

**MEMORANDUM OF UNDERSTANDING BETWEEN THE BROWARD METROPOLITAN
PLANNING ORGANIZATION, THE MIAMI-DADE TRANSPORTATION PLANNING
ORGANIZATION, AND THE PALM BEACH METROPOLITAN PLANNING ORGANIZATION FOR
COORDINATION OF THE 2055 REGIONAL TRANSPORTATION PLAN AND RELATED ACTIVITIES**

1. PURPOSE

This Memorandum of Understanding (MOU) is entered into jointly by the Broward Metropolitan Planning Organization (BMPO); the Miami-Dade Transportation Planning Organization (MDTPO); and the Palm Beach MPO (PBMPO). Hereafter, these public sector transportation agencies are called PARTNERS and the metropolitan planning areas they represent will be called the Tri-County Region. The BMPO, the MDTPO, and the PBMPO enter into this MOU pursuant to the Southeast Florida Transportation Council (SEFTC) Interlocal Agreement (ILA) signed January 9, 2006, as amended by the First Amendment to the ILA, entered into in 2009, and the Second Amendment, entered into on July 14, 2011, which demonstrates the PARTNERS' respective commitment to develop a regional transportation plan.

The purpose of this MOU is to assign roles and responsibilities to PARTNERS. This MOU is entered to ensure mutual compliance and adherence with the statutory federal, state and local requirements, and other related policies and procedures in procurement and production.

2. ROLES AND RESPONSIBILITIES

All PARTNERS shall abide by the defined roles and responsibilities in the following section. Each PARTNER plays a critical role in the successful development of a regional transportation plan. Awareness and appreciation of each other's roles is essential for effective co-operation. Joint coordination should extend across the planning, management, and delivery of major products.

The Regional Transportation Plan (RTP) lead organization rotates amongst the PARTNERS every five years. The RTP lead organization provides administrative support for SEFTC, the Regional Transportation Technical Advisory Committee (RTTAC) and its subcommittees. The current 2050 RTP lead organization is the Miami-Dade TPO with administrative support from January 1, 2023 to December 31, 2027. The Miami-Dade TPO shall transfer all files and necessary documents to the 2055 lead organization.

The Palm Beach MPO will serve as the lead organization for the 2055 RTP and will lead the administrative support for the next five (5) year period, starting January 1, 2028, and ending December 31, 2032.

The lead organization will act as Project Manager (PM) for the RTP Consultant and will be responsible for procuring, negotiating fees, invoicing, managing, and coordinating all Consultant services for the 2055 RTP. The Consultant Selection Committee will include one representative each from the Miami-Dade TPO, Broward MPO, Palm Beach MPO, as well as the Florida Department of Transportation (FDOT) District 4, FDOT District 6, and the South Florida Regional Transportation Authority (SFRTA).

The Consultant will support the three PARTNERS and SEFTC through timely completion of various work tasks identified in the scope of services.

3. DURATION OF MEMORANDUM OF UNDERSTANDING

This MOU shall be in effect upon execution by all parties and shall terminate on December 31, 2032.

The following is a general schedule of the major work elements related to the RTP development. Detailed schedules and timetables will be set by the PARTNERS.

The Palm Beach MPO agrees to meet the RTP delivery schedule listed in Table 1 below unless otherwise modified by the PARTNERS. The Palm Beach MPO will inform all the PARTNERS if there is a delay.

Table 1 – RTP Development Schedule

RTP Estimated Schedule

Calendar Year Task (Jan-Dec)	2026	2027	2028	2029	2030
UPWP Adoption					
Procurement					
Travel Demand Modeling					
Revenue and Finance forecasting					
Goals, Objectives and Measures					
Regional Transportation Network					
Scenario Development and Analysis					
Public Involvement					
Plan Adoption					

4. FUNDING

Per the adopted Unified Planning Work Program (UPWP) of the PARTNERS, funding has been assigned and allocated as directed by FDOT. Each of the signatories to this MOU agree to the funding schedule as shown in **Table 2** to support the 2055 RTP.

Table 2 - 2055 RTP Partner Funding Schedule

RTP Funding Schedule programmed in the UPWPs

Agency	FY 27	FY 28	FY 29	Total
Miami Dade TPO	\$0	\$166,666	\$166,666	\$333,332
Broward MPO	\$0	\$166,666	\$166,666	\$333,332
Palm Beach MPO	\$0	\$166,668	\$166,668	\$333,336
Total	\$0	\$500,000	\$500,000	\$1,000,000

5. AMENDMENTS

PARTNERS may only modify this MOU by unanimous agreement of the parties to the MOU. This MOU and any amendments or modifications to the MOU shall become effective upon execution.

SIGNATURE OF PARTICIPATING PARTNERS

For the Broward Metropolitan Planning Organization

Greg Stuart, Executive Director

Signature

Date

Witness

For the Miami-Dade Transportation Planning Organization

Aileen Bouclé, Executive Director

Signature

Date

Witness

For the Palm Beach Metropolitan Planning Organization

Valerie Neilson, Executive Director

Signature

Date

Witness