



**DRAFT**  
**MEETING MINUTES**  
**BROWARD METROPOLITAN PLANNING ORGANIZATION**  
**Regional Transportation**  
**Technical Advisory Committee (RTTAC) Meeting**  
**Wednesday, October 14, 2020, 1:30 PM**

**Members Present**

Acting Chair Bill Cross, Broward MPO  
Anna Bielawska, Palm Tran  
Lois Bush, Florida Department of Transportation District 4  
Loraine Cargill, South Florida Regional Transportation Authority  
Tara Crawford, Broward County Transit  
Kim Delaney, Treasure Coast Regional Planning Council  
Tewari Edmonson, Miami-Dade TPO  
Wilson Fernandez, Miami-Dade TPO  
Ken Jeffries, Florida Department of Transportation District 6  
Christina Miskis, South Florida Regional Planning Council  
Andrew Uhlir, Palm Beach TPA

**Broward MPO Staff**

Hannah Bourgeois  
Khyra Everette  
Paul Flavien  
Marcus Richards  
Rebecca Schultz

**Also Present**

Christopher Dube, Florida Department of Transportation  
Franco Saraceno, Kittelson and Associates  
Jessica Josselyn, Kittelson and Associates  
Neil Lyn, Florida Department of Transportation  
Lisa Tayar, Recording Secretary, ProtoType, Inc.

**REGULAR ITEMS**  
**(All Items Open for Public Comment)**

**1. Call to Order, Roll Call, and Recognition of Quorum**

Acting Chair (A/Chair) Bill Cross called the meeting to order at 1:33 p.m. Roll was called and it was noted a quorum was present.

**2. Approval of Minutes – June 10, 2020 and September 9, 2020**

The minutes were approved by unanimous consent.

### **3. Approval of Agenda**

Motion made by Ms. Miskis, seconded by Mr. Uhlir, to approve the Agenda. The motion was approved by unanimous consent.

### **4. Public Comments**

None.

### **5. Comments from the Chair**

None.

## **ACTION ITEMS**

None.

## **NON-ACTION ITEMS**

### **1. 2045 Regional Transportation Plan (RTP) Revenue Review and Discussion**

A/Chair Cross advised that the Committee will need to discuss scoping efforts for the upcoming 2050 Regional Transportation Plan (RTP) in the future. He recalled that during review of the 2045 TRP, the three transportation agencies noted there were differences in their approaches to estimating revenues, and it may be wise to consider opportunities to standardize these approaches.

Jessica Josselyn of Kittelson and Associates, consultant, showed a PowerPoint presentation on the revenue component of the 2045 RTP. She recommended that the Committee discuss whether or not they would like to change the regional collaboration approach for the 2050 RFP.

Financial resources used to fund Florida's transportation programs include both federal and state dollars, which have varying levels of flexibility, as well as local revenue resources. These totaled roughly \$65 billion across the three South Florida counties, of which 48% were federal/state dollars and 52% were local.

Ms. Josselyn advised that discussion of the 2050 RTP is broken into three categories:

- Forecasting
- Reporting
- Allocating funds

There is the potential to collaborate for greater consistency across all three of these categories. For forecasting, there is a difference between accepting the Florida Department of Transportation's (FDOT's) revenue projections and developing a customized approach that considers historical projections. There are also different positions between the three counties regarding District-wide funds, with the burden of ensuring consistency to fall on Broward and Palm Beach Counties, as Miami-Dade is within a separate District.

Discretionary funds are also approached differently by all three counties. Ms. Josselyn explained that she hoped to identify how the agencies wished to address these inconsistencies in the future: while some differences may be unavoidable, it may be possible to improve and create consistency and collaboration in other areas.

Mr. Uhlir advised that the major difference in Palm Beach's Long Range Transportation Plan (LRTP) is between sources and programs, including the level of detail associated with sources. They break this category down into revenue sources, including District-dedicated revenue and surface transportation funds. While district revenue can be allocated to several locations, attaching stipulations to its use makes these funds more difficult to use. He cited the examples of programs such as strategic intermodal systems (SIS) construction and operations and maintenance (O&M), pointing out that failure to show this breakdown into categories does not effectively show how these funds are used.

Mr. Fernandez stated that this topic is discussed during every cycle of Miami-Dade's LRTP: while the Regional Transportation Technical Advisory Committee (RTTAC) considers how each transportation entity uses the results of its financial analysis, his concern was that once this exercise has been completed, it is difficult to reconcile these results after the fact rather than beforehand. He recommended that this analysis occur earlier in the process, possibly in tandem with the development of the LRTPs.

Mr. Uhlir asked how release of the state revenue forecast and its adoption by the MPO Advisory Council (MPOAC) fit into the RTP timeline. A/Chair Cross briefly reviewed the draft 2050 RTP development cycle, recalling that during the 2045 cycle, the RTTAC attempted some preliminary work before each of the transportation agencies began most of the work on their individual plans. After the LRTPs had been adopted, the RTTAC performed additional work. If the agencies want to address the financial forecast and standardize some of their responses and formats prior to the new cycle, he recommended that they begin in 2021.

Mr. Fernandez agreed that the RTP cycle should begin prior to 2023 in order to include the financial forecast earlier in the process. He suggested that funding availability for the RTP and its related activities be included as early as fiscal year (FY) 2022. A/Chair Cross confirmed that the draft timeline for the 2050 RTP will require more discussion and adjustment before it can be finalized. He requested that the Committee members provide additional feedback.

Ms. Bush recommended that the draft schedule include a narrative regarding the types of activities to be undertaken regionally. She also proposed use of a table listing RTP-related activities, such as other major plans or efforts that are mentioned in or used to help develop the RTP. She concluded that reviewing SEFTC's five-year work program could help development of the schedule.

A/Chair Cross proposed creating a small working group to begin putting together details for the 2050 RTP schedule. He estimated that they would likely meet once or twice before the end of calendar year 2020 and then report back to the RTTAC in early 2021. Mr. Fernandez advised that the Palm Beach TPA be involved in this effort, as they will be the lead agency for the 2050 RTP. Mr. Uhlir confirmed that Palm Beach will take the lead on this effort.

Ms. Delaney also volunteered for the working group, and it was noted that representatives of the Miami-Dade TPO and Broward MPO will participate as well. Ms. Bush encouraged the working group to share any questions that arise with FDOT and other partner agencies. Ms. Josselyn offered to provide information from Kittelson and Associates' work on the RTP to the working group.

## **2. 2045 Regional Transportation Plan Outreach Update**

Hannah Bourgeois of Broward MPO Staff showed a PowerPoint presentation on the 2045 RTP Outreach website, which is currently under construction. A link to the website will be provided to RTTAC members once it is live.

The Broward MPO Board met on October 8, 2020 and adopted a Resolution of support for the RTP. The document will go before the Miami-Dade TPO and Palm Beach TPA for approval later in October. The South Florida Regional Transportation Authority (SFRTA) provided recommendations on items they wished to see added to the PowerPoint presentation on the 2045 RTP. The layout of the presentation has been amended so it is less text-heavy and includes more photographs and graphics.

The Public Participation Subcommittee (PPS) has created three different "elevator pitches" for the RTP. The first is geared toward elected officials, the second to the general public, and the third to technical staffs. These are expected to provide a quick overview of how the RTP is relatable to each of the three groups and how they can become involved in the process.

Ms. Delaney advised that the Treasure Coast Regional Planning Council approved the RTP at its most recent meeting. A Resolution of approval will come before that body at its December 2020 meeting.

## **3. Draft Southeast Florida Transportation Council (SEFTC) Agenda**

A/Chair Cross recalled that the most recent SEFTC meeting was held on August 7, 2020. At that meeting, SEFTC requested an Action Item to amend the rules to permit action to be taken virtually; however, it is not yet certain whether this Item will be prepared before their next scheduled meeting. He requested input from the Committee members on the value of holding the next SEFTC meeting, noting that SEFTC has indicated they wish to hold the meeting and hear an update on the RTP and outreach efforts. It is possible that a written update could be provided to SEFTC, whose next meeting will be in the first quarter of 2021 if the October 30, 2020 meeting is not held.

Mr. Fernandez asked if SEFTC is currently holding virtual meetings according to the procedures allowed by the Governor's Emergency Order. A/Chair Cross explained that the Emergency Order extends through the end of October, which would permit the October 30 meeting to be held virtually; however, it is not clear whether or not the Emergency Order will be extended further. A rules change would allow for greater safety and convenience of SEFTC members if the Emergency Order is not extended.

Ms. Bush suggested that implementation of the 2045 RTP be a standing Item on all SEFTC meeting agendas as a matter of course. The item could be accompanied by ongoing discussion of what is being done to implement the plan. The SEFTC Board was in favor of holding the October 30 meeting.

Ms. Bush proposed sharing information from the Southeast Florida Regional Climate Change Compact Leadership Summit with SEFTC.

### **COMMITTEE REPORTS (no discussion)**

#### **1. Modeling Subcommittee**

Mr. Edmonson stated that the Modeling Subcommittee (MS) reviewed changes to the 2045 RTP network and adopted the most recent Southeast Florida Regional Planning Model (SERPM) 8. The procurement process for SERPM 9 is currently underway.

#### **2. Public Participation Subcommittee**

This Item was previously discussed under Non-Action Item 2.

#### **3. TSM&O Subcommittee**

None.

### **ADMINISTRATIVE ITEMS**

#### **1. Member Comments**

Mr. Jeffries reported that FDOT briefed District 4 and District 6 leadership on the SEFTC regional plan on September 30, 2020. The leadership is aware of the region's transit needs and is working with FDOT's Central Office to shift revenues toward transit.

Mr. Uhlir advised that the 2045 RTP will be presented to the Palm Beach TPA Board for approval at its October 14, 2020 meeting. The Resolution includes language that supports the full document as well as its policies.

The members agreed by unanimous consent to cancel the November 11, 2020 RTTAC meeting.

A/Chair Cross noted that Broward MPO Staff is working to set up a share drive site for better collaboration between the three transportation agencies and the RTTAC.

There being no further business to come before the Committee at this time, the meeting was adjourned at 2:40 p.m.

**NEXT SEFTC MEETING: October 30, 2020**