MTECC Policy 2.0-v1

Metro Transportation Engineering & Construction Cooperative

Policy on Public Records

The Metro Transportation Engineering & Construction Cooperative (MTECC) is a public interlocal agency created by interlocal agreement pursuant to Section 163.01, Florida Statutes, among various cities in Broward County (the "Member Cities").

MTECC shall maintain public records as required by Federal laws, State statutes, grant requirements and other guiding documents and ensure these records are available in a reasonable time when requested.

Public records requests should be made in writing to the MTECC Executive Director.

All public records requests shall be acknowledged promptly and in good faith as required by ***Section 119.07(1), Florida Statutes***.

Fees for the production of public records shall not exceed the statutorily authorized fees and the statutory authority for such fee shall be cited. The public has the right to receive an itemized invoice of proposed fees or fees charged.

Access to public records and meetings are rights secured under ***Sections 119.07(1) and 286.011, Florida Statutes***; and ***Article 1, Section 24, Florida Constitution***.

The MTECC Board Counsel shall make determinations on any records that may not be released due to a specific legal exemption.

Approved by the MTECC Board:

Signed: _____
Board Chair

Date: _____ (active until rescinded or updated)