

CAPITAL IMPROVEMENT PLAN AND PROGRAM



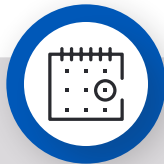
CAPITAL IMPROVEMENT PLAN AND PROGRAM (CIPP): STRATEGIC PLAYBOOK

- ✓ The CIPP allows a community to create a strategy to develop projects, pursue funding, and successfully deliver projects over the course of the next 20 years.
- ✓ It provides communities with a flexible funding strategy that identifies the best funding source(s) for projects within the program. Sources include federal and state grant opportunities, funds allocated by the Metropolitan Planning Organization (MPO) and Texas Department of Transportation (TxDOT), and the investment of local funds.
- ✓ It has many benefits such as helping organize a list of prioritized projects that numerous stakeholders help develop.
- ✓ A CIPP is designed to be flexible. As projects are completed or community priorities change, there is a document you can reference to see how new projects fit in. It is recommended that the CIPP be updated every 5 years.



PROFESSIONAL SERVICES FEE TYPICALLY BETWEEN \$80K - \$150K

Fees vary depending on the scope of services requested by the community. The fee will also depend on the size of area to be included. We can tailor our scope and fee to a community's budget.



TIME FRAME

The timeline to complete is typically between 6 and 12 months. Most of this time is due to research of completed past work/plans, public involvement, and the stakeholder interviews.

The goal is to complete prior to the next call for projects, funding opportunity, or bond issuance.

If a community has some projects already planned, you can still develop those as your CIPP is being developed.

PROCESS

DEVELOP SCOPE WITH CLIENT

Transportation, utility infrastructure, trails, drainage, etc.
Determine area (city, county, region)



DEVELOP LIST OF STAKEHOLDERS WITH CLIENT

Public (government officials, residents, community organizations, redevelopment commissions, schools, MPOs, TxDOT, city/county engineer, utilities, emergency services, etc.)
Private (developers, bankers, etc.)



CONDUCT 1-ON-1 INTERVIEWS WITH EACH STAKEHOLDER



RESEARCH PAST PLANS/PROJECT LISTS/ DRAINAGE STUDIES/TRAFFIC DATA/ ACCIDENT DATA/TAXING DISTRICTS/ETC.



DEVELOP LIST OF PROJECTS

Includes total costs and impacts for each project
Includes project maps



DEVELOP SCORING CRITERIA WITH CLIENT



PRIORITIZE PROJECTS WITH CLIENT



REGULARLY UPDATE CIPP AND SHOW CLIENT BEST WAY TO USE THE CIPP

BENEFITS



Develops a prioritized list of projects through collaboration between public and private stakeholders.



Includes 1-on-1 meetings with stakeholders to develop project lists to truly give insight on the wants and needs of the community.



Reviews previous transportation plans, project lists and traffic data available from the County, cities within the County, TxDOT, and the MPO. Integrates prior work and any concurrent planning into the CIPP, resulting in one master document.



Assists client in developing a scoring sheet tailored to what is important for your community, allowing the most important projects to rise to the top. Some of the scoring criteria typically include:

- Safety
- Connectivity
- Ability to generate development/redevelopment
- Quality of life
- Improve operations
- Budget



The CIPP can be tailored to a specific budget and community needs and updated as priorities change over time.



The playbook uses American Structurepoint's many service lines to evaluate future projects. American Structurepoint doesn't just look at your community through transportation or planning eyes. We take a holistic look at how the capital projects will impact adjacent areas and how investments in transportation will benefit your citizens well into the future.



Provides a list of organized projects in a professional document you can use to pursue future funding. This is a proactive document rather than being reactive when funding opportunities pop up.

- Call for projects (State DOT, MPO)
- Federal grants (RAISE, Safe Streets 4 All (SS4A), Bridge Investment Program, etc.)



Once we have developed the project lists, we strategize with the client to develop funding mechanisms to make it real. This could be federal, state, TIRZ, and MUD districts; grants; and many others.



American Structurepoint doesn't just leave you with a plan that sits on the shelf. We assist your community on how to use the CIPP to be the most beneficial.



Encourages follow-up meetings and continued collaboration between stakeholders.



Provides the public insight into client's capital project spending and budgets.



Our playbooks (CIPP) have won awards for many communities.



Using this CIPP and other master plans, American Structurepoint has helped communities identify and program more than \$3.5 billion in funding to bring projects to life.