

October 21, 2025

Purpose of Letter

The purpose of this letter is to formally appoint an Entity Administrator for the named Entity and to attest to the accuracy of the information contained in the entity registration.

Designation of Entity Administrator

I, Bryan Wilson, Burnet County Judge, the below signed individual, hereby confirm that the appointed Entity Administrator holds the position within the county. This letter authorizes the appointed Entity Administrator to manage the Entity's registration records, its associated users, and their roles to the Entity, in the System for Award Management (SAM).

Entity Covered by this Letter

Unique Entity ID: 74-6000454

Legal Business Name: Burnet County

Physical Address: 220 S. Pierce St, Burnet, TX 78611

Entity Administrator Contact Information

Full Name (First and Last): Tessa Rowland

Phone Number: 512-715-5211

Email Address: trowland@burnetcountytexas.org

*The Entity Administrator must have an individual user account in SAM associated with the email address listed and hold a position with the entity being registered (e.h. employees, officers, board members), not a third party acting on behalf of the entity.

Attestation

I, the bellowed-signed, attest to the following:

- All information contained in this letter is complete and accurate.
- The Entity Administrator must have an individual user account in SAM associated with the email address listed and hold a position with the entity being registered (e.g. employees, officers, board members), not a third party acting on behalf of the entity.
- The banking information provide for Electronic Funds Transfer on the Financial Information Page in the SAM.gov registration for the Entity about is correct and accurate.

Respectfully,

X _____(SIGNATURE)

Bryan Wilson
Burnet County Judge
bwilson@burnetcountytexas.org
Burnet County
220 S. Pierce St.
Burnet, TX 78611

TO BE COMPETED BY NOTARY
(in accordance with State notary requirements)

State of Texas
County of Burnet

The instrument was acknowledged before me this _____ day of _____(month)
_____ (year), by _____(name of officer or agent, title or
officer or agent) of Burnet County.

_____ Personally Known
_____ Produced Identification
Type of ID and Number on ID _____
(Seal)

Signature of Notary

Name of Notary
(Typed, Stamped or Printed)

Notary Public, State of Texas