

TEXAS COMMISSION ON JAIL STANDARDS

EXECUTIVE DIRECTOR
Brandon S. Wood



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June 6, 2025

The Honorable Bryan Wilson
Burnet County Judge
Courthouse-on-the-Square
220 S. Pierce
Burnet, Texas 78611

And

Sheriff Calvin Boyd
Burnet County Sheriff
P.O. Box 1249
Burnet, Texas 78611

Dear Judge Wilson and Sheriff Boyd,

Reference the construction document review for the new Burnet County – Visitation Renovation. Items noted in **ALL CAPITALS** require resolution. Please review these items with your architect and provide responses to this office. At this time, you are not approved for construction. Issuance to proceed will be provided upon review and approval of your responses.

If you have any questions or concerns, please feel free to contact me or my staff.

Respectfully,

A handwritten signature in cursive script that reads "Brandon S. Wood".

Brandon S. Wood
Executive Director

cc: Kenneth Burns, Burns Architecture

3CONSTRUCTION APPROVAL RULES 257

FACILITY: **Burnet County Visitation Renovations**

DATE OF THIS REVIEW: **6/6/2025**

.1 Initial Contact **2/11/2025**

.3 Architects/Engineers **Burns Architecture**

Contact **K. Burns**

.4 Required Submissions

Schematic design **2/11/2025**

Design development **TBP**

Construction documents **5/6/2025**

Contact re: Unresolved Items **6/6/2025**

Architect/Engineer Response **TBP**

.5 Official Comments

Please submit this document to the County Judge and Sheriff for concurrence. If concurrence is not forthcoming, please submit documentation indicating specific items of disagreement.

.7 Occupancy Inspections

Please notify this agency 30 days prior to completion so that an occupancy inspection can be scheduled.

**100+Capacity (30%+Non-Texas Sentenced Inmates: No
Yes or No**

(This review form must be used in conjunction with the Texas Minimum Jail Standards Manual.)

Individuals and/or entities regulated and/or authorized by the Texas Commission on Jail Standards shall direct all complaints regarding the Commission procedures and functions to the Executive Director at P.O. Box 12985, Austin, Texas 78711. (512/463-5505)

CONSTRUCTION DOCUMENT CHECK-LIST

NEW CONSTRUCTION RULES 259

GENERAL

.1	Objectives	Satisfactory
.2	Unfinished Areas	Satisfactory
.3	Design Concept	Satisfactory

NEW MAXIMUM SECURITY DESIGN

.100	Facility Site	Satisfactory
.101	Facility Operation Concept	THE COUNTY WILL PROVIDE A POLICY AND PROCEDURE PLAN FOR HOW THE NEW VISITATION AREA WILL BE OPERATED.
.102	Facility Security Requirements	Satisfactory
.103	Special Security	Satisfactory
.104	Construction Materials	Satisfactory
.105	Public Areas	Satisfactory
.106	Vision into Inmate Areas	Existing
.107	Administrative Space	Existing
.108	Squad Rooms	Existing
.109	Arsenal	Existing
.110	Inmate Movement -Into and Out of Facility	Existing
.111	Inmate Movement -Inside Facility	Existing
.112	Observation	Existing
.113	Emergency Access	Existing
.114	Segregation	Existing
.115	Functions	Existing
.116	Vehicular Sally Port	Existing
.117	Inmate Entrance	Existing
.118	Weapon Storage	Existing
.119	Processing Area	Existing

.120	Identification	Existing
.121	Visiting Areas	Satisfactory
.122	Control Rooms/Guard Stations	Existing
.123	Kitchen	Existing
.124	Dining Space	Existing
.125	Laundry Facilities	Existing
.126	Commissary	Existing
.127	Storage Area Capacities	Satisfactory
.128	Janitorial Storage Space	Existing
.129	Medical Space and Equipment	Existing
.130	Infirmary	Existing
.131	Multipurpose Rooms	Existing
.132	Exercise Area	Existing
.133	Single Cells	Existing
.134	Multiple Occupancy Cells	Existing
.135	Dormitories	Existing
.136	Day Rooms	Existing
.137	Separation Cells	Existing
.138	Holding Cells	Existing
.139	Detoxification Cells	Existing
.140	Violent Cells	Existing
.141	Dimensions	Existing
.142	Safety Vestibules	Existing
.143	Furnishings	Satisfactory
.144	Walls	Satisfactory
.145	Floors	Satisfactory
.146	Ceilings	Satisfactory
.147	Vermin Control	Existing
.148	Windows and Screens	Satisfactory
.149	Vent Grilles	Satisfactory

.150 Food Passes	Satisfactory
.151 Detention Doors	Satisfactory
.152 Door Stops	Satisfactory
.153 Door Closer	Satisfactory
.154 Keys and Locks	Satisfactory
.155 Key Cabinets	Satisfactory
.156 Power Operated Locks	Satisfactory
.157 Remote Controls	PLEASE CONFIRM THAT REMOTE CONTROLS FOR THE VISITATION AREA ARE ROUTED TO A CONTINUOUSLY STAFFED LOCATION.
.158 Emergency Operation of Doors	Satisfactory
.159 Access Doors	Satisfactory
.160 Temperature Control	Satisfactory
.161 Air Flow	Satisfactory
.162 Plumbing	Satisfactory
.163 Sinks	Existing
.164 Faucets	Existing
.165 Floor Drains	Existing
.166 Lighting	PLEASE VERIFY THAT LIGHTING FIXTURES SHALL BE VANDAL RESISTANT & DETENTION GRADE, PLANS INDICATE MINIMUM.
.167 Audible Communication	Satisfactory
.168 Television Monitoring	PLEASE CONFIRM THAT CCTV MONITORING FOR THE VISITATION AREA IS ROUTED TO A CONTINUOUSLY STAFFED LOCATION.
.169 Electrical Power	Satisfactory
.170 Negative Pressure Cell	Existing

CONSTRUCTION DOCUMENT CHECK LIST

LIFE SAFETY RULES 263

.1 General Purpose Satisfactory

DESIGN AND MATERIALS

.10 Removal of Occupants Satisfactory

.11 Separation Satisfactory

.12 Additions/New Construction

(1) fire resistive non-combustible materials	PLEASE DETENTION GLAZING COMBUSTIBLE MATERIAL	DOORS CONSITING OR	HAVE OF LOW	CONFIRM WINDOW NON- HAZARD CONTENT.
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(2) fire and smoke partitions Satisfactory

(3) class "A" interior finish Satisfactory

(4) designed for isolation Satisfactory

(5) means of egress components Satisfactory

.13 Number of Exits Satisfactory

.14 Width of Exits Satisfactory

.15 Illumination of Exits Satisfactory

.16 Exit Marking Satisfactory

.17 Exit Stairway Satisfactory

.18 Exit Doors Satisfactory

.19 Hazardous Area Protection

(a) Separation Satisfactory

(b) Cooking facilities Satisfactory

(c) Hazardous areas Satisfactory

.20 Duct Dampers PLEASE VERIFY THE LOCATION OF
DUCTDAMPERS, PLANS DO NOT
INDICATE.

.21 Construction Materials and Furnishings Satisfactory

DETECTION AND ALARM SYSTEMS

.30 General

(1) automatic fire detection Existing

(2)	manual fire pull	Existing
(3)	visual/audible annunciation	Existing
.31	Smoke Detection	Existing

LIFE SAFETY AND EMERGENCY EQUIPMENT

.50	Emergency Electrical Power	Satisfactory
.51	Smoke Management	
(a)	General	Satisfactory
(b)	Coverage	Satisfactory
(c)	Compartmentation	Satisfactory
(d)	Control of smoke migration	Satisfactory
(e)	air flow patterns	Satisfactory
.52	Standpipes and Hoses	Existing
.53	Portable Fire Extinguishers	Existing
.54	Equipment	Existing