

TEXAS COMMISSION ON JAIL STANDARDS

EXECUTIVE DIRECTOR
Brandon S. Wood



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May 7, 2018

Sheriff Calvin Boyd
Burnet County Sheriff's Office
P.O. Box 1249
Burnet, TX 78611

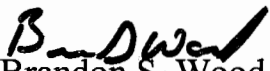
Dear Sheriff Boyd,

The Texas Commission on Jail Standards wishes to acknowledge the work of the Burnet County Sheriff's Office with a Certificate of Compliance for the Burnet County Jail. The most recent inspection of your facility on May 4, 2018 by Texas Commission on Jail Standards Inspectors Shane Sowell and Jennifer Shumake has demonstrated that your facility is in compliance with Texas Minimum Jail Standards.

Enclosed you will find Certificate of Compliance for the Burnet County Jail.

If you have any questions, please feel free to contact me.

Respectfully,


Brandon S. Wood
Executive Director

BW/sh

cc: Judge James Oakley, Burnet County

****Note:** Please be advised that technical assistance was provided in some areas. The Requirements Review has been attached for your review to ensure that you are fully aware of the issues. Failure to address the technical assistance areas in a timely manner may result in the issuance of a notice of non-compliance.

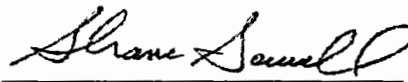
Judge Bill Stoudt, Longview, Chair
Jerry W. Lowry, New Caney, Vice Chair
Larry S. May, Sweetwater

Sheriff Dennis D. Wilson, Groesbeck
Sheriff Kelly Rowe, Lubbock
Dr. Esmaeil Porsa, M.D., Parker

Commissioner Ben Perry, Waco
Duane Lock, Southlake
Melinda E. Taylor, Austin

*"The Commission on Jail Standards welcomes all suggestions and will promptly respond to all complaints directed against the agency or any facilities under its purview".
To empower local government to provide safe, secure and suitable local jail facilities through proper rules and procedures while promoting innovative programs and ideas*

TEXAS COMMISSION ON JAIL STANDARDS - INSPECTION REQUIREMENTS REVIEW


Shane Sowell, TCJS Inspector


Jennifer Shumake, TCJS Inspector

Facility Name: Burnet County Jail

Date:

May 4, 2018

Chapter	Title	Comments
259	New Construction	Conducted a walk through inspection of the facility.
261	Existing Construction	Not applicable.
263	Life Safety	Inspected life safety equipment and conducted and observed emergency drill. Reviewed documentation. Conducted staff interviews.
265	Admission	Reviewed a random sample of 40 inmate files. Interviewed staff. Reviewed policy.
267	Release	Reviewed a random sample of 10 inmate files. Interviewed staff.
269	Records/Procedures	Reviewed policy and documentation. Interviewed staff and reviewed ADA compliance evaluation.
271	Classification	Reviewed a random selection of 40 inmate files. Reviewed staff training records. Reviewed internal classification audits. Reviewed policy. Interviewed staff.
273	Health Services	Reviewed a random selection of 40 files. Interviewed staff and inmates. Reviewed training records. Reviewed policy.
275	Supervision	Reviewed a random selection of 40 officer TCOLE certification records. Reviewed officer documentation. Interviewed staff.
277	Personal Hygiene	Conducted a facility walk through. Reviewed facility schedule.
279	Sanitation	Conducted a facility walk through. Interviewed staff and inmates. Reviewed policy.
281	Food Service	Conducted walk through inspection in kitchen area. Interviewed staff. Reviewed documentation. <u>Technical assistance provided</u> – During the walk-through of the food service area, the inspection team noted the vents for the return air was extremely rusted and dirty. The inspection team advised the administration the vents needed to be cleaned, scraped and painted. <u>Follow-up required</u> – The administration will notify Inspector Shumake via email once the work on the vents have been completed and include photographs.
283.1	Discipline	Reviewed 30 disciplinary hearing records. Interviewed staff and inmates. Reviewed policy. Reviewed inmate rules. <u>Technical assistance provided</u> – During the review of disciplinary documentation, it was determined that on occasion, staff were dating sanctions and release from prehearing detention prior to the hearing being held. It was explained to the administration that the sanction(s) can't start until the hearing waiver has been signed by the inmate or the hearing is conducted. <u>Follow-up action required</u> – The administration will scan and email Inspector Shumake copies of disciplinary reports for the next 30-90 days.
283.3	Grievance	Reviewed 30 inmate grievance/complaints. Reviewed policy. Interviewed staff and inmates.
285	Exercise	Walk through of exercise area conducted. Reviewed documentation. Interviewed staff and inmates.
287	Education/Library	Reviewed policy and schedule. Interviewed staff and inmates.
289	Work Assignments	Reviewed policy and schedule. Interviewed staff and inmates.
291.1	Telephone	Reviewed policy and schedule. Interviewed staff and inmates.
291.2	Correspondence	Reviewed policy and schedule. Interviewed staff and inmates.
291.3	Commissary	Reviewed policy and schedule. Interviewed staff and inmates.
291.4	Visitation	Reviewed policy and schedule. Interviewed staff and inmates.
291.5	Religious Practices	Reviewed policy and schedule. Interviewed staff and inmates.
xxx	Variances	Not applicable.
xxx	Remedial Orders	Not applicable.
xxx	Complaints	Not applicable.
xxx	CCQ	CCQ inquiries are being submitted through TLETS as required.

RECEIVED

MAY 07 2018

Texas Commission on Jail Standards