

BURNET COUNTY



AUTHORIZATION AND ASSIGNMENT OF COUNTY PROPERTY

			(Auditor's Use)
Name of Item	Description	Property #	Cost
1.) Tractor	Ford 5900	3935	\$13,700.00
2.) Pavement Breaker	Ateco	NA	\$0.00
3.) Shredder, 10 ft half batwing	Rhino	8878	\$8,849.00
4.) Storage Tank	550 gallon	NA	\$ -
5.) Storage Tank and Stand	550 gallon	NA	\$ -
6.)			
7.)			
8.)			

Dept. Transferred From:
R&B, Precinct 2

Dept. Assigned To:

Requested By: Joe Ray

DATE: September 6, 2018

Comments:

COMMISSIONERS COURT APPROVAL:

☐ New in Service

☐ Transfer

☐ Return to Donor

☐ Out of Service

☒ Hold For Auction

☐ Dispose

☐ Donation

Authorization Signature:

Date: 9/11/2018

Comments:

PROPERTY MOVED BY MAINTENANCE DEPT.:

Authorization Signature:

Date:

Comments:

CHANGES MADE TO RECORDS BY AUDITOR'S OFFICE:

Changed in Books:

Date of change:

Comments:

Per LGC 263.153 (c)--Burnet County, Texas contracts with online auction sites as licensed under Chapter 1802 of the Occupations Code to sell surplus and/or salvage property. The property is posted on the auction site for at least 10 days to comply with the publication requirement for the notice of sale.

BURNET COUNTY



AUTHORIZATION AND ASSIGNMENT OF COUNTY PROPERTY

Name of Item	Description	Property #	(Auditor's Use)
			Cost
1.) Wire Book Display	Folding Wire Display for Books	none	
2.) Magazine Display	Metal Display for Magazines	none	
3.) Booktruck	Metal Booktruck	none	
4.) Map Roller	Wall-mounted Map Roller	none	
5.) 20 DVD Carousels	Electronic DVD Carousels	none	
6.)			
7.)			
8.)			

Dept. Transferred From:

Herman Brown Library

Dept. Assigned To:

Auction

Requested By: Florence Reeves

DATE: September 10, 2018

Comments: Items no longer needed.

COMMISSIONERS COURT APPROVAL:

☐ New in Service ☐ Transfer
☐ Return to Donor ☐ Out of Service ☒ Hold For Auction
☐ Dispose ☐ Donation

Authorization Signature:

Date:

Comments:

PROPERTY MOVED BY MAINTENANCE DEPT.:

Authorization Signature:

Date:

Comments:

CHANGES MADE TO RECORDS BY AUDITOR'S OFFICE:

Changed in Books:

Date of change:

Comments:

BURNET COUNTY



AUTHORIZATION AND ASSIGNMENT OF COUNTY PROPERTY

Name of Item	Description	Property #	(Auditor's Use) Cost
1.) Dell Lap Top	Red	9769-10	
2.) Dell Lap Top	Black	9153-07	
3.) Dell Tower	GX520	8934	
4.) Keyboards x 7	Black, Dell		
5.) Mouse x 3	Black, Dell		
6.) Monitor	Black, Dell		
7.) Computer Speaker	Black		
8.) Printer	HP - Deskjet D2565		
9.) Shredder	Ativa - MD 1000		

Dept Transferred From:
County Attorney's Office:

Dept Assigned To:

Requested By: Jana Mitchell

DATE: 08/17/18

Comments:

COMMISSIONERS COURT APPROVAL:

☐ New in Service ☐ Transfer
☐ Return to Donor ☐ Out of Service ☒ Hold For Auction
☒ Dispose ☐ Donation

Authorization Signature:

Date: _____

Comments:

PROPERTY MOVED BY MAINTENANCE DEPT:

Authorization Signature: _____

Date: _____

Comments:

CHANGES MADE TO RECORDS BY AUDITOR'S OFFICE:

Changed in Books: _____

Date of change: _____

Comments:

Per LGC 263.153 (c)--Burnet County, Texas contracts with online auction sites as licensed under Chapter 1802 of the Occupations Code to sell surplus and/or salvage property. The property is posted on the auction site for at least 30 days to comply with the publication requirement for the notice of sale.