



BURNET COUNTY COMMISSIONERS COURT

Jim Luther, Jr
Precinct 1

Damon Beierle
Precinct 2

Bryan Wilson
County Judge

Chad Collier
Precinct 3

Joe Don Dockery
Precinct 4

An agenda packet containing detailed information on the items listed below is distributed to the County Judge, Commissioners, and County Clerk the Friday preceding the meeting. The agenda packet is also posted on the county website at www.burnetcountytexas.org, under Public Meetings. A hard copy of the agenda packet is available in the County Clerk's office. Our Mission Statement: The mission of Burnet County is to maintain overall efficient and effective management of county resources while providing the services mandated by state and federal law and desired by the citizens of Burnet County.

REGULAR SESSION MEETING DATE: Thursday NOVEMBER 13, 2025

MEETING TIME: 9:00 a.m.

MEETING PLACE: Agrilife Auditorium located at 607 N Vanderveer, Burnet, Texas 78611

1. Call to Order
2. Invocation and Pledge of Allegiance to the Flags
3. Public Comments - Pursuant to Texas Government Code 551.007 and the Burnet County commissioners court rules of decorum, any person may make comment on any item not appearing on the agenda. Any comments made will not be deliberated on by the Commissioners Court during this Public Comments agenda item. Public Comments are limited to three (3) minutes per person.
4. **Executive Session.** Discussion with Burnet County Commissioner's Court and the County Civil Attorney(s) and/or the County Attorney in accordance with Texas Government Codes 551.071. The Commissioners Court reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters as authorized by the Texas Government Code including, but not limited to, Sections: 551.071 (Consultation with Attorney). (Beierle)
 - a. Discuss the following pending or contemplated litigation, settlement matters and/ or other confidential attorney-client legal matters pursuant to the Texas Government Code Section 551.071:
 - i. Consultation regarding negotiations, settlement and/or litigant to address the Rivers Hills Subdivision Phase 1 and BG Development road issues.
5. Reconvene in Open Session.
6. Discuss, consider, and take appropriate action regarding items discussed in Executive Session.
7. Discuss, consider, and take appropriate action regarding a burn ban for the unincorporated areas of Burnet County. (Wilson)
8. Discuss, consider, and take appropriate action regarding appointments for committees and boards:
 - a. Burnet County's appointment of Capital Area Council of Government (CAPCOG) Aging Advisory Council representative;
 - b. Burnet County's appointment of CAMPO Technical Advisory Committee (TAC) representatives;
 - c. Burnet County's appointment of CAMPO Technical Advisory Committee (TAC) representatives - small cities; and
 - d. Burnet County's official vote and ballot completion and resolution for the Burnet Central Appraisal District Board of Directors for 2026-2027.

Attachments

ADMIN_AAC_Nomination_Form Murphy Burnet County
Guide for Appointments to TAC
Appointment CAMPO Tech Advisory Committee Reps
Appointment Small Cities CAMPO Tech Advisory Committee Reps
BCAD Board

9. Discuss consider and take appropriate action to report to the Texas Department of Transportation that all Burnet County roadways are in compliance with Texas Manual on Uniform Traffic Control Devices (TMUTCD). (Wilson)

Attachments

TxDOT Crosswalk Compliance Letter
TxDOT Crosswalk Compliance Email

10. Discuss, consider, and take appropriate action regarding the County Uniform Policy: (Collier)
- Establish a department-specific uniform and/ or safety clothing policy;
 - Determine whether the County will provide uniforms or offer an allowance;
 - Identify approved uniform items and set a maximum annual allowance per employee per fiscal year; and
 - Identify which clothing items must be reported as taxable income on an employee's W-2.

Attachments

Uniform Policy Guidance from Auditor

11. Discuss, consider and take appropriate action concerning a request to replat lots 3A and 5A, The Hills at Windermere, Section 4, to be known as lot 3B, The Hills at Windermere, Section 4, a combination of 2 lots into 1. (Dockery)

Attachments

25915 - Final Signed Replat 10-16-25

12. Discuss, consider, and take appropriate action to approve and execute the Texas Association of Counties (TAC) Cybersecurity Course Enrollment Form for Burnet County elected officials and employees to enroll in the TAC cybersecurity training course, in compliance with Texas Government Code §2054.5191, in an amount not to exceed \$2,000. (Wilson)

Attachments

12Cybersecurity_

13. Discuss, consider, and take appropriate action to decommission Burnet County Sheriff's Office vehicles Unit 180 and Unit 131 and approval to prepare and send to auction. (Wilson)

Attachments

Request to Decommission Vehicles

14. Discuss, consider, and take appropriate action to authorize the Sheriff's Office to purchase four (4) new vehicles without decommissioning any vehicles from the existing fleet. (Wilson)
15. Discuss, consider and take appropriate action regarding Certificate pay: (Wilson)
- Suspend Budget Policy to transfer up to \$45,000 funds from lapsed salary to Sheriff and Jail Budgets;
 - Consider certificate pay allowance to non-exempt positions within the Sheriff's office; and
 - Update the County's HR Policy and step and grade schedule to reflect changes adopted.

16. Discuss, consider, and take appropriate action to approve a modification to the Privacy and Confidentiality Policy of the Burnet County Library System. (Beierle)

Attachments

Burnet County Library Policies

Proposed Addition to Privacy and Confidentiality Policy

17. Discuss, consider, and take appropriate action to accept the Utility Program Funding Assistance from the City of Burnet for the Herman Brown Free Library in an amount not to exceed \$13,175. (Beierle)

Attachments

Herman Brown Library Acceptance of Utility Program Funding Assistance

18. Discuss, consider, and take appropriate action to accept a donation from Friends of the Bertram Library for the Bertram Library in an amount of \$13,125. (Beierle)

19. Discuss, consider, and take appropriate action to approve the purchase of four (4) APC 208V units from CDW-G for the Technology Department in an amount not to exceed \$30,300. (Collier)

Attachments

APC CDW-G Quote

APC Sequel Quote

APC SHI Quote

20. Discuss, consider, and take appropriate action for Road and Bridge Precinct 3 to purchase a Motor Grader in an amount not to exceed \$440,760.61. (Collier)

Attachments

Associated Supply

Romco

Holt Cat 120

Holt Cat 120 Joy

RDO

21. Discuss, consider, and take appropriate action regarding invoices without PO's or contracts as required in Local Government Code § 113.901. (Wilson)

Attachments

1_Invoices without PO or Contract

22. Discuss, consider, and take appropriate action for the authorization of payment of claims previously approved by the County Auditor. (Wilson)

Attachments

1 - Expense Approval Register

2 - Expense Approval Register

23. Discuss, consider, and take appropriate action regarding budget inner departmental line item transfers: (Wilson)

Attachments

Line Item Transfer

24. Discuss, consider, and take appropriate action regarding FY25 Budget Amendments. (Wilson)

Attachments

Budget Amendment

25. Discuss, consider, and take appropriate action regarding contracts, agreements or grants to be approved and/or ratified: (Wilson)
- a. Approve, sign, and execute all actions to accept the renewal agreement for Animal Shelter/ Adoption Center Agreement between Hill Country Humane Society and Burnet County in an amount not to exceed \$105,0000;
 - b. Approve, sign, and execute all actions to enter a contract with Llano County to provide Vetride Services to Llano County residents in an amount for the services not to exceed \$16,500;
 - c. Approve, sign, and execute all actions to enter a contract with American Structurepoint, Inc for professional engineering services related to the coordination of transportation planning efforts and the development of a Transportation Infrastructure Capital Improvement Plan and Program (CIPP) in an amount not to exceed \$135,435;
 - d. Approve, sign, and execute all actions to accept the proposal from East Texas Mack Buy Back Program for an additional 2026 Mack GR64F dump truck for Road & Bridge Pct 3 in an amount not to exceed \$24,821.583;
 - e. Approve, sign, and execute all actions to accept the proposal from Cadence Bank to finance one (1) 2026 Mack GR64f Dump Truck for Road & Bridge Pct 3 in an amount not to exceed \$24,821.83;
 - f. Approve, sign, and execute all actions to extend services with Levy Dykema at 127 E Jackson St through January 31, 2026 in an amount not to exceed \$3,000;
 - g. Approve, sign, and execute all actions to approve the Burnet County Sheriff's Office to apply for the FY26 Bullet-Resistant Components for Law Enforcement Vehicles Grant;
 - h. Approve, sign, and execute all actions to amend the Tyler Technologies Contract to expand the Burnet County Sheriff's Office to include NetMotion Mobility in an amount not to exceed \$5,280; and
 - i. Approve, sign, and execute all actions to enter into a Memorandum of Understanding between the Heart of Texas Task Force and Burnet County, the Administrative County, and the McLennan County Sheriff's Office.

Attachments

Hill Country Humane Society Agreement

Llano Cty Vetride Contract

ASP Burnet County Contract for Engineering Services

ASP Work Authorization

East Texas Mack Proposal

East Texas Mack Buy Back Program

Cadence Proposal

Levy Dykema Burnet County Annex on the Square_Add Services 06

Bullet-Resistant Components for Law Enforcement Vehicles, FY2026 _ eGrants

Tyler Tech BCSO NetMotion Mobility

Explanation

MOU Heart of Texas Task Force, Burnet County, and McLennan County SO

26. Discuss, consider, and take appropriate action to engage Sumerill Law Firm, PLLC for specialized legal services to secure more favorable rates with the federal government for inmate per diem rate, transport rate, and hospital guard service rate in an amount not to exceed \$400,000. (Wilson)

Attachments

SUMMERILL Proposal - USMS Per Diem Rate Project - Burnet TX

27. Discuss, consider, and take appropriate action regarding the responses received for bid 26-4090-01 Removal/ Disposal of Asbestos and Lead Abatement at 127 E Jackson in an amount not to exceed \$37,370. (Wilson)

Attachments

26-4090-01 ASBESTOS UNOFFICIAL BID TAB

28. Discuss, consider, and take appropriate action regarding approval to close the County Offices on December 19th from 8:00 am-10:00 am for an Employee Appreciation Breakfast. (Wilson)
29. Acknowledgment of Receipt: (Wilson)
- a. PEC Notice of Utility Connections - 10.27;
 - b. Marble Falls Area EMS Report;
 - c. Burnet County Appraisal District Annual Financial Report for the Year Ended December 31, 2024;
 - d. Email correspondence between Jim Plourde and Burnet County Attorney's Office re: Transmission Line; and
 - e. Notice of Public Meeting from City of Cottonwood Shores.

Attachments

10.27 PEC Utility Service Connections Notice

MFAEMS - Burnet County Update - November 4, 2025

2024 BCAD AUDIT FINAL

Email Corr with Plourde and CA re Transmission Line

Notice of Public Meeting City of Cottonwood Shores

30. Discuss, consider, and take appropriate action regarding the commissioners court modifying regularly scheduled meetings. (Wilson)
31. Calendar Review.
32. Adjournment

The Commissioners' Court reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters as authorized by the Texas Government Code including, but not limited to, Sections: 551.071 (Consultation with Attorney) 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues). Compliance with the Americans with Disabilities Act, Burnet County will provide for reasonable accommodations for persons attending Commissioners' Court. To better serve you, requests should be received 24 hours prior to the meetings. Please contact Ms. Madeline Parker, Commissioners' Court Coordinator, at (512) 715-5276. Please note, the location of the meeting is subject to change based upon availability of the Courtroom. If meeting location is changed, notice at the above meeting location shall be posted to ensure public access to meeting is granted.

Posted by 5:00 o'clock P.M. on the 6th day of November, 2025
COMMISSIONERS COURT, BURNET COUNTY, TEXAS

CLERK OF THE COURT

COUNTY JUDGE

Burnet County Commissioners Court

Jim Luther Jr.
Precinct 1

Damon Beierle
Precinct 2

Bryan Wilson
County Judge

Chad Collier
Precinct 3

Joe Don Dockery
Precinct 4

Regular Session

8.

Meeting Date: 11/13/2025

Subject

Discuss, consider, and take appropriate action regarding appointments for committees and boards:

- a. Burnet County's appointment of Capital Area Council of Government (CAPCOG) Aging Advisory Council representative;
 - b. Burnet County's appointment of CAMPO Technical Advisory Committee (TAC) representatives;
 - c. Burnet County's appointment of CAMPO Technical Advisory Committee (TAC) representatives - small cities; and
 - d. Burnet County's official vote and ballot completion and resolution for the Burnet Central Appraisal District Board of Directors for 2026-2027.
-

Attachments

ADMIN_AAC_Nomination_Form Murphy Burnet County
Guide for Appointments to TAC
Appointment CAMPO Tech Advisory Committee Reps
Appointment Small Cities CAMPO Tech Advisory Committee Reps
BCAD Board



Aging Advisory Council Nomination Form

Basic Information

Name of Nominee: Lucy Murphy

Title of Nominee: Housing Innovation Manager

Entity or Organization: Texas Housing Foundation

Email: lmurphy@txhf.org

Phone Number: 713-501-9877

Mailing Address: 1110 Broadway, Marble Falls, TX 78654

Nominated By (including self): Judge Bryan Wilson

Which jurisdiction(s) is this person eligible to represent (lives in or works in):

- | | | | |
|---|--|---|--|
| ☐ Bastrop County | ☐ Blanco County | ☒ Burnet County | ☐ Caldwell County |
| ☐ Fayette County | ☐ Hays County | ☐ Lee County | ☐ Llano County |
| ☐ Travis County | ☐ Williamson County | ☐ City of Austin | |

Statutory representation questions – please select all that apply

- ☐ Age 60 or older (at least ½ of all members must be 60 or older)
- ☐ Ethnic/racial minority
- ☐ Representative of persons aged 60 or older
- ☐ Representative of health care provider organizations
- ☐ Representative of veteran health care providers
- ☒ Representative of organization providing supportive services for older adults
- ☐ Leadership experience in the private or voluntary sectors
- ☐ Local elected official – which jurisdiction? _____

GUIDE FOR APPOINTMENTS TO THE TECHNICAL ADVISORY COMMITTEE

The Technical Advisory Committee (TAC) serves as an advisory group to the Transportation Policy Board (TPB). The TPB relies on the TAC to review technical information provided by the CAMPO staff or other relevant organizations to support the development of the Long-Range Plan, the 10-Year Program of Projects required by House Bill 20, and the Transportation Improvement Program. The TPB expects the TAC to provide recommendations to the TPB on a slate of transportation projects and activities upon completion of their review of all relevant technical information.

In order to ensure that the TAC functions as intended, it is important that each member jurisdiction of the TPB appoint TAC members and alternates that have the knowledge, experience, and responsibility to represent them. A TAC appointee and their alternate should hold a college degree and have substantial experience in civil engineering or transportation planning. Each TAC appointee and their alternate should also be a senior member of the organization and should have the level of responsibility to encumber public funds on behalf of the appointing jurisdiction. Most importantly, the TAC appointee and their alternate should have direct responsibility for the development and implementation of transportation projects.

Please find below a guide that may be used when considering the appointment of a TAC member. The guide gives some indication as to the level of responsibility a TAC appointee and their alternate should hold in their organization. The guide is not an exhaustive list. Ideally, a TAC appointee and their alternate will fall into one of the job titles (or a title closely equivalent) below:

Cities (All Categories – Smaller Cities, Between 50,000 & 500,000, Above 500,000)

- ☐ City Manager or Assistant City Manager
- ☐ Director and/or Assistant Director of Public Works
- ☐ Director and/or Assistant Director of Transportation
- ☐ Director and/or Assistant Director of Planning

Counties

- ☐ County Engineer or Assistant County Engineer
- ☐ Director of Infrastructure, Public Works or Transportation

Transportation Organizations

- ☐ Director or Assistant Director
- ☐ Organizational Lead for Engineering or Planning



**2026 APPOINTMENT TO THE
TECHNICAL ADVISORY COMMITTEE**

PRIMARY VOTING MEMBER:

Name: GREG HALEY

Title: PRESIDENT AT K.C. ENGINEERING, INC.

Organization: K.C. ENGINEERING, INC.

Representing: BURNET COUNTY

Address: 610 BROADWAY, MARBLE FALLS, TX 78654

Phone: 830-693-5635

Email: GREGH@KCENGINEERING.COM

Term Expiration: January 29, 2027

ALTERNATE VOTING MEMBER:

Name: HERB DARLING

Title: DIRECTOR OF DEVELOPMENT SERVICES - BURNET COUNTY

Organization: BURNET COUNTY

Representing: BURNET COUNTY

Address: 133 E. JACKSON ST., BURNET, TX 78611

Phone: 512-756-5437

Email: HDARLING@BURNETCOUNTYTEXAS.ORG

Term Expiration: January 29, 2027

Signature of Appointing Official

Return to: Kimberly Petty, Executive Assistant
kimberly.petty@campotexas.org

DEADLINE FOR COMPLETED FORM - DECEMBER 15, 2025

Joe Don Dockery

From: Russell Sander <rsander@marblefallstx.gov>
Sent: Monday, November 3, 2025 8:55 AM
To: Burnet County Judge Bryan Wilson
Cc: Commissioner Joe Don Dockery (commissionerpct4@burnetcountytexas.org); Russell Sander
Subject: CAMPO Small City Appointment
Attachments: 2026-TAC-Appointment-Form_Smaller Cities Rep.pdf

Good Morning Judge Wilson,

As requested last we, I respectfully request reappointment to the CMAPO TAC as Burnet County's Small City representative, with Caleb Krenzel as the alternate. Attached is the completed appointment form for processing per the Couty's procedures.

If you have any questions, please let me know.



Russell Sander, FSCEO, CFE
Assistant City Manager

800 Third Street | Marble Falls TX | 78654
O: 830-262-0295 M: 512-755-6729

www.marblefallstx.gov



ATTENTION ELECTED OFFICIALS: A "Reply to All" on this email could lead to violations of the Texas Open Meetings Act. Please reply only to the sender.

PRIVACY NOTICE: This e-mail and any files or documents attached to it is intended only for the use of the person or entity to which it is addressed. It contains information that may be privileged, confidential and exempt from the disclosure under applicable law. If you are not the intended recipient of this e-mail, you are hereby notified that the copying, distribution or other use of this e-mail is strictly prohibited. If you receive this e-mail by mistake, please notify the sender immediately by e-mail and destroy all forms of this e-mail.



2026 APPOINTMENT TO THE TECHNICAL ADVISORY COMMITTEE

PRIMARY VOTING MEMBER (SMALLER CITIES

REPRESENTATIVE): Name: Russell Sander

Title: Assistant City Manager

Organization: City of Marble Falls

Representing: City of Marble Falls

Address: 800 Third Street

Phone: 830.262.0295

Email: rsander@marblefallstx.gov

Term Expiration: January 29, 2027

ALTERNATE VOTING MEMBER (SMALLER CITIES REPRESENTATIVE):

Name: Caleb Kraenzel

Title: City Manager

Organization: City of Marble Falls

Representing: City of Marble Falls

Address: 800 Third Street

Phone: 830.798.7055

Email: ckraenzel@marblefallstx.gov

Term Expiration: January 29, 2027

Signature of Appointing Official

Return to: Kimberly Petty, Executive Assistant
kimberly.petty@campotexas.org

DEADLINE FOR COMPLETED FORM - DECEMBER 15, 2025

**BURNET CENTRAL APPRAISAL DISTRICT
P. O. BOX 908 / 223 SOUTH PIERCE
BURNET, TEXAS 78611
PHONE (512) 756-8291
FAX (512) 756-7873**

October 20, 2025

Burnet County Judge
220 South Pierce
Burnet TX 78611

Dear Judge:

The enclosed Official Ballot and Resolution are submitted for the purpose of selecting the Board of Directors for the Burnet Central Appraisal District for 2026 – 2027. The ballot and resolution must be returned to the Appraisal District Office by December 15, 2025.

Should you have any questions regarding this ballot and resolution, or if I may be of any assistance in this process, please let me know.

Sincerely yours,

Stan Hemphill
Stan Hemphill
Chief Appraiser

Enclosure: Official Ballot & Resolution

BURNET COUNTY JUDGE

OCT 23 2025

OFFICIAL BALLOT

Burnet County

TO ELECT

BOARD OF DIRECTORS FOR THE BURNET CENTRAL APPRAISAL DISTRICT
FOR THE YEAR 2026 – 2027

DIRECTIONS: Please enter the number of votes cast in the blank space opposite the name of the candidate. You may cast all of your votes for one candidate, or you may divide your votes among any number of candidates that you desire.
You have 1,355 total votes you may cast.

NAMES OF CANDIDATES	NUMBER OF VOTES
JOHNSON, CARY	
JONES, BRUCE	
NUSS, TERRY	
OOSTERMEYER, DARLENE	
THURMAN, PHILIP	

Burnet County
RESOLUTION OF VOTES CAST TO ELECT DIRECTORS FOR
THE BURNET CENTRAL APPRAISAL DISTRICT FOR THE YEAR
2026 – 2027

WHEREAS,

SB 621, Section 6.03 (g) requires that each taxing unit entitled to vote, cast their vote by resolution and to submit to the Chief Appraiser of the Burnet Central Appraisal District by December 15, 2025.

THEREFORE,

The Burnet County submits the attached Official Ballot, as issued by the Chief Appraiser, stating our vote for candidates for election of the Board of Directors for Burnet Central Appraisal District for 2026 –2027.

ACTION TAKEN,

_____ day of _____, 2025 in Open Session of the Board of the above mentioned taxing unit, which is entitled under SB 621 to cast votes to elect the Board of Directors of the Burnet Central Appraisal District of Burnet County.

By : _____

TITLE

ATTEST:

By: _____

TITLE

Burnet County Commissioners Court

Jim Luther Jr.

Precinct 1

Damon Beierle

Precinct 2

Bryan Wilson

County Judge

Chad Collier

Precinct 3

Joe Don Dockery

Precinct 4

Regular Session

9.

Meeting Date: 11/13/2025

Subject

Discuss consider and take appropriate action to report to the Texas Department of Transportation that all Burnet County roadways are in compliance with Texas Manual on Uniform Traffic Control Devices (TMUTCD).
(Wilson)

Attachments

TxDOT Crosswalk Compliance Letter

TxDOT Crosswalk Compliance Email



125 E 11th St | Austin, Texas 78701
512.463.8588
txdot.gov

October 8, 2025

To: City and County Transportation Officials

Subject: Compliance with Pavement Marking Standards on Public Roads in Texas

Dear Colleagues,

The Texas Department of Transportation (TxDOT) is committed to ensuring the safety and uniformity of traffic control devices across all public roads in Texas. This letter serves to affirm both federal and state policy regarding pavement surface markings and traffic control devices, including those installed and maintained by local jurisdictions.

On July 1, 2025, U.S. Transportation Secretary Sean Duffy announced the SAFE ROADS Initiative (Safe Arterials for Everyone through Reliable Operations and Distraction-Reducing Strategies). The initiative emphasizes that intersections and crosswalks should be “kept free from distractions,” including political messages, artwork, or any other non-standard markings that may compromise safety. This aligns with longstanding FHWA guidance regarding colored pavement. See FHWA Interpretation Letter 3(09)-24(I) (2013).

TxDOT promulgates federal standards through the Texas Manual on Uniform Traffic Control Devices (TMUTCD), under the authority granted by Texas Transportation Code §§ 544.001, and 201.103. Local authorities are required to comply with the TMUTCD by section 544.002. These statutes require uniformity in traffic control devices and authorize TxDOT to oversee compliance on public roadways.

Non-standard surface markings, signage, and signals that do not directly support traffic control or safety may cause confusion, reduce roadway uniformity, and impair the effectiveness of both human and automated vehicle navigation. Consistency in traffic control devices is essential to maintaining a safe and efficient transportation network.

Pavement markings such as decorative crosswalks, murals, or markings conveying artwork or other messages are prohibited on travel lanes, shoulders, intersections, and crosswalks unless they serve a direct traffic control or safety function. This prohibition includes the use of symbols, flags, or other markings conveying any message or communications.

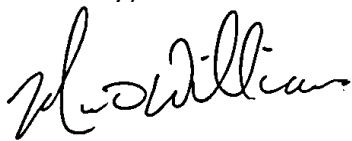
Local jurisdictions must remedy any non-compliant installations within 30 days. Exceptions may be granted only with written approval from TxDOT's Traffic Safety Division, based on a demonstrated public safety benefit or compelling justification. Failure to comply may result in:

- Withholding or denial of state or federal funding
- Suspension of agreements between TxDOT and the local jurisdiction
- Required removal or modification of non-compliant markings on roads that are part of the state highway system or funded through TxDOT-administered programs

I have asked that your TxDOT District Engineer follow up with your agency to answer any questions that your organization may have and outline any areas of concern.

We appreciate your partnership in maintaining a safe and consistent transportation network across Texas.

Sincerely,

A handwritten signature in black ink, appearing to read 'M. Williams', with a stylized, cursive script.

Marc D. Williams, P.E.
Executive Director

cc: Federal Highway Administration, Texas Division
Senior Leadership, Texas Department of Transportation

From: **Joseph Muck** <Joe.Muck@txdot.gov>
Date: Thu, Oct 23, 2025 at 4:38 PM
Subject: Non-compliant crosswalks
To: Bryan Wilson <bwilson@burnetcountytexas.org>, Jim Luther <commissionerpct1@burnetcountytexas.org>, Damon Beierle (dbeierle@burnetcountytexas.org) <dbeierle@burnetcountytexas.org>, Joe Don Dockery <jdockery@burnetcountytexas.org>, Chad Collier <ccollier@burnetcountytexas.org>
Cc: Tyler Brudnick <Tyler.Brudnick@txdot.gov>, James Low <James.Low@txdot.gov>, Kevin Lenox <Kevin.Lenox1@txdot.gov>

To Burnet County

As you may be aware, on October 8, 2025, TXDOT Executive Director Williams issued the attached letter directing cities and counties to remove painted crosswalks that do not comply with the Texas Manual on Uniform Traffic Control Devices (TMUTCD). As an agency, we want to help ensure compliance with this directive.

Action:

1. Please confirm receipt of this message.
2. If all your crosswalks are TMUTCD compliant, please respond to this email acknowledging compliance.
3. If you have non-compliant crosswalks within your jurisdiction, you may respond in one of the following ways:
 - Remove the non-compliant crosswalks within the 30-day timeline.
 - Submit an action plan within the 30-day timeline, even if the actual removal will occur after the deadline.
 - Request an exception, which will be reviewed by TXDOT's Traffic Safety Division (TRF). Please note that exception requests must include a signed and sealed document from your traffic engineer confirming that the crosswalk complies with TMUTCD standards and aligns with the FHWA Safe Roads Initiative.

If you are submitting an **action plan** or are requesting an **exception**, please respond to this email and we will provide further directions.

If you have questions about locations, please feel free to reach out to me via email or phone to discuss.

Thanks,

JOSEPH MUCK, PE

Burnet Area Engineer

TEXAS DEPARTMENT OF TRANSPORTATION

Austin District - Burnet Area Office

Joe.Muck@txdot.gov | 512-756-2316 | [TxDOT.gov](https://www.txdot.gov)

Burnet County Commissioners Court

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Regular Session

10.

Meeting Date: 11/13/2025

Subject

Discuss, consider, and take appropriate action regarding the County Uniform Policy: (Collier)

- a. Establish a department-specific uniform and/ or safety clothing policy;
 - b. Determine whether the County will provide uniforms or offer an allowance;
 - c. Identify approved uniform items and set a maximum annual allowance per employee per fiscal year; and
 - d. Identify which clothing items must be reported as taxable income on an employee's W-2.
-

Attachments

Uniform Policy Guidance from Auditor

The Commissioners Court has authority to purchase uniforms and safety apparel for county employees when there is a valid public purpose, such as safety or identification. Under both state purchasing law and IRS rules, however, there is an important distinction between safety clothing and ordinary street clothes.

Safety Clothing / Uniforms:

Items that are required for the job and not suitable for general street wear — such as high-visibility vests, steel-toe boots, flame-resistant pants, protective gloves, or logoed county uniforms. These items may properly be purchased with county funds and are not taxable to the employee.

Ordinary Street Clothing:

Items like jeans, cargo pants, or generic shirts that can be worn outside of work. These are considered personal clothing expenses, not county expenses. If the county chooses to purchase such items for an employee, the IRS requires that the value be reported as taxable income on the employee's W-2.

Burnet County Commissioners Court

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Regular Session

11.

Meeting Date: 11/13/2025

Subject

Discuss, consider and take appropriate action concerning a request to replat lots 3A and 5A, The Hills at Windermere, Section 4, to be known as lot 3B, The Hills at Windermere, Section 4, a combination of 2 lots into 1. (Dockery)

Attachments

25915 - Final Signed Replat 10-16-25

STATE OF TEXAS:
COUNTY OF _____:

KNOW ALL MEN BY THESE PRESENTS: THAT JULIE NEUMANN, BEING THE OWNER OF LOTS 3A AND 5A, THE HILLS AT WINDERMERE, SECTION FOUR, A SUBDIVISION LOCATED IN BURNET COUNTY, TEXAS AS SHOWN ON PLAT RECORDED IN DOCUMENT NO. 201700784 OF THE OFFICIAL PUBLIC RECORDS OF BURNET COUNTY, TEXAS, AND BEING DESCRIBED IN DOCUMENT NOS. 201905694 AND 202509594 OF THE OFFICIAL PUBLIC RECORDS OF BURNET COUNTY, TEXAS, DOES HEREBY REPLAT THE SAME AS SHOWN HEREON AND DOES HEREBY ADOPT THIS PLAT OF SAID SUBDIVISION TO BE KNOWN AS "LOT 3B, THE HILLS AT WINDERMERE, SECTION FOUR" AS THE OFFICIAL PLAT OF SAME AND DOES HEREBY DEDICATE THE STREETS AND EASEMENTS SHOWN HEREON TO THE USE OF THE PUBLIC

IN WITNESS WHEREOF, HAS THE PRESENTS TO BE SIGNED ON THIS _____ DAY OF _____, 2025.

JULIE NEUMANN – OWNER

STATE OF TEXAS:
COUNTY OF _____:

BEFORE ME, IN AND FOR SAID COUNTY AND STATE, ON THIS DAY PERSONALLY APPEARED JULIE NEUMANN, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THAT SHE EXECUTED THE SAME FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS _____ DAY OF _____, 2025.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

STATE OF TEXAS:
COUNTY OF BURNET:

THE ATTACHED PLAT OF ALL OF LOTS 3A AND 5A, THE HILLS AT WINDERMERE, SECTION FOUR, A SUBDIVISION LOCATED IN BURNET COUNTY, TEXAS AS SHOWN ON PLAT RECORDED IN DOCUMENT NO. 201700784 OF THE OFFICIAL PUBLIC RECORDS OF BURNET COUNTY, TEXAS, TO BE KNOWN AS "LOT 3B, THE HILLS AT WINDERMERE, SECTION FOUR", WAS FOUND TO COMPLY WITH THE STATUTES AND LAWS OF THE STATE OF TEXAS AND WAS APPROVED FOR FILING THEREOF IN THE PLAT RECORDS OF BURNET COUNTY, TEXAS.

TO CERTIFY WHICH, THE UNDERSIGNED AS COUNTY JUDGE OF BURNET COUNTY, TEXAS,

THIS _____ DAY OF _____, 2025.

ATTEST:

JOE DON DOCKERY, COMMISSIONER PRECINCT 4

BRYAN WILSON, COUNTY JUDGE, BURNET COUNTY, TEXAS

STATE OF TEXAS:
COUNTY OF BURNET:

I, K.C. LUST, A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF TEXAS, DO HEREBY CERTIFY THAT THIS REPLAT TO BE KNOWN AS "LOT 3B, THE HILLS AT WINDERMERE, SECTION FOUR" WAS PREPARED FROM AN ACTUAL SURVEY MADE ON THE GROUND UNDER MY DIRECT SUPERVISION, AND THAT SAID PLAT IS A TRUE AND CORRECT REPRESENTATION TO THE BEST OF MY BELIEFS AND KNOWLEDGE.

WITNESS MY HAND AND SEAL THIS 16TH DAY OF OCTOBER, 2025.

K.C. LUST, R.P.L.S. NO. 5273



STATE OF TEXAS:
COUNTY OF BURNET

KNOW ALL MEN BY THESE PRESENTS: THAT WINDERMERE OAKS PROPERTY OWNERS ASSOCIATION HAS FOUND THAT THIS PLAT OF LOT 3B THE HILLS AT WINDERMERE, SECTION FOUR" COMPLIES WITH THE EXISTING COVENANTS AND RESTRICTIONS OF THE WINDERMERE OAKS SUBDIVISION AND DOES HEREBY JOIN WITH JULIE NEUMANN IN THE DEDICATION OF THE SAME IN THE PLAT RECORDS OF BURNET COUNTY, TEXAS.

WITNESS MY HAND THIS _____ DAY OF _____, 2025.

WINDERMERE OAKS PROPERTY OWNERS ASSOCIATION

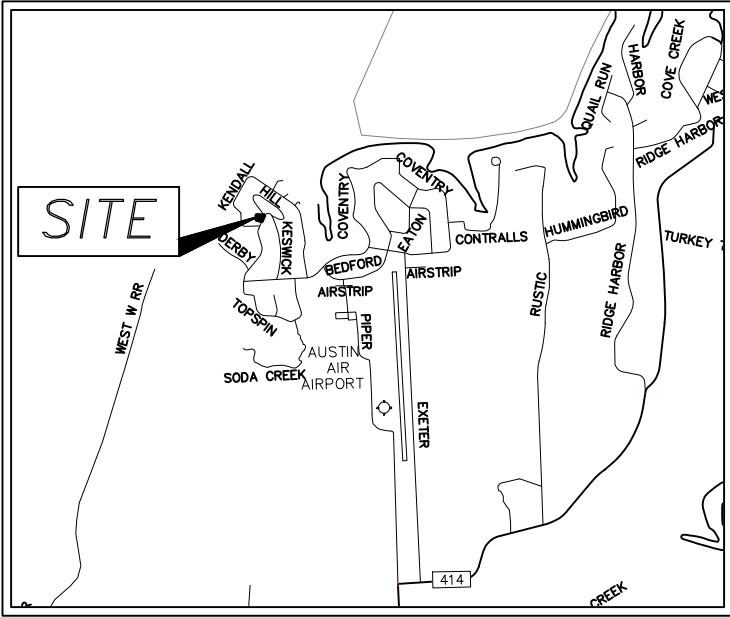
VICE--PRESIDENT

NOTES:

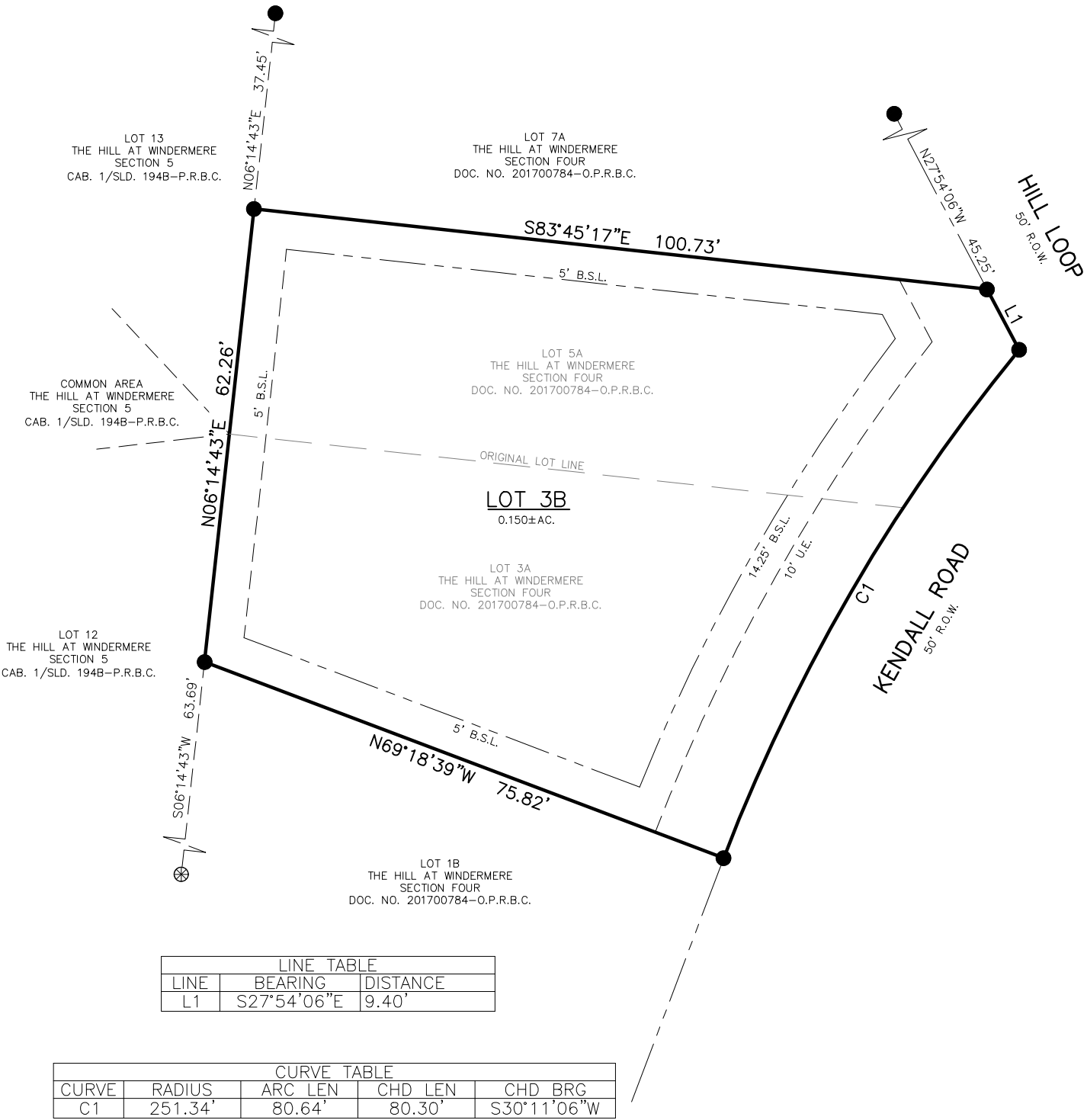
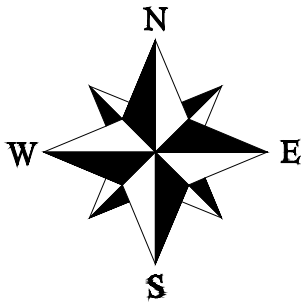
- WATER WILL BE PROVIDED WINDERMERE OAKS W.S.C.
- WASTE WATER WILL BE SUPPORTED BY WINDERMERE OAKS W.S.C.
- GARBAGE PICKUP IS AVAILABLE BY COMMERCIAL FIRM.
- THIS PLAT WAS PREPARED IN CONFORMANCE WITH THE BURNET COUNTY CURRENT SUBDIVISION REGULATIONS.
- THIS PLAT HEREBY DELETES AND TAKES PLACE OF LOTS 3A AND 5A, THE HILLS AT WINDERMERE, SECTION FOUR, A SUBDIVISION LOCATED IN BURNET COUNTY, TEXAS, AS SHOWN ON PLAT RECORDED IN DOCUMENT NO. 201700784 OF THE OFFICIAL PUBLIC RECORDS OF BURNET COUNTY, TEXAS.
- ALL OF THE SUBJECT PROPERTY IS LOCATED WITHIN ZONE X (AREAS OUTSIDE THE 100 YR FLOOD) AS GRAPHICALLY IDENTIFIED ON FEMA F.I.R.M., MAP NO. 48053C0682G, EFFECTIVE 11/1/2019.
- SUBJECT TO ALL CURRENT LAND USE ORDINANCES AND SUBDIVISION REGULATIONS OF BURNET COUNTY, TEXAS.
- BASIS OF BEARINGS: TEXAS COORDINATE SYSTEM – NAD 83, CENTRAL ZONE.
- BEARINGS AND DISTANCES MATCH THOSE OF RECORD PLAT.



LEGEND	
●	1/2" IRON PIN FOUND (UNLESS NOTED)
⊗	COTTON SPINDLE FOUND
.../...	VOLUME/PAGE
P.R.B.C.	PLAT RECORDS BURNET CO.
O.P.R.B.C.	OFFICIAL PUBLIC RECORDS BURNET COUNTY
B.S.L.	BLDG. SETBACK LINE
U.E.	UTILITY EASEMENT



LOCATION MAP
NOT TO SCALE



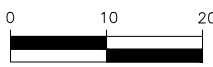
BEING A REPLAT OF LOTS 3A, AND 5A, THE HILLS AT WINDERMERE, SECTION FOUR, A SUBDIVISION LOCATED IN BURNET COUNTY, TEXAS, AS SHOWN ON PLAT RECORDED IN DOCUMENT NO. 201700784 OF THE OFFICIAL PUBLIC RECORDS OF BURNET COUNTY, TEXAS, TO BE KNOWN AS

LOT 3B, THE HILLS AT WINDERMERE, SECTION FOUR

PROJ. NO. 25915
PREPARED FOR: JULIE NEUMANN
TECH: T.ALSTON
APPROVED: K.C. LUST
FIELDWORK PERFORMED ON: 09/30/2025
FILE PATH: PROJECTS 2025\25915\DWG\25915 - REPLAT 10-07-2025.dwg
COPYRIGHT:2025 PROFESSIONAL FIRM NO: 10126900

1500 OLLIE LANE
MARBLE FALLS, TX. 78654
PH.325-388-3300/830-693-8815
WWW.CUPLINASSOCIATES.COM

SCALE 1" = 20'



	2	
	1	
DATE	NO.	DESCRIPTION
REVISIONS		

1 OF 1
SHEET

Burnet County Commissioners Court

Jim Luther Jr.
Precinct 1

Damon Beierle
Precinct 2

Bryan Wilson
County Judge

Chad Collier
Precinct 3

Joe Don Dockery
Precinct 4

Regular Session

12.

Meeting Date: 11/13/2025

Subject

Discuss, consider, and take appropriate action to approve and execute the Texas Association of Counties (TAC) Cybersecurity Course Enrollment Form for Burnet County elected officials and employees to enroll in the TAC cybersecurity training course, in compliance with Texas Government Code §2054.5191, in an amount not to exceed \$2,000. (Wilson)

Attachments

12Cybersecurity_

TEXAS ASSOCIATION *of* COUNTIES



Cybersecurity Course Enrollment Form for Counties

Texas Government Code § 2054.5191 requires all county employees, elected officials, and appointed officials who have access to a local government computer system or database to complete an annual cybersecurity training that has been certified by the Texas Department of Information Resources (DIR).

In response to the cybersecurity training mandate and in furtherance of our continued commitment to our county family, TAC is offering a cybersecurity course that has been certified by DIR and fulfills the requirements of the law. This course is available to counties for an annual fee of \$5 per enrolled user. Please note that TAC will not be responsible for monitoring, enforcing, or reporting course completion - this will be performed entirely within your county.

Should your county choose to participate in TAC's cybersecurity training program, **please have your Commissioners Court approve your county's participation and complete the enclosed form and sign via Docusign.** For more information about the underlying legislation and TAC's cybersecurity training course, please visit county.org/cybersecurity.

Your course administrator will receive an email notification when your county is enrolled. Counties are required to report their compliance with the mandate by August 31, 2026. Enrollment is available on a rolling basis through July 31, 2026.

Printed Name

County Name

Authorized Signature

Date

Course Administrator (Required)

Please indicate the individual who will serve as the primary point of contact with TAC staff for purposes of enrolling participating county officials and employees in the cybersecurity training course. The designated individual will be asked to provide a list of all participating county employees and elected officials' names, email addresses and positions held. The designated individual will also be asked to regularly add or remove users from access to the training program upon separation from county employment.

The course administrator will have access to reports reflecting the course completion status of all participating county employees and elected officials. If your county would like multiple administrators, please include their contact information on the following page.

Name of Administrator: _____

Email of Administrator: _____

Phone Number of Administrator: _____

Position/Office of Administrator: _____

County IT Administrator (Required)

Please indicate the individual responsible for IT administration for your county. Upon request, TAC will coordinate with your IT administrator to facilitate smooth deployment of the cybersecurity training program for your personnel and elected officials.

Name of IT Administrator: _____

Email of Registrant: _____

Phone Number of Registrant: _____

Billing Contact (Required)

TAC will send an invoice in the amount of \$5 per enrolled user to the contact below. The number of users will be based on total users between enrollment of this course and September 2025. Users who are enrolled and later deleted will be included in the invoice. The invoice is due upon receipt.

Name of Contact: _____

Email of Contact: _____

Phone Number of Contact: _____

Position/Office of Contact: _____

Mailing Address: _____

Preferred Delivery Method (Email/Mail): _____

Additional Course Administrators (Optional)

Please indicate any additional county employees who will have access to regularly add/remove users from training according to employment changes within the county. Administrators will have access to reports reflecting the course completion status of all county employees.

Name of Administrator: _____

Email of Administrator: _____

Phone Number of Administrator: _____

Position/Office of Administrator: _____

Additional Course Administrators (Optional)

Name of Administrator: _____

Email of Administrator: _____

Phone Number of Administrator: _____

Position/Office of Administrator: _____

Name of Administrator: _____

Email of Administrator: _____

Phone Number of Administrator: _____

Position/Office of Administrator: _____

Burnet County Commissioners Court

Jim Luther Jr.
Precinct 1

Damon Beierle
Precinct 2

Bryan Wilson
County Judge

Chad Collier
Precinct 3

Joe Don Dockery
Precinct 4

Regular Session

13.

Meeting Date: 11/13/2025

Subject

Discuss, consider, and take appropriate action to decommission Burnet County Sheriff's Office vehicles Unit 180 and Unit 131 and approval to prepare and send to auction. (Wilson)

Attachments

Request to Decommission Vehicles



Madeline Parker <mjparker@burnetcountytexas.org>

Fwd: Vehicles to be decommissioned

1 message

Alan Trevino <atrevino@burnetsheriff.com>

Tue, Nov 4, 2025 at 11:12 AM

To: Madeline Parker <countyjudge@burnetcountytexas.org>, Bryan Wilson <bwilson@burnetcountytexas.org>, Kelley Glaeser <kglaeser@burnetcountytexas.org>, Calvin Boyd <cboyd@burnetsheriff.com>

Commissioners Court,

We respectfully request the two identified vehicles below be authorized by the commissioners court to be decommissioned. Both units are assigned to courts and classified as "Other Law Enforcement" with a 175,000 mileage. Unit is over the mileage limit. Unit 131 is 10,000 miles below the limit but is a 12 year old vehicle and needs expensive repairs should we need to maintain it in the fleet.

Let me know if I need to do anything else to get this approved. Thank you for your consideration.

----- Forwarded message -----

From: **Joshua Swain** <jswain@burnetsheriff.com>

Date: Mon, Nov 3, 2025 at 3:50 PM

Subject: Vehicles to be decommissioned

To: Alan Trevino <atrevino@burnetsheriff.com>, Mike Sorenson <msorenson@burnetsheriff.com>

Chief,

We have two units that are in need of being decommissioned and prepped for auction.

Unit 180 is a 2018 Ford Explorer and currently has 183,225 miles on it.

Unit 131 is a 2013 Chevy Tahoe and currently has 165,221 miles on it, which is short of the 175,000 normal decommission mileage. It has a transmission that has started slipping when it gets up to operating temperature and will need a replacement that costs between \$5,000 and \$6,000. The a/c is also going out in it and that can be a fairly cheap fix all the way up to several thousand dollars if the condenser is leaking. I recommend that we ask for it to be decommissioned instead of spending money on it as it is over 10 years old and is nearly at the required mileage.

--

Respectfully,

Josh Swain #117

Staff Sergeant/LE IT Specialist

Support Services/Administration

Office Of Calvin Boyd, Sheriff

Burnet County Sheriff's Office

PO Box 1249 / 1601 E Polk

Burnet, Texas 78611

512-756-8080 ext. 23006

Work Cell 512-755-2637



--

Alan Trevino

Chief Deputy

Office of
Calvin Boyd, Sheriff
Burnet County Sheriff's Office
1601 East Polk / P.O. Box 1249
Burnet, Texas 78611
512-756-8080
512-756-0033 Fax



Burnet County Commissioners Court

Jim Luther Jr.
Precinct 1

Damon Beierle
Precinct 2

Bryan Wilson
County Judge

Chad Collier
Precinct 3

Joe Don Dockery
Precinct 4

Regular Session

16.

Meeting Date: 11/13/2025

Subject

Discuss, consider, and take appropriate action to approve a modification to the Privacy and Confidentiality Policy of the Burnet County Library System. (Beierle)

Attachments

Burnet County Library Policies

Proposed Addition to Privacy and Confidentiality Policy

BURNET COUNTY LIBRARY SYSTEM

POLICIES & PROCEDURES



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BURNET COUNTY LIBRARY SYSTEM POLICIES AND PROCEDURES

MISSION STATEMENT

The purpose of the Burnet County Library System is to serve all of the citizens of Burnet County, offering services, resources, and facilities to fulfill informational, educational, and recreational needs and interests.

Our goals:

- To welcome all patrons in a friendly, helpful, and accommodating manner.
- To serve the community as a center of reliable information without prejudice.
- To accumulate appropriate materials for the use and benefit of the public.
- To encourage the most effective use of these materials.
- To cooperate with educational, civic and cultural groups and organizations whose aims are compatible with those of the library
- To provide opportunity and encouragement to all people for life-long education.

ETHICS STATEMENT

- We protect each library patron's right to privacy and confidentiality with respect to information sought or received and resources consulted, borrowed, acquired, or transmitted.
- We respect intellectual property rights and advocate balance between the interests of information sought by patrons and the rights holders.
- We treat co-workers and other colleagues with respect, fairness, and good faith, and advocate conditions of employment that safeguard the rights and welfare of all employees of our institutions.
- We do not advance private interests at the expense of library patrons, colleagues, or our employing institutions.
- We distinguish between our personal convictions and professional duties and do not allow our personal beliefs to interfere with fair representation of the aims of our institutions or the provision of access to their information resources.

LIBRARY USAGE

Code of Conduct

Please watch your possessions; the library is not responsible for lost items. Unattended belongings may be sent to the police station for security reasons. All library visitors and patrons are expected to abide by these standards of behavior. If you do not abide by these policies, you will be asked to leave the premises.

Conduct Not Allowed on Library Premises:

- **Any activity prohibited by Texas Code or Law or City Ordinance including:**
 - **Unsupervised Children**
 - **Bomb Threats**
 - **Harassment or Assault of patrons and/or staff**
 - **Indecent Exposure**
 - **Intoxication Resulting from Alcohol or Drugs**
 - **Loitering**
 - **Mistreatment and Vandalism of Library Facilities or Property**
 - **Soliciting and Panhandling**
 - **Theft of Library Property**
 - **Weapons**
 - **Viewing obscene or objectionable materials in violation of Texas Penal Code**
- **Bikes, roller blades, skateboards, scooters etc. in the library or lobby**
- **Disruptive and disorderly behavior including excessive noise, running, use of audible devices**
- **Entry into Unauthorized (Staff) Areas**
- **Fighting**
- **Sleeping**
- **Unauthorized presence in children's areas, only parent/caregiver and children allowed in these areas**
- **Food or Drink in Library**
- **Not Wearing Shirts, Pants and Shoes**
- **Refusal to Leave When Asked by Library Staff**
- **Smoking**

Anyone who violates these Standards of Conduct could be subject to loss of library privileges and removal from the Library. Failing to leave the premises after requested to do so by Library staff or a law enforcement officer may result in criminal trespass charges under Texas Penal Code

Photography/Filming

In order to provide all library patrons with the safest and most pleasant library experience, those wishing to use cameras and/or recording equipment for non-personal use within the library facilities must have their request approved in advance by the library director. Those photographing or videotaping children must have both the permission of a library supervisor and a written release signed in advance by each child's legal guardian. Those photographing or videotaping adults must have permission from the subject as well as a library supervisor. Those not following this policy may be asked to put away their equipment or leave the facility.

While the library is a public place, libraries may reasonably restrict the exercise of free speech rights in their buildings, particularly when the conduct would be disruptive to, or interfere with, the other patrons or staff. Library access by photographers may be limited either by time constraints or to specific areas.

Library staff have the right to photograph, film, and record library events and patrons for promotional use in print, online, and video. Visitors to the library, or anyone participating in any library event being captured on film or by photograph, will be advised verbally or through signage that their participation acts as consent to being photographed, filmed, or recorded, unless they indicate otherwise to library staff.

Photography, video, or audio recording by visitors to the library are generally permitted if it is strictly for personal use. However, in order to protect the rights of individual patrons and to prevent disruptions, interference with staff or patrons, photography, video or audio recording on library property are restricted as follows:

1. Under no circumstances may the public or members of the media take photographs or record video and/or audio without the express permission of any library patron or staff member who would be included within the composition. In the case of minors, permission must come from the parent or legal guardian.
2. Media are subject to the provisions of the Code of Conduct policy and may not disturb the normal operations of the library.

The above policy applies only to open, public events. Closed events such as class visits would require releases and/or permissions from the supervisor of the visiting organization.

Sources:

[GOVERNMENT CODE Sec. 552.021](#)

[Office for Intellectual Freedom of the American Library Association](#)

Unattended Children

The Burnet County Library System is dedicated to providing a welcoming and safe environment for patrons of all ages. Staff strive to create a warm, inviting, fun environment for children. However, the safety and well being of children at the library is of serious concern. It is the intention of this policy to enlist the cooperation of parents and other adults responsible for children to ensure that the library provides a safe and pleasant experience for all who use it.

Guidelines:

- Children who are unable or unwilling to care for themselves may not be left alone in the library and must have adequate supervision while in the library. Staff are not responsible if children leave the library unattended.
- The responsibility for the safety and behavior of children in the library rests with the parent/caregiver and not with library personnel. Library employees cannot be responsible for children who are unattended or demonstrating inappropriate or dangerous behavior.
- Children are expected to respect library property and adhere to the rules outlined in the policies.
- Library staff will attempt to contact a parent/caregiver in circumstances as the following:
 - An unattended child is engaging in behavior that is disruptive to other library patrons, staff or the normal operation of the library business;
 - An unattended child is involved in a situation that is potentially harmful to the health and safety of the child and/or others;
 - An unattended child is left alone at the library at closing time.
- The situations listed above will be handled on a case-by-case basis. If parents/caregivers cannot be reached or are unresponsive, the library will work with other city/county departments as needed, including police and/or truancy officers.
- Parents should ensure that the child knows how to reach them and provide them with an emergency contact number.
- Parents are responsible for the behavior of their children in the library, whether or not the parent is present.

Animals in the Library

Service Animals:

The Burnet County Library System recognizes that some of our library users may have disabilities that require the assistance of a service animal. According to the Americans with Disabilities Act (ADA), service animals are defined as:

A dog that has been individually trained to do work or perform tasks for a person with disabilities. The task(s) performed by the dog must be directly related to the person's disability.

This does not include emotional support, therapy, or companion animals. These terms describe animals that provide comfort, but have not been trained to do a specific job and are not covered under ADA. These animals are considered pets.

If it is not immediately apparent what service an animal provides, staff members may ask two questions:

- 1) *Is the dog a service animal required because of a disability?*
- 2) *What work or task has the dog been trained to perform?*

Access will be granted to disabled individuals and their service animals to all areas where members of the public are permitted.

Library users with service animals, and service animals in training, are responsible for the care and supervision of their animals, including cleaning up after them, and must keep them under control:

The service animal must be harnessed, leashed, or tethered, or other forms of control (e.g. voice control, signals, or other effective means) unless the use of a harness, leash, or tether would interfere with the service animal's safe, effective performance of work or tasks.

In accordance with ADA, a library user with a disability may be asked to remove their service animal from the premises if:

- 1) The animal is out of control and the handler does not take effective action to control it;
- 2) The animal is not housebroken.

If a service animal is wandering unleashed (not performing a task), barking excessively, displaying disruptive or aggressive behavior, the handler will be asked to remove the animal from the library.

In such cases, the disabled individual will be given the opportunity to receive services and participate in programs without the presence of the service animal.

Pets:

Pets are not allowed in the library.

Exceptions:

Exceptions to this policy are animals that are in the library as part of a library sponsored program or event.

This policy is in compliance with the Americans with Disabilities ACT, Titles II & III, and the Texas Human Resources Code, Title 8. Portions of this texts are directly from the following sources:

For more information on the ADA and service animals, visit

https://www.ada.gov/regs2010/service_animal_qa.pdf

https://www.ada.gov/service_animals_2010.htm

For the Texas Human Resources Code, Title 8 visit

<https://statutes.capitol.texas.gov/Docs/HR/htm/HR.121.htm>

LIBRARY SERVICES

Patron Types

The following are the patron types of the Burnet County Library:

- *ABC - Adult Burnet County*
- *AO – Adult living outside Burnet County*
- *CHILD – Ages 5-16*
- *GROUP - Facilities and Organizations responsible for the care of multiple individuals*

Group accounts are available to facilities and organizations that provide daily, weekly, or long-term care for multiple individuals, such as daycares, group homes, and assisted living facilities.

An employee authorized by the Facility must bring their Photo ID, proof of employment (name badge, or other documentation with their name and the facility name), and proof of the Facility's contact information. Up to two additional cards can be attached to the main account for Facility use. Each employee will need to sign for their card.

By authorizing their employee to get a business account, the Facility assumes all responsibility for items checked out, including returning items by their due date, renewing eligible items, and paying any fines and fee that may accrue. In getting an account, the Facility is agreeing to abide by the Burnet County Library System's borrowers' agreement.

Patron's Requirements To Obtain a Library Card

- Read the Borrower's Agreement at the time of application
- Complete and sign the registration form
 - 17 years or older:
 - Submit form with acceptable photo ID and proof of current mailing address

- 5 to 16 years old :

A parent or legal guardian with a library account in good standing is required to submit a signature and library card number. Child account will then be attached to parents or guardians.

Circulation

A loan period for books and audio books is for a two-week period and may be renewed for a total of two times unless a hold has been placed on an item or the card has restrictions. Renewals may be made in person, by phone or online using a patron's library card number. Check the library branch for circulation restrictions on special collection items (i.e, hotspots, STEAM kits).

Items may be returned to any library branch. Special collection items must be returned to the branch they were checked out at.

Fines exceeding \$5.00 must be paid before additional materials may be checked out, and materials that have been renewed their maximum two times must be returned before additional materials are checked out.

- First time check-out is limited to two items.
- Initial library card is given at no charge.
- Interlibrary loan requests are accepted for card holding patrons.
- Items may be returned to any library in the Burnet County Library System.
- Unreturned items may be considered as an act of theft.

BORROWERS' POLICY

Library Privacy laws do not allow borrower's history to be shared with anyone.
Current Driver's License may be used instead of Burnet County Library Card for in-house transactions.

A person receiving a Burnet County Library System card:

- Accepts full responsibility for all library materials borrowed on their card;
- Agrees to present the card each time a transaction is made in the library and for Internet access;
- Agrees to use their library card number when a transaction is made over the phone or remotely from our website;
- Agrees to abide by all library policies, procedures, and standards of conduct as distributed and/or posted;
- Agrees to pay fines and fees for lost or damaged library materials and/or library card as posted in the library;
- Agrees to keep personal information current and give the library prompt notice of change of name, address, phone number, e-mail address or lost card;
- Agrees to the check out limits and card restrictions.

Technology/Internet Policy

The Burnet County Library System provides digital services and internet access free of charge as part of our ongoing commitment to serve our communities and visitors. Use of the internet by account holders and guests must be in accordance with library policy, and all local, state, and federal laws. Use of the internet must be in a courteous and responsible manner.

There is no guarantee that there will be uninterrupted service at any given time. The library has no control over the content of the internet and users access it at their own risk. We encourage our internet users, both with public computers and WiFi, to use common sense and caution when accessing the internet.

Public Computers

Usage Requirements:

Public computers are available on a first-come-first-serve basis. Computers are available to account holders in good standing and visitors.

- Computer users under the age of 17 years must use the filtered computers in the Juvenile section of the libraries.
- Computer users may bring their own headphones, or purchase headphones at some branches. Volume must be kept low so as to not disturb others.
- No more than two people at a computer at one time.
- All computer sessions end 15 minutes before the libraries close.
- Computer users must respect the privacy of other computer users and conduct their business in a courteous manner. Disruption of other users may result in being asked to leave the computer area.

Prohibited Uses

Computers are provided for bona fide research and lawful purposes. Violation may result in the loss or suspension of computer privileges and possible prosecution and repair expenses. Staff members have the authority to end a session if a violation has occurred. Prohibited uses are:

- Unauthorized use of copyrighted materials.
- Unauthorized use of the library or other networks, or “hacking”.
- Any attempts to evade security measures.
- Damage to, or misuse of, the computer and its components
- Viewing, downloading, distributing, or exhibiting materials that are harmful to minors. Library computers may not be used to access illegal or obscene materials or to display materials that violate the Texas Penal Code, Sections 43.24 and 43.25. <https://statutes.capitol.texas.gov/Docs/PE/htm/PE.43.htm>
- Install any software programs not provided by the library.

- Use the library computers or WiFi for unauthorized, illegal, or unethical activities.
- Use the computers in such a way that is disruptive to other library users.
- Turn off, unplug, or alter the computers or software in any way. Any computer issues must be reported to staff immediately.

Violations to this policy may result in the loss of computer privileges.

Session/Time Limits:

Computer sessions are limited to two sessions a day, with each session being 90 minutes for adult computers and 60 minutes for children's computers. Session times and limits may be adjusted at individual locations at the discretion of the director without prior notice.

Downloading/Saving Information:

Information may be temporarily saved to the provided public storage space on each computer, emailed to a personal email account, or saved to a personal USB. **All public computers are wiped of any downloads, saved information, web searches, and passwords upon resetting. Staff members are unable to retrieve information once a computer has reset.**

Printing:

Printing is available from public computers and with Mobile Printing. Print charges are posted at the print release stations and on the libraries' websites. Print refunds will only be issued if the printer produces a damaged or unreadable print. Blank pages and other non-machine caused print errors are not eligible for a refund. Print users are encouraged to use print preview and make any needed adjustment prior to submitting print jobs.

Staff Limitations:

Staff members may assist in helping computer users navigate the basic functions of websites and the provided computer programs, and give guidance on how to achieve desired search results. Staff members may not assist users with personal tasks, such as filling out applications, nor give advice on personal matters.

Minors, CIPA, and Filters:

Library account holders between the ages of 8 – 16 years may use the filtered computers in the Juvenile section of the library. Parents and/or legal guardians, not library staff, are responsible for a minor's use of library computers. If a parent or guardian does not wish their child to use this library resource, it is their responsibility, not library staff, to see that the child complies with their wishes.

In compliance with the Children's Internet Protection Act (CIPA), BCLS computers are filtered for images that are:

- Obscene
- Child pornography
- Harmful to minors

No filtering is fool-proof and our filters may be updated at any time without prior notice.

Certain websites are blocked; if a computer user feels a website is blocked unnecessarily, they may request it be unblocked. The request will be reviewed by the library director and the director's decision is final.

Staff computers and computers for adult access (users 17 years and older) have disabled filters for bona fide research and lawful purposes.

Liability Disclaimer:

Using the library computers is done at the user's own risk. The library and its staff members are not liable for any damages, direct or indirect, arising from the use of the libraries' computers.

WiFi

Public wireless internet is available 24/7 at most branch locations. Availability and access procedures are subject to change without prior notice.

Usage Rules:

The same rules for usage apply as for Public Computers.

Mobile Printing:

Mobile printing is available at the Bertram, Burnet, and Marble Falls locations. Technical issues can occur and there is no guarantee that this service will work perfectly at all times.

Filters:

Library WiFi is used by adults and minors; certain types of websites are blocked. If a WiFi user feels a site is being blocked unnecessarily, a WiFi user may submit a request for it to be unblocked. The request will be reviewed by the library director and the director's decision will be final.

Staff Limitations:

Library staff may assist WiFi users in connecting to the WiFi, but may not assist with the operation or troubleshooting of personal devices.

Disclaimer:

Using the WiFi is done at the user's own risk. WiFi users are expected to be responsible for the security of their personal devices and any information they may transmit. The library and its staff members are not liable for any loss or damage that may occur when using public WiFi.

Mobile Hotspots

Some branches of the BCLS offer mobile hotspots for check out. Hotspot checkout times, requirements, and restrictions will be set by the director of each branch location.

Please check with the lending branch to see their requirements.

Usage Requirement:

Hotspots are available to adult account holders in good standing.

Rules for Usage:

- Hotspots must be returned on time and in the same condition they were checked out in. Failure to do so will result in damage/replacement fees. The library reserved the right to deny the use of hotspots to any account holder who returns the device late, in a damaged condition, or in violation of the usage policy and/or branch borrowing policy.
- The account the hotspot is checked out to assumes all responsibility and liability for loss or damage to the device.

Limitations:

Hotspots may not work in all areas. The library cannot guarantee that the hotspot will be usable at any given location.

Genealogy Computers

Computers for genealogy research are available at the Elizabeth Van Gorkom Genealogical Research Center, located at the Herman Brown Free Library in Burnet. These computers are for the express purpose of genealogical research. All other use of these computers is prohibited. Violation of this policy can result in the loss of access to these computers. Charges apply for any printing or copying done from these computers.

Usage Requirements:

Research computers may be accessed by library account holders in good standing and guests. Specific requirements apply and researchers should call the library or check its website to learn what these requirements are.

Public Access Catalog Computers

Public Access Catalog (PAC) computers are available to search the BCLS catalog and may not be used for any other purpose.

eServices

Apps/Services:

The library provides a variety of online and digital services. Access to these services is available to library account holders in good standing.

Limitations:

Like all technology, our eServices occasionally have problems. Our library staff is able to do limited troubleshooting with these services, but cannot do in-depth troubleshooting or make any changes to a service user's personal device.

COLLECTION POLICY

Materials Selection

Presence of materials in the library is not a personal endorsement of their contents by any member of the staff or the governing body of the library. This includes physical and digital materials.

Standards that guide the selection of materials are as follows:

- **Materials should possess qualities of:**
 - Contemporary significance or value
 - Accuracy and objectivity of viewpoint
 - Authority of the author in the field
 - Clear presentation and readability
 - Social significance
- **Works of imagination should possess qualities of:**
 - Representation of important movements, genres, trends of national culture
 - Vitality and originality
 - Artistic integrity
 - Effective characterization
 - Authenticity of historical or social setting
 - Sustained interest
- **Materials considered for inclusion in the library's collection must meet one or more of the following standards:**
 - Importance of subject matter to the collection
 - Literary, artistic, political, historical, or scientific value
 - Timeliness

- Reputation and significance of author, illustrator, editor, artist, performer, etc.
 - Accuracy and authenticity of content
 - Readability
 - Popularity
 - Local interest
 - Reputation and professional standing of publisher
 - Price
 - Format
- **Periodicals will be evaluated according to the following criteria:**
 - Frequency of use
 - Interest, as indicated by patron requests
 - Reputation and quality of publication
 - Titles on subjects of current interest
- **Digital Collection**
 - Digital content is composed of subscriptions, consortiums, and databases. This collection is not entirely curated by the Library System. Digital content purchased by the Library System is subject to the same selection criteria as physical materials.
- **Some items that are not deemed suitable for collection include:**
 - Collectors' materials
 - Philosophy and religion materials that have as their primary purpose to proselytize converts
 - Textbooks
 - Obscene Materials
- **Tools used in the selection of collection materials include but are not limited to:**
 - Award lists
 - Special bibliographies
 - Various professional journals
 - Patron recommendations

History and Genealogy Collection

The Burnet County Library System recognizes its obligation to assist the public by providing materials pertinent to the area.

The Burnet County Library System supports state and local history and acquires works by and about local authors and interests. The System is under no obligation to add items to its collections that do not meet the selection guidelines.

The Elizabeth Van Gorkom Genealogy Research Center is part of the Herman Brown Free Library and is the repository for Burnet County history. This collection includes local

history and genealogy and genealogical resources. Additions and deletions from this collection are at the discretion of the Herman Brown Free Library director.

Censorship

The selection of library materials is predicated on the library patron's right to read and freedom from censorship by others. Many materials are controversial and any given item may offend some persons. Selections will be on the merits of the material in relation to the building of the collection and to serving the interests of the readers. Burnet County Library System holds censorship to be a purely individual matter. No one can exercise censorship to restrict the freedom of others.

With respect to the use of library materials by minors (children under 17), the decision as to what a minor may read or view is the responsibility of his parent or guardian. The library and its staff do not serve in place of the parent.

This library subscribes to the principles of the American Library Association's Library Bill of Rights, Freedom to Read Statement, Statements on Labeling and Free Access to Libraries for Minors and of the Texas Library Association's Intellectual Freedom.

Patron Requests

The library welcomes patron interest in the collection and will consider all requests for specific materials depending on the availability and suitability of the item for the collection. The library is under no obligation to fill any particular request.

Patrons may offer selection recommendations. Final responsibility for selection of all library materials is vested in the Library Director of each library in the Burnet County Library System. Other trained staff members may contribute to collection development.

Gifts and Donations

The librarian on behalf of the library may accept unconditional gifts, donations and contributions to the library in the form of materials, money, honorariums, or memorials. No gifts or donations conditionally made shall be accepted without the approval of the library director.

- All gifts are subject to the previously stated criteria for standards.
- The library may refuse any material not deemed desirable.
- When gift materials are deemed no longer useful or needed, the library will discard them at the discretion of the library director.
- Collections of books will not be accepted with restrictions which necessitate special housing, or which prevent integration of the gifts into the general library collection.
- A receipt for donated items for tax purposes is available upon request.

Maintenance of the Collection

Library materials will be periodically examined to maintain a balanced collection. When materials are deemed no longer useful or needed, the library will discard them at the discretion of the library director. Withdrawn materials may be sold to the general public with proceeds benefiting the library.

Weeding

Materials that no longer meet the stated objectives of the library (including items that have become damaged or obsolete) will be systematically withdrawn according to the accepted professional practices described in the publication, *CREW: A Weeding Manual for Modern Libraries*. Disposal of withdrawn library materials will be at the discretion of the library director.

Reasons for withdrawal of materials include:

- Poor physical condition
- Datedness
- Inaccuracy of information
- Lack of reader interest based on the number of check-outs in a given period of time
- Duplicates not justified by demand
- Materials that do not meet the current selection criteria

The controversial nature of materials shall not be deemed a sufficient reason for removal unless and until the material has been subjected to a review as outlined below.

Complaints Regarding Controversial Materials

Anonymous complaints will not be considered. To have a request considered, the patron must:

- Have a current library card from the Burnet County Library System;
- File a completed *Patrons Request For Reconsideration of Materials* form with the library director.
- No duplicate requests.

A patron wishing to discuss the selection of any library materials must complete a formal request form. No materials will be added or removed on demand. When the completed form is returned to the library director, the reasons for the complaint will be considered using the principles of the Burnet County Library System selection policy as a guide. Directors and a representative from the Commissioner's Court will decide the validity of the complaint and their decision will be final. Once a decision has been reached on a

material, it will not be considered again for removal. A written response from the librarian will be provided within a two-week period from receipt of the written form.

Interlibrary Loan Policy

Cost of postage will be charged to patrons for each Interlibrary loan item which must be returned to the lending library by mail. If the lending library requests postage reimbursement for sending the item to and/or requests that the item be insured when returned to them, then these additional expenses will be passed along to the patron. All postage costs **MUST BE PAID** by the patron. Interlibrary loans must be placed by adult patrons.

FEES

Fees are charged for:

- Replacement cards;
- Replacing lost or damaged materials;
- Printing from the computers;
- Making copies/faxes.

Material Charges: The total charge to replace a lost or damaged item includes the cost of the item plus the processing fee. No refunds will be provided. Items bought by patrons for replacement are not accepted.

FACILITY POLICIES

The Elizabeth Van Gorkom Genealogical Research Center

Located at the Herman Brown Free Library, access to the research center is available upon request during library business hours. Guidelines and usage requirements are available at the Herman Brown Free Library.

Meeting Room Policy

Meeting rooms at Burnet County libraries are provided to promote education and enrichment to the lives of our communities and are available to nonprofit and civic organizations that meet the meeting room policy.

Permission to use the library facility does not constitute an endorsement of the group by the library staff or its governing authorities.

1. Meetings held at the library must be public and open to all.

2. Solicitation, admission or other charges, money-raising activities and/or sales not related to the library are not allowed. All programs and exhibits must be free-of-charge. Library sponsored events and programs may require a donation to cover the cost of program expenses at the discretion of the library director.

3. All advertising must include a disclaimer that the event is not in any way affiliated with or sponsored by the Burnet County Library System and must be clearly visible. Library phone numbers and email addresses may not be provided as a contact on any material or otherwise. The library is not obligated to post notices or flyers for functions it does not sponsor.

4. The following uses are not permitted:

- Meetings that promote, support, or further a commercial interest;
- Meetings that support a political issue, candidate, or campaign;
- Meetings that are purely social functions;
- Religious Meetings.

5. Library related functions may preempt existing reservations. Some branches may restrict usage for extended periods to accommodate these functions.

6. Reservation requests will be honored on a first-come, first-serve basis. A completed Meeting Room Request Form must be on file and approved before a meeting date and time can be finalized. Cancellations should be made as soon as possible. Failure to notify the library of a canceled meeting may result in the loss of usage privileges, at the discretion of the library director.

7. Meeting rooms may be available when the library is closed, but the key must be picked up during library hours. It is the requestor's responsibility to check the library's schedule for holiday closings and other closings. Keys will only be issued to the person(s) listed on the Meeting Room Request Form. The person(s) on the request form, and the group, are responsible for key and lock replacement costs if the key is lost or not returned before closing time the next day.

8. Allowable occupancy for each meeting room is posted in each meeting room.

9. The group collectively is responsible for observing the Meeting Room Policy and will be held responsible for damages that may occur as a result of the use of the facilities.

10. Meetings may not disrupt the use of the library by others. Persons attending the meetings are subject to all library rules and regulations. Meeting participants must keep their noise to a minimum, especially in the public areas of the library. Parents are responsible for their children.

11. Permission to use the library meeting room may be withheld from groups for noncompliance with the Meeting Room Policy and

- From any group who damages the room, equipment or furniture, or causes a disturbance;
- Any requestor who has falsified any information on the Meeting Room Request Form;
- A group or requestor that is disruptive to library service, a library building, or to any library equipment;
- A group that does not show for their scheduled meeting time without first canceling their reservation.

12. Each Burnet County Library director/designee has the right to terminate any meeting in their facility in progress that disrupts library business.

13. Each library director/designee will resolve questions involving meeting room policies and procedures.

Care and Usage of the Meeting Room

1. Food and drink are allowed in the meeting rooms. A mini-kitchen is provided in some locations and all supplies, food items, and trash must be removed when the meeting concludes. Trash must be disposed of in designated dumpsters.
2. Do not affix anything to the walls. If a white board is available, the user must provide erasable markers and an eraser and leave the board clean.
3. Groups are welcome to arrange the tables and chairs to meet their needs, but must put them back according to the requirements of the library.
4. Meeting rooms must be left in a clean and orderly condition. The library is not responsible for materials, equipment, or possessions left in the meeting room.
5. Before leaving, ensure that the closing checklist is complete and that the doors are locked. The meeting room key may be returned in the book drop if the meeting is after hours, otherwise, return the key to the front desk.
6. Smoking/vaping, tobacco use, and alcohol are not permitted anywhere in the library.

Conference Room Policy

Conference rooms are available at some branches for small private meetings that meet the conference room policy.

1. Conference room usage is available during library business hours on a first come, first serve basis.
2. Each library will set the usage requirements and time limits for their conference room. Conference rooms close prior to the end of regular business hours.

3. Refreshments are not allowed in the conference rooms. Lidded drinks may be allowed at some locations.
4. Any damage is the responsibility of the individual or group using the conference room and may result in the loss of usage privileges.
5. The library has the right to terminate any meeting in progress that is disruptive to library business.

Other Meeting Places Inside the Library

At each location, permission to meet in another part of the library may be given to small groups when the Meeting Room is not available. The same rules apply to these places with the exception of food being allowed.

Postings and Displays

Re: Posters, Advertisements, Brochures, Pamphlets, Flyers, Signs

Priority will be given to library sponsored or created displays in all display areas.

Information signs and posters from nonprofit groups or organizations only (no “for-profit” material) will be permitted in designated areas and posted by staff if the following criteria are met:

- The library director or designated staff person has reviewed, approved and initialed the item prior to display.
- Library display area is available.
- Items promote or advertise activities, groups or events of civic, educational, or informational nature. (No “for-profit” advertisements, etc.)
- No political party, position, issue or person may be promoted.
- No worship service may be advertised or promoted.

Sales: Only items whose proceeds directly support the library may be sold in the library.

VOLUNTEERS IN THE BURNET COUNTY LIBRARY SYSTEM

The libraries of the Burnet County Library System welcome members of the community to volunteer their time. They may assist with tasks in the library, special projects, and events held outside the library. Library volunteers are expected to follow the library's policies and procedures as directed by the library director. Volunteers must complete a volunteer application and submit to a Burnet County background check. Members under 18 wanting to volunteer must have a parent or guardian complete a consent form. Those forms are available at each library branch or on their webpage.

In accordance with labor laws and Burnet County personnel policy, paid staff of Burnet County may not serve during that period of employment as a volunteer at any of the Burnet County libraries. Employees are welcome to volunteer in the Friends of the Libraries Groups.

Volunteers are responsible for maintaining the confidentiality of all privileged information which they may be exposed to. Failure to maintain confidentiality shall result in immediate termination of volunteer duties and or other corrective action.

Privacy and Confidentiality Policy

Burnet County Library System is committed to protecting the privacy and confidentiality of all patrons, in line with legal requirements and the American Library Association's [Code of Ethics](#).

Texas Government Code Title 5 Section 552.124, Public Information, prohibits the disclosure of library records that identify a person who requests, obtains, or uses library materials or services unless:

1. The records are released to the person to whom the information relates, or to that person's authorized representative, or
2. Disclosure is reasonably necessary to the operation of the library, and the records are not confidential under other state or federal law, or
3. A law enforcement agency or prosecutor obtains a court order or subpoena for the records by showing to a district court that the records are necessary to protect the public safety or that they are evidence of an offense or constitute evidence that a particular person committed an offense.

Information the Library Collects About You

1. Your name and current mailing address. This information is required before a library card can be issued.
2. Records of items you have checked out, titles in your saved lists and reading history*, and titles you have on hold. **Patron reading history can be disabled upon request by the patron or through their account on our catalog.*
3. Records of items you have overdue and items you have returned late or damaged. Items returned on time in good condition are removed from your record when they are checked in.
4. Records of any fines and fees you owe.
5. Contact information for people who have signed up for library classes or programs.
6. Records of people and organizations that use the library meeting room facilities.
7. State ID information or other approved identification

How the Library Protects Your Confidentiality

1. Retains only that personal information necessary to deliver library services and maintain control of library property.
2. Prohibits confidential information from public access, and verifies your identity during telephone transactions.
3. Purges electronically or manually shreds data in accordance with the state retention schedules.
4. Releases account information only to the account holder or to that person's authorized representative, including the adult responsible for a child's card.
5. Does not share, sell, or lease your personal information to any commercial or nonprofit entity that is not affiliated with the library.
6. Ensures that its third-party contractors and service providers adhere to its confidentiality policies.

7. Public computers regularly remove web history, cached files, and other computer and internet use records.
8. Does not share with third parties or private or public agencies any information about library users, the materials they check out, the information they seek, or the services they use, unless required to do so under the provisions of the Texas Government Code or the U.S.A. Patriot Act.
9. Denies all requests from third parties for records containing personal information, and refers such questions to the Director when necessary.
10. The Director consults with the County Attorney before determining the proper response to any request for records.

What You Can Do to Help Protect Your Privacy

1. Protect your account number, library card, and password.
2. Use care when allowing others to use your library card. Use care in the use of your child's card.
3. Return materials on time.
4. Notify us immediately if your library card is lost or stolen.
5. Use care when accessing or inputting any kind of personal information on the library's computers.
6. Be sure to log out of any secure sites you have visited.
7. You are entitled to review your personal information and are responsible for keeping it up to date. Inform the library if your name, address, or contact information changes.
8. Questions or concerns about your privacy and confidentiality rights may be filed in writing with the Library Director. The Burnet County Library System supports the principles of intellectual freedom described by the American Library Association's [Library Bill of Rights](#) and [Freedom to Read Statement](#).

U. S. A. Patriot Act

For more information about the U.S.A. Patriot Act, go to: [American Library Association](#)

Burnet County Commissioners Court

Jim Luther Jr.
Precinct 1

Damon Beierle
Precinct 2

Bryan Wilson
County Judge

Chad Collier
Precinct 3

Joe Don Dockery
Precinct 4

Regular Session

17.

Meeting Date: 11/13/2025

Subject

Discuss, consider, and take appropriate action to accept the Utility Program Funding Assistance from the City of Burnet for the Herman Brown Free Library in an amount not to exceed \$13,175. (Beierle)

Attachments

Herman Brown Library Acceptance of Utility Program Funding Assistance



CITY OF BURNET

P.O. Box 1369 • 1001 Buchanan Drive, Suite 4 • Burnet, TX 78611 • (512) 756-6093

October 15, 2025

Herman Brown Free Library
100 East Washington Street
Burnet, TX 78611

Re: Utility & Program Funding Assistance

Dear Sirs:

The City of Burnet has completed the annual budget process for the 2025/2026 fiscal year. As part of the approved budget, the City will apply a utility credit to the account of the Herman Brown Free Library, located at 100 E. Washington, in an amount not to exceed \$13,175.00, as well as provide program funding in the amount of \$7,500.00.

Enclosed are two copies of the Interlocal Funding Agreement as approved by City Council. Please sign both copies and return the one marked "Original" in the enclosed stamped envelope for our records.

Upon receipt of the signed agreement, the funding will be processed.

Should you need any additional information, please feel free to contact my office at (512) 715-3209 or by email at citysecretary@cityofburnet.com.

Sincerely,

Maria Gonzales
City Secretary



ORIGINAL

COUNTY OF BURNET §
STATE OF TEXAS §

INTERLOCAL COOPERATION CONTRACT

This **INTERLOCAL COOPERATION CONTRACT** ("Contract") is executed by and between, **BURNET COUNTY**, hereinafter referred to as the "County," and the **CITY OF BURNET**, Texas, a home rule municipal corporation organized under the laws of the State of Texas, hereinafter referred to as the "City," acting by and through their duly authorized representatives.

WHEREAS, the City of Burnet and Burnet County are local governments as defined in §791.003 of the Texas Government Code, and

WHEREAS, the County owns and operates the Herman Brown Free Library in Burnet, and

WHEREAS, the Interlocal Cooperation Act specifically lists library services as a governmental service, and provides for interlocal contracts for library services, and

WHEREAS, both the County and the City desire to enter into an Interlocal Cooperation Contract, pursuant to the Interlocal Cooperation Act, Chapter 791, Texas Government Code, with the stated purpose of providing financial support for the Herman Brown Free Library.

NOW, THEREFORE, for and in consideration of the covenants, conditions, and undertakings, hereinafter described, and the benefits to accrue to the citizens of the City, the parties' contract, covenant and agree to provide certain governmental services and functions as follows:

Section 1. Purpose.

The purpose of this Contract is to provide support for the County's Herman Brown Free Library, which provides library services to the residents of the City of Burnet.

Section 2. Duties of the City.

- a. **Utility Credits.** The City agrees to provide utility credits to the Herman Brown Free Library, Burnet, Texas, in an amount not to exceed \$13,175.00 for the term of this contract.
- b. **Contribution:** The City agrees to provide a seven thousand five hundred dollar (\$7,500.00) contribution to the Herman Brown Free Library, Burnet, Texas.

Section 3. Duties of the County.

a. **Conflict of Interests.** County covenants and agrees that it presently has no interest and will not acquire, direct or indirect which conflict with its efficient, diligent faithful performance of the terms of this contract and agreement. This agreement shall not be assigned or transferred by County without prior written consent of the City.

b. **Use of City Funds.** County covenants to use the funds provided by the City pursuant to Section (1) (b) this Contract solely for the purchase of books at the Herman Brown Free Library.

c. **Reporting.** The County will provide the City with an annual report on the use of the funds or credit allocated to them by September 1st of each year. The report shall include the number of City of Burnet citizens who have benefitted directly from the donation as well as a general statement of the use of funds.

Section 4. Term. This Contract shall commence on October 14, 2025, and shall continue in effect until September 30, 2026, unless terminated in writing by the City or the County.

Section 5. Authorization by Governing Bodies. The parties agree that, in order for this Contract to take effect, it must be authorized by each governing body in conformance with Texas Government Code 791.011(d)(1).

Section 6. Use of Current Revenues. The City and County covenant that each party paying for the performance of governmental functions or services pursuant to this Contract must make those payments from current revenues available to the paying party in conformance with Texas Local Government Code 701.011(d)(3).

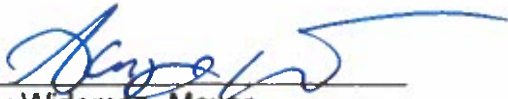
Section 7. Amendments and Modifications. This Contract may not be amended or modified except in writing executed by the City and County and authorized by both parties.

Section 8. Captions. The descriptive captions of this Contract are for informational purposes only and shall in no way limit or effect the terms or conditions of the paragraphs.

Section 9. Severability. The sections, paragraphs, clauses, and phrases of this Contract are severable and, if any phrase, clause, sentence, paragraph, or section of this Contract should be declared invalid by the final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, or paragraphs, and sections of this Contract.

IN WITNESS WHEREOF, the parties hereto have executed this Contract by their duly authorized agents and officers.

SIGNED AND APPROVED this the 14th day of October 2025.



Gary Wideman, Mayor

County Judge, Burnet County

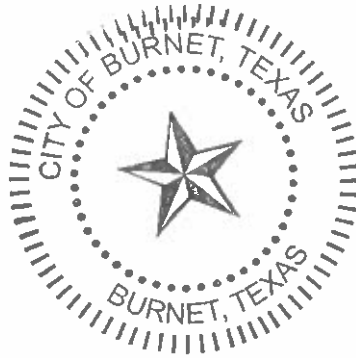
ATTEST:



Maria Gonzales, City Secretary

Title

Burnet County Clerk



COUNTY OF BURNET §
STATE OF TEXAS §

INTERLOCAL COOPERATION CONTRACT

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b. **Use of City Funds.** County covenants to use the funds provided by the City pursuant to Section (1) (b) this Contract solely for the purchase of books at the Herman Brown Free Library.

c. **Reporting.** The County will provide the City with an annual report on the use of the funds or credit allocated to them by September 1st of each year. The report shall include the number of City of Burnet citizens who have benefitted directly from the donation as well as a general statement of the use of funds.

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Section 6. Use of Current Revenues. The City and County covenant that each party paying for the performance of governmental functions or services pursuant to this Contract must make those payments from current revenues available to the paying party in conformance with Texas Local Government Code 701.011(d)(3).

Section 7. Amendments and Modifications. This Contract may not be amended or modified except in writing executed by the City and County and authorized by both parties.

Section 8. Captions. The descriptive captions of this Contract are for informational purposes only and shall in no way limit or effect the terms or conditions of the paragraphs.

Section 9. Severability. The sections, paragraphs, clauses, and phrases of this Contract are severable and, if any phrase, clause, sentence, paragraph, or section of this Contract should be declared invalid by the final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, or paragraphs, and sections of this Contract.

IN WITNESS WHEREOF, the parties hereto have executed this Contract by their duly authorized agents and officers.

SIGNED AND APPROVED this the 14th day of October 2025.



Gary Wideman, Mayor

County Judge, Burnet County

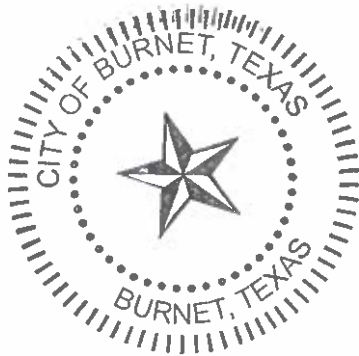
ATTEST:

Title



Maria Gonzales, City Secretary

Burnet County Clerk



Burnet County Commissioners Court

Jim Luther Jr.
Precinct 1

Damon Beierle
Precinct 2

Bryan Wilson
County Judge

Chad Collier
Precinct 3

Joe Don Dockery
Precinct 4

Regular Session

19.

Meeting Date: 11/13/2025

Subject

Discuss, consider, and take appropriate action to approve the purchase of four (4) APC 208V units from CDW-G for the Technology Department in an amount not to exceed \$30,300. (Collier)

Attachments

APC CDW-G Quote
APC Sequel Quote
APC SHI Quote



Thank you for choosing CDW. We have received your quote.

Hardware

Software

Services

IT Solutions

Brands

Research Hub

QUOTE CONFIRMATION

GREGORY HARRIS,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

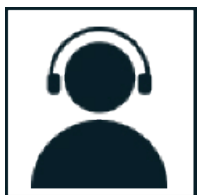
[Convert Quote to Order](#)

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PQWQ249	10/29/2025	APC SMART UPS	4319515	\$7,000.68

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
APC Smart-UPS On-Line, 5kVA, Rackmount 5U, 208V, 12 5-20R+2 L6-20R+2 L6-30R	1	8440966	\$7,000.68	\$7,000.68
Mfg. Part#: SRT5KRMXLT-5KTF-A				
Contract: Sourcwell 121923-CDWG Tech Catalog (121923)				

SUBTOTAL	\$7,000.68
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$7,000.68

PURCHASER BILLING INFO	DELIVER TO
Billing Address: BURNET COUNTY ACCTS PAYABLE 220 S PIERCE ST BURNET, TX 78611-2200 Phone: (512) 756-5435 Payment Terms: NET 30 Days	Shipping Address: BURNET COUNTY CINDY DALRYMPLE 220 S PIERCE ST BURNET, TX 78611-2200 Phone: (512) 756-5435 Shipping Method: DROP SHIP-COMMON CARRIER
	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



Sales Contact Info

Sophie Barbari | 800.808.4239 | sophie.barbari@cdwg.com

Need Help?



My Account



Support



Call 800.800.4239

[About Us](#) | [Privacy Policy](#) | [Terms and Conditions](#)

This order is subject to CDW's Terms and Conditions of Sales and Service Projects at

<http://www.cdwg.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager.

© 2025 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239



11824 Jollyville Rd. Suite 400
Austin, Tx 78759

Quote Number: OP-210979

Sales Quote

Today's Date: 11/3/2025

Customer:

Burnet County

TIPS 210101

Account Manager:

Sequel Data Systems

Erik Buscha

erik.buscha@sequeldata.com

Phone: 512-918-8841

Fax: 512-918-8843

Item	Part #	Qty.	Description	Unit Price	Ext. Price
1	SRT5KRMXLT-5KTF	1	APC UPS	\$ 7,325.00	\$ 7,325.00
			APC Smart-UPS On-Line,4250 Watts /5000 VA,Input 208V /Output 120V, 208V, Interface Port Contact Closure, RJ-45 10/100 Base-T, RJ-45 Serial, Smart-Slot, USB, Extended runtime model, Rack Height 5 U		
			Oversized freight shipping and handling :		
				Total	\$ 7,575.00

Phone: 512-918-8841

Prices Good for 30 Days

Fax: 512.918.8843



Pricing Proposal
Quotation #: 26811144
Created On: 10/30/2025
Valid Until: 12/13/2025

TX-County of Burnet

Gregory Harris

220 S Pierce St.
Burnet, TX 78611
United States
Phone: (512) 715-5286
Fax:
Email: GHarris@BurnetCountyTexas.org

Max VanAllen

Phone:
Fax:
Email: Max_VanAllen@shi.com

All Prices are in US Dollar (USD)

	Product	Qty	Your Price	Total
1	APC Smart-UPS SRT 5000VA RM 208V APC by Schneider Electric - Part#: SRT5KRMXLT Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI	1	\$5,991.26	\$5,991.26
2	APC Smart-UPS 5kVA 2U RM Step-Down Transformer APC by Schneider Electric - Part#: SRT5KRMTF Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI	1	\$776.88	\$776.88
3	APC 2-Post Mounting Rail Kit for Smart-UPS SRT APC by Schneider Electric - Part#: SRTRK3 Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI	2	\$235.28	\$470.56
4	EcoStruxure IT Expert 1 Year Digital Subscription APC by Schneider Electric - Part#: SWITE1YR-DIGI Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI	1	\$49.58	\$49.58
			Subtotal	\$7,288.28
			Shipping	\$0.00
			Total	\$7,288.28

Additional Comments

Please Note: APC has a zero returns policy.

SHI SPIN: #143012572

SHI-GS SPIN (For Texas customers ONLY): #143028315

For E-rate SPI orders, applicant shall be responsible for payment of any outstanding or ineligible costs if USAC rejects reimbursement claim in whole or in part.

Thank you for choosing SHI-GS! To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional Information including Hardware, Software and Services Contracts, please contact an SHI-GS Inside Sales Representative at (800)

870-6079.

SHI Government Solutions, Inc. is 100% Minority Owned, Woman Owned Business.
TAX ID# 22-3695478; DUNS# 14-724-3096

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.

Burnet County Commissioners Court

Jim Luther Jr.
Precinct 1

Damon Beierle
Precinct 2

Bryan Wilson
County Judge

Chad Collier
Precinct 3

Joe Don Dockery
Precinct 4

Regular Session

20.

Meeting Date: 11/13/2025

Subject

Discuss, consider, and take appropriate action for Road and Bridge Precinct 3 to purchase a Motor Grader in an amount not to exceed \$440,760.61. (Collier)

Attachments

Associated Supply
Romco
Holt Cat 120
Holt Cat 120 Joy
RDO

Buyboard Quote**ASSOCIATED SUPPLY COMPANY, INC.**

THE FOLLOWING DETAILS SHALL BE PROVIDED WITH ANY BUYBOARD PURCHASE ORDER (FAX PURCHASE ORDER TO 800-211-5454)

Buyboard Vendor: **ASSOCIATED SUPPLY COMPANY, INC.**Address: **12805 Hwy. 290 East Manor, Tx. 78653**Phone: **512-272-8922**Fax: **737-444-8378**Prepared By: **Chase Martin**Mobile: **512-461-9749**Email: cmartin@ascoeq.comDate Prepared: **10/23/2025**Government Agency: **Burnet County Precinct 3**Ship To: **Burnet County**
220 South Pierce Street
Burnet, Tx. 787611Bill To: **Burnet County**
220 South Pierce Street
Burnet, Tx. 787611Contacts' Name: **Luke DeLeon**Email: pct3rb@burnetcountytexas.org

Phone: _____

Fax: _____

Product Description: **2025 Case 836D AWD Motor Grader**BuyBoard Contract: **685-22**

I. Price List Dated: _____

Base Price: **\$ 301,303.00**

II: Base Bid Options (Itemized Below)

Moldboard Scarifier 4 Teeth	\$ 4,052.00
Rear Hook	\$ 169.00
11' Moldboard	Included
Lift Cylinder Check Valve	Included
405/70/R24 Wheels & Tires	Included
Standard Circle Drive	Included
Front Counterweight	Included
Rear Counterweight	Included
Set of Tools	Included

SUB-TOTAL: \$ 4,221.00

3 Year - 3,000 hr. Premiere Warranty	Included
3 Year - 2,000 Planned Maintenance Contract	Included
5 Year CASE SiteWatch™ telematics subscrip	Included
5 Year Emmissions Warranty	Included
	\$ -

SUB-TOTAL: \$ -

Options List Price Total: \$ 4,221.00

\$ 305,524.00

III. SUB-TOTAL OF I & II

IV. IV. BuyBoard Discount: **25%** \$ 76,381.00

BUYBOARD CONTRACT PRICE: \$ 229,143.00

V: NON-BASE OPTIONS

Non-Base Options (%) = 0

PDI & Local Delivery	\$ 1,675.00
4% Material Surcharge (Tariff)	\$ 9,165.00

SUB-TOTAL: \$ 10,840.00

SUB-TOTAL: \$ -

VI: UNPUBLISHED OPTIONS ADDED TO CONTRACT PRICE (SUBTOTAL OF COL1 & COL 2)

\$ 10,840.00

VII: TOTAL IV + VI

\$ 239,983.00

VIII: QUANTITY ORDERED UNITS: 1

\$ 239,983.00

Trade in Discount:

\$ -

Additional Discount:

TOTAL: **\$ 239,983.00**

FAX ALL PURCHASE ORDERS TO BUYBOARD AT 800-211-5454



1150 West Old / Round Rock TX 78681 / 512-388-2529 / Fax: 512-388-1781
Settlers Blvd

Quote No.

Version:

Date:

1

10/31/2025

Burnet County Pct 3
220 S Pierce
Burnet, TX

ROMCO Equipment Co. is pleased to present the following equipment for your consideration:

- 1 2025 LeeBoy G700B Motor Grader**
- 130hp (97 kw) Cummins Tier 4 Final Diesel Engine
 - 11' (3.35 m) Moldboard
 - Moldboard Shifts 3' left or right
 - Hydrostatic Transmission, 2-speed Tandem Axle
 - Tandem Drive
 - Electronic Gauge Package
 - Fail Safe Braking
 - Circle Side Shift
 - Foot Throttle
 - ROPS/FOPS Cab
 - Cushioned, Fully Adjustable Suspension Seat

SALE PRICE (BuyBoard Contract #685-22)

\$268,202.00

Price does not include any taxes. The above price is valid for 30 days unless specifically extended by ROMCO Equipment Co.

Notice is hereby given that ROMCO Equipment Co. LLC has assigned its rights under this sales contract to ROMCO Exchange Co. LLC to sell the equipment described herein and, if applicable, to purchase trade-in property described herein.

Quoted By:

Stephen Godett
ROMCO Equipment Co.

EQUIPMENT FOR THE CONSTRUCTION, MINING AND AGGREGATE INDUSTRIES



DATE: Nov 03, 2025
QUOTE #:373365-01

BURNET COUNTY PCT 3
JUSTIN HOLIFIELD
220 S PIERCE ST
BURNET, TEXAS 78611-3136

Howell, Jeffrey
512.970.5564

One (1) New Caterpillar Inc Model: 120 Motor Graders with all standard equipment in addition to the additional specifications listed below:

STOCK NUMBER: HL1001114

SERIAL NUMBER: 0Y9A00981

YEAR: 2025

HOURS: 9

LIST PRICE	\$284,290.16
SOURCEWELL DISCOUNT	(\$87,144.33)
ADJUSTED SALES PRICE	\$391,670.67
DEALER PREP AND DELIVERY	\$4,112.00
WARRANTY: STANDARD AND EXTENDED	\$14,170.00
SUBTOTAL	\$409,952.67
HOLT AND CAT DISCOUNTS	(\$125,662.51)
TOTAL PURCHASE PRICE	\$284,290.16

WARRANTY

Standard Warranty: 12 Month/Unlimited Hours Total Machine
Extended Warranty: 120 AWD-84 MO/4000 HR PREMIER

NOTES

MACHINE SPECIFICATIONS**STOCK NUMBER: HL1001114****SERIAL NUMBER: 0Y9A00981****YEAR: 2025****HOURS: 9**

DESCRIPTION	REF.#
120 14B MOTOR GRADER	468-2237
LANE 3 ORDER	0P-9003
GLOBAL ARRANGEMENT LVR	561-9459
MOLDBOARD, 14'	320-2746
WEATHER, STANDARD TND	467-7404
ACCUMULATORS, WITH ARO, LVR	468-2255
DRAWBAR, TOP ADJUST, HYD TIP, LVR	468-1607
ENGINE, STAGE V AND T4 FINAL	590-7345
GROUND LEVEL, FUELING	577-8014
FUEL FILTER, NEXT GEN	574-8803
DRAIN, HIGH SPEED, ENGINE OIL	505-7041
FAN, STANDARD TND	575-7683
BASE+2(TIP, RIP), ARO, LVR	599-8686
LIGHTS, ARM, FOLD DOWN, LED	563-2430
JUMP START RECEPTACLE	506-4261
ALTERNATOR, 150 AMP	438-5769
STARTER, STANDARD DUTY	631-6547
REAR PANEL W/O ACCESS DOOR	518-1195
CAB, ROPS, PREMIUM, LVR, TND	461-3559
SEAT COMFORT, SUSPENSION, LVR	461-3554
HVAC, BASIC, W/O AIR COMPRESSOR	510-8447
SEAT BELT	594-6359
NO LOCK OUT	461-3545
PRODUCT LINK, CELLULAR PLE742	491-5100
CAT GRADE ARO, LVR, TND	468-2246
TIRES, 17.5R25 BS VKT * D2A MP	252-0775
PUSH PLATE, COUNTERWEIGHT	336-1559
DECALS, ENGLISH (U.S)	472-5087
FUEL ANTIFREEZE, -25C (-13F)	0P-3978
SERIALIZED TECHNICAL MEDIA KIT	421-8926
LOW BAR, HALOGEN, LVR, TND	565-5395
COMFORT PACKAGE, PREMIUM, LVR	471-5352
LIGHTS, WORKING, PLUS, HAL, LVR	468-7619
LIGHTS, CAB HALOGEN, LVR	490-2608
CIRCLE SAVER	565-9664
CAMERA, REAR VISION, LVR	492-0617
MIRRORS, EXTERNAL, BASE, LVR	483-9353
WIPER, REAR, LVR	471-5346
GUARD, BOTTOM	453-4972
GUARD, COVER, LVR	501-8393
STARTING AID	422-6605

DESCRIPTION	REF.#
ROLL ON-ROLL OFF	0P-2265
STORAGE PROTECTION	0P-2918
TOOTH, RIPPER, W/ PROTECTOR	631-5599
RIPPER/SCAR HD - ANSI	631-2965
10W-30 ENGINE OIL	645-1457
END BITS, OVERLAY	233-7160
CUTTING EDGE, 14' BLADE	233-7143
120 M204 CPM	646-7611
Vision Link - Daily	Cat Daily

STANDARD EQUIPMENT

POWERTRAIN

Air cleaner, dual stage dry type radial seal with service indicator through messenger and automatic dust ejector
Air-to-air after cooler (ATAAC)
Brakes, oil disc, four-wheel, hydraulic
Demand fan, hydraulic
Differential, lock/unlock, auto
Drain, engine oil, ecology
Engine:
-C7.1 diesel, with automatic

engine derate, and idle control.
-Optimized VHP Plus
-Engine ECO mode
-Fuel-water separator
Parking brake, multi-disc, sealed and oil cooled
Priming pump, fuel
Transmission, 8 speed forward and 6 speed reverse, power shift, direct drive

ELECTRICAL

Alarm, back-up
Alternator,

Batteries, maintenance free
Electrical system, 24V

OPERATOR ENVIRONMENT

Steering wheel
Display, digital speed and gear
Gauge, machine level
Gauges (analog) inside the cab (includes fuel, articulation, engine coolant temp, engine RPM, and

hydraulic oil temp)
Ladders, cab, left and right side
Message operator information display, meter, hour, digital
ISO 6394 (70% fan speed)
Throttle control, electronic

SAFETY AND SECURITY

Clutch, circle drive slip
Doors, engine compartment,

Ground level engine shutdown
Seat belt, retractable 76.2 (3")

TIRES, RIMS, AND WHEELS

A partial allowance for tires on 254mm x 609mm (10"x24") multi-

piece rims is included in the base machine weight and price

OTHER STANDARD EQUIPMENT

CD ROM parts book
Doors, service compartment, locking
SOS ports, engine, hydraulic,

transmission, coolant, fuel
Tool box
Fuel tank, 225 liters (59 gallon)
Radiator, cleanout access



DATE: Nov 03, 2025
QUOTE #:373367-01

BURNET COUNTY PCT 3
JUSTIN HOLIFIELD
220 S PIERCE ST
BURNET, TEXAS 78611-3136

Howell, Jeffrey
512.970.5564

One (1) New Caterpillar Inc Model: 120 JOY Motor Graders with all standard equipment in addition to the additional specifications listed below:

STOCK NUMBER: HL1001018 SERIAL NUMBER: 0Y9C01308 YEAR: 2025 HOURS: 7

SALE PRICE	\$514,519.00
SOURCEWELL DISCOUNT	(\$93,642.46)
ADJUSTED SALES PRICE	\$420,876.54
DEALER PREP AND DELIVERY	\$4,112.00
WARRANTY: STANDARD AND EXTENDED	\$14,170.00
SUBTOTAL	\$439,158.54
HOLT AND CAT DISCOUNTS	(\$135,430.35)
TOTAL PURCHASE PRICE	\$303,728.19

WARRANTY
Standard Warranty: 12 Month/Unlimited Hours Total Machine
Extended Warranty: 120 AWD-84 MO/4000 HR PREMIER

NOTES

MACHINE SPECIFICATIONS**STOCK NUMBER: HL1001018****SERIAL NUMBER: 0Y9C01308****YEAR: 2025****HOURS: 7**

DESCRIPTION	REF.#
120 14B MOTOR GRADER	467-7423
LANE 3 ORDER	0P-9003
GLOBAL ARRANGEMENT, JOY	561-6489
ENGINE, STAGE V AND T4 FINAL	590-7345
RIPPER/SCAR HD - ANSI	631-2965
WEATHER, STANDARD TND	467-7404
ACCUMULATORS, JOY	462-6539
DRAWBAR,TOP ADJUST,HYDTIP,JOY	462-6536
DRAIN, HIGH SPEED, ENGINE OIL	505-7041
BASE + 1 (RIP) JOY	462-6515
JUMP START RECEPTACLE	506-4261
ALTERNATOR, 150 AMP	438-5769
REAR PANEL W/O ACCESS DOOR	518-1195
STARTER, STANDARD DUTY	631-6547
LIGHTS, ARM, FOLD DOWN, LED	563-2430
LOW BAR, HALOGEN, JOY, TND	564-5009
CAB, ROPS, PLUS, JOY, TND	466-1363
SEAT, BASE, SUSPENSION, JOY	506-2611
SEAT BELT	513-0286
PRODUCT LINK, CELLULAR PLE742	471-5509
CAT GRADE ARO, JOY	462-6505
CONTROL,AUTO ARTICULATION-DEMO	575-2980
GLOVE BOX, CAB	435-5797
JOYSTICK CONTROLS, ADVANCED	466-1316
TIRES, 17.5R25 BS VKT * D2A MP	252-0775
GROUND LEVEL, FUELING	577-8014
FUEL FILTER, NEXT GEN	574-8803
FAN, STANDARD TND	575-7683
SERIALIZED TECHNICAL MEDIA KIT	421-8926
DECALS, ENGLISH (U.S)	462-6655
LIGHTS, WORKING, PLUS,HAL,JOY	468-7617
LIGHTS, CAB HALOGEN, JOY	466-1301
COMFORT PACKAGE, PREMIUM, JOY	466-1360
CIRCLE SAVER	565-9664
CAMERA, REAR VISION, JOY	467-7439
MIRRORS, EXTERNAL, BASE, JOY	466-1323
WIPER, REAR, JOY	501-7972
GUARD, COVER CAB, JOY	462-9053
GUARD, BOTTOM	453-4972
STARTING AID	422-6605
PUSH PLATE, COUNTERWEIGHT	336-1559

DESCRIPTION	REF.#
STORAGE PROTECTION	0P-2918
ROLL ON-ROLL OFF	0P-2265
FUEL ANTIFREEZE, -25C (-13F)	0P-3978
10W-30 ENGINE OIL	645-1457
MOLDBOARD, 14'	320-2746
CUTTING EDGE, 14' BLADE	233-7143
END BITS, STANDARD	233-7148
120 M204 CPM	646-7611
Vision Link - Daily	Cat Daily

STANDARD EQUIPMENT

POWERTRAIN

Air cleaner, dual stage dry type radial seal with service indicator through messenger and automatic dust ejector
Air-to-air after cooler (ATAAC)
Brakes, oil disc, four-wheel, hydraulic
Demand fan, hydraulic
Differential, lock/unlock, auto
Drain, engine oil, ecology
Engine:
-C7.1 diesel, with automatic

engine derate, and idle control.
-Optimized VHP Plus
-Engine ECO mode
-Fuel-water separator
Parking brake, multi-disc, sealed and oil cooled
Priming pump, fuel
Transmission, 8 speed forward and 6 speed reverse, power shift, direct drive

ELECTRICAL

Alarm, back-up
Alternator,

Batteries, maintenance free
Electrical system, 24V

OPERATOR ENVIRONMENT

Display, digital speed and gear
Gauge, machine level
Gauges (analog) inside the cab (includes fuel, articulation, engine coolant temp, engine RPM, and hydraulic oil temp)

Ladders, cab, left and right side
Message operator information display, meter, hour, digital
ISO 6394 (70% fan speed)
Throttle control, electronic

SAFETY AND SECURITY

Clutch, circle drive slip
Doors, engine compartment,

Ground level engine shutdown
Seat belt, retractable 76.2 (3")

TIRES, RIMS, AND WHEELS

A partial allowance for tires on 254mm x 609mm (10"x24") multi-

piece rims is included in the base machine weight and price

OTHER STANDARD EQUIPMENT

CD ROM parts book
Doors, service compartment, locking
SOS ports, engine, hydraulic,

transmission, coolant, fuel
Tool box
Fuel tank, 225 liters (59 gallon)
Radiator, cleanout access



Investment Proposal (Quote)

RDO Equipment Co.
16415 N Interstate 35
Pflugerville TX, 78660
Phone: (512) 272-4141 - Fax: (512) 272-9365

Proposal for:
BURNET CTY PRECINCT BARN 3
601 CR 268
BERTRAM, TX, 78605

Investment Proposal Date: 10/30/2025
Pricing Valid Until: 11/13/2025
Deal Number: 1959960
Customer Account#: 4536602
Sales Professional: Brian Kuempel
Phone: (512) 272-4141
Fax: (512) 272-9365
Email: BKuempel@rdoequipment.com

Equipment Information

Quantity	Serial Number Stock Number	Hours (approx.)	Status / Year / Make / Model Additional Items	Cash Price
1	1DW772GPTS721979 Z181076	3	New 2026 JOHN DEERE 772G	\$727,237.00
			Freight Out Delivery	\$1,250.00
			MFG Program PREMIUM CIRCLE DISCOUNT	(\$14,938.33)
			Customer Discount Sourcwell Discount 43.0% off List	(\$312,711.91)
			Warranty -John Deere MFG. Base-2 Months, 9999 Hours,Deductible: 0, Exp Date: 10/30/2025	\$0.00
			Warranty -John Deere Comprehensive-36 Months, 3000 Hours,Deductible: 0, Exp Date: 12/27/2027	\$5,850.00
Equipment Subtotal:				\$406,686.76

Purchase Order Totals

Balance:	\$406,686.76
TX STATE TAX:	\$25,417.92
TX SPECIAL TAX:	\$8,133.74
Sales Tax Total:	\$33,551.66
HEI:	\$522.19
Sub Total:	\$440,760.61
Cash with Order:	\$0.00
Balance Due:	\$440,760.61

Equipment Options

Qty	Serial Number	Year / Make / Model	Description
1	1DW772GPTS721979	2026 JOHN DEERE 772G	None

Burnet County Commissioners Court

Jim Luther Jr.

Precinct 1

Damon Beierle

Precinct 2

Bryan Wilson

County Judge

Chad Collier

Precinct 3

Joe Don Dockery

Precinct 4

Regular Session

21.

Meeting Date: 11/13/2025

Subject

Discuss, consider, and take appropriate action regarding invoices without PO's or contracts as required in Local Government Code § 113.901. (Wilson)

Attachments

1_Invoices without PO or Contract



PO Box 8883 Waco, Texas 76714-8883 217 Schroeder Drive Waco, Texas 76710
Voice: 254-776-7994 FAX: 254-776-7995 www.sydaptic.com www.jailcontrols.com

Invoice

Date	Invoice #
10/22/2025	4977

Bill To
Burnet County Treasurer 133 E. Jackson St. Burnet, TX 78611



Ship To
Burnet County Jail

P.O. No.	Terms	Due Date	Rep	Ship Date	Ship Via	FOB	Project	
	Due on receipt	10/22/2025	TP	10/22/2025	Hand Carried	Waco, Texas		
Item	Description				Qty	Serial Number	Rate	Amount
TRIP CHARGE Labor, jail cont...	Service Order: 1430 Date: 10/01/2025							
	TRIP CHARGE				4		90.00	360.00
	Labor, jail control technician				3.5		140.00	490.00
*Installation of B3 vest camera in new location								
Subtotal						\$850.00		

Sales Tax (0.0%)	\$0.00
Total	\$850.00
Balance Due	\$850.00

E-mail
jennifer.kelly@sydaptic.com



Helen Cummins <hcummins@burnetcountytexas.org>

Re: Sydaptic Invoice #4977

1 message

Matt Kimbler <mkimbler@burnetsheriff.com>

Tue, Oct 28, 2025 at 1:27 PM

To: Helen Cummins <hcummins@burnetcountytexas.org>

looks like it wasnt set up, this was going to be a under warranty claim but the camera had water in it from a pipe that leaked in the mezzanine so was not covered.

On Tue, Oct 28, 2025 at 12:59 PM Helen Cummins <hcummins@burnetcountytexas.org> wrote:

Hi Matt,

We received the attached invoice from Sydaptic but I don't see where a PO was set up. Can you please help me with this?

Thanks,
Helen

--

Jail Administrator / Captain Matthew Kimbler
Burnet County Sheriff Office
512-715-8600
512-755-4931 cell

Net Solutions and Security, LLC

3105 W Slaughter Lane
Austin, TX 78748

512-712-4130

Invoice

Date	Invoice #
10/31/2025	62677

Bill To
Burnet County Sheriffs Dept 1701 Polk St Burnet, TX 78611

Ship To
Burnet County Sheriffs Dept 1701 Polk St Burnet, TX 78611

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Due Upon Receipt		10/31/2025			

Quantity	Item Code	Description	Price Each	Amount
	Labor (Taxable)	Labor or Service for work performed on 10/27/25	150.00	150.00
		Swapped out the Brivo panel		
	Equipment	Brivo Panel	1,040.00	1,040.00

Insurance
claim
emergency
work

Subtotal	\$1,190.00
Sales Tax (8.25%)	\$0.00
Total	\$1,190.00
Payments	\$0.00
Balance Due	\$1,190.00

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Burnet County Commissioners Court

Jim Luther Jr.
Precinct 1

Damon Beierle
Precinct 2

Bryan Wilson
County Judge

Chad Collier
Precinct 3

Joe Don Dockery
Precinct 4

Regular Session

22.

Meeting Date: 11/13/2025

Subject

Discuss, consider, and take appropriate action for the authorization of payment of claims previously approved by the County Auditor. (Wilson)

Attachments

- 1 - Expense Approval Register
 - 2 - Expense Approval Register
-



Burnet County, TX

Expense Approval Register

AP 25038 - PAID CLAIMS CC NOVEMBER 13, 2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
TYLER TECHNOLOGIES, INC	020-158761	09/30/2025	ENTERPRISE CASE MNGR	100-5040-4541	6,135.00
CENTURYLINK	756510006	11/13/2025	LD CHRGS 10/12/25	100-4090-4200	0.54
AMAZON CAPITAL SERVICES, ...	1JGK-XLKD-J13L	11/13/2025	AUD- PROPERTY LABELS	100-4950-3300	99.00
F. N. (TREY) BROWN,III	50564	11/13/2025	JSVC-HEATHER TANZINI	100-4360-4160	400.00
TIM COWART	57615	11/13/2025	JSVC-ADELMO TORRES	100-4360-4160	525.00
F. N. (TREY) BROWN,III	58542	11/13/2025	JSVC-DAVID JAMES WORLEY	100-4360-4160	650.00
HILL COUNTRY TIRE & AUTO ...	88531	11/13/2025	SO-UN#222 SYN OIL CHG,WI...	100-5600-4510	248.76
CDW GOVERNMENT, INC.	AG4WP4P	11/13/2025	SO-THIRTYFIVE (35) PANASO...	100-5600-5760	102,634.95
SHELL & SHELL ATTORNEYS A...	57458	11/13/2025	JSVC-JESUS SALINAS	100-4360-4160	500.00
SHELL & SHELL ATTORNEYS A...	58325	11/13/2025	JSVC-JESUS SALINAS	100-4360-4160	750.00
HILL COUNTRY TIRE & AUTO ...	88538	11/13/2025	SO-UN#244 OIL/FILTER CHG	100-5600-4510	62.65
IDN ACME INC	10927590-00	11/13/2025	MAINT-DOOR CLOSURE & LO...	100-5100-4520	508.83
BROWN, LACALLADE & LANG...	57441	11/13/2025	JSVC-JERRY JAMES ESCAMILLA	100-4360-4182	375.00
MORRIS LAW P.C.	58162	11/13/2025	JSVC-TINA LOPEZ	100-4360-4160	400.00
HILL COUNTRY TIRE & AUTO ...	88537	11/13/2025	SO-UN#234 SYN OIL CHG,CK ...	100-5600-4510	146.30
HILL COUNTRY TIRE & AUTO ...	88552	11/13/2025	SO-UN#249 SYN OIL CHG	100-5600-4510	99.28
JENKINS FUNERAL HOME	10/20/25 JP1	11/13/2025	JP1-KELLY LEE BORING	100-4090-4050	650.00
JENKINS FUNERAL HOME	10/20/25 JP2	11/13/2025	JP2-MARCIAL YBARRA	100-4090-4050	615.00
JENKINS FUNERAL HOME	10/20/25 JP4	11/13/2025	JP4-JOE CHAMBERS	100-4090-4050	650.00
AMAZON CAPITAL SERVICES, ...	1JDG-LWN7-1XYC	11/13/2025	MAINT-HVAC AIR SENSOR F...	100-5100-4520	24.02
AMAZON CAPITAL SERVICES, ...	1JQY-J4JC-36V3	11/13/2025	NDEP- FACIAL TISSUE FOR C...	100-4090-3090	49.39
AMAZON CAPITAL SERVICES, ...	1YGJ-NFXF-36XX	11/13/2025	DA- BATTERIES,LABEL TAPE,F...	100-4850-3300	282.12
HILL COUNTRY TIRE & AUTO ...	88560	11/13/2025	SO-UN#213 OIL/FILTER CHG,...	100-5600-4510	110.72
WILLIAMS LAW	M37733	11/13/2025	CCRT-TAYLOR HAMMECK	100-4260-4160	250.00
MORRIS LAW P.C.	M41253	11/13/2025	CCRT-ALFONSO SAINT GALLA...	100-4260-4160	425.00
FUELMAN	NP69333535	11/13/2025	APROB-FUEL SVC 10/6-10/19...	100-1320-4000	322.31
FUELMAN	NP69333535	11/13/2025	ISF-FUEL SVC 10/6-10/19/25	100-1320-4010	691.13
FUELMAN	NP69333535	11/13/2025	JUV-FUEL SVC 10/6-10/19/25	100-1320-5000	240.93
FUELMAN	NP69333535	11/13/2025	CJ-FUEL SVC 10/6-10/19/25	100-4000-3310	34.84
FUELMAN	NP69333535	11/13/2025	EM-FUEL SVC 10/6-10/19/25	100-4060-3310	35.81
FUELMAN	NP69333535	11/13/2025	PDEF-FUEL SVC 10/6-10/19/...	100-4800-3310	73.58
FUELMAN	NP69333535	11/13/2025	DA-FUEL SVC 10/6-10/19/25	100-4850-4250	75.19
FUELMAN	NP69333535	11/13/2025	MAINT-FUEL SVC 10/6-10/19...	100-5100-3310	739.85
FUELMAN	NP69333535	11/13/2025	CNST1-FUEL SVC 10/6-10/19...	100-5510-3310	242.92
FUELMAN	NP69333535	11/13/2025	CNST2-FUEL SVC 10/6-10/19...	100-5520-3310	43.69
FUELMAN	NP69333535	11/13/2025	CNST3-FUEL SVC 10/6-10/19...	100-5530-3310	86.82
FUELMAN	NP69333535	11/13/2025	CNST4-FUEL SVC 10/6-10/19...	100-5540-3310	96.28
FUELMAN	NP69333535	11/13/2025	SO-FUEL SVC 10/6-10/19/25	100-5600-3310	8,038.33
FUELMAN	NP69333535	11/13/2025	APROB(LR)-FUEL SVC 10/6-10...	100-5710-3310	59.37
FUELMAN	NP69333535	11/13/2025	AGRI-FUEL SVC 10/6-10/19/...	100-6650-3310	90.04
FUELMAN	NP69333535	11/13/2025	FPA-FUEL SVC 10/6-10/19/25	100-6660-3310	71.77
SKY COMMUNICATIONS, INC.	10654	11/13/2025	IT- ALE SOFTWARE SUPPORT	100-5040-4010	9,163.91
FORD & CREW HOME & HAR...	31017/1	11/13/2025	MAINT-BOLTS FOR S/ANNEX	100-5100-3300	13.49
LOFTIS AUTO SERVICE & REP...	35117	11/13/2025	MAINT- M31 OIL CHG, AIR FI...	100-5100-4510	127.12
LOFTIS AUTO SERVICE & REP...	35125	11/13/2025	MAINT- REPAIR THERMOSTA...	100-5100-4510	273.39
HOFFPAUIR OUTDOOR SUPE...	61565	11/13/2025	MAINT-WEEDEATER HEADS	100-5100-4520	54.00
CDW GOVERNMENT, INC.	AG54K9Q	11/13/2025	SO-THIRTYFIVE (35) PANASO...	100-5600-5760	2,108.52
SHI-GOVERNMENT SOLUTIO...	GB00573808	11/13/2025	CJ- 3 ADOBE PRO LICENSES F...	100-4000-3300	259.32
PEDERNALES ELECTRIC COOP...	10/23/25 HWY 281	11/13/2025	GASPUMP-3000374035 SVC ...	100-4090-4370	82.97
WM CORPORATE SERVICES, ...	0200539-4761-8	11/13/2025	RCYCL CNTR SVC 11/1-11/30...	100-4090-4370	360.69
WM CORPORATE SERVICES, ...	0200616-4761-4	11/13/2025	ANNEX-SVC 10/1-10/31/25	100-4090-4370	452.78
JENKINS FUNERAL HOME	10/24/25 JP3	11/13/2025	JP3-JON ERIC HOUSE	100-4090-4050	650.00
PEDERNALES ELECTRIC COOP...	10/24/25 OCC	11/13/2025	OCC-3001233508 SVC 9/23-1...	100-4090-4370	147.82

Expense Approval Register

Packet: AP 25038 - PAID CLAIMS CC NOVEMBER 13, 2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BURNET LUBE	38011	11/13/2025	ES- REPAIR FLATS ON 2023 C...	100-6660-4510	60.00
CASIE WALKER	10/27/25	11/13/2025	DCLK-MLS/MLG/LDG 10/13-...	100-4500-4270	362.73
TAMARA TINNEY	10/27/25	11/13/2025	MAG-MLS/MLG 11/6-11/7/25	100-5010-4270	157.60
COLTON RIPLEY	10/27/25	11/13/2025	AGRI-MLG/LDG 10/22-10/23...	100-6650-4340	229.70
KELLY TARLA, CEA, AG&NR	10/27/25	11/13/2025	AGRI-MLG 10/22-10/23/25	100-6650-4340	95.20
U.S. POSTAL SERVICE	15528631 10/27/25	11/13/2025	NDEP-COURTHOUSE POSTA...	100-4090-3110	5,000.00
AMAZON CAPITAL SERVICES, ...	19PQ-KYXX-39PC	11/13/2025	NDEP- 2 BOXES OF NITRILE G...	100-4090-3090	14.97
AMAZON CAPITAL SERVICES, ...	1VM7-74NN-YFGH	11/13/2025	PUBDEF- 2026 CALENDARS	100-4800-3100	118.01
MELISSA MCCLURE	56782 7/31/25	11/13/2025	JSVC-WALKER 7/1-7/31/25	100-4360-4181	1,617.00
JENKINS FUNERAL HOME	10/28/25 JP2	11/13/2025	JP2-DAVID VANDIVER	100-4090-4050	615.00
BLUE 360 MEDIA	IN2508265715	11/13/2025	JP2- BLUE360 SUBSCRIPTION	100-4520-3300	87.20
ANGELA J. MOORE	53919	11/13/2025	JSVC-VICTOR MORONES	100-4360-4160	2,940.00
JASON D. DUNHAM, PH.D.	55432 10/7/25	11/13/2025	JSVC-PSYCH EVAL CORY TOLL...	100-4360-4150	5,500.00
MARBLE FALLS AREA EMS,INC	2913	11/13/2025	AMBULANCE CONTRACT NOV..	100-5400-4000	40,051.77
BAKER LAW GROUP, PLLC	56458	11/13/2025	MEDIATION (MC)(AB) 7/31/25	100-4360-4180	1,010.00
MELISSA MCCLURE	56909 7/31/25	11/13/2025	JSVC-BOYD 7/1-7/31/25	100-4360-4182	1,365.00
MELISSA MCCLURE	57362 7/31/25	11/13/2025	JSVC-(MJ) 7/1-7/31/25	100-4360-4181	277.50
MELISSA MCCLURE	57403 7/31/25	11/13/2025	JSVC-MOORE/HERRERRA 7/1...	100-4360-4183	67.50
MELISSA MCCLURE	57422 7/31/25	11/13/2025	JSVC-RICKETSON 7/1-7/31/25	100-4360-4181	97.50
MELISSA MCCLURE	57998 7/31/25	11/13/2025	JSVC-VALDEZ 7/1-7/31/25	100-4360-4181	465.00
SONYA R. WRIGHT, PLLC	57998 8/27/25	11/13/2025	JSVC-MEDIATOR (RV) 8/27/25	100-4360-4180	540.00
JENKINS FUNERAL HOME	8/27/25 JP1	09/30/2025	JP1-JOHN WEBER MORONEY ...	100-4090-4050	650.00
HIGHLAND LAKES NEWSPAP...	34457	09/30/2025	LEGAL NOTICE 58232 FELIX ...	100-4090-4300	643.50
BROWN, LACALLADE & LANG...	51316 8/4/25	11/13/2025	JSVC-	100-4360-4182	255.00
BROWN, LACALLADE & LANG...	54534 8/4/25	11/13/2025	JSVC-(AR)(KR)(TG) 7/1-7/31/...	100-4360-4181	577.50
BROWN, LACALLADE & LANG...	56458 8/4/25	11/13/2025	JSVC-(MC)(AB) 7/1-7/31/25	100-4360-4181	1,507.50
BROWN, LACALLADE & LANG...	57403 8/4/25	11/13/2025	JSVC-UPLINGER 7/1-7/31/25	100-4360-4183	90.00
BROWN, LACALLADE & LANG...	57422 8/4/25	11/13/2025	JSVC-RICKETSON 7/1-7/31/25	100-4360-4182	427.31
BROWN, LACALLADE & LANG...	57659 8/4/25	11/13/2025	JSVC-ALEXANDER 7/1-7/31/25	100-4360-4183	67.50
BROWN, LACALLADE & LANG...	58140 8/4/25	11/13/2025	JSVC-(XV) 7/1-7/31/25	100-4360-4181	187.50
THE GROVE LAW FIRM, PC	56647 8/5/25	11/13/2025	JSVC-DRISCOL 1/6/25-2/18/25	100-4360-4183	3,022.50
THE GROVE LAW FIRM, PC	56782 8/5/25	11/13/2025	JSVC-WALKER 6/24-7/30/25	100-4360-4180	585.00
THE GROVE LAW FIRM, PC	56867 8/5/25	11/13/2025	JSVC-LAPIER 1/28-4/4/25	100-4360-4180	540.00
THE GROVE LAW FIRM, PC	57055 8/5/25	11/13/2025	JSVC-(BJ) 2/18-6/9/25	100-4360-4183	637.50
THE GROVE LAW FIRM, PC	57386 8/5/25	11/13/2025	JSVC-ARMSTRONG 2/7-8/4/25	100-4360-4183	244.50
THE GROVE LAW FIRM, PC	57403 8/5/25	11/13/2025	JSVC-MOORE 2/12-3/27/25	100-4360-4183	732.00
THE GROVE LAW FIRM, PC	57422 8/5/25	11/13/2025	JSVC-RICKETSON 11/8/24-2/...	100-4360-4183	634.50
THE GROVE LAW FIRM, PC	58232 8/5/25	11/13/2025	JSVC-PUENTE 4/17-6/25/25	100-4360-4183	498.00
THE GROVE LAW FIRM, PC	58504 8/5/25	11/13/2025	JSVC-HERNANDEZ 7/7-7/28/...	100-4360-4182	330.00
WEST PAYMENT CENTER	852540339	09/30/2025	CCL-SUB CHRGS	100-4250-3300	201.00
POTTS & REILLY, LLP	54942 9/17/24	11/13/2025	JSVC-(BS)(AS) 12/1-12/31/24	100-4360-4181	90.00
POTTS & REILLY, LLP	51927 9/17/25	11/13/2025	JSVC-(YG)(MZ)(YZ)(MG)(MG) ...	100-4360-4181	885.00
POTTS & REILLY, LLP	55714 9/17/25	11/13/2025	JSVC-(IM) 12/1-12/31/24	100-4360-4182	82.50
POTTS & REILLY, LLP	56254 9/17/25	11/13/2025	JSVC-(JM) 12/1-12/31/24	100-4360-4181	157.50
POTTS & REILLY, LLP	56620 9/17/25	11/13/2025	JSVC-(GW)(RW) 12/1-12/31/...	100-4360-4182	60.00
POTTS & REILLY, LLP	56733 9/17/25	11/13/2025	JSVC-(SP)(RP)(MB) 12/1-12/3...	100-4360-4182	2,827.50
POTTS & REILLY, LLP	56909 9/17/25	11/13/2025	JSVC-(PB)(EB) 12/1-12/31/24	100-4360-4181	885.00
POTTS & REILLY, LLP	57055 9/17/25	11/13/2025	JSVC-(JB)(AB)(KB) 12/21-12/...	100-4360-4182	90.00
POTTS & REILLY, LLP	57403 9/17/25	11/13/2025	JSVC-HERRERA 12/1-12/31/24	100-4360-4183	435.00
POTTS & REILLY, LLP	57668 9/17/25	11/13/2025	JSVC-SHANNON/BLISH 12/1-...	100-4360-4182	414.00
MARCUS WOOD	49905 9/22/25	11/13/2025	JSVC-(KM) 7/28-9/17/25	100-4360-4181	315.00
GT DISTRIBUTORS, INC.	UNIV0080708	09/30/2025	CONST 4- UNIFORM SHIRT F...	100-5540-4820	85.67
BLUE 360 MEDIA	IN2508265388	09/30/2025	JP2-TRFFC LAW FLD GUID 20...	100-4520-3300	54.05
BAKER LAW GROUP, PLLC	2399	09/30/2025	CCL-00689-BEIERLE 10/8/24-...	100-4250-3300	939.60
MICRO DISTRIBUTING II, LTD	1371582	09/30/2025	SO-(SO)(MG)	100-5600-4010	114.00
LISA C. GREENWALT	8323	09/30/2025	JSVC-CPS DOCKET 7/1-9/30/...	100-4360-4140	4,800.00
DR. TANIA GLENN & ASSOCI...	BCS0042	09/30/2025	SO-EMPL TRAUMA TRTMNT ...	100-5600-4010	400.00
NATALIE WALLACE BENNETT,...	54942 9/8/25	11/13/2025	JSVC-(BS)(AS) 9/30/24-10/17...	100-4360-4182	615.00
NATALIE WALLACE BENNETT,...	56385 9/8/25	11/13/2025	JSVC-(MRL) 9/16/24-5/1/25	100-4360-4183	514.50
NATALIE WALLACE BENNETT,...	56733 9/8/25	11/13/2025	JSVC-(SP)(RP)(MB) 11/4/24-1...	100-4360-4184	3,862.50

Expense Approval Register

Packet: AP 25038 - PAID CLAIMS CC NOVEMBER 13, 2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
NATALIE WALLACE BENNETT,...	57055 9/8/25	11/13/2025	JSVC-BROOKS 6/24-9/2/25	100-4360-4181	270.00
NATALIE WALLACE BENNETT,...	57055 9/8/25-A	11/13/2025	JSVC-BROOKS 9/19/24-7/7/25	100-4360-4181	859.50
NATALIE WALLACE BENNETT,...	57386 9/8/25	11/13/2025	JSVC-(ON) 9/18/24-6/18/25	100-4360-4181	1,635.00
NATALIE WALLACE BENNETT,...	57386 9/8/25-A	11/13/2025	JSVC-(ON) 8/5-8/20/25	100-4360-4181	142.50
NATALIE WALLACE BENNETT,...	57668 9/8/25	11/13/2025	JSVC-(TDS) 11/25/24-3/31/25	100-4360-4182	1,327.50
NATALIE WALLACE BENNETT,...	57668 9/8/25A	11/13/2025	JSVC-(TS) 6/24-9/2/25	100-4360-4182	157.50
NATALIE WALLACE BENNETT,...	57668 9/8/25-A	11/13/2025	JSVC-(TDS) 4/2-6/23/25	100-4360-4182	367.50
NATALIE WALLACE BENNETT,...	58232 9/8/25	11/13/2025	JSVC-PUENTE 4/17-6/25/25	100-4360-4181	1,026.00
Fund 100 - GENERAL Total:					237,143.24
Fund: 140 - ECONOMIC DEVELOPMENT					
AJR MEDIA GROUP, LLC	10491	11/13/2025	TOURTEXAS.COM 10/1/25-9...	140-6640-4580	4,775.00
AMAZON CAPITAL SERVICES, ...	1MWJ-QVXH-LNJX	11/13/2025	HMT-SIGN HOLDER	140-6640-3300	99.99
BURNET CHAMBER OF COM...	26-1322	11/13/2025	HMT-COUNTY LDGNG FNDG ...	140-6640-4910	10,000.00
FUELMAN	NP69333535 HMT	11/13/2025	HMT-FUEL SVC 10/6-10/19/25	140-6640-3310	31.72
KINGSLAND/LAKE LBJ CHAM...	271569	11/13/2025	HMT-FY 26	140-6640-4910	10,000.00
TEXAS TRAVEL ALLIANCE	300003748	11/13/2025	HMT- ANNUAL MEMBERSHIP...	140-6640-4910	950.00
MARBLE FALLS/HIGHLAND L...	66593	11/13/2025	HMT-FY26	140-6640-4910	10,000.00
HARDWOOD PRODUCTS & D...	81331	11/13/2025	HMT- WOOD FOR CONFERE...	140-6640-4605	135.00
LAKE BUCHANAN/INKS LAKE ...	10/27/25	11/13/2025	HMT- BUCHANAN DAM CH...	140-6640-4910	5,000.00
OMT SIGN SHOP	0003476	09/30/2025	HMT- SIGN FOR HISTORICAL ...	140-6640-4580	21.65
Fund 140 - ECONOMIC DEVELOPMENT Total:					41,013.36
Fund: 160 - WESTERN CTY TOWER SYSTEM					
FUELMAN	NP69333535 WCS	11/13/2025	WCTS-FUEL SVC 10/6-10/19/...	160-4070-3310	97.51
CITY OF AUSTIN	WR_BURN_CO-FY25Q4	09/30/2025	WCTS-RADIO ID/ACTIVATION...	160-4070-4520	54.28
CITY OF AUSTIN	6400-WR_BURN_CO-FY25Q...	09/30/2025	WCTS-REPAIR/MAINT BILLING	160-4070-4520	977.50
CITY OF AUSTIN	WR_BURN_CO-FY25Q4A	09/30/2025	WCTS-GATRRS ID FOR JC ISD	160-4070-4520	54.28
CITY OF AUSTIN	WR_BURN_CO-FY25Q4B	09/30/2025	WCTS- RADIO ID FOR MARBL...	160-4070-4520	27.14
CITY OF AUSTIN	WR_BURN_CO-FY25Q4C	09/30/2025	WCTS- LAMPASAS SO ID ASS...	160-4070-4520	27.14
Fund 160 - WESTERN CTY TOWER SYSTEM Total:					1,237.85
Fund: 180 - RESTRICTED					
CENTURYLINK	756510006A	11/13/2025	VETRIDES-LD CHRGS 10/12/25	180-4082-4210	2.49
FUELMAN	NP69333535 VETRIDES	11/13/2025	VETRIDES-FUEL SVC 10/6-10/...	180-4082-3310	780.24
SEPTIC PUMPING & MAINTEN...	I16583	11/13/2025	HHW-PORTA POTTIES FOR 10...	180-4092-4810	355.00
Fund 180 - RESTRICTED Total:					1,137.73
Fund: 200 - LIBRARY SYSTEM					
AMAZON CAPITAL SERVICES, ...	1DLJ-4QTD-1X91	11/13/2025	HBL- MARKERS, COPY PAPER,...	200-6500-3300	112.09
ATMOS ENERGY	10/21/25 MFL	11/13/2025	MFL-3042243542 SVC 9/23-1...	200-6500-4370	148.66
CHARTER COMMUNICATIONS..	255934601102125	11/13/2025	LIB-INT SVC 10/21-11/20/25	200-6500-4370	211.05
PEDERNALES ELECTRIC COOP...	10/23/25 BL	11/13/2025	BL-3001530484 SVC 9/21-10...	200-6500-4370	1,046.04
PEDERNALES ELECTRIC COOP...	10/23/25 OL	11/13/2025	OL-3001221104 SVC 9/21-10...	200-6500-4370	87.95
PEDERNALES ELECTRIC COOP...	10/24/25 MFL	11/13/2025	MFL-3000188495 SVC 9/23-1...	200-6500-4370	1,222.00
Fund 200 - LIBRARY SYSTEM Total:					2,827.79
Fund: 202 - FRIENDS OF THE LIBRARY					
TEXAS BUILDING SUPPLY	4495972	11/13/2025	HBL- 2 PINE PANEL BOARDS ...	202-6500-1900	127.98
Fund 202 - FRIENDS OF THE LIBRARY Total:					127.98
Fund: 270 - COUNTY JAIL					
TURN KEY HEALTH CLINICS, L...	BUR-209	11/13/2025	JAIL- PHYSICAL AND DRUG S...	270-5120-4130	600.00
AMAZON CAPITAL SERVICES, ...	1QJX-HTW1-NRDH	11/13/2025	JAIL- ROLLER FOR SCANNER	270-5120-3300	15.99
GALLOWAY INSURANCE AGE...	238844	11/13/2025	JAIL-NOTARY FOR K MCCOLL...	270-5120-3300	71.57
FARRELL CALHOUN INC.	802114967	11/13/2025	JAIL-PAINT FOR CELL ENTRY ...	270-5120-3450	228.50
TEEX-ILEPSE	EH7320762	11/13/2025	JAIL-REG BASIC CO CORR ONL...	270-5120-4270	312.00
CLIFFORD POWER SYSTEMS, ...	PMA-0143325	11/13/2025	JAIL-GENERATOR SERVICE A...	270-5120-4000	3,213.00
AMAZON CAPITAL SERVICES, ...	14R6-RKFN-1R7V	11/13/2025	JAIL- WIFI PUCK CONNECTIO...	270-5120-3300	16.65
TEEX-ILEPSE	EH7320789	11/13/2025	JAIL- REG BASIC CO CORR ON...	270-5120-4270	312.00
FUELMAN	NP69333535 JAIL	11/13/2025	JAIL-FUEL SVC 10/6-10/19/25	270-5120-3310	436.47
ARAMARK SERVICES, INC.	000021308-000154	11/13/2025	JAIL-MLS 10/16-10/22/25	270-5120-3350	14,785.84
PERRY OFFICE PLUS	IN-1595229	11/13/2025	JAIL - LAUNDRY DETERGENT ...	270-5120-3400	3,063.90
MARK'S PLUMBING PARTS	INV002234014	09/30/2025	JAIL- PRESSURE REDUCER & D...	270-5120-3450	1,401.50

Expense Approval Register

Packet: AP 25038 - PAID CLAIMS CC NOVEMBER 13, 2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
TURN KEY HEALTH CLINICS, L...	BUR-208	09/30/2025	IMED-PHARMACY SEP 2025	270-5120-4120	28,259.90
				Fund 270 - COUNTY JAIL Total:	52,717.32
Fund: 291 - GRANT-HOT ATTF					
FUELMAN	NP69333535 HATTF	11/13/2025	HATTF-FUEL SVC 10/6-10/19...	291-5784-4510	801.88
JOHNSON SEWELL FORD LIN...	356725/177611	11/13/2025	HOTATTF 2025 FORD F250 C...	291-5784-5760	65,903.76
XLR8	25378	09/30/2025	HATTF-EMBRDRY POLOS	291-5784-3300	337.00
				Fund 291 - GRANT-HOT ATTF Total:	67,042.64
Fund: 310 - R & B, PCT #1					
HILL COUNTRY TIRE & AUTO ...	20074	11/13/2025	RB1-FLAT REPAIRS ON TRUCK...	310-6110-4510	90.00
FUELMAN	NP69333535 RB1	11/13/2025	RB1-FUEL SVC 10/6-10/19/25	310-6110-3310	1,843.85
ATMOS ENERGY	10/21/25 RB1	11/13/2025	RB1-3042034689 SVC 9/20-1...	310-6110-4370	141.64
PEDERNALES ELECTRIC COOP...	10/23/25 RB1	11/13/2025	RB1-3000107069 SVC 9/21-1...	310-6110-4370	129.49
YOUNGBLOOD AUTOMOTIVE...	50019972	11/13/2025	RB1- INSPECTION ON UNIT 75	310-6110-4510	40.00
XLR8	26423	11/13/2025	RB1- 35 SHIRTS FOR EMPLOY...	310-6110-4820	1,387.00
				Fund 310 - R & B, PCT #1 Total:	3,631.98
Fund: 320 - R & B, PCT #2					
AL CLAWSON DISPOSAL, INC.	10/16/25 RB2	11/13/2025	RB2-SVC NOV 2025	320-6120-4370	96.89
EWALD KUBOTA INC	IE03620	11/13/2025	RB2- PARTS FOR LAND SHRE...	320-6120-4510	1,332.07
AMAZON CAPITAL SERVICES, ...	1NQ7-GH39-3JQD	11/13/2025	RB2- DEF & MOTOR OIL	320-6120-4510	550.00
BIG CHIEF DISTRIBUTING CO...	17755	11/13/2025	RB2-331 GAL NL GAS	320-6120-3310	757.66
BIG CHIEF DISTRIBUTING CO...	17755	11/13/2025	RB2-500 GAL HWY DIESEL	320-6120-3310	1,333.25
				Fund 320 - R & B, PCT #2 Total:	4,069.87
Fund: 330 - R & B, PCT #3					
HOLT CAT	PIM60223640	11/13/2025	RB3-ALTERNATOR FOR ROLL...	330-6130-4510	492.91
AL CLAWSON DISPOSAL, INC.	10/16/25 RB3	11/13/2025	RB3-SVC NOV 2025	330-6130-4370	96.89
FUELMAN	NP69333535 RB3	11/13/2025	RB3-FUEL SVC 10/6-10/19/25	330-6130-3310	298.59
HOLT CAT	PIM60224248	11/13/2025	RB3- HOSE FOR CATERPILLAR...	330-6130-4510	285.96
PEDERNALES ELECTRIC COOP...	10/23/25 RB3	11/13/2025	RB3-3000340102 SVC 9/21-1...	330-6130-4370	218.84
GEORGETOWN TRUCK TARPS	1883	11/13/2025	RB3-REPAIR TARP ON UN#326	330-6130-4510	143.45
AMAZON CAPITAL SERVICES, ...	1JXN-HL4Y-43FP	11/13/2025	RB3- SOLAR OUTDOOR LIGH...	330-6130-3300	24.39
				Fund 330 - R & B, PCT #3 Total:	1,561.03
Fund: 340 - R & B, PCT #4					
FORD & CREW HOME & HAR...	30906/1	11/13/2025	RB4- BATTERIES & LYSOL	340-6140-3300	43.97
FORD & CREW HOME & HAR...	30906/1	11/13/2025	RB4- CHAIN SAW CHAINS	340-6140-4510	434.00
FUELMAN	NP69333535 RB4	11/13/2025	RB4-FUEL SVC 10/6-10/19/25	340-6140-3310	536.40
WAY LATE ICE LLC	10291	11/13/2025	RB4- 48 BAGS OF ICE	340-6140-3300	168.00
TRIPLE F EQUIPMENT MAINT...	1274	11/13/2025	RB4- REPAIRS TO #440	340-6140-4510	570.00
WINGMAN OIL CHANGE	265788	11/13/2025	RB4-OIL CHG FOR UNIT 433	340-6140-4510	108.50
FORD & CREW HOME & HAR...	31027/1	11/13/2025	RB4-SOAP,HSE NZZLS,NTS,BL...	340-6140-3300	172.28
FORD & CREW HOME & HAR...	31027/1	11/13/2025	RB4-BAR/CHAIN OIL, CHAINS...	340-6140-4510	72.98
PEDERNALES ELECTRIC COOP...	10/23/25 RB4 LIGHT	11/13/2025	RB4-LIGHT 3000039670 SVC ...	340-6140-4370	90.71
PEDERNALES ELECTRIC COOP...	10/23/25 RB4	11/13/2025	RB4-3000134723 SVC 9/21-1...	340-6140-4370	226.84
TRIPLE F EQUIPMENT MAINT...	1276	11/13/2025	RB4- REPAIR UNIT 419	340-6140-4510	779.55
WM CORPORATE SERVICES, ...	0200900-4761-2	11/13/2025	RB4-SVC 10/1-10/31/25	340-6140-4990	320.32
AMAZON CAPITAL SERVICES, ...	1TPX-J6WY-X9FG	11/13/2025	RB4- DISPOSABLE LATEX GLO...	340-6140-3300	155.55
YOUNGBLOOD AUTOMOTIVE...	60024494	09/30/2025	RB4- INSPECTIONS UNITS 426..	340-6140-4510	160.00
FORD & CREW HOME & HAR...	30588/1	09/30/2025	RB4-LYSOL/PRUNING SEAL/H...	340-6140-3300	171.84
FORD & CREW HOME & HAR...	30602/1	09/30/2025	RB4-GUID BAR 14IN/61PMM...	340-6140-4510	217.00
				Fund 340 - R & B, PCT #4 Total:	4,227.94
Fund: 505 - JAIL COMMISSARY					
FUELMAN	NP69333535 COMM	11/13/2025	CIMMISSARY FUEL SVC 10/6-...	505-5132-4510	194.20
ARAMARK SERVICES, INC.	000021308-000154A	11/13/2025	JAIL-MLS 10/16-10/22/25	505-5132-3360	664.36
				Fund 505 - JAIL COMMISSARY Total:	858.56
Fund: 850 - HRA					
ROBERT STINEHOUR	10/30/25	11/13/2025	HRA REIMB FY25	850-6950-4165	500.00
MELISSA GILLESPIE	FY25	09/30/2025	HRA REIMB FY25 - DEPENDE...	850-6950-4165	174.79
				Fund 850 - HRA Total:	674.79

Expense Approval Register

Packet: AP 25038 - PAID CLAIMS CC NOVEMBER 13, 2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 880 - FIDUCIARY (TRUST & AGENCY)					
CITY OF MARBLE FALLS	SEP-25	09/30/2025	CHLD SFTY FUND JUL-SEP 20...	880-2080-4990	3,020.08
CITY OF HIGHLAND HAVEN	SEP-25	09/30/2025	CHLD SFTY FUND JUL-SEP 20...	880-2080-4990	218.88
CITY OF GRANITE SHOALS	SEP-25	09/30/2025	CHLD SFTY FUND JUL-SEP 20...	880-2080-4990	2,447.46
CITY OF BERTRAM	SEP-25	09/30/2025	CHLD SFTY FUND JUL-SEP 20...	880-2080-4990	665.48
CITY OF HORSESHOE BAY	SEP-25	09/30/2025	CHILD SFTY FUND JUL-SEP 20...	880-2080-4990	386.91
CITY OF COTTONWOOD SHO...	SEP-25	09/30/2025	CHLD SFTY FUND JUL-SEP 20...	880-2080-4990	565.99
CITY OF MEADOWLAKES	SEP-25	09/30/2025	CHILD SFTY FND JUL-SEP 2025	880-2080-4990	899.83
CITY OF BURNET, CHILD SAFE...	SEP-25	09/30/2025	CHILD SFTY FUND JUL-SEP20...	880-2080-4990	3,039.98
Fund 880 - FIDUCIARY (TRUST & AGENCY) Total:					11,244.61
Fund: 990 - PAYROLL					
TRANSAMERICA LIFE INS	2505854094	11/13/2025	G000012593 OCT 2025	990-2070-2450	11.60
Fund 990 - PAYROLL Total:					11.60
Grand Total:					429,528.29

Fund Summary

Fund	Expense Amount
100 - GENERAL	237,143.24
140 - ECONOMIC DEVELOPMENT	41,013.36
160 - WESTERN CTY TOWER SYSTEM	1,237.85
180 - RESTRICTED	1,137.73
200 - LIBRARY SYSTEM	2,827.79
202 - FRIENDS OF THE LIBRARY	127.98
270 - COUNTY JAIL	52,717.32
291 - GRANT-HOT ATTF	67,042.64
310 - R & B, PCT #1	3,631.98
320 - R & B, PCT #2	4,069.87
330 - R & B, PCT #3	1,561.03
340 - R & B, PCT #4	4,227.94
505 - JAIL COMMISSARY	858.56
850 - HRA	674.79
880 - FIDUCIARY (TRUST & AGENCY)	11,244.61
990 - PAYROLL	11.60
Grand Total:	429,528.29

Account Summary

Account Number	Account Name	Expense Amount
100-1320-4000	DUE FROM CSCD/ADULT...	322.31
100-1320-4010	DUE FROM CSCD/ISF	691.13
100-1320-5000	DUE FROM JUVENILE PR...	240.93
100-4000-3300	OPERATING SUPPLIES	259.32
100-4000-3310	GASOLINE/DIESEL/OIL/E...	34.84
100-4060-3310	GASOLINE/DIESEL/OIL/E...	35.81
100-4090-3090	CENTRAL SUPPLIES	64.36
100-4090-3110	POSTAGE	5,000.00
100-4090-4050	AUTOPSIES	3,830.00
100-4090-4200	TELEPHONE EQUIP/SERV...	0.54
100-4090-4300	LEGAL NOTICES	643.50
100-4090-4370	UTILITIES	1,044.26
100-4250-3300	OPERATING SUPPLIES	1,140.60
100-4260-4160	COURT APPT ATT-CRIMI...	675.00
100-4360-4140	COURT REPORTER SERVI...	4,800.00
100-4360-4150	MENTAL EVAL/EXP WIT/...	5,500.00
100-4360-4160	COURT APPT ATT-CRIMI...	6,165.00
100-4360-4180	COURT APPT ATT-CPS (...)	2,675.00
100-4360-4181	COURT APPT ATT-CPS (C...	10,995.00
100-4360-4182	COURT APPT ATT-CPS (C...	8,693.81
100-4360-4183	CPS (NON CUSTODIAL)	6,943.50
100-4360-4184	CPS (NON PARENT CONS...	3,862.50
100-4500-4270	CONFERENCE/DUES/TRA...	362.73
100-4520-3300	OPERATING SUPPLIES	141.25
100-4800-3100	OFFICE SUPPLIES	118.01
100-4800-3310	GASOLINE/DIESEL/OIL/E...	73.58
100-4850-3300	OPERATING SUPPLIES	282.12
100-4850-4250	TRAVEL/MILEAGE	75.19
100-4950-3300	OPERATING SUPPLIES	99.00
100-5010-4270	CONFERENCE/DUES/TRA...	157.60
100-5040-4010	PROFESSIONAL SERVICES	9,163.91
100-5040-4541	SUPPORT FEES (TYLER)	6,135.00
100-5100-3300	OPERATING SUPPLIES	13.49
100-5100-3310	GASOLINE/DIESEL/OIL/E...	739.85
100-5100-4510	VEHICLE REPAIR & MAINT	400.51
100-5100-4520	REPAIR & MAINTENANCE	586.85
100-5400-4000	CONTRACT SERVICES	40,051.77
100-5510-3310	GASOLINE/DIESEL/OIL/E...	242.92
100-5520-3310	GASOLINE/DIESEL/OIL/E...	43.69

Account Summary

Account Number	Account Name	Expense Amount
100-5530-3310	GASOLINE/DIESEL/OIL/E...	86.82
100-5540-3310	GASOLINE/DIESEL/OIL/E...	96.28
100-5540-4820	UNIFORMS	85.67
100-5600-3310	GASOLINE/DIESEL/OIL/E...	8,038.33
100-5600-4010	PROFESSIONAL SERVICES	514.00
100-5600-4510	VEHICLE REPAIR & MAINT	667.71
100-5600-5760	MACH/EQUIP (CAPITALI...	104,743.47
100-5710-3310	GASOLINE/DIESEL/OIL/E...	59.37
100-6650-3310	GASOLINE/DIESEL/OIL/E...	90.04
100-6650-4340	OUT OF COUNTY TRVL	324.90
100-6660-3310	GASOLINE/DIESEL/OIL/E...	71.77
100-6660-4510	VEHICLE REPAIR & MAINT	60.00
140-6640-3300	OPERATING SUPPLIES	99.99
140-6640-3310	GASOLINE/DIESEL/OIL/E...	31.72
140-6640-4580	MARKETING & PROMOT...	4,796.65
140-6640-4605	HISTORICAL	135.00
140-6640-4910	DUES & SUBSCRIPTIONS	35,950.00
160-4070-3310	GASOLINE/DIESEL/OIL/E...	97.51
160-4070-4520	REPAIR & MAINTENANCE	1,140.34
180-4082-3310	GASOLINE/DIESEL/OIL/E...	780.24
180-4082-4210	TOLL FREE NUMBER	2.49
180-4092-4810	HHW COLLECTIONS/BO...	355.00
200-6500-3300	OPERATING SUPPLIES	112.09
200-6500-4370	UTILITIES	2,715.70
202-6500-1900	RSV FRIENDS	127.98
270-5120-3300	OPERATING SUPPLIES	104.21
270-5120-3310	GASOLINE/DIESEL/ETC	436.47
270-5120-3350	INMATE FOOD COSTS	14,785.84
270-5120-3400	JANITORIAL SUPPLIES	3,063.90
270-5120-3450	MAINTENANCE SUPPLIES...	1,630.00
270-5120-4000	CONTRACTS & AGREEM...	3,213.00
270-5120-4120	JAIL MEDICAL COSTS	28,259.90
270-5120-4130	EMPL PHYSICALS/PSYCH...	600.00
270-5120-4270	CONFERENCE/DUES/TRA...	624.00
291-5784-3300	SUPPLIES	337.00
291-5784-4510	VEHICLE FUEL & MAINT	801.88
291-5784-5760	MACH/EQUIP (CAPITALI...	65,903.76
310-6110-3310	GASOLINE/DIESEL/OIL/E...	1,843.85
310-6110-4370	UTILITIES	271.13
310-6110-4510	VEHICLE/EQUIP REPAIR ...	130.00
310-6110-4820	UNIFORMS	1,387.00
320-6120-3310	GASOLINE/DIESEL/OIL/E...	2,090.91
320-6120-4370	UTILITIES	96.89
320-6120-4510	VEHICLE/EQUIP REPAIR ...	1,882.07
330-6130-3300	OPERATING SUPPLIES	24.39
330-6130-3310	GASOLINE/DIESEL/OIL/E...	298.59
330-6130-4370	UTILITIES	315.73
330-6130-4510	VEHICLE/EQUIP REPAIR ...	922.32
340-6140-3300	OPERATING SUPPLIES	711.64
340-6140-3310	GASOLINE/DIESEL/OIL/E...	536.40
340-6140-4370	UTILITIES	317.55
340-6140-4510	VEHICLE/EQUIP REPAIR ...	2,342.03
340-6140-4990	MISC (TRASH/COMP TES...	320.32
505-5132-3360	COMMISSARY SALES EXP	664.36
505-5132-4510	VEHICLE EXPENSE	194.20
850-6950-4165	HEALTH CLAIMS	674.79
880-2080-4990	OPT CNTY FEE- CHILD SA...	11,244.61

Account Summary

Account Number	Account Name	Expense Amount
990-2070-2450	DUE TO TRANSAMRCA LI...	11.60
Grand Total:		429,528.29

Project Account Summary

Project Account Key	Expense Amount
None	429,528.29
Grand Total:	429,528.29



Burnet County, TX

Expense Approval Register

AP 25065 - PAID CLAIMS NOVEMBER 13, 2025 (2)

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
HOOVER BUILDING SUPPLY, ...	2510-663279	11/13/2025	PUBDEF- LUMBER FOR PLAN...	100-4800-3100	59.96
HOOVER BUILDING SUPPLY, ...	2510-663327	11/13/2025	MAINT-ROOF COUPLING FOR...	100-5100-4520	5.79
HOOVER BUILDING SUPPLY, ...	2510-665971	11/13/2025	MAINT-CHROME SHOWCASE...	100-5100-3300	7.19
CIRCLE S PEST CONTROL	40518	11/13/2025	AGRI-QTRLY SVC	100-5100-4070	100.00
CIRCLE S PEST CONTROL	40523	11/13/2025	VARIOUS LOCATIONS/SVC	100-5100-4070	1,417.00
CHEVROLET BUICK MARBLE ...	6098536	11/13/2025	MAINT-OIL CHG FOR TRUCK ...	100-5100-4510	130.41
CONDOR DOCUMENT SERVI...	BDA101025	11/13/2025	DA BURNET-SHREDDING SVC...	100-4850-3300	50.00
CITY OF MARBLE FALLS	10/13/25	11/13/2025	MFA-11-3970-01 SVC 9/13-1...	100-4090-4370	648.96
AMAZON CAPITAL SERVICES, ...	16H6-TPCM-H9C1	11/13/2025	DCLK- SMEAD LABELS 5 AND 8	100-4500-3300	13.00
ODP BUSINESS SOLUTIONS, L...	439265307001	11/13/2025	DA- LEXMARK 501, HP962XL...	100-4850-3300	312.68
HOOVER BUILDING SUPPLY, ...	2510-667135	11/13/2025	MAINT-DAP ALEX 5.5 OZ WHT	100-5100-3300	4.79
FERGUSON ENTERPRISES, INC	2609761	11/13/2025	MAINT-HVAC FREON & FILLE...	100-5100-4520	523.46
AQUA BEVERAGE CO.	325752	11/13/2025	CCL-WTR SVC 5/5GAL	100-4250-3300	49.95
AQUA BEVERAGE CO.	325779	11/13/2025	CJ-WTR SVS 1/5GAL	100-4000-3300	18.25
JENNIFER M. FEST, CSR	2020-00254	11/13/2025	DA- TRANSCRIPT CAUSE #58...	100-4850-4010	96.00
HOOVER BUILDING SUPPLY, ...	2510-667288	11/13/2025	MAINT-ALKALINE BATTERIES	100-5100-3300	17.99
HOOVER BUILDING SUPPLY, ...	2510-667552	11/13/2025	MAINT-RECIPRO SAW BLADE	100-5100-3300	13.95
HOOVER BUILDING SUPPLY, ...	2510-667872	11/13/2025	MAINT-SECURITY TORX, MET...	100-5100-3300	30.57
ODP BUSINESS SOLUTIONS, L...	443085040001	11/13/2025	JP1- (2) 2026 MONTHLY PLA...	100-4510-3300	55.98
ODP BUSINESS SOLUTIONS, L...	444341863001	11/13/2025	NDEP- PALLET OF COPY PAPER	100-4090-3090	1,399.60
ODP BUSINESS SOLUTIONS, L...	444621229001	11/13/2025	NDEP- CENTRAL SUPPLIES	100-4090-3090	45.50
SAN SABA FIRE SAFETY EQUI	050560	11/13/2025	MAINT- ANNUAL INSPECTIO...	100-5100-4000	345.00
SAN SABA FIRE SAFETY EQUI	050561	11/13/2025	MAINT- ANNUAL INSPECTIO...	100-5100-4000	410.00
SAN SABA FIRE SAFETY EQUI	050563	11/13/2025	MAINT- ANNUAL INSPECTIO...	100-5100-4000	45.00
SAN SABA FIRE SAFETY EQUI	050564	11/13/2025	MAINT- ANNUAL INSPECTIO...	100-5100-4000	45.00
SAN SABA FIRE SAFETY EQUI	050565	11/13/2025	MAINT- ANNUAL INSPECTIO...	100-5100-4000	45.00
SAN SABA FIRE SAFETY EQUI	050566	11/13/2025	MAINT- ANNUAL INSPECTIO...	100-5100-4000	45.00
SAN SABA FIRE SAFETY EQUI	050567	11/13/2025	MAINT- ANNUAL INSPECTIO...	100-5100-4000	105.00
SAN SABA FIRE SAFETY EQUI	050568	11/13/2025	MAINT- ANNUAL INSPECTIO...	100-5100-4000	80.00
SAN SABA FIRE SAFETY EQUI	050569	11/13/2025	MAINT- ANNUAL INSPECTIO...	100-5100-4000	45.00
SAN SABA FIRE SAFETY EQUI	050570	11/13/2025	MAINT- ANNUAL INSPECTIO...	100-5100-4000	70.00
SAN SABA FIRE SAFETY EQUI	050581	11/13/2025	MAINT- ANNUAL INSPECTIO...	100-5100-4000	75.00
CIRCLE S PEST CONTROL	40617	11/13/2025	MFA-QRTLY SVC	100-5100-4000	75.00
HOOVER BUILDING SUPPLY, ...	2510-663653	11/13/2025	MAINT-2PK WASP/HORNET ...	100-5100-3300	15.98
SAN SABA FIRE SAFETY EQUI	050571	11/13/2025	MAINT- ANNUAL INSPECTIO...	100-5100-4000	45.00
SAN SABA FIRE SAFETY EQUI	050572	11/13/2025	MAINT- ANNUAL INSPECTIO...	100-5100-4000	80.00
SAN SABA FIRE SAFETY EQUI	050573	11/13/2025	MAINT- ANNUAL INSPECTIO...	100-5100-4000	55.00
SAN SABA FIRE SAFETY EQUI	050574	11/13/2025	MAINT- ANNUAL INSPECTIO...	100-5100-4000	45.00
AMAZON CAPITAL SERVICES, ...	1LRX-6C3J-34LP	11/13/2025	DCLK- SMEAD LABELS 5 AND 8	100-4500-3300	17.10
CLIFFORD POWER SYSTEMS, ...	SVC-0197745	11/13/2025	MAINT- INSPECT GENERATOR..	100-5100-4520	2,131.72
HOOVER BUILDING SUPPLY, ...	2510-669058	11/13/2025	MAINT-WHT VINEGAR, BRIST...	100-5100-3300	17.53
CHEVROLET BUICK MARBLE ...	6098839	11/13/2025	SO-UN#199 RPLALL FRNT CT...	100-5600-4510	535.57
HOOVER BUILDING SUPPLY, ...	2510-669251	11/13/2025	MAINT-FENDER WASH/MAS...	100-5100-3300	11.68
HOOVER BUILDING SUPPLY, ...	2510-669386	11/13/2025	MAINT-FLEX START COLLAR	100-5100-3300	15.89
AQUA BEVERAGE CO.	326623	11/13/2025	DA/LLANO-WTR SVC 2/5GAL	100-1150-1000	30.50
HOOVER BUILDING SUPPLY, ...	2510-669696	11/13/2025	MAINT-WOMANIZED PLYW...	100-5100-3300	46.99
HOOVER BUILDING SUPPLY, ...	2510-669801	11/13/2025	MAINT-POPLAR DOWEL	100-5100-3300	2.51
HILL COUNTRY AUTO GLASS, ...	80441	11/13/2025	SO-RPL WINDSHIELD ON UN...	100-5600-4510	695.00
HOOVER BUILDING SUPPLY, ...	2510-669953	11/13/2025	MAINT-GEL SUPER GLUE	100-5100-3300	7.98
HOOVER BUILDING SUPPLY, ...	2510-669981	11/13/2025	MAINT-LG VELCRO STRAP & ...	100-5100-3300	17.53
HILL COUNTRY TIRE & AUTO ...	88588	11/13/2025	SO-UN#193 ANTIFREEZE COL...	100-5600-4510	418.27
HILL COUNTRY TIRE & AUTO ...	88590	11/13/2025	SO-UN#218 GUIDE PINS,CK B...	100-5600-4510	288.18
HILL COUNTRY TIRE & AUTO ...	88596	11/13/2025	SO-UN#201 SYN OIL CHG,TIR...	100-5600-4510	316.10

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
HILL COUNTRY TIRE & AUTO ...	88597	11/13/2025	SO-UN#224 FLAT REPAIR	100-5600-4510	30.75
AMAZON CAPITAL SERVICES, ...	13D1-XMGF-VVHJ	11/13/2025	DA- BATTERIES,LABEL TAPE,F...	100-4850-3300	13.95
AMAZON CAPITAL SERVICES, ...	1HHV-NKX4-1QYK	11/13/2025	SO- HDMI CABLE, SCANNER, ...	100-5600-3300	1,241.55
AMAZON CAPITAL SERVICES, ...	1NQ7-GH39-177T	11/13/2025	MAG-PLANNER, SWIFFER REF..	100-5010-3300	143.48
AMAZON CAPITAL SERVICES, ...	1X1M-1Y6W-1L3T	11/13/2025	MAINT- IPHONE 15 ACCESSO...	100-5100-3300	51.35
HOOVER BUILDING SUPPLY, ...	2510-670585	11/13/2025	MAINT-HOOK, STAR DECK PL...	100-5100-3300	71.41
HOOVER BUILDING SUPPLY, ...	2510-670632	11/13/2025	MAINT-TREATED PLYWOOD	100-5100-3300	34.99
HOOVER BUILDING SUPPLY, ...	2510-670775	11/13/2025	MAINT-SWIFTER DUSTER KIT	100-5100-3300	11.99
FRONTIER COMMUNICATIO...	10/28/25	11/13/2025	LOCAL SVC 10/28-11/27/25	100-4090-4200	1,415.84
FRONTIER COMMUNICATIO...	10/28/25	11/13/2025	LOCAL SVC 10/28-11/27/25	100-4090-4200	1,128.36
LLANO COUNTY TREASURER	10/28/25	11/13/2025	REIMB CAUSES# 58056/M41...	100-4360-4160	250.00
SAMANTHA VALLEE	10/28/25	11/13/2025	REIMB TCOLE TESTING	100-5600-4270	40.00
BAILEY CHAPMAN	10/28/25	11/13/2025	REIMB TCOLE TESTING	100-5600-4270	40.00
HOOVER BUILDING SUPPLY, ...	2510-670979	11/13/2025	MAINT-PAINT LINER	100-5100-3300	14.97
HOOVER BUILDING SUPPLY, ...	2510-671025	11/13/2025	MAINT-TRI PAK SCREWS/NU...	100-5100-3300	2.82
HOOVER BUILDING SUPPLY, ...	2510-671174	11/13/2025	MAINT-TEFLON TAPE, PIPE S...	100-5100-3300	112.43
HOOVER BUILDING SUPPLY, ...	2510-671224	11/13/2025	MAINT-3V LITH BATTERY	100-5100-3300	12.98
JOHNSON CONTROLS FIRE P...	41860104	11/13/2025	MAINT-UPGRADE FIRE PANEL...	100-5100-4000	9,924.72
CONDOR DOCUMENT SERVI...	LDA102725	11/13/2025	DA LLANO-SHREDDING SVCS...	100-1150-1000	50.00
POOLE CONSTRUCTION INC.	10	11/13/2025	NDEP-127 JACKSON COSTRU...	100-4090-5300	207,293.81
LLANO STATION AUTOMOTI...	18302	11/13/2025	DA- OIL CHANGE ON DODGE ...	100-4850-4520	80.59
HOOVER BUILDING SUPPLY, ...	2510-671286	11/13/2025	MAINT-WEDGE ANCHOR	100-5100-3300	57.99
HOOVER BUILDING SUPPLY, ...	2510-671339	11/13/2025	MAINT-MITER BOX & SAW, S...	100-5100-3300	74.19
HOOVER BUILDING SUPPLY, ...	2510-671419	11/13/2025	MAINT-LR CONDUIT BODY	100-5100-3300	10.09
HOOVER BUILDING SUPPLY, ...	2510-671509	11/13/2025	MAINT-CARBIDE BIT, EPOXY, ...	100-5100-3300	43.71
HOOVER BUILDING SUPPLY, ...	2510-663773	11/13/2025	MAINT-BIT INSERT,BIT MAG...	100-5100-3300	17.15
HOOVER BUILDING SUPPLY, ...	2510-663874	11/13/2025	MAINT-4 PK ZINC CORNER IR...	100-5100-3300	7.59
HOOVER BUILDING SUPPLY, ...	2510-663920	11/13/2025	MAINT-1" WOOD GRIPS & PA...	100-5100-3300	17.96
HOOVER BUILDING SUPPLY, ...	2510-664007	11/13/2025	MAINT-TRI PACKS SCREWS/...	100-5100-3300	4.40
CIRCLE S PEST CONTROL	40369	11/13/2025	EM/MAG-SVC	100-5100-4070	135.00
DR. TANIA GLENN & ASSOCI...	BCS0043	11/13/2025	SO-TRAUMA TREATMENTS O...	100-5600-4010	600.00
ROBERT STINEHOUR	10/30/2025	11/13/2025	SO-MLS 10/8-10/10/25 DALL...	100-5600-4270	116.00
HOOVER BUILDING SUPPLY, ...	2510-671677	11/13/2025	MAINT-3/4X5 BLK NIPPLE	100-5100-3300	6.82
HOOVER BUILDING SUPPLY, ...	2510-671709	11/13/2025	MAINT-BLK PIPE CAP, BLK PL...	100-5100-3300	8.62
HOOVER BUILDING SUPPLY, ...	2510-671832	11/13/2025	MAINT-2 PK TRIM ROLL REFILL	100-5100-3300	17.96
JENKINS FUNERAL HOME	10/31/25 JP2	11/13/2025	JP2-THOMAS GILLESPIE	100-4090-4050	650.00
HOOVER BUILDING SUPPLY, ...	2510-672178	11/13/2025	MAINT-AA ALK BATTERIES	100-5100-3300	11.69
TEXAS WILDLIFE DAMAGE	257694	11/13/2025	FLD AGMNT KERR DISTICT 10...	100-4090-4000	3,200.00
AQUA BEVERAGE CO.	327902A	11/13/2025	DA/LLANO-COOLER RENT	100-1150-1000	11.00
AQUA BEVERAGE CO.	328041	11/13/2025	CCL-COOLER RENT	100-4250-3300	10.00
AQUA BEVERAGE CO.	328175	11/13/2025	CJ-COOLER RENT	100-4000-3300	13.00
HOOVER BUILDING SUPPLY, ...	2510-664477	11/13/2025	MAINT-40 LB MORTON SALT ...	100-5100-3300	50.94
HOOVER BUILDING SUPPLY, ...	2510-664676	11/13/2025	MAINT-48 OZ 4 CYL SAE30 OIL	100-5100-3300	11.99
HOOVER BUILDING SUPPLY, ...	2510-664817	11/13/2025	MAINT-BRAKE CLEANER, STA...	100-5100-3300	101.24
HOOVER BUILDING SUPPLY, ...	2510-665073	11/13/2025	MAINT-AIR FILTERS	100-5100-3300	43.36
HOOVER BUILDING SUPPLY, ...	2510-665433	11/13/2025	MAINT-SDS ROTO HAMM BIT	100-5100-3300	33.99
HOOVER BUILDING SUPPLY, ...	2510-665447	11/13/2025	MAINT-CONDUIT BODY, CO...	100-5100-3300	86.93
HOOVER BUILDING SUPPLY, ...	2510-665483	11/13/2025	MAINT-CARBIDE BITS	100-5100-3300	11.83
HOOVER BUILDING SUPPLY, ...	2510-665617	11/13/2025	MAINT-THERM GLOVES, TIRE...	100-5100-3300	18.77
JENKINS FUNERAL HOME	11/1/25 JP1	11/13/2025	JP1-RONALD OSTERBERGER	100-4090-4050	650.00
CITIBANK	10.3.25 FY26	11/13/2025	SO- ANNUAL SUBSCRIPTION-...	100-5600-3300	65.00
CITIBANK	10.3.25 FY26	11/13/2025	SO- REG,ADMIN ASST CONF, ...	100-5600-4270	350.00
CITIBANK	10.3.25 FY26	11/13/2025	SO- LDG,ADMIN ASST CONF, ...	100-5600-4270	646.24
HOOVER BUILDING SUPPLY, ...	2510-663309	11/13/2025	MAINT-RTN 2-4X10 CEDAR	100-5100-3300	-29.98
VYVE	11/3/25 MFA	11/13/2025	MFA-INT SVC 11/1-11/30/25	100-5040-4560	1,065.47
VYVE	11/3/25 PDEF	11/13/2025	PDEF-INT SVC 11/1-11/30/25	100-4800-4370	632.09
VYVE	11/3/25 SO	11/13/2025	SO-INT SVC 11/1-11/30/25	100-5040-4560	935.00
CHRISTINA SANDERS	11/3/25	11/13/2025	PDEF-MLG OCT 2025	100-4800-4270	145.60
TEXAS DEPT OF MOTOR VEHI...	11/3/25	11/13/2025	VCHL REG SSV UNIT#208 VIN...	100-5600-4510	7.50
AMAZON CAPITAL SERVICES, ...	1Y9J-LNTM-4HNF	11/13/2025	SO- HDMI CABLE, SCANNER, ...	100-5600-3300	291.69

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
K.C. ENGINEERING, INC.	2025-1283	11/13/2025	NDEP-CAMPO TAC MTNG	100-4090-4010	120.00
DEANNE FISHER	11/5/25	11/13/2025	TAX-MLS/MLG 11/17-20/25...	100-4990-4270	466.80
RITZ & ASSOCIATES PA	0825302	09/30/2025	NDEP- PROFESSIONAL SERVI...	100-4090-4010	3,000.00
CHEVROLET BUICK MARBLE ...	6098030	09/30/2025	SO-RPL A/C COMPRESSOR ON..	100-5600-4510	1,556.58
CHEVROLET BUICK MARBLE ...	6098033	09/30/2025	SO-RPL HVAC EVAPORATOR ...	100-5600-4510	3,677.85
TYLER TECHNOLOGIES, INC	020-165293	09/30/2025	ENTERPRISE JURY SYS 9/30/25	100-5040-4541	705.56
CITIBANK	10.3.25 FY25	09/30/2025	APROB 10-3-25 #5008	100-1320-4000	1,890.17
CITIBANK	10.3.25 FY25	09/30/2025	APROB 10-3-25 #1317	100-1320-4000	982.20
CITIBANK	10.3.25 FY25	09/30/2025	APROB 10-3-25 #8646	100-1320-4000	9.50
CITIBANK	10.3.25 FY25	09/30/2025	APROB 10-3-25 #1863	100-1320-4000	637.45
CITIBANK	10.3.25 FY25	09/30/2025	JPROB 10-3-25	100-1320-5000	32.45
CITIBANK	10.3.25 FY25	09/30/2025	JPROB 10-3-25	100-1320-5000	407.38
CITIBANK	10.3.25 FY25	09/30/2025	JPROB 10-3-25	100-1320-5000	542.06
CITIBANK	10.3.25 FY25	09/30/2025	JPROB 10-3-25	100-1320-5000	2,977.87
CITIBANK	10.3.25 FY25	09/30/2025	JPROB 10-3-25	100-1320-5000	20.84
CITIBANK	10.3.25 FY25	09/30/2025	JPROB 10-3-25	100-1320-5000	5.16
CITIBANK	10.3.25 FY25	09/30/2025	CJDG- TOLLS	100-4000-4510	44.44
CITIBANK	10.3.25 FY25	09/30/2025	CCLK,LDG, CO-DIST CLK FALL ...	100-4030-4270	303.14
CITIBANK	10.3.25 FY25	09/30/2025	CCLK,REG, CO-DIST CLK FALL ...	100-4030-4270	200.00
CITIBANK	10.3.25 FY25	09/30/2025	CCLK,LDG, URBAN RECORD ...	100-4030-4270	200.34
CITIBANK	10.3.25 FY25	09/30/2025	NDEP- USPS, POSTAGE WHILE...	100-4090-3110	133.50
CITIBANK	10.3.25 FY25	09/30/2025	DCRT- EIG Homestead 9/23/...	100-4350-4990	33.74
CITIBANK	10.3.25 FY25	09/30/2025	JP2- OFFICE CHAIR, OFFICE D...	100-4520-5750	469.99
CITIBANK	10.3.25 FY25	09/30/2025	CATT- LDG CANCELATION FEE..	100-4750-4270	212.75
CITIBANK	10.3.25 FY25	09/30/2025	CATT- TCDA CONF, SK, RR, 9...	100-4750-4270	638.25
CITIBANK	10.3.25 FY25	09/30/2025	CATT- TCDA CONF, JL, RR, 9...	100-4750-4270	638.25
CITIBANK	10.3.25 FY25	09/30/2025	CATT- TCDA CONF, EA, RR, 9...	100-4750-4270	638.25
CITIBANK	10.3.25 FY25	09/30/2025	DA- CODE BOOKS FOR ADAS, ...	100-4850-3300	1,284.00
CITIBANK	10.3.25 FY25	09/30/2025	DA- TOLLS, EXPLORER	100-4850-4250	10.81
CITIBANK	10.3.25 FY25	09/30/2025	DA-FLT,WITNESS TRV, FERN...	100-4850-4250	949.97
CITIBANK	10.3.25 FY25	09/30/2025	DA-FLT,WITNESS TRV, FERN...	100-4850-4250	35.00
CITIBANK	10.3.25 FY25	09/30/2025	DA-FLT,WITNESS TRV, FERN...	100-4850-4250	-65.00
CITIBANK	10.3.25 FY25	09/30/2025	DA-LDG, WITNESS TRV, S RE...	100-4850-4250	577.43
CITIBANK	10.3.25 FY25	09/30/2025	DA-LDG, WITNESS TRV, D RE...	100-4850-4250	577.43
CITIBANK	10.3.25 FY25	09/30/2025	DA-LDG, WITNESS TRV, S TO...	100-4850-4250	223.74
CITIBANK	10.3.25 FY25	09/30/2025	DA-LDG, WITNESS TRV, M FE...	100-4850-4250	340.13
CITIBANK	10.3.25 FY25	09/30/2025	DA- TOLLS, EXPLORER	100-4850-4250	5.94
CITIBANK	10.3.25 FY25	09/30/2025	DA-LDG, WITNESS TRV, L RE...	100-4850-4250	123.17
CITIBANK	10.3.25 FY25	09/30/2025	DA-FLT,WITNESS TRV, TOUB...	100-4850-4250	1,018.96
CITIBANK	10.3.25 FY25	09/30/2025	DA- TOLLS, EXPLORER	100-4850-4250	17.56
CITIBANK	10.3.25 FY25	09/30/2025	DA-FLT,WITNESS TRV, TRIMB...	100-4850-4250	642.37
CITIBANK	10.3.25 FY25	09/30/2025	DA-FLT,WITNESS TRV, BUSSE...	100-4850-4250	642.37
CITIBANK	10.3.25 FY25	09/30/2025	DA-FLT,WITNESS TRV, REYNA...	100-4850-4250	728.36
CITIBANK	10.3.25 FY25	09/30/2025	DA-REG, LEGIS UPDATE, PT, ...	100-4850-4270	100.00
CITIBANK	10.3.25 FY25	09/30/2025	DA-DOUBLE R TOWING TAH...	100-4850-4520	150.00
CITIBANK	10.3.25 FY25	09/30/2025	DA- REPAIRS TO TAHOE, STE...	100-4850-4520	259.64
CITIBANK	10.3.25 FY25	09/30/2025	TREAS- LDG, CTAT CONF, HTX...	100-4970-4270	587.25
CITIBANK	10.3.25 FY25	09/30/2025	MAGIS- REG, CTX REG JDG S...	100-5010-4270	375.00
CITIBANK	10.3.25 FY25	09/30/2025	IT-CABLES, HPC OPTICS	100-5040-3300	109.98
CITIBANK	10.3.25 FY25	09/30/2025	IT- LADDER, WALL SUPPORTS,..	100-5040-5750	554.63
CITIBANK	10.3.25 FY25	09/30/2025	CONST3- TAGS, VIN: 3072	100-5530-4250	7.50
CITIBANK	10.3.25 FY25	09/30/2025	SO- 100 TARGET BACKS, 225 ...	100-5600-3300	442.08
CITIBANK	10.3.25 FY25	09/30/2025	SO- CHEWY.COM, K9 FOOD ...	100-5600-3300	79.79
CITIBANK	10.3.25 FY25	09/30/2025	SO- STARLINK SERVICE 9-6-25..	100-5600-4200	165.00
CITIBANK	10.3.25 FY25	09/30/2025	SO- LDG, TCOLE TRN, MCALL...	100-5600-4270	479.55
CITIBANK	10.3.25 FY25	09/30/2025	SO- LDG, TCOLE TRN, MCALL...	100-5600-4270	479.55
CITIBANK	10.3.25 FY25	09/30/2025	SO-TAG,VINS: 7290,7453, 79...	100-5600-4510	32.00
CITIBANK	10.3.25 FY25	09/30/2025	SO-TAG,VINS: 8324	100-5600-4510	9.50
CITIBANK	10.3.25 FY25	09/30/2025	SO-TAG,VINS: REFUND, HOL...	100-5600-4510	-7.50
CITIBANK	10.3.25 FY25	09/30/2025	SO-TAG,VINS: 9186,3840, 76...	100-5600-4510	37.50

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CITIBANK	10.3.25 FY25	09/30/2025	SO-TAG,VINS: 4493, 7593	100-5600-4510	15.00
KARRIE CROWNOVER	10/31/25	09/30/2025	TREAS-REIMB TOLL CHRGS 9...	100-4970-4270	9.47
GABRIELA BURDELL	11/3/25	09/30/2025	TAX-MLG JUL-SEP 2025	100-4990-4270	42.00
SEQUEL DATA SYSTEMS, INC.	23285	09/30/2025	IT-PROF SVCS 40/HRS	100-5040-4010	9,000.00
CHEVROLET BUICK MARBLE ...	6097115	09/30/2025	SO-RPL CAMSHAFT IN CYLIN...	100-5600-4510	8,091.01
HILL COUNTRY TIRE & AUTO ...	87417	09/30/2025	SO-UNIT232 OIL CHNG	100-5600-4510	99.28
HILL COUNTRY TIRE & AUTO ...	87972	09/30/2025	SO-UNIT 244 OIL CHNG	100-5600-4510	62.65
HILL COUNTRY TIRE & AUTO ...	88025	09/30/2025	SO-UNIT 170 OIL CHNG/FLTRS	100-5600-4510	252.53
Fund 100 - GENERAL Total:					292,366.55
Fund: 140 - ECONOMIC DEVELOPMENT					
ODP BUSINESS SOLUTIONS, L...	444621229001A	11/13/2025	HMT-WEEKLY MONTHLY PL...	140-6640-3300	34.19
TXU ENERGY	055753566939	11/13/2025	BCC-SVC 9/26-10/26/25	140-6640-4605	90.96
BURNET CHAMBER OF COM...	26-1466	11/13/2025	HMT- SPONSORSHIP OF STA...	140-6640-4500	1,500.00
VYVE	11/3/25 OJ	11/13/2025	OJ-INT SVC 11/1-11/30/25	140-6640-4560	109.95
Fund 140 - ECONOMIC DEVELOPMENT Total:					1,735.10
Fund: 150 - LAW LIBRARY					
WEST PAYMENT CENTER	852772595	11/13/2025	PDEF-CHRGs 10/2-11/1/25	150-4650-3300	295.14
WEST PAYMENT CENTER	852805561	11/13/2025	AUD-CHRGs 10/2-11/1/25	150-4650-3300	90.00
Fund 150 - LAW LIBRARY Total:					385.14
Fund: 160 - WESTERN CTY TOWER SYSTEM					
CHEVROLET BUICK MARBLE ...	6098293	11/13/2025	WCTS- OIL CHANGE ON 2023...	160-4070-4520	132.81
Fund 160 - WESTERN CTY TOWER SYSTEM Total:					132.81
Fund: 170 - INDIGENT HEALTH CARE					
BAYLOR SCOTT & WHITE CLIN..	10/30/25	11/13/2025	IHC-PHYSICIAN SVCS NON-E...	170-6350-7000	618.18
SCOTT & WHITE MEMORIAL ...	10/30/25	11/13/2025	IHC-HOSPITAL OUTPATIENT	170-6350-7030	1,192.65
INDIGENT HEALTHCARE SOL...	80843	11/13/2025	IHC-PROF SVCS DEC 2025	170-6370-4610	1,059.00
CENTURY INTEGRATED PART...	10/30/25	09/30/2025	IHC-PHYSICIAN SVCS NON-E...	170-6350-7000	136.82
Fund 170 - INDIGENT HEALTH CARE Total:					3,006.65
Fund: 180 - RESTRICTED					
RELIABLE TIRE DISPOSAL LLC	68650	11/13/2025	HHW-TIRE TRAILER FOR 10/2...	180-4092-4810	2,500.00
TEJAS RENT EQUIP CORP	890184-4	11/13/2025	SKY LIFT FOR HHW EVENT	180-4092-4810	443.14
CITIBANK	10.3.25 FY25	09/30/2025	NDEP- REST, HLTHY CO PRIZE...	180-4092-4000	53.05
CITIBANK	10.3.25 FY25	09/30/2025	NDEP- REST, HLTHY CO FOOD...	180-4092-4000	235.00
BURNET CO CHILD WELFARE ...	10/30/25 SN	09/30/2025	QTR4 FY25 SPCL NDS JUL-SEP...	180-6350-4027	626.71
BURNET CO CHILD WELFARE ...	10/30/25	09/30/2025	QTR4 FY25 CLOTHING RPT JU...	180-6350-4026	2,829.45
Fund 180 - RESTRICTED Total:					6,687.35
Fund: 200 - LIBRARY SYSTEM					
CITY OF MARBLE FALLS	10/13/25 MFL	11/13/2025	MFL-03-1226-01 SVC 9/13-10...	200-6500-4370	198.40
ATMOS ENERGY	10/27/25 BL	11/13/2025	BL-3054285403 SVC 9/26-10...	200-6500-4370	98.46
AMAZON CAPITAL SERVICES, ...	14TR-RFVV-VMT9	11/13/2025	BL- WINDOW TINT	200-6500-3300	333.19
AMAZON CAPITAL SERVICES, ...	1RJD-P1HY-11W4	11/13/2025	HBL- AIR PURIFIER FILTERS	200-6500-3300	136.98
PEDERNALES ELECTRIC COOP...	10/29/25 SL	11/13/2025	SL-3001256270 SVC 9/25-10...	200-6500-4370	271.83
CITY OF BERTRAM	10/31/25 BL	11/13/2025	BL-SVC 9/24-10/24/25	200-6500-4370	130.76
JESSICA MURRAY	11/3/25	11/13/2025	BL-MLG OCT 2025	200-6500-4250	105.00
NEXTLINK INTERNET	B125372803-19	11/13/2025	OL-INT SVC 11/3-12/2/25	200-6500-4370	78.71
LILLIAN ASBILL	OCTOBER 2025	11/13/2025	HBL-MLG OCT 2025	200-6500-4250	58.80
Fund 200 - LIBRARY SYSTEM Total:					1,412.13
Fund: 202 - FRIENDS OF THE LIBRARY					
HOOVER BUILDING SUPPLY, ...	2510-668612	11/13/2025	HBL- DRUEALL, PAINT STUDS...	202-6500-1900	200.80
CITIBANK	10.3.25 FY25	09/30/2025	LIB- NEWSLETTER FOR FRIEN...	202-6500-1900	612.77
CITIBANK	10.3.25 FY25	09/30/2025	LIB-HBL, MAGAZINE SUBSCRI...	202-6500-1900	284.17
Fund 202 - FRIENDS OF THE LIBRARY Total:					1,097.74
Fund: 222 - COUNTY CLERK RECORDS					
CTWP	1722868	11/13/2025	CCLK-23D30295 SVC 10/24-1...	222-4042-3300	55.85
Fund 222 - COUNTY CLERK RECORDS Total:					55.85
Fund: 270 - COUNTY JAIL					
CIRCLE S PEST CONTROL	40578	11/13/2025	JAIL-QRTLY SVC	270-5120-4000	300.00

Expense Approval Register

Packet: AP 25065 - PAID CLAIMS NOVEMBER 13, 2025 (2)

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CIRCLE S PEST CONTROL	40589	11/13/2025	JAIL-KITCHEN SVC	270-5120-4000	17.93
HOOVER BUILDING SUPPLY, ...	2510-668833	11/13/2025	JAIL-WAX RING, GASKET, EXT...	270-5120-3450	30.16
LINDE GAS & EQUIPMENT IN...	52751183	11/13/2025	JAIL-CYL RENT 9/20-10/20/25	270-5120-3450	48.10
MARK'S PLUMBING PARTS	INV002245341	11/13/2025	JAIL- POT HANDLE, SHOWER ...	270-5120-3450	896.81
AMAZON CAPITAL SERVICES, ...	1L93-RRYK-YWP3	11/13/2025	JAIL- COMPUTER CONNECTO...	270-5120-3300	12.95
AMAZON CAPITAL SERVICES, ...	1PYC-1T1Y-XXM3	11/13/2025	JAIL- BATTERY BACK UP	270-5120-3300	125.66
SCOTT EQUIPMENT INC	S-INV169381	11/13/2025	JAIL- REPAIR CLOTHES DRYERS	270-5120-3450	435.00
TANKER'S PLUMBING & SEPT...	#9971	11/13/2025	JAIL-RPL FRONT WATER HEA...	270-5120-3450	4,227.63
ARAMARK SERVICES, INC.	000021308-000155	11/13/2025	JAIL-MLS SVC 10/23-10/29/25	270-5120-3350	14,659.22
HILL COUNTRY SPRINGS	699492	11/13/2025	JAIL-WTR SVC 4/5GAL	270-5120-3300	37.99
CITIBANK	10.3.25 FY25	09/30/2025	JAIL-LDG, MACHICEK, PRIS T...	270-5120-4250	126.05
CITIBANK	10.3.25 FY25	09/30/2025	JAIL- AMMO FOR TRAINING,	270-5120-4270	1,976.68
Fund 270 - COUNTY JAIL Total:					22,894.18

Fund: 290 - GRANTS

RANDY CHARLES TURNER	10/31/25	11/13/2025	VETRIDES-OCT 2025	290-4052-4000	771.00
MITCHELL E. VANHORN	10/31/25	11/13/2025	VETRIDES-OCT 2025	290-4052-4000	837.00
MICHAEL GRECO	10/31/25	11/13/2025	VETRIDES-OCT 2025	290-4052-4000	180.00
PHILLIP K. PALL	10/31/25	11/13/2025	VETRIDES-OCT 2025	290-4052-4000	96.00
RAY L. TULLY	10/31/25	11/13/2025	VETRIDES-OCT 2025	290-4052-4000	666.00
JANET L. CUMMINGS	10/31/25	11/13/2025	VETRIDES-OCT 2025	290-4052-4000	951.00
CHARLES HARGER	10/31/25	11/13/2025	VETRIDES-OCT 2025	290-4052-4000	453.00
JOSEPH MANUEL MARTINEZ	10/31/25	11/13/2025	VETRIDES-OCT 2025	290-4052-4000	801.00
KENNETH BLANK	10/31/25	11/13/2025	VETRIDES-OCT 2025	290-4052-4000	123.00
PAMELA S. JONES-STULL	10/31/25	11/13/2025	VETRIDES-OCT 2025	290-4052-4000	729.00
LORI GRECO	10/31/25	11/13/2025	VETRIDES-OCT 2025	290-4052-4000	330.00
PETER J. BIRD	10/31/25	11/13/2025	VETRIDES-OCT 2025	290-4052-4000	90.00
REBECCA JEAN PALL	10/31/25	11/13/2025	VETRIDES-OCT 2025	290-4052-4000	177.00
CITIBANK	10.3.25 FY25	09/30/2025	VET RIDE- TAGS - VIN:5645,9...	290-4052-4510	22.50
Fund 290 - GRANTS Total:					6,226.50

Fund: 300 - R & B, GENERAL

CITIBANK	10.3.25 FY25	09/30/2025	RB GEN- TAGS, VIN 9469, 08...	300-6100-4510	46.22
Fund 300 - R & B, GENERAL Total:					46.22

Fund: 310 - R & B, PCT #1

HOOVER BUILDING SUPPLY, ...	2510-665934	11/13/2025	RB1-CARR SCREW	310-6110-3300	21.99
HOOVER BUILDING SUPPLY, ...	2510-667229	11/13/2025	RB1-LIGHT TUBE FLUOR	310-6110-3300	97.93
AMERICAN TIRE DISTRIBUTO...	S211223106	11/13/2025	RB1- 3 TIRES FOR 19 I TON PL...	310-6110-4510	462.93
HOOVER BUILDING SUPPLY, ...	2510-667946	11/13/2025	RB1-BAR & CHAIN OIL, CHAIN..	310-6110-3300	54.71
H & H AUTO SUPPLY COMPA...	1159-395969	11/13/2025	RB1- LIGHT FOR UIT 15 DUM...	310-6110-4510	58.00
HOOVER BUILDING SUPPLY, ...	2510-663507	11/13/2025	RB1 MIXED GAS FOR SAWS ...	310-6110-4510	56.97
HOOVER BUILDING SUPPLY, ...	2510-668980	11/13/2025	RB1-UTILITY GLOVE	310-6110-3300	10.49
BRAUNTEX MATERIALS, INC	179540A	11/13/2025	RB1 - PATCHING MATERIAL C...	310-6110-3300	4,284.75
HOOVER BUILDING SUPPLY, ...	2510-671101	11/13/2025	RB1-SWIFFER CLOROX WIPES,...	310-6110-3300	35.47
HOOVER BUILDING SUPPLY, ...	2510-671436	11/13/2025	RB1-ZINC EYE TURNBUCKLE	310-6110-3300	3.49
LINDE GAS & EQUIPMENT IN...	53041225	11/13/2025	RB1-CYL RENT 9/20-10/20/25	310-6110-3300	47.95
HOOVER BUILDING SUPPLY, ...	2510-664793	11/13/2025	RB1-BLK GLOSS, SNAP TOOP ...	310-6110-3300	133.93
HOOVER BUILDING SUPPLY, ...	2510-664841	11/13/2025	RB1-PLAS PAINT TRY	310-6110-3300	7.98
Fund 310 - R & B, PCT #1 Total:					5,276.59

Fund: 320 - R & B, PCT #2

HOOVER BUILDING SUPPLY, ...	2510-666043	11/13/2025	RB2-OVER SOCK BOOT	320-6120-3300	18.89
HOOVER BUILDING SUPPLY, ...	2510-668778	11/13/2025	RB2- (2) TIN HORNS CR 269, ...	320-6120-3300	802.38
HOOVER BUILDING SUPPLY, ...	2510-668797	11/13/2025	RB2- (2) TIN HORNS CR 269, ...	320-6120-3300	660.00
HOOVER BUILDING SUPPLY, ...	2510-669022	11/13/2025	RB2 - 2 TIN HORN & BAND	320-6120-3300	1,052.99
HOOVER BUILDING SUPPLY, ...	2510-669035	11/13/2025	RB2-LUTZ 25' PRO SERIES TA...	320-6120-3300	11.99
BRAUNTEX MATERIALS, INC	179540	11/13/2025	RB2- COLD MIX CR 200 C, D &..	320-6120-3300	35,775.27
HOOVER BUILDING SUPPLY, ...	2510-670367	11/13/2025	RB2-PAINT MARKERS	320-6120-3300	23.45
TXU ENERGY	054978752282	11/13/2025	RB2-SVC 9/26-10/26/25	320-6120-4370	613.24
YOUNGBLOOD AUTOMOTIVE...	50020002	11/13/2025	RB2-TIRES FOR 6 YARD DUMP..	320-6120-4510	3,144.38
RELIABLE TIRE DISPOSAL LLC	68606	11/13/2025	RB2-TIRE DISPOSAL	320-6120-3300	474.00
CIRCLE S PEST CONTROL	40345	11/13/2025	RB2-QTRLY SVC	320-6120-4010	200.00

Expense Approval Register

Packet: AP 25065 - PAID CLAIMS NOVEMBER 13, 2025 (2)

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
HOOVER BUILDING SUPPLY, ...	2510-671980	11/13/2025	RB2-CULVERT FOR CR 269	320-6120-3300	304.99
CITIBANK	10.3.25 FY25	09/30/2025	RB2- TAGS, VIN: 0874,9092	320-6120-4510	15.00
Fund 320 - R & B, PCT #2 Total:					43,096.58
Fund: 330 - R & B, PCT #3					
HOOVER BUILDING SUPPLY, ...	2510-663212	11/13/2025	RB3-TIN HORNS & BANDS FO...	330-6130-3300	109.98
TEXAS MATERIALS GROUP, I...	201588016	11/13/2025	RB3-HOT MIX FOR CR332	330-6130-3300	13,286.35
TEXAS MATERIALS GROUP, I...	201588994	11/13/2025	RB3- HOT MIX FOR CR332	330-6130-3300	8,535.70
TEXAS MATERIALS GROUP, I...	201590038	11/13/2025	RB3- HOT MIX FOR CR 330	330-6130-3300	16,947.30
TEXAS MATERIALS GROUP, I...	201590983	11/13/2025	RB3- HOT MIX FOR CR 332	330-6130-3300	17,341.70
BRAUNTEX MATERIALS, INC	1795408	11/13/2025	RB3- COLD MIX FOR VARIOUS..	330-6130-3300	8,524.26
ALLIED SALES	33362521	11/13/2025	RB3-GREASE	330-6130-3300	85.21
CHEMTEK, INC.	435908	11/13/2025	RB3-DEGREASER	330-6130-3300	1,928.38
CITY OF BERTRAM	10/31/25	11/13/2025	RB3-SVC 9/24-10/24/25	330-6130-4370	63.65
CITY OF BERTRAM	10/31/25	11/13/2025	RB3-SVC 9/24-10/24/25	330-6130-4370	15.00
CITIBANK	10.3.25 FY25	09/30/2025	RB3- TOLLS, CHEVY TRUCK	330-6130-4510	65.38
CITIBANK	10.3.25 FY25	09/30/2025	RB3- TOLLS, CHEVY TRUCK	330-6130-4510	13.46
CITIBANK	10.3.25 FY25	09/30/2025	RB3- 135 PSI GAS AIR COMP...	330-6130-5750	1,199.99
Fund 330 - R & B, PCT #3 Total:					68,116.36
Fund: 340 - R & B, PCT #4					
H & H AUTO SUPPLY COMPA...	11519-396848	11/13/2025	RB4-UN#437 AIR FILTER	340-6140-4510	28.97
H & H AUTO SUPPLY COMPA...	11519-396856	11/13/2025	RB4-ELECTRIC GREASE GUN ...	340-6140-3300	407.99
BRAUNTEX MATERIALS, INC	179689	11/13/2025	RB4-COLD MIX FOR STOCKPI...	340-6140-3300	2,947.48
D.I.J. CONSTRUCTION, INC.	25 4-9	11/13/2025	RB4-STRIPE APPROX 2250 LF...	340-6140-4920	1,674.60
H & H AUTO SUPPLY COMPA...	11519-395672	09/30/2025	RB4-DSL EXHST FLUID/RED T...	340-6140-4510	172.00
CITIBANK	10.3.25 FY25	09/30/2025	RB4- CLOUD STORAGE, JDD ...	340-6140-3300	0.99
CITIBANK	10.3.25 FY25	09/30/2025	RB4- TAGS, VIN: 4827, 6080,...	340-6140-4510	76.23
Fund 340 - R & B, PCT #4 Total:					5,308.26
Fund: 505 - JAIL COMMISSARY					
KEEFE COMMISSARY NETWO...	5138841	11/13/2025	COMMISSARY ORDER 10/17/...	505-2070-1000	1,352.97
KEEFE COMMISSARY NETWO...	5138881	11/13/2025	COMMISSARY ORDER 10/17/...	505-2070-1000	4.64
KEEFE COMMISSARY NETWO...	5141689	11/13/2025	COMMISSARY ORDER 10/20/...	505-2070-1000	1,452.37
KEEFE COMMISSARY NETWO...	5143462	11/13/2025	COMMISSARY ORDER 10/21/...	505-2070-1000	718.87
KEEFE COMMISSARY NETWO...	5145126	11/13/2025	COMMISSARY ORDER 10/22/...	505-2070-1000	3,909.06
KEEFE COMMISSARY NETWO...	5147712	11/13/2025	COMMISSARY ORDER 10/23/...	505-2070-1000	385.29
KEEFE COMMISSARY NETWO...	5149305	11/13/2025	COMMISSARY ORDER 10/24/...	505-2070-1000	1,725.82
KEEFE COMMISSARY NETWO...	5151682	11/13/2025	COMMISSARY ORDER 10/27/...	505-2070-1000	882.68
KEEFE COMMISSARY NETWO...	5153540	11/13/2025	COMMISSARY ORDER 10/28/...	505-2070-1000	1,251.83
ARAMARK SERVICES, INC.	000021308-000155A	11/13/2025	JAIL-MLS SVC 10/23-10/29/25	505-5132-3360	658.67
KEEFE COMMISSARY NETWO...	5155391	11/13/2025	COMMISSARY ORDER 10/29/...	505-2070-1000	27.69
KEEFE COMMISSARY NETWO...	5155392	11/13/2025	COMMISSARY ORDER 10/29/...	505-2070-1000	3,751.49
KEEFE COMMISSARY NETWO...	5155416	11/13/2025	COMMISSARY ORDER 10/22/...	505-2070-1000	29.91
KEEFE COMMISSARY NETWO...	5138835-3888791	11/13/2025	COMM-RTN COFFEE	505-2070-1000	-4.37
KEEFE COMMISSARY NETWO...	5143519-3891504	11/13/2025	COMM-RTN RICE NOODLES	505-2070-1000	-1.24
KEEFE COMMISSARY NETWO...	5147759-3894781	11/13/2025	COMM-RTN VARIOUS ITEMS	505-2070-1000	-33.55
CITIBANK	10.3.25 FY25	09/30/2025	JAIL- COMM, DISH NETWORK	505-5132-4560	1,563.85
Fund 505 - JAIL COMMISSARY Total:					17,675.98
Fund: 720 - TAX NOTES 2020					
SILSBEE FORD INC.	SGC49739	11/13/2025	SO- FIVE (5) FORD PIUS WITH...	720-5600-5710	80,862.14
SILSBEE FORD INC.	SGC49801	11/13/2025	SO- FIVE (5) FORD PIUS WITH...	720-5600-5710	80,862.14
SILSBEE FORD INC.	SGC52684	11/13/2025	SO- FIVE (5) FORD PIUS WITH...	720-5600-5710	80,862.14
SILSBEE FORD INC.	SGC55340	11/13/2025	SO- FIVE (5) FORD PIUS WITH...	720-5600-5710	80,862.14
LAKELAND PLUMBING	10/21/25	09/30/2025	HBL ROOF REPAIR	720-6500-5300	7,530.00
Fund 720 - TAX NOTES 2020 Total:					330,978.56
Fund: 724 - TAX NOTES - 2024					
SHELLBACK CONSTRUCTION, ...	3	11/13/2025	JAIL-2024 TAX NOTE-VISITAT...	724-4090-5300	79,173.05
BURNS ARCHITECTURE, LLC	6	11/13/2025	JAIL-INMATE ATTORNEY VISI...	724-4090-5300	3,360.00
Fund 724 - TAX NOTES - 2024 Total:					82,533.05

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Packet: AP 25065 - PAID CLAIMS NOVEMBER 13, 2025 (2)

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 850 - HRA					
CHRISTOPHER MONTEY	11/5/25 CM	11/13/2025	HRA REIMB FY25 DEPENDENT	850-6950-4165	500.00
CHRISTOPHER MONTEY	11/5/25 FY24	11/13/2025	HRA REIMB FY24	850-6950-4165	500.00
CHRISTOPHER MONTEY	11/5/25 FY25	11/13/2025	HRA REIMB FY25	850-6950-4165	284.92
CHRISTOPHER MONTEY	11/5/25 JM	11/13/2025	HRA REIMB FY25 SPOUSE	850-6950-4165	500.00
JOE A. SALDIVAR	11/5/25	11/13/2025	HRA REIMB FY25	850-6950-4165	460.96
CHRIS KING	10/30/25	09/30/2025	HRA BENEFIT FY25	850-6950-4165	148.67
JENNIFER M. FEST	10/31/2025	09/30/2025	HRA BENEFIT FY25 (DEPEND...	850-6950-4165	263.73
JENNIFER M. FEST	10/31/25	09/30/2025	HRA REIMB FY 25 (DEPEND...	850-6950-4165	64.39
SHELBY HOFFMAN	11/3/25	09/30/2025	HRA REIMB FY25	850-6950-4165	500.00
ROXANNE NELSON	11/5/25	09/30/2025	HRA REIMB FY25	850-6950-4165	500.00
Fund 850 - HRA Total:					3,722.67
Fund: 880 - FIDUCIARY (TRUST & AGENCY)					
STATE COMPTROLLER	9/30/25	09/30/2025	TX HOME VISITING PROGRA...	880-2070-9820	360.00
BURNET CISD	FY25	09/30/2025	BCISD TRUANCY FINE FY25	880-2070-7160	204.00
Fund 880 - FIDUCIARY (TRUST & AGENCY) Total:					564.00
Grand Total:					893,318.27

Fund Summary

Fund	Expense Amount
100 - GENERAL	292,366.55
140 - ECONOMIC DEVELOPMENT	1,735.10
150 - LAW LIBRARY	385.14
160 - WESTERN CTY TOWER SYSTEM	132.81
170 - INDIGENT HEALTH CARE	3,006.65
180 - RESTRICTED	6,687.35
200 - LIBRARY SYSTEM	1,412.13
202 - FRIENDS OF THE LIBRARY	1,097.74
222 - COUNTY CLERK RECORDS	55.85
270 - COUNTY JAIL	22,894.18
290 - GRANTS	6,226.50
300 - R & B, GENERAL	46.22
310 - R & B, PCT #1	5,276.59
320 - R & B, PCT #2	43,096.58
330 - R & B, PCT #3	68,116.36
340 - R & B, PCT #4	5,308.26
505 - JAIL COMMISSARY	17,675.98
720 - TAX NOTES 2020	330,978.56
724 - TAX NOTES - 2024	82,533.05
850 - HRA	3,722.67
880 - FIDUCIARY (TRUST & AGENCY)	564.00
Grand Total:	893,318.27

Account Summary

Account Number	Account Name	Expense Amount
100-1150-1000	ACCOUNTS RECEIVABLE	91.50
100-1320-4000	DUE FROM CSCD/ADULT...	3,519.32
100-1320-5000	DUE FROM JUVENILE PR...	3,985.76
100-4000-3300	OPERATING SUPPLIES	31.25
100-4000-4510	VEHICLE REPAIR & MAINT	44.44
100-4030-4270	CONFERENCE/DUES/TRA...	703.48
100-4090-3090	CENTRAL SUPPLIES	1,445.10
100-4090-3110	POSTAGE	133.50
100-4090-4000	CONTRACT SERVICES	3,200.00
100-4090-4010	PROFESSIONAL SERVICES	3,120.00
100-4090-4050	AUTOPSIES	1,300.00
100-4090-4200	TELEPHONE EQUIP/SERV...	2,544.20
100-4090-4370	UTILITIES	648.96
100-4090-5300	BUILDINGS	207,293.81
100-4250-3300	OPERATING SUPPLIES	59.95
100-4350-4990	MISCELLANEOUS	33.74
100-4360-4160	COURT APPT ATT-CRIMI...	250.00
100-4500-3300	OPERATING SUPPLIES	30.10
100-4510-3300	OPERATING SUPPLIES	55.98
100-4520-5750	MACH/EQUIP (INVENTO...	469.99
100-4750-4270	CONFERENCE/DUES/TRA...	2,127.50
100-4800-3100	OFFICE SUPPLIES	59.96
100-4800-4270	TRAVEL/TRAINING/DUES...	145.60
100-4800-4370	UTILITIES	632.09
100-4850-3300	OPERATING SUPPLIES	1,660.63
100-4850-4010	PROFESSIONAL SERVICES	96.00
100-4850-4250	TRAVEL/MILEAGE	5,828.24
100-4850-4270	CONFERENCE/DUES/TRA...	100.00
100-4850-4520	REPAIR & MAINTENANCE	490.23
100-4970-4270	CONFERENCE/DUES/TRA...	596.72
100-4990-4270	CONFERENCE/DUES/TRA...	508.80
100-5010-3300	OPERATING SUPPLIES	143.48
100-5010-4270	CONFERENCE/DUES/TRA...	375.00
100-5040-3300	OPERATING SUPPLIES	109.98

Account Summary

Account Number	Account Name	Expense Amount
100-5040-4010	PROFESSIONAL SERVICES	9,000.00
100-5040-4541	SUPPORT FEES (TYLER)	705.56
100-5040-4560	TELE/INTERNET SVC PV...	2,000.47
100-5040-5750	TECHNOLOGY EQUIPME...	554.63
100-5100-3300	OPERATING SUPPLIES	1,130.76
100-5100-4000	CONTRACTS & AGREEM...	11,534.72
100-5100-4070	PEST CONTROL	1,652.00
100-5100-4510	VEHICLE REPAIR & MAINT	130.41
100-5100-4520	REPAIR & MAINTENANCE	2,660.97
100-5530-4250	TRAVEL/MILEAGE	7.50
100-5600-3300	OPERATING SUPPLIES	2,120.11
100-5600-4010	PROFESSIONAL SERVICES	600.00
100-5600-4200	TELEPHONE/CELL/MOBI...	165.00
100-5600-4270	CONFERENCE/DUES/TRA...	2,151.34
100-5600-4510	VEHICLE REPAIR & MAINT	16,117.77
140-6640-3300	OPERATING SUPPLIES	34.19
140-6640-4500	SPECIAL EVENTS	1,500.00
140-6640-4560	AIRCARD/INTERNET	109.95
140-6640-4605	HISTORICAL	90.96
150-4650-3300	OPERATING SUPPLIES	385.14
160-4070-4520	REPAIR & MAINTENANCE	132.81
170-6350-7000	PHYSICIAN NONEMERG...	755.00
170-6350-7030	HOSPITAL OUTPATIENT	1,192.65
170-6370-4610	SOFTWARE LEASE	1,059.00
180-4092-4000	HEALTHY COUNTY EXPE...	288.05
180-4092-4810	HHW COLLECTIONS/BO...	2,943.14
180-6350-4026	TDHS (CHLD WLFR) CLO...	2,829.45
180-6350-4027	TDHS (CHLD WLFR) SPL ...	626.71
200-6500-3300	OPERATING SUPPLIES	470.17
200-6500-4250	TRAVEL/MILEAGE	163.80
200-6500-4370	UTILITIES	778.16
202-6500-1900	RSV FRIENDS	1,097.74
222-4042-3300	OPERATING SUPPLIES	55.85
270-5120-3300	OPERATING SUPPLIES	176.60
270-5120-3350	INMATE FOOD COSTS	14,659.22
270-5120-3450	MAINTENANCE SUPPLIES...	5,637.70
270-5120-4000	CONTRACTS & AGREEM...	317.93
270-5120-4250	TRAVEL/MILEAGE	126.05
270-5120-4270	CONFERENCE/DUES/TRA...	1,976.68
290-4052-4000	CONTRACT DRIVERS	6,204.00
290-4052-4510	VEHICLE REPAIR & MAINT	22.50
300-6100-4510	RSV VEHICLE REPAIR & ...	46.22
310-6110-3300	OPERATING SUPPLIES	4,698.69
310-6110-4510	VEHICLE/EQUIP REPAIR ...	577.90
320-6120-3300	OPERATING SUPPLIES	39,123.96
320-6120-4010	PROFESSIONAL SERVICES	200.00
320-6120-4370	UTILITIES	613.24
320-6120-4510	VEHICLE/EQUIP REPAIR ...	3,159.38
330-6130-3300	OPERATING SUPPLIES	66,758.88
330-6130-4370	UTILITIES	78.65
330-6130-4510	VEHICLE/EQUIP REPAIR ...	78.84
330-6130-5750	MACH/EQUIP (INVENTO...	1,199.99
340-6140-3300	OPERATING SUPPLIES	3,356.46
340-6140-4510	VEHICLE/EQUIP REPAIR ...	277.20
340-6140-4920	CONTRACT LABOR	1,674.60
505-2070-1000	DUE TO COMMISSARY V...	15,453.46
505-5132-3360	COMMISSARY SALES EXP	658.67
505-5132-4560	INMATE TV	1,563.85

Account Summary

Account Number	Account Name	Expense Amount
720-5600-5710	ROAD EQUIP (CAPITALIZ...	323,448.56
720-6500-5300	BUILDINGS	7,530.00
724-4090-5300	BUILDINGS	82,533.05
850-6950-4165	HEALTH CLAIMS	3,722.67
880-2070-7160	BCISD TRUANCY FINE (A...	204.00
880-2070-9820	TEXAS HOME VISITING P...	360.00
Grand Total:		893,318.27

Project Account Summary

Project Account Key	Expense Amount
None	893,318.27
Grand Total:	893,318.27

Burnet County Commissioners Court

Jim Luther Jr.

Precinct 1

Damon Beierle

Precinct 2

Bryan Wilson

County Judge

Chad Collier

Precinct 3

Joe Don Dockery

Precinct 4

Regular Session

23.

Meeting Date: 11/13/2025

Subject

Discuss, consider, and take appropriate action regarding budget inner departmental line item transfers: (Wilson)

Attachments

Line Item Transfer



FY2026

DATE: 11/13/2025
(Commissioners Court Date)

TO : HONORABLE COMMISSIONERS COURT OF BURNET COUNTY

FROM: Chad Collier

I SUBMIT TO YOU FOR YOUR CONSIDERATION THE FOLLOWING LINE ITEM TRANSFERS:

	<u>FUND/DEPT</u>	<u>LINE ITEM</u>	<u>LINE ITEM#</u>	<u>AMOUNT</u>
FROM:	330	Operating Supplies	330-6130-3300	\$ 239,983.00
TO:	330	Machine/Equipment (Capitalized)	330-6130-5760	\$ 239,983.00

new
REASON: To purchase a Motor Grader from Associated Supply

111.011 Changes in Budget for County Purposes of the Local Government Code.


DEPARTMENT HEAD

DEPARTMENT HEAD/SPONSOR


APPROVED AUDITOR

ATTEST: COUNTY CLERK

Burnet County Commissioners Court

Jim Luther Jr.
Precinct 1

Damon Beierle
Precinct 2

Bryan Wilson
County Judge

Chad Collier
Precinct 3

Joe Don Dockery
Precinct 4

Regular Session

24.

Meeting Date: 11/13/2025

Subject

Discuss, consider, and take appropriate action regarding FY25 Budget Amendments. (Wilson)

Attachments

Budget Amendment



THE COUNTY OF BURNET

BURNET, TEXAS 78611

FY 2026

DATE: November 13, 2025
(Commissioners Court Date)

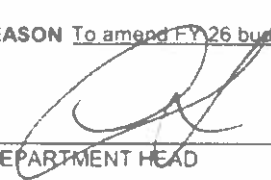
TO: HONORABLE COMMISSIONERS COURT OF BURNET COUNTY

FROM: Sheriff's Office- Jail

I SUBMIT TO YOU FOR YOUR CONSIDERATION THE FOLLOWING BUDGET LINE ITEM TRANSFERS

	<u>FUND/DEPT</u>	<u>LINE ITEM</u>	<u>LINE ITEM#</u>	<u>AMOUNT</u>
FROM:				
TO:	270	INMATE HOUSING COST	270-5120-4010	\$ 400,000.00
	270	INMATE HOUSING- FED INCR	270-3420-0001	\$ 400,000.00

REASON To amend FY 26 budget to include Jail revenue increase per contract


DEPARTMENT HEAD


AUDITOR'S OFFICE

APPROVED: COMMISSIONERS COURT

ATTEST: COUNTY CLERK

Burnet County Commissioners Court

Jim Luther Jr.

Precinct 1

Damon Beierle

Precinct 2

Bryan Wilson

County Judge

Chad Collier

Precinct 3

Joe Don Dockery

Precinct 4

Regular Session

25.

Meeting Date: 11/13/2025

Subject

Discuss, consider, and take appropriate action regarding contracts, agreements or grants to be approved and/or ratified: (Wilson)

- a. Approve, sign, and execute all actions to accept the renewal agreement for Animal Shelter/ Adoption Center Agreement between Hill Country Humane Society and Burnet County in an amount not to exceed \$105,000;
- b. Approve, sign, and execute all actions to enter a contract with Llano County to provide Vetride Services to Llano County residents in an amount for the services not to exceed \$16,500;
- c. Approve, sign, and execute all actions to enter a contract with American Structurepoint, Inc for professional engineering services related to the coordination of transportation planning efforts and the development of a Transportation Infrastructure Capital Improvement Plan and Program (CIPP) in an amount not to exceed \$135,435;
- d. Approve, sign, and execute all actions to accept the proposal from East Texas Mack Buy Back Program for an additional 2026 Mack GR64F dump truck for Road & Bridge Pct 3 in an amount not to exceed \$24,821.583;
- e. Approve, sign, and execute all actions to accept the proposal from Cadence Bank to finance one (1) 2026 Mack GR64f Dump Truck for Road & Bridge Pct 3 in an amount not to exceed \$24,821.83;
- f. Approve, sign, and execute all actions to extend services with Levy Dykema at 127 E Jackson St through January 31, 2026 in an amount not to exceed \$3,000;
- g. Approve, sign, and execute all actions to approve the Burnet County Sheriff's Office to apply for the FY26 Bullet-Resistant Components for Law Enforcement Vehicles Grant;
- h. Approve, sign, and execute all actions to amend the Tyler Technologies Contract to expand the Burnet County Sheriff's Office to include NetMotion Mobility in an amount not to exceed \$5,280; and
- i. Approve, sign, and execute all actions to enter into a Memorandum of Understanding between the Heart of Texas Task Force and Burnet County, the Administrative County, and the McLennan County Sheriff's Office.

Attachments

Hill Country Humane Society Agreement
Llano Cty Vetride Contract
ASP Burnet County Contract for Engineering Services
ASP Work Authorization
East Texas Mack Proposal
East Texas Mack Buy Back Program
Cadence Proposal
Levy Dykema Burnet County Annex on the Square_Add Services 06
Bullet-Resistant Components for Law Enforcement Vehicles, FY2026 _ eGrants
Tyler Tech BCSO NetMotion Mobility
Explanation
MOU Heart of Texas Task Force, Burnet County, and McLennan County SO

ANIMAL SHELTER/ADOPTION CENTER AGREEMENT HILL COUNTRY HUMANE SOCIETY

This agreement ("Agreement") is made this day by and between BURNET COUNTY (herein called "Entity") and the HILL COUNTRY HUMANE SOCIETY (herein called "Contractor") as follows:

WHEREAS, the Entity is authorized pursuant to Texas Health and Safety Code §826.016, to enter a contract for services; and

WHEREAS, Contractor is a non-profit charitable organization dedicated to the prevention of cruelty to animals and is subject to the Texas Charitable Immunity and Liability Act

- 1) Animal Shelter/Adoption Center.** Contractor shall furnish an animal shelter/adoption center sufficient to meet State requirements, and enable Contractor to provide the services stated herein.
- 2) Operation.** Contractor shall own, operate, and maintain the animal shelter/adoption center in a businesslike manner, in compliance with State regulations and in a manner comparable with other similar shelters. For the purposes of this Agreement, the term animal ("Animal") shall be limited to cats and dogs. The parties mutually affirm their shared commitment to reducing the euthanasia of healthy and treatable pets, which may necessitate the adoption of policies, practices, or procedures by the Contractor to achieve this goal. Without limiting the generality of the foregoing, the operations shall include:
 - A. The shelter shall be open for the delivery of Animals by Animal Control Officers (ACO'S) or other Entity designated agents seven (7) days per week during the hours of **7:00 am – 5:00 pm** with the exception of Thanksgiving Day, Christmas Day, New Year's Day and Easter when the shelter will be open for delivery between 7:00 am - 10:00 am and 2:00 pm - 3:00 pm.
 - B. The Entity will be charged an after-hours service charge of \$150.00 per service trip for after-hours service. For the purposes of this Agreement, after-hours shall apply to the intake of any Animal(s) outside of the normal delivery hours provided for in Section "A" above. For the safety of shelter staff, the Animal Control Officer, or a licensed police officer, must be present anytime an Animal is dropped off for after-hours service.
 - C. The shelter shall be open to the public to reclaim or adopt Animals on days and times as approved by the Contractor's Board from time to time.
 - D. The Contractor shall provide routine daily care of Animals at the shelter, including weekends and holidays.
 - E. The Contractor shall provide euthanasia and animal disposition services in strict accordance with all applicable State laws and regulations. Such services shall be

performed humanely, respectfully, and only when necessary, with the goal of prioritizing animal welfare and operating the shelter in a responsible, organized, and well-maintained manner.

- F. If an Animal is not spayed or neutered at the time of adoption, the Contractor will require those persons adopting an Animal to sign an agreement to spay/neuter the adopted Animal.
 - G. It is mutually agreed that any and all donations, contributions, or any other thing of value given to the Contractor, as a result of any service performed in carrying out the provisions of this Agreement, shall be the sole property of the Contractor.
 - H. It is mutually agreed that the Contractor has facilities for rabies observation (“Quarantine”) for up to eight dogs and four cats. Animals delivered to the shelter by the Entity for Quarantine shall be quarantined for a period of time as required by state law. Any Animal held for Quarantine shall not be counted against the number of Animals provided for in Section 6 of this Agreement if the Shelter receives payment in-full from the owners of the Animals.
 - I. Wild animals (non-domestic animals) and/or cats/dogs (domestic animals) brought in for decapitation and/or submission to Texas Department of Health will be charged per animal at a rate of **\$150** per animal. Contractor staff will not decapitate and submit domestic or non-domestic animals that have been dead, unrefrigerated and/or began decomposition or frozen.
 - J. It is mutually agreed that the Contractor shall have the sole and exclusive right to determine the responsibility of persons offering to become owners of unclaimed Animals and the suitability of homes offered. The Contractor shall have the sole and exclusive right to accept or reject such applicants for unclaimed Animals.
 - K. Any Animal that gives birth within sixty (60) days of being delivered to the shelter shall be deemed to have been pregnant at the time of delivery. Each puppy and/or kitten born to an Animal within such period shall be counted as a separate Animal under the terms and conditions of this Agreement and shall be included in the number of Animals accounted for under Section 6 of this Agreement.
 - L. All animals shall be microchipped upon intake, prior to the commencement or completion of any statutory holding period. Animals shall also be spayed or neutered at the earliest appropriate time as determined by the Contractor, including while under statutory hold, provided that such procedure does not compromise the animal’s health or contravene applicable law.
- 3) Shelter Fees.** The fees charged to those persons adopting, or reclaiming, an Animal shall be determined by the Contractor. The Contractor is authorized to charge, collect, and retain all fees collected. Further, the Contractor may require the owner of every impounded Animal to pay all applicable fees including vaccination fees of an

impounded Animal which has not been inoculated as appropriate and to have such Animal inoculated against rabies before redeeming such Animal.

- 4) **Animal Control.** The Entity shall maintain the animal control program and the Contractor shall have no responsibility therefore. The Contractor's responsibility for any Animal shall not commence until such Animal has been delivered to, and accepted by, the shelter. The Entity agrees that Animal Control Officers will sanitize transport vehicles using spray disinfectant provided by the Contractor following each animal drop-off. Contractor will make supplies available at the shelter.
- 5) **Impoundment.** Animals seized within the Entity's jurisdiction by its duly appointed agents may be delivered to the shelter, to be impounded under the exclusive control and custody of the Contractor for periods of time as required by State Law. Every Animal, not claimed and redeemed by the owner before the expiration of seventy-two (72) hours from the time of impoundment, shall become the sole and exclusive property of the Contractor. In accordance with state law, impoundment shall mean the taking or seizing of an animal by an animal control officer (ACO), peace officer, or any person appointed by the Entity.

Animals under eight weeks of age, including bottle babies and nursing litters, as well as animals with severe medical conditions where prompt intervention is necessary to prevent suffering, may be transferred to approved foster homes or rescue partners prior to the completion of the statutory hold period, provided intake photos and documentation are completed at drop-off.

The Entity shall not accept owner-surrendered Animals from the public except in situations where surrender is necessary to prevent suffering, protect public safety, or as otherwise authorized by the Contractor, in its sole discretion. Owner surrenders made for reasons of convenience shall be strictly prohibited.

Neither the Entity nor any agency, nor agent of the Entity, nor of the State of Texas, nor any institution, corporation, nor individual shall have any claim or right to any Animal not claimed or redeemed.

The Entity agrees that the Contractor shall have the undisputed right, consistent with state law requirements, to humanely dispose of any Animal in its custody. Save and except, the Contractor shall hold an Animal Entity officials believe is dangerous until disposition of the Animal is determined according to state law. The Contractor shall not destroy the Animal without a release from the owner or an order of the court of competent jurisdiction upon final appeal.

- 6) **Entity Fees.** The Contractor agrees to accept up to **THREE HUNDRED AND FIFTY (350)** Animals and the Entity agrees to pay **ONE HUNDRED AND FIVE THOUSAND AND 00/100's (\$105,000.00)** in quarterly payments of **TWENTY SIX THOUSAND AND TWO HUNDRED AND FIFTY 00/100's (\$26,250.00)**. The quarterly payment will be paid to the Contractor by the 15th day of the month of each quarter (Oct 15th, Jan 15th, April 15th, July 15th). The Entity's payments under this

Agreement, including the time of payment and the payment of interest on overdue amounts, are subject to Chapter 2251, Texas Government Code. If the number of Animals the Entity delivers to the shelter exceeds **THREE HUNDRED AND FIFTY (350)** during the Term of this Agreement, the Entity will be charged an additional charge of \$350 per Animal, billed on a monthly basis.

- 7) **Carryover.** In the event the Entity delivers fewer Animals to the shelter than provided for in Section 6 herein, the Entity shall receive a credit that may be applied to any overage charges for the number of Animals in the following year. Notwithstanding the foregoing, if the Entity reduces the number of Animals in next year's Agreement, this shall not apply. For example, if the entity has delivered 10 less Animals to the shelter than provided for in this year's Agreement and does not reduce its contractual number of Animals for the following year, then the Entity could deliver up to 10 more Animals in the following year without any additional cost.
- 8) **Reports.** Contractor shall, by the fifteenth (15th) day of each month, provide the Entity with a monthly report showing the number and type of Animals taken in during the preceding month.
- 9) **Records.** The animal shelter/adoption center, its operation, books, and records shall be available for inspection and copying by the Entity at reasonable times and upon reasonable request. The shelter shall further be accessible for inspection, without notice, by the Texas Department of Health.
- 10) **Default.** In the event the shelter fails to pass a State inspection conducted by State Officials, with written notice thereof to the Contractor, the Contractor shall have thirty (30) days within which to cure the same. If at the end of such thirty (30) days the default has not been cured then this Agreement may be terminated by the Entity.
- 11) **Insurance.** The Contractor shall obtain a policy of fire and extended coverage insurance on the shelter improvements. The coverage of such policy shall be in the amount of the replacement cost of the improvements. The Contractor shall also obtain a policy of liability insurance, insuring the Society against liabilities arising out of the shelter operations. A copy of the current policies shall be available to the Entity upon request as well as proof that all current premiums have been paid.
- 12) **Maintenance.** The Contractor shall maintain the shelter and its associated tangible property in good repair, clean, and in a sanitary condition, with reasonable efforts made to minimize odors. The facility shall present a well-kept appearance, with reasonable wear and tear excepted.
- 13) **Independent Contractor.** The Contractor, in the performance of its obligation hereunder, is an independent contractor. No employee or representative of the Contractor shall ever be deemed to be an employee or an agent of the Entity for any purpose whatsoever.

14) Term. This Agreement shall begin on Oct 1, 2025 and end on September 30, 2026.

15) Notice. All notices sent hereunder to the Contractor shall be sent in the United States Mail, postage prepaid to:

To Contractor:
Hill Country Humane Society
9150 W RM 1431
Buchanan Dam, TX 78609

To Entity:
County of Burnet
Att: County Judge
220 South Pierce Street
Burnet, TX 78611

16) Contractor Indemnification. The Entity shall have no liability whatsoever for the actions of, or failure to act by, any employees, subcontractors, agents or assigns of the Contractor and the Contractor covenants and agrees that:

- A. The Contractor shall be solely responsible, as between the Contractor and the Entity and the agents, officers and employees of the Entity, for and with respect to any claim or cause of action arising out of or with respect to any act, omission or failure to act by the Contractor or its agents, officers, employees and subcontractors, while performing any function or providing or delivering any service undertaken by the Contractor pursuant to this Agreement; and
- B. To the fullest extent permitted by law, the Contractor hereby agrees to indemnify and hold the Entity and its agents, officers and employees harmless from all costs, claims, expenses, and liabilities (including attorney's fees) whatsoever that may be incurred by the Entity, its agents, officers, employees, arising from any and all acts done or omitted to be done by Contractor, or the employees, agents, subcontractors or assigns of Contractor, in connection with the operation of the Contractor or the provision of service by the Contractor pursuant to this Agreement.

17) Entity Indemnification. The Contractor shall have no liability whatsoever for the actions of, or failure to act by, any employees, subcontractors, agents or assigns of the Entity and the Entity covenants and agrees that:

- A. The Entity shall be solely responsible, as between the Contractor and the Entity and the agents, officers and employees of the Contractor, for and with respect to any claim or cause of action arising out of or with respect to any act, omission or failure to act by the Entity or its agents, officers, employees and subcontractors, while performing any function or providing or delivering any service undertaken by the Entity pursuant to this Agreement; and

- B. To the fullest extent permitted by law, the Entity hereby agrees to indemnify and hold the Contractor and its agents, officers and employees harmless from all costs, claims, expenses, and liabilities (including attorney's fees) whatsoever that may be incurred by the Contractor, its agents, officers, employees, arising from any and all acts done or omitted to be done by Entity, or the employees, agents, subcontractors or assigns of Entity, in connection with animal control of the Entity.

- 18) Immunity: No Third Party Beneficiaries.** Nothing in this Agreement shall be deemed to waive, modify or amend any legal defense available at law or in equity to either the Entity or the Contractor nor to create any legal rights or claims, contractual or otherwise, on behalf of any third party. Neither the Contractor, nor the Entity waives, modifies, or alters to any extent whatsoever the availability of the defense of governmental immunity or charitable immunity under the laws of the State of Texas or other legal defense to either contracting party as to any third party, under the laws of this State and/or the Entity's Charter (if applicable).
- 19) No Joint Venture, Agency, Joint Enterprise.** This Agreement shall not be construed to establish a partnership, joint venture, agency, or joint enterprise, express or implied, nor any employer-employee or borrowed servant relationship by and among the parties hereto. Nor shall this Agreement be construed to create or grant rights, contractual or otherwise to any other person or entity not a party to this contract. Each party shall remain solely responsible for the proper direction of its employees and an employee of one shall not be deemed an employee or borrowed servant of the other for any reason.
- 20) Amendments and Modifications.** This Agreement may not be amended or modified except by written amendment executed by the Entity and the Contractor and authorized by their respective governing bodies.
- 21) Entire Agreement.** This Agreement sets forth all of the agreements between the parties, and there are no other agreements, conditions, and understandings or representations, oral or written, other than those set forth herein. This Agreement may only be amended by a written instrument signed by both parties. This Agreement supersedes and cancels any prior Agreements.
- 22) Non-funding Clause.** In the event no funds or insufficient funds are appropriated and budgeted, regardless of any other term in this Agreement, in any fiscal year for payment(s) due under this Agreement, the Entity will immediately notify the Contractor of such occurrence and this Agreement shall terminate within sixty (60) days of notice without penalty or expense to the Entity.
- 23) Non Waiver.** Failure of any party hereto to terminate this Agreement or take any other action regarding a default, shall never have the effect of waiving any act of default, nor shall either party ever be estopped to claim an act of default.

24) Texas Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Llano County, Texas. Venue shall lie exclusively in Burnet or Llano County, Texas.

EFFECTIVE as of the 1st day of October, 2025.

Print Name

Signature

Title

Witness:

Print Name

Signature

HILL COUNTRY HUMANE SOCIETY

By: _____
Dr. Dan McBride,
President

**CONTRACT BETWEEN LLANO COUNTY
AND
BURNET COUNTY - VETRIDE**

WHEREBY:

VETRIDE OF BURNET COUNTY

Hereinafter referred to as **VETRIDE**, provides the following described services to the County of Llano:

Providing Llano County Veterans and their spouses rides to appointments in Marble Falls, Lampasas, Austin, Cedar Park, Fredericksburg, Round Rock, San Antonio, Temple VA and Temple Scott & White.

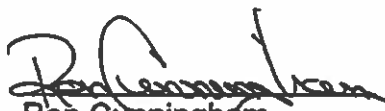
VETRIDE provides these services for an amount not to exceed **\$16,500.00** under this Agreement as provided for in the **FY2025-2026** Budget. The Commissioner's Court minutes and the Budget shall determine any discrepancies in payment, which are on record in the Office of County Clerk of Llano County. Any change in the Budget or moneys requested will require a written revision and approval by Commissioner's Court vote. This agreement is effective immediately and will expire on **09-30-2026**.

It is expressly provided that, **VETRIDE** will indemnify and hold Llano County harmless for any of its acts, either by negligence or intentional torts, and that Llano County does not accept any responsibility for the negligence of **VETRIDE** personnel or any of its actions. None of the actions or non-actions of **VETRIDE** are governed, controlled, or directed by the Commissioner's Court. Nothing in this agreement shall require Llano County or the Commissioner's Court to renew this agreement.

This Agreement contains the entire agreement between Llano County and

VETRIDE

and any modifications of this Agreement must be done in writing and be approved by the Commissioners' Court in open session.

 9-22-2025

Ron Cunningham Date
Llano County Judge
801 Ford Street, Room 101
Llano, Texas 78643

Signature of Representative of Entity Date
VETRIDE
c/o Burnet County Treasurer
220 S. Pierce
Burnet, Texas 78611
Tax I.D.#74-6000454



**RON CUNNINGHAM
LLANO COUNTY JUDGE**

**801 Ford St., Room 101 ~ Llano, Texas 78643
Office 325-247-7730 ~ Fax 325-247-7732
rcunningham@co.llano.tx.us**

October 01, 2025

VetRide of Burnet County
c/o Burnet County Treasurer
220 S. Pierce
Burnet, Texas 78611

On September 22, 2025, the Llano County Commissioners approved the attached Contract. In order to receive the funds provided by the County, the following documentation will need to be received no later than **August 31, 2026.**

- 1.) Letter Requesting the funding for the next year.
- 2.) Financial year end report from previous year.
- 3.) Completed signed copy of the contract for current year.

All of the above documents are to be returned to my office at 801 Ford Street, Room 101, Llano, Texas 78643.

If you have any questions or concerns, feel free to contact me at 325.247.7730.

Thank you!


Judge Ron Cunningham
Llano County Judge

BURNET COUNTY
CONTRACT FOR ENGINEERING SERVICES

FIRM: American Structurepoint, Inc. (“Engineer”)
ADDRESS: 2600 Via Fortuna, Building One, Suite 300, Austin, Texas 78746
PROJECT: Capital Improvements Plan and Program and Bond Support Services
 (“Project”)

THE STATE OF TEXAS §
 §
COUNTY OF BURNET §

THIS CONTRACT FOR ENGINEERING SERVICES (“Contract”) is made and entered into, effective as the date of the last party’s execution hereinbelow, by and between Burnet County, Texas, a political subdivision of the State of Texas, whose offices are located at 220 S. Pierce Street, Burnet, Texas 78611 (hereinafter referred to as “County”), and Engineer, and such Contract is for the purpose of contracting for professional engineering services.

RECITALS:

WHEREAS, V.T.C.A., Government Code §2254.002(2)(A)(vii) under Subchapter A entitled “Professional Services Procurement Act” provides for the procurement by counties of services of professional engineers; and

WHEREAS, County and Engineer desire to contract for such professional engineering services; and

WHEREAS, County and Engineer wish to document their agreement concerning the requirements and respective obligations of the parties;

NOW, THEREFORE, WITNESSETH:

That for and in consideration of the mutual promises contained herein and other good and valuable considerations, and the covenants and agreements hereinafter contained to be kept and performed by the respective parties hereto, it is agreed as follows:

ARTICLE 1
CONTRACT DOCUMENTS AND APPLICABLE PROJECT DOCUMENTS

A. Contract Documents. The Contract Documents consist of this Contract, any exhibits attached hereto (which exhibits are hereby incorporated into and made a part of this Contract), any fully executed Work Authorizations; any fully executed Supplemental Work Authorizations and all fully executed Contract Amendments (as defined herein in Article 14) which are subsequently issued. These form the entire contract, and all are as fully a part of this Contract as if attached to this Contract or repeated herein.

B. Project Documents. In addition to any other pertinent and necessary Project documents, the following documents shall be used in the development of the Project:

- A. TxDOT 2011 Texas Manual of Uniform Traffic Control Devices for Streets and Highways, including latest revisions
- B. Texas Department of Transportation's Standard Specifications for Construction of Highways, Streets, and Bridges, 2014 (English units)
- C. Texas Department of Transportation's Roadway Design Manual, July 2020
- D. Texas Department of Transportation's Hydraulic Design Manual, September 2019
- E. Texas Department of Transportation's Bridge Design Manual LRFD, January 2020
- F. National Environmental Policy Act (NEPA)
- G. Texas Accessibility Standards (TAS) of the Architectural Barriers Act, Article 9102, Texas Civil Statutes, Effective March 15, 2012, including latest revisions
- H. Americans with Disabilities Act (ADA) Regulations
- I. U.S. Army Corps Regulations
- J. International Building Code, current edition as updated

ARTICLE 2
NON-COLLUSION; DEBARMENT; AND FINANCIAL INTEREST PROHIBITED

A. Non-collusion. Engineer warrants that he/she/it has not employed or retained any company or persons, other than a bona fide employee working solely for Engineer, to solicit or secure this Contract, and that he/she/it has not paid or agreed to pay any company or engineer any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon or resulting from the award or making of this Contract. For breach or violation of this warranty, County reserves and shall have the right to annul this Contract without liability or, in its discretion and at its sole election, to deduct from the contract price or compensation, or to otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

B. Debarment Certification. Engineer must sign the Debarment Certification enclosed herewith as **Exhibit A**.

C. Financial Interest Prohibited. Engineer covenants and represents that Engineer, his/her/its officers, employees, agents, consultants and subcontractors will have no financial

interest, direct or indirect, in the purchase or sale of any product, materials or equipment that will be recommended or required for the construction of the Project.

ARTICLE 3 **ENGINEERING SERVICES**

Engineer shall perform Engineering Services as identified in **Exhibit B** entitled “Engineering Services.”

County will prepare and issue Work Authorizations, in substantially the same form identified and attached hereto as **Exhibit C** and entitled “Work Authorization No. 1”, to authorize the Engineer to perform one or more tasks of the Engineering Services. Each Work Authorization will include a description of the work to be performed, a description of the tasks and milestones, a work schedule for the tasks, definite review times by County and Engineer of all Engineering Services and a fee amount agreed upon by the County and Engineer. The amount payable for a Work Authorization shall be supported by the estimated cost of each work task as described in the Work Authorization. The Work Authorization will not waive the Engineer’s responsibilities and obligations established in this Contract. The executed Work Authorizations shall become part of this Contract.

All work must be completed on or before the date specified in the Work Authorization. The Engineer shall promptly notify the County of any event which will affect completion of the Work Authorization, although such notification shall not relieve the Engineer from costs or liabilities resulting from delays in completion of the Work Authorization. Should the review times or Engineering Services take longer than shown on the Work Authorization, through no fault of Engineer, Engineer may submit a timely written request for additional time, which shall be subject to the approval of the County. Any changes in a Work Authorization shall be enacted by a written Supplemental Work Authorization before additional costs may be incurred. Any Supplemental Work Authorization must be executed by both parties within the period specified in the Work Authorization.

ARTICLE 4 **CONTRACT TERM**

A. Term. The Engineer is expected to complete the Engineering Services described herein in accordance with the above described Work Authorizations or any Supplemental Work Authorization related thereto. If Engineer does not perform the Engineering Services in accordance with each applicable Work Authorization or any Supplemental Work Authorization related thereto, then County shall have the right to terminate this Contract as set forth below in Article 20. So long as the County elects not to terminate this Contract, it shall continue from day to day until such time as the Engineering Services are completed in accordance with each applicable Work Authorization or any Supplemental Work Authorization related thereto. Any Engineering Services performed, or costs incurred after the date of termination shall not be eligible for reimbursement. Engineer shall notify County in writing as soon as possible if he/she/it determines, or reasonably anticipates, that the Engineering Services will not be completed in accordance with an applicable Work Authorization, or any Supplemental Work Authorization related thereto.

B. Work Authorizations. Engineer acknowledges that each Work Authorization is of critical importance and agrees to undertake all reasonably necessary efforts to expedite the performance of Engineering Services required herein so that construction of the Project will be commenced and completed as scheduled. In this regard, and subject to adjustments in a particular Work Authorization, as provided in Article 3 herein, Engineer shall proceed with sufficient qualified personnel and consultants necessary to fully and timely accomplish all Engineering Services required under this Contract in a professional manner.

C. Commencement of Engineering Services. After execution of this Contract, Engineer shall not proceed with Engineering Services until Engineer has been thoroughly briefed on the scope of the Project and has been notified in writing by the County to proceed, as provided in Article 8.

ARTICLE 5

COMPENSATION AND EXPENSES

County shall pay and Engineer agrees to accept up to the amount shown below as full compensation for the Engineering Services performed and to be performed under this Contract. The basis of compensation for the services of principals and employees engaged in the performance of the Engineering Services shall be based on the Rate Schedule set forth in the attached **Exhibit D**.

The maximum amount payable under this Contract, without modification, is **One Hundred Thirty-Five Thousand Four Hundred Thirty-Five Dollars (\$135,435)** (the "Compensation Cap"), provided that any amounts paid or payable shall be solely pursuant to a validly issued Work Authorization or any Supplemental Work Authorization related thereto. In no event may the aggregate amount of compensation authorized under Work Authorizations and Supplemental Work Authorizations exceed the Compensation Cap. The Compensation Cap shall be revised equitably only by written Contract Amendments executed by both parties in the event of a change in the overall scope of the Engineering Services set forth in **Exhibit B**, as authorized by County.

The Compensation Cap is based upon all labor and non-labor costs estimated to be required in the performance of the Engineering Services provided for under this Contract. Should the actual costs of all labor and non-labor costs rendered under this Contract be less than the above stated Compensation Cap, then Engineer shall receive compensation for only actual fees and costs of the Engineering Services actually rendered and incurred, which may be less than the above stated Compensation Cap.

The Compensation Cap herein referenced may be adjusted for Additional Engineering Services requested and performed only if approved by a written Contract Amendment signed by both parties.

Engineer shall prepare and submit to County monthly progress reports in sufficient detail to support the progress of the Engineering Services and to support invoices requesting monthly payment. The format for such monthly progress reports and invoices must be in a format acceptable to County. Satisfactory progress of Engineering Services shall be an absolute condition of payment.

Engineer shall be reimbursed for actual non-labor and subcontract expenses incurred in the performance of the services under this Contract at the Engineer's invoice cost. Invoices requesting reimbursement for costs and expenditures related to the Project (reimbursables) must be accompanied by copies of the provider's invoice. The copies of the provider's invoice must evidence the actual costs billed to Engineer without mark-up.

ARTICLE 6

METHOD OF PAYMENT

Payments to Engineer shall be made while Engineering Services are in progress. Engineer shall prepare and submit to Burnet County's Purchasing Department, not more frequently than once per month, a progress report as referenced in Article 5 above. Such progress report shall state the percentage of completion of Engineering Services accomplished for an applicable Work Authorization or any Supplemental Work Authorization related thereto during that billing period and to date. This submittal shall also include a progress assessment report in a form acceptable to the County Auditor.

All invoices submitted to County must, at a minimum, be accompanied by an original complete packet of supporting documentation and time sheets detailing hours worked by staff persons with a description of the work performed by such persons. For Additional Engineering Services performed pursuant to this Contract, a separate invoice or itemization of the Additional Engineering Services must be presented with the same aforementioned requirements.

Payments shall be made by County based upon Engineering Services actually provided and performed. Upon timely receipt and approval of each statement, County shall make a good faith effort to pay the amount which is due and payable within thirty (30) days of the County Auditor's receipt. County reserves the right to reasonably withhold payment pending verification of satisfactory Engineering Services performed. Engineer has the responsibility to submit proof to County, adequate and sufficient in its determination, that tasks of an applicable Work Authorization or any Supplemental Work Authorization related thereto were completed.

The certified statements shall show the total amount earned to the date of submission and shall show the amount due and payable as of the date of the current statement. Final payment does not relieve Engineer of the responsibility of correcting any errors and/or omissions resulting from his/her/its negligence.

Upon submittal of the initial invoice, Engineer shall provide the County Auditor with an Internal Revenue Form W-9, Request for Taxpayer Identification Number and Certification that is complete in compliance with the Internal Revenue Code, its rules and regulations.

ARTICLE 7

PROMPT PAYMENT POLICY

In accordance with Chapter 2251, V.T.C.A., Texas Government Code, payment to Engineer will be made within thirty (30) days of the day on which the performance of services was complete, or within thirty (30) days of the day on which the County Auditor receives a correct invoice for services, whichever is later.

Engineer may charge a late fee (fee shall not be greater than that which is permitted by Texas law) for payments not made in accordance with this prompt payment policy; however, this policy does not apply in the event:

- A. There is a bona fide dispute between County and Engineer concerning the supplies, materials, or equipment delivered or the services performed that causes the payment to be late; or
- B. The terms of a federal contract, grant, regulation, or statute prevent County from making a timely payment with federal funds; or
- C. There is a bona fide dispute between Engineer and a subcontractor/subconsultant or between a subcontractor/subconsultant and its supplier concerning supplies, materials, or equipment delivered or the Engineering Services performed which causes the payment to be late; or
- D. The invoice is not mailed to the County's Purchasing Department in strict accordance with instructions, if any, on the purchase order, or this Contract or other such contractual agreement.

The County Auditor shall document to Engineer the issues related to disputed invoices within ten (10) calendar days of receipt of such invoice. Any non-disputed invoices shall be considered correct and payable per the terms of Chapter 2251, V.T.C.A., Texas Government Code.

ARTICLE 8

COMMENCEMENT OF ENGINEERING SERVICES

The Engineer shall not proceed with any task of the Engineering Services until Engineer has been thoroughly briefed on the scope of the Project and instructed, in writing by the County, to proceed with the applicable Engineering Services. The County shall not be responsible for work performed or costs incurred by Engineer related to any task for which a Work Authorization or a Supplemental Work Authorization related thereto has not been issued and signed by both parties. Engineer shall not be required to perform any work for which a Work Authorization or a Supplemental Work Authorization related thereto has not been issued and signed by both parties.

ARTICLE 9

PROJECT TEAM

County's Designated Representative for purposes of this Contract is as follows:

Bryan Wilson
Burnet County Judge
Burnet County Courthouse
220 S. Pierce Street
Burnet, Texas 78611

County shall have the right, from time to time, to change the County's Designated Representative by giving Engineer written notice thereof. With respect to any action, decision or determination which is to be taken or made by County under this Contract, the County's Designated Representative may take such action or make such decision or determination or shall

notify Engineer in writing of an individual responsible for and capable of taking such action, decision or determination and shall forward any communications and documentation to such individual for response or action. Actions, decisions or determinations by the County's Designated Representative on behalf of County shall be done in his or her reasonable business judgment unless express standards or parameters therefor are included in this Contract, in which case, actions taken by the County's Designated Representative shall be in accordance with such express standards or parameters. Any consent, approval, decision or determination hereunder by the County's Designated Representative shall be binding on County; *provided, however*, the County's Designated Representative shall not have any right to modify, amend or terminate this Contract, an Executed Work Authorization, an executed Supplemental Work Authorization or executed Contract Amendment. County's Designated Representative shall not have any authority to execute a Contract Amendment, Work Authorization or any Supplemental Work Authorization unless otherwise granted such authority by the Burnet County Commissioners Court.

Engineer's Designated Representative for purposes of this Contract is as follows:

Lon Shell
American Structurepoint, Inc.
2600 Via Fortuna
Building One, Suite 300
Austin, Texas 78746

Engineer shall have the right, from time to time, to change the Engineer's Designated Representative by giving County written notice thereof. With respect to any action, decision or determination which is to be taken or made by Engineer under this Contract, the Engineer's Designated Representative may take such action or make such decision or determination or shall notify County in writing of an individual responsible for and capable of taking such action, decision or determination and shall forward any communications and documentation to such individual for response or action. Actions, decisions or determinations by the Engineer's Designated Representative on behalf of Engineer shall be done in his or her reasonable business judgment unless express standards or parameters therefor are included in this Contract, in which case, actions taken by the Engineer's Designated Representative shall be in accordance with such express standards or parameters. Any consent, approval, decision or determination hereunder by the Engineer's Designated Representative shall be binding on Engineer. Engineer's Designated Representative shall have the right to modify, amend and execute Work Authorizations, Supplemental Work Authorizations and Contract Amendments on behalf of Engineer.

ARTICLE 10

PROGRESS EVALUATION

Engineer shall, from time to time during the progress of the Engineering Services, confer with County at County's election. Engineer shall prepare and present such information as may be pertinent and necessary, or as may be reasonably requested by County, in order for County to evaluate features of the Engineering Services. At the request of County or Engineer, conferences shall be provided at Engineer's office, the offices of County, or at other locations designated by County. When requested by County, such conferences shall also include evaluation of the Engineering Services. County may, from time to time, require Engineer to appear and provide

information to the Burnet County Commissioners Court.

Should County determine that the progress in Engineering Services does not satisfy an applicable Work Authorization or any Supplemental Work Authorization related thereto, then County shall review same with Engineer to determine corrective action required.

Engineer shall promptly advise County in writing of events which have or may have a significant impact upon the progress of the Engineering Services, including but not limited to the following:

- A. Problems, delays, adverse conditions which may materially affect the ability to meet the objectives of an applicable Work Authorization or any Supplemental Work Authorization related thereto, or preclude the attainment of Project Engineering Services units by established time periods; and such disclosure shall be accompanied by statement of actions taken or contemplated, and County assistance needed to resolve the situation, if any; and
- B. Favorable developments or events which enable meeting goals sooner than anticipated in relation to an applicable Work Authorization's or any Supplemental Work Authorization related thereto.

ARTICLE 11

SUSPENSION

Should County desire to suspend the Engineering Services, but not to terminate this Contract, then such suspension may be effected by County giving Engineer thirty (30) calendar days' verbal notification followed by written confirmation to that effect. Such thirty-day notice may be waived in writing by agreement and signature of both parties. The Engineering Services may be reinstated and resumed in full force and effect within sixty (60) days of receipt of written notice from County to resume the Engineering Services. Such sixty-day (60) notice may be waived in writing by agreement and signature of both parties. If this Contract is suspended for more than thirty (30) days, Engineer shall have the option of terminating this Contract and, in the event, Engineer shall be compensated for all Engineering Services performed and reimbursable expenses incurred, provided such Engineering Services and reimbursable expenses have been previously authorized and approved by County, to the effective date of suspension.

If County suspends the Engineering Services, the contract period as determined in Article 4, and the Work Authorization or any Supplemental Work Authorization related thereto, shall be extended for a time period equal to the suspension period.

County assumes no liability for Engineering Services performed or costs incurred prior to the date authorized by County for Engineer to begin Engineering Services, and/or during periods when Engineering Services is suspended, and/or subsequent to the completion date.

ARTICLE 12

ADDITIONAL ENGINEERING SERVICES

If Engineer forms a reasonable opinion that any work he/she/it has been directed to perform is beyond the overall scope of this Contract, as set forth in **Exhibit B**, and as such constitutes extra work ("Additional Engineering Services"), he/she/it shall promptly notify

County in writing. In the event County finds that such work does constitute Additional Engineering Services, County shall so advise Engineer and a written Contract Amendment will be executed between the parties as provided in Article 14. Any increase to the Compensation Cap due to Additional Engineering Services must be set forth in such Contract Amendment. Engineer shall not perform any proposed Additional Engineering Services nor incur any additional costs prior to the execution, by both parties, of a written Contract Amendment. Following the execution of a Contract Amendment that provides for Additional Engineering Services, a written Work Authorization, which sets forth the Additional Engineering Services to be performed, must be executed by the parties. County shall not be responsible for actions by Engineer nor for any costs incurred by Engineer relating to Additional Engineering Services not directly associated with the performance of the Engineering Services authorized in this Contract, by a fully executed Work Authorization or a fully executed Contract Amendment thereto.

ARTICLE 13

CHANGES IN COMPLETED ENGINEERING SERVICES

If County deems it necessary to request changes to previously satisfactorily completed Engineering Services or parts thereof which involve changes to the original Engineering Services or character of Engineering Services under this Contract, then Engineer shall make such revisions as requested and as directed by County. Such revisions shall be considered as Additional Engineering Services and paid for as specified under Article 12.

Engineer shall make revisions to Engineering Services authorized hereunder as are necessary to correct errors appearing therein, when required to do so by County. No additional compensation shall be due for such Engineering Services.

ARTICLE 14

CONTRACT AMENDMENTS

The terms set out in this Contract may be modified by a written fully executed Contract Amendment. Changes and modifications to a fully executed Work Authorization shall be made in the form of a Supplemental Work Authorization. To the extent that such changes or modifications to a Work Authorization do not also require modifications to the terms of this Contract (i.e. changes to the overall scope of Engineering Services set forth in **Exhibit B**, modification of the Compensation Cap, etc.) a Contract Amendment will not be required.

ARTICLE 15

USE OF DOCUMENTS

All documents, including but not limited to drawings, specifications and data or programs stored electronically, (hereinafter referred to as "Engineering Work Products") prepared by Engineer and its subcontractors/subconsultants are related exclusively to the services described in this Contract and are intended to be used with respect to this Project. However, it is expressly understood and agreed by and between the parties hereto that all of Engineer's designs under this Contract (including but not limited to tracings, drawings, estimates, specifications, investigations, studies and other documents, completed or partially completed), shall be the property of County to be thereafter used in any lawful manner as County elects. Any such subsequent use made of

documents by County shall be at County's sole risk and without liability to Engineer.

By execution of this Contract and in confirmation of the fee for services to be paid under this Contract, Engineer hereby conveys, transfers and assigns to County all rights under the Federal Copyright Act of 1976 (or any successor copyright statute), as amended, all common law copyrights and all other intellectual property rights acknowledged by law in the Project Designs and work product developed under this Contract. Copies may be retained by Engineer. Engineer shall be liable to County for any loss or damage to any such documents while they are in the possession of or while being worked upon by Engineer or anyone connected with Engineer, including agents, employees, Engineers or subcontractors/subconsultants. All documents so lost or damaged shall be replaced or restored by Engineer without cost to County.

Upon execution of this Contract, Engineer grants to County permission to reproduce Engineer's work and documents for purposes of constructing, using and maintaining the Project, provided that County shall comply with its obligations, including prompt payment of all sums when due, under this Contract. Engineer shall obtain similar permission from Engineer's subcontractors/subconsultants consistent with this Contract. If and upon the date Engineer is adjudged in default of this Contract, County is permitted to authorize other similarly credentialed design professionals to reproduce and, where permitted by law, to make changes, corrections or additions to the work and documents for the purposes of completing, using and maintaining the Project.

County shall not assign, delegate, sublicense, pledge or otherwise transfer any permission granted herein to another party without the prior written consent of Engineer. However, County shall be permitted to authorize the contractor, subcontractors and material or equipment suppliers to reproduce applicable portions of the Engineering Work Products appropriate to and for use in the execution of the Work. Submission or distribution of Engineering Work Products to meet official regulatory requirements or for similar purposes in connection with the Project is permitted. Any unauthorized use of the Engineering Work Products shall be at County's sole risk and without liability to Engineer and its Engineers.

Prior to Engineer providing to County any Engineering Work Products in electronic form or County providing to Engineer any electronic data for incorporation into the Engineering Work Products, County and Engineer shall by separate written contract set forth the specific conditions governing the format of such Engineering Work Products or electronic data, including any special limitations not otherwise provided in this Contract. Any electronic files are provided by Engineer for the convenience of County, and use of them is at County's sole risk. In the case of any defects in electronic files or any discrepancies between them and any hardcopy of the same documents prepared by Engineer, the hardcopy shall prevail. Only printed copies of documents conveyed by Engineer shall be relied upon.

Engineer shall have no liability for changes made to the drawings by other engineers subsequent to the completion of the Project. Any such change shall be sealed by the engineer making that change and shall be appropriately marked to reflect what was changed or modified.

If Engineer for any reason is not allowed to complete all the services called for by this Contract, the Engineer shall not be held responsible for the accuracy, completeness or

constructability of the Engineering Work Projects prepared by the Engineer if used, reused, changed or completed by the County or by another party. Accordingly, the County agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Engineer from any damage, liabilities or costs, including reasonable attorneys' fees and defense costs, arising or allegedly arising from such use, change or completion by any other party of any Engineering Work Products prepared by Engineer.

ARTICLE 16

PERSONNEL, EQUIPMENT AND MATERIAL

Engineer shall furnish and maintain, at its own expense, quarters for the performance of all Engineering Services, and adequate and sufficient personnel and equipment to perform the Engineering Services as required. All employees of Engineer shall have such knowledge and experience as will enable them to perform the duties assigned to them. Any employee of Engineer who, in the reasonable opinion of County, is incompetent or whose conduct becomes detrimental to the Engineering Services shall immediately be removed from association with the Project when so instructed by County. Engineer certifies that it presently has adequate qualified personnel in its employment for performance of the Engineering Services required under this Contract or will obtain such personnel from sources other than County. Engineer may not change the Project Manager without prior written consent of County.

ARTICLE 17

SUBCONTRACTING

Engineer shall not assign, subcontract or transfer any portion of the Engineering Services under this Contract without prior written approval from County. All subcontracts shall include the provisions required in this Contract. No subcontract shall relieve Engineer of any responsibilities under this Contract.

ARTICLE 18

REVIEW OF ENGINEERING SERVICES

Engineer's Engineering Services will be reviewed by County under its applicable technical requirements and procedures.

A. Completion. Reports, plans, specifications, and supporting documents shall be submitted by Engineer on or before the dates specified in the applicable Work Authorization or Supplemental Work Authorization related thereto. Upon receipt of same, the submission shall be checked for completion. "Completion" or "Complete" shall be defined as all of the required items, as set out in the applicable Work Authorization, have been included in compliance with the requirements of this Contract. The completeness of any Engineering Services submitted to County shall be determined by County within thirty (30) days of such submittal and County shall notify Engineer in writing within such thirty (30) day period if such Engineering Services have been found to be incomplete. If the submission is Complete, County shall notify Engineer and County's technical review process will begin.

If the submission is not Complete, County shall notify Engineer, who shall perform such professional services as are required to complete the Engineering Services and resubmit it to County. This process shall be repeated until a submission is Complete.

B. Acceptance. County shall review the completed Engineering Services for compliance with this Contract. If necessary, the completed Engineering Services shall be returned to Engineer, who shall perform any required Engineering Services and resubmit it to County. This process shall be repeated until the Engineering Services are Accepted. "Acceptance" or "Accepted" shall mean that in the County's reasonable opinion, substantial compliance with the requirements of this Contract has been achieved.

C. Final Approval. After Acceptance, Engineer shall perform any required modifications, changes, alterations, corrections, redesigns, and additional work necessary to receive Final Approval by the County. "Final Approval" in this sense shall mean formal recognition that the Engineering Services have been fully carried out.

D. Errors and Omissions. After Final Approval, Engineer shall, without additional compensation, perform any work required as a result of Engineer's development of the work which is found to be in error or omission due to Engineer's negligence. However, any work required or occasioned for the convenience of County after Final Approval shall be paid for as Additional Engineering Services.

E. Disputes Over Classifications. In the event of any dispute over the classification of Engineer's Engineering Services as Complete, Accepted, or having attained Final Approved under this Contract, the decision of the County shall be final and binding on Engineer, subject to any civil remedy or determination otherwise available to the parties and deemed appropriate by the parties.

F. County's Reliance on Engineer. ENGINEER'S DUTIES AS SET FORTH HEREIN SHALL AT NO TIME BE IN ANY WAY DIMINISHED BY REASON OF ANY REVIEW, EVALUATION OR APPROVAL BY THE COUNTY OR ITS AUTHORIZED REPRESENTATIVE NOR SHALL THE ENGINEER BE RELEASED FROM ANY LIABILITY BY REASON OF SUCH REVIEW, EVALUATION OR APPROVAL BY THE COUNTY, IT BEING UNDERSTOOD THAT THE COUNTY AT ALL TIMES IS ULTIMATELY RELYING UPON THE ENGINEER'S SKILL, ABILITY AND KNOWLEDGE IN PERFORMING THE ENGINEERING SERVICES REQUIRED HEREUNDER.

ARTICLE 19

VIOLATION OF CONTRACT TERMS/BREACH OF CONTRACT

Violation of contract terms or breach of contract by Engineer shall be grounds for termination of this Contract, and any increased costs as **determined by mediator or a court of law**, arising from Engineer's default, breach of contract, or violation of contract terms shall be paid by Engineer.

ARTICLE 20

TERMINATION

This Contract may be terminated as set forth below.

- A. By mutual agreement and consent, in writing, of both parties.
- B. By County, by notice in writing to Engineer, as a consequence of failure by Engineer to perform the Engineering Services set forth herein in a satisfactory manner.
- C. By either party, upon the failure of the other party to fulfill its obligations as set forth herein.
- D. By County, for reasons of its own and not subject to the mutual consent of Engineer, upon not less than thirty (30) days' written notice to Engineer.
- E. By satisfactory completion of all Engineering Services and obligations described herein.

Should County terminate this Contract as herein provided, no fees other than fees due and payable at the time of termination plus reimbursable expenses incurred shall thereafter be paid to Engineer. In determining the value of the Engineering Services performed by Engineer prior to termination, County shall be the sole judge. Compensation for Engineering Services at termination will be based on a percentage of the Engineering Services completed at that time. Should County terminate this Contract under Subsection (D) immediately above, then the amount charged during the thirty-day notice period shall not exceed the amount charged during the preceding thirty (30) days.

If Engineer defaults in the performance of this Contract or if County terminates this Contract for fault on the part of Engineer, then County shall give consideration to the actual costs incurred by Engineer in performing the Engineering Services to the date of default, the amount of Engineering Services required which was satisfactorily completed to date of default, the value of the Engineering Services which are usable to County, the cost to County of employing another firm to complete the Engineering Services required and the time required to do so, and other factors which affect the value to County of the Engineering Services performed at the time of default.

The termination of this Contract and payment of an amount in settlement as prescribed above shall extinguish all rights, duties, and obligations of County under this Contract. If the termination of this Contract is due to the failure of Engineer to fulfill his/her/its contractual obligations, then County may take over the Project and prosecute the Engineering Services to completion. In such case, Engineer shall be liable to County for any additional and reasonable costs incurred by County.

Engineer shall be responsible for the settlement of all contractual and administrative issues arising out of any procurements made by Engineer in support of the Engineering Services under this Contract.

ARTICLE 21

COMPLIANCE WITH LAWS

A. Compliance. Engineer shall comply with all applicable federal, state and local laws, statutes, codes, ordinances, rules and regulations, and the orders and decrees of any court,

or administrative bodies or tribunals in any manner affecting the performance of this Contract, including without limitation, minimum/maximum salary and wage statutes and regulations, and licensing laws and regulations. Engineer shall furnish County with satisfactory proof of his/her/its compliance.

Engineer shall further obtain all permits and licenses required in the performance of the Engineering Services contracted for herein.

B. Taxes. Engineer will pay all taxes, if any, required by law arising by virtue of the Engineering Services performed hereunder. County is qualified for exemption pursuant to the provisions of Section 151.309 of the Texas Limited Sales, Excise, and Use Tax Act.

ARTICLE 22

INDEMNIFICATION

ENGINEER AGREES, TO THE FULLEST EXTENT PERMITTED BY LAW, TO INDEMNIFY AND HOLD THE COUNTY HARMLESS FROM AND AGAINST ANY AND ALL LIABILITIES, JUDGMENTS, LAWSUITS, DAMAGES, COSTS AND EXPENSES, INCLUDING, BUT NOT LIMITED TO, REASONABLE ATTORNEYS' FEES, ("LOSSES") TO THE EXTENT SUCH LOSSES ARE CAUSED BY OR RESULTS FROM A NEGLIGENT ACT OR OMISSION, NEGLIGENCE, OR INTENTIONAL TORT COMMITTED BY ENGINEER, ENGINEER'S EMPLOYEES, AGENTS, OR ANY OTHER PERSON OR ENTITY UNDER CONTRACT WITH ENGINEER INCLUDING, WITHOUT LIMITATION, ENGINEER'S SUBCONSULTANTS, OR ANY OTHER ENTITY OVER WHICH ENGINEER EXERCISES CONTROL.

ENGINEER FURTHER AGREES, TO THE FULLEST EXTENT PERMITTED BY LAW, TO INDEMNIFY AND HOLD THE COUNTY HARMLESS FROM ANY AND ALL LIABILITIES, JUDGMENTS, LAWSUITS, DAMAGES, COSTS AND EXPENSES, INCLUDING, BUT NOT LIMITED TO, REASONABLE ATTORNEYS' FEES, ("LOSSES") TO THE EXTENT SUCH LOSSES ARE CAUSED BY OR RESULTS FROM ENGINEER'S FAILURE TO PAY ENGINEER'S EMPLOYEES, SUBCONTRACTORS, SUBCONSULTANTS, OR SUPPLIERS, IN CONNECTION WITH ANY OF THE WORK PERFORMED OR TO BE PERFORMED UNDER THIS CONTRACT BY ENGINEER.

ENGINEER FURTHER AGREES TO INDEMNIFY AND HOLD THE COUNTY HARMLESS FROM ANY AND ALL LIABILITIES, LAWSUITS, DAMAGES, COSTS AND EXPENSES, INCLUDING, BUT NOT LIMITED TO, ATTORNEYS' FEES, ("LOSSES") TO THE EXTENT SUCH LOSSES ARE CAUSED BY OR RESULTS FROM THE INFRINGEMENT OF ANY INTELLECTUAL PROPERTY ARISING OUT OF THE USE OF ANY PLANS, DESIGN, DRAWINGS, OR SPECIFICATIONS FURNISHED BY ENGINEER IN THE PERFORMANCE OF THIS CONTRACT.

THE TERMS AND CONDITIONS CONTAINED IN THIS SECTION SHALL SURVIVE THE TERMINATION OF THE CONTRACT AND/OR CONTRACT DOCUMENTS OR THE SUSPENSION OF THE WORK HEREUNDER. TO THE EXTENT THAT ANY LIABILITIES, PENALTIES, DEMANDS, CLAIMS, LAWSUITS, LOSSES, DAMAGES, COSTS AND EXPENSES ARE CAUSED IN PART BY THE ACTS OF THE COUNTY OR THIRD PARTIES FOR WHOM ENGINEER IS NOT LEGALLY LIABLE, ENGINEER'S OBLIGATIONS SHALL BE IN PROPORTION TO ENGINEER'S FAULT. THE OBLIGATIONS HEREIN SHALL ALSO EXTEND TO ANY ACTIONS BY THE COUNTY TO ENFORCE THIS INDEMNITY OBLIGATION.

IN THE EVENT THAT CONTRACTORS INITIATE LITIGATION AGAINST THE COUNTY IN WHICH THE CONTRACTOR ALLEGES DAMAGES AS A RESULT OF ANY NEGLIGENT ACTS, ERRORS OR OMISSIONS OF ENGINEER, ITS EMPLOYEES, AGENTS, SUBCONTRACTORS, SUBCONSULTANTS, OR SUPPLIERS, OR OTHER ENTITIES OVER WHICH ENGINEER EXERCISES CONTROL, INCLUDING, BUT NOT LIMITED TO, DEFECTS, ERRORS, OR OMISSIONS, THEN THE COUNTY SHALL HAVE THE RIGHT TO JOIN ENGINEER IN ANY SUCH PROCEEDINGS AT THE COUNTY'S COST. ENGINEER SHALL ALSO HOLD THE COUNTY HARMLESS AND INDEMNIFY THE COUNTY TO THE EXTENT THAT ENGINEER, ANY OF ITS EMPLOYEES, AGENTS, SUBCONTRACTORS, SUBCONSULTANTS, OR SUPPLIERS, OR OTHER ENTITIES OVER WHICH ENGINEER EXERCISES CONTROL, CAUSED SUCH DAMAGES TO CONTRACTOR, INCLUDING ANY AND ALL COSTS AND REASONABLE ATTORNEYS' FEES INCURRED BY THE COUNTY IN CONNECTION WITH THE DEFENSE OF ANY CLAIMS WHERE ENGINEER, ITS EMPLOYEES, AGENTS, SUBCONTRACTORS, SUBCONSULTANTS, OR SUPPLIERS, OR OTHER ENTITIES OVER WHICH ENGINEER EXERCISES CONTROL, ARE ADJUDICATED AT FAULT.

ARTICLE 23

ENGINEER'S RESPONSIBILITIES

Engineer shall be responsible for the accuracy of his/her/its Engineering Services and shall promptly make necessary revisions or corrections to its work product resulting from errors, omissions, or negligent acts, and same shall be done without compensation. County shall determine Engineer's responsibilities for all questions arising from design errors and/or omissions, subject to the dispute resolution provisions of Article 33. Engineer shall not be relieved of responsibility for subsequent correction of any such errors or omissions in its work product, or for clarification of any ambiguities until after the construction phase of the Project has been completed.

ARTICLE 24

ENGINEER'S SEAL

The responsible engineer shall sign, seal and date all appropriate engineering submissions to County in accordance with the Texas Engineering Practice Act and the rules of the State Board of Registration for Professional Engineers.

ARTICLE 25

INSURANCE

Engineer must comply with the following insurance requirements at all times during this Contract:

A. Coverage Limits. Engineer, at Engineer's sole cost, shall purchase and maintain during the entire term while this Contract is in effect the following insurance:

1. Worker's Compensation in accordance with statutory requirements.
2. Commercial General Liability Insurance with a combined minimum Bodily Injury and Property Damage limits of \$1,000,000.00 per occurrence and \$2,000,000.00 in the aggregate.

3. Business Automobile Liability Insurance for all owned, non-owned, and hired vehicles with combined minimum limits for Bodily Injury and Property Damage of \$1,000,000.00 each accident.
4. Professional Liability Insurance in the amount of \$2,000,000.00 per claim and annual aggregate.

B. Additional Insureds; Waiver of Subrogation. County, its directors, officers and employees shall be added as additional insureds under policies listed under (2) and (3) above, and on those policies where County, its directors, officers and employees are additional insureds, such insurance shall be primary and any insurance maintained by County shall be excess and not contribute with it. Such policies shall also include waivers of subrogation in favor of County.

C. Premiums and Deductible. Engineer shall be responsible for payment of premiums for all of the insurance coverages required under this section. Engineer further agrees that for each claim, suit or action made against insurance provided hereunder, with respect to all matters for which the Engineer is responsible hereunder, Engineer shall be solely responsible for all deductibles and self-insured retentions. Any deductibles or self-insured retentions over \$50,000 in the Engineer's insurance must be declared and approved in writing by County in advance.

D. Commencement of Work. Engineer shall not commence any field work under this Contract until he/she/it has obtained all required insurance and such insurance has been approved by County. As further set out below, Engineer shall not allow any subcontractor/subconsultant(s) to commence work to be performed in connection with this Contract until all required insurance has been obtained and approved and such approval shall not be unreasonably withheld. Approval of the insurance by County shall not relieve or decrease the liability of Engineer hereunder.

E. Insurance Company Rating. The required insurance must be written by a company approved to do business in the State or Texas with a financial standing of at least an A-rating, as reflected in Best's insurance ratings or by a similar rating system recognized within the insurance industry at the time the policy is issued.

F. Certification of Coverage. Engineer shall furnish County with a certification of coverage issued by the insurer. Engineer shall not cause any insurance to be canceled nor permit any insurance to lapse. **In addition to any other notification requires set forth hereunder, Engineer shall also notify County, within twenty-four (24) hours of receipt, of any notices of expiration, cancellation, non-renewal, or material change in coverage it receives from its insurer.**

G. No Arbitration. It is the intention of the County and agreed to and hereby acknowledged by the Engineer, that no provision of this Contract shall be construed to require the County to submit to mandatory arbitration in the settlement of any claim, cause of action or dispute, except as specifically required in direct connection with an insurance claim or threat of claim under an insurance policy required hereunder or as may be required by law or a court of law with jurisdiction over the provisions of this Contract.

H. Subcontractor/Subconsultant's Insurance. Without limiting any of the other obligations or liabilities of Engineer, Engineer shall require each subcontractor/subconsultant performing work under this Contract (to the extent a subcontractor/subconsultant is allowed by County) to maintain during the term of this Contract, at the subcontractor/subconsultant's own expense, the same stipulated minimum insurance required in this Article above, including the required provisions and additional policy conditions as shown below in this Article.

Engineer shall obtain and monitor the certificates of insurance from each subcontractor/subconsultant in order to assure compliance with the insurance requirements. Engineer must retain the certificates of insurance for the duration of this Contract, and shall have the responsibility of enforcing these insurance requirements among its subcontractor/subconsultants. County shall be entitled, upon request and without expense, to receive copies of these certificates of insurance.

I. Insurance Policy Endorsements. Each insurance policy shall include the following conditions by endorsement to the policy:

1. County shall be notified thirty (30) days prior to the expiration, cancellation, non-renewal or any material change in coverage, and such notice thereof shall be given to County by certified mail to:

Kelly Glaeser
Burnet County Auditor
133 East Jackson Street
Burnet, Texas 78611

2. The policy clause "Other Insurance" shall not apply to any insurance coverage currently held by County, to any such future coverage, or to County's Self-Insured Retentions of whatever nature.

J. Cost of Insurance. The cost of all insurance required herein to be secured and maintained by Engineer shall be borne solely by Engineer, with certificates of insurance evidencing such minimum coverage in force to be filed with County. Such Certificates of Insurance are evidenced as **Exhibit F** herein entitled "Certificates of Insurance."

ARTICLE 26 **COPYRIGHTS**

County shall have the royalty-free, nonexclusive and irrevocable right to reproduce, publish or otherwise use, and to authorize others to use, any reports developed by Engineer for governmental purposes.

ARTICLE 27 **SUCCESSORS AND ASSIGNS**

This Contract shall be binding upon and inure to the benefit of the parties hereto, their

successors, lawful assigns, and legal representatives. Engineer may not assign, sublet or transfer any interest in this Contract, in whole or in part, by operation of law or otherwise, without obtaining the prior written consent of County.

ARTICLE 28

SEVERABILITY

In the event any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal or unenforceable in any respect, then such invalidity, illegality or unenforceability shall not affect any other provision thereof and this Contract shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

ARTICLE 29

PRIOR AGREEMENTS SUPERSEDED

This Contract constitutes the sole agreement of the parties hereto, and supersedes any prior understandings or written or oral contracts between the parties respecting the subject matter defined herein. This Contract may only be amended or supplemented by mutual agreement of the parties hereto in writing.

ARTICLE 30

ENGINEER'S ACCOUNTING RECORDS

Engineer agrees to maintain, for a period of three (3) years after final payment under this Contract, detailed records identifying each individual performing the Engineering Services, the date or dates the services were performed, the applicable hourly rates, the total amount billed for each individual and the total amount billed for all persons, records of reimbursable costs and expenses of other providers and provide such other details as may be requested by the County Auditor for verification purposes. Engineer agrees that County or its duly authorized representatives shall, until the expiration of three (3) years after final payment under this Contract, have access to and the right to examine and photocopy any and all books, documents, papers and records of Engineer which are directly pertinent to the services to be performed under this Contract for the purposes of making audits, examinations, excerpts, and transcriptions. Engineer further agrees that County shall have access during normal working hours to all necessary Engineer facilities and shall be provided adequate and appropriate work space in order to conduct audits in compliance with the provisions of this section. County shall give Engineer reasonable advance notice of intended audits.

ARTICLE 31

NOTICES

All notices to either party by the other required under this Contract shall be personally delivered or mailed to such party at the following respective addresses:

County: Burnet County Judge
220 S. Pierce Street
Burnet, Texas 78611

With copy to:

Office of General Counsel Burnet County
220 S. Pierce Street
Burnet, Texas 78611

Engineer: Cash Canfield
American Structurepoint, Inc.
2600 Via Fortuna, Building One, Suite 300
Austin, Texas 78746

ARTICLE 32

GENERAL PROVISIONS

A. Engineer will perform services under this Contract with reasonable diligence and expediency consistent with sound professional practices. Where damage is caused to County due to Engineer's negligent failure to perform County may accordingly withhold, to the extent of such damage, Engineer's payments hereunder without waiver of any of County's additional legal rights or remedies.

B. Force Majeure. Neither County nor Engineer shall be deemed in violation of this Contract if prevented from performing any of their obligations hereunder by reasons for which they are not responsible or circumstances beyond their control. However, notice of such impediment or delay in performance must be timely given, and all reasonable efforts undertaken to mitigate its effects.

C. Enforcement and Venue. This Contract shall be enforceable in Burnet County, Texas, and if legal action is necessary by either party with respect to the enforcement of any or all of the terms or conditions herein, exclusive venue for same shall lie in Burnet County, Texas. This Contract shall be governed by and construed in accordance with the laws and court decisions of the State of Texas excluding, however, its choice of law rules.

D. Standard of Performance. The standard of care for all professional engineering, consulting and related services performed or furnished by Engineer and its employees under this Contract will be the care and skill ordinarily used by members of Engineer's profession practicing under the same or similar circumstances at the same time and in the same locality.

E. Opinion of Probable Cost. Any opinions of probable Project cost or probable construction cost provided by Engineer are made on the basis of information available to Engineer and on the basis of Engineer's experience and qualifications and represents its judgment as an experienced and qualified professional engineer. However, since Engineer has no control over the cost of labor, materials, equipment or services furnished by others, or over the contractor(s') methods of determining prices, or over competitive bidding or market conditions, Engineer does not guarantee that proposals, bids or actual Project or construction cost will not vary from opinions of probable cost Engineer prepares.

F. Opinions and Determinations. Where the terms of this Contract provide for action to be based upon opinion, judgment, approval, review, or determination of either party hereto, such terms are not intended to be and shall never be construed as permitting such opinion, judgment, approval, review, or determination to be arbitrary, capricious, or unreasonable.

G. Reports of Accidents. Within 24 hours after Engineer becomes aware of the occurrence of any accident or other event which results in, or might result in, injury to the person or property of any third person (other than an employee of the Engineer), whether or not it results from or involves any action or failure to act by the Engineer or any employee or agent of the Engineer and which arises in any manner from the performance of this Contract, the Engineer shall send a written report of such accident or other event to the County, setting forth a full and concise statement of the facts pertaining thereto. The Engineer shall also immediately send the County a copy of any summons, subpoena, notice, or other documents served upon the Engineer, its agents, employees, or representatives, or received by it or them, in connection with any matter before any court arising in any manner from the Engineer's performance of work under this Contract.

H. Gender, Number and Headings. Words of any gender used in this Contract shall be held and construed to include any other gender, and words in the singular number shall be held to include the plural, unless the context otherwise requires. The headings and section numbers are for convenience only and shall not be considered in interpreting or construing this Contract.

I. Construction. Each party hereto acknowledges that it and its counsel have reviewed this Contract and that the normal rules of construction are not applicable and there will be no presumption that any ambiguities will be resolved against the drafting party in the interpretation of this Contract.

J. Independent Contractor Relationship. Both parties hereto, in the performance of this Contract, shall act in an individual capacity and not as agents, employees, partners, joint ventures or associates of one another. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purposes whatsoever.

K. No Waiver of Immunities. Nothing in this Contract shall be deemed to waive, modify or amend any legal defense available at law or in equity to County, its past or present officers, employees, or agents or employees, nor to create any legal rights or claim on behalf of any third party. County does not waive, modify, or alter to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas and of the United States.

L. Texas Public Information Act. To the extent, if any, that any provision in this Contract is in conflict with Tex. Gov't Code 552.001 et seq., as amended (the "Public Information Act"), the same shall be of no force or effect. Furthermore, it is expressly understood and agreed that County, its officers and employees may request advice, decisions and opinions of the Attorney General of the State of Texas in regard to the application of the Public Information Act to any items or data furnished to County as to whether or not the same are available to the public. It is further understood that County's officers and employees shall have the right to rely on the advice, decisions and opinions of the Attorney General, and that County, its officers and employees shall

have no liability or obligation to any party hereto for the disclosure to the public, or to any person or persons, of any items or data furnished to County by a party hereto, in reliance of any advice, decision or opinion of the Attorney General of the State of Texas.

M. Governing Terms and Conditions. If there is an irreconcilable conflict between the terms and conditions set forth in this Contract or any Contract Amendment and the terms and conditions set forth in any Exhibit, Appendix, Work Authorization or Supplemental Work Authorization to this Contract, the terms and conditions set forth in this Contract or any Contract Amendment shall control over the terms and conditions set forth in any Exhibit, Appendix, Work Authorization or Supplemental Work Authorization to this Contract.

N. Meaning of Day. For purposes of this Contract, all references to a “day” or “days” shall mean a calendar day or calendar days.

O. Appropriation of Funds by County. County believes it has sufficient funds currently available and authorized for expenditure to finance the costs of this Contract. Engineer understands and agrees that County’s payment of amounts under this Contract is contingent on the County receiving appropriations or other expenditure authority sufficient to allow the County, in the exercise of reasonable administrative discretion, to continue to make payments under this Contract. It is further understood and agreed by Engineer that County shall have the right to terminate this Contract at the end of any County fiscal year if the governing body of County does not appropriate sufficient funds as determined by County’s budget for the fiscal year in question. County may effect such termination by giving written notice of termination to Engineer.

ARTICLE 33 **DISPUTE RESOLUTION**

Except as otherwise specifically set forth herein, County and Engineer shall work together in good faith to resolve any controversy, dispute or claim between them which arises out of or relates to this Contract, whether stated in tort, contract, statute, claim for benefits, bad faith, professional liability or otherwise ("Claim"). If the parties are unable to resolve the Claim within thirty (30) days following the date in which one party sent written notice of the Claim to the other party, and if a party wishes to pursue the Claim, such Claim shall be addressed through non-binding mediation. A single mediator engaged in the practice of law, who is knowledgeable about subject matter of this Contract, shall be selected by agreement of the parties and serve as the mediator. Any mediation under this Contract shall be conducted in Burnet County, Texas. The mediator’s fees shall be borne equally between the parties. Such non-binding mediation is a condition precedent to seeking redress in a court of competent jurisdiction, but this provision shall not preclude either party from filing a lawsuit in a court of competent jurisdiction prior to completing a mediation if necessary to preserve the statute of limitations, in which case such lawsuit shall be stayed pending completion of the mediation process contemplated herein. This provision shall survive the termination of the Contract.

ARTICLE 34

EQUAL OPPORTUNITY IN EMPLOYMENT

During the performance of this Contract and to the extent the Project is a federally funded project, Engineer, for itself, its assignees and successors in interest agrees as follows:

A. Compliance with Regulations. The Engineer shall comply with the Regulations relative to nondiscrimination in Federally-assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this Contract.

B. Nondiscrimination. The Engineer, with regard to the work performed by it during the Contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors/subconsultants, including procurements of materials and leases of equipment. The Engineer shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

C. Solicitations for Subcontracts, Including Procurements of Materials and Equipment. In all solicitations either by competitive bidding or negotiation made by the Engineer for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor/subconsultant or supplier shall be notified by the Engineer of the Engineer's obligations under this Contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.

D. Information and Reports. The Engineer shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the County (referred to in this Article as the "Recipient") or the Texas Department of Transportation to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information the Engineer shall so certify to the Recipient, or the Texas Department of Transportation as appropriate, and shall set forth what efforts it has made to obtain the information.

E. Sanctions for Noncompliance. In the event of the Engineer's noncompliance with the nondiscrimination provisions of this contract, the Recipient shall impose such contract sanctions as it or the Texas Department of Transportation may determine to be appropriate, including, but not limited to:

1. withholding of payments to the Engineer under the contract until the Engineer complies, and/or;
2. cancellation, termination or suspension of the Contract, in whole or in part.

F. Incorporation of Provisions. The Engineer shall include the provisions of Subsections (A) through (F) above in every subcontract, including procurements of materials and

leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The Engineer shall take such action with respect to any subcontract or procurement as the Recipient or the Texas Department of Transportation may direct as a means of enforcing such provisions including sanctions for non-compliance: Provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor/subconsultant or supplier as a result of such direction, the Engineer may request the Recipient to enter into such litigation to protect the interests of the Recipient, and, in addition, the Engineer may request the United States to enter into such litigation to protect the interests of the United States.

SIGNATORY WARRANTY

The undersigned signatory for Engineer hereby represents and warrants that the signatory is an officer of the organization for which he/she has executed this Contract and that he/she has full and complete authority to enter into this Contract on behalf of the firm. The above-stated representations and warranties are made for the purpose of inducing County to enter into this Contract.

IN WITNESS WHEREOF, County has caused this Contract to be signed in its name by its duly authorized County Judge, as has Engineer, signing by and through its duly authorized representative(s), thereby binding the parties hereto, their successors, assigns and representatives for the faithful and full performance of the terms and provisions hereof, to be effective as of the date of the last party's execution below. NO OFFICIAL, EMPLOYEE, AGENT, OR REPRESENTATIVE OF THE COUNTY HAS ANY AUTHORITY, EITHER EXPRESS OR IMPLIED, TO AMEND, TERMINATE OR MODIFY THIS CONTRACT, EXCEPT PURSUANT TO SUCH EXPRESS AUTHORITY AS MAY BE GRANTED BY THE BURNET COUNTY COMMISSIONERS COURT.

COUNTY

BURNET COUNTY, TEXAS

By: _____

Name: Bryan Wilson

Title: Burnet County Judge

Date: _____, 20____

ENGINEER

American Structurepoint, Inc.

By _____

Printed Name: _____

Title: _____

Date: _____

LIST OF EXHIBITS ATTACHED

- | | |
|----------------------|---------------------------|
| (1) Exhibit A | Debarment Certification |
| (2) Exhibit B | Engineering Services |
| (3) Exhibit C | Work Authorization |
| (4) Exhibit D | Rate Schedule |
| (5) Exhibit E | Certificates of Insurance |

EXHIBIT A
DEBARMENT CERTIFICATION

STATE OF INDIANA

§

COUNTY OF MARION

§

§

I, the undersigned, being duly sworn or under penalty of perjury under the laws of the United States and the State of Indiana, certifies that Engineer and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency;
- (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public* transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity* with commission of any of the offenses enumerated in paragraph (1)(b) of this certification;
- (d) Have not within a three-year period preceding this application/proposal had one or more public transactions* terminated for cause or default; and
- (e) Have not been disciplined or issued a formal reprimand by any State agency for professional accreditation within the past three years.

American Structurepoint, Inc.

Name of Firm

Cash E. Canfield

Signature of Certifying Official

Cash E. Canfield

Printed Name of Certifying Official

President

Title of Certifying Official

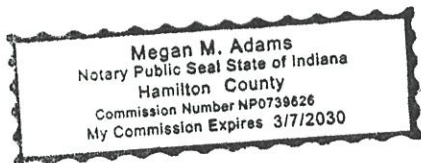
Oct 31, 2025

Date

(2) Where the PROVIDER is unable to certify to any of the statements in this certification, such PROVIDER shall attach an explanation to this certification.

* federal, state, or local

SUBSCRIBED and sworn to before me the undersigned authority by Cash E. Canfield
the President of American Structurepoint, Inc. on behalf of
said firm.



Megan M. Adams
Notary Public in and for the
State of Indiana

My commission expires: 3/7/2030

EXHIBIT B

ENGINEERING SERVICES

ENGINEERING SERVICES

General Work Description: Provide engineering services and planning to develop Capital Improvements Plan and Program and Bond Program Assistance and assist the County in the development of the Burnet county-wide transportation plan through collaboration with the Capital Area Metropolitan Planning Organization.

The Engineer may perform any or all of the following tasks listed below, as described in detail in each Work Authorization:

TASK A – N/A

TASK B - INITIATION, DATA COLLECTION AND EVALUATION

TASK C – IDENTIFY AND ASSIST IN DEVELOPING PROJECTS

TASK D – PUBLIC INFORMATION PROGRAM

TASK E – ASSISTANCE IN IDENTIFYING FUNDING SOURCES

TASK F – ASSIST IN PRIORITIZING PROJECTS

TASK G – IMPLEMENTATION STRATEGIES

TASK H – PROJECT MANAGEMENT AND PROGRESS REPORTS

TASK I – DELIVERABLES

EXHIBIT C

WORK AUTHORIZATION

(To Be Completed and Executed After Contract Execution)

WORK AUTHORIZATION NO. 1

PROJECT: Capital Improvement Plan and Program and Bond Program Assistance

This Work Authorization is made pursuant to the terms and conditions of the Burnet County Contract for Engineering Services, being dated _____, 20____ and entered into by and between Burnet County, Texas, a political subdivision of the State of Texas, (the "County") and American Structurepoint, Inc. (the "Engineer").

Part 1. The Engineer will provide the following Engineering Services set forth in Attachment "B" of this Work Authorization.

Part 2. The maximum amount payable for services under this Work Authorization without modification is \$135,435.

Part 3. Payment to the Engineer for the services established under this Work Authorization shall be made in accordance with the Contract.

Part 4. This Work Authorization shall become effective on the date of final acceptance and full execution of the parties hereto and shall terminate on _____, 20____. The Engineering Services set forth in Attachment "B" of this Work Authorization shall be fully completed on or before said date unless extended by a Supplemental Work Authorization.

Part 5. This Work Authorization does not waive the parties' responsibilities and obligations provided under the Contract.

Part 6. County believes it has sufficient funds currently available and authorized for expenditure to finance the costs of this Work Authorization. Engineer understands and agrees that County's payment of amounts under this Work Authorization is contingent on the County receiving appropriations or other expenditure authority sufficient to allow the County, in the exercise of reasonable administrative discretion, to continue to make payments under this Contract. It is further understood and agreed by Engineer that County shall have the right to terminate this Contract at the end of any County fiscal year if the governing body of County does not appropriate sufficient funds as determined by County's budget for the fiscal year in question. County may effect such termination by giving written notice of termination to Engineer.

Part 7. This Work Authorization is hereby accepted and acknowledged below.

EXECUTED this ____ day of _____, 20__.

ENGINEER:

American Structurepoint, Inc.

COUNTY:

Burnet County, Texas

By: _____
Signature

Printed Name

Title

By: _____
Signature

Printed Name

Title

LIST OF ATTACHMENTS

Attachment A - Services to be Provided by County

Attachment B - Services to be Provided by Engineer

Attachment C - Work Schedule

Attachment D - Fee Schedule

EXHIBIT D

RATE SCHEDULE

American Structurepoint	
Classification	\$/hr
Principal	\$334.00
QA/QC	\$334.00
Senior Project Manager	\$328.00
Project Manager	\$269.00
Senior Project Engineer	\$260.00
Project Engineer	\$193.00
Design Engineer/EIT	\$170.00
Senior Technician	\$215.00
Technician	\$140.00
Clerical/Administrative	\$140.00
Senior Planner	\$200.00
Staff Planner	\$115.00
Landscape Designer	\$115.00

CPI Rate Adjustments: Rates will remain firm for the initial first year of the Contract and such rates shall be deemed the “Initial Base Rates”. Engineer must request rate adjustments, in writing, at least thirty (30) days prior to each annual anniversary date of the Contract and any rate changes will take effect on the first day following the prior year. If Engineer fails to request a CPI rate adjustment, as set forth herein, the adjustment will be effective thirty (30) days after the County receives Engineer’s written request. No retroactive rate adjustments will be allowed. All rates adjustments and modifications shall be set forth in a written fully executed Contract Amendment.

Price adjustments will be made in accordance with changes in the U.S. Department of Labor Consumer Price Index (CPI-U) for All Urban Consumers, All Items, South Region (Base 1982-84 = 100).

The rate adjustment will be determined by multiplying the Initial Base Rates by a fraction, the numerator of which is the index number for most recently released index before each annual anniversary date of the Contract and the denominator of which is the index number for the first month of the Contract (the index number for the month in which the Contract was originally executed). If the products are greater than the Initial Base Rates, County will pay the greater amounts as the rates during the successive year until the next rate adjustment. Rates for each successive year will never be less than the Initial Base Rates.

EXHIBIT E

CERTIFICATES OF INSURANCE

ATTACHED BEHIND THIS PAGE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/1/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Edgewood Partners Ins Center 3780 Mansell Rd. Suite 370 Alpharetta GA 30022		CONTACT NAME: ACEC Certificates PHONE (A/C, No, Ext): 770-552-4225 E-MAIL ADDRESS: ACECcertificates@greyling.com		FAX (A/C, No):
		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A : Valley Forge Insurance Company		20508
		INSURER B : The Continental Insurance Company		35289
		INSURER C : Travelers Casualty & Surety Co America		31194
		INSURER D : Transportation Insurance Company		20494
		INSURER E :		
		INSURER F :		

COVERAGES

CERTIFICATE NUMBER: 786666144

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR \$1M/\$1M/\$1M GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☒ LOC OTHER:			6050367892	11/1/2024	11/1/2025	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$15,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
D	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			6050364572	11/1/2024	11/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000			6050364555	11/1/2024	11/1/2025	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000 \$
D	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y ☒ N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	650364569	11/1/2024	11/1/2025	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
C	Professional Liability incl. Pollution Liability			107806802	5/29/2025	5/29/2026	Per Claim \$5,000,000 Aggregate \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Any person or organization, as required by written contract or agreement requiring insurance, is included as additional insured with respect to the General Liability and Automobile Liability policies. Coverage on the General Liability and Automobile policies is primary and non-contributory where required by written contract or agreement. A waiver of subrogation in favor of any person or organization, signed prior to a loss, as required by written contract or agreement requiring insurance, applies with respect to the General Liability, Automobile Liability and Employers Liability policies. Umbrella is follow form. Burnet County, Texas is named as an Additional Insured with respects to General Liability where required by written contract.

CERTIFICATE HOLDER**CANCELLATION**

Burnet County, Texas
220 S. Pierce Street
Burnet TX 78611

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/13/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Edgewood Partners Ins Center 3780 Mansell Rd. Suite 370 Alpharetta GA 30022	CONTACT NAME: ACEC Certificates PHONE (A/C, No, Ext): 770-552-4225 E-MAIL ADDRESS: ACECcertificates@greyling.com	FAX (A/C, No):
INSURED American Structurepoint, Inc. 9025 River Road Suite #200 Indianapolis IN 46240	INSURER(S) AFFORDING COVERAGE INSURER A : Valley Forge Insurance Company INSURER B : The Continental Insurance Company INSURER C : Travelers Casualty & Surety Co America INSURER D : Transportation Insurance Company INSURER E : INSURER F :	NAIC # 20508 35289 31194 20494

COVERAGES**CERTIFICATE NUMBER:** 105757450**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR \$1M/\$1M/\$1M GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☒ LOC OTHER:			6050367892	11/1/2025	11/1/2026	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$15,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
D	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			6050364572	11/1/2025	11/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000			6050364555	11/1/2025	11/1/2026	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000 \$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒ N	N/A	650364569	11/1/2025	11/1/2026	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
C	Professional Liability incl. Pollution Liability			107806802	5/29/2025	5/29/2026	Per Claim \$5,000,000 Aggregate \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Any person or organization, as required by written contract or agreement requiring insurance, is included as additional insured with respect to the General Liability and Automobile Liability policies. Coverage on the General Liability and Automobile policies is primary and non-contributory where required by written contract or agreement. A waiver of subrogation in favor of any person or organization, signed prior to a loss, as required by written contract or agreement requiring insurance, applies with respect to the General Liability, Automobile Liability and Employers Liability policies. Umbrella is follow form. Burnet County, Texas is named as an Additional Insured with respects to General Liability where required by written contract.

CERTIFICATE HOLDER**CANCELLATION**

Burnet County, Texas
220 S. Pierce Street
Burnet TX 78611

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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EXHIBIT C

WORK AUTHORIZATION

(To Be Completed and Executed After Contract Execution)

WORK AUTHORIZATION NO. 1

PROJECT: Capital Improvement Plan and Program and Bond Program Assistance

This Work Authorization is made pursuant to the terms and conditions of the Burnet County Contract for Engineering Services, being dated _____, 20____ and entered into by and between Burnet County, Texas, a political subdivision of the State of Texas, (the "County") and American Structurepoint, Inc. (the "Engineer").

Part 1. The Engineer will provide the following Engineering Services set forth in Attachment "B" of this Work Authorization.

Part 2. The maximum amount payable for services under this Work Authorization without modification is \$135,435.

Part 3. Payment to the Engineer for the services established under this Work Authorization shall be made in accordance with the Contract.

Part 4. This Work Authorization shall become effective on the date of final acceptance and full execution of the parties hereto and shall terminate on _____, 20____. The Engineering Services set forth in Attachment "B" of this Work Authorization shall be fully completed on or before said date unless extended by a Supplemental Work Authorization.

Part 5. This Work Authorization does not waive the parties' responsibilities and obligations provided under the Contract.

Part 6. County believes it has sufficient funds currently available and authorized for expenditure to finance the costs of this Work Authorization. Engineer understands and agrees that County's payment of amounts under this Work Authorization is contingent on the County receiving appropriations or other expenditure authority sufficient to allow the County, in the exercise of reasonable administrative discretion, to continue to make payments under this Contract. It is further understood and agreed by Engineer that County shall have the right to terminate this Contract at the end of any County fiscal year if the governing body of County does not appropriate sufficient funds as determined by County's budget for the fiscal year in question. County may effect such termination by giving written notice of termination to Engineer.

Part 7. This Work Authorization is hereby accepted and acknowledged below.

EXECUTED this ____ day of _____, 20__.

ENGINEER:

American Structurepoint, Inc.

COUNTY:

Burnet County, Texas

By: _____
Signature

Printed Name

Title

By: _____
Signature

Printed Name

Title

LIST OF ATTACHMENTS

Attachment A - Services to be Provided by County

Attachment B - Services to be Provided by Engineer

Attachment C - Work Schedule

Attachment D - Fee Schedule

Attachment A
Services to be Provided by County

In general, Burnet County and its representatives to their best efforts will render services as follows:

1. Name, business address, and phone number of County's representative.
2. Assistance to the Engineer, as necessary, with obtaining data and information from other local, regional, State and Federal agencies required for this project.
3. Not applicable (N/A).
4. Provide available appropriate County data on file including reports and/or plans and specifications that are deemed pertinent to the completion of the work required by the scope of services (including previous hydraulic studies, models, previous reports and studies, available existing traffic counts, and design year traffic projections).
5. Provide available criteria and full information as to the client's requirements for the project. Provide examples of acceptable format for the required deliverables.
6. Provide information on any meetings/discussions held with adjoining, or affected property owners that may impact the project.
7. Provide timely reviews and decisions necessary for the Engineer to maintain the project work schedule. Review recommendations offered by the Engineer, progress of work and final acceptance documents.
8. N/A.
9. Support project development efforts with stakeholders, coordinate meetings and interface with stakeholders, as needed.
10. Post and maintain project information for public consumption on the County website.
11. Assist with coordination between the Engineer and County's other consultants.
12. N/A.
13. N/A.

Attachment B

Services to be provided by Engineer

A. SERVICE DESCRIPTION

1. The Engineer shall develop a Burnet County (County) Infrastructure Capital Improvement Plan and Program (CIPP). The Engineer will work with the County and identified stakeholders as the Capital Area Metropolitan Planning Organization (CAMPO) develops the Burnet County Transportation Plan. Additionally, Engineer will develop funding strategies, review applications for funding, including applications for the upcoming 2028-2031 CAMPO Call for Projects, and identify opportunities to leverage local, state, and federal resources. This is a multi-part process:
 - a. The Engineer shall work with the County and identified stakeholders during the development of the Burnet County Transportation Plan conducted by CAMPO.
 - i. The Engineer shall assist the County in determining future transportation needs that should be addressed in the Transportation Plan.
 - b. The Engineer shall work with the County and identified stakeholders to develop a Capital Improvement Plan (the Plan) identifying and ranking improvement needs on infrastructure within the county over the next 20 years.
 - i. Projects that accommodate all modes of transportation (motor vehicle, pedestrian, and bicycle) shall be considered.
 - ii. The Engineer shall assist the County in establishing objective criteria to evaluate and score potential projects. Criteria may include safety, health, connectivity, congestion relief, support of regional land-use goals, enhancing quality of life, and community support.
 - c. The Engineer shall work with the County and identified stakeholders to develop a Capital Improvement Program (the Program) assigning anticipated revenues to the highest priority projects for a five-year period.
 - i. The program should be reviewed and updated by the County annually for programming updates. The annual updates allow anticipated capital revenues to be adjusted to more current projections, and capital project expenditures are allocated appropriately.
2. The CIPP shall only include capital projects that will improve public infrastructure where either substantial reconstruction or new construction is required. Engineer shall incorporate additional projects as identified by the County and agreed upon by both parties. At this time, maintenance projects are not included.

B. INITIATION, DATA COLLECTION AND EVALUATION

1. The Engineer shall work and meet with the County, including Commissioners Court, key county staff, the county's bond counsel and financial advisor, and other key stakeholders to evaluate all existing information necessary to conduct the CIPP. This includes transportation and pedestrian master plans, studies, traffic counts, etc. Traffic counts and any other available traffic data will be analyzed and a summary of this data will be included in the CIPP. An assessment of issues related to funding strategies will also be included.

C. IDENTIFY AND ASSIST IN DEVELOPING PROJECTS

1. The Engineer will provide coordination, direction and facilitation for the recommendation of an initial program from the highest ranked projects identified in the development of the CIPP to staff and the Court. Engineer shall work with the County to evaluate identified projects based

on the County's vision, goals, and common good of the County and citizens across the various communities of interest throughout the County.

2. The Engineer shall work with the County to develop new potential projects based on the County's vision, goals, economic development potential, regional connectivity, safety concerns, quality of life, operational improvements, and pedestrian connectivity. Engineer will lead meetings to establish a decision tree (matrix), look at project options, and eventually rank and score options.
3. The Engineer shall provide a Preliminary Opinion of Probable Cost (OPC) for identified potential new projects. Engineer will also update preliminary OPC's for projects identified in transportation and pedestrian master plans.
4. The Engineer shall provide a layout of potential new projects on an aerial to assist in gaining support for new projects and projects related to prospective funding opportunities.

D. PUBLIC INFORMATION PROGRAM

1. ***Citizen Outreach and Engagement:*** Using foundational material provided by the County, create a stand-alone website for the program where citizens, community leaders, and news media can go to find in-depth information about the program and projects, and answers to common policy and transportation questions. The Engineer's team will create a logo, color scheme and images to brand the program, and receive community input to help guide the decision-making process.
2. ***Website, Social Media, and Media Relations:*** Create and maintain a robust project website that County staff, citizens, and regional media can use as a resource for project process, updates, and resources. This website can live on and be updated by the County as projects are developed and be used for public information/education about the program. Additionally, the Engineer will assist county staff with content and strategy for the county's existing social media channels, as well as helping craft the message that the County can share with local and regional media outlets.
3. ***Community Meetings:*** The Engineer shall prepare necessary documentation to advertise and conduct five (5) in-person meetings, one in each precinct and one final meeting at a location to be determined by the County, to get meaningful impact from citizens. Public notices and presentation graphics will be prepared for the meetings by Engineer to be posted by the County. Comments from these meetings will be gathered and documented. If additional public involvement meetings are requested, additional or supplemental services will be required to facilitate such meetings.
4. ***Presentation Preparation and Meetings:*** Engineer will conduct, lead, and attend regularly scheduled meetings with key staff members and stakeholders to help the county establish the vision, goals, and objectives for Burnet County's transportation network. Reports and updates will be provided to key staff members and stakeholders, including updates to the Commissioners Court during regularly scheduled public meetings, to keep the County updated on all progress and milestones reached. The Engineer shall record and distribute meeting minutes for all meetings with key staff members and stakeholders.
5. ***Schedule Coordination and Broadcast:*** Engineer will keep a master schedule of events, key publication, and distribution dates for all prints, press releases and posts published throughout the project, and communication opportunities for public engagement to supporters.

E. ASSISTANCE IN IDENTIFYING FUNDING SOURCES

1. The Engineer shall assist the County in identifying potential funding sources including but not limited to local, state, federal, and private funds.

2. The Engineer shall assist the County in identifying the appropriate funds to pursue for the prioritized projects.

F. ASSISTANCE IN PRIORITIZING PROJECTS

1. The Engineer shall assist the County in prioritizing existing and potential projects based on vision, goals, funding sources, and common good of the community.

G. IMPLEMENTATION STRATEGIES

1. The Engineer shall assist the County in developing strategies to pursue prioritized projects from a funding, scheduling, and probability of delivery standpoint.

H. PROJECT MANAGEMENT AND PROGRESS REPORTS

1. Engineer shall review and develop project reports related to the program and final permanent files for residents and county officials.
2. The Engineer shall provide monthly progress reports with updates regarding the Plan's development.

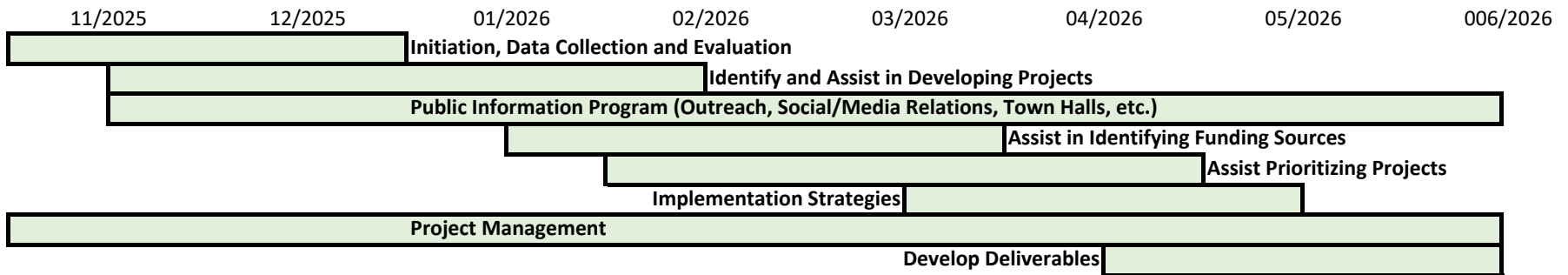
I. DELIVERABLES

1. Five (5) bound hard copies of the Transportation Capital Improvement Plan and Program
2. One (1) electronic (PDF version) of the Transportation Capital Improvement Plan and Program

J. EXCLUDED SERVICES

1. Traffic engineering services, including traffic counting, modeling, and analysis
2. Road design services
3. Bridge design services
4. Environmental science services
5. Utility infrastructure design services

Attachment C - Work Schedule



Attachment D
Fee Schedule

The County shall pay Engineer a Lump Sum amount of \$135,435. The portion of the compensation amount billed monthly for Engineer's Services will be based upon Engineer's estimate of the percentage of the total Services actually completed during the billing period.



EAST TEXAS MACK MUNICIPAL
BUY BACK PROGRAM

REF: Burnett County

2026 Mack GR64F Granite dump truck with MP-8 445 HP motor and Mack M-drive transmission equipped with a 14-yard OX dump body.

East Texas Mack has agreed to buy back each dump truck that meets trade terms from Burnett County 13 months after purchase date for \$160,000. The payment due to Cadence Bank will be in the amount of \$184,821.83 with a qualified bank loan. The balance left is only \$24,821.83 due from the county. This represents a monthly investment of 1909 per vehicle. Lease rate is 4.84% for 13 months. Lease term is 13 months with a single payment from the county of \$24,821.83 due at the end of term. The balloon of 160,000 will be paid by East Texas Mack for title.

This truck can be purchased using TIPS contract #230802.

Sincerely,

Rhett Rieken

10-30-2025

CUSTOMER

DATE

P.O. FOR \$24821.83





EAST TEXAS MACK SALES LLC
2934 STATE HIGHWAY 31N
LONGVIEW, TX 75603
P: (800) 441-8505
WWW.EAST-TEXAS-MACK.COM
Dealer Code: F291

BILL TO
BURNET COUNTY
220 S PIERCE ST
BURNET, TX 78611
P: (512) 756-5412

DELIVER TO
BURNET COUNTY
, 00000
P: (512) 756-5412

SALES QUOTE: VA101001566

PRINT DATE	ORDER STATUS	DELIVERY DATE	INVOICE DATE	SALESPERSON	CUSTOMER REFERENCE
10/30/2025	QUOTE	11/18/2025		G.RIEKEN	

NEW

YR - MAKE - MODEL	SERIAL NUMBER / ITEM DESCRIPTION	UNIT#: 138461	PRICE
2026 - MACK - P164	1M2PN4GC8TM020464		
	Vehicle - Price		175,000.00
	Federal Excise Tax		0.00
	DUMP W/ OX BODY S/N		0.00
	Inspection Fee		40.00
	BUYBACK ON 2026 MACK DUMP 160000		0.00
	Doc Fee		0.00
Total Price			\$175,040.00

x

Buyer Signature

Date

x

Seller Signature

Date

SALES PRICE		\$175,040.00
TAX	+	\$0.00
TOTAL PRICE	=	\$175,040.00
LESS TRADE IN	-	\$0.00
LESS DOWNPAYMENT	-	\$0.00
UNPAID BALANCE	=	\$175,040.00

Please Remit Payment To:
EAST TEXAS MACK SALES LLC
PO BOX 2867
LONGVIEW TX, 75606



CADENCE EQUIPMENT FINANCE

10/30/2025

Burnet County, TX rhett.rieken@east-texas-mack.com

It is a pleasure to submit for your consideration the following proposal to provide lease-purchase financing based on the terms and conditions set forth below:

1. Lessor: Cadence Equipment Finance, a division of Cadence Bank
2. Lessee: Burnet County, TX
3. Equipment Description: One (1) New Mack GR64F Dump Trucks
4. Equipment Cost: \$175,040.00
5. Lease Term: 13 months
6. Lease Payments: (These are approximate payment amounts. The actual payment will be determined at funding date.)

Pay off at any time with no penalty

1 payment in 13 months of \$184,821.83
Arrears
7. Lease Rate: 4.84%
8. Funding Date: This proposal is contingent upon the equipment being delivered and the lease funded prior to the prime rate increasing above **7.25%**. **Any extension of the funding or delivery date must be in writing.**
9. Purchase Option: Title is passed to Lessee at lease expiration for no further consideration.
10. Non-appropriation/Termination: The lease provides that Lessee is to make reasonable efforts to obtain funds to satisfy the obligation in each fiscal year. However, the lease may be terminated without penalty in the event of non-appropriation. In such event, the Lessee agrees to provide an attorney's opinion confirming the events of non-appropriation and Lessee's exercise of diligence to obtain funds.
11. Bank Qualification: This lease-purchase financing shall be designated as a bank qualified tax-exempt transaction as per the 1986 Federal Tax Bill. **This means that the Lessee's**

governing body will pass a resolution stating that it does not anticipate issuing more than \$10 million in General Obligation debt or other debt falling under the Tax Bill's definition of qualifying debt during the calendar year that the lease is funded.

12. Tax Status: This proposal is subject to the Lessee being qualified as a governmental entity or "political subdivision" within the meaning of Section 103(a) of the Internal Revenue Code of 1954 as amended, within the meaning of said Section. Lessee agrees to cooperate with Lessor in providing evidence as deemed necessary or desirable by Lessor to substantiate such tax status.
13. Net Lease: This will be a net lease transaction whereby maintenance, insurance, taxes (if applicable), compliance with laws and similar expenses shall be borne by Lessee.
14. Financial Statements: Complete and current financial statements must be submitted to Lessor for review and approval of Lessee creditworthiness
15. Lease Documentation: This equipment lease-purchase package is subject to the mutual acceptance of lease-purchase documentation within a reasonable time period, otherwise payments will be subject to market change.

If the foregoing is acceptable, please so indicate by signing this letter in the space provided below and returning it to Cadence Equipment Finance. **The proposal is subject to approval by Cadence Equipment Finance's Credit Committee and to mutually acceptable terms, conditions and documentation.**

Acceptance of this proposal expires as the close of business on 11/30/2025. Extensions must be approved by the undersigned.

Any concerns or questions should be directed to Jonathan King at 228-223-4642 or Jonathan.King@cadencebank.com.

Jonathan King
Municipal Territory Manager

ACKNOWLEDGMENT AND ACCEPTANCE

By: _____
Title

Date: _____

Additional Services Authorization

October 22, 2025

County Judge Bryan Wilson
Burnet County Courthouse
220 S. Pierce Street
Burnet, Texas 78611

Project: 10-23055 Burnet County Annex on the Square
Add Service #: 06
Sent via email: Judge Bryan Wilson (bwilson@burnetcountytexas.org)

Pursuant to conversations, LEVY DYKEMA and consultants will incur Additional Services for the above referenced project. In accordance with the original Professional Services Agreement dated, August 7, 2023 the Additional Services are detailed below:

Architectural Services:

Contract Administration Services. **Contract date to be extended until January 31, 2026.**

Client agrees to compensate LEVY DYKEMA for such additional services in accordance with the initial agreement for additional amount(s) stated below:

Deliverables	Fee
Contract Administration (RFI, Submittals, Pay App)	
Architectural	\$3,000

All other terms and conditions of the original agreement shall remain in full force and effect. If you approve, please sign where indicated.

Sincerely,

**LEVY Architects, PLLC
(DBA: LEVY DYKEMA)**



Stephen V. Levy
President

Approved By

Signature

Date

Name:

Bullet-Resistant Components for Law Enforcement Vehicles, FY2026

Available

10/15/2025

Due Date

11/20/2025

Purpose:

The purpose of this announcement is to solicit applications from law enforcement agencies to equip motor vehicles used by peace officers with certain bullet-resistant components.

Available Funding:

State funds for these projects are authorized by H.B. 2217 Section 772.013 passed during the 89th Regular Session and appropriated under H.B. 500 Section 1.34 for Trusteed Programs within the Office of the Governor. All awards are subject to the availability of appropriated federal funds and any modifications or additional requirements that may be imposed by law. The Public Safety Office (PSO) expects to make \$5M for FY2026.

Eligible Organizations:

Applications may be submitted by state agencies, units of local government and educational institutions that operate law enforcement agencies employing peace officers under Article 2A.001, Texas Code of Criminal Procedure; including municipalities, counties, independent school districts, universities, federally recognized Native American tribes, and community colleges.

All applications submitted by local law enforcement agencies/offices must be submitted by a unit of government affiliated with the agency, including an authorizing resolution from that unit of government. For example, police departments must apply under their municipal government, and community supervision and corrections departments, district attorneys, and judicial districts must apply through their affiliated county government (or one of the counties, in the case of agencies that serve more than one county).

Application Process:

Applicants must access the PSO's eGrants grant management website at <https://eGrants.gov.texas.gov> to register and apply for funding.

Key Dates:

Action	Date
Funding Announcement Release	10/15/2025
Online System Opening Date	10/15/2025
Final Date to Submit and Certify an Application	11/20/2025 at 5:00PM CST
Earliest Project Start Date	03/01/2026

Project Period:

Projects must begin on or after 03/01/2026 and may not exceed a 12-month project period.

Funding Levels

Minimum: None

Maximum: None

Match Requirement: None

Standards

Grantees must comply with standards applicable to this fund source cited in the Texas Grant Management Standards ([TxGMS](#)), [Federal Uniform Grant Guidance](#), and all statutes, requirements, and guidelines applicable to this funding.

Eligible Activities and Costs

Funds may only be used for obtaining and installing bullet-resistant windshields, side windows, rear windows, and door panels compliant with the National Institute of Justice (NIJ) Level IIIA or higher into motor vehicles used by peace officers.

Program-Specific Requirements

Grant funds may only be used to equip motor vehicles used by peace officers (as defined by Article 2A.001, Texas Code of Criminal Procedure) directly employed by a law enforcement agency operated by the applicant in discharging the officers' official duties.

Eligibility Requirements

1. Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the

second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Governments](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources [Statewide Cybersecurity Awareness Training](#) page.

2. Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 66. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

3. Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

4. Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2026 or the end of the grant period, whichever is later.

5. In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit DPS's [Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

6. Eligible applicants must be registered in the federal System for Award Management (SAM) database and have an UEI (Unique Entity ID) number assigned to its agency (to get registered in the SAM database and request an UEI number, go to <https://sam.gov/>).

Failure to comply with program eligibility requirements may cause funds to be withheld and/or suspension or termination of grant funds.

Prohibitions

Grant funds may not be used to support the unallowable costs listed in the [Guide to Grants](#) or any of the following unallowable costs:

1. Any costs ancillary to the purchase of eligible bullet-resistant windshields, side and rear windows, and door panels, such as policy development, training costs, weapons (including weapon accessories) and staff; and
2. Any other prohibition imposed by federal, state or local law or regulation.

Selection Process

PSO will screen all applications to ensure that they meet the requirements included in the funding announcement.

Applications will then be reviewed by PSO staff members or a review group selected by the executive director. PSO will make all final funding decisions based on eligibility, reasonableness, availability of funding, and cost-effectiveness.

The Office of the Governor may not fund all applications or may only award part of the amount requested. In the event that funding requests exceed available funds, the Office of the Governor may revise projects to address a more limited focus.

Contact Information

For more information, contact the eGrants help desk at eGrants@gov.texas.gov or (512) 463-1919.

Total Funds

\$5 Million



AMENDMENT

This amendment ("Amendment") is effective as of the date of signature of the last party to sign as indicated below ("Amendment Effective Date") by and between Tyler Technologies, Inc., a Delaware corporation with offices at 840 West Long Lake Road, Troy, MI 48098 ("Tyler") and Burnet County, Texas, with offices at 220 S. Pierce St., Burnet, TX 78611-2200 ("Client").

WHEREAS, Tyler and the Client are parties to a License Agreement with an effective date of October 24, 2017 ("Agreement"); and

WHEREAS, Tyler and Client now desire to amend the Agreement as provided herein.

NOW THEREFORE, in consideration of the mutual promises hereinafter contained, Tyler and the Client agree as follows:

1. The existing NetMotion Mobility licenses as set forth in the Agreement are hereby converted from an on-premise installation to a SaaS installation as of the Amendment Effective Date; provided, however, the initial term commences on November 1, 2021 for one (1) year. SaaS Services will renew automatically for additional one (1) year terms unless terminated in writing no later than thirty (30) days prior to the end of the current term. Pricing for subsequent years will be at the respective third-party's then-current rates. Payment of fees and costs for such items are as follows:
 - a. Annual fees, at the rates set forth in the Investment Summary attached as Exhibit 1 to this Amendment, will be invoiced on November 1, 2025 for the period commencing November 1, 2025 through October 31, 2026. Subsequent fees shall be invoiced in accordance with the term set forth above.
2. This Amendment shall be governed by and construed in accordance with the terms and conditions of the Agreement.
3. All other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, a duly authorized representative of each party has executed this Amendment as of the date of signature of the last party to sign as indicated below.

Tyler Technologies, Inc.

Burnet County, TX

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



Exhibit 1
Amendment Investment Summary

The following Amendment Investment Summary details the software, products, and services to be delivered by us to you under the Agreement. This Amendment Investment Summary is effective as of the Amendment Effective Date

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INVESTMENT SUMMARY FOR:
Burnet County Sheriff, TX

PRESENTED BY:
Madonna Allen

10/21/2025



INVESTMENT SUMMARY

Tyler Software	\$ 0
Services	\$ 0
Third-Party Products	\$ 0
Total One-Time Cost	\$ 0
Annual Recurring Fees/SaaS	\$ 5,280
Tyler Software Maintenance	\$ 0
Estimated Travel	\$ 0



Sales Quotation For:
BURNET COUNTY, TX
PO BOX 216
BURNET TX 78611-0216
Phone: +1 (512) 756-8080

Burnet County Sheriff

Quoted By: Madonna Allen
Quote Expiration: 12/31/26
Quote Number: 2023-423776-V0Z6G9
Quote Name: Netmotion Conversion

Third-Party Hardware, Software and Services

Description	Quantity	Unit Price	Total	Unit Maintenance	Year One Maintenance
Third Party					
NetMotion Mobility COMPLETE	44	\$ 0	\$ 0	\$ 120	\$ 5,280
TOTAL			\$ 0		5,280

Summary	One Time Fees	Recurring Fees
Total Tyler Software	\$ 0	\$ 0
Total Annual	\$ 0	\$ 0
Total Tyler Services	\$ 0	\$ 0
Total Third-Party Hardware, Software, Services	\$ 0	\$ 5,280
Summary Total	\$ 0	\$ 5,280

Comments



Madeline Parker <mjparker@burnetcountytexas.org>

Agenda item

Alan Trevino <atrevino@burnetsheriff.com>

Tue, Nov 4, 2025 at 11:14 AM

To: Bryan Wilson <bwilson@burnetcountytexas.org>

Cc: Kelley Glaeser <kglaeser@burnetcountytexas.org>, Madeline Parker <countyjudge@burnetcountytexas.org>, Calvin Boyd <cboyd@burnetsheriff.com>, Helen Cummins <hcummins@burnetcountytexas.org>

Please let me know if this is sufficient. Thank you.

This amendment with Tyler for the NetMotion licenses is due to the company Net Mobility being bought out by Absolute. We originally had perpetual licenses for our VPNs with them through Tyler. The new company gave us some grace time before changing the way they handled licenses. They are no longer supporting the perpetual licenses, this means they are no longer doing security updates for them, thus making them not CJIS compliant and a cybersecurity risk. By approving this amendment we will be able to upgrade all our licenses continuing to be CJIS compliant and continuing to keep cybersecurity risks down.

[Quoted text hidden]

MEMORANDUM OF UNDERSTANDING
BETWEEN THE HEART OF TEXAS AUTO THEFT TASK FORCE AND
BURNET COUNTY AS ADMINISTRATIVE COUNTY AND THE MCLENNAN
COUNTY SHERIFF'S OFFICE

1. **Parties.** This Memorandum of Understanding (hereinafter referred to as "MOU") is made and entered into by and between the Heart of Texas Auto Theft Task Force (Task Force), whose address is 1601 E. Polk St, Burnet Texas, 78611, Burnet County (Administrative County), whose address is 220 S. Pierce St., Burnet, TX 78611 and the McLennan County Sheriff's Office, whose address is 901 Washington Avenue, Waco, TX 76701.

2. **Purpose.** The purpose of this MOU is to establish the terms, conditions and services in which the Heart of Texas Auto Theft Task Force will provide for the McLennan County Sheriff's Office.

3. **Term of MOU.** This MOU is effective upon the day and date last signed and executed by the duly authorized representatives of the parties to this MOU and the governing bodies of the parties' respective counties or municipalities and shall remain in full force and effect for not longer than 2 years. This MOU may be terminated, without cause, by either party upon written notice, which notice shall be delivered by hand or by certified mail to the address listed above.

4. **Services Provided by the Heart of Texas Auto Theft Task Force.**
The Heart of Texas Auto Theft Task Force may provide the following services when available and feasible: assist law enforcement personnel within the County/Municipality described herein with the identification of stolen and altered vehicles, provide investigative personnel to conduct covert and surveillance operations of suspected auto theft rings, "chop-shops", businesses and other common locations related to major theft investigations, provide a minimum of two (2), eight (8) hour TCOLE eligible basic auto theft training classes and provide technical guidance in auto theft investigation cases.

5. **Responsibilities of McLennan County Sheriff's Office.**
The McLennan County Sheriff's Office will provide assistance to the Task Force when feasible and available to all requests for services rendered by the Task Force, assist the Task Force with the proper procedures related to criminal cases being filed with the appropriate courts within McLennan County, detain and hold all prisoners related to Task Force operations until the criminal cases are filed with the appropriate courts in a timely manner. The McLennan County Sheriff's Office shall host and provide an adequate training class room for any training provided to the McLennan County Sheriff's Office by the Task Force.

6. **General Provisions**
A. Amendments. Any party may request changes to this MOU. Any changes, modifications, revisions or amendments to this MOU which are mutually agreed upon by and between the parties to this MOU shall be incorporated by written instrument, and effective when executed and signed by all parties to this MOU.

B. Applicable Law. The construction, interpretation and enforcement of this MOU shall be governed by the laws of the State of Texas. The courts of the State of Texas shall have jurisdiction over any action arising out of this MOU and over the parties, and the venue shall be the Judicial District and County Courts of Burnet County and McLennan County.

C. Entirety of Agreement. This MOU, consisting of two (2) pages, represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations and agreements, whether written or oral.

D. Severability. Should any portion of this MOU be judicially determined to be illegal or unenforceable, the remainder of the MOU shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.

E. Sovereign Immunity. The McLennan County Sheriff's Office and the Heart of Texas Auto Theft Task Force and their respective governing bodies do not waive their sovereign immunity by entering into this MOU, and each fully retains all immunities and defenses provided by law with respect to any action based on or occurring as a result of this MOU.

F. Third Party Beneficiary Rights. The parties do not intend to create in any other individual or entity the status of a third party beneficiary, and this MOU shall not be construed so as to create such status. The rights, duties and obligations contained in this MOU shall operate only between the parties to this MOU, and shall inure solely to the benefit of the parties to this MOU. The provisions of this MOU are intended only to assist the parties in determining and performing their obligations under this MOU. The parties to this MOU intend and expressly agree that only parties signatory to this MOU shall have any legal or equitable right to seek to enforce this MOU, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this MOU, or to bring an action for the breach of this MOU.

8. Signatures. In witness whereof, the parties to this MOU through their duly authorized representatives have executed this MOU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

The effective date of this MOU is the date of the signature last affixed to this page.

HEART OF TEXAS AUTO THEFT TASK FORCE



Captain Howard Stinehour - Task Force Commander



Date



Sheriff Calvin Boyd - Burnet County



Date

BURNET COUNTY

Bryan Wilson - Burnet County Judge

Date

MCLENNAN COUNTY SHERIFF'S OFFICE

Sheriff Parnell McNamara

Date

MEMORANDUM OF UNDERSTANDING
BETWEEN THE HEART OF TEXAS AUTO THEFT TASK FORCE AND
BURNET COUNTY AS ADMINISTRATIVE COUNTY AND THE CORYELL
COUNTY SHERIFF'S OFFICE

1. **Parties.** This Memorandum of Understanding (hereinafter referred to as "MOU") is made and entered into by and between the Heart of Texas Auto Theft Task Force (Task Force), whose address is 1601 E. Polk St, Burnet Texas, 78611, Burnet County (Administrative County), whose address is 220 S. Pierce St., Burnet, TX 78611 and the Coryell County Sheriff's Office, whose address is 510 E Leon St, Gatesville, TX 76528.

2. **Purpose.** The purpose of this MOU is to establish the terms, conditions and services in which the Heart of Texas Auto Theft Task Force will provide for the Coryell County Sheriff's Office.

3. **Term of MOU.** This MOU is effective upon the day and date last signed and executed by the duly authorized representatives of the parties to this MOU and the governing bodies of the parties' respective counties or municipalities and shall remain in full force and effect for not longer than 2 years. This MOU may be terminated, without cause, by either party upon written notice, which notice shall be delivered by hand or by certified mail to the address listed above.

4. **Services Provided by the Heart of Texas Auto Theft Task Force.**
The Heart of Texas Auto Theft Task Force may provide the following services when available and feasible: assist law enforcement personnel within the County/Municipality described herein with the identification of stolen and altered vehicles, provide investigative personnel to conduct covert and surveillance operations of suspected auto theft rings, "chop-shops", businesses and other common locations related to major theft investigations, provide a minimum of two (2), eight (8) hour TCOLE eligible basic auto theft training classes and provide technical guidance in auto theft investigation cases.

5. **Responsibilities of Coryell County Sheriff's Office.**
The Coryell County Sheriff's Office will provide assistance to the Task Force when feasible and available to all requests for services rendered by the Task Force, assist the Task Force with the proper procedures related to criminal cases being filed with the appropriate courts within Coryell County, detain and hold all prisoners related to Task Force operations until the criminal cases are filed with the appropriate courts in a timely manner. The Coryell County Sheriff's Office shall host and provide an adequate training class room for any training provided to the Coryell County Sheriff's Office by the Task Force.

6. **General Provisions**
A. Amendments. Any party may request changes to this MOU. Any changes, modifications, revisions or amendments to this MOU which are mutually agreed upon by and between the parties to this MOU shall be incorporated by written instrument, and effective when executed and signed by all parties to this MOU.

B. Applicable Law. The construction, interpretation and enforcement of this MOU shall be governed by the laws of the State of Texas. The courts of the State of Texas shall have jurisdiction over any action arising out of this MOU and over the parties, and the venue shall be the Judicial District and County Courts of Burnet County and Coryell County.

C. Entirety of Agreement. This MOU, consisting of two (2) pages, represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations and agreements, whether written or oral.

D. Severability. Should any portion of this MOU be judicially determined to be illegal or unenforceable, the remainder of the MOU shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.

E. Sovereign Immunity. The Coryell County Sheriff's Office and the Heart of Texas Auto Theft Task Force and their respective governing bodies do not waive their sovereign immunity by entering into this MOU, and each fully retains all immunities and defenses provided by law with respect to any action based on or occurring as a result of this MOU.

F. Third Party Beneficiary Rights. The parties do not intend to create in any other individual or entity the status of a third party beneficiary, and this MOU shall not be construed so as to create such status. The rights, duties and obligations contained in this MOU shall operate only between the parties to this MOU, and shall inure solely to the benefit of the parties to this MOU. The provisions of this MOU are intended only to assist the parties in determining and performing their obligations under this MOU. The parties to this MOU intend and expressly agree that only parties signatory to this MOU shall have any legal or equitable right to seek to enforce this MOU, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this MOU, or to bring an action for the breach of this MOU.

8. Signatures. In witness whereof, the parties to this MOU through their duly authorized representatives have executed this MOU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

The effective date of this MOU is the date of the signature last affixed to this page.

HEART OF TEXAS AUTO THEFT TASK FORCE



Captain Howard Stinehour - Task Force Commander

10/27/2025

Date



Sheriff Calvin Boyd - Burnet County

10.27.25

Date

BURNET COUNTY

Bryan Wilson - Burnet County Judge

Date

CORYELL COUNTY SHERIFF'S OFFICE

Sheriff Scott Williams - Coryell County

Date

MEMORANDUM OF UNDERSTANDING
BETWEEN THE HEART OF TEXAS AUTO THEFT TASK FORCE AND
BURNET COUNTY AS ADMINISTRATIVE COUNTY AND THE WILLIAMSON
COUNTY SHERIFF'S OFFICE

1. **Parties.** This Memorandum of Understanding (hereinafter referred to as "MOU") is made and entered into by and between the Heart of Texas Auto Theft Task Force (Task Force), whose address is 1601 E. Polk St, Burnet Texas, 78611, Burnet County (Administrative County), whose address is 220 S. Pierce St., Burnet, TX 78611 and the Williamson County Sheriff's Office, whose address is 508 S Rock Street, Georgetown, TX 78626.

2. **Purpose.** The purpose of this MOU is to establish the terms, conditions and services in which the Heart of Texas Auto Theft Task Force will provide for the Williamson County Sheriff's Office.

3. **Term of MOU.** This MOU is effective upon the day and date last signed and executed by the duly authorized representatives of the parties to this MOU and the governing bodies of the parties' respective counties or municipalities and shall remain in full force and effect for not longer than 2 years. This MOU may be terminated, without cause, by either party upon written notice, which notice shall be delivered by hand or by certified mail to the address listed above.

4. **Services Provided by the Heart of Texas Auto Theft Task Force.**
The Heart of Texas Auto Theft Task Force may provide the following services when available and feasible: assist law enforcement personnel within the County/Municipality described herein with the identification of stolen and altered vehicles, provide investigative personnel to conduct covert and surveillance operations of suspected auto theft rings, "chop-shops", businesses and other common locations related to major theft investigations, provide a minimum of two (2), eight (8) hour TCOLE eligible basic auto theft training classes and provide technical guidance in auto theft investigation cases.

5. **Responsibilities of Williamson County Sheriff's Office.**
The Williamson County Sheriff's Office will provide assistance to the Task Force when feasible and available to all requests for services rendered by the Task Force, assist the Task Force with the proper procedures related to criminal cases being filed with the appropriate courts within Williamson County, detain and hold all prisoners related to Task Force operations until the criminal cases are filed with the appropriate courts in a timely manner. The Williamson County Sheriff's Office shall host and provide an adequate training class room for any training provided to the Williamson County Sheriff's Office by the Task Force.

6. **General Provisions**
A. Amendments. Any party may request changes to this MOU. Any changes, modifications, revisions or amendments to this MOU which are mutually agreed upon by and between the parties to this MOU shall be incorporated by written instrument, and effective when executed and signed by all parties to this MOU.

B. Applicable Law. The construction, interpretation and enforcement of this MOU shall be governed by the laws of the State of Texas. The courts of the State of Texas shall have jurisdiction over any action arising out of this MOU and over the parties, and the venue shall be the Judicial District and County Courts of Burnet County and Williamson County.

C. Entirety of Agreement. This MOU, consisting of two (2) pages, represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations and agreements, whether written or oral.

D. Severability. Should any portion of this MOU be judicially determined to be illegal or unenforceable, the remainder of the MOU shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.

E. Sovereign Immunity. The Williamson County Sheriff's Office and the Heart of Texas Auto Theft Task Force and their respective governing bodies do not waive their sovereign immunity by entering into this MOU, and each fully retains all immunities and defenses provided by law with respect to any action based on or occurring as a result of this MOU.

F. Third Party Beneficiary Rights. The parties do not intend to create in any other individual or entity the status of a third party beneficiary, and this MOU shall not be construed so as to create such status. The rights, duties and obligations contained in this MOU shall operate only between the parties to this MOU, and shall inure solely to the benefit of the parties to this MOU. The provisions of this MOU are intended only to assist the parties in determining and performing their obligations under this MOU. The parties to this MOU intend and expressly agree that only parties signatory to this MOU shall have any legal or equitable right to seek to enforce this MOU, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this MOU, or to bring an action for the breach of this MOU.

8. Signatures. In witness whereof, the parties to this MOU through their duly authorized representatives have executed this MOU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

The effective date of this MOU is the date of the signature last affixed to this page.

HEART OF TEXAS AUTO THEFT TASK FORCE



Captain Howard Stinehour - Task Force Commander

10/27/2025

Date



Sheriff Calvin Boyd – Burnet County

10-27-25

Date

BURNET COUNTY

Bryan Wilson – Burnet County Judge

Date

WILLIAMSON COUNTY SHERIFF'S OFFICE

Sheriff Matthew Lindemann

Date

Burnet County Commissioners Court

Jim Luther Jr.

Precinct 1

Damon Beierle

Precinct 2

Bryan Wilson

County Judge

Chad Collier

Precinct 3

Joe Don Dockery

Precinct 4

Regular Session

26.

Meeting Date: 11/13/2025

Subject

Discuss, consider, and take appropriate action to engage Sumerill Law Firm, PLLC for specialized legal services to secure more favorable rates with the federal government for inmate per diem rate, transport rate, and hospital guard service rate in an amount not to exceed \$400,000. (Wilson)

Attachments

SUMMERILL Proposal - USMS Per Diem Rate Project - Burnet TX

summerill

federal IGA solutions for local jails

1250 Connecticut Avenue, NW
Suite 700
Washington, DC 20036

October 30, 2025

Office: 202-261-6540

joseph@summerill.net

Sheriff Calvin Boyd
Burnet Sheriff's Office
1901 E Polk Street
Burnet, TX 78611

Subject: PROPOSAL To Assist Burnet County Prepare / Submit Application
To US Marshals Service and Then Negotiate New Per Diem Under
Intergovernmental Service Agreement # 80-11-0007

Dear Sheriff Boyd:

I appreciate your consideration of the Summerill Law Firm, PLLC for calculating and negotiating a new per diem rate for housing U.S. Marshals Service (USMS) prisoners in the Burnet County Jail under Intergovernmental Agreement (IGA) # 80-11-0007. The following proposal, if accepted, will serve as the contract between the Summerill Law Firm, PLLC and Burnet County, TX for this project.

STATEMENT OF WORK FOR THE BURNET COUNTY PROJECT.

- The Summerill Law Firm shall work with the Burnet County Sheriff's Office ("BCSO") staff and other county officials to collect all allowable and allocable economic data regarding the costs associated with the current and future operation of the Burnet County Jail. This will include FY 2026 through FY 2029 cost data, equal to the term of the County's new USMS IGA.
- Mr. Summerill's team will then build the County's new federal per diem rate, utilizing various methodologies in compliance with the U.S. Office of Management & Budget Circular 200; Chapter XXVIII – Department of Justice (2 CFR 200) and Section 119 of



Burnet County, Texas
US Marshals Service IGA # 80-11-0007 Project
October 30, 2025
Page 2

the Department of Justice Appropriations Act of 2001 (Public Law 106-553). We will also calculate a new transportation / hospital guard rate for the Sheriff's Office.

- Mr. Summerill will then present to Sheriff Boyd a draft application for submission to USMS. We will also research other counties similarly situated Federal per diem rates and make a strategic recommendation regarding the submittal of the Jail's application to USMS.

If for any reason, Burnet County chooses not to submit to USMS the application prepared by Summerill, then no fee shall be paid to the Summerill Law Firm. Under such circumstances, all our work product shall remain the exclusive property of Summerill. Work product does not include the data/information provided to Summerill.

- Upon the Sheriff's approval, Summerill will then work with the Sheriff's Office to upload the supporting cost data and operational jail data to USMS through the FBI LEEP (Law Enforcement Enterprise Portal) website and start working with USMS officials to ensure that Sheriff's application is reviewed and negotiated in a timely manner.
- We will work with the USMS grants officer as she reviews our cost and operational data, answering all questions raised regarding the application and provide them with answers.
- Summerill will then partner with the Sheriff Boyd to conduct the actual negotiations with USMS. Summerill will also supply the Federal government with all necessary data and back up material to support the per diem rate requests.
- Once Burnet County and USMS agree upon new rates, Summerill will work with the grants officer to answer any remaining questions during the finalization process.
- Summerill will also review the final draft IGA and recommend whether the County should execute the new agreement or seek changes in the IGA language.

Burnet County may terminate this agreement at any time and choose a different firm to represent it in obtaining a new IGA with USMS. Under such circumstances, all our work product shall remain the exclusive property of Summerill. Work product does not include the data/information provided to Summerill.

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Burnet County, Texas
US Marshals Service IGA # 80-11-0007 Project
October 30, 2025
Page 3

TEAM PROVIDING SERVICES TO BURNET COUNTY.

Joe Summerill is the Managing Principal of Summerill Law Firm, PLLC. Joe specializes in federal government contracts related to the Department of Justice's Federal Bureau of Prisons, United States Marshals Service and the Department of Homeland Security's Immigration and Customs Enforcement. He has over twenty years of experience in negotiating federal contracts and IGAs.

Michele Sharpe is the Senior Grants Officer for the Summerill Law Firm, PLLC. Michele specializes in the preparation and submission of Intergovernmental Service Agreement applications to the US Marshals Service and Immigration & Customs Enforcement.

Kane Smith is the Principal of KPI Strategic and will serve as a subcontractor for this project.

GOALS FOR THIS PROJECT.

U.S. Marshals Service prisoners are housed in the Burnet County Jail pursuant to Inter-Governmental Agreement # 80-11-0007 last updated October 2022. At that time, the County agreed to a per diem rate of \$80.00. Our draft analysis indicates that the County can now negotiate a new per diem rate of \$100.00 (or higher). However, we anticipate this rate will be higher after we add costs from capital improvement projects for the Jail. Nevertheless, with an average daily population of 100 USMS prisoners housed at the Jail, this new per diem rate will generate \$750 K in new additional annual revenue. The County's new IGA with the Marshals will have a term of 36 months, meaning that Burnet will generate approx. \$2.3 M in new additional revenue over the term of the IGA.

COMPENSATION FOR CALCULATING & NEGOTIATING NEW PER DIEM.

In consideration for the scope of work described above, the Parties agree that the Summerill Law Firm, PLLC shall be paid a one-time fee equal to ninety (90) calendar days' worth of the difference between the amount the Burnet County invoices the federal government under the new IGA per diem rate / transport / hospital guard service rate, and the amount the County would have otherwise invoiced the federal government under its current IGA per diem rate of \$80.00.

If the Summerill Law Firm, PLLC cannot negotiate a per diem rate higher than \$80.00, then no fee shall be paid to them.



Burnet County, Texas
US Marshals Service IGA # 80-11-0007 Project
October 30, 2025
Page 4

Once the IGA is implemented, the Burnet County Sheriff's Office shall identify for the Summerill Law Firm, PLLC the number of federal prisoners held in the Burnet County Jail during the first ninety (90) calendar days for which Burnet County received the increased per diem rate. The County shall also provide Summerill the number of transportation / hospital guard service hours performed by the Sheriff's Office during the ninety (90) day period..

Using this data, Summerill will then prepare and submit one invoice which shall state: "For Services Rendered to Burnet County, Texas In Connection With the Formation and Execution of IGA # 80-11-0007 Between Burnet County and the U.S. Marshals Service."

Burnet County shall pay Mr. Summerill's invoice within thirty (30) days of receipt.

If hired in November 2025, Summerill will work towards a February 1, 2026 effective date for the County's new U.S. Marshals per diem and transportation / hospital guard service rates.

In consideration for the services described above, the Parties agree that the Summerill Law Firm, PLLC may represent other counties (including those in Texas) seeking to renegotiate IGA per diem rates with U.S. Marshals Service and / or Immigration & Customs Enforcement.

ADDITIONAL CLAUSES.

No Obligation to Proceed: The Summerill firm acknowledges and agrees that Burnet County and BCSO are not obligated to actually use the Summerill firm's IGA Application in the presentation to DOJ for pricing.

No partnership: It is expressly understood and agreed that the parties do not by this Agreement intend to form an employment relationship or agency relationship or a partnership or joint venture between them and in no event shall this Agreement be construed to constitute such an employment relationship, agency relationship, partnership or joint venture.

Compliance with Laws and Regulations: Firm covenants and agrees that it shall not engage in any unlawful activities or unauthorized use of the County or BCSO's economic data. Firm further agrees that it shall not permit its officers, agents, servants, employees to engage in any unlawful conduct or use of the County's or BCSO economic data for any other purpose other than this project. Unlawful or unauthorized use of the County or BCSO's economic data itself shall constitute a breach, and this Agreement shall immediately terminate.



Burnet County, Texas
US Marshals Service IGA # 80-11-0007 Project
October 30, 2025
Page 5

Governing Laws and Venue: This Agreement and any claim or dispute relating in any way to the activities under this Agreement, shall be governed by and construed in accordance with the substantive laws of the State of Texas, without regard to the conflict of law provisions thereof. Venue for any action or suit arising under or relative to this Agreement or brought to interpret or enforce this Agreement shall lie exclusively in the appropriate state court situated in Burnet County, Texas; and the parties submit to the in personal jurisdiction thereof and waive any objections they may have as to jurisdiction or venue in any such court.

No other Agreements: This Agreement contains the entire understanding of the parties here to relating to the subject matter herein, supersedes and replaces all prior understandings and agreements concerning such subject matter, whether written or oral, and cannot be modified except in writing signed by the parties.

EXIRATION OF OFFER.

This Offer expires on November 30, 2025.

Thank you again for your consideration of hiring the Summerill Law Firm, PLLC for this project. Upon your approval, we will move forward.

A handwritten signature in blue ink, appearing to read "J. Summerill".

JOSEPH SUMMERILL
202-261-6540

Accepted and agreed to this ____ day of _____, 2025 for Burnet County, Texas.

By: _____

Title: _____

Burnet County Commissioners Court

Jim Luther Jr.

Precinct 1

Damon Beierle

Precinct 2

Bryan Wilson

County Judge

Chad Collier

Precinct 3

Joe Don Dockery

Precinct 4

Regular Session

27.

Meeting Date: 11/13/2025

Subject

Discuss, consider, and take appropriate action regarding the responses received for bid 26-4090-01 Removal/ Disposal of Asbestos and Lead Abatement at 127 E Jackson in an amount not to exceed \$37,370. (Wilson)

Attachments

26-4090-01 ASBESTOS UNOFFICIAL BID TAB

UNOFFICIAL BID TAB

26-4090-01 REMOVAL/DISPOSAL OF ASBESTOS AND LEAD ABATEMENT AT 127 E. JACKSON

<u>BIDDER/RESPONDENTS</u>	<u>DESCRIPTION</u>	<u>CONSTRUCTION COST</u>
<u>AAR, INC.</u>	DISPOSAL AND REMOVAL OF WINDOW GLAZING/CAULKING - 50 SF	\$ 2,500.00
	REMOVAL OF LEAD ON THE FRONT OF THE BUILDING	\$ 12,289.00
	TOTAL COST	\$ 14,789.00
<u>HEADSTRONG ENVIROMENTAL SERVICES LLC</u>	DISPOSAL AND REMOVAL OF WINDOW GLAZING/CAULKING - 50 SF	\$ 3,000.00
	REMOVAL OF LEAD ON THE FRONT OF THE BUILDING	\$ 13,000.00
	TOTAL COST	\$ 16,000.00
<u>RNDI COMPANIES, INC</u>	DISPOSAL AND REMOVAL OF WINDOW GLAZING/CAULKING - 50 SF	\$ 3,750.00
	REMOVAL OF LEAD ON THE FRONT OF THE BUILDING	\$ 33,620.00
	TOTAL COST	\$ 37,370.00
<u>AMERICAN ABATEMENT LLC</u>	DISPOSAL AND REMOVAL OF WINDOW GLAZING/CAULKING - 50 SF	\$ 2,030.00
	REMOVAL OF LEAD ON THE FRONT OF THE BUILDING	\$ 20,363.49
	TOTAL COST	\$ 22,393.49
<u>BUILDING ABATEMENT DEMOLITION COMPANY, INC.</u>	DISPOSAL AND REMOVAL OF WINDOW GLAZING/CAULKING - 50 SF	\$ 3,100.00
	REMOVAL OF LEAD ON THE FRONT OF THE BUILDING	\$ 24,050.00
	TOTAL COST	\$ 27,150.00

did walk through

did walk through

Burnet County Commissioners Court

Jim Luther Jr.

Precinct 1

Damon Beierle

Precinct 2

Bryan Wilson

County Judge

Chad Collier

Precinct 3

Joe Don Dockery

Precinct 4

Regular Session

28.

Meeting Date: 11/13/2025

Subject

Discuss, consider, and take appropriate action regarding approval to close the County Offices on December 19th from 8:00 am-10:00 am for an Employee Appreciation Breakfast. (Wilson)

Burnet County Commissioners Court

Jim Luther Jr.
Precinct 1

Damon Beierle
Precinct 2

Bryan Wilson
County Judge

Chad Collier
Precinct 3

Joe Don Dockery
Precinct 4

Regular Session

29.

Meeting Date: 11/13/2025

Subject

Acknowledgment of Receipt: (Wilson)

- a. PEC Notice of Utility Connections - 10.27;
 - b. Marble Falls Area EMS Report;
 - c. Burnet County Appraisal District Annual Financial Report for the Year Ended December 31, 2024;
 - d. Email correspondence between Jim Plourde and Burnet County Attorney's Office re: Transmission Line; and
 - e. Notice of Public Meeting from City of Cottonwood Shores.
-

Attachments

10.27 PEC Utility Service Connections Notice
MFAEMS - Burnet County Update - November 4, 2025
2024 BCAD AUDIT FINAL
Email Corr with Plourde and CA re Transmission Line
Notice of Public Meeting City of Cottonwood Shores



October 27, 2025

The Honorable Bryan Wilson
220 S. Pierce
Burnet, Texas 78611

Dear Judge Wilson:

Pedernales Electric is required to comply with state statute Sec. 366.005. NOTICE OF UTILITY SERVICE CONNECTIONS.

(a) An electric utility shall compile a list for each county in this state of the addresses located in an unincorporated area of the county at which the electric utility has made new electric service connections. The electric utility shall submit the list to the county judge of the county, or to a county officer or employee designated by the county judge, who shall forward the list to each authorized agent having jurisdiction over an area in which an address on the list is included.

Adhering to the compliance, please find the attached New Location Connects for Burnet County. If you have any questions, please feel free to contact me at (830) 330-2636.

Sincerely,

Heather Miller
Administrative Assistant
Liberty Hill District



Pedernales Electric Cooperative, Inc.

New Location Connects - Unincorporated Area

10/19/2025 to 10/25/2025 Run Date: 10/27/2025

Liberty Hill

Burnet County

<u>District</u>	<u>County</u>	<u>Physical Address</u>	<u>City</u>	<u>Zip</u>
Liberty Hill	Burnet County	315 LOST MOUNTAIN RANCH RD	BURNET	78611
Liberty Hill	Burnet County	1171 FM 3509-BARN	BURNET	78611
Liberty Hill	Burnet County	9527 FM 2657 - 1 200A	KEMPNER	76539
Liberty Hill	Burnet County	182 HOMESTEAD DR	LAMPASAS	76550
Liberty Hill	Burnet County	515 LUCKY AVE	BERTRAM	78605
Liberty Hill	Burnet County	194 MARIPOSA RIDGE - MAINT & WWTP	SPICEWOOD	78669
Liberty Hill	Burnet County	4421 CR 335	BURNET	78611
Liberty Hill	Burnet County	226 WANDERING OAK CIRCLE	BURNET	78611
Liberty Hill	Burnet County	5049 E FM 243 LIGHT POLE 577098	BERTRAM	78605
Liberty Hill	Burnet County	3802 CO RD 410	SPICEWOOD	78669



MARBLE FALLS AREA EMS

**BURNET COUNTY UPDATE
NOVEMBER 4, 2025**



Marble Falls Area EMS
Sep-25

Burnet County - Unincorporated						
	#	Priority 1 Response	Priority 2 Response	Total Response	On Scene	
Zone 1 (ESD 6) - Priority 1 Response	27					
Zone 1 (ESD 6) - Priority 2 Response	10					
Zone 1 - Total Calls	37	11.92	18.00	13.78	23.71	
Zone 4 (ESD 3) - Priority 1 Response	9					
Zone 4 (ESD 3) - Priority 2 Response	2					
Zone 4 - Total Calls	11	6.25	6.00	6.20	16.44	
Zone 1 & 4 - Priority 1 Response	36					
Zone 1 & 4 - Priority 2 Response	12					
Zone 1 & 4 - Total Calls	48	10.55	16.15	12.13	21.95	
Hoover Valley - Priority 1 Response	8					
Hoover Valley - Priority 2 Response	7					
Hoover Valley - Total Calls	15	14.25	13.17	13.79	25.33	
Bertram - Priority 1 Response	0					
Bertram - Priority 2 Response	0					
Bertram - Total Calls	0	-	-	-	-	
Other - Priority 1 Response	1					
Other - Priority 2 Response	0					
Other - Total Calls	1	-	-	-	-	
Total - Priority 1 Response	45					
Total - Priority 2 Response	19					
Total - Total Calls	64	11.27	15.21	12.52	22.61	
Medic 21,22,23,25 - Marble Falls	31					8
Medic 24 - Granite Shoals	33					7
Medic 26 - ESD 1 - Horseshoe Bay	0					6
Medic 28 - ESD 9 - Spicewood	2					4
Command Only	0					0
Total Medic Unit Responses	66					25
# Of Calls That Required Multiple MFAEMS Unit Response	2	39.06%				
Total Calls Transported	39	60.94%				

Marble Falls Area EMS
Sep-25

Burnet County - Unincorporated

Baylor Scott & White Marble Falls	35	85.37%			
Seton Highland Lakes	1	2.44%		Patients - Male	31
Llano Midcoast	0	0.00%		Patients - Female	30
Saint Davids Hospital	0	0.00%		Total	61
Heart Hospital of Austin	0	0.00%			
South Austin Medical Center	0	0.00%			
Round Rock Medical Center	0	0.00%		Average Patient Age	57
Seton Medical Center	0	0.00%			
Seton Medical Williamson	0	0.00%			
Seton Southwest Hospital	0	0.00%			
Dell Seton Medical Center	5	12.20%			
Dell Children's Hospital	0	0.00%			
Dell Children's Medical Center North	0	0.00%			
Baylor Scott & White Lakeway	0	0.00%		Non-Emergent Transport	33
Baylor Scott & White Round Rock	0	0.00%		Emergent Transport	8
Cedar Park Regional	0	0.00%		Total Transports	41
Total Patients Transported	41	67.21%	100.00%		
No Treatment No Transport	13			Air Medical Transports	5
Treatment No Transport	7				
Dead On Scene	0				
Total Patients Not Transported	20	32.79%			
Total Patient Contacts	61	100.00%			

Marble Falls Area EMS
Unincorporated Burnet County Extended Responses
Sep-25

Pickup	Zone	DOS	Dispatched	MF On Location	Priority 1 Response	Priority 2 Response	Extended Response
Hannahs Way	Hoover Valley VFD	09/06/2025 10:11	09/06/2025 10:11	09/06/2025 10:32	21.00	-	Extended response due to distance
Boardwalk Lane	Burnet County Z 1	09/30/2025 10:05	09/30/2025 10:05	09/30/2025 10:26	21.00	-	Extended response due to distance. Medic 28 took the call as closest unit

Priority 1	45
20 Minutes +	2
Priority 2	19
35 Minutes +	0

Marble Falls Area EMS

FY 25

Burnet County - Unincorporated

	#	Priority 1 Response	Priority 2 Response	Total Response	On Scene
Zone 1 (ESD 6) - Priority 1 Response	349				
Zone 1 (ESD 6) - Priority 2 Response	91				
Zone 1 (ESD 6) - Total Calls	440	11.17	11.84	11.30	25.10
Zone 4 (ESD 3) - Priority 1 Response	146				
Zone 4 (ESD 3) - Priority 2 Response	33				
Zone 4 (ESD 3) - Total Calls	179	8.36	9.26	8.49	23.91
Zone 1 & 4 - Priority 1 Response	495				
Zone 1 & 4 - Priority 2 Response	124				
Zone 1 & 4 - Total Calls	619	10.33	11.23	10.49	24.74

Hoover Valley - Priority 1 Response

51

Hoover Valley - Priority 2 Response

24

Hoover Valley - Total Calls

75

Bertram - Priority 1 Response

2

Bertram - Priority 2 Response

0

Bertram - Total Calls

2

Other - Priority 1 Response

3

Other - Priority 2 Response

0

Other - Total Calls

3

Total - Priority 1 Response

551

Total - Priority 2 Response

148

Total - Total Calls

699

Medic 21,22,23,25 - Marble Falls

397

Medic 24 - Granite Shoals

277

Medic 26 - ESD 1 - Horseshoe Bay

23

Medic 28 - ESD 9 - Spicewood

16

Command Only

1

Total Medic Unit Responses

714

55.60%

38.80%

3.22%

2.24%

0.14%

100.00%

No Treatment

105

Treatment No Transport

25

Unfounded

7

Call Cancelled

108

Dead On Scene

4

Total Calls Not Transported

249

35.62%

Of Calls That Required Multiple MFAEMS Unit Response - 14

Total Calls Transported

450

64.38%

Burnet County - Unincorporated

Marble Falls Area EMS
FY 25

Baylor Scott & White Marble Falls	340	73.12%		
Seton Highland Lakes	51	10.97%	Patients - Male	324
Llano Midcoast	0	0.00%	Patients - Female	302
Saint Davids Hospital	2	0.43%	Total	626
Heart Hospital of Austin	0	0.00%		
South Austin Medical Center	14	3.01%		
Ascension Seton Medical Center	1	0.22%	Average Patient Age	58
Seton Medical Williamson	9	1.94%		
Saint David's Georgetown	2	0.43%		
Dell Seton Medical Center	22	4.73%		
Dell Children's Hospital	1	0.22%	Non-Emergent Transport	386
Saint David's Round Rock	3	0.65%	Emergent Transport	79
Texas Children's Hospital	1	0.22%	Total Transports	465
Baylor Scott & White Lakeway	14	3.01%		
Baylor Scott & White Round Rock	4	0.86%	Air Medical Transports	24
Cook's Childrens Fort Worth	1	0.22%		
Total Patients Transported	465	74.28%		
No Treatment No Transport	132			
Treatment No Transport	25			
Dead On Scene	4			
Total Patients Not Transported	161	25.72%		
Total Patient Contacts	626	100.00%		

Marble Falls Area EMS

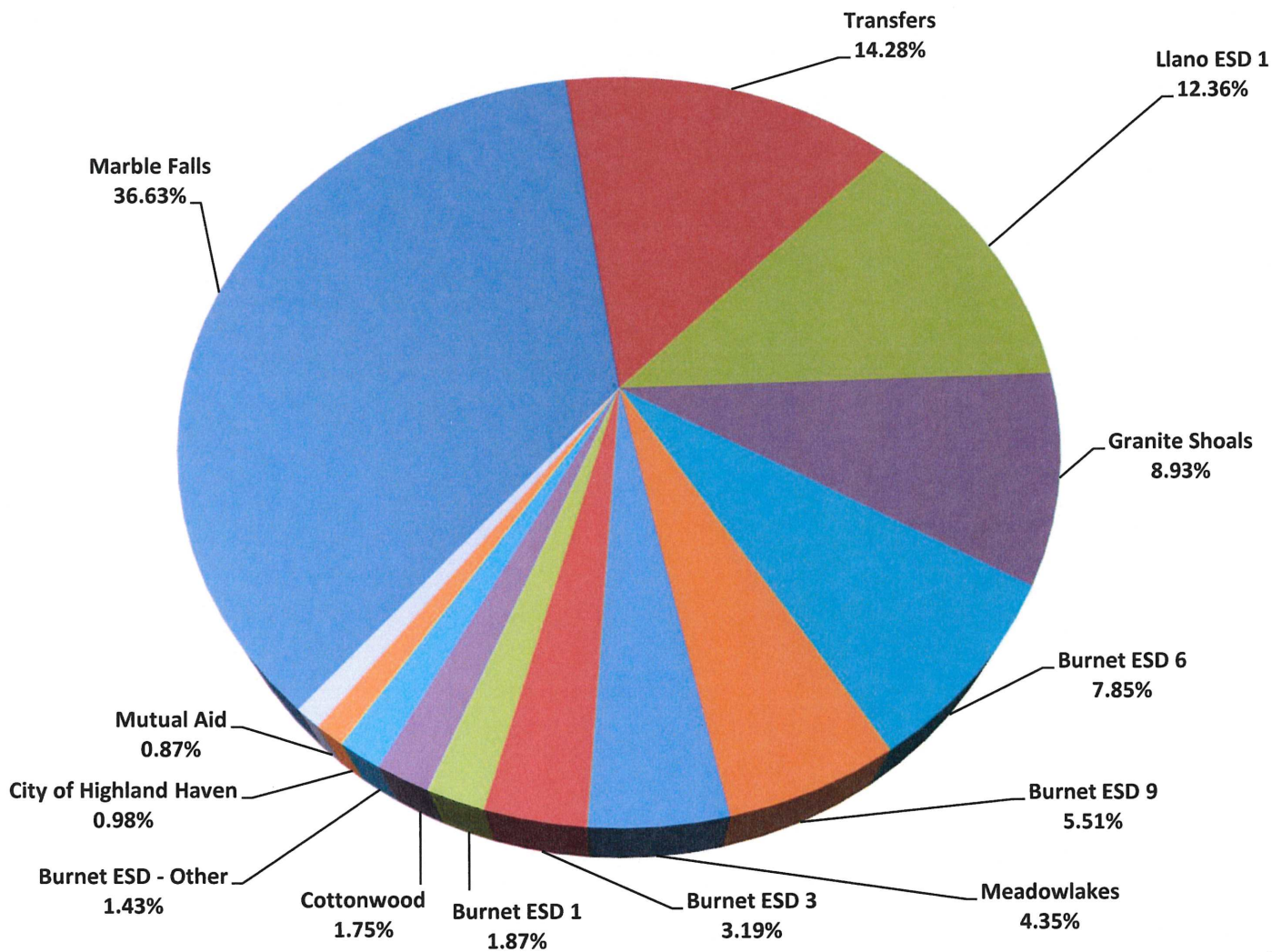
Call Volume Location

FY - 2025

Marble Falls	2054	36.63%
Transfers	801	14.28%
Llano ESD 1	693	12.36%
Granite Shoals	501	8.93%
Burnet ESD 6	440	7.85%
Burnet ESD 9	309	5.51%
Meadowlakes	244	4.35%
Burnet ESD 3	179	3.19%
Burnet ESD 1	105	1.87%
Cottonwood	98	1.75%
Burnet ESD - Other	80	1.43%
City of Highland Haven	55	0.98%
Mutual Aid	49	0.87%
Total	5608	100.00%

City of Marble Falls
BSWMF / SHL / Other
Horseshoe Bay Llano County Area
City of Granite Shoals
Marble Falls VFD Area
Spicewood VFD Area
City of Meadowlakes
Unincorporated Granite Shoals
Horseshoe Bay Burnet County Area
City of Cottonwood Shores
Other Burnet County / ESD's / City of Burnet
City of Highland Haven
Mutual Aid Responses

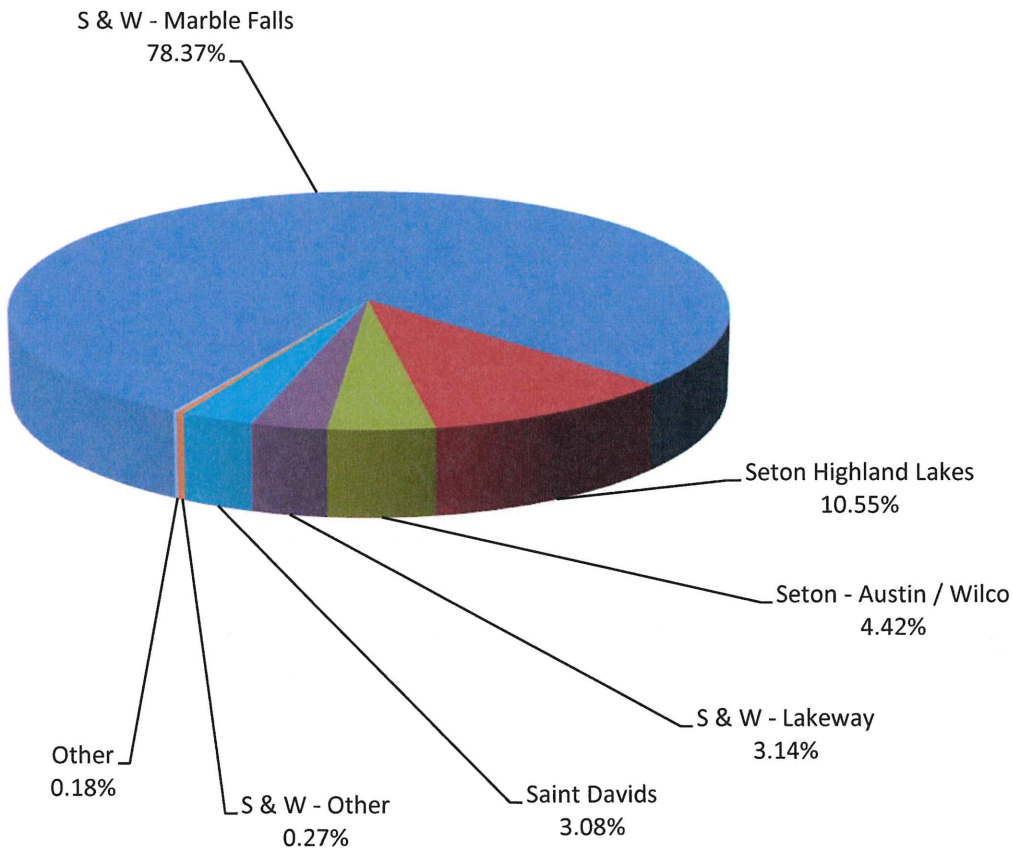
October 2024 - September 2025



MARBLE FALLS AREA EMS
911 Patient Destinations
FY-2025

S & W - Marble Falls	2623	78.37%
Seton Highland Lakes	353	10.55%
Seton - Austin / Wilco	148	4.42%
S & W - Lakeway	105	3.14%
Saint Davids	103	3.08%
S & W - Other	9	0.27%
Other	6	0.18%
Total	3347	100.00%

October 2024 - September 2025



Burnet Central Appraisal District

Annual Financial Report

For the Year Ended December 31, 2024

Authorized Contact:
Noel Snedeker, C.P.A.
361-960-7610
noelcpa@ymail.com

**BURNET CENTRAL APPRAISAL
DISTRICT ANNUAL FINANCIAL
REPORT
December 31, 2024**

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S. NOEL SNEDEKER, II

CERTIFIED PUBLIC ACCOUNTANT

517 Gregory - P.O. Box 974

Taft, Texas 78390

(361) 960-7610 - (866)599-9860 (fax)

Report on Basic Financial Statements Accompanied by Required Supplementary Information, Supplementary Information, and Other Information

To the Board of Directors
Burnet Central Appraisal District
Burnet, Texas

Opinions

I have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Burnet Central Appraisal District as of and for the year ended December 31, 2024, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Burnet Central Appraisal District, as of December 31, 2024 and the respective budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

I conducted my audit in accordance with auditing standards generally accepted in the United States of America. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am required to be independent of Burnet Central Appraisal District and to meet my ethical responsibilities, in accordance with the relevant ethical requirements relating to my audit. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Burnet Central Appraisal District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibility for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material

misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, I:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Burnet Central Appraisal District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in my judgement, there are conditions, or events, considered in the aggregate, that raise substantial doubt about Burnet Central Appraisal District's ability to continue as a going concern for a reasonable period of time.

I am required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that I identified during the audit.

Required Supplementary Information

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Burnet Central Appraisal District's basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America.



S. Noel Snedeker, II
Certified Public Accountant
September 25, 2025

**BURNET CENTRAL APPRAISAL DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2024**

As management of the Burnet Central Appraisal District, we offer readers of the district's financial statements this narrative overview and analysis of the district's financial activities for the fiscal year ended December 31, 2024.

The District is a consolidated tax office that does all tax appraisal and collection functions for all taxing entities in Burnet County. Though the appraisal and collection functions are consolidated, each function has its own budget and accounting records.

FINANCIAL HIGHLIGHTS

- The District's total combined net position was \$3,423,901 at December 31, 2024.
- During the year, the District's expenses (including depreciation of capital assets) were \$876,319 less than the \$2,902,580 generated in assessments from local jurisdictions and other revenues for governmental activities.
- The general fund reported a fund balance of \$2,065,860, an increase of \$805,186 from the prior year.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis are intended to serve as an introduction to the district's basic financial statements. The district's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements

The government-wide financial statements are designed to provide readers with a broad overview of the district's finances, using accounting methods similar to a private-sector business. These statements include all assets and liabilities on the accrual basis of accounting. All current year revenues and expenses are taken into account regardless of when the cash is received or paid. The statement of net position presents information on all of the district's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the district is improving or deteriorating. The statement of activities presents information showing how the district's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g. unused vacation leave).

The government-wide financial statements should distinguish functions of the district that are principally supported by the district's taxing units and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). All of the district's activities are governmental. The district is the primary government and has no component units.

**BURNET CENTRAL APPRAISAL DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2024**

Fund Financial Statements

Traditional users of government financial statements will find the fund financial statement presentation more familiar. The fund financial statements provide more information about the District's most significant funds - not the District as a whole.

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The district, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The district's funds consist only of the governmental fund.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the district's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The district maintains one governmental fund, its general fund. This fund is presented in the governmental fund balance sheets and in the governmental fund statement of revenues, expenditures, and changes in fund balances.

The district adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Fiduciary funds. The District utilizes a fiduciary fund to account for property taxes collected for the benefit of local taxing jurisdictions. All of the District's fiduciary activities are reported in a separate statement of fiduciary net position. The fiduciary activities are excluded from the District's government-wide financial statements because the District cannot use these assets to finance its operations.

Notes to the financial statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 19-34 of this report.

**BURNET CENTRAL APPRAISAL DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2024**

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the district's case, assets exceeded liabilities by \$3,423,901 at fiscal year ended on December 31, 2024. The district's capital assets represent investments in furniture, office equipment, computers peripherals, geographical information system and leasehold improvements. The district uses these capital assets to provide services to the taxing units and the citizens and property owners of Burnet County; consequently, these assets are not available for future spending.

The unrestricted category of net position, with a balance of \$2,945,967 at year end, may be used to meet the district's ongoing obligations to citizens and creditors.

BURNET CENTRAL APPRAISAL DISTRICT'S NET POSITION

Assets	Governmental Activities		Change	
	2024	2023		
Current Assets	\$ 2,597,841	\$ 1,949,819	\$ 648,022	25%
Capital Assets, Net	477,934	538,689	(60,755)	-13%
Net Pension Asset	-	-	-	
Total Assets	3,075,775	2,488,508	587,267	19%
Deferred Outflow Related to Resources	609,030	458,056	150,974	25%
Liabilities				
Current Liabilities	108,850	136,905	(28,055)	-26%
Non-Current Liabilities	150,981	412,538	(261,557)	-173%
Total Liabilities	259,831	549,443	(289,612)	-111%
Total Deferred Inflows	1,073	3,558	(2,485)	
Net Position				
Net Investment in Capital Assets	477,934	538,690	(60,756)	-13%
Restricted	-	-		
Unrestricted	2,945,967	2,008,892	937,075	32%

A portion of the District's net position \$477,934 reflects its investment in capital assets (e.g., furniture, computers, office equipment, maps, and peripherals). The remaining balance of unrestricted net position \$2,945,967 may be used to meet the District's ongoing obligations and contingencies

Governmental activities. As the district has no business-type activities, governmental activities were responsible for increasing the district's net position.

**BURNET CENTRAL APPRAISAL DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2024**

Increases in expenses closely paralleled inflation and growth in the demand for services. However, the increase in net position can be attributable to the District being short staffed, which cascaded into additional funds that would normally be expended with the additional staff. Funds affected were the appraisal staff payroll, workman's compensation, retirement, staff mileage and staff training.

BURNET CENTRAL APPRAISAL DISTRICT'S CHANGES IN NET POSITION

	Governmental Activities			
	<u>2024</u>	<u>2023</u>	<u>Change</u>	
Revenues				
Program Revenues				
Charges for Services	\$ 2,432,966	\$ 2,760,132	\$ (327,166)	-13%
Other Revenues	469,614	357,365	112,249	24%
Total Revenues	<u>2,902,580</u>	<u>3,117,497</u>	<u>(214,917)</u>	-7%
Expenses				
General Government	<u>2,026,261</u>	<u>2,446,998</u>	<u>(420,737)</u>	-21%
Change in Net Position	876,319	670,499	205,820	23%
Net Position, Beginning	<u>2,547,582</u>	<u>1,877,083</u>	<u>670,499</u>	26%
Prior Period Adjustment	<u>-</u>	<u>-</u>	<u>-</u>	
Net Position, Ending	<u>\$ 3,423,901</u>	<u>\$ 2,547,582</u>	<u>\$ 876,319</u>	26%

The District's total revenues were \$2,902,580. A significant portion, approximately 83.82% of the District's revenue comes from assessments against local jurisdictions. The remaining portion comes from the interest income and other miscellaneous income.

Financial Analysis of the District's Funds

As noted earlier, the district uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of the district's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the district's financing requirements. In particular, *unreserved fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

The general fund is the district's chief operating fund. At the end of the current fiscal year, unassigned fund balance of the general fund was \$2,065,860.

**BURNET CENTRAL APPRAISAL DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2024**

General Fund Budgetary Highlights

The District did not amend its general fund budget during the year. Although the District is required to formally adopt an annual budget, its expenditures are not limited to the budget.

The variance in the budget can be attributed to additional cost for software conversion and additional receptionist. Other funds affected were office supplies, building maintenance and furniture and equipment.

Capital Assets

At the end of 2024, the district's investment in capital assets for its governmental activities was \$1,011,886. This investment in capital assets includes furniture, office equipment, computers and peripherals.

	Governmental Activities		Change	
	2024	2023	2023-2024	
Building	507,756	507,756	\$ -	0%
Building Improvements	80,880	80,880	-	0%
Furniture and Equipment	423,250	423,250	-	0%
Totals at Historical Cost	<u>1,011,886</u>	<u>1,011,886</u>	-	0%
Less Accumulated Depreciation	533,951	473,196	60,755	11%
Capital Assets, Net	<u><u>477,934</u></u>	<u><u>538,690</u></u>	<u><u>\$ (60,755)</u></u>	-13%

Long-Term Debt

At the year end the District had no long-term debt. The District does not anticipate any long-term borrowings in the near future.

ECONOMIC FACTORS

The 2025 approved budget indicates an overall increase in salaries of 4.97% and an increase in other operating expenditures of 8%.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide a general overview of the Burnet Central Appraisal District's finances for all those with an interest in the district's finances. Questions concerning this report or requests for additional financial information should be directed to the District's Administrative Office.

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BASIC FINANCIAL STATEMENTS

BURNET CENTRAL APPRAISAL DISTRICT
STATEMENT OF NET POSITION
DECEMBER 31, 2024

EXHIBIT A-1

	Primary	Government
		Governmental Activities
ASSETS		
Cash and Cash Equivalents	\$	1,334,942
Investments - Current		1,246,571
Accounts Receivable, Net		16,328
Capital Assets:		
Buildings, Net		400,435
Furniture and Equipment, Net		77,499
Total Assets		<u>3,075,775</u>
DEFERRED OUTFLOWS OF RESOURCES		
Deferred Outflow Related to Pension Plan		609,030
Total Deferred Outflows of Resources		<u>609,030</u>
LIABILITIES		
Accounts Payable		7,866
Compensated Absences Payable		100,984
Noncurrent Liabilities:		
Net Pension Liability		150,981
Total Liabilities		<u>259,831</u>
DEFERRED INFLOWS OF RESOURCES		
Deferred Inflow Related to Pension Plan		1,073
Total Deferred Inflows of Resources		<u>1,073</u>
NET POSITION		
Net Investment in Capital Assets		477,934
Unrestricted		2,945,967
Total Net Position	\$	<u><u>3,423,901</u></u>

The notes to the financial statements are an integral part of this statement.

EXHIBIT B-1

The notes to the financial statements are an integral part of this statement.

BURNET CENTRAL APPRAISAL DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
DECEMBER 31, 2024

	General Fund
ASSETS	
Cash and Cash Equivalents	\$ 1,334,942
Investments - Current	1,246,571
Accounts Receivable, Net	16,328
Total Assets	\$ 2,597,841
LIABILITIES	
Accounts Payable	\$ 7,866
Unearned Revenues	524,115
Total Liabilities	531,981
FUND BALANCE	
Unassigned Fund Balance	2,065,860
Total Fund Balance	2,065,860
Total Liabilities and Fund Balance	\$ 2,597,841

The notes to the financial statements are an integral part of this statement.

BURNET CENTRAL APPRAISAL DISTRICT
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE
STATEMENT OF NET POSITION
FOR THE YEAR ENDED DECEMBER 31, 2024

Total Fund Balances - Governmental Funds	\$ 2,065,860
Capital assets used in governmental activities are not financial resources and therefore are not reported in governmental funds. In addition, long-term liabilities, including bonds payable, are not due and payable in the current period, and, therefore are not reported as liabilities in the funds. The net effect of including the beginning balances for capital assets (net of depreciation) and long-term debt in the governmental activities is to increase (decrease) net position.	441,223
Current year capital outlays and long-term debt principal payments are expenditures in the fund financial statements, but they should be shown as increases in capital assets and reductions in long-term debt in the government-wide financial statements. The net effect of including the 2024 capital outlays and debt principal payments is to increase (decrease) net position.	-0-
Included in the items related to debt is the recognition of the District's proportionate share of the net pension liability required by GASB 68. The net position related to TRS included a deferred resource outflow in the amount of \$609,030, a deferred resource inflow in the amount of \$1,703, a net pension liability in the amount of \$150,981. This resulted in an increase (decrease) in net position.	456,976
The 2024 depreciation expense increases accumulated depreciation. The net effect of the current year's depreciation is to decrease net position.	(60,756)
Various other reclassifications and eliminations are necessary to convert from the modified accrual basis of accounting to accrual basis of accounting. These include recognizing deferred revenue as revenue, eliminating interfund transactions, reclassifying the proceeds of bond sales as an increase in bonds payable, and recognizing the liabilities associated with maturing long-term debt and interest. The net effect of these reclassifications and recognitions is to increase (decrease) net position.	524,115
Net Position of Governmental Activities	<u>\$ 3,423,901</u>

The notes to the financial statements are an integral part of this statement.

BURNET CENTRAL APPRAISAL DISTRICT
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2024

EXHIBIT C-3

	General Fund
REVENUES:	
Charges for Services	\$ 2,712,576
Other Revenue	469,614
Total Revenues	<u>3,182,190</u>
EXPENDITURES:	
Current:	
General Government:	
Financial Administration	2,377,004
Total Expenditures	<u>2,377,004</u>
Net Change in Fund Balance	805,186
Fund Balance - January 1 (Beginning)	<u>1,260,674</u>
Fund Balance - December 31 (Ending)	<u><u>\$ 2,065,860</u></u>

The notes to the financial statements are an integral part of this statement.

BURNET CENTRAL APPRAISAL DISTRICT
RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2024

Total Net Change in Fund Balances - Governmental Funds	\$ 805,186
Current year capital outlays and long-term debt principal payments are expenditures in the fund financial statements, but they should be shown as increases in capital assets and reductions in long-term debt in the government-wide financial statements. The net effect of removing the 2024 capital outlays and debt principal payments is to increase (decrease) the change in net position.	-0-
GASB 68 required that certain plan expenditures be de-expended and recorded as deferred resource outflows. This contribution made after the measurement date of the plan caused the change in ending net position to increase by \$185,675. Contributions made before the measurement date and during the previous fiscal year were also expended and recorded as a reduction in the net pension liability. This caused a decrease in net position totaling (\$157,661). This result is an increase (decrease) in the change in net position.	415,016
Depreciation is not recognized as an expense in governmental funds since it does not require the use of current financial resources. The net effect of the current year's depreciation is to decrease the change in net position.	(60,756)
Various other reclassifications and eliminations are necessary to convert from the modified accrual basis of accounting to accrual basis of accounting. These include recognizing deferred revenue as revenue, adjusting current year revenue to show the revenue earned from the current year's tax levy, eliminating interfund transactions, reclassifying the proceeds of bond sales, and recognizing the liabilities associated with maturing long-term debt and interest. The net effect of these reclassifications and recognitions is to increase (decrease) the change in net position.	(279,610)
Change in Net Position of Governmental Activities	\$ 876,319

The notes to the financial statements are an integral part of this statement.

BURNET CENTRAL APPRAISAL DISTRICT
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2024

	Budgeted Amounts		Actual Amounts (GAAP BASIS)	Variance With Final Budget Positive or (Negative)
	Original	Final		
REVENUES:				
Charges for Services	\$ 2,712,576	\$ 2,712,576	\$ 2,712,576	\$ -
Other Revenue	-	-	469,614	469,614
Total Revenues	2,712,576	2,712,576	3,182,190	469,614
EXPENDITURES:				
Current:				
General Government:				
Financial Administration	2,712,576	3,103,806	2,377,004	726,802
Total Expenditures	2,712,576	3,103,806	2,377,004	726,802
Net Change	-	(391,230)	805,186	1,196,416
Fund Balance - January 1 (Beginning)	1,260,674	1,260,674	1,260,674	-
Fund Balance - December 31 (Ending)	\$ 1,260,674	\$ 869,444	\$ 2,065,860	\$ 1,196,416

The notes to the financial statements are an integral part of this statement.

**BURNET CENTRAL APPRAISAL DISTRICT
STATEMENT OF FIDUCIARY NET POSITION
FIDUCIARY FUNDS
DECEMBER 31, 2024**

EXHIBIT C-6

	Custodial Fund
ASSETS	
Cash, Tax Collection Account	\$ 10,573,629
Due from Jurisdictions	-
Total Assets	<u>\$10,573,629</u>
LIABILITIES	
Accounts Payable	\$ 397,225
Due to Taxing Authorities	\$25,648,645
Total Liabilities	<u>\$ 26,045,870</u>
NET POSITION	<u>\$ (15,472,241)</u>

**BURNET CENTRAL APPRAISAL DISTRICT
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FIDUCIARY FUNDS
FOR THE YEAR ENDING DECEMBER 31, 2024**

EXHIBIT C-7

	Custodial Fund
ADDITIONS:	
Property tax collections for other governments	\$ 107,107,115
Other Revenue	0
Total additions	<u>\$ 107,107,115</u>
DEDUCTIONS:	
Property tax distributions to other governments	\$0
Other Distributions	126,874,449
Total deductions	<u>\$126,874,449</u>
Net increase (decrease) in fiduciary net position	(\$19,767,334)
Net position, January 1, 2024	<u>\$4,295,093</u>
Net position, December 31, 2024	<u>\$ (15,472,241)</u>

The accompanying notes are an integral part of this statements.

Notes to the Financial Statements

BURNET CENTRAL APPRAISAL DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2024

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Burnet Central Appraisal District (the District) is an independent agency created in 1979 when Central Tax Appraisal Districts were voted into existence by the Texas Legislature. Effective August 14, 1981, House Bill 30 revised the Property Tax Code that governs the operations of Central Tax Appraisal Districts. The District provides appraisal and collection services for the twenty-three entities within Burnet County. It has a Chief Appraiser and five board members. The District prepares its basic financial statements in conformity with generally accepted accounting principles promulgated by the Governmental Accounting Standards Board and other authoritative sources.

REPORTING ENTITY

The Board of Directors, a five-member group, is the level of government which has governance responsibilities related to appraising property and collecting ad valorem taxes within the jurisdiction of the Burnet Central Appraisal District (the District). The Board receives funding from the various taxing entities which it serves. Because the Board of Directors are elected by the taxing entities which it serves; have the authority to make decisions, appoint administrators and managers, and significantly influence operations; and have the primary accountability for fiscal matters; the District is not included in any other governmental reporting entity.

In accordance with generally accepted accounting principles, the District's financial statements include all funds, account groups, agencies, boards, commissions and other organizations over which the Board are financially accountable. In addition, component units which may be included are organizations for which the nature and the significance of their operational or financial relationship with the District is such that exclusion would cause the District's financial statements to be misleading or incomplete. As a result of applying the entity definition criteria noted above, no organizations (component units) have been included or excluded from the District's financial statements.

GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

In June 2011, the GASB issued Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*. GASBS No. 63 provides guidance for reporting deferred outflows of resources, deferred inflows of resources, and net position in a statement of financial position and related disclosures. The statement of net assets is renamed the statement of net position and includes the following elements: assets, deferred outflows of resources, liabilities, deferred inflow of resources and net position. The Provisions of this Statement are effective for financial statements for periods beginning after December 15, 2011. The District implemented this statement during fiscal year 2012.

The Statement of Net Position and the Statement of Activities are government-wide financial statements. They report information on all the District's non-fiduciary activities with most of the interfund activities removed. *Governmental activities* include programs supported primarily by entity payments and other intergovernmental revenues.

The Statement of Activities demonstrates how other people or entities that participate in programs the District operates have shared in the payment of the direct costs. The "charges for services" column include payments made by parties that directly benefit from services provided by the District.

BURNET CENTRAL APPRAISAL DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2024

Implementation of New Standards

For the year ended December 31, 2024, the District implemented the provisions of GASB Statement No. 84, *Fiduciary Activities*, which establishes criteria for identifying fiduciary activities for accounting and financial reporting purposes. As a result, the District's fiduciary fund financial statements have been modified to reflect the implementation of this new guidance, including reclassifying activities previously reported in agency funds to custodial or government funds, as applicable.

The fund financial statements provide reports on the financial condition and results of operations for the governmental fund. Since the resources in the fiduciary funds cannot be used for Districts, they are not included in the government wide statements.

MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION

The government-wide financial statements use the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows.

Governmental fund financial statements use the current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets, current liabilities and fund balances are included on the balance sheet. Operating statements of these funds present net increases and decreases in current assets (i.e., revenues and other financing sources and expenditures and other financing uses).

The modified accrual basis of accounting recognizes revenues in the accounting period in which they become both measurable and available, and it recognizes expenditures in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest and principal on long-term debt, which is recognized when due.

Miscellaneous revenues are recorded as revenue when received in cash because they are generally not measurable until received. Investment earnings are recorded as earned, since they are both measurable and available.

In December 2010, the GASB issued Statement No. 62, *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*. GASBS No. 62 incorporates into the GASB's authoritative literature certain accounting and financial reporting guidance that is included in the following pronouncements issued on or before November 30, 1989, which does not conflict with or contradict GASB pronouncements: Financial Accounting Standards Board (FASB) Statements and Interpretations, Accounting Principles Board Opinions and Accounting Research Bulletins of the American Institute of Certified Public Accountants' (AICPA) Committee on Accounting Procedure. This Statement is effective for periods beginning after December 15, 2011 and was implemented by the District in fiscal year 2012. The adoption of GASB No. 62 does not have any impact on the District's financial statements.

Restricted Resources: The District applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position are available. If restricted assets are used, they should be used in the following order, assigned, committed then restricted.

BURNET CENTRAL APPRAISAL DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2024

FUND ACCOUNTING

The District reports the following funds:

General Fund — The general fund is the District's primary operating fund. It accounts for all financial resources except those required to be accounted for in another fund.

Fiduciary Fund - The Fiduciary fund is used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the government. Agency funds generally are used to account for assets that the government holds on behalf of others as their agent.

Governmental fund equity is classified as fund balance. The governmental fund financial statements present fund balances based on classifications that comprise a hierarchy that is based primarily on the extent to which the District is bound to honor constraints on the specific purpose for which the amounts in the respective governmental funds can be spent. The District adopted Governmental Accounting Standards Board (GASB) statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, effective January 1, 2011. The classifications used in governmental fund financial statements are as follows:

Nonspendable — This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) are legally or contractually required to be maintained intact. As of December 31, 2024, there were no nonspendable funds.

Restricted — This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation. As of December 31, 2024, there were no restricted funds.

Committed — This classification includes amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the District. These amounts cannot be used for any other purpose unless the District removes or changes the specified use by taking the same type of action (ordinance or resolution) that was employed when the funds were initially committed. This classification also includes contractual requirements. As of December 31, 2024, there were no committed funds.

Assigned — This classification includes amounts that are constrained by the District's intent to be used for a specific purpose but are neither restricted nor committed. This intent can be expressed by the District through the budgetary process. This classification also includes the remaining positive fund balance for all governmental funds except the General Fund. As of December 31, 2024, there were no assigned funds.

Unassigned — This classification includes the residual fund balance for the General Fund.

The District would typically use Restricted fund balances first, followed by Committed resources, and then Assigned resources, as appropriate opportunities arise, but reserves the right to selectively spend Unassigned resources first to defer the use of these other classified funds.

BURNET CENTRAL APPRAISAL DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2024

OTHER ACCOUNTING POLICIES

The District allows employees to accumulate unused sick leave up to ninety (90) days, however an employee will be only compensated for a maximum of sixty (60) days once eligible for retirement. The employee will receive payment for the accumulated hours at their current rate of pay, only when eligible for retirement under the District's retirement plan. All full-time employees are permitted to accumulate up to 192 hours of accrued vacation. Upon retirement or termination, the employee is paid for accumulated, unpaid vacation at their then current rate of pay. Under GASB 34 Reporting, which the District has adopted, no provision is required for the accumulated unused sick leave; however, one is required for the eventual liability for the accumulated unused vacation hours. This is reported as a noncurrent liability on December 31, 2024 totaling \$100,984 and is estimated to be due in more than one year.

Capital assets which include buildings and improvements, computers and equipment are reported in the applicable governmental activity's columns in the government-wide financial statements. Capital assets are defined by the District as assets with an initial individual cost of more than \$1,000 and an estimated useful life more than one year. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Buildings and improvements, and computers and equipment of the District are depreciated using the straight-line method over the following estimated useful lives:

Cash equivalents consist of money market funds held with a quality financial institution.

The financial statements and related disclosures are prepared in conformity with accounting principles generally accepted in the United States. Management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and revenue and expenses during the period reported. Estimates and assumptions are reviewed periodically, and the effects of revisions are reflected in the financial statements in the period they are determined necessary. Actual results could differ from the estimates.

STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY BUDGETARY DATA

The Board adopts an "appropriated budget" for the General Fund. The District is required to present the adopted and final amended budgeted revenues and expenditures for this fund. The District compares the final amended budget to actual revenues and expenditures. The General Fund Budget report appears in Exhibit E-1.

<u>Asset</u>	<u>Years</u>
Buildings and Improvements	40
Computers and equipment	5-10

BURNET CENTRAL APPRAISAL DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2024

The following procedures are followed in establishing the budgetary data reflected in the general-purpose financial statements.

Prior to the end of their current fiscal year the District prepares a budget for the next succeeding fiscal year beginning January 1. The operating budget includes proposed expenditures and the means of financing them.

The Board adopts the budget and then it is presented to the taxing entities for their approval. The entities have thirty (30) days to approve or disapprove the budget. If a majority of the entities that have the right to vote on the board of directors disapprove the budget, it is then sent back to the District's Board for review and changes. The approved budget must be in place prior to the beginning of their fiscal year.

The Chief Appraiser monitors the budget during the year and if necessary, amendments are required by law, to be made before the fact and prior to the end of their fiscal year. Budget amendments are required to be presented at a meeting of the Board of Directors and must be approved by a majority of the Board Members and should be reflected in the official minutes of the Board.

All budget appropriations lapse at year end.

DETAILED NOTES ON ALL FUNDS AND ACCOUNT GROUPS

DEPOSITS AND INVESTMENTS

Policies and Legal and Contractual Provisions Governing Deposits

The funds of the District must be deposited and invested under the terms of a contract, contents of which are set out in the **Depository Contract Law**. The depository bank places approved pledged securities for safekeeping and trust with the District's agent bank in an amount sufficient to protect District funds on a day-to-day basis during the period of the contract. The pledge of approved securities is waived only to the extent of the depository bank's dollar amount of Federal Deposit Insurance Corporation ("FDIC") insurance.

Custodial Credit Risk for Deposits

Burnet Central Appraisal District's policy regarding types of deposits allowed and collateral requirements were not exposed to custodial credit risk for its deposits as the deposit were covered by depository insurance and pledged securities at year end.

Policies and Legal and Contractual Provisions Governing Investments

The Public Funds Investment Act (Government Code Chapter 2256) contains specific provisions in the areas of investment practices, management reports and establishment of appropriate policies. Among other things, it requires the District to adopt, implement, and publicize an investment policy. That policy must address the following areas: (1) safety of principal and liquidity, (2) portfolio diversification, (3) allowable investments, (4) acceptable risk levels, (5) expected rates of return, (6) maximum allowable stated maturity of portfolio investments, (7) maximum average dollar-weighted maturity allowed based on the stated maturity date for the portfolio, (8) investment staff quality and capabilities, (9) and bid solicitation preferences for certificates of deposit.

BURNET CENTRAL APPRAISAL DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2024

Statutes authorize the District to invest in (1) obligations of the U.S. Treasury, certain U.S. agencies, and the State of Texas; (2) certificates of deposit, (3) certain municipal securities, (4) money market savings accounts, (5) repurchase agreements, (6) banker's acceptances, (7) Mutual funds, (8) Investment pools, (9) guaranteed investment contracts, (10) and common trust funds. The Act also requires the District to have independent auditors perform test procedures related to investment practices as provided by the Act. The District is in substantial compliance with the requirements of the Act and with local policies.

As of December 31, 2024, Burnet Central Appraisal District's Agency Fund deposits had a carrying amount of \$13,148,378 and the bank balance was \$39,249,345. The District's General Fund has a carrying amount of \$2,5810,613 and the bank balance was \$2,657,136. The District's cash deposits on December 31, 2024, were entirely covered by FDIC insurance or by pledged collateral held by the District's agency bank in the District's name.

As of December 31, 2024, Burnet Central Appraisal District did not have accounts categorized as investments.

DUE TO ENTITIES

During 1989, the Texas Legislature passed legislation which requires all appraisal districts in Texas to refund excess fund balances (except reserved fund balances) to the entities at year-end unless carry over is approved by the entities. As of December 31, 2024, the District held zero funds to be refunded.

TEXAS COUNTY & DISTRICT RETIREMENT SYSTEM PLAN DESCRIPTION

The Burnet Central Appraisal District participates in the Texas County & District Retirement System (TCDRS), which is a statewide, agent multiple-employer, public employee retirement system. Benefit provisions are adopted by the governing body of the District, within the options available in the state statutes governing TCDRS. The Board of Trustees of TCDRS is responsible for the administration of the statewide agent multiple-employer public employee retirement system consisting of 575 nontraditional defined benefit pension plans. TCDRS in the aggregate issues a comprehensive annual report (CAFR) on a calendar year basis. The most recent comprehensive annual financial report for TCDRS can be found at the following link, www.tcdrs.com.

BENEFITS PROVIDED

The plan provisions are adopted by the governing body of the employer, within the options available in the Texas state statutes governing TCDRS (TCDRS Act).

Members can retire at ages 60 and above with 10 or more years of service, with 30 years of service regardless of age, or when the sum of their age and years of service equals 75 or more. Members are vested after 10 years of service but must leave their accumulated contributions in the plan to receive any employer-financed benefit. Members who withdraw their personal contributions in a lump sum are not entitled to any amounts contributed by their employer.

BURNET CENTRAL APPRAISAL DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2024

Benefit amounts are determined by the sum of the employee's contributions to the plan, with interest and employer-financed monetary credits. The level of these monetary credits is adopted by the governing body of the employer within the actuarial constraints imposed by the TCDRS Act so that the resulting benefits can be expected to be adequately financed by the employer's commitment to contribute. At retirement, death, or disability, the benefit is calculated by converting the sum of the employee's accumulated contributions and the employer-financed monetary credits to a monthly annuity using annuity purchase rates prescribed by the TCDRS Act. All full- and part-time non-temporary employees participate in the plan, regardless of the number of hours they work in a year. Employees in a temporary position are not eligible for membership. The plan provides retirement, disability, and survivor benefits.

TCDRS is a savings-based plan. For the District's plan, 7% of each employee's pay is deposited into his or her TCDRS account. By law, employee accounts earn 7% interest on beginning of year balances annually. At retirement, the account is matched at an employer set percentage (current match is 200%) and is then converted to an annuity. The plan is funded by monthly contributions from both employee members and the employer, based on the covered payroll of the employee members.

Employees covered by benefit terms

At the December 31, 2023, valuation and measurement date, the following employees were covered by the benefit terms:

	<u>2023</u>
Inactive employees or beneficiaries currently receiving benefits	17
Inactive employees entitled to but not yet receiving benefits	12
Active employees	<u>20</u>
	49

CONTRIBUTIONS

Actuarially determined contribution rates are calculated on a calendar year basis as of December 31, two years prior to the end of the fiscal year in which the contributions are reported. The District's contribution rate is based on TCDRS funding policy adopted by the TCDRS Board of Trustees and must conform with the TCDRS Act. The employee contribution rate is set by the District. The District made contributions at a rate of 15.69% for the year ended December 31, 2024.

The contribution rate payable by the employee members for calendar year 2024 is the rate of 7 % as adopted by the governing body of the employer. The employee contribution rate and the employer contribution rate may be changed by the governing body of the employer within the options available in the TCDRS Act.

BURNET CENTRAL APPRAISAL DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2024

NET PENSION LIABILITY

The District's Net Pension Liability (NPL) was measured as of December 31, 2023, and the Total Pension Liability (TPL) used to calculate the Net Pension Liability was determined by an actuarial valuation as of that date.

Actuarial assumptions

Inflation	2.50% per year
Overall payroll growth	4.70% per year
Investment rate of return expense, including inflation	7.50% net of pension plan investment

Salary increases were based on a service-related table. The annual salary increase rates assumed for individual members vary by length of service and by entry-age group. The annual rates consist of a general wage inflation component of 3.00% (made up of 2.50% inflation and 0.5% productivity increase assumptions) and a merit, promotion and longevity component that on average approximates 1.7% per year for a career employee.

Mortality rates for depositing members were based on the gender-distinct RP-2014 Healthy Annuitant Mortality Table for males with a two-year set-forward and the RP-2014 Healthy Annuitant Mortality Table for females with a four-year setback, both projected to 2021 with scale AA and then projected with 110% of the MP-2021 Ultimate scale after that. For 1, 2000 Combined Mortality Table projected to 2021 with scale AA and then projected with 120% of the MP-2021 Ultimate scale after that, with a one-year set-forward for males and no age adjustment for females. For disabled retirees the mortality rates are based on the RP-2000 Disabled Mortality Table projected to 2021 with scale AA and then projected with 120% of the MP-2021 Ultimate scale after that, with no age adjustment for males and a two-year set-forward for females.

Updated mortality assumptions were adopted in 2015. All other actuarial assumptions that determined the total pension liability as of December 31, 2023, were based on the results of an actuarial experience study for the period January 1, 2013 — December 31, 2016, except where required to be different by GASB 68.

The long-term expected rate of return on TCDRS assets is determined by adding expected inflation to expected long-term real returns and reflecting expected volatility and correlation. The capital market assumptions and information shown below are provided by TECRS' investment consultant, Cliffwater LLC. The numbers shown are based on January 2019 information for a 7-10-year time horizon. The valuation assumption for long-term expected return is re-assessed at a minimum of every four years and is set based on a 30-year time horizon; the most recent analysis was performed in 2017.

BURNET CENTRAL APPRAISAL DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2024

Long-term Expected Real Rate of Return

<u>Asset Class</u>	<u>Target Allocation</u>	<u>(Arithmetic)</u>
US Equities	11.50%	4.75%
Cash Equivalents	2.00%	0.60%
Private Equity	25.00%	7.75%
Global Equities	2.50%	4.75%
International Equities — Developed	5.00%	4.75%
International Equities - Emerging	6.00%	4.75%
Investment-Grade Bonds	3.00%	2.35%
Strategic Credit	9.00%	3.65%
Direct Lending	16.00%	7.25%
Distressed Debt	4.00%	6.90%
REIT Equities	2.00%	4.10%
Master Limited Partnerships (MLPs)	2.00%	5.20%
Private Real Estate Partnerships	6.00%	5.70%
Hedge Funds	<u>6.00%</u>	3.25%
Total	100.00%	

Discount Rate

The discount rate is the single rate of return that, when applied to all projected benefit payments results in an actuarial present value of projected payments equal to the total of the following:

The actuarial present value of benefit payments projected to be made in future periods in which (a) the amount of the pension plan's fiduciary net position is projected to be greater than the benefit payments that are projected to be made in that period and (b) pension plan assets up to that point are expected to be invested using a strategy to achieve the long-term rate of return, calculated using the long-term expected rate of return on pension plan investments.

The actuarial present value of projected benefit payments not included in (1), calculated using municipal bond rate.

Therefore, if plan investments in a given future year are greater than projected benefit payments in that year and are invested such that they are expected to earn the long-term expected rate of return, the discount rate applied to projected benefit payments in that year should be the long-term expected rate of return on plan investments. If future years exist where this is not the case, then an index rate reflecting the yield on a 20-year, tax-exempt municipal bond should be used to discount the projected benefit payments for those years.

BURNET CENTRAL APPRAISAL DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2024

The determination of a future date when plan investments are not sufficient to pay projected benefit payments is often referred to as a depletion date projection. A depletion date projection compares projections of the pension plan's fiduciary net position to projected benefit payments and aims to determine a future date, if one exists, when the fiduciary net position is projected to be less than projected benefit payments. If an evaluation of the sufficiency of the projected fiduciary net position compared to projected benefit payments can be made with sufficient reliability without performing a depletion date projection, alternative methods to determine sufficiency may be applied.

In order to determine the discount rate to be used by the employer we have used an alternative to determine the sufficiency of the fiduciary net position in all future years. Our alternative method reflects the funding requirements under the employer's funding policy and the legal requirements under the TCDRS Act.

TCDRS has a funding policy where the Unfunded Actuarial Accrued Liability (UAAL) shall be amortized as a level percent over 20-year closed layered periods.

Under the TCDRS Act, the employer is legally required to make the contribution specified in the funding policy.

The employer's assets are projected to exceed its accrued liabilities in 20 years or less. When this point is reached, the employer is still required to contribute at least the normal cost.

Any increased cost due to the adoption of a COLA is required to be funded over a period of 15 years, if applicable.

Based on the above, the projected fiduciary net position is determined to be sufficient compared to projected benefit payments. Based on the expected level of cash flows and investment returns to the system, the fiduciary net position as a percentage of total pension liability is projected to increase from its current level in future years.

Since the projected fiduciary net position is projected to be sufficient to pay projected benefit payments in all future years, the discount rate for purposes of calculating the total pension liability and net pension liability of the employer is equal to the long-term assumed rate of return on investments. This long-term assumed rate of return should be net of investment expenses, but gross of administrative expenses for GASB 68 purposes. Therefore, we have used a discount rate of 7.60%. This rate reflects the long-term assumed rate of return on assets for funding purposes of 7.50%, net of all expenses, increased by 0.10% to be gross of administrative expenses.

Sensitivity of the Set Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the District, calculated using the discount rate of 7.60%, as well as what the Burnet Central Appraisal District net pension liability would be if were calculated using a discount rate that is 1 percentage point lower (6.60%) or 1 percentage point higher (8.60%) than the current rate.

BURNET CENTRAL APPRAISAL DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2024

	1% Decrease	Current Discount Rate	1° Increase
	6.60%	7.60%	8.60%
Total pension liability	\$8,724,488	\$7,891,129	\$7,162,499
Fiduciary net position	<u>7,740,148</u>	<u>7,740,148</u>	<u>7,740,148</u>
Net pension liability/(asset)	<u>\$984,340</u>	<u>\$150,982</u>	<u>(\$577,649)</u>

Changes in Net Pension Liability / (Asset)	Total Pension Liability (a)	Fiduciary Net Position (b)	Net Pension Liability/(Asset) (a)-(b)
Balances as of December 31, 2022	\$7,417,326	\$7,004,788	\$412,538
Changes for the Year Service Cost	148,261		148,261
Interest on TPL	565,125		565,125
Effect of Plan Changes	0		0
Effect of Gains or Losses	24,730		24,730
Effect of Assumption Changes	0		0
Refund of Contributions	(22,714)	(22,714)	0
Benefit Payments	(241,599)	(241,599)	0
Administrative Expenses		(4,042)	4,042
Member Contribution		74,289	(74,289)
Net Investment Income		769,523	(769,523)
Employer Contributions		158,661	(158,661)
Other	0	1,240	(1,240)
Balances as of December 31, 2023	<u>\$7,891,129</u>	<u>\$7,740,148</u>	<u>\$150,982</u>

Pension Plan Fiduciary Net Position

Detailed information about the pension plan's Fiduciary Net Position is available in a separately issued TCDRS financial report. This report may be obtained on the internet at www.tcdrs.com.

PENSION EXPENSE AND DEFERRED OUTFLOWS OF RESOURCES AND DEFERRED INFLOWS OF RESOURCES RELATED TO PENSIONS

For the year ended December 31, 2024, the District recognized pension expense of \$2,722.
As of December 31, 2023, the deferred inflows and outflows of resources are as follows:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$16,487	\$1,610
Changes in assumptions	0	0
Net difference between projected and actual earnings	33,529	0
Contributions made subsequent to the measurement date	N/A	Employer Determined

BURNET CENTRAL APPRAISAL DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2024

Amounts currently reported as deferred outflows of resources and deferred inflows of resources related to pensions.

Year ended December 31:

2024	(41,564)
2025	(15,001)
2026	152,657
2027	(47,686)
2028	0
Thereafter	0

Actuarial Valuation Information

Actuarial Cost Method	Entry Age
Amortization Method	Level Percentage of Payroll, Closed
Amortization Period in Years	20
Asset Valuation Method	SAF: 10-Year Smoothed Value

TCDRS FUNDING OVERVIEW

The funding policy governs how the TCDRS determines the employer contributions required to ensure that benefits provided to TCDRS members are funded in a reasonable and equitable manner. The goals of TCDRS' funding policy are to fully fund benefits over the course of employee's careers to ensure intergenerational equity, and to balance rate and benefit stability with the need for the plan funding to be reflective of current plan conditions.

TCDRS is a model for responsible, disciplined funding. TCDRS does not receive any state funding. As an agent, multiple-employer plan, each participating employer in the system fund its plan independently. A combination of three elements funds each employer's plan: employee deposits, employer contributions and investment income.

The deposit rate for employees is 4%, 5%, 6% or 7% of compensation, as adopted by the employer's governing body.

Participating employers are required to contribute at actuarially determined rates to ensure adequate funding for each employer's plan. Employer contribution rate are determined annually and approved by the TCDRS Board of Trustees.

Investment income funds a large part of the benefits employees earn.

Pursuant to state law, employers participating in the system must pay 100% of their actuarially determined required contributions on an annual basis.

BURNET CENTRAL APPRAISAL DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2024

Each employer has the opportunity to make additional contributions in excess of its annual required contribution rate either by adopting an elected rate that is higher than the required rate or by making additional contributions on an ad hoc basis. Employers may make additional contributions to pay down their own liabilities faster, pre-fund benefit enhancements and/or buffer against future adverse experience.

In addition, employers annually review their plans and may adjust benefits and costs based on their local needs and budgets. Although accrued benefits may not be reduced, employers may reduce future benefit accruals and immediately reduce costs.

BONDING

The Chief Appraiser is bonded for \$75,000 and the District has a commercial crime policy for its employees for \$50,000 through American States Insurance Company.

DEFERRED OUTFLOWS/INFLOWS OF RESOURCES

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until that time.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflow of resources. This separate financial statement element represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

CAPITAL ASSET ACTIVITY

Capital asset activity for the District was as follows:

	Balance			Balance
	<u>12/31/2023</u>	<u>Additions</u>	<u>Retirements</u>	<u>12/31/2024</u>
Building	\$507,756	-	-	\$507,756
Building Improvements	80,880		-	80,880
Furniture and Equipment	<u>423,250</u>		•	<u>0</u>
Total	1,011,886		0	1,011,886
Less Accumulated				
Depreciation	<u>473,197</u>	<u>60,755</u>	-	<u>533,952</u>
Capital Assets, Net	<u>\$538,689</u>	<u>\$60,755</u>		<u>\$477,934</u>

Depreciation expense for the year ended December 31, 2024, was \$60,755.

BURNET CENTRAL APPRAISAL DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2024

GENERAL LONG-TERM DEBT

Governmental activities debt consists of the following:

Accrued Compensated Absences	<u>\$97,467</u>
Accounts Payable/ Wages Payable	<u>\$39,438</u>
Net Pension Liability	<u>\$412,538</u>

LEASES

The District's commitments under operating (noncapitalized) lease agreements are as follows: The District leases office space on a month to month basis. The lease payments are \$1,255 monthly plus the allocated share of utilities. The District had lease expense of \$19,050 for the year ended December 31, 2024.

BURNET CENTRAL APPRAISAL DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2024

ENTITY PAYMENTS

Assessments to each taxing authority for its proportionate share of the District's budget are based on a ratio calculation made by the District prior to January 1 of each new calendar year. This ratio reflects the total tax levy of each taxing unit as a fraction of the total taxes levied within the entire District. These ratios are then applied to the approved budget of the District and billed to the taxing authorities on a quarterly basis. A summary of the Assessments for the year ended December 31, 2024, as follows:

<u>Entity</u>	<u>Allocation</u>
Burnet County	\$ 670,217
City of Burnet	78,705
City of Marble Falls	130,476
Burnet CISD	653,890
Marble Falls ISD	880,088
City of Bertram	16,106
City of Granite Shoals	89,361
City of Cottonwood Shores	16,939
City of Meadowlakes	8,138
City of Highland Haven	4,582
City of Horseshoe Bay	16,326
City of Double Horn	1,334
Central Texas Water District	11,052
Greg Ranch MIA PID	506
Greg Ranch NIA PID	477
Lampasas ISD	26,627
Kingsland MUD	19,115
City of Marble Falls-La Ventana	53
Thousand Oaks PID	92
Thunder Rock IA #1 PID	2,318
Thunder Rock MIA PID	1,152
Highway 71 MUD	1,168
Burnet CES Dist. #1	862
Burnet CES Dist. #2	6,600
Burnet CES Dist. #3	6,367
Burnet CES Dist. #4	18,716
Burnet CES Dist. #5	5,651
Burnet CES Dist. #6	4,697
Burnet CES Dist. #7	15,099
Burnet CES Dist. #8	6,588
Burnet CES Dist. #9	<u>19,271</u>
Total	<u>\$ 2,712,576</u>

BURNET CENTRAL APPRAISAL DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2024

DEFERRED INFLOW OF RESOURCES

Deferred inflow of resources in the governmental fund balance sheet represents the advance collection of first quarter tax revenue collected from entity payments. The total deferred inflows of resources at December 31, 2024, in the governmental fund is \$1,073.

NEW ACCOUNTING PRONOUNCEMENTS

The GASB issued Statement No. 72, entitled, *Fair Value measurement and Application*, Statement No. 73, entitled, *Accounting and Financial Reporting for Pensions and Related Assets That Are Not within the Scope of GASB 68, and Amendments to Certain Provisions of GASB Statements 67 and 68*; GASB Statement No. 74, entitled, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*, GASB Statement No. 75, entitled, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, GASB Statement No. 76, entitled, *The Hierarchy of Generally Accepted Accounting Principles for State and Local Government*, and GASB Statement No. 77, entitled, *Tax Abatement Disclosures*, which will require adoption in the future, if applicable. These statements may or may not have a material effect on the District's financial statements. The District analyzes the effects of these pronouncements and adopts them as applicable to their financial reporting.

The GASB issued Statement No. 87, entitled, ***Leases***. The objective of this statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This statement increases usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting base on the foundational principle that leases are financings of the right to use a underlying asset, and a lessor is required to recognize a Lease receivable and a deferred inflow of resources. This standard is effective for fiscal years beginning after June 15, 2021, and for all reporting periods thereafter. Early implementation is allowed. The District has not implemented this standard as of December 31, 2024.

SUBSEQUENT EVENTS

The Organization has evaluated subsequent events through September 25, 2025, the date on which the financial statements were available to be issued.

REQUIRED SUPPLEMENTARY INFORMATION

Required supplementary information includes financial information and disclosures required by the Governmental Accounting Standards Board, but not considered a part of the basic financial statements.

BURNET CENTRAL APPRAISAL DISTRICT
General Fund
Budgetary Comparison Schedule
For the Year Ended December 31, 2024

	General Fund			Variance
	Original Budget	Amended Budget	Actual	Favorable (Unfavorable)
Revenues:				
Levies From Taxing Units	\$ 2,712,576	\$ 2,712,576	\$ 2,712,576	\$ -
Tax Certificates	-	-	18,390	18,390
Copies, Reimbursements, etc.	-	-		0
Business Personal Property	-	-		0
Miscellaneous Revenue	-	-	8,884	8,884
Interest	-	-	442,340	442,340
Total Revenues:	<u>\$ 2,712,576</u>	<u>\$ 2,712,576</u>	<u>\$ 3,182,190</u>	<u>\$ 469,614</u>
Expenditures:				
Salaries & Fringe Benefits	\$ 1,328,487	\$ 1,328,487	\$ 1,202,006	\$ 126,481
Payroll Cost & Benefits	598,144	598,144	558,781	39,363
Auto Mileage/Travel	17,000	17,000	10,970	6,030
Appraisal Notices	31,000	31,000	31,687	(687)
Operations	155,700	155,700	79,761	75,939
Insurance	6,365	6,365	9,292	(2,927)
Professional Services	251,880	251,880	192,256	59,624
Maintenance Contracts	163,500	163,500	133,849	29,651
Leases	24,900	24,900	23,581	1,319
Telephone	19,000	19,000	21,395	(2,395)
Utilities	17,000	17,000	13,449	3,551
Building Operating Expenses	30,000	30,000	26,008	3,992
Supplies	11,100	11,100	7,427	3,673
Office Supplies	9,000	9,000	8,343	657
Postage	47,500	47,500	47,499	1
Deed Records	2,000	2,000		2,000
Capital Outlay Expense	0	391,230	10,699	380,531
Total Expenditures	<u>\$ 2,712,576</u>	<u>\$ 3,103,806</u>	<u>\$ 2,377,003</u>	<u>\$ 726,803</u>
Excess (Deficiency) of Revenues Over Expenditures	\$ -	\$ (391,230)	\$ 805,187	\$ 1,196,417
Fund Balance - beginning of year	<u>1,260,674</u>	<u>1,260,674</u>	<u>1,260,674</u>	
Prior period adjustment	\$ -	\$ -	\$ -	
Fund balance - end of year	<u>\$ 1,260,674</u>	<u>\$ 869,444</u>	<u>\$ 2,065,861</u>	

The notes to the financial statements are an integral part of this statement.

**BURNET CENTRAL APPRAISAL DISTRICT
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDED DECEMBER 31, 2024**

Budgetary Data

The chief appraiser has the responsibility of preparing the District's budget. A proposed budget for operations of the District for the following tax years is submitted to each taxing unit participating in the District and to the District board of directors.

The board of directors holds a public hearing to consider the budget. The board completes its hearings, makes any amendments it desires to the proposed budget, and finally approves a budget before September 15. If governing bodies of a majority of the taxing units entitled to vote on the appointment of board members adopt resolutions disapproving the budget and file them with the secretary of the board within thirty days after its adoptions, the budget does not take effect and the board adopts a new budget within thirty days of the disapproval.

The board may amend the approved budget at any time, but the secretary of the board must deliver a written copy of a proposed amendment to the presiding officer of the governing body of each taxing unit participating in the District not later than the 30th day before the date the board acts on it.

Amendments were not made to the budget during the year. The budget for the General Fund is on a basis in conformity with generally accepted accounting principles (GAAP).

GASB 87

The District implemented GASB 87 for reporting leases during the reporting period. A right-to-use lease is defined as a contract that conveys control of another entity's nonfinancial asset as specified in the contract for a period of time in an exchange or exchange-like transaction. To be accounted for as a lease, the lease must meet the definition of a "long term" lease provided in GASB 87 and must meet the capitalization level set by the Board. The right-to-use lease liability is reported in the government-wide statements. The lease liability is calculated as the present value of the reasonably certain expected payments to be made over the term of the lease and the interest included in the lease payment is recorded as an expense.

With GASB 87, the initial measure of a new right-to-use lease arrangement is reported in government fund types as an other financial source during the current period. Monthly payments are reported as principal and interest payments during the reporting period of the fund level statements.

The right-to-use lease asset capitalization level is determined by the Board of Trustees. The term of the lease must be the noncancelable period during which the District has the right to use the tangible assets of another entity plus any periods in which either the lessee or the lessor has the sole option to extend the lease if it is reasonably certain the option will be exercised, plus any periods in which either the lessee or the lessor has the sole option to terminate the lease if it is reasonably certain the option will not be exercised by that party and must not meet the definition of a short-term lease under GASB 87. If the lease is in a governmental fund, the full amount of the lease asset will be reported as an expenditure in the fund level statements the year the agreement is made. This statement had no significant impact to the District.

Burnet Central Appraisal District
SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS
FOR THE YEAR ENDED DECEMBER 31, 2024

	Plan Year Ended December 31,									
	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014
Total Pension Liability										
Service cost	\$ 148,261	\$ 154,624	\$ 145,232	\$ 121,304	\$ 119,486	\$ 119,212	\$ 117,818	\$ 112,138	\$ -	\$ -
Interest (on the total pension liability)	565,125	532,585	498,145	471,178	458,594	431,432	422,664	396,641	-	-
Changes of benefit terms	-	-	-	-	-	-	-	-	-	-
Difference between expected and actual experience	24,730	(4,832)	53,572	43,016	(190,263)	10,181	(243,030)	(6,421)	-	-
Change of assumptions	-	-	(12,697)	324,348	-	-	39,779	-	-	-
Benefit payments, including refunds of employee contributions	(264,313)	(232,000)	(248,655)	(243,672)	(225,236)	(226,261)	(234,341)	(253,145)	-	-
Net Change in Total Pension Liability	473,803	450,377	435,597	716,174	162,581	334,564	102,890	249,213	-	-
Total Pension Liability - Beginning	7,417,326	6,966,949	6,531,352	5,815,178	5,652,597	5,318,033	5,215,144	4,965,931	-	-
Total Pension Liability - Ending (a)	<u>\$ 7,891,129</u>	<u>\$ 7,417,326</u>	<u>\$ 6,966,949</u>	<u>\$ 6,531,352</u>	<u>\$ 5,815,178</u>	<u>\$ 5,652,597</u>	<u>\$ 5,318,034</u>	<u>\$ 5,215,144</u>	<u>\$ -</u>	<u>\$ -</u>
Plan Fiduciary Net Position										
Contributions - employer	\$ 158,661	\$ 154,019	\$ 153,404	\$ 173,500	\$ 149,281	\$ 168,047	\$ 165,304	\$ 138,580	\$ -	\$ -
Contributions - employee	74,289	67,807	66,450	62,862	58,805	55,882	55,445	49,951	-	-
Net investment income	769,523	(435,871)	1,344,762	575,722	789,122	(91,355)	626,403	299,601	-	-
Benefit payments, including refunds of employee contributions	(264,313)	(232,000)	(248,655)	(243,672)	(225,236)	(226,261)	(234,341)	(253,145)	-	-
Administrative expense	(4,042)	(4,105)	(4,031)	(4,491)	(4,247)	(3,860)	(3,260)	(3,259)	-	-
Other	1,240	4,794	874	336	189	423	(213)	11,126	-	-
Net Change in Plan Fiduciary Net Position	735,358	(445,356)	1,312,804	564,257	767,914	(97,124)	609,338	242,854	-	-
Plan Fiduciary Net Position - Beginning	7,004,788	7,450,144	6,137,341	5,573,083	4,805,168	4,902,292	4,292,955	4,050,101	-	-
Plan Fiduciary Net Position - Ending (b)	<u>\$ 7,740,146</u>	<u>\$ 7,004,788</u>	<u>\$ 7,450,145</u>	<u>\$ 6,137,340</u>	<u>\$ 5,573,082</u>	<u>\$ 4,805,168</u>	<u>\$ 4,902,293</u>	<u>\$ 4,292,955</u>	<u>\$ -</u>	<u>\$ -</u>
Net Pension Liability - Ending (a) - (b)	<u>\$ 150,983</u>	<u>\$ 412,538</u>	<u>\$ (483,196)</u>	<u>\$ 394,012</u>	<u>\$ 242,096</u>	<u>\$ 847,429</u>	<u>\$ 415,741</u>	<u>\$ 922,189</u>	<u>\$ -</u>	<u>\$ -</u>
Plan Fiduciary Net Position as a Percentage of Total Pension Liability	98.09%	94.44%	106.94%	93.97%	95.84%	85.01%	92.18%	82.32%		
Covered Payroll	\$ 1,061,277	\$ 968,673	\$ 949,279	\$ 898,035	\$ 840,075	\$ 798,321	\$ 792,065	\$ 713,592	\$ 737,079	\$ 726,356
Net Pension Liability as a Percentage of Covered Payroll	14.23%	42.59%	-50.90%	43.87%	28.82%	106.15%	52.49%	129.23%		

Burnet Central Appraisal District
SCHEDULE OF PENSION CONTRIBUTIONS
FOR THE YEAR ENDED DECEMBER 31, 2024

	Fiscal Year Ended December 31,									
	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
Actuarially determined contribution	\$ 185,675	\$ 158,661	\$ 154,019	\$ 153,404	\$ 173,500	\$ 149,281	\$ 168,047	\$ 165,304	\$ 138,580	\$ 140,266
Contributions in relation to actuarially determined contribution	(185,675)	(158,661)	(154,019)	(153,404)	(173,500)	(149,281)	(168,047)	(165,304)	(138,580)	(140,266)
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered payroll	\$ 1,183,398	\$ 1,061,277	\$ 968,673	\$ 949,279	\$ 898,035	\$ 940,075	\$ 798,321	\$ 792,065	\$ 713,592	\$ 737,079
Contributions as a percentage of covered payroll	15.69%	14.95%	15.90%	16.16%	19.32%	15.88%	21.05%	20.87%	19.42%	19.03%

Burnet Central Appraisal District
NOTES TO SCHEDULE OF PENSION CONTRIBUTIONS
FOR THE YEAR ENDED DECEMBER 31, 2024

Valuation Date: Actuarially determined contribution rates are calculated as of December 31, two years prior to the end of the fiscal year in which contributions are

Methods and Assumptions Used to Determine Contribution Rates:

Actuarial Cost Method	Entry age
Amortization Method	Level percentage of payroll, closed
Remaining Amortization Period	17.3 years (based on contribution rate calculated in 12/31/2023 valuation)
Asset Valuation Method	5-yr smoothed market
Inflation	2.50%
Salary Increases	Varies by age and service. 4.7% average over career including inflation.
Investment Rate of Return	7.5%, net of investment expenses, including inflation.
Retirement Age	Members who are eligible for service retirement are assumed to commence receiving benefit payments based on age. The average age at service retirement for recent retirees is 61.
Mortality	135% of the PUB-2010 General Retirees Table for males and 120% of the PUB-2010 General Retirees Table for females, both projected with 100% of the MP-2021 Ultimate scale after 2010.

Other Information: There were no benefit changes during the year.

From: earredondo@burnetcountytexas.org

Date: October 28, 2025 at 4:53:56 PM CDT

To: jim@odysseyrf.com

Cc: Bryan Wilson <bwilson@burnetcountytexas.org>, Jim Luther <jluther@burnetcountytexas.org>, Colleen Davis <cdavis@burnetcountytexas.org>, Randy Leavitt <rleavitt@burnetcountytexas.org>

Subject: FW: transmission line project

Mr. Plourde,

My apologies, but my office is not in a position to provide you legal advice on this matter. I can say that Burnet Count is also deeply concerned about the proposed transmission line as evidenced by the resolution passed by the Burnet County Commissioners Court earlier today. I will forward your email to County Judge Bryan Wilson and to your Burnet County Commissioner, Jim Luther to make them aware of your correspondence.

Respectfully,
Eddie Arredondo
Burnet County Attorney

----- Forwarded message -----

From: **Jim Plourde** <jim@odysseyrf.com>

Date: Thu, Oct 16, 2025 at 10:50 AM

Subject: transmission line project

To: countyattorney@burnetcountytexas.org <countyattorney@burnetcountytexas.org>

What can be done about the massive transmission line project that has been proposed? If this is allowed, it will ruin hundreds of farms and ranches along the route. It seems that building a power plant in the Permian Basin would make far more sense. They have access to a lot of natural gas, and shorter transmission lines would save a large amount of money. Can we do anything to prevent this from ruining our area? Those power lines are massive. They will be an eye sore for everyone in our county and along the proposed route. Not to mention the impact of our property values and the detriment to our peaceful and scenic way of life. Thank you for any help with this issue.

Regards,

Jim Plourde

6886 CR 101

Lampasas, TX 76550

We are in Burnet County with a Lampasas address.

jimplourde@mac.com

CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657

Office: (830) 693-3830 www.cottonwoodshores.org Fax: (830) 693-6436

Mayor: Jared Dodd

Mayor Pro-Tem: Cheryl Trinidad

Councilmember: Michael Ritchie



Councilmember: Laura Hankins

Councilmember: Gary D. Parsons

Councilmember: Roger L. Wayson

October 24, 2025

RE: NOTICE OF PUBLIC MEETING FOR REZONING PROPERTY

You are hereby notified that on the 20th day of November, 2025 at 6:00 pm at Cottonwood Shores Civic Center, located at 4111 Cottonwood Drive, Cottonwood Shores, Texas, the City of Cottonwood Shores, Texas will host a public hearing to allow property owners time for review and discussion pertaining to the rezoning of Lot 1, 3, and 5B; Castle Mountain Estates Subdivision; from R2 (Single Family Residential 2) to PUD-M (Planned Unit Development Mixed Use).

Your property has been identified as a neighboring property and may be impacted by the proposed change by the rezoning.

Comments may also be submitted in writing prior to the public meeting or in person at the public meeting from all interested persons. All requests and comments should be directed in writing to the City Administrator, City Hall, 3808 Cottonwood Drive, Cottonwood Shores, Texas 78657, by mail or in person between 8:00am and 5:00pm, Monday through Friday or email at city.admin@cottonwoodshores.org.

Sincerely,

Bobby Herrin

City Secretary

city.scc@cottonwoodshores.org