

# **IT Infrastructure Project**

## **Agenda Item**

Discussion and possible action regarding the IT infrastructure project budget, unit cost variance, and required adjustments to project scope and funding.

## **Explanation**

The IT infrastructure project was originally presented and approved with three (3) units at an estimated cost of \$77,000 per unit. Based on current information provided by the IT Department, the project cannot be completed within the originally approved cost parameters, and it is anticipated that fewer units may be completed or that additional funding may be required. As a result, current purchasing activity no longer aligns with the project scope and budget as approved by Commissioners Court. Without further direction, continued purchasing may result in obligations that exceed or differ from the Court's original authorization. Pursuant to Local Government Code Chapter 111, expenditures must remain within the duly adopted budget, and any changes to budgeted amounts require approval by Commissioners Court through formal budget amendment. Additionally, under Local Government Code Chapter 262, purchases must comply with competitive procurement requirements and be conducted in a manner that ensures best value and proper authorization.

To ensure compliance with statutory requirements and to avoid audit findings or unauthorized obligations, clarification and direction from Commissioners Court is necessary. The Court may consider whether to revise the project scope, adjust funding, or otherwise modify the project as appropriate.

Effective immediately, all purchase orders related to the IT infrastructure project are placed on hold pending review and direction from Commissioners Court. This action is necessary due to the variance between the project as originally approved and current cost projections and to ensure compliance with Local Government Code Chapters 111 and 262. Purchase orders will resume once the Court has provided clarification and approval of any necessary changes to project scope or funding.