

# BURNET COUNTY



## AUTHORIZATION AND ASSIGNMENT OF COUNTY PROPERTY

|     | Name of Item                   | Description     | Property # | (Auditor's Use) |
|-----|--------------------------------|-----------------|------------|-----------------|
|     |                                |                 |            | Cost            |
| 1.) | Portrait of Robert D. Goodrich | Framed portrait | 1261       |                 |
| 2.) |                                |                 |            |                 |
| 3.) |                                |                 |            |                 |
| 4.) |                                |                 |            |                 |
| 5.) |                                |                 |            |                 |
| 6.) |                                |                 |            |                 |
| 7.) |                                |                 |            |                 |
| 8.) |                                |                 |            |                 |

Dept. Transferred From:

Herman Brown Library

Dept. Assigned To:

Requested By: Florence Reeves

DATE: January 22, 2020

Comments: No longer on display in library. Family has requested return of portrait.

### COMMISSIONERS COURT APPROVAL:



Return to Donor

New in Service

Transfer

Out of Service

Hold For Auction

Dispose

Donation

Authorization Signature:

A handwritten signature in black ink.

Date:

Comments:

### PROPERTY MOVED BY MAINTENANCE DEPT.:

Authorization Signature:

Date:

Comments:

### CHANGES MADE TO RECORDS BY AUDITOR'S OFFICE:

Changed in Books:

Date of change:

Comments:

# BURNET COUNTY



## AUTHORIZATION AND ASSIGNMENT OF COUNTY PROPERTY

|     | Name of Item                   | Description   | Property # | (Auditor's Use) |
|-----|--------------------------------|---------------|------------|-----------------|
|     |                                |               |            | Cost            |
| 1.) | Books from Darrell Debo Estate | 750-800 books |            |                 |
| 2.) |                                |               |            |                 |
| 3.) |                                |               |            |                 |
| 4.) |                                |               |            |                 |
| 5.) |                                |               |            |                 |
| 6.) |                                |               |            |                 |
| 7.) |                                |               |            |                 |
| 8.) |                                |               |            |                 |

Dept. Transferred From:

Herman Brown Library

Dept. Assigned To:

NA - Sell books

Requested By: Florence Reeves

DATE: January 24, 2020

**Comments:** The books were donated to the Herman Brown Library and accepted by Commissioners Court on 6/11/19. The genealogy books and others will be kept in the library; the remainder will be sold at a public sale which will be advertised in the paper, in the library, and on the library Facebook page.

### COMMISSIONERS COURT APPROVAL:

☐ New in Service

☐ Transfer

☐ Return to Donor

☐ Out of Service

☐ Hold For Auction

☐ Dispose

☐ Donation

Authorization Signature: 

Date: 1/28/2020

Comments:

### PROPERTY MOVED BY MAINTENANCE DEPT.:

Authorization Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Comments: \_\_\_\_\_

### CHANGES MADE TO RECORDS BY AUDITOR'S OFFICE:

Changed in Books: \_\_\_\_\_

Date of change: \_\_\_\_\_

Comments: \_\_\_\_\_