

BURNET COUNTY



AUTHORIZATION AND ASSIGNMENT OF COUNTY PROPERTY

	Name of Item	Description	Property #	(Auditor's Use)
				Cost
1.)	Scanner	Fujitsu Desktop fi 4120c	8548	\$11,106.84
2.)	Scanner	Fujitsu Desktop fi 4120c	8549	\$11,106.84
3.)	Speakers	4 sets	NA	
4.)	Printer	HP Desktop	NA	
5.)	Monitor Stand	5 each	NA	
6.)	Answering System	Duofone	NA	
7.)	Cordless Phone	Unknown	NA	
8.)				

Dept. Transferred From:
District Clerk

Dept. Assigned To:
Maint. Storage/GovDeals

Requested By: Casie Walker

DATE: October 1, 2018

Comments: Scanners, speakers & printer will go to GovDeals auction 10/17/18.

Monitor Stands - Maintenance Storage. Cordless phone and answering system - dispose.

COMMISSIONERS COURT APPROVAL:

☐ New in Service ☒ Transfer
☐ Return to Donor ☐ Out of Service ☒ Hold For Auction
☒ Dispose ☐ Donation

Authorization Signature: 

Date: 10/3/2018

Comments:

PROPERTY MOVED BY MAINTENANCE DEPT.:

Authorization Signature: _____ **Date:** _____

Comments:

CHANGES MADE TO RECORDS BY AUDITOR'S OFFICE:

Changed in Books: _____ **Date of change:** _____

Comments:

Per LGC 263.153 (c)--Burnet County, Texas contracts with online auction sites as licensed under Chapter 1802 of the Occupations Code to sell surplus and/or salvage property. The property is posted on the auction site for at least 10 days to comply with the publication requirement for the notice of sale.

BURNET COUNTY



AUTHORIZATION AND ASSIGNMENT OF COUNTY PROPERTY

	Name of Item	Description	Property #	(Auditor's Use)
				Cost
1.)	Kenwood TK5210	B0500251	11-9885	
2.)				
3.)				
4.)				
5.)				
6.)				
7.)				
8.)				

Dept. Transferred From:

SHERIFF'S OFFICE

Dept. Assigned To:

CONSTABLE PCT 4/Nuisance Abatement Grant

Requested By: Russell Kneese

DATE: September 26, 2018

Comments: Transfer of Radio to Pct. 4 for new position 290-5545

COMMISSIONERS COURT APPROVAL:

☐ New in Service

☐ Transfer

☐ Return to Donor

☐ Out of Service

☐ Hold For Auction

☐ Dispose

☐ Donation

Authorization Signature: 

Date: 10/3/2018

Comments:

PROPERTY MOVED BY MAINTENANCE DEPT.:

Authorization Signature: _____

Date: _____

Comments: _____

CHANGES MADE TO RECORDS BY AUDITOR'S OFFICE:

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