



County of Burnet

January 7, 2026

Honorable Judge and County Commissioners:

The Burnet County Auditor's office has completed a first quarter unannounced cash fund audit per LCG 115.003. The audit period was for October 1, 2025 through December 31, 2025.

The purpose of this audit was to reconcile cash funds, to determine if appropriate internal controls were in place to safeguard cash drawers, and identifying opportunities for strengthening internal controls.

The audit resulted in no discrepancy in the currency on hand compared to the recorded amounts and one observation of properly safeguarding of cash.

The accompanying pages describe the findings, our recommendations and the elected official's response.

We appreciate the professional courtesies of all department heads and cash custodians for their cooperation and assistance during the course of this audit.

Sincerely,

A handwritten signature in blue ink, which appears to read "Kelley Glaeser".

Kelley Glaeser

Burnet County Auditor

Prepared by: Ilona Lawson, Internal Auditor