

STATE OF TEXAS §
 §
COUNTY OF BURNET §

**INTERLOCAL COOPERATION AGREEMENT
BETWEEN BEXAR COUNTY AND BURNET COUNTY
FOR JAIL SERVICES**

This Inter-local Agreement is entered into by and between BURNET County, Texas, a body corporate and politic under the laws of the State of Texas, acting by and through its Commissioners Court, hereinafter referred to as "**BURNET**," and **BEXAR COUNTY**, Texas, a body corporate and politic under the laws of the State of Texas, acting by and through its Commissioners Court, hereinafter referred to as "**BEXAR**."

WITNESSETH

WHEREAS, TEXAS GOVERNMENT CODE, Chapter 791, authorized local governments of the state to enter into contracts for governmental functions and services to increase their efficiency and effectiveness; and

WHEREAS, pursuant to TEXAS CODE OF CRIMINAL PROCEDURE Article 104.002, a county may transfer prisoners to another county for safekeeping, and will be liable for the expenses incurred in the safekeeping of the prisoner; and

WHEREAS, such a consolidated effort for the housing and care of certain incarcerated inmates are in each party's best interest and that of the public and this agreement will increase the effective and efficient functioning of each party; and

WHEREAS, **BURNET** and **BEXAR** are local governments as defined in the TEXAS GOVERNMENT CODE, Section 791.003(4), have the authority to enter into this agreement, and have each entered into this agreement by the action of its governing body in the appropriate manner prescribed by law; and

WHEREAS, **BURNET** and **BEXAR** specify that each party paying for the performance of said functions of government shall make those payments from current revenues available to the paying party;

NOW THEREFORE, in consideration of the premises, and of the terms, provisions, and mutual promises herein contained which fairly compensate the performing party, it is mutually agreed as follows:

ARTICLE I
TERM AND EFFECTIVE DATE

1. **TERM**: This Agreement shall be effective upon execution by both parties and shall be effective for one (1) year.
2. **RENEWAL**: This Agreement will automatically renew three (3) additional one (1) year periods. **BURNET** shall provide sixty (60) day notice of any change to the per diem rate for detention services for subsequent terms.
3. **TERMINATION**:
 - A. This Agreement may be terminated without cause at any time at the option of either **BURNET** or **BEXAR** upon the giving of sixty (60) days written notice to the other party in the manner and form provided for herein. The Notice is effective if sent by either the County Judge or the Sheriff. The termination of the Agreement will be effective upon the last day of the month in which the expiration of the sixty (60) day period occurs.

- B. This Agreement is also subject to termination upon the occurrence of an event that renders performance hereunder by **BURNET** impracticable or impossible, such as severe damage or destruction of **BURNET's** facility or actions by governmental or judicial entities which create a legal barrier to the acceptance of any of **BEXAR** inmates.

ARTICLE II

DETENTION SERVICES

For the purposes and consideration herein stated and contemplated, **BURNET** shall provide the following necessary and appropriate services for **BEXAR** to the maximum extent authorized by this Agreement, without regard to race, religion, color, age, sex, or national origin; to-wit:

1. **PURPOSE:** **BURNET** shall provide housing and food to inmates presented by **BEXAR** who meet the following minimum criteria (as determined by the **BURNET** County Sheriff or his designee):
 - A. Inmate must be at least 18 years of age;
 - B. Inmate must be of good general health; and
 - C. Inmate with serious institutional behavior history (as defined by the **BURNET** disciplinary plan approved by the Texas Commission on Jail Standards) in the last 90 days will not be accepted.
2. **HOUSING AND CARE OF INMATES:** **BURNET** will confine inmates and give them reasonable and humane care and treatment, consistent with the constitutionally acceptable standards, Texas Commission on Jail Standards and other express provisions in this Agreement. **BURNET** will provide, as set out herein, for inmate's physical needs, retain them in safe custody, supervise them, maintain proper discipline and control, make certain inmates receive no privileges except those generally afforded other inmates and that the judgments and orders of the committing court and Board of Parole and Post-Prison Supervision are faithfully executed.
3. **NON-EMERGENCY MEDICAL SERVICES:**
 - A. The per-day rate under this Agreement covers only routine medical services such as on-site sick call (when provided by **BURNET** or contracted on-site staff) and non-prescription, over-the-counter/non-legend and routine drugs and medical supplies. Routine medical services will be provided in accordance with **BURNET's** health services plan as required by Texas Administrative Code, Title 37, Part 9, Chapter 273, Rule 273.2.
 - B. The per-day rate does not cover medical/health care services provided outside of **BURNET's** facility or by other than **BURNET** facility staff, prescription drugs and treatment, or surgical, optic and dental care, and does not include the costs associated with the hospitalization of any inmate. In the case of non-emergency medical services not covered by the per-day rate as described in section 3(A), **BURNET** shall obtain prior approval from **BEXAR**. **BEXAR** will not pay **BURNET** for any non-emergency medical services for which it did not provide prior approval. **BURNET** will advise **BEXAR's** Designated Representative of any information requested by **BEXAR** to help **BEXAR** determine if the inmate should be transported back to Bexar County to receive the medical services and/or treatments.
4. **OFF-SITE SERVICES/EMERGENCY MEDICAL SERVICES:** In the event of a medical emergency or a life threatening medical situation, **BURNET** shall proceed immediately with necessary medical treatment. **BEXAR COUNTY** Sheriff or designee shall be informed of any **BEXAR** inmates receiving emergency medical care, including but not limited to hospitalizations, that results in off-site services as soon as practicable after the service occurs (not more than 1 working day). **BURNET** will assist **BEXAR** to monitor utilization of off-site services by providing information about the course of an inmate's care and treatment. **BEXAR** may elect to retake and return to **BEXAR** physical custody of an inmate to manage costs and utilization of services unless emergency care of the inmate is required.
5. **OFF-SITE BILLING:** This Agreement provides **BURNET** with the authority to arrange for the off-site provider to bill **BEXAR** for the costs of hospitalization and/or medical care for any **BEXAR** inmate. In the event direct billing is unavailable, **BEXAR** shall reimburse **BURNET** in accordance with the terms of this Agreement.
6. **MEDICAL RECORDS:** **BEXAR** agrees to provide **BURNET** with a copy of each inmate's medical,

dental, and mental health record(s) for the purposes of continuity of care. **BURNET** agrees to maintain a confidential record of the health care of each inmate. **BEXAR** shall ensure that these records are provided no less than 24 hours prior to the inmate's arrival at the **BURNET** County Jail. A copy of each inmate's record shall be returned to **BEXAR** at the time each **BEXAR** inmate is returned. The Parties will comply with all of the applicable Health Insurance Portability and Accountability requirements, Texas Health and Safety Code Section 181, et. seq, and all other laws and regulations that pertain to the privacy of medical records and medical information.

7. **MEDICAL INVOICES:** Except as discussed in 3(B), and as provided in Texas Attorney General Opinions DM-225 and DM-380, **BEXAR** shall reimburse **BURNET** monthly for actual costs spent for medical services of all **BEXAR** inmates, other than routine medical services included in the per-day rate, subject to the submission of appropriate supporting documentation. **BURNET** shall provide **BEXAR** with invoices for such costs and agrees not to add additional administrative charges for reimbursed costs.
8. **INMATE MEDICAL REPORT:** Upon request from **BEXAR**, **BURNET** will provide an inmate report of health care provided.
9. **FACILITY INSPECTION:** **BURNET** agrees to allow periodic inspections of the facilities by **BEXAR** law enforcement personnel. The reports of state or federal inspections of the facilities will be provided to **BEXAR** upon request.
10. **TRANSPORTATION AND OFF-SITE SECURITY:** **BEXAR** is solely responsible for the transportation of inmates between the **BURNET** County Jail and the **BEXAR** Facility. **BURNET** agrees to provide ambulance and other transportation for **BEXAR** inmates to and from local off-site medical facilities and will invoice **BEXAR** in accordance with Article 2, Section 7.
11. **COURT APPEARANCES:** **BEXAR** shall be responsible for the transportation of **BEXAR** inmates to/from **BURNET** Jail. **BEXAR** will be responsible for the transportation of inmates for all court proceedings and hearings and during court appearances in **BEXAR** County.
12. **TRANSPORTATION To TDCJ:** **BEXAR** is responsible for the transport of **BEXAR** inmates to the Texas Department of Criminal Justice, Institutional Division.
13. **GUARD SERVICE:** **BURNET** will provide guard services as requested or required by the circumstances or the law for inmates admitted or committed to an off-site medical facility at the rate of \$40 per hour/per guard (minimum 2 guards per transport). **BURNET** shall provide **BEXAR** with invoices for such costs and agrees not to add additional administrative charges for reimbursed costs.
14. **SPECIAL PROGRAMS:** The per day rate set out in this Agreement covers basic custodial care and supervision and does not include special educational, vocational or other programs provided to inmates in **BURNET**'s facilities. The parties may contract by written agreement to the provision of special programs.
15. **LOCATION AND OPERATION OF FACILITY:** **BURNET** shall provide the detention services described herein at the **BURNET** County Jail located in **BURNET**, Texas.
16. **ADMITTING AND RELEASING:** **BEXAR** shall provide inmate biographical information and charge information for each inmate no less than 24 hours prior to the inmate's arrival at the **BURNET** County Jail. **BURNET** shall be responsible for the admitting and releasing of inmates placed in **BURNET**'s facility. **BURNET** will maintain records of all such transactions in a manner agreed upon by **BURNET** and **BEXAR** provide such records to **BEXAR** upon request.
17. **RETURN OF INMATES TO BEXAR:** Upon demand by **BEXAR**, **BURNET** will relinquish to **BEXAR** physical custody of any inmate. Upon request by **BURNET**, **BEXAR** will resume custody of any inmate so requested within two (2) calendar days, or unless a different time is agreed upon by both parties.

ARTICLE III **FINANCIAL PROVISIONS**

1. **TOTAL-NOT-TO-EXCEED AMOUNT:** Total payments for detention services under this Agreement shall not exceed an annual amount of **THREE MILLION, FIVE HUNDRED FOUR THOUSAND DOLLARS AND NO CENTS (\$ 3,504,000.00)**. Medical services discussed in section 3(B) and section 4 are not included in this total-not-to-exceed amount.

2. **PER DIEM RATE:** The per diem rate for detention services under this Agreement is eighty dollars (\$80.00) per man-day, subject to Article 1, Section 2 of this Agreement. This rate covers one inmate per day. A portion of any day on which a BEXAR inmate arrives at BURNET County Jail will count as a man-day under this agreement.
3. **BILLING PROCEDURE:** BURNET shall submit an itemized invoice for the services provided each month to BEXAR, in arrears. Such invoice will include a list of each of the inmates housed and the number of calendar days per inmate. Invoices will be submitted to the officer designated to receive the same on behalf of BEXAR. If any amount set out in an invoice is disputed by BEXAR, BEXAR will notify BURNET in writing of the disputed amount, and the basis for the dispute, within fifteen (15) days of receipt of such invoices. Only payment of the disputed amount may be retained by BEXAR until the disputed matter is resolved, and payment of the undisputed amount must be paid in accordance with this Article, Section 2. BEXAR will make payment to BURNET pursuant to Government Code Chapter 2251. Payment will be in the name of Burnet County, Texas and will be remitted to:

**BURNET COUNTY TREASURER
133 E. Jackson Street
Burnet, TX 78611**

ARTICLE IV **ACCEPTANCE OF INMATES**

1. **COMPLIANCE WITH LAW:** BURNET warrants that it will comply with all federal and state laws and with the requirements of the Texas Commission on Jail Standards while housing BEXAR inmates under this Agreement. Nothing herein will create any obligation upon BURNET to house BEXAR inmates where the housing of said BEXAR inmates will, in the opinion of BURNET Sheriff, raise the population of the facility above the permissible number of inmates allowed by law, or will, in the BURNET County Sheriff's opinion, create a condition of overcrowding or create conditions which endanger the life and/or welfare of personnel and inmates at the facility, or result in possible violation of the constitutional rights of inmates housed at the facility. At any time that BURNET Sheriff determines that a condition exists at BURNET's facility necessitating the removal of BEXAR inmates, or any specified number thereof, BEXAR shall, upon notice by BURNET Sheriff to BEXAR Sheriff, immediately remove said inmates from the facility. B E X A R will make every effort to remove any inmate within eight (8) hours of notice from BURNET.
2. **PRISON RAPE ELIMINATION ACT (PREA) COMPLIANCE:** This is an Agreement for the confinement of inmates as described by 28 CFR 115.12. BURNET has adopted and complies with the standards of the Prison Rape Elimination Act. BURNET shall provide BEXAR with access for contract monitoring as described in Section 115.12(b) to ensure that BURNET is complying with the PREA standards in the provision of services under this Agreement.
3. **ELIGIBILITY FOR INCARCERATION AT THE FACILITY:** The only inmates of B E X A R eligible for incarceration at the facility under this Agreement are inmates eligible for incarceration in the facility in accordance with this Agreement and the state standards under both the Jail Commission approved custody assessment system in place at the BEXAR jail and pursuant to the custody assessment system in place at BURNET's facility.
4. **CLASSIFICATION:** All inmates proposed by BEXAR to be transferred to BURNET's facility under this Agreement must meet the eligibility requirement set forth above. BURNET reserves the right to review the inmate's classification/eligibility, and the right to refuse to accept any inmate that it does not believe to be properly classified as a non-high risk inmate. Furthermore, if an inmate's classification changes while incarcerated at BURNET's facility, BURNET reserves the right to demand that BEXAR remove that inmate and, if possible, replace said inmate with an appropriate inmate of BEXAR.
5. **RESERVATION WITH REGARD TO ACCEPTANCE OR CONTINUED INCARCERATION OF INDIVIDUAL INMATES:** BURNET reserves the right for its Sheriff or his designated representative to review the background of all inmates sought to be transferred to BURNET facility,

6. **INMATE SENTENCES:** **BURNET** will not be in charge or responsible for the computation or processing of inmates' time of confinement, including, but not limited to, computation of good time awards/credits and discharge dates. **BURNET** will provide information that may be required regarding the inmates' behavior and performance; however, all such computations and record keeping will continue to be the responsibility of **BEXAR**. It will be the responsibility of **BEXAR** to notify **BURNET** of any discharge date for an inmate at least two (2) calendar days before such date unless notification was not reasonably possible. **BURNET** will release inmates of **BEXAR** only when such release is specifically requested in writing by **BEXAR** Sheriff. However, it is agreed that the preferred and usual course of dealing between the parties shall be for **BURNET** to return inmates to the **BEXAR** Jail shortly before the discharge date and for **BEXAR** to discharge the inmate from the **BEXAR** Jail. **BEXAR** accepts all responsibility for the calculations and determinations set forth above and for providing **BURNET** notice of the same, and to the extent allowed by law, shall indemnify and hold harmless **BURNET** from all liability or expenses of any kind arising there from. **BEXAR** is responsible for all paperwork and arrangements for inmates to be transferred to the Texas Department of Criminal Justice, Institutional Division.

7. **BONDING / RELEASE:** All inmates held for **BEXAR** will be required to bond in **BEXAR** County. **BEXAR** County will then send **BURNET** a TTY stating that the inmate has been bonded and **BEXAR** will transport back to their facility for release.

1. **BINDING NATURE OF AGREEMENT:** This Agreement is contractual and is binding upon the parties hereto and their successors, assigns and representatives.
2. **NOTICE:** All notices, demands, or other writings may be delivered by either party hereto to the other by United States Mail or other reliable courier at the following address:

To: **BEXAR COUNTY**
Peter Sakai, County Judge
101 W. Nueva 10th Floor
San Antonio, TX 78205

3. **AMENDMENTS:** This Agreement will not be modified or amended except by a written instrument executed by the duly authorized representatives of both parties and approved by the commissioner's courts of the respective parties hereto.
4. **PRIOR AGREEMENTS:** This Agreement contains all of the agreements and undertakings, either

oral or written, of the parties with respect to any matter mentioned herein. No prior agreement or understanding pertaining to any such matter shall be effective.

5. **REPRESENTATION**: Each party understands and agrees that each party, its employees, servants, agents, and representatives shall at no time represent themselves to be employees, servants, agents, and/or representative of the other party.
6. **INDEPENDENT RELATIONSHIP**: Each party shall have and retain the exclusive right of control over its employees and contractors assigned to perform services under this Agreement in accordance with the applicable laws of the State of Texas. Neither party has the authority to bind nor otherwise obligate the other orally, in writing or by any act or omission. Nothing contained herein shall establish an agency, employee-employer relationship, partnership, joint enterprise, joint employer, or joint venture relationship by or between the parties.
7. **SEVERABILITY**: If any provision of this agreement is found by a court of competent jurisdiction to be illegal, invalid, or unenforceable, the remainder of this Agreement will not be affected, and in lieu of each provision which is found to be illegal, invalid, or unenforceable, there will be added as part of this Agreement a provision as similar to such illegal, invalid, or unenforceable provision as may be possible and be legal, valid, and enforceable.
8. **LIABILITY**: This agreement is made for the express purpose of providing detention services, which both parties recognize to be a governmental function. Except as hereinafter provided neither party assumes any liability beyond that required by law. Each party understands and agrees that it is responsible only for the acts, errors, or omissions of its employees and contractors. Each party shall be fully responsible and liable for all suits, claims, losses, and expenses, arising out of each party's performance or nonperformance of the services and duties stated in this Agreement. This Agreement is not intended to create any cause of action for the benefit of third parties. No provision of this Agreement is in any way intended to constitute a waiver of any immunities from suits or from liability, or a waiver of tort limitation, that either party has by operation of law, or otherwise. Both Parties maintain adequate insurance to respond to any claims by third-parties or by their respective employees for personal injuries or property damage. Both Parties hereby waive pursuant to this agreement any subrogation rights it may have or acquire as against each other arising in the course of or during the term of this agreement.
9. **APPROVALS**: This Agreement must be approved by the governing bodies of both parties in accordance with the Texas Inter-Local Cooperation Act.

ARTICLE VI **EXECUTION**

In Testimony and Witness of which this Agreement has been executed in duplicate originals as follows:

BURNET COUNTY, TEXAS:

JAMES OAKLEY, BURNET COUNTY JUDGE
DATE: _____

CALVIN BOYD, BURNET COUNTY SHERIFF
DATE: _____

BEXAR COUNTY, TEXAS

PETER SAKAI, BEXAR COUNTY JUDGE

DATE: _____

APPROVED AS TO LEGAL FORM:

SUE JANA

Bexar County Assistant Criminal District Attorney - Civil Section

APPROVED AS TO FINANCIAL CONTENT:

LEO S. CALDERA, CIA, CGAP

Bexar County Auditor

DAVID SMITH

Bexar County Manager

APPROVED:

JAVIER SALAZAR, BEXAR COUNTY SHERIFF

DATE: _____