

HONORABLE JANET PARKER
BURNET COUNTY CLERK

ARCHIVAL DIGITIZATION OF REAL PROPERTY RECORDS

WITH PLAT PRESERVATION & FRAMING

MAY 9, 2018—*revised* OCTOBER 2, 2018

KOFILE TECHNOLOGIES, INC.
6300 CEDAR SPRINGS ROAD, DALLAS, TX 75235
P/ 214.351.4800 F/ 214.442.6669
INFO@KOFIL.E.US WWW.KOFIL.E.US



TABLE OF CONTENTS

I. EXECUTIVE SUMMARY	1
II. PROJECT EXECUTION	3
Location of Work	3
Vaults	3
System Security	4
Production Tracking System (PTS)	5
Ownership of Data	5
Service Delivery	5
Information Requests	6
Preservation Project Timeline	6
III. PRESERVATION METHODOLOGY	7
Conservation Treatments	7
Repair & Mending	8
Deacidification	9
IV. ARCHIVAL DIGITIZATION METHODOLOGY	10
Imaging Overview	10
Archival Indexing	13
V. PROPOSAL PRICING	15
Project Overview & Terms & Conditions	15
Project Acceptance	15
Scope of Work	15
GSA Schedule 70 Contract Cooperative Purchasing	17
Project Inventory & Itemized Pricing	18
VI. KEY PERSONNEL	35

CONTACT INFORMATION

KOFILE TECHNOLOGIES, INC.

6300 CEDAR SPRINGS ROAD, DALLAS, TX 75235

p/ 214.351.4800

f/ 214.442.6669

CATHERINE 'CATHY' DROLET, ACCOUNT MANAGER

p/ 210.860.6906

CATHERINE.DROLET@KOFIL.EUS

MICHAEL COBB, EXECUTIVE SPONSOR

p/ 214.351.4800

MICHAEL.COBB@KOFIL.EUS

CHRIS MAROTTI, CONSERVATOR

p/ 469.243.9084

CHRIS.MAROTTI@KOFIL.EUS

SUSANNA RECORDS, CONTRACT COORDINATOR

p/ 214.351.4800

SUSANNA.RECORDS@KOFIL.EUS

I. EXECUTIVE SUMMARY

This quote provides services for the Burnet County Clerk's Office's Real Property Records, including Deed Records, Deeds of Trust, and Oil & Gas records, and three maps.

Services include archival digitization (including image capture and processing) and indexing. The plats will receive archival digitization, preservation, and archival framing services. This project includes a maximum of 514 volumes with a Good Faith Estimate of 407,538 pages and 203,776 documents. All pricing herein is good for 90 days from the date of this proposal.

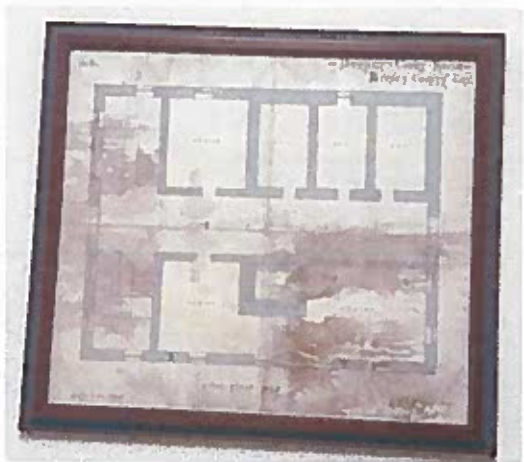
Kofile Technologies, Inc. (Kofile) is uniquely qualified to address the long-term preservation, management, digital access, and storage of any permanent retention records and active records. Preservation insures the survival of **source originals** for the application of future technologies. Proposed services include the following (as appropriate to the volume):

- **ARCHIVAL DIGITIZATION**

Archival digitization includes image capture and processing (including custom cleanup and enhancements) and optimization for access. Image output is multi-page PDF or TIFF. Key and blind re-key documents and output to pipe delimited index file. Additionally images and indexes will be formatted to load to Burnet County's Thompson Reuters records management system.

- **PLAT PRESERVATION**

Three maps are priced for preservation, including conservation treatments, deacidification, encapsulation, and re-housing in archival frames.



DO IT ONCE, DO IT RIGHT, DO IT FOREVER

This philosophy is the driving force placing Kofile above other imaging competitors. Kofile's services are not 'as-is' or 'scan it and forget it.' Kofile's basis for success is decades of experience, realistic solutions, and professional analysis. Burnet County is guaranteed that all work is the highest quality and free of distortion or information loss due to capture. Burnet County is assured of the survival of the Best Original Image for the application of current and future technologies. Burnet County is assured of the following key differentiators with Kofile's indexing services:

- ▶ *Kofile blind re-keys each field to maintain a 99.25% accuracy rate.*
- ▶ *Our employees are key assets—our Data Entry Manager has decades of experience.*
- ▶ *Kofile indexes at our Dallas facility, ensuring data confidentiality and security.*
- ▶ *Kofile does not use third-parties to key—thus, errors and threats to data integrity are minimized.*

Kofile understands the need for access to public records and ease of rapid, digital retrieval. This proposal addresses the ability of the Kofile solution to meet the Burnet County Clerk's requirements, including Quality Control, Image Capture and Processing, Standards, and Security.

With Kofile, Burnet County saves money, eliminates exposure of assets at multiple locations and overseas, and ensures a resulting digital image that is the highest quality and free of distortion or information loss due to capture. Kofile appreciates this opportunity to be of service to the Burnet County Clerk in this engagement.

With headquarters located in Dallas, TX, Kofile can work side-by-side with the County Clerk. Catherine 'Cathy' Drolet, Account Manager, will handle all communication with Burnet County and will ensure the project is completed on schedule and according to Burnet County's standards.

PROJECT GOALS

- ✓ Modernize & upgrade office systems
- ✓ Eliminate or reduce manual lookups & searches
- ✓ Expedite searches with more records available for electronic retrieval
- ✓ Progress towards a paperless office
- ✓ Protect original records by reduction of daily use
- ✓ Reclaim space in the public records area

II. PROJECT EXECUTION

LOCATION OF WORK

Kofile's corporate headquarters is located at 6300 Cedar Springs Road in Dallas, TX, see right. Kofile possesses a history of responsibility, and it has invested in a facility with superior security to mitigate loss and destruction before it occurs.

The Dallas facility is a fire-resistant brick and concrete building with structural steel support members, and fire-rated walls, ceiling, and flooring.

The facility is F5 Tornado Resistant according to an architectural assessment preformed by Tanner Consulting, January 2010.

Due to the sensitive nature of the data, Kofile provides multiple security measures. Kofile combines a 24/7

manned on-site security person with electronic surveillance. A state-of-the-art security system protects the entire building. In addition to the Motion Detector Security System, Kofile follows rigorous end-of-day closing and lock-down inspection protocol.



Burnet County is welcome to inspect the Kofile facility—with or without notice—at any time.

Regulated Facility Environment

Kofile has 24-hour temperature and Relative Humidity (RH) controls. All work areas for original Documents meet the archival climate control standards as supported by the Texas State Library and Archives Commission. Kofile has four independent HVAC systems with programmable thermostats. Each vault has a separate and independent HVAC system. The HVAC for the work and storage areas are constantly set at 70°F. The level of relative humidity (RH) is maintained at a percentage in the mid-fifties.

The laboratories are windowless and centrally located to eliminate exposure to ultraviolet (UV) light. Kofile does not have any issues with pest control. The building is regularly maintained. Food and drinks are not permitted in the conservation areas by anyone, for any reason. Records being treated for mold or pests are quarantined in standard polyethylene bags, separate from other records, until remedial treatment is complete.

VAULTS

The Dallas facility has three vaults. Each vault is secured with Level 5 vault doors with a 4-Hour UL Rating of at least 350°F. Each vault has its own independent HVAC system, monitors for humidity and temperature, and controls for airborne particulates (monitored by analog methods). Kofile actively monitors for micro-organic growth.

BURNET COUNTY CLERK

ARCHIVAL DIGITIZATION OF REAL PROPERTY RECORDS

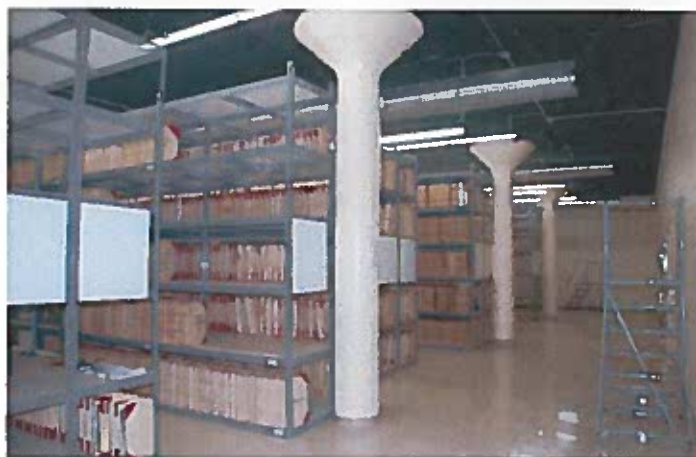
WITH PLAT PRESERVATION & FRAMING

May 9, 2018—revised October 2, 2018

Daily protocol requires that records removed from the vault for work must be in the custody of a technician at all times. When records are not undergoing treatment, they are immediately returned to the vault area.

Kofile provides storage services for microfilm, microfiche, and other types of data in its Media Vault. Kofile randomly performs spot tests to safeguard against certain contaminations, such as Vinegar Syndrome, mold, mildew, and/or Redox on microfilm. Acetate Base Film is separated from Polyester Base Film and is stored in separate storage boxes to help eliminate film contamination, as Eastman Park Micrographics, Inc. (EPM) recommends.

Kofile can retrieve any part of the microfilm/data and transmit the requested microfilm/data to a customer electronically or through other means. The client owns all of the stored microfilm/data, and Kofile will not sell or distribute the microfilm/data in any way.



SYSTEM SECURITY

Kofile works in a secured, directory-based environment. Kofile employees are subjected to background checks and extensive interviews. Before they work with confidential records, technicians must graduate a series of work-effort tiers.

Our operator terminals are configured to ensure that no data can leave the facility. Any employee who works on a project is issued a username and password to access images. Rights are assigned to individual images as "read only." Only approved employees have the passwords to change image permissions. Therefore, no one can delete or modify images without authorization. All activity of this nature is logged.

Kofile establishes positive control over each item. Our SQL imaging database maintains a complete audit trail throughout each step for inventory control. We have managed numerous projects and have not lost any media or source files. Irreplaceable roll film, aperture cards, cartridges, paper files, charts, maps, and microfiche are all handled in this manner, without loss.

Kofile's server architectures allow redundancy of data operations in multiple locations. Data is regularly backed up to allow services to resume without interruption. Scanned information is captured on local workstations and processed in batches. After capture, batches are stored on centralized servers. Index servers are also backed up. After indexing, data is batch processed on central servers. These are backed up nightly, and the entire group of information is stored on archive servers. These data sets are moved to tape with multiple copies maintained offsite and within the vault noted previously. A backup implementation and rotation schedule is provided upon request.



PRODUCTION TRACKING SYSTEM (PTS)

An integral part of project management relates to the cataloguing of incoming files and tracking. Kofile uses its Production Tracking System (PTS) capability to produce unique IDs for each control unit. PTS provides staff with the tools necessary to establish positive control of the project and to manage the inventory of images, boxes, and microfilm continuously. Kofile employees can track the individual status of each document traveling through our system. PTS is also used for audit tracking purposes for each employee.

OWNERSHIP OF DATA

All Burnet County records (including volumes, document, digital images, metadata, and microfilm) serviced by Kofile shall remain the property of Burnet County. This policy is applicable to any agreement, verbal or written, between Burnet County and Kofile.

- ▶ The records are not used by Kofile other than in connection with providing the services pursuant to any agreement between Kofile and Burnet County.
- ▶ The records are not disclosed, sold, assigned, leased, or otherwise provided to third parties by Kofile.
- ▶ The records are not commercially exploited by or on behalf of Kofile, its employees, officers, agents, invitees, or assigns, in any respect.

SERVICE DELIVERY

Trained personnel handle documents with the utmost care. For projects with large inventories, records are transported in our secure 18-foot truck. The cargo is held in a climate-controlled environment. This vehicle boasts a 4,000 lb. lift gate, air suspension, and air brakes. This truck is also equipped with extra security features, including back-up cameras and an anti-lock braking system. Executives monitor location, warning signals, and environmental conditions during transport.



BURNET COUNTY CLERK

ARCHIVAL DIGITIZATION OF REAL PROPERTY RECORDS
WITH PLAT PRESERVATION & FRAMING

May 9, 2018—revised October 2, 2018

INFORMATION REQUESTS

"Hot Shots," or Burnet County information requests, are available via fax or email. Upon receipt of a Hot Shot, Kofile will flag the requested record and verify inventory control, pull supporting paperwork, and email/fax a response to the requester or alternate. The turnaround time for Hot Shots will meet or exceed the County Clerk's requirements.

PRESERVATION PROJECT TIMELINE

Preservation projects are unique in that the work determines the schedule, response times, and completion date. Each job is individual and unique. Kofile will meet whatever reasonable timeline the County Clerk requires and start the project upon award and execution of contract. The condition of the record determines how quickly it moves through the preservation process. Usually, older records suffer from extreme deterioration and require more attention. As the collection is processed in controlled batches and the age of the records decreases, production rate increases.

SAMPLE PRESERVATION PROJECT TIMETABLE		
WEEK	PROJECT PHASE	COMMENTS
1	COMMENCEMENT & RECORDS TRANSPORT	Project Manager meets with the Burnet County Clerk's Office. Records are inventoried. Records for preservation are delivered to the Kofile facility in Dallas, TX.
1	ARRIVAL	Items are unpacked and inventoried against the previous inventory. Before any treatments are undertaken, each item is evaluated. An Information log is generated for each item. Titles are verified, items are identified with job numbers, and a stamping sheet is produced. The stamping sheet is sent to the County Clerk for verification, if required.
1—2	PREP	Write & distribute job instructions. Order custom materials such as binders upon approval of stamping sheet. Each stage of conservation is documented. The treatment log always accompanies each item.
2—4	CLEANING & DEACIDIFICATION	Folio surface cleaning. Removal of adhesives and repairs. All solvents and adhesives are acid-free and easily reversible. Individual sheets are deacidified, as appropriate.
4—7	REPAIR & RESTORE	Mending with appropriate methods, such as the application of Japanese tissues. Encapsulate sheets, if required.
8—10	DIGITIZATION	Document preparation, batching, and scanning, while adhering to strict quality control policies.
8—12	BINDER ASSEMBLY	Depending on the chosen housing, the designated books are bound. Binding may include rounding, backing, cover assembly, gold stamping and tooling, cutting of boards and leather, lining, and casing-in and pressing.
12—14	QUALITY CONTROL	Collection undergoes final quality check. Treatment reports are finalized and returned with the collection.
14—16	RETURN	The collection is boxed and delivered to the County Clerk's Office. Other project requirements are addressed as appropriate.

III. PRESERVATION METHODOLOGY

Kofile performs all preservation services in accordance with the *Code of Ethics & Guidelines for Practice* of the American Institute for Conservation (AIC). This includes conservation treatments, restoration, and rehousing of records with archival solutions and products. Kofile regularly addresses historical and permanent documents, and Kofile never utilizes any treatment, repair, or maintenance that is not reversible.

The following is an overview of treatments and services available at the Kofile lab. Services will be applied and equipment utilized as needed for individual pages.

CONSERVATION TREATMENTS

Surface Dry Cleaning

Surface cleaning is a generic term for the removal of material deposits. This includes dust, soot, airborne particulates, sedimentation from water damage, mold/mildew residue, active micro-organic growth, insect detritus, or even biological or mineral contaminants. All have serious consequences during long-term storage. Superficial grime is removed with a soft dusting brush. A microspatula is used to coax insect deposits. Other tools include a latex sponge, powdered vinyl eraser, or soft block eraser.

Removal of Fasteners

Kofile will remove fasteners, page markers, and other metal mechanisms. Fasteners such as binder clips, staples, paper clips, string ties, rubber bands, brads, straight pins, etc. cause damage in short periods. This includes physical damage (decreased paper strength due to punctures or distortion) and chemical damage (rust).

Flattening and Humidification

Improperly stored, papers become inflexible and retain a memory of the storage position. Flattening occurs in the Kofile lab with the strictest archival environmental control standards.

'Flattening' is accomplished by a variety of methods and tools. Tacking irons are one such tool and have adjustable temperature controls to alleviate damage. Another method uses moderate

pressure drying between acid-free blotters. Monitoring eliminates bleeds and mold/fungus.



Ultrasonic Humidification Chamber.

Items are humidified after testing the image solubility. The Ultrasonic Humidification Chamber can correct the most fragile document's folds and bends. This machine is enhanced with a cross flow and features a humidity dome and ultrasonic humidifier. Private labs are rarely equipped with this device, and this significant investment represents Kofile's foresight and commitment to offering the best available technology.

REPAIR & MENDING

Pressure-sensitive tape and adhesive residue are reduced as much as possible without further degrading the original. When possible, tape is removed with mechanical Heat Removal or Peeling. The former is used when adhesive is loose, old, or brittle; the latter, when removal by heat is unnecessary. The next alternative is chemical. Previous repairs that cannot be removed safely will remain. Stains are reduced to the greatest extent possible after careful testing. Tape stains are reduced, but most stains are likely permanent.

Repair and Restore Paper

Mending paper is an art form. It is accomplished with a variety of materials depending on the paper's color, tone, condition, and weight. The length of the tear(s) and the degree of embrittlement or fragmentation are also concerns. Kofile generally mends tears $>1/2"$.

Materials utilized for mending are acid free and reversible. Japanese paper and ethyl cellulose paste or Crompton tissue are used most often. Kozo paper, in natural and white finish, is commonly used because of its strength and transparent nature. While visible to the trained eye, it does not distract. Mending strips are water cut so the edge of the Japanese paper visually integrates with the Document.

Filmoplast® R is also used to reinforce damaged sheets. It is a low-temperature acrylic adhesive that bonds to Japanese Kozo paper. Kofile also constructs its own version of this material with acid-free tissue paper and Rhoplex liquid acrylic adhesive. Fragmented edges, folds, tears, cracks, voids, and losses are all mended in this fashion.

An 1848 Probate Record before (L) and after (R) treatment and mending with Japanese tissue. Above right, a Kofile conservator pieces the document together after the tape was reduced.



Kofile carefully coaxes adhesives and tape by application of heat and pressure with specialized conservation tools.



DEACIDIFICATION

Deacidification is only performed after careful pH and compatibility testing. Kofile is equipped with multiple custom-built spray exhaust booths. All are routed through an HVAC system for optimum performance. A commercially-prepared buffer solution, Bookkeepers™, is applied to both sides of the sheet with compressed air sprayer equipment. The solution is non-flammable and non-toxic. The active ingredient, *magnesium oxide*, neutralizes acid and provides an alkaline reserve. This chemical is inert, safe, and does not degrade the sheet. Random testing ensures a $8 \text{ pH} \pm 2\text{-}4\%$.

DEACIDIFICATION (ALKALIZATION)

The addition of a finely divided alkaline material to paper fibers. The addition of an alkaline buffer is approved for use on papers that would otherwise deteriorate because of their tendency to produce acid, or for acidic papers that cannot be washed.

AIC Definitions of Conservation Terminology, Directory of the American Institute for Conservation of Historic and Artistic Works.

WHAT THIS MEANS TO BURNET COUNTY

Without acid-free components, the chemicals deteriorating within the paper fibers and materials cause deterioration of bindings and pages. With time, papers become increasingly acidic. This breakdown is evident in yellowing or browning. In addition, the paper becomes brittle and loses its fold resistance. Deacidification will halt this process.

Most are familiar with the experience of handling of an old book—the binding is worn; the pages are brittle and yellowed; and it emits a slight odor. Unlike the aging of the readers, the aging of a book can be stopped through conservation. With simple treatments, books and their contents can be saved for countless generations. While a fraction of damage to the books is due to handling, the major culprit is the acid in the paper fibers. Imagine your grandchildren reading the same book that you favored as a child, but the pages are just as stark white and crisp. This is accomplished through deacidification.

IV. ARCHIVAL DIGITIZATION METHODOLOGY

Imaging a document and digitizing a collection creates an electronic representation of the original archival record. This process is not meant to replace the archival record, but to aid in its preservation. The image serves as a reference tool and is a back-up if the original is damaged or destroyed.

Kofile understands the need for access to public records and ease of rapid, digital retrieval. Services differ because materials are addressed according to their condition and fold endurance without blind, automatic scanner feeds. Technicians are trained to handle fragile and historical documents. Kofile invests in the best hardware and software available on the market.

Upon request, Kofile stores an electronic security back up of all images in case of loss, damage, or destruction by fire or natural disaster. All data is solely the property of the County, and Kofile does not sell or grant unauthorized access to the County's records or data.



IMAGING OVERVIEW

Images are captured at a minimum of 300 dpi at 256 bi-tonal or gray levels. This ensures the highest image quality for documents with poor contrast and difficult-to-read information. Images accumulate as Group IV bi-tonal images in a standard PDF or TIFF format. Images are optimized and scaled for system output.

Kofile makes use of gray-scale scanning techniques for documents to ensure the optimum resolution of each page. Effectiveness and minimum legibility of the scanning process are verified through rigorous and systematic quality control. Kofile always defaults to U.S. National Archives and Records Administration (NARA) technical guidelines for digitization.

Image Capture

Domain specific knowledge is a necessity for this project. A vendor that does not understand permanent asset collections may address the Burnet County files as disposable documents. Kofile understands these are not disposable records, and will maintain file order and identification.



The article implies that partial document destruction is normal. This is unacceptable and contrary to any preservation standard. Kofile has the experience and expertise to handle fragile documents and address the physical preservation of the source document.

Source: Higgins, Jessie. "Recorder's Office Preserving Oldest County Records by Digitizing Them: Some Century-Old Pages Crumble When Touched." *Courier Press*, August 21, 2013 <www.courierpress.com/news/local-news/digitizing-historical-records> and <www.courierpress.com/news/local-news/county-digilizes-century-old-records>.

Operators observe each page during capture. For faint or illegible pages, the operator marks the page, readjusts the scanner, and employs contrast tools. If unsuccessful, the operator indicates and inserts a review form for the quality assurance team to assess. The page is treated with a "Best Possible Image Indicator" or further enhancements.



Image Processing & Enhancement

IMAGE PERFECT is Kofile's proprietary software. It ensures the optimum image quality. When documents vary in size and density, this custom programming ensures image uniformity. It provides proprietary algorithms to achieve high image quality. The utilization of algorithms is critical for capturing different densities and quality levels in a collection.

This proprietary software is a digital SLR-based system. Kofile utilizes the Microsoft® SQL database as the underpinning for the production systems. The software also allows operators to build and edit image processing scripts interactively. The image processing scripts can be saved for batch processing. It also has progress tracking capabilities and can identify exceptions. Supervisors correct problems in a quick and efficient manner.

This software automatically detects and compensates for a scanner's variances or for variances from multiple scanners or those of different types. The Assured Image delivers consistent, high-quality output.

IMAGE PERFECT uses custom image clean up and enhancements such as deskew,

BURNET COUNTY CLERK

ARCHIVAL DIGITIZATION OF REAL PROPERTY RECORDS

WITH PLAT PRESERVATION & FRAMING

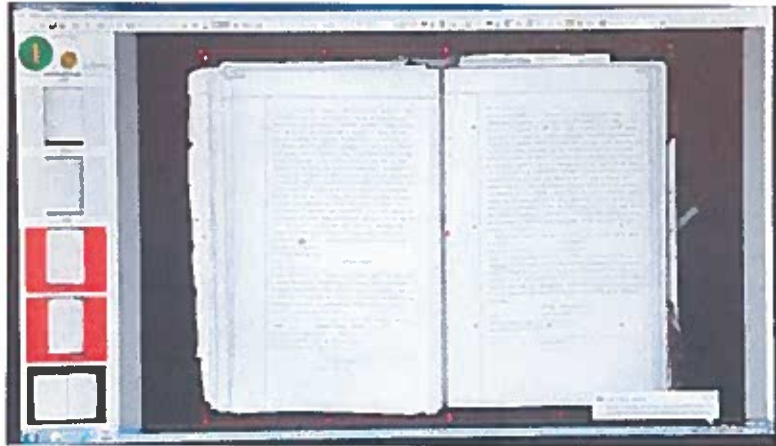
May 9, 2018—revised October 2, 2018

despeckle, character repair, and zonal processing. Kofile maintains 100% document integrity and image control with exclusive Image Locking capabilities. The processing procedures will not allow for information from rescanned pages to cut and paste accidentally into the incorrect page.

During the image repair process, *IMAGE PERFECT* allows repair of the currently displayed image without rescanning. This eliminates the need to rescan additional images that could compromise image integrity. Images are zonal enhanced to improve readability.

Quality Targets (see right) establish the baseline digital capture quality of the scanner during scanning. Therefore, Kofile can measure the digitization physics at the time of capture. The *Quality Target* serves as the foundation for our quality assurance analysis. *IMAGE PERFECT* measures each image at a minimum for the following attributes:

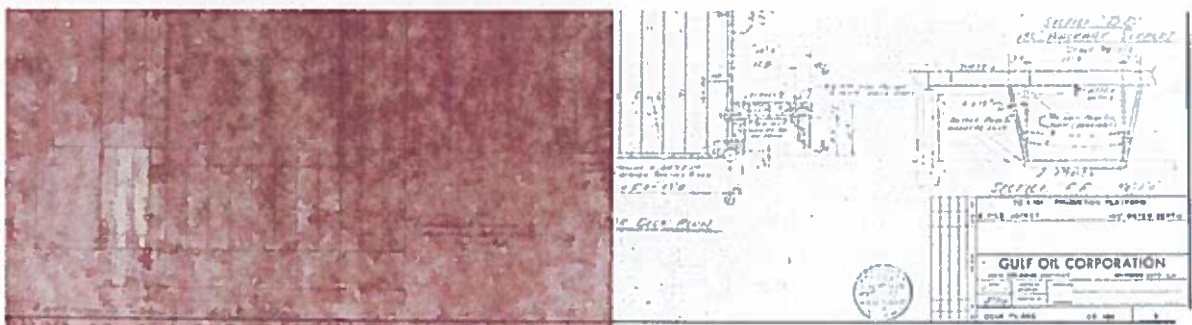
- Target DPI
- Target Tone scale & correction
- Color Management
- Brightness/Contrast Correction
- Gamma Adjustment
- White Balancing
- Page Orientation
- Exposure uniformity
- Color reproduction data



Quality Targets permit operators to view image quality at the time of the scan. Images, even those scanned on different devices, are "normalized" as if from the same scanner. Rather than using ad-hoc algorithms and tricks, this software measures image quality and propagates this data through the imaging chain. The Quality Targets serve as the foundation for our quality assurance analysis.

Kofile performs Photostat polarity reversal (so that all characters are black on a positive background). The document certification strip (file strip) is inverted to match the polarity of the final image.

Annotations are supported to allow the electronic addition of Name, Book Type, Volume, and Page on the image, upon request. Image quality metadata is captured as part of the image header along with a secured digital signature that certifies the fidelity and integrity of every image scanned.



Examples of imaging before (L) and after (R) image cleanup and enhancements.

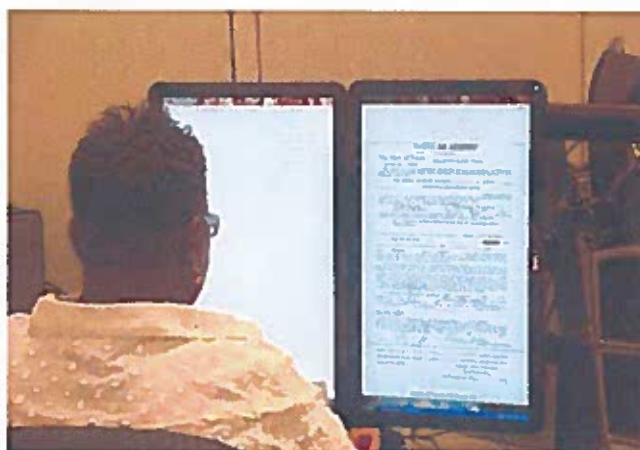
Quality Control (QC)

Quality control (QC) is a key element. Our QC process ensures that all images are certified. **Each and every image is sight checked during QC.** Kofile's quality assurance involves three major thresholds for 100% review inspection: during preparation, during scanning, and during a post scanning review. Then, the process involves a statistical, random, batch-based review of 8% of all work before delivery. Each page is checked to ensure there are no missing pages, double feeds, and to account for "A" pages (which may have been added to the original book).

INDEXING

Our proprietary indexing software and keying procedures provides proven 99.25% accuracy. Prior to beginning any indexing project, Kofile conducts a comprehensive assessment of the indexing specifications of the County Clerk's Office.

The assessment process includes documenting established methods of indexing specific instruments, clarifying terminology, and determining the standards used for entering names, dates, and other basic information required for indexing. This analysis produces essential information to ensure the metadata's accuracy and integrity.



Full consideration is given to all indexing situations, including:

- ▶ cross-indexed documents
- ▶ differentiation between individual names & corporation names
- ▶ government departments & agencies
- ▶ alternate & alias names
- ▶ abbreviations, titles, & naming consistency (e.g., hyphens, nos., spaces, & suffixes)

Taking additional time for a thorough examination of the County's particular requirements allows for accurate and consistent indexes, guaranteeing quick searches for users.

Data Entry Procedures

Data integrity is essential. Kofile's goal is to provide consistently keyed fields. This will improve document retrieval and build a dependable, searchable database for Burnet County's staff and patrons.

Kofile performs key entry at least twice for every field. Following the initial field key entry, the record displays to a second technician. This individual also keys the field (termed a "blind re-key"). The software compares the entries. If they do not match, the record is sent to a supervisor.

This supervisor identifies the problem with the field entry and determines if it is a one-time keying error or a prevailing issue. The supervisor decides if a new keying standard is needed. The record is then sent to another technician and keyed again. **With this methodology, each field is blind-keyed three times.**

In Kofile's quality control procedures (QC), managers and supervisors internally research and answer questions about any problematic process. If the Burnet County Clerk's Office is required to provide input, Kofile will contact the County Clerk for a clarification and/or decision. Client involvement demonstrates our pride in building successful professional relationships with our clients.

Data Entry Fields

For this project, Kofile has identified the following required fields. Any amendments will be communicated to the County Clerk with an exception list for the County to match and scan the amendment and the record themselves.

REAL PROPERTY RECORDS:

- | | |
|--------------------------------|------------------------------|
| ◇ Document Type | ◇ Grantee(s) |
| ◇ Document Reference Number | ◇ Instrument Number |
| ◇ Volume/Page Reference Number | ◇ File Date |
| ◇ Book, Volume, and Page | ◇ Document Date |
| ◇ Grantor(s) | ◇ Brief Property Description |

Exceptions are expected, as not all records contain all fields noted. Kofile will establish rules for these abnormalities once the project commences.

V. PROPOSAL PRICING

PROJECT OVERVIEW AND TERMS & CONDITIONS

To purchase via Kofile's GSA Schedule 70 contract, please note **GS-35F-275AA**, directly on the County's Purchase Order.

BURNET COUNTY CLERK PROJECT OVERVIEW							
RECORD SERIES	VOLUMES	DATE	QTY.	APPROX. PAGES	APPROX. DOCUMENTS	LEVEL OF SERVICE	PRICE QUOTE
Deed Records	A-Z, 27-322	1851-1984	322 vols.	247,263	123,635	IM/ID (without legal description)	\$493,382.19
Deeds of Trust	1-180	1800s-1984	180 vols.	153,626	76,813		\$290,380.37
Oil & Gas	1-12	1918-1981	12 vols.	6,649	3,328		\$12,693.02
Maps			3 maps	PLAT PRV/IM/FRA			\$6,090.34
PROJECT TOTAL							\$802,545.92

COUNTY ACCEPTANCE

- ▶ Without a signed Agreement, prices are good for 90 days.
- ▶ Pricing is based on a Good Faith Estimate of page counts. Billing will occur on actual counts per agreed upon unit pricing, not to exceed the P.O.
- ▶ Upon project selection, Kofile can offer payment plans up to a 4-year duration. The final invoice is adjusted (up or down) to reflect the final number of images.
- ▶ Please note that additional charges from Thompson Reuters may apply for final import to their system.

PAYMENT PLAN:

PAYMENT	APPROX. PAYMENT
1	\$100,000.00
2	\$200,000.00
3	\$200,000.00
4	\$302,545.92

PURCHASING VEHICLE:

☐ GSA Schedule 70 Contract No. GS-35F-275AA

Signature of County Representative/Title

Date

SCOPE OF WORK

Records receive the following services as identified. A permanent log is created for each volume to record condition, page order, and services/treatments performed. A final quality check references this log sheet.

(IM) Archival Imaging

- Document Prep (Staple Removal, etc.)
- Image Capture, Processing, & Zonal Enhancements
- Output of either a single- or multi-page TIFF or PDF image
- Group images to form documents, including image splitting on images with more than one document.
- Page Validation (automated page numbering)
- Sight Verify Each Image for Quality Control
- Disaster Recovery Electronic Off-site Backup

(ID) Archival Indexing

- Key & Blind Re-Key Verify All Documents.
- Real Property Indexing Fields, where applicable, as identified herein.
- Create a pipe-delimited index file.

BURNET COUNTY CLERK

ARCHIVAL DIGITIZATION OF REAL PROPERTY RECORDS
WITH PLAT PRESERVATION & FRAMING
May 9, 2018—revised October 2, 2018

Other Included Services (All Options):

- Format to load images and indexes into County's Thompson Reuters Electronic Records Management System. *(Please note that additional vendor charges may apply for final import.)*
- Intermediate Conversion Database for importing upon completion.
- Disaster Recovery Electronic Off-site Backup. All data is solely the property of the County, and Kofile does not sell or grant unauthorized access to the County's records or data.

(PLAT PRV) Plat Preservation Conservation Treatments, Deacidify, Encapsulate

- Surface clean and flatten, as necessary. Flattening is mechanical, steam, or by ultrasonic humidification.
- If mounted, the map is dismounted from its secondary supports if the process will not cause further degradation.
- Pressure sensitive tape and adhesive residue are removed as much as possible without further degradation to the plat. Tape stains are reduced as possible.
- Deacidify with Bookkeepers® if appropriate. Some materials are not appropriate for deacidification, such as maps that are on architectural linen or comprised from acid-based imaging, such as blueprint and blue line.
- Mend with archival, reversible, and acid-free materials—either Japanese tissue and methylcellulose adhesive, LC tissue, or Filmoplast® R (an acrylic-based, heat set tissue).
- Back onto acid free paper, if necessary, with acid free/reversible archival adhesives.

- **Conservation**

Framing:

Frame with a conservation-grade glass or a UV filtered polycarb. The mat and backing are all acid free.

A plat before and after preservation and conservation-level framing at Kofile.



GSA SCHEDULE 70 CONTRACT COOPERATIVE PURCHASING

Kofile has a federal cooperative purchasing (CO-OP) contract that extends to state and local government. This is GSA Schedule 70 Contract No. GS-35F-275AA. Burnet County is eligible for to purchase from this contract.

Our Schedule 70 CO-OP Contract presents professional information technology labor categories for data conversion & records management services. Other information pulled from GSA literature that may be helpful includes:

- ▶ The Group 70 contract is available for Cooperative Purchasing with state and local governments at any time, for any reason, using any funds available.
- ▶ It is entirely voluntary.
- ▶ The eligible vendors are knowledgeable about Cooperative Purchasing. Vendors are prepared to be a GSA customer's primary point of contact. Furthermore, customers are free to enter into a Cooperative Purchasing agreement with any Schedule vendor without involving GSA.

To purchase from GSA, you only need follow Burnet County's applicable purchasing requirements. When a Purchase Order is issued, it must reference Kofile's **GSA Contract Number GS-35F-275AA**. Kofile is responsible for reporting the sale to GSA and there is a 0.75% fee built in the client's quote for the order.

The total prices on Page 15 are billed as GSA line items. GSA line items are billed per hourly charges and include the following:

GSA LINE ITEMS				
PART NO.	ITEM	UNIT PRICE	QUANTITY	TOTAL PRICE
IMAGING & INDEXING				
TCS005	Graphic Artist I	\$65.00 /Hour	5,690.0859	\$369,855.58
TCS008	Information Assurance Engineer II	\$75.00 /Hour	5,688	\$426,600.00
MAP PRESERVATION, DIGITIZATION, & ARCHIVAL FRAMING				
TCS005	Graphic Artist I	\$65.00 /Hour	37.9283	\$2,465.34
TCS008	Information Assurance Engineer II	\$75.00 /Hour	36	\$2,700.00
TCS010	Project Manager	\$180.00 /Hour	4	\$720.00
TCS011	Software Programmer	\$205.00 /Hour	1	\$205.00

PROJECT INVENTORY & ITEMIZED PRICING

The following details the project inventory and itemized pricing per volume and level of service.

KEY (Sheet) Format & Notes

M	Manuscript (handwritten)	T	Typescript	CF	CopyFlow
BD	Bound	LL	Loose Leaf	PH	Negative Photostat
DS	Double-sided				

PROJECT INVENTORY & ITEMIZED PRICING

MAPS

RECORDS SERIES TITLE	QTY.	SHEET SIZE	FORMAT/NOTES	PRICE QUOTE		
				IM	PRV/FRA	TOTAL
Maps	3	24" x 20"	Maps currently hanging framed.	\$45.34	\$6,045.00	\$6,090.34

DEED RECORDS

RECORDS SERIES TITLE	VOLUME	DATE	PAGE COUNT	DOCUMENT COUNT	FORMAT/NOTES	LEVEL OF SERVICE	PRICE QUOTE
Deed Record	A	1851	468	234	T/BD	IM/ID (w/out legal description)	\$1,166.99
Deed Record	B	1853	311	156	M/BD	IM/ID (w/out legal description)	\$1,083.21
Deed Record	C	1854	641	321	T/LL	IM/ID (w/out legal description)	\$1,128.17
Deed Record	D	1857	641	321	T/BD	IM/ID (w/out legal description)	\$1,599.61
Deed Record	E	1859	561	281	T/BD	IM/ID (w/out legal description)	\$1,400.12
Deed Record	F	1863	581	291	M/BD	IM/ID (w/out legal description)	\$2,021.70
Deed Record	G	1868	481	241	T/BD	IM/ID (w/out legal description)	\$1,200.64
Deed Record	H	1871	800	400	T/BD	IM/ID (w/out legal description)	\$1,994.85
Deed Record	I	1873	800	400	T/BD	IM/ID (w/out legal description)	\$1,994.85
Deed Record	J	1874	960	480	T/BD	IM/ID (w/out legal description)	\$2,393.82
Deed Record	K	1878	640	320	M/BD	IM/ID (w/out legal description)	\$2,224.56
Deed Record	L	1879	640	320	T/BD	IM/ID (w/out legal description)	\$1,595.88
Deed Record	M	1880	646	323	T/LL	IM/ID (w/out legal description)	\$1,135.72
Deed Record	N	1881	640	320	M/BD	IM/ID (w/out legal description)	\$2,224.56
Deed Record	O	1881	638	319	T/BD	IM/ID (w/out legal description)	\$1,590.89
Deed Record	P	1883	640	320	M/BD	IM/ID (w/out legal description)	\$2,224.56
Deed Record	Q	1884	640	320	M/BD	IM/ID (w/out legal description)	\$2,224.56
Deed Record	R	1885	640	320	M/BD	IM/ID (w/out legal description)	\$2,224.56
Deed Record	S	1886	640	320	M/BD	IM/ID (w/out legal description)	\$2,224.56
Deed Record	T	1887	640	320	M/BD	IM/ID (w/out legal description)	\$2,224.56
Deed Record	U	1887	592	296	M/BD	IM/ID (w/out legal description)	\$2,057.72

BURNET COUNTY CLERK

ARCHIVAL DIGITIZATION OF REAL PROPERTY RECORDS
WITH PLAT PRESERVATION & FRAMING

May 9 2018—revised October 2, 2018

PAGE 18 | 35

DEED RECORDS

RECORDS SERIES TITLE	VOLUME	DATE	PAGE COUNT	DOCUMENT COUNT	FORMAT/NOTES	LEVEL OF SERVICE	PRICE QUOTE
Deed Record	V	1888	640	320	M/BD	IM/ID (w/out legal description)	\$2,224.56
Deed Record	W	1889	641	321	M/BD	IM/ID (w/out legal description)	\$2,230.25
Deed Record	X	1890	640	320	M/BD	IM/ID (w/out legal description)	\$2,224.56
Deed Record	Y	1890	640	320	M/BD. Tape Strips.	IM/ID (w/out legal description)	\$2,224.56
Deed Record	Z	1890	640	320	M/LL. Tape Strips.	IM/ID (w/out legal description)	\$1,753.86
Deed Record	27	1892	640	320	M/BD	IM/ID (w/out legal description)	\$2,224.56
Deed Record	28	1893	640	320	M/BD	IM/ID (w/out legal description)	\$2,224.56
Deed Record	29	1894	640	320	M/BD	IM/ID (w/out legal description)	\$2,224.56
Deed Record	30	1895	640	320	M/LL	IM/ID (w/out legal description)	\$1,753.86
Deed Record	31	1896	640	320	M/BD. Tape Strips.	IM/ID (w/out legal description)	\$2,224.56
Deed Record	32	1897	640	320	M/BD. Tape Strips.	IM/ID (w/out legal description)	\$2,224.56
Deed Record	33	1898	640	320	M/BD. Tape Strips.	IM/ID (w/out legal description)	\$2,224.56
Deed Record	34	1898	640	320	M/BD. Tape Strips.	IM/ID (w/out legal description)	\$2,224.56
Deed Record	35	1899	640	320	M/BD. Tape Strips.	IM/ID (w/out legal description)	\$2,224.56
Deed Record	36	1899	636	318	M/BD. Tape Strips.	IM/ID (w/out legal description)	\$2,210.66
Deed Record	37	1901	640	320	M/BD. Tape Strips.	IM/ID (w/out legal description)	\$2,224.56
Deed Record	38	1902	640	320	M/BD. Tape Strips.	IM/ID (w/out legal description)	\$2,224.56
Deed Record	39	1902	640	320	M/BD. Tape Strips.	IM/ID (w/out legal description)	\$2,224.56
Deed Record	40	1903	640	320	M/BD. Tape Strips.	IM/ID (w/out legal description)	\$2,224.56
Deed Record	41	1904	640	320	M/BD. Tape Strips.	IM/ID (w/out legal description)	\$2,224.56
Deed Record	42	1905	640	320	M/BD. Tape Strips.	IM/ID (w/out legal description)	\$2,224.56
Deed Record	43	1905	640	320	M/BD. Tape Strips.	IM/ID (w/out legal description)	\$2,224.56
Deed Record	44	1905	640	320	M/BD. Tape Strips.	IM/ID (w/out legal description)	\$2,224.56
Deed Record	45	1906	640	320	M/BD	IM/ID (w/out legal description)	\$2,224.56
Deed Record	46	1906	640	320	M/T/BD	IM/ID (w/out legal description)	\$2,833.69
Deed Record	47	1907	640	320	T/BD	IM/ID (w/out legal description)	\$1,595.88
Deed Record	48	1909	640	320	T/BD	IM/ID (w/out legal description)	\$1,595.88
Deed Record	49	1910	642	321	T/BD. 5 map inserts.	IM/ID (w/out legal description)	\$1,600.87
Deed Record	50	1911	640	320	T/BD	IM/ID (w/out legal description)	\$1,595.88
Deed Record	51	1912	644	322	M/BD. 5 large map inserts.	IM/ID (w/out legal description)	\$2,238.46
Deed Record	52	1913	640	320	M/BD	IM/ID (w/out legal description)	\$2,224.56
Deed Record	53	1913	640	320	T/BD	IM/ID (w/out legal description)	\$1,595.88
Deed Record	54	1914	640	320	T/BD	IM/ID (w/out legal description)	\$1,595.88

BURNET COUNTY CLERK

ARCHIVAL DIGITIZATION OF REAL PROPERTY RECORDS
WITH PLAT PRESERVATION & FRAMING

May 9, 2018—revised October 2, 2018

PAGE 19 | 35

DEED RECORDS, CONTINUED

RECORDS SERIES TITLE	VOLUME	DATE	PAGE COUNT	DOCUMENT COUNT	FORMAT/NOTES	LEVEL OF SERVICE	PRICE QUOTE
Deed Record	55	1915	640	320	T/BD	IM/ID (w/out legal description)	\$1,595.88
Deed Record	56	1916	640	320	T/BD	IM/ID (w/out legal description)	\$1,595.88
Deed Record	57	1916	640	320	T/BD	IM/ID (w/out legal description)	\$1,595.88
Deed Record	58		640	320	T/BD	IM/ID (w/out legal description)	\$1,595.88
Deed Record	59		640	320	T/BD	IM/ID (w/out legal description)	\$1,595.88
Deed Record	60		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	61		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	62		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	63		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	64		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	65		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	66		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	67		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	68		640	320	T/BD	IM/ID (w/out legal description)	\$1,595.88
Deed Record	69		640	320	T/BD	IM/ID (w/out legal description)	\$1,595.88
Deed Record	70	1924	640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	71		640	320	T/BD	IM/ID (w/out legal description)	\$1,595.88
Deed Record	72		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	73		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	74		640	320	T/BD	IM/ID (w/out legal description)	\$1,595.88
Deed Record	75		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	76		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	77		640	320	T/BD	IM/ID (w/out legal description)	\$1,595.88
Deed Record	78		640	320	T/BD	IM/ID (w/out legal description)	\$1,595.88
Deed Record	79		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	80	1931	640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	81		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	82		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	83		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	84		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	85		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	86		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	87		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18

BURNET COUNTY CLERK

ARCHIVAL DIGITIZATION OF REAL PROPERTY RECORDS
WITH PLAT PRESERVATION & FRAMING

May 9 2018—revised October 2 2018

PAGE 20 | 35

DEED RECORDS, CONTINUED

RECORDS SERIES TITLE	VOLUME	DATE	PAGE COUNT	DOCUMENT COUNT	FORMAT/NOTES	LEVEL OF SERVICE	PRICE QUOTE
Deed Record	88		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	89		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	90	1941	640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	91		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	92		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	93		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	94		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	95		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	96		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	97		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	98		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	99		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	100	1947	640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	101		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	102		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	103		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	104		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	105		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	106	1950	640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	107		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	108	1951	640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	109		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	110	1952	640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	111		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	112		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	113		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	114		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	115		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	116		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	117		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	118		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	119		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed Record	120		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18

BURNET COUNTY CLERK

ARCHIVAL DIGITIZATION OF REAL PROPERTY RECORDS
WITH PLAT PRESERVATION & FRAMING

May 9, 2018—revised October 2, 2018

PAGE 21 | 35

DEED RECORDS, CONTINUED

RECORDS SERIES TITLE	VOLUME	DATE	PAGE COUNT	DOCUMENT COUNT	FORMAT/NOTES	LEVEL OF SERVICE	PRICE QUOTE
Deed Record	121		640	320	PH/LL	IM/ID (w/out legal description)	\$1,402.44
Deed Record	122		640	320	PH/LL	IM/ID (w/out legal description)	\$1,402.44
Deed Record	123		640	320	PH/LL	IM/ID (w/out legal description)	\$1,402.44
Deed Record	124		640	320	PH/LL	IM/ID (w/out legal description)	\$1,402.44
Deed Record	125		640	320	PH/LL	IM/ID (w/out legal description)	\$1,402.44
Deed Record	126		640	320	PH/LL	IM/ID (w/out legal description)	\$1,402.44
Deed Record	127		640	320	PH/LL	IM/ID (w/out legal description)	\$1,402.44
Deed Record	128		640	320	PH/LL	IM/ID (w/out legal description)	\$1,402.44
Deed Record	129		640	320	PH/LL	IM/ID (w/out legal description)	\$1,402.44
Deed Record	130		640	320	PH/LL	IM/ID (w/out legal description)	\$1,402.44
Deed Record	131		640	320	PH/LL	IM/ID (w/out legal description)	\$1,402.44
Deed Record	132		640	320	PH/LL	IM/ID (w/out legal description)	\$1,402.44
Deed Record	133		640	320	PH/LL	IM/ID (w/out legal description)	\$1,402.44
Deed Record	134		640	320	PH/LL	IM/ID (w/out legal description)	\$1,402.44
Deed Record	135		640	320	PH/LL	IM/ID (w/out legal description)	\$1,402.44
Deed Record	136		640	320	PH/LL	IM/ID (w/out legal description)	\$1,402.44
Deed Record	137		640	320	PH/LL	IM/ID (w/out legal description)	\$1,402.44
Deed Record	138		640	320	PH/LL	IM/ID (w/out legal description)	\$1,402.44
Deed Record	139		640	320	PH/LL	IM/ID (w/out legal description)	\$1,402.44
Deed Record	140		640	320	PH/LL	IM/ID (w/out legal description)	\$1,402.44
Deed Record	141		640	320	PH/LL	IM/ID (w/out legal description)	\$1,402.44
Deed Record	142		640	320	PH/LL	IM/ID (w/out legal description)	\$1,402.44
Deed Record	143		640	320	PH/LL	IM/ID (w/out legal description)	\$1,402.44
Deed Record	144		640	320	PH/LL	IM/ID (w/out legal description)	\$1,402.44
Deed Record	145	1964	800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	146		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	147		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	148		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	149		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	150		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	151		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	152		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	153		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47

BURNET COUNTY CLERK

ARCHIVAL DIGITIZATION OF REAL PROPERTY RECORDS
WITH PLAT PRESERVATION & FRAMING

May 9 2018—revised October 2 2018

PAGE 22 | 35

DEED RECORDS, CONTINUED

RECORDS SERIES TITLE	VOLUME	DATE	PAGE COUNT	DOCUMENT COUNT	FORMAT/NOTES	LEVEL OF SERVICE	PRICE QUOTE
Deed Record	154		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	155		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	156		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	157		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	158		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	159		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	160		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	161		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	162		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	163		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	164		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	165		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	166		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	167		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	168		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	169		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	170		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	171		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	172		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	173		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	174		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	175		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	176		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	177		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	178		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	179		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	180		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	181		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	182		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	183		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	184		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	185		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	186		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47

BURNET COUNTY CLERK

ARCHIVAL DIGITIZATION OF REAL PROPERTY RECORDS
WITH PLAT PRESERVATION & FRAMING

May 9 2018—revised October 2, 2018

PAGE 23 | 35

DEED RECORDS, CONTINUED

RECORDS SERIES TITLE	VOLUME	DATE	PAGE COUNT	DOCUMENT COUNT	FORMAT/NOTES	LEVEL OF SERVICE	PRICE QUOTE
Deed Record	187		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	188		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	189		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	190		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	191		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	192		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	193		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	194		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	195		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	196		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	197		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	198		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	199		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	200		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	201		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	202		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	203		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	204		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	205		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	206		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	207		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	208		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	209		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	210		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	211		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	212		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	213		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	214		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	215	1974	800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	216		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	217		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	218		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	219		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47

BURNET COUNTY CLERK

ARCHIVAL DIGITIZATION OF REAL PROPERTY RECORDS
WITH PLAT PRESERVATION & FRAMING

May 9, 2018—revised October 2, 2018

PAGE 24 | 35

DEED RECORDS, CONTINUED

RECORDS SERIES TITLE	VOLUME	DATE	PAGE COUNT	DOCUMENT COUNT	FORMAT/NOTES	LEVEL OF SERVICE	PRICE QUOTE
Deed Record	220		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	221		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	222		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	223		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	224		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	225		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	226		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	227		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	228		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	229		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	230		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	231		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	232		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	233		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	234		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	235		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	236		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	237		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	238		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	239		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	240		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	241		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	242		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	243		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	244		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	245		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	246		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	247		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	248		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	249		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed Record	250	1978	900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed Record	251		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed Record	252		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28

BURNET COUNTY CLERK

ARCHIVAL DIGITIZATION OF REAL PROPERTY RECORDS

WITH PLAT PRESERVATION & FRAMING

May 9, 2018—revised October 2, 2018

PAGE 25 | 35

DEED RECORDS, CONTINUED

RECORDS SERIES TITLE	VOLUME	DATE	PAGE COUNT	DOCUMENT COUNT	FORMAT/NOTES	LEVEL OF SERVICE	PRICE QUOTE
Deed Record	253		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed Record	254		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed Record	255		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed Record	256		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed Record	257		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed Record	258		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed Record	259		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed Record	260		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed Record	261		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed Record	262		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed Record	263		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed Record	264	1979	900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed Record	265		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed Record	266		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed Record	267	1979	1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	268		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	269		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	270		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	271		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	272		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	273		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	274		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	275		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	276		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	277		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	278		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	279		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	280		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	281		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	282		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	283		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	284		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	285		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09

BURNET COUNTY CLERK

ARCHIVAL DIGITIZATION OF REAL PROPERTY RECORDS
WITH PLAT PRESERVATION & FRAMING
May 9, 2018—revised October 2, 2018

PAGE 26 | 35

DEED RECORDS, CONTINUED

RECORDS SERIES TITLE	VOLUME	DATE	PAGE COUNT	DOCUMENT COUNT	FORMAT/NOTES	LEVEL OF SERVICE	PRICE QUOTE
Deed Record	286		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	287		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	288		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	289		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	290		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	291		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	292		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	293		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	294		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	295		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	296		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	297		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	298		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	299		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	300		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	301		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	302		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	303		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	304		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	305		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	306		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	307		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	308		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	309		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	310		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	311		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	312		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	313		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	314		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	315		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	316		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	317		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	318		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09

BURNET COUNTY CLERK

ARCHIVAL DIGITIZATION OF REAL PROPERTY RECORDS
WITH PLAT PRESERVATION & FRAMING

May 9, 2018—revised October 2, 2018

PAGE 27 | 35

DEED RECORDS, CONTINUED

RECORDS SERIES TITLE	VOLUME	DATE	PAGE COUNT	DOCUMENT COUNT	FORMAT/NOTES	LEVEL OF SERVICE	PRICE QUOTE
Deed Record	319		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	320		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	321		1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09
Deed Record	322	2/23/1984	1,000	500	CF/DS/LL	IM/ID (w/out legal description)	\$1,758.09

DEEDS OF TRUST

RECORDS SERIES TITLE	VOLUME	DATE	PAGE COUNT	DOCUMENT COUNT	FORMAT/ NOTES	LEVEL OF SERVICE	PRICE QUOTE
Deed of Trust	1		640	320	M/BD	IM/ID (w/out legal description)	\$2,224.56
Deed of Trust	2		640	320	M/BD	IM/ID (w/out legal description)	\$2,224.56
Deed of Trust	3		640	320	M/BD	IM/ID (w/out legal description)	\$2,224.56
Deed of Trust	4		640	320	M/BD	IM/ID (w/out legal description)	\$2,224.56
Deed of Trust	5		640	320	M/BD	IM/ID (w/out legal description)	\$2,224.56
Deed of Trust	6		640	320	M/BD	IM/ID (w/out legal description)	\$2,224.56
Deed of Trust	7		640	320	M/BD	IM/ID (w/out legal description)	\$2,224.56
Deed of Trust	8		640	320	M/BD	IM/ID (w/out legal description)	\$2,224.56
Deed of Trust	9		640	320	M/BD	IM/ID (w/out legal description)	\$2,224.56
Deed of Trust	10		640	320	M/BD	IM/ID (w/out legal description)	\$2,224.56
Deed of Trust	11		640	320	M/BD	IM/ID (w/out legal description)	\$2,224.56
Deed of Trust	12		640	320	M/BD	IM/ID (w/out legal description)	\$2,224.56
Deed of Trust	13		640	320	M/BD	IM/ID (w/out legal description)	\$2,224.56
Deed of Trust	14		640	320	M/BD	IM/ID (w/out legal description)	\$2,224.56
Deed of Trust	15		640	320	M/BD	IM/ID (w/out legal description)	\$2,224.56
Deed of Trust	16	1924	640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed of Trust	17		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed of Trust	18		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed of Trust	19		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed of Trust	20		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed of Trust	21		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed of Trust	22	1935	640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed of Trust	23		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed of Trust	24		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed of Trust	25		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed of Trust	26		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed of Trust	27		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18

BURNET COUNTY CLERK

ARCHIVAL DIGITIZATION OF REAL PROPERTY RECORDS

WITH PLAT PRESERVATION & FRAMING

May 9 2018—revised October 2, 2018

PAGE 28 | 35

DEEDS OF TRUST, CONTINUED

RECORDS SERIES TITLE	VOLUME	DATE	PAGE COUNT	DOCUMENT COUNT	FORMAT/ NOTES	LEVEL OF SERVICE	PRICE QUOTE
Deed of Trust	28		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed of Trust	29		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed of Trust	30		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed of Trust	31	1950	640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed of Trust	32		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed of Trust	33		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed of Trust	34		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed of Trust	35		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed of Trust	36		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed of Trust	37	1957	640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed of Trust	38		640	320	T/LL	IM/ID (w/out legal description)	\$1,125.18
Deed of Trust	39	1958	654	327	T/PH/LL	IM/ID (w/out legal description)	\$1,268.06
Deed of Trust	40		654	327	PH/LL	IM/ID (w/out legal description)	\$1,433.12
Deed of Trust	41		654	327	PH/LL	IM/ID (w/out legal description)	\$1,433.12
Deed of Trust	42		654	327	PH/LL	IM/ID (w/out legal description)	\$1,433.12
Deed of Trust	43		654	327	PH/LL	IM/ID (w/out legal description)	\$1,433.12
Deed of Trust	44		654	327	PH/LL	IM/ID (w/out legal description)	\$1,433.12
Deed of Trust	45		654	327	PH/LL	IM/ID (w/out legal description)	\$1,433.12
Deed of Trust	46		654	327	PH/LL	IM/ID (w/out legal description)	\$1,433.12
Deed of Trust	47		654	327	PH/LL	IM/ID (w/out legal description)	\$1,433.12
Deed of Trust	48		654	327	PH/LL	IM/ID (w/out legal description)	\$1,433.12
Deed of Trust	49		654	327	PH/LL	IM/ID (w/out legal description)	\$1,433.12
Deed of Trust	50		654	327	PH/LL	IM/ID (w/out legal description)	\$1,433.12
Deed of Trust	51		654	327	PH/LL	IM/ID (w/out legal description)	\$1,433.12
Deed of Trust	52		654	327	PH/LL	IM/ID (w/out legal description)	\$1,433.12
Deed of Trust	53	1964	800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed of Trust	54		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed of Trust	55		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed of Trust	56		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed of Trust	57		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed of Trust	58		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed of Trust	59		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed of Trust	60		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47

DEEDS OF TRUST, CONTINUED

RECORDS SERIES TITLE	VOLUME	DATE	PAGE COUNT	DOCUMENT COUNT	FORMAT/NOTES	LEVEL OF SERVICE	PRICE QUOTE
Deed of Trust	61		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed of Trust	62		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed of Trust	63		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed of Trust	64		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed of Trust	65		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed of Trust	66		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed of Trust	67		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed of Trust	68		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed of Trust	69		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed of Trust	70		800	400	CF/DS/LL	IM/ID (w/out legal description)	\$1,406.47
Deed of Trust	71		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	72		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	73		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	74		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	75		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	76		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	77		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	78		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	79		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	80		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	81		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	82		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	83		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	84		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	85		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	86		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	87		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	88		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	89		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	90		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	91		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	92		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	93		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28

BURNET COUNTY CLERK

ARCHIVAL DIGITIZATION OF REAL PROPERTY RECORDS
WITH PLAT PRESERVATION & FRAMING

May 9 2018—revised October 2, 2018

PAGE 30 | 35

DEEDS OF TRUST, CONTINUED

RECORDS SERIES TITLE	VOLUME	DATE	PAGE COUNT	DOCUMENT COUNT	FORMAT/NOTES	LEVEL OF SERVICE	PRICE QUOTE
Deed of Trust	94		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	95		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	96		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	97		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	98		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	99		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	100		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	101		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	102		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	103		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	104		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	105		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	106		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	107		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	108		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	109		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	110		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	111		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	112		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	113		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	114		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	115		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	116		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	117		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	118	1977	900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	119		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	120		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	121		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	122		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	123		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	124		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	125		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	126		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28

BURNET COUNTY CLERK

ARCHIVAL DIGITIZATION OF REAL PROPERTY RECORDS
WITH PLAT PRESERVATION & FRAMING

May 9, 2018—revised October 2, 2018

PAGE 31 | 35

DEEDS OF TRUST, CONTINUED

RECORDS SERIES TITLE	VOLUME	DATE	PAGE COUNT	DOCUMENT COUNT	FORMAT/NOTES	LEVEL OF SERVICE	PRICE QUOTE
Deed of Trust	127		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	128		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	129		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	130		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	131		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	132		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	133		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	134		900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	135	1979	900	450	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	136	1979	1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	137		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	138		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	139		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	140		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	141		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	142		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	143		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	144		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	145		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	146		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	147		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	148		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	149		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	150		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	151		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	152		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	153		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	154		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	155		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	156		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	157		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	158		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	159		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99

BURNET COUNTY CLERK

ARCHIVAL DIGITIZATION OF REAL PROPERTY RECORDS
WITH PLAT PRESERVATION & FRAMING

May 9 2018—revised October 2 2018

PAGE 32 | 35

DEEDS OF TRUST, CONTINUED

RECORDS SERIES TITLE	VOLUME	DATE	PAGE COUNT	DOCUMENT COUNT	FORMAT/NOTES	LEVEL OF SERVICE	PRICE QUOTE
Deed of Trust	160		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	161		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	162		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	163		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	164		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	165		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	166		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,582.28
Deed of Trust	167		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	168		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	169		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	170		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	171		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	172		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	173		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	174		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	175		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	176		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	177		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	178		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	179		1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99
Deed of Trust	180	1984	1,050	525	CF/DS/LL	IM/ID (w/out legal description)	\$1,845.99

OIL & GAS

RECORDS SERIES TITLE	VOLUME	DATE	PAGE COUNT	DOCUMENT COUNT	FORMAT/NOTES	LEVEL OF SERVICE	PRICE QUOTE
Oil & Gas	1	1918	355	178	M/LL. Index in front. Previously preserved, but no Mylar.	IM/ID (w/out legal description)	\$975.06
Oil & Gas	2	1919	242	121	M/BD. Index in front. 7 pgs. glued.	IM/ID (w/out legal description)	\$841.16
Oil & Gas	3	1926	133	67	M/BD. Index in front. 15 pgs. glued.	IM/ID (w/out legal description)	\$464.51
Oil & Gas	4	1927	505	253	T/LL. Index in front. Tabs.	IM/ID (w/out legal description)	\$889.07
Oil & Gas	5	1934	579	290	T/LL. Index in front.	IM/ID (w/out legal description)	\$1,019.17
Oil & Gas	6	1944	552	276	T/LL. Index in front. 10 attach.	IM/ID (w/out legal description)	\$970.46
Oil & Gas	7	1952	620	310	T/LL. Index in front. 5 attach.	IM/ID (w/out legal description)	\$1,090.01
Oil & Gas	8		640	320	T/LL. Index in front.	IM/ID (w/out legal description)	\$1,125.18

BURNET COUNTY CLERK

ARCHIVAL DIGITIZATION OF REAL PROPERTY RECORDS
WITH PLAT PRESERVATION & FRAMING

May 9 2018—revised October 2 2018

PAGE 33 | 35

OIL & GAS, CONTINUED

RECORDS SERIES TITLE	VOLUME	DATE	PAGE COUNT	DOCUMENT COUNT	FORMAT/NOTES	LEVEL OF SERVICE	PRICE QUOTE
Oil & Gas	9		640	320	T/LL. Index in front.	IM/ID (w/out legal description)	\$1,125.18
Oil & Gas	10	1956	659	330	T/LL. Index in front.	IM/ID (w/out legal description)	\$1,159.81
Oil & Gas	11	1965	911	456	CF/LL. Index in front.	IM/ID (w/out legal description)	\$1,602.85
Oil & Gas	12	1981	813	407	CF/LL. Index in front.	IM/ID (w/out legal description)	\$1,430.56