



**MEETING MINUTES**  
**BROWARD METROPOLITAN PLANNING ORGANIZATION**  
**Regional Transportation**  
**Technical Advisory Committee (RTTAC) Virtual Meeting**  
**Wednesday, May 13, 2020 1:30 PM**

**Members Present**

Chair Greg Stuart, Broward Metropolitan Planning Organization  
Anna Bielawska, Palm Tran  
Lois Bush, Florida Department of Transportation District 4  
Loraine Cargill, South Florida Regional Transportation Authority  
Tara Crawford, Broward County Transit  
Bill Cross, Broward Metropolitan Planning Organization  
Kim Delaney, Treasure Coast Regional Planning Council  
Tewari Edmonson, Miami-Dade Transportation Planning Organization  
Wilson Fernandez, Miami-Dade Transportation Planning Organization  
Ken Jeffries, Florida Department of Transportation District 6  
Christina Miskis, South Florida Regional Planning Council  
Natalie Yesbeck Pustizzi, South Florida Regional Transportation Authority  
Andrew Uhlir, Palm Beach Transportation Planning Agency

**Broward MPO Staff**

Paul Calvaresi  
Renee Cross  
Paul Flavien  
Peter Gies  
Erica Lychak  
Rebecca Schultz

**Also Present**

Arlene Davis-Walcott, South Florida Regional Planning Council  
Siaosi Fine, Florida's Turnpike Enterprise  
Jessica Josselyn, Kittelson and Associates  
Neil Lyn, Florida Department of Transportation District 6  
Victoria Williams, Florida's Turnpike Enterprise  
Jamie Opperee, Recording Secretary, Prototype, Inc.

**REGULAR ITEMS**  
**(All Items Open for Public Comment)**

- 1. Call to Order, Roll Call, and Recognition of Quorum**

Chair Stuart called the meeting to order at 1:35 p.m. Roll was called and it was noted a quorum was present.

**2. Approval of Minutes – March 11, 2020**

The minutes of the March 11, 2020 meeting were approved by unanimous consent.

**3. Approval of Agenda**

The May 13, 2020 Agenda was approved by unanimous consent.

**4. Public Comments**

None.

**5. Comments from the Chair**

None.

**ACTION ITEMS**

None.

**NON-ACTION ITEMS**

**1. 2045 Regional Transportation Plan Update**

Paul Calvaresi of Broward MPO Staff advised that the last three months for development of the 2045 Regional Transportation Plan (RTP) are underway, with the Regional Transportation Technical Advisory Committee (RTTAC) expected to endorse the draft document at the June 2020 meeting. The RTP will then be presented to the Southeast Florida Transportation Council (SEFTC) in August for final adoption. Once the RTP has been adopted, agencies will need to act on the policies outlined in the document.

Jessica Josselyn of Kittelson and Associates, consultant, recalled that technical memoranda associated with the RTP were provided for review at the March 2020 RTTAC meeting. These memoranda include the following:

- Goals and objectives of the RTP
- Finalized regional network
- Scenario planning
- Transit propensity report
- Modeling support
- Financial and revenue summary
- Legislation and funding summary

Comments on the technical memoranda must be submitted by Friday, May 15, 2020. The final summary report will be provided for review and comments through May 29, 2020 in order to remain on schedule for endorsement at the June RTTAC meeting. An outreach plan, including messaging and marketing, will follow adoption of the RTP.

## **2. Draft 2045 Regional Transportation Plan Document**

Ms. Josselyn addressed the draft 2045 RTP document, which is significantly more condensed than the 2040 document. She noted that the timeline feature has been updated to include progress on efforts such as Miami-Dade's Strategic Miami Area Rapid Transit (SMART) Plan, the Broward County transportation surtax, and the Palm Beach TPA's adoption of Vision Zero. Information on the COVID-19 pandemic will also be added to the final timeline.

Ms. Josselyn reviewed the 2045 RTP's table of contents, which considers demographic and economic outlooks, the structure of the regional planning process, the public involvement process, scenario planning, the Needs Plan for projects identified at the local level, and the Cost Feasible Plan (CFP).

While there had been discussion of prioritization and a breakdown of the projects in the CFP as compared to the original Needs Plan, Ms. Josselyn advised that she felt it would be best to meet with representatives of the three transportation agencies one-on-one in order to ensure any comparison is appropriate. The three agencies' Long Range Transportation Plans (LRTPs) and Metropolitan Transportation Plan (MTP) are not created in the same manner, as the agencies have different funding sources and plans for allocation. She hoped to hold these meetings the following week.

One item of note in the breakdown of the CFP is the percentage of funding allocated to regional transit. This is primarily due to the influence of the Miami-Dade TPO's LRTP funding, which includes existing operations and maintenance (O&M) costs. From a number of budget standpoints, however, funding is significantly heavier on the roadway side, although there has been a slight decrease from the roadway funding reflected in the 2040 RTP.

Ms. Josselyn continued that the Policies and Priorities chapter of the RTP includes a breakdown of funding by the dollars controlled by the transportation agencies. She emphasized that significant progress has been made, highlighting the SMART Plan and the Broward County surtax as well as Tri-Rail, Brightline, and demonstration projects. There is also an overview of the Complete Streets guidelines and policies that have been implemented throughout the region, as well as the context classification process.

Future recommendations address the RTP's four policy areas:

- Building a transit network
- Developing complementary land use

- Identifying new funding sources
- Creating flexibility among existing funding sources

Ms. Josselyn noted that the RTP mentions the possibility of identifying a dedicated funding source for Tri-Rail, which would be beneficial to the region. It is also pointed out that the current structure of the Transportation Regional Incentive Program (TRIP) process may not be compatible with what the three agencies are trying to achieve within an urbanized area. The Florida Transportation Plan (FTP) is also cited as having significant influence over how the agencies designate dollars and fund projects.

The final chapter, Call to Action, focuses on the brochure provided to the RTTAC members for review at previous meetings. Significant emphasis is placed on the need for South Florida to remain economically strong and generate a return on its transportation investments.

### **3. Draft Resolution of Support for Regional Transportation Plan Policies**

Chair Stuart explained that the Resolution is intended to show regional unity regarding the proposed RTP policies. This Item will come back before the RTTAC in June as an Action Item. Paul Calvaresi of Broward MPO Staff added that because the goal is to make changes in Tallahassee, the three South Florida agencies hope to show that they are all in favor of these policies. There may be support for the RTP's policies from additional Florida transportation entities as well.

Because the question arose of whether the intent was to support policy changes only or the entire RTP, the policies were incorporated into the full document. The Resolution will reflect the policies for which the agencies wish to show their support.

Mr. Fernandez advised that the supported policies can be highlighted when they are presented to SEFTC, as he felt comfortable with supporting the entire RTP document. It was clarified that public outreach to stakeholders will not begin until SEFTC has adopted the RTP.

It was clarified that all boards represented on the RTTAC, primarily the MPOs, would take a Resolution of support for the entirety of the RTP to their governing bodies in order to show regional unity once it has been adopted by SEFTC. Mr. Calvaresi added that there is no penalty if a governing body does not adopt the document.

### **4. 2045 Regional Transportation Plan Outreach Update**

Mr. Calvaresi reiterated that any outreach to various boards will take place after SEFTC has endorsed the RTP in August 2020. He introduced Erica Lychak of Broward MPO Staff, who is Chair of the Public Participation Subcommittee.

Ms. Lychak showed a PowerPoint presentation on the approach taken toward public outreach efforts. While in the past the three organizations have worked together on a kickoff event for the RTP, outreach for the 2045 RTP will occur in a different way. In order to highlight the Plan's focus on policy change and creating flexibility, the Public Participation Subcommittee will work with existing audiences and groups to "piggyback" on meetings they are already holding. RTTAC members will be asked to help champion these events by sharing the RTP's message with different audiences, while the Subcommittee addresses logistics and messaging.

Ms. Lychak continued that the intent of meeting with these target groups is to garner support or a Resolution in favor of a particular policy or policies. The RTP website will serve as a clearinghouse for much of this information, as well as links and resources that can help create Resolutions. She emphasized that each transportation agency has a number of common groups with which they work toward policy.

Mr. Calvaresi added that this strategy was developed in lieu of the original mobile event, as the Subcommittee felt it was wiser to dedicate resources toward seeking policy change than to celebrate the adoption of the RTP. Ms. Delaney suggested that one benefit of a unified approach across governmental agencies could stimulate public confidence during a difficult time.

#### **5. Probed GPS / Mobile Spatial and Temporal Data DRAFT – Memorandum of Understanding**

Paul Flavien of Broward MPO Staff advised that the Modeling Subcommittee has drafted a Memorandum of Understanding (MOU) which will need to be endorsed by the participating agencies. As Broward County will be a funding partner toward data acquisition, agreements may need to be amended to reflect this transfer of funds. Broward County will also need to take action to approve the MOU prior to SEFTC's adoption of the RTP in August.

Next steps will include development of a scoring matrix based on the scope of services. Once the MOU is in place, the procurement process may begin, most likely in September 2020.

### **COMMITTEE REPORTS (no discussion)**

#### **1. Modeling Subcommittee**

This update was provided under Non-Action Item 5.

#### **2. Public Participation Subcommittee**

This update was provided under Non-Action Item 4.

**3. TSM&O Subcommittee**

None.

**ADMINISTRATIVE ITEMS**

**1. Member Comments**

It was noted that the June 2020 RTTAC meeting will be held virtually.

There being no further business to come before the Committee at this time, the meeting was adjourned at 2:40 p.m.

**NEXT MEETING: June 10, 2020 via Zoom**

**NEXT SEFTC MEETING: August 7, 2020**