

Professional Services Proposal and Agreement FY 19

The following is an agreement made with attorney Leslie B. Vance to provide legal services to Burnet County as specified and set forth. Burnet County shall have attorney Leslie B. Vance represent its interests on civil matters/contracts pertaining to County interest in non-litigation matters under the following terms and conditions:

1. Leslie B. Vance shall serve as advisor to the Burnet County Attorney Eduardo Arredondo regarding civil matters/contracts affecting Burnet County.
2. In performing these duties, Leslie B. Vance shall serve as an Assistant County Attorney but shall not be given any county office space, county phone, county computers, or county equipment to perform his responsibilities. Leslie B. Vance shall be performing contract labor as assigned by his superior, the Burnet County Attorney. All decisions regarding employment and job assignments shall be made by the Burnet County Attorney.
3. At the direction of the Burnet County Attorney, Leslie B. Vance shall review and prepare contracts with other governmental entities and/or third-party entities concerning business for Burnet County.

Burnet County agrees to pay a monthly retainer fee in the amount of \$200.00 for the fiscal year of 2019, beginning October 1, 2018 and ending September 30, 2019. Any work performed by Leslie B. Vance of over 5 hours in a given month shall be billed at a rate of \$75.00 per hour by Leslie B Vance and paid by the professional services line item of Burnet County. All Payments shall then be approved by the Burnet County Commissioners Court and payment rendered thereafter. In regards to the monthly retainer fee, Burnet County and the County Attorney agrees to pay the \$200 monthly amount out of the Hot Check fund of the County Attorney which may be used to cover such expenses. Burnet County shall make the retainer fee payments on a monthly basis. As the work required is on a contract basis, Burnet County shall not withhold any amount of Federal Withholding Tax, Social Security Tax, Medicare Tax, or Retirement. Leslie B. Vance recognizes that he shall not be receiving any workers compensation, supplemental death benefits, and/or matching funds for Medicare, Social Security and retirement in relation to this contract labor.

Burnet County understands the purpose of the agreement is the retention of a civil attorney for non-litigation/contract matters on a contract basis.

Signature of this proposal by the Burnet County Judge, James Oakley, constitutes an agreement that has been approved by the Burnet County Commissioners Court.

Signed and executed with duplicate originals this 3rd ^{October}~~September~~ day of 2018.

ATTORNEY

BURNET COUNTY

LESLIE B. VANCE



HON. JAMES OAKLEY
Burnet County Judge