



BURNET COUNTY COMMISSIONERS COURT

Jim Luther, Jr
Precinct 1

Damon Beierle
Precinct 2

Bryan Wilson
County Judge

Chad Collier
Precinct 3

Joe Don Dockery
Precinct 4

An agenda packet containing detailed information on the items listed below is distributed to the County Judge, Commissioners, and County Clerk the Friday preceding the meeting. The agenda packet is also posted on the county website at www.burnetcountytexas.org, under Public Meetings. A hard copy of the agenda packet is available in the County Clerk's office. Our Mission Statement: The mission of Burnet County is to maintain overall efficient and effective management of county resources while providing the services mandated by state and federal law and desired by the citizens of Burnet County.

REGULAR SESSION MEETING DATE: Tuesday AUGUST 11, 2026

MEETING TIME: 9:00 a.m.

**MEETING PLACE: Burnet County Courthouse, 2nd Floor Courtroom located at 220 S. Pierce,
Burnet, Texas**

1. Call to Order
2. Invocation and Pledge of Allegiance to the Flags
3. Public Comments - Pursuant to Texas Government Code 551.007 and the Burnet County commissioners court rules of decorum, any person may make comment on any item not appearing on the agenda. Any comments made will not be deliberated on by the Commissioners Court during this Public Comments agenda item. Public Comments are limited to three (3) minutes per person. Public comment for items listed on this agenda will be heard when the agenda item is called.
4. Discuss, consider, and take appropriate action regarding a burn ban for the unincorporated areas of Burnet County. (Wilson)
5. Discuss, consider and take appropriate action concerning the preliminary plat approval for Split Rock Subdivision, a private subdivision consisting of 2 lots on 6.34 acres located at 4220 FM 2342. (Luther)

Attachments

26041 PRELIMINARY PLAT 6-17-26

6. Discuss, consider and take appropriate action concerning a request for a replat of lots 28 and 29, Rolling Hills Reserve, Phase 1, to be known as lot 28A, Rolling Hills Reserve, Phase 1, a combination of 2 tracts into 1. (Luther)

Attachments

26529 PRELIM REPLAT

7. Discuss, consider and take appropriate action concerning the final plat approval for Mint Creek Subdivision, a private subdivision consisting of 3 lots on 22.81 acres located in the 1400 block of CR 323A. (Collier)

Attachments

MINT CREEK SUBDIVISION PLAT BURNET COUNTY

8. Discuss, consider, and take appropriate action to designate 110 CR 250, Burnet, Texas 78611, as the future location of the Burnet County Tax Assessor-Collector's Office for the purpose of authorizing the State of Texas to complete the necessary system connections and other required resources to support operations at that location. (Wilson)
9. Discuss, consider, and take appropriate action to authorize expending up to \$300,000 from Capital Outlay – Buildings, fund 710-6895-5300, to support the construction, purchase of temporary buildings, and other costs related to relocate the Tax Assessor-Collector, Public Defender's Office, County Clerk's Office, County Court at Law, and other offices in preparation for Courthouse renovations. (Wilson)
10. Discuss, consider, and take appropriate action to request the designated Burnet County Records Manager to review and update all Texas State Library and Archives Commission contact information for elected officials and to provide guidance on ongoing records management issues. (Wilson)
11. Public Hearing on the County Clerk Records Archive Plan at 9:30 a.m. (Wilson / Stafford)

Attachments

FY27 Archive Plan

12. Discuss, consider, and take appropriate action regarding the County Clerk Records Archive Plan. (Wilson / Stafford)

Attachments

FY27 Archive Plan

13. Discuss, consider, and take appropriate action to establish minimum standards for the purchase and use of desktop and laptop computers to ensure compliance with purchasing policy and regulation and to support cybersecurity of Burnet County departments and offices:
 - (a) Discuss the financial impact of standards on FY26 obligations for computers and FY27 requests. (Wilson)

14. Discuss, consider, and take appropriate action to purchase laptops and docking stations from available funds in 100-4090-5750 or 100-5040-5750 in an amount not to exceed \$3,550 each for the following:
- (a) Two (2) laptops and docking stations for Justice of the Peace Precinct 2;
 - (b) One (1) laptop and docking station for Justice of the Peace Precinct 3;
 - (c) Three (3) laptops and docking stations for Justice of the Peace Precinct 4;
 - (d) One (1) laptop and docking station for Contable Precinct 3;
 - (e) One (1) laptop and docking station for the Bertram library;
 - (f) One (1) laptop and docking station for the Marble Falls Library; and
 - (g) One (1) laptop and docking station for the Spicewood Library.
- (Wilson)
15. Discuss, consider, and take appropriate action to purchase desktops and monitors from available funds in 100-4090-5750 or 100-5040-5750 in an amount not to exceed \$3,600 each for the following:
- (a) Four (4) adult public computers for the Bertram Library;
 - (b) Nine (9) adult public computers for the Herman Brown Free Library;
 - (c) Two (2) filtered children's public computers for the Herman Brown Free Library;
 - (d) Three (3) desktop staff computers for the Marble Falls Library;
 - (e) One (1) desktop touchscreen catalog computer for the Marble Falls Library.
- (Beierle)

16. Discuss, consider, and take appropriate action regarding the selection of quotes for Road & Bridge Precinct 4 from fund 340-6140-5760:
(a) Telehandler in an amount not to exceed \$94,954.53; and
(b) Sweeper Bucket in an amount not to exceed \$7,116.
(Dockery)

Attachments

Bobcat Telehandler Quote
Anderson - Telehandler Quote
CTE - Telehandler (JLG) Quote
IDigTX - broom brush quote
Bobcat - sweeper quote

17. Discuss, consider, and take appropriate action regarding Burnet County Departmental asset transfers:
(a) 2020 Chevrolet Tahoe PPV from the Sheriff's Office to auction.
(Wilson)

Attachments

Asset Transfer

18. Discuss, consider, and take appropriate action regarding FY26 Burnet County Budget Amendments:
(a) \$30,000 from Buildings, fund 100-4090-5300, to Emergency Command Trailer Expense, fund 100-4060-4960 for command trailer repeaters. (Dockery)

Attachments

8.11.26 CMMD TRLR

19. Discuss, consider, and take appropriate action regarding budget inter-departmental line-item transfers.
(a) Road & Bridge Precinct 4 transferring \$64,251.13 from Operating Supplies, fund 340-6140-3300, to Mach/ Equip Capitalized, fund 340-6140-5760 for purchase of a brush attachment and telehandler (Dockery);
(b) Road & Bridge Precinct 4 transferring \$73,300 from Operating Supplies, fund 340-6140-3300, to Road Equip Capitalized, fund 340-6140-5710 for a purchase of a Freightliner M2 water truck (Dockery);
(c) Elections transferring \$2,500 from Contract Labor, fund 100-4900-4920, to Repair and Maintenance, fund 100-4900-4520 to cover a truck repair and transfer \$2,000 from fund Contract Labor, fund 100-4900-4920, to Telephone, fund 100-4900-4200, to cover a shortage in phones (Wilson);
(d) IT transfer \$21,000 from Support Fee (Tyler), fund 100-5040-4541, and \$849.23, Equipment Rental, fund 100-5040-4610, a total of \$21,849.23, to Support & Licensing Fees, fund 100-5040-4540, and transfer \$12,573.72 from Conference/ Dues/ Training, fund 100-5040-4270, to Operating Supplies, 100-5040-3300, to reallocate funds to support end-of-year spending (Collier).

Attachments

8.11 Line Item Transfers

20. Discuss, consider, and take appropriate action regarding the Sheriffs Office Payroll, Overtime and Certificate Pay to cover payroll for the remainder of FY26:
- (a) Suspend Burnet County Budget Policy to transfer up to \$78,300 from the following funds:
- (i) Clerk/Support Staff, fund 100-5600-1040;
 - (ii) Corporals, fund 100-5600-1057;
 - (iii) Deputies/CO's-Nonshift, fund 100-5600-1059;
 - (iv) Elected Official, fund 100-5600-1010;
 - (v) Deputies/CO's-Nonshift, fund 504-5602-1059;
- (b) Approve inter line item transfer of \$30,000 from Clerk/Support Staff, fund 100-5600-1040 and \$35,000 from Corporals, fund 100-5600-1057, a total of \$65,000, to Command Staff 100-5600-1055;
- (c) Approve inter line transfer of \$10,300 from Deputies/CO's-Nonshift, fund 100-5600-1059, to Overtime Deputies, fund 100-5600-1990;
- (d) Approve inter line item transfer of \$1000 from Elected Official, fund 100-5600-1010, to Certificate, fund 100-5600-1105;
- (e) Approve inter line item transfer of \$2000 from Deputies/CO's-Nonshift, fund 504-5602-1059, to Certificate, fund 504-5602-1105.
- (Wilson)

Attachments

SO Payroll Cleanup

21. Discuss, consider, and take appropriate action regarding the Sheriffs Office Lapse Salary and Benefits:
- (a) Suspend Burnet County Budget Policy to transfer up to \$712,300.32 from the following funds:
- (i) Investigators/Sgts., fund 100-5600-1056;
 - (ii) Deputies/CO's-Shift, fund 100-5600-1058;
 - (iii) Dispatchers, fund 100-5600-1060;
 - (iv) Group Insurance, fund 100-5600-2020;
- (b) Approve inter line item transfer of \$61,000 from Investigators/Sgts, fund 100-5600-1056, \$326,300.32 from Deputies/CO's-Shift, fund 100-5600-1058, \$175,000 from Dispatchers, fund 100-5600-1060, and \$150,000 from Group insurance, fund 100-5600-2020, a total of \$712,300.32 to Mach/Equip (Capitalized) 100-5600-5760 to cover the purchase of Motorola Radios.
- (Wilson)

Attachments

SO LIT Motorola Radios

22. Discuss, consider, and take appropriate action regarding a purchase for the Sheriffs Office from Mach/Equip (Capitalized), fund 100-5600-5760:
- (a) Fifty-eight (58) APX Next Enhanced Motorola Radios, in the amount not to exceed \$712,300.32.
- (Wilson)

Attachments

SO Motorola Radios

23. Discuss, consider, and take appropriate action for the authorization of payment of claims previously approved by the Burnet County Auditor:
a. Expense Reports.
(Wilson)

Attachments

Expense Approval Register.1

24. Discuss, consider, and take appropriate action to approve, sign, and execute all necessary documents and actions to apply for the Office of the Governors FY26-27 County Essential Services Grant Program for the District Attorney's Office in an amount up to \$400,000, with no County match required, to cover costs associated with a capital murder case. (Wilson)

Attachments

DA County Essentials Grant

25. Discuss, consider, and take appropriate action to sign and execute all necessary documents for acceptance of the Motor Vehicle Crime Prevention Authority (MVCPA) FY27 grant for SB224 Catalytic Converter Theft Prevention in the amount of \$183,708, including the required county matching funds of \$36,743 to be provided through the FY27 budget. (Wilson)

Attachments

Catalytic Converter Theft Prevention Grant

26. Discuss, consider, and take appropriate action to sign and execute all necessary documents for acceptance of the Motor Vehicle Crime Prevention Authority (MVCPA) FY27 grant for SB224 Heart of Texas Auto Theft Task Force in the amount of \$750,706, including the required county matching funds of \$180,374 to be provided through the FY27 budget. (Wilson)

Attachments

Task Force Award

27. Discuss, consider, and take appropriate action for the use and calculation of the FY27 Burnet County proposed budget regarding the following departments and dues:

I. Department Specific Budget Requests:

- (a) County Court at Law;
- (b) Capital Area Council of Governments Membership Dues;
- (c) BCAD FY27 Budget;
- (d) Burnet County ISF Transport Van in an amount of up to \$60,000;

II. Further discussion on proposed FY27 Budget:

- (a) General Fund;
- (b) Other Funds;
- (c) Grants;
- (d) Road and Bridge Fund;
- (e) Debt Service Fund;
- (f) Special Projects Fund.

(Wilson)

28. Discuss, consider, and review the current estimated Certification of 2026 Appraisal Roll regarding the following:

- (a) General Fund, County Special Road & Bridge, and Debt Service; and
- (b) Discussion on potential use of fund balance for FY27 budget.

(Wilson)

29. Discuss, consider, and take appropriate action for:

- (a) Setting salaries and compensation for the FY27 Burnet County proposed budget regarding:
 - (i) Chief Public Defender;
 - (ii) Elections Administrator; and
 - (iii) Chief Magistrate; and
- (b) Remove appointed positions from Step & Grade classification.

(Wilson)

30. Discuss, consider, and take appropriate action regarding the Burnet County Budget Policy, Fund Overview, and Expenditure Accounts Descriptions, including the following section:
- (a) I. General Policies # 9 - The maximum travel reimbursements will be according to the current fiscal year U.S. General Services Administration's daily lodging, meals, and incidental expenses rates and impact to taxable income for elected officials, appointed officials, and employees;
 - (b) VII. Fleet Policies - Add documentation requirement for vehicle take-home policy and separate law enforcement policy.
- (Wilson)

Attachments

Budget Policy. Fund Overview. Expenditure Accounts Descriptions

31. Discuss, consider, and take appropriate action regarding the Burnet County Personnel Policy & Employee Handbook, including the following sections:
- (a) 7.06 County Vehicles Usages - General Guidelines - Commute vehicles policies and rules and separate law enforcement policy;
 - (b) 11.03 Lodging Cost - Lodging expenses applicable to GSA lodging rate for the travel location and impact to taxable income for elected officials, appointed officials, and employees.
- (Wilson)

Attachments

Pages from EMPLOYEE HANDBOOK 07.29.2025

32. Acknowledgment of Receipt:
- (a) PEC Utility Connections - August 3, 2026;
 - (b) Texas Commission of Jail Standards Letter regarding Regulatory Efficiency Review has been initiated.
- (Wilson)

Attachments

TRIM Letter

33. Calendar Review.

34. Adjournment

(a) The Commissioner's Court reserves the right to adjourn into an Executive Session (also called a closed session meeting) at any time during the course of this meeting in order to lawfully discuss any item or matter appearing above on this agenda instrument, pursuant to any of the specific, closed session meeting exception provisions contained or described in chapter 551 of the Texas Government Code (the Texas Open Meeting Act, or "Act") -- including, but not limited to the following described statutory sections of the Act: 551.071 (consultation with attorney); 551.072 (deliberation about real property); 551.0725 (deliberation about contract being negotiated); 551.073 (deliberation about prospective gifts); 551.074 (deliberation about personnel matters); 551.0745 (deliberation about county advisory body); 551.076 (deliberation about security devices or analysis); 551.0761 (deliberation about critical infrastructure facility); 551.078 and 551.0785 (deliberation about an individual's medical or psychiatric records); 551.087 (deliberation about economic development negotiations); and 551.089 (deliberation about security devices or security audits).

(b) Compliance with the Americans with Disabilities Act: Burnet County will provide for reasonable accommodations for persons attending meetings of the Commissioners' Court. To better serve you, requests should be received 24 hours prior to the meetings. Please contact Ms. Madeline Parker, Commissioners' Court Coordinator, at (512) 715-5276. Please note, the location of the meeting is subject to change based upon availability of the Courtroom. If meeting location is changed, notice at the above meeting location shall be posted to ensure public access to meeting is granted.

Posted by 5:00 o'clock P.M. on the 5th day of August, 2026
COMMISSIONERS COURT, BURNET COUNTY, TEXAS

CLERK OF THE COURT

COUNTY JUDGE

Burnet County Commissioners Court

Jim Luther Jr.
Precinct 1

Damon Beierle
Precinct 2

Bryan Wilson
County Judge

Chad Collier
Precinct 3

Joe Don Dockery
Precinct 4

Regular Session

5.

Meeting Date: 08/11/2026

Subject

Discuss, consider and take appropriate action concerning the preliminary plat approval for Split Rock Subdivision, a private subdivision consisting of 2 lots on 6.34 acres located at 4220 FM 2342. (Luther)

Attachments

26041 PRELIMINARY PLAT 6-17-26

STATE OF TEXAS:
COUNTY OF _____:

KNOW ALL MEN BY THESE PRESENTS: THAT DANIEL L. BLACK & KAREN L. BLACK, BEING THE OWNERS OF A 6.34 ACRE TRACT OF LAND OUT OF THE SMITH BAILEY SURVEY NO. 100, ABSTRACT NO. 55, IN BURNET COUNTY, TEXAS, AND BEING FURTHER DESCRIBED IN WARRANTY DEED WITH VENDOR'S LIEN, RECORDED IN DOCUMENT NO. 202216926 OF THE OFFICIAL PUBLIC RECORDS OF BURNET COUNTY, TEXAS, DO HEREBY PLAT THE SAME AS SHOWN HEREON AND DOES HEREBY ADOPT THIS PLAT OF SAID SUBDIVISION TO BE KNOWN AS "SPLIT ROCK SUBDIVISION" AS THE OFFICIAL PLAT OF SAME AND DOES HEREBY DEDICATE THE STREETS AND EASEMENTS SHOWN HEREON TO THE USE OF THE PUBLIC

IN WITNESS WHEREOF, HAS THE PRESENTS TO BE SIGNED ON THIS _____ DAY OF _____, 2026.

DANIEL L. BLACK – OWNER

KAREN L. BLACK – OWNER

STATE OF TEXAS:
COUNTY OF _____:

BEFORE ME, IN AND FOR SAID COUNTY AND STATE, ON THIS DAY PERSONALLY APPEARED DANIEL L. BLACK & KAREN L. BLACK, KNOWN TO ME TO BE THE PERSONS WHOSE NAMES ARE SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THAT THEY EXECUTED THE SAME FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS _____ DAY OF _____, 2026.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

STATE OF TEXAS:
COUNTY OF BURNET:

THE ATTACHED PLAT OF ALL OF A 6.34 ACRE TRACT OF LAND OUT OF THE SMITH BAILEY SURVEY NO. 100, ABSTRACT NO. 55, IN BURNET COUNTY, TEXAS, AND BEING FURTHER DESCRIBED IN WARRANTY DEED WITH VENDOR'S LIEN, RECORDED IN DOCUMENT NO. 202216926 OF THE OFFICIAL PUBLIC RECORDS OF BURNET COUNTY, TEXAS, DO HEREBY PLAT THE SAME AS SHOWN HEREON AND DOES HEREBY ADOPT THIS PLAT OF SAID SUBDIVISION TO BE KNOWN AS "SPLIT ROCK SUBDIVISION", WAS FOUND TO COMPLY WITH THE STATUTES AND LAWS OF THE STATE OF TEXAS AND WAS APPROVED FOR FILING THEREOF IN THE PLAT RECORDS OF BURNET COUNTY, TEXAS.

TO CERTIFY WHICH, THE UNDERSIGNED AS COUNTY JUDGE OF BURNET COUNTY, TEXAS,

THIS _____ DAY OF _____, 2026.

ATTEST:

JIM LUTHER, JR., COMMISSIONER PRECINCT 1

BRYAN WILSON, COUNTY JUDGE

STATE OF TEXAS:
COUNTY OF BURNET:

I, K.C. LUST, A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF TEXAS, DO HEREBY CERTIFY THAT THIS PLAT OF "SPLIT ROCK SUBDIVISION" WAS PREPARED FROM AN ACTUAL SURVEY MADE ON THE GROUND UNDER MY DIRECT SUPERVISION, AND THAT SAID PLAT IS A TRUE AND CORRECT REPRESENTATION TO THE BEST OF MY BELIEFS AND KNOWLEDGE.

WITNESS MY HAND AND SEAL THIS 17TH DAY OF JUNE, 2026.

K.C. LUST, R.P.L.S. NO. 5273

PRELIMINARY – ADMINISTRATIVE REVIEW

PURSUANT TO THE STATE OF TEXAS ADMINISTRATIVE CODE SECTION 138.33(e), THIS DOCUMENT IS "PRELIMINARY, THIS DOCUMENT SHALL NOT BE RECORDED FOR ANY PURPOSE AND SHALL NOT BE USED OR VIEWED OR RELIED UPON AS A FINAL SURVEY DOCUMENT"

LEGAL DESCRIPTION

BEING A 6.34 ACRE TRACT OF LAND OUT OF THE SMITH BAILEY SURVEY NO. 100, ABSTRACT NO. 55, IN BURNET COUNTY, TEXAS, AND BEING FURTHER DESCRIBED IN WARRANTY DEED WITH VENDOR'S LIEN TO DANIEL L. BLACK & KAREN L. BLACK, RECORDED IN DOCUMENT NO. 202216926 OF THE OFFICIAL PUBLIC RECORDS OF BURNET COUNTY, TEXAS, SAID 6.34 ACRES BEING FURTHER DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING AT A 1/2" IRON PIN FOUND ALONG THE EAST RIGHT-OF-WAY LINE OF F.M. HIGHWAY 2342, AT THE NORTHWEST CORNER OF A CALLED 770.1 ACRE TRACT OF LAND DESCRIBED IN DOCUMENT TO CAMP BUCKNER, RECORDED IN VOLUME 103, PAGE 324 OF THE OFFICIAL PUBLIC RECORDS OF BURNET COUNTY, TEXAS, THE SOUTHWEST CORNER OF SAID 6.34 ACRE TRACT, AND HEREOF;
NORTHING: 10222070.47 EASTING: 2909809.07

THENCE ALONG THE EAST RIGHT-OF-WAY OF F.M. HIGHWAY 2342, THE WEST LINE OF SAID 6.34 ACRE TRACT, AND HEREOF, THE FOLLOWING COURSES AND DISTANCES:

- 1) ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 3859.72', AN ARC LENGTH OF 584.31', AND A CHORD LENGTH OF 583.75' THAT BEARS NORTH 14°27'16" EAST, TO A TXDOT CONCRETE RIGHT-OF-WAY MONUMENT FOUND;
- 2) NORTH 10°08'22" EAST, A DISTANCE OF 1050.51' TO A 1/2" IRON PIN FOUND ALONG THE EAST RIGHT-OF-WAY LINE OF F.M. HIGHWAY 2342, THE WEST LINE OF A CALLED 456.7 ACRE TRACT OF LAND DESCRIBED IN DOCUMENT TO LONGHORN CAVERN STATE PARK, RECORDED IN VOLUME 81, PAGE 359 OF THE DEED RECORDS OF BURNET COUNTY, TEXAS, AT THE NORTHERN MOST CORNER OF SAID 6.34 ACRE TRACT, AND HEREOF;

THENCE SOUTH 01°48'37" EAST, ALONG THE WEST LINE OF SAID 456.7 ACRES, THE EAST LINE OF SAID 6.34 ACRES, AND HEREOF, A DISTANCE OF 1593.99' TO A 1/2" IRON PIN FOUND ALONG THE NORTH LINE OF SAID 770.1 ACRE TRACT, AT THE SOUTHWEST CORNER OF SAID 456.7 ACRE TRACT, THE SOUTHEAST CORNER OF SAID 6.34 ACRE TRACT, AND HEREOF;

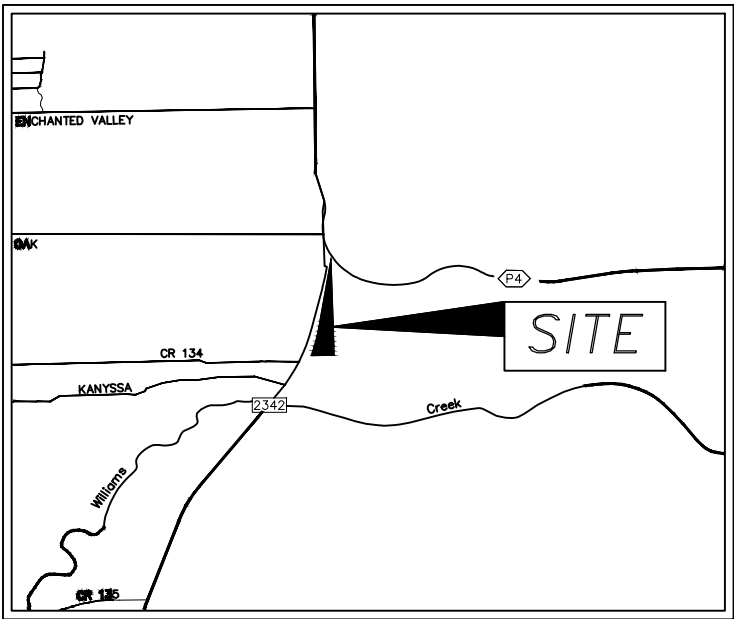
THENCE SOUTH 89°04'10" WEST, ALONG THE NORTH LINE OF SAID 770.1 ACRE TRACT, THE SOUTH LINE OF SAID 6.34 ACRE TRACT, AND HEREOF, A DISTANCE OF 381.06' TO THE POINT OF BEGINNING, AND CONTAINING 6.34 ACRES, MORE OR LESS.

NOTES:

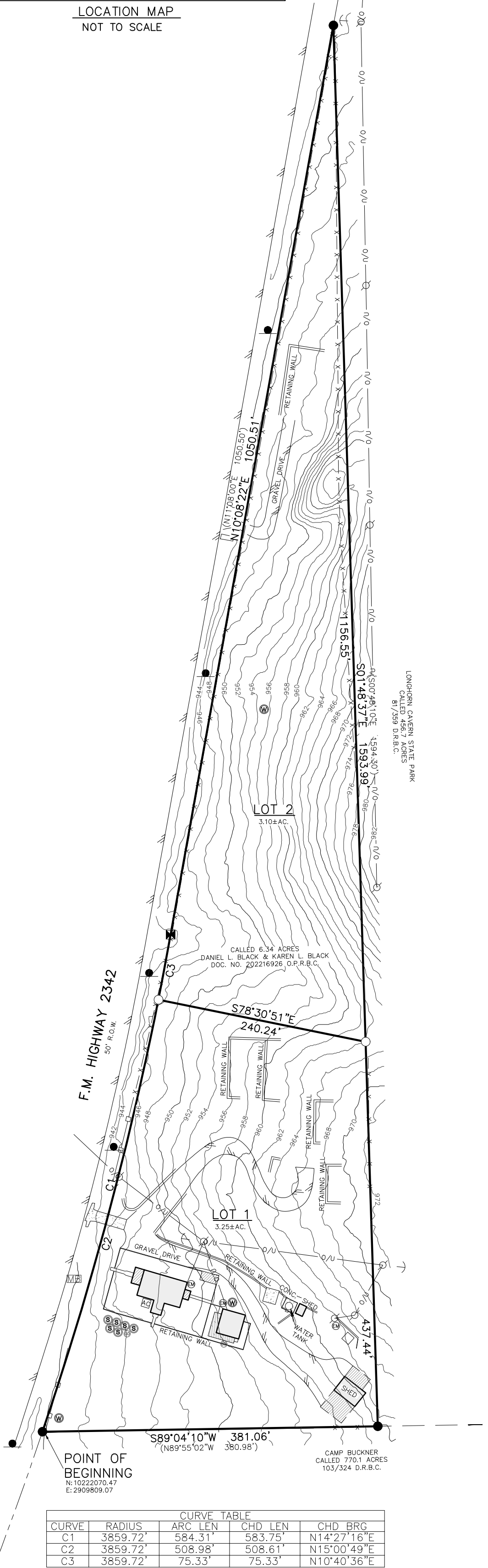
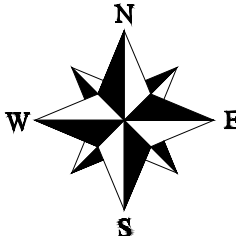
1. WATER WILL BE PROVIDED BY PRIVATE WELL.
2. WASTE WATER WILL BE SUPPORTED BY O.S.S.F.
3. GARBAGE PICKUP IS AVAILABLE BY COMMERCIAL FIRM.
4. THIS PLAT WAS PREPARED IN CONFORMANCE WITH THE BURNET COUNTY CURRENT SUBDIVISION REGULATIONS.
5. ENTIRETY OF THE SUBJECT PROPERTY IS LOCATED WITHIN ZONE X (AREAS OUTSIDE THE 100 YR FLOOD) AS GRAPHICALLY IDENTIFIED ON FEMA F.I.R.M., MAP NO. 48053C0450F, EFFECTIVE 03/15/2012.
6. SUBJECT TO ALL CURRENT LAND USE ORDINANCES AND SUBDIVISION REGULATIONS OF BURNET COUNTY, TEXAS.
7. BASIS OF BEARINGS: TEXAS COORDINATE SYSTEM – NAD 83, CENTRAL ZONE.
8. THE COORDINATES SHOWN HEREON ARE GRID VALUES, FOR SURFACE VALUES APPLY A COMBINED SCALE FACTOR OF 1.00014948 FEET.
9. ALL PROPERTY HEREIN IS SUBJECT TO THE LOWER COLORADO RIVER AUTHORITY'S HIGHLAND LAKES WATERSHED ORDINANCE. WRITTEN NOTIFICATION AND/OR PERMITS ARE REQUIRED PRIOR TO COMMENCING ANY DEVELOPMENT ACTIVITIES. CONTACT LCRA WATERSHED MANAGEMENT AT 1-800-776-5272, EXTENSION 2324 FOR MORE INFORMATION.
10. EACH AND EVERY ON-SITE SEWAGE FACILITY INSTALLED ON LOTS 1 & 2 MUST BE PERMITTED, INSPECTED AND APPROVED FOR OPERATION UNDER THOSE TERMS, STANDARDS AND REQUIREMENTS OF THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY AND LOWER COLORADO RIVER AUTHORITY AS ARE IN EFFECT AT THE TIME SUCH APPLICATIONS FOR PERMITS ARE MADE. THESE LOTS MAY REQUIRE PROFESSIONALLY DESIGNED WASTEWATER DISPOSAL SYSTEMS DUE TO TOPOGRAPHICAL, GEOLOGICAL AND WATER WELL CONSIDERATIONS.

BEING A PLAT OF A 6.34 ACRE TRACT OF LAND OUT OF THE SMITH BAILEY SURVEY NO. 100, ABSTRACT NO. 55, IN BURNET COUNTY, TEXAS, AND BEING FURTHER DESCRIBED IN WARRANTY DEED WITH VENDOR'S LIEN TO DANIEL L. BLACK & KAREN L. BLACK, RECORDED IN DOCUMENT NO. 202216926 OF THE OFFICIAL PUBLIC RECORDS OF BURNET COUNTY, TEXAS, TO BE KNOWN AS

SPLIT ROCK SUBDIVISION



CUPLIN ASSOCIATES INC.
LAND SURVEYORS & PLANNERS

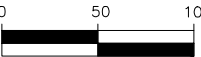


CURVE TABLE			
CURVE	RADIUS	ARC LEN	CHD LEN
C1	3859.72'	584.31'	583.75'
C2	3859.72'	508.98'	508.61'
C3	3859.72'	75.33'	75.33'

PROJ NO. 26041
PREPARED FOR: DANIEL & KAREN BLACK
TECH: JTM
APPROVED: K.C. LUST
FIELDWORK PERFORMED ON: 02/02/2026
FILE PATH: PROJECTS\2026\26041\DWG\26041 SUBDIVISION.dwg
COPYRIGHT:2026

1500 OLLIE LANE
MARBLE FALLS, TX. 78654
PH.325-388-3300/830-693-8815
WWW.CUPLINASSOCIATES.COM

SCALE 1" = 100'



	2	
	1	
DATE	NO.	DESCRIPTION
REVISIONS		

1 OF 1
SHEET

Burnet County Commissioners Court

Jim Luther Jr.
Precinct 1

Damon Beierle
Precinct 2

Bryan Wilson
County Judge

Chad Collier
Precinct 3

Joe Don Dockery
Precinct 4

Regular Session

6.

Meeting Date: 08/11/2026

Subject

Discuss, consider and take appropriate action concerning a request for a replat of lots 28 and 29, Rolling Hills Reserve, Phase 1, to be known as lot 28A, Rolling Hills Reserve, Phase 1, a combination of 2 tracts into 1. (Luther)

Attachments

26529 PRELIM REPLAT

STATE OF TEXAS:
COUNTY OF _____:

KNOW ALL MEN BY THESE PRESENTS: THAT DAVID HILLOCK & AMY L. HILLOCK, BEING THE OWNERS OF LOTS 28 & 29, ROLLING HILLS RESERVE, PHASE ONE, A SUBDIVISION LOCATED IN BURNET COUNTY, TEXAS AS SHOWN ON PLAT RECORDED IN DOCUMENT NO. 201909598 OF THE OFFICIAL PUBLIC RECORDS OF BURNET COUNTY, TEXAS, AND BEING DESCRIBED IN DOCUMENT NOS. 202511242 & 202606865 OF THE OFFICIAL PUBLIC RECORDS OF BURNET COUNTY, TEXAS, DO HEREBY REPLAT THE SAME AS SHOWN HEREON AND DOES HEREBY ADOPT THIS PLAT OF SAID SUBDIVISION TO BE KNOWN AS "LOT 28A, ROLLING HILLS RESERVE, PHASE ONE" AS THE OFFICIAL PLAT OF SAME AND DOES HEREBY DEDICATE THE STREETS AND EASEMENTS SHOWN HEREON TO THE USE OF THE PUBLIC

IN WITNESS WHEREOF, HAS THE PRESENTS TO BE SIGNED ON THIS _____ DAY OF _____, 2026.

DAVID HILLOCK – OWNER

AMY L. HILLOCK – OWNER

STATE OF TEXAS:
COUNTY OF _____:

BEFORE ME, IN AND FOR SAID COUNTY AND STATE, ON THIS DAY PERSONALLY APPEARED DAVID HILLOCK & AMY L. HILLOCK, KNOWN TO ME TO BE THE PERSONS WHOSE NAMES ARE SUBSCRIBED TO THE FOREGOING INSTRUMENTS AND ACKNOWLEDGED THAT THEY EXECUTED THE SAME FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS _____ DAY OF _____, 2026.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

STATE OF TEXAS:
COUNTY OF BURNET:

THE ATTACHED PLAT OF ALL OF LOTS 28 & 29, ROLLING HILLS RESERVE, PHASE ONE, A SUBDIVISION LOCATED IN BURNET COUNTY, TEXAS AS SHOWN ON PLAT RECORDED IN DOCUMENT NO. 201909598 OF THE OFFICIAL PUBLIC RECORDS OF BURNET COUNTY, TEXAS, TO BE KNOWN AS "LOT 28A, ROLLING HILLS RESERVE, PHASE ONE", WAS FOUND TO COMPLY WITH THE STATUTES AND LAWS OF THE STATE OF TEXAS AND WAS APPROVED FOR FILING THEREOF IN THE PLAT RECORDS OF BURNET COUNTY, TEXAS.

TO CERTIFY WHICH, THE UNDERSIGNED AS COUNTY JUDGE OF BURNET COUNTY, TEXAS,

THIS _____ DAY OF _____, 2026.

ATTEST:

JIM LUTHER, COMMISSIONER PRECINCT 1

BRYAN WILSON, COUNTY JUDGE, BURNET COUNTY, TEXAS

STATE OF TEXAS:
COUNTY OF BURNET:

I, K.C. LUST, A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF TEXAS, DO HEREBY CERTIFY THAT THIS REPLAT OF "LOT 28A, ROLLING HILLS RESERVE, PHASE ONE" WAS PREPARED FROM AN ACTUAL SURVEY MADE ON THE GROUND UNDER MY DIRECT SUPERVISION, AND THAT SAID PLAT IS A TRUE AND CORRECT REPRESENTATION TO THE BEST OF MY BELIEFS AND KNOWLEDGE.

WITNESS MY HAND AND SEAL THIS _____ DAY OF _____, 2026.

K.C. LUST, R.P.L.S. NO. 5273

PRELIMINARY – ADMINISTRATIVE REVIEW

THIS DOCUMENT IS PRELIMINARY, THIS DOCUMENT SHALL NOT BE RECORDED FOR ANY PURPOSE AND SHALL NOT BE USED OR VIEWED OR RELIED UPON AS A FINAL SURVEY DOCUMENT

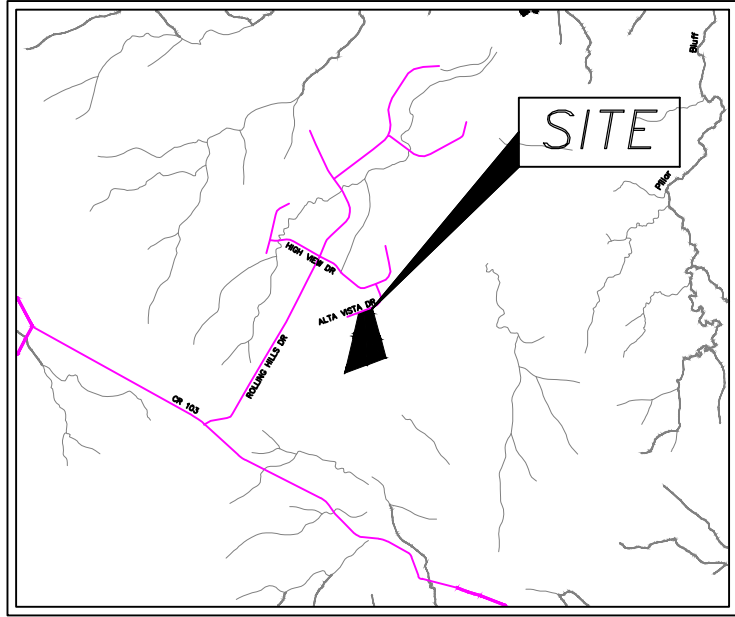
NOTES:

1. WATER WILL BE PROVIDED BY WELL.
2. WASTE WATER WILL BE SUPPORTED BY O.S.S.F.
3. GARBAGE PICKUP IS AVAILABLE BY COMMERCIAL FIRM.
4. THIS PLAT WAS PREPARED IN CONFORMANCE WITH THE BURNET COUNTY CURRENT SUBDIVISION REGULATIONS.
5. THIS PLAT HEREBY DELETES AND TAKES PLACE OF LOTS 28 AND 29, ROLLING HILLS RESERVE, PHASE ONE, A SUBDIVISION LOCATED IN BURNET COUNTY, TEXAS, AS SHOWN ON PLAT RECORDED IN DOCUMENT NO. 201909598 OF THE OFFICIAL PUBLIC RECORDS OF BURNET COUNTY, TEXAS.
6. ALL OF THE SUBJECT PROPERTY IS LOCATED WITHIN ZONE X (AREAS OUTSIDE THE 100 YR FLOOD) AS GRAPHICALLY IDENTIFIED ON FEMA F.I.R.M., MAP NO. 48053C0175F, EFFECTIVE 03/05/2012.
7. SUBJECT TO ALL CURRENT LAND USE ORDINANCES AND SUBDIVISION REGULATIONS OF BURNET COUNTY, TEXAS.
8. BASIS OF BEARINGS: TEXAS COORDINATE SYSTEM – NAD 83, CENTRAL ZONE.
9. THE COORDINATES SHOWN HEREON ARE GRID VALUES, FOR SURFACE VALUES APPLY A COMBINED SCALE FACTOR OF 1.00018497 FEET.

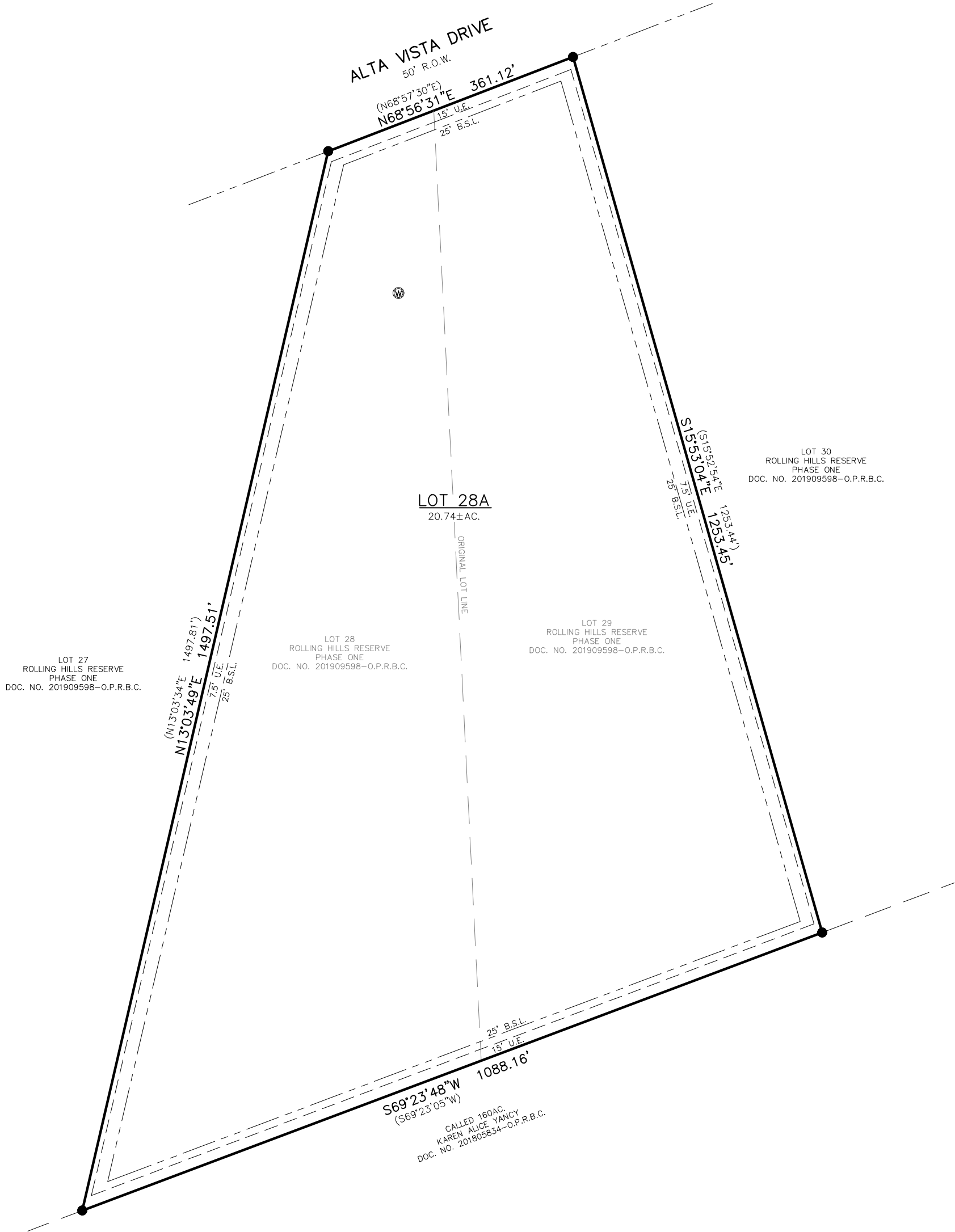
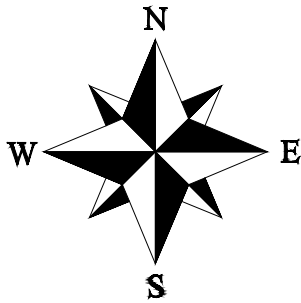


LEGEND

- 1/2" IRON PIN FOUND (UNLESS NOTED)
- ⊗ COTTON SPINDLE FOUND
- .../... VOLUME/PAGE
- O.P.R.B.C. OFFICIAL PUBLIC RECORDS BURNET COUNTY
- () RECORD INFO/SUBJECT
- B.S.L. BLDG. SETBACK LINE
- U.E. UTILITY EASEMENT



LOCATION MAP
NOT TO SCALE



BEING A REPLAT OF LOTS 28 & 29, ROLLING HILLS RESERVE, PHASE ONE, A SUBDIVISION LOCATED IN BURNET COUNTY, TEXAS, AS SHOWN ON PLAT RECORDED IN DOCUMENT NO. 201909598 OF THE OFFICIAL PUBLIC RECORDS OF BURNET COUNTY, TEXAS, TO BE KNOWN AS

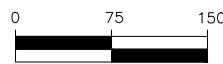
LOT 28A, ROLLING HILLS RESERVE, PHASE ONE

COUNTY SEAL AND FILING INFORMATION

PROJ. NO. 26529
PREPARED FOR: DAVID & AMY HILLOCK
TECH: JTM
APPROVED: K.C. LUST
FIELDWORK PERFORMED ON: 06/02/2026
FILE PATH: PROJECTS 2026\26529\DWG\26529 - REPLAT.dwg
COPYRIGHT:2026 PROFESSIONAL FIRM NO: 10126900

1500 OLLIE LANE
MARBLE FALLS, TX. 78654
PH.325-388-3300/830-693-8815
WWW.CUPLINASSOCIATES.COM

SCALE 1" = 150'



	2	
	1	
DATE	NO.	DESCRIPTION
REVISIONS		

1 OF 1
SHEET

Burnet County Commissioners Court

Jim Luther Jr.
Precinct 1

Damon Beierle
Precinct 2

Bryan Wilson
County Judge

Chad Collier
Precinct 3

Joe Don Dockery
Precinct 4

Regular Session

7.

Meeting Date: 08/11/2026

Subject

Discuss, consider and take appropriate action concerning the final plat approval for Mint Creek Subdivision, a private subdivision consisting of 3 lots on 22.81 acres located in the 1400 block of CR 323A. (Collier)

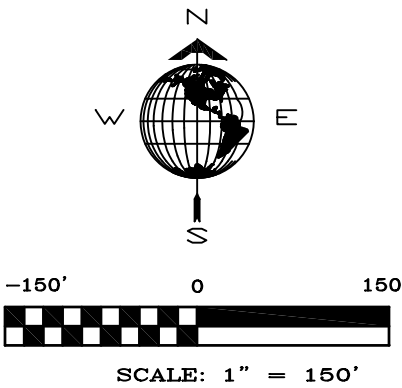
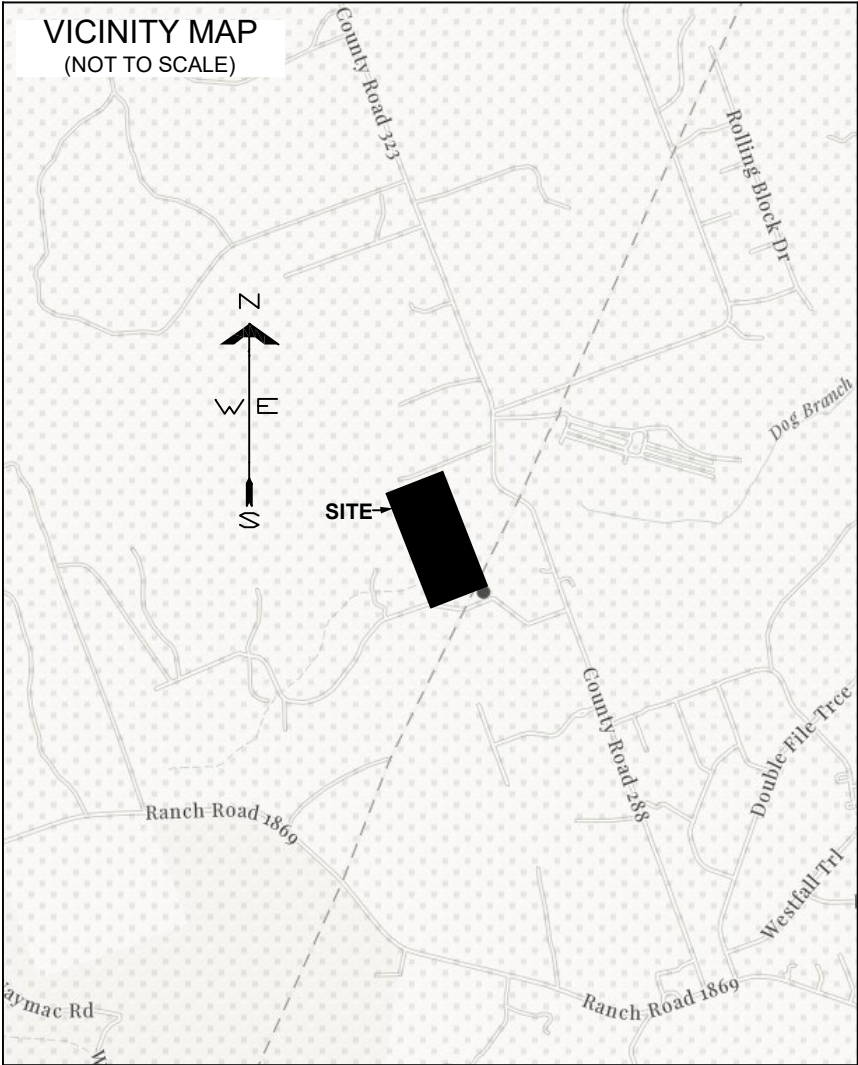
Attachments

MINT CREEK SUBDIVISION PLAT BURNET COUNTY

OWNER: GARY BRIAN ROBINSON
ADDRESS: P.O. BOX 1813 BERTAM, TX 78605
OWNER: JOSEPH PETROCELLI
ADDRESS: 1441 CR 323A BERTRAM, TX 78605
ACREAGE: 22.81 ACRES
PATENT SURVEY: JOHN THOMAS SURVEY, ABSTRACT NO. 342 & JOHN THOMAS SURVEY, ABSTRACT NO. 250
SURVEYOR: AARON J. HARP, RPLS# 6830, HARP LAND SURVEYING
NUMBER OF LOTS: 3
SITE ADDRESS: COUNTY ROAD 323A, LIBERTY HILL, TX 78642
SUBMITTAL DATE: 10/22/2025 - CORRECTED/REVISED DATE:

FINAL PLAT OF
MINT CREEK SUBDIVISION

22.81 ACRES OUT OF THE THOMAS F. GRAY SURVEY, ABSTRACT NO. 342, IN WILLIAMSON COUNTY, TEXAS
& THE THOMAS F. GRAY SURVEY, ABSTRACT NO. 250, IN BURNET COUNTY, TEXAS

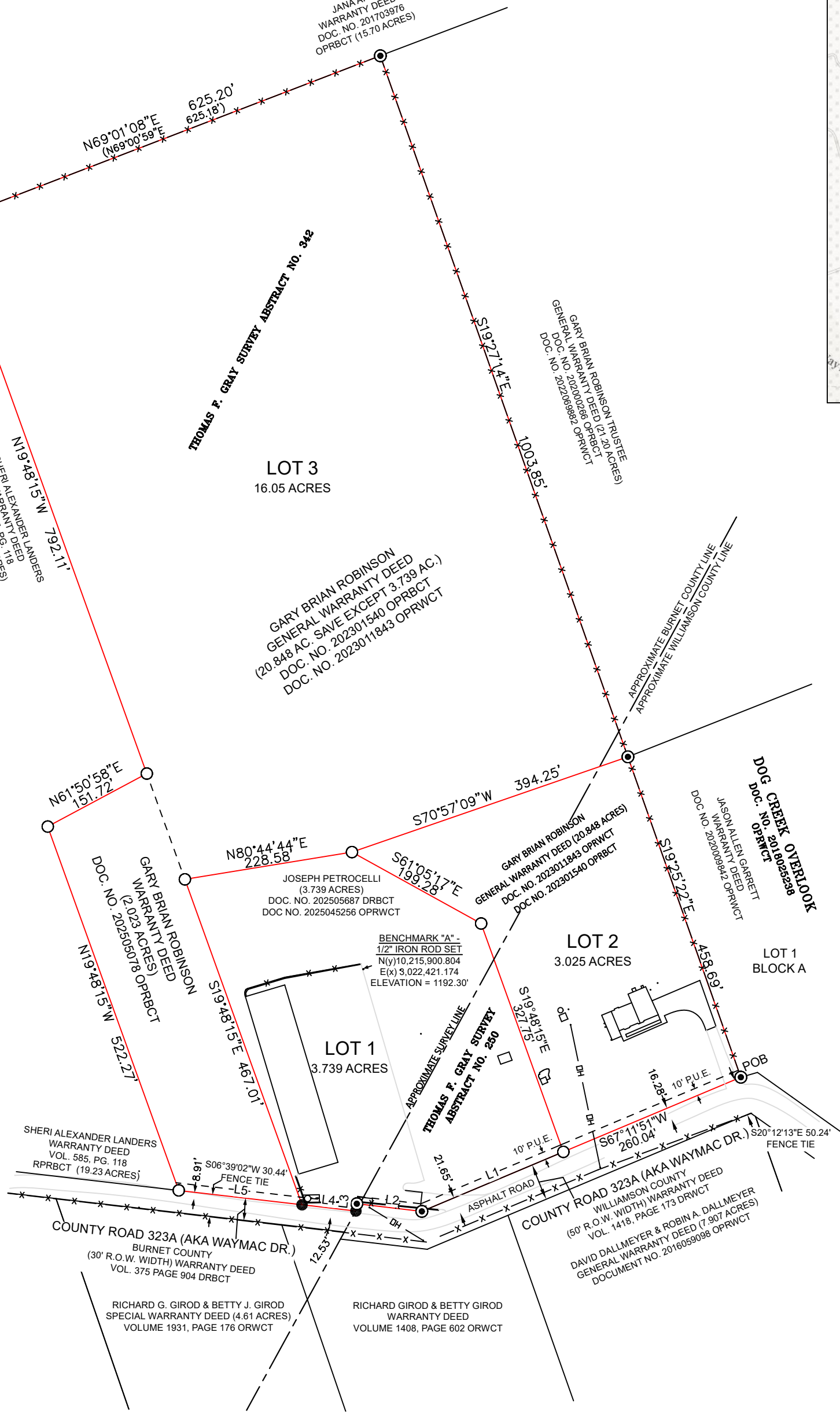


LEGEND

○	Iron Rod Set
●	Cotton Spindle Found
⊙	Iron Rod Found 1/2"
-x-	Fence
()	Record Information
P.U.E.	Public Utility Easement
P.O.B.	Point of Beginning
R.O.W.	Right-Of-Way
RPRWCT	Real Property Records Williamson County, Texas
OPRWCT	Official Public Records Williamson County, Texas
DRWCT	Deed Records Williamson County, Texas
ORWCT	Official Records Williamson County, Texas
PRWCT	Plat Records Williamson County, Texas
RPRBCT	Real Property Records Burnet County, Texas
OPRBCT	Official Public Records Burnet County, Texas
DRBCT	Deed Records Burnet County, Texas
ORBCT	Official Records Burnet County, Texas
PRBCT	Plat Records Burnet County, Texas

LINE TABLE

NUM	BEARING	DISTANCE
L1	S67°11'51"W	207.30'
L2	N83°18'44"W	88.41'
(L2)	N83°20'28"W	88.42'
L3	S07°00'46"W	9.89'
(L3)	S06°39'32"W	10.00'
L4	N83°23'50"W	73.23'
(L4)	N83°20'28"W	73.30'
L5	N83°23'24"W	167.59'



- NOTES:
- WATER SERVICE IS PROVIDED BY AN ON-SITE PRIVATE WELL.
 - WASTEWATER SERVICE IS PROVIDED BY AN ON-SITE SEWAGE FACILITY.
 - THIS PLAT WAS PREPARED IN COMPLIANCE WITH THE BURNET COUNTY SUBDIVISION REGULATIONS.
 - THERE ARE NO NEW ROADS.
 - THERE IS A 10' PUBLIC UTILITY EASEMENT DEDICATED HEREON ALONG ALL STREET RIGHT OF WAYS.
 - BEARING BASIS IS GRID NORTH, UNITED STATES PLANE COORDINATE SYSTEM, TEXAS, CENTRAL ZONE 4203, NAD83, BEARING, DISTANCES, AND AREA SHOWN HERON ARE GRID.
 - A PORTION OF THIS PROPERTY SHOWN HEREON IS ENCRONCHED BY A SPECIAL FLOOD HAZARD AREA(S) INUNDATED BY THE 100 YEAR (1% CHANCE) FLOOD, ZONE A, AS IDENTIFIED BY THE U.S. FEDERAL EMERGENCY MANAGEMENT AGENCY FLOOD INSURANCE RATE MAP, COMMUNITY PANEL NO. 48491C0225F, DATED DECEMBER 20, 2019, FOR WILLIAMSON COUNTY, TEXAS.
 - NO COMMITMENT FOR TITLE REGARDING EASEMENTS, RESTRICTIONS, AND OTHER MATTERS AFFECTING THIS PROPERTY HAS BEEN PROVIDED. NO ADDITIONAL RESEARCH WAS DONE FOR THE PURPOSE OF THIS SURVEY.
 - BY FILING THIS PLAT, V.I.P. C.L., -u.M." > D J 5 L FUTURE OWNERS OF PROPERTY WITHIN THIS SUBDIVISION, BY PURCHASING SUCH PROPERTY ACKNOWLEDGE AND AGREE THAT THE COUNTY SHALL HAVE NO OBLIGATION WHATSOEVER TO REPAIR OR ACCEPT MAINTENANCE OF THE PRIVATE ROADS IN THIS SUBDIVISION.
 - PRIVATE/GATED ROADWAYS SHALL BE CONSIDERED PRIVATE AND SHALL BE MAINTAINED BY THE MOONLIGHT BEND MUNICIPAL UTILITY DISTRICT AND/OR A HOMEOWNER'S ASSOCIATION.
 - ANY UNMANNED GATES SHALL HAVE A KNOX BOX FOR THE FIRE DEPARTMENT.
 - MINIMUM SINGLE-FAMILY, ATTACHED RESIDENTIAL LOT WIDTH SHALL BE FORTY FEET WIDE.
 - MINIMUM SINGLE-FAMILY, ATTACHED RESIDENTIAL LOT LENGTH SHALL BE EIGHTY FEET LONG
 - MINIMUM FRONT SETBACK FOR SINGLE-FAMILY LOTS SHALL BE TWENTY-FIVE FEET OR AS REQUIRED BY THE HOMEOWNER'S ASSOCIATION.

LEGAL DESCRIPTION:

DESCRIPTION OF 22.81 ACRES, MORE OR LESS, OUT OF THE THOMAS F. GRAY SURVEY, ABSTRACT NO. 342, IN BURNET COUNTY, AND THE THOMAS F. GRAY SURVEY, ABSTRACT NO. 250, IN WILLIAMSON COUNTY TEXAS, BEING ALL OF THAT CERTAIN 20.848 ACRE TRACT, SAVE AND EXCEPT A 3.739 ACRE TRACT, CONVEYED TO GARY BRIAN ROBINSON BY GENERAL WARRANTY DEED AND RECORDED IN DOCUMENT NO. 202301540, OFFICIAL PUBLIC RECORDS BURNET COUNTY, TEXAS, AND DOCUMENT NO. 2023011843, OFFICIAL PUBLIC RECORDS WILLIAMSON COUNTY, TEXAS, BEING A PORTION OF THAT CERTAIN 2.023 ACRE TRACT CONVEYED TO GARY BRIAN ROBINSON BY WARRANTY DEED AND RECORDED IN DOCUMENT NO. 202505078, OFFICIAL PUBLIC RECORDS BURNET COUNTY, TEXAS, AND ALL OF THAT CERTAIN 3.739 ACRE TRACT CONVEYED TO JOSEPH PETROCELLI AND RECORDED IN DOCUMENT NO. 202505687, DEED RECORDS BURNET COUNTY, TEXAS, AND RECORDED IN DOCUMENT NO. 2025045256, OFFICIAL PUBLIC RECORDS WILLIAMSON COUNTY, TEXAS, SAID 22.81 ACRES OF LAND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING for record at an iron rod found on the north line County Road 323A, having a 50' width right of way, as conveyed to Williamson County by Warranty Deed and recorded in Volume 1418, Page 173, Deed Records Williamson County, Texas, said point being the southeast corner of said 20.848 acre tract, same being the southwest corner of Lot 1, Block A, Dog Creek Overlook, a subdivision in Williamson County, Texas, as shown on the plat or map thereof, and recorded in Document No. 2018025238, Official Public Records, Williamson County, Texas, this point being the POINT OF BEGINNING and having Grid Coordinates of N(Y) 10215754.881, E(X) 3022930.996, United States State Plane Coordinate System, Texas Central Zone 4203, NAD83, and for the southeast corner of the herein described tract;

THENCE, coincident with the north right of way line of said County Road 323A, and the south line of said 20.848 acre tract, the following three (3) courses and distances;

- South 67°11'15" West, 467.34 feet to an iron rod found with a plastic cap stamped "QUICK INC RPLS 6447", for an exterior corner of the herein described tract;
- North 83°18'44" West, 88.41 feet to an iron rod found with a plastic cap stamped "QUICK INC RPLS 6447", for an interior corner of the herein described tract;
- South 07°00'46" West, 9.89 feet to a cotton spindle found on the north line of said County Road 323A, said point being an exterior corner of a 30 foot wide road easement conveyed to Burnet County by Warranty Deed and recorded in Volume 375, Page 904, Deed Records Burnet County, Texas, and for an exterior corner of the herein described tract;

THENCE, North 83°23'50" West, coincident with the north line of said County Road 323A and the south line of said 20.848 acre tract, a distance of 73.23 feet to a cotton spindle found for the southwest corner of said 20.848 acre tract, said point being on the east line of said 2.023 acre tract, same being a point on the east line of that certain 19.23 acre tract conveyed to Sheri Alexander Landers by Warranty Deed and recorded in Volume 585, Page 118, Real Property Records Burnet County, Texas, and for an angle corner of the herein described tract;

THENCE, North 83°23'24" West, coincident with the north line of said County Road 323A, crossing over said 19.23 acre tract and said 2.023 acre tract, a distance of 167.59 feet to an iron rod set with a plastic cap stamped "RPLS 6830", for the southwest corner of the herein described tract

THENCE, North 19°48'15" West, coincident with the west line of said 2.023 acre tract and crossing over said 19.23 acre tract, a distance of 522.27 feet to an iron rod found with a plastic cap stamped "RPLS 6830" for the northwest corner of said 2.023 acre tract, and for an exterior corner of the herein described tract;

THENCE, North 61°50'58" East, coincident with the north line of said 2.023 acre tract and crossing over said 19.23 acre tract, a distance of 151.72 feet to an iron rod found with a plastic cap stamped "RPLS 6830" for the northeast corner of said 2.023 acre tract, said point being on the east line of said 19.23 acre tract and the west line of said 20.848 acre tract, and for an interior corner of the herein described tract;

THENCE, North 19°48'15" West, coincident with the west line of said 20.848 acre tract and the east line of said 19.23 acre tract, a distance of 792.11 feet to an iron rod found for the northwest corner of said 20.848 acre tract, said point being the northeast corner of said 19.23 acre tract, same being the southeast corner of that certain 10.20 acre tract conveyed to Melissa Jean Clumley by General Warranty Deed and recorded in Document No. 201811504, Official Public Records Burnet County, Texas, and in Document No. 2022069882, Official Public Records Williamson County, Texas, and for the northeast corner of the herein described tract;

THENCE, North 69°01'08" East, coincident with the north line of said 20.848 acre tract and the south line of said 15.70 acre tract, a distance of 625.20 feet to an iron rod found for the northeast corner of said 20.848 acre tract, said point being the northwest corner of that certain 21.20 acre tract conveyed to Gary Brian Robinson, Trustee by General Warranty Deed and recorded in Document No. 202000266, Official Public Records Burnet County, Texas, and in Document No. 2022069882, Official Public Records Williamson County, Texas, and for the northeast corner of the herein described tract;

THENCE, South 19°27'14" East, coincident with the east line of said 20.848 acre tract and the west line of said 21.20 acre tract, a distance of 1003.85 feet to an iron rod found for the southwest corner of said 21.20 acre tract, same being the northwest corner of said Lot 1, and for an angle corner of the herein described tract;

THENCE, South 19°25'22" East, coincident with the east line of said 20.848 acre tract and the west line of said Lot 1, a distance of 458.69 feet to the POINT OF BEGINNING, containing 22.81 acres, more or less, within these metes and bounds;



SHEET 1 OF 2

HARP LAND SURVEYING LLC
P.O. BOX 404
CEDAR PARK, TX 78630
harpssurveying.com
FIRM NO. 10194690

FINAL PLAT OF
MINT CREEK SUBDIVISION

22.81 ACRES OUT OF THE THOMAS F. GRAY SURVEY, ABSTRACT NO. 342, IN WILLIAMSON COUNTY,
TEXAS & THE THOMAS F. GRAY SURVEY, ABSTRACT NO. 250, IN BURNET COUNTY, TEXAS

THE STATE OF TEXAS §
COUNTY OF BURNET §

THAT I, GARY BRIAN ROBINSON, AS THE OWNER OF THAT CERTAIN 20.848 ACRE TRACT CONVEYED BY GENERAL WARRANTY DEED AND RECORDED IN DOCUMENT 202301540, OFFICIAL PUBLIC RECORDS BURNET COUNTY, TEXAS, AND OF THAT CERTAIN 2.023 TRACT CONVEYED BY WARRANTY DEED AND RECORDED IN DOCUMENT NO. 202505078, OFFICIAL PUBLIC RECORDS BURNET COUNTY, TEXAS, DO HEREBY CONSENT TO ALL PLAT NOTE REQUIREMENTS SHOWN HEREON, AND DO HEREBY DEDICATE TO THE PUBLIC FOREVER USE OF THE STREETS, ALLEYS, EASEMENTS AND ALL OTHER LANDS INTENDED FOR PUBLIC DEDICATION AS SHOWN HEREON TO BE KNOWN AS: MINT CREEK SUBDIVISION.

TO CERTIFY WHICH, WITNESS BY MY HAND THIS ____ DAY OF _____, 2025.

GARY BRIAN ROBINSON
OWNER

THE STATE OF TEXAS §
COUNTY OF BURNET §

BEFORE ME, THE UNDERSIGNED AUTHORITY, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, ON THIS DAY PERSONALLY, GARY BRIAN ROBINSON, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS ____ DAY OF _____, 2025

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS
PRINTED NAME: _____
MY COMMISSION EXPIRES: _____

THE STATE OF TEXAS §
COUNTY OF BURNET §

THAT I, SHERI ALEXANDER LANDERS, AS THE LIEN HOLDER OF THAT CERTAIN 2.023 TRACT CONVEYED BY WARRANTY DEED AND RECORDED IN DOCUMENT NO. 202505078, OFFICIAL PUBLIC RECORDS BURNET COUNTY, TEXAS, DO HEREBY CONSENT TO ALL PLAT NOTE REQUIREMENTS SHOWN HEREON, AND DO HEREBY FOREVER DEDICATE TO THE PUBLIC THE ROADS, ALLEYS, RIGHTS-OF-WAY, EASEMENTS AND PUBLIC PLACES SHOWN HEREON FOR SUCH PUBLIC PURPOSES AS WILLIAMSON COUNTY MAY DEEM APPROPRIATE, AND DO HEREBY STATE THAT ALL PUBLIC ROADWAYS AND EASEMENTS AS SHOWN ON THIS PLAT ARE FREE OF LIENS. THIS SUBDIVISION IS TO BE KNOWN AS BAILEY'S PLAYGROUND.

TO CERTIFY WHICH, WITNESS BY MY HAND THIS ____ DAY OF _____, 2025.

NAME:
TITLE:

BEFORE ME, THE UNDERSIGNED AUTHORITY, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, ON THIS DAY PERSONALLY, SHERI ALEXANDER LANDERS, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS ____ DAY OF _____, 2025

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS
PRINTED NAME: _____
MY COMMISSION EXPIRES: _____

THE STATE OF TEXAS §
COUNTY OF BURNET §

THAT I, JOSEPH PETROCELLI, AS THE OWNER OF THAT CERTAIN 3.739 ACRE TRACT CONVEYED TO JOSEPH PETROCELLI AND RECORDED IN DOCUMENT NO. 202505687, DEED RECORDS BURNET COUNTY, TEXAS, AND RECORDED IN DOCUMENT NO. 2025045256, OFFICIAL PUBLIC RECORDS WILLIAMSON COUNTY, TEXAS, DO HEREBY CONSENT TO ALL PLAT NOTE REQUIREMENTS SHOWN HEREON, AND DO HEREBY DEDICATE TO THE PUBLIC FOREVER USE OF THE STREETS, ALLEYS, EASEMENTS AND ALL OTHER LANDS INTENDED FOR PUBLIC DEDICATION AS SHOWN HEREON TO BE KNOWN AS: MINT CREEK SUBDIVISION.

TO CERTIFY WHICH, WITNESS BY MY HAND THIS ____ DAY OF _____, 2025.

JOSEPH PETROCELLI
OWNER

THE STATE OF TEXAS §
COUNTY OF BURNET §

BEFORE ME, THE UNDERSIGNED AUTHORITY, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, ON THIS DAY PERSONALLY, JOSEPH PETROCELLI, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS ____ DAY OF _____, 2025

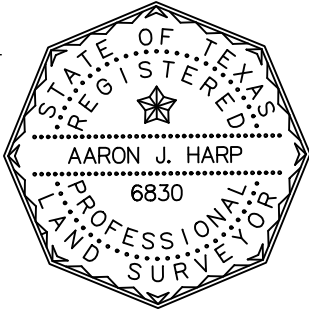
NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS
PRINTED NAME: _____
MY COMMISSION EXPIRES: _____

THE STATE OF TEXAS §
COUNTY OF BURNET §

THAT I, AARON J. HARP, RPLS# 6830, DO HEREBY CERTIFY THAT I PREPARED THIS PLAT FROM AN ACTUAL AND ACCURATE ON THE GROUND SURVEY OF THE LAND AND THAT THE CORNER MONUMENTS SHOWN THEREON WERE PROPERLY PLACED UNDER MY PERSONAL SUPERVISION, AND COMPLIES WITH THE SUBDIVISION REGULATIONS ADOPTED BY WILLIAMSON COUNTY, TEXAS.

THIS TRACT IS NOT LOCATED WITHIN THE EDWARD AQUIFER RECHARGE ZONE.

SIGNATURE LICENSED SURVEYOR
DATE: _____



THE STATE OF TEXAS §
COUNTY OF BURNET §

THE ATTACHED PLAT TO BE KNOWN AS "MINT CREEK SUBDIVISION", WAS FOUND TO COMPLY WITH THE SUBDIVISION REGULATIONS OF BURNET COUNTY, TEXAS AND WAS APPROVED FOR FILING THEREOF IN THE OFFICIAL PUBLIC RECORDS OF BURNET COUNTY, TEXAS.

TO CERTIFY WHICH, THE UNDERSIGNED AS COUNTY JUDGE OF BURNET COUNTY, TEXAS THIS ____ DAY OF _____ 2025.

BRYAN WILSON, COUNTY JUDGE, BURNET COUNTY, TEXAS

THE STATE OF TEXAS §
COUNTY OF BURNET §

THE ATTACHED PLAT TO BE KNOWN AS "MINT CREEK SUBDIVISION", WAS FOUND TO COMPLY WITH THE SUBDIVISION REGULATIONS OF BURNET COUNTY, TEXAS AND WAS APPROVED FOR FILING THEREOF IN THE OFFICIAL PUBLIC RECORDS OF BURNET COUNTY, TEXAS.

TO CERTIFY WHICH, THE UNDERSIGNED AS COUNTY COMMISSIONER PRECINCT 3 OF BURNET COUNTY, TEXAS THIS ____ DAY OF _____ 2025.

CHAD COLLIER PRECINCT 3 COMMISSIONER

THE STATE OF TEXAS §
COUNTY OF BURNET §

THAT I, VICINTA STAFFORD, COUNTY CLERK OF COUNTY COURT OF SAID COUNTY, DO HEREBY CERTIFY THAT THE FOREGOING INSTRUMENT WITH ITS CERTIFICATE OF AUTHENTICATION WAS FILED FOR RECORD IN MY OFFICE ON THIS ____ DAY OF _____, 2024, AT ____ O'CLOCK __ M. AND WAS DULY RECORDED ON THIS ____ DAY OF _____, 20____, AT ____ O'CLOCK __ M. INSTRUMENT NO. _____ OF THE OFFICIAL PUBLIC RECORDS BURNET COUNTY, TEXAS.

WITNESS MY HAND AND OFFICIAL SEAL THIS ____ DAY OF _____ 2024

VICINTA STAFFORD, COUNTY CLERK, BURNET COUNTY, TEXAS



SHEET 2 OF 2

HARP LAND SURVEYING LLC
P.O. BOX 404
CEDAR PARK, TX 78630
harpsurveying.com
FIRM NO. 10194690

Burnet County Commissioners Court

Jim Luther Jr.
Precinct 1

Damon Beierle
Precinct 2

Bryan Wilson
County Judge

Chad Collier
Precinct 3

Joe Don Dockery
Precinct 4

Regular Session

11.

Meeting Date: 08/11/2026

Subject

Public Hearing on the County Clerk Records Archive Plan at 9:30 a.m. (Wilson / Stafford)

Attachments

FY27 Archive Plan



THE COUNTY OF BURNET

Vicinta Stafford
Burnet County Clerk
220 S. Pierce St.
Burnet, Texas 78611
512-756-5406

Burnet County Clerk Archive Plan FY2027

The goal of the Burnet County Clerk Archive Plan, which was established in 2018, was to archive/digitize all records filed in the County Clerk's office. The continuation of this plan will continue into FY27.

The completed portion of the project included 2,800 pages of maps/plats, 515 volumes of records consisting of 317,245 pages, and 4,800 pages of probated wills. The digitizing portion of this project, has been completed, and all original documents are back in Burnet County.

In addition to this project, the County Clerk's office was quoted a price of \$34,042.05 for a Quicklink product that will make these documents accessible. The County Clerk, with assistance from the County Clerk Deputies, plan to do this project in house to eliminate the large expense. The funds collected will be used to purchase storage and hard drives, and pay for any necessary professional services and/or employee supplements that are needed for this project.

This project will allow for expedited record searching, provide public information to citizens, and preserve original records by reducing daily usage.

The Burnet County Clerk is progressive in the preservation of current and historical records, utilizing the County Clerk Records Archive Fund to preserve and enhance the integrity of the existing system for recording and preserving public documents.

Vicinta Stafford
Burnet County Clerk

Burnet County Commissioners Court

Jim Luther Jr.
Precinct 1

Damon Beierle
Precinct 2

Bryan Wilson
County Judge

Chad Collier
Precinct 3

Joe Don Dockery
Precinct 4

Regular Session

12.

Meeting Date: 08/11/2026

Subject

Discuss, consider, and take appropriate action regarding the County Clerk Records Archive Plan. (Wilson / Stafford)

Attachments

FY27 Archive Plan



THE COUNTY OF BURNET

Vicinta Stafford
Burnet County Clerk
220 S. Pierce St.
Burnet, Texas 78611
512-756-5406

Burnet County Clerk Archive Plan FY2027

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The Burnet County Clerk is progressive in the preservation of current and historical records, utilizing the County Clerk Records Archive Fund to preserve and enhance the integrity of the existing system for recording and preserving public documents.

Vicinta Stafford
Burnet County Clerk

Burnet County Commissioners Court

Jim Luther Jr.
Precinct 1

Damon Beierle
Precinct 2

Bryan Wilson
County Judge

Chad Collier
Precinct 3

Joe Don Dockery
Precinct 4

Regular Session

16.

Meeting Date: 08/11/2026

Subject

Discuss, consider, and take appropriate action regarding the selection of quotes for Road & Bridge Precinct 4 from fund 340-6140-5760:

(a) Telehandler in an amount not to exceed \$94,954.53; and

(b) Sweeper Bucket in an amount not to exceed \$7,116.

(Dockery)

Attachments

Bobcat Telehandler Quote

Anderson - Telehandler Quote

CTE - Telehandler (JLG) Quote

IDigTX - broom brush quote

Bobcat - sweeper quote



Quotation Number: **CB1941316**
Quote Sent Date: **Jul 29, 2026**
Expiration Date: **Jul 31, 2026**
Prepared By: **Craig Bauman**
Phone: +18302621705
Email: cbauman@bobcatcce.com

Customer
BURNET COUNTY PRECINCT 4
810 STEVE HAWKINS PKWY
Marble Falls, TX, 78654
Phone: 5122340037

Contact
Ian Woods
Phone: 5122340037
Email: pct4rd@burnetcountytexas.org

Dealer
Bobcat of Marble Falls, Marble Falls, TX
3413 N. US HWY 281
Marble Falls, TX, 78654-3824

Item Name	Item Number	Quantity	Price Each	Total
Manitou MTA519	2113586	1	66,240.13	66,240.13
	Total for Manitou MTA519			66,240.13
4x8 Safety Platform	1234	1	3,266.00	3,266.00
	Total for 4x8 Safety Platform			3,266.00
			Quote Subtotal	69,506.13
			Sales Total before Taxes	69,506.13
			Taxes	0.00
			Quote Total - USD	69,506.13

Notes: National and State Sales Tax Not Included Max Lifting Capacity of 5,500 lbs Max Lifting Height 19 feet 1 inches

Customer Acceptance:	
Quotation Number: CB1941316	Purchase Order: _____
Authorized Signature:	
Print: _____	Sign: _____
Date: _____	Email: _____ Tax Exempt: Y ☐ / N ☐



PRICING QUOTE-SHEET FOR STANDARD
EQUIPMENT PURCHASES



The following details shall be provided with any BuyBoard purchase order (Email Order to josh@amcotx.com)

BuyBoard Vendor: Anderson Machinery Company
[Address P.O. to:] PO BOX 200380
San Antonio TX 78220

Prepared By: Joshua Smith
Vendor Phone: _____
Vendor Fax: _____
Vendor Toll Free: _____
Date Prepared: 7/20/2026

Government Agency: Burnet County Pct 4
[Ship to:] Anderson Machinery - Manor
12711 Hwy 290 East Austin TX 78653

Gov. Agency: Burnet County Pct 4
[Bill to:] Burnet County Pct 4
PO BOX 1369 Burnet TX 78611

Contacts Name: - Gov. Agn. Phone No: -

G. A. Fax No: -

Product Description: One (1) NEW GEHL TH5-19H, UNIT #5595

I: BuyBoard Contract #788-25, Effective till NOV 30th 2026	Price List:	GEHL	Base Price	\$ 106,867.00
II: Base Bid Options: (Itemize Below)				
* 74 HP Kubota Engine	Included	* Standard Floating Fork Carriage w/ 48" Forks	Included	
* Foam Filled 12-16.5 Camso Tires	\$ 4,524.00	* And all standard equipment		
* Hyd Couplers for Skid Loader	Included			
* LED Work Lights	Included			
* LED Beacon	Included			
* Greasing pt protection	Included			
* Quick Attach System w/ Bracket - Skid Steer	Included			
* Pylon Filled Part	Included			
* Easy Link	Included			
Subtotal	\$ 4,524.00	Subtotal	\$ -	
Contract List Price Total				\$ 4,524.00
III: Subtotal of I + II	=>			\$ 111,391.00
IV: Discount: 17%	BuyBoard Contract Price:			\$ 92,454.53
V: Non-Base Options (Itemize below) NON-BASE = 2.70% %				
* FREIGHT TO DEALER	\$ 1,500.00			
* Freight to Customer	\$ 1,000.00			
Subtotal	\$ 2,500.00	Subtotal	\$ -	
VI: Unpublished Options added to Contract Price (Subtotal of Co. 1 & Col 2)				\$ 2,500.00
VII: Total of IV + VI				\$ 94,954.53
VIII: Quantity Ordered Units: 1 x "E"				\$ 94,954.53
IX: Trade-in or other Credit(s):				
X: TOTAL PURCHASE PRICE INCLUDING VIII + IX				\$ 94,954.53

- * Warranty Terms: Two (2) Year Standard Warranty (Terms & conditions based on GEHL/Manitou), travel time & mileage not included)
- * Quote Good Till: 8/31/2026
- * Availability: Unit in stock, subject to availability



Central Texas Equipment

Construction Equipment * Sales * Rental * Parts * Service

Quotation

Date	QUOTE #
7/21/2026	19230

Customer				
BURNET COUNTY, PCT. 4 ROAD AND BRIDGE DEPT		Web Site www.ctegroup.net	Phone # 512-442-2371	Fax # 512-442-3051
P.O. No.		Terms	Rep	FOB
		NET 30	JL	DELIVERED
Qty	Item	Description	Cost	Total
1	519	ONE (1) NEW JLG MODEL 519 5,500 LB. LIFT CAPACITY TELEHANDLER POWERED BY A 60 HP. DEUTZ DIESEL ENGINE, EQUIPPED WITH CANOPY, 48" CARRIAGE AND 48" FORKS, FOAM FILLED TIRES, WORK LIGHTS, 8' JLG FORK-MOUNTED WORK PLATFORM AND ALL OTHER STANDARD EQUIPMENT.	76,950.00	76,950.00
	P.I.T.- 2026- 001437	Property Inventory Recovery Fee	128.21	128.21
	Outside Hauling	DELIVERY TO COUNTY YARD	550.00	550.00
		3-4 WEEKS, SUBJECT TO AVAILABILITY		
		PRICING PER BUYBOARD CONTRACT 788-25		

This unit is subject to prior sale

By purchasing the equipment through a Cash Purchase, or Purchase by Security Agreement, or Charge to Open Account, the Customer hereby agrees that said purchase is being made by Customer according to the payment terms noted above.

This sales order when accepted in writing by Customer shall become a binding contract, and all payments due hereunder shall be payable to Company by Customer at Company's principal place of business in Pflugerville, Travis County, Texas. All payments due hereunder shall bear interest from the date of maturity until paid at the highest legal contract rate of interest (per annum) permissible in the State of Texas.

Subtotal 77,628.21

Sales Tax (0.0%) 0.00

Total 77,628.21

Accepted By Signature & Date:



INVOICE

10032012

Issue Date July 20, 2026

Delivery Date July 20, 2026

Supplier

I Dig Texas

4021 SOUTH US-281

MARBLE FALLS, TX 78654

United States

Client

Burnet County Precinct 4

Shipping Address

Burnet County Precinct 4

Payment Method Bank Transfer

ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
IDT- Broom Pick Up Style	72" - SKU: IDT-PUBROOM72		6,195.00	\$6,195.00
TOTAL				\$6,195.00
AMOUNT DUE				\$6,195.00

Thank you for your purchase.



Quotation Number: **CB1926308**
Quote Sent Date: **Jul 20, 2026**
Expiration Date: **Jul 31, 2026**
Prepared By: **Craig Bauman**
Phone: +18302621705
Email: cbauman@bobcatece.com

Customer
BURNET COUNTY PRECINCT 4
810 STEVE HAWKINS PKWY
Marble Falls, TX, 78654
Phone: 5122340037

Contact
Ian Woods
Phone: 5122340037
Email: pct4rd@burnetcountytexas.org

Dealer
Bobcat of Marble Falls, Marble Falls, TX
3413 N. US HWY 281
Marble Falls, TX, 78654-3824

Item Name	Item Number	Quantity	Price Each	Total
Sweeper Bucket 72"	7405171	1	7,116.00	7,116.00
Total for Sweeper Bucket 72"				7,116.00
Quote Subtotal				7,116.00
Dealer PDI				0.00
Destination Charges				0.00
Sales Total before Taxes				7,116.00
Taxes				0.00
Quote Total - USD				7,116.00

Notes: National and State Sales Tax Not Included

Customer Acceptance:	
Quotation Number: CB1926308	Purchase Order: _____
Authorized Signature: _____	
Print: _____	Sign: _____
Date: _____	Email: _____ Tax Exempt: Y ☐ / N ☐

Burnet County Commissioners Court

Jim Luther Jr.
Precinct 1

Damon Beierle
Precinct 2

Bryan Wilson
County Judge

Chad Collier
Precinct 3

Joe Don Dockery
Precinct 4

Regular Session

17.

Meeting Date: 08/11/2026

Subject

Discuss, consider, and take appropriate action regarding Burnet County Departmental asset transfers:

(a) 2020 Chevrolet Tahoe PPV from the Sheriff's Office to auction.

(Wilson)

Attachments

Asset Transfer

Vehicle Inspection Form

Inventory ID: _____

Asset Number: _____

Fair Market Value: _____

Short Description:

Year 2020

Make CHEVROLET

Model TAHOE PPV

VIN:

1 G N L C D E C 6 L R 1 7 7 5 9 3

Title Restriction: ☐ Y ☐ N

Odometer:

1 5 8 6 7 2

☒ Miles

☐ Kilometers

Odometer Accurate

☒ Y

☐ N:

Long Description:

This Vehicle: ☐ Starts ☒ Starts with a Boost & ☐ Runs/Driveable ☒ Engine Runs ☐ Does Not Run ☐ For Parts Only

Engine- Type: 5.3 L, V 8 ☐ Gas ☒ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid

Engine Condition: ☒ Runs ☐ Needs repair ☐ is in unknown condition

Repairs needed: _____

This vehicle was maintained every 5000 ☐ Days ☐ Hours ☒ Miles

Date Removed From Service: 7/12/2026

Maintenance Records: ☐ Available ☒ Not Available For Inspection

Transmission: ☒ Automatic ☐ Manual ___ Speed Condition: ☐ Operable ☒ Needs repair ☐ Is Unknown Condition

Repairs Needed: TRANSMISSION DOES NOT WORK, WILL NOT MOVE IN GEAR, ONLY REVS UP BUT DOES NOT MOVE

Drivetrain: ☒ 2 Wheel Drive ☐ 4 Wheel Drive Condition: _____

Exterior:

Color: WHITE

Windows: ☒ No Cracked Glass ☐ Cracked

Minor: ☒ Dents ☒ Scratches ☒ Dings

Tire Condition: GOOD

Tread: _____ #Flat _____ Hubcaps # _____

Major Damage to: _____

Additional Damage: NORMAL WEAR AND TEAR WITH MINOR DINTS AND SCRATCHES

Decals: ☐ None ☐ Have Been Sprayed or ☒ Have been Removed & ☒ Impressions Remain ☐ No Impressions

Emergency equip: ☐ None ☒ Has been removed & ☒ There are holes in the exterior ☐ There are no holes

Interior:

Color BLK

☐ Cloth ☐ Vinyl ☐ Leather

Damage to Seats: DRIVER SEAT WORN

Damage to Dash/Floor: _____

Radio: ☒ Stock or ☐ Brand & Model: _____ ☐ AM ☐ AM/FM ☐ AM/FM Cassette ☒ AM/FM CD

☒ AC (Condition: ☒ Cold ☐ Unknown) ☐ No AC

Air Bags: ☒ Driver's Side ☒ Dual

☒ Cruise Control ☒ Tilt Steering ☒ Remote Mirrors ☒ Climate Control

Power: ☒ Steering ☒ Windows ☒ Door Locks ☒ Seats

Additional Equipment: _____

Manufacturer _____

Model _____

Serial # _____

☐ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand _____

☐ Hitch: Type _____

Location of Asset: 900 COUNTY LANE BURNET, TX 78611

For more information contact: SSGT. JOSH SWAIN 512-755-2637

Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.

Burnet County Commissioners Court

Jim Luther Jr.
Precinct 1

Damon Beierle
Precinct 2

Bryan Wilson
County Judge

Chad Collier
Precinct 3

Joe Don Dockery
Precinct 4

Regular Session

18.

Meeting Date: 08/11/2026

Subject

Discuss, consider, and take appropriate action regarding FY26 Burnet County Budget Amendments:

(a) \$30,000 from Buildings, fund 100-4090-5300, to Emergency Command Trailer Expense, fund 100-4060-4960 for command trailer repeaters. (Dockery)

Attachments

8.11.26 CMMD TRLR



THE COUNTY OF BURNET
BURNET, TEXAS 78611

FY 2026

DATE: 8.11.26
(Commissioners Court Date)

TO : HONORABLE COMMISSIONERS COURT OF BURNET COUNTY

FROM: Bryan Wilson

I SUBMIT TO YOU FOR YOUR CONSIDERATION THE FOLLOWING BUDGET



LINE ITEM TRANSFERS



AMENDMENTS

	FUND/DEPT	LINE ITEM	GEN LEDGER #	AMOUNT
	100	BUILDINGS	100-4090-5300	30,000.00
FROM:				
	100	EMERG COMMAND TRLR	100-4060-4960	30,000.00
TO:				

REASON: Command trailer expenses

111.011 Changes in Budget for County Purposes of the Local Government Code.

DEPARTMENT HEAD

Karen Collier
COUNTY AUDITOR

APPROVED: COMMISSIONERS COURT

ATTEST: COUNTY CLERK

Burnet County Commissioners Court

Jim Luther Jr.
Precinct 1

Damon Beierle
Precinct 2

Bryan Wilson
County Judge

Chad Collier
Precinct 3

Joe Don Dockery
Precinct 4

Regular Session

19.

Meeting Date: 08/11/2026

Subject

Discuss, consider, and take appropriate action regarding budget inter-departmental line-item transfers.

- (a) Road & Bridge Precinct 4 transferring \$64,251.13 from Operating Supplies, fund 340-6140-3300, to Mach/ Equip Capitalized, fund 340-6140-5760 for purchase of a brush attachment and telehandler (Dockery);
- (b) Road & Bridge Precinct 4 transferring \$73,300 from Operating Supplies, fund 340-6140-3300, to Road Equip Capitalized, fund 340-6140-5710 for a purchase of a Freightliner M2 water truck (Dockery);
- (c) Elections transferring \$2,500 from Contract Labor, fund 100-4900-4920, to Repair and Maintenance, fund 100-4900-4520 to cover a truck repair and transfer \$2,000 from fund Contract Labor, fund 100-4900-4920, to Telephone, fund 100-4900-4200, to cover a shortage in phones (Wilson);
- (d) IT transfer \$21,000 from Support Fee (Tyler), fund 100-5040-4541, and \$849.23, Equipment Rental, fund 100-5040-4610, a total of \$21,849.23, to Support & Licensing Fees, fund 100-5040-4540, and transfer \$12,573.72 from Conference/ Dues/ Training, fund 100-5040-4270, to Operating Supplies, 100-5040-3300, to reallocate funds to support end-of-year spending (Collier).

Attachments

8.11 Line Item Transfers

ATTEST: COUNTY CLERK



THE COUNTY OF BURNET

BURNET, TEXAS 78611

FY2026

DATE: 08/11/2026

(Commissioners Court Date)

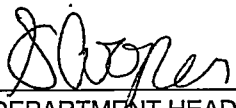
TO : HONORABLE COMMISSIONERS COURT OF BURNET COUNTY

FROM: General Fund

I SUBMIT TO YOU FOR YOUR CONSIDERATION THE FOLLOWING BUDGET LINE ITEM TRANSFERS:

	<u>FUND/DEPT</u>	<u>LINE ITEM</u>	<u>LINE ITEM#</u>	<u>AMOUNT</u>
FROM:	Elections	Contract Labor	100-4900-4920	\$ 2,500.00
		Contract Labor	100-4900-4920	\$ 2,000.00
To:	Elections	Repair and Maintenance	100-4900-4520	\$ 2,500.00
		Telephone	100-4900-4200	\$ 2,000.00

Cover truck repair.


DEPARTMENT HEAD


COUNTY AUDITOR

APPROVED: COMMISSIONERS COURT

ATTEST: COUNTY CLERK



THE COUNTY OF BURNET
BURNET, TEXAS 78611

DATE: _____
(Commissioners Court Date)

TO : HONORABLE COMMISSIONERS COURT OF BURNET COUNTY

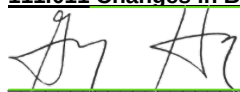
FROM: _____

I SUBMIT TO YOU FOR YOUR CONSIDERATION THE FOLLOWING BUDGET LINE ITEM TRANSFERS:

	<u>FUND/DEPT</u>	<u>LINE ITEM</u>	<u>GEN LEDGER #</u>	<u>AMOUNT</u>
FROM:	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
TO:	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____

REASON: _____

111.011 Changes in Budget for County Purposes of the Local Government Code.



DEPARTMENT HEAD

COUNTY AUDITOR

APPROVED: COMMISSIONERS COURT

ATTEST: COUNTY CLERK

Burnet County Commissioners Court

Jim Luther Jr.
Precinct 1

Damon Beierle
Precinct 2

Bryan Wilson
County Judge

Chad Collier
Precinct 3

Joe Don Dockery
Precinct 4

Regular Session

20.

Meeting Date: 08/11/2026

Subject

Discuss, consider, and take appropriate action regarding the Sheriffs Office Payroll, Overtime and Certificate Pay to cover payroll for the remainder of FY26:

(a) Suspend Burnet County Budget Policy to transfer up to \$78,300 from the following funds:

- (i) Clerk/Support Staff, fund 100-5600-1040;
- (ii) Corporals, fund 100-5600-1057;
- (iii) Deputies/CO's-Nonshift, fund 100-5600-1059;
- (iv) Elected Official, fund 100-5600-1010;
- (v) Deputies/CO's-Nonshift, fund 504-5602-1059;

(b) Approve inter line item transfer of \$30,000 from Clerk/Support Staff, fund 100-5600-1040 and \$35,000 from Corporals, fund 100-5600-1057, a total of \$65,000, to Command Staff 100-5600-1055;

(c) Approve inter line transfer of \$10,300 from Deputies/CO's-Nonshift, fund 100-5600-1059, to Overtime Deputies, fund 100-5600-1990;

(d) Approve inter line item transfer of \$1000 from Elected Official, fund 100-5600-1010, to Certificate, fund 100-5600-1105;

(e) Approve inter line item transfer of \$2000 from Deputies/CO's-Nonshift, fund 504-5602-1059, to Certificate, fund 504-5602-1105.

(Wilson)

Attachments

SO Payroll Cleanup



THE COUNTY OF BURNET

BURNET, TEXAS 78611

FY 2026

DATE: August 11, 2026
(Commissioners Court Date)

TO : HONORABLE COMMISSIONERS COURT OF BURNET COUNTY

FROM: Chief Deputy Alan Trevino

I SUBMIT TO YOU FOR YOUR CONSIDERATION THE FOLLOWING BUDGET



LINE ITEM TRANSFERS



AMENDMENTS

	FUND/DEPT	LINE ITEM	GEN LEDGER #	AMOUNT
FROM:	5600	Clerk/Support Staff	100-5600-1040	\$30,000.00
	5600	Corporals	100-5600-1057	\$35,000.00
	5600	Deputies/CO's-Nonshift	100-5600-1059	\$10,300.00
	5600	Elected Official	100-5600-1010	\$1000.00
	5602	Deputies/CO's-Nonshift	504-5602-1059	\$2000.00
TO:	5600	Command Staff	100-5600-1055	\$65,000.00
	5600	Overtime Deputies	100-5600-1990	\$10,300.00
	5600	Certificate	100-5600-1105	\$1000.00
	5602	Certificate	504-5602-1105	\$2000.00

REASON: Clean up payroll line item shortages.

111.011 Changes in Budget for County Purposes of the Local Government Code.

DEPARTMENT HEAD

7/31/26

COUNTY AUDITOR

APPROVED: COMMISSIONERS COURT

ATTEST: COUNTY CLERK

Burnet County Commissioners Court

Jim Luther Jr.
Precinct 1

Damon Beierle
Precinct 2

Bryan Wilson
County Judge

Chad Collier
Precinct 3

Joe Don Dockery
Precinct 4

Regular Session

21.

Meeting Date: 08/11/2026

Subject

Discuss, consider, and take appropriate action regarding the Sheriffs Office Lapse Salary and Benefits:

(a) Suspend Burnet County Budget Policy to transfer up to \$712,300.32 from the following funds:

- (i) Investigators/Sgts., fund 100-5600-1056;
- (ii) Deputies/CO's-Shift, fund 100-5600-1058;
- (iii) Dispatchers, fund 100-5600-1060;
- (iv) Group Insurance, fund 100-5600-2020;

(b) Approve inter line item transfer of \$61,000 from Investigators/Sgts, fund 100-5600-1056, \$326,300.32 from Deputies/CO's-Shift, fund 100-5600-1058, \$175,000 from Dispatchers, fund 100-5600-1060, and \$150,000 from Group insurance, fund 100-5600-2020, a total of \$712,300.32 to Mach/Equip (Capitalized) 100-5600-5760 to cover the purchase of Motorola Radios.

(Wilson)

Attachments

SO LIT Motorola Radios



THE COUNTY OF BURNET

BURNET, TEXAS 78611

FY 2026

DATE: August 11, 2026
(Commissioners Court Date)

TO : HONORABLE COMMISSIONERS COURT OF BURNET COUNTY

FROM: Chief Deputy Alan Trevino

I SUBMIT TO YOU FOR YOUR CONSIDERATION THE FOLLOWING BUDGET



LINE ITEM TRANSFERS



AMENDMENTS

	FUND/DEPT	LINE ITEM	GEN LEDGER #	AMOUNT
	5600	Investigators/Sgts.	100-5600-1056	\$61,000.00
FROM:	5600	Deputies/CO's-Shift	100-5600-1058	\$326,300.32
	5600	Dispatchers	100-5600-1060	\$175,000.00
	5600	Group Insurance	100-5600-2020	\$150,000.00
	5600	Mach/Equip (Capitalized)	100-5600-5760	\$712,300.32
TO:				

REASON: Use lapsed salaries and benefits to purchase fifty-eight (58)
APX Next Radios.

111.011 Changes in Budget for County Purposes of the Local Government Code.

DEPARTMENT HEAD

7/31/26

COUNTY AUDITOR

APPROVED: COMMISSIONERS COURT

ATTEST: COUNTY CLERK

Burnet County Commissioners Court

Jim Luther Jr.
Precinct 1

Damon Beierle
Precinct 2

Bryan Wilson
County Judge

Chad Collier
Precinct 3

Joe Don Dockery
Precinct 4

Regular Session

22.

Meeting Date: 08/11/2026

Subject

Discuss, consider, and take appropriate action regarding a purchase for the Sheriff's Office from Mach/Equip (Capitalized), fund 100-5600-5760:

(a) Fifty-eight (58) APX Next Enhanced Motorola Radios, in the amount not to exceed \$712,300.32.
(Wilson)

Attachments

SO Motorola Radios

Billing Address:
BURNET COUNTY SHERIFF DEPT
220 S PIERCE RM 112
BURNET, TX 78611
US

Shipping Address:
BURNET COUNTY SHERIFF DEPT
1601 E POLK
BURNET, TX 78611
US

Quote Date:07/27/2026
Expiration Date:09/25/2026
Quote Created By:
Joseph Skrypkun
Joseph.Skrypkun@
motorolasolutions.com

End Customer:
BURNET COUNTY SHERIFF DEPT

Contract: 17212 - CITY OF AUSTIN (TX)
Payment Terms:30 NET

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
	APX™ NEXT	APX NEXT ENHANCED					
1	H55TGT9PW8BN	PORTABLE RADIO APX NEXT; ALL-BAND MODEL 4.5	58		\$8,818.00	\$5,996.24	\$347,781.92
1a	QA08520AB	ALT: BATTERY LI-ION IMPRES 2 IP68 4400T UL DIV 2	58		\$181.26	\$123.26	\$7,149.08
1b	Q698AE	ALT: PLASTIC CARRY HOLSTER WITH 3 INCH CLIP	58		\$0.00	\$0.00	\$0.00
1c	QA09001AM	ADD: WIFI CAPABILITY	58		Included	Included	Included
1d	H499KC	ENH: SUBMERSIBLE (DELTA T)	58		Included	Included	Included
1e	H797DW	SOFTWARE LICENSE ENH: DVP-XL ENCRYPTION AND ADP	58		Included	Included	Included
1f	Q498BN	SOFTWARE LICENSE ENH: ASTRO 25 OTAR W/ MULTIKEY	58		Included	Included	Included
1g	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	58		\$6.42	\$4.37	\$253.46
1h	Q15AU	ADD: AES/DES-XL/DES-OFB ENCRYPTION AND ADP	58		Included	Included	Included



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
1i	G996AP	ADD: PROGRAMMING OVER P25 (OTAP)	58		Included	Included	Included
1j	QA07680AA	ADD: MULTI SYSTEM OTAR	58		Included	Included	Included
1k	QA09772AA	ENH: MULTI-CODE PLUG PROGRAMMING	58		Included	Included	Included
1l	BD00010AB	ADD: SECURITY BUNDLE	58		\$1,227.00	\$834.36	\$48,392.88
1m	BD00040AD	ADD: PROVISIONING NON-FEDERAL BUNDLE	58		\$353.00	\$240.04	\$13,922.32
1n	Q387CB	ADD: MULTICAST VOTING SCAN	58		Included	Included	Included
1o	Q53BF	ADD: FRONT PANEL PROGRAMMING & CLONING	58		Included	Included	Included
1p	QA01767BL	ADD: P25 LINK LAYER AUTHENTICATION	58		Included	Included	Included
1q	QA03399AK	ADD: ENHANCED DATA	58		Included	Included	Included
1r	BD00001AA	ADD: CORE BUNDLE	58		\$3,323.00	\$2,259.64	\$131,059.12
1s	QA09028AA	ADD: VIQI VC RADIO OPERATION	58		Included	Included	Included
1t	Q806CH	ADD: ASTRO DIGITAL CAI OPERATION	58		Included	Included	Included
1u	QA00580BA	ADD: TDMA OPERATION	58		Included	Included	Included
1v	Q361CD	ADD: P25 9600 BAUD TRUNKING	58		Included	Included	Included
1w	H38DA	ADD: SMARTZONE OPERATION	58		Included	Included	Included
1x	QA09030AB	ADD: MOTOROLA APX HOSTED RADIOCENTRAL*	58		\$0.00	\$0.00	\$0.00
1y	QA10117AA	ADD: VERIZON ACTIVE ESIM*	58		\$0.00	\$0.00	\$0.00
1z	QA10121AA	ADD: AT&T US PSIM PLACE ONLY	58		\$0.00	\$0.00	\$0.00
2	LSV01S03082A	RADIOCENTRAL PROGRAMMING	58	5 YEARS	\$160.20	\$160.20	\$9,291.60
3	PSV01S02944A	PROVISIONING SUPPORT*	1		\$0.00	\$0.00	\$0.00
4	LSV01S03446A	APX NEXT DMS ESSENTIAL	58	5 YEARS	\$384.60	\$384.60	\$22,306.80
5	NNTN9217B	BATTERY PACK,PORTABLE RADIO BATTERY IMPRES 2	58		\$284.35	\$213.26	\$12,369.08



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800



Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
		LI-ION IP68 UL2054 DIV 2 4400T					
6	SSV01S01406A	SMARTCONNECT	58	5 YEARS	\$375.00	\$375.00	\$21,750.00
7	SSV01S01476A	SMARTLOCATE	58	5 YEARS	\$375.00	\$375.00	\$21,750.00
8	SSV01S01907A	SMARTMAPPING	58	5 YEARS	\$375.00	\$375.00	\$21,750.00
9	SSV01S01407A	SMARTPROGRAMMING	58	5 YEARS	\$375.00	\$375.00	\$21,750.00
10	PMMN4136BTAA	XVP830 REMOTE SPEAKER MICROPHONE NO CHANNEL KNOB, TAA	58		\$572.00	\$429.00	\$24,882.00
11	NNTN9199A	CHARGER, DESKTOP SINGLE UNIT IMPRES 2 FAST, US/NA	58		\$181.43	\$136.07	\$7,892.06
Subtotal							\$985,493.08
Total Discount Amount							\$273,192.76
Grand Total							\$712,300.32(USD)

Notes:

- The Pricing Summary is a breakdown of costs and does not reflect the frequency at which you will be invoiced.

- Additional information is required for one or more items on the quote for an order.

Motorola's quote (Quote Number: _____ Dated: _____) is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then the following Motorola's Standard Terms of use and Purchase Terms and Conditions govern the purchase of the Products which is found at <http://www.motorolasolutions.com/product-terms>.

The Parties hereby enter into this Agreement as of the Effective Date.

Motorola Solutions, Inc.

Customer

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
 Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800



Burnet County Commissioners Court

Jim Luther Jr.
Precinct 1

Damon Beierle
Precinct 2

Bryan Wilson
County Judge

Chad Collier
Precinct 3

Joe Don Dockery
Precinct 4

Regular Session

23.

Meeting Date: 08/11/2026

Subject

Discuss, consider, and take appropriate action for the authorization of payment of claims previously approved by the Burnet County Auditor:

a. Expense Reports.
(Wilson)

Attachments

Expense Approval Register.1



Burnet County, TX

Expense Approval Register

#: AP 25838 - PAID CLAIMS CC AUGUST 11, 2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
KARRIE CROWNOVER	6/23/26 K.C.	08/11/2026	TREAS-TRAVEL ADVANCE 8/2...	100-4970-4270	114.75
TRALIAN HOLDINGS, LLC	INV027497	08/11/2026	NDEP- DISABILITY TRAINING	100-1170-0000	2,533.36
AMAZON CAPITAL SERVICES, ...	1RCN-WMNG-WXC6	08/11/2026	ADPROB- ATTACHMENT SLE...	100-5710-4520	31.11
GARRETT DOUTHIT	7/13/26 D.G	08/11/2026	SO-HPTC LEADERSHIP PROBL...	100-5600-4270	217.00
JENKINS FUNERAL HOME	7/13/26 JP2 A	08/11/2026	JP2-NEVANDER MEDINA	100-4090-4050	615.00
JENKINS FUNERAL HOME	7/13/26 JP2 B	08/11/2026	JP2-MIGUEL ROJAS	100-4090-4050	650.00
JENKINS FUNERAL HOME	7/13/26 JP2	08/11/2026	JP2-AUDREY SANDERS	100-4090-4050	650.00
GALLOWAY INSURANCE AGE...	249768	08/11/2026	JP4-NOTARY FOR MARAH GR...	100-4090-4990	71.57
CDW GOVERNMENT, INC.	AK2DE1Q	08/11/2026	SO - TRAINING ROOM COMP...	100-5600-5760	1,731.03
XEROX CORP	025987085	08/11/2026	DCLK-EHQ-229951 JUNE 26	100-4090-4620	161.32
IPRINT TECHNOLOGIES	1319716	08/11/2026	HR- BROTHER TN 850 TONER...	100-5000-3300	91.00
AMAZON CAPITAL SERVICES, ...	1RV6-1KPF-FQF7	08/11/2026	ADPROB- ATTACHMENT SLE...	100-5710-4520	143.99
BURNET VETERINARY CLINIC	242177	08/11/2026	SO-26-028113 LAMB	100-5600-4010	114.00
CONDOR DOCUMENT SERVI...	BDA72026	08/11/2026	DA BURNET-SHREDDING SVC...	100-4850-3300	50.00
CONDOR DOCUMENT SERVI...	BSO72026	08/11/2026	SO- SHREDDING JULY	100-5600-3300	83.00
F. N. (TREY) BROWN,III	M41655	08/11/2026	CCRT-BRENNEN WESTMORE...	100-4260-4160	125.00
TYLER TECHNOLOGIES, INC	020-173943	08/11/2026	ENTERPRISE JURY SUMMONS...	100-5040-4541	461.90
WM CORPORATE SERVICES, ...	0213758-4761-9	08/11/2026	RCYCL CNTR-SVC 8/1-8/31/26	100-4090-4370	474.08
WM CORPORATE SERVICES, ...	0213857-4761-9	08/11/2026	MFA-SVC 7/1-7/31/26	100-4090-4370	610.37
AMAZON CAPITAL SERVICES, ...	149F-HRDY-KPXJ	08/11/2026	NDEP- CENTRAL SUPPLIES	100-4090-3090	126.58
AMAZON CAPITAL SERVICES, ...	149F-HRDY-KQVM	08/11/2026	ELECT- 3 CHAIRS DESK ORGA...	100-4900-3300	439.58
AMAZON CAPITAL SERVICES, ...	149F-HRDY-L9PF	08/11/2026	NDEP- SUPPLIES	100-4090-3090	111.47
VESTED NETWORKS, LLC	15569	08/11/2026	IT-VOICE SVCS 5/20-6/30/26	100-5040-4200	137.68
VESTED NETWORKS, LLC	17113	08/11/2026	IT-VOICE SVCS 8/1-8/31/26	100-5040-4200	99.25
AMAZON CAPITAL SERVICES, ...	1LD6-79GV-KH9R	08/11/2026	JP2 -SUPPLIES	100-4520-3300	189.49
AMAZON CAPITAL SERVICES, ...	1LD6-79GV-LWMH	08/11/2026	MAINT- 12 CARBON MONOX...	100-5100-3300	414.20
AMAZON CAPITAL SERVICES, ...	1MYC-RQQF-RJY9	08/11/2026	NDEP- CENTRAL SUPPLIES	100-4090-3090	82.32
AMAZON CAPITAL SERVICES, ...	1N9F-FYPQ-CGCL	08/11/2026	NDEP- 9X12 ENVELOPES	100-4090-3090	47.07
AMAZON CAPITAL SERVICES, ...	1R9G-HCY3-JP4N	08/11/2026	HR- DYSON FILTERS	100-5000-3300	25.56
AMAZON CAPITAL SERVICES, ...	1VQK-JP3X-GXFD	08/11/2026	DCLK- OFFICE CHAIR	100-4500-3300	99.26
AMAZON CAPITAL SERVICES, ...	1VQK-JP3X-HQ7R	08/11/2026	ELECT- SUPPLIES	100-4900-3300	151.44
COVERT DRONES LLC	6034	08/11/2026	SO - TWO (2) DRONES	100-5600-5760	22,962.00
XLR8	29102	08/11/2026	SO- 22 SCREEN PRINT SHIRTS	100-5600-4820	264.00
EWALD KUBOTA INC	IE07420	08/11/2026	APROB- REPAIRS FOR ZERO ...	100-5710-4520	167.36
HARDWOOD PRODUCTS & D...	83104	08/11/2026	MAINT-RELOCATING DOOR ...	100-5100-3300	461.24
MARBLE FALLS AREA EMS,INC	3005	08/11/2026	AMBULANCE CONTRACT AUG..	100-5400-4000	40,051.77
Fund 100 - GENERAL Total:					74,758.75
Fund: 160 - WESTERN CTY TOWER SYSTEM					
D & W PRINTING	37076	08/11/2026	WCTS- 500 BUSINESS CARDS ...	160-4070-3300	50.00
AMAZON CAPITAL SERVICES, ...	1VQK-JP3X-JC76	08/11/2026	WCTS- SUPPILES	160-4070-3300	264.26
Fund 160 - WESTERN CTY TOWER SYSTEM Total:					314.26
Fund: 200 - LIBRARY SYSTEM					
ATMOS ENERGY	7/22/26 MFL	08/11/2026	MFL-3042243542 SVC 6/20-7...	200-6500-4370	189.64
AMANDA ROSE	7/22/26	08/11/2026	LIB-MLG RFND JUNE 26	200-6500-4250	60.90
SCHALEAN DRUELL	7/27/26	08/11/2026	LIB-MLG JULY 26	200-6500-4250	47.85
Fund 200 - LIBRARY SYSTEM Total:					298.39
Fund: 202 - FRIENDS OF THE LIBRARY					
INGRAM LIBRARY SERVICES	97907875	08/11/2026	HBL- BOOK ORDER	202-6500-1900	33.69
INGRAM LIBRARY SERVICES	97907876	08/11/2026	HBL- BOOK ORDER	202-6500-1900	69.76
Fund 202 - FRIENDS OF THE LIBRARY Total:					103.45

Expense Approval Register

Packet: AP 25838 - PAID CLAIMS CC AUGUST 11, 2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 210 - HISTORICAL COMMISSION					
BARNES CREATIVE	2026-07005	08/11/2026	HCOMM-TX TALE SIGN FOR S...	210-6552-4685	1,240.96
Fund 210 - HISTORICAL COMMISSION Total:					1,240.96
Fund: 270 - COUNTY JAIL					
SHERWIN WILLIAMS	7720-2	08/11/2026	JAIL-PRIMER	270-5120-3450	142.17
COLORADO HUNTSMAN TRA...	119-BCTX	08/11/2026	JAIL- TRANSPORT J PADRON...	270-5120-4250	1,500.00
AMAZON CAPITAL SERVICES, ...	1RQJ-N1RV-VVK4	08/11/2026	JAIL- IT CABLING	270-5120-3450	300.07
FISHER'S IRON & METAL IND.	68432	08/11/2026	JAIL- SHEETS OF METAL FOR ...	270-5120-3450	431.20
CONDOR DOCUMENT SERVI...	BCJ71026	08/11/2026	JAIL- JULY PAPER SHREDDING	270-5120-3300	113.00
AMAZON CAPITAL SERVICES, ...	1GNV-7FVK-DL4F	08/11/2026	JAIL- BATHROOM FAN MOT...	270-5120-3450	75.05
ARAMARK SERVICES, INC.	000021308-000194	08/11/2026	JAIL-MEAL SVCS 7/16-7/22/26	270-5120-3350	14,638.43
LINDE GAS & EQUIPMENT IN...	57974685	08/11/2026	JAIL-75425684 CYL RENT 6/2...	270-5120-3450	82.57
BLUEBONNET TRAILS COMM...	24-06-26	08/11/2026	JAIL-ASSMT SVCS JUNE 26	270-5120-4120	510.00
HILL COUNTRY SPRINGS	952637	08/11/2026	JAIL-WTR SVC 4/5GAL	270-5120-3300	38.99
FASTENAL COMPANY	TX001143277	08/11/2026	JAIL-SCREWS AND ANCHORS	270-5120-3450	304.00
CAMFIL USA, INC	30653321	08/11/2026	JAIL-ASST. AIR FILTERS/BELTS	270-5120-3450	1,268.36
Fund 270 - COUNTY JAIL Total:					19,403.84
Fund: 310 - R & B, PCT #1					
CHEVROLET BUICK MARBLE ...	5033603	08/11/2026	RB1-GLASS FOR SIDE MIRROR..	310-6110-4510	121.80
ECONO SIGNS LLC	10-1004077	08/11/2026	RB1-POST & ACCESSORIES	310-6110-3300	973.36
ATMOS ENERGY	7/21/26 RB1	08/11/2026	RB1-3042034689 SVC 6/19-7...	310-6110-4370	180.69
HILL COUNTRY TIRE & AUTO ...	20578	08/11/2026	RB1- REPAIR FLAT ON WATE...	310-6110-4510	60.00
Fund 310 - R & B, PCT #1 Total:					1,335.85
Fund: 320 - R & B, PCT #2					
AMAZON CAPITAL SERVICES, ...	149F-HRDY-G6TL	08/11/2026	RB2- EXCAVATOR QUICK ATTA...	320-6120-4510	315.94
AMAZON CAPITAL SERVICES, ...	19R7-9JXG-J4QK	08/11/2026	RB2- AC COMPRESSOR	320-6120-4510	211.98
Fund 320 - R & B, PCT #2 Total:					527.92
Fund: 330 - R & B, PCT #3					
EARLS LUBE AND TIRES	1068	08/11/2026	RB3-OIL CHANGE UNIT #137...	330-6130-4510	103.93
YOUNGBLOOD AUTOMOTIVE...	50022660	08/11/2026	RB3-PICKING UP UNIT 380	330-6130-4510	2,054.58
EARLS LUBE AND TIRES	1086	08/11/2026	RB3- 4 TIRES FOR LEEBOY	330-6130-4510	555.96
EARLS LUBE AND TIRES	1089	08/11/2026	RB3-OIL CHANGE UNIT # 137...	330-6130-4510	65.97
EARLS LUBE AND TIRES	1112	08/11/2026	RB3-FLAT REPAIR FOR UNIT ...	330-6130-4510	60.00
GEORGETOWN TRUCK TAPRS	2903	08/11/2026	RB3- REPAIR UNIT 329	330-6130-4510	161.90
AMAZON CAPITAL SERVICES, ...	1VQK-JP3X-GCKM	08/11/2026	RB3- 2 4XL REFLECTIVE YELL...	330-6130-4820	24.30
Fund 330 - R & B, PCT #3 Total:					3,026.64
Fund: 340 - R & B, PCT #4					
PATHMARK TRAFFIC PRODU...	27493	08/11/2026	RB4- SIGNS FOR VARIOUS RDS	340-6140-3300	305.00
FORD & CREW HOME & HAR...	35058/1	08/11/2026	RB4-RAIN-X,BROOM	340-6140-3300	33.16
FORD & CREW HOME & HAR...	35097/1	08/11/2026	RB4-PRUNING SEAL	340-6140-3300	9.99
FORD & CREW HOME & HAR...	35132/1	08/11/2026	RB4-CHAINSAW CHAINS FOR...	340-6140-4510	364.00
WINGMAN OIL CHANGE	279238	08/11/2026	RB4-OIL CHANGE	340-6140-4510	99.00
FORD & CREW HOME & HAR...	34910/1	08/11/2026	RB4-HP ULTRA,SEALANT PIPE...	340-6140-3300	73.32
ASPHALT INC., LLC	SP68005	08/11/2026	RB4- HOT MIX FOR CTY RD 4...	340-6140-3300	28,482.40
FORD & CREW HOME & HAR...	35232/1	08/11/2026	RB4-CORED HEX HD PLUG,PL...	340-6140-3300	13.56
FORD & CREW HOME & HAR...	35247/1	08/11/2026	RB4-VINYL TUBING,ELBW,HSE..	340-6140-3300	52.68
WM CORPORATE SERVICES, ...	0214134-4761-2	08/11/2026	RB4-SVC 7/1-7/31/26	340-6140-4370	320.32
AMAZON CAPITAL SERVICES, ...	1VQK-JP3X-FW31	08/11/2026	RB4- 2 CASES OF PAPER TOW...	340-6140-3300	39.99
FORD & CREW HOME & HAR...	34968/1	08/11/2026	RB4-VINYL TUBING	340-6140-3300	12.72
Fund 340 - R & B, PCT #4 Total:					29,806.14
Fund: 505 - JAIL COMMISSARY					
KEEFE COMMISSARY NETWO...	5525225	08/11/2026	COMMISSARY ORDER 7/10/26	505-2070-1000	627.32
KEEFE COMMISSARY NETWO...	5528480	08/11/2026	COMMISSARY ORDER 7/13/26	505-2070-1000	2,263.38
KEEFE COMMISSARY NETWO...	5530839	08/11/2026	COMMISSARY ORDER 7/14/26	505-2070-1000	1,885.84
KEEFE COMMISSARY NETWO...	5532032	08/11/2026	COMMISSARY ORDER 7/15/26	505-2070-1000	1,052.59
KEEFE COMMISSARY NETWO...	5534609	08/11/2026	COMMISSARY ORDER 7/16/26	505-2070-1000	1,057.71
KEEFE COMMISSARY NETWO...	5536327	08/11/2026	COMMISSARY ORDER 7/17/26	505-2070-1000	620.23
KEEFE COMMISSARY NETWO...	5539742	08/11/2026	COMMISSARY ORDER 7/20/26	505-2070-1000	1,828.00

Expense Approval Register

Packet: AP 25838 - PAID CLAIMS CC AUGUST 11, 2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
KEEFE COMMISSARY NETWO...	5539817	08/11/2026	COMMISSARY ORDER 7/21/26	505-2070-1000	1,908.51
KEEFE COMMISSARY NETWO...	5540927	08/11/2026	COMMISSARY ORDER 7/21/26	505-2070-1000	45.88
KEEFE COMMISSARY NETWO...	5521919	08/11/2026	COMMISSARY ORDER 7/8/26	505-2070-1000	1,097.46
KEEFE COMMISSARY NETWO...	5523367	08/11/2026	COMMISSARY ORDER 7/9/26	505-2070-1000	821.54
KEEFE COMMISSARY NETWO...	5521933-4172542	08/11/2026	JAIL-RTRN VARIOUS ITEMS	505-2070-1000	-44.37
KEEFE COMMISSARY NETWO...	5523302-4174160	08/11/2026	JAIL-RTRN VARIOUS ITEMS	505-2070-1000	-1.04
KEEFE COMMISSARY NETWO...	5531988-4180089	08/11/2026	JAIL-RTRN VARIOUS ITEMS	505-2070-1000	-9.08
KEEFE COMMISSARY NETWO...	5534602-4181694	08/11/2026	JAIL-RTRN VARIOUS ITEMS	505-2070-1000	-1.76
KEEFE COMMISSARY NETWO...	5534624-4181874	08/11/2026	JAIL-RTRN VARIOUS ITEMS	505-2070-1000	-8.11
Fund 505 - JAIL COMMISSARY Total:					13,144.10
Fund: 514 - LEOSE TRAINING					
LEXIPOL ; PRAETORIAN DIGIT...	INVPRA11273162	08/11/2026	DA- ANNUAL DUES	514-4850-4270	422.86
Fund 514 - LEOSE TRAINING Total:					422.86
Fund: 600 - DEBT SERVICE					
BROADWAY NATIONAL BANK	1842960000 8/1/26	08/11/2026	1842960000 INT PMT 9/1/26	600-6934-6500	12,335.75
Fund 600 - DEBT SERVICE Total:					12,335.75
Fund: 850 - HRA					
TONYA QUINTERO	7/23/26	08/11/2026	HRA REIMB FY26	850-6950-4165	500.00
EMILY SMALLWOOD	7/27/26	08/11/2026	HRA REIMB FY26	850-6950-4165	500.00
CHRIS KING	7/28/26	08/11/2026	GYM REIMB APRIL-JUNE 26	850-6950-4180	120.00
MIRANDA MARTIN	7/29/26	08/11/2026	HRA BENEFIT FY26	850-6950-4165	500.00
Fund 850 - HRA Total:					1,620.00
Fund: 880 - FIDUCIARY (TRUST & AGENCY)					
CITY OF GRANITE SHOALS	JUNE 26	08/11/2026	CHILD SAFETY FUND APR-JUN..	880-2080-4990	2,791.33
CITY OF MARBLE FALLS	JUNE 26	08/11/2026	CHILD SAFETY FUND APR-JUN..	880-2080-4990	3,444.41
CITY OF HIGHLAND HAVEN	JUNE 26	08/11/2026	CHILD SAFETY FUND APR-JUN..	880-2080-4990	249.63
CITY OF COTTONWOOD SHO...	JUNE 26	08/11/2026	CHILD SAFETY FUND APR-JUN..	880-2080-4990	645.51
CITY OF BURNET, CHILD SAFE...	JUNE 26	08/11/2026	CHILD SAFETY FUND APR-JUN..	880-2080-4990	3,467.10
CITY OF MEADOWLAKES	JUNE 26	08/11/2026	CHILD SAFETY FUND APR-JUN..	880-2080-4990	1,026.26
CITY OF BERTRAM	JUNE 26	08/11/2026	CHILD SAFETY FUND APR-JUN..	880-2080-4990	758.98
CITY OF HORSESHOE BAY	JUNE 26	08/11/2026	CHILD SAFETY FUND APR-JUN..	880-2080-4990	441.27
Fund 880 - FIDUCIARY (TRUST & AGENCY) Total:					12,824.49
Fund: 990 - PAYROLL					
NEW YORK LIFE INSURANCE	7/15/26	08/11/2026	NYL # 006923528 JULY 26	990-2070-2350	35.00
Fund 990 - PAYROLL Total:					35.00
Grand Total:					171,198.40

Fund Summary

Fund	Expense Amount
100 - GENERAL	74,758.75
160 - WESTERN CTY TOWER SYSTEM	314.26
200 - LIBRARY SYSTEM	298.39
202 - FRIENDS OF THE LIBRARY	103.45
210 - HISTORICAL COMMISSION	1,240.96
270 - COUNTY JAIL	19,403.84
310 - R & B, PCT #1	1,335.85
320 - R & B, PCT #2	527.92
330 - R & B, PCT #3	3,026.64
340 - R & B, PCT #4	29,806.14
505 - JAIL COMMISSARY	13,144.10
514 - LEOSE TRAINING	422.86
600 - DEBT SERVICE	12,335.75
850 - HRA	1,620.00
880 - FIDUCIARY (TRUST & AGENCY)	12,824.49
990 - PAYROLL	35.00
Grand Total:	171,198.40

Account Summary

Account Number	Account Name	Expense Amount
100-1170-0000	PREPAID EXPENDITURES	2,533.36
100-4090-3090	CENTRAL SUPPLIES	367.44
100-4090-4050	AUTOPSIES	1,915.00
100-4090-4370	UTILITIES	1,084.45
100-4090-4620	COPIER RENTAL	161.32
100-4090-4990	MISCELLANEOUS	71.57
100-4260-4160	COURT APPT ATT-CRIMI...	125.00
100-4500-3300	OPERATING SUPPLIES	99.26
100-4520-3300	OPERATING SUPPLIES	189.49
100-4850-3300	OPERATING SUPPLIES	50.00
100-4900-3300	OPERATING SUPPLIES	591.02
100-4970-4270	CONFERENCE/DUES/TRA...	114.75
100-5000-3300	OPERATING SUPPLIES	116.56
100-5040-4200	TELEPHONE/CELL/MOBI...	236.93
100-5040-4541	SUPPORT FEES (TYLER)	461.90
100-5100-3300	OPERATING SUPPLIES	875.44
100-5400-4000	CONTRACT SERVICES	40,051.77
100-5600-3300	OPERATING SUPPLIES	83.00
100-5600-4010	PROFESSIONAL SERVICES	114.00
100-5600-4270	CONFERENCE/DUES/TRA...	217.00
100-5600-4820	UNIFORMS	264.00
100-5600-5760	MACH/EQUIP (CAPITALI...	24,693.03
100-5710-4520	REPAIR & MAINTENANCE	342.46
160-4070-3300	OPERATING SUPPLIES	314.26
200-6500-4250	TRAVEL/MILEAGE	108.75
200-6500-4370	UTILITIES	189.64
202-6500-1900	RSV FRIENDS	103.45
210-6552-4685	STRINGTOWN CEMETERY	1,240.96
270-5120-3300	OPERATING SUPPLIES	151.99
270-5120-3350	INMATE FOOD COSTS	14,638.43
270-5120-3450	MAINTENANCE SUPPLIES...	2,603.42
270-5120-4120	JAIL MEDICAL COSTS	510.00
270-5120-4250	TRAVEL/MILEAGE	1,500.00
310-6110-3300	OPERATING SUPPLIES	973.36
310-6110-4370	UTILITIES	180.69
310-6110-4510	VEHICLE/EQUIP REPAIR ...	181.80
320-6120-4510	VEHICLE/EQUIP REPAIR ...	527.92
330-6130-4510	VEHICLE/EQUIP REPAIR ...	3,002.34
330-6130-4820	UNIFORMS	24.30

Account Summary

Account Number	Account Name	Expense Amount
340-6140-3300	OPERATING SUPPLIES	29,022.82
340-6140-4370	UTILITIES	320.32
340-6140-4510	VEHICLE/EQUIP REPAIR ...	463.00
505-2070-1000	DUE TO COMMISSARY V...	13,144.10
514-4850-4270	LEOSE-DIST ATTY	422.86
600-6934-6500	INTEREST	12,335.75
850-6950-4165	HEALTH CLAIMS	1,500.00
850-6950-4180	GYM MEMBERSHIP REI...	120.00
880-2080-4990	OPT CNTY FEE- CHILD SA...	12,824.49
990-2070-2350	DUE TO NEW YORK LIFE ...	35.00
Grand Total:		171,198.40

Project Account Summary

Project Account Key	Expense Amount
None	171,198.40
Grand Total:	171,198.40

Burnet County Commissioners Court

Jim Luther Jr.
Precinct 1

Damon Beierle
Precinct 2

Bryan Wilson
County Judge

Chad Collier
Precinct 3

Joe Don Dockery
Precinct 4

Regular Session

24.

Meeting Date: 08/11/2026

Subject

Discuss, consider, and take appropriate action to approve, sign, and execute all necessary documents and actions to apply for the Office of the Governors FY26-27 County Essential Services Grant Program for the District Attorney's Office in an amount up to \$400,000, with no County match required, to cover costs associated with a capital murder case. (Wilson)

Attachments

DA County Essentials Grant

Name:

County Essential Services Grant Program, FY2026

Available

09/01/2025

Due Date

08/31/2026

Purpose:

The purpose of this announcement is to provide financial assistance to counties for essential public services including law enforcement services, jail services, court services, or reimbursement of extraordinary costs incurred for the investigation or prosecution of a capital murder or crimes committed because of bias or prejudice as defined in Article 104.004 of the Code of Criminal Procedure.

Available Funding:

State funds are authorized under the Texas General Appropriations Act, Article I, Trusteed Programs within the Office of the Governor, Strategy B.1.2. All awards are subject to the availability of funds and any modifications or additional requirements that may be imposed by law.

Eligible Organizations:

Invitation Only. Applications may only be submitted by Texas counties.

Application Process:

Applicants must access the PSO’s eGrants grant management website at <https://eGrants.gov.texas.gov> to register and apply for funding. For more instructions and information, see eGrants User Guide to Creating an Application, available [here](#).

Key Dates:

Action	Date
Funding Anouncemtent Release	09/01/2025
Online System Opening Date	09/01/2025
Final Date to Submit and Certify an Application	08/31/2026 at 5:00PM CST
Earliest Project Start Date	09/01/2025

Project Period:

Projects must begin between 09/01/2025 and 8/31/2026.

Funding Levels

Minimum: None

Maximum: None

Match Requirement: None

Standards

Grantees must comply with standards applicable to this fund source cited in the Texas Grant Management Standards ([TxGMS](#)), [Federal Uniform Grant Guidance](#), and all statutes, requirements, and guidelines applicable to this funding.

Eligible Activities and Costs

Projects are considered on a case-by-case basis with preference given to counties seeking reimbursement for costs incurred for the investigation and/or prosecution of capital murder or crimes committed because of bias or prejudice as defined in Article 104.004 of the Texas Code of Criminal Procedure.

Eligible costs may include:

1. Expert witness fees and travel;
2. Trial exhibit costs;
3. Additional courtroom security;
4. Juror expenses;
5. Investigative services;
6. Court reporter fees (original transcripts only);
7. Costs associated with change of venue including detention services;
8. Prosecution costs;
9. Other costs associated with trial and prosecution of crimes under Sec. 19.03 of the Penal Code or Article 42.014 of the Code of Criminal Procedure.

Eligibility Requirements

1. Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Governments](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources [Statewide Cybersecurity Awareness Training](#) page.

2. Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 66. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

3. Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

4. In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit [DPS's Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

5. Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions

of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2026 or the end of the grant period, whichever is later.

6. Eligible applicants must be registered in the federal System for Award Management (SAM) database and have an UEI (Unique Entity ID) number assigned to its agency (to get registered in the SAM database and request an UEI number, go to <https://sam.gov/>).

Failure to comply with program eligibility requirements may cause funds to be withheld and/or suspension or termination of grant funds.

Prohibitions

Grant funds may not be used to support the unallowable costs listed in the Guide to Grants or any of the following unallowable costs:

1. Transcript copy fees;
2. Indigent defense costs;
3. Construction, renovation, or remodeling;
4. Law enforcement equipment that is standard department issue; and
5. Any other prohibition imposed by federal, state or local law or regulation.

Selection Process

Application Screening: The Office of the Governor will screen all applications to ensure that they meet the requirements included in the funding announcement.

Final Decisions: Projects are considered on a case-by-case basis. The Office of the Governor will consider staff recommendations along with other factors and make all final funding decisions. Other factors may include cost effectiveness, overall funds availability, state government priorities and strategies, legislative directives, need, geographic distribution, or other relevant factors.

The Office of the Governor may not fund all applications or may only award part of the amount requested. In the event that funding

requests exceed available funds, the Office of the Governor may revise projects to address a more limited focus.

Contact Information

For more information, contact the eGrants help desk at eGrants@gov.texas.gov or (512) 463-1919.

Total Funds

\$TBD

Burnet County Commissioners Court

Jim Luther Jr.
Precinct 1

Damon Beierle
Precinct 2

Bryan Wilson
County Judge

Chad Collier
Precinct 3

Joe Don Dockery
Precinct 4

Regular Session

25.

Meeting Date: 08/11/2026

Subject

Discuss, consider, and take appropriate action to sign and execute all necessary documents for acceptance of the Motor Vehicle Crime Prevention Authority (MVCPA) FY27 grant for SB224 Catalytic Converter Theft Prevention in the amount of \$183,708, including the required county matching funds of \$36,743 to be provided through the FY27 budget. (Wilson)

Attachments

Catalytic Converter Theft Prevention Grant

**Motor Vehicle Crime Prevention Authority
FY2027 Grant Award Notification
Application Review and Request to Negotiate
August 3, 2026**

Greetings:

The Motor Vehicle Crime Prevention Authority (MVCPA) met on July 24th, 2026, and issued an **FY2027 Catalytic Converter Theft Prevention Grant Award** to **Burnet County** in response to the application that was submitted by **Bryan E. Wilson** at 5/5/2026 2:51:57 PM.

FY27 Grant Award Amount	\$183,708
Grant Amount Requested	\$183,708
Difference between request and award amount is	\$0
Proposed FY2027 Cash Match in Application	\$36,743
Minimum Amount of Cash Match Required to receive this Award	\$36,743

Burnet County submitted the original grant applications in the on-line system at <https://mvcpa.tamu.edu/>. There may be some errors, omissions, corrections or other information that must be edited prior to the Statement of Grant Award being issued.

A grantee representative must log back into the on-line system at <https://mvcpa.tamu.edu/>, select the **CC Negotiation** link and make edits. In addition, there are issues identified by MVCPA Board members and staff during the review that the Applicant must address:

Required Corrections or Deletions

- **None**

Overall Total Score of Application: 18.5

You may schedule a teleconference appointment with MVCPA staff by sending an e-mail to grantsMVCPA@txdmv.gov to discuss any issues or request assistance with the grant application, required changes, or the negotiation process.

Burnet County Commissioners Court

Jim Luther Jr.
Precinct 1

Damon Beierle
Precinct 2

Bryan Wilson
County Judge

Chad Collier
Precinct 3

Joe Don Dockery
Precinct 4

Regular Session

26.

Meeting Date: 08/11/2026

Subject

Discuss, consider, and take appropriate action to sign and execute all necessary documents for acceptance of the Motor Vehicle Crime Prevention Authority (MVCPA) FY27 grant for SB224 Heart of Texas Auto Theft Task Force in the amount of \$750,706, including the required county matching funds of \$180,374 to be provided through the FY27 budget. (Wilson)

Attachments

Task Force Award

**Motor Vehicle Crime Prevention Authority
FY2027 Grant Award Notification
Application Review and Request to Negotiate
August 3, 2026**

Greetings:

The Motor Vehicle Crime Prevention Authority (MVCPA) met on **July 24th, 2026**, and issued an **FY2027 Taskforce Grant Award** to **Burnet County** in response to the application that was submitted by **Bryan E. Wilson** at **5/5/2026 2:53:13 PM**.

FY27 Grant Award Amount	\$750,706
Grant Amount Requested	\$901,853
Difference between request and award amount is	\$150,877
Proposed FY2027 Cash Match in Application	\$180,374
Minimum Amount of Cash Match Required to receive this Award	20% of FY27 Grant Award Amount

Burnet County submitted the original grant applications in the on-line system at <https://mvcpa.tamu.edu/>. To receive a Statement of Grant Award the grant application must be adjusted to ensure that the application budget is changed to reflect the actual award and match indicated above. There may be some errors, omissions, corrections or other information that must be edited prior to the Statement of Grant Award being issued.

A grantee representative must log back into the on-line system at <https://mvcpa.tamu.edu/> and click the **Edit Continued Negotiated** link under TFG Applications. The edits must change the budget and match to be the same as the award and cash match amounts. Budget support tables may also need to be updated. In addition to changing the budget and budget narrative to meet the program costs stated above, please review issues identified by MVCPA Board members and staff that the Applicant must address:

Required Corrections or Deletions

- **Modify the budget to align with the awarded amount of \$750,706**

Overall Total Score of Application: 93.75

You may schedule a teleconference appointment with MVCPA staff by sending an e-mail to grantsMVCPA@txdmv.gov to discuss any issues or request assistance with the grant application, required changes, or the negotiation process.

Burnet County Commissioners Court

Jim Luther Jr.
Precinct 1

Damon Beierle
Precinct 2

Bryan Wilson
County Judge

Chad Collier
Precinct 3

Joe Don Dockery
Precinct 4

Regular Session

30.

Meeting Date: 08/11/2026

Subject

Discuss, consider, and take appropriate action regarding the Burnet County Budget Policy, Fund Overview, and Expenditure Accounts Descriptions, including the following section:

- (a) I. General Policies # 9 - The maximum travel reimbursements will be according to the current fiscal year U.S. General Services Administration's daily lodging, meals, and incidental expenses rates and impact to taxable income for elected officials, appointed officials, and employees;
 - (b) VII. Fleet Policies - Add documentation requirement for vehicle take-home policy and separate law enforcement policy. (Wilson)
-

Attachments

Budget Policy. Fund Overview. Expenditure Accounts Descriptions

BURNET COUNTY BUDGET POLICY

The stewardship of public funds is one of the greatest responsibilities the Commissioner's Court is tasked with. Therefore, the establishment and maintenance of budget policy is critical to ensure County officials protect public interests and promote citizens' confidence in County government...

I. General Policies

1. Burnet County will operate on a fiscal year which begins on October 1st and ends on September 30th.
2. Burnet County will continuously identify areas within the County for evaluation in order to improve efficiency and manage costs.
3. Cost/Benefit studies will be conducted, where appropriate and applicable, on non-recurring and recurring expenditures as well as capital projects.
4. Approved annual budgets, with amendments as approved by the Commissioner's Court, are the management control device utilized by the County. Annual appropriated budgets are adopted for the General, Road and Bridge and Debt Services Funds and lapse at fiscal year end.
5. Each department should make every effort to manage expenditures in a fiscally prudent manner. All programs should be monitored on a regular basis to ensure viability, necessity and efficiency.
6. Proposed expenditure recommendations shall include the following:
 - a. General Fund operating and maintenance expenditures
 - b. Road and Bridge Fund operating and maintenance expenditures
 - c. Debt Service Fund expenditures
 - d. Any additional information as requested by the Court
7. Technology requests should increase the efficiency of County government by improving the delivery of service, reducing duplication of data, increasing the accuracy of data, consolidating data entry efforts, reduce the necessity to add staff in future years or be required because of a new statutory requirement.

8. In order to maintain efficient and cost-effective services to the citizens of Burnet County, all budget requests are recommended to be prepared from the modified zero-based budgeting process justifying the proposed expenditures as well as utilizing the most current information and trend analysis.

II. Revenue and Transfer Policies

1. Burnet County will establish user charges and fees as permitted by law at a level related to the cost of providing that service to include direct and indirect costs.
2. When necessary, Burnet County will permit increases or decreases in user charges and fees. These charges and fees should be monitored and re-evaluated annually by each department head and/or elected official.
3. The County shall continuously seek public and private grants as well as other outside funding sources.
4. Road and Bridge increases in revenues will be allocated based on the methodology approved in a regular session of commissioners' court dated, July 25, 2017. That allocation is based on a combination of 50% of the revenue an even disposition of 25% to each precinct and the other 50% based on the current years taxable value per precinct.
5. Burnet County allows a department head, appointed/elected official or his/her designee to request line item transfers within their departmental budget throughout the fiscal year as outlined in section 6. Commissioners Court approval for all line items below \$500 will not be required, transfers within operating sub-categories will not be required, unless deemed necessary by the County Auditor. Pursuant to Local Government Code Section 111.070, the Commissioner's Court may spend County funds only in strict compliance with the budget. The Commissioner's Court by order may amend the budget to transfer an amount budgeted for one item to another budgeted item without authorizing an emergency expenditure.
6. There will be no line item transfers approved from the following funds:
 - a. Salaries (except to other salary line items, if it follows county policy)
 - b. Fringe benefits (FICA, Retirement, and Health Benefits)
 - c. Gasoline
 - d. Cell Phones
 - e. Utilities
 - f. Contracts and Agreements
 - g. Capital Expenditures

7. It is the responsibility of each elected official/ department head to stay within their allotted budget (LGC111). Anytime a line item exceeds the budgeted amount a line item transfer must be immediately prepared from allowable line items within the department's budget and submitted to the court for approval. (LGC 111.070c). In the event that the department does not act, the County Auditor shall present a recommended line item transfer to the Commissioners Court to assist in the efficient and effective operations of the county by performing certain budget transfer activity which will aid the Commissioner's Court in assessing needs to appropriateness of fiscal activity. (GA-0154)

III. Reserve Policies

1. Burnet County will maintain at least a 25% level of fund balance in the General and Road & Bridge funds and 20% in Debt Service fund to mitigate current and future risks, maintain an exceptional bond rating, and for long-term planning.
2. It is imperative that all department heads as well as elected officials continuously review expenditures to ensure fiscal responsibility.

IV. Budget Amendment Policies

1. Pursuant to Local Government Code, Section 111.070 (b), the Commissioner's Court may authorize an emergency expenditure as an amendment to the original budget only in case of a grave public necessity to meet an unusual and unforeseen condition that could not have been included in the original budget through the use of reasonably diligent thought and attention.
2. All budget amendments must be placed on the regular agenda for consideration by the Commissioner's court and any amendments creating an increase in budgetary commitment for the next fiscal year shall be specifically noted.
3. The re-appropriation at the beginning of a fiscal year of funds committed under a valid purchase orders issued prior to August 31st issued but unspent by September 30th of the prior fiscal year may require a budget amendment. These budget amendments have no net effect on spending but simply change the accounting year for expenditures.

V. Capital Improvement Policies

1. Capital improvement projects include major equipment, software purchases as well as construction and remodeling requiring extensive funding.
2. Capital improvement projects may be paid from current revenues or bonds. Bonds or other forms of debt will normally be used for capital projects when appropriate.

VI. Personnel Policies

1. It is the priority of the Court to provide adequate and qualified staffing for offices and departments while ensuring efficiency. Requests for staff should be made only for new programs and/or upon demonstrated increases in service requirements that cannot be met with improved technology or changes in procedures.
2. Positions will only be recommended and approved when a verifiable need is demonstrated. Complete documentation to include any applicable and verifiable statistics, metrics, compliance requirements, job description, etc. should be provided at the time of the request.
3. The Court encourages and supports allocating funding to ensure the County's work force is properly trained. It is recommended that all department heads as well as elected officials additionally support reasonable continuing education requests.
4. The Court strives to ensure, where possible and practical, that employee compensation will be competitive with other similarly situated counties and/or local municipalities.

5. Compensation Plan Guidelines

New Hires

- New *full-time* employees with no previous experience may be started at a Step 1 or 2 for the Group in which their position falls.
- No new employee may be started at a rate higher than the rate budgeted for their position (calculated as an hourly rate).
- Full-time employees who are started at Step 1 or Step 2 may be increased to Step 3 at any time during the fiscal year, within compensation plan guidelines.
- Employees with some previous experience comparable to the hiring position may be started at Step 3.
- Attorneys with relevant experience may be started at a Step level comparable to current employees with an equivalent level of experience.
- Employees with more than five years of relevant experience with Burnet County may be started at a Step level comparable to current employees with an equivalent level of Burnet County experience.
- New *part-time* employees shall be started at Step 1 for the Group in which their position falls.

Rehires-

- Rehiring an employee more than one full calendar month, but less than 365 calendar days after the termination date guidelines:
 - Compensation: If the employee is rehired for the same position or a position comparable to the one formerly held, the employee will be eligible to begin at any step up to the step level previously held. Any employee rehired more than one year after the termination date will be treated as a new hire with regard to compensation, leave, and all other terms and conditions of employment.

Current Employees-

- Current full-time employees who are at Step 1 or Step 2 may be increased to step 3 at any time during the fiscal year, within compensation plan guidelines.
- Yearly step increases are not automatic or longevity based. Step increases are merit increases and are dependent upon an acceptable Annual Performance Review.
- If funded by Commissioners Court in the new budget year, eligible employees may roll forward into the new budget year, one (1) step from the step held as of the final pay period in the current budget year.
- The new pay rates, based on the updated step and grade structure, will take effect with the first payroll period in October. Because payroll is processed on a pay-period basis, this adjustment will also apply to workdays completed in late September that fall within the first payroll cycle in October.
- Employees at Step 3 or greater may not increase more than one step per fiscal year.
- All increases are subject to budget availability and must be clearly itemized in the annual budget.

Increases/Promotions/Transfers -

- Current employees who receive a mid-year increase, promote within their current department or transfer to a new department may be started in their new position at a step no greater than the step held in their former position. (Not all positions have an equal number of steps.)
- Increases, promotions and transfers will be effective on the first day of the pay period following receipt of an approved Personnel Action Form in the Human Resources Office.
- All increases are subject to budget availability and must be clearly itemized in the annual budget.

VII. Fleet Policies

1. Vehicle replacement funding will be allocated to each department when necessary. Vehicle replacement recommendations will include the following criteria:

- a. Miles
 - i. Active Law Enforcement (Pursuit Vehicles) - 150,000
 - ii. Other Law Enforcement (Command, Bailiff, Investigator, Transport Vehicles) - 175,000
 - iii. All other Departments - 175,000
- b. Maintenance, records shall be kept by department heads and reviewed during the budget process
- c. No vehicle may be decommissioned without authorization of the commissioners court.
- d. Vehicles will be assigned their classification in the inventory. No changes in classification will be made without approval from the commissioners court.

2. County vehicles are not permitted to be taken home unless prior approval by Commissioners' Court and is in compliance with the Personnel Policy.

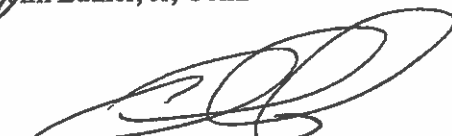
Reviewed and approved at the Burnet County Commissioners' Court, September 23, 2025.



Bryan Wilson, Burnet County Judge



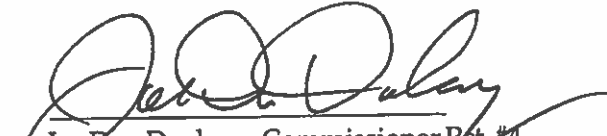
Jim Luther, Jr., Commissioner Pct. #1



Chad Collier, Commissioner Pct. #3



Dannon Beierle, Commissioner Pct. #2



Joe Don Dockery, Commissioner Pct. #4

FUND OVERVIEW

The County maintains budgetary control of its operating accounts through the use of various funds. A "fund" is a balanced set of accounts with identifiable revenue sources and expenditures. It is segregated for the purposes of measuring a specific activity. The majority of all County discretionary expenses are included in the following fund types:

General Fund (100) is the general operating fund of the county. It accounts for all resources which are not required to be accounted for in other funds. This fund provides for the general government or daily operations of the county. The primary sources of revenue to the general fund are property taxes, other taxes, fees and charges for service. It includes expenditures for general government, judicial, public safety, education and recreation, health and public welfare, intergovernmental expenditures and contingencies.

Road & Bridge Fund (300-314) is used to account for all property taxes collected for construction and maintenance of county roads. Revenue to Road and Bridge comes from ad valorem taxes, motor vehicle registrations and other state fees.

Debt Service Fund (600) is funded through ad valorem property tax and used to pay subsequent disbursement of such resources to principal, interest and related costs on general long-term debt.

Special Revenue and Dedicated Funds are used to account for specific revenues that are legally restricted to expenditures for particular purposes.

District Attorney Forfeitures (122) This fund accounts for Forfeitures funds that have been awarded to the District Attorney's Office pursuant to a court order from seizures conducted during criminal activity. These funds are restricted and used for District Attorney's Office purposes only.

Economic Development Fund (140) This fund pursuant to *Tax Code §352.107* accounts for revenues received from the collection of a hotel occupancy tax levied upon the guests renting or leasing, or otherwise occupying any room or space furnished by any hotel in Burnet County, outside the city limits of Marble Falls, Granite Shoals, Burnet and Bertram. The 5% tax was approved by the Commissioners' Court on December 8th, 2003 and became effective on April 1, 2004. Hotel operators are authorized to retain 1% of the hotel occupancy tax collected as reimbursement for the costs of collecting the tax.

Law Library Fund (150) This fund accounts for fees collected pursuant to *Local Government Code §323.023* for the operations of the law library.

Western Counties Tower System Fund (160) This fund accounts for the collection of subscription fees for the P-25 compliant trunking radio system that was funded predominately by Federal Homeland Security Grants. The fees will be charged to any subscriber to the tower system to maintain and expand the system. This project was a joint effort of Blanco County, Burnet County, City of Marble Falls and Llano County. Burnet County's subscriber fees are transferred from the General Fund.

Indigent Health Care Fund (170) The Indigent Health Care and Treatment Act was passed by the Texas Legislature in 1985. This legislation made local governments responsible for the medical care to indigent persons who meet certain criteria. This fund accounts for the associated costs.

Restricted Funds (180) While Fund 180 is presented as a single fund, it contains several accounts with legally enforceable restrictions. These restricted accounts and account balances represent amounts that can only be spent for specific purposes, as mandated by the Texas Local Government Code, state and federal enabling legislation, grant provisions, or other external resource providers.

Sheriff Chapter 59 Fund (190) This fund pursuant to *Code of Criminal Procedure §59* accounts for the funds that have been awarded to the Sheriff's Office pursuant to a court order to forfeit funds from seizures conducted during criminal activity. These funds are to be used for law enforcement purposes by the Sheriff's Office.

Library System Fund (200) The Burnet County Library System consists of the Herman Brown Free Library in Burnet, Marble Falls Library, Oakalla Library, Bertram Free Library and Spicewood Library. Resources are transferred from the General Fund to operate the libraries as well as donations from the City of Burnet, The Friends of the Libraries and library fines and fees. Fund 201 is for donations to the Burnet Library and Fund 202 is for Donations from the Friends of the library.

Historical Commission (210) This fund is a restricted fund used to capture Historical Commission donations and revenues from history book sales and entrance to Fort Croghan.

County Records Management and Archive Funds (221 and 222) Pursuant to *Local Government Code §118.0216* to record receipts from various Records Management Funds and expenditures.

Court Technology (230) Used to cover the expenses associated with continuing education and training for County Court, statutory County Court, or District Court Judges, and clerks regarding technological enhancements for those courts, as well as for the purchase and maintenance of technological enhancements for a County Court, statutory County Court or District Court. This fund accounts for the fees collected from defendants in criminal cases pursuant to the *Code of Criminal Procedure §102.0169, and §102.0173*.

County Jail Fund (270) Resources are transferred from the General Fund for the cost to house Burnet County inmates. Revenue is also derived from contracts for housing state, other counties and local cities.

Grants Fund (290-298) these funds are established to account for grant funding from local, state, and federal entities.

2025 Flood disaster Fund (490) This fund was started July 4, 2025 to capture all activities related to the 2025 Flood Disaster.

Rural Ambulance Service Grant (491) This is a new grant in FY 2026 that the County plans to pursue.

Courthouse Security Fund (504) Revenues pursuant to *Code of Criminal Procedure §102.017*. Remainder of expenditures are transferred from General Fund.

Jail Commissary Funds (505) to account for jail commissary commissions pursuant to *Local Government Code §351.0415* to be used for the benefit of the inmates.

Blood Draw Program Fund (510) to record revenues and expenditures related to the Blood Draw Program.

Leose Training Fund (514) to record State Comptroller receipts and expenditures related to I.FOSE training.

Capital Improvement Funds (700) Includes County Improvement Program including Fund 710 Building reserve, and the Tax Notes for 2019,2020, 2022, 2023 and 2024.

Health Reimbursement Account (HRA) (850) The County elected to create a Health Care Reimbursement Account in October 2009 to reimburse employees the cost of their health care insurance deductible up to \$500 per year when the County changed plans to increase the deductible from \$250 to \$750 per year, per employee, so as to reduce the County's premium. The funds are transferred from the General Fund.

Expenditure Accounts Descriptions

3300-Operating Supplies – This line item accounts for expenditures for general office supplies and minor non inventoried equipment under \$500 including calculators, ink/toner, copy paper, and costs paid for functional supplies; i.e., chemicals, cleaning and sanitation supplies, feed for animals, and road maintenance supplies. Normally with a useful life of one year or less.

3310-Gasoline, Diesel, and Oil – This line item accounts for expenditures for gasoline, diesel, and oil purchased in bulk or periodically from a service station.

4000-Contracts and Agreements – This line item accounts for services under contract with outside vendors which may include goods or deliverables. These are approved by the Commissioners Court, including annual maintenance contracts.

4010-Professional Services – This line item accounts for expenditures for professional services not otherwise listed that are provided on a non-contractual basis, including CPAs, consultants, architects, legal service, professional training services or temporary employment services.

4200-Telephone, Cell, and Mobile BB – This line item accounts for expenditures for regular monthly service charges for telephone, facsimile, communication lines, voice mail, cell phones, and mobile broadband. Also includes charges for long distance and telephone and data wiring.

4250-Travel and Mileage – This line item accounts for expenditures for transportation (including mileage), meals and hotel (per diem) and other expenses associated with staff travel for county business other than conference or training.

4270-Conferences, Dues, and Training – This line item accounts for expenditures for memberships in professional or other organizations and associations. Also includes fees for taking in-person or online classes or attending seminars and conferences. May also include meals, hotels, per diem and mileage for travel to a conference or training.

4510-Vehicle Repair and Maintenance – This line item accounts for expenditures for repair and maintenance of automobiles, trucks, buses, trailers, and heavy equipment used to transport persons or objects.

4520-Repair and Maintenance – This line item accounts for expenditures for repair and maintenance both provided directly and not provided directly by County personnel. These expenditures include covering the upkeep of buildings and equipment. Costs for renovating and remodeling are not included here. Does not include vehicles/road equipment and does not include annual maintenance contracts.

4820-Uniforms – This line item accounts for reimbursement to employees for the purchase of clothing/uniforms used in their work, the outright purchase of these items on behalf of the employee and the maintenance of these items.

4900-Jury Expense – Consumables that directly benefit the jurors such as water, coffee, meals, cups, etc.

5710-Road Equipment (capitalized) – This line item accounts for expenditures for the purchase of vehicles, trailers and road equipment/machinery valued over \$5000.

5750-Machine Equipment (inventoried) – This line item accounts for taggable expenditures for the purchase of tools and equipment valued at less than \$4,999, including printers, computers, scanners, desks, chairs, guns, tasers and body cameras. Does not include vehicles/road equipment.

5760-Machine Equipment (capitalized) – This line item accounts for expenditures for the purchase of equipment valued over \$5000, including copiers, radios, and servers. Does not include vehicles/road equipment.

Burnet County Commissioners Court

Jim Luther Jr.
Precinct 1

Damon Beierle
Precinct 2

Bryan Wilson
County Judge

Chad Collier
Precinct 3

Joe Don Dockery
Precinct 4

Regular Session

31.

Meeting Date: 08/11/2026

Subject

Discuss, consider, and take appropriate action regarding the Burnet County Personnel Policy & Employee Handbook, including the following sections:

- (a) 7.06 County Vehicles Usages - General Guidelines - Commute vehicles policies and rules and separate law enforcement policy;
 - (b) 11.03 Lodging Cost - Lodging expenses applicable to GSA lodging rate for the travel location and impact to taxable income for elected officials, appointed officials, and employees.
- (Wilson)

Attachments

Pages from EMPLOYEE HANDBOOK 07.29.2025

Burnet County
Personnel Policies & Employee Handbook

Following all accidents, all drivers will be tested in accordance with our Drug and Alcohol Policy. CDL drivers must follow DOT regulations.

7.05 COUNTY TELEPHONES

No personal long-distance telephone calls shall be charged to any county telephones. Personal long-distance calls shall be charged to credit cards, charges reversed, or charges made to a third number. Personal calls shall be kept to a minimum.

Effective 10/01/2019, Burnet County will not reimburse employees for use of a personal cellular device. Where job needs demand immediate access to an employee, the county may issue a county-owned cellular telephone to an employee for work-related communications. These phones are intended to be used for business purposes and no personal calls are allowed. If personal cellular calls are made which result in a charge to the county, the employee will reimburse the county within 10 days after notification from the Auditor's Office. Burnet County employees to whom cell phones are issued may be required to keep location services enabled. Abuse of county issued cellular phones can result in disciplinary actions, up to and including termination.

7.06 COUNTY VEHICLE USAGES – GENERAL GUIDELINES

All vehicles must be parked at a county facility at the end of each working day unless prior authorization has been granted by their elected official or department head.

Vehicles may be used only for work-related duties and, if authorized, to drive to and from work. Vehicles may be used for no other purpose, except in an emergency, or for trips completely incidental to County employment while driving to and from a County-related job site.

If an elected official/employee uses a County vehicle to commute to and from their primary residence, the fringe benefit use of said vehicle may be included as taxable income of the elected official/employee in accordance with Internal Revenue Commuting Valuation Rules. Marked vehicles used by law enforcement officers used to commute to and from work are considered as qualified non-personal vehicles and the use of such vehicles is not considered taxable income. Unmarked vehicles used by law enforcement officers are also considered as qualified non-personal vehicles and the use of the vehicles by such personnel to commute to and from work is not considered as taxable income. The term "law enforcement officer" means an individual who is employed on either a full-time or part-time basis by a governmental unit that is responsible for the prevention or investigation of crime involving injury to persons or property (including apprehension or detention of persons for such crime), who is authorized by law to carry firearms, execute search warrants, and to make arrests (other than merely a citizen's arrest), and who regularly carries firearms (except when it is not possible to do so because of the requirements of undercover work). Use of either a marked or unmarked vehicle by a person who is not a law enforcement officer would be considered as taxable income.

Only County elected officials/employees, duly commissioned reserve officers authorized by the County Sheriff or Constable, or officers assigned to special operations and/or task force units approved by Commissioners' Court, are authorized to drive a County vehicle. A list of duly commissioned reserve officers authorized by the County Sheriff or Constable to drive a County vehicle shall be maintained by the respective department head/elected official and a copy kept by the Human Resources Office.

A. Personal Use

1. At no time may a County vehicle be used for personal gain, personal business, to drive to a place of secondary or part-time employment not related to County business, or for any other non-County-related use.

Burnet County
Personnel Policies & Employee Handbook

2. Law Enforcement vehicles may be used for special events provided the County is reimbursed at a rate approved annually by Commissioners' Court.
3. County vehicles may not be used as tow vehicles, unless it is for official County business.
- B. Allowed passengers in County vehicles are: a) anyone in the care and custody of a law enforcement official; b) County employees; c) a non-employee on County-related business; and d) any person in need of transport due to an emergency.
- C. In the event of an accident involving a County owned vehicle being used by County elected official/employee for personal reasons, the County elected official/employee will be fully liable for all damage and/or injuries sustained to all parties in the accident.
- D. All drivers of County-owned vehicles, and those using their personal vehicles on County business, shall comply with all applicable State and local laws. It will be the responsibility of the driver to pay any fines imposed for not complying with such laws.
- E. Federal Law prohibits any CDL driver operating any vehicle over 10,000 GWR from texting with fines and penalties, up to including loss of CDL. Burnet County expressly prohibits anyone operating a County owned vehicle from texting with penalties, up to and including loss of employment.

The Commissioners' Court may grant a vehicle allowance to any elected official/employee deemed appropriate. The vehicle allowance will be paid monthly on the elected official/employee's paycheck as a Taxable Fringe Benefit as designated by IRS Fringe Benefit Guidelines.

7.07 UNIFORM POLICY

If a Burnet County employee receives a county uniform, Burnet County will comply with IRS regulations in determining if the benefit is taxable to the employee.

7.08 USE OF COUNTY CASH FUND

According to LGC Sec. 130.902 (c), a change fund may not be used to make loans or advances or to cash checks or warrants of any kind.

Therefore, no checks will be cashed for any reason from any county change drawer.

7.09 USE OF SIGNATURE STAMP

A signature stamp is used when an elected official or department head authorizes an employee to use the stamp on behalf of the person in authority. An employee who receives permission to use a signature stamp on behalf of a person in authority must account for the proper usage of the instrument. To this end, Burnet County requires the employee to personally sign or initial underneath a stamped signature to identify who placed it there. The employee will become the primary contact in case a document has been erroneously stamped. In case of a mistake, the person who stamped the document will be held accountable. Use the signature stamp on the proper documents and only after the person whose signature is on the stamp and has given permission for its use.

Do not use signature stamps on documents that require a personal review or assessment from the individual whose name is on the stamp. Improper use may result in legal ramification and/or disciplinary steps up to and including termination.

11.00 – TRAVEL EXPENSES

11.01 ELIGIBILITY

Any employee of Burnet County required to travel in the performance of county business shall be reimbursed as provided for in these policies. Such travel shall be at the discretion of the department head. Use of county vehicles is encouraged whenever possible. Once an employee has given notice of resignation, they do not qualify for reimbursements to attend schools, conferences or any other non-required travel.

11.02 TRANSPORTATION COST

An employee using a private motor vehicle for transportation shall be reimbursed at the rate per mile allowable by IRS guidelines for actual mileage traveled using the shortest route to and from his/her destination.

When two or more employees travel in the same vehicle, only one may claim mileage reimbursement. This provision, however, shall not preclude any employee from receiving reimbursement for other eligible expenses incurred.

When an employee or elected official uses another mode of transportation, such as a bus, air or train, reimbursement shall be for the actual cost of the transportation. A ticket receipt must accompany the expense report. Employees and elected officials shall not be reimbursed for use of a rental car except where the cost of other transportation would exceed the cost of a rental car or is not available.

11.03 LODGING COST

Burnet County will pay for accommodations up to the single room rate unless two or more County employees enrolled in the conference are sharing a room.

Burnet County will pay for the prior night of lodging accordingly:

Miles	Training Start Time
60 – 120	at or before 10:30 a.m.
121 – 240	at or before Noon (12:00 p.m.)
241 – 360	at or before 3:00 p.m.
361 – 480	at or before 6:00 p.m.

If an employee travels more than 480 miles, Burnet County will pay for the prior night regardless of the training start time.

11.04 MEALS

Employees or elected officials traveling outside the county may receive a per diem not to exceed \$63.00 per day for meals, providing they are traveling overnight on official business.

Any amount in excess of the IRS per diem rate will be considered a taxable fringe benefit. Breakfast will be paid for if you travel before 6:30 a.m. Lunch will be paid for if you travel before 10:30 a.m. Dinner will be paid for if you travel after 7:00 p.m. Amounts for each meal would be as follows: Breakfast - \$16.00, Lunch - \$19.00, and Evening - \$28.00.

The employee has the option of presenting receipts not to exceed \$63.00.

Burnet County Commissioners Court

Jim Luther Jr.
Precinct 1

Damon Beierle
Precinct 2

Bryan Wilson
County Judge

Chad Collier
Precinct 3

Joe Don Dockery
Precinct 4

Regular Session

32.

Meeting Date: 08/11/2026

Subject

Acknowledgment of Receipt:

(a) PEC Utility Connections - August 3, 2026;

(b) Texas Commission of Jail Standards Letter regarding Regulatory Efficiency Review has been initiated.
(Wilson)

Attachments

TRIM Letter

TEXAS COMMISSION ON JAIL STANDARDS

EXECUTIVE DIRECTOR
Ricky Armstrong



P.O. Box 12985
Austin, Texas 78711
Voice: (512) 463-5505
Fax: (512) 463-3185
<http://www.tcjs.state.tx.us>
info@tcjs.state.tx.us

Date: 07/29/2026

Dear Stakeholders,

We would like to inform you that the Regulatory Efficiency Review requested by the Texas Regulatory Efficiency Office (TREO) has been initiated.

As outlined in the correspondence from TREO Director Jerome Greener, our agency will be conducting a review of applicable administrative rules in accordance with Texas Government Code Chapter 465. This review will include an evaluation of existing rules to identify potential amendments or repeals that may improve regulatory efficiency.

Our team has begun the review process and will work collaboratively with TREO as they conduct their independent assessment. Follow-up communication will be provided to stakeholders as the review progresses and additional information becomes available.

We appreciate your support and engagement throughout this process. There is nothing you need to do or send us at this time. Should you have any questions, please feel free to contact our office.

Ricky Armstrong

A handwritten signature in blue ink that reads "Ricky Armstrong".

Executive Director

Sheriff Kelly Rowe, Chair
Dr. Esmail Porsa, M.D., Vice-Chair
Judge Joseph "Joe" Fauth, III, Plantersville

Sheriff Richard Kirkpatrick, Kingsville
Ross Reyes, Melissa
Patricia M. Anthony, Garland

Commissioner Ben Perry, Waco
Duane Lock, Southlake
Monica McBride, Alpine

"The Commission on Jail Standards welcomes all suggestions and will promptly respond to all complaints directed against the agency or any facilities under its purview".
To empower local government to provide safe, secure and suitable local jail facilities through proper rules and procedures while promoting innovative programs and ideas