

**MEETING MINUTES
BROWARD METROPOLITAN PLANNING ORGANIZATION
LOCAL COORDINATING BOARD
FOR THE TRANSPORTATION DISADVANTAGED
Monday, October 20, 2025, 2:00 p.m.
100 West Cypress Creek Road, Suite 850
Fort Lauderdale, FL 33309**

Members and Alternates Present

Chair Caryl Shuham, Commissioner of Hollywood
Vice Chair Charlotte Mather-Taylor, Area Agency on Aging
Hugh Chen, Private Transportation
Sue Gallagher, Children's Services Council
Jake McEntyre, System User
Shatara Piedrasanta, Community Action Agency
Tatiana Gillyard, Florida Department of Transportation
Natasha Parks, Florida Department of Children and Families
Nancy Scott, Alternate, System User
Milory Senat, Agency for Persons with Disabilities
Vera Sharitt, Persons Over 60
Owen Walker, Broward County Elderly & Veterans' Services Division

MPO Staff

Rebecca Schultz, Transportation Disadvantaged (TD) Administrator
Jennipher Tucey, Government Relations

Also Present

Nancy Weizman, Paratransit Administrator, Broward County Transit (BCT)

REGULAR ITEMS
(All Items Open for Public Comment)

1. Call to Order, Roll Call and Recognition of Quorum

Chair Shuham called the meeting to order at 2:20 p.m.

2. Approval of Minutes – September 15, 2025

Motion made by Ms. Gallagher, seconded by Ms. Piedrasanta, to approve. [The **motion** was approved by consent.]

3. Approval of Agenda

Motion made by Ms. Piedrasanta, seconded by Mr. Chen, to approve. [The **motion** was approved by consent.]

4. Public Comments

None.

ACTION ITEMS

1. MOTION TO RECOMMEND BROWARD MPO APPROVE LCB Membership Appointments – Florida Department of Transportation

Motion made by Ms. Gallagher, seconded by Vice Chair Mather-Taylor, to approve. In a voice vote, the **motion** passed unanimously.

2. MOTION TO APPROVE the Fiscal Year (FY) 2024-2025 Annual Operating Report (AOR)

Broward County Transit (BCT) Paratransit Administrator Nancy Weizman explained that the Annual Operating Report (AOR) is a compilation of all actions taken by the Community Transportation Coordinator (CTC) and other entities to provide transportation services in Broward County.

A question was asked regarding an increase of approximately 10% in total trips. Ms. Weizman advised that demand for Paratransit services is growing, including applications for both door-to-door service and bus passes. She added that BCT provides an accurate count of its bus pass trips rather than the estimate provided in other counties.

Motion made by Vice Chair Mather-Taylor, seconded by Ms. Piedrasanta, to approve the AOR. In a roll call vote, the **motion** passed 12-0.

NON-ACTION ITEMS

1. Paratransit Update and Transportation Disadvantaged Grant Tracking Report – Paul Strobis, BCT Paratransit Manager

Ms. Weizman reiterated that the Paratransit program continues to grow in terms of both TD and ADA ridership and bus pass applications. 8% growth is estimated during the new fiscal year.

A question was asked regarding how on-time performance is measured. Ms. Weizman replied that on-time performance is based on statistical information and is more strictly measured than in other jurisdictions, as it considers on-time performance for both departures and arrivals.

Ms. Weizman continued that there are no age requirements for services, as they are based on financial eligibility. It was noted that Broward County has a strong track record of providing additional funding if it is needed by BCT.

2. Broward MPO Grants & Intergovernmental Monthly Meeting

Jennipher Tucz of Broward MPO Staff explained that the MPO holds a monthly Grants and Intergovernmental meeting, which allows them to coordinate with both partner agencies and municipalities regarding grants. While these meetings typically focus on federal grants, there can also be discussion of state and local grant opportunities.

The monthly meetings are typically attended by city managers and grant writers from a variety of partner municipalities. This allows MPO members and partners to coordinate in a way that ensures not all entities are applying for too many grants at once.

ADMINISTRATIVE ITEMS

1. Member Comments

Chair Shuham wished happy holidays to all present, as the next meeting is scheduled for February 2026.

Mr. Walker stated that today's meeting is his last as a Board member, as he is retiring from his position with Broward County. All present wished him a happy retirement.

2. Attendance Roster – Members and Alternates

3. Monthly LCB Operating Reports – July-September 2025

4. Planning Related Grant Agreement Tasks Quarterly Progress Report

5. TD-LCB Board Member Guidebook

There being no further business to come before the Board at this time, the meeting was adjourned at 2:41 p.m.

NEXT MEETING: February 2, 2026