing of projects for which Federal funds have been obligated in the TIP in the preceding year consistent with the categories identified in the TIP. The MPO will post this list to the Transportation Resource page of the City of Billings Website: [https://billingsmt.gov/DocumentCenter/View/54291/10-1-2024TO9\\_30\\_2025BLGS](https://billingsmt.gov/DocumentCenter/View/54291/10-1-2024TO9_30_2025BLGS)

# Understanding TIP Funding Tables

The TIP project funding tables consist of multiple components and are designed to best display integral information regarding the projects within the TIP. The image below identifies and explains each of the various components of the TIP project funding tables and can be used as a tool to understand the information being presented within the funding tables.

**Surface Transportation Program Primary (STPP)**

Funding shown in thousands of dollars

| Project            | Description | Phase | Program Schedule |      |      |      |      |      | Funding Source |        |         | Total Project Costs |
|--------------------|-------------|-------|------------------|------|------|------|------|------|----------------|--------|---------|---------------------|
|                    |             |       | Pre-2020         | 2020 | 2021 | 2022 | 2023 | 2024 | Local          | State  | Federal |                     |
| Sponsor            |             |       |                  |      |      |      |      |      |                | 13.42% | 86.58%  |                     |
|                    |             | Total | 0.0              | 0.0  | 0.0  | 0.0  | 0.0  | 0.0  | 0.0            | 0.0    | 0.0     | 0.0                 |
| <b>STPP TOTALS</b> |             |       |                  |      |      |      |      |      |                |        |         |                     |

Project name and project sponsors

Project description and detail

Project phases

Funding programmed in years prior to current TIP

Funding programmed for each year of the current TIP

Funding contributions from associated agencies

Total project costs including costs from previous years

Funding source

Funding split

All construction projects included in the TIP will be completed in multiple phases (i.e. PE, RW, IC, and CN). Funding for each construction project is broken down by the costs of each specific phase. The table below provides a description of construction project phases and additional project phases the reader can expect to see within TIP funding tables.

| Project Phase  | Description                                                                                                                                                                         |
|----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>CN</b>      | Construction – Construction and/or reconstruction work performed by the agency or contractor to include construction engineering.                                                   |
| <b>IC</b>      | Incidental Construction – ‘Safety net’ for unexpected construction expenditures                                                                                                     |
| <b>OT</b>      | Other – Additional programmatic expenditures including costs for education, and outreach                                                                                            |
| <b>PE</b>      | Preliminary Engineering – Analysis and design work completed prior to project construction (the abbreviation EIS will be added if phase includes an environmental impact statement) |
| <b>Purch.</b>  | Purchase – Procuring equipment, software, vehicles, or facilities                                                                                                                   |
| <b>RW</b>      | Right of Way – Tasks associated with acquiring and preparing the right of way for a project (e.g. property acquisition and utility relocation)                                      |
| <b>Transit</b> | Transit operations                                                                                                                                                                  |



# Billings MPO Project List

| PROJECT                                          | UPN      | SCOPE                                                                                            | COMMENTS                                 |
|--------------------------------------------------|----------|--------------------------------------------------------------------------------------------------|------------------------------------------|
| <b>CMAQ</b>                                      |          |                                                                                                  |                                          |
| Billings Bypass - Yellowstone River Bridge       | 4199-003 | New construction of bridge over the Yellowstone River                                            |                                          |
| Billings Bypass - Johnson Lane Interchange       | 4199-007 | Reconstruction of existing Interchange to a diverging diamond design                             |                                          |
| Grand Ave 41st to 62nd                           | 10702    | Reconstruction of existing roadway                                                               | possible lag project                     |
| <b>STPU</b>                                      |          |                                                                                                  |                                          |
| Billings Bypass - Five Mile Road                 | 4199-002 | Reconstruction of roadway                                                                        | Completed                                |
| Billings Bypass - Yellowstone River Bridge       | 4199-003 | New construction of bridge over the Yellowstone River                                            |                                          |
| Billings Bypass - Johnson Lane Interchange       | 4199-007 | Reconstruction of existing Interchange to a diverging diamond design                             |                                          |
| Grand Ave 41st to 62nd                           | 10702    | Reconstruction of existing roadway                                                               | possible lag project                     |
| <b>IM</b>                                        |          |                                                                                                  |                                          |
| MDT Preventative Maintenance                     |          | Pavement Preservation and Striping                                                               | Placeholder to allow project nominations |
| Billings Bypass - Johnson Lane Interchange       | 4199-007 | Reconstruction of existing Interchange to a diverging diamond design                             |                                          |
| Lockwood Intechange - Billings                   | 9978     | Reconstruction of existing Interchange to a diverging diamond design                             |                                          |
| I-90 CULVERTS - BILLINGS AREA                    | 10427    | Culvert replacement                                                                              | Not all locations inside MPO boundary    |
| <b>NH</b>                                        |          |                                                                                                  |                                          |
| MDT Preventative Maintenance                     |          | Pavement Preservation and Striping                                                               | Placeholder to allow project nominations |
| Billings Bypass                                  | 4199-000 | New Construction                                                                                 | Covers PE & IC                           |
| Billings Bypass - Yellowstone River Bridge       | 4199-003 | New construction of bridge over the Yellowstone River                                            |                                          |
| Billings Bypass - Johnson Lane Interchange       | 4199-007 | Reconstruction of existing Interchange to a diverging diamond design                             |                                          |
| Billings Bypass - RR O'pass                      | 4199-005 | New construction of bridge over the railroad                                                     |                                          |
| Billings Bypass - Johnson Ln Intch-RR O'pass     | 4199-008 | New construction of roadway connection from existing Interchange to the bridge over the railroad |                                          |
| Billings Bypass - Johnson Lane Intch - RR O'pass | 4199-006 | New construction of connection from interchange to the railroad overpass                         |                                          |
| Billings Bypass - Five Mile Road to US 87        | 4199-004 | New construction of connection from Five Mile to US 87                                           |                                          |
| Exposition Dr. & 1st Ave N. Blgs                 | 7908     | Intersection Improvements                                                                        |                                          |
| Underpass Ave. Improvements                      | 8669     | Intersection Improvements                                                                        |                                          |
| Airport Rd. & Main St. - Blgns                   | 8718     | Intersection Improvements                                                                        |                                          |
| 1st Ave. N - N 9th to RR Xing                    | 9022     | Major Reconstruction                                                                             |                                          |
| Zoo Drive Improvements                           | 9597     | Intersection Improvements                                                                        |                                          |
| 1st Ave. N - RR Xing to Broadway                 | 9880     | Major Reconstruction                                                                             |                                          |
| 1st Ave. N - Broadway to Division                | 9881     | Major Reconstruction                                                                             |                                          |
| Montana Ave Crosswalks - Billings                | 9998     | Sidewalk Improvements ADA Compliance                                                             |                                          |
| Laurel RD / Montana Ave - BLGS                   | 9998001  | Sidewalk Improvements ADA Compliance                                                             | Split from MT Ave Crosswalks             |
| 1st Ave South - Billings                         | 10692    | Pavement Preservation on 1st Ave South N-114 Mill & Fill with underseal and possible Digouts.    |                                          |

## Billings MPO Project List (Continued)

|                                            |          |                                                                      |                                          |
|--------------------------------------------|----------|----------------------------------------------------------------------|------------------------------------------|
| <b>NHFP</b>                                |          |                                                                      |                                          |
| Billings Bypass - Johnson Lane Interchange | 4199-007 | Reconstruction of existing Interchange to a diverging diamond design |                                          |
| <b>STPX, STPS, SFCN</b>                    |          |                                                                      |                                          |
| Billings Bypass - Yellowstone River Bridge | 4199-003 | New construction of bridge over the Yellowstone River                |                                          |
| <b>STPP</b>                                |          |                                                                      |                                          |
| <b>RRS</b>                                 |          |                                                                      |                                          |
| <b>HSIP</b>                                |          |                                                                      |                                          |
| Various Safety Projects                    |          |                                                                      | Placeholder to allow project nominations |
| Zoo Drive Improvements                     | 9597     | Intersection Improvements                                            |                                          |
| KING AVE & 48TH STREET - BLGS              | 10643    | Roundabout safety and operational improvements                       | split funded                             |
| <b>BR</b>                                  |          |                                                                      |                                          |
| Billing Bypass - Yellowstone River         | 4199-003 | New construction of bridge over the Yellowstone River                |                                          |
| SHILOH RD / I-90 BRIDGE - BLGS             | 9720     | Bridge rehab                                                         |                                          |
| MONTANA AVE fBRIDGES- BILLINGS             | 10765    | Bridge rehab                                                         |                                          |
| <b>UPP</b>                                 |          |                                                                      |                                          |
| Various Preservation Projects              |          | Pavement preservation                                                | Placeholder to allow project nominations |
| Shiloh Rd - King Ave to Rimrock            | 10703    | Pavement preservation                                                |                                          |
| State Avenue - Billings                    | 10704    | Pavement preservation                                                |                                          |
| <b>MACI</b>                                |          |                                                                      |                                          |
| MDT MACI                                   |          | Statewide CMAQ - Various                                             | Placeholder to allow project nominations |
| MDT MACI                                   |          | Statewide CMAQ - ADA Compliance                                      | Placeholder to allow project nominations |
| BILLINGS DISTRICT ADA UPGRADES             | 10431    | Signal Improvements                                                  | CE only                                  |
| King Ave Signals - Billings                | 10585    | INT upgrades/signals                                                 |                                          |
| <b>CR</b>                                  |          |                                                                      |                                          |
| BILLINGS DISTRICT ADA UPGRADES             | 10431    | Signal Improvements                                                  | CN only                                  |
| Zoo Drive Improvements                     | 9597     | Intersection Improvements                                            | CN only                                  |
| KING AVE & 48TH STREET - BLGS              | 10643    | Roundabout safety and operational improvements                       | split funded                             |
| <b>TA</b>                                  |          |                                                                      |                                          |
| Stagecoach Trail                           |          | Shared use path                                                      |                                          |
| Old Hardin Sidewalk                        |          | Sidewalk construction                                                |                                          |
| Johnson Ln - Sidewalks                     | 10721    | Sidewalk construction                                                |                                          |
| Safe Routes to Schools - BLGS              | 10722    | Improve routes in Billings school districts                          |                                          |

## Billings MPO Project List (Continued)

|                                 |          |                                  |                                                                   |
|---------------------------------|----------|----------------------------------|-------------------------------------------------------------------|
| <b>FWP</b>                      |          |                                  |                                                                   |
| Rose Park Trail, Phase 1        | Local    | Bike Pedestrian Path             | Recreational Trails Program \$100,000<br>Local (In-Kind) \$25,000 |
| Rose Park Trail, Phase 2        | Local    | Bike Pedestrian Path             | Recreational Trails Program \$100,000<br>Local \$25,000           |
| Lillis Park Trail Connector     | Local    | Bike Pedestrian Path             | Recreational Trails Program \$100,000<br>Local \$25,000           |
| Big Ditch Trail Extension       | Local    | Bike Pedestrian Path             | Recreational Trails Program \$100,000<br>Local \$25,000           |
| Southern Riverfront Park Trail* | Local    | Bike Pedestrian Path             | Recreational Trails Program \$100,000<br>Local \$25,000           |
| Trailside Education Signs*      | Local    | Trail Signage                    | Recreational Trails Program \$47,000<br>Local \$12,000            |
| <b>EARMARK</b>                  |          |                                  |                                                                   |
| Billings Bypass                 | 4199-001 | New Construction                 | Covers Environmental Doc., PE, RW                                 |
| <b>FTA 5307</b>                 |          |                                  |                                                                   |
| <b>FTA 5339</b>                 |          |                                  |                                                                   |
| <b>FTA 5310</b>                 |          |                                  |                                                                   |
| <b>FTA 5311</b>                 |          |                                  |                                                                   |
| <b>100 % LOCALLY FUNDED</b>     |          |                                  |                                                                   |
| Various Projects                |          | Annual Operation and Maintenance |                                                                   |
| <b>State Funded Maintenance</b> |          |                                  |                                                                   |
| Various Maintenance Projects    |          | Maintenance                      |                                                                   |



# Projects with Multiple Funding

## Billings Bypass

Funding shown in thousands of dollars

| Project: Billings Bypass                       | Description                                                                                      | Phase        | Program Schedule |            |            |            |            | Funding Source           | Local      | State           | Federal          | Total Project Costs |
|------------------------------------------------|--------------------------------------------------------------------------------------------------|--------------|------------------|------------|------------|------------|------------|--------------------------|------------|-----------------|------------------|---------------------|
|                                                |                                                                                                  |              | Pre-2027         | 2027       | 2028       | 2029       | 2030       |                          |            |                 |                  |                     |
| <b>Sponsor: MDT</b>                            |                                                                                                  |              |                  |            |            |            |            |                          |            |                 |                  |                     |
| <b>Billings Bypass</b> UPN4199000              | Environmental Impact Statement                                                                   | PE-EIS       | 4,919.6          |            |            |            |            | EARMARK                  |            | 660.2           | 4,259.4          | 4,919.6             |
|                                                | Preliminary Engineering                                                                          | PE           | 9,679.0          |            |            |            |            | EARMARK                  |            | 1,298.9         | 8,380.0          | 9,679.0             |
|                                                | Preliminary Engineering                                                                          | PE           | 10,447.8         |            |            |            |            | NH                       |            | 1,402.1         | 9,045.7          | 10,447.8            |
|                                                | Right of Way Acquisition                                                                         | RW           | 25,923.0         |            |            |            |            | EARMARK/NH               |            | 3,478.9         | 22,444.1         | 25,923.0            |
|                                                | Utility Moves                                                                                    | IC           |                  |            |            |            |            | NH                       |            | 0.0             | 0.0              | 0.0                 |
| MDT                                            |                                                                                                  | <b>Total</b> | <b>50,969.4</b>  | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> |                          |            | <b>6,840.1</b>  | <b>44,129.3</b>  | <b>50,969.4</b>     |
| <b>Billings Bypass</b> UPN4199002              | Construction of Five Mile Road                                                                   | IC           | 140.1            |            |            |            |            | STPU                     |            | 18.8            | 121.3            | 140.1               |
| <b>(Five Mile Road)</b>                        |                                                                                                  | CN           | 5,865.9          |            |            |            |            | STPU                     |            | 787.2           | 5,078.7          | 5,865.9             |
| MDT                                            |                                                                                                  | <b>Total</b> | <b>6,006.1</b>   | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> |                          |            | <b>806.0</b>    | <b>5,200.1</b>   | <b>6,006.1</b>      |
| <b>Billings Bypass</b> UPN4199003              | Construction of a new bridge over the Yellowstone River                                          | IC           | 325.5            |            |            |            |            | NH                       |            | 43.7            | 281.8            | 325.5               |
| <b>(Yellowstone River Bridge)</b>              |                                                                                                  | CN           | 11,364.2         |            |            |            |            | STPU                     |            | 1,525.1         | 9,839.1          | 11,364.2            |
|                                                |                                                                                                  | CN           | 5,000.0          |            |            |            |            | CMAQ                     |            | 671.0           | 4,329.0          | 5,000.0             |
|                                                |                                                                                                  | CN           | 5,000.0          |            |            |            |            | BRIDGE                   |            | 671.0           | 4,329.0          | 5,000.0             |
|                                                |                                                                                                  | CN           | 16,520.8         |            |            |            |            | NH                       |            | 2,217.1         | 14,303.7         | 16,520.8            |
|                                                |                                                                                                  | CN           | 12.9             |            |            |            |            | SFCX                     |            | 12.9            | 0.0              | 12.9                |
| MDT                                            |                                                                                                  | <b>Total</b> | <b>38,223.4</b>  | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> |                          |            | <b>5,140.8</b>  | <b>33,082.6</b>  | <b>38,223.4</b>     |
| <b>Billings Bypass</b> UPN4199007              | Reconstruction of existing Interchange                                                           | IC           | 5,140.4          |            |            |            |            | NH                       |            | 689.8           | 4,450.5          | 5,140.4             |
| <b>(Johnson Lane Interchange)</b>              |                                                                                                  | CN           | 2,297.1          |            |            |            |            | STPU                     |            | 308.3           | 1,988.8          | 2,297.1             |
|                                                |                                                                                                  | CN           | 6,200.0          |            |            |            |            | CMAQ                     |            | 832.0           | 5,368.0          | 6,200.0             |
|                                                |                                                                                                  | CN           | 3,800.0          |            |            |            |            | NH                       |            | 510.0           | 3,290.0          | 3,800.0             |
|                                                |                                                                                                  | CN           | 13,611.8         |            |            |            |            | NHFP split at 91.24/8.76 |            | 1,192.4         | 12,419.4         | 13,611.8            |
|                                                |                                                                                                  | CN           | 34,970.7         |            |            |            |            | IM*                      |            | 3,063.4         | 31,907.2         | 34,970.7            |
| MDT                                            |                                                                                                  | <b>Total</b> | <b>66,019.9</b>  | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> |                          |            | <b>6,595.9</b>  | <b>59,424.0</b>  | <b>66,019.9</b>     |
| <b>Billings Bypass</b> UPN4199005              | Construction of new bridge over railroad                                                         | IC           | 1,298.1          |            |            |            |            | NH                       |            | 174.2           | 1,123.9          | 1,298.1             |
| <b>(Railroad Overpass)</b>                     |                                                                                                  | CN           | 17,474.1         |            |            |            |            | NH                       |            | 2,345.0         | 15,129.1         | 17,474.1            |
| MDT                                            |                                                                                                  | <b>Total</b> | <b>18,772.2</b>  | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> |                          |            | <b>2,519.2</b>  | <b>16,253.0</b>  | <b>18,772.2</b>     |
| <b>Billings Bypass</b> UPN4199008              | New construction of roadway connection from existing Interchange to the bridge over the railroad | CN           | 6,991.9          |            |            |            |            | NH                       |            | 938.3           | 6,053.6          | 6,991.9             |
| MDT                                            |                                                                                                  | <b>Total</b> | <b>6,991.9</b>   | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> |                          |            | <b>938.3</b>    | <b>6,053.6</b>   | <b>6,991.9</b>      |
| <b>Billings Bypass</b> UPN4199006              | Construction of connection from Interchange to RR O'pass                                         | IC           |                  |            |            |            | 1,000.0    | NH                       |            | 134.2           | 865.8            | 1,000.0             |
| <b>(Johnson Lane Interchange to RR O'pass)</b> |                                                                                                  | CN           |                  |            |            |            | 8,252.8    | NH                       |            | 1,107.5         | 7,145.3          | 8,252.8             |
| MDT                                            |                                                                                                  | <b>Total</b> | <b>0.0</b>       | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> |                          |            | <b>1,241.7</b>  | <b>8,011.1</b>   | <b>9,252.8</b>      |
| <b>Billings Bypass</b> UPN4199004              | Construction of connection from Five Mile to US 87                                               | IC           |                  |            |            |            |            | NH                       |            | 0.0             | 0.0              | 0.0                 |
| <b>(Five Mile Rd to US 87)</b>                 |                                                                                                  | CN           |                  |            |            |            |            | NH                       |            | 0.0             | 0.0              | 0.0                 |
| MDT                                            |                                                                                                  | <b>Total</b> | <b>0.0</b>       | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> |                          |            | <b>0.0</b>      | <b>0.0</b>       | <b>0.0</b>          |
| <b>Totals</b>                                  |                                                                                                  |              | <b>186,982.9</b> | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> |                          | <b>0.0</b> | <b>24,082.1</b> | <b>172,153.6</b> | <b>196,235.7</b>    |

Funding projections are based on best available information and are subject to change given current funding uncertainties and unknown impacts of future congressional or other federal actions.

CN estimates include CE costs

# Projects with Multiple Funding Continued

## KING AVE & 48TH STREET - BLGS

Funding shown in thousands of dollars

| Project: KING AVE & 48TH STREET - BLGS     | Description                                                                                                                         | Phase | Program Schedule |       |         |      |      |      | Funding            | Local | State  | Federal | Total Project Costs |
|--------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|-------|------------------|-------|---------|------|------|------|--------------------|-------|--------|---------|---------------------|
| Sponsor: MDT                               |                                                                                                                                     |       | Pre-2027         | 2027  | 2028    | 2029 | 2030 | 2031 | Source             |       | 13.42% | 86.58%  |                     |
| KING AVE & 48TH STREET - BLGS<br>UPN 10643 | address safety and operational issues at the intersection of King Avenue and 48th Street. The preferred alternative is a roundabout | PE    | 600.0            |       |         |      |      |      | CR                 |       | 80.5   | 519.5   | 600.0               |
|                                            |                                                                                                                                     | RW    |                  | 400.0 |         |      |      |      | CR                 |       | 53.7   | 346.3   | 400.0               |
|                                            |                                                                                                                                     | IC    |                  |       | 400.0   |      |      |      | CR                 |       | 53.7   | 346.3   | 400.0               |
|                                            |                                                                                                                                     | CN    |                  |       | 1,916.6 |      |      |      | CR                 |       | 257.2  | 1,659.4 | 1,916.6             |
|                                            |                                                                                                                                     | CN    |                  |       |         |      |      |      | HSIP               |       | 0.0    | 0.0     | 0.0                 |
|                                            |                                                                                                                                     | CN    |                  |       | 341.9   |      |      |      | Local Contribution | 341.9 | 0.0    | 0.0     | 341.9               |
| MDT                                        | U-1037 RP 16.5 to 16.7                                                                                                              | Total | 600.0            | 400.0 | 2,658.5 | 0.0  | 0.0  | 0.0  |                    | 341.9 | 445.1  | 2,871.5 | 3,658.5             |
| Totals                                     |                                                                                                                                     |       | 600.0            | 400.0 | 2,658.5 | 0.0  | 0.0  | 0.0  |                    | 341.9 | 445.1  | 2,871.5 | 3,658.5             |

CN estimates include CE costs

HSIP split at 90/10%

## Project: Grand Avenue

Funding shown in thousands of dollars

| Project: Grand Avenue     | Description                        | Phase | Program Schedule |         |          |      |      |      | Funding | Local | State   | Federal  | Total Project Costs |
|---------------------------|------------------------------------|-------|------------------|---------|----------|------|------|------|---------|-------|---------|----------|---------------------|
| Sponsor: MDT              |                                    |       | Pre-2027         | 2027    | 2028     | 2029 | 2030 | 2031 | Source  |       | 13.42%  | 86.58%   |                     |
| Grand Avenue<br>UPN 10702 | reconstruction of existing roadway | PE    | 2,362.6          |         |          |      |      |      | STPU    |       | 317.1   | 2,045.5  | 2,362.6             |
|                           |                                    | RW    |                  | 1,260.0 |          |      |      |      | STPU    |       | 169.1   | 1,090.9  | 1,260.0             |
|                           |                                    | IC    |                  |         | 1,500.0  |      |      |      | STPU    |       | 201.3   | 1,298.7  | 1,500.0             |
|                           |                                    | CN    |                  |         | 16,985.7 |      |      |      | STPU    |       | 2,279.5 | 14,706.2 | 16,985.7            |
|                           |                                    | CN    |                  |         | 3,426.8  |      |      |      | STPU    |       | 459.9   | 2,966.9  | 3,426.8             |
|                           |                                    |       |                  |         |          |      |      |      | CMAQ    |       |         |          |                     |
| MDT                       | 41st St West to 62nd St West       | Total | 2,362.6          | 1,260.0 | 21,912.4 | 0.0  | 0.0  | 0.0  |         |       | 3,426.8 | 22,108.2 | 25,535.0            |
| Totals                    |                                    |       | 2,362.6          | 1,260.0 | 21,912.4 | 0.0  | 0.0  | 0.0  |         |       | 3,426.8 | 22,108.2 | 25,535.0            |

# Estimated Revenue

Amounts shown in thousands of dollars

| Federal     |          |          |          |           |       | STP/S*/X* |       |     |         |          |         |         |         |         |       |           |
|-------------|----------|----------|----------|-----------|-------|-----------|-------|-----|---------|----------|---------|---------|---------|---------|-------|-----------|
| Fiscal Year | CMAQ**   | STPU*    | IM*      | NH*       | NHFP* | SFCN      | STPP* | RRS | HSIP*   | BR*      | UPP*    | MACI*   | CR*     | TA *    | FWP   | SUBTOTAL  |
| Carryover   | 6,380.1  | 15,763.0 |          |           |       |           |       |     |         |          |         |         |         | 5,945.0 |       | 28,088.1  |
| FFY 2027    | 1,550.6  | 2,551.8  | 2,328.2  | 4,063.5   | 0.0   | 0.0       | 0.0   | 0.0 | 500.0   | 0.0      | 3,489.4 | 750.0   | 400.0   | 790.0   | 125.0 | 16,548.5  |
| FFY 2028    | 1,550.6  | 2,551.8  | 70,892.1 | 15,530.4  | 0.0   | 0.0       | 0.0   | 0.0 | 2,449.0 | 24,426.6 | 500.0   | 750.0   | 2,316.6 | 790.0   | 0.0   | 121,757.0 |
| FFY 2029    | 1,550.6  | 2,551.8  | 1,500.0  | 66,107.0  | 0.0   | 0.0       | 0.0   | 0.0 | 500.0   | 62.3     | 500.0   | 750.0   | 0.0     | 790.0   | 125.0 | 74,436.6  |
| FFY 2030    | 1,550.6  | 2,551.8  | 1,500.0  | 17,783.9  | 0.0   | 0.0       | 0.0   | 0.0 | 500.0   | 5,084.5  | 500.0   | 750.0   | 0.0     | 790.0   | 0.0   | 31,010.7  |
| FFY 2031    | 1,550.6  | 2,551.8  | 1,500.0  | 1,000.0   | 0.0   | 0.0       | 0.0   | 0.0 | 500.0   | 0.0      | 500.0   | 750.0   | 0.0     | 790.0   | 125.0 | 9,267.3   |
| TOTAL       | 14,133.1 | 28,521.8 | 77,720.4 | 104,484.8 | 0.0   | 0.0       | 0.0   | 0.0 | 4,449.0 | 29,573.3 | 5,489.4 | 3,750.0 | 2,716.6 | 9,894.8 | 375.0 | 281,108.1 |

| Federal     | FTA 5307 |          | FTA 5339 |       | DISCRETIONARY 5339 |       | FTA 5310 |       | GAS TAX |         |          |           |
|-------------|----------|----------|----------|-------|--------------------|-------|----------|-------|---------|---------|----------|-----------|
| Fiscal Year | Federal  | Local    | Federal  | Local | Federal            | Local | Federal  | Local | CITY    | COUNTY  | OTHER*** | TOTAL     |
| Carryover   | 5,107.7  |          | 431.8    |       | 0.0                |       | 124.3    |       |         |         |          | 33,751.9  |
| FFY 2027    | 2,977.7  | 3,290.6  | 780.0    | 100.0 | 0.0                | 0.0   | 126.7    | 31.7  | 1,739.8 | 313.8   | 1,222.3  | 27,131.0  |
| FFY 2028    | 2,977.7  | 1,951.8  | 780.0    | 0.0   | 0.0                | 0.0   | 226.0    | 56.5  | 1,739.8 | 313.8   | 1,676.0  | 131,478.5 |
| FFY 2029    | 2,977.7  | 1,991.0  | 780.0    | 0.0   | 0.0                | 0.0   | 0.0      | 0.0   | 1,726.8 | 324.8   | 1,222.3  | 83,459.2  |
| FFY 2030    | 2,977.7  | 1,980.2  | 780.0    | 0.0   | 0.0                | 0.0   | 0.0      | 0.0   | 1,779.9 | 299.1   | 1,222.3  | 40,049.8  |
| FFY 2031    | 2,977.7  | 1,980.2  | 780.0    | 270.0 | 0.0                | 0.0   | 0.0      | 0.0   | 1,726.8 | 324.8   | 1,222.3  | 18,549.1  |
| TOTAL       | 19,996.2 | 11,193.9 | 4,331.8  | 370.0 | 0.0                | 0.0   | 477.0    | 88.2  | 8,713.1 | 1,576.2 | 6,565.0  | 334,419.5 |

Funding projections are based on best available information and are subject to change given current funding uncertainties and unknown impacts of future congressional or other federal actions.

Federal program funding availability may impact the scheduling of projects. Funding beyond 2024 will be subject to the obligation limitation set by the annual appropriations process.

## NOTES:

These estimates are based on historical data and projections.

\* STPU, IM, NH, NHFP, STPX, STPP, HSIP, BR, UPP, MACI, and TA funds include match.

\*\* Reflective of federal share only.

\*\*\* Operations and Maintenance funds (average of Fiscal Years 2023-2025), TRANSIDE, and CMAQ (match) makes up OTHER



# Congestion Mitigation & Air Quality (CMAQ)

Funding shown in thousands of dollars

Unless otherwise indicated the matching ratios for these projects are 86.58% Federal and 13.42% Match

| Project                                                                | Description                                                      | Phase        |            |                |                |                |                |                 | Funding Source |                |                | Total Project Costs |
|------------------------------------------------------------------------|------------------------------------------------------------------|--------------|------------|----------------|----------------|----------------|----------------|-----------------|----------------|----------------|----------------|---------------------|
|                                                                        |                                                                  |              | Pre-2027   | 2027           | 2028           | 2029           | 2030           | 2031            | Local          | State          | Federal        |                     |
| <b>Sponsor</b>                                                         |                                                                  |              |            |                |                |                |                |                 | 13.42%         | 13.42%         | 86.58%         |                     |
| Carryover (Federal)                                                    |                                                                  |              |            | 6,380.1        | 7,930.7        | 6,514.4        | 8,065.0        | 9,615.6         |                |                |                |                     |
| Estimated allocation (Federal)                                         |                                                                  |              |            | 1,550.6        | 1,550.6        | 1,550.6        | 1,550.6        | 1,550.6         |                |                |                |                     |
| <b>Billings Bypass</b> UPN4199003<br><b>(Yellowstone River Bridge)</b> | Construction of a new bridge over the Yellowstone River          | CN           | 5,000.0    |                |                |                |                |                 |                | 671.0          | 4,329.0        | 5,000.0             |
| MDT                                                                    |                                                                  | <b>Total</b> | <b>0.0</b> | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>      | <b>0.0</b>     | <b>671.0</b>   | <b>4,329.0</b> | <b>5,000.0</b>      |
| <b>Billings Bypass</b> UPN4199007<br><b>(Johnson Lane Interchange)</b> | Reconstruction of existing Interchange                           | CN           | 6,200.0    |                |                |                |                |                 |                | 0.0            | 0.0            | 0.0                 |
| MDT                                                                    |                                                                  | <b>Total</b> | <b>0.0</b> | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>      | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>          |
| <b>Grand Avenue</b> UPN 10702                                          | Reconstruction of existing roadway 41st to 62nd street 2.6 miles | CN           |            |                | 3,426.8        |                |                |                 |                | 459.9          | 2,966.9        | 3,426.8             |
| Possible LAG with city                                                 |                                                                  | <b>Total</b> | <b>0.0</b> | <b>0.0</b>     | <b>3,426.8</b> | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>      | <b>0.0</b>     | <b>459.9</b>   | <b>2,966.9</b> | <b>3,426.8</b>      |
| <b>Service Operations*</b>                                             |                                                                  |              |            |                |                |                |                |                 |                |                |                |                     |
| Operating - 80% match                                                  | Transfer from CMAQ to 5307                                       | Transit      |            |                |                |                |                |                 | 0.0            |                | 0.0            | 0.0                 |
| MET Transit                                                            |                                                                  | <b>Total</b> | <b>0.0</b> | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>      | <b>0.0</b>     |                | <b>0.0</b>     | <b>0.0</b>          |
| Project Adjustments/Closures                                           |                                                                  |              |            |                |                |                |                |                 |                |                |                |                     |
| <b>CMAQ Totals</b>                                                     |                                                                  |              |            | <b>0.0</b>     | <b>3,426.8</b> | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>      | <b>0.0</b>     | <b>1,130.9</b> | <b>7,295.9</b> | <b>8,426.8</b>      |
| <b>Federal</b>                                                         |                                                                  |              |            | <b>0.0</b>     | <b>2,966.9</b> | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>      |                |                |                |                     |
| <b>State</b>                                                           |                                                                  |              |            | <b>0.0</b>     | <b>453.7</b>   | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>      |                |                |                |                     |
| <b>Ending Balance (Federal)</b>                                        |                                                                  |              |            | <b>7,930.7</b> | <b>6,514.4</b> | <b>8,065.0</b> | <b>9,615.6</b> | <b>11,166.2</b> |                |                |                |                     |

Funding projections are based on best available information and are subject to change given current funding uncertainties and unknown impacts of future congressional or other federal actions.

Federal program funding availability may impact the scheduling of projects. Funding will be subject to the obligation limitation set by the annual appropriations process.

CN estimates include CE costs

# Surface Transportation Program Urban (STPU)

Funding shown in thousands of dollars

| Project<br>Sponsor                                                                   | Description                                                            | Phase                                |                                    |                                       |                                                |                        |                        |                        | Funding Source |                                                      |                                                              | Total Project Costs                                          |
|--------------------------------------------------------------------------------------|------------------------------------------------------------------------|--------------------------------------|------------------------------------|---------------------------------------|------------------------------------------------|------------------------|------------------------|------------------------|----------------|------------------------------------------------------|--------------------------------------------------------------|--------------------------------------------------------------|
|                                                                                      |                                                                        |                                      | Pre-2027                           | 2027                                  | 2028                                           | 2029                   | 2030                   | 2031                   | Local          | State<br>13.42%                                      | Federal<br>86.58%                                            |                                                              |
| Carryover<br>Estimated Allocation (STPU)                                             |                                                                        |                                      |                                    | 15,763.0<br>2,551.8                   | 17,054.7<br>2,551.8                            | 1,120.8<br>2,551.8     | 3,672.6<br>2,551.8     | 6,224.3<br>2,551.8     |                |                                                      |                                                              |                                                              |
| <b>Billings Bypass (Five Mile Road)</b><br><i>UPN4199002</i><br><i>MDT</i>           | Construction of Five Mile Road                                         | IC<br>CN<br><b>Total</b>             | 140.1<br>5,865.9<br><b>6,006.1</b> | <br>0.0<br><b>0.0</b>                 | <br>0.0<br><b>0.0</b>                          | <br>0.0<br><b>0.0</b>  | <br>0.0<br><b>0.0</b>  | <br>0.0<br><b>0.0</b>  |                | 18.8<br>787.2<br><b>806.0</b>                        | 121.3<br>5,078.7<br><b>5,200.1</b>                           | 140.1<br>5,865.9<br><b>6,006.1</b>                           |
| <b>Billings Bypass (Yellowstone River Bridge)</b><br><i>UPN4199003</i><br><i>MDT</i> | Construction of a new bridge over the Yellowstone River                | CN<br><b>Total</b>                   | 11,364.2<br><b>11,364.2</b>        | <br><b>0.0</b>                        | <br><b>0.0</b>                                 | <br><b>0.0</b>         | <br><b>0.0</b>         | <br><b>0.0</b>         |                | 1,525.1<br><b>1,525.1</b>                            | 9,839.1<br><b>9,839.1</b>                                    | 11,364.2<br><b>11,364.2</b>                                  |
| <b>Billings Bypass (Johnson Lane Interchange)</b><br><i>UPN4199007</i><br><i>MDT</i> | Reconstruction of existing Interchange                                 | CN<br><b>Total</b>                   | 2,297.1<br><b>2,297.1</b>          | <br><b>0.0</b>                        | <br><b>0.0</b>                                 | <br><b>0.0</b>         | <br><b>0.0</b>         | <br><b>0.0</b>         |                | 308.3<br><b>308.3</b>                                | 1,988.8<br><b>1,988.8</b>                                    | 2,297.1<br><b>2,297.1</b>                                    |
| <b>Grand Avenue</b><br><i>UPN 10702</i><br><i>Possible LAG with city</i>             | Reconstruction of existing roadway<br>41st to 62nd street<br>2.6 miles | PE<br>RW<br>IC<br>CN<br><b>Total</b> | 2,362.6<br><br><br><br><b>0.0</b>  | <br>1,260.0<br><br><br><b>1,260.0</b> | <br><br>1,500.0<br>16,985.7<br><b>18,485.7</b> | <br><br><br><b>0.0</b> | <br><br><br><b>0.0</b> | <br><br><br><b>0.0</b> |                | 317.1<br>169.1<br>201.3<br>2,279.5<br><b>2,966.9</b> | 2,045.5<br>1,090.9<br>1,298.7<br>14,706.2<br><b>19,141.3</b> | 2,362.6<br>1,260.0<br>1,500.0<br>16,985.7<br><b>22,108.2</b> |
| <b>Adjustment/Closures</b>                                                           |                                                                        |                                      |                                    |                                       |                                                |                        |                        |                        |                |                                                      |                                                              |                                                              |
| <b>STPU Totals</b>                                                                   |                                                                        |                                      | <b>1,260.0</b>                     | <b>18,485.7</b>                       | <b>0.0</b>                                     | <b>0.0</b>             | <b>0.0</b>             | <b>0.0</b>             | <b>0.0</b>     | <b>5,606.3</b>                                       | <b>36,169.3</b>                                              | <b>41,775.6</b>                                              |
| <b>Federal</b>                                                                       |                                                                        |                                      | <b>1,090.9</b>                     | <b>16,004.9</b>                       | <b>0.0</b>                                     | <b>0.0</b>             | <b>0.0</b>             | <b>0.0</b>             |                |                                                      |                                                              |                                                              |
| <b>State</b>                                                                         |                                                                        |                                      | <b>169.1</b>                       | <b>2,480.8</b>                        | <b>0.0</b>                                     | <b>0.0</b>             | <b>0.0</b>             | <b>0.0</b>             |                |                                                      |                                                              |                                                              |
| <b>Balance</b>                                                                       |                                                                        |                                      | <b>17,054.7</b>                    | <b>1,120.8</b>                        | <b>3,672.6</b>                                 | <b>6,224.3</b>         | <b>8,776.1</b>         |                        |                |                                                      |                                                              |                                                              |

Funding projections are based on best available information and are subject to change given current funding uncertainties and unknown impacts of future congressional or other federal actions. Federal program funding availability may impact the scheduling of projects. Funding will be subject to the obligation limitation set by the annual appropriations process. CN estimates include CE costs

# Interstate Maintenance (IM)

Funding shown in thousands of dollars

| Project                                     | Description                           | Phase        |                 |                |                 |                |                |                | Funding Source |                 |                  | Total Project Costs |
|---------------------------------------------|---------------------------------------|--------------|-----------------|----------------|-----------------|----------------|----------------|----------------|----------------|-----------------|------------------|---------------------|
|                                             |                                       |              | Pre-2027        | 2027           | 2028            | 2029           | 2030           | 2031           | Local          | State           | Federal          |                     |
| <b>Sponsor</b>                              |                                       |              |                 |                |                 |                |                |                |                | <b>8.76%</b>    | <b>91.24%</b>    |                     |
| <b>MDT-PREVENTATIVE MAINTENANCE - IM</b>    | Maintenance - Striping, Durable       | All          |                 | 1,500.0        | 1,500.0         | 1,500.0        | 1,500.0        | 1,500.0        |                | 657.0           | 6,843.0          | 7,500.0             |
| MDT                                         | Pave Marking, Pavement Pres.          | <b>Total</b> |                 | <b>1,500.0</b> | <b>1,500.0</b>  | <b>1,500.0</b> | <b>1,500.0</b> | <b>1,500.0</b> | <b>0.0</b>     | <b>657.0</b>    | <b>6,843.0</b>   | <b>7,500.0</b>      |
| <b>Billings Bypass - Johnson Lane Intch</b> | Reconstruction of existing            | CN           | 34,970.7        |                |                 |                |                |                |                | 3,063.4         | 31,907.2         | 34,970.7            |
| UPN 4199-007                                | Interchange                           |              |                 |                |                 |                |                |                |                |                 |                  |                     |
| MDT                                         | I-90 RP                               | <b>Total</b> | <b>34,970.7</b> | <b>0.0</b>     | <b>0.0</b>      | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>     | <b>3,063.4</b>  | <b>31,907.2</b>  | <b>34,970.7</b>     |
| <b>Lockwood Interchange - Billings</b>      | Capital Construction                  | PE           | 5,692.6         |                |                 |                |                |                |                | 498.7           | 5,193.9          | 5,692.6             |
| UPN 9978                                    | Improvements to Lockwood Interchange  | RW           |                 | 768.7          |                 |                |                |                |                | 67.3            | 701.4            | 768.7               |
|                                             |                                       | IC           |                 |                | 768.7           |                |                |                |                | 67.3            | 701.4            | 768.7               |
|                                             |                                       | CN           |                 |                | 63,686.3        |                |                |                |                | 5,578.9         | 58,107.4         | 63,686.3            |
| MDT                                         | I-90 RP 450 to RP 453.5               | <b>Total</b> | <b>5,692.6</b>  | <b>768.7</b>   | <b>64,455.1</b> | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>     | <b>6,212.3</b>  | <b>64,704.1</b>  | <b>70,916.4</b>     |
| <b>I-90 CULVERTS - BILLINGS AREA</b>        | Culvert Replacement                   | PE           | 757.0           |                |                 |                |                |                |                | 66.3            | 690.7            | 757.0               |
|                                             |                                       | RW           |                 | 59.5           |                 |                |                |                |                | 5.2             | 54.3             | 59.5                |
| UPN 10427                                   | Not all locations inside MPO boundary | CN           |                 |                | 4,937.1         |                |                |                |                | 432.5           | 4,504.6          | 4,937.1             |
| MDT                                         | I-90 RP 413 to 528                    | <b>Total</b> | <b>757.0</b>    | <b>59.5</b>    | <b>4,937.1</b>  | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>     | <b>504.0</b>    | <b>5,249.6</b>   | <b>5,753.6</b>      |
| <b>IM TOTAL</b>                             |                                       |              | <b>41,420.2</b> | <b>2,328.2</b> | <b>70,892.1</b> | <b>1,500.0</b> | <b>1,500.0</b> | <b>1,500.0</b> | <b>0.0</b>     | <b>10,436.7</b> | <b>108,703.9</b> | <b>119,140.6</b>    |

Funding projections are based on best available information and are subject to change given current funding uncertainties and unknown impacts of future congressional or other federal actions.

Federal program funding availability may impact the scheduling of projects. Funding will be subject to the obligation limitation set by the annual appropriations process.

\*IM is a state sub-allocated program funded by the federal National Highway Performance Program.

CN estimates include CE costs

# National Highway (NH)\*

Funding shown in thousands of dollars

| Project                                                | Description                                                                                      | Phase        |          |                  |                |                 |                 |                 | Funding Source |                 |                  | Total Project Costs |
|--------------------------------------------------------|--------------------------------------------------------------------------------------------------|--------------|----------|------------------|----------------|-----------------|-----------------|-----------------|----------------|-----------------|------------------|---------------------|
|                                                        |                                                                                                  |              | Pre-2027 | 2027             | 2028           | 2029            | 2030            | 2031            | Local          | State           | Federal          |                     |
| <b>Sponsor</b>                                         |                                                                                                  |              |          |                  |                |                 |                 |                 |                |                 |                  |                     |
| <b>MDT-PREVENTATIVE MAINTENANCE - NH</b>               | Maintenance - Stripping, Durable Pave Marking, Pavement Pres.                                    | All          |          | 1,000.0          | 1,000.0        | 1,000.0         | 1,000.0         | 1,000.0         |                | 671.0           | 4,329.0          | 5,000.0             |
| <b>MDT</b>                                             |                                                                                                  | <b>Total</b> |          | <b>1,000.0</b>   | <b>1,000.0</b> | <b>1,000.0</b>  | <b>1,000.0</b>  | <b>1,000.0</b>  |                | <b>671.0</b>    | <b>4,329.0</b>   | <b>5,000.0</b>      |
| <b>Billings Bypass</b>                                 | New construction                                                                                 | PE           |          | 10,447.8         |                |                 |                 |                 |                | 1,402.1         | 9,045.7          | 10,447.8            |
| UPN 4199-000                                           |                                                                                                  | RW           |          | 18,076.0         |                |                 |                 |                 |                | 2,425.8         | 15,650.2         | 18,076.0            |
| <b>MDT</b>                                             |                                                                                                  | <b>Total</b> |          | <b>28,523.8</b>  | <b>0.0</b>     | <b>0.0</b>      | <b>0.0</b>      | <b>0.0</b>      | <b>0.0</b>     | <b>3,827.9</b>  | <b>24,695.9</b>  | <b>28,523.8</b>     |
| <b>Billings Bypass - Yellowstone River Bridge</b>      | New construction of bridge over the Yellowstone River                                            | IC           |          | 352.5            |                |                 |                 |                 |                | 47.3            | 305.2            | 352.5               |
| UPN 4199-003                                           |                                                                                                  | CN           |          | 16,520.8         |                |                 |                 |                 |                | 2,217.1         | 14,303.7         | 16,520.8            |
| <b>MDT</b>                                             |                                                                                                  | <b>Total</b> |          | <b>16,873.2</b>  | <b>0.0</b>     | <b>0.0</b>      | <b>0.0</b>      | <b>0.0</b>      | <b>0.0</b>     | <b>2,264.4</b>  | <b>14,608.8</b>  | <b>16,873.2</b>     |
| <b>Billings Bypass - Five Mile Rd to US 87</b>         | Construction of connection from Five Mile to US 87                                               | IC           |          |                  |                | 500.0           |                 |                 |                | 67.1            | 432.9            | 500.0               |
| UPN 4199-004                                           |                                                                                                  | CN           |          |                  |                | 14,719.6        |                 |                 |                | 1,975.4         | 12,744.2         | 14,719.6            |
| <b>MDT</b>                                             |                                                                                                  | <b>Total</b> |          | <b>0.0</b>       | <b>0.0</b>     | <b>0.0</b>      | <b>15,219.6</b> | <b>0.0</b>      | <b>0.0</b>     | <b>2,042.5</b>  | <b>13,177.1</b>  | <b>15,219.6</b>     |
| <b>Billings Bypass - RR O'pass</b>                     | New construction of RR O'pass                                                                    | IC           |          | 1,298.1          |                |                 |                 |                 |                | 174.2           | 1,123.9          | 1,298.1             |
| UPN 4199-005                                           |                                                                                                  | CN           |          | 17,474.1         |                |                 |                 |                 |                | 2,345.0         | 15,129.1         | 17,474.1            |
| <b>MDT</b>                                             |                                                                                                  | <b>Total</b> |          | <b>18,772.2</b>  | <b>0.0</b>     | <b>0.0</b>      | <b>0.0</b>      | <b>0.0</b>      | <b>0.0</b>     | <b>2,519.2</b>  | <b>16,253.0</b>  | <b>18,772.2</b>     |
| <b>Billings Bypass - Johnson Ln. Intch - RR O'pass</b> | New construction of connection from Interchange to bridge                                        | IC           |          |                  | 1,000.0        |                 |                 |                 |                | 134.2           | 865.8            | 1,000.0             |
| UPN 4199-006                                           |                                                                                                  | CN           |          |                  | 8,252.8        |                 |                 |                 |                | 1,107.5         | 7,145.3          | 8,252.8             |
| <b>MDT</b>                                             |                                                                                                  | <b>Total</b> |          | <b>0.0</b>       | <b>0.0</b>     | <b>9,252.8</b>  | <b>0.0</b>      | <b>0.0</b>      | <b>0.0</b>     | <b>1,241.7</b>  | <b>8,011.1</b>   | <b>9,252.8</b>      |
| <b>Billings Bypass - Johnson Lane Intch</b>            | Reconstruction of existing Interchange                                                           | IC           |          | 5,140.4          |                |                 |                 |                 |                | 689.8           | 4,450.5          | 5,140.4             |
| UPN 4199-007                                           |                                                                                                  | CN           |          | 3,800.0          |                |                 |                 |                 |                | 510.0           | 3,290.0          | 3,800.0             |
| <b>MDT</b>                                             |                                                                                                  | <b>Total</b> |          | <b>8,940.4</b>   | <b>0.0</b>     | <b>0.0</b>      | <b>0.0</b>      | <b>0.0</b>      | <b>0.0</b>     | <b>1,199.8</b>  | <b>7,740.6</b>   | <b>8,940.4</b>      |
| <b>Billings Bypass - (RR O'pass to Yellowstone)</b>    | New construction of roadway connection from existing Interchange to the bridge over the railroad | CN           |          | 6,991.9          |                |                 |                 |                 |                | 938.3           | 6,053.6          | 6,991.9             |
| UPN4199-008                                            |                                                                                                  |              |          |                  |                |                 |                 |                 |                |                 |                  |                     |
| <b>MDT</b>                                             |                                                                                                  | <b>Total</b> |          | <b>6,991.9</b>   | <b>0.0</b>     | <b>0.0</b>      | <b>0.0</b>      | <b>0.0</b>      | <b>0.0</b>     | <b>938.3</b>    | <b>6,053.6</b>   | <b>6,991.9</b>      |
| <b>Exposition Dr. &amp; 1st Ave. N. Blgs</b>           | Intersection Improvements                                                                        | PE           |          | 4,022.0          |                |                 |                 |                 |                | 539.8           | 3,482.3          | 4,022.0             |
| UPN 7908                                               |                                                                                                  | RW           |          |                  | 160.3          |                 |                 |                 |                | 21.5            | 138.8            | 160.3               |
| <b>MDT</b>                                             |                                                                                                  | <b>Total</b> |          | <b>4,022.0</b>   | <b>160.3</b>   | <b>0.0</b>      | <b>2,585.8</b>  | <b>16,783.9</b> | <b>0.0</b>     | <b>3,160.7</b>  | <b>20,391.3</b>  | <b>23,552.0</b>     |
| <b>Underpass Ave. Improvements</b>                     | Intersection Improvements                                                                        | OT           |          |                  |                |                 |                 |                 |                | 39.7            | 255.9            | 295.6               |
| UPN 8669                                               |                                                                                                  | PE           |          |                  |                |                 |                 |                 |                | 346.3           | 2,234.2          | 2,580.5             |
| <b>MDT</b>                                             |                                                                                                  | <b>Total</b> |          | <b>14,436.0</b>  | <b>0.0</b>     | <b>0.0</b>      | <b>0.0</b>      | <b>0.0</b>      | <b>0.0</b>     | <b>1,937.3</b>  | <b>12,498.7</b>  | <b>14,436.0</b>     |
| <b>Airport Rd. &amp; Main St. - Blgs</b>               | Intersection Improvements                                                                        | OT           |          | 295.6            |                |                 |                 |                 |                | 39.7            | 255.9            | 295.6               |
| UPN 8718                                               |                                                                                                  | PE           |          | 2,580.5          |                |                 |                 |                 |                | 346.3           | 2,234.2          | 2,580.5             |
| <b>MDT</b>                                             |                                                                                                  | <b>Total</b> |          | <b>2,876.1</b>   | <b>61.2</b>    | <b>250.0</b>    | <b>9,403.1</b>  | <b>0.0</b>      | <b>0.0</b>     | <b>1,689.6</b>  | <b>10,900.8</b>  | <b>12,590.4</b>     |
| <b>1st Ave. N - N 9th to RR Xing</b>                   | Reconstruction of roadway Major Rehab                                                            | PE           |          | 3,312.3          |                |                 |                 |                 |                | 444.5           | 2,867.8          | 3,312.3             |
| UPN 9022                                               |                                                                                                  | RW           |          |                  | 59.8           |                 |                 |                 |                | 8.0             | 51.8             | 59.8                |
| <b>MDT</b>                                             |                                                                                                  | <b>Total</b> |          | <b>3,312.3</b>   | <b>59.8</b>    | <b>213.2</b>    | <b>23,905.7</b> | <b>0.0</b>      | <b>0.0</b>     | <b>3,689.3</b>  | <b>23,801.7</b>  | <b>27,491.0</b>     |
| <b>Zoo Drive Improvements</b>                          | Intersection Improvements                                                                        | PE           |          | 1,006.3          |                |                 |                 |                 |                | 135.0           | 871.3            | 1,006.3             |
| UPN 9597                                               |                                                                                                  | RW           |          | 115.6            |                |                 |                 |                 |                | 15.5            | 100.1            | 115.6               |
| <b>MDT</b>                                             |                                                                                                  | <b>Total</b> |          | <b>8,778.8</b>   | <b>0.0</b>     | <b>0.0</b>      | <b>0.0</b>      | <b>0.0</b>      | <b>0.0</b>     | <b>1,178.1</b>  | <b>7,600.6</b>   | <b>8,778.8</b>      |
| <b>1st Ave. N - RR Xing to Broadway</b>                | Reconstruction of roadway Major Rehab                                                            | PE           |          | 831.1            |                |                 |                 |                 |                | 111.5           | 719.5            | 831.1               |
| UPN 9880                                               |                                                                                                  | RW           |          |                  | 12.4           |                 |                 |                 |                | 1.7             | 10.8             | 12.4                |
| Project split from 9022                                |                                                                                                  | IC           |          |                  | 255.6          |                 |                 |                 |                | 34.3            | 221.3            | 255.6               |
| <b>MDT</b>                                             |                                                                                                  | <b>Total</b> |          | <b>831.1</b>     | <b>0.0</b>     | <b>268.1</b>    | <b>7,299.8</b>  | <b>0.0</b>      | <b>0.0</b>     | <b>1,127.1</b>  | <b>7,271.8</b>   | <b>8,399.0</b>      |
| <b>1st Ave. N - Broadway to Division</b>               | Reconstruction of roadway Major Rehab                                                            | PE           |          | 840.7            |                |                 |                 |                 |                | 112.8           | 727.8            | 840.7               |
| UPN 9881                                               |                                                                                                  | RW           |          |                  | 12.6           |                 |                 |                 |                | 1.7             | 10.9             | 12.6                |
| Project split from 9022                                |                                                                                                  | IC           |          |                  | 282.0          |                 |                 |                 |                | 37.8            | 244.2            | 282.0               |
| <b>MDT</b>                                             |                                                                                                  | <b>Total</b> |          | <b>840.7</b>     | <b>0.0</b>     | <b>294.6</b>    | <b>6,692.9</b>  | <b>0.0</b>      | <b>0.0</b>     | <b>1,050.5</b>  | <b>6,777.7</b>   | <b>7,828.2</b>      |
| <b>Montana Ave Crosswalks - BLGS</b>                   | Sidewalk Improvements ADA compliance                                                             | PE           |          | 192.2            |                |                 |                 |                 |                | 25.8            | 166.4            | 192.2               |
| UPN 9998                                               |                                                                                                  | RW           |          |                  | 25.6           |                 |                 |                 |                | 3.4             | 22.2             | 25.6                |
| <b>MDT</b>                                             |                                                                                                  | <b>Total</b> |          | <b>192.2</b>     | <b>25.6</b>    | <b>1,883.1</b>  | <b>0.0</b>      | <b>0.0</b>      | <b>0.0</b>     | <b>281.9</b>    | <b>1,819.0</b>   | <b>2,100.9</b>      |
| <b>Laurel RD / Montana Ave - BLGS</b>                  | Sidewalk Improvements ADA compliance                                                             | PE           |          |                  |                |                 |                 |                 |                | 0.0             | 0.0              | 0.0                 |
| UPN 9998001                                            |                                                                                                  | CN           |          |                  | 2,706.5        |                 |                 |                 |                | 363.2           | 2,343.3          | 2,706.5             |
| <b>MDT</b>                                             |                                                                                                  | <b>Total</b> |          | <b>0.0</b>       | <b>2,706.5</b> | <b>0.0</b>      | <b>0.0</b>      | <b>0.0</b>      | <b>0.0</b>     | <b>363.2</b>    | <b>2,343.3</b>   | <b>2,706.5</b>      |
| <b>1st Ave South - Billings</b>                        | Pavement Preservation on 1st Ave South N-114 Mill & Fill with underseal and possible             | PE           |          | 149.0            |                |                 |                 |                 |                | 20.0            | 129.0            | 149.0               |
| UPN 10692                                              |                                                                                                  | IC           |          |                  | 50.0           |                 |                 |                 |                | 6.7             | 43.3             | 50.0                |
| <b>MDT</b>                                             |                                                                                                  | <b>Total</b> |          | <b>149.0</b>     | <b>50.0</b>    | <b>2,368.7</b>  | <b>0.0</b>      | <b>0.0</b>      | <b>0.0</b>     | <b>317.9</b>    | <b>2,050.8</b>   | <b>2,368.7</b>      |
| <b>NH TOTAL</b>                                        |                                                                                                  |              |          | <b>115,539.5</b> | <b>4,063.5</b> | <b>15,530.4</b> | <b>66,107.0</b> | <b>17,783.9</b> | <b>1,000.0</b> | <b>29,527.3</b> | <b>190,497.1</b> | <b>220,024.3</b>    |

Funding projections are based on best available information and are subject to change given current funding uncertainties and unknown impacts of future congressional or other federal actions.

Federal program funding availability may impact the scheduling of projects. Funding will be subject to the obligation limitation set by the annual appropriations process.

\*NH is a state sub-allocated program funded by the federal National Highway Performance Program.

CN estimates include CE costs



# National Highway Freight Program (NHFP)\*

Funding shown in thousands of dollars

| Project<br>Sponsor                            | Description                                            | Phase |          |      |      |      |      |      | Funding Source |         |          | Total Project<br>Costs |
|-----------------------------------------------|--------------------------------------------------------|-------|----------|------|------|------|------|------|----------------|---------|----------|------------------------|
|                                               |                                                        |       |          |      |      |      |      |      | Local          | State   | Federal  |                        |
|                                               |                                                        |       | Pre-2027 | 2027 | 2028 | 2029 | 2030 | 2031 |                | 8.76%   | 91.24%   |                        |
| Billings Bypass<br>(Johnson Lane Interchange) | UPN419900<br>Reconstruction of existing<br>Interchange | CN    | 13,611.8 |      |      |      |      |      |                | 1,192.4 | 12,419.4 | 13,611.8               |
|                                               |                                                        |       |          |      |      |      |      |      |                | 0.0     | 0.0      | 0.0                    |
|                                               |                                                        |       |          |      |      |      |      |      |                | 0.0     | 0.0      | 0.0                    |
|                                               |                                                        |       |          |      |      |      |      |      |                | 0.0     | 0.0      | 0.0                    |
|                                               |                                                        |       |          |      |      |      |      |      |                | 0.0     | 0.0      | 0.0                    |
| MDT                                           |                                                        | Total | 13,611.8 | 0.0  | 0.0  | 0.0  | 0.0  | 0.0  | 0.0            | 1,192.4 | 12,419.4 | 13,611.8               |
| NHFP TOTAL                                    |                                                        |       | 13,611.8 | 0.0  | 0.0  | 0.0  | 0.0  | 0.0  | 0.0            | 1,192.4 | 12,419.4 | 13,611.8               |

Funding projections are based on best available information and are subject to change given current funding uncertainties and unknown impacts of future congressional or other federal actions.

Federal program funding availability may impact the scheduling of projects. Funding will be subject to the obligation limitation set by the annual appropriations process.

\*NHFP is funded by the federal National Highway Performance Program.

CN estimates include CE costs

# Surface Transportation Program Off System (STPX), Secondary (STPS), State Funded Construction (SFCN)

Funding shown in thousands of dollars

| Project                                            | Description                                             | Phase |          |      |      |      |      |      | Funding Source |       |         | Total Project Costs |
|----------------------------------------------------|---------------------------------------------------------|-------|----------|------|------|------|------|------|----------------|-------|---------|---------------------|
| Sponsor                                            |                                                         |       | Pre-2027 | 2027 | 2028 | 2029 | 2030 | 2031 | Local          | State | Federal |                     |
| (Yellowstone River Bridge)<br>UPN 4199003      BBP | Construction of a new bridge over the Yellowstone River | CN    | 12.9     |      |      |      |      |      |                | 12.9  | 0.0     | 12.9                |
| MDT                                                |                                                         | Total | 12.9     | 0.0  | 0.0  | 0.0  | 0.0  | 0.0  | 0.0            | 12.9  | 0.0     | 12.9                |
| TOTALS                                             |                                                         |       | 12.9     | 0.0  | 0.0  | 0.0  | 0.0  | 0.0  | 0.0            | 12.9  | 0.0     | 12.9                |

CN estimates include CE costs

## Surface Transportation Program Primary (STPP)

Funding shown in thousands of dollars

| Project         | Description | Phase |          |      |      |      |      |      | Funding Source |        |         | Total Project Costs |
|-----------------|-------------|-------|----------|------|------|------|------|------|----------------|--------|---------|---------------------|
|                 |             |       | Pre-2027 | 2027 | 2028 | 2029 | 2030 | 2031 | Local          | State  | Federal |                     |
| Sponsor         |             |       |          |      |      |      |      |      | 13.42%         | 13.42% | 86.58%  |                     |
| No New Projects |             | Total |          |      |      |      |      |      |                |        |         |                     |
| STPP TOTALS     |             |       | 0.0      | 0.0  | 0.0  | 0.0  | 0.0  | 0.0  | 0.0            | 0.0    | 0.0     | 0.0                 |

CN estimates include CE costs

## Railroad Crossing (RRS)

Funding shown in thousands of dollars

| Project         | Description | Phase |          |      |      |      |      |      | Funding Source |        |         | Total Project |
|-----------------|-------------|-------|----------|------|------|------|------|------|----------------|--------|---------|---------------|
|                 |             |       | Pre-2027 | 2027 | 2028 | 2029 | 2030 | 2031 | Local          | State  | Federal |               |
| Sponsor         |             |       |          |      |      |      |      |      |                | 10.00% | 90.00%  |               |
| No New Projects |             | Total |          |      |      |      |      |      |                |        |         |               |
| TOTALS          |             |       | 0.0      | 0.0  | 0.0  | 0.0  | 0.0  | 0.0  | 0.0            | 0.0    | 0.0     | 0.0           |

CN estimates include CE costs

# Highway Safety Improvement Program (HSIP)

Funding is shown in thousands of dollars

| Project                                  | Description                        | Phase        |              |              |                |              |              |              | Funding Source |              |                | Total Project Costs |
|------------------------------------------|------------------------------------|--------------|--------------|--------------|----------------|--------------|--------------|--------------|----------------|--------------|----------------|---------------------|
|                                          |                                    |              | Pre-2027     | 2027         | 2028           | 2029         | 2030         | 2031         | Local          | State        | Federal        |                     |
| <b>Sponsor</b>                           |                                    |              |              |              |                |              |              |              |                | 10.00%       | 90.00%         |                     |
| <b>SAFETY PROJECTS</b>                   | Various Locations                  | ALL          |              | 500.0        | 500.0          | 500.0        | 500.0        | 500.0        |                | 250.0        | 2,250.0        | 2,500.0             |
| <i>MDT</i>                               |                                    | <b>Total</b> |              | <b>500.0</b> | <b>500.0</b>   | <b>500.0</b> | <b>500.0</b> | <b>500.0</b> | <b>0.0</b>     | <b>250.0</b> | <b>2,250.0</b> | <b>2,500.0</b>      |
| <b>ZOO DRIVE IMPROVEMENTS - BLG</b>      | Safety Improvements for Traffic Op | PE           |              |              |                |              |              |              |                | 0.0          | 0.0            | 0.0                 |
| UPN 9597                                 |                                    | CN           | 500.0        |              |                |              |              |              |                | 50.0         | 450.0          | 500.0               |
| <i>MDT</i>                               | Various Locations                  | <b>Total</b> | <b>500.0</b> | <b>0.0</b>   | <b>0.0</b>     | <b>0.0</b>   | <b>0.0</b>   | <b>0.0</b>   | <b>0.0</b>     | <b>50.0</b>  | <b>450.0</b>   | <b>500.0</b>        |
| <b>KING AVE &amp; 48TH STREET - BLGS</b> | address safety and operational     |              |              |              |                |              |              |              |                |              |                |                     |
| UPN 10643                                | issues at the intersection of King |              |              |              |                |              |              |              |                |              |                |                     |
|                                          | Avenue and 48th Street. The        |              |              |              |                |              |              |              |                |              |                |                     |
|                                          | preferred alternative is a         |              |              |              |                |              |              |              |                |              |                |                     |
| <i>MDT</i>                               | U-1037 RP 16.5 to 16.7             | CN           |              |              | 1,949.0        |              |              |              |                | 194.9        | 1,754.1        | 1,949.0             |
|                                          |                                    | <b>Total</b> | <b>0.0</b>   | <b>0.0</b>   | <b>1,949.0</b> | <b>0.0</b>   | <b>0.0</b>   | <b>0.0</b>   | <b>0.0</b>     | <b>194.9</b> | <b>1,754.1</b> | <b>1,949.0</b>      |
| <b>HSIP Totals</b>                       |                                    |              | <b>500.0</b> | <b>500.0</b> | <b>2,449.0</b> | <b>500.0</b> | <b>500.0</b> | <b>500.0</b> | <b>0.0</b>     | <b>494.9</b> | <b>4,454.1</b> | <b>4,949.0</b>      |

CN estimates include CE costs

# Bridge Program

Funding shown in thousands of dollars

| Project                               | Description                  | Phase        |                |            |                 |             |                |            | Funding Source |                |                 | Total Project Costs |
|---------------------------------------|------------------------------|--------------|----------------|------------|-----------------|-------------|----------------|------------|----------------|----------------|-----------------|---------------------|
|                                       |                              |              |                |            |                 |             |                |            | Local          | State          | Federal         |                     |
| Sponsor                               |                              |              | Pre-2027       | 2027       | 2028            | 2029        | 2030           | 2031       |                | 13.42%         | 86.58%          |                     |
| <b>BBP-YELLOWSTONE RIVER</b>          | New bridge construction      | CN           | 5,000.0        |            |                 |             |                |            |                | 0.0            | 0.0             | 0.0                 |
| UPN 4199-003                          |                              |              |                |            |                 |             |                |            |                | 671.0          | 4,329.0         | 5,000.0             |
| <i>MDT</i>                            | Statewide                    | <b>Total</b> | <b>5,000.0</b> | <b>0.0</b> | <b>0.0</b>      | <b>0.0</b>  | <b>0.0</b>     | <b>0.0</b> |                | <b>671.0</b>   | <b>4,329.0</b>  | <b>5,000.0</b>      |
| <b>SHILOH RD / I-90 BRIDGE - BLGS</b> | Bridge rehab                 | PE           | 309.9          |            |                 |             |                |            |                | 41.6           | 268.3           | 309.9               |
| UPN 9720                              |                              | IC           |                |            | 12.4            |             |                |            |                | 1.7            | 10.7            | 12.4                |
| <i>MDT</i>                            | U-1031 RO 5.0 to 5.3         | CN           |                |            | 7,882.0         |             |                |            |                | 1,057.8        | 6,824.3         | 7,882.0             |
|                                       |                              | <b>Total</b> | <b>309.9</b>   | <b>0.0</b> | <b>7,894.4</b>  | <b>0.0</b>  | <b>0.0</b>     | <b>0.0</b> |                | <b>1,101.0</b> | <b>7,103.3</b>  | <b>8,204.3</b>      |
| <b>MONTANA AVE BRIDGES- BILLINGS</b>  | Bridge rehab                 | PE           | 1,996.3        |            |                 |             |                |            |                | 267.9          | 1,728.4         | 1,996.3             |
| UPN 10765                             | Montana Ave over Laurel Road | CN           |                |            | 16,469.8        |             |                |            |                | 2,210.2        | 14,259.6        | 16,469.8            |
| <i>MDT</i>                            | N113 RP1.7 TO 2.1            | <b>Total</b> | <b>1,996.3</b> | <b>0.0</b> | <b>16,469.8</b> | <b>0.0</b>  | <b>0.0</b>     | <b>0.0</b> |                | <b>2,478.2</b> | <b>15,988.0</b> | <b>18,466.2</b>     |
| <b>BBWA CANAL - N27TH ST BILLINGS</b> | Bridge replacement           | PE           | 1,246.2        |            |                 |             |                |            |                | 167.2          | 1,079.0         | 1,246.2             |
| UPN 10801                             | Canal on N2th Street         | RW           |                |            | 62.3            |             |                |            |                | 8.4            | 53.9            | 62.3                |
| <i>MDT</i>                            | N53 RP 2.4 to 2.7            | IC           |                |            |                 | 62.3        |                |            |                | 8.4            | 53.9            | 62.3                |
|                                       |                              | CN           |                |            |                 |             | 5,084.5        |            |                | 682.3          | 4,402.1         | 5,084.5             |
|                                       |                              | <b>Total</b> | <b>1,246.2</b> | <b>0.0</b> | <b>62.3</b>     | <b>62.3</b> | <b>5,084.5</b> | <b>0.0</b> |                | <b>866.3</b>   | <b>5,589.0</b>  | <b>6,455.3</b>      |
| <b>BR TOTAL</b>                       |                              |              | <b>8,552.4</b> | <b>0.0</b> | <b>24,426.6</b> | <b>62.3</b> | <b>5,084.5</b> | <b>0.0</b> | <b>0.0</b>     | <b>5,116.5</b> | <b>33,009.3</b> | <b>38,125.8</b>     |

CN estimates include CE costs

# Urban Pavement Preservation (UPP)

Funding shown in thousands of dollars

| Project                              | Description              | Phase        | Program Schedule |                |              |              |              |              | Funding Source |              |                | Total Project Costs |
|--------------------------------------|--------------------------|--------------|------------------|----------------|--------------|--------------|--------------|--------------|----------------|--------------|----------------|---------------------|
|                                      |                          |              |                  |                |              |              |              |              | Local          | State        | Federal        |                     |
| Sponsor                              |                          |              | Pre-2027         | 2027           | 2028         | 2029         | 2030         | 2031         |                | 13.42%       | 86.58%         |                     |
| <b>URBAN PAVEMENT PRESERVATION</b>   |                          | ALL          |                  | 500.0          | 500.0        | 500.0        | 500.0        | 500.0        |                | 335.5        | 2,164.5        | 2,500.0             |
| <i>MDT</i>                           | Various Locations        | <b>Total</b> |                  | <b>500.0</b>   | <b>500.0</b> | <b>500.0</b> | <b>500.0</b> | <b>500.0</b> | <b>0.0</b>     | <b>335.5</b> | <b>2,164.5</b> | <b>2,500.0</b>      |
| <b>Shiloh RD-King Ave to Rimrock</b> | Urban Pavement Preservat | PE           | 187.4            |                |              |              |              |              |                | 25.2         | 162.3          | 187.4               |
| UPN 10703                            |                          | CN           |                  | 1,903.8        |              |              |              |              |                | 255.5        | 1,648.4        | 1,903.8             |
| <i>MDT</i>                           | RP 0 to 2.98             | <b>Total</b> | <b>0.0</b>       | <b>1,903.8</b> | <b>0.0</b>   | <b>0.0</b>   | <b>0.0</b>   | <b>0.0</b>   | <b>0.0</b>     | <b>280.6</b> | <b>1,810.6</b> | <b>2,091.3</b>      |
| <b>State Avenue - Billings</b>       | Urban Pavement Preservat | PE           | 62.5             |                |              |              |              |              |                | 8.4          | 54.1           | 62.5                |
| UPN 10704                            |                          | CN           |                  | 1,085.6        |              |              |              |              |                | 145.7        | 939.9          | 1,085.6             |
| <i>MDT</i>                           | RP 0 to 1.5              | <b>Total</b> | <b>0.0</b>       | <b>1,085.6</b> | <b>0.0</b>   | <b>0.0</b>   | <b>0.0</b>   | <b>0.0</b>   | <b>0.0</b>     | <b>154.1</b> | <b>994.0</b>   | <b>1,148.0</b>      |
| <b>UPP TOTAL</b>                     |                          |              | <b>0.0</b>       | <b>3,489.4</b> | <b>500.0</b> | <b>500.0</b> | <b>500.0</b> | <b>500.0</b> | <b>0.0</b>     | <b>770.2</b> | <b>4,969.1</b> | <b>5,739.3</b>      |

CN estimates include CE costs



# Montana Air and Congestion Initiative (MACI)-Discretionary Program

Funding shown in thousands of dollars

| Project                             | Description                           | Phase        |              |              |              |              |              |              | Funding Source |               |                | Total Project Costs |
|-------------------------------------|---------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|----------------|---------------|----------------|---------------------|
|                                     |                                       |              | Pre-2027     | 2027         | 2028         | 2029         | 2030         | 2031         | Local          | State         | Federal        |                     |
| <b>Sponsor</b>                      |                                       |              |              |              |              |              |              |              | <b>13.42%</b>  | <b>13.42%</b> | <b>86.58%</b>  |                     |
| <b>ADA COMPLIANCE</b>               |                                       | All          |              | 500.0        | 500.0        | 500.0        | 500.0        | 500.0        |                | 335.5         | 2,164.5        | 2,500.0             |
| <i>MDT</i>                          | ADA upgrades                          | <b>Total</b> |              | <b>500.0</b> | <b>500.0</b> | <b>500.0</b> | <b>500.0</b> | <b>500.0</b> |                | <b>335.5</b>  | <b>2,164.5</b> | <b>2,500.0</b>      |
| <b>TRAFFIC MITIGATION</b>           |                                       | All          |              | 250.0        | 250.0        | 250.0        | 250.0        | 250.0        |                | 167.8         | 1,082.3        | 1,250.0             |
| <i>MDT</i>                          | Signalization                         | <b>Total</b> |              | <b>250.0</b> | <b>250.0</b> | <b>250.0</b> | <b>250.0</b> | <b>250.0</b> |                | <b>167.8</b>  | <b>1,082.3</b> | <b>1,250.0</b>      |
| <b>BILLINGS DISTRICT ADA UPGRAD</b> | ADA upgrades                          | PE           | 61.5         |              |              |              |              |              |                | 8.3           | 53.2           | 61.5                |
| UPN 10431                           | Not all locations inside MPO boundary |              |              |              |              |              |              |              |                | 0.0           | 0.0            | 0.0                 |
| <i>MDT</i>                          | using 10% for costs                   |              |              |              |              |              |              |              |                |               |                |                     |
|                                     | Various Locations                     | <b>Total</b> | <b>61.5</b>  | <b>0.0</b>   | <b>0.0</b>   | <b>0.0</b>   | <b>0.0</b>   | <b>0.0</b>   | <b>0.0</b>     | <b>8.3</b>    | <b>53.2</b>    | <b>61.5</b>         |
| <b>King Ave Signals - Billings</b>  | INT UPGRADE/SIGNALS                   | OT           | 120.0        |              |              |              |              |              |                | 16.1          | 103.9          | 120.0               |
| UPN 10585                           |                                       |              |              |              |              |              |              |              |                | 0.0           | 0.0            | 0.0                 |
| <i>MDT</i>                          | Various Locations                     | <b>Total</b> | <b>120.0</b> | <b>0.0</b>   | <b>0.0</b>   | <b>0.0</b>   | <b>0.0</b>   | <b>0.0</b>   | <b>0.0</b>     | <b>16.1</b>   | <b>103.9</b>   | <b>120.0</b>        |
|                                     |                                       | <b>Total</b> | <b>181.5</b> | <b>750.0</b> | <b>750.0</b> | <b>750.0</b> | <b>750.0</b> | <b>750.0</b> | <b>0.0</b>     | <b>527.6</b>  | <b>3,403.9</b> | <b>3,931.5</b>      |

CN estimates include CE costs

# Carbon Reduction (CR) 50k-200k

Funding shown in thousands of dollars

| Project                                                             | Description                                                                                                                                                 | Phase                                |                       |                       |                                    |            |            |            | Funding Source |                                               |                                                      | Total Project Costs                                  |
|---------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|-----------------------|-----------------------|------------------------------------|------------|------------|------------|----------------|-----------------------------------------------|------------------------------------------------------|------------------------------------------------------|
|                                                                     |                                                                                                                                                             |                                      | Pre-2027              | 2027                  | 2028                               | 2029       | 2030       | 2031       | Local          | State                                         | Federal                                              |                                                      |
| <b>Sponsor</b>                                                      |                                                                                                                                                             |                                      |                       |                       |                                    |            |            |            | <b>13.42%</b>  | <b>13.42%</b>                                 | <b>86.58%</b>                                        |                                                      |
| <b>Zoo Drive Improvements</b><br>UPN 9597<br><i>MDT</i>             | Intersection Improvements<br>I-90 RP 442.9 to 444.3<br>U-1011 RP 2.36 to 3.04                                                                               | CN<br><b>Total</b>                   | <b>0.0</b>            | <b>0.0</b>            | <b>0.0</b>                         | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> | <b>0.0</b>     | <b>0.0</b>                                    | <b>0.0</b>                                           | <b>0.0</b>                                           |
| <b>BILLINGS DISTRICT ADA UPGRAD</b><br>UPN 10431<br><i>MDT</i>      | ADA upgrades<br>Not all locations inside MPO boundary<br>using 10% for costs<br>Various Locations                                                           | PE<br>CN<br><b>Total</b>             | 435.8<br><b>435.8</b> | <b>0.0</b>            | <b>0.0</b>                         | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> | <b>0.0</b>     | 58.5<br><b>58.5</b>                           | 377.3<br><b>377.3</b>                                | 435.8<br><b>435.8</b>                                |
| <b>KING AVE &amp; 48TH STREET - BLGS</b><br>UPN 10643<br><i>MDT</i> | address safety and operational<br>issues at the intersection of King<br>Avenue and 48th Street. The<br>preferred alternative is a<br>U-1037 RP 16.5 to 16.7 | PE<br>RW<br>IC<br>CN<br><b>Total</b> | 600.0<br><b>600.0</b> | 400.0<br><b>400.0</b> | 400.0<br>1,916.6<br><b>2,316.6</b> | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> | <b>0.0</b>     | 80.5<br>53.7<br>53.7<br>257.2<br><b>445.1</b> | 519.5<br>346.3<br>346.3<br>1,659.4<br><b>2,871.5</b> | 600.0<br>400.0<br>400.0<br>1,916.6<br><b>3,316.6</b> |
| <b>Total</b>                                                        |                                                                                                                                                             |                                      | <b>1,035.8</b>        | <b>400.0</b>          | <b>2,316.6</b>                     | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> | <b>0.0</b>     | <b>503.6</b>                                  | <b>3,248.8</b>                                       | <b>3,752.4</b>                                       |

# Transportation Alternatives

Funding shown in thousands of dollars

| Project                              | Description                                | Phase        |                |                |                |                |                |                | Funding Source |            |                | Total Project Costs |
|--------------------------------------|--------------------------------------------|--------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|------------|----------------|---------------------|
|                                      |                                            |              | Pre-2027       | 2027           | 2028           | 2029           | 2030           | 2031           | Local          | State      | Federal        |                     |
| <b>Sponsor</b>                       |                                            |              |                |                |                |                |                |                |                |            |                |                     |
| <b>Carryover</b>                     |                                            |              |                | 5,945.0        | 6,550.5        | 1,389.9        | 2,179.8        | 2,969.8        |                |            |                |                     |
| <b>Estimated Allocation (TA)</b>     |                                            |              |                | 790.0          | 790.0          | 790.0          | 790.0          | 790.0          |                |            |                |                     |
| <b>STAGECOACH TRAIL - BILLINGS</b>   | Shared use path                            | PE           | 931.2          |                |                |                |                |                | 125.0          |            | 806.2          | 931.2               |
| UPN 10432                            |                                            | CN           |                |                | 5,348.7        |                |                |                | 717.8          |            | 4,630.9        | 5,348.7             |
| <i>MDT/Locals</i>                    | Skyline Trail to Zimmerman Trail           | <b>Total</b> | <b>931.2</b>   | <b>0.0</b>     | <b>5,348.7</b> | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>     | <b>842.8</b>   | <b>0.0</b> | <b>5,437.1</b> | <b>6,279.9</b>      |
| <b>SIDEWALKS - LOCKWOOD</b>          | Sidewalk construction                      | PE           | 173.0          |                |                |                |                |                | 23.2           |            | 149.8          | 173.0               |
| UPN 10433                            |                                            | CN           | 995.4          |                |                |                |                |                | 133.6          |            | 861.8          | 995.4               |
| <i>MDT/Locals</i>                    | Old Hardin Road                            | <b>Total</b> | <b>1,168.4</b> | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>     | <b>156.8</b>   | <b>0.0</b> | <b>1,011.6</b> | <b>1,168.4</b>      |
| <b>Johnson Lane -SIDEWALKS</b>       | Sidewalk construction                      | PE           |                | 50.0           |                |                |                |                | 6.7            |            | 43.3           | 50.0                |
| UPN 10721                            |                                            | CN           |                |                | 195.0          |                |                |                | 26.2           |            | 168.8          | 195.0               |
| <i>MDT/Locals</i>                    | RP 0 to RP 0.6                             | <b>Total</b> | <b>0.0</b>     | <b>50.0</b>    | <b>195.0</b>   | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>     | <b>32.9</b>    | <b>0.0</b> | <b>212.1</b>   | <b>245.0</b>        |
| <b>Safe Routes to Schools - BLGS</b> | Improve routes in Billings School District | PE           |                | 163.0          |                |                |                |                | 21.9           |            | 141.2          | 163.0               |
| UPN 10722                            |                                            | CN           |                |                | 1,329.3        |                |                |                | 178.4          |            | 1,150.9        | 1,329.3             |
| <i>MDT/Locals</i>                    | Various locations                          | <b>Total</b> | <b>0.0</b>     | <b>163.0</b>   | <b>1,329.3</b> | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>     | <b>200.3</b>   | <b>0.0</b> | <b>1,292.0</b> | <b>1,492.3</b>      |
| <b>TA TOTALS</b>                     |                                            |              | <b>0.0</b>     | <b>213.0</b>   | <b>6,872.9</b> | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>     | <b>1,043.0</b> | <b>0.0</b> | <b>6,729.1</b> | <b>7,772.2</b>      |
| <b>Federal</b>                       |                                            |              | <b>0.0</b>     | <b>184.5</b>   | <b>5,950.6</b> | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>     |                |            |                |                     |
| <b>Local</b>                         |                                            |              | <b>0.0</b>     | <b>28.6</b>    | <b>922.3</b>   | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>     |                |            |                |                     |
| <b>Balance</b>                       |                                            |              |                | <b>6,550.5</b> | <b>1,389.9</b> | <b>2,179.8</b> | <b>2,969.8</b> | <b>3,759.8</b> |                |            |                |                     |

CN estimates include CE costs

# FWP Recreational Trails Program

Funding shown in thousands of dollars

| Project<br>Sponsor                        | Description                   | Phase                    |            |                       |            |                       |            |                       | Funding Source           |             |                          | Total<br>Project<br>Costs |
|-------------------------------------------|-------------------------------|--------------------------|------------|-----------------------|------------|-----------------------|------------|-----------------------|--------------------------|-------------|--------------------------|---------------------------|
|                                           |                               |                          | Pre-2027   | 2027                  | 2028       | 2029                  | 2030       | 2031                  | Local<br>20.00%          | State<br>0% | Federal<br>80.00%        |                           |
| <b>Rec Trails Program</b><br><i>Local</i> | Trail Construction<br>Various | All<br><b>Total</b>      | <b>0.0</b> | 125.0<br><b>125.0</b> | <b>0.0</b> | 125.0<br><b>125.0</b> | <b>0.0</b> | 125.0<br><b>125.0</b> | 75.0<br><b>75.0</b>      | <b>0.0</b>  | 300.0<br><b>300.0</b>    | 375.0<br><b>375.0</b>     |
|                                           |                               | PE<br>CN<br><b>Total</b> | <b>0.0</b> | <b>0.0</b>            | <b>0.0</b> | <b>0</b>              | <b>0</b>   | <b>0</b>              | 0.0<br>0.0<br><b>0.0</b> | <b>0.0</b>  | 0.0<br>0.0<br><b>0.0</b> | 0.0<br>0.0<br><b>0.0</b>  |
| <b>Total</b>                              |                               |                          | <b>0.0</b> | <b>125.0</b>          | <b>0.0</b> | <b>125.0</b>          | <b>0.0</b> | <b>125.0</b>          | <b>75.0</b>              | <b>0.0</b>  | <b>300.0</b>             | <b>375.0</b>              |

\*pending award



# Earmarks

Funding shown in thousands of dollars

| Project                | Description     | Phase                          |              |                 |            |            |            |            | Funding Source |                |                 | Total Project   |
|------------------------|-----------------|--------------------------------|--------------|-----------------|------------|------------|------------|------------|----------------|----------------|-----------------|-----------------|
|                        |                 |                                | Pre-2027     | 2027            | 2028       | 2029       | 2030       | 2031       | Local          | State          | Federal         |                 |
| <b>Sponsor</b>         |                 |                                |              |                 |            |            |            |            | 13.42%         | 13.42%         | 86.58%          |                 |
| <b>Billings Bypass</b> | <b>UPN41990</b> | Environmental Impact Statement | PE           | 14,598.6        |            |            |            |            |                | 1,959.1        | 12,639.5        | 14,598.6        |
|                        |                 | Preliminary Engineering        | RW           | 7,847.0         |            |            |            |            |                | 1,053.1        | 6,793.9         | 7,847.0         |
| <i>MDT</i>             |                 | Right of Way Acquisition       | <b>Total</b> | <b>22,445.6</b> | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> | <b>0.0</b>     | <b>3,012.2</b> | <b>19,433.4</b> | <b>22,445.6</b> |
|                        |                 | <b>Total</b>                   |              | <b>22,445.6</b> | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> | <b>0.0</b>     | <b>3,012.2</b> | <b>19,433.4</b> | <b>22,445.6</b> |

CN estimates include CE costs

# Federal Transit Administration Section 5307\*

Funding shown in thousands of dollars

| Project                                        | Description                     | Phase        |                |                |                |                |                | Funding Source |            |                 | Total Estimated Obligation |
|------------------------------------------------|---------------------------------|--------------|----------------|----------------|----------------|----------------|----------------|----------------|------------|-----------------|----------------------------|
|                                                |                                 |              | 2027           | 2028           | 2029           | 2030           | 2031           | Local<br>20%   | State      | Federal<br>80%  |                            |
| <b>Sponsor</b>                                 |                                 |              |                |                |                |                |                |                |            |                 |                            |
| Carryover                                      |                                 |              | 0.0            | 0.0            | 0.0            | 0.0            | 0.0            |                |            |                 |                            |
| Allocation (Estimated)/(Fed Share)             |                                 |              | 2,977.7        | 2,977.7        | 2,977.7        | 2,977.7        | 2,977.7        |                |            |                 |                            |
| <b>Bus &amp; Passenger Amenities/Equipment</b> |                                 |              |                |                |                |                |                |                |            |                 |                            |
| Supportive Equipment                           |                                 |              |                |                |                |                |                |                |            |                 |                            |
| Facilities/Amenities                           |                                 |              |                |                |                |                |                |                |            |                 |                            |
| Security Related Capital (1% minimum)          | *Used 5339 for Security in FY27 |              |                | 37.5           | 37.5           | 37.5           | 37.5           | 30.0           |            | 120.0           | 150.0                      |
| Met Transit                                    |                                 | <b>Total</b> | <b>0.0</b>     | <b>37.5</b>    | <b>37.5</b>    | <b>37.5</b>    | <b>37.5</b>    | <b>30.0</b>    |            | <b>120.0</b>    | <b>150.0</b>               |
| <b>Transit Operations***</b>                   |                                 |              |                |                |                |                |                |                |            |                 |                            |
| Fleet/Facility Preventive Maintenance          | 80/20 Match                     |              | 900.0          | 900.0          | 900.0          | 900.0          | 900.0          | 900.0          |            | 3,600.0         | 4,500.0                    |
| ADA Paratransit (20% of apportionment)         | 80/20 Match                     |              | 744.4          | 744.4          | 744.4          | 744.4          | 744.4          | 744.4          |            | 2,977.7         | 3,722.1                    |
| Fixed Route                                    | 50/50 Match                     |              | 3,324.3        | 3,264.3        | 3,264.3        | 3,264.3        | 3,264.3        | 8,190.8        |            | 8,190.8         | 16,381.6                   |
| Met Transit                                    |                                 | <b>Total</b> | <b>4,968.7</b> | <b>4,908.7</b> | <b>4,908.7</b> | <b>4,908.7</b> | <b>4,908.7</b> | <b>9,835.2</b> | <b>0.0</b> | <b>14,768.5</b> | <b>24,603.7</b>            |
| <b>Purchase buses</b>                          |                                 |              |                |                |                |                |                |                |            |                 |                            |
| Replacement Buses                              |                                 |              |                |                |                |                |                |                |            |                 |                            |
| Expansion Buses                                |                                 |              |                |                |                |                |                |                |            |                 |                            |
| Met Transit                                    |                                 | <b>Total</b> | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>     |            | <b>0.0</b>      | <b>0.0</b>                 |
| <b>SECTION 5307 TOTALS*</b>                    |                                 |              | <b>4,968.7</b> | <b>4,946.2</b> | <b>4,946.2</b> | <b>4,946.2</b> | <b>4,946.2</b> | <b>9,865.2</b> | <b>0.0</b> | <b>14,888.5</b> | <b>24,753.7</b>            |
| <b>Federal</b>                                 |                                 |              | <b>2,977.7</b> | <b>2,977.7</b> | <b>2,977.7</b> | <b>2,977.7</b> | <b>2,977.7</b> |                |            |                 |                            |
| <b>Local</b>                                   |                                 |              | <b>1,991.0</b> | <b>1,968.5</b> | <b>1,968.5</b> | <b>1,968.5</b> | <b>1,968.5</b> |                |            |                 |                            |
| <b>Ending Balance (Federal)</b>                |                                 |              | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>     | <b>0.0</b>     |                |            |                 |                            |

## Full 5307 apportionment (estimate)

\$2,977,700

| Project 1 - Operating Assistance                                      | FTA Amount   | Local        | Total        | FTA Share | Local Share                                                |
|-----------------------------------------------------------------------|--------------|--------------|--------------|-----------|------------------------------------------------------------|
| ALI 30.09.01 - Up to 50% share Operating Assistance                   | \$ 1,662,135 | \$ 1,662,135 | \$ 3,324,270 | 50.00%    | 50.00%                                                     |
| ALI 30.09.01 - Up to 50% share Operating Assistance (1% for Security) | \$ -         | \$ -         | \$ -         | 80.00%    | 20.00% * used 5339 funds in FY27 for security requirement  |
| ALI 11.7C.00 - Non Fixed Route ADA Paratransit Service                | \$ 595,540   | \$ 148,885   | \$ 744,425   | 80.00%    | 20.00% *up to 20% of total allocation if 3 criteria is met |
| ALI 11.7A.00 - Preventative Maintenance                               | \$ 720,000   | \$ 180,000   | \$ 900,000   | 80.00%    | 20.00%                                                     |
| Total P2                                                              | \$ 2,977,675 | \$ 1,991,020 | \$ 4,968,695 |           |                                                            |

\*FTA administered funds are not subject to indirect cost recovery. 5307 funds may be supplemented by Small Transit Intensive Cities (STIC) funds based on transit system performance for the urbanized area (MET).

\*\*\*Total local funding reflects an overmatch on federal share. Operations Match ratio is 50/50.

# Federal Transit Administration Section 5339

Funding shown in thousands of dollars

| Project                                | Description                                                                  | Phase |         |       |         |         |         | Funding Source |       |             | Total Estimated |
|----------------------------------------|------------------------------------------------------------------------------|-------|---------|-------|---------|---------|---------|----------------|-------|-------------|-----------------|
|                                        |                                                                              |       | 2027    | 2028  | 2029    | 2030    | 2031    | Local 20%      | State | Federal 80% |                 |
| <i>Carryover</i>                       |                                                                              |       | 125.8   | 45.8  | 505.8   | 1,285.8 | 2,065.8 |                |       |             |                 |
| <i>Allocation (Estimated)</i>          |                                                                              |       | 780.0   | 780.0 | 780.0   | 780.0   | 780.0   |                |       |             |                 |
| <b>Rolling Stock</b>                   | Replacement 85/15 match for ADA                                              |       | 0.0     | 0.0   | 0.0     | 0.0     | 0.0     | 0.0            |       | 0.0         | 0.0             |
| <i>Met Transit</i>                     |                                                                              |       |         |       |         |         |         |                |       |             |                 |
| <b>Bus and Bus Technology</b>          | Upgrade                                                                      |       | 0.0     | 0.0   | 0.0     | 0.0     | 0.0     | 0.0            |       | 0.0         | 0.0             |
| <i>Met Transit</i>                     |                                                                              |       |         |       |         |         |         |                |       |             |                 |
| <b>Bus Facilities and Support</b>      | Facility items, construction, technology, amenities, support equipment, etc. |       | 725.0   | 400.0 |         |         |         |                |       |             |                 |
| <i>Met Transit</i>                     |                                                                              |       | 300.0   |       |         |         |         |                |       |             |                 |
|                                        |                                                                              |       | 50.0    |       |         |         |         |                |       |             |                 |
|                                        |                                                                              |       | 1,075.0 | 400.0 | 0.0     | 0.0     | 0.0     | 295.0          |       | 1,180.0     | 1,475.0         |
| <b>Bus Facilities Security System</b>  | Upgrade                                                                      |       |         |       |         |         |         |                |       |             |                 |
| <i>Met Transit</i>                     |                                                                              |       | 0.0     | 0.0   | 0.0     | 0.0     | 0.0     | 0.0            |       | 0.0         | 0.0             |
| <b>Bus, Facilities, and Technology</b> | Upgrade facilities, replace buses, add technology                            |       | 0.0     | 0.0   | 0.0     | 0.0     | 0.0     | 0.0            |       | 0.0         | 0.0             |
| <i>Met Transit</i>                     |                                                                              |       |         |       |         |         |         |                |       |             |                 |
| <b>SECTION 5339 TOTALS</b>             |                                                                              |       | 1,075.0 | 400.0 | 0.0     | 0.0     | 0.0     | 295.0          | 0.0   | 1,180.0     | 1,475.0         |
| <b>Federal</b>                         |                                                                              |       | 860.0   | 320.0 | 0.0     | 0.0     | 0.0     |                |       |             |                 |
| <b>Local</b>                           |                                                                              |       | 215.0   | 80.0  | 0.0     | 0.0     | 0.0     |                |       |             |                 |
| <b>Balance</b>                         |                                                                              |       | 45.8    | 505.8 | 1,285.8 | 2,065.8 | 2,845.8 |                |       |             |                 |

## PROJECTS

| 2027                                                     | 2028                                   | 2029 | 2030 | 2031 |
|----------------------------------------------------------|----------------------------------------|------|------|------|
|                                                          |                                        |      |      |      |
|                                                          |                                        |      |      |      |
|                                                          |                                        |      |      |      |
| Transfer Center Amenities, Facility Generator, Fork Lift | Stewart Park Transfer Center Amenities | TBD  | TBD  | TBD  |
|                                                          |                                        |      |      |      |
|                                                          |                                        |      |      |      |

## Federal Transit Administration Section 5339 Discretionary Funding

| Project                       | Description         | Phase |      |      |      |      |      | Funding Source |       |             | Total Estimated |
|-------------------------------|---------------------|-------|------|------|------|------|------|----------------|-------|-------------|-----------------|
|                               |                     |       | 2027 | 2028 | 2029 | 2030 | 2031 | Local 15%      | State | Federal 85% |                 |
| <i>Carryover</i>              |                     |       | 0.0  |      |      |      |      |                |       |             |                 |
| <i>Allocation</i>             | 5339b/LowNo         |       | 0.0  |      |      |      |      |                |       |             |                 |
| <b>Rollingstock</b>           | Replace buses       |       |      |      |      |      |      |                |       |             |                 |
| <i>MET Transit</i>            | 85/15 match for ADA | Total | 0.0  | 0.0  | 0.0  | 0.0  | 0.0  | 0.0            |       | 0.0         | 0.0             |
| <b>Bus and Bus Facilities</b> | Technology          |       |      |      |      |      |      |                |       |             |                 |
| <i>MET Transit</i>            | Facility Remodel    |       |      |      |      |      |      |                |       |             |                 |
|                               | Training            |       |      |      |      |      |      |                |       |             |                 |
|                               | Training Capital    |       |      |      |      |      |      |                |       |             |                 |
|                               | 80/20 Rate          | Total | 0.0  | 0.0  | 0.0  | 0.0  | 0.0  | 0.0            |       | 0.0         | 0.0             |
| <b>SECTION 5339 TOTALS</b>    |                     |       | 0.0  | 0.0  | 0.0  | 0.0  | 0.0  | 0.0            |       | 0.0         | 0.0             |
| <b>Federal</b>                |                     |       | 0.0  | 0.0  | 0.0  | 0.0  | 0.0  |                |       |             |                 |
| <b>Local</b>                  |                     |       | 0.0  | 0.0  | 0.0  | 0.0  | 0.0  |                |       |             |                 |
| <b>Balance</b>                |                     |       | 0.0  | 0.0  | 0.0  | 0.0  | 0.0  |                |       |             |                 |

\* Capital 80/20 Match, ADA Capital 85/15 Match

# Federal Transit Administration Section 5310

Funding shown in thousands of dollars

| Project                                         | Description                                                                          | Phase  |              |              |              |              |              | Funding Source  |       |                   | Total Estimated |
|-------------------------------------------------|--------------------------------------------------------------------------------------|--------|--------------|--------------|--------------|--------------|--------------|-----------------|-------|-------------------|-----------------|
|                                                 |                                                                                      |        | 2027         | 2028         | 2029         | 2030         | 2031         | Local<br>15/20% | State | Federal<br>85/80% |                 |
| <b>Sponsor</b>                                  |                                                                                      |        |              |              |              |              |              |                 |       |                   |                 |
| <i>Carryover</i>                                |                                                                                      |        | 90.0         | 115.9        | 141.8        | 159.7        | 177.6        |                 |       |                   |                 |
| <i>Allocation (Estimated)</i>                   |                                                                                      |        | 225.9        | 225.9        | 225.9        | 225.9        | 225.9        |                 |       |                   |                 |
| <b>Paratransit Vehicles</b>                     | Purchase vehicles (ADA and Cutaway) for and other Coordination members as applicable | Purch. |              |              |              |              |              | 0.0             |       | 0.0               | 0.0             |
| <i>Met Transit and Coordination Group</i>       |                                                                                      |        | 0.0          | 0.0          | 0.0          | 0.0          | 0.0          | 0.0             |       | 0.0               | 0.0             |
| <b>Traditional and Non-Traditional Projects</b> | Projects to support identified community need but may be also be used for vehicles   | Purch. | 250.0        | 250.0        | 260.0        | 260.0        | 280.0        | 260.0           |       | 1,040.0           | 1,300.0         |
| <i>Coordination Members</i>                     |                                                                                      | Purch. |              |              |              |              |              | 0.0             |       | 0.0               | 0.0             |
| <b>Bus Stop Improvements</b>                    | Upgrade bus stop amenities                                                           | Purch. | 112.5        |              |              |              |              | 22.5            |       | 90.0              | 112.5           |
| <i>MET Transit</i>                              | Will be sub-allocated to MET Transit                                                 |        |              | 0.0          | 0.0          | 0.0          | 0.0          | 0.0             |       | 0.0               | 0.0             |
| <b>SECTION 5310 TOTALS</b>                      |                                                                                      |        | <b>250.0</b> | <b>250.0</b> | <b>260.0</b> | <b>260.0</b> | <b>280.0</b> | <b>260.0</b>    |       | <b>1,040.0</b>    | <b>1,300.0</b>  |
| <b>Federal</b>                                  |                                                                                      |        | <b>200.0</b> | <b>200.0</b> | <b>208.0</b> | <b>208.0</b> | <b>224.0</b> |                 |       |                   |                 |
| <b>Local</b>                                    |                                                                                      |        | <b>50.0</b>  | <b>50.0</b>  | <b>52.0</b>  | <b>52.0</b>  | <b>56.0</b>  |                 |       |                   |                 |
| <b>Balance</b>                                  |                                                                                      |        | <b>115.9</b> | <b>141.8</b> | <b>159.7</b> | <b>177.6</b> | <b>179.5</b> |                 |       |                   |                 |

Funding dependent on the outcome of a competitive process and funding availability.

| 2027                                                      | 2028                                                  | 2029                                                  | 2030                                             | 2031                                             |
|-----------------------------------------------------------|-------------------------------------------------------|-------------------------------------------------------|--------------------------------------------------|--------------------------------------------------|
|                                                           |                                                       |                                                       |                                                  |                                                  |
|                                                           | Projects determined based on annual Coordination Plan | Projects determined based on annual Coordination Plan | Projects determined based on annual Coordination | Projects determined based on annual Coordination |
| MET infrastructure improvements (moved from FY26 to FY27) |                                                       |                                                       |                                                  |                                                  |

## Transade (State Funded)

Funding shown in thousands of dollars

| Project                       | Description | Phase |              |              |              |              |              | State Funded   | Total Estimated |
|-------------------------------|-------------|-------|--------------|--------------|--------------|--------------|--------------|----------------|-----------------|
|                               |             |       | 2027         | 2028         | 2029         | 2030         | 2031         | 100%           |                 |
| <b>Sponsor</b>                |             |       |              |              |              |              |              |                |                 |
| <i>Carryover</i>              |             |       | 0.0          | 0.0          | 0.0          | 0.0          | 0.0          |                |                 |
| <i>Allocation (Estimated)</i> |             |       | 214.7        | 214.7        | 214.7        | 214.7        | 214.7        | <b>1,073.3</b> | <b>1,073.3</b>  |
| <b>Transit Operations</b>     | Operating   |       | 214.7        | 214.7        | 214.7        | 214.7        | 214.7        | <b>1,073.3</b> |                 |
| <i>Met Transit</i>            |             |       | <b>214.7</b> | <b>214.7</b> | <b>214.7</b> | <b>214.7</b> | <b>214.7</b> | <b>1,073.3</b> | <b>1,073.3</b>  |
| <b>STATE TOTALS</b>           |             |       | <b>0.0</b>   | <b>0.0</b>   | <b>0.0</b>   | <b>0.0</b>   | <b>0.0</b>   | <b>1,073.3</b> | <b>1,073.3</b>  |



## Public Comment

The MPO will post the draft Transportation Improvement Program (TIP) to the Transportation Resource page of the City of Billings Website. Link to the page is:  
<https://www.billingsmt.gov/2336/Transportation-Resources> .

The MPO published a Public Hearing Notice in the Yellowstone County News on September 4 & September 11, 2026, noting that public comment will be received on the Transportation Improvement Plan at the Yellowstone County Planning Board Meeting scheduled for Tuesday, September 22, 2026.

Below is a list of the Public Meetings that allow for public review and comment on the Transportation Improvement Program. Each meeting minutes note the number of public attending and comments received from any public:

|                                            |                    |
|--------------------------------------------|--------------------|
| Yellowstone County Planning Board:         | September 22, 2026 |
| Billings City Council:                     | September 28, 2026 |
| Yellowstone County Board of Commissioners: | October 6, 2026    |
| Policy Coordinating Committee:             | October 13, 2026   |

## **Public Participation Plan City of Billings MET Transit and the Billings MPO**

The purpose of the City of Billings MET Transit Public Participation Plan is to ensure and improve access to MET's decision-making process for all members of the public including low-income, minority, and other disadvantaged populations. MET endeavors to provide opportunities for the public to assist and provide input on transit projects in regard to social, environmental, and economic impacts to the area's population.

The Public Participation Plan identifies methods for informing and involving the public in the decision-making process, including minority and limited-English proficiency (LEP) populations. Methods of informing the public include, but are not limited to, printed material, partner and community outreach, press releases, paid advertising, transit advertising, and the MET website and social media platforms. Methods of involving the public include, but are not limited to, public meetings, public hearings, surveys, and multiple feedback options.

To download a copy of MET's updated (April 2025) Public Participation Plan, insert the link below in your browser

<https://www.billingsmt.gov/DocumentCenter/View/53562/2025-TITLE-VI-AND-PPP>

The Billings Metropolitan Planning Organization's (MPOs) [Public Participation Plan](#) (PPP) is intended to meet the Federal Highway Act of 1973 requirement to provide a cooperative, comprehensive, and continuing transportation planning and decision-making process. The MPO acts as a liaison between local governments, communities, residents, and the State and Federal Departments of Transportation (DOTs). The MPO currently operates under the U.S. DOT's IIJA (Infrastructure Investment and Jobs Act).

The Yellowstone County Planning Board (YCPB) is the designated MPO and oversees transportation planning for the Billings Urban Area. The area encompasses the City of Billings as well as a planning area extending approximately 4.5 miles outside the city limits.

The MPO is committed to the concept that planning is a community-based effort. In support of this, the MPO Public Participation Plan (PPP), defines a process that ensures reasonable opportunity for all interested parties to participate in the planning process.

This PPP serves two main purposes. The first is to provide the public with a guidebook for how and when they can participate in local and regional transportation planning and decision-making. Secondly, it outlines the policies and procedures for public engagement committed by the MPO. It is the intent of the MPO to consistently inform and engage the public throughout the regional planning process from the development of planning policies to the conceptual stages of planning projects through the adoption of formal planning documents.

## **Certification**

The Billings Metropolitan Planning Organization for the Billings, Montana, urbanized area hereby certifies that the transportation planning process is addressing the major issues in the metropolitan planning area and is being conducted in accordance with all applicable requirements of:

- I. 49 USC. Section 5303 and 23 USC. 134 and CFR 450.336;
- II. Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21;
- III. 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
- IV. Section 1101(b) of the FAST Act (Pub. L. 114-357) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in DOT funded projects;
- V. 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
- VI. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and 49 CFR parts 27, 37, and 38;
- VII. The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
- VIII. Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender; and
- IX. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.

Billings, Montana  
Metropolitan Planning Organization

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John Staley, President  
Yellowstone County Board of Planning

## City Council Regular Business Meeting

**Meeting Date:** 09/28/2026

**TITLE:** Approval of the 2027 Domestic Violence Grant Award in the Amount of \$71,164

**PRESENTED BY:** Shawn Mayo, Assistant Chief of Police

**Department:** Police

**Presentation:** No

**Legal Review:** No

**Project Number:** N/A

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### RECOMMENDATION

Staff recommends that City Council accept the **2027 Domestic Violence Grant** in the amount of **\$71,164** and authorize the Chief to sign all required grant material.

### EXECUTIVE SUMMARY

The Montana Board of Crime Control Application Review Committee has recommended the Billings Police Department be awarded a **\$71,164 Domestic Violence Grant** for 2027 to support the Department's long-standing Domestic Violence Investigator program. The grant provides funding for overtime, specialized training, software, cellular service, forensic examinations, and other supplies necessary to support the investigation of domestic violence cases. Acceptance of the grant will provide continued funding for specialized investigative resources and training to enhance the Department's response to domestic violence.

### BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The Billings Police Department has been recommended to be awarded a sub-grant to support domestic violence training and continuation of the Domestic Violence Investigator program, which has been in place for 26 years. The total grant award is \$71,164.

Grant funds will support overtime, specialized training, software, cellular service, strangulation examinations, and other supplies and resources associated with the investigation of domestic violence cases.

As part of the grant-funded training, the Department's Domestic Violence Investigators, along with a prosecutor and victim-witness specialist, plan to attend a national conference focused on domestic violence. Participation in specialized training and professional development helps ensure personnel remain current on investigative techniques, emerging issues, and best practices related to domestic violence cases.

The grant also provides resources for overtime and other investigative needs, allowing the Department to maintain specialized expertise and provide additional support for domestic violence investigations.

### FISCAL EFFECTS

The Billings Police Department currently has two officers assigned as Domestic Violence Investigators. Grant funds will provide additional financial support for overtime, specialized training, software, cellular service, forensic examinations, and other related supplies.

Acceptance of the grant will allow the Department to use grant funding for these activities and reduce the need to rely on existing departmental resources for eligible expenses.

### STAKEHOLDERS

N/A

### ALTERNATIVES

City Council may:

- Approve and accept the 2027 Domestic Violence Grant in the amount of \$71,164 and authorize the Chief of Police to sign all required grant documents; or,
  - Not Approve the Domestic Violence Grant Award in the Amount of \$71,164, which would reduce specialized warrant roundups and overtime work for police officers investigating these crimes.
-



## City Council Regular Business Meeting

**Meeting Date:** 09/28/2026

**TITLE:** 2025 Federal Homeland Security Grant for Bomb Squad in the Amount of \$59,085

**PRESENTED BY:** Shawn Mayo, Assistant Chief of Police

**Department:** Police

**Presentation:** No

**Legal Review:** No

**Project Number:** N/A

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### RECOMMENDATION

Staff recommends City Council approve and accept the Federal **2025 Homeland Security Grant** in the amount of **\$59,085** for the grant period of **October 1, 2025, through June 30, 2028**.

### EXECUTIVE SUMMARY

The State of Montana has awarded the City of Billings \$59,085 through the Federal Fiscal Year 2025 U.S. Department of Homeland Security Grant Program for the Billings Police Department Bomb Squad. This is the 15th year the City has received Homeland Security Grant funding to support Bomb Squad training and equipment.

The grant will provide resources to maintain the Bomb Squad's specialized capabilities, improve operational readiness, and enhance the safety of Bomb Squad personnel and the community.

### BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The Billings Police Department Bomb Squad consists of six members, each required to complete 40 hours of specialized training annually. The field of explosive ordnance disposal is continually evolving, making ongoing training and updated equipment necessary to maintain proficiency and respond effectively to emerging threats.

Of the grant award, \$22,500 will support training, including \$12,500 to send an officer to the Hazardous Devices School. The remaining \$36,585 will be used for EOD-specific equipment, including hearing and communication setups, scene lighting, evidence preservation equipment, specialized tool kits, and X-ray technology upgrades.

The Bomb Squad's primary mission is to detect, disrupt, and defeat improvised explosive devices and other explosive threats. Training and equipment obtained through the grant will strengthen the City's ability to safely and effectively respond to these incidents and share current information and best practices with federal, state, and local partners.

### FISCAL EFFECTS

There is no financial impact to the City as there is no City match required for this grant.

### STAKEHOLDERS

### ALTERNATIVES

City Council may:

- Approve the Federal 2025 U.S. Department of Homeland Security Grant for the Bomb Squad in the amount of \$59,085; or,
- Not Approve the Federal 2025 U.S. Department of Homeland Security Grant for the Bomb Squad in the amount of \$59,085; which would result in the General Fund absorbing costs related to Bomb Squad training and equipment purchases.

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### Attachments

2025 HSG Award Letter

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## State Homeland Security Program (SHSP)

### FY 2025 Award Letter

Bill Cole  
Billings Police Department  
316 N 26th St  
Billings, MT 59101

Mayor Bill Cole,

Congratulations, on behalf of Montana Disaster and Emergency Services (MT DES), the application for financial assistance submitted under the Fiscal Year (FY) 2025 State Homeland Security Program, Regional Explosive Ordinance Disposal (EOD) Sustainment, has been approved in the amount of \$59,085.00. Billings Police Department is not required to match this award with any amount of non-Federal funds.

Before Billings Police Department requests and receives any of the Federal funds awarded, acceptance of the award must be established. By accepting this award, Billings Police Department acknowledges that the terms of the following documents are incorporated into the terms of this award:

- Agreement Articles (attached to this Award Letter)
- Obligating Document for Award (attached to this Award Letter)
- FY 25 Homeland Security Grant Program Notice of Funding Opportunity

Please make sure you read, understand, and maintain a copy of these documents in the official file for this award. In order to establish acceptance of the award and its terms, please complete, sign and return the Obligating Document for Award to your MT DES Grant Coordinator.

For additional assistance, please contact your MT DES Grant Coordinator.

Burke S.  
Honzel

Digitally signed by Burke  
S. Honzel  
Date: 2026.08.27  
15:40:36 -06'00'

Burke S. Honzel  
Preparedness Bureau Chief  
Montana Disaster and Emergency Services

CC Garrett Peterson



**AGREEMENT ARTICLES**  
**State Homeland Security Program**

**SUB-RECIPIENT:** Billings Police Department  
**PROGRAM:** State Homeland Security Program  
**STATE GRANT NUMBER:** 25HSBPDEOD

|                   |                                                                                                                                            |
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- Article 1**                    **Assurance, Administrative Requirements, Cost Principles, Representations, and Certifications**  
I. Recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances – Non- Construction Programs, or OMB Standard Form 424D Assurances – Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances, as instructed.
- Article 2**                    **General Acknowledgements and Assurances**  
Recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in effect as of the federal award date and located in Title 2, Code of Federal Regulations, Part 200 and adopted by DHS at 2 C.F.R. § 3002.10. All recipients and subrecipients must acknowledge and agree to provide DHS access to records, accounts, documents, information, facilities, and staff pursuant to 2C.F.R. § 200.337. I. Recipients must cooperate with any DHS compliance reviews or compliance investigations. II. Recipients must give DHS access to examine and copy records, accounts, and other documents and sources of information related to the federal award and permit access to facilities and personnel. III. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports. IV. Recipients must comply with all other special reporting, data collection, and evaluation requirements required by law, federal regulation, Notice of Funding Opportunity, federal award specific terms and conditions, and/or DHS Component program guidance. Organization costs related to data and evaluation are allowable. The definition of data and evaluation costs is in 2 C.F.R. § 200.455(c), the full text of which is incorporated by reference. V. Recipients must complete DHS Form 3095 within 60 days of receipt of the Notice of Award for the first award under which this term applies. For further instructions and to access the form, please visit: <https://www.dhs.gov/civil-rightsresources-recipients-dhs-financial-assistance>.
- Article 3**                    **Acknowledgement of Federal Funding from DHS**  
Recipients must acknowledge their use of federal award funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal award funds.
- Article 4**                    **Activities Conducted Abroad**  
Recipients must coordinate with appropriate government authorities when performing project activities outside the United States obtain all appropriate licenses, permits, or approvals.
- Article 5**                    **Age Discrimination Act of 1975**  
Recipients must comply with the requirements of the Age Discrimination Act of 1975, Pub. L. No. 94-135 (codified as amended at Title 42, U.S. Code § 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.
- Article 6**                    **Americans with Disabilities Act of 1990**  
Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. No. 101-336 (1990) (codified as amended at 42 U.S.C. §§ 12101–12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.
- Article 7**                    **Best Practices for Collection and Use of Personally Identifiable Information**  
(1) Recipients who collect personally identifiable information (PII) as part of carrying out the scope of work under a federal award are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. (2) Definition. DHS defines “PII” as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.

## Article 8

### **CHIPS and Science Act of 2022, Public Law 117-167 CHIPS**

(1) Recipients of DHS research and development (R&D) awards must report to the DHS Component research program office any finding or determination of sex based and sexual harassment and/or an administrative or disciplinary action taken against principal investigators or co-investigators to be completed by an authorized organizational representative (AOR) at the recipient institution. (2) Notification. An AOR must disclose the following information to agencies within 10 days of the date/the finding is made, or 10 days from when a recipient imposes an administrative action on the reported individual, whichever is sooner. Reports should include: (a) Award number, (b) Name of PI or Co-PI being reported, (c) Awardee name, (d) Awardee address, (e) AOR name, title, phone, and email address, (f) Indication of the report type: (i) Finding or determination has been made that the reported individual violated awardee policies or codes of conduct, statutes, or regulations related to sexual harassment, sexual assault, or other forms of harassment, including the date that the finding was made. (ii) Imposition of an administrative or disciplinary action by the recipient on the reporting individual related to a finding/determination or an investigation of an alleged violation of recipient policy or codes of conduct, statutes, or regulations, or other forms of harassment. (iii) The date and nature of the administrative/disciplinary action, including a basic explanation or description of the event, which should not disclose personally identifiable information regarding any complaints or individuals involved. Any description provided must be consistent with the Family Educational Rights in Privacy Act. (3) Definitions. (a) An “authorized organizational representative (AOR)” is an administrative official who, on behalf of the proposing institution, is empowered to make certifications and representations and can commit the institution to the conduct of a project that an agency is being asked to support as well as adhere to various agency policies and award requirements. (b) “Principal investigators and co-principal investigators” are award personnel supported by a grant, cooperative agreement, or contract under Federal law. (c) A “reported individual” refers to recipient personnel who have been reported to a federal agency for potential sexual harassment violations. (d) “Sex based harassment” means a form of sex discrimination and includes harassment based on sex, sex stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation, and gender identity. (e) “Sexual harassment” means unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of asexual nature when this conduct explicitly or implicitly affects an individual’s employment, unreasonably interferes with an individual’s work performance, or creates an intimidating, hostile, or offensive work environment, whether such activity is carried out by a supervisor or by a co-worker, volunteer, or contractor.

## Article 9

### **Civil Rights Act of 1964 – Title VI**

Recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964, Pub. L. No. 88-352 (codified as amended at 42 U.S.C. § 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21. Recipients of a federal award from the Federal Emergency Management Agency (FEMA) must also comply with FEMA’s implementing regulations at 44 C.F.R. Part 7.

## Article 10

### **Civil Rights Act of 1968**

Recipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. No. 90-284 (codified as amended at 42 U.S.C. § 3601 et seq.) which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex, as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units—i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)—be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)



## **Article 11**

### **Communication and Cooperation with the Department of Homeland Security and Immigration Officials**

(1) All recipients and other recipients of funds under this award must agree that they will comply with the following requirements related to coordination and cooperation with the Department of Homeland Security and immigration officials: (a) They must comply with the requirements of 8 U.S.C. §§ 1373 and 1644. These statutes prohibit restrictions on information sharing by state and local government entities with DHS regarding the citizenship or immigration status, lawful or unlawful, of any individual. Additionally, 8 U.S.C. § 1373 prohibits any person or agency from prohibiting, or in any way restricting, a Federal, State, or local government entity from doing any of the following with respect to information regarding the immigration status of any individual: 1) sending such information to, or requesting or receiving such information from, Federal immigration officials; 2) maintaining such information; or 3) exchanging such information with any other Federal, State, or local government entity; (b) They must comply with other relevant laws related to immigration, including prohibitions on encouraging or inducing an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv), prohibitions on transporting or moving illegal aliens, 8 U.S.C. § 1324(a)(1)(A)(ii), prohibitions on harboring, concealing, or shielding from detection illegal aliens, 8 U.S.C. § 1324(a)(1)(A)(iii), and any applicable conspiracy, aiding or abetting, or attempt liability regarding these statutes; (c) That they will honor requests for cooperation, such as participation in joint operations, sharing of information, or requests for short term detention of an alien pursuant to a valid detainer. A jurisdiction does not fail to comply with this requirement merely because it lacks the necessary resources to assist in a particular instance; (d) That they will provide access to detainees, such as when an immigration officer seeks to interview a person who might be a removable alien; and (e) That they will not leak or otherwise publicize the existence of an immigration enforcement operation. (2) The recipient must certify under penalty of perjury pursuant to 28 U.S.C. § 1746 and using a form that is acceptable to DHS, that it will comply with the requirements of this term. Additionally, the recipient agrees that it will require any subrecipients or contractors to certify in the same manner that they will comply with this term prior to providing them with any funding under this award. (3) The recipient agrees that compliance with this term is material to the Government's decision to make or continue with this award and that the Department of Homeland Security may terminate this grant, or take any other allowable enforcement action, if the recipient fails to comply with this term.

## **Article 12**

### **Copyright**

Recipients must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 to any work first produced under federal awards and also include an acknowledgement that the work was produced under a federal award (including the federal award number and federal awarding agency). As detailed in 2 C.F.R. § 200.315, a federal awarding agency reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use the work for federal purposes and to authorize others to do so.

## **Article 13**

### **Debarment and Suspension**

Recipients must comply with the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689 set forth at 2 C.F.R. Part 180 as implemented by DHS at 2 C.F.R. Part 3000. These regulations prohibit recipients from entering into covered transactions (such as subawards and contracts) with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

## **Article 14**

### **Drug-Free Workplace Regulations**

Recipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of the Drug-Free Workplace Act of 1988 (41 U.S.C. §§ 8101-8106).

## **Article 15**

### **Duplicative Costs**

Recipients are prohibited from charging any cost to this federal award that will be included as a cost or used to meet cost sharing requirements of any other federal award in either the

current or a prior budget period. See 2 C.F.R. § 200.403(f). However, recipients may shift costs that are allowable under two or more federal awards where otherwise permitted by federal statutes, regulations, or the federal award terms and conditions.

**Article 16**

**Education Amendments of 1972 (Equal Opportunity in Education Act) –Title IX**

Recipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. No. 92-318 (codified as amended at 20 U.S.C. §1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17.

Recipients of a federal award from the Federal Emergency Management Agency(FEMA) must also comply with FEMA’s implementing regulations at 44 C.F.R. Part19.

**Article 17**

**Energy Policy and Conservation Act**

Recipients must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. No. 94-163 (1975) (codified as amended at 42 U.S.C. §6201 et seq.), which contain policies relating to energy efficiency that are

**Article 18**

**Equal Treatment of Faith-Based Organizations**

It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries.

Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participation of faith-based organizations in individual DHS programs.

**Article 19**

**Anti-Discrimination**

Recipients must comply with all applicable Federal anti-discrimination laws material to the government’s payment decisions for purposes of 31 U.S.C. § 372(b)(4). (1) Definitions. As used in this clause – (a) DEI means “diversity, equity, and inclusion.” (b) DEIA means “diversity, equity, inclusion, and accessibility.” (c)Discriminatory equity ideology has the meaning set forth in Section 2(b) of Executive Order 14190 of January 29, 2025. (d) Federal anti-discrimination laws mean Federal civil rights law that protect individual Americans from discrimination on the basis of race, color, sex, religion, and national origin. (e) Illegal immigrant means any alien, as defined in 8 U.S.C. § 1101(a)(3), who has no lawful immigration status in the United States.(2) Grant award certification. (a) By accepting the grant award, recipients are certifying that: (i) They do not, and will not during the term of this financial assistance award, operate any programs that advance or promote DEI, DEIA, or discriminatory equity ideology in violation of Federal anti-discrimination laws; and (ii) They do not engage in and will not during the term of this award engage in, a discriminatory prohibited boycott. (iii) They do not, and will not during the term of this award, operate any program that benefits illegal immigrants or incentivizes illegal immigration. (3) DHS reserves the right to suspend payments in whole or in part and/or terminate financial assistance awards if the Secretary of Homeland Security or her designee determines that the recipient has violated any provision of subsection (2). (4) Upon suspension or termination under subsection (3), all funds received by the recipient shall be deemed to be in excess of the amount that the recipient is determined to be entitled to under the Federal award for purposes of 2 C.F.R. § 200.346. As such, all amounts received will constitute a debt to the Federal Government that may be pursued to the maximum extent permitted by law.

**Article 20**

**False Claims Act and Program Fraud Civil Remedies**

Recipients must comply with the requirements of the False Claims Act, 31 U.S.C. §§ 3729-3733, which prohibit the submission of false or fraudulent claims for payment to the Federal Government. (See 31 U.S.C. §§ 3801-3812, which details the administrative remedies for false claims and statements made.)

**Article 21**

**Federal Debt Status**

All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. See OMB Circular A-129.



- Article 22**      **Federal Leadership on Reducing Text Messaging while Driving**  
 Recipients are encouraged to adopt and enforce policies that ban text messaging while driving recipient-owned, recipient-rented, or privately owned vehicles when on official government business or when performing any work for or on behalf of the Federal Government. Recipients are also encouraged to conduct the initiatives of the type described in Section 3(a) of Executive Order 13513.
- Article 23**      **Fly America Act of 1974**  
 Recipients must comply with Preference for U.S. Flag Air Carriers (a list of certified air carriers can be found at: [Certificated Air Carriers List | US Department of Transportation, https://www.transportation.gov/policy/aviation-policy/certificated-aircarriers-list](https://www.transportation.gov/policy/aviation-policy/certificated-aircarriers-list)) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. § 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.
- Article 24**      **Hotel and Motel Fire Safety Act of 1990**  
 Recipients must ensure that all conference, meeting, convention, or training space funded entirely or in part by federal award funds complies with the fire prevention and control guidelines of Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. § 2225a.
- Article 25**      **John S. McCain National Defense Authorization Act of Fiscal Year 2019**  
 Recipients, subrecipients, and their contractors and subcontractors are subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232 (2018) and 2 C.F.R. §§ 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200. The statute –as it applies to DHS recipients, subrecipients, and their contractors and subcontractors – prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons.
- Article 26**      **Limited English Proficiency (Civil Rights Act of 1964, Title VI)**  
 Recipients must comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. §2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance: <https://www.dhs.gov/guidance-published-help-department-supported-organizationsprovide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.
- Article 27**      **Lobbying Prohibitions**  
 Recipients must comply with 31 U.S.C. § 1352 and 6 C.F.R. Part 9, which provide that none of the funds provided under a federal award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification. Per 6 C.F.R. Part 9, recipients must file a lobbying certification form as described in Appendix A to 6 C.F.R. Part 9 or available on [Grants.gov](https://www.grants.gov) as the Grants.gov Lobbying Form and file a lobbying disclosure form as described in Appendix B to 6 C.F.R. Part 9 or available on [Grants.gov](https://www.grants.gov) as the Disclosure of Lobbying Activities (SF-LLL).
- Article 28**      **National Environmental Policy Act**  
 Recipients must comply with the requirements of the National Environmental Policy Act of 1969, Pub. L. No. 91-190 (1970) (codified as amended at 42 U.S.C. § 4321 et seq.) (NEPA) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which require recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

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| <b>Article 29</b> | <p><b>National Security Presidential Memorandum-33 (NSPM-33) and provisions of the CHIPS and Science Act of 2022, Pub. L. 117-167, Section 10254</b></p> <p>(1) Recipient research institutions (“covered institutions”) must comply with the requirements in NSPM-33 and provisions of Pub. L. 117-167, Section 10254(codified at 42 U.S.C. § 18951) certifying that the institution has established and operates a research security program that includes elements relating to: (a)cybersecurity; (b) foreign travel security; (c) research security training; and (d)export control training, as appropriate. (2) Definition. “Covered institutions” means recipient research institutions receiving federal Research and Development (R&amp;D) science and engineering support “in excess of \$50 million per year.”</p> |
| <b>Article 30</b> | <p><b>Non-Supplanting Requirement</b></p> <p>Recipients of federal awards under programs that prohibit supplanting by law must ensure that federal funds supplement but do not supplant non-federal funds that, in the absence of such federal funds, would otherwise have been made available for the same purpose.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Article 31</b> | <p><b>Notice of Funding Opportunity Requirements</b></p> <p>All the instructions, guidance, limitations, scope of work, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this federal award are incorporated by reference. All recipients must comply with any such requirements set forth in the NOFO. If a condition of the NOFO is inconsistent with these terms and conditions and any such terms of the federal award, the condition in the NOFO shall be invalid to the extent of the inconsistency. The remainder of that condition and all other conditions set forth in the NOFO shall remain in effect.</p>                                                                                                                                                                           |
| <b>Article 32</b> | <p><b>Patents and Intellectual Property Rights</b></p> <p>Recipients are subject to the Bayh-Dole Act, 35 U.S.C. § 200 et seq. and applicable regulations governing inventions and patents, including the regulations issued by the Department of Commerce at 37 C.F.R. Part 401 (Rights to Inventions Made by Nonprofit Organizations and Small Business Firms under Government Awards, Contracts, and Cooperative Agreements) and the standard patent rights clause set forth at 37 C.F.R. § 401.14.</p>                                                                                                                                                                                                                                                                                                                    |
| <b>Article 33</b> | <p><b>Presidential Executive Orders</b></p> <p>Recipients must comply with the requirements of Presidential Executive Orders related to grants (also known as federal assistance and financial assistance), the full text of which are incorporated by reference.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Article 34</b> | <p><b>Procurement of Recovered Materials</b></p> <p>States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. No. 89-272 (1965) (codified as amended by the Resource Conservation and Recovery Act at 42 U.S.C. § 6962) and 2 C.F.R. § 200.323. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.</p>                                                                                                                                                                                            |
| <b>Article 35</b> | <p><b>Rehabilitation Act of 1973</b></p> <p>Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. No. 93-112 (codified as amended at 29 U.S.C. § 794), which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.</p>                                                                                                                                                                                                                                                                                                             |
| <b>Article 36</b> | <p><b>Reporting Recipient Integrity and Performance Matters</b></p> <p>If the total value of any currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds \$10,000,000for any period of time during the period of performance of the federal award, then the recipient must comply with the requirements set forth in the government-wide federal award term and condition for Recipient Integrity and Performance Matters is in 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated by reference.</p>                                                                                                                                                                                                                                       |
| <b>Article 37</b> | <p><b>Reporting Subawards and Executive Compensation</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |



For federal awards that total or exceed \$30,000, recipients are required to comply with the requirements set forth in the government-wide federal award term and condition on Reporting Subawards and Executive Compensation set forth at 2C.F.R. Part 170, Appendix A, the full text of which is incorporated by reference.

#### **Article 38**

##### **Required Use of American Iron, Steel, Manufactured Products, and Construction Materials**

(1) Recipients of a federal award from a financial assistance program that provides funding for infrastructure are hereby notified that none of the funds provided under this federal award may be used for a project for infrastructure unless: (a) all iron and steel used in the project are produced in the United States—this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States; (b) all manufactured products used in the project are produced in the United States—this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and (c) all construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States. (2) The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project. (3) Waivers When necessary, recipients may apply for, and the agency may grant, a waiver from these requirements. The agency should notify the recipient for information on the process for requesting a waiver from these requirements. (a) When the Federal agency has determined that one of the following exceptions applies, the federal awarding official may waive the application of the domestic content procurement preference in any case in which the agency determines that: (i) applying the domestic content procurement preference would be inconsistent with the public interest; (ii) the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or (iii) the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent. (b) A request to waive the application of the domestic content procurement preference must be in writing. The agency will provide instructions on the format, contents, and supporting materials required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the Made in America Office. (c) There may be instances where a federal award qualifies, in whole or in part, for an existing waiver described at “Buy America” Preference in FEMA Financial Assistance Programs for Infrastructure | FEMA.gov. (4) Definitions. The definitions applicable to this term are set forth at 2 C.F.R. §184.3, the full text of which is incorporated by reference.

#### **Article 39**

##### **SAFECOM**

Recipients receiving federal awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications. The SAFECOM Guidance is updated annually and can be found at Funding and Sustainment | CISA.

#### **Article 40**

##### **Subrecipient Monitoring and Management**

Pass-through entities must comply with the requirements for subrecipient monitoring and management as set forth in 2 C.F.R. §§ 200.331-333.

#### **Article 41**

##### **System for Award Management and Unique Entity Identifier Requirements**

Recipients are required to comply with the requirements set forth in the governmentwide federal award term and condition regarding the System for Award Management and Unique Entity Identifier Requirements in 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated reference.

**Article 42**

**Termination of a Federal Award**

(1) By DHS. DHS may terminate a federal award, in whole or in part, for the following reasons: (a) If the recipient fails to comply with the terms and conditions of the federal award; (b) With the consent of the recipient, in which case the parties must agree upon the termination conditions, including the effective date, and in the case of partial termination, the portion to be terminated; or (c) Pursuant to the terms and conditions of the federal award, including, to the extent authorized by law, if the federal award no longer effectuates the program goals or agency priorities. (3) By the Recipient. The recipient may terminate the federal award, in whole or in part, by sending written notification to DHS stating the reasons for such termination, the effective date, and in the case of partial termination, the portion to be terminated. However, if DHS determines that the remaining portion of the federal award will not accomplish the purposes for which the federal award was made, DHS may terminate the federal award in its entirety. (4) Notice. Either party will provide written notice of intent to terminate for any reason to the other party no less than 30calendar days prior to the effective date of the termination. (5) Compliance with Closeout Requirements for Terminated Awards. The recipient must continue to comply with closeout requirements in 2 C.F.R. §§ 200.344200.345 after an award is terminated.

**Article 43**

**Terrorist Financing**

Recipients must comply with Executive Order 13224 and applicable statutory prohibitions on transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible for ensuring compliance with the Executive Order and laws.

**Article 44**

**Trafficking Victims Protection Act of 2000(TVPA)**

Recipients must comply with the requirements of the government-wide federal award term and condition which implements Trafficking Victims Protection Act of 2000, Pub. L. No. 106-386, § 106 (codified as amended at 22 U.S.C. § 7104). The federal award term and condition is in 2 C.F.R. § 175.105, the full text of which is incorporated by reference.

**Article 45**

**Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism (USA PATRIOT) Act of 2001, Pub. L. 107-56**

Recipients must comply with the requirements of Pub. L. 107-56, Section 817 of the USA PATRIOT Act, which amends 18 U.S.C. §§ 175–175c.

**Article 46**

**Use of DHS Seal, Logo and Flags**

Recipients must obtain written permission from DHS prior to using the DHS seals, logos, crests, or reproductions of flags, or likenesses of DHS agency officials. This includes use of DHS component (e.g., FEMA, CISA, etc.) seals, logos, crests, or reproductions of flags, or likenesses of component officials.

**Article 47**

**Whistleblower Protection Act**

Recipients must comply with the statutory requirements for whistleblower protections in 10 U.S.C § 470141 U.S.C. § 4712.



**Article 48****Environmental Planning and Historic Preservation (EHP) Review**

DHS/FEMA funded activities that could have an impact on the environment are subject to the FEMA EHP review process. This review does not address all federal, state, and local requirements. Acceptance of federal funding requires the recipient to comply with all federal, state, and local laws. DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its EHP review process, as mandated by: the National Environmental Policy Act; Endangered Species Act; National Historic Preservation Act of 1966, as amended; Clean Water Act; Clean Air Act; National Flood Insurance Program regulations; and any other applicable laws, regulations and executive orders. General guidance for FEMA's EHP process is available on the DHS/FEMA Website. Specific applicant guidance on how to submit information for EHP review depends on the individual grant program. Applicants should contact their grant Program Officer to be put into contact with EHP staff responsible for assisting their specific grant program. The FEMA EHP review process must be completed before funds are released to carry out the proposed project, otherwise, DHS/FEMA may not be able to fund the project due to noncompliance with EHP laws, executive orders, regulations, and policies. DHS/FEMA may also need to perform a project closeout review to ensure the applicant complied with all required EHP conditions identified in the initial review. If ground disturbing activities occur during construction, the applicant will monitor the ground disturbance, and if any potential archaeological resources are discovered, the applicant will immediately cease work in that area and notify the pass-through entity, if applicable, and DHS/FEMA. EO 11988, Floodplain Management, and EO 11990, Protection of Wetlands, require that all federal actions in or affecting the floodplain or wetlands be reviewed for opportunities to relocate, and be evaluated for social, economic, historical, environmental, legal, and safety considerations. FEMA's regulations at 44 C.F.R. Part 9 implement the EOs and require an eight-step review process if a proposed action is in a floodplain or wetland or has the potential to affect or be affected by a floodplain or wetland. The regulation also requires that the federal agency provide public notice of the proposed action at the earliest possible time to provide the opportunity for public involvement in the decision-making process (44 C.F.R. § 9.8). Where there is no opportunity to relocate the federal action, FEMA is required to undertake a detailed review to determine what measures can be taken to minimize future damages to the floodplain or wetland.

**Article 49****Applicability of DHS Standard Terms and Conditions to Tribal Nations**

The DHS Standard Terms and Conditions are a restatement of general requirements imposed upon recipients and flow down to sub-recipients as a matter of law, regulation, or executive order. If the requirement does not apply to Tribal Nations, or there is a federal law or regulation exempting its application to Tribal Nations, then the acceptance by Tribal Nations, or acquiescence to DHS Standard Terms and Conditions does not change or alter its inapplicability to a Tribal Nation. The execution of grant documents is not intended to change, alter, amend, or impose additional liability or responsibility upon the Tribal Nations where it does not already exist.

**Article 50****Acceptance of Post Award Changes**

In the event FEMA determines that an error in the award package has been made, or if an administrative change must be made to the award package, recipients will be notified of the change in writing. Once the notification has been made, any subsequent requests for funds will indicate recipient acceptance of the changes to the award. Please email FEMA Grant Management Operations at: [ASK-GMD@fema.dhs.gov](mailto:ASK-GMD@fema.dhs.gov) for any questions.

**Article 51****Disposition of Equipment Acquired Under the Federal Award**

When original or replacement equipment acquired under this award is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, the non-state recipient or subrecipient (including subrecipients of a State or Tribal Nation), must request instructions from FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. section 200.313(e). State recipients must follow the disposition requirements in accordance with State laws and procedures. 2 C.F.R. section 200.313(b). Tribal Nations must follow the disposition requirements in accordance with Tribal laws and procedures noted in 2 C.F.R. section 200.313(b); and if such laws and

procedures do not exist, then Tribal Nations must follow the disposition instructions in 2 C.F.R. section 200.313(e).

#### **Article 52**

##### **Prior Approval for Modification of Approved Budget**

Before making any change to the FEMA approved budget for this award, a written request must be submitted and approved by FEMA as required by 2 C.F.R. section 200.308. For purposes of non-construction projects, FEMA is utilizing its discretion to impose an additional restriction under 2 C.F.R. section 200.308(i) regarding the transfer of funds among direct cost categories, programs, functions, or activities. For awards with an approved budget where the federal share is greater than the simplified acquisition threshold (currently \$250,000) and where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget FEMA last approved, transferring funds among direct cost categories, programs, functions, or activities is unallowable without prior written approval from FEMA. For purposes of awards that support both construction and non-construction work, 2 C.F.R. section 200.308((f)(9) requires the recipient to obtain prior written approval from FEMA before making any fund or budget transfers between the two types of work. Any deviations from a FEMA approved budget must be reported in the first Federal Financial Report (SF-425) that is submitted following any budget deviation, regardless of whether the budget deviation requires prior written approval.

#### **Article 53**

##### **Indirect Cost Rate**

2 C.F.R. section 200.211(b)(16) requires the terms of the award to include the indirect cost rate for the federal award. If applicable, the indirect cost rate for the award is stated in the budget documents or other materials approved by FEMA and included in the award file.

#### **Article 54**

##### **Build America, Buy America Act (BABAA) Required Contract Provision & Self-Certification**

In addition to the DHS Standard Terms & Conditions regarding Required Use of American Iron, Steel, Manufactured Products, and Construction Materials, recipients and subrecipients of FEMA financial assistance for programs that are subject to BABAA must include a Buy America preference contract provision as noted in 2 C.F.R. section 184.4 and a self-certification as required by the FEMA Buy America Preference in FEMA Financial Assistance Programs for Infrastructure (FEMA Policy #207-22-0001 Revision 1 dated 1/30/2026). This requirement applies to all subawards, contracts, and purchase orders for work performed, or products supplied under the FEMA award subject to BABAA.

#### **Article 55**

##### **Summary Description of Award and Subprograms**

The purpose of the FY 2025 HSGP is to support state and local efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. The HSGP provides funding to implement investments that build, sustain, and deliver the 32 core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation. Among the five basic homeland security missions noted in the DHS Quadrennial Homeland Security Review, HSGP supports the goal to Strengthen National Preparedness and Resilience. The building, sustainment, and delivery of these core capabilities are not exclusive to any single level of government, organization, or community, but rather, require the combined effort of the whole community. This HSGP award consists of State Homeland Security Program (SHSP) funding in the amount of \$6,000,629, and Operation Stonegarden (OPSG) funding in the amount of \$1,672,000.

#### **Article 56**

##### **HSGP Performance Goal**

In addition to the Biannual Strategy Implementation Report (BSIR) submission requirements outlined in the Preparedness Grants Manual, recipients must demonstrate how the grant-funded project addressed the core capability gap associated with this project and identified in the Threat and Hazard Identification and Risk Analysis (THIRA) or Stakeholder Preparedness Review (SPR) or sustains existing capabilities as applicable. The capability gap reduction must be addressed in the Project Description of the BSIR for each project.



**Article 57****OPSG Program Performance Goal**

In addition to the Biannual Strategy Implementation Report (BSIR) submission requirements outlined in the Preparedness Grants Manual, recipients must demonstrate how the grant-funded project addressed the core capability gap associated with this project and identified in the Threat and Hazard Identification and Risk Analysis (THIRA) or Stakeholder Preparedness Review (SPR) or sustains existing capabilities as applicable. The capability gap reduction or capability sustainment must be addressed in the Project Description of the BSIR for each project.

**Article 58****Operation Stonegarden Program Hold**

The recipient is prohibited from drawing down OPSG funding under this award or reimbursing OPSG subrecipients of this award until each unique, specific, or modified county level, tribal, or equivalent Operations Order or Fragmentary Order (FRAGO) has been reviewed by FEMA/GPD and Customs and Border Protection/United States Border Patrol (CBP/USBP). The recipient will receive the official notification of approval from FEMA/GPD.

**Article 59****Non-Applicability of Specific Agreement Articles**

Notwithstanding its inclusion in this award package, the following Agreement Article does not apply to this grant award: 1. Termination of a Federal Award. This provision is consistent with any terms of the Notice of Funding Opportunity that state Paragraph C.XL (Termination of a Federal Award) of the FY 2025 DHS Standard Terms and Conditions does not apply to this award. Refer to the Notice of Funding Opportunity for the terms governing award termination.

**Article 60****State Homeland Security Program: Compliance with Federal Immigration Law**

The following term applies to State Homeland Security Program funding under this award: 1. Prohibition a. The state, territorial, or local recipient is prohibited from being designated by the Department of Homeland Security or the Department of Justice as a sanctuary jurisdiction. If the Department of Homeland Security or Department of Justice designates a state or territory as a sanctuary jurisdiction after the Department of Homeland Security makes a grant award, the state or territorial recipient is prohibited from making any financial obligations under the grant award on or after the date of designation until the Department of Homeland Security removes that designation. The Department of Homeland Security will suspend that portion of the grant award supported by risk-based funding and not make payments to the state or territorial recipient on or after the date of designation until the Department of Homeland Security or Department of Justice removes that designation. This term and condition applies to the funding provided under the relative risk methodology pursuant to Section 2007 of the Homeland Security Act of 2002 (6 U.S.C. § 608) and does not apply to the minimum allocation to that state or territory required by Section 2004(e) of the Homeland Security Act of 2002 (6U.S.C. § 605(e)). b. The state, territorial, or local recipient is prohibited from making subawards to a state, territorial, or local government that the Department of Homeland Security or Department of Justice has designated as a sanctuary jurisdiction. If the Department of Homeland Security or Department of Justice designates a state, territorial, or local government as a sanctuary jurisdiction after the state, territorial, or local government recipient makes a subaward to that state, territorial, or local government, the state, territorial, or local recipient must suspend the subaward, the state, territorial, or local recipient must not make any additional payments to the state, territorial, or local government, and the state, territorial, or local government is prohibited from making any financial obligations under the subaward on and after the date of designation until the Department of Homeland Security or Department of Justice removes that designation. This term and condition applies to all funding provided to the state or territorial recipient, including both the statutory minimum as well as risk-based funding allocations. c. The Department of Homeland Security designates a state, territory, or local government as a sanctuary jurisdiction if it fails to comply with that requirements set forth in paragraphs 2.a.i to v of this term and condition. 2. Certification a. The state, territorial or local recipient and subrecipients must certify under penalty of perjury pursuant to 28 U.S.C. § 1746, and using a form that is acceptable to the Department of Homeland Security, that they will comply with the following requirements related to coordination and cooperation with the

Department of Homeland Security and immigration officials: i. They will comply with the requirements of 8 U.S.C. §§ 1373 and 1644. These statutes prohibit restrictions on information sharing by state and local government entities with the Department of Homeland Security regarding the citizenship or immigration status, lawful or unlawful, of any individual. Additionally, 8 U.S.C. § 1373 prohibits any person or agency from prohibiting, or in any way restricting, a Federal, state, or local government entity from doing any of the following with respect to information regarding the immigration status of any individual: (1) sending such information to, or requesting or receiving such information from, Federal immigration officials; (2) maintaining such information; or (3) exchanging such information with any other Federal, state, or local government entity. ii. They will comply with other relevant laws related to immigration, including prohibitions on encouraging or inducing an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv), prohibitions on transporting or moving illegal aliens, 8 U.S.C. §

1324(a)(1)(A)(ii), prohibitions on harboring, concealing, or shielding from detection illegal aliens, 8 U.S.C. § 1324(a)(1)(A)(iii), and any applicable conspiracy, aiding or abetting, or attempt liability regarding these statutes. iii. They will honor requests for cooperation, such as participating in joint operations, sharing of information, or requests for short term detention of an alien pursuant to a valid detainer. A jurisdiction does not fail to comply with this requirement merely because it lacks the necessary resources to assist in a particular instance. iv. They will provide access to detainees, such as when an immigration officer seeks to interview a person who might be a removable alien. v. They will not leak or otherwise publicize the existence of an immigration enforcement operation. b. The state or territorial recipient must require a state, territorial, or local government subrecipient to make the certification above before providing them with any funding under the subaward.<sup>3</sup>

**Materiality and Remedies for Noncompliance** This term and condition is material to the Department of Homeland Security's decision to continue with this grant award and the Department of Homeland Security may take any remedy for noncompliance, including termination, if the state or territorial recipient or a local government subrecipient fails to comply with this term and condition.

## **Article 61**

### **State Homeland Security Program: Non-Applicability of Specific Terms and Agreement Articles**

The following term applies to State Homeland Security Program funding under this award: Notwithstanding their inclusion in this award package, the following terms and Agreement Articles do not apply to this grant award: (1) paragraph C.IX (Communication and Cooperation with the Department of Homeland Security and Immigration Officials) of the DHS Standard Terms and Conditions and the Agreement Article titled "Communication and Cooperation with the Department of Homeland Security and Immigration Officials" in this award package; and (2) paragraph C.XVII(2)(a)(iii) (Anti-Discrimination Grant Award Certification regarding immigration) of the DHS Standard Terms and Conditions and paragraph (2)(a)(iii) of the Agreement Article titled "Anti-Discrimination" in this award package.

## **Article 62**

### **State Homeland Security Program: Impact of San Francisco v. Trump Preliminary Injunction**

The following term applies to State Homeland Security Program funding under this award: Pursuant to the preliminary injunction order issued on August 22, 2025, in City and County of San Francisco, et al. v. Trump, et al., No. 3:25-cv-01350 (N.D. Cal.), the following terms and conditions do not apply to awards or subawards issued to any of the plaintiffs subject to the preliminary injunction order while the order remains in effect: (1) paragraph C.IX (Communication and Cooperation with the Department of Homeland Security and Immigration Officials) of the DHS Standard Terms and Conditions and the Agreement Article titled "Communication and Cooperation with the Department of Homeland Security and Immigration Officials" in this award package; (2) paragraph C.XVII(2)(a)(iii) (Anti-Discrimination Grant Award Certification regarding immigration) of the DHS Standard Terms and Conditions and paragraph (2)(a)(iii) of the Agreement Article titled "Anti-



Discrimination” in this award package; and (3) the “State Homeland Security Program: Compliance with Federal Immigration Law” Agreement Article. If the preliminary injunction is stayed, vacated, or extinguished, the “State Homeland Security Program: Compliance with Federal Immigration Law” Agreement Article will immediately become effective.

**Article 63**

**State Homeland Security Program: Impact of State of Illinois v. FEMA Injunction**

Pursuant to the memorandum and order issued on September 24, 2025, in State of Illinois, et al. v. Federal Emergency Management Agency, et. al, No. 25-206 (D.R.I.), the following terms and conditions do not apply to awards or subawards issued to any of the plaintiffs subject to the injunction order while the order remains in effect: (1) paragraph C.IX (Communication and Cooperation with the Department of Homeland Security and Immigration Officials) of the DHS Standard Terms and Conditions and the Agreement Article titled “Communication and Cooperation with the Department of Homeland Security and Immigration Officials” in this award package; (2) paragraph C.XVII(2)(a)(iii) (Anti-Discrimination Grant Award Certification regarding immigration) of the DHS Standard Terms and Conditions and paragraph (2)(a)(iii) of the Agreement Article titled “Anti-Discrimination” in this award package; and (3) the “State Homeland Security Program: Compliance with Federal Immigration Law” Agreement Article. If the injunction is stayed, vacated, or extinguished, the “State Homeland Security Program: Compliance with Federal Immigration Law” Agreement Article will immediately become effective.

**Article 64**

**Operation Stonegarden: Non-Applicability of Specific Terms and Agreement Articles**

Notwithstanding their inclusion in this award package, the following terms and Agreement Articles do not apply to this grant award: (1) paragraph C.IX(Communication and Cooperation with the Department of Homeland Security and Immigration Officials) of the DHS Standard Terms and Conditions and the Agreement Article titled “Communication and Cooperation with the Department of Homeland Security and Immigration Officials” in this award package; and (2) paragraph C.XVII(2)(a)(iii) (Anti-Discrimination Grant Award Certification regarding immigration) of the DHS Standard Terms and Conditions and paragraph (2)(a)(iii) of the Agreement Article titled “Anti- Discrimination” in this award package.

**Article 65**

**Period of Performance and Budget Period**

Notwithstanding language in the Obligating Document or in the other terms of this award package, the Period of Performance and the Budget Period for this grant award is October 1, 2025, to September 30, 2026. The Period of Performance and Budget Period stated in the Obligating Document shall not apply.

**Article 66**

**Removed per FEMA Amendment Memo dated 05/27/2026:**

**Funding Hold: Additional Information Required**

FEMA has placed a funding hold on this award, and \$6,034,750 is on hold in the FEMA financial systems. The recipient is prohibited from obligating, expending, or drawing down the funds associated with the following Homeland Security Grant Program subprogram(s)/investment(s). To release the funding hold, the recipient must provide a detailed cost breakdown and justification for the investments/projects listed above. FEMA will rescind the funding hold upon its review and approval of the detailed cost breakdown and justification. If you have questions about this funding hold, please contact the DHS/FEMA Headquarters Preparedness Officer.

**Article 67****Amended Award Amount Pursuant to State of Illinois, et al. v. Kristi Noem, et al. (D.RI).**

Pursuant to the Permanent Injunction Order issued by the U.S. District Court for the District of Rhode Island in State of Illinois, et al. v. Kristi Noem, et al., No. 1:25-cv-00495, dated December 22, 2025, and Information Bulletin (IB) 540, the amount of funding awarded by this Fiscal Year 2025 Homeland Security Grant Program(HSGP) grant has been amended to reflect the amount set forth in the Notice of Funding Opportunity dated August 1, 2025. Further, the "Summary Description of Award and Subprograms" is amended to read as follows: The purpose of the FY2025 HSGP is to support state and local efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. The HSGP provides funding to implement investments that build, sustain, and deliver the 32 core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation. Among the five basic homeland security missions noted in the DHS Quadrennial Homeland Security Review, HSGP supports the goal to Strengthen National Preparedness and Resilience. The building, sustainment, and delivery of these core capabilities are not exclusive to any single level of government, organization, or community, but rather, require the combined effort of the whole community. This HSGP award consists of State Homeland Security Program (SHSP) funding in the amount of \$4,362,750, and Operation Stonegarden (OPSG)funding in the amount of \$1,672,000.

**Article 68****Amended Period of Performance and Budget Period Pursuant to State of Illinois, et al. v. Kristi Noem, et al. (D.RI) and State of Michigan et al. v. Kristi**

Pursuant to the Permanent Injunction Order issued by the U.S. District Court for the District of Rhode Island in State of Illinois, et al. v. Kristi Noem, et al., No. 1:25-cv-00495, dated December 22, 2025 and the Permanent Injunction Order issued by the U.S. District Court for the District of Oregon in State of Michigan, et al. v. Kristi Noem et al., No 6:25-cv-02053-AP, dated December 23, 2025, the Agreement Article titled "Period of Performance and Budget Period") of your award package is rescinded. The new Period of Performance and Budget Period for this award is September 1, 2025, to August 31, 2028.

**Article 69****MT DES Specific Acknowledgements and Assurances**

Sub-recipients must acknowledge and agree to comply with applicable provisions governing MT DES access to records, accounts, documents, information, facilities, and staff.

1. Sub-recipients must cooperate with any compliance reviews or compliance investigations conducted by MT DES.
2. Sub-recipients must give MT DES access to, and the right to examine and copy, records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by MT DES regulations and other applicable laws or program guidance.
3. Sub-recipients must submit timely, complete, and accurate reports to the appropriate MT DES officials and maintain appropriate backup documentation to support the reports.
4. Sub-recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.
5. The State of Montana shall not be liable for any reimbursement amount greater than the award amount available to each sub-recipient.
6. Failure of the sub-recipient to accomplish HSGP objectives may result in the reduction or withholding of funds, or other action, as determined by MT DES.

The State of Montana has the right to seek judicial enforcement of these obligations.

**Article 70****Accruals**

As established within Montana Operations Manual Policy, accrual documentation is required of all sub-recipients by the Montana Department of Administration, State Financial Services Division, and must be submitted to MT DES no later than the second week of June, or as instructed by MT DES.

**Article 71****Authorized Representative**

As evidenced by the signatures found in the Letter of Obligation, the Sub-Recipient Signatory Official agrees to appoint the Sub-Recipient Authorized Representative to act on behalf of Billings Police Department. This individual shall be duly authorized with all necessary powers with regard to the administration and oversight of the 2025 State Homeland Security Program grant, 25HSBPDEOD. The Catalog of Federal Domestic Assistance (CFDA) number associated with this grant is 97.067.

**Article 72****State Homeland Security Grant Funding Hold**

There is no program hold on this project for BABAA compliance review.



## Obligating Document for Award

|                                                                                                                              |                                                                                                              |                                                                                                                                                          |                     |
|------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| STATE GRANT NUMBER:<br>25HSBPDEOD                                                                                            | SUB-RECIPIENT NAME AND ADDRESS:<br><br>Billings Police Department<br>316 N 26th St<br>Billings, MT 59101     | ISSUING STATE OFFICE AND ADDRESS:<br><br>Montana Disaster and Emergency Services<br>P.O. Box 4789<br>1956 MT Majo Street<br>Fort Harrison, MT 59636-4789 |                     |
| FEDERAL AGREEMENT NUMBER:<br>EMW-2025-SS-05013                                                                               |                                                                                                              |                                                                                                                                                          |                     |
| AMENDMENT NUMBER:                                                                                                            |                                                                                                              |                                                                                                                                                          |                     |
| NAME OF SUB-RECIPIENT AUTHORIZED REPRESENTATIVE:<br><br>Garrett Peterson                                                     | SUB-RECIPIENT AUTHORIZED REPRESENTATIVE CONTACT INFORMATION:<br><br>petersong@billingsmt.gov<br>406-208-5478 |                                                                                                                                                          |                     |
| EFFECTIVE DATE OF THIS ACTION:<br><br>07/24/2026                                                                             | METHOD OF PAYMENT:<br><br>EFT                                                                                | NAME AND CONTACT INFORMATION OF MT DES GRANT COORDINATOR:<br><br>Genny Lighthiser<br>genevieve.lighthiser@mt.gov<br>406-417-8685                         |                     |
| FEDERAL AWARD AMOUNT: \$59,085.00                                                                                            |                                                                                                              | PERIOD OF PERFORMANCE:<br>From: 10/01/2025 To: 06/30/2028                                                                                                |                     |
| ASSISTANCE ARRANGEMENT:<br><br>Cost Reimbursement                                                                            | CFDA #:<br><br>97.067                                                                                        | Budget Period:<br>From: 10/01/2025 To: 06/30/2028                                                                                                        |                     |
| SUB-RECIPIENT SIGNATORY OFFICIAL (Name and Title)                                                                            |                                                                                                              |                                                                                                                                                          | DATE                |
| SUB-RECIPIENT AUTHORIZED REPRESENTATIVE (Name and Title)<br><br>Sergeant Garrett Peterson                                    |                                                                                                              |                                                                                                                                                          | DATE<br><br>8/31/26 |
| MT DES SIGNATORY (Name, Title and Date)<br><br>Pam Fruh<br>Digitally signed by Pam Fruh<br>Date: 2026.08.27 12:18:35 -06'00' |                                                                                                              |                                                                                                                                                          |                     |
| Pam Fruh, Preparedness Program Manager, Authorized Organizational Representative                                             |                                                                                                              |                                                                                                                                                          |                     |



## City Council Regular Business Meeting

**Meeting Date:** 09/28/2026

**TITLE:** Approval of State Highway Traffic Safety DUI Grant in the Amount of \$148,535

**PRESENTED BY:** Shawn Mayo, Assistant Chief of Police

**Department:** Police

**Presentation:** No

**Legal Review:** No

**Project Number:** N/A

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### RECOMMENDATION

Staff recommends that the City Council approve and accept the State Highway Traffic Safety Division's DUI Program Grant in the amount of \$148,535 for the grant period of October 1, 2026, through September 30, 2027.

### EXECUTIVE SUMMARY

The State of Montana, State Highway Traffic Safety Division's DUI Grant Program has awarded the Billings Police Department **\$148,535** for the period of **October 1, 2026, through September 30, 2027**. The grant will provide funding to support DUI enforcement efforts through a full-time DUI patrol officer, overtime for targeted DUI enforcement activities, and related operating expenses and supplies. Acceptance of the grant will provide dedicated funding to enhance the City's traffic safety and DUI enforcement efforts.

### BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The State of Montana, through the State Highway Traffic Safety Division, has awarded the City \$148,535 in grant funding to support DUI enforcement efforts. The grant will fund a full-time DUI patrol officer and provide additional resources for targeted DUI enforcement activities.

Grant funds will be allocated as follows:

- **\$120,000** for salary and benefits associated with a full-time DUI patrol officer;
- **\$20,000** for overtime costs related to DUI enforcement details and patrols; and
- **\$8,535** for operating expenses and supplies.

The grant period is October 1, 2026, through September 30, 2027. Acceptance of the grant will provide dedicated funding to support DUI enforcement and enhance the City's traffic safety efforts.

### FISCAL EFFECTS

There is no impact to the General Fund.

### STAKEHOLDERS

N/A

### ALTERNATIVES

City Council may:

- Approve and accept the State Highway Traffic Safety DUI Program Grant in the amount of \$148,535 to support DUI enforcement and traffic safety efforts; or
  - Decline to approve and accept the grant, which would result in the loss of the available DUI enforcement funding and provide further direction to staff.
-

**City Council Regular Business Meeting**

**Meeting Date:** 09/28/2026

**TITLE:** Donation - Partners for Parks

**PRESENTED BY:** Gavin Woltjer

**Department:** Parks/Rec/Public Lands

**Presentation:** No

**Legal Review:** No

**Project Number:** N/A

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**RECOMMENDATION**

PRPL staff recommends Council accept the \$3,000 donation from Partners for Parks to be used for First Federal Bank & Trust ARC sponsorship.

**EXECUTIVE SUMMARY**

First Federal Bank & Trust bought a \$3,000 ARC sponsorship. They submitted their sponsorship check to Partners for Parks. Partners for Parks has issued a \$3,000 check to PRPL to be used to purchase a Thank You Wall sponsorship.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

First Federal Bank & Trust bought a \$3,000 ARC sponsorship. They submitted their sponsorship check to Partners for Parks. Partners for Parks has issued a \$3,000 check to PRPL to be used to purchase a Thank You Wall sponsorship.

**FISCAL EFFECTS**

PRPL ARC receives \$3,000 for the purchase of a sponsorship from First Federal Bank & Trust.

50% of the sponsorship will be used for operational needs at the ARC.

50% of the sponsorship will be used to enhance the capital reserve as outlined in RES 26-11327.

**STAKEHOLDERS**

PRPL department

ARC operations

First Federal Bank & Trust

Users of the ARC

**ALTERNATIVES**

There are no suggested alternatives for this agenda item.

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**Attachments**

ARC Resolution

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## **RESOLUTION 26-11359**

### **A RESOLUTION CORRECTING RESOLUTION 26-11327 THAT ESTABLISHED OPERATIONAL AUTHORITY OF THE COURTS COMPLEX AT AMEND RECREATION CAMPUS TO THE PARKS, RECREATION, AND PUBLIC LANDS DEPARTMENT (PRPL), FEE STRUCTURES, SPONSORSHIPS, PERFORMANCE METRICS, COMPOSITION OF THE ADVISORY BOARD, AND REVENUE ALLOCATION.**

WHEREAS, at the April 21, 2025, work session, City Council requested Parks, Recreation, and Public Lands Interim Director Woltjer to explore three different operational modalities for the Courts Complex at Amend Recreation Campus (ARC) of private, public-private, or public; and

WHEREAS, PRPL, a department of the City of Billings, formed a sub-committee of five (5) elected officials from the Billings City Council, representing each ward, to explore operation and long-term maintenance for the Courts Complex at the ARC; and

WHEREAS, this subcommittee met with PRPL staff to study operational modalities no less than eight (8) times between June 4, 2025, and September 10, 2025; and

WHEREAS, the facility is composed of four (4) main courts that are convertible to eight (8) smaller courts, five (5) exterior 3-on-3 courts, a three (3) lane walking track, and one (1) multipurpose room; and

WHEREAS, this facility is primarily designed for tournaments, court rentals, and recreation programming; and

WHEREAS, similar facilities with different operational modalities were studied and discussed by the subcommittee and PRPL staff; and

WHEREAS, it was identified that a key to success is the optimization of facility space through tournaments, recreation programming, court rentals, naming rights and sponsorships, and concession sales; and

WHEREAS, after the examination of the different operational modalities the subcommittee expressed that the best operating modality for the Courts Complex was determined to be the PRPL department, and

WHEREAS, on September 15, 2025, at a Work Session, the Billings City Council took an informal vote of 9-0 in favor of PRPL operating the ARC for an initial period of three (3) years; and

WHEREAS, PRPL completed architectural design regarding construction and operation of the ARC, obtained conceptual drawings, and prepared a budget for the construction of the ARC and Amend Campus site work in the range of \$20,000,000 funded by the South Billings Urban Renewal Association (SBURA); and, pro forma financials, including a budget for operation of the ARC, reflecting estimated annual revenues of approximately \$392,000 (Year 1), \$486,000 (Year 2) and \$639,000 (Year 3) and an annual estimated operating shortfall of \$260,000 (Year 1), \$ 185,000 (Year 2) and \$53,000 (Year 3); and

WHEREAS, on April 10, 2025, the BTBID Board conditionally approved providing funding for operational expenses of the ARC totaling \$500,000 to be used to offset operational shortfalls in FY27, FY28, and FY29; and

WHEREAS, PRPL staff has prepared for the activation of the Courts Complex through tournaments, court rentals, and recreation programming, and is dedicated to meeting the objectives put forth in the performance and financial metrics; and

WHEREAS, PRPL staff is in full understanding that continued operation of the Courts Complex by the PRPL department is contingent on meeting or surpassing these metrics.

WHEREAS, on April 27, 2026, Council approved Resolution 26-11327 establishing the operational authority of the courts complex at amend recreation campus to the parks, recreation, and public lands department (PRPL), fee structures, sponsorships, performance metrics, composition of the advisory board, and revenue allocation.

WHEREAS, Resolution 26-11327 incorrectly contained the Council's approved amendments as noted in red and underlining below:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

1. The City Council hereby directs PRPL staff to operate the Courts Complex at the Amend Recreation Campus for a period of three years.
2. The City Council hereby directs staff to meet or surpass the following performance and financial metrics and to provide quarterly reports to City Council detailing status of achieving metrics:
  - A. Performance:
    - i. FY27: set baseline for participation numbers
    - ii. FY28: FY27 baseline plus 10% growth
    - iii. FY29: FY28 participation numbers plus 5% growth
  - B. Financial:
    - i. FY27: recover 60% of operational costs
    - ii. FY28: recover 80% of operational costs
    - iii. FY29: recover 100% of operational costs



3. The City Council hereby directs staff to create an advisory board for the Courts Complex with the following composition of participants:
  - A. School District 2 representative (1)
  - B. Sports Tourism Director (1)
    - i. During BTBID funding period
  - C. Public Community Members (3)
  - D. City Council representative (1) (ex-officio)
  - E. PRPL leadership representative (1) (ex-officio)
4. The City Council hereby authorizes PRPL staff to sell the following naming rights and sponsorships for the identified locations, duration, and values:
  - A. Main Building: 10 years; \$1,000,000
  - B. Building Community Lobby: 5 years; \$500,000
  - C. Four (4) 94' x 50' courts: 5 years: \$150,000 (per court)
  - D. Multipurpose Room: 3 years; \$30,000
  - E. Five (5) Exterior 3-on-3 Basketball Courts: 3 years; \$15,000 (per court)
  - F. 95 Sponsorship Panels: 3 years; \$3,000 (per panel)
  - G. Twelve Neptune Radio Annual Advertisements: 1 year; \$10,000 (per business)
  - H. Years 1-3: Up to 50% Operations/Up to 50% dedicated to Reserves
  - I. Years 4-10: Up to 75% Operations/Up to 25% dedicated to Reserves
5. The City Council hereby directs staff to charge the following amounts for use of the facility:
  - A. Weekday Court Rental Rate (non-tournament):
    - i. 94' x 50' court: \$80.00/hour/per court
    - ii. 74' x 44' court: \$40.00/hour/ per court
  - B. Tournament Rates:
    - i. 94' x 50' court: \$100.00/hour/per court
    - ii. 74' x 44' court: \$50.00/hour/per court
  - C. Exterior 3-on-3 Courts: \$25.00/hour/per court
6. The City Council hereby agrees that all generated revenues from this facility will be used for operational costs or used to establish a capital reserve of \$2M for the facility as a Parks, Recreation, and Public Lands Enterprise Fund. City Council shall have the discretion to direct excess funds (as determined by a fully funded reserve) generated at the ARC to other PRPL budgetary needs.

7. This resolution shall be effective upon adoption.

ADOPTED AND APPROVED by the City Council of the City of Billings, Montana,  
on the 27<sup>th</sup> day of July, 2026.



ATTEST:

By: Denise R. Bohlman  
Denise R. Bohlman, City Clerk

CITY OF BILLINGS

By: [Signature]  
Mike Nelson, Mayor

## City Council Regular Business Meeting

**Meeting Date:** 09/28/2026

**TITLE:** Certificate of Survey 2128, 2nd Amendment - No Cost Quitclaim Deed for Public Right-of-Way from HAB Development Corporation

**PRESENTED BY:** Tyler Westrope

**Department:** Public Works

**Presentation:** No

**Legal Review:** Yes

**Project Number:** N/A

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### RECOMMENDATION

Staff recommends Council approve the exempt plat, accept the public right-of-way, and authorize the Mayor to execute the Quitclaim Deed, thereby transferring Tract 2A-2 of Certificate of Survey 2128 2nd Amended, to the public as right-of-way.

### EXECUTIVE SUMMARY

HAB Development Corporation is proposing to develop Tract 2A of Certificate of Survey 2128 and dedicate additional public right-of-way for Jansma Avenue and Stephens Lane. The dedication will establish Jansma Avenue between Stephens Lane and Orchard Lane, providing additional east-west street connectivity, and will complete the full-width public right-of-way for a portion of Stephens Lane.

The developer will construct the associated street improvements to City standards at its expense. Council approval of the exempt plat and acceptance of the Quitclaim Deed will place the new street and utility improvements within dedicated public right-of-way and allow the City to accept responsibility for the right-of-way and associated improvements.

Staff recommends that Council approve the exempt plat and accept the Quitclaim Deed for the additional public right-of-way along Jansma Avenue and Stephens Lane.

### BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

HAB Development Corporation, the developer of Tract 2A of Certificate of Survey 2128, is proposing to develop the property and dedicate additional land for public street right-of-way. The proposed exempt plat will establish public right-of-way for Jansma Avenue and complete a portion of the Stephens Lane right-of-way. The Jansma Avenue right-of-way will extend between Stephens Lane and Orchard Lane, providing an east-west connection between the two streets. The plat will also dedicate the west half of the Stephens Lane right-of-way between King Avenue East and the alley located between Jansma Avenue and Murphy Avenue. The east half of the Stephens Lane right-of-way within this segment has previously been dedicated; therefore, the proposed dedication will complete the full-width public right-of-way for this portion of Stephens Lane. Acceptance of the proposed right-of-way and execution of the Quitclaim Deed will ensure that existing and future City roadway and utility improvements within these areas are located within dedicated public right-of-way.

A copy of the exempt plat and Quitclaim Deed is attached. Council is requested to approve the exempt plat and accept the Quitclaim Deed dedicating the additional public right-of-way for Stephens Lane and Jansma Avenue.

### FISCAL EFFECTS

Approval of the exempt plat and acceptance of the Quitclaim Deed will create additional public right-of-way that will become the City's responsibility to maintain. The developer will construct the associated street improvements in accordance with City standards at the developer's expense.

Following acceptance of the improvements, the City will assume responsibility for routine maintenance of the new public infrastructure. Due to the limited amount of additional right-of-way being dedicated, the ongoing maintenance costs are expected to be minimal and can be accommodated within existing Public Works operations and budgets.

### STAKEHOLDERS

### ALTERNATIVES

City Council may:

- Approve the exempt plat and Quitclaim Deed transferring Tract 2A-2 of Certificate of Survey 2128 2nd Amended, to public right-of-way or;

- Disapprove and not accept the exempt plat and Quitclaim Deed. If not approved, the future extension of Jansma Avenue would need to exist as a private street, and Stephens Lane would have split right-of-way and ownership between the City of Billings and the adjacent development as the east 30-feet of Stephens Lane is currently platted as City right-of-way. Stephens Lane would continue as a narrow half-street.

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**Attachments**

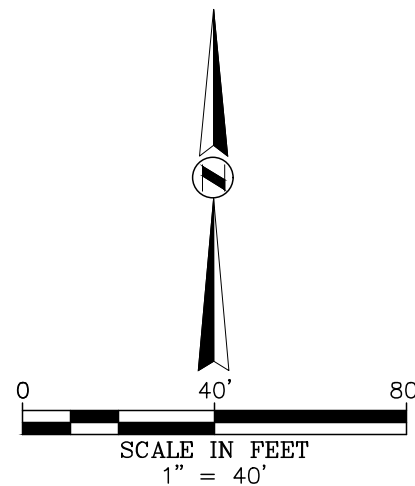
CS 2128 2nd AMND Plat

CS 2128 2nd AMND Quitclaim Deed

---



AMENDED CERTIFICATE OF SURVEY #2128  
AMENDING TRACT 2A OF COS# 2128M, SECOND AMENDMENT, DOC# 1468403  
LOCATED WITHIN THE SW1/4 OF THE SE1/4 OF SECTION 9, TOWNSHIP 1S, RANGE 26E, P.M.M.  
CITY OF BILLINGS, YELLOWSTONE COUNTY, MONTANA  
PURPOSE OF SURVEY: TO DEDICATE RIGHT OF WAY TO THE CITY OF BILLINGS  
FOR JANSMA AVENUE AND STEPHENS LANE



PROPERTY DESCRIPTION

A Tract of land being Tract 2A of Certificate of Survey No. 2128M, Doc. No. 1468403 and further located within the Southwest One-Quarter of the Southeast One-Quarter of Section 9, Township 1 South, Range 26 East, P.M.M., City of Billings, Yellowstone County, Montana.

Said area being 193,411 square feet or 4.44 acres more or less and subject to all easements of record.

CERTIFICATE OF EXEMPTION  
(RIGHT OF WAY)

The undersigned hereby certifies that the purpose of this survey is for a division of land that:

"is created for rights-of-way or utility sites. A subsequent change in the use of the land to a residential, commercial, or industrial use is subject to the requirements of this chapter."

This survey is exempt from review as a subdivision pursuant to Section 76-3-201(1)(h), MCA.

By: Patti Webster, Executive Director of HAB Development Corporation,

STATE OF MONTANA )  
COUNTY OF YELLOWSTONE ) ss.

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2026, by Patti Webster, Executive Director of HAB Development Corporation.

Printed Name: \_\_\_\_\_  
Notary Public for the State of \_\_\_\_\_  
Residing at \_\_\_\_\_,  
My Commission Expires \_\_\_\_\_, 20 \_\_\_\_\_.

CERTIFICATE OF SURVEYOR

I, the undersigned, Christopher W. Kosine, a Professional Land Surveyor, do hereby certify that in February 2026 this Certificate of Survey was surveyed under my direct supervision and that I have plattd the same as shown on the accompanying Certificate of Survey and as described, in accordance with the provisions of the Administrative Rules of Montana Section 24.183.1104 A.R.M., Montana Subdivision and Platting Act, Sections 76-3-101 through 76-3-625 M.C.A.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2026.

Christopher W. Kosine, PLS  
Registration No 41478

SURVEYOR NOTES

DATE OF FIELD DATA COLLECTION: February 17, 2026  
OWNERS OF RECORD: HAB Development Corporation  
SURVEY COMMISSIONED BY: Patti Webster

BASIS OF BEARING:  
RMTORS BILLINGS (IFT) GRID NORTH, NAD83(2011) DERIVED FROM  
RTK CORRECTIONS FROM MTSRN AT MTEI (CORS)

LAMBERT CONFORMAL CONIC SINGLE PARALLEL  
CENTRAL MERIDIAN: 108°25'00"W  
GRID ORIGIN: 45°47'00"N  
FALSE NORTHING: 164041.995'  
FALSE EASTING: 656167.979'  
SCALE FACTOR: 1.0001515

DISTANCES ARE IN INTERNATIONAL FOOT GROUND UNITS.



LEGEND

|                                                          |           |
|----------------------------------------------------------|-----------|
| SURVEYED BOUNDARY                                        |           |
| SECTION LINE                                             |           |
| FOUND MONUMENT (AS NOTED)                                |           |
| FOUND PLSS MONUMENT AS NOTED                             |           |
| SET 5/8" X 18" REBAR, YPC<br>STAMPED "STAHLY, 41478 PLS" | XX.XX'(M) |
| MEASUREMENT THIS SURVEY                                  | XX.XX'(R) |
| MEASUREMENT OF RECORD<br>COS# 2128M, DOC# 1468403        | AC        |
| ALUMINUM CAP                                             | YPC       |
| YELLOW PLASTIC CAP                                       | NPTS      |
| NOT A PART OF THIS SURVEY                                |           |

CERTIFICATE OF COUNTY TREASURER

I, Hank Peters, Treasurer of Yellowstone County, Montana, do hereby certify that the accompanying Certificate of Survey has been duly examined and that all real property taxes and special assessments assessed and levied on the land to be aggregated have been paid.  
DATED this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2026.

Hank Peters, Treasurer  
Yellowstone County, Montana

CERTIFICATE OF CITY ATTORNEY

This document has been reviewed by the City Attorney's office and is acceptable as to form.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2026.

Reviewed by: \_\_\_\_\_

CLERK AND RECORDER CERTIFICATION

Clerk & Recorder Sticker

|                                                                                       |                                                                                         |  |  |  |                                                                     |  |  |  |                                                               |
|---------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|--|--|--|---------------------------------------------------------------------|--|--|--|---------------------------------------------------------------|
|  | STAHLY ENGINEERING & ASSOCIATES<br>PROFESSIONAL ENGINEERS & SURVEYORS<br>www.seoeng.com |  |  |  | AMENDED CERTIFICATE OF SURVEY #2128                                 |  |  |  | FIELD: JTM/IM<br>DRAWN: IM<br>CHECKED: CWK<br>DATE: 3/24/2026 |
|                                                                                       | BILLINGS<br>Phone:(406)601-4055<br>BOZEMAN<br>Phone:(406)522-9526                       |  |  |  | GREAT FALLS<br>Phone:(406)604-4644<br>HELENA<br>Phone:(406)442-8594 |  |  |  | COUNTY: YELLOWSTONE<br>PRINCIPAL MERIDIAN,<br>MONTANA         |

|                                     |     |    |     |
|-------------------------------------|-----|----|-----|
| 1/4                                 | SEC | T  | R   |
| <input checked="" type="checkbox"/> | 9   | 1S | 26E |
| <input type="checkbox"/>            |     |    |     |

SHEET  
1 OF 1

Return to:  
City of Billings  
P.O. Box 1178  
Billings, MT 59103

QUIT CLAIM DEED

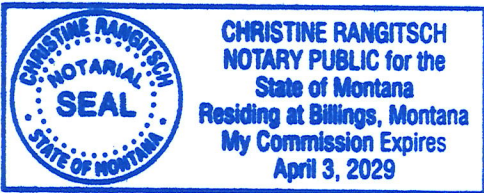
FOR A VALUABLE CONSIDERATION, the receipt and sufficiency of which is hereby expressly acknowledged, **HAB DEVELOPMENT CORPORATION**, whose mailing address is 2415 1<sup>st</sup> Avenue North, Billings, MT 59101, as **GRANTOR**, hereby quitclaims to the **CITY OF BILLINGS**, a Municipal Corporation, organized under the laws of the State of Montana, whose mailing address is P.O. Box 1178, Billings, MT 59103, as **GRANTEE**, for the benefit and use of the Public forever, all right, title, and interest in and to certain real property situated in the Southwest 1/4 of the Southeast 1/4 of Section 9, Township 1 South, Range 26 East, P.M.M., in the City of Billings, County of Yellowstone, State of Montana, being more particularly described as follows, to-wit:

TRACT 2A-2 OF AMENDED CERTIFICATE OF SURVEY No. 2128,  
ACCORDING TO THE OFFICAL SURVEY ON FILE IN THE  
OFFICE OF THE CLERK AND RECORDER OF SAID COUNTY,  
UNDER DOCUMENT No. \_\_\_\_\_ .

IN WITNESS WHEREOF, the Grantor herein has executed this instrument on this 28<sup>th</sup> day of August, 2026.

HAB DEVELOPMENT CORPORATION:

  
\_\_\_\_\_  
Patti Webster, Executive Director



STATE OF MONTANA        )  
                                          :SS  
County of Yellowstone    )

On this 28th day of August, 2026, before me, a Notary Public in and for the State of Montana, personally appeared **PATTI WEBSTER**, known to me to be the Executive Director of **HAB DEVELOPMENT CORPORATION**, whose name is subscribed to the foregoing instrument and who acknowledged that they executed the same. Witness my hand and seal the day and year herein above written.

  
\_\_\_\_\_  
Notary Public in and for the State of Montana

**Return to:**  
**City of Billings**  
**P.O. Box 1178**  
**Billings, MT 59103**

## ACKNOWLEDGEMENT AND ACCEPTANCE OF CONVEYANCE

The Mayor and City Council of the City of Billings acknowledges receipt of this deed and hereby accepts the property interest conveyed through this instrument.

CITY OF BILLINGS:

Mike Nelson, Mayor

ATTEST:

BY: \_\_\_\_\_  
Denise R. Bohlman, City Clerk

STATE OF MONTANA           )  
County of Yellowstone         ) :ss

On this \_\_\_\_ day of \_\_\_\_\_, 2026, before me, a Notary Public in and for the State of Montana, personally appeared **MIKE NELSON and DENISE R. BOHLMAN**, known to me to be the Mayor and City Clerk of The **CITY OF BILLINGS**, Montana, respectively, whose names are subscribed to the foregoing instrument and who acknowledged that they executed the same. Witness my hand and seal the day and year herein above written.

---

Notary Public in and for the State of Montana

**City Council Regular Business Meeting**

**Meeting Date:** 09/28/2026

**TITLE:** Fifty-Four West Subdivision, Final Plat

**PRESENTED BY:** Hunter Kelly, Planner 1

**Department:** Planning & Community Services

**Presentation:** No

**Legal Review:** No

**Project Number:** PZX-22-00202

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**RECOMMENDATION**

Staff recommends the City Council approve the final plat of Fifty Four West Subdivision.

**EXECUTIVE SUMMARY**

On August 27, 2026, KLJ Engineering submitted the final plat for Fifty Four West Subdivision. The proposed subdivision creates 66 lots for residential development. The subject property is generally located North of Rimrock Road and East of 54th Street West. The proposed subdivision received preliminary approval on May 22, 2023. The original approval was set to expire on May 22, 2026. The developer requested a two-year extension to the approval period, citing unforeseen delays in construction, and was approved by City Council on January 12, 2026.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

On August 27, 2026, KLJ Engineering submitted the final plat for Fifty Four West Subdivision. The proposed subdivision creates 66 lots for residential development. The property contains N3 (Suburban Neighborhood Residential), N2 (Mid-Century Neighborhood), and P1 (Parks and Open Space) zoning. The subject property is generally located North of Rimrock Road and East of 54th Street West. The proposed subdivision received preliminary approval on May 22, 2023. The original approval was set to expire on May 22, 2026. The developer requested a two-year extension to the approval period, citing unforeseen delays in construction, and was approved by City Council on January 12, 2026. The applicant is now requesting final plat approval of the subdivision.

**FISCAL EFFECTS**

The final plat of this subdivision will have no financial impact on the Planning Division.

**STAKEHOLDERS**

A public hearing is not scheduled for the City Council meeting; however, nearby property owners may attend the City Council meeting. At this time, the Planning Division has received no public comments or questions regarding the proposed subdivision.

**ALTERNATIVES**

The City Council may approve or deny the final plat of Fifty Four West Subdivision. If the City Council chooses to deny the final plat, the denial must be because the criteria in Section 76-3-611, MCA are not met. The criteria are as follows:

*76-3-611. Review of final plat.*

- (1) The governing body or the agent or agency designated by the governing body shall examine each final plat, and the governing body shall approve the plat only if:
  - (a) It conforms to the conditions of approval set forth on the preliminary plat and to the terms of this chapter and (local) regulations adopted pursuant to this chapter; and
  - (b) The county treasurer has certified that all real property taxes and special assessments assessed and levied on the land to be subdivided have been paid. Staff finds the final plat meets the criteria outlined in 76-3-611 above.

Staff finds the final plat is in compliance with the requirements of state statutes, conditions of approval and local regulations. City Council should approve the final plat.

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**Attachments**

Final Plat  
Final SIA  
Conditions of Approval  
Preliminary Approval Extension Letter

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PLAT OF  
**FIFTY FOUR WEST SUBDIVISION**

BEING LOT 2B OF CERTIFICATE OF SURVEY NO. 1834  
LOCATED IN THE SW 1/4 OF SECTION 29, TOWNSHIP 1 NORTH, RANGE 25 EAST, P.M.M.  
CITY OF BILLINGS, YELLOWSTONE COUNTY, MONTANA  
PREPARED FOR : MICHAEL CHRISTENSEN HOMES  
DECEMBER 2022

**CERTIFICATE OF SURVEYOR**

STATE OF MONTANA )  
 :ss  
County of Yellowstone )

The undersigned, a Land Surveyor licensed in the State of Montana, states that during the month of November, 2022, a survey was performed under his supervision of a tract of land to be known as Fifty Four West Subdivision, in accordance with the request of the owner thereof and in conformance with the Montana Subdivision and Platting Act; said subdivision, description of boundaries and dimensions being in accordance with the Certificate of Dedication and as shown on the annexed plat; that the monuments found and set are of the character and occupy the positions shown hereon and that the gross area is 30.6148 acres and the net area is 26.2239 acres.

Note:  
New property corner monuments will be set after final construction of streets and utilities.

KLJ, INC.

By: \_\_\_\_\_

Montana License No. 17794 LS

Date: \_\_\_\_\_

**CERTIFICATE OF CITY ENGINEER'S OFFICE**

I hereby certify that the annexed and foregoing plat conforms with Section 76-4-125(1)(d)(i), M.C.A., divisions located within jurisdictional areas that have adopted growth policies pursuant to chapter 1 or within first-class or second-class municipalities for which the governing body certifies, pursuant to 76-4-127, that adequate storm water drainage and adequate municipal facilities will be provided.

IN WITNESS WHEREOF, I have executed this CERTIFICATE OF APPROVAL this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
City Engineer's Office

**CERTIFICATE OF CITY COUNCIL APPROVAL**

STATE OF MONTANA )  
 :ss  
County of Yellowstone )

We hereby certify that we have examined the annexed and foregoing Fifty Four West Subdivision and found that said plat conforms with the requirements of the laws of the State of Montana, and the requirements of The Yellowstone County Board of Planning. It is therefore approved and the dedication to public use of any and all lands shown on this plat as being dedicated to such use are accepted.

IN WITNESS WHEREOF, we have set our hands and the seal of the CITY OF BILLINGS, MONTANA, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

CITY OF BILLINGS, MONTANA

By: \_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
City Clerk

**CERTIFICATE OF DEDICATION**

STATE OF MONTANA )  
 :ss  
County of Yellowstone )

KNOW ALL MEN BY THESE PRESENTS: That MICHAEL CHRISTENSEN HOMES, the owner of the following described tract of land, does hereby certify that it has caused to be surveyed, subdivided and platted into lots, blocks and streets as shown on the annexed plat, said tract being situated in the SW 1/4 of Section 29, T. 1 N., R. 25 E., P.M.M., in the City of Billings, Yellowstone County, Montana; said tract being more particularly described as follows, to-wit:

TRACT 2B OF THE AMENDED TRACT 2 OF CERTIFICATE OF SURVEY 1834 according to the official plat on file in the Office of the Clerk & Recorder of Yellowstone County, Montana, under Document No. 1900549.

Pursuant to Section 76-3-621, M.C.A., the park requirements for this subdivision have been met by filing of original plat of Fifty Four West Subdivision, Document No. \_\_\_\_\_.

The undersigned hereby grants unto the public, Said tract to be known and designated as Fifty Four West Subdivision, all the lands included in all streets, avenues ways, lanes, shared use paths and right of ways as shown on the annexed plat are hereby granted and donated to the use of the public to have and to hold forever.

The undersigned hereby grants unto all private and public utility companies, as such are defined and established by Montana Law, and cable television companies, an easement for the location, maintenance, repair and removal of their lines over, under and across the areas designated on the plat as "UTILITY EASEMENT" to have and to hold forever.

The undersigned grants unto the City of Billings for the purpose of site drainage the areas designated as "DRAINAGE EASEMENT" to have and to hold forever.

The undersigned hereby grants private perpetual drainage easements designated as "PRIVATE DRAINAGE EASEMENT" for stormwater drainage. These drainage easements are exclusive to and for the benefit of the lots where said easements cross or are adjacent.

The undersigned grants unto the City of Billings for the purpose of sanitary sewer lines and manholes in areas designated as "SANITARY SEWER EASEMENT" to have and to hold forever

MICHAEL CHRISTENSEN HOMES, a Montana Corporation

By: \_\_\_\_\_ Title: \_\_\_\_\_

STATE OF MONTANA )  
 :ss  
County of Yellowstone )

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned Notary Public for the State of Montana, personally appeared \_\_\_\_\_, known to me to be the person who signed the foregoing instrument as \_\_\_\_\_ of MICHAEL CHRISTENSEN HOMES, a Montana corporation, and acknowledged to me that said corporation executed the same. Witness my hand and seal the day and year herein above written.

\_\_\_\_\_  
Notary Public in and for the State Montana

**NOTICE OF APPROVAL**

STATE OF MONTANA )  
 :ss  
County of Yellowstone )

This plat has been approved for filing by the Yellowstone County Board of Planning and conforms to the recommendations of this board.

\_\_\_\_\_  
Date President

\_\_\_\_\_  
Executive Secretary

**CERTIFICATE OF COUNTY TREASURER**

I hereby certify that all real property taxes and special assessments have been paid per 76-3-611(1)(b)/76-3-207(3), M.C.A.

Date: \_\_\_\_\_  
Yellowstone County Treasurer

By: \_\_\_\_\_  
Deputy

**CERTIFICATE OF CITY ATTORNEY**

This document has been reviewed by the City Attorney's office and is acceptable as to form.

Date: \_\_\_\_\_

Reviewed by: \_\_\_\_\_

**ERRORS AND OMISSIONS REVIEW**

I hereby certify that I have examined the annexed and foregoing plat for errors and omissions in computations and drafting and find that said plat conforms with the requirements of the laws of the State of Montana, and that said plat conforms to the adjoining additions and plats of the City of Billings already platted as nearly as circumstances will permit.

\_\_\_\_\_  
Examining Land Surveyor Licence #

\_\_\_\_\_  
Date

| CURVE TABLE |            |         |         |               |                |
|-------------|------------|---------|---------|---------------|----------------|
| Curve #     | Delta      | Radius  | Length  | Chord Bearing | Chord Distance |
| C1          | 2'02'11"   | 428.00' | 15.21'  | N 88°53'24" W | 15.21'         |
| C2          | 9'43'55"   | 428.00' | 72.70'  | N 83°00'21" W | 72.61'         |
| C3          | 7'28'18"   | 372.00' | 48.51'  | S 81°52'32" E | 48.48'         |
| C4          | 4'16'02"   | 372.07' | 27.71'  | S 87°44'43" E | 27.70'         |
| C5          | 6'52'35"   | 472.00' | 56.65'  | N 86°40'57" E | 56.61'         |
| C6          | 6'52'35"   | 528.00' | 63.37'  | S 86°40'57" W | 63.33'         |
| C7          | 3'44'26"   | 372.00' | 24.29'  | N 88°02'17" W | 24.28'         |
| C8          | 8'01'40"   | 372.00' | 52.12'  | N 82°09'13" W | 52.08'         |
| C9          | 7'46'03"   | 428.00' | 58.02'  | S 82°01'25" E | 57.98'         |
| C10         | 4'02'50"   | 428.32' | 30.26'  | S 87°55'54" E | 30.25'         |
| C11         | 1'02'29"   | 372.00' | 6.76'   | S 89°21'32" E | 6.76'          |
| C12         | 12'45'50"  | 372.00' | 82.87'  | S 82°27'22" E | 82.70'         |
| C13         | 3'15'14"   | 372.00' | 21.13'  | S 74°26'50" E | 21.12'         |
| C14         | 24'22'53"  | 109.00' | 46.38'  | S 60°37'47" E | 46.03'         |
| C15         | 26°51'26"  | 131.00' | 61.41'  | N 61°52'03" W | 60.85'         |
| C16         | 14°36'44"  | 345.00' | 87.98'  | N 82°36'08" W | 87.75'         |
| C17         | 14°36'44"  | 255.00' | 65.03'  | N 82°36'08" W | 64.86'         |
| C18         | 16°47'50"  | 131.00' | 38.41'  | S 83°41'41" E | 38.27'         |
| C19         | 22°11'09"  | 109.00' | 42.21'  | N 81°00'02" W | 41.94'         |
| C20         | 1'26'32"   | 428.00' | 10.77'  | S 70°37'44" E | 10.77'         |
| C21         | 33°28'19"  | 39.00'  | 22.78'  | N 54°36'50" W | 22.46'         |
| C22         | 12°51'40"  | 435.00' | 97.64'  | S 80°36'53" E | 97.44'         |
| C23         | 33°28'19"  | 39.00'  | 22.78'  | S 73°23'05" W | 22.46'         |
| C24         | 38°50'17"  | 52.50'  | 35.59'  | S 38°25'59" W | 34.91'         |
| C25         | 153°41'24" | 52.50'  | 140.83' | S 57°49'51" E | 102.24'        |
| C26         | 12°58'21"  | 52.50'  | 11.89'  | N 38°50'16" E | 11.86'         |
| C27         | 6°52'35"   | 528.00' | 63.37'  | N 86°40'57" E | 63.33'         |
| C28         | 4°29'45"   | 472.00' | 37.04'  | S 85°29'32" W | 37.03'         |
| C29         | 82°34'52"  | 52.50'  | 75.67'  | S 16°23'44" E | 69.29'         |
| C30         | 48°38'16"  | 52.50'  | 44.57'  | N 49°12'51" E | 43.24'         |
| C31         | 33°12'11"  | 52.50'  | 30.42'  | S 89°51'56" E | 30.00'         |
| C32         | 41°09'13"  | 52.50'  | 37.71'  | S 52°41'14" E | 36.90'         |
| C33         | 11°46'06"  | 400.00' | 82.16'  | N 84°01'26" W | 82.01'         |
| C34         | 11°44'23"  | 405.67' | 83.12'  | S 84°00'35" E | 82.97'         |
| C35         | 6°52'35"   | 500.00' | 60.01'  | N 86°40'57" E | 59.97'         |
| C36         | 6°52'35"   | 500.00' | 60.01'  | S 86°40'57" W | 59.97'         |
| C37         | 21°07'54"  | 300.00' | 110.65' | N 79°20'32" W | 110.02'        |
| C38         | 21°06'10"  | 400.00' | 147.33' | S 79°19'41" E | 146.49'        |
| C39         | 205°30'02" | 52.50'  | 188.30' | S 44°53'54" E | 102.41'        |
| C40         | 205°34'33" | 52.50'  | 188.37' | N 45°06'06" E | 102.40'        |
| C41         | 12°54'47"  | 205.00' | 46.20'  | N 06°19'19" W | 46.10'         |

| LINE TABLE |               |          |
|------------|---------------|----------|
| Line #     | Bearing       | Distance |
| L1         | N 45°04'39" E | 14.15'   |
| L2         | S 44°54'29" E | 14.14'   |
| L3         | N 89°54'29" W | 24.79'   |
| L4         | N 78°08'23" W | 19.38'   |
| L5         | S 78°08'23" E | 32.69'   |
| L6         | N 45°06'06" E | 14.14'   |
| L7         | N 44°53'54" W | 14.15'   |
| L8         | S 89°52'46" E | 17.15'   |
| L9         | S 83°14'39" W | 4.51'    |
| L10        | S 83°14'39" W | 22.39'   |
| L11        | N 45°05'31" E | 14.14'   |
| L12        | N 89°54'29" W | 24.79'   |
| L13        | N 78°08'23" W | 52.06'   |
| L14        | S 78°08'23" E | 29.01'   |
| L15        | S 78°08'23" E | 23.06'   |
| L16        | S 44°53'54" E | 14.15'   |
| L17        | S 45°06'06" W | 14.14'   |
| L18        | N 89°54'29" W | 7.85'    |
| L19        | N 44°54'29" W | 14.14'   |
| L20        | N 45°05'31" E | 14.14'   |
| L21        | S 89°54'29" E | 7.85'    |
| L22        | S 44°53'54" E | 14.15'   |
| L23        | N 45°06'06" E | 14.14'   |
| L24        | S 44°53'54" E | 14.15'   |
| L25        | S 45°06'06" W | 14.14'   |
| L26        | N 44°53'54" W | 14.15'   |
| L27        | N 45°06'06" E | 14.14'   |
| L28        | S 89°52'46" E | 23.67'   |
| L29        | N 83°14'39" E | 106.97'  |
| L30        | N 83°14'39" E | 28.31'   |
| L31        | N 83°14'39" E | 78.66'   |
| L32        | S 45°47'06" E | 13.93'   |
| L33        | S 45°06'06" W | 14.14'   |
| L34        | S 44°53'54" E | 14.15'   |
| L35        | N 45°06'06" E | 14.14'   |
| L36        | N 89°54'29" W | 71.79'   |
| L37        | S 78°08'23" E | 51.48'   |
| L38        | S 83°14'39" W | 106.97'  |
| L39        | N 89°52'46" W | 18.37'   |
| L40        | S 89°54'29" E | 54.85'   |
| L41        | S 68°46'35" E | 40.57'   |
| L42        | N 00°33'45" E | 18.28'   |

**SUBDIVISION IMPROVEMENT AGREEMENT**

Document No. \_\_\_\_\_

**DECLARATION AND RESTRICTIONS**

Document No. \_\_\_\_\_

**STORM WATER FACILITY MAINTENANCE AGREEMENT**

Document No. \_\_\_\_\_

PREPARED BY:

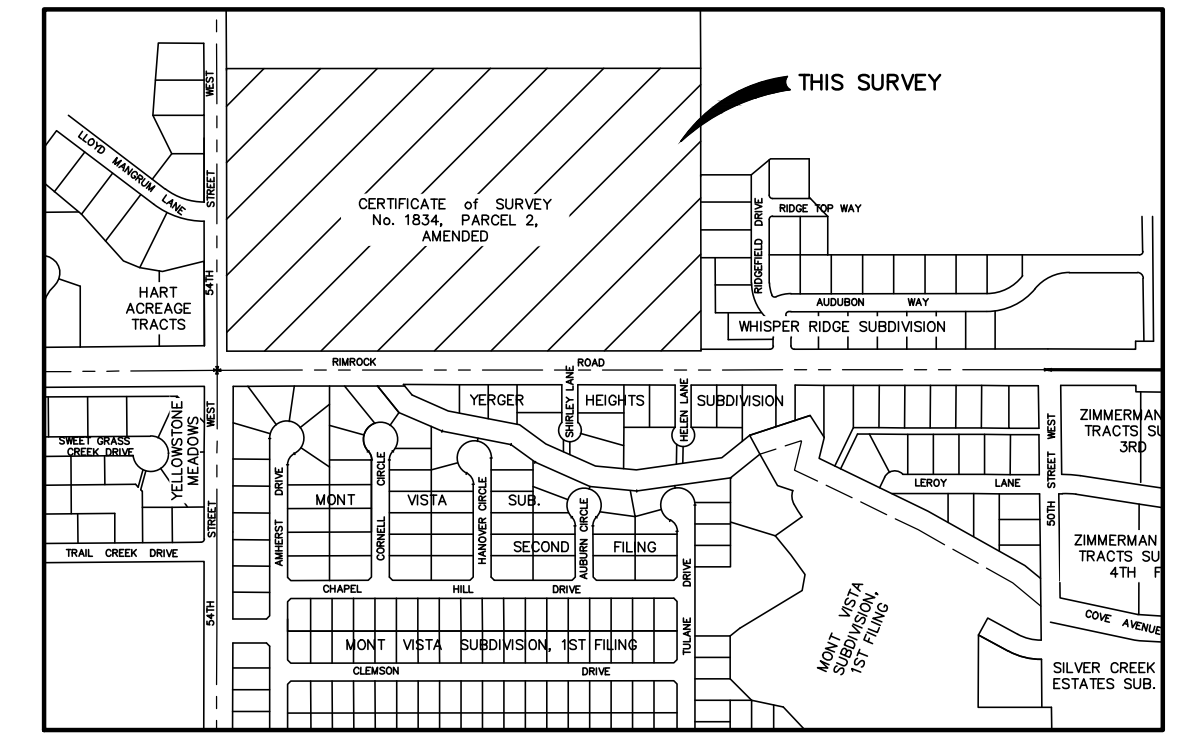
2611 Gabel Road  
P.O. Box 80303  
Billings, MT 59108





# FIFTY FOUR WEST SUBDIVISION

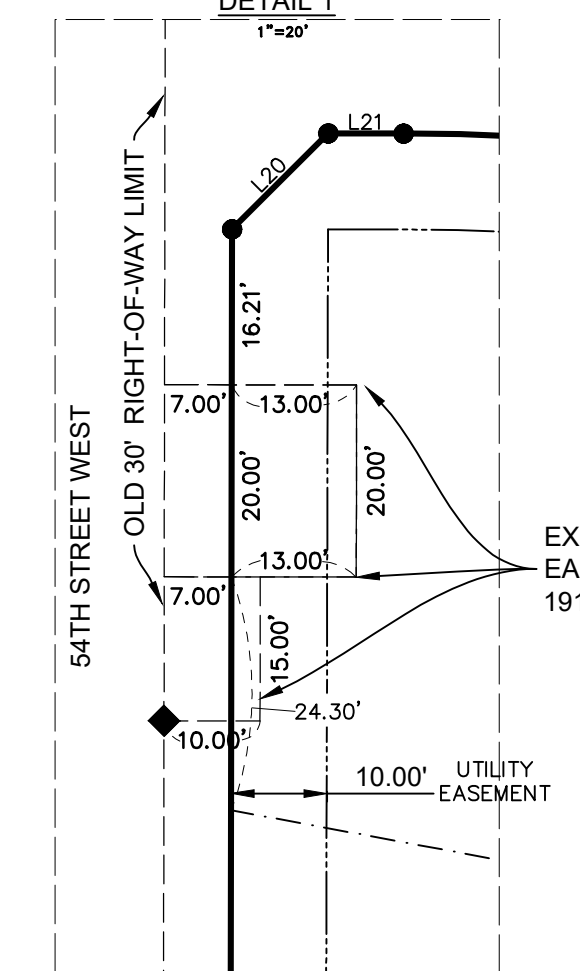
BEING LOT 2B OF CERTIFICATE OF SURVEY NO. 1834  
LOCATED IN THE SW 1/4 OF SECTION 29, TOWNSHIP 1 NORTH, RANGE 25 EAST, P.M.M.  
CITY OF BILLINGS, YELLOWSTONE COUNTY, MONTANA  
PREPARED FOR : MICHAEL CHRISTENSEN HOMES  
JUNE 2026



## VICINITY MAP

### LEGEND

- Found Section Corner
- Found Monument, YPC, ENG INC 9960LS
- Found Monument, YPC, SANDERSON STEWART 8377S
- Found Monument, YPC, ZUCK ENG 6966S
- Set 2' Witness Corner See Survey Notes
- Set Block Corners with Monument Box
- Yellow Plastic Cap
- Set 5/8" Rebar with YPC 17794
- Calculated Position—Nothing Set
- Private Drainage Easement
- Drainage Easement
- Utility Easement
- Adjacent Property
- Lot Lines



### SURVEY NOTES:

- WITNESS CORNERS WERE SET 2' NORTH ON LINE FROM THE SOUTH PROPERTY LINES IN BLOCK 8, LOTS 1-7 AND BLOCK 7, LOT 9, WITH 5/8" REBAR AND A YPC MARKED 17794LS DUE TO THE CONSTRUCTION OF A SOUND WALL.
- COVE DITCH EASEMENT IS 66 FEET WIDE, HAVING 33 FEET EACH OF EXISTING CENTERLINE OF THE DITCH. THE EXISTING DITCH CENTERLINE WAS SURVEYED AND WAS BUILT AROUND THE 1910S. SURVEYOR CALLED THE IRRIGATION DISTRICT TO VERIFY THE LOCATION AND WIDTH.

SCALE: 1"=200'  
BASIS OF BEARINGS:  
US RMTS BILLINGS LDP  
LAMBERT CONFORMAL CONIC ONE PARALLEL PROJECTION  
NAD83(2011) (EPOCH 2010.0000)  
CENTRAL MERIDIAN LOCATED AT:  
LAT: N45°47'00.0000"  
LON: W108°25'00.0000"  
BEARINGS SHOWN ARE GRID BEARINGS AND HAVE NOT BEEN ADJUSTED FOR CONVERGENCE.  
DISTANCES SHOWN ARE GROUND DISTANCES.  
SCALE FACTOR: 1.0001515

PREPARED BY:



SHEET 2 of 2

1/4 CORNER SET  
KJL 2-1/2" ALUM.  
CAP 17791 PLS

HANSEN, MARY L  
3104 54TH ST W  
BLOCK 2  
LOT 17

COOKMAN, JOHN E II &  
KASEY N  
3018 54TH ST W  
SUB  
BLOCK 2  
LOT 16

LIND, SAMUEL C &  
CHANTELL G  
3002 54TH ST W  
ESTATES  
BLOCK 2  
LOT 15

ROBERT J  
RICHARDS, RUST  
3002 LLOYD MANGRUM LN  
CLUB  
BLOCK 2  
LOT 14

BRAY, WILLIAM K  
3004 LLOYD MANGRUM LN  
YELLOWSTONE  
BLOCK 1  
LOT 10

BRETZ, DUSTIN A & MEGAN M  
5407 RIMROCK RD  
HART ACRES TRACTS SUB  
LOT 14-1

SECTION CORNER  
BRASS CAP IN  
MONUMENT BOX

SECTION CORNER  
BRASS CAP IN  
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MONUMENT BOX

PRIVATE OPEN SPACE  
30,624 Sq.Ft.

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35,218 Sq.Ft.

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24,986 Sq.Ft.

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**SUBDIVISION IMPROVEMENTS AGREEMENT  
& WAIVER OF RIGHT TO PROTEST FUTURE SPECIAL  
IMPROVEMENT DISTRICTS**

**Fifty Four West Subdivision**

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(City of Billings, Montana)**

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**SUBDIVISION IMPROVEMENTS AGREEMENT  
& WAIVER OF RIGHT TO PROTEST FUTURE  
SPECIAL IMPROVEMENT DISTRICTS**

**Fifty Four West Subdivision**

**This agreement** is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2026, by and between Michael Christensen Homes (Subdivider), whose address for the purpose of this agreement is PO Box 80883 Billings, Montana 59108, hereinafter referred to as “Subdivider,” and the **CITY OF BILLINGS**, Billings, Montana, hereinafter referred to as “City.”

**WITNESSETH:**

**WHEREAS**, at a regular meeting conducted on \_\_\_\_\_ day of \_\_\_\_\_, 2023, the Board of Planning recommended conditional approval of a preliminary plat of *Fifty Four West Subdivision*; and

**WHEREAS**, at a regular meeting conducted on the 22<sup>nd</sup> day of May, 2023, the City Council conditionally approved a preliminary plat of *Fifty Four West Subdivision*; and

**WHEREAS**, a Subdivision Improvements Agreement is required by the City prior to the approval of the final plat.

**WHEREAS**, the provisions of this agreement shall be effective and applicable to *Fifty Four West Subdivision* upon the filing of the final plat thereof in the office of the Clerk and Recorder of Yellowstone County, Montana. The Subdivision shall comply with all requirements of the City of Billings Subdivision Regulations, the rules, regulations, policies, and resolutions of the City of Billings, and the laws and administrative rules of the State of Montana.

**THEREFORE, THE PARTIES TO THIS AGREEMENT**, for and in consideration of the mutual promises herein contained and for other good and valuable consideration, do hereby agree as follows:

**I. PROPERTY CONDITIONS AND INFORMATION FOR LOT PURCHASERS**

- A. Lot owners will be required to construct that segment of the required sidewalk that fronts their property at the time of lot development. If sidewalk is not constructed within 5 years, the City has the right to construct the sidewalk and assess the property owners.
- B. Lot owners should be aware that this subdivision is being built in close proximity to prime deer and antelope habitat and it is likely that homeowners will experience problems with damage to landscaped shrubs, flowers, and gardens. The Montana Fish, Wildlife, and Parks Department does not provide damage assistance unless there is damage to commercial crops and/or a threat to public health and safety.
- C. Lot owners should be aware that soil characteristics within the area of this subdivision, as described in the project Geotechnical Engineering Report prepared by Rimrock Engineering, under project number G22154, dated October 5, 2022. The report contains foundation design and construction recommendations for the subdivision lots that should be considered during building construction.
- D. No water rights have been transferred to the lot owners. Irrigation ditches that exist on the perimeter of this development are for the benefit of other properties. Perimeter ditches and drains

shall remain in place and shall not be altered by the Subdivider or subsequent owners.

- E. Fences within the rear yard setback of Lots 1-7, Block 8, and Lot 7, Block 7 shall be limited to 6-feet in height. The side yard fences adjacent to the 30' wide shared use path access for Lot 7, Block 7 and Lot 7, Block 8 shall be limited to 4-feet in height.
- F. There is attached hereto a Waiver waiving the right to protest the creation of the special improvement district or districts which by this reference is expressly incorporated herein and made as much a part hereof as though fully and completely set forth herein at this point. The Waiver will be filed with the plat, shall run with the land, and shall constitute the guarantee by the Subdivider and property owner or owners of the developments described herein. Said Waiver is effective upon filing and is not conditioned on the completion of the conditions set forth in this Agreement. The Subdivider and owner specifically agree that they are waiving valuable rights and do so voluntarily.

## **II. TRANSPORTATION**

### **A. Streets**

- Subdivider shall construct Zurich Lane, Lloyd Mangrum Lane, Pully Way, Lucerne Way, Zermatt Way and Biel Way with asphalt pavement, curb, gutter and sidewalk. The street width shall be 34-feet from back-of-curb to back-of curb. The streets shall be centered in a 56-foot-wide right-of-way, dedicated to the City.
- Subdivider shall construct the east half of 54<sup>th</sup> Street West along the west subdivision boundary. Construction shall include pavement widening, curb and gutter. The street half-width shall be 19.5-feet from the right-of-way centerline to the east back-of-curb. Subdivider shall dedicate a 37-foot-wide right-of-way half-width along 54<sup>th</sup> Street West.
- Rimrock Road is designated as a Major Arterial and is located within a 120-foot right-of-way. Rimrock Road shall be constructed with a minimum standard width of 42-feet, back of curb to back of curb. That portion of Rimrock Road adjacent to the subdivision has been partially constructed. The existing street includes approximately (24-feet) of asphalt. The Subdivider shall provide a cash-in-lieu contribution for the construction of approximately an additional 7-feet of asphalt surface with a satisfactory sub-base, base course, standard curb and gutter, necessary tapers and stormdrain piping and inlets on Rimrock Road along the frontage of the subdivision, due prior to final plat approval. The cash-in-lieu contribution shall include engineering design and construction administration.

### **B. Sidewalks**

- Subdivider shall construct 5-foot-wide boulevard walks at the following locations:
  - Along 54<sup>th</sup> Street West, adjacent to west subdivision boundary
  - Along portions of Zurich Lane, Lloyd Mangrum Lane, Lucerne Way and Pully Way that are adjacent to private open spaces.
- Subdivider shall construct pedestrian ramps at each intersection within the subdivision and at the east side of intersections with 54<sup>th</sup> Street West.
- 5-foot-wide boulevard walks shall be constructed along streets within the subdivision by lot owners, along the frontage of each lot, in conjunction with building permits for each respective lot.

### **C. Street Lighting**

Construction or installation of streetlights within the public rights-of-way shall not be required at this time, but streetlights are included in the Waiver referenced herein for construction of the same in the future. A maintenance district for streetlights may be formed for future maintenance of any streetlights installed in the future.



#### **D. Traffic Control Devices**

- “Developer shall furnish and install all necessary traffic control devices in accordance with the MUTCD and approved by the City of Billings Public Works Department.
- Subdivider shall install stop signs on Lloyd Mangrum Lane and Zurich Lane at intersections with 54th Street West.
- Subdivider shall install street name signs at all subdivision intersections.
- Road-closed signs shall be installed on the north end of Lucerne Way and the east end of Zurich Lane.
- A traffic impact study has been completed for the Subdivision. All required intersection improvement contributions identified therein shall be completed by the Subdivider at the Subdivider’s expense. The percent of traffic contributions to the following intersections shall be in accordance with the traffic accessibility study:
  - Rimrock Road and 54th Street W: 2.25%
  - Rimrock Road and 46th Street W: 2.54%
  - Shiloh Road and Rimrock Road: 2.33%

The cash contributions shall be based on the percent of traffic contributions to the intersections based on the total cost of an intersection as determined by City Engineering for the year in which the contribution is made. The cash contribution shall be made prior to final plat approval.

#### **E. Access**

No access to or from the subdivision directly to Rimrock Road shall be allowed, except Subdivider shall construct a shared use path from the intersection of Pully Way and Biel Way, to the existing shared use path along the north side of Rimrock Road. Shared use path shall be in a 20-foot minimum width right-of-way, dedicated to the City of Billings.

#### **F. Heritage Trail Plan**

The subdivision is not within the Heritage Trail Plan and no trail improvements are required.

#### **G. Public Transit**

No public transit facilities are required to be constructed with the subdivision improvements.

### **III. EMERGENCY SERVICE**

Construction of buildings made of combustible materials shall have adequate fire apparatus access roads and water supply (fire hydrants) in place to allow for fire suppression requirements. Prior to the issuance of a building permit for construction using combustible materials (i.e. lumber, plywood, wood trusses, etc.), fire apparatus access roads and water supply requirements shall be provided in accordance with the International Fire Code as adopted by the City of Billings.

At a minimum, the following is required:

- An unobstructed gravel road or gravel road base must be within 150 feet of the furthest portion of a building under construction as measured along the approved route.
- The access roads are required to support fire apparatus vehicle loading (40 tons) during all weather conditions and shall be a minimum of twenty (20) feet wide.
- An operational fire hydrant shall be located within 600 feet of the furthest portion of a residence under construction or within 400 feet of the furthest portion of a commercial building under construction as measured along the access roads to the site.
- The above requirements do not alter or effect the current minimum subdivision requirements for fire apparatus access and water supply.

#### **IV. STORM DRAINAGE**

Stormwater runoff flowing toward the subdivision from large drainage areas to the north, shall be diverted around the perimeter of the subdivision in drainage ditches and through culverts to be constructed by the Subdivider. Runoff from minor off-site drainage areas may be captured and conveyed through the subdivision stormwater management facilities. Perimeter ditches shall be routed to points of discharge existing in the pre-developed site condition. Discharge points shall be designed and constructed to disperse concentrated flows and prevent downstream property damage.

Perimeter ditches described above shall be constructed within a strip of land around the north, west and east side of the subdivision, as shown on the plat.

Stormwater conveyance facilities shall be constructed within the subdivision in accordance with City design standards. Runoff from the subdivision shall be conveyed to the proposed stormwater treatment and detention area in the Private Open Space adjacent to the north side of the Cove Ditch. Stormwater from the detention facility shall be discharged to the Cove Ditch in accordance with City of Billings design standards and written agreement with the Cove Ditch Company. The design rate of discharge shall not exceed one cubic-foot-per-second (1 CFS) per 10 Acres of Subdivision Area. The HOA shall be responsible for paying all fees required as part of agreement with the Cove Ditch Company.

Subdivider shall construct all stormwater management and conveyance facilities discussed above.

The HOA shall be responsible for maintaining the following stormwater facilities:

1. drainage swales and ditches around perimeter of subdivision, excluding culvert crossing at public streets
2. stormwater treatment structure located in boulevard at south side of Lloyd Mangrum Lane
3. stormwater conveyance pipes and structures across private open space, except for stormdrain pipe running between Zurich Lane and Lloyd Mangrum Lane
4. stormwater detention pond
5. detention pond outlet piping, outlet control structure and outfall to the Cove Ditch

The City of Billings shall be responsible for maintaining the following stormwater facilities:

1. stormdrain inlets pipes and manholes withing public right-of-ways
2. stormdrain pipe crossing private open space between Zurich Lane and Lloyd Mangrum Lane
3. culverts crossing public roads

Individual owners of each lot shall be responsible for maintenance of drainage swales crossing their property.

#### **V. UTILITIES**

The Subdivision Improvements Agreement does not constitute an approval for extension of or connection to water mains and sanitary sewers. The property owner shall make application for extension/connection of water mains and sanitary sewers to the Public Works Department – Distribution and Collection Division. The extension/connection of/to water mains and sanitary sewers is subject to the approval of the applications and the conditions of approval. Applications shall be submitted for processing prior to the start of any construction and prior to review and approval of any project plans and specifications. The appropriate water and wastewater construction fees and franchise fee in effect shall be submitted with the applications.

It is acknowledged that the properties subject to this Subdivision Improvements Agreement shall be subject to the appropriate water and wastewater local and interior construction fees in effect at the



time of payment. Fees shall be paid for the lots in each phase as applied for in the extension application and as per the first paragraph above.

The Developer/Owner acknowledges that the subdivision shall be subject to the applicable System Development Fees in effect at the time new water and/or sanitary sewer service connections are made.

The design/installation of sanitary sewers and appurtenances, and water mains and appurtenances (fire hydrants, etc) shall be in accordance with design standards, specifications, rules, regulations of and as approved by the City of Billings Public Works Department, Fire Department and the Montana Department of Environmental Quality.

**A. Power, Telephone, Gas, and Cable Television**

10-foot-wide utility easements shall be dedicated on the plat along all road frontages within and adjacent to the subdivision, to allow for installation of power, gas, telecommunication, data, and other services.

**VI. PARKS/OPEN SPACE**

In accordance with Section 23-1002 of the City Subdivision Regulations, the Subdivider must dedicate park land at a proportion of 11-percent of the area of residential lots being created that are smaller than ½-acre or pay cash-in-lieu. In accordance with Section 27-800 of the City Zoning Regulations, the subdivision must provide a minimum of 2-percent of the net subdivision area as parkland or open space. This area is credited toward the parkland dedication requirements. The Subdivider must provide for a balance of 9-percent to satisfy these requirements.

The total area of residential lots created by the subdivision, smaller than ½ acre, is 16.26-acres. The total park area requirement is 1.46-acres. The Subdivider agrees to pay the City of Billings cash-in-lieu for this land amount prior to recordation of the final plat.

**VII. IRRIGATION**

Subdivider shall grant to the Cove Ditch Company a 60-foot-wide easement, 30-feet each side of the center line of the cove ditch, to operate and maintain the ditch.

**VIII. SOILS/GEOTECHNICAL STUDY**

See Section I.C of this agreement.

**IX. FINANCIAL GUARANTEES**

Except as otherwise provided, Subdivider shall install and construct said required improvements with cash or by utilizing the mechanics of a special improvement district or private contracts secured by letters of credit or a letter of commitment to lend funds from a commercial lender. All engineering and legal work in connection with such improvements shall be paid by the contracting parties pursuant to said special improvement district or private contract, and the improvements shall be installed as approved by the City Engineer and Utility Department Manager.

**X. LEGAL PROVISIONS APPLYING TO SUBDIVIDER**

**A.** Subdivider agrees to guarantee all public improvements for a period of two years from the date of final acceptance by the City of Billings.

- B.** The owners of the properties involved in this proposed Subdivision by signature subscribed herein below agree, consent, and shall be bound by the provisions of this Agreement.
- C.** The covenants, agreements, and all statements in this Agreement run with the land and apply to and shall be binding on the heirs, personal representatives, successors and assigns and transferees of the respective parties.
- D.** In the event it becomes necessary for either party to this Agreement to retain an attorney to enforce any of the terms or conditions of this Agreement or to give any notice required herein, then the prevailing party or the party giving notice shall be entitled to reasonable attorney fees and costs.
- E.** Any amendments or modifications of this Agreement or any provisions herein shall be made in writing and executed in the same manner as this original document and shall after execution become a part of this Agreement.
- F.** Subdivider shall comply with all applicable federal, state, and local statutes, ordinances, and administrative regulations during the performance and discharge of its obligations. Subdivider acknowledges and agrees that nothing contained herein shall relieve or exempt it from such compliance.

IN WITNESS WHEREOF, the parties hereto have set their hands and official seals on the date first above written.

"SUBDIVIDER"

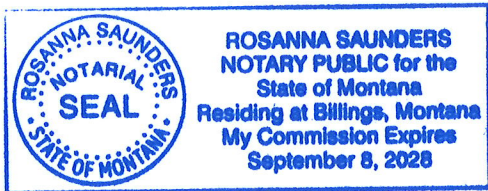
Fifty Four West Development, LLC

By: [Signature]

Its: Manager

STATE OF MONTANA     )  
                                      : ss  
County of Yellowstone     )

On this 26<sup>th</sup> day of August, 2026, before me, a Notary Public in and for the State of Montana, personally appeared Mike Christensen, known to me to be the person who signed the foregoing instrument as Manager of Fifty Four West Development, LLC (Subdivider) and acknowledged to me that said corporation executed the same.



[Signature]  
Notary Public in and for the State of Montana Printed  
Name: Rosanna Saunders Residing  
at: Billings, MT My  
commission expires: Sept 8, 2028

This agreement is hereby approved and accepted by the City of Billings, this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

"CITY"

CITY OF BILLINGS MONTANA

By: \_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
City Clerk

STATE OF MONTANA     )  
                                      : ss  
County of Yellowstone     )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2026, before me, a Notary Public in and for the State of Montana, personally appeared \_\_\_\_\_ and \_\_\_\_\_, known to me to be the Mayor and City Clerk, respectively, of the City of Billings, Montana, whose names are subscribed to the foregoing instrument in such capacity and acknowledged to me that they executed the same on behalf of the City of Billings, Montana.

\_\_\_\_\_  
Notary Public in and for the State of Montana Printed  
Name: \_\_\_\_\_ Residing  
at: \_\_\_\_\_ My  
commission expires: \_\_\_\_\_

# Waiver of Right to Protest

## FUTURE SPECIAL IMPROVEMENT DISTRICTS

FOR VALUABLE CONSIDERATION, the undersigned, being the Subdivider and all of the owners of the hereinafter described real property, do hereby waive the right to protest the formation of one or more special improvement district(s) for a period of no more than twenty years from the recording of this waiver, for street light maintenance and energy, and for the construction of streets, street widening, sidewalks, survey monuments, street name signs, curb and gutter, street lights, driveways, traffic signals, and traffic control devices, parks and park maintenance, trails, sanitary sewer lines, water lines, storm drains (either within or outside the area), and other improvements which the City of Billings may require.

This Waiver and Agreement is independent from all other agreements and is supported by sufficient independent consideration to which the undersigned are parties, and shall run with the land and shall be binding upon the undersigned, their successors and assigns, and the same shall be recorded in the office of the County Clerk and Recorder of Yellowstone County, Montana.

This Waiver is in addition to any other recorded waiver related to the property described herein and is not intended to replace, supersede, or invalidate any such waiver.

The real property hereinabove mentioned is more particularly described as follows:

*Fifty Four West Subdivision*

Signed and dated this 26 day of August, 2026.

Fifty Four West Development, LLC

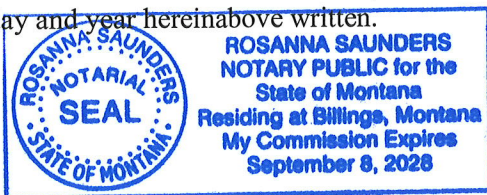
By: [Signature]

Its: Manager

STATE OF MONTANA     )  
                                      : ss  
County of Yellowstone    )

On this 26<sup>th</sup> day of August, 2026, before me, a Notary Public in and for the State of Montana, personally appeared Mike Christensen, known to me to be Subdivider/Owner Name, the person who executed the forgoing instrument and acknowledged to me that he/she executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year hereinabove written.



[Signature]  
Notary Public in and for the State of Montana  
Printed name: Rosanna Saunders  
Residing in Billings, Montana  
My commission expires: Sep 8, 2028



Additional conditions:

Item 7. c.

### City Council Regular

Date: 05/22/2023  
Title: Fifty-Four West Subdivision - City Major Preliminary Plat  
Presented by: Hunter Kelly, Planner 1  
Department: Planning & Community Services  
Presentation: Yes  
Legal Review: Not Applicable

|                       |          |
|-----------------------|----------|
| COUNCIL ACTION        | Approved |
| 9-2, Rupsis + Choriki | opposed  |
| MAY 22 2023           |          |
| Jb                    |          |
| CITY CLERK            |          |

### RECOMMENDATION

The Planning Board recommends to City Council that the preliminary plat of Fifty Four West Subdivision be conditionally approved and the Findings of Fact adopted as presented in the staff report.

### BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

On March 1, 2023, KLJ Engineering, on behalf of Michael Christensen, applied for preliminary major plat approval for Fifty Four West Subdivision. The proposed subdivision creates 66 lots for residential development. The subject property is generally located North of Rimrock Road and East of 54th Street West. The property is currently zoned N3. Per the zoning code, the property will need to be rezoned to a Planned Neighborhood Development. Additionally, in order for this land to develop in the City, annexation is required. Both an annexation and zone change are being reviewed by staff and will be considered concurrently at this meeting with this application. The land is currently vacant.

### VARIANCES

No variances are requested.

### PROPOSED CONDITIONS OF APPROVAL

1. To minimize the effects on local service prior to final plat approval, the applicant will coordinate with the USPS to determine what type of deliver system is preferred and to locate and provide the correct amount of space for safely delivering the mail to the residents.
2. To minimize the effect on local services, to be compliant with Planned Neighborhood Development zoning regulations, and because of the location in proximity to Cottonwood Park, the subdivider shall provide a combination of 2% (.33 acres) developed park and 9% (1.46 acres) cash-in-lieu. The dollar value shall be determined based on methods outlined in Section 23-1007 of the City of Billings Subdivision Regulations. The payment shall be made prior to final plat approval.
3. In order to protect public health and safety and provide for future park maintenance, all required parkland shall be privately owned and maintained. Prior to final plat approval, the subdivider shall submit for review and comment, documents outlining how the maintenance will occur.
4. Minor changes may be made in the SIA and final documents, as requested by the Planning, Legal or Public Works Departments to clarify the documents and bring them into the standard acceptable format.
5. The final plat shall comply with all requirements of the City of Billings Subdivision Regulations, rules, regulations, policies, and resolutions of the City of Billings, and the laws and Administrative Rules of the State of Montana.
6. In order to protect public health and safety and adhere to Crime Prevention Through Environmental Design (CPTED) principles, fences within the rear yard setback of Lots 1-7, Block 8, and Lot 9, Block 7 and side yard fences adjacent to the 30' wide ROW for the shared used path shall be limited to 6 feet in height. The Covenants, Codes, and Restrictions (CC&Rs) filed with the final plat shall include this language. In addition, the following language shall be placed into the Subdivision Improvements Agreement under Section II. Titled Property Conditions and Information for Lot Purchasers F. rear yard fences of Lots 1-7, Block 8, and Lot 9, Block 7 and side yard fences adjacent to the 30' wide ROW for the shared used path shall be limited to 6 feet in height. The aforementioned fences may be constructed up to the maximum height allowable by zoning, if the fence is constructed of materials that are permitted by the zoning code and allows for transparency.
7. In order to protect public health and safety and adhere to Crime Prevention Through Environmental Design (CPTED) principles and per the City of Billings Subdivision Regulations Section 23-406 A. 3. The subdivider shall install plantings within the open space area adjacent to the shared use path. The landscaping shall include at least 1 tree and 6 shrubs or ornamental grasses every 40'. The trees should be of a variety included in the City's preferred tree planting list.

Note: The staff recommended version of condition number 6 proposed limiting fence heights to 4 feet, only allowing a

6' fence if the fence were constructed of materials that promoted transparency. After review of the Planning Boards recommendation, Staff would like to identify potential points of conflict between Condition 6 and information disclosed from the developer that may need to result in the City Council further amending Condition number 6.

The applicant stated during the public hearing of this preliminary plat of their intent to place a 6-foot tall perimeter cinder block wall around the subdivision, in order to mirror the aesthetic of the subdivisions opposite of Rimrock Road and provide secure and private backyards for future residents. The last sentence of Condition 6, "*The aforementioned fences may be constructed up to the maximum height allowable by zoning, if the fence is constructed of materials that are permitted by the zoning code and allows for transparency.*", may conflict with this design and the intent of the amended Condition 6 as discussed in the public hearing, however the Planning Board did not motion for this language to be struck during the public hearing.

The applicants' agent, during the presentation said the applicant was content with the side yard fences adjacent to the 30' wide ROW for the shared used path being limited to 4 feet in height, as further described in the stakeholder section. However, the Planning Board's motion did not reflect this intent, either. The current version of condition 6 would allow for 6' high fencing or walls along the 30' wide ROW for the shared used path, which would conflict with the CPTED-Friendly intent of Condition 6.

If the City Council were to consider further amendments, based on the Planning Board recommendation, to avoid these potential points of conflict, the following amendments to condition number 6 should be considered.

- Consider limiting the side yard fences to a 4' maximum height immediately adjacent to the 30' wide shared use path access for Lot 9, Block 7 and Lot 7, Block 8.
- Since the developer has indicated they intend to construct a solid type wall (block style) consider striking "*The aforementioned fences may be constructed up to the maximum height allowable by zoning, if the fence is constructed of materials that are permitted by the zoning code and allows for transparency.*"
- Staff recommends current Condition #6 language be replaced with the following: *In order to protect public health and safety and adhere to Crime Prevention Through Environmental Design (CPTED) principles; fences within the rear yard setback of Lots 1-7, Block 8, and Lot 9, Block 7 shall be limited to 6 feet in height. The side yard fences adjacent to the 30' wide shared use path access for Lot 9, Block 7 and Lot 7, Block 8 shall be limited to 4 feet in height. The Covenants, Codes, and Restrictions (CC&Rs) filed with the final plat shall include this language. In addition, the following language shall be placed into the Subdivision Improvements Agreement under Section II. Titled Property Conditions and Information for Lot Purchasers F. rear yard fences of Lots 1-7, Block 8, and Lot 9, Block 7 shall be limited to 6 feet in height. The side yard fences adjacent to the 30' wide shared use path access for Lot 9 Block 7 and Lot 7 Block 8 shall be limited to 4 feet in height.*

## PROCEDURAL HISTORY

Pre-Application Meeting: August 25, 2022

Preliminary Plat application submitted to Planning Division: March 1, 2023

Departmental Review Meeting: March 16, 2023

Preliminary Plat Resubmittal: March 23, 2023

Planning Board Plat Review: April 11, 2023

Planning Board Public Hearing: April 25, 2023

Preliminary Plat to City Council: May 22, 2023

60 Working-Day Preliminary Plat Review period ends: May 24, 2023

## PLAT INFORMATION

General Location: North of Rimrock Road and East of 54th Street West

Legal Description: Certificate of Survey 1834, Parcel 2B Amended, AMD 30.608 ac (98)

Owner/Subdivider: Michael Christensen

Engineer/Surveyor: KLJ Engineering

Existing Zoning: N3 - Suburban Neighborhood Residential

Existing Land Use: Vacant land

Proposed Zoning: PND - Planned Neighborhood Development

Proposed Land Use: Residential

Gross & Net Area: Gross 30.61 Acres & Net 16.21 Acres

Lot Size:

Minimum: 10,000 Square Feet

Maximum: 21,707 Square Feet

Parkland Requirements: 1.78 Acres required. 0.83 Acres is provided. Of that, 0.33 is provided toward the park land dedication and the remaining 1.45 acres is to be covered via cash-in-lieu contribution. The cash contribution will go

towards Cottonwood Park since the subdivision is located within the 1 mile radius of the park.

## STAKEHOLDERS

### PLAT REVIEW MEETING

At the Planning Board Plat Review meeting on April 11, staff gave a brief overview of the subdivision and was available for questions from the Board. President Cook called for questions and discussion from members of the Board. Board member John Staley requested clarification regarding the CPTED requirements as proposed in conditions 6-8. Planning and Community Services Director Wyeth Friday responded, explaining the City Council's initiative to incorporate CPTED principles into ongoing planning projects. Board member David Nordel raised additional concerns regarding the CPTED conditions and how they may seem counterproductive to the intended goals of the CPTED principles. Board member Roger Gravgard asked for clarification on what lots were effected by the proposed fence height restrictions. Staff responded and further explained how CPTED applied to those lots. Board member Gravgard suggested bringing additional city staff to explain CPTED and how it applies to the City of Billings, with Director Friday responding in the affirmative.

Board member Staley segued into a concern regarding the conditions of approval referring to the parks and the cash-in-lieu contribution. Staff responded by explaining the concerns of the Parks department and the no programmable space proposed by the developer and the storm water facilities planned for the park areas. Director Friday explained further, detailing the possible uses of the cash in lieu contribution and how it relates to the nearby Cottonwood Park. Board member Woody Woods had questions regarding the possible maintenance of the private open space and who would actually perform it. Staff responded by affirming the condition that the private parkland will be privately maintained. Board member Woods also raised concerns regarding the proposed stormwater retention area and if it would be fenced. Travis Copper, the project engineer, responded to the question and stated they could look at fencing options but the stormwater area was intended to be very shallow with gradual slopes. Mr. Copper gave additional context regarding their proposed park and stormwater retention designs. Board member Woods asks staff to clarify the subdivision process and how the associated annexation and zone change are incorporated, with staff affirming the applicant is following all the procedures as necessary. The Applicant, Michael Christensen, rose to speak and provided his vision and mission statements for the project. Mr. Christensen went on to give his rationale on the park distribution within the subdivision and how the proposed private parkland would reflect a more marketable subdivision with grass, benches and other improvements.

There were no further questions or discussion on the plat.

### PUBLIC HEARING MEETING

Staff gave a brief presentation to the Planning Board at a public hearing for this subdivision on April 25, 2023.

President Cook called for questions and discussion from the members of the Board. Board member Woods asked about Condition of Approval #8 which was no longer being recommended by staff, and Planner Kelly and Division Manager Plecker provided an explanation. Condition #8 initially read as *"In order to minimize the impacts on local services and protect public health and safety, the 30' wide private open space lots on the perimeter of the development shall be changed to easements as opposed to standalone lots. The Final Plat shall depict these areas as being part of individual lots and depict the easement. The easement along Lot 7, Block 8 and Lot 9, Block 7 shall include the required landscaping/planting strip as referenced in Condition #7."* After additional consideration, staff found that treating these buffer parcels as easements would, in the long term, produce a net detriment on the safety and maintenance of the areas effected. An easement in the previously described area would place the burden of safety and landscaping maintenance on the individual property owners, which may lead to inconsistent enforcement in the areas described in condition 8. This would ultimately not address the CPTED issue as intended, making the condition superfluous.

In response to a question by Board member Staley, staff said Cottonwood Park is located across Rimrock Road and 54th Street West, south of this parcel.

### Public Hearing

Steve Grabel with KLJ Engineering represented the applicant, Michael Christensen. Mr. Grabel spoke to clarify Condition of Approval #2 requiring the developer to provide a combination of 2% (.33 acres) developed park and 9% (1.46 acres) cash-in-lieu and he also addressed the question of fencing in the private park area. He said that question was asked during the last Planning Board meeting whether fencing would be provided along the Cove Ditch and the detention area. Mr. Grabel stated that the subdivider agrees to install a 4-foot tall fence adjacent to the proposed private park along the north side of the Cove Ditch. The detention pond in the parkland will be designed and constructed to comply with all City of Billings storm water regulations. Additionally, Mr. Grabel said consideration will be given to flattening the embankment slopes. He continued regarding Condition of Approval #6: *"...Design (CPTED) principles; fences within the rear yard setback of Lots 1-7, Block 8, and Lot 9, Block 7 and side yard fences adjacent to the 30' wide ROW for the shared used path shall be limited to 4 feet in height..."* The developer agrees with this

condition with the exception of the back lot lines of the lots located along Rimrock Road. The developer is requesting a 6-ft fence height which he said would be in concurrence with CPTED guidelines for natural surveillance between homes and neighborhood streets, and meeting the criterion for secure backyards. In addition, this would provide noise attenuation and give the landowners the feel of a more secure backyard. Mr. Grabel said that the criterion for a 4-ft fence does not apply in this instance as opposite this subdivision is a 6-ft fence following along the south side of Rimrock Road. He said the applicant is asking that the requirement either be removed or changed from a 4-foot to a 6-foot fence height. Other than that, the applicant concurs with the stipulations and the Conditions of Approval.

President Cook asked the Board if they have questions for Mr. Grabel. Board member Gravgaard asked if the 6-ft fencing would apply to the walkway between Lot 7 and Lot 9. Mr. Christensen, the applicant/developer, instead answered that he is open to suggestions for the pathway corridor to have lower fencing, but he said having the 6-ft fence would create privacy on the backyard of the lots. Board member Ronquillo asked about the materials used for fencing. Mr. Christensen said it would be a wall and he is considering using cinder block, very similar to the wall located on the opposite site of the road. Board member Woods asked about fencing along Cove Ditch to provide a separation for children who tend to wander. Mr. Christensen said that he plans to install a fence on the north side of the Cove Ditch on the 30-ft easement line.

President Cook opened the public hearing and asked if there is anyone present wishing to speak in favor or against the 54 West Subdivision. There was no public comment. President Cook closed the public hearing and called for a motion from the Board.

#### **Motion**

**Board member Ronquillo made a motion and Board member Nordel seconded the motion that the Planning Board recommend to City Council that the preliminary plat of Fifty Four West Subdivision be conditionally approved and the Findings of Fact adopted as presented in the staff report, and amend Condition of Approval #6 to require a 6-ft fence instead of the 4-foot fence.**

President Cook called for discussion on the motion. Board member Stephenson asked staff for background information on the CPTED Conditions of Approval. Division Manager Plecker said this started with a City Council initiative that was passed last year (See Findings of Fact Section 5. Effect on the public health, safety and welfare). This initiative is making it a priority for staff to consider insertion and consideration of CPTED principles and language for recommendations for subdivisions, especially for public walking paths to avoid a tunnel effect. She noted the Boards' discussion on the need to balance the safety of the residents and safety of the public using infrastructure.

Board member Stephenson pointed out that in this case, the walking path is adjacent to Rimrock Road and fronts the rear yards. Division Manager Plecker said a CPTED training for staff is scheduled for staff in May and possible CPTED integration into City policies and regulations can be discussed more holistically during a future Planning Board meeting. Planner Hunter Kelly provided clarification on Condition of Approval #6 and said under current zoning code, the maximum rear yard fencing height is 6 feet and the proposed amendment would strike Condition of Approval #6 as a whole. Division Manager Plecker clarified and said instead of striking the condition, updated Findings of Fact would be acceptable. Board member Woods commented it would be beneficial if Council would make Boards and Commissions aware of these types of initiatives so they can make informed decisions. He is in favor of a 6-ft fence along the lots for a number of reasons, especially along Rimrock Road, and it meets present zoning code.

Board member Staley asked why the applicant's proposed internal parkland is not sufficient and the City is asking the applicant to pay for a Cottonwood Park instead, which requires children walking across a very busy street to get there. Ms. Plecker said there is a City resolution stating if parks are located within 1 mile of Cottonwood Park, there is a cash-in lieu dedication requirement. Mike Pigg, the City of Billings Parks Superintendent, said the parkland dedication is a state statute. Ms. Plecker said the parkland requirements in the subdivision regulations are percentage based on the size of lots. There is separate City resolution stating that any time parks are located nearby, contributions would have to be made to Cottonwood Park. Mr. Pigg provided clarification on the City policy and stated this parcel is within a 1 mile radius of a public park and the cash-in-lieu funds for this subdivision will be required to go to fund Cottonwood Park. He pointed out there is a stop light with a crosswalk on Rimrock Road, and a paved path down 54th Street West to Cottonwood Park, which will be designed to be a community park for this area.

Board member Staley said there is no sidewalk on the south side of Rimrock Road. He asked if a variance could be given to allow use of the available ground within the subdivision for parkland. Division Manager Plecker said parkland serving as storm water retention or detention does not count towards the required percentage for contribution of parkland; and the City can express its preference for cash-in lieu of parkland. Board member Staley voiced concern that the only option for children living in this subdivision wanting to access the park is to cross a very busy street and put themselves in harm's way. He said he is having difficulty recommending this as the applicant is having to pay for a park he isn't going to use and it is unsafe for children to access the public parkland. Division Manager Plecker clarified and said there is an existing avenue for pedestrians when crossing 54th Street West and Rimrock. Meaning there are lighted, signaled cross walks. After exiting the crosswalk, there is a shared use path that will take



pedestrians down to Cottonwood Park. Per request of Board member Gravgaard, Division Manager Plecker clarified the location of the shared use path and the way of using existing infrastructure to stay on crosswalks and sidewalks in order to access Cottonwood Park.

President Cook called for a vote on the motion. The motion carried with a unanimous voice vote.

#### **ALTERNATIVES**

In accordance with state law, the City Council has 60 working days to act upon this major preliminary plat. The 60 working day review period for the proposed plat ends May 24, 2023, State and City subdivision regulations also require that preliminary plat be reviewed using specific criteria, as stated within this report. The City may not unreasonably restrict an owner's ability to develop land if the subdivider provides evidence that any identified adverse effects can be mitigated. Within the 60 working day review period, the City Council is required to:

1. Approve;
2. Conditionally Approve; or
3. Deny the Preliminary Plat

#### **FISCAL EFFECTS**

The preliminary plat of this subdivision will have no financial impact on the Planning Division.

#### **SUMMARY**

One of the purposes of the City's subdivision review process is to identify potential negative effects of property being subdivided. Negative effects that are identified become the subdivider's responsibility to mitigate. Various City departments, private service/utility providers and the affected school district/s, have reviewed this application and provided input on effects and mitigation. The Findings of Fact, which are presented as an attachment, discuss potential negative impacts of the subdivision and conditions of approval are recommended as measures to further mitigate any impacts. In this case, there were found to be some impacts from this proposed subdivision.

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#### **Attachments**

Preliminary Plat  
Draft SIA  
Findings of Fact  
Mayor's Letterhead



**PRELIMINARY PLAT OF**

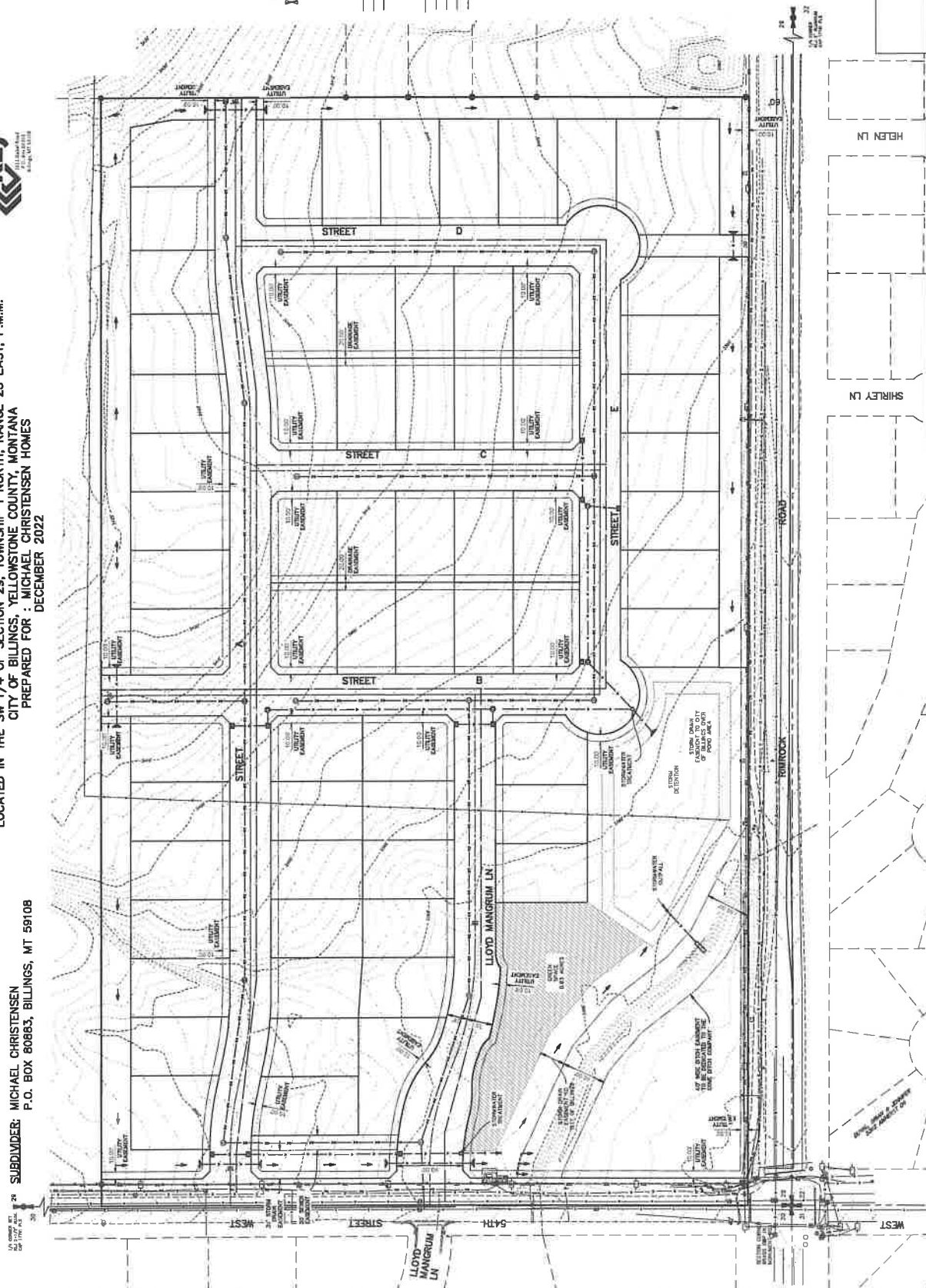
NED ZIMMERMAN  
541 DARSY DEAN ROAD  
WILSALL, MT 59086-9405

MICHAEL CHRISTENSEN  
P.O. BOX 80883, BILLINGS, MT 59108



KLJ  
1011 Havel Road  
P.O. Box 6000  
Albany, NY 12212

BEING LOT 2B OF CERTIFICATE OF SURVEY NO. 1834  
LOCATED IN THE SW 1/4 OF SECTION 29, TOWNSHIP 1 NORTH, RANGE  
CITY OF BILLINGS, YELLOWSTONE COUNTY, MONTANA  
PREPARED FOR : MICHAEL CHRISTENSEN HOMES



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SCALE

**EASTON**

WILEY

Lowell W. Griffiths

**Grant Associates**

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SHEET 2 of 2

**SUBDIVISION IMPROVEMENTS AGREEMENT  
& WAIVER OF RIGHT TO PROTEST FUTURE SPECIAL  
IMPROVEMENT DISTRICTS**

**Fifty Four West Subdivision**

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(City of Billings, Montana)**

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**SUBDIVISION IMPROVEMENTS AGREEMENT  
& WAIVER OF RIGHT TO PROTEST FUTURE  
SPECIAL IMPROVEMENT DISTRICTS**

**Fifty Four West Subdivision**

**This agreement** is made and entered into this \_\_ day of \_\_\_\_\_, 2023, by and between Michael Christensen Homes (Subdivider), whose address for the purpose of this agreement is PO Box 80883 Billings, Montana 59108, hereinafter referred to as "Subdivider," and the **CITY OF BILLINGS**, Billings, Montana, hereinafter referred to as "City."

**WITNESSETH:**

**WHEREAS**, at a regular meeting conducted on \_\_ day of \_\_\_\_\_, 2023, the Board of Planning recommended conditional approval of a preliminary plat of *Fifty Four West Subdivision*; and

**WHEREAS**, at a regular meeting conducted on \_\_ day of \_\_\_\_\_, 2023, the City Council conditionally approved a preliminary plat of *Fifty Four West Subdivision*; and

**WHEREAS**, a Subdivision Improvements Agreement is required by the City prior to the approval of the final plat.

**WHEREAS**, the provisions of this agreement shall be effective and applicable to *Fifty Four West Subdivision* upon the filing of the final plat thereof in the office of the Clerk and Recorder of Yellowstone County, Montana. The Subdivision shall comply with all requirements of the City of Billings Subdivision Regulations, the rules, regulations, policies, and resolutions of the City of Billings, and the laws and administrative rules of the State of Montana.

**THEREFORE, THE PARTIES TO THIS AGREEMENT**, for and in consideration of the mutual promises herein contained and for other good and valuable consideration, do hereby agree as follows:

**I. PROPERTY CONDITIONS AND INFORMATION FOR LOT PURCHASERS**

- A.** Lot owners will be required to construct that segment of the required sidewalk that fronts their property at the time of lot development. If sidewalk is not constructed within 5 years, the City has the right to construct the sidewalk and assess the property owners.
- B.** Lot owners should be aware that this subdivision is being built in close proximity to prime deer and antelope habitat and it is likely that homeowners will experience problems with damage to landscaped shrubs, flowers, and gardens. The Montana Fish, Wildlife, and Parks Department does not provide damage assistance unless there is damage to commercial crops and/or a threat to public health and safety.
- C.** Lot owners should be aware that soil characteristics within the area of this subdivision, as described in the project Geotechnical Engineering Report prepared by Rimrock Engineering, under project number G22154, dated October 5, 2022. The report contains foundation design and construction recommendations for the subdivision lots that should be considered during building construction.

- D.** No water rights have been transferred to the lot owners. Irrigation ditches that exist on the perimeter of this development are for the benefit of other properties. Perimeter ditches and drains shall remain in place and shall not be altered by the Subdivider or subsequent owners.
- E.** There is attached hereto a Waiver waiving the right to protest the creation of the special improvement district or districts which by this reference is expressly incorporated herein and made as much a part hereof as though fully and completely set forth herein at this point. The Waiver will be filed with the plat, shall run with the land, and shall constitute the guarantee by the Subdivider and property owner or owners of the developments described herein. Said Waiver is effective upon filing and is not conditioned on the completion of the conditions set forth in this Agreement. The Subdivider and owner specifically agree that they are waiving valuable rights and do so voluntarily.

## **II. TRANSPORTATION**

### **A. Streets**

- Subdivider shall construct Streets A, B, C, D, E and Lloyd Mangrum Lane with asphalt pavement, curb, gutter and sidewalk. The street width shall be 34-feet from back-of-curb to back-of curb. The streets shall be centered in a 56-foot-wide right-of-way, dedicated to the City.
- Subdivider shall construct the east half of 54<sup>th</sup> Street West along the west subdivision boundary. Construction shall include pavement widening, curb and gutter. The street half-width shall be 19.5-feet from the right-of-way centerline to the east back-of-curb. Subdivider shall dedicate a 37-foot-wide right-of-way half-width along 54<sup>th</sup> Street West.
- Rimrock Road is designated as a Major Arterial and is located within a 120-foot right-of-way. Rimrock Road shall be constructed with a minimum standard width of 42-feet, back of curb to back of curb. That portion of Rimrock Road adjacent to the subdivision has been partially constructed. The existing street includes approximately (24-feet) of asphalt. The Subdivider shall provide a cash-in-lieu contribution for the construction of approximately an additional 7-feet of asphalt surface with a satisfactory sub-base, base course, standard curb and gutter, necessary tapers and stormdrain piping and inlets on Rimrock Road along the frontage of the subdivision, due prior to final plat approval. The cash-in-lieu contribution shall include engineering design and construction administration.

### **B. Sidewalks**

- Subdivider shall construct 5-foot-wide boulevard walks at the following locations:
  - Along 54<sup>th</sup> Street west, adjacent to west subdivision boundary
  - Along south side of Lloyd Mangrum Lane, adjacent to the Private Park lot.
  - On the southwest curve of the bulb-out, at the intersection of Streets B & E, adjacent to the Private Park lot.
  - Along street frontages adjacent to private open spaces.
- Subdivider shall construct pedestrian ramps at each intersection within the subdivision and at the east side of intersections with 54<sup>th</sup> Street West.
- 5-foot-wide boulevard walks shall be constructed along streets within the subdivision by lot owners, along the frontage of each lot, in conjunction with building permits for each respective lot.

### **C. Street Lighting**

Construction or installation of streetlights within the public rights-of-way shall not be required at this time, but streetlights are included in the Waiver

referenced herein for construction of the same in the future. A maintenance district for streetlights may be formed for future maintenance of any streetlights installed in the future.

**B. Traffic Control Devices**

- “Developer shall furnish and install all necessary traffic control devices in accordance with the MUTCD and approved by the City of Billings Public Works Department.
- Subdivider shall install stop signs on Lloyd Mangrum Lane and Street A at intersections with 54th Street West.
- Subdivider shall install street name signs at all subdivision intersections.
- Road closed signs shall be installed on the north end of Street B and the east end of Street A.
- A traffic impact study has been completed for the Subdivision. All required intersection improvement contributions identified therein shall be completed by the Subdivider at the Subdivider’s expense. The percent of traffic contributions to the following intersections shall be in accordance with the traffic accessibility study:
  - Rimrock Road and 54th Street W: 2.25%
  - Rimrock Road and 46th Street W: 2.54%
  - Shiloh Road and Rimrock Road: 2.33%

The cash contributions shall be based on the percent of traffic contributions to the intersections based on the total cost of an intersection as determined by City Engineering for the year in which the contribution is made. The cash contribution shall be made prior to final plat approval.

**C. Access**

- No access to or from the subdivision directly to Rimrock Road shall be allowed, except
- Subdivider shall construct a shared use path from the intersection of Street E and Street D, to the existing shared use path along the north side of Rimrock Road. Shared use path shall be in a 20-foot minimum width right-of-way, dedicated to the City of Billings.

**D. Heritage Trail Plan**

The subdivision is not within the Heritage Trail Plan and no trail improvements are required.

**E. Public Transit**

No public transit facilities are required to be constructed with the subdivision improvements.

**III. EMERGENCY SERVICE**

Construction of buildings made of combustible materials shall have adequate fire apparatus access roads and water supply (fire hydrants) in place to allow for fire suppression requirements. Prior to the issuance of a building permit for construction using combustible materials (i.e. lumber, plywood, wood trusses, etc.), fire apparatus access roads and water supply requirements shall be provided in accordance with the International Fire Code as adopted by the City of Billings.

At a minimum, the following is required:

- An unobstructed gravel road or gravel road base must be within 150 feet of the furthest portion of a building under construction as measured along the approved route.
- The access roads are required to support fire apparatus vehicle loading (40 tons) during all weather conditions and shall be a minimum of twenty (20) feet wide.
- An operational fire hydrant shall be located within 600 feet of the furthest portion of a residence under construction or within 400 feet of the furthest portion of a commercial building under construction as measured along the access roads to the site.
- The above requirements do not alter or effect the current minimum subdivision requirements for fire apparatus access and water supply.

#### **IV. STORM DRAINAGE**

Stormwater runoff flowing toward the subdivision from large drainage areas to the north, shall be diverted around the perimeter of the subdivision in drainage ditches and through culverts to be constructed by the Subdivider. Runoff from minor off-site drainage areas may be captured and conveyed through the subdivision stormwater management facilities. Perimeter ditches shall be routed to points of discharge existing in the pre-developed site condition. Discharge points shall be designed and constructed to disperse concentrated flows and prevent downstream property damage.

Perimeter ditches described above shall be constructed within a strip of land around the north, west and east side of the subdivision, as shown on the plat. The ditches shall be owned and maintained by the Homeowner's Association.

Stormwater conveyance facilities shall be constructed within the subdivision in accordance with City design standards. Runoff from the subdivision shall be conveyed to the proposed stormwater treatment and detention area in the Private Open Space adjacent to the north side of the Cove Ditch. Stormwater from the detention facility shall be discharged to the Cove Ditch in accordance with City of Billings design standards and written agreement with the Cove Ditch Company. The design rate of discharge shall not exceed one cubic-foot-per-second (1 CFS) per 10 Acres of Subdivision Area. The HOA shall be responsible for paying all fees required as part of agreement with the Cove Ditch Company.

Subdivider shall construct all stormwater management and conveyance facilities discussed above.

#### **V. UTILITIES**

The Subdivision Improvements Agreement does not constitute an approval for extension of or connection to water mains and sanitary sewers. The property owner shall make application for extension/connection of water mains and sanitary sewers to the Public Works Department – Distribution and Collection Division. The extension/connection of/to water mains and sanitary sewers is subject to the approval of the applications and the conditions of approval. Applications shall be submitted for processing prior to the start of any construction and prior to review and approval of any project plans and specifications. The appropriate water and wastewater construction fees and franchise fee in effect shall be submitted with the applications.

It is acknowledged that the properties subject to this Subdivision Improvements Agreement shall be subject to the appropriate water and wastewater local and interior construction fees in effect at the time of payment. Fees shall be paid for the lots in each phase as applied for in the extension application and as per the first paragraph above.



The Developer/Owner acknowledges that the subdivision shall be subject to the applicable System Development Fees in effect at the time new water and/or sanitary sewer service connections are made.

The design/installation of sanitary sewers and appurtenances, and water mains and appurtenances (fire hydrants, etc) shall be in accordance with design standards, specifications, rules, regulations of and as approved by the City of Billings Public Works Department, Fire Department and the Montana Department of Environmental Quality.

**A. Power, Telephone, Gas, and Cable Television**

- 10-foot-wide utility easements shall be dedicated on the plat along all road frontages within and adjacent to the subdivision, to allow for installation of power, gas, telecommunication, data, and other services.

**VI. PARKS/OPEN SPACE**

In accordance with Section 23-1002 of the City Subdivision Regulations, the Subdivider must dedicate park land at a proportion of 11-percent of the area of residential lots being created that are smaller than ½-acre or pay cash-in-lieu. In accordance with Section 27-800 of the City Zoning Regulations, the subdivision must provide a minimum of 2-percent of the net subdivision area as parkland or open space. This area is credited toward the parkland dedication requirements. The Subdivider must provide for a balance of 9-percent to satisfy these requirements.

The total area of residential lots created by the subdivision, smaller than ½ acre, is 16.26-acres. The total park area requirement is 1.46-acres. The Subdivider agrees to pay the City of Billings cash-in-lieu for this land amount prior to recordation of the final plat.

**VII. IRRIGATION**

Subdivider shall grant to the Cove Ditch Company a 60-foot-wide easement, 30-feet each side of the center line of the cove ditch, to operate and maintain the ditch.

**VIII. SOILS/GEOTECHNICAL STUDY**

See Section I.C of this agreement.

**IX. FINANCIAL GUARANTEES**

Except as otherwise provided, Subdivider shall install and construct said required improvements with cash or by utilizing the mechanics of a special improvement district or private contracts secured by letters of credit or a letter of commitment to lend funds from a commercial lender. All engineering and legal work in connection with such improvements shall be paid by the contracting parties pursuant to said special improvement district or private contract, and the improvements shall be installed as approved by the City Engineer and Utility Department Manager.

**X. LEGAL PROVISIONS APPLYING TO SUBDIVIDER**

- A. Subdivider agrees to guarantee all public improvements for a period of one two years from the date of final acceptance by the City of Billings.
- B. The owners of the properties involved in this proposed Subdivision by signature subscribed herein below agree, consent, and shall be bound by the provisions of this

Agreement.

- C.** The covenants, agreements, and all statements in this Agreement run with the land and apply to and shall be binding on the heirs, personal representatives, successors and assigns and transferees of the respective parties.
- D.** In the event it becomes necessary for either party to this Agreement to retain an attorney to enforce any of the terms or conditions of this Agreement or to give any notice required herein, then the prevailing party or the party giving notice shall be entitled to reasonable attorney fees and costs.
- E.** Any amendments or modifications of this Agreement or any provisions herein shall be made in writing and executed in the same manner as this original document and shall after execution become a part of this Agreement.
- F.** Subdivider shall comply with all applicable federal, state, and local statutes, ordinances, and administrative regulations during the performance and discharge of its obligations. Subdivider acknowledges and agrees that nothing contained herein shall relieve or exempt it from such compliance.

IN WITNESS WHEREOF, the parties hereto have set their hands and official seals on the date first above written.

"SUBDIVIDER"

Michael Christensen Homes

By: \_\_\_\_\_

Its: \_\_\_\_\_

STATE OF MONTANA       )  
                                      : ss  
County of Yellowstone    )

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, a Notary Public in and for the State of Montana, personally appeared \_\_\_\_\_, known to me to be the \_\_\_\_\_ of (Subdivider), who executed the foregoing instrument and acknowledged to me that he/she executed the same.

\_\_\_\_\_  
Notary Public in and for the State of Montana

Printed Name: \_\_\_\_\_

Residing at: \_\_\_\_\_

My commission expires: \_\_\_\_\_

This agreement is hereby approved and accepted by the City of Billings, this \_\_\_\_\_ day of \_\_\_\_\_, 2005.

"CITY"  
CITY OF BILLINGS  
MONTANA

By: \_\_\_\_\_

Mayor

Attest: \_\_\_\_\_

City Clerk

STATE OF MONTANA       )  
                                          : ss  
County of Yellowstone       )

On this \_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, a Notary Public in and for the  
State of Montana, personally appeared \_\_\_\_\_ and  
\_\_\_\_\_, known to me to be the Mayor and City Clerk, respectively,  
of the City of Billings, Montana, whose names are subscribed to the foregoing instrument in such  
capacity and acknowledged to me that they executed the same on behalf of the City of Billings,  
Montana.

\_\_\_\_\_  
Notary Public in and for the State of Montana  
Printed Name: \_\_\_\_\_  
Residing at: \_\_\_\_\_  
My commission expires: \_\_\_\_\_



# Waiver of Right to Protest

## FUTURE SPECIAL IMPROVEMENT DISTRICTS

FOR VALUABLE CONSIDERATION, the undersigned, being the Subdivider and all of the owners of the hereinafter described real property, do hereby waive the right to protest the formation of one or more special improvement district(s) for a period of no more than twenty years from the recording of this waiver, for street light maintenance and energy, and for the construction of streets, street widening, sidewalks, survey monuments, street name signs, curb and gutter, street lights, driveways, traffic signals, and traffic control devices, parks and park maintenance, trails, sanitary sewer lines, water lines, storm drains (either within or outside the area), and other improvements which the City of Billings may require.

This Waiver and Agreement is independent from all other agreements and is supported by sufficient independent consideration to which the undersigned are parties, and shall run with the land and shall be binding upon the undersigned, their successors and assigns, and the same shall be recorded in the office of the County Clerk and Recorder of Yellowstone County, Montana.

This Waiver is in addition to any other recorded waiver related to the property described herein and is not intended to replace, supersede, or invalidate any such waiver.

The real property hereinabove mentioned is more particularly described as follows:

*Fifty Four West Subdivision*

Signed and dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Subdivider/Owner

By: \_\_\_\_\_

Its: \_\_\_\_\_

STATE OF MONTANA     )  
                                      : ss  
County of Yellowstone    )

On this \_\_ day of \_\_\_\_\_, 20\_\_, before me, a Notary Public in and for the State of Montana, personally appeared \_\_\_\_\_, known to me to be Subdivider/Owner Name, the person who executed the forgoing instrument and acknowledged to me that he/she executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year hereinabove written.

\_\_\_\_\_  
Notary Public in and for the State of Montana  
Printed name: \_\_\_\_\_  
Residing in Billings, Montana  
My commission expires: \_\_\_\_\_



Bill Cole, Mayor  
P.O. Box 1178  
Billings, MT 59103  
P 406.657.8296  
F 406.657.8390

CITY OF  
**Billings**  
MAYOR'S OFFICE

May 22, 2023

Travis Copper  
KLJ Engineering  
2611 Gabel Road  
Billings, MT 59102

Dear Applicant/Engineer:

On May 22, 2023, the Billings City Council conditionally approved the preliminary plat of Fifty Four West Subdivision, subject to the following conditions of approval:

1. To minimize the effects on local service prior to final plat approval, the applicant will coordinate with the USPS to determine what type of deliver system is preferred and to locate and provide the correct amount of space for safely delivering the mail to the residents.
2. To minimize the effect on local services, to be compliant with Planned Neighborhood Development zoning regulations, and because of the location in proximity to Cottonwood Park, the subdivider shall provide a combination of 2% (.33 acres) developed park and 9% (1.46 acres) cash-in-lieu. The dollar value shall be determined based on methods outlined in Section 23-1007 of the City of Billings Subdivision Regulations. The payment shall be made prior to final plat approval.
3. In order to protect public health and safety and provide for future park maintenance, all required parkland shall be privately owned and maintained. Prior to final plat approval, the subdivider shall submit for review and comment, documents outlining how the maintenance will occur.
4. Minor changes may be made in the SIA and final documents, as requested by the Planning, Legal or Public Works Departments to clarify the documents and bring them into the standard acceptable format.
5. The final plat shall comply with all requirements of the City of Billings Subdivision Regulations, rules, regulations, policies, and resolutions of the City of Billings, and the laws and Administrative Rules of the State of Montana.



Bill Cole, Mayor  
P.O. Box 1178  
Billings, MT 59103  
P 406.657.8296  
F 406.657.8390

6. In order to protect public health and safety and adhere to Crime Prevention Through Environmental Design (CPTED) principles; fences within the rear yard setback of Lots 1-7, Block 8, and Lot 9, Block 7 shall be limited to 6 feet in height. The side yard fences adjacent to the 30' wide shared use path access for Lot 9, Block 7 and Lot 7, Block 8 shall be limited to 4 feet in height. The Covenants, Codes, and Restrictions (CC&Rs) filed with the final plat shall include this language. In addition, the following language shall be placed into the Subdivision Improvements Agreement under Section II. Titled Property Conditions and Information for Lot Purchasers F. rear yard fences of Lots 1-7, Block 8, and Lot 9, Block 7 shall be limited to 6 feet in height. The side yard fences adjacent to the 30' wide shared use path access for Lot 9 Block 7 and Lot 7 Block 8 shall be limited to 4 feet in height.
7. In order to protect public health and safety and adhere to Crime Prevention Through Environmental Design (CPTED) principles and per the City of Billings Subdivision Regulations Section 23-406 A. 3. The subdivider shall install plantings within the open space area adjacent to the shared use path. The landscaping shall include at least 1 tree and 6 shrubs or ornamental grasses every 40'. The trees should be of a variety included in the City's preferred tree planting list.
8. To minimize the effect on local services, prior to final plat approval, the subdivider shall work with the City Parks Department to complete the expansion of the existing Yellowstone Family Park SID for the maintenance of the park.

Should you have any questions please contact Hunter Kelly at (406) 247-8613 or by email at [kellyh@billingsmt.gov](mailto:kellyh@billingsmt.gov)

Sincerely,

  
William A. Cole, Mayor

## **FINDINGS OF FACT**

The Planning staff has prepared the Findings of Fact for the preliminary plat of Fifty Four West Subdivision. These findings are based on the preliminary plat application and supplemental documents and address the review criteria required by the Montana Subdivision and Platting Act (76-3-608, MCA) and the Billings Subdivision Regulations (Section 23-303(H), BMCC).

**A. What are the effects on agriculture, local services, the natural environment, wildlife, wildlife habitat, and public health, safety and welfare? [MCA 76-3-608 (3) (a) and BMCC 23-302.H.2.]**

### **1. Effect on agriculture and agricultural water user facilities**

The subject property is Vacant. Perimeter ditches and drains shall remain in place and not be altered by the subdivider or subsequent owners. The subdivision should not affect agricultural water users' facilities.

### **2. Effect on local services**

- a. **Utilities** – Water service will be provided by the City of Billings. New individual services will be provided to all the lots, and new fire hydrants will be installed as required by the City Fire Department. The water service for this subdivision comes from 54<sup>th</sup> Street West. Any needed extension of those water lines will be installed by the subdivider to meet the requirements of the City of Billings Engineering Department regulations. The subdivider will install all new water lines in the local streets and individual services for each lot in accordance with design standards, specifications, rules and regulations of the City of Billings Engineering/Public Works Department and MDEQ. This is outlined in the SIA under the heading VI Utilities, A, Water.

Sanitary sewer service will be provided by connecting to the existing City of Billings' sewer mains. There is an existing sewer main on 54<sup>th</sup> Street West. All new services shall be installed in accordance with design standards, specifications, rules and regulations of the City of Billings Public Works Department and MDEQ. This is outlined in the SIA under the heading VI Utilities, B, Sanitary Sewer.

Private Utilities will be provided from existing facilities to the subdivision. No additional easements on the lot frontage have been requested.

**Stormwater** – Stormwater drainage for the public streets is proposed to be provided by curb and gutters that discharge into storm water pipes. These and all other drainage improvements shall satisfy the criteria set forth by the *City of Billings Stormwater Management Manual* and will be subject to review and approval by the City Engineering Department.



- b. **Solid Waste** – The City of Billings will provide solid waste collection and disposal. The City's landfill has adequate capacity for this waste.
- c. **Streets** – The subdivision is adjacent to 54<sup>th</sup> Street West and Rimrock Road. Subdivider shall construct the east half of 54<sup>th</sup> Street West along the west subdivision boundary. Construction shall include pavement widening, curb and gutter. The street half-width shall be 19.5-feet from the right-of-way centerline to the east back-of-curb. Subdivider shall dedicate a 37-foot-wide right-of-way half-width along 54th Street West. Rimrock Road is a developed right of way and no street improvements are anticipated at this time. Street improvements are included in the Waiver of Right to Protest Future Special Improvement Districts.

The sidewalks will be installed by the respective lot owner on a lot-by-lot basis, as lots develop. Sidewalks along the street frontage shall be minimum 5-foot-wide and separated with a boulevard width not less than five feet. The developer will also install all ADA required ramps at the intersections within the proposed subdivision. This information is all in the SIA under the heading Transportation.

The 40' linear private open space adjacent to Rimrock Road will be landscaped with one tree and 6 shrubs every 40 feet in order to screen adjacent properties from the nearby arterial roads. **(Condition #7)**

- d. **Emergency Services** – The Billings Police and Fire Departments will respond to emergencies within the proposed subdivision. The nearest fire station, Station #7, is located at 1501 54<sup>th</sup> St West. The subdivision is located within the ambulance service area of American Medical Response (AMR).
- e. **Schools** – School District #2 provides service to students within this subdivision from elementary to high school (Sandstone Elementary School, Castle Rock Middle School, and Skyview High School). School District #2 did not respond to request for comments at the time of the writing of this report. Previous correspondence with the district has mentioned schools in this vicinity are over or near capacity.
- f. **Parks and Recreation** – In accordance with Section 23-1002 of the City Subdivision Regulations, the Subdivider must dedicate park land at a proportion of 11-percent of the area of residential lots being create that are smaller than ½-acre or pay cash-in-lieu. In accordance with Section 27-803 and Table 27-800.1 of the City Zoning Regulations, the subdivision must provide a minimum of 2-percent of the net subdivision area as developed parkland. This area is credited toward the parkland dedication requirements. The Subdivider must provide for a balance of 9-percent to satisfy these requirements. The total area of residential lots created by the subdivision, smaller than ½ acre, is 16.26-acres. The developed park area requirement is 0.33 acres, with 0.83 acres provided. The Subdivider

agrees pay the City of Billings cash-in-leu for the remaining 1.46-acres prior to recordation of the final plat. **(Condition #2)**

- g. **Mail Delivery** - The United States Postal Service will provide postal service to the subdivision and has indicated that centralized mailbox units will be required as were installed for the previous filings of this subdivision. The developer will need to coordinate mailbox locations with the postal service. **(Condition #1)**

### **3. Effect on the natural environment**

The subject property is currently vacant with the proposed use of residential lots. The property is not located in a floodplain. During development, storm water pollution prevention best management practices are required to be used and monitored to prevent erosion on exposed ground. Overall, the effect on the natural environment should be minimal.

### **4. Effect on wildlife and wildlife habitat**

There are no known endangered or threatened species on the property. There is a paragraph in the SIA that warns future lot owners of the presence of deer in the area, which may cause damage to their landscaping. This subdivision should have a minimal effect on wildlife and wildlife habitat.

### **5. Effect on the public health, safety and welfare**

There may be some impacts to public health, safety and welfare because of this subdivision in relation to visibility of the multi-use pathways along the south border of the subdivision on Rimrock Road and along the pathway corridor from the internal streets connecting to the pathway on Rimrock Road. Since passage of the FY23 Budget and the direction for use of resources and staff time on CPTED implementation, City Administration in consultation with City Council has directed City staff to incorporate CPTED evaluation and principals into projects and processes like transportation planning, park planning, and public safety related activities. **(Condition #6)**

### **B. Was an Environmental Assessment required? [(MCA 76-3-616 and BMCC 23-302.H.1.)]**

The proposed subdivision is exempt from the requirement for an Environmental Assessment pursuant to Section 76-3-616, MCA.

### **C. Does the subdivision conform to the City of Billings 2016 Growth Policy, the 2014 Transportation Plan, and the Billings Area Bikeway and Trail Master Plan? [BMCC 23-302.H.4.]**

#### **1. City of Billings 2016 Growth Policy**

The proposed subdivision is consistent with the following goals of the Growth Policy:

**Strong Neighborhoods (livable, safe, sociable and resilient neighborhoods):** Neighborhoods that are safe and attractive and provide essential services are much desired (p.8).

**Home Base (healthy, safe and diverse housing options)** Planning and construction of interconnected sidewalks and trails are important to the economy and livability of Billings.

## **2. West Shiloh Area Plan**

The proposed subdivision is consistent with the following goals of the West Shiloh Area Plan.

**PLANNED GROWTH GOAL 1** - Establish Development Patterns that use land more efficiently

**Policy A** Promote efficient utilization of land within the West Billings planning area by promoting well designed, more pedestrian friendly, urban development patterns with a mix of uses and an efficient, creative use of land.

## **3. 2018 Billings Urban Area Long Range Transportation Plan**

The proposed subdivision adheres to the goals and objectives of the 2018 Transportation Plan and preserves the street network and street hierarchy specified in the plan.

## **4. Billings Area Bikeway and Trail Master Plan (BABTMP)**

The proposed subdivision is within the jurisdiction of the Billings Area Bikeways and Trail Master Plan. There is an existing trail on Rimrock Road. No additional improvements of this nature are anticipated.

**D. Does the subdivision conform to the Montana Subdivision and Platting Act and to local subdivision regulations? [MCA 76-3-608 (3) (b) and BMCC 23-302.H.3.a.]**

The proposed subdivision satisfies the requirements of the Montana Subdivision and Platting Act and to the design standards specified in the local subdivision regulations. The subdivider and the local government have complied with the subdivision review and approval procedures set forth in the local and state subdivision regulations.

**E. Does the proposed subdivision conform to all requirements of the zoning in effect? [BMCC 23-302.H.3.e.]**

The subject property is located within Suburban Neighborhood Residential (N3) zoning, and is currently undergoing a rezone process as a Planned Neighborhood Development (PND). The lot frontages shall conform to the requirements of this PND. Other building setbacks and structure specific requirements will be reviewed for compliance at the time of building permit review.

**F. Does the proposed plat provide easements for the location and installation of any utilities? [MCA 76-3-608 (3) (c) and BMCC 23-302.H.3.b.]**

The subdivider will provide utility easements as requested by private utility companies on the face of the plat.

**G. Does the proposed plat provide legal and physical access to each parcel within the subdivision and notation of that access on the plat? [MCA 76-3-608 (3) (d) and BMCC 23-302.H.3.c.]**

Legal and physical access is provided to the proposed will be from 54 Street West. New internal accesses will provide circulation to individual lots.

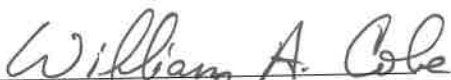
#### **CONCLUSIONS OF FINDINGS OF FACT**

- The preliminary plat of Fifty Four West Subdivision does not create any adverse impacts that warrant denial of the subdivision.
- The proposed subdivision conforms to several of the goals and policies of the 2016 Growth Policy, West Shiloh Area Plan and does not conflict with the Transportation or Bikeway/Trail Plans.
- The proposed subdivision complies with state and local subdivision regulations, local zoning, and sanitary requirements and provides legal and physical access to each lot.
- Any potential negative or adverse impacts will be mitigated with the proposed conditions of approval.

#### **RECOMMENDATION**

The Planning Board recommends to City Council that the preliminary plat of Fifty Four West Subdivision be conditionally approved and adopt the Findings of Fact as presented in the staff report.

Approved by the Billings City Council, May 22, 2023

  
William A. Cole, Mayor



City/County  
Planning Division

Billings  
Metropolitan  
Planning  
Organization

316 N 26<sup>th</sup> Street  
Billings, MT  
59101 5th Floor  
P 406.657.8247

January 12, 2026

Travis Copper  
KLJ Engineering  
2611 Gabel Road  
Billings, MT 59102

Dear Applicant/Engineer:

On May 22, 2023, the Billings City Council conditionally approved the preliminary plat of Fifty Four West Subdivision, subject to the following conditions of approval:

1. To minimize the effects on local service prior to final plat approval, the applicant will coordinate with the USPS to determine what type of deliver system is preferred and to locate and provide the correct amount of space for safely delivering the mail to the residents.
2. To minimize the effect on local services, to be compliant with Planned Neighborhood Development zoning regulations, and because of the location in proximity to Cottonwood Park, the subdivider shall provide a combination of 2% (.33 acres) developed park and 9% (1.46 acres) cash-in-lieu. The dollar value shall be determined based on methods outlined in Section 23-1007 of the City of Billings Subdivision Regulations. The payment shall be made prior to final plat approval.
3. In order to protect public health and safety and provide for future park maintenance, all required parkland shall be privately owned and maintained. Prior to final plat approval, the subdivider shall submit for review and comment, documents outlining how the maintenance will occur.
4. Minor changes may be made in the SIA and final documents, as requested by the Planning, Legal or Public Works Departments to clarify the documents and bring them into the standard acceptable format.
5. The final plat shall comply with all requirements of the City of Billings Subdivision Regulations, rules, regulations, policies, and resolutions of the City of Billings, and the laws and Administrative Rules of the State of Montana.
6. In order to protect public health and safety and adhere to Crime Prevention Through Environmental Design (CPTED) principles; fences within the rear yard setback of Lots 1-7, Block 8, and Lot 9, Block 7 shall be limited to 6 feet in height. The side yard fences adjacent to the 30' wide shared use path access for Lot 9, Block 7 and Lot 7, Block 8 shall be limited

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to 4 feet in height. The Covenants, Codes, and Restrictions (CC&Rs) filed with the final plat shall include this language. In addition, the following language shall be placed into the Subdivision Improvements Agreement under Section II. Titled Property Conditions and Information for Lot Purchasers F. rear yard fences of Lots 1-7, Block 8, and Lot 9, Block 7 shall be limited to 6 feet in height. The side yard fences adjacent to the 30' wide shared use path access for Lot 9 Block 7 and Lot 7 Block 8 shall be limited to 4 feet in height.

7. In order to protect public health and safety and adhere to Crime Prevention Through Environmental Design (CPTED) principles and per the City of Billings Subdivision Regulations Section 23-406 A. 3. The subdivider shall install plantings within the open space area adjacent to the shared use path. The landscaping shall include at least 1 tree and 6 shrubs or ornamental grasses every 40'. The trees should be of a variety included in the City's preferred tree planting list.
8. To minimize the effect on local services, prior to final plat approval, the subdivider shall work with the City Parks Department to complete the expansion of the existing Yellowstone Family Park SID for the maintenance of the park.

Citing concerns with the timeliness of completing the required improvements before the 3-year preliminary plat approval deadline, you requested for a 2-year extension of the preliminary plat expiration date, until May 23, 2028.

On January 12, 2026, City Council approved the extension of approval for the Preliminary Plat of 54 West Subdivision. The Preliminary Plat will now expire on May 23, 2028. Please have all conditions of approval met prior to final plat submittal.

Should you have any questions please contact Hunter Kelly at (406) 247-8613 or by email at [kellyh@billingsmt.gov](mailto:kellyh@billingsmt.gov)

*Hunter Kelly, AICP*  
*03/19/2026*

## City Council Regular Business Meeting

**Meeting Date:** 09/28/2026

**TITLE:** Bond Resolution awarding the Sale Pooled Sidewalks

**PRESENTED BY:** Andy Zoeller, Finance Director

**Department:** Finance

**Presentation:** Yes

**Legal Review:** Yes

**Project Number:** WO 24-02 WO 25-02

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### RECOMMENDATION

Staff recommends approval of the resolution authorizing the issuance and sale of the \$219,000 Series 2026AB Special Sidewalk, Curb, Gutter, and Alley Approach Bonds.

### EXECUTIVE SUMMARY

The City of Billings has ordered sidewalk, curb, gutter, drive approach, and accessibility improvements as part of W.O. 24-02 Missing Sidewalk Improvements and W.O. 25-02 Missing Sidewalk Improvements. To finance these improvements, the City proposes issuing \$219,000 Pooled Special Sidewalk, Curb, Gutter and Alley Approach Bonds, at a private negotiated sale to Stockman Bank consisting of \$164,000 Taxable Series 2026A at 6.25% interest, and \$55,000 Tax Exempt Series 2026B at 5.50%. The bond proceeds will cover project construction costs, engineering, financing expenses, costs of issuance, and the required deposit into the City's Special Improvement District Revolving Fund. Special assessments levied against benefited properties will repay the bonds over 12 years.

### BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)

The City Council previously ordered improvements to the sidewalk for:

- W.O. 24-02 – 2024 Missing Sidewalk Improvements, authorized via Resolution 24-11187 (March 11, 2024)
- W.O. 25-02 – 2025 Missing Sidewalk Improvements, authorized via Resolution 25-11274 (June 23, 2025)

### FISCAL EFFECTS

Total Project Costs to be Assessed

- 2024 Missing Sidewalk Improvements: \$144,075.32
- 2025 Missing Sidewalk Improvements: \$47,574.68
- Total: \$191,650.00

Financing & Issuance Costs

- City Financing Expense: \$2,400.00
- Revolving Fund Deposit: \$10,950.00
- Costs of Issuance: \$14,000.00

These items bring the total bond amount to \$219,000.

Repayment Structure

- Assessments levied on adjacent properties are equal to the total bond amount.
- Payments will be collected semiannually (November 30 & May 31).
- Series 2026A Taxable Bonds Interest charged to property owners = bond interest rate (6.25%) + statutorily required additional 0.50% = 6.75% annual assessment interest.
- Series 2026B Tax Exempt Bonds Interest charged to property owners = bond interest rate (5.50%) + statutorily required additional 0.50% = 6.00% annual assessment interest.
- Term of repayment: 12 years (2026–2038).

The City's Special Improvement District Revolving Fund provides security for the bonds. If assessment collections are insufficient, the City must levy taxes to restore the fund balance, consistent with MCA requirements and past sidewalk bond obligations.

### STAKEHOLDERS

### ALTERNATIVES

Approve the Bond Resolution (Recommended) — Authorize issuance and sale of the Series 2026 bonds.

Delay Approval — Would delay construction reimbursement and compromise project cash flow.

Decline the Bond Issuance - Without bond financing, the City would need to fund improvements upfront from the general fund or other sources.

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**Attachments**

Bond Resolution

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CERTIFICATE AS TO RESOLUTION AND ADOPTING VOTE

I, the undersigned, being the duly qualified and acting recording officer of the City of Billings, Montana (the “City”), hereby certify that the attached resolution is a true copy of Resolution No. 26-\_\_\_\_\_ entitled: “RESOLUTION RELATING TO \$219,000 POOLED SPECIAL SIDEWALK, CURB, GUTTER AND ALLEY APPROACH BONDS, CONSISTING OF \$164,000 TAXABLE SERIES 2026A BONDS AND \$55,000 SERIES 2026B BONDS; FIXING THE FORM AND DETAILS AND PROVIDING FOR THE EXECUTION AND DELIVERY THEREOF AND SECURITY THEREFOR” (the “Resolution”), on file in the original records of the City in my legal custody; that the Resolution was duly adopted by the City Council of the City at a regular meeting on September 28, 2026, and that the meeting was duly held by the City Council and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Resolution has not as of the date hereof been amended or repealed.

I further certify that, upon vote being taken on the Resolution at said meeting, the following Council Members voted in favor thereof: \_\_\_\_\_  
\_\_\_\_\_; voted against the same:  
\_\_\_\_\_; abstained from voting  
thereon: \_\_\_\_\_; or were absent: \_\_\_\_\_  
\_\_\_\_\_.

WITNESS my hand and seal officially this 28th day of September, 2026.

\_\_\_\_\_  
City Clerk

RESOLUTION NO. 26-\_\_\_\_\_

RESOLUTION RELATING TO \$219,000 POOLED SPECIAL  
SIDEWALK, CURB, GUTTER AND ALLEY APPROACH  
BONDS, CONSISTING OF \$164,000 TAXABLE SERIES 2026A  
BONDS AND \$55,000 SERIES 2026B BONDS; FIXING THE  
FORM AND DETAILS AND PROVIDING FOR THE  
EXECUTION AND DELIVERY THEREOF AND SECURITY  
THEREFOR

BE IT RESOLVED by the City Council (the “Council”) of the City of Billings, Montana (the “City”), as follows:

Section 1. Recitals. It is hereby found, determined and declared as follows:

1.01. Prior Acts. This Council has duly and validly ordered in under Montana Code Annotated, Title 7, Chapter 14, Part 41, as amended and Title 7, Chapter 12, Parts 41 and 42, as amended (collectively, the “Act”), the installation, construction, reconstruction, or replacements of certain curbs, gutters, sidewalks, drive approaches, driveways, alley approaches and appurtenant improvements in certain locations in the City, which are designated as W.O. 24-02, 2024 Missing Sidewalk Improvements (the “2024 Missing Sidewalk Improvements”) and W.O. 25-02, 2025 Missing Sidewalk Improvements (the “2025 Missing Sidewalk Improvements”).

The City Council ordered in the 2024 Missing Sidewalk Improvements and the 2025 Missing Sidewalk Improvements pursuant to Resolution Nos. 24-11187 and 25-11274, adopted March 11, 2024 and June 23, 2025, respectively. The 2024 Missing Sidewalk Improvements and the 2025 Missing Sidewalk Improvements (collectively, the “Improvements”) are more specifically described on Exhibit A hereto.

In the resolutions ordering in the 2024 Missing Sidewalk Improvements and the 2025 Missing Sidewalk Improvements, this council authorized the issuance of pooled special sidewalk, curb, gutter and alley approach bonds of the City for the purpose of financing costs of the Improvements.

This Council hereby determines that it is in the best interests of the City to sell its Pooled Special Sidewalk, Curb, Gutter and Alley Approach Bonds, consisting of \$164,000 Taxable Series 2026A Bonds (the “Series 2026A Bonds”) and \$55,000 Series 2026B Bonds (the “Series 2026B Bonds” and together with the Series 2026A Bonds, the “Series 2026 Bonds”) at a private negotiated sale, subject to the limitations and conditions set forth in this Resolution. Stockman Bank (the “Purchaser”) has agreed to purchase the Series 2026 Bonds from the City upon the terms set forth in this Resolution. **The Series 2026A Bonds and Series 2026B Bonds are issued as separate series due to differing federal and state tax treatment of the income thereon.** The interest rate for the Series 2026A Bonds is 6.25% and the interest rate for the Series 2026B Bonds is 5.50%.

In the resolutions ordering in the 2024 Missing Sidewalk Improvements and the 2025 Missing Sidewalk Improvements, this Council found that is in the public interest, and in the best interest of the City and the properties specifically benefitting from the Improvements, to secure

payment of principal of and interest on the Series 2026 Bonds by the Special Improvement District Revolving Fund of the City (the “Revolving Fund”), on the basis of the factors required to be considered under Montana Code Annotated, Section 7-12-4225. Those findings are hereby ratified and confirmed.

1.02. Costs. It is currently estimated that the costs and expenses to be assessed against properties adjacent to the Improvements, including costs of preparation of plans, specifications, maps, profiles, engineering superintendence and inspection, preparation of assessment rolls, expenses of making the assessments, the cost of work and materials under the construction contract and all other costs and expenses, including costs of issuance of the Series 2026 Bonds and the deposit of proceeds in the Revolving Fund are as follows:

|                                           | <u>2024 Missing<br/>Sidewalk<br/>Improvements</u> | <u>2025 Missing<br/>Sidewalk<br/>Improvements</u> | <u>Totals</u>       |
|-------------------------------------------|---------------------------------------------------|---------------------------------------------------|---------------------|
| Construction                              | \$136,290.13                                      | \$44,601.50                                       | \$180,891.63        |
| Engineering                               | 7,785.19                                          | 2,973.18                                          | 10,758.37           |
| <b>Total Project Costs to be Assessed</b> | <b>7785.19</b>                                    | <b>2973.18</b>                                    | <b>10758.37</b>     |
|                                           |                                                   |                                                   |                     |
| City Financing Expense                    | \$1,200.00                                        | 1,200.00                                          | 2,400.00            |
| Revolving Fund Deposit                    | 8,200.00                                          | 2,750.00                                          | 10,950.00           |
| Costs of Issuance                         | 10,524.68                                         | 3,475.32                                          | 14,000.00           |
| <b>Bond Amount</b>                        | <b>164,000.00</b>                                 | <b>\$55,000.00</b>                                | <b>\$219,000.00</b> |

Such amount will be levied and assessed upon the assessable real property adjacent to the Improvements on the bases described in the resolutions referenced above. This Council has jurisdiction and is required by law to levy and assess such amounts, to collect such special assessments and credit the same to the 2026 Pooled Special Sidewalk, Curb, Gutter and Alley Approach Sinking Fund of the City (the “2026 Sidewalk Sinking Fund”) created for the Improvements.

1.03. Recitals. All acts, conditions and things required by the Constitution and laws of the State of Montana, including the Act, and the home rule charter of the City, in order to make the Series 2026 Bonds valid and binding special obligations in accordance with their terms and in accordance with the terms of this Resolution have been done, do exist, have happened and have been performed in regular and due form, time and manner as so required.

## Section 2. The Series 2026 Bonds.

### 2.01. Principal Amount, Maturity, Denominations, Date, Interest Rate.

(a) For the purpose of paying the costs and expenses incurred in the construction of the Improvements, funding a deposit to the Revolving Fund and paying costs of issuance of the Series 2026 Bonds, and in anticipation of the collection of special assessments to be levied therefor, the City shall forthwith issue and deliver to the Purchaser the Series 2026 Bonds,

denominated “Pooled Special Sidewalk, Curb, Gutter and Alley Approach Bonds, Taxable Series 2026A” in the aggregate principal amount of \$164,000, payable solely from the 2026A Sidewalk Sinking Fund (as hereinafter defined) and “Pooled Special Sidewalk, Curb, Gutter and Alley Approach Bonds, Series 2026B” in the aggregate principal amount of \$55,000, payable solely from the 2026B Sidewalk Sinking Fund (as hereinafter defined).

(b) The Series 2026A Bonds shall mature on July 1, 2038, unless earlier redeemed, and shall bear interest from the date of original registration until paid or duly called for redemption at the rate of 6.25% per annum. Interest shall be calculated on the basis of a 360-day year composed of twelve 30-day months.

(c) The Series 2026B Bonds shall mature on July 1, 2038, unless earlier redeemed, and shall bear interest from the date of original registration until paid or duly called for redemption at the rate of 5.50% per annum. Interest shall be calculated on the basis of a 360-day year composed of twelve 30-day months.

2.02. Interest Payment Dates. Interest on the Series 2026 Bonds shall be payable on each January 1 and July 1, commencing January 1, 2027, to the owners of record thereof as such appear on the bond register at the close of business on the fifteenth day of the immediately preceding month, whether or not such day is a business day. Upon the original delivery of the Series 2026 Bonds to the Purchaser and upon each subsequent transfer or exchange of a Series 2026 Bond pursuant to Section 2.04, the Registrar (as hereinafter defined) shall date a Series 2026 Bond as of the date of its authentication.

2.03. Method of Payment. The Series 2026 Bonds shall be issued only in fully registered form. The interest on and, upon presentation and surrender thereof at the principal office of the Registrar, the principal of the Series 2026 Bonds shall be payable by check or draft drawn on the Registrar. Notwithstanding the foregoing, so long as a Series 2026 Bond is evidenced by a single, fully registered term bond, it shall not be necessary to present and surrender such Series 2026 Bond until the full redemption thereof pursuant to Section 2.05, but the Registrar shall note in the bond register such principal payment. The principal of and interest on the Series 2026 Bonds are payable in lawful money of the United States of America.

2.04. Registration. The City hereby appoints the City Finance Director, to act as bond registrar, transfer agent and paying agent for the Series 2026 Bonds (the “Registrar”). The City reserves the right to appoint a bank, trust company or fiscal company as successor bond registrar, transfer agent or paying agent, as authorized by the Model Public Obligations Registration Act of Montana (the “Registration Act”), but the City agrees to pay the reasonable and customary charges of the Registrar for the services performed. This Section 2.04 shall establish a system of registration for the Series 2026 Bonds as defined in the Registration Act. The effect of registration and the rights and duties of the City and the Registrar with respect thereto shall be as follows:

(a) Bond Register. The Registrar shall keep at its principal office a bond register in which the Registrar shall provide for the registration of ownership of the Series 2026 Bonds and the registration of transfers and exchanges of the Series 2026 Bonds.



(b) Transfer. The Series 2026 Bonds may be transferred in whole but not in part and only to (i) an affiliate of the Purchaser; (ii) a trust or other custodial arrangement established by the Purchaser or one of its affiliates, the owners of any beneficial interest in which are limited to qualified institutional buyers or accredited investors; or (iii) a person or entity that the Purchaser reasonably believes is qualified to purchase the Series 2026 Bonds. Upon surrender to the Registrar for transfer of any Series 2026 Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing and guaranteed by an “eligible guarantor institution” meeting the requirements of the Registrar, the Registrar shall authenticate and deliver, in the name of the designated transferee or transferees, a new Series 2026 Bond of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer of the Series 2026 Bonds or any portion thereof selected or called for redemption.

(c) Exchange. Whenever any Series 2026 Bond is surrendered by the registered owner for exchange, the Registrar shall authenticate and deliver a new Series 2026 Bond of a like aggregate principal amount, interest rate and maturity, as requested by the registered owner or the owner’s attorney duly authorized in writing.

(d) Cancellation. Any Series 2026 Bond surrendered upon any transfer or exchange shall be promptly canceled by the Registrar and thereafter disposed of as directed by the City.

(e) Improper or Unauthorized Transfer. When any Series 2026 Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the same until it is satisfied that the endorsement on such Series 2026 Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar shall incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owner. The City and the Registrar may treat the person in whose name any Series 2026 Bond is at any time registered on the bond register as the absolute owner of such Series 2026 Bond, whether such Series 2026 Bond shall be overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on such Series 2026 Bond and for all other purposes, and all such payments so made to any such registered owner or upon the owner’s order shall be valid and effectual to satisfy and discharge the liability of the City upon such Series 2026 Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees and Charges. For every transfer of a Series 2026 Bond or exchange of a Series 2026 Bond (except for an exchange upon the partial redemption of a Series 2026 Bond), the Registrar may impose a charge upon the owner thereof sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to such transfer or exchange.

(h) Mutilated, Lost, Stolen or Destroyed Series 2026 Bonds. In case any Series 2026 Bond shall become mutilated or be destroyed, stolen or lost, the Registrar shall deliver a new Series 2026 Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of any such mutilated Series 2026 Bond or in lieu of and in substitution for any such Series 2026 Bond destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Series 2026 Bond destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to it that such Series 2026 Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar an appropriate bond or indemnity in form, substance and amount satisfactory to it, in which both the City and the Registrar shall be named as obligees. Any Series 2026 Bond so surrendered to the Registrar shall be canceled by it and evidence of such cancellation shall be given to the City. If the mutilated, destroyed, stolen or lost Series 2026 Bond has already matured or such Series 2026 Bond has been called for redemption in accordance with its terms, it shall not be necessary to issue a new Series 2026 Bond prior to payment.

2.05. Redemption.

(a) Mandatory Redemption. If on any interest payment date there will be a balance in the 2026A Sidewalk Sinking Fund or the 2026B Sidewalk Sinking Fund after payment of the principal and interest due on the Series 2026A Bonds or the Series 2026B Bonds, respectively, drawn against it, either from the prepayment of assessments or from the transfer of surplus money from a Construction Subaccount to a Principal Subaccount as provided in Section 3.02, the City Finance Director shall call for redemption on the interest payment date the principal amount of the Series 2026A Bonds or Series 2026B Bonds, as applicable, which, together with the interest thereon to the interest payment date, will equal the amount of such funds on deposit in the 2026A Sidewalk Sinking Fund or 2026B Sidewalk Sinking Fund, as applicable, on that date. The redemption price shall equal the principal amount of the Series 2026A Bonds or Series 2026B Bonds, as applicable, to be redeemed plus interest accrued to the date of redemption. Such mandatory redemption payments shall reduce the Mandatory Sinking Fund Payments *pro rata* among all Series 2026A Bonds or all Series 2026B Bonds, as applicable, based upon the respective outstanding principal amounts, and with respect to each Series 2026A Bonds or each Series 2026B Bonds, as applicable, shall be applied to Mandatory Sinking Fund Payments in inverse order of Sinking Fund Payment Dates.

(b) Optional Redemption. The Series 2026 Bonds are subject to redemption at any time, at the option of the City, in whole or in part, from sources of funds available therefor (other than those described in Section 2.05(a)), at a redemption price equal to the principal amount thereof to be redeemed plus interest accrued to the redemption date, without premium. Such optional redemption payments shall reduce the Mandatory Sinking Fund Payments *pro rata* among all Series 2026A Bonds or all Series 2026B Bonds, as applicable, based upon the respective outstanding principal amounts, and with respect to each Series 2026A Bonds or each Series 2026B Bonds, as applicable, shall be applied to Mandatory Sinking Fund Payments in inverse order of Sinking Fund Payment Dates.

(c) Mandatory Sinking Fund Redemption.

(i) 2026A Mandatory Sinking Fund Redemption. The Series 2026A Bonds are subject to redemption on January 1 and July 1 of the respective years (herein referred to as a “Sinking Fund Payment Date”) and in the principal amounts (hereinafter referred to as a “Mandatory Sinking Fund Payment”) set forth below:

| Series 2026A                 |                                                       |                                                    |
|------------------------------|-------------------------------------------------------|----------------------------------------------------|
| Sinking Fund<br>Payment Date | January 1<br>Mandatory Sinking Fund<br>Payment Amount | July 1<br>Mandatory Sinking Fund<br>Payment Amount |
| 2027                         | \$9,654.36                                            | \$9,654.36                                         |
| 2028                         | 9,654.37                                              | 9,654.36                                           |
| 2029                         | 9,654.36                                              | 9,654.36                                           |
| 2030                         | 9,654.36                                              | 9,654.37                                           |
| 2031                         | 9,654.37                                              | 9,654.36                                           |
| 2032                         | 9,654.36                                              | 9,654.36                                           |
| 2033                         | 9,654.37                                              | 9,654.37                                           |
| 2034                         | 9,654.36                                              | 9,654.37                                           |
| 2035                         | 9,654.36                                              | 9,654.37                                           |
| 2036                         | 9,654.36                                              | 9,654.36                                           |
| 2037                         | 9,654.36                                              | 9,654.36                                           |
| 2038                         | 9,654.37                                              | 9,654.37                                           |

\*Final maturity.

(ii) 2026B Mandatory Sinking Fund Redemption. The Series 2026B Bonds are subject to redemption on January 1 and July 1 of the respective years (herein referred to as a “Sinking Fund Payment Date”) and in the principal amounts (hereinafter referred to as a “Mandatory Sinking Fund Payment”) set forth below:

| Series 2026B                 |                                                       |                                                    |
|------------------------------|-------------------------------------------------------|----------------------------------------------------|
| Sinking Fund<br>Payment Date | January 1<br>Mandatory Sinking Fund<br>Payment Amount | July 1<br>Mandatory Sinking Fund<br>Payment Amount |
| 2027                         | \$3,115.19                                            | \$3,115.19                                         |
| 2028                         | 3,115.19                                              | 3,115.18                                           |
| 2029                         | 3,115.19                                              | 3,115.19                                           |
| 2030                         | 3,115.18                                              | 3,115.18                                           |
| 2031                         | 3,115.19                                              | 3,115.19                                           |
| 2032                         | 3,115.19                                              | 3,115.19                                           |
| 2033                         | 3,115.18                                              | 3,115.19                                           |
| 2034                         | 3,115.19                                              | 3,115.19                                           |
| 2035                         | 3,115.18                                              | 3,115.19                                           |
| 2036                         | 3,115.19                                              | 3,115.19                                           |
| 2037                         | 3,115.19                                              | 3,115.19                                           |
| 2038                         | 3,115.19                                              | 3,115.18                                           |

(d) Notice and Effect of Redemption. The date of redemption and the principal amount of the Series 2026 Bonds to be redeemed shall be fixed by the City Finance Director, who shall give notice thereof to the Registrar 45 days prior to the date set for redemption in order for the Registrar to give notice, by first class mail, postage prepaid, to the owners of the Series 2026 Bonds at their addresses appearing on the bond register, of the respective principal amounts of the Series 2026 Bonds to be redeemed and the date on which payment will be made, which date shall be not less than 30 days after the date of mailing notice. On the date so fixed, interest on the principal amounts of the Series 2026 Bonds so redeemed shall cease to accrue.

2.06. Form. The Series 2026A Bonds shall be prepared in substantially the form set forth in Exhibit B hereto, and by this reference made a part hereof, with such modifications as are permitted by the Act. The Series 2026B Bonds shall be prepared in substantially the form set forth in Exhibit C hereto, and by this reference made a part hereof, with such modifications as are permitted by the Act.

2.07. Execution, Registration and Delivery. The Series 2026 Bonds shall be prepared under the direction of the City Finance Director and shall be executed on behalf of the City by the signatures of the Mayor, the City Finance Director and the City Clerk and sealed with the official seal of the City; provided that the seal and all signatures may be printed, engraved or lithographed facsimiles of the originals. In case any officer whose signature or a facsimile of whose signature shall appear on any Series 2026 Bond shall cease to be such officer before the delivery of such Series 2026 Bond, such signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. Notwithstanding such execution, no Series 2026 Bond shall be valid or obligatory for any purpose or entitled to any security or benefit under this Resolution unless and until a certificate of authentication on such Series 2026 Bond has been duly executed by the manual signature of an authorized representative of the Registrar. The certificate of authentication on a different Series 2026 Bond need not be signed by the same representative. The executed certificate of authentication on the Series 2026 Bonds shall be conclusive evidence that it has been authenticated and delivered under this Resolution. When the Series 2026 Bonds have been so executed, authenticated and registered, the Series 2026 Bonds shall be delivered by the Registrar to the Purchaser upon payment of the purchase price in accordance with the contract of sale heretofore made and executed.

2.08. Application of Proceeds. From the proceeds of the Series 2026A Bonds, the City Finance Director shall credit forthwith \$8,200 to the Revolving Fund and from the proceeds of the Series 2026B Bonds, the City Finance Director shall credit \$2,750 to the Revolving Fund, in each case as required by Section 7-12-4169(2) of the Act. The balance of the proceeds of the Series 2026A Bonds shall be credited to the 2026A Construction Subaccount (as hereinafter defined) allocable to the 2024 Missing Sidewalk Improvements as set forth in Section 1.02, to be used solely for the purposes described in Section 3.02. The balance of the proceeds of the Series 2026B Bonds shall be credited to the 2026B Construction Subaccount (as hereinafter defined) allocable to the 2025 Missing Sidewalk Improvements as set forth in Section 1.02, to be used solely for the purposes described in Section 3.02.

### Section 3. 2026 Sidewalk Sinking Funds and Accounts; Assessments.



### 3.01. 2026 Sidewalk Sinking Funds.

(a) There is hereby created and established the fund designated as the “2026A Sidewalk, Curb, Gutter and Alley Approach Sinking Fund” which shall be maintained by the City Finance Director on the books and records of the City separate and apart from all other funds of the City. Within the 2026A Sidewalk Sinking Fund there shall be maintained separate accounts for the 2024 Missing Sidewalk Improvements (collectively, the “2024A Project Accounts”). Within the 2024A Project Account there shall be maintained three separate subaccounts, designated as the “2026A Construction Subaccount,” the “2026A Principal Subaccount” and the “2026A Interest Subaccount,” respectively.

(b) There is hereby created and established the fund designated as the “2026B Sidewalk, Curb, Gutter and Alley Approach Sinking Fund” which shall be maintained by the City Finance Director on the books and records of the City separate and apart from all other funds of the City. Within the 2026B Sidewalk Sinking Fund there shall be maintained separate accounts for the 2025 Missing Sidewalk Improvements (collectively, the “2024B Project Accounts”). Within the 2024B Project Account there shall be maintained three separate subaccounts, designated as the “2026B Construction Subaccount,” the “2026B Principal Subaccount” and the “2026B Interest Subaccount,” respectively.

### 3.02. Construction Subaccounts.

(a) There shall be credited to the 2026A Construction Subaccount the proceeds of the sale of the Series 2026A Bond remaining after the required deposits to the Revolving Fund (\$8,200), of which \$144,075.32 shall be applied to costs of the Improvements and \$11,724.68 shall be applied to pay costs of issuance the Series 2026A Bond. Any earnings on investment of money in the 2026A Construction Subaccount shall be retained therein. All costs and expenses of constructing the 2024 Missing Sidewalk Improvements, including costs of issuance of the Series 2026A Bond, shall be paid from time to time as incurred and allowed from the 2026A Construction Subaccount in accordance with the provisions of applicable law, and money in the 2026A Construction Subaccount shall be used for no other purpose; provided that upon completion of the 2024 Missing Sidewalk Improvements and after all claims and expenses with respect to the 2024 Missing Sidewalk Improvements have been fully paid and satisfied, any money remaining in the 2026A Construction Subaccount shall be transferred to the 2026A Principal Subaccount and used to redeem the principal amount of the Series 2026A Bond as provided in Section 3.03.

(b) There shall be credited to the 2026B Construction Subaccount the proceeds of the sale of the Series 2026B Bond remaining after the required deposits to the Revolving Fund (\$2,750), of which \$47,574.68 shall be applied to costs of the Improvements and \$4,675.32 shall be applied to pay costs of issuance the Series 2026B Bond. Any earnings on investment of money in the 2026B Construction Subaccount shall be retained therein. All costs and expenses of constructing the 2025 Missing Sidewalk Improvements, including costs of issuance of the Series 2026B Bond, shall be paid from time to time as incurred and allowed from the 2026B Construction Subaccount in accordance with the provisions of applicable law, and money in the 2026B Construction Subaccount shall be used for no other purpose; provided that upon completion of the 2025 Missing Sidewalk Improvements and after all claims and expenses with

respect to the 2025 Missing Sidewalk Improvements have been fully paid and satisfied, any money remaining in the 2026B Construction Subaccount shall be transferred to the 2026B Principal Subaccount and used to redeem the principal amount of the Series 2026B Bond as provided in Section 3.03.

3.03. Principal Subaccounts and Interest Subaccounts. Money in the 2026A Principal Subaccount and the 2026A Interest Subaccount shall be used only for payment of the principal of and interest on the Series 2026A Bond as such payments become due or to redeem all or a portion of the principal amount of the Series 2026A Bond. Money in the 2026B Principal Subaccount and the 2026B Interest Subaccount shall be used only for payment of the principal of and interest on the Series 2026B Bond as such payments become due or to redeem all or a portion of the principal amount of the Series 2026B Bond.

Upon collection of the installment of principal and interest due on November 30 and May 31 of each year on the special assessments to be levied with respect to the Improvements, the City Finance Director shall credit to the respective Interest Subaccount so much of said special assessments as is collected as interest payment and the balance thereof to the respective Principal Subaccount. Any installment of any special assessment paid prior to its due date with interest accrued thereon to the next succeeding interest payment date shall be credited with respect to principal and interest payments in the same manner as other assessments are credited to the Interest Subaccounts and the Principal Subaccounts. All money in the Interest Subaccounts and the Principal Subaccounts shall be used first to pay interest then due, and any remaining money shall be used to pay principal then due and, if money is available, to redeem all or a portion of the principal amount of the Series 2026 Bonds in accordance with Section 2.05; provided that any money transferred to a Principal Subaccount from a Construction Subaccount pursuant to Section 3.02 shall be applied to redeem the Series 2026 Bonds to the extent possible on the next interest payment date for which notice of redemption has been properly given pursuant to Section 2.05(a). Interest shall be paid from the respective Interest Subaccount as accrued on the Series 2026 Bonds to the date of redemption, in accordance with the provisions of Section 7-12-4206 of the Act.

3.04. Loans From Revolving Fund. The Council shall annually or more often if necessary issue an order authorizing a loan or advance from the Revolving Fund in an amount sufficient to make good any deficiency then existing in the Interest Subaccount and issue an order authorizing a loan or advance from the Revolving Fund in an amount sufficient to make good any deficiency then existing in the Principal Subaccounts, in each case to the extent that money is available in the Revolving Fund. A deficiency shall be deemed to exist in a Principal Subaccount or an Interest Subaccount if the money on deposit therein on any December 15 or June 15 (excluding amounts in the Principal Subaccount representing prepaid special assessments) is less than the amount necessary to pay the principal of and interest on the Series 2026A Bond and/or Series 2026B Bond, as applicable, then due (other than upon mandatory or optional redemption pursuant to Section 2.05(a) and (b) hereof), on the next succeeding interest payment date.

Pursuant to Ordinance No. 1096, the City has undertaken and agreed to provide funds for the Revolving Fund by annually levying such tax or making such loan from the general fund of the City, subject to the limitation that no such tax levy or loan may in any year cause the balance

in the Revolving Fund to exceed five percent of the principal amount of the City's then outstanding special improvement and sidewalk, curb, gutter and alley approach bonds and warrants secured thereby and subject to the durational limitations specified in the Act. In the event that the balance on hand in the Revolving Fund fifteen days prior to any date when interest is due on special improvement and sidewalk, curb, gutter and alley approach bonds and warrants of the City is not sufficient to make good all deficiencies then existing in the funds for which the City covenants to make loans from the Revolving Fund, the balance on hand in the Revolving Fund shall be allocated to the funds in which such deficiencies then exist in proportion to the amounts of the deficiencies on the respective dates of receipt of such money, until all interest accrued on such special improvement and sidewalk, curb, gutter and alley approach bonds and warrants of the City has been paid and to the extent of amounts available in the Revolving Fund. On any date when all accrued interest on special improvement and sidewalk, curb, gutter and alley approach bonds and warrants of the City payable from funds for which the City has covenanted to make loans from the Revolving Fund has been paid, any balance remaining in the Revolving Fund shall be loaned or advanced to the funds for payment and redemption of bonds and warrants to the extent such funds are deficient for such purpose and, if money in the Revolving Fund is insufficient therefor, *pro rata* in an amount proportionate to the amount of such deficiency.

The City hereby determines, covenants and agrees to levy the property tax described in the immediately preceding paragraph to provide funds for the Revolving Fund so long as Series 2026 Bonds are outstanding to the extent required under the provisions of this Resolution and the Act, even though such property tax levy may, under applicable law or provisions of the home rule charter of the City, require that property tax levies of the City for other purposes be reduced correspondingly.

Section 4. Covenants. The City covenants and agrees with the owners from time to time of the Series 2026 Bonds that until the principal amount of the Series 2026 Bonds and interest thereon are fully paid:

4.01. Compliance with Resolution. The City will hold the 2026A Sidewalk Sinking Fund, the 2026B Sidewalk Sinking Fund and the Revolving Fund as trust funds, separate and apart from all of its other funds, and the City, its officers and agents, will comply with all covenants and agreements contained in this Resolution. The provisions hereinabove made with respect to the 2026A Sidewalk Sinking Fund, the 2026B Sidewalk Sinking Fund and the Revolving Fund are in accordance with the undertaking and agreement of the City made in connection with the sale of the Series 2026 Bonds as set forth in Section 1.01.

4.02. Construction of Improvements. The City will do all acts and things necessary to enforce the provisions of the construction contracts for the Improvements and to ensure the completion of the Improvements in accordance with the plans and specifications and within the time therein provided, and will pay all costs thereof promptly as incurred and allowed, out of the respective Construction Subaccount and within the amount of the proceeds of the Series 2026 Bonds appropriated thereto, amounts contributed by the City therefor and prepayments by owners of property adjacent to the Improvements.

4.03. Levy of Assessments. The City will do all acts and things necessary for the final and valid levy of special assessments upon all assessable real property adjacent to the Improvements, in accordance with the Constitution and laws of the State of Montana and the Constitution of the United States, in an aggregate principal amount not less than the following amounts:

| <u>Improvement</u>                 | <u>Principal Amount</u> |
|------------------------------------|-------------------------|
| 2024 Missing Sidewalk Improvements | \$164,000.00            |
| 2025 Missing Sidewalk Improvements | \$55,000.00             |
|                                    | <hr/> \$219,000.00      |

Such special assessments shall be levied on the basis or bases prescribed in the Resolutions ordering the Improvements, and shall be payable in substantially equal semiannual installments of principal and interest over a period of 12 years, at an annual rate equal to the sum of: (i) the average annual interest rate borne by the Series 2026A Bonds or the Series 2026B Bonds, as applicable, plus (ii) one-half of one percent (0.50%) per annum. The assessments to be levied will be payable on the 30th day of November in each of the years 2026 through 2037, and on the 31st day of May in the years 2027 through 2038, inclusive, if not theretofore paid, and shall become delinquent on such date unless paid in full. The first partial payment of each assessment shall include interest on the entire assessment from the date of original registration of the Series 2026 Bonds to January 1, 2027. The assessments shall constitute a lien upon and against the property against which they are made and levied, which lien may be extinguished only by payment of the assessment with all penalties, cost and interest as provided in Section 7-12-4191 of the Act. No tax deed issued with respect to any lot or parcel of land shall operate as payment of any installment of the assessment thereon which is payable after the execution of such deed, and any tax deed so issued shall convey title subject only to the lien of said future installments, as provided in Montana Code Annotated, Section 15-18-214.

4.04. Reassessment. If at any time and for whatever reason any special assessment or tax herein agreed to be levied is held invalid, the City and this Council, its officers and employees, will take all steps necessary to correct the same and to reassess and re-levy the same, including the ordering of work, with the same force and effect as if made at the time provided by law, ordinance or resolution relating thereto, and will reassess and re-levy the same with the same force and effect as an original levy thereof, as authorized in Section 7-12-4186 of the Act. Any special assessment, or reassessment or re-levy shall, so far as is practicable, be levied and collected as it would have been if the first levy had been enforced including the levy and collection of any interest accrued on the first levy.

If proceeds of the Series 2026 Bonds, including investment income thereon, are applied to the redemption of the Series 2026 Bonds, as provided in Sections 7-12-4205 and 7-12-4206 of the Act, or if refunding bonds are issued and the outstanding principal amount of the Series 2026 Bonds is decreased or increased, the City will reduce or increase, respectively, the assessments levied in the respective project area and then outstanding pro rata by the principal amount of such prepayment or the increment above or below the outstanding principal amount of the Series 2026 Bonds represented by the refunding bonds. The City and this Council, its officers and employees will reassess and re-levy such assessments, with the same effect as an original levy, in



such reduced or increased amounts in accordance with the provisions of Sections 7-12-4176 through 7-12-4178 of the Act.

4.05. Absence of Litigation. There is now no litigation pending or, to the best knowledge of the City, threatened questioning the validity or regularity of the ordering of the Improvements, the contracts for construction of the Improvements or the undertaking and agreement of the City to levy special assessments therefor and to make good any deficiency in the collection thereof through the levy of taxes for and the making of advances from the Revolving Fund, or the right and power of the City to issue the Series 2026 Bonds or in any manner questioning the existence of any condition precedent to the exercise of the City's powers in these matters. If any such litigation should be initiated or threatened, the City will forthwith notify in writing the Purchaser, and will furnish the Purchaser a copy of all documents, including pleadings, in connection with such litigation.

4.06. Waiver of Penalty and Interest. The City covenants not to waive the payment of penalty or interest on delinquent assessments levied for costs of the Improvements, unless the City determines, by resolution of the Council, that such waiver is in the best interest of the owners of the Series 2026 Bonds.

#### Section 5. Tax Matters.

5.01. Taxable Bond. Interest on the Series 2026A Bonds is includable in gross income for federal income tax purposes.

5.02. Use of 2025 Missing Sidewalk Improvements. The 2025 Missing Sidewalk Improvements will be owned and operated by the City and available for use by members of the general public on a substantially equal basis. The City shall not enter into any lease, use or other agreement with any non-governmental person relating to the use of the 2025 Missing Sidewalk Improvements or security for the payment of the Series 2026B Bonds which might cause the Series 2026B Bonds to be considered "private activity bonds" or "private loan bonds" within the meaning of Section 141 of the Internal Revenue Code of 1986, as amended (the "Code").

5.03. General Covenant. The City covenants and agrees with the owners of the Series 2026B Bonds that it will not take or permit to be taken by any of its officers, employees or agents any action which would cause the interest on the Series 2026B Bonds to become includable in gross income for federal income tax purposes under the Code and applicable Treasury Regulations (the "Regulations"), and covenants to take any and all actions within its powers to ensure that the interest on the Series 2026B Bonds will not become includable in gross income for federal income tax purposes under the Code and the Regulations.

5.04. Arbitrage Certification. The Mayor, the City Finance Director and the City Clerk, being the officers of the City charged with the responsibility for issuing the Series 2026B Bonds pursuant to this Resolution, are authorized and directed to execute and deliver to the Purchaser a certificate in accordance with the provisions of Section 148 of the Code, and Section 1.148-2(b) of the Regulations, stating that on the basis of facts, estimates and circumstances in existence on the date of issue and delivery of the Series 2026B Bonds, it is reasonably expected that the proceeds of the Series 2026B Bonds will be used in a manner that would not cause the Series

2026B Bonds to be “arbitrage bonds” within the meaning of Section 148 of the Code and the Regulations.

5.05. Arbitrage Rebate. The City acknowledges that the Series 2026B Bonds are subject to the rebate requirements of Section 148(f) of the Code. The City covenants and agrees to retain such records, make such determinations, file such reports and documents and pay such amounts at such times as are required under said Section 148(f) and applicable Treasury Regulations to preserve the exclusion of interest on the Series 2026B Bonds from gross income for federal income tax purposes, unless the Series 2026B Bonds qualify for the exception from the rebate requirement under Section 148(f)(4)(B) of the Code and no “gross proceeds” of the Series 2026B Bonds (other than amounts constituting a “bona fide debt service fund”) arise during or after the expenditure of the original proceeds thereof. In furtherance of the foregoing, the Mayor, the City Finance Director and the City Clerk are hereby authorized and directed to execute a Rebate Certificate, substantially in the form to be prepared by Bond Counsel, and the City hereby covenants and agrees to observe and perform the covenants and agreements contained therein, unless amended or terminated in accordance with the provisions thereof.

5.06. Information Reporting. The City shall file with the Secretary of the Treasury, not later than February 15, 2027, a statement concerning the Series 2026B Bonds containing the information required by Section 149(e) of the Code.

Section 6. Authentication of Transcript. The officers of the City are hereby authorized and directed to furnish to the Purchaser and to Bond Counsel certified copies of all proceedings relating to the issuance of the Series 2026 Bonds and such other certificates and affidavits as may be required to show the right, power and authority of the City to issue the Series 2026 Bonds, and all statements contained in and shown by such instruments, including any heretofore furnished, shall constitute representations of the City as to the truth of the statements purported to be shown thereby.

Section 7. Defeasance.

7.01. General. When the liability of the City on the Series 2026 Bonds issued under and secured by this Resolution has been discharged as provided in this Section 7, all pledges, covenants and other rights granted by this Resolution to the owners of the Series 2026 Bonds shall cease.

7.02. Payment. The City may discharge its liability with reference to any Series 2026 Bond or installment of interest thereon which is due on any date by depositing with the Registrar on or before that date funds sufficient, or, if a City officer is the Registrar, mailing to the registered owner of the Series 2026 Bonds a check or draft in a sum sufficient and providing proceeds available, for the payment thereof in full; or if any Series 2026 Bond or installment of interest thereon shall not be paid when due, the City may nevertheless discharge its liability with reference thereto by depositing with the Registrar funds sufficient, or, if a City officer is the Registrar, by mailing to the registered owner thereof a check or draft in a sum sufficient and providing proceeds available, for the payment thereof in full with interest accrued to the date of such deposit or mailing.

7.03. Prepayment. The City may also discharge its obligations with respect to any Series 2026 Bond called for redemption on any date when it is prepayable in accordance with its terms, by on or before that date depositing with the Registrar funds sufficient, or, if a City officer is the Registrar, mailing to the registered owner of such Series 2026 Bonds a check or a draft in a sum sufficient and providing proceeds available, for the payment of the principal, interest and redemption premium, if any, which are then due; provided that notice of such redemption has been duly given as provided herein or irrevocably provided for.

7.04. Escrow. The City may also at any time discharge its liability in its entirety with reference to the Series 2026 Bonds, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a bank qualified by law as an escrow agent for this purpose, cash or securities which are authorized by law to be so deposited, bearing interest payable at such times and at such rates and maturing on such dates as shall be required, without reinvestment, to provide funds sufficient to pay all principal and interest to become due on the Series 2026 Bonds on or before maturity or, if the Series 2026 Bonds has been duly called for redemption or notice of such redemption has been irrevocably provided for, on or before the designated redemption date.

7.05. Irrevocable Deposits. If an officer of the City is the Registrar, any deposit made under this Section 7 with the Registrar shall be irrevocable and held for the benefit of the owner of the Series 2026 Bonds in respect of which such deposits have been made.

#### Section 8. Repeals and Effective Date.

8.01. Repeal. All provisions of other resolutions and other actions and proceedings of the City and this Council that are in any way inconsistent with the terms and provisions of this Resolution are repealed, amended and rescinded to the full extent necessary to give full force and effect to the provisions of this Resolution.

8.02. Effective Date. This Resolution shall take effect immediately upon its passage and adoption by this Council.

PASSED AND ADOPTED by the City Council of the City of Billings, Montana, this  
28th day of September, 2026.

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Mayor

Attest: \_\_\_\_\_  
City Clerk

(SEAL)



## EXHIBIT A

### THE IMPROVEMENTS

#### **General Description**

The Series 2026 Bonds are being issued for the purpose of financing costs of installation, construction, reconstruction and/or replacements of certain curbs, gutters, sidewalks, drive approaches, and/or appurtenant features or a combination thereof in certain locations in the City heretofore ordered by this Council as the W.O. 24-02, 2024 Missing Sidewalk Improvements (the “2024 Missing Sidewalk Improvements”) and W.O. 25-02, Missing Sidewalk Improvements (the “2025 Missing Sidewalk Improvements” and, collectively, the “Improvements”), as further described below.

#### **2024 Missing Sidewalk Improvements (W.O. 24-02)**

The Improvements described below constituting the 2024 Missing Sidewalk Improvements will be the construction of approximately 19,000 square feet of sidewalk, accessibility ramps, curb and gutter, drive approaches, storm drain improvements, and other miscellaneous items on Lyman Avenue and Claim Jumper Lane, within the City of Billings.

#### **2025 Missing Sidewalk Improvements (W.O. 25-02)**

The Improvements described below constituting the 2025 Missing Sidewalk Improvements will be the construction of approximately 15,000 square feet of sidewalk, accessibility ramps, curb and gutter, drive approaches, storm drain improvements, and other miscellaneous items on Rex Lane, 25<sup>th</sup> Street West, 26<sup>th</sup> Street West, Wyoming Avenue, and ADA ramps near Meadowlark Elementary School, within the City of Billings.

EXHIBIT B

UNITED STATES OF AMERICA  
STATE OF MONTANA  
YELLOWSTONE COUNTY

CITY OF BILLINGS

POOLED SPECIAL SIDEWALK, CURB, GUTTER AND  
ALLEY APPROACH BOND, TAXABLE SERIES 2026A

Interest at the rate per annum specified below,  
payable on the 1<sup>st</sup> day of January and the 1<sup>st</sup> day of July  
in each year, commencing January 1, 2027.

| Interest<br><u>Rate</u> | Maturity<br><u>Date</u> | Date of<br><u>Original Issue</u> |
|-------------------------|-------------------------|----------------------------------|
| 6.25%                   | July 1, 2038            | September 17, 2026               |

No. R-1 \$164,000.00

REGISTERED OWNER: STOCKMAN BANK

PRINCIPAL AMOUNT: ONE HUNDRED SIXTY-FOUR THOUSAND DOLLARS AND  
NO/100

FOR VALUE RECEIVED, City of Billings, Montana (the "City"), will pay to the registered owner identified above, or registered assigns, on the maturity date specified above the principal amount specified above, solely from the revenues hereinafter specified, as authorized by Resolution No. 26-\_\_\_\_, adopted September 28, 2026 (the "Resolution"), all subject to the provisions hereinafter described relating to the redemption of this Bond, in whole or in part, before maturity. This Bond bears interest at the rate per annum specified above from the date of original issue specified above, or from such later date to which interest hereon has been paid or duly provided for, until the maturity date specified above or an earlier date on which this Bond shall have been duly called for redemption by the City Finance Director. Interest on this Bond is payable semiannually on the 1st day of January and the 1st day of July in each year, commencing January 1, 2027, to the owner of record of this Bond appearing as such in the bond register as of the close of business on the fifteenth day (whether or not a business day) of the immediately preceding month. Interest on and, upon presentation and surrender hereof at the principal office of the Registrar, the principal of this Bond, shall be payable by check or draft drawn on the Registrar. Notwithstanding the foregoing, so long as this Bond is evidenced by a single, fully registered term Bond, it shall not be necessary to present and surrender this Bond until the full redemption hereof pursuant to the Resolution, but the Registrar shall note in the bond register such principal payment. The principal of and interest on this Bond are payable in lawful money of the United States of America. Interest on this Bond shall be calculated on the basis of a 360-day year composed of twelve 30-day months. The City Finance Director shall initially serve as Registrar for this Bond.

Terms used in this Bond with initial capital letters and not defined herein have the meanings given them in the Resolution.

This Bond is one of an issue in the aggregate principal amount of \$164,000 (the “Series 2026A Bonds”), all of like date of original issue and tenor, except as to serial number, denomination, date, maturity date and redemption rights. The Series 2026A Bonds are issued pursuant to and in full conformity with the Constitution and laws of the State of Montana thereunto enabling, including Montana Code Annotated, Title 7, Chapter 14, Part 41 and Title 7, Chapter 12, Parts 41 and 42, as amended (the “Act”), and ordinances and resolutions duly adopted by the governing body of the City, including the Resolution, for the purpose of financing costs of installation, construction, reconstruction or replacements of certain curbs, gutters, sidewalks, drive approaches, driveways, alley approaches and appurtenant improvements in certain locations in the City (the “2024 Missing Sidewalk Improvements”), to fund a deposit to the Special Improvement District Revolving Fund (the “Revolving Fund”) and to pay costs of issuance of the Series 2026A Bonds.

The Series 2026A Bonds are payable from the collection of a special tax or assessment levied upon all assessable real property adjacent to the 2024 Missing Sidewalk Improvements, in an aggregate principal amount not less than \$164,000, except as such amounts may be reduced or increased in accordance with provisions of Montana law. Such assessments constitute a lien against the property against which they are made and levied and are to be deposited into the 2026A Special Sidewalk, Curb, Gutter and Alley Approach Sinking Fund of the City (the “2026A Sidewalk Sinking Fund”). The Series 2026A Bonds are not general obligations of the City.

The City has validly established the Revolving Fund to secure the payment of certain of its special improvement and sidewalk, curb, gutter and alley approach bonds and warrants, including the Series 2026A Bonds. The City has also agreed, to the extent permitted by the Act, to issue orders annually, or more often as necessary, authorizing loans or advances from the Revolving Fund to the 2026A Sidewalk Sinking Fund, in amounts sufficient to make good any deficiency in the 2026A Sidewalk Sinking Fund to pay principal of or interest on the Series 2026A Bonds, to the extent money is available in the Revolving Fund, and to provide funds for the Revolving Fund by annually levying such tax or making such loan from its general fund, subject to the limitation that no such tax levy or loan may in any year cause the balance in the Revolving Fund to exceed five percent of the principal amount of the City’s then outstanding special improvement and sidewalk, curb, gutter and alley approach bonds and warrants secured thereby and subject to the durational limitations specified in the Act. While any property tax levy to be made by the City to provide funds for the Revolving Fund is subject to levy limits under current law, the City has agreed in the Resolution to levy property taxes to provide funds for the Revolving Fund to the extent described in this paragraph and, if necessary, to reduce other property tax levies correspondingly to meet applicable levy limits.

If on any interest payment date there will be a balance in the 2026A Sidewalk Sinking Fund after payment of the principal and interest due on the Series 2026A Bonds drawn against it, either from the prepayment of assessments or from the transfer of surplus money from the 2026A Construction Subaccount to the 2026A Principal Subaccount as provided in Section 3.02, the City Finance Director shall call for redemption on the interest payment date the principal amount of the Series 2026A Bonds which, together with the interest thereon to the interest payment date, will

equal the amount of such funds on deposit in the 2026A Sidewalk Sinking Fund on that date. The redemption price shall equal the principal amount of the Series 2026A Bonds to be redeemed plus interest accrued to the date of redemption. Such mandatory redemption payments shall reduce the Mandatory Sinking Fund Payments *pro rata* among all Series 2026A Bonds based upon the respective outstanding principal amounts, and with respect to each Series 2026A Bond shall be applied to Mandatory Sinking Fund Payments in inverse order of Sinking Fund Payment Dates. The Series 2026A Bonds are subject to redemption at any time, at the option of the City, in whole or in part, from sources of funds available therefor (other than those described in Section 2.05(a) of the Resolution), at a redemption price equal to the principal amount thereof to be redeemed plus interest accrued to the redemption date, without premium. Such optional redemption payments shall reduce the Mandatory Sinking Fund Payments *pro rata* among all Series 2026A Bonds based upon the respective outstanding principal amounts, and with respect to each Series 2026A Bond shall be applied to Mandatory Sinking Fund Payments in inverse order of Sinking Fund Payment Dates.

The Series 2026A Bonds are subject to redemption on January 1 and July 1 of the respective years (herein referred to as a “Sinking Fund Payment Date”) and in the principal amounts (hereinafter referred to as a “Mandatory Sinking Fund Payment”) set forth below:

| Series 2026A                 |                                                       |                                                    |
|------------------------------|-------------------------------------------------------|----------------------------------------------------|
| Sinking Fund<br>Payment Date | January 1<br>Mandatory Sinking Fund<br>Payment Amount | July 1<br>Mandatory Sinking Fund<br>Payment Amount |
| 2027                         | \$9,654.36                                            | \$9,654.36                                         |
| 2028                         | 9,654.37                                              | 9,654.36                                           |
| 2029                         | 9,654.36                                              | 9,654.36                                           |
| 2030                         | 9,654.36                                              | 9,654.37                                           |
| 2031                         | 9,654.37                                              | 9,654.36                                           |
| 2032                         | 9,654.36                                              | 9,654.36                                           |
| 2033                         | 9,654.37                                              | 9,654.37                                           |
| 2034                         | 9,654.36                                              | 9,654.37                                           |
| 2035                         | 9,654.36                                              | 9,654.37                                           |
| 2036                         | 9,654.36                                              | 9,654.36                                           |
| 2037                         | 9,654.36                                              | 9,654.36                                           |
| 2038                         | 9,654.37                                              | 9,654.37                                           |

\*Final maturity.

As provided in the Resolution and subject to certain limitations set forth therein, this Bond is transferable upon the books of the City at the principal office of the Registrar, by the registered owner hereof in person or by his attorney duly authorized in writing upon surrender hereof together with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered owner or his attorney. Upon such transfer or exchange, the City will cause a new Series 2026A Bond to be issued in the name of the transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee or governmental charge required to be paid with respect to such transfer or exchange.

The City and the Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the City nor the Registrar shall be affected by any notice to the contrary.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all things required to be done precedent to the issuance of this Bond have been properly done, happened and been performed in the manner prescribed by the laws of the State of Montana and the resolutions and ordinances of the City of Billings, Montana, relating to the issuance hereof.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon shall have been executed by the Registrar by the manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, the City of Billings, Montana, by its City Council, has caused this Bond to be executed by the facsimile signatures of the Mayor, the City Finance Director and the City Clerk, and by a printed facsimile of the official seal of the City.

CITY OF BILLINGS, MONTANA

(Facsimile Signature)  
MAYOR

(Facsimile Seal)

(Facsimile Signature)  
CITY FINANCE DIRECTOR

(Facsimile Signature)  
CITY CLERK

Dated:

#### CERTIFICATE OF AUTHENTICATION

This Bond is delivered pursuant to the Resolution mentioned herein.

CITY OF BILLINGS, MONTANA,  
as Registrar, Transfer Agent, and  
Paying Agent

By \_\_\_\_\_  
City Finance Director



The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM -- as tenants  
in common

UTMA.....Custodian.....  
(Cust) (Minor)

TEN ENT -- as tenants  
by the entirety

under Uniform Gifts to

JT TEN -- as joint tenants  
with right of  
survivorship and  
not as tenants in  
common

Minor Act.....  
(State)

\_\_\_\_\_  
Additional abbreviations may also be used.

#### ASSIGNMENT

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_  
\_\_\_\_\_ the within Bond and all rights thereunder, and hereby  
irrevocably constitutes and appoints \_\_\_\_\_ attorney to transfer the within  
Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

PLEASE INSERT SOCIAL SECURITY  
OR OTHER IDENTIFYING NUMBER  
OF ASSIGNEE:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
NOTICE: The signature to this assignment  
must correspond with the name as it appears  
upon the face of the within Bond in every  
particular, without alteration, enlargement  
or any change whatsoever.

#### SIGNATURE GUARANTEED

\_\_\_\_\_  
Signature(s) must be guaranteed by an  
“eligible guarantor institution” meeting  
the requirements of the Registrar,  
which requirements include membership  
or participation in STAMP or such other  
“signature guaranty program” as may be  
determined by the Registrar in  
addition to or in substitution for STAMP,  
all in accordance with the Securities  
Exchange Act of 1934, as amended

EXHIBIT C

UNITED STATES OF AMERICA  
STATE OF MONTANA  
YELLOWSTONE COUNTY

**CITY OF BILLINGS**

POOLED SPECIAL SIDEWALK, CURB, GUTTER AND  
ALLEY APPROACH BOND, SERIES 2026B

Interest at the rate per annum specified below,  
payable on the 1<sup>st</sup> day of January and the 1<sup>st</sup> day of July  
in each year, commencing January 1, 2027.

| Interest<br><u>Rate</u> | Maturity<br><u>Date</u> | Date of<br><u>Original Issue</u> |
|-------------------------|-------------------------|----------------------------------|
| 5.50%                   | July 1, 2038            | September 17, 2026               |

No. R-1 \$55,000.00

REGISTERED OWNER: STOCKMAN BANK

PRINCIPAL AMOUNT: FIFTY-FIVE THOUSAND DOLLARS AND NO/100

FOR VALUE RECEIVED, City of Billings, Montana (the "City"), will pay to the registered owner identified above, or registered assigns, on the maturity date specified above the principal amount specified above, solely from the revenues hereinafter specified, as authorized by Resolution No. 26-\_\_\_\_, adopted September 28, 2026 (the "Resolution"), all subject to the provisions hereinafter described relating to the redemption of this Bond, in whole or in part, before maturity. This Bond bears interest at the rate per annum specified above from the date of original issue specified above, or from such later date to which interest hereon has been paid or duly provided for, until the maturity date specified above or an earlier date on which this Bond shall have been duly called for redemption by the City Finance Director. Interest on this Bond is payable semiannually on the 1st day of January and the 1st day of July in each year, commencing January 1, 2027, to the owner of record of this Bond appearing as such in the bond register as of the close of business on the fifteenth day (whether or not a business day) of the immediately preceding month. Interest on and, upon presentation and surrender hereof at the principal office of the Registrar, the principal of this Bond, shall be payable by check or draft drawn on the Registrar. Notwithstanding the foregoing, so long as this Bond is evidenced by a single, fully registered term Bond, it shall not be necessary to present and surrender this Bond until the full redemption hereof pursuant to the Resolution, but the Registrar shall note in the bond register such principal payment. The principal of and interest on this Bond are payable in lawful money of the United States of America. Interest on this Bond shall be calculated on the basis of a 360-day year composed of twelve 30-day months. The City Finance Director shall initially serve as Registrar for this Bond. Terms used in this Bond with initial capital letters and not defined herein have the meanings given them in the Resolution.

This Bond is one of an issue in the aggregate principal amount of \$55,000 (the “Series 2026B Bonds”), all of like date of original issue and tenor, except as to serial number, denomination, date, maturity date and redemption rights. The Series 2026B Bonds is issued pursuant to and in full conformity with the Constitution and laws of the State of Montana thereunto enabling, including Montana Code Annotated, Title 7, Chapter 14, Part 41 and Title 7, Chapter 12, Parts 41 and 42, as amended (the “Act”), and ordinances and resolutions duly adopted by the governing body of the City, including the Resolution, for the purpose of financing costs of installation, construction, reconstruction or replacements of certain curbs, gutters, sidewalks, drive approaches, driveways, alley approaches and appurtenant improvements in certain locations in the City (the “2025 Missing Sidewalk Improvements”), to fund a deposit to the Special Improvement District Revolving Fund (the “Revolving Fund”) and to pay costs of issuance of the Series 2026B Bond.

The Series 2026B Bonds are payable from the collection of a special tax or assessment levied upon all assessable real property adjacent to the 2025 Missing Sidewalk Improvements, in an aggregate principal amount not less than \$55,000, except as such amounts may be reduced or increased in accordance with provisions of Montana law. Such assessments constitute a lien against the property against which they are made and levied and are to be deposited into the 2026B Special Sidewalk, Curb, Gutter and Alley Approach Sinking Fund of the City (the “2026B Sidewalk Sinking Fund”). The Series 2026B Bonds are not general obligations of the City.

The City has validly established the Revolving Fund to secure the payment of certain of its special improvement and sidewalk, curb, gutter and alley approach bonds and warrants, including the Series 2026B Bonds. The City has also agreed, to the extent permitted by the Act, to issue orders annually, or more often as necessary, authorizing loans or advances from the Revolving Fund to the 2026B Sidewalk Sinking Fund, in amounts sufficient to make good any deficiency in the 2026B Sidewalk Sinking Fund to pay principal of or interest on the Series 2026B Bonds, to the extent money is available in the Revolving Fund, and to provide funds for the Revolving Fund by annually levying such tax or making such loan from its general fund, subject to the limitation that no such tax levy or loan may in any year cause the balance in the Revolving Fund to exceed five percent of the principal amount of the City’s then outstanding special improvement and sidewalk, curb, gutter and alley approach bonds and warrants secured thereby and subject to the durational limitations specified in the Act. While any property tax levy to be made by the City to provide funds for the Revolving Fund is subject to levy limits under current law, the City has agreed in the Resolution to levy property taxes to provide funds for the Revolving Fund to the extent described in this paragraph and, if necessary, to reduce other property tax levies correspondingly to meet applicable levy limits.

If on any interest payment date there will be a balance in the 2026B Sidewalk Sinking Fund after payment of the principal and interest due on the Series 2026B Bonds drawn against it, either from the prepayment of assessments or from the transfer of surplus money from the 2026B Construction Subaccount to the 2026B Principal Subaccount as provided in Section 3.02, the City Finance Director shall call for redemption on the interest payment date the principal amount of the Series 2026B Bonds which, together with the interest thereon to the interest payment date, will equal the amount of such funds on deposit in the 2026B Sidewalk Sinking Fund on that date. The redemption price shall equal the principal amount of the Series 2026B Bonds to be redeemed plus interest accrued to the date of redemption. Such mandatory redemption payments shall reduce the

Mandatory Sinking Fund Payments *pro rata* among all Series 2026B Bonds based upon the respective outstanding principal amounts, and with respect to each Series 2026B Bonds shall be applied to Mandatory Sinking Fund Payments in inverse order of Sinking Fund Payment Dates.

The Series 2026B Bonds are subject to redemption at any time, at the option of the City, in whole or in part, from sources of funds available therefor (other than those described in Section 2.05(a) of the Resolution), at a redemption price equal to the principal amount thereof to be redeemed plus interest accrued to the redemption date, without premium. Such optional redemption payments shall reduce the Mandatory Sinking Fund Payments *pro rata* among all Series 2026B Bonds based upon the respective outstanding principal amounts, and with respect to each Series 2026B Bond shall be applied to Mandatory Sinking Fund Payments in inverse order of Sinking Fund Payment Dates.

The Series 2026B Bonds are subject to redemption on January 1 and July 1 of the respective years (herein referred to as a “Sinking Fund Payment Date”) and in the principal amounts (hereinafter referred to as a “Mandatory Sinking Fund Payment”) set forth below:

| Series 2026B                 |                                                       |                                                    |
|------------------------------|-------------------------------------------------------|----------------------------------------------------|
| Sinking Fund<br>Payment Date | January 1<br>Mandatory Sinking Fund<br>Payment Amount | July 1<br>Mandatory Sinking Fund<br>Payment Amount |
| 2027                         | \$3,115.19                                            | \$3,115.19                                         |
| 2028                         | 3,115.19                                              | 3,115.18                                           |
| 2029                         | 3,115.19                                              | 3,115.19                                           |
| 2030                         | 3,115.18                                              | 3,115.18                                           |
| 2031                         | 3,115.19                                              | 3,115.19                                           |
| 2032                         | 3,115.19                                              | 3,115.19                                           |
| 2033                         | 3,115.18                                              | 3,115.19                                           |
| 2034                         | 3,115.19                                              | 3,115.19                                           |
| 2035                         | 3,115.18                                              | 3,115.19                                           |
| 2036                         | 3,115.19                                              | 3,115.19                                           |
| 2037                         | 3,115.19                                              | 3,115.19                                           |
| 2038                         | 3,115.19                                              | 3,115.18                                           |

\*Final maturity.

As provided in the Resolution and subject to certain limitations set forth therein, this Bond is transferable upon the books of the City at the principal office of the Registrar, by the registered owner hereof in person or by his attorney duly authorized in writing upon surrender hereof together with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered owner or his attorney. Upon such transfer or exchange, the City will cause a new Series 2026B Bond to be issued in the name of the transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee or governmental charge required to be paid with respect to such transfer or exchange.

The City and the Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the City nor the Registrar shall be affected by any notice to the contrary.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all things required to be done precedent to the issuance of this Bond have been properly done, happened and been performed in the manner prescribed by the laws of the State of Montana and the resolutions and ordinances of the City of Billings, Montana, relating to the issuance hereof.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon shall have been executed by the Registrar by the manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, the City of Billings, Montana, by its City Council, has caused this Bond to be executed by the facsimile signatures of the Mayor, the City Finance Director and the City Clerk, and by a printed facsimile of the official seal of the City.

CITY OF BILLINGS, MONTANA

(Facsimile Signature)  
MAYOR

(Facsimile Seal)

(Facsimile Signature)  
CITY FINANCE DIRECTOR

(Facsimile Signature)  
CITY CLERK

Dated:

#### CERTIFICATE OF AUTHENTICATION

This Bond is delivered pursuant to the Resolution mentioned herein.

CITY OF BILLINGS, MONTANA,  
as Registrar, Transfer Agent, and  
Paying Agent

By \_\_\_\_\_  
City Finance Director



The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM -- as tenants  
in common

UTMA.....Custodian.....  
(Cust) (Minor)

TEN ENT -- as tenants  
by the entirety

under Uniform Gifts to

JT TEN -- as joint tenants  
with right of  
survivorship and  
not as tenants in  
common

Minor Act.....  
(State)

\_\_\_\_\_  
Additional abbreviations may also be used.

#### ASSIGNMENT

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_  
\_\_\_\_\_ the within Bond and all rights thereunder, and hereby  
irrevocably constitutes and appoints \_\_\_\_\_ attorney to transfer the within  
Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

PLEASE INSERT SOCIAL SECURITY  
OR OTHER IDENTIFYING NUMBER  
OF ASSIGNEE:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
NOTICE: The signature to this assignment  
must correspond with the name as it appears  
upon the face of the within Bond in every  
particular, without alteration, enlargement  
or any change whatsoever.

#### SIGNATURE GUARANTEED

\_\_\_\_\_  
Signature(s) must be guaranteed by an  
“eligible guarantor institution” meeting  
the requirements of the Registrar,  
which requirements include membership  
or participation in STAMP or such other  
“signature guaranty program” as may be  
determined by the Registrar in  
addition to or in substitution for STAMP,  
all in accordance with the Securities  
Exchange Act of 1934, as amended.

**City Council Regular Business Meeting****Meeting Date:** 09/28/2026**TITLE:** Resolution repealing the establishment of the Citizen Police Advisory Board**PRESENTED BY:** Kevin Iffland, Assistant City Administrator**Department:** City Hall Administration**Presentation:** No**Legal Review:** Yes**Project Number:** N/A**RECOMMENDATION**

Following the vote by the City Council on Monday, July 27, 2026, the attached resolution is submitted for approval in support of the elimination of the Citizen Police Advisory Board.

It is further recommended that information regarding the methods by which citizens can submit a comment, complaint, or feedback related to the Billings Police Department, or individual employees thereof, be posted clearly on the current City of Billings Police Department website and/or the City of Billings website to which individuals can be referred regarding the range of options available to notify or inform the City of Billings of law enforcement professional actions.

**EXECUTIVE SUMMARY**

The City Council approves the attached resolution to dissolve the Citizen Police Advisory Board as approved on July 27, 2026.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Council Member O'Donnell made a motion during the City Council meeting on February 9, 2026, to place on a future Work Session agenda the possibility of creating an Ad-Hoc Council Subcommittee to review all boards and commissions, their purposes and scope and determine whether they are statutorily required or whether some can be disbanded. The motion was unanimously approved. It was later determined this work would be done by the Council Operations Committee, beginning with the meeting on April 6, 2026. Below is the schedule of dates on which the Council Operations Committee met with representatives of each of the current City advisory boards, commissions, and committees.

| <b>Board, Commission, Committee</b>         | <b>Disposition vote on July 27, 2026</b>                                                                                                                                                                                                                                                                                                                                                                       |
|---------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Animal Control Advisory Board               | voted to be eliminated by 9-2                                                                                                                                                                                                                                                                                                                                                                                  |
| Aviation and Transit Advisory Board         | voted to be eliminated by 7-4 when the new airport authority takes over operation of the Billings Logan International Airport later in 2026; in the interim, the board will continue to meet to work on the transition and selection for appointment of the new airport authority board at which time the current board will be dissolved; a final resolution will be brought before City Council at such time |
| Board of Adjustment                         | voted to be eliminated according to state statute by 11-0                                                                                                                                                                                                                                                                                                                                                      |
| Citizen Police Advisory Board               | voted to be eliminated by 6-5                                                                                                                                                                                                                                                                                                                                                                                  |
| Energy and Conservation Advisory Commission | voted to be eliminated [not extended after ending of the commission on December 31, 2025] by 7-4                                                                                                                                                                                                                                                                                                               |
| Zoning Commission                           | voted to be eliminated according to state statute by 11-0                                                                                                                                                                                                                                                                                                                                                      |

**FISCAL EFFECTS**

The fiscal effects of approving this resolution will require minimal activity by City of Billings staff.

**STAKEHOLDERS**

The stakeholders include the leadership of the affected board: Police Chief Rich St. John

**ALTERNATIVES**

The Council may choose to approve this resolution. Letters communicating this change will be sent to all current members of the affected board. Content on the website, in written communication, and in official records will be

updated to identify September 28, 2026 as the date of dissolution (or as such time as these resolution are signed by Mayor Nelson).

The Council may choose to reject this resolution and the board will automatically expire at the end of four (4) years or when the Board members determine by majority vote that their work has been completed, whichever comes first according to Resolution 21-11013 which created the Citizens Police Advisory Board on September 27, 2021.

---

**Attachments**

Resolution to Dissolve the Citizen Police Advisory Board

---

## **RESOLUTION 26-\_\_\_\_\_**

### **A RESOLUTION DISSOLVING THE CITIZEN POLICE ADVISORY BOARD**

WHEREAS, on September 22, 2025, Council renewed the Citizen Police Advisory Board by Resolution 25-11302, which was created by the Billings City Council by Resolution 21-11013 on September 27, 2021; and

WHEREAS, the Board shall expire at the end of four (4) years or when the Board members determine by majority vote that their work has been completed, whichever comes first; and

WHEREAS, Resolution 25-11302 provides that seven (7) citizen members shall be appointed to four (4) year terms beginning January 1, 2026; and

WHEREAS, the four (4) year period will end on December 31, 2029; and

WHEREAS, the City Council's Operations Committee conducted a study on the City's boards, commissions, and committees to determine the ongoing need for the committees; and

WHEREAS, the Operations Committee ultimately determined the Citizen Police Advisory Board was no longer serving its original objective; and

WHEREAS, on Monday, July 27, 2026, the City Council voted in the majority to accept the recommendation of the Council Operations Committee to dissolve the Citizen Police Advisory Board.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1. The Citizen Police Advisory Board is dissolved effective immediately.
2. Resolution 25-11302 adopted September 22, 2025, and any prior resolution establishing, re-establishing, or renewing the City Police Advisory Board is rescinded in its entirety.
3. Any recommendations, findings, or work product of the Board that remain pending as of the effective date of this Resolution shall be transmitted to the Chief of Police and City Administrator for consideration in the ongoing operations of the Billings Police Department.
4. All appointments of citizen members and ex-officio representatives to the Board are terminated as of the effective date of this Resolution. The City Council

expresses its appreciation to the members who served on the Board for their time and contributions to the City.

5. City staff shall retain the records, minutes, and work product of the Board in accordance with the City's records retention policies.

6. This Resolution shall take effect immediately upon adoption.

ADOPTED AND APPROVED by the City Council of the City of Billings, Montana, on the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

CITY OF BILLINGS

By: \_\_\_\_\_  
Mike Nelson, Mayor

ATTEST:

By: \_\_\_\_\_  
Denise R. Bohlman, City Clerk



**City Council Regular Business Meeting**

**Meeting Date:** 09/28/2026

**TITLE:** Resolution to set 2027 Legislative Session Priorities

**PRESENTED BY:** Jessica Fust, Building Official

**Department:** City Hall Administration

**Presentation:** No

**Legal Review:** Yes

**Project Number:** N/A

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**RECOMMENDATION**

The Legislative and Local Affairs Council Committee members and City Administration recommend Council adoption of the Resolution to set City priorities for the 2027 Montana Legislative Session.

**EXECUTIVE SUMMARY**

Prior to each legislative session, the City Council adopts legislative priorities to establish the City's policy direction and guide the work of the City Council, the City Council Legislative Committee, City staff, and the City's lobbyists. The resolution serves as the foundation for developing and implementing the City's legislative strategy and helps ensure that those representing the City are aligned and consistent in advancing the City's interests throughout the legislative session.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

The 70th Montana Legislature will convene on January 4, 2027. In preparation for the legislative session, it is important for the City Council to establish legislative priorities that provide clear policy direction to the City Council Legislative Committee, City staff, and the City's lobbyists. The proposed resolution is intentionally broad to provide flexibility in responding to legislation and issues that may arise during the session while maintaining consistency with the City Council's established priorities.

The City Council Legislative Committee, chaired by Council Member Kennedy, developed the proposed resolution for consideration by the full City Council. The resolution identifies five primary legislative priorities:

1. Public Safety
2. Infrastructure
3. Shifting the Tax Burden
4. Economic Development
5. Land Use

In addition to these priorities, the resolution recognizes the importance of coordinating with the Montana League of Cities and Towns (MLCT), Yellowstone County, and other partners on legislative issues where there is a shared benefit to the Billings community.

**FISCAL EFFECTS**

Development and adoption of the City's legislative priorities has minimal direct fiscal impact. However, the passage or failure of legislation during the 2027 Legislative Session may have significant short- and long-term fiscal impacts on the City.

**STAKEHOLDERS**

**ALTERNATIVES**

City Council may approve the proposed legislative priorities or not approve the proposed priorities and provide further direction to the City Council Legislative Committee and staff.

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**Attachments**

Legislative Priorities Resolution

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## **RESOLUTION 26-\_\_\_\_\_**

### **A RESOLUTION ESTABLISHING LEGISLATIVE PRIORITIES FOR THE 2027 MONTANA STATE LEGISLATURE'S 70th SESSION**

**WHEREAS**, the 70th Montana State Legislature will begin its session on January 4, 2027. It is important to identify legislative priorities to guide city administration, staff, local elected officials, and our lobbyists; and

**WHEREAS**, included within our legislative priorities are our closest legislative partners, the Montana League of Cities and Towns (MLCT), and the Yellowstone County attorney's office. The MLCT is an incorporated, nonpartisan, nonprofit association of 127 Montana municipalities. The League's sole purpose is the cooperative improvement of municipal government in Montana. It acts as a clearinghouse through which the municipalities cooperate for their mutual benefit. Billings has active board representation in the MLCT.

**NOW, THEREFORE, BE IT RESOLVED THAT THE BILLINGS, MONTANA  
CITY COUNCIL** adopts the following priorities for the 2027 Legislative Session:

1. Public Safety - Support legislation providing enhanced safety, health and security for Billings residents; fight drug abuse, domestic violence, human trafficking and associated crime; increase resources for mental health services.

This support includes the following proposed or potential legislation:

- a. Support, in general, the Yellowstone County Attorney's and the Montana County Attorneys Association legislative priorities.
- b. Support legislation to expand the incarceration capacity at the state and local level.
- c. Support increasing domestic violence crime penalties.
- d. Support reforms and improvements to Montana's behavioral health and developmental disabilities service systems, including the priorities set by the Behavioral Health System for Future Generations (BHSFG) Commission.
- e. Support additional revenue sources for City services, including Crisis Response Units and other Behavioral Health services.

2. Infrastructure - Support legislation that increases investments in infrastructure critical to supporting our city and economy.
  - a. Support funding for conservation and facility improvements at the new Westend water treatment reservoirs.
  - b. Support funding for public transit
  - c. Support funding for roads and bridges in the City of Billings
3. Shift Tax Burden - Support legislation shifting the tax burden from Billings property owners to users of government services, where appropriate.
  - a. Support a Local Option Tax bills
  - b. Property tax reduction shall not shift burden to local governments
  - c. Support no reductions to City's entitlement share
  - d. Support revenue from 'Sin Taxes' to support local government
4. Economic Development - Support legislation that facilitates private investment in Billings.
  - a. Tax Increment Finance (TIF) - Support preservation of TIF as economic development tool, offering Billings' TIF resolution as a good governance model.
  - b. Support business growth in Billings.
  - c. Support policy that incentivizes infill development.
5. Land Use
  - a. Support policy to increase affordable and workforce housing.
  - b. Support policy that increases local government control and oversight of land use
  - c. Monitor MLUPA implementation

The Billings, Montana City Council hereby recognizes, concurs, and supports the priorities expressed herein.

PASSED, ADOPTED and APPROVED on this \_\_\_\_ day of September, 2026.

CITY OF BILLINGS

BY: \_\_\_\_\_

Mike Nelson, Mayor

ATTEST:

BY: \_\_\_\_\_

Denise R. Bohlman, City Clerk

**City Council Regular Business Meeting**

**Meeting Date:** 09/28/2026

**TITLE:** Airport Rules and Regulations

**PRESENTED BY:** Paul Khera

**Department:** Airport

**Presentation:** No

**Legal Review:** No

**Project Number:** N/A

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**RECOMMENDATION**

Staff recommends that the City Council confirm, by resolution, the newly promulgated Airport Rules and Regulations.

**EXECUTIVE SUMMARY**

The current Airport Rules and Regulations have been in effect since 1999. The new rules add clarity to the changing technologies, updated business practices, and new federal regulations.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

The FAA requires airport compliance with all of their grant assurances. Federal Aviation Administration Order 5190.6C, also known as the Airport Compliance Manual, provides guidance for airports to adopt minimum standards for compliance with FAA requirements. The Billings Logan International Airport (BIL) has created a compliant playing field for the airport users via their Rules and Regulations, which have served the airport well since 1999. After 27 years, it was time to provide an update due to changes in technologies, business practices, regulations, and the overall air transportation system. Attached are the updated rules and regulations for confirmation by the City Council.

**FISCAL EFFECTS**

Standard government practice is to provide new Rules and Regulations via a website and other social media, thus negating printing costs. Continuation of the existing rules and regulations increases the risk of airport non-compliance with the current FAA grant assurances, which could result in millions of dollars in grant delays, grant denials, or in a worst case scenario, grant paybacks.

**STAKEHOLDERS**

**ALTERNATIVES**

City Council may:

- Confirm the newly promulgated Airport Rules and Regulations; or,
- Not confirm the newly promulgated Airport Rules and Regulations and advise staff on how to proceed.

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**Attachments**

Updated Airport Rules and Regulations  
Existing 1999 Rules and Regulations

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# **AIRPORT RULES AND REGULATIONS**

City of Billings Logan International Airport  
Billings, Montana

In accordance with Article 5, Section 5-302 of the Code of Ordinances of the City of Billings, Montana (BMCC), as amended, the rules and regulations contained herein are adopted to govern all activities at Billings Logan International Airport.

The provisions of this booklet supersede all previous editions of Rules and Regulations for Billings Logan International Airport and are set forth in the interests of public safety and efficient operation.

Revised Version  
Approved and Adopted by the City Council  
XXXXXXX

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## SECTION 1 — DEFINITIONS AND USE

The following terms as used in these Rules and Regulations shall have the following meanings:

- 1) **Access Media** shall mean electronically coded cards, proximity cards, Airport Identification (aka ID Media), or any electronic device that provides access to a restricted area.
- 2) **Airport Roads** shall mean those roads that afford a means of ingress and egress for vehicles to, from and between the public roads with which such roads connect, and the various buildings and public areas at the Airport abutting such roads.
- 3) **Aircraft** shall mean a device that is used or intended to be used for flight in the air.
- 4) **Airport** shall mean all the real property now owned or otherwise controlled by the City of Billings known as Billings Logan International Airport, and all other real property, whether City owned or not, that may fall under the City's jurisdiction at any other location for the purpose of providing a place from which to operate. The term "Airport" as used in this document will refer to the physical facility but also the administration of the same.
- 5) **Airport Emergency** is described as any expected or actual event that disrupts the normal and routine operation of the Airport or poses an immediate public safety hazard including direct Airport activity or community occurrences.
- 6) **Airport Police Officer** shall mean every officer of the Aviation and Transit Department Police Division whose powers and duties are listed in Section 8, Paragraph 1.
- 7) **Airport Director** shall mean the City of Billings Director of Aviation and Transit who oversees the Airport, or in his/her absence, a designated representative. For the purposes of these Rules and Regulations any reference to "Director" shall mean the above titles.
- 8) **Air Operations Area (AOA)** includes any portion of the Airport designed and used for surface maneuvering of aircraft and generally described as areas within the confines of the Airport's perimeter fence. This area is a security-regulated area in compliance with FAA Title 14, CFR 139.335 and associated TSA Title 49, CFR 1540.5
- 9) **Air Taxi** shall mean a small commercial aircraft used for short flights between localities not service by scheduled airlines.
- 10) **AOA Drive Lanes** are marked areas in aircraft parking areas and terminal ramps designated for vehicle transit movement.
- 11) **Airside** shall mean the portion of the Airport generally inaccessible to the public that includes the AOA as well as all common operating areas of the terminal such as tug drives and areas that have access to any ramp areas e.g., jet bridges, bag make-up, etc.
- 12) **Billings Logan International Airport** shall mean the official name of the facility referred to as the Airport in this document.
- 13) **City** -- The words "the City" or "this City" shall mean the City of Billings, in the County of Yellowstone and State of Montana.
- 14) **City Code** shall be referred to as **BMCC** (Billings, Montana Municipal Code).
- 15) **Correspondence with the Airport** as prescribed in these Rules and Regulations may be accomplished and considered sufficient if via US Postal Service, courier, fax, or email. Formal contracts or other recordable documents must be submitted on paper form or

through a recognized electronic means that allows for legal execution.

- 16) **Department** shall mean the City of Billings Department of Aviation and Transit.
- 17) **Destructive Device** means a projectile containing an explosive, incendiary material, or other chemical substance, or a bomb, grenade, missile, or any other device creating an unreasonable risk of harm to persons or property.
- 18) **Employee** shall mean any person working for any individual, firm, company, or agency doing business on, or located on, the Airport.
- 19) **Employer** shall mean the individual or individuals in charge of any firm, company, or agency doing business on or located on the Airport.
- 20) **Federal Aviation Administration (FAA)** has regulatory authority over many of the aviation related activities of the Airport. These Rules and Regulations, in part, address those regulatory requirements and other operational concerns.
- 21) **Fixed Base Operator (FBO)** shall mean an entity under contract with the City to engage in certain commercial and general aviation service activities.
- 22) **Fuel handling** shall mean the transporting, delivering, fueling, and draining of fuel or fuel waste products.
- 23) **Fuel storage area** shall mean and include those portions of the Airport designated temporarily or permanently by the City as areas in which bulk flammable liquids such as gasoline or any other types of fuel may be stored for use in refueling either vehicles or aircraft
- 24) **Jet aircraft** shall mean and include all aircraft which are not propeller-driven, and which accomplish motion entirely as a direct reaction of the thrust of any engine, including but not limited to engines which operate on turbine or ram configurations.
- 25) **Movement area** shall mean any area at the Airport under the direct control of the Billings Air Traffic Control Tower (ATCT).
- 26) **Newsrack** shall mean any self-service or coin, credit card or mobile payment-operated box, container, storage unit or other dispenser installed, used, or maintained for the display and sale of newspapers, periodicals, promotional, or marketing material.
- 27) **Non-movement** areas shall mean certain taxilanes and apron/ramp areas not under the control of the Billings Air Traffic Control Tower (ATCT).  
**Operator** shall mean any person who uses, causes use of or authorizes use of an aircraft, for the purpose of air navigation including pilot of the aircraft, with or without the right of legal control (as owner, lessee, or otherwise).
- 28) **Perimeter Roads** are designated paved or unpaved surfaces used to access remote Airport locations without interfering with or entering the aircraft movement area.

- 29) **Person** includes a corporation, company, partnership, association or society, as well as a natural person.
- 30) **Public aircraft parking and storage areas** shall mean and include those portions of the Airport designated and made available to the public for the parking or storage of aircraft.
- 31) **Public landing area** shall mean and include those portions of the Airport, including runways and taxiways, designated and made available to the public for the landing, taking off and taxiing of aircraft, and other areas between and adjacent to said runways and taxiways.
- 32) **Public vehicular parking area** shall mean and include those portions of the Airport designated and made available to the public for the parking of vehicles.
- 33) **Ramp and apron area** shall mean and include those portions of the Airport designated and made available to the users for parking of aircraft, loading or unloading of passengers, cargo, and mail on and off aircraft.
- 34) **Regulated activities** shall mean those activities within the Airport, by persons or organizations desiring to exercise their rights of free speech and expression covered under Section 9, namely:
- a) Religious or proselytism;
  - b) Solicitation and acceptance of donations for charitable, religious, or political causes.
  - c) Distribution of handbills, tracts and other literature.
- 35) **Safety Management Systems (SMS)** is a regulatory requirement of the FAA under Title 14, CFR 139, Sub-Part E. As such, all airport tenants fall under the umbrella of the Airport's SMS and must comply with all elements of this system and processes.
- 36) **Secured area** shall mean certain portions of the terminal and adjacent ramp areas associated with the handling (boarding, deplaning, and baggage operations) for certificated air carriers.
- 37) **SIDA** shall mean the Security Identification Display Area. SIDAs are the designated portions of the Airport where heightened security measures are enforced to protect passengers, staff, aircraft, and airport operations. Access is strictly controlled to prevent unauthorized entry and ensure compliance with federal aviation security regulations (49 CFR Part 142).
- 38) **Temporary buildings** shall be defined as any building which does not conform to State of Montana Building Codes and the Uniform Building Codes (UBC) as adopted by the City of Billings Building Department for permanent structures.
- 39) **Transportation Security Administration (TSA)** is an agency of the United States Department of Homeland Security (DHS) responsible for the security of transportation systems with and connecting to the United States.
- 40) **Turbo-prop aircraft** shall mean and include aircraft which accomplish motion by means of a jet engine designed to produce thrust principally by means of a turbine-driven propeller whose thrust may or may not be supplemented with additional thrust usually obtained by the rearward discharge of hot exhaust gases.
- 41) **Vehicles** shall mean and include automobiles, trucks, buses, motorcycles, animal-drawn vehicles, bicycles, push carts, tugs, bag belts, and any other device in or upon or by which any person or property is or may be transported, carried, or drawn upon land. Under these



rules, railroad equipment and aircraft are excluded from the definition.

42) Permission shall mean permission granted by the Director unless otherwise specifically provided.

## SECTION 2 — GENERAL RULES AND REGULATIONS

1. **Authority to adopt Rules and Regulations (BMCC Article 5, Section 5-302).** The City Administrator shall promulgate rules and regulations to govern the operation and control of the Airport and fixing fees and charges not established by contract or written agreement, subject to approval by the City Council. Any person, firm, partnership, association or corporation who shall violate these Rules and Regulations shall, upon conviction thereof in any court of competent jurisdiction, be deemed guilty of a misdemeanor. Each day a violation of these Rules and Regulations shall continue, shall constitute a separate offense. Each misdemeanor shall be punishable by a fine not to exceed five hundred dollars (\$500) or imprisonment in the City Jail for a period not to exceed sixty (60) days or both.
2. **The Director of Aviation and Transit** or his/her designated representatives have authority to take such action as may be necessary to safeguard the public in attendance at the Airport as well as all facilities under his/her control. All persons employed at or using the Airport shall cooperate with the Director and his/her staff to enforce these Rules and Regulations. The Director and any designated staff representatives, as well as the Airport Police staff, may issue warning notices and citations for violations of these Rules and Regulations, as warranted.
3. **Compliance with Rules and Regulations.** Any permission granted by the City or the Director, directly or indirectly, expressly or by implication, to any person or persons to enter or use the Airport or any part thereof (including aircraft operators, crew members or passengers, spectators, operators of pleasure and commercial vehicles, officers and employees of airlines and any other persons occupying space within the Airport, persons doing business with the City, its lessees or sub-lessees and permittees, and any other person whatsoever) is conditioned upon strict compliance with these Rules and Regulations and payment of such rates, fees, or charges as may be established by the Director.
4. **Commercial activities must be approved.** No person shall use Billings Logan International Airport for the purpose of carrying out commercial activity; for the carrying for hire of passengers, freight, express, or mail; for the instruction in aviation in any of its branches; for the conduct of any phase of any aviation activity; for the sale of fuel or refreshments; or for any other commercial purpose unless approved by the City or its duly authorized agent by lease, or permit, as provided in Paragraph 3 above. The City reserves the right to license all commercial operations and assess charges as appropriate.
5. **A valid certificate of insurance**, or copies of said, will be deposited at the Director's Office by tenants who have valid leases, subleases, agreements or holders of operating permits on or in Airport property, and by any contractor, subcontractor, construction company, or contracted service provider functioning on or in Airport property. Amounts of liability shall be determined by the Director. All policies shall name the City of Billings, its officers, servants and agents and employees, as additional insureds. The City of Billings shall be provided with at least thirty (30) days notice prior to any change of terms, coverage, limitations, or cancellation of a tenant's or contractor's insurance policy.

6. **Suspension of activities.** The Director may suspend or restrict any or all operations without regard to weather conditions or other considerations whenever such action is deemed necessary in the interest of safety or compliance with agreements or regulations.
7. **Obstruction of Public Use.** No person shall travel by foot or vehicle on any portion of the Airport except upon the roads, walkways, or places provided for that class of traffic; nor occupy the roads or walkways in such manner as to hinder or obstruct their proper use.
8. **Restricted areas.** No person shall enter any restricted area of the Airport posted as being closed to the public, except persons assigned to duty therein or authorized representatives of the City. Operational areas, ramps, aprons, and loading positions are closed to the public, and no tenant shall permit any unauthorized person to gain access to the ramp either by private or common use passageways or through private areas. Nothing herein shall be construed to limit the use of any area, or portion of the Airport by employees of the City, or by contractors acting specifically on behalf of the Aviation and Transit Department, or to prevent any police officer, fire fighter, or other public officer or employee from entering upon any part of the airport when properly required in the performance of his/her official duties.
9. **Signs and advertisements.** No person shall post, distribute or display signs, advertisements, circulars, printed or written matter at the Airport, except as provided in Section 9 or as provided by the Airport advertising program. Tenant area advertising signs must be authorized in writing by the Director and comply with the appropriate BMCC signing codes and regulations.
10. **Selling, soliciting and entertaining.** No person, except those authorized by contract with the City or by permission of the Director, shall in or upon any area, platform, stairway, waiting room or other appurtenance of the Airport:
  - a) Solicit alms or funds for any purpose whatsoever.
  - b) Sell, or offer for sale, any article or merchandise.
  - c) Solicit any business or trade for any purpose whatsoever.
  - d) Entertain any persons by singing, dancing or playing any musical instrument.
11. **Responsibility for damages.** Any person causing damage to or destroying public property of any kind at Billings Logan International Airport, including buildings, fixtures, or appurtenances, through any act or omission, shall be fully liable to the City. Any such damage shall be reported at once to the Director or Airport Police.
12. **Animals.** No person may enter any part of the Airport, including the Air Operations Area (AOA), with a domestic or wild animal unless granted written permission by the Director, except;
  - a) Persons entering any part of the Airport (other than the Terminal Building, gate loading area, or other restricted area) with a domestic animal that is kept restrained by a leash or is confined so as to be completely under control.
  - b) Animals required for assistance to vision-impaired, hearing-impaired, or security enforcement persons.
  - c) When the animal has been containerized for air shipment.Any stray livestock or animal on the Airport will be disposed of, in accordance with the laws of the State of Montana and the applicable municipal ordinances.

13. **Mislaid or Abandoned Property.** Any person finding any mislaid or abandoned property on any of the Airport premises shall deposit the same at the Office of the Airport Police. The Airport Police shall immediately make a reasonable effort to ascertain the true owner of such property. In the event they cannot ascertain the true owner, any such property unclaimed by the true owner within sixty (60) days after its finding will be considered property of the City of Billings Aviation and Transit Department and may be sold or disposed of at the discretion of the Director in the best interests of the City of Billings Aviation and Transit Department. The proceeds of any such sale will belong to the City of Billings Aviation and Transit Department.
14. **Demonstrations.** Labor dispute picketing or other demonstrations shall be confined to locations specifically designated by the Director. Further, any person or persons wishing to picket, demonstrate, or otherwise communicate views to the public at the Airport will provide written notice of the intent to do so to the Director not less than three (3) business days prior to engaging in such activity. Written notice shall include:
  - a) The name, address, and telephone number of the person(s) sponsoring, promoting, or otherwise organizing the activity.
  - b) A copy of the literature to be displayed or distributed and the text of any signs or other visual displays.
  - c) A description of the nature of the proposed activity.
  - d) The number of persons expected to participate and the date, hour, location, and anticipated duration of the proposed activity. No demonstration of any kind will be allowed to conflict with normal operation of the Airport facilities or pose a safety problem to users of the facility.
  - e) Any activity must remain civil and not interfere with customers or employees of the Airport and their ability to enter & exit buildings, roadways and gates.
15. **Storage of cargo.** Unless otherwise provided by a lease or other contractual agreement, no person shall use any area of the Airport, including buildings or land, either privately owned or publicly owned for the storage of cargo or any other property without permission of the Director. Notwithstanding the above prohibition, if a person uses such areas for storage as aforesaid without first obtaining such permission, the Director shall have authority to order the cargo or any other property removed or to cause the same to be removed and stored at the sole expense of the owner or consignee thereof, without responsibility of liability for damages arising therefrom.
16. **Air taxi passenger counts.** All FBOs and others operating out of Billings Logan International Airport and carrying passengers for hire shall file a report with the Director within ten (10) days after the preceding month indicating the total number of passengers carried during the month. The City reserves the right to conduct unannounced audits to verify air taxi passenger counts reported to the Airport.
17. **Scheduled air carrier and charter aircraft counts.** All FBOs and tenant airlines operating out of Billings Logan International Airport will file a report with the Director within ten (10) days after the preceding month indicating the number of charters handled, type aircraft, fuel taken, aircraft owner, registration number of the aircraft and number of passengers carried. The City reserves the right to conduct unannounced audits to verify the number of charters reported to the Airport.
18. **Obstruction of Airport use.** No person shall obstruct, impair, or unreasonably

interfere with the passage or safe, orderly, efficient use of the Airport by any other person, vehicle, or aircraft.

19. **Antenna base station installation and maintenance criteria.** All antennas, base stations, or satellite communication systems located on any private or public Airport building must be registered with the Director's Office. To be registered, the following must be presented in writing to the Director:

- a) FCC License
- b) FCC PM Check (Maintenance Check)
- c) Requested location and antenna description
  - 1) Type
  - 2) Length
  - 3) Statement of dealer installation

The location must be specifically approved as well as the method of securing the equipment if it is to be located on the City-owned buildings. Further, the Director retains the right to deny a new applicant or ask an existing permit holder to remove the equipment should frequency interference or other operational problems arise that would jeopardize the existing FAA, Fire, Police or Aviation and Transit Department essential communications and navigational equipment.

20. **Use of Airports.**

- a) **Special Events.** No person or group shall organize, promote or participate in any aviation event including but not limited to airshows, air festivals, air races, balloon festivals, experimental aircraft testing, fly-in meets, glider activities, gyrocopters, home built aircraft testing, hot air balloon launches, model aircraft meets, banner tows, parachute or parasail demonstrations, sky diving activities, para-planes, ultralights or warbird shows, formation landings and takeoffs, and the use of "ski geared aircraft," without the prior written approval of the Director and the Federal Aviation Administration as required. Approval by the Director of any request to organize/sponsor an airshow, or other special event, at Billings Logan International Airport will be contingent upon the group/individual satisfactorily completing all applications, operations plans and special use operating permits required by the Aviation and Transit Department. The form and content of all applications, operations plans, and operating permits will be established by the Director.
- b) **Commercial Operation.** Persons or parties wishing to conduct a commercial operation on the Airport and not involved with either a lease of buildings or ground from the City will require an operating permit issued by the Director. The specific requirements to obtain this permit will be detailed by the Director and a fee charged for this permit at the discretion of the Director.
- c) **Diverted Aircraft** is any aircraft that must divert to the Airport as a result of weather, fueling, damage, malfunction or other occurrence. In these instances, the FBO servicing the aircraft must report to the Airport, the name of the owner or operator, aircraft registration number and a billing address.
- d) **Airport Safety Management System.** If the airport is mandated under Title 14, CFR 139, it will develop and maintain a safety management system (SMS) for the airside of the Airport, approved by the FAA. All tenants of the Airport will fall



under the umbrella of the Airport's SMS notwithstanding whether they have a safety program of their own. The Airport's SMS manual specifies in detail how the program works.

- e) **Damage or Injury.** Incidents causing injury or damage to Airport property must be reported to the Airport Police or Airport Operations for investigation.
- f) **Safe Workplace.** Tenants are responsible for maintaining a safe workplace environment within their various operating lease spaces. The Airport may sanction tenants for unsafe conditions or practices if not corrected in a reasonable period of time or unsafe patterns are developing attributable to tenant usage.

### SECTION 3 — BUILDINGS/FACILITIES REGULATIONS

1. **Construction, alteration, remodeling of Airport facilities and property.** No person, tenant or lessee shall make any alterations of any nature, whatsoever, to any building, ramp, or other Airport space, nor erect any building or structure without prior written permission from the Director. Permission will only be granted after review of the plans by members of the Aviation and Transit Department's Administration and Engineering Team and after City Building Department review and approval when appropriate. A scope of work and a drawing depicting in detail the alteration should accompany the written request. The cost of the alterations, if approved, will be borne by the party requesting the alteration.
2. **Floor drains, manholes and sewer connections.** No person shall place any solid in, or pour any liquid other than water, down floor drains, manholes or other sewer connections.
3. **Sprinkler systems.** No persons, other than authorized employees of the City, shall at any time move any valve, switch, or other fixture of, or in any way tamper with, any sprinkler system installed in any building.
4. **Privately owned aircraft hangars,** as defined by the FAA are to be used "exclusively for aeronautical purposes" i.e., for aircraft storage, maintenance or service. Any ancillary use must be approved by the Director.
5. **Discarded materials, weeds and debris.** The areas around the outside of all buildings on the Airport, whether privately owned or City owned, will be kept free of any accumulation of discarded materials, weeds, disabled vehicles, aircraft parts, and other debris. Where accumulations are found by the City, the lessee will be given written directions to dispose of discarded materials or remove items within ten (10) days. If the accumulation remains after this time period, the City will dispose of the materials and bill the lessee for the full costs of disposal.
6. **Lock and key control.** Only those persons with a clearly defined operational need, as determined by the Director, will be issued keys or access media to the Airport facilities and operational areas, as provided for in the Billings Logan International Airport Security Program (ASP).
  - a) Keys and access media are not to be duplicated or transferred to another employee or individual and will only be issued through the Airport Police Office.
  - b) Employers are responsible for collecting and returning employee keys and access media to the Airport Police Office immediately upon termination of employees. Lost or stolen keys and access media shall be immediately reported to Airport Police.
  - c) Tenants will be responsible for the cost of extra keys or replacing lost keys or access media. Once three or more keys are lost, the tenant will be responsible for all costs to rekey their leased area.
7. **Lease approval.** Arrangements for leases and building sites shall be made with the Director but shall be approved by the City Council before any construction begins.
8. **Permit approval.** Arrangements for operating permits at or on the Airport shall be made with the Director but shall be approved by the City Administrator before operations commence.

9. **Utilities.** All utilities requested and consumed shall be metered and the cost for meter installation and all consumption shall be at the lessee's expense. The type of meter must be approved by the Airport in advance of installation.
10. **Non-permitted uses.** No part of the Airport and no improvement thereon shall be used or allowed to be used at any time for the manufacture, storage, distribution, servicing or sale of any product or the furnishing of any service, in a manner which is unreasonably noxious or offensive, or an unreasonable annoyance or a nuisance to others on the Airport because of odors, fumes, smoke, noise, glare, vibration, soot, or dust. No activity shall be carried on which may be or may become dangerous to public health and safety, or which shall be illegal.

## SECTION 4 — SAFETY PROVISIONS

1. **Smoking.** No person shall smoke, vape, or carry lighted cigars, cigarettes, pipes, matches, heat source or any naked flame in or upon any fuel storage areas, public ramp and apron area, AOA, or public aircraft parking and storage area or in any other place where smoking is specifically prohibited by signs, or upon any open space within fifty (50) feet of any fuel carrier or aircraft which is not in motion. The Airport Director may allow exceptions for operational, security, or safety reasons.
2. **Cooking appliances** producing open heating elements/plates, flames or embers are prohibited at any Airport owned location, building or space unless specific approval for the appliance has been granted by the Airport. This includes outdoor grills, BBQ's or fire pits of any kind.
3. **Open fires.** No person shall start any open fires of any type, including flare pots, fire pits or torches on any part of the Airport without specific permission from the Airport. Should a fire of this type be necessary (e.g., for wildland fire prevention) the Aircraft Rescue and Firefighting Division must be notified and be present during any such activity.
4. **Welding operations.** Shall be conducted in approved welding booths, approved aircraft or vehicle maintenance areas. Welding conducted external to structures to the above locations, on the airfield, requires notification to Airport Operations. All welding operations will be in accordance with the International Fire Code as adopted by the City of Billings, National Fire Protection Association Standards as adopted by the State of Montana and BMCC Building Codes.
5. **Explosives.** No person shall, without prior permission of the Director, keep, transport, handle or store at, in or upon the Airport any cargo of explosives or other dangerous articles which are barred from loading in or transportation by civil aircraft in the United States under the provisions of the Federal Regulations. Any waiver of such regulations, or of any part thereof, by any competent governmental authority shall not constitute or be construed to constitute a waiver of this rule or an implied permission to keep, transport, handle or store such explosives or other dangerous articles at, in or upon the airport.
6. **Firearms or destructive devices.** No person shall carry or possess a firearm or destructive device on the Airport except:
  - a) Firearms enclosed in a carrying case or other container for shipment by air;
  - b) Firearms carried by peace officers, government employees, or members of the Armed Forces of the United States, when such person is on official duty which authorized the possession of a firearm.
7. **Hunting.** Hunting on Airport property is prohibited.
8. **Compressed flammable gas.** Compressed flammable gas cylinders stored inside of buildings must be stored in compliance with the appropriate National Fire Protection Association (NFPA) Standards and City of Billings Fire Codes.
9. **Low flash point compounds.** Storage of volatile compounds having a flash point of less than 110 degrees Fahrenheit is prohibited on the Airport unless use of the compound is required for aviation purposes and is approved by the Director and City of Billings Fire Marshall and stored in accordance with BMCC Uniform Fire and

Building Codes.

10. **Fire extinguishers.** Tenants are responsible for supplying and maintaining fire extinguishers on their tenant premises and equipment. Fire extinguishing equipment must be located, inspected, tagged, and maintained in accordance with City of Billings Uniform Fire and Building Codes. Use of any fire extinguisher under any circumstances shall be reported to the Airport's Aircraft Rescue and Fire Fighting Division immediately after use.
11. **Cleaning of aircraft.** Cleaning of aircraft shall be done only in areas designated for that purpose by the Director.
12. **Flammable/combustible fluid spills.** Receptacles containing waste oil and fluids must be placed in containers provided by the tenant and disposed of in accordance with the appropriate local, State and Federal environmental regulations and laws. Discarding fluids on pavement, into storm or sanitary sewers, or on any grass or planted area is prohibited, and any offender shall be liable for damage thereto as determined by the Director.
  - a) Tenants will be required to report all fluid spills to the Airport's Aircraft Rescue Fire Fighting Division immediately.
  - b) All spill accidents, including all costs for cleanup, are the responsibility of the company and/or individual causing the spill.
  - c) Any fuel spill occurring into an unpaved area will require the excavation of the soil in that area, to be removed from the Airport at the expense of the entity causing the spill, as directed by the Montana Department of Environmental Quality.
  - d) Unreported spills will be cleaned by the Airport's Aircraft Rescue Fire Fighting Division. Costs associated with the spill will be charged to the lease holder of the ground upon which the spill was located.
  - e) All spills in excess of 25 gallons shall be immediately reported to the Montana Department of Environmental Quality.
13. **Radioactive materials.** No person shall, without prior permission of the Director, store, keep, handle, use or transport at, in or upon the Airport the following radioactive materials:
  - a) Source materials (as defined in Standards for Protection Against Radiation, promulgated by the Atomic Energy Commission, Title 10, Code of Federal Regulations, Part 20) including, but not limited to Uranium, Thorium, or any combination thereof (but not including the "unimportant quantities of source material" set forth in 10 CFR 40.13);
  - b) Special nuclear material (as defined in Standards for Protection Against Radiation promulgated by the Atomic Energy Commission, Title 10, Code of Federal Regulations, Part 20) including, but not limited to, Plutonium, Uranium 233, Uranium enriched in the Isotope 233 or in the Isotope 235, or any material artificially enriched by any of the foregoing.
  - c) Nuclear reactor fuel elements that are partially expended or irradiated.
  - d) New nuclear reactor fuel elements.
  - e) Radioactive waste material.
  - f) Any radioactive material moving under an Interstate Commerce Commission



special permit and escort.

Advance notice of at least three (3) workdays (Monday - Friday) shall be given to the Director to permit full investigation and clearance for any operation requiring a waiver to this rule. The permission of the Director may be given to movements of radioactive materials only when such materials are packaged, marked, labeled and limited as required by the Interstate Commerce Commission and Federal Aviation Administration regulations applying to transportation of explosives and other dangerous articles and do not create undue hazard to life or property at the Airport.

14. **Hazards to aviation.** No person shall operate, launch, propel, discharge or release any object, model aircraft, rocket, kite, balloon, parachute, drone, or other article or substance upon or over the boundaries of the Airport or in aircraft approach zones where a hazard to safe flight would be created.
15. **Unmanned Aerial Vehicles (UAV)/Drones.** No UAVs shall be operated on or within the FAA defined area/radius of the Airport and shall require regulatory permits and proper FAA drone pilot licensing.
  - a) No drone operations of any kind (emergency or otherwise) shall be permitted within the above-described radius of the Airport unless and until coordination with the Billings Air Traffic Control Tower has been established and confirmed.
  - b) UAV/Drone operations require approval of the Airport Director.
16. **The Director of Aviation and Transit** may as necessary establish Standard Operating Procedures with other individuals, groups, or agencies for dealing with the operational emergencies that arise on the Airport. This may include suspension of aviation activities, runway closures and any other action taken to protect public safety.
17. **Right of access to Airport property.**
  - a) The Director shall have the responsibility of providing and designating access gates in the perimeter fencing of the Airport for use by emergency equipment and personnel. The Director reserves the right to deny access to the Airport to any person or persons not directly connected with emergency operations.
  - b) Pedestrian traffic beyond any portion of the perimeter fencing of the Airport to the scene of an accident within the Airport is strictly prohibited.
18. **Right to inspect.** The Director has the right to inspect all tenant premises and to observe tenant activities to prevent unsafe practices and determine compliance with contract terms and conditions.
19. **Automatic fire and intrusion alarm systems** installed by a tenant must be registered with the Director. The following information must be noted: monitoring company, name of emergency contact(s) and their telephone numbers. The monitoring company must be instructed to notify 911 immediately upon receipt of an alarm prior to notifying the owner.

## SECTION 5 — AIRCRAFT OPERATING PROVISIONS

1. **Conformance with Federal Regulations.** All aeronautical activities at the Airport and all flying of aircraft departing from or arriving at the Airport and in the air space, which constitutes the control zone of the Airport, shall be under the direct control of FAA Air Traffic Control. The Federal Aviation Regulations of the United States Federal Aviation Administration, and other appropriate rules and regulations of that body, as they pertain to all aviation and aircraft operations and as they may be amended from time to time, are hereby adopted by reference and made a part of these rules as though they were fully contained herein.
2. **Careless or negligent operation.** No aircraft shall be operated on the surface of a public aircraft parking and storage area, a public landing area, or public ramp and apron area in a careless or negligent manner or in disregard of the rights and safety of others, or without due caution and circumspection, or at a speed or in a manner which unreasonably endangers, or is likely to unreasonably endanger, persons or property, or while the pilot or other persons aboard controlling any part of the operation thereof is under the influence of intoxicating liquor or any dangerous drug, or if such aircraft is so constructed, equipped or loaded as to unreasonably endanger, or to be likely to unreasonably endanger persons or property.
3. **Qualified personnel to start and taxi aircraft.** No aircraft engine shall be started or aircraft taxied at the Airport unless a pilot certificated to operate that particular type of aircraft or a certificated mechanic qualified to start and run up the engines of that particular type of aircraft, shall be attending the controls. Wheel blocks and tie-downs or other approved devices for blocking an aircraft shall always be placed at the front and rear of each main landing wheel, and the brakes of the aircraft shall be on and locked before the engine or engines are started, except in cases where in the opinion of the Director proven procedures such as those followed by the scheduled airlines are equally safe. Aircraft engine power backs will not be allowed without the written approval of the Director.
4. **Right-of-way for aircraft.** Taxiing aircraft have the right-of-way over all vehicles, except authorized emergency vehicles.
5. **Speed of aircraft on ground.** All aircraft shall be taxied at a safe and reasonable speed, with due regard for other aircraft, persons and property. In no case shall aircraft, on ramps or aprons, T-hangar, commercial hangar or fixed base operator streets, be taxied in excess of 20 m.p.h. or in excess of such lesser speed limit as may be established by the Director.
6. **Air carrier operations area.** All taxiing aircraft will remain north of the movement area line that separates the air carrier operations area north of the Terminal Building and the taxiway system.
7. **Permission to taxi or tow aircraft.** No person shall taxi or tow an aircraft on movement areas until radio contact has been established with the Billings Air Traffic Control Tower, or until the person in charge of the aircraft has made previous arrangements with the Billings Air Traffic Control Tower by telephone or other means for appropriate light signals. A qualified operator must be at the controls of the aircraft

- being taxied or towed.
8. **Radio guard.** While taxiing, the pilot of an aircraft shall always maintain the appropriate radio frequency of the Billings Air Traffic Control Tower.
  9. **Taxiway stops.** Aircraft awaiting take-off shall always stop short of the holding line between taxiways and runways unless authorized under FAA air traffic rules.
  10. **Engine/propeller blast.** No aircraft shall be started or taxied at the Airport where the exhaust blast may cause injury to persons or do damage to property. If it is impossible to taxi such aircraft without compliance with the above, the aircraft must be towed to desired destination.
  11. **Authorized run-up areas.** No aircraft engine shall be run-up except in the designated run-up area located on the east end of the field adjacent to Taxiway Alpha or in other areas authorized for that purpose by the Director. Further, at no time shall engines be "run-up" when other aircraft, hangars, shops, other buildings, or persons in the observation area, are in the path of the propulsion stream. Aircraft moving away from the parking ramp shall avoid damaging other aircraft, persons, or property with their propulsion airflow.
  12. **Run-up time restrictions.** Unless authorized by the Director, no run-ups of any aircraft engine shall be made between the hours of 10:00 p.m. and 8:00 a.m., unless such run-up is made immediately prior to a planned takeoff.
  13. **Operation in hangar prohibited.** As per City of Billings Fire Code Chapter 20, no aircraft shall be taxied into or out of a hangar under its own power, nor shall the engines be operated while the aircraft is inside the hangar.
  14. **Navigational lights.** If an aircraft is parked, taxied, or towed while its engine(s) are running, navigational lights shall remain on.
  15. **Aircraft parking.** Aircraft parked adjacent to but not on a commercial operator's leasehold area in excess of eight (8) hours shall cause that operator to be cited, or the aircraft may be removed by the Director at his/her discretion. Further, no aircraft may be parked, tied down or stored on unleased ground (designated public parking excepted) in excess of eight (8) hours. If such aircraft exceeds this limit, the Director shall have the authority to order the aircraft removed and stored, at the owner's expense, in another location, without responsibility for any damages that may arise from such removal or storage.
    - a) Any aircraft operator of a commercial carrier, upon notice from the Director, shall move or cause an aircraft to be removed from any operational or apron areas within sixty (60) minutes of such notification.
    - b) Itinerant or local based aircraft owners, requesting permission to park aircraft on the public ramp, shall be granted permission for the purpose of enplaning or deplaning passengers or freight at the Terminal Building and shall remain with the aircraft and maintain radio contact with the Billings Air Traffic Control Tower. They must be prepared to move such aircraft upon notice from the Airport or the Billings Air Traffic Control Tower.
  16. **Parking on taxiways and fixed base operator streets.** No aircraft, in the custody of any fixed base operator, shall be parked on or in any portion of the public taxiways or FBO streets of the field except in an emergency. Any aircraft so parked, upon notice from the Director or his/her authorized representative, shall be removed by the

- operator or his/her representative within sixty (60) minutes of such notification.
17. **Area for repairs.** All repairs to aircraft or engines, except emergency repair, shall be made at areas designated for this purpose and not in the area reserved for landing, taking off or taxiing, ramps, aprons or terminal gate positions.
  18. **Removal of disabled aircraft.** After U.S. Government clearance, if required, every aircraft owner, his/her pilot or agent, shall be responsible for the immediate removal from the landing area or air operations area under the orders and supervision of the Director or his/her authorized representative, of any wrecked or disabled aircraft. Such aircraft, if not immediately removed, shall be removed by others as may be ordered to do so by the Director or his/her designated representative, the liability and costs for which shall be borne entirely by the aircraft owner, his/her pilot, or agent.
  19. **Knowledge of regulations.** It shall be the responsibility of all persons, firms and corporations operating on the Airport to acquaint themselves, their employees and clients/customers, with the Federal Aviation Regulations and all Airport Rules and Regulations contained herein.
  20. **Use of gate positions.**
    - a) No person may use an aircraft gate position at the Airport unless he/she has been authorized to use it by the Director.
    - b) Except in an emergency, no person may enplane or deplane passengers on the Airport in an area that has not been established for that purpose by the Director.
    - c) No person operating a private, itinerant, nonscheduled, or military aircraft may park, stand, unload passengers, obstruct or attempt to use any aircraft gate position assigned to a scheduled air carrier, without the advance approval of the Director.
    - d) Except when specifically authorized by the Director, no person may double-park an aircraft at a passenger gate.
  21. **Disabled aircraft storage.** No person shall park or store a damaged or disabled aircraft at the Airport for more than thirty (30) days except:
    - a) When undergoing or awaiting repairs at a commercial repair facility, or
    - b) When specifically authorized by prior written permission of the Director.
  22. **Operations on other areas.** No aircraft shall take off or land on taxiways or any paved or unpaved areas other than the designated runways.
  23. **Lock wheel turns.** No aircraft exceeding a gross weight of 12,500 pounds shall be permitted to make a 180-degree turn on any runway or taxiway without approval of the Director unless necessitated by an operational emergency. Further, lock wheel turns are prohibited on all Airport paved surfaces. Aircraft owners/operators will be held responsible for any damage caused by a violation of this rule.
  24. **Aerial spraying, crop dusting and fire-bombing operations.** No person shall conduct aerial spraying, crop dusting or fire-bombing operations from any part of the Airport without first:
    - a) Securing from the Director
      - 1) A permit to conduct such operation and;
      - 2) Assignment to a specific area, if available, from which to conduct the operation; and

- b) Posting with the Director a \$10,000 cleanup bond and providing a certificate of liability insurance coverages for bodily injury and property damage including chemical premises liability. The amount of these coverages will be determined by the Director.
  - c) Executing a hold harmless and indemnification agreement which releases the City, and Aviation and Transit Department from liability associated with the operation.
  - d) Demonstrating that the storage and handling of toxic chemicals, the methods for washing aircraft and their chemical tanks, and the procedures established for recovering, storing and disposing of the contaminated wash water shall be in accordance with Federal Resource Conservation and Recovery Act of 1978 (RCRA) as amended, as well as all State and local laws and regulations. Additionally, all facilities and procedures must be inspected and approved by the City Fire Marshal.
  - e) Spillage of such materials on Airport grounds or pavement shall be reported immediately to the Airport's Aircraft Rescue Fire Fighting Division, and the operator shall be fully liable for the removal of said materials and/or the restoration of grounds or pavements damaged by the spillage. Materials handling shall further be governed by the provisions of Section IV, as applicable, of these Rules and Regulations.
25. **Noise control procedures.** The following noise control procedures have been established with the approval of the Federal Aviation Administration.
- a) Runway 10R/28L. All aircraft touch and go training operations on Runway 10R/28L shall be confined to the hours between 8:00 a.m. and 5:00 p.m. every day of the year. Additionally, touch and go operations on this runway should, weather permitting, be conducted to the west.
  - b) Runway 10L/28R. The following Billings Air Traffic Control Tower orders are in effect for Runway 10L/28R:
    - 1) When weather and traffic conditions permit, turbo jet aircraft will be directed to land Runway 10L and depart Runway 28R.
    - 2) Turbo jet aircraft departing Runway 28R whose planned route of flight requires a left turn will be directed to maintain runway heading until abeam of the Billings Very High Frequency Omnidirectional Range/Tactical Air Navigation (VORTAC) before beginning a left turn.
    - 3) Turbo jet aircraft departing Runway 10L will be directed by FAA Air Traffic Control staff to maintain runway heading until two (2) miles east of the Airport before beginning any turns.



## SECTION 6 — PROVISIONS FOR STORING, HANDLING & TRANSFERRING AIRCRAFT FUELS

### 1. **Aviation fuel.**

- a) No person shall dispense fuel either to the public or to private aircraft either owned by himself/herself or others except those individuals and or companies that have received written authorization from the Director.
- b) All storage, transport and handling of fuel on Airport property shall be conducted in accordance with the Uniform Fire Code (UFC) as adopted by the City of Billings and all applicable Federal and State Laws and Regulations. Individuals desiring to fuel their own aircraft will be required to follow the Airport's Self-Fueling Policy and register their fueling equipment with the Airport Aircraft Rescue Fire Fighting Division. Registration requirements are available by contacting the Aircraft Rescue Fire Fighting Division.
- c) Each vehicle, pump or other device used for the storage, transport or handling of fuel must be a commercially available system in full compliance with the UFC and permitted by the City of Billings Fire Marshal.
- d) The Director reserves the right to order any unauthorized and unsafe fuel tanks or trucks removed from the Airport property.
- e) Companies authorized by the Director to dispense fuel will submit quarterly, a list of those qualified and training received, to the Director's Office. Any person whose training cannot be established will be banned from fueling any aircraft until such a time as the training is established. Training will correspond to FAA CFR 139 and the Airport Certification Manual

- 2. **Distance from buildings.** Aircraft fuel handling at the Airport shall be conducted at a distance of at least fifty (50) feet from any hangar or other building, except where the location of underground fuel tanks existing prior to June 1, 1987, require such fuel handling closer to existing buildings or hangars. Fuel trucks shall be parked fifty (50) feet away from all hangars and buildings.
- 3. **Fuel handling while engines are running.** Fueling an aircraft while the engine is running is prohibited unless in accordance with FAA regulations, Fire Codes, and Standards
- 4. **Aircraft bonding and grounding.** During all fuel handling operations, the aircraft and the fuel dispensing or draining apparatus shall be bonded by a satisfactory cable or wire between the aircraft and the fuel dispensing equipment to prevent the possibility of static ignition of volatile liquids and gases. Under severe electrical weather conditions, grounding of the equipment may be required or the fueling activity suspended.
- 5. **Fire extinguishers required.** During fuel handling operations, in connection with any aircraft at the Airport, at least two fire extinguishers (20 lb.-B; C or larger) or other type extinguishers approved by the fire underwriters shall always be immediately available for use.
- 6. **Fueling equipment.** Fueling hoses and defueling equipment must be maintained in a safe, nonleaking condition. Fueling trucks will always be kept clean and free of oil and grease leaks.

7. **Fueling when passengers are aboard.** During fuel handling and transfer in connection with any aircraft, no passenger shall be permitted to remain in such aircraft unless a cabin attendant is at the door, and a passenger ramp is in position for the safe and rapid debarkation of passengers.
8. **Smoking/open flames/lightning.** Smoking is prohibited in or around any aircraft or on any ramp, apron or loading position where fueling is taking place. No open flames are permitted within one hundred (100) feet of any fuel service activity or fueling equipment. Fuel service activity shall cease when lightning discharges occur within the vicinity of the Airport.
9. **Starting engines.** No person shall start the engines of any aircraft where there is any type of exposed fuel on the ground under the aircraft.
10. **Flammable/combustible fluid spills.** Persons engaged in the fueling, defueling and servicing of aircraft shall exercise care to prevent spillage of fuel and fluids. In the event of a fuel or fluid spill, the Airport Aircraft Rescue Fire Fighting Division shall be notified immediately via procedures set down by the Airport's Flammable/Combustible Fluid Spill Policy. All spill accidents are the responsibility of the company and/or individual causing the spill. All costs for cleanup of any spill will be borne by the responsible parties.
11. **Fuel farms/bulk plants.**
  - a) All fuel farms will conform to the appropriate City Fire Codes, applicable NFPA standards, State and Federal regulations.
  - b) Persons or companies using any bulk plant/fuel farm are responsible for keeping yards free of weeds for a distance of fifteen (15) feet outside of yard fences. Yards will be kept free of trash and other debris at all times.
  - c) Under no circumstances shall a fueling vehicle be left unattended at a bulk plant during the loading or unloading process. Loading or unloading shall not be considered complete until the delivery hose is detached from both vehicle and tanks.
  - d) Care shall be taken in filling tanks at bulk plants to ensure that they are not filled to the point where they will overflow from heat expansion.
  - e) Each fenced fuel farm area must have an inventory of materials and equipment needed to clean a 25-gallon fluid spill in accordance with the Airport's Flammable/Combustible Fluid Spill Policy.
12. **Aircraft ground power generators** shall be located as far as practical from aircraft fueling points and tank vents.
13. **No photo flash bulbs,** electrical tools, drills, buffers or similar tools, which produce sparks or arcs, shall be used in the immediate vicinity of aircraft during fueling operations.

14. **Operations of radar equipment.** No airborne radar equipment shall be operated or ground-tested on a public ramp and apron area or any area wherein the directional beam of high intensity (100kw or greater) radar is within 300 feet, or the low intensity beam (99kw or less) is within 100 feet of another aircraft, aircraft refueling operation, aircraft refueling truck or aircraft fuel or flammable liquid storage facility.
15. **Fuel truck parking.** Fuel servicing vehicles may not be parked or stored inside a building and may only be parked in exterior locations that are approved by the Director. Repair and maintenance of fuel service vehicles must be at locations approved by the Director.
16. **Routing of fuel trucks.** Airport drive lanes, for fuel service vehicles, shall be designated by the Director.
17. **Automotive refueling.** Automotive and vehicular ramp equipment shall be refueled only at refueling stations and from dispensing devices approved by the Director. No aircraft refueling apparatus shall be used for automotive refueling purposes.

## SECTION 7 — REGULATIONS GOVERNING VEHICLES, TRAFFIC AND PARKING

1. **Required licenses.** No vehicle shall be operated in or around a vehicular parking area, or any road within the Airport or upon any of the aircraft facilities, unless:
  - a) The driver thereof is duly authorized to operate such vehicles under the laws of the State of Montana; except that approved ramp equipment may be operated on the public ramp and apron area by accredited employees certified by the employers to the Director as qualified to operate such equipment.
  - b) Such vehicle is registered in accordance with the laws of the State of Montana, or unless it is specifically authorized by the Director to be operated in such areas.
2. **Required airfield driving permits.** Each person whose job or job duties require that they traverse airfield movement or non-movement areas are required to obtain one of the following Billings Logan International Airport driving permits. Permit requirements are available in the Airport Police Office.
  - a) A non-movement area driving permit is required for persons who only traverse certain taxilanes and apron/ramp areas not under the control of the Billings Air Traffic Control Tower. The prerequisites for obtaining a non-movement area driver's permit are:
    - 1) The applicant must possess a current and valid driver's license.
    - 2) The applicant must possess a current Authorized Airport Identification Media.
    - 3) The applicant must complete a permit application and obtain a self study guide which is available in the Airport Police Office.
    - 4) The applicant must successfully complete the required training at the end of the study guide.
    - 5) Upon passing, the applicant will be issued a non-movement driving endorsement. Non-movement permits are valid for one (1) year.
  - b) A movement area driving permit is required for persons who must traverse non-movement and movement areas (runways and taxiways) under the control of the Billings Air Traffic Control Tower. The prerequisites for obtaining a movement area driver's permit are:
    - 1) The applicant must possess a current and valid driver's license.
    - 2) The applicant must possess a current authorized Airport Identification Media.
    - 3) The applicant must take and successfully complete the Airport Movement Area driver training for a "Movement" endorsement.
3. **Operation of vehicles.**
  - a) All vehicles and traffic ordinances of the City of Billings and the Department of Aviation and Transit pertaining to the operation of vehicles on public streets and airfield areas shall apply at the Airport. No vehicle (except emergency vehicles) shall be driven faster than 20 m.p.h. on any airport roads, taxiways, or ramps. Posted speeds shall be adhered to in all areas.
  - b) No motor vehicle shall be driven onto the public landing or operational area without the express permission of the Director or his/her designated representative, nor other than in accordance with his/her instructions.
  - c) Drivers of all vehicles operating in the public landing area shall follow the current

Billings Logan International Airport Movement Area Driving requirements and obtain permission from the Billings Air Traffic Control Tower before entry thereon. Such vehicles shall have a functioning two-way radio in operation tuned to the Billings Air Traffic Control Tower ground control frequency and an overhead rotating beacon. An overhead rotating beacon is required for all vehicles operating between the hours of sunset and sunrise. All vehicles must also display a two (2) foot square company logo on the side of the vehicle. The Director shall, in all cases, specify the identification required.

- d) All vehicles shall hold clear of runways at the hold short lines painted on the pavement while waiting for signal lights or until a clearance is received by radio.
- 4. **Stopping, standing or parking.** No person shall drive, stop, stand or park a vehicle on a public vehicle parking area, operational area, or road within the Airport except at such places and for such periods of time and at such speeds as may be prescribed or permitted by the Director or indicated by appropriate signing.
- 5. **Vehicle sale or repair.** No person shall park, or operate a vehicle upon any roadway or other Airport property without the approval of the Director for the principal purpose of:
  - a) Displaying such vehicle for sale.
  - b) Greasing, oiling, lubricating, painting or repairing such vehicle, except for repairs necessary to remove vehicle.
  - c) Displaying advertising.
- 6. **Vehicles will always yield to aircraft.**
- 7. **Abandoned or illegally parked vehicles.**
  - a) Airport officers finding a vehicle standing or parked upon a street or other public place on the Airport, in violation of the provisions of this Section, are authorized to move such vehicle or require the driver or the person in charge of the vehicle to move the same.
  - b) No person shall abandon or park as "dead storage" any motor vehicle, or parts of vehicles anywhere on the Airport. Any vehicle parked or left unattended in violation of the provisions of this Section may be taken into custody by the Aviation and Transit Department and removed to a place of safekeeping.
  - c) The Airport Police shall make every effort to notify the owner or operator of such vehicle as to its whereabouts within three (3) days of its removal. Notice to be given in writing or other means of the fact of such removal and the reasons thereof and the place to which such vehicle has been removed. The person claiming it shall pay all costs incurred.
  - d) Airport Police may use Airport personnel, equipment, and facilities for removal and preservation of the vehicle, or may hire other personnel, equipment and facilities for those purposes.
  - e) In the event the owner or operator of the vehicle cannot be notified, the Airport Police will notify the Sheriff and City Police of the place where the vehicle is being held and shall furnish a complete description of the vehicle to include year, make, model, serial number and license number if available, and any cost incurred.



8. **Public parking and payment of fees.** No person shall park a vehicle in the public parking area provided without payment of such parking fees as may be required by the Director or his/her concessionaire.
9. **Taxicab/buses and other public service vehicles.** No person shall operate any taxicab or public service vehicle from the Airport unless such operation has the approval of the Director and other agencies having jurisdiction and under terms and conditions as may be prescribed and upon payment of such tolls or charges as may from time to time be established by the Director.
10. **Building entrance.** No driver of a taxicab/bus or public service vehicle shall be permitted in the waiting areas of the Terminal Building or in any of the entrances or passages thereto for the purpose of soliciting business.
11. **Employee parking lots.** There have been established employee parking lots for the exclusive use of those persons employed at the Airport, subject to the following rules:
  - a) All users of these lots display the issued authorized Airport permit in the vehicle used for the parking lot, so that it is clearly visible from outside the vehicle
  - b) Parking permits must be displayed at all times the vehicle is parked in the employee lots and is meant for use during the employee's work shift
  - c) Employees shall not park a vehicle, so registered, at any other place than an employee parking lot during those hours that the employee is actually performing work for his/her employer, except that this provision shall not prohibit any employee from stopping or parking a vehicle at any other place, where stopping or parking is permitted. Parking spaces in the employee lots are designated by lines or marks on the pavement, and each vehicle shall be parked within the lines. Vehicles shall follow the direction of the arrows in the driving lanes. During the Winter season employees shall follow the snow removal parking restriction signs.
  - d) The Director may determine and designate space at other places for the purpose of parking vehicles by special permit.
12. **Itinerant parking lots.** Parking lots have been established for individuals who either work for a company licensed to do business with the Airport or are general aviation pilots regularly serving the Billings area. Use of these lots is subject to the following rules:
  - a) Individuals who fall into this category must provide current company identification/employment verification prior to receiving a permit.
  - b) Permittees must pay an annual fee for the use of the lot.
  - c) Permittees must display the authorized Airport permit in the vehicle used for the parking lot, so that it is clearly visible from outside the vehicle.
13. **Restricted stands.** The Director may establish taxicab, rental car, freight, bus, hotel-motel courtesy car, and transportation network company parking locations in such places and in such a manner as determined to be of the greatest benefit and convenience to the users and the Airport. These vehicles will park in these designated locations. Fees may be established for use of these areas.
14. **Temporary/transient vehicles.** No temporary or transient vehicle shall be allowed in the terminal (ramp) area unless escorted as follows:
  - a) Freight vehicles requiring access on the air carrier apron to the freight receiving

- area shall be escorted by airline personnel.
- b) Other temporary/transient vehicles shall be escorted by Airport Police or Aviation and Transit Department staff vehicles. Temporary/transient vehicles, operating in the air operations area outside the ramp, will require a two-way radio for communication with the Billings Air Traffic Control Tower, be marked by a company decal, logo or flag, and have the permission of the Director as indicated in Rules #2 and #3 of this Section.
15. The Director shall establish minimum liability insurance limits for tenant business vehicles and other privately owned vehicles which are allowed access to the AOA. The tenant's insurance provider shall provide the Director with a Certificate of Insurance listing said insurance coverages in force and current.

## SECTION 8 — SECURITY RULES AND REGULATIONS

1. **Airport Police powers and duties.** The members of the Airport Police Division shall be charged with the requirements of enforcement in regard to anti-hijacking as provided for in the Title 49 CFR Parts 1542 and the applicable parts of 1544. They shall also enforce all Airport Rules and Regulations and all City ordinances and State laws pertaining to the operation of the Airport.
2. **Federal security regulations/programs.** All passenger security activities at the Airport shall be under the direct control of the local Transportation Security Administration office under Title 49, CFR 1542 and other appropriate rules and regulations of that body as they pertain to all passenger screening. Further, the Airport must maintain an approved Airport Security Program at all times.
3. **Employee identification.** All employees of any user, tenant or concessionaire employed at the Airport, who will need to access any portion of the AOA, shall report to the Airport Police Division Office within 24 hours of being employed and complete an application for employee identification media. Depending on the AOA areas that the employee will need to access, employers will be required to complete and certify that employment history background checks were conducted, to the extent required by law, for the employee making the identification media application. If the employee does not meet the Federally required criteria for the specific AOA area they desire to access, an employee identification media will not be issued. Application and certification forms are available in the Airport Police Office.
  - a) Before receiving an identification media, employees are required to attend and complete the authorized Airport training program on Airport and aviation security.
  - b) Identification media will be carried by the employee at all times the individual is working on the Airport and will be presented as identification when requested by any Airport official or other tenant identification media holder.
  - c) Identification media shall be continuously displayed on the outermost garment while in the SIDA or within any areas of the secured Airport perimeter.
  - d) Employees shall not transfer or loan their identification media to anyone.
  - e) Lost media shall be immediately reported to the Airport Police Office. Replacement of a lost security media cannot occur for 24 hours from the time it is reported to the Airport Police Office.
  - f) Employees that misplace or lose their access media will not be allowed to enter any secured spaces under any circumstances or to be escorted by another badgeholder. Employees with misplaced/lost media will be charged on a graduating scale for re-issuance of a media.
  - g) Employers are responsible for collecting and returning employee identifications to the Airport Police Office immediately upon the termination of employment.
4. **Terminal area gates and doors.** It shall be the responsibility and duty of the airlines and tenants to maintain closed gates and doors on the Terminal Building ramp and concourse areas, except when necessary for the loading and unloading of aircraft. Spectators will not be permitted on the ramp unless previously cleared by the Director or his/her authorized representative.
5. **Airfield vehicle gates.**

- a) All manual vehicle and pedestrian gates shall be closed and locked after passing through them.
  - b) When entering or exiting the AOA through an automatic vehicle gate, personnel shall remain by the gate until the chain link gate ends its closing cycle to ensure that no one enters the AOA behind them. No vehicle tailgating (one vehicle following on the bumper of another without using their access card) is allowed, as the automatic vehicle gates are designed for single vehicle access.
  - c) Violation of these procedures shall be immediately reported to Airport Police.
- 6. **Property damage or theft of property.** The City of Billings assumes no liability or responsibility for property damage or theft of property on the Airport committed by unknown parties. Normal police reports should be filed with the Airport Police Office.
  - 7. **All persons are prohibited** from tampering with, altering, damaging or destroying Airport security fencing, gates, signs, card reader devices, and communications equipment.
  - 8. **Aircraft requiring special security guards** shall coordinate this requirement with the Director and will be responsible for obtaining and paying all costs associated with the security personnel.
  - 9. **Tenants are responsible** for the security of all aircraft and other private property entrusted to their care in their leasehold areas.
  - 10. **Weapons.** No person may have a firearm, an explosive, or an incendiary device on or about the individual's person or accessible property when entering or in a secured area, except Airport Police Officers who are required to carry a firearm while on duty at the Airport, and certain other City, County, State, Federal and military law enforcement officials authorized to carry firearms in accordance with the airline, Air Carrier Standard Security Program, Title 49 CFR 1542 and 1546, and in conjunction with their official duties. Weapons carried for shipment must be encased according to specific airline and TSA shipping requirements.

## SECTION 9 — BASIC LEASING AND ALTERATION/CONSTRUCTION REQUIREMENTS

1. **Commercial activities.** It shall be unlawful for any person, firm or business to conduct any commercial activity on, at and within the Airport without first obtaining approval from the City of Billings through the Aviation and Transit Department. Activities approved by operating permit, use agreement, license, lease or sublease, shall be restricted to the activities specifically described in the permit, agreement or lease, which lease and agreements shall be in a form satisfactory to the City.
2. **Leases, use agreements and operating permits.** The Aviation and Transit Department will accept requests for a lease, use agreement, or operating permit on the Airport only after the requesting party puts forth in writing the scope of the proposed operations to include but not limited to the following:
  - a) The service to be offered and/or the nature of the business.
  - b) When applicable, the amount and location of the land the requesting party desires to lease or use.
  - c) When applicable, the building(s) space (sf) and location of same he/she is requesting to lease or construct.
  - d) When applicable, the number, type and ownership of the aircraft intended to be used in the business.
  - e) When applicable, the number, type and use of other pieces of equipment intended for use in the business.
  - f) The number of persons located on Airport to be employed in the business.
  - g) The hours/number of days of week of proposed operation.
  - h) Evidence of the party's financial capability to perform and provide the above services and facilities both at present and in the future.
    - 1) Financial statement of assets and net worth.
    - 2) Credit references.
    - 3) Letters of recommendation from financial institution officials who can attest to his/her past performance and potential future performance in the business or endeavor the party is requesting to enter at the Airport.
  - i) Demonstrate proof of necessary Federal, State and local licenses, permits or certifications.
3. **All applications for a lease/use agreement/operating permit** at the Airport will be evaluated using the following criteria: The Airport may, as physical planning and fiscal consideration dictate, add to, subtract from or materially alter these criteria.
  - a) The availability of the land/buildings (space) or other facilities necessary to accommodate the request.
  - b) No conflicts or potential for conflicts may exist between the proposed use and any Airport land use plan or policy currently in effect or being considered for the future.
  - c) The requesting party must be willing to accept a lease/use agreement/operating permit on the terms outlined by the Airport in the following areas:
    - 1) A lease/use agreement/operating permit, the form and contents of which are devised by the Airport.
    - 2) The acceptance of the rate/fee or charge to be made for the particular use.



- 3) The acceptance of the insurance requirements required by the Airport.
  - 4) The acceptance of the form and contents of any financial related documents required by the Airport.
  - d) Have a physical location and a means of identifying that location with a recognized address, room number or building number.
  - e) Any conflict present or potential with existing Airport contracts and agreements.
  - f) Any conflicts present or potential with these Airport Rules and Regulations.
- Arrangements for leases and building sites shall be made with the Director and shall be approved by the City Council before any construction begins.
- 4. **Aviation fuel flowage.** An aviation fuel flowage fee, as determined by the Director, will be charged on all aviation fuel brought onto the Airport. The Department of Aviation and Transit Aviation Fuel Flowage Policy establishes requirements on reporting, remittance exemptions from the aviation fuel flowage fee, and the Director's right to audit for compliance with the Aviation Fuel Flowage Policy. The Aviation Fuel Flowage Policy is specifically made a part of these Rules and Regulations and applies to everyone who performs aviation fueling on Airport property. A copy of the Aviation Fuel Flowage Policy is available at the Office of the Director.
  - 5. **Temporary structures.** The use of trailers, wheeled buildings, or other temporary structures will require the written approval of the Director and must be installed in accordance with applicable City of Billings ordinances. **The use of temporary structures will not exceed twelve (12) months.** Following the twelve-month period the building shall be removed from the Airport or remodeled to conform with the standards of the State Building Codes, the Uniform Building Code and the City of Billings Building Department, which addresses standards to qualify as "permanent" buildings.
  - 6. **Construction trailers and special event temporary structures.** Construction trailers will be allowed on the Airport for the duration of the project it is assigned to. The structure shall not be used for living or sleeping purposes and shall be removed at the end of the project. For projects that last longer than 12 months, written approval must be received from the Director. Temporary structures will be permitted for special short-term events (for example, airshows or dignitary visits) upon approval of the Director and shall be removed within 24 hours of the completion of the event.
  - 7. **Public Ramp/Apron Areas** are intended for the parking of aircraft and associated equipment, vehicles or material directly associated with the daily service of an aircraft. Use of the ramp/apron areas for storage of equipment, vehicles or material for extended periods of time must receive the permission of the Director prior to this purpose. Use of a public ramp/apron area, for the operation of an individual commercial enterprise or business, is prohibited.

## **SECTION 10 — SCHEDULE OF FEES**

**All Airport rates, fees and charges** will be established by the Director, and will be provided upon request, by the Director. All monies are payable to the City of Billings on the date incurred unless the provisions of a valid lease, permit, or agreement allow otherwise. Except for fees set by lease, or other written agreements, the City reserves the right to increase, decrease or amend in any manner and without notice, the existing fee structure, and may assess new charges from time to time as it may deem reasonable, proper and necessary for the general welfare of the Airport.

## SECTION 11 — NEWSRACKS, ADVERTISING AND GENERAL INFORMATION DISTRIBUTION

### 1. Newsracks

- a) **Placement of newsracks.** To meet the concerns for security, safety, aesthetics and traffic flow, no newsracks shall be placed in the Airport without the prior written permission of the Director. To obtain such permission, a request must be submitted to the Director or his/her representative, along with a picture/sketch of dispensing machine indicating colors, dimensions, weight, and any other display requirements. Placement of newsracks shall be restricted to those locations specified by the Director.
- b) **Charge for placement.** Upon approval, the requester shall pay the display fee for the newsrack. Except for fees set by lease, or other written agreements, the City reserves the right to increase, decrease or amend in any manner and without notice, the existing fee structure and may assess new charges from time to time as it may deem reasonable, proper and necessary for the general welfare of the Airport.

### 2. Regulated Activities

- a) **Public solicitation and acceptance of donations for charitable, religious or political causes.** Solicitation and acceptance of donations for charitable, religious or political causes are not allowed within the Terminal Building.
- b) **Distribution of handbills, tracts, promotional, marketing and other literature.** Handbills, tracts, promotional, marketing and other literature intended for public display, may be placed in only in display racks in an area chosen by the Director. A written request to include the literature in the rack must be sent to the Director prior to placement. This request must include a name, email address, current phone number and address of the party or parties responsible for the information. The display materials must meet the size and safety specifications established by the Director. The requester is responsible for keeping the display neat, orderly, attractive and stocked. The Airport will assume no underlying responsibility for the material upon placement and reserves the right to remove any displays in violation of this Section.

### 3. Charge for Display

- a) The Airport reserves the right to charge a fee for display of any material on Airport property.

## SECTION 12 — ENVIRONMENTAL REQUIREMENTS

1. **General requirements.** No part of the Airport and no improvement thereon shall be used or allowed to be used at any time for the manufacture, storage, distribution, servicing or sale of any product or the furnishing of any service, in a manner which is noxious or offensive, or an unreasonable annoyance or a nuisance to others on the Airport because of odors, fumes, smoke, noise, soot or dust. No activity shall be carried on which may be or may become dangerous to the public health and safety or violate any local, State or Federal environmental or hazardous waste regulation.
2. **Sanitary sewer limitations.** All City of Billings pretreatment ordinances and general discharge prohibitions shall be followed by all persons or tenants that use the Airport's sanitary sewer system. Copies of these ordinances may be received by contacting the Director's Office.
3. **Storm water pollution prevention.** The Airport is authorized by the State of Montana, Department of Environmental Quality, Water Quality Division to discharge storm water under the State's General Discharge Permit requirements. All tenants and users of the Airport shall follow the requirements of this permit including, but not limited to:
  - a) Discharging of any substance into the Billings Logan International Airport storm drainage system is prohibited.
  - b) All leaks or spills of any fluids or materials other than clean water shall be immediately reported to the Airport's Aircraft Rescue and Fire Fighting Division. Spills shall be contained and disposed of in accordance with the applicable environmental requirements and at the cost of the company or persons that caused the spill.
  - c) All vehicles and equipment must be maintained to prevent the leaking of fluids which may contaminate the Airport's storm water system.
4. **Hazardous waste.** All hazardous materials as defined by the State of Montana, Waste Management Division's Hazardous Waste Program shall be disposed of in accordance with this division's requirements as well as the hazardous waste regulations of the Environmental Protection Agency. Airport tenants that generate hazardous wastes shall contact the State Waste Management Division to receive a hazardous waste generator status and Environmental Protection Agency registration number. Under no circumstance shall any industrial waste be disposed of on the ground, pavement surfaces, in trash containers, floor drains and sumps, storm and sanitary sewer systems. Industrial wastes include, but are not limited to, fuels, oils and waste oils, solvents, dirt and waste collected from floor drain sumps.
5. **Underground storage tanks.** Any person, tenant or lessee that has been authorized by the Director to operate an underground storage tank (UST) at the Airport shall comply with all State of Montana, Department of Environmental Quality, Waste Management Division, UST regulations to include:
  - a) Registering the tank with the Department of Environmental Quality, Waste Management Division.
  - b) Coordinating all new tank installations and improvements/upgrades, and the removal of old/abandoned tanks with the State Department of Environmental

Quality Division.

6. **Above ground tank installations.** Above ground storage tanks for fuels and used oil containers in excess of ten (10) gallons are allowed only upon permission of the Airport, under specific conditions and locations. Above ground fuel and oil tanks must include spill containment and have collision protection incorporated.
7. **Aircraft deicing.** The use of Federally approved glycol/water mixtures for deicing aircraft will be permitted during the Winter months at the Airport under the following conditions:
  - a) Deicing equipment shall be maintained to prevent leaking of fluids while the equipment is not in use.
  - b) The placement and size of deicing storage tanks shall be approved by the Director, and such tanks shall be maintained in a safe condition free of leaks.
  - c) The tank owner shall pay the annual tank location fee established by the Director.
  - d) Aircraft deicing locations shall be approved by the Director and only the amount of deicer needed to make the aircraft safe for flight shall be expended.
  - e) Deicing equipment and techniques shall be used to prevent excessive overspray of fluids. Containment and re-cycling of fluids may be required by the Airport as deemed necessary.
8. **Violations.** Violations of any of the above-mentioned environmental requirements by any person, tenant or lessee is subject to local, State and Federal fines and/or imprisonment.

# Billings Logan International Airport



## **RULES AND REGULATIONS**

**AVIATION AND TRANSIT DEPARTMENT  
CITY OF  
BILLINGS, MONTANA  
1999**



# **AIRPORT RULES AND REGULATIONS**

City of Billings Logan International Airport  
Billings, Montana

In accordance with Article 5, Section 5-302 of the code of the City of Billings, Montana, as amended, the rules and regulations contained herein are adopted to govern all activities at Billings Logan International Airport.

The provisions of this booklet supersede all previous editions of Rules and Regulations for Billings Logan International Airport and are set forth in the interests of public safety and efficient operation.

Revised Version  
Approved and Adopted  
by the City Council  
March 8, 1999

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## SECTION I — DEFINITIONS AND USE

1. The following terms as used in these Rules and Regulations shall have the following meanings:

- a) **Airport Roads** shall mean those roads that afford a means of ingress and egress for vehicles to, from and between the public roads with which such roads connect, and the various buildings and public areas at the Airport abutting upon such roads.
- b) **Aircraft** shall mean and include any and all contrivances now or hereafter used for the navigation of or flight in air or space, including but not limited to airplanes, airships, dirigibles, helicopters, gliders, amphibians and seaplanes.
- c) **Airport** shall mean all the real property now owned or otherwise controlled by the City of Billings known as Billings Logan International Airport, and all other real property, whether City owned or not, that may fall under the City's jurisdiction at any other location for the purpose of providing a place from which to operate.
- d) **Airport Police Officer** shall mean every officer of the Aviation and Transit Department Police Division whose powers and duties are listed in Section VIII, Paragraph 1.
- e) **Air Operations Area (AOA)** includes any portion of the Airport designed and used for surface maneuvering of aircraft.
- f) **Billings Logan International Airport** shall mean the official name of the facility referred to as the Airport in this document.
- g) **City**—The words "the City" or "this City" mean the City of Billings, in the County of Yellowstone and State of Montana.
- h) **Department** shall mean the City of Billings Department of Aviation and Transit.
- i) **Destructive device** means a projectile containing an explosive, incendiary material, or other chemical substance, or a bomb, grenade, missile, or any other device creating an unreasonable risk of harm to persons or property.

- j) **Director** shall mean the City of Billings' Director of Aviation and Transit who is in charge of the Airport or his/her designated representative.
- k) **Employee** shall mean any person working for any individual, firm, company, or agency doing business on or located on the Airport.
- l) **Employer** shall mean the individual or individuals in charge of any firm, company, or agency doing business on or located on the Airport.
- m) **Fixed Base Operator (FBO)** shall mean an entity under contract with the City to engage in certain commercial general aviation activities.
- n) **Fuel handling** shall mean the transporting, delivering, fueling, and draining of fuel or fuel waste products.
- o) **Fuel storage area** shall mean and include those portions of the Airport designated temporarily or permanently by the City of Billings as areas in which gasoline or any other types of fuel may be stored.
- p) **Jet aircraft** shall mean and include any and all aircraft which are not propeller-driven, and which accomplish motion entirely as a direct reaction of the thrust of any engine, including but not limited to engines which operate on turbine, ram, rocket, or nuclear principles.
- q) **Movement area** shall mean any area at the Billings Logan International Airport under the direct control of the Billings Air Traffic Control Tower.
- r) **Newsrack** shall mean any self-service or coin-operated box, container, storage unit or other dispenser installed, used, or maintained for the display and sale of newspapers or news periodicals.
- s) **Non-movement area** shall mean certain taxilanes and apron/ramp areas not under the control of the Billings Air Traffic Control Tower.
- t) **Operator** shall mean the owner of an aircraft or any person who has rented or is otherwise using such aircraft for the purpose of operation by himself/herself or his/her own agents.

- u) **Permission** shall mean permission granted by the Director unless otherwise specifically provided.
- v) **Person** includes a corporation, company, partnership, association or society, as well as a natural person.
- w) **Public aircraft parking and storage areas** shall mean and include those portions of the Airport designated and made available to the public for the parking or storage of aircraft.
- x) **Public landing area** shall mean and include those portions of the Airport including runways and taxiways designated and made available to the public for the landing, taking off and taxiing of aircraft, and other areas between and adjacent to said runways and taxiways.
- y) **Public vehicular parking area** shall mean and include those portions of the Airport designated and made available to the public for the parking of vehicles.
- z) **Ramp and apron area** shall mean and include those portions of the Airport designated and made available to the users for loading or unloading of passengers, cargo, and mail on and off aircraft.
- aa) **Regulated activities** shall mean those activities within the Airport, by persons or organizations desiring to exercise their rights of free speech and expression covered under Section XI, namely:
  - 1) Religious or proselytism;
  - 2) Solicitation and acceptance of donations for charitable, religious, or political causes;
  - 3) Distribution of handbills, tracts and other literature.
- bb) **Secured area** shall mean certain portions of the air carrier terminal and adjacent ramp areas associated with the handling (boarding, deplaning, and baggage operations) for certificated air carriers.
- cc) **SIDA** shall mean the Security Identification Display Area. At the Billings Logan International Airport the SIDA includes only those portions of the AOA that are defined as the "secured area." While in the SIDA persons, unless under approved escort, must wear a Billings Logan

International Aviation Department identification badge on their outermost garment.

- dd) **Temporary buildings** shall be defined as any building which does not conform to State of Montana Building Codes and the Uniform Building Codes (UBC) as adopted by the City of Billings Building Department for permanent structures.
- ee) **Turbo-prop aircraft** shall mean and include any and all aircraft which accomplish motion by means of a jet engine having a turbine-driven propeller whose thrust may or may not be supplemented by that of hot exhaust gases issuing in a jet from the engine itself.
- ff) **Vehicles** shall mean and include automobiles, trucks, buses, motorcycles, animal-drawn vehicles, bicycles, push carts, tugs, bag belts, and any other device in or upon or by which any person or property is or may be transported, carried or drawn upon land, except railroad equipment and aircraft.

## SECTION II — GENERAL RULES AND REGULATIONS

1. ***Authority to adopt Rules and Regulations (Article 5, Section 5-302 Billings Municipal Code).*** The City Administrator shall promulgate rules and regulations to govern the operation and control of the Airport and fixing fees and charges, subject to approval by the City Council. Any person, firm, partnership, association or corporation who shall violate these Rules and Regulations shall, upon conviction thereof in any court of competent jurisdiction, be deemed guilty of a misdemeanor. Each day a violation of these Rules and Regulations shall continue, shall constitute a separate offense. Each misdemeanor shall be punishable by a fine not to exceed five hundred dollars (\$500) or imprisonment in the City Jail for a period not to exceed sixty (60) days, or by both such fine and imprisonment.
2. ***The Director of Aviation and Transit*** or his/her designated representatives have authority to take such action as may be necessary to safeguard the public in attendance at the Airport as well as all facilities under his/her control. All persons employed on or using the Airport shall cooperate with the Director and his/her staff to enforce these Rules and Regulations. The Director and any designated staff representatives as well as the Airport Police staff may issue warning notices and citation(s) for violations of these Rules and Regulations as warranted.
3. ***Compliance with Rules and Regulations.*** Any permission granted by the City or the Director, directly or indirectly, expressly or by implication, to any person or persons to enter or use the Airport or any part thereof (including aircraft operators, crew members or passengers, spectators, operators of pleasure and commercial vehicles, officers and employees of airlines and any other persons occupying space within the Airport, persons doing business with the City, its lessees or sub-lessees and permittees, and any other person whatsoever) is conditioned upon strict compliance with these Rules and Regulations and payment of such rates, fees or charges as may be established by the Director.
4. ***Commercial activities must be approved.*** No person shall use Billings Logan International Airport for the purpose of carrying out commercial activity; for the carrying for hire of passengers, freight, express, or mail; for the instruction in aviation in any of its branches; for the conduct of any phase of any aviation activity; for the sale of fuel or refreshments; or for any other commercial purpose unless approved by the City or its duly authorized agent by lease or license, as provided in Paragraph 3 above. The City reserves the right to license all commercial operations and assess charges as appropriate.
5. ***A valid certificate of insurance,*** or copies of said, will be deposited at the Director's Office by tenants having valid leases, subleases, agreements or holders of operating permits on or in Airport property, and by any contractor, subcontractor, construction company, or contracted service provider functioning on or in Airport property. Amounts of liability to be determined by the Director. All policies shall name the City of Billings, its officers, servants and agents and employees as additional insureds. The City of Billings shall be provided at least thirty (30) days notice prior to any change of terms, coverage, or limitations of a tenant's or contractor's insurance policy.
6. ***Suspension of activities.*** The Director may suspend or restrict any or all operations without regard to weather conditions or other considerations whenever such action is deemed necessary in the interest of safety.
7. ***Obstruction of Public Use.*** No person shall travel by foot or vehicle on any portion of the Airport except upon the roads, walks, or places provided for that particular class of traffic; nor occupy the roads or walks in such manner as to hinder or obstruct their proper use.
8. ***Restricted areas.*** No person shall enter any restricted area of the Airport posted as being closed to the public, except persons assigned to duty therein or authorized representatives of the City. Operational areas, ramps, aprons, and loading positions are closed to the public, and no tenant shall permit any unauthorized person to gain access to the ramp either by private

- or common use passageways or through private areas. Nothing herein contained shall be construed to limit the use of any area, or portion of the Airport, by officers or employees of the City, or by contractors acting specifically on behalf of the Aviation and Transit Department or to prevent any police officer, fire fighter, or other public officer or employee from entering upon any part of the Airport when properly required in the performance of his/her official duties.
9. **Signs and advertisements.** No person shall post, distribute or display signs, advertisements, circulars, printed or written matter at the Airport, except as provided in Section XI or as provided by the Airport advertising program. Tenant area advertising signs must be authorized in writing by the Director and be in compliance, as applicable with the appropriate City of Billings signing codes and regulations.
10. **Selling, soliciting and entertaining.** No person, except those authorized by contract with the City or permission of the Director, shall in or upon any area, platform, stairway, waiting room or other appurtenance of the Airport:
- a) Solicit alms or funds for any purpose whatsoever;
  - b) Sell, or offer for sale, any article or merchandise;
  - c) Solicit any business or trade, including the carrying of baggage for hire, the shining of shoes or bootblackening;
  - d) Entertain any persons by singing, dancing or playing any musical instrument.
11. **Responsibility for damages.** Any person causing damage to or destroying public property of any kind at Billings Logan International Airport, including buildings, fixtures, or appurtenances, whether through violation of these Rules and Regulations or through any act or omission, shall be fully liable to the City. Any such damage shall be reported at once to the Director or Airport Police Office.
12. **Animals.** No person may enter any part of the Airport including the Air Operations Area (AOA) with a domestic or wild animal without written permission of the Director, except;
- a) Persons entering any part of the Airport (other than the Terminal Building, gate loading area, or other restricted area) with a domestic animal that is kept restrained by a leash or is confined so as to be completely under control;
  - b) Persons entering the Terminal Building or gate loading area with a small domestic animal (such as a dog or cat) that is to be transported by air and is kept restrained by a leash or is confined so as to be completely under control; or
  - c) Animals required for assistance to vision-impaired, hearing-impaired, or security enforcement persons.
  - d) When the animal has been containerized for air shipment.
- Any stray livestock or animal on the Airport will be disposed of in accordance with the laws of the State of Montana and the applicable municipal ordinances.
13. **Mislaid property.** Any person finding any mislaid property on any of the Airport premises shall deposit the same at the Office of the Airport Police. The Chief of Airport Police shall immediately make a reasonable effort to ascertain the true owner of such property. In the event he cannot ascertain the true owner, any such property unclaimed by the true owner within sixty (60) days after its finding will be considered property of the City of Billings Aviation and Transit Department and may be sold or disposed of at the discretion of the Director in the best interests of the City of Billings Aviation and Transit Department. The proceeds of any such sale will belong to the City of Billings Aviation and Transit Department.
14. **Demonstrations.** Labor dispute picketing or other demonstrations shall be confined to locations specifically designated by the Director. Further, any person or persons wishing to picket, demonstrate, or otherwise communicate views to the public at the Airport will provide written notice of the intent to do so to the Director not less than three business days prior to engaging in such activity. Written notice shall include:
- a) The name, address, and telephone number of the person sponsoring, promoting, or otherwise organizing the activity;
  - b) A copy of the literature to be displayed or distributed and the text of any signs or other visual displays;

- c) A description of the nature of the proposed activity.
  - d) The number of persons expected to participate and the date, hour, location, and anticipated duration of the proposed activity. No demonstration of any kind will be allowed to conflict with normal operation of the Airport facilities or pose a safety problem to users of the facility.
15. ***Storage of cargo.*** Unless otherwise provided by a lease or other contractual agreement, no person shall use any area of the Airport, including buildings, either privately owned or publicly owned for the storage of cargo or any other property without permission of the Director. Notwithstanding the above prohibition, if a person uses such areas for storage as aforesaid without first obtaining such permission, the Director shall have authority to order the cargo or any other property removed or to cause the same to be removed and stored at the expense of the owner or consignee thereof, without responsibility of liability for damages arising therefrom.
  16. ***Air taxi passenger counts.*** All FBOs and others operating out of Billings Logan International Airport and carrying passengers for hire shall file a report with the Director within ten (10) days after the preceding month indicating the total number of passengers carried during the month. The City reserves the right to conduct unannounced audits to verify air taxi passenger counts reported to the Airport.
  17. ***Air carrier charter aircraft counts.*** All FBOs and tenant airlines operating out of Billings Logan International Airport will file a report with the Director within ten (10) days after the preceding month indicating the number of charters handled, type aircraft, fuel taken, aircraft owner, registration number of the aircraft and number of passengers carried. The City reserves the right to conduct unannounced audits to verify the number of charters reported to the Airport.
  18. ***Obstruction of Airport use.*** No person shall obstruct, impair, or unreasonably interfere with the passage or safe, orderly, efficient use of the Airport by any other person, vehicle, or aircraft.
  19. ***Antenna base station installation and maintenance criteria.*** All antennas, base stations, or satellite communication systems

located on any private or public Airport buildings must be registered with the Director's Office. To be registered, the following must be presented in writing to the Director:

- a) FCC License
- b) FCC PM Check (Maintenance Check)
- c) Requested location and antenna description
  - 1) Type
  - 2) Length
  - 3) Statement of dealer installation

The location must be specifically approved as well as the method of securing the equipment if it is to be located on the City-owned buildings. Further, the Director retains the right to deny a new applicant or ask an existing permit holder to remove the equipment should frequency interference or other operational problems arise that would jeopardize the existing FAA, Fire, Police or Aviation and Transit Department essential communications and navigational equipment.

20. ***Use of Airports.***

- a) No person or group shall organize, promote or participate in any aviation event including but not limited to airshows, air festivals, air races, balloon festivals, experimental aircraft testing, fly-in meets, glider activities, gyro copters, home built aircraft testing, hot air balloon launches, model aircraft meets, banner tows, parachute or parasail demonstrations, sky diving activities, para-planes, ultralights warbird shows, formation landings and takeoffs, and the use of "ski geared aircraft," without the prior written approval of the Director of Aviation and Transit and the Federal Aviation Administration as required. Approval by the Director of Aviation and Transit of any request to organize/sponsor an airshow, or similar event, at Billings Logan International Airport will be contingent upon the group/individual satisfactorily completing all applications, operations plans and special use operating permits required by the Aviation and Transit Department. The form and content of all applications, operations plans, and operating permits will be established by the Director of Aviation and Transit.



- b) Persons or parties wishing to conduct a commercial operation on the Airport and not involved with a lease of buildings or ground from the City will require an operating permit issued by the Director. The specific requirements to obtain this permit will be detailed by the Director and a fee charged for this permit at the discretion of the Director.

### SECTION III — BUILDINGS/FACILITIES REGULATIONS

1. ***Construction, alteration, remodeling of Airport facilities and property.*** No person, tenant or lessee shall make any alterations of any nature, whatsoever to any building, ramp, or other Airport space, nor erect any building or structure without prior written permission of the Director. Permission will only be granted after review of the plans by members of the Department's Engineering Division and after City Building Department review and approval when appropriate. A drawing depicting in detail the alteration should accompany the written request. The cost of the alterations, if approved, will be borne by the party requesting the alteration.
2. ***Floor drains, manholes and sewer connections.*** No person shall place any solid in, or pour any liquid other than water, down floor drains, manholes or other sewer connections.
3. ***Sprinkler systems.*** No persons other than authorized employees of the City shall at any time move any valve, switch, or other fixture of, or in any way tamper with, any sprinkler system installed in any building.
4. ***Privately owned aircraft hangars,*** are to be used for aircraft storage only, unless written approval for other uses/activities has been granted by the Director.
5. ***Discarded materials, weeds and debris.*** The areas around the outside of all buildings on the Airport will be kept free of any accumulation of discarded materials, weeds, disabled vehicles, aircraft parts, and other debris. Where accumulations are found by the City the lessee will be given written direction to dispose of discarded materials within ten (10) days. If the accumulations remain after this time period the City will dispose of the materials and bill the lessee for the full costs of disposal.
6. ***Lock and key control.*** Only those persons with a clearly defined operational need, as determined by the Director, will be issued keys or access cards to the Airport facilities and operational areas as provided for in the Billings Logan International Airport Security Program.
  - a) Keys and access cards are not to be duplicated or

transferred to another employee or individual and will only be issued through the Airport Police Office.

- b) Employers are responsible for collecting and returning employee keys and access cards to the Airport Police Office immediately upon termination of employees. Lost or stolen keys and access cards shall be immediately reported to Airport Police.
  - c) Tenants will be responsible for the cost of extra keys or replacing lost keys or access cards. Once three or more keys are lost the tenant will be responsible for all costs to rekey their leased area.
7. **Lease approval.** Arrangements for leases and building sites shall be made with the Director, but shall be approved by the City Council before any construction begins.
8. **Utilities.** All utilities requested and consumed shall be metered and the cost for meter installation and all consumption shall be at the lessee's expense.
9. **Non-permitted uses.** No part of the Airport and no improvement thereon shall be used or allowed to be used at any time for the manufacture, storage, distribution, servicing or sale of any product or the furnishing of any service, in a manner which is unreasonably noxious or offensive or an unreasonable annoyance or a nuisance to others on the Airport because of odors, fumes, smoke, noise, glare, vibration, soot, or dust. No activity shall be carried on which may be or may become dangerous to public health and safety, or which shall be illegal.

## SECTION IV — SAFETY PROVISIONS

1. **Smoking.** No person shall smoke or carry lighted cigars, cigarettes, pipes, matches or any naked flame in or upon any fuel storage areas, public ramp and apron area, or public aircraft parking and storage area or in any other place where smoking is specifically prohibited by signs, or upon any open space within fifty (50) feet of any fuel carrier or aircraft which is not in motion; nor shall any person throw from an open deck, gallery or balcony contiguous to such areas, or such carriers or aircraft, cigars, cigarettes or similar articles.
2. **Explosives.** No person shall, without prior permission of the Director, keep, transport, handle or store at, in or upon the Airport any cargo of explosives or other dangerous articles which are barred from loading in or transportation by civil aircraft in the United States under the provisions of the Federal Air Regulations. Any waiver of such regulations or of any part thereof by any competent governmental authority shall not constitute or be construed to constitute a waiver of this rule or an implied permission to keep, transport, handle or store such explosives or other dangerous articles at, in or upon the Airport.
3. **Firearms or destructive devices.** No person shall carry or possess a firearm or destructive device on the Airport except:
  - a) Firearms enclosed in a carrying case or other container for shipment by air;
  - b) Firearms carried by peace officers, government employees, or members of the Armed Forces of the United States, when such person is on official duty which authorized the possession of a firearm.
4. **Hunting.** Hunting on Airport property is prohibited.
5. **Open fires.** No person shall start any open fires of any type, including flare pots, or torches on any part of the Airport without permission from the Director.
6. **Welding operations.** Shall be conducted in approved welding booths or approved aircraft or vehicle maintenance areas in accordance with the Uniform Fire and Building Codes.

7. **Compressed flammable gas.** Compressed flammable gas cylinders stored inside of buildings must be stored in compliance with the appropriate National Fire Protection Association (NFPA) Standards and City of Billings Fire Codes.
8. **Low flash point compounds.** Storage of volatile compounds having a flash point of less than 110 degrees Fahrenheit is prohibited on the Airport unless use of the compound is required for aviation purposes and is approved by the Director and City of Billings Fire Marshall and stored in accordance with City of Billings Uniform Fire and Building Codes.
9. **Fire extinguishers.** Tenants are responsible for supplying and maintaining fire extinguishers on their tenant premises and equipment. Fire extinguishing equipment must be located, inspected, and tagged in accordance with City of Billings Uniform Fire and Building Codes. Use of any fire extinguisher under any circumstances shall be reported to the Airport's Aircraft Rescue and Fire Fighting Division immediately after use.
10. **Cleaning of aircraft.** Cleaning of aircraft shall be done only in areas designated for that purpose by the Director.
11. **Flammable/combustible fluid spills.** Receptacles containing waste oil and fluids must be placed in containers provided by the tenant and disposed in accordance with the appropriate local, State and Federal environmental regulations and laws. Discarding fluids on pavement, into storm or sanitary sewers, or on any grassed or planted area is prohibited, and any offender shall be liable for damage thereto as determined by the Director.
  - a) Tenants will be required to report all fluid spills to the Airport's Aircraft Rescue Fire Fighting Division immediately.
  - b) All spill accidents, including all costs for clean up, are the responsibility of the company and/or individual causing the spill.
  - c) Unreported spills will be cleaned by the Aviation and Transit Department. Costs associated with the spill will be charged to the lease holder of the ground upon which the spill was located.
  - d) All spills in excess of 25 gallons shall be immediately reported to the Montana State Department of Environmental Sciences as required by State regulations.
12. **Radioactive materials.** No person shall without prior permission of the Director, store, keep, handle, use or transport at, in or upon the Airport the following radioactive materials:
  - a) Source materials (as defined in Standards for Protection Against Radiation, promulgated by the Atomic Energy Commission, Title 10, Code of Federal Regulations, Part 20) including, but not limited to Uranium, Thorium, or any combination thereof (but not including the "unimportant quantities of source material" set forth in 10 CFR 40.13);
  - b) Special nuclear material (as defined in Standards for Protection Against Radiation promulgated by the Atomic Energy Commission, Title 10, Code of Federal Regulations, Part 20) including, but not limited to, Plutonium, Uranium 233, Uranium enriched in the Isotope 233 or in the Isotope 235, or any material artificially enriched by any of the foregoing.
  - c) Nuclear reactor fuel elements that are partially expended or irradiated;
  - d) New nuclear reactor fuel elements;
  - e) Radioactive waste material;
  - f) Any radioactive material moving under an Interstate Commerce Commission special permit and escort.

Advance notice of at least three (3) work days (Monday - Friday) shall be given the Director to permit full investigation and clearance for any operation requiring a waiver to this rule. The permission of the Director may be given to movements of radioactive materials only when such materials are packaged, marked, labeled and limited as required by the Interstate Commerce Commission and Federal Aviation Administration regulations applying to transportation of explosives and other dangerous articles and do not create undue hazard to life or property at the Airport.
13. **Hazards to aviation.** No person shall operate launch, propel, discharge or release any object, model aircraft rocket, kite,

balloon, parachute, or other article or substance upon or over the boundaries of the Airport or in aircraft approach zones where a hazard to safe flight would be created.

14. ***The Director of Aviation and Transit*** may as necessary establish Standard Operating Procedures with other individuals, groups, or agencies for dealing with the operational emergencies that arise on the Airport.
15. ***Right of access to Airport proper.***
  - a) The Director shall have the responsibility of providing and designating access gates in the perimeter fencing of the Airport for use by emergency equipment. The Director reserves the right to deny access to the Airport to any person or persons not directly connected with emergency operations.
  - b) Pedestrian traffic beyond any portion of the perimeter fencing of the Airport to the scene of an accident within the Airport is strictly prohibited.
16. ***Right to inspect.*** The Director has the right to inspect all tenant premises and to observe tenant activities in an effort to prevent unsafe practices.
17. ***Automatic fire and intrusion alarm systems*** installed by a tenant must be registered with the Airport Director. The following information must be noted: monitoring company, name of emergency contact(s) and their telephone numbers. The monitoring company must be instructed to notify 911 immediately upon receipt of an alarm prior to notifying the owner.

## SECTION V — AIRCRAFT OPERATING PROVISIONS

1. ***Conformance with Federal Regulations.*** All aeronautical activities at the Airport and all flying of aircraft departing from or arriving at the Airport and in the air space which constitutes the control zone of the Airport shall be under the direct control of FAA Control Tower personnel. The Federal Aviation Regulations and Civil Air Regulations of the United States Federal Aviation Administration and other appropriate rules and regulations of that body as they pertain to all aviation and aircraft operations are hereby adopted by reference and made a part of these rules as though they were fully contained herein.
2. ***Careless or negligent operation.*** No aircraft shall be operated on the surface of a public aircraft parking and storage area or public landing area or public ramp and apron area in a careless or negligent manner or in disregard of the rights and safety of others, or without due caution and circumspection, or at a speed or in a manner which endangers unreasonably, or is likely to endanger unreasonably, persons or property, or while the pilot or other persons aboard controlling any part of the operation thereof is under the influence of intoxicating liquor or any narcotic or dangerous drug, or if such aircraft is so constructed, equipped or loaded as to endanger unreasonably, or to be likely to endanger persons or property.
3. ***Qualified personnel to start and taxi aircraft.*** No aircraft engine shall be started or aircraft taxied at the Airport unless a pilot certificated to operate that particular type of aircraft, or a certificated mechanic qualified to start and run up the engines of that particular type aircraft, shall be attending the controls. Wheel blocks and tie-downs or other approved devices for blocking an aircraft shall always be placed at the front and rear of each main landing wheel, and the brakes of the aircraft shall be on and locked before the engine or engines are started, except in cases where in the opinion of the Director proven procedures such as those followed by the scheduled airlines are equally safe. Aircraft engine power backs will not be allowed without the written approval of the Director.

4. ***Right-of-way for aircraft.*** Taxiing aircraft shall have the right-of-way over all vehicles, except authorized emergency vehicles.
5. ***Speed of aircraft on ground.*** All aircraft shall be taxied at a safe and reasonable speed, with due regard for other aircraft, persons and property. In no case shall aircraft, on ramps or aprons, T-hangar or fixed base operator streets, be taxied in excess of 20 m.p.h. or in excess of such lesser speed limit as may be established by the Director.
6. ***Air carrier operations area.*** All taxiing aircraft will remain north of the movement area line that separates the air carrier operations area north of the Terminal Building and the taxiway system.
7. ***Permission to taxi or tow aircraft.*** No person shall taxi or tow an aircraft on movement areas until radio contact has been established with the Control Tower, or until the person in charge of the aircraft has made previous arrangements with the Control Tower by telephone or other means for appropriate light signals. A qualified operator must be at the controls of the aircraft being taxied or towed.
8. ***Radio guard.*** While taxiing, the pilot of an aircraft shall maintain at all times the appropriate radio frequency of the Airport Control Tower.
9. ***Taxiway stops.*** Aircraft awaiting take-off shall always stop short of the holding line between taxiways and runways unless the Control Tower authorizes a deviation from this rule.
10. ***Engine/propeller blast.*** No aircraft shall be started or taxied at the Airport where the exhaust blast may cause injury to persons or do damage to property. If it is impossible to taxi such aircraft without compliance with the above, the aircraft must be towed to desired destination.
11. ***Authorized run-up areas.*** No aircraft engine shall be run-up except in the designated run-up area located on the east end of the field adjacent to Taxiway Alpha or in other areas authorized for that purpose by the Director. Further, at no time shall engines be "run-up" when other aircraft, hangars, shops, other buildings, or persons in the observation area, are in the path of the propulsion stream. Aircraft moving away from the parking ramp shall avoid damaging other aircraft, persons, or property with their propulsion airflow.
12. ***Run-up time restrictions.*** Unless authorized by the Director, no run-ups of any aircraft engine shall be made between the hours of 10:00 p.m. and 8:00 a.m., unless such run-up is made immediately prior to a planned takeoff.
13. ***Operation in hangar prohibited.*** No aircraft shall be taxied into or out of a hangar under its own power nor shall the engines be operated while the aircraft is inside the hangar.
14. ***Navigational lights.*** If an aircraft is parked, taxied, or towed while its engine(s) are running, navigational lights shall remain on.
15. ***Aircraft parking.*** Aircraft parked adjacent to but not on a commercial operator's leasehold area in excess of eight (8) hours shall cause that operator to be cited, or the aircraft may be removed by the Director at his/her discretion. Further, no aircraft may be parked, tied down or stored on unleased ground (designated public parking excepted) in excess of eight (8) hours. If such aircraft exceeds this limit, the Director shall have the authority to order the aircraft removed and stored at the owner's expense in another location without responsibility for any damages that may arise from such removal or storage.
  - a) Any aircraft operator of a commercial carrier, upon notice from the Director, shall move or cause an aircraft to be removed from any operational or apron areas within sixty (60) minutes of such notification.
  - b) Itinerant or local based aircraft owners, requesting permission to park aircraft on the public ramp shall be granted permission for the purpose of enplaning or deplaning passengers or freight at the Terminal Building and shall remain with the aircraft and maintain radio contact with the Billings Control Tower and be prepared to move such aircraft immediately upon notice from the Tower.
16. ***Parking on taxiways and fixed base operator streets.*** No aircraft in the custody of any fixed base operator shall be parked on or in any portion of the public taxiways or FBO streets of the

field except in an emergency. Any aircraft so parked, upon notice from the Director or his/her authorized representative, shall be removed by the operator or his/her representative within sixty (60) minutes of such notification.

17. **Area for repairs.** All repairs to aircraft or engines, except emergency repair, shall be made at areas designated for this purpose and not in the area reserved for landing, taking off or taxiing, ramps, aprons or terminal gate positions.
18. **Removal of disabled aircraft.** After U.S. Government clearance, if required, every aircraft owner, his/her pilot or agent, shall be responsible for the immediate removal from the landing area or air operations area under the orders and supervision of the Director or his/her authorized representative, of any wrecked or disabled aircraft. Such aircraft, if not immediately removed shall be removed by others as may be ordered to do so by the Director or his/her designated representative, the liability and costs for which shall be borne entirely by the aircraft owner, his/her pilot or agent.
19. **Knowledge of regulations.** It shall be the responsibility of all persons, firms and corporations operating on the Airport to acquaint themselves, their employees and clients/customers with the Federal Aviation Regulations and all Airport Rules and Regulations contained herein as required.
20. **Use of gate positions.**
  - a) No person may use an aircraft gate position on the Airport unless he/she has been authorized to use it by the Director.
  - b) Except in an emergency, no person may enplane or deplane passengers on the Airport in an area that has not been established for that purpose by the Director.
  - c) No person operating a private, itinerant, nonscheduled, or military aircraft may park, stand, unload passengers, obstruct or attempt to use any aircraft gate position assigned to a scheduled air carrier, without the advance approval of the Director.
  - d) Except when specifically authorized by the Director, no person may double park an aircraft at a passenger gate.

21. **Disabled aircraft storage.** No person shall park or store a damaged or disabled aircraft at the Airport for more than thirty (30) days except:
  - a) When undergoing or awaiting repairs at a commercial repair facility, or
  - b) When specifically authorized by prior written permission of the Director.
22. **Operations on other areas.** No aircraft shall take off or land on taxiways or any paved or unpaved areas other than the designated runways.
23. **Lock wheel turns.** No aircraft exceeding a gross weight of 12,500 pounds shall be permitted to make a 180 degree turn on any runway or taxiway without approval of the Director unless necessitated by an operational emergency. Further, lock wheel turns are prohibited on all Airport paved surfaces. Aircraft owners/operators will be held responsible for any damage caused by a violation of this rule.
24. **Aerial spraying, crop dusting and fire-bombing operations.** No person shall conduct aerial spraying, crop dusting or fire-bombing operations from any part of the Airport without first:
  - a) Securing from the Director
    - 1) A permit to conduct such operation and;
    - 2) Assignment to a specific area, if available, from which to conduct the operation; and
  - b) Posting with the Director a \$5,000 cleanup bond and provide liability insurance coverages for bodily injury and property damage including chemical premises liability. The amount of these coverages will be determined by the Director.
  - c) Execute a hold harmless and indemnification agreement which releases the City, and Aviation and Transit Department from liability associated with the operation.
  - d) Demonstrating that the storage and handling of toxic chemicals, the methods for washing aircraft and their chemical tanks, and the procedures established for recovering, storing and disposing of the contaminated wash water shall be in accordance with Federal Resource



Conservation and Recovery Act of 1978 (RCRA) as amended, as well as all State and local laws and regulations. Additionally all facilities and procedures must be inspected and approved by the City Fire Marshal.

- e) Spillage of such materials on Airport grounds or pavement shall be reported immediately to the Airport's Aircraft Rescue Fire Fighting Division, and the operator shall be fully liable for the removal of said materials and/or the restoration of grounds or pavements damaged by the spillage. Materials handling shall further be governed by the provisions of Section IV, as applicable, of these Rules and Regulations.

25. **Noise control procedures.** The following noise control procedures have been established with the approval of the Federal Aviation Administration.

- a) Runway 10R/28L. All aircraft touch and go training operations on Runway 10R/28L shall be confined to the hours between 8:00 a.m. and 5:00 p.m. every day of the year. Additionally, touch and go operations on this runway should, weather permitting, be conducted to the west.
- b) Runway 10L/28R. The following Tower orders are in effect for Runway 10L/28R:
  - 1) When weather and traffic conditions permit, turbo jet aircraft will be directed to land Runway 10L and depart Runway 28R.
  - 2) Turbo jet aircraft departing Runway 28R whose planned route of flight requires a left turn will be directed to maintain runway heading until abeam of the Billings Very High Frequency Omnidirectional Range/Tactical Air Navigation (VORTAC) before beginning a left turn.
  - 3) Turbo jet aircraft departing Runway 10L will be directed by FAA Air Traffic Control staff to maintain runway heading until two (2) miles east of the Billings Airport before beginning any turns,

## SECTION VI — PROVISIONS FOR STORING, HANDLING & TRANSFERRING AIRCRAFT FUELS

### 1. **Aviation fuel.**

- a) No person shall dispense fuel either to the public or to private aircraft either owned by himself/herself or others except those individuals and or companies that have received written authorization from the Director.
- b) All storage transport and handling of fuel on Airport property shall be conducted in accordance with the Uniform Fire Code (UFC) as adopted by the City of Billings and all applicable Federal and State Laws and Regulations. Individuals desiring to fuel their own aircraft will be required to follow the Billings Logan International Airport Self Fueling Policy and register their fueling equipment with the Billings Logan International Airport Aircraft Rescue Fire Fighting Division. Registration requirements are available by contacting the Aircraft Rescue Fire Fighting Division.
- c) Each vehicle, pump or other device used for the storage, transport or handling of fuel must be a commercially available system in full compliance with the UFC and permitted by the City of Billings Fire Marshal.
- d) The Director reserves the right to order any unauthorized and unsafe fuel tanks or trucks removed from the Airport property.
- e) Companies authorized by the Airport Director to dispense fuel will submit quarterly, a list of those qualified and training received, to the Director's Office. Any person whose training cannot be established will be banned from fueling any aircraft until such a time as the training is established. Training will correspond to NFPA pamphlet number 407 (1996) and as directed by the City Fire Marshal.

2. **Distance from buildings.** Aircraft fuel handling at the Airport shall be conducted at a distance of at least fifty (50) feet from any hangar or other building, except where the location of

- underground fuel tanks existing prior to June 1, 1987 requires such fuel handling closer to existing buildings or hangars. Fuel trucks shall be parked fifty (50) feet away from all hangars and buildings at all times.
3. **Fuel handling while engines are running.** Aircraft fueling is prohibited while the engine of the aircraft being fueled is running.
  4. **Proper static grounds.** During all fuel handling operations in connection with any aircraft at the Airport, the aircraft and the fuel dispensing or draining apparatus shall be grounded by wire to prevent the possibility of static ignition of volatile liquids and gases.
  5. **Fire extinguishers required.** During fuel handling operations in connection with any aircraft at the Airport, at least two fire extinguishers (20 lb.-B;C or larger) or other type extinguishers approved by the fire underwriters shall always be immediately available for use.
  6. **Fueling equipment.** Fueling hoses and defueling equipment must be maintained in a safe, nonleaking condition. Fueling trucks will be kept clean and at all times free of oil and grease leaks.
  7. **Fueling when passengers are aboard.** During fuel handling and transfer in connection with any aircraft, no passenger shall be permitted to remain in such aircraft unless in each case a cabin attendant is at the door and a passenger ramp is in position if the same should be required for the safe and rapid debarkation of passengers.
  8. **Smoking/open flames/lightning.** Smoking is prohibited in or about any aircraft or on any ramp, apron or loading position where fueling is taking place. Only personnel engaged in fuel handling or in the maintenance and operation of the aircraft being fueled shall be permitted within a distance of fifty (50) feet of the fuel tanks of such aircraft during the fuel handling operations. No open flames are permitted within one hundred (100) feet of any fuel service activity or fueling equipment. Fuel service activity shall cease when lightning discharges occur within the vicinity of the Airport.
  9. **Starting engines.** No person shall start the engines of any aircraft where there is any type of fuel exposed on the ground under the aircraft.
  10. **Flammable/combustible fluid spills.** Persons engaged in the fueling, defueling and servicing of aircraft shall exercise care to prevent spillage of fuel and fluids. In the event of a fuel or fluid spill, the Airport Aircraft Rescue Fire Fighting Division shall be notified immediately via procedures set down by the Department's Flammable/Combustible Fluid Spill Policy. All spill accidents are the responsibility of the company and/or individual causing the spill. All costs for clean up of any spill will be borne by the responsible parties.
  11. **Fuel farms/bulk plants.**
    - a) All fuel farms will conform to the appropriate City Fire Codes applicable NFPA standards, State and Federal regulations..
    - b) Persons or companies using any bulk plant/fuel farm are responsible for keeping yards free of weeds for a distance of fifteen (15) feet outside of yard fences. Yards will be kept free of trash and other debris at all times.
    - c) Under no circumstances shall a fueling vehicle be left unattended at a bulk plant during the loading or unloading process. Loading or unloading shall not be considered complete until the delivery hose is detached from both vehicle and tanks.
    - d) Care shall be taken in filling tanks at bulk plants to ensure that they are not filled to the point where they will overflow from heat expansion.
    - e) Each fenced fuel farm area must have an inventory of materials and equipment needed to clean a 25 gallon fluid spill in accordance with the Department's Flammable/Combustible Fluid Spill Policy.
  12. **Aircraft ground power generators** shall be located as far as practical from aircraft fueling points and tank vents.
  13. **No photo flash bulbs,** electrical tools, drills, buffers or similar tools which produce sparks or arcs shall be used in the immediate vicinity of aircraft during fueling operations.

14. **Operations of radar equipment.** No airborne radar equipment shall be operated or ground-tested on a public ramp and apron area or any area wherein the directional beam of high intensity (100kw or greater) radar is within 300 feet, or the low intensity beam (99kw or less) is within 100 feet of another aircraft, aircraft refueling operation, aircraft refueling truck or aircraft fuel or flammable liquid storage facility.
15. **Fuel truck parking.** Fuel servicing vehicles may not be parked or stored inside a building and may be parked only in exterior locations approved by the Director. Repair and maintenance of fuel service vehicles must be at locations approved by the Director.
16. **Routing of fuel trucks.** On Airport drive lanes for fuel service vehicles shall be designated by the Director.
17. **Automotive refueling.** Automotive and vehicular ramp equipment shall be refueled only at refueling stations and from dispensing devices approved by the Director. No aircraft refueling apparatus shall be used for automotive refueling purposes.

## SECTION VII — REGULATIONS GOVERNING VEHICLES, TRAFFIC AND PARKING

1. **Required licenses.** No vehicle shall be operated in or about a vehicular parking area, or any road within the Airport or upon any of the aircraft facilities, unless:
  - a) The driver thereof is duly authorized to operate such vehicles under the laws of the State of Montana; except that approved ramp equipment may be operated on the public ramp and apron area by accredited employees certified by the employers to the Director as qualified to operate such equipment.
  - b) Such vehicle is registered in accordance with the laws of the State of Montana, or unless it is specifically authorized by the Director to be operated in such areas.
2. **Required airfield driving permits.** Each person whose job or job duties require that they traverse airfield movement or non-movement areas are required to obtain one of the following Billings Logan International Airport driving permits. Permit requirements are available in the Airport Police Office.
  - a) A non-movement area driving permit is required for persons who only traverse certain taxilanes and apron/ramp areas not under the control of the Air Traffic Control Tower. The prerequisites for obtaining a non-movement area driver's permit are:
    - 1) The applicant must possess a current and valid drivers license.
    - 2) The applicant must possess a current Airport Identification Card.
    - 3) Complete permit application and obtain a self study guide which is available in the Airport Police Office.
    - 4) Complete the test at the end of the study guide.
    - 5) Return the completed test and application to the Airport Police Office.
    - 6) Airport Police will score the test.
    - 7) Applicants must score 100% in order to pass. If an applicant scores less than 100% they will be issued a

new study guide to review and may take the test again when ready.

- 8) Upon passing, the applicant will be issued a non-movement driving endorsement.
- b) A movement area driving permit is required for persons who must traverse non-movement and movement areas (runways and taxiways) under the control of the Air Traffic Control Tower. The prerequisites for obtaining a movement area driver's permit are:
  - 1) The applicant must possess a current and valid drivers license.
  - 2) The applicant must possess a current Airport Identification Card.
  - 3) Obtain an application and self study guide from the Airport Police Office.
  - 4) When ready the applicant must take an interactive training session and test, and a written test. The interactive portion has two sections and the written test one section. Airport Police will score the test. The applicant must score 80% or greater on each section in order to pass.
  - 5) Should the applicant fail one or more sections, they may retest on the sections where they received less than 80%.
  - 6) Upon passing all sections, the applicant will be issued a movement area driving endorsement.

Both movement and non-movement permits are valid for two (2) years.

### 3. **Operation of vehicles.**

- a) All vehicles and traffic ordinances of the City of Billings and the Department of Aviation and Transit pertaining to the operation of vehicles on public streets and airfield areas shall apply at the Airport. No vehicle (except emergency vehicles) shall be driven faster than 20 m.p.h. on any non public internal streets, taxiways or ramps. Posted speeds shall be adhered to in all areas.

- b) No motor vehicle shall be driven onto the public landing or operational area without the express permission of the Director or his/her designated representative, nor otherwise than in accordance with his/her instructions.
  - c) Drivers of all vehicles operating on the public landing area shall follow the Billings Logan International Airport Movement Area Driving requirements as periodically revised, and obtain permission from the Control Tower before entry thereon. Such vehicles shall have a functioning two-way radio in operation tuned to the Tower ground control frequency and shall display a checkered flag, not less than three (3) feet square of international orange and white, or an overhead rotating beacon. An overhead rotating beacon is required for all vehicles operating between the hours of sunset and sunrise. All vehicles must also display a two (2) foot square company logo on the side of the vehicle. The Director shall in all cases specify the identification required.
  - d) All vehicles shall hold clear of runways at the hold short lines painted on the pavement while waiting for signal lights or until a clearance is received by radio.
4. **Stopping, standing or parking.** No person shall drive, stop, stand or park a vehicle on a public vehicular parking area, operational area, or road within the Airport except at such places and for such periods of time and at such speeds as may be prescribed or permitted by the Director or indicated by appropriate signing.
  5. **Vehicle sale or repair.** No person shall park, or operate a vehicle upon any roadway or other Airport property without the approval of the Director for the principal purpose of:
    - a) Displaying such vehicle for sale.
    - b) Greasing, oiling, lubrication, painting or repairing such vehicle, except repairs necessary to remove vehicle.
    - c) Displaying advertising.
  6. **All vehicles operating in operational areas will yield to aircraft at all times.**

7. ***Abandoned or illegally parked vehicles.***

- a) Airport officers finding a vehicle standing or parked upon a street or other public place on the Airport in violation of the provisions of this Section are authorized to move such vehicle or require the driver or the person in charge of the vehicle to move the same.
- b) No person shall abandon or park as "dead storage" any motor vehicle, or parts of vehicles on the Airport. Any vehicle parked or left unattended in violation of the provisions of this Section may be taken into custody by the Aviation and Transit Department and removed to a place of safe keeping.
- c) The Airport Police shall make every effort to notify the owner or operator of such vehicle as to its whereabouts within three (3) days of its removal. Notice to be given in writing or other means of the fact of such removal and the reasons thereof and the place to which such vehicle has been removed. The person claiming it shall pay all costs incurred.
- d) Airport Police may use Airport personnel, equipment, and facilities for removal and preservation of the vehicle, or may hire other personnel, equipment and facilities for those purposes.
- e) In the event the owner or operator of the vehicle cannot be notified the Airport Police will notify the Sheriff and City Police of the place where the vehicle is being held and shall furnish a complete description of the vehicle to include year, make, model, serial number and license number if available and any cost incurred.

8. ***Public parking and payment of fees.*** No person shall park a vehicle in the public parking area provided without payment of such parking fees as may be required by the Director or his/her concessionaire.

9. ***Taxicab/buses and other public service vehicles.*** No person shall operate any taxicab or public service vehicle from the Airport unless such operation has the approval of the Director and other agencies having jurisdiction and under terms and

conditions as may be prescribed and upon payment of such tolls or charges as may from time to time be established by the Director.

10. ***Building entrance.*** No driver of a taxicab/bus or public service vehicle shall be permitted in the waiting areas of the Terminal Building or in any of the entrances or passages thereto for the purpose of soliciting business.

11. ***Employees parking lots.*** There have been established employees' parking lots for the exclusive use of those persons employed at the Airport, subject to the following rules:

- a) All users of these lots shall register their vehicles with the Airport Police Division and receive an employee lot parking permit.
- b) Parking permits must be displayed at all times the vehicle is parked in the employee lots and can only be used with a vehicle registered to the employee and on file with Airport Police.
- c) Employees shall not park a vehicle, so registered, at any other place than an employees' parking lot during those hours that the employee is actually performing work for his/her employer, except that this provision shall not prohibit any employee from stopping or parking a vehicle at any other place, where stopping or parking is permitted. Parking spaces in the lots are designated by lines or marks on the pavement and each vehicle shall be parked within the lines, so established with the rear of the vehicle facing the driving lane. Vehicles shall follow the direction of the arrows in the driving lanes. During the Winter season employees shall follow the snow removal parking restriction signs.
- d) The Director may determine and designate space, at other places for the purpose of parking vehicles by special permit.

12. ***Itinerant parking lots.*** Parking lots have been established for individuals who either work for a company licensed to do business with the Billings Logan International Airport, or are general aviation pilots regularly serving the Billings area. Use

of these lots is subject to the following rules:

- a) Individuals who fall into this category must provide company identification/employment verification prior to receiving a permit.
  - b) Permittees must pay an annual fee for the use of the lot.
  - c) Permittees must display the parking permit at all times while the vehicle is in the lot. The permit may only be used on a vehicle registered to the owner and on file with Airport Police.
13. **Restricted stands.** The Director may establish taxicab, rental car, freight, bus, and hotel-motel courtesy car parking locations in such places and in such a manner as determined to be of the greatest benefit and convenience to the users and the Airport. These vehicles will park in these designated locations. Fees may be established for use of these areas.
14. **Temporary/transient vehicles.** No temporary or transient vehicle shall be allowed in the terminal (ramp) area unless escorted as follows:
- a) Freight vehicles requiring access on the air carrier apron to the freight receiving area shall be escorted by airline personnel.
  - b) Other temporary/transient vehicles shall be escorted by Police or Aviation and Transit Department staff vehicles. Temporary/transient vehicles, operating in the air operations area outside the ramp will require a two-way radio for communication with the Tower, be marked by a company decal, logo or flag, and have the permission of the Director as indicated in Rules #2 and #3 of this Section.
15. The Director of Aviation and Transit shall establish minimum liability insurance limits for tenant business vehicles and other privately owned vehicles which are allowed access to the AOA. The tenants insurance supplier shall provide the Director with a Certificate of Insurance listing said insurance coverages in force and current.

## SECTION VIII — SECURITY RULES AND REGULATIONS

1. **Airport Police powers and duties.** The members of the Airport Police Division shall be charged with the requirements of enforcement in regard to anti-hijacking as provided for in the Federal Air Regulations Parts 107 and 108. They shall also enforce all Airport Rules and Regulations and all City ordinances and State laws pertaining to the operation of Billings Logan International Airport.
2. **Federal security regulations/programs.** Federal Aviation Regulations 107 and 108 and other regulations of the United States Federal Aviation Administration detail specific security requirements for the continued safe operation of Billings Logan International Airport. The Aviation and Transit Department is in fact required to maintain an approved Airport Security Program at all times. These regulations and the approved security program are hereby adopted by reference and made a part of these rules as though they were fully contained herein.
3. **Employee identification.** All employees of any user, tenant or concessionaire employed on the Airport who will need to access any portion of the AOA shall report to the Airport Police Division Office within 24 hours of being employed to make application for an employee identification badge. Depending on the AOA areas that the employee will need to access, employers will be required to complete and certify that employment history background checks were conducted, to the extent required by law, for the employee making the identification badge application. If the employee does not meet the Federally required criteria for the specific AOA area they desire to access, an employee identification badge will not be issued. Application and certification forms are available in the Airport Police Office.
  - a) After receiving an identification badge employees are required to attend an instructional program on Airport and aviation security.
  - b) Identification badges will be carried by the employee at all times the individual is working on the Airport and will be presented as identification when requested by any Airport official or other tenant identification badge holder.



- c) Identification badges shall be continuously displayed on the outermost garment while in the SIDA.
  - d) Employees shall not transfer or loan their identification badge to anyone.
  - e) Lost badges shall be immediately reported to Airport Police.
  - f) Employers are responsible for collecting and returning employee identifications to the Airport Police Division immediately upon the termination of employment.
4. ***Terminal area gates and doors.*** It shall be the responsibility and duty of the airlines and tenants to close and keep closed gates and doors on the Terminal Building ramp and concourse areas at all times except when necessary for the loading and unloading of aircraft. Spectators will not be permitted on the ramp unless previously cleared by the Director or his/her authorized representative.
5. ***Airfield vehicle gates.***
- a) All manual vehicle and pedestrian gates shall be closed and locked after passing through them.
  - b) When entering or exiting the AOA through an automatic vehicle gate personnel shall remain in the area of the gate until the chain link gate ends its closing cycle to insure that no one enters the AOA behind them. No vehicle tail gating (one vehicle following on the bumper of another without using their access card) is allowed, as the automatic vehicle gates are designed for single vehicle access.
  - c) Violation of these procedures shall be immediately reported to Airport Police.
6. ***Property damage or theft of property.*** The City of Billings assumes no liability or responsibility for property damage or theft of property on the Airport committed by unknown parties. Normal police reports should be filed with the Airport Police Division.
7. ***All persons are prohibited*** from tampering with, altering, damaging or destroying Airport security fencing, gates, card reader devices, and communications equipment.

8. ***Aircraft requiring special security guards*** shall coordinate this requirement with the Director of Aviation and Transit Office and will be responsible for obtaining and paying all costs associated with the security personnel.
9. ***Tenants are responsible*** for the security of all aircraft and other private property entrusted to their care on their leasehold areas.
10. ***Weapons.*** No person may have a firearm, an explosive, or an incendiary device on or about the individual's person or accessible property when entering or in a secured area, except Airport Police Officers who are required to carry a firearm while on duty at the Airport, and certain other City, County, State, Federal and military law enforcement officials authorized to carry firearms in accordance with the airline, air carrier standard security program, FAR 108 and 107 and in conjunction with their official duties. Sporting weapons carried for shipment must be encased according to specific airline shipping requirements.

## SECTION IX — BASIC LEASING AND ALTERATION/ CONSTRUCTION REQUIREMENTS

1. **Commercial activities.** It shall be unlawful for any person, firm or business to conduct any commercial activity on, at and within the Airport without first obtaining approval from the City of Billings through the Aviation and Transit Department. Activities approved by operating permit, use agreement, license, lease or sublease, shall be restricted to the activities specifically described in the permit, agreement or lease, which lease and agreements shall be in a form satisfactory to the City.
2. **Leases, use agreements and operating permits.** The Aviation and Transit Department will accept requests for a lease, use agreement, or operating permit on Logan Field only after the requesting party puts forth in writing the scope of the proposed operations to include but not limited to the following:
  - a) The service to be offered and/or the nature of the business.
  - b) When applicable the amount and location of the land the requesting party desires to lease or use.
  - c) When applicable the building(s) space (sf) and location of same he/she is requesting to lease or construct.
  - d) When applicable the number, type and ownership of the aircraft intended to be used in the business.
  - e) When applicable the number, type and use of other pieces of equipment intended for use in the business.
  - f) The number of persons located on Airport to be employed in the business.
  - g) The hours/# of days of week of proposed operation.
  - h) Evidence of the parties financial capability to perform and provide the above services and facilities both at present and in the future.
    - 1) Financial statement of assets and net worth.
    - 2) Credit references.
    - 3) Letters of recommendation from financial institution officials who can attest to his/her past performance and potential future performance in the business or endeavor the party is requesting to enter into at the Airport.

- i) Demonstrate proof of necessary Federal, State and local licenses, permits or certifications.
3. **All applications for a lease/use agreement/operating permit** at Billings Logan International Airport will be evaluated using the following criteria: The Aviation and Transit Department may, as physical planning and fiscal consideration dictate, add to, subtract from or materially alter these criteria.
  - a) The availability of the land/buildings (space) or other facilities necessary to accommodate the request.
  - b) No conflicts or potential for conflicts may exist between the proposed use and any Airport land use plan currently in effect or being considered for the future.
  - c) The requesting party must be willing to accept a lease/use agreement/operating permit on the terms outlined by the Aviation and Transit Department in the following areas:
    - 1) A lease/use agreement/operating permit, the form and contents of which is devised by the Department.
    - 2) The acceptance of the rate/fee or charge to be made for the particular use.
  - d) Any conflicts present or potential with these Airport Rules and Regulations.

Arrangements for leases and building sites shall be made with the Director, but shall be approved by the City Council before any construction begins.

4. **Aviation fuel flowage.** An aviation fuel flowage fee, as determined by the Director, will be charged on all aviation fuel brought onto the Billings Logan International Airport. The Department of Aviation and Transit Aviation Fuel Flowage Policy establishes requirements on reporting, remittance exemptions from the aviation fuel flowage fee, and the Director's right to audit for compliance with the Aviation Fuel Flowage Policy. The Aviation Fuel Flowage Policy is specifically made a part of these Rules and Regulations and applies to everyone who performs aviation fueling on Airport property. A copy of the Aviation Fuel Flowage Policy is available at the Office of the Director.

5. ***Temporary structures.*** The use of trailers, wheeled buildings, or other temporary structures will require the written approval of the Director and must be installed in accordance with applicable City of Billings ordinances. **The use of temporary structures will not exceed twelve (12) months.** Following the twelve month period the building shall be removed from the Airport or remodeled to conform with the standards of the State Building Codes, the Uniform Building Code and the City of Billings Building Department, which addresses standards to qualify as "permanent" buildings.
6. ***Construction trailers and special event temporary structures.*** Construction trailers will be allowed on the Airport for the duration of the project it is assigned to. The structure shall not be used for living or sleeping purposes and shall be removed at the end of the project. For projects that last longer than 12 months, written approval must be received from the Director. Temporary structures will be permitted for special short term events (airshows, dignitary visits) upon approval of the Director and shall be removed within 24 hours of the completion of the event.

## SECTION X — SCHEDULE OF FEES

***All Airport rates, fees and charges*** will be established by and posted in the Director's Office and recorded in the Office of the City Clerk. All monies are payable to the City of Billings on the date incurred unless the provisions of a valid lease permit otherwise. Except for fees set by lease, or other written agreements, the City reserves the right to increase, decrease or amend in any manner and without notice the existing fee structure, and may assess new charges from time to time as it may deem reasonable and proper and necessary for the general welfare of the Airport.

## SECTION XI — NEWSRACKS, ADVERTISING AND GENERAL INFORMATION DISTRIBUTION

### 1. Newsracks

- a) *Placement of newsracks.* To meet the concerns for security, safety, aesthetics and traffic flow, no newsracks shall be placed in the Airport without the prior written permission of the Director. To obtain such permission, a picture/sketch of dispensing machine indicating colors and dimensions will need to be provided. Placement of newsracks shall be restricted to those locations specified by the Director.

### 2. Regulated Activities

- a) *Public solicitation and acceptance of donations for charitable, religious or political causes.* Solicitation and acceptance of donations for charitable, religious or political causes are not allowed within the Terminal Building.
- b) *Distribution of handbills, tracts and other literature.* Handbills, tracts and other literature intended for public display, may be placed in display racks in an area chosen by the Director. A written request to include the literature in the rack must be sent to the Director prior to placement. This request must include a name, current phone number and address of the party or parties responsible for the information. The display racks must meet the size and safety specifications established by the Director. The Airport will assume no underlying responsibility for the material upon placement.

### 3. Charge for Display

- a) *The Airport reserves the right to charge a fee for display of any material on Airport property.*

## SECTION XII — ENVIRONMENTAL REQUIREMENTS

1. *General requirements.* No part of the Airport and no improvement thereon shall be used or allowed to be used at any time for the manufacture, storage, distribution, servicing or sale of any product or the furnishing of any service, in a manner which is noxious or offensive or an unreasonable annoyance or a nuisance to others on the Airport because of odors, fumes, smoke, noise, soot or dust. No activity shall be carried on which may be or may become dangerous to the public health and safety or violate any local, State or Federal environmental or hazardous waste regulation.
2. *Sanitary sewer limitations.* All City of Billings pretreatment ordinances and general discharge prohibitions shall be followed by all persons or tenants that use the Airport's sanitary sewer system. Copies of these ordinances may be received by contacting the Airport's Engineering and Planning Office.
3. *Storm water pollution prevention.* The Billings Logan International Airport is authorized by the State of Montana, Department of Environmental Quality, Water Quality Division to discharge storm water under the State's General Discharge Permit requirements. All tenants and users of Billings Logan International Airport shall follow the requirements of this permit including, but not limited to:
  - a) Discharging of any substance into the Billings Logan International Airport storm drainage system is prohibited.
  - b) All leaks or spills of any fluids or materials other than clean water shall be immediately reported to the Airport's Aircraft Rescue and Fire Fighting Division. Spills shall be contained and disposed of in accordance with the applicable environmental requirements and at the cost of the company or persons that caused the spill.
  - c) All vehicles and equipment must be maintained to prevent the leaking of fluids which may contaminate the Airport's storm water system.
4. *Hazardous waste.* All hazardous materials as defined by the State of Montana, Waste Management Division's Hazardous

Waste Program shall be disposed of in accordance with this division's requirements as well as the hazardous waste regulations of the Environmental Protection Agency. Billings Logan International Airport tenants that generate hazardous wastes shall contact the State Waste Management Division to receive a hazardous waste generator status and Environmental Protection Agency registration number. Under no circumstance shall any industrial waste be disposed of on the ground, pavement surfaces, in trash containers, floor drains and sumps, storm and sanitary sewer systems. Industrial wastes include, but are not limited to, fuels, oils and waste oils, solvents, dirt and waste collected from floor drain sumps.

5. ***Underground storage tanks.*** Any person, tenant or lessee that has been authorized by the Director to operate an underground storage tank (UST) at the Billings Logan International Airport shall comply with all State of Montana, Department of Environmental Quality, Waste Management Division, UST regulations to include:
  - a) Registering the tank with the Department of Environmental Quality, Waste Management Division.
  - b) Coordinating all new tank installations and improvements/upgrades, and the removal of old/abandoned tanks with the State Department of Environmental Quality Division.
6. ***Above ground tank installations.*** Above ground storage tanks for fuels and oils are not permitted at Billings Logan International Airport.
7. ***Aircraft deicing.*** The use of Federally approved glycol/water mixtures for deicing aircraft will be permitted during the Winter months at Billings Logan International Airport under the following conditions:
  - a) Deicing equipment shall be maintained to prevent leaking of fluids while the equipment is not in use.
  - b) The placement and size of deicing storage tanks shall be approved by the Director and such tanks shall be maintained in a safe condition free of leaks.
  - c) Aircraft deicing locations shall be approved by the

Director and only the amount of deicer needed to make the aircraft safe for flight shall be expended. Deicing equipment and techniques shall be used to prevent excessive over spray of fluids. Containment and recycling of fluids may be required by the Airport as deemed necessary.

8. ***Violations.*** Violations of any of the above mentioned environmental requirements by any person, tenant or lessee is subject to local, State and Federal fines and/or imprisonment.

**City Council Regular Business Meeting**

**Meeting Date:** 09/28/2026  
**TITLE:** Payment of Claims for week of August 24th, 2026  
**PRESENTED BY:** Erin Watterud  
**Department:** Finance  
**Presentation:** No  
**Legal Review:** No  
**Project Number:** N/A

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**RECOMMENDATION**

Staff recommends Council approve the Payment of Claims

**EXECUTIVE SUMMARY**

Claims in the amount of \$4,279,224.72 have been reviewed and are presented for City Council payment approval. A complete listing of the claims for the week are available in the Finance Department.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Payment Approval Process Every invoice for payment is entered into the City's accounting system and the backup documentation is scanned in and attached (physical invoices, additional e-mails explaining payments, bids, contracts, etc.). Each invoice goes through a multi-step approval process depending upon the amount of the payment. First, invoices are entered by the department requesting the payment and the department director or designee must perform an initial review and approval of the purchase. The number of approvals within the department can vary based upon the size of the department, but no less than one approver within each department must verify the payment. Second, all payments, regardless of size, must be approved by the Purchasing Agent or designee. The Purchasing Agent will review the payment to ensure purchasing procedures are followed and appropriate documentation is attached. If the payment is greater than \$1,000, then it must be approved by the Finance Director or designee. If that payment is greater than \$10,000, then it must be approved by the City Administrator or Assistant City Administrator. Once all approvals are completed, the payment is able to be made and the Accounts Payable Clerk can print the check. After all checks are printed, a list of all checks in excess of \$2,500 is generated and placed on the next City Council meeting for review.

**FISCAL EFFECTS**

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

**STAKEHOLDERS**

**ALTERNATIVES**

No other alternatives were analyzed.

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**Attachments**

CouncilMemo wk of 08242026

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| Check Date | Check # | Name                         | Fund Name      | Amount        | Item Desc                                                    |
|------------|---------|------------------------------|----------------|---------------|--------------------------------------------------------------|
| 08/24/2026 | 892378  | ABD Airfield Solutions       | Airport        | \$ 8,060.90   | 90102171                                                     |
| 08/24/2026 | ACH     | Askin Construction           | Gas Tax        | \$ 77,220.00  | WO 25-40 Traffic Calming; Pmt 1                              |
| 08/24/2026 | 892387  | BAR 10                       | Park Dist 1    | \$ 6,160.00   | prep and paint south park shop building - 83                 |
| 08/24/2026 | 892389  | Beartooth Environmental      | Solid Waste    | \$ 18,109.16  | HHW Disposal                                                 |
| 08/24/2026 | 892394  | Billings Precast Enterprises | Street/Traffic | \$ 2,900.00   | Manhole lids & risers for storm                              |
| 08/24/2026 | 892411  | Command                      | Public Safety  | \$ 4,836.00   | Annual Ladder Testing                                        |
| 08/24/2026 | 892413  | Copy Right                   | Solid Waste    | \$ 5,075.20   | 5000 White Vinyl Lamination Rolls of Trash Can Decals        |
| 08/24/2026 | 892415  | Dakota Supply Group          | Water          | \$ 1,479.74   | PBD-039 Pipe                                                 |
| 08/24/2026 | 892415  | Dakota Supply Group          | Water          | \$ 2,843.95   | PBD-039 Valves/Gaskets for Project                           |
| 08/24/2026 | ACH     | Dick Anderson Construction   | Water          | \$ 814,775.37 | WO 19-42 West End WTP Project - Construction                 |
| 08/24/2026 | 892417  | DOWL                         | Water          | \$ 84,355.25  | WO 26-01 Contract 1 2026 Water Replacement Project           |
| 08/24/2026 | 892419  | Dustbusters                  | Street/Traffic | \$ 9,019.75   | Dustoil Mag Chloride                                         |
| 08/24/2026 | 892422  | Earth Movers Excavation      | Storm Sewer    | \$ 9,881.80   | Retainage Release Full                                       |
| 08/24/2026 | 892423  | Emerson                      | Water          | \$ 3,201.89   | Flow Meter Replacement                                       |
| 08/24/2026 | 892425  | Engineering                  | Gas Tax        | \$ 13,559.00  | Rimrock Rd: Clearview - %4th St W...Phase 2; Pmt 13          |
| 08/24/2026 | 892425  | Engineering                  | Gas Tax        | \$ 38,208.00  | WO 25-36 Rimrock Road 54th - 62nd                            |
| 08/24/2026 | 892425  | Engineering                  | St Maint Dist  | \$ 1,127.50   | WO 26-03 Contract 2 City Chip Seal...En                      |
| 08/24/2026 | 892425  | Engineering                  | Storm Sewer    | \$ 7,030.00   | Rimrock Rd: Clearview - %4th St W...Phase 2; Pmt 13          |
| 08/24/2026 | 892425  | Engineering                  | Storm Sewer    | \$ -          | WO 25-36 Rimrock Road 54th - 62nd                            |
| 08/24/2026 | 892433  | First Montana Title          | CDBG           | \$ 73,000.00  | FTHB - Downpayment/closing cost 4521 San Fernando Dr.        |
| 08/24/2026 | 892434  | Fisher Sand & Gravel         | Street/Traffic | \$ 6,874.70   | 1440 Virginia Ln Asphalt repair                              |
| 08/24/2026 | ACH     | FlashParking                 | Parking        | \$ 26,185.25  | FlashPARCS Software- Renewal 1 Year - 9/1/26-8/31/2027       |
| 08/24/2026 | 892436  | GMP Consultants              | General        | \$ 23,250.00  | Public Works Department Review invoice 2 of 2 invoice#26-215 |
| 08/24/2026 | 892437  | Good Earth Works             | Park Dist 1    | \$ 340.00     | shrubs - 0658e0f403bce7                                      |
| 08/24/2026 | 892437  | Good Earth Works             | Park Pgrms     | \$ 4,250.00   | trees for parkland - 0658e0f0abaa52                          |
| 08/24/2026 | ACH     | Grainger Parts               | Fleet          | \$ 245.85     | 9040404874                                                   |
| 08/24/2026 | ACH     | Grainger Parts               | Fleet          | \$ 429.85     | 9040547045                                                   |
| 08/24/2026 | ACH     | Grainger Parts               | Fleet          | \$ 49.17      | 9047611018                                                   |
| 08/24/2026 | ACH     | Grainger Parts               | Fleet          | \$ 5.25       | 9047611026                                                   |
| 08/24/2026 | ACH     | Grainger Parts               | Fleet          | \$ 3.45       | 9047611026                                                   |
| 08/24/2026 | ACH     | Grainger Parts               | Fleet          | \$ 2.55       | 9047611026                                                   |
| 08/24/2026 | ACH     | Grainger Parts               | Wastewater     | \$ 88.15      | circuit breaker for West Mechanical Cont                     |
| 08/24/2026 | ACH     | Grainger Parts               | Wastewater     | \$ 123.21     | ducting for Temp AC Unit for Centrifuge                      |

| Check Date | Check # | Name                    | Fund Name     | Amount        | Item Desc                                             |
|------------|---------|-------------------------|---------------|---------------|-------------------------------------------------------|
| 08/24/2026 | ACH     | Grainger Parts          | Wastewater    | \$ 143.29     | ducting for temp ac unit for Centrifuge               |
| 08/24/2026 | ACH     | Grainger Parts          | Wastewater    | \$ 1,961.37   | large portable fans for cooling SPS                   |
| 08/24/2026 | ACH     | Great West Engineering  | Solid Waste   | \$ 6,096.75   | WO 26-19 Landfill Cell 6 Expansion; Pmt 5             |
| 08/24/2026 | 892442  | Hanson Chemical         | Tax Incrmnt S | \$ 5,853.00   | starting supplies for the ARC                         |
| 08/24/2026 | 892442  | Hanson Chemical         | Tax Incrmnt S | \$ 3,733.68   | sweeper for the ARC - 434439                          |
| 08/24/2026 | 892442  | Hanson Chemical         | Water         | \$ 62.10      | 40 X 48 GARBAGE CAN LINERS P/N: 20113105CASE          |
| 08/24/2026 | 892442  | Hanson Chemical         | Water         | \$ 181.58     | FOAM HAND SOAP - SYMMETRY GREEN CERTIFIED             |
| 08/24/2026 | 892442  | Hanson Chemical         | Water         | \$ 54.34      | FOAMING GLASS CLEANER P/N: 10104200CASE               |
| 08/24/2026 | 892442  | Hanson Chemical         | Water         | \$ 234.88     | TURN TOWEL WHITE 8" P/N: 20100201CASE                 |
| 08/24/2026 | 892443  | Hardrives Construction  | St Maint Dist | \$ 984,116.45 | WO 26-03 Contract 2 City Chip Seal                    |
| 08/24/2026 | 892444  | Hawkins                 | Water         | \$ 3,207.44   | sodium hypochlorite delivery                          |
| 08/24/2026 | ACH     | HDR                     | Bike Trls     | \$ 4,212.94   | WO 24-37 Stagecoach Trail; Pmt 17                     |
| 08/24/2026 | ACH     | HDR                     | Trl Donate    | \$ -          | WO 24-37 Stagecoach Trail                             |
| 08/24/2026 | ACH     | HDR                     | Wastewater    | \$ 40,951.38  | WO 26-08 WRF Digester Gas Piping Replacement          |
| 08/24/2026 | ACH     | HDR                     | Water         | \$ 208,029.12 | WO 19-12 West End Reservoir                           |
| 08/24/2026 | ACH     | HDR                     | Water         | \$ 1,040.64   | WO 23-12 Zone 4 Pump Station & Waterline Improvements |
| 08/24/2026 | 892449  | InfoSend                | P.W. Admin    | \$ 11,197.98  | Utility Bill Processing                               |
| 08/24/2026 | 892449  | InfoSend                | P.W. Admin    | \$ 3,003.13   | Utility Bill Processing                               |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 0.10       | 98326630                                              |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 14.37      | 98326630                                              |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 0.12       | 98326631                                              |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 13.20      | 98326631                                              |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 2.78       | 98326632                                              |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 37.19      | 98326632                                              |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 109.54     | 98326632                                              |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 89.96      | 98326632                                              |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 91.13      | 98352101                                              |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 119.55     | 98352101                                              |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 19.44      | 98352101                                              |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 13.63      | 98352101                                              |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 1.25       | 98382836                                              |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 11.39      | 98382836                                              |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 1.75       | 98382837                                              |

| Check Date | Check # | Name                    | Fund Name | Amount    | Item Desc |
|------------|---------|-------------------------|-----------|-----------|-----------|
| 08/24/2026 | 892450  | Ingram Library Services | Library   | \$ 17.11  | 98382837  |
| 08/24/2026 | 892450  | Ingram Library Services | Library   | \$ 2.25   | 98382838  |
| 08/24/2026 | 892450  | Ingram Library Services | Library   | \$ 51.92  | 98382838  |
| 08/24/2026 | 892450  | Ingram Library Services | Library   | \$ 0.75   | 98382839  |
| 08/24/2026 | 892450  | Ingram Library Services | Library   | \$ 17.70  | 98382839  |
| 08/24/2026 | 892450  | Ingram Library Services | Library   | \$ 3.00   | 98410084  |
| 08/24/2026 | 892450  | Ingram Library Services | Library   | \$ 29.11  | 98410084  |
| 08/24/2026 | 892450  | Ingram Library Services | Library   | \$ 0.08   | 98410085  |
| 08/24/2026 | 892450  | Ingram Library Services | Library   | \$ 11.79  | 98410085  |
| 08/24/2026 | 892450  | Ingram Library Services | Library   | \$ 0.14   | 98410086  |
| 08/24/2026 | 892450  | Ingram Library Services | Library   | \$ 24.00  | 98410086  |
| 08/24/2026 | 892450  | Ingram Library Services | Library   | \$ 0.69   | 98410087  |
| 08/24/2026 | 892450  | Ingram Library Services | Library   | \$ 9.74   | 98410087  |
| 08/24/2026 | 892450  | Ingram Library Services | Library   | \$ 63.23  | 98410087  |
| 08/24/2026 | 892450  | Ingram Library Services | Library   | \$ 4.54   | 98410087  |
| 08/24/2026 | 892450  | Ingram Library Services | Library   | \$ 0.56   | 98410088  |
| 08/24/2026 | 892450  | Ingram Library Services | Library   | \$ 95.27  | 98410088  |
| 08/24/2026 | 892450  | Ingram Library Services | Library   | \$ 20.94  | 98410088  |
| 08/24/2026 | 892450  | Ingram Library Services | Library   | \$ 1.53   | 98410089  |
| 08/24/2026 | 892450  | Ingram Library Services | Library   | \$ 12.00  | 98410089  |
| 08/24/2026 | 892450  | Ingram Library Services | Library   | \$ 66.60  | 98410089  |
| 08/24/2026 | 892450  | Ingram Library Services | Library   | \$ 159.29 | 98410089  |
| 08/24/2026 | 892450  | Ingram Library Services | Library   | \$ 0.12   | 98435975  |
| 08/24/2026 | 892450  | Ingram Library Services | Library   | \$ 29.50  | 98435975  |
| 08/24/2026 | 892450  | Ingram Library Services | Library   | \$ 17.69  | 98435976  |
| 08/24/2026 | 892450  | Ingram Library Services | Library   | \$ 3.00   | 98435977  |
| 08/24/2026 | 892450  | Ingram Library Services | Library   | \$ 54.48  | 98435977  |
| 08/24/2026 | 892450  | Ingram Library Services | Library   | \$ 2.88   | 9843974   |
| 08/24/2026 | 892450  | Ingram Library Services | Library   | \$ 211.46 | 9843974   |
| 08/24/2026 | 892450  | Ingram Library Services | Library   | \$ 694.74 | 9843974   |
| 08/24/2026 | 892450  | Ingram Library Services | Library   | \$ 52.41  | 9843974   |
| 08/24/2026 | 892450  | Ingram Library Services | Library   | \$ 747.25 | 9843974   |
| 08/24/2026 | 892450  | Ingram Library Services | Library   | \$ 2.83   | 98527508  |

| Check Date | Check # | Name                    | Fund Name     | Amount      | Item Desc     |
|------------|---------|-------------------------|---------------|-------------|---------------|
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 43.19    | 98527508      |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 44.91    | 98527508      |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 96.59    | 98527508      |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 0.17     | 98527509      |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 16.01    | 98527509      |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 1.12     | 98531720      |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 34.17    | 98531720      |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 0.52     | 98531721      |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 17.10    | 98531721      |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 1.36     | 98531722      |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 38.35    | 98531722      |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 0.48     | 98531723      |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 11.79    | 98531723      |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 12.95    | 98531723      |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 0.72     | 98531724      |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 17.99    | 98531724      |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 44.96    | 98531724      |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 10.02    | 98531724      |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 0.98     | 98531725      |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 74.70    | 98531725      |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 9.74     | 98531725      |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 0.82     | 98531726      |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 44.43    | 98531726      |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 10.00    | 98531726      |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 11.79    | 98531726      |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 66.85    | 98555074      |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 205.77   | 98555074      |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 34.16    | 98555074      |
| 08/24/2026 | 892450  | Ingram Library Services | Library       | \$ 5.84     | 98555074      |
| 08/24/2026 | 892452  | Invoice Cloud           | Building      | \$ 779.52   | July MAR 2026 |
| 08/24/2026 | 892452  | Invoice Cloud           | City Ins Fund | \$ 19.76    | July MAR 2026 |
| 08/24/2026 | 892452  | Invoice Cloud           | Engineering   | \$ 1,286.73 | July MAR 2026 |
| 08/24/2026 | 892452  | Invoice Cloud           | General       | \$ 145.58   | July MAR 2026 |

| Check Date | Check # | Name                       | Fund Name        | Amount       | Item Desc                                              |
|------------|---------|----------------------------|------------------|--------------|--------------------------------------------------------|
| 08/24/2026 | 892452  | Invoice Cloud              | Parking          | \$ 122.29    | July MAR 2026                                          |
| 08/24/2026 | 892452  | Invoice Cloud              | Planning         | \$ 170.92    | July MAR 2026                                          |
| 08/24/2026 | 892452  | Invoice Cloud              | Solid Waste      | \$ 386.60    | July MAR 2026                                          |
| 08/24/2026 | 892452  | Invoice Cloud              | Solid Waste      | \$ 4,648.85  | Utility Invoice bill pay                               |
| 08/24/2026 | 892452  | Invoice Cloud              | Storm Sewer      | \$ 7,498.44  | Utility Invoice bill pay                               |
| 08/24/2026 | 892452  | Invoice Cloud              | Wastewater       | \$ 12,426.76 | Utility Invoice bill pay                               |
| 08/24/2026 | 892452  | Invoice Cloud              | Water            | \$ 20,789.80 | Utility Invoice bill pay                               |
| 08/24/2026 | 892454  | Kimley-Horn and Associates | Planning         | \$ 10,812.85 | Professional services provided; July 1 - July 31, 2026 |
| 08/24/2026 | 892456  | Krivonen Associates        | Wastewater       | \$ 3,000.00  | WO 27-13 Belknap Warehouse Settlement                  |
| 08/24/2026 | 892456  | Krivonen Associates        | Water            | \$ 9,000.00  | WO 27-13 Belknap Warehouse Settlement                  |
| 08/24/2026 | 892461  | Martel Construction        | Airport          | \$ 3,655.30  | Phase 2 preconstruction services                       |
| 08/24/2026 | 892461  | Martel Construction        | Airport          | \$ 543.94    | Phase 2 preconstruction services                       |
| 08/24/2026 | 892461  | Martel Construction        | Airport          | \$ 10,334.76 | Phase 2 preconstruction services                       |
| 08/24/2026 | 892463  | Matthew Roberts Concrete   | Water            | \$ 1,000.00  | PBD-038 Concrete for 1728 Iris Ln Sidewa               |
| 08/24/2026 | 892463  | Matthew Roberts Concrete   | Water            | \$ 3,000.00  | PBD-038 Concrete for Ave F and Virginia                |
| 08/24/2026 | 892465  | McLees Incorporated        | Wastewater       | \$ 15,000.00 | Interstate Power Systems R007065449.01                 |
| 08/24/2026 | 892470  | Montana CSED               | Payroll Clearing | \$ 5,593.65  | Child support                                          |
| 08/24/2026 | 892472  | MFPE                       | Payroll Clearing | \$ 3,065.92  | Payroll Summary                                        |
| 08/24/2026 | 892473  | Montana Peterbilt          | Fleet            | \$ 365.24    | 139887BL                                               |
| 08/24/2026 | 892473  | Montana Peterbilt          | Fleet            | \$ 82.31     | 139931BL                                               |
| 08/24/2026 | 892473  | Montana Peterbilt          | Fleet            | \$ 1,296.92  | 139982BL                                               |
| 08/24/2026 | 892473  | Montana Peterbilt          | Fleet            | \$ 304.91    | 139987BL                                               |
| 08/24/2026 | 892473  | Montana Peterbilt          | Fleet            | \$ 361.23    | 140028BL                                               |
| 08/24/2026 | 892473  | Montana Peterbilt          | Fleet            | \$ 242.50    | 140028BL                                               |
| 08/24/2026 | 892473  | Montana Peterbilt          | Fleet            | \$ 130.00    | 140028BL                                               |
| 08/24/2026 | 892473  | Montana Peterbilt          | Fleet            | \$ 139.10    | 140079BL                                               |
| 08/24/2026 | 892473  | Montana Peterbilt          | Fleet            | \$ 259.01    | 140079BL                                               |
| 08/24/2026 | 892473  | Montana Peterbilt          | Fleet            | \$ 3,680.33  | 140115BL                                               |
| 08/24/2026 | 892473  | Montana Peterbilt          | Fleet            | \$ 750.00    | 140115BL                                               |
| 08/24/2026 | 892473  | Montana Peterbilt          | Fleet            | \$ 15.12     | 140115BL                                               |
| 08/24/2026 | 892473  | Montana Peterbilt          | Fleet            | \$ 175.12    | 140115BL                                               |
| 08/24/2026 | 892473  | Montana Peterbilt          | Fleet            | \$ 36.83     | 140115BL                                               |
| 08/24/2026 | 892473  | Montana Peterbilt          | Fleet            | \$ 44.13     | 140115BL                                               |

| Check Date | Check # | Name                       | Fund Name        | Amount       | Item Desc                                                   |
|------------|---------|----------------------------|------------------|--------------|-------------------------------------------------------------|
| 08/24/2026 | 892473  | Montana Peterbilt          | Fleet            | \$ 30.79     | 140115BL                                                    |
| 08/24/2026 | 892473  | Montana Peterbilt          | Fleet            | \$ 246.96    | 140201BL                                                    |
| 08/24/2026 | 892473  | Montana Peterbilt          | Fleet            | \$ 670.66    | 140210BL                                                    |
| 08/24/2026 | 892473  | Montana Peterbilt          | Fleet            | \$ 170.00    | 140210BL                                                    |
| 08/24/2026 | 892473  | Montana Peterbilt          | Fleet            | \$ 263.94    | 140887BL                                                    |
| 08/24/2026 | 892473  | Montana Peterbilt          | Fleet            | \$ 91.00     | 140887BL                                                    |
| 08/24/2026 | 892473  | Montana Peterbilt          | Fleet            | \$ 70.80     | 140889BL                                                    |
| 08/24/2026 | 892473  | Montana Peterbilt          | Fleet            | \$ 121.30    | 140889BL                                                    |
| 08/24/2026 | 892473  | Montana Peterbilt          | Fleet            | \$ 67.20     | 140889BL                                                    |
| 08/24/2026 | 892473  | Montana Peterbilt          | Fleet            | \$ 116.50    | 140889BL                                                    |
| 08/24/2026 | 892473  | Montana Peterbilt          | Fleet            | \$ 64.06     | 140889BL                                                    |
| 08/24/2026 | 892473  | Montana Peterbilt          | Fleet            | \$ 218.96    | 140889BL                                                    |
| 08/24/2026 | 892473  | Montana Peterbilt          | Fleet            | \$ (259.01)  | CM140079BL                                                  |
| 08/24/2026 | 892473  | Montana Peterbilt          | Fleet            | \$ (139.10)  | CM140079BL                                                  |
| 08/24/2026 | 892473  | Montana Peterbilt          | Fleet            | \$ (170.00)  | CM140210BL                                                  |
| 08/24/2026 | 892473  | Montana Peterbilt          | Solid Waste      | \$ 76.50     | CAB AIR FILTER                                              |
| 08/24/2026 | 892473  | Montana Peterbilt          | Solid Waste      | \$ 67.56     | FILTER                                                      |
| 08/24/2026 | 892474  | MSFA                       | Payroll Clearing | \$ 6,528.16  | Payroll Summary                                             |
| 08/24/2026 | 892475  | Morrison Maierle           | Airport          | \$ 37,315.15 | Amendment 32 Design Taxilane Design - Federal               |
| 08/24/2026 | 892475  | Morrison Maierle           | Airport          | \$ 1,963.96  | Amendment 32 Design Taxilane Design - Local                 |
| 08/24/2026 | 892475  | Morrison Maierle           | Airport          | \$ 40,733.43 | Admin/Archi Observation/Proj closeout of Terminal ticketing |
| 08/24/2026 | 892475  | Morrison Maierle           | Airport          | \$ 14,407.00 | Admin/Archi Observation/Proj closeout of Terminal ticketing |
| 08/24/2026 | 892475  | Morrison Maierle           | Airport          | \$ 2,143.86  | Admin/Archi Observation/Proj closeout of Terminal ticketing |
| 08/24/2026 | 892477  | MPPA                       | Payroll Clearing | \$ 4,030.95  | Payroll Summary                                             |
| 08/24/2026 | 892479  | MT Dept of Revenue-CGR2    | Gas Tax          | \$ 780.00    | WO 25-40 Traffic Calming                                    |
| 08/24/2026 | 892479  | MT Dept of Revenue-CGR2    | St Maint Dist    | \$ 9,940.57  | WO 26-03 Contract 2 City Chip Seal                          |
| 08/24/2026 | 892479  | MT Dept of Revenue-CGR2    | Storm Sewer      | \$ 99.82     | Retainage Release Full                                      |
| 08/24/2026 | 892479  | MT Dept of Revenue-CGR2    | Storm Sewer      | \$ 503.25    | WO 26-32 CCTV City Sewer Drain                              |
| 08/24/2026 | 892479  | MT Dept of Revenue-CGR2    | Storm Sewer      | \$ 110.86    | WO 26-32 CCTV City Sewer Drain                              |
| 08/24/2026 | 892479  | MT Dept of Revenue-CGR2    | Wastewater       | \$ 3,263.36  | WO 26-01 Contract 2 Sewer Replacement                       |
| 08/24/2026 | 892479  | MT Dept of Revenue-CGR2    | Water            | \$ 8,230.05  | WO 19-42 West End WTP Construction                          |
| 08/24/2026 | 892483  | North Coast Electric       | Street/Traffic   | \$ 9,920.00  | PO for Street & Traffice Streetlights                       |
| 08/24/2026 | 892484  | North Ridge Fire Equipment | Public Safety    | \$ 2,995.27  | Crewboss SWP0104 Nomex IIIA Navy Dual Cert. Wildland Pants  |



| Check Date | Check # | Name                    | Fund Name     | Amount      | Item Desc                                           |
|------------|---------|-------------------------|---------------|-------------|-----------------------------------------------------|
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Facilities    | \$ 95.09    | HOT SURFACE IGNITER                                 |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Facilities    | \$ 3,733.24 | TACO EXPANSION TANK                                 |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Facilities    | \$ 312.73   | FLOW SWITCH W/PADDLE THERMOMETER TRIDICATOR         |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Facilities    | \$ 631.29   | INV 7636462                                         |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Facilities    | \$ 631.28   | INV 7636462                                         |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Facilities    | \$ 12.00    | JB PRODUCTS VALVE CORE TOOL                         |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Facilities    | \$ 58.74    | PVC DWV PLUGSEWER SOLVENT WELDPAPER CUTTER          |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Fleet         | \$ 14.35    | 7645491                                             |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Fleet         | \$ 215.07   | 7657845                                             |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Fleet         | \$ 39.43    | 7657845                                             |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Fleet         | \$ 77.37    | 7657845                                             |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Fleet         | \$ 40.66    | 7657845                                             |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Fleet         | \$ 74.40    | 7657845                                             |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Fleet         | \$ 4.90     | 7663357                                             |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Fleet         | \$ 4.28     | 7663357                                             |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Fleet         | \$ 25.64    | 7663357                                             |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Fleet         | \$ 13.10    | 7663357                                             |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Fleet         | \$ 20.54    | 7663357                                             |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Fleet         | \$ 40.24    | 7663473                                             |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Fleet         | \$ 80.00    | 7663473                                             |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Public Safety | \$ 343.44   | 3/4" taco air vent 911 center                       |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Public Safety | \$ 631.28   | INV 7636462                                         |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Public Safety | \$ 631.28   | INV 7636462                                         |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Public Safety | \$ 45.78    | Prime plt sc m8a Station 7                          |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Wastewater    | \$ 629.72   | Bolt Packs/stainless valves for Flow Met            |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Wastewater    | \$ 398.50   | check valves for sump pump plumbing in d            |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Wastewater    | \$ 117.12   | gaskets and bolts for valve replacement             |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Wastewater    | \$ 226.99   | Parts for Rehberg center pivot                      |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Wastewater    | \$ 120.42   | pipe fittings to repair leaking water li            |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Wastewater    | \$ 169.30   | reducers for Rehberg pivot sprinkler                |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Wastewater    | \$ 1,065.52 | saddles for repair on Rehberg pivot spri            |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Water         | \$ 12.20    | 2 1/2" HOSE GASKETS - G-12041 (G12041) P/N: 2156373 |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Water         | \$ 12.20    | 2 1/2" HOSE GASKETS - G-12041 (G12041) P/N: 2156373 |

| Check Date | Check # | Name                    | Fund Name | Amount       | Item Desc                                                 |
|------------|---------|-------------------------|-----------|--------------|-----------------------------------------------------------|
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Water     | \$ 116.76    | 2-1/2" LIQUID FILLED 0 TO 160 - 1/4" GAUGE (BOTTOM MOUNT) |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Water     | \$ 21,858.00 | 3/4" & 1" METERS                                          |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Water     | \$ 68,250.00 | 3/4" METERS                                               |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Water     | \$ 61.90     | 3/4" MIP x 3/4" PEP ULTRA-TITE COUPLING P/N: 2109548      |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Water     | \$ 60.75     | 3/4" T113 - BRASS GATE VALVE NIBCO P/N: 111-330-00040     |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Water     | \$ 13,733.00 | 5/8" ECODER PIT REGISTER                                  |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Water     | \$ 685.14    | 6" BELL JOINT CLAMP 6.90-7.10 (274000690000)SMITH BLAIR   |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Water     | \$ 181.00    | CAST IRON CURB BOX PLUG 1-1/4" P/N: 2175728               |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Water     | \$ 328.60    | CURB BOX LID W/PLUG 1-1/4"#89375 P/N: 2175605             |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Water     | \$ 71.72     | Grizzley Sprinkler Repair                                 |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Water     | \$ 71,698.50 | NEPTUNE METER PARTS                                       |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Water     | \$ 400.22    | nuts for butterfly valves                                 |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Water     | \$ 42.64     | Parts for Ironwood Cl2 System                             |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Water     | \$ 10,028.60 | PBD-038 parts                                             |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Water     | \$ 24,330.00 | PBD-038 Pipe for water Project                            |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Water     | \$ (158.32)  | PBD-038 Return wrong parts                                |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Water     | \$ 4,866.00  | PBD-039 Pipe for Pipe Bursting                            |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Water     | \$ 9,732.00  | PBD-039 Pipe for Water Project                            |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Water     | \$ 24,330.00 | PBD-039 Pipe for water project                            |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Water     | \$ 24,330.00 | PBD-039 Pipe for Water Project                            |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Water     | \$ 133.56    | POLY WRAP WATER MAIN TAPE 2" X 100' #900 P/N: 1891750     |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Water     | \$ 58,520.00 | R900 ENHANCED WALL RR MIU                                 |
| 08/24/2026 | ACH     | Northwest Pipe Fittings | Water     | \$ 165.37    | roof Mount antenna base                                   |
| 08/24/2026 | 892486  | NorthWestern Energy     | Airport   | \$ 65.40     | 16 invoices                                               |
| 08/24/2026 | 892486  | NorthWestern Energy     | Airport   | \$ 1,569.18  | 16 invoices                                               |
| 08/24/2026 | 892486  | NorthWestern Energy     | Airport   | \$ 73.10     | 16 invoices                                               |
| 08/24/2026 | 892486  | NorthWestern Energy     | Airport   | \$ 32.53     | 16 invoices                                               |
| 08/24/2026 | 892486  | NorthWestern Energy     | Airport   | \$ 2,309.44  | 16 invoices                                               |
| 08/24/2026 | 892486  | NorthWestern Energy     | Airport   | \$ 344.71    | 16 invoices                                               |
| 08/24/2026 | 892486  | NorthWestern Energy     | Airport   | \$ 35.07     | 16 invoices                                               |
| 08/24/2026 | 892486  | NorthWestern Energy     | Airport   | \$ 1,149.79  | 16 invoices                                               |
| 08/24/2026 | 892486  | NorthWestern Energy     | Airport   | \$ 58.59     | 16 invoices                                               |
| 08/24/2026 | 892486  | NorthWestern Energy     | Airport   | \$ 64.41     | 16 invoices                                               |

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| 08/24/2026 | 892486  | NorthWestern Energy | Airport     | \$ 196.59   | 16 invoices               |
| 08/24/2026 | 892486  | NorthWestern Energy | Airport     | \$ 142.21   | 16 invoices               |
| 08/24/2026 | 892486  | NorthWestern Energy | Airport     | \$ 307.64   | 16 invoices               |
| 08/24/2026 | 892486  | NorthWestern Energy | Airport     | \$ 273.27   | 16 invoices               |
| 08/24/2026 | 892486  | NorthWestern Energy | Airport     | \$ 336.49   | 16 invoices               |
| 08/24/2026 | 892486  | NorthWestern Energy | Airport     | \$ 2,115.76 | 16 invoices               |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 1,372.10 | SILMD 10 Acct# 0712546-1  |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 2,611.54 | SILMD 100 Acct# 0712559-4 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 2,033.15 | SILMD 107 Acct# 0712560-2 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 5,099.02 | SILMD 109 Acct# 0712561-0 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 314.19   | SILMD 113 Acct# 0712562-8 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 1,097.26 | SILMD 114 Acct# 0712563-6 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 258.17   | SILMD 115 Acct# 0712564-4 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 677.71   | SILMD 116 Acct# 0712565-1 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 3,712.35 | SILMD 117 Acct# 0712566-9 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 245.12   | SILMD 118 Acct# 0712567-7 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 152.82   | SILMD 119 Acct# 0712568-5 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 2,904.52 | SILMD 121 Acct# 0712570-1 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 218.57   | SILMD 122 Acct# 0712571-9 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 387.28   | SILMD 123 Acct# 0712572-7 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 1,129.53 | SILMD 124 Acct# 0712573-5 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 451.81   | SILMD 125 Acct# 0712574-3 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 225.90   | SILMD 126 Acct# 0712575-0 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 819.67   | SILMD 127 Acct# 0712576-8 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 573.76   | SILMD 128 Acct# 0712577-6 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 387.28   | SILMD 129 Acct# 0712578-4 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 6,651.83 | SILMD 13 Acct# 0721276-4  |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 32.95    | SILMD 13 Acct# 4255370-1  |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 15.85    | SILMD 13 Acct# 4299691-8  |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 140.57   | SILMD 130 Acct# 0712579-2 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 1,000.43 | SILMD 131 Acct# 0712580-0 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 261.06   | SILMD 133 Acct# 0712581-8 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 602.46   | SILMD 134 Acct# 0712582-6 |

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| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 601.08   | SILMD 135 Acct# 0712583-4 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 548.61   | SILMD 136 Acct# 0712584-2 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 473.99   | SILMD 137 Acct# 0712585-9 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 871.34   | SILMD 138 Acct# 0712586-7 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 290.43   | SILMD 139 Acct# 0712587-5 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 3,384.19 | SILMD 14 Acct# 0721277-2  |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 20.49    | SILMD 14 Acct# 4167204-9  |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 677.71   | SILMD 143 Acct# 0712588-3 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 32.23    | SILMD 144 Acct# 0712589-1 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 546.45   | SILMD 145 Acct# 0712590-9 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 419.53   | SILMD 146 Acct# 0712591-7 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 522.31   | SILMD 147 Acct# 0712592-5 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 1,968.68 | SILMD 149 Acct# 0712593-3 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 874.30   | SILMD 150 Acct# 0712594-1 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 742.27   | SILMD 151 Acct# 0712595-8 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 5,012.09 | SILMD 152 Acct# 0712596-6 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 628.42   | SILMD 153 Acct# 0712597-4 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 1,420.77 | SILMD 154 Acct# 0712598-2 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 580.89   | SILMD 155 Acct# 0712599-0 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 1,065.55 | SILMD 157 Acct# 0712600-6 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 935.90   | SILMD 158 Acct# 0712601-4 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 1,183.69 | SILMD 159 Acct# 0712602-2 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 839.07   | SILMD 160 Acct# 0712603-0 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 1,229.50 | SILMD 161 Acct# 0712604-8 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 59.02    | SILMD 162 Acct# 0712605-5 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 1,140.48 | SILMD 163 Acct# 0712606-3 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 437.15   | SILMD 164 Acct# 0712607-1 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 1,032.70 | SILMD 165 Acct# 0712608-9 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 273.24   | SILMD 167 Acct# 0712609-7 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 1,372.05 | SILMD 17 Acct# 0712553-7  |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 655.74   | SILMD 171 Acct# 0712610-5 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 602.47   | SILMD 172 Acct# 0712611-3 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 1,366.10 | SILMD 173 Acct# 0712612-1 |

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| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 1,147.53 | SILMD 174 Acct# 0712613-9 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 382.51   | SILMD 175 Acct# 0712614-7 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 42.17    | SILMD 176 Acct# 0712615-4 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 300.55   | SILMD 178 Acct# 0712616-2 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 601.08   | SILMD 179 Acct# 0712617-0 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 409.84   | SILMD 180 Acct# 0712618-8 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 1,968.60 | SILMD 181 Acct# 0712619-6 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 683.06   | SILMD 182 Acct# 0712620-4 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 1,366.12 | SILMD 183 Acct# 0712621-2 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 437.15   | SILMD 184 Acct# 0712622-0 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 163.93   | SILMD 185 Acct# 0712623-8 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 1,050.87 | SILMD 186 Acct# 0712624-6 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 273.24   | SILMD 187 Acct# 0712625-3 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 327.88   | SILMD 188 Acct# 0712626-1 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 273.24   | SILMD 189 Acct# 0712627-9 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 1,420.77 | SILMD 190 Acct# 0712628-7 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 487.77   | SILMD 191 Acct# 0712629-5 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 355.18   | SILMD 192 Acct# 0712630-3 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 874.30   | SILMD 193 Acct# 0712631-1 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 469.13   | SILMD 194 Acct# 0712632-9 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 375.30   | SILMD 195 Acct# 0712633-7 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 118.94   | SILMD 196 Acct# 0712634-5 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 118.94   | SILMD 197 Acct# 0712635-2 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 136.62   | SILMD 198 Acct# 0712636-0 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 83.09    | SILMD 200 Acct# 0712637-8 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 573.76   | SILMD 201 Acct# 0712638-6 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 1,100.72 | SILMD 202 Acct# 0712639-4 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 31.72    | SILMD 203 Acct# 0712640-2 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 617.03   | SILMD 204 Acct# 0712641-0 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 33.74    | SILMD 205 Acct# 0712642-8 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 382.51   | SILMD 206 Acct# 0712643-6 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 437.15   | SILMD 207 Acct# 0712644-4 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 628.42   | SILMD 209 Acct# 0712646-9 |

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| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 142.75   | SILMD 210 Acct# 0712647-7 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 79.30    | SILMD 211 Acct# 0712648-5 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 79.30    | SILMD 212 Acct# 0712649-3 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 47.58    | SILMD 213 Acct# 0712650-1 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 453.29   | SILMD 214 Acct# 0712651-9 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 163.93   | SILMD 216 Acct# 0712652-7 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 610.70   | SILMD 217 Acct# 0712653-5 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 423.18   | SILMD 220 Acct# 0712654-3 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 8.42     | SILMD 221 Acct# 0712655-0 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 126.27   | SILMD 222 Acct# 0712656-8 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 190.31   | SILMD 223 Acct# 0712657-6 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 1,805.67 | SILMD 224 Acct# 0712658-4 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 597.18   | SILMD 225 Acct# 0712659-2 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 354.38   | SILMD 226 Acct# 0712660-0 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 918.48   | SILMD 227 Acct# 0712661-8 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 935.90   | SILMD 228 Acct# 0712662-6 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 484.09   | SILMD 229 Acct# 0712663-4 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 1,129.52 | SILMD 230 Acct# 0712664-2 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 677.71   | SILMD 231 Acct# 0712665-9 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 2,936.78 | SILMD 232 Acct# 0712666-7 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 1,399.53 | SILMD 233 Acct# 0712667-5 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 763.37   | SILMD 234 Acct# 0712668-3 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 887.74   | SILMD 235 Acct# 0712669-1 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 281.47   | SILMD 236 Acct# 0712670-9 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 464.48   | SILMD 237 Acct# 0712671-7 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 16.84    | SILMD 238 Acct# 0712672-5 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 109.30   | SILMD 239 Acct# 0712673-3 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 675.55   | SILMD 240 Acct# 0712674-1 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 700.57   | SILMD 241 Acct# 0712675-8 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 96.80    | SILMD 242 Acct# 0712676-6 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 129.10   | SILMD 244 Acct# 0712677-4 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 90.62    | SILMD 245 Acct# 0712678-2 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 387.28   | SILMD 246 Acct# 0712679-0 |



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| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 1,208.85 | SILMD 247 Acct# 0712680-8 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 3,194.95 | SILMD 249 Acct# 0718734-7 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 337.75   | SILMD 250 Acct# 0719001-0 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 4,547.73 | SILMD 251 Acct# 0718801-4 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 645.45   | SILMD 252 Acct# 0719162-0 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 2,173.74 | SILMD 253 Acct# 0719644-7 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 252.53   | SILMD 254 Acct# 0719763-5 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 210.06   | SILMD 255 Acct# 0720813-5 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 1,509.86 | SILMD 257 Acct# 0720360-7 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 3,113.83 | SILMD 258 Acct# 0720606-3 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 2,147.67 | SILMD 259 Acct# 0720810-1 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 70.55    | SILMD 259 Acct# 4329703-5 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 580.89   | SILMD 261 Acct# 0720705-3 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 3,630.67 | SILMD 262 Acct# 0720937-2 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 1,570.40 | SILMD 263 Acct# 0720716-0 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 275.48   | SILMD 264 Acct# 0721427-3 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 420.52   | SILMD 265 Acct# 0721556-9 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 62.37    | SILMD 266 Acct# 0721684-9 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 207.53   | SILMD 270 Acct# 0906944-4 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 91.97    | SILMD 270 Acct# 0907777-7 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 69.15    | SILMD 270 Acct# 4262276-1 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 71.64    | SILMD 270 Acct# 4262277-9 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 72.23    | SILMD 270 Acct# 4262278-7 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 107.11   | SILMD 270 Acct# 4262282-9 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 1,141.68 | SILMD 271 Acct# 0995095-7 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 3,287.88 | SILMD 272 Acct# 0905005-5 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 239.18   | SILMD 273 Acct# 0926386-4 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 805.35   | SILMD 276 Acct# 0961926-3 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 987.45   | SILMD 277 Acct# 1058710-3 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 356.55   | SILMD 278 Acct# 1087619-1 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 69.89    | SILMD 279 Acct# 1124127-0 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 974.55   | SILMD 280 Acct# 1045653-1 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 727.81   | SILMD 283 Acct# 1172743-5 |

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| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 387.05   | SILMD 285 Acct# 1206985-2 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 283.73   | SILMD 286 Acct# 1296582-8 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 2,151.05 | SILMD 288 Acct# 1303978-9 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 251.26   | SILMD 289 Acct# 1685375-6 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 91.51    | SILMD 289 Acct# 4185749-1 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 83.52    | SILMD 290 Acct# 1433921-2 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 709.98   | SILMD 292 Acct# 1481532-8 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 273.24   | SILMD 293 Acct# 1481534-4 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 546.45   | SILMD 294 Acct# 1481535-1 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 129.10   | SILMD 295 Acct# 1481536-9 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 1,448.10 | SILMD 296 Acct# 1481537-7 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 245.88   | SILMD 297 Acct# 1481539-3 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 218.57   | SILMD 298 Acct# 1481540-1 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 475.72   | SILMD 300 Acct# 1662840-6 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 5,987.68 | SILMD 301 Acct# 1687005-7 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 323.63   | SILMD 302 Acct# 1607534-3 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 1,073.69 | SILMD 305 Acct# 1695873-8 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 261.21   | SILMD 306 Acct# 1740353-6 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 3,190.49 | SILMD 307 Acct# 2049005-8 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 315.06   | SILMD 308 Acct# 2072459-7 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 372.66   | SILMD 309 Acct# 2001311-6 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 98.39    | SILMD 310 Acct# 2060519-2 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 256.46   | SILMD 311 Acct# 3014475-2 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 304.45   | SILMD 312 Acct# 3146127-0 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 145.07   | SILMD 312 Acct# 4372100-0 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 447.33   | SILMD 315 Acct# 3305804-1 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 1,326.61 | SILMD 316 Acct# 3291842-7 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 88.64    | SILMD 317 Acct# 3253826-6 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 938.56   | SILMD 318 Acct# 3372018-6 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 91.01    | SILMD 320 Acct# 0712569-3 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 370.55   | SILMD 321 Acct# 3338917-2 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 102.22   | SILMD 322 Acct# 3402033-9 |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint | \$ 830.14   | SILMD 323 Acct# 3597170-4 |

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|------------|---------|---------------------|----------------|--------------|------------------------------------|
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint    | \$ 394.36    | SILMD 324 Acct# 1246537-3          |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint    | \$ 267.37    | SILMD 325 Acct# 3587598-8          |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint    | \$ 118.15    | SILMD 326 Acct# 3840455-4          |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint    | \$ 218.36    | SILMD 327 Acct# 3810801-5          |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint    | \$ 726.05    | SILMD 328 Acct# 3894879-0          |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint    | \$ 95.01     | SILMD 329 Acct# 3939032-3          |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint    | \$ 284.65    | SILMD 330 Acct# 3951594-5          |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint    | \$ 44.97     | SILMD 331 Acct# 0712645-1          |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint    | \$ 14.16     | SILMD 331 Acct# 4174590-2          |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint    | \$ 77.27     | SILMD 331 Acct# 4174591-0          |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint    | \$ 36.61     | SILMD 331 Acct# 4174593-6          |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint    | \$ 31.50     | SILMD 331 Acct# 4176340-0          |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint    | \$ 173.35    | SILMD 332 Acct# 4093467-1          |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint    | \$ 485.31    | SILMD 8 Acct# 0712544-6            |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint    | \$ 436.14    | SILMD 9 Acct# 0712545-3            |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint    | \$ 804.79    | SILMD 95 Acct# 0712556-0           |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint    | \$ 11,815.45 | SILMD 97 Acct# 0712557-8           |
| 08/24/2026 | 892487  | NorthWestern Energy | Light Maint    | \$ 1,440.68  | SILMD 99 Acct# 0712558-6           |
| 08/24/2026 | 892486  | NorthWestern Energy | Public Safety  | \$ 624.18    | Station 6 Monthly Services July 26 |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 95.00     | 0707245-7 2102 Rehberg Ln SGNL     |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 99.28     | 0708907-1 1900 Miles Ave SGNL      |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 63.52     | 0712695-6 3401 3rd Ave N SGNL      |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 45.49     | 0712697-2 1800 4th Ave N SGNL      |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 173.60    | 0712699-8 2800 4th Ave N SGNL      |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 64.43     | 0712700-4 2900 1/2 4th Ave N SGNL  |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 174.77    | 0712701-2 3200 4th Ave N SGNL      |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 50.83     | 0712702-0 1300 6th Ave N SGNL      |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 148.04    | 0712703-8 1800 6th Ave N SGNL      |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 46.41     | 0712705-3 2800 6th Ave N SGNL      |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 240.33    | 0712708-7 3100 6th Ave N SGNL      |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 125.35    | 0712713-7 600 Broadwater Ave SGNL  |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 57.48     | 0712714-5 800 Broadwater Ave SGNL  |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 263.12    | 0712715-2 1400 Broadwater Ave SGNL |

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| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 250.23 | 0712716-0 1500 Broadwater Ave SGNL |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 130.85 | 0712717-8 1600 Broadwater Ave SGNL |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 114.27 | 0712718-6 1900 Broadwater Ave SGNL |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 148.04 | 0712719-4 2400 Broadwater Ave SGNL |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 255.44 | 0712720-2 2900 Broadwater Ave SGNL |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 263.12 | 0712721-0 1500 Miles Ave SGNL      |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 103.29 | 0712722-8 3200 Central Ave SGNL    |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 166.81 | 0712725-1 1500 Central Ave SGNL    |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 62.91  | 0712727-7 401 S 24th St W SGNL     |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 58.39  | 0712729-3 111 S 24th St W SGNL     |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 49.79  | 0712731-9 2800 Central Ave SGNL    |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 231.56 | 0712733-5 600 N 31st St SGNL       |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 92.38  | 0712735-0 1329 5th St W SGNL       |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 106.90 | 0712736-8 800 Grand Ave SGNL       |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 180.32 | 0712739-2 1600 Grand Ave SGNL      |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 379.09 | 0712741-8 1900 Grand Ave SGNL      |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 129.36 | 0712742-6 2999 Grand Ave SGNL      |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 76.32  | 0712744-2 500 Lewis Ave SGNL       |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 187.15 | 0712745-9 1400 Lewis Ave SGNL      |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 338.18 | 0712746-7 1500 Lewis Ave SGNL      |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 223.10 | 0712747-5 1600 Lewis Ave SGNL      |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 185.56 | 0712748-3 2400 Lewis Ave SGNL      |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 74.05  | 0712752-5 1700 Poly Dr SGNL        |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 240.17 | 0712753-3 1300 Poly Dr SGNL        |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 137.22 | 0712756-6 438 Poly Dr SGNL         |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 150.29 | 0712757-4 2400 Stillwater Ln SGNL  |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 264.26 | 0712760-8 2400 St Johns Ave SGNL   |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 62.91  | 0712763-2 3200 King Ave W SGNL     |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 140.01 | 0718990-5 1900 Central Ave SGNL    |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 260.19 | 0719121-6 2400 Grand Ave SGNL      |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 179.33 | 0719265-1 Hilltop Rd Streetlights  |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 52.49  | 0719740-3 2400 Rosebud Dr SGNL     |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 419.21 | 0719791-6 1944 Monad Rd SGNL       |

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| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 108.30 | 0720259-1 Constitution Ave & Govenors Blvd SGNL   |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 53.44  | 0720732-7 4003 State Ave SGNL                     |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 52.33  | 0720801-0 517 S 24th St W SGNL                    |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 47.59  | 0720815-0 3618 6th Ave S SGNL                     |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 132.72 | 0720819-2 800 Central Ave SGNL                    |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 65.00  | 0720824-2 Rehberg Ln & Poly Dr N Side SGNL        |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 141.72 | 0720831-7 2900 2nd Ave N SGNL                     |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 117.33 | 0720833-3 2800 3rd Ave N SGNL                     |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 34.72  | 0720836-6 2205 Central Ave SGNL                   |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 93.79  | 0720843-2 2651 King Ave W SGNL                    |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 139.72 | 0720848-1 3000 2nd Ave N SGNL                     |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 353.44 | 0720850-7 2915 3rd Ave N SGNL LTS                 |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 46.27  | 0720889-5 3100 4th Ave N SGNL                     |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 24.32  | 0720933-1 3113 9th Ave N LT Flasher               |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 133.14 | 0720949-7 500 Broadwater Ave SGNL                 |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 87.68  | 0720975-2 Wicks Ln & Nutter Blvd SGNL             |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 22.50  | 0720988-5 Lampman Dr LT E Flasher                 |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 22.37  | 0720989-3 3200 Canyon Dr LT W Flasher             |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 74.98  | 0721058-6 3800 Rimroc Rd SGNL                     |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 139.62 | 0721089-1 2600 4th Ave N SGNL                     |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 81.61  | 0721092-5 900 N 30th St SGNL                      |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 121.66 | 0721099-0 1700 Colton Blvd SGNL                   |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 48.35  | 0721525-4 551 S Billings Blvd PDST                |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 66.55  | 0721553-6 1408 3rd St W SGNL                      |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 104.40 | 0721560-1 1700 Parkhill Dr SGNL                   |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 98.17  | 0721790-4 2900 King Ave W SGNL                    |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 90.75  | 0760631-2 Wicks Ln & Lake Elmo Dr SGNL            |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 99.42  | 0789567-5 2911 6th Ave N SGNL                     |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 18.77  | 0873899-9 3200 Colton Blvd LT                     |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 68.28  | 0904611-1 Wicks Ln & Bench Blvd Signal            |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 134.92 | 0907784-3 Rimrock Rd & 17th St W SE corner Signal |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 102.17 | 0931417-0 1302 Rimrock Rd SGNL                    |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 69.72  | 0951040-5 1300 Grand Ave SGNL                     |

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| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 60.28  | 0951050-4 1400 Grand Ave SGNL                                |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 67.89  | 0951058-7 1500 Grand Ave SGNL                                |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 129.96 | 0960752-4 Central Ave at Target Signal                       |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 62.01  | 1054291-8 3000 King Ave W SGNL                               |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 108.02 | 1085474-3 1200 Central Ave SGNL                              |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 152.27 | 1153824-6 2901 Central Ave SGNL                              |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 85.43  | 1256894-5 2400 Central Ave SGNL                              |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 92.02  | 1262599-2 3320 4th Ave N SGNL                                |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 76.15  | 1322225-2 3420 Rimrock Rd SGNL                               |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 51.83  | 1379905-1 Zimmerman & Ave E PED for Lts                      |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 24.38  | 1379906-9 Zimmerman & Colton PED for Lts                     |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 85.63  | 1386497-0 3420 Zimmerman Trl PDST                            |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 176.40 | 1416118-6 Inter of Rimrock Rd & Shiloh PED                   |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 126.37 | 1425184-7 Wicks & Governors PED SGNL & LTS                   |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 81.29  | 1438574-4 3200 Monad Dr SGNL                                 |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 57.48  | 1452746-9 1013 Central Ave SGNL                              |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 137.35 | 1484127-4 3200 Broadwater Ave SGNL                           |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 54.73  | 1509087-1 600 Hawthorne Ln LT                                |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 90.79  | 1515543-5 SW Corner Grand & Zimmerman SGNL                   |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 120.30 | 1526764-4 600 Central Ave SGNL                               |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 41.35  | 1582187-9 2800 Broadwater Ave Bicycle Crossing LED PED Signs |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 84.14  | 1748906-3 Aronson Ave & Alkali Cr Rd LIGHTS                  |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 64.65  | 1752483-6 4345 King Ave E SGNL                               |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 61.81  | 1752484-4 4547 King Ave E SGNL                               |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 98.08  | 1765790-9 900 Govenors Blvd SGNL                             |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 90.73  | 1788495-8 4809 Midland Rd SGNL 2LT                           |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 55.27  | 1806914-6 2691 Monad Rd LT                                   |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 144.57 | 1825000-1 SW of Aronson & Alkali Cr SGNL & LTS               |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 149.25 | 1833687-5 Airport Rd Aronson & Main Lts                      |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 71.27  | 1929113-7 W Wicks Ln & Saint Andrews Dr SGNL & LTS           |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 54.48  | 1933797-1 4190 State Ave SGNL                                |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 78.61  | 1951646-7 2800 2nd Ave N SGNL                                |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 396.03 | 2048982-9 4001 Monad Rd LTS                                  |



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| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 39.55  | 2142803-2 2000 4th Ave N SGNL                                |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 5.53   | 3023707-7 441 Bench Blvd LT                                  |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 10.58  | 3023710-1 300 Bench Blvd LT                                  |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 70.96  | 3048085-9 800 Bench Blvd LT                                  |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 79.82  | 3050490-6 3600 Hesper Rd LT SGNL                             |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 47.43  | 3081578-1 1235 W Wicks Ln LTS (Interbelt loop)               |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 97.26  | 3146802-8 1300 Parkhill Dr SGNL & LTS                        |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 34.43  | 3240196-0 2151 6th Ave N Sgnl PED(HAWK)                      |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 180.62 | 3267280-0 6th Ave N Exposition Dr to 10th St LTS             |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 75.76  | 3293486-1 3199 Gabel Rd SGNL LGT                             |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 22.19  | 3346311-8 1880 Bench Blvd Bitterroot Schl Flashers           |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 81.14  | 3366948-2 3599 Grand Ave SGNL                                |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 120.32 | 3369287-2 3801 Grand Ave SGNL & LTS                          |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 116.81 | 3402639-3 200 Bench Blvd SGNL & LTS                          |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 153.45 | 3432007-7 6th Ave Bypass LTS                                 |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 68.33  | 3587442-9 3800 38th ST W SGNL                                |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 71.34  | 3587443-7 3600 36th ST W SGNL                                |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 22.19  | 3599361-7 3122 Zimmerman Trl Gate                            |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 38.64  | 3603809-9 1031 HWY 3 (Variable Message Sign & LED tunnel LTS |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 23.86  | 3611118-5 1952 Terminal Cir                                  |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 24.75  | 3620247-1 1688 Aviation PL                                   |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 84.94  | 3687097-0 1501 Monad Rd SGNL STLTS                           |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 72.74  | 3792349-7 2348 Overland Ave SGNL LTS                         |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 22.05  | 3815458-9 4150 King Ave E SGNL                               |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 73.36  | 3917221-8 498 Rimrock Rd LT SGNL                             |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 87.31  | 4084925-9 3201 Grand Ave SGNL LTS                            |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 75.57  | 4093468-9 5599 Elysian Rd SGNL LTS                           |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 58.91  | 4185748-3 3600 Gabel Rd SGNL & LTS                           |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 55.96  | 4203757-2 3601 King Ave W SGNL                               |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 23.42  | 4229423-1 3601 King Ave W STLT                               |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 105.42 | 4288554-1 1359 17th ST W SGNL                                |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 36.55  | 4302634-3 3218 4th Ave N SGNL                                |
| 08/24/2026 | 892487  | NorthWestern Energy | Street/Traffic | \$ 55.77  | 4302635-0 3449 2nd AVE N SGNL                                |

| Check Date | Check # | Name                | Fund Name      | Amount       | Item Desc                                                         |
|------------|---------|---------------------|----------------|--------------|-------------------------------------------------------------------|
| 08/24/2026 | 892486  | NorthWestern Energy | Wastewater     | \$ 190.59    | 389 62nd St Lift Entrance July 2026...                            |
| 08/24/2026 | 892486  | NorthWestern Energy | Water          | \$ 1,153.91  | 5809 Canyonwoods Dr July 2026                                     |
| 08/24/2026 | 892488  | Olympic Sales       | Fleet          | \$ 429.66    | 16768                                                             |
| 08/24/2026 | 892488  | Olympic Sales       | Fleet          | \$ 35.10     | 16768                                                             |
| 08/24/2026 | 892488  | Olympic Sales       | Fleet          | \$ 2,516.92  | 16783                                                             |
| 08/24/2026 | 892488  | Olympic Sales       | Fleet          | \$ 30.05     | 16783                                                             |
| 08/24/2026 | 892489  | Pace                | Storm Sewer    | \$ 49,821.34 | WO 26-32 CCTV City Storm Drain; PMt 1                             |
| 08/24/2026 | 892489  | Pace                | Storm Sewer    | \$ 10,975.48 | WO 26-32 CCTV City Storm Drain; Pmt 2                             |
| 08/24/2026 | 892492  | Potters Industries  | Street/Traffic | \$ 28,600.00 | Traffic paint beads - .650/lb X 44,000 = \$28,6000 X 2 = \$57,200 |
| 08/24/2026 | 892494  | Priority Dispatch   | EOC 911        | \$ 17,655.00 | Priority Dispatch Sys Ann Mntnce - ProQA Training License ESP     |
| 08/24/2026 | 892495  | Public Utilities    | Park Dist 1    | \$ 150.10    | 3060453                                                           |
| 08/24/2026 | 892495  | Public Utilities    | Park Dist 1    | \$ 33.25     | 3064232                                                           |
| 08/24/2026 | 892495  | Public Utilities    | Park Dist 1    | \$ 226.93    | 3068022                                                           |
| 08/24/2026 | 892495  | Public Utilities    | Park Dist 1    | \$ 7.36      | 3086379                                                           |
| 08/24/2026 | 892495  | Public Utilities    | Park Dist 1    | \$ 7.36      | 3086384                                                           |
| 08/24/2026 | 892495  | Public Utilities    | Park Dist 1    | \$ 23.45     | 3086387                                                           |
| 08/24/2026 | 892495  | Public Utilities    | Park Dist 1    | \$ 211.93    | 3086388                                                           |
| 08/24/2026 | 892495  | Public Utilities    | Park Dist 1    | \$ 137.46    | 3089293                                                           |
| 08/24/2026 | 892495  | Public Utilities    | Park Dist 1    | \$ 939.26    | 3091294                                                           |
| 08/24/2026 | 892495  | Public Utilities    | Park Dist 1    | \$ 20.21     | 3098105                                                           |
| 08/24/2026 | 892495  | Public Utilities    | Park Dist 1    | \$ 7.36      | 3098113                                                           |
| 08/24/2026 | 892495  | Public Utilities    | Park Dist 1    | \$ 1.88      | 3098205                                                           |
| 08/24/2026 | 892495  | Public Utilities    | Park Dist 1    | \$ 7.36      | 3109445                                                           |
| 08/24/2026 | 892495  | Public Utilities    | Park Dist 1    | \$ 5.69      | 3109451                                                           |
| 08/24/2026 | 892495  | Public Utilities    | Park Dist 1    | \$ 4,103.97  | 3110120                                                           |
| 08/24/2026 | 892495  | Public Utilities    | Park Dist 1    | \$ 88.59     | 3111950                                                           |
| 08/24/2026 | 892495  | Public Utilities    | Parking        | \$ 11.42     | 3076980                                                           |
| 08/24/2026 | 892495  | Public Utilities    | Parking        | \$ 278.46    | 3088608                                                           |
| 08/24/2026 | 892495  | Public Utilities    | Parks Maint    | \$ 487.83    | 3061212                                                           |
| 08/24/2026 | 892495  | Public Utilities    | Parks Maint    | \$ 185.64    | 3063374                                                           |
| 08/24/2026 | 892495  | Public Utilities    | Parks Maint    | \$ 1,920.00  | 3063384                                                           |
| 08/24/2026 | 892495  | Public Utilities    | Parks Maint    | \$ 333.77    | 3064055                                                           |
| 08/24/2026 | 892495  | Public Utilities    | Parks Maint    | \$ 13.56     | 3069969                                                           |

| Check Date | Check # | Name             | Fund Name   | Amount       | Item Desc |
|------------|---------|------------------|-------------|--------------|-----------|
| 08/24/2026 | 892495  | Public Utilities | Parks Maint | \$ 4,942.32  | 3072961   |
| 08/24/2026 | 892495  | Public Utilities | Parks Maint | \$ 589.17    | 3072990   |
| 08/24/2026 | 892495  | Public Utilities | Parks Maint | \$ 10.23     | 3073704   |
| 08/24/2026 | 892495  | Public Utilities | Parks Maint | \$ 107.34    | 3074740   |
| 08/24/2026 | 892495  | Public Utilities | Parks Maint | \$ 550.65    | 3074748   |
| 08/24/2026 | 892495  | Public Utilities | Parks Maint | \$ 5,806.39  | 3074750   |
| 08/24/2026 | 892495  | Public Utilities | Parks Maint | \$ 83.30     | 3074752   |
| 08/24/2026 | 892495  | Public Utilities | Parks Maint | \$ 2,977.17  | 3075407   |
| 08/24/2026 | 892495  | Public Utilities | Parks Maint | \$ 9.81      | 3075860   |
| 08/24/2026 | 892495  | Public Utilities | Parks Maint | \$ 842.18    | 3075860   |
| 08/24/2026 | 892495  | Public Utilities | Parks Maint | \$ 1,715.97  | 3081602   |
| 08/24/2026 | 892495  | Public Utilities | Parks Maint | \$ 373.47    | 3084220   |
| 08/24/2026 | 892495  | Public Utilities | Parks Maint | \$ 4,758.75  | 3086389   |
| 08/24/2026 | 892495  | Public Utilities | Parks Maint | \$ 6,096.66  | 3086390   |
| 08/24/2026 | 892495  | Public Utilities | Parks Maint | \$ 15,677.97 | 3086391   |
| 08/24/2026 | 892495  | Public Utilities | Parks Maint | \$ 4,320.51  | 3086392   |
| 08/24/2026 | 892495  | Public Utilities | Parks Maint | \$ 79.21     | 3086393   |
| 08/24/2026 | 892495  | Public Utilities | Parks Maint | \$ 103.86    | 3086929   |
| 08/24/2026 | 892495  | Public Utilities | Parks Maint | \$ 10.23     | 3087030   |
| 08/24/2026 | 892495  | Public Utilities | Parks Maint | \$ 6,135.17  | 3090572   |
| 08/24/2026 | 892495  | Public Utilities | Parks Maint | \$ 1,305.57  | 3095935   |
| 08/24/2026 | 892495  | Public Utilities | Parks Maint | \$ 7.36      | 3098114   |
| 08/24/2026 | 892495  | Public Utilities | Parks Maint | \$ 7.36      | 3098115   |
| 08/24/2026 | 892495  | Public Utilities | Parks Maint | \$ 5,167.01  | 3098115   |
| 08/24/2026 | 892495  | Public Utilities | Parks Maint | \$ 22,542.63 | 3098116   |
| 08/24/2026 | 892495  | Public Utilities | Parks Maint | \$ 179.70    | 3098999   |
| 08/24/2026 | 892495  | Public Utilities | Parks Maint | \$ 817.80    | 3101972   |
| 08/24/2026 | 892495  | Public Utilities | Parks Maint | \$ 9.81      | 3107297   |
| 08/24/2026 | 892495  | Public Utilities | Parks Maint | \$ 3,408.23  | 3107297   |
| 08/24/2026 | 892495  | Public Utilities | Parks Maint | \$ 4,050.05  | 3107305   |
| 08/24/2026 | 892495  | Public Utilities | Parks Maint | \$ 31.69     | 3107704   |
| 08/24/2026 | 892495  | Public Utilities | Parks Maint | \$ 2,561.18  | 3107704   |
| 08/24/2026 | 892495  | Public Utilities | Parks Maint | \$ 7,285.41  | 3108190   |

| Check Date | Check # | Name                       | Fund Name        | Amount       | Item Desc                                               |
|------------|---------|----------------------------|------------------|--------------|---------------------------------------------------------|
| 08/24/2026 | 892495  | Public Utilities           | Parks Maint      | \$ 48.75     | 3109460                                                 |
| 08/24/2026 | 892495  | Public Utilities           | Parks Maint      | \$ 48.75     | 3113693                                                 |
| 08/24/2026 | 892495  | Public Utilities           | Parks Maint      | \$ 13,590.38 | 3113702                                                 |
| 08/24/2026 | 892495  | Public Utilities           | Parks Maint      | \$ 890.60    | 3114277                                                 |
| 08/24/2026 | 892495  | Public Utilities           | Public Safety    | \$ 93.62     | 3063998                                                 |
| 08/24/2026 | 892495  | Public Utilities           | Public Safety    | \$ 38.74     | 3109286                                                 |
| 08/24/2026 | 892495  | Public Utilities           | Public Safety    | \$ 46.21     | 3110936                                                 |
| 08/24/2026 | 892495  | Public Utilities           | Street/Traffic   | \$ 192.58    | 3096789                                                 |
| 08/24/2026 | 892495  | Public Utilities           | Wastewater       | \$ 16.83     | 3092611                                                 |
| 08/24/2026 | 892495  | Public Utilities           | Water            | \$ 11.65     | 3120428                                                 |
| 08/24/2026 | 892496  | Public Works Belknap       | Wastewater       | \$ 43.72     | 2251 Belknap July 2026                                  |
| 08/24/2026 | 892496  | Public Works Belknap       | Wastewater       | \$ 87.44     | 2251 Belknap July 2026                                  |
| 08/24/2026 | 892496  | Public Works Belknap       | Water            | \$ 770.54    | 2035 Santiago Blvd IRR July 2026                        |
| 08/24/2026 | 892496  | Public Works Belknap       | Water            | \$ 9.81      | 216 E Airport Rd IRR July 2026                          |
| 08/24/2026 | 892496  | Public Works Belknap       | Water            | \$ 1,477.77  | 2251 Belknap July 2026                                  |
| 08/24/2026 | 892496  | Public Works Belknap       | Water            | \$ 131.15    | 2251 Belknap July 2026                                  |
| 08/24/2026 | 892496  | Public Works Belknap       | Water            | \$ 87.44     | 2251 Belknap July 2026                                  |
| 08/24/2026 | 892496  | Public Works Belknap       | Water            | \$ 174.88    | 2251 Belknap July 2026                                  |
| 08/24/2026 | 892496  | Public Works Belknap       | Water            | \$ 52.43     | 901 Ave C July 2026                                     |
| 08/24/2026 | 892496  | Public Works Belknap       | Water            | \$ 2.20      | 903 Ave C Irr July 2026                                 |
| 08/24/2026 | 892505  | S & S Machine              | Wastewater       | \$ 5,002.00  | valve stem adapters, pump shaft, 2 coupl                |
| 08/24/2026 | 892508  | SHI International Corp     | IT Resources     | \$ 51,869.64 | CC Approved Annual Manage Engine Renewal thru 8/28/2027 |
| 08/24/2026 | 892508  | SHI International Corp     | Public Safety    | \$ 27.08     | Power Automate -Cal Renner, Police 1500-21110-403330    |
| 08/24/2026 | 892510  | St V's Occupational Health | Public Safety    | \$ 9,996.03  | New Recruit firefighter pre-employment physicals        |
| 08/24/2026 | 892511  | Sundown Security           | Airport          | \$ 4,896.00  | Aviation workers screening services as required by TSA  |
| 08/24/2026 | 892516  | Tank Management Services   | Public Safety    | \$ 5,720.00  | Annual Compliance Inspection Station 1, 2, 3, 5, 6      |
| 08/24/2026 | ACH     | Teamsters Union Local 190  | Payroll Clearing | \$ 9,071.50  | Payroll Summary                                         |
| 08/24/2026 | ACH     | Town & Country Supply      | Airport          | \$ 30,553.60 | 455195 fuel                                             |
| 08/24/2026 | ACH     | Town & Country Supply      | Airport          | \$ 32,250.43 | 455297 fuel                                             |
| 08/24/2026 | ACH     | Town & Country Supply      | Fleet            | \$ 8,391.41  | 455325                                                  |
| 08/24/2026 | ACH     | Town & Country Supply      | Fleet            | \$ 20,435.43 | 455325                                                  |
| 08/24/2026 | ACH     | Town & Country Supply      | Fleet            | \$ 9,242.40  | 455325                                                  |
| 08/24/2026 | ACH     | Town & Country Supply      | Fleet            | \$ 9,777.48  | 455325                                                  |

| Check Date | Check # | Name                  | Fund Name     | Amount      | Item Desc                                               |
|------------|---------|-----------------------|---------------|-------------|---------------------------------------------------------|
| 08/24/2026 | ACH     | Town & Country Supply | Public Safety | \$ 5,509.61 | Unleaded fuel and diesel for stations                   |
| 08/24/2026 | ACH     | Tractor & Equipment   | Solid Waste   | \$ 2,013.25 | CABIN FILTER                                            |
| 08/24/2026 | ACH     | Tractor & Equipment   | Solid Waste   | \$ 475.89   | CLAMP, T BOLTS, HOSE, CONSUMABLES AND ENVIRO FEES       |
| 08/24/2026 | ACH     | Tractor & Equipment   | Solid Waste   | \$ 34.13    | CONSUMABLES AND ENVIRONMENTAL FEES                      |
| 08/24/2026 | ACH     | Tractor & Equipment   | Solid Waste   | \$ 102.38   | CONSUMABLES AND ENVIRONMENTAL FEES                      |
| 08/24/2026 | ACH     | Tractor & Equipment   | Solid Waste   | \$ 1,046.03 | DRYER, DISCONNECT, SEAL, HOSE, CONSUMABLES & ENVIRO FEE |
| 08/24/2026 | ACH     | Tractor & Equipment   | Solid Waste   | \$ 329.20   | ELEMENT                                                 |
| 08/24/2026 | ACH     | Tractor & Equipment   | Solid Waste   | \$ 1,498.15 | ELEMENTS                                                |
| 08/24/2026 | ACH     | Tractor & Equipment   | Solid Waste   | \$ 1,106.74 | FILTER KIT, CAP, PROBE, DRAIN KIT, ELEMENT, CONSUMABLES |
| 08/24/2026 | ACH     | Tractor & Equipment   | Solid Waste   | \$ 574.73   | FILTER, CAP, PROBE, CONSUMABLES AND ENVIRONMENTAL FEE   |
| 08/24/2026 | ACH     | Tractor & Equipment   | Solid Waste   | \$ 975.00   | PERFORM 500 HOUR SERICE MAINTENANCE                     |
| 08/24/2026 | ACH     | Tractor & Equipment   | Solid Waste   | \$ 585.00   | PERFORM 500 HOUR SERIVE MAINTENANCE                     |
| 08/24/2026 | ACH     | Tractor & Equipment   | Solid Waste   | \$ 1,462.50 | REMOVE AND INSTALL RADIATOR                             |
| 08/24/2026 | ACH     | Tractor & Equipment   | Solid Waste   | \$ 59.94    | ROLLER                                                  |
| 08/24/2026 | ACH     | Tractor & Equipment   | Solid Waste   | \$ 1,433.85 | SENSOR, PLATE, RELAY CONSUMABLES AND ENVIRONMENTAL FEE  |
| 08/24/2026 | ACH     | Tractor & Equipment   | Solid Waste   | \$ 2,905.06 | SWIVELS AND CYL GP-BASIC                                |
| 08/24/2026 | ACH     | Tractor & Equipment   | Solid Waste   | \$ 487.50   | TROUBLESHOOT AIR CONDITIONER                            |
| 08/24/2026 | ACH     | Tractor & Equipment   | Solid Waste   | \$ 4,680.00 | TROUBLESHOOT AIR CONDITIONER                            |
| 08/24/2026 | ACH     | Tractor & Equipment   | Solid Waste   | \$ 1,560.00 | TROUBLESHOOT EMISSIONS CODES                            |
| 08/24/2026 | ACH     | Tractor & Equipment   | Solid Waste   | \$ 1,950.00 | TROUBLESHOOT ENGINE COOLANT LEAK                        |
| 08/24/2026 | 892527  | Verizon Wireless      | Engineering   | \$ 40.04    | PW-Engineering                                          |
| 08/24/2026 | 892527  | Verizon Wireless      | Fleet         | \$ 42.85    | Motor Pool                                              |
| 08/24/2026 | 892527  | Verizon Wireless      | General       | \$ 38.65    | City Administrator                                      |
| 08/24/2026 | 892527  | Verizon Wireless      | General       | \$ 270.55   | Code Enf. Cell Phones                                   |
| 08/24/2026 | 892527  | Verizon Wireless      | General       | \$ 20.02    | Weed Abatement iPad                                     |
| 08/24/2026 | 892527  | Verizon Wireless      | Library       | \$ 393.53   | Library                                                 |
| 08/24/2026 | 892527  | Verizon Wireless      | Parking       | \$ 233.29   | Parking                                                 |
| 08/24/2026 | 892527  | Verizon Wireless      | PD Program    | \$ 463.80   | CCSIU Cell/PTT                                          |
| 08/24/2026 | 892527  | Verizon Wireless      | PD Program    | \$ 60.04    | CCSIU RAVEN                                             |
| 08/24/2026 | 892527  | Verizon Wireless      | Phone System  | \$ 160.16   | Code Enforcement iPads                                  |
| 08/24/2026 | 892527  | Verizon Wireless      | Phone System  | \$ 70.03    | WRF Cradle Point/Belknap Cradle Point                   |
| 08/24/2026 | 892527  | Verizon Wireless      | Public Safety | \$ -        | Axon Cradlepoint Charges                                |
| 08/24/2026 | 892527  | Verizon Wireless      | Public Safety | \$ 40.01    | Bait Car                                                |

| Check Date | Check # | Name                     | Fund Name      | Amount        | Item Desc                                                  |
|------------|---------|--------------------------|----------------|---------------|------------------------------------------------------------|
| 08/24/2026 | 892527  | Verizon Wireless         | Public Safety  | \$ 40.01      | Fire Drone Hotspot                                         |
| 08/24/2026 | 892527  | Verizon Wireless         | Public Safety  | \$ 40.04      | Fire iPad / Test Verizon iPad                              |
| 08/24/2026 | 892527  | Verizon Wireless         | Public Safety  | \$ 40.04      | MDT Toughbooks                                             |
| 08/24/2026 | 892527  | Verizon Wireless         | Public Safety  | \$ 40.04      | MDT Toughbooks                                             |
| 08/24/2026 | 892527  | Verizon Wireless         | Public Safety  | \$ 108.68     | Police Bait Car and SRO and Drone                          |
| 08/24/2026 | 892527  | Verizon Wireless         | Public Safety  | \$ 30.02      | Police Bait Car and SRO and Drone                          |
| 08/24/2026 | 892527  | Verizon Wireless         | Public Safety  | \$ 20.02      | Police iPad Chief                                          |
| 08/24/2026 | 892527  | Verizon Wireless         | Public Safety  | \$ 40.01      | Police MiFi                                                |
| 08/24/2026 | 892527  | Verizon Wireless         | Solid Waste    | \$ 24.53      | PW-SW-ON CALL Solid Waste On Call                          |
| 08/24/2026 | 892527  | Verizon Wireless         | Street/Traffic | \$ 130.09     | PW-Street/Street Cameras                                   |
| 08/24/2026 | 892527  | Verizon Wireless         | Street/Traffic | \$ 244.18     | PW-STRT TRFC Streets                                       |
| 08/24/2026 | 892527  | Verizon Wireless         | Transit        | \$ 339.02     | MET AVL                                                    |
| 08/24/2026 | 892527  | Verizon Wireless         | Transit        | \$ 750.58     | MET Max Transit5710-71420-403160                           |
| 08/24/2026 | 892527  | Verizon Wireless         | Transit        | \$ 710.48     | MET Max Transit5710-71420-403160                           |
| 08/24/2026 | 892527  | Verizon Wireless         | Transit        | \$ 220.13     | MET Transit 5710-71420-403160                              |
| 08/24/2026 | 892527  | Verizon Wireless         | Wastewater     | \$ 310.25     | MET Tablets5710-71420-403160                               |
| 08/24/2026 | 892527  | Verizon Wireless         | Water          | \$ 40.01      | PWBLNP Comm-Meter CityWorks/Neptune                        |
| 08/24/2026 | 892527  | Verizon Wireless         | Water          | \$ 70.09      | PWBLNP Comm-Meter CityWorks/Neptune                        |
| 08/24/2026 | 892530  | Western Municipal Constr | Wastewater     | \$ 323,072.63 | WO 26-01 Contract 2 Sewer Replacement; Pmt 1               |
| 08/24/2026 | 892534  | Yellowstone Electric     | Airport        | \$ 432.00     | Aircraft blocking view with point to point.                |
| 08/24/2026 | 892534  | Yellowstone Electric     | Airport        | \$ 2,100.00   | Annual test and inspection                                 |
| 08/24/2026 | 892534  | Yellowstone Electric     | Airport        | \$ 2,765.00   | BLIA badges 500 count                                      |
| 08/24/2026 | 892534  | Yellowstone Electric     | Airport        | \$ 2,621.80   | MWS removed and replaced existing ubiquity point to point. |
| 08/24/2026 | 892534  | Yellowstone Electric     | Airport        | \$ 1,345.57   | QTA access control updates                                 |
| 08/24/2026 | 892534  | Yellowstone Electric     | Airport        | \$ 15,432.49  | QTA access control updates                                 |
| 08/24/2026 | 892534  | Yellowstone Electric     | Airport        | \$ 528.50     | Repairs at gate 9 camera access control                    |
| 08/24/2026 | 892536  | YWCA                     | Public Safety  | \$ 125,294.00 | Family Justice Center FY 2026                              |



**City Council Regular Business Meeting**

**Meeting Date:** 09/28/2026

**TITLE:** Payment of Claims for week of August 31st, 2026

**PRESENTED BY:** Erin Watterud

**Department:** Finance

**Presentation:** No

**Legal Review:** No

**Project Number:** N/A

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**RECOMMENDATION**

Staff recommends Council approve the Payment of Claims

**EXECUTIVE SUMMARY**

Claims in the amount of \$7,200,793.12 have been reviewed and are presented for City Council payment approval. A complete listing of the claims for the week are available in the Finance Department.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Payment Approval Process Every invoice for payment is entered into the City's accounting system and the backup documentation is scanned in and attached (physical invoices, additional e-mails explaining payments, bids, contracts, etc.). Each invoice goes through a multi-step approval process depending upon the amount of the payment. First, invoices are entered by the department requesting the payment and the department director or designee must perform an initial review and approval of the purchase. The number of approvals within the department can vary based upon the size of the department, but no less than one approver within each department must verify the payment. Second, all payments, regardless of size, must be approved by the Purchasing Agent or designee. The Purchasing Agent will review the payment to ensure purchasing procedures are followed and appropriate documentation is attached. If the payment is greater than \$1,000, then it must be approved by the Finance Director or designee. If that payment is greater than \$10,000, then it must be approved by the City Administrator or Assistant City Administrator. Once all approvals are completed, the payment is able to be made and the Accounts Payable Clerk can print the check. After all checks are printed, a list of all checks in excess of \$2,500 is generated and placed on the next City Council meeting for review.

**FISCAL EFFECTS**

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

**STAKEHOLDERS**

**ALTERNATIVES**

No other alternatives were analyzed.

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**Attachments**

CouncilMemo wk of 08312026

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| Check Date | Check # | Name                                   | Fund Name      | Amount       | Item Desc                                 |
|------------|---------|----------------------------------------|----------------|--------------|-------------------------------------------|
| 08/31/2026 | 892539  | Aaqua Drilling                         | Water          | \$ 10,202.64 | WO 19-12 New Well Drilling                |
| 08/31/2026 | 892539  | Aaqua Drilling                         | Water          | \$ 15,201.85 | WO 19-12 West End Reservoir - New Well    |
| 08/31/2026 | 892543  | Advanced Engineering and Environmental | Wastewater     | \$ 168.04    | Phase 1 - Water and Wastewater Rate Study |
| 08/31/2026 | 892543  | Advanced Engineering and Environmental | Wastewater     | \$ 2,995.25  | Phase 2 - Water and Wastewater Rate Study |
| 08/31/2026 | 892543  | Advanced Engineering and Environmental | Water          | \$ 824.21    | Phase 1 - Water and Wastewater Rate Study |
| 08/31/2026 | 892543  | Advanced Engineering and Environmental | Water          | \$ -         | Phase 2 -Water and Wastewater Rate Study  |
| 08/31/2026 | 892545  | Aerzen USA Corporation                 | Wastewater     | \$ 3,427.56  | 36 filters for Secondary Blowers          |
| 08/31/2026 | 892545  | Aerzen USA Corporation                 | Wastewater     | \$ 325.15    | Shipping for Filters for Secondary Blowe  |
| 08/31/2026 | ACH     | Altitude Signal                        | Street/Traffic | \$ 7,722.00  | Parts for Traffic signals                 |
| 08/31/2026 | 892556  | Applied Industrial Tech                | Wastewater     | \$ 3,736.78  | Conveyor belts for Centrifuge conveyors   |
| 08/31/2026 | ACH     | Askin Construction                     | Gas Tax        | \$ 17,952.99 | WO 26-04 3rd Ave N ADA and Storm Rehab    |
| 08/31/2026 | ACH     | Askin Construction                     | Storm Sewer    | \$ 45,852.18 | WO 26-04 3rd Ave N ADA and Storm Rehab    |
| 08/31/2026 | ACH     | Askin Construction                     | Tax Incrmnt E  | \$ 19,044.71 | WO 26-04 3rd Ave N ADA and Storm Rehab    |
| 08/31/2026 | 892561  | Big Sky Linen & Uniform                | Solid Waste    | \$ 26.30     | SW Coll Clayton Johnson Uniforms week o   |
| 08/31/2026 | 892561  | Big Sky Linen & Uniform                | Solid Waste    | \$ 873.33    | SW Coll Uniforms Week of 08/14/2026       |
| 08/31/2026 | 892561  | Big Sky Linen & Uniform                | Solid Waste    | \$ 462.72    | SW Landfill Uniforms Week of 08/11/2026   |
| 08/31/2026 | 892561  | Big Sky Linen & Uniform                | Solid Waste    | \$ 38.70     | SW Landfill Uniforms Week of 08/11/2026   |
| 08/31/2026 | 892561  | Big Sky Linen & Uniform                | Solid Waste    | \$ 38.70     | SW landfill.. Uniforms week of 08/04/20   |
| 08/31/2026 | 892561  | Big Sky Linen & Uniform                | Solid Waste    | \$ 462.72    | SW landfill.. Uniforms week of 08/04/20   |
| 08/31/2026 | 892561  | Big Sky Linen & Uniform                | Solid Waste    | \$ 873.33    | Uniforms week of 08/21/2026               |
| 08/31/2026 | 892561  | Big Sky Linen & Uniform                | Wastewater     | \$ 158.84    | Big Sky Linen 0752847 Meter Shop..        |
| 08/31/2026 | 892561  | Big Sky Linen & Uniform                | Wastewater     | \$ 13.15     | Britt Wheeler, Fee for Unreturned pair    |
| 08/31/2026 | 892561  | Big Sky Linen & Uniform                | Wastewater     | \$ 173.02    | D & C Uniforms week of 08/13/2026         |
| 08/31/2026 | 892561  | Big Sky Linen & Uniform                | Wastewater     | \$ 4.05      | D and C Chris Treaster Account Set up     |
| 08/31/2026 | 892561  | Big Sky Linen & Uniform                | Wastewater     | \$ 27.00     | Hayden Cox Set Up Fees                    |
| 08/31/2026 | 892561  | Big Sky Linen & Uniform                | Wastewater     | \$ 8.75      | Service July 2026                         |
| 08/31/2026 | 892561  | Big Sky Linen & Uniform                | Wastewater     | \$ 4.30      | Uniforms week of 08/06/2026 D and C       |
| 08/31/2026 | 892561  | Big Sky Linen & Uniform                | Wastewater     | \$ 159.19    | Uniforms week of 08/06/2026 D and C       |
| 08/31/2026 | 892561  | Big Sky Linen & Uniform                | Wastewater     | \$ 308.05    | WRF Uniforms Week of 08/07/2026           |
| 08/31/2026 | 892561  | Big Sky Linen & Uniform                | Wastewater     | \$ 322.09    | WRF Uniforms week of 08/21/2026           |
| 08/31/2026 | 892561  | Big Sky Linen & Uniform                | Wastewater     | \$ 48.00     | WRF Mike Slisk..Uniforms Set Up services  |
| 08/31/2026 | 892561  | Big Sky Linen & Uniform                | Wastewater     | \$ 314.26    | WRF Uniforms week of 08/14/2026           |
| 08/31/2026 | 892561  | Big Sky Linen & Uniform                | Wastewater     | \$ 11.12     | Zach Moreau Set Up Fee D and C            |

| Check Date | Check # | Name                         | Fund Name      | Amount          | Item Desc                                      |
|------------|---------|------------------------------|----------------|-----------------|------------------------------------------------|
| 08/31/2026 | 892561  | Big Sky Linen & Uniform      | Water          | \$ 158.85       | Big Sky Linen 0752847 Meter Shop..             |
| 08/31/2026 | 892561  | Big Sky Linen & Uniform      | Water          | \$ 13.15        | Wheeler, Fee for Unreturned pair               |
| 08/31/2026 | 892561  | Big Sky Linen & Uniform      | Water          | \$ 173.02       | D & C Uniforms week of 08/13/2026              |
| 08/31/2026 | 892561  | Big Sky Linen & Uniform      | Water          | \$ 4.05         | D and C Chris Treaster Account Set up          |
| 08/31/2026 | 892561  | Big Sky Linen & Uniform      | Water          | \$ 27.00        | Hayden Cox Set Up Fees                         |
| 08/31/2026 | 892561  | Big Sky Linen & Uniform      | Water          | \$ 155.09       | Meter Shop Uniforms week of 08/20/2026         |
| 08/31/2026 | 892561  | Big Sky Linen & Uniform      | Water          | \$ 26.25        | Service July 2026                              |
| 08/31/2026 | 892561  | Big Sky Linen & Uniform      | Water          | \$ 155.09       | Uniforms week of 08/06/2026                    |
| 08/31/2026 | 892561  | Big Sky Linen & Uniform      | Water          | \$ 4.30         | Uniforms week of 08/06/2026 D and C            |
| 08/31/2026 | 892561  | Big Sky Linen & Uniform      | Water          | \$ 159.19       | Uniforms week of 08/06/2026 D and C            |
| 08/31/2026 | 892561  | Big Sky Linen & Uniform      | Water          | \$ 155.09       | Uniforms week of 08/13/2026                    |
| 08/31/2026 | 892561  | Big Sky Linen & Uniform      | Water          | \$ 266.99       | WTP Uniforms Week of 08/13/2026                |
| 08/31/2026 | 892561  | Big Sky Linen & Uniform      | Water          | \$ 266.99       | WTP Uniforms week of 08/20/2026                |
| 08/31/2026 | 892561  | Big Sky Linen & Uniform      | Water          | \$ 47.75        | WTP Matt Petersen Uniforms Week of 08/2        |
| 08/31/2026 | 892561  | Big Sky Linen & Uniform      | Water          | \$ 7.50         | WTP..Chris Rush Uniform changes Week of        |
| 08/31/2026 | 892561  | Big Sky Linen & Uniform      | Water          | \$ 11.13        | Zach Moreau Set Up Fee D and C                 |
| 08/31/2026 | 892571  | Cascade Engineering          | Solid Waste    | \$ 30,920.00    | Residential Solid Waste Containers             |
| 08/31/2026 | 892583  | Cubic Transportation Systems | Transit        | \$ 43,013.60    | Digital Transit Fare Services. Renewal - Fed   |
| 08/31/2026 | 892583  | Cubic Transportation Systems | Transit        | \$ 10,753.40    | Digital Transit Fare Services. Renewal - Local |
| 08/31/2026 | 892584  | Cucancic Construction        | Transit        | \$ 179,906.33   | MET Bus Wash Equipment Replacement             |
| 08/31/2026 | 892585  | Cushing Terrell              | Facilities     | \$ 4,592.63     | City Hall 3rd Floor HVAC Replacement           |
| 08/31/2026 | 892585  | Cushing Terrell              | Tax Incrmnt S  | \$ 8,103.53     | AMEND PARK REC CAMPUS                          |
| 08/31/2026 | 892591  | Dell Computer                | Legal Grants   | \$ 320.00       | Qty. 2 27" regular monitors                    |
| 08/31/2026 | 892591  | Dell Computer                | Solid Waste    | \$ 2,275.00     | Dell Pro 14 plus laptop -Solid Waste           |
| 08/31/2026 | ACH     | Dick Anderson Construction   | Water          | \$ 2,277,411.89 | WO 19-12 West End Reservoir Const Services     |
| 08/31/2026 | ACH     | Dick Anderson Construction   | Water          | \$ 163,474.31   | WO 26-16 West End Reservoir Const Services     |
| 08/31/2026 | 892597  | DOWL                         | Water          | \$ 9,252.50     | WO 22-44 Zone 1 Water Storage Improvs          |
| 08/31/2026 | 892599  | Dustbusters                  | Street/Traffic | \$ 9,447.14     | Dustoil mag chloride                           |
| 08/26/2026 | 352275  | EBMS Import                  | City Ins Fund  | \$ 19,775.35    | EBMS INSURANCE PAYMENTS                        |
| 08/26/2026 | 352279  | EBMS Import                  | City Ins Fund  | \$ 4,465.06     | EBMS INSURANCE PAYMENTS                        |
| 08/26/2026 | 352288  | EBMS Import                  | City Ins Fund  | \$ 6,807.20     | EBMS INSURANCE PAYMENTS                        |
| 08/26/2026 | 352294  | EBMS Import                  | City Ins Fund  | \$ 5,383.64     | EBMS INSURANCE PAYMENTS                        |
| 08/26/2026 | 352299  | EBMS Import                  | City Ins Fund  | \$ 3,404.96     | EBMS INSURANCE PAYMENTS                        |

| Check Date | Check # | Name                          | Fund Name      | Amount       | Item Desc                                        |
|------------|---------|-------------------------------|----------------|--------------|--------------------------------------------------|
| 08/26/2026 | 352312  | EBMS Import                   | City Ins Fund  | \$ 2,534.55  | EBMS INSURANCE PAYMENTS                          |
| 08/26/2026 | 352318  | EBMS Import                   | City Ins Fund  | \$ 4,950.00  | EBMS INSURANCE PAYMENTS                          |
| 08/26/2026 | 352331  | EBMS Import                   | City Ins Fund  | \$ 5,215.35  | EBMS INSURANCE PAYMENTS                          |
| 08/26/2026 | 352340  | EBMS Import                   | City Ins Fund  | \$ 4,074.00  | EBMS INSURANCE PAYMENTS                          |
| 08/26/2026 | 352355  | EBMS Import                   | City Ins Fund  | \$ 6,105.45  | EBMS INSURANCE PAYMENTS                          |
| 08/26/2026 | 352373  | EBMS Import                   | City Ins Fund  | \$ 3,549.00  | EBMS INSURANCE PAYMENTS                          |
| 08/26/2026 | 352374  | EBMS Import                   | City Ins Fund  | \$ 3,312.34  | EBMS INSURANCE PAYMENTS                          |
| 08/26/2026 | 352377  | EBMS Import                   | City Ins Fund  | \$ 5,637.64  | EBMS INSURANCE PAYMENTS                          |
| 08/26/2026 | 352386  | EBMS Import                   | City Ins Fund  | \$ 6,425.63  | EBMS INSURANCE PAYMENTS                          |
| 08/26/2026 | 352387  | EBMS Import                   | City Ins Fund  | \$ 4,250.32  | EBMS INSURANCE PAYMENTS                          |
| 08/26/2026 | 352388  | EBMS Import                   | City Ins Fund  | \$ 5,507.50  | EBMS INSURANCE PAYMENTS                          |
| 08/26/2026 | 352390  | EBMS Import                   | City Ins Fund  | \$ 2,516.40  | EBMS INSURANCE PAYMENTS                          |
| 08/26/2026 | 352404  | EBMS Import                   | City Ins Fund  | \$ 31,292.12 | EBMS INSURANCE PAYMENTS                          |
| 08/26/2026 | 352413  | EBMS Import                   | City Ins Fund  | \$ 6,776.45  | EBMS INSURANCE PAYMENTS                          |
| 08/26/2026 | 352419  | EBMS Import                   | City Ins Fund  | \$ 31,211.10 | EBMS INSURANCE PAYMENTS                          |
| 08/26/2026 | 352442  | EBMS Import                   | City Ins Fund  | \$ 3,836.78  | EBMS INSURANCE PAYMENTS                          |
| 08/26/2026 | 352448  | EBMS Import                   | City Ins Fund  | \$ 40,097.46 | EBMS INSURANCE PAYMENTS                          |
| 08/26/2026 | 352450  | EBMS Import                   | City Ins Fund  | \$ 5,430.35  | EBMS INSURANCE PAYMENTS                          |
| 08/26/2026 | 352452  | EBMS Import                   | City Ins Fund  | \$ 11,466.20 | EBMS INSURANCE PAYMENTS                          |
| 08/26/2026 | 352454  | EBMS Import                   | City Ins Fund  | \$ 21,029.51 | EBMS INSURANCE PAYMENTS                          |
| 08/26/2026 | 352456  | EBMS Import                   | City Ins Fund  | \$ 7,077.11  | EBMS INSURANCE PAYMENTS                          |
| 08/26/2026 | 352462  | EBMS Import                   | City Ins Fund  | \$ 3,256.45  | EBMS INSURANCE PAYMENTS                          |
| 08/26/2026 | 352472  | EBMS Import                   | City Ins Fund  | \$ 10,070.12 | EBMS INSURANCE PAYMENTS                          |
| 08/26/2026 | 352486  | EBMS Import                   | City Ins Fund  | \$ 2,750.00  | EBMS INSURANCE PAYMENTS                          |
| 08/31/2026 | 892604  | Engineering Inc               | Gas Tax        | \$ 32,041.50 | 09/22/2025..Approved by CC. Engineer             |
| 08/31/2026 | 892604  | Engineering Inc               | St Maint Dist  | \$ 5,792.00  | WO 26-40 Rimrock Road Signal Timing              |
| 08/31/2026 | 892606  | Farmers Conservation Alliance | General        | \$ 11,768.50 | DNRC Pass Thru Grant RRG-24-1948                 |
| 08/31/2026 | 892608  | FBI Command College           | Public Safety  | \$ 3,600.00  | FBI Command College tuition                      |
| 08/31/2026 | 892610  | First Montana Title           | CDBG           | \$ 49,000.00 | FTHB- 1103 N. 23rd St.                           |
| 08/31/2026 | 892611  | Fisher Sand & Gravel          | Street/Traffic | \$ 4,966.50  | 14 1/2 Ave B paving alley for storm drain replac |
| 08/31/2026 | 892611  | Fisher Sand & Gravel          | Street/Traffic | \$ 7,686.00  | 1440 Virginia Ln mill and fill road repair       |
| 08/31/2026 | 892611  | Fisher Sand & Gravel          | Street/Traffic | \$ 8,015.70  | 1612 Lake Hills Dr mill and pave                 |
| 08/31/2026 | 892611  | Fisher Sand & Gravel          | Street/Traffic | \$ 443.80    | 1800 Broadwater D & C paving - water leak        |

| Check Date | Check # | Name                  | Fund Name      | Amount       | Item Desc                                       |
|------------|---------|-----------------------|----------------|--------------|-------------------------------------------------|
| 08/31/2026 | 892611  | Fisher Sand & Gravel  | Street/Traffic | \$ 2,013.90  | 31 Adams St water main break                    |
| 08/31/2026 | 892611  | Fisher Sand & Gravel  | Street/Traffic | \$ 10,128.30 | 600 Block of Ave F D & C paving - pipe bursting |
| 08/31/2026 | 892611  | Fisher Sand & Gravel  | Street/Traffic | \$ 2,753.80  | Road repair on Grand Ave @ Virginia ln          |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet          | \$ 15.96     | P1-44954-04                                     |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet          | \$ 24.88     | P1-45143-03                                     |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet          | \$ 24.88     | P1-45196-02                                     |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet          | \$ 13.35     | P1-45196-04                                     |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet          | \$ 36.45     | P1-45389-01                                     |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet          | \$ 82.72     | P1-45389-01                                     |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet          | \$ 17.68     | P1-45389-01                                     |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet          | \$ 86.76     | P1-45389-01                                     |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet          | \$ 90.67     | P1-45389-01                                     |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet          | \$ 11.41     | P1-45389-01                                     |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet          | \$ 14.73     | P1-45389-01                                     |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet          | \$ 56.45     | P1-45389-01                                     |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet          | \$ 32.73     | P1-45389-01                                     |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet          | \$ 12.00     | P1-45389-01                                     |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet          | \$ 199.14    | P1-45389-01                                     |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet          | \$ 17.26     | P1-45389-01                                     |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet          | \$ 165.48    | P1-45389-01                                     |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet          | \$ 105.56    | P1-45389-01                                     |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet          | \$ 239.36    | P1-45389-01                                     |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet          | \$ 33.70     | P1-45389-01                                     |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet          | \$ 11.28     | P1-45389-01                                     |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet          | \$ 22.56     | P1-45389-01                                     |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet          | \$ 7.48      | P1-45389-01                                     |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet          | \$ 4.79      | P1-45389-01                                     |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet          | \$ 14.00     | P1-45389-01                                     |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet          | \$ 13.16     | P1-45389-02                                     |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet          | \$ 105.56    | P1-45389-03                                     |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet          | \$ 34.64     | P1-45523-01                                     |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet          | \$ 54.55     | P1-45523-01                                     |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet          | \$ 20.68     | P1-45523-01                                     |

| Check Date | Check # | Name                  | Fund Name | Amount    | Item Desc   |
|------------|---------|-----------------------|-----------|-----------|-------------|
| 08/31/2026 | ACH     | Galles Filter Service | Fleet     | \$ 12.00  | P1-45523-01 |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet     | \$ 4.05   | P1-45523-01 |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet     | \$ 8.63   | P1-45523-01 |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet     | \$ 7.26   | P1-45523-01 |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet     | \$ 72.90  | P1-45523-01 |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet     | \$ 5.46   | P1-45523-01 |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet     | \$ 27.45  | P1-45523-02 |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet     | \$ 62.04  | P1-45586-01 |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet     | \$ 3.87   | P1-45586-01 |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet     | \$ 45.16  | P1-45586-01 |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet     | \$ 4.79   | P1-45586-01 |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet     | \$ 5.29   | P1-45586-01 |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet     | \$ 37.66  | P1-45586-01 |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet     | \$ 24.62  | P1-45586-01 |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet     | \$ 8.08   | P1-45586-01 |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet     | \$ 14.92  | P1-45661-01 |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet     | \$ 36.45  | P1-45661-01 |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet     | \$ 82.72  | P1-45661-01 |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet     | \$ 11.41  | P1-45661-01 |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet     | \$ 7.48   | P1-45661-01 |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet     | \$ 8.63   | P1-45661-01 |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet     | \$ 37.66  | P1-45661-01 |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet     | \$ 181.34 | P1-45661-01 |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet     | \$ 36.45  | P1-45689-01 |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet     | \$ 3.74   | P1-45689-01 |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet     | \$ 41.36  | P1-45689-01 |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet     | \$ 41.36  | P1-45689-01 |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet     | \$ 43.64  | P1-45689-01 |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet     | \$ 14.73  | P1-45689-01 |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet     | \$ 6.06   | P1-45689-01 |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet     | \$ 16.00  | P1-45689-01 |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet     | \$ 32.73  | P1-45783-01 |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet     | \$ 14.73  | P1-45783-01 |



| Check Date | Check # | Name                  | Fund Name   | Amount      | Item Desc                             |
|------------|---------|-----------------------|-------------|-------------|---------------------------------------|
| 08/31/2026 | ACH     | Galles Filter Service | Fleet       | \$ 20.68    | P1-45783-01                           |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet       | \$ 165.48   | P1-45783-01                           |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet       | \$ 11.41    | P1-45783-01                           |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet       | \$ 4.79     | P1-45783-01                           |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet       | \$ 3.74     | P1-45783-01                           |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet       | \$ 11.61    | P1-45783-01                           |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet       | \$ 86.76    | P1-45824-01                           |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet       | \$ 14.73    | P1-45824-01                           |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet       | \$ 49.24    | P1-45824-01                           |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet       | \$ 358.80   | P1-45824-01                           |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet       | \$ 14.73    | P1-45824-02                           |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet       | \$ 28.63    | U-22741                               |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet       | \$ 33.70    | U-22986                               |
| 08/31/2026 | ACH     | Galles Filter Service | Fleet       | \$ 17.26    | U-22986                               |
| 08/31/2026 | ACH     | Galles Filter Service | Solid Waste | \$ 249.82   | CAB AIR FILTERS                       |
| 08/31/2026 | ACH     | Galles Filter Service | Solid Waste | \$ 147.72   | CAB AND OUTER AIR FILTERS             |
| 08/31/2026 | ACH     | Galles Filter Service | Solid Waste | \$ 632.65   | CAB, AND OUTER AIR FILTERS            |
| 08/31/2026 | ACH     | Galles Filter Service | Solid Waste | \$ 158.11   | CABIN AIR ELEMENTS                    |
| 08/31/2026 | ACH     | Galles Filter Service | Solid Waste | \$ 45.50    | INNER AIR ELEMENT                     |
| 08/31/2026 | ACH     | Galles Filter Service | Solid Waste | \$ 937.40   | INNER AND OUTER AIR ELEMENT           |
| 08/31/2026 | ACH     | Galles Filter Service | Solid Waste | \$ 1,006.29 | INNER, OUTER AND CAB AIR FILTERS      |
| 08/31/2026 | ACH     | Galles Filter Service | Solid Waste | \$ 109.51   | INNER, OUTER AND CABIN AIR FILTERS    |
| 08/31/2026 | ACH     | Galles Filter Service | Solid Waste | \$ 113.22   | OUTER AIR ELEMENT & 8 QT DISPENSER    |
| 08/31/2026 | ACH     | Galles Filter Service | Solid Waste | \$ 465.08   | OUTER AIR ELEMENTS                    |
| 08/31/2026 | ACH     | Galles Filter Service | Solid Waste | \$ 430.85   | OUTER AIR FILTERS                     |
| 08/31/2026 | ACH     | Galles Filter Service | Solid Waste | \$ 388.10   | OUTER, INNER AND CABIN AIR FILTERS    |
| 08/31/2026 | ACH     | Galles Filter Service | Transit     | \$ 239.94   | P1-45817-01 fuel spin-on              |
| 08/31/2026 | ACH     | Galles Filter Service | Transit     | \$ 417.72   | P1-45817-01 fuel/ water separator- 86 |
| 08/31/2026 | ACH     | Galles Filter Service | Wastewater  | \$ 7.30     | CABIN AIR FILTER                      |
| 08/31/2026 | ACH     | Galles Filter Service | Water       | \$ 7.31     | CABIN AIR FILTER                      |
| 08/31/2026 | ACH     | Galles Filter Service | Water       | \$ 65.46    | CABIN AIR FILTERS                     |
| 08/31/2026 | ACH     | Galles Filter Service | Water       | \$ 517.68   | CITROL DEGREASER P/N: 111-040-00450   |
| 08/31/2026 | 892617  | General Distributing  | Fleet       | \$ 140.00   | 0001670165                            |

| Check Date | Check # | Name                      | Fund Name     | Amount        | Item Desc                                   |
|------------|---------|---------------------------|---------------|---------------|---------------------------------------------|
| 08/31/2026 | 892617  | General Distributing      | Wastewater    | \$ 4,984.34   | Davit crane for fall protection/retrieva    |
| 08/31/2026 | 892617  | General Distributing      | Wastewater    | \$ 2,114.63   | Receiver Hitch mount for fall protection    |
| 08/31/2026 | 892619  | Granite Peak Pump Service | Park Dist 1   | \$ 9,840.48   | irrigation pump repair at rose park - 26204 |
| 08/31/2026 | 892620  | Hardrives Construction    | St Maint Dist | \$ 6,883.66   | WO 26-03 Interstate Ave Separate from Pa    |
| 08/31/2026 | 892621  | Hawkins                   | Park Dist 1   | \$ 2,765.55   | chlorine for pools 7546201                  |
| 08/31/2026 | 892621  | Hawkins                   | Water         | \$ 30,117.60  | Aqua Hawk Delivery                          |
| 08/31/2026 | 892621  | Hawkins                   | Water         | \$ 19,000.00  | Chlorine gas delivery                       |
| 08/31/2026 | 892621  | Hawkins                   | Water         | \$ 30,470.10  | coagulant delivery                          |
| 08/31/2026 | 892621  | Hawkins                   | Water         | \$ 30,893.10  | PACL for WTP Process Aqua Hawk              |
| 08/31/2026 | 892621  | Hawkins                   | Water         | \$ 30,794.40  | PACL for WTP Process                        |
| 08/31/2026 | ACH     | HDR                       | Water         | \$ 4,558.53   | WO 24-20 WTP Underground Leaks Assessment   |
| 08/31/2026 | 892622  | Hose & Rubber Supply      | Fleet         | \$ 15.82      | 2231984                                     |
| 08/31/2026 | 892622  | Hose & Rubber Supply      | Fleet         | \$ 32.04      | 2232536                                     |
| 08/31/2026 | 892622  | Hose & Rubber Supply      | Fleet         | \$ 948.51     | 2232761                                     |
| 08/31/2026 | 892622  | Hose & Rubber Supply      | Fleet         | \$ 132.94     | 2232906                                     |
| 08/31/2026 | 892622  | Hose & Rubber Supply      | Fleet         | \$ 52.52      | 2233354                                     |
| 08/31/2026 | 892622  | Hose & Rubber Supply      | Fleet         | \$ 839.17     | 2233365                                     |
| 08/31/2026 | 892622  | Hose & Rubber Supply      | Fleet         | \$ 168.12     | 2233456                                     |
| 08/31/2026 | 892622  | Hose & Rubber Supply      | Fleet         | \$ 393.40     | 2233456                                     |
| 08/31/2026 | 892622  | Hose & Rubber Supply      | Fleet         | \$ 7.44       | 2233901                                     |
| 08/31/2026 | 892622  | Hose & Rubber Supply      | Fleet         | \$ 17.80      | 2233941                                     |
| 08/31/2026 | 892622  | Hose & Rubber Supply      | Fleet         | \$ 0.26       | 2233941                                     |
| 08/31/2026 | 892622  | Hose & Rubber Supply      | Fleet         | \$ 374.01     | 2234074                                     |
| 08/31/2026 | 892622  | Hose & Rubber Supply      | Fleet         | \$ 15.60      | 2234274                                     |
| 08/31/2026 | 892622  | Hose & Rubber Supply      | Fleet         | \$ 218.34     | 2234538                                     |
| 08/31/2026 | 892622  | Hose & Rubber Supply      | Fleet         | \$ 170.48     | 2234570                                     |
| 08/31/2026 | 892622  | Hose & Rubber Supply      | Fleet         | \$ 324.90     | 2234609                                     |
| 08/31/2026 | 892622  | Hose & Rubber Supply      | Fleet         | \$ 20.00      | 2234837                                     |
| 08/31/2026 | 892622  | Hose & Rubber Supply      | Fleet         | \$ 95.75      | 2235161                                     |
| 08/31/2026 | 892625  | Insight Public Sector     | P.W. Admin    | \$ 5,297.01   | MS Surface Pro 12, i7, 64GB, 1TB, Dock      |
| 08/31/2026 | 892625  | Insight Public Sector     | Public Safety | \$ 4,552.10   | Qty. 5 FZ-56 toughbooks                     |
| 08/31/2026 | 892627  | Jackson Group Peterbilt   | Solid Waste   | \$ 421,140.00 | One new side load truck to replace 0069     |
| 08/31/2026 | 892627  | Jackson Group Peterbilt   | Solid Waste   | \$ 421,140.00 | One new side load truck to replace 0074     |

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|------------|---------|--------------------------|----------------|---------------|-------------------------------------------------------|
| 08/31/2026 | 892627  | Jackson Group Peterbilt  | Solid Waste    | \$ 421,140.00 | One new side load truck to replace 0075               |
| 08/31/2026 | 892627  | Jackson Group Peterbilt  | Solid Waste    | \$ 421,140.00 | One new side load truck.                              |
| 08/31/2026 | 892627  | Jackson Group Peterbilt  | Solid Waste    | \$ 4,640.00   | Warranty                                              |
| 08/31/2026 | 892627  | Jackson Group Peterbilt  | Solid Waste    | \$ 4,640.00   | Warranty                                              |
| 08/31/2026 | 892627  | Jackson Group Peterbilt  | Solid Waste    | \$ 4,640.00   | Warranty                                              |
| 08/31/2026 | 892627  | Jackson Group Peterbilt  | Solid Waste    | \$ 4,640.00   | Warranty                                              |
| 08/31/2026 | ACH     | Joe Johnson Equipment    | Street/Traffic | \$ 309.00     | FILLER HOSE                                           |
| 08/31/2026 | ACH     | Joe Johnson Equipment    | Street/Traffic | \$ 309.00     | FILLER HOSE                                           |
| 08/31/2026 | ACH     | Joe Johnson Equipment    | Street/Traffic | \$ 4,434.80   | REAR BROOMS                                           |
| 08/31/2026 | 892631  | K2 Civil                 | Park Dist 1    | \$ 58,130.00  | AMEND PARK TRAIL REHABILITATION                       |
| 08/31/2026 | 892631  | K2 Civil                 | Park Dist 1    | \$ 10,370.00  | AMEND PARK TRAIL REHABILITATION                       |
| 08/31/2026 | 892638  | KLJ Engineering          | St Maint Dist  | \$ 18,173.50  | WO 26-03 Contract 2: City Chip Seal Consultant        |
| 08/31/2026 | 892638  | KLJ Engineering          | St Maint Dist  | \$ 8,935.00   | WO 26-26 Zimmerman & Ave E Signal Design              |
| 08/31/2026 | 892639  | Knife River              | Airport        | \$ 547,105.59 | Taxilane Construction 2026 - Federal Share            |
| 08/31/2026 | 892639  | Knife River              | Airport        | \$ 28,795.03  | Taxilane Construction 2026 - Local Share              |
| 08/31/2026 | 892649  | Martel Construction      | Airport        | \$ 15,483.66  | Ticket Area & New In-Line Baggage Belt System         |
| 08/31/2026 | 892649  | Martel Construction      | Airport        | \$ 294,189.49 | Ticket Area & New In-Line Baggage Belt System         |
| 08/31/2026 | 892649  | Martel Construction      | Airport        | \$ 104,051.83 | Ticket Area & New In-Line Baggage Belt System         |
| 08/31/2026 | 892651  | McLees Incorporated      | Wastewater     | \$ 8,350.00   | New Mini Split Unit for Headworks                     |
| 08/31/2026 | 892651  | McLees Incorporated      | Water          | \$ 724.50     | 4 Dances HVAC Repairs                                 |
| 08/31/2026 | 892656  | Millennium Electric      | Wastewater     | \$ 64,683.65  | WO 25-23 Fiber Optic Belknap Svc Center to Stillwater |
| 08/31/2026 | 892656  | Millennium Electric      | Water          | \$ 64,683.66  | WO 25-23 Fiber Optic Belknap Svc Center to Stillwater |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Facilities     | \$ 151.94     | 130 733 1000 8                                        |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Facilities     | \$ 3,480.57   | 375 963 4481 4                                        |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Facilities     | \$ 299.42     | 757 633 1000 2                                        |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Facilities     | \$ 38.82      | 799 152 1209 0                                        |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Facilities     | \$ 185.08     | 989 733 1000 0                                        |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Facilities     | \$ 101.21     | 993 733 1000 4                                        |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Library        | \$ 469.31     | 219 924 4851 0                                        |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Park Dist 1    | \$ 79.55      | 061 943 1000 6                                        |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Park Dist 1    | \$ 99.21      | 112 138 9381 8                                        |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Park Dist 1    | \$ 38.77      | 371 101 1000 6                                        |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Park Dist 1    | \$ 50.48      | 437 780 1000 9                                        |

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| 08/31/2026 | 892660  | Montana Dakota Utilities | Park Dist 1   | \$ 36.32    | 501 473 1000 2 |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Park Dist 1   | \$ 53.50    | 571 295 3342 8 |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Park Dist 1   | \$ 36.32    | 703 760 1000 8 |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Park Dist 1   | \$ 736.50   | 879 660 1000 8 |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Park Dist 1   | \$ 38.77    | 902 360 1000 6 |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Park Dist 1   | \$ 40.62    | 927 890 1000 3 |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Parking       | \$ 41.89    | 717 353 1000 6 |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Public Safety | \$ 38.82    | 062 907 9494 7 |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Public Safety | \$ 149.92   | 169 233 1000 3 |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Public Safety | \$ 153.96   | 307 111 5825 0 |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Public Safety | \$ 38.80    | 357 004 5071 7 |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Public Safety | \$ 99.17    | 442 190 1000 4 |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Public Safety | \$ 38.82    | 514 117 0478 9 |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Public Safety | \$ 124.28   | 533 653 1000 1 |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Public Safety | \$ 82.27    | 602 589 7178 1 |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Public Safety | \$ 101.21   | 668 670 1000 2 |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Public Safety | \$ 52.26    | 672 860 1000 3 |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Public Safety | \$ 168.86   | 819 360 1000 8 |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Public Safety | \$ 97.82    | 885 880 1000 4 |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Public Safety | \$ 36.93    | 930 442 2308 4 |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Public Safety | \$ 38.80    | 958 650 1000 3 |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Public Safety | \$ 58.88    | 959 389 9168 4 |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Public Safety | \$ 46.15    | 971 487 8549 2 |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Solid Waste   | \$ 87.68    | 284 225 1320 1 |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Solid Waste   | \$ 79.55    | 602 680 9335 2 |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Solid Waste   | \$ 36.32    | 770 390 1000 2 |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Transit       | \$ 133.66   | 962 880 1000 0 |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Wastewater    | \$ 86.35    | 017 739 3911 9 |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Wastewater    | \$ 713.69   | 293 780 1000 2 |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Wastewater    | \$ 1,427.36 | 293 780 1000 2 |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Wastewater    | \$ 713.69   | 293 780 1000 2 |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Wastewater    | \$ 51.52    | 310 490 1000 7 |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Wastewater    | \$ 24.46    | 410 490 1000 6 |

| Check Date | Check # | Name                     | Fund Name  | Amount    | Item Desc              |
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| 08/31/2026 | 892660  | Montana Dakota Utilities | Wastewater | \$ 89.06  | 470 750 1000 0         |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Wastewater | \$ 38.80  | 559 250 1000 5         |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Wastewater | \$ 82.30  | 596 733 1000 5         |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Wastewater | \$ 79.55  | 713 064 3190 0         |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Wastewater | \$ 85.04  | 735 453 1000 2         |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Wastewater | \$ 82.30  | 843 879 2205 1         |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Wastewater | \$ 80.90  | 868 563 1000 7         |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Water      | \$ 39.38  | 010 490 1000 0         |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Water      | \$ 89.10  | 011 958 6981 1         |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Water      | \$ 79.55  | 076 225 9180 3         |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Water      | \$ 36.32  | 084 663 6125 3         |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Water      | \$ 37.54  | 110 490 1000 9         |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Water      | \$ 36.93  | 162 660 1000 4         |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Water      | \$ 36.32  | 209 077 5055 6         |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Water      | \$ 36.32  | 210 490 1000 8         |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Water      | \$ 154.53 | 310 490 1000 7         |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Water      | \$ 11.41  | 3113 Stanford Dr House |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Water      | \$ 18.47  | 373 580 1000 9         |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Water      | \$ 18.46  | 373 580 1000 9         |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Water      | \$ 73.36  | 410 490 1000 6         |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Water      | \$ 139.08 | 500 490 1000 7         |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Water      | \$ 36.93  | 510 490 1000 5         |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Water      | \$ 36.32  | 527 033 1000 4         |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Water      | \$ 36.93  | 541 380 1000 1         |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Water      | \$ 36.32  | 566 923 1000 8         |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Water      | \$ 18.16  | 600 490 1000 6         |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Water      | \$ 18.16  | 600 490 1000 6         |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Water      | \$ 36.32  | 666 923 1000 7         |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Water      | \$ 42.44  | 700 490 1000 5         |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Water      | \$ 80.23  | 800 490 1000 4         |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Water      | \$ 37.57  | 825 150 1000 5         |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Water      | \$ 36.32  | 832 001 1000 1         |
| 08/31/2026 | 892660  | Montana Dakota Utilities | Water      | \$ 192.54 | 900 490 1000 3         |

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|------------|---------|--------------------------|---------------|--------------|--------------------------------------------------------|
| 08/31/2026 | 892660  | Montana Dakota Utilities | Water         | \$ 80.90     | 921 580 1000 6                                         |
| 08/31/2026 | 892662  | Montana Dakota Utilities | Airport       | \$ 23,999.98 | Airport Master Plan Update - Federal Share             |
| 08/31/2026 | 892662  | Montana Dakota Utilities | Airport       | \$ 2,666.66  | Airport Master Plan Update - Local Share               |
| 08/31/2026 | 892662  | Montana Dakota Utilities | Airport       | \$ 19,117.48 | Engineering Services - West Shuttle Parking Lot        |
| 08/31/2026 | 892662  | Montana Dakota Utilities | Airport       | \$ 2,312.58  | Drainage Pond E Design & Constr Management - Fed       |
| 08/31/2026 | 892662  | Montana Dakota Utilities | Airport       | \$ 121.71    | Drainage Pond E Design & Constr Management - Local     |
| 08/31/2026 | 892662  | Montana Dakota Utilities | Airport       | \$ 3,591.00  | VMATS vehicles that transit the airports movement area |
| 08/31/2026 | 892662  | Montana Dakota Utilities | Airport       | \$ 189.00    | VMATS vehicles that transit the airports movement area |
| 08/31/2026 | 892662  | Montana Dakota Utilities | Airport       | \$ 3,358.02  | FY27 Morrison Maierle On-Call                          |
| 08/31/2026 | 892662  | Montana Dakota Utilities | Airport       | \$ 5,801.52  | geospatial firm to provide as-built aerial imagery.    |
| 08/31/2026 | 892662  | Montana Dakota Utilities | Airport       | \$ 305.34    | geospatial firm to provide as-built aerial imagery.    |
| 08/31/2026 | 892662  | Montana Dakota Utilities | Wastewater    | \$ 89,600.78 | WO 26-01 Contract 2: 2026 Sanitary Sewer Replacement   |
| 08/31/2026 | 892663  | Motorola Solutions       | Public Safety | \$ 31,650.00 | 1411259687, VMEL 3rd party API enablement              |
| 08/31/2026 | 892664  | MT Dept of Revenue-CGR2  | Airport       | \$ 5,526.32  | Taxilane Construction 2026 - Federal Share             |
| 08/31/2026 | 892664  | MT Dept of Revenue-CGR2  | Airport       | \$ 290.86    | Taxilane Construction 2026 - Local Share               |
| 08/31/2026 | 892664  | MT Dept of Revenue-CGR2  | Airport       | \$ 156.40    | Ticket Area & New In-Line Baggage Belt System          |
| 08/31/2026 | 892664  | MT Dept of Revenue-CGR2  | Airport       | \$ 2,971.61  | Ticket Area & New In-Line Baggage Belt System          |
| 08/31/2026 | 892664  | MT Dept of Revenue-CGR2  | Airport       | \$ 1,051.03  | Ticket Area & New In-Line Baggage Belt System          |
| 08/31/2026 | 892664  | MT Dept of Revenue-CGR2  | Gas Tax       | \$ 181.35    | WO 26-04 3rd Ave N ADA and Storm Rehab; Pmt 1          |
| 08/31/2026 | 892664  | MT Dept of Revenue-CGR2  | Storm Sewer   | \$ 463.15    | WO 26-04 3rd Ave N ADA and Storm Rehab; Pmt 1          |
| 08/31/2026 | 892664  | MT Dept of Revenue-CGR2  | Tax Incrmnt E | \$ 192.37    | WO 26-04 3rd Ave N ADA and Storm Rehab; Pmt 1          |
| 08/31/2026 | 892664  | MT Dept of Revenue-CGR2  | Transit       | \$ 1,726.37  | MET Bus Wash Equipment Replacement                     |
| 08/31/2026 | 892664  | MT Dept of Revenue-CGR2  | Wastewater    | \$ 653.37    | WO 25-23 Fiber Optic Belknap Svc Center to Stillwater  |
| 08/31/2026 | 892664  | MT Dept of Revenue-CGR2  | Water         | \$ 23,004.16 | WO 19-12 West End Reservoir Project; Pmt 18            |
| 08/31/2026 | 892664  | MT Dept of Revenue-CGR2  | Water         | \$ 15.19     | WO 23-12 Z4 Pump Station & Waterline Improvements      |
| 08/31/2026 | 892664  | MT Dept of Revenue-CGR2  | Water         | \$ -         | WO 23-29 Grand Avenue Waterline Replacement            |
| 08/31/2026 | 892664  | MT Dept of Revenue-CGR2  | Water         | \$ 653.37    | WO 25-23 Fiber Optic Belknap Svc Center to Stillwater  |
| 08/31/2026 | 892664  | MT Dept of Revenue-CGR2  | Water         | \$ 1,651.26  | WO 26-16 West End Reservoir Const Services Contract    |
| 08/31/2026 | 892678  | Napa Auto Parts          | Fleet         | \$ 88.86     | 763253                                                 |
| 08/31/2026 | 892678  | Napa Auto Parts          | Fleet         | \$ 3.64      | 763318                                                 |
| 08/31/2026 | 892678  | Napa Auto Parts          | Fleet         | \$ 23.62     | 763333                                                 |
| 08/31/2026 | 892678  | Napa Auto Parts          | Fleet         | \$ 3.85      | 763383                                                 |
| 08/31/2026 | 892678  | Napa Auto Parts          | Fleet         | \$ 54.75     | 763562                                                 |



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| 08/31/2026 | 892678  | Napa Auto Parts | Fleet     | \$ 170.61  | 763574    |
| 08/31/2026 | 892678  | Napa Auto Parts | Fleet     | \$ 8.63    | 763683    |
| 08/31/2026 | 892678  | Napa Auto Parts | Fleet     | \$ 47.66   | 763866    |
| 08/31/2026 | 892678  | Napa Auto Parts | Fleet     | \$ 9.40    | 764015    |
| 08/31/2026 | 892678  | Napa Auto Parts | Fleet     | \$ 16.81   | 764015    |
| 08/31/2026 | 892678  | Napa Auto Parts | Fleet     | \$ 3.64    | 764015    |
| 08/31/2026 | 892678  | Napa Auto Parts | Fleet     | \$ 14.36   | 764015    |
| 08/31/2026 | 892678  | Napa Auto Parts | Fleet     | \$ 56.84   | 764064    |
| 08/31/2026 | 892678  | Napa Auto Parts | Fleet     | \$ 17.51   | 764119    |
| 08/31/2026 | 892678  | Napa Auto Parts | Fleet     | \$ 12.53   | 764146    |
| 08/31/2026 | 892678  | Napa Auto Parts | Fleet     | \$ 238.00  | 764224    |
| 08/31/2026 | 892678  | Napa Auto Parts | Fleet     | \$ 113.00  | 764224    |
| 08/31/2026 | 892678  | Napa Auto Parts | Fleet     | \$ 35.46   | 764273    |
| 08/31/2026 | 892678  | Napa Auto Parts | Fleet     | \$ 234.86  | 764273    |
| 08/31/2026 | 892678  | Napa Auto Parts | Fleet     | \$ 59.72   | 764358    |
| 08/31/2026 | 892678  | Napa Auto Parts | Fleet     | \$ 102.92  | 764358    |
| 08/31/2026 | 892678  | Napa Auto Parts | Fleet     | \$ 314.50  | 764413    |
| 08/31/2026 | 892678  | Napa Auto Parts | Fleet     | \$ 141.99  | 764413    |
| 08/31/2026 | 892678  | Napa Auto Parts | Fleet     | \$ 141.99  | 764417    |
| 08/31/2026 | 892678  | Napa Auto Parts | Fleet     | \$ (56.84) | 764842    |
| 08/31/2026 | 892678  | Napa Auto Parts | Fleet     | \$ 37.40   | 765054    |
| 08/31/2026 | 892678  | Napa Auto Parts | Fleet     | \$ 27.74   | 765151    |
| 08/31/2026 | 892678  | Napa Auto Parts | Fleet     | \$ 15.85   | 765251    |
| 08/31/2026 | 892678  | Napa Auto Parts | Fleet     | \$ 76.38   | 765251    |
| 08/31/2026 | 892678  | Napa Auto Parts | Fleet     | \$ 57.08   | 765408    |
| 08/31/2026 | 892678  | Napa Auto Parts | Fleet     | \$ 49.86   | 765408    |
| 08/31/2026 | 892678  | Napa Auto Parts | Fleet     | \$ 12.77   | 765474    |
| 08/31/2026 | 892678  | Napa Auto Parts | Fleet     | \$ 116.00  | 765491    |
| 08/31/2026 | 892678  | Napa Auto Parts | Fleet     | \$ 30.99   | 765491    |
| 08/31/2026 | 892678  | Napa Auto Parts | Fleet     | \$ (49.86) | 765531    |
| 08/31/2026 | 892678  | Napa Auto Parts | Fleet     | \$ 57.16   | 769711    |
| 08/31/2026 | 892678  | Napa Auto Parts | Fleet     | \$ 391.86  | 769968    |
| 08/31/2026 | 892678  | Napa Auto Parts | Fleet     | \$ 477.15  | 769968    |

| Check Date | Check # | Name                        | Fund Name   | Amount       | Item Desc                                         |
|------------|---------|-----------------------------|-------------|--------------|---------------------------------------------------|
| 08/31/2026 | 892678  | Napa Auto Parts             | Fleet       | \$ 144.86    | 769968                                            |
| 08/31/2026 | 892678  | Napa Auto Parts             | Fleet       | \$ 43.68     | 770103                                            |
| 08/31/2026 | 892678  | Napa Auto Parts             | Fleet       | \$ 27.50     | 770222                                            |
| 08/31/2026 | 892678  | Napa Auto Parts             | Fleet       | \$ (116.00)  | BRAKE; BRAKE ROTOR                                |
| 08/31/2026 | 892678  | Napa Auto Parts             | Fleet       | \$ (30.99)   | DISC PAD                                          |
| 08/31/2026 | 892682  | Network Information Systems | Parking     | \$ 4,442.00  | 5007_360 CAMERAS AND TWO LPR CAMERAS AT PARK 1    |
| 08/31/2026 | ACH     | Northwest Pipe Fittings     | Water       | \$ 73,743.20 | NEPTUNE METER PARTS                               |
| 08/31/2026 | 892684  | NorthWestern Energy         | Airport     | \$ 29,897.00 | Utilities to new parking lot. Northwestern Energy |
| 08/31/2026 | 892685  | NorthWestern Energy         | Building    | \$ 31.88     | 1569631-3                                         |
| 08/31/2026 | 892685  | NorthWestern Energy         | Facilities  | \$ 2,519.58  | 0975808-7                                         |
| 08/31/2026 | 892685  | NorthWestern Energy         | Facilities  | \$ 26.73     | 3866815-8                                         |
| 08/31/2026 | 892685  | NorthWestern Energy         | Facilities  | \$ 135.24    | 3922089-2                                         |
| 08/31/2026 | 892685  | NorthWestern Energy         | Park Dist 1 | \$ 1,392.99  | 0712538-8                                         |
| 08/31/2026 | 892685  | NorthWestern Energy         | Park Dist 1 | \$ 1,727.70  | 0722287-0                                         |
| 08/31/2026 | 892685  | NorthWestern Energy         | Park Dist 1 | \$ 856.30    | 0723045-1                                         |
| 08/31/2026 | 892685  | NorthWestern Energy         | Park Dist 1 | \$ 75.27     | 0813489-2                                         |
| 08/31/2026 | 892685  | NorthWestern Energy         | Park Dist 1 | \$ 201.37    | 0925496-2                                         |
| 08/31/2026 | 892685  | NorthWestern Energy         | Park Dist 1 | \$ 56.64     | 0978917-3                                         |
| 08/31/2026 | 892685  | NorthWestern Energy         | Park Dist 1 | \$ 608.52    | 1191404-1                                         |
| 08/31/2026 | 892685  | NorthWestern Energy         | Park Dist 1 | \$ 22.05     | 1588262-4                                         |
| 08/31/2026 | 892685  | NorthWestern Energy         | Park Dist 1 | \$ 31.57     | 1836666-6                                         |
| 08/31/2026 | 892685  | NorthWestern Energy         | Park Dist 1 | \$ 20.63     | 1849408-8                                         |
| 08/31/2026 | 892685  | NorthWestern Energy         | Park Dist 1 | \$ 24.59     | 1904944-4                                         |
| 08/31/2026 | 892685  | NorthWestern Energy         | Park Dist 1 | \$ 107.11    | 1941243-6                                         |
| 08/31/2026 | 892685  | NorthWestern Energy         | Park Dist 1 | \$ 22.05     | 3178260-0                                         |
| 08/31/2026 | 892685  | NorthWestern Energy         | Park Dist 1 | \$ 390.61    | 3241436-9                                         |
| 08/31/2026 | 892685  | NorthWestern Energy         | Park Dist 1 | \$ -         | 4086220-3                                         |
| 08/31/2026 | 892685  | NorthWestern Energy         | Park Dist 1 | \$ 55.29     | 4148708-3                                         |
| 08/31/2026 | 892685  | NorthWestern Energy         | Park Dist 1 | \$ 152.92    | 4177819-2                                         |
| 08/31/2026 | 892685  | NorthWestern Energy         | Park Dist 1 | \$ 265.68    | 4204010-5                                         |
| 08/31/2026 | 892685  | NorthWestern Energy         | Parking     | \$ 271.78    | 3835890-9                                         |
| 08/31/2026 | 892685  | NorthWestern Energy         | Parks Maint | \$ 0.79      | 0723392-7                                         |
| 08/31/2026 | 892685  | NorthWestern Energy         | Parks Maint | \$ 0.65      | 0723885-0                                         |

| Check Date | Check # | Name                | Fund Name      | Amount       | Item Desc |
|------------|---------|---------------------|----------------|--------------|-----------|
| 08/31/2026 | 892685  | NorthWestern Energy | Parks Maint    | \$ 23.42     | 0881455-0 |
| 08/31/2026 | 892685  | NorthWestern Energy | Parks Maint    | \$ 0.80      | 1029192-0 |
| 08/31/2026 | 892685  | NorthWestern Energy | Parks Maint    | \$ 68.21     | 1045813-1 |
| 08/31/2026 | 892685  | NorthWestern Energy | Parks Maint    | \$ 0.94      | 1265177-4 |
| 08/31/2026 | 892685  | NorthWestern Energy | Parks Maint    | \$ 0.79      | 1425364-5 |
| 08/31/2026 | 892685  | NorthWestern Energy | Parks Maint    | \$ 23.11     | 1514388-6 |
| 08/31/2026 | 892685  | NorthWestern Energy | Parks Maint    | \$ 0.94      | 1948667-9 |
| 08/31/2026 | 892685  | NorthWestern Energy | Parks Maint    | \$ 5.39      | 2055817-7 |
| 08/31/2026 | 892685  | NorthWestern Energy | Parks Maint    | \$ 15.80     | 3707234-5 |
| 08/31/2026 | 892685  | NorthWestern Energy | Parks Maint    | \$ 36.54     | 3707235-2 |
| 08/31/2026 | 892685  | NorthWestern Energy | Parks Maint    | \$ 23.86     | 3707236-0 |
| 08/31/2026 | 892685  | NorthWestern Energy | Parks Maint    | \$ 57.92     | 4103439-8 |
| 08/31/2026 | 892685  | NorthWestern Energy | Public Safety  | \$ 25.22     | 0712532-1 |
| 08/31/2026 | 892685  | NorthWestern Energy | Public Safety  | \$ 714.22    | 0720817-6 |
| 08/31/2026 | 892685  | NorthWestern Energy | Public Safety  | \$ 884.15    | 0871546-8 |
| 08/31/2026 | 892685  | NorthWestern Energy | Public Safety  | \$ 2,128.41  | 1183483-5 |
| 08/31/2026 | 892685  | NorthWestern Energy | Solid Waste    | \$ 1,413.31  | 3252194-0 |
| 08/31/2026 | 892685  | NorthWestern Energy | Street/Traffic | \$ 23.11     | 0855404-0 |
| 08/31/2026 | 892685  | NorthWestern Energy | Street/Traffic | \$ 9.79      | 1045820-6 |
| 08/31/2026 | 892685  | NorthWestern Energy | Street/Traffic | \$ -         | 1748896-6 |
| 08/31/2026 | 892685  | NorthWestern Energy | Street/Traffic | \$ 24.17     | 2047007-6 |
| 08/31/2026 | 892685  | NorthWestern Energy | Street/Traffic | \$ 24.47     | 2047010-0 |
| 08/31/2026 | 892685  | NorthWestern Energy | Street/Traffic | \$ 24.01     | 2047013-4 |
| 08/31/2026 | 892685  | NorthWestern Energy | Street/Traffic | \$ 23.86     | 2047017-5 |
| 08/31/2026 | 892685  | NorthWestern Energy | Street/Traffic | \$ 23.71     | 2047019-1 |
| 08/31/2026 | 892685  | NorthWestern Energy | Street/Traffic | \$ 3.76      | 3088038-9 |
| 08/31/2026 | 892685  | NorthWestern Energy | Street/Traffic | \$ 1.05      | 3590004-2 |
| 08/31/2026 | 892685  | NorthWestern Energy | Street/Traffic | \$ 70.70     | 3648861-7 |
| 08/31/2026 | 892685  | NorthWestern Energy | Transit        | \$ 344.86    | 0719225-5 |
| 08/31/2026 | 892685  | NorthWestern Energy | Transit        | \$ 6,379.21  | 4270013-8 |
| 08/31/2026 | 892685  | NorthWestern Energy | Wastewater     | \$ 95,286.36 | 0100591-7 |
| 08/31/2026 | 892685  | NorthWestern Energy | Wastewater     | \$ 87.54     | 0723383-6 |
| 08/31/2026 | 892685  | NorthWestern Energy | Wastewater     | \$ 398.37    | 0723878-5 |

| Check Date | Check # | Name                                 | Fund Name      | Amount       | Item Desc                                                 |
|------------|---------|--------------------------------------|----------------|--------------|-----------------------------------------------------------|
| 08/31/2026 | 892685  | NorthWestern Energy                  | Wastewater     | \$ 413.65    | 822 Shiloh Crossing Blvd Lift July 2026                   |
| 08/31/2026 | 892685  | NorthWestern Energy                  | Water          | \$ 1,995.97  | 0100485-2                                                 |
| 08/31/2026 | 892685  | NorthWestern Energy                  | Water          | \$ 14,892.43 | 0100540-4                                                 |
| 08/31/2026 | 892685  | NorthWestern Energy                  | Water          | \$ 26.89     | 0722249-0                                                 |
| 08/31/2026 | 892685  | NorthWestern Energy                  | Water          | \$ 22,803.41 | 0722264-9                                                 |
| 08/31/2026 | 892685  | NorthWestern Energy                  | Water          | \$ 7,108.15  | 0722270-6                                                 |
| 08/31/2026 | 892685  | NorthWestern Energy                  | Water          | \$ 10,822.02 | 0723040-2                                                 |
| 08/31/2026 | 892685  | NorthWestern Energy                  | Water          | \$ 16.55     | 0723059-2                                                 |
| 08/31/2026 | 892685  | NorthWestern Energy                  | Water          | \$ 1,530.11  | 1116452-2                                                 |
| 08/31/2026 | 892685  | NorthWestern Energy                  | Water          | \$ 178.04    | 1142253-2                                                 |
| 08/31/2026 | 892685  | NorthWestern Energy                  | Water          | \$ 23.26     | 1160807-2                                                 |
| 08/31/2026 | 892685  | NorthWestern Energy                  | Water          | \$ 29.72     | 1346673-5                                                 |
| 08/31/2026 | 892685  | NorthWestern Energy                  | Water          | \$ 22.64     | 1867265-9                                                 |
| 08/31/2026 | 892685  | NorthWestern Energy                  | Water          | \$ 11.22     | 4317396-2                                                 |
| 08/31/2026 | 892685  | NorthWestern Energy                  | Water          | \$ 1,662.96  | WO 19-12 4519 Hesper Rd TEMP July 2                       |
| 08/31/2026 | 892685  | NorthWestern Energy                  | Water          | \$ 1,420.26  | WO 19-42 4374 Hesper Rd TEMP Service                      |
| 08/31/2026 | 892688  | Performance Engineering & Consulting | Storm Sewer    | \$ 19,221.00 | WO 26-25 44th Street West Storm Utility Trunk Main; Pmt 4 |
| 08/31/2026 | 892690  | Pride of Montana                     | Facilities     | \$ 12,000.00 | monthly custodial service for BOC                         |
| 08/31/2026 | 892690  | Pride of Montana                     | Facilities     | \$ 17,051.65 | monthly custodial services - CITY HALL                    |
| 08/31/2026 | 892695  | Pyramid Cabinet Shop                 | Water          | \$ 3,587.00  | WO 19-42 IT Room Cabinets for WEWTP                       |
| 08/31/2026 | 892698  | Robert Peccia and Associates         | St Maint Dist  | \$ 5,137.69  | WO 26-22 Grand Ave & 56th Street W Improvements           |
| 08/31/2026 | 892699  | Rocky Mountain Compost               | Ballpark Dist  | \$ 105.00    | sand for dehlert ballfield - 32038                        |
| 08/31/2026 | 892699  | Rocky Mountain Compost               | Park Dist 1    | \$ 390.00    | bark for south - 32004                                    |
| 08/31/2026 | 892699  | Rocky Mountain Compost               | Park Dist 1    | \$ 1,032.00  | filter sock for ppow wow park alkali creek - 31941        |
| 08/31/2026 | 892699  | Rocky Mountain Compost               | Park Dist 1    | \$ 325.00    | medium bark - south landscaping 32032                     |
| 08/31/2026 | 892699  | Rocky Mountain Compost               | Park Dist 1    | \$ 4,160.00  | playground chips for stewart -32011                       |
| 08/31/2026 | 892699  | Rocky Mountain Compost               | Street/Traffic | \$ 575.00    | Concrete for alley @ 1st St W and Ave B                   |
| 08/31/2026 | 892700  | S & S Machine                        | Wastewater     | \$ 6,239.00  | Machine Two Sleeves and ceramic coat the                  |
| 08/31/2026 | 892700  | S & S Machine                        | Water          | \$ 1,300.00  | ROLLER FOR HB100.                                         |
| 08/31/2026 | 892700  | S & S Machine                        | Water          | \$ 4,609.00  | Walters Pump G Repair                                     |
| 08/31/2026 | 892701  | SavATree                             | Street/Traffic | \$ 4,299.75  | Fertilizing                                               |
| 08/31/2026 | 892703  | Second Nature Consulting             | Park Dist 1    | \$ 6,000.00  | consulting on the Riverfront Park trail renovations       |
| 08/31/2026 | 892705  | Sign Pro                             | Solid Waste    | \$ 6,322.50  | Magnet QR Codes for Collections Vehicles                  |

| Check Date | Check # | Name                            | Fund Name      | Amount      | Item Desc                                 |
|------------|---------|---------------------------------|----------------|-------------|-------------------------------------------|
| 08/31/2026 | 892706  | SJMM Ventures                   | ARC Rec        | \$ 4,289.00 | ARC league champ shirts - 3612            |
| 08/31/2026 | 892706  | SJMM Ventures                   | Park Dist 1    | \$ 386.20   | buddy shirts for miracle league - 3411    |
| 08/31/2026 | 892707  | Solid Waste Systems             | Fleet          | \$ 369.94   | P35675SPO                                 |
| 08/31/2026 | 892707  | Solid Waste Systems             | Fleet          | \$ 266.80   | P35675SPO                                 |
| 08/31/2026 | 892707  | Solid Waste Systems             | Fleet          | \$ 1,501.28 | P35985MON                                 |
| 08/31/2026 | 892707  | Solid Waste Systems             | Fleet          | \$ 31.62    | P35985MON                                 |
| 08/31/2026 | 892707  | Solid Waste Systems             | Fleet          | \$ 524.80   | P36083MON                                 |
| 08/31/2026 | 892707  | Solid Waste Systems             | Fleet          | \$ 224.93   | P36083MON                                 |
| 08/31/2026 | 892707  | Solid Waste Systems             | Fleet          | \$ 35.16    | P36249SPO                                 |
| 08/31/2026 | 892707  | Solid Waste Systems             | Fleet          | \$ 1,665.17 | P36249SPO                                 |
| 08/31/2026 | 892707  | Solid Waste Systems             | Fleet          | \$ 566.46   | P36374MON                                 |
| 08/31/2026 | 892707  | Solid Waste Systems             | Fleet          | \$ 502.98   | P36374MON                                 |
| 08/31/2026 | 892707  | Solid Waste Systems             | Fleet          | \$ 733.34   | P36453MON                                 |
| 08/31/2026 | 892707  | Solid Waste Systems             | Fleet          | \$ 34.90    | P36453MON                                 |
| 08/31/2026 | 892707  | Solid Waste Systems             | Fleet          | \$ 1,476.67 | P36609SPO                                 |
| 08/31/2026 | 892707  | Solid Waste Systems             | Fleet          | \$ 23.72    | P36609SPO                                 |
| 08/31/2026 | 892707  | Solid Waste Systems             | Fleet          | \$ 156.66   | P38257SPO                                 |
| 08/31/2026 | ACH     | Spencer Fluid Power             | Fleet          | \$ 10.20    | 33042899                                  |
| 08/31/2026 | ACH     | Spencer Fluid Power             | Fleet          | \$ 3,448.30 | 33047445                                  |
| 08/31/2026 | ACH     | Spencer Fluid Power             | Street/Traffic | \$ 1,555.23 | PUMP                                      |
| 08/31/2026 | ACH     | Spencer Fluid Power             | Water          | \$ 2,140.53 | AUGER MOTORS                              |
| 08/31/2026 | 892709  | Stahly Engineering & Associates | Storm Sewer    | \$ 2,917.00 | WO 27-16 Stormwater Improvements Projects |
| 08/31/2026 | 892718  | Thorn Run Partners              | Airport        | \$ 2,650.00 | Federal lobbyist services                 |
| 08/31/2026 | 892718  | Thorn Run Partners              | General        | \$ 2,750.00 | Federal lobbyist services                 |
| 08/31/2026 | 892718  | Thorn Run Partners              | P.W. Admin     | \$ 2,600.00 | Federal lobbyist services                 |
| 08/31/2026 | 892719  | Tire-Rama                       | Solid Waste    | \$ 2,858.00 | daily truck work/tire stock               |
| 08/31/2026 | 892719  | Tire-Rama                       | Solid Waste    | \$ 4,665.60 | daily truck work/tire stock               |
| 08/31/2026 | 892719  | Tire-Rama                       | Solid Waste    | \$ 60.00    | DISMOUNT, ROTATE AND MOUNT                |
| 08/31/2026 | 892719  | Tire-Rama                       | Solid Waste    | \$ 240.00   | DISMOUNT, ROTATE AND MOUNT                |
| 08/31/2026 | 892719  | Tire-Rama                       | Solid Waste    | \$ 60.00    | DISMOUNT, ROTATE AND MOUNT                |
| 08/31/2026 | 892719  | Tire-Rama                       | Solid Waste    | \$ 120.00   | DISMOUNT, ROTATE AND MOUNT                |
| 08/31/2026 | 892719  | Tire-Rama                       | Solid Waste    | \$ 120.00   | DISMOUNT, ROTATE AND MOUNT                |
| 08/31/2026 | 892719  | Tire-Rama                       | Solid Waste    | \$ 120.00   | DISMOUNT, ROTATE AND MOUNT                |

| Check Date | Check # | Name                  | Fund Name      | Amount       | Item Desc                       |
|------------|---------|-----------------------|----------------|--------------|---------------------------------|
| 08/31/2026 | 892719  | Tire-Rama             | Solid Waste    | \$ 240.00    | DISMOUNT, ROTATE AND MOUNT      |
| 08/31/2026 | 892719  | Tire-Rama             | Solid Waste    | \$ 120.00    | DISMOUNT, ROTATE AND MOUNT      |
| 08/31/2026 | 892719  | Tire-Rama             | Solid Waste    | \$ 25.00     | REPAIR                          |
| 08/31/2026 | 892719  | Tire-Rama             | Solid Waste    | \$ 25.00     | REPAIR                          |
| 08/31/2026 | 892719  | Tire-Rama             | Solid Waste    | \$ 240.00    | TIRE DISMOUNT, ROATE AND MOUNT  |
| 08/31/2026 | 892719  | Tire-Rama             | Solid Waste    | \$ 120.00    | TIRE DISMOUNT, ROATE AND MOUNT  |
| 08/31/2026 | 892719  | Tire-Rama             | Solid Waste    | \$ 100.00    | TIRE DISMOUNT, ROTATE AND MOUNT |
| 08/31/2026 | 892719  | Tire-Rama             | Solid Waste    | \$ 300.00    | TIRE DISMOUNT, ROTATE AND MOUNT |
| 08/31/2026 | 892719  | Tire-Rama             | Solid Waste    | \$ 60.00     | TIRE DISMOUNT, ROTATE AND MOUNT |
| 08/31/2026 | 892719  | Tire-Rama             | Solid Waste    | \$ 100.00    | TIRE DISMOUNT, ROTATE AND MOUNT |
| 08/31/2026 | 892719  | Tire-Rama             | Solid Waste    | \$ 240.00    | TIRE DISMOUNT, ROTATE AND MOUNT |
| 08/31/2026 | 892719  | Tire-Rama             | Solid Waste    | \$ 25.00     | TIRE REPAIR                     |
| 08/31/2026 | 892719  | Tire-Rama             | Solid Waste    | \$ 25.00     | TIRE REPAIR                     |
| 08/31/2026 | 892719  | Tire-Rama             | Solid Waste    | \$ 25.00     | TIRE REPAIR                     |
| 08/31/2026 | 892719  | Tire-Rama             | Solid Waste    | \$ 3,709.60  | tire repair & tire stock        |
| 08/31/2026 | 892719  | Tire-Rama             | Solid Waste    | \$ 5,035.00  | tire repair & tire stock        |
| 08/31/2026 | 892719  | Tire-Rama             | Solid Waste    | \$ 7,578.00  | tire repair & tire stock        |
| 08/31/2026 | 892719  | Tire-Rama             | Solid Waste    | \$ 10.00     | TIRE ROTATE                     |
| 08/31/2026 | 892719  | Tire-Rama             | Solid Waste    | \$ 20.00     | TIRE ROTATE                     |
| 08/31/2026 | 892719  | Tire-Rama             | Solid Waste    | \$ 5.00      | TIRE ROTATE                     |
| 08/31/2026 | 892719  | Tire-Rama             | Solid Waste    | \$ 5.00      | TIRE ROTATE                     |
| 08/31/2026 | 892719  | Tire-Rama             | Solid Waste    | \$ 5.00      | TIRE ROTATE                     |
| 08/31/2026 | 892719  | Tire-Rama             | Solid Waste    | \$ 30.00     | TIRE ROTATE                     |
| 08/31/2026 | 892719  | Tire-Rama             | Solid Waste    | \$ 90.00     | TIRE ROTATE AND REPAIR          |
| 08/31/2026 | 892719  | Tire-Rama             | Solid Waste    | \$ 387.28    | tire stock                      |
| 08/31/2026 | 892719  | Tire-Rama             | Solid Waste    | \$ 1,032.40  | Tire Stock                      |
| 08/31/2026 | 892719  | Tire-Rama             | Street/Traffic | \$ 25.00     | TIRE REPAIR                     |
| 08/31/2026 | 892719  | Tire-Rama             | Street/Traffic | \$ 25.00     | TIRE REPAIR                     |
| 08/31/2026 | ACH     | Town & Country Supply | Fleet          | \$ 10,393.71 | 456806                          |
| 08/31/2026 | ACH     | Town & Country Supply | Fleet          | \$ 20,793.94 | 456806                          |
| 08/31/2026 | ACH     | Town & Country Supply | Fleet          | \$ 8,199.39  | 456806                          |
| 08/31/2026 | ACH     | Town & Country Supply | Fleet          | \$ 8,593.44  | 456806                          |
| 08/31/2026 | ACH     | Town & Country Supply | Solid Waste    | \$ 27,486.68 | 455335                          |



| Check Date | Check # | Name                      | Fund Name      | Amount       | Item Desc                                                 |
|------------|---------|---------------------------|----------------|--------------|-----------------------------------------------------------|
| 08/31/2026 | ACH     | Tractor & Equipment       | Solid Waste    | \$ 6,468.80  | BARS                                                      |
| 08/31/2026 | ACH     | Tractor & Equipment       | Solid Waste    | \$ 85.69     | LAMP                                                      |
| 08/31/2026 | ACH     | Tractor & Equipment       | Solid Waste    | \$ 986.66    | MANIFOLD, CONSUMABLES AND ENVIRONMENTAL FEES              |
| 08/31/2026 | ACH     | Tractor & Equipment       | Solid Waste    | \$ 348.00    | SEAL, HOSE, CONNECTOR, COUPLING, DUST CAP                 |
| 08/31/2026 | ACH     | Tractor & Equipment       | Solid Waste    | \$ 170.99    | SEAL, ORING, FITTING, CONSUMABLES AND ENVIRO              |
| 08/31/2026 | ACH     | Tractor & Equipment       | Solid Waste    | \$ 1,072.50  | TROUBLESHOOT COOLING SYSTEM LEAK                          |
| 08/31/2026 | ACH     | Tractor & Equipment       | Solid Waste    | \$ 1,072.50  | TROUBLESHOOT FAULT CODE                                   |
| 08/31/2026 | 892723  | Tyler Technologies        | Public Safety  | \$ 13,250.00 | 020-173675, cloud gavel                                   |
| 08/31/2026 | ACH     | VertexOne Software        | P.W. Admin     | \$ 4,256.04  | Service July 2026                                         |
| 08/31/2026 | ACH     | Western Water Consultants | General        | \$ 6,167.00  | QTR ended 06.30.26 Pass Thru Grant RRG-24-1948            |
| 08/31/2026 | 892734  | Xylem Water Solutions USA | Water          | \$ 3,042.00  | WO 19-42 2 Pump Discharge Fittings for Sewer Lift Station |
| 08/31/2026 | 892737  | Yellowstone Valley Elec   | Light Maint    | \$ 364.67    | SILMD 299 Vintage Estates; 4179014 July 2026              |
| 08/31/2026 | 892737  | Yellowstone Valley Elec   | Light Maint    | \$ 665.82    | SILMD 313 Vintage Estates Sub Phase II                    |
| 08/31/2026 | 892737  | Yellowstone Valley Elec   | Street/Traffic | \$ 56.32     | 4799 Grand Ave Traffic Signal; 4179019 July 2026          |
| 08/31/2026 | 892737  | Yellowstone Valley Elec   | Street/Traffic | \$ 56.67     | 54th St W & Grand Signal; 4179019 July 2026               |
| 08/31/2026 | 892737  | Yellowstone Valley Elec   | Street/Traffic | \$ 89.50     | 54th St W & Rimrock - Street Light & Traffic Signal       |
| 08/31/2026 | 892737  | Yellowstone Valley Elec   | Street/Traffic | \$ 66.95     | Alkali Cr Rd & Interbelt Loop lights                      |
| 08/31/2026 | 892737  | Yellowstone Valley Elec   | Street/Traffic | \$ 39.38     | Ben Steele School - 56th St W; 4179020 July 2026          |
| 08/31/2026 | 892737  | Yellowstone Valley Elec   | Water          | \$ 3,927.64  | 2085 Santiago Blvd Thomas Pump Station J                  |
| 08/31/2026 | 892737  | Yellowstone Valley Elec   | Water          | \$ 40.20     | 5240 Jellison Rd Communications Tower J                   |

**City Council Regular Business Meeting****Meeting Date:** 09/28/2026**TITLE:** Public Hearing and Resolution Amending Solid Waste Fees**PRESENTED BY:** Jennifer Duray**Department:** Public Works**Presentation:** Yes**Legal Review:** Yes**Project Number:** N/A**RECOMMENDATION**

Staff recommends that the City Council conduct a public hearing and approve the resolution amending solid waste fees.

**EXECUTIVE SUMMARY**

Staff proposes amendments to the FY27 Solid Waste fee schedule to establish a \$4.50 residential return trip fee, provide Landfill management discretion in accepting clean soil at no charge based on operational needs, and revise tire disposal fees for smaller quantities while retaining the existing per-ton rates for bulk tire loads. The proposed changes are intended to provide customers with an additional collection option, improve cost recovery, and allow the Landfill to more effectively manage incoming materials. Staff recommends approval of the resolution amending Schedules I and III of Resolution 26-11339.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

On May 26, 2026, the City Council adopted Resolution 26-11339 establishing Solid Waste residential and commercial collection and disposal fees and Billings Regional Landfill use fees for FY27. The resolution established the current residential collection fees in Schedule I and Landfill disposal fees in Schedule III. Since adoption of the FY27 rates, staff has identified several areas where the fee schedules should be amended to better reflect current collection and Landfill operations.

First, staff proposes establishing a \$4.50 residential return trip fee for customers who request that the City return to collect a residential cart that was not collected during the regularly scheduled collection because the cart was not available at the required time or did not meet collection requirements. The fee would not apply when the return trip is necessary due to a missed collection attributable to the City. Currently, when a cart is not collected for reasons attributable to the customer, the customer may wait until the next regularly scheduled collection, self-haul the material to the Landfill, or request an extra pickup at the existing rate of \$5.80 for up to three bags of solid waste. The proposed return trip fee would provide customers with an additional option to have the cart collected before the next regularly scheduled collection.

Second, the current fee schedule allows qualifying clean soil to be accepted at the Landfill at no charge. Clean soil can be beneficial for Landfill operations; however, the amount needed varies depending on operational conditions. The Landfill currently has an abundance of clean soil and limited need for additional material. The proposed amendment would give Landfill management discretion to accept qualifying clean soil at no charge when the material is needed for Landfill operations. When clean soil is not needed, the Landfill may charge the applicable municipal solid waste disposal rate or decline to accept the material. The existing requirements for determining whether material qualifies as clean soil would remain unchanged.

Finally, staff proposes revising the tire disposal fee structure. The current schedule charges tires by weight at rates of \$166 per ton for City of Billings waste, \$249 per ton for Montana waste originating outside Billings, and \$332 per ton for out-of-state waste. The proposed amendment would retain the existing per-ton rates for bulk tire loads while establishing per-tire rates for smaller quantities. City residential customers would be permitted to dispose of up to four passenger vehicle or pickup tires per load at no charge, with additional tires charged at \$4 each. Passenger vehicle and pickup tires originating in Yellowstone County and other adjacent counties would be charged \$6 each. Semi-truck tires would be charged \$8 each for City-origin waste and \$12 each for County-origin waste, while heavy-equipment tires would be charged \$20 each for City-origin waste and \$30 each for County-origin waste.

The proposed amendments are intended to provide residential customers with an additional collection option while allowing the Landfill to better manage incoming materials and recover costs based on operational needs.

The attached resolution identifies the proposed revisions to Schedules I and III in red.

## **FISCAL EFFECTS**

The financial impact of the proposed fee amendments is unknown and will depend on customer utilization of the residential return trip service and the quantity and type of materials received at the Landfill. The amendments are intended to provide additional service options, improve cost recovery, and allow the Landfill to manage incoming materials based on operational needs. No significant fiscal impact is anticipated.

## **STAKEHOLDERS**

## **ALTERNATIVES**

City Council may:

- Approve the recommended resolution;
- Approve an amended resolution; or,
- Not approve the resolution.

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## **Attachments**

Resolution

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## **RESOLUTION 26-**

### **A RESOLUTION AMENDING RESOLUTION 26-11339 ESTABLISHING SOLID WASTE RESIDENTIAL AND COMMERCIAL COLLECTION AND DISPOSAL FEES AND LANDFILL USE FEES**

WHEREAS, the City Council adopted Resolution 26-11339 establishing Solid Waste residential and commercial collection and disposal fees and Landfill use fees effective July 1, 2026; and

WHEREAS, the City has identified the need to establish a residential return trip fee when, at the request of a customer, the City returns to collect a residential cart that was not collected on the regularly scheduled collection due to the cart not being available for collection or not meeting collection requirements; and

WHEREAS, the City periodically accepts clean soil at the Billings Regional Landfill for beneficial use in Landfill operations; however, the need for clean soil varies depending upon operational requirements and available capacity; and

WHEREAS, the City desires to allow Landfill management to determine when clean soil may be accepted at no charge based upon operational needs and to charge the applicable disposal rate when clean soil is not needed for Landfill operations; and

WHEREAS, the City desires to revise tire disposal fees to provide a reasonable disposal option for residential customers while establishing per-tire charges for small quantities and retaining existing per-ton rates for bulk tire loads.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

1. Schedule I – Residential and Mobile Home Collection and Disposal Fees of Resolution 26-11339 is amended to establish a Residential Return Trip Fee of \$4.50 per occurrence, as set forth in the amended Schedule I attached hereto.
2. Schedule III – Landfill Fees of Resolution 26-11339 is amended to revise the fees and conditions applicable to clean soil and tire disposal, as set forth in the amended Schedule III attached hereto.
3. Except as expressly amended by this Resolution, all other rates, fees, charges, terms, and conditions established by Resolution 26-11339 remain unchanged and in full force and effect.
4. That on Monday, September 28, 2026, at 5:30 p.m., or as soon thereafter as the matter could be considered on the agenda in the Council Chambers of the City

Hall, Billings, Montana, the City Council heard objections to the adoption of this resolution. The City Clerk published notice twice prior to the hearing, in the Yellowstone County News, as provided in Section 7-1-4127, MCA.

5. The amended rates, fees, and charges established by this Resolution shall become effective upon adoption.

PASSED AND ADOPTED by the City Council of the City of Billings, Montana, on the 28<sup>th</sup> day of September 2026.

CITY OF BILLINGS

By: \_\_\_\_\_  
Mike Nelson, Mayor

ATTEST:

By: \_\_\_\_\_  
Denise R. Bohlman, City Clerk

**Schedule I – Residential and Mobile Home Collection and Disposal Fees**  
**(Amended)**

**Monthly Fees (for unit occupied by 1 family)**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |    |                           |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|---------------------------|
| 96 Gallon Carts                                                                                                                                                                                                                                                                                                                                                                                                                                                    |    |                           |
| Residential                                                                                                                                                                                                                                                                                                                                                                                                                                                        | \$ | 15.75                     |
| Mobile home located in mobile park                                                                                                                                                                                                                                                                                                                                                                                                                                 | \$ | 15.75                     |
| Residential carry out service (medical necessity verification required)                                                                                                                                                                                                                                                                                                                                                                                            | \$ | 15.75                     |
| 64 Gallon Residential                                                                                                                                                                                                                                                                                                                                                                                                                                              | \$ | 11.25                     |
| Additional 96 gallon cart                                                                                                                                                                                                                                                                                                                                                                                                                                          | \$ | 5.25                      |
| Residential landfill fees for new annexed property<br>(not yet receiving City collection)                                                                                                                                                                                                                                                                                                                                                                          | \$ | 4.80                      |
| Extras per item - Call in only                                                                                                                                                                                                                                                                                                                                                                                                                                     | \$ | 5.80                      |
| Residential return trip fee (per occurrence)                                                                                                                                                                                                                                                                                                                                                                                                                       | \$ | 4.50                      |
| <i>A Residential Return Trip Fee will be charged when, at the customer's request, the City returns to collect a residential cart that was not collected on the regularly scheduled collection because the cart was not available for collection at the required time or did not meet applicable collection requirements. The Residential Return Trip Fee will not apply when the return trip is necessary due to a missed collection attributable to the City.</i> |    |                           |
| Refuse requiring a special pickup due to size or quantity                                                                                                                                                                                                                                                                                                                                                                                                          | \$ | 63.00      1-5 items      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | \$ | 126.00      6-10 items    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | \$ | 189.00      >10 items     |
| Refrigerator/freezer/air conditioner                                                                                                                                                                                                                                                                                                                                                                                                                               | \$ | 92.00      per pickup     |
| NSF/Returned item fee                                                                                                                                                                                                                                                                                                                                                                                                                                              | \$ | 25.00      per occurrence |

### Schedule III – Landfill Fees (Amended)

|                                                                  |                  | ORIGIN OF WASTE <sup>1</sup> |                    |  |
|------------------------------------------------------------------|------------------|------------------------------|--------------------|--|
|                                                                  | City of Billings | Other Towns & Counties       | Outside of Montana |  |
| All businesses will be charged at least \$ 12.15                 |                  |                              |                    |  |
| 0 - 3.0 cubic yards or 0 - 1500 lbs <sup>2</sup>                 | \$ -             | \$ 18.23                     | \$ 24.30           |  |
| Municipal solid waste, construction & demolition, etc. (per ton) | \$ 35.15         | \$ 52.73                     | \$ 70.30           |  |
| Special Waste (per ton) <sup>3</sup>                             | \$ 71.95         | \$ 107.93                    | \$ 143.90          |  |
| <b><u>Asbestos</u></b>                                           |                  |                              |                    |  |
| Per ton                                                          | \$ 129.45        | \$ 194.18                    | \$ 258.90          |  |
| Per bag                                                          | \$ 17.80         | \$ 26.70                     | \$ 35.60           |  |



|               |    |      |    |      |    |      |
|---------------|----|------|----|------|----|------|
| Asbestos bags | \$ | 4.65 | \$ | 6.98 | \$ | 9.30 |
|---------------|----|------|----|------|----|------|

**Clean Soil**<sup>4</sup>

See Footnote 4

**Dead Animals**

|                      |    |       |    |        |    |        |
|----------------------|----|-------|----|--------|----|--------|
| Animals < 100 pounds | \$ | 20.80 | \$ | 31.20  | \$ | 41.60  |
| Animals > 100 pounds | \$ | 64.95 | \$ | 97.43  | \$ | 129.90 |
| Per ton              | \$ | 92.85 | \$ | 139.28 | \$ | 185.70 |

**FOG (Fats, Oils and Grease)**<sup>5</sup>

|    |       |    |       |     |
|----|-------|----|-------|-----|
| \$ | 35.15 | \$ | 35.15 | N/A |
|----|-------|----|-------|-----|

**Mobile Home Trailers**

|    |        |    |        |    |          |
|----|--------|----|--------|----|----------|
| \$ | 650.00 | \$ | 975.00 | \$ | 1,300.00 |
|----|--------|----|--------|----|----------|

**Refrigeration Units**

|                                                       |    |       |    |       |    |       |
|-------------------------------------------------------|----|-------|----|-------|----|-------|
| Refrigerators, Freezers, Air Conditioners (Each Unit) | \$ | 47.35 | \$ | 71.03 | \$ | 94.70 |
|-------------------------------------------------------|----|-------|----|-------|----|-------|

**Special Pad Fee for Liquids**

|    |        |    |        |    |        |
|----|--------|----|--------|----|--------|
| \$ | 182.05 | \$ | 273.08 | \$ | 364.10 |
|----|--------|----|--------|----|--------|

**Tires**

|                                    |    |        |    |                                                                                     |    |              |              |
|------------------------------------|----|--------|----|-------------------------------------------------------------------------------------|----|--------------|--------------|
|                                    |    |        |    | First 4 per<br>residential load<br>is no charge;<br>each additional<br>tire -\$4.00 |    |              |              |
| Passenger vehicle and pickup tires |    |        |    |                                                                                     |    | \$6.00 each  | \$8.00 each  |
| Semi-truck tires                   |    |        |    | \$8.00 each                                                                         |    | \$12.00 each | \$16.00 each |
| Heavy equipment tires              |    |        |    | \$20.00 each                                                                        |    | \$30.00 each | \$40.00 each |
| Buk tires loads per ton            | \$ | 166.00 | \$ | 249.00                                                                              | \$ | 332.00       |              |

**Uncovered Load Fee**<sup>6</sup>

|    |       |    |       |    |       |
|----|-------|----|-------|----|-------|
| \$ | 45.00 | \$ | 67.50 | \$ | 90.00 |
|----|-------|----|-------|----|-------|

**If scale is inoperable, the vehicle will be charged by the cubic yard rated on the vehicle capacity**

|                                                 |    |        |    |        |    |        |
|-------------------------------------------------|----|--------|----|--------|----|--------|
| Loose garbage (per CY)                          | \$ | 4.57   | \$ | 6.86   | \$ | 9.14   |
| Compacted garbage (per CY)                      | \$ | 11.83  | \$ | 17.75  | \$ | 23.66  |
| Non-compactible material (per CY)               | \$ | 50.46  | \$ | 75.69  | \$ | 100.92 |
| Special Waste, contaminated soil, etc. (per CY) | \$ | 107.77 | \$ | 161.66 | \$ | 215.54 |
| Tires (per CY)                                  | \$ | 130.86 | \$ | 196.29 | \$ | 261.72 |
| Asbestos (per CY)                               | \$ | 62.00  | \$ | 93.00  | \$ | 124.00 |

|                       |  |    |       |                |
|-----------------------|--|----|-------|----------------|
| NSF/returned item fee |  | \$ | 25.00 | per occurrence |
|-----------------------|--|----|-------|----------------|

<sup>1</sup> Actual weights may result in the rates above rounding to the nearest \$.05

<sup>2</sup> Residential Yellowstone County customers are assessed a landfill fee on the annual tax statement according to an Agreement with Yellowstone County and accordingly are not charged for loads less than 1.5 yds or 700 pounds.

<sup>3</sup> Special Waste such as contaminated soil, sludges, and treated timbers will be accepted on a case-by-case basis dependent upon testing and approval. If accepted, landfill fees will be charged rates specified above.

<sup>4</sup> Clean soil may be accepted at no charge at the discretion of Landfill management based on operational needs and available capacity. Clean soil that is not needed for Landfill operations may be accepted and charged at the applicable municipal solid waste disposal rate based on origin of waste.

Clean soil will be evaluated on a case-by-case basis and must meet Landfill acceptance criteria. The Landfill may require laboratory analytical results for parameters including TPH (total petroleum hydrocarbons), EPH (extractable petroleum hydrocarbons), and VPH (volatile petroleum hydrocarbons). Soil that does not meet the criteria for classification as clean soil will be charged at the applicable disposal rate based on its waste classification.

<sup>5</sup> FOG will not be accepted from outside of Yellowstone County.

<sup>6</sup> Uncovered load fee will be charged to all customers that enter the landfill with an uncovered load.

**City Council Regular Business Meeting**

**Meeting Date:** 09/28/2026

**TITLE:** Public Hearing and Resolution for False Alarm Assessments

**PRESENTED BY:** Andy Zoeller, Finance Director

**Department:** Finance

**Presentation:** Yes

**Legal Review:** Yes

**Project Number:** N/A

---

**RECOMMENDATION**

Staff recommends that the City Council conduct a public hearing and pass the attached assessment resolution authorizing staff to alter list if the assessments are paid prior to submitting to the County Treasurer.

**EXECUTIVE SUMMARY**

Several properties have unpaid Police or Fire false alarm fees that are more than 30 days delinquent. Pursuant to BMCC Section 14-602, unpaid false alarm fees may be placed on the assessment rolls. The attached resolution authorizes the delinquent fees to be placed on the tax rolls to recover the unpaid amounts.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Pursuant to the Billings, Montana City Code (BMCC), Section 14-602, provides that the City shall impose upon the owner or responsible person of an alarm system for the third and each subsequent false alarm at the same property in a calendar year.

Several properties are delinquent on either Police or Fire false alarm fees billed 30 or more days ago. The City Code allows unpaid false alarm fees to be placed on the assessment rolls. This will be the third year any unpaid fees are assessed. Alarm responses by the police or fire departments that were deemed to be a false request after the third false alarm at the same property were billed quarterly. The properties on the attached list had unpaid false alarm fees over 30 days delinquent and will be assessed on the tax rolls to recover the unpaid fees.

**FISCAL EFFECTS**

The assessments total \$6,250.00 and the payments will reimburse the Public Safety Fund.

**STAKEHOLDERS**

**ALTERNATIVES**

City Council may:

- Approve; or,
- Not Approve, in which case the property owners will not be assessed, and the Public Safety Fund will not be reimbursed for false alarm responses.

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**Attachments**

Resolution False Alarms

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**RESOLUTION NO. 26\_\_\_\_\_**

**A RESOLUTION LEVYING A SPECIAL TAX UPON PROPERTY WITHIN THE CITY OF BILLINGS, MONTANA, TO DEFRAY THE COST OF RESPONDING TO FALSE ALARM CALLS WITHIN THE CITY OF BILLINGS.**

WHEREAS, Billings, Montana City Code, Section 14-602, provides that the City shall impose upon the owner or responsible person of an alarm system for the third and each subsequent false alarm at the same property in a calendar year and create a resolution containing a list of all parcels of land in the City, from which alarm responses by the police or fire departments was deemed to be a false request, and such list shall contain the number of such lots or description of such parcels of land, the name of the owner, if known, and the amount of a fine for responding when no emergency existed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1.     LEVYING OF SPECIAL ASSESSMENT.     That for the purpose of collecting funds to defray the cost of false alarms for Police and Fire Departments, and to discourage them from re-occurring there is hereby given an assessment upon the owners and the lots or parcels described on the list attached hereto.

2.     ASSESSMENT AND COLLECTION.     Said assessment shall be placed upon the assessment rolls and collected in the same manner as other assessments.

3.     DISPOSITION OF COLLECTIONS.     All monies collected from the assessment shall be paid directly to the Public Safety Fund of the City of Billings.

4. NOTICE OF HEARING. On Monday, September 28, 2026, at 5:30 p.m., or as soon thereafter as the matter could be considered on the agenda in the Council Chambers of the City Hall, Billings, Montana, the City Council heard objections to the adoption of this resolution. The City Clerk published notice twice, at least five (5) days prior to the hearing, in the Yellowstone County News, as provided in Section 7-1-4127, MCA.

5. EFFECTIVE DATE. This resolution shall be effective upon adoption.

ADOPTED and APPROVED by the City Council on the 28<sup>th</sup> day of September, 2026.

CITY OF BILLINGS:

BY: \_\_\_\_\_  
Mike Nelson, MAYOR

ATTEST:

BY: \_\_\_\_\_  
Denise R. Bohlman, CITY CLERK

**Exhibit A**

| TAX CODE | NAME                                 | FALSE ALARM ADDRESS | AMOUNT      |
|----------|--------------------------------------|---------------------|-------------|
| A01104A  | MAGIC CITY SUDS                      | 302 S 29TH ST       | \$ 750.00   |
| A16007   | SUPERPUMPER                          | 1240 S. 27TH ST.    | \$ 250.00   |
| A19519   | BURNSTEAD APARTMENTS                 | 2022 BURNSTEAD DR   | \$ 500.00   |
| A22949   | MOTEL 6 NORTH                        | 5353 MIDLAND RD     | \$ 500.00   |
| A26426   | LOCAL KITCHEN AND BAR                | 1430 COUNTRY MANOR  | \$ 1,500.00 |
| A28352   | BEST BUY                             | 2450 KING AVE WEST  | \$ 250.00   |
| A29554   | CVS PHARMACY                         | 1311 GRAND AVE      | \$ 1,000.00 |
| D01899   | BILLINGS HOTEL AND CONVENTION CENTER | 1223 MULLOWNEY LN   | \$ 1,000.00 |
| D01901   | SLEEP INN                            | 1345 MULLOWNEY LN   | \$ 500.00   |
|          |                                      | Total               | \$ 6,250.00 |

**City Council Regular Business Meeting**

**Meeting Date:** 09/28/2026

**TITLE:** Public Hearing and Resolution for Weed Abatement Assessments

**PRESENTED BY:** Andy Zoeller, Finance Director

**Department:** Finance

**Presentation:** Yes

**Legal Review:** Yes

**Project Number:** N/A

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**RECOMMENDATION**

Staff recommends that the City Council conduct a public hearing and pass the attached assessment resolution authorizing staff to alter list if the assessments are paid prior to submitting to the County Treasurer.

**EXECUTIVE SUMMARY**

The annual weed assessments have been completed for properties where the City removed weeds or tall grass after property owners failed to comply with BMCC Section 25-304. The owners have not paid the associated removal costs, administrative fees, and penalties. The attached resolution authorizes these assessments to be placed on the tax rolls, allowing the City to recover the costs incurred by the General Fund.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

The annual weed assessments have been completed and are ready to be placed on the tax rolls by the attached resolution.

Pursuant to the Billings, Montana City Code (BMCC), Section 25-304, property owners are notified in writing and given ten (10) days from the date of the notice of noncompliance to exterminate weeds or tall grass from their property. If owners fail to cut the vegetation, the City may cut it and assess the costs to the real property, together with an additional administrative fee of 25% of the cost of removal, plus a \$25 penalty. If the charges are not paid within a given time, the costs and penalties constitute a lien on the property and special assessments may be levied. The General Fund initially pays the costs, so the collected assessments reimburse those expenses.

The properties on the attached list had weeds removed from them during the growing season, the owners did not pay the charges and the properties may be assessed to recover the costs, penalty and fee.

**FISCAL EFFECTS**

The assessments total \$10,650.00 and the payments will reimburse the General Fund and Parks Operating Fund.

**STAKEHOLDERS**

**ALTERNATIVES**

City Council may:

- Approve; or,
- Not Approve, in which case the property owners will not be assessed, and the General Fund and Parks Operating Fund will be responsible for paying for the weed removal.

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**Attachments**

Resolution Weed Abatement

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**RESOLUTION NO. 26\_\_\_\_\_**

**A RESOLUTION LEVYING A SPECIAL TAX UPON PROPERTY WITHIN THE CITY OF BILLINGS, MONTANA, TO DEFRAY THE COST OF CUTTING AND/OR EXTERMINATING WEEDS.**

WHEREAS, Billings, Montana City Code, Section 25-307, provides that the City Clerk shall prepare and present a resolution containing a list of all parcels of land in the City, from which and adjacent to which, the weeds were cut, exterminated and/or removed, and such list shall contain opposite the number of such lots or description of such parcels of land, the name of the owner, if known, and the amount of cost for cutting and removing such weeds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

1.     LEVYING OF SPECIAL ASSESSMENT.     That for the purpose of collecting funds to defray the cost of cutting and removing of weeds, there is hereby levied an assessment upon the owners and the lots or parcels described on the list attached hereto.
2.     ASSESSMENT AND COLLECTION.     Said assessment shall be placed upon the assessment rolls and collected in the same manner as other assessments.
3.     DISPOSITION OF COLLECTIONS.     All monies collected from the assessment shall be paid to the General Fund of the City of Billings.

4. NOTICE OF HEARING. On Monday, September 28, 2026, at 5:30 p.m., or as soon thereafter as the matter could be considered on the agenda in the Council Chambers of the City Hall, Billings, Montana, the City Council heard objections to the adoption of this resolution. The City Clerk published notice twice, at least five (5) days prior to the hearing, in the Yellowstone County News, as provided in Section 7-1-4127, MCA.

5. EFFECTIVE DATE. This resolution shall be effective upon adoption.

ADOPTED and APPROVED by the City Council on the 28<sup>th</sup> day of September, 2026.

CITY OF BILLINGS:

BY: \_\_\_\_\_  
Mike Nelson, MAYOR

ATTEST:

BY: \_\_\_\_\_  
Denise R. Bohlman, CITY CLERK

## Exhibit A

| <b>TAX CODE</b> | <b>NAME</b>                             | <b>MOWING ADDRESS</b>  | <b>AMOUNT</b>       |
|-----------------|-----------------------------------------|------------------------|---------------------|
| A01364          | BERNARD, GARRETT JAMES                  | 8606 N WOODVINE DRIVE  | \$ 340.00           |
| A01815          | SHERWOOD, FRED                          | 905 S 32ND ST          | \$ 340.00           |
| A07241          | DRYSDALE, CRYSTAL                       | 725 N. 25TH ST.        | \$ 340.00           |
| A08770          | HAGSTROM, JOSHUA A & MARGOT C           | 3609 4TH AVE S.        | \$ 110.00           |
| A09665          | MUNSON, LOIS J.                         | 342 JACKSON ST         | \$ 340.00           |
| A10632          | VIGESAA, CLAYTON E                      | 1639 ALDERSON AVENUE   | \$ 340.00           |
| A10704          | AUSTIN, KASEY & RHIANA                  | 2516 LYNDAL LANE       | \$ 340.00           |
| A11431          | SWIFT, JACK M & KRISTEN A               | 328 14TH ST W          | \$ 340.00           |
| A12753          | THE HENDERSON FAMILY TRUST              | 1625 PARK HILL DRIVE   | \$ 340.00           |
| A13656          | ENRIGHT, TRACI LYNN                     | 1303 TERRY AVENUE      | \$ 340.00           |
| A14070          | ANDERSON, MISTY LEE & LAWRENCE          | 417 S. 35TH ST.        | \$ 340.00           |
| A15002          | MUELLER, KELLY                          | 11 MARSHALL DRIVE      | \$ 340.00           |
| A15562          | THOMPSON, ERAN                          | 739 BURLINGTON AVE     | \$ 340.00           |
| A15733          | FANDRICH, BRYAN R & JAMIE M             | 123 CUSTER DR.         | \$ 340.00           |
| A15821          | SWIFT, LOGAN K                          | 302 CUSTER AVE.        | \$ 340.00           |
| A16254          | SHAFFER, AARON                          | 1124 N 23RD ST         | \$ 340.00           |
| A16291          | KUNKEL, JONI L                          | 1137 N 26TH STREET     | \$ 340.00           |
| A16456          | GROSSMAN, DANIAL & JENNIFER             | 945 N 23RD ST          | \$ 340.00           |
| A16550          | POST, HEIDI                             | 1208 NORTH 25TH        | \$ 340.00           |
| A17093          | MCDUGALL, RICHARD K JR                  | 4117 MORGAN AVENUE     | \$ 340.00           |
| A19297          | JESSOP, JOHN E                          | 530 COOK               | \$ 340.00           |
| A19752          | DOMKE, ROMAN                            | 117 W HILLTOP RD       | \$ 340.00           |
| A20196B         | POPP, ELAINE E (RLE)                    | 4632 MURPHY            | \$ 340.00           |
| A23418          | STEVENSON, FRED                         | 1114 20TH ST W.        | \$ 340.00           |
| A23418          | WHITE, TRYSTAN E & NICK                 | 510 DECLARATION AVENUE | \$ 340.00           |
| A23952          | WARLOW, KAREN L                         | 950 SILVERBELL CIRCLE  | \$ 340.00           |
| A24298          | FRENCH, DONNA                           | 372 JEFFERSON ST       | \$ 340.00           |
| A24821          | RIVERA, CHRIS                           | 1139 CALICO            | \$ 340.00           |
| A35543          | PRECISION, GROUP REAL ESTATE INC.       | 2615 TULANE DR         | \$ 340.00           |
| C09719          | REED, TIMOTHY DOUGLAS & JENNA CHRISTINE | 561 CHINOOK PLACE      | \$ 340.00           |
| C10757B         | BARRAGAN, CARMEN                        | 2428 CONSTELLATION TRL | \$ 340.00           |
| D05847          | NORTH 15TH ENTERPRISES LLC              | 2011 8TH AVE NORTH     | \$ 340.00           |
|                 |                                         | <b>Total</b>           | <b>\$ 10,650.00</b> |

**City Council Regular Business Meeting**

**Meeting Date:** 09/28/2026

**TITLE:** Public Hearing SID 1428 Allocation of Assessments

**PRESENTED BY:** Andy Zoeller, Finance Director

**Department:** Finance

**Presentation:** Yes

**Legal Review:** Yes

**Project Number:** 621428

---

**RECOMMENDATION**

Staff recommends that the City Council conduct a public hearing and pass the proposed resolution to allocate assessments for SID 1428.

**EXECUTIVE SUMMARY**

SID 1428 will install streetlights along each street frontage within the Annafeld 5th Filing, located south of Elysian Road near Elysian School. The individual property assessments have been calculated and are ready for allocation to the benefiting properties. The total project cost of \$230,312.39 will be assessed proportionately among the benefiting properties. The assessment will be spread over 15 years at an interest rate of 6.00%. This assessment structure is intended to distribute the cost of the streetlight improvements among the properties that directly benefit from the project.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

SID 1428 - This project shall install streetlights along each street frontage within Annafeld 5th Filing, which is located south of Elysian Road near Elysian School.

The individual property assessments for SID 1428 have been calculated and are ready to be allocated to the benefiting properties. The total amount is allocated proportionately to individual properties, with the amount being assessed at \$230,312.39 spread over 15 years.

**FISCAL EFFECTS**

The total amount to be spread is \$230,312.39. The costs associated with SID 1428 are assessed per lot, per the attached resolution. The assessment is spread over a 15 year period, with an interest rate of 6.00%.

**STAKEHOLDERS**

**ALTERNATIVES**

City Council may:

- Approve; or,
- Not Approve, the property owners will not be assessed and the General Fund will be responsible for paying for the improvements.

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**Attachments**

Resolution SID 1428

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## RESOLUTION 26-

### **A RESOLUTION LEVYING A SPECIAL ASSESSMENT TAX UPON ALL BENEFITED PROPERTY IN A SPECIAL IMPROVEMENT DISTRICT OR PROJECT KNOWN AS 1428, IN THE CITY OF BILLINGS, MONTANA**

WHEREAS, the City created a special improvement district or project known as 1428 and;

WHEREAS, it is necessary to levy a special assessment tax upon each benefited property in the district or project area to defray the cost and expenses of said district or project; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Billings, Montana as follows:

SECTION 1: LEVY AND ASSESSMENT. That for the purpose of defraying the cost and expense of making improvements in a special improvement district or project known as 1428 of the City of Billings, Montana, there is hereby levied and assessed upon each lot or parcel of land described below, owned by persons respectively indicated, a special assessment tax payable in semi-annual installments with an interest rate of 6.00% for a term of 15 years. Each lot and parcel assessed and the owner thereof is hereinafter described:

| <b>Tax Code</b> | <b>Amount Assessed</b> | <b>Owner Name</b>                | <b>Legal Description</b>                                          |
|-----------------|------------------------|----------------------------------|-------------------------------------------------------------------|
| A38102          | 10,198.62              | MCCALL DEVELOPMENT INC           | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 19, Lot 14 |
| A38103          | 10,155.42              | MCCALL DEVELOPMENT INC           | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 19, Lot 15 |
| A38105          | 3,340.13               | ROBERTS, DAVID B & CYNTHIA       | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 20, Lot 6  |
| A38106          | 2,277.17               | MOORE, STEPHANIE                 | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 20, Lot 7  |
| A38107          | 1,786.73               | SOUEIDI, HARRISON ELIAS          | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 20, Lot 8  |
| A38108          | 3,398.46               | MCLELLAN, KYLE B                 | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 20, Lot 9  |
| A38109          | 3,141.36               | GODFREY, JONATHAN M & MCKENZIE A | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 20, Lot 10 |
| A38110          | 2,475.93               | KITZENBERG, COLE                 | ANNAFELD SUB 5TH FILING (25), S19, T01 S,                         |

|         |          |                                           |                                                                                                                                                                                                    |
|---------|----------|-------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|         |          | J & CATELYN L                             | R26 E, BLOCK 20, Lot 11                                                                                                                                                                            |
| A38111  | 2,646.61 | MCMURREY,<br>JACQUELINE S                 | ANNAFELD SUB 5TH FILING (25), S19, T01 S,<br>R26 E, BLOCK 20, Lot 12                                                                                                                               |
| A38112  | 3,806.80 | CROSS M RANCH<br>LLC                      | ANNAFELD SUB 5TH FILING (25), S19, T01 S,<br>R26 E, BLOCK 20, Lot 13                                                                                                                               |
| A38113  | 2,277.17 | MCCALL, LUKE &<br>GREGORY JAMES           | ANNAFELD SUB 5TH FILING (25), S19, T01 S,<br>R26 E, BLOCK 20, Lot 14                                                                                                                               |
| A38114  | 1,786.73 | CROSS M RANCH<br>LLC                      | ANNAFELD SUB 5TH FILING (25), S19, T01 S,<br>R26 E, BLOCK 20, Lot 15                                                                                                                               |
| A38115  | 3,398.46 | OLSON,<br>KRISTOPHER L &<br>REBECCA K     | ANNAFELD SUB 5TH FILING (25), S19, T01 S,<br>R26 E, BLOCK 20, Lot 16                                                                                                                               |
| A38116  | 3,398.46 | CROSS M RANCH<br>LLC                      | ANNAFELD SUB 5TH FILING (25), S19, T01 S,<br>R26 E, BLOCK 20, Lot 17                                                                                                                               |
| A38117  | 1,786.73 | CROSS M RANCH<br>LLC                      | ANNAFELD SUB 5TH FILING (25), S19, T01 S,<br>R26 E, BLOCK 20, Lot 18                                                                                                                               |
| A38118  | 2,277.17 | CROSS M RANCH<br>LLC                      | ANNAFELD SUB 5TH FILING (25), S19, T01 S,<br>R26 E, BLOCK 20, Lot 19                                                                                                                               |
| A38119  | 3,831.64 | CROSS M RANCH<br>LLC                      | ANNAFELD SUB 5TH FILING (25), S19, T01 S,<br>R26 E, BLOCK 20, Lot 20                                                                                                                               |
| A38120  | 2,429.48 | ACHESON, OLIVER &<br>MARISSA              | ANNAFELD SUB 5TH FILING (25), S19, T01 S,<br>R26 E, BLOCK 22, Lot 9                                                                                                                                |
| A38121  | 1,888.28 | M & L PROPERTIES<br>LLC                   | ANNAFELD SUB 5TH FILING (25), S19, T01 S,<br>R26 E, BLOCK 22, Lot 10                                                                                                                               |
| A38122  | 1,603.09 | SMITH, CAROLEE<br>MCCALL &<br>CHRISTOPHER | ANNAFELD SUB 5TH FILING (25), S19, T01 S,<br>R26 E, BLOCK 22, Lot 11                                                                                                                               |
| A38123  | 1,603.09 | BARNES, SAMUEL<br>JAMES &                 | ANNAFELD SUB 5TH FILING (25), S19, T01 S,<br>R26 E, BLOCK 22, Lot 12                                                                                                                               |
| A38124  | 2,276.09 | STANLEY, JADEEN L<br>& JACOB B            | ANNAFELD SUB 5TH FILING (25), S19, T01 S,<br>R26 E, BLOCK 22, Lot 13                                                                                                                               |
| A37578A | 393.44   | MCCALL<br>DEVELOPMENT INC                 | ST PETER GARAGE UNITS (26), S19, T01 S,<br>R26 E, UNIT 1, 5.263% COMMON AREA<br>INTEREST, LOC @ LT 9B, BLK 33 ANNAFELD<br>SUB 5TH FIL AMD & LT 14, BLK 22 & LT 10,<br>BLK 24, ANNAFELD SUB 5TH FIL |
| A37578B | 393.44   | MCCALL<br>DEVELOPMENT INC                 | ST PETER GARAGE UNITS (26), S19, T01 S,<br>R26 E, UNIT 2, 5.263% COMMON AREA<br>INTEREST, LOC @ LT 9B, BLK 33 ANNAFELD<br>SUB 5TH FIL AMD & LT 14, BLK 22 & LT 10,<br>BLK 24, ANNAFELD SUB 5TH FIL |
| A37578C | 393.44   | MCCALL                                    | ST PETER GARAGE UNITS (26), S19, T01 S,                                                                                                                                                            |

|         |        |                        |                                                                                                                                                                                        |
|---------|--------|------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|         |        | DEVELOPMENT INC        | R26 E, UNIT 3, 5.263% COMMON AREA INTEREST, LOC @ LT 9B, BLK 33 ANNAFELD SUB 5TH FIL AMD & LT 14, BLK 22 & LT 10, BLK 24, ANNAFELD SUB 5TH FIL                                         |
| A37578D | 393.44 | MCCALL DEVELOPMENT INC | ST PETER GARAGE UNITS (26), S19, T01 S, R26 E, UNIT 4, 5.263% COMMON AREA INTEREST, LOC @ LT 9B, BLK 33 ANNAFELD SUB 5TH FIL AMD & LT 14, BLK 22 & LT 10, BLK 24, ANNAFELD SUB 5TH FIL |
| A37578E | 393.44 | MCCALL DEVELOPMENT INC | ST PETER GARAGE UNITS (26), S19, T01 S, R26 E, UNIT 5, 5.263% COMMON AREA INTEREST, LOC @ LT 9B, BLK 33 ANNAFELD SUB 5TH FIL AMD & LT 14, BLK 22 & LT 10, BLK 24, ANNAFELD SUB 5TH FIL |
| A37578F | 393.44 | MCCALL DEVELOPMENT INC | ST PETER GARAGE UNITS (26), S19, T01 S, R26 E, UNIT 6, 5.263% COMMON AREA INTEREST, LOC @ LT 9B, BLK 33 ANNAFELD SUB 5TH FIL AMD & LT 14, BLK 22 & LT 10, BLK 24, ANNAFELD SUB 5TH FIL |
| A37578G | 393.44 | MCCALL DEVELOPMENT INC | ST PETER GARAGE UNITS (26), S19, T01 S, R26 E, UNIT 7, 5.263% COMMON AREA INTEREST, LOC @ LT 9B, BLK 33 ANNAFELD SUB 5TH FIL AMD & LT 14, BLK 22 & LT 10, BLK 24, ANNAFELD SUB 5TH FIL |
| A37578H | 393.44 | MCCALL DEVELOPMENT INC | ST PETER GARAGE UNITS (26), S19, T01 S, R26 E, UNIT 8, 5.263% COMMON AREA INTEREST, LOC @ LT 9B, BLK 33 ANNAFELD SUB 5TH FIL AMD & LT 14, BLK 22 & LT 10, BLK 24, ANNAFELD SUB 5TH FIL |
| A37578I | 393.44 | MCCALL DEVELOPMENT INC | ST PETER GARAGE UNITS (26), S19, T01 S, R26 E, UNIT 9, 5.263% COMMON AREA INTEREST, LOC @ LT 9B, BLK 33 ANNAFELD SUB 5TH FIL AMD & LT 14, BLK 22 & LT 10, BLK 24, ANNAFELD SUB 5TH FIL |
| A37578J | 393.44 | PREESHL, KATIE         | ST PETER GARAGE UNITS (26), S19, T01 S, R26 E, UNIT 10, 5.263% COMMON AREA INTEREST, LOC @ LT 9B, BLK 33 ANNAFELD SUB 5TH FIL AMD & LT 14, BLK 22 & LT 10,                             |



|         |        |                                           |                                                                                                                                                                                                     |
|---------|--------|-------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|         |        |                                           | BLK 24, ANNAFELD SUB 5TH FIL                                                                                                                                                                        |
| A37578K | 393.44 | MCCALL<br>DEVELOPMENT INC                 | ST PETER GARAGE UNITS (26), S19, T01 S,<br>R26 E, UNIT 11, 5.263% COMMON AREA<br>INTEREST, LOC @ LT 9B, BLK 33 ANNAFELD<br>SUB 5TH FIL AMD & LT 14, BLK 22 & LT 10,<br>BLK 24, ANNAFELD SUB 5TH FIL |
| A37578L | 393.44 | MCCALL<br>DEVELOPMENT INC                 | ST PETER GARAGE UNITS (26), S19, T01 S,<br>R26 E, UNIT 12, 5.263% COMMON AREA<br>INTEREST, LOC @ LT 9B, BLK 33 ANNAFELD<br>SUB 5TH FIL AMD & LT 14, BLK 22 & LT 10,<br>BLK 24, ANNAFELD SUB 5TH FIL |
| A37578N | 393.44 | SCHUYLER, KAYLA                           | ST PETER GARAGE UNITS (26), S19, T01 S,<br>R26 E, UNIT 13, 5.263% COMMON AREA<br>INTEREST, LOC @ LT 9B, BLK 33 ANNAFELD<br>SUB 5TH FIL AMD & LT 14, BLK 22 & LT 10,<br>BLK 24, ANNAFELD SUB 5TH FIL |
| A37578O | 393.44 | ORTEGA, IRWIN<br>KENRICK &                | ST PETER GARAGE UNITS (26), S19, T01 S,<br>R26 E, UNIT 14, 5.263% COMMON AREA<br>INTEREST, LOC @ LT 9B, BLK 33 ANNAFELD<br>SUB 5TH FIL AMD & LT 14, BLK 22 & LT 10,<br>BLK 24, ANNAFELD SUB 5TH FIL |
| A37578P | 393.44 | M & L PROPERTIES<br>LLC                   | ST PETER GARAGE UNITS (26), S19, T01 S,<br>R26 E, UNIT 15, 5.263% COMMON AREA<br>INTEREST, LOC @ LT 9B, BLK 33 ANNAFELD<br>SUB 5TH FIL AMD & LT 14, BLK 22 & LT 10,<br>BLK 24, ANNAFELD SUB 5TH FIL |
| A37578Q | 393.44 | SMITH, CAROLEE<br>MCCALL &<br>CHRISTOPHER | ST PETER GARAGE UNITS (26), S19, T01 S,<br>R26 E, UNIT 16, 5.263% COMMON AREA<br>INTEREST, LOC @ LT 9B, BLK 33 ANNAFELD<br>SUB 5TH FIL AMD & LT 14, BLK 22 & LT 10,<br>BLK 24, ANNAFELD SUB 5TH FIL |

|         |          |                                  |                                                                                                                                                                                         |
|---------|----------|----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A37578R | 393.44   | MCCALL HOMES LLC                 | ST PETER GARAGE UNITS (26), S19, T01 S, R26 E, UNIT 17, 5.263% COMMON AREA INTEREST, LOC @ LT 9B, BLK 33 ANNAFELD SUB 5TH FIL AMD & LT 14, BLK 22 & LT 10, BLK 24, ANNAFELD SUB 5TH FIL |
| A37578S | 393.44   | ACHESON, OLIVER & MARISSA        | ST PETER GARAGE UNITS (26), S19, T01 S, R26 E, UNIT 18, 5.263% COMMON AREA INTEREST, LOC @ LT 9B, BLK 33 ANNAFELD SUB 5TH FIL AMD & LT 14, BLK 22 & LT 10, BLK 24, ANNAFELD SUB 5TH FIL |
| A37578T | 393.44   | STANLEY, JADEEN L & JACOB B      | ST PETER GARAGE UNITS (26), S19, T01 S, R26 E, UNIT 19, 5.263% COMMON AREA INTEREST, LOC @ LT 9B, BLK 33 ANNAFELD SUB 5TH FIL AMD & LT 14, BLK 22 & LT 10, BLK 24, ANNAFELD SUB 5TH FIL |
| A38127  | 5,675.63 | ANDERSON, JAMES D & LINDA L      | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 24, Lot 5                                                                                                                        |
| A38128  | 5,068.53 | ANDERSON, MARK & LUANN           | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 24, Lot 6                                                                                                                        |
| A38129  | 5,068.53 | YOUNG, SANDRA K TRUSTEE          | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 24, Lot 7                                                                                                                        |
| A38130  | 5,068.53 | DIETSCHE DOUGLAS J & CATHERINE A | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 24, Lot 8                                                                                                                        |
| A38131  | 5,729.64 | MCCALL DEVELOPMENT INC           | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 24, Lot 9                                                                                                                        |
| A38133  | 2,011.42 | SCHUYLER, KAYLA                  | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 24, Lot 11                                                                                                                       |
| A38134  | 2,467.29 | ORTEGA, IRWIN KENRICK &          | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 24, Lot 12                                                                                                                       |
| A38135  | 1,756.49 | PREESHL, KATIE                   | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 24, Lot 13                                                                                                                       |
| A38136  | 1,545.84 | BOURGEOIS, JOSHUA                | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 24, Lot 14                                                                                                                       |
| A38137  | 1,545.84 | SCHERR, DARCY & JEFFREY THOMAS   | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 24, Lot 15                                                                                                                       |
| A38138  | 4,223.77 | LOVETT, ANNE R TRUSTEE           | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 26, Lot 4                                                                                                                        |
| A38139  | 4,278.87 | ALLANE, ADIL & DANIELLE          | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 26, Lot 5                                                                                                                        |

|        |          |                                    |                                                                              |
|--------|----------|------------------------------------|------------------------------------------------------------------------------|
| A38140 | 4,317.76 | STOKES, CRISSI                     | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 26, Lot 6             |
| A38141 | 5,277.02 | MCCALL HOMES LLC                   | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 26, Lot 7             |
| A38142 | 5,324.55 | BALDRY GARRETT V &                 | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 26, Lot 8             |
| A38143 | 5,328.87 | GOFF, SANDRA L                     | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 26, Lot 9             |
| A38163 | 3,686.89 | HERTZLER TIM                       | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 32, Lot 1             |
| A38164 | 2,145.38 | MCCALL HOMES LLC                   | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 32, Lot 2             |
| A38165 | 1,831.02 | MCCALL HOMES LLC                   | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 32, Lot 3             |
| A38166 | 1,835.34 | MCCALL HOMES LLC                   | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 32, Lot 4             |
| A38167 | 2,141.05 | MCCALL HOMES LLC                   | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 32, Lot 5             |
| A38168 | 3,522.69 | MCCALL HOMES LLC                   | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 32, Lot 6             |
| A38170 | 6,633.81 | ANDERSON, CHRISTOPHER SCOTT &      | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 33, Lot 1             |
| A38171 | 5,809.58 | BEDWELL, TRACE                     | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 33, Lot 2             |
| A38172 | 5,809.58 | GRIFFITHS, SEAN & AUTUMN           | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 33, Lot 3             |
| A38173 | 6,634.89 | DELILAH MARCELLE COVERS UP TRUSTEE | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 33, Lot 4             |
| A38174 | 3,024.70 | SHERMAN, MIRA I & LIAM M           | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 33, Lot 5             |
| A38175 | 2,722.23 | TEYLER, ELIZABETH C                | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 33, Lot 6             |
| A38176 | 2,722.23 | LA ROCHE, BROOKE ANN               | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 33, Lot 7             |
| A38177 | 2,722.23 | SOWDER, RUTH E                     | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 33, Lot 8             |
| A38178 | 2,138.89 | HATTEN, NATHAN MICHAEL &           | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 33, Lot 10A, AMD (26) |
| A38179 | 1,827.78 | MCCALL HOMES LLC                   | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 33, Lot 11            |
| A38180 | 2,203.71 | BRYAN,                             | ANNAFELD SUB 5TH FILING (25), S19, T01 S,                                    |

|        |          |                           |                                                                              |
|--------|----------|---------------------------|------------------------------------------------------------------------------|
|        |          | BLACKSHEAR M IV           | R26 E, BLOCK 33, Lot 12                                                      |
| A38181 | 2,203.71 | LOBER, JULIA              | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 33, Lot 13            |
| A38182 | 2,203.71 | PETERSON, NICOLE K        | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 33, Lot 14            |
| A38183 | 2,138.89 | CARAWAY JAMES & SHANNON S | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 33, Lot 15            |
| A38184 | 1,827.78 | LUMLEY, JOHN              | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 33, Lot 16A, AMD (26) |
| A38185 | 2,462.97 | DUMARS, LORI & JON VAUGHN | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 33, Lot 17            |
| A38186 | 2,333.34 | NIENABER, KATE & ELLISE   | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 33, Lot 18            |
| A38187 | 2,333.34 | KASTHURIARACHCHI CHANDU S | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 33, Lot 19            |
| A38188 | 2,787.04 | NAGY, LEVENTE M &         | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 33, Lot 20            |
| A38189 | 2,570.99 | BLOSS, TANA R & KURT S    | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 33, Lot 21            |
| A38190 | 2,570.99 | STOLL, MYRNA JO           | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 33, Lot 22            |
| A38191 | 2,570.99 | LAMBERT, SCOTT & NICHOLE  | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 33, Lot 23            |
| A38192 | 2,949.08 | ANNE, BELL MARISSA        | ANNAFELD SUB 5TH FILING (25), S19, T01 S, R26 E, BLOCK 33, Lot 24            |

SECTION 2: DISPOSITION OF COLLECTION. All monies collected from the assessment shall be paid into a special improvement district or project Fund. Assessments become delinquent based on the semi-annual due dates of real property taxes, currently December 1 and June 1 of each year.

SECTION 3: NOTICE AND HEARING. On Monday, September 28, 2026 at 5:30 p.m., or as soon thereafter as the matter could be considered on the agenda in the Council Chambers of the City Hall, Billings, Montana, the City Council heard objections to the adoption of this resolution. The City Clerk published notice of the public hearing twice, at least six (6) days separating each publication in a newspaper or general paid circulation with a periodicals mailing permit. The final publication was made at least 10 days prior to the hearing as provided in section 7-12-4177, MCA.

SECTION 4: EFFECTIVE DATE. This resolution shall be effective upon adoption.

ADOPTED AND APPROVED this 28<sup>th</sup> day of September, 2026.

CITY OF BILLINGS:

BY: \_\_\_\_\_  
Mike Nelson, Mayor

ATTEST:

BY: \_\_\_\_\_  
Denise R. Bohlman, City Clerk

**City Council Regular Business Meeting**

**Meeting Date:** 09/28/2026

**TITLE:** Public Hearing SID 1429 Allocation of Assessments

**PRESENTED BY:** Andy Zoeller, Finance Director

**Department:** Finance

**Presentation:** Yes

**Legal Review:** Yes

**Project Number:** 621429

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**RECOMMENDATION**

Staff recommends that the City Council conduct a public hearing and pass the proposed resolution to allocate assessments for SID 1429.

**EXECUTIVE SUMMARY**

SID 1429 will provide streetlight improvements along each street frontage within the Clearwater Estates Subdivision 2nd Filing and the 44 West Subdivision, located immediately south of Central Avenue and east of 48th Street West. The individual property assessments for SID 1429 have been calculated and are ready to be allocated among the benefiting properties. The total project cost of \$1,089,687.61 will be assessed proportionately to the individual properties, in accordance with the attached resolution. The assessment will be spread over a 15-year period at an interest rate of 6.00%. This assessment structure distributes the cost of the streetlight improvements among the properties benefiting from the project while providing for repayment over the established assessment term.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

SID 1429 - This project shall install streetlights along each street frontage within the Clearwater Estates Subdivision 2nd Filing, and the 44 West Subdivision which are located immediately south of Central Avenue and just East of 48th Street West.

The individual property assessments for SID 1429 have been calculated and are ready to be allocated to the benefiting properties. The total amount is allocated proportionately to individual properties, with the amount being assessed at \$1,089,687.61 spread over 15 years.

**FISCAL EFFECTS**

The total amount to be spread is \$1,089,687.61. The costs associated with SID 1429 are assessed per lot, per the attached resolution. The assessment is spread over a 15 year period, with an interest rate of 6.00%.

**STAKEHOLDERS**

**ALTERNATIVES**

City Council may:

- Approve; or,
- Not Approve, the property owners will not be assessed and the General Fund will be responsible for paying for the improvements.

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**Attachments**

Resolution SID 1429

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## RESOLUTION 26-

### **A RESOLUTION LEVYING A SPECIAL ASSESSMENT TAX UPON ALL BENEFITED PROPERTY IN A SPECIAL IMPROVEMENT DISTRICT OR PROJECT KNOWN AS 1429, IN THE CITY OF BILLINGS, MONTANA**

WHEREAS, the City created a special improvement district or project known as 1429 and;

WHEREAS, it is necessary to levy a special assessment tax upon each benefited property in the district or project area to defray the cost and expenses of said district or project; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Billings, Montana as follows:

SECTION 1: LEVY AND ASSESSMENT. That for the purpose of defraying the cost and expense of making improvements in a special improvement district or project known as 1429 of the City of Billings, Montana, there is hereby levied and assessed upon each lot or parcel of land described below, owned by persons respectively indicated, a special assessment tax payable in semi-annual installments with an interest rate of 6.00% for a term of 15 years. Each lot and parcel assessed and the owner thereof is hereinafter described:

| <b>Tax Code</b> | <b>Amount Assessed</b> | <b>Owner Name</b>       | <b>Legal Description</b>                              |
|-----------------|------------------------|-------------------------|-------------------------------------------------------|
| A38277          | 179,212.88             | BROWN DEVELOPMENT LLC   | CLEARWATER ESTATES SUB (25), S10, T01 S, R25 E, Lot 1 |
| A38278          | 178,017.80             | BROWN DEVELOPMENT LLC   | CLEARWATER ESTATES SUB (25), S10, T01 S, R25 E, Lot 2 |
| A38279          | 527,696.10             | 44 WEST DEVELOPMENT LLC | CLEARWATER ESTATES SUB (25), S10, T01 S, R25 E, Lot 3 |
| A38559          | 2,847.61               | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 1, Lot 1   |
| A38560          | 2,566.22               | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 1, Lot 2   |
| A38561          | 2,566.22               | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 1, Lot 3   |
| A38562          | 2,467.17               | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 1, Lot 4   |
| A38563          | 2,260.08               | MCCALL HOMES LLC        | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 1, Lot 5   |
| A38564          | 2,095.75               | MCCALL HOMES LLC        | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 1, Lot 6   |
| A38565          | 3,437.39               | MCCALL HOMES LLC        | 44 WEST SUB (26), S10, T01 S, R25 E,                  |



|        |          |                         |                                                      |
|--------|----------|-------------------------|------------------------------------------------------|
|        |          |                         | BLOCK 1, Lot 7                                       |
| A38566 | 2,780.07 | MCCALL HOMES LLC        | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 1, Lot 8  |
| A38567 | 2,780.07 | MCCALL HOMES LLC        | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 1, Lot 9  |
| A38568 | 2,780.07 | MCCALL HOMES LLC        | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 1, Lot 10 |
| A38569 | 3,145.87 | MCCALL HOMES LLC        | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 1, Lot 11 |
| A38570 | 3,461.02 | MCCALL HOMES LLC        | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 1, Lot 12 |
| A38571 | 3,038.95 | MCCALL HOMES LLC        | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 1, Lot 13 |
| A38572 | 3,038.95 | MCCALL HOMES LLC        | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 1, Lot 14 |
| A38573 | 3,038.95 | FORTNER, LANISSA        | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 1, Lot 15 |
| A38574 | 4,356.95 | MCCALL HOMES LLC        | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 1, Lot 16 |
| A38575 | 2,234.19 | MCCALL HOMES LLC        | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 1, Lot 17 |
| A38578 | 3,572.45 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 2, Lot 1  |
| A38579 | 3,196.52 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 2, Lot 2  |
| A38580 | 2,739.55 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 2, Lot 3  |
| A38581 | 2,740.68 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 2, Lot 4  |
| A38582 | 2,740.68 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 2, Lot 5  |
| A38583 | 2,739.55 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 2, Lot 6  |
| A38584 | 3,196.52 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 2, Lot 7  |
| A38585 | 3,446.39 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 2, Lot 8  |
| A38586 | 2,855.48 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 2, Lot 9  |
| A38587 | 2,426.66 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 2, Lot 10 |
| A38588 | 2,647.26 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 2, Lot 11 |
| A38589 | 2,647.26 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 2, Lot 12 |
| A38590 | 2,647.26 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 2, Lot 13 |
| A38591 | 3,088.47 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 2, Lot 14 |
| A38592 | 3,088.47 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 2, Lot 15 |
| A38593 | 2,647.26 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 2, Lot 16 |
| A38594 | 2,813.84 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 2, Lot 17 |
| A38595 | 3,426.13 | 44 WEST                 | 44 WEST SUB (26), S10, T01 S, R25 E,                 |

|        |          |                         |                                                      |
|--------|----------|-------------------------|------------------------------------------------------|
|        |          | DEVELOPMENT LLC         | BLOCK 2, Lot 18                                      |
| A38596 | 3,250.55 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 2, Lot 19 |
| A38597 | 3,260.68 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 2, Lot 20 |
| A38598 | 3,250.55 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 2, Lot 21 |
| A38599 | 3,427.26 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 2, Lot 22 |
| A38600 | 3,683.88 | FORTNER, LANISSA        | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 2, Lot 23 |
| A38601 | 3,683.88 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 2, Lot 24 |
| A38602 | 5,109.93 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 2, Lot 25 |
| A38603 | 5,246.12 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 2, Lot 26 |
| A38604 | 4,965.86 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 2, Lot 27 |
| A38605 | 4,965.86 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 2, Lot 28 |
| A38606 | 4,965.86 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 2, Lot 29 |
| A38607 | 4,965.86 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 2, Lot 30 |
| A38608 | 3,670.37 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 2, Lot 31 |
| A38609 | 5,488.11 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 2, Lot 32 |
| A38611 | 5,959.71 | MCCALL HOMES LLC        | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 3, Lot 1  |
| A38612 | 3,972.02 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 3, Lot 2  |
| A38613 | 5,160.58 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 3, Lot 3  |
| A38614 | 4,854.44 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 3, Lot 4  |
| A38615 | 4,549.42 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 3, Lot 5  |
| A38616 | 4,243.27 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 3, Lot 6  |
| A38617 | 4,119.46 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 3, Lot 7  |
| A38618 | 3,781.80 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 3, Lot 8  |
| A38619 | 3,314.70 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 3, Lot 9  |
| A38620 | 3,314.70 | 44 WEST DEVELOPMENT LLC | 44 WEST SUB (26), S10, T01 S, R25 E, BLOCK 3, Lot 10 |

SECTION 2: DISPOSITION OF COLLECTION. All monies collected from the assessment shall be paid into a special improvement district or project Fund.

Assessments become delinquent based on the semi-annual due dates of real property taxes, currently December 1 and June 1 of each year.

SECTION 3: NOTICE AND HEARING. On Monday, September 28, 2026 at 5:30 p.m., or as soon thereafter as the matter could be considered on the agenda in the Council Chambers of the City Hall, Billings, Montana, the City Council heard objections to the adoption of this resolution. The City Clerk published notice of the public hearing twice, at least six (6) days separating each publication in a newspaper or general paid circulation with a periodicals mailing permit. The final publication was made at least 10 days prior to the hearing as provided in section 7-12-4177, MCA.

SECTION 4: EFFECTIVE DATE. This resolution shall be effective upon adoption.

ADOPTED AND APPROVED this 28<sup>th</sup> day of September, 2026.

CITY OF BILLINGS:

BY: \_\_\_\_\_  
Mike Nelson, Mayor

ATTEST:

BY: \_\_\_\_\_  
Denise R. Bohlman, City Clerk

**City Council Regular Business Meeting**

**Meeting Date:** 09/28/2026

**TITLE:** Public Hearing SID 1430 Allocation of Assessments

**PRESENTED BY:** Andy Zoeller, Finance Director

**Department:** Finance

**Presentation:** Yes

**Legal Review:** Yes

**Project Number:** 621430

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**RECOMMENDATION**

Staff recommends that the City Council conduct a public hearing and pass the proposed resolution to allocate assessments for SID 1430.

**EXECUTIVE SUMMARY**

SID 1430 will fund streetlight and park improvements within the Annafeld Subdivision 6th and 7th Filings and Annafeld North Subdivision 1st Filing, located south of Elysian Road near Elysian School. Streetlights will be installed along all street frontages within the affected subdivisions. The individual property assessments for SID 1430 have been calculated and are ready to be allocated among the benefiting properties. The total project cost of \$1,510,000.00 will be assessed proportionately to the individual properties in accordance with the attached resolution. The assessment will be spread over a 15-year period at an interest rate of 6.00%. This assessment structure distributes the cost of the streetlight and park improvements among the properties benefiting from the project while providing for repayment over the established assessment term.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

SID 1430 - This project shall fund streetlight and park improvements within Annafeld Subdivision 6th and 7th Filing and Annafeld North Subdivision 1st Filing, located south of Elysian Road near Elysian School, and streetlights will be installed along all street frontages.

The individual property assessments for SID 1430 have been calculated and are ready to be allocated to the benefiting properties. The total amount is allocated proportionately to individual properties, with the amount being assessed at \$1,510,000.00 spread over 15 years.

**FISCAL EFFECTS**

The total amount to be spread is \$1,510,000.00. The costs associated with SID 1430 are assessed per lot, per the attached resolution. The assessment is spread over a 15 year period, with an interest rate of 6.00%.

**STAKEHOLDERS**

**ALTERNATIVES**

City Council may:

- Approve; or,
- Not Approve, the property owners will not be assessed and the General Fund will be responsible for paying for the improvements.

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**Attachments**

Resolution SID 1430

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## RESOLUTION 26-

### **A RESOLUTION LEVYING A SPECIAL ASSESSMENT TAX UPON ALL BENEFITED PROPERTY IN A SPECIAL IMPROVEMENT DISTRICT OR PROJECT KNOWN AS 1430, IN THE CITY OF BILLINGS, MONTANA**

WHEREAS, the City created a special improvement district or project known as 1430 and;

WHEREAS, it is necessary to levy a special assessment tax upon each benefited property in the district or project area to defray the cost and expenses of said district or project; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Billings, Montana as follows:

SECTION 1: LEVY AND ASSESSMENT. That for the purpose of defraying the cost and expense of making improvements in a special improvement district or project known as 1430 of the City of Billings, Montana, there is hereby levied and assessed upon each lot or parcel of land described below, owned by persons respectively indicated, a special assessment tax payable in semi-annual installments with an interest rate of 6.00 % for a term of 15 years. Each lot and parcel assessed and the owner thereof is hereinafter described:

| <b>Tax Code</b> | <b>Amount Assessed</b> | <b>Owner Name</b>      | <b>Legal Description</b>                                       |
|-----------------|------------------------|------------------------|----------------------------------------------------------------|
| A37626          | 10,160.40              | MCCALL DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S, R26 E, BLOCK 27, Lot 4  |
| A38480          | 9,021.82               | MCCALL DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S, R26 E, BLOCK 26, Lot 10 |
| A38481          | 9,021.82               | MCCALL DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S, R26 E, BLOCK 26, Lot 11 |
| A38482          | 10,218.30              | MCCALL DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S, R26 E, BLOCK 26, Lot 12 |
| A38504          | 11,607.75              | MCCALL DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S, R26 E, BLOCK 33, Lot 39 |
| A38505          | 10,189.35              | MCCALL DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S, R26 E, BLOCK 33, Lot 40 |
| A38506          | 10,189.35              | MCCALL DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S, R26 E, BLOCK 33, Lot 41 |
| A38507          | 11,627.05              | MCCALL DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S, R26 E, BLOCK 33, Lot 42 |
| A38548          | 10,276.19              | MCCALL DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S, R26 E, BLOCK 36, Lot 1  |
| A38549          | 10,536.71              | MCCALL                 | ANNAFELD SUB 6TH FIL (26), S19, T01 S,                         |

|        |           |                             |                                                                   |
|--------|-----------|-----------------------------|-------------------------------------------------------------------|
|        |           | DEVELOPMENT INC             | R26 E, BLOCK 36, Lot 2                                            |
| A38550 | 10,527.06 | MCCALL<br>DEVELOPMENT INC   | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 36, Lot 3  |
| A38551 | 10,507.77 | MCCALL<br>DEVELOPMENT INC   | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 36, Lot 4  |
| A38552 | 10,488.47 | MCCALL<br>DEVELOPMENT INC   | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 36, Lot 5  |
| A38553 | 10,478.82 | MCCALL<br>DEVELOPMENT INC   | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 36, Lot 6  |
| A38554 | 11,829.68 | MCCALL<br>DEVELOPMENT INC   | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 36, Lot 7  |
| A38555 | 12,447.22 | MCCALL<br>DEVELOPMENT INC   | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 36, Lot 8  |
| A38483 | 8,857.79  | MCCALL<br>DEVELOPMENT INC   | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 27, Lot 5  |
| A38484 | 10,189.35 | MCCALL<br>DEVELOPMENT INC   | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 27, Lot 6  |
| A38485 | 10,189.35 | MCCALL<br>DEVELOPMENT INC   | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 27, Lot 7  |
| A38486 | 9,301.64  | MCCALL<br>DEVELOPMENT INC   | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 27, Lot 8  |
| A38487 | 10,189.35 | MCCALL<br>DEVELOPMENT INC   | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 27, Lot 9  |
| A38488 | 10,189.35 | MCCALL HOMES LLC            | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 27, Lot 10 |
| A38489 | 11,877.92 | MCCALL<br>DEVELOPMENT INC   | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 27, Lot 11 |
| A38470 | 11,298.98 | PENFOLD JOANNA              | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 22, Lot 15 |
| A38471 | 9,041.12  | MCCALL HOMES LLC            | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 22, Lot 16 |
| A38472 | 9,041.12  | STEVENS BEATRICE<br>TRUSTEE | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 22, Lot 17 |
| A38473 | 9,041.12  | MCCALL HOMES LLC            | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 22, Lot 18 |
| A38474 | 7,227.10  | MCCALL HOMES LLC            | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 22, Lot 19 |
| A38475 | 7,227.10  | JACKSON STACEY A            | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 22, Lot 20 |
| A38476 | 7,227.10  | MCCARTHY KELSEY<br>& JEREMY | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 22, Lot 21 |
| A38477 | 10,391.98 | MCCALL<br>DEVELOPMENT INC   | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 22, Lot 22 |
| A38478 | 10,391.98 | MCCALL<br>DEVELOPMENT INC   | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 22, Lot 23 |
| A38479 | 11,935.82 | MCCALL<br>DEVELOPMENT INC   | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 22, Lot 24 |
| A38490 | 12,070.90 | MCCALL HOMES LLC            | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 33, Lot 25 |
| A38491 | 8,413.93  | MCCALL<br>DEVELOPMENT INC   | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 33, Lot 26 |
| A38492 | 8,413.93  | MCCALL<br>DEVELOPMENT INC   | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 33, Lot 27 |
| A38493 | 8,413.93  | MCCALL<br>DEVELOPMENT INC   | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 33, Lot 28 |

|        |           |                           |                                                                   |
|--------|-----------|---------------------------|-------------------------------------------------------------------|
| A38494 | 10,189.35 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 33, Lot 29 |
| A38495 | 10,189.35 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 33, Lot 30 |
| A38496 | 10,189.35 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 33, Lot 31 |
| A38497 | 10,189.35 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 33, Lot 32 |
| A38498 | 8,857.79  | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 33, Lot 33 |
| A38499 | 10,826.18 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 33, Lot 34 |
| A38500 | 9,436.73  | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 33, Lot 35 |
| A38501 | 7,429.73  | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 33, Lot 36 |
| A38502 | 7,439.38  | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 33, Lot 37 |
| A38503 | 10,054.26 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 33, Lot 38 |
| A38508 | 10,961.27 | MCCALL HOMES LLC          | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 34, Lot 1  |
| A38509 | 10,189.35 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 34, Lot 2  |
| A38510 | 10,189.35 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 34, Lot 3  |
| A38511 | 10,189.35 | MCCALL HOMES LLC          | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 34, Lot 4  |
| A38512 | 8,413.93  | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 34, Lot 5  |
| A38513 | 10,845.48 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 34, Lot 6  |
| A38514 | 8,751.65  | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 34, Lot 7  |
| A38515 | 8,413.93  | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 34, Lot 8  |
| A38516 | 8,413.93  | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 34, Lot 9  |
| A38517 | 7,092.02  | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 34, Lot 10 |
| A38518 | 7,092.02  | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 34, Lot 11 |
| A38519 | 10,189.35 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 34, Lot 12 |
| A38520 | 10,816.53 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 34, Lot 13 |
| A38521 | 8,886.73  | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 35, Lot 1  |
| A38522 | 6,339.40  | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 35, Lot 2  |
| A38523 | 6,339.40  | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 35, Lot 3  |
| A38524 | 6,339.40  | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 35, Lot 4  |
| A38525 | 6,329.75  | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S,<br>R26 E, BLOCK 35, Lot 5  |



|        |           |                        |                                                                  |
|--------|-----------|------------------------|------------------------------------------------------------------|
| A38526 | 6,329.75  | MCCALL DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S, R26 E, BLOCK 35, Lot 6    |
| A38527 | 6,320.10  | MCCALL DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S, R26 E, BLOCK 35, Lot 7    |
| A38528 | 6,320.10  | MCCALL DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S, R26 E, BLOCK 35, Lot 8    |
| A38529 | 6,310.45  | MCCALL DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S, R26 E, BLOCK 35, Lot 9    |
| A38530 | 6,310.45  | MCCALL DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S, R26 E, BLOCK 35, Lot 10   |
| A38531 | 6,310.45  | MCCALL DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S, R26 E, BLOCK 35, Lot 11   |
| A38532 | 6,300.80  | MCCALL DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S, R26 E, BLOCK 35, Lot 12   |
| A38533 | 6,300.80  | MCCALL DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S, R26 E, BLOCK 35, Lot 13   |
| A38534 | 6,291.15  | MCCALL DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S, R26 E, BLOCK 35, Lot 14   |
| A38535 | 6,291.15  | MCCALL DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S, R26 E, BLOCK 35, Lot 15   |
| A38536 | 6,281.50  | MCCALL DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S, R26 E, BLOCK 35, Lot 16   |
| A38537 | 6,281.50  | MCCALL DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S, R26 E, BLOCK 35, Lot 17   |
| A38538 | 8,867.43  | MCCALL DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S, R26 E, BLOCK 35, Lot 18   |
| A38539 | 11,077.06 | MCCALL HOMES LLC       | ANNAFELD SUB 6TH FIL (26), S19, T01 S, R26 E, BLOCK 35, Lot 19   |
| A38540 | 11,077.06 | MCCALL HOMES LLC       | ANNAFELD SUB 6TH FIL (26), S19, T01 S, R26 E, BLOCK 35, Lot 20   |
| A38541 | 11,077.06 | MCCALL HOMES LLC       | ANNAFELD SUB 6TH FIL (26), S19, T01 S, R26 E, BLOCK 35, Lot 21   |
| A38542 | 11,077.06 | MCCALL DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S, R26 E, BLOCK 35, Lot 22   |
| A38543 | 11,077.06 | MCCALL DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S, R26 E, BLOCK 35, Lot 23   |
| A38544 | 18,246.27 | MCCALL DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S, R26 E, BLOCK 35, Lot 24   |
| A38545 | 22,318.15 | MCCALL DEVELOPMENT INC | ANNAFELD SUB 6TH FIL (26), S19, T01 S, R26 E, BLOCK 35, Lot 25   |
| A38546 | 15,235.78 | MCCALL HOMES LLC       | ANNAFELD SUB 6TH FIL (26), S19, T01 S, R26 E, BLOCK 35, Lot 26   |
| A38152 | 13,905.95 | MCCALL DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 31, Lot 1 |
| A38153 | 10,359.37 | MCCALL DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 31, Lot 2 |
| A38154 | 8,887.43  | MCCALL DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 31, Lot 3 |
| A38155 | 8,887.43  | MCCALL DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 31, Lot 4 |
| A38156 | 8,887.43  | MCCALL DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 31, Lot 5 |
| A38157 | 8,887.43  | MCCALL DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 31, Lot 6 |
| A38158 | 8,887.43  | MCCALL DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 31, Lot 7 |

|        |          |                        |                                                                   |
|--------|----------|------------------------|-------------------------------------------------------------------|
| A38159 | 8,144.51 | MCCALL DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 31, Lot 8  |
| A38160 | 8,887.43 | MCCALL DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 31, Lot 9  |
| A38161 | 8,887.43 | MCCALL DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 31, Lot 10 |
| A38162 | 8,887.43 | MCCALL DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 31, Lot 11 |
| A38147 | 4,485.79 | MCCALL DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 30, Lot 1  |
| A38148 | 4,485.79 | MCCALL DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 30, Lot 2  |
| A38150 | 6,378.23 | MCCALL DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 30, Lot 4  |
| A38151 | 3,911.05 | MCCALL DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 30, Lot 5  |
| A38073 | 4,878.30 | MCCALL HOMES LLC       | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 18, Lot 18 |
| A38074 | 5,439.02 | MCCALL HOMES LLC       | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 18, Lot 19 |
| A38075 | 6,196.00 | MCCALL HOMES LLC       | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 18, Lot 20 |
| A38076 | 5,859.56 | MCCAL HOMES LLC        | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 18, Lot 21 |
| A38077 | 4,457.75 | MCCALL HOMES LLC       | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 18, Lot 22 |
| A38078 | 6,097.83 | MCCALL HOMES LLC       | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 18, Lot 23 |
| A38079 | 8,452.91 | MCCALL DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 18, Lot 24 |
| A38081 | 7,317.44 | MCCALL DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 18, Lot 26 |
| A38082 | 4,527.84 | MCCALL DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 18, Lot 27 |
| A38083 | 7,499.68 | MCCALL DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 18, Lot 28 |
| A38085 | 5,971.71 | MCCALL DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 18, Lot 30 |
| A38086 | 4,499.81 | MCCALL DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 18, Lot 31 |
| A38087 | 4,668.02 | MCCALL DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 18, Lot 32 |
| A38088 | 4,639.99 | MCCALL DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 18, Lot 33 |
| A38090 | 6,125.91 | MCCALL DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 18, Lot 35 |
| A38091 | 7,597.81 | MCCALL DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 18, Lot 36 |
| A38092 | 6,574.49 | MCCALL DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 18, Lot 37 |
| A38093 | 9,840.70 | MCCALL DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 18, Lot 38 |
| A38094 | 7,261.33 | MCCALL DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 18, Lot 39 |
| A38095 | 7,303.43 | MCCALL DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S, R26 E, BLOCK 18, Lot 40 |

|        |          |                           |                                                                      |
|--------|----------|---------------------------|----------------------------------------------------------------------|
| A38096 | 6,812.79 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 18, Lot 41 |
| A38097 | 7,611.82 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 18, Lot 42 |
| A38098 | 6,252.07 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 18, Lot 43 |
| A38099 | 8,186.54 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 18, Lot 44 |
| A38101 | 4,471.73 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 19, Lot 13 |
| A38102 | 4,471.73 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 19, Lot 14 |
| A38104 | 6,336.18 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 19, Lot 16 |
| A38429 | 3,911.05 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 19, Lot 17 |
| A38430 | 4,261.50 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 19, Lot 18 |
| A38431 | 3,911.05 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 19, Lot 19 |
| A38432 | 6,083.85 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 19, Lot 20 |
| A38434 | 6,083.85 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 19, Lot 22 |
| A38435 | 3,911.05 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 19, Lot 23 |
| A38436 | 4,261.50 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 19, Lot 24 |
| A38437 | 3,911.05 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 19, Lot 25 |
| A38438 | 6,350.20 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 19, Lot 26 |
| A38440 | 4,471.73 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 19, Lot 28 |
| A38441 | 4,471.73 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 19, Lot 29 |
| A38442 | 3,854.98 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 19, Lot 30 |
| A38443 | 3,854.98 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 19, Lot 31 |
| A38444 | 3,854.98 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 19, Lot 32 |
| A38445 | 3,854.98 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 19, Lot 33 |
| A38446 | 4,261.50 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 30, Lot 6  |
| A38447 | 3,911.05 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 30, Lot 7  |
| A38448 | 6,083.85 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 30, Lot 8  |
| A38450 | 6,083.85 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 30, Lot 10 |
| A38451 | 3,911.04 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 30, Lot 11 |
| A38452 | 4,261.50 | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 30, Lot 12 |

|        |            |                           |                                                                                  |
|--------|------------|---------------------------|----------------------------------------------------------------------------------|
| A38453 | 3,911.00   | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 30, Lot 13             |
| A38454 | 6,392.25   | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 30, Lot 14             |
| A38456 | 4,471.73   | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 30, Lot 16             |
| A38457 | 4,471.73   | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 30, Lot 17             |
| A38458 | 3,854.98   | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 30, Lot 18             |
| A38459 | 3,854.98   | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 30, Lot 19             |
| A38460 | 3,854.98   | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 30, Lot 20             |
| A38461 | 3,854.98   | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 30, Lot 21             |
| A38463 | 8,887.43   | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 31, Lot 12             |
| A38464 | 8,887.43   | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 31, Lot 13             |
| A38465 | 10,359.37  | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 31, Lot 14             |
| A38466 | 10,359.37  | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 31, Lot 15             |
| A38467 | 10,359.37  | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 31, Lot 16             |
| A38468 | 12,476.10  | MCCALL<br>DEVELOPMENT INC | ANNAFELD SUB 7TH FILING (26), S19, T01 S,<br>R26 E, BLOCK 31, Lot 17             |
| C17796 | 209,966.45 | MCCALL<br>DEVELOPMENT INC | ANNAFELD NORTH SUB 1ST FIL (22), S18,<br>T01 S, R26 E, BLOCK 3, Lot 5A, AMD (26) |

**SECTION 2: DISPOSITION OF COLLECTION.** All monies collected from the assessment shall be paid into a special improvement district or project Fund. Assessments become delinquent based on the semi-annual due dates of real property taxes, currently December 1 and June 1 of each year.

**SECTION 3: NOTICE AND HEARING.** On Monday, September 28, 2026 at 5:30 p.m., or as soon thereafter as the matter could be considered on the agenda in the Council Chambers of the City Hall, Billings, Montana, the City Council heard objections to the adoption of this resolution. The City Clerk published notice of the public hearing twice, at least six (6) days separating each publication in a newspaper or general paid circulation with a periodicals mailing permit. The final publication was made at least 10 days prior to the hearing as provided in section 7-12-4177, MCA.

**SECTION 4: EFFECTIVE DATE.** This resolution shall be effective upon adoption.

ADOPTED AND APPROVED this 28<sup>th</sup> day of September, 2026.

CITY OF BILLINGS:

BY: \_\_\_\_\_  
Mike Nelson, Mayor

ATTEST:

BY: \_\_\_\_\_  
Denise R. Bohlman, City Clerk

**City Council Regular Business Meeting**

**Meeting Date:** 09/28/2026

**TITLE:** Public Hearing SID 2928 Allocation of Assessments

**PRESENTED BY:** Andy Zoeller, Finance Director

**Department:** Finance

**Presentation:** Yes

**Legal Review:** Yes

**Project Number:** 612928

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**RECOMMENDATION**

Staff recommends that the City Council conduct a public hearing and pass the proposed resolution to assess property owners for sidewalk construction costs for SID 2928 (work order 24-02).

**EXECUTIVE SUMMARY**

SID 2928 (Work Order 24-02) provides funding for missing sidewalk improvements at various locations throughout the City of Billings. The improvements have been completed, and the Finance Department has completed the assessment process and is ready to spread the assessments on the 2026 tax roll. The total amount to be assessed to the district is \$164,000.00. Individual property assessments range from \$3,920.06 to \$16,780.30, with the amount assessed to each property established in accordance with the attached resolution. The assessments will be spread over a 12-year period at an interest rate of 6.75%. This assessment structure provides for the recovery of the costs associated with the completed sidewalk improvements from the properties benefiting from the project.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

This project is for Missing Sidewalk Improvements in various locations around the City of Billings. SID No. 2928 (work order 24-02) has been completed by the Finance Department and is ready to spread on the 2026 tax roll.

**FISCAL EFFECTS**

The total cost spread to the district is \$164,000.00. Assessments range from \$3,920.06 to \$16,780.30 spread over a 12 year period, at an interest rate of 6.75%. The amount assessed per property is stated in the resolution.

**STAKEHOLDERS**

**ALTERNATIVES**

City Council may:

- Approve; or,
- Not Approve. If not approved, the property owners will not be assessed, and the General Fund will be responsible for paying for the improvements.

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**Attachments**

Resolution SID 2928 WO2402

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## RESOLUTION 26-

### **A RESOLUTION LEVYING A SPECIAL ASSESSMENT TAX UPON ALL BENEFITED PROPERTY IN A SPECIAL IMPROVEMENT DISTRICT OR PROJECT KNOWN AS 2928, IN THE CITY OF BILLINGS, MONTANA**

WHEREAS, the City created a special improvement district or project known as 2928 and;

WHEREAS, it is necessary to levy a special assessment tax upon each benefited property in the district or project area to defray the cost and expenses of said district or project; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Billings, Montana as follows:

1: LEVY AND ASSESSMENT. That for the purpose of defraying the cost and expense of making improvements in a special improvement district or project known as 2928 of the City of Billings, Montana, there is hereby levied and assessed upon each lot or parcel of land described below, owned by persons respectively indicated, a special assessment tax payable in semi-annual installments with an interest rate of 6.75% for a term of 12 years. Each lot and parcel assessed and the owner thereof is hereinafter described:

| <b>Tax Code</b> | <b>Amount Assessed</b> | <b>Owner Name</b>                           | <b>Legal Description</b>                                |
|-----------------|------------------------|---------------------------------------------|---------------------------------------------------------|
| A0923<br>5      | 5,070.95               | SCHMIDT,<br>JORDAN A &<br>BREANA L          | HOPPER SUBD, S35, T01 N, R25<br>E, BLOCK 2, Lot 19 - 20 |
| A1020<br>1      | 14,336.54              | KAPPLE, PHILLIP<br>H &                      | LEWIS, DON SUBD, S35, T01 N,<br>R25 E, BLOCK 2, Lot 6   |
| A1289<br>6      | 15,516.64              | LARSON, JEREMY<br>RYAN & ASHTON<br>JOY      | PLEASANT ACRES, S35, T01 N,<br>R25 E, BLOCK 1, Lot 8    |
| A1290<br>9      | 9,551.85               | GARDNER JEREMY<br>EUGENE &<br>LINDSEY MARIE | PLEASANT ACRES, S35, T01 N,<br>R25 E, BLOCK 3, Lot 6    |
| A1399<br>2      | 16,780.30              | MYHRA, JOHN W<br>& LORA E                   | SMITH SUBD, S35, T01 N, R25 E,<br>BLOCK 2, Lot 1        |



|            |           |                                              |                                                                      |
|------------|-----------|----------------------------------------------|----------------------------------------------------------------------|
| A2092<br>4 | 15,897.84 | SOWDEN, JEFFERY<br>W & MARLENE R             | GOLDEN VIEW SUBD, S21, T01<br>N, R26 E, BLOCK 3, Lot 13A,<br>AMENDED |
| A2093<br>4 | 8,909.22  | JAMES W<br>THOMPSON<br>LIVING TRUST          | GOLDEN VIEW SUBD, S21, T01<br>N, R26 E, BLOCK 4, Lot 12              |
| A2093<br>6 | 5,790.99  | TRIANGLE H<br>LAND &<br>LIVESTOCK INC        | GOLDEN VIEW SUBD, S21, T01<br>N, R26 E, BLOCK 4, Lot 12A             |
| A2098<br>8 | 12,972.40 | PETERSON,<br>NICHOLAS S                      | GOLDEN VIEW SUBD, S21, T01<br>N, R26 E, BLOCK 7, Lot 8               |
| A2098<br>9 | 5,969.18  | CONTWAY, ISHA                                | GOLDEN VIEW SUBD, S21, T01<br>N, R26 E, BLOCK 7, Lot 9               |
| A2099<br>0 | 4,632.79  | MULLIN, JARON                                | GOLDEN VIEW SUBD, S21, T01<br>N, R26 E, BLOCK 7, Lot 10              |
| A2099<br>1 | 5,701.90  | MALLAK, ADAM A                               | GOLDEN VIEW SUBD, S21, T01<br>N, R26 E, BLOCK 7, Lot 11              |
| A2099<br>2 | 7,394.65  | MALLAK, ADAM A                               | GOLDEN VIEW SUBD, S21, T01<br>N, R26 E, BLOCK 7, Lot 12              |
| A2099<br>3 | 5,701.90  | BLAKE, DEVAN                                 | GOLDEN VIEW SUBD, S21, T01<br>N, R26 E, BLOCK 7, Lot 13              |
| A2099<br>4 | 6,325.54  | KUCHINSKI,<br>SHELBY NIKOLE &<br>KEITH JASON | GOLDEN VIEW SUBD, S21, T01<br>N, R26 E, BLOCK 7, Lot 14              |
| A2099<br>5 | 3,920.06  | DAVIS, CHERYL J                              | GOLDEN VIEW SUBD, S21, T01<br>N, R26 E, BLOCK 7, Lot 15              |
| A2099<br>6 | 10,172.57 | KENYON,<br>GREGORY S &<br>CATHERINE I        | GOLDEN VIEW SUBD, S21, T01<br>N, R26 E, BLOCK 7, Lot 16              |
| A2106<br>3 | 9,354.68  | HOGG, CLYDE W<br>& BRENDA L                  | GOLDEN VIEW SUBD, S21, T01<br>N, R26 E, BLOCK 10, Lot 1              |

2: DISPOSITION OF COLLECTION. All monies collected from the assessment shall be paid into a special improvement district or project Fund. Assessments become delinquent based on the semi-annual due dates of real property taxes, currently December 1 and June 1 of each year.

3: NOTICE AND HEARING. On Monday, September 28, 2026 at 5:30 p.m., or as soon thereafter as the matter could be considered on the agenda in the Council

Chambers of the City Hall, Billings, Montana, the City Council heard objections to the adoption of this resolution. The City Clerk published notice of the public hearing twice, at least six (6) days separating each publication in a newspaper or general paid circulation with a periodicals mailing permit. The final publication was made at least 10 days prior to the hearing as provided in section 7-12-4177, MCA.

4: EFFECTIVE DATE. This resolution shall be effective upon adoption.

PASSED AND APPROVED this 28<sup>th</sup> day of September, 2026.

CITY OF BILLINGS:

BY: \_\_\_\_\_  
Mike Nelson, Mayor

ATTEST:

BY: \_\_\_\_\_  
Denise R. Bohlman, City Clerk

**City Council Regular Business Meeting**

**Meeting Date:** 09/28/2026

**TITLE:** Public Hearing SID 2929 Allocation of Assessments

**PRESENTED BY:** Andy Zoeller, Finance Director

**Department:** Finance

**Presentation:** Yes

**Legal Review:** Yes

**Project Number:** 612929

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**RECOMMENDATION**

Staff recommends that the City Council conduct a public hearing and pass the proposed resolution to assess property owners for sidewalk construction costs for SID 2929 (work order 25-02).

**EXECUTIVE SUMMARY**

SID 2929 (Work Order 25-02) provides funding for missing sidewalk improvements at various locations throughout the City of Billings. The improvements have been completed, and the Finance Department has completed the assessment process and is ready to spread the assessments on the 2026 tax roll. The total amount to be assessed to the district is \$55,000.00. Individual property assessments range from \$1,823.61 to \$22,195.34 with the amount assessed to each property established in accordance with the attached resolution. The assessments will be spread over a 12-year period at an interest rate of 6.00%. This assessment structure provides for the recovery of the costs associated with the completed sidewalk improvements from the properties benefiting from the project.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

This project is for Missing Sidewalk Improvements in various locations around the City of Billings. SID No. 2929 (work order 25-02) has been completed by the Finance Department and is ready to spread on the 2026 tax roll.

**FISCAL EFFECTS**

The total cost spread to the district is \$55,000.00. Assessments range from \$1,823.61 to \$22,195.34 spread over a 12 year period, at an interest rate of 6.00%. The amount assessed per property is stated in the resolution.

**STAKEHOLDERS**

**ALTERNATIVES**

City Council may:

- Approve; or,
- Not Approve. If not approved, the property owners will not be assessed, and the General Fund will be responsible for paying for the improvements.

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**Attachments**

Resolution SID 2929 WO 2502

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## RESOLUTION 26-

### A RESOLUTION LEVYING A SPECIAL ASSESSMENT TAX UPON ALL BENEFITED PROPERTY IN A SPECIAL IMPROVEMENT DISTRICT OR PROJECT KNOWN AS 2929, IN THE CITY OF BILLINGS, MONTANA

WHEREAS, the City created a special improvement district or project known as 2929 and;

WHEREAS, it is necessary to levy a special assessment tax upon each benefited property in the district or project area to defray the cost and expenses of said district or project; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Billings, Montana as follows:

1: LEVY AND ASSESSMENT. That for the purpose of defraying the cost and expense of making improvements in a special improvement district or project known as 2929 of the City of Billings, Montana, there is hereby levied and assessed upon each lot or parcel of land described below, owned by persons respectively indicated, a special assessment tax payable in semi-annual installments with an interest rate of 6.00% for a term of 12 years. Each lot and parcel assessed and the owner thereof is hereinafter described:

| <b>Tax Code</b> | <b>Amount Assessed</b> | <b>Owner Name</b>                   | <b>Legal Description</b>                                     |
|-----------------|------------------------|-------------------------------------|--------------------------------------------------------------|
| A06107          | 1,823.61               | GREEN, HOWARD L                     | DESCRO SUBD - 2ND FILING, S01, T01 S, R25 E, BLOCK 7, Lot 20 |
| A06147          | 2,765.80               | LARSEN, REID & JODY                 | DESCRO SUBD - 2ND FILING, S01, T01 S, R25 E, BLOCK 9, Lot 20 |
| A06300          | 2,026.23               | WILLIAM & GLORIA FIELD LIVING TRUST | DESCRO SUBD - 5TH FILING, S01, T01 S, R25 E, BLOCK 21, Lot 1 |
| A06028          | 2,634.10               | SALLADY, TAYLOR & JENNIFER          | DESCRO SUBD - 3RD FILING, S01, T01 S, R25 E, BLOCK 4, Lot 1  |
| A06299          |                        | STADTMILLER,                        | DESCRO SUBD - 4TH FILING,                                    |

|        |           |                              |                                                              |
|--------|-----------|------------------------------|--------------------------------------------------------------|
|        | 3,799.18  | ROBERT LEROY &               | S01, T01 S, R25 E, BLOCK 20, Lot 20                          |
| A10243 | 7,223.51  | ROBERTS, PAUL D & MARGARET W | LILLIS SUBD 1ST FILING, S01, T01 S, R25 E, BLOCK 3, Lot 3    |
| A13250 | 10,587.05 | MORGAN, MICHAEL A            | REX SUBD, S22, T01 N, R26 E, Lot 5, & E15' LT 4 & ABDN ALLEY |

|          |           |                   |                                                                  |
|----------|-----------|-------------------|------------------------------------------------------------------|
| A13250 A | 22,195.34 | MORGAN, MICHAEL A | REX SUBD, S22, T01 N, R26 E, Lot 6 - 7, & S35' LT 8 & ABDN ALLEY |
| A13250 B | 1,945.18  | MORGAN, MICHAEL A | REX SUBD, S22, T01 N, R26 E, Lot 9, & LT 8 LESS S 35'            |

2: DISPOSITION OF COLLECTION. All monies collected from the assessment shall be paid into a special improvement district or project Fund. Assessments become delinquent based on the semi-annual due dates of real property taxes, currently December 1 and June 1 of each year.

3: NOTICE AND HEARING. On Monday, September 28, 2026 at 5:30 p.m., or as soon thereafter as the matter could be considered on the agenda in the Council Chambers of the City Hall, Billings, Montana, the City Council heard objections to the adoption of this resolution. The City Clerk published notice of the public hearing twice, at least six (6) days separating each publication in a newspaper or general paid circulation with a periodicals mailing permit. The final publication was made at least 10 days prior to the hearing as provided in section 7-12-4177, MCA.

4: EFFECTIVE DATE. This resolution shall be effective upon adoption.

PASSED AND APPROVED this 28<sup>th</sup> day of September, 2026.

CITY OF BILLINGS:

BY: \_\_\_\_\_  
Mike Nelson, Mayor

ATTEST:

BY: \_\_\_\_\_  
Denise R. Bohlman, City Clerk

**City Council Regular Business Meeting****Meeting Date:** 09/28/2026**TITLE:** Public Hearing and First Reading Ordinance Repealing - Animal Control Board**PRESENTED BY:** Kevin Iffland, Assistant City Administrator**Department:** City Hall Administration**Presentation:** No**Legal Review:** Yes**Project Number:** N/A**RECOMMENDATION**

Following the vote by the City Council on Monday, July 27, 2026, the attached ordinance is submitted for first reading in support of the repeal of the Animal Control Advisory Board.

**EXECUTIVE SUMMARY**

On July 27, 2026, the City Council voted to eliminate the Animal Control Advisory Board. This ordinance is repealing its creation.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Council Member O'Donnell made a motion during the City Council meeting on February 9, 2026, to place on a future Work Session agenda the possibility of creating an Ad-Hoc Council Subcommittee to review all boards and commissions, their purposes and scope and determine whether they are statutorily required or whether some can be disbanded. The motion was unanimously approved. It was later determined this work would be done by the Council Operations Committee, beginning with the meeting on April 6, 2026. Below is the schedule of dates on which the Council Operations Committee met with representatives of each of the current City advisory boards, commissions, and committees.

| <b>Board, Commission, Committee</b>         | <b>Disposition vote on July 27, 2026</b>                                                                                                                                                                                                                                                                                                                                                                       |
|---------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Animal Control Advisory Board               | voted to be eliminated by 9-2                                                                                                                                                                                                                                                                                                                                                                                  |
| Aviation and Transit Advisory Board         | voted to be eliminated by 7-4 when the new airport authority takes over operation of the Billings Logan International Airport later in 2026; in the interim, the board will continue to meet to work on the transition and selection for appointment of the new airport authority board at which time the current board will be dissolved; a final resolution will be brought before City Council at such time |
| Board of Adjustment                         | voted to be eliminated according to state statute by 11-0                                                                                                                                                                                                                                                                                                                                                      |
| Citizen Police Advisory Board               | voted to be eliminated by 6-5                                                                                                                                                                                                                                                                                                                                                                                  |
| Energy and Conservation Advisory Commission | voted to be eliminated [not extended after ending of the commission on December 31, 2025] by 7-4                                                                                                                                                                                                                                                                                                               |
| Zoning Commission                           | voted to be eliminated according to state statute by 11-0                                                                                                                                                                                                                                                                                                                                                      |

Public notices of this reading of this ordinance was published in the *Yellowstone County News* on September 11, September 18, and September 25, 2026.

**FISCAL EFFECTS**

The fiscal effects of approving this ordinance will require minimal activity by City of Billings staff.



## **STAKEHOLDERS**

The stakeholders include the leadership of the affected board: Tom Stinchfield

## **ALTERNATIVES**

The Council may choose to approve this ordinance. Letters communicating this change will be sent to all current members of the affected board. Content on the website, in written communication, and in official records will be updated to identify September 28, 2026 as the date of dissolution (or as such time as these ordinances are signed by Mayor Nelson).

The Council may choose to reject this ordinance and the board will remain active.

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### **Attachments**

Ordinance - redlined

Ordinance - clean

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ORDINANCE 26-\_\_\_\_\_

AN ORDINANCE OF THE CITY OF BILLINGS,  
PROVIDING THAT THE BILLINGS, MONTANA CITY  
CODE (BMCC) BE AMENDED BY REPEALING SECTION  
2-511 THROUGH 2-513; DISSOLVING THE ANIMAL  
CONTROL BOARD

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS THAT:

**Section 1.** That Section 2-511 through 2-513 of the Billings, Montana City Code (BMCC) is repealed so that such section shall read as follows:

**Sec. 2-511. ~~Created.~~**

~~There is hereby created an animal control board.~~ **Reserved.**

**Sec. 2-512. ~~Composition, appointment.~~**

~~The animal control board shall be composed of five (5) members.~~ **Reserved.**

**Sec. 2-513. ~~Powers and duties.~~**

~~The animal control board shall serve in an advisory capacity to the city council and shall be for the purpose of providing citizen input to the policy decisions of the city council. The primary responsibilities of the board are to review existing and proposed city policies and to review city department activities to ensure that city policies are being implemented and carried out and further, to report any shortcomings and to make recommendations to the city council in the formulation of programs and policies to improve among others the following areas of concern:~~

- ~~(1) Operations of the city animal shelter and pound. Including sanitation and financial efficiency;~~
- ~~(2) The humane disposition of all of the animals held in the animal shelter or pound;~~
- ~~(3) The formulation of policies, regulations, implementation and control of animals within the city;~~
- ~~(4) Solving the serious problem created by the uncontrolled reproduction of pet animals;~~

~~Cooperation with other municipal, county and state governments.~~ **Reserved.**

**Section 2. EFFECTIVE DATE.** This ordinance shall be effective thirty (30) days after second reading and final adoption as provided by law.

**Section 3. REPEALER.** All resolutions, ordinances, and sections of the City Code inconsistent herewith are hereby repealed.

**Section 4. SEVERABILITY.** If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the

other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

PASSED by the City Council on first reading the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

PASSED, ADOPTED and APPROVED on second reading this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

CITY OF BILLINGS

BY: \_\_\_\_\_  
Mike Nelson, Mayor

Attest:

BY: \_\_\_\_\_  
Denise R. Bohlman, City Clerk

ORDINANCE 26-\_\_\_\_\_

AN ORDINANCE OF THE CITY OF BILLINGS,  
PROVIDING THAT THE BILLINGS, MONTANA CITY  
CODE (BMCC) BE AMENDED BY REPEALING SECTION  
2-511 THROUGH 2-513; DISSOLVING THE ANIMAL  
CONTROL BOARD

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS THAT:

**Section 1.** That Section 2-511 through 2-513 of the Billings, Montana City Code (BMCC) is repealed so that such section shall read as follows:

**Sec. 2-511. Reserved.**

**Sec. 2-512. Reserved.**

**Sec. 2-513. Reserved.**

**Section 2. EFFECTIVE DATE.** This ordinance shall be effective thirty (30) days after second reading and final adoption as provided by law.

**Section 3. REPEALER.** All resolutions, ordinances, and sections of the City Code inconsistent herewith are hereby repealed.

**Section 4. SEVERABILITY.** If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

PASSED by the City Council on first reading the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

PASSED, ADOPTED and APPROVED on second reading this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

CITY OF BILLINGS

BY: \_\_\_\_\_  
Mike Nelson, Mayor

Attest:

BY: \_\_\_\_\_  
Denise R. Bohlman, City Clerk

**City Council Regular Business Meeting****Meeting Date:** 09/28/2026**TITLE:** Resolution Consolidating Into One the Three Advisory Committees for the Urban Renewal Districts**PRESENTED BY:** Wyeth Friday**Department:** Planning & Community Services**Presentation:** Yes**Legal Review:** Yes**Project Number:** NA**RECOMMENDATION**

Staff recommends Council approve the attached proposed resolution creating a single advisory committee for the three urban renewal districts and repealing the three resolutions that established the three advisory committees.

**EXECUTIVE SUMMARY**

The 2025 Montana Legislature passed Senate Bill 3 (SB3) which requires "the local government that adopts a tax increment financing provision shall appoint an advisory committee to advise the local government about the administration of the urban renewal area or targeted economic development district." The committees must include representatives from each incorporated city or town, county, or school district with boundaries that overlap with the urban renewal district. On July 21, 2025, Council discussed SB3 and indicated it would like to keep the operations of the districts the same, to the extent possible. Based on this direction, staff has prepared resolutions for Council that created three advisory committees, one for each of the three urban renewal districts. Council approved the resolutions and created the committees on August 25, 2025. The three committees have been operating since they were formed late last year.

On July 13, 2026, Council Member Boyett introduced a Council Initiative to consolidate the three advisory committees into one committee to advise the Council on all three urban renewal districts. The City Council approved the initiative, which directed staff to prepare a new resolution to form a single advisory committee and to rescind the three resolutions that previously created the three committees. Per the initiative, staff has also recommended the make-up of the new advisory committee to continue to meet state law regarding county and school district representation, and provide for two at-large representatives from each of the three districts.

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

The 2025 Montana Legislature passed Senate Bill 3 (SB3) which requires "the local government that adopts a tax increment financing provision shall appoint an advisory committee to advise the local government about the administration of the urban renewal area or targeted economic development district." The committee must include at least one representative from each incorporated city or town, county, or school district with boundaries that overlap with the urban renewal area or targeted economic development district. City code also provides requirements for the appointment of city boards, commissions and committees. Some of these provisions may be superseded by state law, but generally, city code provisions will apply to this committee.

On July 21, 2025, Council discussed SB3 and indicated it would like to keep the operations of the districts the same, to the extent possible. Based on this direction, staff has prepared resolutions for Council consideration that created three advisory committees, one for each of the three urban renewal districts. Council approved the resolutions and created the committees on August 25, 2025. The three committees have been operating since they were formed late last year.

On July 13, 2026, Council Member Boyett introduced a Council Initiative to consolidate the three advisory committees into one committee to advise the Council on all three urban renewal districts. The City Council approved the initiative, which directed staff to prepare a new resolution to form a single advisory committee and to rescind the three resolutions that previously created the three committees. Per the initiative, staff also has recommended the make-up of the new advisory committee to continue to meet state law regarding county and school district representation, and provide for two at-large representatives from each of the three districts, "who own, operate, or represent a business, property, or organization in the (District) or who otherwise have a significant vested interest or presence in the (District)." This brings the new advisory committee membership to 11 members. If the resolution is approved by Council at this meeting, the process to seat the new committee will begin with the standard advertising for applications for the seats, and a request to Yellowstone County, Billings School District #2 and Elysian School District #23 for a single representative to serve on the new committee.

## **FISCAL EFFECTS**

A single URD Advisory Committee could save the City and URDs expense by having only one meeting for all functions of the Advisory Committees for the three Districts. The City's newly created Urban Renewal District Administrator will directly facilitate and support the new committee going forward as part of the position's duties. While there is cost associated with the new position, consistency, efficiency and more attention to the districts' activities and Council direction on the districts will be a benefit of the new position.

## **STAKEHOLDERS**

There is community-wide benefit to the City having an advisory committee for its three urban renewal districts to support a consistent and public process for how the City manages its districts and supports blight remediation, redevelopment, and infrastructure improvements in these specific areas of Billings.

## **ALTERNATIVES**

City Council may:

- Approve the resolution forming a single advisory committee;
- Amend and approve the resolution forming a single advisory committee or,
- Not Approve the resolution forming a single advisory committee. Not approving the resolution would leave the current resolutions in place that established three advisory committees, one for each of the three Urban Renewal Districts.

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### **Attachments**

Resolution Establishing a Single Advisory Committee  
CM Boyett Initiative

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## **RESOLUTION 26-\_\_\_\_\_**

### **A RESOLUTION CONSOLIDATING THE URBAN RENEWAL DISTRICT ADVISORY COMMITTEES INTO A SINGLE BILLINGS URBAN RENEWAL DISTRICT ADVISORY COMMITTEE, AND RESCINDING RESOLUTIONS 25-11291, 25-11292, AND 25-11293**

**WHEREAS**, City Council has adopted urban renewal plans creating three urban renewal districts that include a tax increment financing provision: the Extended North 27th Street Urban Renewal District (“DOWNTOWN District”), created by Ordinance No. 08-5483 on December 8, 2008; the East Billings Urban Renewal District (“EBURD”), modified by Ordinance No. 15-5652 on April 13, 2015; and the South Billings Boulevard Urban Renewal District (“SBBURD”), expanded by Ordinance No. 21-5765 on July 26, 2021, and expanded by Ordinance 25-5922 on November 10, 2025 (collectively, the “Districts”).

**WHEREAS**, the 2025 Montana legislature passed Senate Bill 3 (“SB3”), requiring any urban renewal district that uses tax increment financing to create an advisory committee to advise the local government about the administration of the urban renewal area, and requiring that the committee include at least one representative from each incorporated city or town, county, or school district with boundaries that overlap the urban renewal district.

**WHEREAS**, on August 25, 2025, in response to SB3, City Council adopted Resolution 25-11293 creating the Extended North 27th Street Urban Renewal District Advisory Committee, Resolution 25-11291 creating the East Billings Urban Renewal District Advisory Committee, and Resolution 25-11292 creating the South Billings Boulevard Urban Renewal District Advisory Committee (collectively, the “Prior Resolutions”), each establishing a separate advisory committee for its respective District.

**WHEREAS**, City Council has determined that consolidating the three advisory committees into a single Billings Urban Renewal Districts Advisory Committee will promote efficient administration and coordinated oversight of the Districts, while continuing to satisfy the requirements of SB3 as to each District individually.

**WHEREAS**, Billings, Montana City Code (BMCC) Section 2-501 provides, “[a]ll boards, committees or commissions shall be governed by this article except as otherwise provided by Charter, this Code, statute or interlocal agreement.”

**WHEREAS**, the advisory committee required by SB3 is a permanent advisory committee that is required by state law. Sec. 2-501, BMCC.

**WHEREAS**, BMCC Article 2-500 sets forth the qualifications, process for appointment, terms of office, rules of procedure for meetings, powers, and supervision of advisory boards except as otherwise provided in state law. Sec. 2-501, BMCC.



**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, THAT RESOLUTIONS 25-11291, 25-11292, AND 25-11293 ARE RESCINDED AND THE BILLINGS URBAN RENEWAL DISTRICTS ADVISORY COMMITTEE IS CREATED AS FOLLOWS.**

**Section 1.** Transition Period; Continued Operation of Prior Committees. Until the Transition Date, the advisory committees established under Resolution 25-11291 (East Billings Urban Renewal District Advisory Committee), Resolution 25-11292 (South Billings Boulevard Urban Renewal District Advisory Committee), and Resolution 25-11293 (Extended North 27th Street Urban Renewal District Advisory Committee) shall continue to meet, act, and exercise all advisory functions granted to them under the applicable Prior Resolution, and the members serving on those committees shall continue to hold their respective seats and terms as though the Prior Resolutions remained in full force and effect.

“Transition Date” means the date on which all eleven (11) members of the Advisory Committee identified in Section 4 below have been appointed by the Mayor and confirmed by City Council, and the Advisory Committee has held its first organizational meeting. The City Administrator shall promptly notify City Council and the chair of each committee formed under the Prior Resolutions, in writing, upon the occurrence of the Transition Date.

**Section 2.** Rescission. Effective as of the Transition Date, Resolution 25-11291, Resolution 25-11292, and Resolution 25-11293 are rescinded in their entirety, and the advisory committees established under those resolutions are dissolved.

**Section 3.** A single advisory committee, to be known as the “Billings Urban Renewal Districts Advisory Committee” (“BURD/Advisory Committee”), is hereby created to advise City Council regarding the administration of the DOWNTOWN, EBURD, and SBBURD. Members of the Advisory Committee will be appointed by the Mayor and confirmed by City Council. The Mayor shall promptly begin the appointment process to minimize the transition period described in Section 1. The Advisory Committee shall not exercise the advisory functions described in Section 8 below until the Transition Date; until that date, those functions continue to be performed by the committees described in Section 1.

**Section 4.** The Advisory Committee shall be comprised of eleven (11) voting members qualified as set forth in Sec. 2-501.1, BMCC, and shall be comprised as follows:

- a. One (1) representative from the City of Billings.
- b. One (1) representative from Yellowstone County.
- c. One (1) representative from School District 2.
- d. One (1) representative from Elysian School District 23.
- e. One (1) representative of Big Sky Economic Development Authority.
- f. Two (2) at-large members who own, operate, or represent a business, property, or organization in the DOWNTOWN District or who otherwise have a significant vested interest or presence in the DOWNTOWN District.

- g. Two (2) at-large members who own, operate, or represent a business, property, or organization in the EBURD or who otherwise have a significant vested interest or presence in the EBURD.
- h. Two (2) at-large members who own, operate, or represent a business, property, or organization in the SBBURD or who otherwise have a significant vested interest or presence in the SBBURD.

**Section 5.** New Appointments; Termination of Prior Appointments. Effective as of the Transition Date, all appointments made under the Prior Resolutions, and the terms associated with those appointments, terminate. The Mayor shall appoint, subject to confirmation by City Council, all members of the Advisory Committee identified in Section 4 above. An individual who served under a Prior Resolution is eligible for appointment to the Advisory Committee but does not carry over any prior term, seniority, or holdover status; each appointment made under this Resolution is a new appointment governed by Section 6 below.

**Section 6.** In accordance with Sec. 2-505, BMCC, the terms will run on a calendar year basis, except each board member shall serve an inaugural term from the date of appointment by City Council to December 31, 2026. If a board member's term expires before his or her replacement has been appointed, he or she shall holdover until the position has been filled. All appointees after the initial appointments described in the following paragraph shall be appointed for four (4) year terms. The remainder of Sec. 2-505, BMCC, is superseded by state law and terms will not be limited. A vacancy occurring during a term will be filled for the unexpired term in the same manner as other vacancies.

Beginning January 1, 2027, terms of appointees shall initially be staggered as follows, and subsequent appointees shall have terms of four (4) years thereafter:

- a. The City of Billings representative shall have an initial term of three (3) years.
- b. The Yellowstone County representative shall have an initial term of four (4) years.
- c. The School District 2 representative shall have an initial term of four (4) years.
- d. The Elysian School District 23 representative shall have an initial term of three (3) years.
- e. The Big Sky Economic Development Authority representative shall have an initial term of three (3) years.
- f. Of the two (2) at-large members representing the DOWNTOWN District, one shall have an initial term of three (3) years and one shall have an initial term of four (4) years.
- g. Of the two (2) at-large members representing the EBURD, one shall have an initial term of three (3) years and one shall have an initial term of four (4) years.

- h. Of the two (2) at-large members representing the SBBURD, one shall have an initial term of three (3) years and one shall have an initial term of four (4) years.

The length of each at-large member's initial term listed in subsections (f) through (h) shall be established at the first meeting of the Advisory Committee through a random process by having the affected members draw straws (or the equivalent) designating either a three-year or four-year term. All subsequent at-large members will be assigned four-year terms.

**Section 7.** The Advisory Committee shall, within three (3) months of the appointment of all members, adopt and follow the policies and procedures for advisory boards, commissions, and committees outlined in Article 2-500, Boards, Commissions and Committees, BMCC, and shall adopt meeting schedules and establish procedures for officers and their election, and other appropriate conditions for the conduct of its members.

**Section 8.** Beginning on the Transition Date, the Advisory Committee shall have no assigned powers and shall only serve in an advisory capacity to City Council. With respect to each District, considered individually, the Advisory Committee shall provide reports and recommendations to City Council related to the implementation of that District's urban renewal plan and administration of that District in the following areas:

- A. Annual reports, training, CIP review and budgets;
- B. Allocation of TIF funds for urban renewal projects;
- C. Amendments to the District's urban renewal plan;
- D. Other matters as directed by City Council related to the District.

Recommendations concerning a particular District's budget, TIF fund allocation, or urban renewal plan amendments pertain solely to that District's tax increment fund and do not affect, and shall not be commingled with, the tax increment funds of the other Districts.

**Section 9.** City Council has final expenditure approval of tax increment financing funds for each District, regardless of whether the Advisory Committee has recommended approval, disapproval, or even reviewed a potential project, cost, or expenditure.

**Section 10.** City staff shall be allocated to assist with coordination of meetings, objectives, and activities of the Advisory Committee, and the committees described in Section 1 during the transition period, as directed by the City Administrator.

**Section 11.** This Advisory Committee will be eliminated, and this Resolution will sunset following the expiration of the last of the Districts to have a tax increment financing provision in effect. If a District's tax increment financing provision expires while the other Districts' provisions remain in effect, the Advisory Committee will continue for the remaining District(s), and the two at-large seats under Section 4 associated solely with the expired District will be eliminated.

**Section 12.** This Resolution shall be effective upon adoption, except that the rescission of the Prior Resolutions under Section 2 and the termination of appointments under Section 5 shall not take effect until the Transition Date.

**APPROVED AND ADOPTED** by the Billings City Council on this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

**CITY OF BILLINGS:**

By: \_\_\_\_\_  
Mike Nelson, Mayor

**ATTEST:**

By: \_\_\_\_\_  
Denise R. Bohlman, City Clerk

## **COUNCIL INITIATIVE PROPOSAL FORM**

**City Code Sec. 2-214(14).** *Council Initiatives. This section of the agenda is reserved for individual councilmember requests for future legislative or staff action. These shall be limited to giving direction to staff to assist in formulating policies, work plans, etc. for future consideration of the city council. An initiative moves forward by majority vote of the city council.*

**City Charter Sec. 3.08.** *Interference with Administration. Except for the purposes of inquiries and investigations, the Council, its members and the Mayor shall deal with the City officers and employees who are subject to the direction and supervision of the City Administrator solely through the City Administrator.*

COUNCIL MEMBER PROPOSING INITIATIVE: MIKE BOYETT

SHORT NAME OF INITIATIVE: TIF ADVISORY COMMITTEE CONSOLIDATION

TERMS OF MOTION PROPOSING LEGISLATIVE OR STAFF ACTION: (Please be as specific as possible. Indicate if action is to be divided into steps or phases.

I recommend restructuring the governance of the City's Tax Increment Financing (TIF) districts by consolidating the three existing statutory advisory committees—SUBRA, EBURD, and DBA—into a single unified statutory board.

Currently, each board includes representatives from the City, County, and School Districts, along with multiple members representing their respective TIF districts. Membership varies among the existing boards:

- DBA: 11 members
- SUBRA: 10 members
- EBURD: 9 members

Under the proposed structure, the consolidated board would retain representation from the City, County, School District 2. It will also include the Elysian School District and up to two designated representatives from each TIF district. This approach would streamline operations, promote consistent evaluation of TIF applications and projects, and strengthen coordination with the newly established TIF Coordinator which will be renamed the Urban Renewal District Administrator going forward.

Benefits of consolidation include:

- Improved coordination across all TIF districts
- Consistent review and evaluation standards
- Greater efficiency and reduced administrative burden (1 vs 3 meetings)
- Enhanced communication between districts and stakeholders
- Increased transparency through regular public meetings held at city hall
- Stronger alignment with citywide economic development goals

Several Montana communities with multiple TIF districts have successfully adopted a single statutory advisory board structure:

### **Great Falls**

- 5 TIF districts
- One statutory advisory board ("Super TIF Advisory Committee")
- City staff reports strong communication and positive overall performance
- Meets at City Hall

### **Bozeman**

- 5 TIF districts
- One statutory advisory board
- Reports to the city manager through the City's economic development organization
- Provides a citywide perspective rather than evaluating districts individually
- Meets at City Hall

### **Kalispell**

- 3 TIF districts
- One statutory advisory board
- Managed through the Economic Development Department
- Seven-member board
- Meets at City Hall

### **Missoula**

- 6 TIF districts
- One statutory advisory board
- Four additional at-large members rather than district-specific representatives
- Seven-member board
- Created to encourage a broader citywide perspective and focus on community-wide priorities
- Meets at City Hall

Based on the experience of peer Montana communities, a consolidated statutory advisory board represents a proven governance model that can improve effectiveness while maintaining appropriate stakeholder representation. If this initiative is approved, the board could be operational and be prepared to begin its work in 2027.

CITY STAFF OR DEPARTMENT POTENTIALLY IMPACTED BY INITIATIVE: \_\_\_\_\_  
Planning, Finance and possibly Legal  
\_\_\_\_\_

HAS COUNCIL MEMBER COMMUNICATED WITH CITY ADMINISTRATOR ABOUT THE INITIATIVE?  
YES ☒ NO ☐

ESTIMATE OF APPROXIMATE STAFF AND COUNCIL TIME REQUIRED: \_\_\_\_\_ Wyeth Friday  
estimated 1-3 months to complete this initiative.  
\_\_\_\_\_