

TEXAS COMMISSION ON JAIL STANDARDS

EXECUTIVE DIRECTOR
Brandon S. Wood



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E-mail Address: info@tcjs.state.tx.us

6/11 CC
m A/R
A.O.

May 30, 2024

Sheriff Calvin Boyd
Burnet County Sheriff's Office
P.O. Box 1249
Burnet, TX 78611-1249

Dear Sheriff Boyd,

The Texas Commission on Jail Standards wishes to acknowledge the excellent work of the Burnet County Sheriff's Office with a Certificate of Compliance for the Burnet County Jail. The most recent inspection of your facility on May 28-29, 2024, by Texas Commission on Jail Standards Inspector Mike Garrett has demonstrated that your facility is in compliance with Texas Minimum Jail Standards.

The Certificate of Compliance demonstrates your outstanding leadership and the diligent work of your staff in complying with minimum jail standards. In addition, this achievement is a direct result of your office's commitment to excellence and is an example of dedication and professionalism in maintaining a safe, secure, and sanitary facility.

Providing the essential budgetary support for jail operations is also imperative to achieving compliance, so let me also congratulate the Burnet County Commissioners' Court for their vital support of jail operations.

The citizens of Burnet County should be proud of your combined efforts, as is the Texas Commission on Jail Standards.

Sincerely,

A handwritten signature in blue ink, appearing to read "B. Wood".

Brandon S. Wood
Executive Director

BW/cw

cc: Judge James Oakley, Burnet County

Judge Bill Stoudt, Longview, Chair
Dr. Esmaeil Porsa, M.D., Parker, Vice-Chair
Ross Reyes, Melissa

Sheriff Kelly Rowe, Lubbock
Sheriff Raul "Pinky" Gonzales, Refugio
Patricia M. Anthony, Garland

Commissioner Ben Perry, Waco
Duane Lock, Southlake
Monica McBride, Alpine

"The Commission on Jail Standards welcomes all suggestions and will promptly respond to all complaints directed against the agency or any facilities under its purview".

To empower local government to provide safe, secure and suitable local jail facilities through proper rules and procedures while promoting innovative programs and ideas



Texas Commission on Jail Standards

Burnet County Jail

Burnet, Texas

May 28-29, 2024

Date(s) of Inspection

SUBJECT: COMPREHENSIVE INSPECTION REPORT

State Law requires periodic inspections of county jail facilities (VTCA, Local Government Code, Chapter 351, VTCA, Government Code, Chapter 511; Chapter 297.8, Texas Commission on Jail Standards).

- ☐ The facility was inspected on the date(s) indicated above, and it was determined that deficiencies exist. You are urged: (1) to give these areas of noncompliance your serious and immediate consideration; and (2) to promptly initiate and complete appropriate corrective measures. The Commission is available to discuss or assist you with the appropriate corrective measures required.

Failure to initiate and complete corrective measures following receipt of the Notice of Noncompliance may result in the issuance of a Remedial Order (Chapter 297.8, et seq.).

- ☒ This facility was inspected on the date(s) indicated above. There were no deficiencies noted and upon review of this report by the Executive Director of the Texas Commission on Jail Standards, a certificate of Compliance may be issued per the requirements of VTCA, Chapter 511 and Texas Minimum Jail Standards.

Authenticated:

Mike Garrett

Mike Garrett, TCJS Inspector

Inter-Office Use Only

RECEIVED

By Cathi Williamson at 5:11 am, May 30, 2024

CWilliamson

Received by:

5/30/2024

Date

Richy Armstrong

Reviewed by:

5/29/2024

Date

cc: Judge
Sheriff

Individuals and/or entities regulated by the Texas Commission on Jail Standards shall direct all complaints regarding the commission procedures and functions to the Executive Director at: P.O. Box 12985 Austin, Texas 78711 (512) 463-5505 Fax (512) 463-3185 or at our agency website at www.tcjs.state.tx.us.

ANNUAL JAIL REPORT

County: <u>Burnet Co</u>	
Sheriff: <u>Calvin Boyd</u> email: <u>sheriffboyd@burnetcounty.texas.org</u>	Judge: <u>James Oakley</u> email: <u>countjudge@burnetcounty.texas.org</u>
Jail Administrator: <u>Matt Kimbler</u> email: <u>capt106@burnetcounty.texas.org</u>	Inspector: <u>Mike Garrett</u> email: <u>michael.garrett@tcjs.state.tx.us</u>

Last Inspection August 9-10, 2022 Compliant Yes Inspection Date(s) May 28-29, 2024
 Remedial Order N/A Effect: _____

Reportable Incidents (Previous 12 month History)

Fires	<u>0</u>	Escapes	<u>1</u>
Deaths	<u>0</u>	Walkaway	<u>0</u>
Suicides	<u>0</u>	Secured	<u>0</u>

Contract Inmates Housed

FOR Bell	<u>107</u>
FOR SanSaba	<u>1</u>
FOR Llano	<u>13</u>
FOR USMS	<u>109</u>
FOR	_____
FOR	_____
FOR	_____

Date Plans Approved November 2, 2021

1. Facility Name Burnet County Jail
 Address 900 County Lane, Burnet, Texas Zip Code 78611
 Phone # 512-715-8600 Fax # _____
 Built 2009 Renovated N/A Addition N/A
 Type Max Number of Variances 0

Drill Time 2min03sec
 Facility Capacity 587
 Average Daily Population 371.59
 Housing Total this Date 386
 Holding Total this Date 6

2. Facility Name Burnet County Courthouse Annex
 Address 1701 E. Polk, Burnet, Texas Zip Code 78611
 Phone # _____ Fax# _____
 Built 2002 Renovated N/A Addition N/A
 Type Remote Holding Number of Variances 0

Drill Time test only
 Facility Capacity 16
 Average Daily Population varies
 Housing Total this Date N/A
 Holding Total this Date 0

3. Facility Name _____
 Address _____ Zip Code _____
 Phone # _____ Fax # _____
 Built _____ Renovated _____ Addition _____
 Type _____ Number of Variances _____

Drill Time _____
 Facility Capacity _____
 Average Daily Population _____
 Housing Total this Date _____
 Holding Total this Date _____

Housing Capacity <u>587</u> <table style="width: 100%;"> <tr> <th>Cells</th> <th>Capacity</th> </tr> <tr> <td>Sep Cells</td> <td><u>20</u></td> </tr> <tr> <td>Single Cells</td> <td><u>30</u></td> </tr> <tr> <td>M.O. Cells</td> <td><u>312</u></td> </tr> <tr> <td>Dorms</td> <td><u>216</u></td> </tr> <tr> <td>Neg Press Cells</td> <td><u>2</u></td> </tr> <tr> <td>Medical Cells</td> <td><u>6</u></td> </tr> </table> Notes: Negative Pressure Cells count toward sep cell count. Medical cells count toward the MO count.	Cells	Capacity	Sep Cells	<u>20</u>	Single Cells	<u>30</u>	M.O. Cells	<u>312</u>	Dorms	<u>216</u>	Neg Press Cells	<u>2</u>	Medical Cells	<u>6</u>	Holding Capacity <u>41</u> <table style="width: 100%;"> <tr> <th>Cells</th> <th>Capacity</th> </tr> <tr> <td>Holding Cells</td> <td><u>24</u></td> </tr> <tr> <td>Detoxification Cells</td> <td><u>16</u></td> </tr> <tr> <td>Violent Cells</td> <td><u>1</u></td> </tr> </table> Construction Security Level <table style="width: 100%;"> <tr> <td>Minimum Capacity</td> <td><u>0</u></td> </tr> <tr> <td>Medium Capacity</td> <td><u>0</u></td> </tr> <tr> <td>Maximum Capacity</td> <td><u>587</u></td> </tr> </table>	Cells	Capacity	Holding Cells	<u>24</u>	Detoxification Cells	<u>16</u>	Violent Cells	<u>1</u>	Minimum Capacity	<u>0</u>	Medium Capacity	<u>0</u>	Maximum Capacity	<u>587</u>	Females <u>75</u> (Female Population Today) # of Cells <u>24</u> # of Bunks <u>116</u> Contract Inmates 100 + Capacity (30% + Non - TX) ☐ Yes ☒ No
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Population: **Housing** 392 **Hold/Detox/Violent** 6 **Total System Population** 398
(During Inspection)
 Total Inspection Time 14 hours **Total Average Daily Population** 371.59

Calvin Boyd
 Sheriff
Matt Kimbler
 Jail Administrator

Interview with Court Representative ☒ Yes ☐ No

James Oakley
 Commissioners Court Representative

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TEXAS COMMISSION ON JAIL STANDARDS - INSPECTION REQUIREMENTS REVIEW

Mike Garrett

Mike Garrett, TCJS Inspector

Facility Name: Burnet County Jail

Date: May 28-29, 2024

Chapter	Title	Comments
259	New Construction	Conducted a walk through inspection of the facility.
261	Existing Construction	Not applicable.
263	Life Safety	Inspected life safety equipment and conducted and observed emergency drill. Reviewed documentation. Conducted staff interviews.
265	Admission	Reviewed a random sample of 40 inmate files. Interviewed staff. Reviewed policy.
267	Release	Reviewed a random sample of 5 inmate files. Interviewed staff.
269	Records/Procedures	Reviewed policy and documentation. Interviewed staff and reviewed ADA compliance evaluation.
271	Classification	Reviewed a random selection of 40 inmate files. Reviewed staff training records. Reviewed internal classification audits. Reviewed policy.
273	Health Services	Reviewed a random selection of 40 files. Interviewed staff and inmates. Reviewed training records. Reviewed policy.
275	Supervision	Reviewed a random selection of 46 officer TCOLE certification records. Reviewed officer documentation. Interviewed staff.
277	Personal Hygiene	Conducted a facility walk through. Reviewed facility schedule.
279	Sanitation	Conducted a facility walk through. Interviewed staff and inmates. Reviewed policy.
281	Food Service	Conducted walk through inspection in kitchen area. Interviewed staff. Reviewed documentation.
283.1	Discipline	Reviewed 20 disciplinary hearing records. Interviewed staff and inmates. Reviewed policy. Reviewed inmate rules.
283.3	Grievance	Reviewed 20 inmate grievance/complaints. Reviewed policy. Interviewed staff and inmates.
285	Exercise	Walk through of exercise area conducted. Reviewed documentation. Interviewed staff and inmates.
287	Education/Library	Reviewed policy and schedule. Interviewed staff and inmates.
289	Work Assignments	Reviewed policy and schedule. Interviewed staff and inmates.
291.1	Telephone	Reviewed policy and schedule. Interviewed staff and inmates.
291.2	Correspondence	Reviewed policy and schedule. Interviewed staff and inmates.
291.3	Commissary	Reviewed policy and schedule. Interviewed staff and inmates.
291.4	Visitation	Reviewed policy and schedule. Interviewed staff and inmates.
291.5	Religious Practices	Reviewed policy and schedule. Interviewed staff and inmates.
xxx	Variances	Not applicable.
xxx	Remedial Orders	Not applicable.
xxx	Complaints	Not applicable.
xxx	CCQ	CCQ inquiries are being submitted through TLETS as required.

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By Cathi Williamson at 5:11 am, May 30, 2024