

BURNET COUNTY



AUTHORIZATION AND ASSIGNMENT OF COUNTY PROPERTY

	Name of Item	Description	Property #	(Auditor's Use)
				Cost
1.)	Ten Broken Office Chairs		na	
2.)				
3.)				
4.)				
5.)				
6.)				
7.)				
8.)				

Dept. Transferred From:

Marble Falls Annex

Dept. Assigned To:

NA

Requested By: Ana Lowe

DATE: January 9, 2020

Comments: The broken chairs have been in the storage closet for a long time. None are listed in Inventory/Fixed Assets.

COMMISSIONERS COURT APPROVAL:

☐ New in Service

☐ Transfer

☐ Return to Donor

☐ Out of Service

☐ Hold For Auction

☒ Dispose

☐ Salvage

☐ Donation

Authorization Signature:

A handwritten signature in black ink, appearing to be "A. Lowe", written over a horizontal line.

Date: 1/14/2020

Comments:

PROPERTY MOVED BY MAINTENANCE DEPT.:

Authorization Signature:

Date:

Comments:

CHANGES MADE TO RECORDS BY AUDITOR'S OFFICE:

Changed in Books:

Date of change:

Comments:

Per LGC 263.153 (c)--Burnet County, Texas contracts with online auction sites as licensed under Chapter 1802 of the Occupations Code to sell surplus and/or salvage property. The property is posted on the auction site for at least 10 days to comply with the publication requirement for the notice of sale.

BURNET COUNTY



AUTHORIZATION AND ASSIGNMENT OF COUNTY PROPERTY

			(Auditor's Use)
Name of Item	Description	Property #	Cost
1.) Potato Peeler	Univex Model G	na	\$1,900.00
2.)	8 sections)		
3.)	Per M. Kimbler, "it came		
4.)	with the building."		
5.)			
6.)			
7.)			
8.)			

Dept. Transferred From:

County Jail

Dept. Assigned To:

Auction

Requested By: Matt Kimbler

DATE: January 9, 2020

Comments: The potato peeler is not being used. After the court's approval, it will be transferred to the Maintenance Building to hold for the next GovDeals auction.

COMMISSIONERS COURT APPROVAL:

☐ New in Service

☐ Transfer

☐ Return to Donor

☐ Out of Service

☒ Hold For Auction

☐ Dispose

☐ Salvage

☐ Donation

Authorization Signature:

Date: 1/14/2020

Comments:

PROPERTY MOVED BY MAINTENANCE DEPT.:

Authorization Signature:

Date:

Comments:

CHANGES MADE TO RECORDS BY AUDITOR'S OFFICE:

Changed in Books:

Date of change:

Comments:

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