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ATTACHMENT 1 – ACCEPTANCE FORM 1

PROJECT KICKOFF AND SOFTWARE INSTALLATION

Purpose

The purpose of this acceptance form is for the County to sign off on the kick-off phase, agree that TRTA Gov should proceed to the next phase through the life cycle of this project, and accept billing for this phase.

Outputs

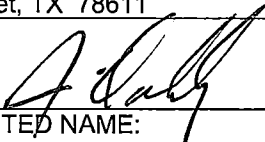
- TRTA Gov has conducted a project kick-off meeting with the County;
- The project schedule has been delivered for the County to review;
- The Aumentum eRecording software module has been delivered and installed;
- Software configuration and testing will occur in the next phase of the project.

These items were completed on the following date: 7.13.2017.

The County response period for this acceptance form is ten (10) business days. After that time, this deliverable will be considered accepted and ready for billing unless otherwise documented in a formal response to TRTA Gov with detailed rationale for rejecting this milestone. Rejection of a milestone will result in immediate escalation and halt the deliverables for further review.

Signatures

We, the undersigned, agree that this project phase is complete and that under the conditions of this Letter of Authorization and existing Master Agreement No. TX2008.001 between the County and TRTA Gov, Burnet County will be billed **\$11,100.00** (50% of the total professional services fees and 100% of the software license fees) upon signing this acceptance. It is agreed to proceed to the next phase of this project.

Burnet County 220 South Pierce Street Burnet, TX 78611	TRTA Gov 1807 Braker Lane, Suite 400 Austin, TX 78758
BY: 	BY: 
PRINTED NAME: James Oakley	PRINTED NAME: Chance Campbell
TITLE: County Judge	TITLE: Senior Project Manager
DATE: 9-26-17	DATE: 9.14.2017

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ATTACHMENT 2 – ACCEPTANCE FORM 2

SOFTWARE CONFIGURATION AND TESTING

Purpose

The purpose of this acceptance form is for Burnet County to sign off on the completion of the software installation and testing phase and to accept billing as specified below.

Outputs

- TRTA Gov has set up and configured the software for testing purposes;
- TRTA Gov has completed remote user training;
- The software has completed submitter testing;
- The software has completed system testing and is ready for use by Burnet County.

These items were completed and support fees will begin on the following date: 7.13.2017.

The County response period for this acceptance form is ten (10) business days. After that time, this deliverable will be considered accepted and ready for billing unless otherwise documented in a formal response to TRTA Gov with detailed rationale for rejecting this milestone. Rejection of a milestone will result in immediate escalation and halt the deliverables for further review.

Signatures

We, the undersigned, agree that this work is complete and that under the conditions of this Letter of Authorization and existing Master Agreement No. TX2008.001 between the County and TRTA Gov, Burnet County will be billed **\$3,600.00** (50% of the total professional services fees) **and for pro-rated annual support fees** upon signing this acceptance form. Annual support fees will be pro-rated for the remainder of the current Aumentum support term and then billed for the full annual amount starting with the next renewal. It is agreed that this project is complete and the software is ready for use by Burnet County.

Burnet County 220 South Pierce Street Burnet, TX 78611	TRTA Gov 1807 Braker Lane, Suite 400 Austin, TX 78758
BY: 	BY: 
PRINTED NAME: J. Dally	PRINTED NAME: Chance Campbell
TITLE:	TITLE: Senior Project Manager
DATE:	DATE: 9.14.2017

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