

ATTEST: COUNTY CLERK

Budget Amendment Request
Herman Brown Free Library
Proposal to Merge Two Part-time Positions into One Full-time Position

Background:

The Burnet County Genealogy and History Center, housed in the Herman Brown Free Library, is the repository for Burnet County history. The usage of this unique collection has grown from merely housing archived documents and materials for research purposes to now include actively acquiring and preserving Burnet County history in both physical and digital form. The growing scope of the collection and the preservation efforts require more staff time. In addition to managing and processing our special collections, this position also answers research queries, assists in seeking collection appropriate grants, and creates history and genealogy center programming for the public. This position also carries out regular library duties.

Proposal:

Combine two current part-time positions to create one full-time position. The cost of wage + benefits for the two part-time positions more than cover the wage + benefits of one full-time position

Funding Source: Existing part-time funds (calculated with 8 pay periods remaining in FY 26)

Existing 24 hour part-time position @ \$22.95 per hour with benefits: \$13,517.28
Existing 26 Hour part-time position @ \$22.95 per hour with benefits: \$14, 518.56
 $\$13, 517.28 + \$14, 518.56 = \$28,035.84$

Proposed full-time position (calculated with 8 pay periods remaining in FY 26)
40 hours per week @ \$22.295 per hour with benefits: \$24,339.20

Sustainability:

If approved, this budget amendment would replace two part-time positions with one full-time position, which would carry forward into subsequent fiscal years with funds already budgeted for staff at Herman Brown Free Library.

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