

BURNET COUNTY



AUTHORIZATION AND ASSIGNMENT OF COUNTY PROPERTY

Name of Item	Description	Property #	(Auditor's Use)
			Cost:
1.) Shelf	Black, 4 Shelves	7133	
2.) Shelf	Black, 4 Shelves	7789	
3.) Shelf	Black, 4 Shelves	7820	
4.) Filing Cabinet	Black, 4 Drawers	14-1034	
5.) Chair	Green		
6.) Buckets	Black, Metal x 3		
7.) Magazine Holder	Black, Mesh		
8.)			
9.)			
10.)			
11.)			

Dept Transferred From:
County Attorney's Office

Dept Assigned To:
County Storage

Requested By: Jana Mitchell

DATE: 01/27/20

Comments:

Jana Mitchell

COMMISSIONERS COURT APPROVAL:

☐ New in Service

☐ Transfer

☐ Return to Donor

☐ Out of Service

☐ Hold For Auction

☐ Dispose

☐ Donation

Authorization Signature:

J. D. [Signature]

Date:

Comments:

PROPERTY MOVED BY MAINTENANCE DEPT:

Authorization Signature:

Date:

Comments:

CHANGES MADE TO RECORDS BY AUDITOR'S OFFICE:

Changed in Books:

Date of change:

Comments:

Per LGC 263.153 (c)–Burnet County, Texas contracts with online auction sites as licensed under Chapter 1802 of the Occupations Code to sell surplus and/or salvage property. The property is posted on the auction site for at least 10 days to comply with the publication requirement for the notice of sale.