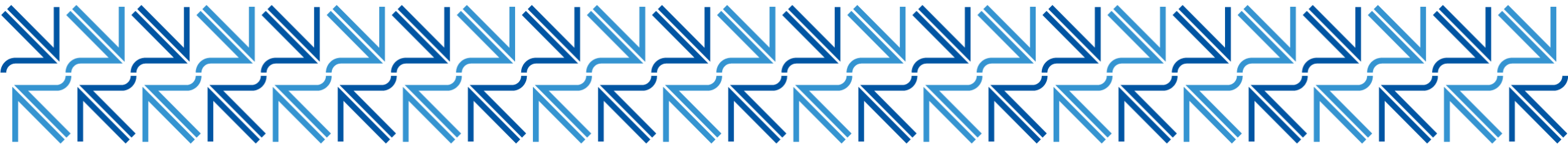




**2050 Metropolitan Transportation  
Plan (MTP)  
Annual Amendment Cycle**



*TAC/CAC: April 23, 2025, & MPO Board: May 8, 2025*



- MTP Amendment are processed by MPO annually at the February Board meeting.
- MTP Amendments may be required to:
  - Ensure federal planning consistency
  - Major project changes
  - Addition or deletion of projects from adopted MTP
- Four-step Process

# Annual MTP Amendment Request

## Who May Initiate an MTP Amendment?

- MPO Board
- MPO Member Governments
- TAC or CAC
- MPO Executive Director
- Transportation operating agencies (i.e., BCT, FDOT, SFRTA)

# Four-step Annual Amendment Process



1. Meet with MPO staff
2. Present project to MPO TAC, CAC, and Board
3. Submit formal MTP Amendment Request and supporting documentation
4. Staff Review and Recommendation to TAC, CAC, and Board

# Step #1 – Meet with MPO Staff

- Mandatory meeting with MPO staff
  - May, June, or July to enter Amendment Process
  - Applicant should come prepared to share project details and reason why they believe a MTP amendment is required
  - MPO staff will assist Applicant in selecting best path forward

# Step #2 – Project Presentation

- Project Presentations must be made by Applicant to MPO TAC, CAC, and Board
- Presentations may be scheduled for either:
  - August TAC/CAC and September Board cycle, or
  - September TAC/CAC and October Board cycle.

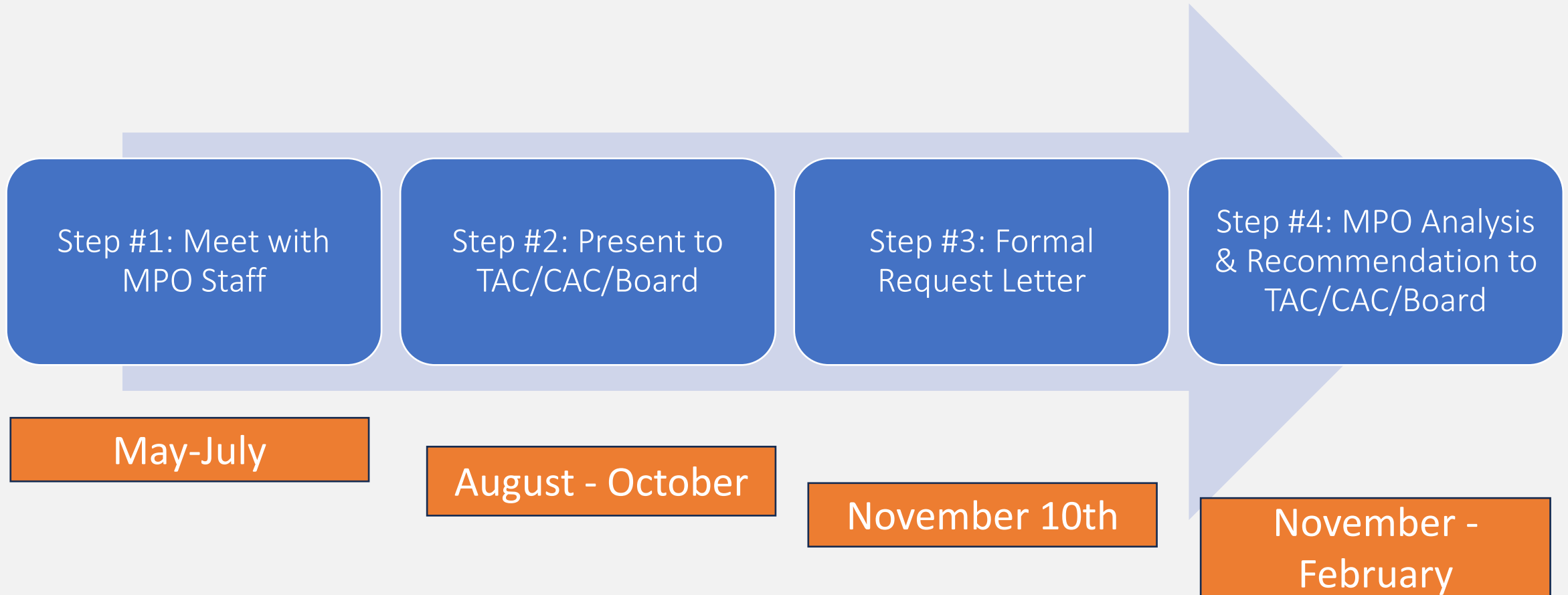
# Step #3 – Submit Formal Request

- Formal letter requesting MTP amendment due November 10th.
  - Senior Agency Head
- Request must include:
  - Detailed project details
    - Scope, Financial Documentation, and Letter of Support from facility owner
  - Other information identified in meeting with MPO staff

# Step #4 – Staff Review & Board Approval

- MPO staff reviews submitted materials and performs financial analysis to ensure MTP remains "cost feasible."
- MPO staff prepared recommendations for:
  - TAC/CAC (January)
  - MPO Board (February)

# Annual MTP Amendment Process



# Questions?

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