



## Texas Department of Transportation

125 EAST 11TH STREET, AUSTIN, TEXAS 78701-2483 | 512.463.8588 | WWW.TXDOT.GOV

April 25, 2018

The Honorable James Oakley  
Burnet County Judge  
220 S Pierce  
Burnet, Texas 78611-3136

Dear Judge Oakley,

This letter is to notify you that the Texas Department of Transportation (TxDOT) will be soliciting updates to the county road inventory (CRI) from your county this year. And, moving forward, TxDOT will be accepting updates from every county, every year, rather than every other year.

TxDOT has made some additional changes to the CRI process after input from a subset of counties. These changes are aimed at improving reporting accuracy and timeliness, and will be in effect moving forward.

First, TxDOT is moving the deadline from May to August 31<sup>st</sup> in order to provide you with the latest county road inventory to make your updates, which we publish in June.

Second, your county will now submit updates through a convenient online map. This new web application, called the Data Updates & Sharing Application (DUSA), is an interactive map specifically designed for reviewing and updating the county road inventory. DUSA allows you to view and update your county's inventory by two options. The first, and simplest, is by drawing changes directly within the web application. The second provides the option for counties with GIS professionals to download the data, make updates with GIS software, and upload the bulk changes back to DUSA.

Additionally, your county will now have the opportunity to make updates year-round. A great benefit of this new web map is that when changes to county roads occur, this information can be entered directly into DUSA at that time instead of waiting until the August 31<sup>st</sup> deadline. Updates submitted after August 31<sup>st</sup> will be applied to the following year's submission.

Finally, it is our goal at TxDOT to have complete and accurate information regarding the county road inventory across the state. To that end, you now have the option to delegate this responsibility to a designated 3<sup>rd</sup> party, if assistance is needed to update your county's inventory. Nobody other than the county or delegate will have update access to your county road information. If you choose to delegate this responsibility, please complete the enclosed form and return it.

In conclusion, no action is required at this moment. Prior to June 15<sup>th</sup>, you will receive another letter from us with your certified mileage for 2017 and a link to the DUSA application, plus instructions and login information. The letter will also provide date(s) and time(s) for upcoming live trainings hosted by TxDOT on how to use DUSA. These trainings will be available to all counties through a live WebEx video. Written instructions and recorded training videos will also be available within DUSA.

OUR VALUES: People • Accountability • Trust • Honesty

OUR MISSION: Through collaboration and leadership, we deliver a safe, reliable, and integrated transportation system that enables the movement of people and goods.

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*for 5/8 cc  
D/A concerning County Road Inventory  
Report to TxDOT  
A.O.*

If you have any questions or need clarification regarding any of the upcoming changes to CRI, please contact us by email or phone.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Chamberlain". The signature is fluid and cursive, with the first name "Michael" written in a larger, more prominent script than the last name "Chamberlain".

Michael Chamberlain  
Transportation Planning and Programming Division  
Data Management Section Director  
TPP-GIS@txdot.gov  
(512) 486-5054

# **COUNTY ROAD INVENTORY DELEGATION FORM**

**Burnet County agrees to delegate the responsibility of  
updating the County Road Inventory to the following  
designated 3<sup>rd</sup> party:**

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**(ex. COG, MPO, consultant, local TxDOT district)**

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**County Judge**

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**Date**

**Please return to:**

**Texas Department of Transportation  
Transportation Planning and Programming Division  
Attention: Data Management Section - Mapping  
P.O. Box 149217  
Austin, Texas 78714-9217**