

TEXAS ASSOCIATION *of* COUNTIES



Cybersecurity Course Enrollment Form for Counties

Under state law, Tex. Gov't Code § 2054.5191, effective June 14, 2019, all employees, elected officials, and appointed officials who have access to a local government computer system or database and use a computer to perform at least 25 percent of their duties must complete a cybersecurity training program certified by the Texas Department of Information Resources (DIR) at least annually.

In response to the cybersecurity training mandate and in furtherance of our continued commitment to our county family, TAC offers a free cybersecurity course that has been certified by DIR and fulfills the requirements of the law each year.

Should your county choose to participate in TAC's cybersecurity training program, **please have your Commissioners Court approve your county's participation, complete the enclosed form and return via email to SecurityTraining@county.org or fax to (512) 477-1324.** For more information about the underlying legislation and TAC's cybersecurity training course, please visit county.org/cybersecurity.

Your course administrator will receive an email notification when your county is enrolled. Counties are required to report their compliance with the mandate by August 31, 2022. Enrollment is available on a rolling basis through July 29, 2022.

Printed Name

James Oakley

County Name

Burnet County

Authorized Signature

A handwritten signature in blue ink, appearing to read "J. Oakley", written over a horizontal line.

Date

A handwritten date "7/22/22" in blue ink, written over a horizontal line.

Assigned Course Administrator

Please indicate the individual who will serve as the primary point of contact with TAC staff for purposes of enrolling participating county officials and employees in the cybersecurity training course. The designated individual will be asked to provide a list of all participating county employees and elected officials' names, email addresses, and positions held. The designated individual will also be responsible for submitting requests to TAC staff to add and remove users from the training to ensure all required county personnel are delivered training.

The course administrator may request from TAC staff reports reflecting the course completion status of all participating county employees and elected officials.

Name of Administrator: Sara Ann Luther

Email of Administrator: sluther@burnetcountytexas.org

Phone Number of Administrator: 512-756-5489

Position/Office of Administrator: Human Resources Director

County IT Administrator

Please indicate the individual responsible for IT administration for your county. Upon request, TAC will coordinate with your IT Administrator to facilitate smooth deployment of the cybersecurity training program for your personnel and electeds.

Name of IT Administrator: Ben Tarbet

Email of Registrant: btarbet@burnetcountytexas.org

Phone Number of Registrant: 512-715-5286