

33RD /424th JUDICIAL DISTRICT COURTS

ADMINISTRATIVE ORDER

SETTING COMPENSATION AND EXPENSES OF COURT REPORTERS

On the 31st day of August, 2020, a public hearing was held in the District Courtroom #1, Burnet County Courthouse Annex, 1701 E. Polk Street (Highway 29) Burnet, Texas, pursuant to Section 52.051, Texas Local Government Code, for the following purposes:

Amending the annual compensation of the official court reporters of the 33rd and 424th Judicial District Courts and changing the percentage allocation among the counties as required by the Court for the 2020-2021 fiscal year.

After hearing and considering the testimony, evidence, questions, and comments of all persons appearing at the hearing;

It is **ORDERED** that the annual salary, compensation, travel expenses and other allowances for the 2020-2021 fiscal year be set as follows:

a. Annual Salary

Official Reporter for the 33 rd District Court	\$70,013
Official Reporter for the 424 th District Court	\$70,013

b. Other expenses as required by law, including mileage at the State mileage reimbursement rate.

It is further **ORDERED** that the annual salary and expenses of the said Official Court Reporters of the 33rd and 424th Judicial District Court be paid from the General Funds of the Counties of Blanco, Burnet, Llano and San Saba, as required by law, by each of said counties in the following proportions, payable in equal monthly installments:

<u>County</u>	<u>Percent Share</u>
Blanco	13.57%
Burnet	54.76%
Llano	24.78%
San Saba	6.89%



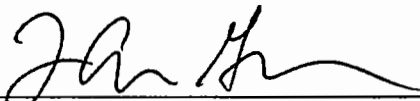
Compensation for Additional Court Reporters as Required by the Court:

- A. Appearance for ½ day session of Court (1-4 hours) \$ 300.00
- B. Appearance for full day session of Court \$ 400.00
- C. If reporter is notified within 72 hours of cancelled scheduled session No Fee
- D. If reporter is notified within 24 hours of cancelled of scheduled session \$ 100.00
- E. If no notice of cancellation of scheduled session is received by reporter and reporter appears \$ 100.00
- F. Mileage will be paid at the State mileage reimbursement rate.

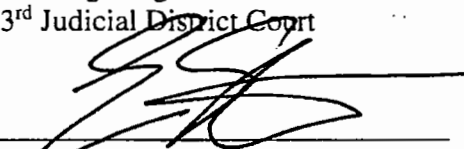
It is further **ORDERED** that each county within the 33rd and 424th Judicial District pay the compensation and expenses of additional court reporters used in the District from such county from the General Fund of each county at the rates set out above, and in the proportions set forth above for each county.

It is further **ORDERED** that the District Clerks of the Counties of Blanco, Burnet, Llano and San Saba, State of Texas, file this Order and certify same to the Commissioners' Courts of their respective counties, and that said Commissioners' Courts shall cause this Order to be recorded in their minutes. Transcription of the public hearing of August 31, 2020, together with all documentary and/or written evidence introduced at said hearing are ordered to be filed in the office of the District Clerks of the Counties of Burnet, Llano, Blanco, and San Saba, Texas, and maintained as a public record as part of this Order.

Signed this 31st day of August, 2020 in quintuplicate originals.



J. Allan Garrett
Presiding Judge
33rd Judicial District Court



Evan Stubbs
Presiding Judge
424th Judicial District Court

I, Casie Walker, Burnet County District Clerk, hereby certify that the foregoing
Administrative Order was submitted to the Commissioner's Court of Burnet County, Texas, on
the 3rd day of September, 2020, for recording in the minutes of said Court.



Casie Walker

Casie Walker
District Clerk
Burnet County, Texas

1 REPORTER'S RECORD

2 VOLUME 1 OF 1 VOLUME

3
4 IN THE 33RD AND 424TH DISTRICT COURTS

5 BURNET COUNTY, TEXAS

6
7 PUBLIC HEARING REGARDING COUNTY AUDITORS FOR BURNET,
8 BLANCO AND LLANO COUNTIES, PURCHASING AGENT FOR BURNET
9 COUNTY AND COURT REPORTERS FOR THE 33RD AND 424TH
JUDICIAL DISTRICTS OF TEXAS
10
1112 On the 31st day of August, 2020, the following
13 proceedings came on to be heard in the above-entitled
14 and numbered cause before the Honorable Allan Garrett,
15 Judge of the 33rd Judicial District and Honorable Evan
16 Stubbs, Judge of the 424th Judicial District, Judges
17 Presiding, held in Burnet, burnet County, Texas.18 Proceedings reported by computerized stenotype
19 machine.
20
21
22
23
24
25

APPEARANCES

HONORABLE ALLAN GARRETT, Judge, 33rd District Court

HONORABLE EVAN STUBBS, Judge, 424th District Court

KARIN SMITH, Burnet County Auditor

CINDY LENT, Llano County Auditor

DAMON BEIERLE, Burnet County Commissioner, Precinct 2

LISA BELL, 33rd District Court Coordinator

STEPHANIE LARSEN, 33rd District Court Reporter

GLYN E. POAGE, CSR, RDR, CRR

1
2 (August 31, 2020, 8:13 a.m., Judge Garrett
3 appearing by phone)

4 JUDGE STUBBS: At this point it is about
5 8:15 and we're here for the public hearing on the
6 budgets and compensation for the auditors for, I guess,
7 Burnet, Blanco and Llano Counties. And we have our
8 auditor for Llano and Blanco County is present. We have
9 a court reporter taking down everything that's being
10 said.

11 We also have Damon Beierle present and --

12 AUDITOR SMITH: County Auditor for Burnet
13 County.

14 JUDGE STUBBS: Did I -- what did I -- did
15 I say Blanco? I'm sorry. Burnet County. I apologize.

16 And we have Judge Garrett present by
17 phone.

18 And so, I guess we'll just go through the
19 orders one at a time. The first is the administrative
20 order setting compensation and expenses of court
21 reporters.

22 And I guess before we go forward, the
23 courtroom is open. This was posted for a public hearing
24 and it's my understanding that anyone who wants to be
25 present is free to be here.

1 And so at this point we have the
2 administrative order for setting compensation and
3 expenses of the court reporters. And is there any
4 discussion of the proposed compensation for the court
5 reporters?

6 (No response)

7 JUDGE STUBBS: Any discussion from your
8 end?

9 MS. LARSEN: No, Your Honor. Thank you.

10 JUDGE STUBBS: Okay. Anyone else?

11 (No response)

12 JUDGE STUBBS: Not hearing any other
13 discussion, Judge Garrett, do you have a motion
14 regarding approval of the compensation and expenses for
15 the court reporters?

16 JUDGE GARRETT: Yes, I do. I make a
17 motion that we approve it, the compensation and expenses
18 as written out.

19 JUDGE STUBBS: All right. Then I'll
20 second that motion.

21 And any discussion at this point?

22 (No response)

23 JUDGE STUBBS: Hearing no discussion, then
24 the compensation and expenses for the court reporters
25 will be approved as set out in the administrative order

1 that's in front of us.

2 Then we have an administrative order
3 dealing with finding that Karin Smith is qualified to
4 serve as the County Auditor for Burnet County, and that
5 she be reappointed as the auditor for Burnet County for
6 a two-year term, effective October 1st of 2020, with
7 such annual salary as may be from time to time set by
8 the Court, payable in equal monthly installments from
9 the general funds of Burnet County. And that annual
10 compensation is included in the previously approved
11 budget.

12 And is there any discussion of Ms. Smith's
13 qualifications and/or compensation as regards to the
14 administrative order that is proposed?

15 (No response)

16 JUDGE STUBBS: Do you have anything you'd
17 like to say?

18 AUDITOR SMITH: No. I just appreciate the
19 opportunity to serve Burnet County.

20 JUDGE STUBBS: Well, we appreciate you.
21 So Judge Garrett, do you have a motion?

22 JUDGE GARRETT: I do. I have a motion
23 that we appoint Karin Smith to be the Burnet County
24 Auditor and at such compensation as outlined in the
25 budget.

1 JUDGE STUBBS: All right. Then I'll
2 second that motion. And I guess all in favor say aye.

3 Aye.

4 JUDGE GARRETT: Aye.

5 JUDGE STUBBS: And all opposed?

6 (No response)

7 JUDGE STUBBS: Hearing no opposition, then
8 that passes, and we'll sign off on that administrative
9 order, as well.

10 Then we have an administrative order that
11 is setting the compensation and expenses of the auditor
12 for Blanco County. And it appears to -- let's see -- be
13 for fiscal year 2021 and the salaries of the auditor and
14 assistants are set out in Schedule I, which is attached,
15 again with equal monthly installments payable from the
16 Blanco County General Fund.

17 And is there any discussion of the Blanco
18 County Auditor or assistant's expenses and compensation?

19 (No response)

20 JUDGE STUBBS: Hearing none, then Judge
21 Garrett, do you have a motion?

22 JUDGE GARRETT: I do. I have a motion
23 that we approve Blanco County Auditor compensation,
24 expenses as set out in the motion there and in the
25 Schedule I.

1 JUDGE STUBBS: All right. Then I'll
2 second that motion. And any discussion at this point?

3 (No response)

4 JUDGE STUBBS: Hearing no discussion, then
5 all in favor say aye.

6 Aye.

7 JUDGE GARRETT: Aye.

8 JUDGE STUBBS: All opposed?

9 (No response)

10 JUDGE STUBBS: Hearing no opposition, then
11 that passes and we will sign off on that order, as well.

12 And I believe when I was talking about the
13 court reporters I didn't actually take a vote. And so
14 going back to the court reporter's compensation and
15 expenses, all in favor say aye.

16 Aye.

17 JUDGE GARRETT: Aye.

18 JUDGE STUBBS: All opposed?

19 (No response)

20 JUDGE STUBBS: No opposition. Then that
21 will pass and we will sign off on that order as
22 discussed previously.

23 And then we have the administrative order
24 for setting compensation and expenses for the auditor
25 and assistant auditor for Llano County. And it appears

1 to be in line with the same as the Blanco County order.

2 And is there any discussion of the Llano
3 County auditor's or assistant auditor's compensation and
4 expenses?

5 (No response)

6 JUDGE STUBBS: Anything you'd like to say.

7 AUDITOR LENT: No, sir. Just thank you.

8 JUDGE STUBBS: Okay. Then with no other
9 discussion, Judge Garrett, do you have a motion?

10 JUDGE GARRETT: I do. I have a motion
11 that we approve the Llano County Auditor compensation
12 and expenses as outlined in the order and any attached
13 schedules.

14 JUDGE STUBBS: All right. I'll second
15 that motion.

16 And is there any other discussion?

17 (No response)

18 JUDGE STUBBS: Hearing no other
19 discussion, any opposition?

20 (No response)

21 JUDGE STUBBS: No opposition. And so,
22 that will pass as well and we will sign off on that
23 administrative order approving the Llano County Auditor
24 compensation and expenses.

25 And so, just for the record, I would

1 simply like to say we think that both of you are doing a
2 wonderful job and we appreciate your work. And anything
3 we can do to help you moving forward, please let us
4 know; otherwise, thank you very much for the job that
5 you do.

6 Is there anyone else that -- and also for
7 the court reporters.

8 Is there anyone else that has anything
9 you'd like to add while we're on the record?

10 Okay. So then we have another
11 administrative order for -- no. I went over that, no?
12 Oh, okay.

13 Then Judge Garrett, we also have an
14 administrative order to appoint Karin Smith as the
15 purchasing agent for Burnet County. Is there any
16 discussion of Ms. Smith being appointed as the
17 purchasing agent?

18 (No response)

19 JUDGE STUBBS: Anything you'd like to say?

20 AUDITOR SMITH: No.

21 JUDGE GARRETT: Well, I'd just say that I
22 think Ms. Smith has done a wonderful job in Burnet
23 County. We're lucky to have her, along with Ms. Wenmohs
24 and Ms. Lent in the other counties. We just appreciate
25 all their work and so I want to make sure I say that.

GLYN E. POAGE, CSR, RDR, CRR

1 JUDGE STUBBS: Okay. And I would agree
2 with that. And so, do you have a motion to approve?

3 JUDGE GARRETT: I do. I have a motion to
4 appoint Karin Smith as the purchasing agent for Burnet
5 County.

6 JUDGE STUBBS: All right. Then I'll
7 second that motion.

8 Any discussion?

9 (No response)

10 JUDGE STUBBS: Hearing no discussion, then
11 all in favor say aye.

12 Aye.

13 JUDGE GARRETT: Aye.

14 JUDGE STUBBS: All opposed?

15 (No response)

16 JUDGE STUBBS: Hearing no opposition, then
17 that passes. And we'll sign off on the administrative
18 order appointing Ms. Smith as the purchasing agent.

19 And then we also have an administrative
20 order appointing Ms. Smith as the auditor for a two-year
21 term effective October 1st of 2020 -- for a two-year
22 term. And any discussion?

23 (No response)

24 JUDGE STUBBS: Anything you want to say?

25 AUDITOR SMITH: No. Just thank you for

1 the opportunity.

2 JUDGE STUBBS: Okay. Then Judge Garrett,
3 do you have a motion?

4 JUDGE GARRETT: I do. I have a motion we
5 appoint Karin Smith to be auditor of Burnet County and
6 we're very pleased to have her and excited that she's
7 with us for two more years.

8 JUDGE STUBBS: Okay. Then I'll second the
9 motion.

10 Any discussion?

11 (No response)

12 JUDGE STUBBS: No discussion. Then all in
13 favor say aye.

14 Aye.

15 JUDGE GARRETT: Aye.

16 JUDGE STUBBS: And all opposed?

17 (No response)

18 JUDGE STUBBS: Hearing no opposition, that
19 passes and Ms. Smith is appointed for another two-year
20 term.

21 And now is that everything?

22 MS. BELL: Did we do your budget?

23 JUDGE STUBBS: I thought I did.

24 MS. BELL: I don't remember if we did your
25 budget. I thought we just appointed her and then did

1 the two-year term.

2 JUDGE STUBBS: Well, we did it the first
3 time through, I think.

4 Do you know?

5 AUDITOR SMITH: I'm pretty sure.

6 JUDGE STUBBS: Let's go off the record for
7 just a second.

8 (Off the record 8:24 a.m. to 8:25 a.m.)

9 JUDGE STUBBS: Back on the record, and out
10 of an abundance of caution, we also have an
11 administrative order that I think I already went
12 through, but it has to do with setting the compensation
13 and expenses for the Burnet County Auditor. And is
14 there any discussion regarding the proposed budget for
15 the auditor and assistants for Burnet County?

16 COMMISSIONER BEIERLE: I'd just like to
17 take a moment to echo some of your sentiments about our
18 auditor and how privileged we are as a county to have
19 her. The integrity she brings to that office gives a
20 lot of confidence from the court. So I just want to
21 personally say thank you to her and to you guys. Great
22 job. And I really recommend the two-year appointment.

23 JUDGE STUBBS: Okay. Well, thank you.

24 And so, any other discussion regarding
25 compensation for the Burnet County Auditor?

1 (No response)

2 JUDGE STUBBS: Hearing none, then Judge
3 Garrett, do you have a motion?

4 JUDGE GARRETT: I do. I have a motion to
5 approve the compensation expenses and budget of the
6 Burnet County Auditor.

7 JUDGE STUBBS: All right. I'll second
8 that motion.

9 Any discussion at this point?

10 (No response)

11 JUDGE STUBBS: Then all in favor say aye.
12 Aye.

13 JUDGE GARRETT: Aye.

14 JUDGE STUBBS: And all opposed?

15 (No response)

16 JUDGE STUBBS: Hearing no opposition, then
17 that passes as well and we'll sign off on that order as
18 well.

19 So I believe that will conclude our public
20 hearing, and unless anyone has something else you want
21 to say on record.

22 (No response)

23 JUDGE STUBBS: Okay. Then we can go off
24 the record.

25 (Hearing adjourned at 8:26 a.m.)

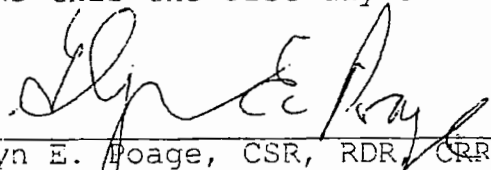
1 STATE OF TEXAS

2 COUNTY OF LLANO

3 I, Glyn E. Poage, Certified Shorthand Reporter in
4 and for the State of Texas, do hereby certify that the
5 above and foregoing contains a true and correct
6 transcription of all the proceedings which occurred at
7 the Public Hearing in Courtroom #1, Burnet County
8 Courthouse Annex North, 1701 E. Polk, Burnet, Texas on
9 August 31, 2020, all of which occurred in open court and
10 were reported by me.

11 I further certify that the total cost for the
12 preparation of this Reporter's Record is \$84.00 and will
13 be paid by Burnet County.

14 WITNESS MY OFFICIAL HAND this the 31st day of
15 August, 2020.

16 
17 Glyn E. Poage, CSR, RDR, CRR
18 Certified Shorthand Reporter
19 923 Cozy Lane
20 Tow, Texas 78672
21 Telephone: (210) 249-1043
22 CSR No. 359
23 Expiration: 04/30/2021
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